



OFFICIAL ELECTRONIC PACKET

CITY OF STARKVILLE, MISSISSIPPI
July 26, 2016

Mayor
Parker Wiseman

Vice Mayor
Roy A. Perkins

Board of Aldermen
Ben Carver
Lisa Wynn
David Little
Jason Walker
Scott Maynard
Henry Vaughn, Sr.

City Attorney
Chris Latimer

City Clerk / CFO
Lesa Hardin

Technology Director
Joel Clements, Jr.



Police Chief
R. Frank Nichols

Fire Chief
Charles Yarbrough

**Interim Human
Resources Director**
Stephanie Halbert

**City Planning &
Community Development**
W. Buddy Sanders

City Engineer
Edward Kemp

Utilities General Manager
Terry Kemp

Court Administrator
Tony Rook

**Park and Recreation
Director**
Herman Peters

Sanitation Director
Emma Gandy

Airport Director
Rodney Lincoln

OFFICIAL AGENDA
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI

RECESS MEETING OF TUESDAY, JULY 26, 2016
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE JULY 5, 2016 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

New Hire Introduction:

Emily Corban – Community Development Department

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

A. PRESENTATION BY MR. DUNBAR PREWITT, JR ON ISSUES CONCERNING THE WEST MAIN ARMS APARTMENTS.

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

A. CONSIDERATION OF A RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, TO APPLY FOR FY 2016 HOMEOWNER REHABILITATION/RECONSTRUCTION GRANT FUNDS.

B. REQUEST APPROVAL OF THE AFFIRMATIVE MARKETING PLAN FOR THE FY 2016 HOMEOWNER REHABILITATION / RECONSTRUCTION APPLICATION.

C. DISCUSSION AND CONSIDERATION OF ADOPTING THE PROPOSED PARKS AND RECREATION MASTER PLAN.

D. DISCUSSION AND CONSIDERATION OF IN-KIND SERVICES IN THE AMOUNT OF \$1,570 FOR SANITATION AND ENVIRONMENTAL SERVICES TO PROVIDE SANITATION SERVICES DURING THE STURGIS MOTORCYCLE RALLY TO BE HELD AUGUST 18 - 21, 2016.

- E. DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT BETWEEN THE CITY OF STARKVILLE AND MISSISSIPPI STATE UNIVERSITY TO COMPLETE A DIGITAL GEOGRAPHIC INFORMATION SYSTEM (GIS) DATABASE FOR ODDFELLOWS DR. MARTIN LUTHER KING, JR. DRIVE AND ODDFELLOWS UNIVERSITY DRIVE CEMETERIES.

X. BOARD BUSINESS

- A. CONSIDERATION OF THE APPROVAL TO ACTIVATE THE TRAFFIC SIGNAL AT THE INTERSECTION OF LOCKSLEY WAY AND LINCOLN GREEN.
- B. DISCUSSION AND CONSIDERATION OF THE PROPOSED ADDRESS CHANGES TO SPECIFIC ADDRESSES LOCATED ON JEFFERSON STREET.
- C. DISCUSSION AND CONSIDERATION OF PERSONNEL REQUESTS (CONTINUED FROM JULY 5 MEETING).

XI. DEPARTMENT BUSINESS

A. AIRPORT

- 1. REQUEST APPROVAL TO ACCEPT THE 2017 MDOT MULTI-MODAL GRANT OFFER MM-0068-0817 FOR T-HANGAR APRON IN THE AMOUNT OF \$151,650.00 WITH A LOCAL MATCH OF \$8,000.
- 2. REQUEST APPROVAL OF THE T&M STEEL CHANGE ORDER #1 IN THE AMOUNT OF \$149,650.00 FOR THE 2017 MDOT MULTI-MODAL GRANT MM-0068-0817.
- 3. REQUEST APPROVAL OF THE CLEARWATER CONSULTANTS INC. WORK ORDER IN THE AMOUNT OF \$10,000.00 FOR THE 2017 MDOT MULTI-MODAL GRANT MM-0068-0817.
- 4. REQUEST APPROVAL TO PURCHASE ADDITIONAL AIRPORT OWNER/OPERATOR LIABILITY INSURANCE FROM STARR INDEMNITY & LIABILITY COMPANY AS REQUIRED BY THE AVIATION FUEL SUPPLIER.

B. COMMUNITY DEVELOPMENT DEPARTMENT

- 1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- a. DISCUSSION AND CONSIDERATION OF THE REQUEST PP 16-11 FOR PRELIMINARY PLAT APPROVAL FOR A THREE LOT SUBDIVISION OF A +/- 3.28 ACRE PARCEL ON THE NORTHEAST CORNER OF THE INTERSECTION OF LYNN LANE AND LOUISVILLE STREET IN A C-2 ZONE WITH THE PARENT PARCEL NUMBER 102J-00-114.00
- b. DISCUSSION AND CONSIDERATION OF LW 16-04 A LANDSCAPE WAIVER FROM REQUIREMENTS FOR INTERIOR LANDSCAPING FOR OFF-STREET PARKING AREAS FOR THE PARKING LOT ADJACENT TO LITTLE DOOEY AT THE SOUTHWEST CORNER OF THE INTERSECTION OF LAMPKIN STREET AND FELLOWSHIP STREET.
- c. DISCUSSION AND CONSIDERATION APPROVING TRAVEL FOR BUDDY SANDERS TO ATTEND THE MISSISSIPPI URBAN FOREST COUNCIL AND ACCEPT THE STARKVILLE TREE CITY USA AWARD ON JULY 28TH AND 29TH WITH ADVANCE TRAVEL NOT TO EXCEED \$375.00.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

1. REQUEST APPROVAL TO ADD STREETS TO THE 2016 STREET IMPROVEMENT LIST WITH THE FUNDING FOR THIS PROJECT TO COME FROM WARD 1 DISCRETIONARY FUND.
2. REQUEST APPROVAL TO CONSTRUCT A FENCE AT THE NORTH END OF AZALEA LANE AT A COST NOT TO EXCEED \$1,000 WITH THE FUNDING FOR THIS PROJECT TO COME FROM WARD 2 DISCRETIONARY FUND.
3. REQUEST APPROVAL OF THE BIDS FOR THE LAFAYETTE-LAMPKIN ADA AND INTERSECTION PROJECT, ACCEPTING THE LOW BIDDER FROM PRAIRIE CONSTRUCTION (INCLUDING ALTERNATE 1), AUTHORIZATION FOR THE MAYOR TO EXECUTE A CONTRACT WITH THE APPROVED CONTRACTOR, AND AUTHORIZATION TO UTILIZE ACCOUNT 001-600-903-516 FOR ANY COSTS ABOVE THE PROJECT BUDGET.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF JULY 20, 2016 FOR FISCAL YEAR ENDING 9/30/16.
2. REQUEST APPROVAL OF THE JUNE FINANCIAL STATEMENTS.
3. REQUEST APPROVAL TO ADVERTISE REQUEST FOR PROPOSALS FOR THE CITY OF STARKVILLE, MISSISSIPPI MUNICIPAL DEPOSITORIES FROM INTERESTED FINANCIAL INSTITUTIONS FOR FISCAL YEARS ENDING SEPTEMBER 30, 2017 AND SEPTEMBER 30, 2018, AS OUTLINED IN SECTIONS 27-105-305; 27-105-353; AND 27-105-363 OF THE MISSISSIPPI CODE OF 1972, ANNOTATED.

F. FIRE DEPARTMENT

1. REQUEST APPROVAL TO ISSUE A COMMERCIAL BURN PERMIT TO WAYNE BRYANT TO BURN CLEARED DEBRIS ASSOCIATED WITH A CONSTRUCTION PROJECT WITH THE BURN TO OCCUR ON WAYNE BRYANT'S PROPERTY LOCATED AT 1458 ROCK HILL ROAD.
2. REQUEST AUTHORIZATION TO APPLY FOR A FIREHOUSE SUBS GRANT FOR THE APPROXIMATELY AMOUNT OF \$20,000. THE SFD WOULD USE FUNDS FOR THIS GRANT TO PURCHASE A RESCUE DIVE TRAILER AND A FLAT BOTTOM BOAT. IF AWARDED, THIS IN A 100% GRANT, WITH NO COST TO THE CITY.
3. REQUEST PERMISSION FOR CHIEF CHARLES YARBROUGH TO ATTEND THE FIREHOUSE EXPO FIRE CHIEF'S CONFERENCE ON OCTOBER 18-22, 2016, AT THE NASHVILLE MUSIC CITY CENTER IN NASHVILLE, TN FOR AN APPROXIMATE COST OF \$1,280.00 (HOTEL, REGISTRATION, AND MEALS) WITH ADVANCE TRAVEL.
4. REQUEST APPROVAL OF THE PURCHASE OF FIREFIGHTER TURN-OUT GEAR FROM NAFECO AT A COST OF \$14,972.00, WITH FUNDS COMING FROM STATE REBATE FUNDS.

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

I. PERSONNEL

1. REQUEST APPROVAL TO ADVERTISE TO FILL THE VACANT POSITION OF SENIOR EXECUTIVE ADMINISTRATIVE ASSISTANT FOR THE COMMUNITY DEVELOPMENT AND CITY BOARDS.
2. REQUEST APPROVAL OF THE ADVANCEMENT OF APPRENTICE LINEMEN STEPHEN WADE FROM APPRENTICE LINEMAN LEVEL 1 TO APPRENTICE LINEMAN LEVEL 2 IN THE ELECTRIC DEPARTMENT SUBJECT TO A SIX MONTH PROBATIONARY PERIOD.
3. REQUEST AUTHORIZATION TO ADVERTISE TO FILL THE VACANT POSITION OF OPERATOR 1 IN THE DRINKING WATER DIVISION.
4. REQUEST AUTHORIZATION TO ADVERTISE POSITION OF LEAD LINE FOREMAN IN THE STARKVILLE ELECTRIC DEPARTMENT.
5. REQUEST APPROVAL TO HIRE MICHAEL REESE TO FILL THE VACANT POSITION OF FOREMAN IN THE STARKVILLE UTILITIES DEPARTMENT SUBJECT TO A SIX (6) MONTH PROBATIONARY PERIOD.
6. REQUEST AUTHORIZATION TO ADVERTISE THE VACANT POSITION OF SERGEANT IN THE POLICE DEPARTMENT.

J. POLICE DEPARTMENT

1. REQUEST APPROVAL TO TRANSFER 2004 CROWN VIC TO AIRPORT TO BE USED AS A COURTESY CAR.
2. REQUEST APPROVAL FOR THE POLICE DEPARTMENT TO SUBMIT AN APPLICATION FOR FUNDING IN THE AMOUNT OF \$36,138.71 TO BLUE CROSS BLUE SHIELD IN THE FORM OF A GRANT FOR GYM EQUIPMENT AND FUNDING FOR DARE CAMP.
3. REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH THE OFFICE OF HIGHWAY SAFETY IN THE AREA OF A 100% REIMBURSABLE GRANT IN THE AMOUNT OF \$95,453.00 TO BE USED FOR TWO DUI OFFICERS FULL TIME SALARY, OVERTIME FOR DUI ENFORCEMENT, TRAVEL, AND FUNDING FOR LEL LUNCHEONS.

4. REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH THE OFFICE OF HIGHWAY SAFETY IN THE AREA OF A 100% REIMBURSABLE GRANT IN THE AMOUNT OF \$19,769.00 FOR OVERTIME AND FUNDING FOR LEL LUNCHEONS.

K. SANITATION DEPARTMENT

1. REQUEST APPROVAL OF TRAVEL FOR EMMA GANDY AND COURTNEY ROSS TO ATTEND CLASS I RUBBISH LANDFILL CERTIFICATION TRAINING IN JACKSON, MS ON AUGUST 3-4, 2016, WITH ADVANCE TRAVEL NOT TO EXCEED \$850.00.

L. UTILITIES DEPARTMENT

1. REQUEST APPROVAL TO ACCEPT THE LOWEST AND BEST BIDS RECEIVED FOR THE JULY 2016 THROUGH DECEMBER 2016 SOURCE OF SUPPLY, ELECTRIC DIVISION.
2. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES PAYMENT NOT TO EXCEED \$80,000 FOR EMERGENCY REBUILD OF PUMP, WELL CASING, AND ASSOCIATED TUBING FOR WELL #7 PER MISSISSIPPI CODE § 31-7-13.
3. REQUEST APPROVAL FOR TERRY KEMP TO TRAVEL TO FRANKLIN, TN TO ATTEND TVA RATE REVIEW MEETING ON AUGUST 3, 2016 AT A COST NOT TO EXCEED \$250.00.
4. REQUEST APPROVAL FOR ROBBY GILLILAND AND JOEL MURPHY TO TRAVEL TO JACKSON, TN TO ATTEND TVPPA LINE WORKER CONSTRUCTION LAB 3 AUGUST 21 THROUGH AUGUST 26, 2016 AT A TOTAL COST NOT TO EXCEED \$4,500 FOR BOTH WITH ADVANCE TRAVEL.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

XV. OPEN SESSION

XVI. ADJOURN UNTIL AUGUST 2, 2016 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM: MINUTES
AGENDA DATE: 7-26-2016
PAGE: 1 of 39**

SUBJECT: Request approval of the minutes of the July 5, 2016 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT:
City Clerk Lesa Hardin or Board Attorney Chris Latimer.

SUGGESTED MOTION: Approval of the minutes of the July 5, 2016 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney.

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
July 5, 2016**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on July 5, 2016 at 5:30 p.m. in the Courtroom of City Hall, located at 110 West Main Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A.' Perkins, and Henry Vaughn, Sr. Attending the Board were City Clerk Lesa Hardin and Attorney Chris Latimer.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

Alderman Walker requested the following changes to the published July 5, 2016 Official Agenda:

Move Items XI. B. 2. A. To Item X. A. and renumber agenda: Discussion and consideration of VA 16-05 a variance request from maximum lot width requirements for a proposed lot aggregation of three lots on the northeast corner of the intersection of University Drive and North Montgomery Street with the parcel #117M-00-160.00, 117M-00-159.00, and 117M-00-155.00.

Remove Items XI. A. 1 - 3. until legal review can be completed:

1. Request approval to accept the 2017 MDOT Multi-Modal Grant Offer Mm-0068-0817 for T-Hangar apron in the amount of \$151,650.00 with a local match of \$8,000.
2. Request approval of the T&M Steel Change Order #1 in the amount of \$149,650.00 for the 2017 MDOT Multi-Modal Grant MM-0068-0817.
3. Request approval of the Clearwater Consultants Inc. work order in the amount of \$10,000.00 for the 2017 MDOT Multi-Modal Grant MM-0068-0817.

1. A MOTION TO APPROVE THE OFFICIAL AGENDA.

Alderman Little offered a motion, duly seconded by Alderman Wynn, to approve the July 5, 2016 Official Agenda. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA OF
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI**

**REGULAR MEETING OF TUESDAY, JULY 5, 2016
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET**

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE JUNE 7, 2016 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

CONSIDERATION OF THE MINUTES OF THE JUNE 21, 2016 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

A. DOROTHY ISAAC

B. CORNERSTONE GOVERNMENT AFFAIRS

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

A. DISCUSSION AND CONSIDERATION OF REJECTING ALL BIDS AND AUTHORIZING READVERTISEMENT FOR BIDS WITH CHANGES IN THE SCOPE OF WORK MADE WITH THE ADVICE AND CONSENT OF THE CHIEF OF POLICE AND THE PROJECT ARCHITECT AND TO REQUEST A COST ESTIMATE OF BUILDING A NEW FACILITY TO BE PRESENTED BY THE PROJECT ARCHITECT AT SUCH TIME AS NEW BIDS FOR THE RENOVATION PROJECT ARE RECEIVED.

B. CONSIDERATION OF A RESOLUTION OF THE CLAIBORNE AT ADELAIDE, LLC NEW ENTERPRISE EXEMPTION APPLICATION DECLARING THE FACILITY PROPERTY ELIGIBLE AND DIRECTING THE CITY CLERK TO FILE THE NECESSARY PAPERWORK WITH THE

STATE AUDITOR AND OTHER NECESSARY ENTITIES.

- C. WATKINS, WARD & STAFFORD, CPAS, PLLC – 9/30/15 AUDIT PRESENTATION.
- D. CONSIDERATION OF A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, DETERMINING THE NECESSITY FOR AND INVOKING THE AUTHORITY GRANTED TO MUNICIPALITIES BY THE LEGISLATURE WITH RESPECT TO TAX INCREMENT FINANCING AS SET FORTH IN CHAPTER 45 OF TITLE 21, MISSISSIPPI CODE OF 1972, AS AMENDED, DETERMINING THAT THE STARK CROSSING DEVELOPMENT PROJECT IS A PROJECT ELIGIBLE FOR TAX INCREMENT FINANCING; THAT A PUBLIC HEARING BE CONDUCTED IN CONNECTION WITH THE TAX INCREMENT FINANCING PLAN, AND FOR RELATED PURPOSES.
- E. DISCUSSION AND CONSIDERATION OF IRS NOTICE – 2011 1099-MISC FORMS.

X. BOARD BUSINESS

- A. DISCUSSION AND CONSIDERATION OF VA 16-05 A VARIANCE REQUEST FROM MAXIMUM LOT WIDTH REQUIREMENTS FOR A PROPOSED LOT AGGREGATION OF THREE LOTS ON THE NORTHEAST CORNER OF THE INTERSECTION OF UNIVERSITY DRIVE AND NORTH MONTGOMERY STREET WITH THE PARCEL #117M-00-160.00, 117M-00-159.00, AND 117M-00-155.00.
- B. DISCUSSION AND CONSIDERATION OF ADDRESS CHANGES ON JEFFERSON STREET.
- C. DISCUSSION AND CONSIDERATION OF THE RATIFICATION OF THE INSTALLATION OF STOP SIGNS AT THE INTERSECTION OF MONTGOMERY AND GREEN STREETS AND INFORMATION SIGNS ON GREEN STREET AT THAT INTERSECTION.
- D. DISCUSSION AND CONSIDERATION OF THE APPOINTMENTS OF MEMBERS TO THE KEEP STARKVILLE BEAUTIFUL COMMITTEE.
- E. DISCUSSION AND CONSIDERATION OF OUTSIDE FUNDING REQUESTS FOR FISCAL YEAR 2017.
- F. DISCUSSION AND CONSIDERATION OF PERSONNEL REQUESTS.

XI. DEPARTMENT BUSINESS

- A. AIRPORT
 - 1. REQUEST APPROVAL OF THE AIRPORT BOARD TO ESTABLISH AN AIRPORT DOMAIN REGISTRATION AND WEB HOSTING FOR

THREE (3) YEARS FOR THE AIRPORT WEB PAGE AT A COST NOT TO EXCEED \$500.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

THERE ARE NO ITEMS FOR THIS AGENDA

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

THERE ARE NO ITEMS FOR THIS AGENDA

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF JUNE 29, 2016 FOR FISCAL YEAR ENDING 9/30/16.

2. REQUEST APPROVAL OF A LEASE AGREEMENT WITH REGIONS EQUIPMENT FINANCE CORPORATION IN THE AMOUNT OF \$46,000 OVER THREE YEARS AT 1.60% INTEREST FOR THE LEASE PURCHASE OF PARK AND RECREATION POOL EQUIPMENT.

F. FIRE DEPARTMENT

1. REQUEST PERMISSION TO RENEW ANNUAL MEMBERSHIP TO THE WELLNESS CONNECTION IN THE AMOUNT OF \$7,000.00.

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

I. PERSONNEL

1. REQUEST AUTHORIZATION TO HIRE A TEMPORARY FULL-TIME EMPLOYEE TO FILL-IN AS LABORER IN THE SANITATION AND ENVIRONMENTAL SERVICES DEPARTMENT.

2. REQUEST APPROVAL TO HIRE CHANA BROOKS TO FILL THE VACANT POSITION OF DEPUTY COURT CLERK IN THE STARKVILLE MUNICIPAL COURT DEPARTMENT.

3. REQUEST APPROVAL TO ADVERTISE TO FILL THE VACANT POSITION OF APPRENTICE LINEMAN IN THE STARKVILLE

UTILITIES DEPARTMENT.

4. REQUEST APPROVAL OF A SALARY ADJUSTMENT AND A JOB TITLE CHANGE FROM EQUIPMENT OPERATOR, (JOHN T. ROGERS), TO LINEMAN HELPER.
5. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF RADIO OPERATOR/RECORDS CLERK (DISPATCHER) IN THE POLICE DEPARTMENT.

J. POLICE DEPARTMENT

1. DISCUSSION AND CONSIDERATION OF THE PURCHASE OF EQUIPMENT AND SOFTWARE NECESSARY TO IMPLEMENT THE MOBILE CAD SYSTEM FOR THE STARKVILLE POLICE DEPARTMENT AS QUOTED IN THE AMOUNT OF \$262,212.56.

K. SANITATION DEPARTMENT

1. REQUEST AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE PURCHASE OF GARBAGE BAGS.

L. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES TO ACCEPT THE LOWEST AND BEST OF 2 EVALUATED BIDS SUBMITTED BY MITSUBISHI ELECTRIC POWER PRODUCTS, INC. FOR FOUR 13KV VACUUM CIRCUIT BREAKERS FOR \$98,336.00.
2. REQUEST APPROVAL OF AN AGREEMENT BETWEEN THE CITY OF STARKVILLE AND THE OKTOC WATER ASSOCIATION FOR EMERGENCY WATER CONNECTION AND JOINT BILLING OF OKTOC WATER ASSOCIATION WATER SERVICE AND STARKVILLE UTILITIES SEWER SERVICE.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

- A. PERSONNEL
- B. PENDING LITIGATION
- C. PERSPECTIVE SALE OF CITY LAND

XV. OPEN SESSION

XVI. RECESS UNTIL JUNE 21, 2016 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

2. CONSIDERATION OF THE MINUTES OF THE JUNE 7, 2016 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn, to approve the minutes of the June 7, 2016 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

3. CONSIDERATION OF THE MINUTES OF THE JUNE 21, 2016 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Upon the motion of Alderman Little, duly seconded by Alderman Perkins, to approve the minutes of the June 21, 2016 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Nay
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS: Mayor Wiseman noted the passing of Mr. Willie Turner, former City employee and the brother of Mr. Alvin Turner. The Mayor then displayed the MML Overall Best City Award received by the City of Starkville at the recent 2016 MML Convention.

BOARD OF ALDERMEN COMMENTS:

Alderman Wynn recognized Herman Peters, Fire Chief Yarbrough, Police Chief Nichols and their departments for a successful July 4th event held at the Sportsplex. Alderman Wynn then discussed the

length of meetings in other cities and her wish to offer a motion to add consent agendas back to the meetings. Following further discussion by the Board, the Mayor called for Citizen Comments.

CITIZEN COMMENTS:

Alvin Turner, Ward 7, thanked everyone who offered thoughts on the passing of his younger brother, who had worked 28 years for the City. He asked that everyone respect each other.

Chris Taylor, noted that the Democratic Party distributed over 300 bottles of water at the July 4 Starkville celebration. He stated his opposition to a consent agenda because not everyone has modern technology.

Dorothy Isaac stated that physically she can't stay for long meetings. She complimented the City on a nice July 4th event that was enjoyed by many.

PUBLIC APPEARANCES

DOROTHY ISAAC

Dorothy Isaac asked to address several concerns and issues. She did not feel the SMART bus program served her Rolling Hills area sufficiently nor are there enough handicap accessible sidewalks for disabled persons in that area. Alderman Maynard suggested that if handicap citizens call the SMART bus program and they have a van for handicap citizens that will pick her up at her home. He offered to get a form to her. She then asked that GSDP meetings be open to the general public. She also asked that City government consider all parts of the City and not just focus on some.

CORNERSTONE GOVERNMENT AFFAIRS

Camille Young and Elliott Flaggs, along with Chris Champion and Joe Sims presented an update of Cornerstone Government Affairs work on behalf of the City of Starkville. Ms Young discussed the experience of the Cornerstone team and their capabilities. Highlights of the 2016 Legislative session, grants, Thad Cochran Research Park project, "Rails to Trails" and the Industrial Park natural gas expansion were discussed. They pledged to keep the line of communication open.

4. DISCUSSION AND CONSIDERATION OF REJECTING ALL BIDS AND AUTHORIZING READVERTISEMENT FOR BIDS WITH CHANGES IN THE SCOPE OF WORK MADE WITH THE ADVICE AND CONSENT OF THE CHIEF OF POLICE AND THE PROJECT ARCHITECT AND TO REQUEST A COST ESTIMATE OF BUILDING A NEW FACILITY TO BE PRESENTED BY THE PROJECT ARCHITECT AT SUCH TIME AS NEW BIDS FOR THE RENOVATION PROJECT ARE RECEIVED.

Mayor Wiseman presented the bids received at the June 30 bid opening. Both bids were well over 10% of the projection. McCarty Construction base bid was \$6,316,000 and Gregory Construction base bid was \$6,717,000.00. The Mayor recommended the architect debrief with bidders, work with the Police Chief and staff as to bids and any changes that can be addressed and re-bid the project.

Alderman Little offered a motion to terminate the contract for architectural services with Shafer & Associates for renovation of the Old City Hall for the Starkville Police Department and all other phases and descriptions of the project dating back to January 6, 20014, when the contract was first entered into, pursuant to Section 1.3.8.5 of the contract. Alderman Wynn seconded the motion. Mayor Wiseman asked that the Aldermen allow the project to be re-bid once more so that the City will not be out the money for work already completed. Shafer & Associates are obligated to present a bid package, at no additional costs to the City, which will be closer to their projected project cost. Discussion followed by the Aldermen whether to pursue this location or begin searching new plans and locations. The Police Chief when asked stated he would like to pursue updated renovation plans and see what can be

accomplished in next two months. Alderman Little withdrew his motion at this time and agreed to table this item until the project is re-bid and results are presented at the August 16, 2016 meeting.

Alderman Perkins then offered a motion that:

1. All bids received for renovations to the Old City Hall for the Starkville Police Department shall be and are hereby rejected;
2. That both the City's project architect and the City's Chief of Police shall discuss and determine together as quickly as possible, what changes, if any, can be made to the current scope of work for the said renovations to the Old City Hall for the Starkville Police Department;
3. That if any changes can be made to the current scope of work as determined, agreed upon and recommended by both the project architect and the Chief of Police, the herein referenced project shall then be re-advertised for re-bidding under the revised scope of work with those bids to be received by the City and presented to the Board of Aldermen at its August 16, 2016 meeting;
4. That the project architect, with the advice, consent and involvement of the Chief of Police and with full input from the Chief of Police, shall present to the Board of Aldermen at its August 16, 2016 meeting a cost estimate for building a new facility for the Starkville Police Department for comparison purposes; and
5. That the sale of the 2016A Series General Obligation Bonds in the amount of \$3 million dollars and the sale of the 2016B Series General Obligation Bonds in the amount of \$2.4 million dollars, both set for July 19, 2016, shall be postponed subject to further action of the Board of Aldermen.

Alderman Walker offered a second to the motion and following discussion, the Board voted as follows:

Alderman Ben Carver	Voted: Nay
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

5. CONSIDERATION OF A RESOLUTION OF THE CLAIBOURNE AT ADELAIDE, LLC NEW ENTERPRISE EXEMPTION APPLICATION DECLARING THE FACILITY PROPERTY ELIGIBLE AND DIRECTING THE CITY CLERK TO FILE THE NECESSARY PAPERWORK WITH THE STATE AUDITOR AND OTHER NECESSARY ENTITIES.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn, to authorize the Resolution of the Claiborne at Adelaide, LLC New Enterprise Exemption Application declaring the facility property eligible and directing the City Clerk to file the necessary paperwork with the State Auditor and other necessary entities, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**INTERIM RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
STARKVILLE, MISSISSIPPI, CONDITIONALLY GRANTING A NEW ENTERPRISE
EXEMPTION FROM AD VALOREM PROPERTY TAXES TO THE CLAIBORNE AT
ADELAIDE, LLC FOR ITS NEW DISTRIBUTION HEALTH CARE INDUSTRY
FACILITY ENTERPRISE, AS AUTHORIZED BY § 27-31-101, *ET SEQ.*, OF THE
MISSISSIPPI CODE OF 1972, AS AMENDED**

The Board next took up for consideration the matter of granting a certain tax exemption from ad valorem property taxes, and the following Interim Resolution, having first been reduced to writing, was introduced:

INTERIM RESOLUTION OF THE BOARD OF ALDERMEN
OF THE CITY OF STARKVILLE, MISSISSIPPI,
CONDITIONALLY GRANTING A NEW ENTERPRISE
EXEMPTION FROM AD VALOREM PROPERTY TAXES TO
THE CLAIBORNE AT ADELAIDE, LLC FOR ITS NEW
HEALTH CARE INDUSTRY FACILITY ENTERPRISE, AS
AUTHORIZED BY § 27-31-101, *ET SEQ.*, OF THE
MISSISSIPPI CODE OF 1972, AS AMENDED

WHEREAS, this Board finds as a fact that:

I.

The Claiborne at Adelaide, LLC ("**The Claiborne**"), by and through Robert O. Tatum, Jr, its Managing Member, timely filed with the Mayor and this Board of Aldermen (collectively the "**Board**") of the City of Starkville ("**City**"), State of Mississippi ("**State**"), in triplicate and under oath, its written Application ("**Application**") for exemption ("**New Enterprise Exemption**") from ad valorem real and personal property taxation ("**Taxes**") pursuant to § 27-31-101, *et seq.* (collectively "**Statutes**"), of the Mississippi Code of 1972, as amended ("**Code**").

II.

The Claiborne, a State limited liability company, operates an assisted-living facility ("**New Enterprise**") at 1980 South Montgomery Street ("**Facility**") in the City, which is a health care industry facility within the meaning of Code §§ 27-31-101(3)(j) & 57-117-3(a)(i).

III.

The Facility is used to provide assisted-living for seniors requiring a low to moderate level of assistance with day-to-day activities and to provide memory care services for seniors requiring a substantial amount of assistance due to Alzheimer's disease and other forms of dementia, as well as for the conducting and administration of the business of the New Enterprise

at the Facility. The Facility consists of certain land, buildings, and other real property improvements and interests and of various items of furniture, fixtures, appliances, furnishings, equipment, and other items of personal property, all having been constructed and installed and being owned by The Claiborne and located on or at the Facility (collectively "Facility Property") in the City.

IV.

The New Enterprise should result in an aggregate annualized new payroll at the Facility of approximately Eight Hundred Fifty Thousand Six Hundred Forty-Four Dollars and Zero Cents (\$850,644.00) during 2016 and has resulted in an aggregate increase of approximately thirty (30) full-time equivalent employees at the Facility as of April 30, 2016. Therefore, the New Enterprise has resulted in the creation of new jobs and payroll at the Facility, as well as in the creation and preservation of other ancillary jobs in the City (collectively "City Jobs").

V.

Pursuant to the provisions of the Mississippi Health Care Industry Zone Act, Code § 57-117-1, *et seq.* ("Act"), on February 20, 2014 the Mississippi Development Authority ("MDA") issued Health Care Industry Certificate No. HC-11 ("Certificate," a copy of which is attached hereto as Exhibit V, incorporated herein by reference, and expressly made a part hereof for all purposes as if fully copied herein) to The Claiborne for the New Enterprise and Facility, thus finding that the New Enterprise and Facility are a "health care industry facility" within the meaning of § 57-117-3(a)(i) of the Act.

VI.

v l.

The Claiborne has been and will continue to be engaged in the New Enterprise in the City within the meaning of, and as enumerated in, the Statutes, and the Facility Property constitutes property used in connection with, and necessary to, the operation of such New Enterprise of The Claiborne in the City and property used in a bona fide enterprise as described in an enumerated class of enterprises within the meaning of the Statutes and eligible for the New Enterprise Exemption authorized by the Statutes and Act, specifically being a health care industry facility described in Code §§ 27-31-101(3)(j) & 57-117-3(a)(i), respectively.

VII.

The Statutes authorize and empower this Board, in its discretion and in addition to all other exemptions granted under the laws of the State, to grant a New Enterprise Exemption from Taxes on tangible property which is located in the City and used in connection with, or necessary to, the operation of the new enterprises described in the classes enumerated therein, specifically including health care industry facility enterprises, except that the New Enterprise Exemption does not extend to Taxes on the products of such new enterprises or to the Taxes on automobiles and trucks belonging to such new enterprises and operating on or over the highways of this State

VIII.

The Facility Property comprising the Eligible Property used in connection with, or necessary to, the operation of The Claiborne's New Enterprise, which is proposed to be exempted by the New Enterprise Exemption and which does not include any products of The Claiborne or any automobiles and trucks of The Claiborne operating on or over the highways of this State, is described in Exhibit VIII attached hereto, incorporated herein by reference, and expressly made a part hereof for all purposes as if fully copied herein. The aggregate true value of all the Eligible Property proposed to be exempted is Ten Million Five Hundred Seventy-Three Thousand Eight Hundred Forty-One Dollars and Forty-Six Cents (\$10,573,841.46), as itemized as required by the Statutes in Exhibit VIII, with The Claiborne thus making both a significant capital investment in the City (collectively with the City Jobs, "**Economic Impact**").

IX.

The New Enterprise was completed and commenced operations on December 7, 2015 ("**Completion Date**"), and operation of the New Enterprise was begun during 2015. The Statutes require that the application for the New Enterprise Exemption be filed on or before June 1st of the year immediately following the year of completion of the new enterprise, *i.e.*, more particularly, June 1, 2016 for the New Enterprise, with the Application being timely filed in order for the New Enterprise Exemption to be effective January 1, 2016 ("**Commencement Date**") for the New Enterprise.

X.

The Claiborne is operating the New Enterprise in the City which is and will be creating and maintaining the City Jobs and has already and in the future will continue to be, due to the Economic Impact, making a major contribution and commitment to the present and future economic development of the City through the New Enterprise.

XI.

Under the terms of a certain "Resolution of The City of Starkville, Mississippi, Approving, Consenting to, and Granting a Certain Ad Valorem Property Tax Exemption as an Inducement for the Location of Project Foy In The City" ("**Intent Resolution**"), a copy of which is on file and of record in the Minutes of this Board, the City declared its intention and agreement to grant a New Enterprise Exemption to Project Foy. Project Foy was the name used for The Claiborne's then confidential proposed project, which has now resulted in the location of

the Facility and New Enterprise in the City and in their identification as Project Foy in, and The Claiborne's qualification as the beneficiary of, the Intent Resolution.

XII.

The New Enterprise is assisting and will assist The Claiborne in providing employment and payroll at the Facility in the City, and this Board, in accordance with the Intent Resolution, should acknowledge The Claiborne's significant contribution and commitment to the economic development of the City by exercising its discretionary authority to grant to The Claiborne such New Enterprise Exemption for the Eligible Property comprising the New Enterprise and Facility.

XIII.

The maximum term of the New Enterprise Exemption under the Statutes is a term of ten (10) years. Therefore, as provided by the Statutes and Intent Resolution, The Claiborne requested in the Application that this Board grant the New Enterprise Exemption for a period of ten (10) years ("**Term**"), with such New Enterprise Exemption to begin on the Commencement Date and continue for the Term until December 31, 2025 ("**Termination Date**").

XIV.

Therefore, pursuant to the provisions of the Statutes and Intent Resolution, The Claiborne requested in the Application that, in recognition of the fact that the New Enterprise Exemption available to The Claiborne under the Statutes and Intent Resolution constituted an inducement to The Claiborne, and thus played a major role in The Claiborne's decision, to locate its New Enterprise in the City, and that sufficient consideration in the form of the Economic Impact and The Claiborne's reliance on such inducement in the Intent Resolution, as well as certain other good and valuable nonmonetary consideration (collectively "**Consideration**"), have been and will be received by the City from The Claiborne to support the granting of the New Enterprise Exemption by the City, this Board grant to The Claiborne a New Enterprise Exemption from all Taxes, except the Excluded Taxes, which would otherwise be imposed by the City on such Eligible Property.

XV.

This Board is thus authorized and empowered by the provisions of the Statutes and has committed in the Intent Resolution to grant the New Enterprise Exemption to The Claiborne with respect to the Eligible Property of The Claiborne which is and will be used in the New Enterprise located within the City.

XVI.

Therefore, pursuant to the provisions of the Statutes and Intent Resolution, The Claiborne requested in the Application that this Board grant to The Claiborne a New Enterprise Exemption

from all such Taxes, excepting the Excluded Taxes, imposed by the City on the Facility Property constituting Eligible Property utilized in the New Enterprise.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Starkville, Mississippi, that, in recognition of its above findings and the Consideration, this Board hereby:

(A) Finds that the New Enterprise at the Facility is in fact a bona fide new enterprise described in a class of enterprises enumerated by the Statutes, being, more specifically, a health care industry facility, and was completed on the Completion Date within the meaning of the Statutes;

(B) Finds that the New Enterprise Exemption available to The Claiborne and the commitment of the City in the Intent Resolution to grant the New Enterprise Exemption to The Claiborne constituted an inducement to The Claiborne and thus played a significant role in The Claiborne's decision to locate the New Enterprise at the Facility in the City;

(C) Finds further that The Claiborne is eligible for and, pursuant to the Intent Resolution, is entitled to a New Enterprise Exemption from all such Taxes imposed by the City on the Eligible Property of the New Enterprise, excepting the Excluded Taxes, in an amount to be determined annually by the appropriate taxing authorities, as provided by State law, commencing with the Commencement Date and continuing for the Term until the Termination Date;

(D) Finds further that the financial ability, technical qualifications, and business experience of The Claiborne are such that the New Enterprise at the Facility has and will promote the economic development of the City and State and has and will supply employment to the citizens of the City and State; that any and all appropriate City authorities have reviewed and approved the Application of The Claiborne and have recommended to this Board that the New Enterprise Exemption requested by The Claiborne in the Application for its New Enterprise should be granted;

(E) Finds that the New Enterprise has and will continue to provide employment and a payroll in the City and that in order to promote the economic development of the City so as to provide additional gainful employment for its citizens, this Board should acknowledge The Claiborne's major contribution and commitment to the economic development of the City by exercising its discretionary authority to grant such New Enterprise Exemption to The Claiborne and that this Board, does, therefore, desire, on behalf of the City, to grant the New Enterprise Exemption to The Claiborne;

(F) Finds that the present and future health, safety, convenience, prosperity, pursuit of happiness and of gainful employment, public interest, and general welfare of the citizens of the City necessitate, as a public purpose, that the City continue to

encourage a program of economic development and expansion in order to further both the present and future long-term economic development of the City through the improvement of its tax base by attracting and assisting enterprises providing employment to its citizens, through the approval of exemptions to assist businesses which are deemed necessary or desirable for the economic development and advancement of the City;

(G) Approves conditionally the Application and conditionally grants the New Enterprise Exemption to The Claiborne for the Term, beginning with the Commencement Date and continuing for the Term until the Termination Date, for the Facility Property of the New Enterprise constituting the Eligible Property described in Exhibit VIII used in connection with, or necessary to, the operation of the New Enterprise in the City, subject to the appropriate investigation, approval, and certification by the Mississippi Department of Revenue ("**MDOR**");

(H) Finds that Exhibit VIII attached hereto contains an itemized listing of the true value of all Eligible Property to be exempted, as required by the Statutes;

(I) Directs that the original and three (3) certified copies of the filed Application and a certified transcript of this conditional approval by this Board of the Application, including a certified transcript of this interim resolution of approval thereof, be forwarded to the Ad Valorem Division of the MDOR within thirty (30) days of the date of the certified transcript of the interim resolution, in order for the MDOR to investigate and determine that the Facility Property is Eligible Property which is eligible for the New Enterprise Exemption under, and should be exempted in accordance with, the Statutes; and that a certified copy of the filed Application and a certified transcript of such approval by this Board of the Application, including such interim resolution of approval thereof, also be forwarded to the Tax Assessor of Oktibbeha County ("**Assessor**");

(J) Declares the intention and agreement of this Board, upon approval of the Application by the MDOR and receipt by the City of the certificate of approval of the MDOR, to enter a final order on its Minutes:

- (i) declaring that the Facility Property is Eligible Property and is exempt under the New Enterprise Exemption and establishing the Commencement Date, Term and Termination Date;
- (ii) actually and finally granting to The Claiborne the New Enterprise Exemption applied for in the Application by The Claiborne for the New Enterprise;
- (iii) requesting that the Assessor take all necessary and appropriate actions in preparation of the tax rolls necessary to implement such New Enterprise Exemption so granted, beginning with the

Commencement Date and continuing for the Term until the Termination Date, including making appropriate notations on the tax rolls so that the Facility Property which is Eligible Property will be treated as provided for in such final order approving the Application and the New Enterprise Exemption and in the Statutes and Intent Resolution;

- (iv) directing the City Clerk ("**Clerk**") to file one (1) copy of the Application and this Interim Resolution and the final order approving the Application with the State Auditor of Public Accounts; and to file one (1) copy of the final order approving the Application with the MDOR and Assessor; and
- (v) directing the Clerk to record the final order approving this Application in the Minutes of the Board in a book kept in the Clerk's office for such purposes; and

(K) Directs the Clerk to record the Application, together with this Interim Resolution conditionally approving the Application, in the Minutes of this Board in a book kept in the Clerk's office for such purposes.

After a full discussion of this matter, Alderman Little moved that the foregoing Interim Resolution be adopted, and said Motion was seconded by Alderman Wynn. The President of the Board then put the question to a roll call vote, and the result was as follows:

Alderman	Ben Carver	voted: <u>absent</u>
Alderman	Roy A. Perkins	voted: <u>no</u>
Alderman	Henry N. Vaughn, Sr.	voted: <u>aye</u>
Alderman	Lisa Wynn	voted: <u>aye</u>
Alderman	David Little	voted: <u>aye</u>
Alderman	Jason Walker	voted: <u>aye</u>
Alderman	Scott Maynard	voted: <u>aye</u>

WHEREUPON, this Interim Resolution having received the affirmative vote of a majority of the members of the Board of Aldermen present, the President declared that the foregoing Interim Resolution was passed and adopted, in a regular meeting of the Board of Aldermen of the City of Starkville, State of Mississippi, on the 5th day of July, 2016.

6. WATKINS, WARD & STAFFORD, CPAS, PLLC – 9/30/15 AUDIT PRESENTATION.

Randy Scrivner of Watkins, Ward and Stafford, CPAs, PLLC, presented the 9/30/15 audit, discussed GASB 68 as well as conditions and results of the audit. A copy of the audit will be posted on the City web site. Upon the motion of Alderman Walker, duly seconded by Alderman Maynard, to accept the 9/30/15 Audit, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

7. CONSIDERATION OF A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, DETERMINING THE NECESSITY FOR AND INVOKING THE AUTHORITY GRANTED TO MUNICIPALITIES BY THE LEGISLATURE WITH RESPECT TO TAX INCREMENT FINANCING AS SET FORTH IN CHAPTER 45 OF TITLE 21, MISSISSIPPI CODE OF 1972, AS AMENDED, DETERMINING THAT THE STARK CROSSING DEVELOPMENT PROJECT IS A PROJECT ELIGIBLE FOR TAX INCREMENT FINANCING; THAT A PUBLIC HEARING BE CONDUCTED IN CONNECTION WITH THE TAX INCREMENT FINANCING PLAN, AND FOR RELATED PURPOSES.

Christiana Sugg of Gouras and Associates discussed the changes to the Academy Sports project as well as the road proposed from Highway 12 to Hollywood Blvd. The project completion date is estimated to be May of 2017. Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to move approval of a Resolution of the Mayor and Board of Aldermen of the City of Starkville, Mississippi, determining the necessity for and invoking the authority granted to municipalities by the legislature with respect to tax increment financing as set forth in Chapter 45 of TITLE 21, Mississippi Code of 1972, as amended, determining that the Stark Crossing Development Project is a project eligible for tax increment financing; that a public hearing be conducted in connection with the tax increment financing plan, and for related purposes, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, DETERMINING THE NECESSITY FOR AND INVOKING THE AUTHORITY GRANTED TO MUNICIPALITIES BY THE LEGISLATURE WITH RESPECT TO TAX INCREMENT FINANCING AS SET FORTH IN CHAPTER 45 OF TITLE 21, MISSISSIPPI CODE OF 1972, AS AMENDED, DETERMINING THAT THE STARK CROSSING DEVELOPMENT PROJECT IS A PROJECT ELIGIBLE FOR TAX INCREMENT FINANCING; THAT A PUBLIC HEARING BE CONDUCTED IN CONNECTION WITH THE TAX INCREMENT FINANCING PLAN, AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and Board of Aldermen of the City of Starkville, Mississippi, (the “Board” of the “City”), acting for and on behalf of the City, hereby find, determine and adjudicate as follows:

1. The Mississippi “Tax Increment Financing Act,” Title 21, Chapter 45, Mississippi Code of 1972, as amended (the “Act”), authorizes municipalities and counties in the State of Mississippi to undertake and carry out redevelopment projects, as defined therein, with the use of Tax Increment Financing (“TIF”), and also to carry out such projects jointly with other local governmental units pursuant to the Interlocal Cooperation Act, Title 17, Chapter 13, Mississippi Code of 1972, as amended (the “Interlocal Act”).
2. The Board has received and has conducted hearings on the Tax Increment Financing Redevelopment Plan, City of Starkville, Mississippi, February 2006 (the “Redevelopment Plan”) for the Municipality, and approved the Redevelopment Plan on April 4, 2006. The Redevelopment Plan constitutes a qualified plan under the Act.
3. The Board will be presented with a tax increment financing plan entitled *Tax Increment Financing Plan, Stark Crossing Development Project, City of Starkville, Mississippi January 2016, as Amended and Restated July 2016* (the “Amended TIF Plan”), which will be an amendment to and a restatement of that *Tax Increment Financing Plan, Stark Crossing Development Project, City of Starkville, Mississippi January 2016* (the “Prior TIF Plan”). The purpose of the Amended TIF Plan is to, among other things, amend and restate the Prior TIF Plan to adjust the TIF District (as defined in the Amended TIF Plan), to identify the current developer, and to provide a financing mechanism to pay for the cost of constructing various Infrastructure Improvements (as set forth in the Amended TIF Plan) by increasing the City’s sales tax participation from thirty-three percent (33%) to fifty percent (50%).
4. RM Development I, LLC (the “Developer”), is proposing to develop a mixed use development including an approximately 62,000 square foot sporting goods retailer and up to 20,000 square feet of additional commercial development (the “Project”) in the City and in the proposed TIF District (the “TIF District”), as described in the Amended TIF Plan. The City may enter into an Interlocal Cooperation Agreement with Oktibbeha County, Mississippi (the “County”), pursuant to the Interlocal Act to support the Project and to allow TIF Bond proceeds to be used to pay for the costs of the Infrastructure Improvements to support the Project. These costs will equal or exceed the sum of One Million Five Hundred Thousand Dollars (\$1,500,000). The Developer is requesting the assistance of the City and the County in providing funding for the Infrastructure Improvements by the utilization of TIF.
5. The Project appears to be a project of major economic significance within the City and to qualify as a project eligible for TIF under the Redevelopment Plan; and the participation on the part of the City is necessary and would be in the public interest and would benefit the economic and financial well-being and the public health, safety and welfare of the City.
6. The Developer intends to acquire and construct all or a portion of the Infrastructure Improvements at its expense to facilitate the development of the Project, based on the anticipation that TIF moneys will be available in the future. Upon establishment of the TIF District and the approval of the inclusion of the

Amended TIF Plan as a part of the Redevelopment Plan, the City wishes to reimburse the Developer for this expense in whole or part, up to the amount of moneys available from the proceeds of TIF bonds in the principal amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000), at the time TIF bonds are issued in the future. These bonds will be secured solely by a pledge of that portion of the increase in ad valorem taxes on real and personal property generated within the TIF District and that portion of the increase in sales taxes generated within the TIF District specified in the Amended TIF Plan. The funds derived from the sale of the bonds will be used to acquire and construct or reimburse the Developer for costs of the Infrastructure Improvements. These bonds shall never constitute an indebtedness of the City within the meaning of any state constitutional provision or statutory limitation and shall never constitute or give rise to a pecuniary liability of the City, other than from the sources set forth herein, or a charge against its general credit or taxing powers.

7. The City reasonably expects that it and or the Developer for the Project will incur expenditures for the Infrastructure Improvements prior to the issuance of the Bonds, and that it should declare its official intent to reimburse expenditures made in anticipation of the issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CITY, AS FOLLOWS:

SECTION 1. The Board hereby declares its intention, upon establishment of the TIF District and the approval of the Amended TIF Plan, to issue tax increment financing bonds not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000), for the Infrastructure Improvements. These bonds will be secured solely by a pledge of the increase in ad valorem taxes of the City and the County on real and personal property generated within the TIF District and the increase in sales taxes rebates for the City generated within the TIF District as described in the Amended TIF Plan. The funds derived from the sale of the bonds will be used for the Infrastructure Improvements. These bonds shall never constitute an indebtedness of the City within the meaning of any state constitutional provision or statutory limitation and shall never constitute or give rise to a pecuniary liability of the City, other than from the sources set forth herein, or a charge against its general credit or taxing powers.

SECTION 2. Pursuant to Section 1.150-2 of the Treasury Regulations (the "Reimbursement Regulations"), the Board hereby declares its official intent to reimburse expenditures made for the Infrastructure Improvements prior to the issuance of the Bonds with proceeds of the Bonds to the extent permitted by the Reimbursement Regulations. The Bonds will be secured solely by a pledge of the increased ad valorem taxes for the City and the County and sales tax rebates for the City generated within the proposed Tax Increment Finance District.

SECTION 3. A public hearing shall be held with respect to the Amended TIF Plan and the issuance of the TIF bonds at the regular meeting room of the Board at the City Hall of the City of Starkville, Mississippi at 5:30 p.m., on the 2nd day of August, 2016.

SECTION 4. The City Clerk is hereby directed to publish a notice of the public hearing in the *Starkville Daily News*, a newspaper in which the City is authorized to publish legal notices, the publication of which shall not be more than twenty (20) days and not less than ten (10) days prior to the date set forth in Section 3 above, pursuant to and in compliance with the requirements of Section 21-45-11 of the Act. A copy of the Amended TIF Plan will be available for examination in the office of the City Clerk at City Hall, Starkville, Mississippi.

8. DISCUSSION AND CONSIDERATION OF IRS NOTICE – 2011 1099-MISC FORMS.

Mayor Wiseman presented the history of the IRS notice and recommended payment from the City contingency funds. Upon the motion of Alderman Vaughn, duly seconded by Alderman Little, to authorize the payment of the IRS penalty of \$1,774.54 from City contingency funds, the Board voted as

follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

9. DISCUSSION AND CONSIDERATION OF VA 16-05 A VARIANCE REQUEST FROM MAXIMUM LOT WIDTH REQUIREMENTS FOR A PROPOSED LOT AGGREGATION OF THREE LOTS ON THE NORTHEAST CORNER OF THE INTERSECTION OF UNIVERSITY DRIVE AND NORTH MONTGOMERY STREET WITH THE PARCEL #117M-00-160.00, 117M-00-159.00, AND 117M-00-155.00.

Daniel Havelin presented a variance request from maximum lot width requirements for a proposed lot aggregation of three lots on the northeast corner of the intersection of University Drive and North Montgomery Street. The three properties are part of a proposed mixed use development. The applicant is requesting to aggregate all three properties into one property. The proposed aggregated property would exceed the maximum lot width for a T-5 District. The proposed new lot width along University Drive is 258'. A Variance from the maximum lot width of 120' would be required prior to the lot aggregation. On June 22, 2016, the Board of Adjustment and Appeals made the recommendation of approval for the request. A motion was offered by Alderman Walker and duly seconded by Alderman Maynard, to approve the variance request with the following four conditions:

1. The principal entrance (s) of any primary or secondary building(s) shall be oriented toward a frontage line or the façade of a secondary or primary building, with the exception of units located in the rear of the building adjacent to a parking lot.
2. A first story non-residential use shall not be raised or lowered more than eighteen (18) inches from the walkway to the point(s) of access into the building.
3. The first floor on any building located along University Drive shall be non-residential use on at least 70% of the total building(s) façade along a frontage line.
4. The first floor of any building located along North Montgomery Street shall be non-residential use within 120' of the southwest corner of the property line.

The Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

10. CONSIDERATION OF ADDRESS CHANGES ON JEFFERSON STREET.

Upon the motion of Alderman Walker, duly seconded by Alderman Maynard, to table the address changes on Jefferson Street until additional information can be presented and all effected residents are contacted, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

11. DISCUSSION AND CONSIDERATION OF THE RATIFICATION OF THE INSTALLATION OF STOP SIGNS AT THE INTERSECTION OF MONTGOMERY AND GREEN STREETS AND INFORMATION SIGNS ON GREEN STREET AT THAT INTERSECTION.

A motion was offered by Alderman Walker to ratify the installation of stop signs at the intersection of Montgomery and Green Streets and information signs on Green Street at that intersection. The motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

12. DISCUSSION AND CONSIDERATION OF THE APPOINTMENTS OF MEMBERS TO THE KEEP STARKVILLE BEAUTIFUL COMMITTEE.

A motion was offered by Alderman Walker and seconded by Alderman Little, to approve the appointment of Dylan Karges, Dr. Richard Harkess, Dr. Peyton Passons, Ms. Leslie Moma and Tammy R. Carlisle to the Keep Starkville Beautiful Committee for a staggered three-year term beginning July 6, 2016. The Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

13. DISCUSSION AND CONSIDERATION OF OUTSIDE FUNDING REQUESTS FOR FISCAL YEAR 2017.

Alderman Maynard, City budget chairman, presented a spreadsheet and recommendations for Fiscal Year 17 contributions to outside groups with the emphasis on local groups. Upon the motion of Alderman Maynard, duly seconded by Alderman Vaughn, that the Board budget funding per the

following chart, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Nay
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

Outside Contributions – 2017 Budget	
General Fund 001-194-690-454	
Boys and Girls Club	5,000
Volunteer Starkville	2,500
GTPDD-Transportation	30,500
GTPDD/AAA/home delivered meals/match	8,698
Safe Haven	1,500
Advertising	500
OSERVS(Okt.Stk Emergency Response Volunteer Svcs)	5,000
001-194-690-454	
Brickfire 001-195-951-965	5,000
<i>Transfer to Other Agencies 001-195-</i>	
Main Street -Award Match 001-195-951-952	7,500
Chamber of Commerce/Greater Starkville Development Partnership	22,525
Heritage Museum 001-195-951-969	5,000
<i>OCH Ambulance</i> 001-245-600-383	15,000
<i>Humane Society</i> 001-360-951-955	106,000
<i>Horse Park</i> 001-541-625-380	10,000
<i>Library</i> 001-500-900-802	180,000
<i>Economic Development</i> 001-653-	
Starkville Area Arts Council 702-506	3,500
Starkville Community Theater 702-507	3,500
Starkville / MSU Symphony 702-508	3,500
MSU Shuttle 702-708	3,500
TOTAL	418,723

14. DISCUSSION AND CONSIDERATION OF PERSONNEL REQUESTS.

Alderman Maynard distributed pay progression charts which addressed increasing all employees to a minimum of \$10 per hour. The plan will result in an increase of \$18,573.25 in gross wages in the fiscal year 17 budget and approximately \$74,293 in the fiscal year 18 budget. Following presentations from Tony Rook, Chief Nichols, Edward Kemp, Terry Kemp, Emma Gandy, and Chief Yarbrough and Board discussion, Alderman Maynard offered a motion to adopt the pay progression chart as presented and to authorize 15% raises of deputy court clerks effective October 1, 2016. The motion was seconded by Alderman Vaughn with the Board voting as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

15. REQUEST APPROVAL OF THE AIRPORT BOARD TO ESTABLISH AN AIRPORT DOMAIN REGISTRATION AND WEB HOSTING FOR THREE (3) YEARS FOR THE AIRPORT WEB PAGE AT A COST NOT TO EXCEED \$500.

Upon the motion of Alderman Carver, duly seconded by Alderman Wynn, to approve the Airport Board to establish an Airport Domain Registration and Web Hosting for three (3) years for the Airport Web Page at a cost not to exceed \$500, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

16. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF JUNE 29, 2016 FOR FISCAL YEAR ENDING 9/30/16.

Upon the motion of Alderman Carver to move approval of the City of Starkville Claims Docket for all departments as of June 29, 2016 for fiscal year ending 9/30/16, duly seconded by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 200,562.47
Restricted Police Fund	002	162.42
Restricted Fire Fund	003	4,700.00
Restricted Airport	016	173,798.36
Airport Fund	015	68,204.98
Sanitation	022	17,123.97
Landfill	023	1,057.41
Computer Assessments	107	7,231.27
Park and Rec Tourism	375	18,981.11
Trust & Agency	610	25,778.98
Economic Dev, Tourism & Conv	630	105,580.73
Sub Total Before Stk Utilities	Sub	\$ 623,181.70
Utilities Dept.	SED	2,807,600.43
Total Claims	Total	\$ 3,430,782.13

17. REQUEST APPROVAL OF A LEASE AGREEMENT WITH REGIONS EQUIPMENT FINANCE CORPORATION IN THE AMOUNT OF \$46,000 OVER THREE YEARS AT 1.60% INTEREST FOR THE LEASE PURCHASE OF PARK AND RECREATION POOL EQUIPMENT.

Upon the motion of Alderman Carver to move approval of a lease agreement with Regions Equipment Finance Corporation in the amount of \$46,000 over three years at 1.60% interest for the lease purchase of park and recreation swimming pool equipment, duly seconded by Alderman Vaughn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

Ryan Hinton
202 S. 40th Ave
Hattiesburg, MS 39402
Office: 601-264-8248
Fax: 601-261-4353
Ryan.hinton@regions.com



June 20, 2016

City of Starkville
Lesa Hardin
110 West Main Street
Starkville, MS 39759

Dear Lesa,

Regions Equipment Finance Corporation is pleased to furnish the following tax exempt lease proposal for your review and consideration.

Lessor:	Regions Equipment Finance Corporation, or its Assignee
Lessee:	City of Starkville
Equipment:	Water Filtration and Pool Recreation
Equipment Cost:	\$46,000
Delivery / Facility Term:	Delivery date to be determined, but prior to August 31, 2016. Once we have received all documentation sufficient to close this lease and all other closing requirements have been satisfied, the funds will be disbursed directly to the vendor for payment. Upon commencement, the lease will have a 3 or 4 year term.
Base Term:	3 Years 4 Years
Implicit Rate:	1.60% 1.76%
Payment Method:	Lessee agrees that all rent and other payments will be made by automatic funds withdrawal (ACH), and Lessee will execute documentation satisfactory to Lessor to facilitate such payments.
Lease Commencement:	The Base Term shall commence on the date of closing and delivery and acceptance of the Equipment. The first monthly rental shall be due 30 days in arrears. Remaining equal monthly rental payments shall be due on the same day of each consecutive month thereafter. All payments shall be subject to any applicable state and local sales/use taxes.
Rental Factor Adjustment:	The Rental Factor presented in this proposal is based on current market conditions and the prevailing 3 & 4 Year Treasury Constant Maturity rate of 0.81% and 0.96% per the <u>Federal Reserve's Statistical Release H.15</u> on June 16, 2016. The Implicit Rate as quoted in this proposal shall be adjusted upward or downward in order to maintain Lessor's economic yield as exists at this date. Payments shall be fixed at closing.
Bank Qualified:	It is anticipated that this transaction will be bank qualified. The Implicit Rate stated above assumes that the Lease will be a bank qualified tax-exempt obligation. Section 265(b)3 of the

Internal Revenue Code of 1986 exempts certain tax-exempt obligations (bank qualified), not in excess of \$10,000,000.00 per year, from the 100% preference tax disallowance applicable to banks, provided that the reasonably anticipated amount of qualified tax-exempt obligations to be issued by the issuing authority during the calendar year does not exceed \$10,000,000.00. If the issuing authority reasonably anticipates that it will issue \$10,000,000.00 or less in qualified tax-exempt obligations during the calendar year, the Lease will be designated as a non-bank qualified tax-exempt obligation.

- Opinion of Counsel: Prior to closing the Lease, Lessor must be provided with an opinion of Lessee's counsel, at Lessee's expense, satisfactory to Lessor and its counsel, which shall include opinions that the Lease and related documentation are duly authorized, executed and delivered by Lessee, that the parties have complied with all applicable state laws, including laws regulating bidding or government contracts and that rents payable under the Lease will be exempt from state and federal income taxes.
- Net Lease: The Lease will be a "net lease" with Lessee responsible for all expenses, including (a) maintenance costs, liability and physical damage insurance satisfactory to Lessor and (b) taxes relating to the purchase, lease, possession and use of the Equipment (some of which may be added to the cost of the Equipment or collected as the gross rentals as appropriate under state law), excluding taxes based solely on the net income of Lessor. Lessor is not responsible for the selection, suitability or performance of the Equipment and Lessee will be responsible for all payments and performance irrespective of any defect in the Equipment.
- Purchase At End Of Term: At the expiration of the Base Term, so long as no default exists thereunder and the Lease has not been earlier terminated, Lessee shall have the option to purchase all (but not less than all) of the Equipment on an AS IS, WHERE IS BASIS for one dollar (\$1.00).
- Documentation: Lessor will provide all documentation required to close the Lease. Any modifications requested by Lessee must be approved by Lessor. Any associated legal fees will be reimbursed to Lessor by Lessee.
- Transactional Costs: Unless otherwise agreed in writing, Lessee will be responsible for all closing costs including, without limitation, appraisal fees, attorney's fees and disbursements, and recording fees. A minimum UCC filing fee of \$175 will be added to the foregoing. Lessee will be responsible for all costs it incurs.
- Insurance: Lessee will be responsible to purchase and maintain liability insurance coverage equal to \$1,000,000.00 naming Lessor as Additional Insured and physical damage insurance coverage with a deductible of no more than \$5,000.00 naming Lessor as Loss Payee. Lessee will furnish satisfactory evidence of such insurance prior to funding.
- Contingencies: **This proposal is not and should not be construed as a commitment to fund.** The terms and provisions presented herein are subject to among other things (1) Lessor's credit review and approval of Lessor's investment in the Equipment and the economics of the proposed transaction, at Lessor's sole discretion, and (2) execution of all documentation in form and substance satisfactory to all parties to the transaction. Lessor makes no representation as to the legal, tax or accounting treatment of the Lease. Lessor shall not have any obligation whatsoever under this proposal and shall only be obligated under and as provided in the documentation referred to in clause (2) above. No notice of approval or other communication from Lessor or anyone claiming to act on its behalf shall waive or modify the limitations contained in this paragraph.
- Role of Lessor: The Lessor and its representatives are not registered municipal advisors and do not provide advice to municipal entities or obligated persons with respect to municipal financial products or the issuance of municipal securities (including regarding the structure, timing, terms and similar matters concerning municipal financial products or municipal securities issuances) or engage in the solicitation of municipal entities or obligated persons for the provision by non-

affiliated persons of municipal advisory services and/or investment advisory services. With respect to this Proposal and any other information, materials or communications provided by the Lessor: (a) the Lessor and its representatives are not recommending an action to any municipal entity or obligated person; (b) the Lessor and its representatives are not acting as an advisor to any municipal entity or obligated person and do not owe a fiduciary duty pursuant to Section 15B of the Securities Exchange Act of 1934 to any municipal entity or obligated person with respect to this Proposal, information, materials or communications; (c) the Lessor and its representatives are acting for their own interests; and (d) the Issuer and the Lessee have been informed that the Issuer and the Lessee should discuss this Proposal and any such other information, materials or communications with any and all internal and external advisors and experts that the Issuer and the Lessee, respectively, deem appropriate before acting on this Proposal or any such other information, materials or communications.

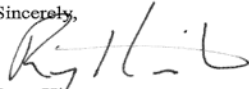
Lessee hereby authorizes Lessor to pre-file UCC financing statements naming Lessee, as debtor, and Lessor, as secured party, and describing the collateral therein by specific reference to the Equipment or by general reference to all equipment financed by Lessor (or words similar to the effect), provided that our doing so shall not obligate Lessee or Lessor to enter into the proposed financing, and provided further that if the proposed financing is not extended for any reason Lessor will terminate any such UCC financing statements Lessor has filed at Lessee's request.

Federal law requires all financial institutions to obtain, verify, and record information regarding customers. Lessor has or will obtain and keep on file information complying with 31 CFR Part 103.121 regarding Lessee, including Lessee's name, address and copies of various identifying documents.

By acceptance of this proposal, Lessee requests Lessor to take all actions necessary to evaluate the transactions contemplated hereby, including ordering credit reports and (if desired by Lessor) appraisals of the Equipment. This proposal shall expire as of the close of business on July 20, 2016, unless extended in writing by Lessor. This proposal may not be modified, supplemented or otherwise changed except in a writing signed by an officer of Lessor, subject to the further limitations expressed above.

We look forward to your early review and acceptance of this proposal. If there are any questions, please do not hesitate to contact me directly at 601-264-8248.

Sincerely,



Ryan Hinton
Vice President

PROPOSAL ACCEPTED:

By: _____

Title: _____

Date: _____

18. CONSIDERATION OF THE RENEWAL OF THE ANNUAL MEMBERSHIP TO THE WELLNESS CONNECTION IN THE AMOUNT OF \$7,000.00.

Upon the motion of Alderman Carver to renew annual membership to the Wellness Connection in the amount of \$7,000.00, duly seconded by Alderman Maynard, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

19. REQUEST AUTHORIZATION TO HIRE A TEMPORARY FULL-TIME EMPLOYEE TO FILL-IN AS LABORER IN THE SANITATION AND ENVIRONMENTAL SERVICES DEPARTMENT.

Upon the motion of Alderman Carver to hire a temporary full-time employee to fill-in as Laborer in the Sanitation and Environmental Services Department at an hourly rate of \$9.43 per hour, not eligible for benefits and to be paid for hours worked only, duly seconded by Alderman Vaughn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

20. REQUEST AUTHORIZATION TO HIRE CHANA BROOKS TO FILL THE VACANT POSITION OF DEPUTY COURT CLERK IN THE STARKVILLE MUNICIPAL COURT DEPARTMENT.

Upon the motion of Alderman Carver to hire Chana Brooks to fill the vacant position of Deputy Court Clerk in the Starkville Municipal Court Department, subject to one (1) year probationary period, duly seconded by Alderman Wynn, at an hourly rate of \$11.33 per hour, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

21. REQUEST AUTHORIZATION TO ADVERTISE TO FILL THE VACANT POSITION OF APPRENTICE LINEMAN IN THE STARKVILLE UTILITIES DEPARTMENT.

Upon the motion of Alderman Carver to advertise to fill the vacant position of Apprentice Lineman in the Starkville Utilities Department, duly seconded by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

22. REQUEST APPROVAL OF A SALARY ADJUSTMENT AND A JOB TITLE CHANGE FROM EQUIPMENT OPERATOR, (JOHN T. ROGERS), TO LINEMAN HELPER.

Upon the motion of Alderman Carver to approve a salary adjustment and a job title change from Equipment Operator, (John T. Rogers), to Lineman Helper, duly seconded by Alderman Little, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

23. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF RADIO OPERATOR/RECORDS CLERK (DISPATCHER) IN THE POLICE DEPARTMENT.

Upon the motion of Alderman Maynard to advertise to fill a vacant position of Radio Operator/Records Clerk (Dispatcher) in the Police Department, duly seconded by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

24. DISCUSSION AND CONSIDERATION OF THE PURCHASE OF EQUIPMENT AND SOFTWARE NECESSARY TO IMPLEMENT THE MOBILE CAD SYSTEM FOR THE STARKVILLE POLICE DEPARTMENT AS QUOTED IN THE AMOUNT OF \$262,212.56.

Alderman Maynard offered a motion to approve the purchase of equipment and software necessary to implement the Mobile CAD System for the Starkville Police Department as quoted in the amount of \$262,212.56, after funds are received, deposited and confirmed by the City finance director. The motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

25. REQUEST AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE PURCHASE OF GARBAGE BAGS.

Upon the motion of Alderman Vaughn to approve advertisement for bids for garbage bags for the 2017 garbage bag distribution, duly seconded by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Nay
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

26. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES TO ACCEPT THE LOWEST AND BEST OF 2 EVALUATED BIDS SUBMITTED BY MITSUBISHI ELECTRIC POWER PRODUCTS, INC. FOR FOUR 13KV VACUUM CIRCUIT BREAKERS FOR \$98,336.00.

Upon the motion of Alderman Maynard to accept the lowest and best bid from Mitsubishi Electric Power Products, Inc. for four 13 kV Vacuum Circuit Breakers for \$98,336.00, duly seconded by Alderman Little, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**CITY OF STARKVILLE UTILITIES
STARKVILLE, MISSISSIPPI**

**TABULATION OF BIDS
FOR FOUR (4) 13 kV VACUUM CIRCUIT BREAKERS
FOR SOUTHWEST STARKVILLE 69/13 kV SUBSTATION**

BIDDER	SUPPLIER	DELIVERY TIME	TOTAL BASE BID PRICE	LIFE CYCLE COST EVALUATION ADDER	TOTAL LIFE CYCLE EVALUATED COST
Mitsubishi Electric Power Products, Inc.	MEPPI	10-12 Weeks ARO	\$98,336.00	\$14,000.00	\$112,336.00
Garner Lumley Electric Supply Co.	ABB	20 Weeks ARO	\$87,840.00	\$56,000.00	\$143,840.00

Notes: Owner's Life Cycle Cost Evaluation calculated as described in Materialman's Proposal Form and shown below:
MEPPI: 1 Service * \$3,500.00/Service * 4 CB = \$14,000.00
ABB: 4 Services * \$3,500.00/Service * 4 CB = \$56,000.00

I hereby certify that this is a true and correct tabulation of the Bids for four (4) 13 kV Vacuum Circuit Breakers received by Starkville Utilities on June 14, 2016.


Jeffrey Atwell, P.E.

 **Atwell & Gent, P.A.**
Electrical & Consulting Engineers

27. REQUEST APPROVAL OF AN AGREEMENT BETWEEN THE CITY OF STARKVILLE AND THE OKTOC WATER ASSOCIATION FOR EMERGENCY WATER CONNECTION AND JOINT BILLING OF OKTOC WATER ASSOCIATION WATER SERVICE AND STARKVILLE UTILITIES SEWER SERVICE.

Upon the motion of Alderman Wynn to approve an Agreement between the City of Starkville and the Oktoc Water Association for emergency water connection and joint billing of Oktoc Water Association water service and Starkville Utilities sewer service, duly seconded by Alderman Little, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

AGREEMENT

STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA

This Agreement made and entered into on this the _____ day of _____, 2016, by and between the **City of Starkville, Mississippi**, a municipal corporation, hereinafter referred to as "City" and the **Oktoc Water Association** a Mississippi non-profit corporation permitted by the Mississippi Public Service Commission to operate a water distribution system in Oktibbeha County, Mississippi, hereinafter referred to as "Association".

WITNESSETH:

WHEREAS, the City's ordinance requires that sewer services provided outside its boundaries be covered by an agreement with the water provider that enables the disconnection of water service in the event of non-payment of sewer bills, with said agreement having an initial term of twenty (20) years;

WHEREAS, The Association is desirous of entering into such an agreement.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1.0 COMMENCEMENT, SCOPE, MODIFICATION and TERM

This Agreement shall commence upon execution. The scope of this agreement is limited to areas where the City provides sewer service within the boundaries of the Association's certificated water service area. This agreement may be modified at any time by mutual consent of the parties acting through their respective governing bodies. Unless extended in accordance with the terms of this Agreement, this Agreement shall expire _____.

2.0 WATER AND SEWER BILLING

The Association agrees to add sewer fees to their customer's water bill and disconnect water service in the event of non-payment of the total water and sewer bill. The Association agrees, at no charge to the City, to provide meter reading, billing and collection services for both water and sewer. On a monthly basis, the Association shall mail to the City, in the form of a check, the total amount of fees collected for sewer services in the prior monthly billing period. In no circumstances shall these payments to the City be postmarked more than thirty (30) days past the close of the most recent billing cycle.

The Association agrees to include with the monthly check a report that complies with the City Accountant/Controller's and external auditor's requirements.

3.0 COLLECTIONS AND ACCOUNT APPLICATIONS

When service is disconnected by the Association for the failure to pay the total amount of the combined water and sewer fees due, the service shall not be reconnected until the account is paid in full for the combined services or payment arrangements are made in accordance with the policies of the Association.

Any and all collection fees assessed and collected by the Association for non-payment shall be retained by the Association.

If the Association is not successful collecting a past due balance by disconnecting service, the Association reserves the right to turn the account over to a collection agency. Applicable collection agency fees will be subtracted from any past due sewer revenues collected and the remainder will be forwarded to the City with said transaction considered as final settlement.

The City reserves the right to require sewer customers to fill out an account application. The Association agrees to disconnect water service and retain collection fees when said customers are non-responsive to this request.

4.0 METERING EQUIPMENT

The Association agrees to maintain all metering equipment in good working order during the term of this Agreement.

5.0 CUSTOMER DEPOSITS

Upon application to the Association to establish services in an area where the City provides sewer service, the Association shall collect and retain the amount of deposit required by the City as a guarantee of payment for sewer services.

6.0 TERMINATION OF SERVICES

When a customer terminates service, the amount of deposit held for sewer services shall be applied to the final sewer bill and any residual remaining amount mailed to the customer at their forwarding address.

The Association will exercise all reasonable dispatch to disconnect service and collect bills that become past due subsequent to the execution of this agreement. In the event that the amount of deposit designated by the City is insufficient to cover the final sewer bill of an account in default, the Association shall, at their sole discretion, have the option of turning the account over to a collection agency

under the terms described in section 3.0 of this agreement or transfer the past due balance back to the City for collection.

7.0 CERTIFICATED AREA

It is understood that the Association holds a Certificate of Public Convenience and Necessity from the Mississippi Public Service Commission to provide potable water service in the area covered by this agreement. The existence of this agreement does not entitle the City to provide potable water service in this area without the express written consent of the Association and the Mississippi Public Service Commission.

8.0 COMMENCEMENT

It is the intent of the parties to fully implement the provisions of this agreement within ninety (90) days of the date of execution of this agreement.

9.0 TERMINATION OF AGREEMENT

Should it be the desire of either party to this Agreement to allow the term of this Agreement, or subsequent extension thereof, to expire, the party desiring termination agrees to notify the other in writing no later than ninety (90) calendar days prior to the expiration date. In the event that no notification to terminate is received by or prior to ninety (90) days prior to the expiration date, the agreement shall automatically renew for an additional five (5) year term.

Within thirty (30) days of the termination of this Agreement, the Association shall transfer customer sewer deposits held on behalf of the City to the City along with an itemized list of the amount of deposit credited to each customer itemized by billing and service address.

10.0 SUCCESSORS OR ASSIGNS

The terms, conditions, provisions, and undertakings in this Agreement shall extend to and shall be binding upon the heirs, executors, administrators and assigns of the respective parties hereto.

11.0 CONSTRUCTION OF THIS AGREEMENT

It is the intent of the parties that this Agreement shall be construed in a spirit of good faith and fair dealings between the parties and both parties owe an obligation of good faith and fair dealing with each other.

12.0 DEFAULT

In the event that either party defaults under the provisions of this Agreement and enforcement is required, the non-defaulting party shall be entitled to the cost of the proceedings plus reasonable attorney fees as a part of any judgment.

13.0 AUDITS AND INSPECTION OF RECORDS

The Association agrees to allow the City access to the billing and financial records associated with this agreement for inspection upon request by the Association.

14.0 MAINTENANCE OF FACILITIES

The City agrees to maintain and repair the all facilities associated with the sewer collection system upon acceptance by the City. The Association agrees to maintain and repair all facilities associated with the water system.

IN WITNESS WHEREOF, this Agreement has been executed in duplicate original on the day and in the year first above mentioned. The execution by the parties is made pursuant to the authority granted by the action of their respective governing authorities.

CITY OF STARKVILLE

The execution of this Agreement by the City is recorded in the minutes of a meeting of the Board of Alderman dated the _____ th day of _____, 2016.

BY:

ATTEST:

Parker Wiseman, Mayor

Lesa Hardin, City Clerk

OCTOC WATERASSOCIATION

The execution of this Agreement by the Association is recorded in the minutes of a meeting of the executive Board dated the _____ day of _____, 2016.

BY:

President

Printed Name

ATTEST:

Secretary

Printed Name

28. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Little, duly seconded by Alderman Walker, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.
The Board entered closed session.

29. A MOTION TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF THE DISCIPLINARY ACTION OF TWO FIRE DEPARTMENT EMPLOYEES, PENDING LITIGATION RELATED TO A SEWER EASEMENT, PROSPECTIVE SALE OF CITY LAND AND POTENTIAL LITIGATION RELATED TO A BREACH OF LEASE INVOLVING THE SOUTH HANGAR AT THE STARKVILLE AIRPORT.

Alderman Maynard offered a motion to enter Executive Session for the purpose of consideration of the disciplinary action of two fire department employees, pending litigation related to a sewer easement, prospective sale of city land and potential litigation related to a breach of lease involving the South Hangar at the Starkville Airport, on a finding that the proposed topics qualified for Executive Session. Following a second by Alderman Walker, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into Executive Session for the purpose of the disciplinary action of two fire department employees, pending litigation related to a sewer easement, prospective sale of city land and potential litigation related to a breach of lease involving the South Hangar at the Starkville Airport, on a finding that the proposed topics qualified for Executive Session.

At this time the Board entered Executive Session.

30. A MOTION TO RETURN TO OPEN SESSION.

Upon the motion of Alderman Carver, duly seconded by Alderman Vaughn, to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in Executive Session.

31. A MOTION TO SUSPEND A FIRE DEPARTMENT EMPLOYEE.

Upon the motion of Alderman Carver, duly seconded by Alderman Wynn, to suspend fireman Demario Sistrunk for 48 hours without pay and to place him on six month probation, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

32. A MOTION TO RATIFY THE REQUEST OF THE FIRE CHIEF OF DISCIPLINARY ACTION OF A FIRE DEPARTMENT EMPLOYEE.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Wynn, to ratify the recommendation of the Fire Chief of disciplinary action of a Fire Department employee, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

33. A MOTION TO ACCEPT TERMS OF SETTLEMENT WITH FINALLY LLC RELATED TO ITS BREACH OF THE LEASE AGREEMENT TO OCCUPY THE SOUTH HANGAR AT THE STARKVILLE AIRPORT.

Upon the motion of Alderman Maynard, duly seconded by Alderman Vaughn, to accept the terms of a settlement with Finally LLC related to its breach of the lease agreement to occupy the south hangar at the Starkville Airport as presented by the Board Attorney, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

34. A MOTION TO APPROVE A MEMORANDUM OF AGREEMENT BETWEEN CITY OF STARKVILLE AND MDOT RELATING TO ACCESS TO CITY'S FORMER SEWAGE LAGOON PROPERTY.

Upon the motion of Alderman Maynard, duly seconded by Alderman Carver, to enter into an MOA with MDOT as presented, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

35. A MOTION TO APPROVE RELEASE AND DISMISSAL WITH PREJUDICE IN CAUSE NO. 2013-0203-CV-K IN SPECIAL COURT OF EMINENT DOMAIN, OKTIBBEHA COUNTY, MISSISSIPPI, RELATING TO ACQUISITION OF A SEWER EASEMENT.

Upon the motion of Alderman Maynard, duly seconded by Alderman Vaughn, to approve Release and Dismissal with Prejudice as presented, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

After the Board exited Executive Session, and in open session, Alderman Maynard asked the Board to consider an additional agenda item relating to what he deemed to be necessary hires in the Police Department. This matter was not discussed at all in Closed Session or Executive Session. The Board unanimously consented to the addition to the agenda. Board discussion ensued on the issue, followed by the following motion.

36. A MOTION TO ALLOW THE ADVERTISEMENT OF THE POSITIONS OF A POLICE OFFICER AND CREATION AND ADVERTISING OF AN ACCREDITATION MANAGER/RECORDS CLERK USING THE FUNDING FROM THE PREVIOUS POSITION OF ASSISTANT POLICE CHIEF.

Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to authorize the advertisement of the positions of a Police Officer, and creation and advertising of an Accreditation Manager/Records Clerk using the funding from the previous position of assistant police chief, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea

Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

37. A MOTION TO RECESS UNTIL JULY 26, 2016 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 110 WEST MAIN STREET.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn, for the Board of Aldermen to recess the meeting until July 26, 2016 @ 5:30 at 110 West Main Street in the Court Room of City Hall, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Absent
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Absent

Having received a majority affirmative vote, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2016.

Attest:

PARKER WISEMAN, MAYOR

LESA HARDIN, CITY CLERK

(SEAL)



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.:
AGENDA DATE: 7-26-16
PAGE:

SUBJECT: FY 2016 HOME Application Resolution

AMOUNT & SOURCE OF FUNDING

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING
DEPARTMENT: Mayor's Office

DIRECTOR'S
AUTHORIZATION: Mayor Parker Wiseman

FOR MORE INFORMATION CONTACT: Spencer Broocks 662-320-2009; Phylis Benson 662-320-2007;
George Crawford 662-320-2006

SUGGESTED MOTION: "Move approval of the Resolution to Apply for FY 2016 Homeowner Rehabilitation/Reconstruction grant funds"

RESOLUTION

AUTHORIZING

THE GOLDEN TRIANGLE PLANNING & DEVELOPMENT DISTRICT, INC.

**to Prepare and Submit
Home Investment Partnerships Program Grant Application
for Starkville, Mississippi**

WHEREAS, Starkville, Mississippi has certain pressing Economic and Community Development needs; and

WHEREAS, the Mississippi Home Corporation has funds under FY 2016 Home Investment Partnerships Program (HOME); and

WHEREAS, the City of Starkville Board of Aldermen is eligible to apply for said HOME assistance; and

WHEREAS, the Golden Triangle Planning and Development District, Inc. (GTPDD) has sufficient professional staff members to insure that adequate staff time will be committed to preparation of the grant application;

THEREFORE, BE IT RESOLVED by the City of Starkville Board of Aldermen:

- (1) That GTPDD is hereby authorized to prepare a FY 2016 HOME Homeowner Rehabilitation Application on behalf of the City of Starkville Board of Aldermen; and
- (2) That, upon approval of said application, GTPDD is hereby authorized to administer said HOME Project; and
- (3) That Parker Wiseman, in his official capacity as the Mayor of the City of Starkville, is hereby authorized to advertise and conduct required public hearings and to sign all necessary documents, including Grant Agreements with the Mississippi Home Corporation.

SO ORDERED THIS, 26th day of July, 2016, by the Board of Aldermen of Starkville, Mississippi in a regular Board Meeting.

ATTEST:

STARKVILLE, MISSISSIPPI

Lesa Hardin, City Clerk

Parker Wiseman, Mayor



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.:
AGENDA DATE: 7-26-16
PAGE:

SUBJECT: Affirmative Marketing Plan for the FY 2016 Homeowner Rehabilitation/Reconstruction Application

AMOUNT & SOURCE OF FUNDING

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING
DEPARTMENT: Mayor's Office

DIRECTOR'S
AUTHORIZATION: Mayor Parker Wiseman

FOR MORE INFORMATION CONTACT: Spencer Broocks 662-320-2009; Phylis Benson 662-320-2007;
George Crawford 662-320-2006

SUGGESTED MOTION: "Move approval of the Affirmative Marketing Plan for the FY 2016 Homeowner Rehabilitation/Reconstruction application"

AFFIRMATIVE MARKETING PLAN
2016 HOME INVESTMENT PARTNERSHIPS GRANT
STARKVILLE, MISSISSIPPI

The City of Starkville does hereby resolve to comply with 24 CFR, Part 92, Subpart H 92.351. In order to comply, the following affirmative marketing procedures and requirements are hereby adopted:

The City shall display in public view posters affirming Equal Housing Opportunity, as amended under the Fair Housing Amendment Act of 1988.

The City certifies that HOME program funds will be used in accordance with the nondiscrimination and equal opportunity requirements set forth in the program regulations.

The City will establish the following procedures and requirements to affirmatively market units in the HOME project and will assess the results of their efforts, in accordance with the HOME program regulations:

(a) The City will inform the public, homeowners, and potential tenants about the federal fair housing laws and the City's affirmative marketing procedures by means of advertising in the local paper and displaying Fair Housing posters.

(b) The requirements and practices for homeowners to follow in carrying out the City's affirmative marketing procedures and requirements will be discussed at public meetings and by means of advertising and displaying posters.

(c) The City will use special outreach procedures to inform and solicit applications from persons in the area who would not otherwise apply. The City will use community organizations, places of worship, employment centers, fair housing groups, housing counseling agencies, social service centers and other resources for this outreach.

(d) If applicable, The City will maintain a list of all tenants/owners residing in each unit at the time of application submittal through the end of compliance period.

(e) The City will maintain a file containing all marketing efforts, (i.e., newspaper ads, letters, records of phone calls, etc.).

(f) Records will be kept on file describing efforts and results of the City's affirmatively marketing units.

(g) When applicable, advertisement of vacant units will contain the fair housing opportunity logo or statement.

The City of Starkville does hereby, adopt the foregoing Affirmative Marketing Plan on this the 26th day of July, 2016.

Parker Wiseman, Mayor

Lesa Hardin, City Clerk



AGENDA ITEM DEPT.: Mayor
CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION

AGENDA DATE: 7-26-2016
PAGE: 1 of 220

SUBJECT: Discussion and Consideration of Adopting the Proposed Parks and Recreation Master Plan

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

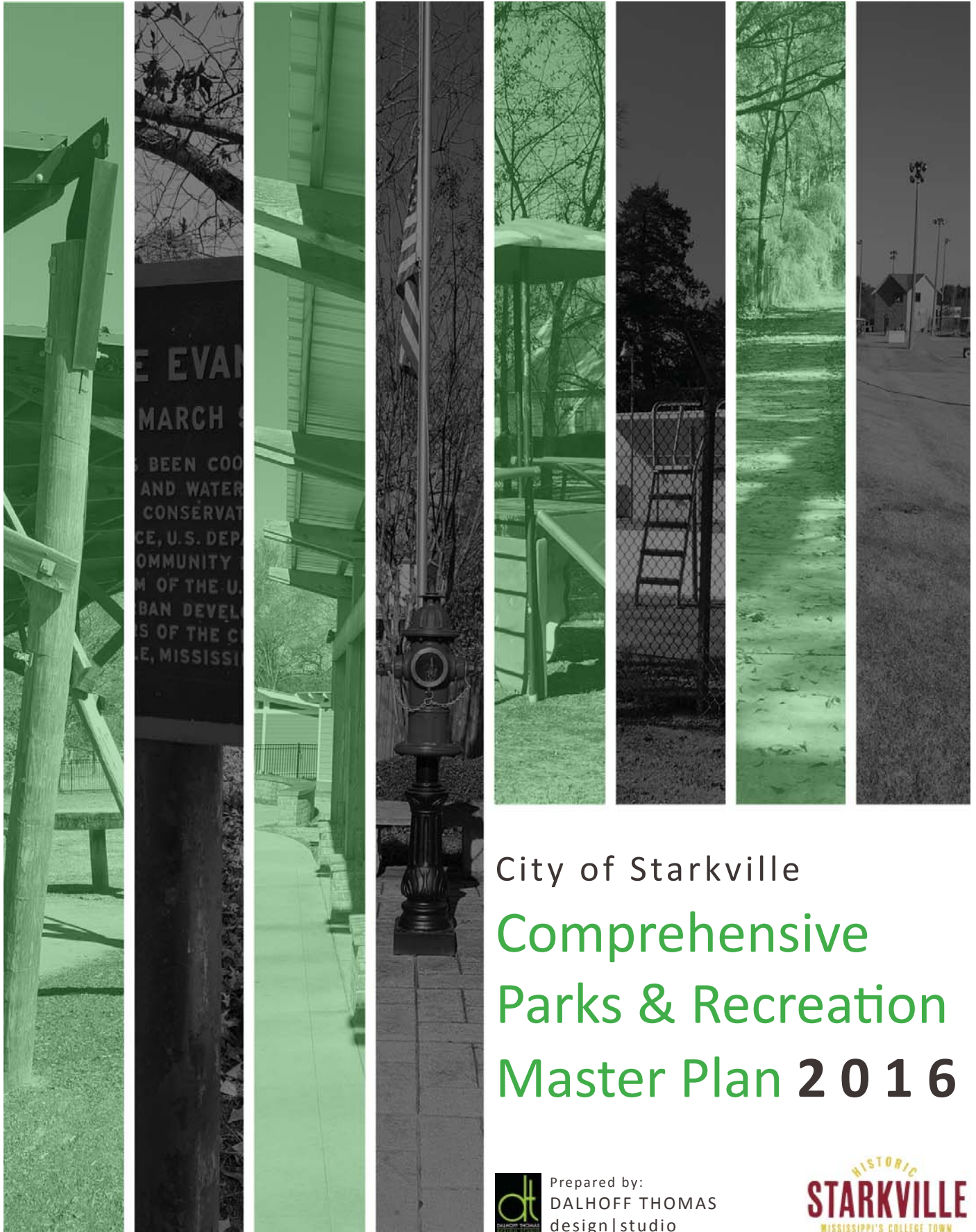
AUTHORIZATION HISTORY:

REQUESTING
DEPARTMENT: Mayor

DIRECTOR'S
AUTHORIZATION: Mayor

FOR MORE INFORMATION CONTACT: Mayor Parker Wiseman

SUGGESTED MOTION:



City of Starkville
**Comprehensive
Parks & Recreation
Master Plan 2016**



Prepared by:
DALHOFF THOMAS
design|studio

HISTORIC
STARKVILLE
MISSISSIPPI'S COLLEGE TOWN

ACKNOWLEDGEMENTS

The design team would like to thank all the elected officials, board members, parks staff, community groups, and citizens who were a valuable part of the development of the Parks & Recreation Comprehensive Master Plan. The following organizations and individuals contributed greatly to the creation of the City of Starkville Parks and Recreation Comprehensive Master Plan:

Parker Wiseman, Mayor

Ben Carver, Alderman - Ward 1

Lisa Wynn, Alderman - Ward 2

David Little, Alderman - Ward 3

Jason Walker, Alderman - Ward 4

Scott Maynard, Alderman - Ward 5

Roy A. Perkins, Vice-Mayor, Alderman - Ward 6

Henry N. Vaughn, Sr., Alderman - Ward 7

Tammy Carlisle, Senior Executive Assistant

Herman Peters, Director of Parks & Recreation

William Pochop, Sports Coordinator

Lisa Cox, Program Coordinator

Greater Starkville Development Partnership

Center for Government and Community Development at the Mississippi State University Extension Office

Project Title:

City of Starkville Parks and Recreation Comprehensive Master Plan

Prepared For:

The City of Starkville

Publication Date:

July 2016

Design Team:

Dalhoff Thomas design | studio

Neel-Schaffer

Chip Petersen, Recreation Consultant

Eric T. Brey, Ph.D., Economic Consultant



TABLE OF CONTENTS

Project Introduction.....	07
City Profile.....	09
SECTION 01: Pubic Input Results & Summary.....	11
Public Input Meeting Results.....	14
Public Input Summary.....	22
Goals.....	23
Priorities.....	23
SECTION 02: Existing Facility Inventory.....	25
Classification of Starkville’s Existing Parks.....	29
Starkville SportsPlex.....	34
McKee Park.....	36
Westside/J.L. King Senior Memorial Park.....	38
Moncrief Park.....	40
George Evans Park.....	42
Josey Park.....	43
Patriot’s Park.....	44
Fire Station Park.....	45
SECTION 03: Service Area Analysis.....	47
Population Projections.....	49
Analysis of Starkville’s Existing and Proposed Park Service Areas.....	49
SECTION 04: Demand & Need Analysis.....	59
Facility Development Standards.....	61
Demand Projections.....	62
Need Projections.....	64
SECTION 05: Park Facilities Recommendations & Implementation.....	67
Tier 1 Recommendations.....	69
Tier 2 Recommendations.....	70
Tier 3 Recommendations.....	72
Starkville SportsPlex – Option 1.....	74
Starkville SportsPlex – Option2.....	76
Starkville SportsPlex – Option 3.....	78

McKee Park – Option 1.....82

McKee Park – Option 1.....84

Westside/J.L. King Park.....88

Moncrief Park.....92

George Evans Park.....96

Patriot’s Park.....98

Josey Park.....100

Fire Station Park.....104

SECTION 06: Park Operations Recommendations & Implementation..... 107

 Park Department Organizational Plan.....109

 Park Department Planning.....111

 Parks Advisory Board.....111

 Funding.....111

 Capital Improvement Plan.....112

 Program Analysis.....112

 Youth and Adult Athletics.....113

 Park Maintenance Management Plan.....114

 Job Descriptions.....115

 10 Year Recommendation Summary.....116

 Tier 1 Recommendations.....116

 Tier 2 Recommendations.....116

 Tier 3 Recommendations.....117

SECTION 07: Tournament Level Sports Complex..... 119

 Economic Impacts.....122

 Tournament Estimates - Current Facilities.....123

 Tournament Estimates - Proposed Facilities.....124

SECTION 08: Funding Sources..... 129

APPENDIX..... 143

 Starkville Comprehensive Plan.....145

 Park Inventory Sheets.....148-153

 Public Input Meeting - Results by Questions.....154-162

 On-Line Survey - Results by Questions.....163-173

 Sample Documents:

 Job Descriptions

 Service Provider’s Agreement

 Instructor Contract

 Athletic Policy Manual

 Athletic Calendar

 Youth Sports Philosophy

LIST OF TABLES

TABLE 1: Existing Facility/Activity Inventory.....	27
TABLE 2: Existing Park Composite Ranking.....	29
TABLE 3: Parks Classifications & Characteristics.....	30
TABLE 4: Starkville Population Estimates & Projections.....	49
TABLE 5: Starkville Park Land Demands.....	50
TABLE 6: Starkville Park Land Need Projections.....	50
TABLE 7: Starkville Minimum Facility Standards.....	61
TABLE 8: Starkville Facility Demands.....	62-63
TABLE 9: Starkville Facility Needs Projections.....	64-65

LIST OF EXHIBITS

EXHIBIT A: Overall Location Map.....	28
EXHIBIT B: Existing Parks & Service Areas.....	51
EXHIBIT C: Existing Parks & Service Areas (w/residential).....	52
EXHIBIT D: Existing Parks & Service Areas (w/schools).....	53
EXHIBIT E: Existing & Proposed Parks & Service Areas.....	55
EXHIBIT F: Existing & Proposed Parks & Service Areas (w/schools).....	57
EXHIBIT G: SportsPlex Concept Option 1.....	75
EXHIBIT H: SportsPlex Concept Option 1.....	77
EXHIBIT I: SportsPlex Concept Option 1.....	79
EXHIBIT J: McKee Park Concept Option 1.....	83
EXHIBIT K: McKee Park Concept Option 2.....	85
EXHIBIT L: Westside Park Concept.....	89
EXHIBIT M: Moncrief Park Concept.....	93
EXHIBIT N: George Evans Park Concept.....	97
EXHIBIT O: Patriot's Park Concept.....	99
EXHIBIT P: Josey Park Concept.....	101
EXHIBIT Q: Fire Station Park Concept Plan.....	104
EXHIBIT R: Tournament Level Complex Concept – 12 Baseball Fields.....	126
EXHIBIT S: Tournament Level Complex Concept – 8 Baseball Fields.....	127
EXHIBIT T: Tournament Level Complex Concept – 6 Soccer Fields.....	128
EXHIBIT U: Recommended Growth Area (per Comprehensive Plan).....	147



Project Introduction

In 2015, the Parks Task Force was appointed by the Starkville Board of Alderman to evaluate and report on the current condition of internal operations, programs, and facilities of the Starkville Parks Department as the department transitioned from the oversight of the Park Commission to the oversight of the Board of Alderman. Notably, among the recommendations in the Parks Task Force report is the development of a **Parks and Recreation System Master Plan** to provide recommendations for provision of facilities; programs and services; parkland acquisition and development; maintenance and operations; and administration and management. This plan should be regarded as a vision of ideas for the future rather than a concrete policy course. It is recommended to be utilized by the policy-making body, updated periodically, and linked with a capital improvement budget and a phased development program.

Also in 2015, the City began preparation of the Starkville Comprehensive Plan, which is an update to the City's 2005 Comprehensive Plan. Included in the development of the Comprehensive Plan are a set of planning principles, including elements that encompass the parks and recreation system. Specifically the Comprehensive Plan discusses the value of strong recreational and cultural facilities, including active and passive recreational opportunities, which contribute to a high quality of life and benefit citizens directly, as well as help with attracting new job-creating businesses.

Considering the direction of the Parks Task Force and the Starkville Comprehensive Plan, the Mayor and Board of Alderman realized a vision for the park system was needed to provide innovative planning and design solutions in order to improve the quality of life of their residents, and also position the park system to promote and enhance Starkville's reputation as a tourist destination. Through a Request for Qualifications process, the City selected the landscape architecture/land planning firm of Dalhoff Thomas Design Studio to create a Parks & Recreation Comprehensive Master Plan that would provide the necessary information for moving the parks and recreation system forward.

The City of Starkville Parks & Recreation Comprehensive Master Plan includes a summary of public input, an inventory of all park facilities, an analysis of the existing park service areas, an analysis of public demand and need for recreational facilities, a summary overview of existing operations, grant funding opportunities, and recommendations for improving and expanding the parks and recreation system.



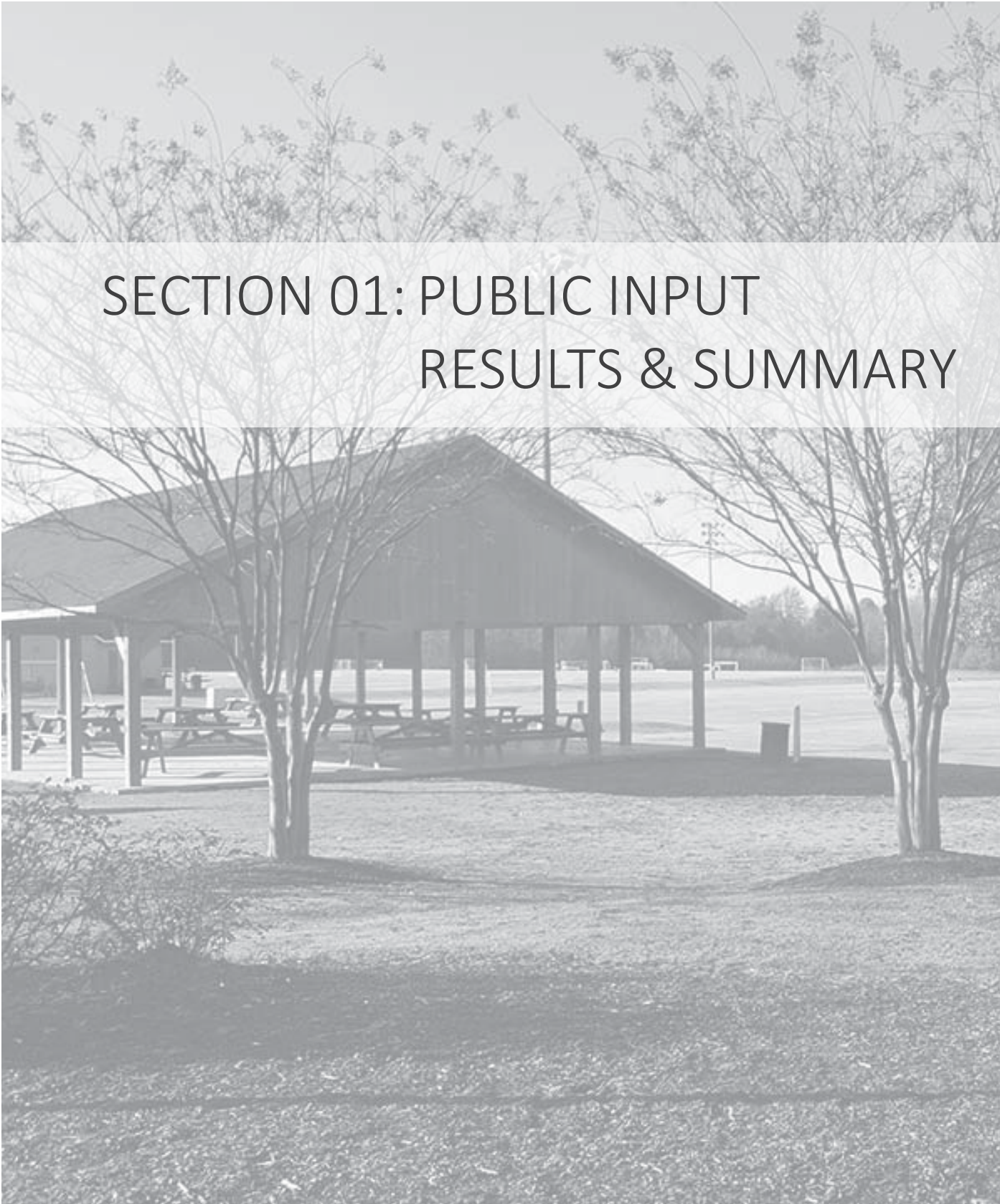
CITY PROFILE

Incorporated in 1837, the City of Starkville is located in north central MS and serves as the county seat for Oktibbeha County. Regionally, Starkville serves as one of the anchors of the Golden Triangle, along with Columbus and West Point. With a population of nearly 24,500 residents, Starkville is the largest city in the county. Known as Mississippi's College Town, Starkville is home to Mississippi State University, which boasts an enrollment over 20,000. The size of the City, presence of the University, and activities available for citizens combine to make Starkville a regional destination center in the state. The City has changed a great deal over the past few decades, with growth of the University, as well as increased development of the City with areas such as the Cotton District.



<http://www.starkville.org/business/maps/>





SECTION 01: PUBLIC INPUT RESULTS & SUMMARY

SECTION 01: PUBLIC INPUT RESULTS & SUMMARY

To gather public input about the parks and recreation system in Starkville, (3) public input meetings were held February 9, 10, and 11. The meetings were held at the Needmore Center, Starkville SportsPlex, and City Hall. Collectively, there were 101 participants including elected officials, park staff, interested citizens, and community leaders.

A consistent format was used for each of the (3) public meetings. Using a PowerPoint presentation, the Design Team provided a brief overview of the scope of the Parks and Recreation Comprehensive Master Plan, followed by a review and inventory of each of the 8 existing parks. Following this review, the audience was asked to participate in a 15-question interactive survey designed to provoke discussion and public opinion. Participants were each provided with an electronic polling device that allowed them to vote on the survey questions, and real time survey results were provided after each question. Being able to analyze and discuss the survey results with the audience allowed the Design Team to ask the participants why they voted the way they did. A summary of the questions and results are included. The detailed response charts can be found in the Appendix section.



PUBLIC INPUT MEETING RESULTS

1. What is your age group? (Select one response)

A. Under 18.....

B. 18-21

C. 22-34

D. 35-54

E. 55-64

F. 65 or older

2. How long have you been a resident of Starkville?

A. Less than 1 year

B. 1 – 4 years

C. 5 – 9 years

D. 10 – 19 years

E. 20+ years

F. Not a resident, but use programs.....

3. Which of the following Starkville parks do you use/visit regularly?
(Select all that apply)

A. Starkville SportsPlex

B. McKee Park.....

C. Westside/JL King Park.....

D. Moncrief Park.....

E. George Evans Park.....

F. Josey Park

G. Patriot’s Park

H. Fire Station Park

Overwhelmingly the most regularly used park was the Starkville SportsPlex. The least used facilities were Josey Park and the Patriot’s Park.

4. How would you rate the Parks and Recreation System in Starkville?
(Select one response)

A. Excellent

B. Good.....

C. Fair.....

D. Poor.....

14 | PUBLIC INPUT - RESULTS AND SUMMARY

5. Rank what you consider to be the top three strengths of the Parks and Recreation system.
(Rank top three responses)

A. Availability of facilities.....	34.5%
B. Quality of facilities.....	6.55%
C. Funding.....	4.32%
D. Maintenance	4.85%
E. Variety of programs.....	27.05%
F. Vision of planned growth	10.09%
G. Accessibility	12.7%

6. Rank what you consider to be the top three weaknesses of the Parks and Recreation system.
(Rank top three responses)

A. Availability of facilities.....	3.19%
B. Quality of facilities.....	16.98%
C. Funding.....	24.18%
D. Maintenance	28.53%
E. Variety of programs.....	3.26%
F. Vision of planned growth	13.25%
G. Accessibility	10.6%

7. How would you rate the maintenance of the City of Starkville parks?
(Select one response)

A. Excellent	6.25%
B. Good.....	15.22%
C. Fair.....	32.61%
D. Poor	45.65%

78.26% rated maintenance as Fair or Poor.

8. How would you rate the variety of recreational opportunities currently provided by the Parks and Recreation System in Starkville? (Select one response)

A. Excellent	19.57%
B. Good.....	43.48%
C. Fair.....	32.61%
D. Poor	4.35%

9. Rank the following goals and objectives for the future Parks and Recreation System.
(Rank all seven responses)

A. Serve the entire community	19.8%
B. Be recognized as a high quality parks and recreation system	15.31%
C. Preserve the natural environment	10.74%
D. Promote health and well-being	15.14%
E. Be a source of economic development	12.28%
F. Be sustainable (financially and environmentally)	12.02%
G. Be inclusive of all types of recreational facilities and programs	14.71%

10. Rank the following types of active parks and recreation facilities in order of most needed in Starkville.
(Rank all nine responses)

A. Baseball Fields	12.7%
B. Softball Fields	8.35%
C. Multipurpose Fields	16.69%
D. Pee Wee Football Fields	8.79%
E. Basketball Courts	11.57%
F. Tennis Courts	10.24%
G. Volleyball Courts	9.76%
H. Disc Golf Course	9.35%
I. Skate Park	12.54%

The audience varied in their support for active facilities, but Multipurpose Fields were the most highly ranked. Baseball, Basketball, and a Skate Park were also highly ranked.

11. Rank the following types of passive parks and recreation facilities in order of most needed in Starkville.
(Rank all eight responses)

A. Walking/Jogging Trails	20.49%
B. Primitive Trails	10.23%
C. Bike Lanes	12.49%
D. Parks with lakes for fishing	10.42%
E. Natural Areas for environmental education	11.3%
F. Playgrounds	14.78%
G. Open play lawns	12.64%
H. Dog Park	7.65%

The participants ranked walking/jogging trails as most needed passive facilities, followed by playgrounds and open play lawns.

12. Do you agree that Starkville needs a competitive tournament level sports complex?
(Select one response)

A. Strongly Agree	45.45%
B. Agree	35.23%
C. Disagree.....	18.18%
D. Strongly Disagree.....	1.14%

80.68% of participants Strongly Agreed/Agreed a competitive tournament level sports complex is needed.

13. What type of additional community center programs are most needed? (Select one response)

A. Classes for life-long learning.....	13.79%
B. Youth activities	4.6%
C. Fitness/wellness classes	25.29%
D. After school programs	13.79%
E. Indoor recreation	16.09%
F. Art programs (music, painting, etc.)	19.54%
G. None.....	6.9%

The participants ranked fitness/wellness classes as the most needed programs, followed by art programs and indoor recreation.

14. What do you think should be the top priority for future funding in regards to the Parks System?
(Select one response)

A. Renovate/Maintain existing facilities	55.68%
B. Expand existing facilities.....	11.36%
C. Expand access, connectivity, etc.....	15.91%
D. Expand programs and activities.....	1.14%
E. New parks.....	15.91%

Over half the participants felt that renovating and maintaining the existing park facilities should be the top priority for future funding.

15. Starkville needs a greenbelt trail system for walking and biking? (Select one response)

A. Strongly Agree	68.24%
B. Agree	23.53%
C. Disagree.....	4.71%
D. Strongly Disagree.....	3.53%

91.77% Strongly Agreed/Agreed that a greenbelt trail system is needed for Starkville.

In addition to the public input meetings, an on-line survey was created using the same questions as the meetings, with 3 additional questions. Postcards were mailed to 1000 randomly chosen households, with information explaining the intent of the Comprehensive Parks & Recreation Plan, along with a link to the survey. A summary of the questions and results are included. The detailed response charts can be found in the Appendix section.

1. What is your age group? (Select one response)

A. Under 18.....	0.00%
B. 18-21	0.00%
C. 22-34	25.93%
D. 35-54	33.33%
E. 55-64	11.11%
F. 65 or older	29.63%

2. How long have you been a resident of Starkville?

A. Less than 1 year	0.00%
B. 1 – 4 years	22.22%
C. 5 – 9 years	14.81%
D. 10 – 19 years	18.52%
E. 20+ years	40.74%
F. Not a resident, but use programs.....	3.70%

3. Which of the following Starkville parks do you use/visit regularly?
(Select all that apply)

A. Starkville SportsPlex	80.0%
B. McKee Park.....	48.0%
C. Westside/JL King Park.....	0.0%
D. Moncrief Park.....	20.0%
E. George Evans Park	0.0%
F. Josey Park	0.0%
G. Patriot’s Park	12.0%
H. Fire Station Park	20.0%

4. How would you rate the Parks and Recreation System in Starkville?
(Select one response)

A. Excellent	0.00%
B. Good.....	46.15%
C. Fair.....	42.31%
D. Poor	11.54%

5. Rank what you consider to be the top three strengths of the Parks and Recreation system.
(Rank top three responses)

A. Availability of facilities.....	88.0%
B. Quality of facilities.....	32.0%
C. Funding.....	4.0%
D. Maintenance	44.0%
E. Variety of programs.....	28.0%
F. Vision of planned growth	0.0%
G. Accessibility	60.0%

6. Rank what you consider to be the top three weaknesses of the Parks and Recreation system.
(Rank top three responses)

A. Availability of facilities.....	19.23%
B. Quality of facilities.....	42.31%
C. Funding.....	42.31%
D. Maintenance	26.92%
E. Variety of programs.....	50.00%
F. Vision of planned growth	65.38%
G. Accessibility	15.38%

7. How would you rate the maintenance of the City of Starkville parks?
(Select one response)

A. Excellent	3.85%
B. Good.....	65.38%
C. Fair.....	19.23%
D. Poor	11.54%

8. How would you rate the variety of recreational opportunities currently provided by the Parks and Recreation System in Starkville? (Select one response)

A. Excellent	3.85%
B. Good.....	38.46%
C. Fair.....	50.00%
D. Poor	7.69%

9. Rank the following goals and objectives for the future Parks and Recreation System.
(Rank all seven responses)

A. Serve the entire community.....	69.23%
B. Be recognized as a high quality parks and recreation system	26.92%
C. Preserve the natural environment	19.23%
D. Promote health and well-being.....	73.08%
E. Be a source of economic development	11.54%
F. Be sustainable (financially and environmentally).....	30.77%
G. Be inclusive of all types of recreational facilities and programs.....	53.85%

10. Rank the following types of active parks and recreation facilities in order of most needed in Starkville.
(Rank all nine responses)

A. Baseball Fields	38.10%
B. Softball Fields	19.05%
C. Multipurpose Fields	47.62%
D. Pee Wee Football Fields	9.52%
E. Basketball Courts.....	47.62%
F. Tennis Courts.....	33.33%
G. Volleyball Courts.....	19.05%
H. Disc Golf Course	23.81%
I. Skate Park.....	28.57%

The audience varied in their support for active facilities, but Multipurpose Fields were the most highly ranked. Baseball, Basketball, and Tennis Courts were also highly ranked.

11. Rank the following types of passive parks and recreation facilities in order of most needed in Starkville.
(Rank all eight responses)

A. Walking/Jogging Trails.....	76.92%
B. Primitive Trails	34.62%
C. Bike Lanes.....	19.23%
D. Parks with lakes for fishing	38.46%
E. Natural Areas for environmental education	11.54%
F. Playgrounds.....	57.69%
G. Open play lawns	19.23%
H. Dog Park	19.23%

The participants ranked walking/jogging trails as most needed passive facilities, followed by playgrounds and fishing lakes.

12. Do you agree that Starkville needs a competitive tournament level sports complex?
(Select one response)

A. Strongly Agree	24.0%
B. Agree	36.0%
C. Disagree.....	32.0%
D. Strongly Disagree.....	8.0%

60.0% of participants Strongly Agreed/Agreed a competitive tournament level sports complex is needed.

13. What type of additional community center programs are most needed? (Select one response)

- A. Classes for life-long learning..... 48.15%
- B. Youth activities 22.22%
- C. Fitness/wellness classes 59.26%
- D. After school programs 25.93%
- E. Indoor recreation 33.33%
- F. Art programs (music, painting, etc.) 44.44%
- G. None..... 7.41%

The participants ranked fitness/wellness classes as the most needed programs, followed by classes for life-long learning and art programs.

14. What do you think should be the top priority for future funding in regards to the Parks System?
(Select one response)

- A. Renovate/Maintain existing facilities 41.67%
- B. Expand existing facilities..... 29.17%
- C. Expand access, connectivity, etc..... 12.50%
- D. Expand programs and activities..... 12.50%
- E. New parks..... 4.17%

Over 40% of the participants felt that renovating and maintaining the existing park facilities should be the top priority for future funding.

15. Starkville needs a greenbelt trail system for walking and biking? (Select one response)

- A. Strongly Agree 57.69%
- B. Agree 23.08%
- C. Disagree..... 11.54%
- D. Strongly Disagree..... 7.69%

80.77% Strongly Agreed/Agreed that a greenbelt trail system is needed for Starkville.

Based on comments received from the public meetings, three additional questions were included to the on-line survey.

16. Would you be willing to pay a higher user/participation fee to provide financial support for the Starkville Parks and Recreation System?

- A. Yes 72.0%
- B. No 28.0%

17. Non-City Residents should pay a higher user/participation fee for access to Starkville parks and recreational programs.

- A. Strongly Agrees 33.33%
- B. Agree 25.93%
- C. Disagree..... 25.93%
- D. Strongly Disagree..... 14.81%

18. Would you support a tax increase that would go towards supporting the maintenance and future growth of your Parks and Recreation system?

- A. Yes 51.85%
- B. No 48.15%

PUBLIC INPUT SUMMARY

During the course of the public input meeting, several things were obvious based on the audience feedback.

- 1. The parks are well used and the people enjoy them. The high numbers of people who attended the public meetings show that the citizens care about the park system and what happens with it
- 2. Lack of maintenance is the most prominent issue with the current parks. Maintenance was discussed at every public meeting, multiple times, and specifically how the current maintenance level affects the parks, the users, and the overall impression of the park system.
- 3. Many people are concerned with the lack of ADA access, and safety features at the parks.
- 4. Considering the large participation numbers involved with organized sports, and the huge demand for use of sports fields within the parks, participants were specifically asked about the need for a tournament level sports complex in Starkville. Over 80% of people at the public meetings, and 60% of people who took the on-line survey, agreed that a high quality sports complex could benefit the City by attracting tournaments and sport teams that may generate increased tax revenue for the City and spur development of new hotels and restaurants.
- 5. Citizens want trails! Over 90% of participants expressed the desire for a greenbelt trail system, including paved trails, primitive trails, and mountain biking trails.

As recognized in the Parks Task Force Report, certain elements are vital to the function and sustainability of the Parks Department, including:

1. An established **Mission Statement** that defines the direction and purpose of the agency.
2. Established, measurable **Goals and Objectives** for the agency and for each organizational component within the agency.
3. An adopted **Vision Statement** that is aspirational, far reaching, and states where the agency is going.

The Design Team agrees that these elements set a direction for the Park System, and asked several questions related to these recommendations during the public input meetings and on-line survey. The three most important **Goals** for the Starkville Parks and Recreation System were identified as follows:

01

To connect and serve the entire community.

02

To be recognized as a high quality parks and recreation system.

03

To promote health and well-being within the community.

Along with the Goals, the top three **Priorities** for the future were identified as:

01

Renovate and maintain the existing facilities.

02

Expand access and connectivity between the parks and throughout the community.

03

Pursue the development of new parks.

When making future decisions on improvements and expansion of the Parks and Recreation system, the City should use these goals and priorities as guiding principles.

SECTION 02: EXISTING FACILITY INVENTORY



SECTION 02: EXISTING FACILITY INVENTORY

A field survey of the City's existing parks and recreation facilities was conducted as part of the Parks & Recreation Comprehensive Master Plan. After the field survey, individual park inventory sheets and a data table were created, detailing the recreational facilities currently available (Table 1). In total, Starkville has (8) parks comprising 147.0 acres. The location of each park is illustrated in Exhibit A.

Table 1: 2016 EXISTING FACILITY/ACTIVITY INVENTORY (City Owned Parks & Public Use Facilities)											
ACTIVITIES	UNITS	STARKVILLE SPORTSPLEX	McKEE PARK	WESTSIDE/J.L. KING PARK	MONCRIEF PARK	GEORGE EVANS PARK	JOSEY PARK	PATRIOT'S PARK	FIRE STATION PARK	STARKVILLE HIGH SCHOOL	TOTAL
Baseball	Fields		6								6
Softball	Fields	8		1							9
Basketball (Outdoor)	Courts		1	3		1.5					5.5
Bicycling	Miles										0
Soccer	Fields	7									7
Multipurpose	Fields			2							2
Walking/ Jogging Trails	Miles	0.30 (indoor)	0.30	0.30							0.9
Natural Areas	Acres										0
Useable, Open Lawn	Acres	9.5			0.4		0.15	0.25	0.25		10.55
Lake	Acres										0
Picnic Sites	Tables	17	24	20	5	4		4			74
Group Shelter/ Pavilion	Each	1	2	2	1	1		1			8
Playground (safety standards)	Playgrounds and Area	1 (550 SF)	1 (7,000 SF)	2 (2,000 SF)	1 (1,520 SF)	1 (915 SF)		1 (1,865 SF)			13,850 SF
Tennis	Courts		4							6	10
Community Center	Each	1				1					2
Spray Park	Each			1							1
Swimming Pool	Each				1						1
Dog Park	Area				1 (33,000 SF)						1

EXHIBIT A: OVERALL LOCATION MAP



During the inventory, individual components of the park were evaluated on the following scale:

- 1 – Poor condition (element needs to be considered for removal or replacement)
- 2 – Good condition (element is functioning and serviceable)
- 3 – Excellent condition (element is in good condition and needs no repair)

Scores for the individual components were then used to create a composite score to rank the overall condition of each park. The scores for each of the parks are listed below. Detailed reports for each park are included in the Appendix.

Table 2: Existing Park Composite Ranking	
PARK	COMPOSITE RANKING (1-3)
Starkville SportsPlex	2.31
McKee Park	1.78
Westside/J.L. King Senior Memorial Park	1.70
Moncrief Park	1.45
George Evans Park	1.93
Josey Park	1.33
Patriot's Park	2.00
Fire Station Park	3.00

Classification of Starkville's Existing City Parks

The classification of park types can aid both in planning and design decisions and in land acquisition. The National Recreation and Park Association (NRPA) has created a series of standards based on characteristics such as size, service area, typical facilities offered, and distribution within the community. Intended as guidelines, these standards do not reflect the specific conditions or unique characteristics of a community. Combining these standards with observations from the community, analysis of participation numbers, and condition of existing facilities allows the development of standards that reflect Starkville. A description of the park types is on the following pages.

Of Starkville's (8) developed park spaces, (2) are classified as Community Parks, (2) are classified as Neighborhood Parks, (3) are classified as Mini Parks, (1) is classified as an Athletic Complex.

- | | |
|---|-------------------|
| • Starkville SportsPlex (66 Ac.): | Athletic Complex |
| • McKee Park (29.5 Ac.): | Community Park |
| • Westside/J.L. King Senior Memorial Park (39.0 Ac.): | Community Park |
| • Moncrief Park (7.5 Ac.): | Neighborhood Park |
| • George Evans Park (2.5 Ac.) | Neighborhood Park |
| • Josey Park (0.4 Ac.): | Mini Park |
| • Patriot's Park (0.8 Ac.): | Mini Park |
| • Fire Station Park (1.0 Ac.): | Mini Park |

Table 3:
PARK CLASSIFICATIONS & CHARACTERISTICS

PARK TYPE	CHARACTERISTICS	FEATURES	TYP. SIZE	SERVICE AREA
Mini Park	Small public spaces in special or limited sites; can be plazas, memorials, gardens, places for public art, etc.	Tot lots and playground areas, picnic tables, benches	1 Acre or less	Less than 1/4-mile radius
Neighborhood Park	Focused on needs of surrounding neighborhood; often includes open space and trails; is recreational centerpiece to development; offers activities close to home	Play structures, picnic areas, shelters, sports courts or lawns, pavilions, tennis courts, volleyball courts, restrooms	2 to 10 Acres	A neighborhood; 1/4 to 1/2-mile radius
Community Park	Focused on recreational needs of greater community as well as preservation of some of the area's natural resources; can serve entire city or area of city	Play areas, trails and walking paths, sport fields, equipment and maintenance storage areas, picnicking facilities such as tables, grills and shelters, public restrooms, concession stands, other sports facilities such as tennis or BMX, community centers, amphitheaters, large community pools	30 to 50 Acres	2 or more neighborhoods; 1/2 to 3-mile radius
Athletic Complex	Centralized fields of common uses; heavily programmed facilities; often operates at regional scale	Any sport requiring several fields for tournament play, such as baseball, softball, and soccer	Variable	Variable
Regional Park	Allows development of both passive and active recreation at a large scale; allows for sizeable areas of undeveloped land; serves beyond the extent of the city's limits	Boating, hiking, camping, fishing, golfing, competitive sports, in addition to features listed for smaller parks	100-200 Acres	Several communities; 1 hour driving time
Special Use Park	Created to meet a specific recreational need of the community	A particular sport or other recreational activity, festival site, water park, performing art venue, nature park or wildlife refuge, farmer's market, BMX or skate park, many other possible uses	Variable	Variable
Greenway	Swaths of land set aside for recreational use or the preservation of natural resources; serves to connect points of interest within a park system	Natural resources such as forests, wetlands, rivers and streams, and wildlife habitats; nature and walking trails; interpretive facilities and environmental centers	Variable	Variable

Source: National Recreation and Parks Association

Mini Park

The Mini Park is the smallest park classification, usually comprising only one acre or less of land. It should be considered an alternative when providing a typical neighborhood park is impractical or when open space is limited, such as in a densely populated urban neighborhood. When located in residential areas, mini parks can include tot lots and playground areas, picnic tables, and benches. When located in urban or commercial environments, mini parks are often used for more passive purposes, such as plazas, venues for public art, or memorials. Elements of the mini park should meet the needs of the immediate neighboring uses, and often include a small pavilion, picnic area, park benches, and a small walking trail. The service radius is usually a ¼ mile or less.

Josey Park, Patriot's Park, and Fire Station Park are classified as Mini Parks.

Neighborhood Park

Neighborhood parks serve the specific needs of the surrounding neighborhood and are typically the recreational focus of these neighborhoods, providing activities for families within walking distance of their home. The service area should be uninterrupted by non-residential roads and other physical barriers. These parks tend to be 2 to 10 acres in size, depending on facilities provided. Common facilities include play structures, picnic areas, shelters, sports courts or lawns, pavilions, tennis courts, and volleyball courts, as well as elements often included in mini parks. Many neighborhood parks also often provide public restrooms. Playgrounds, trails and useable open spaces are among the most important elements commonly provided.

The typical service area for a neighborhood park is a ½ mile radius, and they are typically connected to residential areas through trails, sidewalks, bikeways, and greenways. The general standard for determining demand for Neighborhood Park land is .25 acres per every 100 people. A centrally located, highly visible site for the park is desirable to promote use, stewardship, and safety. Parking is optional.

Moncrief Park and George Evans Park are classified as Neighborhood Parks.

Community Park

Community parks serve a broader range of citizens and provide for more uses and facilities than do neighborhood or mini parks. The focus is to meet recreational needs of the greater community, as well as preserve some of the area's natural resources. These parks tend to be larger than 15 acres, and are typically between 30 and 50 acres in size. When designating land for Community Parks, the standard to use is .25 acres per 100 people. In a small town, the service range of these parks can reach a significant amount of the city's population. Due to the larger size of these parks, they should strive to meet both the active and passive needs of the community, incorporating many varied uses. Community parks typically include play areas, sport fields, equipment and maintenance storage areas, picnicking facilities such as tables, grills and shelters, and public restrooms. These parks can also include concession stands, other sports facilities such as tennis or BMX, community centers, amphitheaters, and large community pools. Community parks are also often a great setting for nature trails and general natural open space areas.

Connection of community parks to the surrounding area is very important, and whenever possible, jogging trails and walking paths within the park should connect to a greater greenway system. Community parks usually serve an area within a ½ mile to 3-mile radius, and citizens should be able to drive, bike, or walk from nearby neighborhoods, schools, or other civic areas. Therefore, it is important to have good public access from streets, greenways, sidewalks, and bike lanes.

McKee Park and Westside Park are classified as a Community Parks. The service area can vary, based on conditions at the park. We have assigned McKee Park a service radius of 1-mile, and Westside Park a service radius of ¾ mile.

Athletic Complex

Athletic complexes seek to concentrate sports fields onto fewer sites within the community. The centralization of athletic fields of common uses encourages tournament play, which can serve to boost the local economy. These parks often incorporate heavily programmed facilities for sport and league play such as softball, baseball and soccer. Good planning is essential to the success of these parks, ensuring proper traffic circulation, adequate parking, and buffering and mitigation of noise and lighting from the complex to neighboring uses. The development of athletic complexes allows the community to focus the heavier maintenance responsibility to one location and at the same time allow their community park system to develop in a more passive nature. Athletic Complexes are special use facilities dominated by athletic facilities, but often include support facilities, such as walking trails, playground, pavilions, and open space.

Starkville SportsPlex is classified as an Athletic Complex, with the service area encompassing the entire community, and even beyond the City boundary.

Regional Park

Regional parks address a broader base of recreational needs in addition to those covered by smaller parks. These parks are large, covering 100 to 200 acres or more, and draw visitors from longer distances with activities such as boating, hiking, camping, fishing, golfing, and competitive sports. The increased size allows development of both passive and active recreation at a large scale, and sizeable areas of undeveloped land with natural vegetation and water features should be included. Establishment of these parks often requires a partnership between the city, landowners and neighboring jurisdictions, and can necessitate substantial funding sources. Public input and good coordination between landowners and city officials are also crucial to the success of the park. A regional park would reach beyond the limits of the City of Starkville and serve many of the surrounding communities as well. Most regional parks are provided by large municipalities or are state and federally owned.

Special Use Park

Special use parks serve a wide variety of functions and therefore can be a varying range of sizes. Examples of special use parks include parks devoted to a particular sport or other recreational activity, festival sites, spray parks, performing art venues, nature parks or wildlife refuges, farmers' markets, dog parks, BMX parks, skate parks, and many other uses. These can be established to create revenue for the city or simply to fill a need for a specific recreational activity. Many special use parks like farmers' markets and performing arts venues can stand alone, while others such as spray parks or skate parks are easily incorporated into community parks.

Greenway

Greenways are interconnected swaths of land set aside for recreational use or the preservation of natural resources such as forests, wetlands, rivers and streams, and wildlife habitats. They often include the land around these natural features to ensure a buffer between the resource and adjacent uses. Greenways can function as a linear park connecting two points and providing connectivity between parks, neighborhoods, schools, and other points of interest. Greenways can include land that is ecologically, historically, or culturally significant, and often work well in conjunction with an interpretive educational system. These lands serve both to preserve land and create a great opportunity for passive recreation. The development of interpretive facilities, environmental centers, and nature trails is a great way to involve and educate the community and increase use.

A profile of each facility is included in the following pages.

Starkville SportsPlex

Location: Lynn Lane
Size: 66± Ac.
Classification: Sports Facility
Facilities:

- (4) Lighted Adult Softball Fields
- (4) Lighted Youth Softball Fields
- (7) Lighted Soccer Fields
- (3) Concessions Buildings
- (1) Central Pavilion
- (1) Ball Wall
- (1) Playground/Tot Lot
- (3) Restroom Buildings
- 347 Parking Spaces
- Overflow Parking Area
- Travis Outlaw Center
 - (2) Indoor Basketball Courts
 - (2) Racquetball Courts
 - Walking Track
 - Meeting Rooms
 - Fitness/Activities Rooms
 - Conference Room
 - Stage

Starkville Sportsplex is the main active park for the City, is very popular, and is very heavily used. The park features soccer and softball fields, which share a large central parking area. All of the fields are lighted to allow night-use. The park is also home to the Travis Outlaw Center, which features facilities for indoor recreational activities, including basketball leagues, fitness classes, and meeting space.

Soccer fields are used by soccer leagues, football leagues, and general visitors, often on a first-come, first-serve basis. With the intense schedule, fields are not allowed to rest. As a result, there are many bare and eroded areas. Erosion is present around many of the area drains, possibly due to issues with the underground piping. There are no paved paths through the soccer fields, so appropriate ADA access is not provided. A large pavilion, concession building, and restroom building are located at the southern end of the fields, along with a flexible lawn space and small play structure. An abundance of signage is located along the main entrance walk indicating tournament victories for the SYSO.

The softball facilities are divided into a 4-field layout for adult softball, and a 4-field layout for youth softball. The facilities are in decent condition, but need repairs to the dugouts, sidewalks, and fencing. Maintenance is also needed for the fields including adding infield mix, proper edging, repairs to backstop netting and fencing, and filling depressions along fence lines. A two-story concessions/scorekeeper’s building and restroom building are provided at each quad. The buildings are in decent shape, but in need of updating. Additional storage buildings are also being utilized.

The Travis Outlaw Center includes indoor basketball courts, racquetball courts, meeting rooms, fitness rooms, a walking trail, and a stage. The Center appears to be in excellent condition and is utilized for many activities.

The Sportsplex has only one point of traffic access, with an entrance at Lynn Lane. The parking infrastructure is in good condition. During high-use events, overflow parking is provided in a grass lawn adjacent to the softball fields.

Trash cans and benches are provided throughout the Sportsplex, but they are various styles and conditions, with many broken or having missing parts. It appears that a large portion of the maintenance issues at the Sportsplex are due to its age (20+) and heavy use.



McKee Park

Location: Lynn Lane
Size: 39.25± Ac.
Classification: Community Park
Facilities:

- | | | |
|-------------------------------------|----------------------------------|-----------------------|
| • (6) Lighted Youth Baseball Fields | • (1) Basketball Court | • Playground Facility |
| • (3) Batting Cages | • (1) Group Pavilion | • Paved Walking Path |
| • Concession/Restroom Building | • (1) Restroom Building | • 275 Parking Spaces |
| • (4) Tennis Courts | • (1) Restroom/Pavilion Building | |

McKee Park ranks as one of the most highly used parks in Starkville. The park is located directly across from the Sportsplex, and linked by a delineated bicycle/pedestrian path. The park contains a range of lighted youth and adult sports facilities, allowing both day and night use for tennis, baseball, and basketball. Several pavilions and open play areas are located within the park, along with accompanying restrooms and auxiliary storage buildings.

The youth baseball fields are in working shape but are showing signs of heavy use and poor maintenance. Many fields are in need of attention in regards to turf management and edging. Several of the dugouts have structural issues, or are missing players’ benches and trash receptacles. The pressbox buildings for each field appear in decent condition, and include storage on the first floor and scorekeeper/announcer room on the second floor. The main concession building is located adjacent to the baseball fields, but requires users to cross the parking lot. The existing sidewalks connecting the fields are in poor condition, lack connectivity, and only offer one point of ADA access from the southwest portion of the parking area. Two bridges, one metal and one wooden, connect pedestrian routes over a drainage ditch that runs through the center of the site. The wooden bridge is ADA accessible but ends in grass with no pedestrian surface connection. The metal bridge does not comply structurally with ADA regulations.

The concrete on the perimeter of the tennis courts has begun to crumble where the posts are set into the foundation pad, most likely due to age and weather exposure. Cosmetic enhancements are needed on the actual playing surface as well. The lighted basketball court is in good condition with accompanying benches, goals, and trash receptacles.

Three additional structures are located within the park. A large pavilion is located adjacent to the playground. A restroom building is located between the playground and tennis courts. A pavilion/restroom building is located in the northwest corner of the park. All of these structures are in fair condition. The playground includes a music trail and a variety of play structures and swings. Several of the play equipment pieces are damaged and in need of replacement, while others areas of the playground are less accessible for children with disabilities due to a lack of appropriate safety surface.

While one of the most popular and well-used parks, maintenance issues, including graffiti, excess trash, lack of maintenance, detract from the overall character of the park.



Westside/J.L. King Senior Memorial Park

Location: N. Long Street
Size: 39± Ac.
Classification: Community Park
Facilities:

- | | | |
|---------------------------|--|----------------------------------|
| • (3) Basketball Courts | • (1) Paved Walking Path with Exercise Equipment | • (1) Restroom Building |
| • (1) Softball Field | • (3) Playground Areas | • (2) Restroom/Pavilion Building |
| • (2) Multi-Purpose Field | • (3) Group Pavilion | • J.L. King Center |
| • (1) Splash Pad | | • Concessions Building |
| | | • 100 Parking Spaces |

J.L King Park is one of the larger parks in the Starkville park system. The parks is home to the J.L. King Center, which hosts adult educational sessions for the Starkville community. The park features a recently constructed splash pad, basketball courts, a softball field, and a multi-purpose field with a paved walking track (1/3 mile long). A large portion of J.L. King Park is undeveloped woods, and offers the opportunity for the expansion of facilities within the existing park, as well as connections to nearby residential areas.

The main entrance to the park, at the intersection of N. Long Street and J. W. Mosley Drive, features landscaped signage and the splash pad. The splash pad is in good condition and features a pavilion and multiple seating/play options with accompanying restrooms and storage space. Adjacent to the splash pad area is the J.L. King Center building, which is showing its age, but in is working condition and regularly used.

The large multi-purpose field includes one football goal post and is circled by a paved walking path. Exercise stations are located around the walking path, with descriptive signage.

The softball field, basketball courts, two pavilions, paths, sidewalks, and seating/grilling areas in the rest of the park are in poor condition. Repairs need to be made to the dugouts, perimeter fencing, foundation pads, and structural elements. Several lights are missing from the light poles at the softball field. Pedestrian connectivity throughout the park is lacking and often ends abruptly due to deteriorating conditions that prove incompatible in ADA standards.



Moncrief Park

Location: N. Jackson Street
Size: 7.5+ Ac.
Classification: Neighborhood Park
Facilities:

- | | | |
|--------------------------------|-------------------------------|-----------------------|
| • (1) Poolhouse with restrooms | • (1) Pumphouse Structure | • (1) Playground Area |
| • (1) Adult Pool | • (1) Pavilion with restrooms | • (1) Dog Park |
| • (1) Children’s Pool | • (1) Inline Skating Rink | • 33 Parking Spaces |

Moncrief Park boasts a unique set of recreational amenities featuring the only dog park, in-line skating rink, and public swimming pool within the park system. Also located within the park are several seating areas, a pavilion, and a playground area.

The public pool area experiences heavy use during the summer, but is drained and closed for much of the year. The pool contains an adult pool with depths from 2 to 11 feet, and a children’s pool at shallow depths. The pool house structure needs to be updated, and much of the screening on the perimeter fence needs to be repaired.

The main entrance to Moncrief Park is located off of N. Jackson Street, with a secondary entrance from Critz Street. Two parking areas, adjacent to the pool house and next to the dog park, contain an estimated 33 paved parking spaces.

The pavilion and attached restrooms are in poor condition, appear outdated, and are in need of structural attention. The newer traditional playground structure and slides are in good condition with the appropriate safety surface, while the older pieces of equipment are in poor condition and lacking adequate safety surface.

The inline skating rink, currently unused, is located on a repurposed tennis court and has several cracks running through the foundation. The fenced dog park is located in a former baseball field and is heavily used by the local community. The dog park contains obstacle course equipment for the animals, and water is readily available.



George Evans Park

Location: East Gillespie Street

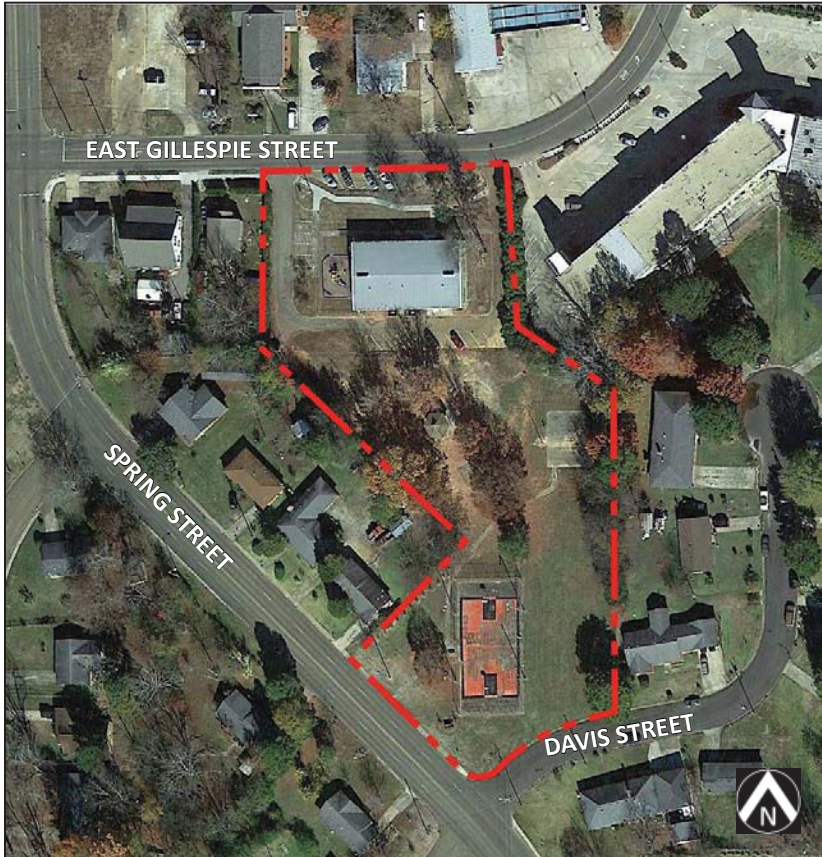
Size: 2.4± Ac.

Classification: Neighborhood Park

Facilities:

- (1.5) Lighted Basketball Courts
- (1) Gazebo
- Needmore Community Center
- Playground Facility
- Picnic Tables
- 26 Parking Spaces

George Evans Park is located on Spring Street between Highway 12 and Russell Street. The park is home to the Needmore Center, a community building that can be rented for events. The park includes a gazebo, a full-size outdoor basketball court, a half-court outdoor basketball court, 26 parking spaces, 4 picnic tables, and seating areas. A small, partially fenced-in play area is located on the west side of the Needmore Center. An empty concrete slab has been left, where a restroom facility was once located. Both of the basketball courts have appropriate lighting, but ADA access is a concern, and both slabs have several cracks running through them. Two informational signs are located in the parks that speak to the history of both the Needmore Community and George Evans Park.



Josey Park

Location: Josey Avenue

Size: .3± Ac.

Classification: Mini Park

Facilities:

- (2) Small Play Areas
- Community Garden

Josey Park is located in a residential area northwest of the intersection of Louisville Street and Highway 12. Consisting of mostly open lawn, Josey Park's most notable feature is a 1,825 sf fenced community garden. The park also contains an outdated climbing structure and a slide, neither of which have safety surfaces beneath them. Lack of paved paths and safety surfacing present issues with ADA access.



Patriot's Park

Location: Avenue of Patriots Street

Size: .85± Ac.

Classification: Mini Park

Facilities:

- (1) Playground
- (1) Central Pavilion

This neighborhood park is located on the northeast corner of the intersection of Whitfield Street and Avenue of Patriots Street. Patriot's Park contains a playground area with appropriate safety surface, and a rentable pavilion. The pavilion includes benches and tables. The park is fenced along the perimeter with openings for pedestrian entry. A gravel parking area is provided with no delineated spaces. A concrete pad located along Avenue of Patriots, which people use for parking.



Fire Station Park

Location: East Lampkin Street

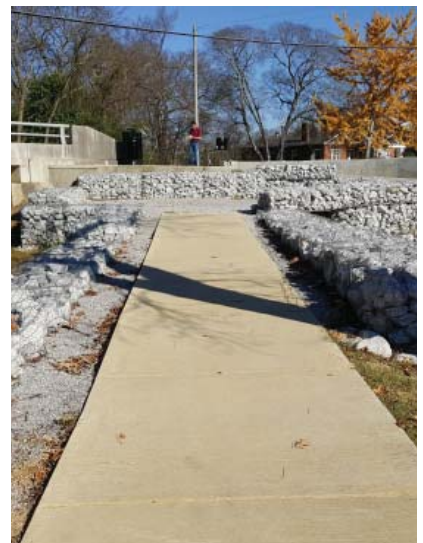
Size: 0.8± Ac.

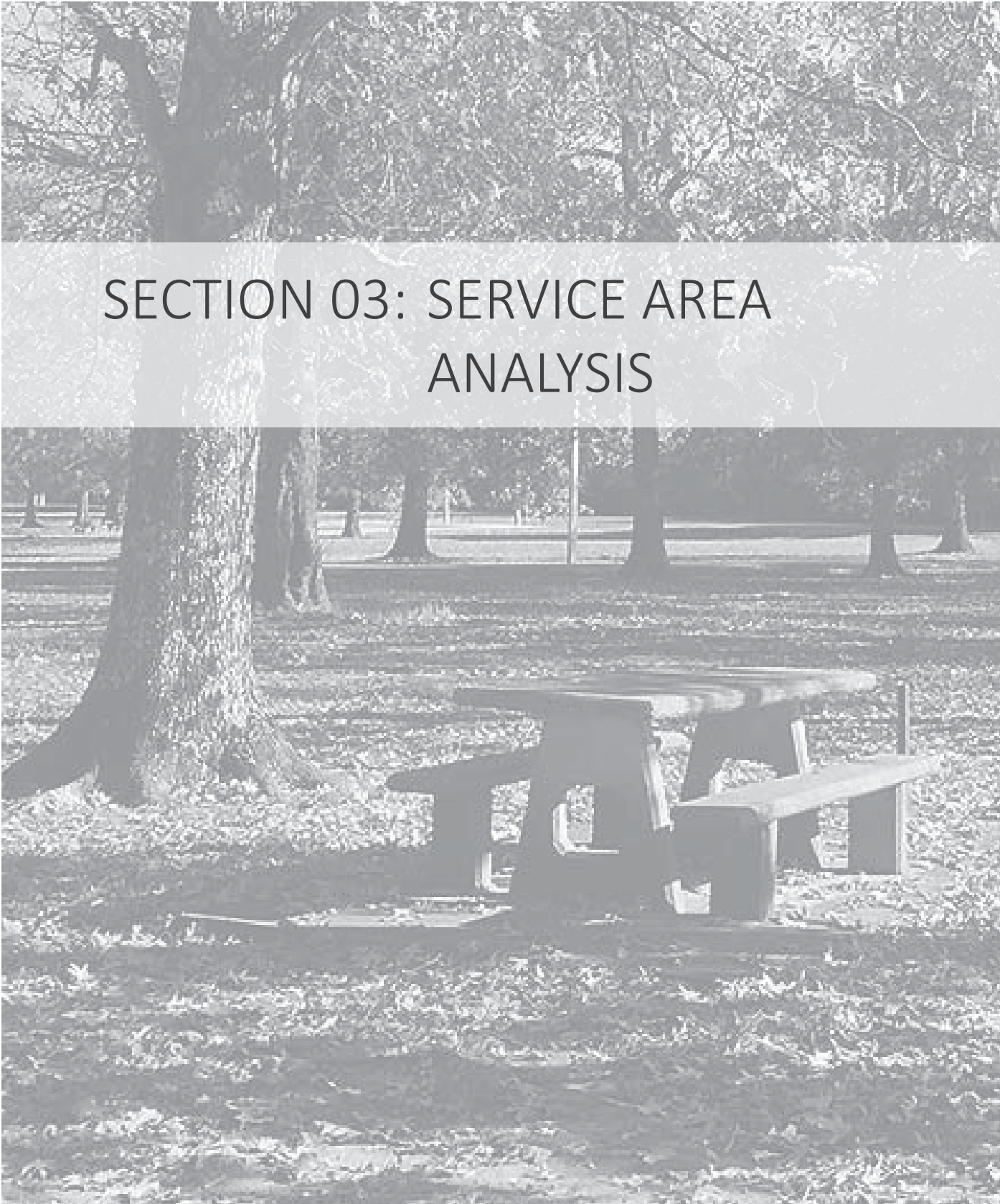
Classification: Mini Park

Facilities:

- (1) Water Feature
- (1) Memorial Sculpture
- Walking Path

Fire Station Park is located at the intersection of Russell Street and East Lampkin Street, adjacent to Starkville Fire Station Number 1. The park is enclosed with a metal picket fence, and includes a 4-foot wide walking path, a water feature, several seating areas, and is home to the Liberty Memorial Garden. The park connects pedestrians to sidewalks on University Drive via a gabion walled walkway, and is the location of the Starkville Community Market. Users access the park by parking at the adjacent retail center and crossing Lampkin Street. Overall the park is in very good condition.





SECTION 03: SERVICE AREA ANALYSIS

SECTION 03: SERVICE AREA ANALYSIS

Many different variables influence park and recreation needs. Participation patterns and community values vary greatly from one city to another. A problem that arises with determining need is a danger in overstating demand, leading to underutilization of facilities, or conversely the underestimating of needs, resulting in overused facilities and a general lack of park and open space. Some approaches to estimating needs include the use of national standards, measurement of participation levels, input from public meetings, and goal setting, all of which were used in this Comprehensive Master Plan.

Population Projections

The population data included in this study reflects all residents living in the Starkville city limits. The population numbers used in this study are based on United States Census Bureau information (census.gov). These numbers, however, do not take into account the actual number of people using the parks and recreation facilities, seeing that users come from outside the city limits including County residents and M.S.U. students. This factor needs to be considered when determining demand and need projections.

The United States Census Bureau found 23,909 people were living in the 39759 zip code of Starkville during the 2010 Census, and the 2014 estimated figures showed a population of 24,323. This change reflects a 4.1% increase in population in four years. This percentage of change was then used with the most current available data, including information from the Starkville Comprehensive Plan, to determine the estimated population and 5-year and 10-year projections.

Table 4: Starkville Population Estimates & Projections			
YEAR	TYPE	POPULATION	% CHANGE
2010	Census	23,909	-
2015	Estimated	24,323	1.73%
2020	Projected	25,207	3.60%
2025	Projected	26,092	3.60%

Analysis of Starkville's Existing and Proposed Park Service Areas

The Starkville Park System currently has a combined total of 147 acres of developed park land. Per the NRPA guidelines, at a minimum, the general standard for determining demand for developed park land is 10.5 acres per every 1,000 population. Based on the 2020 population projections and the NRPA recommended ratio, the Starkville Parks and Recreation System should seek to provide 265 acres of developed park land. Considering these numbers, the current system provides 55.5% of the recommended acreage of park land for the 2020 population. As the population increases each year, this percentage will continue to be reduced unless additional parks are developed. This is indicated in the Park Land Demands and Park Land Need Projections in Tables 5 and 6.

Table 5:
Starkville Park Land Demands

PARK LAND	PROJECTION YEAR	POPULATION	STANDARD	DEMAND (IN ACRES)
Developed Park Land	2015	24,323	10.5 acres per 1000 people	255
	2020	25,207		265
	2025	26,092		274

To reach the recommended acreage for the current population, at least 100 acres of developed park land would need to be added to the existing amount of park land in Starkville. If 150 acres of park land was added, Starkville could meet the demand for park space for at least the next 20 years.

Table 6:
Starkville Park Land Need Projections

PARK LAND	PROJECTION YEAR	SUPPLY (IN ACRES)	DEMAND (IN ACRES)	RESULTANT (IN ACRES)
Developed Park Land	2015	147	255	-108
	2020		265	-118
	2025		274	-127

Exhibit B illustrates the existing park locations and service areas, based on NRPA standards with adjustments based on conditions in Starkville.

The north-central and south-central areas of Starkville are adequately serviced by the two community parks, Westside Park in the north, and McKee Park in the south. However, the lack of a greenway system and the high traffic on Highway 182 and Highway 12 leads the majority of users to drive to these parks. The two neighborhood parks, Moncrief and George Evans, serve the north-east and east-central portion of the City, and the mini-parks serve their immediate area. For most of the existing parks, however, the current conditions of the facilities and the lack of maintenance cause the service areas to be less than they should be. Considering the locations of the existing parks and their service areas, central Starkville, northern Starkville, southern, and southeastern Starkville stand out as lacking adequate park space.

LEGEND



Source: National Recreation and Parks Association

EXHIBIT B: EXISTING PARKS & SERVICE AREAS

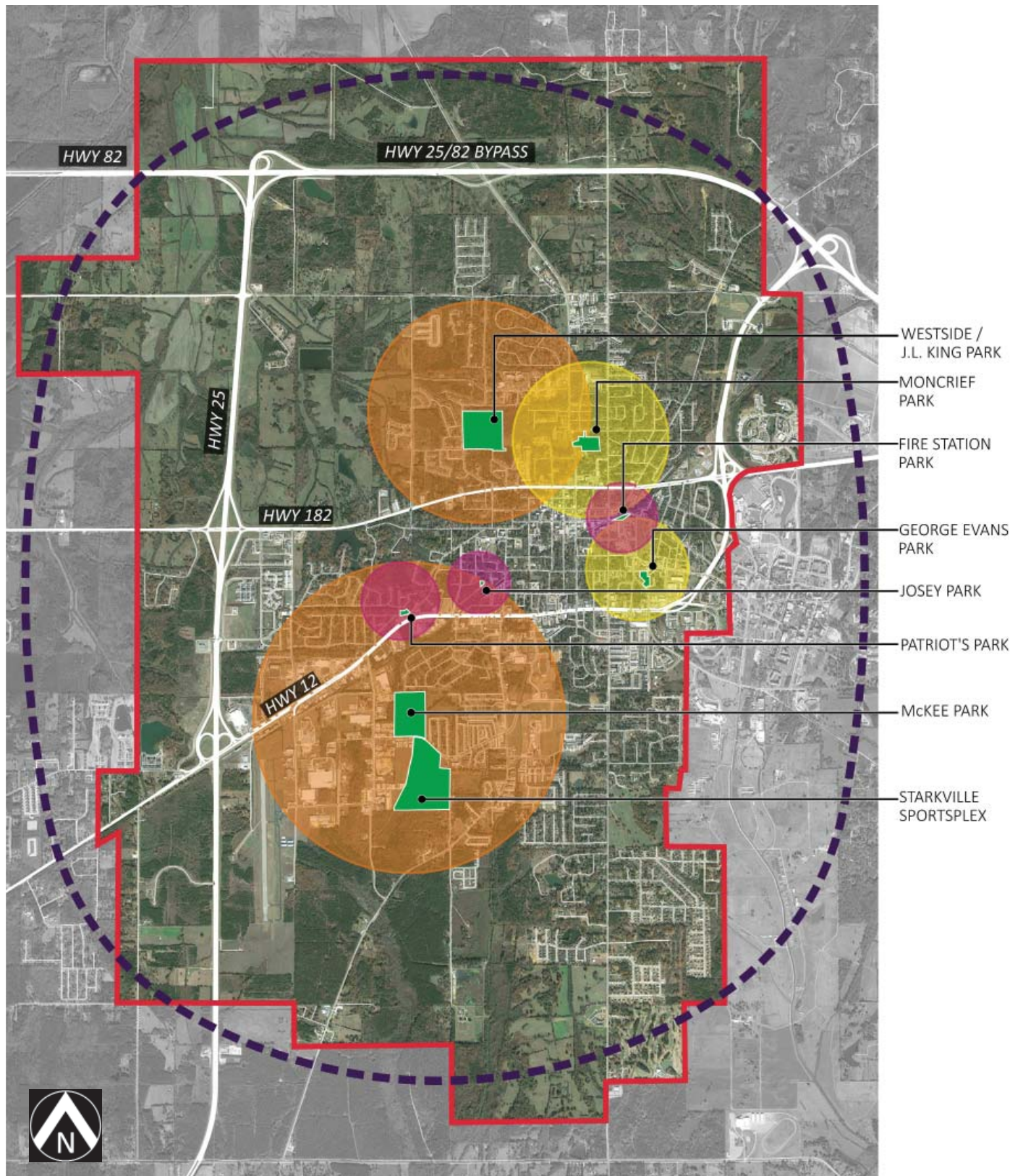


EXHIBIT C: EXISTING PARKS & SERVICE AREAS (w/residential)

Exhibit C illustrates the existing park locations and service areas overlaid with the residential areas of Starkville highlighted. This exhibit underpins the fact that there are large portions of the City zoned residential without adequate access to parks. While the SportsPlex serves the entire community, it offers a specific variety of activities. In order to better meet the recreational needs of the community, additional park lands with different types of activities than are currently offered should be developed to ensure all age and user groups are provided with recreational opportunities.

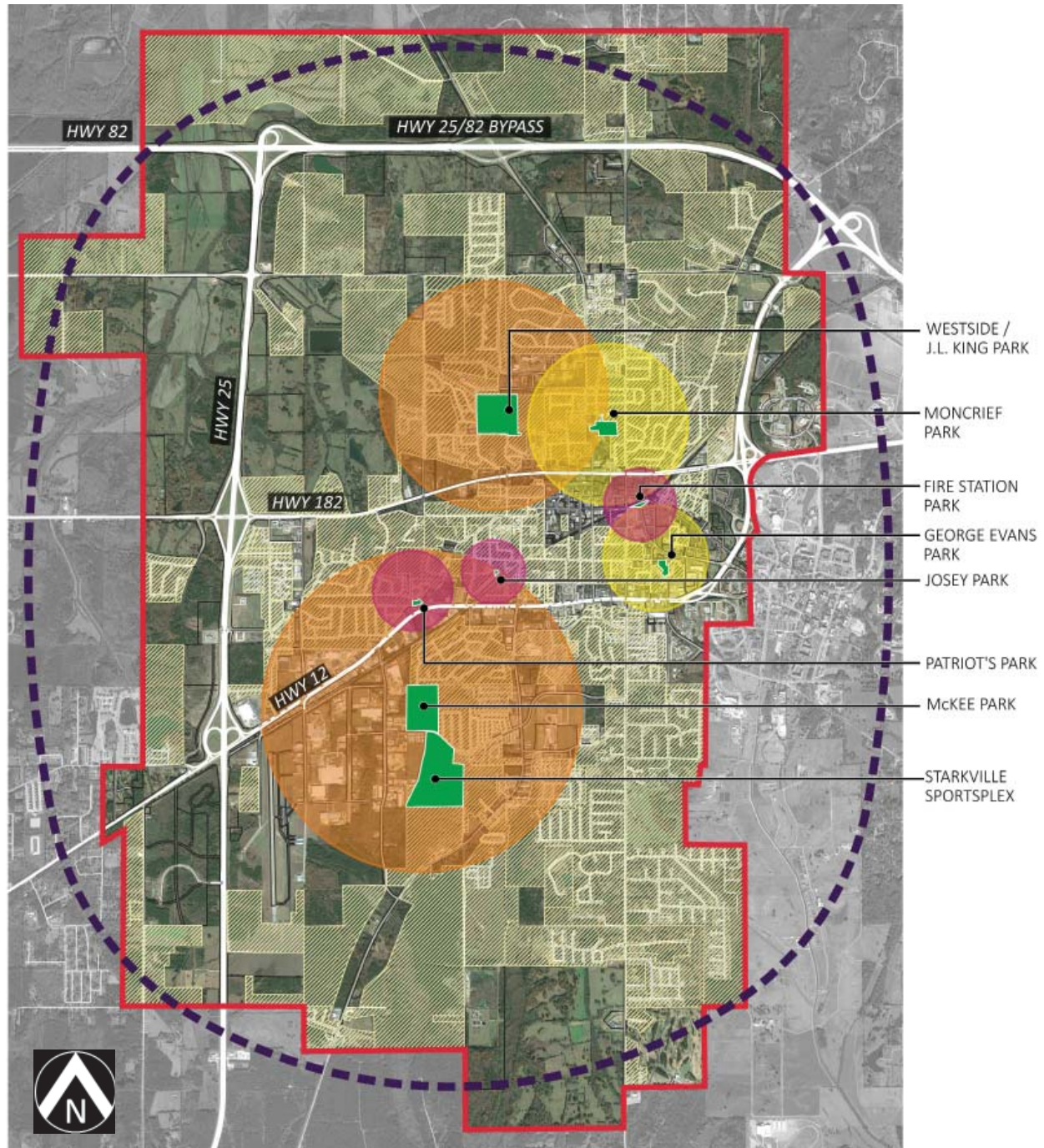


EXHIBIT D: EXISTING PARKS & SERVICE AREAS (w/ schools)

Exhibit D illustrates the existing park locations and service areas with the locations of public school playgrounds shown. Currently there is no shared-use agreement between the Parks Department and the schools, although the school playgrounds are open to public use after school hours and on the weekends. Including the school playgrounds in the inventory provides additional recreational opportunities in areas of the City that are lacking.

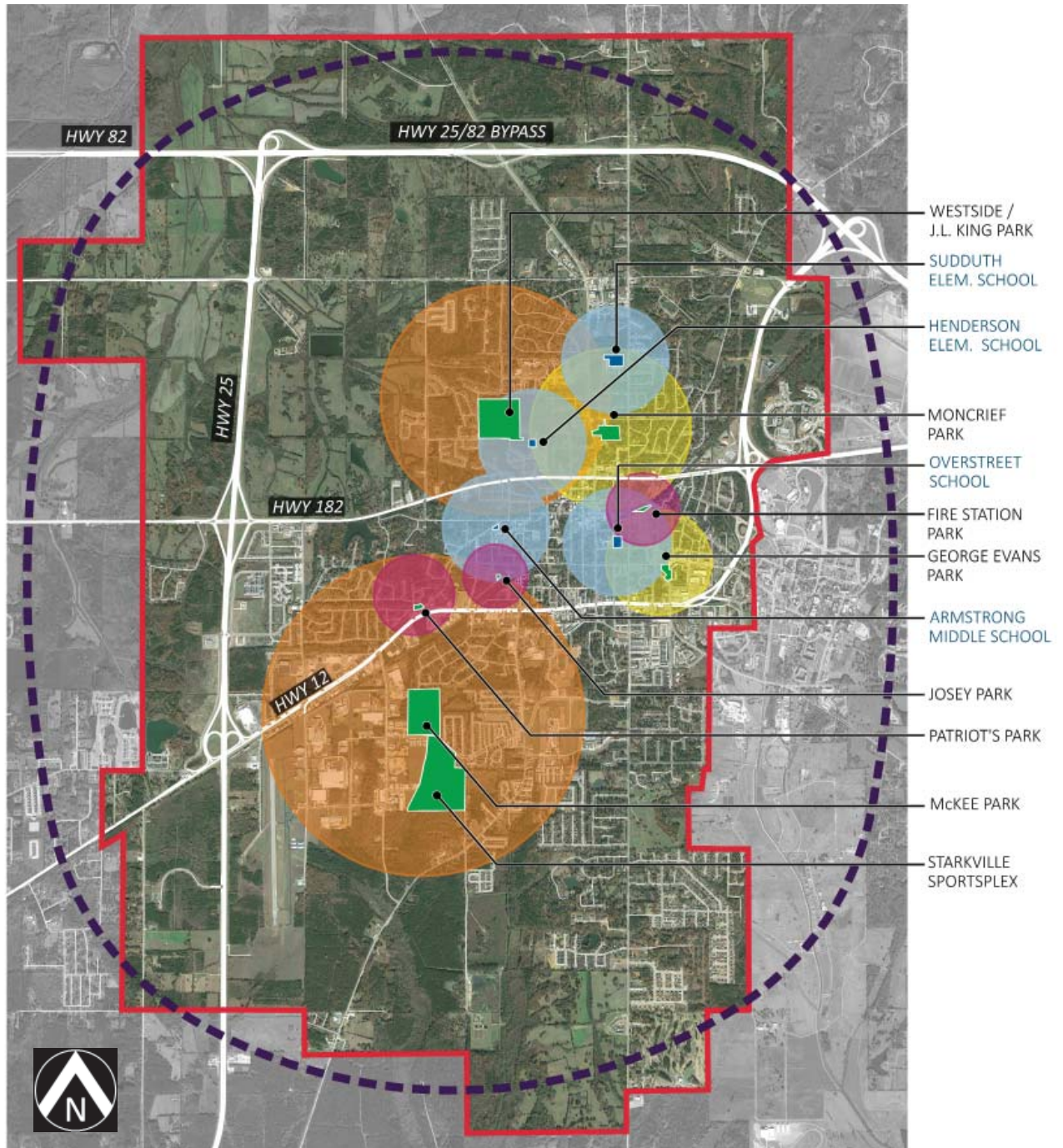


Exhibit E illustrates the existing parks and service areas along with proposed park locations and their service areas. The intent of locating additional parks is not to provide total coverage for the City, but to provide a reasonable number and types of parks, dispersed throughout the City, to provide appropriate options for citizens. The location of additional parks is representational, and not intended to designate a specific site. Along with service areas, another key element considered when locating proposed parks is residential zoning. While many of the areas zoned residential are currently undeveloped, the City should be proactive in those areas when considering development of new parks.

Central Starkville is well developed, relatively dense, and contains a number of mini parks, however gaps exist between the parks. The addition of 2 mini parks with elements such as a tot lot, playground or picnic areas, located in the residential areas on either side of Highway 12, would provide a great asset.

To fill the gaps in park service areas, new Neighborhood Parks are proposed for the northeast, northwest, western, and southern areas of Starkville. Currently, these residential areas are outside any existing park service areas, along with the fact that they do not have effective pedestrian or bicycle access to allow travel to existing parks. The proposed parks would provide recreational facilities within walking distance of these citizens' homes. While these residential areas are not completely developed, locating parks in these areas would provide for the future needs of the citizens.

A new Community Park is proposed for southeast Starkville. This area of the City is largely residential, and currently has no park locations. In addition, the Comprehensive Plan recommends that the City of Starkville expand geographically to the east. A new community park in this area could meet the current needs of this portion of the City as well as provide for the needs of future growth.

Proposed Park Summary:

- (2) Mini Parks
- (4) Neighborhood Parks
- (1) Community Park

LEGEND



EXHIBIT E: EXISTING & PROPOSED PARKS & SERVICE AREAS

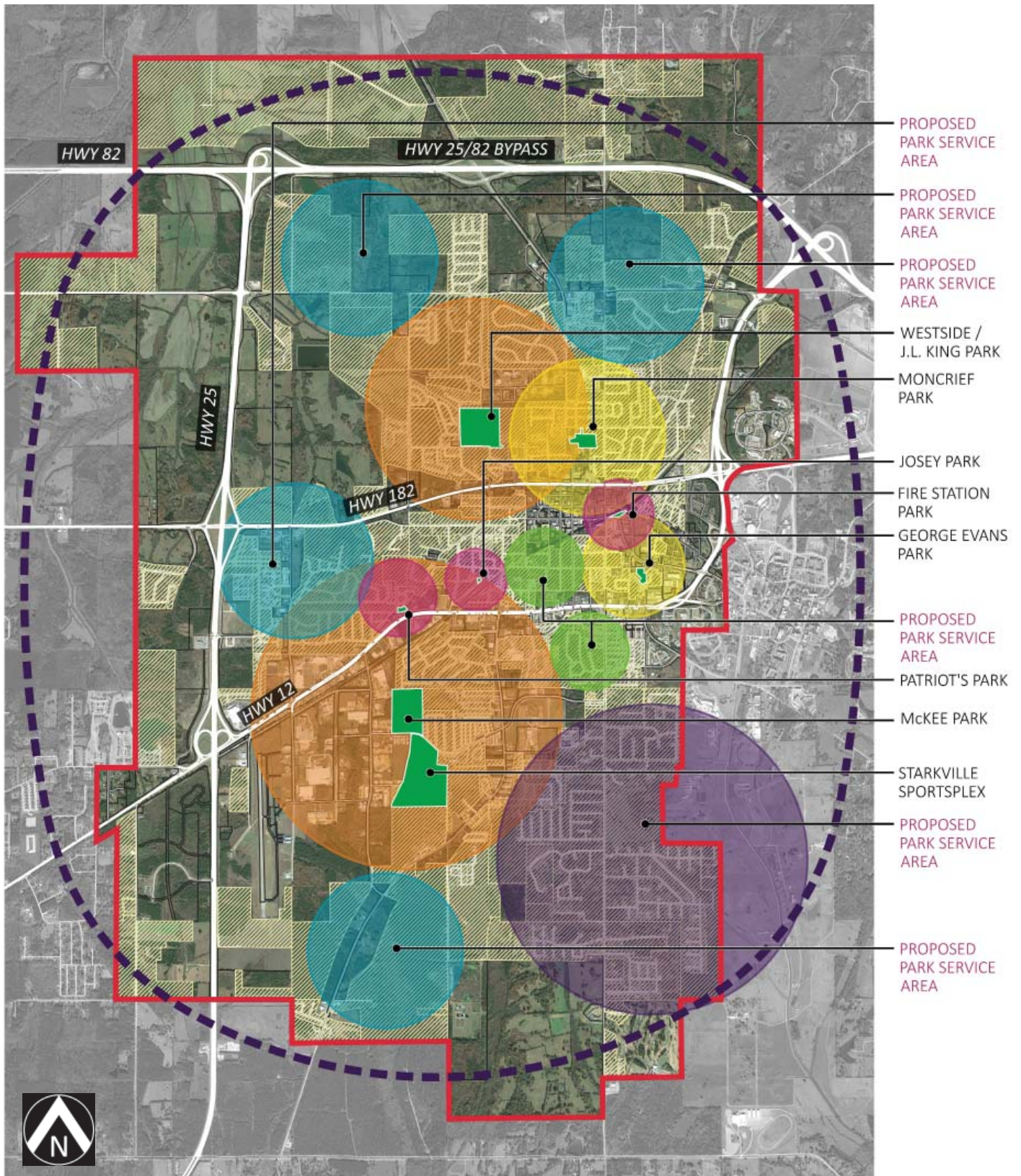
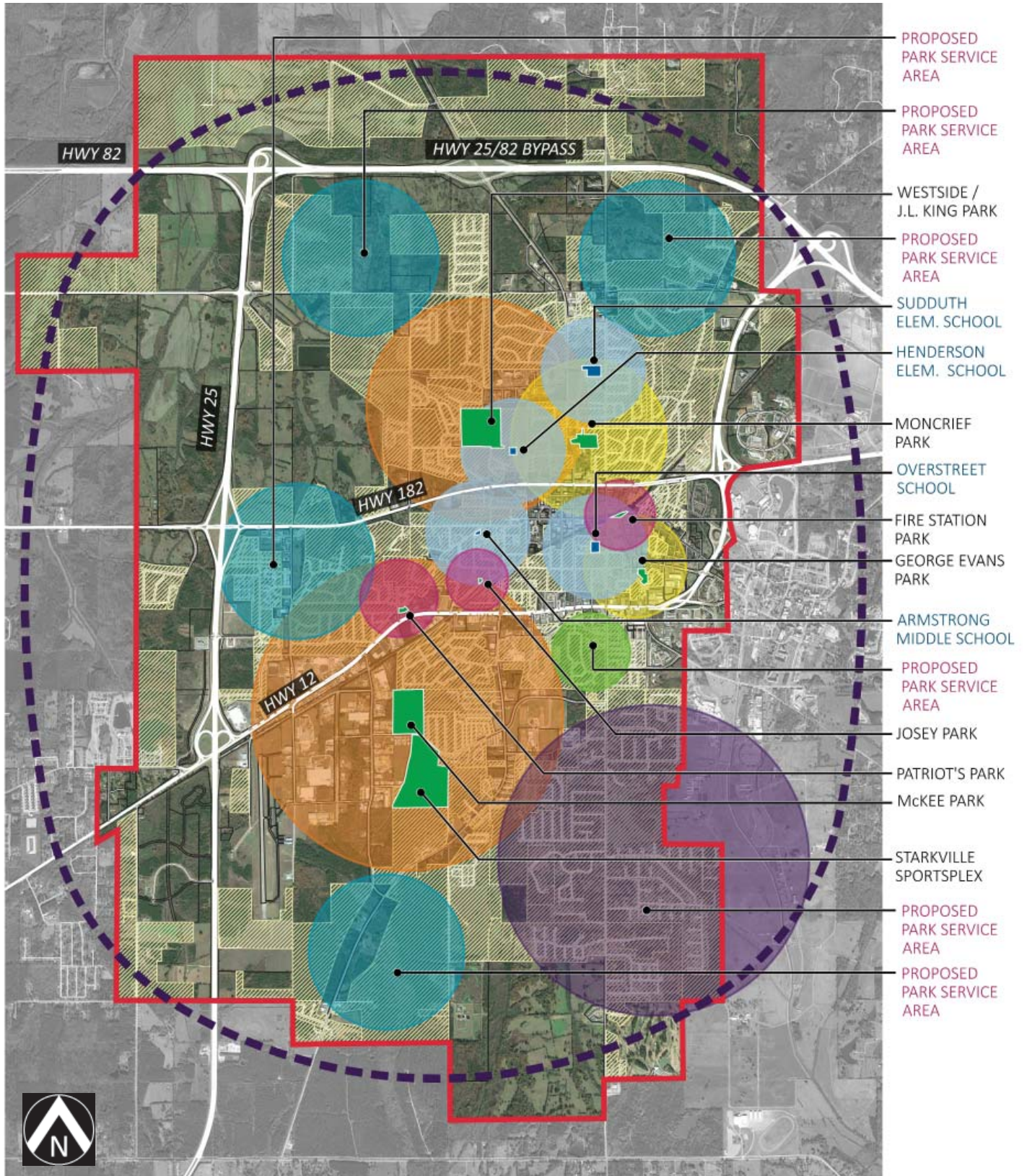


Exhibit F illustrates the existing parks and service areas, proposed park locations and their service areas, along with the locations of public school playgrounds. The location and size of the school sites allows them to function as small Neighborhood Parks. When the school sites are included, the need for additional park site is not as great. For example, when Armstrong Middle School and Overstreet School are considered, there is no need for additional park space in central Starkville. Including the schools also influences where certain parks should be located. For example, including Sudduth Elementary School playground allows the proposed neighborhood park to be located further north to better provide park space for the outer residential areas.

LEGEND



EXHIBIT F: EXISTING & PROPOSED PARKS & SERVICE AREAS (w/schools)



SECTION 04: DEMAND & NEED ANALYSIS



SECTION 04: DEMAND & NEED ANALYSIS

There has been a large shift in the level of health and fitness of the American public over the last 30 years. Obesity rates have doubled since 1980 and the majority of Americans do not get enough physical activity to provide health benefits. In 2015, Mississippi had an adult obesity rate of over 35%, which ranked as one of the highest rates in the nation. According to countyhealthrankings.org, Oktibbeha County had an obesity rate of 33%, and 26% of adults aged 20 and over reported no leisure-time physical activity in 2015. Parks and greenway systems have a real and tangible opportunity to counter this epidemic. Many characteristics and design standards of a community can encourage physical activity. Cities should promote easy access to bike and walking paths, conveniently locate recreational facilities, provide destinations within walking distance, and ensure that open space is attractive and appealing. Overall “walkability” of the community should be a focus, providing ample well-lit trails that connect neighborhoods, points of interest, destination point, and parks.

Facility Development Standards

To establish the demand for facilities for the City of Starkville, this Comprehensive Master Plan utilized the Population Ratio Method along with standards specific to the City. This is a simple but effective method that stresses the direct connection of recreation demands to population. By evaluating national standards, local standards from other adjacent communities, and reviewing local attitudes and actual participation by residents, facility development standards were determined (See Table 7). The resulting projections will aide in future recreational planning decisions for the City.

Table 7: Starkville Minimum Facility Standards			
FACILITY	UNIT	STANDARD	ADJ. STANDARD
Baseball	Field	1 per 5,000	1 per 2,500
Softball	Field	1 per 5,000	1 per 2,500
Outdoor Basketball	Court	1 per 5,000	1 per 5,000
Soccer	Field	1 per 10,000	1 per 3,500
Tennis	Court	1 per 2,000	1 per 2,500
Multipurpose (Football, lacrosse, etc.)	Field	1 per 20,000	1 per 5,000
Walking/ Jogging Trail	Mile	1 per 3,000	1 per 3,000
Bicycling	Mile	1 per 1,000	1 per 1,000
Community Center	Each	1 per 50,000	1 per 50,000
Swimming Pool/Aquatic	Each	1 per 20,000	1 per 20,000
Spray Park	Each	1 per 25,000	1 per 25,000
Open Space	Acre	1 per 1,000	1 per 1,000
Playground (2,500 SF min.)	Each	1 per 1,000	1 per 1,000
Pavilion/ Shelter	Each	1 per 2,000	1 per 2,000
Dog Park	Each	1 per 43,000	1 per 25,000
Skate Park	Each	1 per 100,000	1 per 100,000

Source: National Recreation and Parks Association

Demand Projections

By applying current and projected population to the facility development standards established for Starkville, current and projected demand for each facility can be established (See Table 8). The following is an example of how demand is calculated:

Activity: Tennis / Unit: Court / Standard: 1 court per every 2,500 people

Projected Population of 2020 Starkville= 25,207

Facility Demand = 25,207 People x (1 Court/2,500 People) = 10.08 Courts (rounded to 10 courts)

Table 8:
Starkville Facility Demands

FACILITY	PROJECTION YEAR	POPULATION	STANDARD	DEMAND
Baseball (Unit: Field)	2015	24,323	1 per 2,500	10
	2020	25,207		10
	2025	26,092		10
Softball (Unit: Field)	2015	24,323	1 per 2,500	10
	2020	25,207		10
	2025	26,092		10
Basketball (Unit: Court)	2015	24,323	1 per 5,000	5
	2020	25,207		5
	2025	26,092		5
Soccer (Unit: Field)	2015	24,323	1 per 3,500	7
	2020	25,207		7
	2025	26,092		7
Tennis (Unit: Court)	2015	24,323	1 per 2,500	10
	2020	25,207		10
	2025	26,092		10
Multi-Purpose, ie. Football, Lacrosse, Flag Football (Unit: Field)	2015	24,323	1 per 5,000	5
	2020	25,207		5
	2025	26,092		5
Walking/Jogging Trail (Unit: Mile)	2015	24,323	1 per 3,000	8
	2020	25,207		8
	2025	26,092		9

Source: National Recreation and Parks Association

Table 8:
Starkville Facility Demands

FACILITY	PROJECTION YEAR	POPULATION	STANDARD	DEMAND
Bicycling (Unit: Mile)	2015	24,323	1 per 1,000	24
	2020	25,207		25
	2025	26,092		26
Community Center (Unit: Each)	2015	24,323	1 per 50,000	1
	2020	25,207		1
	2025	26,092		1
Swimming Pool/Aquatic (Unit: Each)	2015	24,323	1 per 20,000	1
	2020	25,207		1
	2025	26,092		1
Open Space (Unit: Acre)	2015	24,323	1 per 1,000	24
	2020	25,207		25
	2025	26,092		26
Playground (Unit: Each - 2,500 S.F. min.)	2015	24,323	1 per 1,000	24
	2020	25,207		25
	2025	26,092		26
Pavilion/Shelter (Unit: Each)	2015	24,323	1 per 2,000	12
	2020	25,207		13
	2025	26,092		13
Dog Park (Unit: Each)	2015	24,323	1 per 25,000	1
	2020	25,207		1
	2025	26,092		1
Skate Park (Unit: Each)	2015	24,323	1 per 100,000	1
	2020	25,207		1
	2025	26,092		1

Source: National Recreation and Parks Association

Need Projections

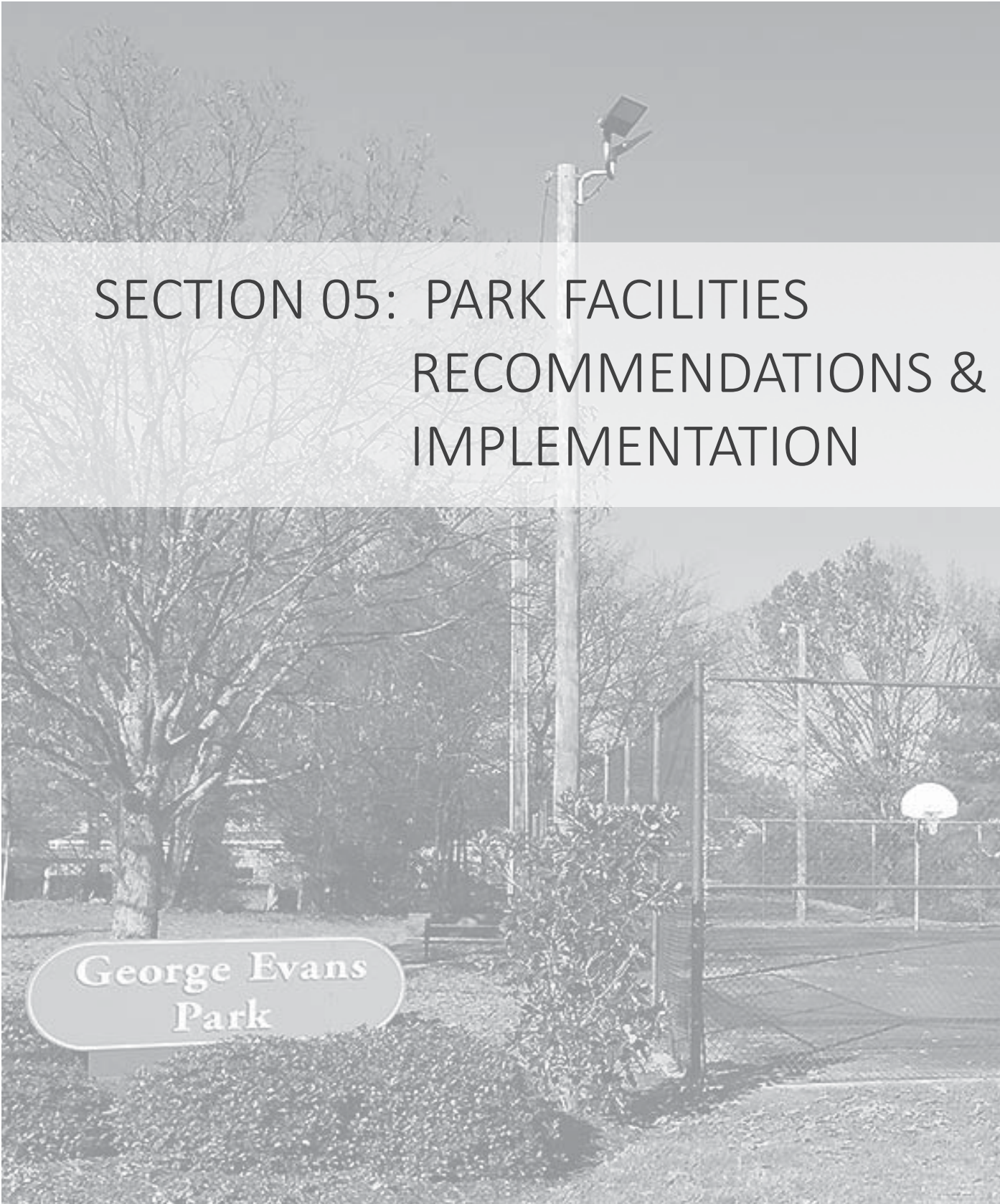
By utilizing the amount of demand calculated for each type of facility, the actual need can now be determined (see Table 9). The figures illustrate the present number of facilities related to the demand, resulting in either a negative number of facilities (indicating a future need, shown in red), an adequate number of facilities (indicating the need is currently met, shown in yellow) or a positive number (indicating an over-availability of facilities, shown in green). This is calculated for each activity and projection year, making it possible to plan for the development of future facilities before the need becomes critical. In reviewing the need results, it must be remembered that these figures are cumulative. As new facilities are added to the existing system, future needs will decrease, and the numbers should be adjusted accordingly.

Table 9:
Starkville Facility Needs Projections

FACILITY	PROJECTION YEAR	SUPPLY	DEMAND	RESULTANT
Baseball (Unit: Field)	2015	6	10	-4
	2020		10	-4
	2025		10	-4
Softball (Unit: Field)	2015	9	10	-1
	2020		10	-1
	2025		10	-1
Basketball (Unit: Court)	2015	5.5	5	0
	2020		5	0
	2025		5	0
Soccer (Unit: Field)	2015	7	7	0
	2020		7	0
	2025		7	0
Tennis (Unit: Court)	2015	10	10	0
	2020		10	0
	2025		10	0
Multi-Purpose, ie. Football, Lacrosse, Flag Football (Unit: Field)	2015	2	5	-3
	2020		5	-3
	2025		5	-3
Walking/Jogging Path (Unit: Mile)	2015	0.9	8	-7
	2020		8	-7
	2025		9	-8

Table 9:
Starkville Facility Needs Projections

FACILITY	PROJECTION YEAR	SUPPLY	DEMAND	RESULTANT
Bicycling (Unit: Mile)	2015	0	24	-24
	2020		25	-25
	2025		26	-26
Community Center (Unit: Each)	2015	1	1	0
	2020		1	0
	2025		1	0
Swimming Pool/Aquatic (Unit: Each)	2015	1	1	0
	2020		1	0
	2025		1	0
Open Space (Unit: Acre)	2015	10.55	24	-13
	2020		25	-14
	2025		26	-15
Playground (Unit: Each - 2,500 SF min.)	2015	5	24	-19
	2020		25	-20
	2025		26	-21
Pavilion/Shelter (Unit: Each)	2015	8	12	-4
	2020		13	-5
	2025		13	-5
Dog Park (Unit: Each)	2015	1	1	0
	2020		1	0
	2025		1	0
Skate Park (Unit: Each)	2015	0	1	-1
	2020		1	-1
	2025		1	-1



SECTION 05: PARK FACILITIES RECOMMENDATIONS & IMPLEMENTATION

George Evans
Park

SECTION 05: PARK FACILITIES

RECOMMENDATIONS & IMPLEMENTATION

INTRODUCTION

The development of a successful Parks and Recreation Master Plan is based on realistic and accurate goals and objectives that focus on the vision for not only the Parks & Recreation Department, but the community vision as a whole. It should be understood that the Master Plan serves as a planning tool for making future decisions in the development of the City's Parks & Recreation Department. Development of facilities and programs and implementation will be dependent upon availability of staff and funding.

Overall, the parks in Starkville are in need of updating and proper maintenance. Most of the facilities are showing their age and use. A variety of recreational opportunities are provided, but there is definitely room for improvement and expansion. Starkville has 147.0 acres of parkland, which equates to a ratio of 6.05 acres per 1,000 residents. When compared to the NRPA standard of 10.5 acres per 1,000 residents, the need for additional parkland is obvious. Better utilization of existing parks, as well as creating new facilities in underserved and future growth areas should be a high priority for future planning. The development of additional parks will reduce the need for residents to have to travel to other parts of the community.

Recommendations have been divided into categories based on priority. Tier 1 Recommendations are higher priority in nature, apply to all of the park facilities, and should be considered for implementation in the near future. Tier 2 Recommendations are specific to each park. Tier 3 Recommendations address long-term needs that affect the future growth of the park system.

TIER 1 RECOMMENDATIONS

ADA Compliance

As noted during site observations and from comments at the public input meetings, ADA access in the parks is lacking. The City of Starkville and the Parks Department should have an ADA Transition Plan to provide direction for bringing facilities up to current standards. All parks and playground facilities should meet current accessibility guidelines, including:

- Accessible routes within parks to facilities and buildings
- Accessible routes to playgrounds and within playgrounds to allow access to play areas
- Locating picnic tables and benches along accessible routes
- Paved access paths to all fields
- Accessible spectator areas

All parking facilities should also meet current ADA requirements, including:

- ADA parking signage
- Appropriate striping on pavement
- Sufficient number of van and car parking spaces

A facility assessment of park buildings should be conducted to insure they meet structural and ADA guidelines, including exteriors, building structure, interiors, and restrooms.

Playground Safety Inspection

Most of the parks include playground equipment, but as noted during site observations and from comments at the public input meetings, much of the equipment is outdated and does not meet current safety standards. The City of Starkville and the Parks Department should have a Certified Playground Safety Inspector audit the current playgrounds and make recommendations for bringing facilities up to current standards. All playground facilities should meet current safety guidelines, including:

- Appropriate safety surfacing and fall zones.
- Appropriate number of accessible play components.
- Removal/replacement of broken or damaged play components.
- Compliance with US Consumer Products Safety Commission Guidelines
- Compliance with ASTM Standards for Public Use of Playground Equipment Safety

Security

Access to park facilities is not well regulated. To protect against vandalism, over-use, and improper use of facilities, security features need to be installed. These features may include:

- Locking gates to close the parks at night
- Appropriate fencing around parks
- Locks on sports facilities
- Buildings to be locked when not in use
- Control and use of sports lighting by park staff only
- Many communities have created volunteer Ranger programs that partner with the Police Department to report suspicious behavior. They serve as a presence in the parks, and also help with park activities.

Maintenance

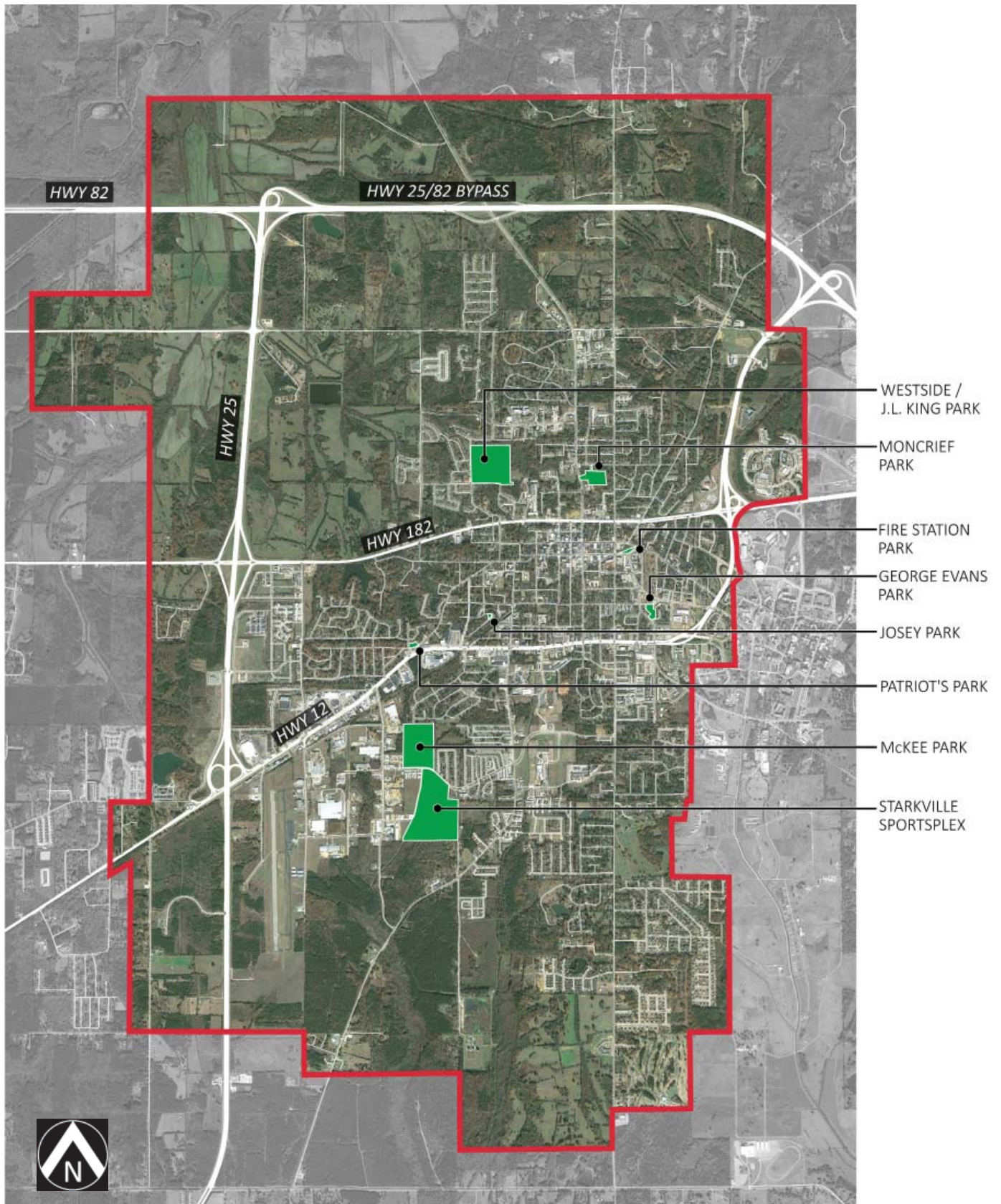
The appearance and maintenance of the parks conveys a powerful message to citizens and park users. When parks are properly maintained and updated, a message of pride and quality is communicated. Strong recreational and cultural facilities also reinforce the high quality of life that is attractive to citizens, visitors, and businesses.

Currently, lack of maintenance of the existing facilities is the biggest issue mentioned by users of the parks. During the parks inventory, numerous broken and missing benches, tables, trash receptacles, and grills were noted, at all of the parks. The issue of overflowing trash receptacles was also voiced during several of the public input meetings. The following recommendations provide easy options to improve the visual appearance of the park:

- Remove/repair/replace broken benches, trash receptacles, tables, grills
- Regular trash pick-up
- Create/enhance landscape areas with elements such as seasonal flower planting, bulbs, flowering shrubs, consistent mulch, etc. Park landscape should be evaluated and improved every 5-7 years.

TIER 2 RECOMMENDATIONS

To assist the City of Starkville with a Vision and Growth Plan for the parks, the Design Team has developed Concept Plans for each of the parks (pages 72-93), along with lists of short-term and long-term improvements for each facility. These concepts address the Demand & Need Projections, illustrate a Master Plan vision, and should be used as a tool to guide future implementation. Ultimately, the concept plans should reflect the goals and priorities determined during the public input sessions.



TIER 3 RECOMMENDATIONS

The following recommendations are beyond park-specific and will need to be considered over a longer time frame than the specific park recommendations.

Park Land Need

The City of Starkville currently contains 147.0 acres of developed park land. The addition of 100 acres or more of parks would be an incredible asset to Starkville and greatly increase the quality of life in the community. Exhibits E (pg 55) and Exhibit F (pg 57), Service Area Analysis exhibits, illustrate the general location where parks can be located to best serve the community.

It is highly recommended for the City to acquire additional property for neighborhood parks and community parks to meet the current need, as well as to meet the need of future development and growth of the City to the north and east. In an effort to better utilize existing city resources, the City should investigate whether there are city owned properties within these services area that present the opportunity to be developed as park facilities.

Within Mississippi, 106 school districts manage or receive income from 16th section public school trust lands. These properties are established to provide local school districts with income, as the land is allowed to be leased for specific uses, including recreational uses. The local school board serves as trustee of the land, and works with the Secretary of State to insure that the lands are managed well and that the revenue from leasing is maximized. In Starkville, the 16th section property is located immediately south of the SportsPlex. The City should investigate whether leasing 16th section land could provide additional park property.

Shared Use Agreements

There are multiple schools with playgrounds and open space located through the City, including Sudduth Elementary School, Henderson Elementary School, Overstreet School, and Armstrong Middle School. The City should investigate developing a shared use agreement with the school system for use of playgrounds when schools are not in session. Making use of school facilities that would otherwise not be used after school hours allows for a more efficient use of public space and money, and would provide much-needed park space in areas that are currently lacking.

Visual Enhancement Study

The City of Starkville should create a conceptual identity theme that can be incorporated into existing and future park entrances, streetscapes, greenways, and possibly other municipal properties within the City. Being able to identify a City of Starkville facility is important in creating a “sense of place” for the City and its citizens. An identity theme can consist of iconic elements, such as columns, walls, fencing, landscape materials, lighting, site amenities, and signage.

Greenway Connections

During the public input process, over 90% of the attendees strongly agreed or agreed that a greenbelt trail system was needed in Starkville. Providing greenway systems and trail connections from residential areas to various points of interest are vital to increasing the quality of life in a community and can play a major role in attracting new residents and businesses to a city. Currently, Starkville has a severe shortage of walking trails in the park system. While many of the concept plans for individual parks recommend increasing the availability of walking/jogging facilities, interconnected trails throughout the City are needed to move the City toward an overall greenway system. Several communities in North Mississippi are well on their way to creating extensive greenway trail systems allowing citizens to walk and bike for exercise, and to access significant natural features and even commercial areas like downtown without ever having to get in the car. When major manufacturers are looking to relocate to a new city, often times they ask about the availability and condition of the parks and greenways in a community. Providing a greenway system could be a major selling point for Starkville. It is not recommended that Starkville tackle this effort on their own, but rather, seek potential partnerships with other organizations such as Mississippi State University, Oktibbeha County, and public groups like Starkville in Motion. The sidewalk improvements along Lynn Lane are a significant step towards providing pedestrian connections for students and residents. A more detailed study of other potential sidewalk and greenway trail connections providing residents of Starkville with pedestrian connections to areas of cultural and environmental importance should be investigated, and a greenway plan developed for future implementation.

Fee Based Parks and Recreation System

During the public meetings, funding for the parks was one of the major discussion items. While no specific questions were asked at the public meetings, 3 questions concerning funding were added to the on-line survey. Respondents were split 50/50 concerning 2 of the questions: 1) Implementing a tax increase to support the Parks Department, and 2) Requiring non-City residents to pay a higher participation fee. However, 72% of the respondents replied that they would be willing to pay higher user/participation fees. Considering this result, it is recommended that the City review its current fee structure for sports participation and facility rentals. Additionally, even though the on-line survey respondents were split on their answers concerning non-City residents, it is a common practice for cities to charge those residents living in the County a higher fee to use facilities.

Starkville SportsPlex

This 66 acre park provides the primary athletic facilities for the youth and adult sports, including soccer, baseball, softball, basketball, and flag football leagues. The youth sports programs in Starkville are very strong and serve the needs of citizens throughout the City, including many participants from Oktibbeha County. The park is also utilized for tournaments regularly. The user numbers for each type of sport clearly demonstrate the demand for sport facilities for the local recreational league, as well as provide evidence that the facilities need to be maintained at tournament-level.

Per the Demand and Need Analysis, more baseball and softball fields are needed. While the analysis shows that the City has a sufficient number of soccer fields, multi-purpose fields are needed. Multiple concepts are presented to illustrate various options for utilizing the SportsPlex.

Option 1: Existing Facilities with Improvements

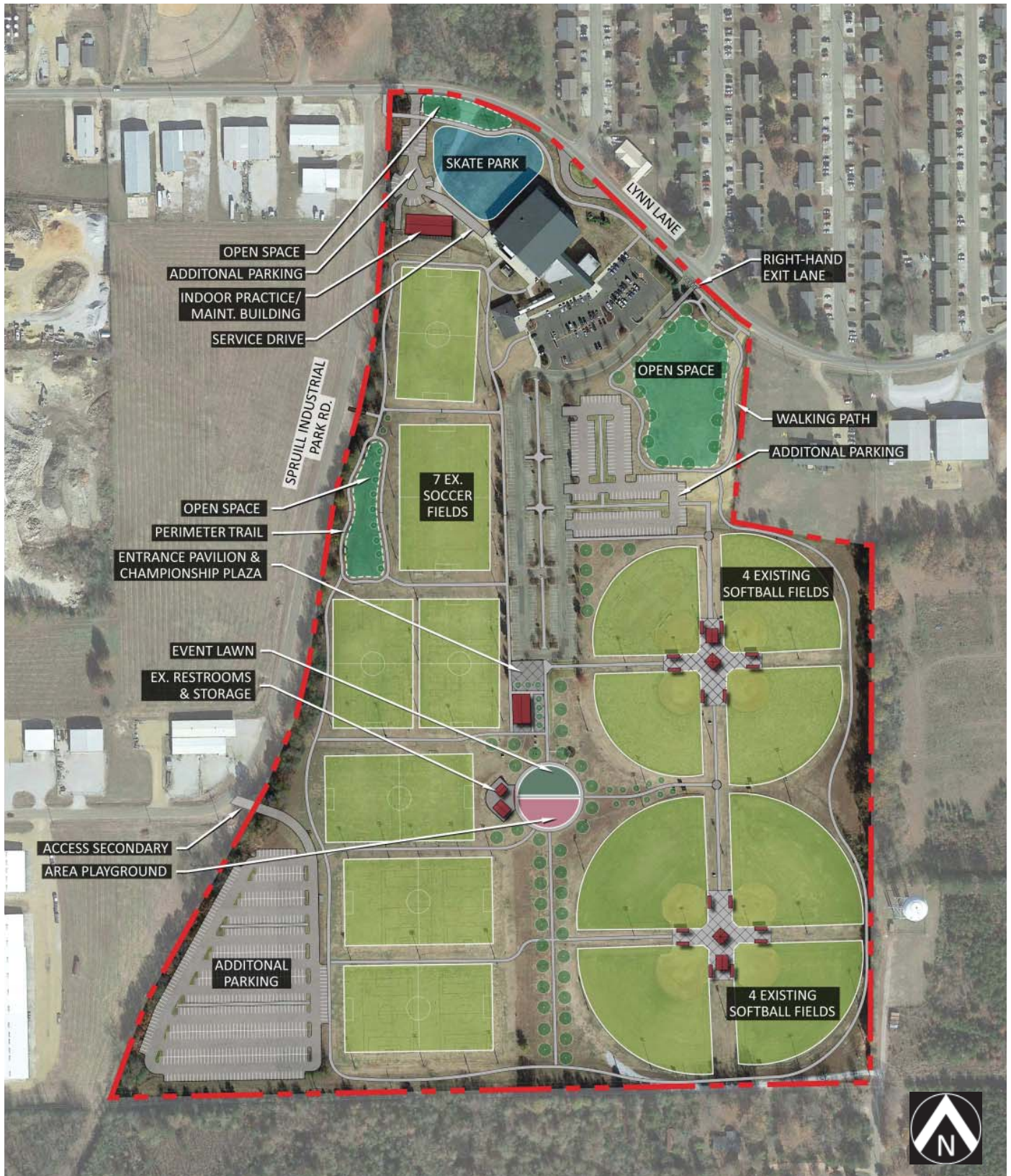
Short Term Improvements:

1. Maintain layout of existing softball fields and soccer fields.
2. Make improvements to existing facilities, including:
 - a. Repair chain-link fencing.
 - b. Repair dugout fencing and roofs.
 - c. Replace broken concrete.
 - d. Add concrete paving to bleacher seating areas at softball fields.
 - e. Repair/replace broken site amenities, including trash receptacles, water fountains, benches, tables.
 - f. Repair/replace scoreboards.
 - g. Repair irrigation system.
3. Provide security gates to allow the park to be closed.
4. Provide a paved parking lot at the over-flow parking lawn to provide additional permanent parking.
5. Provide a pedestrian entrance into the softball complex from the new parking lot.
6. Maintain the remaining portion of the over-flow lawn as permanent open space.
7. Provide a paved walking trail through the site.
8. Add shade trees.
9. Consistent park identification signage and amenities (benches, tables, trash receptacles).

Long Term Improvements:

1. Add a right-hand exit lane at the Lynn Lane entrance.
2. Add parking to the southwest corner of the property.
3. Provide an additional access drive from Industrial Park Road by installing a bridge over the creek.
4. Create an entrance plaza at the end of the central parking lot, incorporating the existing pavilion.
5. Consolidate signage into a smaller display and incorporate into the entrance plaza.
6. Install additional paving around the soccer restroom and concession buildings.
7. Utilize the flexible open space within the circular walk between the softball and soccer complexes to be more functional, including an event lawn and larger playground.
8. Remove the existing small play structure.
9. Provide shade structures over the bleachers at the baseball/softball complex.
10. Utilize the northwest corner of the site, adjacent to the Travis Outlaw Center to create a skate park.
11. Provide a parking lot for the skate park that can also accommodate service vehicle access to the rear of the Travis Outlaw Center.
12. Construct a maintenance/indoor practice building, with a materials yard. Locate adjacent to the Travis Outlaw Center, and accessible from the service drive.
13. Improvements should meet ADA guidelines, including site features and buildings.
14. Parking lots should meet current ADA requirements, including ADA parking signage, appropriate striping on pavement, and sufficient number of van and car parking spaces.

EXHIBIT G: SPORTSPLEX CONCEPT OPTION 1



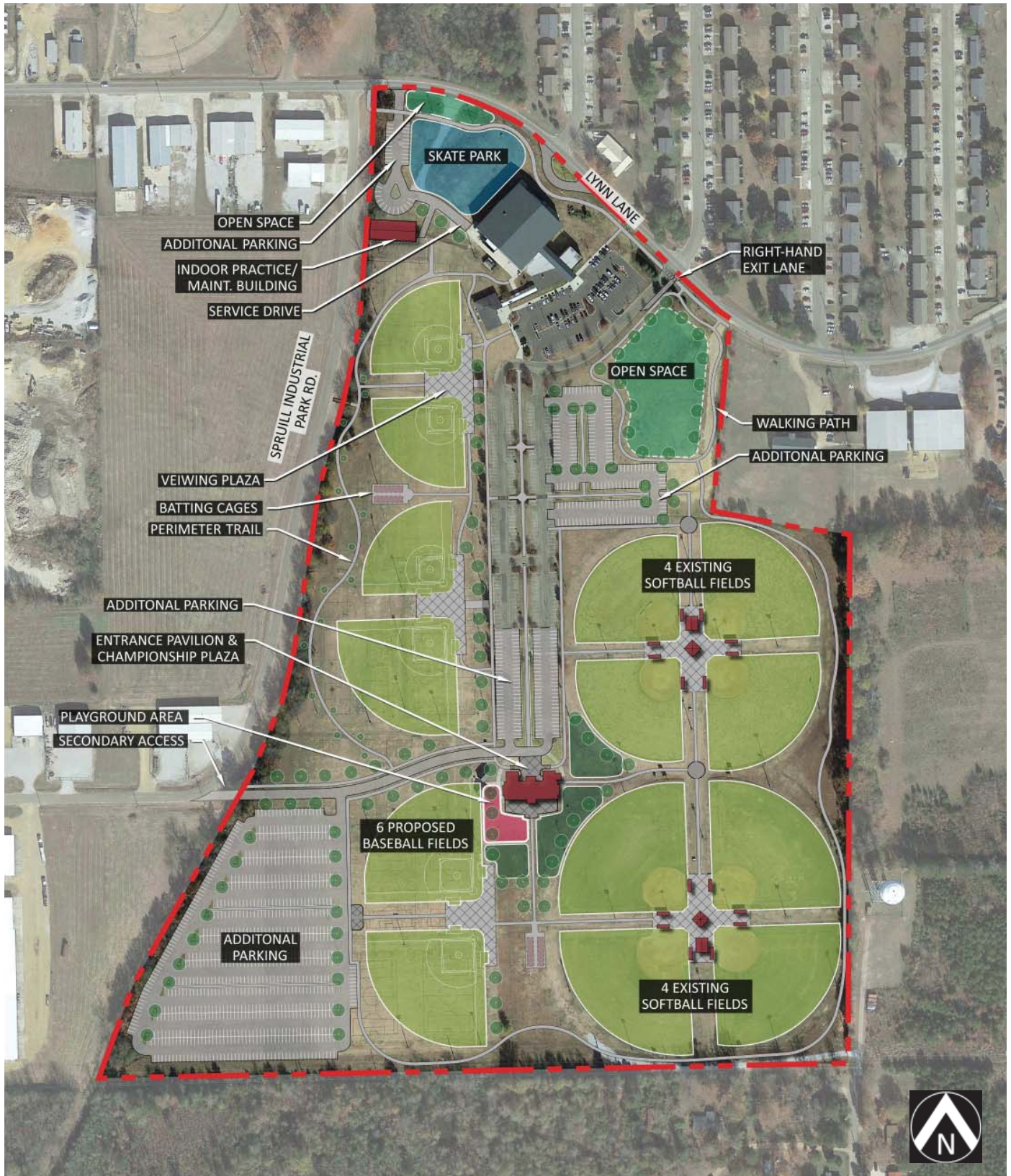
Starkville SportsPlex

The Parks and Recreation Comprehensive Master Plan includes an analysis of the impact of a hypothetical tournament-level sports facility. This type of facility can take various forms, providing for multiple sports or being primarily focused on one type of sports facility. Considering the number and type of facilities that would be offered at a new park, the number and type of facilities at the SportsPlex could change to complement a new park, as well as provide better options for citizens. The following options present concepts for converting the SportsPlex to a baseball-only facility or a soccer-only facility. Both of these options could be constructed to create a tournament-level facility.

Option 2: Baseball Facility

1. Maintain layout of existing softball fields.
2. Make improvements to existing facilities, including:
 - a. Repair chain-link fence.
 - b. Repair dugout fencing and roofs.
 - c. Replace broken concrete.
 - d. Add concrete paving to bleacher seating areas at softball fields.
 - e. Update and improve backstops.
 - f. Repair/replace broken site amenities, including trash receptacles, water fountains, benches, tables.
 - g. Repair/replace scoreboards.
 - h. Repair irrigation system.
3. Provide security gates to allow the park to be closed.
4. Remove existing soccer fields.
5. Add (6) baseball fields.
6. Add a right-hand exit lane at the Lynn Lane entrance.
7. Provide a paved parking lot at the over-flow parking lawn to provide additional permanent parking.
8. Provide a pedestrian entrance into the softball complex from the new parking lot.
9. Maintain the remaining portion of the over-flow lawn as permanent open space.
10. Add parking to the southwest corner of the property per the original master plan.
11. Provide an additional park entrance drive from Industrial Park Road by installing a bridge over the creek, per the original master plan.
12. Provide a vehicular connection between the existing and new parking lots to allow better circulation, especially when visitors are leaving the site.
13. Extend the existing central parking lot further south.
14. Remove the existing soccer concession building, restroom building, and small play structure.
15. Create a complex entrance at the end of the central parking lot, including:
 - a. Drop-off.
 - b. Entrance plaza (*Image-01, pg 80*)
 - c. Champion's wall
 - d. Multipurpose building with concessions, restroom, covered gathering space (*Image-02, pg 80*)
 - e. Tent/event lawn
 - f. Playground area
16. Provide shade structures over the bleachers. (*Image-03, pg 80*)
17. Install batting cages at 2 locations within site. (*Image-04, pg 81*)
18. Construct a maintenance/indoor practice building, with a materials yard. Locate adjacent to the Travis Outlaw Center, and accessible from the service drive. (*Image-05, pg 81*)
19. Provide a paved walking trail through the site.
20. Utilize the northwest corner of the site, adjacent to the Travis Outlaw Center to create a skate park. (*Image-06, pg 81*)
21. Provide a parking lot for the skate park that can also accommodate service vehicle access to the rear of the Travis Outlaw Center.
22. Add shade trees.
23. Improvements should meet ADA guidelines, including site features and buildings.
24. Parking lots should meet current ADA requirements, including ADA parking signage, appropriate striping on pavement, and sufficient number of van and car parking spaces.

EXHIBIT H: SPORTSPLEX CONCEPT OPTION 2



Starkville SportsPlex

Option 3: Soccer Facility

1. Maintain layout of existing soccer fields.
2. Remove existing softball fields.
3. Add (6) soccer fields.
4. Provide security gates to allow the park to be closed.
5. Add a right-hand exit lane at the Lynn Lane entrance.
6. Provide a paved parking lot at the over-flow parking lawn to provide additional permanent parking.
7. Provide a pedestrian entrance into the soccer complex from the new parking lot.
8. Maintain the remaining portion of the over-flow lawn as permanent open space.
9. Add parking to the southwest corner of the property per the original master plan.
10. Provide an additional access drive from Industrial Park Road by installing a bridge over the creek, per the original master plan.
11. Provide a vehicular connection between the existing and new parking lots to allow better circulation, especially when visitors are leaving the site.
12. Extend the central parking lot further south.
13. Remove the existing soccer concession building, restroom building, and small play structure.
14. Create a complex entrance at the end of the central parking lot, including:
 - a. Drop-off
 - b. Entrance plaza (*Image-01, pg 80*)
 - c. Champion's wall
 - d. Multipurpose building with concessions, restroom, covered gathering space (*Image-02, pg 80*)
 - e. Tent/event lawn
 - f. Playground area
15. Construct a maintenance/indoor practice building, with a materials yard. Locate in a central location near the multipurpose building. (*Image-05, pg 81*)
16. Provide a paved walking trail through the site.
17. Utilize the northwest corner of the site, adjacent to the Travis Outlaw Center to create a skate park. (*Image-06, pg 81*)
18. Provide a parking lot for the skate park that can also accommodate service vehicle access to the rear of the Travis Outlaw Center.
19. Add shade trees.
20. Improvements should meet ADA guidelines, including site features and buildings.
21. Parking lots should meet current ADA requirements, including ADA parking signage, appropriate striping on pavement, and sufficient number of van and car parking spaces.

EXHIBIT I: SPORTSPLEX CONCEPT OPTION 3



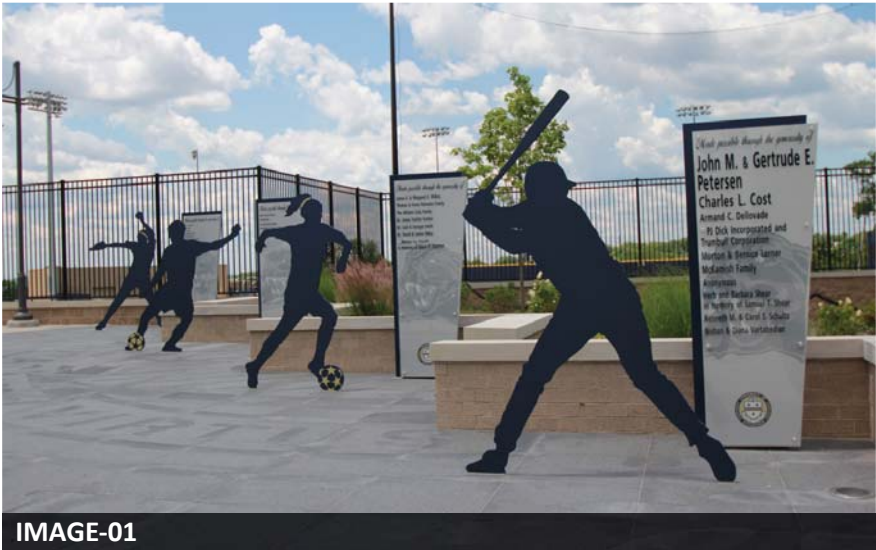


IMAGE-01



IMAGE-02



IMAGE-03



IMAGE-04



IMAGE-05

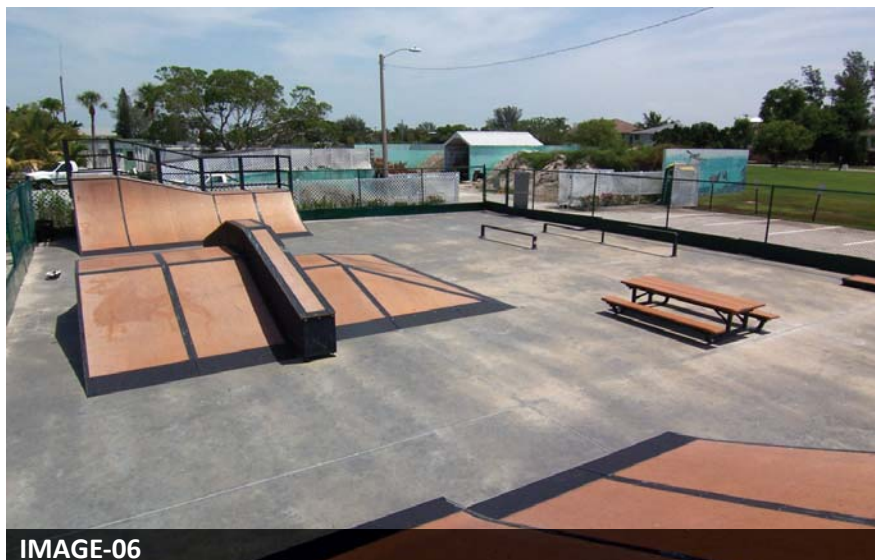


IMAGE-06

McKee Park

This 29.5-acre park serves dual purpose as an athletic facility, as well as a community park for the southern area of Starkville. It is one of the older parks in the City, but is very popular and well used. Improvements and updates to the park could extend its longevity and allow the park to serve the users better.

Even though Community Parks can contain sports fields, many cities have found that grouping fields together in an athletic complex has many benefits. This grouping reduces maintenance costs since all athletic fields are located together. It also creates a better experience for families who have children of various ages, by providing one location that accommodates all their sports activities. Considering the tournament-level sports facility analysis, the development of a new facility could impact the role of McKee Park, similar to the impact at the SportsPlex. Two concept plans are presented for this park. Option 1 maintains the park as an active recreation facility. Option 2 removes the baseball fields and utilizes the park as a passive recreation facility.

Option 1: Active Park

Short Term Improvements:

1. Maintain layout of existing baseball fields.
2. Make improvements to existing facilities, including:
 - a. Update/repair existing pavilions and restroom buildings.
 - b. Repair chain-link fence.
 - c. Repair dugout fencing and roofs.
 - d. Replace broken concrete.
 - e. Add concrete paving to bleacher seating areas at baseball fields.
 - f. Repair/replace broken site amenities, including trash receptacles, water fountains, benches, tables.
 - g. Repair/replace scoreboards.
 - h. Repair irrigation system.
 - i. Repair tennis fencing, cracks in court, and nets.
 - j. Resurface tennis courts.
3. Provide security gates to allow the park to be closed.
4. Remove abandoned concession building.
5. Enlarge and improve existing playground:
 - a. Repair/replace broken playground equipment.
 - b. Install appropriate safety-surface at all play equipment.
 - c. Insure that all paths through the playground meet ADA guidelines.
6. Extend the paved walking trail through the site.
7. Consistent park identification signage and amenities (benches, tables, trash receptacles).

Long Term Improvements:

1. Provide a vehicular circulation drive through the site to eliminate dead-end parking lots.
2. Develop the southeast corner of the park into a nature area with walking trail and picnic area. *(Image-07, pg 86)*
3. Provide a paved parking lot for the nature area/ walking trail.
4. Adjust parking layout at field next to Lynn Lane to improve circulation and eliminate dead end parking.
5. Remove parking spaces and add landscape areas to break up long stretches of asphalt.
6. Create a raised pedestrian plaza where people travel through the parking lot between the baseball fields and concession building. Parking should be removed in this area, and pedestrians should have the right-of-way. The space should also be used to slow down vehicular traffic and create a defined entrance into the ball complex. *(Image-08, pg 86)*
7. Add parking at the pavilion in the northwest corner of the property.
8. Remove parking spaces at t-ball fields, and install landscape and paving to create an entrance plaza.
9. Add parallel parking along parking lot on east side of park.
10. Improvements should meet ADA guidelines, including site features and buildings.
11. Parking lots should meet current ADA requirements, including ADA parking signage, appropriate striping on pavement, and sufficient number of van and car parking spaces.

EXHIBIT J: MCKEE PARK CONCEPT OPTION 1



McKee Park

Option 2: Passive Park

1. Make improvements to existing facilities, including:
 - a. Update/repair existing pavilions and restroom buildings.
 - b. Repair/replace broken site amenities, including trash receptacles, water fountains, benches, tables.
2. Remove existing baseball fields and scorekeeper buildings.
3. Remove abandoned concession building.
4. Remove large concession and restroom building.
5. Relocate tennis courts and basketball court to southwest corner of park, along with a new parking lot.
6. Eliminate parking and drive in central area of the park.
7. Create a pond in the central portion of the park. (*Image-09, pg 86*)
8. Create multi-use lawns in place of the two large baseball fields, two t-ball fields, tennis courts, and the northern baseball field. (*Image-10, pg 87*)
9. Extend the vehicular drive around the north side of the park to provide access to the pavilion in the northwest corner, and add parking.
10. Develop the southeast corner of the park into a nature area with walking trail and picnic area. (*Image-07, pg 86*)
11. Provide a paved parking lot for the nature area/walking trail.
12. Provide appropriate number of HC parking spaces.
13. Repair/replace broken playground equipment.
14. Enlarge and improve existing playground:
 - a. Repair/replace broken playground equipment.
 - b. Install appropriate safety-surface at all play equipment.
 - c. Insure that all paths through the playground meet ADA guidelines.
15. Extend the paved walking trail through the site. (*Image-11, pg 87*)
16. Provide security gates to allow the park to be closed.
17. Improvements should meet ADA guidelines, including site features and buildings.
18. Parking lots should meet current ADA requirements, including ADA parking signage, appropriate striping on pavement, and sufficient number of van and car parking spaces.

EXHIBIT K: MCKEE PARK CONCEPT OPTION 2



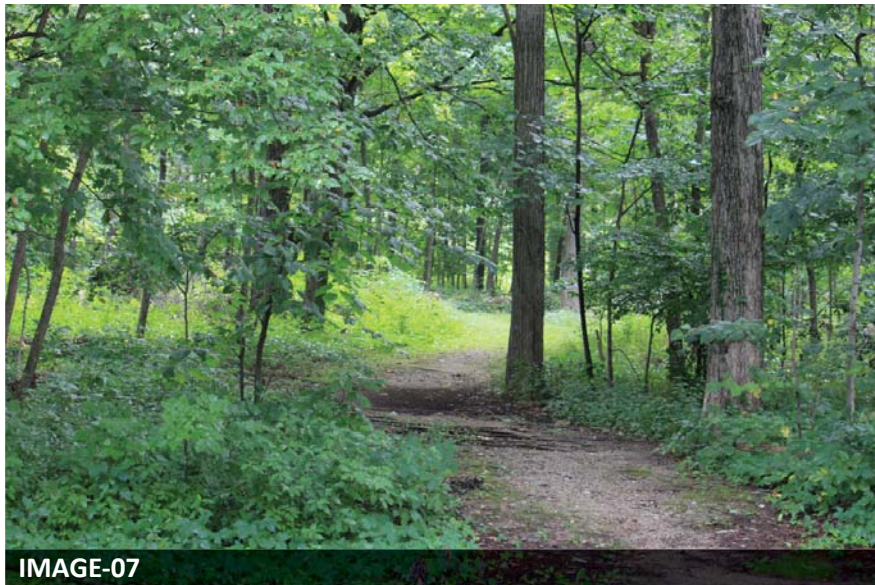


IMAGE-07



IMAGE-08

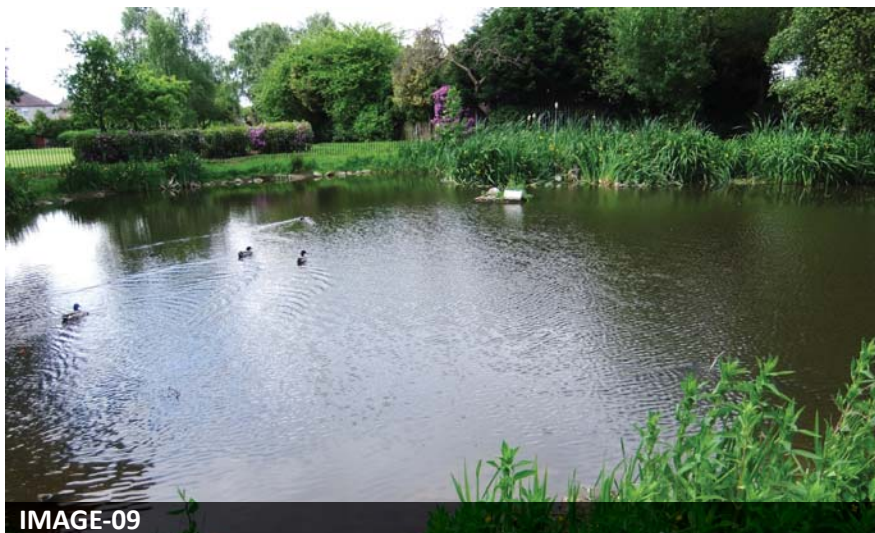


IMAGE-09



IMAGE-10

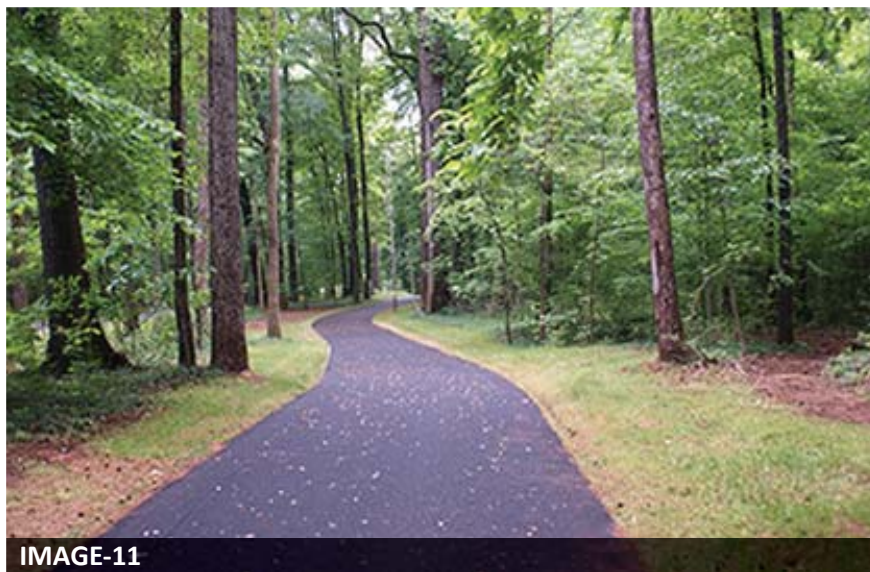


IMAGE-11

Westside/ J.L. King Park

This 39.0-acre park serves as a community park for the northern area of Starkville. It is one of the older parks in the City, and features a large wooded area that is not being utilized. Improvements and updates to the park could provide more recreation options and make it more valuable to the community.

Short Term Improvements:

1. Repair/replace broken tables, benches, trash receptacles, grills throughout the park.
2. Provide security gates to allow the park to be closed.
3. Utilize the multi-purpose lawn to provide a full-size football field with goal posts, as well as a practice field area.
4. Create a defined play space encompassing the spray park, playground, restroom buildings, and a play lawn, enclosed with a low fence or trees.
5. The spray park was funded and installed with the help of the Pilot Club. Their master plan includes additional features, such as a more water features and percussion instruments. These ideas can easily be incorporated into a defined play space.
6. Provide buffer plantings between the multi-purpose field and Long Street.
7. Consistent park identification signage and amenities (benches, tables, trash receptacles).

Long Term Improvements:

1. Provide an updated building that can accommodate more community uses. The building should be located closer to the parking lot creating more open space within the park. *(Image-12, pg 90)*
2. Remove the existing softball fields and create an open play lawn.
3. Remove the existing basketball courts, tennis court, and pavilion. Create a basketball court complex along Mosely Drive, including a new pavilion/restroom building. *(Image-13, pg 90)*
4. Daylight and improve the ditch that runs through the site to develop it as a feature. *(Image-14, pg 90)*
5. Utilize the undeveloped wooded portion of the site to create an 18-hole disc golf course. *(Image-15, pg 91)*
6. Extend the paved walking trail throughout the site, including into the wooded area.
7. Enlarge the existing parking lot in the center of the park. Improve circulation to eliminate dead end parking.
8. Install all drives at a consistent width to accommodate two-way traffic.
9. Locate a new pavilion and restroom facility at the new parking lot next to the disc golf course. *(Image-16, pg 91)*
10. Create a trailhead and entrance plaza to the disc golf course and trails. *(Image-17, pg 91)*
11. Provide a pedestrian access trail into the park from Carver Drive.
12. Add shade trees.
13. Improvements should meet ADA guidelines, including site features and buildings.
14. Parking lots should meet current ADA requirements, including ADA parking signage, appropriate striping on pavement, and sufficient number of van and car parking spaces.

EXHIBIT L: WESTSIDE PARK CONCEPT



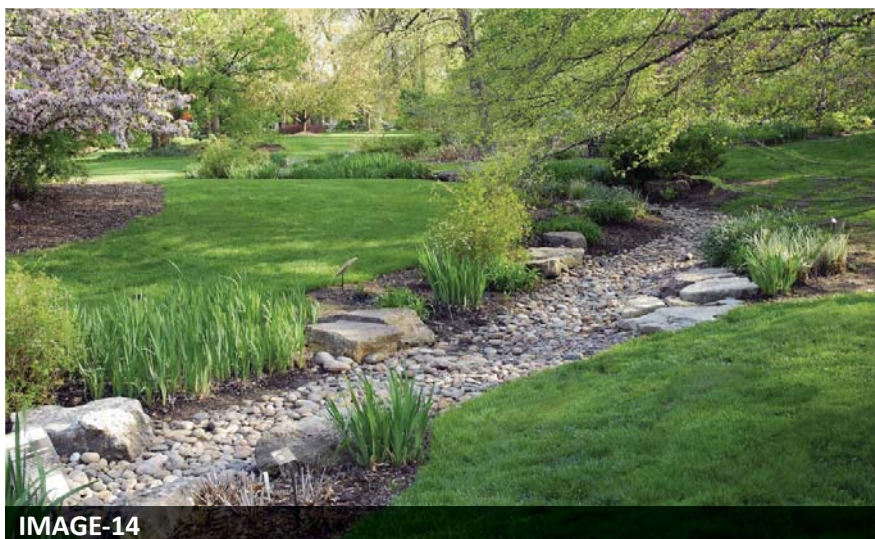




IMAGE-15



IMAGE-16



IMAGE-17

Moncrief Park

This 7.5 acre neighborhood park located on N. Jackson Street Drive primarily provides the public swimming pool and dog park for Starkville. The park is well used, and is need of maintenance and updating.

Short Term Improvements:

1. Contract with a building inspector to evaluate the pool building for compliance with current structural and safety guidelines.
2. Contract with a trained pool professional to evaluate water quality, safety equipment, and the physical conditions of the swimming facilities.
3. Explore the possibility of aesthetic improvements to the building, such as new paint and doors.
4. Provide screening around the pool equipment area.
5. Provide security gates to allow the park to be closed.
6. Due to the age and condition of the existing pavilion and restroom building, it should be removed and replaced with an updated structure. Locate it at the high point of the site and design it as an icon element.
7. Remove the existing playground equipment that does not meet safety guidelines.
8. Consistent park identification signage and amenities (benches, tables, trash receptacles).

Long Term Improvements:

1. Existing parking layout needs to be arranged more efficiently.
2. Add parking along Moncrief Park Street.
3. Create a drop-off plaza to provide a more inviting entrance into the building.
4. Replace the chain-link and barb wire fencing around the pool with a more aesthetically pleasing fence that still provides security, such as an 8' tall aluminum picket fence. (*Image-18, pg 94*)
5. Utilize unused space adjacent to pool house to create a multi-use plaza within the fenced-in area. This space could be used for tables & chairs, sunbathing, or as a rental space. (*Image-19, pg 94*)
6. Create an entrance plaza and sidewalk for visitors to the park, separate from the entrance to the pool.
7. Provide a centrally located restroom building along the entrance path. (*Image-20, pg 94*)
8. Create a walking path with benches and a pavilion in the open lawn along Moncrief Park Street.
9. Remove & relocate the existing playgrounds. Utilize the wooded area to create an exciting play space that takes advantage of the existing trees and change in topography. (*Image-21, pg 95*)
10. Enlarge the existing open lawn to provide a larger area. The lawn should be designed to relate to the playground and pavilion.
11. Provide ADA paths that allow travel across the sloped portions of the park.
12. Relocate the dog park to the southeast corner of the park. Remove the existing rink and asphalt pad and replace with grassing. Provide a small pavilion for visitors to use.
13. Create an entrance plaza into the dog park with appropriate dog-safety fencing.
14. Utilize the northeast corner of the park as open lawn and picnic area, with a pavilion. (*Image-22, pg 95*)
15. Include a parking lot to accommodate the open lawn and dog park area.
16. Extend a paved walking trail throughout the site, and into the wooded area.
17. Benches, picnic tables, and trash receptacles can be located through the park.
18. Improvements should meet ADA guidelines, including site features and buildings.
19. Parking lots should meet current ADA requirements, including ADA parking signage, appropriate striping on pavement, and sufficient number of van and car parking spaces.

EXHIBIT M: MONCRIEF PARK CONCEPT





IMAGE-18

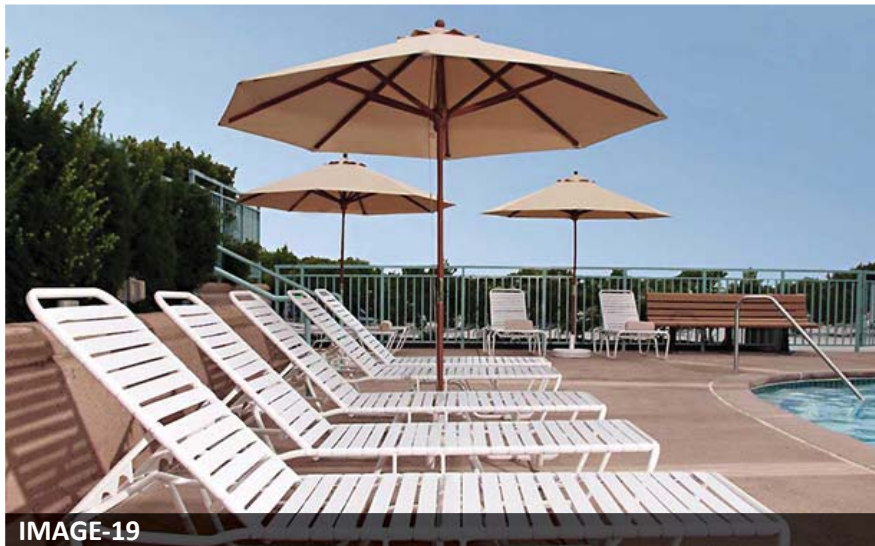


IMAGE-19



IMAGE-20



George Evans Park

This 2.5 acre neighborhood park includes the Needmore Center, a basketball court, picnic, and playground facilities. The following recommendations would greatly increase the value of this facility.

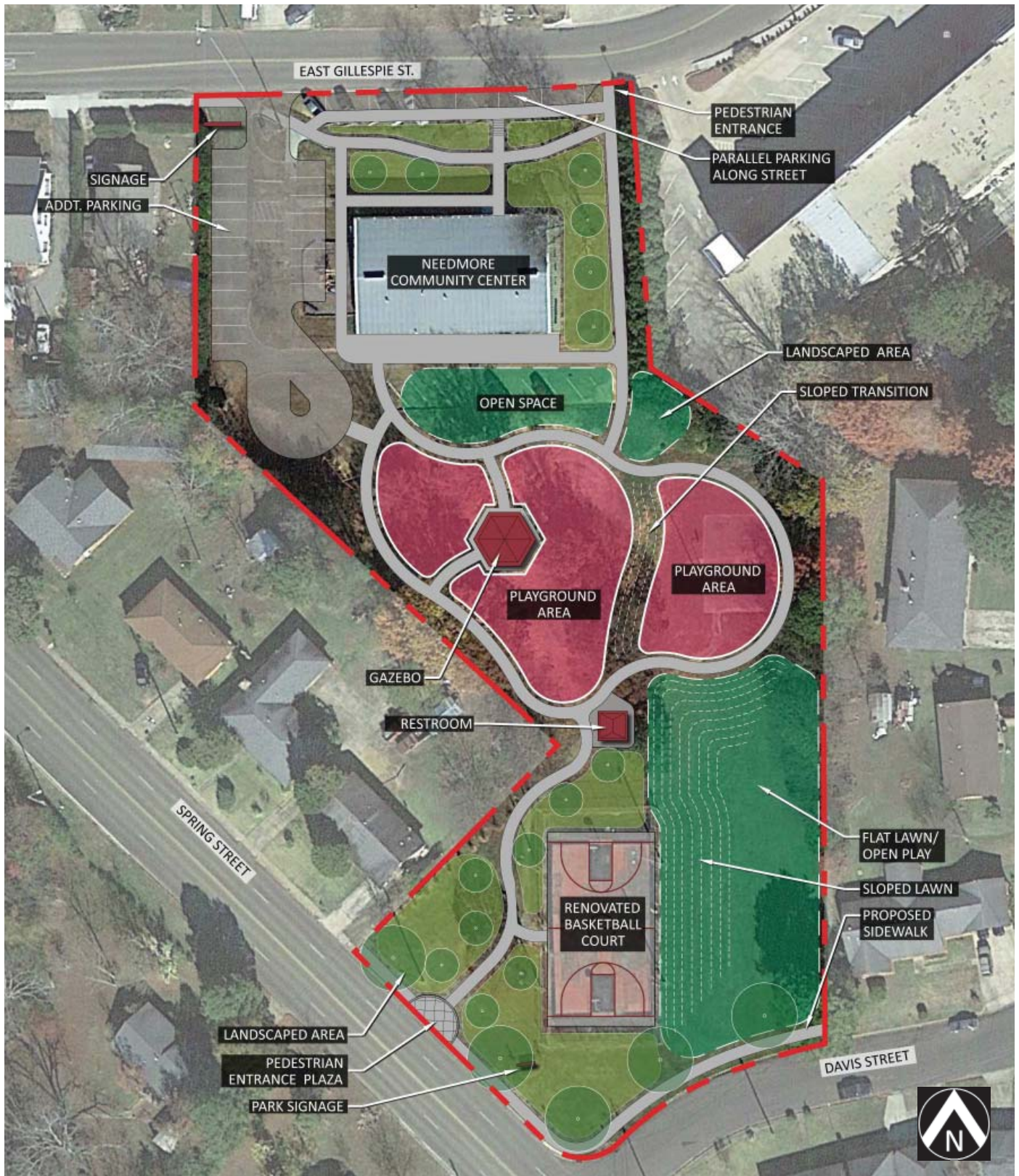
Short Term Improvements:

1. Contract with a building inspector to evaluate the Needmore Center for compliance with current structural and safety guidelines.
2. Remove the existing playground equipment that does not meet safety guidelines. Install appropriate equipment with necessary safety surface.
3. Maintain the existing gazebo.
4. Resurface the basketball court.
5. Provide a walking path through the site.
6. Locate benches, picnic tables, and trash receptacles throughout the park.
7. Provide security gates to allow the park to be closed.
8. Consistent park identification signage and amenities (benches, tables, trash receptacles).

Long Term Improvements:

1. Remove the playground located on the west side of the Needmore Center, and existing swing set.
2. Remove the drive that circles the Needmore Center, and the parking on the rear of the building.
3. Create an outdoor plaza on the rear of the building for use during events.
4. Utilize the former parking lot as green space.
5. Expand the existing parking lot on the west side of the Needmore Center, to include more parking spaces and a turn-around.
6. Reconfigure the parking spaces along Gillespie Street as parallel spaces to eliminate vehicles backing into traffic. Add a sidewalk to continue the pedestrian network along Gillespie. Add steps to provide access to the Needmore Center.
7. Provide pedestrian access into the park from Gillespie Street, along the east side of the Needmore Center.
8. Remove the pavement for the half basketball court.
9. Utilize the wooded area and sloped area to create a large playground space and picnic area. (*Image-23, pg 102*)
10. Add a centrally located restroom building that can serve users at the playground and basketball court.
11. Create an entrance plaza from Spring Street.
12. Remove excess concrete at the basketball court.
13. Steepen the slope in the grass lawn on the east side of the basketball court to provide a flat lawn along the east area of the park.
14. Incorporate public art that highlights the history of the park and area. (*Image-24, pg 102*)
15. Improvements should meet ADA guidelines, including site features and buildings.
16. Parking lots should meet current ADA requirements, including ADA parking signage, appropriate striping on pavement, and sufficient number of van and car parking spaces.

EXHIBIT N: GEORGE EVANS PARK CONCEPT



Patriot's Park

This is a 0.8 acre mini park located at the northeast corner of Avenue of Patriots and Whitfield Street, serves the surrounding residential neighborhood. The park includes a playground and pavilion. The following recommendations include improvements that would allow the park to better meet the needs of the users.

Short Term Improvements:

1. Replace the metal picket fence with something more inviting, such as a two-rail fence. (*Image-25, pg 102*)
2. Move the fence along Avenue of Patriots closer to the street to allow more green space within the park.
3. Benches, picnic tables, and trash receptacles can be located through the park.
4. Utilize the west and central areas of the park as open play lawns.
5. Evaluate the use of the pavilion. Some of the existing items, such as the concrete sink, may need to be removed.
6. Add shade trees.
7. Provide security gates to allow the park to be closed.
8. Consistent park identification signage and amenities (benches, tables, trash receptacles).

Long Term Improvements:

1. Provide a more defined parking lot, with a one-way drive and angled parking.
2. The public sidewalk currently stops at the Avenue of Patriots and Whitfield Street intersection. Extend a sidewalk north along Avenue of Patriots.
3. Create pedestrian entrances at Avenue of Patriots and Whitfield Street to encourage citizens to walk to the park.
4. Enlarge the playground area, incorporating more equipment or a small play lawn.
5. Provide a walking path throughout the site.
17. Incorporate a bathroom facility at the park. It can be located on the east side of the park, adjacent to the walking trail, and close to the parking lot for ease of maintenance. (*Image-26, pg 103*)
6. Improvements should meet ADA guidelines, including site features and buildings.
7. Parking lots should meet current ADA requirements, including ADA parking signage, appropriate striping on pavement, and sufficient number of van and car parking spaces.

EXHIBIT O: PATRIOT'S PARK CONCEPT



Josey Park

Located along Josey Avenue, this 0.4 acre mini park features an open lawn and small garden. The park is primarily used only by this immediately adjacent to the park, and it not well visited. Improvements and additions to the park could provide more options and allow the park to be better used by people in the surrounding residential neighborhood.

Short Term Improvements:

1. Remove the existing playground equipment that does not meet safety guidelines.
2. The community garden area was created by the Starkville Parks Commission, and provides a unique feature for the park. If users of the garden club desire for the garden to remain, the City needs to develop a user agreement to insure that it will be maintained properly and not become overgrown, or an eyesore. **(Image-27, pg 103)**
3. Consistent park identification signage and amenities (benches, tables, trash receptacles).

Long Term Improvements:

1. A paved ADA access route needs to be provided to allow access for pedestrian from Josey Avenue.
2. A paved path would provide access to the playground, open space, and garden area.
3. Install playground equipment that meets current safety guidelines, with proper equipment and safety compliant surfacing.
4. Since the park is bordered on 3 sides by Josey Avenue, a low fence along the street with multiple access openings would provide a sense of enclosure and help define the park. **(Image-25, pg 102)**
5. An open lawn provides a flexible play area in the central portion of the park.
6. Benches, picnic tables, and trash receptacles can be located throughout the park.

EXHIBIT P: JOSEY PARK CONCEPT





IMAGE-23



IMAGE-24

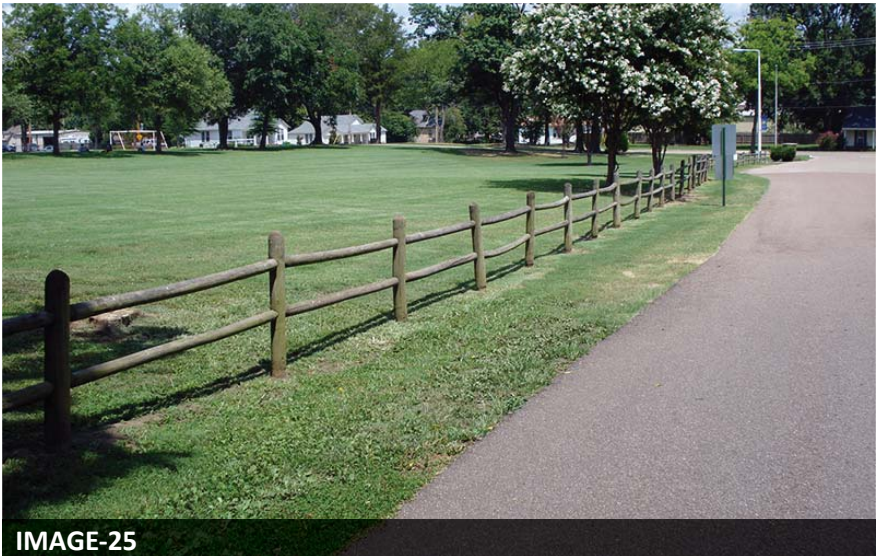


IMAGE-25



IMAGE-26



IMAGE-27

Fire Station Park

This small park located in central Starkville adjacent to Fire Station #1 serves as the home to the Starkville Community Market. The park is in good condition, and features a series of sidewalks with landscape beds, a small lawn area, as well as a Fire Fighter's Memorial.

Since the Market is one of the primary uses for the park, the Design Team communicated with Jennifer Prather, the Market Manager to determine how the space functioned. The Market has utilized a consultant to prepare conceptual plans illustrating how changes to the existing layout would allow the park to be used more effectively for the Market.

These changes include:

- Creating a sense of entry and identification utilizing entrance elements and signage.
- Providing wider paved paths, in a different layout, in order to better accommodate the crowd flow during events in the park.
- Locating more electrical outlets throughout the park for vendors.
- Relocating the existing pavilion that is located at the former Community Market location. The pavilion can serve as a staging area for bands during events, or as a shade area during other days of the week for general use.
- Incorporating activities for kids, such as play equipment and a splash pad.

The Design Team would also recommend incorporating a more inviting style of fencing, such as a two-rail fence. The existing metal picket fence can give the impression that the park is not open to the public.



EXHIBIT Q: FIRE STATION PARK CONCEPTS





SECTION 06: PARK OPERATIONS RECOMMENDATIONS & IMPLEMENTATION

SECTION 06: PARK OPERATIONS

RECOMMENDATIONS & IMPLEMENTATION

Parks Department Organizational Plan

Currently the Parks Department operates under an appointed Director of Parks and Recreation reporting directly to the City's elected officials. The duties and responsibilities of this position include:

- Assigning staff responsibilities and tasks
- Assigning maintenance tasks (including janitorial)
- Supervising programming
- Supervising sports
- Supervising a field supervisor
- Supervising a maintenance supervisor and maintenance crew
- Providing direction and management of the Parks Department

This amount of responsibility creates a very large span of control for that office. One position being responsible for this breadth of duties is probably one of the reasons that citizens have great concerns about the appearance of parks and grounds, as well as safety concerns for the users.

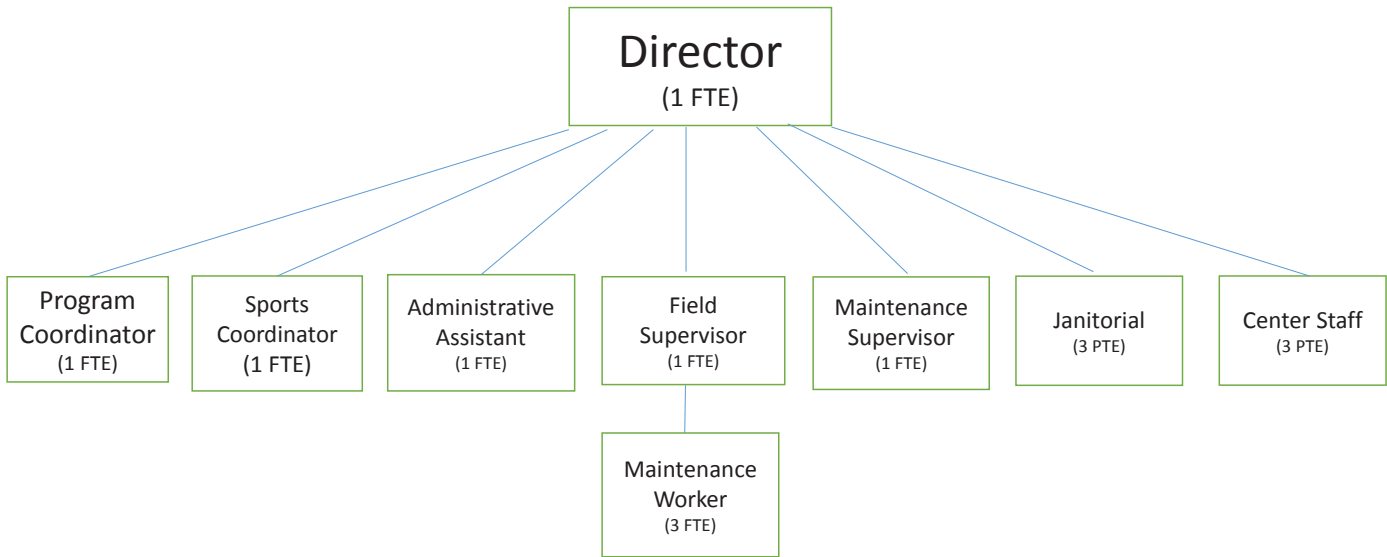
During the public input meetings, lack of maintenance and safety were the most prominent issues that residents expressed concerning the current parks. The appearance and condition of parks and grounds not only creates a sense of pride within the community, but also increases property values and quality of life. Providing safe fields, playgrounds, and open space areas is a major responsibility of the City. Neglected or deferred maintenance can create real liability issues for playgrounds, playing fields, and other facilities. The responsibility of providing safe environments for park users begins with the Parks Department's maintenance and maintenance operations. Liability concerning these issues should be addressed in the Parks Department's Risk Management or Safety Plan, as well as the Parks Department's Maintenance Management Plan.

Maintenance operations needs constant supervision and leadership, and should be a critical function of the Parks Department. Effective maintenance begins with good direction, planning, knowledge, and scheduling, and necessitates an understanding of facility and grounds inventory and how to properly maintain it. To help create an appropriate maintenance operations program, the City should consider hiring an Assistant Director, or a Director of Maintenance Operations. This position would report to the Director of Parks and Recreation; however they must have the freedom to make decisions to improve maintenance operations and procedure without interference. This position would manage the Field Supervisor, Maintenance Supervisor, and other maintenance positions, including janitorial personnel.

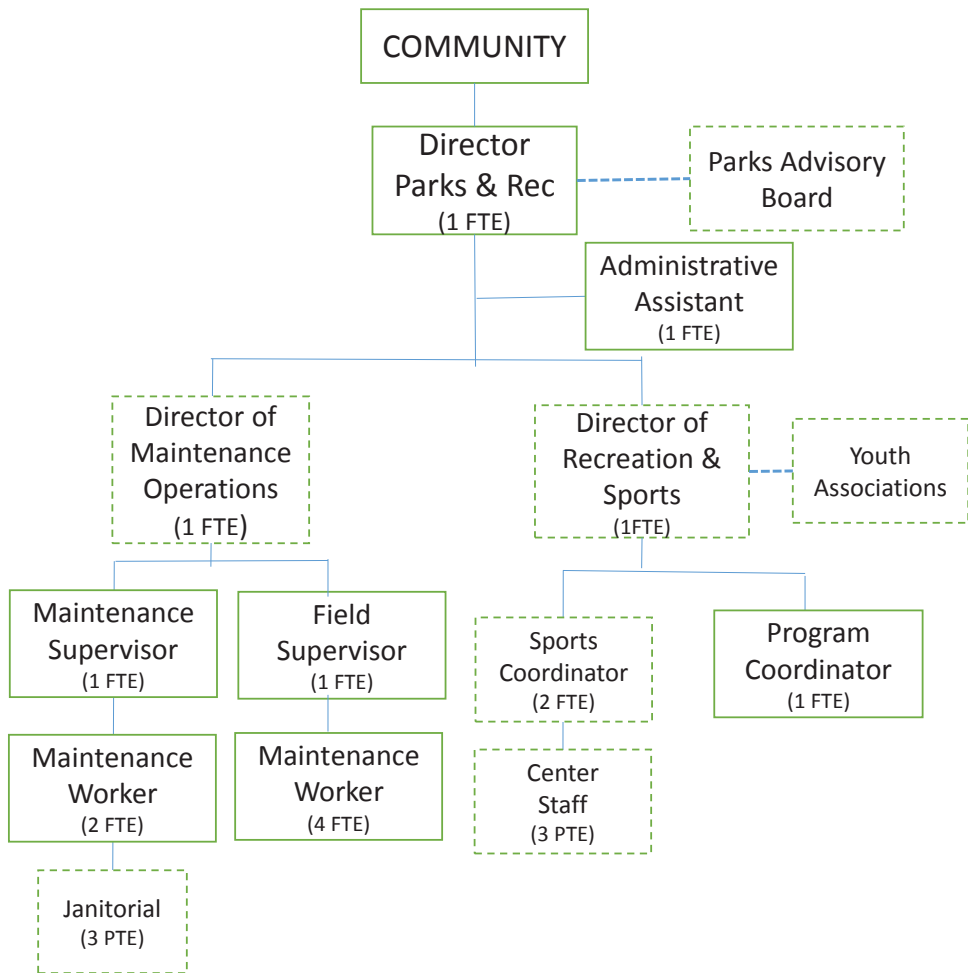
The hiring of a Director of Maintenance Operations will reduce the span of control for the Director, allowing him to concentrate on planning, budgeting, capital improvements, personnel, ADA, goal setting, policy and procedures, strategic planning, and public relations. These tasks should be the foremost responsibility of the Director, allowing the Director to delegate authority to staff concerning programming and maintenance operations.

Shown below are organizational charts that illustrate the current structure vs a proposed staffing structure.

Current Organizational Chart



Proposed Organizational Chart



Parks Department Planning

Planning is an essential element for effective management of the Parks Department. Agency administrators must have the capability to effectively manage both day-to-day and long-term operations of the agency. The Parks Department management team currently consists of the Director, Program Director, Athletics Supervisor, Maintenance Supervisor, and Administrative Assistant. To facilitate Parks Department planning, it is extremely important that this group take the time to develop a yearly calendar of events, programs, athletic field calendar, goals, and a Parks Department work plan that looks months ahead, not hours. Regularly scheduled, uninterrupted staff meetings will provide for essential internal communication and allow staff to make adjustments as needed to adopted plans. It will also insure that all personnel, as well as users, understand the direction of the Parks Department.

Parks Advisory Board

A lot of communities utilize a Parks Advisory Boards as an asset to provide community input to the Parks Department. This report recommends that the City appoint a seven to nine member Parks Advisory Board. The Parks Advisory Board would provide an immediate opportunity for citizen participation in local government, specifically in the Parks Department. The responsibility of the Parks Advisory Boards should be to:

- Advise the elected officials on all parks' issues
- Meet monthly with parks staff to provide feedback on programing, sports, maintenance, capital projects priorities, and other similar issues
- Represent the citizen's wishes within the Parks Department operations.

Many communities are finding that the Parks Advisory Board can provide citizen input on major issues presented to elected officials such as program changes/personnel issues, athletic field usage/construction, capital projects, or resident/non-resident issues. They can provide the elected officials valuable information on pressing topics. It should be emphasized that the Parks Board has no legal authority over Parks Department operations as they serve in an advisory capacity only. Parks Department administrators should embrace the opportunity to work with these citizen advisory groups and acknowledge their importance within the Parks Department.

Funding

Survey results from public meetings clearly indicate that maintenance within the park system, funding the Parks Department to a higher level, and the quality and condition of facilities are major concerns for residents. All of these areas are directly related. To help address these concerns, the City should consider funding the Parks Department within the next 18-24 months to a level that would:

- Provide additional personnel in maintenance for grounds and athletic fields
- Provide an additional sports coordinator capable of working with the Youth Associations
- Provide a new Director of Maintenance Operations.

One option for the City to consider is the option of contracting out some of the Parks Department's operations. In many municipalities these contracts have saved thousands of dollars in personnel, benefits, materials, and equipment, while allowing local vendors to compete for basic city services. The City should consider developing contracts for mowing, concessions, litter control, janitorial services, or weed control just to mention a few. Contracts save on personnel, equipment, and material costs; however these contracts still require staff time to manage. In most instances contracting services allows additional funds to be used for facility and parks improvements.

Capital Improvement Plan

The Parks Department should immediately develop a Capital Improvement and Financial Plan for the next five fiscal years that outlines capital needs and projects. The City should consider funding some quick “success stories” for the Parks Department, such as replacement of dated and dangerous playground equipment and providing proper accessibility for all residents to these play structures. The Parks Department should begin development of an ADA transition plan for all Parks Department facilities that do not meet current ADA standards. This work can be phased over a period of time, however high priority areas as outlined in the plan, need to be funded as soon as possible. The ADA plan is Federal Law, and if not developed, could cost the City in both Federal and State funding.

Currently, the community supports a very wide variety of recreational facilities from gymnasiums to athletic fields. As these facilities age, the adopted Capital Plan must address funding to insure that preventive maintenance plans are in place to sustain these facilities. Proper maintenance requires funding and manpower to keep facilities and parks in the condition residents require. All of these issues can be addressed through a Capital Improvement Plan developed by the Parks Department, with Parks Board input, and adopted by the elected officials.

Program Analysis

For the purpose of this analysis, Programming will include all recreational, educational, instructional, athletic, and special event programming.

Information collected at the three public meetings indicates that most residents are pleased with the provided programming, and note it as one of the Parks Department’s strengths. The responders also rated the variety of programming offered as good to excellent. This rating indicates that in general, citizens are well pleased with the variety and quality of the programming offered. During the discussions at the public meetings it was also noted that there is more interest in fitness and wellness classes, and the opportunity for additional cultural arts programs such as art classes, music, or dance classes.

A simple method to meet this need is accomplished through the Parks Department advertising for instructors to lead these classes, and then providing space and time slots at the community centers to accommodate these classes. Making decisions on which classes to create can be determined through customer evaluations and questionnaires, such as comment cards that can be used to provide public input. The Parks Department should also use post-programming evaluations that can be reviewed by staff and the Parks Advisory Board to help address any issues, concerns, or changes preferred by customers. Evaluations are a simple way to gauge how staff is performing in meeting the needs of the community. Utilizing registration numbers for classes can be used to measure enrollment, and assist in determining what the customers are looking for. This method also provides the community with an opportunity to participate in the planning process.

It is important that the Parks Department develop a new contract for program instructors. This contract should cover in detail the responsibilities of both parties, including costs, Parks Department profits, times, dates, fees, minimum participant numbers and goals of the class. Most Parks Departments are finding that an 80/20 or 70/30 percentage between the Parks Department and the instructor is a fair rate. It is recommended that only the Parks Department participate as the facilitator and collector of funds. Instructors should be involved in promotion and recruitment of participants. This certainly doesn’t mean that the Parks Department would not promote the classes in any publications or materials produced by the Parks Department. However, larger percentages of registration fees to the instructor will certainly encourage them to provide additional promotion for the classes, increasing participation numbers and awareness.

Youth & Adult Athletics

As in many communities in the South, youth and adult athletics are a very large part of the Parks and Recreation Department's existence. Communities go to great expense to provide exceptional complexes for not only local play, but also in hopes of hosting large athletic events that will stimulate the local economy and present their community in a favorable way. Over the past several years, there has also been a large amount of emphasis placed on "travel teams". These teams provide opportunities for all ages to compete on a higher level, and are not organized under normal leveling procedures. With the surge in competitive leagues, cities have to determine where recreational programs fit in, while realizing that certain solutions that work in one town may not accomplish the goals of their community.

Starkville relies on community volunteers to help organize and operate youth sports programs. To a certain extent, allowing volunteer groups to operate youth sports can be positive and financially beneficial for the City. However there are negative aspects as well. Loss of control of a sports program doesn't always provide the best recreational experience for all children. Many times there are issues with leveling procedures, playing time, practice and game scheduling, and philosophy. Having a full time professional involved in the process provides the community with the knowledge that all children will be treated fairly, and that parents will be assured that their children will be offered a positive experience. The Parks Department and the Parks Advisory Board should adopt a Youth Sports Policy clarifying the philosophy of the Parks Department and the community concerning youth sports opportunities. This should be a detailed policy outlining all the youth sports programs being provided; expectations for players, coaches, and parents; and what each of these groups can expect from the program.

If the Parks Department wishes to continue allowing volunteer groups to operate youth sports, the department should consider creating a "Service Provider Agreement" (*see Appendix*) with each organization that uses public facilities. This document needs to clearly outline expected responsibilities for the Parks Department, parks staff, Advisory Board, and the organization wishing to provide the program. Areas of concern, such as field usage times, field closures, playing rules, tournaments, resident/non-resident issues, recreational programs vs competitive programs, participation rules, fees, financial requirements, and other similar issues, should be addressed in writing and approved by the elected officials and the organization to insure that everyone involved understands their expectations. As with all contracts, a Service Provider Agreement must be managed. Assigned staff must insure that all parties are living up to the requirements of the agreement while addressing any issues on a daily basis.

As stated earlier, improved funding of the Parks Department and maintenance operations appear to be major areas of concern, based on results of citizen surveys and responses at community meetings. This concern is especially true related to athletic fields. The Parks Department must have the ability to control usage of all athletic fields year-round, develop field maintenance schedules, and control lighting on all public fields. Development of an "Athletic Field Calendar" (*see Appendix*) will provide a document that outlines when athletic fields are closed, and why they are closed. This document insures that all users and youth organizations understand when practice and play are available, in order to protect the surfaces. The Parks Department should also provide an approved "Inclement Weather Policy" (*see Appendix*). This policy should provide for field closures for partner organizations, Parks Department programs, and random use by private and public schools. If the Parks Department does not take control of field usage, then any amount of money spent on maintenance will make no difference. The Parks Department needs to take steps immediately to protect all of the athletic fields under its jurisdiction.

The span of control and responsibility for the current Sports Coordinator is too large to develop and effectively manage programs for both youth and adult sports. This report recommends the City add an additional Sports Coordinator position to distribute the work load that is being handled by one staff member at the present time.

It is important that the Parks Department try to keep like-activities together, such all baseball fields in one complex, whenever possible. This grouping allows the staff to better manage the program and improves maintenance efficiency. More importantly, having like-activities together allows families with two or more children to play in the same place, eliminating the need to visit multiple facilities for games and practices. Development or renovation of any future athletic facilities should take into consideration scheduling of “like programming” together.

Parks Maintenance Management Plan

The Task Force Executive Summary, public meetings, and surveys all state that poor, untimely maintenance for park facilities is an issue that needs to be addressed, as well as accountability of personnel within the Parks Department. To deal with these concerns, the Parks Department needs to review staffing levels, individual responsibility, level of maintenance, equipment replacement, and training. It is critical that the Parks Department have clear and precise maintenance operations standards that are reviewed by the Director and Maintenance Manager on a regular basis, concerning all Parks Department assets. The development of a Parks Maintenance Management Plan (PMMP) is one of the best means of insuring that the maintenance division functions at maximum capacity.

The PMMP identifies procedures for the maintenance of all parks, grounds, recreational areas, and facilities managed by the Parks Department. It also provides a manager with an effective management tool that provides him/her data to make effective decisions that allow the division to operate at the highest and most efficient level possible. Of particular interest are (1) scheduling (2) decision making (3) use and maintenance of equipment.

The PMMP is a very detailed and time consuming process for any Parks Department and involves a number of steps in the process. However, in managing assets, it is worth the effort to develop the plan. Below are the steps involved in creating an effective PMMP:

1. Involve the staff in the process. Employees will generally know their job better than most of the management. Staff will also be able to provide basic information with it comes to determining timing standards, frequencies of tasks, and tasks descriptions.
2. Establish Parks Department goals and objectives. These should be clear, realistic, achievable and understandable for all of staff. These goals and objectives should focus on priorities for the Parks Department such as “provide child friendly, accessible, and safe playgrounds for all citizens”. The objectives should be specific to clarify how the department will accomplish the goal, such as “inspect playgrounds weekly and repair any deviations from ASTM standards immediately”.
3. Provide a detailed inventory for all assets of the Parks Department. Every tree, blade of grass, flower bed, toilet, tennis court, playground, or any other asset that should have any type maintenance procedure performed must be inventoried and catalogued. It is critical that the maintenance manager understand how many acres of open space, miles of fencing, square feet of landscaped areas, linear feet of backstops, number of irrigation heads, etc. must be maintained. The inventory is the most important step in the PMMP process due to the fact many Parks Departments continually leave a number of items off the list.
4. Establish qualitative standards for each item listed. This standard is the clear and accurate description of how a component should look after a maintenance task has been performed. For example, a standard related to playgrounds could be: “play equipment free of rust and barbs, no exposed footings”.
5. Identify and list all maintenance tasks for which the Parks Department is responsible. This task is difficult and very time consuming, and will need regular refinement over the years. An example task for an athletic field might be: “infields: drag, rake and line”.
6. Describe each task identified in step 5. Each task should contain verbal descriptions that match standards described in Step 4. These tasks are better described using such words as plant, mow, trim, etc. The intention

of this step should be to make the tasks as easy to understand as possible.

7. Determine the frequencies of the tasks at hand at an accepted minimum standard. The frequency could be hourly, daily, weekly, monthly, etc. The PMMP should understand that these frequencies could be totally different for similar facilities in different locations.
8. Determine man-hours to complete the task once, to meet all the standards of the established qualitative standards for each asset. Simply stated, this task asks the question, “How long does it take to complete the assigned task as described in the PMMP?”

It has been previously discussed in other sections of these recommendations to hire a Maintenance Manager, or an Assistant Director responsible for maintenance. The key to a successful Maintenance Division is leadership. Maintenance workers and supervisors need to have a leader that understands the maintenance processes, can answer questions, give clear directions, and make day-to-day decisions. The Parks Department needs a responsible party with the ability to develop and implement the following: PMMP; a work order system for emergencies and vandalism; preventive maintenance schedule; risk management policies; equipment purchase, repair and replacement; regular and overtime schedules; personnel training; and management of contracted services. The Parks Department or Maintenance Manager should address staffing levels by reviewing what tasks need to be performed and the scheduled amount of time to perform the tasks. Proper maintenance also includes the ability to review equipment needs, such as the demands on equipment compared to its designed capability.

Numerous training opportunities for all staff are readily available. Involvement in Mississippi Recreation and Parks Association provides learning and networking opportunities for staff at annual meetings and various workshops around the state. The National Recreation and Parks Association provides excellent educational opportunities, such as Parks Maintenance Management School, Directors School, Revenue Development and Management School, and Event Managers School.

The format and detail of a Parks Maintenance Management Plan can vary. Below are link to various examples:

- <http://www.bisparks.org/wp-content/uploads/2013/03/7-Park-Property-Maintenance-and-Management-plan.pdf>
- <http://www.mparks.org/Portals/0/Resource-Center/Operations/Maintenance/Oakland%20County%20Maintenance%20Management%20Plan.pdf>
- <http://faculty.wiu.edu/P-Schlag/supplemental/pdfs/13-01%20Parks%20Maintenance%20and%20Operations%20Plan,%20Roanoke.pdf>

Job Descriptions

It is important for the elected officials to hire trained professionals to do a job, hold them accountable, and expect positive results. An essential part of hiring the right people is providing appropriate job descriptions outlining the minimum duties and qualifications that applicants in these positions are required to display. As part of the Organizational Plan, sample job descriptions for the main positions necessary for an effective Parks Department are included in the Appendix.

10 Year Recommendation Summary

Serving the community's leisure needs is the primary responsibility for any Parks and Recreation Parks Department. Many Parks Departments remain status quo because of lack of funding, lack of communication with residents, and lack of knowledge about their own community demographics and how that can be used to recreational needs. In many instances, Parks Departments are likely to develop facilities or programs based on the pressure of the moment, resulting in a disconnected assortment of facilities and programs that typically meet the needs of one small sector of their community. For example, a Parks Department may feel pressure from parents of children to provide more soccer fields. This demand may be met by removing trees and green space from limited open space areas available to the community. Funds are spent without fully understanding the total community's needs, resulting in a poorly organized park system that many residents find undesirable. Making long-term decisions guided by community demographics, surveys, focus groups and projected populations can result in well-planned and properly managed park systems.

As a result of the planning team's assessment of input from elected officials, Parks staff, public input, and site assessments, the following recommendations for Parks and Recreation Parks Department improvements have been developed. The recommendations have been broken into three tiers to address immediate needs, near-term needs, and long-term needs. These needs address operations, management, programming, personnel, maintenance and capital.

Tier 1 Recommendations

Tier one recommendations are the actions that should be taken and projects that should be funded in the next 18 months.

- Hire a Maintenance Manager to reorganize maintenance operations
- Implement planning process for both internal and external customers
- Take steps to implement a Parks Advisory Board made up of volunteers from the community who have a high level of interest in Parks
- Adopt a new programming contract for instructors
- Review and adopt policies that outline pre and post program evaluations, in both programming and athletics
- Take immediate steps to control unauthorized use of the athletic fields, including lighting. The Parks Department needs to review options for a control link lighting system for athletic fields to control unauthorized use.
- Perform a detailed classification and compensation study with sister cities to compare salaries vs responsibilities.
- Adopt inclement weather policy
- Review opportunities for Contractual Services

Tier 2 Recommendations

Tier 2 recommendations are the actions that should be taken and projects that should be funded in months 19-36.

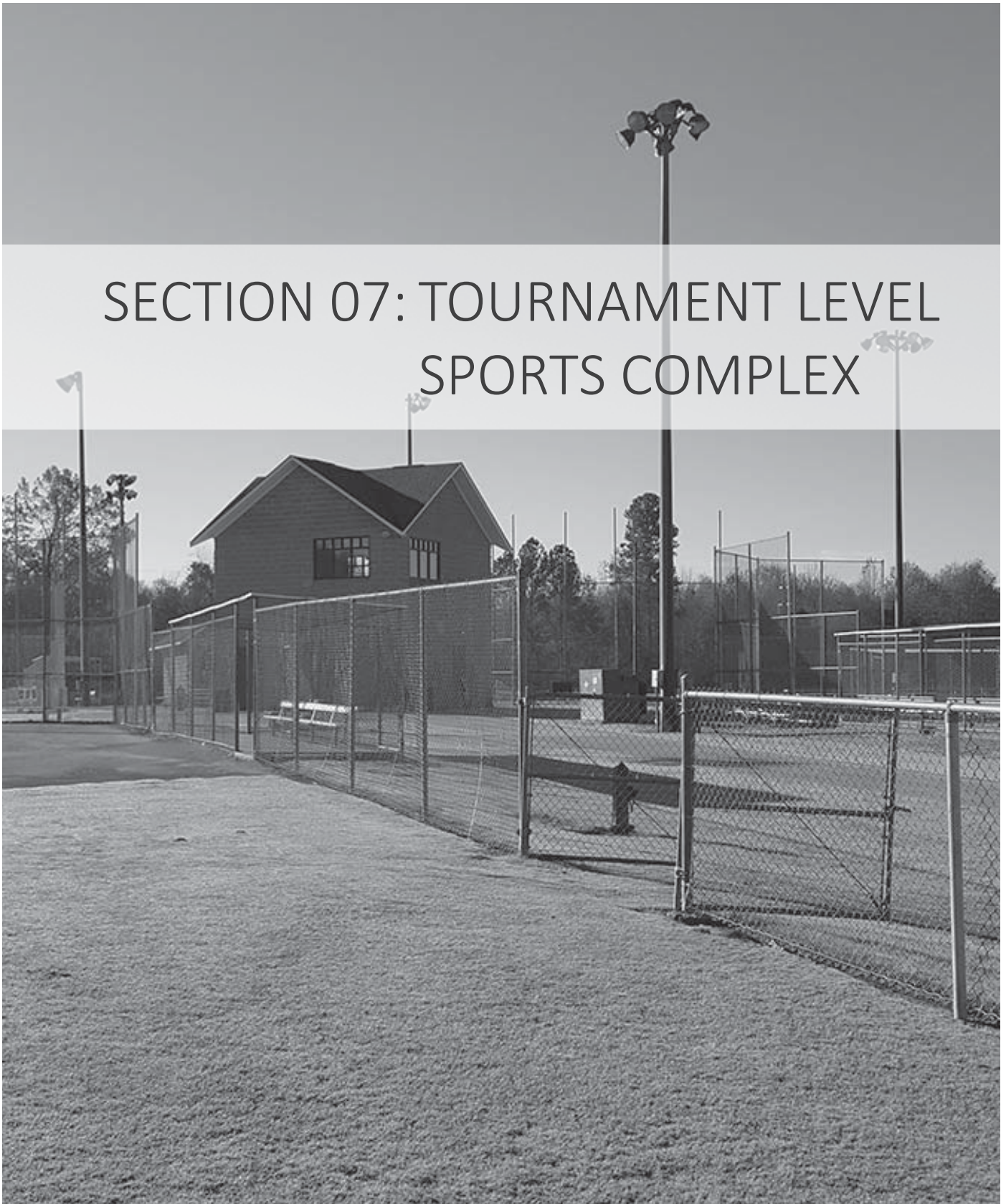
- Fund additional maintenance personnel and additional Sports Coordinator position.
- Begin replacing aged and outdated playground equipment including access for all citizens.
- Adopt Youth Sports Philosophy, Athletic Field Calendar, and Service Provider Agreement. (*see Appendix*)

Tier 3 Recommendations

Tier 3 recommendations are the actions that should be taken and projects that should be funded in months 37-49.

- Adopt ADA Transition Plan
- Parks Department should be functioning under Parks Maintenance Management Plan
- Operating under approved Capital Improvement Projects five-year plan

SECTION 07: TOURNAMENT LEVEL SPORTS COMPLEX



SECTION 07: TOURNAMENT LEVEL SPORTS COMPLEX

During the public input process, participants were asked about the need for a tournament level sports complex in Starkville. Over 80% of people at the public meetings, and 60% of people who took the on-line survey, agreed that a high quality sports complex could benefit the City. Three conceptual site plans for an Athletic Complex have been prepared to represent the type of facility that can meet the demand from the growing local youth sports leagues and also allow Starkville to host softball, baseball, and soccer tournaments that can generate tax revenue for the City and potentially spur development of new hotels and restaurants. Constructing this type of facility in phases is common in smaller communities, so it would not be necessary for the entire plan to be implemented at one time. The concept plans are merely a vision of how a complex could be designed, and is by no means an exact representation of how a specific park would be constructed.

Based on the Facility Needs Projections (Table 9, pg 64-65), Starkville needs additional baseball, softball and multipurpose fields to meet the current and future recreational demands of the City. It should be noted that the number of proposed baseball, softball, soccer/ multipurpose fields shown in these concepts would satisfy the demand for these types of facilities in Starkville for at least the next 20 years based on projected population numbers. The proposed concept plans provide a centralized athletic complex that allows parents, children, and spectators to easily attend multiple sporting events without having to drive all over town.

The development of a Tournament Level Sports Complex will have an effect on other parks in Starkville. If a new facility is created, the demand to provide sports fields at other facilities may change. Various options are shown on the Concept Plans for the Starkville SportsPlex and McKee Park (pg 74-85). Options include removing the baseball fields from McKee Park and developing it as a passive park. Options are also shown for converting the SportsPlex into an all baseball/softball facility, or all soccer facility, based on what type of Tournament Level Facility might be created.

If the City chooses to pursue the development of a tournament level sports complex, the Design Team would recommend the process begin with an economic feasibility study to assess the costs required and value to be attained through a project of this type. It is crucial to understand the resources required to build and maintain a facility at 'tournament level', including design fees, construction financing, staffing, maintenance, equipment needs, sponsorships, and advertising.

The Design Team would also advise the City undertake a site feasibility study to find the most suitable location for the facility based on numerous criteria, including: property availability, existing infrastructure, surrounding development, vehicular access, development costs, projected growth, expansion opportunities, etc. Once a site is selected, the Design Team could work with the City, various sports groups, and citizens to reach a consensus on how best to develop an athletic complex to meet the needs of the entire community. A Master Plan could then be prepared to reflect these goals, and serve as an overall vision for the park development. A graphics package is often prepared that can be used to raise funding and sponsorships. Once the City has determined a budget, a set of Construction Documents can be prepared and used for construction of the facility.

Marketing , sponsorships, and branding are often a major component of the success of a sports facility. The presence of Mississippi State University offers the opportunity to develop a relationship with the University, and to take advantage of the many resources it offers.

Economic Impacts

Data Collection

In order to estimate the economic impact that a proposed sports complex could have on the City of Starkville, various sources of information were used. When possible, local data and information were used to estimate economic information. Spending and participation data were collected from the Greater Starkville Development Partnership and the Starkville Parks and Recreation Department. Economic data provided from a report by the Center for Government and Community Development at the Mississippi State University Extension Office was also used. When local information was missing, national averages from the National Association of Sports Commissioners (NASC) and Smith Travel Research were applied. In estimating the potential economic impact of various sporting events, it was important to ensure local information was used whenever possible.

Assumptions

To determine the number of visitors that could be attributed to each team, an average of 12 participants was used for baseball and soccer. While soccer includes a wider range of participants based upon tournament size and team ages, ranging from 9 kids per team for the Under 9 group to 15 kids for the Under 17 group, 12 is a consistent average that can be used to estimate the total participants for two-day tournaments. To then determine the total number of visitors for each participant, a multiplier of 3 was applied. With estimates ranging from 2.37 to 3.33 visitors per player as reported by NASC, locally reported information indicates that each sport varies slightly with 3 being the average/most likely party size.

In order to determine the amount of money spent by participants at each event, local information was collected and applied. National averages as reported by NASC indicate each visitor spends approximately \$125 per day. This number, while tested and widely applied, would be inappropriate for Starkville given the majority of teams are considered local (i.e., teams who do not require overnight lodging and therefore spend considerably less) and current levels of expenditures as provided by the Starkville Parks and Recreation Department. In order to calculate the amount spent, an average hotel daily rate of \$108 was used. This is consistent with reported averages for group rates during tournament weekends except when other large events such as Mississippi State University football games are being played. A meal average of \$12 was used along with miscellaneous spending of \$20-\$30 based upon local or visitor status and entertainment expenditures of \$10 per visitor.

In calculating estimated economic impacts for each tournament, a multiplier of 1.7 as reported by NASC was applied to the total direct spend of each tournament. This multiplier is used to estimate indirect spending within the community after the tournament contributes the direct spend within the destination. A capture rate of .6 was then applied to determine how much stays within Starkville and how much escapes to other communities or municipalities.

When estimating economic contributions, only weekend tournaments were examined where visiting teams would require lodging for two nights. Estimates were based upon a 2-day tournament given the varying degree of participation length based upon team success and tournament structure. Current one-day tournaments do not provide substantial revenue due to the local nature of participants and while they do spend money within the community, much of that could be considered displaced spending where locals may have spent this money regardless of the tournament.

Tournament Estimates – Current Facilities

The following estimate is based upon a weekend tournament with 50 teams where approximately 90% of visitors are considered local and 10% requiring overnight accommodations.

Baseball Tournament – Current Facilities		
	Number of Visitors	1,800
	Tournament Direct Spending	\$182,880
	Direct/Indirect Expenditures	\$310,896 ($182,880 \times 1.7$)
	Local Economic Impact	\$186,537 ($310,896 \times 0.6$)
	New Money Generated	\$18,653 ($186,537 \times 10\%$)

The following estimate is based upon a weekend tournament with 75 teams where approximately 20% of visitors are considered local and 80% requiring overnight accommodations.

Soccer Tournament – Current Facilities		
	Number of Visitors	2,700
	Tournament Direct Spending	\$531,360
	Direct/Indirect Expenditures	\$903,312 ($531,360 \times 1.7$)
	Local Economic Impact	\$541,987 ($903,312 \times 0.6$)
	New Money Generated	\$433,589 ($541,987 \times 80\%$)

Tournament Estimates – Proposed Facilities

The following *initial estimate* is based upon a weekend tournament with 64 teams where approximately 75% of visitors are considered local and 25% requiring overnight accommodations. This adjustment to the number of visitors requiring overnight accommodation is based upon the overall attractiveness of the destination, the updated facilities and the initial ability to attract teams that would otherwise travel to other tournaments in potentially less attractive destinations. This is a conservative estimate with the potential for substantially more participants requiring overnight lodging based upon tournament quality and level of awareness. The *potential estimate* examines the potential of these facilities and is based upon a weekend tournament with 64 teams where approximately 16% of visitors are considered local and 84% require overnight stays. This adjustment is based upon recognized averages of traveler mix for similar sporting events and take into consideration an average spend of \$125 per day per visitor as identified by NASC.

Baseball Tournament – Updated Facilities, 8-Field			
		Initial	Potential
	Number of Visitors	2,304	2,304
	Tournament Direct Spending	\$281,088	\$576,000
	Direct/Indirect Expenditures	\$477,849 (281,088 x 1.7)	\$979,200 (576,000 x 1.7)
	Local Economic Impact	\$286,709 (477,849 x 0.6)	\$587,520 (979,200 x 0.6)
	New Money Generated	\$71,677 (286,709 x 25%)	\$493,516 (587,520 x 84%)

The following *initial estimate* is based upon a weekend tournament with 96 teams where approximately 75% of visitors are considered local and 25% requiring overnight accommodations. This adjustment to the number of visitors requiring overnight accommodation is based upon the overall attractiveness of the destination, the updated facilities and the initial ability to attract teams that would otherwise travel to other tournaments in potentially less attractive destinations. This is a conservative estimate with the potential for substantially more participants requiring overnight lodging based upon tournament quality and level of awareness. The *potential estimate* examines the potential of these facilities and is based upon a weekend tournament with 64 teams where approximately 16% of visitors are considered local and 84% require overnight stays. This adjustment is based upon recognized averages of traveler mix for similar sporting events and take into consideration an average spend of \$125 per day per visitor as identified by NASC.

Baseball Tournament – Updated Facilities, 12-Field			
		Initial	Potential
	Number of Visitors	3,456	3,456
	Tournament Direct Spending	\$421,632	\$864,000
	Direct/Indirect Expenditures	\$716,774 (421,632 x 1.7)	\$1,468,800 (864,000 x 1.7)
	Local Economic Impact	\$430,064 (716,774 x 0.6)	\$881,280 (1,468,800 x 0.6)
	New Money Generated	\$107,516 (430,064 x 25%)	\$740,275 (881,280 x 84%)

The following estimate is based upon a weekend tournament with 75 teams where approximately 20% of visitors are considered local and 80% requiring overnight accommodations.

Soccer Tournament – Proposed Facilities		
	Number of Visitors	2,700
	Tournament Direct Spending	\$531,360
	Direct/Indirect Expenditures	\$903,312 ($531,360 \times 1.7$)
	Local Economic Impact	\$541,987 ($903,312 \times 0.6$)
	New Money Generated	\$433,589 ($541,987 \times 80\%$)

As in all studies of this nature, estimates and assumptions are subject to uncertainty and variations. All information as collected for the purpose of this study, as represented by external parties, is assumed to be true and correct. External forces and unforeseen circumstances could significantly change the impacts that this development has on the City of Starkville. These are strictly estimations and they cannot replace exact data that can be collected during and after events.

EXHIBIT R: TOURNAMENT COMPLEX CONCEPT - 12 BASEBALL/SOFTBALL FIELDS



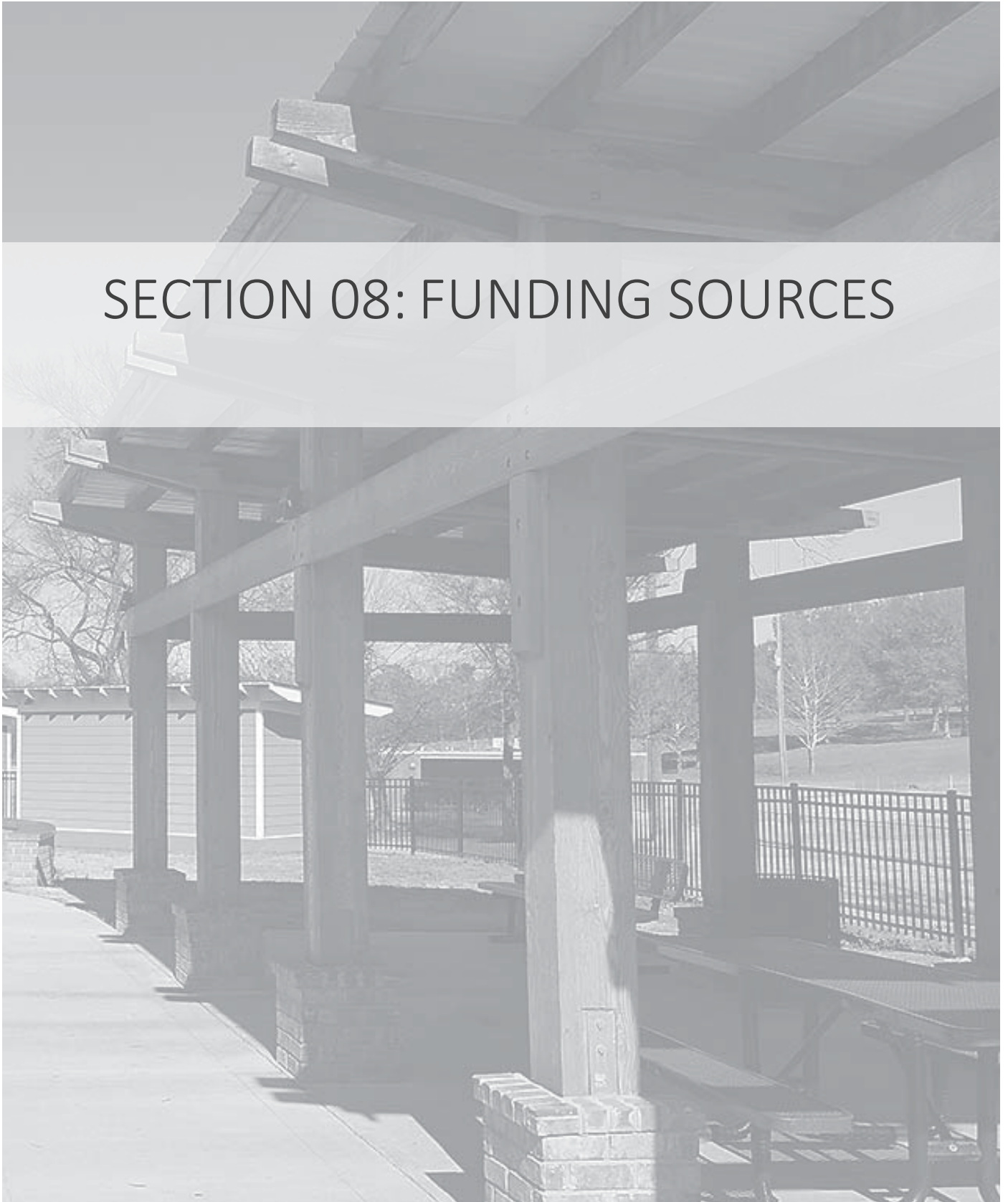
EXHIBIT S: TOURNAMENT COMPLEX CONCEPT - 8 BASEBALL/SOFTBALL FIELDS



EXHIBIT T: TOURNAMENT COMPLEX CONCEPT - 6 SOCCER/MULTIPURPOSE FIELDS



SECTION 08: FUNDING SOURCES



SECTION 08: FUNDING SOURCES

Key to the growth and success of the City of Starkville's Recreation Master Plan is the ability of the City to secure stable funding sources for the recommendations and implementation of the Plan, and for the ongoing operational, maintenance, and improvement needs of existing city parks. The 2% tourism tax will clearly be the lifeblood of the system, and hopefully generate more and more funds as the Parks and Recreation System attracts more visitors to the community. There always seems to be a gap between funding available from current sources and what is needed to fully implement the recommendations of the Comprehensive Master Plan. The following is a list of possible funding sources for parks, greenways, and trails. This list is not exhaustive, but rather provided as a starting point for researching available funding opportunities. Descriptions for grant fund programs were drawn from the grant fund's corresponding website. One of the best online sources for grant information is <http://usa.grantwatch.com/> where you can search for all possible available grants for specific categories.

Dedication/Development Fees

Development Fees are fees on new residential and/or commercial developments to be put toward park and recreation development. Examples of uses of these fees include open space acquisition and neighborhood, community and regional park development.

Donations

A possible source of parkland is the private donation of such land by landowners to the City for a specific purpose or use through deed restriction.

Facility Naming Rights

Revenue can be created for specific facilities by granting facility naming rights to an organization, business, or individual.

General Obligation Bonds

General obligation bonds are bonds issued with the belief that a municipality will be able to repay its debt obligation through taxation or revenue from projects. They are backed by the full faith and credit of the jurisdiction issuing the bonds and may be used by a municipality or county for any lawful or necessary purpose. The primary advantage of these bonds is the ability to use the proceeds for almost any purpose, and to spread the benefits and burdens of the funds uniformly throughout the community.

Inter-Governmental Agreements

For the development of athletic complexes, regional parks, and other large recreational facilities serving the greater community, Inter-Governmental Agreements should be considered. These agreements provide a contractual relationship between two or more local units of government for the joint usage or development of such facilities.

Partnerships

Parks or facilities can be funded through a partnership with local schools, community colleges, community based organizations, private businesses, and Joint Power Authorities.

Recreational Service Fee

The City can establish a Recreational Service Fee for the purpose of construction and maintenance of recreational facilities. This fee can be applied to all organized activities requiring reservations, such as all organized sports and leagues.

User Fees

Fees can be assessed to users of certain facilities such as Gabbert Park pavilion and the Community Center on Southern Avenue to aide in maintenance or improvements of the facility or park. Additionally, sport teams using athletic facilities could be required to pay to play, and those residents living outside of Starkville could be required to pay a higher fee to use these sports fields.

American Academy of Dermatology – Shade Structure Grant Program

The American Academy of Dermatology's Shade Structure Grant Program awards grants to schools and non-profit organizations for installing permanent shade structures for outdoor locations that are not protected from the sun, such as playgrounds, pools, and recreation and learning spaces. Each Shade Structure Grant is valued up to \$8,000, which includes the cost for a shade structure and installation. (<https://www.aad.org/spot-skin-cancer/what-we-do/shade-structure-grant-program>)

Baseball Tomorrow Fund (BTF)

The Baseball Tomorrow Fund (BTF) is a joint initiative between Major League Baseball (MLB) and the Major League Baseball Players Association (MLBPA.) The fund awards grants to organizations involved in the operation of youth baseball and softball programs and facilities. The mission of BTF is to promote and enhance the growth of youth participation in baseball and softball throughout the world. BTF funds programs, fields, coaches training and uniforms, equipment and other selected program expenses. In addition, BTF provides educational support to grant recipients and applicants, to help organizations become self-sufficient and effective. Announced during the 1999 World Series, the fund began with a \$10 million commitment by MLB and the MLBPA, and since then, both parties have agreed to additional, annual contributions which have more than tripled the original commitment. BTF awards grants on a quarterly basis. The fund awards an average of 55 grants per year averaging more than \$1.8 million annually. (http://www.mlbcommunity.org/programs/baseball_tomorrow_fund.jsp?content=about)

Cal Ripken, Sr. Foundation

The Cal Ripken, Sr. Foundation is partnering with communities across America to design and facilitate the creation of Cal Ripken, Sr. Foundation Youth Development Parks. These multipurpose, synthetic turf, low-maintenance facilities are designed to provide a cohesive recreational and educational experience for children, particularly in at-risk communities. Many urban ball fields have experienced decades of abuse and neglect. Fields have become overrun with trash and are frequently used as a market place for various forms of criminal and delinquent activity. With the community's help, the new ballparks will be shared with youth-serving organizations and leagues providing a safe place for kids to play and learn. Upon completion of the project, the parks are gifted to the youth-serving partner so the children have access, ownership, and pride for their park. The Cal Ripken, Sr. Foundation will continue to have a presence at these fields and implement character education programming and clinics for youth.

If the community is interested in working together with the Cal Ripken, Sr Foundation to build a park, go on-line to fill out a questionnaire. (<http://ripkenfoundation.org/parks/>)

Community Block Development Grant Program (HUD-CBDG)

The U.S. Department of Housing and Urban Development (HUD) offers financial grants to communities for neighborhood revitalization, economic development, and improvements to community facilities and services, especially in low and moderate-income areas. Grants from this program range from \$50,000 to \$200,000 and are either made to municipalities or non-profits.

Community Transformation Grants - Centers for Disease Control and Prevention

The Centers for Disease Control and Prevention (CDC) continues its long-standing dedication to improving the health and wellness of all Americans through the Community Transformation Grant (CTG) Program. CDC supports

and enables awardees to design and implement community-level programs that prevent chronic diseases such as cancer, diabetes, and heart disease. CTG supports state and local government agencies, tribes and territories, nonprofit organizations, and communities across the country. From the Prevention and Public Health Fund (PPHF) of the Affordable Care Act and the Fiscal Year 12 Consolidated Appropriations Act, the program will support two-year projects to address health disparities in communities of up to 500,000 people. The Community Transformation Grant (CTG) program supports State and local governmental agencies and community-based organizations in the implementation, evaluation, and dissemination of evidence-based community health activities in order to reduce chronic disease rates, prevent the development of secondary conditions, address health disparities, and develop a stronger evidence-base of effective prevention programming. The overarching purpose of this program is to prevent heart attack, stroke, cancer, diabetes and other leading chronic disease-related causes of death or disability through a variety of “policy, environmental, programmatic, and, as appropriate, infrastructure” interventions to promote healthier lifestyles.

Applicants propose activities in one or more of the following Strategic Directions: 1) Tobacco-free living; 2) Active living and healthy eating; 3) Quality clinical and other preventive services; 4) Social and emotional wellness; and 5) Healthy and safe physical environment. Coordination: Applicants should coordinate with multiple sectors in their area as appropriate for the interventions they will implement, such as public health, transportation, education, health care delivery, agriculture and others. If the applicant is not from the public health sector, a public health agency or organization should be included as a collaborator.

Matching Funds: Although there is no statutory match requirement for this program, leveraging other resources and related on-going efforts to promote sustainability are strongly encouraged. Examples include complementary foundation funding, other US government funding sources including programs supported by the Department of Health and Human Services and other agencies.

Intervention Population: The FY 2012 CTG program will support key evidence based program, policy, and infrastructure improvements in communities with populations up to 500,000 (such as small cities or towns), geographically distinct neighborhoods (with a designated Census tract), subpopulations of larger jurisdictions (such as school districts), selected populations (such as seniors or children), and tribes, including in rural and frontier areas.

Conservation Reserve Program

The U.S. Department of Agriculture (USDA), through its Agricultural Stabilization and Conservation Service, provides payments to farm owners and operators to place highly erodible or environmentally sensitive landscapes into a 10-15 year conservation contract. The participant, in return for annual payments during this period, agrees to implement a conservation plan approved by the local conservation district for converting sensitive lands to less intensive uses. Individuals, associations, corporations, estates, trusts, cities, counties and other entities are eligible for this program. Funds from this program can be used to fund the maintenance of open space and non-public-use greenways, along bodies of water and ridgelines.

Drinking Water State Revolving Fund (DWSRF)

Under the Safe Drinking Water Act Amendments of 1996, the EPA is authorized to provide grants to states to capitalize Drinking Water State Revolving Funds. The State Revolving Funds provide loans and other assistance to eligible public water systems to finance the cost of infrastructure projects. States must file an intended use plan describing how they will use the proceeds and must match 20 percent of the grant. Up to 15 percent of the funds can be set-aside to fund source water protection activities, including land acquisition. However, no more than 10 percent of the set-asides can be used for a single type of activity. Grants are allotted to each state based on needs identified in the most recent Drinking Water Needs Survey.

DWSRF in Mississippi during FY 2014, Mississippi received roughly \$8,270,000 or 1.04 percent of the total allotments. Each state received a minimum of one percent of the total, based on a needs assessment. In 1972, the Mississippi State Legislature created what is now called the Drinking Water Systems Improvements Revolving Loan Fund (DWSIRLF) Program, to receive the federal DWSRF capitalization grants from EPA, and to provide low cost loans to the state's public water systems to finance needed infrastructure improvements. This legislation also allows the DWSIRLF to make loans that may utilize additional subsidization beyond standard DWSIRLF loans as well as setting appropriate criteria to determine eligible recipients. For FY 2013 the federal grant allotment is \$8,764,000 and the required 20 percent state match of \$1,752,800 will provide a total of \$10,516,800 to be used for loans and set-aside activities. An estimated \$6,861,760 will be used for loans to Mississippi public water supplies, with \$1,902,240 being utilized for set-aside activities. The SDWA allows each state to set-aside up to 31 percent of its federal capitalization grant to support non-project-related drinking water programs including: administration of the loan program, technical assistance to public water systems, state program management, and other special activities. Green infrastructure projects are eligible for funding and can include a wide array of practices at multiple scales that manage wet weather and that maintain and restore natural hydrology by infiltrating, evapotranspiring, and harvesting and using storm water. On a regional scale, green infrastructure is the preservation and restoration of natural landscape features, such as forests, floodplains and wetlands, coupled with policies such as infill and redevelopment that reduce overall imperviousness in a watershed. On the local scale, it can consist of site- and neighborhood-specific practices, such as bio-retention, trees, green roofs, permeable pavements and cisterns.

Economic Development Grants for Public Works and Development of Facilities

The U. S. Department of Commerce, Economic Development Administration (EDA), provides grants to states, counties and cities designated as redevelopment areas by EDA for public works projects that can include developing trails and greenway facilities. There is a 30-percent local match required, except in severely distressed areas where federal contribution can reach 80 percent.

EPA - Environmental Education (EE) Grants

Under the Environmental Education Grants Program, EPA seeks grant proposals from eligible applicants to support environmental education projects that promote environmental awareness and stewardship and help provide people with the skills to take responsible actions to protect the environment. This grant program provides financial support for projects that design, demonstrate, and/or disseminate environmental education practices, methods, or techniques. Since 1992, EPA has distributed between \$2 and \$3.5 million in grant funding per year, supporting more than 3,600 grants.

Finish Line – Youth Foundation

The Finish Line Youth Foundation offers two grant initiatives. As with all other grant applications, stating the need and providing adequate information that proves potential impact of the grant will be needed.

FOUNDER'S GRANT (Emergency Funds Grants)

\$5,000 - \$25,000

These grants would be awarded to qualifying organizations that have an emergency need that would somehow be keeping the organization from providing current services. Examples would be natural disasters or other unforeseen circumstances that require special funding to help build or develop facilities or equipment needs.

LEGACY GRANT

\$10,000 - \$75,000

The Legacy Grants will be awarded to qualifying organizations in need of improvements and/or renovations to existing buildings, grounds, and property or for new facilities and/or grounds.

How To Proceed: As with all other grant applicants, please start with the Online Eligibility Quiz. Once your organization is found to be eligible to receive FLYF funds, you will need to provide the following information:

Abstract/Need Statement - An in-depth description of the project/funding need and stated objectives - specific statements of anticipated project outcomes, should be measurable, and directly related to project evaluation, budget and the project's sustainability. Also include a description of existing facilities so that comparison of final project to existing conditions can be made.

Summary of Funds Raised - Description of fund raising efforts and amounts already pledged/received to date.

Budget Narrative - An in-depth explanation of the financial plan for proposed project.

(<http://www.finishline.com/store/youthfoundation/special-grants.jsp>)

Fishamerica Foundation Conservation Grant

The FishAmerica Foundation provides funding to non-profit organizations such as sporting clubs, civic associations, conservation groups, and state agencies, in the United States and Canada. The Foundations' Conservation Projects Committee funds hands-on, action-oriented projects that have clear and identifiable benefits to sport fish populations and the sport of fishing. While sound research should be the basis for all grant applications, the Conservation Projects Committee only funds projects that directly enhance water quality, habitat and/or sport fish populations. The average conservation grant is \$7,500. (<http://www.fishamerica.org/grants/>)

GameTime – Playground Funding Guide

GameTime's Playground Funding Guide is an up-to-date resource for helping you find the funding you need for new playground projects. There are over 100 pages of International, National, Regional and State grant and funding sources in the Playground Funding Guide. Download a copy of the Playground Funding Guide in PDF format. (<http://www.gametime.com/resources/playground-funding-guide/>)

Kaboom Grants

Let's Play Imagination Playground Grant: Imagination Playground is an innovative design in play equipment that encourages creativity, communication, and collaboration in play. With a collection of custom-designed, oversized blue foam parts, Imagination Playground provides a changing array of elements that allow children to turn their playground into a space constantly built and re-built by their imagination. (kaboom.org/imaginationplayground)

Let's Play Community Construction Grants: Dr Pepper Snapple & KaBOOM! have teamed up to offer \$15,000 grants to be used toward the purchase of playground equipment. Playgrounds must be assembled and installed using the KaBOOM! community-build model. (kaboom.org/toolkit)

Land and Water Conservation Fund (LWCF) Grants

This Federal funding source was established in 1965 to provide "close-to-home" park and recreation opportunities to residents throughout the United States. Money for the fund comes from the sale or lease of nonrenewable resources, primarily federal offshore oil and gas leases and surplus federal land sales. LWCF grants can be used by communities to build a variety of parks and recreation facilities. LWCF funds are distributed by the National Park Service to the states annually. Communities must match LWCF grants with 50-percent of the local project costs through in-kind services or cash. All projects funded by LWCF grants must be used exclusively for recreation purposes, in perpetuity. The 2016 deadline for LWCF grants in Mississippi is May, 2016.

Little Tikes Commercial – Playground Grant

For over 30 years, Little Tikes Commercial has fostered the play environments of children through our playground equipment, designed to challenge, stimulate creativity, and promote safe play for children. All children deserve access to playgrounds to better develop their physical and cognitive skills, which is why Little Tikes Commercial has created the In Motion Outdoors Playground Grant. The In Motion Outdoors Playground Grant will provide you with

the equipment you need to help keep your kids active and fit, the in-kind product donations you need to help fund your playground, the best value available in play and the satisfaction of knowing you are providing kids with top-quality equipment. (<http://littletikescommercial.com/financing/grants/>)

L.L. Bean Charitable Giving

L.L.Bean has given more than \$14 million to local, state, regional and national conservation organizations in the last ten years. Grants are made only to qualified, federal tax-exempt 501(c)(3) organizations. One category of grants is Conservation and Outdoor Recreation. Primary activities include the maintenance and protection of our natural resources; efforts to engage more young people in activities that are relevant to our product line, such as camping, hiking, cycling, canoeing, kayaking, fly fishing, hunting, snowshoeing and cross-country skiing; and programs that have proximity to L.L.Bean Retail Stores.

MAP 21 – Moving Ahead for Progress in the 21st Century Act

The primary source of federal funding for greenways is through MAP 21, the Moving Ahead for Progress in the 21st Century Act. There are many sections of the Act that support the development of bicycle and pedestrian transportation corridors. Funding surface transportation programs at over \$105 billion for fiscal years (FY) 2013 and 2014, MAP-21 is the first long-term highway authorization enacted since 2005.

MAP-21 is a milestone for the U.S. economy and the Nation’s surface transportation program. By transforming the policy and programmatic framework for investments to guide the system’s growth and development, MAP-21 creates a streamlined and performance-based surface transportation program and builds on many of the highway, transit, bike, and pedestrian programs and policies established in 1991.

Mississippi Department of Wildlife, Fisheries, and Parks Boating Access Program

This grant can provide assistance to Municipal, County and other governmental entities to develop or improve boating access facilities on public lakes or rivers. Projects can be new developments or improvements to existing facilities including, but not limited to: boat launching ramps, bathrooms, courtesy piers, fish cleaning stations, and parking lots. The 75/25 match program is funded through the Sport Fish Restoration, Federal Aid Program and administered by the Mississippi Department of Wildlife, Fisheries, and Parks. Total outlay costs and/or in-kind work or donations are eligible for reimbursement at 75%. All applications must be submitted by July 1 of each year.

Mississippi Development Bank (Revenue Bond)

The Mississippi Legislature created the Mississippi Development Bank in 1986 as an independent organization with power to borrow money and issue its funds to local governmental units. These units include any county, municipality, regional solid waste authority, county cooperative service, political subdivision, utility district, state agency or other governmental unit created under state law. The Development Bank is able to secure bonds and notes at reduced rates and on more favorable terms. The legislature determined that the Bank’s purpose is to finance improvements to infrastructure and other public purposes in order to reduce indebtedness to taxpayers and residents of the State. The Board of Directors of the Mississippi Development Bank is composed of nine directors that are elected by the members of the Mississippi Business Finance Corporation. All proceeds from the statewide issuance of revenue bonds goes to local governmental entities. Local governmental units must request that bonds be issued through the Mississippi Development Bank on their behalf and are responsible for annual debt payments to the Development Bank in order to retire the debt. The benefits for using the Mississippi Development Bank include the following:

1. Ready access to bond funds
2. Provides for a higher bond rating, resulting in lower interest rates
3. Does not count against a local government’s general obligation debt limit
4. Allows smaller units of government, that may be unable to issue stand-alone revenue bonds, to issue bonds through the Mississippi Development Bank

5. Greater flexibility in bond covenants and debt service coverage requirements
6. Tax-exempt interest rates for a period of up to 20 years.

The National Endowment for the Arts – Art Works Grants

“Art Works” refers to three things: the works of art themselves, the ways art works on audiences, and the fact that art is work for the artists and arts professionals who make up the field. To make “art work,” the NEA has included the advancement of innovation as a core component of its mission as a way to ensure the vitality of the arts. Through the projects that NEA supports in the Art Works category, the agency wants to achieve the following four outcomes:

Creation: The creation of art that meets the highest standards of excellence

Engagement: Public engagement with diverse and excellent art

Learning: Lifelong learning in the arts

Livability: The strengthening of communities through the arts.

Partnerships can be valuable to the success of projects. While not required, applicants are encouraged to consider partnerships among organizations, both in and outside of the arts, as appropriate to their project. . NEA is interested in projects that extend the arts to underserved populations – those whose opportunities to experience the arts are limited by geography, ethnicity, economics, or disability. This is achieved in part through the use of Challenge America funds. Grants generally will range from \$10,000 to \$100,000. Grants of \$100,000 or more will be made only in rare instances and only for projects that the Arts Endowment determines demonstrate exceptional national or regional significance and impact. In recent years, well over half of the agency’s grants have been for amounts less than \$25,000. All grants require a nonfederal match of at least 50 percent. For example, if an organization receives a \$10,000 grant, the total eligible project costs must be at least \$20,000 and the organization must provide at least \$10,000 toward the project from nonfederal sources.

The National Endowment for the Arts – Our Town Grants

Through the Our Town program the National Endowment for the Arts provides a limited number of grants, ranging from \$25,000 to \$200,000, for creative placemaking projects that contribute toward the livability of communities and help transform them into lively, beautiful, and sustainable places with the arts at their core. The grants are invested in creative and innovative projects in which communities improve their quality of life, encourage greater creative activity, foster stronger community identity and a sense of place, and revitalize economic development. Projects may include arts engagement, cultural planning, and design activities. Arts engagement projects support artistically excellent artistic production or practice as the focus of creative placemaking work. Cultural planning projects support the development of artistically excellent local support systems necessary for creative placemaking to succeed. Design projects that demonstrate artistic excellence while supporting the development of environments where creative placemaking takes place, or where the identity of place is created or reinforced.

National Recreational Trails Program (RTP)

The Recreational Trails Program (RTP) is an assistance program of the U.S. Department of Transportation’s Federal Highway Administration (FHWA). The RTP provides funds to the States to develop and maintain recreational trails and trail-related facilities for motorized and non-motorized recreational trail uses. Each State administers its own program, usually through a State resource agency.

The minimum grant award will be \$8,000 and the maximum grant award will be \$100,000 for non-motorized projects and there is no cap for motorized projects. Out of Mississippi’s apportionments, up to seven percent of the monies received can be used for Mississippi Department of Wildlife, Fisheries and Parks administrative costs and up to five percent for environmental protection and safety education expenses relating to recreational trails.

This program is unique in that, legislatively it is specified that the funds must be expended for projects that are strictly motorized as well as projects that are strictly non-motorized, while at the same time encouraging the developments of projects that provide for both. The law specifies that 30 percent of the funds must be used for motorized projects, 30 percent for non-motorized and 40 percent for diverse projects that can be utilized by both. Additionally, the MDWFP reserves the right to exceed the maximum grant award amount stated herein, when, in the discretion of the MDWFP, a project of unique scope will require more funding.

The RTP is a reimbursement program; therefore, the grant recipient must pay 100% of the cost of an item before submitting a request for reimbursement for 80% of eligible costs. The program encourages the donation of private funds, materials, and services at fair market value. These donations can be counted toward the applicants required match. However, a project sponsor cannot donate existing materials, or services. The RTP may allow other federal funds, materials, programs (AmeriCorps, etc.), or services to be used as the applicants match. Federal applicants are required to have a 5% (minimum) local/non-federal match. The match formula would then be 80%-15%-5%.

- December 2016 - MDWFP-Outdoor Recreation Grant (ORG) staff releases RTP Program Applications and publicizes the grant program by mail outs and on MDWFP Website.
- Deadline for Applications –March 2017

https://www.mdwfp.com/media/291033/2016_ms_rtp_guidelines.pdf

National Trails Fund

American Hiking Society's National Trails Fund offers "hiking trail improvement" grants to active member organizations of our Hiking Alliance. Once a year, Alliance Members have the opportunity to apply for a grant (value between \$500 and \$5,000) in order to improve hiking access or hiker safety on a particular trail. American Hiking Society's National Trails Fund is the only privately funded, national grants program dedicated solely to building and protecting hiking trails. Created in response to the growing backlog of trail maintenance projects, the National Trails Fund has helped hundreds of grassroots organizations acquire the resources needed to protect America's cherished hiking trails. To date, American Hiking Society has funded 182 trail projects by awarding over \$560,000 in National Trails Fund grants.

Projects eligible for a National Trails Fund Grant:

- Those that have hikers as the primary constituency, though multipurpose human-powered trail uses are eligible.
- Those that secure trail lands, including acquisition of trails and trail corridors and the costs associated with acquiring conservation easements.

Projects that will result in visible and substantial ease of access, improved hiker safety and/or avoidance of environmental damage. Higher preference is often given to projects with volunteer labor that promote constituency building surrounding specific trail projects, including volunteer recruitment and support. (<http://www.americanhiking.org/national-trails-fund/>)

NFL Youth Football Grassroots Program

The NFL Youth Football Fund Grassroots Program is a partnership of the National Football League Youth Football Fund (NFL YFF) and the Local Initiatives Support Corporation (LISC) to provide non-profit, neighborhood-based organizations, middle schools and high schools with financing and technical assistance to improve the quality, safety, and accessibility of local football fields. Parks and ball fields can serve as tremendous community assets because they offer opportunities for recreation, education, and relaxation that contribute to the local quality of life, especially for young people. In eight years of programming, the Fields Program has awarded \$25 million in grants for 200

projects with total development costs of \$90 million in over 50 cities across the country. Grants are announced and awarded annually in the early winter. (<http://www.popwarner.com/forms/grants.htm>)

Rails-to-Trails Conservancy

Rails-to-Trails Conservancy is a nonprofit organization based in Washington, D.C., whose mission it is to create a nationwide network of trails from former rail lines and connecting corridors to build healthier places for healthier people. They serve as the national voice for more than 150,000 members and supporters, 19,000 miles of rail-trail throughout the country, and more than 9,000 miles of potential rail-trails waiting to be built. The main areas of their work are listed below:

- RTC advocates and influences policy at the national and state levels, making trail building possible.
- Provides information, technical assistance and training for local trail builders.
- Leads in protecting and increasing the federal Transportation Enhancements program—the largest source of funding nationally for trail development.
- Defends the federal railbanking statute in the U.S. Congress and the courts as an essential tool to preserve unused rail corridors.
- Encourages trail use and development by providing trail access, information, maps and resources free to the public through an online trail-finder, www.TrailLink.com. <http://www.railstotrails.org/index.html>

Safe Routes to School (SRTS)

SRTS is a federally funded program focusing on the benefits of children walking and biking to school. Its primary purpose is to encourage elementary and middle school children to safely walk and bike to school thereby promoting a healthier lifestyle, reducing traffic congestion and minimizing air pollution. Eligible recipients include state, local, and regional agencies including non-profit organizations. Projects or activities are 100% federally funded; no match is required. (<http://www.tdot.state.tn.us/bikeped/saferoutes.htm>)

Small Business Tree-Planting Program

The Small Business Administration provides small grants of up to \$10,000 to purchase trees for planting along streets and within parks or greenways. Grants are used to develop contracts with local businesses for the plantings.

The Trust for Public Land

The Trust for Public Land works to protect the places people care about and to create close-to-home parks—particularly in and near cities, where 85 percent of Americans live. Our goal is to ensure that every child has easy access to a safe place to play in nature. We also conserve working farms, ranches, and forests; lands of historical and cultural importance; rivers, streams, coasts, and watersheds; and other special places where people can experience nature close at hand.

The Trust for Public Land helps structure, negotiate, and complete land transactions that create parks, playgrounds, and protected natural areas. We buy land from willing landowners and then transfer it to public agencies, land trusts, or other groups for permanent protection. In some instances, TPL will protect land through conservation easements, which restrict development but permit traditional uses such as farming and ranching.

Services include: Conservation Transactions, Conservation Finance, Conservation Vision, Park Design & Development, Conservation Tools, and Research

United States Soccer Foundation – Safe Places to Play Grant

The U.S. Soccer Foundation awards grants on both an annual basis (Program Grants) and a continually rolling process (Safe Places to Play Grants) to support soccer programs and field-building initiatives nationwide. Grants are provided to support all aspects of the beautiful game – from assisting programs with operational costs to creating Safe

Places to Play. Applying for a Safe Places to Play grant is a two-step process. First, a Letter of Interest (LOI) must be submitted to the U.S. Soccer Foundation's Grants department. Second, if the Foundation approves the LOI, the city will be invited to complete an official application. Safe Places to Play LOIs are accepted on a rolling basis throughout the year. LOIs submitted according to the following schedule will be considered during each grant cycle:

2016 Summer Grant Cycle; Application deadline - June 3, 2016; LOIs due by 5/27/2016

2016 Fall Grant Cycle; Application deadline - October 7, 2016; LOIs due by 9/30/2016

(<http://www.ussoccerfoundation.org/our-grants/application-process>)

United States Tennis Association (USTA) – Facility Assistance Services and Grants

As a not-for-profit organization whose mission is to “promote and develop the growth of tennis,” the USTA recognizes the importance of making financial investments in the infrastructure of tennis facilities to foster the sport’s continued growth. The financial component of the USTA Facility Assistance program is a rolling process – there are no deadlines. There are four categories of financial assistance:

Funding Category	Description	USTA National Contribution
Line Grants	Painting permanent 36’ and 60’ tennis lines on existing courts, paved areas, blacktops, playgrounds or gymnasiums.	Up to 50 percent of total project cost (\$4,000 maximum).
Category I	Basic facility improvements, including fixed court amenities (i.e. backboards, fencing, windscreens, etc.)	Up to 50 percent of total project cost (\$4,000 maximum).
Category II	Resurfacing of existing 36’, 60’ and 78’ courts. Converting an existing 78’ court to stand-alone 36’ courts. Lighting.	Up to 50 percent of total project cost (\$10,000 maximum).
Category III	New construction or existing facility reconstruction of 36’, 60’ and 78’ courts.	Up to 50 percent of total project cost (\$20,000 maximum).
Category IV	Install live streaming and/or player analysis technology at varsity tennis facilities.	Up to 50 percent of total project cost (\$10,000 maximum).

The USTA is dedicated to making financial investments in quality tennis facilities. Not all communities are eligible for financial assistance. We cannot retroactively reimburse people for work already completed on courts without our prior knowledge and guidance. To be considered for project funding, communities must:

- Be actively engaged with the USTA Facility Assistance program (complete USTA Facility Assistance Form, be working with USTA-appointed project consultant, etc.). Any project completed prior to engaging the USTA is NOT eligible for funding.
- Meet specified industry standards for project as determined by the USTA Facility Assistance program’s technical team.
- Demonstrate financial need and matching (up to 50 percent) of project funds.

Urban and Community Forestry Assistance Program

The USDA provides small grants of up to \$10,000 to communities for the purchase of trees to plant along city streets and for greenways and parks. To qualify for this program, a community must pledge to develop a street-tree inventory, a municipal tree ordinance, a tree commission, committee or department, and an urban forestry-management plan.

USA Football – Field Building Grants

Together with FieldTurf, USA Football is helping to make synthetic turf football fields more affordable for football organizations and communities.

USA Football and FieldTurf annually award field-building grants with each recipient receiving a \$50,000 grant voucher toward the purchase of a FieldTurf synthetic field. The goal is to bring higher quality, durable football fields to the communities that need them the most. Vouchers must be redeemed and the field constructed within 12 month of the grant award. (<http://usafootball.com/fieldgrants>)

Water Pollution Control (Clean Water) Revolving Loan Fund (WPCRLF) Program

The Federal Water Quality Act of 1987 required all states to begin the transition from the federal EPA grants program to a new State Revolving Fund loan program no later than FY 1989. Federal funds previously appropriated for the grants program were instead targeted to the SRF loan program in FY 1989 and after. These funds are being used for funding basically the same types of wastewater projects that were funded under the grants program. Loans awarded for these wastewater projects are being repaid to the SRF at an interest rate that is at or below market interest rates, and the fund is to be maintained in perpetuity. The states must provide at least a 20% match to the federal funds. The funding authorization for the SRF program expired at the end of FY-94 along with the Clean Water Act. However, Congress has continued to appropriate funds on a year-to-year basis. State legislation to establish the SRF was enacted during the 1988 legislative session and implementation was begun in FY 1989

MDEQ is continuing to solicit funding requests for projects, and/or portions of projects, which qualify for the “Green Project Reserve” (GPR). Qualifying GPR projects are given higher funding priority within each category of the WPCRLF Priority System. Consistent with the EPA’s guidance and the WPCRLF program regulations, a GPR project is a water pollution control project that falls into one of the following four categories: 1) green infrastructure, 2) water efficiency, 3) energy efficiency, or 4) environmentally innovative. Within each of these categories, projects (or components of projects) may either qualify categorically, or be demonstrated to qualify based on a business case documenting the related green benefits. Details regarding the types of projects which qualify categorically, which require business cases, and the contents of a business case, are outlined in EPA’s 2012 CWSRF 10% Green Project Reserve: Guidance for Determining Project Eligibility, which is available for viewing/downloading on MDEQ’s WPCRLF Program webpage.

This funding could be utilized for features such as a pervious pavement parking lot or a bio-swale for stormwater control.

Watershed Protection and Flood Prevention (Small Watersheds) Grants

The USDA Natural Resource Conservation Service (NRCS) provides funding to state and local agencies or nonprofit organizations authorized to carry out, maintain and operate watershed improvements involving less than 250,000 acres. The NRCS provides financial and technical assistance to eligible projects to improve watershed protection, flood prevention, sedimentation control, public water-based fish and wildlife enhancements, and recreation planning. The NRCS requires a 50-percent local match for public recreation, and fish and wildlife projects.

Wetlands Reserve Program

The U.S. Department of Agriculture provides direct payments to private landowners who agree to place sensitive wetlands under permanent easements. This program can be used to fund the protection of open space and greenways within riparian corridors.

APPENDIX



Starkville Comprehensive Plan

Along with the development of a Parks and Recreation Comprehensive Master Plan, the City of Starkville is preparing the Starkville Comprehensive Plan, which is an update to the City's 2005 Comprehensive Plan. Vital to the development of the Comprehensive Plan are a set of planning principles, listed below. Many of these principles include elements that can encompass the parks and recreation system.

1. Preserve Open Space and Environmentally Sensitive Areas.

Discourage development within environmentally sensitive areas such as floodplains, wetlands, steep slopes and important plant and animal habitats. Preserve tree cover where possible, as well as open space connected to a broader open space network.

2. Take Advantage of Existing Community Assets.

Examples of assets to leverage include the historic downtown, older buildings citywide, **open spaces**, streams and other natural resources. Steer future development toward existing developed areas with existing infrastructure. Another key asset for Starkville to leverage is Mississippi State University and the MSU community.

3. Foster Walkable Neighborhoods Offering a High Quality of Life.

Neighborhoods should feature a variety of housing types where appropriate, **parks and recreation**, strong pedestrian and biking accessibility, and small commercial nodes where appropriate. The character of existing historic neighborhoods should be protected through the preservation of buildings and compatible infill development, and automobiles should not dominate neighborhood design.

4. Create a Range of Housing Opportunities and Affordable Choices.

While single-family detached houses will continue to dominate the community, a variety of housing types and sizes should be available, including accessory units, attached housing, and multi-family housing. Higher density housing should be located where infrastructure can support it and where other land uses can provide needed amenities, including shopping, dining and recreation.

5. Mix Land Uses for Pedestrian-Friendly Places.

Provide specific locations where a mixture of land uses, including commercial, office, housing and civic uses, can be physically integrated. Such integration should be both horizontal and vertical (mixed use bldgs.) and result in pedestrian-friendly places.

6. Promote Attractive Development with a Strong Sense of Place.

Attractive development includes high-quality architecture and building materials, generous landscaping, and minimal visual impact of vehicle circulation and parking areas. Buildings should also have a strong physical relationship with their associated street, and development should reflect Starkville's historic development patterns and character.

7. Provide Recreational and Cultural Amenities.

With strong **recreational and cultural facilities**, including museums, performing arts, and visual arts, and plenty of **active and passive recreational opportunities**, Starkville can offer a high quality of life. Such amenities will not only benefit citizens directly, but also help with attracting new job-creating businesses.

8. Provide a Variety of Transportation Choices and High-Quality Transportation Corridors.

Starkville should be easy and convenient to navigate. Traffic congestion should be minimized, and motorized traffic should be "calmed" to avoid negative impacts. "Complete streets" should be context sensitive and accommodate a range of transportation modes, including motorized vehicles, bikes and pedestrians. An **extensive greenway system** should be provided. Strip commercial corridors should be avoided and instead feature highly-functional and attractive corridors in which commercial development is concentrated into mixed use centers at key street intersections.

9. Expand Economic Development Opportunities.

Starkville should offer a business-friendly climate that welcomes new businesses that provide jobs and add to the tax base of the city. A variety of business types should be pursued for a diversified economy, including those featuring high technology and manufacturing jobs. MSU's research and development park should continue to be leveraged.

10. Insure Policies and Processes that are Equitable to both Citizens and Developers.

Encourage meaningful citizen participation in Starkville's growth and development decisions, while making development decisions predictable, fair, and cost-effective within a framework of policies that reflect the City's adopted citywide comprehensive plan.

While the Comprehensive Plan takes an overall approach to the planning and development of Starkville, the report includes a number of important recommendations that directly influence the recommendations and implementation for the Parks and Recreation Comprehensive Master Plan. The following elements are taken from the Starkville Comprehensive Plan:

Growth to the East (*Starkville Comprehensive Plan, pg. 44*)

This planning process has revealed the need for the City of Starkville to geographically expand to the east. For example, substantial roadway infrastructure has been developed on the west side of town in recent years (Hwy. 25 and associated interchanges), but continued growth toward this end of town should not be an objective for the City. In particular, the presence of MSU on the east side of the community makes future growth east of MSU much more viable than continued growth in the opposite direction. Further growth to the west will only encourage more driving trips and an overall spatial imbalance of Starkville's places to live, work and play. (See Exhibit G)

Focus on Quality of Life (*Starkville Comprehensive Plan, pg. 105*)

It was recommended that there be a focus on Quality of Life elements as a critical objective for Starkville and any future economic development strategic planning. It was determined that a high quality of life is one of Starkville's competitive advantages for economic development. Consequently, the community should consider ways to add amenity value and improve the overall quality of life for residents.

Role of Starkville in the Regional Economy (*Starkville Comprehensive Plan, pg. 107*)

A major thrust of the focus group discussions was on defining the role of Starkville in the regional "Golden Triangle" economy. Differentiating Starkville and its economic development objectives is important because of the way that economic development marketing is currently structured. Regional efforts are currently focused primarily on the development of large-scale manufacturing and other industrial uses for which Starkville is less competitive. While Starkville residents still benefit from these regional efforts in terms of job and income base, the community needs to find its own niches and define strategies that are more attuned to Starkville's unique competitive advantages, as follows:

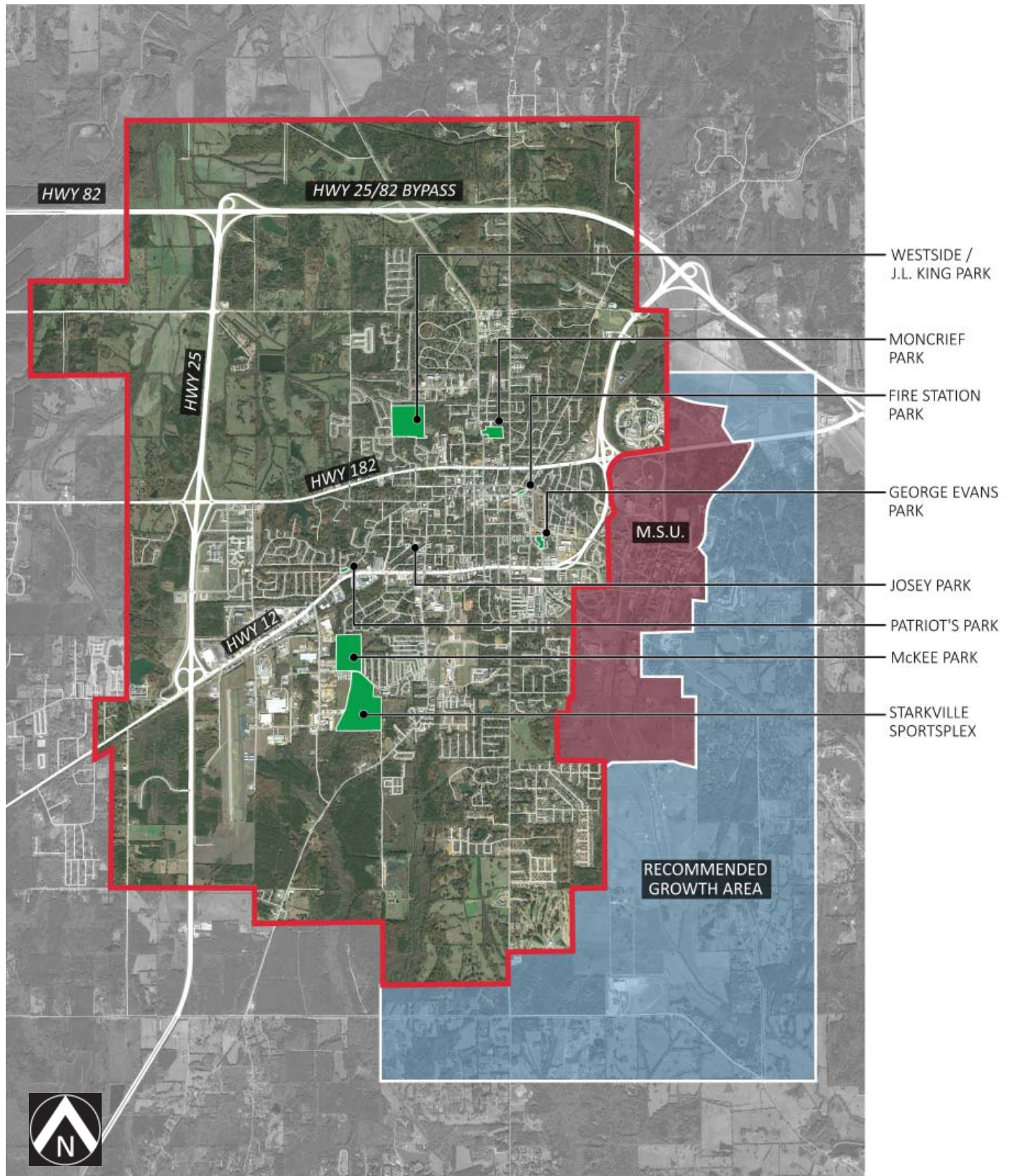
High quality of life: Starkville has a higher quality of life than surrounding communities, and this factor should be considered one of its competitive advantages for attracting and growing certain types of businesses. Starkville should be considered the "Pace Car" for the region, taking the lead on strengthening and enhancing all aspects of quality of life: culture, restaurants, **recreation**, and education. Starkville should aim to be recognized for being the best at all of these factors. As a critical component of recruitment efforts, the City and County should invest more in its amenities, educational resources, and other quality of life drivers.

Challenges to Economic Development (*Starkville Comprehensive Plan, pg. 108*)

While all agreed that the City has many strengths, there was also an understanding that the city needs to overcome key challenges to pursue its economic development. One of these challenges is in the area of Deficient Community Amenities.

A challenge to executive and faculty recruitment remains **the lack of "things to do" - parks, recreation facilities, and other**

EXHIBIT U: RECOMMENDED GROWTH AREA (per Comprehensive Plan)



Name and Size: Starkville SportsPlex (66 Ac.)**Park Classification: Athletic Complex**

Activity	Unit	Number/Size	Ranking (1-3)
Basketball**	Goals	4	3
Raquetball**	Courts	2	3
Running Track**	Single	1	3
Softball	Fields	4 adult / 4 youth	2
Soccer	Fields	7 lighted	2
Playground/Tot Lots	S.F.	580	2
Picnic	Tables	17	2
Pavilion/Gazebo	Each	1	3
Parking	Spaces	347	2.5
Trash Cans	Single	14	2
Water Fountain	Single	8	2
Players benches	Single	4	2
Score-keeper Buildings	Single	4	2
Restrooms	Single	3	2
Ball wall	Single	1	3
Bike rack	Single	1	2
Pedestrian Bridges	Single	2	2
Bleachers	Single	8	2

Composite Ranking**2.31**

** located inside Travis Outlaw Center

Amenities and Notes:

Softball concession building restroom: men - 2 urinal, 2 stall, 2 sink; women - 4 stall, 2 sink.

Soccer concession building restroom: 1 stall and 1 sink each

Bus drop off/pick up loop off of Lynn Lane

Potential for a trail system

Nice trees and landscaping in the parking lot. Nice entry signage

Bike trail along Lynn Lane.

Good facilities they just need a little updating/facelift.

The Travis Outlaw Center has sports facilities and conference rooms and buildings for rent.

Name and Size: McKee Park (29.5 Ac.)

Park Classification: Community Park

Activity	Unit	Number/Size	Ranking (1-3)
Concesssions Building	Single	1	1
Pavilion/Gazebo 1	Single	1	1.5
Pavilion 1 Restrooms	Single	2	2
Pavilion/Gazebo 2	Single	1	2
Bleachers	Single	9	2
Batting Cages	Single	3	2
Score-keeper Building	Single	5	1.5
Basketball	Goals	2	1.5
Baseball	Fields	6	2
Tennis	Courts	4	1.5
Picnic	Tables	24	2
Trash Cans	Single	35	1
Players Benches	Single	8	1
Benches	Single	6	2
Bike Rack	Sinlge	1	2
Playground/Tot Lots	Areas	3	2
Water Fountain	Single	4	2
Walking Trail	Mile	0.33	2
Pedestrian Bridge	Single	2	1
Playground/Tot Lots	Areas	3	2
Swing Set	Single	3	2
Soundboard Play Stations	Single	9	3
Parking	Spaces	275	2

Composite Ranking

1.78

Amenities and Notes:

The only handicap access point is at the southwestern entrance to the softball fields from the parking
Dugout benches are missing in many dugouts.

Unattractive tree stumps on the southern side of the tennis courts.

There is no volleyball court in the park.

The bottom of the score-keeper buildings are used for storage and the only one with a concession stand
is located in the northeast corner of the park.

There is no place to store materials (clay, sand)

Standing water in parking lot

The old concession building is vandalized and needs to be removed.

Name and Size: J.L. King/ Westside Park (39.0 Ac.)**Park Classification: Community Park**

Activity	Unit	Number/Size	Ranking (1-3)
Pavilion/Gazebo 1	Single	1	1
Pavilion/Gazebo 2	Single	1	1
Pavilion/Gazebo 3	Single	1	2
Pavilion 1 detached bathrooms	Single	2	1.5
Pavilion 2 Restrooms	Single	2	2
Workout Stations	Single	8	3
Walking Trail	Mile	0.33	2
Playground/Tot Lots	Areas	3	2
Grills	Single	13	1
Picnic	Tables	15	1.5
Softball	Field	1	1
Trash Cans	Single	14	1
Water Fountain	Single	6	2
Parking	Spaces	100	2
Concession Buildings	Single	1	1
Trash Cans	Single	3	2
Bike rack	Single	1	2
Benches	Single	3	2
Multi-purpose Field	S.F.	200,900	2
Basketball	Goals	6	1
Splash-Pad	Areas	1	3
Splash-Pad storage building	Single	1	3

Composite Ranking	1.70
--------------------------	-------------

Amenities and Notes:

Landscaped entry signage.

There are nice trees and open space throughout the park.

The splash-pad portion of the park is very nice, well lit, and newly constructed.

Lots of unused land that is heavily wooded.

No handicap access in several different places throughout the park, including the grill and picnic area,

The softball fields have lights missing from some of the poles, the dugouts need structural work, the

Name and Size: Moncrief Park (7.5 Ac.)

Park Classification: Neighborhood Park

Activity	Unit	Number/Size	Ranking (1-3)
Poolhouse	S.F.	2280	2
Poolhouse Restrooms	Single	2	1
Large Pool	S.F.	4600	2
Kid Pool	S.F.	600	2
Pumphouse Structure	Single	1	1
Pavilion/Gazebo	Single	1	2
Pavilion Restrooms	Single	2	1
Inline Skating Rink	S.F.	6900	1
Climbing Structures	S.F.	570	1
Playground/Tot Lots	S.F.	2400	1
Picnic	Tables	5	2
Dog Park	S.F.	3400	2
Parking	Spaces	33	1
Trash Cans	Single	14	1
Water Fountain	Single	6	1
Trash Cans	Single	9	2
Bike rack	Single	1	2
Benches	Single	5	2
Bleachers	Single	1	2

Composite Ranking

1.45

Amenities and Notes:

Landscaped entry signage

The large pool spans from 2' at its shallowest depth to an 11' at deep end.

Pavilion has lighting and the restrooms are as follows: men- 1 toilet, 1 sink; women - 2 toilets with no divider, 1 sink

No safety surface under play areas, equipment is outdated and may be unsafe.

Dog park in an old baseball diamond with dugouts for shelter areas. Obstacles and water for the dogs in the park.

Parking at the poolhouse and dog park are not clearly defined.

Name and Size: George Evans Park (2.5 Ac.)**Park Classification: Neighborhood Park**

Activity	Unit	Number/Size	Ranking (1-3)
Basketball	Goals	3	1
Playground/Tot Lots	S.F.	970	2
Picnic	Tables	4	2
Pavilion/Gazebo	Each	1	1.5
Parking	Spaces	26	3
Trash Cans	Single	2	2
Benches	Single	3	2

Composite Ranking**1.93****Amenities and Notes:**

There is a slab by the gazebo where bathrooms were once located.
The basketball courts need work to fix running cracks, but have lights.

There are two information signs in the park talking about the history of the park and community.
The playground area west of the Needmore Center is fenced and has an access ramp into the designated playground area.

Name and Size: Josey Park (0.4 Ac.)**Park Classification: Mini Park**

Activity	Unit	Number/Size	Ranking (1-3)
Playground/Tot Lots	S.F.	430	1
Trash Cans	Single	1	1
Community Garden	S.F.	1760	2

Composite Ranking**1.33****Amenities and Notes:**

Small community garden is completely fenced in and locked, needs aesthetic enhancements.
Look at open field to the west of the site for expansion?
No shade for people to be in. Good sun for the garden.

Name and Size: Patriots Park (0.8 Ac.)

Park Classification: Mini Park

Activity	Unit	Number/Size	Ranking (1-3)
Playground/Tot Lots	S.F.	1930	2
Picnic	Tables	4	2
Pavilion/Gazebo	Each	1	2
Trash Cans	Single	2	2
Benches	Single	2	2

Composite Ranking 2

Amenities and Notes:

No handicapped access to the playground space.
Gravel parking area not clearly defined. No parking stalls clearly marked
Nice trees and open space

Name and Size: Fire Station Park (1.0 Ac.)

Park Classification: Mini Park

Activity	Unit	Number/Size	Ranking (1-3)
Walking Trail	Mile	0.18	3
Memorial Plaza	Single	1	3
Water Feature	Single	1	3
Benches	Single	8	3

Composite Ranking 3

Amenities and Notes:

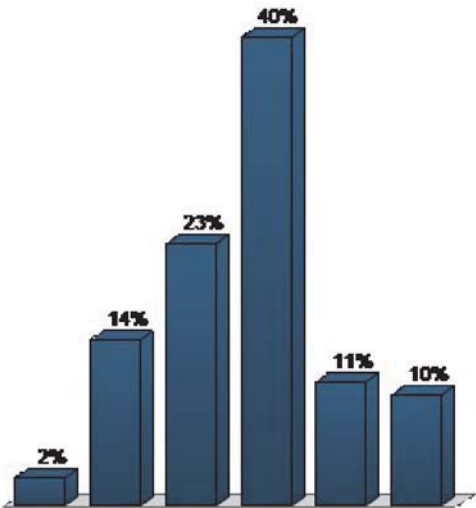
There is no parking specifically for the park.
The park is new and in good condition.
The walking trail is 4 feet wide.

The park is used for the Starkville Community Market on Tuesday morning and Thursday afternoons.

PUBLIC INPUT MEETINGS - RESULTS BY QUESTION

1. 1. Which describes your age group? (Multiple Choice)

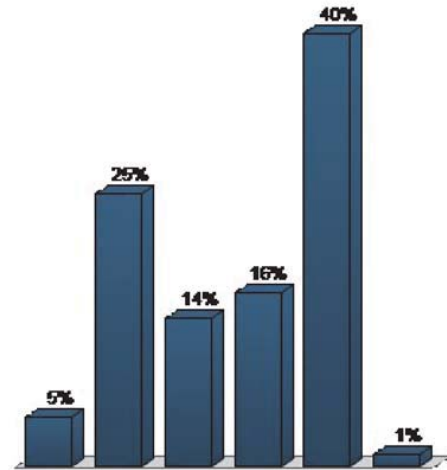
	Responses	
	Percent	Count
Under 18	2.38%	2
18-21	14.29%	12
22-34	22.62%	19
35-54	40.48%	34
55-64	10.71%	9
65 or older	9.52%	8
Totals	100%	84



2/17/2016

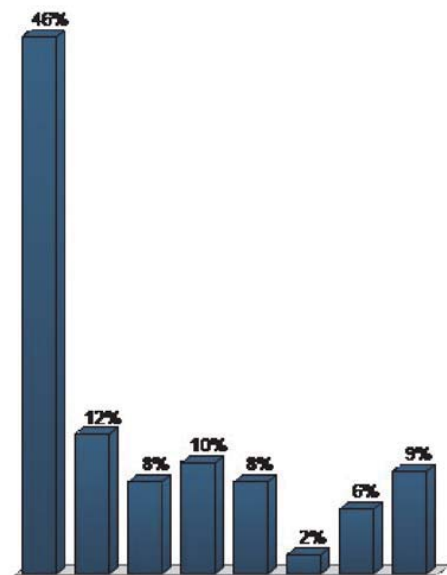
2. 2. How long have you been a resident of Starkville? (Multiple Choice)

	Responses	
	Percent	Count
Less than 1 year	4.55%	4
1 – 4 years	25%	22
5 – 9 years	13.64%	12
10 – 19 years	15.91%	14
20+ years	39.77%	35
Not a resident but use programs/facilities.	1.14%	1
Totals	100%	88



3. 3. Which of the following Starkville parks do you use / visit regularly: (Multiple Choice - Multiple Response)

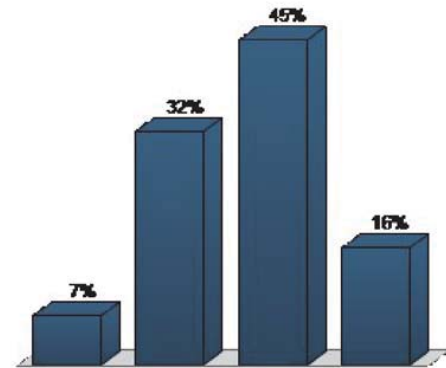
	Responses	
	Percent	Count
Starkville SportsPlex	46.4%	58
McKee Park	12%	15
Westside/J.L. King Park	8%	10
Moncrief Park	9.6%	12
George Evans Park	8%	10
Josey Park	1.6%	2
Patriot's Park	5.6%	7
Fire Station Park	8.8%	11
Totals	100%	125



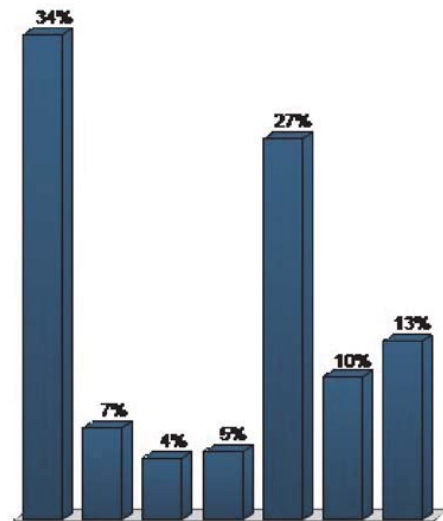
2/17/2016

4. 4. How would you rate the overall Parks and Recreation System in Starkville: (Multiple Choice)

	Responses	
	Percent	Count
Excellent	6.9%	6
Good	32.18%	28
Fair	44.83%	39
Poor	16.09%	14
Totals	100%	87

**5. 5. Rank what you consider to be the top three strengths of the Parks and Recreation system: (Priority Ranking)**

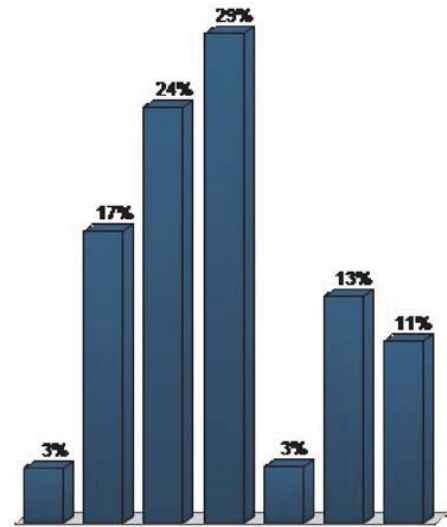
	Responses	
	Percent	Weighted Count
Availability of facilities	34.45%	526
Quality of facilities	6.55%	100
Funding	4.32%	66
Maintenance	4.85%	74
Variety of programs	27.05%	413
Vision of planned growth	10.09%	154
Accessibility	12.7%	194
Totals	100%	1527



2/17/2016

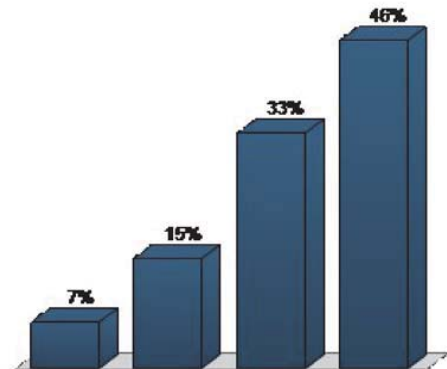
6. 6. Rank what you consider to be the top three weaknesses of the Parks and Recreation system: (Priority Ranking)

	Responses	
	Percent	Weighted Count
Availability of facilities	3.19%	47
Quality of facilities	16.98%	250
Funding	24.18%	356
Maintenance	28.53%	420
Variety of programs	3.26%	48
Vision of planned growth	13.25%	195
Accessibility	10.6%	156
Totals	100%	1472



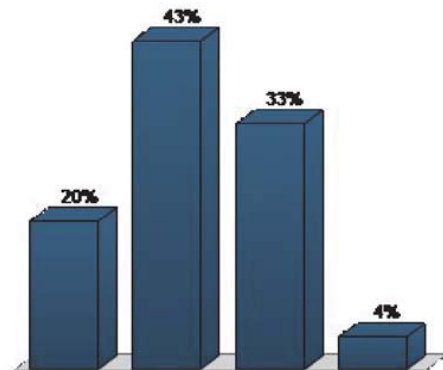
7. 7. How would you rate the maintenance of the City of Starkville parks: (Multiple Choice)

	Responses	
	Percent	Count
Excellent	6.52%	6
Good	15.22%	14
Fair	32.61%	30
Poor	45.65%	42
Totals	100%	92



8. 8. How would you rate the variety of recreational opportunities currently provided by the Parks and Recreation System in Starkville: (Multiple Choice)

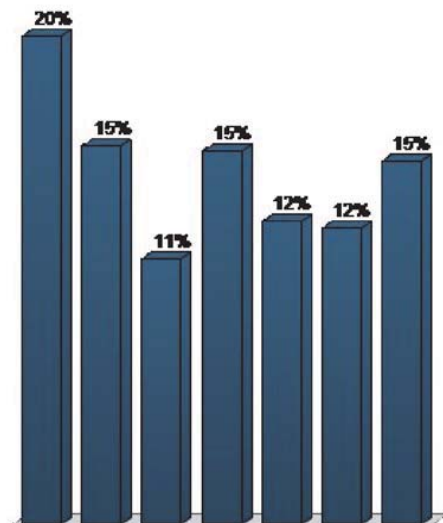
	Responses	
	Percent	Count
Excellent	19.57%	18
Good	43.48%	40
Fair	32.61%	30
Poor	4.35%	4
Totals	100%	92



2/17/2016

9. 9. Rank the following goals and objectives for the future Parks and Recreation System: (Priority Ranking)

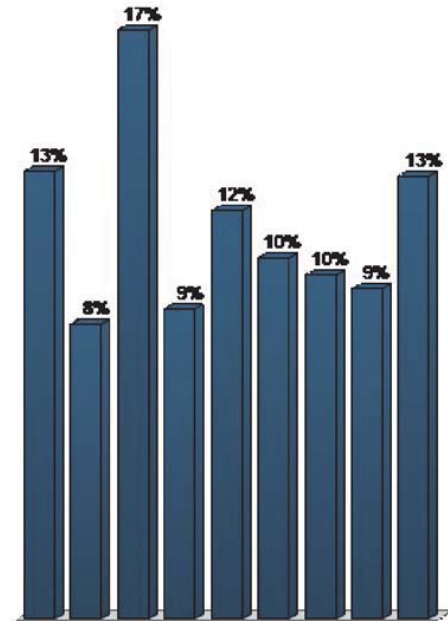
	Responses	
	Percent	Weighted Count
To serve the entire community	19.8%	463
To be recognized as a high quality Parks and Recreation system	15.31%	358
To preserve the natural environment	10.74%	251
To promote health and well-being	15.14%	354
To be a source of economic development	12.28%	287
To be sustainable (financially and environmentally)	12.02%	281
To be inclusive of all types of recreational facilities and programs	14.71%	344
Totals	100%	2338



2/17/2016

10. Rank the following types of active Parks and Recreation facilities in order of most needed in Starkville : (Priority Ranking)

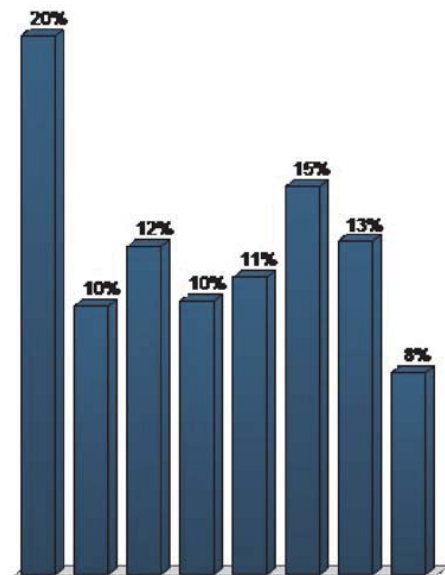
	Responses	
	Percent	Weighted Count
Baseball Fields	12.7%	315
Softball Fields	8.35%	207
Multipurpose Fields (Soccer, Lacrosse, etc.)	16.69%	414
Peewee Football Fields	8.79%	218
Basketball Courts	11.57%	287
Tennis Courts	10.24%	254
Volleyball Courts	9.76%	242
Disc Golf Course	9.35%	232
Skate Park	12.54%	311
Totals	100%	2480



2/17/2016

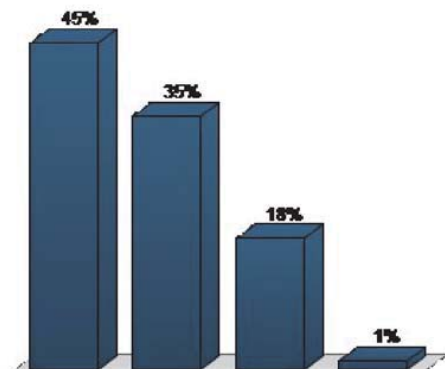
11. 11. Rank the following types of passive Parks and Recreation facilities in order of most needed in Starkville : (Priority Ranking)

	Responses	
	Percent	Weighted Count
Walking/Jogging Trails	20.49%	517
Primitive Trails (non-paved)	10.23%	258
Bike Lanes	12.49%	315
Parks with lakes for fishing	10.42%	263
Natural areas for environmental education	11.3%	285
Playgrounds	14.78%	373
Open play lawns	12.64%	319
Dog park	7.65%	193
Totals	100%	2523



12. 12. Do you agree that Starkville needs a competitive tournament level sports complex? (Multiple Choice)

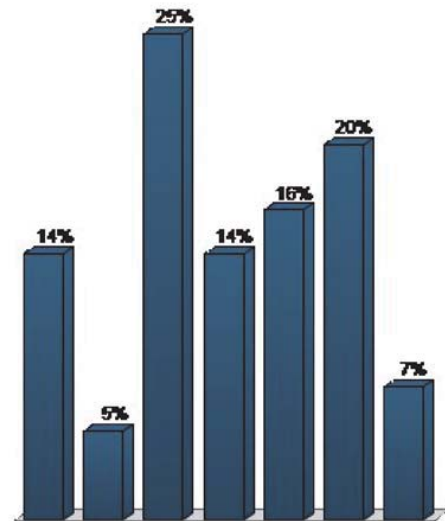
	Responses	
	Percent	Count
Strongly Agree	45.45%	40
Agree	35.23%	31
Disagree	18.18%	16
Strongly Disagree	1.14%	1
Totals	100%	88



2/17/2016

13. 13. What type of additional community center programs are most needed: (Multiple Choice)

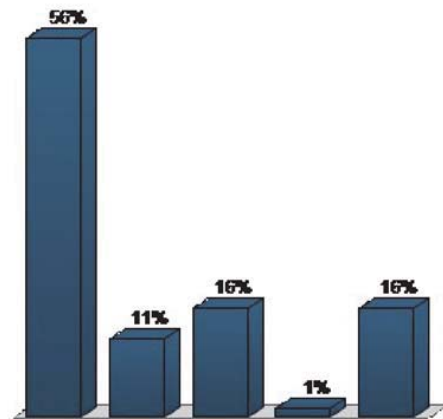
	Responses	
	Percent	Count
Classes for life-long learning	13.79%	12
Youth activities	4.6%	4
Fitness/wellness classes	25.29%	22
After school programs	13.79%	12
Indoor recreation	16.09%	14
Art programs (music, painting, dancing, etc)	19.54%	17
None	6.9%	6
Totals	100%	87



2/17/2016

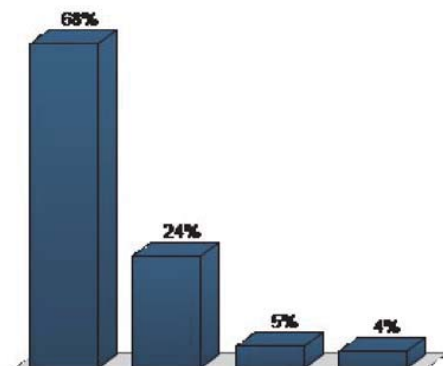
**14. 14. What do you think should be the top priority for future funding in regards to the Parks System?
(Multiple Choice)**

	Responses	
	Percent	Count
Renovate/ Maintain existing facilities	55.68%	49
Expand existing facilities (outdoor & indoor)	11.36%	10
Expand access, connectivity, signage, and other improvements	15.91%	14
Expand programs and activities: (youth athletics, teen programs)	1.14%	1
New parks	15.91%	14
Totals	100%	88

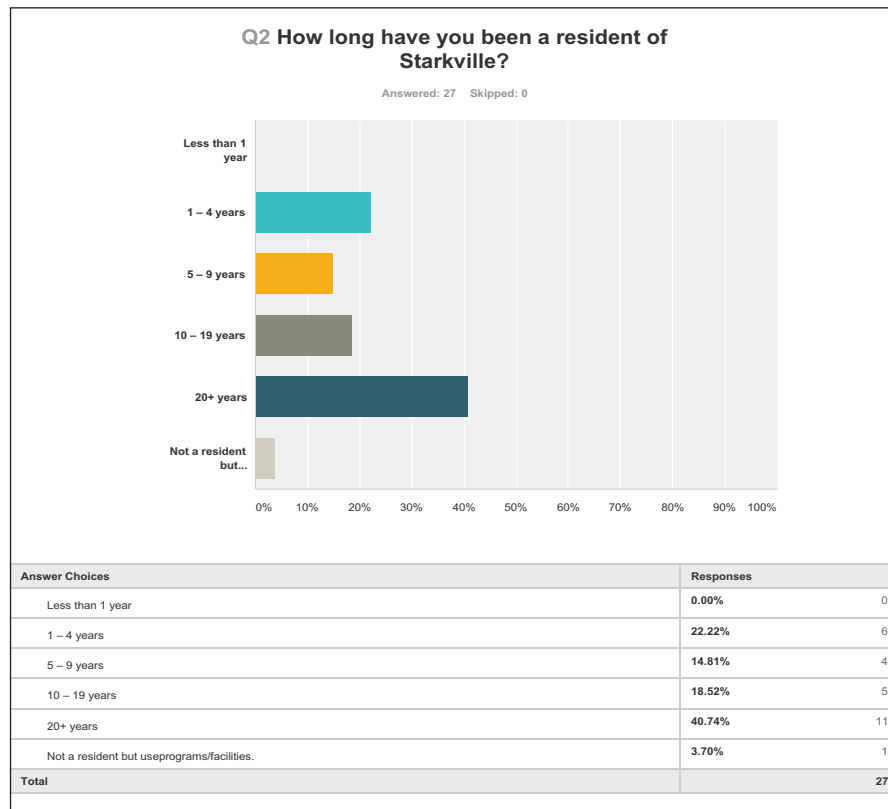
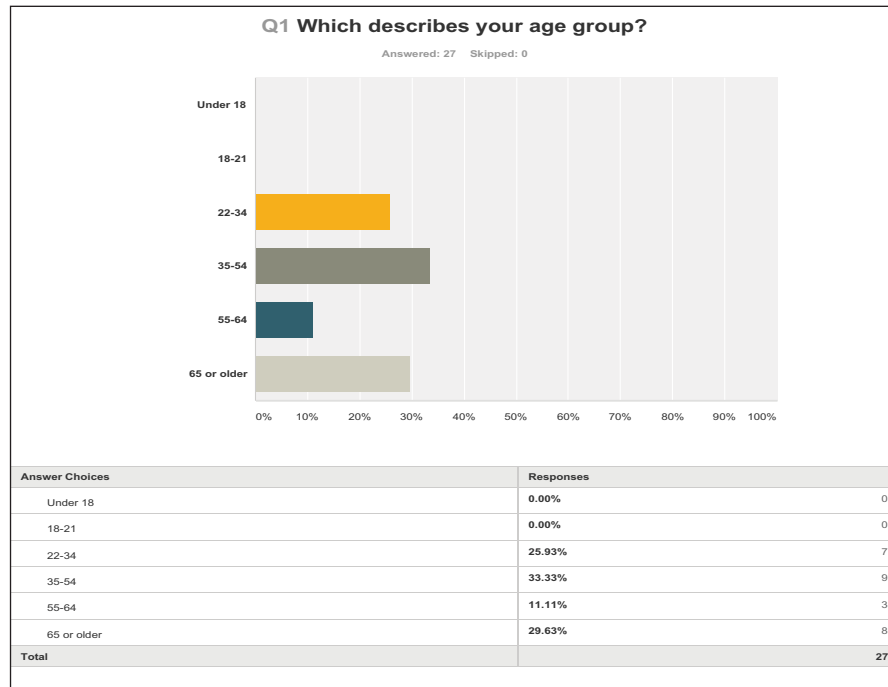


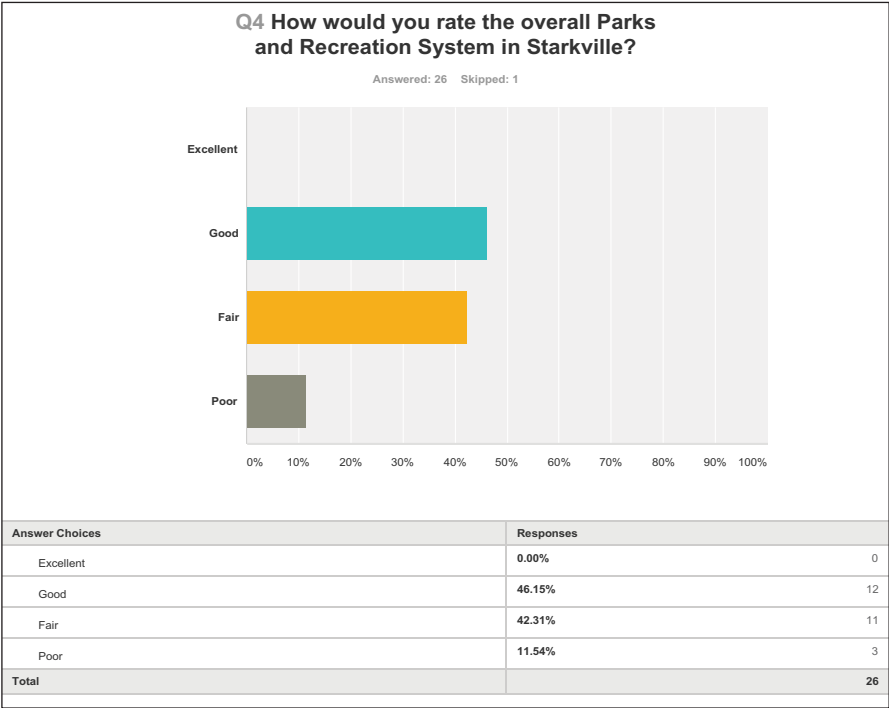
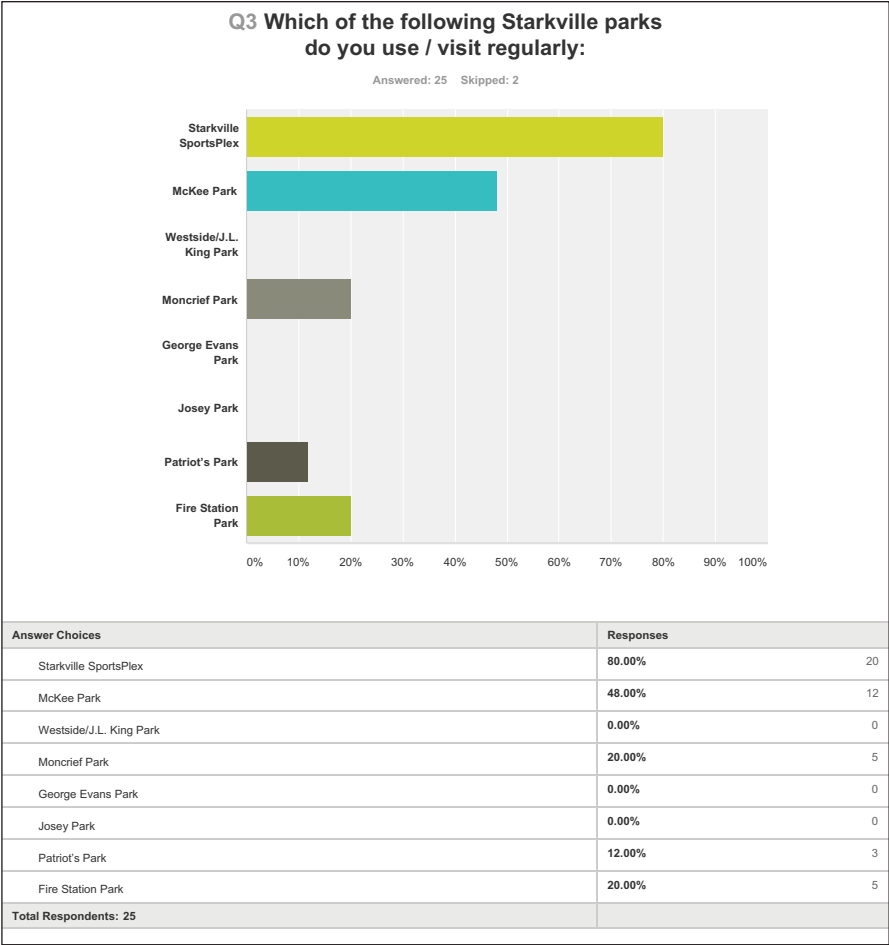
15. 15. Starkville needs a greenbelt trail system for walking and biking. (Multiple Choice)

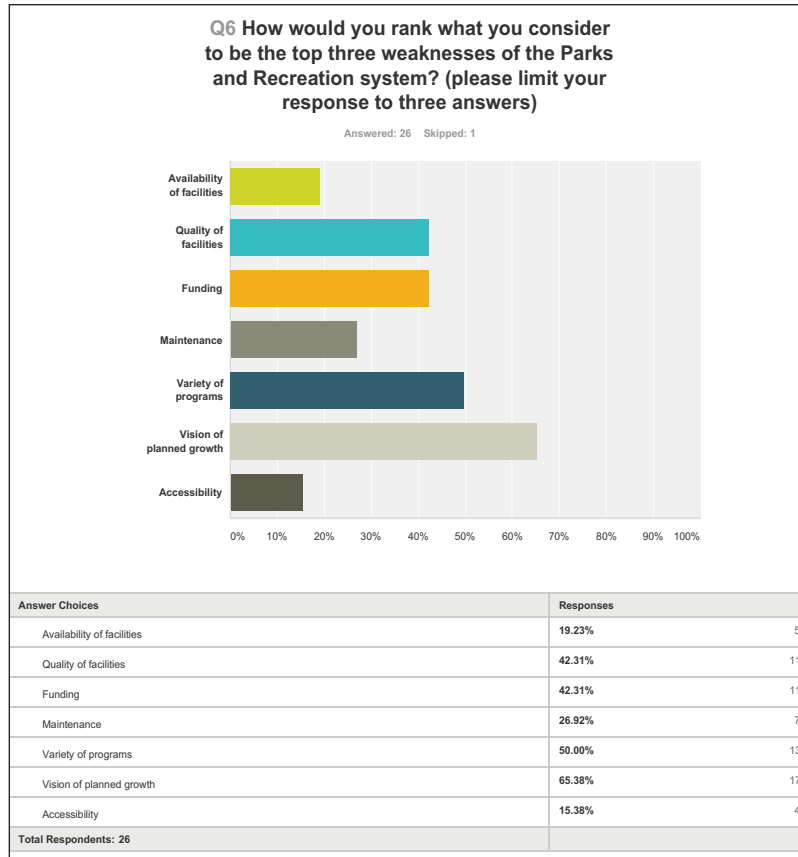
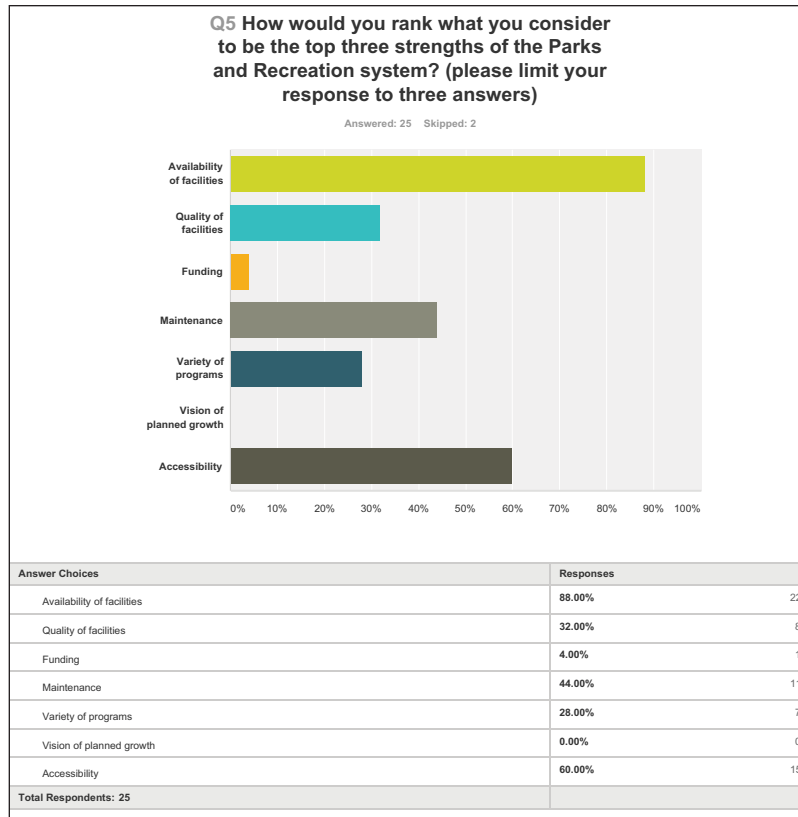
	Responses	
	Percent	Count
Strongly Agree	68.24%	58
Agree	23.53%	20
Disagree	4.71%	4
Strongly Disagree	3.53%	3
Totals	100%	85

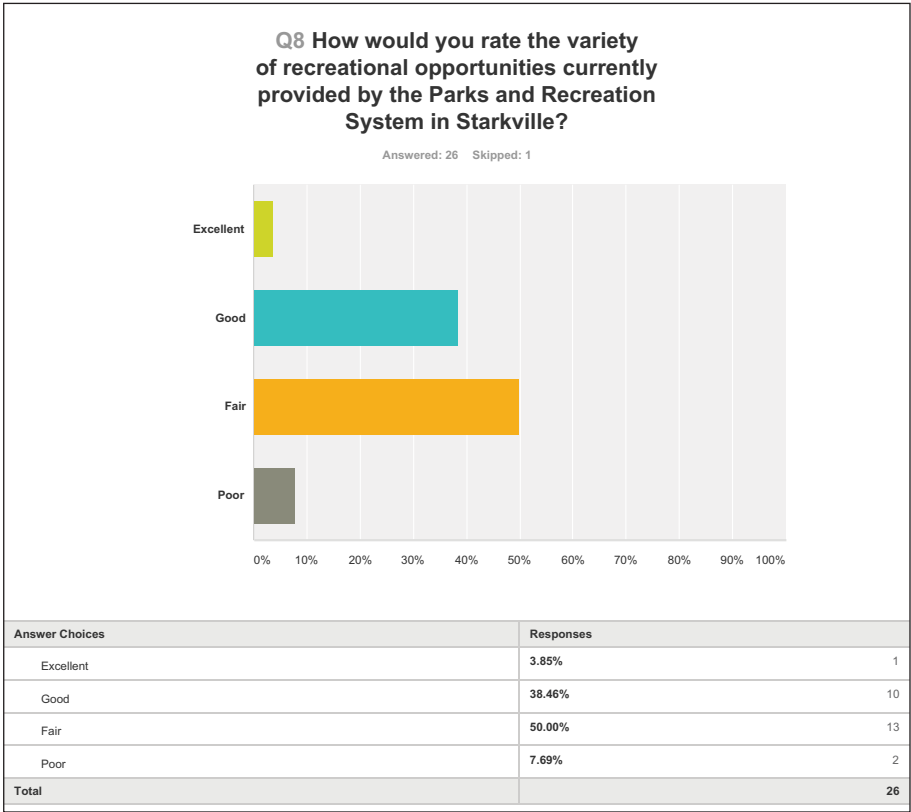
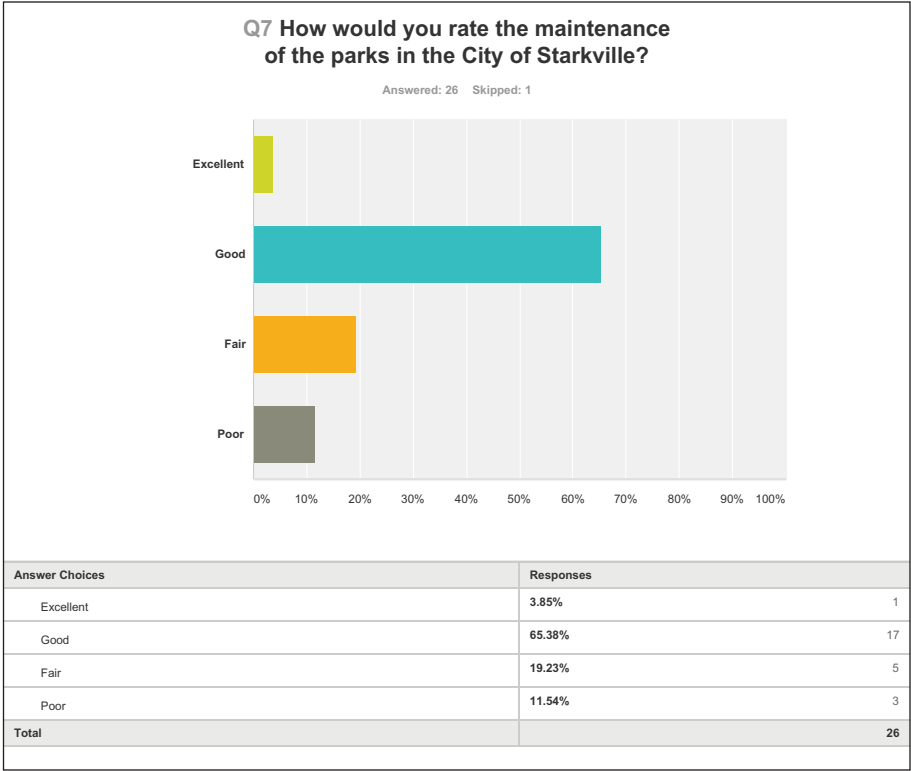


ON-LINE SURVEY - RESULTS BY QUESTION



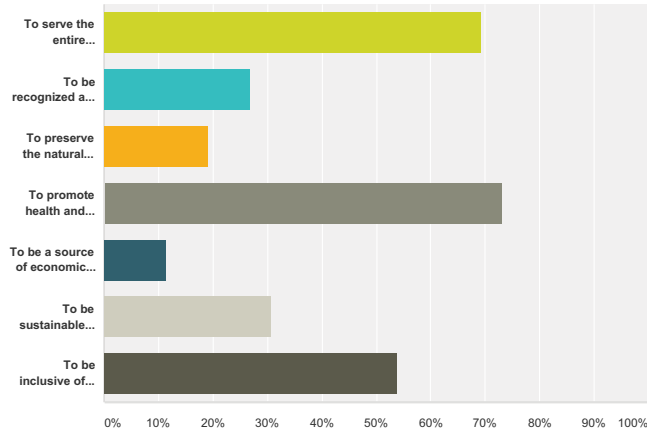




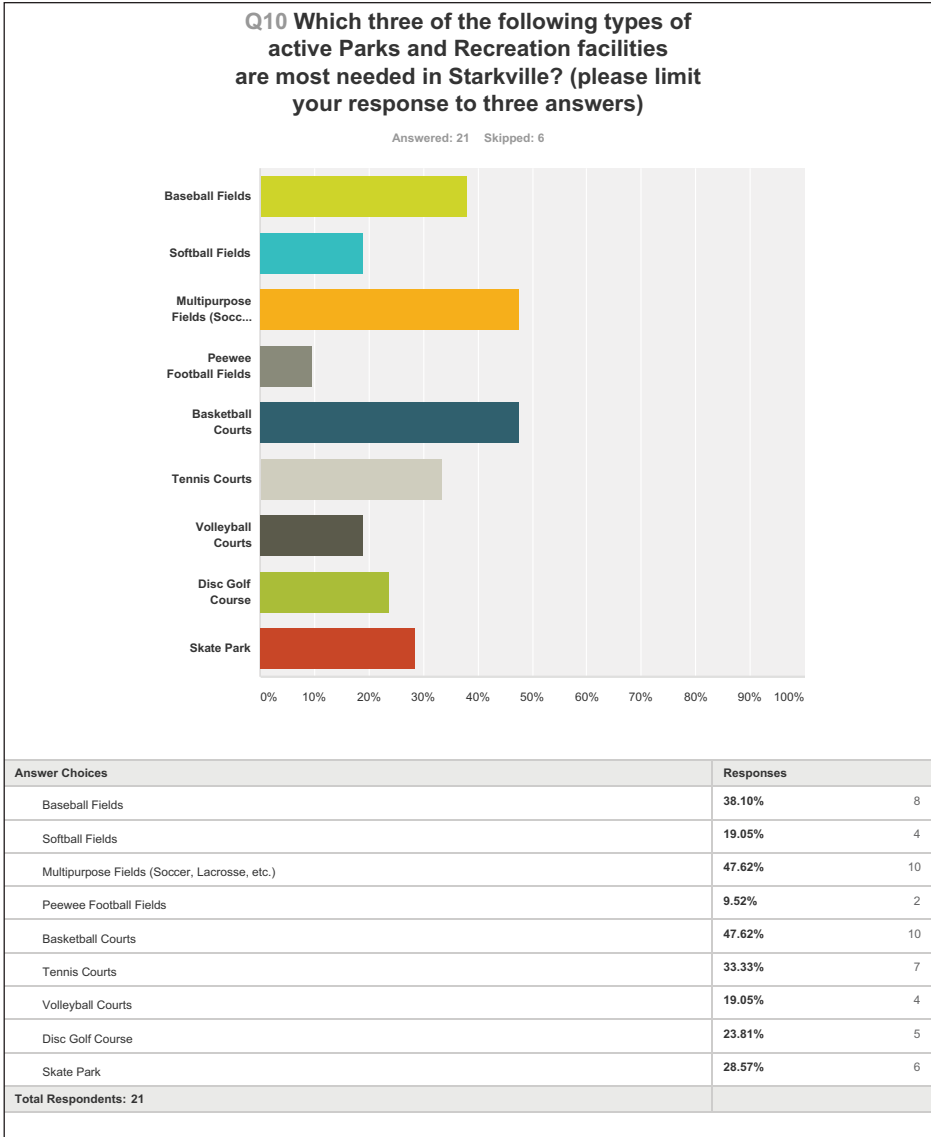


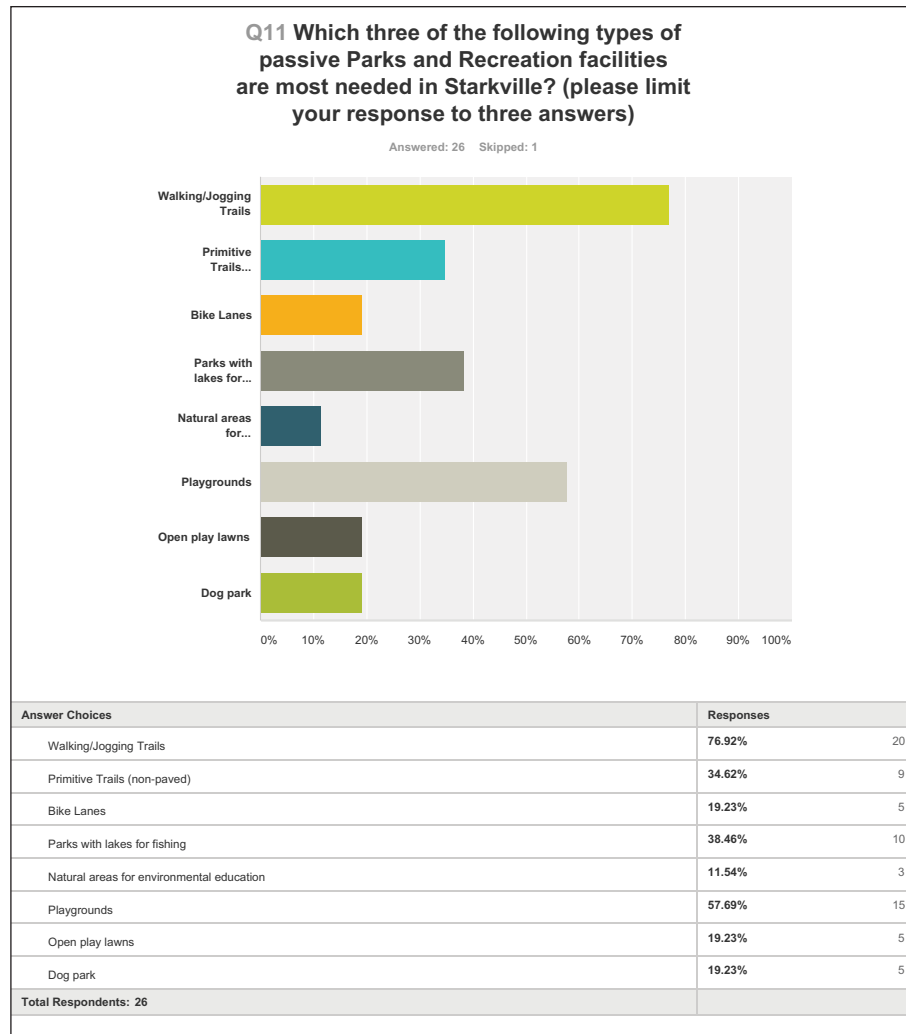
Q9 Which three of the following goals and objectives for the future Parks and Recreation System are most important to you? (please limit your response to three answers)

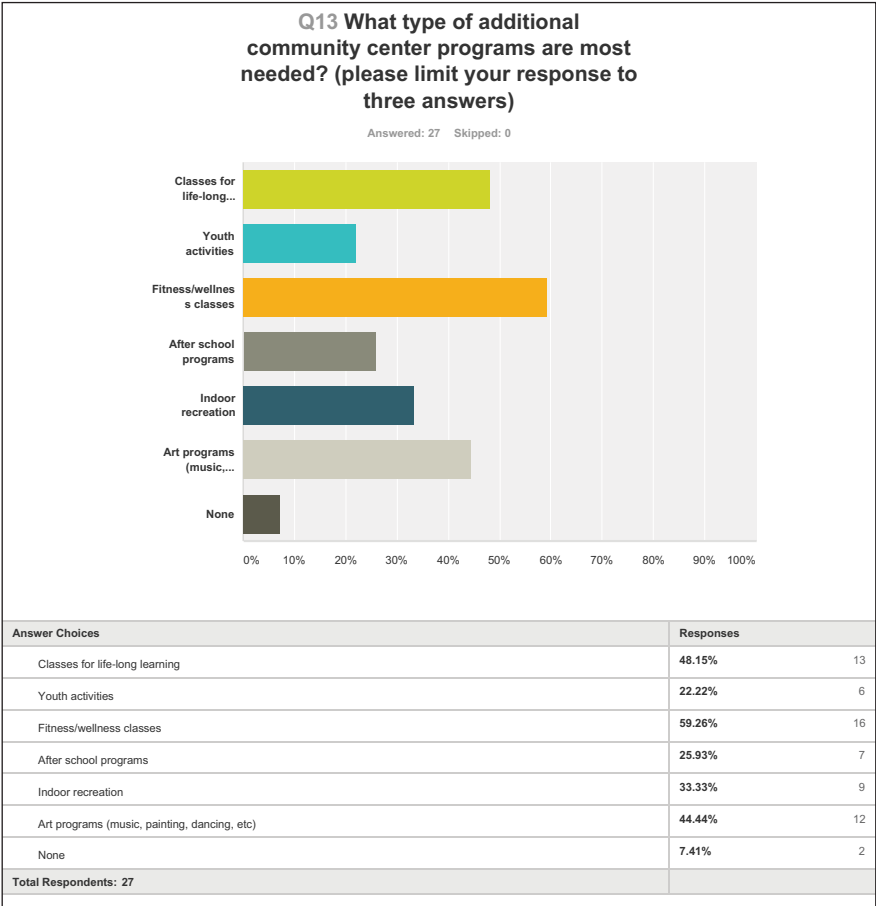
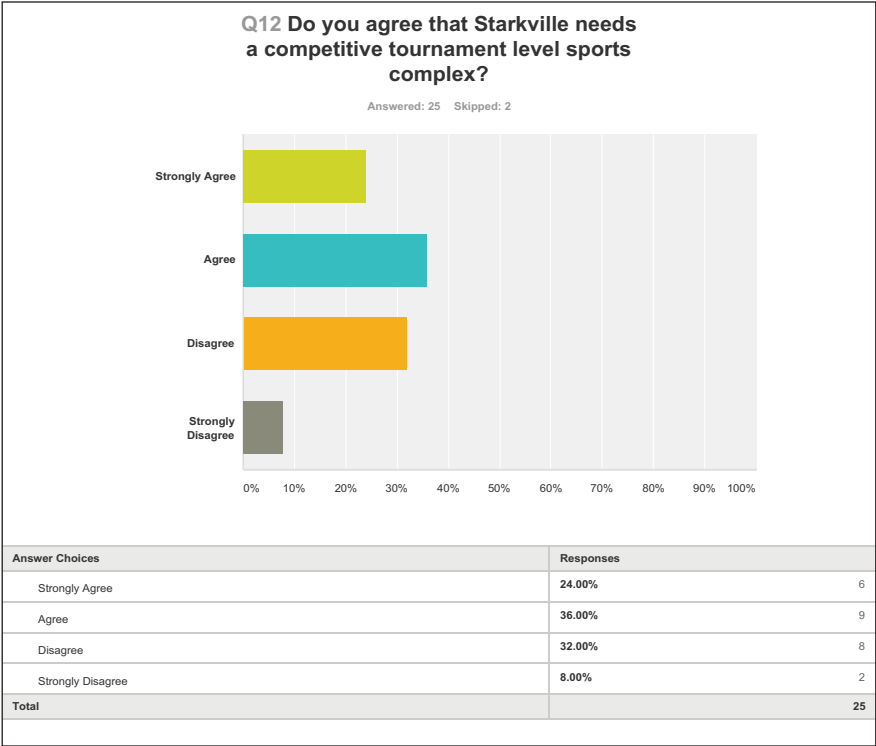
Answered: 26 Skipped: 1

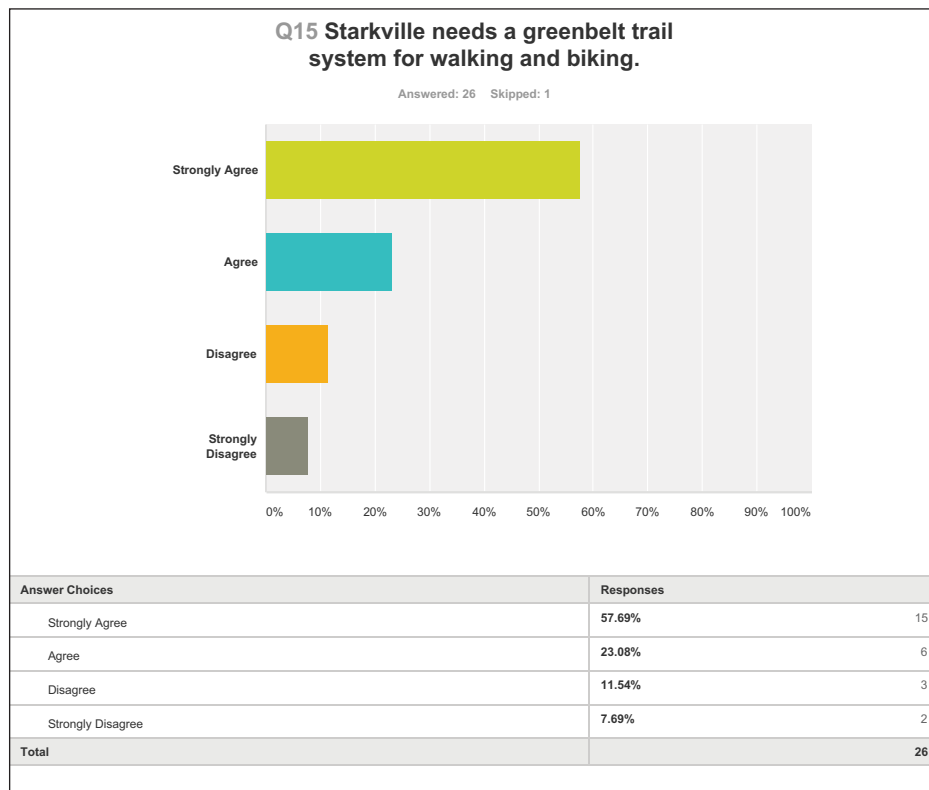
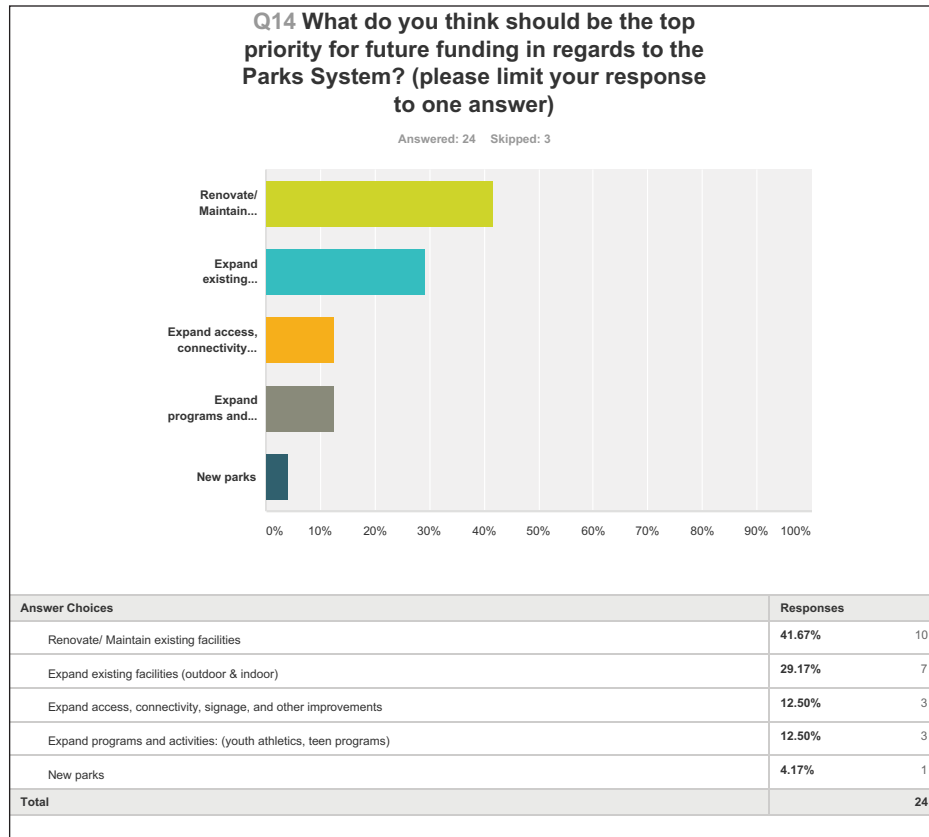


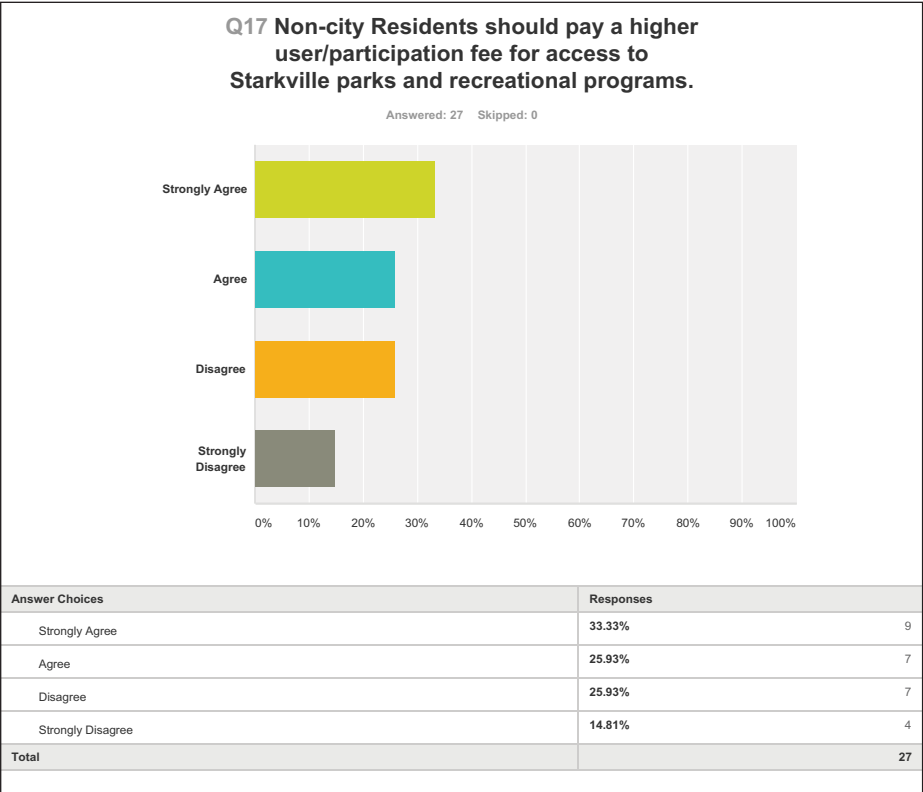
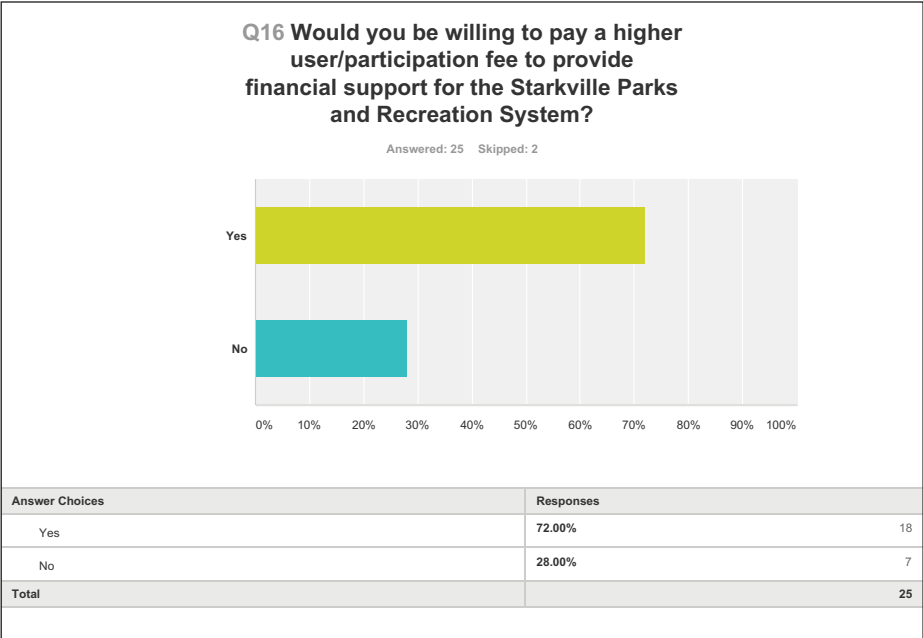
Answer Choices	Responses
To serve the entire community	69.23% 18
To be recognized as a high quality Parks and Recreation system	26.92% 7
To preserve the natural environment	19.23% 5
To promote health and well-being	73.08% 19
To be a source of economic development	11.54% 3
To be sustainable (financially and environmentally)	30.77% 8
To be inclusive of all types of recreational facilities and programs	53.85% 14
Total Respondents: 26	

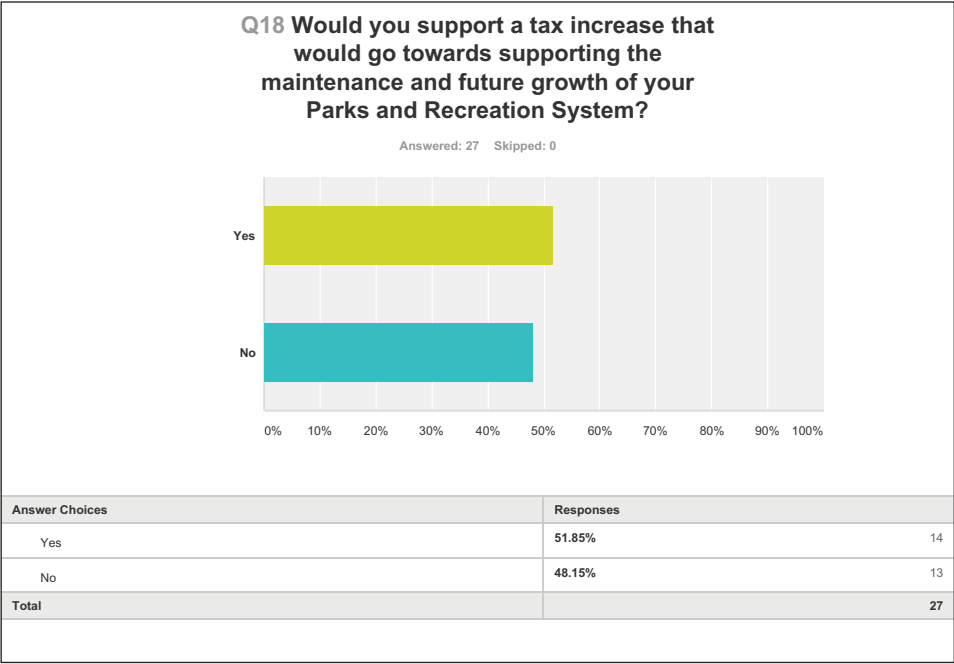












CLASSIFICATION TITLE:DIRECTOR PARKS, RECREATION .

PURPOSE OF CLASSIFICATION

The purpose of this classification is to provide highly responsible professional, administrative and supervisory work in the planning, coordinating, and directing of operations and activities pertaining to all recreational and cultural programming and community services for the

ESSENTIAL FUNCTIONS

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

Plans, organizes, directs and coordinates recreational and cultural programming activities; determines community recreational needs and interprets them to the community; develops a program of public relations, publicity and cooperation with other agencies.

Advises and gives administrative direction to departmental division directors and supervisors; evaluates divisions, personnel assignments, equipment, work schedule and methods to ensure effective and efficient operations; recommends or directs changes as necessary.

Prepares or is responsible for annual departmental budgets, supervises expenditure of funds and is responsible for accurate accounting of departmental funds.

Prepares specifications for and recommends purchasing of new equipment and/or construction of new park facilities.

Provides administrative support for the Parks Advisory Board and the Collierville Arts Council.

Operates a personal computer, scanner, general office equipment, or other equipment as necessary to complete essential functions, to include the use of word processing, spreadsheet, database, desktop publishing, e-mail, Internet, or other computer programs; performs basic maintenance of computer system and general office equipment, such as backing up data or replacing paper, ink, or toner.

Communicates with supervisor, employees, volunteers, other departments, Town officials, vendors, customers, the public, outside agencies, law enforcement agencies, and other individuals as needed to coordinate work activities, review status of work, exchange information, or resolve problems.

Maintains current knowledge of applicable laws/regulations: reads professional literature; maintains professional affiliations.

Attends work on a continuous and regular basis.

Maintains an awareness of proper safety procedures and guidelines and applies these in performing daily activities and tasks.

Director, Parks, Recreation

ADDITIONAL FUNCTIONS

Stays abreast of current nationwide and regional trends in Parks, Recreation and Cultural Arts,

Attends local, regional and occasionally national seminars and conventions for educational purposes.

Attends Board of Mayor and Alderman meetings and other relevant government and business meetings where appropriate outside normal business hours.

Maintains a thorough knowledge of the philosophy of recreation; appreciation of the activities which make up the community recreation program.

Maintains a thorough knowledge of managerial, administrative and accounting practices and procedures involved in successful departmental operations.

Performs other related duties and tasks as assigned.

MINIMUM QUALIFICATIONS

Requires a Bachelor's Degree with major course work in Recreation and Leisure Management, Public Administration, or a closely related field; supplemented by five (5) years administrative experience in recreation management; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

SPECIAL REQUISITES

Requires a valid motor vehicle operator's license. First-aid and CPR certification required within six (6) months of employment. Shall be certifiable by the Tennessee Recreation and Parks Association. Incumbent may work late hours and be expected to work weekends and holidays, as required.

PERFORMANCE APTITUDES

Data Utilization: Requires the ability to review, classify, categorize, prioritize, and/or analyze data. Includes exercising discretion in determining data classification, and in referencing such analysis to established standards for the purpose of recognizing actual or probable interactive effects and relationships.

Human Interaction: Requires the ability to provide guidance, effective supervision, assistance, and/or interpretation to others regarding the application of procedures and standards to specific situations.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference, descriptive, and/or advisory data and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division; the ability to calculate decimals and percentages; the ability to utilize principles of fractions; and the ability to interpret graphs.

Functional Reasoning: Requires the ability to apply principles of rational systems, philosophies, laws, regulations, and procedures; to interpret instructions furnished in written, oral, diagrammatic, or schedule form; and to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objectives

Director, Parks, Recreation

Situational Reasoning: Requires the ability to exercise judgment, decisiveness and creativity in situations involving evaluation of information against measurable or verifiable criteria and the goals and priorities of planning and development programs.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of light weight (5-10 pounds). Tasks may involve extended periods of time at a keyboard or workstation.

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Performance of essential functions may require exposure to adverse environmental conditions, such as rude/irate customers.

Job Description

JOB TITLE: Athletic Director

Exempt (Y/N): Yes

Salary Level/Range:

Location: Administrative Office

Shift:

Supervisor: Director of Parks and Recreation

Department: Parks & Recreation

SUMMARY: Plans, initiates, organizes, and supervises a diversified program of athletics and sports programs on a basis appropriate for all ages.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Other duties may be assigned.

Represents the Department in matters involving youth and adult athletics.

Establishes cooperation and communication with parents, coaches, participants, officials, and the public in general.

Selects, trains, designates, and supervises coaches in a diversified area of both adult and youth sports.

Consults with Director of Parks and Recreation in all matters pertaining to athletics including budget preparation, interpretation of athletic rules and regulations, and the purchasing and issuing of sports equipment.

Communicates and participates with athletic facilities personnel on athletic field maintenance.

Ensures proper facilities maintenance in relation to the specific sports program.

SUPERVISORY DUTIES:

Carries out supervisory responsibilities in accordance with Department policies and procedures involving coaches, officials, volunteer organizations and seasonal employees as needed such as field supervisor and/or officials coordinator.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

The knowledge equivalent of a Bachelor's Degree in Recreation Administration or Leisure Management or a related field and two years professional experience in the development or implementation of organized public athletics programs; or an equivalent combination of training and/or experience, including supervisory experience.

MANAGER, PARK MAINTENANCE

PURPOSE OF CLASSIFICATION

The purpose of this classification is to manage, direct, supervise and coordinate all activities and operations of the Parks and Recreation maintenance division including facilities, parks, athletic fields, open space, trails, landscaped areas and parkways, medians and related areas.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

Manages, supervises, directs, and evaluates assigned maintenance staff and activities for the Parks maintenance division; manages time and attendance for assigned staff; analyzes, plans, organizes, prioritizes, assigns, reviews, and participates in work; works with employees to correct performance deficiencies; completes accurate and thorough employee performance appraisals in a timely manner; recommends merit increases; conducts interviews and makes hiring recommendations.

Supervises maintenance operations; oversees, coordinates and schedules unit projects and daily, weekly, monthly, and seasonal work activities and identifies resources needed; monitors status of projects and workflow to ensure quality; troubleshoots problem situations and ensures timely completion of work; works with appropriate management staff to independently review needs and resolve problems and initiates appropriate action/response; ensures confidentiality of department documentation and issues; coordinates or conducts special projects as needed.

Consults with department/division management or other officials to review unit operations/activities, review/resolve problems, receive advice/direction, and provide recommendations; coordinates work activities with those of other divisions/departments, outside agencies, or others as needed; serves as liaison with other departments/divisions, professional individuals/groups, and the public in matters pertaining to maintenance or operations to negotiate and resolve significant and controversial issues; conveys information and bulletins among division/department personnel.

Develops, plans, organizes, recommends and administers preventative maintenance procedures and/or programs for the Town parks and existing facilities and equipment; evaluates and monitors visitor impact on recreation areas to protect natural resources and assess developmental needs for long range planning; advises the Director on long-term infrastructure repairs, replacement, and upgrades; makes recommendations to improve efficiency and cost effectiveness; coordinates maintenance programs with landscape architects, engineers, consultants, community members, other organizations and agencies; coordinates staff training; implements and maintains a sign policy for regulatory, informational and recreational signs; enforces park regulations to ensure the safety of the general public.

Develops, plans, organizes, recommends and administers all herbicide and pesticide programs including the training of park employees in the safe and proper use of all chemicals.

Prepares and/or completes various forms, reports, correspondence, purchase requisitions, travel requests, revenue reports, bid specifications, budget documents, performance evaluations, personnel action forms, disciplinary forms, personnel requisitions, worker's compensation forms, safety records, attendance records, inventory records, equipment records, work orders, statistical reports, spreadsheets, or other documents.

SPECIAL REQUISITES

May require possession and maintenance of a valid Driver's License including appropriate endorsement(s). May require possession and maintenance of valid Commercial Pesticide Applicator License. Must obtain first-aid and CPR certifications within six (6) months of hire. May be required to work late hours, weekends and holidays, as required.

PERFORMANCE APTITUDES

Data Utilization: Requires the ability to review, classify, categorize, prioritize, and/or analyze data. Includes exercising discretion in determining data classification, and in referencing such analysis to established standards for the purpose of recognizing actual or probable interactive effects and relationships.

Human Interaction: Requires the ability to apply principles of persuasion and/or influence over others in a supervisory capacity.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference, descriptive, and/or advisory data and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division; the ability to calculate decimals and percentages; the ability to utilize principles of fractions; and the ability to interpret graphs.

Functional Reasoning: Requires the ability to apply principles of rational systems; to interpret instructions furnished in written, oral, diagrammatic, or schedule form; and to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objectives.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness and creativity in situations involving evaluation of information against measurable or verifiable criteria.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate physical effort in light to moderate work typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and that generally involves some lifting, carrying, pushing and/or pulling of moderately heavy objects and materials (20 – 50 pounds); may occasionally involve heavier objects and materials (up to 100 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Performance of essential functions may require exposure to adverse environmental conditions, such as rude/irate customers, dirt, dust, pollen, odors, wetness, humidity, rain, temperature and noise extremes, fumes, hazardous materials, machinery, vibrations, electric currents, traffic hazards, bright/dim light, toxic agents, disease, pathogenic substances, animal/wildlife attacks, or animal bites.

Receives various forms, reports, correspondence, budget documents, bid specifications, time sheets, attendance records, leave requests, personnel action forms, injury reports, accident reports, job applications, contracts, work orders, maps, policies, procedures, ordinances, general orders, manuals, catalogs, directories, reference materials, or other documentation; reviews, completes, proofreads, processes, forwards or retains as appropriate.

Operates a personal computer, general office equipment, or other equipment as necessary to complete essential functions, to include the use of word processing, spreadsheet, database, desktop publishing, e-mail, Internet, or other computer programs; performs basic maintenance of computer system and general office equipment, such as backing up data or replacing paper, ink, or toner.

Communicates with supervisor, employees, volunteers, other departments, Town officials, law enforcement personnel, public safety agencies, vendors, consultants, customers, the public, outside agencies, and other individuals as needed to coordinate work activities, review status of work, exchange information, resolve problems, or give and/or receive advice and/or direction

Maintains current knowledge of applicable laws/regulations; reads professional literature; maintains professional affiliations; attends workshops and training sessions as appropriate.

Maintains an awareness of proper safety procedures and guidelines and applies these in performing daily activities and tasks.

Attend work on a continuous and regular basis.

ADDITIONAL FUNCTIONS

Assists in preparing and managing the departmental budget in all maintenance areas including personnel, supplies, services, and capital; assists in preparing specifications for new equipment and materials; maintains related inventories.

Assists in obtaining, preparing, and processing various federal, state, and local grants that may impact the department or Town; monitors and control budget expenditures

Assists departmental staff on schedules, special events, park rentals, athletic fields, trails and other park properties to ensure all events and opportunities are properly staffed and tasks required are completed.

Provides assistance to other employees or departments as needed.

May attend Board of Mayor and Alderman meetings and other relevant government and business meetings, where appropriate, outside normal business hours.

Performs other related duties as required.

MINIMUM QUALIFICATIONS

Requires a Bachelor's Degree with major course work in Parks and Outdoor Recreation, Environmental Science or Public Administration, or a closely related field; supplemented by four (4) years previous experience in maintenance operations including turf, tree and landscaping experience; at least one (1) of which must have been in a supervisory capacity; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

COORDINATOR, RECREATION PROGRAMS

PURPOSE OF CLASSIFICATION

The purpose of this classification is to perform professional, administrative work in planning, implementing, organizing, supervising, and administering a variety of recreational, instructional activities, classes, events and camps for the general public and for special populations.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

Plans, organizes, implements, and evaluates instructional classes, recreational activities, racquetball and tennis leagues and tournaments, and trips for interested senior citizen groups; plans, organizes, supervises, and manages a wide variety of recreation and athletic programs, special events, and festivals for special populations.

Plans, organizes, implements, and evaluates the summer day camp and open playground day camp programs including special populations; develops and implements an annual in-service training program for seasonal summer staff.

Supervises, trains, and coordinates seasonal employees for camps, programs, and events as well as volunteers that aid in implementing programs and events; reviews and evaluates work performance of subordinates; recommends the initiation of disciplinary action; participates in the hiring and dismissal decisions; prepares daily reports on personnel attendance.

Stimulates public interest in and appreciation for recreational activities.

Operates a personal computer, printer, general office equipment, shredder, telephone, fax machine, or other equipment as necessary to complete essential functions, to include the use of word processing, spreadsheet, database, e-mail, Internet, or other computer programs; performs basic maintenance of computer system and general office equipment, such as backing up data or replacing paper, ink, or toner.

Communicates with supervisor, employees, other departments, vendors/service providers, contractors, customers, the public, outside agencies, and other individuals as needed to coordinate work activities, review status of work, exchange information, or resolve problems.

Maintains an awareness of proper safety procedures and guidelines and applies these in performing daily activities and tasks.

Attends work on a continuous and regular basis.

ADDITIONAL FUNCTIONS

Assists in preparing annual recreational programs budget requests.

Maintains inventory of recreation equipment.

Provides assistance to other employees or departments as needed.

May attend Board of Mayor and Alderman meetings and other relevant government and business meetings, where appropriate, outside regular business hours.

Performs other related duties as required.

MINIMUM QUALIFICATIONS

Bachelor's degree with major course work in Therapeutic Recreation, Recreation Administration, Leisure Management or a closely related field; supplemented by three (3) years administrative experience in the development or implementation of organized public recreation programs; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job. Must possess a valid motor vehicle operator's license.

SPECIAL REQUISITES

First-aid and C.P.R. certification required within six (6) months of employment. Incumbent may be required to work late hours, weekends, and holidays, as necessary.

PERFORMANCE APTITUDES

Data Utilization: Requires the ability to determine, calculate, tabulate, and/or summarize data. Includes performing subsequent actions in relation to these computational operations.

Human Interaction: Requires the ability to exchange information for the purpose of clarifying details within well-established policies, procedures and standards.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference and descriptive data and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division. May include counting, recording of counts, and basic measuring.

Functional Reasoning: Requires the ability to carry out instructions furnished in written, oral, or diagrammatic form. Involves semi-routine standardized work with some latitude for independent judgment concerning choices of action.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness and creativity in situations involving a variety of generally pre-defined duties, which are often characterized by frequent change.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderately heavy weight (20 – 50 pounds) and occasionally heavy objects (up to 100 pounds). Tasks may involve extended periods of time at a computer or keyboard.

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual cues or signals. Some tasks require the ability to communicate orally.

Job Description

DIRECTOR OF PARKS AND RECREATION

Nature of Work

This is administrative and supervisory work in directing the operations and functions of the municipal Parks and Recreation Department.

The work involves responsibility for recreation facilities and program activities for city residents. Duties are to direct and coordinate use, manpower, and equipment to insure the efficient operation of the Department. The Director has considerable contact with the public. Supervision of Departmental forces is accomplished through a subordinate supervisory staff. Work is performed with considerable independence within the framework of broad policies established by the Mayor and Board of Aldermen and input from the Parks and Recreation Advisory Board. Performance is reviewed through conference, operating reports and the overall effectiveness of the operation.

Illustrative Examples of Work

1. Plans, organizes, directs, and coordinates Department activities; formulates appropriate administrative and operating policies; prepares annual Department budget, supervises expenditure of funds, and is responsible for accurate accounting of funds.
2. Confers with, advises and gives administrative direction to Department supervisors; evaluates divisions, personnel assignments, equipment, work schedules and methods to insure effective and efficient operations; recommends or directs changes as necessary.
3. Prepares specifications for and recommends purchase of new equipment.
4. Attends community meetings to present budgets, activity reports and plans for future activities, long-range planning proposals, and other related areas of interest.
5. Determines community recreation needs and interprets them to the community; develops a program of public relations, publicity, and cooperation with other agencies.
6. Performs related work as required.

Desirable Knowledge, Abilities and Skills

1. Thorough knowledge of the philosophy of recreation; appreciation of the activities which make up the community recreation program.
2. Knowledge of managerial, administrative and accounting practices and procedures involved in successful departmental operations.
3. Ability to plan, direct, and coordinate the work of subordinates, personnel, and evaluate Departmental operations.
4. Ability to prepare or supervise preparation of clear, concise reports and budget recommendations.
5. Ability to establish and maintain effective working relations as necessitated by work assignments.
6. Ability to express ideas effectively orally and in writing.

Desirable Education and Experience

1. Graduation from an accredited college or university with a degree in Recreation Administration, Management, Public Administration, or related area, with two consecutive years of Leisure Management experience.
2. Shall be certifiable by the Mississippi Recreation & Parks Association.

Terms

Shall be an exempt employee.

Job Description

DEPUTY DIRECTOR OF MAINTENANCE OPERATIONS

This is administrative and supervisory work in directing the planning and operation of a diversified Maintenance Division.

The Deputy Director of Maintenance Operations (DDMO) is responsible for the general administration and management of maintenance operations for all department-operated facilities and grounds. The DDFG shall coordinate the department in cooperation with the Deputy Director of Recreation & Sports in the absence of the Director.

Illustrative Examples of Work

1. Assists the Director of Parks and Recreation in the interpretation and execution of department policies and procedures.
2. Develops and maintains department operational maintenance standards manual.
3. Plans and organizes all department maintenance operations and supervises personnel.
4. Plans and schedules maintenance for all department vehicles and equipment.
5. Supervises and directs training of division personnel.
6. Assists in determination of department needs in facility and park area development and design.
7. Maintains records and reports.
8. Supervises safety measures on all facilities and grounds.
9. Assists Director in preparation of department budget.
10. Reports directly to the Director of Parks and Recreation.
11. Performs related duties as required by the Director of Parks and Recreation.
12. Assists with job descriptions, standards manual, maintenance management plans, long-range plans, and other related areas, as to the maintenance function.

13. Designs and specifies details of all construction and maintenance projects according department standards and direction of the Department Director.
14. Recommends and coordinates any and all contractual maintenance services.

Desirable Knowledge, Abilities, and Skills

1. Thorough knowledge of parks maintenance standards and operations.
2. Appreciation of safe, well maintained facilities and grounds.
3. Ability to effectively administer planning, operations, and personnel in all maintenance areas.
4. Ability to enlist the best efforts of a staff of employees.
5. Knowledge and skills of safety, safety standards, and ability to convey these skills.
6. Qualities that characterize an organizer and administrator.
7. Ability and knowledge to work with contractors and other outside service providers.

Desirable Education and Experience

1. Graduation from an accredited college or university with a degree in Recreation Administration, Public Administration, Management, or related area with two years of administrative experience, or

Four years of consecutive maintenance management in Parks and Recreation.

Terms

Shall be an exempt employee.

Job Description

Deputy **DIRECTOR OF RECREATION & SPORTS**

Nature of Work

This is administrative and supervisory work in directing the programming, planning, and implementation of a diversified recreation, sports, and cultural affairs division.

The Deputy Director of Recreation and Sports (DDRS) is responsible for the general administration of the recreation, sports, and cultural affairs programs, and the supervision of all employees and programs included in the division. The DDRS shall coordinate the department in cooperation with the Deputy Director of Maintenance Operations in the absence of the Director.

Illustrative Examples of Work

1. Assists the Director of Parks and Recreation in the interpretation and execution of department policies and procedures.
2. Plans, promotes, organizes, and supervises all Division personnel in recreation/sports, and cultural affairs programs.
3. Plans, schedules, and administers all facilities with staff, under the discretion of the Director of Parks and Recreation.
4. Supervises and directs training of division personnel.
5. Assists in determination of community needs for programs and facilities.
6. Interprets recreational programs to the community through speeches, films, slides, brochures, etc.
7. Maintains records and reports for budgeting, planning, and promotions.
8. Supervises safety measures on all activities and ensures all personnel are properly trained in all procedures.
9. Assists the Director in budget preparation and expenditures.
10. Reports directly to the Director of Parks and Recreation.
11. Performs related duties as required by the Director of Parks and Recreation.

Desirable Knowledge, Abilities, and Skills

1. Thorough knowledge of recreation philosophy.
2. Appreciation of and thorough knowledge of activities which make up the Department.
3. Ability to effectively administer the facilities, programs and personnel in recreation and sports.
4. Skills in working with people, parent groups, civic clubs, city authorities, and participants.
5. Qualities that characterize a promoter, organizer, and administrator.

Desirable Education and Experience

1. Graduation from an accredited college or university with a degree in Recreation Administration, Public Administration, Management, or related area with two consecutive years of Leisure Management experience.
2. Certification by Mississippi Recreation & Parks Association is desirable.

Terms

Shall be an exempt employee.

Job Description

SPORTS DIRECTOR

ADMINISTRATION

Nature of Work

The Sports Director of Athletics plans, initiates, and supervises a diversified program of athletics, sports, and games on a basis appropriate for all age groups. The Sports Director is directly responsible to the Athletic Director.

Illustrative Examples of Work

1. Plans, initiates, organizes, and supervises a diversified program of athletics, sports, and games on a basis appropriate for all age groups.
2. Serves as a consultant to the Athletic Director in the area of athletics. Represents the Department in matters involving sports and athletics. Must be able to establish good rapport with all parents, coaches, officials and public in general;
3. Coordinates athletic functions of the Department in relationship to individuals, teams, and leagues. Works with proper team and league officials in the organization of rules and regulations for program, schedule, and relates action for specific programs.
4. Supervises, trains, and advises volunteer personnel in performing their specific athletic functions of the Department's programs.
5. Selects and trains necessary officials, scorers and leaders for the athletic programs.
6. Consults with the DDRS and Recreation Program Director on the proper place of sports and athletics in relation to the total recreational program.
7. Recommends the purchase of proper supplies and equipment for the athletic program of the department.
8. Maintains a complete record system of activities conducted, participation, results of league contests, and recommendation for change or expansion of various programs.
9. Prepares budget estimate for the sports and athletic programs and facilities.
10. Does related work as required.

Desirable Knowledge, Abilities, and Skills

1. ✓ Ability to work with people--parents, coaches, officials, players, and volunteers.
2. ✓ Knowledge of all athletic rules.
3. Ability to train volunteer officials and coaches.
4. Skills in record keeping, evaluations, and budgeting.

Desirable Education and Experience

The Sports Director should have the equivalent of graduation from a four-year college of recognized standing, with a bachelor's degree in Recreation or Physical Education. In some cases when the individual has outstanding qualities, it is reasonable to assume that experience may be substituted for education. It is essential that this person have an extensive background in athletics including organization, supervision, and officiating. The minimum age recommended for this position is 21.

Terms

Shall be an exempt employee.

Job Description

RECREATION DIRECTOR

Nature of Work

This is an administrative and supervisory position in the Department of Parks and Recreation.

Employee plans, initiates, and supervises a diversified program of recreation, including but not limited to the following areas: aquatics, special events, programming, playgrounds, day camps, after-school programs, recreation centers, and outdoor recreation. The employee is directly responsible to the Deputy Director of Recreation & Sports. The employee must have an extensive background in Recreation Programming.

Illustrative Examples of Work

1. Plans, initiates, organizes, and supervises a diversified recreation program.
2. Coordinates recreational functions for individuals, groups, or neighborhoods.
3. Supervises training of any volunteers. Trains, coordinates, and supervises any paid employees.
4. Recommends purchase of supplies, equipment, or services for recreation programs.
5. Insures proper maintenance and janitorial services are performed in all recreational facilities.
6. Maintains complete record of activities, participation, evaluations, and recommendations for any changes or additions.
7. Assists in budget preparation.
8. Is responsible for the Department's aquatics program.
9. Performs related work as required.

Desirable Knowledge, Abilities and Skills

1. Considerable practical knowledge of the organization of all recreational programs.

2. Knowledge of managerial and administrative practices, policies, and procedures involved in Department activities.
3. Ability to establish and maintain good relations with the general public.
4. Knowledge of first aid and CPR.
5. Qualified Water Safety Instructor is desirable.
6. Ability to select and train Center Director, pool and lake personnel, day camp and playground leaders, and any other employees related to recreational programming.
7. Ability to express ideas effectively orally and in writing.

Desirable Education and Experience

1. Graduation from an accredited college or university with a degree in Parks and Recreation Administration, Physical Education, or equivalent with two years of experience; or

Completion of high school education with six years of progressively responsible experience in the recreation field or related area.
2. Must be certifiable by Certification Board of Mississippi Recreation and Parks Association.

Terms

Shall be an exempt employee.

Parks, Recreation & Cultural Arts Department

YOUTH ATHLETIC SERVICE PROVIDERS AGREEMENT

The Town _____ Board of Mayor and Alderman (BMA) have determined it to be in the best interest of the citizens of (Town), that the Youth Soccer Program offered for participation to the residents of the Town and which utilize Town owned, operated, and maintained facilities, shall be organized, scheduled and operated by a designated volunteer recreation association (Association) performing as a service provider organization in conjunction and cooperation with the _____ Parks, Recreation, & Cultural Arts Department (Department).

The intent of this policy is to guide and direct the Town in the provision of the youth soccer program, and to define minimum standard requirements, responsibilities and obligations for the designated Association in the provision of that sport while serving as a guide to the organization in providing these services.

In supporting the Department vision the BMA and the Parks Advisory Board (Board) have been guided by the philosophy that all Sports program participants should receive a positive recreational experience that is achieved through consistency in youth sports programs with regard to equipment, facilities, uniforms, coaching, participation, sportsmanship, fairness, and other program elements that are expected of the Town.

The Town _____ has further determined that in the interest of conformity, consistency and adherence to basic philosophical standards in the area of Sports programs, any organization that desires to be considered for designation as the Association to provide the Sports programs that utilize Town properties and facilities, must agree to abide by the following minimum standards of operation before any such consideration will be given by the Department, Park Advisory Board and the Board of Mayor & Aldermen.

The Town _____ Youth Athletic Programs are designed to allow participants an opportunity to have fun, learn an athletic skill, and learn the values of teamwork and sportsmanship. The Town _____ recognizes the opportunities that youth athletic programs provides; development of character, commitment, leadership, and attitude. The Town recognizes its responsibility to insure participants know that: there will be equal treatment of all participants and the talent will be leveled fairly to assist in providing the opportunity for league parity in all sports.

Any deviation from any policies and procedures of the Service Provider Policy must have written justification and written approval by the Parks, Recreation, & Community Services Director.

SECTION I:

MINIMUM STANDARDS

- A. The Town _____ does not discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services, and activities pursuant to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 200d) and the Americans with Disabilities Act of 1990, Pub. L 101-336.
- B. The Service Provider Association personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.
- C. Association personnel and participants agree to abide by all Federal, State and Local laws. In addition, all Association participants agree to abide by the policies of the Town _____ and _____ Parks, Recreation, & Cultural Arts Department pertaining to usage of parks and facilities.
- D. Town residents shall have priority for all programs, activities and use of facilities that are organized, scheduled and operated by the Association.
- E. Recreation programs shall have priority use of facilities over competitive level programs.
- F. Resident/Non-Resident Procedures:

Recreation programs

Recreational teams shall be composed of a minimum of ninety-five percent (95%) Town residents within the entire program. In determining required residency percentages, Town residency shall include existing corporate limits and the Town _____ Adopted reserve annex area. Any Association teams competing in an area, county or state league wishing to utilize Town facilities must receive approval from Department. The Association shall be responsible to the Department for collecting non-resident user fees as set by the Town _____

Competitive Programs

The _____ Competitive Leagues and Programs shall be composed of a minimum of seventy percent (70%) Town residents within the entire program. In determining required residency percentages, Town residency shall include existing corporate limits and the Town _____ Adopted reserve annex area. Any deviation must have written approval by Parks, Recreation, & Community Services Director.

1. **Competitive programs may sanction boys and girls teams, ages U-8 thru U-19**
 2. **will determine the level of skill required to be selected and level of skill each team is sanctioned.**
 3. **shall provide the department a detailed tryout procedure policy manual to include policies relating to player skill evaluation, competitive team tryout dates, etc.. shall insure each tryout is conducted fairly for all participants and no guarantees are given or implied that any participant will automatically be placed on any team from year to year.**
 4. **shall provide the Department with team rosters that must be reviewed and approved by the Department prior to any fields being made available for program usage. Rosters must include team name, coach's name, participant name, address, age group, and any/all non-residents highlighted on the form.**
 5. **Any deviation from resident/non-resident procedures must be justified in writing to the Department and approved by the Parks, Recreation, & Community Services Director.**
- G. shall provide and enforce mandatory participation rules for all recreational teams and provide a copy of these policies to the Department.
- H. registration fees, shall be kept at affordable levels to ensure community-wide participation in all programs that are provided by the Association and that reflect Association operating costs and good financial management practices. All program fees, both recreational and competitive, shall be submitted annually (in written form) to the Department. The Department and the Park Advisory Board will review all fee structures annually. Fees also will need to include the Town's Annual Athletic Usage Fee and Non-Resident Participation Fees set each year by the Board of Mayor & Aldermen. No youth, because of an inability to pay program registration fees, shall be excluded from sports program participation. shall provide opportunities, such as scholarship funds, to meet this requirement.
- I. shall ensure that an adequate number of competent Adult volunteers and resources are available to provide a quality youth soccer program on behalf of the Town.
- J. **The CSA Executive Director and Executive Board President may not coach a recreational team within the Recreational Sponsored Leagues.**
- K. shall comply with all Town Financial Requirements as outlined in Section IV-J.
- L. shall provide liability and accident insurance at a minimum level as specified by the Town for program participants, volunteers, and that which names the Town as an additional insured party to such coverage.
- M. Tryouts for and the selection of competitive teams will be made prior to recreation programs selection dates.
- N. The Town Athletic Field Calendar shall be used as minimum standards for the opening and closing of Town athletic facilities. Any deviation from this calendar must be requested in writing and approved by the Parks, Recreation, & Community Services Director. Only recreational and competitive teams have access to town facilities. ** shall govern any 'non-colliville based' Competitive teams wanting to use town facilities – 1) a list of teams must be submitted to the town by 2) and/or team must pay facility rental fees, 3) these teams are limited to Synthetic Turf fields during winter off-season dates & times only.

SECTION II:

PARK ADVISORY BOARD RESPONSIBILITIES

- A. Approve the goals and objectives to be met and adhered to by as a designated service provider.
- B. Review and evaluate requests from volunteer organizations that desire to be considered for designation as a service provider Association. Upon completion of evaluation and Department recommendation, the Board shall designate a single service provider association for each sports program to be offered that utilizes Town facilities.
- C. Service Provider designations will be made annually. Designations must be turned in to the Department by the following time schedule:

(Fall & Spring Programs) April 15th for May Advisory Board Approval

A SERVICE PROVIDER CHECKLIST has been attached with due dates for required Service Provider materials. The checklist shall be page one (1) of the Service providers request and attached with any information turned into the Department.

- D. **TERMINATION: Upon thirty (30) days written notice, with or without cause, the TOWN may terminate services performed or furnished prior to the effective date of this Contract.**
- E. The Park Advisory Board shall approve with Department recommendation, specific facilities and facility usage with defined time frames (seasons).
- F. **Executive Officers of any Association are not eligible and shall not serve on the Advisory Board or Department Staff.**
- G. The Soccer Association shall provide the following information to the Department for review by the Park Advisory Board.
- 1) Statement of intent from an authorized insurance carrier that required levels of public liability and accident insurance can and will be issued in the name of the organization and that the Town will be named as an additional insured party.
 - 2) Complete Sports Program financial statements detailing all income, expense and carry over from previous years must be provided. If the requesting organization is a member of a larger parent organization, it must provide a copy of the most recent parent organization's financial statement for review.
 - 3) Copy of registration form. Form must include fees, fee structure, and a waiver statement regarding the Town of Collierville. Form must include Title VI statement (Find in "Minimum Standards" #1). Information sheet must be attached for participants to keep regarding chain of command, list of board members, and other general information that will better inform participants and citizens of how association operates and justifications of finances and profits.
 - 4) Proposed schedule of sports programs and season dates. The schedule shall include practices, games, tournaments, special events, camps, skill clinics, and weather-related make-up games and any other activities that may be proposed.
 - 5) Complete listing of all Officers, Board of Directors and other responsible leaders of the organization with attendant addresses and telephone numbers.
 - 6) A tentative schedule of all any board and association meetings.
 - 7) A statement of approved and certified officials for all games and tournaments.
 - 8) shall provide a statement of proposed goals and objectives to be adhered to by the Association and its membership, which supports the Towns policy that all participants receive a positive recreational experience and further the Towns minimum standard of operation. This will include justification of finances during the season.
 - 9) shall provide a list of proposed rules and regulations for the governance of the organization and the Sports program. This will include all policies and procedures regarding sponsors, sponsorships, recruitment of sponsors, drafting of sponsors children and any other fund raisers by service providers must be approved by the Advisory Board and Parks, Recreation, & Cultural Arts Department. Attached with an approval letter for any rules, policies and/or regulations changed from prior seasons.
 - 10) Request approval for registration fee, which will include fee structure of registration fees. Any additional fees must be included. No fee may be charged to any Recreational service provider participant that is not included in the fee structure or additional fees listed.
- H. The Park Advisory Board reserves the right to approve, modify or reject any proposal submitted for consideration.
- I. The Park Advisory Board reserves the right to modify and amend this policy when the Department deems such revision necessary or to be in the best interest of the Town.
- J. The Park Advisory Board and Department reserve the right to refuse any usage of facilities and/or withhold any other privileges if any service provider information is received after agreed dates for period of time determined by the Department.

Section III:

DEPARTMENT RESPONSIBILITIES

- A. Provide maintenance of Town facilities. The Department will determine with _____ input, the levels of maintenance to be provided for each multi-purpose athletic facility in accordance with budgetary and manpower limitations.
- B. Provide all repairs to Town facilities. The Town at Association cost shall make any repairs, modifications, or improvements of existing Department facilities requested or deemed necessary by Association leadership.
- C. Assist in providing sports program information to the public by serving as the primary clearing house for all such information in cooperation with the Association.
- D. Determine the playability of all Town facilities due to rain or other environmental conditions, and if necessary, close the facilities to prevent injury to players and/or damage to facilities and patrons.
- E. Conduct, program and schedule certain sports programs that are not provided by _____. The provision of these sports programs by the Department will be considered by the Board when assigning facilities and fields for designated use.
- F. Provide technical assistance to designated Associations upon request.
- G. When available, provide space for designated Association meetings. Room will be at no charge and will depend upon availability. This does not include use of gym space for practices, tryouts, evaluations, camps, clinics and/or etc.
- H. Provide with Board recommendations, long and short range planning, land acquisition and park/facility development in accordance with the guidelines, priorities and budgetary limitations as determined by the Town.
- I. Determine the capability of the Association to provide the program.
- J. The Department shall provide keys for association **President or Executive Director** only. No other key will be distributed by the Department unless prior key is returned.
- K. Administer all facilities

SECTION IV:

COLLIERVILLE SOCCER ASSOCIATION RESPONSIBILITIES

- A. Organize, program, schedule and conduct all activities and usage of assigned facilities, in compliance with the goals, policies, procedures and guidelines provided by the Department and approved by the Board of Mayor & Aldermen and the Park Advisory Board.
- B. Provide public liability and accident insurance coverage (in such amounts and with such limits as required by Tennessee Codes Annotated _____ and otherwise), for all program participants, volunteers, spectators and members of the Association. _____ shall further provide insurance coverage to the Town as an additional insured party and shall provide proof of insurance forms to verify the existence of required insurance and proof that the Town has been named as an additional insured party.
- C. Provide written release and waiver statements from all program participants on Town approved forms.
- D. Develop and maintain a proper website with no less than appropriate navigation, current list of board members and contact information, budget and end of the prior year financial statement, updated timeline for the season, rules & regulations, league schedule, practice schedule, board meeting minutes, by laws, mission statement and list of goals for the association. No links or sponsors may be on the website that has not been approved by the Parks, Recreation, & Cultural Arts Department. The Town _____ Parks shall be displayed on the website (logo).
- E. Insure all officers of the association comply with Town _____ Youth Athletic guidelines and rules.
- F. Provide all revenue necessary to finance all annual Association expenditures that are necessary to effectively and efficiently conduct the sports program.

- G. Provide all logistical and support services necessary for the operation of the designated sports program including, but not limited to, properly certified officials, scheduling, team selection, operational rules and procurement of supplies, materials, sponsors, coaches and volunteers. Association shall have a contract with local officials Associations to provide professional services.
- H. May provide and conduct concession operations at assigned facilities during the period of assigned use (season). The shall be responsible for all labor, material and equipment necessary to effectively provide quality concession operations that will reflect positively upon the Town and the Association. shall be responsible for the staffing, pricing and cleanliness of the concession area, both interior and exterior and any storage room or facility on Town property. All concession operations shall comply with all local and State Health Department requirements. shall encourage environmentally responsible use of facilities by maintaining a clean area that will be checked and approved by the Department. Should choose to sub-lease concession operations to another vendor, a written copy of the agreement should be submitted to the department for approval.
- I. Provide to the Department for informational and maintenance scheduling purposes, a complete schedule of practice dates, league play, special events, camps, skill clinics, and tournaments for all assigned facilities within a minimum of ten (10) days prior to the beginning of the season. Such schedule shall conform to the season for the youth soccer program as approved by the Park Advisory Board. Any and all modifications of schedules, including weather related make-up dates must be provided to the Department prior to public release.
- J. shall conduct a sports program evaluation and submit an evaluation report and all financial records to the Town
1. Quarterly financial statements are due at the end of the month following the end of each quarter. At a minimum, an income statement (revenue and expenses) is required.
 2. **The is fiscal year is June 1 – May 31.** Financial reporting will be required for the full fiscal year.
 3. A complete comprehensive financial report is due by two months after the end of the group's fiscal year. **For – Fiscal Year ends May 31 – report due July 31.**
 4. A comprehensive financial report (due each year) consists of an income statement (revenue and expenses), a balance sheet (or at least beginning and ending cash balance) and bank statements for all cash accounts as of the end of the fiscal year.
- K. is not permitted to charge, collect admission fees or require the public to pay any other charges to attend practices, games, tournaments or other special events on Town property or facilities without prior approval of the Parks, Recreation, & Community Services Director.
- L. shall be responsible for the opening and closing concession areas. and its leadership shall be responsible to the Department for the protection of Town property including but not limited to fences, concessions/press boxes, restrooms, trees, water fountains and other similar site amenities.
- M. All Competitive and Recreational teams shall have the Town prominently displayed on the player's uniforms.
- N. Facilities used by may not be assigned, subleased, rented, reserved or loaned to any group, business, individual or entity by the service provider without a written request submitted and approved by the department.
- O. Facilities may not be altered, changed or modified by the service provider without written approval by the Department. Failure to comply will result in the service provider being responsible to reinstate altered or changed areas at service provider's expense. The service provider must contact the Department prior to any digging in the park.
- P. The service provider must provide all receipts for all expenditures and income. NO CASH PAYOUTS. Anyone receiving payment (concession & gate workers, officials, scorekeepers, vendors, etc.) must be paid by check. This includes all recreational and tournament games played on Town of Collierville facilities.
- Q. Any vendors solicited or arranged by the service provider to participate in an event conducted or in any way sponsored by the service provider are subject to vendor policies currently enforced by the Department. The service provider must make known to the Department any plans to include vendors or exhibitors in an event, regardless of the arrangements or considerations that are to be received by the service provider from the vendor or exhibitor. The service provider agrees to enforce to the best of their ability the Department's current vendor policies.
- R. Any volunteers and/or workers that are required to accept fees must be 16 years of age or older or under adult supervision.

- S. Any permanent improvements to facilities and fields must be approved by the Department and will become property of the Town. Permanent fixtures include, but are not limited to: concrete work, fences, underground installations, sprinkler heads, structural work, lighting fixtures, back stops, scoreboards, dugouts and drinking fountains.
- T. The Association shall be aware that adopted Department rules and regulations including but not limited to the following shall apply and govern basic operations of the Associations:
1. Alcoholic Beverages cannot be sold or consumed on Town property.
 2. Unsportsmanlike conduct on the part of participants, players, managers, coaches, officials, or spectators during any event, game or program on Town facilities will not be tolerated. Any such violation can result in disqualification of players, manager, coach, teams, spectators, and officials from practice, league, and tournament or make up game play for any length of time as recommended by the Association to the Department and approved by the Board. The Department reserves the right to review and make recommendations on any discipline procedures.
 3. shall be responsible for taking actions necessary to prevent excessive noise, traffic congestion, parking or any other detrimental situations from becoming nuisances to residents living near the assigned sports program facility, or to other park patrons.
 4. Games and practices should be scheduled to conclude by 9:30 pm while school is in session. These do not include weekend tournament games
 5. Advertising is not permitted in or on Town parks and facilities without the express written approval of the Department.
 6. Assist the Town with supervision of all participants regarding proper use of facilities, such as, but not limited to, fields, parks, restricted parking areas, lights and all park grounds in use by the association.

Soccer Association

Parks, Recreation, & Cultural Arts Dept.

Signature

Signature

Printed Name

Printed Name

Title

Date:

Title

Date:

It is the intent of the Parks, Recreation, & Cultural Arts Department and the Park Advisory Board to work with the Soccer Association to provide top quality youth soccer programs, facilities, and sporting opportunities. It is the philosophy of the Department of Parks, Recreation, & Cultural Arts Department to provide cooperation, leadership, and direction for volunteers and Associations willing to put the time, money, and effort into developing these quality programs and facilities. It is understood that only through communications and cooperation will all these areas continue to improve.

TOWN RESPONSIBILITIES

1. The Town agrees to retain the Instructor to conduct the following class(es) and/or activity:

Program or Activity: _____

Days and Times: _____

Fees: _____

Class Enrollment Min. _____ **Max** _____

2. The Town agrees to uphold the minimum and maximum limit of students per class as shall be mutually agreed by the Instructor and Town. The Town reserves the right to cancel each class or activity which does not meet the minimum number of required students/participants enrolled at designated registration deadline.
3. The Town shall provide the facility/space for the Program. The Town reserves the right to cancel classes because of unforeseen circumstances or events. In the event class is canceled, the Instructor will not be paid for such class; Instructor will be responsible for scheduling make-up classes with the Town and participants of the Program.
4. The Town may assist the Instructor with advertisement of programs through newsletters, press releases to area papers, and program flyers.

INSTRUCTOR RESPONSIBILITIES

1. Instructor agrees to provide twenty-four (24) hour cancellation notice to the Town in the event the Instructor is unable to provide a class or activity of the Program. The Instructor may not cancel or postpone any class or activity without prior approval of the Town. The Instructor agrees to notify registered participants concerning cancellations and to make up any missed class within appropriate time.
2. The Instructor agrees to provide, throughout the term of this Agreement, adequate, qualified personnel for the performance of services contemplated under this Agreement. The Instructor and his/her personnel shall conduct themselves at all times in a manner acceptable to the Town; and shall at all times maintain a professional demeanor, including but not limited to, appropriate attire,

temperament and language. The Instructor shall provide the Town with adequate information pertaining to the qualifications of the Instructor's personnel.

3. The Instructor shall provide the Town with a course outline for each approved class being provided by the Instructor.
4. The Instructor may provide publicity of classes or activities of the Program; provided, however, that any such publicity must be approved by the Town prior to publication or distribution.
5. The Instructor must provide all teaching equipment/aides for the Program. All such materials that will be used for the Program must be submitted to the Town and approved prior to use by the Instructor in the Program.
6. The Instructor acknowledges the right of the Town's employees and/or agents to attend and/or monitor any class or activity of the Program.
7. The Instructor must maintain a professional demeanor, which shall include, but not be limited to:
 - * A positive attitude
 - * Observing good personal hygiene
 - * Wear the appropriate attire (No short-shorts, low cut blouses, etc.)
 - * Possess an even temperament
 - * Use no improper or abusive language
 - * Use no physical discipline.
8. The instructor shall maintain a professional classroom atmosphere with limited distractions.
9. Instructors shall not bring their children to class, nor leave them unattended in the facility.
10. Instructor must be in control of materials in the classroom. Instructor needs to notify Program Director of materials that will be used during session for approval.

Athletic Policies

2012

Athletic Policy Statement:

The Youth Athletic Programs are designed to allow participants an opportunity to: **1) have fun, 2) learn an athletic skill, and 3) learn the values of teamwork and sportsmanship.** The recognizes that youth athletic programs provide: **Development of Character, Commitment, Leadership and Attitude.**

The Town recognizes its responsibility to insure that participants and parents know the following to be true: **There will be equal treatment of all participants; and the Teams will be leveled fairly to assist in providing league parity in all sports.**

Purpose & Objectives:

The Parks, Recreation and Cultural Arts Department, (Department) and the Recreation & Sports Division (Division) has the responsibility of providing sports and recreational opportunities for the citizens of the Town (Town) with the following purposes and objectives:

- A. Promote the concept that participation in some type of active sports program and/or recreation program is both necessary and beneficial to a long and healthy life.
- B. Recreational athletic programs are the foremost responsibility of the Department and its approved Service Providers and athletic facility assignments shall reflect that position.
- C. Responsible to provide the best facilities possible for all programs.
- D. It is the desire of this department to improve the physical and mental health of all participants.
- E. Provide the opportunity for our citizens to learn the skills and establish the habit of participation in a society of activities so there will be enjoyment of appropriate activities in later life as well as present.

Communications with Public

The Recreation & Sports Manager, under the direction of the Assistant to the Director, with information and input by the Athletic Coordinator and/or Recreation Coordinator will handle all communication between the Department and the public. Forms of communication used will be:

- 1) Town Website

- 2) Parks, Recreation & Cultural Arts Website
- 3) Radio (if applicable)
- 4) Television (if applicable)
- 5) Newspapers
- 6) Newsletters and/or flyers
- 7) E-Mail Distribution Lists
- 8) Rec-Check Information – (901) 853-1212

Service Providers and Special Interest Groups

- A. All associations and interest groups shall operate under the administration of the Town _____, the Park Advisory Board, and the Recreation & Sports Division.
- B. These associations must request to become the service provider for any or all specific sports and/or athletic programs.
- C. Service Provider information can be obtained from the _____ Athletic Department upon request. (901) 457-2770
- D. No group or association may conduct any formal athletic program on Town _____ Athletic Facilities without the written consent of the department submitted by written request to the Director of _____ Parks, Recreation and Community Services.

Implementation of Athletic Programming

- A. The Athletic Department shall assist any association, bound by the service provider, with scheduling, administration, fee structure, etc. of its sports leagues by request of association or as the Department deems necessary to benefit the overall program and the citizens of _____
- B. All athletic events will be held at Town owned/operated fields, joint department/school fields and facilities and multi-purpose fields designated as playing areas.
- C. Specific leagues, ages and gender groups will be designated play and practice areas prior to and during the season by the Athletic Department.
- D. Any _____ Resident may participate in department offered athletic activities regardless of race or gender group.
- E. Youth athletics shall be four (4) years to eighteen (18) years. Adult athletics shall be seventeen (17) years of age or completed high school (note: anyone participating in a town sponsored athletic event under the age of 18 must provide a written permission form signed by their parent or legal guardian). All officials and coaches must meet or surpass age requirements for adult athletics participants.
- F. Each sport, according to league affiliation, shall have its own age divisions and date for determining these ages.

- G. Leagues not affiliated with any state or national associations shall have ages and age cut off dates set by the Department Athletic Division.
- H. All participants in **youth** athletic programs must be enrolled in and/or attending classes in a recognized education program.
- I. League organization shall be determined by the department, with input from the Sport Specific Advisory Committee and/or the Park Advisory Board; or according to any program affiliation in order to comply for proper sanctioning.
- J. The Rules and Regulations, rules changes and any other policies and procedures concerning programs taking place of town facilities shall be determined by the department, with input from the Sport Specific Advisory Committee and/or the Park Advisory Board; or according to any program affiliation in order to comply for proper sanctioning.

Fees and Charges

- A. Youth - A resident of the Town shall pay a base user fee to be determined by the Department and approved by the Board of Mayor & Alderman. Fee shall include monies for game officials, field maintenance, administrative services, insurance, league affiliation, special capital improvements or other related athletic expenses. This fee shall be per activity.
- B. Adult - User fee shall be on team basis, not individual. Fees shall be based upon number of games during a season. Registration fee for teams will be based upon facilities, umpires, number of games, non-residents, etc. Each team will pay the Department a base fee set by Recreation and Sports Division and approved yearly by the Board of Mayor & Aldermen.
- C. Youth Team Rosters containing non-resident players will pay an additional Non-Resident Fee. These fees must be paid prior to first game being played.

Late Fees

- A. Late fees will be assessed to any registration fee received after date set forth by the Recreation and Sports Division and approved by the Director and Board of Mayor & Aldermen. The late charge may be waived due to extended registration or low registration numbers.

Recreation vs Competitive Programming

Recreational athletic programs are the foremost responsibility of the Department and its approved Service Providers and athletic facility distribution shall reflect that position.

Dual Sports Participation

- A. When there is an overlapping of sporting events for any reason, the child concerned will make the decision as to which event he/she will participate in. No coach will in any way penalize the child for making his/her preference. Any coach in violation of this could be suspended from coaching for a period of up to one (1) calendar year.

Dual League Participation Policy

- A. No participant in any Town Parks, Recreation and Cultural Arts youth sports program is eligible to participate in two (2) different **sport specific** programs at the same time. This decision must be made prior to the starting of the first regular scheduled game. Violation of this policy could result in immediate suspension of that player from all Parks and Recreation sports programs for one (1) year from date of violation.

Examples: No participant can play in a competitive basketball program and a recreational basketball program at the same time. A participant can play in a competitive basketball program and our recreational soccer program at the same time.

- B. This policy is in place for:
1. Fairness to teammates
 2. Fairness to coach
 3. Fairness to both leagues
 4. Administrative changes

Participants 'Move-Up' Policy

- A. The Athletic Department requires that a child must play in his/her desired age group determined by either the sport specific National Affiliation or any set forth by the Department.
- B. However, a parent or guardian may request that his/her child be moved from one age group to another. That request must be in writing and may be granted upon determination by the Department based upon the following criteria:
- a. Safety need assessment
 - b. Date of birth of child
 - c. Skill level or physical ability of child determined by Athletic Department
 - d. Parent's need assessment
 - e. Child's need assessment

C. *Note: No player can move up to an age group where the designated age exceeds one year from the participants designated playing age. (example: an 11 year old cannot request to play in the 13-14 year old league)*

D. *Note: All decisions of move up policy are to the discretion of the Athletic Coordinator.*

Waiting List Policy

- A. Any youth who desires to sign up after the registration deadline will be placed on a waiting list. If teams have players quit or drop out for various reasons, players may be assigned from the waiting list to complete the roster at the discretion of the Athletic Division.
- B. If a team drops below the legal roster limit, the coach shall contact the Athletic Department, so a player can be assigned from the waiting list.
- C. Due to any state or national guidelines; players may be assigned from the waiting list due to an age discrepancy.
- D. A legal roster limit will be defined at each drafting procedure.
- E. Any player removed from the waiting list after team selection shall be assessed a late fee. These fees shall be in addition to base fees and any non-resident fee. Exception shall be individuals who have relocated to the _____ area and not present during registration.

Sports Awards

- A. Eligibility for Youth Athletics and Adult Athletics
 - a. Adult Leagues
 - i. Leagues with six or more teams will receive League Champion and League Runner-up Awards and End of Season Tournament Champion and Tournament Runner-up Awards (if played).
 - ii. Leagues with twelve or more teams will receive League Champion, League Runner up and Third Place Awards. End of Season Tournament Champion and Tournament Runner-up Awards (if played).
 - b. Youth Leagues
 - i. Baseball, Softball, Basketball and Volleyball League Champions shall receive League Champion Awards for each player and Team Award. League Runner-up will receive individual awards and team Runner-up Award. End of Season Tournament and Tournament Runner up shall receive individual awards for players and coaches (if played).
 - ii. Football League Champions shall receive League Champion Awards for each player and coach. Bowl Game Winners and Runner-up shall receive individual awards.
 - iii. Any program with no scoring or standings, each player shall receive individual player awards.
 - c. Cost of all awards shall be budgeted and shall be provided for by registration fees.

Disciplinary Action

- A. All participants, including spectators, shall be under the control and authority of the supervising Staff Member in charge of event or sport.
- B. Recommendations of discipline shall come from any staff member.
- C. Recommendations for action may also come from Park Advisory Board members, service provider associations, citizens, officials or other groups involved in a particular program.
- D. The Athletic Coordinator with the support of any volunteers involved shall present all recommendations to the Director.
- E. All disciplinary action recommendations shall have written documentation, eye witness accounts, detailed staff member knowledge of the situation, and any other pertinent factors pertaining to the situation.
- F. After review of all the facts, the Athletic Coordinator shall determine any and all penalties upon the offending parties. These penalties will be submitted in writing to the Recreation and Sports Manager for approval and carried out then by the Athletic Coordinator.
- G. The Recreation and Sport Manager shall notify the persons involved by letter of the actions to be taken.
- H. Person may appeal to the Park Advisory Board. Request for appeal must be done in writing to the Director within ten (10) days of date of letter.

Volunteers

- A. It should be the practice of all Department personnel to use and involve volunteers in as many programs and activities as possible.
- B. Volunteers shall work in cooperation with Department staff to ensure the best possible programs and facilities are provided to the citizens of
- C. The Park Advisory Board shall encourage the participation of community volunteers through volunteer youth sports boards and Service Providers.

Health Control

- A. Infectious Participants - Department reserves the right to deny participation in any activity or in any facility if, in the judgment of the supervisor, the possibility for the spread of any infectious disease is possible.
- B. Department shall not prohibit participation by any individual eligible to participate unless in the best interest of the community and as advised by legal counsel.

Athletic Field Usage

Athletic Facilities and fields are reserved only for Town programs and/or any association approved as a Youth Sports Service Provider.

Use of Town Facilities and Equipment

- A. The Athletic Coordinator and the Athletic Fields Supervisor shall coordinate any use of facilities and athletic fields. *Refer to the Department Athletic Field Calendar.* Facilities can be closed at anytime by the Department due to weather circumstances caused by inclement weather and/or temperature.
- B. The Department reserves the right to close athletic facilities and/or fields due to weather (wetness or temperature), maintenance (spraying of chemicals, fertilization), special event/program or for rehabilitation of turf. *Refer to the Department Athletic Field Calendar.*
- C. Individuals must complete Facility Usage Agreement and/or Association/Organization Request to Raise Funds Form and this must be approved and filed by the Recreation and Sports Division before use of facility.
- D. The Recreation and Sports Division reserves the right to deny usage of department facilities by any association that does not maintain good status with Facility Usage Agreement and Service Provider Agreement.
- E. No athletic field or facility shall be used for personal or organizational gain unless specifically approved in writing by the Director of Parks, Recreation & Community Services.

Weather Cancellations

- A. All decisions to play or cancel will be made by the Athletic staff prior to 3:00 pm on weekdays, 8:00 am on Saturdays and 11:00 am on Sundays.
- B. All parents, players, coaches and fans should contact the All Sports Rec-Check Line at or request to be placed on the Field Conditions email distribution list. Rec Check information outlets are only updated during inclement weather conditions, when there is potential of inclement weather conditions, or if there is any question that fields may be CLOSED due to previous weather conditions.
- C. Make up and rescheduled games information can be obtained from the Athletic Department or by logging onto

- D. All weather related cancellations should be made up if at all possible. This will be the decision of the Recreation and Sports Division.

Rain Out Policy

- A. Where as the Town maintains athletic facilities for a variety of sports, and these sports facilities are operated and maintained daily with the following philosophy:
1. Player safety
 2. Fair and even surfacing
 3. Pleasant and appealing appearance
 4. Understanding that today's actions create tomorrows problems (long term results)
 5. High School Events: Athletic personnel, with maintenance personnel input, will decide if conditions are favorable for play or practice before 1:15 pm. High School coaches and/or administrators shall be contacted as soon as possible as to the decision to play or not. If inclement weather continues or the situation deteriorates, athletic personnel shall decide up to and through the game, with input from available maintenance personnel, as to the status of the contest based on the long-term results. Due to minute-by-minute decisions that could result in cancellations, athletic personnel will be reachable for consultation and questions on these days of inclement weather.
 6. Recreation Department Events: Decisions will be made by 3:00 pm. This does not preclude the right to the department to cancel contests up to or at game time. All available means shall be utilized to insure the public's knowledge and compliance with inclement weather decisions based upon the long-term results. These include but not limited to: Rec-Check, signage, phone calls, patrol, etc. Athletic personnel shall be responsible for staff knowledge of inclement weather decisions. This includes (as time allows) Administration, Community Center Personnel, Recreational and Athletic Assistants. Athletic Personnel shall also contact (as time allows) representatives from Service Provider Associations and approved Officials Association. It is the intention of this policy to eliminate misunderstandings between the Department and our customers concerning athletic cancellations. Decisions will be based on the long-term results and not public pressure or opinion.

Athletic Field Calendar

Field Name: Park Soccer Fields

Type of Field: Soccer / Multi-Purpose

Month	Dates	Activity
June		CLOSED
July		CLOSED
August	1 - 31	Recreational Soccer Practices Competitive Soccer Practices
September	1 - 30	Recreational Soccer Games & Practices Competitive Soccer Practices
October	1 - 31	Recreational Soccer Games & Practices Competitive Soccer Practices
November	1 - 22 23 - 30	Recreational Soccer Games & Practices Competitive Soccer Practices CLOSED
December		CLOSED
January		CLOSED
February	1 - 23 24 - 28	CLOSED Competitive Practices
March	1 - 31	Recreational Soccer Games & Practices Competitive Soccer Practices
April	1 - 30	Recreational Soccer Games & Practices Competitive Soccer Practices
May	1 - 31	Recreational Soccer Games & Practices Competitive Soccer Practices

***Note: Dept. reserves the right to close the facility because of dormant Field conditions**

***Note: Dept. reserves the right to Close the facility because of dormant Field conditions**

Athletic Field Calendar

Field Name: Multi-Purpose Fields

Type of Field: Soccer, Football, and Lacrosse

Month	Dates	Activity
June	1 - 8 6 - 30	Competitive Soccer Tryouts LAX Summer Clinics ** Open for Public when not reserved
July	1 - 16 25 - 31	LAX Summer Clinics Football Evaluations ** Open for Public when not reserved
August	1 - 31	Youth Football (Practices / Games) ** Open for Public when not reserved
September	1 - 30	Youth Football (Practices / Games) ** Open for Public when not reserved
October	1 - 31	Youth Football (Practices / Games) ** Open for Public when not reserved
November	1 - 20 21 - 30	Youth Football (Practices / Games) ** Open for Public
December	1 - 31	Competitive Soccer Practices (sun, mon, tues, thur, sat) Town and Lacrosse Practices (wed, fri) ** Open for Public when not reserved
January	1 - 31	Competitive Soccer Practices (sun, mon, tues, thur, sat) Town and Lacrosse Practices (wed, fri) ** Open for Public when not reserved
February	1 - 28	Competitive Soccer Practices (sun, mon, tues, thur, sat) Town and Lacrosse Practices (wed, fri) ** Open for Public when not reserved
March	1 - 31	Competitive Soccer Practices (sun, mon, tues, thur, sat) Recreational Soccer (Practices / Games) Town and Lacrosse Practices (wed, fri) Possible Lacrosse Tournament ** Open for Public when not reserved
April	1 - 30	Competitive Soccer Practices (sun, mon, tues, thur, sat) Recreational Soccer Practices/Games (wed, fri) Town and Lacrosse Practices Possible Lacrosse Tournament ** Open for Public when not reserved
May	1 - 31	Competitive Soccer Practices (sun, mon, tues, thur, sat) Recreational Soccer (Practices / Games) Town and Lacrosse Practices (wed, fri) Possible Lacrosse Tournament ** Open for Public when not reserved

Athletic Field Calendar

Field Name: Soccer Fields 1, 2, 3

Type of Field: Soccer / Multi-Purpose

Month	Dates	Activity
June		CLOSED
July		CLOSED
August	1 – 31	Recreational Soccer Practices and Games Competitive Soccer Practices
September	1 – 30	Recreational Soccer Practices and Games Competitive Soccer Practices
October	1 – 31	Recreational Soccer Practices and Games Competitive Soccer Practices
November	1 – 30	Recreational Soccer Practices and Games Competitive Soccer Practices
December		CLOSED
January		CLOSED
February	1 – 23 24 – 28	CLOSED Competitive Soccer Practices
March	1 – 31	Recreational Soccer Practices and Games Competitive Soccer Practices
April	1 – 30	Recreational Soccer Practices and Games Competitive Soccer Practices
May	1 – 31	Recreational Soccer Practices and Games Competitive Soccer Practices

Athletic Field Calendar

Field Name: Park Soccer Fields

Type of Field: Soccer / Multi-Purpose

Month	Dates	Activity
June	1 – 30	Open to Public - First Come / First Serve Recreational Soccer Camps
July	1 – 31	Open to Public - First Come / First Serve
August	1 – 31	Competitive Soccer Practices Recreational Soccer Practices ** Open to Public when not reserved
September	1 – 30	Competitive Soccer Practices Recreational Soccer Practices ** Open to Public when not reserved
October	1 – 31	Competitive Soccer Practices Recreational Soccer Practices ** Open to Public when not reserved
November	1 – 30	Competitive Soccer Practices Recreational Soccer Practices ** Open to Public when not reserved
December	1 – 31	Open to Public - First Come / First Serve
January	1 – 31	Open to Public - First Come / First Serve
February	1 – 23 24 – 28	Open to Public - First Come / First Serve Competitive Soccer Practices
March	1 – 31	Competitive Soccer Practices Recreational Soccer Practices ** Open to Public when not reserved
April	1 – 30	Competitive Soccer Practices Recreational Soccer Practices ** Open to Public when not reserved
May	1 – 31	Competitive Soccer Practices Recreational Soccer Practices ** Open to Public when not reserved

Athletic Field Calendar

Field Name: **Baseball & Softball East Fields 1 - 5**

Type of Field: **Baseball and Softball**

Month	Dates	Activity
June	1 – 30	Travel Softball – Field Rentals Travel Baseball – Field Rentals Tournaments (weekends)
July	1 – 31	CLOSED Tournaments (weekends)
August	1 – 7 8 – 31	Travel Baseball – Field Rentals (tryouts) Fall Recreation Baseball (Practices / Games) Travel Baseball – Field Rentals (if available) Adult Softball Games
September	1 – 30	Fall Recreation Baseball (Practices / Games) Travel Baseball – Field Rentals (if available) Adult Softball Games
October	1 – 31	Fall Recreation Baseball (Practices / Games) Travel Baseball – Field Rentals (if available) Adult Softball Games
November	1 - 6 7 – 30	Fall Recreation Baseball (Practices / Games) Travel Baseball – Field Rentals (if available) Adult Softball Games CLOSED
December	1 – 31	CLOSED
January	1 – 31	CLOSED
February	1 – 23 24 - 28	CLOSED Travel Softball – Field Rentals Travel Baseball – Field Rentals
March	1 – 31	Recreational Baseball & Softball (Practices / Games) Travel Softball – Field Rentals (if available) Travel Baseball – field Rentals (if available) Possible Tournaments (weekends)
April	1 – 30	Recreational Baseball & Softball (Practices / Games) Travel Softball – Field Rentals (if available) Travel Baseball – field Rentals (if available) Possible Tournaments (weekends)
May	1 – 31	Recreational Baseball & Softball (Practices / Games) Travel Softball – Field Rentals (if available) Travel Baseball – field Rentals (if available) Possible Tournaments (weekends)

Athletic Field Calendar

Field Name: Baseball West Fields 6 - 9

Type of Field: Baseball

Month	Dates	Activity
June	1 - 30	Travel Baseball - Field Rentals Tournaments (weekends)
July	1 - 31	CLOSED Tournaments (weekends)
August	1 - 7 8 - 31	Travel Baseball - Field Rentals (tryouts) Fall Recreation Baseball (Practices / Games) Travel Baseball - Field Rentals (if available)
September	1 - 30	Fall Recreation Baseball (Practices / Games) Travel Baseball - Field Rentals (if available)
October	1 - 31	Fall Recreation Baseball (Practices / Games) Travel Baseball - Field Rentals (if available)
November	1 - 6 7 - 30	Fall Recreation Baseball (Practices / Games) Travel Baseball - Field Rentals (if available) CLOSED
December	1 - 31	CLOSED
January	1 - 31	CLOSED
February	1 - 23 24 - 28	CLOSED Recreational Baseball Evaluations (weekend)
March	1 - 31	Recreational Baseball & Softball (Practices / Games) Travel Baseball - field Rentals (if available) Possible Tournaments (weekends)
April	1 - 30	Recreational Baseball & Softball (Practices / Games) Travel Baseball - field Rentals (if available) Possible Tournaments (weekends)
May	1 - 31	Recreational Baseball & Softball (Practices / Games) Travel Baseball - field Rentals (if available) Possible Tournaments (weekends)

Athletic Field Calendar

Field Name: **Baseball & Softball Fields 1 - 4**

Type of Field: **Baseball and Softball**

Month	Dates	Activity
June	1 - 30	Travel Baseball - Field Rentals Possible Tournaments (Weekends)
July	1 - 10 23 - 31	Travel Baseball - Field Rentals Travel Baseball - Field Rentals (tryouts)
August	1 - 7 12 - 31	Travel Baseball - Field Rentals (tryouts) Fall Recreation Baseball (Practices / Games) Travel Baseball - Field Rentals
September	1 - 30	Fall Recreation Baseball (Practices / Games) Travel Baseball - Field Rentals
October	1 - 31	Fall Recreation Baseball (Practices / Games) Travel Baseball - Field Rentals
November	1 - 6 7 - 30	Fall Recreation Baseball (Practices / Games) Travel Baseball - Field Rentals CLOSED
December	1 - 31	CLOSED
January	1 - 31	CLOSED
February	1 - 23 24 - 28	CLOSED Travel Baseball - Field Rentals
March	1 - 31	Recreational Baseball Practices and Games Travel Baseball - Field Rentals Possible Tournaments (Weekends)
April	1 - 30	Recreational Baseball Practices and Games Travel Baseball - Field Rentals Possible Tournaments (Weekends)
May	1 - 31	Recreational Baseball Practices and Games Travel Baseball - Field Rentals Possible Tournaments (Weekends)

Athletic Field Calendar

Field Name: Park Fields 1 & 2

Type of Field: Baseball and Softball

Month	Dates	Activity
June	1 - 30	Travel Baseball - Field Rentals Travel Softball - Field Rentals ** Open for public when not reserved
July	1 - 31	Open for Public - First Come/First Serve - NO LIGHTS
August	1 - 31	Open for Public - First Come / First Serve - NO LIGHTS
September	1 - 11 12 - 30	Travel Softball - Field Rentals (tryouts) Travel Baseball - Field Rentals Travel Softball - Field Rentals ** Open for public when not reserved
October	1 - 31	Travel Baseball - Field Rentals Travel Softball - Field Rentals ** Open for public when not reserved
November	1 - 30	Open for Public - First Come / First Serve - NO LIGHTS
December	1 - 31	Open for Public - First Come / First Serve - NO LIGHTS
January	1 - 31	Open for Public - First Come / First Serve - NO LIGHTS
February	1 - 23 24 - 28	Open for Public - First Come / First Serve - NO LIGHTS Travel Baseball - Field Rentals Travel Softball - Field Rentals ** Open for public when not reserved
March	1 - 31	Travel Baseball - Field Rentals Travel Softball - Field Rentals Middle School Softball Games (prior to 5:00 pm) ** Open for public when not reserved
April	1 - 30	Travel Baseball - Field Rentals Travel Softball - Field Rentals Middle School Softball Games (prior to 5:00 pm) ** Open for public when not reserved
May	1 - 31	Travel Baseball - Field Rentals Travel Softball - Field Rentals Middle School Softball Games (prior to 5:00 pm) ** Open for public when not reserved

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

SUBJECT: Youth Sports Philosophy Policy

INTRODUCTION: The purpose of this agenda item is to adopt a policy outlining The Town Youth Sports Philosophy.

BACKGROUND: Currently there is no policy or guideline adopted by The Town that outlines the Board of Mayor and Alderman's philosophy concerning youth sports. The adoption of the policy will provide basic guidelines for staff and volunteer boards to use and understand when developing rules, guidelines, and leveling procedures for Youth Sports Programs. The policy will allow all participants, coaches, parents, and officials to understand what may be expected from The Town when you participate in one of our youth sports programs.

DISCUSSION: The Parks Advisory Board approved the Policy below, by a vote of eight to zero (8-0), to recommend to the Board of Mayor and Alderman approval.

The Town Youth Athletic Programs are designed to allow participants an opportunity to have fun, learn a skill, and learn the values of teamwork and sportsmanship. The Town recognizes that youth athletic programs provide: Development of character, commitment, leadership and attitude. The town recognizes its responsibility to insure that participants and parents know that following to be true: there will be equal treatment of all participants; and teams will be leveled fairly to assist in providing as much league parity as possible in all youth sports.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.:
AGENDA DATE: July 26, 2016
PAGE: 1 of 1

SUBJECT: Consideration of approving in-kind services from Sanitation and Environmental Services to provide sanitation services during the Sturgis Motorcycle Rally held in Sturgis MS between August 18 through the 21, 2016.

AMOUNT & SOURCE OF FUNDING

FY 2016 Budget		
Overtime	022-322-450-125	\$300
Fuel	022-322-525-231	\$150
Landfill Fees	022-322-600-379	\$1,120

FISCAL NOTE: For the past two years the City has provided up to 10 dumpsters/containers during the Sturgis Motorcycle Rally. Containers are set one day prior to the start and emptied once per day during the duration of the event. Oktibbeha County Supervisors has also assisted by transporting containers to and from Sturgis, MS.

AUTHORIZATION HISTORY:

REQUESTING
DEPARTMENT: Mayor's Office

DIRECTOR'S
AUTHORIZATION: Mayor Wiseman

FOR MORE INFORMATION CONTACT: Rodney Lincoln 662/418-5900

SUGGESTED MOTION: Move approval in-kind services in the amount of \$1,570 for Sanitation and Environmental Services to provide sanitation services during the Sturgis Motorcycle Rally held in Sturgis MS between August 18 through the 21, 2016.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Mayor's Office
AGENDA DATE: July 26, 2016
PAGE: Page

SUBJECT:

Discussion and Consideration approving a contract between the City of Starkville and Mississippi State University to complete a digital geographic information system (GIS) database for Oddfellows Dr. Martin Luther King, Jr. Drive and Oddfellows University Drive Cemeteries.

AMOUNT & SOURCE OF FUNDING

First Payment: August 16, 2016: \$6,000

Second Payment: October 31, 2016: \$6,000

Funding Lines: 001-196-630-425 & 001-196-630-402

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:** Mayor Parker Wiseman

FOR MORE INFORMATION CONTACT:

Buddy Sanders @ 662-323-2525 ext 3119

SUGGESTED MOTION:

Move approval of contract between City of Starkville and Mississippi State University for the a geographic information system (GIS) database for Oddfellows Dr. Martin Luther King, Jr. Drive and Oddfellows University Drive Cemeteries.

**CONTRACT TO OBTAIN SERVICES
FROM
MISSISSIPPI STATE UNIVERSITY
[March 2011 Edition]**

This Agreement is between City of Starkville, hereinafter referred to as Contractor, a corporation organized and existing under the laws of the State of MS with its corporate address being 110 West Main Street, Starkville, MS 39759 and Mississippi State University, a governmental entity of the State of Mississippi, hereinafter referred to as "MSU", with its address at P. O. Box 5448, Mississippi State, Mississippi 39762 for and on behalf of its Department of Geosciences (hereinafter Geosciences). Geosciences and MSU are collectively referred to as the "parties." Contractor desires to obtain certain, specific (educational) (research) services from MSU. In return, MSU desires to obtain adequate and market value consideration and compensation for providing the educational/research services.

**I.
TERMS**

A. Term of Contract

This agreement shall not be effective unless and until both parties have executed this agreement, and the effective date of this agreement shall be the date it is executed by whichever party executes the agreement last. The term of this agreement shall be for 1 year years from the effective date of this agreement at which time this agreement shall automatically expire. However, upon a separate, mutual written agreement executed by the parties not less than thirty (30) days prior to the expiration of this agreement, a renewal agreement may be entered under terms mutually agreeable to the parties at that time.

B. Contractor shall:

1. Pay MSU according to the following payment schedule:

First payment due on August 16, 2016

Second payment due on October 31, 2016

2. Refrain from using MSU's name, work mark, or other university identifier without first obtaining written authorization to do so from the MSU Licensing & Trademark Manager.
3. Refrain from using the name or title of any MSU official without first obtaining written authorization to do so from the MSU Licensing & Trademark Manager.
4. Refrain from projecting the product, or the work entailed therewith, as being approved by or otherwise endorsed by MSU, its entities or officials without the express written advance authorization of the authorized MSU official.

C. MSU shall :

1. Provide the following services:
 - a) The creation of an ESRI Arc Map database using point features for available lots, bodies, and information populated.
 - b) Road features will be created from heads up digitizing as a separate GIS layer

- 0 1 1 5 1 9

- c) MSU employees are to create subject database, gather data, GPS points, scan documents, gather information, complete data entry of agreed data fields, and other needed services to complete the Starkville Cemeteries Database.
- d) Data Standards:
 - Projection is to be Mississippi State Plane East, NAD 83
 - File type is to be ESRI geodatabase (gbd) consisting of the road network and a point feature for each cemetery plot
- e) Data fields are to have:
 - Name
 - Date of Birth
 - Date of Death
 - Plot Number
 - Lot Number
 - Block Number
 - Veteran status, if known
 - Status: Available/Sold/Body Buried
 - A photo of headstone and/or footstone for each body
 - Ownership – if available
 - Documents associated with plot
- f) Services:
 - The creation of an ESRI Arc Map database using point features for available lots, bodies, and information populated.
 - Road features will be created from heads up digitizing as a separate GIS layer
 - MSU employees are to create subject database, gather data, GPS points, scan documents, gather information, complete data entry of agreed data fields, and other needed services to complete the Starkville Cemeteries Database.
 - Work is to take place during the Fall 2016, Spring 2017, and Summer 2017 (if necessary) Mississippi State University semesters.
 - Work is to be completed by August 16, 2017.
 - MSU employees work is to be managed by a person of an adequate and appropriate background having 10 years of experience in Geographic Information Systems (GIS).
 - There is to be a quality check meeting between the Mississippi State University Manager and the City of Starkville Community Development Director once a month
 - Work is to be completed for both the Oddfellows Dr. Martin Luther King, Jr. Cemetery and Oddfellows University Drive Cemetery
 - Mississippi State University acknowledges that there are multiple bodies buried at some cemetery plots and that some subject data points are to have fields populated for each body associated with a subject single data point
 - The City of Starkville promotes excellent services to the City's citizens and the Mississippi State University employees will be respectful, professional, and courteous to all while working in subject cemeteries
 - There shall be two (2) six thousand dollar (\$6,000) payments made. The first payment being made before the beginning of the Fall 2016 Mississippi State University Semester. The second payment being made by October 31, 2016
 - Mississippi State University shall be responsible for providing all equipment, software, and transportation required to complete the Starkville Cemeteries Database
 - Data is to be owned by both the City of Starkville and Mississippi State University

- 011519

II. CONDITIONS

A. Availability of Funds

It is expressly understood and agreed that the obligation of MSU to proceed under this agreement is conditioned upon the availability and receipt of funds by MSU to specifically perform the obligations set forth for MSU under this agreement.

B. No MSU Funding

It is expressly understood and agreed that the obligation of MSU to proceed under this agreement is conditioned upon the receipt by MSU of funds or other mutually agreed upon consideration from Contractor to specifically perform the obligations set forth for MSU under this agreement. No MSU funds are obligated for payment or disbursement or envisioned as being encumbered under this agreement to any party at any time.

C. Representation Regarding Contingent Fees and Gratuities

Contractor represents that it has not retained a person to solicit or secure a state contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee. Further, Contractor represents that it has not violated, is not violating, and promises that it will not violate the prohibition against gratuities set forth in state law.

F. Authority to Contract

Contractor warrants (a) that it is a validly organized business with valid authority to enter into this agreement; (b) that it is qualified to do business and is in good standing in the State of Mississippi; (c) that entry into and performance under this agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind, and (d) notwithstanding any other provision of this agreement to the contrary, that there are no existing legal proceedings or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this agreement.

G. Disputes

The parties agree that any and all disputes between the parties to this agreement may, if mutually agreeable to both parties, be subjected to voluntary mediation and that such disputes are subject to final resolution if said voluntary mediation efforts result in a written resolution agreement executed by both parties.

H. Failure to Enforce

The failure by either party at any time to enforce the provisions of this agreement shall not be construed as a waiver of any such provision. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of either party to enforce the provision at any time in accordance with its terms.

J. Patents and Copyrights

(Contractor) covenants to save, defend, keep harmless, and indemnify the State of Mississippi, the Board of Trustees of State Institutions of Higher Learning, MSU, and each of their officers, agents, employees, and representatives, both in their official and in their individual capacities, from and against all claims, losses, damages, injury, fines, penalties, and costs, including court costs and attorneys' fees, charges, and any other liability and exposure however caused for or on account of any copyright or patent infringement that may result from the activities related to this agreement and the actions/inactions there under by the parties that derive from submissions provided to MSU by (Contractor) or from the use of publications which (Contractor) may otherwise request MSU to utilize. This indemnification is not separate from that set forth elsewhere in this agreement and is not a limitation thereon, but instead is in conjunction therewith and is recited to ensure that the full breadth of the indemnification provisions contained elsewhere in this agreement are understood by the parties.

K. Independent Contractor

Contractor shall at all times be regarded as and shall be legally considered an independent contractor and neither Contractor nor its employees shall, under any circumstances, be

considered servants, agents or employees of MSU. MSU shall not provide to Contractor, its partners, principals, officers, agents, employees or representatives any insurance coverage or other benefits, including, but not limited to, Workers' Compensation, which are normally provided by MSU to its employees. Contractor's personnel shall not be deemed in any way, directly, indirectly, expressly or by implication, to be employees of MSU. Nothing contained in this agreement or otherwise shall be deemed or construed as creating the relationship of principal and agent, partners, joint venturers, or any similar relationship between MSU and Contractor. At no time shall Contractor be authorized to do so and at no time shall Contractor act as an agent for or of MSU.

L. MSU - Independent Contractor

MSU shall at all times be regarded as and shall be legally considered an independent contractor and neither MSU nor its employees shall, under any circumstances, be considered servants, agents or employees of Contractor, and Contractor shall at no time be legally responsible for any negligence or other wrongdoing by MSU, its partners, principals, officers, agents, employees or representatives. Contractor shall not be responsible for any federal or state unemployment tax, federal or state income taxes, Social Security taxes, or any other amounts for the benefit of MSU or any of its partners, principals, officers, agents, employees or representatives. Contractor shall not provide to MSU, its partners, principals, officers, agents, employees or representatives any employee insurance coverage or other benefits, including, but not limited to, Workers' Compensation, which are normally provided by Contractor to its employees. MSU's personnel shall not be deemed in any way, directly, indirectly, expressly or by implication, to be employees of Contractor. Nothing contained in this agreement or otherwise shall be deemed or construed as creating the relationship of principal and agent, partners, joint venturers, or any similar relationship between Contractor and MSU. At no time shall MSU be authorized to do so and at no time shall MSU act as an agent for or of Contractor.

M. Equal Employment Opportunity

Contractor represents and understands that MSU is an equal opportunity employer and therefore maintains a policy, which prohibits unlawful discrimination. Contractor agrees that during the term of this agreement that Contractor will strictly adhere to this policy in its employment practices and the provision of its services.

N. Assignment Prohibition

Contractor agrees that it shall not attempt to nor shall it assign this agreement to any party and that any attempt to do so shall be void.

O. No Third Parties

There are no other parties to this agreement. No obligations to third parties are provided herein, whether by the express or implied terms and conditions. Neither party shall be liable to any third party based upon this agreement, its terms and conditions, or a party's actions taken hereunder.

P. No Other Terms, Conditions, or Understandings

The parties hereto acknowledge that this Agreement sets forth the entire Agreement and understanding of the parties hereto as to the subject matter hereof and constitutes the full and complete Agreement in this matter by and between the parties hereto, and shall not be subject to any change or modification except by the execution of a written instrument subscribed to by the parties hereto.

Q. Modifications to Agreement

This agreement may be modified only by a written amendment authorized by and executed by the parties. No oral statements of any person shall modify or otherwise affect the terms, conditions or specifications stated in this agreement.

R. Notices

All notices required or permitted to be given under this agreement must be in writing and personally delivered or sent by certified U.S. Mail, postage prepaid, return receipt requested, to the persons at the addresses shown below. The parties agree to notify the other

in writing of any change of address.

For _____:

For MSU Jointly at:

S. Ownership of Documents and Work Papers

MSU shall own all documents, files, reports, work papers and working documents, electronic or otherwise, created by MSU in connection with this agreement.

T. Severability

If any part of this agreement is declared to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision of the agreement, and to that end, the provisions hereof are severable. In such an event, the parties shall amend the agreement as necessary to reflect the original intent of the parties and to bring any invalid or unenforceable provisions in compliance with applicable law.

U. Termination for Convenience

MSU may, when the interests of MSU so require, terminate this agreement in whole or in part for the convenience of MSU. Written notice of the same is required to be provided by MSU and shall allow no less than six months notice prior to the effective date of the termination.

V. Termination for Cause

Either party may terminate this agreement upon issuance of written notice if the other party fails to perform the obligations to the other party under this agreement. The party issuing such a termination notice may allow 30 days within which the other party may attempt to cure the failure to fulfill its obligations, but such 30-day cure time is not required.

W. Inspection of Books and Records

MSU shall have the right to inspect and audit the books and records of Contractor at reasonable times and places. Such books and records shall be retained and maintained by Contractor for a minimum of three years following the termination of or the expiration of this agreement.

X. Applicable Law

This contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of law's provisions, and any litigation with respect thereto shall be brought in the courts of this state. Contractor shall comply with applicable federal, state, and local laws and regulations.

III

Exceptions to Mississippi State University Standard Terms and Conditions, July 2007

Any exceptions, additions, alterations or revisions to the Mississippi State University Standard Terms and Conditions shall be listed herein and shall become a binding part of the contract upon approval and signature by both parties. If there are no exceptions, "No exceptions" should be

typed after "A". If there are no exceptions, the entire Mississippi State University Standard Terms and Conditions will be considered to be in force.

- A. _____
- B. _____
- C. _____
- D. _____

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT ON THE DATES SHOWN BELOW.

Contractor Name: _____

BY: _____ / _____
Contractor Signature DATE

MISSISSIPPI STATE UNIVERSITY

BY: Don Buffum / 6/13/16
Don Buffum, CPPO DATE
Director
Procurement & Contracts

- 0 1 1 5 1 9



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM DEPT: Board of Alderman
AGENDA DATE:07.26.16
PAGE: 1**

SUBJECT: Authorization to activate the traffic signal at the intersection of Locksley Way and Lincoln Green.

AMOUNT & SOURCE OF FUNDING

n/a

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Board of Aldermen

DIRECTOR'S

AUTHORIZATION: Alderman David Little

FOR MORE INFORMATION CONTACT: Alderman Little, Edward C. Kemp, Terry Kemp

The Board of Aldermen approved recommendations for the South Montgomery and Louisville Street traffic signal study in the Winter of 2015.

One of the recommendations from this report was to eliminate the traffic signal at the intersection of Locksley Way and Lincoln Green and convert it to a two-way stop intersection. After Board approval, this signal was made non-operational.

It is proposed to remove this recommendation from the report and make signal operational once again.

SUGGESTED MOTION: Move for approval to activate the traffic signal at the intersection of Locksley Way and Lincoln Green.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Aldermen
AGENDA DATE: 07/26/2016
PAGE: 1

SUBJECT: Discussion and consideration of the proposed address changes to specific addresses located on Jefferson Street.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY: A building on Jefferson Street, formerly housing Starkville Drugs and Attorney S.L. Mallette's Office.

In order to divide the building into 4 addresses, and for Attorney Mallette to keep her 205 address, we would need the 1st suite to be 203. However, 203 and 201 are already assigned to shops in the 100 block of Jefferson Street. Obviously, this is a mistake made easily 50 or more years ago.

In consideration that the City of Starkville desires at some point in the future renumbering address to the 9-1-1 standard, the same as Oktibbeha County has already accomplished, I respectfully request that we renumber Jefferson Street's 8 (eight) present addresses to the 9-1-1 Method. In nearly all situations now, new subdivisions are numbered in this fashion to make dispatching everyone from Emergency Vehicles to Delivery Vehicles that much easier to locate.

The proposed new address numbers for Jefferson St are as follows:

Business/Tenant Name	Current Address	Proposed 9-1-1 Address
West Funeral Home	103 Jefferson St	21 Jefferson St
Alberta Turner	105 Jefferson St	33 Jefferson St
Vida Turnipseed	203 Jefferson St	57 Jefferson St
Higgins & Johnson	201 Jefferson St	59 Jefferson St
Tabor Management	205-A Jefferson St	123 Jefferson St
Mallette Attorney Office	205-C Jefferson St	125 Jefferson St
Tabor Management	117 N. Jackson St	133 Jefferson St
Tabor Management	117 N. Jackson St	135 Jefferson St

REQUESTING

DEPARTMENT: Board of Aldermen

DIRECTOR'S

AUTHORIZATION: Board of Aldermen
Alderman Maynard

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION:

Move approval to accept the proposed changes to specific addresses located on Jefferson Street as presented.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Aldermen
AGENDA DATE: 7-26-2016
PAGE: 1 of 3

SUBJECT: Personnel Requests from Departments for FY 17 continued from July 5, 2016.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY: Progression charts as approved at July 5 meeting attached.

**REQUESTING
DEPARTMENT:** Board of Aldermen

**DIRECTOR'S
AUTHORIZATION:** Alderman Scott Maynard

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION:

\$ 29,258.06	2,990.0	\$ 9.79
\$ 29,258.06	2,990.0	\$ 9.79
\$ 29,258.06	2,990.0	\$ 9.79
\$ 20,825.12	2,080.0	\$ 10.01
\$ 20,825.43	2,080.0	\$ 10.01
\$ 20,825.43	2,080.0	\$ 10.01
\$ 20,825.43	2,080.0	\$ 10.01
\$ 20,825.44	2,080.0	\$ 10.01
\$ 20,825.44	2,080.0	\$ 10.01
\$ 20,825.44	2,080.0	\$ 10.01
\$ 20,825.44	2,080.0	\$ 10.01
\$ 20,825.44	2,080.0	\$ 10.01
\$ 20,825.44	2,080.0	\$ 10.01
\$ 20,825.44	2,080.0	\$ 10.01
\$ 30,135.80	2,990.0	\$ 10.08
\$ 21,016.94	2,080.0	\$ 10.10
\$ 21,021.64	2,080.0	\$ 10.11
\$ 21,029.60	2,080.0	\$ 10.11
\$ 21,336.42	2,080.0	\$ 10.26
\$ 21,450.19	2,080.0	\$ 10.31
\$ 21,450.19	2,080.0	\$ 10.31
\$ 21,450.45	2,080.0	\$ 10.31
\$ 31,039.87	2,990.0	\$ 10.38
\$ 31,039.87	2,990.0	\$ 10.38
\$ 31,039.87	2,990.0	\$ 10.38
\$ 31,039.87	2,990.0	\$ 10.38
\$ 31,039.87	2,990.0	\$ 10.38
\$ 31,039.87	2,990.0	\$ 10.38
\$ 31,039.87	2,990.0	\$ 10.38
\$ 21,664.68	2,080.0	\$ 10.42
\$ 22,286.52	2,080.0	\$ 10.71
\$ 22,286.52	2,080.0	\$ 10.71
\$ 22,286.52	2,080.0	\$ 10.71
\$ 22,507.18	2,080.0	\$ 10.82
\$ 22,756.51	2,080.0	\$ 10.94
\$ 23,060.44	2,080.0	\$ 11.09
\$ 23,060.66	2,080.0	\$ 11.09
\$ 23,587.82	2,080.0	\$ 11.34
\$ 34,143.86	2,990.0	\$ 11.42
\$ 34,257.30	2,990.0	\$ 11.46
\$ 23,910.34	2,080.0	\$ 11.50
\$ 23,910.34	2,080.0	\$ 11.50
\$ 23,910.34	2,080.0	\$ 11.50
\$ 35,168.18	2,990.0	\$ 11.76
\$ 35,168.18	2,990.0	\$ 11.76
\$ 35,168.18	2,990.0	\$ 11.76
\$ 24,627.65	2,080.0	\$ 11.84
\$ 35,700.78	2,990.0	\$ 11.94

1.05	10.27	30720.96	1,462.90	365.73
1.05	10.27	30720.96	1,462.90	365.73
1.05	10.27	30720.96	1,462.90	365.73
1.04	10.41	21658.12	833.00	208.25
1.04	10.41	21658.44	833.02	208.25
1.04	10.41	21658.44	833.02	208.25
1.04	10.41	21658.44	833.02	208.25
1.04	10.41	21658.45	833.02	208.25
1.04	10.41	21658.45	833.02	208.25
1.04	10.41	21658.45	833.02	208.25
1.04	10.41	21658.45	833.02	208.25
1.04	10.41	21658.45	833.02	208.25
1.04	10.41	21658.45	833.02	208.25
1.04	10.48	31341.23	1,205.43	301.36
1.04	10.51	21857.62	840.68	210.17
1.04	10.51	21862.51	840.87	210.22
1.04	10.51	21870.79	841.18	210.30
1.03	10.57	21976.51	640.09	160.02
1.03	10.62	22093.7	643.51	160.88
1.03	10.62	22093.7	643.51	160.88
1.03	10.62	22093.96	643.51	160.88
1.03	10.69	31971.07	931.20	232.80
1.03	10.69	31971.07	931.20	232.80
1.03	10.69	31971.07	931.20	232.80
1.03	10.69	31971.07	931.20	232.80
1.03	10.69	31971.07	931.20	232.80
1.03	10.69	31971.07	931.20	232.80
1.03	10.73	22314.62	649.94	162.49
1.02	10.93	22732.25	445.73	111.43
1.02	10.93	22732.25	445.73	111.43
1.02	10.93	22732.25	445.73	111.43
1.02	11.04	22957.32	450.14	112.54
1.02	11.16	23211.64	455.13	113.78
1.02	11.31	23521.65	461.21	115.30
1.02	11.31	23521.87	461.21	115.30
1.01	11.45	23823.7	235.88	58.97
1.01	11.53	34485.3	341.44	85.36
1.01	11.57	34599.87	342.57	85.64
1.01	11.61	24149.44	239.10	59.78
1.01	11.61	24149.44	239.10	59.78
1.01	11.61	24149.44	239.10	59.78
				18,573.25



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: AIRPORT
AGENDA DATE: July 26, 2016
PAGE: 1

SUBJECT: Request Approval to Accept the 2017 MDOT Multi-Modal Grant Offer MM-0068-0817 for T-Hangar Apron in the amount of \$151,650.00

AMOUNT & SOURCE OF FUNDING Local Match is \$8,000.00 and from 015-505-720-801

FISCAL NOTE: This Grant will allow the completion of the required apron for the currently constructed new 8-Unit T-Hangar Building

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Airport

**DIRECTOR'S
AUTHORIZATION:** Rodney Lincoln

FOR MORE INFORMATION CONTACT: Rodney Lincoln 418-5900

SUGGESTED MOTION: Motion to Accept the 2017 MDOT Multi-Modal Grant Offer MM-0068-0817 for T-Hangar Apron in the amount of \$151,650.00

**MISSISSIPPI TRANSPORTATION COMMISSION
MULTI-MODAL FUNDING AGREEMENT
Project No. MM-0068-0817
George M. Bryan Field**

This AGREEMENT is made and entered into by and between the Mississippi Transportation Commission, a body Corporate of the State of Mississippi (hereinafter referred to as "COMMISSION"), acting by and through the duly authorized Executive Director of the Mississippi Department of Transportation (hereinafter "MDOT"), and **City of Starkville** ("RECIPIENT," jointly referred to as "PARTIES"), effective as of the date of the last execution below.

WHEREAS, Section 65-1-701 et seq., Miss. Code Ann. (1972) as amended, authorizes the COMMISSION, subject to the limitations and conditions stated therein, to render financial aid for the development and improvement of transportation projects; and

WHEREAS, the RECIPIENT has submitted an application for Federal and/or State MULTI-MODAL Funds (hereinafter "APPLICATION") to the COMMISSION for financial assistance to be expended by or on behalf of the RECIPIENT in support of a project consisting of the following:

Tee Hangar Apron Addition

Amount: **\$151,650.00**

hereinafter referred to as the "PROJECT," a brief description together with special provisions of which is incorporated herein and made part of this AGREEMENT as Attachment "A."

Such PROJECT may be more fully described in the APPLICATION, capital replacement plan, budget/estimate and/or approved Federal/State grant on file in the offices of the Mississippi Department of Transportation, which, as applicable, are incorporated herein by reference; and

WHEREAS, the COMMISSION has agreed to partially fund such PROJECT with State and/or Federal funds, said PROJECT having been first approved by the Airport MULTI-MODAL Committee;

NOW, THEREFORE, in furtherance thereof, the parties hereto do agree as follows:

SECTION I Responsibilities of the Parties

As a condition of this AGREEMENT and as consideration for same, the RECIPIENT agrees to the following terms and conditions:

- A. The RECIPIENT will expend an amount equal to the amount shown in the APPLICATION as the RECIPIENT's share of the PROJECT, unless a lesser amount is subsequently approved by the COMMISSION.
- B. The RECIPIENT will carry out and complete the PROJECT in accordance with the approved APPLICATION, budget/estimate, plans, specifications, or contracts

for the transportation PROJECT, incorporated herein by reference, and any revisions or modifications approved by the COMMISSION.

- C. The RECIPIENT will provide the COMMISSION with reports in a format and schedule as may be requested by the COMMISSION for accomplishing the PROJECT. Failure to accomplish the PROJECT in a timely manner may be considered as the basis for the COMMISSION to cancel this award and withdraw these funds.
- D. The RECIPIENT will ensure that all funds awarded through this AGREEMENT are expended in accordance with all Federal/State cost principles as well as Federal and State procurement laws, regulations, or other program guidance as applicable.
- E. The RECIPIENT will at all times comply with all applicable Federal and State regulations, policies, procedures and directives, including the applicable Certifications and Assurances to be executed by the RECIPIENT as a part of grant awards and/or other agreements with the COMMISSION that relate to this PROJECT.
- F. The RECIPIENT will establish and maintain financial records of the PROJECT in accordance with applicable Federal and/or State audit requirements and make them available to personnel of the COMMISSION upon request.
- G. The RECIPIENT will operate and maintain in a safe and serviceable condition, all real and/or personal property, including but not limited to vehicles and equipment (hereinafter, as combined, to be referred to as "PROPERTY") that is purchased in whole or in part with funds provided by this AGREEMENT.
- H. The RECIPIENT will grant and does hereby grant to the COMMISSION the right and opportunity to inspect any PROPERTY financed in whole or in part by this AGREEMENT, to audit any records connected to this PROJECT, and to review the RECIPIENT's processes, procedures, and use of said PROPERTY.
- I. The RECIPIENT will dispose of all PROPERTY financed in whole or in part by this AGREEMENT in accordance with the applicable property management and disposition policies and procedures as determined by the COMMISSION.
- J. The RECIPIENT will dispose of all proceeds resulting from the sale of any PROPERTY financed in whole or in part by this AGREEMENT in accordance with written guidance from the COMMISSION.

The COMMISSION in discharge of its responsibilities hereunder agrees to reimburse the RECIPIENT an amount up to as the COMMISSION's share from the State MULTI-MODAL Transportation Improvement Fund, and/or other available State or Federal funds as may be appropriate for expenses incurred in accomplishing the PROJECT.

SECTION II Purchase of Property, Goods, or Services

The purchase of all PROPERTY, and/or goods and services, financed in whole or in part pursuant to this AGREEMENT shall be in accordance with the applicable Federal and State laws and procurement regulations, including State competitive bidding procedures.

The MDOT, after conferring with the appropriate Federal agency, may impose additional specific requirements governing the acquisition, use, or disposition of PROPERTY purchased with Federal funds.

SECTION III Title to Project Property

With respect to the title to PROPERTY acquired as a result of this AGREEMENT, the RECIPIENT agrees as follows:

- A. Title to PROJECT PROPERTY shall be in the RECIPIENT's name subject to the restrictions of use and disposition as set forth herein and in accordance with Sections IV, V, and VIII of this AGREEMENT. If applicable, the COMMISSION shall be listed as first lien-holder on and maintain all original titles to PROPERTY and shall be furnished one set of keys. If this AGREEMENT is terminated for any reason, title to such PROPERTY shall become vested in the COMMISSION as first lien-holder and the COMMISSION shall have the right to repossess the same without notice.
- B. The RECIPIENT shall grant to the COMMISSION a security interest in the PROJECT PROPERTY through the execution of a security agreement in a form acceptable to the COMMISSION and by the filing of financing statements necessary to perfect that security interest. A copy of the Security Agreement form, acceptable to the COMMISSION, is available upon request to the designated COMMISSION contact person shown at Section XXI below.
- C. When real property is acquired and/or developed under the terms of this AGREEMENT, non-governmental RECIPIENTS agree to grant to the COMMISSION a security interest in the real property to secure RECIPIENT's performance of the terms of this AGREEMENT and shall perfect that security interest by executing a deed of trust in a form acceptable to the COMMISSION and by filing that deed of trust in the land records of the county where the real property is located. At least ten (10) days prior to the transfer of funds under the terms of this AGREEMENT for the acquisition and/or development of real property, the RECIPIENT shall provide to the COMMISSION a title certificate from a Mississippi licensed attorney approved by the COMMISSION showing that there are no encumbrances on the real property to be acquired and/or developed, and the RECIPIENT shall have the title certificate updated immediately prior to the transfer of funds for the acquisition and/or development of the subject property. A copy of the Deed of Trust form, acceptable to the COMMISSION, is available upon request to the designated COMMISSION contact person shown at Section XXI below.
- D. In addition, when real property is acquired and/or developed under the terms of this AGREEMENT, non-governmental RECIPIENTS shall convey to the COMMISSION the RECIPIENT's executive power to transfer any interest in the real property until the RECIPIENT has fulfilled its obligations under the terms of this AGREEMENT. The conveyance of the RECIPIENT's executive power shall be in a form acceptable

to the COMMISSION. A copy of the Conveyance of Executive Power form, acceptable to the COMMISSION, is available upon request to the designated COMMISSION contact person shown at Section XXI below.

- E. If the RECIPIENT is a governmental entity, in lieu of C and D above, it agrees to execute a Notice of Federal/State Interest which shall be duly recorded in the land records of the county. A copy of an acceptable form of the Notice of Federal/State Interest is available from the designated COMMISSION contact person shown at Section XXI below.

SECTION IV Use of Project Property

Use of PROJECT PROPERTY is subject to the following conditions:

- A. The RECIPIENT agrees that the PROJECT PROPERTY shall be used as described in the approved APPLICATION and this AGREEMENT. If, during the duration of the PROJECT, any PROPERTY is not used in this manner or is withdrawn from service for more than ninety (90) days, the RECIPIENT shall notify the COMMISSION in writing and shall dispose of such PROPERTY in accordance with guidance from the COMMISSION.
- B. In the event of the RECIPIENT's non-compliance with the provisions of this section, the COMMISSION shall impose such sanctions as it may determine to be appropriate, including but not limited to:
 - (1) Withholding or discontinuing further reimbursements or funding; and/or
 - (2) Cancellation, termination, or suspension of this AGREEMENT in whole or in part.
- C. The RECIPIENT shall keep satisfactory records with regard to the use of the PROJECT PROPERTY and shall submit to the COMMISSION upon request such information as is required.
- D. The RECIPIENT shall neither use nor permit the PROPERTY provided hereunder to be used for any illegal or unlawful purpose or in an unlawful manner or otherwise subject the said PROPERTY to confiscation. The RECIPIENT agrees to reimburse the COMMISSION for the fair, retail market value in the event that the PROPERTY is confiscated while in the possession or control of the RECIPIENT, together with other such expenses or losses that the COMMISSION may incur as a result thereof including attorney fees.

SECTION V Encumbrance of Project Equipment or Real Property

Except as provided in Section III of this AGREEMENT, the RECIPIENT shall not execute any lease, pledge, mortgage, lien, or other contract (including a grant anticipation note or "Safe Harbor Lease" under Section 168(g)(8) of the Internal Revenue Code of 1954) touching or affecting the Federal/State interest in any PROJECT PROPERTY, nor shall it obligate itself in any other manner, with any third party with respect to such PROPERTY, unless such lease, pledge, mortgage, lien, contract, or other obligation is expressly authorized in writing by the COMMISSION;

nor shall the RECIPIENT, by any act or omission of any kind, adversely affect the Federal/State interest or impair its continuing control over the use of said PROPERTY.

SECTION VI Records and Maintenance of Project Property

For the duration of the PROJECT, the RECIPIENT shall maintain the PROJECT PROPERTY at a high level of cleanliness, safety, and mechanical soundness. The RECIPIENT must maintain a PROJECT equipment inventory and a formal maintenance program. Property records must include a description of the property, vehicle identification number, if applicable, source, cost, acquisition date, percent of Federal participation, detailed maintenance records, and any disposition data.

SECTION VII Insurance

The RECIPIENT shall obtain insurance adequate to protect PROJECT PROPERTY, as well as public liability insurance. The COMMISSION shall be named as loss payee for PROPERTY purchased with Federal and/or State MULTI-MODAL funds. The RECIPIENT shall submit evidence of such insurance coverage including documentation of the solicitation process annually to the COMMISSION or prior to beginning vehicle operations, work or services to carry out the PROJECT, and said coverage shall remain in effect at all times during the duration of the PROJECT.

The RECIPIENT shall obtain and maintain at all times during the duration of the PROJECT insurance coverage adequate to meet the appropriate requirements of the COMMISSION. In lieu thereof, the RECIPIENT shall certify that its sub-recipient has obtained said coverage. These specific requirements shall be attached hereto as Attachment "B."

SECTION VIII Disposition of Property

The RECIPIENT agrees that the PROJECT property shall be used as described in Section IV of this AGREEMENT. If, at any time during the duration of this PROJECT, any PROPERTY with remaining useful life is not being used as described above, the RECIPIENT shall notify the COMMISSION in writing and, after concurrence by the COMMISSION, shall dispose of such PROPERTY in accordance with applicable laws and regulations and with the following procedures:

- A. Disposal of property with remaining useful life requires written approval authorized by the COMMISSION.
 - (1) If PROPERTY is transferred to another recipient, the transferring RECIPIENT shall be entitled to and responsible for collecting from the receiving recipient its pro rata share of the current fair market value, based on the local match ratio. The value of the local match shall be based on at least two (2) independent appraisals of the current fair market value. In the absence of independent appraisals, value of the property shall be based on standard depreciation calculations.
 - (2) If the PROPERTY is approved to be retained by the RECIPIENT and the property has a fair market value of at least five thousand dollars (\$5,000.00), the RECIPIENT shall reimburse the COMMISSION in an amount based on

the Federal/State pro rata share of the original cost, equal to the current fair market value of the PROPERTY. The fair market value must be based upon two (2) independent appraisals. These appraisals must be approved by the COMMISSION.

- (3) If the PROPERTY is approved to be sold, it shall be advertised and sold at the highest price obtainable at public sale or via sealed bids. All sales of PROPERTY must be consistent with State laws. The COMMISSION may authorize the expenses of the sale to be deducted from the proceeds. The proceeds derived from the sale of the PROPERTY may be retained by the RECIPIENT as long as such proceeds are used to support the transportation PROJECT approved by the COMMISSION. Otherwise the RECIPIENT shall reimburse the COMMISSION its pro rata share of the net proceeds, based on the pro rata share of the original cost.
- B. To request disposal of PROPERTY that has reached its end of useful life, the RECIPIENT must make a written request of a declaration of end of useful life to the COMMISSION. Requests for end of useful life must be made in such a manner and format as required by the COMMISSION in the approved program procedures manual or policy statements.
- C. The RECIPIENT shall be responsible to the COMMISSION for full compliance with the current version of OMB Circular A-110 Revised and the "Common Grant Rule" for property disposition, and all other provisions of applicable Federal and State laws, rules, and regulations.

SECTION IX E-Invoice and E-Payment Paymode-X

This COMMISSION requires that all RECIPIENTS submit invoices electronically throughout the term of this AGREEMENT. RECIPIENT invoices shall be submitted to the COMMISSION using the processes and procedures identified by the COMMISSION. Procedures for new RECIPIENTS may be found in the Mississippi Department of Finance and Administration's Mississippi Agency Accounting Policies and Procedures (MAAPP) Manual in the Vendor File Maintenance Sections 11.20.10, 17.20.05, and 17.10.10 and in the related section on requirements for requesting an exemption from electronic payment found in Section 17.10.20. RECIPIENT understands that RECIPIENT must be enrolled in Paymode-X e-payment module prior to being enrolled for e-invoicing, and agrees to same, unless RECIPIENT has applied for and been granted an exemption. RECIPIENT may request assistance enrolling by contacting www.mmrs.state.ms.us or by calling the Mississippi Management and Reporting System's (MMRS) Call Center at (601) 359-1343. Payments by State Agencies using Mississippi's Accountability System for Government Information and Collaboration (MAGIC) shall be made and remittance information provided electronically as directed by the State. These payments shall be deposited in the bank account of the RECIPIENT's choice. RECIPIENT understands that the COMMISSION is exempt from the payment of taxes. All payments shall be in United States Currency.

SECTION X Agreement Reimbursement/Payments

Reimbursement payments pursuant to this award will be made for eligible costs documented by invoices for the equipment, work or services incurred in accomplishing the

PROJECT. Final payment will be made after review and approval by the COMMISSION of documentation of the completion of the PROJECT and/or any audit documents as may be applicable.

The COMMISSION reserves the right to amend or withdraw this award at any time prior to its acceptance by the RECIPIENT.

SECTION XI Applicable Law/Severability

This AGREEMENT shall be governed by and construed under the laws of the State of Mississippi. Any term or provision or portion thereof which violates the laws of the State of Mississippi shall be null and void. If any term or provision of this AGREEMENT is prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this AGREEMENT shall not be affected thereby and each term and provision of this AGREEMENT shall be valid and enforceable to the fullest extent permitted by law.

SECTION XII Availability of Funds

It is expressly understood and agreed that the obligation of the COMMISSION to proceed under this AGREEMENT is conditioned upon the availability of funds, the appropriation of funds by the Mississippi Legislature, and/or the receipt of State funds, as provided by Section 27-104-25 of the Mississippi Code.

If at any time the funds anticipated for the fulfillment of this AGREEMENT are not forthcoming or are insufficient as a result of the failure of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided, or if funds are not otherwise available to the COMMISSION for the performance of this AGREEMENT, then this AGREEMENT shall be suspended automatically without any notice to RECIPIENT or any surety, for a period not to exceed ten (10) business days, effective immediately upon the date that said funds are not available, without damage, penalty, cost, or expenses to the COMMISSION of any kind whatsoever. RECIPIENT is responsible for monitoring the actions of the Mississippi Legislature in its enactment of, or its failure to enact, any budget appropriation for the MDOT for the ensuing Fiscal Year, and for monitoring the MDOT website at <http://www.gomdot.com> for any such notices.

In the event that said suspension is necessary, RECIPIENT shall take all necessary steps to minimize the incurrence of costs allocable to the suspension, and advise all sub-recipients and vendors to do the same. Upon expiration of the ten (10) business days, if said funds remain unavailable, then COMMISSION may, at its discretion, elect to extend the suspension and/or issue a stop work order or terminate this AGREEMENT as provided below.

If a suspension is not canceled and the work covered by such suspension is terminated, the RECIPIENT may be paid for services rendered prior to the suspension and/or stop work order. In addition to payment for services rendered prior to the date of the suspension and/or stop work order, the COMMISSION may be liable only for the costs, fees, and expenses, if any, for demobilization and closeout of this AGREEMENT, based on actual time and expenses incurred by the RECIPIENT. In no event shall the COMMISSION be liable for lost profits or other consequential damages.

SECTION XIII Stop Work Order/Termination for Lack of Funding

The COMMISSION may issue a stop work order or terminate this AGREEMENT for lack of funding in the following manner:

- A. The COMMISSION may, by written order to the RECIPIENT at any time, and without notice to any surety, require the RECIPIENT to stop all or any part of the work called for by this AGREEMENT. This order shall be for a specified period not exceeding twenty-four (24) months after the order is delivered to the RECIPIENT unless the parties agree to any further period. Any such order shall be identified specifically as a stop work order issued pursuant to this clause. Upon receipt of such an order, the RECIPIENT shall forthwith comply with its terms and take all steps to minimize the occurrence of costs allocable to the work covered by the order during the period of work stoppage. Before the stop work order expires, or within any further period to which the parties shall have agreed, the COMMISSION shall either:

- (1) Cancel the stop work order; or
- (2) Terminate the work covered by such order according to and as provided elsewhere in this AGREEMENT.

Prior to the COMMISSION's taking official action to stop work under this AGREEMENT, the Executive Director of MDOT may notify the RECIPIENT, in writing, of the MDOT's intentions to ask the COMMISSION to stop work under this AGREEMENT. Upon notice from the Executive Director of MDOT, RECIPIENT shall suspend all activities under this AGREEMENT, pending final action by the COMMISSION.

- B. If a stop work order issued under this clause is canceled at any time during the period specified in the order, or if the period of the order or any extension thereof expires, the RECIPIENT shall have the right to resume work. If the COMMISSION decides that it is justified, an appropriate adjustment may be made in the delivery schedule. If the stop work order results in an increase in the time required for or in the RECIPIENT's cost properly allocable to the performance of any part of this AGREEMENT and the RECIPIENT asserts a claim for such an adjustment within thirty (30) days after the end of the period of work stoppage, an equitable adjustment in this AGREEMENT may be made by written modification of this AGREEMENT as provided by the terms of this AGREEMENT.
- C. If a stop work order is not canceled and the work covered by such order is terminated, the RECIPIENT may be paid for services rendered prior to the termination. In addition to payment for services rendered prior to the date of termination, the COMMISSION shall be liable only for the costs, fees, and expenses for demobilization and closeout of this AGREEMENT, based on actual time and expenses incurred by the RECIPIENT in the packaging and shipment of all documents covered by this AGREEMENT to the COMMISSION. In no event shall the COMMISSION be liable for lost profits or other consequential damages.

- D. If at any time the funds anticipated for the fulfillment of this AGREEMENT are not forthcoming or are insufficient due to the failure of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided, or if funds are not otherwise available to the COMMISSION for the performance of this AGREEMENT, the COMMISSION shall have the right, upon ten (10) days' written notice to the RECIPIENT, to terminate this AGREEMENT without damage, penalty, cost, or expenses to the COMMISSION of any kind whatsoever. The effective date of termination shall be as specified in the notice or at the end of any fiscal funding period wherein the funds are not available.

In addition to payment for services rendered prior to the date of the termination, the COMMISSION may be liable only for the costs, fees, and expenses, if any, for demobilization and closeout of this AGREEMENT, based on actual time and expenses incurred by the RECIPIENT. In no event shall the COMMISSION be liable for lost profits or other consequential damages.

SECTION XIV Responsibilities for Claims and Liability

Non-governmental RECIPIENTS shall defend, indemnify, and hold harmless the COMMISSION and all its officers, agents, and employees from any claim, loss, damage, cost, charge, expense, or reasonable attorney fees (including, but not limited to, any type of environmental claim, loss, damage cost charge, or expense), to the extent caused by any act, actions, negligence, or omission by the RECIPIENT, its agents, employees, or sub-recipients during the performance of this AGREEMENT, whether direct or indirect. Neither the RECIPIENT nor any of his agents or sub-recipients will be liable under this provision for damages arising out of the injury or damage to persons or property solely caused or resulting from the negligence of the COMMISSION or any of its officers, agents, or employees.

Non-governmental RECIPIENTS' obligation under this section shall be initiated by the COMMISSION's notice of claim for indemnification to RECIPIENT. At the COMMISSION's option, the RECIPIENT shall defend or participate and associate with the COMMISSION in the defense and trial or arbitration of any damage claim, lien, or suit and any related settlement negotiations. Only an adjudication or judgment after the highest appeal is exhausted specifically finding the COMMISSION entirely responsible shall excuse performance of provision by the RECIPIENT. In such case, the COMMISSION shall pay all costs and fees related to this obligation and its enforcement. Should there be a finding of dual or multiple liability, costs and fees shall be apportioned accordingly.

In conjunction herewith, the COMMISSION agrees to notify all RECIPIENTS in writing as soon as practicable after receipt or notice of any claim involving RECIPIENT. These indemnities shall not be limited by reason of the listing of any insurance coverage.

All RECIPIENTS, whether public or otherwise, agree to notify the Commission of any event encountered in the course of performance of this AGREEMENT which results in injury to any person or property, or which may otherwise subject the RECIPIENT or the COMMISSION or its officers, agents, or employees to liability. The RECIPIENT shall report any such event to the COMMISSION immediately upon discovery. Reporting to the COMMISSION under this section shall not excuse or satisfy any obligation of the RECIPIENT to report any event to law enforcement or other entities under the requirements of any applicable law.

All notices, communications, and correspondence between the COMMISSION and the RECIPIENT shall be directed to the key personnel and designated agents designated in this AGREEMENT.

SECTION XV Immigrant Status Certification/E-Verify

RECIPIENT represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act, Section 71-11-1, et seq. of the Mississippi Code Annotated (Supp 2008), and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. RECIPIENT agrees to maintain records of such compliance and, upon request of the State and approval of the Social Security Administration or Department of Homeland Security, where required, to provide a copy of each such verification to the State. RECIPIENT further represents and warrants that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi. RECIPIENT understands and agrees that any breach of these warranties may subject RECIPIENT to the following: (a) termination of this AGREEMENT and ineligibility for any State or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (b) the loss of any license, permit, certification, or other document granted to RECIPIENT by an agency, department, or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. In the event of such termination/cancellation, RECIPIENT would also be liable for any additional costs incurred by the State due to AGREEMENT cancellation or loss of license or permit. The RECIPIENT is required to provide the certification on Attachment "C" to this AGREEMENT to the COMMISSION verifying that the RECIPIENT and sub-recipient(s), if any, are registered and participating in E-Verify prior to execution of this AGREEMENT.

It is agreed by the parties that no person employed by the RECIPIENT pursuant to the provisions hereof will be considered an agent or employee of the COMMISSION or the Mississippi Department of Transportation.

It is further agreed by the parties that no provision of this AGREEMENT is intended nor shall it be construed to give rise to a third party beneficiary claim on the person or entity not a party hereto.

SECTION XVI Disputes

Any dispute concerning a question of fact in connection with this AGREEMENT which is not disposed of by agreement shall be arbitrated by the Executive Director of the MDOT or such person as the Executive Director may designate. The decision of the Executive Director or his/her designee shall be final and conclusive, unless within fifteen (15) days from the date of receipt of the decision, the RECIPIENT submits a written request for review of the decision. In that event, the RECIPIENT shall be provided an opportunity to be heard on the review and offer evidence in support of the RECIPIENT's position regarding the decision. The decision of the Executive Director on the review shall be final and conclusive unless determined by a court of competent jurisdiction to be unlawful for the reason it was not supported

by any substantial evidence, was fraudulent, or was capricious. Until a final determination is made, the RECIPIENT shall proceed forthwith with the performance of the RECIPIENT's duties under this AGREEMENT pursuant to the Executive Director's decision.

SECTION XVII Termination of Agreement by Mutual Consent or Fault

This AGREEMENT may be terminated at any time by mutual consent of both parties. The RECIPIENT may terminate its participation in the PROJECT by notifying in writing and receiving the concurrence of the COMMISSION forty-five (45) days in advance of the termination. The COMMISSION may terminate the AGREEMENT by giving the RECIPIENT fifteen (15) days' advance written notice in the event of determination by the COMMISSION of nonperformance or any breach of any terms of the AGREEMENT by the RECIPIENT. The COMMISSION, before issuing written notice of AGREEMENT termination, may allow the RECIPIENT forty-five (45) days to correct the problems identified. If the COMMISSION makes the determination that this AGREEMENT should be terminated due to (a) insufficient performance, (b) a violation of any provision of this AGREEMENT, or (c) a misuse of the funds or equipment provided under this AGREEMENT, then it is agreed that this AGREEMENT shall be terminated upon fifteen (15) days' notice in writing from the COMMISSION to the RECIPIENT. The RECIPIENT shall be entitled to receive compensation for eligible expenses approved by the COMMISSION prior to receiving the termination notice.

SECTION XVIII Termination by the Commission for Convenience

The COMMISSION shall have the absolute right to terminate the PROJECT AGREEMENT at any time, for any reason, and in such event the COMMISSION's obligations and liability hereunder shall be limited solely to payment of any compensation due RECIPIENT as stated in this AGREEMENT.

SECTION XIX General Provisions

This AGREEMENT, together with the APPLICATION and Attachments hereto, constitutes the sole and entire agreement between the COMMISSION and the RECIPIENT with respect to the PROJECT hereof and supersedes any and all prior agreements, discussions, and negotiations between the COMMISSION and the RECIPIENT.

The RECIPIENT's acceptance of this AGREEMENT shall be evidenced by execution of this AGREEMENT by a duly authorized representative of the RECIPIENT, and said acceptance shall comprise a Airport MULTI-MODAL FUNDING AGREEMENT. It shall become effective upon the date of RECIPIENT's acceptance and shall remain in effect for twenty four (24) consecutive months following execution by the Executive Director of the Mississippi Department of Transportation. Any unspent funds remaining at the end of this AGREEMENT shall automatically revert to the COMMISSION.

The COMMISSION executes all its orders and directives through the duly appointed Executive Director and the personnel of the MISSISSIPPI DEPARTMENT OF TRANSPORTATION. All notices and correspondence with or to the COMMISSION pursuant to the PROJECT identified in this AGREEMENT shall be directed to the appropriate modal Division Director, Mississippi Department of Transportation, and shall reference this AGREEMENT number.

SECTION XX Agreement Changes

Modifications, changes, or amendments to this AGREEMENT may be made upon mutual agreement of the parties hereto. However, any change, supplement, modification, or amendment of any term, provision, or condition of this AGREEMENT must be in writing and signed by both parties hereto.

SECTION XXI Notice, Key Personnel, and Designated Agents

The RECIPIENT agrees that Key Personnel identified as assigned to phases hereunder as set forth in this AGREEMENT shall not be changed or reassigned without prior approval of the MDOT. If prior approval is impossible, recipient shall give notice to the MDOT as soon as practicable, and by subsequent review the MDOT may approve or disapprove the action. For purposes of implementing this section and all other sections of this AGREEMENT with regard to notice, the individuals listed below are herewith designated as agents for the respective parties. Any notice required or permitted to be given under this AGREEMENT shall be in writing and sent by United States Certified Mail, Return Receipt Requested, to the party to whom the notice should be given at the address set forth below:

Commission:

Director of Aeronautics
Mississippi Department of Transportation
401 North West Street, Suite 1500
Jackson, MS 39215-1850
Telephone: 601-359-7850
Facsimile: 601-359-7855

Recipient:

Mr. Rodney Lincoln
Starkville-Oktibbeha County Airport
P. O. Box 1424
Starkville, MS 39760
Telephone: (662) 325-3274
Facsimile: (662)325-3864

With copy to:

Office of the Attorney General
Transportation Division
P.O. Box 1850
Jackson, MS 39201
Telephone: 601-359-7600
Facsimile: 601-359-7774

THIS SPACE LEFT BLANK INTENTIONALLY

For the faithful performance of the terms of this AGREEMENT, the parties hereto have caused this AGREEMENT to be executed by their undersigned authorized representatives and the parties hereto represent that they have the authority to enter into this AGREEMENT.

WITNESS my signature in execution hereof this the ____ day of _____, 20__.

City of Starkville

Recipient

By: _____

Signature

Attest: _____

Signature

Title

WITNESS my signature in execution hereof this the ____ day of _____, 20__.

**MISSISSIPPI TRANSPORTATION COMMISSION,
BY AND THROUGH ITS DULY AUTHORIZED
EXECUTIVE DIRECTOR OF THE
MISSISSIPPI DEPARTMENT OF TRANSPORTATION**

Melinda L. McGrath, P.E.

Airport Attachment "A"

Attached to and made a part of that certain MULTI-MODAL AGREEMENT, Project Number **MM-0068-0817**, executed by and between the Mississippi Transportation Commission and recipient(s) **City of Starkville** for the purpose of setting forth the project description, projected completion date, project milestones, and applicable special provisions.

PROJECT DESCRIPTION: Construction of Additional Tee Hangar Apron Area to serve existing and future Tee Hangars

SPECIAL PROVISIONS:

Anything to the contrary notwithstanding, with respect to the implementation of this PROJECT, the following special provisions shall apply. In the event of a conflict between these provisions and other provisions contained elsewhere in this AGREEMENT, these special provisions shall prevail:

- A. The RECIPIENT shall be responsible for following all applicable regulations of the Federal and State regulations in the administration of the PROJECT.
- B. The RECIPIENT shall carry out and complete the PROJECT by the date set forth above in accordance with the approved plans and specifications and/or contracts for the PROJECT, incorporated herein by reference, and any revisions or modifications approved by the COMMISSION.
- C. The RECIPIENT will provide the Commission with a schedule of actions for accomplishing the PROJECT. Failure to accomplish the PROJECT in a timely manner will be the basis for the COMMISSION withdrawing the funds.
- D. The RECIPIENT will accomplish any coordination required by the Federal Aviation Administration to ensure the safety of operations and prevent any derogation of navigation aids or procedures at the Airport.
- E. The RECIPIENT will insure that all development accomplished in the PROJECT will meet Federal Aviation Administration or other Federal, State, or local standards and requirements, as applicable.
- F. The RECIPIENT agrees to expend an amount equal to or greater than one percent (1%) of the final eligible PROJECT costs.
- G. If the RECIPIENT alters the PROJECT in any manner so as to make it ineligible for Federal matching funds, then said RECIPIENT shall bear all such ineligible costs.
- H. Reimbursements for PROJECT payments made pursuant to this AGREEMENT shall be made for eligible costs documented by invoices in accordance with Section IX of the AGREEMENT of which this is a part. Final payment will be

made after review and acceptance of the completed PROJECT by the Commission.

- I. The RECIPIENT hereby agrees to operate and maintain in a safe and serviceable condition the Airport and all facilities thereon, or connected therewith, which are necessary to serve the aeronautical users of the Airport, and will not permit any activity which would interfere with its use for airport purposes.

Airport Attachment "B"

Attached to and made a part of that certain MULTI-MODAL AGREEMENT, Project Number **MM-0068-0817**, executed by and between the Mississippi Transportation Commission and recipient(s) **City of Starkville** for the purpose of setting forth the requirements for insurance for the project.

The RECIPIENT shall obtain or shall cause its sub-contractor/sub-recipient or agent to obtain insurance adequate to protect the PROJECT's property and equipment, as well as public liability insurance. The COMMISSION shall be named as loss payee for property and equipment purchased with MULTI-MODAL funds. The RECIPIENT shall submit evidence of such insurance coverage including documentation of the solicitation process annually to the COMMISSION or prior to beginning the PROJECT, and said coverage shall remain in effect at all times during the duration of the PROJECT. The minimum coverage shall be as follows:

- A. Comprehensive general liability insurance in an amount not less than five hundred thousand dollars (\$500,000.00) per occurrence, including coverage for blanket contractual liability, broad form property damage, personal injury and bodily injury (including illness, disease and death), and products/completed operations;
- B. Comprehensive automobile liability insurance, including hired and non-owned vehicles, in an amount not less than five hundred thousand dollars (\$500,000.00) per occurrence, covering bodily injury and death and property damage, if applicable;
- C. Blanket employee fidelity bond insurance in an amount not less than fifty thousand dollars (\$50,000.00);
- D. Workers' compensation insurance in the amount required pursuant to the laws of the State of Mississippi;

All insurance policies required herein shall be issued by a reputable and substantial insurance company or companies licensed to do business in the State of Mississippi and shall include an endorsement providing substantially as follows:

Insurer may not cancel this policy, modify or amend its terms, or reduce coverage for a period of sixty (60) days after the Mississippi Department of Transportation has been notified by certified mail, return receipt requested, of the Insurer's intention to cancel, modify, amend, or reduce the coverage.

The RECIPIENT shall immediately notify the COMMISSION in writing of any notices from insurer concerning cancellation or reduction in insurance coverage.

On or before the inception of the Period of Performance of this AGREEMENT, the RECIPIENT shall deliver to the COMMISSION a Certificate or Certificates of Insurance, certifying the types and amounts of coverage required herein, the loss payee, and the required endorsement.

All insurance herein specified shall be carried until the work performed under the AGREEMENT is satisfactorily completed.

Airport Attachment "C"

RECIPIENT EEV CERTIFICATION AND AGREEMENT

George M. Bryan Field

By executing this Certification and Agreement, the undersigned verifies its compliance with the "Mississippi Employment Protection Act," Section 71-11-1 et seq. Mississippi Code of 1972, as amended, and any rules or regulations promulgated by Mississippi Transportation Commission [MTC], Department of Employment Security, State Tax Commission, Secretary of State, Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1 et seq., Mississippi Code of 1972, as amended), stating affirmatively that the individual, firm or corporation which is contracting with MTC has registered with and is participating in a Federal work authorization program* operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986, Pub. L. 99-603,100, Stat 3359, as amended. The undersigned agrees to inform the MTC if the undersigned is no longer registered or participating in the program.

The undersigned agrees that, should it employ or contract with any consultant(s)/sub-consultant(s) and/or contractor/sub-contractor(s) in connection with the performance of this AGREEMENT, the undersigned will secure from each such sub-recipient(s) verification of compliance with the Mississippi Employment Protection Act. The undersigned further agrees to maintain records of such compliance and provide a copy of each such verification to MTC, if requested, for the benefit of the MTC or this AGREEMENT.

EEV* Company Identification Number [Required]

The undersigned certifies that the above information is complete, true and correct to the best of my knowledge and belief. The undersigned acknowledges that any violation may be subject to the cancellation of the AGREEMENT, ineligibility for any State or public contract for up to three (3) years, the loss of any license, permit, certificate or other document granted by any agency, department or government entity for the right to do business in Mississippi for up to one (1) year, or both, any and all additional costs incurred because of the AGREEMENT cancellation or the loss of any license or permit, and may be subject to additional felony prosecution for knowingly or recklessly accepting employment for compensation from an unauthorized alien as defined by 8 U.S.C §1324a(h)(3), said action punishable by imprisonment for not less than one (1) year nor more than five (5) years, a fine of not less than One Thousand Dollars (\$1,000.00) nor more than Ten Thousand Dollars (\$10,000.00), or both, in addition to such prosecution and penalties as provided by Federal law.

BY: _____
Authorized Officer or Agent

Date

Printed Name of Authorized Officer or Agent of Recipient

Title of Authorized Officer or Agent of Recipient

SWORN TO AND SUBSCRIBED before me on this the _____ day of _____, 20____.

NOTARY PUBLIC

My Commission Expires:

* As of the effective date of the Mississippi Employment Protection Act, the applicable Federal work authorization program is E-Verify™ operated by the U. S. Citizenship and Immigration Services of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: AIRPORT
AGENDA DATE: July 26, 2016
PAGE: 1

SUBJECT: Request Approval of T&M Steel Change Order #1 in the Amount of \$149,650.00 for the 2017 MDOT Multi-Modal Grant MM-0068-0817

AMOUNT & SOURCE OF FUNDING \$149,650.00 from the 2017 MDOT Multi-Modal Grant MM-0068-0817

FISCAL NOTE: This Change Order will allow the completion of the required apron for the currently constructed new 8-Unit T-Hangar Building

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Airport

**DIRECTOR'S
AUTHORIZATION:** Rodney Lincoln

FOR MORE INFORMATION CONTACT: Rodney Lincoln 418-5900

SUGGESTED MOTION: Motion to Approve of the T&M Steel Change Order #1 in the Amount of \$149,650.00 for the 2017 MDOT Multi-Modal Grant MM-0068-0817

CHANGE ORDER

(Instructions on reverse side)

No. 1

PROJECT: Starkville 2017 MDOT Project

DATE OF ISSUANCE: 7/6/2016

EFFECTIVE DATE: 7/6/2016

OWNER: City of Starkville

OWNER's Contract No. MM-0068-0817

CONTRACTOR: T&M Steel Erectors Inc.

ENGINEER: Clearwater Consultants, Inc.

You are directed to make the following changes in the Contract Documents.

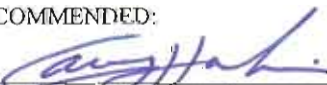
Description: Addition of Items of Work Previously Bid

Reason for Change Order: Addition of Items of Work to be funded by 2017 MDOT Grant

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ <u>472,235</u>	Original Contract Times Substantial Completion: <u>7/10/2016</u> Ready for final payment: <u>7/30/2016</u> days or dates
Net changes from previous Change Order No: <u>N/A</u> to No: <u>N/A</u> \$ <u>N/A</u>	Net change from previous Change Orders No: <u>N/A</u> to No: <u>N/A</u> <u>N/A</u> Days
Contract Price prior to this Change Order \$ <u>472,235</u>	Contract times prior to this change order Substantial Completion: <u>7/10/2016</u> Ready for final payment: <u>7/30/2016</u> days or dates
Net increase of this Change Order \$ <u>149,650</u>	Net Increase of this Change Order <u>45</u> Days
Contract Price with all approved Change Orders \$ <u>621,885</u>	Contract Times with all approved Change Orders Substantial Completion: <u>8/24/2016</u> Ready for final payment: <u>9/14/2016</u> days or dates

RECOMMENDED:

By: 
Engineer (Authorized Signature)

Date: 6-29-2016

APPROVED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

EJCDC No. 1910-8-B (1990 Edition)

Prepared by the Engineers joint Contract Documents Committee and endorsed by The Associated General Contractors of America



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: AIRPORT
AGENDA DATE: July 26, 2016
PAGE: 1

SUBJECT: Request Approval of the Clearwater Consultants Inc. Work Order in the Amount of \$10,000.00 for the 2017 MDOT Multi-Modal Grant MM-0068-0817

AMOUNT & SOURCE OF FUNDING \$10,000.00 from the 2017 MDOT Multi-Modal Grant MM-0068-0817

FISCAL NOTE: This Change Order will provide the Engineering for the required apron for the currently constructed new 8-Unit T-Hangar Building

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Airport

**DIRECTOR'S
AUTHORIZATION:** Rodney Lincoln

FOR MORE INFORMATION CONTACT: Rodney Lincoln 418-5900

SUGGESTED MOTION: Motion to Approve of the Clearwater Consultants Inc. Work Order in the Amount of \$10,000.00 for the 2017 MDOT Multi-Modal Grant MM-0068-0817

EXHIBIT A
CITY OF STARKVILLE - GEORGE M. BRYAN FIELD
STARKVILLE, MISSISSIPPI
WORK AUTHORIZATION Number 16-02
2017 MDOT Project

Project Identification No. MM-0068-0717

Date: July 6, 2016

It is agreed to undertake the following work in accordance with the provisions of the Agreement between the City of Starkville, Mississippi ("OWNER") and Clearwater Consultants, Inc. ("ENGINEER") dated October 9, 2011.

Scope of Services

The Engineer shall provide Professional Services for the 2017 MDOT Project which shall be comprised of construction of concrete apron and drainage appurtenances at the Tee Hangar complex. See the attached Exhibit "B" for a more detailed description of services to be provided.

Time of Performance

Time of performance will begin upon execution of this work authorization and will extend 30 days beyond final completion of the project.

Compensation

1. Basic Services:
 - (a) Project Development & Administrative \$ 1,000
 - (b) Preparation of Change Order and Modified Construction Drawings \$ 3,500
 - (c) Construction Engineering and Administration \$ 3,500

2. Special Services: Budget for Special Services is as follows
 - (a) Construction Q/A Testing \$ 1,000
 - (b) Surveys \$ 1,000

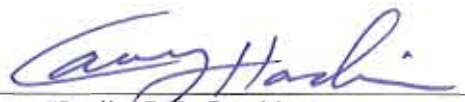
Actual compensation for Special Services will be invoiced according to the Rate Schedule presented as Exhibit "C".

Agree as to Scope of Services, Time of Performance and Compensation:

City of Starkville

Clearwater Consultants, Inc.

Honorable Parker Wiseman, Mayor
City of Starkville



Carey Hardin, P.E., President

Date: July 6, 2016

Date: July 6, 2016

EXHIBIT B – SCOPE OF SERVICES

CITY OF STARKVILLE - GEORGE M. BRYAN FIELD

STARKVILLE, MISSISSIPPI

WORK AUTHORIZATION Number 16-02

2017 MDOT Project

PROJECT DESCRIPTION:

The OWNER intends to construct apron and drainage improvements at the existing Tee Hangar complex at George M. Bryan Field (hereinafter called the PROJECT) and engage the ENGINEER to perform services as specified herein.

SECTION I – BASIC SERVICES

A. PROJECT DEVELOPMENT PHASE: After authorization to proceed the ENGINEER shall:

1. Consult with OWNER and state and federal government agencies as necessary to clarify and define the requirements for the project and review available data.
2. Advise OWNER as to the necessity of OWNER'S providing or obtaining from others data or services of the types described in Section II and act as OWNER'S representative in connection with such services. Assist the OWNER in contracting for such services.
3. Prepare preliminary designs necessary to determine the type, size, and scope of the improvement project based upon projected aviation activity and current airport standards.
4. Prepare preliminary statement of probable construction cost for the project.
5. Prepare applications for federal and/or state assistance grants for funding of the project. Assist the OWNER in preparation of application for federal assistance.
6. Furnish copies of drawings, sketches, forms and reports as appropriate to the OWNER for submission to government agencies.

B. DESIGN PHASE: After authorization to proceed the ENGINEER shall:

In consultation with the OWNER, prepare a Change Order for the 2015 MDOT construction contract to add items of work originally bid. Provide drawings to describe the limits, layout and orientation of the work.

C. CONSTRUCTION PHASE: During the Construction Phase, the ENGINEER shall provide the following services:

1. Make visits to the site at various stages of construction to observe as an experienced and qualified design professional the progress and quality of the executed work of contractor(s) and to determine in general if such work is proceeding in accordance with the contractor's schedule. ENGINEER shall not be required by this provision to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work.
2. Check shop drawings and other submissions of the contractor for compliance with the design concepts and specification requirements within 10 business days from receipt.
3. Review laboratory, shop and mill test reports and prepare a tabulation or summary of laboratory test results to assist the OWNER in monitoring the quality of construction.
4. Recommend to OWNER change orders and/or supplemental agreements to the construction contract incidental to a change in field conditions or changes to the project design. Prepare estimate of cost or savings from proposed order, prepare change order along with basis for recommendation, obtain unit price quotations from construction contractor for change order work, make recommendations to OWNER regarding contractor unit prices for change order work and assist the OWNER in negotiating with the contractor to arrive, if possible, at an appropriate compensation resulting from the proposed revisions. The ENGINEER is not required by this provision to accomplish extensive design revisions and drawings resulting from a change in project scope initiated by the OWNER or major changes in design concept previously accepted by the OWNER where changes are due to causes beyond the ENGINEER'S control, without due compensation.
5. Advise the OWNER of needed special services and assist the OWNER in the acquisition of such services as appropriate.
6. Check and certify the accuracy of partial and final payment due to contractors based upon the field measurement of completed work.
7. Make a final inspection with OWNER and government representatives of the completed work and provide a report of ENGINEER'S recommendation regarding contractor's final payment.
8. Prepare final project report explaining significant features of the project, such as large variances in quantities, construction time, recommendations regarding liquidated damages, etc.
9. The ENGINEER shall not be responsible for the acts or omissions of any contractor, or subcontractor, or any of the contractor(s)' or subcontractor(s)' agents or employees or any other persons (except ENGINEER'S own employees and agents) at the site or otherwise performing any of the contractor(s)' work; however, nothing contained herein shall be construed to release the ENGINEER from liability for failure to properly perform duties undertaken by the ENGINEER under this Agreement.
10. Record Drawing preparation.

SECTION II – SPECIAL SERVICES

At the request of the OWNER, the ENGINEER shall accomplish such special services as required by the OWNER to complete the project. At the option of the OWNER, special services may be provided by the OWNER through contracts with other professionals or may be provided by the ENGINEER. When

the ENGINEER is requested to provide special services, such services may be provided by ENGINEER'S own forces or through subcontracts with other professionals. Special services which may be requested may include, but are not necessarily limited to the following:

- A. Land Surveys as necessary to establish property boundaries required for property acquisition purposes or preparation of property maps.
- B. Engineering Surveys (for design and construction) to include topographic surveys, base line surveys, cross section surveys, etc., as required and approved by the OWNER.
- C. Preparation of OWNER'S applications for partial and final payment for submission to government agencies.
- D. Reproduction of additional copies of reports, contract documents and specifications above the specified number furnished in Basic Services.
- E. Assistance to the OWNER as expert witness in litigation arising from development or construction of the project or for additional work requested after final completion of the construction project.
- F. The accomplishment of special surveys and investigations, and the preparation of special reports and drawings as may be requested or authorized in writing by the OWNER in connection with the project.
- G. Extra Work Created by Design Changes, after approval of plans and specifications by the OWNER and FAA, as required, and beyond the control of the ENGINEER, that may be requested or authorized in writing by the OWNER in connection with the project.
- H. Extra Work Required to revise Contract Documents, Plans and Specifications to facilitate the award of more than one construction contract, in the event the OWNER adopts such a construction program.
- I. Preparation of updates to the Airport Layout Plan as directed by the OWNER.
- J. Additional services required for construction administration due to unforeseen circumstances, including, but not limited to, unavoidable delays in construction and contractor not completing work within contract time.

SECTION III – OWNER'S RESPONSIBILITIES

- A. Provide full information as to the requirements for the PROJECT.
- B. Assist the ENGINEER by placing at his disposal all available information pertinent to the site of the PROJECT including previous reports and any other data relative to design and construction of the PROJECT. This includes providing topographical information/files to be used for design on this project.
- C. Examine all studies, report, sketches, estimates, specification, drawings, proposals, and other documents presented and recommended by the ENGINEER and render in writing decisions pertaining thereto within a reasonable time so as not to delay the work of the ENGINEER.

- D. Obtain approval of all governmental authorities having jurisdiction over the PROJECT and such approvals and consents from such other individuals or bodies as may be necessary for completion of the PROJECT.
- E. Give prompt written notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any defect in the PROJECT.
- F. Access to the Site/Jobsite Safety. Unless otherwise stated, the ENGINEER will have access to the site for activities necessary for the performance of the services. The OWNER understands that the ENGINEER is not responsible in any way for the means, methods, sequence, procedures, techniques, scheduling of construction or jobsite safety. The ENGINEER will not be responsible for any losses or injuries that occur at the PROJECT site.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: AIRPORT
AGENDA DATE: July 26, 2016
PAGE: 1

SUBJECT: Request Approval to Purchase Additional Airport Owner/Operator Liability Insurance from Starr Indemnity & Liability Company

AMOUNT & SOURCE OF FUNDING \$3,059.00 from 015-505-620-370

FISCAL NOTE: This additional insurance is being requested by Eastern Aviation/Shell Oil our aviation fuel supplier

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Airport

**DIRECTOR'S
AUTHORIZATION:** Rodney Lincoln

FOR MORE INFORMATION CONTACT: Rodney Lincoln 418-5900

SUGGESTED MOTION: Motion to Approve the Purchase of Additional Airport Owner/Operator Liability Insurance from Starr Indemnity & Liability Company



Dear: Crissy Brigance

Starr Aviation is proud to offer the following quote based on the information you provided. If you are aware of any inaccuracies in the information submitted, please advise us immediately so we can re-evaluate the risk. Please contact us if you need any additional options on this quote or if any questions arise. This quote is valid for 30 days or until policy expiration, whichever comes first. Premiums quoted do not include any applicable state and/or municipal taxes.

Named Insured: City of Starkville
City, State, Zip: Starkville, MS 39759
Quote Date: 6/29/2016
Policy Form: Starr GL

Policy Period: 08/23/2016 to 08/23/2017
Control Number: 886706
Insurance Company: Starr Indemnity & Liability Company

Broker: EBCO AVIATION UNDERWRITERS, INC.
Address: 4515 Poplar Avenue Suite 415
City, State, Zip: MEMPHIS, TN 38117-7503

Airport Package

Platinum Package

- Broad Form Insured
- Co-Employees
- On-Airport Premises Auto Coverage
- Control Tower-Contingent
- Non-owned Aircraft Liability - Airport Owner/Operator
- Knowledge of Occurrence
- Errors and Omissions
- Baggage Liability
- Damage to Autos
- Mutual Aid
- National Incident Management System - NIMS Agreement
- Static Display of Aircraft
- Incidental Medical Malpractice

Occurrence Liability Limit*		HangarKeeper's Limits		Med Pay		Damage to Premises Rented to You		Deductible Per Occurrence**	
Products Aggregate Limit						Fire Legal Liability			
Limit Amount	Premium	Limit Amount	Premium	Limit Amount	Premium	Limit Amount	Premium	Deductible	
\$1,000,000	\$2,661	\$1,000,000	\$398	\$1,000	\$0	\$100,000	\$0	\$0	
\$3,000,000	\$3,461	\$3,000,000	\$518						
\$5,000,000	\$4,259	\$5,000,000	\$638						

Note: The above coverage premiums include a 10% airport package surcharge and a 30% credit/debit associated with the selected deductible.

Tax: 0%(Tax NOT Included in quoted premiums)

* Occurrence coverage includes Contractual Liability, Host Liquor Liability, Independent Contractors Liability and Personal Injury and Advertising Injury Liability.

** As respects per occurrence on the premises, products, and hangarkeepers liability.

War Liability can be purchased at a rate of 5% of total annual premium. TRIA Liability can be purchased at a rate of 60% of total annual premium. If War Liability is also purchased, TRIA Liability can be purchased at a rate of 5% of total annual premium.

Note: This quote may contain several options for consideration including various limits per location. The limits for Products and Personal Injury are aggregate limits.

A multi year policy period (one, two or three years) option may be selected at the request to bind.

Total Annual Premium:

\$1,000,000 Limit

\$ 3059 → Required by Shell oil

\$3,000,000 Limit

\$ 3,979

\$5,000,000 Limit

\$ 4,897

This quote is based on the below information being correct and accurate. If the information is incorrect, please let your underwriter know as soon as possible for further review.

Policy Information

Named Insured: City of Starkville

Address: 120 Airport Road

Effective Date: 8/23/2016 **Expiration Date:** 8/23/2017

Carrier: Starr Indemnity & Liability Company

City: Starkville **State:** MS **Zip:** 39759

Country: UNITED STATES

Airport Information

FAA ID: STF

Ownership: Publicly Owned

Control Tower: No

Elevation (ft.): 333

Airport Name: George M Bryan

Owner: City Of Starkville

Airframe Repair: Major

Enplanements: 87

Escalators: 0

Powerplant Repair: Major

Moving Sidewalks: 0

Elevators: 0

Type: Airport

Airport Use: Public

Fuel Available: Yes

Vehicles: 0

Single Engine	Aircraft on Field Multi Engine	Jets	Helicopters	Air Taxi	Military	Operations Per Year Transient GA	Commercial	Local GA
31	1	2	1	0	520	7200	0	14800

Airport Questions

Does the Named Insured operate a fuel farm or have any into plane fueling operations?	Yes
Gallons of 110 LL self-service fuel farm-provided annually.	42000
Gallons of 110 LL into plane fueling performed by fuel trucks.	36000
Gallons of Jet A self-service fuel farm-provided annually.	0
Gallons of Jet A into plane fueling performed by fuel trucks.	100000
Does the Named Insured perform any maintenance activities?	No
Does the Named Insured want Airshow/Airmeet Liability?	No
Does the Named Insured routinely push, pull, tow or take aircraft into its care, custody, and control?	Yes
Are there any non-aviation motorized vehicle racing/sports or other sports-related activities located on airport premises?	No
Is the airport completely fenced?	Yes
Is the airport owned & operated by a government entity?	Yes
Has the Named Insured had any losses in the last 10 years?	No
Does the airport have any grass or unpaved runways?	No
Does the airport operate any passenger services, i.e. shuttle busses, wheelchair services, baggage services, security screening?	No

Endorsements

Form No.	Policy Form
Starr 10711	Airport Package: Platinum
Starr 10007	Asbestos Exclusion Endorsement
Starr 30001	Aviation Date Recognition Endt with Limited Coverage Grant
AVN2000A	Date Recognition Exclusion Clause
Starr 20033	Mississippi Cancellation / Nonrenewal Endorsement - Aviation
AVN46B	Noise and Pollution and Other Perils Exclusion Clause
AVN38B	Nuclear Risks Exclusion Clause
Starr 10055	Terrorism Exclusion
AVN48B	War, Hi-Jacking and Other Perils Exclusion Clause

Additional Comments:

Please advise if you would like to bind this coverage.

This quotation contains a broad outline of coverage and does not include all the terms, conditions and exclusions of the policy that may be issued to you. The policy contains the full and complete agreement with regard to coverage. Should you wish to bind coverage, written request and acceptance must happen prior to the inception date of the coverage.

As always, we appreciate your business. Please do not hesitate to contact the undersigned with any questions or concerns.

Regards,

Starrlink Underwriter

**POLICYHOLDER DISCLOSURE
NOTICE OF TERRORISM
INSURANCE COVERAGE**

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, that you have a right to purchase insurance coverage for losses resulting from acts of terrorism, as defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury—in concurrence with the Secretary of State, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85% OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

Acceptance or Rejection of Terrorism Insurance Coverage

- ☐ I hereby elect to purchase terrorism coverage for a prospective premium of \$_____.
- ☐ I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism.

Policyholder/Applicant's SignatureStarr Indemnity & Liability Company
Insurance Company_____
Print NameN/A
Policy Number7/5/2016
Date

Email Quote



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: July 26, 2016
PAGE: Page 1 of 7

SUBJECT:

Discussion and Consideration of the request PP 16-11 for Preliminary Plat approval for a three lot subdivision of a +/- 3.28 acre parcel on the northeast corner of the intersection of Lynn Lane and Louisville Street in a C-2 zone with the parent parcel number 102J-00-114.00

AMOUNT & SOURCE OF FUNDING

N/A

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

The applicant, 4J-I LP, is requesting approval of a Preliminary Plat for subdividing one parcel into a 3 lot subdivision on the northeast corner of the intersection of Lynn Lane and Louisville Street. The Subdivision consists of 3 lots on +/- 3.28 acres in a C-2 zone. The eastern side of all 3 lots is located in a Zone AE flood area. Existing and proposed easements are shown on the plat. Sewer will need to be provided to both Lots 1 and 2. Infrastructure drawings approved by the Development Review Committee are required prior to the installation of any utilities. All of the proposed lots will require sidewalks to be built to City standards or be bonded prior to Final Plat. On July 12, 2016 the Planning and Zoning Commission recommended approval of the Preliminary Plat. On July 14, 2016, the applicant attended an Infrastructure Review with the Development Review Committee and received comments.

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT:

Buddy Sanders @ 662-323-2525 ext 3119 or Daniel Havelin @ 662-232-2525 ext 3136

SUGGESTED MOTION:

Move approval of the request PP 16-11 for Preliminary Plat approval for a 3 lots subdivision on the northeast corner of the intersection of Lynn Lane and Louisville Street.

THE CITY OF STARKVILLE
COMMUNITY DEVELOPMENT DEPT
CITY HALL, 110 WEST MAIN STREET
STARKVILLE, MISSISSIPPI 39759

STAFF REPORT

TO: Members of the Planning & Zoning Commission
FROM: Daniel Havelin, City Planner (662-323-2525 ext. 3136)
CC: Owner: 4J-I LP
SUBJECT: PP 16-11 Request for Preliminary Plat approval for a three lot subdivision of a +- 3.28 acre parcel on the northeast corner of the intersection of Lynn Lane and Louisville Street in a C-2 zone with the parent parcel number 102J-00-114.00
DATE: July 12, 2016

BACKGROUND INFORMATION:

The purpose of this report is to provide information regarding the request by 4J-I LP for Preliminary approval for 3 lot subdivision on the northeast corner of the intersection of Lynn Lane and Louisville Street. The Subdivision consists of 3 lots on +/- 3.28 acres in a C-2 zone. Please see attachments 1-4.

Below is information pertaining to C-2 General Business District

Sec. L. - C-2 business (general business) zoning district regulations.

These [C-2 general business] districts are intended to be composed of the wide range of commercial goods and services to support community needs. Under special conditions some light industrial and distribution uses are also permitted. Usually located along arterial streets or near the intersection of two or more arterials, these districts are usually large and within convenient driving distance of the entire community. The district regulations provide for certain minimum yard and area standards to be met to assure adequate open space and compatibility with surrounding districts. [The following regulations apply in the C-2 districts:]

- 1. See chart for uses permitted.*
- 2. See chart for uses which may be permitted as an exception.*
- 3. Minimum lot size: It is the intent of this ordinance that lots of sufficient size be used for any business or service use and to provide adequate parking and loading space in addition to the space required for the other normal operations of the business or service.*
- 4. Minimum yard size: Front, 20 feet; rear, 20 feet; side, a total of 20 feet, but one side shall be sufficient in width to provide vehicular access to the rear. On any lot*

[in] which the side lot line adjoins a residential district, the side yard on that side shall not be less than required by the residential district.

5. *Maximum height of building or structures: 45 feet.*
6. *Off-street parking: One space for each 200 square feet of retail or office building area. See article VIII of this ordinance for requirements for other uses.*
7. *Off-street loading and unloading: The required rear or side yard may be used for loading and unloading.*
8. *All building facades that are visible from public right-of-way or adjacent property zoned residential shall meet these requirements.*
 - a. *The following materials are allowed for use on a building façade: brick, wood, fiber cement siding, stucco, natural stone, and split faced concrete masonry units that are tinted and textured. Architectural metal panels may be used as long as the panels make up less than 40 percent of an individual façade*
 - b. *The following materials are not allowed for use on a building facade: smooth faced concrete masonry units, vinyl siding, tilt-up concrete panels, non-architectural steel panels (R Panels), and EIFS (exterior insulation and finish systems). EIFS is permitted to be used for trim and architectural accents.*
 - c. *The primary facade colors shall be low reflectance, subtle, neutral or earth tones. The use of high intensity, metallic flake, or fluorescent colors is prohibited.*
9. *All parking lots adjacent to public right-of-way shall be paved either entirely or with a combination of the following: asphalt, concrete, porous pavement, concrete pavers, or brick pavers. Gravel can be used temporarily as a parking surface for a period on no longer than 12 months upon the approval of the community development director. All temporary gravel lots must provide ADA accessible parking and access ways in accordance with the ADA guidelines.*

PLAT PROPOSAL

General Information

The subdivision has a gross acreage of +/-3.28 acres with a total of 3 lots. The eastern side of all 3 lots is located in a Zone AE flood area.

Easements and Dedications

Existing and proposed easements are shown on the plat.

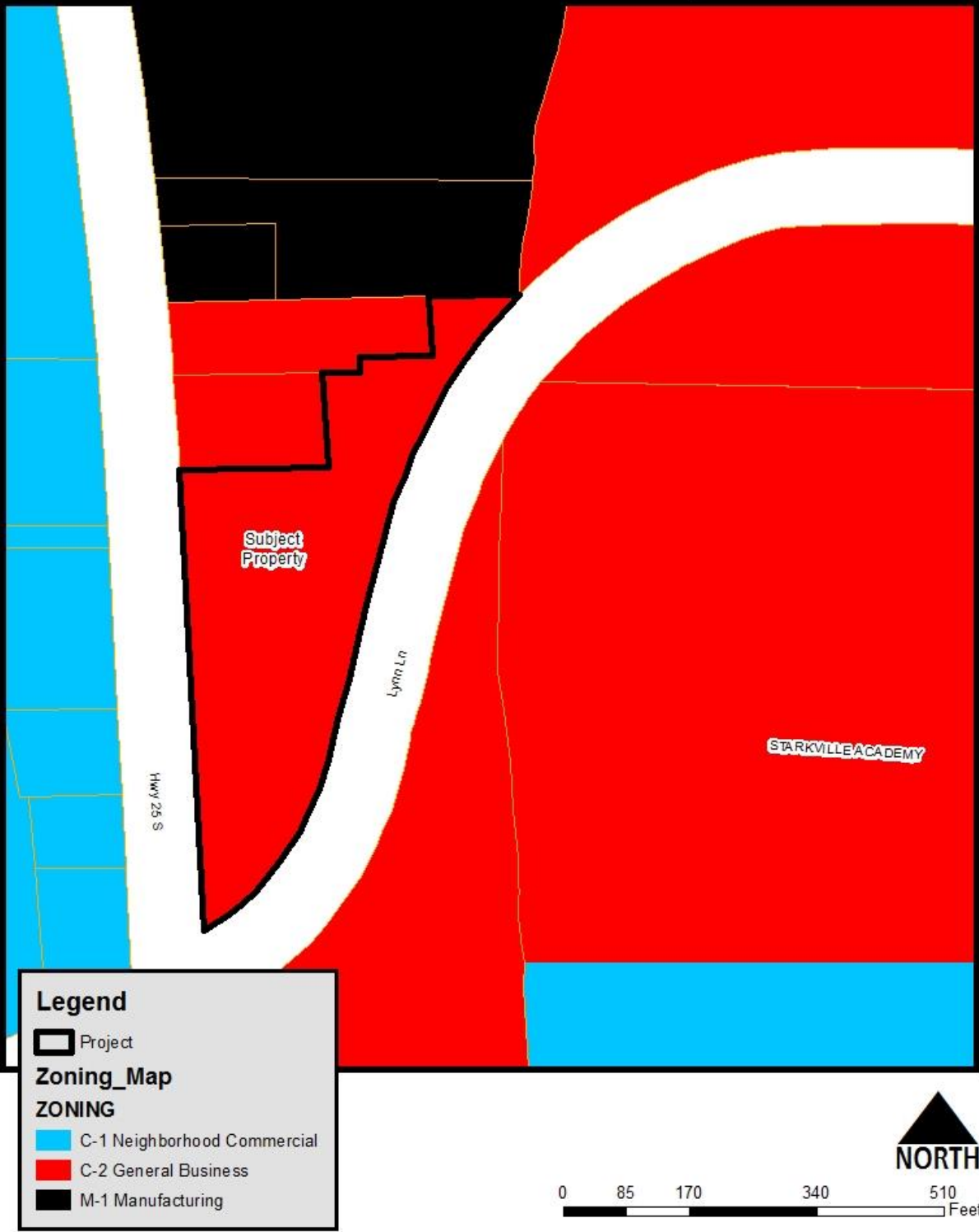
Findings and Comments

Sewer will need to be provided to both Lots 1 and 2. Infrastructure drawings approved by the Development Review Committee are required prior to the installation of any utilities. All of the proposed lots will require sidewalks to be built to City standards are be bonded prior to Final Plat.

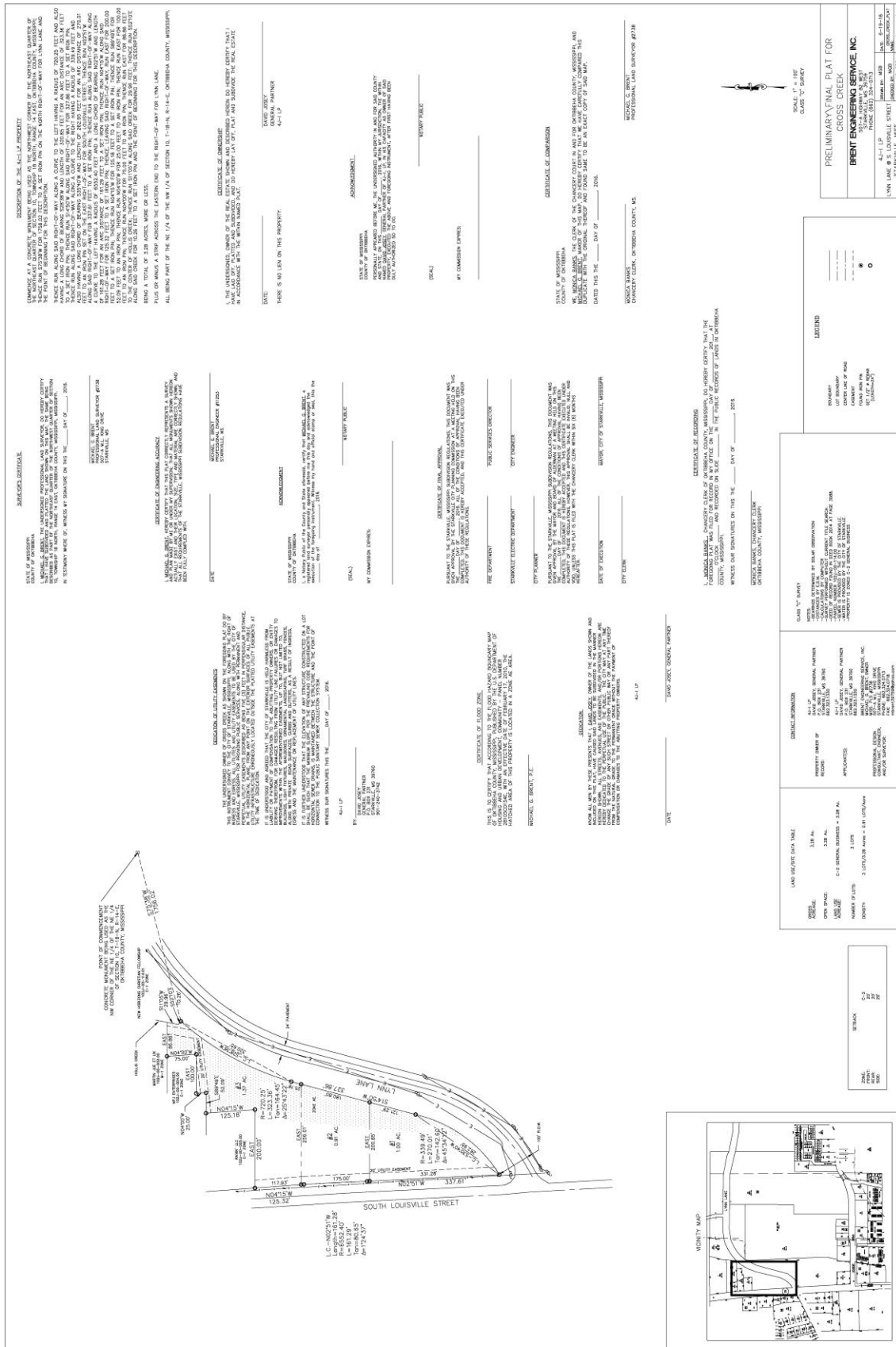
Attachment 1
PP 16-11 FP 16-06 Aerial



Attachment 2
PP 16-11 FP 16-06 Zoning



[illegible]





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: July 26, 2016
PAGE: Page 1 of 17

SUBJECT:

Discussion and Consideration of LW 16-04 a Landscape Waiver from requirements for interior landscaping for off-street parking areas for the parking lot adjacent to Little Dooley at the southwest corner of the intersection of Lampkin Street and Fellowship Street.

AMOUNT & SOURCE OF FUNDING

N/A

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

The subject property is +/-0.84 acres and is located on the southwest corner of the intersection of East Lampkin St and Fellowship St at the site of the new Fellowship Place. The applicant, Margaret Ann Wood, is requesting a Landscape Waiver from the Landscape Ordinance of the requirements for interior landscaping for off-street parking areas. The requested waiver was separated into two parts. 6.A.1 for the interior parking landscape island every 12 spaces and 6.A.2 for the landscape island at the end of the row of parking. The applicant attended a Development Review Committee meeting on April 28, 2016 for a modification of the originally approved site plan which was approved (Attachment 7-8). The landscape plan for the waiver request can be seen on attachment 9-10.

On July 6, 2016, the Tree Advisory Board voted 3-2 in favor of recommending the approval of the waiver for the three interior parking lot landscape islands (6.A.1) and recommend disapproval of the waiver request for the easternmost landscape island located at the entrance on Fellowship Road (6.A.2) with one recommended condition:

1. The trees and existing vegetation on the western boundary of the subject property be left and maintained

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT:

Buddy Sanders @ 662-323-2525 ext 3119 or Daniel Havelin @ 662-232-2525 ext 3136

SUGGESTED MOTION:

Move approval of the LW 16-04 a Landscape Waiver request from Section 6.A.1 of the landscape ordinance with one condition as recommended by the Tree Advisory Board.

HISTORIC
STARKVILLE
MISSISSIPPI'S COLLEGE TOWN
THE CITY OF STARKVILLE
COMMUNITY DEVELOPMENT DEPT
CITY HALL, 110 WEST MAIN STREET
STARKVILLE, MISSISSIPPI 39759

STAFF REPORT

TO: Members of the Tree Advisory Board
FROM: Daniel Havelin (662-323-2525 ext. 3136)
SUBJECT: LW 16-03 Request for Landscape Waiver from requirements for interior landscaping for off-street parking areas for the parking lot adjacent to Little Dooey at the intersection of Lampkin and Fellowship Street with the parcel #s 117M-00-179.00, 101D-00-041.00, & 101D-00-042.00
DATE: July 6, 2016

AREA/BACKGROUND:

The subject property is +/-0.84 acres and is located on the southwest corner of the intersection of East Lampkin St and Fellowship St at the site of the new Fellowship Place. The applicant, Margaret Ann Wood, is requesting a Landscape Waiver from the Landscape Ordinance of the requirements for interior landscaping for off-street parking areas. The applicant attended a Development Review Committee meeting on April 28, 2016 for a modification of the site plan which was approved (Attachment 7-8). See attachments 1-12.

LANDSCAPE WAIVER REQUEST:

Little Dooey is seeking a Landscape Waiver from requirements in Section 6 A (Section 112-31 as shown on www.municode.com). Requirements for vehicular use areas in Interior Parking Areas

Request #1. 6.A.2. A landscape island is required at the end of each row of parking. The applicant is requesting relief from this requirement on the center parking row and the area south of the Fellowship Entrance. (Attachments 9-11)

Request #2: 6.A.1. A landscape island is required every 12 spaces in a row of parking. The applicant is requesting relief from this requirement on center parking area. (Attachments 9-11)

Section 6 (Section 112-31 as shown on www.municode.com)- Requirements for vehicular use areas.

(a) Interior of parking areas. Landscape requirement are shown on Table 6-1.

Table 6-1. Minimum Interior Landscaping for Offstreet Parking

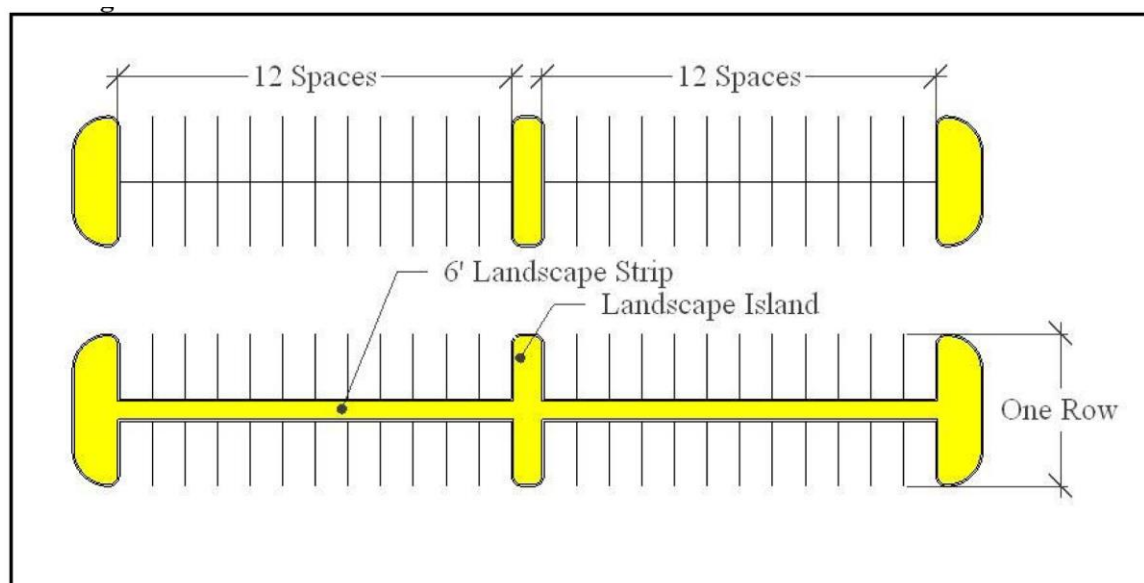
<i>Parking Area</i>	<i>Minimum Landscape area</i>
<i>Less than 50,000 square feet</i>	<i>5% of total parking area</i>

More than 50,000 square feet	10% of total parking area
------------------------------	---------------------------

Does not include required perimeter landscape area.

- (1) Parking lots shall be designed so no more than 12 parking stalls shall be in an uninterrupted row. Rows shall be separated with a landscaped area with the minimum dimension of a single parking stall (refer to Appendix A Zoning, Article VIII Off-Street Parking for dimensions).
- (2) The end of each aisle and corner area shall be landscaped. End of aisle shall have minimum dimension of a single parking stall.
- (3) Total number of required canopy trees shall be one tree for each 200 square feet or a fraction thereof, of required landscape area.
- (4) Where two rows of parking spaces are adjacent (head to head) to one another, a landscaped strip with a minimum width of six feet shall be planted along the common boundary to separate the parking stalls. For lots with more than two rows of parking and more than 100 parking spaces, every other row shall have landscaped strip. See Figure 6-1.

Figure 6-1



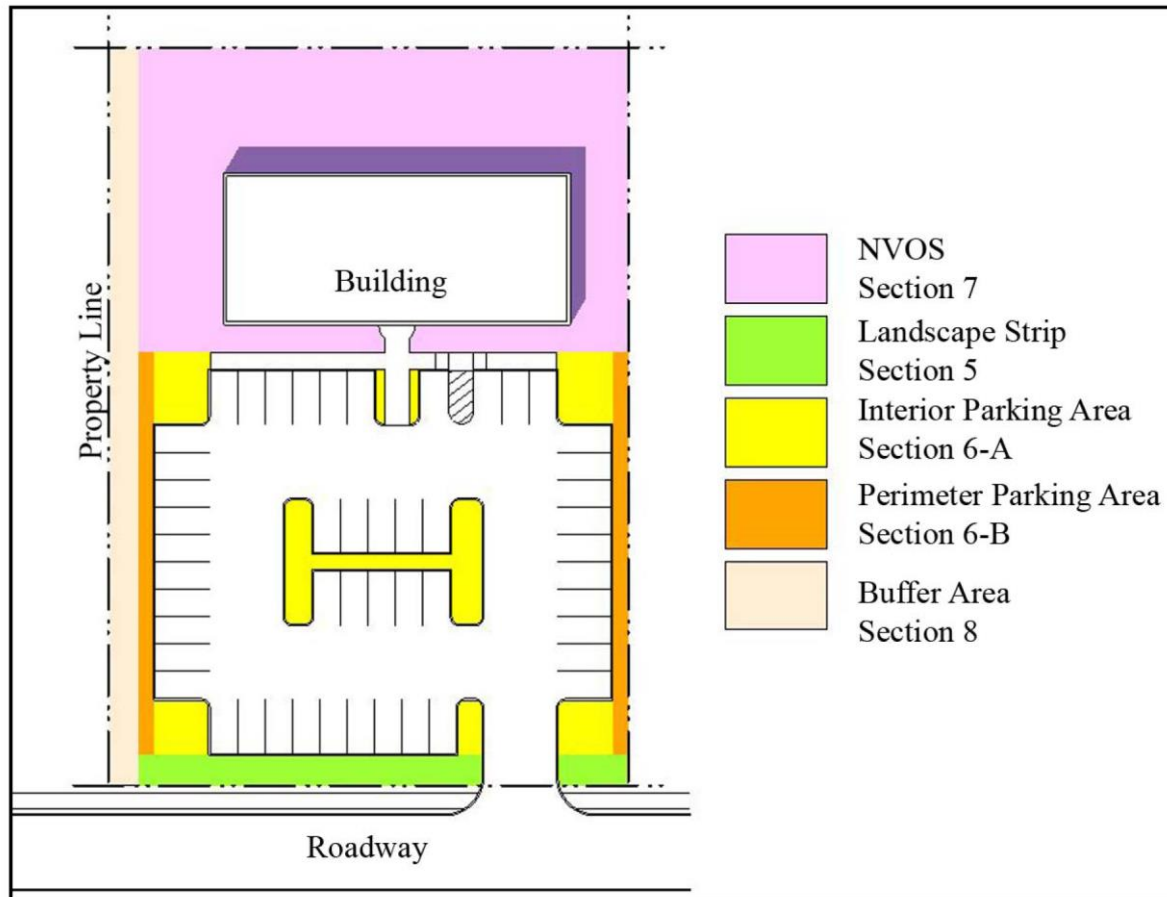
(b) Perimeter of parking areas. Landscape area dimensional requirements for the perimeter of the parking area are shown on Table 6-2.

- (1) A shrub screen with a height shown in Table 5-3 shall be continuous along perimeter of parking areas adjacent to property lines. For perimeter adjacent to roadway landscape strips, the landscape strip shall have the required landscape screening. See section 112-30(b).
- (2) Perimeter calculations shall not include accessways or cross easements to adjacent properties or roadways.

Table 6-2. Minimum Perimeter Landscaping for Offstreet Parking

Parcel Size	Perimeter Landscaping Width	One Canopy Tree Per
Less than 50,000 square feet	5 feet	175 square feet
More than 50,000 square feet	10 feet	350 square feet

(Ord. No. 2014-1, § 6, 9-16-14)



(b) Screening material in landscape strip requirements.

- (1) Any combination of decorative masonry walls, shrubs, or landscaped berms shall be planted or installed along the entire length of each required landscape strip if landscape strip abuts parking area.
- (2) Decorative masonry walls, if used, shall be minimum of three feet off property line with landscaping on the road side of wall.
- (3) For berms and decorative masonry walls see section 112-36(b) of this article.
- (4) Masonry walls must meet Appendix A, Zoning, Article VI General Provisions, Section A of the Starkville Code of Ordinance.

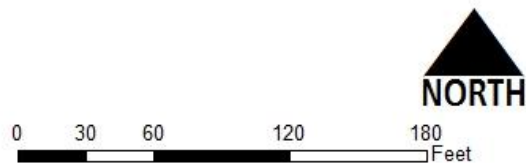
Table 5-3. Screening Material Requirements by District

<i>Districts</i>	<i>Zones</i>	<i>Minimum Height of Screen</i>
<i>Residential</i>	<i>R-3, R-3-A, R-4-A, R-5, R-6</i>	<i>4 feet</i>
<i>Commercial</i>	<i>C-1, C-2, C-3</i>	<i>3 feet</i>
<i>Manufacturing</i>	<i>M-1</i>	<i>5 feet</i>

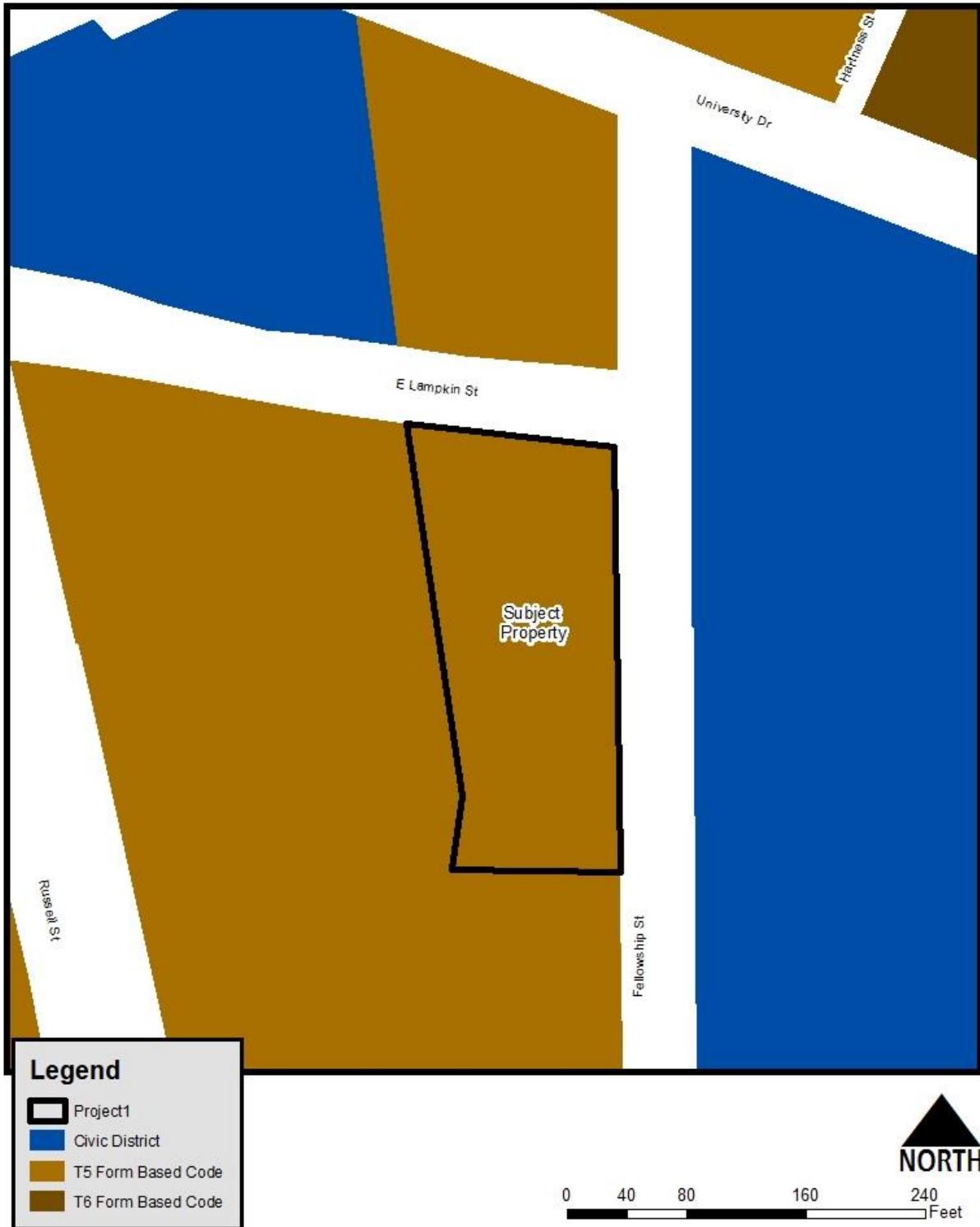
See Table 4-2 for Screen Hedge Requirements.

(Ord. No. 2014-1, § 5, 9-16-14)

Attachment 1
LW 16-03 Aerial



Attachment 2
LW 16-03 Zoning



Attachment 3



View looking North on southern property line

Attachment 4



Attachment 5



Attachment 6



View looking west at subject property

Attachment 7- approved plan



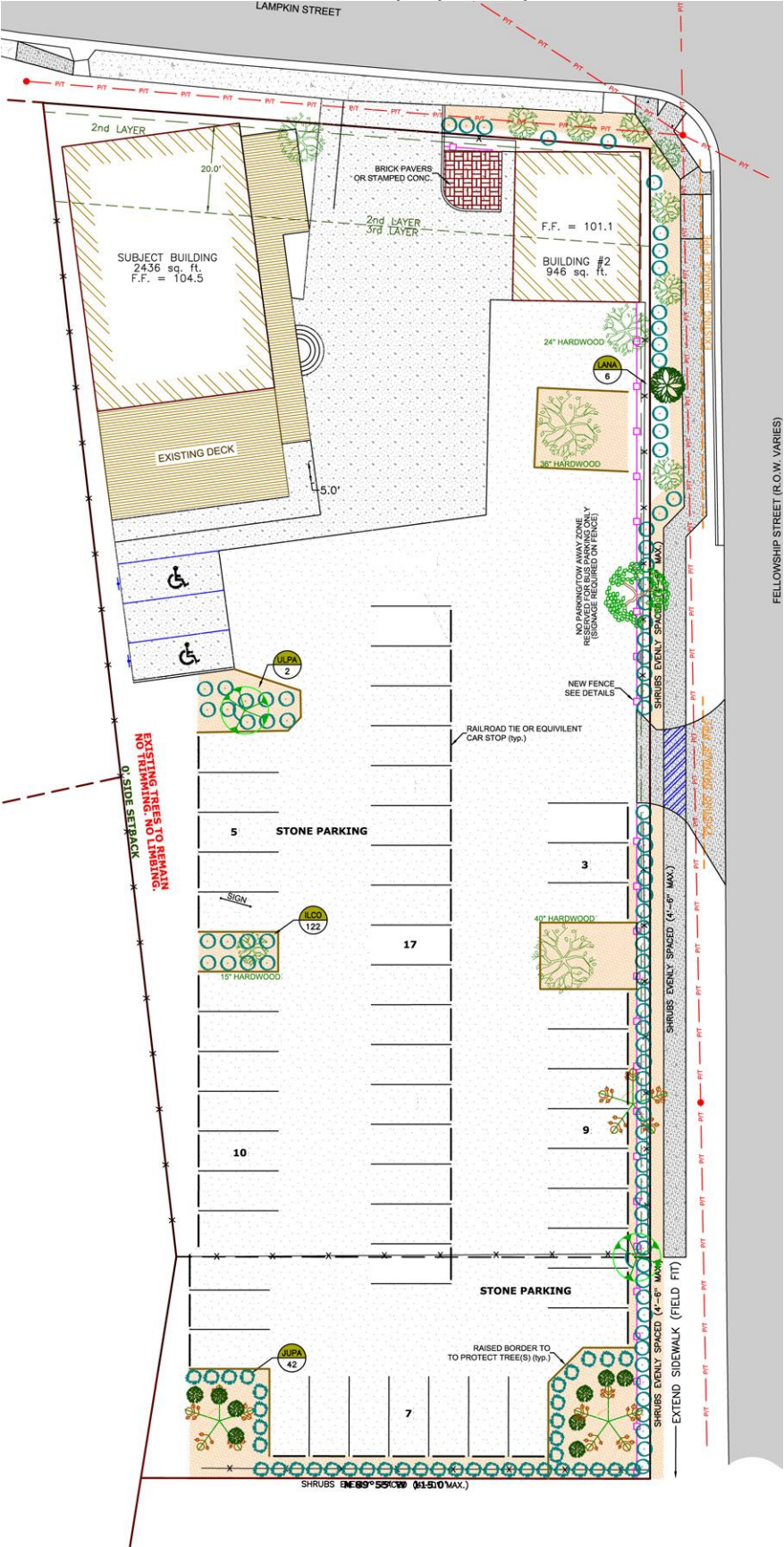
Attachment 8

PLANTING LIST

(ALL PLANTS MAY NOT BE UTILIZED BY THIS PLAN)

SYMBOL	KEY		BOTANICAL NAME	COMMON NAME	QUANTITY	CALIPER	HEIGHT	ROOT	MAX SPACE
TREES									
	LANA		LAGERSTROEMIA X 'NATCHEZ'	'NATCHEZ' CRAPE MYRTLE	6	2-1/2"	8' TO 12'	45 GAL	—
	QUSH		QUERCUS SHUMARDII	SHUMARD OAK	5	2-1/2"	12' TO 14'	45 GAL	30'-0"
	ULPA		ULMUS PARVIFOLIA	LACEBARK ELM	3	2-1/2"	12' TO 14'	30 GAL	30'-0"
	QUPH		QUERCUS PHELLOS	WILLOW OAK	5	2-1/2"	12' TO 14'	30 GAL	30'-0"
SHRUBBERY									
	ILCO		ILCO CORNUTA 'BURFODII COMPACTA'	DWARF BUFFORD HOLLY	122	—	2'-0"	3 GAL	4'-6"
	RORA		ROSA 'RADRAZZ'	KNOCKOUT ROSE	8	—	2'-0"	3 GAL	5'-0"
	JUPA		JUNIPERUS 'PARSONII'	PARSONS JUNIPER	42	—	2'-0"	3 GAL	4'-0"
GROUND COVER									
	TRAS		TRACHELOSPERMUM ASIATICUM	ASIATIC JASMINE	COVERAGE FOR 4,175 s.q. Ft.	—	—	PLUG / BARE ROOT	3'-0"
	LIMU		LIRIOPE MUSCARI	LIRIOPE / BORDER GRASS		—	—	PLUG	1'-6"

Attachment 9- proposed plan



Attachment 10

PLANTING LIST

(ALL PLANTS MAY NOT BE UTILIZED BY THIS PLAN)

SYMBOL	KEY		BOTANICAL NAME	COMMON NAME	QUANTITY	CALIPER	HEIGHT	ROOT	MAX SPACE
TREES									
	LANA		LAGERSTROEMIA X 'NATCHEZ'	'NATCHEZ' CRAPE MYRTLE	6	2-1/2"	8' TO 12'	45 GAL	—
	QUSH		QUERCUS SHUMARDII	SHUMARD OAK	5	2-1/2"	12' TO 14'	45 GAL	30'-0"
	ULPA		ULMUS PARVIFOLIA	LACEBARK ELM	3	2-1/2"	12' TO 14'	30 GAL	30'-0"
	QUPH		QUERCUS PHELLOS	WILLOW OAK	5	2-1/2"	12' TO 14'	30 GAL	30'-0"
SHRUBBERY									
	ILCO		ILCO CORNUTA 'BURFODII COMPACTA'	DWARF BUFFORD HOLLY	122	—	2'-0"	3 GAL	4'-6"
	RORA		ROSA 'RADRAZZ'	KNOCKOUT ROSE	8	—	2'-0"	3 GAL	5'-0"
	JUPA		JUNIPERUS 'PARSONII'	PARSONS JUNIPER	42	—	2'-0"	3 GAL	4'-0"
GROUND COVER									
	TRAS		TRACHELOSPERMUM ASIATICUM	ASIATIC JASMINE	COVERAGE FOR 4,175 s.q. Ft.	—	—	PLUG / BARE ROOT	3'-0"
	LIMU		LIRIOPE MUSCARI	LIRIOPE / BORDER GRASS		—	—	PLUG	1'-6"

MOORE LAW OFFICE

JOHN STUART MOORE
ATTORNEY AT LAW

108 S. LAFAYETTE
POST OFFICE BOX 924
STARKVILLE, MS 39760-0924

MOLLY MALLOY JACKSON
ATTORNEY AT LAW

(662) 323-3784
(662) 323-7740
FAX (662) 324-2262

June 30, 2016

Daniel Havelin
City Planner
City of Starkville
110 W. Main Street
Starkville, MS 39759

RE: Little Dooley / Margaret Ann Wood

Dear Mr. Havelin:

My firm is now representing Little Dooley and Margaret Ann Wood regarding the property located at 100 Fellowship Street, in the City of Starkville.

On behalf of our clients, we are requesting relief from the perimeter parking requirements for two (2) separate locations on the property.

1. East side of development: We request a waiver of Section 6(A)(2) which requires that the end of each aisle shall be landscaped and have a minimum dimension of a single parking stall.
2. Middle parking strip of development: We request a waiver of Section 6(A)(1) which requires that parking lots with more than 12 parking stalls in an uninterrupted row shall be separated with a landscaped area equivalent to the width of a single parking stall, and Section 6(A)(2) which requires that the end of each aisle and corner area shall be landscaped and have a minimum dimension of a single parking stall.

It is our position that as there is a valid public safety concern regarding both of the landscaped locations we are requesting waivers for. As a six (6) foot wooden fence has been

constructed surrounding the parking area, pursuant to Starkville Ordinances, visibility into the parking area from the street is limited for pedestrians, vehicular traffic, and law enforcement personnel. Due to the popularity of Little Dooey and the surrounding neighborhood, it is an extremely popular destination for MSU students and alumni, and Starkville residents alike. Our concern is that due to the already limited visibility into the parking area, the addition of the landscaped areas mentioned above would further restrict and impair law enforcement capabilities to ensure the parking area is safe for all patrons and the surrounding neighborhood. By removing the requested landscaped locations from the parking area, a clear line of sight will be created across the parking area from the entry and exit points, ensuring the safety of the area.

We would like to bring to the Board's attention that we are not requesting that all of the landscaped areas be removed from the parking area. We are strictly requesting that only the landscaped areas that would cause a visual hindrance be removed from the area to ensure the safety of the public who will be using the parking spaces. Furthermore, as our clients have already constructed a fence surrounding the parking area and have landscaped the area adjacent to the roadway, removing the landscaped areas inside of the parking area will not take away from the overall visual aesthetic.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Stuart Moore", with a stylized flourish at the end.

John Stuart Moore

* Landscape Plan Attached



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: July 26, 2016
PAGE: Page 1 of 8

SUBJECT:

Discussion and Consideration approving travel for Buddy Sanders to attend the Mississippi Urban Forest Council and accept the Starkville Tree City USA award on July 28th and 29th. Cost not to exceed \$375.00.

AMOUNT & SOURCE OF FUNDING

Account Line: 001-190-610-350

Hotel:	89.00
Food:	90.00
Mileage:	98.42
Registration:	75.00

Total: \$352.42

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

The Mississippi Urban Forest Council is hosting the annual Urban Forestry and Green Infrastructure Educational Event and is presenting Starkville with the City's third Tree City USA award.

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT:

Buddy Sanders @ 662-323-2525 ext 3119 or Daniel Havelin @ 662-232-2525 ext 3136

SUGGESTED MOTION:

Move approval of the request of Buddy Sanders to attend the Urban Forestry and Green Infrastructure event in Gulfport, MS on July 28th and 29th with cost not to exceed \$375.00.

Urban Forestry and Green Infrastructure Educational Event & Tree City USA and Urban Forestry Awards

July 28 & 29, 2016

Gulfport Marriott, 1600 Hwy 90, Gulfport, MS

Presented By:

MISSISSIPPI URBAN FOREST COUNCIL



The 29th annual urban and community forestry conference will include a variety of timely topics chosen specifically for Mississippi. The topics will assist in managing private and public lands. Continuing education credits for elected officials, city employees, arborists, foresters, landscape architects and others are available.



AGENDA

Thursday, July 28, 2016

8:30- 9:00 a.m. Registration

9 – 9:15 a.m. Welcome – Dr. John Kelly, Gulfport Chief Administrative Officer and Andy Parker, President, Mississippi Urban Forest Council

9:15-9:45 a.m. Urban Forestry Programs and Grants In Mississippi, Scholarship
Todd Matthews, MS Forestry Commission

9:45 - 10:45 a.m. Investing in "Green," Natural Capital
Bob Brzuszek, Extension Professor, Landscape Architecture, MSU

10:45- 11:15 a.m. Environmental Social Media Networking- Trey Hess, Brownsfield & Economic Development, PPM Consultants

11:15 - 12:30 p.m. Lunch on Your Own

12:30 - 1:15 p.m. Legal Environment for Shade Trees
Stephen G. Dicke, Mississippi State Extension Service, Forestry

1:15 - 2:00 p.m. Developing Local Environmental Policy-Urban Forestry Ordinances
Michelle Johnstone, AICP

2:00- 2:40 p.m. Restoration Update
Marc Wyatt- MS Department of Environmental Quality, Director of Office of Oil Spill Restoration

2:40- 3:30 p.m. Clean Water Act and Storm Water Management

Celebration of Trees Awards Event

July 29, 2016 - **\$25 for Lunch**

9:00 a.m.- 12:30 p.m.

Gulfport Marriot, HWY 90, Gulfport, MS
Tree City USA Awards, Tree Campus, Civic Awards,
Green Developer, Green Mayor

Submit a nomination today!

- Christine McKay, EPA, Atlanta
- 3:30 - 3:45 p.m. Networking Break – Display Introductions
- 3:45 - 4:15 p.m. Demonstrating Green Infrastructure for Local Implementation
Mark LaSalle, Pascagoula River Audubon Center
- 4:15 - 4:45 p.m. Community Forestry: 10 Biggest Mistakes and 10 Best Opportunities
Eric Nolan, City Arborist, City of Biloxi, ISA Certified Arborist
- 4:45 - 5:30 p.m. How to Maintain Healthy Trees and Obstacles (Plus Managing Termites)
Tony Miller, Cambium Tree Service, ISA Certified Arborist
- 6:30 p.m. MUFC President's Reception- Shaggys, Gulfport beach- across the street from Beach Marriott- walking distance

Friday, July 29, 2016

- 8:30 – 9:00 a.m. Tree City USA, Mississippi Arboretum Certification, Green Revitalization, Storm Preparedness and Mitigation Management Plan Template
Donna Yowell, Mississippi Urban Forest Council
- 9:00 – 9:15 a.m. Urban Forestry, Tourism and Community Benefits (Insurance)
Mayor Connie Moran, City of Ocean Springs
- 9:15 – 11:30 a.m. Presentations of Tree City USA and Celebration of Tree Awards
Featuring Urban Forestry Testimonies and Sharing of Local Projects, Funding and Benefits:
City of Tupelo- David Knight, Public Works, Tupelo
City of Oxford - Billy Lamb, Public Works
City of Hattiesburg- Andy Parker, Parks and Cemeteries

Awards Luncheon

1:00 -2:00 p.m. - Round Table Discussion: Community Needs Related to the Environment
Mississippi Urban Forestry Council annual meeting immediately after event. Open to public.

Reserve Your Seat Today!

Mail this form with a check or email P.O. number to: Mississippi Urban Forest Council, 164 Trace Cove Drive, Madison, Mississippi 39110. You may also request billing, use credit card or pay at the door. Call, text (601-672-0755) or email (dyowell@aol.com) to reserve your seat. Register by July 20, 2016

Registration Form



Name Buddy Sanders

Affiliation/Organization City of Starkville

Phone (205) 531-4723

E-mail b.sanders@cityofstarkville.org

Please check appropriate fee option(s):

Conference Registration (July 28 & 29, 2016)

One Day Registration

Celebration of Trees Awards, Tree City USA

Exhibit Space only

Sponsors

\$95.00 _____ (Includes Awards Luncheon & MUFC Membership)

\$50.00 _____

\$25.00 ☒ (Awards Luncheon Only)

\$75.00 _____

\$200.00 _____ (Adds logo to outreach material)

Total: \$25.00

Continuing Education Hours Available:

CMO's for elected officials, planners, foresters, arborists, parks & recreation, engineers, Master Gardeners, landscape architects, Urban Forest Masters and others. You must apply for credits through your professional association.

Scholarships: A conference registration scholarship is available for 10 city officials, 10 college students, and 10 county supervisors. First come basis, request now. Scholarship does not include the \$25 awards lunch. Please contact us for approval.

Host Hotel: Courtyard Gulfport Beachfront Marriott – (228) 864-4310
\$139.00 Rate. 1600 East Beach Boulevard (HWY 90), Gulfport, MS 39501.

Celebration of Trees Awards

Invitation to Nominate for Awards:

Each year the Mississippi Urban Forest Council, in partnership with the Mississippi Forestry Commission and the USDA Forest Service recognizes and honors cities, businesses, civic groups, schools and others that have demonstrated success with community forestry and green infrastructure. We invite you to submit a nomination for the upcoming 2016 awards ceremony. This is a great way to promote locally driven work in your community. **Nomination deadline is July 22, 2016.**

Award Categories:

Local Government:
Tree City, USA
Youth Group
Civic Organization
Dedicated Communication
Lifetime Achievement

A. < 20,000 pop.
Individual
Reforestation Award
Certified Urban Forests
Partnership Award
Commercial Development

B. > 20,000 pop.
Urban Forest Master
Scenic Community of MS
"Green" Mayor Award
Professional Urban Forester
Seedling Youth Award

How to Nominate:

Submit a one page summary with local press or photos supporting the work involved. Include all contact information for person nominating and recipient. Submit to Donna Yowell at dyowell@aol.com or mail to 164 Trace Cove Drive, Madison, MS 39110. For more information call Donna at (601)672-0755.

MISSISSIPPI URBAN FOREST COUNCIL



MISSISSIPPI STATE
UNIVERSITY
EXTENSION SERVICE



These events are sponsored in part by an urban forestry grant administered by the Mississippi Forestry Commission and from the U.S. Forest Service. Partners include the Wildlife Mississippi, Pascagoula River Audubon Center and the Mississippi State Extension Service.

Hotel & Casino | Golden N...

110 W Main St to 1600 Mid...

https://www.mapquest.com/directions/from/us/ms/starkville/39759-2858/110-w-main-st-33.463850,-88.81663

Search

mapquest

Layers

Hotels

Food

Gas

Grocery

Coffee

Start Over

Find Places

Get Directions

Add Stop

Route Settings

Where are you starting?

110 W Main St

Where are you going?

1600 Midway Ave, 90

Find a hotel & save!

Choose Your Route

Route #1

Route #2

via I-59 S

4hr 15min 259mi

View Route Directions >

Your route is sponsored by:

As a member, you now get better savings when you book on hixpress.com

BOOK NOW

THE 2016 MAZDA CX-5

DRIVING MATTERS

THE 2016 MAZDA CX-5

WITH SKYACTIV TECHNOLOGY

Help

As a member, you now get better savings when you book direct.

Find a Hotel

View suggested hotels

MISSISSIPPI

JACKSON

1600 Midway Ave, 90

4hr 15min

TRAVEL EXPENSE VOUCHER/REIMBURSEMENT
CITY OF STARKVILLE
CITY HALL

NAME: Buddy Sanders
DATE: July 28-29, 2016
DEPARTMENT: Community Development
FUND: 001-190-610-350
PURPOSE OF TRIP: Attend Urban Forestry and Green Infrastructure Educational Event and accept the Tree City USA Award

TOTAL OF TRAVEL BREAKDOWN

MEALS: \$ 90.00
TRAVEL (POV): \$98.42
TRAVEL (COV): \$
HOTEL: \$89.00
REGISTRATION: \$75.00
TOTAL \$352.42

EMPLOYEE SIGNATURE

DEPARTMENT HEAD

MEAL BREAKDOWN

DATE	BREAKFAST	LUNCH	DINNER	INCIDENTALS	TOTAL
7/28/2016	11.00	12.00	23.00	5.00	\$51.00
7/29/2016	11.00		23.00	5.00	\$39.00
TOTAL:	\$22.00	\$12.00	\$46.00	\$10.00	\$90.00

MILEAGE TRAVELED

DATE	STARTING POINT	ENDING POINT	MILES TRAVELED	RATE PER MILE	AMOUNT TOTAL
7/28/2016	Starkville, MS	Gulfport, MS	259	0.19	\$49.21
7/29/2016	Gulfport, MS	Starkville, MS	259	0.19	\$49.21
TOTAL:			518		\$98.42



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Engineering and Street
AGENDA DATE: 07.26.16
PAGE: 1

SUBJECT: Authorization to add streets to the 2016 Street Improvement list with the funding for this project to come from Ward 1 discretionary funds.

AMOUNT & SOURCE OF FUNDING

001-600-948-871
Ward 1 Improvements

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Engineering and Street

DIRECTOR'S

AUTHORIZATION: Edward C. Kemp

FOR MORE INFORMATION CONTACT: Edward C. Kemp

Attached is a listing of several locations in Ward 1 for asphalt patching and overlays as well as a repair of a concrete flume/gutter.

All projects are to be paid for using Ward 1 discretionary funds

SUGGESTED MOTION: Move to approve adding streets to the 2016 Street Improvement list with the funding for this project to come from Ward 1 discretionary funds.



MISSISSIPPI'S COLLEGE TOWN

THE CITY OF STARKVILLE
ENGINEERING DEPARTMENT
CITY HALL, 110 WEST MAIN STREET
STARKVILLE, MISSISSIPPI 39759

CITY OF STARKVILLE- 2016 STREET IMPROVEMENT PROGRAM

Additional Ward 1 Street Improvement Projects and Estimated Costs

7/11/2016

ROADWAY MAINTENANCE PROJECTS						
Street Project	Project Limits		Length	Width	Work Type	Project Estimated Cost
	(from)	(to)				
ROADWAY MAINTENANCE PROJECTS-WARD 1						
Intersection	Maple	Aspen	200	33	Patching and Overlay	\$8,754
Intersection	Plum	Spruce	200	33	Patching and Overlay	\$8,754
Pin Oak	midway to Ponderosa	Cul-de-sac	380	31	Patching and Overlay	\$15,624
Persimmon	misc locations		varies	31	Patching and Overlay	\$12,000
Redbud	misc locations		varies	31	Patching and Overlay	\$12,000
Ponderosa	misc locations		varies	31	Patching and Overlay	\$12,000
Drainage Flume/ Gutter	Plum	Cottonwood	-	30	Concrete Drainage Flume/ Gutter	\$4,000
		Total	0.15	miles		\$64,377



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Engineering and Street
AGENDA DATE: 07.26.16
PAGE: 1

SUBJECT: Authorization to construct a fence at the north end of Azalea Lane at a cost not to exceed \$1,000 with the funding for this project to come from Ward 2 discretionary funds.

AMOUNT & SOURCE OF FUNDING

001-600-948-872

Ward 2 Improvements

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Engineering and Street

DIRECTOR'S

AUTHORIZATION: Edward C. Kemp

FOR MORE INFORMATION CONTACT: Edward C. Kemp

Attached is a proposed drawing with the location of the fence. This is to prevent cut through traffic from entering the south side of the Sportsplex when the gate is closed.



SUGGESTED MOTION: Move for approval to construct a fence at the north end of Azalea Lane at a cost not to exceed \$1,000 with the funding for this project to come from Ward 2 discretionary funds.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Mayor's Office
AGENDA DATE: 07.26.16
PAGE: 1

SUBJECT: Consideration of the bids for the Lampkin-Lafayette ADA and Intersection project, accepting the low bidder and authorization for the Mayor to execute a contract with the approved contractor.

AMOUNT & SOURCE OF FUNDING

001-600-912-904 Lafayette St. ADA \$75,000

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Mayor's office

DIRECTOR'S

AUTHORIZATION: Edward C. Kemp

FOR MORE INFORMATION CONTACT: Edward C. Kemp

The City of Starkville had a bid opening for the Lampkin-Lafayette Street ADA and Intersection project on Tuesday, July 5, 2016 at 9 am. It was publicly noticed in the newspaper and the City received two bids from the following contractors: Prairie Construction and Phillips Contracting Company. The bids are as follows:

<i>Contractor</i>	<i>Base Bid</i>	<i>Alternate 1 Bid</i>	<i>Total Bid</i>
Prairie Construction	\$56,665.00	\$21,168.00	\$77,833
Phillips Contracting	\$114,134.00	\$54,096.00	\$168,230

The budget for this project is \$75,000. Alternate 1 includes installation of a guardrail along the entire west side of Lafayette Street.

It is recommended to proceed with acceptance of the bids and execution of the construction contract and to utilize 001-600-903-516 ADA sidewalks fund to cover any costs above the project budget.

It is anticipated to start construction in late early August, pending board approval.

SUGGESTED MOTION: Move for approval of the bids for the Lafayette-Lampkin ADA and intersection project, accepting the low bidder from Prairie Construction (including Alternate 1), authorization for the Mayor to execute a contract with the approved contractor, and authorization to utilize account 001-600-903-516 for any costs above the project budget.

14132- INTERSECTION OF EAST LAMPKIN & LAFAYETTE STREET

ADA COMPLIANT SIDEWALK AND RAMP

STARKVILLE, MISSISSIPPI

SCHEDULE OF DRAWINGS

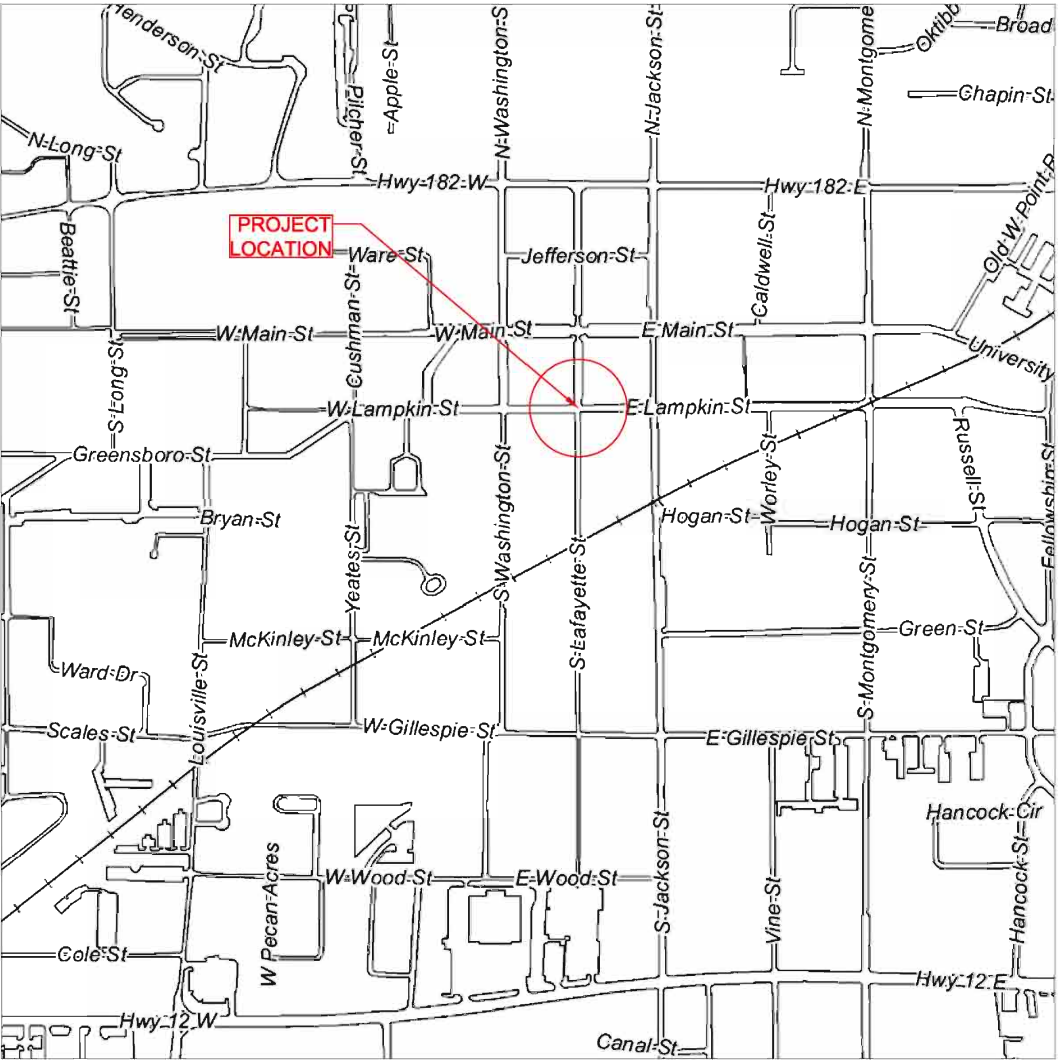
C1.0	EXISTING CONDITIONS
C2.0	DEMOLITION PLAN
C3.0	SITE PLAN
C4.0	DIMENSION PLAN
C5.0	ELEVATION PLAN
C6.0	GUARDRAIL PLAN
C7.0	CONSTRUCTION DETAILS
C7.1	CONSTRUCTION DETAILS & QUANTITIES
C8.0	RAMP ELEVATION DETAILS
C9.0	QUANTITIES DETAIL



UTILITY OWNERS

<u>WATER & SEWER</u> STARKVILLE UTILITIES 662-323-3505	<u>BUILDING PERMITS</u> CITY OF STARKVILLE 662-323-8012
<u>ELECTRIC</u> STARKVILLE UTILITIES 662-323-3133	<u>PHONE</u> AT&T 866-620-6000
<u>GAS</u> ATMOS ENERGY 662-323-1615	<u>MISSISSIPPI ONE CALL</u> CALL BEFORE YOU DIG 800-227-6477

VICINITY MAP
SCALE: 1" = 1000'



LOCATION MAP
SCALE: 1" = 100'



LAMPKIN-LAFAYETTE INTERSECTION
ADA RAMP CONSTRUCTION
STARKVILLE, MS
COVER SHEET

REVISIONS:

DATE: MARCH 2016
DESIGNED BY: ECK
DRAWN BY: CAB
CHECKED BY: ECK
Q.C. BY: ECK
SCALE: 1" = 100'
PROJECT #: 14132

SHEET NUMBER:
COVER





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Finance
AGENDA DATE: 7-26-16
PAGE: 1 of several

SUBJECT: Claims Docket through July 20, 2016

AMOUNT & SOURCE OF FUNDING: FY 2015 – 2016 Budget

FISCAL NOTE: Total Claims for the Claims Docket Ending July 20, 2016 is \$2,268,051.78
Of which the claims amount for Starkville Utilities is \$1,500,618.87

REQUESTING
DEPARTMENT: Finance and Administration

DIRECTOR'S
AUTHORIZATION: Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin

SUGGESTED MOTION: Approval of Claims Docket #07-26-16b for claims from all departments through July 20, 2016 as listed.



Expense Approval Report

By Fund

Post Dates 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
Department: 000 - UNDESIGNATED					
Outstanding					
WAL MART-GENERAL CITY	05634	07/08/2016	SUPPLIES M11682	001-000-160-698	44.48
WATKINS, WARD & STAFFORD, LLC	57152	07/20/2016	48095 PROF SRVS 2016 AUDIT	001-000-054-208	1,200.00
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-000-053-206	62.75
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-000-053-206	95.08
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-000-053-206	170.99
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-000-053-206	60.26
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-000-054-205	30.13
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-000-054-205	112.26
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-000-054-205	337.33
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-000-054-205	181.46
LISA COX	INV0018587	07/11/2016	REFUND	001-000-358-700	352.44
DEPARTMENT OF THE TREASURY / INTERNAL REVENUE SERVICE	INV0018610	07/12/2016	HEALTH PLAN FEES FORM 720	001-000-053-206	141.50
DEPARTMENT OF THE TREASURY / INTERNAL REVENUE SERVICE	INV0018610	07/12/2016	HEALTH PLAN FEES FORM 720	001-000-054-205	190.25
DEPARTMENT OF THE TREASURY / INTERNAL REVENUE SERVICE	INV0018610	07/12/2016	HEALTH PLAN FEES FORM 720	001-000-054-208	33.50
FAIR OIL COMPANY	1532428	07/14/2016	FUEL INVENTORY	001-000-070-251	10,038.97
NEW 2 U CONSIGNMENT	INV0018662	07/20/2016	REFUND	001-000-358-700	600.00
VOWELL'S MARKET PLACE #3	INV0018579	07/08/2016	SUPPLIES M11671	001-000-160-698	39.99
VOWELL'S MARKET PLACE #3	INV0018579	07/08/2016	SUPPLIES M11671	001-000-160-698	24.99
Outstanding Total:					13,716.38
Paid					
SHANE GIVENS	INV0018639	07/15/2016	080009611 RESTITUTION FRM TYLER LONG	001-000-330-135	200.00
EVE SMITH	INV0018640	07/15/2016	1334749	001-000-149-691	5.00
ROSHONDA MOORE	INV0018641	07/15/2016	1327962	001-000-149-691	300.00
DOUGLAS VIRGIL	INV0018642	07/15/2016	1000029326 RESITITUTION FRM JESSIE VIRGIL	001-000-330-135	20.00
CYNTHIA HUNT BAIL BONDIN	INV0018643	07/15/2016	1309429 RESTITUTION OWED FRM PORTIA MANNING	001-000-330-135	84.00
PETROTECH, LLC	344	07/08/2016	SOFTWARE FOR FUEL CONTROLLER /EQUIPMENT	001-000-053-206	1,146.57
PETROTECH, LLC	344	07/08/2016	SOFTWARE FOR FUEL CONTROLLER /EQUIPMENT	001-000-054-205	1,146.56
JOHNNY CALMESE	INV0018574	07/08/2016	1332743 RESTITUTION FROM BERNARD ROBERSON	001-000-330-135	100.00
Paid Total:					3,002.13
Department 000 - UNDESIGNATED Total:					16,718.51

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 100 - BOARD OF ALDERMEN					
Outstanding					
CANON SOLUTIONS AMERICA -BURLINGTON	4019571873	07/14/2016	DRL72630 / UC022	001-100-680-311	8.78
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-100-604-330	62.75
VERIZON WIRELESS	9768032801	07/12/2016	ACCT#523561109-00001	001-100-604-330	280.07
CSPIRE WIRELESS	INV0018650	07/18/2016	0031694497 EQUIPMENT	001-100-680-311	49.99
CSPIRE WIRELESS	INV0018650	07/18/2016	0031694497 EQUIPMENT	001-100-680-311	59.99
CANON FINANCIAL SERVICES, INC	16300235	07/19/2016	JWH03501 / DRL72630	001-100-680-311	58.34
Outstanding Total:					519.92
Department 100 - BOARD OF ALDERMEN Total:					519.92

Department: 110 - MUNICIPAL COURT					
Outstanding					
LEXISNEXIS	3090582915	07/11/2016	JUNE 2016	001-110-600-300	321.00
STRICKLAND COMPANIES	415240-0	07/11/2016	K1426 OFFICE SUPPLIES	001-110-501-200	389.63
STRICKLAND COMPANIES	412702-0	07/11/2016	K1425 OFFICE SUPPLIES	001-110-501-200	319.41
CANON SOLUTIONS AMERICA -BURLINGTON	4019536851	07/14/2016	HTT26292 / UC0RU	001-110-604-330	17.22
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-110-604-330	62.75
VERIZON WIRELESS	9768032801	07/12/2016	ACCT#523561109-00001	001-110-604-330	142.24
DELL MARKETING L.P.	XJXX44NF6	07/19/2016	K1427 KEYBOARD/MOUSE	001-110-501-200	59.99
CANON FINANCIAL SERVICES, INC	16300234	07/19/2016	HTT26292 / UC0RU	001-110-604-330	115.00
CANON FINANCIAL SERVICES, INC	16300240	07/19/2016	QLA19783	001-110-604-330	164.03
Outstanding Total:					1,591.27
Department 110 - MUNICIPAL COURT Total:					1,591.27

Department: 111 - YOUTH COURT					
Outstanding					
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-111-604-330	112.91
Outstanding Total:					112.91
Department 111 - YOUTH COURT Total:					112.91

Department: 120 - MAYORS OFFICE					
Outstanding					
GATEWAY TIRE & SERVICE CENTER	I103238925	07/08/2016	I4689 WIPER BLADES	001-120-691-550	39.20
SULLIVAN'S OFFICE SUPPLY, INC.	10950	07/08/2016	I4489 OFFICE SUPPLIES	001-120-691-550	30.28
CANON SOLUTIONS AMERICA -BURLINGTON	4019537960	07/14/2016	N2G06107 / UC15Z	001-120-604-330	13.98
CANON SOLUTIONS AMERICA -BURLINGTON	4019575388	07/14/2016	JME15733 / UC1CM	001-120-604-330	32.59
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-120-604-330	62.75
VERIZON WIRELESS	9768032801	07/12/2016	ACCT#523561109-00001	001-120-604-330	185.38
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-120-604-330	140.24
CORNERSTONE GOVERNMENT AFFAIRS, LLC	COSMS-0716	07/18/2016	CONSULTING SRV	001-120-600-300	4,285.71
BANKFIRST-VISA PAYMENT	CM0000379	07/20/2016	BEAU RIVAGE ADV DEP CREDI	001-120-610-350	-168.00
PITTS SIGN COMPANY	INV0018658	07/19/2016	LETTERING MayorsCar	001-120-691-550	175.00
BANKFIRST-VISA PAYMENT	INV0018712	07/20/2016	THE CAMPHOUSE	001-120-503-202	117.50
Outstanding Total:					4,914.63
Department 120 - MAYORS OFFICE Total:					4,914.63

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 123 - IT					
Outstanding					
WAUKAWAY DISTRIBUTORS, INC	27979	07/11/2016	COOLER	001-123-691-550	7.75
DOSS ELECTRIC, INC.	2926	07/12/2016	ELECTRICAL -City Hall Police Space	001-123-918-805	2,344.40
EQUINOX CORPORATION	5366	07/11/2016	JULY 2016	001-123-600-300	1,307.57
NORTHEAST EXTERMINATING	289834	07/11/2016	113274 CITY HALL	001-123-630-400	45.00
SECURITY SOLUTIONS	88169	07/12/2016	DATA DROPS M11602	001-123-918-805	2,260.80
VERIZON WIRELESS	9768032801	07/12/2016	ACCT#523561109-00001	001-123-604-330	937.12
WAUKAWAY DISTRIBUTORS, INC	CLR0716-50	07/11/2016	COOLER	001-123-691-550	10.00
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-123-604-330	60.26
VERIZON WIRELESS	9768032801.	07/12/2016	ACCT#523561109-0001 CREDIT IT DEPT	001-123-604-330	-300.00
CANON FINANCIAL SERVICES, INC	16300235	07/19/2016	JWH03501 / DRL72630	001-123-604-330	58.33
Outstanding Total:					6,731.23
Department 123 - IT Total:					6,731.23

Department: 142 - CITY CLERKS OFFICE					
Outstanding					
WATKINS, WARD & STAFFORD, LLC	57152	07/20/2016	48095 PROF SRVS 2016 AUDIT	001-142-600-301	33,000.00
Outstanding Total:					33,000.00
Department 142 - CITY CLERKS OFFICE Total:					33,000.00

Department: 145 - OTHER ADMINISTRATIVE					
Outstanding					
BANKFIRST-VISA PAYMENT	INV0018707	07/20/2016	COURTYARD MARRIOTT	001-145-610-350	99.68
CANON SOLUTIONS AMERICA -BURLINGTON	4019536851	07/14/2016	HTT26292 / UC0RU	001-145-604-330	17.22
CANON SOLUTIONS AMERICA -BURLINGTON	4019555000	07/14/2016	JME09414 / UC15W	001-145-604-330	225.17
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-145-604-330	62.75
VERIZON WIRELESS	9768032801	07/12/2016	ACCT#523561109-00001	001-145-604-330	40.01
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-145-604-330	30.13
CANON FINANCIAL SERVICES, INC	16300234	07/19/2016	HTT26292 /UC0RU	001-145-604-330	115.00
CANON FINANCIAL SERVICES, INC	16300236	07/19/2016	JME09414	001-145-604-330	370.00
CENTER FOR GOVERNMENT & COMMUNITY DEVELOPMENT	INV0018649	07/18/2016	2016 FALL REGISTRATION PEARL MS	001-145-610-350	200.00
BANKFIRST-VISA PAYMENT	CM0000380	07/20/2016	COURTYARD MARRIOTT CREDIT	001-145-610-350	-99.68
STATE TREASURER	INV0018660	07/20/2016	JUNE 2016	001-145-670-376	122.50
STATE TREASURER	INV0018660	07/20/2016	JUNE 2016	001-145-670-377	4,432.10
STATE TREASURER	INV0018660	07/20/2016	JUNE 2016	001-145-670-378	833.25
STATE TREASURER	INV0018660	07/20/2016	JUNE 2016	001-145-670-382	15,376.50
STATE TREASURER	INV0018660	07/20/2016	JUNE 2016	001-145-670-385	5,314.00
STATE TREASURER	INV0018660	07/20/2016	JUNE 2016	001-145-670-387	5,135.12
STATE TREASURER	INV0018660	07/20/2016	JUNE 2016	001-145-670-389	120.00
STATE TREASURER	INV0018660	07/20/2016	JUNE 2016	001-145-670-391	680.00
STATE TREASURER	INV0018660	07/20/2016	JUNE 2016	001-145-670-393	398.50
STATE TREASURER	INV0018660	07/20/2016	JUNE 2016	001-145-670-395	75.00
MS DEPT OF PUBLIC SAFETY	INV0018661	07/20/2016	JUNE 2016 WIRELESS COMM FEE	001-145-670-386	3,674.00
Outstanding Total:					37,221.25

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Paid					
LESA HARDIN	83311776	06/30/2016	reimburse hotel -MML SUMMER CONF.2016	001-145-610-350	341.38
Paid Total:					341.38
Department 145 - OTHER ADMINISTRATIVE Total:					37,562.63
Department: 169 - LEGAL					
Outstanding					
STEPHANIE MALLETTE, ATTORNEY AT LA	INV0018615	07/14/2016	VS KERRY LUORIS	001-169-600-309	200.00
MARTY HAUG	INV0018718	07/20/2016	VS RICKAYEL CHAVIS	001-169-600-309	200.00
MITCHELL, MCNUTT, & SAM, P.A.	319132	07/11/2016	GENERAL MATTERS	001-169-600-302	7,175.85
MITCHELL, MCNUTT, & SAM, P.A.	319133	07/11/2016	LITIGATED MATTERS	001-169-600-312	668.73
Outstanding Total:					8,244.58
Department 169 - LEGAL Total:					8,244.58
Department: 180 - PERSONNEL ADMINISTRATION					
Outstanding					
BANKFIRST-VISA PAYMENT	INV0018713	07/20/2016	GOTOMYPC.COM	001-180-604-330	13.95
CANON FINANCIAL SERVICES, INC	16300235	07/19/2016	JWH03501 / DRL72630	001-180-604-330	58.33
Outstanding Total:					72.28
Paid					
BANKFIRST-VISA PAYMENT	INV0018575	07/08/2016	GOTOMYPC.COM	001-180-604-330	13.95
Paid Total:					13.95
Department 180 - PERSONNEL ADMINISTRATION Total:					86.23
Department: 190 - CITY PLANNER					
Outstanding					
THE WALKER COLLABORATIVE	5-16	07/07/2016	STK COMP PLAN MAY 2016	001-190-600-300	6,295.00
FEDEX	5-464-70796	07/08/2016	1513-2518-1 SHIPPING	001-190-607-607	58.56
STARKVILLE DAILY NEWS	INV0018648	07/18/2016	ACCT#000132 ADVERTISING	001-190-604-330	87.84
STARKVILLE DAILY NEWS	INV0018648	07/18/2016	ACCT#000132 ADVERTISING	001-190-604-330	114.72
STARKVILLE DAILY NEWS	INV0018648	07/18/2016	ACCT#000132 ADVERTISING	001-190-607-607	34.64
CANON SOLUTIONS AMERICA -BURLINGTON	4019575388	07/14/2016	JME15733 / UC1CM	001-190-604-330	32.59
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-190-604-330	62.75
DEPARTMENT OF THE TREASURY / INTERNAL REVENUE SERVICE	INV0018610	07/12/2016	HEALTH PLAN FEES FORM 720	001-190-620-370	1.50
THE WALKER COLLABORATIVE	6-16	07/11/2016	JUNE 2016 STK. COMP PLAN	001-190-600-300	3,024.00
Outstanding Total:					9,711.60
Paid					
PETROTECH, LLC	344	07/08/2016	SOFTWARE FOR FUEL CONTROLLER /EQUIPMENT	001-190-525-231	1,146.56
Paid Total:					1,146.56
Department 190 - CITY PLANNER Total:					10,858.16
Department: 192 - GENERAL GOVERN BLDG & PLANT					
Outstanding					
CINTAS	215157994	07/12/2016	CITY HALL	001-192-510-220	58.91
DEPARTMENT OF THE TREASURY / INTERNAL REVENUE SERVICE	INV0018610	07/12/2016	HEALTH PLAN FEES FORM 720	001-192-620-370	3.00
STARKVILLE ELECTRIC	INV0018617	07/14/2016	SED BILL BY DEPT	001-192-625-380	5,206.79
CINTAS	215159588	07/19/2016	CITY HALL	001-192-510-220	24.64
CINTAS	215156364	07/07/2016	CITY HALL	001-192-510-220	24.64
Outstanding Total:					5,317.98
Department 192 - GENERAL GOVERN BLDG & PLANT Total:					5,317.98

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 194 - OTHER-OUTSIDE CONTRIB & APPRSL					
Outstanding					
GOLDEN TRIANGLE PLANNING & DEVELOPM	552	07/11/2016	35870-40300 GT TRANSPN JULY-SEPT2016	001-194-690-454	6,906.25
Outstanding Total:					6,906.25
Department 194 - OTHER-OUTSIDE CONTRIB & APPRSL Total:					6,906.25
Department: 196 - CEMETERY ADMINISTRATION					
Outstanding					
LESLIE DEAN, RLA	367	07/18/2016	ODD FELLOWS (UNIV DR) 7/18/16	001-196-630-425	1,100.00
LESLIE DEAN, RLA	368	07/18/2016	ODD FELLOWS (HWY 182) 7/18/16	001-196-630-425	550.00
Outstanding Total:					1,650.00
Department 196 - CEMETERY ADMINISTRATION Total:					1,650.00
Department: 197 - ENGINEERING					
Outstanding					
SULLIVAN'S OFFICE SUPPLY, INC.	10951	07/08/2016	I4490 COPY PAPER	001-197-502-201	29.90
CANON SOLUTIONS AMERICA -BURLINGTON	4019575388	07/14/2016	JME15733 / UC1CM	001-197-604-330	32.59
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-197-604-330	62.75
BANKFIRST-VISA PAYMENT	INV0018720	07/20/2016	GBCI - ENG RENEWAL	001-197-690-555	85.00
EDWARD KEMP	15831F	07/07/2016	MS ASSOC OF PROF SURVEYORS	001-197-690-553	105.00
Outstanding Total:					315.24
Paid					
TRUSTMARK NATIONAL BANK	12	07/08/2016	LOAN #93894 PRIUS /2TACOMAS 7/27/16PAYMENT	001-197-820-874	373.32
TRUSTMARK NATIONAL BANK	12	07/08/2016	LOAN #93894 PRIUS /2TACOMAS 7/27/16PAYMENT	001-197-830-873	63.63
PETROTECH, LLC	344	07/08/2016	SOFTWARE FOR FUEL CONTROLLER /EQUIPMENT	001-197-525-231	1,146.56
Paid Total:					1,583.51
Department 197 - ENGINEERING Total:					1,898.75
Department: 201 - POLICE DEPARTMENT					
Outstanding					
CARROT-TOP INDUSTRIES INC	29477200	07/08/2016	M11333 POP-UP DISPLAY & BANNER	001-201-501-200	1,937.68
INFORMATION TECHNOLOGY SVCS.	COZ13213234016	07/19/2016	WAN CIRCUIT CHARGE	001-201-600-300	224.00
TRI-STARR MUFFLER & BRAKE	907067	07/19/2016	M11713 REAR STRUT	001-201-630-360	307.70
TRI-STARR MUFFLER & BRAKE	928652	07/19/2016	M11713 AUTO REPAIRS	001-201-630-360	536.54
UPS STORE 3702	6330	07/08/2016	POSTAGE M11580	001-201-600-300	56.20
TRI-STARR MUFFLER & BRAKE	928677	07/19/2016	M11713 OIL CHANGE	001-201-630-360	38.95
TRI-STARR MUFFLER & BRAKE	928681	07/19/2016	M11713 OIL CHANGE	001-201-630-360	38.95
TRI-STARR MUFFLER & BRAKE	928687	07/19/2016	M11713 OIL	001-201-630-360	28.00
TRI-STARR MUFFLER & BRAKE	930722	07/19/2016	M11713 AUTO REPAIRS	001-201-630-360	88.95
TRI-STARR MUFFLER & BRAKE	930723	07/19/2016	M11713 OIL CHANGE /WIPER REPAIRS	001-201-630-360	666.12
TRI-STARR MUFFLER & BRAKE	928696	07/19/2016	M11713 AUTO REPAIRS	001-201-630-360	153.09
CANON FINANCIAL SERVICES, INC	16198760	07/08/2016	JMQ18879 / JMQ18878	001-201-635-369	402.00
MID-SOUTH UNIFORM & SUPPLY	548180	07/08/2016	M11628 UNIFORMS	001-201-535-233	840.44
TRI-STARR MUFFLER & BRAKE	549494	07/19/2016	M11715 TRANSMISSION /INT CLUSTER	001-201-630-360	3,479.82
TRI-STARR MUFFLER & BRAKE	549499	07/19/2016	M11692 OIL CHANGE	001-201-630-360	38.95

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SECURITY SOLUTIONS	87208	07/08/2016	M11638 RANGE KEYS	001-201-600-300	30.00
WATERMARK PRINTERS LLC	9879	07/08/2016	M11637 BUSINESS CARDS	001-201-615-343	82.00
MODERN MARKETING, INC.	MM116269	07/08/2016	M11603 EVIDENCE BAGS	001-201-501-200	1,503.90
RACKLEY OIL INC.	000433895	07/08/2016	M11661 GAS	001-201-525-231	1,672.63
MAXXSOUTH BROADBAND	INV0018580	07/08/2016	8282 41 101 0404037 NARCOTICS	001-201-600-300	117.90
R&F COMFORT SYSTEMS INC	17710	07/08/2016	CLEAN CONDENSING UNIT M11669	001-201-600-300	174.76
BOARDTOWN ENGRAVING	61716C	07/08/2016	M11630 PLAQUE	001-201-600-300	46.00
ANDREW JENKINS	9081927	07/08/2016	GAS M11665	001-201-525-231	28.10
BOB'S MOBILE RADIO	315731	07/08/2016	M11658 3 MICROPHONES	001-201-501-200	240.00
RACKLEY OIL INC.	000434170	07/08/2016	M11688 GAS	001-201-525-231	26.54
DIGITAL-ALLY	1086516	07/08/2016	M11660 16GB CMPT FLASH CARD	001-201-501-200	1,455.00
WAL MART-GENERAL CITY	02921	07/08/2016	M11663 PADLOCK	001-201-501-200	8.97
R&M TIRES	1108970	07/19/2016	M11698 REPAIR FLAT	001-201-630-360	32.50
COPY COW	578250	07/08/2016	M11641 DISPATCH MANUELS	001-201-615-343	124.02
WATERMARK PRINTERS LLC	9893	07/08/2016	M11559 POLICE DEPT REPORT BOOKS	001-201-615-343	2,035.00
RACKLEY OIL INC.	000434380	07/08/2016	M11664 GAS	001-201-525-231	1,764.42
BOB'S MOBILE RADIO	315734	07/19/2016	RADIO MAINT	001-201-600-300	1,255.64
PERSONNEL CONCEPTS	9331316931	07/19/2016	POSTERS	001-201-501-200	266.94
WRIGHT EXPRESS FSC	45898506	07/08/2016	0476-00-791150-6 GAS	001-201-525-231	367.05
GARNER COMPUTER SERVICE	1046131	07/19/2016	(7)PHONES 1YR LEASE POLICE M11707	001-201-600-300	4,350.00
SULLIVAN'S OFFICE SUPPLY, INC.	10937.1	07/08/2016	M11647 FLASH DRIVE	001-201-501-200	29.98
MAGNOLIA BOTTLED WATER CO	18473	07/08/2016	COOLER	001-201-501-200	26.00
MID-SOUTH UNIFORM & SUPPLY	548745	07/08/2016	M11656 UNIFORMS	001-201-535-233	150.08
R&F COMFORT SYSTEMS INC	17740	07/19/2016	AC FREON TO AC UNIT - POLICE M11752	001-201-600-300	233.00
DONNA LOTT	52076	07/08/2016	FOLDERS M11681	001-201-501-200	46.22
MID-SOUTH UNIFORM & SUPPLY	548941	07/19/2016	M11702 VEST /CYCLE SIREN	001-201-501-200	2,825.60
TRI-STARR MUFFLER & BRAKE	549537	07/19/2016	M11715 AIR BAG CLOCK SPR ASSY	001-201-630-360	250.90
R&M TIRES	1108649	07/19/2016	M11698 REPAIR FLAT	001-201-630-360	15.00
RACKLEY OIL INC.	000435058	07/08/2016	M11687 GAS	001-201-525-231	2,831.95
BASICS, INC. A Trade America Company	20910	07/08/2016	M11654 JANITORIAL ITEMS	001-201-501-200	212.91
STARKVILLE DAILY NEWS	INV0018648	07/18/2016	ACCT#000132 ADVERTISING	001-201-604-330	290.24
STARKVILLE DAILY NEWS	INV0018648	07/18/2016	ACCT#000132 ADVERTISING	001-201-604-330	102.48
BOB'S MOBILE RADIO	315732	07/08/2016	M11659 REMOVAL OF EQUIPMENT	001-201-600-300	300.00
TRI-STARR MUFFLER & BRAKE	549470	07/19/2016	M11713 OIL CHANGE	001-201-630-360	38.95
TRI-STARR MUFFLER & BRAKE	549471	07/19/2016	M11715 FREON	001-201-630-360	198.22
TRI-STARR MUFFLER & BRAKE	549472	07/19/2016	M11713 OIL CHANGE	001-201-630-360	38.95
TRI-STARR MUFFLER & BRAKE	549473	07/19/2016	M11713 OIL CHANGE	001-201-630-360	38.95
TRI-STARR MUFFLER & BRAKE	549474	07/19/2016	M11715 BATTERY	001-201-630-360	245.38
RACKLEY OIL INC.	000433423	07/08/2016	M11662 GAS	001-201-525-231	8.67
BOB'S MOBILE RADIO	315733	07/19/2016	INSTALL CAMERA #55	001-201-600-300	180.00
MAIN STREET ARTS	07012016	07/08/2016	FRAMING M11684	001-201-600-300	356.00
CANON SOLUTIONS AMERICA -BURLINGTON	4019547779	07/14/2016	JMQ18878 / UC1BF	001-201-635-369	81.56
CANON SOLUTIONS AMERICA -BURLINGTON	4019579368	07/14/2016	JMQ18879 / UC1BG	001-201-635-369	16.86
TRI-STARR MUFFLER & BRAKE	549547	07/08/2016	M11676 #41 AIR BAG /AUTO REPAIRS	001-201-630-360	518.30
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-201-604-330	62.75

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	9768032801	07/12/2016	ACCT#523561109-00001	001-201-604-330	160.04
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-201-604-330	700.61
RACKLEY OIL INC.	000435689	07/19/2016	M11708 GAS	001-201-525-231	1,878.60
BANKFIRST-VISA PAYMENT	INV0018714	07/20/2016	VOICE SHOT	001-201-604-330	35.00
DIGITAL-ALLY	1087009	07/19/2016	RMA REPAIR FEE M11726	001-201-630-429	395.00
MAGNOLIA BOTTLED WATER CO	19018	07/19/2016	COOLER	001-201-501-200	37.00
CSPIRE WIRELESS	INV0018650	07/18/2016	0031694497 EQUIPMENT	001-201-501-200	19.99
CSPIRE WIRELESS	INV0018650	07/18/2016	0031694497 EQUIPMENT	001-201-501-200	39.99
CSPIRE WIRELESS	INV0018650	07/18/2016	0031694497 EQUIPMENT	001-201-556-251	49.99
UNISTAR-SPARCO COMPUTERS, INC	RMAM020416-380	07/11/2016	CREIDT INVOICE #1232048	001-201-501-200	-480.00
DANNY MCCLUSKEY TOWING	11866	07/19/2016	TOW TO IMPOUND M11697	001-201-600-300	75.00
TRI-STARR MUFFLER & BRAKE	450112	07/19/2016	M11715 STARTER & BATTERY	001-201-630-360	480.48
4-COUNTY ELECTRIC POWER ASSOCIATION	48766	07/12/2016	212849 INVOICE	001-201-625-380	394.00
CINTAS FIRST AID & SAFETY	5005409390	07/19/2016	M11690 MEDS /SRV.CHRG	001-201-501-200	95.76
SECURITY SOLUTIONS	88305	07/19/2016	POLICE SUBSTATION INTERCOM ACCESS M11711	001-201-501-200	425.00
DEPARTMENT OF THE TREASURY / INTERNAL REVENUE SERVICE	INV0018610	07/12/2016	HEALTH PLAN FEES FORM 720	001-201-620-370	88.99
CANON FINANCIAL SERVICES, INC	16300238	07/19/2016	JMQ18879 / JMQ18878	001-201-635-369	402.00
CANON FINANCIAL SERVICES, INC	16300241	07/19/2016	QNR08831	001-201-635-369	99.84
WATERMARK PRINTERS LLC	9952	07/19/2016	OFFICE SUPPLIES POLICE	001-201-615-343	341.00
STARKVILLE ELECTRIC	INV0018617	07/14/2016	SED BILL BY DEPT	001-201-625-380	2,268.02
RACKLEY OIL INC.	000436106	07/19/2016	M11722 GAS	001-201-525-231	1,637.78
R&M TIRES	1109431	07/19/2016	M11721 AUTO REPAIRS	001-201-630-360	660.80
ATMOS ENERGY	INV0018653	07/18/2016	3012727728 POLICE GENERATOR	001-201-625-380	35.22
CSPIRE WIRELESS	CM0000378	07/19/2016	0031694497 POLICE	001-201-556-251	-84.96
CANON SOLUTIONS AMERICA -BURLINGTON	4019592049	07/14/2016	NZG07932	001-201-635-369	71.72
MED-TECH RESOURCE INC.	51666	07/20/2016	BATTERIES FOR PORTABLE RADIOS -POLICE M11729	001-201-501-200	538.02
PITTS SIGN COMPANY	INV0018659	07/19/2016	LETTERING Police	001-201-600-300	1,140.00
R&M TIRES	1109233	07/19/2016	M11698 REPAIR FLAT	001-201-630-360	15.00
R&M TIRES	1190224	07/19/2016	M11698 REPAIR FLAT	001-201-630-360	15.00
TRI-STARR MUFFLER & BRAKE	907106	07/19/2016	M11692 WIPER MOTER	001-201-630-360	232.45
WATERMARK PRINTERS LLC	9925	07/19/2016	ENVELOPES	001-201-501-200	78.00
CITY OF COLUMBUS	SPD-001336-0716	07/19/2016	ANALYSIS M11712	001-201-600-300	150.00
R&M TIRES	1109261	07/19/2016	M11698 ALIGN/TIRE MOUNT	001-201-630-360	115.00
GUARDIAN LOCK AND KEY	3703	07/08/2016	SRV CALL -KEYS M11673	001-201-600-300	356.76
GUARDIAN LOCK AND KEY	3743	07/08/2016	M11673 SRV CALL -KEYS	001-201-600-300	229.30
MAXXSOUTH BROADBAND	INV0018654	07/19/2016	8282 41 101 0487537 POLICE	001-201-600-300	153.95
R&M TIRES	1109295	07/19/2016	M11698 REPAIR FLAT	001-201-630-360	55.00
BASICS, INC. A Trade America Company	20938	07/19/2016	AAA BATTERIES M11716	001-201-501-200	95.32
TRI-STARR MUFFLER & BRAKE	450101	07/19/2016	M11696 TIRE /WHEEL REPAIR	001-201-630-360	108.27
TRI-STARR MUFFLER & BRAKE	907108	07/19/2016	M11692 OIL CHANGE	001-201-630-360	38.95
TRI-STARR MUFFLER & BRAKE	907110	07/19/2016	M11699 PATCH TIRE	001-201-630-360	16.00
UNISTAR-SPARCO COMPUTERS, INC	1233135	07/19/2016	M11723 PRINTER	001-201-501-200	171.43
WILLIAMS TRANSFER & STORAGE, INC.	W150-249-6	07/19/2016	LABOR /MOVING TRK - POLICE DEPT	001-201-600-300	5,781.00
Outstanding Total:					\$2,634.03
Paid					
STATE TAX COMMISSION	INV0018612	07/13/2016	TAG POLICE #4115	001-201-691-550	16.00

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PETROTECH, LLC	344	07/08/2016	SOFTWARE FOR FUEL CONTROLLER /EQUIPMENT	001-201-525-231	1,146.56
Paid Total:					1,162.56
Department 201 - POLICE DEPARTMENT Total:					53,796.59
Department: 204 - SEATBELT GRANT					
Outstanding					
APPLIED CONCEPTS, INC.- STALKER RADAR	291395	07/19/2016	STALKER RADAR M11601	001-204-540-235	2,012.50
Outstanding Total:					2,012.50
Department 204 - SEATBELT GRANT Total:					2,012.50
Department: 215 - CUSTODY OF PRISONERS					
Outstanding					
ZIP SCRIPTS	124270	07/08/2016	M11670 MEDS A.ROBINSON	001-215-541-237	13.28
OKTIBBEHA COUNTY SHERIFF'S OFFICE	07012016	07/08/2016	FEDDING INMATES JUNE 201	001-215-541-237	12,540.00
ZIP SCRIPTS	124381	07/08/2016	M11670 MEDS R.FORRESTER	001-215-541-237	58.60
CLAY COUNTY SHERIFF DEPARTMENT	INV0018656	07/19/2016	JUNE 2016 HOUSING INMATE	001-215-541-237	1,155.00
CHOCTAW COUNTY SHERIFF'S DEPARTMENT	INV0018577	07/08/2016	DOC BILL M11657 J.TALLEY JR	001-215-541-237	132.00
STARKVILLE FAMILY PRACTICE	INV0018578	07/08/2016	DOC BILL M11680 K.WRIGHT	001-215-541-237	85.00
Outstanding Total:					13,983.88
Department 215 - CUSTODY OF PRISONERS Total:					13,983.88
Department: 230 - POLICE TRAINING					
Outstanding					
DONNA LOTT	06082016	07/08/2016	LAWFIT SHIRTS /JUSTIN BUTLER	001-230-690-552	82.46
TRIAD MARTIAL ARTS, INC.	06172016SRP51-02	07/08/2016	STRATEGIC SELF-DEF & GRAPPLING TACTICS	001-230-690-552	1,000.00
Outstanding Total:					1,082.46
Paid					
CADENCE BANK	6/23/16	07/08/2016	4798 S100 5557 5522	001-230-690-552	420.00
Paid Total:					420.00
Department 230 - POLICE TRAINING Total:					1,502.46
Department: 250 - NARCOTICS BUREAU					
Outstanding					
SYNERGETICS DIVERSIFIED COMP,INC	INV0002334	07/08/2016	JUNE 2016	001-250-635-368	550.00
SYNERGETICS DIVERSIFIED COMP,INC	INV0002367	07/08/2016	JUNE 2016	001-250-635-368	950.00
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-250-604-330	62.75
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-250-604-330	62.75
SYNERGETICS DIVERSIFIED COMP,INC	INV000369	07/08/2016	JULY 2016	001-250-635-368	550.00
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-250-604-330	60.26
SYNERGETICS DIVERSIFIED COMP,INC	INV0002368	07/08/2016	JULY 2016	001-250-635-368	950.00
Outstanding Total:					3,185.76
Department 250 - NARCOTICS BUREAU Total:					3,185.76
Department: 261 - FIRE DEPARTMENT					
Outstanding					
H&O TRUCKS & TRAILER REPAIR L.L.C.	54836	07/07/2016	H15531 L-1 A/C FREON REPAIRS	001-261-630-360	301.72
H&O TRUCKS & TRAILER REPAIR L.L.C.	54844	07/07/2016	H15532 L-2 AXLE & BRAKES REPAIRED	001-261-630-360	3,731.21
RACKLEY OIL INC.	000431545	07/11/2016	H15549 FUEL	001-261-525-231	8.43

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
H&O TRUCKS & TRAILER REPAIR L.L.C.	54884	07/07/2016	H15533 L-2 INTAKE HOSE /TRANSFLUID	001-261-630-360	823.08
G&W DIESEL SERVICES, INC -- EVS	123095	07/11/2016	H15474 FACE SHIELDS	001-261-918-805	330.00
HANDYMAN RENTALS	73731	07/08/2016	H15481 RENTAL-ELECTRIC JACK HAMMER	001-261-630-360	75.00
SHEPS CLEANERS	83224	07/11/2016	H15547 UNIFORM CLEANING	001-261-600-430	38.00
SHEPS CLEANERS	83233	07/11/2016	H15547 UNIFORM CLEANING	001-261-600-430	18.00
GALL'S INC	005555971	07/11/2016	H15496 UNIFORMS	001-261-535-233	69.99
WELLNESS CONNECTION	06152016	07/08/2016	ANNUAL FIRE DEPT MEMBERSHIP RENEWAL	001-261-690-555	7,000.00
GALL'S INC	005565841	07/11/2016	H15496 UNIFORM	001-261-535-233	59.99
SHEPS CLEANERS	83509	07/11/2016	H15547 UNIFORM CLEANING	001-261-600-430	18.00
UNIVERSITY SCREENPRINT	19670	07/12/2016	H15077 FIRE DEPT UNIFORMS	001-261-535-233	179.80
H&O TRUCKS & TRAILER REPAIR L.L.C.	54894	07/07/2016	H15534 L-1 AXLE & BRAKE REPAIRS	001-261-630-360	3,348.42
SHEPS CLEANERS	82293	07/11/2016	H15547 UNIFORM CLEANING	001-261-600-430	15.00
GALL'S INC	005607334	07/11/2016	H15496 UNIFORM	001-261-535-233	69.99
GALL'S INC	005617035	07/11/2016	H15491 BELT	001-261-535-233	22.99
SHEPS CLEANERS	84200	07/11/2016	H15547 UNIFORM CLEANING	001-261-600-430	22.50
GALL'S INC	005628202	07/11/2016	H15422 COLLAR BRASS	001-261-535-233	98.95
WAL MART-GENERAL CITY	04232	07/07/2016	H15536 UNIFORMS	001-261-535-233	53.88
W.S. DARLEY & CO.	17248202	07/11/2016	H15466 TAGS	001-261-535-233	25.90
FIRST TACTICAL	90010	07/11/2016	H15516 UNIFORMS	001-261-535-233	69.98
QUILL CORPORATION	7037358	07/11/2016	H15525 JANITORIAL ITEMS	001-261-510-220	53.87
QUILL CORPORATION	7037433	07/11/2016	H15526 SOAP	001-261-510-220	79.95
QUILL CORPORATION	7037482	07/11/2016	H15527 JANITORIAL ITEMS	001-261-510-220	24.43
QUILL CORPORATION	7037585	07/11/2016	H15528 JANITORIAL ITEMS	001-261-510-220	77.43
QUILL CORPORATION	7037600	07/11/2016	H15529 JANITORIAL ITEMS	001-261-510-220	79.92
QUILL CORPORATION	7083144	07/11/2016	H15525 JANITORIAL ITEMS	001-261-510-220	29.98
QUILL CORPORATION	7083213	07/11/2016	H15527 JANITORIAL ITEMS	001-261-510-220	53.14
OCH REGIONAL MEDICAL CTR	99236	07/08/2016	H15518 GLOVES	001-261-691-550	89.30
RACKLEY OIL INC.	000435056	07/11/2016	H15545 FUEL FOR FF TRKS	001-261-525-231	319.00
NEWELL PAPER COMPANY	783099	07/11/2016	H15519 JANITORIAL ITEMS	001-261-691-550	1,297.39
PETTY CASH VOUCHERS	INV0018569	07/07/2016	GOLDEN TRIANGLE LANDFILL CHARGES	001-261-691-550	40.50
THE COMMERCIAL DISPATCH	INV0018586	07/11/2016	ADVERTISING	001-261-691-550	1,048.00
STARKVILLE DAILY NEWS	INV0018648	07/18/2016	ACCT#000132 ADVERTISING	001-261-691-550	1,014.20
SHEPS CLEANERS	82543	07/11/2016	H15547 UNIFORM CLEANING	001-261-600-430	26.50
CANON SOLUTIONS AMERICA -BURLINGTON	384385	07/14/2016	7090327-SHPIM3511	001-261-501-200	37.62
IVY AUTO PARTS, LLC.	533488	07/08/2016	H15538 STHIL OIL /WELD SYS	001-261-691-550	115.61
SOUTHERN PIPE AND SUPPLY CO., INC	9842056-00	07/08/2016	H15539 HOSE CNT	001-261-691-550	27.17
RACKLEY OIL INC.	000435697	07/14/2016	H15569 FUEL	001-261-525-231	275.61
SULLIVAN'S OFFICE SUPPLY, INC.	11422	07/12/2016	H15562 USA FLAGS -ALL FIRE STATIONS	001-261-691-550	656.35
POWERSTROKE EQUIPMENT SALES & SVC	1708	07/12/2016	H15558 RECOIL ASM	001-261-630-360	25.99
COLUMBUS PAPER AND CHEMICALS	767693	07/12/2016	H15543 SUPPLIES	001-261-691-550	54.10
B&B GLASS	866515	07/12/2016	H15553 INSTALL L2 W/SHIELD	001-261-630-360	425.00
BANKFIRST-VISA PAYMENT	INV0018715	07/20/2016	NIKE.COM UNIFORM SHOES	001-261-535-233	67.41
LOWE'S	09040	07/12/2016	H15559 TOOLS	001-261-691-550	9.18
UNIVERSITY SCREENPRINT	20402	07/12/2016	H15077 FIRE DEPT UNIFORMS	001-261-535-233	678.44
UNIVERSITY SCREENPRINT	20410	07/12/2016	H15077 FIRE DEPT UNIFORMS	001-261-535-233	510.54
DEPARTMENT OF THE TREASURY /INTERNAL REVENUE SERVICE	INV0018610	07/12/2016	HEALTH PLAN FEES FORM 720	001-261-620-370	44.00
BELL BUILDING SUPPLY, INC.	162201	07/14/2016	H15567 PROPANE	001-261-525-231	8.30
BANKFIRST-VISA PAYMENT	CM0000381	07/20/2016	NIKE.COM UNIFORM SHOES CREDIT	001-261-535-233	-58.85

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PITTS SIGN COMPANY	07032016	07/12/2016	FIRE DEPT RELETTERING VEHICLES H15564	001-261-630-360	545.00
BANKFIRST-VISA PAYMENT	INV0018716	07/20/2016	UNDER ARMOUR DIRECT	001-261-535-233	139.09
BANKFIRST-VISA PAYMENT	INV0018717	07/20/2016	UNDER ARMOUR DIRECT	001-261-535-233	139.09
RACKLEY OIL INC.	000435498	07/11/2016	H15549 FUEL	001-261-525-231	20.38
WAL MART-GENERAL CITY	00458	07/11/2016	H15546 SUPPLIES	001-261-501-200	39.79
ARMY NAVY PAWN SHOP	0059487	07/11/2016	H15542 BELTS	001-261-535-233	18.00
BANKFIRST-VISA PAYMENT	INV0018710	07/20/2016	UNDER ARMOUR	001-261-918-805	187.47
SULLIVAN'S OFFICE SUPPLY, INC.	11310	07/11/2016	H15552 DESK CALENDAR	001-261-501-200	18.99
EMERGENCY EQUIPMENT PROFESSIONALS	420758	07/12/2016	H15508 ELKHART REPAIR	001-261-630-360	967.08
LOWE'S	10521	07/12/2016	H15555 HOSE	001-261-691-550	33.23
SULLIVAN'S OFFICE SUPPLY, INC.	11309	07/11/2016	H1552 DESK CALENDAR	001-261-501-200	12.55
IVY AUTO PARTS, LLC.	533922	07/12/2016	H15557 AC PRO PREM /REFRIGERANT	001-261-630-360	85.48
SUNBELT FIRE APPARATUS	98010	07/12/2016	H15556 SHIFT REPAIR KIT	001-261-630-360	46.76
Outstanding Total:					25,743.82
Paid					
PETROTECH, LLC	344	07/08/2016	SOFTWARE FOR FUEL CONTROLLER /EQUIPMENT	001-261-525-231	1,146.56
Paid Total:					1,146.56
Department 261 - FIRE DEPARTMENT Total:					26,890.38
Department: 263 - FIRE TRAINING					
Outstanding					
CHRISTOPHER GRIFFIN	INV0018583	07/11/2016	TRAINING	001-263-600-390	140.00
STANARD & ASSOCIATES, INC.	SA000031839	07/12/2016	H15563 ENTRY LEVEL EMS FF TESTS	001-263-600-390	255.00
STATE FIRE ACADEMY	24517	07/12/2016	53007 FIRE DEPT TRAINING H15565	001-263-600-390	340.00
Outstanding Total:					735.00
Paid					
GUEST SERVICES	INV0018576	07/08/2016	MEAL TICKET MARK McCURDY R0615:HAZMAT CO	001-263-600-390	167.32
Paid Total:					167.32
Department 263 - FIRE TRAINING Total:					902.32
Department: 264 - FIRE COMMUNICATIONS					
Outstanding					
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-264-604-330	62.75
VERIZON WIRELESS	9768032801	07/12/2016	ACCT#523561109-00001	001-264-604-330	160.04
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-264-604-330	2,583.29
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-264-604-330	494.93
MSU FACILITIES MANAGEMENT	INV0018613	07/14/2016	909263211 TRAFFIC SIGNAL	001-264-630-404	19.32
LEAF	6625177	07/14/2016	PHONE SYSTEM FIRE DEPT H15568	001-264-690-550	301.64
Outstanding Total:					3,621.97
Department 264 - FIRE COMMUNICATIONS Total:					3,621.97
Department: 267 - FIRE STATIONS AND BUILDINGS					
Outstanding					
BELL BUILDING SUPPLY, INC.	158767	07/07/2016	H15487 PINE	001-267-558-269	69.66
LOWE'S	02011	07/07/2016	H15515 BUILDING SUPPLIES	001-267-558-269	39.42
LOWE'S	06728	07/11/2016	H15530 BLDG SUPPLIES	001-267-558-269	120.79
LOWE'S	02032	07/08/2016	H15537 BUILDING SUPPLIES	001-267-558-269	381.10
NORTHEAST EXTERMINATING	290622	07/14/2016	741 FIRE ST#1	001-267-558-269	22.00

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NORTHEAST EXTERMINATING	290664	07/14/2016	960 FIRE ST#2	001-267-558-269	22.00
NORTHEAST EXTERMINATING	290665	07/14/2016	961 FIRE ST#3	001-267-558-269	22.00
NORTHEAST EXTERMINATING	290678	07/14/2016	100186 FIRE ST#4	001-267-558-269	22.00
NORTHEAST EXTERMINATING	291082	07/14/2016	109734 FIRE ST#5	001-267-558-269	22.00
ATMOS ENERGY	INV0018506	07/07/2016	3018177204 FIREST#4	001-267-625-380	42.94
BELL BUILDING SUPPLY, INC.	162120	07/12/2016	H15560 LOCK	001-267-558-269	11.90
4-COUNTY ELECTRIC POWER ASSOCIATION	48766	07/12/2016	212849 INVOICE	001-267-625-380	340.00
ATMOS ENERGY	INV0018614	07/14/2016	3015511080	001-267-625-380	66.01
STARKVILLE ELECTRIC	INV0018617	07/14/2016	SED BILL BY DEPT	001-267-625-380	1,013.88
ATMOS ENERGY	INV0018652	07/18/2016	3020829684 FIREST#3	001-267-625-380	46.57
STARKVILLE ELECTRIC	INV0018723	07/20/2016	SED BILL BY DEPT	001-267-625-380	756.94
S&K DOOR AND SPECIALTY COMPANY, INC.	58148	07/11/2016	H15544 SRV CALL	001-267-558-269	375.00
LOWE'S	01552	07/11/2016	H15554 BUILDING SUPPLIES	001-267-558-269	76.58

Outstanding Total: 3,450.79

Department 267 - FIRE STATIONS AND BUILDINGS Total: 3,450.79

Department: 281 - BUILDING/CODES OFFICE

Outstanding

CANON SOLUTIONS AMERICA -BURLINGTON	4019575388	07/14/2016	JME15733 / UC1CM	001-281-604-330	32.59
CSPIRE WIRELESS	939010	07/12/2016	CS85-643956	001-281-604-330	62.75
PETTY CASH VOUCHERS	INV0018607	07/12/2016	CIRCUIT#11011265	001-281-691-550	29.00
WATERMARK PRINTERS LLC	9956	07/19/2016	EASEMENT	001-281-604-330	306.00
			BUSINESS CARDS - BLOG DEPT	001-281-604-330	306.00

Outstanding Total: 430.34

Paid

TRUSTMARK NATIONAL BANK	12	07/08/2016	LOAN #93894	001-281-820-874	373.32
			PRIUS /2TACOMAS		
			7/27/16PAYMENT		
TRUSTMARK NATIONAL BANK	12	07/08/2016	LOAN #93894	001-281-830-873	63.63
			PRIUS /2TACOMAS		
			7/27/16PAYMENT		

Paid Total: 436.95

Department 281 - BUILDING/CODES OFFICE Total: 867.29

Department: 290 - CIVIL DEFENSE/WARNING SYSTEM

Outstanding

4-COUNTY ELECTRIC POWER ASSOCIATION	48766	07/12/2016	212849 INVOICE	001-290-625-380	146.00
4-COUNTY ELECTRIC POWER ASSOCIATION	CM0000377	07/12/2016	99633-001	001-290-625-380	-1.34
STARKVILLE ELECTRIC	INV0018617	07/14/2016	SED BILL BY DEPT	001-290-625-380	18.78
STARKVILLE ELECTRIC	INV0018723	07/20/2016	SED BILL BY DEPT	001-290-625-380	49.64

Outstanding Total: 213.08

Department 290 - CIVIL DEFENSE/WARNING SYSTEM Total: 213.08

Department: 301 - STREET DEPARTMENT

Outstanding

STARKVILLE AUTO PARTS	5151-92055	07/07/2016	A1358 BATTERY-FARM TRK /CORE RTN	001-301-630-400	283.98
BELL BUILDING SUPPLY, INC.	154174	07/07/2016	A1334 SOCKT DR /NUT SETTER MAG /LOCK	001-301-560-270	19.06
DURACO, INC.	18587	07/07/2016	A1412 REPAIR HEATING ON EMULST TANK /TRAILER	001-301-560-270	2,100.00
TERRY'S GARAGE, INC	38942	07/07/2016	A1382 REPAIRED A/C #70	001-301-630-400	187.55
MMC MATERIALS, INC.	437787	07/07/2016	A1391 CONCRETE (SM.)	001-301-560-270	207.00
MMC MATERIALS, INC.	438349	07/07/2016	A1398 CONCRETE (SM.)	001-301-560-270	207.00
STARKVILLE AUTO PARTS	5151-92674	07/07/2016	A1358 BRAKLEEN	001-301-630-400	9.58
STARKVILLE AUTO PARTS	5151-92688	07/07/2016	A1358 BATTERY	001-301-630-400	171.99
STARKVILLE AUTO PARTS	5151-92690	07/07/2016	A1358 JAW PLIERS	001-301-630-400	33.78
NUNLEY TRUCKING CO., INC.	20693	07/07/2016	A1392 LOAD OF 89	001-301-560-270	652.29

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MMC MATERIALS, INC.	438702	07/07/2016	A1403 CONCRETE	001-301-560-270	438.00
BELL BUILDING SUPPLY, INC.	159413	07/07/2016	A1407 WASP&HORNET KLR SPRAY	001-301-555-250	35.34
APAC-MISSISSIPPI, INC	4000062931	07/07/2016	A1406 ASPHALT	001-301-560-270	2,671.73
FASTENAL COMPANY	MSSTA65087	07/07/2016	A1408 TOOLS	001-301-560-270	26.76
NESCO ELECTRICAL DISTRIBUTORS	52104891.001	07/07/2016	A1411 LIGHTS	001-301-560-270	4.45
STARKVILLE AUTO PARTS	5151-92858	07/07/2016	A1358 SEAFOAM	001-301-630-400	18.98
LAWSON PRODUCTS, INC.	9304182851	07/14/2016	A1385 CONT MATERIALS	001-301-560-270	283.26
EAST MISSISSIPPI LUMBER CO	D2371	07/07/2016	A1415 14" PIPE WRENCH	001-301-555-250	12.15
TERRY'S GARAGE, INC	39013	07/07/2016	A1417 AUTO REPAIRS #70	001-301-630-400	507.08
STARKVILLE AUTO PARTS	5151-92957	07/07/2016	A1358 CFI FUEL	001-301-630-400	20.59
LAWSON PRODUCTS, INC.	9304187980	07/14/2016	A1385 ALU BREAKAWAY NUT	001-301-560-270	170.99
EAST MISSISSIPPI LUMBER CO	A10625	07/07/2016	A1416 PAINT & SUPPLIES	001-301-560-270	101.00
EAST MISSISSIPPI LUMBER CO	A10636	07/07/2016	A1416 PAINT SUPPLIES	001-301-560-270	32.08
BELL BUILDING SUPPLY, INC.	160349	07/07/2016	A1420 VARNISH BRUSH / 9" ROLL COVER	001-301-560-270	29.25
PAUL'S WELDING	5782	07/07/2016	A1414 LABOR-BULID ALUM BRACKETS FOR SIGN POST	001-301-565-272	65.00
BELL BUILDING SUPPLY, INC.	160468	07/07/2016	A1421 TOOLS	001-301-560-270	47.09
POWERSTROKE EQUIPMENT SALES & SVC	1680	07/07/2016	A1427 BAR /OPTI OIL	001-301-630-400	91.98
TERRY'S GARAGE, INC	39030	07/07/2016	A1425 AUTO REPAIRS #61	001-301-630-400	873.06
CINTAS FIRST AID & SAFETY	5005409366	07/07/2016	A1426 SRV CHG /MEDS	001-301-560-270	346.83
STARKVILLE AUTO PARTS	5151-93114	07/07/2016	A1358 BATT CLIP & ACCY	001-301-630-400	10.16
STARKVILLE AUTO PARTS	5151-92217	07/07/2016	A1358 AUTO TOOLS	001-301-630-400	18.05
STARKVILLE AUTO PARTS	5151-92234	07/07/2016	A1358 GASKET	001-301-630-400	5.99
STARKVILLE AUTO PARTS	5151-92235	07/07/2016	A1358 SGL EDGE BLD	001-301-630-400	6.29
STARKVILLE AUTO PARTS	5151-92249	07/07/2016	A1358 AC SERV CAP	001-301-630-400	1.88
LOWE'S	10952	07/07/2016	A1429 TOOLS	001-301-560-270	39.66
BELL BUILDING SUPPLY, INC.	160839	07/07/2016	A1433 TOOLS & SUPPLIES	001-301-560-270	108.09
DELTA INDUSTRIES, INC	484258	07/14/2016	A1435 READY MIX	001-301-560-270	215.00
STARKVILLE AUTO PARTS	5151-92329	07/07/2016	A1358 BLOWER MOTOR	001-301-630-400	85.99
STARKVILLE AUTO PARTS	5151-92343	07/07/2016	A1358 AUTO TOOLS	001-301-630-400	30.78
BELL BUILDING SUPPLY, INC.	161007	07/07/2016	A1436 TOOLS	001-301-560-270	32.34
BELL BUILDING SUPPLY, INC.	161034	07/07/2016	A1436 TOOLS	001-301-560-270	20.34
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-301-604-330	62.75
VERIZON WIRELESS	9768032801	07/12/2016	ACCT#523561109-00001	001-301-604-330	142.24
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-301-604-330	162.48
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-301-604-330	30.13
FASTENAL COMPANY	MSSTA65516	07/14/2016	A1442 TOOLS	001-301-560-270	54.45
CINTAS	215157995	07/12/2016	STREET	001-301-535-233	97.58
DEPARTMENT OF THE TREASURY / INTERNAL REVENUE SERVICE	INV0018610	07/12/2016	HEALTH PLAN FEES FORM 720	001-301-620-370	57.00
LOWE'S	02575.	07/14/2016	A1440 TOOLS	001-301-560-270	56.70
REGIONS FINANCIAL CORPORATION	766911	07/18/2016	001-0007521-002 INT CAB & CHASSISS	001-301-820-874	1,986.97
ATMOS ENERGY	INV0018651	07/18/2016	3020752444 STREET	001-301-625-380	21.46
CINTAS	215159589	07/19/2016	STREET	001-301-535-233	97.40
APAC-MISSISSIPPI, INC	4000063058	07/14/2016	A1419 ASPHALT	001-301-560-270	294.00
APAC-MISSISSIPPI, INC	4000063124	07/14/2016	A1424 ASPHALT	001-301-560-270	436.59
BANKFIRST-VISA PAYMENT	INV0018719	07/20/2016	duluth UNIFORM WORK BOOTS	001-301-535-233	185.94
BELL BUILDING SUPPLY, INC.	161242	07/14/2016	A1437 TOOLS	001-301-560-270	14.38
CINTAS	215156365	07/07/2016	STREET	001-301-535-233	149.04
CUSTOM PRODUCTS CORPORATION	276975	07/14/2016	A1428 STREET SIGNS	001-301-565-272	478.04

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STARKVILLE AUTO PARTS	5151-92219	07/07/2016	A1358 CREDIT INV 92217 6/3/16	001-301-630-400	-9.97
OKTIBBEHA COUNTY COOPERATIVE	86507	07/14/2016	A1441 T-POST/CLIPS	001-301-560-270	26.30
Outstanding Total:					14,565.90
Paid					
PETROTECH, LLC	344	07/08/2016	SOFTWARE FOR FUEL CONTROLLER /EQUIPMENT	001-301-525-231	1,146.57
BANCORPSOUTH EQUIPMENT FINANCE	602373	07/08/2016	002-0070314-009 2/F360 FORD TRK	001-301-820-874	1,913.15
REGIONS FINANCIAL CORPORATION	7/23/16	07/08/2016	001-0007521-004 STREET DUMP TRK 7/23/16	001-301-820-874	580.94
REGIONS FINANCIAL CORPORATION	7/23/16	07/08/2016	001-0007521-004 STREET DUMP TRK 7/23/16	001-301-830-873	14.32
BANCORPSOUTH EQUIPMENT FINANCE	CM0000376	07/08/2016	002-0070314-009 2/F360 FORD TRKS	001-301-830-873	-119.29
Paid Total:					3,535.69
Department 301 - STREET DEPARTMENT Total:					18,101.59
Department: 302 - STREET LIGHTING					
Outstanding					
4-COUNTY ELECTRIC POWER ASSOCIATION	48766	07/12/2016	212849 INVOICE	001-302-625-380	8,702.64
STARKVILLE ELECTRIC	INV0018617	07/14/2016	SED BILL BY DEPT	001-302-625-380	28,607.83
STARKVILLE ELECTRIC	INV0018617	07/14/2016	SED BILL BY DEPT	001-302-625-380	42.32
STARKVILLE ELECTRIC	INV0018723	07/20/2016	SED BILL BY DEPT	001-302-625-380	21.91
Outstanding Total:					37,374.70
Department 302 - STREET LIGHTING Total:					37,374.70
Department: 360 - ANIMAL CONTROL					
Outstanding					
RACKLEY OIL INC.	000434380	07/08/2016	M11664 GAS	001-360-525-231	36.29
RACKLEY OIL INC.	000435058	07/08/2016	M11687 GAS	001-360-525-231	37.78
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956 CIRCUIT#11011265	001-360-604-330	62.75
RACKLEY OIL INC.	000435689	07/19/2016	M11708 GAS	001-360-525-231	39.80
RACKLEY OIL INC.	000436106	07/19/2016	M11722 GAS	001-360-525-231	37.52
Outstanding Total:					214.14
Department 360 - ANIMAL CONTROL Total:					214.14
Department: 550 - PARKS AND REC DEPARTMENT					
Outstanding					
RACKLEY OIL INC.	000113846	07/12/2016	N12798 GAS	001-550-501-204	168.52
RACKLEY OIL INC.	000113848	07/12/2016	N12798 GAS	001-550-501-204	147.91
G&K SERVICES	1231182985	07/20/2016	N12792 MAT SRVS	001-550-501-220	36.20
RACKLEY OIL INC.	000113857	07/12/2016	N12798 GAS	001-550-501-204	89.71
RACKLEY OIL INC.	001138420	07/12/2016	N12798 GAS	001-550-501-204	148.10
RACKLEY OIL INC.	000114198	07/12/2016	N12798 GAS	001-550-501-204	188.04
G&K SERVICES	1231186193	07/20/2016	N12792 MAT SRVS	001-550-501-220	36.20
RACKLEY OIL INC.	000113858	07/12/2016	N12798 GAS	001-550-501-204	231.78
NEWELL PAPER COMPANY	782680	07/20/2016	N12813 JANITORIAL ITEMS	001-550-501-208	52.00
G&K SERVICES	1231189384	07/20/2016	N12792 MAT SRVS	001-550-501-220	36.20
REFRIGERATION SUPPLY CO.	331307	07/20/2016	N12771 AIR FILTERS	001-550-600-370	226.80
CINTAS FIRST AID & SAFETY	5005409370	07/20/2016	N12794 MEDS /SRV CHR	001-550-501-220	219.55
OKTIBBEHA COUNTY COOPERATIVE	82910	07/20/2016	N12793 GLOVES /OIL	001-550-501-220	17.84
HAF-TO-GO PORTABLE TOILET	11195	07/20/2016	N12812 PORTABLES	001-550-501-220	300.00
NEWELL PAPER COMPANY	783069	07/20/2016	N12813 JANITORIAL ITEMS	001-550-501-208	281.41
RACKLEY OIL INC.	000113844	07/12/2016	N12798 GAS	001-550-501-204	130.77
SPORTS SPECIALTY	00036955	07/20/2016	N12749 EQUIPMENT	001-550-600-300	1,677.00
SPORTS SPECIALTY	00036956	07/20/2016	N12749 EQUIPMENT	001-550-600-300	641.00
LOWE'S	18872	07/20/2016	9900.7173273 PARKS/REC	001-550-501-220	47.49

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LOWE'S	18891	07/20/2016	9900.7173273 PARKS/REC	001-550-501-220	21.84
CANON SOLUTIONS AMERICA -BURLINGTON	4019574500	07/20/2016	JMQ12482 / UC16D	001-550-501-200	207.49
WAUKAWAY DISTRIBUTORS, INC	CLR0716-263	07/20/2016	COOLER	001-550-501-220	20.00
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-550-600-330	30.13
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	001-550-600-330	117.00
ROBERT E. BAIRD	INV0018588	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	340.00
MARION WATSON	INV0018589	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	200.00
ERIC HENDERSON	INV0018590	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	410.00
KEN FAIR	INV0018591	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	330.00
ANTHONY STEVENSON	INV0018592	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	300.00
SCHRONDA FAYE EDDINS	INV0018593	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	300.00
T.J. AUSTIN	INV0018594	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	550.00
MATTHEW.GORDON	INV0018595	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	550.00
BRIAN ROBERTS	INV0018596	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	263.50
CAMRYN DAWKINS	INV0018597	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	387.50
TRISTEN GRANTHAM	INV0018598	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	263.50
CAMERON MADDOX	INV0018599	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	120.12
MADISON ESCHAN	INV0018600	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	273.75
HAYDEN UPPERMAN	INV0018601	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	400.00
KENNIS KINGERY	INV0018602	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	155.00
WARREN DOUGLAS SMITH	INV0018603	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	322.50
GEORGE WALTER ELLIS, JR.	INV0018604	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	41.25
DIANE CLARK	INV0018605	07/11/2016	UMPIRE & REFEREES 7/11/16	001-550-600-320	75.00
G&K SERVICES	1231195782	07/20/2016	N12792 MAT SRVS	001-550-501-220	36.20
OKTIBBEHA COUNTY COOPERATIVE	87901	07/20/2016	N12833 CABLE TIE	001-550-501-220	43.96
GATEWAY TIRE & SERVICE CENTER	I103271133	07/20/2016	N12834 REPAIRS	001-550-600-370	23.66
CANON FINANCIAL SERVICES, INC	16300237	07/20/2016	JMQ12482	001-550-501-200	382.00
NEWELL PAPER COMPANY	784003	07/20/2016	N12813 JANITORIAL ITEMS	001-550-501-208	631.45
STARKVILLE ELECTRIC	INV0018617	07/14/2016	SED BILL BY DEPT	001-550-600-340	17,668.42
STARKVILLE AUTO PARTS	5151-93627	07/20/2016	N12840 AUTO TOOLS	001-550-600-370	77.18
GATEWAY TIRE & SERVICE CENTER	I103275215	07/20/2016	N12834 REPAIRS	001-550-600-370	23.66
LOWE'S	09820	07/20/2016	9900.7173273 PARKS/REC	001-550-501-220	9.35
MARION WATSON	INV0018663	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	300.00
HOLDEN RAY BLAKE	INV0018664	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	770.00
ROB FORBUS	INV0018665	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	740.00
CALVIN.WARE	INV0018666	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	550.00
RICKY LINDSEY	INV0018667	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	460.00
LENARD THAMES	INV0018668	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	360.00
FREDRICK MOODY	INV0018669	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	282.00
CEDRIC WILLIAMS	INV0018670	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	282.00
NICK JONES	INV0018671	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	278.00
THOMAS LEE ALLEN	INV0018672	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	252.00
FREDRICO (PECO) MOODY	INV0018673	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	238.00

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BOBBY TALLANT	INV0018674	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	192.00
SIERRA McKINLEY	INV0018675	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	180.00
CODY ROMAN	INV0018676	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	180.00
HARRIET (VON) GRAY	INV0018677	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	176.00
FREDRICK CLARK	INV0018678	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	174.00
MIRANDA NICCOLETTE BARN	INV0018679	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	168.00
CARL AUSTIN STOVALL	INV0018680	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	160.00
COURTNEY CANNON	INV0018681	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	156.00
CLORISA LASHLEY	INV0018682	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	156.00
JACOB LONG	INV0018683	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	120.00
ASHLEY WHITE	INV0018684	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	120.00
CARRIE ASHFORD	INV0018685	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	96.00
SHAY (AUGILIA SHANTA) JACKSON	INV0018686	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	96.00
SAVANNAH JEFFERSON	INV0018687	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	96.00
NATHAN BOWMAN	INV0018688	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	60.00
FRED CLARK JR.	INV0018689	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	54.00
AUSTIN MYERS	INV0018690	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	40.00
GEORGE WALTER ELLIS, JR.	INV0018691	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	46.50
CAMRYN DAWKINS	INV0018692	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	532.00
MADISON ESCHAN	INV0018693	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	97.50
TRISTEN GRANTHAM	INV0018694	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	651.00
CAMERON MADDOX	INV0018695	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	131.75
KENNIS KINGERY	INV0018696	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	244.13
BRIAN ROBERTS	INV0018697	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	83.38
WARREN DOUGLAS SMITH	INV0018698	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	195.00
HAYDEN UPPERMAN	INV0018699	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	224.00
MATTHEW GORDON	INV0018700	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	412.50
T.J. AUSTIN	INV0018701	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	275.00
ANTHONY STEVENSON	INV0018702	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	300.00
SCHRONDA FAYE EDDINS	INV0018703	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	300.00
ERIC HENDERSON	INV0018704	07/20/2016	UMPIRES & REFEREES 7/19/2016	001-550-600-320	232.50
ATMOS ENERGY	INV0018705	07/20/2016	3019958172	001-550-600-340	27.14
STARKVILLE ELECTRIC	INV0018723	07/20/2016	SED BILL BY DEPT	001-550-600-340	3,670.09

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
G&K SERVICES	1231192591	07/20/2016	N12792 MAT SRVS	001-550-501-220	36.20
WAUKAWAY DISTRIBUTORS, INC	28073	07/20/2016	COOLER	001-550-501-220	38.75
BSN SPORTS	98028962	07/20/2016	N12815 SUPPLIES	001-550-600-300	1,912.45
Outstanding Total:					45,396.87
Paid					
PYROFIRE DISPLAYS, INC	06292016	06/30/2016	JULY 4 2016 OUTDOOR PYROTECHNIC DISPLAY PARKS/REC	001-550-600-355	5,000.00
ANDERSON WILLIAMS	06292016	06/30/2016	JULY 4TH 2016 MUSIC - PARKS/REC	001-550-600-355	500.00
FREDRICO (PECO) MOODY	INV0018502	06/30/2016	UMPIRES & REFEREES 6/14/1	001-550-600-320	108.00
Paid Total:					5,608.00
Department 550 - PARKS AND REC DEPARTMENT Total:					51,004.87

Department: 600 - CAPITAL PROJECTS

Outstanding

HALL PLANNING & ENGINEERING INC	16-01.	07/07/2016	PROF SRVS BULLYVARD	001-600-901-857	34,827.43
CUSTOM PRODUCTS CORPORATION	276531	07/07/2016	A1388 STREET SIGNS	001-600-912-810	511.49
VOLKERT, INC.	00506024	07/19/2016	LOUISVILLE ST PED IMPR	001-600-912-906	804.61
SULLIVAN'S OFFICE SUPPLY, INC.	11477	07/14/2016	Setup & Rent -Police Cubicles	001-600-901-812	1,550.00
SULLIVAN'S OFFICE SUPPLY, INC.	11696	07/20/2016	FIN & ADMIN SIGN	001-600-901-812	16.95
FALCON CONTRACTING CO.,INC	3509	07/08/2016	CITY STREET IMPROVMENTS	001-600-912-808	25,000.00
FALCON CONTRACTING CO.,INC	3509	07/08/2016	CITY STREET IMPROVMENTS	001-600-912-912	50,598.51
FALCON CONTRACTING CO.,INC	3509	07/08/2016	CITY STREET IMPROVMENTS	001-600-948-873	30,549.00
FALCON CONTRACTING CO.,INC	3509	07/08/2016	CITY STREET IMPROVMENTS	001-600-948-875	27,063.00
FALCON CONTRACTING CO.,INC	3509	07/08/2016	CITY STREET IMPROVMENTS	001-600-948-877	13,367.00
Outstanding Total:					184,287.99
Department 600 - CAPITAL PROJECTS Total:					184,287.99

Department: 605 - BROWNFIELD GRANT

Outstanding

PM ENVIRONMENTAL, INC	77181	07/07/2016	BF-00D13413-0 BROWNFIELD	001-605-600-300	41,061.10
Outstanding Total:					41,061.10
Department 605 - BROWNFIELD GRANT Total:					41,061.10

Department: 900 - INTERFUND TRANSACTIONS

Paid

INTERNAL REVENUE SERVICE	0916507470	07/08/2016	TAX ID#64-6001082	001-900-990-998	1,774.54
Paid Total:					1,774.54
Department 900 - INTERFUND TRANSACTIONS Total:					1,774.54
Fund 001 - GENERAL FUND Total:					580,359.00

Fund: 002 - RESTRICTED POLICE FUND

Department: 251 - DRUG EDUCATION FUND

Outstanding

MAXXSOUTH BROADBAND	INV0018581	07/08/2016	8282 41 101 07403856 POLIC	002-251-600-300	165.03
MAXXSOUTH BROADBAND	INV0018582	07/08/2016	8282 41 101 0488881 POLICE	002-251-600-300	116.44
CREATIVE PRODUCT SOURCING/DARE	95668	07/19/2016	M11649 SUPPLIES	002-251-501-200	137.50
CREATIVE PRODUCT SOURCING/DARE	95489	07/08/2016	M11667 SUPPLIES	002-251-501-200	160.55

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CREATIVE PRODUCT SOURCING/DARE	95515	07/08/2016	M11649 NATIONAL NIGHT OUT SUPPLIES	002-251-501-200	429.84
Outstanding Total:					1,009.36
Department 251 - DRUG EDUCATION FUND Total:					1,009.36
Fund 002 - RESTRICTED POLICE FUND Total:					1,009.36

Fund: 003 - RESTRICTED FIRE FUND

Department: 560 - MISSING DESCRIPTION FOR DEPT - 560

Outstanding					
STATE FIRE ACADEMY	24517	07/12/2016	53007 FIRE DEPT TRAINING H15565	003-560-691-200	1,230.00
Outstanding Total:					1,230.00
Department 560 - MISSING DESCRIPTION FOR DEPT - 560 Total:					1,230.00
Fund 003 - RESTRICTED FIRE FUND Total:					1,230.00

Fund: 015 - AIRPORT FUND

Department: 505 - AIRPORT

Outstanding					
RACKLEY OIL INC.	000432627	07/11/2016	J1660 GAS	015-505-525-231	20.21
RACKLEY OIL INC.	000432629	07/11/2016	J1660 GAS	015-505-525-231	4.78
RACKLEY OIL INC.	000433543	07/11/2016	J1660 GAS	015-505-525-231	30.89
MAGNOLIA BOTTLED WATER CO	21822	07/11/2016	COOLER	015-505-501-200	30.50
RACKLEY OIL INC.	000434081	07/11/2016	J1660 AVIATION GAS	015-505-525-232	13,455.00
RACKLEY OIL INC.	000434452	07/11/2016	J1660 GAS	015-505-525-231	30.66
RACKLEY OIL INC.	000434763	07/11/2016	J1660 GAS	015-505-525-231	10.21
RACKLEY OIL INC.	000434764	07/11/2016	J1660 GAS	015-505-525-231	20.41
RACKLEY OIL INC.	000434888	07/11/2016	J1660 GAS	015-505-525-231	20.12
RACKLEY OIL INC.	000434918	07/11/2016	J1660 GAS	015-505-525-231	462.50
QT POD	58503e	07/20/2016	J1691 SRV LABOR	015-505-630-400	72.00
STARKVILLE DAILY NEWS	INV0018648	07/18/2016	ACCT#000132 ADVERTISING	015-505-610-340	28.88
EASTERN AVIATION FUELS	2567667	07/11/2016	J1682 RENT#04864	015-505-600-322	800.00
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956	015-505-604-330	62.75
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	CIRCUIT#11011265	015-505-604-330	227.08
REBEL SERVICES, LLC	2205	07/14/2016	2490 ACCT#	015-505-604-330	227.08
BOARDTOWN LOCKSMITH	111	07/20/2016	727	015-505-600-338	640.00
DEPARTMENT OF THE TREASURY / INTERNAL REVENUE SERVICE	INV0018610	07/12/2016	J1684 SRV CALL	015-505-691-550	105.00
STARKVILLE COMPUTERS	34143	07/20/2016	HEALTH PLAN FEES FORM 720	015-505-620-370	25.25
MICHAEL CHASE POUNDERS	1	07/19/2016	J1690 POWER SUPPLY	015-505-630-400	79.95
CONNER SCHULTZ	10	07/20/2016	J1694 9.5 HOURS	015-505-600-338	76.00
JACOB MOREE	22	07/20/2016	J1692 35.50 HOURS	015-505-600-338	284.00
MAXXSOUTH BROADBAND	INV0018616	07/14/2016	J1693 52.75 HOURS	015-505-600-338	422.00
WAL MART-GENERAL CITY	01941	07/14/2016	8282 41 101 0438241 AIRPOR	015-505-600-338	97.34
WAL MART-GENERAL CITY	02240	07/14/2016	J1685 OPERATING SUPPLIES	015-505-541-237	28.77
Outstanding Total:					17,043.23
Department 505 - AIRPORT Total:					17,043.23
Fund 015 - AIRPORT FUND Total:					17,043.23

Fund: 022 - SANITATION

Department: 322 - SANITATION DEPARTMENT

Outstanding					
STARKVILLE AUTO PARTS	5151-92781	07/12/2016	B4500 AUTO TOOLS	022-322-555-250	136.34
MITCHELL AUTOMOTIVE	135686	07/12/2016	B4526 2002 CHEV REPAIRS #0	022-322-630-360	1,291.62
EMPIRE TRUCK SALES, INC.	RE005008869:01	07/12/2016	B4527 CNT VALVE LEAK #21A#9307	022-322-630-360	297.00
TRI-STATE TRUCKCENTER	BI76556	07/12/2016	B4529 HOSE #98	022-322-630-360	86.56

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GOLDEN TRIANGLE WASTE SVCS.	23552	07/07/2016	RUBY TUESDAY	022-322-600-379	330.00
GOLDEN TRIANGLE WASTE SVCS.	23556	07/07/2016	MCDONALDS	022-322-600-379	1,115.00
MITCHELL AUTOMOTIVE	135804	07/12/2016	B4531 REPLACED FAN CLUTC	022-322-630-360	234.94
H&O TRUCKS & TRAILER REPAIR L.L.C.	55064	07/12/2016	B4530 #92a HYD HOSE ASSY REPAIRS	022-322-630-360	414.03
H&O TRUCKS & TRAILER REPAIR L.L.C.	55065	07/12/2016	B4530 AC REPAIRS #92a	022-322-630-360	66.96
GATEWAY TIRE & SERVICE CENTER	I103252828	07/12/2016	R268 #40 REPAIRS	022-322-630-360	28.50
GATEWAY TIRE & SERVICE CENTER	I103254078	07/12/2016	R268 #98 TIRES REPAIR	022-322-630-360	487.50
LOWE'S	10049	07/12/2016	B4532 CPT CORD & ANTENNA	022-322-555-250	137.71
STARKVILLE AUTO PARTS	5151-93140	07/12/2016	B4500 HEADLIGHT	022-322-555-250	13.39
STARKVILLE DAILY NEWS	INV0018648	07/18/2016	ACCT#000132 ADVERTISING	022-322-604-330	67.48
CSPIRE WIRELESS	939010	07/12/2016	CSBS-643956	022-322-604-330	62.75
			CIRCUIT#11011265		
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	022-322-604-330	30.13
CINTAS	215157999	07/12/2016	SANITATION /LANDSCAPE	022-322-535-233	186.35
STATE TAX COMMISSION	INV0018606	07/12/2016	TAGS #5198 #7814	022-322-691-550	24.00
DEPARTMENT OF THE TREASURY / INTERNAL REVENUE SERVICE	INV0018610	07/12/2016	HEALTH PLAN FEES FORM 720	022-322-620-370	88.25
CINTAS	215159593	07/19/2016	SANITATION /LANDSCAPE	022-322-535-233	186.35
CINTAS	215156369	07/07/2016	SANITATION /LANDSCAPE	022-322-535-233	264.66
GATEWAY TIRE & SERVICE CENTER	I103260836	07/12/2016	B4533 #95TIRE REPAIR	022-322-630-360	109.00
NORTHEAST EXTERMINATING	290624	07/14/2016	743 SANITATION	022-322-600-300	30.00
GOLDEN TRIANGLE REG SOLID WASTE MGMT. AUTH	INV0018585	07/11/2016	JUNE 2016 SOLID WASTE TICKETS	022-322-600-379	34,430.40
Outstanding Total:					40,118.92

Paid

PETROTECH, LLC	344	07/08/2016	SOFTWARE FOR FUEL CONTROLLER /EQUIPMENT	022-322-525-231	1,146.56
----------------	-----	------------	---	-----------------	----------

Paid Total: 1,146.56

Department 322 - SANITATION DEPARTMENT Total: 41,265.48

Department: 325 - RUBBISH

Outstanding

RI-TEC INDUSTRIAL PRODUCT POWERSTROKE EQUIPMENT	A0458-IN 1661.	07/14/2016	R262 DEGREASER	022-325-555-250	308.00
SALES & SVC		07/12/2016	R266 SAW CHAIN	022-325-555-250	24.99
GATEWAY TIRE & SERVICE CENTER	I103250218	07/12/2016	R267 #38 TIRE REPAIRS	022-325-630-360	975.00
GATEWAY TIRE & SERVICE CENTER	I103254174	07/12/2016	R268 #42 TIRE REPAIRS	022-325-630-360	803.24

Outstanding Total: 2,111.23

Paid

REGIONS FINANCIAL CORPORATION	INV0018573	07/08/2016	CONTRACT 001-7521-003	022-325-820-874	27.00
-------------------------------	------------	------------	-----------------------	-----------------	-------

Paid Total: 27.00

Department 325 - RUBBISH Total: 2,138.23

Department: 341 - LANDSCAPING

Outstanding

POWERSTROKE EQUIPMENT	1666	07/12/2016	L1285 BLADES	022-341-555-250	119.98
SALES & SVC					
STARKVILLE AUTO PARTS	5151-92968	07/12/2016	L1288 LIGHTS	022-341-555-250	278.35
OKTIBBEHA COUNTY COOPERATIVE	80930	07/12/2016	L1287 TOOLBOX & SUPPLIES	022-341-555-250	865.23
H & R AGRI-POWER	SN07317	07/20/2016	L1290 REPAIRS TO TRACTOR	022-341-630-360	311.73

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
H&H STARKVILLE	SV-T-1003130	07/20/2016	L1291 LINER FOR TRUCKS	022-341-630-360	800.00
PAUL'S WELDING	5784	07/12/2016	L1286 BUSHHOG REPAIRS	022-341-630-360	180.00
OKTIBBEHA COUNTY COOPERATIVE	83956	07/20/2016	L1292 BLADE PIN KIT	022-341-555-250	147.12
REGIONS FINANCIAL CORPORATION	07292016	07/11/2016	001-007521-006 (2)F250 TRKS #95198 / #47814	022-341-820-874	1,131.81
REGIONS FINANCIAL CORPORATION	07292016	07/11/2016	001-007521-006 (2)F250 TRKS #95198 / #47814	022-341-830-873	82.49
OKTIBBEHA COUNTY COOPERATIVE	87428	07/12/2016	L1295 U-JOINT REPAIR KIT	022-341-630-360	59.84
CSPIRE WIRELESS	INV0018650	07/18/2016	0031694497 EQUIPMENT	022-341-691-550	79.99
CINTAS	215157999	07/12/2016	SANITATION /LANDSCAPE	022-341-535-233	53.66
DEPARTMENT OF THE TREASURY / INTERNAL REVENUE SERVICE	INV0018610	07/12/2016	HEALTH PLAN FEES FORM 720	022-341-620-370	6.75
CINTAS	215159593	07/19/2016	SANITATION /LANDSCAPE	022-341-535-233	53.66
CINTAS	215156369	07/07/2016	SANITATION /LANDSCAPE	022-341-535-233	53.66
STARKVILLE AUTO PARTS	5151-93401	07/12/2016	L1294 EXT LIFE	022-341-555-250	41.97
Outstanding Total:					4,266.24
Department 341 - LANDSCAPING Total:					4,266.24
Fund 022 - SANITATION Total:					47,669.95

Fund: 023 - LANDFILL ACCOUNT

Department: 323 - SANITARY LANDFILL

Outstanding

NEEL-SCHAFER	1038114	07/12/2016	RUBBISH /LANDFILL MAY 2016 PROF SRVS	023-323-600-338	3,556.44
ROCK HILL WATER ASSOCIATION	INV0018571	07/07/2016	UTILITIES	023-323-625-380	57.00
VERIZON WIRELESS	9768032801	07/12/2016	ACCT#523561109-00001	023-323-604-330	80.02
SOUTHERN TELECOMMUNICATIONS	INV0018505	07/07/2016	2490 ACCT#	023-323-604-330	34.31
CINTAS	215157998	07/12/2016	LANDFILL	023-323-535-233	47.08
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0018608	07/12/2016	102182-001 LANDFIELD	023-323-625-380	19.00
DEPARTMENT OF THE TREASURY / INTERNAL REVENUE SERVICE	INV0018610	07/12/2016	HEALTH PLAN FEES FORM 720	023-323-620-370	47.50
CINTAS	215159592	07/19/2016	LANDFILL	023-323-535-233	35.00
CINTAS	215156368	07/07/2016	LANDFILL	023-323-535-233	35.00
GATEWAY TIRE & SERVICE CENTER	1103262516	07/12/2016	P411 #79 REPAIR TIRES	023-323-630-360	332.87
GATEWAY TIRE & SERVICE CENTER	1103262565	07/12/2016	P411 #004 REPAIR TIRES	023-323-630-360	215.46
PAUL'S WELDING	5786	07/12/2016	P412 REPAIR BUSHHOG	023-323-630-360	424.00
STARKVILLE AUTO PARTS	5151-93408	07/12/2016	P413 BELL PINS	023-323-555-250	8.24
Outstanding Total:					4,891.92
Department 323 - SANITARY LANDFILL Total:					4,891.92
Fund 023 - LANDFILL ACCOUNT Total:					4,891.92

Fund: 375 - PARK AND RECREATION

Department: 551 - PARK & RECREATION

Outstanding

THE WELDING WORKS LLC	1966	07/20/2016	N12708 SIGN POSTS SPORTSPLEX	375-551-907-942	2,000.00
GECOR	2627	07/20/2016	N12740 PEST CONTROL	375-551-907-942	578.90
BIDDY SAW WORKS, INC.	192698	07/20/2016	N12780 REPAIRS MOWER	375-551-907-942	88.17
LOWE'S	10692	07/20/2016	9900.7173273 PARKS/REC	375-551-907-942	82.50
DALHOFF THOMAS DESIGN STUDIO	0008131	07/07/2016	55.0 PARK /REC 15-210	375-551-907-942	4,912.50
STAN MCMINN	102707	07/12/2016	N12810 PARK/REC REPAIRS	375-551-907-942	2,760.00
BIDDY SAW WORKS, INC.	194130	07/20/2016	N12835 REPAIRS MOWER	375-551-907-942	91.14

Expense Approval Report

Post Dates: 6/30/2016 - 7/20/2016

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
OKTIBBEHA COUNTY COOPERATIVE	89185	07/20/2016	N12841 VARIOUS TOOLS/SUPPLIES	375-551-907-942	283.82
T.L. LOWERY	093693	07/12/2016	SPORTS PLEX REPAIRS	375-551-907-942	2,512.00
OKTIBBEHA COUNTY COOPERATIVE	85705	07/12/2016	N12801 TOOLS	375-551-907-942	245.42
LOWE'S	10155	07/12/2016	9900.7173273 PARK/REC SUPPLIES N12802	375-551-907-942	167.14
T.L. LOWERY	093696	07/12/2016	McKEE PARK REPAIRS	375-551-907-942	1,757.00
OKTIBBEHA COUNTY COOPERATIVE	86513	07/20/2016	N12804 TOOLS	375-551-907-942	10.38

Outstanding Total: 15,488.97

Department 551 - PARK & REC TOURISM Total: 15,488.97

Fund 375 - PARK AND REC TOURISM Total: 15,488.97

Fund: 610 - TRUST & AGENCY

Department: 000 - UNDESIGNATED

Outstanding

STARKVILLE CONVENTIONS/VISITORS BUR	INV0018646	07/18/2016	HOTEL / MOTEL 2% TAX	610-000-147-656	22,411.54
-------------------------------------	------------	------------	----------------------	-----------------	-----------

Outstanding Total: 22,411.54

Department 000 - UNDESIGNATED Total: 22,411.54

Fund 610 - TRUST & AGENCY Total: 22,411.54

Fund: 630 - ECONOMIC DEV, TOURISM & CONV

Department: 000 - UNDESIGNATED

Outstanding

MSU	INV0018644	07/18/2016	2% FOOD & BEV TAX 20%	630-000-147-657	30,931.58
STARKVILLE CONVENTIONS/VISITORS BUR	INV0018645	07/18/2016	2% FOOD & BEV TAX 15%	630-000-147-664	23,198.68
O.C.E.D.A	INV0018647	07/18/2016	2% FOOD & BEV TAX 15%	630-000-148-655	23,198.68

Outstanding Total: 77,328.94

Department 000 - UNDESIGNATED Total: 77,328.94

Fund 630 - ECONOMIC DEV, TOURISM & CONV Total: 77,328.94

Grand Total: 767,432.91

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	580,359.00	20,339.15
002 - RESTRICTED POLICE FUND	1,009.36	0.00
003 - RESTRICTED FIRE FUND	1,230.00	0.00
015 - AIRPORT FUND	17,043.23	0.00
022 - SANITATION	47,669.95	1,173.56
023 - LANDFILL ACCOUNT	4,891.92	0.00
375 - PARK AND REC TOURISM	15,488.97	0.00
610 - TRUST & AGENCY	22,411.54	0.00
630 - ECONOMIC DEV, TOURISM & CONV	77,328.94	0.00
Grand Total:	767,432.91	21,512.71

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-053-206	DUE FROM WATER & SE	1,677.15	1,146.57
001-000-054-205	DUE FROM STARKVILLE	1,997.99	1,146.56
001-000-054-208	DUE FROM PARKS & REC	1,233.50	0.00
001-000-070-251	FUEL INVENTORY	10,038.97	0.00
001-000-149-691	MUNICIPAL COURT BON	305.00	305.00
001-000-160-698	DONATION POLICE	109.46	0.00
001-000-330-135	COURT CLERK SETTLEME	404.00	404.00
001-000-358-700	PARK- RENT REVENUE	952.44	0.00
001-100-604-330	COMMUNICATIONS	342.82	0.00
001-100-680-311	PROFESSIONAL SUPPLIE	177.10	0.00
001-110-501-200	SUPPLIES	769.03	0.00
001-110-600-300	PROFESSIONAL SERVICE	321.00	0.00
001-110-604-330	COMMUNICATIONS	501.24	0.00
001-111-604-330	COMMUNICATIONS	112.91	0.00
001-120-503-202	COMMITTEE SUPPORT	117.50	0.00
001-120-600-300	PROFESSIONAL SERVICE	4,285.71	0.00
001-120-604-330	COMMUNICATIONS	434.94	0.00
001-120-610-350	TRAVEL	-168.00	0.00
001-120-691-550	MISCELLANEOUS	244.48	0.00
001-123-600-300	PROFESSIONAL SERVICE	1,307.57	0.00
001-123-604-330	COMMUNICATIONS	755.71	0.00
001-123-630-400	EQUIPMENT REPAIR &	45.00	0.00
001-123-691-550	MISCELLANEOUS	17.75	0.00
001-123-918-805	MACHINERY AND EQUIP	4,605.20	0.00
001-142-600-301	AUDITING	33,000.00	0.00
001-145-604-330	COMMUNICATIONS	860.28	0.00
001-145-610-350	TRAVEL	541.38	341.38
001-145-670-376	COURT CONSTITUENTS F	122.50	0.00
001-145-670-377	MOTOR VEHICLE LIABILI	4,432.10	0.00
001-145-670-378	APPEARANCE BOND FEE	833.25	0.00
001-145-670-382	TRAFFIC VIOLATIONS (T	15,376.50	0.00
001-145-670-385	IMPLIED CONSENT (TRU	5,314.00	0.00
001-145-670-386	WIRELESS COMM/DPS (	3,674.00	0.00
001-145-670-387	OTHER MISDEMEANORS	5,135.12	0.00
001-145-670-389	ADULT DRIVERS TRAININ	120.00	0.00
001-145-670-391	TRAUMA TRAFFIC/TRUS	680.00	0.00
001-145-670-393	VICTIMS BOND FEE (TRU	398.50	0.00
001-145-670-395	DRUG VIOLATION/TRUS	75.00	0.00
001-169-600-302	CITY ATTORNEY GENERA	7,175.85	0.00
001-169-600-309	LEGAL EXPENSES	400.00	0.00
001-169-600-312	CITY ATTORNEY LITIGATI	668.73	0.00
001-180-604-330	COMMUNICATIONS	86.23	13.95
001-190-525-231	GAS & OIL	1,146.56	1,146.56
001-190-600-300	PROF. SVCS/ COMP PLA	9,319.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-190-604-330	COMMUNICATIONS	297.90	0.00
001-190-607-607	HISTORIC PRES COMMIS	93.20	0.00
001-190-620-370	INSURANCE	1.50	0.00
001-192-510-220	SUPPLIES - TOOLS	108.19	0.00
001-192-620-370	INSURANCE	3.00	0.00
001-192-625-380	UTILITIES	5,206.79	0.00
001-194-690-454	ORD 91-1 CONTRIBUTIO	6,906.25	0.00
001-196-630-425	REPAIRS MAINT/MLK/18	1,650.00	0.00
001-197-502-201	REFERENCE PUBLICATIO	29.90	0.00
001-197-525-231	GAS & OIL	1,146.56	1,146.56
001-197-604-330	COMMUNICATIONS	95.34	0.00
001-197-690-553	TRAINING	105.00	0.00
001-197-690-555	DUES	85.00	0.00
001-197-820-874	PRINCIPAL	373.32	373.32
001-197-830-873	INTEREST	63.63	63.63
001-201-501-200	SUPPLIES	9,573.71	0.00
001-201-525-231	GAS & OIL	11,362.30	1,146.56
001-201-535-233	UNIFORMS	990.52	0.00
001-201-556-251	POLICE SUPPLIES	-34.97	0.00
001-201-600-300	PROFESSIONAL SERVICE	15,209.51	0.00
001-201-604-330	COMMUNICATIONS	1,351.12	0.00
001-201-615-343	PRINTING & BINDING	2,582.02	0.00
001-201-620-370	INSURANCE	88.99	0.00
001-201-625-380	UTILITIES	2,697.24	0.00
001-201-630-360	SHOP REPAIRS & MAINT	8,491.17	0.00
001-201-630-429	RADAR EQUIPMENT MAI	395.00	0.00
001-201-635-369	COPIER RENTAL	1,073.98	0.00
001-201-691-550	MISCELLANEOUS	16.00	16.00
001-204-540-235	COMMODITIES	2,012.50	0.00
001-215-541-237	OPERATING SUPPLIES	13,983.88	0.00
001-230-690-552	POLICE TRAINING & EDU	1,502.46	420.00
001-250-604-330	COMMUNICATIONS	185.76	0.00
001-250-635-368	RENT	3,000.00	0.00
001-261-501-200	SUPPLIES	108.95	0.00
001-261-510-220	SUPPLIES - TOOLS	398.72	0.00
001-261-525-231	GAS & OIL	1,778.28	1,146.56
001-261-535-233	UNIFORMS	2,145.19	0.00
001-261-600-430	UNIFORM CLEANING	138.00	0.00
001-261-620-370	INSURANCE	44.00	0.00
001-261-630-360	SHOP REPAIRS & MAINT	10,374.74	0.00
001-261-690-555	DUES	7,000.00	0.00
001-261-691-550	MISCELLANEOUS	4,385.03	0.00
001-261-918-805	MACHINERY AND EQUIP	517.47	0.00
001-263-600-390	FIRE TRAINING	902.32	167.32
001-264-604-330	COMMUNICATIONS	3,301.01	0.00
001-264-630-404	RADIO MAINTENANCE /	19.32	0.00
001-264-690-550	MISCELLANEOUS	301.64	0.00
001-267-558-269	BUILDING MAINTENANC	1,184.45	0.00
001-267-625-380	UTILITIES	2,266.34	0.00
001-281-604-330	COMMUNICATIONS	401.34	0.00
001-281-691-550	MISCELLANEOUS	29.00	0.00
001-281-820-874	PRINCIPAL	373.32	373.32
001-281-830-873	INTEREST	63.63	63.63
001-290-625-380	UTILITIES	213.08	0.00
001-301-525-231	GAS & OIL	1,146.57	1,146.57
001-301-535-233	UNIFORMS	529.96	0.00
001-301-555-250	SUPPLIES & SMALL TOO	47.49	0.00
001-301-560-270	CONSTRUCTION MATERI	8,634.64	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-301-565-272	STREETS SIGNS & PAINT	543.04	0.00
001-301-604-330	COMMUNICATIONS	397.60	0.00
001-301-620-370	INSURANCE	57.00	0.00
001-301-625-380	UTILITIES	21.46	0.00
001-301-630-400	EQUIPMENT REPAIR &	2,347.74	0.00
001-301-820-874	PRINCIPAL	4,481.06	2,494.09
001-301-830-873	INTEREST	-104.97	-104.97
001-302-625-380	UTILITIES	37,374.70	0.00
001-360-525-231	GAS & OIL	151.39	0.00
001-360-604-330	COMMUNICATIONS	62.75	0.00
001-550-501-200	OFFICE SUPPLIES	589.49	0.00
001-550-501-204	GAS & OIL	1,104.83	0.00
001-550-501-208	JANITORIAL SUPPLIES	964.86	0.00
001-550-501-220	MISC SUPPLIES	899.78	0.00
001-550-600-300	PROFESSIONAL SERVICE	4,230.45	0.00
001-550-600-320	CONTRACT LABOR, UMP	15,851.38	108.00
001-550-600-330	COMMUNICATIONS	147.13	0.00
001-550-600-340	UTILITIES	21,365.65	0.00
001-550-600-355	JULY 4TH EXPENSES	5,500.00	5,500.00
001-550-600-370	EQUIP. REPAIR/MAINT	351.30	0.00
001-600-901-812	MUNICIPAL BUILDING F	1,566.95	0.00
001-600-901-857	MDOT Bullyvard Study	34,827.43	0.00
001-600-912-808	STREET IMPROVEMENTS	25,000.00	0.00
001-600-912-810	YELLOWJACKET DR BRID	511.49	0.00
001-600-912-906	LOUISVILLE ST TAP PROJ	804.61	0.00
001-600-912-912	LINCOLN GREEN ROAD	50,598.51	0.00
001-600-948-873	WARD 3 IMPROVEMENT	30,549.00	0.00
001-600-948-875	WARD 5 IMPROVEMENT	27,063.00	0.00
001-600-948-877	WARD 7 IMPROVEMENT	13,367.00	0.00
001-605-600-300	PROFESSIONAL SERVICE	41,061.10	0.00
001-900-990-998	CONTINGENCY FUND	1,774.54	1,774.54
002-251-501-200	SUPPLIES	727.89	0.00
002-251-600-300	PROFESSIONAL SERVICE	281.47	0.00
003-560-691-200	MS REBATE EXPENDITU	1,230.00	0.00
015-505-501-200	SUPPLIES	30.50	0.00
015-505-525-231	GAS & OIL	599.78	0.00
015-505-525-232	100LL AV GAS PURCHAS	13,455.00	0.00
015-505-541-237	OPERATING SUPPLIES	37.70	0.00
015-505-600-322	LEASE/RENT-FUEL TRUC	800.00	0.00
015-505-600-338	CONTRACT SERVICES	1,519.34	0.00
015-505-604-330	COMMUNICATIONS	289.83	0.00
015-505-610-340	ADVERTISING	28.88	0.00
015-505-620-370	INSURANCE	25.25	0.00
015-505-630-400	EQUIPMENT REPAIR &	151.95	0.00
015-505-691-550	MISCELLANEOUS	105.00	0.00
022-322-525-231	GAS & OIL	1,146.56	1,146.56
022-322-535-233	UNIFORMS	637.36	0.00
022-322-555-250	SUPPLIES & SMALL TOO	287.44	0.00
022-322-600-300	PROFESSIONAL SERVICE	30.00	0.00
022-322-600-379	LANDFILL FEES	35,875.40	0.00
022-322-604-330	COMMUNICATIONS/AD	160.36	0.00
022-322-620-370	INSURANCE	88.25	0.00
022-322-630-360	SHOP REPAIRS & MAINT	3,016.11	0.00
022-322-691-550	MISCELLANEOUS	24.00	0.00
022-325-555-250	SUPPLIES & SMALL TOO	332.99	0.00
022-325-630-360	SHOP REPAIRS & MAINT	1,778.24	0.00
022-325-820-874	PRINCIPAL	27.00	27.00
022-341-535-233	UNIFORMS	160.98	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
022-341-555-250	SUPPLIES & SMALL TOO	1,452.65	0.00
022-341-620-370	INSURANCE	6.75	0.00
022-341-630-360	SHOP REPAIRS & MAINT	1,351.57	0.00
022-341-691-550	MISCELLANEOUS	79.99	0.00
022-341-820-874	PRINCIPAL	1,131.81	0.00
022-341-830-873	INTEREST	82.49	0.00
023-323-535-233	UNIFORMS	117.08	0.00
023-323-555-250	SUPPLIES & SMALL TOO	8.24	0.00
023-323-600-338	CONTRACT / PROF SERVI	3,556.44	0.00
023-323-604-330	COMMUNICATIONS	114.33	0.00
023-323-620-370	INSURANCE	47.50	0.00
023-323-625-380	UTILITIES	76.00	0.00
023-323-630-360	SHOP REPAIRS & MAINT	972.33	0.00
375-551-907-942	PARK IMP/CAPITAL PROJ	15,488.97	0.00
610-000-147-656	DUE TO GOVERNMENT	22,411.54	0.00
630-000-147-657	DUE TO MISSISSIPPI STA	30,931.58	0.00
630-000-147-664	DUE TO VISITORS/CONV	23,198.68	0.00
630-000-148-655	DUE TO EDA	23,198.68	0.00
	Grand Total:	767,432.91	21,512.71

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	767,432.91	21,512.71
Grand Total:	767,432.91	21,512.71

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR:	125	AP & T										
287269371737X071	07/20/16	0	Phone Bill		07/27/16	96.58	.00	CHK				
VENDOR:	134	ATWELL & GENT, P.A.										
7719-7723	07/20/16	0	Consulting Services		07/27/16	8310.00	.00	ACH				
VENDOR:	190	BALDWIN LIGHTING, INC.										
14315	07/19/16	6680	Wood Poles		07/27/16	7731.00	.00	ACH				
5835	07/19/16	6620	Concrete Poles		07/27/16	10050.00	.00	ACH				
VENDOR:	202	HEIL BUILDING SUPPLY										
161447	07/19/16	6690	5-Gallon Water Coolers		07/27/16	76.98	.00	CHK				
VENDOR:	232	BRADLEY BAGWELL										
JUNE 2016	07/20/16	0	Meter Reading		07/27/16	16339.02	.00	ACH				
VENDOR:	303	C SPIRE WIRELESS										
06/30/16	07/19/16	0	Phone Bill		07/27/16	690.60	.00	CHK				
VENDOR:	306	CITY OF STARKVILLE										
JULY 2016	07/20/16	0	Tax & Administration		07/27/16	112916.67	.00	CHK				
VENDOR:	307	CITY OF STARKVILLE										
7/14/16	07/19/16	0	City Invoice		07/27/16	1344.68	.00	CHK				
VENDOR TOTAL:						1344.68						

INVOICE	DATE	PO NBR DESCRIPTION	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID/VOID DATE	CHECK/ACH SEQ
VENDOR:	400	IVY AUTO PARTS					
533579, 533598	07/19/16	6679 Supplies - Underground Job	44.95	.00	ACH		
VENDOR:	452	DITCH WITCH MID-SOUTH					
P03366	07/19/16	6653 Boring Machine Part	4329.49	.00	ACH		
VENDOR:	552	EXPRESS SERVICES, INC					
17525765-8	07/19/16	0 Temp Office Employee	1016.23	.00	CHK		
VENDOR:	604	FASTENAL COMPANY					
M55TA65590	07/19/16	6705 Inventory Purchase	416.00	.00	ACH		
VENDOR:	607	4-WAY ELECTRIC, INC.					
49478, 49506-7	07/19/16	6487 Transformers	8600.00	.00	ACH		
628160S15	07/19/16	6718 PCB Transformer Oil Testing	17.00	.00	ACH		
VENDOR:	691	GATEWAY FIRE&SERVICE CENTER					
1103268991	07/19/16	6703 Service Call & Repair - Trk	641.54	.00	CHK		
VENDOR:	696	GARNER LOMLEY ELECTRIC					
525278	07/19/16	6588 Stock Material	1180.00	.00	ACH		
525830, 526004	07/19/16	6639 Stock Material	4726.00	.00	ACH		
526099, 526098	07/19/16	6654 Meter Socket Adapters & Cove	4114.00	.00	ACH		
526252	07/19/16	6667 Stock Material	6950.00	.00	ACH		
VENDOR TOTAL:			16970.00				

INVOICE	DATE	PO NBR	DESCRIPTION	TEMP INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ACF SEQ
VENDOR:	721	GOLDEN TRIANGLE									
201177,201241,20	07/19/16	6694	Commercial Waste - Right of		07/27/16	487.35	.00	CHK			
VENDOR TOTAL:						487.35					
VENDOR:	730	GRESKO UTILITY SUPPLY, INC.									
50009743-02	07/19/16	6497	Stock Material		07/27/16	1220.00	.00	ACH			
VENDOR TOTAL:						1220.00					
VENDOR:	809	HOWARD INDUSTRIES, INC.									
244024-577227	07/19/16	6380	Transformer		07/27/16	3068.00	.00	ACH			
VENDOR TOTAL:						3068.00					
VENDOR:	812	HELENA CHEMICAL COMPANY									
62087764	07/19/16	6655	Brush Killer - Right of Way		07/27/16	502.50	.00	CHK			
VENDOR TOTAL:						502.50					
VENDOR:	821	H & H TRUCK ACCESSORY CENTER									
SV-O-1000715	07/20/16	6629	Auto Supplies		07/27/16	390.00	.00	CHK			
VENDOR TOTAL:						390.00					
VENDOR:	907	INDOEF, INC.									
2825076	07/19/16	6700	Office Supplies - Ops Center		07/27/16	125.96	.00	ACH			
VENDOR TOTAL:						125.96					
VENDOR:	1205	LOWE'S									
06860, 09066,092	07/19/16	6693	Tools & Supplies		07/27/16	956.97	.00	CHK			
VENDOR TOTAL:						956.97					
VENDOR:	1305	NEXAIR, LLC.									
04331075	07/19/16	6716	Monthly Gas Cylinder Rental		07/27/16	31.10	.00	ACH			
VENDOR TOTAL:						31.10					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMP INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYR	PAID AMOUNT	PAID/VOID DATE	CHECK/ACM SEQ
VENDOR: 1324 MITSUBISHI ELECTRIC POWER											
EDD-4330	07/19/16	6414	NE Substation - Circuits		07/27/16	74127.00	.00	CHK			
VENDOR TOTAL:						74127.00					
VENDOR: 1400 NESCO											
S2106638.001	07/19/16	6664	Galvanized Steel Conduit		07/27/16	333.96	.00	ACH			
S2108542.001	07/19/16	6696	Silicone - Lubricate Substat		07/27/16	86.31	.00	ACH			
VENDOR TOTAL:						420.27					
VENDOR: 1525 OKTIBBEHA CO. CO-OP											
83011	07/19/16	6638	Uniform Purchase		07/27/16	159.95	.00	ACH			
85166	07/19/16	6676	Repair Ferris Riding Mower		07/27/16	193.44	.00	ACH			
VENDOR TOTAL:						353.39					
VENDOR: 1680 PURCHASE POWER											
7/1/16	07/19/16	0	Postage		07/27/16	701.96	.00	CHK			
VENDOR TOTAL:						701.96					
VENDOR: 1800 RACKLEY OIL, INC.											
000435878	07/19/16	6711	Diesel Exhaust Fluid - #54		07/27/16	26.85	.00	ACH			
VENDOR TOTAL:						26.85					
VENDOR: 1810 REGIONS COMMERCIAL BANKCARD											
H8TJGZ	07/20/16	0	Delta Flights - SEDC Headgear		07/27/16	1508.40	.00	CHK			
VENDOR TOTAL:						1508.40					
VENDOR: 1818 UNITED RENTALS, INC.											
138798249-001	07/19/16	6707	Equipment Rental - Skid Stee		07/27/16	349.24	.00	ACH			
9433761631-031	07/19/16	0	Bobcat Rental		07/27/16	942.09	.00	ACH			
VENDOR TOTAL:						1291.33					
VENDOR: 1882 AFFINITY RMC, INC.											
5551693 001	07/19/16	6686	Uniforms-Fire Retardent T-S		07/27/16	1831.54	.00	ACH			
VENDOR TOTAL:						1831.54					

INVOICE	DATE	PO NBR	DESCR. PTION	TEMP. INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 1886 SEDC	07/19/16	0	Billing Services		07/27/16	19495.00	.00	ACH			
VENDOR TOTAL:						19495.00					
VENDOR: 1887 S & S LINE SERVICE	07/19/16	0	Right of Way Clearing		07/27/16	9236.00	.00	ACH			
VENDOR TOTAL:						9236.00					
VENDOR: 1910 STARKVILLE UTILITIES	07/19/16	0	Utility Bill		07/27/16	154.68	.00	CHK			
VENDOR TOTAL:						154.68					
VENDOR: 1925 SCOTT PETROLEUM CORP.	07/19/16	6672	Propane Fuel Tank Refills		07/27/16	104.50	.00	ACH			
VENDOR TOTAL:						104.50					
VENDOR: 1931 STARKVILLE SANITATION DEPT	07/20/16	0	June Collections		07/27/16	230621.74	.00	CHK			
VENDOR TOTAL:						230621.74					
VENDOR: 1933 STARKVILLE WATER DEPT	07/20/16	0	June Collections		07/27/16	492506.13	.00	CHK			
VENDOR TOTAL:						492506.13					
VENDOR: 1940 STUART C. IRBY	07/19/16	6578	69kv Switch - Approved 5/17/		07/27/16	15208.51	.00	ACH			
S039577833.001	07/19/16	6681	Stock Material		07/27/16	5758.10	.00	ACH			
S039681577.001	VENDOR TOTAL:					20966.61					
VENDOR: 2018 TRADE AMERICA	07/19/16	6671	Store Supplies - Main & Ops		07/27/16	82.43	.00	ACH			
VENDOR TOTAL:						82.43					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMP INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
VENDOR: 2021 TCC FACILITIES MANAGEMENT											
1861	07/19/16		0 Journal Services		07/27/16	450.00		.00	ACH		
VENDOR TOTAL:						450.00					
VENDOR: 2040 TWPPA EDUCATION & TRAIN.											
87854, 87846	07/19/16		0 DIC Safety Meeting		07/27/16	1500.00		.00	ACH		
VENDOR TOTAL:						1500.00					
VENDOR: 2104 UPS											
60000:2031F286	07/19/16		0 Postage		07/27/16	6.89		.00	CHK		
VENDOR TOTAL:						6.89					
VENDOR: 2109 UNITED STATES POSTAL SERVICE											
JULY 2016	07/19/16		0 Postage Due Account		07/27/16	200.00		.00	CHK		
VENDOR TOTAL:						200.00					
VENDOR: 2115 CAPE ELECTRICAL SUPPLY											
5200943599.001	07/19/16		6699 3-Phase Air Break Switch - H		07/27/16	3285.00		.00	ACH		
VENDOR TOTAL:						3285.00					
VENDOR: 2117 UTILITY MAINT. SPECIALISTS											
2446, 2452	07/19/16		6717 NE Substation Transformer Re		07/27/16	6150.40		.00	CHK		
VENDOR TOTAL:						6150.40					
VENDOR: 2118 BORDER STATES ELECTRIC											
911455062, 911470	07/19/16		6665 Overhead Wire		07/27/16	5232.16		.00	ACH		
911497209	07/19/16		6691 Stock Material		07/27/16	1526.40		.00	ACH		
VENDOR TOTAL:						6758.56					
VENDOR: 2210 VERIZON WIRELESS											
9767668185, 97678	07/20/16		0 AMT M2M Data Usage		07/27/16	364.69		.00	CHK		
9767903408	07/19/16		0 Phone Bill		07/27/16	1074.00		.00	CHK		
9767909409	07/19/16		0 Mobile Workforce		07/27/16	191.45		.00	CHK		
VENDOR TOTAL:						1630.14					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMP INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
VENDOR: 2300 WALMART COMMUNITY BRC											
618800521936	07/19/16	6635	Ice for Line Crews-Machine D		07/27/16	19.40	.00	CHK			
VENDOR TOTAL:						19.40					
VENDOR: 2303 WATERMARK PRINTERS											
9911	07/19/16	6666	Stationary for Office		07/27/16	2294.57	.00	ACH			
VENDOR TOTAL:						2294.57					
VENDOR: 2305 WASTE PRO											
0000113525	07/19/16	6635	Commercial Dumpster - Monthl		07/27/16	343.52	.00	CHK			
VENDOR TOTAL:						343.52					
VENDOR: 2319 MESCO											
007640	07/19/16	6364	Small Tools & Supplies		07/27/16	115.73	.00	ACH			
008612	07/19/16	6625	Stock Material		07/27/16	905.00	.00	ACH			
VENDOR TOTAL:						1020.73					
VENDOR: 2322 WATKINS, WARD & STAFFORD											
57654	07/20/16	0	FY 15 Audit		07/27/16	17500.00	.00	CHK			
VENDOR TOTAL:						17500.00					
VENDOR: 9909857 MITCHELL, MCNUITT, & SAMS											
319132	07/19/16	0	Professional Services		07/27/16	763.56	.00	CHK			
VENDOR TOTAL:						763.56					
VENDOR: 9909866 FLOYD BELL											
7/15/16	07/20/16	0	DIC Safety Incentive		07/27/16	120.00	.00	CHK			
VENDOR TOTAL:						120.00					
VENDOR: 9909867 OLIVIA JACKS											
7/15/16	07/20/16	0	DIC Safety Incentive		07/27/16	120.00	.00	CHK			
VENDOR TOTAL:						120.00					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 9909868 JOHN ROGERS												
423273	07/20/16	0	CDL License Physical Exam		07/27/16	163.00	.00	ACH				
VENDOR TOTAL:						163.00						
VENDOR: 99001904 TOMMY SULLIVAN												
JULY 2016	07/19/16	0	Uniform & Supplies Reimburse		07/27/16	87.95	.00	ACH				
VENDOR TOTAL:						87.95						
GRAND TOTAL:						1092214.17						

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	EFT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
VENDOR:	1420	NORTH MISSISSIPPI									
JUNE 2016	07/19/16	0	Meter Reading		07/19/16	4089.53	.00	ACH			

VENDOR TOTAL:

4089.53

GRAND TOTAL:

4089.53

INVOICE	DATE	PO NBR	DESCRIPTION	EMPL NUM	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 13 A-1 TOWING											
7353	07/20/16		369 Tow Dodge Ram - Mitchell Aut		07/27/16	145.00	.00	CHK			
7357	07/20/16		379 Lowered Boom on Vet Truck		07/27/16	65.00	.00	CHK			
VENDOR TOTAL:						210.00					
VENDOR: 124 ATMOS ENERGY											
7/11/16	07/19/16		0 Utility Bill		07/27/16	69.00	.00	CHK			
VENDOR TOTAL:						69.00					
VENDOR: 152 BUGS-B-GONE											
255735, 255906	07/19/16		0 Pest Control		07/27/16	135.00	.00	ACH			
VENDOR TOTAL:						135.00					
VENDOR: 186 BRENNTAG MID-SOUTH											
BKS402240, BKS402	07/19/16		295 Chemical Order		07/27/16	7305.29	.00	CHK			
VENDOR TOTAL:						7305.29					
VENDOR: 189 BANCORP SOUTH											
8/1/2016	07/20/16		0 2.6M Go Bond Payment		07/27/16	16904.52	.00	CHK			
VENDOR TOTAL:						16904.52					
VENDOR: 215 CINTAS											
215141621, 215156	07/19/16		0 Brown Mats		07/27/16	42.81	.00	CHK			
215157997, 215141	07/19/16		0 Uniforms & Black Mats		07/27/16	210.00	.00	CHK			
VENDOR TOTAL:						252.81					
VENDOR: 220 CENTRAL PIPE SUPPLY											
S100059574.001	07/20/16		243 AMI Meters		07/27/16	240986.40	.00	CHK			
S100062357.002	07/20/16		325 Meter Boxes		07/27/16	1343.92	.00	ACH			
S100063913.001, 2	07/20/16		370 Inventory - Brass Fittings		07/27/16	2872.14	.00	ACH			
S100064725.001	07/20/16		388 Pipe Connectors		07/27/16	1846.92	.00	ACH			
VENDOR TOTAL:						247049.38					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR:	266		COLUMBUS RUBBER & GASKET								
517357-001	07/20/16	358	Hose Assembly		07/27/16	189.07	.00	CHK			
VENDOR TOTAL:						189.07					

VENDOR:	305		DIXIE WHOLESALE WATERWORKS								
462431	07/20/16	315	Parts for Booster Pump Stati		07/27/16	660.82	.00	ACH			
462624	07/20/16	319	PVC Supplies		07/27/16	42.44	.00	ACH			
462625	07/20/16	311	Meter Washers		07/27/16	119.90	.00	ACH			
463292	07/20/16	383	Stock Material		07/27/16	191.85	.00	ACH			
514331	07/19/16	276	Tapping Sleeve & PVC		07/27/16	517.27	.00	ACH			
514730	07/19/16	304	Meter Washers (AMI)		07/27/16	24.70	.00	ACH			
515330	07/19/16	343	Stock Purchase - Inventory		07/27/16	3127.98	.00	ACH			
515528	07/19/16	361	Inventory Purchase		07/27/16	468.23	.00	ACH			
515726	07/19/16	373	Inventory Purchase		07/27/16	969.33	.00	ACH			
VENDOR TOTAL:						6122.52					

VENDOR:	307		CITY OF STARKVILLE								
7/14/16	07/20/16	0	City Invoice - Fuel Software		07/27/16	913.08	.00	CHK			
VENDOR TOTAL:						913.08					

VENDOR:	362		CONSOLIDATED PIPE & SUPPLY								
0463477-000-000	07/19/16	327	Tapping Saddles		07/27/16	397.50	.00	CHK			
0463951-000-000	07/20/16	389	Brass Fittings		07/27/16	493.70	.00	CHK			
VENDOR TOTAL:						891.20					

VENDOR:	368		CO... SYSTEMS, INC								
52580	07/19/16	402	Service Call at TruMCan		07/27/16	351.20	.00	ACH			
VENDOR TOTAL:						351.20					

VENDOR:	400		IVY AUTO PARTS								
533367,533339,53	07/20/16	357	Auto Repair Supplies		07/27/16	554.31	.00	ACH			
VENDOR TOTAL:						554.31					

VENDOR:	450		ENVIRO-LABS, INC.								
939	07/20/16	0	Oil and Grease Influent		07/27/16	69.00	.00	ACH			
VENDOR TOTAL:						69.00					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMP INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
VENDOR:	454	ESRI									
93156113	07/20/16	0	ESRI Mapping Software		07/27/16	3806.01	.00	CHK			
VENDOR:	485	DONALD SMITH COMPANY, INC									
4160623	07/20/16	415	New Motor for Bluefield Well		07/27/16	30676.00	.00	CHK			
VENDOR:	604	FASTENAL									
MSSTA64797	07/20/16	335	Small Tools & Safety Supplies		07/27/16	1373.26	.00	ACH			
MSSTA65240	07/20/16	306	Small Tools & Supplies		07/27/16	101.19	.00	ACH			
VENDOR:	606	4-COUNTY EPA									
JUN 1- JULY 1	07/19/16	0	Utility Bill		07/27/16	10229.00	.00	CHK			
VENDOR:	626	GROUNDSTONE CONSTRUCTION									
232-7	07/20/16	0	Concrete Repair		07/27/16	4641.75	.00	CHK			
VENDOR:	691	GATEWAY TIRESERVICE CENTER									
1103257610	07/20/16	364	Replacement Tire		07/27/16	63.41	.00	CHK			
1103278066	07/20/16	400	Tire Repair		07/27/16	63.41	.00	CHK			
VENDOR:	942	ICM OF AMERICA, INC									
30000683	07/20/16	274	Confined Space Equipment Mai		07/27/16	661.87	.00	ACH			
VENDOR:	1035	KANSAS CITY SOUTHERN									
1600066079	07/20/16	0	Annual Billing		07/27/16	100.00	.00	CHK			
VENDOR TOTAL:						100.00					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYPE	PAID AMOUNT	PAID/VOID DATE	CHECK/ACB	SEQ
VENDOR: 1231 TERRY KEMP												
6/19/16-6/22/16	07/20/16	0	Reimb Travel - AWWA Conf		07/27/16	1249.43	.00	ACH				
VENDOR TOTAL:						1249.43						
VENDOR: 1305 NEXAIR												
4313612, 4329264	07/20/16	0	Gas Cylinder		07/27/16	344.40	.00	ACH				
VENDOR TOTAL:						344.40						
VENDOR: 1326 MITCHELL AUTOMOTIVE												
136212	07/20/16	374	Accumulative Parts		07/27/16	499.73	.00	CHK				
VENDOR TOTAL:						499.73						
VENDOR: 1335 NETWORKFLEET, INC.												
OSV00000424688	07/20/16	0	Vehicle Services		07/27/16	208.45	.00	CHK				
VENDOR TOTAL:						208.45						
VENDOR: 1341 MS DEVELOPMENT AUTHORITY												
AUG 2016	07/20/16	0	GMS #539 & #556		07/27/16	7345.21	.00	CHK				
VENDOR TOTAL:						7345.21						
VENDOR: 1392 NUNLEY TRUCKING CO., INC.												
20714	07/20/16	329	Crushed Stone Run		07/27/16	2055.81	.00	CHK				
VENDOR TOTAL:						2055.81						
VENDOR: 1400 NESCO												
S2109577.001	07/20/16	390	Overload Switch-Greenbriar P		07/27/16	60.44	.00	ACH				
VENDOR TOTAL:						60.44						
VENDOR: 1406 NORTHEAST EXTERMINATING												
291772	07/20/16	0	Pest Control		07/27/16	85.00	.00	CHK				
VENDOR TOTAL:						85.00						

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
---------	------	--------	-------------	-----------	---------	----------------	------------	---------	-------------	----------------	----------------

VENDOR:	1482	ORMAN'S WELDING									
---------	------	-----------------	--	--	--	--	--	--	--	--	--

26167	07/20/16	381	Pull Pump @ Hwy 25		07/27/16	450.00	.00	ACH			
-------	----------	-----	--------------------	--	----------	--------	-----	-----	--	--	--

	VENDOR TOTAL:					450.00					
--	---------------	--	--	--	--	--------	--	--	--	--	--

VENDOR:	1525	OKTIBBEHA COUNTY COOP									
---------	------	-----------------------	--	--	--	--	--	--	--	--	--

82855	07/20/16	348	Top Soil, Rakes, Brooms		07/27/16	162.96	.00	ACH			
85928	07/20/16	365	Concrete		07/27/16	9.98	.00	ACH			
87801	07/20/16	380	Lawn Mower Repair		07/27/16	239.50	.00	ACH			
89157	07/20/16	397	Festicide		07/27/16	37.90	.00	ACH			

	VENDOR TOTAL:					450.42					
--	---------------	--	--	--	--	--------	--	--	--	--	--

VENDOR:	1531	O'REILLY AUTO PARTS									
---------	------	---------------------	--	--	--	--	--	--	--	--	--

0997-310274	07/20/16	396	Auto Repair Items		07/27/16	38.74	.00	CHK			
-------------	----------	-----	-------------------	--	----------	-------	-----	-----	--	--	--

	VENDOR TOTAL:					38.74					
--	---------------	--	--	--	--	-------	--	--	--	--	--

VENDOR:	1546	PEPPER SURVEYING									
---------	------	------------------	--	--	--	--	--	--	--	--	--

1639, 1657	07/20/16	0	Land Surveying		07/27/16	1122.50	.00	CHK			
------------	----------	---	----------------	--	----------	---------	-----	-----	--	--	--

	VENDOR TOTAL:					1122.50					
--	---------------	--	--	--	--	---------	--	--	--	--	--

VENDOR:	1623	POWERSTROKE EQUIPMENT, INC									
---------	------	----------------------------	--	--	--	--	--	--	--	--	--

1685	07/20/16	363	Saw Repair		07/27/16	77.48	.00	CHK			
------	----------	-----	------------	--	----------	-------	-----	-----	--	--	--

	VENDOR TOTAL:					77.48					
--	---------------	--	--	--	--	-------	--	--	--	--	--

VENDOR:	1810	REGIONS COMMERCIAL BANKCARD									
---------	------	-----------------------------	--	--	--	--	--	--	--	--	--

JUNE 18-22 2016	07/20/16	0	Hotel - AWWA Conference Chic		07/27/16	1316.83	.00	CHK			
-----------------	----------	---	------------------------------	--	----------	---------	-----	-----	--	--	--

	VENDOR TOTAL:					1316.83					
--	---------------	--	--	--	--	---------	--	--	--	--	--

VENDOR:	1837	PRO CHEM INC									
---------	------	--------------	--	--	--	--	--	--	--	--	--

0599476-1N	07/20/16	49	Chemicals		07/27/16	1220.62	.00	ACH			
------------	----------	----	-----------	--	----------	---------	-----	-----	--	--	--

	VENDOR TOTAL:					1220.62					
--	---------------	--	--	--	--	---------	--	--	--	--	--

VENDOR:	1884	STARKVILLE GARBAGE									
---------	------	--------------------	--	--	--	--	--	--	--	--	--

6/28/16	07/20/16	0	Garbage Disposal		07/27/16	90.00	.00	CHK			
---------	----------	---	------------------	--	----------	-------	-----	-----	--	--	--

	VENDOR TOTAL:					90.00					
--	---------------	--	--	--	--	-------	--	--	--	--	--

INVOICE	DATE	PO NBR	DESCRIPTION	TEMP INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	EMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
VENDOR:	1905	STARKVILLE	AUTO PARTS								
5151-93314,93238	07/20/16	356	Auto Repair/Parts		07/27/16	422.58	.00	CHK			
VENDOR TOTAL:						422.58					

VENDOR:	1910	STARKVILLE	UTILITIES								
JULY16-22	07/20/16	0	Utility Bill		07/27/16	56582.19	.00	CHK			
VENDOR TOTAL:						56582.19					

VENDOR:	2018	TRADE	AMERICA								
20905	07/20/16	337	Janitorial Items		07/27/16	576.94	.00	ACH			
20906	07/20/16	338	Chemicals		07/27/16	1014.00	.00	ACH			
20907	07/20/16	345	Supplies		07/27/16	229.48	.00	ACH			
20943	07/20/16	378	Janitorial Supplies		07/27/16	82.18	.00	ACH			
VENDOR TOTAL:						1902.60					

VENDOR:	9909005	ALMEICE	PROPERTIES, LLC								
7/18/16	07/20/16	0	Sewage Damage Repair		07/27/16	150.00	.00	CHK			
VENDOR TOTAL:						150.00					

GRAND TOTAL: 408404.70



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Finance & Admin
AGENDA DATE: 7-26-2016
PAGE: 1

SUBJECT: Request approval of the June 2016 financial statements of the City of Starkville, MS

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk/CFO
or Jameika Smith, Deputy Clerk - Accounting Assistant

SUGGESTED MOTION:

Approval of the June 2016 financial statements of the City of Starkville, MS.



Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 001 - GENERAL FUND						
Revenue						
Department: 000 - UNDESIGNATED						
200 - TAXES	5,775,000.00	5,775,000.00	93,465.20	5,117,123.88	-657,876.12	88.61 %
220 - LICENSES AND PERMITS	236,700.00	236,700.00	35,003.82	181,915.14	-54,784.86	76.85 %
230 - INTERGOVERNMENTAL REVENUES	8,530,694.00	8,649,801.00	774,497.79	7,495,822.26	-1,153,978.74	86.66 %
280 - CHARGES FOR GOVERNMENTAL SERVICES	250.00	250.00	100.00	100.00	-150.00	40.00 %
330 - FINES AND FORFEITS	1,377,500.00	1,377,500.00	91,576.87	852,746.88	-524,753.12	61.91 %
340 - MISCELLANEOUS	175,680.00	175,680.00	18,007.32	150,591.04	-25,088.96	85.72 %
360 - CHARGES FOR SERVICES	28,600.00	28,600.00	2,295.83	41,831.26	13,231.26	146.26 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	4,227,700.00	4,083,655.48	109,456.39	988,049.98	-3,095,605.50	24.20 %
Department: 000 - UNDESIGNATED Total:	20,352,124.00	20,327,186.48	1,124,403.22	14,828,180.44	-5,499,006.04	72.95 %
Revenue Total:	20,352,124.00	20,327,186.48	1,124,403.22	14,828,180.44	-5,499,006.04	72.95 %
Expense						
Department: 100 - BOARD OF ALDERMEN						
400 - PERSONNEL SERVICES	164,735.00	186,423.50	15,097.99	139,433.04	46,990.46	74.79 %
600 - CONTRACTUAL SERVICES	28,600.00	28,600.00	3,883.39	19,366.10	9,233.90	67.71 %
Department: 100 - BOARD OF ALDERMEN Total:	193,335.00	215,023.50	18,981.38	158,799.14	56,224.36	73.85 %
Department: 110 - MUNICIPAL COURT						
400 - PERSONNEL SERVICES	391,462.00	390,862.00	29,152.18	286,139.25	104,722.75	73.21 %
500 - SUPPLIES	12,164.00	12,164.00	749.85	8,852.53	3,311.47	72.78 %
600 - CONTRACTUAL SERVICES	23,000.00	23,000.00	1,255.45	17,167.41	5,832.59	74.64 %
900 - CAPITAL OUTLAY	5,300.00	5,300.00	1,152.49	4,590.74	709.26	86.62 %
Department: 110 - MUNICIPAL COURT Total:	431,926.00	431,326.00	32,309.97	316,749.93	114,576.07	73.44 %
Department: 111 - YOUTH COURT						
600 - CONTRACTUAL SERVICES	800.00	800.00	116.76	991.19	-191.19	123.90 %
Department: 111 - YOUTH COURT Total:	800.00	800.00	116.76	991.19	-191.19	123.90 %
Department: 120 - MAYORS OFFICE						
400 - PERSONNEL SERVICES	243,724.00	153,110.00	10,270.56	114,512.93	38,597.07	74.79 %
500 - SUPPLIES	7,000.00	7,000.00	259.00	5,177.89	1,822.11	73.97 %
600 - CONTRACTUAL SERVICES	74,800.00	63,800.00	7,039.65	47,315.08	16,484.92	74.16 %
900 - CAPITAL OUTLAY	500.00	500.00	0.00	0.00	500.00	0.00 %
Department: 120 - MAYORS OFFICE Total:	326,024.00	224,410.00	17,569.21	167,005.90	57,404.10	74.42 %
Department: 123 - IT						
400 - PERSONNEL SERVICES	198,875.00	198,650.00	16,435.98	128,773.44	69,876.56	64.82 %
500 - SUPPLIES	3,000.00	3,000.00	0.00	875.79	2,124.21	29.19 %
600 - CONTRACTUAL SERVICES	80,750.00	80,750.00	2,601.35	74,961.73	5,788.27	92.83 %
900 - CAPITAL OUTLAY	65,000.00	65,000.00	6,989.72	15,961.28	49,038.72	24.56 %
Department: 123 - IT Total:	347,625.00	347,400.00	26,027.05	220,572.24	126,827.76	63.49 %
Department: 130 - ELECTIONS						
500 - SUPPLIES	4,000.00	4,000.00	954.57	954.57	3,045.43	23.86 %
600 - CONTRACTUAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
Department: 130 - ELECTIONS Total:	9,000.00	9,000.00	954.57	954.57	8,045.43	10.61 %
Department: 142 - CITY CLERKS OFFICE						
400 - PERSONNEL SERVICES	314,188.00	326,454.25	26,824.06	223,072.15	103,382.10	68.33 %
600 - CONTRACTUAL SERVICES	149,100.00	149,100.00	2,265.78	93,137.30	55,962.70	62.47 %
Department: 142 - CITY CLERKS OFFICE Total:	463,288.00	475,554.25	29,089.84	316,209.45	159,344.80	66.49 %
Department: 145 - OTHER ADMINISTRATIVE						
400 - PERSONNEL SERVICES	6,523.00	6,523.00	0.00	2,209.97	4,313.03	33.88 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
500 - SUPPLIES	12,600.00	12,600.00	463.05	13,397.59	-797.59	106.33 %
600 - CONTRACTUAL SERVICES	600,000.00	600,000.00	40,864.19	384,653.81	215,346.19	64.11 %
900 - CAPITAL OUTLAY	3,000.00	3,000.00	0.00	1,345.69	1,654.31	44.86 %
Department: 145 - OTHER ADMINISTRATIVE Total:	622,123.00	622,123.00	41,327.24	401,607.06	220,515.94	64.55 %
Department: 159 - BONDING-CITY EMPLOYEES						
600 - CONTRACTUAL SERVICES	5,000.00	5,000.00	2,625.00	3,872.50	1,127.50	77.45 %
Department: 159 - BONDING-CITY EMPLOYEES Total:	5,000.00	5,000.00	2,625.00	3,872.50	1,127.50	77.45 %
Department: 160 - ATTORNEY AND STAFF						
400 - PERSONNEL SERVICES	65,650.00	65,650.00	6,326.54	47,677.34	17,972.66	72.62 %
Department: 160 - ATTORNEY AND STAFF Total:	65,650.00	65,650.00	6,326.54	47,677.34	17,972.66	72.62 %
Department: 169 - LEGAL						
600 - CONTRACTUAL SERVICES	200,000.00	200,000.00	7,829.54	96,730.95	103,269.05	48.37 %
Department: 169 - LEGAL Total:	200,000.00	200,000.00	7,829.54	96,730.95	103,269.05	48.37 %
Department: 180 - PERSONNEL ADMINISTRATION						
400 - PERSONNEL SERVICES	176,985.00	187,100.75	7,849.91	123,155.91	63,944.84	65.82 %
500 - SUPPLIES	3,000.00	3,000.00	11.73	1,822.01	1,177.99	60.73 %
600 - CONTRACTUAL SERVICES	7,750.00	7,750.00	282.01	3,212.17	4,537.83	41.45 %
Department: 180 - PERSONNEL ADMINISTRATION Total:	187,735.00	197,850.75	8,143.65	128,190.09	69,660.66	64.79 %
Department: 190 - CITY PLANNER						
400 - PERSONNEL SERVICES	224,000.00	234,633.50	17,704.48	143,666.37	90,967.13	61.23 %
500 - SUPPLIES	5,000.00	5,000.00	66.94	1,444.85	3,555.15	28.90 %
600 - CONTRACTUAL SERVICES	191,500.00	191,500.00	4,061.65	116,402.91	75,097.09	60.78 %
Department: 190 - CITY PLANNER Total:	420,500.00	431,133.50	21,833.07	261,514.13	169,619.37	60.66 %
Department: 192 - GENERAL GOVERN BLDG & PLANT						
400 - PERSONNEL SERVICES	0.00	0.00	0.00	560.42	-560.42	0.00 %
500 - SUPPLIES	7,500.00	4,500.00	386.56	4,441.61	58.39	98.70 %
600 - CONTRACTUAL SERVICES	70,500.00	73,500.00	3,528.33	50,521.99	22,978.01	68.74 %
Department: 192 - GENERAL GOVERN BLDG & PLANT Total:	78,000.00	78,000.00	3,914.89	55,524.02	22,475.98	71.18 %
Department: 194 - OTHER-OUTSIDE CONTRIB & APPRSL						
600 - CONTRACTUAL SERVICES	50,823.00	50,823.00	0.00	43,416.75	7,406.25	85.43 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	2,000.00	2,000.00	0.00	500.00	1,500.00	25.00 %
Department: 194 - OTHER-OUTSIDE CONTRIB & APPRSL Total:	52,823.00	52,823.00	0.00	43,916.75	8,906.25	83.14 %
Department: 195 - TRANSFERS TO OTHER AGENCIES						
600 - CONTRACTUAL SERVICES	4,000.00	4,000.00	0.00	650.00	3,350.00	16.25 %
900 - CAPITAL OUTLAY	61,928.00	61,928.00	5,000.00	53,946.00	7,982.00	87.11 %
990 - TRANSFERS	57,500.00	57,500.00	20,000.00	57,500.00	0.00	100.00 %
Department: 195 - TRANSFERS TO OTHER AGENCIES Total:	123,428.00	123,428.00	25,000.00	112,096.00	11,332.00	90.82 %
Department: 196 - CEMETERY ADMINISTRATION						
600 - CONTRACTUAL SERVICES	34,000.00	34,000.00	5,750.00	17,085.74	16,914.26	50.25 %
Department: 196 - CEMETERY ADMINISTRATION Total:	34,000.00	34,000.00	5,750.00	17,085.74	16,914.26	50.25 %
Department: 197 - ENGINEERING						
400 - PERSONNEL SERVICES	177,250.00	176,750.00	13,504.99	128,574.09	48,175.91	72.74 %
500 - SUPPLIES	1,800.00	1,800.00	2.00	1,408.12	391.88	78.23 %
600 - CONTRACTUAL SERVICES	21,000.00	21,000.00	466.24	10,435.63	10,564.37	49.69 %
800 - DEBT SERVICE	5,250.00	5,250.00	436.95	3,932.59	1,317.41	74.91 %
Department: 197 - ENGINEERING Total:	205,300.00	204,800.00	14,410.18	144,350.43	60,449.57	70.48 %
Department: 200 - POLICE ADMINISTRATION						
400 - PERSONNEL SERVICES	98,425.00	98,325.00	7,567.21	71,507.45	26,817.55	72.73 %
Department: 200 - POLICE ADMINISTRATION Total:	98,425.00	98,325.00	7,567.21	71,507.45	26,817.55	72.73 %
Department: 201 - POLICE DEPARTMENT						
400 - PERSONNEL SERVICES	3,489,250.00	3,484,250.00	269,768.19	2,464,664.08	1,019,585.92	70.74 %
500 - SUPPLIES	264,500.00	254,500.00	24,353.94	181,924.44	72,575.56	71.48 %
600 - CONTRACTUAL SERVICES	307,700.00	552,700.00	132,901.98	481,782.35	70,917.65	87.17 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	0.00	0.00	0.00	52,771.27	-52,771.27	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
800 - DEBT SERVICE	92,895.00	92,895.00	92,893.85	92,893.85	1.15	100.00 %
900 - CAPITAL OUTLAY	10,000.00	10,000.00	929.00	60,485.57	-50,485.57	604.86 %
Department: 201 - POLICE DEPARTMENT Total:	4,164,345.00	4,394,345.00	520,846.96	3,334,521.56	1,059,823.44	75.88 %
Department: 204 - SEATBELT GRANT						
500 - SUPPLIES	750.00	750.00	0.00	642.14	107.86	85.62 %
Department: 204 - SEATBELT GRANT Total:	750.00	750.00	0.00	642.14	107.86	85.62 %
Department: 215 - CUSTODY OF PRISONERS						
500 - SUPPLIES	170,000.00	165,750.00	12,891.88	108,577.89	57,172.11	65.51 %
Department: 215 - CUSTODY OF PRISONERS Total:	170,000.00	165,750.00	12,891.88	108,577.89	57,172.11	65.51 %
Department: 230 - POLICE TRAINING						
600 - CONTRACTUAL SERVICES	35,000.00	35,000.00	2,252.24	24,793.07	10,206.93	70.84 %
Department: 230 - POLICE TRAINING Total:	35,000.00	35,000.00	2,252.24	24,793.07	10,206.93	70.84 %
Department: 237 - FIRING RANGE						
500 - SUPPLIES	8,000.00	8,000.00	0.00	3,469.00	4,531.00	43.36 %
Department: 237 - FIRING RANGE Total:	8,000.00	8,000.00	0.00	3,469.00	4,531.00	43.36 %
Department: 240 - POLICE-COMMUNICATION SERV						
600 - CONTRACTUAL SERVICES	8,500.00	8,500.00	406.00	9,485.00	-985.00	111.59 %
Department: 240 - POLICE-COMMUNICATION SERV Total:	8,500.00	8,500.00	406.00	9,485.00	-985.00	111.59 %
Department: 245 - DISPATCHERS						
400 - PERSONNEL SERVICES	275,750.00	274,990.00	25,221.27	179,935.66	95,054.34	65.43 %
600 - CONTRACTUAL SERVICES	15,000.00	15,000.00	3,750.00	15,000.00	0.00	100.00 %
Department: 245 - DISPATCHERS Total:	290,750.00	289,990.00	28,971.27	194,935.66	95,054.34	67.22 %
Department: 250 - NARCOTICS BUREAU						
400 - PERSONNEL SERVICES	0.00	126,135.00	0.00	0.00	126,135.00	0.00 %
600 - CONTRACTUAL SERVICES	26,500.00	27,050.00	554.59	11,953.70	15,096.30	44.19 %
Department: 250 - NARCOTICS BUREAU Total:	26,500.00	153,185.00	554.59	11,953.70	141,231.30	7.80 %
Department: 254 - DUI GRANT						
400 - PERSONNEL SERVICES	100,200.00	100,200.00	13,114.81	123,368.04	-23,168.04	123.12 %
600 - CONTRACTUAL SERVICES	14,300.00	14,300.00	0.00	9,806.84	4,493.16	68.58 %
900 - CAPITAL OUTLAY	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00 %
Department: 254 - DUI GRANT Total:	120,000.00	120,000.00	13,114.81	133,174.88	-13,174.88	110.98 %
Department: 260 - FIRE ADMINISTRATION						
400 - PERSONNEL SERVICES	87,985.00	87,735.00	6,781.42	67,215.33	20,519.67	76.61 %
Department: 260 - FIRE ADMINISTRATION Total:	87,985.00	87,735.00	6,781.42	67,215.33	20,519.67	76.61 %
Department: 261 - FIRE DEPARTMENT						
400 - PERSONNEL SERVICES	3,446,750.00	3,441,750.00	248,764.00	2,308,668.13	1,133,081.87	67.08 %
500 - SUPPLIES	65,450.00	65,450.00	6,553.98	49,101.81	16,348.19	75.02 %
600 - CONTRACTUAL SERVICES	142,000.00	142,000.00	1,883.97	133,975.37	8,024.63	94.35 %
900 - CAPITAL OUTLAY	70,000.00	70,000.00	4,407.04	11,891.50	58,108.50	16.99 %
Department: 261 - FIRE DEPARTMENT Total:	3,724,200.00	3,719,200.00	261,608.99	2,503,636.81	1,215,563.19	67.32 %
Department: 262 - FIRE PREVENTION						
500 - SUPPLIES	6,000.00	6,000.00	0.00	4,607.94	1,392.06	76.80 %
Department: 262 - FIRE PREVENTION Total:	6,000.00	6,000.00	0.00	4,607.94	1,392.06	76.80 %
Department: 263 - FIRE TRAINING						
600 - CONTRACTUAL SERVICES	47,500.00	47,500.00	6,221.49	43,029.84	4,470.16	90.59 %
Department: 263 - FIRE TRAINING Total:	47,500.00	47,500.00	6,221.49	43,029.84	4,470.16	90.59 %
Department: 264 - FIRE COMMUNICATIONS						
600 - CONTRACTUAL SERVICES	70,000.00	70,000.00	5,546.92	45,696.70	24,303.30	65.28 %
Department: 264 - FIRE COMMUNICATIONS Total:	70,000.00	70,000.00	5,546.92	45,696.70	24,303.30	65.28 %
Department: 267 - FIRE STATIONS AND BUILDINGS						
500 - SUPPLIES	25,000.00	25,000.00	1,119.99	8,727.60	16,272.40	34.91 %
600 - CONTRACTUAL SERVICES	50,000.00	50,000.00	4,490.75	36,599.03	13,400.97	73.20 %
Department: 267 - FIRE STATIONS AND BUILDINGS Total:	75,000.00	75,000.00	5,610.74	45,326.63	29,673.37	60.44 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 281 - BUILDING/CODES OFFICE						
400 - PERSONNEL SERVICES	247,975.00	247,475.00	19,158.52	181,099.42	66,375.58	73.18 %
500 - SUPPLIES	6,750.00	6,750.00	132.40	4,089.62	2,660.38	60.59 %
600 - CONTRACTUAL SERVICES	20,400.00	20,400.00	3,881.15	18,273.96	2,126.04	89.58 %
800 - DEBT SERVICE	5,250.00	5,250.00	888.32	8,144.38	-2,894.38	155.13 %
Department: 281 - BUILDING/CODES OFFICE Total:	280,375.00	279,875.00	24,060.39	211,607.38	68,267.62	75.61 %
Department: 290 - CIVIL DEFENSE/WARNING SYSTEM						
600 - CONTRACTUAL SERVICES	10,000.00	10,000.00	455.40	6,863.61	3,136.39	68.64 %
900 - CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
Department: 290 - CIVIL DEFENSE/WARNING SYSTEM Total:	15,000.00	15,000.00	455.40	6,863.61	8,136.39	45.76 %
Department: 301 - STREET DEPARTMENT						
400 - PERSONNEL SERVICES	595,750.00	595,250.00	39,749.10	382,636.04	212,613.96	64.28 %
500 - SUPPLIES	160,000.00	160,000.00	22,714.34	159,404.79	595.21	99.63 %
600 - CONTRACTUAL SERVICES	68,688.00	68,688.00	1,662.32	47,591.55	21,096.45	69.29 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
800 - DEBT SERVICE	21,562.00	21,562.00	2,438.35	38,693.00	-17,131.00	179.45 %
900 - CAPITAL OUTLAY	29,500.00	29,500.00	0.00	0.00	29,500.00	0.00 %
Department: 301 - STREET DEPARTMENT Total:	885,500.00	885,000.00	66,564.11	628,325.38	256,674.62	71.00 %
Department: 302 - STREET LIGHTING						
600 - CONTRACTUAL SERVICES	475,000.00	475,000.00	72,102.53	368,955.64	106,044.36	77.67 %
Department: 302 - STREET LIGHTING Total:	475,000.00	475,000.00	72,102.53	368,955.64	106,044.36	77.67 %
Department: 319 - SAFE ROUTES TO SCHOOL						
500 - SUPPLIES	0.00	4,997.00	0.00	2,659.24	2,337.76	53.22 %
600 - CONTRACTUAL SERVICES	0.00	1,675.00	0.00	1,659.79	15.21	99.09 %
Department: 319 - SAFE ROUTES TO SCHOOL Total:	0.00	6,672.00	0.00	4,319.03	2,352.97	64.73 %
Department: 360 - ANIMAL CONTROL						
400 - PERSONNEL SERVICES	82,950.00	82,745.00	6,185.78	58,454.07	24,290.93	70.64 %
500 - SUPPLIES	4,400.00	4,400.00	200.36	3,265.48	1,134.52	74.22 %
600 - CONTRACTUAL SERVICES	15,900.00	15,900.00	2,216.77	15,570.60	329.40	97.93 %
900 - CAPITAL OUTLAY	106,000.00	106,000.00	26,500.00	106,000.00	0.00	100.00 %
Department: 360 - ANIMAL CONTROL Total:	209,250.00	209,045.00	35,102.91	183,290.15	25,754.85	87.68 %
Department: 500 - LIBRARIES						
900 - CAPITAL OUTLAY	175,400.00	175,400.00	43,850.00	175,400.00	0.00	100.00 %
Department: 500 - LIBRARIES Total:	175,400.00	175,400.00	43,850.00	175,400.00	0.00	100.00 %
Department: 541 - MSU COOPERATIVE PROJECTS HORSE PARK						
600 - CONTRACTUAL SERVICES	20,000.00	20,000.00	5,000.00	20,000.00	0.00	100.00 %
Department: 541 - MSU COOPERATIVE PROJECTS HORSE PARK Total:	20,000.00	20,000.00	5,000.00	20,000.00	0.00	100.00 %
Department: 550 - PARKS AND REC DEPARTMENT						
400 - PERSONNEL SERVICES	496,900.00	456,400.00	42,724.01	347,075.10	109,324.90	76.05 %
500 - SUPPLIES	28,000.00	43,000.00	8,166.67	59,327.69	-16,327.69	137.97 %
600 - CONTRACTUAL SERVICES	476,000.00	501,000.00	59,721.81	418,561.74	82,438.26	83.55 %
Department: 550 - PARKS AND REC DEPARTMENT Total:	1,000,900.00	1,000,400.00	110,612.49	824,964.53	175,435.47	82.46 %
Department: 600 - CAPITAL PROJECTS						
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	15,000.00	15,000.00	272.24	1,263.58	13,736.42	8.42 %
900 - CAPITAL OUTLAY	1,850,000.00	2,075,094.52	33,119.50	1,577,459.88	497,634.64	76.02 %
Department: 600 - CAPITAL PROJECTS Total:	1,865,000.00	2,090,094.52	33,391.74	1,578,723.46	511,371.06	75.53 %
Department: 605 - BROWNFIELD GRANT						
600 - CONTRACTUAL SERVICES	215,000.00	215,000.00	500.00	86,788.84	128,211.16	40.37 %
Department: 605 - BROWNFIELD GRANT Total:	215,000.00	215,000.00	500.00	86,788.84	128,211.16	40.37 %
Department: 653 - GRANTS, SUBSIDIES, AND ALLOCATIONS						
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	14,000.00	14,000.00	0.00	10,500.00	3,500.00	75.00 %
Department: 653 - GRANTS, SUBSIDIES, AND ALLOCATIONS Total:	14,000.00	14,000.00	0.00	10,500.00	3,500.00	75.00 %
Department: 800 - DEBT SERVICE						
800 - DEBT SERVICE	1,552,187.00	1,552,187.00	4,127.87	1,530,218.76	21,968.24	98.58 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 800 - DEBT SERVICE Total:	1,552,187.00	1,552,187.00	4,127.87	1,530,218.76	21,968.24	98.58 %
Department: 900 - INTERFUND TRANSACTIONS						
900 - CAPITAL OUTLAY	945,000.00	680,000.00	0.00	11,542.73	668,457.27	1.70 %
Department: 900 - INTERFUND TRANSACTIONS Total:	945,000.00	680,000.00	0.00	11,542.73	668,457.27	1.70 %
Expense Total:	20,352,124.00	20,615,275.52	1,530,350.85	14,737,920.54	5,877,354.98	71.49 %
Fund: 001 - GENERAL FUND Surplus (Deficit):	0.00	-288,089.04	-405,947.63	90,259.90	378,348.94	-31.33 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 002 - RESTRICTED POLICE FUND						
Revenue						
Department: 000 - UNDESIGNATED						
330 - FINES AND FORFEITS	15,000.00	15,000.00	2,531.50	11,873.50	-3,126.50	79.16 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	60,000.00	60,000.00	0.00	0.00	-60,000.00	0.00 %
Department: 000 - UNDESIGNATED Total:	75,000.00	75,000.00	2,531.50	11,873.50	-63,126.50	15.83 %
Revenue Total:	75,000.00	75,000.00	2,531.50	11,873.50	-63,126.50	15.83 %
Expense						
Department: 251 - DRUG EDUCATION FUND						
500 - SUPPLIES	21,000.00	21,000.00	0.00	2,478.34	18,521.66	11.80 %
600 - CONTRACTUAL SERVICES	5,000.00	5,000.00	-193.58	2,317.24	2,682.76	46.34 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	0.00	0.00	0.00	26,041.00	-26,041.00	0.00 %
900 - CAPITAL OUTLAY	49,000.00	49,000.00	0.00	8,991.92	40,008.08	18.35 %
Department: 251 - DRUG EDUCATION FUND Total:	75,000.00	75,000.00	-193.58	39,828.50	35,171.50	53.10 %
Expense Total:	75,000.00	75,000.00	-193.58	39,828.50	35,171.50	53.10 %
Fund: 002 - RESTRICTED POLICE FUND Surplus (Deficit):	0.00	0.00	2,725.08	-27,955.00	-27,955.00	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 003 - RESTRICTED FIRE FUND						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	129,000.00	129,000.00	0.00	0.00	-129,000.00	0.00 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	91,280.00	91,280.00	0.00	0.00	-91,280.00	0.00 %
Department: 000 - UNDESIGNATED Total:	220,280.00	220,280.00	0.00	0.00	-220,280.00	0.00 %
Revenue Total:	220,280.00	220,280.00	0.00	0.00	-220,280.00	0.00 %
Expense						
Department: 560 - MISSING DESCRIPTION FOR DEPT - 560						
500 - SUPPLIES	25,500.00	25,500.00	0.00	1,470.00	24,030.00	5.76 %
600 - CONTRACTUAL SERVICES	0.00	0.00	6,430.00	37,207.12	-37,207.12	0.00 %
800 - DEBT SERVICE	104,315.00	104,315.00	0.00	104,313.92	1.08	100.00 %
900 - CAPITAL OUTLAY	90,465.00	90,465.00	26,066.00	26,066.00	64,399.00	28.81 %
Department: 560 - MISSING DESCRIPTION FOR DEPT - 560 Total:	220,280.00	220,280.00	32,496.00	169,057.04	51,222.96	76.75 %
Expense Total:	220,280.00	220,280.00	32,496.00	169,057.04	51,222.96	76.75 %
Fund: 003 - RESTRICTED FIRE FUND Surplus (Deficit):	0.00	0.00	-32,496.00	-169,057.04	-169,057.04	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 010 - MULTI-UNIT DRUG TASK FORCE						
Revenue						
Department: 000 - UNDESIGNATED						
380 - TRANSFERS AND NON REVENUE RECEIPTS	25,937.00	25,937.00	0.00	0.00	-25,937.00	0.00 %
Department: 000 - UNDESIGNATED Total:	25,937.00	25,937.00	0.00	0.00	-25,937.00	0.00 %
Revenue Total:	25,937.00	25,937.00	0.00	0.00	-25,937.00	0.00 %
Expense						
Department: 252 - DRUG TASK FORCE						
900 - CAPITAL OUTLAY	25,937.00	25,937.00	0.00	0.00	25,937.00	0.00 %
Department: 252 - DRUG TASK FORCE Total:	25,937.00	25,937.00	0.00	0.00	25,937.00	0.00 %
Expense Total:	25,937.00	25,937.00	0.00	0.00	25,937.00	0.00 %
Fund: 010 - MULTI-UNIT DRUG TASK FORCE Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 015 - AIRPORT FUND						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	725,770.00	73,928.00	0.00	54,987.00	-18,941.00	74.38 %
340 - MISCELLANEOUS	47,000.00	47,000.00	10,582.90	46,208.03	-791.97	98.31 %
360 - CHARGES FOR SERVICES	66,908.00	124,908.00	30,060.43	156,912.06	32,004.06	125.62 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	127,000.00	127,000.00	0.00	0.00	-127,000.00	0.00 %
Department: 000 - UNDESIGNATED Total:	966,678.00	372,836.00	40,643.33	258,107.09	-114,728.91	69.23 %
Revenue Total:	966,678.00	372,836.00	40,643.33	258,107.09	-114,728.91	69.23 %
Expense						
Department: 505 - AIRPORT						
400 - PERSONNEL SERVICES	39,125.00	39,125.00	4,807.63	33,861.08	5,263.92	86.55 %
500 - SUPPLIES	8,850.00	94,000.00	1,111.87	91,762.01	2,237.99	97.62 %
600 - CONTRACTUAL SERVICES	79,600.00	56,450.00	11,807.39	50,347.45	6,102.55	89.19 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	704,495.00	1,244,847.00	161,237.82	179,217.42	1,065,629.58	14.40 %
800 - DEBT SERVICE	29,500.00	29,500.00	0.00	0.00	29,500.00	0.00 %
900 - CAPITAL OUTLAY	105,108.00	105,108.00	0.00	0.00	105,108.00	0.00 %
Department: 505 - AIRPORT Total:	966,678.00	1,569,030.00	178,964.71	355,187.96	1,213,842.04	22.64 %
Expense Total:	966,678.00	1,569,030.00	178,964.71	355,187.96	1,213,842.04	22.64 %
Fund: 015 - AIRPORT FUND Surplus (Deficit):	0.00	-1,196,194.00	-138,321.38	-97,080.87	1,099,113.13	8.12 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 016 - RESTRICTED AIRPORT						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	0.00	1,802,797.00	140,726.37	434,008.64	-1,368,788.36	24.07 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	300,000.00	300,000.00	0.00	0.00	-300,000.00	0.00 %
Department: 000 - UNDESIGNATED Total:	300,000.00	2,102,797.00	140,726.37	434,008.64	-1,668,788.36	20.64 %
Revenue Total:	300,000.00	2,102,797.00	140,726.37	434,008.64	-1,668,788.36	20.64 %
Expense						
Department: 515 - RESTRICTED FAA PROJECTS						
600 - CONTRACTUAL SERVICES	40,000.00	400,285.00	156,929.19	174,022.54	226,262.46	43.47 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	260,000.00	1,629,022.00	-79,158.11	482,006.98	1,147,015.02	29.59 %
Department: 515 - RESTRICTED FAA PROJECTS Total:	300,000.00	2,029,307.00	77,771.08	656,029.52	1,373,277.48	32.33 %
Expense Total:	300,000.00	2,029,307.00	77,771.08	656,029.52	1,373,277.48	32.33 %
Fund: 016 - RESTRICTED AIRPORT Surplus (Deficit):	0.00	73,490.00	62,955.29	-222,020.88	-295,510.88	-302.11 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 022 - SANITATION						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	5,000.00	25,000.00	0.00	0.00	-25,000.00	0.00 %
340 - MISCELLANEOUS	2,707,500.00	2,822,500.00	249,564.54	2,153,700.60	-668,799.40	76.30 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	300,000.00	320,000.00	268.50	3,569.75	-316,430.25	1.12 %
Department: 000 - UNDESIGNATED Total:	3,012,500.00	3,167,500.00	249,833.04	2,157,270.35	-1,010,229.65	68.11 %
Revenue Total:	3,012,500.00	3,167,500.00	249,833.04	2,157,270.35	-1,010,229.65	68.11 %
Expense						
Department: 322 - SANITATION DEPARTMENT						
400 - PERSONNEL SERVICES	822,430.00	822,430.00	63,703.92	597,154.56	225,275.44	72.61 %
500 - SUPPLIES	284,000.00	282,846.60	4,313.92	251,834.05	31,012.55	89.04 %
600 - CONTRACTUAL SERVICES	741,500.00	801,650.00	71,050.54	555,966.14	245,683.86	69.35 %
800 - DEBT SERVICE	0.00	71,905.50	7,190.55	57,524.40	14,381.10	80.00 %
900 - CAPITAL OUTLAY	430,438.00	414,100.00	7,286.83	88,814.26	325,285.74	21.45 %
Department: 322 - SANITATION DEPARTMENT Total:	2,278,368.00	2,392,932.10	153,545.76	1,551,293.41	841,638.69	64.83 %
Department: 323 - SANITARY LANDFILL						
500 - SUPPLIES	0.00	8,000.00	0.00	0.00	8,000.00	0.00 %
600 - CONTRACTUAL SERVICES	0.00	2,000.00	23.96	23.96	1,976.04	1.20 %
Department: 323 - SANITARY LANDFILL Total:	0.00	10,000.00	23.96	23.96	9,976.04	0.24 %
Department: 324 - MDEQ RECYCLE GRANT						
500 - SUPPLIES	25,000.00	25,000.00	22,919.82	22,919.82	2,080.18	91.68 %
Department: 324 - MDEQ RECYCLE GRANT Total:	25,000.00	25,000.00	22,919.82	22,919.82	2,080.18	91.68 %
Department: 325 - RUBBISH						
400 - PERSONNEL SERVICES	144,700.00	144,200.00	4,923.62	68,635.29	75,564.71	47.60 %
500 - SUPPLIES	45,500.00	34,500.00	2,388.63	18,330.64	16,169.36	53.13 %
600 - CONTRACTUAL SERVICES	26,500.00	26,500.00	2,779.83	17,262.64	9,237.36	65.14 %
800 - DEBT SERVICE	184,982.00	184,982.00	673.45	176,743.66	8,238.34	95.55 %
Department: 325 - RUBBISH Total:	401,682.00	390,182.00	10,765.53	280,972.23	109,209.77	72.01 %
Department: 341 - LANDSCAPING						
400 - PERSONNEL SERVICES	228,450.00	228,450.00	22,962.69	169,088.53	59,361.47	74.02 %
500 - SUPPLIES	37,500.00	33,500.00	562.17	16,585.07	16,914.93	49.51 %
600 - CONTRACTUAL SERVICES	41,500.00	36,000.00	1,694.04	20,283.19	15,716.81	56.34 %
800 - DEBT SERVICE	0.00	41,435.90	3,743.59	29,948.72	11,487.18	72.28 %
Department: 341 - LANDSCAPING Total:	307,450.00	339,385.90	28,962.49	235,905.51	103,480.39	69.51 %
Expense Total:	3,012,500.00	3,157,500.00	216,217.56	2,091,114.93	1,066,385.07	66.23 %
Fund: 022 - SANITATION Surplus (Deficit):	0.00	10,000.00	33,615.48	66,155.42	56,155.42	661.55 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 023 - LANDFILL ACCOUNT						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	197,000.00	197,000.00	11,210.51	98,374.46	-98,625.54	49.94 %
340 - MISCELLANEOUS	100.00	100.00	0.00	0.00	-100.00	0.00 %
360 - CHARGES FOR SERVICES	45,000.00	30,000.00	0.00	4,718.21	-25,281.79	15.73 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	514.00	514.00	0.00	0.00	-514.00	0.00 %
Department: 000 - UNDESIGNATED Total:	242,614.00	227,614.00	11,210.51	103,092.67	-124,521.33	45.29 %
Revenue Total:	242,614.00	227,614.00	11,210.51	103,092.67	-124,521.33	45.29 %
Expense						
Department: 323 - SANITARY LANDFILL						
400 - PERSONNEL SERVICES	126,150.00	118,071.40	7,514.71	69,207.06	48,864.34	58.61 %
500 - SUPPLIES	19,750.00	23,275.00	3,315.74	18,736.56	4,538.44	80.50 %
600 - CONTRACTUAL SERVICES	35,500.00	64,100.00	1,118.73	15,655.86	48,444.14	24.42 %
800 - DEBT SERVICE	43,214.00	4,167.60	0.00	4,167.60	0.00	100.00 %
900 - CAPITAL OUTLAY	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00 %
Department: 323 - SANITARY LANDFILL Total:	242,614.00	227,614.00	11,949.18	107,767.08	119,846.92	47.35 %
Expense Total:	242,614.00	227,614.00	11,949.18	107,767.08	119,846.92	47.35 %
Fund: 023 - LANDFILL ACCOUNT Surplus (Deficit):	0.00	0.00	-738.67	-4,674.41	-4,674.41	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 105 - 1994 2% RESTAURANT TAX						
Revenue						
Department: 000 - UNDESIGNATED						
380 - TRANSFERS AND NON REVENUE RECEIPTS	3,527.00	3,527.00	0.00	0.00	-3,527.00	0.00 %
Department: 000 - UNDESIGNATED Total:	3,527.00	3,527.00	0.00	0.00	-3,527.00	0.00 %
Revenue Total:	3,527.00	3,527.00	0.00	0.00	-3,527.00	0.00 %
Expense						
Department: 650 - 1994 2% RESTAURANT TAX						
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	3,527.00	3,527.00	0.00	0.00	3,527.00	0.00 %
Department: 650 - 1994 2% RESTAURANT TAX Total:	3,527.00	3,527.00	0.00	0.00	3,527.00	0.00 %
Expense Total:	3,527.00	3,527.00	0.00	0.00	3,527.00	0.00 %
Fund: 105 - 1994 2% RESTAURANT TAX Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 106 - LAW ENFORCEMENT GRANTS						
Revenue						
Department: 000 - UNDESIGNATED						
380 - TRANSFERS AND NON REVENUE RECEIPTS	3,264.00	3,264.00	0.00	0.00	-3,264.00	0.00 %
Department: 000 - UNDESIGNATED Total:	3,264.00	3,264.00	0.00	0.00	-3,264.00	0.00 %
Revenue Total:	3,264.00	3,264.00	0.00	0.00	-3,264.00	0.00 %
Expense						
Department: 253 - LOCAL LAW ENFORCEMENT BLOCK GR						
900 - CAPITAL OUTLAY	3,264.00	3,264.00	0.00	0.00	3,264.00	0.00 %
Department: 253 - LOCAL LAW ENFORCEMENT BLOCK GR Total:	3,264.00	3,264.00	0.00	0.00	3,264.00	0.00 %
Expense Total:	3,264.00	3,264.00	0.00	0.00	3,264.00	0.00 %
Fund: 106 - LAW ENFORCEMENT GRANTS Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 107 - COMPUTER ASSESSMENTS						
Revenue						
Department: 000 - UNDESIGNATED						
330 - FINES AND FORFEITS	50,000.00	50,000.00	8,500.75	39,380.75	-10,619.25	78.76 %
Department: 000 - UNDESIGNATED Total:	50,000.00	50,000.00	8,500.75	39,380.75	-10,619.25	78.76 %
Revenue Total:	50,000.00	50,000.00	8,500.75	39,380.75	-10,619.25	78.76 %
Expense						
Department: 112 - COMPUTER ASSESSMENTS						
600 - CONTRACTUAL SERVICES	50,000.00	50,000.00	29,602.31	44,110.48	5,889.52	88.22 %
Department: 112 - COMPUTER ASSESSMENTS Total:	50,000.00	50,000.00	29,602.31	44,110.48	5,889.52	88.22 %
Expense Total:	50,000.00	50,000.00	29,602.31	44,110.48	5,889.52	88.22 %
Fund: 107 - COMPUTER ASSESSMENTS Surplus (Deficit):	0.00	0.00	-21,101.56	-4,729.73	-4,729.73	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 118 - HOME PROGRAM GRANT						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	1,600.00	1,600.00	0.00 %
Department: 000 - UNDESIGNATED Total:	0.00	0.00	0.00	1,600.00	1,600.00	0.00 %
Revenue Total:	0.00	0.00	0.00	1,600.00	1,600.00	0.00 %
Expense						
Department: 404 - HOME PROGRAM GRANT						
900 - CAPITAL OUTLAY	0.00	0.00	0.00	51,475.15	-51,475.15	0.00 %
Department: 404 - HOME PROGRAM GRANT Total:	0.00	0.00	0.00	51,475.15	-51,475.15	0.00 %
Expense Total:	0.00	0.00	0.00	51,475.15	-51,475.15	0.00 %
Fund: 118 - HOME PROGRAM GRANT Surplus (Deficit):	0.00	0.00	0.00	-49,875.15	-49,875.15	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 125 - MIDDLETON MARKETPLACE TIF BOND						
Revenue						
Department: 000 - UNDESIGNATED						
340 - MISCELLANEOUS	10.00	10.00	0.36	3.33	-6.67	33.30 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	2,215.00	2,215.00	0.00	0.00	-2,215.00	0.00 %
Department: 000 - UNDESIGNATED Total:	2,225.00	2,225.00	0.36	3.33	-2,221.67	0.15 %
Revenue Total:	2,225.00	2,225.00	0.36	3.33	-2,221.67	0.15 %
Expense						
Department: 655 - MIDDLETON MARKETPLACE PROJ TIF						
900 - CAPITAL OUTLAY	2,225.00	2,225.00	0.00	0.00	2,225.00	0.00 %
Department: 655 - MIDDLETON MARKETPLACE PROJ TIF Total:	2,225.00	2,225.00	0.00	0.00	2,225.00	0.00 %
Expense Total:	2,225.00	2,225.00	0.00	0.00	2,225.00	0.00 %
Fund: 125 - MIDDLETON MARKETPLACE TIF BOND Surplus (Deficit):	0.00	0.00	0.36	3.33	3.33	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 150 - FEDERAL FORFEITED FUNDS						
Revenue						
Department: 000 - UNDESIGNATED						
330 - FINES AND FORFEITS	0.00	0.00	0.00	-4,170.03	-4,170.03	0.00 %
340 - MISCELLANEOUS	20.00	20.00	0.23	29.46	9.46	147.30 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	230.00	230.00	0.00	0.00	-230.00	0.00 %
Department: 000 - UNDESIGNATED Total:	250.00	250.00	0.23	-4,140.57	-4,390.57	1,656.23 %
Revenue Total:	250.00	250.00	0.23	-4,140.57	-4,390.57	1,656.23 %
Expense						
Department: 217 - FEDERAL FORFEITED FUNDS						
900 - CAPITAL OUTLAY	250.00	250.00	0.00	0.00	250.00	0.00 %
Department: 217 - FEDERAL FORFEITED FUNDS Total:	250.00	250.00	0.00	0.00	250.00	0.00 %
Expense Total:	250.00	250.00	0.00	0.00	250.00	0.00 %
Fund: 150 - FEDERAL FORFEITED FUNDS Surplus (Deficit):	0.00	0.00	0.23	-4,140.57	-4,140.57	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 202 - CITY BOND & INTEREST						
Revenue						
Department: 000 - UNDESIGNATED						
340 - MISCELLANEOUS	950,125.00	950,125.00	334,962.50	996,062.50	45,937.50	104.83 %
Department: 000 - UNDESIGNATED Total:	950,125.00	950,125.00	334,962.50	996,062.50	45,937.50	104.83 %
Revenue Total:	950,125.00	950,125.00	334,962.50	996,062.50	45,937.50	104.83 %
Expense						
Department: 850 - CITY BOND & INTEREST						
800 - DEBT SERVICE	950,125.00	950,125.00	0.00	403,650.00	546,475.00	42.48 %
Department: 850 - CITY BOND & INTEREST Total:	950,125.00	950,125.00	0.00	403,650.00	546,475.00	42.48 %
Expense Total:	950,125.00	950,125.00	0.00	403,650.00	546,475.00	42.48 %
Fund: 202 - CITY BOND & INTEREST Surplus (Deficit):	0.00	0.00	334,962.50	592,412.50	592,412.50	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 311 - PARKING MILL PROJECT						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	529,674.37	529,674.37	0.00 %
Department: 000 - UNDESIGNATED Total:	0.00	0.00	0.00	529,674.37	529,674.37	0.00 %
Revenue Total:	0.00	0.00	0.00	529,674.37	529,674.37	0.00 %
Expense						
Department: 656 - PARKING MILL PROJECT						
600 - CONTRACTUAL SERVICES	0.00	0.00	0.00	5,000.00	-5,000.00	0.00 %
900 - CAPITAL OUTLAY	0.00	0.00	0.00	495,087.97	-495,087.97	0.00 %
Department: 656 - PARKING MILL PROJECT Total:	0.00	0.00	0.00	500,087.97	-500,087.97	0.00 %
Expense Total:	0.00	0.00	0.00	500,087.97	-500,087.97	0.00 %
Fund: 311 - PARKING MILL PROJECT Surplus (Deficit):	0.00	0.00	0.00	29,586.40	29,586.40	0.00 %

Budget Report

For Fiscal: 2015-2016 Period Ending: 06/30/2016

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 375 - PARK AND REC TOURISM						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	700,000.00	700,000.00	84,464.59	598,875.36	-101,124.64	85.55 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	496,000.00	496,000.00	0.00	0.00	-496,000.00	0.00 %
Department: 000 - UNDESIGNATED Total:	1,196,000.00	1,196,000.00	84,464.59	598,875.36	-597,124.64	50.07 %
Revenue Total:	1,196,000.00	1,196,000.00	84,464.59	598,875.36	-597,124.64	50.07 %
Expense						
Department: 551 - PARK & REC TOURISM						
800 - DEBT SERVICE	381,690.00	381,690.00	0.00	314,361.25	67,328.75	82.36 %
900 - CAPITAL OUTLAY	814,310.00	814,310.00	72,677.21	303,146.32	511,163.68	37.23 %
Department: 551 - PARK & REC TOURISM Total:	1,196,000.00	1,196,000.00	72,677.21	617,507.57	578,492.43	51.63 %
Expense Total:	1,196,000.00	1,196,000.00	72,677.21	617,507.57	578,492.43	51.63 %
Fund: 375 - PARK AND REC TOURISM Surplus (Deficit):	0.00	0.00	11,787.38	-18,632.21	-18,632.21	0.00 %
Report Surplus (Deficit):	0.00	-1,400,793.04	-152,558.92	180,251.69	1,581,044.73	-12.87 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
001 - GENERAL FUND	0.00	-288,089.04	-405,947.63	90,259.90	378,348.94
002 - RESTRICTED POLICE FUND	0.00	0.00	2,725.08	-27,955.00	-27,955.00
003 - RESTRICTED FIRE FUND	0.00	0.00	-32,496.00	-169,057.04	-169,057.04
010 - MULTI-UNIT DRUG TASK FORC	0.00	0.00	0.00	0.00	0.00
015 - AIRPORT FUND	0.00	-1,196,194.00	-138,321.38	-97,080.87	1,099,113.13
016 - RESTRICTED AIRPORT	0.00	73,490.00	62,955.29	-222,020.88	-295,510.88
022 - SANITATION	0.00	10,000.00	33,615.48	66,155.42	56,155.42
023 - LANDFILL ACCOUNT	0.00	0.00	-738.67	-4,674.41	-4,674.41
105 - 1994 2% RESTAURANT TAX	0.00	0.00	0.00	0.00	0.00
106 - LAW ENFORCEMENT GRANTS	0.00	0.00	0.00	0.00	0.00
107 - COMPUTER ASSESSMENTS	0.00	0.00	-21,101.56	-4,729.73	-4,729.73
118 - HOME PROGRAM GRANT	0.00	0.00	0.00	-49,875.15	-49,875.15
125 - MIDDLETON MARKETPLACE TI	0.00	0.00	0.36	3.33	3.33
150 - FEDERAL FORFEITED FUNDS	0.00	0.00	0.23	-4,140.57	-4,140.57
202 - CITY BOND & INTEREST	0.00	0.00	334,962.50	592,412.50	592,412.50
311 - PARKING MILL PROJECT	0.00	0.00	0.00	29,586.40	29,586.40
375 - PARK AND REC TOURISM	0.00	0.00	11,787.38	-18,632.21	-18,632.21
Report Surplus (Deficit):	0.00	-1,400,793.04	-152,558.92	180,251.69	1,581,044.73



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.:
AGENDA DATE: July 26, 2016
PAGE: 1 of 1

SUBJECT: Discussion and consideration to advertise Request for Proposals for the City of Starkville, Mississippi Municipal Depository's from interested financial institutions for Fiscal years beginning October 1, 2016 and ending September 30, 2018 as outlined in Sections 27-105-305; 27-105-353; and 27-105-363 of the Mississippi Code of 1972, Annotated.

AMOUNT & SOURCE OF FUNDING

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING
DEPARTMENT: City Clerk's Office

DIRECTOR'S
AUTHORIZATION: Lesa Hardin, City Clerk

FOR MORE INFORMATION CONTACT: Lesa Hardin

SUGGESTED MOTION:

Move to approve advertise Request for Proposals for the City of Starkville, Mississippi Municipal Depository's from interested financial institutions for 2016 and 2017 as outlined in Sections 27-105-305; 27-105-353; and 27-105-363 of the Mississippi Code of 1972, Annotated.

ADVERTISEMENT FOR DEPOSITORY PROPOSALS
THE CITY OF STARKVILLE, MISSISSIPPI

Notice is hereby given that the City of Starkville, Mississippi is currently seeking proposals from interested financial Institutions for the opportunity to serve as the City of Starkville's Municipal Depository for Fiscal years beginning October 1, 2016 and ending September 30, 2018 as outlined in Sections 27-105-305; 27-105-353; and 27-105-363 of the Mississippi Code of 1972, Annotated.

Proposals will be accepted at the City Hall, City Clerk's Office, 110 W. Main St, Starkville, MS 39759, until 9:30 a.m. local time on August 8, 2016, at which time they will be opened publicly, read aloud, and taken under advisement. A recommendation will be presented to the Mayor and Board of Aldermen at their recess meeting, Tuesday, August 16, 2016 at 5:30 p.m.

For questions please email Lesa Hardin, City Clerk/CFO at l.hardin@cityofstarkville.org or Joanna McLaurin, Grants Coordinator/ Deputy City Clerk at j.mclaurin@cityofstarkville.org

Please **SEAL** and address envelope containing proposals as shown below:

Name of Financial Institution
Address of Financial Institution
City, State, Zip of Financial Institution

City of Starkville - Office of the City Clerk
Attn: City Clerk
110 West Main St. – City Hall
Starkville, MS 39759

Sealed Proposal - Municipal Depository
Due: August 8, 2016 9:30 a.m.

No proposal shall be withdrawn after the scheduled date and time of the opening without the written consent of the City of Starkville. Within the limitations of state law, the City of Starkville reserves the right to reject any or all proposals received, to waive any informalities or irregularities in the proposals received, or to accept any proposal which is deemed most favorable to the City.

CITY OF STARKVILLE, MISSISSIPPI

/s/ Lesa Hardin
City Clerk/CFO

Publish 7/28, 8/1



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Fire Department
AGENDA DATE: 07-26-16
PAGE: 1

SUBJECT: Request permission to issue a commercial burn permit to Wayne Bryant to burn cleared debris associated with a construction project. This burn will occur on Wayne Bryant's property located at 1458 Rock hill Road.

AMOUNT & SOURCE OF FUNDING : N/A

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Fire Department

**DIRECTOR'S
AUTHORIZATION:** Fire Chief Yarbrough

FOR MORE INFORMATION CONTACT: Chief Yarbrough @ 662-769-3048

SUGGESTED MOTION: Move approval to issue a commercial burn permit to Wayne Bryant to burn cleared debris associated with a construction project. This burn will occur on Wayne Bryant's property located at 1458 Rock hill Road.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Fire Department
AGENDA DATE: 07-26-16
PAGE: 1

SUBJECT: Request permission to apply for a Firehouse Subs Grant for the approximately amount of \$20,000. The SFD would use funds for this grant to purchase a rescue dive Trailer and a Flat Bottom Boat. If awarded, this in a 100% grant, with no cost to the city.

AMOUNT & SOURCE OF FUNDING : N/A

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Fire Department

**DIRECTOR'S
AUTHORIZATION:** Fire Chief Yarbrough

FOR MORE INFORMATION CONTACT: Chief Yarbrough @ 662-769-3048

SUGGESTED MOTION: Move approval to apply for a Firehouse Subs Grant for the approximately amount of \$20,000. The SFD would use funds for this grant to purchase a rescue dive Trailer and a Flat Bottom Boat. If awarded, this in a 100% grant, with no cost to the city.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Fire
AGENDA DATE: July 26, 2016
PAGE: 1 of 1

SUBJECT: Request permission for Chief Charles Yarbrough to attend the Firehouse Expo Fire Chief's Conference on October 18-22, 2016, at the Nashville Music City Center in Nashville, TN for an approximate cost of \$1280.00 (hotel, registration, and meals).

AMOUNT & SOURCE OF FUNDING: \$ -----\$1280.00 line item # 001-261-610-350

FISCAL NOTE: NA

AUTHORIZATION HISTORY: NA

**REQUESTING
DEPARTMENT:** Fire

**DIRECTOR'S
AUTHORIZATION:** Chief Charles Yarbrough

FOR MORE INFORMATION CONTACT: Chief Charles Yarbrough at 662-769-3048

SUGGESTED MOTION: Move approval, authorizing, Chief Charles Yarbrough, to attend the Firehouse Expo Fire Chief's Conference on October 18-22, 2016, at the Nashville Music City Center in Nashville, TN for an approximate cost of \$1280.00 (hotel, registration, and meals).

FIREHOUSE EXPO[®]

THE FUTURE is NOW

NASHVILLE, TENNESSEE
OCTOBER 18-22, 2016
MUSIC CITY CENTER

What's New in 2016 at Firehouse Expo:

Historic Opening Ceremony with a MUST-SEE keynote address and the presentation of the Michael O. McNamee Award of Valor.



More than 120 conference sessions presented by the nation's most well-known and respected instructors.

All new hands-on training program, including live fire training, RIT, engine and ladder company operations, forcible entry, commercial search operations, meth lab response, vehicle extrication, apparatus rodeo and more.

Second-annual Legends & Icons celebration, including the induction of the 2016 Firehouse Hall of Fame Class.



FIREHOUSE

Celebrating 40 years
of Service to
America's Bravest

Register by Aug. 1 for Early-Bird Savings.
Visit FirehouseExpo.com.
#FHExpo16

**Registration
is Open!**

Registration Rates

Save \$50

Register by Aug. 1 to
Save \$50 with
Early-Bird Pricing

Exhibit Hall Hours

Thursday	Friday	Saturday
October 20	October 21	October 22
10:30 am – 5 pm	10:30 am – 5 pm	10:30 am – 3 pm



Early-Bird Pricing

1-Day Conference
2-Day Conference
3-Day Conference
Pre-Con Workshop
Pre-Con Workshop – Half-Day
Pre-Con Workshop & 1-Day Conference
Pre-Con Workshop & 3-Day Conference

1–5 registrants	6 or more registrants
\$179	\$154
\$279	\$254
\$355	\$330
\$179	\$129
\$109	\$99
\$279	\$254
\$479	\$449

Register at

FIREHOUSEEXPO.COM

Hotels are
filling up fast,
book today!

Enter promo code: Poster
Must register by August 1 for savings

Follow Us!



FirehouseExpo



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Fire Department
AGENDA DATE: 07-26-2016
PAGE: 1

SUBJECT: Request permission to purchase firefighter turn-out gear from NAFECO at a cost of \$14,972.65. This will replace existing turn-out gear which has passed its expiration date.

AMOUNT & SOURCE OF FUNDING This turn-out gear will be purchased at a cost \$14,972.65. This amount will be paid from the Fire Fund (003-000-254-091).

FISCAL NOTE. This gear is needed in order to keep our firefighters safe when conducting firefighting operations.

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Fire Department

**DIRECTOR'S
AUTHORIZATION:** Fire Chief Yarbrough

FOR MORE INFORMATION CONTACT: Chief Yarbrough @ 662-769-3048

SUGGESTED MOTION: Move approval of the purchase of firefighter turn-out gear from NAFECO at a cost of \$14, 972.00, with funds coming from line item number 003-000-254-091.

**NAFECO**

1515 West Moulton Street
Decatur, AL 35601
(800) 628-6233
info@nafeco.com

Quotation

Q416414299

Date: 4/14/2016
Expires: 8/31/2016
FOB: Origin

Customer Number: STA175

Customer Information: CITY OF STARKVILLE, MS

Address: CITY HALL ACCOUNTS PAYABLE
110 WEST MAIN STREET
STARKVILLE, MS 39759

Attention: Chief Yarbrough

Email:

Prepared By: 4

Qty.	Product	Description	Each	Total
7	/CVBMK312	LION V-force Coat Starkville MS spec	\$1,225.85	\$8,580.95
7	/PVHMK312	LION V-force Hi-back pant Starkville Spec	\$883.15	\$6,182.05
7	68750	Streamlight Light, 3AA ProPoly Dualie, Yellow	\$29.95	\$209.65
				Total: \$14,972.65
				<i>tax & freight to be determined</i>

Notes: MS Contract #8200022865

****A copy of your tax-exempt certificate is needed at the time of your order. Unless we have a copy of your tax-exempt certificate, sales tax will be charged.****

****The above line item pricing does not include shipping charges or applicable taxes, unless specified.****

**If you have any questions concerning this document, please call our toll free number listed above.
Thank you for your business.**

Be sure to visit us online: www.nafeco.com



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: July 26, 2016
Page: 1-2

SUBJECT: Request approval to advertise to fill the vacant position of Senior Executive Administrative Assistant for the Community Development and City Boards.

AMOUNT & SOURCE OF FUNDING: Grade 10, 2080 hours. Salary Range \$31,364.76 \$15.08) - \$41,743.57 (\$20.07)

FISCAL NOTE:

AUTHORIZATION HISTORY:

This position is vacant due to the resignation of Tammy Carlisle.

Senior Executive Administrative Assistant

Community Development, City Boards & Commissions

Duties: The Senior Executive Administrative Assistant will perform, coordinate and oversee administrative duties while providing an extensive level of support to the Community Development Director and to all City Boards and Commissions. Work involves an extensive amount of public contact and related research work. The nature of the work requires considerable independent judgement and discretion in handling sensitive, confidential information. Individual must possess strong initiative, project management, and organizational skills. Work is performed under the general supervision of the Community Development Director and Board/Commission leadership. Handles confidential information which typically consists of Department/Board/Commission or personnel sensitive information. Monitors, coordinates, and ensures compliance with administrative duties relating to contracts, agreements, and similar documents.

Boards & Commissions:

The Senior Executive will perform policy, budget or other research assigned by Board or commission leadership; coordinates administrative functions for Boards/Commissions; disseminates information to Board/Commission members; manages and tracks Board/Commission member requests and coordinates with Mayor's, CAO's, City Clerk's or other Departments; collects and compiles information on various projects; researches and compiles statistical and narrative reports; screens calls and documents requests for information for Board/Commission members; as requested by Boards/Commissions, responds to citizen requests by collecting background information, researching issues, procedures, & practices; prepares correspondence and a variety of documents; prepares and maintains minutes of meetings of lesser Boards/Commissions. This does not include minutes of meetings of the Mayor and Board of Aldermen; assures Board/Commission members have technology support as needed; develops and maintains a filing system from which items can be easily retrieved to meet the informational needs of the Board/Commission; makes reservations and travel arrangements as needed for Board/Commission members; maintains calendar and schedules meetings as necessary for Board/Commission members; builds effective working relationships with elected officials, city leaders, department heads, and other City Staff; responds to calls from the public by finding answers to questions and/or referring queries to appropriate department or city employee; follows-up to ensure issue has been appropriately addressed; may assist Boards & Commissions with social media and networking.

Community Development Department:

The Senior Executive will perform complex and daily administrative activities and functions in support of the Community Development Director and the Department; respond to requests for information from City Management, employees and the public on regulations, policies, procedures, systems and precedents relating to Community Development issues; acts with little supervision, anticipating needs and proactively addressing issues while managing the day-to-day workflow and prioritizing various projects; works as a member of the team,



willingly providing back-up support for co-workers when appropriate and actively supporting group goals; compiles and organize professional presentations as requested by the Community Development Director, including data for special projects; collect and assemble data and background materials for a variety of reports; maintain and collect confidential material and records. Research and compile information from various types of records and sources for legal, regulatory and internal decision making purposes; prepares a variety of reports, spreadsheets, and related information for communication and decision-making purposes for supporting staff analysis and decisions; assists in the development of effective communication material and utilization of electronic and social media as appropriate to communicate department information, including alerts, notices, and similar customer and public notifications; compiles, assimilate, and prepare confidential and sensitive documents for the Community Development Director; communicates with Mayor, Board of Aldermen, City Staff and Department Heads in preparation of Board packets and other required data; displays superb communication skills (oral and written) with a confident, concise, clear and compelling style; coordinates and manage special projects, including working collaboratively with staff to assure projects meet deadlines; assists in the preparation and submission of correspondence, agreements, and similar documents. Compiles information from various types of records for legal, regulatory and internal decision making purposes; manages the Community Development Director's and department's calendar through coordination and scheduling of appointments and group meetings with both internal and external partners, and assists in preparation for upcoming appointments by assembling materials necessary for each meeting; assists Community Development Director with coordination of budget preparation, and monitoring of budget reports; resourceful, strategic problem-solving ability with a positive "can do" attitude; performs other duties and responsibilities as required.

EDUCATION AND/OR EXPERIENCE REQUIRED:

Bachelor's degree or equivalent in office administration, business information systems or business administration; knowledge of principles and practices of public administration and municipal government organization and functions; minimum of 7 years of Executive support experience; proficient in all MS Office applications including, Word, Excel, PowerPoint; demonstrated ability to handle confidential information appropriately; expertise in creating presentations and preparing minutes; very strong organizational skills; ability to prioritize multiple matters calmly and effectively; excellent communication (oral and written) skills and the ability to communicate effectively with internal and external stakeholders at all levels.

Salary: Salary Grade 10, 2080 hours, range \$30,451.22 to \$40,527.74.

REQUESTING DEPARTMENT: Community Development Department

DIRECTOR'S AUTHORIZATION: Buddy Sanders, Community Development Director

FOR MORE INFORMATION CONTACT: Stephanie Halbert, Interim Human Resource Management Director

SUGGESTED MOTION

Move approval to advertise to fill the vacant position of Senior Executive Administrative Assistant for the Community Development and City Boards.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: July 26, 2016
Page: 1-5

SUBJECT: Request approval of the advancement of Apprentice Linemen Stephen Wade from Apprentice Lineman Level 1 to Apprentice Lineman Level 2 in the Electric Department with annual salary of \$39,140.00 (\$18.82 per hour).

AMOUNT & SOURCE OF FUNDING Salary \$39,140.00 (\$18.82 per hour)

AUTHORIZATION HISTORY: Please see the attached recommendation from Terry Kemp concerning this advancement and the accompanying certification of completion of requirements. This is consistent with the Starkville Electric Department Apprentice Lineman Training Program as presented to the Board and approved on 9/16/2014 (attached).

Requesting Department: Starkville Electric Department

DIRECTOR'S AUTHORIZATION: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Stephanie Halbert, Interim Human Resource Management

SUGGESTED MOTION

Move approval of the advancement of Apprentice Lineman Stephen Wade from Apprentice Lineman Level 1 to Apprentice Lineman Level 2 in the Electric Department with annual salary of \$39,140.00 (\$18.81 hour). Subject to six month probationary period.

City of Starkville Electric Department (SED)

SED Lineman Certification Board

Stephen Wade Apprentice Lineman Step One Certification

The SED Lineman Certification Board met on May 31, 2016 and evaluated Stephen Wade against the SED Apprentice Lineman Step One Qualifications, which are attached and made a permanent part of this document.

Stephen has successfully completed TVPPA labs and correspondence courses as required.

Stephen has worked on the SED line crews for 4000 hours and has demonstrated progressive skills development during this time. Stephen has demonstrated satisfactory skill in aspects of construction and maintenance of SED electric distribution facilities as prescribed by the requirements of the Apprentice Step One position.

The SED Lineman Certification Board certifies that Stephen Wade has proven his proficiency in the competencies listed on the attached Qualifications document.

The SED Lineman Certification Board hereby certifies Stephen Wade has met all requirements of the Apprentice Lineman Step One position and recommends he be promoted to the Apprentice Lineman Step 2 position by virtue of having demonstrated, through training and work performance, the required level of knowledge and skill.

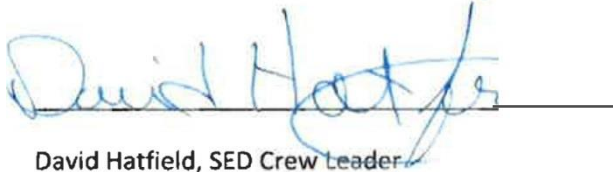
By the SED Lineman Certification Board, May 31, 2016

Handwritten signature of Thomas D. Sullivan in blue ink, followed by a horizontal line.

Thomas D. Sullivan, P.E., SED Manager of Engineering and Operations

Handwritten signature of Brad Scarbrough in blue ink, followed by a horizontal line.

Brad Scarbrough, SED Crew Leader

Handwritten signature of David Hatfield in blue ink, followed by a horizontal line.

David Hatfield, SED Crew Leader

City of Starkville Electric Department (SED)

Apprentice Lineman Step One

These are the requirements of an Apprentice Lineman Step One

- This is the entry position into SED line crew work force. Apprentice Linemen Step One personnel are required to gain proficiency in the tasks listed herein before advancing to Step Two in the Apprentice Lineman program.
- Obtain Commercial Driver's License during the first three months of employment.
- Completely read the APPA Safety Manual. Through work habits, demonstrate understanding and application of the APPA Safety Manual.
- Successfully complete the TVPPA Pre-Apprentice Assessment Lab_
- Successfully complete the TVPPA Fundamentals Lab 1.
- Successfully complete the TVPPA Unit 1 – Basic Lineman Skills – correspondence course.
- Successfully complete the TVPPA Unit 2– Mathematics and AC Review- correspondence course_
- Work a minimum of 4000 hours as an Apprentice Lineman One.
- Confirmation of proven ability to perform the Apprentice Lineman Step One job position by the SED Lineman Certification Board_

The SED Lineman Certification Board must certify that the Apprentice Lineman Two Candidate is proficient in the listing below as a minimum. Any other deficiencies, agreed by a majority of the SED Lineman Certification Board, in areas considered essential by the SED Lineman Certification Board and not listed herein may be considered in the SED Lineman Certification Board's decision. Deficiencies will be discussed and documented with the Apprentice Lineman Two candidate by the Certification Board. A development plan to address deficiencies will be drafted. Apprentice Lineman Two Candidate(s) failing confirmation by the SED Lineman Certification Board may be reconsidered for certification after six (6) months to correct any deficiency.

- Proven working knowledge of use of personal protective equipment. Displays knowledge of safe work practices through daily work habits.
- Demonstrated pole top rescue. Certified in CPR and First Aid.
- Proven ability to operate emergency lower controls of aerial lifts owned by SED.
- Working knowledge of power system and truck grounding. Clearly understands the application of proper grounds before working on previously energized circuits.
- Working knowledge of minimum approach distances. It is necessary that all line crew personnel observe linemen engaged in energized work to insure safe work practices when in the minimum approach distance.
- Performs de-energized work on both primary and secondary circuits via pole climbing and from insulated aerial platform (bucket truck) under supervision.
- Proficient in basic knot tying and rigging. Shall demonstrate as a minimum the ability to tie the following knots: square, half hitch, clove hitch, bowline, single intermediate bowline, running bowline, timber hitch and rolling bend (grip knot). Shall demonstrate the ability to splice an eye in a three strand rope. Shall demonstrate proficient use of hand lines. Shall understand the load rating of rigging.
- Proficient with ground work of pole setting. Knows the proper setting depth of poles. Plumbs, cants and tamps poles. Proficiently installs ground rods, anchor rods and tensions guys.
- Proven working knowledge of common job related materials. Assists in loading material for jobs and handling of used materials.
- Proven ability to assemble common job related materials. Assists with framing poles in accordance with SED specifications.
- Proven ability to operate chain saw. Trims trees and right-of-ways as necessary.
- Proven ability to operate telescopic hot stick.
- Drives and maintains equipment as assigned. Operates equipment under supervision. This is the task of learning to operate line construction equipment under supervision. This position will be assigned the tasks of performing daily maintenance on equipment as prescribed by the manufacturer.

- Assists with installation of URD conduits, cables and equipment under supervision.
- Set and remove socket type single phase meters.
- Operates URD locating equipment under supervision.
- Performs housekeeping duties on jobsite, vehicles, warehouse and other areas as assigned.
- Displays a positive attitude in an effort to develop and maintain a high level of morale among employees of the City of Starkville.
- Displays effective interpersonal skills; promotes teamwork.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: July 26, 2016
Page: 1-2

SUBJECT: Request authorization to advertise to fill the vacant position of Operator 1 in the Drinking Water Division.

AMOUNT & SOURCE OF FUNDING: Grade 9, \$28,514.23 (\$13.71 per hour) to \$37,948.70 (\$18.24 hour) based on 2080 hours.

FISCAL NOTE:

AUTHORIZATION HISTORY:

Job Description:

Operator 1 (Drinking Water)

Duties—

Perform daily water tests

- Measure and add proper chemicals to water supplies, as needed
- Record water samples
- Record daily chemical records
- Collect monthly samples

Check and adjust chemical pumps and chemical levels

- Add chemical to chemical feed pumps
- Maintain proper chemical balance in necessary water facilities
- Repair equipment pumps on daily basis
- Maintain chlorine injector levels
- Maintain chlorine filters

Maintain various water pumps

- Ensure all water pumps are functioning properly
- Maintain all Water Department equipment
- Flush and clean all water lines
- Oversee all plumbing responsibilities in the water plants
- Check flow switches to ensure proper operation
- Maintain generators

Maintain water system equipment

- Maintain inventory of all water equipment
- Performs preventive maintenance
- inspects and repairs mechanical machinery and equipment
- replaces packing in pumps and valves
- adjusts and cleans equipment
- performs work of a technical nature
- Ensuring proper operation of drinking water, including a significant amount of computer related tasks; performs other related tasks as required and must possess the ability to perform the essential functions of the job.



Skills and Abilities

- Operator water testing equipment
- Treat water testing equipment
- Maintain Water Department Shop
- Disassemble water equipment
- Repair water equipment
- Operator water filters
- Recognize potential problems before they occur
- Recognize and treat electrical problems
- Prioritize daily work flow
- Meet specified or required deadlines
- Make decisions within specified time restraints
- Handle multiple tasks simultaneously with frequent interruptions
- Deal with others in a professional manner

Qualifications--High school diploma or GED required; basic computer knowledge and experience is necessary; the ability to meet requirements to obtain a Mississippi Class "C" Operators License within one year of date of employment and have a valid Mississippi Driver's License and acceptable MVR and must be able

REQUESTING DEPARTMENT: Starkville Utilities

DIRECTOR'S AUTHORIZATION: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Stephanie Halbert, Interim Human Resource Management Director

SUGGESTED MOTION

Move approval to advertise to fill the vacant position of Operator 1 in the Drinking Water Division



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: July 26, 2016
Page: 1-2

SUBJECT Request authorization to advertise for a position of Lead Line Foreman in the Starkville Electric Department.

AMOUNT & SOURCE OF FUNDING: Grade 14, 2080 hours, Annual salary of \$45,922.46 (\$22.08 hour) to \$61,116.77 (\$29.38 hour)

FISCAL NOTE:

AUTHORIZATION HISTORY:

Recently, one of our experienced linemen retired, leaving us with limited ability to direct lineman and to perform hot line work. This request is to create a slot that can be used as both a trainer for our apprentices, but also help in planning work to ensure safety and efficiency is maintained.

Job Description:

Lead Lineman Foreman

Duties

- Proven experience in leading and directing the work of lineman in responding to emergencies, maintenance and operating situations.
- Proven working knowledge of SED safety practices and procedures.
- Certified in rescue procedures, CPR and First Aid.
- Proven working knowledge of the SED's power system.
- Proficient in reading system maps and understand underground marking schemes.
- A working knowledge of electrical theory.
- Proven ability to proficiently and productively construct and maintain distribution, both overhead and underground, and transmission lines without supervision.
- Proven proficiency and productivity in performing energized work from aerial platforms.
- Proficient in pole climbing.
- Proficient in troubleshooting problems on SED's power system.
- Working knowledge of SED construction specifications.
- Ability to construct and troubleshoot transformers and transformer banks. Displays proficiency in interpreting transformer nameplates. Must be able to recognize the connection type and voltage of overhead transformer banks



from visual inspection

- Operates and maintains all non-specialized equipment, e.g., digger truck, bucket truck, trencher, stringing equipment.
- Proficient in operating test equipment assigned to line crews. This includes, but is not limited to, multimeters, meggers, amp-meters, transformer testers and underground testing and locating equipment.
- With engineering and /or dispatch support, ability to operate SED substations and perform switching on SED's power system. Completion of TVA switching training.
- With engineering support, the ability to construct and repair metering installations, capacitor bank installations, recloser installations, regulator installations, traffic light installations and any other equipment installations owned/operated by SED.
- Familiarity with and timely completion of material forms, apparatus reports, outage reports and other paperwork as required by SED.
- Prioritizes work orders, analyses prints and materials and develops a schedule for crews to complete projects on schedule and budget.
- Ability to assume all responsibilities of Crew Leader or Foreman as needed.
- Displays professionalism in customer interactions.
- Contributes to the training and development of crew members.
- Displays a positive attitude in an effort to develop and maintain a high level of morale among employees of the City of Starkville.
- Displays effective interpersonal skills; promote teamwork.

Minimum Requirements-- Five (5) years' experience with all facts of electrical construction and maintenance and preferably some advanced training in electrical engineering or related field, and the ability to perform the essential job functions.

REQUESTING DEPARTMENT: Starkville Utilities Department

DIRECTOR'S AUTHORIZATION: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Stephanie Halbert, Interim Human Resource Management Director

SUGGESTED MOTION

Move approval to advertise for a position of Lead Line Foreman in the Starkville Electric Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: July 26, 2016
Page: 1

SUBJECT: Request approval to hire Michael Reese to fill the vacant position of Foreman in the Starkville Utilities Department.

AMOUNT & SOURCE OF FUNDING: Salary Grade 9, (2080), Annual Salary of \$28,514.23 (\$13.71 per hour)

FISCAL NOTE:

AUTHORIZATION HISTORY:

Michael Reese has been employed with the City of Starkville since October of 2009 and he currently works in the Starkville Utilities Department as a Maintenance Worker.

REQUESTING DEPARTMENT: Starkville Utilities Department

DIRECTOR'S AUTHORIZATION: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Stephanie Halbert, Interim Human Resource Management Director

SUGGESTED MOTION

Move approval to hire Michael Reese to fill the vacant position of Foreman in the Starkville Utilities Department. Subject to six (6) month probationary period.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: July 26, 2016
Page: 1

SUBJECT: Request approval to advertise to fill the vacant position of Sergeant in the Police Department

AMOUNT & SOURCE OF FUNDING: Entry Level rate for Sergeant – Grade 11, 2229.5 hours
Salary Range \$36,982.07 (\$16.59) - \$49,218.28 (\$22.08)

FISCAL NOTE:

AUTHORIZATION HISTORY:

By our established procedure, we will advertise and accept applications from both internal and external candidates. Internal promotions would be subject to the established policy of move to entry rate or a minimum increase of 10%.

REQUESTING DEPARTMENT: Starkville Police Department

DIRECTOR'S AUTHORIZATION: Chief R. Frank Nicholas, Police Chief

FOR MORE INFORMATION CONTACT: Stephanie Halbert, Interim Human Resource Management Director

SUGGESTED MOTION

Move approval to advertise to fill the vacant position of Sergeant in the Police Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM DEPT.: POLICE
AGENDA DATE: 7-26-2016
PAGE: 1 of 1**

SUBJECT: Discussion and consideration to transfer a 2004 Ford Crown Victoria VIN# 2FAFP71W44X169601 to Airport Inventory to be used as a courtesy car and remove from Police Inventory.

AMOUNT & SOURCE OF FUNDING

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT: STARKVILLE POLICE DEPT**

**DIRECTOR'S
AUTHORIZATION: R. FRANK NICHOLS
CHIEF OF POLICE
662-323-2700**

**FOR MORE INFORMATION CONTACT:
R. FRANK NICHOLS OR RODNEY LINCOLN**

SUGGESTED MOTION: Move approval of the transfer of a 2004 Ford Crown Victoria VIN# 2FAFP71W44X169601 to Airport Inventory to be used as a courtesy car and remove from Police Inventory.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Police

AGENDA DATE: 7-19-16

PAGE: 1 of 9

SUBJECT: The Starkville Police Department is requesting permission to submit a grant application with Blue Cross Blue Shield for the purchase of Gym Equipment and funds to aid in a Summer DARE Camp.

AMOUNT & SOURCE OF FUNDING: \$36,138.71 from Blue Cross Blue Shield

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Starkville Police Department

DIRECTOR'S

AUTHORIZATION: Chief R. Frank Nichols

FOR MORE INFORMATION CONTACT: Lt. Shawn Word 662-323-4131

SUGGESTED MOTION:

Move approval for the Police Department to submit an application for funding to Blue Cross Blue Shield in the form of a grant for Gym Equipment and funding for DARE Camp.



Blue Cross & Blue Shield of Mississippi Foundation Grant Application

Any questions regarding the application process should be directed to Sheila B. Grogan, at 601-664-4525. Applicants must provide the following information to be considered for funding. Incomplete applications will be returned.

Organization Information

Organization Name: Starkville Police Department

Mailing Address: 101 East Lampkin St.

City / State / Zip: Starkville, Ms 39759

Telephone Number: 662-323-4131

Organization Website: www.cityofstarkville.org

Does your organization have a smoke-free environment on all organization-owned property?

☒ Yes ☐ No

If *No*, does your organization have plans to implement a smoke-free environment on all organization-owned property?

☐ Yes; When? ☐ No

Does your organization have a tobacco-free (smokeless) environment on all organization-owned property?

☒ Yes ☐ No

If *No*, does your organization have plans to implement a tobacco-free (smokeless) environment on all organization-owned property?

☐ Yes; When? ☐ No

Does your organization have an electronic smoking device-free environment on all organization-owned property?

☒ Yes ☐ No

If *No*, does your organization have plans to implement an electronic smoking device-free environment on all organization-owned property?

☐ Yes; When? ☐ No

Have you or your organization ever received funding, in any way, from Blue Cross & Blue Shield of Mississippi or the Blue Cross & Blue Shield of Mississippi Foundation? ☐ Yes ☒ No

If "yes," describe the funding and the purpose for which it was used:



Project Information

Grantee Representative Name and Title: Chief R. Frank Nichols

(Note: The Grantee Representative will officially execute the grant agreement.)

Mailing Address:

City/State/Zip: 101 E. Lampkin St. Starkville, MS 39759

Telephone Number: 662-323-4131

E-Mail: r.nichols@cityofstarkville.org

Project Director Name and Title: Lieutenant Shawn Word

(Note: The Project Director should have in-depth knowledge of the project and responsibility for management of supporting funds. All correspondence related to this grant application will be addressed to the Project Director).

Mailing Address: 101 E. Lampkin St.

City/State/Zip: Starkville, MS 39759

Telephone Number: 662-323-4131

E-Mail: sword@cityofstarkville.org

Name of project: Healthy Heroes Initiative

Amount Requested for this project: \$36,138.71

Projected Start Date: August 1, 2016 Projected End Date: July 31, 2017

Project Narrative

The project narrative should provide clear and concise responses to the items listed below:

(Note: If there is additional information that you believe would be useful in the review process, please provide it as an attachment.)

Organizational Picture: Answer the following questions to provide a clear picture of your organization.

- Describe your organization in terms of the area it serves.

The City of Starkville, with a population of just over 25,000, is a growing city in North Central Mississippi. According to the last census Starkville has moved into the 14th largest city in the State of Mississippi. Starkville is the county seat of Oktibbeha County and home to the largest university



in the state, Mississippi State University, with a student population of over 20,000. Mississippi State University has 92 countries represented by students and staff who contribute to a unique small town culture. The Starkville Police Department safeguards this diverse community consisting of our local citizens, international guests, commuting workers from surrounding counties as well as tens of thousands of visitors to our city each year. The Starkville Police Department has now grown to 57 sworn officers with 8 civilian support staff.

Starkville has seen an increase in population within the city and an increase in enrollment at Mississippi State University. Starkville is the hub of the Golden Triangle area, being located within twenty-five miles of Columbus and West Point. The City of Starkville, in addition to being the home to Mississippi State University, is also within twenty-five minutes of Mississippi University for Women and East Mississippi Community College. Starkville is also home to 1 public high school, 2 private high schools, 6 public primary/middle schools and 2 private primary/middle schools.

Project Description: Answer the following questions to provide a clear picture of the project for which funds are being requested.

- Describe what your organization hopes to accomplish and who will be helped by this project. Starkville Police Department has received both National and State Accreditations. With these certifications, standards for the Starkville Police Department are high. Our agency expects the officers employed by the department to be of the utmost professionalism when dealing with citizens in both appearance and attitude. Currently, we are in the process of going through a renovation with our Police Department. In the new renovation, space has been designated for a gym. This will be the first time that our officers will have a place to work out and better themselves physically. It is our mission to find equipment to put in the gym to assist our officers in becoming more physically fit and increase the lifestyle of our officers. With over 70 employees, the Starkville Police Department currently has no central location to work out with many who cannot afford memberships to local gyms. Having the ability to obtain workout equipment all employees of the department will have a central and safe location to go somewhere and work on becoming a healthier Officer both physically



and mentally. It is proven that working out helps with stress, a sharper mind, and maintaining a lifestyle conducive to that of a law enforcement officer.

With regards to the youth of our community, it is our hopes to begin the process of educating them on healthier living. For some officers and minors involved in the program a style of living will be introduced and encouraged. We plan to accomplish this with the minors in two ways. First we will introduce the first annual DARE camp with local minors. We believe that we will be able to begin a new program that will not only show youth in the community about healthier living but also enhance our customer service within the community. This program we hope will be on an annual basis with anywhere from 20-40 children. The interaction that our officers will have with local youth and their parents will give us the ability to not only increase the trust in the community but also begin to talk to youth about the dangers of drugs and the benefits of living a healthy lifestyle. Nutritionist will be called in to assist in the program and different healthy meals and lifestyle changes will be discussed in the hopes of starting the youths off in a more healthier environment. The second contact that will be had with the juveniles will be through school speaking engagements. For the first year it is our hopes to be allowed to speak to minors on a monthly basis about the dangers of drugs and other unhealthy lifestyle choices. These talks with over 1000 minors throughout the school will also include various ways to improve on ones health both by the things you eat and activities to keep one in good physical shape.

■ Who will lead this project, and what are their qualifications?

Lt. Shawn Word will act as the project director. Lt. Word has managed and wrote grants for the department for over 12 years and deals with the budget and reporting requirements of multiple grants on a yearly basis. Lt. Word will prepare any monthly or quarterly reports as requested by Blue Cross Blue Shield. These monthly and/or quarterly reports will be reviewed by the designated Financial Officer and finally signed off by the executive director of the department or his approved designee when absent.

Different Officers will be assigned to parts of the grant if funded. When dealing with the D.A.R.E. camp two Officers will oversee the project. First will be one of the departments Physical Training Instructors. This will be for the implementation of the different activities and events. Officer Stephanie Perkins has been the PT instructor for the department for just over 4 years. Her job as PT instructor entails personal contact with the various officers on an individual basis to assist in making personal work out plans as well as dietary suggestions for a healthier lifestyle. As one of the departments PT instructors another part of her job is to conduct pre and post evaluations of physical



training done on a semi-annual basis with the entire department. This Officer will be on hand throughout the planning phase of the DARE camp to find activities and dietary instruction during the week with participants. Officer Perkins as well has assisted with the needed items for a newly renovated police department gym.

Another Officer who is assigned to the DARE position within the department will be tasked with developing curriculum for the week of the DARE camp as well as the various talks with youth in the local schools. This is something that Corporal Mandy Wilson has excelled in over the last few years that she has held the position of DARE officer. In the time that she has been involved with DARE, Officer M. Wilson has conducted numerous walks to schools with the youths, activities, and speaking engagements with all ages.

- Detail how your organization will provide the appropriate internal oversight and reporting regarding financial support received for this project.

With regards to the reporting of programmatic or financial documentation, all items purchase will be within State purchasing laws. These items will be inventoried and included on an internal department grant funded equipment list. Copies of Purchase Orders, Invoices, Checks, Cleared Checks and photos of the equipment will be kept and maintained by the Financial Point of Contact along with other grants awarded to the Police Department. These items will also be included in either monthly or quarterly reports depending on the grant requirements. All events will be recorded with photographs to be placed in these reports as well. When dealing with the DARE Camp multiple levels of supervision will be involved with the planning and implementation from all aspects of the camp. Any further reports or proof that is required not mentioned above as part of this grant funding will be done in accordance with Blue Cross Blue Shield needs.

- List the school names and grade levels of the local elementary schools in the school district.

Sudduth School--Kindergarten and First Grade

Henderson Ward Stewart-- Second, Third and Fourth Grade

Overstreet--Fifth Grade

Armstrong--Six, Seventh, and Eighth Grade

- Provide a timeline for the span of the project, including the frequency of the police officers' or firefighters' visits to elementary schools with wellness, nutrition, and fitness themed activities. If funded, the monthly timeline for the project is outlined below. All months or quarters are required will have reports, both financial and programmatic in nature completed.



August, September, October--We will begin the process of implementation of the grant during the first month. During this month as well our department will begin the process of obtaining quotes and purchase orders for approved equipment. The DARE officer assigned to the department will begin the outlines of instruction for speaking engagements with local youth at Henderson Ward Stewart, Speaking Engagements will also begin with the students on Healthier Living.

November, December, January--During the months of November and December we hope to receive items approved for purchase in the grant. Additional talks to other classrooms will be conducted monthly on healthy living and nutrition. Finally during the first or second quarter a healthy walk will be completed one morning prior to school.

February, March, April-- Monthly talks to students in the school will be conducted as well as PT instructors with the department participating in P.E. at the school with multiple classes of students. Walk throughs of the school will also be conducted on a monthly basis with multiple officers speaking to the youth about healthy lifestyles.

May, June, July--During this quarter our Officers from many levels and units will begin to talk and plan the first annual DARE Camp with local youth in the community. This event will be outlined by the DARE officer for the most effective learning process. Our department will come together with the various units and spend time with the local minors on fun activities and events. This coupled with talks from a local nutritionist will greatly enhance the physical and healthy lifestyles of those that attend.

■ Provide an assessment of the risks and limitations of the project.

When dealing with the equipment requested, the limitations and risks are minor. The space has been planned for a Gym, therefore structure is in place to support the equipment. The space was measured and the attached quote was formed off of the space available. In regards to the DARE camp and speaking with the youth and students, the only foreseen risks is that of participation. We are confident that we will have more than needed Officers involved with all aspects of the program. Participation with the Summer Camp has been requested by many and we feel we will have ample participation, however, it is still the only limitation outside of our control. With this being an outside limitation outside of our control we will spend extra time and provide an extended period of time for those to sign up for this camp.



Project Budget

The project budget should include a detailed 12-month line-item budget. Direct expenses only are to be included, with no overhead expenses included.

August—During the month of August, we will begin starting the purchase order process. Approved items will be ordered during this month as well.

Gym/ Workout Equipment--\$35,338.71

Two Tents for DARE Camp--\$500.00

Tow Coolers for DARE Camp--\$300.00

September—In this month we believe that items will begin to arrive. We will start the process of inventorying the equipment.

October---It is our hopes that the remainder of purchased items will be delivered if not in September. Again, any item received will be inventoried at this time

November—All items we believe will have been received. On all purchases, we will obtain proper proof of payments as required by Blue Cross Blue Shield

December-May—All reporting worksheets required by the Grantor will be completed and submitted in a timely manner. No funds will be spent during these months. However talks will continue at schools as outlined in the grant.

June—We will begin using the Coolers and Tents for the DARE Camp during June. All other costs associated, i.e. water, snacks, fans, etc... will be paid for by the Starkville Police Department.

July—Close out grant paperwork will be completed during the month of July as well as all reports required by Blue Cross Blue Shield

Project Budget Narrative

Clearly define the items for which the Blue Cross & Blue Shield of Mississippi Foundation will be financially responsible. Describe how you will sustain the program after the end of the grant period.

\$300.00 for the purchase of two coolers for water to be used in conjunction with Summer DARE Camp. These coolers will be used for water and gatorade or powerade at the annual Summer DARE Camp. With temperatures above 100 degrees many days we will provide, free of charge, water and other drinks for participants and helpers of the event.

\$500.00 for the purchase of two Tents to be used in conjunction with the Summer DARE Camp. We are requesting funds to purchase two tents that can be used for shade during the day. These tents as well will have fans to cool off participants. One of the locations the department is looking to use during this camp is the soccerfields in the city. This location has no shade on the property. The addition of the tents will allow a central location for instruction and shade during the hottest parts of the day when educational talks will be planned.

\$35,338.71 for the purchase of equipment for use in the Newly remodeled Police Department GYM.
(Qoute for GYM equipment is included in Attachments)

The addition of GYM equipment will be one of the biggest improvements for our officers. For years, the department has tried to find a safe and secure location for officers and employees to be able to work



out. Our officers as well as all officers are expected to look professional and be physically fit at all times. This equipment would allow the department to provide a place for our officers to work out and increase the healthy lifestyles of the officers that serve the community. Providing our Officers a central location will help relieve the stress that officers have to deal with on a daily basis.

All other materials needed for this project will be provided by the Starkville Police Department. Items such as coolers, fans, etc... for use with the summer DARE camp is already owned by the department for use. With regards to sustainability, when dealing with the gym, our department will replace any damaged items and continue to keep up the maintenance of these items. With the DARE camp, we plan to continue this tradition on a yearly basis. If one of the tents or coolers is damaged we will replace this item to continue a successful program.

Final Checklist for Application

Incomplete applications (defined as missing one or more of the components listed below) will not be considered for funding and will be returned to the applicant. In two separate PDF files, please email the Grant Application and Attachments to Foundation@bcbsms.com with all necessary information. The two PDF files should be:

PDF file 1: Application Section:

The completed grant application will include the following:

- ☒ Organization Information
- ☒ Project Information
- ☒ Project Narrative
- ☒ Project Budget
- ☒ Project Budget Narrative

PDF file 2: Attachments Section:

- ☒ Resumes of project staff responsible for this initiative, or a position description if staff is not hired
- ☒ Memorandum of Understanding or Letter of Agreement with the school district superintendent agreeing to cooperate together with the city as it relates to the Healthy Heroes initiative.

By signing this application, I acknowledge on behalf of my organization that this document only serves as an application for a grant from the Blue Cross & Blue Shield of Mississippi Foundation and the information contained herein is accurate. The Foundation is under no obligation to award a grant to my organization or to fund our project.

Shawn Word, Lieutenant, July 5, 2016

Project Director's Signature, Title and Date



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE:
PAGE: 1 of 28

SUBJECT: **DUI Enforcement / LEL Network Coordinator Grant**

This request is for authorization to allow the Starkville Police Department to enter into an agreement with the Office of Highway Safety. This grant is 100% reimbursable. This funding is for two DUI officers full time salary, Overtime for DUI Enforcement, Travel, and funding for LEL Luncheons.

AMOUNT & SOURCE OF FUNDING: \$95,453.00

FISCAL NOTE:

**REQUESTING
DEPARTMENT:** Starkville Police

**DIRECTOR'S
AUTHORIZATION:** **R. Frank Nichols
CHIEF OF POLICE**

FOR MORE INFORMATION CONTACT: Lt. Shawn Word

PRIOR BOARD ACTION: Continuation Grant

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE:

AUTHORIZATION HISTORY: Move approval for the Starkville Police Department to enter into an agreement with the Office of Highway Safety in the area of a 100% reimbursable grant in the amount of \$95,453.00.

STAFF RECOMMENDATION:

Phone: (601) 977-3700; Fax: (601) 977-3701

Page 1 of 27

FY17 Sub-Grantee Project Description:

Projects under the MOHS Law Enforcement Grant program are provided grant funds to local police departments and sheriff's offices for enforcement in jurisdictions all across Mississippi. All jurisdictions will provide enforcement, for hours that are specified in each agency agreement, in support of the Impaired program. These enforcement grants will be coordinated with the national Campaigns, along with any state blitz campaigns that the MOHS develops for FY17.

All law enforcement agencies participating in the MOHS Law Enforcement Grant program will utilize data to target the need and deploy resources based on problem identification and traffic trends in the agency locale and make adjustments to the program as needed.

Law Enforcement agencies use the funding for salaries (part time and full time), travel, contractual service and equipment that has been reviewed and approved by the MOHS. All information on budget can be found in the agency budget. The agency will generate at least (1) earned media campaigns during the blitz campaigns.

FY17 Sub-Grantee-Target(s), Performance Measures and Strategies

Agency Name: City of Starkville

List the target(s) that the sub-grantee will accomplish during the FY17 grant year. Performance measures should be set to help the sub-grantee accomplish the target(s) for the grant year. Strategies must be listed to show how the strategies will be implemented to meet the performance measures and to accomplish the target(s) set by the agency.

Target(s):

The jurisdiction/agency of Starkville Police Department will maintain the number of alcohol impaired injuries from (2) in 2014 to (2) by the end of 2017.

The jurisdiction/agency of Starkville Police Department will reduce the number of alcohol impaired crashes from (23) in 2014 to (18) by the end of 2017.

The jurisdiction/agency of Starkville Police Department will maintain the number of alcohol impaired fatalities from (1) in 2014 to (1) by the end of 2017.

The jurisdiction/agency of Starkville Police Department will maintain the number of drug impaired injuries from (2) in 2014 to (2) by the end of 2017.

The jurisdiction/agency of Starkville Police Department will reduce the number of drug impaired crashes from (5) in 2014 to (4) by the end of 2017.

The jurisdiction/agency of Starkville Police Department will maintain the number of drug impaired fatalities from (1) in 2014 to (1) by the end of 2017.

Performance Measures:

Increase the number of grant funded DUI arrest by 3% from (289) in FY15 to (298) in FY17.

Increase the number of grant funded DUI/Other/Impaired by 9% from (12) in FY15 to (13) in FY17.

Strategies:

Select or Hire full-time officer (s)

Overtime Enforcement

(8) Checkpoints

(20) Saturation Patrols

Conduct DRE evaluations as requested

Generate Earned Media

Publicize patrol activities results (after occurrence)

Conduct (1) of education outreach activities/presentations

Attend Troop LEL Network Meeting

Participate in the National blitz campaigns with enhanced DUI enforcement:

Drive Sober or Get Pulled Over – Christmas/ New Year's

Drive Sober or Get Pulled Over – Labor Day

Participate in the State blitz campaigns with enhanced DUI enforcement:

Super Bowl

Memorial Day

4th of July

FY17 MOHS TASKS BY QUARTERS

AGENCY NAME: City of Starkville

PROJECTION TASKS BY QUARTERS:

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

1st QUARTER (OCTOBER, NOVEMBER & DECEMBER)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Schedule, Plan and Conduct LEL Troop Network meeting to present agencies with an agenda to include information for the National Blitz Campaign Drive Sober or Get Pulled Over and/or local, state DUI/Impaired Driving Enforcement efforts by encouraging participation and earned media utilizing a guest speaker with an emphasis on funding source.

LEL Network Coordinator will meet not less than 4 times year with the Mississippi Office of Highway Safety to coordinate activities; develop and refine strategies to effect positive reduction of crashes, injuries and fatalities in MS.

Conduct not less than (2) checkpoints during quarter.

Conduct not less than (4) saturation patrols during quarter.

Issue a minimum of (60) DUI Arrest during quarter, to reach 20% goal of (298) for FY2017.

Issue a minimum of (3) DUI Other Arrest during quarter, to reach 25% goal of (13) for FY2017.

Agency will conduct a not less than (1) school, community and/or public information and education presentation during the quarter.

Conduct DRE evaluations as needed.

Submit all required reporting documents by scheduled date(s) as defined in contract by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the Drive Sober or Get Pulled Over national Christmas/New Year's blitz campaign with enhanced DUI enforcement and earned media with at least two (2) newspaper, television or radio presentations.

Projected Expenditures for 1st Quarter: \$18,605.36

FY17 MOHS TASK BY QUARTERS

AGENCY NAME: City of Starkville

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

2nd QUARTER (JANUARY, FEBRUARY & MARCH)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Schedule, Plan and Conduct LEL Troop Network meeting to present agencies with an agenda to include information for the National Blitz Campaign Drive Sober or Get Pulled Over and/or local, state DUI/Impaired Driving Enforcement efforts by encouraging participation and earned media utilizing a guest speaker with an emphasis on funding source.

LEL Network Coordinator will meet not less than 4 times year with the Mississippi Office of Highway Safety to coordinate activities; develop and refine strategies to effect positive reduction of crashes, injuries and fatalities in MS.

Conduct not less than (2) checkpoints during quarter.

Conduct not less than (6) saturation patrols during quarter.

Issue a minimum of (89) DUI Arrest during quarter, to reach 30% goal of (298) for FY2017.

Issue a minimum of (3) DUI Other Arrest during quarter, to reach 25% goal of (13) for FY2017.

Agency will conduct a not less than (1) school, community and/or public information and education presentation during the quarter.

Conduct DRE evaluations as needed.

Submit all required reporting documents by scheduled date(s) as defined in contract by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the Drive Sober or Get Pulled Over national New Year's and the State Super Bowl blitz campaign with enhanced DUI enforcement and earned media with at least one (1) newspaper, television or radio presentations.

Projected Expenditures for 2nd Quarter: \$27,133.04

FY17 MOHS TASK BY QUARTERS

AGENCY NAME: City of Starkville

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

3RD QUARTER (APRIL, MAY & JUNE)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network Meeting.

LEL Network Coordinator will meet not less than 4 times year with the Mississippi Office of Highway Safety to coordinate activities; develop and refine strategies to effect positive reduction of crashes, injuries and fatalities in MS.

Conduct not less than (2) checkpoints during quarter.

Conduct not less than (4) saturation patrols during quarter.

Issue a minimum of (89) DUI Arrest during quarter, to reach 30% goal of (298) for FY2017.

Issue a minimum of (3) DUI Other Arrest during quarter, to reach 25% goal of (13) for FY2017.

Agency will conduct a not less than (1) school, community and/or public information and education presentation during the quarter.

Conduct DRE evaluations as needed.

Submit all required reporting documents by scheduled date(s) as defined in contract by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the State Memorial Day blitz campaign with enhanced DUI enforcement.

Projected Expenditures for 3rd Quarter: \$26,333.04

FY17 MOHS TASK BY QUARTERS

AGENCY NAME: City of Starkville

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

4TH QUARTER (JULY, AUGUST & SEPTEMBER)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Schedule, Plan and Conduct LEL Troop Network meeting to present agencies with an agenda to include information for the National Blitz Campaign Drive Sober or Get Pulled Over and/or local, state DUI/Impaired Driving Enforcement efforts by encouraging participation and earned media utilizing a guest speaker with an emphasis on funding source.

LEL Network Coordinator will meet not less than 4 times year with the Mississippi Office of Highway Safety to coordinate activities; develop and refine strategies to effect positive reduction of crashes, injuries and fatalities in MS.

Conduct not less than (2) checkpoints during quarter.

Conduct not less than (6) saturation patrols during quarter.

Issue a minimum of (60) DUI Arrest during quarter, to reach 20% goal of (298) for FY2017.

Issue a minimum of (4) DUI Other Arrest during quarter, to reach 25% goal of (13) for FY2017.

Agency will conduct a not less than (1) school, community and/or public information and education presentation during the quarter.

Conduct DRE evaluations as needed.

Submit all required reporting documents by scheduled date(s) as defined in contract by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the Drive Sober or Get Pulled Over State 4th of July and national Labor Day blitz campaign with enhanced DUI enforcement and earned media with at least two (2) newspaper, television or radio presentations.

Projected Expenditures for 4th Quarter: \$23,381.56

FY17 Mississippi Office of Highway Safety-Cost Summary Support Sheet

1. Applicant Agency: City of Starkville				
2. Subgrant Number: MSX-2017-MD-23-11		3. Grant ID: 405D Alcohol & Drug Impaired Driving FY17	4. Beginning: October 1, 2016	5. Ending: September 30, 2017
6. Activity: 405D Alcohol & Drug Impaired				
7. MOHS Use Only				
8. Category & Line Item	9. Description of item and/or Basis for Valuation	10. Budget Federal	All Other	Total
Personal Services-Salary	(2) Full-time Officers @ (\$15.66) x (2229.5 hours) = \$69,827.94 Officers over-time or regular time above and beyond normal work hours @ approx. (\$25.00) X approx. (697.96 hours) = \$17,449.00 LEL over-time or regular time above and beyond normal work hours @ approx. (\$25.00) x approx. (20 hours) = \$500.00 Total Salaries = \$87,776.94 Not to exceed \$87,776.80	\$87,776.80		\$87,776.80
Contractual Services	LEL Network Meeting (3) X (\$800) = \$2,400.00 Total Contractual Services = \$2,400.00	\$2,400.00		\$2,400.00
Travel	STARS Room rate \$100.00 X 4 nights = \$400.00 Room taxes \$400.00 X 20% = \$80.00 Meals \$41.00 X 5 = \$205.00 20% gratuity \$205.00 X .20 = \$41.00	\$5,026.20		\$5,026.20

Mississippi Office of Highway Safety

FY17 Agreement of Understanding and Compliance

This agreement made and entered into by and between the State of Mississippi by and through the MS Office of Highway Safety, hereinafter referred to as State, and the Governmental Unit or agency named in this application, hereinafter referred to as Sub-grantee.

WHEREAS, the National Highway Traffic Safety Act of 1966, as amended, provides Federal funds to the State for approved highway safety projects for the purpose of reducing injuries and fatalities as result of motor vehicle crashes, and

WHEREAS, the State may make said funds available to state, county, and municipal agencies and/or government or political subdivisions and/or non-profit entities upon application and approval by State and the National Highway Traffic Safety Administration (NHTSA) if applicable, and

WHEREAS, the Sub-grantee must comply with the requirements listed herein, to be eligible for Federal funds in approved highway safety projects, and

WHEREAS, the State is obligated to reimburse NHTSA out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the Sub-grantee has submitted an application for Federal funds for highway safety projects:

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

I. REIMBURSEMENT OF ELIGIBLE EXPENSES

- A. It is mutually agreed that upon written application by Sub-grantee and approval by State and NHTSA (if applicable), State will obligate Federal funds to Sub-grantee account for reimbursement of eligible expenditures as set forth in the application.
- B. It is understood that the State has the right to monitor and pre-audit any and all claims presented for reimbursement. Arrangements have been made for the financial and compliance audit required by OMB Circular A-133, which is to be conducted within the prescribed audit reporting cycle (failure to furnish an acceptable audit, as determined by the cognizant Federal agency, may result in denial or require return of Federal funds). It is mutually agreed and promised that Sub-grantee reimburse State for any ineligible or unauthorized expenditure for which Federal funds have been claimed and payment received as determined by a State or Federal audit.
- C. It is also understood, pursuant to Section 18.42(e)(1) of Title 49 Code of Federal Regulations, the awarding agency and the Comptroller General of the United States, or any of their authorized representatives (such as National Highway Traffic Administration otherwise known as NHTSA), shall have the right of access to any pertinent books, documents, papers, or other records of grantees and sub-grantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts.
- D. It is further agreed that where reimbursement is made to Sub-grantee in installments, State shall have

the right to withhold any installments to make up reimbursement(s) received for any ineligible or unauthorized expenditure until such time as the ineligible claim is made up or corrected by Sub-grantee.

- E. Unless otherwise directed, Sub-grantees must submit monthly reimbursement and back up documentation, by the 15th day of the following month to receive reimbursement for project activities. Tasks by Quarter Reports reflect the status of project implementation and progress toward reaching goals. Each progress report shall describe the project status quarterly and shall be submitted to the State no later than fifteen (15) days following the end of each quarter.

Final Closeout Report and Reimbursement Claim with all required documentation must be received to MS Office of Highway Safety within forty five (45) days of completion of the project (**Close of Business (COB) November 15th**). Appropriate forms will be provided to the Project Director. All required due dates for MOHS documents are provided in the Project Director's Guide.

Any Sub-grantee delinquent in submitting monthly reimbursement, monthly activity, and/or final accomplishment reports, or incomplete progress reports that lack sufficient detail of progress during the period in question, will be subject to having submitted reimbursement requests withheld. Once completed reports are received, reimbursement requests will be processed.

II. ON-SITE MONITORING AND EVALUATION

Pursuant to Federal guidelines, the State has developed a plan for evaluating all projects. Each Sub-Grantee will be required to have at least two (2) on-site monitoring visits during the grant year. The evaluation can include on-site monitoring both during and at the end of each grant period. All written documents will be reviewed to determine progress, problems and reimbursements of the project. The State evaluates all subrecipient's risk of noncompliance with Federal statutes, regulations and the terms and conditions of the sub-award for the purposes of determining the appropriate level of subrecipient monitoring.

III. PROPERTY AGREEMENT

- Facilities and equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the MS Office of Highway Safety; or the State, by formal agreement with appropriate officials of a political subdivision, State agency, or non-profit entities.
- It is mutually agreed and promised that the Sub-grantee shall immediately notify the MS Office of Highway Safety if any equipment purchased under this project ceases to be used in the manner set forth by the project agreement. In such event, Sub-grantee further agrees to transfer or otherwise dispose of such equipment as directed by the MS Office of Highway Safety.
- It is mutually agreed and promised by the Sub-grantee that no equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of the MS Office of Highway Safety.
- It is mutually agreed and promised that the Sub-grantee shall maintain, or cause to be maintained for its useful life, any equipment purchased under this project.
- Each Sub-grantee of federal grant funds has a financial management system that complies with the minimum requirements of 49 CFR Part 18/2 CFR Part 200 and 1201 (Super Circular).

- All equipment awarded in this project agreement/contract must be ordered within ninety (90) days after project implementation. If unforeseen circumstances arise which prohibit this being accomplished, the MS Office of Highway Safety must be notified as to the reason for the delay and projected purchase date of the equipment.
- Property records must be maintained that include a description of the property, a serial number or other identification number, the source of the property, who holds the title, the acquisition date, cost of the property, percentage of Federal participation in the cost of the property, the location use and condition of the property and any ultimate disposition data including the data of disposal and sale price of the property.
- A physical inventory of the property must be taken and the results reconciled with the property records at least once every two (2) years.
- A control system must be developed to ensure adequate safeguards to prevent loss, damage or theft of the property. Any loss, damage or theft shall be investigated.
- Adequate maintenance procedures must be developed to keep the property in good and working condition.
- If the sub-grantee is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return. Sale of items must be approved by the MOHS.
- Costs for equipment items are allowable only as part of a comprehensive program effort. All approved equipment must be included on the Federal Conformation Product List (CPL), where applicable. Approved equipment purchased with federal funds, must be in compliance of the Buy America Act (49 U.S.C. 5323(j)).
- Approved equipment with a purchase price of \$5,000.00 must be approved in writing from the National Highway Traffic Safety Administration before the purchase of approved equipment purchased with federal funds.

IV. STAFFING

Positions covered by this project that are 100% funded must be new positions. If staff of the Sub-grantee agency is transferred to work on this project, the agency must replace the vacant position with a new hire. Salaries in this project are for the purpose of remuneration for personal services over and above the present manpower level of the agency. All full time funded positions require time certification and/or detailed activity documentation as directed by MS Office of Highway Safety.

V. GENERAL PROJECT REQUIREMENTS

- A. Any change to out-of-state travel approved in the Grant Application, must have prior written approval by the MS Office of Highway Safety for changes. Requests for change should be submitted to the MS Office of Highway Safety not less than two (2) weeks before the intended date of travel on Agency letterhead.

- Out of State Travel-All federal funded **out of state travel** requires expenses incurred to be placed on the authorized travel voucher. All cost must be based on current state and federal policies.
 - In State Travel- All federal funded **in state travel** requires **itemized receipts** for expenses incurred, as well as the authorized travel voucher. All cost must be based on current state and federal policies.
- B. No budget modification requests will be accepted by the MS Office of Highway Safety after **July 31st**.
- C. Sub-grantee must submit any proposed agreements for contractual services to the MS Office of Highway Safety. Contractual Services must be submitted forty-five (45) days prior to acceptance, due to the fact that contracts may be subject to review and approval by NHTSA.
- D. Any program income earned by projects financed in whole or in part with Federal funds must be documented and accounted for. Program income earned during the project period shall be retained by the Sub-grantee and used for project related expenses or to offset eligible expenses with the approval of the MS Office of Highway Safety.
- E. Local government Sub-grantee must complete the “Local Governmental Resolution” included within this document, or a similar, equally binding resolution.
- F. Sub-grantee must maintain in the agency grant file the most current copy of the following policies with the application for funding. If agency does not have a current policy, please inform the MS Office of Highway Safety of the un-availability of the policy.
- Seat belt policy (Must Retain a Copy);
 - Warning citation policy (If Applicable);
 - Pursuit policy(Must Retain a Copy);
 - Checkpoint policy (If Applicable);
 - Saturation patrol policy (If Applicable); and
 - DUI enforcement policy (If Applicable)
 - Agency seat belt survey procedures must be provided if usage rate is identified as a performance measure within agreement (If Applicable)
- G. Sub-grantee must submit to the MS Office of Highway Safety a copy of the following policy(s)**
- **Payroll policy to include: overtime, payroll schedule(payload period begin/end dates & check date), leave policy (vacation, sick leave, holiday, & compensatory time)**
- H. All promotional items should be requested from the MS Office of Highway Safety. The sub-grantee must submit a distribution plan with the request that states how the items are integral to the accomplishment of the project.
- I. All training received under federal funded programs must be program related and the sub-grantee must maintain a copy of the certificate of completion and **must** be available for inspection in the agency’s grant file.
- J. A Property Inventory form **must** be completed for all equipment. All equipment cost exceeding \$500.00 will be tagged with a Department of Public Safety inventory control number. All equipment will be maintained on the Sub-grantee inventory data base. All equipment purchased with grant funds must be available for inspection. A copy of the most current Property Inventory form must be available in the agency’s grant file.

K. Implementation of Agreement:

All sub-grantees are required to attend a mandatory grant implementation meeting. Failure to attend one (1) of the available mandatory grant implementation meetings will result in rescinding of the grant funds allocated for the project.

L. Termination of Agreement:

- The MS Office of Highway Safety in the event of Sub-grantee noncompliance with any of the provisions of this agreement may terminate this agreement by giving the Sub-grantee a thirty (30) day notice. The MS Office of Highway Safety, before issuing notice of termination of this agreement, shall allow the Sub-grantee a reasonable opportunity to correct noncompliance issues. For noncompliance with the nondiscrimination section of this agreement or with any of the said rules, regulations or orders, this agreement may be canceled, terminated, or suspended in whole or in part.
- The Sub-grantee may terminate its participation in this agreement by notifying and submitting the required closeout documentation to the MS Office of Highway Safety, thirty (30) days in advance of the termination date.
- Agreement Changes: Any proposed changes in this agreement that would result in changes in the scope, character, or complexity of the agreement, must be submitted with Budget Modification Letter to the MS Office of Highway Safety, shall require an approved Budget Modification prior to change(s) being implemented.
- Agreements: Unless otherwise authorized in writing by the MS Office of Highway Safety, the Sub-grantee shall not assign any portion of the work to be performed under this agreement, or execute any agreement, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this agreement without the prior written concurrence of the MS Office of Highway Safety. Any subcontract under this agreement must include all required and/or applicable clauses and provisions of this agreement.
- Sub-grantee failure to meet all reporting, attendance at meeting(s), scheduled events and timely submission of reimbursement requests set forth in the agreement by the MS Office of Highway Safety, will result in the withholding of reimbursement payments.

VI. UNALLOWABLE COST

Limitations and Conditions: The provisions stated in the following section are not intended to deny flexibility in supporting potential accident and injury reduction activities; however, the conditions do serve as a guide in describing costs that are **not allowable** for highway safety funding. See NHTSA Highway Safety Grant Funding Guidance.

The following are **unallowable**:

A. Unallowable Costs for Facilities and Construction

- Highway construction, maintenance, or design other than design of safety features of highways incorporated into Roadway Safety guidelines
- Construction or reconstruction of permanent facilities, such as paving, driving ranges, towers and non-portable skid pads

- Highway safety appurtenances including longitudinal barriers (such as guardrails), sign supports (except as allowed under Allowable Costs with Conditions for selected Items, Part II.A.2.), luminaire supports, and utility poles (FHWA safety construction Federal-aid funds are available)
- Construction, rehabilitation, or remodeling for any buildings or structures or for purchase of office furnishings and fixtures;

Examples of office furnishings and fixtures

- Chair
- Table
- Shelving
- Coat Rack
- Bookcase
- Filing Cabinet
- Floor Covering
- Office Planter
- Portable Partition
- Picture, Wall Clock
- Draperies and Hardware
- Fixed Lighting/Lamp
- Land (except for SAFETEA-LU Section 2010 and MAP-21 Section 405(f) motorcycle safety grant funds used to purchase a facility which includes the purchase of land upon which the facilities sit.)

B. Unallowable Equipment Costs

- Fixed and portable truck scales (Motor Carrier safety program funds are available for truck scales)
- Traffic signal preemption systems (FHWA Federal-aid highway program funds are available for traffic signal preemption systems)
- Automated traffic enforcement systems may not be purchased, operated, or maintained with Section 402 funds (including MAP-21 Section 405(b) High Seat Belt Use Rate funds, 405(d) Ignition Interlock funds, 405(e) Distracted Driving funds, and 405(g) GDL funds, in which a State has been approved to use for any eligible project or activity under 23 USC 402). (23 CFR Part 1200.13(b)).
- Radars or other speed measuring devices using MAP-21 Section 405-Impaired Driving Countermeasures and SAFETEA-LU Section 410 Alcohol Impaired Driving Countermeasures grant funds.

C. Unallowable Training Costs

- Training of employees of Federal civilian and Federal military agencies. Note: Training for Department of the Interior personnel who are assigned Section 402 responsibilities is covered under the 5 percent administrative allowance.
- An individual's salary while pursuing training (except when the individual's salary is already supported with highway safety funds under an approved project).
- Overtime for police officers attending drug recognition expert training.

D. Program Administration

- Supplanting, including: (a) replacing routine and/or existing State or local expenditures with Federal grant funds and/or (b) using Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally recognized Indian tribal governments (2 CFR Part 225 Appendix B.19).
- NHTSA highway safety grant funds used to defray expenses incurred or sought to be incurred for activities of Federal civilian or military agencies or employees. For Department of the Interior, personnel expenditures for the Section 402 program are covered under the five percent administrative allowance.
- Alcoholic beverages for any consumption purposes or techniques for determining driver impairment are not allowable (See Part III, D.3.). (2 CFR Part 225 Appendix B 3)
- Entertainment costs, including amusement and social activities and expenses directly associated with such costs (such as tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities). (2 CFR Part 225 Appendix B 14)

- NHTSA highway safety grants funds for commercial drivers' compliance with specific Federal Motor Carrier Safety Regulations.
- Drug impaired activities, equipment and drug impaired training is not allowable with Sections 154/164 funds.

E. Lobbying

Federal - the cost of influencing the U.S. Congress and Federal agency officials for activities associated with obtaining grants, contracts, cooperative agreements or loans.

State and Local - No Federal funds may be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., grassroots) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds to engage in direct contact with State or local legislative officials, in accordance with customary State practice, even if it urges legislative officials to favor or oppose the adoption of a specific pending legislative proposal. (23 CFR Part 1200 Appendix A)

Additional Items Unallowable:

- Cell phones, guns and office furniture are **not** allowable for purchase with these funds under any circumstances.
- Costs for equipment purchases exceeding \$5,000.00 must have prior approval from NHTSA. The MS Office of Highway Safety will obtain the approval letter and provide a copy to the Sub-grantee.
- Where major multi-purpose equipment is to be purchased, costs shall be factored, based on utilization for highway safety purposes.
- Costs for the following equipment items are allowable only if a part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL):
 - (1) Police traffic radar and other speed measuring devices used by the police (devices must meet the recommended federal guidelines);
 - (2) Alcohol testing; and
 - (3) Mobile video systems.
- The cost of training is allowable using DOT/NHTSA developed, equivalent, or endorsed curriculum. Training must be approved in advance.
- Development costs of new training curriculum and materials are allowable if they will not duplicate materials already developed for similar purposes by DOT/NHTSA or by other states. This does not preclude modifications of present materials necessary to meet particular state and local instructional needs.
- Costs are **not** allowable to pay for an employee's salary while pursuing training, nor to pay the salary of the employee's replacement except where the employee's salary is supported 100% with 402 funds under an approved project.
- Proposed training must be included with the grant application. Only DUI/alcohol training is allowed under alcohol funding. Occupant protection training is allowed under occupant protection funding.
- Supplanting, includes: (a) replacing routine and/or existing State or local expenditures with the use of Federal grant funds and/or (b) using Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally-recognized Indian tribal governments.
- Cost to purchase program advertising space in the mass communication media is **not** allowable for sub-grantees.

CERTIFICATIONS AND ASSURANCES
FEDERAL CERTIFICATIONS AND ASSURANCES

VII. NONDISCRIMINATION-(Applies to sub recipients as well as States)

The Subgrantee will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and the Americans with Disabilities Act of 1990 (Pub. L. 101-336), as amended (42 U.S.C. 12101, *et seq.*), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Civil Rights Restoration Act of 1987 (Pub. L. 100-259), which requires Federal-aid recipients and all subrecipients to prevent discrimination and ensure nondiscrimination in all of their programs and activities; (f) the Drug Abuse Office and Treatment Act of 1972 (Pub. L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (g) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (Pub. L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (h) Sections 523 and 527 of the Public Health Service Act of 1912, as amended (42 U.S.C. 290dd-3 and 290ee-3), relating to confidentiality of alcohol and drug abuse patient records; (i) Title VIII of the Civil Rights Act of 1968, as amended (42 U.S.C. 3601, *et seq.*), relating to nondiscrimination in the sale, rental or financing of housing; (j) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (k) the requirements of any other nondiscrimination statute(s) which may apply to the application.

VIII. THE DRUG-FREE WORKPLACE ACT OF 1988 (41USC 8103) (Applies to sub recipients as well as States)

The Recipient will provide a drug-free workplace by:

- Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the subgrantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- Establishing a drug-free awareness program to inform employees about:
 - The dangers of drug abuse in the workplace.
 - The subgrantee's policy of maintaining a drug-free workplace.
 - Any available drug counseling, rehabilitation, and employee assistance programs.
 - The penalties that may be imposed upon employees for drug violations occurring in the workplace.
 - Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-
 - Abide by the terms of the statement.
 - Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.

- Notifying the agency within ten days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction.
- Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted –
 - Taking appropriate personnel action against such an employee, up to and including termination.
 - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, law enforcement, or other appropriate agency.
- Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

IX. BUY AMERICA ACT-(Applies to sub recipients as well as States)

The Subgrantee will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)), which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

X. POLITICAL ACTIVITY (HATCH ACT) - (Applies to sub recipients as well as States)

The Subgrantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

XI. CERTIFICATION REGARDING LOBBYING- (Applies to sub recipients as well as States)

Certification for Contracts, Grants, Loans and Cooperative Agreements

The subgrantee certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XII. RESTRICTION ON STATE LOBBYING-(Applies to sub recipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

XIII. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION-(Applies to sub-recipients as well as States)

Instructions for Primary Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and coverage sections of 49 CFR Part 29. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

IX. POLICY ON SEATBELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information on how to implement such a program, or statistics on the potential benefits and cost-savings to your company or organization, please visit the Buckle Up America section on NHTSA's Web site at www.nhtsa.dot.gov. Additional resources are available from the Network of Employers for Traffic Safety (NETS), a public-private partnership headquartered in the Washington, DC metropolitan area, and dedicated to improving the traffic safety practices of employers and employees. NETS is prepared to provide technical assistance, a simple, user-friendly program kit, and an award for achieving the President's goal of 90 percent seat belt use. NETS can be contacted at 1 (888) 221-0045 or visit it's Web site at www.trafficsafety.org.

X. POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, MS Office of Highway Safety encourages to adopt and enforce workplace safety policies to decrease crashed caused by distracted driving, including policies to ban text messaging while driving company-owned or -rented vehicles, leased or rented vehicles, or privately-owned while on official Government grant business or when performing any work on or behalf of the Government grant. MOHS also encourages subgrantees to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

XI. ENVIRONMENTAL IMPACT

The Governor's Representative for Highway Safety has reviewed the State's Fiscal Year highway safety planning document and hereby declares that no significant environmental impact will result from implementing this Highway Safety Plan. If, under a future revision, this Plan is modified in a manner that could result in a significant environmental impact and trigger the need for an environmental review, this office is prepared to

take the action necessary to comply with the National Environmental Policy Act of 1969 (42 U.S.C. 4321, *et seq.*) and the implementing regulations of the Council on Environmental Quality (40 CFR Parts 1500-1517).

STATE CERTIFICATION AND ASSURANCE

CERTIFICATION AND STANDARD ASSURANCE REQUIREMENT FOR: SUB-GRANTEE GRANTEES AND SUB-GRANTEES CONCERNING: STATE, COUNTY AND LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES

When truly applicable and in full cooperation with the MS Office of Highway Safety, all grant and/or sub-grant Sub-grantee Recipients (regardless of the type of entity or the amount awarded) must show substantial compliance with the following statutory requirement:

On or after January 1, 2005, each state, county and local law enforcement agency that conducts Emergency response and vehicular pursuits shall adopt written policies and training procedures that set forth the manner in which these operations shall be conducted. Each law enforcement agency may create its own policies or adopt an existing model. All pursuit policies created or adopted by any law enforcement agency must address situations in which police pursuits cross over into other jurisdictions. Law enforcement agencies which do not comply with the requirements of this provision are subject to the withholding of any state funding or state administered federal funding.

MS Code Annotated § 45-1-43, effective from and after July 1, 2004.

The obligation of a Sub-grantee is to formulate, implement, and maintain certain written pursuit policies and training procedures which specifically set forth how these operations shall be conducted in accordance with State law. Note that "recipient" means any state, county or local law enforcement agency that conducts emergency response and vehicular pursuits and which may also receive any state funding or state administered federal funding.

A true copy of the law enforcement agency's emergency response and vehicular pursuit policy with pertinent training procedures must be included as an attachment to this Certification and Standard Assurance document. However, when otherwise allowed to submit an alternative for the required documentary confirmation, recipient must specifically identify and acknowledge the use of viable pertinent policies and training procedures, as these factors may be especially expressed through an appropriate letter or timely memorandum of understanding. All relevant information submitted or received shall become an actual documented part of the grant application and thus will be placed within the MOHS master file for grants.

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, sub-grantee, or recipient does not show compliance with the statute emphasized above, the grantee, sub-grantee or recipient is subject to the withholding of any state funding or state administered federal funding. Failure of grantee, sub-grantee or recipient to communicate the relevant policy that is required by statute may lead to adverse cost adjustment, disallowance of costs and/or recovery of pertinent project funds. Such recovery may be accomplished on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official, I certify by my signature below, that I have fully read and I am cognizant of our duties and responsibilities under the emergency response and vehicular pursuit policies statute. Therefore, I hereby comply with this Certification and Standard Assurance requirement by submitting a true copy of the

applicable state, county or local emergency response and vehicular pursuit policies with training procedures which are pertinent to this organization.

* * * * *

A copy of the vehicular pursuit policy must be maintained in the agency grant file. This original signed form, together with the pertinent state, county or local policies to include but not limited to the emergency response and vehicular pursuit policies with training procedures must be returned to the Mississippi Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, upon approval of the contract and prior to the beginning date.

MS OFFICE OF HIGHWAY SAFETY CERTIFICATIONS AND ASSURANCES
ALCOHOL/IMPAIRED DRIVING/OCCUPANT PROTECTION/POLICE TRAFFIC SERVICES/ LAW
ENFORCEMENT LIAISON (LEL) COORDINATION AND HIGH VISIBILITY ENFORCEMENT (HVE)
PARTICIPATION COMPLIANCE
(Applies only to Law Enforcement Agencies)

Agency Heads of law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of LEL Coordination and HVE Enforcement Participation must comply with the following:

1. Each agency with a LEL Network Coordinator Grant must hold at least one quarterly LEL Troop Network meeting to promote State/County/Local networking, the national blitz campaigns, blitz reporting, and PI&E efforts. **(LEL Only)**
2. Each agency with a LEL Network Coordinator Grant must allow the LEL network coordinators to assist the MS Office of Highway Safety in promoting and gathering statistics from the NHTSA national blitz campaigns. **(LEL Only)**
3. Each agency must engage in three (3) sustained enforcement blitz periods during the national campaigns for Christmas/New Year's, Memorial Day, and the Labor Day Holiday by conducting checkpoints and/or saturation patrols. Each agency must also engage in two (2) sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.
4. For each of the national blitz campaigns, each agency must maintain relevant statistics and must submit a mobilization form reporting the total number of checkpoints, saturation patrols, DUI arrests and other citations/relevant statistics by the MOHS required deadline. Failure to comply with this requirement will result in the withholding of reimbursement payments.
5. Each agency is required to generate earned media (example: press conference, TV, radio or print news articles) before, during, or after High Visibility Enforcement (HVE) state and national campaign events and must submit documentation with each quarterly report.
6. Law Enforcement agencies will use the following criteria to help identify locations in each city/county for intensified enforcement including sobriety checkpoints and saturation patrols.
 - ☐ Unusual incidents of alcohol/ drug related crashes/fatalities;
 - ☐ Alcohol/ drug impaired driving violations;
 - ☐ Unusual number of nighttime single vehicle crashes/fatalities (Including Impaired, Unbelted and Speed)

- ☐ Any other documented alcohol/ drug related vehicular incidents;
- ☐ Citation data related to restrained and unrestrained occupants;
- ☐ Unusual incidents of unbelted crashes/fatalities
- ☐ Seatbelt/Child restraint violations;
- ☐ Unusual incidents of teen crashes/fatalities; and
- ☐ Unusual incidents of speed crashes/fatalities.

DUI/Impaired ENFORCEMENT COMPLIANCE

(Applies only to agencies funded with 405d impaired driving, 154 alcohol funds, and/or any 402 PTS funds used for impaired or alcohol enforcement)

Agency Heads of law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of DUI Enforcement must comply with the following:

1. Subgrantee agrees and commits to have the DUI/Impaired Officer(s) (if applicable) and/or other officers assigned to work DUI/Impaired overtime to engage their efforts during peak hours when most impaired drivers are likely driving under the influence. Shift hours *will include 4:00 p.m. and no later than 7:00 a.m.* for the Full Time DUI/Impaired (s). Overtime hours for DUI/Impaired Enforcement *will include 4:00 p.m. and no later than 7:00 a.m.* and *will include* Thursdays, Fridays and Saturdays.

If proper justification can be made regarding other dates or time periods within the jurisdiction for needed enforcement, a written request can be made to MOHS for consideration and approval. However, written approval must be given by MOHS prior to implementing hours and day of week outside the above shifts.

2. Specific DUI/Impaired activities in which the DUI/Impaired officer(s) (if applicable) and/or other officers working overtime will include checkpoints, saturation patrols and other impaired driving enforcement activities as designated.
3. Agency will engage in national campaigns endorsed by the National Highway Traffic Safety Administration.
4. Agency will also engage in all activities as described in the High Visibility Enforcement (HVE) Participation Compliance.
5. Agency must also engage in sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.
6. Each agency must generate earned media (example: press conference, TV, radio or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each quarterly report.

OCCUPANT PROTECTION/POLICE TRAFFIC SERVICES- HIGH VISIBILITY ENFORCEMENT (HVE)

(Applies only to agencies funded with 402 OP, 402 PTS or 405B OP)

Agency Heads of law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of OP/PTS Enforcement must comply with the following:

1. Each agency funded under a 402/405(b) Occupant Protection/Police Traffic Services Federal grant must participate in the National Click It or Ticket Campaign Mobilization and Child Passenger Safety week. Forms containing the number of child restraint/safety belt citations, etc. must be submitted by the reporting deadline set forth by the MS Office of Highway Safety for the National Click It or Ticket Campaign. Failure to comply with this requirement will result in the withholding of reimbursement payments.
2. Each agency must generate earned media (example: press conference, TV, radio or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each quarterly report.

SINGLE AUDIT ACT:

Agency Heads of law enforcement, state, local, non-profit agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of grant activity must comply with the following:

State or local governments and nonprofit organizations receiving \$750,000 or more a year in total federal funds shall have an audit made in accordance with OMB Circular No. A.133. Audits should be made by an independent auditor in accordance with generally accepted government auditing standards covering financial and compliance audits. Copies of audit reports shall be provided to the MOHS upon completion.

State and Local governments and nonprofits receiving less than \$750,000 a year in total federal funds shall be governed by audit requirements prescribed by state or local law or regulations. Copies of audit reports shall be provided to the MOHS upon completion.

Subgrantees are required to provide a copy of the jurisdiction/agency(s) most recent financial audit with the submission of the Grant Application. If the agency receives an updated audit during the grant year, the agency is required to provide a copy within ninety (90) days of completion of an audit of the agency.

ASSURANCE REQUIREMENT FOR SUB-GRANTEES:

As the Authorized Official for, _____ (sub-grantee), I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement. Therefore, the Agency, I represent promises and will comply with all Federal, State and MS Office of Highway Safety Certifications and Assurances and their conditions.

Authorized Official's Signature
(Grantee, Sub-grantee or Sub-grantee)

Date

[Typed or Printed Name]

[Person's Organizational Title]

* * * * *

This original signed form (blue ink only) must be returned to the MS Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, within forty-five (45) days of receiving the attached grant award letter.

LOCAL GOVERNMENTAL RESOLUTION AGREEMENT AND AUTHORIZATION TO PROCEED

WHEREAS, the _____
(Governing Body of Unit of Government)

Herein called the **"SUBGRANTEE"** has thoroughly considered the problem addressed in the application (entitled) _____ and has reviewed the project described in the application; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE _____
(Governing Body of Unit of Government)

IN OPEN MEETING ASSEMBLED IN THE JURISDICTION _____ **MISSISSIPPI,**
THIS _____ **Day of** _____, **20** _____ **AS FOLLOWS:**

1. That the project above is in the best interest of the Sub-grantee and the general public.
2. _____ is authorized to accept, on behalf of the
(Name and Title of Representative)
Subgrantee, an award in the form prescribed by the MS Office of Highway Safety for federal funding in the amount of \$ _____ to be made to the Subgrantee defraying the cost
(Federal Dollar Requested)
of the project described in the award.
3. That the Subgrantee has formally agreed to provide a cash and/or in-kind contribution of \$ _____ as required by the project. (If Applicable)
(Local Match Amount)
4. One original or certified copy of this resolution must be included as part of the award referenced above.
5. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED IN OPEN MEETING BY: _____
(Chairman of the Board/Mayor-Blue Ink)

Alderman/Councilperson _____ offered the foregoing resolution and moved its adoption, which was seconded by Alderman/Councilperson _____ and, was duly adopted.

Date: _____

Attest: _____

Seal

By: _____
(Blue Ink)



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE:7-26-16
PAGE: 1 of 27

SUBJECT: Grant Funded Police Traffic Safety Grant

This request is for authorization to allow the Starkville Police Department to enter into an agreement with the Office of Highway Safety. This grant is 100% reimbursable. This funding is for Overtime and funding for LEL luncheons.

AMOUNT & SOURCE OF FUNDING: \$19,769.00 US Office of Highway Safety

FISCAL NOTE:

**REQUESTING
DEPARTMENT:** Starkville Police

**DIRECTOR'S
AUTHORIZATION:** R. Frank Nichols
CHIEF OF POLICE

FOR MORE INFORMATION CONTACT: Lt. Shawn Word

PRIOR BOARD ACTION: Continuation Grant

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE:

AUTHORIZATION HISTORY: Move approval for the Starkville Police Department to enter into an agreement with the Office of Highway Safety in the area of a 100% reimbursable grant in the amount of \$19,769.00

STAFF RECOMMENDATION:

Phone: (601) 977-3700; Fax: (601) 977-3701

Signature _____ Date _____

Name: Parker Wiseman

Title: Mayor, City of Starkville

FY17 Sub-Grantee Project Description:

Projects under the MOHS Law Enforcement Grant program are provided grant funds to local police departments and sheriff's offices for enforcement in jurisdictions all across Mississippi. All jurisdictions will provide enforcement, for hours that are specified in each agency agreement, in support of the PTS program. These enforcement grants will be coordinated with the national Campaigns, along with any state blitz campaigns that the MOHS develops for FY17.

All law enforcement agencies participating in the MOHS Law Enforcement Grant program will utilize data to target the need and deploy resources based on problem identification and traffic trends in the agency locale and make adjustments to the program as needed.

Law Enforcement agencies use the funding for salaries (part time and full time), travel, contractual service and equipment that has been reviewed and approved by the MOHS. All information on budget can be found in the agency budget. The agency will generate at least (1) earned media campaigns during the blitz campaigns.

FY17 Sub-Grantee-Target(s), Performance Measures and Strategies

Agency Name: City of Starkville-Starkville Police Department

List the target(s) that the sub-grantee will accomplish during the FY17 grant year. Performance measures should be set to help the sub-grantee accomplish the target(s) for the grant year. Strategies must be listed to show how the strategies will be implemented to meet the performance measures and to accomplish the target(s) set by the agency.

Target(s):

The jurisdiction/agency of Starkville Police Department will maintain the number of unbelted fatalities from (0) in 2014 to (0) by the end of 2017.

The jurisdiction/agency of Starkville Police Department will reduce the number of unbelted injuries from (5) in 2014 to (4) by the end of 2017.

The jurisdiction/agency of Starkville Police Department will maintain the number of speed related crashes from (2) in 2014 to (2) by the end of 2017.

The jurisdiction/agency of Starkville Police Department will maintain the number of speed related fatalities from (0) in 2014 to (0) by the end of 2017.

The jurisdiction/agency of Starkville Police Department will maintain the number of speed related injuries from (3) in 2014 to (3) by the end of 2017.

Performance Measures:

Increase the number of grant funded Seat Belt citations by 3% from (598) in FY15 to (616) in FY17.

Maintain the number of grant funded Child Restraint citations from (4) in FY15 to (4) in FY17.

Increase the number of grant funded Speed citations by 3% from (146) in FY15 to (150) in FY17.

Strategies:

Overtime Enforcement

(4) Checkpoints

(24) Saturation Patrols

Generate Earned Media

Publicize patrol activities results (after occurrence)

Conduct 4 of education outreach activities/presentations

Attend Troop LEL Network Meeting

Participate in the National blitz campaigns with enhanced PT enforcement:

Click It or Ticket – Memorial Day

Participate in the State blitz campaigns with enhanced PT enforcement:

Christmas/New Year's

Super Bowl

4th of July

Labor Day

Any other enforcement period coordinated by MOHS

FY17 MOHS TASKS BY QUARTERS

AGENCY NAME: City of Starkville-Starkville Police Department

PROJECTION TASKS BY QUARTERS:

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

1st QUARTER (OCTOBER, NOVEMBER & DECEMBER)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

LEL Network Coordinator will meet not less than 4 times year with the Mississippi Office of Highway Safety to coordinate activities; develop and refine strategies to effect positive reduction of crashes, injuries and fatalities in MS.

Conduct not less than (1) checkpoints during quarter.

Conduct not less than (4) saturation patrols during quarter.

Issue a minimum of (31) Seat Belt citations during quarter, to reach 5 % goal of (616) for FY2017.

Issue a minimum of (1) Child Restraint citations during quarter, to reach 25% goal of (4) for FY2017.

Issue a minimum of (8) Speed citations during quarter, to reach 5 % goal of (150) for FY2017.

Agency will conduct not less than (1) school, community and/or public information and education presentation during the quarter.

Submit all required reporting documents by scheduled date(s) as defined in contract by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

Additional Tasks:

Participate in the State Thanksgiving and Christmas/New Year's blitz campaign with enhanced PT enforcement.

Projected Expenditures for 1st Quarter: \$988.45

FY17 MOHS TASK BY QUARTERS

AGENCY NAME: City of Starkville-Starkville Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the **Statement of Tasks** in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

2nd QUARTER (JANUARY, FEBRUARY & MARCH)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

LEL Network Coordinator will meet not less than 4 times year with the Mississippi Office of Highway Safety to coordinate activities; develop and refine strategies to effect positive reduction of crashes, injuries and fatalities in MS.

Conduct not less than (1) checkpoints during quarter.

Conduct not less than (4) saturation patrols during quarter.

Issue a minimum of (123) Seat Belt citations during quarter, to reach 20 % goal of (616) for FY2017.

Issue a minimum of (1) Child Restraint citations during quarter, to reach 25% goal of (4) for FY2017.

Issue not less than a minimum of (30) Speed citations during quarter, to reach 20 % goal of (150) for FY2017.

Agency will conduct not less than (1) school, community and/or public information and education presentation during the quarter.

Submit all required reporting documents by scheduled date(s) as defined in contract by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

Additional Tasks:

Participate in the State New Year's and the State Super Bowl blitz campaign with enhanced PT enforcement.

Projected Expenditures for 2nd Quarter: \$3,953.80

FY17 MOHS TASK BY QUARTERS

AGENCY NAME: City of Starkville-Starkville Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

3RD QUARTER (APRIL, MAY & JUNE)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Schedule, Plan and Conduct LEL Troop Network meeting to present agencies with an agenda to include information for the National Blitz Campaign Drive Sober or Get Pulled Over and/or local, state DUI/Impaired Driving Enforcement efforts by encouraging participation and earned media utilizing a guest speaker with an emphasis on funding source.

LEL Network Coordinator will meet not less than 4 times year with the Mississippi Office of Highway Safety to coordinate activities; develop and refine strategies to effect positive reduction of crashes, injuries and fatalities in MS.

Conduct not less than (1) checkpoints during quarter.

Conduct not less than (12) saturation patrols during quarter.

Issue a minimum of (308) Seat Belt citations during quarter, to reach 50 % goal of (616) for FY2017.

Issue a minimum of (1) Child Restraint citations during quarter, to reach 25% goal of (4) for FY2017.

Issue a minimum of (75) Speed citations during quarter, to reach 50 % goal of (150) for FY2017.

Agency will conduct not less than (1) school, community and/or public information and education presentation during the quarter.

Submit all required reporting documents by scheduled date(s) as defined in contract by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

Additional Tasks:

Participate in the national Click It or Ticket Memorial Day blitz campaign with enhanced PT enforcement and earned media with at least two (2) newspaper, television or radio presentations.

Projected Expenditures for 3rd Quarter: \$9,884.50

FY17 MOHS TASK BY QUARTERS

AGENCY NAME: City of Starkville-Starkville Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

4TH QUARTER (JULY, AUGUST & SEPTEMBER)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

LEL Network Coordinator will meet not less than 4 times year with the Mississippi Office of Highway Safety to coordinate activities; develop and refine strategies to effect positive reduction of crashes, injuries and fatalities in MS.

Conduct not less than (1) checkpoints during quarter.

Conduct not less than (4) saturation patrols during quarter.

Issue a minimum of (154) Seat Belt citations during quarter, to reach 25 % goal of (616) for FY2017.

Issue a minimum of (1) Child Restraint citations during quarter, to reach 25% goal of (4) for FY2017.

Issue a minimum of (37) Speed citations during quarter, to reach 25 % goal of (150) for FY2017.

Agency will conduct not less than (1) school, community and/or public information and education presentation during the quarter.

Submit all required reporting documents by scheduled date(s) as defined in contract by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

Additional Tasks:

Participate in the State 4th of July and Labor Day blitz campaign with enhanced PT enforcement.

Projected Expenditures for 4th Quarter: \$4,942.25

FY17 Mississippi Office of Highway Safety-Cost Summary Support Sheet

1. Applicant Agency: City of Starkville-Starkville Police Department				
2. Subgrant Number: PT-2017-PT-23-11		3. Grant ID: 402 Police Traffic Services FY17	4. Beginning: October 1, 2016	5. Ending: September 30, 2017
6. Activity: Police Traffic Services				
7. MOHS Use Only	8. Category & Line Item	9. Description of item and/or Basis for Valuation	10. Budget Federal	All Other Total
	Personal Services-Salary	Officers over-time or regular time above and beyond normal work hours @ approx. (\$25.00) X approx. (730.192 hours) = \$18,254.80 LEL Coordinator over-time or regular time above and beyond normal work hours @ approx. (\$35.71) X approx. (20 hours) = \$714.20 Total Salaries = \$18,969.00 Not to exceed \$18,969.00	\$18,969.00	\$18,969.00
	Contractual Services	LEL Network Meeting (1) X (\$800.00) = \$800.00 Total Contractual Services = \$800.00	\$800.00	\$800.00
TOTALS			\$19,769.00	\$19,796.00

Mississippi Office of Highway Safety

FY17 Agreement of Understanding and Compliance

This agreement made and entered into by and between the State of Mississippi by and through the MS Office of Highway Safety, hereinafter referred to as State, and the Governmental Unit or agency named in this application, hereinafter referred to as Sub-grantee.

WHEREAS, the National Highway Traffic Safety Act of 1966, as amended, provides Federal funds to the State for approved highway safety projects for the purpose of reducing injuries and fatalities as result of motor vehicle crashes, and

WHEREAS, the State may make said funds available to state, county, and municipal agencies and/or government or political subdivisions and/or non-profit entities upon application and approval by State and the National Highway Traffic Safety Administration (NHTSA) if applicable, and

WHEREAS, the Sub-grantee must comply with the requirements listed herein, to be eligible for Federal funds in approved highway safety projects, and

WHEREAS, the State is obligated to reimburse NHTSA out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the Sub-grantee has submitted an application for Federal funds for highway safety projects:

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

I. REIMBURSEMENT OF ELIGIBLE EXPENSES

- A. It is mutually agreed that upon written application by Sub-grantee and approval by State and NHTSA (if applicable), State will obligate Federal funds to Sub-grantee account for reimbursement of eligible expenditures as set forth in the application.
- B. It is understood that the State has the right to monitor and pre-audit any and all claims presented for reimbursement. Arrangements have been made for the financial and compliance audit required by OMB Circular A-133, which is to be conducted within the prescribed audit reporting cycle (failure to furnish an acceptable audit, as determined by the cognizant Federal agency, may result in denial or require return of Federal funds). It is mutually agreed and promised that Sub-grantee reimburse State for any ineligible or unauthorized expenditure for which Federal funds have been claimed and payment received as determined by a State or Federal audit.
- C. It is also understood, pursuant to Section 18.42(e)(1) of Title 49 Code of Federal Regulations, the awarding agency and the Comptroller General of the United States, or any of their authorized representatives (such as National Highway Traffic Administration otherwise known as NHTSA), shall have the right of access to any pertinent books, documents, papers, or other records of grantees and sub-grantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts.
- D. It is further agreed that where reimbursement is made to Sub-grantee in installments, State shall have

the right to withhold any installments to make up reimbursement(s) received for any ineligible or unauthorized expenditure until such time as the ineligible claim is made up or corrected by Sub-grantee.

- E. Unless otherwise directed, Sub-grantees must submit monthly reimbursement and back up documentation, by the 15th day of the following month to receive reimbursement for project activities. Tasks by Quarter Reports reflect the status of project implementation and progress toward reaching goals. Each progress report shall describe the project status quarterly and shall be submitted to the State no later than fifteen (15) days following the end of each quarter.

Final Closeout Report and Reimbursement Claim with all required documentation must be received to MS Office of Highway Safety within forty five (45) days of completion of the project (**Close of Business (COB) November 15th**). Appropriate forms will be provided to the Project Director. All required due dates for MOHS documents are provided in the Project Director's Guide.

Any Sub-grantee delinquent in submitting monthly reimbursement, monthly activity, and/or final accomplishment reports, or incomplete progress reports that lack sufficient detail of progress during the period in question, will be subject to having submitted reimbursement requests withheld. Once completed reports are received, reimbursement requests will be processed.

II. ON-SITE MONITORING AND EVALUATION

Pursuant to Federal guidelines, the State has developed a plan for evaluating all projects. Each Sub-Grantee will be required to have at least two (2) on-site monitoring visits during the grant year. The evaluation can include on-site monitoring both during and at the end of each grant period. All written documents will be reviewed to determine progress, problems and reimbursements of the project. The State evaluates all subrecipient's risk of noncompliance with Federal statutes, regulations and the terms and conditions of the sub-award for the purposes of determining the appropriate level of subrecipient monitoring.

III. PROPERTY AGREEMENT

- Facilities and equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the MS Office of Highway Safety; or the State, by formal agreement with appropriate officials of a political subdivision, State agency, or non-profit entities.
- It is mutually agreed and promised that the Sub-grantee shall immediately notify the MS Office of Highway Safety if any equipment purchased under this project ceases to be used in the manner set forth by the project agreement. In such event, Sub-grantee further agrees to transfer or otherwise dispose of such equipment as directed by the MS Office of Highway Safety.
- It is mutually agreed and promised by the Sub-grantee that no equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of the MS Office of Highway Safety.
- It is mutually agreed and promised that the Sub-grantee shall maintain, or cause to be maintained for its useful life, any equipment purchased under this project.
- Each Sub-grantee of federal grant funds has a financial management system that complies with the minimum requirements of 49 CFR Part 18/2 CFR Part 200 and 1201 (Super Circular).

- All equipment awarded in this project agreement/contract must be ordered within ninety (90) days after project implementation. If unforeseen circumstances arise which prohibit this being accomplished, the MS Office of Highway Safety must be notified as to the reason for the delay and projected purchase date of the equipment.
- Property records must be maintained that include a description of the property, a serial number or other identification number, the source of the property, who holds the title, the acquisition date, cost of the property, percentage of Federal participation in the cost of the property, the location use and condition of the property and any ultimate disposition data including the data of disposal and sale price of the property.
- A physical inventory of the property must be taken and the results reconciled with the property records at least once every two (2) years.
- A control system must be developed to ensure adequate safeguards to prevent loss, damage or theft of the property. Any loss, damage or theft shall be investigated.
- Adequate maintenance procedures must be developed to keep the property in good and working condition.
- If the sub-grantee is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return. Sale of items must be approved by the MOHS.
- Costs for equipment items are allowable only as part of a comprehensive program effort. All approved equipment must be included on the Federal Conformation Product List (CPL), where applicable. Approved equipment purchased with federal funds, must be in compliance of the Buy America Act (49 U.S.C. 5323(j)).
- Approved equipment with a purchase price of \$5,000.00 must be approved in writing from the National Highway Traffic Safety Administration before the purchase of approved equipment purchased with federal funds.

IV. STAFFING

Positions covered by this project that are 100% funded must be new positions. If staff of the Sub-grantee agency is transferred to work on this project, the agency must replace the vacant position with a new hire. Salaries in this project are for the purpose of remuneration for personal services over and above the present manpower level of the agency. All full time funded positions require time certification and/or detailed activity documentation as directed by MS Office of Highway Safety.

V. GENERAL PROJECT REQUIREMENTS

- A. Any change to out-of-state travel approved in the Grant Application, must have prior written approval by the MS Office of Highway Safety for changes. Requests for change should be submitted to the MS Office of Highway Safety not less than two (2) weeks before the intended date of travel on Agency letterhead.

- Out of State Travel-All federal funded **out of state travel** requires expenses incurred to be placed on the authorized travel voucher. All cost must be based on current state and federal policies.
 - In State Travel- All federal funded **in state travel** requires **itemized receipts** for expenses incurred, as well as the authorized travel voucher. All cost must be based on current state and federal policies.
- B. No budget modification requests will be accepted by the MS Office of Highway Safety after **July 31st**.
- C. Sub-grantee must submit any proposed agreements for contractual services to the MS Office of Highway Safety. Contractual Services must be submitted forty-five (45) days prior to acceptance, due to the fact that contracts may be subject to review and approval by NHTSA.
- D. Any program income earned by projects financed in whole or in part with Federal funds must be documented and accounted for. Program income earned during the project period shall be retained by the Sub-grantee and used for project related expenses or to offset eligible expenses with the approval of the MS Office of Highway Safety.
- E. Local government Sub-grantee must complete the “Local Governmental Resolution” included within this document, or a similar, equally binding resolution.
- F. Sub-grantee must maintain in the agency grant file the most current copy of the following policies with the application for funding. If agency does not have a current policy, please inform the MS Office of Highway Safety of the un-availability of the policy.
- Seat belt policy (Must Retain a Copy);
 - Warning citation policy (If Applicable);
 - Pursuit policy(Must Retain a Copy);
 - Checkpoint policy (If Applicable);
 - Saturation patrol policy (If Applicable); and
 - DUI enforcement policy (If Applicable)
 - Agency seat belt survey procedures must be provided if usage rate is identified as a performance measure within agreement (If Applicable)
- G. Sub-grantee must submit to the MS Office of Highway Safety a copy of the following policy(s)**
- **Payroll policy to include: overtime, payroll schedule(payroll period begin/end dates & check date), leave policy (vacation, sick leave, holiday, & compensatory time)**
- H. All promotional items should be requested from the MS Office of Highway Safety. The sub-grantee must submit a distribution plan with the request that states how the items are integral to the accomplishment of the project.
- I. All training received under federal funded programs must be program related and the sub-grantee must maintain a copy of the certificate of completion and **must** be available for inspection in the agency’s grant file.
- J. A Property Inventory form **must** be completed for all equipment. All equipment cost exceeding \$500.00 will be tagged with a Department of Public Safety inventory control number. All equipment will be maintained on the Sub-grantee inventory data base. All equipment purchased with grant funds must be available for inspection. A copy of the most current Property Inventory form must be available in the agency’s grant file.

K. Implementation of Agreement:

All sub-grantees are required to attend a mandatory grant implementation meeting. Failure to attend one (1) of the available mandatory grant implementation meetings will result in rescinding of the grant funds allocated for the project.

L. Termination of Agreement:

- The MS Office of Highway Safety in the event of Sub-grantee noncompliance with any of the provisions of this agreement may terminate this agreement by giving the Sub-grantee a thirty (30) day notice. The MS Office of Highway Safety, before issuing notice of termination of this agreement, shall allow the Sub-grantee a reasonable opportunity to correct noncompliance issues. For noncompliance with the nondiscrimination section of this agreement or with any of the said rules, regulations or orders, this agreement may be canceled, terminated, or suspended in whole or in part.
- The Sub-grantee may terminate its participation in this agreement by notifying and submitting the required closeout documentation to the MS Office of Highway Safety, thirty (30) days in advance of the termination date.
- Agreement Changes: Any proposed changes in this agreement that would result in changes in the scope, character, or complexity of the agreement, must be submitted with Budget Modification Letter to the MS Office of Highway Safety, shall require an approved Budget Modification prior to change(s) being implemented.
- Agreements: Unless otherwise authorized in writing by the MS Office of Highway Safety, the Sub-grantee shall not assign any portion of the work to be performed under this agreement, or execute any agreement, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this agreement without the prior written concurrence of the MS Office of Highway Safety. Any subcontract under this agreement must include all required and/or applicable clauses and provisions of this agreement.
- Sub-grantee failure to meet all reporting, attendance at meeting(s), scheduled events and timely submission of reimbursement requests set forth in the agreement by the MS Office of Highway Safety, will result in the withholding of reimbursement payments.

VI. UNALLOWABLE COST

Limitations and Conditions: The provisions stated in the following section are not intended to deny flexibility in supporting potential accident and injury reduction activities; however, the conditions do serve as a guide in describing costs that are **not allowable** for highway safety funding. See NHTSA Highway Safety Grant Funding Guidance.

The following are **unallowable**:

A. Unallowable Costs for Facilities and Construction

- Highway construction, maintenance, or design other than design of safety features of highways incorporated into Roadway Safety guidelines
- Construction or reconstruction of permanent facilities, such as paving, driving ranges, towers and non-portable skid pads

- Highway safety appurtenances including longitudinal barriers (such as guardrails), sign supports (except as allowed under Allowable Costs with Conditions for selected Items, Part II.A.2.), luminaire supports, and utility poles (FHWA safety construction Federal-aid funds are available)
- Construction, rehabilitation, or remodeling for any buildings or structures or for purchase of office furnishings and fixtures;

Examples of office furnishings and fixtures

- | | | |
|-------------|------------------|--------------------------|
| • Chair | • Bookcase | • Portable Partition |
| • Table | • Filing Cabinet | • Picture, Wall Clock |
| • Shelving | • Floor Covering | • Draperies and Hardware |
| • Coat Rack | • Office Planter | • Fixed Lighting/Lamp |
- Land (except for SAFETEA-LU Section 2010 and MAP-21 Section 405(f) motorcycle safety grant funds used to purchase a facility which includes the purchase of land upon which the facilities sit.)

B. Unallowable Equipment Costs

- Fixed and portable truck scales (Motor Carrier safety program funds are available for truck scales)
- Traffic signal preemption systems (FHWA Federal-aid highway program funds are available for traffic signal preemption systems)
- Automated traffic enforcement systems may not be purchased, operated, or maintained with Section 402 funds (including MAP-21 Section 405(b) High Seat Belt Use Rate funds, 405(d) Ignition Interlock funds, 405(e) Distracted Driving funds, and 405(g) GDL funds, in which a State has been approved to use for any eligible project or activity under 23 USC 402). (23 CFR Part 1200.13(b)).
- Radars or other speed measuring devices using MAP-21 Section 405-Impaired Driving Countermeasures and SAFETEA-LU Section 410 Alcohol Impaired Driving Countermeasures grant funds.

C. Unallowable Training Costs

- Training of employees of Federal civilian and Federal military agencies. Note: Training for Department of the Interior personnel who are assigned Section 402 responsibilities is covered under the 5 percent administrative allowance.
- An individual's salary while pursuing training (except when the individual's salary is already supported with highway safety funds under an approved project).
- Overtime for police officers attending drug recognition expert training.

D. Program Administration

- Supplanting, including: (a) replacing routine and/or existing State or local expenditures with Federal grant funds and/or (b) using Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally recognized Indian tribal governments (2 CFR Part 225 Appendix B.19).
- NHTSA highway safety grant funds used to defray expenses incurred or sought to be incurred for activities of Federal civilian or military agencies or employees. For Department of the Interior, personnel expenditures for the Section 402 program are covered under the five percent administrative allowance.
- Alcoholic beverages for any consumption purposes or techniques for determining driver impairment are not allowable (See Part III, D.3.). (2 CFR Part 225 Appendix B 3)
- Entertainment costs, including amusement and social activities and expenses directly associated with such costs (such as tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities). (2 CFR Part 225 Appendix B 14)

- NHTSA highway safety grants funds for commercial drivers' compliance with specific Federal Motor Carrier Safety Regulations.
- Drug impaired activities, equipment and drug impaired training is not allowable with Sections 154/164 funds.

E. Lobbying

Federal - the cost of influencing the U.S. Congress and Federal agency officials for activities associated with obtaining grants, contracts, cooperative agreements or loans.

State and Local - No Federal funds may be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., grassroots) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds to engage in direct contact with State or local legislative officials, in accordance with customary State practice, even if it urges legislative officials to favor or oppose the adoption of a specific pending legislative proposal. (23 CFR Part 1200 Appendix A)

Additional Items Unallowable:

- Cell phones, guns and office furniture are **not** allowable for purchase with these funds under any circumstances.
- Costs for equipment purchases exceeding \$5,000.00 must have prior approval from NHTSA. The MS Office of Highway Safety will obtain the approval letter and provide a copy to the Sub-grantee.
- Where major multi-purpose equipment is to be purchased, costs shall be factored, based on utilization for highway safety purposes.
- Costs for the following equipment items are allowable only if a part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL):
 - (1) Police traffic radar and other speed measuring devices used by the police (devices must meet the recommended federal guidelines);
 - (2) Alcohol testing; and
 - (3) Mobile video systems.
- The cost of training is allowable using DOT/NHTSA developed, equivalent, or endorsed curriculum. Training must be approved in advance.
- Development costs of new training curriculum and materials are allowable if they will not duplicate materials already developed for similar purposes by DOT/NHTSA or by other states. This does not preclude modifications of present materials necessary to meet particular state and local instructional needs.
- Costs are **not** allowable to pay for an employee's salary while pursuing training, nor to pay the salary of the employee's replacement except where the employee's salary is supported 100% with 402 funds under an approved project.
- Proposed training must be included with the grant application. Only DUI/alcohol training is allowed under alcohol funding. Occupant protection training is allowed under occupant protection funding.
- Supplanting, includes: (a) replacing routine and/or existing State or local expenditures with the use of Federal grant funds and/or (b) using Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally-recognized Indian tribal governments.
- Cost to purchase program advertising space in the mass communication media is **not** allowable for sub-grantees.

CERTIFICATIONS AND ASSURANCES
FEDERAL CERTIFICATIONS AND ASSURANCES

VII. NONDISCRIMINATION-(Applies to sub recipients as well as States)

The Subgrantee will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and the Americans with Disabilities Act of 1990 (Pub. L. 101-336), as amended (42 U.S.C. 12101, *et seq.*), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Civil Rights Restoration Act of 1987 (Pub. L. 100-259), which requires Federal-aid recipients and all subrecipients to prevent discrimination and ensure nondiscrimination in all of their programs and activities; (f) the Drug Abuse Office and Treatment Act of 1972 (Pub. L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (g) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (Pub. L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (h) Sections 523 and 527 of the Public Health Service Act of 1912, as amended (42 U.S.C. 290dd-3 and 290ee-3), relating to confidentiality of alcohol and drug abuse patient records; (i) Title VIII of the Civil Rights Act of 1968, as amended (42 U.S.C. 3601, *et seq.*), relating to nondiscrimination in the sale, rental or financing of housing; (j) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (k) the requirements of any other nondiscrimination statute(s) which may apply to the application.

VIII. THE DRUG-FREE WORKPLACE ACT OF 1988 (41USC 8103) (Applies to sub recipients as well as States)

The Recipient will provide a drug-free workplace by:

- Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the subgrantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- Establishing a drug-free awareness program to inform employees about:
 - The dangers of drug abuse in the workplace.
 - The subgrantee's policy of maintaining a drug-free workplace.
 - Any available drug counseling, rehabilitation, and employee assistance programs.
 - The penalties that may be imposed upon employees for drug violations occurring in the workplace.
 - Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-
 - Abide by the terms of the statement.
 - Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.

- Notifying the agency within ten days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction.
- Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted –
 - Taking appropriate personnel action against such an employee, up to and including termination.
 - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, law enforcement, or other appropriate agency.
- Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

IX. BUY AMERICA ACT-(Applies to sub recipients as well as States)

The Subgrantee will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)), which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

X. POLITICAL ACTIVITY (HATCH ACT) - (Applies to sub recipients as well as States)

The Subgrantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

XI. CERTIFICATION REGARDING LOBBYING- (Applies to sub recipients as well as States)

Certification for Contracts, Grants, Loans and Cooperative Agreements

The subgrantee certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XII. RESTRICTION ON STATE LOBBYING-(Applies to sub recipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

XIII. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION-(Applies to sub-recipients as well as States)

Instructions for Primary Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and coverage sections of 49 CFR Part 29. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

IX. POLICY ON SEATBELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information on how to implement such a program, or statistics on the potential benefits and cost-savings to your company or organization, please visit the Buckle Up America section on NHTSA's Web site at www.nhtsa.dot.gov. Additional resources are available from the Network of Employers for Traffic Safety (NETS), a public-private partnership headquartered in the Washington, DC metropolitan area, and dedicated to improving the traffic safety practices of employers and employees. NETS is prepared to provide technical assistance, a simple, user-friendly program kit, and an award for achieving the President's goal of 90 percent seat belt use. NETS can be contacted at 1 (888) 221-0045 or visit it's Web site at www.trafficsafety.org.

X. POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, MS Office of Highway Safety encourages to adopt and enforce workplace safety policies to decrease crashed caused by distracted driving, including policies to ban text messaging while driving company-owned or -rented vehicles, leased or rented vehicles, or privately-owned while on official Government grant business or when performing any work on or behalf of the Government grant. MOHS also encourages subgrantees to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

XI. ENVIRONMENTAL IMPACT

The Governor's Representative for Highway Safety has reviewed the State's Fiscal Year highway safety planning document and hereby declares that no significant environmental impact will result from implementing this Highway Safety Plan. If, under a future revision, this Plan is modified in a manner that could result in a significant environmental impact and trigger the need for an environmental review, this office is prepared to

take the action necessary to comply with the National Environmental Policy Act of 1969 (42 U.S.C. 4321, *et seq.*) and the implementing regulations of the Council on Environmental Quality (40 CFR Parts 1500-1517).

STATE CERTIFICATION AND ASSURANCE

CERTIFICATION AND STANDARD ASSURANCE REQUIREMENT FOR: SUB-GRANTEE GRANTEES AND SUB-GRANTEES CONCERNING: STATE, COUNTY AND LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES

When truly applicable and in full cooperation with the MS Office of Highway Safety, all grant and/or sub-grant Sub-grantee Recipients (regardless of the type of entity or the amount awarded) must show substantial compliance with the following statutory requirement:

On or after January 1, 2005, each state, county and local law enforcement agency that conducts Emergency response and vehicular pursuits shall adopt written policies and training procedures that set forth the manner in which these operations shall be conducted. Each law enforcement agency may create its own policies or adopt an existing model. All pursuit policies created or adopted by any law enforcement agency must address situations in which police pursuits cross over into other jurisdictions. Law enforcement agencies which do not comply with the requirements of this provision are subject to the withholding of any state funding or state administered federal funding.

MS Code Annotated § 45-1-43, effective from and after July 1, 2004.

The obligation of a Sub-grantee is to formulate, implement, and maintain certain written pursuit policies and training procedures which specifically set forth how these operations shall be conducted in accordance with State law. Note that "recipient" means any state, county or local law enforcement agency that conducts emergency response and vehicular pursuits and which may also receive any state funding or state administered federal funding.

A true copy of the law enforcement agency's emergency response and vehicular pursuit policy with pertinent training procedures must be included as an attachment to this Certification and Standard Assurance document. However, when otherwise allowed to submit an alternative for the required documentary confirmation, recipient must specifically identify and acknowledge the use of viable pertinent policies and training procedures, as these factors may be especially expressed through an appropriate letter or timely memorandum of understanding. All relevant information submitted or received shall become an actual documented part of the grant application and thus will be placed within the MOHS master file for grants.

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, sub-grantee, or recipient does not show compliance with the statute emphasized above, the grantee, sub-grantee or recipient is subject to the withholding of any state funding or state administered federal funding. Failure of grantee, sub-grantee or recipient to communicate the relevant policy that is required by statute may lead to adverse cost adjustment, disallowance of costs and/or recovery of pertinent project funds. Such recovery may be accomplished on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official, I certify by my signature below, that I have fully read and I am cognizant of our duties and responsibilities under the emergency response and vehicular pursuit policies statute. Therefore, I hereby comply with this Certification and Standard Assurance requirement by submitting a true copy of the

applicable state, county or local emergency response and vehicular pursuit policies with training procedures which are pertinent to this organization.

* * * * *

A copy of the vehicular pursuit policy must be maintained in the agency grant file. This original signed form, together with the pertinent state, county or local policies to include but not limited to the emergency response and vehicular pursuit policies with training procedures must be returned to the Mississippi Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, upon approval of the contract and prior to the beginning date.

MS OFFICE OF HIGHWAY SAFETY CERTIFICATIONS AND ASSURANCES
ALCOHOL/IMPAIRED DRIVING/OCCUPANT PROTECTION/POLICE TRAFFIC SERVICES/ LAW
ENFORCEMENT LIAISON (LEL) COORDINATION AND HIGH VISIBILITY ENFORCEMENT (HVE)
PARTICIPATION COMPLIANCE
(Applies only to Law Enforcement Agencies)

Agency Heads of law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of LEL Coordination and HVE Enforcement Participation must comply with the following:

1. Each agency with a LEL Network Coordinator Grant must hold at least one quarterly LEL Troop Network meeting to promote State/County/Local networking, the national blitz campaigns, blitz reporting, and PI&E efforts. **(LEL Only)**
2. Each agency with a LEL Network Coordinator Grant must allow the LEL network coordinators to assist the MS Office of Highway Safety in promoting and gathering statistics from the NHTSA national blitz campaigns. **(LEL Only)**
3. Each agency must engage in three (3) sustained enforcement blitz periods during the national campaigns for Christmas/New Year's, Memorial Day, and the Labor Day Holiday by conducting checkpoints and/or saturation patrols. Each agency must also engage in two (2) sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.
4. For each of the national blitz campaigns, each agency must maintain relevant statistics and must submit a mobilization form reporting the total number of checkpoints, saturation patrols, DUI arrests and other citations/relevant statistics by the MOHS required deadline. Failure to comply with this requirement will result in the withholding of reimbursement payments.
5. Each agency is required to generate earned media (example: press conference, TV, radio or print news articles) before, during, or after High Visibility Enforcement (HVE) state and national campaign events and must submit documentation with each quarterly report.
6. Law Enforcement agencies will use the following criteria to help identify locations in each city/county for intensified enforcement including sobriety checkpoints and saturation patrols.
 - ☐ Unusual incidents of alcohol/ drug related crashes/fatalities;
 - ☐ Alcohol/ drug impaired driving violations;
 - ☐ Unusual number of nighttime single vehicle crashes/fatalities (Including Impaired, Unbelted and Speed)
 - ☐ Any other documented alcohol/ drug related vehicular incidents;

- ☐ Citation data related to restrained and unrestrained occupants;
- ☐ Unusual incidents of unbelted crashes/fatalities
- ☐ Seatbelt/Child restraint violations;
- ☐ Unusual incidents of teen crashes/fatalities; and
- ☐ Unusual incidents of speed crashes/fatalities.

DUI/Impaired ENFORCEMENT COMPLIANCE

(Applies only to agencies funded with 405d impaired driving, 154 alcohol funds, and/or any 402 PTS funds used for impaired or alcohol enforcement)

Agency Heads of law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of DUI Enforcement must comply with the following:

1. Subgrantee agrees and commits to have the DUI/Impaired Officer(s) (if applicable) and/or other officers assigned to work DUI/Impaired overtime to engage their efforts during peak hours when most impaired drivers are likely driving under the influence. Shift hours *will include 4:00 p.m. and no later than 7:00 a.m.* for the Full Time DUI/Impaired (s). Overtime hours for DUI/Impaired Enforcement *will include 4:00 p.m. and no later than 7:00 a.m.* and *will include* Thursdays, Fridays and Saturdays.

If proper justification can be made regarding **other dates or time periods** within the jurisdiction for needed enforcement, a written request can be made to MOHS for consideration and approval. However, written approval must be given by MOHS prior to implementing hours and day of week outside the above shifts.

2. Specific DUI/Impaired activities in which the DUI/Impaired officer(s) (if applicable) and/or other officers working overtime will include checkpoints, saturation patrols and other impaired driving enforcement activities as designated.
3. Agency will engage in national campaigns endorsed by the National Highway Traffic Safety Administration.
4. Agency will also engage in all activities as described in the High Visibility Enforcement (HVE) Participation Compliance.
5. Agency must also engage in sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.
6. Each agency must generate earned media (example: press conference, TV, radio or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each quarterly report.

OCCUPANT PROTECTION/POLICE TRAFFIC SERVICES- HIGH VISIBILITY ENFORCEMENT (HVE)

(Applies only to agencies funded with 402 OP, 402 PTS or 405B OP)

Agency Heads of law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of OP/PTS Enforcement must comply with the following:

1. Each agency funded under a 402/405(b) Occupant Protection/Police Traffic Services Federal grant must participate in the National Click It or Ticket Campaign Mobilization and Child Passenger Safety week. Forms containing the number of child restraint/safety belt citations, etc. must be submitted by the reporting deadline set forth by the MS Office of Highway Safety for the National Click It or Ticket Campaign. Failure to comply with this requirement will result in the withholding of reimbursement payments.
2. Each agency must generate earned media (example: press conference, TV, radio or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each quarterly report.

SINGLE AUDIT ACT:

Agency Heads of law enforcement, state, local, non-profit agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of grant activity must comply with the following:

State or local governments and nonprofit organizations receiving \$750,000 or more a year in total federal funds shall have an audit made in accordance with OMB Circular No. A.133. Audits should be made by an independent auditor in accordance with generally accepted government auditing standards covering financial and compliance audits. Copies of audit reports shall be provided to the MOHS upon completion.

State and Local governments and nonprofits receiving less than \$750,000 a year in total federal funds shall be governed by audit requirements prescribed by state or local law or regulations. Copies of audit reports shall be provided to the MOHS upon completion.

Subgrantees are required to provide a copy of the jurisdiction/agency(s) most recent financial audit with the submission of the Grant Application. If the agency receives an updated audit during the grant year, the agency is required to provide a copy within ninety (90) days of completion of an audit of the agency.

ASSURANCE REQUIREMENT FOR SUB-GRANTEES:

As the Authorized Official for, _____ (sub-grantee), I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement. Therefore, the Agency, I represent promises and will comply with all Federal, State and MS Office of Highway Safety Certifications and Assurances and their conditions.

Authorized Official's Signature
(Grantee, Sub-grantee or Sub-grantee)

Date

[Typed or Printed Name]

[Person's Organizational Title]

* * * * *

This original signed form (blue ink only) must be returned to the MS Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, within forty-five (45) days of receiving the attached grant award letter.

LOCAL GOVERNMENTAL RESOLUTION AGREEMENT AND AUTHORIZATION TO PROCEED

WHEREAS, the _____
(Governing Body of Unit of Government)

Herein called the "SUBGRANTEE" has thoroughly considered the problem addressed in the application (entitled) _____ and has reviewed the project described in the application; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE _____
(Governing Body of Unit of Government)

IN OPEN MEETING ASSEMBLED IN THE JURISDICTION _____ MISSISSIPPI,
THIS _____ Day of _____, 20 _____ AS FOLLOWS:

1. That the project above is in the best interest of the Sub-grantee and the general public.
2. _____ is authorized to accept, on behalf of the
(Name and Title of Representative)
Subgrantee, an award in the form prescribed by the MS Office of Highway Safety for federal funding in the amount of \$ _____ to be made to the Subgrantee defraying the cost
(Federal Dollar Requested)
of the project described in the award.
3. That the Subgrantee has formally agreed to provide a cash and/or in-kind contribution of \$ _____ as required by the project. (If Applicable)
(Local Match Amount)
4. One original or certified copy of this resolution must be included as part of the award referenced above.
5. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED IN OPEN MEETING BY: _____
(Chairman of the Board/Mayor-Blue Ink)

Alderman/Councilperson _____ offered the foregoing resolution and moved its adoption, which was seconded by Alderman/Councilperson _____ and, was duly adopted.

Date: _____

Attest: _____

Seal

By: _____
(Blue Ink)



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Sanitation & Environmental Ser.
AGENDA DATE: AGENDA DATE: July 29, 2016
PAGE:

SUBJECT: Consideration of approving travel for Emma Gandy and Courtney Ross to attend Class I Rubbish Landfill Certification Training.

AMOUNT & SOURCE OF FUNDING: FY 2016 Budget – Travel
022-322-610-350 and 023-323-610-350

FISCAL NOTE:

AUTHORIZATION HISTORY: Certification Training need to maintain license and continued certification hours to operate facility.

**REQUESTING
DEPARTMENT:** Sanitation & Environmental Services

**DIRECTOR'S
AUTHORIZATION:** Emma Gibson-Gandy

FOR MORE INFORMATION CONTACT: Emma Gibson-Gandy

SUGGESTED MOTION:

Move approval of travel for Emma Gandy and Courtney Ross to attend Class I Rubbish Landfill Certification Training in Jackson, MS on August 3-4, 2016, with advance travel not to exceed \$850.00.

Sponsored by



Mississippi Class I Rubbish Site Operator Certification Training

Operator Training Course – August 3rd & 4th, 2016
Cabot Lodge – Millsaps, Jackson, MS

Fulfill the State of Mississippi's Certification Requirements for Class I Rubbish Site Operators

This course offers interested persons an opportunity to fulfill state requirements for the Class I Rubbish Site Operator Certification and to update their knowledge of Class I Rubbish Site regulatory and operational requirements. The Mississippi Department of Environmental Quality (MDEQ) will also allow currently certified operators to attend the course as a refresher course for Continuing Education Units (CEUs). The course involves a day and a half class with a written examination on the 2nd day. Persons who attend the course, pass the written examination, and meet the eligibility requirements may apply to MDEQ for a certificate of competency. The exam will not be required for those persons attending for CEU's only. Attendees will receive 10 hours of CEU's for attending the full class to be applied towards renewal of their certification. **Advance registration is required.** There will be no registration cost for the training. However, all lodging, meal and transportation costs are the responsibility of the attendees.

Registration and Course Schedule

The upcoming rubbish site operator training course will be held on Wednesday, August 3rd and Thursday, August 4th, 2016 at the Cabot Lodge-Millsaps at 2375 North State Street in Jackson, MS.

A map and directions will be provided to registrants with a registration confirmation letter. Course check-in will begin at 7:30 a.m. on both days of the course. Sessions both days will begin at 8:00 a.m. and will adjourn at 4:30 p.m. on Wednesday. On Thursday, the course will end around noon, upon completion of the examination. Persons who are currently certified and are only attending for CEU's may leave upon completion of the sessions and prior to the examination. The daily schedules will include morning and afternoon refreshment breaks. Lunch is on your own at noon.

General Information

Course instructors will include the staff of MDEQ and FTN Associates, Ltd. of Little Rock, Arkansas.

Training course materials and notebook and break refreshments will be provided. It is recommended that attendees bring writing pens and/or pencils and a calculator.

Cancellation. If after registering, you learn you cannot attend, please notify us immediately. You may be able to have someone attend in your place with appropriate notification.

Hotel Information

A block of rooms has been reserved as shown below for those needing overnight lodging. When making reservations, please mention you are attending the MDEQ training course to receive the conference rate.

Cabot Lodge \$89/night
2375 North State Street
Jackson, MS 39202
(601) 948-8650 or 1-800-874-4737
www.cabotlodgemillsaps.com

Need More Information? Contact:

Mark Williams with MDEQ by phone: (601) 961-5304 or
e-mail: Mark_Williams@deq.state.ms.us

OR

Ms. Keke O'Keke with MDEQ by phone: (601) 961-5189 or email: Jackie_O'Keke@deq.state.ms.us

Mississippi Class I Rubbish Site Operator Certification Training

Tentative Course Outline

Day 1

1. Opening Remarks
2. Introduction to Federal and State Laws and Regulations
3. Permitting Process
4. Siting and Design Criteria
5. Facility Preparation
6. Operational Issues

Day 2

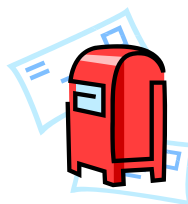
1. Reporting and Recordkeeping
2. Recycling and Beneficial Use
3. Final Closure and Post-Closure Requirements
4. MDEQ Compliance and Enforcement Process
5. Wrap-Up and Exam

Three Easy Ways to Enroll



Fax:

Mark Williams
(601) 961-5785



Mail to:

Mark Williams
MDEQ Solid Waste Branch
P.O. Box 2261
Jackson, MS 39225



E-Mail:

Obtain an electronic enrollment form from the MDEQ website at www.deq.state.ms.us/solidwaste and email the form to: Mark_Williams@deq.state.ms.us

Class registration is subject to availability. Rubbish sites may register multiple persons but need to be aware that the number of registrants may be limited in order to ensure that each rubbish site is able to have participants in the training.

PRE-REGISTRATION FORM Please Pre-Register by Wednesday, July 27th, 2016 for the upcoming 2016 Summer Training course on August 3rd & 4th, 2016.

Personal Information. Please type or print information as you would like it in your record. This page may be used to register up to two people (copy this page as necessary to register additional people).

Name Emma Gandy
Title Director, Sanitation & Environmental Services
Rubbish Site Starkville-Oktibbeha County Landfill
Mailing Address 110 W Main Street
City/State/Zip Starkville, MS 39759
Phone 662.32.2652 Fax 662.324.4013
E-mail emma@cityofstarkville.org

Check One:

- ☒ Registrant Attending for New Certification
☐ Certified Operator Attending for CEU's Only

Name Courtney Ross
Title Landfill Operator
Rubbish Site Starkville-Oktibbeha County Landfill
Mailing Address 110 W Main Street
City/State/Zip Starkville, MS 39759
Phone 662.324.1180 Fax 662.324.4011
E-mail _____

Check One:

- ☐ Registrant Attending for New Certification
☒ Certified Operator Attending for CEU's Only

You may obtain an electronic enrollment form from the MDEQ website at: www.deq.state.ms.us/solidwaste and e-mail the form to Mark_Williams@deq.state.ms.us



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: July 26, 2016
PAGE: 1 of 26

SUBJECT: Request approval to accept the lowest and best bid received for the July 1, 2016 through December 31, 2016 source of supply listing for Starkville Utilities – Electric Division

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY: Authorization to advertise for source of supply bids was approved at the May 17, 2016 Board of Aldermen meeting

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for Starkville Utilities to accept the lowest and best bids received for the July 2016 through December 2016 Source of Supply, Electric Division.

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Cross Arms						
F'glass 15° Vertical Single Phase Pin Ins Bracket						
2" x 18" Maclean G1HDA118DV1 or Hughes CF830A-18 or Chance 1SBH18V1 or Eq.	GRESKO Utility Supply, Inc.	\$48.00	Arkansas Electric Cooperative, Inc.	\$48.45	Utility Power Inc.	\$49.77
F'glass Vertical Two Phase Pin Ins Bracket						
2" x 48" Maclean G2HDA248DV1, Chance 2SBH48VV1 or Hughes CF861A-48 or Eq.	GRESKO Utility Supply, Inc.	\$97.25	Garner-Lumley Electric Supply Co.	\$99.00	#N/A	\$99.00
Wooden Cross Arms						
3 3/4" x 4 3/4" x 8 ft.	GRESKO Utility Supply, Inc.	\$27.89	WESCO Distribution	\$28.39	Arkansas Electric Cooperative, Inc.	\$28.50
3 3/4" x 4 3/4" x 10 ft.	GRESKO Utility Supply, Inc.	\$34.95	Border States	\$35.00	WESCO Distribution	\$35.47
Braceless Deadend Crossarm Assemblies						
5 ft. Pupi Deadend Assembly, 12 Inch Pole Space, Double Guy Attachment, 2000 Series Beam, Eye Nuts Front and Back Side, 2 Deadend Drilled Positions, Gray Color, Pupi Part # DA2000-060-E2-SPX2 Only.	GRESKO Utility Supply, Inc.	\$135.00	Arkansas Electric Cooperative, Inc.	\$136.00	Border States	\$145.00
8 ft. Pupi Deadend Assembly, 12 Inch Pole Space, Double Guy Attachment, 2500 Series Beam, Eye Nuts Front and Back Side, 2 Deadend Drilled Positions, Gray Color, Pupi Part # DA2500-096-E3-B7X2 Only.	GRESKO Utility Supply, Inc.	\$182.00	Arkansas Electric Cooperative, Inc.	\$182.80	Border States	\$193.00
10 ft. Pupi Deadend Assembly, 12 Inch Pole Space, Double Guy Attachment, 3000 Series Beam, Eye Nuts Front and Back Side, 4 Deadend Drilled Positions, Gray Color, Pupi Part # DA3000-120-E4-B9X2 Only.	GRESKO Utility Supply, Inc.	\$250.00	Arkansas Electric Cooperative, Inc.	\$251.00	Border States	\$259.00
Braceless Tangent Arms						
5 ft. Pupi Tangent Crossarm, 8-10-12 Inch Pole Space, 3000 Beam Series, REA 04 Drill Spec, Gray, Part # TB3000-060-SPX2 or Eq.	Arkansas Electric Cooperative, Inc.	\$108.70	WESCO Distribution	\$125.79	Irby	\$127.68
8 ft. Pupi Tangent Crossarm, 8-10-12 Inch Pole Space, 3000 Beam Series, REA 04 Drill Spec, Gray, Part # TB3000-096-04X2 or Eq.	Irby	\$141.22	Arkansas Electric Cooperative, Inc.	\$146.70	Border States	\$146.70
10 ft. Pupi Tangent Crossarm, 8-10-12 Inch Pole Space, 3000 Beam Series, REA 05 Drill Spec, Gray, Part # TB3000-120-05X2 or Eq.	Arkansas Electric Cooperative, Inc.	\$169.56	Irby	\$181.46	WESCO Distribution	\$193.16
0° Three Phase Cutout/Arrestor Bracket						
Fiberglass 0 degree 3-phase cutout/arrestor bracket. Maclean G3MA024818DCB, Hughes CF670-48-18 or Hubbell 3SBM4818CTB or Eq.	WESCO Distribution	\$89.57	Irby	\$90.00	Arkansas Electric Cooperative, Inc.	\$93.55
0° Single Phase Cutout/Arrestor Bracket						
Fiberglass 0 degree 1-phase cutout/arrestor bracket. Maclean G1MA0118DCB, Hughes CF667B-18, Aluma-Form F1CA-MV-H18-S1-H or Hubbell 1SBM18CTB or Eq.	Arkansas Electric Cooperative, Inc.	\$19.52	Irby	\$22.00	Utility Power Inc.	\$44.28
Cross Strap for Cutout/Arrestor Bracket						
Cross Strap for Cutout/Arrestor Bracket. Chance C2060190, Hughes CF759 or Eq.	Arkansas Electric Cooperative, Inc.	\$9.12	Utility Power Inc.	\$9.38	Border States	\$9.85

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Primary / Secondary Hardware						
Aluminum Straight Line Spring-Loaded D.E. Clamp, Type ADEZ, Anderson or Eq.						
ADEZ-57-N 4 to 4/0 ACSR	Arkansas Electric Cooperative, Inc.	\$7.88	Utility Power Inc.	\$8.45	Anixter, Inc	\$8.59
ADEZ-116-N 336.4 to 954 ACSR	GRESKO Utility Supply, Inc.	\$16.95	Border States	\$16.98	Irby	\$17.00
Aluminum Angle Suspension Clamp, Anderson or Eq.						
AAC - 301 0.198 to 0.732 in.	Border States	\$9.48	Arkansas Electric Cooperative, Inc.	\$10.95	Utility Power Inc.	\$11.64
HAS - 118 - C 0.70 to 1.18 in.	Border States	\$38.77	Arkansas Electric Cooperative, Inc.	\$39.00	Utility Power Inc.	\$40.08
Aluminum Mechanical Stirrup, Type AHLS, Anderson, Richards or Eq.						
AHLS - 024019 - E 4 to 4/0 ACSR	Border States	\$12.25	Arkansas Electric Cooperative, Inc.	\$12.45	Irby	\$12.77
AHLS-954022-E or ASC-1000 336.4 to 954 ACSR	WESCO Distribution	\$22.17	Arkansas Electric Cooperative, Inc.	\$30.45	Utility Power Inc.	\$32.88
Bronze Hot Line Clamp, Anderson, Richards or Eq.						
BC - 2/0 or BHLC-100 0.128 to 0.414 in.	Arkansas Electric Cooperative, Inc.	\$7.37	Irby	\$7.70	Garner-Lumley Electric Supply Co.	\$7.75
Aluminum Hot Line Clamp, Anderson, Richards or Eq.						
S1530AGP or AHLC300TN 0.157 to 0.905 in.	Garner-Lumley Electric Supply Co.	\$8.80	Arkansas Electric Cooperative, Inc.	\$9.16	WESCO Distribution	\$9.21
S1545AGP 0.939 to 1.490 in.	Border States	\$28.05	Arkansas Electric Cooperative, Inc.	\$28.12	Utility Power Inc.	\$29.51
Clevis Type Suspension Insulators, Porcelain Products or Eq.						
ANSI Class 52-9A. Lapp 6815-70E or RUS Approved EQ.	GRESKO Utility Supply, Inc.	\$5.95	Anixter, Inc	\$6.30	Garner-Lumley Electric Supply Co.	\$6.50
Silicone Rubber Insulators						
Distribution Deadend Insulator, Silicone Housing with Fiberglass Core. 35 kV. ANSI 52-4 Clevis and Tongue End Fittings. Maclean Power Systems DS-35M or RUS Approved Equivalent. Housing Must be Silicone Rubber -- NO EPDM.	WESCO Distribution	\$12.02	Irby	\$14.12	Garner-Lumley Electric Supply Co.	\$14.25
Pin Insulators, F Neck, 1" Thread 15KV, ANSI Class 55-4.						
ANSI Class 55-4. NGK-Locke Cat # HRAP - 175, Porcelain Products Cat # 366-S or RUS Approved Eq.	GRESKO Utility Supply, Inc.	\$2.83	Arkansas Electric Cooperative, Inc.	\$2.85	Irby	\$3.07
Transformer Mounting Bracket, Chance or Eq.						
Chance Cat # DT6C1	Arkansas Electric Cooperative, Inc.	\$106.62	Utility Power Inc.	\$109.60	Anixter, Inc	\$111.46
Chance Cat # DT7C1	Arkansas Electric Cooperative, Inc.	\$230.81	Utility Power Inc.	\$237.27	Border States	\$239.00
Conduit Standoff Brackets						
Pelco Cat # SP-6060-12-PNC	WESCO Distribution	\$25.11	Garner-Lumley Electric Supply Co.	\$27.30	Border States	\$27.80
Pelco Cat # SP-6060-24-PNC	WESCO Distribution	\$29.56	Garner-Lumley Electric Supply Co.	\$32.10	Border States	\$32.49
Aluma-Form # 9-CSO-12	Garner-Lumley Electric Supply Co.	\$25.50	GRESKO Utility Supply, Inc.	\$27.50	Arkansas Electric Cooperative, Inc.	\$27.65
Aluma-Form # 9-CSO-24	Garner-Lumley Electric Supply Co.	\$32.00	GRESKO Utility Supply, Inc.	\$35.00	WESCO Distribution	\$35.43
Conduit Strap Kits, Chance or Eq.						
Cat # CSTK - 2; 2 inch strap	Irby	\$2.19	GRESKO Utility Supply, Inc.	\$2.77	WESCO Distribution	\$2.81
Cat # CSTK - 3; 3 inch strap	Irby	\$2.43	GRESKO Utility Supply, Inc.	\$2.95	WESCO Distribution	\$2.99
Cat # CSTK - 4; 4 inch strap	Irby	\$2.60	GRESKO Utility Supply, Inc.	\$3.35	WESCO Distribution	\$3.43
Cat # CSTK - 6; 6 inch strap	Irby	\$2.96	GRESKO Utility Supply, Inc.	\$4.50	Garner-Lumley Electric Supply Co.	\$4.90

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
General Use Bronze Connectors						
Anderson/Fargo Vise Type Ground Clamp, Cat # GC - 207	Arkansas Electric Cooperative, Inc.	\$3.76	Utility Power Inc.	\$4.05	Anixter, Inc	\$4.10
Anderson/Fargo Bronze Parallel Groove Clamp, Cat # LC - 1602 or Dossert CU40-17	WESCO Distribution	\$13.57	Garner-Lumley Electric Supply Co.	\$16.10	GRESO Utility Supply, Inc.	\$16.50
Anderson/Fargo Bronze Terminal, 2-Hole Flat to Cable 1/0 - 500 Range. Cat # SWL - 050 - B2 or Dossert TCV50-2N	Arkansas Electric Cooperative, Inc.	\$27.02	Utility Power Inc.	\$27.78	Anixter, Inc	\$28.85
Anderson/Fargo Bronze Terminal with 90 Degree Angle, 2-Hole Flat to Cable 1/0 - 500 Range. Cat # SWL - 050 - B2-Y90 or Dossert TCVA50-2N-90.	Arkansas Electric Cooperative, Inc.	\$44.39	Utility Power Inc.	\$45.64	Anixter, Inc	\$46.40
Aluminum Overhead Line Automatic Splice, Full Tension, MacClean Only						
4 - 2 ACSR Cat # 7652AP-VIP	GRESO Utility Supply, Inc.	\$6.35	Utility Power Inc.	\$6.83	Irby	\$7.28
1/0 ACSR Cat #7653-VIP	GRESO Utility Supply, Inc.	\$7.40	Irby	\$8.24	Anixter, Inc	\$9.30
3/0 - 4/0 ACSR Cat # 7656AP-VIP	GRESO Utility Supply, Inc.	\$15.55	Irby	\$16.65	Anixter, Inc	\$18.38
336.4 kcmil ACSR Cat # 7658AP-VIP	GRESO Utility Supply, Inc.	\$17.10	Utility Power Inc.	\$19.25	Irby	\$19.36
477 kcmil ACSR CAT # 7659-VIP	GRESO Utility Supply, Inc.	\$22.25	Irby	\$25.04	Utility Power Inc.	\$26.87
Impact Aluminum Taps for ACSR; Impact Brand Only.						
795 - 795 #602121	Irby	\$32.48	GRESO Utility Supply, Inc.	\$38.75	Utility Power Inc.	\$54.50
795 - 336.4 #602121-6	Irby	\$32.48	GRESO Utility Supply, Inc.	\$38.50	Arkansas Electric Cooperative, Inc.	\$49.66
477 - 477 #1-602031-3	Irby	\$14.85	GRESO Utility Supply, Inc.	\$18.00	Arkansas Electric Cooperative, Inc.	\$18.35
477 - 336.4 #1-602031-4	Irby	\$14.85	GRESO Utility Supply, Inc.	\$22.00	Utility Power Inc.	\$25.67
477 - 4/0 #1-602031-6	Irby	\$14.85	GRESO Utility Supply, Inc.	\$16.00	Arkansas Electric Cooperative, Inc.	\$16.10
477 - 1/0 #602031-9	Irby	\$14.85	GRESO Utility Supply, Inc.	\$17.75	Utility Power Inc.	\$25.67
336.4 - 336.4 #602007	Irby	\$13.37	GRESO Utility Supply, Inc.	\$14.55	Arkansas Electric Cooperative, Inc.	\$14.90
336.4 - 4/0 #602004	Irby	\$13.37	GRESO Utility Supply, Inc.	\$14.55	Arkansas Electric Cooperative, Inc.	\$14.70
336.4 - 2/0 #602002	Irby	\$13.37	GRESO Utility Supply, Inc.	\$14.55	Arkansas Electric Cooperative, Inc.	\$14.70
336.4 - 1/0 #602001	GRESO Utility Supply, Inc.	\$18.00	Utility Power Inc.	\$24.32	Anixter, Inc	\$24.72
336.4 - 1/0 Copper #602001	Irby	\$13.37	GRESO Utility Supply, Inc.	\$14.60	Arkansas Electric Cooperative, Inc.	\$14.70
4/0 - 4/0 #600466	GRESO Utility Supply, Inc.	\$2.59	Arkansas Electric Cooperative, Inc.	\$2.64	Irby	\$3.23
4/0 - 1/0 #600458	GRESO Utility Supply, Inc.	\$2.59	Arkansas Electric Cooperative, Inc.	\$2.75	Irby	\$3.23
1/0 - 1/0 #600403	GRESO Utility Supply, Inc.	\$2.59	Arkansas Electric Cooperative, Inc.	\$2.71	Irby	\$3.23
4/0 - #2 #600411	GRESO Utility Supply, Inc.	\$2.59	Arkansas Electric Cooperative, Inc.	\$2.71	Irby	\$3.23
Shells, Yellow	Irby	\$1.55	GRESO Utility Supply, Inc.	\$1.68	Arkansas Electric Cooperative, Inc.	\$1.75
Shells, Blue	Irby	\$1.55	GRESO Utility Supply, Inc.	\$1.68	Arkansas Electric Cooperative, Inc.	\$1.75

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Burndy Dieless Hypress Range Taking Conn & Accessories						
Hylug Type YA-A Uninsulated Compression Terminal. Cat# YA2CA9 Only	Border States	\$4.60	Arkansas Electric Cooperative, Inc.	\$4.94	Garner-Lumley Electric Supply Co.	\$4.95
Hylug Type YA-A Uninsulated Compression Terminal. Cat# YA28A5 Only	Border States	\$5.39	Garner-Lumley Electric Supply Co.	\$5.80	Arkansas Electric Cooperative, Inc.	\$5.83
Hylug Type YA-A Uninsulated Compression Terminal. Cat# YA34A3 Only	Border States	\$14.20	Garner-Lumley Electric Supply Co.	\$15.30	Arkansas Electric Cooperative, Inc.	\$15.55
Hylug Type YA-A Uninsulated Compression Terminal. Cat# YA39A5 Only	Garner-Lumley Electric Supply Co.	\$13.35	Arkansas Electric Cooperative, Inc.	\$13.43	Border States	\$13.60
Hylug Type YA-A Uninsulated Compression Terminal. Cat# YA44A3 Only	Garner-Lumley Electric Supply Co.	\$22.00	Arkansas Electric Cooperative, Inc.	\$22.15	Irby	\$25.12
Hyllink Uninsulated Compression Splice. Cat# YS2CA1 Only	Arkansas Electric Cooperative, Inc.	\$2.37	Garner-Lumley Electric Supply Co.	\$2.50	Irby	\$2.69
Hylink Uninsulated Compression Splice. Cat# YS28A1 Only	Garner-Lumley Electric Supply Co.	\$5.20	Arkansas Electric Cooperative, Inc.	\$5.22	Irby	\$5.93
Hylink Uninsulated Compression Splice. Cat# YS34A1 Only	Garner-Lumley Electric Supply Co.	\$7.90	Arkansas Electric Cooperative, Inc.	\$7.93	Irby	\$8.65
Hylink Uninsulated Compression Splice. Cat# YS39A1 Only	Irby	\$9.09	Garner-Lumley Electric Supply Co.	\$19.60	Border States	\$19.64
Hylink Uninsulated Compression Splice. Cat# YS44A1 Only	Border States	\$36.30	Arkansas Electric Cooperative, Inc.	\$43.85	Garner-Lumley Electric Supply Co.	\$45.00
Hystack Terminal Stacking Adapter. Cat# ASA250U Only	Arkansas Electric Cooperative, Inc.	\$2.56	Garner-Lumley Electric Supply Co.	\$2.90	#N/A	\$2.90
Hystack Terminal Stacking Adapter. Cat# ASA800U Only	Arkansas Electric Cooperative, Inc.	\$3.50	Garner-Lumley Electric Supply Co.	\$3.70	Irby	\$3.98
Hystack Terminal Stacking Adapter. Cat# ASA1000U Only	Border States	\$5.59	Arkansas Electric Cooperative, Inc.	\$7.87	Irby	\$8.94
Hyplug Pin Terminal. Cat# AYP2 Only	Garner-Lumley Electric Supply Co.	\$4.25	Arkansas Electric Cooperative, Inc.	\$4.27	Border States	\$4.69
Hyplug Pin Terminal. Cat# AYPO4/0 Only	Border States	\$9.59	Arkansas Electric Cooperative, Inc.	\$10.75	Garner-Lumley Electric Supply Co.	\$10.90
Hyplug Pin Terminal. Cat# AYPO500 Only	Border States	\$12.50	Arkansas Electric Cooperative, Inc.	\$15.74	Garner-Lumley Electric Supply Co.	\$16.50
Hyplug Pin Terminal. Cat# AYP750 Only	Border States	\$26.72	Garner-Lumley Electric Supply Co.	\$28.70	Arkansas Electric Cooperative, Inc.	\$29.00
URD Transformer Secondary Connector						
Universal Stud Mount Disconnectable Secondary Connector, Accepts both 5/8" and 1" Transformer Studs, #12-350MCM Conductor, Homac Part #ZVW4023EZSL. Homac Only.	Anixter, Inc	\$29.31	GRESKO Utility Supply, Inc.	\$31.70	Garner-Lumley Electric Supply Co.	\$31.80
Pole Top Pin						
Pole Top Pin, 20 Inch, 1 Inch Insulator Nylon Threads, Joslyn Cat #J740Z, Hubbell Cat # 2199P, or EQ.	GRESKO Utility Supply, Inc.	\$7.15	Arkansas Electric Cooperative, Inc.	\$7.57	Anixter, Inc	\$7.63
Ridge Pin, (Pole Top Pin), Fiberglass, 1 Inch Insulator. Chance RPH211 OR Joslyn 7781-621 or Eq.	Irby	\$37.00	Border States	\$46.63	Arkansas Electric Cooperative, Inc.	\$46.82
Pole Banding Systems						
Aluma-Form Bolt-A-Band Standard Length Single Band, 5/8 Hdwe, 48 in. Length. Part BAB-5848 Only.	GRESKO Utility Supply, Inc.	\$24.00	WESCO Distribution	\$24.07	Arkansas Electric Cooperative, Inc.	\$24.33
Aluma-Form Bolt-A-Band Standard Length Double Band, 5/8 Hdwe, 48 in. Length. Part BAB-5848-2 Only.	GRESKO Utility Supply, Inc.	\$42.90	WESCO Distribution	\$43.68	Arkansas Electric Cooperative, Inc.	\$44.16
All Purpose Mounting Bracket						
Aluma-Form All Purpose Mounting Bracket, Heavy-Cuty Mount with Grade 5, 5/8 x 3 Bolt. Part HDBB-1511-H3H Only.	Irby	\$6.32	GRESKO Utility Supply, Inc.	\$7.95	Anixter, Inc	\$8.61

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Guy Wire And Related Equipment						
Fibrglass Guy Strain Insulator, 15,000 Lb or Greater.						
Maclean Cat # GCTE - 15 -144, Hubbell GS16144CP or Aluma-Form FGS16-144CT	GRESKO Utility Supply, Inc.	\$20.78	Arkansas Electric Cooperative, Inc.	\$20.85	WESCO Distribution	\$21.17
Maclean Cat # GCTE - 15 -12, Hubbell GS16012CP or Aluma-Form FGS16-12CT.	WESCO Distribution	\$9.21	GRESKO Utility Supply, Inc.	\$9.30	Arkansas Electric Cooperative, Inc.	\$9.32
PISA Anchor Helix Assembly						
Single Helix 10 in Diameter for 3/4 in Rod, 1-3/8 in Core. Chance Cat # E1021633 or MacLean MDS-D104-6.	Border States	\$20.95	GRESKO Utility Supply, Inc.	\$21.00	Arkansas Electric Cooperative, Inc.	\$22.18
Twin Helix 10 in Diameter for 3/4 in Rod, 1-3/8 in Core. Chance Cat # E1021637 or MacLean MDSD104-2-6.	GRESKO Utility Supply, Inc.	\$52.00	Border States	\$53.00	Arkansas Electric Cooperative, Inc.	\$53.93
Chance Pisa or MacLean, 3/4 In. X 7 ft. Rod & Twineye Nut. Chance Cat # E1020044 or MacLean MDS D75D.	Border States	\$18.47	GRESKO Utility Supply, Inc.	\$18.50	Utility Power Inc.	\$19.46
Bust Expanding Anchor						
Chance Bust Expanding Anchor, Galvanized. Cat # 88135G.	Arkansas Electric Cooperative, Inc.	\$11.60	Border States	\$25.38	Anixter, Inc	\$25.38
Chance Galvanized Bust Anchor Rod 3/4 in. X 8 ft. with Twineye Adapter. Cat # 5358	Border States	\$18.98	Arkansas Electric Cooperative, Inc.	\$19.02	Anixter, Inc	\$19.89
Guy Wire, Galvanized Steel						
3/8 Siemens Martin Grade, Coils per FT	WESCO Distribution	\$0.24	Border States	\$0.27	GRESKO Utility Supply, Inc.	\$0.28
7/16 High Strength Grade, Coils per FT	Utility Power Inc.	\$0.39	GRESKO Utility Supply, Inc.	\$0.40	WESCO Distribution	\$0.43
Banded Guy Attachment with Clevis						
Aluma-Form heavy Duty Banded Guy Attachment with Clevis. Part BGA-S20 Only.	GRESKO Utility Supply, Inc.	\$49.50	Arkansas Electric Cooperative, Inc.	\$50.08	WESCO Distribution	\$50.09
Conductor, Overhead Secondary, Overhead Primary, Underground Secondary, Underground Primary, Miscellaneous Copper						
#6 Duplex, Shepherd, 600 Volt, 90 Degree C Operation. Packaged in Coils. Per FT.	WESCO Distribution	\$0.17	Border States	\$0.17	GRESKO Utility Supply, Inc.	\$0.21
#4 Triplex, Periwinkle, 600 Volt, 90 Degree C Operation. Packaged in Coils. Per FT.	Border States	\$0.36	Utility Power Inc.	\$0.40	GRESKO Utility Supply, Inc.	\$0.41
#1/0 Triplex, Neritina, 600 Volt, 90 Degree C Operation. Packaged in Coils. Per FT.	Utility Power Inc.	\$0.65	Garner-Lumley Electric Supply Co.	\$0.74	GRESKO Utility Supply, Inc.	\$0.76
#4/0 Triplex, Zuzara, 600 Volt, 90 Degree C Operation. Packaged on Reels. Per FT.	GRESKO Utility Supply, Inc.	\$1.27	Utility Power Inc.	\$1.36	Border States	\$1.38
#1/0 Quadruplex, Costena, 600 Volt, 90 Degree C Operation. Packaged on Reels. Per FT.	Utility Power Inc.	\$1.05	GRESKO Utility Supply, Inc.	\$1.08	Border States	\$1.15
#4/0 Quadruplex, Appaloosa, 600 Volt, 90 Degree C Operation. Packaged on Reels. Per FT.	Utility Power Inc.	\$1.76	GRESKO Utility Supply, Inc.	\$1.81	Border States	\$1.90
#336.4 kcmil Quadruplex, Gelding, 600 Volt, 90 Degree C Operation. Packaged on Reels. Per FT.	Utility Power Inc.	\$2.42	Irby	\$3.38	Garner-Lumley Electric Supply Co.	\$4.20
#2 ACSR, Sparrow, Packaged on Reels. Per FT.	WESCO Distribution	\$0.12	GRESKO Utility Supply, Inc.	\$0.14	Arkansas Electric Cooperative, Inc.	\$0.14
#1/0 ACSR, Raven, Packaged on Reels. Per FT.	WESCO Distribution	\$0.18	GRESKO Utility Supply, Inc.	\$0.21	Arkansas Electric Cooperative, Inc.	\$0.21
#4/0 ACSR, Penguin, Packaged on Reels. Per FT.	WESCO Distribution	\$0.34	Irby	\$0.40	GRESKO Utility Supply, Inc.	\$0.41
#336.4 ACSR, Merlin, Packaged on Reels. Per FT.	WESCO Distribution	\$0.50	GRESKO Utility Supply, Inc.	\$0.55	Utility Power Inc.	\$0.59
#477 ACSR, Pelican, Packaged on Reels. Per FT.	WESCO Distribution	\$0.69	Utility Power Inc.	\$0.73	Arkansas Electric Cooperative, Inc.	\$0.82

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Southwire 3-Layer 15 kV ACSR Tree Wire. 1/0 AWG, 6/1 Standing. Southwire or Equivalent. Packaged on Reels. Bidder shall specify standard reel length.	Irby	\$1.07	NO	BID	NO	BID
Southwire 3-Layer 15 kV ACSR Tree Wire. 1477 kcmil , 18/1 Standing. Southwire or Equivalent. Packaged on Reels. Bidder shall specify standard reel length.	Irby	\$1.66	NO	BID	NO	BID
#6 Underground Duplex, Claflin, Ruggedized or High Score. 90 Degree C Continuous Operation. Packaged on Reels. Per Ft.	GRESKO Utility Supply, Inc.	\$0.31	Utility Power Inc.	\$0.31	Garner-Lumley Electric Supply Co.	\$0.37
#4 Underground Triplex, Vassar, Ruggedized or High Score. 90 Degree C. Continuous Operation. Packaged on Reels. Per Ft.	GRESKO Utility Supply, Inc.	\$0.49	Utility Power Inc.	\$0.53	Irby	\$0.58
#4/0 Underground Triplex, Sweetbriar, Ruggedized or High Score. 90 Degree C Continuous Operation. Packaged on Reels. Per Ft.	GRESKO Utility Supply, Inc.	\$1.20	Border States	\$1.25	Garner-Lumley Electric Supply Co.	\$1.29
4/0 Underground Triplex, Sweetbriar Powerglide 600V Secondary Underground High Score. 90 Degree C Continuous Operation. Packaged on Reels. Southwire or Eq.	Irby	\$1.60	NO	BID	NO	BID
#350 Underground Triplex, Wesleyan, Ruggedized or High Score. 90 Degree C Continuous Operation. Packaged on Reels	Border States	\$1.90	Utility Power Inc.	\$1.91	GRESKO Utility Supply, Inc.	\$1.97
350 kcmil Underground Triplex, Wesleyan Powerglide 600V Secondary Underground High Score. 90 Degree C Continuous Operation. Packaged on Reels. Southwire or Eq.	Irby	\$2.45	NO	BID	NO	BID
#4/0 Underground Quadruplex, Wake Forest, Ruggedized or High Score. 90 Degree C Continuous Operation. Packaged on Reels. Per Ft.	Utility Power Inc.	\$1.76	GRESKO Utility Supply, Inc.	\$1.82	Garner-Lumley Electric Supply Co.	\$1.87
4/0 Underground Quadruplex, Wake Forest Powerglide 600V Secondary Underground High Score. 90 Degree C Continuous Operation. Packaged on Reels. Southwire or Eq.	Irby	\$2.09	NO	BID	NO	BID
#350 Underground Quadruplex, Slippery Rock, Ruggedized or High Score. 90 Degree C Continuous Operation. Packaged on Reels. Per Ft.	Utility Power Inc.	\$2.75	GRESKO Utility Supply, Inc.	\$2.86	Irby	\$3.32
350 kcmil Underground Quadruplex, Slippery Rock Powerglide 600V Secondary Underground High Score. 90 Degree C Continuous Operation. Packaged on Reels. Southwire or Eq.	Irby	\$3.39	NO	BID	NO	BID
Underground Residential Distribution Cable (URD), Concentric Neutral, Jacketed 15 kV Class Cable, 1/0 Aluminum Conductor, Class B Filled Strand, 220 mil EPR Insulation, Copper Full Neutral Consisting of 16 - #14 Strands, with Insulating Jacket Over Concentric Wires. Cable Shall Be All EPR Construction. Okonite, Kerite or Southwire Only. Price per Foot.	T & C Specialty Distributors, Inc.	\$2.14	Irby	\$2.39	NO	BID
Underground Residential Distribution Cable (URD), Concentric Neutral, Jacketed 15 kV Class Cable, 750 kcmil Aluminum Conductor, Class B Filled Strand, 220 mil EPR Insulation, Copper 1/3 Neutral, with Insulating Jacket Over Concentric Wires. Cable Shall Be All EPR Construction. Okonite, Kerite or Southwire Only. Price per Foot.	T & C Specialty Distributors, Inc.	\$6.10	Irby	\$6.34	NO	BID
Underground Residential Distribution Cable (URD), Concentric Neutral, Jacketed 15 kV Class Cable, 750 kcmil Aluminum Conductor, Class B Filled Strand, 220 mil EPR Insulation, Copper 1/3 Neutral, with Insulating Jacket Over Concentric Wires. Cable Shall Be All EPR Construction. Cable Shall be Shipped on Steel Reels. Okonite, Kerite or Southwire Only. Price per Foot. 1400 ft reels only.	T & C Specialty Distributors, Inc.	\$6.10	Irby	\$7.73	NO	BID
#6 Insulated Soft Drawn Riser Wire, Solid Copper Wire. Packaged on Small Spools. Per FT.	WESCO Distribution	\$0.47	Garner-Lumley Electric Supply Co.	\$0.49	#N/A	\$0.49
#4 Bare Soft Drawn Solid Copper Wire. Per FT.	WESCO Distribution	\$0.42	Garner-Lumley Electric Supply Co.	\$0.45	Irby	\$0.48
#6 Bare Soft Drawn Solid Copper Wire. Per FT.	WESCO Distribution	\$0.27	Garner-Lumley Electric Supply Co.	\$0.28	Irby	\$0.32
AFL, ADSSCable, Mini-Span 424, 60 Fiber, Part#AE0609C520AA4 Only.	#NUM!	#NUM!	NO	BID	NO	BID

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Underground Equipment						
S&C Vista Underground 4-Way Switchgear, Model 422. S&C 934222R1-P4T2-S313. S&C Only.	Irby	\$46,371.00	NO	BID	NO	BID
S&C Vista Underground 5-Way Switchgear, Model 523. S&C 935232R1-P6T3-S192. S&C Only.	Irby	\$62,700.00	NO	BID	NO	BID
Load Break Bushing Insert, 200 A, 15 kV, Cooper LBI 215. or Elastimold 1601A4..	WESCO Distribution	\$20.84	GRESKO Utility Supply, Inc.	\$22.70	Irby	\$23.40
Load Break Elbow Connector with Jacket Seal, 200 Amp, 15 kV, with Capacitive Test Point, 1/0 Stranded Conductor, Elastimold 166LRJS-C-5240 or Cooper LEJ215CC06T.	GRESKO Utility Supply, Inc.	\$29.00	WESCO Distribution	\$29.11	Garner-Lumley Electric Supply Co.	\$29.50
Horizontal Load Break Portable FeedThru, 200 Amp, 15 kV. Cooper LPF215H or Elastimold 1602A3R.	WESCO Distribution	\$74.57	Irby	\$79.00	Garner-Lumley Electric Supply Co.	\$81.50
Rotatable Loadbreak Feedthru Insert, 200 A, 15kV Class. Cooper LFI215 or Elastimold 1602A3R.	GRESKO Utility Supply, Inc.	\$110.15	Arkansas Electric Cooperative, Inc.	\$110.42	WESCO Distribution	\$127.54
Insulated Protective Cap. 15 kV Class. Cooper LPC215 or Elastimold 160DRG.	WESCO Distribution	\$20.00	GRESKO Utility Supply, Inc.	\$20.50	Garner-Lumley Electric Supply Co.	\$21.00
900 Amp Deadbreak Connector, 25 kV Class, BOL-T only, 750 kcmil Aluminum Conductor with CopperTop Compression Connector. Part # Cooper BT625FF25C1 or Elastimold K675LR-M5380.	GRESKO Utility Supply, Inc.	\$167.70	Garner-Lumley Electric Supply Co.	\$172.00	Anixter, Inc	\$183.52
600 Amp Loadbreak Reducing Tap Plug For use With BOL-T, 25 kV Class, With Copper Stud in Individual Box. Cooper BLRTP625C or Elastimold 675ETPSP.	WESCO Distribution	\$185.21	GRESKO Utility Supply, Inc.	\$199.00	Garner-Lumley Electric Supply Co.	\$280.00
Polywater Type HP Multipurpose Cleaner/Degreaser. 16Oz. Aerosol Can. Cat # HPY-12	WESCO Distribution	\$8.36	Border States	\$8.89	GRESKO Utility Supply, Inc.	\$9.10
Polywater Cable Lubricant J or Eq. In 5 Gallon Pails. Cat# J-640.	Irby	\$41.85	WESCO Distribution	\$62.66	Border States	\$64.19
Polywater Cable Lubricant J. One Quart Front End Pack. Packaged 12 Per Case. Catalog #J-27. Price per Case	WESCO Distribution	\$6.66	Irby	\$7.44	GRESKO Utility Supply, Inc.	\$7.50
URD Cable Termination, Cold Applied, Jacketed Concentric Neutral Cable						
Raychem 841360-000 TFT-151E-1/0	Irby	\$18.67	Arkansas Electric Cooperative, Inc.	\$22.85	GRESKO Utility Supply, Inc.	\$24.00
Raychem 050920-000 TFT-153E	Arkansas Electric Cooperative, Inc.	\$30.43	GRESKO Utility Supply, Inc.	\$30.80	Irby	\$93.44
URD Cable Splice, Jacketed Concentric Neutral Cable, Raychem Only.						
1/0 URD Primary Heat Shrink Splice Without Connector. Part # HVS-1511S-J.	GRESKO Utility Supply, Inc.	\$105.00	Irby	\$119.59	NO	BID
750 kcmil URD Primary Heat Shrink Splice Without Connector. Part # HVS-1514S-J.	GRESKO Utility Supply, Inc.	\$285.00	Irby	\$310.58	NO	BID

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Junctions						
Loadbreak Junction, 200 A, 15 kV Class, Cooper Cat# LJ215C4U or Elastimold 164J4-5.	WESCO Distribution	\$102.15	GRESKO Utility Supply, Inc.	\$108.00	Arkansas Electric Cooperative, Inc.	\$112.68
Fiberglass Secondary Pedestal with 350 kcmil Connectors. Pencell Only.						
Secondary Pedestal with 350 kCMIL Connectors. Pencell Only. Pencell Catalog # AG18HDX-L35	GRESKO Utility Supply, Inc.	\$199.00	Irby	\$247.00	NO	BID
Underground Equipment Continued						
Fiberglass Box Pads For Single Phase Transformers. Nordic or Eq. Nordic Catalog # CBP-37-43-15A-MG-22X24	WESCO Distribution	\$187.10	Border States	\$208.67	GRESKO Utility Supply, Inc.	\$209.00
Fibercrete Box Pad 94" x 80" for use with 4-Way Vista Swgr. Concast Part # FC-69-83-36-V Only.	Garner-Lumley Electric Supply Co.	\$1,415.00	GRESKO Utility Supply, Inc.	\$1,445.00	WESCO Distribution	\$1,457.71
Fibercrete Box Pad 117" x 80" for use with 5-Way Vista Swgr. Concast Part # FC-69-106-36-V Only.	Garner-Lumley Electric Supply Co.	\$2,245.00	GRESKO Utility Supply, Inc.	\$2,260.00	WESCO Distribution	\$2,284.31
Fibercrete Box Pad with 6" x 53" Opening for use with 3-Phase Sectionalizing Cabinet. Concast Part# FC-18-65-20-0653. Concast Only.	Garner-Lumley Electric Supply Co.	\$316.00	WESCO Distribution	\$333.67	GRESKO Utility Supply, Inc.	\$335.00
Fibercrete Box Pad with 18" x 80" Opening for use with 3-Phase Sectionalizing Cabinet. Concast Part# FC-23-85-32-1880. Concast Only.	Garner-Lumley Electric Supply Co.	\$685.00	WESCO Distribution	\$711.67	GRESKO Utility Supply, Inc.	\$730.00
Sectionalizing Cabinet, 3-Phase, 200 A, 15 kV Class, Mild Steel, with Three 4-Position 200 Amp Loadbreak Junctions Installed. Howard Industries Cat# 4560-227470-200. Howard Industries Only.	Howard Industries, Inc.	\$729.00	NO	BID	NO	BID
Sectionalizing Cabinet, 3-Phase, 200 A, 15 kV Class, Mild Steel, without Loadbeak Junctions. Howard Industries Cat# 4584-227470-200. Howard Industries Only.	Howard Industries, Inc.	\$366.00	NO	BID	NO	BID
Sectionalizing Cabinet, 1-Phase, 200 A, 15 kV Class, Mild Steel, with One 4-Position 200 Amp Loadbreak Junctions Installed. Howard Industries Cat# 4530-227470-200. Price of Cabinet to Include Mild Steel Mounting Plate Part# 0062-189904-001. Howard Industries Only.	Howard Industries, Inc.	\$364.00	NO	BID	NO	BID

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Conduit and Fittings						0
High Density Polyethylene Conduit, 2 in. Nominal Size, 2.375 in. Outside Diameter with 13.5 SDR, Black With Red Trisripe, 40 Ft. Lengths, Smooth Wall Outside With Oscillating Internal Friction Reducing Spiral Ribs. Arnco or Eq. Per FT.	Utility Power Inc.	\$0.90	Irby	\$1.24	NO	BID
High Density Polyethylene Conduit, 2 in. Nominal Size, 2.375 in. Outside Diameter with 13.5 SDR, Black With Red Trisripe, 40 Ft. Lengths, Smooth Wall. Carlon or Eq. Per FT.	Utility Power Inc.	\$0.90	WESCO Distribution	\$1.09	Garner-Lumley Electric Supply Co.	\$1.18
High Density Polyethylene Conduit, 3 in. Nominal Size, 3.5 in. Outside Diameter with 13.5 SDR, Black With Red Trisripe, 40 Ft. Lengths, Smooth Wall Outside With Oscillating Internal Friction Reducing Spiral Ribs. Arnco or Eq. Per FT.	Utility Power Inc.	\$1.61	Irby	\$2.46	NO	BID
High Density Polyethylene Conduit, 3 in. Nominal Size, 3.5 in. Outside Diameter with 13.5 SDR, Black With Red Trisripe, 40 Ft. Lengths, Smooth Wall. Carlon or Eq. Per FT.	Utility Power Inc.	\$1.61	WESCO Distribution	\$2.16	Garner-Lumley Electric Supply Co.	\$2.24
High Density Polyethylene Conduit, 4 in. Nominal Size, 4.5 in. Outside Diameter with 13.5 SDR, Black With Red Trisripe, 40 Ft. Lengths, Smooth Wall Outside With Oscillating Internal Friction Reducing Spiral Rings. Arnco or Eq. Per FT.	Utility Power Inc.	\$2.38	Irby	\$4.13	NO	BID
High Density Polyethylene Conduit, 4 in. Nominal Size, 4.5 in. Outside Diameter with 13.5 SDR, Black With Red Trisripe, 40 Ft. Lengths, Smooth Wall. Carlon or Eq. Per FT.	Utility Power Inc.	\$2.38	Garner-Lumley Electric Supply Co.	\$3.56	WESCO Distribution	\$3.62
Schedule 40 PVC, 2 in. 20 ft. Sections. Per Ft.	#NUM!	#NUM!	NO	BID	NO	BID
Schedule 40 PVC, 3 in. 20 ft. Sections. Per Ft.	NO	BID	NO	BID	NO	BID
Champion Fiberglass, 90 x 36 in Elbow, 3 in. Nominal, with Bonded On Deep Couplings. Part 30A-SW-92-P-2D.	Garner-Lumley Electric Supply Co.	\$129.00	NO	BID	NO	BID
Champion Fiberglass, 90 x 24 in Elbow, 2 in. Nominal, with Bonded On Deep Couplings. Part 20A-SW-91-P-2D.	Garner-Lumley Electric Supply Co.	\$109.00	NO	BID	NO	BID
Bonduit Conduit Adhesive Kit with Dispensing Tool. Kit Contains 2 Adhesive Cartridges, 8 Mixing Nozzles, 1 Strip of Sanding Cloth, 8 TR-1 Cleaning Wipes and 1 Dispensing Tool. Bonduit Cat # BT-KITG or Eq.	Arkansas Electric Cooperative, Inc.	\$103.65	Utility Power Inc.	\$109.00	WESCO Distribution	\$109.89
3M, Type MB-3 Crossarm Mounting Bracket for URD Cable Range 0.80-1.25 in.	Garner-Lumley Electric Supply Co.	\$11.30	GRESKO Utility Supply, Inc.	\$11.35	Arkansas Electric Cooperative, Inc.	\$12.99
3M, Type MB-6 Crossarm Mounting Bracket for URD Cable Range 1.80-2.40 in.	Irby	\$11.10	Garner-Lumley Electric Supply Co.	\$33.50	Arkansas Electric Cooperative, Inc.	\$42.14
Ditch Witch Bore Gel Bentonite 50 Lb Bags	Irby	\$37.12	NO	BID	NO	BID
Ditch Withc EZ Mud. Gold 10 Lb. Dry Polymer Bucket	#NUM!	#NUM!	NO	BID	NO	BID
Ditch Witch Con Det Wetting Agent. 5 Gallon Pails.	NO	BID	NO	BID	NO	BID
Concrete						
Ready Mixed Concrete, Consisting of Portland Cement, Fine and Coarse Aggregate, Water and Approved Admixtures, Combined, Mixed, Transported and Placed at the Owner's Jobsite, Including Furnishing Labor, Materials, Equipment and Incidentals as Required to Provide Concrete to the SED Jobsites inside the City Limits of Starkville. Concrete Mix shall have a Minimum Specified 280Day Compressive Strength of 2500 PSI and a Water-Cement Ratio By Weight of 0.50 to 0.60. Proportion and Design Mixes to Result in Concrete Slump at the Point of Placement as Directed by the Owner. Slump at the Point of Placement shall be 4 in. to 6 in. for Concrete that is to be Mechanically Vibrated, and 5 in. to 7 in. for Concrete that is to be Placed Without Consolidation. Supplier shall Comply with the Requirements of ASTM C94 "Standard for Ready-Mixed Concrete". Price per Cubic Yard.	NO	BID	NO	BID	NO	BID

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Protective Equipment and Capacitor Equipment						
S&C Positrol Fuse Links "QR" Speed						
1 Amp	Irby	\$5.80	NO	BID	NO	BID
3 Amp	Irby	\$5.80	NO	BID	NO	BID
5 Amp	Irby	\$5.80	NO	BID	NO	BID
7 Amp	Irby	\$5.80	NO	BID	NO	BID
10 Amp	Irby	\$6.23	NO	BID	NO	BID
15 Amp	Irby	\$6.23	NO	BID	NO	BID
20 Amp	Irby	\$6.23	NO	BID	NO	BID
25 Amp	Irby	\$6.62	NO	BID	NO	BID
30 Amp	Irby	\$6.62	NO	BID	NO	BID
40 Amp	Irby	\$6.62	NO	BID	NO	BID
50 Amp	Irby	\$7.97	NO	BID	NO	BID
60 Amp	Irby	\$9.57	NO	BID	NO	BID
75 Amp	Irby	\$9.57	NO	BID	NO	BID
100 Amp	Irby	\$12.00	NO	BID	NO	BID
125 Amp	Irby	\$13.57	NO	BID	NO	BID
150 Amp	Irby	\$18.99	NO	BID	NO	BID
Cooper Power Systems "D" Link Fuse						
1 Amp	WESCO Distribution	\$4.97	GRESKO Utility Supply, Inc.	\$5.89	Arkansas Electric Cooperative, Inc.	\$8.33
2 Amp	WESCO Distribution	\$4.82	GRESKO Utility Supply, Inc.	\$5.89	Arkansas Electric Cooperative, Inc.	\$6.39
3 Amp	WESCO Distribution	\$5.11	GRESKO Utility Supply, Inc.	\$5.89	Arkansas Electric Cooperative, Inc.	\$6.39
5 Amp	WESCO Distribution	\$5.11	GRESKO Utility Supply, Inc.	\$5.89	Arkansas Electric Cooperative, Inc.	\$6.39
7 Amp	WESCO Distribution	\$5.11	GRESKO Utility Supply, Inc.	\$5.89	Arkansas Electric Cooperative, Inc.	\$6.39
10 Amp	WESCO Distribution	\$5.11	GRESKO Utility Supply, Inc.	\$5.89	Arkansas Electric Cooperative, Inc.	\$6.39
15 Amp	WESCO Distribution	\$5.11	GRESKO Utility Supply, Inc.	\$5.89	Arkansas Electric Cooperative, Inc.	\$6.39
20 Amp	WESCO Distribution	\$5.11	GRESKO Utility Supply, Inc.	\$5.89	Arkansas Electric Cooperative, Inc.	\$6.39

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Other Protective Equipment						
Cooper Power Systems Type ELF Current Limiting Dropout Fuse, 20 Amps, Cooper FAK23W20 Only.	GRESKO Utility Supply, Inc.	\$153.80	Arkansas Electric Cooperative, Inc.	\$156.44	WESCO Distribution	\$156.45
Cooper Power Systems Type ELF Current Limiting Dropout Fuse, 40 Amps, Cooper FAK23W40 Only.	Arkansas Electric Cooperative, Inc.	\$156.44	WESCO Distribution	\$156.45	GRESKO Utility Supply, Inc.	\$171.00
Cooper Power Systems Type ELF Current Limiting Dropout Fuse, 65 Amps, Cooper FAK23W65 Only.	GRESKO Utility Supply, Inc.	\$200.00	Arkansas Electric Cooperative, Inc.	\$240.68	WESCO Distribution	\$240.68
Cooper Power Systems Type ELF Current Limiting Dropout Fuse, 80 Amps, Cooper FAK23W80 Only.	GRESKO Utility Supply, Inc.	\$205.00	WESCO Distribution	\$240.68	NO	BID
Cooper Power Systems Type L Cutout with Tandem ELF Fuse and No Fuse Link, 15 kV, 95 kV BIL, with Parallel Groove Connector and NEMA Type B Crossarm Mounting Bracket. Cooper L4ATP1A20 Only.	WESCO Distribution	\$212.06	GRESKO Utility Supply, Inc.	\$224.00	NO	BID
Cooper Power Systems ELF Tandem Fuse Assembly, 15 kV, Cooper T4B25 Only.	WESCO Distribution	\$152.64	GRESKO Utility Supply, Inc.	\$164.00	NO	BID
Cooper Power Systems Companion II Backup Current-Limiting Fuse, 8.3 kV, 25 k Current Rating with Spline Stud and Eyebolt Terminal. Cooper FAH8KV25KBGR1 Only.	WESCO Distribution	\$52.99	GRESKO Utility Supply, Inc.	\$64.00	NO	BID
Loadbuster Disconnect, 25 kV, 600 A Continuous, S&C Catalog # 4943R9ED2.	GRESKO Utility Supply, Inc.	\$147.85	Anixter, Inc	\$164.77	Irby	\$272.00
Fuse Cutout, 15 kV, 100 A Continuous, 16 kA Interrupting, Loadbuster, Silicone Rubber, ABB X1JCLNLM11 or Eq.	GRESKO Utility Supply, Inc.	\$56.95	Utility Power Inc.	\$58.65	WESCO Distribution	\$60.74
Fuse Tube Including Cap & Arc Shortening Rod, 14.4 kV, 100 Amp, S&C Catalog # 89531R10 or Eq.	WESCO Distribution	\$18.14	GRESKO Utility Supply, Inc.	\$18.55	Utility Power Inc.	\$19.32
Fuse Tube, 14.4 kV, 200 A, S&C Catalog # 89571R11. S&C or Eq.	Garner-Lumley Electric Supply Co.	\$41.00	Irby	\$44.67	WESCO Distribution	\$69.89
Spare Disconnect Blade, 14.4 kV, 300 Amp, S&C Catalog # 89621R10. S&C or Eq.	Garner-Lumley Electric Supply Co.	\$33.00	GRESKO Utility Supply, Inc.	\$36.00	WESCO Distribution	\$36.63
Loadbreak Cutout, 15/27 kV, 100 Amp Continuous, Porcelain, ABB Catalog # Y2NCBNQA12. ABB only.	Garner-Lumley Electric Supply Co.	\$124.00	NO	BID	NO	BID
Loadbreak Cutout, 15/27 kV, 100 Amp Continuous, Silicone Rubber, ABB Catalog # Y2JCLNQA12. ABB only.	Garner-Lumley Electric Supply Co.	\$154.00	NO	BID	NO	BID
Elbow Surge Arrester, 10 kV, 8.4 kV MCOV, 36 in. Lead Wire. Cooper 3238018C10M or Ohio Brass 6115090036 or Elastimold 167E5A10.	WESCO Distribution	\$55.87	GRESKO Utility Supply, Inc.	\$60.95	Garner-Lumley Electric Supply Co.	\$64.00
Parking Stand Surge Arrester, 10 kV, 8.4 kV MCOV. Cooper Part # 3237686C10M or Elastimold 167PSA10.	WESCO Distribution	\$128.40	Garner-Lumley Electric Supply Co.	\$133.00	GRESKO Utility Supply, Inc.	\$134.35
Heavy Duty Distribution Class Arrester, 10 kV, 8.4 kV MCOV. With Insulator, Wildlife Protector and NEMA X-Arm Bracket. Cooper UHS1005-0A1A-1BIA or Ohio Brass 213709-7324 Only.	WESCO Distribution	\$26.70	GRESKO Utility Supply, Inc.	\$27.75	Border States	\$28.49
Hubbell Protecta Lite Suspension Distribution Class Arrester, 13.8 kV, 8.4 kV MCOV with Fargo Hot Line Clamp GH202AD and 90 Inch #4 AWG Tinned Copper Rope Lay Conductor Lead. Hubbell Catalog #602009-B0-X4-005 Only	Border States	\$108.00	Anixter, Inc	\$128.36	Irby	\$144.33

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
3-Phase Air Break Switch. 15 kV, 600 A, Insulated Base, Epoxy Insulators, 2-Hole NEMA Pad, Upright Hookstick Operated With Extra Mounting Clearance. S&C Cat. # 147442R2-H	Irby	\$3,998.00	NO	BID	NO	BID
3-Phase Air Break Switch. 15 kV, 600 A, Insulated Base, Epoxy Insulators, 2-Hole NEMA Pad, Vertical Hookstick Operated. S&C Cat. # 147532R4-H	Irby	\$3,250.00	NO	BID	NO	BID
3-Phase Air Break Switch. 14.4 kV, 900 A, Insulated Base, Epoxy Insulators, 2-Hole NEMA Pad, Tiered Outboard Hookstick Operated With Pole Bankand J-Bolts S&C Cat. # 147832R4-H2-P1	Irby	\$3,492.00	NO	BID	NO	BID
New 3-Phase Recloser, 800 Amp Cont., 12.5 kA Interrupting, Solid Dielectric, 15 kV Class Vacuum Recloser with SEL-351R Control. Recloser outfitted with 2 Hole Pads, "L" Shaped Pole Mount Brackets and 40 ft. Control Cable. G&W Electric VIP378ER-12S or Eq. SEL MOT#0351R41281X15XA25	Power Connections, Inc.	\$14,313.00	GRESKO Utility Supply, Inc.	\$16,997.00	Irby	\$17,670.37
New 3-Phase Recloser, 800 Amp Cont., 12.5 kA Interrupting, Solid Dielectric, 15 kV Class Vacuum Recloser with SEL-651RA Control. 14 Pin Control Cable, 3 Low Energy Analog Voltage Sensors. Recloser outfitted with 2 Hole Pads, "L" Shaped Pole Mount Brackets and 40 ft.14 Pin, 40 ft 2 Pin AC Cable and 8-Pin LEA Cable. G&W Electric VIP378ER-12S Only. SEL MOT#0651RA01XBAXAA1A2211BXXX	Power Connections, Inc.	\$16,200.00	Irby	\$19,991.19	NO	BID
Schweitzer Engineering Laboratories, Inc., SEL-651RA Recloser Control for use with G&W Viper or Cooper VWE. Part Number 0651RA01XBAXAA1A2211BXXX. Schweitzer Engineering Laboratories, Inc. only.	Power Connections, Inc.	\$4,404.00	Irby	\$5,372.00	NO	BID
Schweitzer Engineering Laboratories, Inc., SEL-C510, 40 Ft. Recloser 14 Pin Control Cable, 14-Pin Male to Female Amphenol Connector.	Power Connections, Inc.	\$376.00	Irby	\$512.30	NO	BID
SEL Overhead Autoranger FCI with 4 Hr Permanent Fault Reset & 16 Hr Temporary Fault Reset Time. SEL Part# AR360-4-16.	Power Connections, Inc.	\$212.00	Irby	\$263.00	NO	BID
SEL Underground Autoranger FCI with 4 Hr Permanent Fault Reset Time. No Battery with Integral Display. SEL Part# 1ARUI4Y2.	Power Connections, Inc.	\$109.00	Irby	\$136.70	NO	BID
SEL Underground Autoranger FCI with 4 Hr Permanent Fault Reset Time. With Battery & 10 ft Remote Fiber Optic Display. SEL Part# 1BARUZR4LEY2..	Power Connections, Inc.	\$158.00	Irby	\$193.42	NO	BID
New G&W Viper Single Phase Recloser, Polemount "L" Config., with Arrester Brackets, NEMA 2-Hole Lugs, Wildlife Protectors, SEL-Kestrel Control, 40 ft Cable. G&W VIP178ER-12-SP Only. SEL 0351RS022X41A11X1XXX Control.	GRESKO Utility Supply, Inc.	\$5,694.00	Irby	\$7,127.00	NO	BID
Remanufactured Cooper Type KNova Three Phase Recloser, 15.5 kV, 800 Amp Continuous, 12.5 kA Interrupting with Pole Mounting Frame and Lightning Arrester Source and Load Side Mounting Brackets, 40 ft Cable. And SEL 351R Control. Sel MOT# 0351R41281X15XA25. Cooper Only.	#NUM!	#NUM!	NO	BID	NO	BID
Remanufactured Cooper Type V4L Single Phase Recloser, 14.4 kV, 70 Amp, B Curve, 1 Fast OPS, 2 Delayed OPS. Cooper Only.	4-Way Electric, Inc.	\$1,750.00	NO	BID	NO	BID
Remanufactured Cooper Type V4L Single Phase Recloser, 14.4 kV, 100 Amp, B Curve, 1 Fast OPS, 2 Delayed OPS. Cooper Only.	4-Way Electric, Inc.	\$1,750.00	NO	BID	NO	BID
Chance Loadbreak Electronic Resettable Sectionalizer, 15 kV, 50 Amp, 2-Count, Parallel Grove C.amps, NEMA Bracket. Chance C740-152PB only.	Border States	\$727.00	Utility Power Inc.	\$731.00	Irby	\$819.00
Chance Loadbreak Electronic Resettable Sectionalizer, 15 kV, 70 Amp, 2-Count, Parallel Grove C.amps, NEMA Bracket. Chance C750-162PB only.	Border States	\$759.00	Utility Power Inc.	\$765.00	Irby	\$878.00

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	Low Bid		1st Alternate		2nd Alternate	
Capacitors Equipment & Relays						
Capacitor, 50 kVAR, 7620 Volt, Single Phase, 2-Bushing, 60 Hz, 95 kV BIL.	Garner-Lumley Electric Supply Co.	\$416.00	GRESKO Utility Supply, Inc.	\$483.00	Border States	\$513.00
Capacitor, 100 kVAR, 7620 Volt, Single Phase, 2-Bushing, 60 Hz, 95 kV BIL.	Garner-Lumley Electric Supply Co.	\$440.00	GRESKO Utility Supply, Inc.	\$450.00	Border States	\$565.00
Capacitor, 200 kVAR, 7620 Volt, Single Phase, 2-Bushing, 60 Hz, 95 kV BIL.	Garner-Lumley Electric Supply Co.	\$557.00	GRESKO Utility Supply, Inc.	\$560.00	Border States	\$659.00
Capacitor, 300 kVAR, 7620 Volt, Single Phase, 2-Bushing, 60 Hz, 95 kV BIL.	Garner-Lumley Electric Supply Co.	\$667.00	GRESKO Utility Supply, Inc.	\$670.00	Border States	\$748.00
Vacuum Capacitor Switch, Type VCS-1, 95 kV BIL, 200 A Continuous, 120 VAC Operating Voltage, Standard 5-Pin Receptacle for 3-Wire Control. ABB Cat # PS15-120M-BC or Edison ECSA111BA1.	Garner-Lumley Electric Supply Co.	\$1,068.00	GRESKO Utility Supply, Inc.	\$1,070.00	NO	BID
SEL 734B Capacitor Control. Model 07340S9F1D1626EXXAD3A6000.	Power Connections, Inc.	\$1,700.00	Irby	\$2,091.02	NO	BID
SEL 734B Capacitor Control. Model 07340S9F1D1626HXXAD3A6000.	Power Connections, Inc.	\$1,950.00	Irby	\$2,398.52	NO	BID
SEL-RTAC, Model 35304BA0X1211X0XXXXXX	Power Connections, Inc.	\$4,600.00	Irby	\$5,658.06	NO	BID
SEL-RTAC, Model 3530HA0XX211A0XXXXXX	Power Connections, Inc.	\$5,680.00	Irby	\$6,986.47	NO	BID
Beckwith A-6280A-STRK1 Capacitor Control with COPPER Ethernet.	WESCO Distribution	\$2,100.00	Garner-Lumley Electric Supply Co.	\$2,250.00	NO	BID
Beckwith A-6280A-STRK1 Capacitor Control with FIBER Ethernet.	WESCO Distribution	\$2,145.00	Garner-Lumley Electric Supply Co.	\$2,290.00	NO	BID
Beckwith B-1312-45 Neutral CT 5:0.2 Amp with 45 Ft. Cable and 3-Pin Cannon	WESCO Distribution	\$183.33	Garner-Lumley Electric Supply Co.	\$190.00	GRESKO Utility Supply, Inc.	\$2,400.00
S&C Line Post Current Sensor. 14.4 kV. S&C Only Cat # 904-001124-00	Irby	\$548.12	NO	BID	NO	BID
S&C Sensor Cable, Junction Box to Current Sensor, 20 Ft, End One Connector	Irby	\$145.00	NO	BID	NO	BID
Fusing Tape. Midsun Group Only						
E/FTP-100G. Price per Roll.	Arkansas Electric Cooperative, Inc.	\$21.23	Irby	\$21.70	WESCO Distribution	\$21.95
E/FTP-250G. Price per Roll.	Irby	\$51.19	Arkansas Electric Cooperative, Inc.	\$52.68	WESCO Distribution	\$54.45
Silicon Rubber Split Line Hose. Midsun Group Only						
E/INS-025. Price per Ft.	Arkansas Electric Cooperative, Inc.	\$4.96	WESCO Distribution	\$5.11	Garner-Lumley Electric Supply Co.	\$5.60
E/INS-50. Price per Ft.	Arkansas Electric Cooperative, Inc.	\$5.28	WESCO Distribution	\$5.44	Garner-Lumley Electric Supply Co.	\$5.90
E/INS-075. Price per Ft.	Arkansas Electric Cooperative, Inc.	\$5.92	WESCO Distribution	\$6.11	Garner-Lumley Electric Supply Co.	\$6.90
E/INS-100. Price per Ft.	Arkansas Electric Cooperative, Inc.	\$6.45	WESCO Distribution	\$6.67	Garner-Lumley Electric Supply Co.	\$7.20
Molded Bushing Products. Midsun Group Only						
E/Bush CV-LGE	Arkansas Electric Cooperative, Inc.	\$62.09	WESCO Distribution	\$64.17	Garner-Lumley Electric Supply Co.	\$74.00
E/Bush CV-Full	Arkansas Electric Cooperative, Inc.	\$37.63	WESCO Distribution	\$38.89	Irby	\$44.97
E/Bush CV-Small	Arkansas Electric Cooperative, Inc.	\$15.05	WESCO Distribution	\$15.56	Garner-Lumley Electric Supply Co.	\$17.00
E/Flex Barrier, 20 in Wide, Gray. Part #E/Flex BAR-EN-20" Gray.	Arkansas Electric Cooperative, Inc.	\$48.38	WESCO Distribution	\$50.00	Garner-Lumley Electric Supply Co.	\$57.00
Distribution Wildlife Covers. Midsun Only.						
E/Capacitor Cover	Arkansas Electric Cooperative, Inc.	\$4.30	Irby	\$4.94	Garner-Lumley Electric Supply Co.	\$5.00
E/DL-LA-Recloser Cover	Arkansas Electric Cooperative, Inc.	\$15.80	WESCO Distribution	\$16.33	Irby	\$18.15
E/Pole Top Lightning Arrestor Cap	Arkansas Electric Cooperative, Inc.	\$8.07	WESCO Distribution	\$8.33	Irby	\$8.64

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Metering Equipment						
Single Phase, Solid State Electronic WattHour Meters, With Customer Supplied Company Number.						
Elster Energy Axis Rex2, Form 1S, Class 200, 120 Volt, with Yellow Nameplate, Catalog # ZFA3K000000.	Garner-Lumley Electric Supply Co.	\$70.00	NO	BID	NO	BID
Elster Energy Axis Rex2, Form 2S, Class 200, 240 Volt, No Test Links, with White Nameplate, Catalog # ZFCWM000000.	Garner-Lumley Electric Supply Co.	\$70.00	NO	BID	NO	BID
Elster Energy Axis Rex2, Form 2S, Class 200, 240 Volt, No Test Links, with Disconnect, with White Nameplate, Catalog # ZFCWMA00000.	Garner-Lumley Electric Supply Co.	\$104.00	NO	BID	NO	BID
Elster Energy Axis Rex2, Form 2S, Class 320, 240 Volt, No Test Links, with Yellow Nameplate, Catalog # ZFCYM000000.	Garner-Lumley Electric Supply Co.	\$75.00	NO	BID	NO	BID
Elster Energy Axis Rex2, Form 3S, Class 20, 240 Volt, with Yellow Nameplate, Catalog # ZFA2M000000.	Garner-Lumley Electric Supply Co.	\$75.00	NO	BID	NO	BID
Elster Energy Axis Rex2, Form 4S, Class 20, 240 Volt, with Yellow Nameplate, Catalog # ZFC2M000000.	Garner-Lumley Electric Supply Co.	\$75.00	NO	BID	NO	BID
Elster Energy Axis Rex2, Form 12S, Class 320, 120 Volt, No Test Links, with Yellow Nameplate, Catalog # ZF5YK000000.	Garner-Lumley Electric Supply Co.	\$85.00	NO	BID	NO	BID
Three Phase Solid State Electronic WattHour Meters						
Elster Energyaxis Alpha A3RALNQ, Form 16S, Class 320, 128K Memory, 120-480 Volt, White Nameplate, Catalog # ZD3410P80LM.	Garner-Lumley Electric Supply Co.	\$317.00	NO	BID	NO	BID
Elster Energyaxis Alpha A3RALNQ, Form 9S, Class 20, 128K Memory, 120-480 Volt, White Nameplate, Catalog # ZD3210P80LM.	Garner-Lumley Electric Supply Co.	\$317.00	NO	BID	NO	BID
Meter Bases - "K" Base (Siemens Only)						
K4UT, Single-Phase With Lugs Cat # 9810-9546	Irby	\$294.04	NO	BID	NO	BID
K7T, Three-Phase With Lugs Cat # 9817-9506	Irby	\$443.56	NO	BID	NO	BID
Current Transformers, Secondary Type, Molded, Outdoor Padmount Mounting.						
200 : 5 RF 4.0 at 85C, 0.3 Acc. Class at 0.1 Ohms Burden. ABB Type CMV Hi-Temp. Style# 923A231G01 or G.E. JAC-OCV Cat # 750X236202.	Border States	\$82.00	Garner-Lumley Electric Supply Co.	\$132.00	NO	BID
500 : 5 RF 4.0 at 85C, 0.3 Acc. Class at 0.5 Ohms Burden. G.E. Encompass Model # JAB-OW. Cat # 750X136464	Border States	\$86.00	NO	BID	NO	BID
1000:5 RF 2.0 at 85C, 0.15 Acc Class at 0.5 Ohms Burden, ABB CMV-S. ABB Style # 923A498G02	Garner-Lumley Electric Supply Co.	\$108.00	NO	BID	NO	BID
1500 : 5 RF 2.0 at 85C, 0.3 Acc. Class at 0.5 Ohms Burden. G.E. Encompass Model # JAB-OW. Cat # 750X136463	Border States	\$86.00	NO	BID	NO	BID
Current Transformers, Secondary Type, Outdoor,						
250:5 Ratio, Rating Factor 4.0 at 30C, 0.3 Accuracy Class at 0.2 Ohms Burden, No Bar, Low Base, G.E. Encompass Model JCR-OW or Eq. G.E. Cat # 750X134609.	Border States	\$70.80	NO	BID	NO	BID
500:5 Ratio, Rating Factor 4.0 at 30C, 0.3 Accuracy Class at 0.5 Ohms Burden, No Bar, Low Base, G.E. Encompass Model JAK-OW. Cat 750X133629.	Border States	\$84.00	NO	BID	NO	BID
600:5 Ratio, RF 2.0 at 30C, 0.15 Acc Class at 0.5 Ohms Burden, No Bar, Low Base, ABB CMF-S. ABB Stule # 923A497G01	Garner-Lumley Electric Supply Co.	\$105.00	NO	BID	NO	BID
1000:5 Ratio, Rating Factor 4.0 at 30C, 0.3 Accuracy Class at 0.5 Ohms Burden, Window Type with Mounting Base, G.E. Encompass Model JAD-OW. Cat 750X120611.	Border States	\$115.00	NO	BID	NO	BID

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Current Transformers, Primary Type,15 KV, 110KV BIL, Outdoor, Acc Class 0.15, G.E. JKW-5A or ABB KON-11ER.						
50:5 Ratio, Rating Factor 1.5. G.E. Catalog # 755X053108.	Border States	\$982.00	NO	BID	NO	BID
150:5 Ratio, Rating Factor 1.5. G.E. Catalog # 755X053111.	Border States	\$965.00	NO	BID	NO	BID
200:5 Ratio, Rating Factor 1.5. ABB Catalog # E-923A427G01.	Garner-Lumley Electric Supply Co.	\$1,095.00	NO	BID	NO	BID
Primary Potential Transformers						
Potential Transformers, Primary Type, 15KV, Outdoor, Molded, 60:1, Two Bushing, 7200/12470 Wye, IEEE Meter Accuracy 0.15 W, X,M,Y. G.E. Type JVV-5A or Eg. Catalog # 765X032042	Garner-Lumley Electric Supply Co.	\$1,057.00	Border States	\$1,060.00	NO	BID
Secondary Current and Voltage Transformer Racks						
Barfield instrument Transformer Mounting Bracket for 3 CTs or 3 VTs .Catalog # BA3CTVT-W	Arkansas Electric Cooperative, Inc.	\$12.65	WESCO Distribution	\$14.06	Border States	\$16.29
Primary Current and Voltage Transformer Racks						
Barfield One CT and One PT Cat # BAPMM2	Arkansas Electric Cooperative, Inc.	\$60.37	WESCO Distribution	\$94.12	Utility Power Inc.	\$98.35
Barfield Three CT and Three PT Cat # BAPMM6	Arkansas Electric Cooperative, Inc.	\$213.18	Irby	\$226.00	Garner-Lumley Electric Supply Co.	\$267.00
Power Qaulity Equipment						
Power Monitors Revolution Power Quality Recorder	Power Monitors, Inc.	\$6,125.00	NO	BID	NO	BID
Power Monitors' Set of Four 24 in. Flex Current Transformers to Fit Revolution Power Quality Recorder Cat# FCT 4/24	Power Monitors, Inc.	\$1,620.00	NO	BID	NO	BID
Power Monitors' Set of Four 36 in. Flex Current Transformers to Fit Revolution Power Quality Recorder Cat# FCT 4/36	Power Monitors, Inc.	\$1,490.00	NO	BID	NO	BID
Power Monitors' Set of Four True Low Amp Dual Range 20/200 Amp Current Transformers To Fit Revolution Power Quality Recorder Cat # TLAR +200/4	Power Monitors, Inc.	\$2,050.00	NO	BID	NO	BID

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Lights and Lighting Equipment						
Misc. Specialty Lighting						
400 W HPS, 480 V, Roadway Luminaire with Cutoff Optics, General Electric Part # MSCL40S5A12FMC3. G.E. Only.	NO	BID	NO	BID	NO	BID
G.E. Evolve Roadway Scalable (ERS3) Cobrahead, 480 Volt, 525mA Drive Current, 4000K LED Color Temp, No Photocell Receptacle, Gray. G.E. Part#ERS35NXEX5572GRAY ONLY.	Border States	\$359.00	NO	BID	NO	BID
LED Roadway to Replace 100W HID. 120-277 Volt. Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 100 or Greater. 4000K Color Temp With 7 Pin Photocell Receptacle. American Electric Part # ATB020BLEDE10MVOLTR2NLPCLL or Howard Lighting Part # L401L40W40KT210GRM or GE ERL1008B140AGRAY ONLY.	Howard Lighting Products	\$129.95	Arkansas Electric Cooperative, Inc.	\$213.60	Garner-Lumley Electric Supply Co.	\$219.00
LED Roadway to Replace 250W HID. 120-277 Volt, Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 100 or Greater. 4000K Color Temp With 7-Pin Photocell Receptacle, Gray Color. GE Part # ERLH011B140AGRAY, American Electric Part # ATBMBMVOLTR3P7 or Howard Lighting Part # L402L100W40KT310GRM ONLY.	Howard Lighting Products	\$179.95	Arkansas Electric Cooperative, Inc.	\$263.15	Border States	\$268.00
LED Roadway to Replace 400W HID. 120-277 Volt., Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 100 or Greater. 4000K Color Temp With 7-Pin Photocell Receptacle, Gray Color. GE Part # ERS2019E1X40AGRAY or Howard Lighting Part # L404L150W40KT310GRM or American Electric Part # ATMBFMOVOLTR3P7 ONLY.	Howard Lighting Products	\$263.95	Arkansas Electric Cooperative, Inc.	\$352.63	Garner-Lumley Electric Supply Co.	\$365.00
250/400 Multiwatt HPS Flood Light With Multivolt Option, Pole Mount And Photo Electric Cell Receptacle, General Electric Part # PF1S24S0A26X6DBP, American Electric Part # 7523SCAMT1660643 or Eq.	Arkansas Electric Cooperative, Inc.	\$168.06	Garner-Lumley Electric Supply Co.	\$175.00	Howard Lighting Products	\$182.95
LED Floodlight to Replace 250W HID. 120-277 Volt. Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 100 or Greater.4000K Color Temperature With Photocell Receptacle. American Electric Part # ACP1LED310AMVOLT654KYKBZPCL1NL0443 or GE EFNA0ES5405TDKBZ or Eq.	Arkansas Electric Cooperative, Inc.	\$505.25	Garner-Lumley Electric Supply Co.	\$510.00	Irby	\$592.59
LED Floodlight to Replace 400W HID. 120-277 Volt, Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 100 or Greater.4000K Color Temperature With Photocell Receptacle. American Electric Part # ACP1LED610AMVOLT654KYKBZPCL1NL0443 or GE FFH1010BB65740AAT1DKBZ or Eq.	Border States	\$598.00	Arkansas Electric Cooperative, Inc.	\$657.89	Garner-Lumley Electric Supply Co.	\$675.00
Howard Large Utility Floodlight, 120-277 Volt, 196W 80 LED, 4700k Led Color Temp, Slip Fitter Mounting, Concave Glass, NEMA 5 Optics. Howard Model #ULF4HE550UBZ ONLY.	Howard Lighting Products	\$575.00	NO	BID	NO	BID
400 W HPS Interstate, 120 V Pole Mount With Photo Electric Cell Receptacle, American Electric Catalog # 285 40S CA MT1 R3 DA GY	Garner-Lumley Electric Supply Co.	\$419.00	Arkansas Electric Cooperative, Inc.	\$424.05	GRESO Utility Supply, Inc.	\$473.00

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Street Light Arms						
6' Pole Mount 2" Steel	WESCO Distribution	\$34.78	GRESKO Utility Supply, Inc.	\$39.85	Border States	\$39.87
10' Pole Mount 2" Steel	WESCO Distribution	\$68.97	Border States	\$80.00	GRESKO Utility Supply, Inc.	\$80.65
Photo Electric Controls						
105-305 VAC, 50/60 Hz, 1000W, 1800VA DTL(Dark To Light) Part # D124-1.5-STM or Eq.	Arkansas Electric Cooperative, Inc.	\$3.75	Garner-Lumley Electric Supply Co.	\$3.83	GRESKO Utility Supply, Inc.	\$3.85
105-305 vac, 50/60 Hz, 1000W, 1800VA, DTL LED Long Life Photocontrol. Part#DSS124N-1.5TJJE Only.	Garner-Lumley Electric Supply Co.	\$14.35	Arkansas Electric Cooperative, Inc.	\$14.40	Anixter, Inc	\$15.56
105-305 VAC, 50/60 Hz, 1000W, 1800VA, Ripley Long Life Photocontrol. Ripley Part #6390L-BK Only.	Howard Lighting Products	\$18.35	GRESKO Utility Supply, Inc.	\$32.00	NO	BID
420-520 VAC, 50/60 Hz, 1000W, 1800VA, DTL(Dark To Light) Part # DX480-12A or Eq.	Garner-Lumley Electric Supply Co.	\$6.75	Arkansas Electric Cooperative, Inc.	\$6.79	Irby	\$7.99
432-528 VAC, 50/60Hz, 1000W, 1800VA, Ripley Long Life Photocontrol. Ripley Part #6394L Only.	Irby	\$12.25	GRESKO Utility Supply, Inc.	\$37.00	Howard Lighting Products	\$39.25
Lamps, Street Light						
175 Watt Mercury Vapor	Howard Lighting Products	\$3.25	Anixter, Inc	\$4.82	Border States	\$5.00
100 Watt High Pressure Sodium with Double Arc Tube	Howard Lighting Products	\$5.25	Utility Power Inc.	\$6.95	Border States	\$10.95
250 Watt High Pressure Sodium with Double Arc Tube	Howard Lighting Products	\$7.75	Utility Power Inc.	\$8.11	Border States	\$10.95
400 Watt High Pressure Sodium with Double Arc Tube	Howard Lighting Products	\$7.90	Utility Power Inc.	\$8.39	Border States	\$10.95
1000 Watt HPS with Built In Starter. Eye Ignitron Part # LU1000B//EN Only.	Utility Power Inc.	\$36.00	Garner-Lumley Electric Supply Co.	\$78.80	NO	BID
1000 Watt Metal Halide	Howard Lighting Products	\$17.25	Anixter, Inc	\$22.61	Irby	\$22.69
1500 Watt Metal Halide	Howard Lighting Products	\$22.65	Irby	\$26.36	Anixter, Inc	\$28.97
100 Watt High Pressure Sodium Light						
Complete Package American Electric Part # 11PKG 10S RN 120 R5 BA or Eq.	Howard Lighting Products	\$49.95	GRESKO Utility Supply, Inc.	\$57.00	Utility Power Inc.	\$59.00
Head Only American Electric Part # 11 10S RN 120 R0 L0 or Eq.	Howard Lighting Products	\$25.75	GRESKO Utility Supply, Inc.	\$25.80	Arkansas Electric Cooperative, Inc.	\$25.98
LED NEMA Head						
LED NEMA Head Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 93 or Greater. American Electric Part # LNH32LED360120R5BA, Howard Lighting Part # DTDU48LED41MV, or Cooper Part # CRTKAA08E1205SRA.	Howard Lighting Products	\$89.00	Garner-Lumley Electric Supply Co.	\$125.00	GRESKO Utility Supply, Inc.	\$129.00

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	Low Bid		1st Alternate		2nd Alternate	
Poles						
Wood Poles with CCA-ET & Penta Treatment						
30 ft Class 5	Baldwin Pole and Piling Co., Inc.	\$111.00	NO	BID	NO	BID
40 ft Class 2	Baldwin Pole and Piling Co., Inc.	\$283.00	NO	BID	NO	BID
40 ft Class 4	Baldwin Pole and Piling Co., Inc.	\$212.00	NO	BID	NO	BID
45 ft Class 2	Baldwin Pole and Piling Co., Inc.	\$342.00	NO	BID	NO	BID
50 ft Class 2	Baldwin Pole and Piling Co., Inc.	\$415.00	NO	BID	NO	BID
55 ft Class 2	Baldwin Pole and Piling Co., Inc.	\$496.00	NO	BID	NO	BID
60 ft. Class 1	Baldwin Pole and Piling Co., Inc.	\$748.00	NO	BID	NO	BID
65 ft Class 1	Baldwin Pole and Piling Co., Inc.	\$1,195.00	NO	BID	NO	BID
70 ft Class 1	Baldwin Pole and Piling Co., Inc.	\$1,495.00	NO	BID	NO	BID
75 ft class 1	Baldwin Pole and Piling Co., Inc.	\$1,753.00	NO	BID	NO	BID
80 ft class 1	Baldwin Pole and Piling Co., Inc.	\$2,068.00	NO	BID	NO	BID
85 ft class 1	Baldwin Pole and Piling Co., Inc.	\$2,300.00	NO	BID	NO	BID
Concrete Poles - Octagonal Only						
30 ft Class 5	Baldwin Pole and Piling Co., Inc.	\$783.00	NO	BID	NO	BID
30 ft Class 2	Baldwin Pole and Piling Co., Inc.	\$945.00	NO	BID	NO	BID
35 ft Class 5	Baldwin Pole and Piling Co., Inc.	\$893.00	NO	BID	NO	BID
35 ft Class 2	Baldwin Pole and Piling Co., Inc.	\$1,071.00	NO	BID	NO	BID
40 ft Class 2	Baldwin Pole and Piling Co., Inc.	\$1,197.00	NO	BID	NO	BID
40 ft Class H8	Baldwin Pole and Piling Co., Inc.	\$2,258.00	NO	BID	NO	BID
45 ft Class 2	Baldwin Pole and Piling Co., Inc.	\$1,334.00	NO	BID	NO	BID
45 ft Class H1	Baldwin Pole and Piling Co., Inc.	\$1,561.00	NO	BID	NO	BID
50 ft Class 2	Baldwin Pole and Piling Co., Inc.	\$1,538.00	NO	BID	NO	BID
50 ft Class H1	Baldwin Pole and Piling Co., Inc.	\$1,852.00	NO	BID	NO	BID
55 ft Class 2	Baldwin Pole and Piling Co., Inc.	\$1,698.00	NO	BID	NO	BID
55 ft Class H1	Baldwin Pole and Piling Co., Inc.	\$2,013.00	NO	BID	NO	BID
60 ft Class 2	Baldwin Pole and Piling Co., Inc.	\$1,817.00	NO	BID	NO	BID
60 ft Class H1	Baldwin Pole and Piling Co., Inc.	\$2,179.00	NO	BID	NO	BID
65 ft Class 2	Baldwin Pole and Piling Co., Inc.	\$2,208.00	NO	BID	NO	BID
65 ft Class H1	Baldwin Pole and Piling Co., Inc.	\$2,434.00	NO	BID	NO	BID
70 ft Class 1	Baldwin Pole and Piling Co., Inc.	\$2,479.00	NO	BID	NO	BID
70 ft Class H1	Baldwin Pole and Piling Co., Inc.	\$2,632.00	NO	BID	NO	BID
70 ft Class H4	Baldwin Pole and Piling Co., Inc.	\$3,188.00	NO	BID	NO	BID
75 ft Class 1	Baldwin Pole and Piling Co., Inc.	\$2,624.00	NO	BID	NO	BID
75 ft Class H2	Baldwin Pole and Piling Co., Inc.	\$3,039.00	NO	BID	NO	BID
75 ft Class H4	Baldwin Pole and Piling Co., Inc.	\$3,459.00	NO	BID	NO	BID
80 ft Class 1	Baldwin Pole and Piling Co., Inc.	\$2,759.00	NO	BID	NO	BID
80 ft Class H2	Baldwin Pole and Piling Co., Inc.	\$3,231.00	NO	BID	NO	BID
80 ft Class H4	Baldwin Pole and Piling Co., Inc.	\$3,709.00	NO	BID	NO	BID

July-Dec 2016

STARKVILLE ELECTRIC DEPARTMENT GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Concrete Poles - Square Prestressed w/Taper						
30 ft Lone Star LMPI Cat # 301002 or Eq.	Baldwin Pole and Piling Co., Inc.	\$368.00	Irby	\$514.60	NO	BID
35 ft Lone Star LMPI Cat # 351002 or Eq.	Baldwin Pole and Piling Co., Inc.	\$431.00	Irby	\$600.00	NO	BID
Brackets - 6 ft Aluminum Street Light Brackets for Concrete Poles. Lonestar Prestress Mfg. Inc. or Eq.						
Single Arm Bracket Lone Star LMPI Cat # 966967 or Eq.	Irby	\$195.00	NO	BID	NO	BID
Double Arm Bracket Lone Star LMPI Cat # 967906 or Eq.	Irby	\$533.00	NO	BID	NO	BID
Steel Poles - 12 Sided Only						
60 ft Class 1	NO	BID	NO	BID	NO	BID
65 ft Class 1	NO	BID	NO	BID	NO	BID
70 ft Class 1	NO	BID	NO	BID	NO	BID
75 ft Class 1	NO	BID	NO	BID	NO	BID
80 ft Class 1	NO	BID	NO	BID	NO	BID
85 ft Class H1	NO	BID	NO	BID	NO	BID
90 ft Class H1	NO	BID	NO	BID	NO	BID
95 ft Class H1	NO	BID	NO	BID	NO	BID
100 ft Class H1	NO	BID	NO	BID	NO	BID

Item Description	LOW BID		1st Alternate		2nd Alternate	
Overhead Single Phase Distribution Pole Mounted Transformers. 7200/12470Y -- 120/240 Volts.						
1 kVA	Howard Industries	\$653.00				
5 kVA	Howard Industries	\$510.00	Gresco Ermco Direct	\$573.00		
10 kVA	Howard Industries	\$560.00	Gresco Ermco Direct	\$644.00		
15 kVA	Howard Industries	\$631.00	Gresco Ermco Direct	\$693.00		
25 kVA	Howard Industries	\$756.00	Gresco Ermco Direct	\$814.00		
37.5 kVA	Howard Industries	\$915.00	Gresco Ermco Direct	\$916.00		
50 kVA	Howard Industries	\$1,143.00	Gresco Ermco Direct	\$1,155.00		
75 kVA	Howard Industries	\$1,564.00	Gresco Ermco Direct	\$1,625.00		
100 kVA	Gresco Ermco Direct	\$2,013.00	Howard Industries	\$2,080.00		
167 kVA	Gresco Ermco Direct	\$2,863.00	Howard Industries	\$3,136.00		
250 kVA	Gresco Ermco Direct	\$4,338.00	Howard Industries	\$4,526.00		
Overhead Single Phase Distribution Pole Mounted Transformers. 12470 -- 277 Volts.						
50 kVA	Gresco Ermco Direct	\$1,065.00	Howard Industries	\$1,113.00		
75 kVA	Gresco Ermco Direct	\$1,447.00	Howard Industries	\$1,500.00		
100 kVA	Gresco Ermco Direct	\$1,822.00	Howard Industries	\$1,900.00		
167 kVA	Gresco Ermco Direct	\$2,473.00	Howard Industries	\$2,650.00		
250 kVA	Gresco Ermco Direct	\$3,941.00	Howard Industries	\$4,043.00		
333 kVA	Howard Industries	\$5,756.00	Gresco Ermco Direct	\$6,308.00		
500 kVA	Howard Industries	\$8,059.00	Gresco Ermco Direct	\$8,791.00		
Overhead Single Phase Distribution Pole Mounted Transformers. 7200 -- 277 Volts.						
250 kVA	Howard Industries	\$4,072.00	Gresco Ermco Direct	\$4,137.00		
333 kVA	Howard Industries	\$5,895.00	Gresco Ermco Direct	\$6,292.00		
500 kVA	Howard Industries	\$7,893.00	Gresco Ermco Direct	\$8,462.00		
Pad Mounted Single Phase Distribution Transformers. 12470GY/7200 -- 240/120 Volts.						
25 kVA	Howard Industries	\$1,238.00				
37.5 kVA	Howard Industries	\$1,350.00				
50 kVA	Howard Industries	\$1,544.00				
75 kVA	Howard Industries	\$1,868.00				
100 kVA	Howard Industries	\$2,220.00				
167 kVA	Howard Industries	\$3,168.00				
250 kVA	Howard Industries	\$4,136.00				
Pad Mounted Three Phase Distribution Transformers. 12470Y/7200 -- 208Y/120 Volts.						
75 kVA	Howard Industries	\$5,195.00	Gresco Ermco Direct	\$5,643.00		
150 kVA	Howard Industries	\$6,221.00	Gresco Ermco Direct	\$6,493.00		
225 kVA	Howard Industries	\$7,347.00	Gresco Ermco Direct	\$7,500.00		
300 kVA	Howard Industries	\$8,144.00	Gresco Ermco Direct	\$8,687.00		
500 kVA	Gresco Ermco Direct	\$11,816.00	Howard Industries	\$12,141.00		
750 kVA	Gresco Ermco Direct	\$18,423.00	Howard Industries	\$19,087.00		
1000 kVA	Howard Industries	\$25,450.00				
Pad Mounted Three Phase Distribution Transformers. 12470Y/7200 -- 480Y/277 Volts.						
150 kVA	Howard Industries	\$6,237.00	Gresco Ermco Direct	\$6,307.00		
300 kVA	Howard Industries	\$8,246.00	Gresco Ermco Direct	\$8,408.00		
500 kVA	Gresco Ermco Direct	\$10,013.00	Howard Industries	\$10,353.00		
750 kVA	Gresco Ermco Direct	\$14,990.00	Howard Industries	\$15,050.00		
1000 kVA	Howard Industries	\$18,453.00				
1500 kVA	Howard Industries	\$25,940.00				
2000 kVA	Howard Industries	\$33,219.00				
2500 kVA	Howard Industries	\$43,729.00				
Pad Mounted Duplex Core Three Phase Distribution Transformers. 12470Y/7200 -- 120/240 Single Phase with 240 Volts Three Phase. Open-Wye/Open-Delta.						
100-50 kVA	Howard Industries	\$10,454.00				

Item Description	LOW BID		1st Alternate		2nd Alternate	
Overhead Single Phase Distribution Pole Mounted Transformers. 7200/12470Y -- 120/240 Volts.						
1 kVA	4-Way Electric, Inc.	\$365.00	NO	BID	NO	BID
5 kVA	4-Way Electric, Inc.	\$335.00	NO	BID	NO	BID
10 kVA	4-Way Electric, Inc.	\$416.00	NO	BID	NO	BID
15 kVA	4-Way Electric, Inc.	\$492.00	NO	BID	NO	BID
25 kVA	4-Way Electric, Inc.	\$598.00	NO	BID	NO	BID
37.5 kVA	4-Way Electric, Inc.	\$745.00	NO	BID	NO	BID
50 kVA	4-Way Electric, Inc.	\$915.00	NO	BID	NO	BID
75 kVA	4-Way Electric, Inc.	\$1,306.00	NO	BID	NO	BID
100 kVA	4-Way Electric, Inc.	\$1,525.00	NO	BID	NO	BID
167 kVA	4-Way Electric, Inc.	\$2,125.00	NO	BID	NO	BID
250 kVA	4-Way Electric, Inc.	\$3,075.00	NO	BID	NO	BID
Overhead Single Phase Distribution Pole Mounted Transformers. 12470 -- 277 Volts.						
50 kVA	4-Way Electric, Inc.	\$915.00	NO	BID	NO	BID
75 kVA	4-Way Electric, Inc.	\$1,306.00	NO	BID	NO	BID
100 kVA	4-Way Electric, Inc.	\$1,525.00	NO	BID	NO	BID
167 kVA	4-Way Electric, Inc.	\$2,125.00	NO	BID	NO	BID
250 kVA	4-Way Electric, Inc.	\$3,075.00	NO	BID	NO	BID
333 kVA	4-Way Electric, Inc.	\$3,924.00	NO	BID	NO	BID
500 kVA	4-Way Electric, Inc.	\$5,286.00	NO	BID	NO	BID
Overhead Single Phase Distribution Pole Mounted Transformers. 12470 -- 277 Volts.						
500 kVA	4-Way Electric, Inc.	\$3,075.00	NO	BID	NO	BID
500 kVA	4-Way Electric, Inc.	\$3,924.00	NO	BID	NO	BID
500 kVA	4-Way Electric, Inc.	\$5,286.00	NO	BID	NO	BID
Pad Mounted Single Phase Distribution Transformers. 12470GY/7200 -- 240/120 Volts.						
25 kVA	4-Way Electric, Inc.	\$958.00	NO	BID	NO	BID
37.5 kVA	4-Way Electric, Inc.	\$1,075.00	NO	BID	NO	BID
50 kVA	4-Way Electric, Inc.	\$1,256.00	NO	BID	NO	BID
75 kVA	4-Way Electric, Inc.	\$1,580.00	NO	BID	NO	BID
100 kVA	4-Way Electric, Inc.	\$1,925.00	NO	BID	NO	BID
167 kVA	4-Way Electric, Inc.	\$2,350.00	NO	BID	NO	BID
250 kVA	4-Way Electric, Inc.	\$3,360.00	NO	BID	NO	BID
333 kVA	4-Way Electric, Inc.	\$0.00	NO	BID	NO	BID
Pad Mounted Three Phase Distribution Transformers. 12470Y/7200 -- 208Y/120 Volts.						
75 kVA	4-Way Electric, Inc.	\$3,795.00	NO	BID	NO	BID
150 kVA	4-Way Electric, Inc.	\$4,663.00	NO	BID	NO	BID
225 kVA	4-Way Electric, Inc.	\$6,290.00	NO	BID	NO	BID
300 kVA	4-Way Electric, Inc.	\$6,685.00	NO	BID	NO	BID
500 kVA	4-Way Electric, Inc.	\$8,775.00	NO	BID	NO	BID
750 kVA	4-Way Electric, Inc.	\$11,640.00	NO	BID	NO	BID
1000 kVA	4-Way Electric, Inc.	\$14,215.00	NO	BID	NO	BID
Pad Mounted Three Phase Distribution Transformers. 12470Y/7200 -- 480Y/277 Volts.						
150 kVA	4-Way Electric, Inc.	\$4,663.00	NO	BID	NO	BID
225 kVA	4-Way Electric, Inc.	\$6,685.00	NO	BID	NO	BID
300 kVA	4-Way Electric, Inc.	\$8,775.00	NO	BID	NO	BID
500 kVA	4-Way Electric, Inc.	\$11,260.00	NO	BID	NO	BID
750 kVA	4-Way Electric, Inc.	\$12,850.00	NO	BID	NO	BID
1000 kVA	4-Way Electric, Inc.	\$17,656.00	NO	BID	NO	BID
1500 kVA	4-Way Electric, Inc.	\$22,160.00	NO	BID	NO	BID
2500 kVA	4-Way Electric, Inc.	\$26,795.00	NO	BID	NO	BID

July - Dec 2016

Starkville Electric Department Traffic Light Equipment

Item Description	LOW BID		1st Alternate		2nd Alternate	
Four Phase Terminal Facility and Cabinet						
EPAC 3108MS2 Controller, 1F 4014, 1F 4001A, Type EL702-S1 Pole Mount Cabinet, EDI SSM12.	Temple, Inc.	\$7,725.00	NO	BID	NO	BID
Eight Phase Terminal Facility and Cabinet						
EPAC 3108MS2 Controller, 1F 4008, 1F 4001A, Type EL704-S1 Pole Mount Cabinet, EDI SSM12.	Temple, Inc.	\$9,475.00	NO	BID	NO	BID
Eight Phase Terminal Facility and Cabinet						
EPAC 3108MS2 Controller, 1F 4008, 1F 4001A, 1F 4001B, Type EL712 Base Mount Cabinet, EDI SSM12.	Temple, Inc.	\$10,495.00	NO	BID	NO	BID
Priority Control Products						
Four Channel Phase Selector	Temple, Inc.	\$2,439.00	NO	BID	NO	BID
Two Channel Phase Selector	Temple, Inc.	\$1,625.00	NO	BID	NO	BID
Single Channel Single Eye Optical Detector	NO	BID	NO	BID	NO	BID
Single Channel Double Eye Optical Detector	Temple, Inc.	\$369.00	NO	BID	NO	BID
Two Channel Double Eye Optical Detector	Temple, Inc.	\$416.00	NO	BID	NO	BID
Shelf Mounted Phase Selector Card	Temple, Inc.	\$150.00	NO	BID	NO	BID
Optical Emitter System	Temple, Inc.	\$799.00	NO	BID	NO	BID
Glance Priority Cabinet Control Unit	Temple, Inc.	\$4,415.00	NO	BID	NO	BID
Glance Priority Control Vehicle Unit	Temple, Inc.	\$4,271.00	NO	BID	NO	BID
Traffic Signals (Polycarbonate Vehicle Signals (must be Eagle Brand W/Lumination GT-1 LEDs)						
SA101A 12" Signal Section Signal	Temple, Inc.	\$96.00	NO	BID	NO	BID
SA102D 12" Two Section Ploy Signal	Temple, Inc.	\$182.00	NO	BID	NO	BID
SA102E 12" Two Section Ploy Signal with Turn Arrows	Temple, Inc.	\$191.00	NO	BID	NO	BID
SA103A 12" Three Section Signal	Temple, Inc.	\$263.00	NO	BID	NO	BID
SA103C 12" Three Section Signal With Turn Arrows	Temple, Inc.	\$277.00	NO	BID	NO	BID
SIG104N 12" Four Section Inverted "T"	Temple, Inc.	\$351.00	NO	BID	NO	BID
SIG104N 12" Four Section Poly Head	Temple, Inc.	\$351.00	NO	BID	NO	BID
SIG105H 12" Five Section Cluster	Temple, Inc.	\$581.00	NO	BID	NO	BID
Pedestrian Signal Head (with Dialight Countdown Pedestrian Signals Included)						
12" X 12" Aluminum Head	Temple, Inc.	\$351.00	NO	BID	NO	BID
12" X 12" Polycarbonate Head	Temple, Inc.	\$325.00	NO	BID	NO	BID
16" X 18" Polycarbonate Head	Temple, Inc.	\$234.00	NO	BID	NO	BID
Traffic Signal Mounting Hardware (or Pelco Equivalent)						
SE5050 Tether Clamp (Tri-Stud)	Temple, Inc.	\$12.95	NO	BID	NO	BID
SE5058-06 Extended Tether Assembly	Temple, Inc.	\$20.00	NO	BID	NO	BID
Tri-Stud One Way Mounting (SE5089)	Temple, Inc.	\$50.55	NO	BID	NO	BID
Tri-Stud Two Way Mounting (SE5063+SE5061)	Temple, Inc.	\$118.00	NO	BID	NO	BID
Tri-Stud Three Way Mounting (SE5063+SE5094)	Temple, Inc.	\$159.00	NO	BID	NO	BID
Tri-Stud Four Way Mounting (SE5063+SE5097)	Temple, Inc.	\$166.00	NO	BID	NO	BID
FR1JPY Polycarbonate Side Of Pole Mount	Temple, Inc.	\$28.25	NO	BID	NO	BID
Inverted "T" Span Wire Hardware	Temple, Inc.	\$268.00	NO	BID	NO	BID
5 Section Cluster Hardware Assembly (SE-5165)	Temple, Inc.	\$118.00	NO	BID	NO	BID

July - Dec 2016

Starkville Electric Department Traffic Light Equipment

Backplates and Miscellaneous						
BK-1003 - Backplate For SA103A	Temple, Inc.	\$48.00	NO	BID	NO	BID
BK-1004 - Backplate For SA104A	Temple, Inc.	\$60.00	NO	BID	NO	BID
BK-1005 - Backplate For 5 Section Cluster	Temple, Inc.	\$112.00	NO	BID	NO	BID
BK-2027 - Inverted "T" Back Plate	Temple, Inc.	\$108.00	NO	BID	NO	BID
SE-2005 - Pedestrian Push Button	Temple, Inc.	\$28.00	NO	BID	NO	BID
Two-Wire Pushbutton Station (9"x15" sign) with Special Message Prerecorded	Temple, Inc.	\$469.00	NO	BID	NO	BID
Two-Wire Pushbutton Station Control Unit	Temple, Inc.	\$2,139.00	NO	BID	NO	BID
Four-Wire Pushbutton Station (9"x15" with Special Message Prerecorded	Temple, Inc.	\$619.00	NO	BID	NO	BID
Four-Wire Pushbutton Station Control Unit	Temple, Inc.	\$295.00	NO	BID	NO	BID
R920 RRF8 Pedestrian Activated Warning System (Solar)	Temple, Inc.	\$4,369.00	NO	BID	NO	BID
Uninterruptible Power Supply with Cabinet	Temple, Inc.	\$7,679.00	NO	BID	NO	BID
AI-500-050 Field Communications Monitory Controller Shelf Mount	Temple, Inc.	\$2,625.00	NO	BID	NO	BID
AI-500-080 Communications Monitory Controller Rack Mount	Temple, Inc.	\$2,825.00	NO	BID	NO	BID
Devices for Actuated Cabinet Assemblies						
Siemens EPAC 3108M52, 8 Phase NEMA Controller	Temple, Inc.	\$1,655.00	NO	BID	NO	BID
Siemens EPAC 3108M60 ATC Eight Phase NEMA Controller	Temple, Inc.	\$2,599.00	NO	BID	NO	BID
EDI SSM-6LEC - Six Channel NEMA Conflict Monitor	Temple, Inc.	\$624.00	NO	BID	NO	BID
EDI SSM-12LEC - 12 Channel NEMA Conflict Monitor	Temple, Inc.	\$695.00	NO	BID	NO	BID
EDI MMU16-EIP Sixteen Channel NEMA Conflict Monitor	Temple, Inc.	\$826.00	NO	BID	NO	BID
EDI PS-175 NEMA TS-1 Rack Power Supply	Temple, Inc.	\$172.00	NO	BID	NO	BID
PDC SSS-86-3 Load Switch	Temple, Inc.	\$19.50	NO	BID	NO	BID
810 NEMA Two Circuit Flasher	Temple, Inc.	\$20.00	NO	BID	NO	BID
EDI LMD-301 Single Channel Shelf Mount Inductive Loop Monitor	Temple, Inc.	\$89.50	NO	BID	NO	BID
EDI LMD-302 Two Channel Shelf Mount Inductive Loop Monitor	Temple, Inc.	\$179.00	NO	BID	NO	BID
EDI LMD-304 Four Channel Shelf Mount Inductive Loop Monitor	Temple, Inc.	\$292.00	NO	BID	NO	BID
EDI Oracle-S1E Single Channel Shelf Mount Inductive Loop Monitor	Temple, Inc.	\$199.00	NO	BID	NO	BID
EDI Oracle-S2E Two Channel Shelf Mount Inductive Loop Monitor	Temple, Inc.	\$346.00	NO	BID	NO	BID
EDI Oracle 4H Four Channel Rack Mount LCD Inductive Loop Monitor	Temple, Inc.	\$285.00	NO	BID	NO	BID
EP160 NEMA Panel Flasher Assembly with SPA100 Arrestor	Temple, Inc.	\$319.00	NO	BID	NO	BID
EP160 Panel Flasher Assembly with Time Clock	Temple, Inc.	\$642.00	NO	BID	NO	BID
AF-213 Solid State Cube Flasher	Temple, Inc.	\$65.00	NO	BID	NO	BID
Par 335 Flash Relay	Temple, Inc.	\$22.00	NO	BID	NO	BID
EDCO Products						
SRA16C Loop Arrestor	Temple, Inc.	\$12.00	NO	BID	NO	BID
SRA63 Remote Input Arrestor	Temple, Inc.	\$19.95	NO	BID	NO	BID
SHP300-10 Main Line Arrestor	Temple, Inc.	\$44.00	NO	BID	NO	BID
SPA303 Load Switch Arrestor	Temple, Inc.	\$31.55	NO	BID	NO	BID
AP340 Arrestor	Temple, Inc.	\$81.00	NO	BID	NO	BID
Pelco Products						
AB105-24 Astro-Brac For Signs	Temple, Inc.	\$84.00	NO	BID	NO	BID
AB105-30 Astro-Brac For Signs	Temple, Inc.	\$87.00	NO	BID	NO	BID
B116 Astro-Brac	Temple, Inc.	\$97.00	NO	BID	NO	BID
AB109 Astro-Brac For Five Section Signal	Temple, Inc.	\$179.00	NO	BID	NO	BID
SP5116 Astro-Brac For Inverted "T"	Temple, Inc.	\$210.00	NO	BID	NO	BID
AB116-4 Astro-Brac for Four Section Signal	Temple, Inc.	\$106.00	NO	BID	NO	BID

July - Dec 2016

Starkville Electric Department Traffic Light Equipment

Miscellaneous Products						
Quazite PC 1212 Concrete Junction Boxes	Temple, Inc.	\$190.00	NO	BID	NO	BID
TC4008 8x8x6 Pull Box	Temple, Inc.	\$121.00	NO	BID	NO	BID
Quazite PC1324HA Concrete Pull Box	Temple, Inc.	\$310.00	NO	BID	NO	BID
Quazite PB40581224B24 Concrete Cabinet Base	Temple, Inc.	\$1,035.00	NO	BID	NO	BID
LED Signal Modules...Must meet or Exceed 2005 ITE (GE Lumination Only)						
8 in. Red Ball. (433-1110-003XL)	Temple, Inc.	\$46.00	NO	BID	NO	BID
8 in. Yellow Ball. (433-3130-901XL)	Temple, Inc.	\$68.25	NO	BID	NO	BID
8 in. Green Ball. (433-2020-001XL)	Temple, Inc.	\$68.00	NO	BID	NO	BID
12 in. Red Ball. 15 Year Warranty	Temple, Inc.	\$46.00	NO	BID	NO	BID
12 in. Yellow Ball. 15 Year Warranty	Temple, Inc.	\$50.00	NO	BID	NO	BID
12 in. Green Ball. 15 Year Warranty	Temple, Inc.	\$47.00	NO	BID	NO	BID
12 in. Red Arrow. 15 Year Warranty	Temple, Inc.	\$51.00	NO	BID	NO	BID
12 in. Yellow Arrow. 15 Year Warranty	Temple, Inc.	\$55.00	NO	BID	NO	BID
12 in. Green Arrow. (432-2324-001XOD)	Temple, Inc.	\$52.00	NO	BID	NO	BID
16" x 18" Countdown Pedestrian Signal (430-6479-001X)	Temple, Inc.	\$136.00	NO	BID	NO	BID
16" x 18" Hand and Person Pedestrian Signal (430-6450-001X)	Temple, Inc.	\$142.00	NO	BID	NO	BID
12" x 12" Countdown Pedestrian Signal (430-7773-001X)	Temple, Inc.	\$106.00	NO	BID	NO	BID
16" x 18" Hand and Person Pedestrian Signal (430-6772-001X)	Temple, Inc.	\$100.00	NO	BID	NO	BID
Cables						
Seven conductor #14CU. STD. Signal Cable	NO	BID	NO	BID	NO	BID
#138 Optical Detector Cable	Temple, Inc.	\$0.52	NO	BID	NO	BID
Type LMR240 -- TC240NMC 1/4" Superflex Coaxial 3' Jumper	Temple, Inc.	\$38.00	NO	BID	NO	BID
Type LMR600 1/2" Coax (Price per Ft)	NO	BID	NO	BID	NO	BID
Technical Assistance Per Day For (1) IMSA certified Technician						
Per Day Cost To City	Temple, Inc.	\$1,000.00	NO	BID	NO	BID
Per Mile Cost To City	Temple, Inc.	\$1.00	NO	BID	NO	BID
Radio Equipment & Software						
Astron Corporation RS3A Power Supply	Temple, Inc.	\$58.00	NO	BID	NO	BID
MDS9810 Spread Spectrum Radio	Temple, Inc.	\$1,965.00	NO	BID	NO	BID
Kathrein Scala TY-900 YAGI Antenna	Temple, Inc.	\$165.00	NO	BID	NO	BID
Poly Phasor IS50NX-C2 Arrester	Temple, Inc.	\$53.00	NO	BID	NO	BID
Controler to Radio Cable (Connector)	Temple, Inc.	\$48.00	NO	BID	NO	BID
Complete Intersection Radio System	Temple, Inc.	\$3,029.00	NO	BID	NO	BID
Tactics-Marc Software for Use with Eagle Controllers	Temple, Inc.	\$11,789.00	NO	BID	NO	BID

July - Dec 2016

Starkville Electric Department Traffic Light Equipment

Solar Power Flashing Beacons						
Carmanah R247C Single Beacon Flasher	Temple, Inc.	\$1,915.00	NO	BID	NO	BID
Carmanah R247C Dual Beacon Flasher	Temple, Inc.	\$3,210.00	NO	BID	NO	BID
Carmanah R829 Single Beacon School Zone Flasher	Temple, Inc.	\$2,620.00	NO	BID	NO	BID
Carmanah R829 Dual Beacon School Zone Flasher	Temple, Inc.	\$3,598.00	NO	BID	NO	BID
Wireless Detector Equipment						
Sensys Networks, AP240,-S Access Point with Mounting Bracket	Temple, Inc.	\$1,655.00	NO	BID	NO	BID
Sensys Networks APCC-M, Access Point Module with Two APCC-ACC-1 Isolators and Two APCC-SPP Radios with Mounting Brackets	Temple, Inc.	\$3,755.00	NO	BID	NO	BID
Sensys Networks RP240-BH-LL, Long Life Repeater with Mounting Bracket	Temple, Inc.	\$1,440.00	NO	BID	NO	BID
Sensys Networks, CC240, 4 Channel Contact Closure Card	Temple, Inc.	\$655.00	NO	BID	NO	BID
Sensys Networks, EX240, 4 Channel Extension Card	Temple, Inc.	\$391.00	NO	BID	NO	BID
Sensys Networks, VSN240-F, Flush Mounted Sensor	Temple, Inc.	\$548.00	NO	BID	NO	BID
Sensys Networks, CC-ACC, Accessbox for Contact Closure Card	Temple, Inc.	\$151.00	NO	BID	NO	BID
CAT5E Ethernet Patch Cable, Snagless, Black 4 ft.	Temple, Inc.	\$7.15	NO	BID	NO	BID
CAT5E Ethernet Patch Cable, Snagless, Black 2 ft.	Temple, Inc.	\$5.75	NO	BID	NO	BID
Fabrick 450 ML Pour-Pac Epoxy Cat # M-PP-450 with M-SM-750 Large Pour Tube	Temple, Inc.	\$69.00	NO	BID	NO	BID
Out of Ground Detection Equipment						
MSEDCO Radar Intersector with Astro Brac Included	Temple, Inc.	\$3,949.00	NO	BID	NO	BID
MSEDCO 4 Output Detector Card	Temple, Inc.	\$415.00	NO	BID	NO	BID
MSEDCO ESX Unit Card	Temple, Inc.	\$535.00	NO	BID	NO	BID
MSEDCO Install Kit	Temple, Inc.	\$135.00	NO	BID	NO	BID
ITERIS EDGE2-2N Detector Card	Temple, Inc.	\$3,375.00	NO	BID	NO	BID
ITERIS CAM-RZ4 Wide Dynamic Range Camera with Bracket	Temple, Inc.	\$1,439.00	NO	BID	NO	BID
ITERIS Arrester Panel	Temple, Inc.	\$65.00	NO	BID	NO	BID
ITERIS Lens Adjustmane Module	Temple, Inc.	\$1,335.00	NO	BID	NO	BID
ITERIS Multi Detection (Video + Radar) Detector with Mounting Bracket	Temple, Inc.	\$4,289.00	NO	BID	NO	BID
ITERIS Multi Detection Card	Temple, Inc.	\$1,969.00	NO	BID	NO	BID
LED Illuminated Street Name Signs						
18" x 48" Single Sided	Temple, Inc.	\$1,475.00	NO	BID	NO	BID
18" x 60" Single Sided	Temple, Inc.	\$1,600.00	NO	BID	NO	BID
18" x 72" Single Sided	Temple, Inc.	\$1,869.00	NO	BID	NO	BID
18" x 96" Single Sided	Temple, Inc.	\$2,145.00	NO	BID	NO	BID
24" x 48" Single Sided	Temple, Inc.	\$1,549.00	NO	BID	NO	BID
24" x 60" Single Sided	Temple, Inc.	\$1,689.00	NO	BID	NO	BID
24" x 72" Single Sided	Temple, Inc.	\$1,952.00	NO	BID	NO	BID
24" x 96" Single Sided	Temple, Inc.	\$2,269.00	NO	BID	NO	BID



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: July 26, 2016
PAGE: 1 of 1

SUBJECT: In accordance with Mississippi Code § 31-7-13, an emergency expenditure is needed to rebuild the pump at the City of Starkville's Well #7.

Well # 7 supplies the water plant on Bluefield Road. The 200 hp motor failed on March 17, 2016, reducing the City's capacity, particularly in the Bluefield area, until the well could be put back into service. After receiving the motor for repair, the Donald Smith Company determined that the motor could not be repaired and a replacement had to be ordered. After replacing the motor, it was determined by our well specialist that there is also a pump failure. The pump needs to be repaired along with the well casing and associated tubing.

AMOUNT & SOURCE OF FUNDING: Amount not to exceed \$80,000.00

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Utilities

DIRECTOR'S

AUTHORIZATION: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION: Move approval for Starkville Utilities payment for emergency rebuild of pump, well casing, and associated tubing for Well #7 per Mississippi Code § 31-7-13



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: July 26, 2016
PAGE: 1 of

SUBJECT: Request authorization for Terry Kemp to travel to Franklin, TN to attend TVA Rate Review Meeting on August 3, 2016.

AMOUNT & SOURCE OF FUNDING: Approximately \$250 lodging plus travel and per diem.

Source: FY 2016 budget

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for Terry Kemp to travel to Franklin, TN to attend TVA Rate Review Meeting on August 3, 2016 at a cost not to exceed \$250.00.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: July 26, 2016
PAGE: 1 of 1

SUBJECT: Request authorization for Robby Gilliland and Joel Murphy to travel to Jackson, TN to attend TVPPA Line Worker Construction Lab 3 August 21 through August 26, 2016 at a total cost not to exceed \$3,600 total for both with advance travel.

This five day lab session covers line worker skills including the following: safety, aerial lift inspection, arch flash hazards, PPE Inspections, bucket truck rescue, systems operations, three phase transformer theory, insulation/isolation techniques, field evaluation and a comprehensive written exam. This is a continuation of the required training for the TVPPA Apprentice Lineman Program.

AMOUNT & SOURCE OF FUNDING: TVPPA Construction Lab 3, lodging, travel allowance plus per diem, 6 days total cost not to exceed \$4,500 total for both.

FY 2016 Budget

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for Robby Gilliland and Joel Murphy to travel to Jackson, TN to attend TVPPA Line Worker Construction Lab 3 August 21 through August 26, 2016 at a total cost not to exceed \$4,500 for both with advance travel.
