



OFFICIAL ELECTRONIC PACKET

CITY OF STARKVILLE, MISSISSIPPI
August 1, 2017

Mayor
D. Lynn Spruill

Vice Mayor
Roy A. Perkins

Board of Aldermen
Ben Carver
Sandra Sistrunk
David Little
Jason Walker
Patrick Miller
Henry Vaughn, Sr.

City Attorney
Chris Latimer

City Clerk / CFO
Lesa Hardin

Technology Director
Joel Clements, Jr.



Police Chief
R. Frank Nichols

Fire Chief
Charles Yarbrough

**Human Resources
Director**
Navarrete Ashford

**City Planning &
Community Development**
W. Buddy Sanders

City Engineer
Edward Kemp

Utilities General Manager
Terry Kemp

Court Administrator
Tony Rook

**Park and Recreation
Director**
Herman Peters

**Interim Sanitation
Director**
Calvin Ware

Airport Director
Rodney Lincoln

OFFICIAL AGENDA

THE MAYOR AND BOARD OF ALDERMEN

OF THE

CITY OF STARKVILLE, MISSISSIPPI

CONSENT AGENDA AS HIGHLIGHTED IN YELLOW

REGULAR MEETING OF TUESDAY, AUGUST 1, 2017
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA

A. CONSENT AGENDA AS HIGHLIGHTED IN YELLOW

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE JUNE 20, 2017 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

VIII. PUBLIC HEARING

A. PUBLIC HEARING OF VA 17-14: A REQUEST BY FRANK JONES CONSTRUCTION FOR VARIANCE RELIEF FROM FRONT AND SIDE SETBACK REQUIREMENTS FOR THE FINAL PHASE OF COUNTRY CLUB ESTATES IN A R-4 ZONE WITH THE PROPERTY #106-14-013.00

IX. MAYOR'S BUSINESS

A. DISCUSSION AND CONSIDERATION OF VA 17-14 A REQUEST BY FRANK JONES CONSTRUCTION FOR VARIANCE RELIEF FROM FRONT AND SIDE SETBACK REQUIREMENTS FOR THE FINAL PHASE OF COUNTRY CLUB ESTATES IN A R-4 ZONE WITH THE PROPERTY #106-14-013.00.

B. CONSIDERATION OF INVOICE NO.'S 1878 AND 1887 FROM PEPPER SURVEYING AND MAPPING, LLC FOR PAYMENT UNDER MISS. CODE SECTION 25-1-47.

C. CONSIDERATION OF APPROVING IN-KIND SERVICES DURING THE RALLY HELD IN STURGIS MS BETWEEN AUGUST 17 THROUGH AUGUST 20, 2017.

D. CONSIDERATION AND REVIEW OF ITEM NO. 10 OF THE MINUTES FROM MAY 3, 2016 OF THE STARKVILLE BOARD OF ALDERMEN TO CONSIDER A CLARIFICATION, NUNC PRO TUNC, TO ACCURATELY REFLECT THE WILL AND INTENT OF THE BOARD.

X. BOARD BUSINESS

A. DISCUSSION AND CONSIDERATION OF AUTHORIZATION THAT THE CITY OF STARKVILLE CONCUR WITH PREVIOUS BOARD'S COMMITMENT OF MATCHING FUNDS OTHER THAN CDBG FUNDS TO A PROJECT UNDER THE MISSISSIPPI COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.

B. CONSIDERATION OF CITY OF STARKVILLE CONTRACT FOR LEGAL SERVICES WITH CHRIS LATIMER OF MITCHELL, MCNUTT & SAMS, PA FOR TERM OF AUGUST 1, 2017 THROUGH JUNE 30, 2021

C. CONSIDERATION OF AMENDED TIMELINE FOR THE SUBMISSION OF ITEMS FOR THE BOARD AGENDA.

XI. DEPARTMENT BUSINESS

A. AIRPORT

1. REQUEST APPROVAL OF AIRPORT DIRECTOR RODNEY LINCOLN TO TRAVEL TO THE JACKSON AIRPORT IN JACKSON, MS TO ATTEND A MISSISSIPPI AIRPORT ASSOCIATION BOARD OF DIRECTORS MEETING ON AUGUST 15, 2017.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

a. DISCUSSION AND CONSIDERATION OF A REQUEST FOR IN-KIND SERVICES BY THE RELAY FOR LIFE OF OKTIBBEHA COUNTY TO PLACE A BANNER OVER MAIN STREET AUGUST 6-11, 2017.

b. DISCUSSION AND CONSIDERATION OF APPOINTMENT OF RYAN ASHFORD TO THE VACANT POSITION ON THE HISTORIC PRESERVATION COMMISSION FOR A TERM OF THREE YEARS TO END AUGUST 1, 2020.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

1. CONSIDERATION OF ACCEPTING THE QUOTE FROM TERRY STIDHAM CONSTRUCTION IN THE AMOUNT OF \$3,100.00 TO COMPLETE THE GREEN STREET DRAINAGE PROJECT- PHASE 1 WITH FUNDS COMING FROM WARD 5 DISCRETIONARY FUNDS.
2. CONSIDERATION OF ACCEPTING THE QUOTE FROM TERRY STIDHAM CONSTRUCTION IN THE AMOUNT OF \$4,900.00 TO INCREASE THE CAPACITY OF EXISTING INLETS ON JACKSON ST. WITH FUNDS COMING FROM WARD 5 DISCRETIONARY FUNDS.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF JULY 26, 2017 FOR FISCAL YEAR ENDING 9/30/17, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-17 AND 21-15-21.
2. CONSIDERATION OF A LEASE AGREEMENT WITH BANCORP SOUTH EQUIPMENT FINANCE CORPORATION IN THE AMOUNT OF \$ 29,327.00 OVER FIVE YEARS AT 2.52% INTEREST FOR THE LEASE PURCHASE OF A FORD F-150 TO BE USED BY SFD FIRE MARSHALLS AND TO BE PAID FROM STATE REBATE FUNDS.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PARKS

1. CONSIDERATION OF THE APPROVAL FOR TRENT HELMS, GERRY LOGAN, WILLIAM POCHOP, AND LISA COX TO ATTEND THE MS PARK AND RECREATION CONVENTION OCTOBER 16-18, 2017 IN TUPELO, MS WITH ADVANCE TRAVEL NOT TO EXCEED \$1760.00 FOR CONFERENCE WITH ADDITIONAL CONSIDERATION FOR WILLIAM POCHOP TO BE ALLOWED ONE HOTEL ROOM ON WEDNESDAY NIGHT WITH ADVANCE TRAVEL NOT TO EXCEED \$1760.00 FOR CONFERENCE.

2. CONSIDERATION OF THE APPROVAL OF GERRY LOGAN TO ATTEND THE NATIONAL PARK AND RECREATION CONVENTION SEPTEMBER 26-28, 2017 IN NEW ORLEANS, LA WITH ADVANCE TRAVEL NOT TO EXCEED \$1854.28.
3. CONSIDERATION OF THE APPROVAL TO REMOVE 1986 GMC DUMP TRUCK SIERRA 3500 FROM CITY INVENTORY WITH VIN # BC26299 AND TO SELL TO THE HIGHEST BIDDER.
4. CONSIDERATION OF THE APPROVAL TO REMOVE 1975 FORD 3600 TRACTOR FROM CITY INVENTORY WITH SERIAL NUMBER B70516 AND SELL TO THE HIGHEST BIDDER.
5. CONSIDERATION OF THE APPROVAL TO REMOVE 1987 GMC CUSTOM DELUXE TRUCK VIN # 1GCDR14Z3HF371450 TO SELL TO THE HIGHEST BIDDER.
6. CONSIDERATION OF THE APPROVAL TO REMOVE SAND PROSGOLF CARTS/XMARK MOWERS/TRAC VAC/ FROM CITY INVENTORY AND TO SELL TO THE HIGHEST BIDDER FOR PARTS.

I. PERSONNEL

1. CONSIDERATION OF THE APPROVAL TO HIRE STEPHEN COLEMAN AND KENDRICK BISHOP AS MAINTENANCE WORKERS FOR THE SANITATION & THE ENVIRONMENTAL SERVICES DEPARTMENT.
2. CONSIDERATION OF ADOPTING THE JOB DESCRIPTION FOR A PROCESSING CLERK, AND AUTHORIZATION TO ADVERTISE TO FILL THE POSITION OF A PROCESSING CLERK IN THE COMMUNITY DEVELOPMENT DEPARTMENT.
3. CONSIDERATION TO ADVERTISE FOR A WAREHOUSE MANAGER IN THE STARKVILLE UTILITIES-WATER/SEWER DEPARTMENT, AND ALLOW CASEY JOHNSON TO WORK PART TIME AS A WATER OPERATOR, AS NEEDED.

J. POLICE DEPARTMENT

1. CONSIDERATION OF THE APPROVAL TO ENTER INTO A GRANT AGREEMENT M5X-2018-MD-23-11 WITH THE MS OFFICE OF HIGHWAY SAFETY WHICH PROVIDES FOR TWO (2) ADDITIONAL FULL TIME DUI ENFORCEMENT OFFICERS AS WELL AS OVERTIME ENFORCEMENT IN THE AREAS OF ALCOHOL AND DRUGGED DRIVING ARRESTS.

2. CONSIDERATION OF THE APPROVAL TO ENTER INTO THE GRANT AGREEMENT PT-2018-PT-23-11 WITH THE MS OFFICE OF HIGHWAY SAFETY WHICH PROVIDES FOR OVERTIME ENFORCEMENT IN THE AREAS OF TRAFFIC LAW ENFORCEMENT.

K. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

L. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION TO ADVERTISE FOR BIDS FOR CONSTRUCTION AND INSTALLATION OF SANITARY SEWER PUMP STATION MODIFICATIONS.
2. REQUEST AUTHORIZATION TO PROCEED WITH INSTALLATION OF APPROXIMATELY 5,000 FEET OF IDENTIFIED SEWER LINE AND TAPS AS PART OF THE SEWER REHABILITATION PROGRAM PER COMMITMENT TO THE EPA AGENCY WITH AN EXPECTED TOTAL COST OF \$299,841 UTILIZING APPROVED SOURCE OF SUPPLY MATERIALS AND LABOR.
3. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES TO ADVERTISE FOR SOURCE OF SUPPLY BIDS FOR WATER DIVISION MATERIAL FOR THE PERIOD JULY 1, 2017 THROUGH DECEMBER 31, 2017.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

XV. OPEN SESSION

XVI. RECESS UNTIL AUGUST 15, 2017 @ 5:30 IN THE COURT ROOM AT AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM: MINUTES
AGENDA DATE: 8-1-2017
PAGE: 1 of 39**

SUBJECT: Request approval of the minutes of the June 20, 2017 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO

SUGGESTED MOTION: Approval of the minutes of the June 20, 2017 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney.

**MINUTES OF THE RECESS MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
June 20, 2017**

Be it remembered that the Mayor and Board of Alderman met in a Recess Meeting on June 20, 2017 at 5:30 p.m. in the Courtroom of City Hall, located at 110 West Main Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, David Little, Jason Walker, Scott Maynard, Roy A.' Perkins and Henry Vaughn, Sr. Alderwoman Lisa Wynn attended telephonically. Attending the Board were City Clerk Lesa Hardin and Attorney Chris Latimer.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Maynard requested the following changes to the published June 20, 2017 Official Agenda:

Remove Agenda Item IV. Minutes of May 2, 2017

Move Agenda Item XI. B. 2. d. Discussion and Consideration of the Reconsideration of the Starkville Comprehensive Plan to **Agenda Item IX. A.**

Move Agenda Item XI. B. 2. a. Discussion and consideration of an appeal of the recommendation for denial by the Board of Adjustment and Appeals of VA 17-10, a request by Eco-Site Inc. for variance relief from required setbacks for a proposed cell tower adjacent to residential property located at 1113 Stark Road with the parcel number 103H-00-013.01 to **Agenda Item IX. B.**

Add the following Agenda Items to a Consent Agenda: IX. E.; X. B, C, D, E, and F.; XI. A. 1.; XI. B. 2. b and c ; E. 2 and 3; F. 1, 2 and 3; G. 1; H. 1; I. 1, 2, 3, 4, 5 and 6; K. 1; and L. 1, 2 and 3.

Mayor Wiseman read all Items offered for consent. Mayor Wiseman then called for any objections to the items being added to Consent. There being no objections, he asked that a Consent Agenda be added to the Official Agenda as Item IV.

Alderman Little requested the following addition to the published June 20, 2017 Official Agenda:

Add Agenda Item X. H. Discussion and consideration of extending the Billboard Moratorium.

There being no objections to these changes, the Mayor asked for further revisions to the published June 20, 2017 Official Agenda. There were no further revisions.

1. A MOTION TO APPROVE THE OFFICIAL AGENDA.

Alderman Little offered a motion, duly seconded by Alderman Walker, to approve the June 20, 2017 Official Agenda as revised, including consent items. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

2. A MOTION TO APPROVE THE CONSENT AGENDA.

Alderman Little offered a motion, duly seconded by Alderman Carver, to approve the June 20, 2017 Official Consent Agenda. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA OF
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI
RECESS MEETING OF TUESDAY, JUNE 20, 2017
5:30 P.M., STARKVILLE CITY HALL
110 WEST MAIN STREET**

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA

IV. APPROVAL OF THE CONSENT AGENDA

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

-New Employee Introductions

-City of Starkville Designated as a Playful City USA for the Seventh Time

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

A. VOLUNTEER STARKVILLE, JAMEY BAUCHMAN, EXECUTIVE DIRECTOR

B. PRESENTATION AND REPORT BY CLAUDETTE JONES AND MATT PETERSON, FROM THE STENNIS INSTITUTE ON THE COMPARABLE MUNICIPAL SALARY STUDY THAT WAS COMMISSIONED BY THE MAYOR.

VIII. PUBLIC HEARING

A. SECOND OF TWO PUBLIC HEARINGS FOR AN ORDINANCE REVISION TO APPENDIX A ZONING ARTICLE IX SIGNAGE TO MODIFY THE OUTDOOR ADVERTISING/BILLBOARD REQUIREMENTS.

- B. DISCUSSION AND CONSIDERATION OF AN APPEAL OF THE RECOMMENDATION FOR DENIAL BY THE BOARD OF ADJUSTMENT AND APPEALS OF VA 17-10, A REQUEST BY ECO-SITE INC. FOR VARIANCE RELIEF FROM REQUIRED SETBACKS FOR A PROPOSED CELL TOWER ADJACENT TO RESIDENTIAL PROPERTY LOCATED AT 1113 STARK RD WITH THE PARCEL NUMBER 103H-00-013.01.
- C. CONSIDERATION OF THE RECONSIDERATION OF THE STARKVILLE COMPREHENSIVE PLAN.

IX. MAYOR'S BUSINESS

- A. DISCUSSION AND CONSIDERATION OF THE RECONSIDERATION OF THE STARKVILLE COMPREHENSIVE PLAN.
- B. DISCUSSION AND CONSIDERATION OF AN APPEAL OF THE RECOMMENDATION FOR DENIAL BY THE BOARD OF ADJUSTMENT AND APPEALS OF VA 17-10, A REQUEST BY ECO-SITE INC. FOR VARIANCE RELIEF FROM REQUIRED SETBACKS FOR A PROPOSED CELL TOWER ADJACENT TO RESIDENTIAL PROPERTY LOCATED AT 1113 STARK ROAD WITH THE PARCEL NUMBER 103H-00-013.01.
- C. CONSIDERATION OF ACCEPTANCE OF WARRANTY DEEDS FOR PARCEL DESIGNATED AS "POND" OF ROLLING HILLS SUBDIVISION PART 1 AS RECORDED IN PLAT BOOK 2, PAGE 37, SLIDE NO. 43 IN THE CHANCERY CLERK'S OFFICE OF THE OKTIBBEHA COUNTY, MISSISSIPPI COURTHOUSE AND AUTHORIZATION FOR THE CITY TO CLEAN AND MAINTAIN THE POND AND SAID PROPERTY.
- D. CONSIDERATION OF PROVIDING CITY IN-KIND EQUIPMENT AND LABOR FOR INSTALLATION OF A DRAINAGE IMPROVEMENT PROJECT ON FIRST BAPTIST CHURCH PROPERTY.
- E. CONSIDERATION OF APPROVING A PHASED SITE PLAN FOR THE NEW STARKVILLE POLICE DEPARTMENT.

X. BOARD BUSINESS

- A. DISCUSSION AND CONSIDERATION OF ADDRESSING A REQUEST FROM THE OKTIBBEHA COUNTY BOARD OF SUPERVISORS AND OCEDA PRESIDENT MR. JACK WALLACE REGARDING MODIFYING THE ORDINANCE REGULATIONS FOR SIDEWALKS AND LANDSCAPE.
- B. DISCUSSION AND CONSIDERATION OF THE APPROVAL OF THE MAYOR ELECT AND ANY ALDERMEN WISHING TO TRAVEL TO BILOXI, MS, TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S SUMMER CONFERENCE, FROM JULY 23, 2017 THROUGH JULY 26, 2017, WITH ADVANCE PAYMENT FOR THE CONFERENCE RESERVATIONS, ACCOMODATIONS AND ADVANCE TRAVEL WITH VICE MAYOR PERKINS NOT PLANNING TO ATTEND.
- C. DISCUSSION AND CONSIDERATION OF AUTHORIZATION TO SPEND \$6,259.51 FOR CUSTOM SIGNAGE FOR THE HIGHWAY 12 IMPROVEMENT PROJECT WITH FUNDS COMING FROM THE HIGHWAY 12 LANDSCAPING FUND.

- D. CONSIDERATION OF THE AUTHORIZATION FOR THE CITY ENGINEER TO DEVELOP A MULTI-YEAR ROAD PLAN TO BE PRESENTED AT A FUTURE MEETING OR WORK SESSION OF THE MAYOR AND BOARD OF ALDERMAN TO BE PRESENTED BY AUGUST 3, 2017.
- E. DISCUSSION AND CONSIDERATION OF THE RE-APPOINTMENT OF H. W. (BILL) WEBB, JR. TO THE BOARD OF ADJUSTMENT AND APPEALS TO REPRESENT WARD 6 WITH TERM TO END JUNE 30, 2021.
- F. CONSIDERATION OF A SPECIAL EVENT REQUEST BY CITY OF STARKVILLE TO HOLD THE MAYORAL INAUGURATION EVENT WITH CITY PARTICIPATION WITH IN-KIND SERVICES WITH THE CLOSING OF STREETS AS PRESENTED ON THE PRESENTED MAP.
- G. DISCUSSION AND CONSIDERATION OF THE PROPOSED WARRANTY DEED FROM STARKVILLE COUNTRY CLUB, INC. DEDICATING A PORTION OF FAIRWAY DRIVE AND SANDWEDGE DRIVE AS A CITY STREET.
- H. DISCUSSION AND CONSIDERATION OF EXTENDING THE BILLBOARD MORATORIUM.

XI. DEPARTMENT BUSINESS

A. AIRPORT

- 1. REQUEST APPROVAL OF REQUEST TO ACCEPT THE ENGINEERING PROPOSAL FROM CLEARWATER CONSULTANTS, INC. TO PERFORM PROFESSIONAL ENGINEERING SERVICES AT GEORGE M. BRYAN FIELD, STARKVILLE MS

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- a. DISCUSSION AND CONSIDERATION OF THREE CANDIDATES FOR POTENTIAL APPOINTMENT FOR THE UPCOMING VACANCY IN WARD 7 OF THE STARKVILLE PLANNING AND ZONING COMMISSION.
- b. DISCUSSION AND CONSIDERATION OF FP 17-05 A REQUEST FOR FINAL PLAT APPROVAL FOR SUBDIVIDING 1.5 ACRE PARCEL INTO SEVEN LOTS LOCATED ON THE SOUTHWEST CORNER OF THE INTERSECTION OF OLD WEST POINT ROAD AND ROSE PERKINS DRIVE IN A B-1 ZONE WITH THE PARCEL NUMBER 117C-00-038.00
- c. DISCUSSION AND CONSIDERATION OF TRAVEL FOR BUDDY SANDERS TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE CONFERENCE IN BILOXI, MS AS A CITY REPRESENTATION, OUTREACH CHAIR FOR THE AMERICAN PLANNING ASSOCIATION – MISSISSIPPI CHAPTER, AND EDUCATOR WITH THE MISSISSIPPI PLANNING INSTITUTE.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

THERE ARE NO ITEMS FOR THIS AGENDA

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF JUNE 14, 2017 FOR FISCAL YEAR ENDING 9/30/17.
2. REQUEST APPROVAL OF MAY 2017 FINANCIAL STATEMENT.
3. CONSIDERATION OF TRAVEL FOR CITY CLERK / CFO LESA HARDIN TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE CONFERENCE IN BILOXI, MS IF MASTER MUNICIPAL CLERK CLASSES ARE OFFERED FOR CITY CLERKS WITH A COST NOT TO EXCEED \$770.00.

F. FIRE DEPARTMENT

1. REQUEST PERMISSION TO PURCHASE FIREFIGHTER TURN-OUT GEAR FROM NAFECO AT A COST OF \$8436.00 AT STATE CONTRACT PRICE TO BE PAID FROM STATE FIRE REBATE FUND.
2. REQUEST PERMISSION TO ALLOW STARKVILLE FIRE DEPARTMENT TO HOST A CITIZEN FIRE ACADEMY, STARTING JULY 6, 2017 WITH THE ACADEMY TO MEET ONE NIGHT A WEEK FOR A TOTAL OF FOUR WEEKS.
3. REQUEST PERMISSION TO PURCHASE A DIVE TRAILER FROM STARING TRAILER SALES AT A COST OF \$24,893.78, THE LOWEST AND BEST OF 2 QUOTES RECEIVED.

G. INFORMATION TECHNOLOGY

1. REQUEST APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH GARNER COMPUTERS.

H. PARKS

1. REQUEST APPROVAL OF "MEET ME AT THE PARK" GRANT WHICH WILL REQUIRE A DOLLAR TO DOLLAR MATCH OF UP TO \$50,000.

I. PERSONNEL

1. REQUEST AUTHORIZATION TO HIRE THOMAS C. WARE, AS A CHIEF WASTEWATER OPERATOR IN THE WASTEWATER DIVISION.
2. REQUEST PERMISSION TO ADVERTISE FOR A LINEMAN, IN THE STARKVILLE ELECTRIC DEPARTMENT.
3. REQUEST PERMISSION TO ADVERTISE FOR THREE (3) CERTIFIED POLICE OFFICERS, IN THE STARKVILLE POLICE DEPARTMENT.
4. REQUEST PERMISSION TO HIRE ANGELICA COLBERT, CHRISTOPHER ENGLISH, DAVID FAIR, JAMES SMITH AND PAUL WOOD, AS POLICE OFFICERS, IN THE STARKVILLE POLICE DEPARTMENT.

5. REQUEST AUTHORIZATION TO ALLOW BILL GREEN, TO WORK PART TIME IN HIS CURRENT POSITION, AS THE OFFICE MANAGER FOR THE COMMUNITY DEVELOPMENT DEPARTMENT, UNTIL AUGUST 31, 2017.
6. REQUEST APPROVAL FOR THE TEMPORARY PAY INCREASES, PER THE PERSONNEL POLICY, FOR THE FOLLOWING FIRE DEPARTMENT EMPLOYEES: ANDY SHARP, WHO IS ASSIGNED TO THE TEMPORARY POSITION OF ACTING BATTALION CHIEF; ROOSEVELT HARRIS, WHO IS ASSIGNED TO THE TEMPORARY POSITION OF ACTING CAPTAIN; SAM WILKES, WHO IS ASSIGNED TO THE TEMPORARY POSITION OF ACTING LIEUTENANT.
7. DISCUSSION AND CONSIDERATION OF ADOPTING THE PURCHASE ORDER (PO) POLICY, FOR THE CITY OF STARKVILLE.

J. POLICE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

K. SANITATION DEPARTMENT

1. REQUEST AUTHORIZATION TO REMOVE GRETCHEN PASSONS, TAMMY CARLISLE AND DYLAN KARGES FROM THE KEEP STARKVILLE BEAUTIFUL COMMITTEE, WITH APPROVAL TO ADVERTISE TO FILL VACANCIES.

L. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION TO ACCEPT THE LOWEST AND BEST OF 2 EVALUATED PROPOSALS SUBMITTED BY BUDDY AYERS CONSTRUCTION AND ENTER INTO AN AGREEMENT FOR CONSTRUCTION OF A BRIDGE TO THE STARKVILLE UTILITIES TRIM CANE PUMP STATION AT A COST OF \$141,788.94.
2. REQUEST FOR STARKVILLE UTILITIES TO INSERT THE DRINKING WATER ANNUAL CONSUMER CONFIDENCE REPORT INTO THE JUNE UTILITY BILLS.
3. REQUEST APPROVAL TO AUTHORIZE WREN BODY WORKS OF OKOLONA, MS TO PERFORM 5-YEAR INSPECTION AND MAINTENANCE ON BUCKET TRUCK #37 AT A COST OF \$20,259.31.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

- A. PENDING LITIGATION
- B. POTENTIAL LITIGATION

XV. OPEN SESSION

XVI. ADJOURN UNTIL JULY 5, 2017 @ 5:30 IN THE COURT ROOM AT AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

APPENDIX A
CONSENT AGENDA

IX. MAYOR'S BUSINESS

E. CONSIDERATION OF APPROVING A PHASED SITE PLAN FOR THE NEW STARKVILLE POLICE DEPARTMENT.

X. BOARD BUSINESS

B. DISCUSSION AND CONSIDERATION OF THE APPROVAL OF THE MAYOR ELECT AND ANY ALDERMEN WISHING TO TRAVEL TO BILOXI, MS, TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S SUMMER CONFERENCE, FROM JULY 23, 2017 THROUGH JULY 26, 2017, WITH ADVANCE PAYMENT FOR THE CONFERENCE RESERVATIONS, ACCOMMODATIONS AND ADVANCE TRAVEL WITH VICE MAYOR PERKINS NOT PLANNING TO ATTEND.

C. DISCUSSION AND CONSIDERATION OF AUTHORIZATION TO SPEND \$6,259.51 FOR CUSTOM SIGNAGE FOR THE HIGHWAY 12 IMPROVEMENT PROJECT WITH FUNDS COMING FROM THE HIGHWAY 12 LANDSCAPING FUND.

D. CONSIDERATION OF THE AUTHORIZATION FOR THE CITY ENGINEER TO DEVELOP A MULTI-YEAR ROAD PLAN TO BE PRESENTED AT A FUTURE MEETING OR WORK SESSION OF THE MAYOR AND BOARD OF ALDERMAN TO BE PRESENTED BY AUGUST 3, 2017.

E. DISCUSSION AND CONSIDERATION OF THE RE-APPOINTMENT OF H. W. (BILL) WEBB, JR. TO THE BOARD OF ADJUSTMENT AND APPEALS TO REPRESENT WARD 6 WITH TERM TO END JUNE 30, 2021.

F. CONSIDERATION OF A SPECIAL EVENT REQUEST BY CITY OF STARKVILLE TO HOLD THE MAYORAL INAUGURATION EVENT WITH CITY PARTICIPATION WITH IN-KIND SERVICES WITH THE CLOSING OF STREETS AS PRESENTED ON THE PRESENTED MAP.

XI. DEPARTMENT BUSINESS

A. AIRPORT

1. REQUEST APPROVAL OF REQUEST TO ACCEPT THE ENGINEERING PROPOSAL FROM CLEARWATER CONSULTANTS, INC. TO PERFORM PROFESSIONAL ENGINEERING SERVICES AT GEORGE M. BRYAN FIELD, STARKVILLE MS

B. COMMUNITY DEVELOPMENT DEPARTMENT

2. PLANNING

b. DISCUSSION AND CONSIDERATION OF FP 17-05 A REQUEST FOR FINAL PLAT APPROVAL FOR SUBDIVIDING 1.5 ACRE PARCEL INTO SEVEN LOTS LOCATED ON THE SOUTHWEST CORNER OF THE INTERSECTION OF OLD WEST POINT ROAD AND ROSE PERKINS DRIVE IN A B-1 ZONE WITH THE PARCEL NUMBER 117C-00-038.00

- c. DISCUSSION AND CONSIDERATION OF TRAVEL FOR BUDDY SANDERS TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE CONFERENCE IN BILOXI, MS AS A CITY REPRESENTATION, OUTREACH CHAIR FOR THE AMERICAN PLANNING ASSOCIATION – MISSISSIPPI CHAPTER, AND EDUCATOR WITH THE MISSISSIPPI PLANNING INSTITUTE.

E. FINANCE AND ADMINISTRATION

2. REQUEST APPROVAL OF MAY 2017 FINANCIAL STATEMENT.
3. CONSIDERATION OF TRAVEL FOR CITY CLERK / CFO LESA HARDIN TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE CONFERENCE IN BILOXI, MS IF MASTER MUNICIPAL CLERK CLASSES ARE OFFERED FOR CITY CLERKS WITH A COST NOT TO EXCEED \$770.00.

F. FIRE DEPARTMENT

1. REQUEST PERMISSION TO PURCHASE FIREFIGHTER TURN-OUT GEAR FROM NAFECO AT A COST OF \$8436.00 AT STATE CONTRACT PRICE TO BE PAID FROM STATE FIRE REBATE FUND.
2. REQUEST PERMISSION TO ALLOW STARKVILLE FIRE DEPARTMENT TO HOST A CITIZEN FIRE ACADEMY, STARTING JULY 6, 2017 WITH THE ACADEMY TO MEET ONE NIGHT A WEEK FOR A TOTAL OF FOUR WEEKS.
3. REQUEST PERMISSION TO PURCHASE A DIVE TRAILER FROM STARING TRAILER SALES AT A COST OF \$24,893.78, THE LOWEST AND BEST OF 2 QUOTES RECEIVED.

G. INFORMATION TECHNOLOGY

1. REQUEST APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH GARNER COMPUTERS.

H. PARKS

1. REQUEST APPROVAL OF “MEET ME AT THE PARK” GRANT WHICH WILL REQUIRE A DOLLAR TO DOLLAR MATCH OF UP TO \$50,000.

I. PERSONNEL

1. REQUEST AUTHORIZATION TO HIRE THOMAS C. WARE, AS A CHIEF WASTERWATER OPERATOR IN THE WASTEWATER DIVISION.
2. REQUEST PERMISSION TO ADVERTISE FOR A LINEMAN, IN THE STARKVILLE ELECTRIC DEPARTMENT.
3. REQUEST PERMISSION TO ADVERTISE FOR THREE (3) CERTIFIED POLICE OFFICERS, IN THE STARKVILLE POLICE DEPARTMENT.
4. REQUEST PERMISSION TO HIRE ANGELICA COLBERT, CHRISTOPHER ENGLISH, DAVID FAIR, JAMES SMITH AND PAUL WOOD, AS POLICE OFFICERS, IN THE STARKVILLE POLICE DEPARTMENT.

5. REQUEST AUTHORIZATION TO ALLOW BILL GREEN, TO WORK PART TIME IN HIS CURRENT POSITION, AS THE OFFICE MANAGER FOR THE COMMUNITY DEVELOPMENT DEPARTMENT, UNTIL AUGUST 31, 2017.
6. REQUEST APPROVAL FOR THE TEMPORARY PAY INCREASES, PER THE PERSONNEL POLICY, FOR THE FOLLOWING FIRE DEPARTMENT EMPLOYEES: ANDY SHARP, WHO IS ASSIGNED TO THE TEMPORARY POSITION OF ACTING BATTALION CHIEF; ROOSEVELT HARRIS, WHO IS ASSIGNED TO THE TEMPORARY POSITION OF ACTING CAPTAIN; SAM WILKES, WHO IS ASSIGNED TO THE TEMPORARY POSITION OF ACTING LIEUTENANT.

K. SANITATION DEPARTMENT

1. REQUEST AUTHORIZATION TO REMOVE GRETCHEN PASSONS, TAMMY CARLISLE AND DYLAN KARGES FROM THE KEEP STARKVILLE BEAUTIFUL COMMITTEE, WITH APPROVAL TO ADVERTISE TO FILL VACANCIES.

L. UTILITIES DEPARTMENT

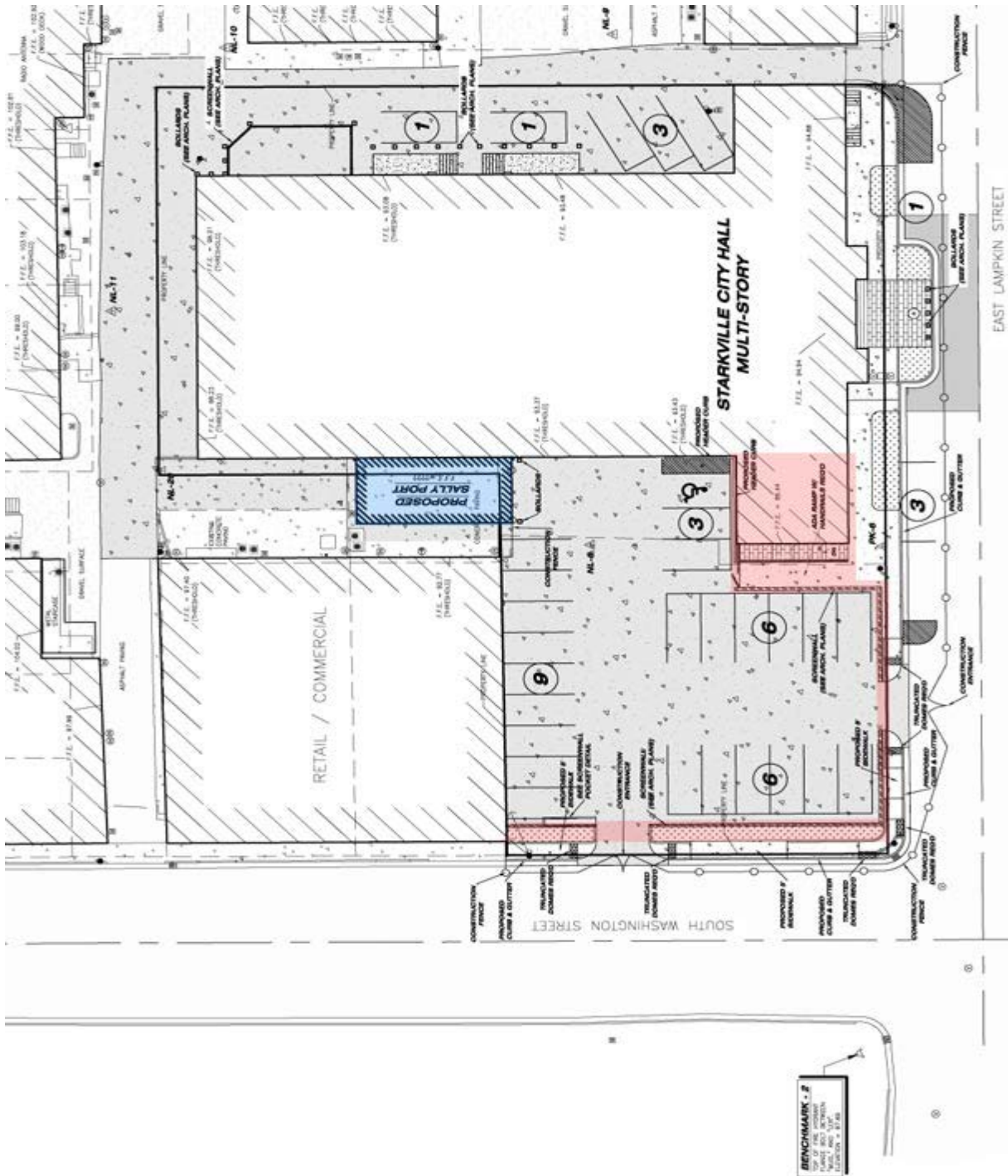
1. REQUEST AUTHORIZATION TO ACCEPT THE LOWEST AND BEST OF 2 EVALUATED PROPOSALS SUBMITTED BY BUDDY AYERS CONSTRUCTION AND ENTER INTO AN AGREEMENT FOR CONSTRUCTION OF A BRIDGE TO THE STARKVILLE UTILITIES TRIM CANE PUMP STATION AT A COST OF \$141,788.94.
2. REQUEST FOR STARKVILLE UTILITIES TO INSERT THE DRINKING WATER ANNUAL CONSUMER CONFIDENCE REPORT INTO THE JUNE UTILITY BILLS.
3. REQUEST APPROVAL TO AUTHORIZE WREN BODY WORKS OF OKOLONA, MS TO PERFORM 5-YEAR INSPECTION AND MAINTENANCE ON BUCKET TRUCK #37 AT A COST OF \$20,259.31.

Consent items 3 – 28:

3. CONSIDERATION OF APPROVING A PHASED SITE PLAN FOR THE NEW STARKVILLE POLICE DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval of the request to approve the phased site plan for the new Starkville Police Department” is enumerated, this consent item is thereby approved.

This approved a phased site plan to be added to the existing approved site plan illustrating the three separate phases of site construction. The first phase is the restoration of exterior of existing landmark building, demolition and renovation of interior including fire protection, plumbing, electrical and mechanical system upgrades, accessibility upgrades, and site improvements to Lampkin Street frontage, parking lot repair and overlay. The first phase is currently nearing completion. The second phase will have a street screen around existing parking lot, Washington Street landscaping, and renovation to existing basement office space. The third and final phase will be the addition of a secure sally port on west side of police facility. The following plan will be added to the approved site plan.



4. DISCUSSION AND CONSIDERATION OF THE APPROVAL OF THE MAYOR ELECT AND ANY ALDERMEN WISHING TO TRAVEL TO BILOXI, MS, TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE’S SUMMER CONFERENCE, FROM JULY 23, 2017 THROUGH JULY 26, 2017, WITH ADVANCE PAYMENT FOR THE CONFERENCE RESERVATIONS, ACCOMMODATIONS AND ADVANCE TRAVEL WITH VICE MAYOR PERKINS NOT PLANNING TO ATTEND.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval to authorize the Mayor Elect and any Aldermen wishing to travel to Biloxi, MS., to attend the Mississippi Municipal League’s Summer Conference, from July 23, 2017 through June 26, 2017, with advance payment for the conference reservations and accommodations and advance travel” is enumerated, this consent item is thereby approved.

5. CONSIDERATION OF THE AUTHORIZATION TO SPEND \$6,259.51 FOR CUSTOM SIGNAGE FOR THE HIGHWAY 12 IMPROVEMENT PROJECT WITH FUNDS COMING FROM THE HIGHWAY 12 LANDSCAPING FUND.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “Authorization to spend \$6259.51 for custom signage for the Highway 12 Improvement project with funds coming from 001-600-912-801 Highway 12 Landscaping fund” is enumerated, this consent item is thereby approved.

Find below a mockup of what the signage would look like pursuant to Change Order Request #1A from the Highway 12 improvement contractor, Gregory Construction, for 226 sq. ft. of 653-B001 Street Name Signs, Encapsulated Lens for Project SR 12 Median and Signal Improvements Project # 0018-03(021).



6. CONSIDERATION OF THE AUTHORIZATION FOR THE CITY ENGINEER TO DEVELOP A MULTI-YEAR ROAD PLAN TO BE PRESENTED AT A FUTURE MEETING OR WORK SESSION OF THE MAYOR AND BOARD OF ALDERMAN TO BE PRESENTED BY AUGUST 3, 2017.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “authorization for the City Engineer to develop a multi-year road plan to be presented at a future Board of Alderman Meeting for the new Administration” is enumerated, this consent item is thereby approved.

7. CONSIDERATION OF THE RE-APPOINTMENT OF H. W. (BILL) WEBB, JR. TO THE BOARD OF ADJUSTMENT AND APPEALS TO REPRESENT WARD 6 WITH TERM TO END JUNE 30, 2021.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “re-appointment of H. W. (Bill) Webb, Jr. to the Board of Adjustment and Appeals to represent Ward 6 with term to end June 30, 2021” is enumerated, this consent item is thereby approved.

8. CONSIDERATION OF A SPECIAL EVENT REQUEST BY CITY OF STARKVILLE TO HOLD THE MAYORAL INAUGURATION EVENT WITH CITY PARTICIPATION WITH IN-KIND SERVICES WITH THE CLOSING OF STREETS AS PRESENTED ON THE PRESENTED MAP.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the

June 20, 2017 Official Agenda, and to accept items for consent, whereby the “Special Event request by City of Starkville to hold the Mayoral Inauguration Event with City participation with in-kind services” is enumerated, this consent item is thereby approved.

The request is to hold the Mayoral Inauguration Event and have City participation with in-kind services on July 3, 2017. The event will have a setup time of 4:30 pm and a takedown time of 11:30 pm. The event time is from 6:00 pm-10:30 pm.

9. REQUEST APPROVAL OF REQUEST TO ACCEPT THE ENGINEERING PROPOSAL FROM CLEARWATER CONSULTANTS, INC. TO PERFORM PROFESSIONAL ENGINEERING SERVICES AT GEORGE M. BRYAN FIELD, STARKVILLE MS.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “request to accept the engineering proposal from Clearwater Consultants, INC. to perform professional engineering services at George M. Bryan Field, Starkville, MS” is enumerated, this consent item is thereby approved.

This proposal was the only proposal received from the two time run advertisement in the Starkville Daily News.

10. CONSIDERATION OF FP 17-05 A REQUEST FOR FINAL PLAT APPROVAL FOR SUBDIVIDING 1.5 ACRE PARCEL INTO SEVEN LOTS LOCATED ON THE SOUTHWEST CORNER OF THE INTERSECTION OF OLD WEST POINT ROAD AND ROSE PERKINS DRIVE IN A B-1 ZONE WITH THE PARCEL NUMBER 117C-00-038.00.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval of the request FP 17-05 for Final Plat approval for subdividing 1.5 acre parcel into seven lots located on the southwest corner of the intersection of Old West Point Road and Rose Perkins Drive with conditions” is enumerated, this consent item is thereby approved.

The applicant Jason Pepper, on behalf of Providence Hill LLC is requesting Final Plat approval for subdividing a 1.5 acre parcel into seven lots. The proposed subdivision is named “Pilkington Place”. The proposed subdivision is located in a B-1 zone. The proposed subdivision is located on the southwest corner of the intersection of Old West Point Road and Rose Perkins Drive. Most of the property was rezoned from C-1/R-1 to B-1 by the Board of Aldermen on June 5, 2015. The Owners purchased a portion of Lot 1 of Bay Meadows and added it to the Subdivision. This portion was rezoned from C-1/R-1 to B-1 by the Board of Aldermen on September 9, 2016. Preliminary Plat was approved by the Board of Aldermen on August 8, 2015. On May 9, 2017, the Planning and Zoning Commission voted 6-0 to recommend approval of the final plat with conditions.

Recommended Conditions by the Planning and Zoning Commission

1. The final plat shall meet the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code of 1972, as amended.
2. The final plat shall meet the minimum requirements for B-1 zoning district’s dimensions.
3. All public utilities are currently in place as verified by the owner and engineer of record.
4. Erosion control vegetation shall be established on all disturbed areas.
5. Sidewalk construction shall conform to the City’s Sidewalk Ordinance and ADA standards.
6. A bond or surety in the amount of 150% of the current cost of the proposed sidewalk and any other infrastructure improvements shall be provided prior to signing of the final plat.
7. The applicant shall provide two paper copies of the recorded plat to the City, along with a digital copy in “AutoCAD” format in standard state plane coordinates.
8. The final plat shall be recorded at the Office of the Oktibbeha County Chancery Clerk within thirty (30) days of the approval by the Mayor and Board of Aldermen.

11. CONSIDERATION OF TRAVEL FOR BUDDY SANDERS TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE CONFERENCE IN BILOXI, MS AS A CITY REPRESENTATIVE, OUTREACH CHAIR FOR THE AMERICAN PLANNING ASSOCIATION – MISSISSIPPI CHAPTER, AND EDUCATOR WITH THE MISSISSIPPI PLANNING INSTITUTE.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval of travel for Buddy Sanders to attend the Mississippi Municipal League Conference in Biloxi, MS as a city representative, Outreach Chair for the American Planning Association – Mississippi Chapter, and Educator with the Mississippi Planning Institute at a cost not to exceed \$1,100” is enumerated, this consent item is thereby approved.

12. REQUEST APPROVAL OF MAY 2017 FINANCIAL STATEMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval of the May 2017 financial statements of the City of Starkville, MS” is enumerated, this consent item is thereby approved.

13. CONSIDERATION OF TRAVEL FOR CITY CLERK / CFO LESA HARDIN TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE CONFERENCE IN BILOXI, MS IF MASTER MUNICIPAL CLERK CLASSES ARE OFFERED FOR CITY CLERKS WITH A COST NOT TO EXCEED \$770.00.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval of travel for City Clerk / CFO Lesa Hardin to attend the Mississippi Municipal League Conference in Biloxi, MS if Master Municipal Clerk classes are offered for City Clerks with a cost not to exceed \$ 770.00” is enumerated, this consent item is thereby approved.

14. REQUEST PERMISSION TO PURCHASE FIREFIGHTER TURN-OUT GEAR FROM NAFECO AT A COST OF \$8436.00 AT STATE CONTRACT PRICE TO BE PAID FROM STATE FIRE REBATE FUND.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “authorization to purchase firefighter turn-out gear from NAFECO at a cost of \$8436.00 off State contract with the amount to be paid from Fire Fund (003-000-254-091)” is enumerated, this consent item is thereby approved.

15. REQUEST PERMISSION TO ALLOW STARKVILLE FIRE DEPARTMENT TO HOST A CITIZEN FIRE ACADEMY, STARTING JULY 6, 2017 WITH THE ACADEMY TO MEET ONE NIGHT A WEEK FOR A TOTAL OF FOUR WEEKS.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval to allow Starkville Fire Department to host a Citizen Fire Academy, starting July 6, 2017 with the academy to meet one night a week for a total of four weeks” is enumerated, this consent item is thereby approved.

16. REQUEST PERMISSION TO PURCHASE A DIVE TRAILER FROM STARING TRAILER SALES AT A COST OF \$24,893.78, THE LOWEST AND BEST OF 2 QUOTES RECEIVED.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval to purchase a dive trailer from Staring Trailer Sales with funds from the Firehouse Subs grant in the amount of \$24,893.78” is enumerated, this consent item is thereby approved.

Two quotes received were: Staring Trailer Sales - \$24,893.78 and Quality Trailer Sales - \$28,158.00

17. REQUEST APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH GARNER COMPUTERS.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the "approval of professional services agreement with Garner Computers" is enumerated, this consent item is thereby approved.

CONSULTING & RETAINER AGREEMENT

This Agreement is made effective as of _____, by and between City of Starkville City Hall and Stacy Garner of Garner Computer Services, of 133 Elm Cove, Columbus, MS, 39701.

In this Agreement, the party who is contracting to receive services shall be referred to as "Client", and the party who will be providing the services shall be referred to as "Consultant".

Consultant has a background in Network, Communication and Fiber Optics and is willing to provide services to Client based on this background. Client remains responsible for all of their decisions.

Client desires to have services provided by Consultant.

Therefore, the parties agree as follows:

1. DESCRIPTION OF SERVICES Beginning on _____, Consultant will provide the following services (collectively, the "Services"): Assist Client as they seek to accomplish any of the following: LAN\WAN Network Support, Communication, Consulting & Design for Structural Cabling & Outside Plant (OSP) Systems including CAT5/6, FiberOptics, Wireless, Network, Camera and Telephony. System design includes hardware & procedure recommendations, "As-Built" and Change Management documentation for Fiber Optic Network (FON). Services are billed at rate schedule.
2. PERFORMANCE OF SERVICES. The manner in which the Services are to be performed and the specific hours to be worked by Consultant shall be determined by Consultant. Client will rely on Consultant to work as many hours as may be reasonably necessary to fulfill Consultant's obligations under this Agreement.
3. RETAINER/PAYMENT. Client will pay a retainer to Consultant for the Services in the amount of \$500.00/month. This fee shall be invoiced per year and payable in 12 installments due at beginning of each service month. This retainer is non-refundable. Consultant shall bill first to the retainer. Upon depletion of retainer per month, Client shall pay additional fees, if any, upon presentment of a billing statement by Consultant. Rates are determined by the attached "Rate Schedule."
4. EXPENSE REIMBURSEMENT. Consultant shall be entitled to reimbursement from Client for the following "out-of-pocket" expenses: travel expenses.
5. SUPPORT SERVICES. Client will provide the following support services for the benefit of Consultant: Provide all documents and information necessary to support LAN\WAN & FON.
6. TERM/TERMINATION. This Agreement shall renew automatically 1 year from the effective date of this agreement. Written 30-day notice required prior to term renewal to cancel.
7. RELATIONSHIP OF PARTIES. It is understood by the parties that Consultant is an independent contractor with respect to Client, and not an employee of Client. Client will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Consultant.
8. EMPLOYEES. Consultant's employees, if any, who perform services for Client under this Agreement shall also be bound by the provisions of this Agreement.
9. CONFIDENTIALITY. Client recognizes that Consultant has and will have the following information:
 - business affairs; financial information; personal information; future plans; and other proprietary information (collectively, "Information") which are valuable, special and unique assets of Client and need to be protected from improper disclosure. In consideration for the disclosure of the Information, Consultant agrees that Consultant will not at any time or in any manner, either directly or indirectly, use any Information for Consultant's own benefit, or

divulge, disclose, or communicate in any manner any Information to any third party without the prior consent of Client. Consultant will protect the Information and treat it as strictly confidential. A violation of this paragraph shall be a material violation of this Agreement.

10. CONFIDENTIALITY AFTER TERMINATION. The confidentiality provisions of this Agreement shall remain in full force and effect after the termination of this Agreement.

11. RETURN OF RECORDS. Upon termination of this Agreement, Consultant shall deliver all records, notes, and data of any nature that are in Consultant's possession or under Consultant's control and that are Client's property or relate to Client's business.

12. NOTICES. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

IF for Client:

IF for Consultant:

Garner Computer Services, Attn: Stacy Garner, 133 Elm Cove, Columbus, MS 39701

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

13. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

14. AMENDMENT. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

15. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

16. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

17. APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Mississippi.

Party receiving services:

By: _____

Party providing services: Garner Computer Services

By: _____

Stacy Garner – Consultant

Date:

CONSULTING & RETAINER RATE SCHEDULE

The rates below shall be referred to as the "Rate Schedule". This Rate Schedule is made effective as of _____, by and between City of Starkville – City Hall and Garner Computer Services. Rates are quoted on single quantity with additional discounts available per job based on quantity. Rates are subject to change with minimal 30 days written notice.

1. Consulting:
\$100.00/hr

2. LAN\WAN, Telephony:
\$65.00/hr
3. PC\Application\General:
\$50.00/hr
4. Fiber Splice\Pigtail Termination:
\$30/splice
5. Fiber OTDR Testing:
\$20/splice (written report)
\$10/splice (no-written report; quick test)
6. Fiber Cable Prep:
\$175 per OPGW Cable
\$125 per ADSS Cable
7. Fiber Enclosure\Terminal Prep:
\$250 per Aerial enclosure (re-entry)
\$100 per Aerial enclosure (new)
\$100 per Pedestal enclosure (re-entry)
\$75 per Pedestal enclosure (new)
\$75 per Wall\Rack terminal
8. Travel
Standard IRS mileage rate

Party receiving services:

By:_____

Party providing services: Garner Computer Service

By:_____

Stacy Garner – Consultant

18. REQUEST APPROVAL OF “MEET ME AT THE PARK” GRANT WHICH WILL REQUIRE A DOLLAR TO DOLLAR MATCH OF UP TO \$50,000.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval to apply for a “Meet Me at the Park” Grant requiring a dollar to dollar match of up to \$50,000” is enumerated, this consent item is thereby approved.

Grant Application Overview:

The National Recreation and Park Association's Play Spaces Grant is a new program that is being offered for the first time in 2017. The grant seeks applications from organizations for projects that are "Innovative, Scalable, Inclusive, or in an underserved community." Based on internal discussions between Herman Peters, Trent Helms and Gerry Logan, the project suggested for implementation via the NRPA Meet Me at the Park Grant is an accessibility improvement project in five of the city's parks. A map of the proposed improvements is provided. Due to the grant being a 1:1 matching grant (NRPA matches every dollar spent up to \$50,000), the cost of the project selected is approximately \$100,000 to maximize the impact and benefits to the citizens of Starkville.

The proposed sidewalk and accessibility improvements take into consideration both parks with the heaviest use and needs for accessibility. McKee Park and the Starkville Sportsplex, in particular, see arguably the highest use within the parks system, yet lack basic ADA accessibility. This project would address that and improve the accessibility of these heavily trafficked areas. And, with the potential for the city to finish the park's connectivity to the existing shared path, this plan allows for a connected loop inside the park and continues a shared path that spans along Lynn Lane and Montgomery St. Those utilizing the park for the first time will be able to walk from the city's largest playground (within McKee Park), along the shared path for over 2 miles. The addition of handicapped access from the overflow lot at Starkville Sportsplex greatly improves accessibility to the city's youth softball complex, and also creates a loop that allows for greater opportunity to exercise from the shared path along Lynn Lane.

Needmore Center and George Evans Park are historically underserved areas, and are currently in need of an ADA-accessible sidewalk to connect from the rear of the building to Gillespie Street. The existing sidewalk in the rear of the building that is within George Evans Park is in need of repairs to make the entire sidewalk network connect to Spring Street, as this is a frequently used pedestrian path from the Needmore residential areas both through the park and for those that access the sidewalk to get to Gillespie Street and the nearby retail stores. This area of the project will improve ADA accessibility to the park and allow a historically underserved area better access to the parks amenities. For those that have never utilized this park, the connectivity this project creates allows those who exercise to travel through the park from Spring Street to Gillespie Street, which connects to a larger system of sidewalks in the city.

Josey Park is the park system's smallest park. The proposed improvements would both create a small sidewalk loop within the park that could be immediately utilized by the citizens, and would not impact future desired improvements in the park, including the installation of a new play unit. These improvements would attract the surrounding residents by creating a small accessible loop, and the future improvements planned for the park will be greatly amplified by the ability to monitor the new play unit from all sides via the improved accessibility project proposed via this grant. Currently, there is zero accessibility into the park, and the play unit is outdated, therefore it is not an attractive recreational option for the neighborhood. The improvement proposed will address that, and set the park up for even greater utilization going forward. It is noted on the proposal that the proposed sidewalk would connect to Josey Avenue, and, if so desired by the city, would allow for future connectivity to Lindberg Blvd, a city street that connects to Hwy 12, one of the most heavily used routes in the city.

Lastly, Patriots Park has one of the newest play units within the city, and is therefore a very appealing park for open play. By connecting the current parking spaces via a sidewalk and creating a route for this sidewalk to connect to the existing pavilion, it would encourage more use and greatly improve the current accessibility of the park. Under this proposal one of the existing parking areas would also be striped with handicapped parking spaces.

Overall, this proposal addresses some of the park's systems most pressing accessibility needs, and creates numerous opportunities for the community to become more physically active and access areas of the system that were previously not ADA accessible. Also, by connecting to some of the city's current shared path and sidewalk routes, the parks will become even more trafficked than they already are. This project is also scalable, as any one of the proposed improvements can be increased or decreased depending on future feedback and need. Lastly, the project creates a great

foundation to build upon with other planned park additions, and is a great starting point for other strategic improvements to come.

19. REQUEST AUTHORIZATION TO HIRE THOMAS C. WARE, AS A CHIEF WASTEWATER OPERATOR IN THE WASTEWATER DIVISION.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval to hire Thomas C. Ware, as a Chief Wastewater Operator in the Wastewater Division, effective July 1, 2017” is enumerated, this consent item is thereby approved.

20. REQUEST PERMISSION TO ADVERTISE FOR A LINEMAN, IN THE STARKVILLE ELECTRIC DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval to advertise for a Lineman in the Starkville Electric Department” is enumerated, this consent item is thereby approved.

21. REQUEST PERMISSION TO ADVERTISE FOR THREE (3) CERTIFIED POLICE OFFICERS, IN THE STARKVILLE POLICE DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval to advertise for Certified Police Officers, in the Starkville Police Department to replace those that have resigned or retired” is enumerated, this consent item is thereby approved.

22. REQUEST PERMISSION TO HIRE ANGELICA COLBERT, CHRISTOPHER ENGLISH, DAVID FAIR, JAMES SMITH AND PAUL WOOD, AS POLICE OFFICERS, IN THE STARKVILLE POLICE DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval to hire Angelica Colbert, Christopher English, David Fair, James Smith and Paul Wood, as Police Officers, in the Starkville Police Department” is enumerated, this consent item is thereby approved.

23. REQUEST AUTHORIZATION TO ALLOW BILL GREEN, TO WORK PART TIME IN HIS CURRENT POSITION, AS THE OFFICE MANAGER FOR THE COMMUNITY DEVELOPMENT DEPARTMENT, UNTIL AUGUST 31, 2017.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval to allow Bill Green to work part time in his current position, as the Office Manager for the Community Development Department, not to exceed twenty hours per week, not eligible for benefits, until August 31, 2017” is enumerated, this consent item is thereby approved.

24. REQUEST APPROVAL FOR THE TEMPORARY PAY INCREASES, PER THE PERSONNEL POLICY, FOR THE FOLLOWING FIRE DEPARTMENT EMPLOYEES: ANDY SHARP, WHO IS ASSIGNED TO THE TEMPORARY POSITION OF ACTING BATTALION CHIEF; ROOSEVELT HARRIS, WHO IS ASSIGNED TO THE TEMPORARY POSITION OF ACTING CAPTAIN; SAM WILKES, WHO IS ASSIGNED TO THE TEMPORARY POSITION OF ACTING LIEUTENANT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval pursuant to Personnel Policy

on Pay Adjustments on 11-23-06 and approved revision to this policy on 6/19/2007 for the temporary pay increases per Personnel Policy, for the following Fire Department employees: Andy Sharp, who is assigned to the temporary position of Acting Battalion Chief; Roosevelt Harris, who is assigned to the temporary position of Acting Captain; Sam Wilkes, who is assigned to the temporary position of Acting Lieutenant” is enumerated, this consent item is thereby approved.

25. CONSIDERATION TO REMOVE GRETCHEN PASSONS, TAMMY CARLISLE AND DYLAN KARGES FROM THE KEEP STARKVILLE BEAUTIFUL COMMITTEE, WITH APPROVAL TO ADVERTISE TO FILL VACANCIES.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval to remove Gretchen Passons, Tammy Carlisle and Dylan Karges from the KSB Committee, due to a lack of attendance, and approval to advertise to fill vacancies” is enumerated, this consent item is thereby approved.

26. CONSIDERATION OF AUTHORIZATION TO ACCEPT THE LOWEST AND BEST OF 2 EVALUATED PROPOSALS SUBMITTED BY BUDDY AYERS CONSTRUCTION AND ENTER INTO AN AGREEMENT FOR CONSTRUCTION OF A BRIDGE TO THE STARKVILLE UTILITIES TRIM CANE PUMP STATION AT A COST OF \$141,788.94.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “authorization for Starkville Utilities to accept the lowest and best of 2 evaluated proposals submitted by Buddy Ayers Construction in the amount of \$141,788.94 and enter into an agreement for construction of a bridge to the Starkville Utilities Trim Cane pump station” is enumerated, this consent item is thereby approved.

Two quotes received: Buddy Ayers Const. - \$ 141,788.94 and Key, LLC - \$ 213,320.00.

27. CONSIDERATION OF AUTHORIZATION FOR STARKVILLE UTILITIES TO INSERT THE DRINKING WATER ANNUAL CONSUMER CONFIDENCE REPORT INTO THE JUNE UTILITY BILLS.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the “approval for Starkville Utilities to insert the Drinking Water Annual Consumer Confidence Report into the June utility bills” is enumerated, this consent item is thereby approved.

2016 Annual Drinking Water Quality Report
Starkville Utilities
PWS#: 0530020
June 2017

We're pleased to present to you this year's Annual Quality Water Report. This report is designed to inform you about the quality water and services we deliver to you every day. Our constant goal is to provide you with a safe and dependable supply of drinking water. We want you to understand the efforts we make to continually improve the water treatment process and protect our water resources. We are committed to ensuring the quality of your water. Our water source is from wells drawing from the Gordo Aquifer.

The source water assessment has been completed for our public water system to determine the overall susceptibility of its drinking water supply to identified potential sources of contamination. A report containing detailed information on how the susceptibility determinations were made has been furnished to our public water system and is available for viewing upon request. The wells for Starkville Utilities have received a moderate susceptibility ranking to contamination.

We routinely monitor for contaminants in your drinking water according to Federal and State laws. The table below lists all of the drinking water contaminants that were detected during the period of January 1st to December 31st, 2016. In cases where monitoring wasn't required in 2016, the table reflects the most recent results. As water travels over the surface of land or underground, it dissolves naturally occurring minerals and, in some cases, radioactive materials and can pick up substances or contaminants from the presence of animals or from human activity; microbial contaminants, such as viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife; inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban

storm-water runoff, industrial, or domestic wastewater discharges, oil and gas production, mining, or farming; pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm-water runoff, and residential uses; organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations and septic systems; radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities. In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. All drinking water, including bottled drinking water, may be reasonably expected to contain at least small amounts of some contaminants. It's important to remember that the presence of these contaminants does not necessarily indicate that the water poses a health risk.

In this table you will find many terms and abbreviations you might not be familiar with. To help you better understand these terms we've provided the following definitions:

Action Level - the concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

Maximum Contaminant Level (MCL) - The "Maximum Allowed" (MCL) is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Maximum Contaminant Level Goal (MCLG) - The "Goal"(MCLG) is the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Maximum Residual Disinfectant Level (MRDL) – The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary to control microbial contaminants.

Maximum Residual Disinfectant Level Goal (MRDLG) – The level of a drinking water disinfectant below which there is no known or expected risk of health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

Parts per million (ppm) or Milligrams per liter (mg/l) - one part per million corresponds to one minute in two years or a single penny in \$10,000.

Parts per billion (ppb) or Micrograms per liter - one part per billion corresponds to one minute in 2,000 years, or a single penny in \$10,000,000.

Additional Data may be found at the Starkville Utility Department in the Water Division.

28. CONSIDERATION OF APPROVAL TO AUTHORIZE WREN BODY WORKS OF OKOLONA, MS TO PERFORM 5-YEAR INSPECTION AND MAINTENANCE ON BUCKET TRUCK #37 AT A COST OF \$20,259.31.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the June 20, 2017 Official Agenda, and to accept items for consent, whereby the "approval for Starkville Utilities to authorize Wren Body Works to perform 5-year inspection and maintenance on bucket truck #37 at a cost of \$20,259.31" is enumerated, this consent item is thereby approved.

Wren Body Works, LLC.	
32722 Hwy 45 North	
Okolona, MS 38860	
Date: July 26, 2016	
Starkville Electric Department	
Model Altec AA755	
SN 0308BZ5588	
Detailed Scope of Work	
All parts included in below scope are OEM parts.	
Item	Description
Pre-Work Items	
P1	Inspect unit covers, guards, baskets.
P2	Check operation of all unit functions and time each function.
P3	Check tool quick couplings and valve at basket.
P4	Check operation of hydraulic tools.
P5	Check pump splines.
P6	Check operation of safety interlocks.
P7	Check operation of vehicle lights, beacon lights, and work lights.
P8	Measure deflection of rotation bearing.
P9	Remove unit from truck
Scope of Work	
1	Furnish & install leveling cables.
2	Inspect idler sheaves and bushings.
3	Inspect leveling cable insulator rods.
4	Check upper boom cylinder holding valve.
5	Check lower boom cylinder holding valve.
6	Furnish & install new control tubes in upper and lower boom.
7	Furnish & install new hoses above rotation.
8	Inspect hoses below rotation.
9	Install new seals in hydraulic swivel joint.
10	Install new rotation bearing bolts.
11	Inspect cylinder pins and bearings.
12	Check cylinders for leaks and pitted cylinder rod.
13	Inspect main hinge pin.
14	Inspect compensating link (Fiberglass).
15	Replace all unit filters.
16	Clean suction strainer in tank.
17	Replace tank filler cap and o-ring.
18	Drain tank and fill with new oil.
19	Check gearboxes for leaks - drain and re-fill with new oil.
20	Adjust boom stow valve.
21	Check elbow hinge pin.
22	Inspect elbow hinge pin bushings.
23	Inspect scissor links.
24	Inspect scissor link bushings.
25	Inspect scissor link pins.
26	Inspect upper cylinder slide pads.
27	Inspect compensating link slide pads.
28	Adjust unit pressure.
29	Adjust tool pressure.
30	Spray grease all cables.
31	Tie wire all retainers necessary.

32	Load test unit.
33	Adjust leveling cables.
34	Lubricate all lube points on unit.
35	Clean, inspect and dielectric test upper boom, lower boom insert, and liner.
36	Paint fiberglass - upper boom and lower boom insert

\$ 20,259.31

This quote does not include replacement of parts on items noted as "Inspect" or "Check".
If inspection indicates any replacement of these parts the Owner will be notified and approval obtained before this work is performed.

Respectfully Submitted

 Date: 7/26/16
Neil Turnage
Wren Body Works, LLC.

Pre-priced parts in case inspection indicates excessive wear.

Rotation Bearing \$3853.00

Hydraulic Pump \$1360.00

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS: Mayor Wiseman introduced the following new employees:

Gerry Logan, Sports & Recreation Director – Starkville Parks
David Wise, Accountant – Starkville Utilities
Jakkita Bolden – Radio Operator / Records Clerk – Starkville Police Dept.
Tanya Mullen - Radio Operator / Records Clerk – Starkville Police Dept.
Erica Ratliff - Radio Operator / Records Clerk – Starkville Police Dept.
Nathan Gaurdin – Firefighter – Starkville Fire Dept.
Hunter McBride - Firefighter – Starkville Fire Dept.
Julio McKinney - Firefighter – Starkville Fire Dept.

Mayor Wiseman announced that Starkville had been designated a Playful City USA for the seventh time. He recognized Herman Peters and the Park staff for their work in the City receiving this honor.

Mayor Wiseman noted this was an emotional meeting in that this is his last meeting to chair in eight years. He recently located his inauguration speech and read a passage concerning the voyage he and the City were about to embark on. He thanked the Boards, Department Heads and staff for the journey and feels much progress has been made. Starkville will continue to grow and its best days are yet to be seen. He plans to be a constructive force as a citizen of Starkville.

BOARD OF ALDERMEN COMMENTS:

Alderman Little thanked Mayor Wiseman for his service and dedication to the City of Starkville. He also thanked Aldermen Wynn and Maynard for their service to the City and wished them well in their future endeavors.

Alderman Maynard thanked the residents of Ward 5. He noted that when he was elected the City catch phrase seemed to be “sidewalks to nowhere” but he now feels this Board has made considerable progress and almost all areas are connected by sidewalks. He complimented new businesses that have chosen Starkville to locate.

Alderman Vaughn thanked God for his guidance and for the Captain of the City ship Parker Wiseman has been. He appreciated his always sitting, listening and talking with him and citizens whether they agreed on a matter or not. He enjoyed the eight years they have served together. He thanked Alderman Maynard for always working with people and thanked the citizens of Ward 7.

Alderwoman Wynn thanked the citizens of Ward 2 for their support over the past four years and noted it had been an honor to serve with Mayor Wiseman and the Board. She plans to continue service to citizens as a lobbyist.

Alderman Walker thanked the Mayor for his steady leadership. He thanked Alderman Maynard for his work, especially as budget chair. He thanked Alderman Wynn for her service also. He then invited everyone to the July 4th event at the Sportsplex which will start at 5:00 p.m. for music, vendors and fireworks. On June 25 the Greater Good Collective will host “Sunday Funday” in the Cotton District area.

Vice Mayor Perkins asked that a video he recorded earlier be shown relating to the years of service of Mayor Wiseman. He spoke to the history of the City and the Mayor's office. Vice Mayor Perkins expressed his good thoughts and well wishes to Mayor Wiseman in his future endeavors. He expressed that while they have not always agreed on everything, they have always maintained respect for one another. He stated Mayor Wiseman has always faced challenges with his full attention and the best he has to offer.

Alderman Carver thanked the Alderman Maynard for his negotiating skills and his service to the City. He thanked Alderman Wynn for her service to the City also and her communication skills. He noted Mayor Wiseman had always maintained his professionalism through all situations and thanked him for his dedication.

CITIZEN COMMENTS:

Alvin Turner, Ward 7, asked for prayers at the one year anniversary of the death of his brother. He noted the second red light at Gillespie Street needed attention and that speeding on Long Street needed to be monitored. He asked that the Mayoral controversy be peaceful.

Dr. Dora Herring appeared before the Board to request assistance at First Baptist Church with the drainage and culvert from the City. This is private property but she felt the parking lot is often used by the general public for downtown events, parades, festivals, etc. hosted by the City.

PUBLIC APPEARANCES:

VOLUNTEER STARKVILLE, JAMEY BAUCHMAN, EXECUTIVE DIRECTOR

Mrs. Jamey Bauchman presented the January 2017 through June 2017 report of Volunteer Starkville. Several of the programs which volunteers have participated in were Family Volunteer Day with the sweet potato drop which volunteers donated to 15 area food pantries and churches, Christmas Greeting Card Drive where 298 handmade Christmas cards were delivered, MLK Day of Service of which 566 volunteers participated, Community Volunteer Fair, New Moms Supply Drive, National Volunteer Week, Oktibbeha County High School Student Group, Volunteer Awards Banquet, 5th annual Touch-a-Truck, GYSD Youth Service and Leadership Training Program and Join Hands Day. She noted the organization had served 202 nonprofits and engaged approximately 4,381 volunteers who contributed 97,436 hours.

Mrs. Bauchman announced that she was leaving Volunteer Starkville at the end of June and beginning work at MSU. The Mayor and Board thanked her for her hours of service and all the organized assistance she and her group have provided to so many in the area.

PRESENTATION AND REPORT BY CLAUDETTE JONES AND MATT PETERSON, FROM THE STENNIS INSTITUTE ON THE COMPARABLE MUNICIPAL SALARY STUDY THAT WAS COMMISSIONED BY THE MAYOR.

Ms Jones and Mr. Peterson were at the May 16 Board Meeting at which they distributed their survey of 34 municipalities and 19 airports. They provided a detailed presentation of the step grade and salary comparison. The survey covers all city positions and whether they are below, at, or above the MEAN. Following questions from Aldermen as to factors taken into account in determining the survey results, Mayor Wiseman thanked them for their work and noted it would be a great tool for the next administration.

PUBLIC HEARINGS:

SECOND OF TWO PUBLIC HEARINGS FOR AN ORDINANCE REVISION TO APPENDIX A ZONING ARTICLE IX SIGNAGE TO MODIFY THE OUTDOOR ADVERTISING/BILLBOARD REQUIREMENTS.

Alderman Little addressed the history of the item. He noted the document is being modified and addresses many outdated issues. This proposed ordinance revision addresses billboard sign location, billboard sign design standards and number of billboards within the City. On May 22, 2017, the first of two ads ran in the Starkville Daily News which is 15 days prior to the first Public Hearing. On June 5, 2017, the second of two ads ran in the Starkville Daily news which is 15 days prior to the second Public Hearing. A sign was also placed in the lobby on the 1st floor of City Hall prior to the placement of the first ad. On June 6, 2017, the first of two public hearings was held during the Board of Alderman meeting.

There being no questions or additional comments from the Board, the Mayor opened the floor to the public. There being no comments from the public, the Mayor closed the second public hearing of this proposed Ordinance.

DISCUSSION AND CONSIDERATION OF AN APPEAL OF THE RECOMMENDATION FOR DENIAL BY THE BOARD OF ADJUSTMENT AND APPEALS OF VA 17-10, A REQUEST BY ECO-SITE INC. FOR VARIANCE RELIEF FROM REQUIRED SETBACKS FOR A PROPOSED CELL TOWER ADJACENT TO RESIDENTIAL PROPERTY LOCATED AT 1113 STARK RD WITH THE PARCEL NUMBER 103H-00-013.01.

Buddy Sanders and Daniel Havelin presented the Appeal of the recommendation for denial by the Board of Adjustment and Appeals of VA 17-10, a Request by Eco-Site Inc. for Variance relief from required setbacks for a proposed cell tower adjacent to residential property located at 1113 Stark Rd with the Parcel Number 103H-00-013.01. The applicant, Eco-Site, Inc. is requesting relief from the required setback requirements for a proposed cellular tower adjacent to a residential district. The applicant is requesting to grant a +-71-foot setback distance in lieu of the required 238-foot setback distance adjacent to a residential property and a +-32-foot radius in lieu of the required 2,640-foot radius from a residential district. The proposed cell tower would exceed the minimum setback requirements for cell towers adjacent to a residential property and district. On May 24, 2017, the Board of Adjustment and Appeals voted 4-0 to recommend denial of the request. On May 30, 2017, the applicant appealed the decision of the Board of Adjustment and Appeals to the Board of Aldermen. On June 13, 2017, The Planning and Zoning Commission voted 4-0 to recommend approval of the conditional use request to allow for a Wireless Communication Tower at the site.

34 property owners of record within 300 feet of the subject property were notified directly by mail of the appeal request. A public hearing notice was published in the Starkville Daily News Monday, June 5th, 2017 and a placard was posted on the property concurrent with publication of the notice. As of this date, the Planning Office has received three phone calls inquiring about the request.

Board Attorney Latimer noted the Board of Adjustment and Appeals are requesting the Board of Aldermen review the cell phone tower Ordinance in the near future. Alderman Walker asked if this tower is the same height as the one it is replacing. Mr. Havelin stated it is and described the design of the proposed tower. Alderman Little asked if the new code rewrite would address future towers. He was assured it would. There being no additional questions or comments from the Board, the Mayor opened the floor to the public.

John Moore, attorney representing Verizon, presented a photo of the current tower and noted the property is owned by Richard Hilburn on Stark Road.

Andrew Rotenstreich presented his company's assurance that this tower would be a "drop and swap". The tower will not be any higher or any more noticeable than the current tower.

Kenneth Aasand, who lives near the tower, stated he had not even noticed the tower until recently and encouraged the Board to approve the permit to replace the tower which will provide better cell phone service.

There being no additional comments from the public, the Mayor closed the public hearing.

CONSIDERATION OF THE RECONSIDERATION OF THE STARKVILLE COMPREHENSIVE PLAN.

Mayor Wiseman introduced this item by noting that the public hearing on the final draft of the Comprehensive Plan during the December 20, 2016, Board of Aldermen meeting had not received proper statutory notice. He remarked that the proposed Comprehensive Plan is still the same as that draft. Alderman Perkins confirmed that the notice for this June 20, 2017, public hearing had run in the local paper on June 3, 2017. It was also noted a court reporter was present for this public hearing. There being no additional questions or comments from the Board, the Mayor opened the floor to the public.

Susan Bell Morris presented a letter to the Board and read a letter which had been submitted to the Editor. She asked that the letter be placed in the City minutes of the hearing.

Margaret Sudduth Cleveland

FORUM

RESS-



decision to allow M1 zoning for industrial development in north Starkville. Nearby landowners/taxpayers were led to believe the north Starkville expansion under the

Research Park. Instead, the approved zoning allows for literally anything from heavy manufacturing to strip clubs and landfills—on one of the only remaining large areas of “green” agricultural and residential land in Starkville. This rezoning “leapfrogs” current zoning—inappropriate under zoning laws or prudent city planning. The proposed industrial park is based on a premise of new jobs for the which would the relevant la

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ing in times much like all other generations. But the rate of living has speeded up. Everything's faster, more urgent. We have to do things right now. We're afraid we might miss out on ... what? The latest gossip? The latest danger? The latest hot new thing? In the 1960s America witnessed societal

lose green space and potential air and water quality. care about the future of Starkville and prudent use dollars, let your alderman know today.

Leah Ellis also read a letter to the Board and asked that it be placed in City minutes.

developments as Cornerstone

Leah B Ellis

THE STARKVILLE DISPATCH

FREE!

STARKVILLE RAIL SHOOTING

Columbus development outlook bleak compared to Lowndes County

BY SLIM SMITH
ssmith@cdsdispatch.com



Deanna Robinson/Dispatch Staff

Industrial development prospects for the city of Columbus are likely to be few, and while the outlook is more promising in Lowndes County, even those prospects may diminish unless the state adopts a new strategy, Joe

Max Higgins said Wednesday.

Higgins, the CEO for the Golden Triangle Development LINK, used Wednesday's appearance before The Columbus Kiwanis Club to provide an update on development in the area, as well as a broader view on the economic development landscape.

"It's a tough deal for the city," Higgins said. "Those of you who have lived here for a while know about the first industrial park on Highway 69 and what happened there. When you look at that site, it had electricity, water, sewer. What is the one thing it doesn't have? The kind of roads you need. You can't get there from anywhere. Companies want easy access to major roadways, and that's something that's difficult for cities."

"Then, you find that you are asking companies to choose between inconvenient sites with old buildings compared to a site in See HIGGINS, 8A

FIVE QUESTIONS

- 1 To which plant family does the herb shiso belong?
- 2 In which agreeable city on the Cote d'Azur would find the Promenade des Anglais?
- 3 Who was the Italian 1930s World Heavyweight boxing champion who later appeared in the film "On the Waterfront"?
- 4 What type of weapon was the 15th century Culverin?
- 5 Which Charles Dickens novel's manuscript was almost lost in the Staplehurst train crash?

Answers, 8B

CALENDAR

Today

New Music recital: Mississippi University for Women presents a New Music recital at 7:30 p.m. in Poindexter Hall on campus. Free to the public.

Today through Saturday

"Silent sky": Starkville Community Theatre presents this true story of 19th-century astronomer Henrietta Leavitt as she explores a woman's place in society during a time of scientific discoveries. Showtimes 7:30 p.m. at the Playhouse on Main, 108 E. Main St., Starkville. Tickets are \$15; \$10 students.

LOCAL FOLKS



PUBLIC MEETINGS

Feb. 20: Oktibbeha County Board of Supervisors, chancery courthouse, 9 a.m.

Feb. 21: Starkville Board of Aldermen hall, 5:30 p.m.

Higgin

90-

close access to major highways with a site that is above ready," continued. "It's a hard sell."

Higgins obstacle

Expansion Higgins

high capital expenditure and low jobs numbers with

happen city pay

Adapting to changing landscape
Currently LINK

well," he added. truth is, we don't

at a disadvantage, he said. "You say corporate crony want to, but it's

doing anything with that property until we have the site cleared and ready to Hopefully, long, but

challenge over a conflict that, Hig-

namics, I ceremony

ready to go, but we'll have to wait on the outcome of

start," he said. "We ady lost one building

pushed back as long as two years. Hopefully, that won't be the case. But

Paper, which purchased two Weyerhaeuser facili-

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Douglas Wofford asked that the area north of Hwy 82 be studied to see if it is in a flood zone. He owns 150 acres proposed to be in the Industrial Park and has farmed it for over 30 years never having a flood problem.

Chris Pace, attorney for LINK, noted this was a public hearing on the Starkville Comprehensive Plan. He also noted that nothing in the proposed Comprehensive Plan prohibits any current use of property.

Margaret Copeland stated she felt she had been misled by the LINK representatives as to the Industrial Park and transmission line and substation location when they agreed to sell their property.

Mary S. Bell stated she does not agree with the proposed M1 zoning in that it is the lowest on the chart.

The Board also had before it, as part of the record of the public hearing: a timeline of the history of the Comprehensive Plan Project, including a listing of public meetings and public input sessions relating to the Plan, a power point presentation regarding the Plan submitted and presented by Walker Collaborative consultants to the Mayor, Board of Aldermen, and the public back during the December 20, 2016, public hearing, and the proposed final draft of the Comprehensive Plan with Appendixes A - D.

The City Attorney then recapped the following items that were presented during the public hearing to be a part of the Minutes of the proceeding.

- o Letter to the Editor of the Starkville Daily News written by Susan Bell Morris dated June 20, 2017.
- o Statement from Laura White, Margaret Sudduth Copeland, LMK, LLC and Susan Bell.
- o Written statement signed by Leah Bell Ellis dated June 20, 2017, and attached Starkville Dispatch article dated February 16, 2017, with paragraph highlighted in red relating to Joe Max Higgins.
- o Option Agreement presented by LINK attorney Chris Pace with attached Warranty Deed which has been recorded in the Oktibbeha County land records at Book 2017, Page 4333.
- o Case of Mississippi Manufacturing Housing Associates v. Board of Supervisors of Tate County, 878 So.2d 180 (2004).
- o Complete Board of Alderman packet materials on this item, which include coverage page dated June 20, 2017, and attachments 1 through 12.
- o Video recording of this public hearing.

The Court Reporter then labeled the above mentioned items as follows:

- o Exhibit 1 - State of Susan Bell
- o Exhibit 2 - Statement of Leah Bell Ellis
- o Exhibit 3 - Option Agreement
- o Exhibit 4 - Mississippi Manufactured Housing Association v. Board of Supervisors of Tate County, 878 So.2d 180 (2004).
- o Exhibit 5 - Pages 95 - 483 of Agenda and Epacket for June 20, 2017 Meeting of Mayor and Board of Aldermen.
- o Exhibit 6 - Video Recording of June 20, 2017 Meeting of Mayor and Board of Aldermen

There being no additional comments from the public, the Mayor closed the public hearing.

29. DISCUSSION AND CONSIDERATION OF THE RECONSIDERATION OF THE STARKVILLE COMPREHENSIVE PLAN.

A motion was offered by Alderman Maynard and duly seconded by Alderman Walker to adopt the Starkville Comprehensive Plan. The Board then voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Nay
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

30. DISCUSSION AND CONSIDERATION OF AN APPEAL OF THE RECOMMENDATION FOR DENIAL BY THE BOARD OF ADJUSTMENT AND APPEALS OF VA 17-10, A REQUEST BY ECO-SITE INC. FOR VARIANCE RELIEF FROM REQUIRED SETBACKS FOR A PROPOSED CELL TOWER ADJACENT TO RESIDENTIAL PROPERTY LOCATED AT 1113 STARK ROAD WITH THE PARCEL NUMBER 103H-00-013.01.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, to grant the appeal of the recommendation for denial by the Board of Adjustment and Appeals of VA 17-10, a Request by Eco-Site Inc. for Variance relief from required setbacks for a proposed cell tower adjacent to residential property located at 1113 Stark Rd with the Parcel Number 103H-00-013.01, and to approve the request to grant variance relief from required setbacks for the proposed cell tower, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

31. DISCUSSION AND CONSIDERATION OF ACCEPTANCE OF WARRANTY DEEDS FOR PARCEL DESIGNATED AS "POND" OF ROLLING HILLS SUBDIVISION PART 1 AS RECORDED IN PLAT BOOK 2, PAGE 37, SLIDE NO. 43 IN THE CHANCERY CLERK'S OFFICE OF THE OKTIBBEHA COUNTY, MISSISSIPPI COURTHOUSE AND AUTHORIZATION FOR THE CITY TO CLEAN AND MAINTAIN THE POND AND SAID PROPERTY.

Mayor Wiseman presented the history of his request to clean and maintain the area designated as "Pond" of the Rolling Hills Subdivision Part 1. In past years he has been asked several times by area residents to have the City clean and secure the pond and surrounding area. However, since this is private property with no recorded owners of the pond area, deeds would be needed for the City to do any work to the property. These deeds have not been secured thus this item is for information only. The city engineer has asked MDEQ to review the pond levy stability. MDEQ did suggest some minor clearing, but did not view the levy as a hazard. The Mayor encouraged the future Board to pursue this project.

32. CONSIDERATION OF PROVIDING CITY IN-KIND EQUIPMENT AND LABOR FOR INSTALLATION OF A DRAINAGE IMPROVEMENT PROJECT ON FIRST BAPTIST CHURCH PROPERTY.

Mayor Wiseman presented the history of this request. First Baptist Church has approached the City and proposed that if the Church purchases the materials, can the City provide the installation for a large pipe on the south end of their new parking lot. It is also proposed for the church to construct/install the large box culvert/ junction box on the west side of the project. This area is currently a ditch and is on private property; however, it does drain city streets upstream. Alderman Perkins noted he felt this would set a precedent for private property owners to continue to

request work on private property. While he would like to be able to help with this situation, he did not feel the law allowed the City to work on private property.

Having not received a motion, the Mayor declared the item dead for lack of a motion.

33. DISCUSSION AND CONSIDERATION OF ADDRESSING A REQUEST FROM THE OKTIBBEHA COUNTY BOARD OF SUPERVISORS AND OCEDA PRESIDENT MR. JACK WALLACE REGARDING MODIFYING THE ORDINANCE REGULATIONS FOR SIDEWALKS AND LANDSCAPE.

Alderman Wynn discussed the City sidewalk Ordinance and asked Joel Clements to present photos of sidewalks in the City. She noted that there is presently only one business (MDOT office) in the Cornerstone Research Park and feels this is due to the sidewalk requirements. She then offered a motion that the City's Community Development Department amend the City's Code of Ordinances as it relates to sidewalk and landscape requirements to better facilitate economic development in the City and that a draft of the revised ordinances be presented to the Board of Aldermen during its meeting on July 18, 2017, for a public hearing. The motion died for lack of a second.

Alderman Wynn then offered a motion to modify landscape and sidewalk requirements related to the Cornerstone Research Park by the Community Development Department and to present those modifications to the Mayor and Board on July 18, 2017, for a public hearing. Alderman Perkins seconded the motion. Alderman Walker noted sidewalks are not required in Cornerstone Park and this matter should not be an issue. He asked that the OCEDA president review the City Ordinance. He also noted that any business wishing to locate in Starkville is open to filing a variance from the sidewalk and landscape requirements when they are required. Alderman Walker then asked Buddy Sanders and Daniel Havelin if sidewalks are required in the Research Park. They both agreed they are not. The Board then voted as follows:

Alderman Ben Carver	Voted: Nay
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Nay
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Nay
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having not received a majority affirmative vote, the Mayor declared the motion failed.

34. DISCUSSION AND CONSIDERATION OF THE PROPOSED WARRANTY DEED FROM STARKVILLE COUNTRY CLUB, INC. DEDICATING A PORTION OF FAIRWAY DRIVE AND SANDWEDGE DRIVE AS A CITY STREET.

Alderman Little presented a motion, duly seconded by Alderman Carver, to approve the Warranty Deed from Starkville Country Club, Inc., to the City of Starkville, MS, accepting the dedication of a portion of Fairway Drive and Sand Wedge Drive, as described in the proposed deed, on a finding that public interest, convenience and necessity requires that the territory be accepted as a public street; contingent, however, on Starkville Country Club, Inc. signing the deed, and on all improvements being performed by persons and / or entities other than the City, at those persons and / or entities' sole expense, consistent with the design plans, which are attached and incorporated herein as Exhibit "A", to the satisfaction of the City Engineer, prior to the City's formal acceptance of the described portions of Fairway Drive and Sand Wedge Drive. The condition noted is as follows: ROW acceptance contingent on the developer, Starvest LLC, providing improvements to the bridge on Fairway Drive in accordance with the Fairway Drive Bridge Drawings, dated 7-12-16, and consisting of 3 pages including 2 standard MDOT detail sheets, which are also included as part of the Acadiana Subdivision Infrastructure Plans.

Alderman Walker asked the City Engineer if these roads meet City standards. Mr. Edward Kemp stated it is an older roadway so there is no way to be sure of the depth. They do not meet current curb and gutter standards, but no

significant structural damage has been noted. The bridge is adequate to handle flow. It is a timber bridge but the condition on the motion will address the bridge structure and should not be a burden to the City.

The Board then voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

35. DISCUSSION AND CONSIDERATION OF EXTENDING THE BILLBOARD MORATORIUM.

Alderman Little offered a motion, duly seconded by Alderman Carver, that the City notice two public hearings, for consideration of extending the City's billboard moratorium for an additional six months, or until the completion of the City's code re-write process, whichever comes first, and that the City's Community Development Staff, with the assistance of the City Attorney if needed, propose language extending the City's billboard moratorium by Ordinance for initial consideration and feedback during the July 5, 2017 first public hearing, consistent with the terms of this motion. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Abstain
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

Alderman Wynn announced she was now exiting the meeting.

36. DISCUSSION AND CONSIDERATION OF THREE CANDIDATES FOR POTENTIAL APPOINTMENT FOR THE UPCOMING VACANCY IN WARD 7 OF THE STARKVILLE PLANNING AND ZONING COMMISSION.

Upon the motion of Alderman Vaughn to appoint Tommy Verdell, Jr. to the Ward 7 vacancy of the Starkville Planning and Zoning Commission, duly seconded by Alderman Little, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Absent
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

37. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF MAY 10, 2017 FOR FISCAL YEAR ENDING 9/30/17.

Upon the motion of Alderman Maynard to approve the City of Starkville Claims Docket for all departments as of June 14, 2017 for fiscal year ending 9/30/17, duly seconded by Alderman Little, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Absent
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 194,505.16
Restricted Police Fund	002	128.02
Restricted Airport Fund	016	2,443.69
Airport Fund	015	1,964.41
Sanitation	022	53,863.21
Landfill	023	463.12
Police Dept Renovations	135	102,264.86
Park and Rec Tourism	375	22,412.33
Trust & Agency	610	21,113.56
Economic Dev, Tourism & Conv	630	92,192.07
Sub Total Before Stk Utilities	Sub	\$ 491,350.43
Utilities Dept.	SED	1,425,706.51
Total Claims	Total	\$ 1,917,056.94

38. DISCUSSION AND CONSIDERATION OF ADOPTING THE PURCHASE ORDER (PO) POLICY, FOR THE CITY OF STARKVILLE.

Human Resource Director Nav Ashford noted the policy has been reviewed by the City Clerk and is currently being reviewed by the City Attorney. It will be presented for adoption in July.

39. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is proper cause for executive session. Upon the Motion of Alderman Little to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Absent
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Board entered closed session.

40. A MOTION TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF PENDING LITIGATION RELATED TO THE INDUSTRIAL PARK, POTENTIAL LITIGATION RELATING TO A CONTRACT DISPUTE AND A PERSONNEL MATTER RELATING TO AN EMPLOYEE IN THE POLICE DEPARTMENT ON A FINDING THAT THE PROPOSED TOPIC QUALIFIED FOR EXECUTIVE SESSION.

Alderman Perkins offered a motion to enter Executive Session for the purpose of pending litigation related to the Industrial Park, potential litigation relating to a contract dispute and a personnel matter relating to an employee in the Police Department on a finding that the proposed topics qualified for Executive Session. Following a second by Alderman Maynard, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Absent
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into Executive Session for the purpose of pending litigation related to the Industrial Park, potential litigation relating to a contract dispute and a personnel matter relating to an employee in the Police Department on a finding that the proposed topics qualified for Executive Session.

At this time the Board entered Executive Session.

41. A MOTION TO RETURN TO OPEN SESSION.

Upon the motion of Alderman Little, duly seconded by Alderman Vaughn, to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Absent
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in Executive Session.

42. A MOTION TO PAY GRASSROOTS AVIATION FOR ALLEGED RESIDUAL FUEL.

Upon the motion of Alderman Perkins, duly seconded by Alderman Little, to pay Grassroots Aviation \$2,081.56 for alleged residual fuel left at the Starkville Airport when Grassroots Aviation left as the Fixed Base Operator on or about February 29, 2016, contingent upon Grassroots Aviation executing a Release and Settlement Agreement of any and all claims relating to Grassroots Aviation service and exit, as the FBO at the Starkville Airport and that the funds come from the Airport budget, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Absent
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

43. A MOTION TO SUSPEND A STARKVILLE POLICE OFFICER.

Upon the motion of Alderman Perkins, duly seconded by Alderman Vaughn, that the City accept the joint recommendation of Starkville Police Chief, Frank Nichols, and Human Resource Director, Naverette Ashford, that Starkville Police Officer Charles Jordan be suspended without pay, effective immediately, pending the results of the current internal investigation by the Starkville Police Department relating to his conduct, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Absent
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

44. MOTION TO ADJOURN UNTIL WEDNESDAY, JULY 5, 2017 @ 5:30 IN THE MUNICIPAL COURT ROOM OF CITY HALL LOCATED AT 110 WEST MAIN STREET.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Maynard, for the Board of Aldermen to adjourn the meeting until July 5, 2017 @ 5:30 at 110 West Main Street in the upstairs Conference Room of City Hall, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Absent
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2017.

Attest:

PARKER WISEMAN, MAYOR

LESA HARDIN, CITY CLERK

(SEAL)



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Development
AGENDA DATE: August 1, 2017
PAGE: Page 1 of 14

SUBJECT:

Discussion and Consideration of VA 17-14 a request by Frank Jones Construction for Variance relief from front and side setback requirements for the final phase of Country Club Estates in a R-4 zone with the property #106-14-013.00

AMOUNT & SOURCE OF FUNDING

N/A

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

The applicant, Frank Jones Construction, is currently developing the final phase of Country Club Estates. They are operating with an approved Preliminary Plat and Infrastructure Plan. Since the time of approval, the applicant has proposed modifying several of the approved lots. As part of these modifications, a Variance will be required for front and side setbacks. A total of 24 lots will need relief from front setback requirements. A total of 5 lots will need relief from the side setback requirements.

On July 26, 2017, the Board of Adjustments and Appeals voted 4-0 to recommend approval of the variance request.

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Buddy Sanders

FOR MORE INFORMATION CONTACT:

Daniel Havelin @ 662-323-2525 ext. 3136 or Emily Corban @ 662-323-2525 ext. 3138

SUGGESTED MOTION:

Move approval of the VA 17-14 a Request for Variance from front and side setback requirements for the final phase of Country Club Estates.



THE CITY OF STARKVILLE
PLANNING DEPARTMENT
BOARD OF ADJUSTMENTS & APPEALS
CITY HALL, 110 WEST MAIN STREET
STARKVILLE, MISSISSIPPI 39759

STAFF REPORT

To: Members of the Board of Adjustments & Appeals
From: Daniel Havelin, City Planner (662-323-2525 ext. 3136)
Emily Corban, Assistant City Planner (662-323-2525 ext. 3138)
Subject: VA 17-14 Request by Frank Jones Construction for Variance relief from front and side setback requirements for the final phase of Country Club Estates in a R-4 zone with the property #106-14-013.00
Date: July 26, 2017

The purpose of this report is to provide information regarding a Variance Request by Frank Jones Construction for front and side setbacks for the final phase of Country Club Estates in a R-4 zone with the property #106-14-013.00. Please see attachments 1- 5.

PROPOSED USE & BACKGROUND:

The applicant, Frank Jones Construction, is currently developing the final phase of Country Club Estates. They are operating with an approved Preliminary Plat and Infrastructure Plan. Since the time of approval, the applicant has proposed modifying several of the approved lots. As part of these modifications, a Variance will be required for front and side setbacks. ~~A total of 36 lots will need relief from front setback requirements.~~ A total 24 of lots will need relief from front setback requirements. A total of 5 lots will need relief from the side setback requirements. The applicant attended a Development Review Committee meeting on July 6, 2017. The Board of Aldermen approved the Preliminary Plat on June 16, 2015 with conditions. On September 6, 2016 the Board of Aldermen reapproved the Preliminary Plat. In addition to this request if approved, the applicant will seek approval to the modification of the Preliminary Plat from the Planning and Zoning Commission and the Board of Aldermen. The modified infrastructure plan will also have to be approved by city staff.

Setback request by proposed lot:

Lot #	Front Setback	Side Setback	Lot #	Front Setback	Side Setback	Lot #	Front Setback	Side Setback
230	18.11	—————	238	15.00	9.95	250	17.17	
231	16.12	—————	239	15.46		251	18.34	
232	15.78	—————	240	15.25		253	15.52	
233	16.17	—————	241	15.46		252	16.30	
234	17.34	—————	242	16.54		254	15.73	5.19
235	16.23	—————	243	15.33		255	15.75	
236	17.12	—————	244	15.60	5.02	256	16.00	
237	15.87	—————	245	15.20	5.35	257	15.83	
238A	15.48	—————	246	15.17	5.35	258	16.62	
238B	16.23	—————	247	15.62		259	15.72	
238C	16.61	—————	248	15.56		260	15.60	
238D	18.07	—————	249	15.27		261	15.93	

R-4 Front Setback requirement is 25'

R-4 Side Setback requirement is 10' on at least one side

NOTIFICATION:

66 property owners of record within 300 feet of the subject property were notified directly by mail of the request. A public hearing notice was published in the Starkville Daily News June 27, 2017 and a placard was posted on the property concurrent with publication of the notice. As of this date, the Planning Office has received two phone calls against the request.

VARIANCE REQUESTS FROM:***Sec. F. - R-4 residential zoning regulations.***

These [R-4 residential] districts are intended to be composed mainly of zero lot line and cluster development type single-family dwellings, with duplex and three- and four-family dwellings also permitted. Mobile home parks and mobile home subdivisions are also permitted under certain special conditions. Appropriate residential support facilities are provided for along with certain yard and area standards to protect the open character of the district. [The following regulations apply to R-4 districts:]

1. *See chart for permitted uses.*
2. *See chart for uses which may be permitted as a special exception.*
3. *Required lot area and width, yards, building areas and height for residences:*
 - (a) *Minimum lot area, one-family dwelling: 3,200 square feet.*
 - (b) *Minimum lot width at building line: 34 feet.*
 - (c) *Minimum depth of front yard: 25 feet.*
 - (d) *Minimum width of side yard (only one required): Ten feet.*

- (e) *Minimum depth of rear yard: 20 feet.*
 - (f) *Maximum height of structure: 45 feet.*
 - (g) *Minimum distance between buildings: Ten feet.*
4. *Off-street parking requirements: See article VIII of this ordinance for requirements for other uses.*

VARIANCE REQUEST REQUIREMENTS:

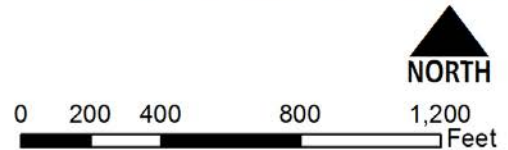
Appendix A, Article VI, Section K outlines four conditions a Variance request needs to meet:

To authorize an appeal in specific cases such variance from the terms of this ordinance [may be issued] as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this ordinance would result in unnecessary hardship. A variance from the terms of this ordinance shall not be granted by the board of adjustments and appeals unless and until a written application for a variance shall be submitted, demonstrating:

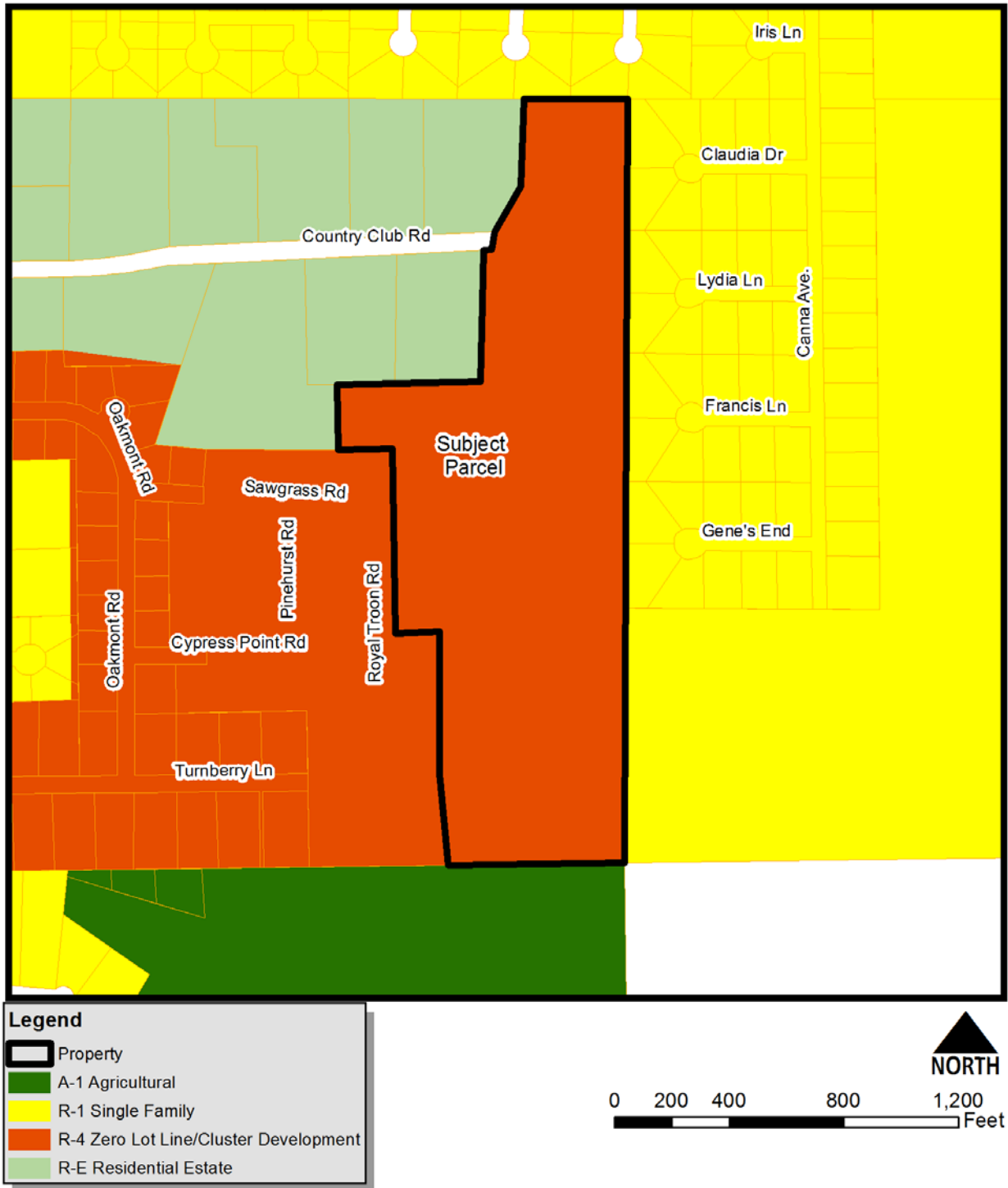
1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved, and the same conditions are not applicable to other land, structures and buildings in the same district.
2. That literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance.
3. That the special conditions and circumstances have not resulted from the actions of the applicant.
4. That granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures or buildings in the same district. In granting any variance, the board of adjustments and appeals shall have the authority to prescribe appropriate conditions and safeguards in conformity with this ordinance. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of this ordinance. Under no circumstances shall the board of adjustments and appeals grant a variance to permit a use other than a use permitted generally, or by special exception, in the district involved, nor shall a variance be granted to any use expressly or by implication prohibited by the terms of this ordinance in said district.

REVISED BY BOAA

VA 17-14 Aerial



Attachment 2
VA 17-14 Zoning



Attachment 3- Concept Plan

Conceptual Study

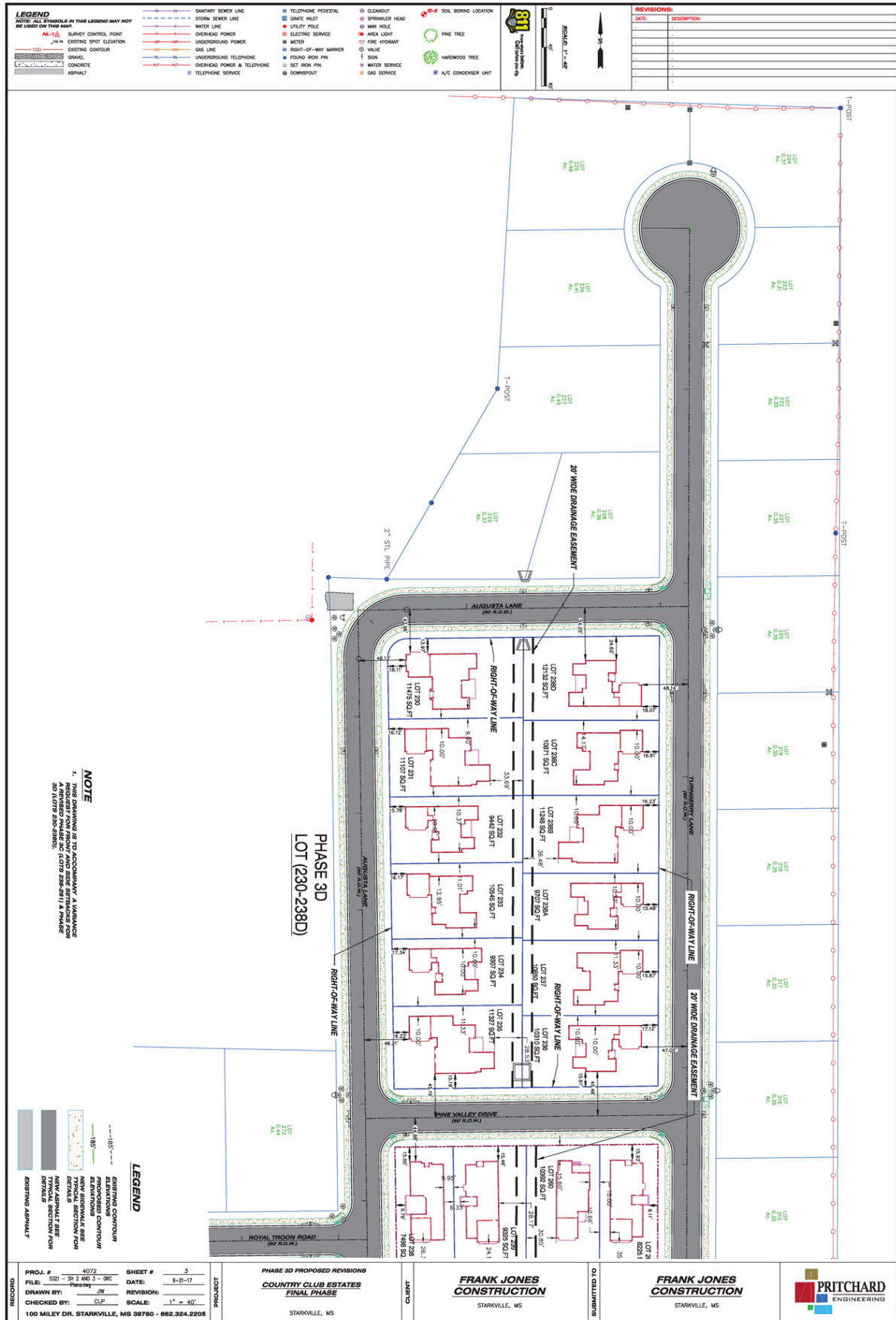
Scale: 1"=40'

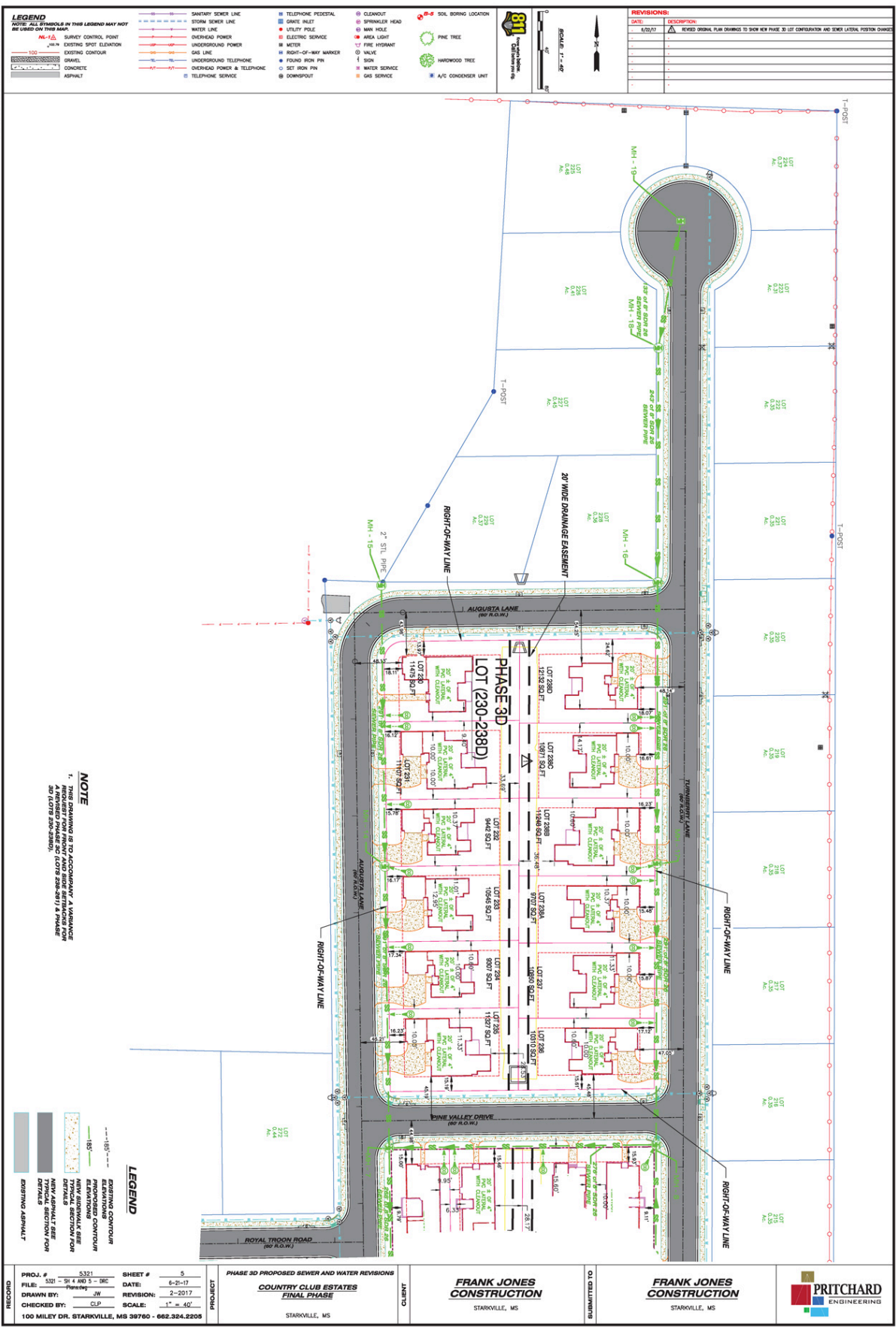


Scale: $1'' = 40'$



[illegible]





LEGEND

NOTE: ALL DIMENSIONS IN THIS LEGEND MAY NOT BE USED ON THIS MAP.

100' SURVEY CONTROL POINT

EXISTING SPOT ELEVATION

CONCRETE

ASPHALT

SAWTOOTH SENIOR LINE

STORM SEWER LINE

WATER LINE

UNDERGROUND POWER

UNDERGROUND TELEPHONE

TELEPHONE SERVICE

TELEPHONE PEDESTAL

STORM SEWER HEAD

WATER HOLE

ELECTRIC SERVICE

AREA LIGHT

FIRE HYDRANT

VALVE

MAN

WATER SERVICE

GAS SERVICE

CLEAVELAND

STANDARDER HEAD

MAN HOLE

AREA LIGHT

FIRE HYDRANT

VALVE

MAN

WATER SERVICE

GAS SERVICE

SOIL BORING LOCATION

PINE TREE

HARDWOOD TREE

A/C CONDENSER UNIT

REVISIONS:

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PROJ. # 4072-00-121-14

FILE # 4072 AUG 2006 SH 2-1-06

DRAWN BY: JLP

CHECKED BY: CLP

DATE: 8/7/2006

REVISION: 0

SCALE: 1" = 100'

OVERALL LOT LAYOUT

COUNTRY CLUB ESTATES

FINAL PHASE

STARBUCK I, MS

FRANK JONES CONSTRUCTION

STARBUCK I, MS

FRANK JONES CONSTRUCTION

STARBUCK I, MS

PRITCHARD

ENGINEERING

P.O. BOX 2823

STARBUCK I, MS 39760-2823



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Mayor
AGENDA DATE: 8-1-2017
PAGE: 1 of 3

SUBJECT: Consideration of Invoice No.'s 1878 and 1887 from Pepper Surveying and Mapping, LLC for payment under Miss. Code Section 25-1-47.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Mayor's Office

**DIRECTOR'S
AUTHORIZATION:** Mayor D. Lynn Spruill

FOR MORE INFORMATION CONTACT: Chris Latimer

SUGGESTED MOTION: Move approval of the payment of Invoice No.'s 1878 and 1887 from Pepper Surveying and Mapping, LLC for payment under Miss. Code Section 25-1-47.

ldh



Pepper Surveying and Mapping, LLC
834 Hwy 12 W #180
Starkville, MS 39759
(888)963-9063
jasonpepper@peppersurveying.com

INVOICE

BILL TO

Edward Kemp
City of Starkville

INVOICE # 1878

DATE 06/07/2017

DUE DATE 07/07/2017

TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Survey Crew (2 Man) Collecting Data for Boundary Survey of Family Dollar Parcels	3	105.00	315.00
Survey Crew (2 Man) Setting Property Corners	1	105.00	105.00
Surveyor Courthouse Research/Boundary Calculations/Plat Preparation	3	75.00	225.00

BALANCE DUE

\$645.00

Thank you for your business.



Pepper Surveying and Mapping, LLC
834 Hwy 12 W #180
Starkville, MS 39759
(888)963-9063
jasonpepper@peppersurveying.com

INVOICE

BILL TO
Edward Kemp
City of Starkville

INVOICE # 1887
DATE 06/16/2017
DUE DATE 07/16/2017
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Boundary Survey Boundary Survey of Two Parcels near Kroger - Lump Sum per Proposal	1	995.00	995.00

BALANCE DUE **\$995.00**

Thank you for your business.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.:
AGENDA DATE: August 1, 2017
PAGE: 1 of 1

SUBJECT: Consideration of approving in-kind services from Sanitation and Environmental Services to provide sanitation services during The Rally held in Sturgis MS between August 17 through August 20, 2017 and in-kind services from the Starkville Police Department for holding traffic in intersections through the city limits as described in Appendix A and in-kind services from the Utilities Department for hanging the Banner across Main Street

AMOUNT & SOURCE OF FUNDING FY 2017 Budget –Overtime 022-322-450-125 for Sanitation and _____ for the Police Department and _____ for the Utilities Department

FISCAL NOTE: For the past two years the City has provided 10 dumpsters/containers during the Sturgis Motorcycle Rally. Containers are set one day prior to the start and emptied once per day during the duration of the event. Oktibbeha County Supervisors has also assisted by transporting containers to and from Sturgis, MS.

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT: Mayor's Office**

**DIRECTOR'S
AUTHORIZATION: Mayor Spruill**

FOR MORE INFORMATION CONTACT: Rodney Lincoln 662/418-5232

SUGGESTED MOTION: Move approval in-kind services in the amount of \$1,570 for Sanitation and Environmental Services to provide sanitation services during The Rally held in Sturgis MS between August 17 through August 20, 2017 and in-kind services from the Starkville Police Department for holding traffic in intersections through the city limits as described in Appendix A and in-kind services from the Utilities Department for hanging the Banner across Main Street

AUGUST 18, 2017 - THE RALLY DINNER RIDE THROUGH STARKVILLE

Adjacent Intersections requested to be blocked off from traffic entering into the intersections below during the Dinner Ride through town on August 18, 2017, arriving at New Lite Rd at approximately 4:20 p.m. We will have radio contact with SPD as we leave Sturgis at 4:00 p.m.

New Lite Rd & Hwy 12 intersection

First Hwy 12 Traffic Light & Hwy 25 North (left turn)

Hwy 25 North bound lane & Abernathy Drive intersection

Hwy 25 North & Hwy 182 exit ramp traveling east on 182 (right turn)

Hwy 182 & Mallory Lane intersection

Hwy 182 & Stark Road Traffic Light intersection

Hwy 182 & Tally Ho intersection

Hwy 182 & Reed Road Traffic Light

Hwy 182 & West Main Street intersection

Hwy 182 & Beattie Street intersection

Hwy 182 & Ernest R. Nest intersection

Hwy 182 & Henderson Street intersection

Hwy 182 & Plicher Streets intersection

Hwy 182 & Douglas L. Conner Street intersection (right turn)

Douglas L. Conner Street & East Main Street intersection (left turn)

East Main Street & North Lafayette intersection

East Main Street & North Jackson intersection

East Main Street & Caldwell Street intersection

East Main Street & North Montgomery Street intersection

East Main Street & Old West Point Road (left turn)

Old West Point Road & Hwy 182 intersection (right turn)

Hwy 182 & Nash Street intersection

Hwy 182 & Herbert Street intersection

Stop light at Hwy 182 and Hwy 12 on ramp intersection

Hwy 182 & Hwy 12 on ramp intersection (heading east)

Stop light at Hwy 182 & Mississippi Blvd intersection

Hwy 182 & E. Lee Blvd intersection

We will stop at Village Cycle Center for Dinner, then leave there on Hwy 25 4 lane to Louisville, MS



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Mayor

AGENDA DATE: 8-1-2017

PAGE: 1 of 2

SUBJECT: Consideration and review of Item No. 10 of the Minutes from May 3, 2016 of the Starkville Board of Aldermen to consider a clarification, nunc pro tunc, to accurately reflect the will and intent of the Board.

FISCAL NOTE: n/a

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Mayor

**DIRECTOR'S
AUTHORIZATION:** Mayor Spruill

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION: Move approval of clarifying Item No. 10 of the Minutes from May 3, 2016 of the Starkville Board of Aldermen, nunc pro tunc, to specify the Board's intent that , "the street level floor of any buildings that face University Drive shall have at a minimum 1/3 non-residential uses along its frontage."

10. CONSIDERATION OF MODIFYING THE TWO CONDITIONS PLACED ON THE APPROVED VARIANCE REQUEST VA 16-04 AT THE APRIL 19, 2016 BOARD OF ALDERMEN MEETING.

Upon the motion of Alderman Maynard, duly seconded by Alderman Vaughn and adopted by the Board to approve the May 3, 2016 Official Agenda as revised, and to accept items for Consent, whereby the "two conditions place on the approved variance request VA 16-04 at the April 19, 2016 Board Of Aldermen meeting" is enumerated, this consent item is thereby approved, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

On April 19, 2016 the Board of Aldermen approved the request for a Variance with conditions from the maximum lot dimension for the proposed lot aggregation of three lots located on the northwest corner of the intersection of University Drive and Hartness Street in a T-5 District. At the request of the applicants, the approved conditions are recommended to be modified as follows:

Conditions placed on VA 16-04. Approved by Board of Aldermen on April 19, 2016.

1. The floor of any building that fronts University Drive shall be at minimum 70% commercial/retail use (non-residential) at street level.
2. Any building that fronts University Drive shall be accessed from street level with the finished floor elevation (of that floor) not to exceed 12 inches above/below the adjacent sidewalk.

Requested Modifications of Conditions placed on VA 16-04. Approved by Board of Aldermen on April 19, 2016

1. The development along University Drive shall include, at minimum, 1/3 non-residential uses within buildings along its frontage.
2. The proposed building that fronts University Drive shall be accessed from street level with the finished floor elevation (of that floor) not to exceed 12 inches above the adjacent sidewalk at the building's southeast corner and 30 inches above the adjacent sidewalk at the building's southwest corner.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Aldermen
AGENDA DATE: May 3, 2016
PAGE: Page 1 of 1

SUBJECT:

Discussion and Consideration of modifying the two Conditions place on the approved Variance request VA 16-04 at the April 19, 2016 Board of Aldermen meeting

AMOUNT & SOURCE OF FUNDING

N/A

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

On April 19, 2016 the Board of Aldermen approved the request for a Variance with conditions from the maximum lot dimension for the proposed lot aggregation of three lots located on the northwest corner of the intersection of University Drive and Hartness Street in a T-5 District. At the request of the applicants, the approved conditions are recommended to be modified as follows:

Conditions placed on VA 16-04. Approved by Board of Aldermen on April 19, 2016.

1. The floor of any building that fronts University Drive shall be at minimum 70% commercial/retail use (non-residential) at street level.
2. Any building that fronts University Drive shall be accessed from street level with the finished floor elevation (of that floor) not to exceed 12 inches above/below the adjacent sidewalk.

Requested Modifications of Conditions placed on VA 16-04. Approved by Board of Aldermen on April 19, 2016

1. The development along University Drive shall include, at minimum, 1/3 non-residential uses within buildings along its frontage. *1/3 NON RESIDENTIAL -*
2. The proposed building that fronts University Drive shall be accessed from street level with the finished floor elevation (of that floor) not to exceed 12 inches above the adjacent sidewalk at the building's southeast corner and 30 inches above the adjacent sidewalk at the building's southwest corner.

**REQUESTING
DEPARTMENT:**

AUTHORIZATION: Jason Walker Alderman, Ward 4

FOR MORE INFORMATION CONTACT:

Buddy Sanders @ 662-323-2525 ext 3119 or Alderman Jason Walker @ 662 617-0130

SUGGESTED MOTION:

Move approval of the modifications of the two Conditions place on VA 16-04 at the April 19, 2016 Board of Aldermen meeting.



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: 05/02/17
PAGE: 1

SUBJECT: Proposed Community Development Block Grant (CDBG) Public Facilities Application

AMOUNT & SOURCE OF FUNDING - \$600,000; Mississippi Development Authority, CDBG

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** Starkville Utilities

**DIRECTOR'S
AUTHORIZATION:**

FOR MORE INFORMATION CONTACT: Phylis Benson, Golden Triangle PDD, (662) 320-2007

PRIOR BOARD ACTION: 4/18/17 Board approved submittal of application for Roundhouse Road area sewer improvements; commitment of CAP Loan matching funds.

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE:

AUTHORIZATION HISTORY:

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
---------------	---------------------------

STAFF RECOMMENDATION: N/A

ADDITIONAL INFORMATION: N/A

Suggested Motion: “MOVE APPROVAL TO AUTHORIZE THE CITY OF STARKVILLE TO CONCUR WITH PREVIOUS BOARD’S COMMITMENT OF MATCHING FUNDS OTHER THAN CDBG FUNDS TO A PROJECT UNDER THE MISSISSIPPI COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.”

**A RESOLUTION
AUTHORIZING THE CITY OF STARKVILLE
TO COMMIT FUNDS OTHER THAN CDBG FUNDS
TO A PROJECT UNDER THE
MISSISSIPPI COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROGRAM**

WHEREAS, the State of Mississippi has funds available under the Mississippi Community Development Block Grant (CDBG) Program for cities, towns and counties to address public facilities and economic development needs; and

WHEREAS, citizens of the City of Starkville have specific community development needs and problems which can be corrected or alleviated by using grant funds under the Mississippi Community Development Block Grant Program; and

WHEREAS, the City of Starkville Mayor and Board of Aldermen intend to leverage CDBG Public Facilities funds with other funds in order to provide maximum use of program funds;

NOW, THEREFORE, BE IT RESOLVED, that City of Starkville does hereby concur with the previous board's commitment of matching funds for the project equal to the amount of the awarded grant not to exceed \$600,000 to be derived from a Mississippi Capital Improvements Revolving Loan Fund Program (CAP Loan) to leverage said CDBG funds for the proposed public facilities sewer improvements project to alleviate a threat to health and meet the threshold requirements of the CDBG program.

SO ORDERED, THIS 1st DAY OF AUGUST 2017, BY THE CITY OF STARKVILLE IN REGULAR SESSION.

CITY OF STARKVILLE

D. Lynn Spruill, Mayor

ATTEST: _____
Lesa Hardin, City Clerk

(SEAL)



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Aldermen
AGENDA DATE: 8/1/2017
PAGE: 1

SUBJECT: Consideration of legal services proposals received.

AMOUNT & SOURCE OF FUNDING: N/A

AUTHORIZATION HISTORY: Board approved advertising on July 2, 2017 for legal services for the City of Starkville. One proposal was received and is attached.

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:**

FOR MORE INFORMATION, CONTACT:

SUGGESTED MOTION:

lh

**CITY OF STARKVILLE
CONTRACT FOR LEGAL SERVICES**

MITCHELL, McNUTT & SAMS, P.A.

August ____ 2017 - June 30, 2021¹

DESCRIPTION OF SERVICES: This firm, through Christopher J. Latimer, proposes to continue serving as general counsel to the Mayor and Board of Aldermen of the City of Starkville, which will include the following:

1. Provide legal counsel on administration of municipal government, the exercise of municipal authority and police power, the preparation of official actions of the Mayor and Board of Aldermen, review of minutes, and attendance at regular and special meetings of the Board of Aldermen and Starkville Planning and Zoning Commission.
2. Serve as litigation counsel for the protection of the municipality and its public officials against liability; representation in state and federal courts and before administrative boards and commissions.
3. Legal services and advice regarding labor and employment, municipal taxation and finance, purchasing and government contracts, building and environmental regulations, and other general and/or routine legal issues. Such services will be upon demand and provided only at the request of those persons authorized by the Mayor and Board of Aldermen.
4. Legal services and advice regarding the issuance of bonds and other debt instruments by the City.
5. Rates for legal services will be as follows:
 - \$140/hour for shareholders; \$115/hour for associates. These rates shall be fixed for the duration of the proposed four-year term.
 - \$70/hour for paralegals, which shall also be a fixed rate for the four-year term.
 - The City will not be charged for any time or expenses incurred for counsel's travel to or from the City from any of the firm's offices.

¹ Pursuant to annual review and appointment under Miss. Code Ann. § 21-15-25.

6. In addition to the fees listed above, fees for legal services as counsel for the issuer on bonds and other debt instruments shall be 1% of a bond issuance up to \$3 million, and ½% of any bond issuance over \$3 million. This fee can include, among other things, drafting the opinion letter validating the legality of the bond and overseeing validation proceedings in Chancery Court. Out-of-pocket expenses, including cost of publication and filing fees, will be billed separately. In the event the bonds are never issued, such that there is no percentage fee to collect, the bond work leading up to an issuance shall be billed at \$190/hour.

7. If Christopher J. Latimer is delayed, for example, by involvement in depositions, trial, or out-of-state work or travel, from immediately addressing an urgent and necessitous task of the City of Starkville, Ronald L. Roberts or John S. Hill, of Mitchell McNutt & Sams may fill in on that task in Mr. Latimer's absence. In addition, Mr. Latimer may direct the firm's associates, or other members of the firm, to work on City tasks, from time to time, if necessary for full and expedient service to the City. Further, the Mayor and Board of Aldermen reserve the right to employ other counsel for any matter if such action is deemed to be in the best interest of the City of Starkville.

8. This proposal does not include legal services as municipal prosecutor, municipal public defender or municipal judge or services related to municipal court, as such services are performed by other independent counsel retained by the City.

9. It is the goal of this firm to provide legal services to the City of Starkville for the next term within a budgeted level as established by the administration and the Board of Aldermen.

MITCHELL, McNUTT & SAMS, P.A.

By: _____
Christopher J. Latimer

APPROVED BY MAYOR AND BOARD OF ALDERMEN on the ____ day of August, 2017.

By: _____
D. Lynn Spruill, *Starkville Mayor*

ATTEST:

Lesa Hardin, *Starkville City Clerk*



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Aldermen
AGENDA DATE: 8-1-2017
PAGE: 1 of 1

SUBJECT: Consideration of amended timeline for the submission of items for the Board agenda.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY: On October 6, 2015 the following motion was passed by the Board:

**14. DISCUSSION AND CONSIDERATION OF TIMELINE FOR THE SUBMISSION OF ITEMS
FOR THE BOARD AGENDA.**

Alderman Maynard offered a motion that any and all items for agenda submission be provided electronically to the appropriate city staff no later than 5:00 p.m. on the Wednesday preceding the meeting at which they are to be considered; and that the Mayor and Board submit items by noon on the preceding Friday. Any items added "on the table" or to the Board, at the time of the meeting must be approved by a majority vote to be added to the agenda. Alderman Little seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**REQUESTING
DEPARTMENT:** Board of Aldermen

**DIRECTOR'S
AUTHORIZATION:**

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO

SUGGESTED MOTION:

Move approval that any and all items for agenda submission be provided electronically and in hard copy form to the appropriate city staff no later than 5:00 p.m. on the Tuesday preceding the meeting at which they are to be considered; and that the Mayor and Board submit items by noon on the preceding Thursday.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: AIRPORT
AGENDA DATE: August 1, 2017
PAGE: 1

SUBJECT: Request Approval for Airport Director Rodney Lincoln to travel to the Jackson Airport in Jackson, MS to attend a Mississippi Airport Association Board of Directors Meeting on August 15, 2017

AMOUNT & SOURCE OF FUNDING: Approximately 242 miles at \$0.54 per mile = \$130.68 from 015-505-610-350

FISCAL NOTE: Rodney Lincoln was selected by the Mississippi Airports Association on April 20, 2017 to serve on the Board of Directors

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Airport

**DIRECTOR'S
AUTHORIZATION:** Rodney Lincoln

FOR MORE INFORMATION CONTACT: Rodney Lincoln 418-5900

SUGGESTED MOTION: Move Approval for Airport Director Rodney Lincoln to travel to the Jackson Airport in Jackson, MS to attend a MAA Board of Directors Meeting on August 15, 2017



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: August 1, 2017
PAGE: Page 1 of 3

SUBJECT:

A request for in-kind services by the Relay for Life of Oktibbeha County to place a banner over Main Street August 6-11, 2017.

AMOUNT & SOURCE OF FUNDING

Estimated costs of the City's in-kind services:

Electric Department	\$ 150.00
---------------------	-----------

TOTAL	\$ 150.00
-------	-----------

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT:

Buddy Sanders (662) 323-2525

SUGGESTED MOTION:

Move approval of in-kind services for the placement of a banner over Main Street for Relay for Life of Oktibbeha County August 6-11, 2017.

Buddy Sanders

From: Jason Horner <jhorner@starkvilleutilities.com>
Sent: Monday, July 24, 2017 9:35 AM
To: Buddy Sanders
Subject: RE: Relay for Life banner

Estimate \$150.

Thanks,

Jason Horner
System Engineer
Starkville Electric Department

Office (662)268-7973
Fax (662)324-4025



From: Buddy Sanders [mailto:b.sanders@cityofstarkville.org]
Sent: Sunday, July 23, 2017 5:06 PM
To: Jason Horner <jhorner@starkvilleutilities.com>
Subject: FW: Relay for Life banner

What do you think the cost will be?

Thanks,

Buddy

From: Caleb Rich [mailto:caleb_rich@live.com]
Sent: Monday, July 17, 2017 2:51 PM
To: Buddy Sanders <b.sanders@cityofstarkville.org>
Subject: RE: Relay for Life banner

August 6-11

Greatly Blessed,

Caleb Rich
662-648-8554
Relay for Life of Oktibbeha County- Event Lead

Hero of Hope -Class of 2017

Relay for Life Mid-South Division Coaching and Development Team member

From: Buddy Sanders

Sent: Monday, July 17, 2017 2:50 PM

To: 'Caleb Rich'

Cc: 'Jason Horner'

Subject: RE: Relay for Life banner

What dates?

From: Caleb Rich [mailto:caleb_rich@live.com]

Sent: Sunday, July 16, 2017 11:44 AM

To: Buddy Sanders <b.sanders@cityofstarkville.org>

Subject: Relay for Life banner

Buddy,

The banner is 2' x 12' and we'd like to hang it over the Main St /Washington St intersection.

Caleb Rich

662-648-8554

Relay for Life of Oktibbeha County event lead

Class of 2017 Hero of Hope

ACS Mid-South Division training team



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Development
AGENDA DATE: 08.01.17
PAGE: 1

SUBJECT: Discussion and consideration of appointment to the vacant position on the Historic Preservation Commission for a term of three years. The current term expired July 1, 2017 leaving the position open for appointment. The new term would begin August 1, 2017 and end August 1, 2020 upon board approval.

AMOUNT & SOURCE OF FUNDING

FISCAL NOTE:

AUTHORIZATION HISTORY:

Two letters of interest were received for appointment to the Historic Preservation Commission for a three-year term. The current term expired on July 1, 2017 leaving the position open for appointment. The new term would begin August 1, 2017 and end August 1, 2020 upon board approval. The notice was advertised in the Starkville Daily Newspaper daily from June 10, 2017 to June 30, 2017. The interested applicants are listed below.

Ryan Ashford
Claudette Jones

**REQUESTING
DEPARTMENT:** Buddy Sanders

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION, CONTACT: Buddy Sanders

SUGGESTED MOTION: Move for approval to appoint an applicant to the Historic Preservation Commission to fill a vacant position term which expired on July 1, 2017. The new term would begin August 1, 2017 and end August 1, 2020 upon board approval.

City of Starkville
Board of Alderman
Starkville, MS 39759

July 13, 2017

Dear Board of Alderman,

I Ryan Ashford would like to continue in my current position as a member of Ward 2 Historical Commission. Please accept this request. Thanks in advance.

Sincerely.

A handwritten signature in dark ink, appearing to read "R. Ashford", with a stylized flourish at the end.

Ryan H. Ashford

STARKVILLE DAILY NEWS DIRECTORY

IRM, PLLC

JSFORD

AT LAW

AFAYETTE

MS 39759

3-0844

3-5560

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or 662-229-5045

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James "Ike" Langley
Owner

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36 Help Wanted

PUBLIC NOTICE
THE CITY OF STARKVILLE, MISSISSIPPI
SEEKING POTENTIAL
CANDIDATES FOR
APPOINTMENT TO
THE VARIOUS
BOARDS
AND COMMISSION

The City of Starkville, Mississippi is encouraging Civic-minded individuals to express their interest in appointment to various Boards and Commission by submitting a letter of interest.

Letters of interest are accepted until 12:00 noon, June 30, 2017
Send all submissions to:

Vickie Hampton
City of Starkville -City Hall
110 West Main Street
Starkville, MS 39759

Current opening(s):

**Board of Adjustments
and Appeals
Wards 3, 4 & 6**

**Historic Preservation
Commission
(2 vacancies)**

In the event no submissions are received, by the deadline date the City will continue to seek potential candidates until all vacancies are filled.

65 Apartments For Rent

APARTMENTS FOR RENT. Available now!!
\$425 per month.
Call 662-324-9331

APTS FOR RENT at Collegiate Heights. 2 BR/1.5BA Townhouse. \$550/mo. plus deposit. Call 323-0008

HAMPTON PLACE
1BR/1BA \$450/mo. Call today for no deposit.
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PROPERTIES**
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Cable • Private Pool • Dog Park

65 Apartments For Rent

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PROPERTY**
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SHERWOOD APARTMENTS**
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FULL SIZE W/D AND SECURITY ALARM IN ALL UNITS
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sherwoodapartmentsnow.com

SLEEPY HOLLOW. 1
Bdr. Condos. 323-1010

WILLOW POINT APTS.
2BR/2.5BA. Call 323-1010

2 B/R 2 Bath-\$1200/mo
3 B/R 3.5 Bath-\$1800/mo
Red Door apartments located on corner of Russell and Maxwell.
at 204 Maxwell St.
1 B/R 1 Bath-\$625/mo
Located across from Bin 612 on University at 617 University.
Call - 662-418-2710

2BR 2BA, ALL appliances, Call 662-617-3356

67 Houses For Rent

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2BR, 2 BATH house.
All appliances.
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1, 2, 3, and 4

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crabtreepropertiesllc.com

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5BR, 5 full BA, central H/A, two Washers and Dryers, full kitchen, granite counters, large yard with deck \$2,250/mo
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82 Houses For Sale

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84 Commercial Property

1200 SQFT AT College Park next to Hallmark.
\$1750 per month.
662-323-2324

94 Mobile Homes For Rent

MOBILE HOME FOR Rent. Longview Community, 1 BR, Large kitchen and L/R W/D, Furnished on large lot.
\$300/mo. Call 323-7858

300 Legals

**IN THE CHANCERY COURT OF
OKTIBBEHA COUNTY, MISSISSIPPI**

IN THE MATTER OF THE ESTATE OF TOMMY JAMES PERKINS, SR., DECEASED

CAUSE NO. 17-0231

DARLENE H. PERKINS, ADMINISTRATRIX

ADMINISTRATRIX'S NOTICE TO CREDITORS

Letters of Administration having been granted on the 2ND day of June, 2017, by the Chancery Court of Oktibbeha County, Mississippi, to the undersigned Administratrix of the Estate of Tommy James Perkins, Sr., Deceased, notice is hereby given to any and all persons having any claim against said Estate to present the same to the Clerk of said court for probate and registration, according to law within ninety (90) days from the first date of publication of this Notice or they will be forever barred.

THIS, THE 2ND DAY OF JUNE, 2017

/s/
Darlene H. Perkins

(sealed)

Publish:
June 10, 2017
June 17, 2017
June 24, 2017

**IN THE CHANCERY COURT OF
OKTIBBEHA COUNTY, MISSISSIPPI**

**IN THE MATTER OF
ALINE PANKEY, DECEASED**

CAUSE NO. 2016-CV-00366-HJD

**SUMMONS
(PUBLICATION)
THE STATE OF MISSISSIPPI**

TO: Heirs at Law of
Aline Pankey, Deceased

You have been made a Defendant in the suit filed in this Court by Cathv Irene Pankey Odom, Petitioner.

300 Legals

You are not required to file an answer or other pleading but may do so if desired. Issued under my hand and the seal of said Court this the 31st day of May, 2017.

/s/ Sharon Livingston
Sharon Livingston,
Chancery Clerk of Oktibbeha County

BY: /s/ Sharon Livingston, Clerk

BY: _____, D.C.

Published:
June 3, 2017
June 10, 2017
June 17, 2017

**IN THE CHANCERY COURT OF
OKTIBBEHA COUNTY, MISSISSIPPI**

BRYAN SCOTT BLANKENSHIP PLAINTIFF

VERSUS CAUSE NO. 2017-179

DEBRA JEAN BLANKENSHIP DEFENDANT

**SUMMONS
STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA**

TO:
1. Debra Jean Blankenship, who is an adult non-resident of the State of Mississippi, or not to be found therein despite diligent search and inquiry in an effort to ascertain the same, and whose last known street, post office, and mailing address is 46 Lakeview Circle, Conway, AR 72034.

NOTICE TO DEFENDANT

You have been made a defendant in the suit filed in this Court by Bryan Scott Blankenship, plaintiff, seeking a divorce. Defendants other than you in this action are: none.

You and each of you have been made a defendant in the Plaintiff's "Amended Complaint For Divorce" wherein plaintiff requests the Court to grant him a divorce.

You and each of you are required to mail or hand deliver a written response to the complaint filed against you in this action to Kevin Null, Attorney for Plaintiffs, whose post office address is P. O. Box 756, Ackerman, MS 39735, and whose street address is 77 Quinn Street, Ackerman, MS 39735.

YOUR RESPONSE MUST BE MAILED OR DELIVERED NOT LATER THAN THIRTY DAYS AFTER THE 8TH DAY OF JUNE, 2017, WHICH IS THE DATE OF THE FIRST PUBLICATION OF THIS SUMMONS. IF YOUR RESPONSE IS NOT SO MAILED OR DELIVERED, A JUDGMENT BY DEFAULT WILL BE ENTERED AGAINST YOU FOR THE MONEY OR OTHER RELIEF DEMANDED IN THE COMPLAINT.

You must file with original of your Response with the Clerk of this Court within a reasonable time afterward.

Issued under my hand and the seal of said Court, this the 31st day of May, 2017.

/s/
SHARON LIVINGSTON,
Chancery Clerk
Oktibbeha County, Mississippi

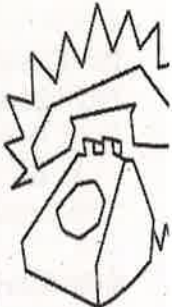
Published:



wake up



& smell
the coffee



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Starkville

Daily News
How else
are you
going to



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Aldermen
AGENDA DATE: 08.01.17
PAGE: 1

SUBJECT: Consideration of accepting the quote from Terry Stidham Construction in the amount of \$3,100.00 to complete the Green Street Drainage Project- Phase 1 with funds coming from Ward 5 discretionary funds.

AMOUNT & SOURCE OF FUNDING
001-600-948-875 Ward 5 discretionary funds

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING
DEPARTMENT: Engineering and Street

DIRECTOR'S
AUTHORIZATION: Edward C. Kemp

FOR MORE INFORMATION CONTACT: Edward C. Kemp

During the last term, the Engineering Dept. performed a drainage study and recommended improvements to alleviate some of the drainage issues this area experiences during large flash flood type events. This aspect of the project includes replacing a 12" culvert with a 30" culvert to discharge directly into the box culvert running along Jackson Street.



SUGGESTED MOTION: Move for approval to accept the quote from Terry Stidham Construction in the amount of \$3,100.00 to complete the Green Street Drainage Project- Phase 1 with funds coming from Ward 5 discretionary funds.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Aldermen
AGENDA DATE: 08.01.2017
PAGE: 1

SUBJECT: Consideration of accepting the quote from Terry Stidham Construction in the amount of \$4,900.00 to increase the capacity of existing inlets on Jackson Street with funds coming from Ward 5 discretionary funds.

AMOUNT & SOURCE OF FUNDING

001-600-948-875 Ward 5 discretionary funds

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Engineering and Street

DIRECTOR'S

AUTHORIZATION: Edward C. Kemp

FOR MORE INFORMATION CONTACT: Edward C. Kemp

It is proposed to improve the inlets on Jackson Street in the location shown below to increase the inlet capture capacity. This will involve installing “wings” on either side of the inlet(s).

This will help alleviate some of the street flooding that is being experienced in this area during large rain events



SUGGESTED MOTION: Move for approval to accept the quote from Terry Stidham Construction in the amount of \$4,900.00 to increase the capacity of existing inlets on Jackson Street with funds coming from Ward 5 discretionary funds.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Finance
AGENDA DATE 08/01/2017
PAGE: 1 of several

SUBJECT: Claims Docket through July 26, 2017

AMOUNT & SOURCE OF FUNDING: FY 2016 – 2017 Budget

FISCAL NOTE: Total Claims for the Claims Docket Ending July 13, 2017 is \$1,032,145.72
Of which the claims amount for Starkville Utilities is \$243,532.49

**REQUESTING
DEPARTMENT:** Finance and Administration

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin

SUGGESTED MOTION: Approval of Claims Docket for claims from all departments through July 26, 2017 as listed.

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO or

Ashley Wigelsworth, Deputy Clerk – Accounts Payable

SUGGESTED MOTION: Approval of Claims Docket for claims from all departments including Starkville Utilities Department as of July 12, 2017 for fiscal year ending 9/30/17, acknowledging that the City Clerk has attested and certified on the cover of the Claims Docket that all claims on the docket are true, accurate, lawful and proper to the best of her knowledge, for payment pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-17 and 21-15-21.



Expense Approval Report

By Fund

Post Dates 07/18/2017 - 07/26/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
Department: 000 - UNDESIGNATED					
Outstanding					
FLOWERS BY THE BUNCH	265244	07/26/2017	FLOWERS	001-000-160-698	49.00
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-000-053-206	799.42
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-000-054-205	319.32
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	001-000-053-206	30.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	001-000-054-205	24.00
COREY WESTBROOKS	1	07/26/2017	POLICEMANS CHARITY BALL	001-000-160-698	250.00
RACKLEY OIL INC.	00461165	07/25/2017	FUEL INVENTORY	001-000-070-251	15,799.12
RUNNIN ON E GRAPHIX	000087	07/21/2017	2017 POLICE CHARITY BALL	001-000-160-698	402.50
SAMEE DAWNS PHOTOGRAPHY	10138	07/21/2017	2017 POLICE CHARITY BALL	001-000-160-698	500.00
HUNTER HENRY CENTER	20170411-000010	07/21/2017	2017 POLICE CHARITY BALL	001-000-160-698	950.00
Outstanding Total:					19,123.36
Paid					
CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	001-000-053-206	292.49
Paid Total:					292.49
Department 000 - UNDESIGNATED Total:					19,415.85
Department: 100 - BOARD OF ALDERMEN					
Outstanding					
CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-100-604-330	77.60
CADENCE VISA	INV0022848	07/25/2017	NLC REGISTRATION - B.CARVE	001-100-610-350	635.00
Outstanding Total:					712.60
Paid					
CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	001-100-604-330	215.28
Paid Total:					215.28
Department 100 - BOARD OF ALDERMEN Total:					927.88
Department: 110 - MUNICIPAL COURT					
Outstanding					
HOWARD INDUSTRIES	17-00792160	07/25/2017	SOFTWARE	001-110-501-200	299.00
CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-110-604-330	77.60
CANON SOLUTIONS AMERICA -BURLINGTON	4023088423	07/25/2017	HTT26292 /UCORU COPIER	001-110-604-330	18.70
CANON FINANCIAL SERVICES, INC	17551400	07/25/2017	HTT26292 / UCORU COPIER	001-110-604-330	115.00
CANON FINANCIAL SERVICES, INC	17551406	07/25/2017	QLA19783 COPIER	001-110-604-330	149.68
Outstanding Total:					659.98
Department 110 - MUNICIPAL COURT Total:					659.98
Department: 111 - YOUTH COURT					
Outstanding					
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-111-604-330	114.13
Outstanding Total:					114.13
Department 111 - YOUTH COURT Total:					114.13

Expense Approval Report

Post Dates: 07/18/2017 - 07/26/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 120 - MAYORS OFFICE					
Outstanding					
CANON SOLUTIONS AMERICA -BURLINGTON	4022144495	07/25/2017	NZG06107/UC15Z COPIER	001-120-604-330	3.30
PROGRAPHICS, INC.	71099	07/21/2017	CARDSTOCK - INAUGURATION PROGRAMS	001-120-501-200	7.50
CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-120-604-330	77.60
CANON SOLUTIONS AMERICA -BURLINGTON	4023065647	07/25/2017	JME15733 / UC1CM COPIER	001-120-604-330	4.20
CANON SOLUTIONS AMERICA -BURLINGTON	4023080456	07/25/2017	NZG06107/ UC15Z COPIER	001-120-604-330	52.39
PROGRAPHICS, INC.	71102	07/25/2017	INAUGURATION PROGRAM CUTTING CHARGE	001-120-501-200	10.00
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-120-604-330	147.06
PETTY CASH VOUCHERS	INV0022839	07/21/2017	COMMITTEE SUPPORT	001-120-503-202	15.46
BANKFIRST-VISA PAYMENT	INV0022840	07/21/2017	BOA WORK SESSION	001-120-503-202	85.59
CORNERSTONE	COSMS-0717	07/21/2017	JUNE 16-JULY 15 2017 SERVIC	001-120-600-300	3,333.33
GOVERNMENT AFFAIRS, LLC					
CORNERSTONE	COSMS-0717	07/21/2017	LUNCH w/SEN. ANGELA TURNER	001-120-600-300	47.06
GOVERNMENT AFFAIRS, LLC					
WATERMARK PRINTERS LLC	10884	07/26/2017	ENVELOPES	001-120-501-200	74.00
Outstanding Total:					3,857.49
Paid					
CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	001-120-604-330	31.70
HOME 2 SUITES/D'LBERVILLE	INV0022765	07/20/2017	MML 2017 YOUTH TRACK - MAYORS YOUTH COUNCIL	001-120-600-340	1,150.00
MARKEETA OUTLAW	INV0022766	07/20/2017	MML 2017 YOUTH TRACK - MAYORS YOUTH COUNCIL	001-120-600-340	650.00
MML	INV0022767	07/20/2017	MML 2017 YOUTH TRACK - MAYORS YOUTH COUNCIL	001-120-600-340	690.00
Paid Total:					2,521.70
Department 120 - MAYORS OFFICE Total:					6,379.19
Department: 123 - IT					
Outstanding					
CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-123-604-330	77.60
CANON SOLUTIONS AMERICA -BURLINGTON	4023055353	07/25/2017	JWH03501 / UC0YO COPIER	001-123-604-330	17.71
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-123-604-330	67.08
MATTHEW ADDY	60384	07/21/2017	REIMBURSE - OUTPUT JACK COURTROOM	001-123-630-400	74.89
WAUKAWAY DISTRIBUTORS, INC	36997	07/25/2017	COOLER - MEZZ FLOOR	001-123-691-550	31.80
Outstanding Total:					269.08
Paid					
CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	001-123-604-330	154.48
Paid Total:					154.48
Department 123 - IT Total:					423.56
Department: 145 - OTHER ADMINISTRATIVE					
Outstanding					
CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-145-604-330	77.60
CANON SOLUTIONS AMERICA -BURLINGTON	4023088423	07/25/2017	HTT26292 /UCORU COPIER	001-145-604-330	18.70
CANON SOLUTIONS AMERICA -BURLINGTON	4023090630	07/25/2017	JME09414 / UC15W COPIER	001-145-604-330	170.07
STATE TREASURER	INV0022854	07/25/2017	MUNICIPAL COURT SETTLEMENT JULY 2017	001-145-670-376	77.50

Expense Approval Report

Post Dates: 07/18/2017 - 07/26/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STATE TREASURER	INV0022854	07/25/2017	MUNICIPAL COURT SETTLEMENT JULY 2017	001-145-670-377	3,019.75
STATE TREASURER	INV0022854	07/25/2017	MUNICIPAL COURT SETTLEMENT JULY 2017	001-145-670-378	444.50
STATE TREASURER	INV0022854	07/25/2017	MUNICIPAL COURT SETTLEMENT JULY 2017	001-145-670-382	10,201.75
STATE TREASURER	INV0022854	07/25/2017	MUNICIPAL COURT SETTLEMENT JULY 2017	001-145-670-385	2,841.50
STATE TREASURER	INV0022854	07/25/2017	MUNICIPAL COURT SETTLEMENT JULY 2017	001-145-670-387	2,938.88
STATE TREASURER	INV0022854	07/25/2017	MUNICIPAL COURT SETTLEMENT JULY 2017	001-145-670-389	20.00
STATE TREASURER	INV0022854	07/25/2017	MUNICIPAL COURT SETTLEMENT JULY 2017	001-145-670-391	523.00
STATE TREASURER	INV0022854	07/25/2017	MUNICIPAL COURT SETTLEMENT JULY 2017	001-145-670-393	235.00
STATE TREASURER	INV0022854	07/25/2017	MUNICIPAL COURT SETTLEMENT JULY 2017	001-145-670-395	25.00
MS DEPT OF PUBLIC SAFETY	INV0022855	07/25/2017	WIRELESS COMM FEE JULY 2017	001-145-670-386	2,130.00
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-145-604-330	33.54
CANON FINANCIAL SERVICES, INC	17551400	07/25/2017	HTT26292 / UCORU COPIER	001-145-604-330	115.00
SULLIVAN'S OFFICE SUPPLY, INC.	24589	07/20/2017	OFFICE SUPPLIES	001-145-501-200	7.99
STEGALL NOTARY SERVICE	INV0022849	07/25/2017	NOTARY RENEWAL	001-145-691-550	102.00
Outstanding Total:					22,981.78

Paid

CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	001-145-604-330	50.27
Paid Total:					50.27

Department 145 - OTHER ADMINISTRATIVE Total: 23,032.05

Department: 159 - BONDING-CITY EMPLOYEES

Outstanding

CLYDE C SCOTT INSURANCE	25158	07/25/2017	BOND - LYNN SPRUILL	001-159-620-371	250.00
CLYDE C SCOTT INSURANCE	25159	07/25/2017	BOND - BEN CARVER	001-159-620-371	250.00
CLYDE C SCOTT INSURANCE	25160	07/25/2017	BOND - SANDRA SISTRUNK	001-159-620-371	250.00
CLYDE C SCOTT INSURANCE	25161	07/25/2017	BOND - DAVID LITTLE	001-159-620-371	250.00
CLYDE C SCOTT INSURANCE	25162	07/25/2017	BOND - JASON WALKER	001-159-620-371	250.00
CLYDE C SCOTT INSURANCE	25163	07/25/2017	BOND - ROY A' PERKINS	001-159-620-371	250.00
CLYDE C SCOTT INSURANCE	25164	07/25/2017	BOND - HENRY VAUGHN	001-159-620-371	250.00
CLYDE C SCOTT INSURANCE	25165	07/25/2017	BOND - PATRICK MILLER	001-159-620-371	250.00
Outstanding Total:					2,000.00

Department 159 - BONDING-CITY EMPLOYEES Total: 2,000.00

Department: 169 - LEGAL

Outstanding

STARKVILLE DAILY NEWS	INV0022856	07/25/2017	000132 ADVERTISING	001-169-615-342	11.88
STARKVILLE DAILY NEWS	INV0022856	07/25/2017	000132 ADVERTISING	001-169-615-342	768.00
STARKVILLE DAILY NEWS	INV0022856	07/25/2017	000132 ADVERTISING	001-169-615-342	10.32
STARKVILLE DAILY NEWS	INV0022857	07/26/2017	ADVERTISING 000132	001-169-615-342	103.88
STARKVILLE DAILY NEWS	INV0022857	07/26/2017	ADVERTISING 000132	001-169-615-342	22.60
MARK G. WILLIAMSON, ATTORNEY AT LAW	INV0022830	07/21/2017	VS WILLIAM BELL	001-169-600-309	200.00
MARK G. WILLIAMSON, ATTORNEY AT LAW	INV0022831	07/21/2017	VS MARCUS PERKINS	001-169-600-309	200.00
Outstanding Total:					1,316.68
Department 169 - LEGAL Total:					1,316.68

Expense Approval Report

Post Dates: 07/18/2017 - 07/26/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 180 - HUMAN RESOURCES					
Outstanding					
CANON SOLUTIONS AMERICA -BURLINGTON	4023055353	07/25/2017	JWH03501 / UC0YO COPIER	001-180-604-330	17.71
BANKFIRST-VISA PAYMENT	INV0022824	07/21/2017	OFFICE CHAIR	001-180-501-200	250.99
Outstanding Total:					268.70
Department 180 - HUMAN RESOURCES Total:					268.70
Department: 190 - CITY PLANNER					
Outstanding					
STARKVILLE DAILY NEWS	INV0022856	07/25/2017	000132 ADVERTISING	001-190-604-330	60.72
STARKVILLE DAILY NEWS	INV0022856	07/25/2017	000132 ADVERTISING	001-190-607-607	34.36
CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-190-604-330	77.60
CANON SOLUTIONS AMERICA -BURLINGTON	4023065647	07/25/2017	JME15733 / UC1CM COPIER	001-190-604-330	4.20
CANON SOLUTIONS AMERICA -BURLINGTON	4023083950	07/25/2017	DRL72630 /UC0Z2 COPIER	001-190-604-330	6.80
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	001-190-525-231	6.00
SCHNEIDER HISTORIC PRESERVATION LLC	2016.031.02	07/25/2017	PHASE II OKTIBBEHA GARDEN	001-190-607-605	5,000.00
Outstanding Total:					5,189.68
Paid					
CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	001-190-604-330	268.39
SCHNEIDER HISTORIC PRESERVATION LLC	2016.031.01	07/20/2017	OKTIBBEHA GARDENS SURVY	001-190-607-605	5,000.00
Paid Total:					5,268.39
Department 190 - CITY PLANNER Total:					10,458.07
Department: 196 - CEMETERY ADMINISTRATION					
Outstanding					
BANKFIRST-VISA PAYMENT	118470	07/21/2017	DOGIPOT LITTER BAGS	001-196-630-402	236.90
LESLIE DEAN, RLA	508	07/26/2017	ODD FELLOWS - UNIV DR	001-196-630-402	1,100.00
LESLIE DEAN, RLA	509	07/26/2017	ODD FELLOWS HWY 182	001-196-630-425	550.00
LESLIE DEAN, RLA	510	07/26/2017	BRUSH ARBOR	001-196-637-637	400.00
Outstanding Total:					2,286.90
Department 196 - CEMETERY ADMINISTRATION Total:					2,286.90
Department: 197 - ENGINEERING					
Outstanding					
CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-197-604-330	77.60
CANON SOLUTIONS AMERICA -BURLINGTON	4023065647	07/25/2017	JME15733 / UC1CM COPIER	001-197-604-330	4.20
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	001-197-525-231	2.00
SULLIVAN'S OFFICE SUPPLY, INC.	24580	07/25/2017	COPY PAPER	001-197-600-308	44.85
MS ENGINEERING SOCIETY	INV0022851	07/25/2017	EDWARD KEMP DUES	001-197-690-555	274.00
Outstanding Total:					402.65
Department 197 - ENGINEERING Total:					402.65
Department: 201 - POLICE DEPARTMENT					
Outstanding					
SULLIVAN'S OFFICE SUPPLY, INC.	22253.1	07/26/2017	OFFICE SUPPLIES	001-201-556-251	38.97
UNISTAR-SPARCO COMPUTERS, INC.	1236124	07/26/2017	PATCH CABLES	001-201-501-200	675.00
PROGRAPHICS, INC.	71046	07/26/2017	INVITATIONS	001-201-501-200	144.38
WATERMARK PRINTERS LLC	10830	07/26/2017	OFFICE SUPPLIES	001-201-501-200	228.00
MAXXSOUTH BROADBAND	INV0022868	07/26/2017	8282 41 101 0488881 POLICE	001-201-604-330	120.95
LIVE WIRE ELECTRIC, LLC	INV0022863	07/26/2017	REPAIR LIGHTS @ DISPATCH	001-201-600-300	184.54

Expense Approval Report

Post Dates: 07/18/2017 - 07/26/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RACKLEY OIL INC.	000459263	07/25/2017	GAS	001-201-525-231	23.09
ARMY NAVY PAWN SHOP	0064867	07/26/2017	UNIFORMS	001-201-535-233	460.00
LINDA MICHELLE HARGETT	06302017-SPD	07/26/2017	ALTERATIONS	001-201-535-233	138.00
DIGITAL-ALLY	1095187	07/26/2017	CABLE	001-201-556-251	39.00
STARKVILLE DAILY NEWS	INV0022856	07/25/2017	000132 ADVERTISING	001-201-604-330	112.60
CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-201-604-330	77.60
CANON SOLUTIONS AMERICA -BURLINGTON	4023061701	07/25/2017	JMQ18878 / UC1BF COPIER	001-201-635-369	99.65
CANON SOLUTIONS AMERICA -BURLINGTON	4023074095	07/25/2017	JMQ18879 / UC1BG COPIER	001-201-635-369	38.20
AT & T	GB93123	07/26/2017	NCIC	001-201-604-330	229.64
CANON SOLUTIONS AMERICA -BURLINGTON	4023098612	07/25/2017	NZG07932 COPIER	001-201-635-369	95.85
HOWARD INDUSTRIES	17-00792547	07/26/2017	TRIPP LITE	001-201-501-200	11.00
TAYLOR WELLS	269948	07/26/2017	REIMBURSE - BALLISTIC TWIST CUTTER	001-201-556-251	15.99
MAXXSOUTH BROADBAND	INV0022864	07/26/2017	8282 41 101 0487537 POLICE	001-201-604-330	320.92
DR. C. GERALD O'BRIEN, LTD	INV0022865	07/26/2017	TESTING NEW OFFICERS	001-201-600-300	400.00
POLLAN & ASSOC. PA	4428	07/26/2017	STADIUM CUPS	001-201-501-200	265.99
CINTAS FIRST AID & SAFETY	5008306736	07/26/2017	FIRST AID	001-201-501-200	243.44
MID-SOUTH UNIFORM & SUPPLY	564188	07/26/2017	UNIFOMRS	001-201-535-233	2,069.70
DPS CRIME LAB	90061956	07/26/2017	ANALYTICAL FEE	001-201-600-300	240.00
LIVE WIRE ELECTRIC, LLC	INV0022862	07/26/2017	REPAIR BREAKER @ DISPATC	001-201-600-300	125.00
RACKLEY OIL INC.	000460126	07/25/2017	GAS	001-201-525-231	2,191.79
LOWE'S	01884	07/26/2017	WATER LEAK REPAIRS	001-201-556-251	14.33
ARMY NAVY PAWN SHOP	0063010	07/26/2017	UNIFORMS	001-201-535-233	80.00
OKTIBBEHA COUNTY COOPERATIVE	250138	07/26/2017	BOOTS	001-201-535-233	99.85
MAGNOLIA BOTTLED WATER CO	27239	07/26/2017	COOLER POLICE	001-201-501-200	104.00
CITY OF COLUMBUS	SPD-001336-0717	07/26/2017	ANALYSIS	001-201-600-300	180.00
OKTIBBEHA COUNTY COOPERATIVE	250677	07/26/2017	UNIFORM	001-201-535-233	99.85
JB SIMONS INC/SIMONS UNIFORMS	84675	07/26/2017	EMBLEMS PATCHES	001-201-535-233	555.00
CANON FINANCIAL SERVICES, INC	17551404	07/25/2017	JMQ18879 / JMQ18878 COPIER	001-201-635-369	402.00
LAIRD CLINIC OF FAMILY MEDICINE	896453	07/26/2017	DRUG TESTING	001-201-600-319	356.00
WEX Bank /WRIGHT EXPRESS FSC	50239849	07/26/2017	GAS	001-201-525-231	648.44
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	001-201-525-231	30.00
MAXXSOUTH BROADBAND	INV0022860	07/26/2017	8282 41 101 0404037 NARCOTICS	001-201-604-330	267.04
TRI-STARR MUFFLER & BRAKE	833327	07/26/2017	SPD#42 REPAIR FRONT PADS /ROTORS	001-201-630-360	465.76
RACKLEY OIL INC.	000460770	07/25/2017	GAS	001-201-525-231	2,181.82
BELL BUILDING SUPPLY, INC.	197690	07/26/2017	HOOK	001-201-501-200	6.89
TRI-STARR MUFFLER & BRAKE	833336	07/26/2017	SPD#1896 OIL CHANGE /AUTO REPAIRS	001-201-630-360	469.86
RACKLEY OIL INC.	000461216	07/26/2017	GAS	001-201-525-231	1,889.55
TRI-STARR MUFFLER & BRAKE	167805	07/26/2017	OIL CHANGE SPD#48	001-201-630-360	42.95
TRI-STARR MUFFLER & BRAKE	271256	07/26/2017	SPD#13 AUTO MAINT	001-201-630-360	836.70
TRI-STARR MUFFLER & BRAKE	271272	07/26/2017	SPD #48 ABS CONTROL MODULE /ETC	001-201-630-360	832.37
TRI-STARR MUFFLER & BRAKE	271274	07/26/2017	SPD#44 ABS CONTROL MODULE /ETC	001-201-630-360	910.63
TRI-STARR MUFFLER & BRAKE	271276	07/26/2017	OIL CHANGE SPD#8065	001-201-630-360	38.95
TRI-STARR MUFFLER & BRAKE	271295	07/26/2017	SPD#9598 BATTERY /AUTO MAINT	001-201-630-360	522.86

Expense Approval Report

Post Dates: 07/18/2017 - 07/26/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TRI-STARR MUFFLER & BRAKE	668431	07/26/2017	SPD#36 EVAC RECHARGED	001-201-630-360	117.11
TRI-STARR MUFFLER & BRAKE	668437	07/26/2017	REPLACED SPOTLIGHT SPD#2	001-201-630-360	26.00
TRI-STARR MUFFLER & BRAKE	83341	07/26/2017	TAHOE AC EVAC RECHARGE ETC	001-201-630-360	148.00
Outstanding Total:					19,915.26
Paid					
STARKVILLE GLASS & PAINT	26447.	07/18/2017	REPAIRS P-26	001-201-630-360	50.00
CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	001-201-604-330	1,953.85
Paid Total:					2,003.85
Department 201 - POLICE DEPARTMENT Total:					21,919.11
Department: 215 - CUSTODY OF PRISONERS					
Outstanding					
CLAY COUNTY SHERIFF DEPARTMENT	INV0022859	07/26/2017	HOUSING JUNE 2017	001-215-541-237	315.00
CLAY COUNTY SHERIFF DEPARTMENT	INV0022858	07/26/2017	HOUSING JUNE 2017	001-215-541-237	2,170.00
OKTIBBEHA COUNTY SHERIFF'S OFFICE	INV0022866	07/26/2017	FEEDING INMATES 2017	001-215-541-237	10,980.00
Outstanding Total:					13,465.00
Department 215 - CUSTODY OF PRISONERS Total:					13,465.00
Department: 240 - POLICE-COMMUNICATION SERV					
Outstanding					
BOB'S MOBILE RADIO	INV0022825	07/21/2017	SERVICE AGREEMEENT	001-240-630-404	406.00
Outstanding Total:					406.00
Department 240 - POLICE-COMMUNICATION SERV Total:					406.00
Department: 250 - NARCOTICS BUREAU					
Outstanding					
CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-250-604-330	77.60
SYNERGETICS DIVERSIFIED COMP,INC	INV0002631	07/26/2017	JULY 2017 RENT	001-250-635-368	550.00
SYNERGETICS DIVERSIFIED COMP,INC	INV0002632	07/26/2017	JULY 2017 RENT	001-250-635-368	950.00
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-250-604-330	33.54
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-250-604-330	67.08
JACKET MINI STORAGE	INV0022869	07/26/2017	ROOM#60 RENT	001-250-635-368	35.00
Outstanding Total:					1,713.22
Paid					
CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	001-250-604-330	169.35
Paid Total:					169.35
Department 250 - NARCOTICS BUREAU Total:					1,882.57
Department: 261 - FIRE DEPARTMENT					
Outstanding					
CANON SOLUTIONS AMERICA -BURLINGTON	433106	07/25/2017	COPIER FIRE DEPT	001-261-501-200	40.81
RACKLEY OIL INC.	000460125	07/25/2017	DIESEL	001-261-525-231	301.05
LOWE'S	10069	07/25/2017	LCK NUT	001-261-555-250	5.65
RACKLEY OIL INC.	000460492	07/25/2017	DIESEL	001-261-525-231	19.47
TJ CHEMICALS & SUPPLIES	1783	07/25/2017	TIRE SHINE	001-261-630-360	189.00
STARKVILLE AUTO PARTS	5151-104438	07/25/2017	OIL PLUGS ETC	001-261-630-360	118.20
LOWE'S	15256	07/25/2017	MOP REFILL	001-261-555-250	26.52
COLE'S AUTO REPAIR	17392	07/25/2017	REPAIR 2A3 CROWN VIC	001-261-630-360	124.82
STARKVILLE AUTO PARTS	5151-104470	07/25/2017	RETURN INV#104438	001-261-630-360	-39.99
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	001-261-525-231	12.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CENTRAL ALABAMA TRAINING SOLUTIONS	16102750	07/25/2017	FF BOOTS & HELMET UNIFORMS	001-261-535-233	1,310.00
LANDS' END BUSINESS OUTFITTERS	SCR601541	07/21/2017	SHIPPING EXCHANGE	001-261-535-233	8.95

Outstanding Total: 2,116.48

Department 261 - FIRE DEPARTMENT Total: 2,116.48

Department: 263 - FIRE TRAINING

Outstanding

NATHAN HERNDON	INV0022852	07/25/2017	TRAINING	001-263-600-390	69.00
JEREMY WEAVER	INV0022853	07/25/2017	TRAINING	001-263-600-390	69.00

Outstanding Total: 138.00

Department 263 - FIRE TRAINING Total: 138.00

Department: 264 - FIRE COMMUNICATIONS

Outstanding

CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-264-604-330	77.60
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-264-604-330	526.16
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-264-604-330	2,831.49
MSU FACILITIES MANAGEMENT	INV0022833	07/21/2017	TRAFFIC SIGNAL	001-264-630-404	22.35
BOB'S MOBILE RADIO	INV0022825	07/21/2017	SERVICE AGREEMEENT	001-264-630-404	310.00

Outstanding Total: 3,767.60

Paid

CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	001-264-604-330	183.29
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Paid Total: 183.29

Department 264 - FIRE COMMUNICATIONS Total: 3,950.89

Department: 267 - FIRE STATIONS AND BUILDINGS

Outstanding

ATMOS ENERGY	INV0022843	07/25/2017	3015511080 FIRE ST#1	001-267-625-380	80.32
DIRECTV	31857871205	07/25/2017	SATELITE STA.5	001-267-625-380	178.30
FARRELL-CALHOUN CO	000092745	07/25/2017	PAINT & PAINT THINNER	001-267-558-269	69.69
BELL BUILDING SUPPLY, INC.	196878	07/25/2017	BLDG MAINT SUPPLIES	001-267-558-269	19.55
S&K DOOR AND SPECIALTY COMPANY, INC.	61683	07/25/2017	STA.5 OVERHEAD DOOR REPAIRS	001-267-558-269	300.00
ATMOS ENERGY	INV0022844	07/25/2017	3020829684 FIREST#3	001-267-625-380	50.84

Outstanding Total: 698.70

Department 267 - FIRE STATIONS AND BUILDINGS Total: 698.70

Department: 281 - BUILDING/CODES OFFICE

Outstanding

CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-281-604-330	77.60
CANON SOLUTIONS AMERICA -BURLINGTON	4023065647	07/25/2017	JME15733 / UC1CM COPIER	001-281-604-330	4.21
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	001-281-525-231	4.00
TRUSTMARK NATIONAL BANK	INV0022829	07/21/2017	98905 F250/2TACOMAS	001-281-820-874	394.90
TRUSTMARK NATIONAL BANK	INV0022829	07/21/2017	98905 F250/2TACOMAS	001-281-830-873	56.47

Outstanding Total: 537.18

Paid

CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	001-281-604-330	100.54
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Paid Total: 100.54

Department 281 - BUILDING/CODES OFFICE Total: 637.72

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Department: 290 - CIVIL DEFENSE/WARNING SYSTEM					
Outstanding					
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0022846	07/25/2017	99633-001 CIVIL DEF	001-290-625-380	26.83
Outstanding Total:					26.83
Department 290 - CIVIL DEFENSE/WARNING SYSTEM Total:					26.83
Department: 301 - STREET DEPARTMENT					
Outstanding					
OREILLY AUTO PARTS	977-366850	07/25/2017	12ozR134A /5 SHOT DYE	001-301-630-400	137.85
APAC-MISSISSIPPI, INC	4000071030	07/25/2017	CONSTRUCTION MATERIALS	001-301-560-270	161.70
BASICS, INC. A Trade America Company	21833	07/25/2017	SHOP TOWELS /INSECT SPRAY	001-301-555-250	151.32
UNIVAR USA INC.	BH575768	07/25/2017	MOSQ.KONTROL	001-301-561-271	774.00
CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-301-604-330	77.60
APAC-MISSISSIPPI, INC	4000071148	07/25/2017	CONTRUCTION MATERIAL	001-301-560-270	168.32
GATEWAY TIRE & SERVICE CENTER	4000071226	07/25/2017	RIPRAP	001-301-560-270	910.67
BELL BUILDING SUPPLY, INC.	196056	07/25/2017	LOCK & TOOL SET ETC	001-301-555-250	102.29
COLUMBUS RUBBER & GASKET CO., INC.	544932-001	07/26/2017	HYD HOSE ASSY	001-301-630-400	162.34
BELL BUILDING SUPPLY, INC.	196224	07/25/2017	K-PAD BOLTS TOOLS	001-301-555-250	134.89
FASTENAL COMPANY	MSSTA72825	07/25/2017	SFT GLASS & PAINT MARKER ETC	001-301-555-250	21.51
LOWE'S	02711	07/25/2017	WELDER & TOOLS	001-301-555-250	661.16
GATEWAY TIRE & SERVICE CENTER	I103742498	07/25/2017	TRK#71 4WHEEL ALIGNMENT	001-301-630-400	69.95
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-301-604-330	33.54
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-301-604-330	179.57
OKTIBBEHA COUNTY COOPERATIVE	250579	07/25/2017	ROUND-UP	001-301-555-250	57.74
CLARKE MOSQUITO CONTROL	5077887	07/25/2017	BIOMIST	001-301-515-221	1,105.00
BASICS, INC. A Trade America Company	21856	07/25/2017	LYSOL	001-301-501-200	43.73
ATMOS ENERGY	INV0022845	07/25/2017	3020752444 STREET DEPT	001-301-625-380	33.73
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	001-301-525-231	16.00
LOWE'S	10873	07/25/2017	UTILITECH ETC	001-301-555-250	62.13
CUSTOM PRODUCTS CORPORATION	291800	07/25/2017	STREET SIGNS	001-301-565-272	49.72
SHERWIN WILLIAMS CO.	4262-6	07/25/2017	PAINT	001-301-565-272	47.56
PAUL'S WELDING	5977	07/25/2017	DUMP TRUCK REPAIRS	001-301-560-270	742.00
TRUSTMARK NATIONAL BANK	INV0022829	07/21/2017	98905 F250/2TACOMAS	001-301-820-874	394.90
TRUSTMARK NATIONAL BANK	INV0022829	07/21/2017	98905 F250/2TACOMAS	001-301-830-873	56.48
LOWE'S	17005	07/25/2017	RETURN INV#09942	001-301-560-270	-146.30
BELL BUILDING SUPPLY, INC.	191455	07/25/2017	FLASHING ALUM	001-301-555-250	18.49
BELL BUILDING SUPPLY, INC.	193831	07/25/2017	CONCRETE /KEY	001-301-555-250	19.13
BELL BUILDING SUPPLY, INC.	193832	07/25/2017	RETURN INV#193831	001-301-555-250	-1.17
STARKVILLE AUTO PARTS	5151-102540	07/25/2017	AUTO LUBRICANT	001-301-630-400	143.88
STARKVILLE AUTO PARTS	5151-103659	07/25/2017	WRENCH & TOOLS	001-301-630-400	410.04
STARKVILLE AUTO PARTS	5151-103663	07/25/2017	CORE RETURN - BATTERY FARM TRK #103659	001-301-630-400	-54.00
STARKVILLE AUTO PARTS	5151-103864	07/25/2017	PAINTED ROTOR & BRAKE PA	001-301-630-400	160.97
IVY AUTO PARTS, LLC.	561681	07/25/2017	2003 DODGE TRK AC REPAIR	001-301-630-400	48.99
IVY AUTO PARTS, LLC.	561797	07/25/2017	2003 DODGE TRK AC REPAIR	001-301-630-400	104.00
Outstanding Total:					7,059.73

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Paid					
CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	001-301-604-330	50.27
Paid Total:					50.27
Department 301 - STREET DEPARTMENT Total:					7,110.00
Department: 360 - ANIMAL CONTROL					
Outstanding					
CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	001-360-604-330	77.60
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	001-360-525-231	2.00
BOB'S MOBILE RADIO	INV0022825	07/21/2017	SERVICE AGREEMEENT	001-360-630-404	9.00
Outstanding Total:					88.60
Paid					
CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	001-360-604-330	33.87
Paid Total:					33.87
Department 360 - ANIMAL CONTROL Total:					122.47
Department: 550 - PARKS AND REC DEPARTMENT					
Outstanding					
INDEPENDENCE BUNTING	19190	07/21/2017	AMERICAN FLAG	001-550-501-220	251.21
NEWELL PAPER COMPANY	3005565	07/26/2017	JANITORIAL ITEMS	001-550-501-208	42.13
NEWELL PAPER COMPANY	3005581	07/26/2017	JANITORIAL ITEMS	001-550-501-208	825.71
PITNEY (GLOBAL FINANCIAL SERVICES)	3303987277	07/26/2017	PARKS & REC	001-550-501-200	7.50
CLIMATE CONTROL - BRANTLEY JOHNSON	1615	07/26/2017	RECHARGED 8UNITS w/R22 FREON SERVICE CALL	001-550-600-300	389.00
TERRY SVC., INC	53843	07/26/2017	REPAIR ROOF LEAK SERVICE CALL	001-550-600-300	255.00
CANON SOLUTIONS AMERICA -BURLINGTON	4023064836	07/26/2017	COPIER	001-550-501-200	62.52
LOWE'S	10494	07/26/2017	USA PINWHEEL ETC	001-550-501-220	85.44
DYNAMIC FIRE PROTECTION, LLC	AL17-0274-1	07/26/2017	INSTALLED NEW 0.0V BATTER	001-550-600-300	120.00
G&K SERVICES	6231356671	07/26/2017	MAT CLEANING	001-550-501-220	36.20
GATEWAY TIRE & SERVICE CENTER	1103740508	07/26/2017	TRK#110 REPAIR FLAT	001-550-501-220	15.00
OKTIBBEHA COUNTY COOPERATIVE	250415	07/26/2017	INSERT BEARINGS	001-550-501-220	46.05
DYNAMIC FIRE PROTECTION, LLC	AL17-0286-1	07/26/2017	DOOR SWITCH SERVICE CALL - PARKS/REC	001-550-600-300	85.00
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-550-600-330	33.54
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	001-550-600-330	124.67
ATMOS ENERGY	INV0022842	07/25/2017	3019958172 parks /rec	001-550-600-340	25.18
ARKANSAS FLAG AND BANNE	0487520-IN	07/26/2017	FLAG	001-550-501-220	181.85
AQUATIX BY LANDSCAPE STRUCTURES, INC.	13151	07/26/2017	PROXIMITY SENSOR	001-550-600-300	210.65
G&K SERVICES	6231360190	07/26/2017	MAT CLEANING	001-550-501-220	36.20
CANON FINANCIAL SERVICES, INC	17551403	07/26/2017	COPIER	001-550-501-200	382.00
NEWELL PAPER COMPANY	3006550	07/26/2017	JANITORIAL ITEMS	001-550-501-208	218.09
CINTAS FIRST AID & SAFETY	5008306774	07/26/2017	GATORADE	001-550-501-220	307.03
POWER CLEAN JANITORIAL SERVICES	1101	07/26/2017	JUNE 2017	001-550-501-208	1,845.00
POWER CLEAN JANITORIAL SERVICES	1102	07/26/2017	JULY 2017	001-550-501-208	1,585.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	001-550-501-204	8.00
ARKANSAS FLAG AND BANNE	0487819-IN	07/26/2017	FLAG	001-550-501-220	166.81
GATEWAY TIRE & SERVICE CENTER	1103751496	07/26/2017	MOWER TIRE	001-550-600-370	105.65

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OKTIBBEHA COUNTY COOPERATIVE	252971	07/26/2017	CHEMICALS	001-550-501-220	77.67
OKTIBBEHA COUNTY COOPERATIVE	253396	07/26/2017	HOSE & CLAMP	001-550-501-220	14.45
G&K SERVICES	6231363700	07/26/2017	MAT CLEANING	001-550-501-220	36.20
BASICS, INC. A Trade America Company	21889	07/26/2017	GLOVES	001-550-501-220	45.00
LISA COX	INV0022870	07/26/2017	REIMBURSE PROGRAM SUPPLIES	001-550-501-200	284.69
LISA HENDRIX	INV0022874	07/26/2017	REFUND	001-550-949-978	20.00
MOBLEY FAMILY REUNION	INV0022875	07/26/2017	REFUND	001-550-949-978	50.00
STILLMAN SHUMAKER	INV0022876	07/26/2017	REFUND	001-550-949-978	50.00
DEMEATRA BLUITT	INV0022877	07/26/2017	REFUND	001-550-949-978	45.00
BRENDA OUTLAW	INV0022878	07/26/2017	REFUND	001-550-949-978	30.00
SCHRONDA FAYE EDDINS	INV0022879	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	500.00
ANTHONY STEVENSON	INV0022880	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	800.00
KENNEDI AKINS	INV0022881	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	300.00
VERLEAN AKINS	INV0022882	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	500.00
DIANE CLARK	INV0022883	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	100.00
ALLY HART	INV0022884	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	300.00
CHARLES R. TILLERY II	INV0022885	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	590.00
JARQUEZ McCARTER	INV0022886	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	590.00
RODNEY BAKER	INV0022887	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	640.00
RONALD JOHNSON JR.	INV0022888	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	380.00
REGGIE (REGINALD) CAMPBELL	INV0022889	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	620.00
BOBBY TALLANT	INV0022890	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	520.00
CODY ROMAN	INV0022891	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	500.00
MARION WATSON	INV0022892	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	450.00
KENNIS KINGERY	INV0022893	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	550.00
SAMANTHA MAXINE TURBA	INV0022894	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	550.00
WARREN DOUGLAS SMITH	INV0022895	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	550.00
ABBIE AMMON	INV0022896	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	164.00
ELIJAH CAPPLEMAN	INV0022897	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	256.00
JADEN COOLEY	INV0022898	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	268.00
CAMRYN DAWKINS	INV0022899	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	84.00
GEORGE WALTER ELLIS, JR.	INV0022900	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	236.00
BRET GILES	INV0022901	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	276.00
TRISTEN GRANTHAM	INV0022902	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	180.00
STEVEN RILEY HARDY	INV0022903	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	140.00
TAYLOR S. HARDY	INV0022904	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	188.00
WILLIAM THOMAS HARDY	INV0022905	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	184.00
KAYLIE ELIZABETH HOBART	INV0022906	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	296.00
HANNAH KNOX	INV0022907	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	72.00
HAILEY LOCKE	INV0022908	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	88.00
PEYTON WAYNE POOLE	INV0022909	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	116.00
CALEB WALKER PUGH	INV0022910	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	252.00
CALVIN.WARE	INV0022911	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	480.00
MARK A. GENTRY	INV0022912	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	460.00
CARL AUSTIN STOVALL	INV0022913	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	440.00
RICKY LINDSEY	INV0022914	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	420.00
ASHTON YATES	INV0022915	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	288.00
RACHEL LAMBERT	INV0022916	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	250.00
CARRIE ASHFORD	INV0022917	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	240.00
LANDON GIBSON SUMMERS	INV0022918	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	200.00
THEDFORD (T.J.) HOLLIS	INV0022919	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	180.00
MARY AUSTIN BARBER	INV0022920	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	132.00
SIERRA McKINLEY	INV0022921	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	72.00
SHARON McKINLEY	INV0022922	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	60.00
TYRUS DANIELS	INV0022923	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	490.00
RAPHAEL McCLAIN	INV0022924	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	440.00

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KEVIN WARE	INV0022925	07/26/2017	UMPIRES & REFEREES 7/18/1	001-550-600-320	320.00
Outstanding Total:					23,815.44
Paid					
LOWE'S	07742	07/18/2017	TOOLS & SUPPLIES	001-550-501-220	100.48
Paid Total:					100.48
Department 550 - PARKS AND REC DEPARTMENT Total:					23,915.92
Department: 800 - DEBT SERVICE					
Outstanding					
OKTIBBEHA COUNTY	24291	07/25/2017	REIMBURSE IND.PARK /NEEL-SCHAFER	001-800-890-850	242.73
OKTIBBEHA COUNTY	24343	07/25/2017	REIMBURSE IND.PARK - HEADWATER	001-800-890-850	180.00
Outstanding Total:					422.73
Department 800 - DEBT SERVICE Total:					422.73
Fund 001 - GENERAL FUND Total:					144,498.06
Fund: 002 - RESTRICTED POLICE FUND					
Department: 251 - DRUG EDUCATION FUND					
Outstanding					
MODERN MARKETING, INC.	MMI122272	07/26/2017	DARE SUPPLIES	002-251-501-200	259.56
SULLIVAN'S OFFICE SUPPLY, INC.	23766	07/26/2017	DARE SUPPLIES	002-251-501-200	682.59
MODERN MARKETING, INC.	MMI122441	07/26/2017	SUPPLIES FOR NATIONAL NIGHT OUT	002-251-501-200	1,448.00
MODERN MARKETING, INC.	MMI122460	07/26/2017	DARE SUPPLIES	002-251-501-200	250.70
MAXXSOUTH BROADBAND	INV0022867	07/26/2017	8282 41 101 0403856 POLICE	002-251-600-300	171.50
MODERN MARKETING, INC.	MMI122540	07/26/2017	DARE SUPPLIES	002-251-501-200	480.50
MODERN MARKETING, INC.	MMI122726	07/26/2017	SUPPLIES FOR NATIONAL NIGHT OUT	002-251-501-200	500.52
Outstanding Total:					3,793.37
Department 251 - DRUG EDUCATION FUND Total:					3,793.37
Fund 002 - RESTRICTED POLICE FUND Total:					3,793.37
Fund: 015 - AIRPORT FUND					
Department: 505 - AIRPORT					
Outstanding					
STARKVILLE DAILY NEWS	INV0022856	07/25/2017	000132 ADVERTISING	015-505-610-340	52.84
STARKVILLE DAILY NEWS	INV0022856	07/25/2017	000132 ADVERTISING	015-505-610-340	96.56
CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	015-505-604-330	77.60
CANON SOLUTIONS AMERICA -BURLINGTON	432320	07/25/2017	COPIER	015-505-600-338	1.49
MAXXSOUTH BROADBAND	INV0022850	07/25/2017	8282 41 101 0438241 AIRPOR	015-505-600-338	105.65
RACKLEY OIL INC.	000460938	07/25/2017	AVIATION GAS	015-505-525-232	5,487.66
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	015-505-604-330	239.40
FIRST RESPONSE FIRE- MIKE COLLINS	2537	07/25/2017	FIRE EXTINGUISHER	015-505-570-273	350.00
OKTIBBEHA COUNTY COOPERATIVE	254146	07/25/2017	BLADE SET & OIL FILTER	015-505-630-400	85.43
MAGNOLIA BOTTLED WATER CO	27229	07/25/2017	COOLER -AIRPORT	015-505-691-550	45.00
MAGNOLIA BOTTLED WATER CO	27229	07/25/2017	COOLER -AIRPORT	015-505-691-550	12.00
JOHN ETHAN SHARP	2	07/25/2017	60 HOURS	015-505-600-338	480.00
JAMES HUNTER MIDDLETON	3	07/25/2017	53 HOURS	015-505-600-338	424.00
Outstanding Total:					7,457.63

Expense Approval Report

Post Dates: 07/18/2017 - 07/26/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Paid					
CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	015-505-604-330	50.27
Paid Total:					50.27
Department 505 - AIRPORT Total:					7,507.90
Fund 015 - AIRPORT FUND Total:					7,507.90

Fund: 022 - SANITATION**Department: 322 - SANITATION DEPARTMENT****Outstanding**

CSPIRE WIRELESS	1086431	07/25/2017	CSBS-643956 CIRCUIT 11024528 JULY 2017	022-322-604-330	77.60
SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	022-322-604-330	33.54
GATEWAY TIRE & SERVICE CENTER	i103746167	07/25/2017	1 TIRE TRK #96	022-322-630-360	162.03
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	022-322-525-231	42.00
PETTY CASH VOUCHERS	INV0022838	07/21/2017	REIMBURSEMENT	022-322-630-400	4.58
TRI-STATE TRUCKCENTER	BW84677	07/26/2017	MACK#94 HYD LEAK REPAIRS	022-322-630-360	617.39
GATEWAY TIRE & SERVICE CENTER	i103750800	07/21/2017	2 TIRES TRK#98	022-322-630-360	625.64
STARKVILLE GLASS & PAINT	i103731908	07/18/2017	WRONG VENDOR	022-322-630-360	-188.45
GATEWAY TIRE & SERVICE CENTER	i103754872	07/26/2017	TRK#43 TIRES	022-322-630-360	1,512.84
TERRY'S GARAGE, INC	40698	07/26/2017	TRK#41 AC REPAIRS	022-322-630-360	105.14
TRUSTMARK NATIONAL BANK	INV0022828	07/21/2017	90090 2FRONT LOADERS 8/18/17	022-322-820-874	6,405.38
TRUSTMARK NATIONAL BANK	INV0022828	07/21/2017	90090 2FRONT LOADERS 8/18/17	022-322-830-873	785.17
Outstanding Total:					10,182.86

Paid

CSPIRE WIRELESS	INV0022645	07/19/2017	0030343986 ACCT#	022-322-604-330	128.22
STARKVILLE GLASS & PAINT	26477	07/18/2017	TRK #98 REPLACE W/SHIELD	022-322-630-360	200.00
GATEWAY TIRE & SERVICE CENTER	i103731908	07/18/2017	TRK 181-#2 REPAIR FLAT & SRV CALL	022-322-630-360	188.45
Paid Total:					516.67
Department 322 - SANITATION DEPARTMENT Total:					10,699.53

Department: 323 - MISSING DESCRIPTION**Outstanding**

STARKVILLE DAILY NEWS	INV0022856	07/25/2017	000132 ADVERTISING	022-323-610-374	57.80
Outstanding Total:					57.80
Department 323 - MISSING DESCRIPTION Total:					57.80

Department: 325 - RUBBISH**Outstanding**

PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	022-325-525-231	4.00
Outstanding Total:					4.00
Department 325 - RUBBISH Total:					4.00

Department: 341 - LANDSCAPING**Outstanding**

POWERSTROKE EQUIPMENT SALES & SVC	2399	07/21/2017	OIL GREASE ETC	022-341-630-360	357.72
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	022-341-525-231	12.00
PAUL'S WELDING	5975	07/21/2017	REPAIR HYD CYL	022-341-630-360	45.00
GATEWAY TIRE & SERVICE CENTER	i103752643	07/21/2017	REPAIR TRACTOR FLAT #181-1	022-341-630-360	58.50
TRUSTMARK NATIONAL BANK	INV0022827	07/21/2017	90089 STREET SWEEPER 8/18/17	022-341-820-874	3,334.81

Expense Approval Report

Post Dates: 07/18/2017 - 07/26/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TRUSTMARK NATIONAL BANK	INV0022827	07/21/2017	90089 STREET SWEEPER 8/18/17	022-341-830-873	408.78
WATERS TRUCK & TRACTOR CO. INC.	01s124363	07/25/2017	TRK#84 A/C REPAIRS	022-341-630-360	747.03
STARKVILLE AUTO PARTS	5151-104830	07/26/2017	LAMP /TRAILER CONNETORS /LENS	022-341-630-360	23.66
Outstanding Total:					4,987.50
Department 341 - LANDSCAPING Total:					4,987.50
Fund 022 - SANITATION Total:					15,748.83

Fund: 023 - LANDFILL ACCOUNT

Department: 323 - MISSING DESCRIPTION

Outstanding

SOUTHERN TELECOMMUNICATIONS	INV0022841	07/25/2017	JUNE 2017 2490	023-323-604-330	38.08
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5562	07/25/2017	JULY ANNUAL TESTING	023-323-525-231	8.00
THOMPSON MACHINERY	WO110045711	07/26/2017	REPAIR TURBOCHARGER - D6R LGP	023-323-630-360	1,057.25
THOMPSON MACHINERY	WO110045711	07/26/2017	REPAIR TURBOCHARGER - D6R LGP	023-323-630-360	200.00
THOMPSON MACHINERY	WO110045711	07/26/2017	REPAIR TURBOCHARGER - D6R LGP	023-323-630-360	3,950.00
THOMPSON MACHINERY	WO110045711	07/26/2017	REPAIR TURBOCHARGER - D6R LGP	023-323-630-360	84.05
THOMPSON MACHINERY	WO110045711	07/26/2017	REPAIR TURBOCHARGER - D6R LGP	023-323-630-360	3,327.09
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0022847	07/25/2017	102182-001 LANDFILL	023-323-625-380	105.95
PAUL'S WELDING	5455	07/26/2017	REPAIR THUMB ON CAT312D	023-323-630-360	120.00
Outstanding Total:					8,890.42
Department 323 - MISSING DESCRIPTION Total:					8,890.42
Fund 023 - LANDFILL ACCOUNT Total:					8,890.42

Fund: 107 - COMPUTER ASSESSMENTS

Department: 112 - COMPUTER ASSESSMENTS

Outstanding

TYLER TECHNOLOGIES	025-193034	07/25/2017	TYLER U POLICE DEPT	107-112-600-303	500.00
Outstanding Total:					500.00
Department 112 - COMPUTER ASSESSMENTS Total:					500.00
Fund 107 - COMPUTER ASSESSMENTS Total:					500.00

Fund: 135 - POLICE BUILDING RENOVATION BONDS

Department: 201 - POLICE DEPARTMENT

Outstanding

SHAFFER & ASSOCIATES, PLLC	1518-14	07/26/2017	POLICE RENOV. ADMIN	135-201-600-300	8,798.56
Outstanding Total:					8,798.56
Department 201 - POLICE DEPARTMENT Total:					8,798.56

Department: 657 - POLICE BUILDING RENOVATIONS

Outstanding

WEATHERS CONSTRUCTION INC	010	07/26/2017	POLICE DEPART	135-657-901-925	488,489.75
Outstanding Total:					488,489.75
Department 657 - POLICE BUILDING RENOVATIONS Total:					488,489.75
Fund 135 - POLICE BUILDING RENOVATION BONDS Total:					497,288.31

Fund: 375 - PARK AND REC TOURISM

Department: 551 - PARK & REC TOURISM

Outstanding

POWERSTROKE EQUIPMENT SALES & SVC	2279	07/26/2017	REPAIR MOWER ETC	375-551-907-942	422.95
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Expense Approval Report

Post Dates: 07/18/2017 - 07/26/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
POWERSTROKE EQUIPMENT SALES & SVC	2417	07/26/2017	REPAIR EXMARK LAZER	375-551-907-942	496.40
LOWE'S	01639.	07/26/2017	BLDG MAINT SUPPLIES	375-551-907-942	254.70
BERRY ELECTRIC, LLC	004095	07/26/2017	ISTALLED 2 120VOLT 20AMP CIRCUITS	375-551-907-942	500.00
LIBERTY WASTE, INC.	1109	07/26/2017	JULY 4th RENTAL - McKEE PAR	375-551-907-942	145.00
LIBERTY WASTE, INC.	1109	07/26/2017	JULY 4th RENTAL - McKEE PAR	375-551-907-942	850.00
OKTIBBEHA COUNTY COOPERATIVE	250251	07/26/2017	SPRAYER /NUT BOLTS ETC	375-551-907-942	388.10
BERRY ELECTRIC, LLC	004096	07/26/2017	INSTALLED NEW 200 AMP SERVICE & CONTROLL PANEL	375-551-907-942	2,170.00
POWERSTROKE EQUIPMENT SALES & SVC	2418	07/26/2017	REPAIR EXMARK	375-551-907-942	471.88
REGIONS FINANCIAL CORPORATION	INV0022826	07/21/2017	0010007521-007 POOL	375-551-840-880	1,269.98
REGIONS FINANCIAL CORPORATION	INV0022826	07/21/2017	0010007521-007 POOL	375-551-840-881	41.27
Outstanding Total:					7,010.28
Paid					
LOWE'S	10211.	07/18/2017	JANITORIAL ITEMS & TOOLS	375-551-907-942	160.08
SPRINGER ENGINEERING, INC.	12988.	07/20/2017	ROLLING HILLS POND	375-551-907-942	3,580.00
SPRINGER ENGINEERING, INC.	12993.	07/20/2017	ROLLING HILLS POND	375-551-907-942	485.00
Paid Total:					4,225.08
Department 551 - PARK & REC TOURISM Total:					11,235.36
Fund 375 - PARK AND REC TOURISM Total:					11,235.36
Fund: 610 - TRUST & AGENCY					
Department: 000 - UNDESIGNATED					
Outstanding					
STARKVILLE CONVENTIONS/VISITORS BUR	INV0022837	07/21/2017	2% HOTEL / MOTEL TAX	610-000-147-656	19,328.37
Outstanding Total:					19,328.37
Department 000 - UNDESIGNATED Total:					19,328.37
Fund 610 - TRUST & AGENCY Total:					19,328.37
Fund: 630 - ECONOMIC DEV, TOURISM & CONV					
Department: 000 - UNDESIGNATED					
Outstanding					
MSU	INV0022834	07/21/2017	2% FOOD & BEV TAX 20%	630-000-147-657	31,929.05
O.C.E.D.A	INV0022835	07/21/2017	2% FOOD & BEV TAX 15%	630-000-148-655	23,946.78
STARKVILLE CONVENTIONS/VISITORS BUR	INV0022836	07/21/2017	2% FOOD & BEV TAX 15%	630-000-147-664	23,946.78
Outstanding Total:					79,822.61
Department 000 - UNDESIGNATED Total:					79,822.61
Fund 630 - ECONOMIC DEV, TOURISM & CONV Total:					79,822.61
Grand Total:					788,613.23

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	144,498.06	11,144.26
002 - RESTRICTED POLICE FUND	3,793.37	0.00
015 - AIRPORT FUND	7,507.90	50.27
022 - SANITATION	15,748.83	516.67
023 - LANDFILL ACCOUNT	8,890.42	0.00
107 - COMPUTER ASSESSMENTS	500.00	0.00
135 - POLICE BUILDING RENOVATION BONDS	497,288.31	0.00
375 - PARK AND REC TOURISM	11,235.36	4,225.08
610 - TRUST & AGENCY	19,328.37	0.00
630 - ECONOMIC DEV, TOURISM & CONV	79,822.61	0.00
Grand Total:	788,613.23	15,936.28

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-053-206	DUE FROM WATER & SE	1,121.91	292.49
001-000-054-205	DUE FROM STARKVILLE	343.32	0.00
001-000-070-251	FUEL INVENTORY	15,799.12	0.00
001-000-160-698	DONATION POLICE	2,151.50	0.00
001-100-604-330	COMMUNICATIONS	292.88	215.28
001-100-610-350	TRAVEL	635.00	0.00
001-110-501-200	SUPPLIES	299.00	0.00
001-110-604-330	COMMUNICATIONS	360.98	0.00
001-111-604-330	COMMUNICATIONS	114.13	0.00
001-120-501-200	SUPPLIES	91.50	0.00
001-120-503-202	COMMITTEE SUPPORT	101.05	0.00
001-120-600-300	PROFESSIONAL SERVICE	3,380.39	0.00
001-120-600-340	Mayor's Youth Council	2,490.00	2,490.00
001-120-604-330	COMMUNICATIONS	316.25	31.70
001-123-604-330	COMMUNICATIONS	316.87	154.48
001-123-630-400	EQUIPMENT REPAIR &	74.89	0.00
001-123-691-550	MISCELLANEOUS	31.80	0.00
001-145-501-200	SUPPLIES	7.99	0.00
001-145-604-330	COMMUNICATIONS	465.18	50.27
001-145-670-376	COURT CONSTITUENTS F	77.50	0.00
001-145-670-377	MOTOR VEHICLE LIABILI	3,019.75	0.00
001-145-670-378	APPEARANCE BOND FEE	444.50	0.00
001-145-670-382	TRAFFIC VIOLATIONS (T	10,201.75	0.00
001-145-670-385	IMPLIED CONSENT (TRU	2,841.50	0.00
001-145-670-386	WIRELESS COMM/DPS (	2,130.00	0.00
001-145-670-387	OTHER MISDEMEANORS	2,938.88	0.00
001-145-670-389	ADULT DRIVERS TRAININ	20.00	0.00
001-145-670-391	TRAUMA TRAFFIC(TRUS	523.00	0.00
001-145-670-393	VICTIMS BOND FEE (TRU	235.00	0.00
001-145-670-395	DRUG VIOLATION/TRUS	25.00	0.00
001-145-691-550	MISCELLANEOUS	102.00	0.00
001-159-620-371	BONDING-CITY EMPLOY	2,000.00	0.00
001-169-600-309	LEGAL EXPENSES	400.00	0.00
001-169-615-342	LEGAL ADVERTISING & N	916.68	0.00
001-180-501-200	SUPPLIES/MISC	250.99	0.00
001-180-604-330	COMMUNICATIONS	17.71	0.00
001-190-525-231	GAS & OIL	6.00	0.00
001-190-604-330	COMMUNICATIONS	417.71	268.39
001-190-607-605	HISTORIC PRES GRANT	10,000.00	5,000.00
001-190-607-607	HISTORIC PRES COMMIS	34.36	0.00
001-196-630-402	REPAIRS & MAINT - ODD	1,336.90	0.00
001-196-630-425	REPAIRS MAINT/MLK/18	550.00	0.00
001-196-637-637	BRUSH ARBOR	400.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-197-525-231	GAS & OIL	2.00	0.00
001-197-600-308	ENGINEERING SERVICES	44.85	0.00
001-197-604-330	COMMUNICATIONS	81.80	0.00
001-197-690-555	DUES	274.00	0.00
001-201-501-200	SUPPLIES	1,678.70	0.00
001-201-525-231	GAS & OIL	6,964.69	0.00
001-201-535-233	UNIFORMS	3,502.40	0.00
001-201-556-251	POLICE SUPPLIES	108.29	0.00
001-201-600-300	PROFESSIONAL SERVICE	1,129.54	0.00
001-201-600-319	PHYSICAL EXAMINATION	356.00	0.00
001-201-604-330	COMMUNICATIONS	3,082.60	1,953.85
001-201-630-360	VEHICLE REPAIRS & MAI	4,461.19	50.00
001-201-635-369	COPIER RENTAL	635.70	0.00
001-215-541-237	PRISONER EXPENSES	13,465.00	0.00
001-240-630-404	RADIO MAINTENANCE /	406.00	0.00
001-250-604-330	COMMUNICATIONS	347.57	169.35
001-250-635-368	RENT	1,535.00	0.00
001-261-501-200	SUPPLIES	40.81	0.00
001-261-525-231	GAS & OIL	332.52	0.00
001-261-535-233	UNIFORMS	1,318.95	0.00
001-261-555-250	SUPPLIES & SMALL TOO	32.17	0.00
001-261-630-360	SHOP REPAIRS & MAINT	392.03	0.00
001-263-600-390	FIRE TRAINING	138.00	0.00
001-264-604-330	COMMUNICATIONS	3,618.54	183.29
001-264-630-404	RADIO MAINTENANCE /	332.35	0.00
001-267-558-269	BUILDING MAINTENANC	389.24	0.00
001-267-625-380	UTILITIES	309.46	0.00
001-281-525-231	GAS & OIL	4.00	0.00
001-281-604-330	COMMUNICATIONS	182.35	100.54
001-281-820-874	PRINCIPAL (VEHICLES)	394.90	0.00
001-281-830-873	INTEREST (VEHICLES)	56.47	0.00
001-290-625-380	UTILITIES	26.83	0.00
001-301-501-200	SUPPLIES	43.73	0.00
001-301-515-221	ENVIRONMENTAL CONT	1,105.00	0.00
001-301-525-231	GAS & OIL	16.00	0.00
001-301-555-250	SUPPLIES & SMALL TOO	1,227.49	0.00
001-301-560-270	CONSTRUCTION MATERI	1,836.39	0.00
001-301-561-271	SPRAYING- DRAINAGE M	774.00	0.00
001-301-565-272	STREETS SIGNS & PAINT	97.28	0.00
001-301-604-330	COMMUNICATIONS	340.98	50.27
001-301-625-380	UTILITIES	33.73	0.00
001-301-630-400	EQUIPMENT REPAIR &	1,184.02	0.00
001-301-820-874	PRINCIPAL	394.90	0.00
001-301-830-873	INTEREST	56.48	0.00
001-360-525-231	GAS & OIL	2.00	0.00
001-360-604-330	COMMUNICATIONS	111.47	33.87
001-360-630-404	RADIO MAINTENANCE /	9.00	0.00
001-550-501-200	OFFICE SUPPLIES	736.71	0.00
001-550-501-204	GAS & OIL	8.00	0.00
001-550-501-208	JANITORIAL SUPPLIES	4,515.93	0.00
001-550-501-220	MISC SUPPLIES / TRAVEL	1,399.59	100.48
001-550-600-300	MISC SERVICES	1,059.65	0.00
001-550-600-320	CONTRACT LABOR, UMP	15,712.00	0.00
001-550-600-330	COMMUNICATIONS	158.21	0.00
001-550-600-340	UTILITIES	25.18	0.00
001-550-600-370	EQUIP. REPAIR/MAINT	105.65	0.00
001-550-949-978	PARK & REC REFUNDS	195.00	0.00
001-800-890-850	IND PARK EXPENSES	422.73	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
002-251-501-200	SUPPLIES	3,621.87	0.00
002-251-600-300	PROFESSIONAL SERVICE	171.50	0.00
015-505-525-232	100LL AV GAS PURCHAS	5,487.66	0.00
015-505-570-273	VEHICLE REPAIR PARTS	350.00	0.00
015-505-600-338	CONTRACT & LEGAL SER	1,011.14	0.00
015-505-604-330	COMMUNICATIONS	367.27	50.27
015-505-610-340	ADVERTISING	149.40	0.00
015-505-630-400	EQUIPMENT REPAIR &	85.43	0.00
015-505-691-550	MISCELLANEOUS	57.00	0.00
022-322-525-231	GAS & OIL	42.00	0.00
022-322-604-330	COMMUNICATIONS/AD	239.36	128.22
022-322-630-360	SHOP REPAIRS & MAINT	3,223.04	388.45
022-322-630-400	EQUIPMENT REPAIR &	4.58	0.00
022-322-820-874	PRINCIPAL-2 FRONT LOA	6,405.38	0.00
022-322-830-873	INTEREST	785.17	0.00
022-323-610-374	KEEP STK BEAUTIFUL-ED	57.80	0.00
022-325-525-231	GAS & OIL	4.00	0.00
022-341-525-231	GAS & OIL	12.00	0.00
022-341-630-360	SHOP REPAIRS & MAINT	1,231.91	0.00
022-341-820-874	PRINCIPAL-SWEEPER/F2	3,334.81	0.00
022-341-830-873	INTEREST	408.78	0.00
023-323-525-231	GAS & OIL	8.00	0.00
023-323-604-330	COMMUNICATIONS	38.08	0.00
023-323-625-380	UTILITIES	105.95	0.00
023-323-630-360	SHOP REPAIRS & MAINT	8,738.39	0.00
107-112-600-303	DATA PROCESSING	500.00	0.00
135-201-600-300	PROFESSIONAL SERVICE	8,798.56	0.00
135-657-901-925	CONSTRUCTION EXPENS	488,489.75	0.00
375-551-840-880	Principal - Pool	1,269.98	0.00
375-551-840-881	Interest - Pool	41.27	0.00
375-551-907-942	PARK IMP/CAPITAL PROJ	9,924.11	4,225.08
610-000-147-656	DUE TO GOVERNMENT	19,328.37	0.00
630-000-147-657	DUE TO MISSISSIPPI STA	31,929.05	0.00
630-000-147-664	DUE TO VISITORS/CONV	23,946.78	0.00
630-000-148-655	DUE TO EDA	23,946.78	0.00
Grand Total:		788,613.23	15,936.28

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	788,613.23	15,936.28
Grand Total:	788,613.23	15,936.28



200 N Lafayette Street • Starkville, MS 39759
Telephone: 662-323-3133 Fax: 662-323-3273

All invoices have been reviewed and goods received for both Electric and Water Claims Dockets by Starkville Utilities in accordance with the State Purchase Statute.

A handwritten signature in blue ink that reads "Ann Marie Logan". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

**Ann Marie Logan, CPA
Manager of Accounting & Finance**

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR:											
8168-1, 8168-2	07/25/17	134	ATWELL & GENT, PA			17470.00	.00	ACH			
			0 Engineering services		08/02/17						
						VENDOR TOTAL:	17470.00				
VENDOR:											
196606	07/25/17	202	BELL BUILDING SUPPLY								
196935	07/25/17	1331	Supplies		08/02/17	15.35	.00	CHK			
			1343 Supplies		08/02/17	395.24	.00	CHK			
						VENDOR TOTAL:	410.59				
VENDOR:											
6/09/17	07/24/17	210	BUTLER SNOW LLP			350.00	.00	CHK			
			0 Legal fees		08/02/17						
						VENDOR TOTAL:	350.00				
VENDOR:											
5007909856	07/24/17	215	CINTAS								
			1338 Eyewash station service		08/02/17	136.76	.00	CHK			
						VENDOR TOTAL:	136.76				
VENDOR:											
476185	07/24/17	305	DIXIE WHOLESALE WATERWORKS								
476382, 476383	07/24/17	1323	Supplies		08/02/17	359.99	.00	ACH			
			1340 Supplies		08/02/17	1424.42	.00	ACH			
						VENDOR TOTAL:	1784.41				
VENDOR:											
201707109419	07/25/17	307	CITY OF STARKVILLE			264.00	.00	CHK			
			0 Landfill charges		08/02/17						
						VENDOR TOTAL:	264.00				
VENDOR:											
53761	07/20/17	368	CONTROL SYSTEMS, INC								
			0 Service call		08/02/17	604.32	.00	ACH			
						VENDOR TOTAL:	604.32				
VENDOR:											
1674	07/20/17	450	ENVIRO-LABS, INC.								
			0 Supplies		08/02/17	69.00	.00	ACH			
						VENDOR TOTAL:	69.00				

INVOICE	DATE	PO NBR DESCRIPTION	TEMP INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 604 FASTENAL										
MSSTA71638	07/24/17	1175 Small tools & supplies		08/02/17	860.60	.00	ACH			
MSSTA71810	07/24/17	1367 Supplies		08/02/17	92.49	.00	ACH			
MSSTA72276	07/24/17	1319 Supplies		08/02/17	1189.47	.00	ACH			
VENDOR TOTAL:					2142.56					
VENDOR: 639 GOLDEN TRIANGLE										
3062072017	07/20/17	0 Billing services		08/02/17	434.00	.00	ACH			
VENDOR TOTAL:					434.00					
VENDOR: 691 GATEWAY TIRE&SERVICE CENTER										
I103742631	07/24/17	1332 Repairs		08/02/17	15.00	.00	CHK			
VENDOR TOTAL:					15.00					
VENDOR: 1314 METTLER-TOLEDO, LLC										
641448544	07/24/17	1265 Calibrate scale weights-WWTP		08/02/17	278.20	.00	ACH			
VENDOR TOTAL:					278.20					
VENDOR: 1329 NORTH CENTRAL LABORATORIES										
391837	07/24/17	1286 Lab supplies		08/02/17	207.93	.00	ACH			
VENDOR TOTAL:					207.93					
VENDOR: 1341 MS DEVELOPMENT AUTHORITY										
7/10/17	07/20/17	0 CAP Loan Payments		08/02/17	20173.96	.00	CHK			
VENDOR TOTAL:					20173.96					
VENDOR: 1525 OKTIBBEHA COUNTY COOP										
250826	07/24/17	1334 Uniforms		08/02/17	113.38	.00	ACH			
250986	07/24/17	1339 Uniforms		08/02/17	113.45	.00	ACH			
251399, 251402	07/24/17	1346 Supplies		08/02/17	175.82	.00	ACH			
251416	07/25/17	1345 Uniforms		08/02/17	128.06	.00	ACH			
251420	07/25/17	1371 Supplies		08/02/17	148.00	.00	ACH			
251544	07/24/17	1347 Supplies		08/02/17	33.36	.00	ACH			
VENDOR TOTAL:					712.07					

INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 1800 RACKLEY OIL, INC.										
460774	07/24/17	1352 Fuel		08/02/17	1088.45	.00	ACH			
VENDOR TOTAL:					1088.45					
VENDOR: 1850 RG-3 UTILITIES										
1710	07/20/17	0 AMI Installation		08/02/17	11657.50	.00	ACH			
VENDOR TOTAL:					11657.50					
VENDOR: 1910 STARKVILLE UTILITIES										
5/1/17 - 6/30/17	07/20/17	0 Due to Elec Dept		08/02/17	54675.43	.00	CHK			
7/05-7/20/17	07/25/17	0 Utility bills		08/02/17	12745.99	.00	CHK			
VENDOR TOTAL:					67421.42					
VENDOR: 1937 SOUTHERN PIPE & SUPPLY										
961011-00	07/25/17	1344 Repair parts		08/02/17	388.30	.00	ACH			
VENDOR TOTAL:					388.30					
VENDOR: 2018 TRADE AMERICA										
21811, 21857	07/24/17	1330 Supplies		08/02/17	881.80	.00	ACH			
21834	07/24/17	1314 Supplies		08/02/17	170.21	.00	ACH			
VENDOR TOTAL:					1052.01					
VENDOR: 2104 UPS										
24W1X6277	07/20/17	0 Postage		08/02/17	24.99	.00	CHK			
24W1X6287	07/20/17	0 Postage		08/02/17	21.32	.00	CHK			
24W1X6297	07/25/17	0 Postage		08/02/17	25.41	.00	CHK			
VENDOR TOTAL:					71.72					
GRAND TOTAL:					126732.20					

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 08/02/17 ACCOUNT 23200

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INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR:	131		ALTEC INDUSTRIES, INC.								
10771023, 71730	07/20/17	7453	Supplies		08/02/17	2118.93	.00	ACH			
VENDOR:	134		ATWELL & GENT, P.A.								
8163	07/25/17		0 Engineering services		08/02/17	840.00	.00	ACH			
8164	07/25/17		0 Engineering services		08/02/17	270.00	.00	ACH			
8165	07/25/17		0 Engineering services		08/02/17	560.00	.00	ACH			
8166	07/25/17		0 Engineering services		08/02/17	5530.00	.00	ACH			
8167	07/25/17		0 Engineering services		08/02/17	3420.00	.00	ACH			
8169	07/25/17		0 Engineering services		08/02/17	3120.00	.00	ACH			
VENDOR TOTAL:						2118.93					
VENDOR:	146		AT&T								
1737 - 7/9/17	07/20/17	0	Phone bill		08/02/17	36.11	.00	CHK			
VENDOR TOTAL:						36.11					
VENDOR:	227		BULLDOG TOWING, LLC								
36640	07/21/17	7533	Towing service		08/02/17	195.00	.00	CHK			
VENDOR TOTAL:						195.00					
VENDOR:	307		CITY OF STARKVILLE								
JUNE 2017-REIMB	07/25/17	0	Due to City-6/30/17		08/02/17	1159.08	.00	ACH			
VENDOR TOTAL:						1159.08					
VENDOR:	317		CHRIS MITCHELL MANAGEMENT								
028	07/24/17	0	TVA Wholesale Rate Analysis		08/02/17	1410.00	.00	ACH			
VENDOR TOTAL:						1410.00					
VENDOR:	341		CDW GOVERNMENT, INC								
JHW3748, 9408, 023	07/20/17	7483	Office equipment		08/02/17	542.75	.00	ACH			
VENDOR TOTAL:						542.75					

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 08/02/17 ACCOUNT 23200

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INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR:	352	COLUMBUS FIRE SERVICE									
23208	07/24/17	7522	Fire extinguisher service		08/02/17	97.00	.00	ACH			
				VENDOR TOTAL:		97.00					
VENDOR:	400	IVY AUTO PARTS									
563323	07/21/17	7501	Repair parts		08/02/17	7.60	.00	ACH			
				VENDOR TOTAL:		7.60					
VENDOR:	552	EXPRESS SERVICES, INC									
19186423	07/20/17	0	Temp Office Employees		08/02/17	1284.38	.00	CHK			
				VENDOR TOTAL:		1284.38					
VENDOR:	555	ELSTER SOLUTIONS									
9000076075	07/20/17	0	AMI Meter Expense		08/02/17	6203.60	.00	ACH			
9000076711	07/20/17	0	AMI Meter Expense		08/02/17	6203.64	.00	ACH			
				VENDOR TOTAL:		12407.24					
VENDOR:	607	4-WAY ELECTRIC, INC.									
0720-J	07/24/17	7542	Repairs		08/02/17	596.70	.00	ACH			
				VENDOR TOTAL:		596.70					
VENDOR:	691	GATEWAY TIRE&SERVICE CENTER									
1103747847	07/20/17	7523	Repairs		08/02/17	15.00	.00	CHK			
1103752969	07/20/17	7532	Repairs		08/02/17	15.00	.00	CHK			
				VENDOR TOTAL:		30.00					
VENDOR:	696	GARNER LUMLEY ELECTRIC									
537993	07/20/17	7438	Meter Materials		08/02/17	4574.50	.00	ACH			
538087	07/20/17	7452	Small tools		08/02/17	2085.00	.00	ACH			
538215	07/20/17	7464	Meter Materials		08/02/17	4351.00	.00	ACH			
				VENDOR TOTAL:		11010.50					

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 08/02/17 ACCOUNT 23200

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INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR:	721		GOLDEN TRIANGLE								
6/30/17 STMT	07/21/17		7516 Landfill charges		08/02/17	643.41	.00	CHK			
					VENDOR TOTAL:	643.41					
VENDOR:	730		GRESKO UTILITY SUPPLY, INC.								
50012131, 12112	07/21/17		7494 Materials		08/02/17	3870.00	.00	ACH			
					VENDOR TOTAL:	3870.00					
VENDOR:	809		HOWARD INDUSTRIES, INC.								
244024-654562	07/20/17		7502 Materials - Pole Mounts		08/02/17	19920.00	.00	ACH			
					VENDOR TOTAL:	19920.00					
VENDOR:	1010		J.T. RAY COMPANY								
170714-0365	07/20/17		0 Copier service		08/02/17	50.52	.00	CHK			
					VENDOR TOTAL:	50.52					
VENDOR:	1205		LOWE'S								
7/05-7/13/17	07/21/17		7519 Supplies		08/02/17	325.79	.00	CHK			
					VENDOR TOTAL:	325.79					
VENDOR:	1305		NEXAIR, LLC.								
05211426	07/20/17		0 Gas cylinder rentals		08/02/17	83.98	.00	ACH			
					VENDOR TOTAL:	83.98					
VENDOR:	1400		NESCO								
896.310,615,674 S2181826.001	07/24/17 07/20/17		7505 Supplies 7488 Uniforms		08/02/17 08/02/17	1072.46 204.87	.00 .00	ACH ACH			
					VENDOR TOTAL:	1277.33					
VENDOR:	1406		NORTHEAST EXTERMINATING								
JULY 2017	07/21/17		7538 Pest control		08/02/17	45.00	.00	ACH			
					VENDOR TOTAL:	45.00					

STARKVILLE UTILITIES
PRG. ACTPAYIT

ACCOUNTS PAYABLE LISTING
FOR: 08/02/17 ACCOUNT 23200

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INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR:	1525		OKTIBBEHA CO. CO-OP								
216,326,64,72,73	07/24/17		7518 Uniforms		08/02/17	1637.26	.00	ACH			
251632	07/21/17		7524 Supplies		08/02/17	8.76	.00	ACH			
					VENDOR TOTAL:	1646.02					
VENDOR:	1536		PALMER'S SERVICE CENTER								
7/21/17 SMT	07/24/17		7540 Vehicle Maintenance		08/02/17	8215.41	.00	ACH			
					VENDOR TOTAL:	8215.41					
VENDOR:	1623		POWERSTROKE EQUIPMENT SALES								
2355	07/20/17		7496 Supplies		08/02/17	1279.94	.00	ACH			
					VENDOR TOTAL:	1279.94					
VENDOR:	1818		UNITED RENTALS, INC.								
147613753-001	07/24/17		7468 Equipment rental		08/02/17	1094.05	.00	ACH			
147842718-001	07/24/17		7489 Equipment rental		08/02/17	962.79	.00	ACH			
					VENDOR TOTAL:	2056.84					
VENDOR:	1887		S & S LINE SERVICE								
1834-1835 - 7/07	07/20/17		0 ROW Clearing		08/02/17	4408.00	.00	ACH			
18361837 - 7/14	07/21/17		0 ROW Clearing		08/02/17	5350.30	.00	ACH			
					VENDOR TOTAL:	9758.30					
VENDOR:	1925		SCOTT PETROLEUM CORP.								
1304145	07/21/17		7482 Fuel cylinder refills		08/02/17	42.00	.00	ACH			
					VENDOR TOTAL:	42.00					
VENDOR:	1932		STARKVILLE DAILY NEWS								
6/11,6/25,6/28	07/25/17		0 Job listings		08/02/17	35.44	.00	ACH			
					VENDOR TOTAL:	35.44					
VENDOR:	1940		STUART C. IRBY								
S010281523.001	07/20/17		7504 Materials		08/02/17	7996.42	.00	ACH			
S010281571.001	07/21/17		7509 Materials		08/02/17	3174.50	.00	ACH			

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 08/02/17 ACCOUNT 23200

UNPAID INVOICES

RUN DATE 07/25/17 PAGE 5
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INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR:	1945	SULLIVAN'S									
	24415	07/20/17	0 Office supplies		08/02/17	19.98	.00	ACH			
	24493	07/20/17	0 Office supplies		08/02/17	21.66	.00	ACH			
	24493.1	07/20/17	0 Office supplies		08/02/17	21.66	.00	ACH			
	24695	07/24/17	0 Office supplies		08/02/17	252.69	.00	ACH			
					VENDOR TOTAL:	11170.92					
VENDOR:	2018	TRADE AMERICA									
	21816, 21863	07/24/17	7517 Supplies		08/02/17	275.78	.00	ACH			
	21839	07/24/17	7499 Supplies		08/02/17	105.00	.00	ACH			
					VENDOR TOTAL:	380.78					
VENDOR:	2040	TVPPA EDUCATION & TRAIN.									
	94160, 94180	07/20/17	0 Training class registration		08/02/17	1000.00	.00	ACH			
					VENDOR TOTAL:	1000.00					
VENDOR:	2118	BORDER STATES ELECTRIC									
	913077154	07/20/17	7383 Materials		08/02/17	1327.50	.00	ACH			
	913361903	07/20/17	7500 Materials		08/02/17	638.00	.00	ACH			
	913401974, 393852	07/21/17	7500 Materials		08/02/17	7594.00	.00	ACH			
					VENDOR TOTAL:	9559.50					
VENDOR:	2300	WALMART COMMUNITY BRC									
	7/12/17	07/21/17	7520 Supplies		08/02/17	38.80	.00	CHK			
					VENDOR TOTAL:	38.80					
VENDOR:	2305	WASTE PRO									
	133751	07/21/17	7447 Commercial waste dumpster		08/02/17	342.23	.00	CHK			
					VENDOR TOTAL:	342.23					
VENDOR:	2327	WAUKAWAY DISTRIBUTORS, INC.									
	36998	07/20/17	0 Water		08/02/17	31.80	.00	ACH			
					VENDOR TOTAL:	31.80					

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 08/02/17 ACCOUNT 23200

UNPAID INVOICES

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INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
VENDOR:	9909824	SHASTA	PLUNKETT								
7/20/17	07/21/17	0	DOT Physical Reimbursement		08/02/17	75.00	0.00	ACH			

VENDOR TOTAL: 75.00

GRAND TOTAL: 116800.29



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: CCO / Finance
AGENDA DATE: 8-1-2017
PAGE: 1

SUBJECT: Consideration of a lease agreement with Bancorp South Equipment Finance Corporation in the amount of \$ 29,327.00 over five years at 2.52% interest for the lease purchase of a Ford F-150 to be used by SFD Fire Marshalls and to be paid from State Rebate Funds.

AMOUNT & SOURCE OF FUNDING: Budgeted Principal: 003-560-820-874 and Interest: 003-560-830-873

AUTHORIZATION HISTORY:

The City of Starkville authorized the advertising for quotes for lease purchase financing of a Ford F-150 at a total state contract cost of \$29,327.00 June 6, 2017. The lease will be over a period of five (5) years with payments to be made quarterly in advance.

Advertised two weeks in Starkville Daily. Two quotes received: Bancorp South – 2.52% and Trustmark – 2.91%

**REQUESTING
DEPARTMENT:** Finance and Admin

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin, CFO/City Clerk

FOR MORE INFORMATION CONTACT: City Clerk / CFO Lesa Hardin.

SUGGESTED MOTION:

Approval of a lease agreement with Bancorp South Equipment Finance Corporation in the amount of \$29,327.00 over five years at 2.52% interest for the lease purchase of a Ford F-150 to be used by SFD Fire Marshalls and to be paid from State Rebate Funds.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Parks and Recreation

AGENDA DATE:

PAGE: 1 of 11

SUBJECT: Discussion and Consideration of the approval for Trent Helms, Gerry Logan, William Pochop, and Lisa Cox to attend the Mississippi Park and Recreation Convention October 16-18, 2017 in Tupelo, MS. Additional consideration is asked for William Pochop to be allowed one hotel room on Wednesday night with advance travel not to exceed \$1760.00 for conference.

AMOUNT & SOURCE OF FUNDING:

Line item number: 001-550-501-220

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Starkville Parks and Recreation
323-2294 Cell: 662-251-7582- Email: hpeters@starkvilleparks.com

DIRECTOR'S

AUTHORIZATION: (Herman Peters) Office: 662-

FOR MORE INFORMATION CONTACT: Herman Peters 662-323-2294

SUGGESTED MOTION:

Move approval for Trent Helms, Gerry Logan, William Pochop, and Lisa Cox to attend the Mississippi Park and Recreation Convention October 16-18, 2017 in Tupelo, MS. Additional consideration is asked for William Pochop to be allowed one hotel room on Wednesday night with advance travel not to exceed \$1760.00 for conference.



**BUILDING A HEALTHIER
COMMUNITY**

Travel to Mississippi Recreation and Parks Association Conference

October 16-18, 2017 – Tupelo, Mississippi

Price Summary

Registration	
Four People	\$1,100.00
Hotel	
\$150	\$150
Per Diem	
\$51/person x 5 = \$204/day x 2 days	\$408
\$51/person x 2 (William is on board and has additional expense for Monday and Thursday)	\$102
Total	
\$440/person average	\$1,760.00

This is the total cost for Director of Maintenance Trent Helms, Director of Recreation and Sports Gerry Logan, Sports Coordinator William Pochop and Program Coordinator Lisa Cox to attend the MRPA Conference in Tupelo, MS on October 16-18, 2017. Primary classes are October 17-18, but William Pochop is on the state MRPA board and is required to be in attendance for functions on Monday and Thursday. The class schedule is attached with relevant sessions highlighted, along with the personnel they would potentially benefit. All staff would significantly benefit from the educational opportunities offered, as the department is striving to raise the level of professionalism and service offered to the community. Also, the ability to network with other state officials is crucial, as Starkville seeks to be competitive in the programs and services offered with other cities in the state of similar size.

Additional consideration is asked for William Pochop to be allowed one hotel room on Wednesday night due to his involvement with the awards banquet that concludes late Wednesday night, and then also having to be back at the state board meeting on Thursday morning.

MISSISSIPPI RECREATION & PARK ASSOCIATION



ANNUAL CONFERENCE

OCTOBER 16-19, 2017

BANCORPSOUTH CONFERENCE CENTER ■ TUPELO, MS

Schedule of Events

MONDAY · OCTOBER 16	
10:00am – Noon	Board Meeting – Oak <i>William has to attend</i>
Noon – 5:00pm	Registration and On-site Check-in – BancorpSouth Conference Center Foyer
Noon – 5:00pm	VENDOR SET-UP Vendor Move-in and Set-up – Sweet Gum/Magnolia Vendors please check-in and set-up your booths between Noon and 5pm.
Noon	LUNCH AND GOLF SCRAMBLE – Tupelo Country Club
6:00pm	HOST SOCIAL – Tupelo Country Club
TUESDAY · OCTOBER 17	
7:30am – 3:30pm	Registration & Check-In – BancorpSouth Conference Center Foyer
7:30am – 9:15am	VENDOR SET-UP, CONTINUED Vendor Move-in and Set-up – Sweet Gum/Magnolia Vendors please check-in and set-up your booths before 9:15am.
8:00am – 9:15am <i>Concurrent Educational Sessions</i>	CONCURRENT SESSIONS: A1 – Dog Parks <i>Trent + Lisa</i> <i>Cheryl Bell and Ann Jones / Elm (.1 CEU Pending)</i> Attend this session to learn the good and the bad of Dog Parks. Learn how to begin one in your community. We'll talk about engaging your community, building a dog park from start to finish, the best location for your dog park, the amenities you should include and maintenance issues. A2 – TR – Try Another Way <i>Deb Helms / Poplar (.1 CEU Pending)</i> Information and discussion about the way TR is perceived by recreational professionals and the general public. We will attempt to tweak certain rules that have guided our outcomes and decisions. We will look at why facilities are dictating the existing opportunities related to occupations and practices. Understand that, and "why" individual and societal influences on leisure behavior may need to change our method of operation. Explore how modern technology and partnering with other services may bring a more desirable outcome for all. How we as students, professionals, and society should be reaching for more. A3 – Attracting Non-Traditional Sporting Events and Competition to Your Community <i>Brian Rucker / Mimosa (.1 CEU Pending)</i> This session will introduce you to several non-traditional sporting events and competitions. This session teaches what events to seek, what type of venues are needed and their economic impact. We will offer open discussions at the end of the session.

Gerry + William

	TUESDAY • OCTOBER 17 [Continued]
9:15am – 9:30am	Break in the Exhibit Hall – Sweet Gum/Magnolia Visit the Vendors! Find out what's new and trending.
9:30am – 10:45am	A4 – Opening General Session and Business Meeting Laugh, Love & Leave-a-Legacy <i>All</i> <i>Deborah Tierce/ North Hall Room 3(.1 CEU Pending)</i> This is a humorous presentation about 3 prescriptions for daily living. We will remind the participants about the benefits of humor and focus our attention on caring about others. This will help you lead a more fulfilling and stress-free life.
10:45am – 11:00am	Break in the Exhibit Hall – Sweet Gum/Magnolia
11:00am – 12:15pm <i>Concurrent Educational Sessions</i>	CONCURRENT SESSIONS: A5 – Hiring and Promotional Procedures <i>William and Lisa</i> <i>Don Lewis / Elm (.1 CEU Pending)</i> This session will focus on hiring and promotional procedures including the hiring process, time requirements and knowing when to make that job offer. A6 – Connecting Residents and Patients Therapeutically in Long Term Settings <i>Tate Harper, CTRS / Poplar (.1 CEU Pending)</i> The speaker will demonstrate how to assess the residents in a long-term care setting and patients who are in transitional care settings. We'll discuss ways to get information about residents and patients to the staff and how leisure interests can be used in their care. A7 – Generation Gaps in the Workplace! <i>Gerry and Trent</i> <i>Deborah Tierce / Mimosa (.1 CEU Pending)</i> Nothing affects a person more than his or her age and the environment they grew up in. We'll identify five generations, list the various traits of each and explore ways you can identify and work effectively with each trait.
12:15pm - 1:30pm	Lunch in the Exhibit Hall – Sweet Gum/Magnolia
1:30pm - 2:45pm <i>Concurrent Educational Sessions</i>	CONCURRENT SESSIONS: A8 – I'm Not Different: I'm Just Not You! <i>Gerry, William + Lisa</i> <i>Deborah Tierce/ Mimosa (.1 CEU Pending)</i> This session will address personality profiles based on the DISC Scale. It will teach participants to get along better with others!! We will identify four distinct personality traits and you'll learn how to see the strengths in each. A9 – Ethical Practices in TR <i>Rick Green and Ernie Pheal / Poplar (.1 CEU Pending)</i> In this session, the speakers will review the Code of Ethics as it applies to therapeutic recreation practice, compare and contrast the concepts of moral, legal, and ethical professional behavior, introduce the concept of ethical dilemmas in therapeutic practice, and present and discuss practice scenarios that involve a potential dilemma and professional decision making.

	TUESDAY • OCTOBER 17 [Continued]
	A10 – Building Healthy Communities: The Role of Park Planning Trent <i>Jason Walker / Elm (.1 CEU Pending)</i> We'll discuss a brief history of park planning and Olmsted's Emerald Necklace in Boston. This session will address the reasons park planning is important in every community. Attendees will also learn tips for engaging citizens to participate in the planning process and consider strategies for plan implementation.
1:30pm – 2:00pm <i>Ignite Session</i>	IGNITE SESSION: Staying Weather Safety Savvy Trent <i>Bob Swanson / North Hall Room 1</i> We'll be discussing weather and its impact on outdoor events and things you need to know about both.
2:00pm – 2:15pm	Ignite Session Break
2:15pm – 2:45pm <i>Ignite Session</i>	IGNITE SESSION: Free Program and Events Offered to the Public Lisa <i>Darcie Crew and Antoinette Johnson / North Hall Room 2</i> Come one, come all! Let's ignite some ideas about recreation programming and events that are free to the public and so much fun. From instructional classes to holiday events, you are sure to find programs your citizens will love.
2:45pm – 3:00pm	Break in the Exhibit Hall – Sweet Gum/Magnolia
3:00pm – 4:15pm <i>Concurrent Educational Sessions</i>	CONCURRENT SESSIONS: A11 – Want a Job in Parks & Recreation? Here's What You Need <i>Gerry Logan/ Mimosa (.1 CEU Pending)</i> What education, experience and other qualifications do you need to get a job in this profession? This session will highlight what the job postings from the National Recreation and Park Association's job board can tell you. A12 – Making Everyday Fun! Independent Life Skills and Recreation Therapy <i>Allie Pearson / Poplar (.1 CEU Pending)</i> Participants will learn about how recreation therapy is used to teach independent life skills to persons with intellectual and developmental disabilities. Specific examples of modalities will be provided as well as how those modalities translate into use in everyday independent life skills. There will be opportunities for group discussions and questions. A13 – Grants: The Funding You Need for the Programs You Want Trent, William and Lisa <i>Terri Blissard / Elm (.1 CEU Pending)</i> You'll learn how to find, apply for, and manage grants for park and recreation programs and facilities.
3:00pm – 3:30pm <i>Ignite Session</i>	IGNITE SESSION: "Beyond Death" Warning Signs Trees are Trying to Show Us Trent <i>Billy Kelly / North Hall Room 1</i> The death of a tree is not the only warning that it is time to take action. Trees have symptoms that can diagnose their illness similar to humans.

3:30pm – 3:45pm	Ignite Session Break
3:45pm – 4:15pm <i>Ignite Session</i>	IGNITE SESSION: County/City Collaboration on Special Events/Programs William and Lisa North Hall Room 2 Session description to be announced.
4:15pm – 5:30pm	Vendor Social – Sweet Gum/Magnolia
5:30pm – 8:00pm	All Conference Social and Fireworks – Aquatics Center All  Don't miss the food, fellowship and fun that we will share throughout the evening. You may wish to pack your swimsuit!! Thanks to Pyro-Fire for sponsoring the fireworks. Come prepared to defend your Kickball title at Veteran's Park.

WEDNESDAY · OCTOBER 18	
7:30am – 3:30pm	Registration and On-site Check-in BancorpSouth Conference Center Foyer
8:00am – 9:15am <i>Concurrent Educational Sessions</i>	CONCURRENT SESSIONS: B1 – Turfgrass Weed Management: A Programmatic Approach Trent James McCurdy / Mimosa (.1 CEU Pending) Attend this session and learn how to identify and control common turfgrass weeds. We'll talk about crabgrass, goosegrass and annual bluegrass. Got a problem with any of these? B2 – Leisure Education and the Role of TR in Addiction Treatment Lisa Hannah Culpepper / Poplar (.1 CEU Pending) This session will explore how to identify and overcome leisure barriers for clients with substance abuse issues. Leisure education treatment for substance abuse includes education on identifying leisure barriers, negative attitudes about leisure, overcoming these leisure barriers, planning for and making decisions about leisure lifestyle, involvement in new or re-involvement in old leisure interests, and the benefits of leisure participation. B3- Exploring LED Lighting for Athletic Facilities William and Gerry Jason McKnatt / Elm (.1 CEU Pending) In this session, we will explore LED lighting as an option for athletic facilities. We will discuss the most recent advances in this lighting technology and compare the differences to traditional HID lighting. We will also discuss retrofit lighting opportunities to help determine if they can be a fit for your facility.
9:15am – 9:30am	Break in the Exhibit Hall – Sweet Gum/Magnolia
9:30am – 10:45am <i>Concurrent Educational Sessions</i>	CONCURRENT SESSIONS: B4 – Making Your Project a Reality Gerry, William and Trent Shipman Sloan / Mimosa (.1 CEU Pending) This program will provide an overview of the process involved to take an idea, plan a design, secure funding, navigate the bid process, work with a design professional and contractor to "implement" the design for the final built products.

	WEDNESDAY • OCTOBER 18 [Continued]
	B5 – Evidence-Based Research Programs and Practices in Therapeutic Recreation Lisa <i>Dr. Gwendolyn S. Dawkins, CTRS/LRT/ Poplar (.1 CEU Pending)</i> The overall aim of evidence-based programs and practices is to practice and use the best research evidence possible to plan, implement and direct daily therapeutic recreation practice. It also reduces a wide and unintentional variation in therapeutic recreation services and practices and utilizes the best practices. B6 – How to Design Playgrounds for Optimal Sensory Development <i>Doyle Jefcoat / Elm (.1 CEU Pending)</i> This session will explain the benefits of sensory play for child development and identify types of equipment to stimulate sensory development.
10:45am – 11:00am	Break in the Exhibit Hall – Sweet Gum/Magnolia
11:00am – 12:15pm Concurrent Educational Sessions	CONCURRENT SESSIONS: B7 – Will I be Ready When a Disaster Strikes Trent and William, and Lisa <i>Chief Thomas Walker / Mimosa (.1 CEU Pending)</i> Participants will understand the city's assignment of Responsibilities, Organization, Mission and Phases of Management. B8 – Don't Believe Me? Just Watch: TR Interventions that Work! <i>Renisha Fontenot Whitley / Poplar (.1 CEU Pending)</i> This will be a fun, interactive and educational session that proves the theory that we learn by doing. What better way to learn than to experience it yourself, with some fun and therapeutic interventions? This session will incorporate TR and Adventure Based Therapy techniques that help individuals explore self-awareness while working together with others. B9 – Destination Marketing – The Essentials of a Great Partnership to Target Leisure and Sports Visitation Gerry <i>Kylie Boring and Will Crockett / Elm (.1 CEU Pending)</i> The session will include an overview of the Tupelo CVB's approach to marketing and promoting Tupelo as a tourist destination for leisure and niche target audiences. This will include a review our marketing plan, targeted media publications and social media initiatives. We'll also talk about how we work with our Sports Sales Manager to promote the city's sports facilities as he brings in sports events through his partnership with the Tupelo Parks and Recreation Department.
12:15pm – 2:15pm	Lunch in the Exhibit Hall – Sweet Gum/Magnolia
2:15pm – 3:30pm Concurrent Educational Sessions	CONCURRENT SESSIONS: B10 – Dollars and Sense in Sports Tourism Gerry and Trent <i>Neal McCoy / Mimosa (.1 CEU Pending)</i> You need to research events and your market when going after sporting events. In this session, we will talk about what you need to know before signing contracts with sporting events. B11 – Recreation Therapy, the Best Kept Secret in Healthcare <i>Wesley Cornelius / Poplar (.1 CEU Pending)</i> During the session participants will acknowledge and identify how Recreation Therapy services provide hope and wellness to the whole person in any healthcare setting.

	WEDNESDAY • OCTOBER 18 [Continued]
	B12 – Past, Present, and Future Trends in Developed Recreation on USACE Projects <i>William and Lisa</i> <i>Mackenzie McKnight and Ely Lane / Elm (.1 CEU Pending)</i> Rangers will discuss trends in recreation as seen on Corps of Engineers projects as THEY pertain to facilities, recreation goals, user demographics, technology, and conflict.
3:30pm – 3:45pm	Break - Foyer area
3:45pm – 5:00pm <i>Concurrent Educational Sessions</i>	CONCURRENT SESSIONS: B13 – User Groups, Leagues, Programs: Lawsuits - Volunteer Background Screening <i>William and Lisa</i> <i>Suzanne Boyd / Mimosa (.1 CEU Pending)</i> The pitfalls: deficiencies, what you get AND what you don't get with less expensive national sports organizations and funding options to consider that may help increase effectiveness. B14 – Using Psychodrama Techniques in Group Interactions <i>James Abraham, LCSW / Poplar (.1 CEU Pending)</i> This session will explore several elements and techniques of psychodrama that can be used to enhance and augment recreational group therapy. B15 – Community Involvement in Parks <i>Gerry and Trent</i> <i>Emily Corban / Elm (.1 CEU Pending)</i> This session will demonstrate ways communities can engage citizens in the parks planning and improvement process. From small-scale projects to master planning for parks, there are many ways to involve the community in improving parks.
6:30pm – 8:30pm	 Awards Dinner/Installation Ceremony and Silent Auction Sweet Gum/Magnolia Sponsored by MUSCO Sports Lighting Come celebrate some of the many successes throughout our profession.
THURSDAY • OCTOBER 19	
9:00-11:00am	Board of Directors Meeting / Oak

Thanks to our Sponsors

Hotel Information

Rooms: Hilton Garden Inn: Tupelo 662.718.5500 Group Code: "MRPA17"

Room Rates: \$109 per night plus 9.25% tax.

Room Block Closes: September 18, 2017

REGISTRATION FORM IS ON THE NEXT PAGE....



**2017 MRPA ANNUAL CONVENTION REGISTRATION
TUPELO, MS OCTOBER 16 - 18**

Name:

Organization:

Address:

City:

State:

Zip Code:

Phone:

Fax:

Email:

Badge Name:

Your Title:

Do you plan to play Golf? ☐ Yes ☐ No If yes what is your handicap? _____

FULL PACKAGE REGISTRATION: Includes educational sessions, the opening social, golf, the exhibit hall social, all breaks, CEUs, and the MRPA Awards Banquet, sponsored by MUSCO Sports Lighting.

By September 15

After September 15

Full Package Registration

☐ MRPA Professional Member	\$255	\$275
☐ Non-Member Professional	\$300	\$325
☐ MRPA Student Member	\$105	\$105
☐ Non-Member Student	\$120	\$120
☐ Citizen Board Member/Retiree	\$105	\$120

DAILY PROFESSIONAL PACKAGES: ONLY INCLUDES CEUs & BREAKS

By September 15

After September 15

☐ Tuesday, October 17	\$120	\$125
☐ Wednesday, October 18	\$120	\$125

EXTRAS (Please note that full package registration includes one ticket to each event.)

Monday Golf:	\$50	Number of extra tickets: _____
(Golf is included in all packages except daily registrations)		
Monday Host Social:	\$35	Number of extra tickets: _____
Tuesday Vendor Luncheon:	\$35	Number of extra tickets: _____
Tuesday Vendor Social:	\$35	Number of extra tickets: _____
Tuesday All Conference Social:	\$50	Number of extra tickets: _____
Wednesday Vendor Lunch:	\$35	Number of extra tickets: _____

Total Enclosed \$_____

NOTE: Payment or PO must be received by September 15, in order to receive discounted rate; all payments or POs received after this date will be responsible for the adjusted, higher rate. Requests for refunds must be made in writing to the MRPA administrative office. All refund requests are subject to a \$25 penalty. No refund requests will be accepted after October 1.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Parks and Recreation

AGENDA DATE:

PAGE: 1 of 16

SUBJECT: Discussion and Consideration of the approval Gerry Logan to attend the National Park and Recreation Convention September 26-28, 2017 in New Orleans, LA. with advance travel not to exceed \$1854.28

AMOUNT & SOURCE OF FUNDING:

Line item number: 001-550-501-220

FISCAL NOTE:

Gerry is on the National Board and is a presenter at this conference.

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Starkville Parks and Recreation
323-2294 Cell: 662-251-7582- Email: hpeters@starkvilleparks.com

DIRECTOR'S

AUTHORIZATION: (Herman Peters) Office: 662-

FOR MORE INFORMATION CONTACT: Herman Peters 662-323-2294

SUGGESTED MOTION:

Move approval Gerry Logan to attend the National Park and Recreation Convention September 26-28, 2017 in New Orleans, LA. with advance travel not to exceed \$1854.28



**BUILDING A HEALTHIER
COMMUNITY**

Travel to National Recreation and Parks Association Conference

September 26-28, 2017 - New Orleans, Louisiana

Itinerary: Drive to New Orleans 9/25/17 and drive back on 9/29/17 (five days total travel)

Price Summary

Registration	
Three People (\$535/person)	\$1,605.00
Hotel	
\$1,064.28 total per room (including taxes)*	\$2,128.56 for two rooms
	1-Herman, 2-Gerry and Trent
Per Diem	
\$51/day per person = \$153/day	\$765
Total	
\$1,499.52/person	\$4,498.56 total cost

This is the total cost for Director Herman Peters, Director of Maintenance Trent Helms, and Director of Recreation and Sports Gerry Logan to attend the NRPA conference in New Orleans on September 26-28, 2017. Primary classes are September 26-28, with the itinerary being to drive to New Orleans on Monday, September 25 and return on Friday, September 26. The class schedule is attached with relevant sessions highlighted, along with the personnel they would potentially benefit. All staff would significantly benefit from the educational opportunities offered. The NRPA conference is the premier opportunity for parks and recreation professionals to gain knowledge and network with others from across the nation. As Starkville strives to be "put on the map" in the realm of nationally recognized parks and recreation programs, as well as sports tourism, attendance at conferences like this is vital.

If approved, conference registration with a credit card is requested before midnight on August 1st, to earn the early-bird registration discount, saving the city \$480. A credit card will also be needed to reserve hotel rooms for the conference.

EARLY BIRD DISCOUNT ENDS AUGUST 1



 PRELIMINARY
PROGRAM

SEPTEMBER 26-28, 2017
NEW ORLEANS



REGISTER NOW AT
WWW.NRPA.ORG/CONFERENCE

SCHEDULE AT A GLANCE

REGISTRATION HOURS

Sunday, September 24

12:00 p.m. - 5:00 p.m.

Monday, September 25

7:30 a.m. - 5:00 p.m.

Tuesday, September 26

7:30 a.m. - 6:30 p.m.

Wednesday, September 27

7:30 a.m. - 6:30 p.m.

Thursday, September 28

7:30 a.m. - 1:00 p.m.

EXHIBIT HALL HOURS

Tuesday, September 26

10:30 a.m. - 6:30 p.m.

Wednesday, September 27

10:30 a.m. - 3:00 p.m.

Disclaimer: Due to unforeseeable circumstances, this information may change after printing.

PCW = Pre-Conference Workshop

SATURDAY, SEPTEMBER 23 (PRE-CONFERENCE)

8:00 a.m. - 5:00 p.m. Certified Playground Safety Inspector (CPSI) Course

SUNDAY, SEPTEMBER 24 (PRE-CONFERENCE)

8:00 a.m. - 5:00 p.m. Certified Playground Safety Inspector (CPSI) Course

8:30 a.m. - 5:30 p.m. Aquatic Facility Operator (AFO) Course and Exam

2:00 p.m. - 4:00 p.m. Parks Build Community: Lafitte Greenway Dedication

MONDAY, SEPTEMBER 25 (PRE-CONFERENCE)

7:00 a.m. - 2:00 p.m. Golf Tournament *(presented by New Orleans Local Host Committee)*

8:00 a.m. - 12:00 p.m. Certified Playground Safety Inspector (CPSI) Exam

8:00 a.m. - 5:30 p.m. PCW: Choose the Path to Certification CPRP

8:30 a.m. - 5:30 p.m. Aquatic Facility Operator (AFO) Course and Exam

9:00 a.m. - 11:15 a.m. PCW: Leading to Create Organizational Excellence

9:00 a.m. - 12:15 p.m. PCW: Grant Writing with a Purpose: Connecting Dreams to Resources

9:00 a.m. - 4:45 p.m. PCW: MarCom Camp: Engage Your Community, Get More People in Your Parks *(Lunch provided)*

9:00 a.m. - 5:30 p.m. Off-Site Institutes *(presented by New Orleans Local Host Committee)*

12:30 p.m. - 4:45 p.m. PCW: Agency Accreditation and CAPRA Visitor Training: A Mark of Excellence!

1:00 p.m. - 4:15 p.m. PCW: President Trump, Attorney General Sessions, and the ADA: Rollback, Revision, or Racing Ahead for Parks and Recreation Agencies?

2:30 p.m. - 4:30 p.m. NRPA Student Recreation Challenge

8:00 p.m. - 9:30 p.m. Gold Medal Reception *(By Invitation Only)*

TUESDAY, SEPTEMBER 26

9:00 a.m. - 10:30 a.m. NRPA Opening General Session

1:00 p.m. - 5:25 p.m. Education Sessions

5:00 p.m. - 6:30 p.m. Exhibit Hall Happy Hour

6:30 p.m. - 9:00 p.m. NRPA Opening Reception: Mardi Gras World *(sponsored by GameTime)*

WEDNESDAY, SEPTEMBER 27

9:00 a.m. - 10:30 a.m. Speed Sessions

12:00 p.m. - 2:00 p.m. Research Poster Sessions

2:30 p.m. - 3:45 p.m. George R. Butler Lecture

2:30 p.m. - 5:30 p.m. Education Sessions

6:30 p.m. - 7:30 p.m. Best of the Best Ceremony *(sponsored by Vortex)*

7:30 p.m. - 8:30 p.m. Best of the Best Reception

THURSDAY, SEPTEMBER 28

7:00 a.m. - 9:00 a.m. 5k Fun Run and Walk *(presented by New Orleans Local Host Committee)*

8:00 a.m. - 4:30 p.m. Education Sessions

8:00 a.m. - 5:00 p.m. Off-Site Institutes *(presented by New Orleans Local Host Committee)*

11:00 a.m. - 1:30 p.m. Ethnic Minority Society Luncheon *(with the Empty Bowls Project)*

EDUCATION (Sponsored by USTA)

The 2017 NRPA Annual Conference is packed full of inspirational and innovative education sessions and workshops. Nearly 300 education sessions will cover a variety of tracks in an array of formats. This is the best opportunity for park and recreation professionals to be challenged and learn from some of the top thought leaders in the field.

Education Formats

A variety of session formats allows attendees to choose what fits their learning style best by getting out of their chairs to get active, spending time outside, interacting directly with speakers and much more.

- NRPA General Session
- Speed Sessions
- Pre-Conference Workshops (PCW)
- Mobile Workshops
- Learning Playground
- Directors' Corner
- Research Sessions
- Off-Site Institutes (OSI)

Education Tracks

11 education tracks allow attendees to follow a track that best suits their needs, or participate across all tracks for a well-rounded experience. **New this year, the Aquatics education track is debuting to meet the needs of the hundreds of aquatics professionals who attend each year.**

- Advocacy
- Aquatics
- Conservation
- Employee/Volunteer Management
- Health & Wellness
- Leadership & Management
- Planning, Design & Maintenance
- Professional Development
- Public Relations/Marketing
- Recreation & Sports Programming
- Research
- Revenue/Customer Service

Earn CEUs to Maintain Your Certifications

Attendees can earn at least 0.1 Continuing Education Units (CEUs) for attending most education sessions and have the potential to earn up to 1.8 CEUs total. To earn CEUs, attendees must attend the entire education session. Some sessions are not eligible for CEUs and this will be indicated in the Conference App and the onsite pocket guide.

New This Year:

- You can now earn 0.1 CEU for attending three Speed Sessions.
- CEUs will easily be tracked electronically.



LAFITTE
GREENWAY
DEDICATION

Sunday, September 24

2:00 p.m. - 4:00 p.m.

Each year, NRPA conducts a complete park makeover in partnership with park equipment manufacturers and community organizations within the city hosting the NRPA Annual Conference. The 2017 Parks Build Community project in New Orleans will feature another lot-to-park transformation by reimagining Lafitte Greenway, a designated parkway in the Crescent City that will connect underserved communities to sports fields, playgrounds and numerous family gathering spots.

www.nrpa.org/ParksBuildCommunity

MONDAY, SEPTEMBER 25

LOCAL HOST GOLF TOURNAMENT

Bayou Oaks at City Park - South Course

7:00 a.m. - 2:00 p.m. | Entry fee: \$125

Compete against your peers at this brand-new championship course located in the heart of New Orleans. Includes: Transportation, green fees, cart, light breakfast, on-course beverages, lunch, awards and prizes.

NRPA STUDENT RECREATION CHALLENGE

2:30 p.m. - 4:30 p.m.

The NRPA Student Recreation Challenge 2.0 is an opportunity for students to compete in a series of challenges throughout the city of New Orleans. Teams of three will travel to multiple destinations and will be challenged both physically and mentally along the way. Advance registration is required.

PRE-CONFERENCE WORKSHOPS

Get the most out of your trip to New Orleans by attending a Pre-Conference Workshop. Covering topics such as leadership, marketing and communications, accreditation, and certification, these workshops provide hands-on instruction and in-depth information. The PCWs are eligible for CEUs.

- Agency Accreditation and CAPRA Visitor Training: A Mark of Excellence
- Leading to Create Organizational Excellence
- Choose the Path to Certification – CPRP
- Grant Writing with a Purpose: Connecting Dreams to Resources
- MarCom Camp: Engage Your Community, Get More People in Your Parks
- President Trump, Attorney General Sessions, and the ADA: Rollback, Revision, or Racing Ahead for Parks and Recreation Agencies?

For detailed descriptions and to register, visit www.nrpa.org/Conference



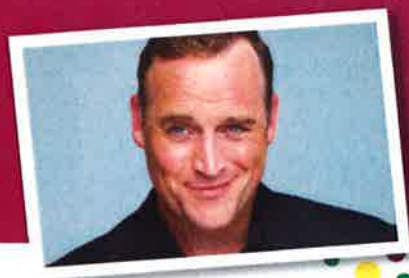
OFF-SITE INSTITUTES

Sign up for an Off-Site Institute and join the Local Host for an inspiring tour of the unique cultural attractions in New Orleans. The Off-Site Institutes are eligible for CEUs.

- Rolling Down the River to Jean Lafitte National Historical Park
- Bayou Segnette Park and Swamp Tour [SOLD OUT]
- Recreation District Shares Secrets to Their Success
- A Taste of New Orleans: Afro-Brazilians, Mardi Gras Indians, Second Lines and Brass Bands
- Connecting Communities: Walking Workshop on the Lafitte Greenway
- Eco Tour of Barataria Preserve and Oyster Boat Experience
- Designing and Building a Water Park: Touring BREC's Liberty Lagoon Flowrider Expansion
- Freeport-McMoran Audubon Species Survival Center and Wilderness Park Tour
- New Orleans City Park: Recovery from Hurricane Katrina
- History of New Orleans Through the Eyes of Recreation

TUESDAY, SEPTEMBER 26

NRPA OPENING GENERAL SESSION FEATURING MATT ISEMAN



9:00 a.m. - 10:30 a.m. | Great Hall

To say Dr. Matt is a jack of many trades is a slight understatement. He's the host of American Ninja Warrior, the new Celebrity Apprentice, a physician, comedian, actor and former Princeton University baseball pitcher. To add to that list, he is also this year's NRPA Annual Conference keynote speaker. Join us for Dr. Matt's inspiring keynote presentation that is guaranteed to remind you of the important role parks and recreation plays in shaping the lives of all people.

Education Sessions

ADVOCACY

Overwhelmed by Accessibility? A Quick Guide to Creating Accessible and Inclusive Temporary Events *Elise Niedermeier, Erica Chua, Jennifer Skulski*
'Gilt' by Association – We Make You Shine! *Eleanor Warmack, Jan Neitzert*
Inclusion Success: Myth or Bottom Line to ADA Compliance? *Ashley Thomas*
Access and Inclusion in Parks & Recreation *Brandon Harris, Tiffany White, Tom O'Rourke, Mariela Fernandez*
Local Government Officials' Views of Park & Recreation Services *Alan Graefe, Andrew Mowen, Austin Barrett*

AQUATICS

Designing for Inclusivity: Accessible Play Experiences in the Aquatic Splashpad Environment *John McGovern, Dennis Scott*
Managing Risk When Failure Is Not an Option *Sandra Kellogg*
Drownings in Pools with Lifeguards on Duty: Why Submerged Victims Go Unnoticed *Maria Bella*
Three Months of Aquatic Operation Equals One Year's Worth of Work *George Deines*

CONSERVATION

Birds as a Conservation Tool for Your Community *Jennifer Fee*
Great Urban Parks Campaign: 4 Green Infrastructure Stormwater Management Projects in Parks *Heather Sage, Laura Connelly, Loretta Pineda, Michael Halicki, Richard Dolesh*
Conservation Partnerships for Parks & Recreation *James Garges, Kent Whitehead, Michael Hecker*
No Naturalists? No Problem! *Shannon Burton*

EMPLOYEE/VOLUNTEER MANAGEMENT

Attracting, Hiring and Developing the Next Generation of Parks & Recreation Professionals *Desiree Tabares, Hazel Bhang Barnett, Sosha Pifer*
It's Up to Us: Preventing Child Sexual Abuse in Our Parks *Julia Strehlow, Nikki Ginger*
Purposed-Based Recognition: Recognizing, Rewarding and Retaining Staff *Lori A. Hoffner*

HEALTH & WELLNESS

Commit to Health: Walking the Talk *Allison Colman*
Evidence-Based Landscape Design: Sensory Play Environments Value for Children with Developmental Disorders *Lucy Miller, John McConkey*
Evidence-Based Physical Activity Programs for Older Adults *Lesha Spencer-Brown, Shannon Willis, Michele Mercier* *Herman*
Lessons from Living on the Brink *Ryan Davis*
Outdoor Music Parks: The Landscape of the Future *Donna Codd, Ines Palacios, Richard Cooke*
Research That Matters: Helping to Shape the Future of Parks & Recreation *Aaron Hipp, Jason Bocarro, Teresa Penbrooke*
Simple Resources to Energize Staff, Children and Families Through Nature *Daniel Hatcher, Jennifer Fee* *Gerry*
Community Shuttle Program *Michael Bennett, Amy Deck* *Gerry, Herman*
Fitness Programming Trends and the Well-Qualified Fitness Professional *Sheila Franklin*
Inclusive Outreach for Equitable Results: Using a Logic Model for the Get Moving Initiative *Justin Hellier, Lakema Bell*
Using Health Data to Power Results *George Kosovich, Sarah Olson*

LEADERSHIP & MANAGEMENT

If You're Happy and They Know It, Happy Staff! Positive Psychology and Authentic Leadership *Michael Bork*
Creating a Strategy-Focused Organization *Barbara Heller*
Doing Less with More Through Collaboration *David Marquardt, Siqi Zhu, Briana Hensold, Connie Chung*
Risk Management for Parks & Recreation *Dirk Richwine, Kathy Capps*
Why Work Culture Matters *Ray Ochrowicz, Kim Sellars*
Build a 21st Century Diverse Workforce and Inclusive Work Environment at Your Agency Today *Boe Carlson, Denise Barreto*
In Conflict with Dakota Indian Tribal Wisdom *Jamie Sabbach*
Using Economic Impact Data to Tell Your Agency's Park & Recreation Story *Kevin Roth, Terry Clower*
Every Employee Matters: Supervisor Toolkit for Recognizing Your Greatest Assets *Annie Olson, Iris Pahlberg Peterson*
Lessons from the Legends: America's Expanding Liberal Democratic Tradition *Kelly Bricker, Keri Schwab, Matthew Brownlee, Dan Dustin*
Public Facility Accessibility with Transgender Populations *Michael Clark*
Quality In/Quality Out: The Intentionality Behind Strategic Partnership Planning *Maya Wyche, Shonnda Smith*
Robert W. Crawford Lecture *Calvin Mackie*

TUESDAY, SEPTEMBER 26

PLANNING, DESIGN & MAINTENANCE

Trent

How to Portray the Value of Trails in Your Community *Beth Poovey, Candace Damon*
Planning Backward: An Effective, Simple Approach to Long-Range Planning *Stephen Madewell*

Stabilizing Detroit Neighborhoods Through Parks *Juliana Fulton, Meagan Elliott*
Just Gimme a Number! *Jason Moore, Mick Massey*

National 10-Minute Walk Campaign *Rachel Banner*

Universal Design in a Park and Zoological Setting *Mark Trieglaff*

Kick Your Park Assets into the 21st Century *Todd Reichardt, Troy Sykes*

Realizing the Promise & Potential of Smart Parks *Bobbi Nance, Edward Krafcik*

PROFESSIONAL DEVELOPMENT

12 Steps to Personal (and Professional) Success *Paul Blake*

Get Off Your Feet! Develop Better Leadership Skills Using Improvisation *Bill Evans*

Effective Communication: The Key to Your Long-Term Success *M Michelle Bono*

The Plight of Middle Management: The Art of Managing Up *Jai Cole, Mary Bradford*

COAPRT Training *Julie Lammel, Ruthie Kucharewski*

Agency Accreditation Basics *Seve Ghose, Laura Wetherald*

COAPRT Visitor Training *Jason Bocarro, Doug Kennedy*

How to Submit a Winning Session or Speed Session Proposal *Lucky D'Ascanio, Michael Klitzing*

PUBLIC RELATIONS/MARKETING

How to Handle a Parks & Recreation PR Communications Crisis *Steve Stoler*

Marketing Strategy: From Practical to Practically Insane *Ryan Hegreness*

Getting the Word Out: How to Promote Your Program/Event/Facility *Jill Edwards*

Gerry

RECREATION & SPORTS PROGRAMMING

Boo! Ghosts as a Tool for Public Engagement *Mark Nesbitt, Tim Nealon, Richard Fink II*

Using Parks and Rec to Grow the Next Generation of STEAM Innovators *Brittany Lassiter, Lauren Belle*

Bullying Among Older Adults *Jean Keller*

Connect and Energize Your City Through Recreation *Dave Lewis, Ryan O'Connor, Jeffrey Bransford, Carolyn McKnight*

Play Ball! MLB Youth Programs & Initiatives *Bennett Mayfield, David James*

Rec2Tech: Bringing Silicon Valley to Your Community *Andrew Coy, Bahiy Watson, Kevin O'Hara*

Engaging the Latino Community in Recreation *Carlos Ocasio, Nydia Ocasio*

Competition Is Not A Dirty Word *Joel Fish*

Herman

REVENUE/CUSTOMER SERVICE

Break Some Rules: Stop Thinking Like a Municipal Employee *Kirsten Barnes, Rich DiGirolamo*

Creating a Culture of Guest Service Excellence *Neelay Bhatt*

Free to Fee: Tiered Program Services for All! *Steven Thompson*

Herman Gerry

EXHIBIT HALL HAPPY HOUR

5:00 p.m. - 6:30 p.m.

Stick around the Exhibit Hall for a fun-filled hour of socializing, testing new products, and enjoying food and beverages. Tickets are included with conference registration.

NRPA OPENING RECEPTION AT MARDI GRAS WORLD

(sponsored by GameTime)

6:30 p.m. - 9:00 p.m.

The parade gets started Tuesday night at the conference. Join thousands of your peers at Mardi Gras World for the most exciting event of the conference. Tickets are included with Full Package, Young Professional and Guest registration.



Exhibit Hall Hours
10:30 a.m. - 6:30 p.m.

WEDNESDAY, SEPTEMBER 27

Education Sessions

ADVOCACY

For Richer, for Poorer: The Impact of Socioeconomics in Parks & Recreation *Debbie Woodbury, Tori Spough Darensburg*
A Communications Frame to Replicate California's Green Justice Work *Robert Garcia*

AQUATICS

Reinventing the Urban Aquatics System *Robin Steinshneider, David Mills*
Aquatic Management: Training and Mentoring Senior Staff *Chris Chamberlain, James Wheeler*

CONSERVATION

Citizen Scientists: Answering the Call of the Wild *David Riensche*
The Best of Both Worlds: Balancing Conservation and Recreation *Jai Cole*
5 Things Parks Can Do About Climate Change That Make a Difference *Maria Nardi, Oksana Shcherba*
Wildlife Management in a Public Park Setting: Managing the Sometimes Unmanageable *Mark Patterson*

EMPLOYEE/VOLUNTEER MANAGEMENT

Empower YOUTH: Making Youth Work WORK *Lakita Watson, Rickeda Fofana*
Select, Don't Hire! *Kirsten Barnes*
Embracing Millennials in the Workplace: Seasonal Employees, Interns and Beyond *Julie Knapp*
Policies and Procedures for Volunteer Screening and Supervision *Betty Swinners*
Run!!! The Volunteer Coordinator Person Is Coming *Rich DiGirolamo*

HEALTH & WELLNESS

Concussion: It Is NOT Just the NFL *Paula Powell, Anthony Salvatore*
Changing Your Aging Brain Can Be as Simple as Child's Play *Denise Medved, Karen Haseley*
Designing and Implementing Evidence-Based, Family-Based Programming for Health *Shari Barkin, William Heerman, Emily Stevens, Melanie Hollingshead, Herman*
Positioning Local Parks & Recreation as Preventive Public Health Providers *Teresa Penbrooke*
Transforming Communities and Fostering Social Equity Through Inclusive Play Spaces *John McConkey, Ingrid Kanics*

Gerry

LEADERSHIP & MANAGEMENT

Stack the Deck in Your Team's Favor *Terry Robertson, Keith Fulthorp, Idris Al-Oboudi*
Delivering YOUR TED Talk: How to Speak So People Listen *Neelay Bhatt*
Disaster Readiness: Before, During and After the Rain, Wind, Fire *Rafael Payan, Robert Becker, Tom Shuster, Carolyn McKnight*
Park & Recreation Professionals as City Managers *Bill Smith*
Parks & Recreation 2030 and Beyond *Tom O'Rourke*
All in a Day's Work *Michael Kirschman*
CAPRA Accreditation: You Can Do It! *Shauna Lewallen*
How Do I Keep My Head Above Water? *Chris Dropinski, Art Thatcher*

Gerry

Herman

PLANNING, DESIGN & MAINTENANCE

Toent

City of New Orleans: Strategic Urban Water Management and Recreation Opportunities *Jeffrey Hebert, Katie Dignan*
Next Generation Trail Networks: Rails-to-Trails Conservancy's National Portfolio of Transformative Trail Network Projects *Eric Oberg, Elizabeth Thorstensen*
Trends in Park Planning and Design *Leon Younger, Joseph Webb*
TRENDS: The Future of Recreation Centers *Craig Bouck, Mick Massey*

PROFESSIONAL DEVELOPMENT

How Chicago, Houston and St. Louis Park Executives Developed Successful Public-Private Partnerships *Joe Turner, Michael Kelly, Susan Trautman*
Making Creativity Part of Your DNA *M Michelle Bono*
Contemporary Trends in Local Park & Recreation Agency Financing and Employment *Kevin Roth, Andrew Mowen, Austin Barrett, Nicholas Pitas*
What Is Your Awesome Sauce? *Cortni Grange, Atuya Cornwell*

PUBLIC RELATIONS/MARKETING

Leveraging Social Media as a Program and Communication Tool *Andre Pichly*
Too Long, Didn't Read: Web Engagement and Social Media Policy *Megan Williams*

Gerry

RECREATION & SPORTS PROGRAMMING

Let's Play Games! *Paul Wright*
Active Adults: Best of the Best – Part 2 *Rhonda Pollard, Teresa Grodsky, Lynda Cochran*
Advancing Your Pickleball Programs *Shane Wampler*
Recreation Program Prioritization: Aligning Your Portfolio with Community Values *Alison Rhodes, Dean Rummel, Austin Hochstetler*
Healthy Military Families: A Case Study for ALL Communities *Carol Potter, Matt Enoch*

REVENUE/CUSTOMER SERVICE

Customer Service Boot Camp: Back to the Basics for Professionals *Annie Olson, Iris Pahlberg Peterson*
Financing Parks Projects Without Losing Sleep *Caitlin Guthrie, Reggie Hall*

Gerry/Herman/Trent



Exhibit Hall Hours
10:30 a.m. – 3:00 p.m.

WEDNESDAY, SEPTEMBER 27

SPEED SESSIONS

You can earn 0.1 CEU for attending three Speed Sessions.

#NoMoreBoringMeetings *Shannon Keleher*

Three Resources to Energize Your Next Staff Meeting *Daniel Hatcher*

A Funding Source to Renovate Your Tennis Facility *Todd Carlson*

A New Division of Parks and Recreation: Community Engagement *Dan Domsic*

Ageless Grace: Fun Fitness for the Body and Brain *Karen Haseley*

All of the Above: Improving Park Access in Land-Constrained Communities *Andrew Dobshinsky*

Better Together: How to Get the Most Through Collaboration with College Programs *Jayne McGuire*

Bridging the Gap – Healthy Army Communities *Timothy Higdon*

Bringing Civics Back: Introducing a City Government Academy *Tony Elliot*

Bringing People to Parks: Transit, Transportation Contracting and Rideshare Alternatives *Jonathan Vlaming*

Bringing the Indoors Outside: How to Create Functional Outdoor Gyms That Get Results *Anne-Marie Spencer*

Build Your Own Parks and Recreation Employee Mentoring Program *Veronica Schulte*

Building Your Website Based on Your Customer's Journey, a NOVA Parks Case Study *Brian Bauer*

Changing the Way Youth Tennis Looks *Anne Davis*

Closing the Sale with Exceptional Customer Service *Beth Waller*

Conducting a Successful Grant Search to Fund Your Project *Anne-Marie Spencer*

Creating Spaces to Play: Pocket Parks *Laurel Richmond*

Do We Dare? Sure-Fire Changes for P & R's Future *Ellen O'Sullivan*

Do You Have a Seat at the Table? Connecting Schools, Communities and Recreation *Priscilla Wright*

Do You Have What Sponsors Want? *Jasmine Lee*

Education: The Difference Between Mediocrity and Excellence in Customer Service *Tom Diehl*

Facebook, Airbnb and Baby Carrots. What's Their Secret? What Can We Learn from Them? *Ellen O'Sullivan*

Future-Proofing Your Organization *Keith Hobson*

Giving New Life to Senior Center Programing *Trisha Weston*

Going Smoke Free: The Process, Results and Free Advice *Robert Wayt*

Healthy Office and Break-Room Makeover: Five Things to Try Next Week *Daniel Hatcher*

Help Parents Connect with Their Kids on Game Day – Two Phrases That Work *Kevin Riley*

How Parks and Recreation Can Enhance Racial, Cultural and Religious Harmony in Our Communities *Tom O'Rourke*

Improving Social Equity and Preventing Gentrification Through Parks *David Rouse*

Innovation in 19.5 Minutes *Barbara Heller*

Innovative Ways to Bring Diversity Programming to Your Recreation Center *Cathi Ellis*

Joyful Play the Results Driven Way *Sharia Shanklin*

Kick Your Marketing Up A Notch – How to Develop and Implement an Engaging Brand Message *Nicole Van Winkle*

Learning to Create 60,480 New Games in Minutes *John LaRue*

Let Your Patrons Design Your Program Guide: Why and How to Conduct User Testing for Redesign *Sarah-Kate Sharkey*

Making Meetings Matter: When an Email Just Won't Do *Kirsten Barnes*

Managing Increased Demand for Use of Public Space *Kyle Griggs*

Nurture Your Employees Through an Engaging Culture *Beth Waller*

Parks and Recreation Center Standards Manual *Cathi Ellis*

Photovoice: Involvement That Gives Youth A Community Voice *Kimberly Keller*

Pickpockets: STEAL the Top Three Techniques for Strategic Communication with Style, Speed and Skill *Sherenia Gibbs*

Reclaiming Infrastructure: Increasing Access to Public Space for Community Health *Taylor McNeill*

Recommendations for Pizza...and More! *Rob Schoeber*

RecStat: Data is the New Bacon *Jason Yuckenberg*

Social Media Graphics Made Easy *Catrina Belt*

Steal This Presentation: Making a Case to Invest in Social Media Marketing *Matt Carusona*

Straight from the Horse's Mouth *Shannon Keleher*

Swimming with Autism, Physical Difficulties, Anxiety and Sensory Challenges *Cindy Freedman*

Task Management Made Easy (and Free): Exploring Trello *Becky Dunlap*

Technology in the Workplace: Innovative Tools for Productivity *Becky Dunlap*

The Four Universal Pillars of Effective Training *George Deines*

The Magic of Thinking Big *Ray Ochromowicz*

The QCC's of Cooking: Sustainable Cooking, Unconventional Lifestyles *Nicole Young*

The Three I's of Sustainability: Introducing, Interpreting and Implementing a Sustainability Plan *Joey Furuto*

The Universal Language of Play *Una de Boer*

Turning Quality Play into Quality Data *Matt Toner*

Use Data Provided by Your Community to Justify the Need to Expand and Enhance Your Organization *Tom Diehl*

What the Heck is Recreation Program Workload Analysis? *Steve Cherveny*

What You Need to Know to Get Hired in Parks and Recreation – An NRPA Job Posting Analysis *Gerry Logan*

Who's on Your Marketing Team? *Mary Cherveny*

Win-Win: The Benefits of Strong Customer Relationships *Jessica Moran*

NRPA RESEARCH POSTER SESSIONS

12:00 p.m. - 2:00 p.m. | Exhibit Hall

Please join us for an opportunity for students, professors and professionals to get together and discuss areas of mutual interest supporting one another's efforts in providing exceptional service to our constituencies.

GEORGE R. BUTLER LECTURE

2:30 p.m. - 3:45 p.m. | Room 223

Speakers: Dr. John Dattilo, Mr. Mark Spolidoro

The kick-off of the 2017 Research Sessions – an international forum for scholarly exchange and discussion about leisure.

BEST OF THE BEST AWARDS CEREMONY

(sponsored by Vortex)

6:30 p.m. - 7:30 p.m. | Hilton Riverside

This annual ceremony recognizes the inspirational people and programs that remind us daily of the phenomenal work being done in the field. This includes the 2017 National Award recipients, newly accredited and re-accredited park and recreation agencies and academic programs, the 2017 Young Professional Fellows, Diversity and Student Scholarship recipients, the Park Champion of the year, and professionals who have recently achieved their CPRP or CPRE designations. Light reception to follow.

THURSDAY, SEPTEMBER 28

Education Sessions

ADVOCACY

Big to Small Ideas of Social Equity *Addie Weaver, Claudine Bennett*
Proceed with Caution: Emergency Preparedness for Individuals with Disabilities
Genevieve Jennai, Marybeth Dugan
Essential, Indispensable, Vital, Crucial, Fundamental: Redefining Your Park & Recreation Agency *Lisa Paradis*
Addressing Homelessness Through Collaboration *Troy Houtman, Matt Townsend*
Shift into Gear: Considerations for Biking in Your Community
Ines Palacios
Tale of Two Free Summer Meal Programs: Campaign to End Summer Hunger *Mark McCain, Nicholas Farline*
New Funding for Parks & Rec Education Programs Through the Every Student Succeeds Act *Sarah Bodor* *Herman*
Use Program Evaluation Data to Increase Your Park Foundations' Fundraising Goals
Nathan A. Schaumleffel, Donald Ortale, Amy Dingle, Leah Salmon,
Collaborating to Enhance Your Parks: Advisory Groups in Action! *Becky Kliber, Maria Dmyterko Stone*

AQUATICS

MAHC: Are You Ready? *Kevin Post*
Why Chlorine Doesn't Cut It: Secondary Sanitizers Risk vs. Reward *Nick Rancis*
Diving into Diversity: Attracting, Training and Growing a Diverse Aquatic Team *Nicole Jacobson*
How Loyal Are Your Customers...After the Waterpark Explodes? *Nancy Kaiser*
Water Wisdom: Planning, Designing and Maintaining Water Play Destinations *Chris Thomas, Tom Norquist*
Spray Play for All: Designing Inclusive Spray Grounds and Splash Parks *Bill Hachmeister, John McConkey, Ingrid Kanics*
Taking Camps SAFELY to the Pool *Sandra Kellogg*
The Third-Party Candidate: Other Options in Aquatic Lessons and Certifications *Sara McKay, Alyssa Kellas, Jennifer Fink*

CONSERVATION

Ecologically Sustainable Landscapes: Using Nature to Close the Play Gap *Emily Roth, Jaime English*
Managing Natural Areas: What's Your Problem?! *Christopher Matthews, Jai Cole*
The Ecological Age: Ushering a New Age for Parks in the Face of Climate Change *Erich Pfuehler, Ana Alvarez, Brian Holt*
Innovative Community Gardening and Its Role in Social Justice and Community Resilience *Serda Ozbenian*
Innovative Strategies to Connect Communities to Nature *Lori Robertson*
Creating a Greenways Maintenance Program *Trent Rondot* *Trent*
Connecting People to Local Waterways Through Restoration and Recreation *David Marquardt, Jenny Cox*

EMPLOYEE/VOLUNTEER MANAGEMENT

10 Tools and Apps for Every Recreation and Park Professional *Matt Carusona, Michelle Wells*
Customer Service in a Recreation World *Craig Ward, Josh Wells*
A Mentoring Program for Large Staff Organizations *Debbie Trueblood*
I.R.Sted Development *Shawna Facht*
Are My Volunteers Engaged? *Holli Browder, Christopher Bass*

5K FUN RUN AND WALK

Presented by New Orleans Local Host Committee

7:00 a.m. - 9:00 a.m. | Audubon Park

What is parks and recreation without a little exercise? Join hundreds of your peers for a 5K run or walk. (Includes: Race bib, post-race refreshments and T-shirt.)

HEALTH & WELLNESS

Live Well: Developing a Healthy Workplace for Employees *Joseph Lovell*
Success Strategies for Outdoor Gyms: Planning, Funding and Execution *Allison Abel, Jennifer French*
What Do Your Customers Really Want? Concessions That Are Good for You and Your Customers *Cindy DeBlauw, Natalie Hampton*
Back2BasicPlay: The Foundation of Cooperative Games - Addressing Character and Healthy Play Habits *John LaRue*
Learn How Communities Are Innovating and Improving Access to Play Spaces for Children and Families *Marla Collum* *Gerry*
Community Assets to Improve Rural Health Through Parks & Recreation *Rachel Banner, Mike Meit*
Finding Work/Personal Life Balance - Humorous Tales and Helpful Tips *Carrie Fullerton, Janice Hincapie*
You Did WHAT in the Heart of Tobacco County?!? *Kimberly Bayha, Michael Kirschman*
Laughter and Latex Workshop: Beating Stress Silly! *Michael Bork*
Public-Private Park Partnerships to Achieve Healthy Equity *Kellie May* *Gerry Herman*

LEADERSHIP & MANAGEMENT

Helping Teens Understand the Value of Leadership *Lori A. Hoffner*
Innovative Technology Solutions *Felina Harris, Jerrick Gresham*
Leading Change: Innovation from the Inside Out *Kurtis Baumgartner, Mark Westermeier*
Predicting Trends for an Unpredictable Future *Leon Younger, Neelay Bhatt*
A Value Proposition: What's My Park Worth? *Brendan Daley* *Gerry*
Must Do! Implementing Facility Asset Management for Your Agency *Steve Walter, William Roche, Jeff Dillon* *Herman*
RUN! They're Talking About Cost Recovery Again *Jamie Sabbach*
10 Tools for Cost Recovery *Jill Slupe*
EngAGE in Conversation: Challenges and Solutions with the Aging *Lynda Cochran*
Know Before You Fly...Managing and Using Drones in Parks *Michael Clark*
PARC Leadership - Because CRAP Leadership Just Doesn't Have the Same Ring *Brad Chambers*
'Making Dollars and Sense' the Benefits of Parks & Recreation *Art Thatcher*
Leadership Development: Understanding Leadership Across Generations *Tiffany Johnson, Dietrich Williams*
The Be Attitudes of Influence and Persuasion *Ray Ochromowicz, Kim Sellars*
Gold Medal Panel Session *Brian Zimmerman, Doug McRainey, Tim Dentler, Vincent Martorello, Jim Randall, Richard Carman, Carol Potter, Jodie Adams*

PLANNING, DESIGN & MAINTENANCE

How to Ensure Success with Your Synthetics! *Kevin Williams, Todd Johnson*
Resiliency Is Not an Option: It's the Future *Richard Dolesh, David Barth*
Restoration and Resilience of Coastal Systems in Park Design and Planning *Roxanne Blackwell, Jennifer Dowdell, Lauren Crapanzano Jumonville, Andrew Duggan*
VOTE! How to Plan a Successful Bond Program *Craig Bouck, Ken Sherbenou*
Inclusive Play Matters: Whole Child, Whole Environment, Whole Community Solutions
Jennie Sumrell, Lisa Moore

THURSDAY, SEPTEMBER 28

Creating Nature Play Areas in Community Parks *Robin Moore, Sarah Konradi, Vonda Martin*
Diverse Voices, Diverse Needs: An Interactive Way to Engage and Strengthen Your Community *John Todoroff, Anabel Lopez-Salinas, Nicole Paulsen*
Connecting the City: Building the Dallas Trail Network *Willis Winters*
The Eye of the Beholder: 25 Dimensions of Park Planning and Design *David Barth*
Portland Off-Road Cycling Master Plan: Metropolitan-Scale Recreation Planning *Nat Lopes, Michelle Kunec-North*
Parks and R(equity): Leveraging Investments in Parks and Recreation to Create a More Equitable City *David Gould, Kathryn Ott Lovell*

PROFESSIONAL DEVELOPMENT

Written Communication: The Right Way, Wrong Way and Army Way *Gary Gates*
The New Professional's Guide to Career Advancement *Dan Carpenter, Jennifer Letourneau*
From the Gym to the Office: Navigating Career Advancement *Lakita Watson*
Gigabyte Gumbo: A Parks & Rec Technology Gameshow *Benjamin Denissen, Nick Hermes*
You Had Me at Hello: Identifying and Owning Your Style of Communication for Talking with Teens and Other Tough People *Heidi Pope, Sherenia Gibbs*
I've Heard of Career Development, But What About Retirement Development? *Michael Mulvaney*
COAPRT Visitor Training *Jason Bocarro, Doug Kennedy*
COAPRT Program Training *Julie Lammel, Ruthie Kucharewski*

PUBLIC RELATIONS/MARKETING

Once Upon a Time! Using On-Hand Technology to Achieve Your Marketing and Storytelling Goals *Cassi Hayden, Rae Wallace*
Practical Solutions for Marketing Youth Sports Programs *John Engh*
Ditch Your Marketing Plan: Growth Hack Instead *Ian Everett*
Crisis Communications: When Disaster Strikes, Making Your Agency Shine During the Storm *Cheryl Michelet*
Thinking Outside the Block: The Value of Historic Properties in Parks & Recreation *Gina Vaughan, Juanita Moore-Akida, Sheila Taylor*

RECREATION & SPORTS PROGRAMMING

Creating Meaningful Arts Programs Designed to Engage the Community *Amy McBride, Mary Tuttle*
How to Set Up Your Summer for Success: Summer Should Be Fun! *Julio Santiago, Greg Bisson*
Tetrads: A Creative, Fun, Thought-Provoking Program Development Tool *Rich DiGirolamo*
Laureus Model City: Values in Motion *Jamie Schmill*
Are You ALL In? *Aron Hall, Diane Ridderhoff, Felicia Barnhart, Sarah Braun*
Small-Town Recreation: Senior Trips A-Z and More! *Cindy Hazelton, Lucky D'Ascanio*
Team Sports Participation Scouting Report *Dustin Dobrin, Nick Rigitano*
The Inward, Outward and Onward Success of a Louisiana Mobile Outreach Program: BREC on the GEAX *Diane Drake, Michael King*
Re-LAX: Programming Youth Lacrosse in Your Community *Tony Albertina, Rachael Bishop*

REVENUE/CUSTOMER SERVICE

Recreation: The 5-Star Way *Paul Shockley, Kari Bowman*
10 Steps to Branding Your Park District's F&B Operation: A Case Study in Doubling Revenue *Mike Holtzman*
Using Economic Impact Data to Demonstrate an Agency's Relevance *Chris Nunes*
Topline Growth: Growing Golf Revenues in a Stagnant Market *Adam Kempton, Bill Rehanek*
Grant Seeking That Scores *Leigh Hersey*

RESEARCH

Health and Quality of Life I

How Do Different Aspects of Leisure Impact Broader Well-Being? *Shintaro Kono, Gordon Walker*

Healthcare Costs Associated with Physical Activity: Evidence from U.S. Counties *Mikihiro Sato, Yuhei Inoue, James Du*

Health and Quality of Life II

Older Adults' Leisure Activities: Predictors of Social Relationships and Positive Affect *Sunwoo Lee, Jungsu Ryu, Jinmoo Heo*

Leisure Perceptions and Attitudes toward Retirement *Chungsup Lee, Jaesung An, Laura Payne*

Health and Quality of Life III

Leisure, Social Support and Life Satisfaction among Individuals with Physical Disability *Hyunmin Tim Yang*

Sports Related Serious Leisure and School Adaptation *Chungsup Lee, Sohye Kim, Megan Owens, Toni Liechty*

Youth and Family I

Using Observation to Improve Coach-Created Climate and Youth Development *Eric Legg, Aubrey Newland*

Engaging Youth through High Quality Programming to Promote Outcome Achievement *Troy Bennett*

Youth and Family II

Impact Assessment of Youth Knowledge and Attitudes toward Water Safety: An Update *William Ramos, Austin Anderson, Angela Beale*

Use of Motion Monitoring Devices and Its Influence on Level and Perception of Active Recreation among Families in Rural Communities *Iryna Sharaievska, Jennifer Zwetsloot, Rebecca Battista*

Administration and Programming I

Administrative Roles in Recreation Management: Testing a Model *Jo An Zimmermann*

Toward Attachment: Motivation and Retention of Small Sporting Event Participants *Keri Schwab, Marni Goldenberg, Kevin Lin, Paula Kreider*

Administration and Programming II

Campus Recreation Outdoor Programs' Effect on College Students' Stress Reduction *Yun Chang, Curt Davidson, Seann Conklin, Alan Ewert*

Significant Camp Experiences from Youth with Different Psychosocial Identity Statuses *Cindy Hartman, Ann Gillard, Patti Craig*

Gender and Recreation

(Re)productive Women in the (Re)creation Vocation *Anna Mausolf*

Community Project with Women of La Capri, San José, Costa Rica: Photographic Documentation of Recreation Experiences in an Urban Setting *Susana Juniu, Yuhei Inoue, Carmen Grace Salazar Salas*

ETHNIC MINORITY SOCIETY LUNCHEON & EMPTY BOWLS CHARITABLE EVENT

11:00 a.m. - 1:30 p.m. | Hilton Riverside

The Ethnic Minority Society Awards Luncheon is an annual luncheon, which recognizes the diversity in the recreation profession, and provides an opportunity to network and learn more about the organization. This year we're kicking things off with a pre-luncheon networking session to help combat hunger. Your attendance will be sponsored for \$20 per person and a donation will be made to The Food Bank of New Orleans. #EmptyBowls

Register now at www.nrpa.org/Conference | 11

EXHIBIT HALL HIGHLIGHTS

Try It Before You Buy It

More than 400 exhibitors will be showcasing amazing new products and services.

Exhibit Hall Happy Hour

Stick around the Exhibit Hall for a fun-filled hour of socializing, testing new products, and enjoying food and beverages.

Prizes and Cash Giveaways

Visit the Exhibit Hall for hourly gift card giveaways (*sponsored by Toro*) and cash prize drawings during the Happy Hour.

Mardi Gras Cash Bonanza

The **\$2,000 cash grand prize** will be given to one lucky attendee between 1:00 p.m. and 2:30 p.m. on Wednesday afternoon. You must be present to win so make sure you are in the exhibit hall Wednesday afternoon!



Learning Playground

The most interactive education sessions happen in the Learning Playground, where you will get out of your seat and collaborate with other attendees.

EXPedition Scavenger Hunt (sponsored by Burke Playgrounds)

Complete the Exhibit Hall scavenger hunt for a chance to win iPads, FitBits, 2018 NRPA Annual Conference registrations, gift cards and more!

EXHIBITOR PRODUCT PREVIEW



Promoting Wellness & Fighting Obesity One Community at a Time.

Push Your Limits on Greenfields' Cross Fitness Rig!

Greenfields brings new opportunities for high-intensity workouts to the outdoor environment with the 13-Person Cross Fitness Rig. Dips. Pull-ups. Push-ups. Crunches. Leg raises. Knee raises. Wall ball. And more! The Rig rounds out Greenfields' multifaceted product line, providing exercises to advanced users. Embrace the challenge of functional fitness with Greenfields!



WHY SHOULD I ATTEND?

- 75% of attendees come to network. Whether that means meeting new people, reconnecting with colleagues or learning from the best in the business, there are many opportunities to network.
- You need to try it before you buy it, right? Visit the Exhibit Hall to test out amazing cutting edge equipment and products from top brands.
- 88% of past attendees have been satisfied with their overall experience – you can be too!
- Everyone will be there! Don't be left out of the largest annual gathering of park and recreation professionals under one roof.
- With hundreds of top speakers, nearly 300 sessions and 11 education tracks, you are guaranteed to learn something new and leave inspired.



JUSTIFICATION TIPS

Sometimes travel budgets can be tight and it might be hard to convince your employer that it is important to attend a national conference. We want to see all of you at the NRPA Annual Conference, so we have put together some tips on how you can talk with your employer about the value of attending.

- 1. Review the education sessions and plan your schedule.** Create an outline of the sessions you want to attend and how they'll support your work. Select sessions that are most beneficial to you, your team, community and your agency. Present this to your supervisors or those who are approving your travel.
- 2. Show value through CEUs.** Education is paramount at the NRPA Annual Conference. Majority of sessions earn you CEU credits, so tally up the number of credits you will get for attending sessions and Pre-Conference Workshops to show the value of attending.
- 3. Share your great ideas.** You are guaranteed to leave New Orleans inspired and filled with great ideas, so when discussing your attendance at the event, commit to a post-conference presentation for your team, town council, board, etc. Plan to highlight what you learned and tie your training to your organization's challenges, goals and strategic plans.

For more tips and to download an approval request letter template, visit www.nrpa.org/Conference

WAYS TO SAVE

- **Save up to \$250** by registering before the Early Bird deadline, August 1.
- NRPA Premier Member Agencies who purchase four full package registrations **receive the fifth registration for FREE!**
- **Become a member!** Non-members receive one year of membership with registration. Members enjoy so many great benefits, even beyond the conference.
- **Volunteer** and your registration fee can be greatly reduced or you may even be able to attend for free.
- Get the most out of your trip by adding a **Pre-Conference Workshop**



REGISTRATION FEES

	Full Package	Young Professional Package**	Student Package ***	Exhibit Hall Only	Spouse/Guest
ALL EDUCATION SESSIONS	✓	✓	✓		
NRPA OPENING GENERAL SESSION	✓	✓	✓		✓
EXHIBIT HALL DAILY ADMISSION	✓	✓	✓	✓	✓
NRPA RESEARCH POSTER SESSIONS	✓	✓	✓		
NRPA OPENING RECEPTION	✓	✓			✓
EXHIBIT HALL HAPPY HOUR	✓	✓	✓	✓	✓
EARLY BIRD: On or Before 8/1/2017					
Member	\$535	\$435	\$0	\$145	\$375
Non-member	\$765*	\$575*	\$95*	\$195	\$375
REGULAR: After 8/1/2017, Before 9/24/2017					
Member	\$695	\$595	\$0	\$195	\$395
Non-member	\$945*	\$765*	\$115*	\$245	\$395
ONSITE: On or After 9/24/2017					
Member	\$735	\$635	\$0	\$195	\$405
Non-member	\$1015*	\$815*	\$150*	\$245	\$405

*These nonmember registration fees automatically include individual membership to NRPA for one-year.

** Young Professionals are defined as anyone 35 years and younger.

***Students are defined as anyone who is currently enrolled as a full-time or part-time student pursuing a degree in parks, recreation, conservation, or related matters, and is not simultaneously employed as a full-time professional.

HOW TO REGISTER



ONLINE:

www.nrpa.org/Conference



PHONE OR FAX:

P: 800.385.8010

F: 972.349.7715



MAIL:

Print the paper form at
www.nrpa.org/Conference

HOTEL INFORMATION



- | | | |
|---|---|--|
| 1 New Orleans Ernest N. Morial Convention Center | 1 Courtyard NO Downtown/Convention Center
0.1 miles from the Center | 2 DoubleTree by Hilton New Orleans
0.5 miles from the Center |
| 3 Embassy Suites NO Convention Center
0.1 miles from the Center | 4 Hampton Inn & Suites NO Convention Center
Across the street from the Center | 5 Hilton Garden Inn NO Convention Center
0.1 miles from the Center |
| 6 Hilton New Orleans Riverside
0.4 miles from the Center | 7 Hyatt Place NO Convention Center
Across the Street from the Center | 8 JW Marriott New Orleans
0.7 miles from the Center |
| 9 Le Meridien New Orleans
0.4 miles from the Center | 10 Loews New Orleans Hotel
0.4 miles from the Center | 11 New Orleans Downtown Marriott at the Convention Center
Across the Street from the Center |
| 12 New Orleans Marriott
0.7 miles from the Center | 13 Omni Riverfront New Orleans
0.1 miles from the Center | 14 Sheraton New Orleans Hotel
0.7 miles from the Center |
| 15 Springhill Suites by Marriott Convention Center
0.1 miles from the Center | 16 Renaissance New Orleans Arts Warehouse District Hotel
0.3 miles from Center | 17 Residence Inn by Marriott New Orleans - Downtown
0.3 miles from the Center |
| 18 The Westin New Orleans Canal Place
0.6 miles from the Center | | |

BOOK YOUR HOTEL ROOM

Hotels will sell out quickly. Book your hotel reservation in the NRPA housing block as soon as you register.

Online: www.nrpa.org/Conference

By phone: 888.385.8010

To book a room in the NRPA block at certain hotels near the convention complex [you must register for the conference first](#). For a list of these hotels, please visit www.nrpa.org/Conference

NRPA reserves the right to cancel reservations in the official conference housing block if the occupants have not registered for the 2017 NRPA Annual Conference by August 25



Ernest N. Morial Convention Center
900 Convention Center Blvd.
New Orleans, LA 70130

For more details, visit www.nrpa.org/Conference



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Parks and Recreation

AGENDA DATE:

PAGE: 1 of 2

SUBJECT: Request authorization to remove 1986 GMC Dump Truck Sierra 3500 from city inventory with VIN # BC26299 and to sell to the highest bidder.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Starkville Parks and Recreation
323-2294 Cell: 662-251-7582- Email: hpeters@starkvilleparks.com

DIRECTOR'S

AUTHORIZATION: (Herman Peters) Office: 662-

FOR MORE INFORMATION CONTACT: Herman Peters 662-323-2294

SUGGESTED MOTION: Motion to authorize the removal of 1986 GMC Dump Truck Sierra 3500 from city inventory with VIN # BC26299 and to sell to the highest bidder.



Trent Helms <thelms@starkvilleparks.com>

(no subject)

1 message

southscape.pth <southscape.pth@gmail.com>
To: Trent Parks # <thelms@starkvilleparks.com>

Mon, Mar 13, 2017 at 5:17 PM

Sent from my Samsung Galaxy smartphone.



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**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Parks and Recreation
AGENDA DATE:
PAGE: 1 of 2

SUBJECT: Request authorization to remove 1975 Ford 3600 tractor from city inventory with Serial Number B70516 and to sell to the highest bidder.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Starkville Parks and Recreation
323-2294 Cell: 662-251-7582- Email: hpeters@starkvilleparks.com

DIRECTOR'S

AUTHORIZATION: (Herman Peters) Office: 662-

FOR MORE INFORMATION CONTACT: Herman Peters 662-323-2294

SUGGESTED MOTION: Motion to authorize the removal 1975 Ford 3600 tractor from city inventory with Serial Number B70516 and to sell to the highest bidder.



Trent Helms <thelms@starkvilleparks.com>

(no subject)

1 message

southscape.pth <southscape.pth@gmail.com>

Sun, Mar 12, 2017 at 8:29 PM

To: Trent Parks # <thelms@starkvilleparks.com>

Sent from my Samsung Galaxy smartphone.



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**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Parks and Recreation
AGENDA DATE:
PAGE: 1 of 2

SUBJECT: Request authorization to remove 1987 GMC Custom Deluxe VIN # 1GCDR14Z3HF371450 to sell to the highest bidder for parts.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Starkville Parks and Recreation
323-2294 Cell: 662-251-7582- Email: hpeters@starkvilleparks.com

DIRECTOR'S

AUTHORIZATION: (Herman Peters) Office: 662-

FOR MORE INFORMATION CONTACT: Herman Peters 662-323-2294

SUGGESTED MOTION: Motion to authorize the removal of 1987 GMC Custom Deluxe VIN # 1GCDR14Z3HF371450 to sell to the highest bidder for parts.



Trent Helms <thelms@starkvilleparks.com>

(no subject)

1 message

southscape.pth <southscape.pth@gmail.com>

Sun, Mar 12, 2017 at 8:30 PM

To: Trent Parks # <thelms@starkvilleparks.com>

Sent from my Samsung Galaxy smartphone.



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**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Parks and Recreation

AGENDA DATE:

PAGE: 1 of 8

SUBJECT: Request authorization to remove Sand ProsGolf Carts/Xmark mowers/Trac Vac/ from city inventory and to sell to the highest bidder for parts.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Starkville Parks and Recreation

323-2294

Cell: 662-251-7582- Email: hpeters@starkvilleparks.com

DIRECTOR'S

AUTHORIZATION: (Herman Peters) Office: 662-

FOR MORE INFORMATION CONTACT: Herman Peters 662-323-2294

SUGGESTED MOTION: Motion to authorize the removal of Sand Pro 2020/Golf Carts/Xmark mowers/Trac Vac/ from city inventory and to sell to the highest bidder for parts.

4



Trent Helms <thelms@starkvilleparks.com>

(no subject)

1 message

southscape.pth <southscape.pth@gmail.com>

Sun, Mar 12, 2017 at 8:32 PM

To: Trent Parks # <thelms@starkvilleparks.com>

Sent from my Samsung Galaxy smartphone.



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3



Trent Helms <thelms@starkvilleparks.com>

(no subject)

1 message

southscape.pth <southscape.pth@gmail.com>
To: Trent Parks # <thelms@starkvilleparks.com>

Mon, Mar 13, 2017 at 5:21 PM

Sent from my Samsung Galaxy smartphone.



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Trent Helms <thelms@starkvilleparks.com>

(no subject)

1 message

southscape.pth <southscape.pth@gmail.com>
To: Trent Parks # <thelms@starkvilleparks.com>

Mon, Mar 13, 2017 at 5:27 PM

Sent from my Samsung Galaxy smartphone.



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Trent Helms <thelms@starkvilleparks.com>

(no subject)

1 message

southscape.pth <southscape.pth@gmail.com>
To: Trent Parks # <thelms@starkvilleparks.com>

Mon, Mar 13, 2017 at 5:22 PM

Sent from my Samsung Galaxy smartphone.



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4



Trent Helms <thelms@starkvilleparks.com>

(no subject)

1 message

southscape.pth <southscape.pth@gmail.com>

Mon, Mar 13, 2017 at 5:24 PM

To: Trent Parks # <thelms@starkvilleparks.com>

Sent from my Samsung Galaxy smartphone.



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Trent Helms <thelms@starkvilleparks.com>

(no subject)

1 message

southscape.pth <southscape.pth@gmail.com>
To: Trent Parks # <thelms@starkvilleparks.com>

Mon, Mar 13, 2017 at 5:20 PM

Sent from my Samsung Galaxy smartphone.



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Trent Helms <thelms@starkvilleparks.com>

(no subject)

1 message

southscape.pth <southscape.pth@gmail.com>
To: Trent Parks # <thelms@starkvilleparks.com>

Sun, Mar 12, 2017 at 8:30 PM

Sent from my Samsung Galaxy smartphone.



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**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: August 1, 2017
Page: 1

SUBJECT:

Request authorization to hire Stephen Coleman and Kendrick Bishop as Maintenance Workers for the Sanitation & the Environmental Services Department.

AMOUNT & SOURCE OF FUNDING:

Grade 4, \$20,800.00 (\$10.00 per hour) based on 2080 hours

FISCAL NOTE:

AUTHORIZATION HISTORY:

This position was previously held by Donn Gunn and Bentorie Riley, who recently resigned.

REQUESTING DEPARTMENT:

Starkville Sanitation & Environmental Services Department

DIRECTOR'S AUTHORIZATION:

Calvin Ware, Interim Director

FOR MORE INFORMATION CONTACT:

Navarrete Ashford, Human Resources Director

SUGGESTED MOTION

Move approval to hire Stephen Coleman and Kendrick Bishop as Maintenance Workers for the Sanitation & the Environmental Services Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: August 1, 2017
Page: 1

SUBJECT:

Request authorization to hire Alfred Earl Triplett as an Equipment Operator for the Sanitation & Environmental Services Department.

AMOUNT & SOURCE OF FUNDING:

Grade 6, \$26,000.00 (\$12.50 per hour) based on 2080 hours

FISCAL NOTE:

AUTHORIZATION HISTORY:

This position will replace Thalmus Morgan.

REQUESTING DEPARTMENT:

Starkville Sanitation & Environmental Services Department

DIRECTOR'S AUTHORIZATION:

Calvin Ware, Interim Director

FOR MORE INFORMATION CONTACT:

Navarrete Ashford, Human Resources Director

SUGGESTED MOTION

Move approval to hire Alfred Earl Triplett as an Equipment Operator for the Sanitation & Environmental Services Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: August 1, 2017
Page: 1-3

SUBJECT:

Discussion and Consideration of adopting the job description for a Processing Clerk, and authorization to advertise to fill the position of a Processing Clerk, in the Community Development Department.

AMOUNT & SOURCE OF FUNDING:

Grade 11, annual salary range of \$34,502.23 (\$16.59 hr) - \$45,917.92 (\$22.08 hr) based on 2080 hours.

FISCAL NOTE:

AUTHORIZATION HISTORY:

Previously this position was held by Bill Green, who was the Office Manager and Vicki Lowrey, who was the Code Compliance Officer. We are proposing to combine and reclassify those positions. Once Bill Green, turned in his resignation letter, the Community Development Director, decided it was a great time to look over his organization structure and restructure the department. After conducting a job analysis, a decision was made to hybrid these positions.

Vicki Lowrey, has also resigned with an effective date of August 3, 2017.

Job Description attached.

REQUESTING DEPARTMENT:

Community Development Department

DIRECTOR'S AUTHORIZATION:

Buddy Sanders, Director

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval, of adopting the job description for a Processing Clerk, and authorization to advertise to fill the position of a Processing Clerk, in the Community Development Department.



Job Title: Community Development Processing Clerk
Direct Report: Director
Date Prepared: 07/05/17

FLSA: Non Exempt / Grade 12
Department: Community Development
Approved by Board: _____

POSITION SUMMARY:

The Community Development Processing Clerk is responsible for processing applications, maintain files, payments, customer service, and other essential duties associated with the Planning, Development Services, and Code Enforcement sections of the Community Development Department.

Work also involves responsibility for insuring that all building permits and vendors under municipal authority operate with correct and valid licenses. Work may be performed in the field and/or the office. Work is performed according to city ordinances and related state laws and is reviewed by a supervisor for compliance with ordinances and laws. Incumbents are required to conduct their work with a minimum of direct supervision.

DUTIES AND RESPONSIBILITIES:

- Provide excellent customer service to persons doing business with Community Development.
- Review and accept permit applications and payments. Distribute applications to the appropriate persons for review.
- Provide research and administrative support to Community Development Department.
- Respond to inquiries concerning Building Code rules and regulations from the public, contractors and property owners.
- Provide information and recommendations to developers, engineers, contractors and the general public of proper procedures to achieve licensing and permitting laws and regulations.
- Explain licensing and permitting laws and discuss remedies and alternatives to encourage compliance with regulations.
- Respond to routine complaints; provides contractors with billing information.
- Schedule inspection appointments for building inspections, and complete all necessary monthly and annual reports for the Building Department, as well as any correspondence required for contractors, property owners and other persons of interest.
- Issue contractors' licenses and/or building permits; collects, processes and records fees for permits, contractors' licenses, issues receipts; counts and balances daily monies received; and prepares bank deposits.
- Gather evidence and performs investigations regarding violations if litigation is required. Issues citations if violations are not corrected.
- Track, types, processes, reviews for accuracy or completeness, and maintains data related to licenses, insurance, state certificates, permits, payments, code compliance, and other records in accordance with established policies and procedures; assists employees and the public in the completion of forms; makes necessary corrections and adjustments.
- Operate a computer and applicable software, printer, scanner, multi-line phone system, calculator, and standard office equipment while performing essential functions.
- Locate, retrieves copies and distributes permits and plans and other files, records, reports and written materials.
- Require regular and prompt attendance plus the ability to work well with others and work well as a team.
- Assist other office personnel as needed and all other duties assigned including any other duties assigned by the Mayor or Community Development Director.

QUALIFICATIONS:

Knowledge of:

- Knowledge of laws and regulations governing license and building permits in the City.
- Knowledge of established policies, methods, and procedures in licensing and collection of license fees.

Ability to:

- Ability to handle financial transactions, calculate and maintain accurate records, and compile and prepare reports.
- Ability to disseminate information in a timely and accurate manner.
- Ability to use permit management software.



- Ability to communicate effectively, both in speaking and writing.
- Ability to enforce city ordinances in a fair and impartial manner.
- Ability to conduct thorough and accurate investigations.
- Ability to accurately interpret and apply the provisions of pertinent laws, ordinances, and policies.
- Ability to provide excellent customer service.
- May require the ability to read plans, descriptions, maps, and plats.
- Ability to be bonded.

EDUCATION AND EXPERIENCE GUIDELINES:

Education and/or Experience:

- Must possess a high school diploma from a school accredited by a regional accrediting agency recognized by the U.S. Department of Education or GED certificate issued by the appropriate state agency and some experience performing clerical work and data entry in a building construction related field; or any equivalent combination of education, training, and experience that demonstrates the above listed knowledge, skills, and abilities.
- Must possess a valid MS driver's license and acceptable MVR.

Preferred:

Associate's degree in business administration with two years of administrative experience, or any equivalent combination of training and experience.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

Working Environment:

Work is performed in an office or field setting. Work in the field exposes the employee to all weather conditions and requires the operation of a motor vehicle in a variety of traffic conditions.

Physical Demands:

Office work is essentially sedentary with occasional walking, bending, lifting or minimal physical activities. Field work requires frequent physical effort such as standing and walking. Computer work requires manual dexterity.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.

The City of Starkville, is an EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION employer. Candidates are considered for employment with the City, without regard to their race, color, religion, national origin, age, sex, gender, pregnancy, disability, sexual orientation, gender identity, genetic information, military status, protected veteran status or other classification protected by applicable federal, state or local law.

A drug screen is required for this position.

BUILDING CODES & PLANNING

Office Manager

Duties: The Office Manager provides administrative support to the Building Codes and Planning Department. This position answers directly to the Building Codes & Planning Department Head, but works closely with the Building Official in the day to day operations. The Office Manager's responsibilities include: accepting applications and payments for building permits, accepting payments for water/sewer tap fees, maintaining logs of all building, electrical, plumbing and mechanical permits, scheduling inspection appointments for building inspections, and complete all necessary monthly and annual reports for the Building Department, as well as any correspondence required for contractors, property owners and other persons of interest. The Office Manager also provides administrative support to the City Planner, Planning & Zoning Commission, Historic Preservation Commission, Board of Adjustment & Appeals and any other ad hoc committees which require administrative support. Other duties include but are not limited to are: notifying individuals of public hearing requests; researching zoning cases, preparing information packets; preparing minutes of commission meetings and recording commission minutes; responds to requests for information from the public on regulations, ordinances, policies procedures, systems, and precedents relating to building, codes and planning issues; maintain and collect confidential material and records; schedule and maintain calendars of meetings and events, coordinate activities with other City departments, the public and outside agencies; arrange and set up for meetings, make travel arrangements; prepare departmental purchase orders; organize and maintain filing systems, operate a variety of office equipment including computer, input and retrieve data and text; organized and maintain disc storage and filing; attend meetings, training, and workshops as required and possess the ability to perform the essential functions of the job.

Qualifications: Computer literacy absolutely required, especially Word, Excel, and other Microsoft computer software applications, specialized propriety software applications specific to the Department; ability to operate general office equipment such as a copier, facsimile and postage metering equipment; perform general office clerical functions, including answering the telephone, filing, document preparation, letters, etc.; basic accounting principles, bookkeeping skills, follow procedures regarding purchase order process; the ability to handle multiple tasks simultaneously in sometimes stressful and fast-paced environments; high school diploma or equivalent plus and Associate's Degree or equivalent in office administration or related field; three (3) years of related experience; excellent written and verbal communication skills; possession of or ability to obtain a valid Mississippi Driver's License and acceptable MVR; possession or ability to obtain Notary Public stamp, possession of or ability to obtain bonding to handle financial (primary cash) transactions and the ability to perform the essential job functions.

PLANNING OFFICE

Code Compliance Officer

Duties—To ensure compliance of various city codes and ordinances; inspect signs throughout the City for compliance, recommend condemnation for unsafe properties, ensure compliance with the landscape ordinance, junk and trash ordinance, and zoning ordinance, etc; to assist in maintenance of public buildings; to perform the essential job functions and other duties as directed. The Code Compliance Officer works regularly scheduled hours year round and occasionally works overtime and at night. The person in this position never works shift work and is on call only in emergency situations. Ten percent (10%) of the work in this position is indoors, and ninety percent (90%) is outdoors and requires work done in all types of weather conditions. The position has accountability for safety and legal issues related to the work for which this position is responsible. The stress level associated with this position is moderately high. The Code Compliance officer must have the knowledge of city streets; certified mail ; city codes and ordinances and their numbering system; code enforcement procedures; paperwork required for the department and court system; proper grammar and proper use of English in speaking and writing; standards and regulations concerning employee safety; federal and state statutes concerning the work, mathematical skills, including addition, subtraction, division, and multiplication and general functions and operations of municipal government. The Code Compliance Officer must also possess the skills and ability to research tax rolls and city ordinance books for property owners; to interpret rules, regulations, laws and ordinances; use radios and other communications equipment; use standard departmental equipment properly; prioritize daily work flow; work as a team member with other employees; meet specified or required deadlines; make decisions within specified time restraints; communicate effectively with residents, elected officials, and other city employees, etc., both orally and in written form; maintain confidentiality; work autonomously when necessary; handle multiple tasks simultaneously with frequent interruptions; deal with others in a professional manner; maintain professional composure in heated situations; and follow departmental and city procedures. The Code Compliance Officer is a regular full time position in the Planning Office. The immediate supervisor for this position will be the Mayor, until such time as a City Planner is hired.

Minimum Qualifications—High school diploma or equivalent, a valid MS driver's license; the ability to interpret rules, regulations, laws and ordinances. At least three (3) years of successful demonstrated experience in interpreting and applying regulations and standards. Experience in performing word processing applications. Must satisfactorily pass grammar, written communication and math skills test.

Community Development

Buddy Sanders, Director

Vicky Hampton, Admin

Bill Green, Office Manager

Daniel Havelin, City Planner

Emily Corban, Assistant City Planner

Joyner Williams, Building Official

Mike St. Louis, Building Inspector

Vacant Building Inspector

Jeff Lyles, Inspector

Vicki Lowrey, Inspector

New Organization Chart

Community Development

Buddy Sanders, Director

Vicky Hampton, Admin

Vacant, Processing Clerk

Daniel Havelin, City Planner

Emily Corban, Assistant City Planner

Joyner Williams, Building Official

Mike St. Louis, Building Inspector

Vacant Building Inspector

Jeff Lyles, Inspector



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: August 1, 2017
Page: 1

SUBJECT:

Request authorization to advertise for a Warehouse Manager in the Starkville Utilities-Water/Sewer Department, and allow Casey Johnson to work part time as a Water Operator, as needed.

AMOUNT & SOURCE OF FUNDING:

Grade 11, annual salary range of \$34,502.23 (\$16.59 hr) - \$45,917.92 (\$22.08 hr) based on 2080 hours.

FISCAL NOTE:

AUTHORIZATION HISTORY:

This position is currently held by Casey Johnson, who is going back to school to work on his Masters Degree full time. Mr. Kemp, would like for Mr. Johnson to stay on staff, as a part time worker not to exceed twenty (20) hours per week to fill in as needed as a Water Operator.

REQUESTING DEPARTMENT:

Starkville Utilities Department

DIRECTOR'S AUTHORIZATION:

Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT:

Navarrete Ashford, Human Resources Director

SUGGESTED MOTION

Move approval to advertise for a Warehouse Manager in the Utilities -Water/Sewer Operations Operations Department and allow Casey Johnson to work part time as a Water Operator, as needed.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Police

AGENDA DATE: 8/1/17

PAGE: 1 of 27

SUBJECT: The Starkville Police Department is requesting permission to enter into the grant agreement with the Mississippi Office of Highway Safety concerning grant number M5X-2018-MD-23-11 which is the DUI Enforcement grant for FY18. This grant provides for two (2) additional full time DUI enforcement officers as well as overtime enforcement in the areas of alcohol and drugged driving arrests.

AMOUNT & SOURCE OF FUNDING: \$73,045.60

FISCAL NOTE:

AUTHORIZATION HISTORY: Yearly Grant Funding

**REQUESTING
DEPARTMENT:** Starkville Police Department

**DIRECTOR'S
AUTHORIZATION:** Chief R. Frank Nichols

FOR MORE INFORMATION CONTACT: Cpl Taylor Wells 662-323-4131

SUGGESTED MOTION:

Move approval for the Police Department to enter into the grant agreement for FY18 DUI Enforcement.



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

PHIL BRYANT
GOVERNOR
July 24, 2017

MARSHALL L. FISHER
COMMISSIONER

Lynn Spruill, Mayor
City of Starkville
Starkville Police Department
110 West Main Street
Starkville, MS 39759

Dear Mayor Spruill

Enclosed please find the Mississippi Office of Highway Safety (MOHS) and City of Starkville Grant Agreement for the Fiscal Year 2018. Your agency has been approved for 405D Alcohol and Drug Impaired Driving, in the amount of \$73,045.60, pending final review and approval by NHTSA in the FY18 Highway Safety Plan.

The enclosed agreement is not fully executed until both the agency authorized official (Mayor, Board of Supervisor, President, Board President, etc.) and the MOHS Office Director, have signed and dated the agreement. Grant activities are not to be implemented and performed, until the agency receives a fully executed copy of the agreement. A copy of the executed agreement, will be provided to the agency at an upcoming Implementation meeting.

All FY18 grant activities begin October 1, 2017 and must be concluded by September 30, 2018. In addition, the FY18 Sub-Grantee Closeout Report must be received at the MOHS, no later than COB November 15, 2018.

Please thoroughly read the grant agreement, certifications and assurances, as changes have been made for FY18. **Your completed grant agreement must be returned to the MOHS by COB August 11, 2017.** Please make sure that you complete the following documents, in their entirety and all forms are signed by the Authorized Signatory Official (**Board President or Mayor**), when returning the grant agreement:

1. Signature Page (original signature in BLUE ink);
2. Completed Agreement of Understanding & Compliance;
3. Completed Governmental Resolution Form; and
4. Enclose a copy of your agency's leave policy, overtime policy and a payroll schedule (schedule should include beginning and ending dates of pay periods and paycheck dates for October 1, 2017–September 30, 2018)

Failure to return your completed grant agreement and required documents by the above stated date, will result in the reallocation of grant funds. Please mail the completed grant agreement and required documents to the following address:

Mississippi Office of Highway Safety
Attn. Tencia Speech
1025 Northpark Drive
Ridgeland, MS 39157

Please feel free to contact your Traffic Safety Specialist, Sonya Williams if you should have any questions concerning the completion of the grant agreement. You may reach your Traffic Safety Specialist at 601-977-3726 or sdwilliams@dps.ms.gov.

Regards,

Tencia Speech, Impaired Driving Division Director
Mississippi Office of Highway Safety

FY18 MOHS GRANT AGREEMENT

MS Office of Highway Safety

1025 Northpark Drive

Ridgeland, MS 39157

Phone: (601) 977-3700; Fax: (601) 977-3701

1. Subgrantee's Name City of Starkville/Starkville Police Department 101 East Lampkin Street Starkville, Mississippi 39759 Telephone Number: 662-323-4131 FAX: 662-324-4016 E-Mail: t.wells@cityofstarkville.org		2. Effective Date of Grant: October 1, 2017 3. Subgrant Number: M5X-2018-MD-23-11 4. Grant Identifier (Funding Source & Year): 405D Alcohol and Drug Impaired Driving FY18 5. Beginning and Ending Dates: October 1, 2017 thru September 30, 2018 6. Subgrant Payment Method: <u> X </u> Cost Reimbursement Method			
7. CFDA # - 20.616		8. DUNS # - 782430557		9. Congressional District - 3	
10. A.FAIN #: 18X920405DMS17		11.A: Initial Federal Award Date: December 1, 2016		12. Research and Development Grant: ____ Yes <u> X </u> No	
10.B. Federal Awarding Agency: NHTSA		11.B: Secondary Federal Award Date:			
13. The following funds are obligated:					
A. COST CATEGORY		B. SOURCE OF FUNDS		C. MATCH	D. RATIO%
(1) Personal Services-Salary	\$72,645.60	(1) Federal	\$73,045.60		
(2) Personal Services-Fringe	\$0.00	(2) State			
(3) Contractual Services	\$0.00	(3) Local			
(4) Travel	\$400.00	(4) Other			
(5) Equipment	\$0.00	Total:	\$73,045.60		
(6) Commodities	\$0.00	E. TOTAL OF ALL FEDERAL GRANTS THROUGH MOHS TO AGENCY:			
(7) Indirect Costs	\$0.00	Number of Grants: 2	405D	402PT	Total
TOTAL	\$73,045.60	TOTAL:	\$73,045.60	\$15,000.00	\$88,045.60
The Subgrantee agrees to operate the program outlined in this agreement in accordance with all provisions of this agreement as included herein. The following sections are attached and incorporated into this agreement: Final Approved Agreement which includes: Sub-Grantee Signature Sheet; Sub-Grantee Targets, Performance Measures and Strategies; Task by Quarter; Cost Summary Support Sheet; and Agreement of Understanding and Compliances. All policies, terms, conditions, and provisions listed in funding guidelines, grant agreement, and agreement of understanding which has been provided to Subgrantee, are also incorporated into this agreement, and Subgrantee agrees to fully comply therewith.					
14. Approved for Grantee:			15. Approved for Sub-grantee:		
Signature _____ Date _____ Name: Helen Porter Title: MOHS Office Director, MS Office of Highway Safety			Signature _____ Date _____ Name: Lynn Spruill Title: Mayor, City of Starkville		

FY18 Sub-Grantee Project Description (Law Enforcement):

MOHS Law Enforcement grant programs are provided with Federal grant funds to local police departments, sheriff's and state agencies for enforcement in jurisdictions all across Mississippi. All jurisdictions will provide enforcement, for hours that are specified in each agency agreement, in support of the DUI program. These enforcement grants will be coordinated with the national campaigns, along with any state blitz campaigns that the MOHS develops for FY18.

All law enforcement agencies participating in the MOHS Law Enforcement grant program will utilize data to target the need and deploy resources based on problem identification and traffic trends in the agency locale and make adjustments to the program as needed.

Law Enforcement agencies use the funding for salaries (part time and full time), travel that has been reviewed and approved by the MOHS. All information on budget can be found in the agency budget. The agency will generate at least (1) earned media campaigns during the blitz campaigns.

FY18 Sub-Grantee-Target(s), Performance Measures and Strategies

Agency Name: Starkville Police Department

List the target(s) that the sub-grantee will accomplish during the FY18 grant year. Performance measures should be set to help the sub-grantee accomplish the target(s) for the grant year. Strategies must be listed to show how the strategies will be implemented to meet the performance measures and to accomplish the target(s) set by the agency.

Target(s):

The Jurisdiction/agency of Starkville will maintain the number of alcohol related fatalities from 0 in 2015 to 0 by the end of 2018.

The Jurisdiction/agency of Starkville will reduce the number of alcohol related injuries from 5 in 2015 to 4 by the end of 2018.

The Jurisdiction/agency of Starkville will maintain the number of drug related injuries from 0 in 2015 to 0 by the end of 2018.

Performance Measures:

Increase the number of grant funded DUI Arrest from 252 in 2016 to 260 by the end of 2018.

Increase the number of grant funded DUI Other arrest from 21 in 2016 to 24 by the end of 2018.

Strategies:

Select or Hire Full-Time officers

Overtime Enforcement

12 Checkpoints

20 Saturation patrols

Conduct DRE evaluations as requested

Generate Earned Media

Publicize patrol activities results (after occurrence)

Attend LEL Troop Network meetings

Participate in the National blitz campaigns with enhanced DUI Enforcement:

Drive Sober or Get Pulled Over-Christmas/New Year's

Drive Sober or Get Pulled Over-Labor Day

Participate in the State blitz campaigns with enhanced DUI Enforcement:

Super Bowl

Memorial Day

4TH July

FY18 MOHS TASKS BY QUARTERS

AGENCY NAME: Starkville Police Department

PROJECTION TASKS BY QUARTERS:

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

1st QUARTER (OCTOBER, NOVEMBER & DECEMBER)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 3 checkpoints during quarter.

Conduct not less than 5 saturation patrols during quarter.

Issue a minimum of (65) DUI Arrest citations during quarter, to reach 100% goal of (260) for FY18.

Issue a minimum of (6) DUI Other Arrest during quarter, to reach 100% goal of (24) for FY2018

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the Drive Sober or Get Pulled Over national Christmas/New Year's blitz campaign with enhanced DUI enforcement and earned media with at least two (2) newspaper, television or radio presentations.

Projected Expenditures for 1st Quarter: \$18,761.40

FY18 MOHS Task By Quarters

AGENCY NAME: Starkville Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

2nd QUARTER (JANUARY, FEBRUARY & MARCH)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 3 checkpoints during quarter.

Conduct not less than 5 saturation patrols during quarter.

Issue a minimum of (65) DUI Arrest citations during quarter, to reach 100% goal of (260) for FY18.

Issue a minimum of (6) DUI Other Arrest during quarter, to reach 100% goal of (24) for FY2018

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the Drive Sober or Get Pulled Over national New Year's and the State Super Bowl blitz campaign with enhanced DUI enforcement and earned media with at least one (1) newspaper, television or radio presentations.

Projected Expenditures for 2nd Quarter: \$18,361.40

FY18 MOHS TASK BY QUARTERS

AGENCY NAME: Starkville Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

3RD QUARTER (APRIL, MAY & JUNE)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 3 checkpoints during quarter.

Conduct not less than 5 saturation patrols during quarter.

Issue a minimum of (65) DUI Arrest citations during quarter, to reach 100% goal of (260) for FY18.

Issue a minimum of (6) DUI Other citations during quarter, to reach 100% goal of (24) for FY18.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the State Memorial Day blitz campaign with enhanced DUI enforcement.

Projected Expenditures for 3rd Quarter: \$17,561.40

FY18 MOHS TASK BY QUARTERS

AGENCY NAME: Starkville Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

4TH QUARTER (JULY, AUGUST & SEPTEMBER)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 3 checkpoints during quarter.

Conduct not less than 5 saturation patrols during quarter.

Issue a minimum of (65) DUI Arrest citations during quarter, to reach 100% goal of (260) for FY18.

Issue a minimum of (6) DUI Other Arrest during quarter, to reach 100% goal of (24) for FY2018.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the Drive Sober or Get Pulled Over State 4th of July and national DSOGPO Labor Day blitz campaign with enhanced DUI enforcement and earned media with at least two (2) newspaper, television or radio presentation

Projected Expenditures for 4th Quarter: \$18,761.40

FY18 Mississippi Office of Highway Safety-Cost Summary Support Sheet

1. Applicant Agency: City of Starkville/Starkville Police Department		4. Beginning: October 1, 2017		5. Ending: September 30, 2018
2. Subgrant Number: M5X-2018-MD-23-11	3. Grant ID: 405D Alcohol and Drug Impaired Driving			
6. Activity: Alcohol and Drug Impaired Driving				
8. Category & Line Item	10. Description of item and/or Basis for Valuation	11. Budget Federal	All Other	Total
Personal Services-Salary	Full-Time Officer @ approx. \$15.66 per hour X 2080 hrs = \$32,572.80 Full-Time Officer @ approx. \$15.66 per hour X 2080 hrs = \$32,572.80 Officers Over-Time or Regular Time above and beyond normal work hours @ approx. \$25.00 per hour X approx. 300 hrs = \$7,500.00 Total Salaries: \$72,645.60	\$72,645.60		\$72,645.60
Travel	In State Highway Safety Training (Must Be Pre-Approved) (2) people X \$200.00 each (registration fee only) = \$400.00 Total Travel: \$400.00	\$400.00		\$400.00
TOTALS		\$73,045.60		\$73,045.60

Mississippi Office of Highway Safety

FY18 Agreement of Understanding and Compliance

This agreement made and entered into by and between the State of Mississippi by and through the MS Office of Highway Safety, hereinafter referred to as State, and the Governmental Unit or agency named in this application, hereinafter referred to as Sub-grantee.

WHEREAS, the National Highway Traffic Safety Act of 1966, as amended, provides Federal funds to the State for approved highway safety projects for the purpose of reducing injuries and fatalities as result of motor vehicle crashes, and

WHEREAS, the State may make said funds available to state, county, and municipal agencies and/or government or political subdivisions and/or non-profit entities upon application and approval by State and the National Highway Traffic Safety Administration (NHTSA) if applicable, and

WHEREAS, the Sub-grantee must comply with the requirements listed herein, to be eligible for Federal funds in approved highway safety projects, and

WHEREAS, the State is obligated to reimburse NHTSA out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the Sub-grantee has submitted an application for Federal funds for highway safety projects:

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

I. REIMBURSEMENT OF ELIGIBLE EXPENSES

- A. It is mutually agreed that upon written application by Sub-grantee and approval by State and NHTSA (if applicable), State will obligate Federal funds to Sub-grantee account for reimbursement of eligible expenditures as set forth in the application.
- B. It is understood that the State has the right to monitor and pre-audit any and all claims presented for reimbursement. Arrangements have been made for the financial and compliance audit required by 2CFR Subpart F, which is to be conducted within the prescribed audit reporting cycle (failure to furnish an acceptable audit, as determined by the cognizant Federal agency, may result in denial or require return of Federal funds). It is mutually agreed and promised that Sub-grantee reimburse State for any ineligible or unauthorized expenditure for which Federal funds have been claimed and payment received as determined by a State or Federal audit.
- C. It is also understood, pursuant to 2 CFR 200.336, the awarding agency and the Comptroller General of the United States, or any of their authorized representatives (such as National Highway Traffic Administration otherwise known as NHTSA), shall have the right of access to any pertinent books, documents, papers, or other records of grantees and sub-grantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts.
- D. It is further agreed that where reimbursement is made to Sub-grantee in installments, State shall have the right to withhold any installments to make up reimbursement(s) received for any ineligible or unauthorized expenditure until such time as the ineligible claim is made up or corrected by Sub-grantee.

- E. Unless otherwise directed, Sub-grantees must submit monthly reimbursement and back up documentation, by the **10th working day** of the following month to receive reimbursement for project activities. Tasks by Quarter Reports reflect the status of project implementation and progress toward reaching goals. Each activity report shall describe the project status quarterly and shall be submitted to the State no later than the 10th working day following the end of each quarter.
- F. Final Closeout Report and Reimbursement Claim with all required documentation must be received to MS Office of Highway Safety within forty five (45) days of completion of the project (**Close of Business (COB) November 15th**). Appropriate forms will be provided to the Project Director. All required due dates for MOHS documents are provided in the Project Director's Guide.

Any Sub-grantee delinquent in submitting monthly reimbursement, monthly activity, and/or final accomplishment reports, or incomplete progress reports that lack sufficient detail of progress during the period in question, may be subject to having submitted reimbursement requests delayed, pending additional justification. Once completed reports are received, reimbursement requests will be processed.

II. ON-SITE MONITORING AND EVALUATION

Pursuant to Federal guidelines, the State has developed a plan for evaluating all projects. Each Sub-Grantee will be required to have at least one (1) on-site monitoring visits during the grant year. All written documents will be reviewed to determine progress, problems and reimbursements of the project. The State evaluates all sub recipient's risk of noncompliance with Federal statutes, regulations and the terms and conditions of the sub-award for the purposes of determining the appropriate level of sub recipient monitoring.

III. PROPERTY AGREEMENT

- Facilities and equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the MS Office of Highway Safety; or the State, by formal agreement with appropriate officials of a political subdivision, State agency, or non-profit entities.
- It is mutually agreed and promised that the Sub-grantee shall immediately notify the MS Office of Highway Safety if any equipment purchased under this project ceases to be used in the manner set forth by the project agreement. In such event, Sub-grantee further agrees to transfer or otherwise dispose of such equipment as directed by the MS Office of Highway Safety.
- It is mutually agreed and promised by the Sub-grantee that no equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of the MS Office of Highway Safety.
- It is mutually agreed and promised that the Sub-grantee shall maintain, or cause to be maintained for its useful life, any equipment purchased under this project.
- Each Sub-grantee of federal grant funds has a financial management system that complies with the minimum requirements of 2 CFR Part 200 (Super Circular).
- All equipment awarded in this project agreement must be ordered within ninety (90) days after project implementation. If unforeseen circumstances arise which prohibit this being accomplished, the MS Office of Highway Safety must be notified as to the reason for the delay and projected purchase date of the equipment.
- Property records must be maintained that include a description of the property, a serial number or other identification number, the source of the property, who holds the title, the acquisition date, cost of the property, percentage of Federal participation in the cost of the property, the location use and condition of the property and any ultimate disposition data including the data of disposal and sale price of the property.

- A physical inventory of the property must be taken and the results reconciled with the property records at least once every two (2) years for the useful life of the property.
- A control system must be developed to ensure adequate safeguards to prevent loss, damage or theft of the property. Any loss, damage or theft shall be investigated.
- Adequate maintenance procedures must be developed to keep the property in good and working condition.
- If the sub-grantee is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return. Sale of items must be approved by the MOHS.
- Costs for equipment items are allowable only as part of a comprehensive program effort. All approved equipment must be included on the Federal Conformation Product List (CPL), where applicable. Approved equipment purchased with federal funds, must be in compliance of the Buy America Act (23 U.S.C. 313).
- Approved equipment with a purchase price of \$5,000.00 must be approved in writing from the National Highway Traffic Safety Administration before the purchase of approved equipment purchased with federal funds.

IV. STAFFING

Positions covered by this project that are 100% funded must be new positions. If staff of the Sub-grantee agency is transferred to work on this project, the agency must replace the vacant position with a new hire. Salaries in this project are for the purpose of remuneration for personal services over and above the present manpower level of the agency. All full time funded positions require time certification and/or detailed activity documentation as directed by MS Office of Highway Safety.

V. GENERAL PROJECT REQUIREMENTS

- A. Any change to out-of-state travel approved in the Grant Application, must have prior written approval by the MS Office of Highway Safety for changes. Requests for change should be submitted to the MS Office of Highway Safety not less than two (2) weeks before the intended date of travel on Agency letterhead.
 - Out of State Travel-All federal funded **out of state travel** requires expenses incurred to be placed on the authorized travel voucher. All cost must be based on current state and federal policies.
 - In State Travel- All federal funded **in state travel** requires **itemized receipts** for expenses incurred, as well as the authorized travel voucher. All cost must be based on current state and federal policies.
- B. No budget modification requests will be accepted by the MS Office of Highway Safety after **July 31st**. Any proposed changes in this agreement that would result in changes in the scope, character, or complexity of the agreement, require a Letter and Budget Modification Request to the MS Office of Highway Safety. Changes to the Agreement will not be effective until both parties have executed the modification.
- C. Sub-grantee must submit any proposed agreements for contractual services to the MS Office of Highway Safety. Contractual Services must be submitted forty-five (45) days prior to acceptance, due to the fact that contracts **must have** review and approval by DPS and NHTSA.
- D. Any program income earned by projects financed in whole or in part with Federal funds must be documented and accounted for. Program income earned during the project period shall be retained by the Sub-grantee and used for project related expenses or to offset eligible expenses with the approval of the MS Office of Highway Safety.
- E. Local government Sub-grantee **must complete** the “Local Governmental Resolution” included within this document, or a similar, equally binding resolution. **Grant Agreements are not effective until both parties (MOHS and the Sub-Grantee) have fully executed (signed and dated) the Grant Agreement.**

- F. Sub-grantee **must maintain** in the agency grant file the most current copy of the following policies with the application for funding. If agency does not have a current policy, please inform the MS Office of Highway Safety of the un-availability of the policy.
- Seat belt policy (Must Retain a Copy);
 - Warning citation policy (If Applicable);
 - Pursuit policy(Must Retain a Copy);
 - Checkpoint policy (If Applicable);
 - Saturation patrol policy (If Applicable); and
 - DUI enforcement policy (If Applicable)
 - Agency seat belt survey procedures must be provided if usage rate is identified as a performance measure within agreement (If Applicable)
- G. Sub-grantee **must submit** to the MS Office of Highway Safety a copy of the following policy(s):
- Payroll Schedule- To payroll period begin and payroll end dates & check date).
 - Leave policy (vacation, sick leave, holiday, & compensatory time)
 - Overtime Policy
- H. All training received under federal funded programs must be program related and the Sub-grantee **must** maintain a copy of the certificate of completion and **must** be available for inspection in the Sub-grantee grant file. A copy of the certificate of completion **must** be submitted to the MOHS for reimbursement of training expenses.
- I. A Property Inventory form **must** be completed for all equipment. All equipment cost exceeding \$500.00 will be tagged with a Department of Public Safety inventory control number. All equipment will be maintained on the MOHS inventory data base. All equipment purchased with grant funds must be available for inspection. A copy of the most current Property Inventory form must be available in the agency's grant file.
- J. Implementation of Agreement: All sub-grantees **are required** to attend a mandatory grant implementation meeting. Failure to attend one (1) of the available mandatory grant implementation meetings will result in rescinding of the grant funds allocated for the project.
- K. Termination of Agreement:
- In the event of Sub-grantee noncompliance with any of the provisions of this agreement, the MS Office of Highway Safety may terminate this agreement by giving the Sub-grantee a thirty (30) day notice. Before issuing notice of termination of this agreement, the MS Office of Highway Safety, shall allow the Sub-grantee a reasonable opportunity to correct noncompliance issues. For noncompliance with the nondiscrimination section of this agreement or with any of the said rules, regulations or orders, this agreement may be canceled, terminated, or suspended in whole or in part.
 - The Sub-grantee may terminate its participation in this agreement by notifying and submitting the required closeout documentation to the MS Office of Highway Safety, thirty (30) days in advance of the termination date.
 - Agreements: Unless otherwise authorized in writing by the MS Office of Highway Safety, the Sub-grantee shall not assign any portion of the work to be performed under this agreement, or execute any agreement, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this agreement without the prior written concurrence of the MS Office of Highway Safety. Any subcontract under this agreement must include all required and/or applicable clauses and provisions of this agreement.

- Sub-grantee failure to meet all reporting, attendance at meeting(s), scheduled events and timely submission of reimbursement requests set forth in the agreement by the MS Office of Highway Safety, will result in the withholding of reimbursement payments.

VI. UNALLOWABLE COST

Limitations and Conditions: The provisions stated in the following section are not intended to deny flexibility in supporting potential accident and injury reduction activities; however, the conditions do serve as a guide in describing costs that are **not allowable** for highway safety funding. See NHTSA Highway Safety Grant Funding Guidance.

The following are **unallowable**:

A. Unallowable Costs for Facilities and Construction

- Highway construction, maintenance, or design other than design of safety features of highways incorporated into Roadway Safety guidelines
- Construction or reconstruction of permanent facilities, such as paving, driving ranges, towers and non-portable skid pads
- Highway safety appurtenances including longitudinal barriers (such as guardrails), sign supports (except as allowed under Allowable Costs with Conditions for selected Items, Part II.A.2.), luminaire supports, and utility poles (FHWA safety construction Federal-aid funds are available)
- Construction, rehabilitation, or remodeling for any buildings or structures or for purchase of office furnishings and fixtures;

Examples of office furnishings and fixtures

- | | | |
|-------------|------------------|--------------------------|
| • Chair | • Bookcase | • Portable Partition |
| • Table | • Filing Cabinet | • Picture, Wall Clock |
| • Shelving | • Floor Covering | • Draperies and Hardware |
| • Coat Rack | • Office Planter | • Fixed Lighting/Lamp |

- Land (except for SAFETEA-LU Section 2010 and MAP-21 Section 405(f) motorcycle safety grant funds used to purchase a facility which includes the purchase of land upon which the facilities sit.)

B. Unallowable Equipment Costs

- Fixed and portable truck scales (Motor Carrier safety program funds are available for truck scales)
- Traffic signal preemption systems (FHWA Federal-aid highway program funds are available for traffic signal preemption systems)
- Automated traffic enforcement systems may not be purchased, operated, or maintained with Section 402 funds (including MAP-21 Section 405(b) High Seat Belt Use Rate funds, 405(d) Ignition Interlock funds, 405(e) Distracted Driving funds, and 405(g) GDL funds, in which a State has been approved to use for any eligible project or activity under 23 USC 402). (23 CFR Part 1300.13(c)).
- Radars or other speed measuring devices using MAP-21 Section 405-Impaired Driving Countermeasures and SAFETEA-LU Section 410 Alcohol Impaired Driving Countermeasures grant funds.

C. Unallowable Training Costs

- Training of employees of Federal civilian and Federal military agencies. Note: Training for Department of the Interior personnel who are assigned Section 402 responsibilities is covered under the 5 percent administrative allowance.
- An individual's salary while pursuing training (except when the individual's salary is already supported with highway safety funds under an approved project).

- Overtime for police officers attending drug recognition expert training.

D. Program Administration

- General costs of government. For States, local governments and Indian Tribes, the general costs of government are unallowable (except as provided in § 200.474 Travel. Reference 2 CFR § 200.444 and 2 CFR § 200.474).
- NHTSA highway safety grant funds used to defray expenses incurred or sought to be incurred for activities of Federal civilian or military agencies or employees. For Department of the Interior, personnel expenditures for the Section 402 program are covered under the five percent administrative allowance.
- Alcoholic beverages for any consumption purposes or techniques for determining driver impairment are not allowable (See Part III, D.3.). Reference 2 CFR § 200.423.
- Drug impaired activities, equipment and drug impaired training is not allowable using Sections 154/164 funds.
- Drug impaired activities, equipment and drug impaired training is not allowable with Sections 154/164 funds.

E. Lobbying

- Federal - the cost of influencing the U.S. Congress and Federal agency officials for activities associated with obtaining grants, contracts, cooperative agreements or loans.
- State and Local - No Federal funds may be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., grassroots) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds to engage in direct contact with State or local legislative officials, in accordance with customary State practice, even if it urges legislative officials to favor or oppose the adoption of a specific pending legislative proposal. (23 CFR Part 1300)

F. Additional Items Unallowable:

- Cell phones and guns are not allowable for purchase with these funds under any circumstances.
- Costs for equipment purchases exceeding \$5,000.00 must have prior approval from NHTSA. The MS Office of Highway Safety will obtain the approval letter and provide a copy to the Sub-grantee.
- Where major multi-purpose equipment is to be purchased, costs shall be factored, based on utilization for highway safety purposes.
- Costs for the following equipment items are allowable only if a part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL):
 - (1) Police traffic radar and other speed measuring devices used by the police (devices must meet the recommended federal guidelines);
 - (2) Alcohol testing; and
 - (3) Mobile video systems.
- The cost of training is allowable using DOT/NHTSA developed, equivalent, or endorsed curriculum. Documentation must be provided in order to receive reimbursement for a Full Time Officer's salary for training. MOHS will reimburse an officer's salary as long as the proper documentation is submitted such as a Certificate of Completion or Certificate of Attendance.
- Development costs of new training curriculum and materials are allowable if they will not duplicate materials already developed for similar purposes by DOT/NHTSA or by other states. This does not preclude modifications of present materials necessary to meet particular state and local instructional needs.

- Costs are ***not*** allowable to pay for an employee's salary while pursuing training, nor to pay the salary of the employee's replacement except where the employee's salary is supported 100% under an approved project.
- All training ***must be*** included within the grant agreement. Only DUI/alcohol training is allowed under alcohol funding. Occupant protection training is allowed under occupant protection funding.
- Supplanting, includes: (a) replacing routine and/or existing State or local expenditures with the use of Federal grant funds and/or (b) using Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally-recognized Indian tribal governments.
- The MOHS ***will not reimburse*** for the assistance of providing training to law enforcement officers through specialized training activities, unless approved in the MOHS agreement. Any training or training assistance that is claimed and not listed in the approved MOHS agreement will not be reimbursed.
- Cost to purchase program advertising space in the mass communication media is ***not*** allowable for sub-grantees.

CERTIFICATIONS AND ASSURANCES **FEDERAL CERTIFICATIONS AND ASSURANCES**

NONDISCRIMINATION **(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)**

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- THE UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- FEDERAL-AID HIGHWAY ACT OF 1973, (23 U.S.C. 324 *et seq.*), AND TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- SECTION 504 OF THE REHABILITATION ACT OF 1973, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- THE AGE DISCRIMINATION ACT OF 1975, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- THE CIVIL RIGHTS RESTORATION ACT OF 1987, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not);
- TITLES II AND III OF THE AMERICANS WITH DISABILITIES ACT (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- EXECUTIVE ORDER 12898, FEDERAL ACTIONS TO ADDRESS ENVIRONMENTAL JUSTICE IN MINORITY POPULATIONS AND LOW-INCOME POPULATIONS (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and

- EXECUTIVE ORDER 13166, IMPROVING ACCESS TO SERVICES FOR PERSONS WITH LIMITED ENGLISH PROFICIENCY (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The State highway safety agency—

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted.
- Will administer the program in a manner that reasonably ensures that any of its sub recipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require any of its sub recipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Insert in all contracts and funding agreements with other State or private entities the following clause:
 “During the performance of this contract/funding agreement, the contractor/funding recipient agrees—
 a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
 b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
 c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
 d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
 e. To insert this clause, including paragraphs a through e, in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement that receives Federal funds under this program.

POLITICAL ACTIVITY (HATCH ACT)

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

Instructions for Primary Certification (Sub-Grantees)

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1300.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms *covered transaction*, *debarment*, *suspension*, *ineligible*, *lower tier*, *participant*, *person*, *primary tier*, *principal*, and *voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and coverage sections of 2 CFR part 180. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1300.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1300.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction*, *debarment*, *suspension*, *ineligible*, *lower tier*, *participant*, *person*, *primary tier*, *principal*, and *voluntarily excluded*, as used in this clause, have the meanings set out in the Definition and Coverage sections of 2 CFR part 180. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1300.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency with which this transaction originated may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee and each sub recipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or sub recipient, to purchase only steel, iron and manufactured products produced in the United States with Federal funds, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the Sub-Grantee must submit a waiver request that provides an adequate basis and justification to and approved by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee and each sub recipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

STATE CERTIFICATION AND ASSURANCE

CERTIFICATION AND STANDARD ASSURANCE REQUIREMENT FOR: SUB-GRANTEE GRANTEES AND SUB-GRANTEES

CONCERNING: STATE, COUNTY AND LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES

When truly applicable and in full cooperation with the MS Office of Highway Safety, all grant and/or sub-grant Sub-grantee Recipients (regardless of the type of entity or the amount awarded) must show substantial compliance with the following statutory requirement: On or after January 1, 2005, each state, county and local law enforcement agency that conducts Emergency response and vehicular pursuits shall adopt written policies and training procedures that set forth the manner in which these operations shall be conducted. Each law enforcement agency may create its own policies or adopt an existing model. All pursuit policies created or adopted by any law enforcement agency must address situations in which police pursuits cross over into other jurisdictions. Law enforcement agencies which do not comply with the requirements of this provision are subject to the withholding of any state funding or state administered federal funding.

MS Code Annotated § 45-1-43, effective from and after July 1, 2004.

The obligation of a Sub-grantee is to formulate, implement, and maintain certain written pursuit policies and training procedures which specifically set forth how these operations shall be conducted in accordance with State law. Note that "recipient" means any state, county or local law enforcement agency that conducts emergency response and vehicular pursuits and which may also receive any state funding or state administered federal funding.

A true copy of the law enforcement agency's emergency response and vehicular pursuit policy with pertinent training procedures must be included as an attachment to this Certification and Standard Assurance document. However, when otherwise allowed to submit an alternative for the required documentary confirmation, recipient must specifically identify and acknowledge the use of viable pertinent policies and training procedures, as these factors may be especially expressed through an appropriate letter or timely memorandum of understanding. All relevant information submitted or received shall become an actual documented part of the grant application and thus will be placed within the MOHS master file for grants.

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, sub-grantee, or recipient does not show compliance with the statute emphasized above, the grantee, sub-grantee or recipient is subject to the withholding of any state funding or state administered federal funding. Failure of grantee, sub-grantee or recipient to communicate the relevant policy that is required by statute may lead to adverse cost adjustment, disallowance of costs and/or recovery of pertinent project funds. Such recovery may be accomplished on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official, I certify by my signature below, that I have fully read and I am cognizant of our duties and responsibilities under the emergency response and vehicular pursuit policies statute. Therefore, I hereby comply with this Certification and Standard Assurance requirement by submitting a true copy of the applicable state, county or local emergency response and vehicular pursuit policies with training procedures which are pertinent to this organization.

* * * * *

A copy of the vehicular pursuit policy must be maintained in the Sub-grantee grant file. This original signed form, together with the pertinent state, county or local policies to include, but not limited to the emergency response and vehicular pursuit policies with training procedures must be returned to the Mississippi Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, upon approval of the contract and prior to the beginning date.

MS OFFICE OF HIGHWAY SAFETY CERTIFICATIONS AND ASSURANCES
Alcohol/Impaired Driving/Occupant Protection/Police Traffic Services/ Law Enforcement Liaison (LEL)
Coordination and High Visibility Enforcement (HVE) Participation Compliance
(Applies only to Law Enforcement Sub-grantees)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of LEL Coordination and HVE Enforcement Participation must comply with the following:

1. Sub-grantee with a LEL Network Coordinator Grant **must hold** at least one quarterly LEL Troop Network meeting to promote State/County/Local networking, the national blitz campaigns, blitz reporting, and PI&E efforts. **(LEL Coordination Sub-grantees Only)**
2. Sub-grantee with a LEL Network Coordinator Grant **must allow** the LEL network coordinators to assist the MS Office of Highway Safety in promoting and gathering statistics from the NHTSA national blitz campaigns. **(LEL Coordination Sub-grantees Only)**
3. Sub-grantee **must engage** in three (3) sustained enforcement blitz periods during the national campaigns for Christmas/New Year's, Memorial Day, and the Labor Day Holiday by conducting checkpoints and/or saturation patrols.
4. Sub-grantee **must** engage in two (2) sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.
5. For each of the national blitz campaigns, Sub-grantee **must maintain** relevant statistics and **submit** a mobilization form reporting the total number of checkpoints, saturation patrols, DUI arrests and other

citations/relevant statistics by the MOHS required deadline. Failure to comply with this requirement will result in the withholding of reimbursement payments.

6. Sub-grantee **is required** to generate earned media (example: press conference, TV, radio or print news articles) before, during, or after High Visibility Enforcement (HVE) state and national campaign events and must submit documentation with each activity report.
7. Law Enforcement Sub-grantees **will use** the following criteria to help identify locations in each city/county for intensified enforcement including checkpoints and saturation patrols.
 - ☐ Unusual incidents of alcohol/ drug related crashes/fatalities;
 - ☐ Alcohol/ drug impaired driving violations;
 - ☐ Unusual number of nighttime single vehicle crashes/fatalities (Including Impaired, Unbelted and Speed)
 - ☐ Any other documented alcohol/ drug related vehicular incidents;
 - ☐ Citation data related to restrained and unrestrained occupants;
 - ☐ Unusual incidents of unbelted crashes/fatalities
 - ☐ Seatbelt/Child restraint violations;
 - ☐ Unusual incidents of teen crashes/fatalities; and
 - ☐ Unusual incidents of speed crashes/fatalities.

DUI/Impaired Enforcement Compliance

(Applies only to Sub-grantees funded with Impaired Driving (405d), Alcohol (154) funds, and/or any Police Traffic Service (402)funds used for Impaired Driving and/or Alcohol enforcement)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of DUI/Impaired Enforcement must comply with the following:

1. Subgrantee **agrees and commits** to have the DUI/Impaired Officer(s) (if applicable) and/or other officers assigned to work DUI/Impaired overtime to engage their efforts during peak hours when most impaired drivers are likely driving under the influence.
 - Full Time DUI/Impaired Officer(s) Shift hours **will include** 4:00 p.m. and no later than 7:00 a.m. and will include Thursday, Friday and Saturday.
 - Overtime hours for DUI/Impaired Enforcement **will include** 4:00 p.m. and no later than 7:00 a.m. and will include Thursday, Friday and Saturday.

If proper justification can be made regarding **other dates or time periods** within the jurisdiction for needed enforcement, a written request can be made to MOHS for consideration and approval. However, written approval **must** be given by MOHS prior to implementing hours and day of week outside the above shifts.

2. Specific DUI/Impaired activities in which the DUI/Impaired officer(s) (if applicable) and/or other officers working overtime **will include** checkpoints, saturation patrols and other impaired driving enforcement activities as designated.
3. The Sub-grantee **will engage** in national campaigns endorsed by the National Highway Traffic Safety Administration.

4. The Sub-grantee **will engage** in **all** activities as described in the High Visibility Enforcement (HVE) Participation Compliance.
5. The Sub-grantee **must engage** in sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.
6. The Sub-grantee **must generate** earned media (example: press conference, TV, radio or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each quarterly report.

Occupant Protection/Police Traffic Services

High Visibility Enforcement (HVE)

Applies only to Sub-grantee funded with 402 (OP), 402(PTS) or 405(B)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of Occupant Protection/Police Traffic Service Enforcement must comply with the following:

1. Sub-grantee funded under a 402/405(b) Occupant Protection/Police Traffic Services Federal grant funds **must participate** in the National Click It or Ticket Campaign Mobilization and Child Passenger Safety week.
2. Sub-grantee **will submit** forms containing the number of child restraint/safety belt citations, etc. and **must submit** by the reporting deadline set forth by the MS Office of Highway Safety for the National Click It or Ticket Campaign. Failure to comply with this requirement will result in the withholding of reimbursement payments.
3. Sub-Grantee **must generate** earned media (example: press conference, TV, radio or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each activity report.

Audit Requirements:

Law enforcement, state, local, non-profit agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of grant activity must comply with the following (2 CFR§200.501):

- (a) *Audit required.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.
- (b) *Single audit.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with §200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.
- (c) *Program-specific audit election.* When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific

audit conducted in accordance with §200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a sub recipient, approves in advance a program-specific audit.

(d) *Exemption when Federal awards expended are less than \$750,000.* A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

(e) *Federally Funded Research and Development Centers (FFRDC).* Management of an auditee that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.

(f) *Sub recipients and Contractors.* An auditee may simultaneously be a recipient, a sub recipient, and a contractor. Federal awards expended as a recipient or a sub recipient are subject to audit under this part. The payments received for goods or services provided as a contractor are not Federal awards. Section §200.330 Sub recipient and contractor determinations sets forth the considerations in determining whether payments constitute a Federal award or a payment for goods or services provided as a contractor.

(g) *Compliance responsibility for contractors.* In most cases, the auditee's compliance responsibility for contractors is only to ensure that the procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and the terms and conditions of Federal awards. Federal award compliance requirements normally do not pass through to contractors. However, the auditee is responsible for ensuring compliance for procurement transactions which are structured such that the contractor is responsible for program compliance or the contractor's records must be reviewed to determine program compliance. Also, when these procurement transactions relate to a major program, the scope of the audit must include determining whether these transactions are in compliance with Federal statutes, regulations, and the terms and conditions of Federal awards.

(h) *For-profit sub recipient.* Since this part does not apply to for-profit sub recipients, the pass-through entity is responsible for establishing requirements, as necessary, to ensure compliance by for-profit sub recipients. The agreement with the for-profit sub recipient must describe applicable compliance requirements and the for-profit sub recipient's compliance responsibility. Methods to ensure compliance for Federal awards made to for-profit sub recipients may include pre-award audits, monitoring during the agreement, and post-award audits. See also §200.331 Requirements for pass-through entities.

Sub grantees are required to provide a copy of the jurisdiction/agency(s) most recent financial audit with the submission of the Grant Application. If the agency receives an updated audit during the grant year, the agency is required to provide a copy within ninety (90) days of completion of an audit of the agency.

ASSURANCE OF UNDERSTANDING REQUIREMENT FOR SUB-GRANTEES:

As the Authorized Official for, _____ (Sub-grantee), I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement.

I acknowledge by my signature below, that I understand that the Grant Agreement is not effective until both parties (MOHS and Authorized Official) have signed, dated and fully executed the Grant Agreement.

Therefore, the Agency, I represent promises and will comply with all Federal, State and MS Office of Highway Safety Certifications and Assurances and their conditions.

_____	_____
Authorized Official's Signature (Sub-Grantee)	Date
_____	_____
[Typed or Printed Name]	[Person's Organizational Title]

* * * * *

This original signed form (blue ink only) must be returned to the MS Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, within forty-five (45) days of receiving the attached grant award letter.

LOCAL GOVERNMENTAL RESOLUTION AGREEMENT AND AUTHORIZATION TO PROCEED

WHEREAS, the _____
(Governing Body of Unit of Government)

Herein called the "SUB-GRANTEE" has thoroughly considered the problem addressed in the application (entitled) _____ and has reviewed the project described in the application; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE _____
(Governing Body of Unit of Government)

IN OPEN MEETING ASSEMBLED IN THE JURISDICTION _____ **MISSISSIPPI,**
THIS _____ **Day of** _____, **20** _____ **AS FOLLOWS:**

1. That the project above is in the best interest of the Sub-grantee and the general public.
2. _____ is authorized to accept, on behalf of the
(Name and Title of Representative)
Sub-grantee, an award in the form prescribed by the MS Office of Highway Safety for federal funding in the amount of \$ _____ to be made to the Sub-grantee defraying the cost
(Federal Dollar Requested)
of the project described in the award.
3. That the Sub-grantee has formally agreed to provide a cash and/or in-kind contribution of \$ _____ as required by the project. (If Applicable)
(Local Match Amount)
4. One original or certified copy of this resolution must be included as part of the award referenced above.
5. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED IN OPEN MEETING BY: _____
(Chairman of the Board/Mayor Blue Ink)

Alderman/Councilperson _____ offered the foregoing resolution and moved its adoption, which was seconded by Alderman/Councilperson _____ and, was duly adopted.

Date: _____

Attest: _____

Seal

By: _____
(Blue Ink)



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Police
AGENDA DATE: 8/1/17
PAGE: 1 of 27

SUBJECT: The Starkville Police Department is requesting permission to enter into the grant agreement with the Mississippi Office of Highway Safety concerning grant number PT-2018-PT-23-11 which is the Police Traffic Safety grant for FY18. This grant provides for overtime enforcement in the areas of traffic law enforcement.

AMOUNT & SOURCE OF FUNDING: \$15,000.00

FISCAL NOTE:

AUTHORIZATION HISTORY: Yearly Grant Funding

**REQUESTING
DEPARTMENT:** Starkville Police Department

**DIRECTOR'S
AUTHORIZATION:** Chief R. Frank Nichols

FOR MORE INFORMATION CONTACT: Cpl Taylor Wells 662-323-4131

SUGGESTED MOTION:

Move approval for the Police Department to enter into the grant agreement for FY18 PTS Enforcement.



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

PHIL BRYANT
GOVERNOR

MARSHALL L. FISHER
COMMISSIONER

July 24, 2017

Lynn Spruill, Mayor
City of Starkville
Starkville Police Department
Starkville, MS 39759

Dear Mayor Spruill:

Enclosed please find the Mississippi Office of Highway Safety (MOHS) and City of Starkville Grant Agreement for the Fiscal Year 2018. Your agency has been approved for 402 Police Traffic Services, in the amount of \$15,000.00, pending final review and approval by NHTSA in the FY18 Highway Safety Plan.

The enclosed agreement is not fully executed until both the agency authorized official (Mayor, Board of Supervisor, President, Board President, etc.) and the MOHS Office Director, have signed and dated the agreement. Grant activities are not to be implemented and performed, until the agency receives a fully executed copy of the agreement. A copy of the executed agreement, will be provided to the agency at an upcoming Implementation meeting.

All FY18 grant activities begin October 1, 2017 and must be concluded by September 30, 2018. In addition, the FY18 Sub-Grantee Closeout Report must be received at the MOHS, no later than COB November 15, 2018.

Please thoroughly read the grant agreement, certifications and assurances, as changes have been made for FY18. **Your completed grant agreement must be returned to the MOHS by COB August 11, 2017.** Please make sure that you complete the following documents, in their entirety and all forms are signed by the Authorized Signatory Official (**Board President or Mayor**), when returning the grant agreement:

1. Signature Page (original signature in BLUE ink);
2. Completed Agreement of Understanding & Compliance;
3. Completed Governmental Resolution Form; and
4. Enclose a copy of your agency's leave policy, overtime policy and a payroll schedule (schedule should include beginning and ending dates of pay periods and paycheck dates for October 1, 2017–September 30, 2018)

Failure to return your completed grant agreement and required documents by the above stated date, will result in the reallocation of grant funds. Please mail the completed grant agreement and required documents to the following address:

Mississippi Office of Highway Safety
Attn. Robin Layton
1025 Northpark Drive
Ridgeland, MS 39157

Please feel free to contact your Traffic Safety Specialist, Sonya Williams if you should have any questions concerning the completion of the grant agreement. You may reach your Traffic Safety Specialist at 601-977-3726 or sdwilliams@dps.ms.gov.

In pursuit of public safety,

Robin Layton, Occupant Protection/Police Traffic Services Division Director
Mississippi Office of Highway Safety

FY18 MOHS GRANT AGREEMENT

MS Office of Highway Safety

1025 Northpark Drive

Ridgeland, MS 39157

Phone: (601) 977-3700; Fax: (601) 977-3701

1. Subgrantee's Name City of Starkville/Starkville Police Department 101 East Lampkin Street Starkville, Mississippi 39759 Telephone Number: 662-323-4131 FAX: 662-324-4016 E-Mail: t.wells@cityofstarkville.org		2. Effective Date of Grant: October 1, 2017 3. Subgrant Number: PT-2018-PT-23-11 4. Grant Identifier (Funding Source & Year): 402 Police Traffic Services FY18 5. Beginning and Ending Dates: October 1, 2017 thru September 30, 2018 6. Subgrant Payment Method: <u> X </u> Cost Reimbursement Method			
7. CFDA # - 20.600		8. DUNS # - 782430557		9. Congressional District – MS03	
10. A.FAIN #: 18X9204020MS17		11.A: Initial Federal Award Date: 1/19/2017		12. Research and Development Grant: ____ Yes <u>X</u> No	
10.B. Federal Awarding Agency: NHTSA		11.B: Secondary Federal Award Date:			
13. The following funds are obligated:					
A. COST CATEGORY		B. SOURCE OF FUNDS		C. MATCH	D. RATIO%
(1) Personal Services-Salary	\$15,000.00	(1) Federal	\$15,000.00		100%
(2) Personal Services-Fringe	\$0.00	(2) State			
(3) Contractual Services	\$0.00	(3) Local			
(4) Travel	\$0.00	(4) Other			
(5) Equipment	\$0.00	Total:	\$15,000.00		100%
(6) Commodities	\$0.00	E. TOTAL OF ALL FEDERAL GRANTS THROUGH MOHS TO AGENCY:			
(7) Indirect Costs	\$0.00	Number of Grants: 2	402PT	405D	Total
TOTAL	\$15,000.00	TOTAL:	\$15,000.00	\$73,045.60	\$88,045.60
The Subgrantee agrees to operate the program outlined in this agreement in accordance with all provisions of this agreement as included herein. The following sections are attached and incorporated into this agreement: Final Approved Agreement which includes: Sub-Grantee Signature Sheet; Sub-Grantee Targets, Performance Measures and Strategies; Task by Quarter; Cost Summary Support Sheet; and Agreement of Understanding and Compliances. All policies, terms, conditions, and provisions listed in funding guidelines, grant agreement, and agreement of understanding which has been provided to Subgrantee, are also incorporated into this agreement, and Subgrantee agrees to fully comply therewith.					
14. Approved for Grantee:			15. Approved for Sub-grantee:		
Signature _____ Date _____ Name: Helen Porter Title: MOHS Office Director, MS Office of Highway Safety			Signature _____ Date _____ Name: Lynn Spruill Title: Mayor, City of Starkville		

FY18 Sub-Grantee Project Description (Law Enforcement):

MOHS Law Enforcement grant programs are provided with Federal grant funds to local police departments, sheriff's and state agencies for enforcement in jurisdictions all across Mississippi. All jurisdictions will provide enforcement, for hours that are specified in each agency agreement, in support of the PTS program. These enforcement grants will be coordinated with the national campaigns, along with any state blitz campaigns that the MOHS develops for FY18.

All law enforcement agencies participating in the MOHS Law Enforcement grant program will utilize data to target the need and deploy resources based on problem identification and traffic trends in the agency locale and make adjustments to the program as needed.

Law Enforcement agencies use the funding for salaries part time that has been reviewed and approved by the MOHS. All information on budget can be found in the agency budget. The agency will generate at least (1) earned media campaigns during the blitz campaigns.

FY18 Sub-Grantee-Target(s), Performance Measures and Strategies

Agency Name: Starkville Police Department

List the target(s) that the sub-grantee will accomplish during the FY18 grant year. Performance measures should be set to help the sub-grantee accomplish the target(s) for the grant year. Strategies must be listed to show how the strategies will be implemented to meet the performance measures and to accomplish the target(s) set by the agency.

Target(s):

The jurisdiction/agency of Starkville Police Department will maintain the number of unbelted injuries from 6 in 2015 to 6 by the end of 2018.

The jurisdiction/agency of Starkville Police Department will reduce the number of speed related injuries from 4 in 2015 to 3 by the end of 2018.

Performance Measures:

Increase the number of grant funded Seatbelt citations by 3% from 757 in FY16 to 688 in FY18.

Increase the number of grant funded Child Restraint citations by 5% from 23 in FY16 to 24 in FY18.

Increase the number of grant funded Speed citations by 5% from 94 in FY16 to 99 in FY18.

Strategies:

Overtime Enforcement

4 Checkpoints

20 Saturation Patrols

Generate Earned Media

Publicize patrol activities results (after occurrence)

Conduct 12 of education outreach activities/presentations

Attend Troop LEL Network Meeting

Participate in the National blitz campaigns with enhanced PT enforcement:

Click It or Ticket – Memorial Day

Participate in the State blitz campaigns with enhanced PT enforcement:

Christmas/New Year's

Super Bowl

4th of July

Labor Day

FY18 MOHS TASKS BY QUARTERS

AGENCY NAME: STARKVILLE POLICE DEPARTMENT

PROJECTION TASKS BY QUARTERS:

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

1st QUARTER (OCTOBER, NOVEMBER & DECEMBER)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 1 checkpoints during quarter.

Conduct not less than 4 saturation patrols during quarter.

Issue a minimum of 195 Seat Belt citations during quarter, to reach 25% goal of 780 for FY2018.

Issue a minimum of 6 Child Restraint citations during quarter, to reach 25% goal of 24 for FY2018.

Issue a minimum of 25 Speed citations during quarter, to reach 25% goal of 99 for FY2018.

Agency will conduct a not less than 1 school, community and/or public information and education presentation during the quarter.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the State Thanksgiving and Christmas/New Year's blitz campaign with enhanced PT enforcement.

Projected Expenditures for 1st Quarter: \$3,750.00

FY18 MOHS TASK BY QUARTERS

AGENCY NAME: STARKVILLE POLICE DEPARTMENT

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

2nd QUARTER (JANUARY, FEBRUARY & MARCH)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 1 checkpoints during quarter.

Conduct not less than 2 saturation patrols during quarter.

Issue a minimum of 195 Seat Belt citations during quarter, to reach 25% goal of 780 for FY2018.

Issue a minimum of 6 Child Restraint citations during quarter, to reach 25% goal of 24 for FY2018.

Issue not less than a minimum of 25 Speed citations during quarter, to reach 25% goal of 99 for FY2018.

Agency will conduct a not less than 1 school, community and/or public information and education presentation during the quarter.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the State New Year's and the State Super Bowl blitz campaign with enhanced PT enforcement.

Projected Expenditures for 2nd Quarter: \$3,750.00

FY18 MOHS TASK BY QUARTERS

AGENCY NAME: STARKVILLE POLICE DEPARTMENT

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

3RD QUARTER (APRIL, MAY & JUNE)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 1 checkpoints during quarter.

Conduct not less than 8 saturation patrols during quarter.

Issue a minimum of 195 Seat Belt citations during quarter, to reach 25% goal of 780 for FY18.

Issue a minimum of 6 Child Restraint citations during quarter, to reach 25% goal of 24 for FY2018.

Issue a minimum of 25 Speed citations during quarter, to reach 25% goal of 99 for FY2018.

Agency will conduct a not less than 1 school, community and/or public information and education presentation during the quarter.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the national Click It or Ticket Memorial Day blitz campaign with enhanced PT enforcement and earned media with at least two (2) newspaper, television or radio presentations.

Projected Expenditures for 3rd Quarter: \$3,750.00

FY18 MOHS TASK BY QUARTERS

AGENCY NAME: STARKVILLE POLICE DEPARTMENT

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

4TH QUARTER (JULY, AUGUST & SEPTEMBER)

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 1 checkpoints during quarter.

Conduct not less than 6 saturation patrols during quarter.

Issue a minimum of 195 Seat Belt citations during quarter, to reach 25% goal of 780 for FY18.

Issue a minimum of 6 Child Restraint citations during quarter, to reach 25% goal of 24 for FY2018.

Issue a minimum of 24 Speed citations during quarter, to reach 25% goal of 99 for FY2018.

Agency will conduct a not less than 1 school, community and/or public information and education presentation during the quarter.

Submit all required reporting documents by scheduled date(s) as defined in agreement by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Monthly Activity reports, etc.)

Additional Tasks:

Participate in the State 4th of July and Labor Day blitz campaign with enhanced PT enforcement.

Projected Expenditures for 4th Quarter: \$3,750.00

FY18 Mississippi Office of Highway Safety-Cost Summary Support Sheet

1. Applicant Agency: City of Starkville/Starkville Police Department				
2. Subgrant Number: PT-2018-PT-23-11		3. Grant ID: 402 Police Traffic Services FY18	4. Beginning: October 1, 2017	5. Ending: September 30, 2018
6. Activity: Police Traffic Services				
8. Category & Line Item	10. Description of item and/or Basis for Valuation	11. Budget Federal	All Other	Total
Personal Services-Salary	Officers Over-Time or Regular Time above and beyond normal work hours @ approx. \$25.00 X approx. 600 Hours = \$15,000.00 Total Salaries = \$15,000.00 Not to exceed \$15,000.00	\$15,000.00		\$15,000.00
Personal Services-Fringe				
Contractual Services				
Travel				
Equipment				
Commodities				
Indirect Costs				
TOTALS		\$15,000.00		\$15,000.00

Mississippi Office of Highway Safety

FY18 Agreement of Understanding and Compliance

This agreement made and entered into by and between the State of Mississippi by and through the MS Office of Highway Safety, hereinafter referred to as State, and the Governmental Unit or agency named in this application, hereinafter referred to as Sub-grantee.

WHEREAS, the National Highway Traffic Safety Act of 1966, as amended, provides Federal funds to the State for approved highway safety projects for the purpose of reducing injuries and fatalities as result of motor vehicle crashes, and

WHEREAS, the State may make said funds available to state, county, and municipal agencies and/or government or political subdivisions and/or non-profit entities upon application and approval by State and the National Highway Traffic Safety Administration (NHTSA) if applicable, and

WHEREAS, the Sub-grantee must comply with the requirements listed herein, to be eligible for Federal funds in approved highway safety projects, and

WHEREAS, the State is obligated to reimburse NHTSA out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the Sub-grantee has submitted an application for Federal funds for highway safety projects:

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

I. REIMBURSEMENT OF ELIGIBLE EXPENSES

- A. It is mutually agreed that upon written application by Sub-grantee and approval by State and NHTSA (if applicable), State will obligate Federal funds to Sub-grantee account for reimbursement of eligible expenditures as set forth in the application.
- B. It is understood that the State has the right to monitor and pre-audit any and all claims presented for reimbursement. Arrangements have been made for the financial and compliance audit required by 2CFR Subpart F, which is to be conducted within the prescribed audit reporting cycle (failure to furnish an acceptable audit, as determined by the cognizant Federal agency, may result in denial or require return of Federal funds). It is mutually agreed and promised that Sub-grantee reimburse State for any ineligible or unauthorized expenditure for which Federal funds have been claimed and payment received as determined by a State or Federal audit.
- C. It is also understood, pursuant to 2 CFR 200.336, the awarding agency and the Comptroller General of the United States, or any of their authorized representatives (such as National Highway Traffic Administration otherwise known as NHTSA), shall have the right of access to any pertinent books, documents, papers, or other records of grantees and sub-grantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts.
- D. It is further agreed that where reimbursement is made to Sub-grantee in installments, State shall have the right to withhold any installments to make up reimbursement(s) received for any ineligible or unauthorized expenditure until such time as the ineligible claim is made up or corrected by Sub-grantee.

- E. Unless otherwise directed, Sub-grantees must submit monthly reimbursement and back up documentation, by the **10th working day** of the following month to receive reimbursement for project activities. Tasks by Quarter Reports reflect the status of project implementation and progress toward reaching goals. Each activity report shall describe the project status quarterly and shall be submitted to the State no later than the 10th working day following the end of each quarter.
- F. Final Closeout Report and Reimbursement Claim with all required documentation must be received to MS Office of Highway Safety within forty five (45) days of completion of the project (**Close of Business (COB) November 15th**). Appropriate forms will be provided to the Project Director. All required due dates for MOHS documents are provided in the Project Director's Guide.

Any Sub-grantee delinquent in submitting monthly reimbursement, monthly activity, and/or final accomplishment reports, or incomplete progress reports that lack sufficient detail of progress during the period in question, may be subject to having submitted reimbursement requests delayed, pending additional justification. Once completed reports are received, reimbursement requests will be processed.

II. ON-SITE MONITORING AND EVALUATION

Pursuant to Federal guidelines, the State has developed a plan for evaluating all projects. Each Sub-Grantee will be required to have at least one (1) on-site monitoring visits during the grant year. All written documents will be reviewed to determine progress, problems and reimbursements of the project. The State evaluates all sub recipient's risk of noncompliance with Federal statutes, regulations and the terms and conditions of the sub-award for the purposes of determining the appropriate level of sub recipient monitoring.

III. PROPERTY AGREEMENT

- Facilities and equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the MS Office of Highway Safety; or the State, by formal agreement with appropriate officials of a political subdivision, State agency, or non-profit entities.
- It is mutually agreed and promised that the Sub-grantee shall immediately notify the MS Office of Highway Safety if any equipment purchased under this project ceases to be used in the manner set forth by the project agreement. In such event, Sub-grantee further agrees to transfer or otherwise dispose of such equipment as directed by the MS Office of Highway Safety.
- It is mutually agreed and promised by the Sub-grantee that no equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of the MS Office of Highway Safety.
- It is mutually agreed and promised that the Sub-grantee shall maintain, or cause to be maintained for its useful life, any equipment purchased under this project.
- Each Sub-grantee of federal grant funds has a financial management system that complies with the minimum requirements of 2 CFR Part 200 (Super Circular).
- All equipment awarded in this project agreement must be ordered within ninety (90) days after project implementation. If unforeseen circumstances arise which prohibit this being accomplished, the MS Office of Highway Safety must be notified as to the reason for the delay and projected purchase date of the equipment.
- Property records must be maintained that include a description of the property, a serial number or other identification number, the source of the property, who holds the title, the acquisition date, cost of the property, percentage of Federal participation in the cost of the property, the location use and condition of the property and any ultimate disposition data including the data of disposal and sale price of the property.

- A physical inventory of the property must be taken and the results reconciled with the property records at least once every two (2) years for the useful life of the property.
- A control system must be developed to ensure adequate safeguards to prevent loss, damage or theft of the property. Any loss, damage or theft shall be investigated.
- Adequate maintenance procedures must be developed to keep the property in good and working condition.
- If the sub-grantee is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return. Sale of items must be approved by the MOHS.
- Costs for equipment items are allowable only as part of a comprehensive program effort. All approved equipment must be included on the Federal Conformation Product List (CPL), where applicable. Approved equipment purchased with federal funds, must be in compliance of the Buy America Act (23 U.S.C. 313).
- Approved equipment with a purchase price of \$5,000.00 must be approved in writing from the National Highway Traffic Safety Administration before the purchase of approved equipment purchased with federal funds.

IV. STAFFING

Positions covered by this project that are 100% funded must be new positions. If staff of the Sub-grantee agency is transferred to work on this project, the agency must replace the vacant position with a new hire. Salaries in this project are for the purpose of remuneration for personal services over and above the present manpower level of the agency. All full time funded positions require time certification and/or detailed activity documentation as directed by MS Office of Highway Safety.

V. GENERAL PROJECT REQUIREMENTS

- A. Any change to out-of-state travel approved in the Grant Application, must have prior written approval by the MS Office of Highway Safety for changes. Requests for change should be submitted to the MS Office of Highway Safety not less than two (2) weeks before the intended date of travel on Agency letterhead.
 - Out of State Travel-All federal funded **out of state travel** requires expenses incurred to be placed on the authorized travel voucher. All cost must be based on current state and federal policies.
 - In State Travel- All federal funded **in state travel** requires **itemized receipts** for expenses incurred, as well as the authorized travel voucher. All cost must be based on current state and federal policies.
- B. No budget modification requests will be accepted by the MS Office of Highway Safety after **July 31st**. Any proposed changes in this agreement that would result in changes in the scope, character, or complexity of the agreement, require a Letter and Budget Modification Request to the MS Office of Highway Safety. Changes to the Agreement will not be effective until both parties have executed the modification.
- C. Sub-grantee must submit any proposed agreements for contractual services to the MS Office of Highway Safety. Contractual Services must be submitted forty-five (45) days prior to acceptance, due to the fact that contracts **must have** review and approval by DPS and NHTSA.
- D. Any program income earned by projects financed in whole or in part with Federal funds must be documented and accounted for. Program income earned during the project period shall be retained by the Sub-grantee and used for project related expenses or to offset eligible expenses with the approval of the MS Office of Highway Safety.
- E. Local government Sub-grantee **must complete** the “Local Governmental Resolution” included within this document, or a similar, equally binding resolution. **Grant Agreements are not effective until both parties (MOHS and the Sub-Grantee) have fully executed (signed and dated) the Grant Agreement.**

- F. Sub-grantee **must maintain** in the agency grant file the most current copy of the following policies with the application for funding. If agency does not have a current policy, please inform the MS Office of Highway Safety of the un-availability of the policy.
- Seat belt policy (Must Retain a Copy);
 - Warning citation policy (If Applicable);
 - Pursuit policy (Must Retain a Copy);
 - Checkpoint policy (If Applicable);
 - Saturation patrol policy (If Applicable); and
 - DUI enforcement policy (If Applicable)
 - Agency seat belt survey procedures must be provided if usage rate is identified as a performance measure within agreement (If Applicable)
- G. Sub-grantee **must submit** to the MS Office of Highway Safety a copy of the following policy(s):
- Payroll Schedule- To payroll period begin and payroll end dates & check date).
 - Leave policy (vacation, sick leave, holiday, & compensatory time)
 - Overtime Policy
- H. All training received under federal funded programs must be program related and the Sub-grantee **must** maintain a copy of the certificate of completion and **must** be available for inspection in the Sub-grantee grant file. A copy of the certificate of completion **must** be submitted to the MOHS for reimbursement of training expenses.
- I. A Property Inventory form **must** be completed for all equipment. All equipment cost exceeding \$500.00 will be tagged with a Department of Public Safety inventory control number. All equipment will be maintained on the MOHS inventory data base. All equipment purchased with grant funds must be available for inspection. A copy of the most current Property Inventory form must be available in the agency's grant file.
- J. Implementation of Agreement: All sub-grantees **are required** to attend a mandatory grant implementation meeting. Failure to attend one (1) of the available mandatory grant implementation meetings will result in rescinding of the grant funds allocated for the project.
- K. Termination of Agreement:
- In the event of Sub-grantee noncompliance with any of the provisions of this agreement, the MS Office of Highway Safety may terminate this agreement by giving the Sub-grantee a thirty (30) day notice. Before issuing notice of termination of this agreement, the MS Office of Highway Safety, shall allow the Sub-grantee a reasonable opportunity to correct noncompliance issues. For noncompliance with the nondiscrimination section of this agreement or with any of the said rules, regulations or orders, this agreement may be canceled, terminated, or suspended in whole or in part.
 - The Sub-grantee may terminate its participation in this agreement by notifying and submitting the required closeout documentation to the MS Office of Highway Safety, thirty (30) days in advance of the termination date.
 - Agreements: Unless otherwise authorized in writing by the MS Office of Highway Safety, the Sub-grantee shall not assign any portion of the work to be performed under this agreement, or execute any agreement, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this agreement without the prior written concurrence of the MS Office of Highway Safety. Any subcontract under this agreement must include all required and/or applicable clauses and provisions of this agreement.

- Sub-grantee failure to meet all reporting, attendance at meeting(s), scheduled events and timely submission of reimbursement requests set forth in the agreement by the MS Office of Highway Safety, will result in the withholding of reimbursement payments.

VI. UNALLOWABLE COST

Limitations and Conditions: The provisions stated in the following section are not intended to deny flexibility in supporting potential accident and injury reduction activities; however, the conditions do serve as a guide in describing costs that are **not allowable** for highway safety funding. See NHTSA Highway Safety Grant Funding Guidance.

The following are unallowable:

A. Unallowable Costs for Facilities and Construction

- Highway construction, maintenance, or design other than design of safety features of highways incorporated into Roadway Safety guidelines
- Construction or reconstruction of permanent facilities, such as paving, driving ranges, towers and non-portable skid pads
- Highway safety appurtenances including longitudinal barriers (such as guardrails), sign supports (except as allowed under Allowable Costs with Conditions for selected Items, Part II.A.2.), luminaire supports, and utility poles (FHWA safety construction Federal-aid funds are available)
- Construction, rehabilitation, or remodeling for any buildings or structures or for purchase of office furnishings and fixtures;

Examples of office furnishings and fixtures

- | | | |
|-------------|------------------|--------------------------|
| • Chair | • Bookcase | • Portable Partition |
| • Table | • Filing Cabinet | • Picture, Wall Clock |
| • Shelving | • Floor Covering | • Draperies and Hardware |
| • Coat Rack | • Office Planter | • Fixed Lighting/Lamp |

- Land (except for SAFETEA-LU Section 2010 and MAP-21 Section 405(f) motorcycle safety grant funds used to purchase a facility which includes the purchase of land upon which the facilities sit.)

B. Unallowable Equipment Costs

- Fixed and portable truck scales (Motor Carrier safety program funds are available for truck scales)
- Traffic signal preemption systems (FHWA Federal-aid highway program funds are available for traffic signal preemption systems)
- Automated traffic enforcement systems may not be purchased, operated, or maintained with Section 402 funds (including MAP-21 Section 405(b) High Seat Belt Use Rate funds, 405(d) Ignition Interlock funds, 405(e) Distracted Driving funds, and 405(g) GDL funds, in which a State has been approved to use for any eligible project or activity under 23 USC 402). (23 CFR Part 1300.13(c)).
- Radars or other speed measuring devices using MAP-21 Section 405-Impaired Driving Countermeasures and SAFETEA-LU Section 410 Alcohol Impaired Driving Countermeasures grant funds.

C. Unallowable Training Costs

- Training of employees of Federal civilian and Federal military agencies. Note: Training for Department of the Interior personnel who are assigned Section 402 responsibilities is covered under the 5 percent administrative allowance.
- An individual's salary while pursuing training (except when the individual's salary is already supported with highway safety funds under an approved project).

- Overtime for police officers attending drug recognition expert training.

D. Program Administration

- General costs of government. For States, local governments and Indian Tribes, the general costs of government are unallowable (except as provided in § 200.474 Travel. Reference 2 CFR § 200.444 and 2 CFR § 200.474).
- NHTSA highway safety grant funds used to defray expenses incurred or sought to be incurred for activities of Federal civilian or military agencies or employees. For Department of the Interior, personnel expenditures for the Section 402 program are covered under the five percent administrative allowance.
- Alcoholic beverages for any consumption purposes or techniques for determining driver impairment are not allowable (See Part III, D.3.). Reference 2 CFR § 200.423.
- Drug impaired activities, equipment and drug impaired training is not allowable using Sections 154/164 funds.
- Drug impaired activities, equipment and drug impaired training is not allowable with Sections 154/164 funds.

E. Lobbying

- Federal - the cost of influencing the U.S. Congress and Federal agency officials for activities associated with obtaining grants, contracts, cooperative agreements or loans.
- State and Local - No Federal funds may be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., grassroots) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds to engage in direct contact with State or local legislative officials, in accordance with customary State practice, even if it urges legislative officials to favor or oppose the adoption of a specific pending legislative proposal. (23 CFR Part 1300)

F. Additional Items Unallowable:

- Cell phones and guns are ***not*** allowable for purchase with these funds under any circumstances.
- Costs for equipment purchases exceeding \$5,000.00 must have prior approval from NHTSA. The MS Office of Highway Safety will obtain the approval letter and provide a copy to the Sub-grantee.
- Where major multi-purpose equipment is to be purchased, costs shall be factored, based on utilization for highway safety purposes.
- Costs for the following equipment items are allowable only if a part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL):
 - (1) Police traffic radar and other speed measuring devices used by the police (devices must meet the recommended federal guidelines);
 - (2) Alcohol testing; and
 - (3) Mobile video systems.
- The cost of training is allowable using DOT/NHTSA developed, equivalent, or endorsed curriculum. Documentation must be provided in order to receive reimbursement for a Full Time Officer's salary for training. MOHS will reimburse an officer's salary as long as the proper documentation is submitted such as a Certificate of Completion or Certificate of Attendance.
- Development costs of new training curriculum and materials are allowable if they will not duplicate materials already developed for similar purposes by DOT/NHTSA or by other states. This does not preclude modifications of present materials necessary to meet particular state and local instructional needs.

- Costs are not allowable to pay for an employee's salary while pursuing training, nor to pay the salary of the employee's replacement except where the employee's salary is supported 100% under an approved project.
- All training must be included within the grant agreement. Only DUI/alcohol training is allowed under alcohol funding. Occupant protection training is allowed under occupant protection funding.
- Supplanting, includes: (a) replacing routine and/or existing State or local expenditures with the use of Federal grant funds and/or (b) using Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally-recognized Indian tribal governments.
- The MOHS will not reimburse for the assistance of providing training to law enforcement officers through specialized training activities, unless approved in the MOHS agreement. Any training or training assistance that is claimed and not listed in the approved MOHS agreement will not be reimbursed.
- Cost to purchase program advertising space in the mass communication media is not allowable for sub-grantees.

CERTIFICATIONS AND ASSURANCES **FEDERAL CERTIFICATIONS AND ASSURANCES**

NONDISCRIMINATION **(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)**

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- THE UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- FEDERAL-AID HIGHWAY ACT OF 1973, (23 U.S.C. 324 *et seq.*), AND TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- SECTION 504 OF THE REHABILITATION ACT OF 1973, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- THE AGE DISCRIMINATION ACT OF 1975, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- THE CIVIL RIGHTS RESTORATION ACT OF 1987, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not);
- TITLES II AND III OF THE AMERICANS WITH DISABILITIES ACT (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- EXECUTIVE ORDER 12898, FEDERAL ACTIONS TO ADDRESS ENVIRONMENTAL JUSTICE IN MINORITY POPULATIONS AND LOW-INCOME POPULATIONS (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and

- EXECUTIVE ORDER 13166, IMPROVING ACCESS TO SERVICES FOR PERSONS WITH LIMITED ENGLISH PROFICIENCY (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The State highway safety agency—

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted.
- Will administer the program in a manner that reasonably ensures that any of its sub recipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require any of its sub recipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Insert in all contracts and funding agreements with other State or private entities the following clause:
 “During the performance of this contract/funding agreement, the contractor/funding recipient agrees—
 a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
 b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
 c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
 d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
 e. To insert this clause, including paragraphs a through e, in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement that receives Federal funds under this program.

POLITICAL ACTIVITY (HATCH ACT)

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

Instructions for Primary Certification (Sub-Grantees)

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1300.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms *covered transaction, debarment, suspension, ineligible, lower tier, participant, person, primary tier, principal, and voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and coverage sections of 2 CFR part 180. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1300.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1300.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction*, *debarment*, *suspension*, *ineligible*, *lower tier*, *participant*, *person*, *primary tier*, *principal*, and *voluntarily excluded*, as used in this clause, have the meanings set out in the Definition and Coverage sections of 2 CFR part 180. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1300.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency with which this transaction originated may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee and each sub recipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or sub recipient, to purchase only steel, iron and manufactured products produced in the United States with Federal funds, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the Sub-Grantee must submit a waiver request that provides an adequate basis and justification to and approved by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(APPLIES TO SUB RECIPIENTS AS WELL AS SUB-GRANTEES)

The Sub-Grantee and each sub recipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

STATE CERTIFICATION AND ASSURANCE

CERTIFICATION AND STANDARD ASSURANCE REQUIREMENT FOR: SUB-GRANTEE GRANTEES AND SUB-GRANTEES

CONCERNING: STATE, COUNTY AND LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES

When truly applicable and in full cooperation with the MS Office of Highway Safety, all grant and/or sub-grant Sub-grantee Recipients (regardless of the type of entity or the amount awarded) must show substantial compliance with the following statutory requirement: On or after January 1, 2005, each state, county and local law enforcement agency that conducts Emergency response and vehicular pursuits shall adopt written policies and training procedures that set forth the manner in which these operations shall be conducted. Each law enforcement agency may create its own policies or adopt an existing model. All pursuit policies created or adopted by any law enforcement agency must address situations in which police pursuits cross over into other jurisdictions. Law enforcement agencies which do not comply with the requirements of this provision are subject to the withholding of any state funding or state administered federal funding.

MS Code Annotated § 45-1-43, effective from and after July 1, 2004.

The obligation of a Sub-grantee is to formulate, implement, and maintain certain written pursuit policies and training procedures which specifically set forth how these operations shall be conducted in accordance with State law. Note that "recipient" means any state, county or local law enforcement agency that conducts emergency response and vehicular pursuits and which may also receive any state funding or state administered federal funding.

A true copy of the law enforcement agency's emergency response and vehicular pursuit policy with pertinent training procedures must be included as an attachment to this Certification and Standard Assurance document. However, when otherwise allowed to submit an alternative for the required documentary confirmation, recipient must specifically identify and acknowledge the use of viable pertinent policies and training procedures, as these factors may be especially expressed through an appropriate letter or timely memorandum of understanding. All relevant information submitted or received shall become an actual documented part of the grant application and thus will be placed within the MOHS master file for grants.

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, sub-grantee, or recipient does not show compliance with the statute emphasized above, the grantee, sub-grantee or recipient is subject to the withholding of any state funding or state administered federal funding. Failure of grantee, sub-grantee or recipient to communicate the relevant policy that is required by statute may lead to adverse cost adjustment, disallowance of costs and/or recovery of pertinent project funds. Such recovery may be accomplished on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official, I certify by my signature below, that I have fully read and I am cognizant of our duties and responsibilities under the emergency response and vehicular pursuit policies statute. Therefore, I hereby comply with this Certification and Standard Assurance requirement by submitting a true copy of the applicable state, county or local emergency response and vehicular pursuit policies with training procedures which are pertinent to this organization.

* * * * *

A copy of the vehicular pursuit policy must be maintained in the Sub-grantee grant file. This original signed form, together with the pertinent state, county or local policies to include, but not limited to the emergency response and vehicular pursuit policies with training procedures must be returned to the Mississippi Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, upon approval of the contract and prior to the beginning date.

MS OFFICE OF HIGHWAY SAFETY CERTIFICATIONS AND ASSURANCES
Alcohol/Impaired Driving/Occupant Protection/Police Traffic Services/ Law Enforcement Liaison (LEL)
Coordination and High Visibility Enforcement (HVE) Participation Compliance
(Applies only to Law Enforcement Sub-grantees)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of LEL Coordination and HVE Enforcement Participation must comply with the following:

1. Sub-grantee with a LEL Network Coordinator Grant **must hold** at least one quarterly LEL Troop Network meeting to promote State/County/Local networking, the national blitz campaigns, blitz reporting, and PI&E efforts. **(LEL Coordination Sub-grantees Only)**
2. Sub-grantee with a LEL Network Coordinator Grant **must allow** the LEL network coordinators to assist the MS Office of Highway Safety in promoting and gathering statistics from the NHTSA national blitz campaigns. **(LEL Coordination Sub-grantees Only)**
3. Sub-grantee **must engage** in three (3) sustained enforcement blitz periods during the national campaigns for Christmas/New Year's, Memorial Day, and the Labor Day Holiday by conducting checkpoints and/or saturation patrols.
4. Sub-grantee **must engage** in two (2) sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.
5. For each of the national blitz campaigns, Sub-grantee **must maintain** relevant statistics and **submit** a mobilization form reporting the total number of checkpoints, saturation patrols, DUI arrests and other

citations/relevant statistics by the MOHS required deadline. Failure to comply with this requirement will result in the withholding of reimbursement payments.

6. Sub-grantee **is required** to generate earned media (example: press conference, TV, radio or print news articles) before, during, or after High Visibility Enforcement (HVE) state and national campaign events and must submit documentation with each activity report.
7. Law Enforcement Sub-grantees **will use** the following criteria to help identify locations in each city/county for intensified enforcement including checkpoints and saturation patrols.
 - ☐ Unusual incidents of alcohol/ drug related crashes/fatalities;
 - ☐ Alcohol/ drug impaired driving violations;
 - ☐ Unusual number of nighttime single vehicle crashes/fatalities (Including Impaired, Unbelted and Speed)
 - ☐ Any other documented alcohol/ drug related vehicular incidents;
 - ☐ Citation data related to restrained and unrestrained occupants;
 - ☐ Unusual incidents of unbelted crashes/fatalities
 - ☐ Seatbelt/Child restraint violations;
 - ☐ Unusual incidents of teen crashes/fatalities; and
 - ☐ Unusual incidents of speed crashes/fatalities.

DUI/Impaired Enforcement Compliance

(Applies only to Sub-grantees funded with Impaired Driving (405d), Alcohol (154) funds, and/or any Police Traffic Service (402)funds used for Impaired Driving and/or Alcohol enforcement)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of DUI/Impaired Enforcement must comply with the following:

1. Subgrantee **agrees and commits** to have the DUI/Impaired Officer(s) (if applicable) and/or other officers assigned to work DUI/Impaired overtime to engage their efforts during peak hours when most impaired drivers are likely driving under the influence.
 - Full Time DUI/Impaired Officer(s) Shift hours **will include** 4:00 p.m. and no later than 7:00 a.m. and will include Thursday, Friday and Saturday.
 - Overtime hours for DUI/Impaired Enforcement **will include** 4:00 p.m. and no later than 7:00 a.m. and will include Thursday, Friday and Saturday.

If proper justification can be made regarding **other dates or time periods** within the jurisdiction for needed enforcement, a written request can be made to MOHS for consideration and approval. However, written approval **must** be given by MOHS prior to implementing hours and day of week outside the above shifts.

2. Specific DUI/Impaired activities in which the DUI/Impaired officer(s) (if applicable) and/or other officers working overtime **will include** checkpoints, saturation patrols and other impaired driving enforcement activities as designated.
3. The Sub-grantee **will engage** in national campaigns endorsed by the National Highway Traffic Safety Administration.

4. The Sub-grantee **will engage** in **all** activities as described in the High Visibility Enforcement (HVE) Participation Compliance.
5. The Sub-grantee **must engage** in sustained enforcement blitz periods during Super Bowl Sunday, 4th of July Holiday Period, and any additional sustained enforcement periods coordinated by the MOHS by conducting checkpoints and/or saturation patrols during the state campaigns.
6. The Sub-grantee **must generate** earned media (example: press conference, TV, radio or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each quarterly report.

Occupant Protection/Police Traffic Services

High Visibility Enforcement (HVE)

Applies only to Sub-grantee funded with 402 (OP), 402(PTS) or 405(B)

Law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of Occupant Protection/Police Traffic Service Enforcement must comply with the following:

1. Sub-grantee funded under a 402/405(b) Occupant Protection/Police Traffic Services Federal grant funds **must participate** in the National Click It or Ticket Campaign Mobilization and Child Passenger Safety week.
2. Sub-grantee **will submit** forms containing the number of child restraint/safety belt citations, etc. and **must submit** by the reporting deadline set forth by the MS Office of Highway Safety for the National Click It or Ticket Campaign. Failure to comply with this requirement will result in the withholding of reimbursement payments.
3. Sub-Grantee **must generate** earned media (example: press conference, TV, radio or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each activity report.

Audit Requirements:

Law enforcement, state, local, non-profit agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of grant activity must comply with the following (2 CFR§200.501):

- (a) *Audit required.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.
- (b) *Single audit.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with §200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.
- (c) *Program-specific audit election.* When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific

audit conducted in accordance with §200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a sub recipient, approves in advance a program-specific audit.

(d) *Exemption when Federal awards expended are less than \$750,000.* A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

(e) *Federally Funded Research and Development Centers (FFRDC).* Management of an auditee that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.

(f) *Sub recipients and Contractors.* An auditee may simultaneously be a recipient, a sub recipient, and a contractor. Federal awards expended as a recipient or a sub recipient are subject to audit under this part. The payments received for goods or services provided as a contractor are not Federal awards. Section §200.330 Sub recipient and contractor determinations sets forth the considerations in determining whether payments constitute a Federal award or a payment for goods or services provided as a contractor.

(g) *Compliance responsibility for contractors.* In most cases, the auditee's compliance responsibility for contractors is only to ensure that the procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and the terms and conditions of Federal awards. Federal award compliance requirements normally do not pass through to contractors. However, the auditee is responsible for ensuring compliance for procurement transactions which are structured such that the contractor is responsible for program compliance or the contractor's records must be reviewed to determine program compliance. Also, when these procurement transactions relate to a major program, the scope of the audit must include determining whether these transactions are in compliance with Federal statutes, regulations, and the terms and conditions of Federal awards.

(h) *For-profit sub recipient.* Since this part does not apply to for-profit sub recipients, the pass-through entity is responsible for establishing requirements, as necessary, to ensure compliance by for-profit sub recipients. The agreement with the for-profit sub recipient must describe applicable compliance requirements and the for-profit sub recipient's compliance responsibility. Methods to ensure compliance for Federal awards made to for-profit sub recipients may include pre-award audits, monitoring during the agreement, and post-award audits. See also §200.331 Requirements for pass-through entities.

Sub grantees are required to provide a copy of the jurisdiction/agency(s) most recent financial audit with the submission of the Grant Application. If the agency receives an updated audit during the grant year, the agency is required to provide a copy within ninety (90) days of completion of an audit of the agency.

ASSURANCE OF UNDERSTANDING REQUIREMENT FOR SUB-GRANTEES:

As the Authorized Official for, _____ (Sub-grantee), I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement.

I acknowledge by my signature below, that I understand that the Grant Agreement is not effective until both parties (MOHS and Authorized Official) have signed, dated and fully executed the Grant Agreement.

Therefore, the Agency, I represent promises and will comply with all Federal, State and MS Office of Highway Safety Certifications and Assurances and their conditions.

Authorized Official's Signature
(Sub-Grantee)

Date

[Typed or Printed Name]

[Person's Organizational Title]

* * * * *

This original signed form (blue ink only) must be returned to the MS Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, within forty-five (45) days of receiving the attached grant award letter.

LOCAL GOVERNMENTAL RESOLUTION AGREEMENT AND AUTHORIZATION TO PROCEED

WHEREAS, the _____
(Governing Body of Unit of Government)

Herein called the "SUB-GRANTEE" has thoroughly considered the problem addressed in the application (entitled) _____ and has reviewed the project described in the application; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE _____
(Governing Body of Unit of Government)

IN OPEN MEETING ASSEMBLED IN THE JURISDICTION _____ **MISSISSIPPI,**
THIS _____ **Day of** _____, **20** _____ **AS FOLLOWS:**

1. That the project above is in the best interest of the Sub-grantee and the general public.
2. _____ is authorized to accept, on behalf of the
(Name and Title of Representative)
Sub-grantee, an award in the form prescribed by the MS Office of Highway Safety for federal funding in the amount of \$ _____ to be made to the Sub-grantee defraying the cost
(Federal Dollar Requested)
of the project described in the award.
3. That the Sub-grantee has formally agreed to provide a cash and/or in-kind contribution of \$ _____ as required by the project. (If Applicable)
(Local Match Amount)
4. One original or certified copy of this resolution must be included as part of the award referenced above.
5. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED IN OPEN MEETING BY: _____
(Chairman of the Board Mayor- Blue Ink)

Alderman/Councilperson _____ offered the foregoing resolution and moved its adoption, which was seconded by Alderman/Councilperson _____ and, was duly adopted.

Date: _____

Attest: _____

Seal

By: _____
(Blue Ink)



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: August 1, 2017
PAGE: 1 of 2

SUBJECT: Request authorization to advertise for bids for construction and installation of sanitary sewer pump station modifications.

These modifications will include installation of new pump bases and slide rail retrieval systems, new station piping and valves, new wetwell tops and access hatches, new emergency forcemain connection, providing a new diesel fired trailer mounted bypass pump and other accessories. The modifications will be for twelve (12) wastewater pump stations in the City of Starkville. A map showing the location of each station is included.

AMOUNT & SOURCE OF FUNDING: Anticipated total cost: \$426,000 to be funded by approved CAP loan.

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Utilities

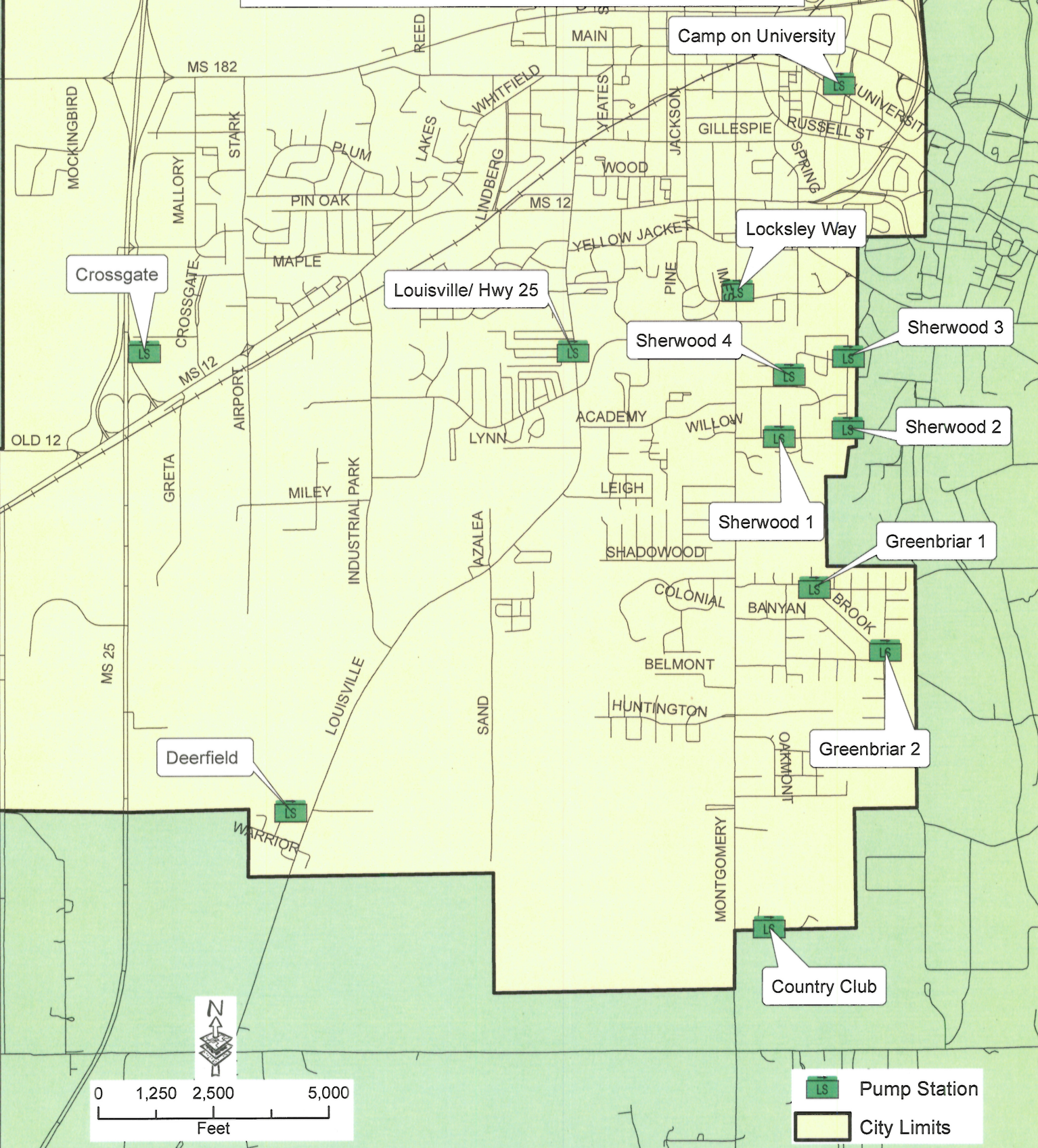
**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for Starkville Utilities to advertise for bids for construction and installation of sanitary sewer pump station modifications.

Location map City of Starkville Pump Station Modification Project



**ADVERTISEMENT FOR BIDS
SANITARY SEWER PUMP STATION MODIFICATIONS
STARKVILLE, MISSISSIPPI**

Notice is hereby given that the City of Starkville, Mississippi, will receive sealed bids for the construction and installation of sanitary sewer pump station modifications. Bids will be received by the Mayor and Board of Alderman at City Hall, located at 110 West Main Street in Starkville, Mississippi until _____ local time on _____ and then at said office publicly opened and read aloud.

The City of Starkville sanitary sewer pump station modifications shall consist of the installation of new pump bases and slide rail retrieval systems, new station piping and valves, new wetwell tops and access hatches, new emergency forcemain connections, providing a new diesel fired trailer mounted bypass pump and other accessories. The modifications described above will be made on wastewater pump stations at various locations within the City of Starkville.

Instructions to bidders, bid forms, plans and specifications, and contract documents may be examined at the following locations:

Clearwater Consultants, Inc.
316 University Drive
Starkville, Mississippi 39759
Phone: (662) 323-8000

City of Starkville, Mississippi
110 West Main Street
Starkville, Mississippi 39759
Phone: (662) 323-3133 ext.101

Copies of all Contract Documents required for bidding may be obtained from Clearwater Consultants, Inc. located at 316 University Drive, Starkville, Mississippi upon payment (non-refundable) of \$200.00 for each set.

A certified check or bank draft drawn on a solvent bank, payable without condition to City of Starkville, Mississippi, or a bid bond of an amount not less than (5%) of the base bid amount shall be submitted with each bid as a guarantee that, if the bid is accepted, a contract will be entered into, and the performance of the contract properly secured.

All contractors responding to this advertisement for bids must comply with all applicable requirements of Chapters 3 and 5 of Title 31 of the Mississippi Code of 1972, as amended, including, but not limited to, the requirements relative to holding a Certificate of Responsibility and payment of a special privilege tax both items administered by the Mississippi State Board of Public Contractors. The successful bidder must furnish performance and payment bonds in the amount of the contract, pursuant to the requirements of Section 31-5-51 of the Mississippi Code of 1972, as amended.

No bid shall be withdrawn for a period of ninety (90) days after the scheduled date and time of the opening of bids without the written consent of the City. Within the limitations of the state law, the City reserves the right to reject any or all bids received, to waive any informalities or irregularities in the bids received, or to accept any bid that is deemed most favorable to the City.

By: Lesa Hardin
City Clerk
City of Starkville, Mississippi

Publish Dates:



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: August 1, 2017
PAGE: 1 of 7

SUBJECT: Request authorization to proceed with installation of approximately 5,000 feet of identified sewer line and taps as part of the sewer rehabilitation program per commitment to the Environmental Protection Agency. Expected total cost will be \$299,841 utilizing approved Source of Supply materials and labor.

A list of areas and a map of the areas is included.

AMOUNT & SOURCE OF FUNDING: Total cost of materials and labor: \$299, 841.00 to be funded by approved CAP loan.

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for Starkville Utilities to proceed with installation of approximately 5,000 feet of identified sewer line and taps as part of the sewer rehabilitation program.



WATER DIVISION
200 N LAFAYETTE STREET
STARKVILLE, MISSISSIPPI 39759
(662) 323-3133

EPA SEWER LINE REPLACEMENTS

DATE: 4/4/2017

Area 1				
Description	Unit	Quantity	Unit Price	Extension
MATERIAL - 6" SDR-26 PVC Sewer Pipe	FT	180.00	\$ 2.48	\$ 446.40
LABOR - Install 6" Sewer Pipe (0'-6' cut)	FT	180.00	\$ 5.50	\$ 990.00
DEMO & DISPOSAL - 0"-24" Pipe (0'-6' cut)	FT	180.00	\$ 5.25	\$ 945.00
MATERIAL & LABOR - 48" Diameter Manhole	EA	2.0	\$ 3,283.00	\$ 6,566.00
Type 1 Bedding - 6" Pipe Diameter	FT	180.00	\$ 3.50	\$ 630.00

Area 1 Subtotal \$ 11,301.33

8% Contingency \$ 904.11

Area 1 Total \$ 12,206.00

Area 2				
Description	Unit	Quantity	Unit Price	Extension
MATERIAL - 8" SDR-26 PVC Sewer Pipe	FT	370.0	\$ 4.20	\$ 1,554.00
LABOR - Install 8" Sewer Pipe (0'-6' cut)	FT	370.0	\$ 6.00	\$ 2,220.00
DEMO & DISPOSAL - 0"-24" Pipe (0'-6' cut)	FT	370.0	\$ 5.25	\$ 1,942.50
MATERIAL & LABOR - 48" Diameter Manhole	EA	4.0	\$ 3,283.00	\$ 13,132.00
Type 1 Bedding - 8" Pipe Diameter	FT	370.00	\$ 4.00	\$ 1,480.00

Area 2 Subtotal \$ 23,987.63

8% Contingency \$ 1,919.01

Area 2 Total \$ 25,907.00

Area 3				
Description	Unit	Quantity	Unit Price	Extension
MATERIAL - 8" SDR-26 PVC Sewer Pipe	FT	440.0	\$ 4.20	\$ 1,848.00
LABOR - Install 8" Sewer Pipe (0'-6' cut)	FT	440.0	\$ 6.00	\$ 2,640.00
DEMO & DISPOSAL - 0"-24" Pipe (0'-6' cut)	FT	440.0	\$ 5.25	\$ 2,310.00
MATERIAL & LABOR - 48" Diameter Manhole	EA	4.0	\$ 3,283.00	\$ 13,132.00
Type 1 Bedding - 8" Pipe Diameter	FT	440.00	\$ 4.00	\$ 1,760.00

Area 3 Subtotal \$ 25,594.20

8% Contingency \$ 2,047.54

Area 3 Total \$ 27,642.00

Area 4				
Description	Unit	Quantity	Unit Price	Extension
MATERIAL - 10" SDR-26 PVC Sewer Pipe	FT	425.0	\$ 6.54	\$ 2,779.50
LABOR - Install 10" Sewer Pipe (0'-6' cut)	FT	425.0	\$ 6.50	\$ 2,762.50
DEMO & DISPOSAL - 0"-24" Pipe (0'-6' cut)	FT	425.0	\$ 5.25	\$ 2,231.25
MATERIAL & LABOR - 48" Diameter Manhole	EA	4.0	\$ 3,283.00	\$ 13,132.00
Type 1 Bedding - 10" Pipe Diameter	FT	425.00	\$ 4.50	\$ 1,912.50

Area 4 Subtotal \$ 26,924.95

8% Contingency \$ 2,154.00

Area 4 Total \$ 29,079.00

Area 5				
Description	Unit	Quantity	Unit Price	Extension
MATERIAL - 8" SDR-26 PVC Sewer Pipe	FT	160.0	\$ 4.20	\$ 672.00
LABOR - Install 8" Sewer Pipe (0'-6' cut)	FT	160.0	\$ 6.00	\$ 960.00
DEMO & DISPOSAL - 0"-24" Pipe (0'-6' cut)	FT	160.0	\$ 5.25	\$ 840.00
MATERIAL & LABOR - 48" Diameter Manhole	EA	2.0	\$ 3,283.00	\$ 6,566.00
Type 1 Bedding - 8" Pipe Diameter	FT	160.00	\$ 4.00	\$ 640.00

Area 5 Subtotal \$ 11,420.04

8% Contingency \$ 913.60

Area 5 Total \$ 12,334.00

Area 6				
Description	Unit	Quantity	Unit Price	Extension
MATERIAL - 8" SDR-26 PVC Sewer Pipe	FT	300.0	\$ 4.20	\$ 1,260.00
LABOR - Install 8" Sewer Pipe (0'-6' cut)	FT	300.0	\$ 6.00	\$ 1,800.00
DEMO & DISPOSAL - 0"-24" Pipe (0'-6' cut)	FT	525.0	\$ 5.25	\$ 2,756.25
MATERIAL & LABOR - 48" Diameter Manhole	EA	4.0	\$ 3,283.00	\$ 13,132.00
Type 1 Bedding - 8" Pipe Diameter	FT	300.00	\$ 4.00	\$ 1,200.00
MATERIAL - 12" SDR-26 PVC Sewer Pipe	FT	225.0	\$ 9.23	\$ 2,076.75
LABOR - Install 12" Sewer Pipe (0'-6' cut)	FT	225.0	\$ 7.50	\$ 1,687.50
Type 1 Bedding - 12" Pipe Diameter	FT	225.00	\$ 5.00	\$ 1,125.00

Area 6 Subtotal \$ 25,037.50

8% Contingency \$ 2,003.00

Area 6 Total \$ 27,041.00

Area 7				
Description	Unit	Quantity	Unit Price	Extension
MATERIAL - 8" SDR-26 PVC Sewer Pipe	FT	360.0	\$ 4.20	\$ 1,512.00
LABOR - Install 8" Sewer Pipe (0'-6' cut)	FT	360.0	\$ 6.00	\$ 2,160.00
DEMO & DISPOSAL - 0"-24" Pipe (0'-6' cut)	FT	700.0	\$ 5.25	\$ 3,675.00
MATERIAL & LABOR - 48" Diameter Manhole	EA	4.0	\$ 3,283.00	\$ 13,132.00
Type 1 Bedding - 8" Pipe Diameter	FT	360.00	\$ 4.00	\$ 1,440.00
MATERIAL - 10" SDR-26 PVC Sewer Pipe	FT	340.0	\$ 6.54	\$ 2,223.60
LABOR - Install 10" Sewer Pipe (0'-6' cut)	FT	340.0	\$ 6.50	\$ 2,210.00
Type 1 Bedding - 10" Pipe Diameter	FT	340.00	\$ 4.50	\$ 1,530.00

Area 7 Subtotal \$ 27,882.60

8% Contingency \$ 2,230.61

Area 7 Total \$ 30,114.00

Area 8				
Description	Unit	Quantity	Unit Price	Extension
MATERIAL - 12" SDR-26 PVC Sewer Pipe	FT	390.0	\$ 9.23	\$ 3,599.70
LABOR - Install 12" Sewer Pipe (0'-6' cut)	FT	390.0	\$ 7.50	\$ 2,925.00
Type 1 Bedding - 12" Pipe Diameter	FT	390.00	\$ 5.00	\$ 1,950.00
DEMO & DISPOSAL - 0"-24" Pipe (0'-6' cut)	FT	390.0	\$ 5.25	\$ 2,047.50
MATERIAL & LABOR - 48" Diameter Manhole	EA	4.0	\$ 3,283.00	\$ 13,132.00

Area 8 Subtotal \$ 23,654.20

8% Contingency \$ 1,892.34

Area 8 Total \$ 25,547.00

Area 9

Description	Unit	Quantity	Unit Price	Extension
MATERIAL - 8" SDR-26 PVC Sewer Pipe	FT	440.0	\$ 4.20	\$ 1,848.00
LABOR - Install 8" Sewer Pipe (0'-6' cut)	FT	440.0	\$ 6.00	\$ 2,640.00
DEMO & DISPOSAL - 0"-24" Pipe (0'-6' cut)	FT	440.0	\$ 5.25	\$ 2,310.00
MATERIAL & LABOR - 48" Diameter Manhole	EA	4.0	\$ 3,283.00	\$ 13,132.00
Type 1 Bedding - 8" Pipe Diameter	FT	440.00	\$ 4.00	\$ 1,760.00

Section 9 Subtotal \$ 25,594.20

8% Contingency \$ 2,047.54

Area 9 Total \$ 27,642.00**Area 10**

Description	Unit	Quantity	Unit Price	Extension
MATERIAL - 12" SDR-26 PVC Sewer Pipe	FT	900.0	\$ 9.23	\$ 8,307.00
LABOR - Install 12" Sewer Pipe (0'-6' cut)	FT	900.0	\$ 7.50	\$ 6,750.00
Type 1 Bedding - 12" Pipe Diameter	FT	900.00	\$ 5.00	\$ 4,500.00
DEMO & DISPOSAL - 0"-24" Pipe (0'-6' cut)	FT	900.0	\$ 5.25	\$ 4,725.00
MATERIAL & LABOR - 48" Diameter Manhole	EA	6.0	\$ 3,283.00	\$ 19,698.00

Area 10 Subtotal \$ 43,980.00

8% Contingency \$ 3,518.40

Area 10 Total \$ 47,499.00**Area 11**

Description	Unit	Quantity	Unit Price	Extension
MATERIAL - 8" SDR-26 PVC Sewer Pipe	FT	730.0	\$ 4.20	\$ 3,066.00
LABOR - Install 8" Sewer Pipe (0'-6' cut)	FT	730.0	\$ 6.00	\$ 4,380.00
DEMO & DISPOSAL - 0"-24" Pipe (0'-6' cut)	FT	730.0	\$ 5.25	\$ 3,832.50
MATERIAL & LABOR - 48" Diameter Manhole	EA	4.0	\$ 3,283.00	\$ 13,132.00
Type 1 Bedding - 8" Pipe Diameter	FT	730.00	\$ 4.00	\$ 2,920.00

Section 11 Subtotal \$ 32,249.99

8% Contingency \$ 2,580.00

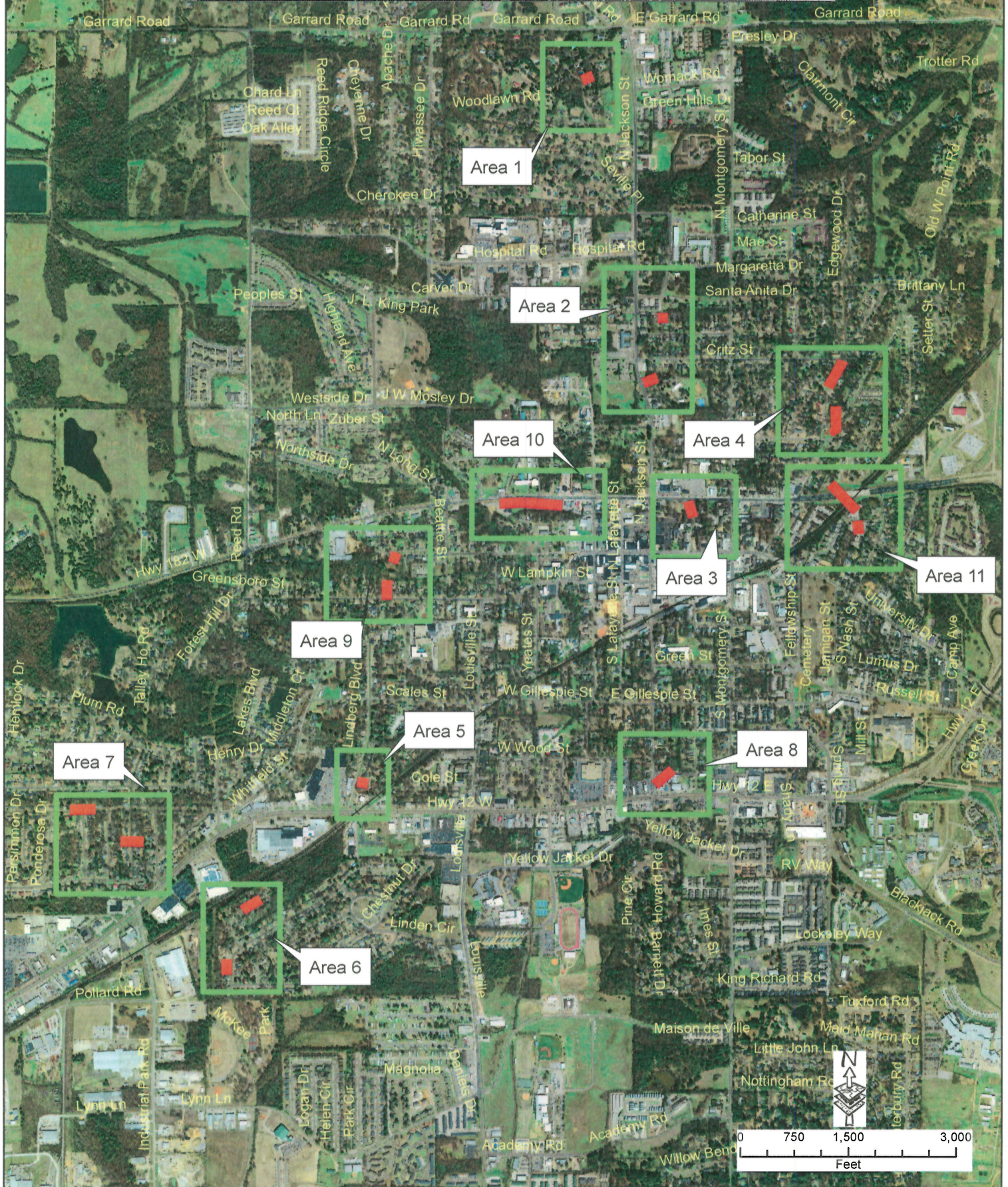
Area 11 Total \$ 34,830.00

Area Totals

Area 1	\$	12,206.00
Area 2	\$	25,907.00
Area 3	\$	27,642.00
Area 4	\$	29,079.00
Area 5	\$	12,334.00
Area 6	\$	27,041.00
Area 7	\$	30,114.00
Area 8	\$	25,547.00
Area 9	\$	27,642.00
Area 10	\$	47,499.00
Area 11	\$	34,830.00

Project Total	\$	299,841.00
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Location Map City of Starkville EPA Sewer Line Replacement Project





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: August 1, 2017
PAGE: 1 of 1

SUBJECT: Request authorization for Starkville Utilities to advertise for source of supply bids for water division material for the period July 1, 2017 through December 31, 2017.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for Starkville Utilities to advertise for source of supply bids for the period July 1, 2017 through December 31, 2017 for the water division.
