



OFFICIAL ELECTRONIC PACKET

**CITY OF STARKVILLE, MISSISSIPPI
February 6, 2018**

Mayor
D. Lynn Spruill

Vice Mayor
Roy A. Perkins

Board of Aldermen
Ben Carver
Sandra Sistrunk
David Little
Jason Walker
Patrick Miller
Henry Vaughn, Sr.

City Attorney
Chris Latimer

City Clerk / CFO
Lesa Hardin

Technology Director
Joel Clements, Jr.

Utilities General Manager
Terry Kemp



Police Chief
R. Frank Nichols

Fire Chief
Charles Yarbrough

**Human Resources
Director**
Navarrete Ashford

**City Planning &
Community Development**
W. Buddy Sanders

City Engineer
Edward Kemp

Court Clerk
Shalonda Sykes

**Interim Park and
Recreation Director**
Gerry Logan

**Sanitation and
Environmental Services
Director**
Calvin Ware

Airport Director
Rodney Lincoln

OFFICIAL AGENDA

THE MAYOR AND BOARD OF ALDERMEN

OF THE

CITY OF STARKVILLE, MISSISSIPPI

REGULAR MEETING OF TUESDAY, FEBRUARY 6, 2018
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA INCLUDING CONSENTED ITEMS

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE JANUARY 2, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

CONSIDERATION OF THE MINUTES OF THE JANUARY 12, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

State of the Parks

Police Recognition Awards

New employee introduction: Police Officer Parker Madeen

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

A. STARKVILLE AND 2018 – DOROTHY ISAAC

VIII. PUBLIC HEARING

A. FIRST PUBLIC HEARING ON THE ADOPTION OF SECTIONS 1 AND 2 OF THE CITY OF STARKVILLE UNIFIED DEVELOPMENT CODE AND A MODIFICATION TO THE FAÇADE REQUIREMENTS.

IX. MAYOR'S BUSINESS

A. PRESENTATION OF PHASE 1 AND CONSIDERATION OF MOVING FORWARD WITH PHASE 2 OF THE ANNEXATION STUDY BY SLAUGHTER AND ASSOCIATES.

B. CONSIDERATION OF CALLING FOR A PUBLIC HEARING ON ADOPTING A LEISURE AND RECREATION DISTRICT ORDINANCE PER THE AUTHORIZATION BY MS LEGISLATURE HOUSE BILL 1223 PASSED IN 2016.

C. CONSIDERATION TO PLACE AN INSERT PROVIDED BY THE OKTIBBEHA COUNTY HUMANE SOCIETY, A NON-PROFIT ORGANIZATION, IN STARKVILLE UTILITIES FEBRUARY OR MARCH UTILITY BILLS.

X. BOARD BUSINESS

A. CONSIDERATION OF APPROVAL OF THE PROPOSED WARRANTY DEED BETWEEN THE STARKVILLE COUNTRY CLUB, INC., AND THE CITY OF STARKVILLE, MISSISSIPPI, ACCEPTING THE DEDICATION OF A PORTION OF FAIRWAY DRIVE AND ALL OF SAND WEDGE DRIVE.

B. CONSIDERATION OF APPOINTING MR. H. RUSSELL ROGERS TO THE MUNICIPAL AIRPORT BOARD TO FILL A VACANT SLOT, WHICH EXPIRED ON DECEMBER 31, 2017 FOR A THREE-YEAR TERM TO EXPIRE DECEMBER 31, 2020.

XI. DEPARTMENT BUSINESS

A. AIRPORT

THERE ARE NO ITEMS FOR THIS AGENDA

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

a. CONSIDERATION THAT THE CITY HOLD A PUBLIC HEARING PURSUANT TO MISS. CODE ANN. 21-19-11 DURING ITS REGULAR MEETING ON MARCH 6, 2018, WITH NOTICE TO BE PROVIDED PURSUANT TO THE STATUTE, FOR THE PURPOSE OF DETERMINING WHETHER PARCELS 101D-00-090.00, 118N-00-112.00, 118O-00-250.00, 117E-00-029.00, 119-30-007.00, 102B-00-321.00, AND 118A-00-033.00, IS IN SUCH A STATE OF UNCLEANLINESS AS TO BE A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.

2. PLANNING

a. PUBLIC HEARING AND CONSIDERATION OF CU 18-01 A REQUEST FOR CONDITIONAL USE TO ALLOW FOR AN ACCESSORY DWELLING UNIT AT 1700 S. MONTGOMERY IN AN R-1 ZONE WITH THE PARCEL NUMBER 106-23-003.01 WITH CONDITIONS.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

1. REQUEST APPROVAL TO TRANSFER A 1994 FORD F-150 (VIN 1FTDF15YORNA08538) FROM STARKVILLE UTILITY DEPARTMENT TO THE STARKVILLE STREET DEPARTMENT.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF JANUARY 31, 2018 FOR FISCAL YEAR ENDING 9/30/18, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-17 AND 21-15-21.
2. CONSIDERATION OF THE APPROVAL OF TRAVEL FOR DEPUTY CLERKS LASHONDA WILSON, LEANNE MCGARR AND JAMEIKA SMITH TO THE DEPUTY CLERK TRAINING WITH ADVANCE TRAVEL.

F. FIRE DEPARTMENT

1. REQUEST PERMISSION TO ACCEPT A HOMELAND SECURITY GRANT FOR THE AMOUNT OF \$18,054.00 TO PURCHASE A 2018 POLARIS 900 CREW AND MEDLITE TRANSPORT DELUXE TO BE USED AT PUBLIC EVENTS IN THE CITY AND MSU FOOTBALL GAMES, WITH NO COST TO THE CITY.

G. HUMAN RESOURCES

1. REQUEST AUTHORIZATION TO HIRE NATHAN FLIPPO, AS A WATER OPERATOR IN THE STARKVILLE UTILITIES DEPARTMENT UNDER THE DRINKING WATER DIVISION.
2. REQUEST AUTHORIZATION TO HIRE NELSON MCGOUGH, AS A INTERN FOR THE STARKVILLE UTILITIES DEPARTMENT.
3. REQUEST AUTHORIZATION TO ADVERTISE FOR A PART-TIME RECEPTIONIST, FOR THE FINANCE AND ADMINISTRATION DEPARTMENT.
4. REQUEST AUTHORIZATION TO HIRE REVIS KELLUM, KINDLE JONES AND GEORGE THOMPSON AS PART-TIME CERTIFIED FIREFIGHTERS IN THE STARKVILLE FIRE DEPARTMENT.
5. REQUEST AUTHORIZATION TO HIRE ELLIOT JOHNSON AND DEMORRIS EWING AS CERTIFIED FIREFIGHTERS AND TO HIRE GARRETT HEATON, AS TEMPORARY FULL-TIME CERTIFIED FIREFIGHTER IN THE STARKVILLE FIRE DEPARTMENT.

6. REQUEST AUTHORIZATION TO ADVERTISE FOR A RADIO OPERATOR (DISPATCHER), IN THE STARKVILLE POLICE DEPARTMENT.
7. REQUEST AUTHORIZATION TO ADVERTISE FOR A CIVIL ENGINEER CO-OP FOR THE ENGINEERING DEPARTMENT.
8. REQUEST AUTHORIZATION TO ADVERTISE FOR TWO (2) MAINTENANCE WORKERS IN THE STARKVILLE STREET DEPARTMENT.
9. CONSIDERATION TO APPROVE A TEMPORARY PAY INCREASE FOR THE INTERIM DIRECTOR OF PARK AND RECREATION.
10. REQUEST AUTHORIZATION TO ADVERTISE FOR A DIGITAL MEDIA SPECIALIST INTERN, SERVING AS THE LIAISON FROM THE OFFICE OF THE MAYOR TO THE CITY'S INFORMATION TECHNOLOGY SERVICES DEPARTMENT.
11. REQUEST AUTHORIZATION TO ADVERTISE FOR A DIGITAL MEDIA/COMMUNICATION SPECIALIST INTERN, FOR STARKVILLE UTILITIES.

H. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

I. PARKS

1. REQUEST APPROVAL OF PARKS AND RECREATION CONCESSIONS AGREEMENT WITH FRED TATE, THE SOLE BIDDER, IN THE AMOUNT OF \$1,100.00.
2. REQUEST CONSIDERATION OF APPROVAL OF A PLAYGROUND PROJECT AT J. L. KING PARK FROM BLISS PRODUCTS INC. AT A TOTAL COST OF \$42,850.34, THE LOWER OF TWO QUOTES RECEIVED, TO BE PAID FROM 2% TAX FUNDS.
3. APPROVAL OF UPDATED FACILITY RENTAL FORM INCLUDES AN AMENDED POLICY (ITEM NUMBER 21) SPECIFYING RENTALS DURING PARK HOURS AND CONCLUDING AT 10 P.M., UNLESS APPROVED BY THE BOARD OF ALDERMEN.

J. POLICE DEPARTMENT

1. REQUEST APPROVAL TO ADD FOUR NEW TASERS TO CITY INVENTORY.
2. REQUEST AUTHORIZATION FOR CHIEF R. FRANK NICHOLS TO ATTEND THE 2018 WILLIAM R. BRACEY WINTER CEO SYMPOSIUM IN BIRMINGHAM, AL, MARCH 22-24, 2018, AT A COST NOT TO EXCEED \$650.00 WITH ADVANCE TRAVEL.
3. REQUEST APPROVAL TO ACCEPT THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) IN THE AMOUNT OF \$21,476.13 WHICH IS 100% REIMBURSABLE IN THE AREA OF HOT SPOT POLICING, OVERTIME FOR HOT SPOT POLICING AND EQUIPMENT.

K. SANITATION DEPARTMENT

1. REQUEST APPROVAL TO DECLARE 18 ITEMS LISTED AS SURPLUS PROPERTY, ADVERTISE FOR SALE, AND SELL TO THE HIGHEST BIDDER.

L. UTILITIES DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PERSONNEL

B. LAND ACQUISITION

XV. OPEN SESSION

XVI. RECESS UNTIL FEBRUARY 20, 2018 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.



AGENDA ITEM: MINUTES
AGENDA DATE: 2-6-18

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

PAGE: 1 of several

SUBJECT: Request approval of the minutes of the January 2, 2018 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO

SUGGESTED MOTION: Approval of the minutes of the January 2, 2018 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS.

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
January 2, 2018**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on January 2, 2018 at 5:30 p.m. in the Courtroom of City Hall, located at 110 West Main Street, Starkville, MS. Present were Mayor Lynn Spruill, Aldermen Ben Carver, Sandra Sistrunk, David Little, Jason Walker, Patrick Miller, Roy A.' Perkins and Henry Vaughn, Sr. Attending the Board were City Clerk / CFO Lesa Hardin and City Attorney Chris Latimer.

Mayor Lynn Spruill opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Lynn Spruill welcomed everyone to the first meeting of 2018 and asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Perkins requested Item XI. C. 1. Claims Docket be removed from the consent agenda.

1. A MOTION TO APPROVE THE AGENDA WITH CONSENT ITEMS.

Alderman Carver offered a motion, duly seconded by Alderman Little, to approve the January 2, 2018 Agenda. Mayor Spruill then read the consented items after which the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA OF
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI**

REGULAR MEETING OF TUESDAY, JANUARY 2, 2018
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA INCLUDING CONSENTED ITEMS**

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF DECEMBER 5, 2017 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

CONSIDERATION OF THE MINUTES OF DECEMBER 15, 2017 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS: Recognition of Starkville Lady Yellowjackets as the 2016 – 2017 Class 6A State Basketball Champions.

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

A. AUTHORIZATION TO APPLY FOR A TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANT FOR THE LINKAGE MULTI-USE PATH PROJECT AND COMMITMENT OF PROVIDING FUTURE MATCHING FUNDS SHOULD THE GRANT BE AWARDED BY MDOT, AND AUTHORIZATION FOR THE MAYOR TO SIGN ALL MDOT AND FHWA RELATED DOCUMENTS TO COMPLETE THE APPLICATION AND INITIATE THE PROJECT, IF AWARDED.

B. CONSIDERATION OF AUTHORIZING PAVING USING DBST/CHIP SEAL AND SOIL CEMENT BASE FOR THE FOUR (4) NEWLY ACCEPTED (2017) ROADS, HENDRIX ROAD, ROUNDHOUSE ROAD, FANNIE DALE ROAD AND TREASURE LANE DURING THE 2018/2019 FISCAL CAPITAL IMPROVEMENT PROJECT YEAR.

C. CONSIDERATION OF APPROVING APPLICATIONS FOR WALMART GRANT FOR ENHANCING PUBLIC SAFETY IN THE CITY OF STARKVILLE.

X. BOARD BUSINESS

A. DISCUSS AND CONSIDER APPROVAL OF FY 2017-18 SALARY ADJUSTMENTS FOR EMPLOYEES IDENTIFIED IN PHASE 1 THAT RESULTED FROM THE PAY STUDY TO BE EFFECTIVE AT THE PAY PERIOD BEGINNING JANUARY 19, 2018.

XI. DEPARTMENT BUSINESS

A. AIRPORT

THERE ARE NO ITEMS FOR THIS AGENDA

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

THERE ARE NO ITEMS FOR THIS AGENDA

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

1. REQUEST APPROVAL OF GARVER AS THE PREFERRED CONSULTANT FOR THE MILL STREET ARC PROJECT (PROJECT #MS-18956) AND AUTHORIZATION FOR THE MAYOR TO NEGOTIATE AND EXECUTE AN ENGINEERING CONSULTANT CONTRACT IN ACCORDANCE WITH MISSISSIPPI PROCUREMENT PROCEDURES, ARC GUIDELINES AND UPON REVIEW AND APPROVAL OF THE CITY ATTORNEY.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF DECEMBER 28, 2017 FOR FISCAL YEAR ENDING 9/30/18, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-9, 21-39-17 AND 21-15-21.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. HUMAN RESOURCES

THERE ARE NO ITEMS FOR THIS AGENDA

H. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

I. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

J. POLICE DEPARTMENT

1. CONSIDERATION TO APPLY FOR FY19 POLICE TRAFFIC SAFETY GRANT FUNDING IN THE AMOUNT \$16,000.00 IN 100% REIMBURSABLE FUNDS IN THE AREA OF OVERTIME FOR TRAFFIC ENFORCEMENT, DEDICATED TO SEATBELT, CHILD RESTRAINT AND SPEEDING ENFORCEMENT.
2. CONSIDERATION TO APPLY FOR FY19 DUI GRANT FUNDING IN THE AMOUNT OF \$85,431.52 IN 100% REIMBURSABLE FUNDS IN THE AREA OF SALARY FOR TWO DUI OFFICERS, OVERTIME FOR DUI ENFORCEMENT, AND TRAVEL FOR DUI RELATED TRAINING.
3. CONSIDERATION TO ADD THE FOLLOWING TASER'S TO CITY INVENTORY: SERIAL # X130060RK, SERIAL# X13006ITC AND SERIAL# X130061HK.

K. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

L. UTILITIES DEPARTMENT

1. CONSIDERATION OF APPROVAL TO ACCEPT THE LOWEST AND BEST BIDS RECEIVED FOR THE JANUARY 1, 2018 THROUGH JUNE 30, 2018 SOURCE OF SUPPLY LISTING FOR STARKVILLE UTILITIES – ELECTRIC DIVISION.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PERSONNEL

XV. OPEN SESSION

XVI. RECESS UNTIL JANUARY 16, 2018 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

Consent items 2 – 11:

2. CONSIDERATION OF THE MINUTES OF THE DECEMBER 5, 2017 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE.

Upon the motion of Alderman Carver, duly seconded by Alderman Little, and adopted by the Board to approve the January 2, 2018 Official Agenda, and to accept items for consent, whereby the “approval of the December 5, 2017 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS” is enumerated, this consent item is thereby approved.

3. CONSIDERATION OF THE MINUTES OF THE DECEMBER 15, 2017 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE.

Upon the motion of Alderman Carver, duly seconded by Alderman Little, and adopted by the Board to approve the January 2, 2018 Official Agenda, and to accept items for consent, whereby the “approval of the December 15, 2017 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS” is enumerated, this consent item is thereby approved.

4. CONSIDERATION OF AUTHORIZATION TO APPLY FOR A TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANT FOR THE LINKAGE MULTI-USE PATH PROJECT AND COMMITMENT OF PROVIDING FUTURE MATCHING FUNDS SHOULD THE GRANT BE AWARDED BY MDOT, AND AUTHORIZATION FOR THE MAYOR TO SIGN ALL MDOT AND FHWA RELATED DOCUMENTS TO COMPLETE THE APPLICATION AND INITIATE THE PROJECT, IF AWARDED.

Upon the motion of Alderman Carver, duly seconded by Alderman Little, and adopted by the Board to approve the January 2, 2018 Official Agenda as revised, and to accept items for consent, whereby the “approval of the authorization to apply for a Transportation Alternatives Program (TAP) grant for the Linkage Multi-use path project and commitment of providing future matching funds should the grant be awarded by MDOT, and authorization for the Mayor to sign all MDOT and FHWA related documents to complete the application and initiate the project, if awarded” is enumerated, this consent item is thereby approved.

The City of Starkville, Oktibbeha County Board of Supervisors, and Mississippi State University are considering pursuing a joint Transportation Alternatives Project (TAP) Grant which will involve a multi-use path (bike and pedestrian) connections on Bully Boulevard, Blackjack Road, and Stone Boulevard. The proposed improvements would include a 10’ multi-use path separated by a shoulder with a possible merging into the roadway at the northern end of Blackjack, depending on roadway width and design requirements.

Mississippi State University and Oktibbeha County have been included in the project concept discussions and they are supportive of the project and the route. Alternative routes to connect to MSU were evaluated; however, this was the most feasible route considering the compressed timeline.

This round of TAP grants require the local share include all engineering design costs as well as a 20% local match of the other eligible costs (construction, construction engineering, inspection and contingencies). The preliminary cost estimate totals approximately \$2.1M which includes an approximate \$600,000 local match along with \$1.5M of Federal funds.

The City has proposed that all three entities partner in providing the total match, which is a similar arrangement to the Locksley Way Project. This would obligate each entity to approximately \$200,000.

5. CONSIDERATION OF AUTHORIZING PAVING USING DBST/CHIP SEAL AND SOIL CEMENT BASE FOR THE FOUR (4) NEWLY ACCEPTED (2017) ROADS, HENDRIX ROAD, ROUNDHOUSE ROAD, FANNIE DALE ROAD AND TREASURE LANE DURING THE 2018/2019 FISCAL CAPITAL IMPROVEMENT PROJECT YEAR.

Upon the motion of Alderman Carver, duly seconded by Alderman Little, and adopted by the Board to approve the January 2, 2018 Official Agenda, and to accept items for consent, whereby the “authorization of paving using DBST / Chip seal and soil cement base for the four (4) newly accepted (2017) roads, Hendrix Road, Roundhouse Road, Fannie Dale Road and Treasure Lane during the 2018/2019 fiscal capital improvement project year” is enumerated, this consent item is thereby approved.

6. CONSIDERATION OF APPROVING APPLICATIONS FOR WALMART GRANT FOR ENHANCING PUBLIC SAFETY IN THE CITY OF STARKVILLE.

Upon the motion of Alderman Carver, duly seconded by Alderman Little, and adopted by the Board to approve the January 2, 2018 Official Agenda, and to accept items for consent, whereby the “approval of the submission of applications for Wal-Mart Community Grant(s) for enhancing public safety” is enumerated, this consent item is thereby approved. Grants range from \$250 - \$2,500 each.

7. CONSIDERATION OF APPROVAL OF GARVER AS THE PREFERRED CONSULTANT FOR THE MILL STREET ARC PROJECT (PROJECT #MS-18956) AND AUTHORIZATION FOR THE MAYOR TO NEGOTIATE AND EXECUTE AN ENGINEERING CONSULTANT CONTRACT IN ACCORDANCE WITH MISSISSIPPI PROCUREMENT PROCEDURES, ARC GUIDELINES AND UPON REVIEW AND APPROVAL OF THE CITY ATTORNEY.

Upon the motion of Alderman Carver, duly seconded by Alderman Little, and adopted by the Board to approve the January 2, 2018 Official Agenda, and to accept items for consent, whereby the “approval of Garver as the preferred consultant for the Mill Street ARC project (Project #MS-18956) and authorization for the Mayor to negotiate and execute an engineering consultant contract in accordance with Mississippi procurement procedures, ARC guidelines and upon review and approval of the City Attorney” is enumerated, this consent item is thereby approved.

The City of Starkville was awarded an ARC grant to improve Mill Street providing improved roadway, pedestrian, pavement surface and safety enhancements. Golden Triangle PDD has been coordinating and completed the Environmental review for the project. The City solicited proposals from interested firms via a publicly advertised RFP.

The City received proposals from two firms- Garver and Neel Schaffer. The proposals were reviewed and scored by City and GTPDD staff. A copy of the scoresheet follows. According to the scoring criteria and submitted information, it was a consensus that Garver best responded to the proposal request. A copy of each proposal is available for viewing in the City Clerks office.

ENGINEERING PROPOSALS
Scoresheet- Averaged
City of Starkville
FY2017 Mill Street - ARC Project #MS-18956

NAME	QUALIFICATIONS (40 MAXIMUM)	EXPERIENCE (30 MAXIMUM)	CAPACITY (30 MAXIMUM)	TOTAL 100 MAXIMUM	COMMENTS
Garver Jackson, MS	39.5	29	27.5	96	
Neel-Schaffer Engineering Starkville, MS	35	28	27.5	90.5	

- (1) Demonstrated Competence and Qualifications – Provide a resume for each principal member, project engineer & employee(s) of the firm anticipated to be assigned to this project. (40 points)
- (2) Past Performance and Experience of Similar Projects – Information regarding the experience of the firm on recent projects as well as knowledge of the City of Starkville's roadway and pedestrian improvements and standards. (30 points)
- (3) Capacity for Performance – Experience, performance and qualifications of the team's Project Engineer and Lead Inspectors. (30 points)

REQUEST FOR PROPOSALS

The City of Starkville will accept sealed proposals from qualified firms and individuals interested in providing Survey, Engineering and Inspection Services for a proposed street improvements project which will construct/reconstruct vehicular and pedestrian facilities and upgrade storm water drainage pipes and inlets, utilizing Appalachian Regional Commission (ARC) Grant funds.

Engineering Services required include, but are not limited to, surveying, geotechnical investigation, project design, administration and construction supervision, preparation of specifications, supervision of bid procedures and resident inspection of the project, which consists of roadway improvements, sidewalk installation, site lighting and storm drainage replacement on Mill Street. The contract will be on a fixed price basis.

To be considered, the proposal must respond to all requirements of this Legal Advertisement. The recommended proposal length should not exceed 25 pages, exclusive of appendices. The resumes (which should not exceed two (2) pages per individual in length), SF-330 Part II, proof of State Licensure and certificates requirements, and other information not relevant to the requirements should be included in the appendices. The Consultant's cover letter, table of contents, summaries and introductions, team organizational chart, past performances and any other responses to the evaluation criteria should be included in the 25 pages. Pages should be numbered, single-spaces, one-sided, 8.5" by 11" with margins of at least one-inch on all four sides. No more than five (5) pages may be 11" by 17", but they may count as two (2) sheets each against the recommended 25 page maximum. Information within the recommended 25 page limit of the proposal should be complete and sufficient in scope for the selection committee to evaluate the Consultant.

Award of the aforementioned contract will be made to the responsible party whose proposal is most advantageous to the City of Starkville. Proposals will be rated according to the following criteria: 1) Demonstrated Competence and Qualifications of the Firm and Staff – Provide a resume for each principal member, project engineer and employee(s) of the firm anticipated to be assigned to this project; 2) Past Performance and Experience of similar projects – Information regarding the experience of the firm on recent (past 3 years) projects as well as knowledge of the City of Starkville's roadway and pedestrian improvements and standards; 3) Experience, performance and qualifications of the team's Project Engineer and Lead Inspector(s). All proposals will be rated on the following system to determine the best offeror. Description and Maximum Points: Demonstrated Competence and Qualifications of the Firm and Staff – 40; Past Performance and Experience of similar projects – 30; Experience, performance and qualifications of the team's Project Engineer and Lead Inspector(s) – 30; Total - 100 Points. Cost is not a factor in the selection process and should not be a part of the proposal. Cost will be negotiated with the firm or individual receiving the highest rating according to the stated criteria

The selection committee using the above selection criteria will review proposals. Each member of the committee will assign points to each criteria based on the content of the proposal. Negotiations will be conducted to determine a mutually satisfactory contract, first with the firm receiving the highest accumulated points, as rated by the committee. If a mutually satisfactory contract cannot be negotiated with the firm, the firm will be requested to submit a best and final offer in writing. If a contract cannot be reached after this best and final offer, negotiations with that firm will be terminated and negotiations will be initiated with subsequently listed firms in order of rating. This procedure will be continued until a mutually satisfactory contract has been negotiated. In addition to reaching a fair and reasonable price for the required work, the objective of negotiations will be to reach an agreement on the provisions of the proposed contract including scope and extent of work and other essential requirements.

Interested parties are invited to submit sealed proposals, five (5) copies, until 2:00 PM, Thursday, December 7, 2017 in the Office of the City Clerk of Starkville, Attention: Lesa Hardin, 110 West Main Street, Starkville, Mississippi 39759. All proposals should be marked clearly as being a Surveying, Engineering and Inspection Services Proposal – ARC Mill Street Improvements. All questions pertaining to this project should be directed to Phylis Benson, Golden Triangle Planning and Development District, P. O. Box 828, Starkville, MS 39760 or 662/320-2007. City of Starkville does not discriminate on the basis of race, color, religion, sex age or national origin and reserves the right to reject any and all proposals.

Lynn Spruill, Mayor

Publish: November 24, 2017

8. CONSIDERATION TO APPLY FOR FY19 POLICE TRAFFIC SAFETY GRANT FUNDING IN THE AMOUNT \$16,000.00 IN 100% REIMBURSABLE FUNDS IN THE AREA OF OVERTIME FOR TRAFFIC ENFORCEMENT, DEDICATED TO SEATBELT, CHILD RESTRAINT AND SPEEDING ENFORCEMENT.

Upon the motion of Alderman Carver, duly seconded by Alderman Little, and adopted by the Board to approve the January 2, 2018 Official Agenda, and to accept items for consent, whereby the “approval of authorization to allow the Starkville Police Department to apply for funding with the Office of Highway Safety in the area of Traffic Enforcement up to \$16,000.00 in 100% reimbursable funds in the area of Overtime for Traffic Enforcement, dedicated to Seatbelt, Child Restraint and Speeding Enforcement” is enumerated, this consent item is thereby approved.

9. CONSIDERATION TO APPLY FOR FY19 DUI GRANT FUNDING IN THE AMOUNT OF \$85,431.52 IN 100% REIMBURSABLE FUNDS IN THE AREA OF SALARY FOR TWO DUI OFFICERS, OVERTIME FOR DUI ENFORCEMENT, AND TRAVEL FOR DUI RELATED TRAINING.

Upon the motion of Alderman Carver, duly seconded by Alderman Little, and adopted by the Board to approve the January 2, 2018 Official Agenda, and to accept items for consent, whereby the “approval of authorization to allow the Starkville Police Department to apply for funding with the Office of Highway Safety in the area of DUI Enforcement up to \$85,431.52 in 100% reimbursable funds in the area of Salary for two DUI Officers, overtime for DUI Enforcement, and Travel for DUI related training” is enumerated, this consent item is thereby approved.

10. CONSIDERATION TO ADD THE FOLLOWING TASER’S TO CITY INVENTORY: SERIAL # X130060RK, SERIAL# X13006ITC AND SERIAL# X130061HK.

Upon the motion of Alderman Carver, duly seconded by Alderman Little, and adopted by the Board to approve the January 2, 2018 Official Agenda, and to accept items for consent, whereby the “approval to add the following tasers to City inventory: Serial # X130060RK, Serial# X13006I TC, Serial# X130061HK” is enumerated, this consent item is thereby approved.

11. CONSIDERATION OF APPROVAL TO ACCEPT THE LOWEST AND BEST BIDS RECEIVED FOR THE JANUARY 1, 2018 THROUGH JUNE 30, 2018 SOURCE OF SUPPLY LISTING FOR STARKVILLE UTILITIES – ELECTRIC DIVISION.

Upon the motion of Alderman Carver, duly seconded by Alderman Little, and adopted by the Board to approve the January 2, 2018 Official Agenda, and to accept items for consent, whereby the “approval to accept the lowest and best bids received for the January 1, 2018 through June 30, 2018 source of supply listing for Starkville Utilities – Electric Division” is enumerated, this consent item is thereby approved.

Jan - June 2018

STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description	LOW BID	1st Alternate	2nd Alternate
Cross Arms			
F'glass 15" Vertical Single Phase Pin Ins Bracket			
2" x 18" Maclean GHDA118DV1 or Hughes CF630A-18 or Chance 1SBH18V1 or Eq.	GRESKO Utility Supply, Inc. \$48.00	Utilicor/Border States \$49.45	Arkansas Electric Cooperative, Inc. \$50.48
F'glass Vertical Two Phase Pin Ins Bracket			
2" x 48" Maclean G2HDA248DV1, Chance 2SBH48V1 or Hughes CF861A-48 or Eq.	GRESKO Utility Supply, Inc. \$97.00	Garner-Lumley Electric Supply Co. \$99.00	Irbby \$101.66
Wooden Cross Arms			
3 3/4" x 4 3/4" x 8 ft.	GRESKO Utility Supply, Inc. \$34.00	Utility Power, Inc. \$35.67	Irbby \$37.12
3 3/4" x 4 3/4" x 10 ft.	GRESKO Utility Supply, Inc. \$42.00	Utility Power, Inc. \$46.73	Arkansas Electric Cooperative, Inc. \$47.30
Braceless Deadend Crossarm Assemblies			
5 ft. Pupi Deadend Assembly, 12 Inch Pole Space, Double Guy Attachment, 2000 Series Beam, Eye Nuts Front and Back Side, 2 Deadend Drilled Positions, Gray Color, Pupi Pad # DA2000-060-E2-SPX2 Only	GRESKO Utility Supply, Inc. \$140.00	Utilicor/Border States \$142.80	Garner-Lumley Electric Supply Co. \$146.00
8 ft. Pupi Deadend Assembly, 12 Inch Pole Space, Double Guy Attachment, 2500 Series Beam, Eye Nuts Front and Back Side, 2 Deadend Drilled Positions, Gray Color, Pupi Pad # DA2500-096-E3-B7X2 Only	Garner-Lumley Electric Supply Co. \$178.00	GRESKO Utility Supply, Inc. \$178.00	Utilicor/Border States \$185.70
10 ft. Pupi Deadend Assembly, 12 Inch Pole Space, Double Guy Attachment, 3000 Series Beam, Eye Nuts Front and Back Side, 4 Deadend Drilled Positions, Gray Color, Pupi Pad # DA3000-120-E4-B9X2 Only	GRESKO Utility Supply, Inc. \$249.00	Utilicor/Border States \$256.50	Arkansas Electric Cooperative, Inc. \$256.65
Braceless Tangent Arms			
5 ft. Pupi Tangent Crossarm, 8-10-12 Inch Pole Space, 3000 Beam Series, REA 04 Drill Spec, Gray, Part # TB2000-060-SPX2 or Eq.	GRESKO Utility Supply, Inc. \$107.00	Arkansas Electric Cooperative, Inc. \$108.70	Utilicor/Border States \$110.00
8 ft. Pupi Tangent Crossarm, 8-10-12 Inch Pole Space, 3000 Beam Series, REA 04 Drill Spec, Gray, Part # TB3000-096-04X2 or Eq.	Irbby \$138.68	GRESKO Utility Supply, Inc. \$142.00	Utilicor/Border States \$147.45
10 ft. Pupi Tangent Crossarm, 8-10-12 Inch Pole Space, 3000 Beam Series, REA 05 Drill Spec, Gray, Part # TB3000-120-05X2 or Eq.	GRESKO Utility Supply, Inc. \$168.00	Arkansas Electric Cooperative, Inc. \$173.30	Irbby \$178.20
0° Three Phase Cutout/Arrestor Bracket			
Fiberglass 0 degree 3-phase cutout/arrestor bracket, Maclean G3MA024818DCB, Hughes CF670-48-18 or Hubbell 3SBM4818CTB or Eq.	Irbby \$83.06	GRESKO Utility Supply, Inc. \$84.00	Garner-Lumley Electric Supply Co. \$89.00
0° Single Phase Cutout/Arrestor Bracket			
Fiberglass 0 degree 1-phase cutout/arrestor bracket, Maclean G1MA0118DCB, Hughes CF667B-18, Alumna-Form F1CA-MV-H18-S1-H or Hubbell 1SBM18CTB or Eq.	GRESKO Utility Supply, Inc. \$19.35	Irbby \$21.47	Arkansas Electric Cooperative, Inc. \$22.20
Cross Strap for Cutout/Arrestor Bracket			
Cross Strap for Cutout/Arrestor Bracket, Chance C2060190, Hughes CF759 or Eq.	Utilicor/Border States \$9.65	Arkansas Electric Cooperative, Inc. \$9.70	#N/A \$9.70

Jan - June 2018

STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description	LOW BID	1st Alternate	2nd Alternate
Primary / Secondary Hardware			
Aluminum Straight Line Spring-Loaded D.E. Clamp, Type ADEZ, Anderson or Eq.			
ADEZ-70-N 4 to 40 ACSR	Arkansas Electric Cooperative, Inc	Utilicor/Border States	Irbby
ADEZ-116-N 336.4 to 954 ACSR	GRESKO Utility Supply, Inc.	Utilicor/Border States	Irbby
Aluminum Angle Suspension Clamp, Anderson or Eq.			
AAC - 301 0.198 to 0.732 in.	Irbby	Utilicor/Border States	Arkansas Electric Cooperative, Inc
HAS - 118 - C 0.70 to 1.18 in.	Irbby	Utilicor/Border States	Arkansas Electric Cooperative, Inc
Aluminum Mechanical Stirrup, Type AHL, Anderson, Richards or Eq.			
AHL - 024019 - E 4 to 40 ACSR	Utilicor/Border States	Irbby	Arkansas Electric Cooperative, Inc
AHL-954022-E or ASC-1000 336.4 to 954 ACSR	Garner-Lumley Electric Supply Co.	Irbby	Utilicor/Border States
Bronze Hot Line Clamp, Anderson, Richards or Eq.			
BC - 210 or BHL-100 0.128 to 0.414 in.	Irbby	Utilicor/Border States	Arkansas Electric Cooperative, Inc
Aluminum Hot Line Clamp, Anderson, Richards or Eq.			
S1530AGP or AHL-300TN 0.157 to 0.905 in.	GRESKO Utility Supply, Inc.	Irbby	Utilicor/Border States
S1545AGP 0.939 to 1.490 in.	Utilicor/Border States	Arkansas Electric Cooperative, Inc	Utility Power, Inc.
Clevite Type Suspension Insulators, Porcelain Products or Eq.			
ANSI Class 52-9A. Lapp 6815-70E or RUS Approved EQ.	GRESKO Utility Supply, Inc.	Utilicor/Border States	Arkansas Electric Cooperative, Inc
Silicone Rubber Insulators			
Distribution Deadend Insulator, Silicone Housing with Fiberglass Core. 35 kV. ANSI 52-4 Clevite and Tongue End Fittings. Maclean Power Systems DS-35M or RUS Approved Equivalent. Housing Must be Silicone Rubber - NO EPDM.	GRESKO Utility Supply, Inc.	Irbby	Garner-Lumley Electric Supply Co.
Pin Insulators, F Neck, 1" Thread 15KV, ANSI Class 55-4.			
ANSI Class 55-4. NGK-Locke Cat # HRAP - 175, Porcelain Products Cat # 366-S or RUS Approved EQ.	Arkansas Electric Cooperative, Inc	GRESKO Utility Supply, Inc.	Irbby
Transformer Mounting Bracket, Chance or Eq.			
Chance Cat # DT6C1	Arkansas Electric Cooperative, Inc	Utilicor/Border States	Irbby
Chance Cat # DT7C1	Irbby	Utilicor/Border States	Arkansas Electric Cooperative, Inc
Conduit Standoff Brackets			
Pelco Cat # SP-6060-12-PNC	Garner-Lumley Electric Supply Co.	NO	NO
Pelco Cat # SP-6060-24-PNC	Garner-Lumley Electric Supply Co.	NO	NO
Aluma-Form # 9-CSO-12	GRESKO Utility Supply, Inc.	Arkansas Electric Cooperative, Inc	Garner-Lumley Electric Supply Co.
Aluma-Form # 9-CSO-24	GRESKO Utility Supply, Inc.	Garner-Lumley Electric Supply Co.	Irbby
Conduit Strap Kits, Chance or Eq.			
Cat # CSTK - 2; 2 inch strap	Arkansas Electric Cooperative, Inc	Irbby	GRESKO Utility Supply, Inc.
Cat # CSTK - 3; 3 inch strap	Arkansas Electric Cooperative, Inc	Irbby	GRESKO Utility Supply, Inc.
Cat # CSTK - 4; 4 inch strap	Irbby	GRESKO Utility Supply, Inc.	Garner-Lumley Electric Supply Co.
Cat # CSTK - 6; 6 inch strap	Irbby	GRESKO Utility Supply, Inc.	Utilicor/Border States

Jan - June 2018

STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description		LOW BID		1st Alternate		2nd Alternate	
General Use Bronze Connectors							
Anderson/Fargo Vise Type Ground Clamp, Cat # GC - 207		Arkansas Electric Cooperative, Inc	\$4.00	Utilicor/Border States	\$4.41	Irby	\$4.56
Anderson/Fargo Bronze Parallel Groove Clamp, Cat # LC - 1602 or Dossert CU40-17		Garner-Lumley Electric Supply Co.	\$15.40	Irby	\$16.04	Arkansas Electric Cooperative, Inc	\$19.51
Anderson/Fargo Bronze Terminal, 2-Hole Flat to Cable 1/0 - 500 Range, Cat # SWL - 050 - B2 or Dossert TCV50-2N		Utilicor/Border States	\$26.29	Arkansas Electric Cooperative, Inc	\$28.73	Irby	\$31.41
Anderson/Fargo Bronze Terminal with 90 Degree Angle, 2-Hole Flat to Cable 1/0 - 500 Range, Cat # SWL - 050 - B2-Y90 or Dossert TCV450-2N-90.		Utilicor/Border States	\$47.08	Arkansas Electric Cooperative, Inc	\$47.19	Irby	\$51.61
Aluminum Overhead Line Automatic Splice, Full Tension, MacClean Only							
4 - 2 ACSR Cat # 7652AP-VIP		Arkansas Electric Cooperative, Inc	\$6.19	Utilicor/Border States	\$6.25	GESCO Utility Supply, Inc.	\$6.40
1/0 ACSR Cat #7653-VIP		GESCO Utility Supply, Inc.	\$7.60	Irby	\$8.44	Arkansas Electric Cooperative, Inc	\$13.94
3/0 - 4/0 ACSR Cat # 7656AP-VIP		GESCO Utility Supply, Inc.	\$15.60	Irby	\$17.06	Arkansas Electric Cooperative, Inc	\$19.49
336.4 kmill ACSR Cat # 7658AP-VIP		GESCO Utility Supply, Inc.	\$17.35	Utilicor/Border States	\$19.26	Arkansas Electric Cooperative, Inc	\$19.58
477 kmill ACSR CAT # 7659-VIP		GESCO Utility Supply, Inc.	\$22.95	Irby	\$25.65	Utilicor/Border States	\$25.86
Impact Aluminum Taps for ACSR; Ampact Brand Only.							
795 - 795 #602121		GESCO Utility Supply, Inc.	\$30.35	Irby	\$31.94	Arkansas Electric Cooperative, Inc	\$67.12
795 - 336.4 # -602121-6		GESCO Utility Supply, Inc.	\$30.35	Irby	\$31.94	Arkansas Electric Cooperative, Inc	\$65.91
477 - 477 #1-602031-3		GESCO Utility Supply, Inc.	\$13.90	Irby	\$14.32	Arkansas Electric Cooperative, Inc	\$19.37
477 - 336.4 #1-602031-4		GESCO Utility Supply, Inc.	\$13.90	Irby	\$14.32	Arkansas Electric Cooperative, Inc	\$30.98
477 - 4/0 #1-602031-6		GESCO Utility Supply, Inc.	\$13.95	Irby	\$14.32	Arkansas Electric Cooperative, Inc	\$17.34
477 - 1/0 #602031-9		GESCO Utility Supply, Inc.	\$13.95	Irby	\$14.32	Arkansas Electric Cooperative, Inc	\$31.61
336.4 - 336.4 #602007		GESCO Utility Supply, Inc.	\$12.75	Irby	\$13.16	Arkansas Electric Cooperative, Inc	\$16.06
336.4 - 4/0 #602004		GESCO Utility Supply, Inc.	\$12.75	Irby	\$12.89	Arkansas Electric Cooperative, Inc	\$15.51
336.4 - 2/0 #602002		GESCO Utility Supply, Inc.	\$12.75	Irby	\$12.89	Arkansas Electric Cooperative, Inc	\$15.82
336.4 - 1/0 #602001		GESCO Utility Supply, Inc.	\$12.75	Irby	\$16.90	Arkansas Electric Cooperative, Inc	\$29.96
336.4 - 1/0 Copper #602001		GESCO Utility Supply, Inc.	\$12.75	Irby	\$12.89	Arkansas Electric Cooperative, Inc	\$15.82
4/0 - 4/0 #600466		GESCO Utility Supply, Inc.	\$2.60	Arkansas Electric Cooperative, Inc	\$2.84	Irby	\$3.07
4/0 - 1/0 #600458		GESCO Utility Supply, Inc.	\$2.60	Arkansas Electric Cooperative, Inc	\$2.96	Irby	\$3.05
1/0 - 1/0 #600403		GESCO Utility Supply, Inc.	\$2.60	Arkansas Electric Cooperative, Inc	\$2.90	Irby	\$3.05
4/0 - #2 #600411		GESCO Utility Supply, Inc.	\$2.60	Arkansas Electric Cooperative, Inc	\$2.91	Irby	\$3.05
Shells, Yellow		GESCO Utility Supply, Inc.	\$1.50	Irby	\$1.63	Arkansas Electric Cooperative, Inc	\$1.84
Shells, Blue		GESCO Utility Supply, Inc.	\$1.50	Irby	\$1.63	Arkansas Electric Cooperative, Inc	\$1.84

Jan - June 2018

STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description	LOW BID	1st Alternate	2nd Alternate
Burndy Dieless Hypress Range Taking Conn & Accessories			
Hyplug Type YA-A Uninsulated Compression Terminal. Cat# YA2CA9 Only	Utilicor/Border States	Arkansas Electric Cooperative, Inc	Irby
Hyplug Type YA-A Uninsulated Compression Terminal. Cat# YA2BA5 Only	Utilicor/Border States	Arkansas Electric Cooperative, Inc	Irby
Hyplug Type YA-A Uninsulated Compression Terminal. Cat# YA3A43 Only	Utilicor/Border States	Arkansas Electric Cooperative, Inc	Irby
Hyplug Type YA-A Uninsulated Compression Terminal. Cat# YA3A5 Only	Utilicor/Border States	Arkansas Electric Cooperative, Inc	Irby
Hyplug Type YA-A Uninsulated Compression Terminal. Cat# YA4A43 Only	Arkansas Electric Cooperative, Inc	Irby	Utilicor/Border States
Hylink Uninsulated Compression Splice. Cat# YS2CA1 Only	Arkansas Electric Cooperative, Inc	Irby	Utilicor/Border States
Hylink Uninsulated Compression Splice. Cat# YS2BA1 Only	Arkansas Electric Cooperative, Inc	Irby	Utilicor/Border States
Hylink Uninsulated Compression Splice. Cat# YS3A41 Only	Irby	Arkansas Electric Cooperative, Inc	Utilicor/Border States
Hylink Uninsulated Compression Splice. Cat# YS3A1 Only	Irby	Utilicor/Border States	Arkansas Electric Cooperative, Inc
Hylink Uninsulated Compression Splice. Cat# YS4A1 Only	Utilicor/Border States	Arkansas Electric Cooperative, Inc	Arkansas Electric Cooperative, Inc
Hystack Terminal Stacking Adapter. Cat# ASA250U Only	Irby	Utilicor/Border States	Irby
Hystack Terminal Stacking Adapter. Cat# ASA800U Only	Arkansas Electric Cooperative, Inc	Irby	Arkansas Electric Cooperative, Inc
Hystack Terminal Stacking Adapter. Cat# ASA1000U Only	Utilicor/Border States	Arkansas Electric Cooperative, Inc	Utilicor/Border States
Hyplug Pin Terminal. Cat# AYP2 Only	Arkansas Electric Cooperative, Inc	Arkansas Electric Cooperative, Inc	Irby
Hyplug Pin Terminal. Cat# AYP040 Only	Arkansas Electric Cooperative, Inc	Utilicor/Border States	Irby
Hyplug Pin Terminal. Cat# AYP0500 Only	Arkansas Electric Cooperative, Inc	Arkansas Electric Cooperative, Inc	Irby
Hyplug Pin Terminal. Cat# AYP750 Only	Utilicor/Border States	Arkansas Electric Cooperative, Inc	Irby
URD Transformer Secondary Connector			
Universal Stud Mount Disconnectable Secondary Connector. Accepts both 5/8" and 1" Transformer Studs, #12-350MCM Conductor. Homac Part #ZWM4023EZSL. Homac Only	Garner-Lumley Electric Supply Co.	Arkansas Electric Cooperative, Inc	GRESKO Utility Supply, Inc.
Pole Top Pin			
Pole Top Pin, 20 Inch, 1 Inch Insulator Nylon Threads, Joslyn Cat #J740Z, Hubbell Cat # 2198P, or EQ.	GRESKO Utility Supply, Inc.	Irby	Arkansas Electric Cooperative, Inc
Ridge Pin, (Pole Top Pin), Fiberglass, 1 Inch Insulator. Chance RPH211 OR Joslyn 7781-621 or Eq.	Irby	Utilicor/Border States	Arkansas Electric Cooperative, Inc
Pole Banding Systems			
Aluma-Form Bolt-A-Band Standard Length Single Band, 5/8 Hdwe, 48 in. Length, Part BAB-5848 Only.	GRESKO Utility Supply, Inc.	Garner-Lumley Electric Supply Co.	Irby
Aluma-Form Bolt-A-Band Standard Length Double Band, 5/8 Hdwe, 48 in. Length, Part BAB-5848-2 Only.	GRESKO Utility Supply, Inc.	Garner-Lumley Electric Supply Co.	Irby
All Purpose Mounting Bracket			
Aluma-Form All Purpose Mounting Bracket, Heavy-Duty Mount with Grade 5, 5/8 x 3 Bolt. Part HDBB-1511-H3H Only.	Irby	GRESKO Utility Supply, Inc.	Garner-Lumley Electric Supply Co.

Jan - June 2018 STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description	LOW BID	1st Alternate	2nd Alternate
Guy Wire And Related Equipment			
Fiberglass Guy Strain Insulator, 15,000 Lb or Greater.			
Maclean Cat # GCTE - 15-144, Hubbell GS16144CP or Aluma-Form FGS16-144CT	GRESKO Utility Supply, Inc.	Garner-Lumley Electric Supply Co.	Irby
Maclean Cat # GCTE - 15-12, Hubbell GS16012CP or Aluma-Form FGS16-12CT.	GRESKO Utility Supply, Inc.	Garner-Lumley Electric Supply Co.	Irby
PISA Anchor Helix Assembly			
Single Helix 10 in Diameter for 3/4 in Rod, 1-3/8 in Core. Chance Cat # E1021633 or MacLean MDS-D104-6.	GRESKO Utility Supply, Inc.	Utilicor/Border States	Irby
Twin Helix 10 in Diameter for 3/4 in Rod, 1-3/8 in Core. Chance Cat # E1021637 or MacLean MDS-D104-2-6.	GRESKO Utility Supply, Inc.	Utilicor/Border States	Arkansas Electric Cooperative, Inc
Chance PISA or MacLean, 3/4 In. X 7 ft. Rod & Twineye Nut. Chance Cat # E1020044 or MacLean MDS D75D.	Irby	GRESKO Utility Supply, Inc.	Utilicor/Border States
Bust Expanding Anchor			
Chance Bust Expanding Anchor, Galvanized, Cat # 88135G.	Arkansas Electric Cooperative, Inc	GRESKO Utility Supply, Inc.	#N/A
Chance Galvanized Bust Anchor Rod 3/4 in. X 8 ft. with Twineye Adapter, Cat # 5358	Utilicor/Border States	GRESKO Utility Supply, Inc.	Arkansas Electric Cooperative, Inc
Guy Wire, Galvanized Steel			
3/8 Siemens Martin Grade, Coils per FT	Irby	GRESKO Utility Supply, Inc.	Utilicor/Border States
7/16 High Strength Grade, Coils per FT	Irby	GRESKO Utility Supply, Inc.	Utilicor/Border States
Banded Guy Attachment with Clevis			
Aluma-Form heavy Duty Banded Guy Attachment with Clevis, Part BGA-S20 Only.	GRESKO Utility Supply, Inc.	Garner-Lumley Electric Supply Co.	Irby
Conductor, Overhead Secondary, Overhead Primary, Underground Secondary, Underground Primary, Miscellaneous Copper			
#6 Duplex, Shepherd, 600 Volt, 90 Degree C Operation. Packaged in Coils. Per FT.	Utility Power, Inc.	Utilicor/Border States	Garner-Lumley Electric Supply Co.
#4 Triplex, Periwinkle, 600 Volt, 90 Degree C Operation. Packaged in Coils. Per FT.	Utility Power, Inc.	Utilicor/Border States	Garner-Lumley Electric Supply Co.
#1/0 Triplex, Neritina, 600 Volt, 90 Degree C Operation. Packaged in Coils. Per FT.	Garner-Lumley Electric Supply Co.	Utilicor/Border States	Utility Power, Inc.
#4/0 Triplex, Zuzara, 600 Volt, 90 Degree C Operation. Packaged on Reels. Per FT.	GRESKO Utility Supply, Inc.	Utility Power, Inc.	Utilicor/Border States
#1/0 Quadruplex, Costena, 600 Volt, 90 Degree C Operation. Packaged on Reels. Per FT.	Utility Power, Inc.	Utilicor/Border States	Irby
#4/0 Quadruplex, Appaloosa, 600 Volt, 90 Degree C Operation. Packaged on Reels. Per FT.	Utility Power, Inc.	Utilicor/Border States	Garner-Lumley Electric Supply Co.
#336.4 kcmil Quadruplex, Gelding, 600 Volt, 90 Degree C Operation. Packaged on Reels. Per FT.	Utility Power, Inc.	Irby	Garner-Lumley Electric Supply Co.
#2 ACSR, Sparrow, Packaged on Reels. Per FT.	Utility Power, Inc.	Garner-Lumley Electric Supply Co.	Utilicor/Border States
#1/0 ACSR, Raven, Packaged on Reels. Per FT.	Garner-Lumley Electric Supply Co.	Utility Power, Inc.	Utilicor/Border States
#4/0 ACSR, Penguin, Packaged on Reels. Per FT.	Irby	GRESKO Utility Supply, Inc.	Utilicor/Border States
#336.4 ACSR, Merlin, Packaged on Reels. Per FT.	Utility Power, Inc.	Utilicor/Border States	GRESKO Utility Supply, Inc.
#477 ACSR, Pelican, Packaged on Reels. Per FT.	Irby	Utility Power, Inc.	Utilicor/Border States

Jan - June 2018

STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description	LOW BID	1st Alternate	2nd Alternate
3-Layer 15 kV ACSR Tree Wire-1/0 AWG, 6/1 Stranding, Southwire or Hendrix. Packaged on Reels. Bidder shall specify standard reel length.	Irby	Utility Power, Inc.	NO
3-Layer 15 kV ACSR Tree Wire. 1477 kcmil. 18/1 Stranding, Southwire or Hendrix. Packaged on Reels. Bidder shall specify standard reel length.	Irby	Utility Power, Inc.	NO
#6 Underground Duplex, Clafin, Ruggedized or High Score. 90 Degree C Continuous Operation. Packaged on Reels. Per Ft.	Garner-Lumley Electric Supply Co.	Utility Power, Inc.	GRESKO Utility Supply, Inc.
#4 Underground Triplex, Vassar, Ruggedized or High Score. 90 Degree C Continuous Operation. Packaged on Reels. Per Ft.	Utility Power, Inc.	GRESKO Utility Supply, Inc.	Garner-Lumley Electric Supply Co.
#4/0 Underground Triplex, Sweetbriar, Ruggedized or High Score. 90 Degree C Continuous Operation. Packaged on Reels. Per Ft.	GRESKO Utility Supply, Inc.	Utility Power, Inc.	Garner-Lumley Electric Supply Co.
4/0 Underground Triplex, Sweetbriar Powerglide 600V Secondary Underground High Score. 90 Degree C Continuous Operation. Packaged on Reels. Southwire or Ego.	Irby	NO	BID
#350 Underground Triplex, Wesleyan, Ruggedized or High Score. 90 Degree C Continuous Operation. Packaged on Reels	Utilicor/Border States	Garner-Lumley Electric Supply Co.	GRESKO Utility Supply, Inc.
350 kcmil Underground Triplex, Wesleyan Powerglide 600V Secondary Underground High Score. 90 Degree C Continuous Operation. Packaged on Reels. Southwire or Ego.	Irby	NO	BID
#4/0 Underground Quadruplex, Wake Forest, Ruggedized or High Score. 90 Degree C Continuous Operation. Packaged on Reels. Per Ft.	Garner-Lumley Electric Supply Co.	Utility Power, Inc.	GRESKO Utility Supply, Inc.
4/0 Underground Quadruplex, Wake Forest Powerglide 600V Secondary Underground High Score. 90 Degree C Continuous Operation. Packaged on Reels. Southwire or Ego.	Irby	NO	BID
#350 Underground Quadruplex, Slippery Rock, Ruggedized or High Score. 90 Degree C Continuous Operation. Packaged on Reels. Per Ft.	Garner-Lumley Electric Supply Co.	GRESKO Utility Supply, Inc.	Irby
350 kcmil Underground Quadruplex, Slippery Rock Powerglide 600V Secondary Underground High Score. 90 Degree C Continuous Operation. Packaged on Reels. Southwire or Ego.	Irby	NO	BID
Underground Residential Distribution Cable (URD), Concentric Neutral, Jacketed 15 kV Class Cable, 1/0 Aluminum Conductor, Class B Filled Strand, 220 mil EPR Insulation, Copper Full Neutral Consisting of 16 - #14 Strands, with Insulating Jacket Over Concentric Wires. Cable Shall Be All EPR Construction. Okonite or Kente Only. Price per Foot	T&C Specialty Distributors, Inc.	Utility Power, Inc.	NO
Underground Residential Distribution Cable (URD), Concentric Neutral, Jacketed 15 kV Class Cable, 750 kcmil Aluminum Conductor, Class B Filled Strand, 220 mil EPR Insulation, Copper 1/3 Neutral, with Insulating Jacket Over Concentric Wires. Cable Shall Be All EPR Construction. Okonite or Kente Only. Price per Foot	T&C Specialty Distributors, Inc.	Utility Power, Inc.	NO
Underground Residential Distribution Cable (URD), Concentric Neutral, Jacketed 15 kV Class Cable, 750 kcmil Aluminum Conductor, Class B Filled Strand, 220 mil EPR Insulation, Copper 1/3 Neutral, with Insulating Jacket Over Concentric Wires. Cable Shall Be All EPR Construction. Cable Shall be Shipped on Steel Reels. Okonite or Kente Only. Price per Foot. 1400 ft reels only.	T&C Specialty Distributors, Inc.	Utility Power, Inc.	NO
#6 Insulated Soft Drawn Riser Wire, Solid Copper Wire. Packaged on Small Spools. Per Ft.	Irby	Garner-Lumley Electric Supply Co.	GRESKO Utility Supply, Inc.
#4 Bare Soft Drawn Solid Copper Wire. Per Ft.	Utility Power, Inc.	GRESKO Utility Supply, Inc.	Irby
#6 Bare Soft Drawn Solid Copper Wire. Per Ft.	Utility Power, Inc.	GRESKO Utility Supply, Inc.	#N/A
AFL, ADSSCable, Mini-Span 424. 60 Fiber, Part#AE0609C520AAA Only.	#NUM!	NO	BID

Jan - June 2018 STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description	LOW BID	1st Alternate	2nd Alternate
Underground Equipment			
S&C Vista Underground 4-Way Switchgear, Model 422. S&C 93422R1-P4T2-S313. S&C Only.	Irby	NO	NO
S&C Vista Underground 5-Way Switchgear, Model 523. S&C 93523R1-P6T3-S192. S&C Only.	Irby	NO	NO
Load Break Bushing Insert, 200 A, 15 kV, Cooper LBI 215. or Elastimold 1601A4.	GRESKO Utility Supply, Inc.	Irby	Arkansas Electric Cooperative, Inc
Load Break Elbow Connector with Jacket Seal, 200 Amp, 15 kV, with Capacitive Test Point, 1/0 Stranded Conductor, Elastimold 166LRJS-C-5240 or Cooper LE1215CC06T.	GRESKO Utility Supply, Inc.	NO	NO
Horizontal Load Break Portable FeedThru, 200 Amp, 15 kV, Cooper LPF215H or Elastimold 1602A3R.	GRESKO Utility Supply, Inc.	Arkansas Electric Cooperative, Inc	Irby
Rotatable Loadbreak Feedthru Insert, 200 A, 15kV Class. Cooper LF1215 or Elastimold 1602A3R.	GRESKO Utility Supply, Inc.	Arkansas Electric Cooperative, Inc	Garner-Lumley Electric Supply Co.
Insulated Protective Cap. 15 kV Class. Cooper LPC215 or Elastimold 160DRG.	Arkansas Electric Cooperative, Inc	GRESKO Utility Supply, Inc.	Irby
900 Amp Deadbreak Connector, 25 kV Class, BOL-T only, 750 kcmil Aluminum Conductor with Copper/Top Compression Connector. Part # Cooper BT625FF25C1 or Elastimold K676L R-M5380.	Garner-Lumley Electric Supply Co.	Irby	GRESKO Utility Supply, Inc.
600 Amp Loadbreak Reducing Tap Plug For use With BOL-T, 25 kV Class, With Copper Stud in Individual Box. Cooper BLRTP625C or Elastimold 675ETPSP.	GRESKO Utility Supply, Inc.	Garner-Lumley Electric Supply Co.	Irby
Polywater Type HP Multipurpose Cleaner/Degreaser, 16Oz. Aerosol Can. Cat # HPY-12	Utilicor/Border States	Utility Power, Inc.	GRESKO Utility Supply, Inc.
Polywater Cable Lubricant J or Eq. In 5 Gallon Pails. Cat# J-640.	Irby	Utility Power, Inc.	Utilicor/Border States
Polywater Cable Lubricant J. One Quart Front End Pack. Packaged 12 Per Case. Catalog #J-27. Price per Case	Utility Power, Inc.	Garner-Lumley Electric Supply Co.	Irby
URD Cable Termination, Cold Applied, Jacketed Concentric Neutral Cable			
Raychem 841360-000 TFT-151E-1/0	Arkansas Electric Cooperative, Inc	GRESKO Utility Supply, Inc.	Irby
Raychem 050920-000 TFT-153E	Arkansas Electric Cooperative, Inc	GRESKO Utility Supply, Inc.	Irby
URD Cable Splice, Jacketed Concentric Neutral Cable, Raychem Only.			
1/0 URD Primary Heat Shrink Splice Without Connector. Part # HVS-1511S-J.	GRESKO Utility Supply, Inc.	Irby	NO
750 kcmil URD Primary Heat Shrink Splice Without Connector. Part # HVS-1514S-J.	Irby	GRESKO Utility Supply, Inc.	NO

Jan - June 2018 STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description	LOW BID	1st Alternate	2nd Alternate
Junctions			
Loadbreak Junction, 200 A, 15 kV Class, Cooper Cat# LJ215C4U or Elastimold 164J4-5.	GRESCO Utility Supply, Inc. \$102.00	Arkansas Electric Cooperative, Inc. \$109.72	Gamer-Lumley Electric Supply Co. \$119.00
Fiberglass Secondary Pedestal with 350 kcmil Connectors. Pencil Only.			
Secondary Pedestal with 350 kcmil Connectors. Pencil Only. Pencil Catalog # AG18HDX-L35	GRESCO Utility Supply, Inc. \$212.00	NO	NO
Underground Equipment Continued			
Fiberglass Box Pads For Single Phase Transformers. Nordic or Eq. Nordic Catalog # CBP-37-43-15A-MG-22X24	GRESCO Utility Supply, Inc. \$208.00	Utilicor/Border States	NO
Fibercrete Box Pad 94" x 80" for use with 4-Way Vista Swgr. Concast Part # FC-69-83-36-V Only.	\$1,410.00	Irby	GRESCO Utility Supply, Inc. \$1,459.00
Fibercrete Box Pad 117" x 80" for use with 5-Way Vista Swgr. Concast Part # FC-69-106-36-V Only.	\$2,417.00	Irby	GRESCO Utility Supply, Inc. \$2,727.00
Fibercrete Box Pad with 6" x 53" Opening for use with 3-Phase Sectionalizing Cabinet. Concast Part# FC-23-65-32-1880. Concast Only.	\$312.00	Irby	GRESCO Utility Supply, Inc. \$339.00
Fibercrete Box Pad with 18" x 80" Opening for use with 3-Phase Sectionalizing Cabinet. Concast Part# FC-18-65-20-0653. Concast Only.	\$678.00	Irby	GRESCO Utility Supply, Inc. \$758.00
Sectionalizing Cabinet, 3-Phase, 200 A, 15 kV Class, Mild Steel, with Three 4-Position 200 Amp Loadbreak Junctions Installed. Howard Industries Cat# 4560-227470-200. Howard Industries Only.	\$778.00	NO	NO
Sectionalizing Cabinet, 3-Phase, 200 A, 15 kV Class, Mild Steel, without Loadbreak Junctions. Howard Industries Cat# 4584-227470-200. Howard Industries Only.	\$401.00	NO	NO
Sectionalizing Cabinet, 1-Phase, 200 A, 15 kV Class, Mild Steel, with One 4-Position 200 Amp Loadbreak Junctions Installed. Howard Industries Cat# 4530-227470-200. Price of Cabinet to Include Mild Steel Mounting Plate Part# 0062-189904-001. Howard Industries Only.	\$371.00	NO	NO

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STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description	LOW BID			1st Alternate	2nd Alternate		
Conduit and Fittings							
#REF! High Density Polyethylene Conduit, 3 in. Nominal Size, 3.5 in. Outside Diameter with 13.5 SDR, Black With Red Trisripe, 40 Ft. Lengths, Smooth Wall. Carton or Ea. Per Ft.			\$2.29	Irby	\$2.38	NO	BID
Schedule 40 PVC, 2 in. 20 ft. Sections. Per Ft.	#NUM!		#NUM!	NO	BID	NO	BID
Schedule 40 PVC, 3 in. 20 ft. Sections. Per Ft.	NO		BID	NO	BID	NO	BID
Champion Fiberglass, 90 x 36 in Elbow, 3 in. Nominal, with Bonded On Deep Couplings. Part 30A-SW-92-P-2D.	Garner-Lumley Electric Supply Co.		\$129.00	NO	BID	NO	BID
Champion Fiberglass, 90 x 24 in Elbow, 2 in. Nominal, with Bonded On Deep Couplings. Part 20A-SW-91-P-2D.	Garner-Lumley Electric Supply Co.		\$109.00	NO	BID	NO	BID
Bondit Conduit Adhesive Kit with Dispensing Tool. Kit Contains 2 Adhesive Cartridges, 8 Mixing Nozzles, 1 Strip of Sanding Cloth, 8 TR-1 Cleaning Wipes and 1 Dispensing Tool. Bondit Cat # BT-KITG or Eq.	Garner-Lumley Electric Supply Co.		\$116.00	Irby	\$125.73	NO	BID
3M, Type MB-3 Crossarm Mounting Bracket for URD Cable Range 0.80-1.25 in.	Arkansas Electric Cooperative, Inc		\$10.61	GRESKO Utility Supply, Inc.	\$11.80	Utility Power, Inc.	\$17.15
3M, Type MB-6 Crossarm Mounting Bracket for URD Cable Range 1.80-2.40 in.	GRESKO Utility Supply, Inc.		\$33.25	Arkansas Electric Cooperative, Inc	\$47.74	Utility Power, Inc.	\$57.50
Ditch Witch Bore Gel Bentonite 50 Lb Bags	#NUM!		#NUM!	NO	BID	NO	BID
Ditch Withc EZ Mud. Gold 10 Lb. Dry Polymer Bucket	NO		BID	NO	BID	NO	BID
Ditch Witch Con Det Wetling Agent. 5 Gallon Pails.	NO		BID	NO	BID	NO	BID
Concrete							
Ready Mixed Concrete, Consisting of Portland Cement, Fine and Coarse Aggregate, Water and Approved Admixtures, Combined, Mixed, Transported and Placed at the Owner's Jobsite, Including Furnishing Labor, Materials, Equipment and Incidentals as Required to Provide Concrete to the SED Jobsites inside the City Limits of Starkville. Concrete Mix shall have a Minimum Specified 280Day Compressive Strength of 2500 PSI and a Water-Cement Ratio By Weight of 0.50 to 0.60. Proportion and Design Mixes to Result in Concrete Slump at the Point of Placement as Directed by the Owner. Slump at the Point of Placement shall be 4 in. to 6 in. for Concrete that is to be Mechanically Vibrated, and 5 in. to 7 in. for Concrete that is to be Placed Without Consolidation. Supplier shall Comply with the Requirements of ASTM C94 "Standard for Ready-Mixed Concrete". Price per Cubic Yard.	Golden Triangle Ready Mix Concrete		\$125.00	NO	BID	NO	BID

Jan - June 2018 STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description		LOW BID		1st Alternate		2nd Alternate	
Protective Equipment and Capacitor Equipment							
S&C Positrol Fuse Links "QR" Speed							
1 Amp	Irby	\$5.77	NO	BID	NO	BID	
3 Amp	Irby	\$5.77	NO	BID	NO	BID	
5 Amp	Irby	\$5.77	NO	BID	NO	BID	
7 Amp	Irby	\$5.77	NO	BID	NO	BID	
10 Amp	Irby	\$6.25	NO	BID	NO	BID	
15 Amp	Irby	\$6.25	NO	BID	NO	BID	
20 Amp	Irby	\$6.25	NO	BID	NO	BID	
25 Amp	Irby	\$6.63	NO	BID	NO	BID	
30 Amp	Irby	\$6.63	NO	BID	NO	BID	
40 Amp	Irby	\$6.63	NO	BID	NO	BID	
50 Amp	Irby	\$7.85	NO	BID	NO	BID	
60 Amp	Irby	\$9.52	NO	BID	NO	BID	
75 Amp	Irby	\$9.52	NO	BID	NO	BID	
100 Amp	Irby	\$11.88	NO	BID	NO	BID	
125 Amp	Irby	\$13.53	NO	BID	NO	BID	
150 Amp	Irby	\$18.99	NO	BID	NO	BID	
Cooper Power Systems "D" Link Fuse							
1 Amp	GESCO Utility Supply, Inc.	\$5.25	Arkansas Electric Cooperative, Inc	\$8.87	NO	BID	
2 Amp	GESCO Utility Supply, Inc.	\$5.25	Arkansas Electric Cooperative, Inc	\$6.60	NO	BID	
3 Amp	GESCO Utility Supply, Inc.	\$5.15	Arkansas Electric Cooperative, Inc	\$6.50	NO	BID	
5 Amp	GESCO Utility Supply, Inc.	\$5.15	Arkansas Electric Cooperative, Inc	\$6.50	NO	BID	
7 Amp	GESCO Utility Supply, Inc.	\$5.15	Arkansas Electric Cooperative, Inc	\$6.50	NO	BID	
10 Amp	GESCO Utility Supply, Inc.	\$5.15	Arkansas Electric Cooperative, Inc	\$6.50	NO	BID	
15 Amp	GESCO Utility Supply, Inc.	\$5.15	Arkansas Electric Cooperative, Inc	\$6.50	NO	BID	
20 Amp	GESCO Utility Supply, Inc.	\$5.15	Arkansas Electric Cooperative, Inc	\$6.50	NO	BID	

STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description	Low Bid	1st Alternate	2nd Alternate
Other Protective Equipment			
Cooper Power Systems Companion II Backup Current-Limiting Fuse, 8.3 kV, 25 k Current Rating with Spline Stud and Eyebolt Terminal, Cooper FAH8KV25K8GGR1 Only	GRESCO Utility Supply, Inc.	Arkansas Electric Cooperative, Inc	NO
Loadbuster Disconnect, 25 kV, 600 A Continuous, S&C Catalog # 4943R9ED2.	Irby	NO	NO
Fuse Cutout, 15 kV, 100 A Continuous, 16 kA Interrupting, Loadbuster, Silicone Rubber, ABB X1JCLNLM11 or Eq.	GRESCO Utility Supply, Inc.	Utility Power, Inc.	Irby
Fuse Tube Including Cap & Arc Shortening Rod, 14.4 kV, 100 Amp, S&C Catalog # 89531R10 or Eq.	GRESCO Utility Supply, Inc.	Irby	Utility Power, Inc.
Fuse Tube, 14.4 kV, 200 A, S&C Catalog # 89571R11. S&C or Eq.	Garner-Lumley Electric Supply Co.	GRESCO Utility Supply, Inc.	Irby
Spare Disconnect Blade, 14.4 kV, 300 Amp, S&C Catalog # 89621R10. S&C or Eq.	GRESCO Utility Supply, Inc.	Garner-Lumley Electric Supply Co.	Irby
Loadbreak Cutout, 15/27 kV, 100 Amp Continuous, Porcelain, ABB Catalog # Y2NCBNQA12, ABB only.	Garner-Lumley Electric Supply Co.	NO	NO
Loadbreak Cutout, 15/27 kV, 100 Amp Continuous, Silicone Rubber, ABB Catalog # Y2JCLNQA12, ABB only.	Garner-Lumley Electric Supply Co.	NO	NO
Elbow Surge Arrester, 10 kV, 8.4 kV MCOV, 36 in. Lead Wire, Cooper 3238018C10M or Ohio Brass 61150900036 or Elastimold 167E5A10.	GRESCO Utility Supply, Inc.	Utilicor/Border States	Garner-Lumley Electric Supply Co.
Parking Stand Surge Arrester, 10 kV, 8.4 kV MCOV, Cooper Part # 3237686C10M or Elastimold 167PSA10.	GRESCO Utility Supply, Inc.	Garner-Lumley Electric Supply Co.	Irby
Heavy Duty Distribution Class Arrester, 10 kV, 8.4 kV MCOV. With Insulator, Wildlife Protector and NEMA X-Arm Bracket. Cooper UHS1005-0A1A-1B1A or Ohio Brass 213709-7324 Only	Utilicor/Border States	GRESCO Utility Supply, Inc.	Irby
Hubbell Protecta Lite Suspension Distribution Class Arrester, 13.8 kV, 8.4 kV MCOV with Fargo Hot Line Clamp GH202AD and 90 Inch #4 AWG Tinned Copper Rope Lay Conductor Lead. Hubbell Catalog #602009-B0-X4-005 Only	Utilicor/Border States	Utility Power, Inc.	Irby

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STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description	LOW BID	1st Alternate	2nd Alternate
3-Phase Air Break Switch. 15 kV, 600 A, Insulated Base, Epoxy Insulators, 2-Hole NEMA Pad, Upright Hookstick Operated With Extra Mounting Clearance. S&C Cat. # 147442R2-H	Irby	BID	BID
3-Phase Air Break Switch. 15 kV, 600 A, Insulated Base, Epoxy Insulators, 2-Hole NEMA Pad, Vertical Hookstick Operated. S&C Cat. # 147532R4-H	Irby	BID	BID
3-Phase Air Break Switch. 14.4 kV, 900 A, Insulated Base, Epoxy Insulators, 2-Hole NEMA Pad, Tiered Outboard Hookstick Operated With Pole Bankand J-Bolts. S&C Cat. # 147832R4-H2-P1	Irby	BID	BID
New 3-Phase Recloser, 800 Amp Cont., 12.5 kA Interrupting, Solid Dielectric, 15 kV Class Vacuum Recloser with SEL-651RA Control. 14 Pin Control Cable. Equipped with 3 Low Energy Analog Voltage Sensors. Recloser outfitted with 2 Hole Pads, "L" Shaped Pole Mount Center Bracket. Lightning Arrester Brackets and 40 ft. 14 Pin Control Cable. G&W Electric VIP378ER-12S Only. SEL Part # 0651RA01XBAXAE1A3311BXXX	Power Connections, Inc	BID	BID
Schweitzer Engineering Laboratories, Inc., SEL-651RA Recloser Control for use with G&W Viper or Cooper VME. Part Number 0651RA01XBAXAE1A3311BXXX. Schweitzer Engineering Laboratories, Inc. only.	Power Connections, Inc	BID	BID
Schweitzer Engineering Laboratories, Inc., SEL-C510, 40 Ft. Recloser 14 Pin Control Cable, 14-Pin Male to Female Amphenol Connector.	Power Connections, Inc	BID	BID
SEL Overhead Autoranger FCI with 4 Hr Permanent Fault Reset & 16 Hr Temporary Fault Reset Time. SEL Part# AR360-4-16.	Power Connections, Inc	BID	BID
SEL Underground Autoranger FCI with 4 Hr Permanent Fault Reset Time. No Battery with Integral Display. SEL Part# 1ARU4Y2.	Power Connections, Inc	BID	BID
SEL Underground Autoranger FCI with 4 Hr Permanent Fault Reset Time. With Battery & 10 ft Remote Fiber Optic Display. SEL Part# 1BARUZR4LEY2..	Power Connections, Inc	BID	BID
New G&W Viper Single Phase Recloser, Polemount "L" Config., with Arrester Brackets, NEMA 2-Hole Lugs, Wildlife Protectors. SEL-Kestrel Control, 40 ft Cable. G&W VIP178ER-12-SP Only. SEL 0351RS022XB1E11X1XXX Control.	Power Connections, Inc	BID	BID
Chance Loadbreak Electronic Resettable Sectionalizer, 15 kV, 50 Amp, 2-Count, Parallel Grove C.amps, NEMA Bracket. Chance C740-152PB only	Utilicor/Border States	\$772.50	\$783.25
Chance Loadbreak Electronic Resettable Sectionalizer, 15 kV, 70 Amp, 2-Count, Parallel Grove C.amps, NEMA Bracket. Chance C750-162PB only.	Utilicor/Border States	\$756.00	\$783.25
Capacitors Equipment & Relays			
Capacitor, 50 KVAR, 7620 Volt, Single Phase, 2-Bushing, 60 Hz, 95 kV BIL.	Garner-Lumley Electric Supply Co.	\$406.00	\$421.00
Capacitor, 100 KVAR, 7620 Volt, Single Phase, 2-Bushing, 60 Hz, 95 kV BIL.	Garner-Lumley Electric Supply Co.	\$440.00	\$447.00
Capacitor, 200 KVAR, 7620 Volt, Single Phase, 2-Bushing, 60 Hz, 95 kV BIL.	Arkansas Electric Cooperative, Inc	\$552.25	\$563.00
Capacitor, 300 KVAR, 7620 Volt, Single Phase, 2-Bushing, 60 Hz, 95 kV BIL.	Arkansas Electric Cooperative, Inc	\$610.00	\$672.00
Vacuum Capacitor Switch, Type VCS-1, 95 kV BIL, 200 A Continuous, 120 VAC Operating Voltage. Standard 5-Pin Receptacle for 3-Wire Control. ABB Cat # PS15-120M-BC or Edison ECSA111BA1.	GRESKO Utility Supply, Inc.	\$1,065.00	\$1,178.00
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
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	Arkansas Electric Cooperative, Inc		
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	GRESKO Utility Supply, Inc.		
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	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		
	GRESKO Utility Supply, Inc.		
	GRESKO Utility Supply, Inc.		
	Utilicor/Border States		
	Utilicor/Border States		
	Garner-Lumley Electric Supply Co.		
	Garner-Lumley Electric Supply Co.		
	Arkansas Electric Cooperative, Inc		
	Arkansas Electric Cooperative, Inc		

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Item Description	LOW BID	1st Alternate	2nd Alternate
SEL 734B Capacitor Control. Model 07340T9F1D1626EXXAD3AA000.	Power Connections, Inc	NO	NO
SEL-RTAC. Model 35304BAOX1211X0XXXXXX	Power Connections, Inc	NO	NO
SEL-RTAC. Model 3530HA0XX211A0XXXXXX	Power Connections, Inc	NO	NO
Beckwith A-6280A-STRK1 Capacitor Control with COPPER Ethernet.	Garner-Lumley Electric Supply Co.	GRESKO Utility Supply, Inc.	NO
Beckwith A-6280A-STRK1 Capacitor Control with FIBER Ethernet.	Garner-Lumley Electric Supply Co.	GRESKO Utility Supply, Inc.	NO
Beckwith B-1312-45 Neutral CT 5.0-2 Amp with 45 Ft. Cable and 3-Pin Cannon Connector.	Garner-Lumley Electric Supply Co.	GRESKO Utility Supply, Inc.	NO
S&C Line Post Current Sensor. 14.4 kV. S&C Only Cat # 904-001124-00	Irby	NO	NO
S&C Sensor Cable, Junction Box to Current Sensor. 20 Ft. End One Connector = None, End Two Connector = 2-Pin. S&C Only. Cat # 007-000767-03	Irby	NO	NO
Fusing Tape, Midsun Group Only			
E/FTP-100G. Price per Roll.	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
E/FTP-250G. Price per Roll.	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
Silicon Rubber Split Line Hose, Midsun Group Only			
E/INS-025. Price per Ft.	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
E/INS-50. Price per Ft.	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
E/INS-075. Price per Ft.	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
E/INS-100. Price per Ft.	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
Molded Bushing Products, Midsun Group Only			
E/Bush CV-LGE	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
E/Bush CV-Full	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
E/Bush CV-Small	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
E/Flex Barrier. 20 in Wide, Gray. Part #E/Flex BAR-EN-20" Gray.	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
Distribution Wildlife Covers, Midsun Only.			
E/Capacitor Cover	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
E/DL-LA-Recluser Cover	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
E/Pole Top Lightning Arrestor Cap	Midsun Group	Arkansas Electric Cooperative, Inc	Irby
Metering Equipment			
Honeywell/Elster, Single Phase, Solid State Electronic Watthour Meters, With SED Numbers in Sequence with Meters Previously Supplied. For Use with Starkville's Elster AMI System.	NO	NO	NO
Elster Energy Axis Rex2, Form 1S, Class 200, 120 Volt, with Service Disconnect and Yellow Nameplate. Catalog Number ZFA3KA00Y00.	Garner-Lumley Electric Supply Co.	NO	NO
Elster Energy Axis Rex2, Form 2S, Class 200, 240 Volt, With Service Disconnect, No Test Links, with White Nameplate, Catalog Number ZFCVMA000000.	Garner-Lumley Electric Supply Co.	NO	NO
Elster Energy Axis Rex2, Form 2S, Class 320, 240 Volt, No Test Links, with Yellow Nameplate. Catalog Number ZFCYMA000Y00.	Garner-Lumley Electric Supply Co.	NO	NO
Elster Energy Axis Rex2 Programmed for SED Solar Program, Form 2S, Class 200, 240 Volt, With Service Disconnect, No Test Links and Green Nameplate, Catalog Number ZFCVMA000000.	Garner-Lumley Electric Supply Co.	NO	NO
Elster Energy Axis Rex2, Form 12S, Class 200, 120 Volt, with Service Disconnect and Yellow Nameplate, Catalog # ZFWKA00Y00.	Garner-Lumley Electric Supply Co.	NO	NO
Elster Energy Axis Rex2, Form 12S, Class 320, 120 Volt, No Test Links, with Yellow Nameplate. Catalog # ZF54K000000.	Garner-Lumley Electric Supply Co.	NO	NO
Elster Energy Axis Rex2, Form 4S, Class 20, 240 Volt, with Yellow Nameplate, Catalog # ZFC2M000Y00.	Garner-Lumley Electric Supply Co.	NO	NO

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Item Description	LOW BID	1st Alternate	2nd Alternate
Honeywell-Elster Energy Axis RexU, Form 1S, Class 200, 120 Volt, With Service Disconnect, With Yellow Nameplate, Catalog Number: ZHA33A00004.	Garner-Lumley Electric Supply Co. \$128.00	NO	NO
Honeywell-Elster Energy Axis RexU, Form 2S, Class 200, 240 Volt, With Service Disconnect, With No Test Links and White Nameplate, Catalog Number: ZHCW4A000004.	Garner-Lumley Electric Supply Co. \$128.00	NO	NO
Honeywell-Elster Energy Axis RexU, Form 2S, Class 320, 240 Volt, No Test Links, With Yellow Nameplate, Catalog Number: ZHCY4D000004.	Garner-Lumley Electric Supply Co. \$95.00	NO	NO
Honeywell-Elster Energy Axis RexU Programmed for SED Solar Program, Form 2S, Class 200, 240 Volt, With Service Disconnect, With No Test Links and Green Nameplate, Catalog Number: ZHCW4A000004.	Garner-Lumley Electric Supply Co. \$128.00	NO	NO
Honeywell-Elster Energy Axis RexU, Form 12S, Class 200, 120 Volt, With Service Disconnect, With No Test Links and Yellow Nameplate, Catalog Number: ZH5W3A000004.	Garner-Lumley Electric Supply Co. \$145.00	NO	NO
Honeywell-Elster Energy Axis RexU, Form 12S, Class 320, 120 Volt, No Test Links and Yellow Nameplate, Catalog Number: ZH5Y30000004.	Garner-Lumley Electric Supply Co. \$106.00	NO	NO
Honeywell-Elster Energy Axis RexU, Form 4S, Class 20, 240 Volt, With Yellow Nameplate, Catalog Number: ZHC240000004.	Garner-Lumley Electric Supply Co. \$95.00	NO	NO
Honeywell/Elster, A3 Alpha, Solid State Electronic WattHour Meters, With SED Numbers in Sequence with Meters Previously Supplied. For Use with Starkville's Elster AMI System.			
Elster Energy Axis Alpha A3RALNQ, Form 16S, Class 320, 128K Memory, 120 - 480 Volt, With White Nameplate, Catalog Number: ZD3410P80LM.	Garner-Lumley Electric Supply Co. \$415.00	NO	NO
Elster Energy Axis Alpha A3RALNQ, Form 9S, Class 20, 128K Memory, 120 - 480 VOLT, With White Nameplate, Catalog Number: ZD3210P80LM.	Garner-Lumley Electric Supply Co. \$415.00	NO	NO
Elster Energy Axis Alpha A3RALNQ, Form 9S, Class 20, 128K Memory, 120 - 480 Volt, 2 Relays To Cable (kz) With Yellow Nameplate, Catalog Number: ZD3213P80LM.	Garner-Lumley Electric Supply Co. \$450.00	NO	NO
Elster Energy Axis Alpha A3RALNQ, Form 9S, Class 20, 128K Memory, 120 - 480 Volt, ANSI C12.21 Protocol Ethernet Communications, With Yellow Nameplate, Catalog Number: ZD3210I60LM.	Garner-Lumley Electric Supply Co. \$420.00	NO	NO
Elster Energy Axis Alpha A3RALNQ, Form 35S, Class 20, 128K Memory, 120 - 480 Volt, With Yellow Nameplate, Catalog Number: ZD2210P80LM.	Garner-Lumley Electric Supply Co. \$415.00	NO	NO
Elster Energy Axis Alpha A3RALNQ, Form 3S, Single Phase, Class 20, 128K Memory, 120 Volt, With Yellow Nameplate, Catalog Number: ZDA210P80LM.	Garner-Lumley Electric Supply Co. \$397.00	NO	NO
Meter Bases - "K" Base (Siemens Only)			
K4UT, Single-Phase With Lugs Cat # 9810-9546	Irby \$285.98	NO	NO
K7T, Three-Phase With Lugs Cat # 9817-9506	Irby \$465.94	NO	NO
Current Transformers, Secondary Type, Molded, Outdoor Padmount Mounting.			
200 : 5 RF 4.0 at 85C, 0.3 Acc. Class at 0.1 Ohms Burden, ABB Type CMV Hi-Temp, Style# 923A231G01 or G.E. JAC-OCV Cat # 750X236202.	Irby \$81.19	Utilicor/Border States	Garner-Lumley Electric Supply Co. \$132.00
500 : 5 RF 4.0 at 85C, 0.3 Acc. Class at 0.5 Ohms Burden, G.E. Encompass Model # JAB-OW, Cat # 750X136464	Irby \$77.25	Utilicor/Border States	NO
1000:5 RF 2.0 at 85C, 0.15 Acc. Class at 0.5 Ohms Burden, ABB CMV-S, ABB Style # 923A498G02	Irby \$94.00	Utilicor/Border States	Garner-Lumley Electric Supply Co. \$108.00
1500 : 5 RF 2.0 at 85C, 0.3 Acc. Class at 0.5 Ohms Burden, G.E. Encompass Model # JAB-OW, Cat # 750X136463	Utilicor/Border States \$87.15	Irby	NO
Current Transformers, Secondary Type, Outdoor,			
250:5 Ratio, Rating Factor 4.0 at 30C, 0.3 Accuracy Class at 0.2 Ohms Burden, No Bar, Low Base, G.E. Encompass Model JCR-OW or Eq. G.E. Cat # 750X134609.	Irby \$61.20	Utilicor/Border States	NO
500:5 Ratio, Rating Factor 4.0 at 30C, 0.3 Accuracy Class at 0.5 Ohms Burden, No Bar, Low Base, G.E. Encompass Model JAK-OW, Cat # 750X13629.	Irby \$75.90	Utilicor/Border States	NO
600:5 Ratio, RF 2.0 at 30C, 0.15 Acc Class at 0.5 Ohms Burden, No Bar, Low Base, ABB CMF-S, ABB Style # 923A497G01	Utilicor/Border States \$96.00	Irby	Garner-Lumley Electric Supply Co. \$105.00

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STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description	LOW BID	1st Alternate	2nd Alternate
1000:5 Ratio, Rating Factor 4.0 at 30C, 0.3 Accuracy Class at 0.5 Ohms Burden, Window Type with Mounting Base, G.E. Encompass Model JAD-OW. Cat 750X120611.	Utilicor/Border States	NO	NO
Current Transformers, Primary Type, 15 KV, 110KV BIL, Outdoor, Acc Class 0.15, G.E. JKW-5A or ABB KON-11ER.			
50:5 Ratio, Rating Factor 1.5. G.E. Catalog # 755X053108.	Utilicor/Border States	NO	NO
150:5 Ratio, Rating Factor 1.5. G.E. Catalog # 755X053111.	Utilicor/Border States	NO	NO
200:5 Ratio, Rating Factor 1.5. ABB Catalog # E-923A427G01.	Garner-Lumley Electric Supply Co.	NO	NO

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STARKVILLE UTILITIES ELECTRIC GENERAL EQUIPMENT

Item Description	LOW BID		1st Alternate		2nd Alternate	
Primary Potential Transformers						
Potential Transformers, Primary Type, 15KV, Outdoor, Moldded, 60:1, Two Bushing, 7200/12470 Wye, IEEE Meter Accuracy 0.15 W, X, M, Y. G.E. Type JWM-5A or Eq. Catalog # 765X032042	Irby	\$903.00	Utilicor/Border States	\$1,055.00	Garner-Lumley Electric Supply Co.	\$1,280.00
Secondary Current and Voltage Transformer Racks						
Barfield instrument Transformer Mounting Bracket for 3 CT's or 3 VT's. Catalog # BA3CTVT1-W	Arkansas Electric Cooperative, Inc	\$13.78	Irby	\$15.36	Utilicor/Border States	\$16.29
Primary Current and Voltage Transformer Racks						
Barfield One CT and One PT Cat # BAPMM2	Arkansas Electric Cooperative, Inc	\$64.90	Garner-Lumley Electric Supply Co.	\$98.00	#N/A	\$98.00
Barfield Three CT and Three PT Cat # BAPMM6	Arkansas Electric Cooperative, Inc	\$233.30	Irby	\$242.68	Utilicor/Border States	\$283.00
Power Quality Equipment						
Power Monitors Revolution Power Quality Recorder	NO	BID	NO	BID	NO	BID
Power Monitors' Set of Four 24 in. Flex Current Transformers to Fit Revolution Power Quality Recorder. Cat# FCT 4/24	NO	BID	NO	BID	NO	BID
Power Monitors' Set of Four 36 in. Flex Current Transformers to Fit Revolution Power Quality Recorder. Cat# FCT 4/36	NO	BID	NO	BID	NO	BID
Power Monitors' Set of Four True Low Amp Dual Range 20/200 Amp Current Transformers To Fit Revolution Power Quality Recorder Cat # TLAR +200/4	NO	BID	NO	BID	NO	BID
Lights and Lighting Equipment						
Misc. Specialty Lighting						
G.E. Evolve Roadway Scalable (ERS3) Cobrahead, 480 Volt, 525mA Drive Current, 4000K LED Color Temp, No Photocell Receptacle, Gray. G.E. Part#ERS1015E1X40AGRAY ONLY.	Utilicor/Border States	\$440.00	NO	BID	NO	BID
LED Roadway to Replace 100W HID. 120-277 Volt. Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 100 or Greater. 4000K Color Temp With 7 Pin Photocell Receptacle. American Electric Part # ATB0208BLEDE10MVOLTR2NLPCLL or Howard Lighting Part # L401L40W40KT210GRM or GE ERL1008B140AGRAY or Eaton VERD-A018-D-U-T2-4N7-10K-AP ONLY..	Howard Lighting Products	\$120.00	GRESKO Utility Supply, Inc.	\$145.00	Arkansas Electric Cooperative, Inc	\$154.00
LED Roadway to Replace 250W HID. 120-277 Volt, Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 100 or Greater. 4000K Color Temp With 7-Pin Photocell Receptacle, Gray Color. GE Part # ERLH011B140AGRAY. American Electric Part # ATBMBMVOLTR3P7 or Howard Lighting Part # L402L100W40KT310GRM or Eaton VERD-G-A02-D-U-T3-4N7-10K-AP ONLY..	Howard Lighting Products	\$175.45	Garner-Lumley Electric Supply Co.	\$212.00	GRESKO Utility Supply, Inc.	\$221.00
LED Roadway to Replace 400W HID. 120-277 Volt., Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 100 or Greater. 4000K Color Temp With 7-Pin Photocell Receptacle, Gray Color. GE Part # ERS2019E1X40AGRAY or Howard Lighting Part # L404L150W40KT310GRM or American Electric Part # ATBMBFMVOLTR3P7 or Eaton VERD-M-A03-D-U-T3-4N7-10K-AP ONLY.	GRESKO Utility Supply, Inc.	\$210.00	Howard Lighting Products	\$240.00	Irby	\$242.42
LED Floodlight to Replace 250W HID. 120-277 Volt, Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 100 or Greater. 4000K Color Temperature With 7-Pin Photocell Receptacle. American Electric Part # ACP1LED310AMVOL T654KYBZPCL1NL0443 or GE EFNA0ES54051TDKBZ or Eaton UFLD-A25-DJL66-T-BZ-4N7-10K ONLY.	GRESKO Utility Supply, Inc.	\$392.00	Utility Power, Inc.	\$437.00	Garner-Lumley Electric Supply Co.	\$465.00
LED Floodlight to Replace 400W HID. 120-277 Volt, Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 100 or Greater. 4000K Color Temperature With 7-Pin Photocell Receptacle. American Electric Part # ACP1LED610AMVOL T654KYBZPCL1NL0443 or GE EFH1010BB65740AAT11DKBZ or Eaton UFLD-A40-D-U-66-T-BZ-4N7-10K ONLY.	GRESKO Utility Supply, Inc.	\$465.00	Utility Power, Inc.	\$496.00	Utilicor/Border States	\$565.00

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Item Description	LOW BID	1st Alternate	2nd Alternate
Howard Large Utility Floodlight, 120-277 Volt, 196W/80 LED, 4700K Led Color Temp. Slip Filter Mounting, Concave Glass, NEMA 5 Optics, Howard Model #JUL4HE550UBZ ONLY	Howard Lighting Products	NO	NO
LED Interstate Light, 120-277 Volt, Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 100 or Greater, 4000K Color Temperature with 7-Pin Photocell Receptacle, Eaton NVAN-AE-06-LED-U14W-10K-4NZ-AP ONLY	GRESKO Utility Supply, Inc.	Utility Power, Inc.	NO
400 Watt HPS Interstate, 120 Volt Pole Mount with Photo Cell Receptacle, AmeriMetric Electric Cat # 285 40S CA MT1 R3 DA GY.	#NUM!	NO	NO
Street Light Arms			
6' Pole Mount 2" Steel	GRESKO Utility Supply, Inc.	Utilicor/Border States	Arkansas Electric Cooperative, Inc
10' Pole Mount 2" Steel	GRESKO Utility Supply, Inc.	Utilicor/Border States	Irby
Photo Electric Controls			
105-305 VAC, 50/60 Hz, 1000W, 1800VA DTL (Dark To Light) Part # D124-1.5-STM or Eq.	Garner-Lumley Electric Supply Co.	Arkansas Electric Cooperative, Inc	GRESKO Utility Supply, Inc.
105-305 vac, 50/60 Hz, 1000W, 1800VA, DTL LED Long Life Photocontrol, Part#DSS124N-1.5TJJE Only.	GRESKO Utility Supply, Inc.	Arkansas Electric Cooperative, Inc	Garner-Lumley Electric Supply Co.
105-305 VAC, 50/60 Hz, 1000W, 1800VA, Ripley Long Life Photocontrol, Ripley Part #6390L-BK Only.	GRESKO Utility Supply, Inc.	NO	NO
420-520 VAC, 50/60 Hz, 1000W, 1800VA, DTL (Dark To Light) Part # DX480-12A or Eq.	Garner-Lumley Electric Supply Co.	Arkansas Electric Cooperative, Inc	Irby
432-528 VAC, 50/60Hz, 1000W, 1800VA, Ripley Long Life Photocontrol, Ripley Part #6394L Only.	GRESKO Utility Supply, Inc.	NO	NO
Lamps, Street Light			
175 Watt Mercury Vapor	Howard Lighting Products	Utilicor/Border States	Irby
100 Watt High Pressure Sodium with Double Arc Tube	Howard Lighting Products	Utility Power, Inc.	Utilicor/Border States
250 Watt High Pressure Sodium with Double Arc Tube	Utility Power, Inc.	Howard Lighting Products	Utilicor/Border States
400 Watt High Pressure Sodium with Double Arc Tube	Howard Lighting Products	Utility Power, Inc.	Utilicor/Border States
1000 Watt HPS with Built In Starter, Eye Ignitron Part # LU1000B/1EN Only.	Utility Power, Inc.	NO	NO
1000 Watt Metal Halide	Howard Lighting Products	Utility Power, Inc.	Irby
1500 Watt Metal Halide	Irby	Howard Lighting Products	Utilicor/Border States
LED NEMA Head			
LED NEMA Head, Fixture Shall Have a Lumen Per Watt (LPW) Ratio of 92 or Greater, American Electric Part # LNH2LU4M/VOLTR5NA, Howard Lighting Part # DTDU48LED41MV or Cooper Part # CRTK-R-A08-E-120-5-10K-B18-TH-A ONLY	GRESKO Utility Supply, Inc.	Utility Power, Inc.	Garner-Lumley Electric Supply Co.
Decorative Street Light			
Stemberg A652 Princeton Fixture with LED Retrofit and Scottsdale Pole, Stemberg Part # A653A/6P/PT-S/6312FP5/XRLED-A653-12L45T5-MDL21/SBA/C/SBAR-5/BK, Stemberg Only.	NO	NO	NO
	BID	BID	BID

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Item Description		LOW BID		1st Alternate		2nd Alternate	
Poles							
Wood Poles with CCA-ET & Penta Treatment							
30 ft Class 5	Baldwin Pole and Piling Co, Inc	\$110.00		NO	BID	NO	BID
40 ft Class 2	Baldwin Pole and Piling Co, Inc	\$278.00		NO	BID	NO	BID
40 ft Class 4	Baldwin Pole and Piling Co, Inc	\$209.00		NO	BID	NO	BID
45 ft Class 2	Baldwin Pole and Piling Co, Inc	\$342.00		NO	BID	NO	BID
50 ft Class 2	Baldwin Pole and Piling Co, Inc	\$415.00		NO	BID	NO	BID
55 ft Class 2	Baldwin Pole and Piling Co, Inc	\$496.00		NO	BID	NO	BID
60 ft. Class 1	Baldwin Pole and Piling Co, Inc	\$748.00		NO	BID	NO	BID
65 ft Class 1	Baldwin Pole and Piling Co, Inc	\$1,195.00		NO	BID	NO	BID
70 ft Class 1	Baldwin Pole and Piling Co, Inc	\$1,495.00		NO	BID	NO	BID
75 ft class 1	Baldwin Pole and Piling Co, Inc	\$1,753.00		NO	BID	NO	BID
80 ft class 1	Baldwin Pole and Piling Co, Inc	\$2,068.00		NO	BID	NO	BID
85 ft class 1	Baldwin Pole and Piling Co, Inc	\$2,300.00		NO	BID	NO	BID
Concrete Poles - Octagonal Only							
30 ft Class 5	Baldwin Pole and Piling Co, Inc	\$783.00		NO	BID	NO	BID
30 ft Class 2	Baldwin Pole and Piling Co, Inc	\$945.00		NO	BID	NO	BID
35 ft Class 5	Baldwin Pole and Piling Co, Inc	\$893.00		NO	BID	NO	BID
35 ft Class 2	Baldwin Pole and Piling Co, Inc	\$1,071.00		NO	BID	NO	BID
40 ft Class 2	Baldwin Pole and Piling Co, Inc	\$1,197.00		NO	BID	NO	BID
40 ft Class H8	Baldwin Pole and Piling Co, Inc	\$2,258.00		NO	BID	NO	BID
45 ft Class 2	Baldwin Pole and Piling Co, Inc	\$1,334.00		NO	BID	NO	BID
45 ft Class H1	Baldwin Pole and Piling Co, Inc	\$1,561.00		NO	BID	NO	BID
50 ft Class 2	Baldwin Pole and Piling Co, Inc	\$1,450.00		NO	BID	NO	BID
50 ft Class H1	Baldwin Pole and Piling Co, Inc	\$1,764.00		NO	BID	NO	BID
55 ft Class 2	Baldwin Pole and Piling Co, Inc	\$1,601.00		NO	BID	NO	BID
55 ft Class H1	Baldwin Pole and Piling Co, Inc	\$1,916.00		NO	BID	NO	BID
60 ft Class 2	Baldwin Pole and Piling Co, Inc	\$1,712.00		NO	BID	NO	BID
60 ft Class H1	Baldwin Pole and Piling Co, Inc	\$2,074.00		NO	BID	NO	BID
65 ft Class 2 With Step Bolt Inserts	Baldwin Pole and Piling Co, Inc	\$2,208.00		NO	BID	NO	BID
65 ft Class H1 With Step Bolt Inserts	Baldwin Pole and Piling Co, Inc	\$2,434.00		NO	BID	NO	BID
70 ft Class 1 With Step Bolt Inserts	Baldwin Pole and Piling Co, Inc	\$2,479.00		NO	BID	NO	BID
70 ft Class H1 With Step Bolt Inserts	Baldwin Pole and Piling Co, Inc	\$2,632.00		NO	BID	NO	BID
70 ft Class H4 With Step Bolt Inserts	Baldwin Pole and Piling Co, Inc	\$3,188.00		NO	BID	NO	BID
75 ft Class 1 With Step Bolt Inserts	Baldwin Pole and Piling Co, Inc	\$2,624.00		NO	BID	NO	BID
75 ft Class H2 With Step Bolt Inserts	Baldwin Pole and Piling Co, Inc	\$3,039.00		NO	BID	NO	BID
75 ft Class H4 With Step Bolt Inserts	Baldwin Pole and Piling Co, Inc	\$3,459.00		NO	BID	NO	BID
80 ft Class 1 With Step Bolt Inserts	Baldwin Pole and Piling Co, Inc	\$2,759.00		NO	BID	NO	BID
80 ft Class H2 With Step Bolt Inserts	Baldwin Pole and Piling Co, Inc	\$3,231.00		NO	BID	NO	BID
80 ft Class H4 With Step Bolt Inserts	Baldwin Pole and Piling Co, Inc	\$3,709.00		NO	BID	NO	BID

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Item Description	LOW BID	1st Alternate	2nd Alternate
Concrete Poles - Square Prestressed w/Taper			
30 ft Lone Star LMPI Cat # 301002 or Eq.	Baldwin Pole and Piling Co, Inc	NO	NO
35 ft Lone Star LMPI Cat # 351002 or Eq.	Baldwin Pole and Piling Co, Inc	NO	NO
Brackets - 6 ft Aluminum Street Light Brackets for Concrete Poles.			
Lonestar Prestress Mfg, Inc. or Eq.			
Single Arm Bracket Lone Star LMPI Cat # 966967 or Eq.	NO	NO	NO
Double Arm Bracket Lone Star LMPI Cat # 967906 or Eq.	NO	NO	NO
Steel Poles - 12 Sided Only			
60 ft Class 1	NO	NO	NO
65 ft Class 1	NO	NO	NO
70 ft Class 1	NO	NO	NO
75 ft Class 1	NO	NO	NO
80 ft Class 1	NO	NO	NO
85 ft Class H1	NO	NO	NO
90 ft Class H1	NO	NO	NO
95 ft Class H1	NO	NO	NO
100 ft Class H1	NO	NO	NO

Item Description	LOW BID		1st Alternate		2nd Alternate	
Overhead Single Phase Distribution Pole Mounted Transformers. 7200/12470V -- 120/240 Volts.						
1 kVA	Howard Industries	\$525.00	Gresco Ermco Direct	\$483.00	Garner Lumley	\$581.00
5 kVA	Howard Industries	\$474.00	Gresco Ermco Direct	\$560.00	Garner Lumley	\$643.00
10 kVA	Howard Industries	\$540.00	Gresco Ermco Direct	\$627.00	Garner Lumley	\$723.00
15 kVA	Howard Industries	\$625.00	Gresco Ermco Direct	\$762.00	Garner Lumley	\$840.00
25 kVA	Howard Industries	\$760.00	Gresco Ermco Direct	\$925.00	Garner Lumley	\$1,065.00
37.5 kVA	Gresco Ermco Direct	\$920.00	Howard Industries	\$1,220.00	Garner Lumley	\$1,365.00
50 kVA	Gresco Ermco Direct	\$1,153.00	Howard Industries	\$1,660.00	Garner Lumley	\$1,855.00
75 kVA	Gresco Ermco Direct	\$1,644.00	Howard Industries	\$2,225.00	Garner Lumley	\$2,926.00
100 kVA	Gresco Ermco Direct	\$2,018.00	Howard Industries	\$3,475.00	Garner Lumley	\$4,500.00
167 kVA	Gresco Ermco Direct	\$3,031.00	Howard Industries	\$5,000.00	Garner Lumley	\$6,600.00
250 kVA	Gresco Ermco Direct	\$4,543.00	Howard Industries			
Overhead Single Phase Distribution Pole Mounted Transformers. 12470 -- 277 Volts.						
50 kVA	Gresco Ermco Direct	\$1,057.00	Howard Industries	\$1,200.00	Garner Lumley	\$1,210.00
75 kVA	Gresco Ermco Direct	\$1,415.00	Howard Industries	\$1,600.00	Garner Lumley	\$1,650.00
100 kVA	Gresco Ermco Direct	\$1,792.00	Howard Industries	\$1,900.00	Garner Lumley	\$2,519.00
167 kVA	Gresco Ermco Direct	\$2,657.00	Howard Industries	\$3,000.00	Garner Lumley	\$4,350.00
250 kVA	Howard Industries	\$3,987.00	Gresco Ermco Direct	\$4,110.00	Garner Lumley	\$5,200.00
333 kVA	Garner Lumley	\$5,770.00	Howard Industries	\$5,772.00	Gresco Ermco Direct	\$5,799.00
500 kVA	Gresco Ermco Direct	\$8,365.00	Howard Industries	\$9,614.00	Garner Lumley	\$8,990.00
Overhead Single Phase Distribution Pole Mounted Transformers. 7200 -- 277 Volts.						
250 kVA	Gresco Ermco Direct	\$4,202.00	Howard Industries	\$4,273.00	Garner Lumley	\$5,150.00
333 kVA	Garner Lumley	\$5,855.00	Howard Industries	\$5,910.00	Gresco Ermco Direct	\$5,925.00
500 kVA	Howard Industries	\$8,234.00	Gresco Ermco Direct	\$8,332.00	Garner Lumley	\$9,420.00
Pad Mounted Single Phase Distribution Transformers. 12470GV/7200 -- 240/120 Volts.						
25 kVA	Howard Industries	\$1,288.00				
37.5 kVA	Howard Industries	\$1,387.00				
50 kVA	Howard Industries	\$1,521.00				
75 kVA	Howard Industries	\$1,895.00				
100 kVA	Howard Industries	\$2,322.00				
167 kVA	Howard Industries	\$3,150.00				
250 kVA	Howard Industries	\$4,291.00				
Pad Mounted Three Phase Distribution Transformers. 12470V/7200 -- 208Y/120 Volts.						
75 kVA	Howard Industries	\$5,283.00	Gresco Ermco Direct	\$5,556.00	Garner Lumley	\$9,325.00
150 kVA	Howard Industries	\$6,540.00	Gresco Ermco Direct	\$7,018.00	Garner Lumley	\$11,225.00
225 kVA	Howard Industries	\$7,372.00	Gresco Ermco Direct	\$8,540.00	Garner Lumley	\$12,805.00
300 kVA	Howard Industries	\$8,652.00	Gresco Ermco Direct	\$9,357.00	Garner Lumley	\$13,900.00
500 kVA	Howard Industries	\$12,043.00	Garner Lumley	\$16,900.00		
750 kVA	Howard Industries	\$19,483.00	Gresco Ermco Direct	\$20,252.00		
1000 kVA	Howard Industries	\$29,356.00				
Pad Mounted Three Phase Distribution Transformers. 12470V/7200 -- 480Y/277 Volts.						
150 kVA	Howard Industries	\$6,595.00	Gresco Ermco Direct	\$6,898.00		
300 kVA	Gresco Ermco Direct	\$8,670.00	Howard Industries	\$9,814.00		
500 kVA	Gresco Ermco Direct	\$11,186.00	Howard Industries	\$11,627.00		
750 kVA	Gresco Ermco Direct	\$15,233.00	Howard Industries	\$15,646.00		
1000 kVA	Howard Industries	\$19,872.00				
1500 kVA	Howard Industries	\$28,126.00				
2000 kVA	Howard Industries	\$35,636.00				
2500 kVA	Howard Industries	\$48,703.00				
Pad Mounted Duplex Core Three Phase Distribution Transformers. 12470V/7200 -- 120/240 Single Phase with 240 Volts Three Phase. Open-Wye/Open-Delta.						
100-50 kVA	Howard Industries	\$11,082.00				

Item Description	Low Bid		1st Alternate		2nd Alternate	
Overhead Single Phase Distribution Pole Mounted Transformers. 7200/12470Y -- 120/240 Volts.						
1 kVA	MS-TN Transformers, Inc	\$614.25	NO	BID	NO	BID
5 kVA	MS-TN Transformers, Inc	\$614.25	NO	BID	NO	BID
10 kVA	MS-TN Transformers, Inc	\$614.25	NO	BID	NO	BID
15 kVA	MS-TN Transformers, Inc	\$675.00	NO	BID	NO	BID
25 kVA	MS-TN Transformers, Inc	\$610.00	NO	BID	NO	BID
37.5 kVA	MS-TN Transformers, Inc	\$1,012.50	NO	BID	NO	BID
50 kVA	MS-TN Transformers, Inc	\$1,215.00	NO	BID	NO	BID
75 kVA	MS-TN Transformers, Inc	\$1,355.00	NO	BID	NO	BID
100 kVA	MS-TN Transformers, Inc	\$2,020.00	NO	BID	NO	BID
167 kVA	MS-TN Transformers, Inc	\$2,950.00	NO	BID	NO	BID
250 kVA	MS-TN Transformers, Inc	\$3,250.00	NO	BID	NO	BID
Overhead Single Phase Distribution Pole Mounted Transformers. 12470 -- 277 Volts.						
50 kVA	MS-TN Transformers, Inc	\$1,215.00	NO	BID	NO	BID
75 kVA	MS-TN Transformers, Inc	\$1,355.00	NO	BID	NO	BID
100 kVA	MS-TN Transformers, Inc	\$2,020.00	NO	BID	NO	BID
167 kVA	MS-TN Transformers, Inc	\$2,950.00	NO	BID	NO	BID
250 kVA	MS-TN Transformers, Inc	\$3,250.00	NO	BID	NO	BID
333 kVA	MS-TN Transformers, Inc	\$4,250.00	NO	BID	NO	BID
500 kVA	MS-TN Transformers, Inc	\$5,900.00	NO	BID	NO	BID
Overhead Single Phase Distribution Pole Mounted Transformers. 12470 -- 277 Volts.						
500 kVA	MS-TN Transformers, Inc	\$3,250.00	NO	BID	NO	BID
500 kVA	MS-TN Transformers, Inc	\$4,250.00	NO	BID	NO	BID
500 kVA	MS-TN Transformers, Inc	\$5,900.00	NO	BID	NO	BID
Pad Mounted Single Phase Distribution Transformers. 12470GY/7200 -- 240/120 Volts.						
25 kVA	MS-TN Transformers, Inc	\$1,200.00	NO	BID	NO	BID
37.5 kVA	MS-TN Transformers, Inc	\$1,500.00	NO	BID	NO	BID
50 kVA	MS-TN Transformers, Inc	\$1,700.00	NO	BID	NO	BID
75 kVA	MS-TN Transformers, Inc	\$1,900.00	NO	BID	NO	BID
100 kVA	MS-TN Transformers, Inc	\$2,100.00	NO	BID	NO	BID
167 kVA	MS-TN Transformers, Inc	\$2,800.00	NO	BID	NO	BID
250 kVA	MS-TN Transformers, Inc	\$3,700.00	NO	BID	NO	BID
333 kVA	NO	BID	NO	BID	NO	BID
Pad Mounted Three Phase Distribution Transformers. 12470Y/7200 -- 208Y/120 Volts.						
75 kVA	MS-TN Transformers, Inc	\$4,100.00	NO	BID	NO	BID
150 kVA	MS-TN Transformers, Inc	\$5,800.00	NO	BID	NO	BID
225 kVA	MS-TN Transformers, Inc	\$6,500.00	NO	BID	NO	BID
300 kVA	MS-TN Transformers, Inc	\$7,100.00	NO	BID	NO	BID
500 kVA	MS-TN Transformers, Inc	\$8,500.00	NO	BID	NO	BID
750 kVA	MS-TN Transformers, Inc	\$12,500.00	NO	BID	NO	BID
1000 kVA	MS-TN Transformers, Inc	\$14,500.00	NO	BID	NO	BID
Pad Mounted Three Phase Distribution Transformers. 12470Y/7200 -- 480Y/277 Volts.						
150 kVA	MS-TN Transformers, Inc	\$5,800.00	NO	BID	NO	BID
225 kVA	MS-TN Transformers, Inc	\$7,100.00	NO	BID	NO	BID
300 kVA	MS-TN Transformers, Inc	\$8,500.00	NO	BID	NO	BID
500 kVA	MS-TN Transformers, Inc	\$12,500.00	NO	BID	NO	BID
750 kVA	MS-TN Transformers, Inc	\$14,500.00	NO	BID	NO	BID
1000 kVA	MS-TN Transformers, Inc	\$16,500.00	NO	BID	NO	BID
1500 kVA	MS-TN Transformers, Inc	\$23,500.00	NO	BID	NO	BID
2500 kVA	MS-TN Transformers, Inc	\$27,000.00	NO	BID	NO	BID

Item Description	LOW BID	1st Alternate	2nd Alternate
Four Phase Terminal Facility and Cabinet EPAC 3105MSZ Controller, 1F 401A, 1F 4001A, 1Type EL/02-ST Pole Mount Cabinet, EDI SSM12.	Temple, Inc.	NO	NO
Eight Phase Terminal Facility and Cabinet EPAC 3105MSZ Controller, 1F 4008, 1F 4001A, 1Type EL/04-ST Pole Mount Cabinet, EDI SSM12.	Temple, Inc.	NO	NO
Eight Phase Terminal Facility and Cabinet EPAC 3105MSZ Controller, 1F 4008, 1F 4001A, 1Type EL/12 Base Mount Cabinet, EDI SSM12.	Temple, Inc.	NO	NO
Priority Control Products			
Four Channel Phase Selector	Temple, Inc.	NO	NO
Two Channel Phase Selector	Temple, Inc.	NO	NO
Single Channel Single Eye Optical Detector	Temple, Inc.	NO	NO
Single Channel Double Eye Optical Detector	Temple, Inc.	NO	NO
Two Channel Double Eye Optical Detector	Temple, Inc.	NO	NO
Shelf Mounted Phase Selector Card	Temple, Inc.	NO	NO
Optical Emitter System	Temple, Inc.	NO	NO
Glance Priority Cabinet Control Unit	Temple, Inc.	NO	NO
Glance Priority Control Vehicle Unit	Temple, Inc.	NO	NO
Traffic Signals (Polycarbonate Vehicle Signals (Must be Eagle Brand W/Lumination GT-1 LEDs)			
SA101A 12" Signal Section Signal	Temple, Inc.	NO	NO
SA102D 12" Two Section Play Signal	Temple, Inc.	NO	NO
SA102E 12" Two Section Play Signal with Turn Arrows	Temple, Inc.	NO	NO
SA103A 12" Three Section Signal	Temple, Inc.	NO	NO
SA103C 12" Three Section Signal With Turn Arrows	Temple, Inc.	NO	NO
SIG104N 12" Four Section Inverted "T"	Temple, Inc.	NO	NO
SIG104N 12" Four Section Poly Head	Temple, Inc.	NO	NO
SIG105H 12" Five Section Cluster	Temple, Inc.	NO	NO
Pedestrian Signal Head (With Daylight Countdown Pedestrian Signals Included)			
12" X 12" Aluminum Head	Temple, Inc.	NO	NO
12" X 12" Polycarbonate Head	Temple, Inc.	NO	NO
16" X 18" Polycarbonate Head	Temple, Inc.	NO	NO
Traffic Signal Mounting Hardware (or Pelco Equivalent)			
SE5050 Tether Clamp (Tri-Stud)	Temple, Inc.	NO	NO
SE5058-06 Extended Tether Assembly	Temple, Inc.	NO	NO
Tri-Stud One Way Mounting (SE5089)	Temple, Inc.	NO	NO
Tri-Stud Two Way Mounting (SE5063+SE5061)	Temple, Inc.	NO	NO
Tri-Stud Three Way Mounting (SE5063+SE5094)	Temple, Inc.	NO	NO
Tri-Stud Four Way Mounting (SE5063+SE5097)	Temple, Inc.	NO	NO
FR1JPY Polycarbonate Side Of Pole Mount	Temple, Inc.	NO	NO
Inverted "T" Span Wire Hardware	Temple, Inc.	NO	NO
5 Section Cluster Hardware Assembly (SE-5165)	Temple, Inc.	NO	NO

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Backplates and Miscellaneous						
BK-1003 - Backplate For SA103A	Temple, Inc.	\$50.00	NO	BID	NO	BID
BK-1004 - Backplate For SA104A	Temple, Inc.	\$62.00	NO	BID	NO	BID
BK-1005 - Backplate For 5 Section Cluster	Temple, Inc.	\$116.00	NO	BID	NO	BID
BK-2027 - Inverted "T" Back Plate	Temple, Inc.	\$113.00	NO	BID	NO	BID
SE-2005 - Pedestrian Push Button	Temple, Inc.	\$42.00	NO	BID	NO	BID
Two-Wire Pushbutton Station (9"x15" sign) with Special Message Prerecorded	Temple, Inc.	\$469.00	NO	BID	NO	BID
Two-Wire Pushbutton Station Control Unit	Temple, Inc.	\$2,139.00	NO	BID	NO	BID
Four-Wire Pushbutton Station (9' x15" with Special Message Prerecorded	Temple, Inc.	\$619.00	NO	BID	NO	BID
Four-Wire Pushbutton Station Control Unit	Temple, Inc.	\$295.00	NO	BID	NO	BID
R920 RRFB Pedestrian Activated Warning System (Solar)	Temple, Inc.	\$4,589.00	NO	BID	NO	BID
Uninterruptible Power Supply with Cabinet	Temple, Inc.	\$7,679.00	NO	BID	NO	BID
AI-500-050 Field Communications Monterey Controller Shelf Mount	Temple, Inc.	\$2,625.00	NO	BID	NO	BID
AI-500-080 Communications Monterey Controller Rack Mount	Temple, Inc.	\$2,825.00	NO	BID	NO	BID
Devices for Actuated Cabinet Assemblies						
Siemens EPAC 3108M52, 8 Phase NEMA Controller	Temple, Inc.	\$1,655.00	NO	BID	NO	BID
Siemens EPAC 3108M60 ATC Eight Phase NEMA Controller	Temple, Inc.	\$3,634.00	NO	BID	NO	BID
EDI SSM-6LEC - Six Channel NEMA Conflict Monitor	Temple, Inc.	\$624.00	NO	BID	NO	BID
EDI SSM-12LEC - 12 Channel NEMA Conflict Monitor	Temple, Inc.	\$695.00	NO	BID	NO	BID
EDI MMU16-EIP Sixteen Channel NEMA Conflict Monitor	Temple, Inc.	\$826.00	NO	BID	NO	BID
EDI PS-175 NEMA TS-1 Rack Power Supply	Temple, Inc.	\$172.00	NO	BID	NO	BID
PDC SSS-86-3 Load Switch	Temple, Inc.	\$19.50	NO	BID	NO	BID
810 NEMA Two Circuit Flasher	Temple, Inc.	\$20.00	NO	BID	NO	BID
EDI LMD-301 Single Channel Shelf Mount Inductive Loop Monitor	Temple, Inc.	\$90.00	NO	BID	NO	BID
EDI LMD-302 Two Channel Shelf Mount Inductive Loop Monitor	Temple, Inc.	\$179.00	NO	BID	NO	BID
EDI LMD-304 Four Channel Shelf Mount Inductive Loop Monitor	Temple, Inc.	\$292.00	NO	BID	NO	BID
EDI Oracle-S1E Single Channel Shelf Mount Inductive Loop Monitor	Temple, Inc.	\$199.00	NO	BID	NO	BID
EDI Oracle-S2E Two Channel Shelf Mount Inductive Loop Monitor	Temple, Inc.	\$346.00	NO	BID	NO	BID
EDI Oracle 4H Four Channel Rack Mount LCD Inductive Loop Monitor	Temple, Inc.	\$285.00	NO	BID	NO	BID
EP160 NEMA Panel Flasher Assembly with SPA100 Arrestor	Temple, Inc.	\$319.00	NO	BID	NO	BID
EP160 Panel Flasher Assembly with Time Clock	Temple, Inc.	\$642.00	NO	BID	NO	BID
AF-213 Solid State Cube Flasher	Temple, Inc.	\$65.00	NO	BID	NO	BID
Par 335 Flash Relay	Temple, Inc.	\$22.00	NO	BID	NO	BID
EDCO Products						
SRA16C Loop Arrestor	Temple, Inc.	\$12.00	NO	BID	NO	BID
SRA63 Remote Input Arrestor	Temple, Inc.	\$20.00	NO	BID	NO	BID
SHP300-10 Main Line Arrestor	Temple, Inc.	\$44.00	NO	BID	NO	BID
SPA303 Load Switch Arrestor	Temple, Inc.	\$32.00	NO	BID	NO	BID
AP340 Arrestor	Temple, Inc.	\$81.00	NO	BID	NO	BID
Pelco Products						
AB105-24 Astro-Brac For Signs	Temple, Inc.	\$90.00	NO	BID	NO	BID
AB105-30 Astro-Brac For Signs	Temple, Inc.	\$93.00	NO	BID	NO	BID
B116 Astro-Brac	Temple, Inc.	\$108.00	NO	BID	NO	BID
AB109 Astro-Brac For Five Section Signal	Temple, Inc.	\$198.00	NO	BID	NO	BID
SP5116 Astro-Brac For Inverted "T"	Temple, Inc.	\$243.00	NO	BID	NO	BID
AB116-4 Astro-Brac For Four Section Signal	Temple, Inc.	\$126.00	NO	BID	NO	BID

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Miscellaneous Products									
Quazite PC 1212 Concrete Junction Boxes	Temple, Inc.	\$190.00	NO	BID	NO	BID	NO	BID	BID
TC4008 8x8x6 Pull Box	Temple, Inc.	\$121.00	NO	BID	NO	BID	NO	BID	BID
Quazite PC1324HA Concrete Pull Box	Temple, Inc.	\$324.00	NO	BID	NO	BID	NO	BID	BID
Quazite PB40581224B24 Concrete Cabinet Base	Temple, Inc.	\$1,035.00	NO	BID	NO	BID	NO	BID	BID
LED Signal Modules... MUST MEET OR EXCEED 2005 ITE (OE Lumination Only)									
8 in. Red Ball. (433-1110-003XL)	Temple, Inc.	\$46.00	NO	BID	NO	BID	NO	BID	BID
8 in. Yellow Ball. (433-3130-901XL)	Temple, Inc.	\$69.00	NO	BID	NO	BID	NO	BID	BID
8 in. Green Ball. (433-2020-001XL)	Temple, Inc.	\$68.00	NO	BID	NO	BID	NO	BID	BID
12 in. Red Ball. 15 Year Warranty	Temple, Inc.	\$46.00	NO	BID	NO	BID	NO	BID	BID
12 in. Yellow Ball. 15 Year Warranty	Temple, Inc.	\$50.00	NO	BID	NO	BID	NO	BID	BID
12 in. Green Ball. 15 Year Warranty	Temple, Inc.	\$47.00	NO	BID	NO	BID	NO	BID	BID
12 in. Red Arrow. 15 Year Warranty	Temple, Inc.	\$51.00	NO	BID	NO	BID	NO	BID	BID
12 in. Yellow Arrow. 15 Year Warranty	Temple, Inc.	\$55.00	NO	BID	NO	BID	NO	BID	BID
12 in. Green Arrow. (432-2324-001XOD)	Temple, Inc.	\$52.00	NO	BID	NO	BID	NO	BID	BID
16" x 18" Countdown Pedestrian Signal (430-5479-001X)	Temple, Inc.	\$136.00	NO	BID	NO	BID	NO	BID	BID
16" x 18" Hand and Person Pedestrian Signal (430-6450-001X)	Temple, Inc.	\$142.00	NO	BID	NO	BID	NO	BID	BID
12" x 12" Countdown Pedestrian Signal (430-7773-001X)	Temple, Inc.	\$106.00	NO	BID	NO	BID	NO	BID	BID
16" x 18" Hand and Person Pedestrian Signal (430-6772-001X)	Temple, Inc.	\$100.00	NO	BID	NO	BID	NO	BID	BID
Cables									
Seven conductor #14CU. STD. Signal Cable	NO	BID	NO	BID	NO	BID	NO	BID	BID
#138 Optical Detector Cable	Temple, Inc.	\$0.52	NO	BID	NO	BID	NO	BID	BID
Type LMR240 -- TC240NMC 1/4" Superflex Coaxial 3' Jumper	Temple, Inc.	\$38.00	NO	BID	NO	BID	NO	BID	BID
Type LMR600 1/2" Coax (Price per Ft)	NO	BID	NO	BID	NO	BID	NO	BID	BID
Technical Assistance Per Day For (1) IMSA certified Technician									
Per Day Cost To City	Temple, Inc.	\$1,000.00	NO	BID	NO	BID	NO	BID	BID
Per Mile Cost To City	Temple, Inc.	\$1.00	NO	BID	NO	BID	NO	BID	BID
Radio Equipment & Software									
Astron Corporation RS3A Power Supply	Temple, Inc.	\$58.00	NO	BID	NO	BID	NO	BID	BID
MDS9810 Spread Spectrum Radio	Temple, Inc.	\$1,965.00	NO	BID	NO	BID	NO	BID	BID
Kathrein Scala TY-900 YAGI Antenna	Temple, Inc.	\$165.00	NO	BID	NO	BID	NO	BID	BID
Poly Phasor IS50NX-C2 Arrester	Temple, Inc.	\$53.00	NO	BID	NO	BID	NO	BID	BID
Controler to Radio Cable (Connector)	Temple, Inc.	\$48.00	NO	BID	NO	BID	NO	BID	BID
Complete Intersection Radio System	Temple, Inc.	\$3,029.00	NO	BID	NO	BID	NO	BID	BID
Tactics-Marc Software for Use with Eagle Controllers	Temple, Inc.	\$11,789.00	NO	BID	NO	BID	NO	BID	BID

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Solar Power Flashing Beacons						
Carmanah R247C Single Beacon Flasher	Temple, Inc.	\$1,915.00	NO	BID	NO	BID
Carmanah R247C Dual Beacon Flasher	Temple, Inc.	\$3,210.00	NO	BID	NO	BID
Carmanah R829 Single Beacon School Zone Flasher	Temple, Inc.	\$2,730.00	NO	BID	NO	BID
Carmanah R829 Dual Beacon School Zone Flasher	Temple, Inc.	\$3,787.00	NO	BID	NO	BID
Wireless Detector Equipment						
Senssys Networks, AP240, -S Access Point with Mounting Bracket	Temple, Inc.	\$1,655.00	NO	BID	NO	BID
Senssys Networks APCC-M, Access Point Module with Two APCC-ACC-1 Isolators and Two APCC-SPP Radios with Mounting Brackets	Temple, Inc.	\$3,755.00	NO	BID	NO	BID
Senssys Networks RP240-BH-LL, Long Life Repeater with Mounting Bracket	Temple, Inc.	\$1,440.00	NO	BID	NO	BID
Senssys Networks, CC240, 4 Channel Contact Closure Card	Temple, Inc.	\$655.00	NO	BID	NO	BID
Senssys Networks, EX240, 4 Channel Extension Card	Temple, Inc.	\$391.00	NO	BID	NO	BID
Senssys Networks, VSN240-F, Flush Mounted Sensor	Temple, Inc.	\$548.00	NO	BID	NO	BID
Senssys Networks, CC-ACC, Accessbox for Contact Closure Card	Temple, Inc.	\$151.00	NO	BID	NO	BID
CAT5E Ethernet Patch Cable, Snagless, Black 4 ft.	Temple, Inc.	\$7.15	NO	BID	NO	BID
CAT5E Ethernet Patch Cable, Snagless, Black 2 ft.	Temple, Inc.	\$5.75	NO	BID	NO	BID
Fabrick 450 ML Pour-Pac Epoxy Cat # M-PP-450 with M-SM-750 Large Pour Tube	Temple, Inc.	\$69.00	NO	BID	NO	BID
Out of Ground Detection Equipment						
MSSEDCO Radar Intersector with Astro Brac Included	Temple, Inc.	\$3,949.00	NO	BID	NO	BID
MSSEDCO 4 Output Detector Card	Temple, Inc.	\$415.00	NO	BID	NO	BID
MSSEDCO ESX Unit Card	Temple, Inc.	\$535.00	NO	BID	NO	BID
MSSEDCO Install Kit	Temple, Inc.	\$135.00	NO	BID	NO	BID
ITERIS EDGE2-2N Detector Card	Temple, Inc.	\$3,375.00	NO	BID	NO	BID
ITERIS CAM-R24 Wide Dynamic Range Camera with Bracket	Temple, Inc.	\$1,439.00	NO	BID	NO	BID
ITERIS Arrester Panel	Temple, Inc.	\$65.00	NO	BID	NO	BID
ITERIS Lens Adjustmane Module	Temple, Inc.	\$1,335.00	NO	BID	NO	BID
ITERIS Multi Detection (Video + Radar) Detector with Mounting Bracket	Temple, Inc.	\$4,289.00	NO	BID	NO	BID
ITERIS Multi Detection Card	Temple, Inc.	\$1,969.00	NO	BID	NO	BID
LED Illuminated Street Name Signs						
18" x 48" Single Sided	Temple, Inc.	\$1,475.00	NO	BID	NO	BID
18" x 60" Single Sided	Temple, Inc.	\$1,600.00	NO	BID	NO	BID
18" x 72" Single Sided	Temple, Inc.	\$1,869.00	NO	BID	NO	BID
18" x 96" Single Sided	Temple, Inc.	\$2,145.00	NO	BID	NO	BID
24" x 48" Single Sided	Temple, Inc.	\$1,549.00	NO	BID	NO	BID
24" x 60" Single Sided	Temple, Inc.	\$1,689.00	NO	BID	NO	BID
24" x 72" Single Sided	Temple, Inc.	\$1,952.00	NO	BID	NO	BID
24" x 96" Single Sided	Temple, Inc.	\$2,269.00	NO	BID	NO	BID

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS:

Mayor Spruill recognized the Starkville Lady Yellowjackets as the 2016 – 2017 Class 6A State Basketball Champions. Coach Christie Williams and several players were in attendance.

Mayor Spruill then announced that Alderman Roy A'. Perkins had qualified to run for 14th District Chancery Court Judge and wished him well. Alderman Perkins then noted the counties covered by the 14th District.

BOARD OF ALDERMEN COMMENTS: None

CITIZEN COMMENTS:

Alvin Turner, Ward 7, noted the December 5 and December 19 City meetings were not shown on the local cable channel as usual and asked that meetings be shown on the cable channel for those that are unable to attend. He also reported the light at Industrial Park Road goes out when cars pass.

Chris Taylor, invited all to participate in the January 15, 2018 MLK events. Breakfast will be at The Mill followed by a Day of Service and concluding with a 2:00 P.M. March ending at Unity Park.

PUBLIC APPEARANCES: None

PUBLIC HEARING: None

12. CONSIDERATION OF APPROVAL OF FY 2017-18 SALARY ADJUSTMENTS.

Alderman and Budget Chairman Sistrunk presented FY 2017-18 salary adjustments for employees identified in Phase 1 that resulted from the pay study. The purpose of the study was for Starkville to be in line with other similar cities. The Fire, Street and Sanitation departments were adjusted in the previous term. No tax or rate increase will be needed for the implementation of this plan. \$150,000 was included in the FY 18 budget and will be adjusted to the various departments if the plan is adopted.

Alderman Sistrunk offered a motion to approve FY 2017 – 2018 salary adjustments for officers and employees of the City of Starkville, MS as presented by the City's Human Resource Director to the Mayor and Board of Aldermen during their regular meeting on January 2, 2018, with the following conditions:

1. Adjustments in Phase I take effect in the pay period beginning January 5, 2018;
2. Adjustments in Phase II relating to Non-Department Heads take effect in the pay period beginning July 5, 2018;
3. Adjustments in Phase II relating to Department Heads take effect in the pay period beginning October 3, 2018;
4. The officers and employees of the City continue their employment pursuant to this new salary structure in accordance with Miss. Code §§21-3-3, 21-3-5, 21-15-3 and 21-15-41, pending subsequent action by the Board of Aldermen; and
5. Nothing in this motion shall create, or intends to create, any interest in the jobs and positions of the municipality other than what is allowed by law, and that all municipal employees remain at-will employees subject to the hiring and firing authority of the Starkville Board of Aldermen.

Alderman Carver offered a second to the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea

Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

13. CONSIDERATION OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF DECEMBER 28, 2017 FOR FISCAL YEAR ENDING 9/30/18.

Upon the motion of Alderman Walker, duly seconded by Alderman Carver, to approve the City of Starkville Claims Docket for all departments as of December 28, 2017 for fiscal year ending 9/30/18, acknowledging that the City Clerk has attested and certified on the record, to be placed in the Minutes of this meeting, that all claims on the docket are true, accurate, lawful, and proper for payment pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-9, 21-39-17 and 21-15-21 to the best of her knowledge, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 447,258.44
Airport Fund	015	38,061.36
Restricted Airport	016	4,389.95
Sanitation	022	23,600.06
Landfill	023	6,456.49
Industrial Park Bond	303	10,496.30
Capital Improvement Projects	319	14,852.00
Sub Total Before Utilities		\$ 545,114.60
Utilities Dept.	SED	690,972.08
Total Claims	Total	\$ 1,221,334.57

14. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Little, seconded by Alderman Vaughn, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea

Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.
The Board entered closed session.

15. A MOTION TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF THE SPECIFIC JOB PERFORMANCE OF AN EMPLOYEE IN THE PARKS DEPARTMENT AND AN EMPLOYEE IN THE POLICE DEPARTMENT.

Alderman Sistrunk offered a motion to enter Executive Session for the purpose of discussion of the specific job performance of an employee in the Parks Department and an employee of the Police Department on a finding that the proposed topics qualified for Executive Session. Following a second by Alderman Little, the Board voted as follows to enter Executive Session:

Alderman Ben Carver Voted: Yea
Alderman Sandra Sistrunk Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Patrick Miller Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into Executive Session for the purpose of discussion of the specific job performance of an employee in the Parks Department and an employee of the Police Department on a finding that the proposed topics qualified for Executive Session.

At this time, the Board entered Executive Session.

16. A MOTION TO RETURN TO OPEN SESSION.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Little, to return to Open Session, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Sandra Sistrunk Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Patrick Miller Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in Executive Session. The Board Attorney then read the two motions passed in Executive Session.

17. A MOTION TO TERMINATE THE EMPLOYMENT OF THE PARK DIRECTOR.

Upon the motion of Alderman Perkins, duly seconded by Alderman Little, that the City terminate the employment of Herman Peters, effective immediately, and that the Human Resources Director, IT Director and Chief of Police take any and all necessary steps to effectuate the termination, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

18. A MOTION TO PLACE POLICE DISPATCHER LATICE FISHER ON ADMINISTRATIVE LEAVE WITHOUT PAY.

Upon the motion of Alderman Perkins, duly seconded by Alderman Vaughn, that the City place Police Dispatcher Latice Fisher on administrative leave without pay effective immediately, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

19. MOTION TO RECESS UNTIL JANUARY 16, 2018 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 110 WEST MAIN STREET.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Sistrunk, for the Board of Aldermen to recess the meeting until January 16, 2018 @ 5:30 at 110 West Main Street in the Court Room of City Hall, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, Mayor Spruill declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2018.

Attest:

D. LYNN SPRUILL, MAYOR

LESA HARDIN, CITY CLERK

(SEAL)



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM: MINUTES
AGENDA DATE: 1-16-18
PAGE: 1 of several

SUBJECT: Request approval of the minutes of the January 12, 2018 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO

SUGGESTED MOTION: Approval of the minutes of the January 12, 2018 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS.

**MINUTES OF THE WORK SESSION MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
Of The City of Starkville, Mississippi
January 12, 2018**

Be it remembered that the Mayor and Board of Aldermen met in a Work Session on January 12, 2018 at 12:00 p.m. in the second floor conference room of City Hall located at 110 West Main Street, Starkville, MS. Present were Mayor D. Lynn Spruill, Aldermen Sandra Sistrunk, David Little, Jason Walker, Patrick Miller, and Henry Vaughn, Sr. Attending the Board was Attorney Chris Latimer and City Clerk / CFO Lesa Hardin.

Mayor Spruill opened the work session. The work session was properly noticed pursuant to Miss. Code Ann. § 25-41-13 and a copy of that notice is included in the minutes. The meeting was live streamed on Facebook. The public and media were welcomed and attended. The session is also available for viewing on the City website.

John Cunningham of Neel-Schaffer, Inc. discussed the next steps in compliance for cleanup of the landfill.

During the work session, the Mayor and Board discussed items on the upcoming January 16, 2018 agenda. Department Directors were available to answer questions related to the items. All agenda items were discussed. The agenda was finalized and items were recommended for the consent agenda.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2018.

MAYOR D. LYNN SPRUILL

Attest:

LESA HARDIN, CITY CLERK

Seal



WORK SESSION

**CITY OF STARKVILLE, MISSISSIPPI
JANUARY 12, 2018
12:00 p.m.**

- A. CALL THE MEETING TO ORDER**
- B. PRESENTATION BY JOHN CUNNINGHAM OF NEEL-SCHAFFER, INC. ON THE NEXT STEPS IN COMPLIANCE FOR THE LANDFILL CLEANUP.**
- C. DISCUSSION OF THE AGENDA ITEMS FOR THE JANUARY 16, 2018, RECESS MEETING OF THE MAYOR AND BOARD OF ALDERMEN FOR THE CITY OF STARKVILLE.**
- D. ADJOURN MEETING**



**THERE WILL BE A WORK SESSION OF THE
MAYOR AND BOARD OF ALDERMEN ON
FRIDAY, JANUARY 12, 2018
AT 12:00 PM IN THE STARKVILLE CITY HALL
LOCATED AT 110 WEST MAIN STREET
IN THE SECOND FLOOR CONFERENCE ROOM**

The public and media are invited to attend.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: February 6, 2018
PAGE: Page 1 of 82

SUBJECT:

First Public Hearing for Section 1 and Section 2 of the Unified Development Code and a modification to the façade requirements.

AMOUNT & SOURCE OF FUNDING

N/A

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

At the January 16th Board of Aldermen meeting, staff was directed to advertise for the necessary public hearings regarding the Unified Development Code and façade requirements. This will be the first of two public hearing for the Board of Aldermen. The second public hearing for the Board of Aldermen is scheduled for February 20th. The Planning and Zoning Commission will hold one public hearing at a special call meeting at 12 pm on February 16th in the Courtroom of City Hall. The first draft of the Unified Development Code includes Section 1 (Introduction) and Section 2 (Bodies & Procedures). The creation of the 3rd section of the Code (Zoning, Subdivisions & Standards) and the 4th section (Definitions) will begin at the completion of Section 1 and Section 2. As part of this draft, suggested revisions to the façade requirements for the use of EIFS are being proposed.

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Buddy Sanders

FOR MORE INFORMATION CONTACT:

Daniel Havelin @ 662-323-2525 ext 3136 or Emily Corban @ 662-323-2525 ext 3138

SUGGESTED MOTION:

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draft 1/31/18

1.0 INTRODUCTION

1.1 Title

This Ordinance shall be known as the “Unified Zoning & Development Code” of the City of Starkville, Mississippi, dated XX, XXXXXX, 2018. The map herein referred to as the “Zoning Map of Starkville, Mississippi,” dated XX, XXXXXX, 2018 and all explanatory matter thereon is hereby adopted and made a part of this Code.

1.2 Authority

This Code is adopted pursuant to authority granted to the City of Starkville by the 2010 Mississippi Code and is adopted in accordance with:

- a. The enabling authority contained in Title 17 - Local Government; Provisions Common to Counties and Municipalities, Chapter 1 - Zoning, Planning and Subdivision Regulation (as amended); and
- b. All other relevant laws of the State of Mississippi.

Whenever any provision of this Code refers to or cites a section of the Mississippi Code (as amended), and that section is later amended or superseded, this Code shall be deemed amended to refer to the amended section or the section that most nearly corresponds to the superseded section.

1.3 Purpose & Applicability

1.3.1 Purpose

In accordance with Mississippi Code Title 17-1-9, this Code is made in accordance with the City’s Comprehensive Plan and designed to lessen congestion in the streets; to secure safety from fire, panic and other dangers; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements. Such regulations have been made with reasonable consideration, among other things, to the character of the districts and their peculiar suitability for particular uses, and with a view to conserving the value of buildings, and encouraging the most appropriate use of land throughout the City. Furthermore, these provisions have been intended to protect and enhance the quality of life of City residents, employees and visitors with respect to: the preservation of significant natural and cultural resources; the optimal use of land; appropriate densities, form and character of development; efficient and well-connected mobility accommodating varied transportation modes; sufficient infrastructure and utilities; open space and recreational facilities; varied and affordable housing alternatives; and economic development opportunities.

1.3.2 Applicability

The provisions of this Code shall apply to the use and development of all incorporated land within

the boundaries of the City of Starkville, Mississippi, unless exempted by this Code, State law, or Federal law.

1.4 Rules of Construction

The following rules shall apply for construing or interpreting the terms and provisions of this Code:

1.4.1 Minimum Requirements.

In their application, the provisions of this Code shall be held to be the minimum requirements for the promotion and protection of the public health, safety, and general welfare, and shall be construed to achieve the purposes for which this Code is adopted.

1.4.2 Application of Most Restrictive Provisions.

In the event of any conflict between the limitations, requirements, or standards contained in different provisions of this Code and applying to an individual use or structure, the more restrictive provision shall apply.

1.4.3 Priority of Text.

In the event of a conflict or inconsistency between the text of this Code and any caption, figure, illustration, table, or map contained herein, the text shall control.

1.4.4 Interpretation of Words.

The words "shall", "must", and "will", are mandatory in nature, establishing an obligation or duty to comply with the particular provision. The word "may" is permissive in nature. Words used in the present tense include the future tense, and vice versa. Words used in the singular number include the plural number and the plural number includes the singular number, unless the context of the particular usage clearly indicates otherwise. Words used in the masculine gender include the feminine gender, and vice versa. For words, terms, and phrases used in this Code that are not defined in the Definitions section or elsewhere in the City's Code, the City Planner shall have the authority to interpret or define such words, terms and phrases. In making such interpretations or definitions, the city planner may consult secondary sources related to the planning and legal professions, such as "Black's Law Dictionary" (West Publishing Company, St. Paul, Minn., most current edition), "The Latest Illustrated Book of Development Definitions" by Harvey S. Moskowitz and Carl G. Lindbloom (Center for Urban Policy Research, Rutgers University. N.J. 2007, or most current edition), for technical words, terms, phrases, and graphics, or any "Webster's Dictionary" for other words, terms and phrases.

1.5 Comprehensive Plan

The goal of this Code is to ensure that all development within the City's jurisdiction is consistent with, and conforms to the vision, goals, and objectives of the City's adopted Comprehensive Plan and any adopted specific area plans and functional plans addressing

growth and development within the City. To the extent that this Code is or becomes inconsistent with these adopted plans, it should be amended to become or remain consistent with the adopted plans. Additionally, all amendments to this Code's text or Official Zoning Map should maintain and enhance consistency between this Code and the adopted plans.

1.6 Relationship with Other Laws

1.6.1 Conflicts with Other City Codes or Laws.

If a provision of this Code is inconsistent with another provision of this Code, or with a provision found in other adopted Codes or Codes of the City, the more restrictive provision shall govern unless the terms of the more restrictive provision specify otherwise. The more restrictive provision is the one that imposes greater restrictions or burdens, or more stringent controls.

1.6.2 Conflicts with Private Agreements

The City shall not be responsible for monitoring or enforcing private easements, covenants, and restrictions, although the City may inquire as to whether land is subject to easements, covenants, and restrictions during the review of applications.

1.6.3 Conflicts with State or Federal Laws

Title 17 of the Mississippi Code establishes planning and zoning authority for local governments. If a provision of this Code is inconsistent with a provision found in the law or regulations of the State or Federal government, the more restrictive provision shall control, to the extent permitted by law.

1.6.4 Vested Rights

Nothing in this Code is intended to repeal, supersede, annul, impair, or interfere with any existing vested rights previously adopted, established, or issued in accordance with all applicable laws, provided such rights are lawfully established and remain in effect.

1.7 Burden of Proof

The burden of demonstrating that an application or any development subject to this Code complies with applicable review and approval standards is on the applicant. The burden is not on the City or other parties to show that the standards have been met by the applicant or person responsible for the development.

1.8 Severability

If any court of competent jurisdiction invalidates any provision of this Code, then such judgment shall not affect the validity and continued enforcement of any other provision of this Code. If any court of competent jurisdiction invalidates the application of any provision of this Code, then such judgment shall not affect the application of that provision to any other building, structure, or use not specifically included in that judgment. If any court of competent jurisdiction judges invalid any

condition attached to the approval of an application for development approval or the approval of a conditional use, then such judgment shall not affect any other conditions or requirements attached to the same approval which are not specifically included in that judgment.

1.9 Repealer Section

All ordinances or codes or parts of ordinances or codes adopted heretofore by the City of Starkville, Mississippi, which are in conflict herewith or inconsistent with the provisions of this ordinance are hereby repealed.

1.10 Transitional Rules

1.10.1 Violations Continue

Any violation of the previous Zoning Code shall continue to be a violation under this Code and any other applicable codes, laws, or statutes. Violations of this Code shall be subject to the penalties set forth in 2.2.15 Enforcement, and any other applicable ordinances, laws, or statutes.

1.10.2 Completed Applications

1.10.2.1 Complete applications prior to this code. Any application submitted and accepted as complete before the effective date of this Code, but still pending final action as of that date, shall be reviewed and decided in accordance with the regulations in effect when the application was accepted. To the extent such an application is approved and proposes development that does not comply with this Code, the subsequent development, although permitted, shall be nonconforming and subject to the provisions of 2.2.12 Nonconformities.

1.10.2.2 Time frame of previous code. Completed applications shall be processed in good faith and shall comply with any time frames for review, approval, and completion as established in the regulations in effect at the time of application acceptance. If the application fails to comply with the required time frames, it shall expire and future development shall be subject to the requirements of this Code.

1.10.2.3 Option for pending applications. An applicant with a pending application accepted before the effective date of this Code may opt to have the proposed development reviewed and decided under the standards of this Code by withdrawing the pending application and submitting a new application in accordance with the standards of this Code.

1.10.2.4 Option for New Applications. An applicant with a new application accepted before the effective date of this Code may opt to have the proposed development reviewed and decided under the standards of this Code.

1.10.3 Approved Applications

1.10.3.1 Approvals per the previous code. Any development approvals granted before the effective date of this Code in accordance with the procedures outlined in

the City's previous Code, the Subdivision Regulations and/or other related regulations shall remain valid until their expiration date. Developments with valid approvals or permits may be carried out in accordance with the terms and conditions of their approval and the development standards in effect at the time of approval, provided the permit or approval is valid and has not expired.

1.10.3.2 Prior or revoked approvals. If the prior approval expires or is revoked (i.e., for failure to comply with the terms and conditions of approval), any subsequent development of the site shall comply with the procedures and standards of this Code.

1.10.3.3 Nonconforming status. To the extent a prior-approved application proposes development that does not comply with this Code, the subsequent development, although permitted, shall be nonconforming and subject to the provisions of 2.2.12 Nonconformities.

1.10.4 Nonconformities

If any use, structure, lot, or sign legally existed on the effective date of this Code, but does not fully comply with the standards of this Code, then that use, structure, lot, or sign shall be considered nonconforming under this Code and shall be subject to the provisions of 2.2.12 Nonconformities.

1.11 Effective Date

This Code shall take effect and be in force after its passage according to law.

2.0 BODIES & PROCEDURES

2.1 Administrative & Governing Bodies

The City of Starkville has established Boards, Commissions and Committees and empowered them to act with either advisory or quasi-judicial authority over numerous aspects of the responsibilities created by the City's statutory and home rule existence in the State of Mississippi. The Boards, Commissions and Committees that were created with such quasi-judicial authority and that are not part of an existing interlocal agreement with any other governmental or authorized institution and are the sole product of the City of Starkville legislative enactment by the Mayor and Aldermen are advisory only.

2.1.1 Mayor & Board of Aldermen

This Code shall be known as the "Unified Zoning & Development Code" of the City of Starkville, Mississippi, dated XX, XXXXXX, 2018. The map herein referred to as the "Zoning Map of Starkville, Mississippi," dated XX, XXXXXX, 2018 and all explanatory matter thereon is hereby adopted and made a part of this Code.

The Board of Aldermen have the final binding authority over development issues including but not limited to: administrative appeals, preliminary plats, final plats, exceptions, conditional uses, variances, landscape waivers, and certificates of appropriateness.

2.1.2 Planning & Zoning Commission

2.1.2.1 Composition. The Planning and Zoning Commission shall consist of seven (7) members with one (1) member representing each political ward appointed by the Board of Aldermen. Each member of the Commission shall be a qualified elector of the City at the time of appointment and during incumbency. To be appointed to the Planning and Zoning Commission, a person shall be a resident of the City and reside in the ward they represent. Appointments to all vacancies occurring during a term shall be for the balance of that term.

2.1.2.2 Appointment. The members of the Planning and Zoning Commission shall be appointed by a simple majority of the Board of Aldermen. All seven (7) members of the Board shall be appointed to represent their respective political wards within the City. One (1) member shall be appointed from each political ward.

2.1.2.3 Terms of office. The members of the Planning and Zoning Commission shall be appointed for a term of six (6) years, with re-appointment possible after a period of two (2) years absence. Members appointed to fill a vacated unexpired term shall be eligible to be re-appointed for a one (1) full term without an absence.

2.1.2.4 Removal of members. The Mayor and Board of Aldermen, by a two-thirds absolute majority vote, shall have the authority to remove any member of the

Planning and Zoning Commission whenever, in the opinion of the Board of Aldermen, the best interest of the City shall be served thereby. Any member of the Commission who is absent from four (4) of the regular meetings of the Commission in any fiscal year (October 1 through September 30) for any reason other than illness, shall automatically vacate his or her seat on the Commission. Additionally, any member of the Commission who moves away from the ward that he or she was appointed to represent, automatically vacates this seat and membership on the Commission.

2.1.2.5 Vacancies and compensation. Vacancies occurring in the membership of the Planning and Zoning Commission shall be filled as soon as possible. The City shall publish at least one (1) notice in a newspaper in its jurisdiction to solicit responses from citizens who are professionals who are interested in serving on the Commission. The City may contact known professionals and interested laypersons and invite submission of their qualifications in written resume form. The City shall establish a date for receipt that is a minimum of a two (2) week or fourteen (14) calendar day period for the receipt of applications and nominations, with said date for receipt included in the advertisement and authorization by the Mayor and Board of Aldermen. If applications or nominations are not received during the specified two (2) week period, then the position will remain open until filled. Respondents shall submit, in written resume form, information concerning their demonstrated interest, competence, knowledge, or expertise. Such information should include, but is not limited to, educational and professional background, membership in professional organizations, subscriptions to relevant professional publications, volunteer work, attendance at workshops and seminars, and other relevant experience. The members of the Commission shall serve without compensation.

2.1.2.6 Officers. In July of odd numbered years, members of the Planning and Zoning Commission shall meet in a regular session and organize by electing from their members a Chairman and a Vice-Chairman. The Chairman and Vice-Chairman shall be chosen by a simple majority of the Commission. The Chairman and Vice-Chairman shall be voting members of the Commission. All officers shall serve two (2)-year terms. If neither the Chairman nor the Vice-chairman is present, the City Planner shall act as Procedural Chair to initiate the meeting. Upon a motion from a present member, the remaining members shall select an Acting Chairman from the members in attendance at such meeting. The Commission shall have the authority to elect other officers or to organize in any other manner deemed necessary and appropriate to fulfill its duties.

2.1.2.7 Rules and procedures

- a. The Planning and Zoning Commission shall adopt a set of rules to expedite business at its meetings and shall establish a set of procedures for handling planning and zoning matters. The rules and procedures established may be amended from time to time. An absolute majority vote of the Commission shall be required for the approval of any amendment to the established rules

and procedures. All rules and procedures shall be in compliance with the requirements of MCA 1972, title 17, chapter 1, as amended.

- b.* The Planning Department shall keep minutes and records of all meetings and proceedings, including voting records, attendance, resolutions, findings, determinations, and decisions. All such material shall be a matter of public record.

2.1.2.8 Powers and duties

The Planning and Zoning Commission shall have the following powers and duties:

- a.* To prepare and propose a master plan of physical development for the City or part thereof.
- b.* To prepare and present a proposed Unified Zoning and Development Code and Zoning Map and to hear requests for zoning changes, conditional uses, preliminary plat, final plat, non-dimensional variances, and use exceptions.
- c.* To prepare and propose regulations governing the subdivision of land and the items required for review of a developer's proposed subdivision.
- d.* Such other powers and authority as may be conferred by statute or are implied to fulfill the duties of the Commission.

2.1.2.9 Advisory capacity. The powers and duties of the Commission are generally of an advisory nature and the Commission shall not have any powers or duties which conflict with or supersede the powers and duties of the Mayor and Board of Aldermen.

2.1.2.10 Interdepartmental cooperation. All officers and department heads of the City shall cooperate with the Planning and Zoning Commission and render all reasonable assistance. The City Planner shall attend all meetings of the Commission for the purpose of advising and assisting the Commission. The City Attorney shall attend all meetings to provide legal counsel to the Commission.

2.1.2.11 Regular Meetings and Quorum. The Planning and Zoning Commission shall hold one (1) regular meeting the second (2nd) Tuesday of each month and shall hold other meetings as deemed necessary and appropriate. A Special Call meeting can be initiated by the Mayor, Board of Aldermen or Chairman of the Planning and Zoning Commission with a minimum of a three (3) hour notice. All meetings shall be open to the public. A simple majority of the members of the Commission shall constitute a quorum for the transaction of business. However, no action shall be taken which is binding upon the Commission unless concurred by not less than an absolute majority of all members comprising the Commission.

2.1.3 Board of Adjustments and Appeals

2.1.3.1 Composition, qualifications, and membership. The Board of Adjustments and Appeals shall consist of seven (7) members with one (1) member representing each political ward appointed by the Board of Aldermen. Each member of the Board shall be a qualified elector of the City at the time of appointment and during incumbency. To be appointed to the Board of Adjustments and Appeals,

a person shall be a resident of the City and reside in the ward they represent. Appointments to all vacancies occurring during a term shall be for the balance of that term.

2.1.3.2 Appointments. The members of the Board of Adjustments and Appeals shall be appointed by a simple majority vote of the Board of Aldermen. All seven (7) members of the Board shall be appointed to represent their respective political wards within the City. One (1) member shall be appointed from each political ward.

2.1.3.3 Terms of office. The members of the Board of Adjustments and Appeals shall be appointed for a term of four (4) years with a maximum of two (2) consecutive terms with re-appointment possible after a period of two (2) years absence. Members appointed to fill a vacated unexpired term shall be eligible to be re-appointed for one (1) full term without an absence.

2.1.3.4 Removal of members. The Mayor and Board of Aldermen, by a two-thirds absolute majority vote, shall have the authority to remove any member of the Board of Adjustments and Appeals whenever, in the opinion of the Board of Aldermen, the best interest of the City shall be served thereby. Any member of the Board who is absent from four (4) of the regular meetings of the Board in any fiscal year (October 1 through September 30) for any reason other than illness, shall automatically vacate his or her seat on the Board. Additionally, any member of the Board who moves away from the ward that he or she was appointed to represent, automatically vacates this seat and membership on the Board.

2.1.3.5 Vacancies and compensation. Vacancies occurring in the membership of the Board of Adjustments and Appeals shall be filled as soon as possible. The City shall publish at least one (1) notice in a newspaper in its jurisdiction to solicit responses from citizens who are professionals who are interested in serving on the Board. The City may contact known professionals and interested laypersons and invite submission of their qualifications in written resume form. The City shall establish a date for receipt that is a minimum of a two (2) week or fourteen (14) calendar day period for the receipt of applications and nominations, with said date for receipt included in the advertisement and authorization by the Mayor and Board of Aldermen. If applications or nominations are not received during the specified two (2) week period, then the position will remain open until filled. Respondents shall submit, in written resume form, information concerning their demonstrated interest, competence, knowledge, or expertise. Such information should include, but is not limited to, educational and professional background, membership in professional organizations, subscriptions to relevant professional publications, volunteer work, attendance at work- shops and seminars, and other relevant experience. The members of the Board shall serve without compensation.

2.1.3.6 Officers. In July of odd numbered years, members of the Board of Adjustments and Appeals shall meet in regular session and organize by electing from their members a Chairman and a Vice-Chairman. The Chairman and Vice-Chairman shall be chosen by a simple majority of the Board. The Chairman and Vice-Chairman shall be voting members of the Board. All officers shall serve two (2)-

year terms. If neither the Chairman nor the Vice-chairman is present, the City Planner shall act as Procedural Chair to initiate the meeting. Upon a motion from a present member, the remaining members shall select an Acting Chairman from the members in attendance at such meeting. The Board shall have the authority to elect other officers or to organize in any manner that it deems necessary and appropriate to fulfill its duties.

2.1.3.7 Rules and procedures

- a.* The Board of Adjustments and Appeals shall adopt rules to expedite business at its meetings and shall establish a set of procedures for handling appeal and adjustment matters. The rules and procedures may be amended from time to time. An absolute majority vote of the Board shall be required for the approval of any amendment to the established rules and procedures. All rules and procedures shall be in compliance with MCA 1972, §§ 17-1-1—17-1-39, as amended.
- b.* The Planning Department shall keep minutes and records of all meetings and proceedings, including voting records, attendance, resolutions, findings, determinations, and decisions. All such material shall be a matter of public record.

2.1.3.8 Powers and duties

The Board of Adjustments and Appeals shall have the following powers and duties:

- a.* To hear all requests for adjustments and variances allowed by the Unified Zoning and Development Code and/or the Code's Subdivision Regulations.
- b.* To recommend to the Planning and Zoning Commission or Board of Alderman that adjustments be made to the Unified Development Code.
- c.* To hear appeals on administrative interpretations of all Codes, Zoning Regulations and Subdivision Regulations.
- d.* To hear appeals and to pass judgment on administrative interpretations on all matters pertaining to the adopted Codes of the City.
- e.* To hear all requests for variance from stormwater related matters

2.1.3.9 Advisory capacity. The powers and duties of the Board are of an advisory nature and the Board shall not have any powers or duties which conflict with or supersede the powers and duties of the Mayor and Board of Aldermen.

2.1.3.10 Interdepartmental cooperation. All officers and department heads of the City shall cooperate with the Board of Adjustments and Appeals and render all reasonable assistance. The City Planner shall attend all meetings of the Board for the purpose of advising and assisting the Board of Adjustments and Appeals. The City Attorney shall attend meetings as needed to provide legal counsel to the Board.

2.1.3.11 Regular meetings and quorum. The Board of Adjustments and Appeals shall hold one (1) regular meeting the fourth (4th) Wednesday of each month and shall hold other meetings as deemed necessary and appropriate. A Special Call meeting can be initiated by the Mayor, Board of Aldermen or Chairman of the

Board of Adjustment and Appeals with a minimum of a three (3) hour notice. A simple majority of the members of the Board shall constitute a quorum for the transaction of business. However, no action shall be taken which is binding upon the Board unless concurred on by not less than an absolute majority of all members comprising the Board.

2.1.4 Historic Preservation Commission

By virtue of MCA 1972, §§ 39-13-5, 39-15-7 and 39-13-9 as amended, the City is authorized to establish a Historic Preservation Commission to preserve, promote, and develop the City's historical resources and to advise the City on the designation of historic districts, landmarks, and landmark sites, and perform such other functions as may be provided by law.

2.1.4.1 Statement of purpose and intent

- a.* The City hereby recognizes that the City of Starkville is known for unique qualities that have proven increasingly attractive to residents, business interests and tourists. As a matter of public policy, the City aims to preserve, enhance, and perpetuate those aspects of the City having historical, cultural, architectural, and archaeological merit. Such historic activities will promote and protect the health, safety, prosperity, education, and general welfare of the people living in, and visiting the City of Starkville.
- b.* More specifically, the City's Historic Preservation Code provisions and the establishment of the Commission are designed to achieve the following goals:
 - i.* Protect, enhance and perpetuate historic resources that represent distinctive and significant elements of the City's historical, cultural, social, economic, political, archaeological, and architectural identity;
 - ii.* Insure the harmonious, orderly, and efficient growth and development of the City;
 - iii.* Strengthen civic pride and cultural stability through neighborhood conservation;
 - iv.* Stabilize the economy of the City through the continued use, preservation, and revitalization of its historic resources;
 - v.* Protect and enhance the City's attractions to tourists and visitors, and the support and stimulus to business and industry thereby provided;
 - vi.* Promote the use of historic resources for the education, pleasure, and welfare of the people of the City of Starkville;
 - vii.* Provide a review process for the preservation and appropriate development of the City's historic resources.

2.1.4.2 Composition

- a.* The Historic Preservation Commission shall consist of seven (7) members appointed by the Board of Aldermen. Each member shall be a qualified elector of the City at the time of appointment and during incumbency. To be appointed to the Commission, a person shall be a resident of the City of Starkville.

by this article and by the current policies of the Board of Aldermen in their appointment process.

- c. Likewise, any member of the Commission who has an interest in the property in question or in property within three hundred (300) feet of such a property, or who is employed with a firm that has been hired to aid the applicant in any matter whatsoever, or who has any proprietary, tenancy, or personal interest in a matter to be considered by the Commission, shall be disqualified from participating in the consideration of any request for a Certificate of Appropriateness involving such a property. In such cases, a qualified substitute shall be appointed as provided above.

2.1.4.7 Vacancies and compensation

- a. Vacancies occurring in the membership of the Historic Preservation Commission shall be filled as soon as possible. The City shall publish at least one (1) notice in a newspaper in its jurisdiction to solicit responses from citizens who are professionals in the field of historic preservation and related fields, and who are interested in serving on the Commission. The City may contact known professionals and interested laypersons and invite submission of their qualifications in written resume form.
- b. The City shall establish a date for receipt that is a minimum of a two (2) week or fourteen (14) calendar day period for the receipt of applications and nominations, with said date for receipt included in the advertisement and authorization by the Mayor and Board of Aldermen. If applications or nominations are not received during the specified two (2) week period, then the position will remain open until filled. Respondents shall submit, in written resume form, information concerning their demonstrated interest, competence, knowledge, or expertise. Such information should include, but is not limited to, educational and professional background, membership in historic preservation organizations, subscriptions to relevant professional publications, volunteer work, attendance at workshops and seminars, and other relevant experience. The members of the Board shall serve without compensation.
- c. When the City has collected adequate information concerning the potential appointees to the Commission, it shall decide, with the assistance of the State Historic Preservation Office (Mississippi Department of Archives and History), if desired, which candidates are qualified for appointment to the Commission. The appointments shall be made by the Mayor and Board of Aldermen at a regular, recess or special call Board meeting as determined by the Mayor and Board of Aldermen.

- 2.1.4.8 Officers.** The Commission shall annually elect from its membership a Chairman and Vice-Chairman. The Chairman and Vice-Chairman shall be voting members of the Board. All officers shall serve two (2)-year terms. A recording Secretary shall be appointed from City staff. If neither the Chairman nor the Vice-Chairman attends a particular meeting, the City Planner shall act as procedural Chair to initiate the meeting. Upon a motion from a present member, the remaining members shall select an Acting Chairman from the members in attendance at such meeting.

2.1.4.9 Rules and procedures

- a.* The Commission shall adopt a set of rules to expedite business at its meetings and shall establish a set of procedures for handling planning and zoning matters. The rules and procedures established may be amended from time to time. An absolute majority vote of the Commission shall be required for the approval of any amendment to the established rules and procedures. All rules and procedures shall be in compliance with the requirements of MCA 1972, title 17, chapter 1, as amended.
- b.* The Commission shall develop design review guidelines for determining appropriateness as generally set forth in this article. Such criteria shall insofar as possible be consistent with local, state, and federal guidelines and regulations, including, but not limited to, building safety and fire codes and the Secretary of the Interior's Standards for Rehabilitation.
- c.* The Planning Department shall keep minutes and records of all meetings and proceedings, including voting records, attendance, resolutions, findings, determinations, and decisions. All such material shall be a matter of public record.

2.1.4.10 Powers and duties. To preserve, promote, and develop the distinctive appearance of the historic resources of Starkville, MS and to accomplish the purposes set forth in MCA 1972, § 39-13-5 as amended, the Historic Preservation Commission shall have the following powers:

- a.* The Commission shall develop Design Review Guidelines for determining the appropriateness of applications for Certificates of Appropriateness as generally set forth in this Code. Such criteria shall, insofar as possible, be consistent with local, state, and federal guidelines and regulations, including, but not limited to, building safety and fire codes and the Secretary of the Interior's Standards for Rehabilitation.
- b.* The Commission shall conduct, or cause to be conducted, a continuing study and survey of historic resources within the City of Starkville.
- c.* With the concurrence of the Mayor and Board of Aldermen, the Commission shall hold public hearings and recommend to the City the adoption of ordinances designating historic districts, landmarks, and landmark sites. All properties presently listed in the National Register of Historic Places and located within the City of Starkville, whether publicly or privately owned, will be considered for designation as landmarks, landmarks sites, and historic preservation districts, whichever category is appropriate, with appropriate public notice, hearings and recommendations.
- d.* The Commission may recommend that the City recognize sub-districts within any historic district, so that the Commission may adopt specific guidelines for the regulation of properties within such a sub-district.
- e.* The Commission shall review applications proposing construction, alteration, demolition, or relocation of any historic resource as defined above. A COA shall not be required for work deemed by the Commission to be ordinary maintenance or repair of any historic resource.

- f. The Commission shall recommend that the Mayor and Board of Aldermen grant or deny Certificates of Appropriateness (within the rules and regulations of the City zoning and building codes, and within the guidelines established by the Commission), and may recommend granting Certificates of Appropriateness contingent upon the acceptance by the applicant of specified conditions.
- g. The Commission shall not consider interior arrangements of buildings and structures except that it shall advise the Mississippi Department of Archives and History on questions relating to the interiors of publicly-owned historic resources.
- h. The Commission, subject to the requirements and approval of the Mayor and Board of Aldermen, is authorized to apply for, receive, and spend funds from private and public sources, in addition to appropriations made by the City for the purpose of carrying out the provisions of this article.
- i. The Commission is authorized to request City staff, or contract with technical experts or other persons as may be required for the performance of its duties and to obtain the equipment, supplies, and other materials necessary, for its effective operation with the approval of the Mayor and Board of Aldermen.
- j. The Commission is authorized, solely in the performance of its official duties and only at reasonable times, to enter upon private land for the examination or survey thereof. No member, employee, or agent of the Commission shall enter upon any private land or any private dwelling or structure without the consent of the owner of record or occupant thereof. Application for a Certificate of Appropriateness by property owners shall serve as authorization for right of entry. Notarized authorization shall be required of property owners who do not reside or conduct business at the property of interest.
- k. The City Planner shall be responsible for signing of the building department's "Building Permit Routing Form" for the issuance of a Building Permit for all applicable structures.
- l. Paint color changes shall not be within the jurisdiction of the Commission.

2.1.4.11 Advisory capacity. The powers and duties of the Commission are of an advisory nature and the Commission shall not have any powers or duties which conflict with or supersede the powers and duties of the Mayor and Board of Aldermen.

2.1.4.12 Interdepartmental cooperation. All officers and department heads of the City shall cooperate with the Historic Preservation Commission and render all reasonable assistance. The City Planner shall attend all meetings of the Commission for the purpose of advising and assisting the Commission. The City Attorney shall attend meetings as needed to provide legal counsel to the Commission.

2.1.4.13 Regular meetings and quorum. The Commission shall establish its own regular meeting time. However, a regular meeting shall be scheduled monthly unless no applications are brought before the Commission. A regular monthly meeting may be cancelled by the Chairman. The Commission must conduct a regular

meeting at least once every three (3) months. The Chairman or any two (2) members may call a special meeting to consider an urgent matter. A simple majority of the members of the Commission shall constitute a quorum for the transaction of business.

2.1.4.14 Appropriations and title to property acquired

- a.* Appropriations. The City is authorized to make appropriations to the Commission necessary for the expenses of the operation of the Commission and may make additional amounts available as necessary for the acquisition, restoration, preservation, operation, and management of historic properties.
- b.* Title to Property Acquired. All property acquired by funds appropriated by the City shall be acquired in the name of the City unless otherwise provided by the City. So long as owned by the City, properties may be maintained by or under the supervision and control of the City. However, all property acquired by the Commission from funds other than those appropriated by the City may be acquired and held in the name of the Commission, the City, or both.

2.1.4.15 Nonrestrictive clause

- a.* Regulation and Acquisition of Property. Nothing in this article shall be construed to prevent the regulation or acquisition of property, improved or unimproved, by the State of Mississippi or any of its political subdivisions, agencies, or instrumentalities or by the United States of America or any of its political subdivisions, agencies, or instrumentalities.
- b.* Mississippi State Antiquities Law. The City of Starkville hereby acknowledges that the Mississippi State Antiquities Law (MCA 1972 § 39-7-1 et. seq. as amended in 1983) provides for the sensitive treatment of publicly-owned property, improved or unimproved, shown to possess certain architectural, historical, or archaeological significance, which are designed by the Board of Trustees of the Mississippi Department of Archives and History as Mississippi Landmarks. Whenever the City proposes to rehabilitate, alter, or enlarge a Mississippi Landmark, or proposes similar actions which would affect a Mississippi Landmark, the City shall submit its plans to the Mississippi Department of Archives and History for review and compliance.
- c.* Likewise, all Codes and parts of Codes in conflict with the Mississippi Antiquities Act (MCA 1972 § 39-7-1 et. seq., as amended in 1983) are hereby repealed.

2.1.5 Development Review Committee

2.1.5.1 Composition

The Development Review Committee shall be composed of representatives from City departments for reviewing land development proposals. The Committee shall be comprised of the following and/or their designated personnel:

- a.* Planning Department
- b.* Engineering Department

- c. Fire Department
- d. Police Chief
- e. Sanitation Department
- f. Utility Department- Water and Sewer
- g. Utility Department- Electrical
- h. Building Department

2.1.5.2 Officers and procedures. The Chairperson of the Development Review Committee shall be the City Planner. Meetings of the Committee shall be held once a week as determined by the Committee.

2.1.5.3 Powers and duties. The Development Review Committee shall have the power to approve site plan applications for developments, redevelopments, and infrastructure plans that do not vary from regulations and requirements found in the Unified Zoning and Development Codes. The Committee shall review and provide comments for applications for conditional uses, variances, subdivision plats, right-of-way vacations, planned unit developments and other land development applications prior to meeting with the Planning and Zoning Commission and/or Board of Adjustment and Appeals. The Committee shall also review any unique applications at the request of a Department Head. An approved site plan is required prior to the issuance of any building permits. Once a representative from each City department has signed the site plan with or without conditions of approval, it shall be considered approved. The powers and duties of the Committee shall include other responsibilities and authority as specifically set forth in this article. All appeals of the decision of the Development Review Committee shall be done in accordance with section 2.2.4.5.

2.1.5.4 General considerations by the committee

The Development Review Committee has the authority to consider the following:

- a. Whether an application and/or a plan is consistent with applicable goals, objectives, policies, standards and proposals in the City's Comprehensive Plan.
- b. Whether all public facilities and services necessary to serve the proposed use shall be available concurrent with the actual impact of the use and/or development in question.
- c. Whether the proposed development satisfies the development review criteria and other applicable requirements of the City's land development regulations.

2.1.6 Architecture Review Committee

2.1.6.1 Composition. The Architecture Review Committee shall be composed of two (2) representatives from Community Development with one representative being the City Planner and a minimum of one (1) and maximum of three (3) independent consultants for reviewing building design proposals.

- 2.1.6.2 Appointment.** The independent consultants shall be appointed by the Board of Aldermen. To be appointed, a person shall be a licensed professional in the field of architecture or urban design.
- 2.1.6.3 Terms of office.** The independent consultants shall be appointed for a term of two (2) years. Re-appointment is at the sole discretion of the Board of Aldermen.
- 2.1.6.4 Removal of independent consultant.** The Mayor and Board of Aldermen shall have the authority to terminate the service agreement with any independent consultant.
- 2.1.6.5 Vacancies and compensation.** Vacancies for the position of independent consultant shall be filled as soon as possible. The City shall publish at least one (1) notice in a newspaper in its jurisdiction to solicit responses from professionals in the field of architecture or urban design who are interested in serving as the Independent Consultant. The City may contact known professionals and invite submission of their qualifications in written resume form. The City shall establish a date for receipt that is a minimum of a two (2) week or fourteen (14) calendar day period for the receipt of applications and nominations, with said date for receipt included in the advertisement and authorization by the Mayor and Board of Aldermen. If applications or nominations are not received during the specified two (2) week period, then the position will remain open until filled. Respondents shall submit, in written resume form, information concerning their demonstrated interest, competence, knowledge, or expertise. Such information should include educational background, professional background and other relevant experience. The independent consultant shall serve at a compensation rate established by the Board of Aldermen.
- 2.1.6.6 Officers and procedures.** The Chairperson of the Architecture Review Committee shall be the City Planner. Meetings of the Committee shall be held on an as needed basis as determined by the City Planner.
- 2.1.6.7 Powers and duties.** The Architecture Review Committee shall have the power to approve building design proposals as a part of the building permitting process. The Committee shall also review any unique applications at the request of a Department Head. An approved building design proposal is required prior to the issuance of any building permits for commercial, mixed use and multifamily of three (3) or more dwelling units. Once each member of the Committee has signed the building design proposal with or without conditions of approval, it shall be considered approved. The powers and duties of the Committee shall include other responsibilities and authority as specifically set forth in this article. All appeals of the decision of the Architecture Review Committee shall be done in accordance with section 2.2.5.5.
- 2.1.6.8 General considerations by the committee**
- The intention of the Mayor and Board of Aldermen is that no proposed structure or alteration shall be deemed to be in violation of this ordinance based upon personal preference, taste, choice, or architectural design of any person or persons involved in the administration and enforcement of this

ordinance. Therefore, the Architecture Review Committee, and the Board of Aldermen upon appeal, shall use the following standards and criteria while evaluating a building design proposal:

- a. Whether or not the proposed architectural design is suitable for a good collegiate community in terms of external architectural features, general design and arrangement, texture, color, line, mass, dimension, material, and lighting.
- b. Whether or not the proposed structure, building, or improvement is compatible with existing well-designed structures, acceptable to the Architecture Review Committee, in the vicinity and in the City as a whole.
- c. Whether or not, and to what extent, the proposed structure, building or improvement would promote the general welfare and protect the public health, safety and morals by tending to maintain or augment the City's tax base as a whole, generating business activity, maintaining and creating employment opportunity, preserving historical sites and structures and making the City a more attractive and desirable place in which to live.
- d. Whether or not the proposed free-standing buildings use the same or architecturally harmonious materials, color, texture, and treatment for all exterior walls: and in the case of a partially free-standing building, whether or not the same or architecturally harmonious materials, color, texture and treatment are used on all portions of all exterior walls.
- e. Whether or not the combination of architectural elements proposed for a structure, building or improvement, in terms of design, line, mass, dimension, color, material, texture, lighting, and roof line and height conform to accepted architectural principles for permanent buildings as contrasted with engineering standards designed to satisfy safety requirements only; and exhibit external characteristics of demonstrated architecture and aesthetic durability.
- f. Whether or not, in terms of design, material, texture, color, lighting, dimension, line, or mass or roof line and height, the proposed structure, building, or improvement is designed to serve primarily as an advertisement or commercial display, exhibits exterior aesthetic acceptability, would be plainly offensive to human sensibilities or would otherwise constitute a reasonable foreseeable detriment to the community.

2.1.6.9 Disqualification of members by conflict of interest

- a. Because the City may possess few residents with experience in the fields of architecture and urban design, and to not impair such residents from practicing their trade for hire, the independent consultants are allowed to contract their services to an applicant. When doing so, they must expressly disqualify themselves from the Committee during all discussions for that application. In such cases, the City shall, upon the request of the Chairperson of the Committee in his/her stead, appoint a substitute member who is currently serving as the chairman or vice-chairman of the Historic Preservation Commission at no compensation.

- b. If the independent consultant must be disqualified due to a conflict of interest on a regular and continuing basis, the Chairperson in his/her stead, shall encourage the member to resign their Committee seat. If the conflict remains ongoing and the subject of the conflict is unable to perform the tasks to which he/she was appointed, they will upon the fourth (4th) instance in a fiscal year (October 1 through September 30) automatically be removed from the position and such vacancy will be brought to the attention of the Mayor and Board of Aldermen for action in advertising for interest in such position. The replacement of such a member shall be guided by this article.
- c. Likewise, any member of the Committee who has an financial interest in the property in question or in property within three hundred (300) feet of such a property, or who is employed with a firm that has been hired to aid the applicant in any matter whatsoever, or who has any proprietary, tenancy, or personal interest in a matter to be considered by the Committee, shall be disqualified from participating in the consideration of any request for an approved building design proposal involving such a property. In such cases, a qualified substitute shall be appointed as provided above.

2.1.7 Tree Advisory Board

- 2.1.7.1 Composition, qualifications, and membership.** The Starkville Tree Advisory Board shall consist of seven (7) members from any political ward appointed by the Board of Aldermen. Each member of the Board shall be a qualified elector of the City at the time of appointment and during incumbency. To be appointed to the Starkville Tree Advisory Board, a person shall be a resident of the City. Preference to applicants for appointment shall be given to experts in the following fields: ISA Certified Arborist, GIS Specialist, Landscape Architect, Master Gardner, Mississippi Urban Forestry Council Representative, Plant Ecology Expert, Tree and Landscape Ordinance Specialist, Horticulture Expert, and Wildlife Ecology Expert. Appointments to all vacancies occurring during a term shall be for the balance of that term.
- 2.1.7.2 Appointments.** The members of the Starkville Tree Advisory Board shall be appointed by a simple majority vote of the Board of Aldermen.
- 2.1.7.3 Terms of office.** The members of the Starkville Tree Advisory Board shall be appointed for a four (4) year term with a maximum of two (2) consecutive terms with re-appointment possible after a period of two (2) years absence. Members appointed to fill a vacated unexpired term shall be eligible to be re-appointed for a one (1) full term without an absence.
- 2.1.7.4 Removal of members.** The Mayor and Board of Aldermen, by a two-thirds absolute majority vote, shall have the authority to remove any member of the Starkville Tree Advisory Board whenever, in the opinion of the Board of Aldermen, the best interest of the City shall be served thereby. Any member of the Board who is absent from four (4) of the regular meetings of the Board in any fiscal year (October 1 through September 30) for any reason other than illness, shall automatically vacate his/her seat on the Board. Additionally, any member of the Board who moves outside the corporate boundary of the City of Starkville, automatically vacates this seat and membership on the Board.

2.1.7.5 Vacancies and compensation. Vacancies occurring in the membership of the Starkville Tree Advisory Board shall be filled as soon as possible. The City shall publish at least one (1) notice in a newspaper in its jurisdiction to solicit responses from citizens who are professionals who are interested in serving on the Board. The City may contact known professionals and interested laypersons and invite submission of their qualifications in written resume form. The City shall establish a date for receipt that is a minimum of a two (2) week or fourteen (14) calendar day period for the receipt of applications and nominations, with said date for receipt included in the advertisement and authorization by the Mayor and Board of Aldermen. If applications or nominations are not received during the specified two (2) week period, then the position will remain open until filled. Respondents shall submit, in written resume form, information concerning their demonstrated interest, competence, knowledge, or expertise. Such information should include, but is not limited to, educational and professional background, membership in professional organizations, subscriptions to relevant professional publications, volunteer work, attendance at workshops and seminars, and other relevant experience. The members of the Board shall serve without compensation.

2.1.7.6 Officers. In July of odd numbered years, the members of the Starkville Tree Advisory Board shall meet in regular session and organize by electing from their members a Chairman and a Vice-Chairman. The Chairman and Vice-Chairman shall be chosen by a simple majority of the Board. The Chairman and Vice-Chairman shall be voting members of the Board. All officers shall serve two (2)-year terms. If neither the Chairman or Vice-chairman is present, the City Planner shall act as Procedural Chair to initiate the meeting. Upon a motion from a present member, the remaining members shall select an Acting Chairman from the members in attendance at such meeting. The Board shall have the authority to elect other officers or to organize in any manner that it deems necessary and appropriate to fulfill its duties.

2.1.7.7 Rules and procedures

- a. The Starkville Tree Advisory Board shall adopt rules to expedite business at its meeting and shall establish a set of procedures for handling appeal and adjustment matters. The rules and procedures may be amended from time to time. An absolute majority vote of the Board shall be required for the approval of any amendment to the established rules and procedures. All rules and procedures shall be in compliance with MCA 1972, §§ 17-1-1—17-1-39, as amended.
- b. The Planning Department shall keep minutes and records of all meetings and proceedings, including voting records, attendance, resolutions, findings, determinations, and decisions. All such material shall be a matter of public record.

2.1.7.8 Powers and duties

The Starkville Tree Advisory Board shall have the following powers and duties:

- a. To hear all requests for a landscape waiver from landscape requirements in the Unified Zoning and Development Code and/or the Code's Subdivision

Regulations.

- b.* Assist city employees on landscape and horticulture practices and developing recommended plant list.
- c.* Assist city employees on landscape and horticulture practices and developing recommended plant list.
- d.* To coordinate with other Advisory Committees and Community Groups to facilitate City related tree and horticulture activities.
- e.* To coordinate events and opportunities with the Mississippi Urban Forest Council
- f.* To recommend action that will promote the overall tree health and urban forestry for the City.
- g.* Provide guidance as needed to City staff during the development and site plan review process for proposed projects within the City

2.1.7.9 Advisory capacity. The powers and duties of the Board are of an advisory nature and the Board shall not have any powers or duties which conflict with or supersede the powers and duties of the Mayor and Board of Aldermen

2.1.7.10 Interdepartmental cooperation. All officers and department heads of the City shall cooperate with the Starkville Tree Advisory Board and render all reasonable assistance. The City Planner shall attend all meetings of the Board for the purpose of advising and assisting the Board.

2.1.7.11 Regular meetings and quorum. The Starkville Tree Advisory Board shall hold one (1) regular meeting the first (1st) Wednesday of each month as needed and shall hold other meetings as deemed necessary and appropriate. A Special Call meeting can be initiated by the Mayor, Board of Aldermen or Chairman of the Starkville Tree Advisory Board with a minimum of a three (3) hour notice. A simple majority of the members of the Starkville Tree Advisory Board shall constitute a quorum for the transaction of business. However, no action shall be taken which is binding upon the Starkville Tree Advisory Board unless concurred on by not less than an absolute majority of all members comprising the Starkville Tree Advisory Board.

2.2 Administrative Procedures

All development applications to the City shall demonstrate compliance with all applicable laws and ordinances. Where permits are required from governmental agencies other than the City, these permits shall be obtained as a condition of approval.

2.2.1 Rezoning

2.2.1.1 Reason for amendment. This Code, including the zoning map, is based on the Starkville Comprehensive Plan adopted in 2016 and is intended to carry out its objectives of sound, stable and desirable development. This Code may be amended in accordance with Mississippi law only when one or more of the following conditions prevail:

- a. **Error.** There is a manifest error in the Code and a public need to correct the error.
- b. **Change in conditions.** Changed or changing conditions in an existing area, or in the planning area generally and public need for the proposed amendment.

2.2.1.2 Burden of proof. The burden of proof is on the applicant to demonstrate by objective, verifiable and documented evidence that a requested amendment is justified.

2.2.1.3 Amendment procedure. Amendments to this zoning map may be initiated by the City of Starkville, by the Planning and Zoning Commission, or by any person, firm or corporation.

- a. **Application.** All applications for a rezoning shall be in the form required and provided by the City Planner. Completed application packages are due by 5:00 p.m. on the deadline date as set forth by the approved Planning and Zoning Commission schedule. Such applications shall be submitted to the City Planner together with the fee established by resolution of the Mayor and Board of Aldermen. A “completed application” shall include the application form, the applicable fee (as determined by resolution) to cover the cost of advertisement and mailing of notices to adjacent property owners, a legal description of the subject property and all supplemental information necessary to render determinations related to the rezoning request including:

- i. **Interest and ownership.** The applicant’s name, address, and interest in the application, the concurrence of the owner or owners of the entire land area and structures to be included within the proposed district.
- ii. **Plat.** In the case of a map amendment, the plat of the land area which is proposed for amendment being affected, legal description of the property, and the proposed zoning classification of the area.
- iii. **Applicant statement.** A statement explaining the reason for the

proposed amendment based on either error or change in condition and public need that would be corrected by the proposed amendment.

- b. Administrative examination.** Upon receipt of an application for a zoning amendment, the City Planner shall examine, or cause to be examined, the application and shall make such investigation into the proposed zoning amendment as is necessary. If the application is determined to be complete, the City Planner shall place the item on the agenda for the Commission. The date the item will be heard by the commission shall be determined by the Planning and Zoning Commission schedule.
- c. Public hearing.** Upon receipt of a completed application for a rezoning by the City Planner, the Planning and Zoning Commission shall hold a public hearing in accordance with the procedures cited in this section. The Commission shall recommend approval with or without conditions or deny the request. If recommended for approval, the request will then be scheduled for a public hearing for the Mayor and Board of Aldermen.
- d. Notice and public hearing procedure for a rezoning.** In considering and acting upon applications for a rezoning, the following procedures shall be observed:

 - i. Mailing of notices.** The City Planner shall also mail notices at least fifteen (15) calendar days prior to the scheduled public hearing, setting forth the time, place and purpose of the public hearing to all owners of real property within a minimum of hundred sixty (160) feet of the boundaries of the land upon which the rezoning is requested. For the purpose of notice requirements to nearby owners of real property, the names and addresses of the owners shall be deemed to be those on the current tax records of Oktibbeha County. The failure of any owner required by this section to be notified by mail sent to the address on the current tax records of Oktibbeha County shall not invalidate or otherwise have any effect on the recommendation or final decision of any application.
 - ii. Legal ad.** A legal ad shall be placed in the newspaper of record for Starkville with the following information: governing body to hear the request, date of the request, time of the request, location of the public hearing, reason for the request, and legal description of the property
 - iii. Posting.** The City Planner shall place a sign on the subject property in a conspicuous location at least fifteen (15) calendar days prior to the public hearing, notifying the general public of the request.
- e. Applicant to pay costs.** All costs of notification shall be paid by the applicant. Costs which exceed that paid at time of application shall be billed and paid by the applicant prior to the public hearing by the Planning and Zoning Commission and/or Board of Aldermen.

- f.* **Appearance and presentation.** At any public hearing upon any matter subject to the provisions of this article, the applicant seeking the rezoning and any other party desiring to be heard upon the application may appear in person, by agent or by attorney. The applicant shall be entitled to make a presentation and at the conclusion of presentations or statements by all other parties, shall be entitled to offer a statement in rebuttal if desired. The chairman of the Planning and Zoning Commission shall, at the commencement of the hearing upon each application or at any time during such hearing, require that parties desiring to make a presentation identify themselves and may specify the time to be allowed each such party within which to make such presentation.
- g.* **Action.** If approval is recommended by the Planning and Zoning Commission, that recommendation and any specific conditions for approval shall be forwarded to the Mayor and Board of Aldermen for their binding decision within sixty (60) days. A recommendation for denial shall only be forwarded to the Mayor and Board of Aldermen if an appeal of the decision of the Planning and Zoning Commission is made in accordance with section 2.2.1.3 (h).
- h.* **Appeal.** Any person aggrieved by a decision of the Planning and Zoning Commission in approving or denying an application for a rezoning may, within five (5) business days from the date of the public hearing with the Planning and Zoning Commission, file a written request to the City Planner appealing the decision and thereupon, the Mayor and Board of Aldermen shall proceed to review said decision. An appeal must be noticed fifteen (15) days prior to the public hearing by legal ad and mail in accordance with section 2.2.1.3 (f). At the public hearing, the decision of the Planning and Zoning Commission shall either be affirmed, modified or reversed by the Board of Aldermen.
- i.* **Effect of protest by neighbors.** In case of a protest against such change signed by the owners of twenty percent (20%) or more, either of the area of the lots included in such proposed change, or of those within one hundred sixty (160) feet of the areas of the proposed change. The one hundred and sixty (160) feet extends to street frontage of lots opposite of the area of the proposed change. Any protested amendment shall not become effective except by the favorable vote of three-fifths (3/5) by the Board of Aldermen.
- j.* **Conditions of approval.** If an application to amend the zoning map contains representations that a specified area will be developed in accordance with a given plan and time schedule and is approved, the Mayor and Board of Aldermen may fix conditions, which may include a performance bond payable to the City of Starkville to ensure performance in accordance with the approval. Such conditions, among other things, may provide that upon a failure to develop the area within a specified time and in accordance with approved conditions, no permit for the construction of any structures within the area shall be issued until the area shall be examined and zoned for its most appropriate use. Conditions fixed in amendments relating to rezoning shall run with the land and shall be binding upon applicants for said

amendment, their heirs, successors and assigns.

- k. **Reapplication.** Reapplication for the same piece of property requesting the same or similar type zoning cannot be made within one (1) year from the date the application was originally denied by the Planning and Zoning Commission and/or the Board of Aldermen.

2.2.2 Conditional Use

The purpose and intent of this article is to ensure that conditional uses shall only be permitted on sites where the proposed use may be adequately accommodated, without generating adverse impacts in the area of the use. The procedures and criteria for considering conditional use requests are established as follows:

- 2.2.2.5 **Approval criteria generally.** A conditional use shall be permitted only upon a finding by the Planning and Zoning Commission and the Board of Alderman of compliance with the criteria set forth below:

- 2.2.2.6 **Criteria for conditional use review and approval.** Applications for a conditional use shall clearly demonstrate the following:

- a. **Land use compatibility.** The applicant shall demonstrate that the conditional use, including its proposed scale and intensity, traffic generating characteristics, and off-site impacts, are compatible and harmonious with adjacent land uses, and will not adversely impact land use activities in the immediate vicinity.
- b. **Sufficient site size and adequate site specifications to accommodate the proposed use.** The size and shape of the site, the proposed access and internal circulation, and the urban design enhancements must be adequate to accommodate the proposed scale and intensity of conditional use requested. The site shall be of sufficient size to accommodate urban design amenities such as screening, buffer yards, landscaping, open space, off-street parking, efficient internal traffic circulation, and similar site plan improvements needed to mitigate against potential adverse impacts of the proposed use.
- c. **Proper use of mitigative techniques.** The applicant shall demonstrate that the conditional use and site plan has been designed to incorporate mitigative techniques needed to prevent adverse impacts to adjacent land uses. In addition, the design shall appropriately address offsite impacts to ensure that land use activities in the immediate vicinity, including community infrastructure, are not burdened with adverse impacts detrimental to the general public health, safety and welfare.
- d. **Hazardous waste.** The proposed use shall not generate hazardous waste or required use of hazardous materials in its operation without use of city-approved mitigative techniques designed to prevent any adverse impact to the public health, safety and welfare. The plan shall provide for appropriate identification of hazardous waste and hazardous material, and regulate its

use, storage and transfer consistent with best management principles and practices. No use which generates hazardous waste or uses hazardous materials shall be located in the city unless the specific location is consistent with the comprehensive plan policies and land development regulations, and does not adversely impact well- fields, aquifer recharge areas, water bodies or other natural resources.

- e. **Compliance with applicable laws and ordinances.** A conditional use application shall demonstrate compliance with all applicable laws and ordinances. Where permits are required from governmental agencies other than the city, these permits shall be obtained as a condition of approval.

2.2.2.7 Requirements for public and semi-public buildings and/or structures receiving a Conditional Use.

- a. The building and/or structure shall be required to meet the setback of the zone or district of the proposed location. These setbacks shall not apply to utility equipment such as power substations and pumping stations; these shall be reviewed on a case by case basis.
- b. There is no maximum or minimum building area and the site must be able to accommodate adequate parking for the proposed use.
- c. Maximum height of building or structure shall be forty-five (45) feet except that the overall height of a place of worship and its spire shall not exceed the width of the widest right-of-way adjacent to the site.
- d. Off-street parking requirements are the same as those required by this Code. Parking shall not occupy any setback area between the building or structure and the adjacent street or roadway.

2.2.2.8 Other uses not specified. Any proposed use not specifically addressed by this Code shall be reviewed as a conditional use application with the exception of Transect Districts (form based).

2.2.2.9 Review procedures.

- a. **Content of application for conditional use.** In order to evaluate a conditional use request, the following information shall accompany a request for conditional use:
 - i. **Scale and intensity of use as measured by the following:**
 - (1) Square footage for each specific use.
 - (2) Traffic generation.
 - (3) Proposed number and type of service vehicles (both visiting and stored on the property).
 - (4) Anticipated employment.

(5) Off-street parking needs.

ii. **On or off-site improvement needs generated by the proposed use, including:**

- (1) Proposed accessory structures or facilities.
- (2) Other unique facilities/structures proposed as part of site improvements.
- (3) On-site amenities proposed to enhance the site and planned improvements. Amenities may include mitigative techniques such as open space, setbacks from adjacent properties, screening and buffer yards, and other acceptable techniques to mitigate against adverse impacts to adjacent site.

b. **Application.** All applications for a conditional use shall be in the form required and provided by the City Planner. Completed application packages are due by 5:00 p.m. on the deadline date as set forth by the approved Planning and Zoning Commission schedule. Such applications shall be submitted to the City Planner together with the fee established by resolution of the Mayor and Board of Aldermen. A “completed application” shall include the application form, the applicable fee (as determined by resolution) to cover the cost of advertisement and mailing of notices to adjacent property owners, a legal description of the subject property, and all required supplemental information necessary to render determinations related to the conditional use request including:

i. **Interest and ownership.** The applicant’s name, address, and interest in the application, the concurrence of the owner or owners of the entire land area and structures to be included within the subject property.

ii. **Applicant statement.** A statement explaining the reason for the conditional use request

c. **Review by the development review committee.** The application shall be reviewed by the Development Review Committee before their public hearing date. Comments from this meeting, if not addressed prior to hearing, shall be added to the staff report for the public hearing.

d. **Administrative examination.** Upon receipt of an application for conditional use, the City Planner shall examine, or cause to be examined, the application and shall make such investigation into the proposed conditional use as is necessary. If the application is determined to be complete, the City Planner shall place the item on the agenda for the Commission. The date the item will be heard by the commission shall be determined by the Planning and Zoning Commission schedule.

e. **Public hearing.** Upon receipt of a completed application for a conditional use by the City Planner, the Planning and Zoning Commission shall hold a public

hearing in accordance with the procedures cited in this section. The Commission shall recommend approval with or without conditions or deny the request. If recommended for approval, the request will then be scheduled for a public hearing for the Mayor and Board of Aldermen.

- f.* **Notice and public hearing procedure for conditional uses.** In considering and acting upon applications for conditional uses, the following procedures shall be observed.
- i.* **Mailing of notices.** The City Planner shall also mail notices at least fifteen (15) calendar days prior to the scheduled public hearing, setting forth the time, place and purpose of the public hearing to all owners of real property within a minimum of hundred sixty (160) feet of the boundaries of the land upon which the conditional use is requested. For the purpose of notice requirements to nearby owners of real property, the names and addresses of the owners shall be deemed to be those on the current tax records of Oktibbeha County. The failure of any owner required by this section to be notified by mail sent to the address on the current tax records of Oktibbeha County shall not invalidate or otherwise have any effect on the recommendation or final decision of any application.
 - ii.* **Legal ad.** A legal ad shall be placed in the newspaper of record for Starkville with the following information: governing body to hear the request, date of the request, time of the request, location of the public hearing, reason for the request, and legal description of the property
 - iii.* **Posting.** The City Planner shall place a sign on the subject property in a conspicuous location at least fifteen (15) calendar days prior to the public hearing, notifying the general public of the request.
- g.* **Applicant to pay costs.** All costs of notification shall be paid by the applicant. Costs which exceed that paid at time of application shall be billed and paid by the applicant prior to the public hearing by the Planning and Zoning Commission and/or Board of Aldermen.
- h.* **Appearance and presentation.** At any public hearing upon any matter subject to the provisions of this article, the applicant seeking the conditional use and any other party desiring to be heard upon the application may appear in person, by agent or by attorney. The applicant shall be entitled to make a presentation and at the conclusion of presentations or statements by all other parties, shall be entitled to offer a statement in rebuttal if desired. The chairman of the Planning and Zoning Commission shall, at the commencement of the hearing upon each application or at any time during such hearing, require that parties desiring to make a presentation identify themselves and may specify the time to be allowed each such party within which to make such presentation.
- i.* **Action.** If approval is recommended by the Planning and Zoning Commission,

that recommendation and any specific conditions for approval shall be forwarded to the Mayor and Board of Aldermen for their binding decision within sixty (60) days. A recommendation for denial shall only be forwarded to the Mayor and Board of Aldermen if an appeal of the decision of the Planning and Zoning Commission is made in accordance with section 2.2.2.5 (j) Appeal.

- j.* **Appeal.** Any person aggrieved by a decision of the Planning and Zoning Commission in approving or denying an application for a conditional use may, within five (5) business days from the date of the public hearing with the Planning and Zoning Commission, file a written request to the City Planner appealing the decision and thereupon, the Mayor and Board of Aldermen shall proceed to review said decision. An appeal must be noticed fifteen (15) days prior to the public hearing by legal ad and mail in accordance with section 2.2.2.5 (f). At the public hearing, the decision of the Planning and Zoning Commission shall either be affirmed, modified or reversed by the Board of Aldermen.
- k.* **Conditions of approval.** The Mayor and Board of Aldermen may fix conditions in accordance with the approval. Conditions fixed in the approval of a conditional use shall run with the land and shall be binding upon applicants, their heirs, successors and assigns for the duration of the use.
- l.* **Abandonment or discontinuance.** If a conditional use is abandoned, discontinued or ceases for a continuous period of more than six (6) months, the conditional use shall become null and void. If the conditional use is for a new development, the applicant shall have six (6) months to obtain an approved site plan. Once site plan approval has expired, the conditional use shall become null and void.
- m.* **Reapplication.** Reapplication for the same or similar piece of property requesting the same or similar conditional use cannot be made within one (1) year from the date the application was originally denied by the Planning and Zoning Commission and/or the Board of Aldermen.

2.2.3 Variances

The purpose and intent of this article is to ensure that variances granted are not contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this Code would result in unnecessary hardship.

2.2.3.1 Criteria for variance review and approval.

- a.* That special conditions and circumstances exist which are peculiar to the land, structure, or building involved, and the same conditions are not applicable to other land, structures and buildings in the same district.
- b.* That literal interpretation of the provisions of this Code would deprive the applicant of rights commonly enjoyed by other properties in the same district

under the terms of this Code.

- c. That the special conditions and circumstances have not resulted from the actions of the applicant.
- d. That granting the variance requested will not confer on the applicant any special privilege that is denied by this Code to other lands, structures or buildings in the same district.

2.2.3.2 Review procedures

- a. **Application.** All applications for a variance shall be in the form required and provided by the City Planner. Completed application packages are due by 5:00 p.m. on the deadline date as set forth by the approved Board of Adjustments and Appeals schedule. Such applications shall be submitted to the City Planner together with the fee established by resolution of the Mayor and Board of Aldermen. A “completed application” shall include the application form, the applicable fee (as determined by resolution) to cover the cost of advertisement and mailing of notices to adjacent property owners, and all required supplemental information necessary to render determinations related to the variance request including:
 - i. **Interest and ownership.** The applicant’s name, address, and interest in the application, the concurrence of the owner or owners of the entire land area and structures to be included within the subject property.
 - ii. **Applicant statement.** A statement explaining the reason for the variance request.
- b. **Review by the development review committee.** The application shall be reviewed by the Development Review Committee before their public hearing date. Comments from this meeting, if not addressed prior to hearing, shall be added to the staff report for the public hearing.
- c. **Administrative examination.** Upon receipt of an application for a variance, the City Planner shall examine, or cause to be examined, the application and shall make such investigation into the proposed conditional use as is necessary. If the application is determined to be complete, the City Planner shall place the item on the agenda for the Board of Adjustment and Appeals. The date the item will be heard by the Board shall be determined by the Board of Adjustment and Appeals schedule.
- d. **Public hearing.** Upon receipt of an application for a variance, the Board of Adjustments and Appeals shall hold a public hearing upon the application in accordance with the procedures cited in the following subsection, and recommend approval with or without conditions or deny the request. If recommended for approval, the request will then be scheduled to be heard by the Mayor and Board of Aldermen.

- e. **Notice and public hearing procedure for variances.** In considering and acting upon applications for variances, the following procedures shall be observed:
- i. **Mailing of notices.** The City Planner shall also mail notices at least fifteen (15) calendar days prior to the scheduled public hearing, setting forth the time, place and purpose of the public hearing to all owners of real property within a minimum of hundred sixty (160) feet of the boundaries of the land upon which the variance is requested. For the purpose of notice requirements to nearby owners of real property, the names and addresses of the owners shall be deemed to be those on the current tax records of Oktibbeha County. The failure of any owner required by this section to be notified by mail sent to the address on the current tax records of Oktibbeha County shall not invalidate or otherwise have any effect on the recommendation or final decision of any application.
 - ii. **Legal ad.** A legal ad shall be placed in the newspaper of record for Starkville with the following information: governing body to hear the request, date of the request, time of the request, location of the public hearing, reason for the request, and legal description of the property.
 - iii. **Posting.** The City Planner shall place a sign on the subject property in a conspicuous location at least fifteen (15) calendar days prior to the public hearing, notifying the general public of the request. The sign shall remain in place until either a denial by the Board of Adjustment and Appeals or the Board of Aldermen.
- f. **Applicant to pay costs.** All costs of notification shall be paid by the applicant. Costs which exceed that paid at time of application shall be billed and paid by the applicant prior to the Board of Adjustment and Appeal's public hearing.
- g. **Appearance and presentation.** At any public hearing upon any matter subject to the provisions of this article, the applicant seeking the variance and any other party desiring to be heard upon the application may appear in person, by agent or by attorney. The applicant shall be entitled to make a presentation and at the conclusion of presentations or statements by all other parties, shall be entitled to offer a statement in rebuttal if desired. The chairman of the Board of Adjustment and Appeals shall, at the commencement of the hearing upon each application or at any time during such hearing, require that parties desiring to make a presentation identify themselves and may specify the time to be allowed each such party within which to make such presentation.
- h. **Action.** If approval is recommended by the Board of Adjustments and Appeals, that recommendation and any specific conditions for approval shall be forwarded to the Mayor and Board of Aldermen for their binding decision.
- i. **Appeal.** Any person aggrieved by a decision of the Board of Adjustment and Appeals in approving or denying an application for a variance may, within five

(5) business days from the date of the public hearing with the Board of Adjustments and Appeals, file a written request to the City Planner appealing the decision and thereupon, the Mayor and Board of Aldermen shall proceed to review said decision. An appeal must be noticed fifteen (15) days prior to the public hearing by legal ad and mail in accordance with section 2.2.3.2 (e). At the public hearing, the decision of the Board of Adjustment and Appeals shall either be affirmed, modified or reversed by the Board of Aldermen.

2.2.3.3 Variance conditions. In recommending any variance, the Board of Adjustments and Appeals shall have the authority to recommend appropriate conditions and safeguards in conformity with this Code. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted by the Mayor and Board of Aldermen, shall be deemed a violation of this Code. Under no circumstances shall the Board of Adjustments and Appeals recommend, and the Mayor and Board of Aldermen grant, a variance to permit a use other than a use permitted generally in the district involved, nor shall a variance be granted to any use expressly or by implication prohibited by the terms of this Code.

2.2.3.4 Variance requests related to sidewalk installation

- a. The sole criteria to be evaluated in granting a variance shall be that the cost of constructing the sidewalk constitutes an undue hardship.
- b. The determination of whether undue hardship exists in relation to sidewalk construction shall be based solely on the cost per linear foot to install sidewalks. The sidewalk construction cost estimate used to claim undue hardship should include only items that are related to the sidewalk installation. It shall not include any items that would be required as part of the project in the absence of the requirement to include sidewalks imposed by this article.
- c. The applicant shall submit an itemized cost estimate for sidewalk installation with line item quantities, unit price, and extended price for each type of work required to complete the sidewalk (earthwork, concrete sidewalk, retaining wall, etc.) for the proposed site. For sidewalk construction requiring large earthwork volumes (greater than three hundred (300) cubic yards), a volume calculation shall be submitted with the cost estimate along with supporting documentation to justify the calculation. If alternate sidewalk routes are possible that meet the standards of this article the provided estimate shall be based on the least costly conforming route.
- d. It shall be the responsibility of the applicant to provide sufficient justification for the granting of the variance.
- e. The Board of Adjustments and Appeals shall determine that sidewalk construction constitutes an undue hardship on the applicant only if the estimated cost of sidewalk construction, per linear foot, is more than three (3) times the average rate as determined by the City Engineer.

2.2.3.5 Variance requests related to stormwater

- a. The following procedures shall apply to all applications for variance from stormwater requirements:
 - i. The application for variance shall state the specific stormwater requirement from which the variance is being sought and the reasons for the request.
 - ii. It shall be the applicant's responsibility to provide sufficient justification for granting the variance.
 - iii. The city engineer shall prepare an evaluation statement concerning each application for variance. The evaluation shall consider the circumstances and supporting documents supplied by the applicant and other generally available technical information pertaining to the variance request. The evaluation statement may include recommendations by the city engineer concerning the variance to the Board of Adjustment and Appeals.
- b. In addition to the criteria in section 2.2.3.1, the following criteria shall be used for all stormwater related variance review and approval:
 - i. That granting the variance will not result in increased stormwater runoff greater than ten (10) percent, increased flood elevations, additional threats to public safety, extraordinary public expense, or create nuisances, cause fraud on or victimization of the public.
 - ii. That the necessity for a waiver is not the result of conditions on the property which have been self-imposed by the applicant.
 - iii. That the waiver is the minimum necessary, considering the adverse impacts of stormwater runoff.

2.2.4 Site and infrastructure plans

2.2.4.1 Intent of site plan and infrastructure plan review. The intent of site plan review is to ensure that development within the City of Starkville is consistent with all applicable development standards. The approval of such development will be based upon the provisions of this code and availability of adequate public facilities and services. It should take into account the potential impact and compatibility of the development with existing and anticipated developments within the immediate area and the City as a whole.

2.2.4.2 Applicability and filing procedure

- a. Site plan approval shall be required for all permitted (except single lot one and two-family dwellings and accessory structures) resulting in one thousand (1,000) square feet or more of new floor space or any building modification with construction cost exceeding fifty (50) percent of the value of the

structure. All conditional uses that expand an existing structure shall require site plan approval.

- b. All developments requiring site plan review will be required to meet all current site plan design requirements.
- c. Infrastructure Plan approval shall be required on all subdivisions with public infrastructure after approval of Preliminary Plat and prior to any construction activity including the removal of existing trees.
- d. No structure or site requiring approval from the Development Review Committee shall be modified, erected, or used prior to receiving site plan and/or infrastructure plan approval.
- e. No erosion control or building permit shall be issued prior to site plan and/or infrastructure plan approval pursuant to the provisions of this section.

2.2.4.3 Review and action by the development review committee. After reviewing a site and/or infrastructure plan and finding that the proposed plan meets the minimum requirements, the Development Review Committee will approve the site plan and/or infrastructure plan. If the site plan and/or infrastructure plan includes any requests for waiver, variance, conditional use, preliminary plat or final plat approval, the Development Review Committee will approve the site plan after approval from the appropriate advisory board and the Board of Aldermen.

2.2.4.4 Site plan application requirements

- a. **Application.** An application for review by the Development Review Committee shall be submitted along with a site plan and any other required information to the planning department a minimum of 10 days prior to a regularly scheduled meeting of the Development Review Committee. The application shall include the following:
 - i. **Applicant and/or owner information.** The following shall be identified, when applicable: owner or authorized agent, engineer, architect, surveyor, landscape architect, or any others involved in the preparation of the application.
 - ii. **Project information.** The following shall be listed on the application when applicable: project name, project address, parcel id number, and zoning.
 - iii. **Project description.** All projects shall include a description of the project. If the development is being proposed to be built in phases, the applicant shall submit an application for the entire development showing all phases. Target dates for completion of each phase and the entire development shall be included.
- b. **Site plan requirements.** The following sheet with required information shall

be submitted as part of a complete application for review by the Development Review Committee. The maximum sheet size for site plans shall not exceed thirty (30) inches by forty-two (42) inches. Plans shall also be provided digitally as a Portable Document Format (PDF). Multiple sheets may be used, provided each sheet is numbered and the total number of sheets is indicated on each sheet. Cross referencing between sheets shall be required. All of the following information and any other required information specified in this code or by city staff shall be required:

i. **Coversheet.** The coversheet shall include:

- (1) Project name
- (2) Vicinity map showing the relationship of the proposed site plan to surrounding streets and public facilities
- (3) Sheet Index
- (4) Contact information for the Owner, Design Professional, and Utilities providing service
- (5) Development data including the following: project area in acres, phase area(s) in acres, disturbed area in acres, and property zoning
- (6) Building data including the following: total proposed square footage for all uses (commercial, residential, office), total number of residential units, and total number of bedrooms
- (7) Submittal date and any revision dates

ii. **Survey.** A site survey shall be drawn at a scale of one (1) inch to one hundred (100) feet or larger. A site survey prepared by a Mississippi licensed land surveyor shall illustrate the following:

- (1) Name and license number of surveyor and seal
- (2) Date of survey and references
- (3) North arrow, legend, and graphic scale
- (4) Lot or parcel numbers of lot and adjacent lots
- (5) Bearing and distance of boundary lines
- (6) All existing features, structures, improvements, and encroachments
- (7) Existing contours shall be illustrated as a dashed line. Topographic contours shall be illustrated at a minimum of one (1)-foot intervals and extending a minimum of ten (10) feet beyond the property boundaries. Additional topographic information may be required beyond the minimum ten (10) feet if deemed necessary by City Staff.
- (8) All existing underground and above ground utilities
- (9) All existing easements

- (10) Federal Emergency Management Agency (FEMA) flood hazard zone or limits of the one hundred (100) -year floodplain

iii. **Site plan.** Site plans shall be drawn at a scale of one (1) inch to fifty (50) feet or larger. Necessary notes and symbol legends shall be included. Abbreviations should be avoided, but if used, they shall be defined in the notes. A site plan prepared by a Mississippi licensed design professional shall illustrate the following:

- (1) Boundary, setback lines, existing easements, and proposed easements
- (2) North arrow, legend, and graphic scale
- (3) Vehicular areas for site plan review. The following shall be included: driveway widths, pavement markings, sight triangles at intersections, crosswalks, parking, ADA parking, loading zones, location of heavy duty pavement and traffic control signage.
- (4) Vehicular areas for infrastructure plan review. The following shall be included: centerline, street widths, R.O.W. widths, curve radius, pavement markings, angle of intersection of roadways, sight triangles at intersections, crosswalks, and traffic control signage.
- (5) Pedestrian areas. The following shall be included: sidewalk locations, sidewalk dimension, ADA accessible route from vehicular areas, ADA accessible route from right of way to buildings, ADA curb ramps, and ADA access ramps.
- (6) Building areas for site plan review. The following shall be included: building square footage, number of residential units, number of bedrooms, number of stories, and total height of building in feet from grade.
- (7) Fire protection and fire zones for site plan review.
- (8) Dumpster enclosure location for site plan review.

iv. **Grading and drainage plan.** A grading and drainage plan shall be drawn at a scale of one (1) inch to fifty (50) feet or larger. Necessary notes and symbol legends shall be included. Abbreviations should be avoided but if used they shall be defined in the notes. A grading and drainage plan prepared by a Mississippi licensed design professional shall illustrate the following:

- (1) Boundary, existing easements, and proposed easements
- (2) North arrow, legend, and graphic scale
- (3) Utilities. The following shall be included: existing and proposed sanitary sewers, water, gas, telecommunications, utility poles and electric lines.
- (4) Topography. Existing contours shall be illustrated as a dashed line.

Proposed contours shall be illustrated as a solid line. All contours shall be labeled. Topographic contours shall be illustrated at a minimum of one (1) foot intervals. All permanent benchmarks shall be illustrated.

- (5) Building areas. All proposed buildings with the finished floor elevation for the first floor.
- (6) Site elements. The following shall be included: all proposed curbs, all existing curbs to remain, retaining wall location with elevations, all trees to remain, all proposed vehicular use areas, and all proposed pedestrian use areas.
- (7) Detention/Retention basin. The following shall be included: inlet and outlet structures, emergency outfall spillway designed for one hundred (100) year storm, permanent erosion protection, and any other required information specified in this code or by city staff.
- (8) Storm drainage system: The following shall be included: pipe size, pipe length, pipe slope, drainage structures, manholes, junction boxes, outlets, amount of pipe cover, and all drainage structures labeled with an identification number.
- (9) ADA access. Spot elevations shall be provided at all corners of ADA ramps, both sides of all walkways every twenty (20) feet, all corners of ADA parking and access aisles.

v. **Utility plan.** A utility plan shall be drawn at a scale of one (1) inch to fifty (50) feet or larger. Necessary notes and symbol legends shall be included. Abbreviations should be avoided but if used they shall be defined in the notes. A Utility plan prepared by a Mississippi licensed design professional shall illustrate the following as required:

- (1) Boundary, existing easements, and proposed easements
- (2) North arrow, legend, and graphic scale
- (3) Utilities. All of the following existing and proposed utilities shall be included: sanitary sewers, water, gas, telecommunications, utility poles, electric lines, and site lighting.
- (4) Sanitary sewer. For site plan review the following elements shall be included:
 - Service lateral size and type
 - Grease interceptor, if applicable
- (5) Sanitary sewer. For infrastructure plan review the following elements shall be included:
 - Pipes (size, type, length, slope) stationing at fifty (50) foot intervals
 - Manhole (type, rim) inverts in and out
 - Pump station easement

- Force main (size, type, length) stationing at fifty (50) foot intervals
- Force main air release and cleanout manholes, station, elevations
- Identification number and stationing

(6) Water. For site plan review the following elements shall be included:

- Fire Hydrants
- water service connections
- back flow prevention.

(7) Water. For infrastructure plan review the following elements shall be included:

- Water main size
- water main type
- water valves

(8) Sanitary sewer and manhole profile. For infrastructure plan review the following elements shall be included:

- Station of structure (left or right)
- Rim elevation
- Inverts (in, out, each pipe)
- Pipe (check clearance with casting)
- Identification number (referenced to plan)
- Show water and storm pipe conflicts and clearance
- Sewer main size
- Sewer main material and type
- Length in feet
- Slope in percent (%)
- Check cover and clearance with water storm pipes
- Concrete encasements at crossings
- Show existing pipe/manholes in different symbols

vi. **Erosion prevention and sediment control plan.** An Erosion prevention and sediment control plan shall be drawn at a scale of one (1) inch to fifty (50) feet or larger. Necessary notes and symbol legends shall be included. Abbreviations should be avoided but if used they shall be defined in the notes. The Erosion prevention and sediment control plan shall be designed in accordance with the *MDEQ Field Manual for Erosion Control and Sediment Control on Construction Sites in Mississippi* and prepared by a Mississippi licensed design professional and shall illustrate the following:

- (1) Boundary lines and disturbance limits
- (2) North arrow, legend and graphic scale
- (3) Topography. Existing contours shall be illustrated as a dashed line. Proposed contours shall be illustrated as a solid line. All contours are to be labeled. Topographic contours shall be illustrated at a minimum of one (1)-foot intervals. All permanent benchmarks shall be illustrated.
- (4) Existing natural drainage conveyances (creeks, ditches, etc.) and flow direction
- (5) Existing trees to remain and tree protection
- (6) Floodplain and floodway, if applicable
- (7) Proposed construction entrance
- (8) All proposed BMPs (silt fence, inlet protection, sediment basin, etc.)
- (9) Details of all proposed BMPs
- (10) EPSC notes
- (11) Proposed phasing of BMPs, if applicable
- (12) Construction sequence
- (13) Seeding specifications and seedbed preparation notes

vii. **Roadway plan and profile for infrastructure review.** A roadway plan and profile shall be drawn at a scale of one (1) inch to fifty (50) feet or larger. Necessary notes and symbol legends shall be included. Abbreviations should be avoided but if used they shall be defined in the notes. A roadway plan and profile prepared by a Mississippi licensed design professional shall illustrate the following:

- (1) Plan. The following shall be included:
 - Stationing at fifty (50) foot intervals
 - Existing and proposed utilities
 - Centerline curve and line labels (may be in tabular format)
 - Horizontal curve labels and station (PC, PT)
 - Roadway elements (right of way, curb, sidewalks, edge of pavement, etc.)
 - Street names
- (2) Profile. The following shall be included:
 - Stationing and elevations at fifty (50) foot intervals
 - Existing and proposed centerline profile and elevations
 - Proposed centerline grades and slope in percent

- Vertical curve labels and station (PVC, PVI, PVT, high and low point, K-value, Length)
- Intersection (station at roadway centerline and name)

viii. **Construction details.** Construction details shall be drawn at a legible scale. Necessary labels and notes shall be included. Construction details prepared by a Mississippi licensed design professional shall illustrate the following as required:

- (1) Pavement cross section(s)
- (2) Curb detail
- (3) Sidewalk details
- (4) Pipe bedding (for paved and unpaved areas, and specific to each pipe material)
- (5) Drainage structures (inlets, manholes, castings)
- (6) Endwalls and flared end sections
- (7) Sanitary structures (manholes, cleanouts, castings)
- (8) Manhole drop connections
- (9) Service laterals and cleanouts
- (10) Water service
- (11) Fire hydrants (valves, tees, thrust blocks)
- (12) Wet tap, blow-off, valves
- (13) Retaining wall details
- (14) Lighting (fixture, poles, limit of illumination)
- (15) Detention basin outlet structure
- (16) Traffic signage, pavement markings (striping, arrows, etc.)
- (17) Special site-specific details
- (18) Ditches and swales
- (19) Grease interceptor
- (20) Back flow prevention
- (21) Signage details
- (22) Dumpster screen

ix. **Landscape plan.** A landscape plan shall be drawn at a scale of one (1) inch to fifty (50) feet or larger. Necessary notes and symbol legends shall be included. Abbreviations should be avoided but if used they shall be defined in the notes. A landscape plan prepared by a Mississippi licensed design professional shall illustrate the following:

- (1) Boundary and disturbance limits
- (2) North arrow, legend and graphic scale
- (3) Utilities. The following shall be included: existing and proposed sanitary sewers, water, gas, telecommunications, utility poles and electric lines.
- (4) Topography. Existing contours shall be illustrated as a dashed line. Proposed contours shall be illustrated as a solid line. All contours are to be labeled. Topographic contours shall be illustrated at a minimum of one (1)-foot intervals.
- (5) Building areas. All proposed buildings footprints.
- (6) Site elements. The following shall be included: all proposed curbs, all existing curbs to remain, retaining wall location with elevations, all trees to remain, all proposed vehicular use areas, and all proposed pedestrian use areas.
- (7) Detention/Retention basin. The location of the any proposed detention/retention basin and structures.
- (8) Existing landscaping, buildings, or other improvements on adjacent property within five feet of the common property line.
- (9) Plant schedule showing the botanical name, common name, height, caliber as measured at base of trunk (trees only), and quantity.
- (10) Plant details showing a typical planting for all trees, shrubs, and groundcovers.

2.2.4.5 Approval, disapproval and appeal procedure

- a. Comment procedure.** Comments from the Development Review Committee shall be issued in writing after each review. The applicant shall revise the plan per the comments or reply in writing as to why the revisions cannot be made. Only after revisions to the plan that meet the requirements of the Development Review Committee can the approval procedure begin.
- b. Approval procedure.** Upon approval of such site plan and/or infrastructure plan by the Development Review Committee, a building permit and/or erosion control application may be submitted to the building department for subsequent review. The approved site plans shall be signed by each member of the Development Review Committee or their designated signee.
- c. Disapproval procedure.** If the Development Review Committee denies a site plan proposal, it shall specify the reasons said plan was denied with specific reference to those sections of the applicable City Code on which said denial was based.
- d. Appeal procedure.** A decision to deny a site plan by the Development Review Committee for any reason that does not require variance, waiver, or

exception, can be appealed to the Board of Aldermen. The applicant shall have ten (10) business days to appeal that decision to the Board of Aldermen. The appeal will be placed on the Board of Aldermen agenda within forty-five (45) days.

- e. **Expiration.** The site plan approval shall expire twelve (12) months after approval by the Development Review Committee, if construction has not been started evidenced by steady and continuous progress as determined by the building official or the city planner.
- f. **Extension.** A site plan approval may be extended for six (6) months by the Development Review Committee if the applicant submits a petition for such extension prior to the site plan's expiration and demonstrates "reasonable cause" for the extension. The burden of proof in justifying "reasonable cause" shall rest with the applicant.
- g. **Transfer of approval.** In the event the property receiving site plan approval shall be sold, transferred, leased, or the ownership thereof changes in any way whatsoever, the site plan approval shall be transferrable.

2.2.5 Architecture review

2.2.5.1 Intent of architecture review. The intent of architecture review is to ensure that development within the City of Starkville is consistent with all applicable development standards. The approval of such development will be based upon the provisions of this code, the contextual surroundings of the development, potential visual impacts, compatibility with existing developments, and compatibility with anticipated developments within the immediate area and the City as a whole.

2.2.5.2 Applicability and filing process

- a. All land areas in the city which are zoned for commercial use, industrial use, mixed use, or multifamily residential greater than two dwelling units shall be designated an architectural control district.
- b. All proposed buildings or proposed remodeled buildings within the architectural control district that require site plan review shall be required to receive approval from the Architecture Review Board prior to receiving a building permit.
- c. The architecture review process can begin before, during, or after the site plan approval process.

2.2.5.3 Review and action by the Architecture Review Board. After reviewing the building design proposal and finding that the proposed plan meets the minimum requirements, the Architecture Review Committee will approve the building design proposal. If the building design proposal includes any requests for waiver, variance, or conditional use, the Architecture Review Committee will approve the building design proposal after approval from the appropriate

advisory boards and the Board of Aldermen. Approval of a building design proposal is required.

2.2.5.4 Building design proposal application requirements

- a. Application.** An application for review by the Architecture Review Committee shall be submitted along with the building plans to the planning department. The application shall include the following:

 - i. Applicant and/or owner information.** The application shall list the property owner or authorized agents contact information including mailing address, email address, and phone number.
 - ii. Project information.** The following shall be listed on the application: project name, project address, parcel id number, and zoning.
 - iii. Project description.** All projects shall include a description of the project. If the development is being proposed to be built in phases, the applicant shall submit an application for the entire development showing all phases. Target dates for completion of each phase and the entire development shall be included.
- b. Building design proposal plan requirements.** The following sheet with required information shall be submitted as part of a complete application for review by the Architecture Review Committee. The maximum sheet size for the building design proposal shall not exceed thirty (30) inches by forty-two (42) inches. Plans shall also be provided digitally as a Portable Document Format (PDF). Multiple sheets may be used provided each sheet is numbered and the total number of sheets is indicated on each sheet. Cross referencing between sheets shall be required. All of the following information shall be required prior to being placed on the Architecture Review Committee's agenda.

 - i. Coversheet.** The coversheet shall include:

 - (1) Project name
 - (2) Vicinity map showing the relationship of the proposed site plan to surrounding streets and public facilities
 - (3) Sheet Index
 - (4) Contact information for the Owner, Design Professional, and Utilities providing service
 - (5) Building data including the following: total proposed square footage for all uses (commercial, residential, office), total number of residential units, and total number of bedrooms.
 - (6) Submittal date and any revision dates
 - ii. Site plan.** Site plans shall be drawn at a scale of one (1) inch to fifty (50)

feet or larger. Necessary notes and symbol legends shall be included. Abbreviations should be avoided but if used they shall be defined in the notes. A site plan prepared by a Mississippi licensed design professional shall illustrate the following:

- (1) Boundary, setback lines, and easements
- (2) North arrow, legend, and graphic scale
- (3) Vehicular areas. The following shall be included: parking areas, pavement markings, and loading zones.
- (4) Pedestrian areas. The following shall be included: public and private sidewalk locations
- (5) Building areas. The following shall be included: building square footage, number of residential units, number of bedrooms, number of stories, and total height of building in feet from grade.
- (6) Dumpster enclosure location

iii. **Building elevations.** Building elevations shall be drawn at a common scale so as to be legible. Necessary notes and symbol legends shall be included. Abbreviations should be avoided but if used they shall be defined in the notes. A building plan prepared by a Mississippi licensed design professional shall illustrate the following:

- (1) All sides of each proposed building.
- (2) Dimensions showing the overall height of the building and each individual floor.
- (3) All proposed building finishes shall be labeled. A finish schedule shall be included on the sheet for which they are referenced. The finish schedule shall include material type, color, texture, and product reference information.
- (4) If multiple finish materials are proposed, a chart showing the percentage of each material being proposed in relationship to each elevation of the building.
- (5) For projects located within a transect district (T District), a percentage of fenestration per floor shall be required.

2.2.5.5 Approval, disapproval, and appeal procedures

a. **Comment procedure.** Comments from the Architecture Review Committee shall be issued in writing after each review. The applicant shall revise the proposed building plan per the comments or reply in writing as to why the revisions cannot be made. Only after revisions to the proposed building plan meet the requirements of the Architecture Review Committee can the approval procedure begin.

- b. **Approval procedure.** Upon approval of such building design proposal by the Architecture Review Committee and an approved site plan by the Development Review Committee, a building permit application may be submitted to the building department for subsequent review. The Approved building design proposal shall be signed by each member of the Architecture Review Committee.
- c. **Disapproval procedure.** If the Architecture Review Committee denies a building design proposal plan, it shall specify the reasons said plan was denied.
- d. **Appeal procedure.** A decision to deny a building design proposal by the Architecture Review Committee for any reason that does not require variance, waiver, or exception, can be appealed to the Board of Aldermen. The applicant shall have ten (10) business days to appeal that decision to the Board of Aldermen. The appeal will be placed on the Board of Aldermen agenda within forty-five (45) days.
- e. **Expiration.** The building design proposal approval shall expire twelve (12) months after approval by the Architecture Review Committee, if construction has not been started evidenced by steady and continuous progress as determined by the building official or the city planner.
- f. **Extension.** A building design proposal approval may be extended for six (6) months by the Architecture Review Committee if the applicant submits a petition for such extension prior to the building design proposal's expiration and demonstrates "reasonable cause" for the extension. The burden of proof in justifying "reasonable cause" shall rest with the applicant.
- g. **Transfer of approval.** In the event the property receiving building design proposal approval shall be sold, transferred, leased, or the ownership thereof changes in any way whatsoever, the plan approval shall be transferrable.

2.2.6 Subdivisions procedure – Minor and Major

- 2.2.6.1** It shall be unlawful for any individual being the owner, agent, or person having control of any land within the incorporated area of Starkville, Mississippi, to subdivide or layout such land in lots unless by a plat, in accordance with the regulations contained herein. No lots shall be sold nor any plat recorded until such plat has been approved as herein provided. The division of land for purposes of a condominium project not involving construction of a new public infrastructure shall not be deemed a subdivision.
- 2.2.6.2** Whenever any subdivision of land is proposed, before any recording of deeds, and before any permit for the erection of a structure in such proposed subdivision shall be granted, the owner or his authorized agent, shall apply for and secure approval of such proposed subdivision in accordance with the following procedure:

- a. **Major subdivision.** A major subdivision is any subdivision of land that requires platting and construction of public infrastructure. Classification of the proposed subdivision shall be determined by City Staff.

- i. Preliminary Plat Review

- ii. Preliminary Plat

- iii. Final Plat Review

- iv. Final Plat

- b. **Minor subdivision.** A minor subdivision is any subdividing of a plot of land less than one (1.00) acre and four (4) lots or less that does not require the construction of public infrastructure other than sidewalks. A minor subdivision shall also include the aggregation of several lots into one (1) lot. Classification of the proposed subdivision shall be determined by City Staff.

- i. Final Plat Review

- ii. Final Plat

2.2.6.3 Major subdivision procedure. To obtain preliminary approval of a proposed major subdivision, an applicant or applicant's authorized agent shall submit the following to the planning department:

- a. **Preapplication review.** It is recommended, but not required, that all applicants schedule an informal review session with City Staff prior to making an official application for preliminary plat review. There shall be no fee associated with this review.

- b. **Preliminary plat review**

- i. A preliminary plat indicating the relationship of the proposed subdivision to existing development and nearby community facilities. The plat shall include all required preliminary plat specifications and preliminary plat certificates specified in section 2.2.8.
 - ii. The preliminary plat and any required supporting information shall be submitted to the planning department for review by the Development Review Committee ten (10) days prior to a scheduled meeting.
 - iii. As part of the application, the applicant must list the names and addresses of any adversely affected parties to the subdivision. If the party is not a signatory of the ownership certificate of the plat, a letter from each adversely effected party agreeing to the vacation or alteration shall be provided prior to the application being reviewed.
 - iv. After the preliminary plat has been determined to be acceptable by the Development Review Committee, the applicant may proceed to file a

preliminary plat application for review by the Planning and Zoning Commission.

c. Preliminary plat

- i. An application for preliminary plat approval shall be filed with the planning department for review by the Planning and Zoning Commission containing the information specified herein and which shall convey the intentions of the applicant with respect to the proposed type of development and layout.
- ii. In order for the preliminary plat to be properly reviewed, the subdivider or his authorized agent shall submit seven (7) paper copies and a digital copy as a Portable Document Format (PDF) of the preliminary plat not less than fourteen (14) days in advance of the regular meeting date at which time the said plat is to be considered by the Planning and Zoning Commission.
- iii. Upon receipt of an application for preliminary plat approval, the planning department shall create a staff report and add the request to the agenda of the Planning and Zoning Commission.
- iv. The Planning and Zoning Commission shall proceed to consider the application based on the requirements of this Code. The Planning and Zoning Commission may recommend, recommend conditionally, or deny the request. Recommendations of approval shall be forwarded to the Mayor and Board of Aldermen of such preliminary plat within ninety (90) days after the submission.
- v. Approval of a preliminary plat by the Mayor and Board of Aldermen shall be denoted by the issuance of a letter of preliminary plat approval. One (1) paper copy and a digital copy of the approved preliminary plat shall be retained in the Planning Department's files.
- vi. If the preliminary plat approval is recommended conditionally, the conditions and reasons therefor shall be stated, and if necessary, the Planning and Zoning Commission or Mayor and Board of Aldermen may require that the subdivider submit a revised preliminary plat.
- vii. If denied by the Planning and Zoning Commission or the Board of Aldermen the reasons for such action shall be stated, and if possible, recommendations should be made on the basis of which the proposed subdivision could be recommended for approval. A disapproved preliminary plat may be resubmitted to the Planning and Zoning Commission and the Mayor and Board of Aldermen after the suggested changes have been made.
- viii. Approval of a preliminary plat shall be tentative, pending the submission

of the infrastructure plans and final plat as specified herein.

- ix. Approval of the preliminary plat shall be effective and binding upon the City for one (1) year. An expired preliminary plat may be reapproved at the discretion of the Board of Aldermen.
- x. Approval of the preliminary plat by the Board of Aldermen is the subdivider's authorization to proceed with infrastructure plan submittal.
- xi. Infrastructure plan requirements. The subdivider shall submit infrastructure drawings to the planning department to be reviewed by the Development Review Committee prior to issuance of any permits. Such plans and information shall be furnished separately from the preliminary plat. Before commencing construction, all necessary arrangements must be made between the subdivider and the city engineer for third party laboratory and construction inspection to assure that the improvements shall comply with the standard specifications of the City. Upon the issuing of an approved infrastructure plan by the Development Review Committee, the subdivider may apply for permits to proceed with the construction of infrastructure improvements.
- xii. As-built and testing reports shall be submitted to the engineering department fifteen (15) days prior to final plat review.

d. Final plat review

- i. A final plat indicating the installed improvements to be dedicated to the City. The plat shall include all required final plat specifications and final plat certificates specified in section 2.2.8.
- ii. The final plat and all required supporting information shall be submitted to the planning department for review by the Development Review Committee ten (10) days prior to a scheduled Development Review Committee meeting.
- iii. After the final plat has been determined to be acceptable by the Development Review Committee, the applicant may proceed to file a final plat application for review by the Planning and Zoning Commission.
- iv. An incomplete application will not be processed or reviewed until all required documentation is submitted.

e. Final plat

- i. When the provisions of these rules and regulations have been complied with, and while the certificate of preliminary plat and/or infrastructure plan approval is in effect, the subdivider may submit a final plat application.

- ii. An application for final plat approval shall be filed with the City Planner for review by the Planning and Zoning Commission containing the information specified herein and which shall convey the intentions of the applicant with respect as to the proposed type of development and layout.
- iii. In order for a final plat to be properly reviewed, the subdivider or his authorized agent shall submit seven (7) paper copies and a digital copy as a Portable Document Format (PDF) of the final plat not less than fourteen (14) days in advance of the regular meeting date at which the said plat is to be considered by the Planning and Zoning Commission.
- iv. Upon receipt of an application for final plat approval, the planning department shall create a staff report and add the request to the agenda of the Planning and Zoning Commission.
- v. The Planning and Zoning Commission shall proceed to consider the application based on the requirements of this Code. The Planning and Zoning Commission may recommend, recommend conditionally, or deny the request. Recommendations of approval shall be forwarded to the Mayor and Board of Aldermen of such preliminary plat within ninety (90) days after the submission.
- vi. Approval of a final plat by the Mayor and Board of Aldermen shall be denoted by the issuance of a letter of final plat approval. One (1) paper copy, a digital copy as a Portable Document Format (PDF), and AutoCAD file of the approved final plat shall be retained in the Planning Department's files.
- vii. If the final plat approval is recommended conditionally, the conditions and reasons therefore shall be stated, and if necessary, the Planning and Zoning Commission or Mayor and Board of Aldermen may require that the subdivider submit a revised final plat.
- viii. If denied by the Planning and Zoning Commission or the Board of Aldermen, the reasons for such action shall be stated, and if possible, recommendations should be made on the basis of which the proposed subdivision could be recommended for approval. A denied final plat may be resubmitted to the Planning and Zoning Commission and the Mayor and Board of Aldermen after the suggested changes have been made.
- ix. Whenever a subdivider has been issued a notice of final plat approval from the Mayor and Board of Aldermen, the staff shall be authorized to execute a certificate of final plat approval on the plat upon certification by the City Clerk that the City has received both of the following:
 - (1) An executed development agreement for any outstanding improvements between the subdivider and the city to install the required improvements.

- (2) An approved form of surety as approved by the City Attorney to complete the improvements and installations for the subdivision shall be in compliance with these rules and regulations. Such surety shall not exceed two hundred (200) percent of the estimated cost of the improvements.

2.2.6.4 Minor subdivision procedure. To obtain minor subdivision plat approval of a proposed minor subdivision or lot aggregation, an applicant or applicant's authorized agent shall submit to the Planning Department the following:

- a. **Preapplication review.** It is recommended, but not required, that all applicants schedule an informal review session with City Staff prior to making an official application for minor final plat review. There shall be no fee associated with this review.
- b. **Minor final plat review**
 - i. A minor subdivision plat indicating of the relationship of the proposed subdivision to existing development and nearby community facilities, basic layout and design and any other relevant information deemed appropriate. The plat shall include all required final plat specifications and final plat certificates specified in section 2.2.8.
 - ii. As part of the application, the applicant must list the names and addresses of any adversely affected parties to the subdivision. If the party is not a signatory of the ownership certificate of the plat, a letter from each adversely effected party agreeing to the vacation or alteration shall be provided prior to the application being reviewed.
 - iii. The final plat and any required supporting information shall be submitted to the planning department for review by the Development Review Committee ten (10) days prior to a scheduled Development Review Committee meeting.
 - iv. After the final plat has been determined to be acceptable by the Development Review Committee, the applicant may proceed to file a final plat application for review by the Board of Aldermen.
 - v. An incomplete application will not be processed or reviewed until all required documentation is submitted.
- c. **Minor final plat**
 - i. An application for minor final plat approval shall be filed with the City Planner for review by the Board of Aldermen containing the information specified herein and which shall convey the intentions of the applicant with respect as to the proposed type of development and layout.
 - ii. In order for a minor final plat to be properly reviewed, the subdivider or his authorized agent shall submit seven (7) paper copies and a digital copy as a Portable Document Format (PDF) of the plat not less than seven (7)

days in advance of the regular meeting date at which the said plat is to be considered by the Board of Aldermen.

- iii. Upon receipt of an application for final plat approval, the planning department shall create a staff report and add the request to the agenda of the Board of Aldermen.
- iv. The Board of Aldermen shall proceed to consider the application based on the requirements of this Code. The Board of Aldermen may approve, approve conditionally, or deny the request of such final plat within ninety (90) days after the submission.
- v. Approval of a final plat by the Mayor and Board of Aldermen shall be denoted by the issuance of a letter of minor final plat approval. One (1) paper copy and a digital copy of the approved final plat shall be retained in the Planning Department's files.
- vi. If the minor final plat approval is recommended conditionally, the conditions and reasons therefor shall be stated, and if necessary, the Mayor and Board of Aldermen may require that the subdivider submit a revised final plat.
- vii. If the Mayor and Board of Aldermen should decide a disapproval, the reasons for such action shall be stated, and if possible, recommendations should be made on the basis of which the proposed subdivision could be approved. A disapproved final plat may be resubmitted to the Mayor and Board of Aldermen after the suggested changes have been made.
- viii. Whenever a subdivider has been issued a notice of minor final plat approval from the Mayor and Board of Aldermen, the staff shall be authorized to execute a certificate of final plat approval.

2.2.7 Condo Plat

2.2.7.1 A condo plat consisting of subdivided lands shall comply with this ordinance and the Mississippi Condominium Law. In order to receive a certificate of occupancy, the provisions of this regulation must be adhered to and shall apply to property divided or to be divided into condominiums only if there shall be recorded in the office of the chancery clerk in Oktibbeha County a plan consisting of the following:

- a. A description or survey map of the surface of the land included within the project.
- b. Diagrammatic floor plans of the building or buildings built or to be built thereon in sufficient detail to identify each unit, its relative location and approximate dimensions.
- c. A certificate consenting to the recordation of such plan pursuant to this

chapter signed and acknowledged by the record owner of such real property and all record holders of security interests therein. Such plan may be amended or revoked by a subsequently acknowledged recorded instrument executed by the record owner of such real property and by all record holders of security interests therein. Until such recordation of a revocation, the provisions of this chapter shall continue to apply to such real property. The term "record owner" as used in this section includes all of the record owners of such real property at the time of recordation, but does not include holders of security interests, mineral or royalty interests, easements, or rights-of-way. The plat shall include all required condo plat specifications and condo plat certificates specified in section 2.2.8.

2.2.7.2 These regulations shall apply to any land and improvements where portions of which are designated for separate ownership and the remainder of which is designated for common ownership by the owners of these portions. To obtain condo plat approval of a condo plat, an applicant or applicant's authorized agent shall secure approval of such proposed condo plat in accordance with the following procedure:

a. Condo plat review

- i. The condo plat and any other relevant information deemed appropriate shall be submitted to the planning department for review by the Development Review Committee ten (10) days prior to a scheduled meeting.

b. Condo final plat

- i. After the condo plat has been determined to be acceptable by the Development Review Committee, the staff shall be authorized to execute a certificate of condo final plat approval.
- ii. One (1) paper copy and a digital copy of the approved condo final plat shall be retained in the Planning Department's files.

2.2.8 Plat Specifications and Certifications

2.2.8.1 Preliminary plat

a. Preliminary engineering certificate

PRELIMINARY ENGINEERING CERTIFICATE

I, _____, hereby certify that this proposed preliminary plat correctly represents a survey completed by me or under my supervision on _____ / _____ / _____, 20 _____; and is a true and correct representation of surveys made on the ground; and that all monuments which were found or placed on the property are correctly described and located.

Date of Execution (signature of Registered Professional Engineer)
(Printed Name of Registered Professional Engineer)
No. (license number), Mississippi

2.2.8.2 Final plat, minor final plat, and lot aggregation

- a. **Certificate of ownership.** If multiple owners, add a signature line for each owner

CERTIFICATE OF OWNERSHIP

I (We), the undersigned, owner(s) or lien holder of the real estate shown and described herein do hereby certify that I (we) have laid off, platted and subdivided, and do hereby lay off, plat and subdivide the real state in accordance with the within plat.

Date of Execution (signature of Owner)
(Printed Name of Owner/Lien Holder and Title if Applicable)
(Address of Owner/Lien Holder)

Date of Execution (signature of Notary Public)
(Printed Name of Notary Public)

- b. **Certificate of recording**

CERTIFICATE OF RECORDING

This document, Number _____, filed for record on this the ____ day of _____, 20 ____, in Plat Book, _____, page _____.

(signature of Chancery Clerk)
(Printed Name of Chancery Clerk), Chancery Clerk
Oktibbeha County, Mississippi

- c. **Certificate of engineering accuracy**

CERTIFICATE OF ENGINEERING ACCURACY

I, (Print Name), hereby certify that this plat correctly represents a survey and plan made by me or under my supervision; that all monuments shown hereon actually exist and their location, size, type and material are correctly shown; and that all requirements of the Starkville, Mississippi, Subdivision Regulations have been fully complied with.

Date of Execution (signature of Registered Professional Engineer)
(Printed Name of Registered Professional Engineer)
No. (license number), Mississippi

d. Certificate of final approval

CERTIFICATE OF FINAL APPROVAL

Pursuant to the subdivision regulations of the City of Starkville, Mississippi, this document was approved by the Development Review Committee. All of the conditions of approval having been completed, this document is hereby accepted, and this certificate executed under the authority of these regulations:

_____	<u>(signature of City Engineer)</u>
Date of Execution	City Engineer
_____	<u>(signature of City Planner)</u>
Date of Execution	City Planner
_____	<u>(signature of Fire Department Representative)</u>
Date of Execution	Fire Department
_____	<u>(signature of Utility Department Water/Sewer Representative)</u>
Date of Execution	Utility Department Water/Sewer
_____	<u>(signature of Utility Department Electric Representative)</u>
Date of Execution	Utility Department Electric

Pursuant to subdivision regulations of the City of Starkville, Mississippi, this document was given approval by the Mayor and Board of Aldermen at a meeting held on this the ____ day of _____, 20 _____. All of the conditions of approval having been completed, this document is hereby accepted, and this certificate executed under authority of these regulations, provided, however, this approval shall be invalid, null and void, unless this plat is filed with the chancery clerk within six months hereafter.

_____	<u>(signature of Mayor)</u>
Date of Execution	Mayor, City of Starkville, Mississippi
_____	<u>(signature of City Clerk)</u>
Date of Execution	City Clerk

2.2.8.3 Condo Plat

- a. Certificate of ownership.** If multiple owners, add a signature line for each owner

CERTIFICATE OF OWNERSHIP

I (We), the undersigned, record owner(s) of the real estate shown and described herein do hereby certify that I (we) have laid off, platted and subdivided, and do hereby lay off, plat and subdivide the real state in accordance with the within plat.

Date of Execution (signature of Owner)
(Printed Name of Record Owner and Title if Applicable)
(Address of Owner/Lien Holder)

Date of Execution (signature of Notary Public)
(Printed Name of Notary Public)

b. Certificate of recording

CERTIFICATE OF RECORDING

This document, Number _____, filed for record on this the ____ day of _____, 20 ____, in Plat Book, _____, page _____.

(signature of Chancery Clerk)
(Printed Name of Chancery Clerk), Chancery Clerk
Oktibbeha County, Mississippi

c. Certificate of engineering accuracy

CERTIFICATE OF ENGINEERING ACCURACY

I, (Print Name), hereby certify that this plat correctly represents a survey and plan made by me or under my supervision; that all monuments shown hereon actually exist and their location, size, type and material are correctly shown; and that all requirements of the Starkville, Mississippi, Subdivision Regulations have been fully complied with.

Date of Execution (signature of Registered Professional Engineer)
(Printed Name of Registered Professional Engineer)
No. (license number), Mississippi

d. Certificate of final approval

CERTIFICATE OF FINAL APPROVAL

Pursuant to the condominium regulations of the City of Starkville, Mississippi, this document was approved by the Development Review Committee. All of the conditions of approval having been completed, this document is hereby accepted, and this certificate executed under the authority of these regulations:

Date of Execution (signature of City Engineer)
City Engineer

Date of Execution (signature of City Planner)
City Planner

_____	<u>(signature of Fire Department Representative)</u>
Date of Execution	Fire Department
_____	<u>(signature of Utility Department Water/Sewer Representative)</u>
Date of Execution	Utility Department Water/Sewer
_____	<u>(signature of Utility Department Electric Representative)</u>
Date of Execution	Utility Department Electric

2.2.9 Designation of Landmarks, Landmark Sites, and Historic Districts

The City may establish landmarks, landmark sites, and historic districts within the area of its jurisdiction. Such landmarks, landmark sites, or historic districts shall be designated following the criteria as specified in this article.

2.2.9.1 The Historic Preservation Commission shall initiate a continuing and thorough investigation of the archaeological, architectural, cultural, and historic significance of the city's resources. The findings shall be collected in a cohesive format, made a matter of public record, and made available for public inspection. The Commission shall work toward providing complete documentation for locally designated historic districts, which would include:

- a. An inventory of all property within the boundary of the district, with photographs of each building and an evaluation of its significance to the district. Building evaluations are to be used only as a reference or guide and shall not be used as the determining factor for issuing or denying a certificate or appropriateness.
- b. An inventory, which would be in format consistent with the statewide inventory format of the Historic Preservation Division of the Mississippi Department of Archives and History (SHPO).

2.2.9.2 The Historic Preservation Commission shall advise the City on the designation of historic districts, landmarks, or landmark sites and submit or cause to be prepared ordinances to make such designations that will be considered by the Mayor and Board of Aldermen.

2.2.9.3 A resource or resources may be nominated for designation upon motion of three members of the Historic Preservation Commission or by an owner of the property. A nomination shall contain information as specified by the Commission. The Commission must reach a decision on whether to recommend a proposed nomination to the city within six (6) months in the case of a historic district and two (2) months in the case of either a landmark or landmark site.

2.2.9.4 If the Historic Preservation Commission votes to recommend to the City the designation of a proposed resource, it promptly forwards to the City its recommendation, in writing, together with an accompanying file.

2.2.9.5 The Historic Preservation Commission's recommendations to the City for the designation of a historic district shall be accompanied by:

- a. A map of the historic district that clearly delineates the boundaries.
- b. A verbal boundary description and justification.
- c. A written statement of significance for the proposed historic district.

2.2.9.6 After the nomination of a resource to the City for possible local designation, the resource shall be fully protected by the provisions of this article for a period of six (6) months, as if it were already designated.

2.2.9.7 Any property designated under a previous city ordinance shall remain designated.

2.2.9.8 No historic district or districts shall be designated until the Mississippi Department of Archives and History has been notified by certified letter by the city and invited to make recommendations concerning the proposed district boundaries. The Mississippi Department of Archives and History may comment by letter, e-mail or other written communication. The City shall provide to the Mississippi Department of Archives and History the dates of the next two public meetings at which action on the designation of such a district might be taken so that the Mississippi Department of Archives and History may comment in a timely manner. Failure of the Mississippi Department of Archives and History to comment by the date of the second such meeting shall relieve the city of any responsibility for awaiting and responding to such analysis, and the city may at any time thereafter take any necessary action to create the proposed historic district.

2.2.9.9 If a proposed ordinance is to designate a landmark or landmark site, the Mississippi Department of Archives and History need not be consulted.

2.2.9.10 The City shall conduct a public hearing, after notice, to discuss the proposed designation and boundaries thereof. A notice of the hearing shall be published once a week for at least three consecutive weeks in at least one (1) newspaper published in the City. If a newspaper is not published in the City, then the notice shall be published in a paper published in the county. The first publication of such notice shall be made not less than twenty-one (21) days prior to the date fixed in the resolution for the public hearing and the last publication shall be made not more than seven (7) days prior to such date.

2.2.9.11 Within sixty (60) calendar days after the public hearing held in connection herewith, the City shall adopt the ordinance as proposed, reject it entirely, or adopt the ordinance with modifications.

2.2.9.12 Furthermore, the Historic Preservation Commission shall notify, as soon as is reasonably possible, the appropriate state, county, and municipal agencies of the official designation of all landmarks, landmark sites, and historic districts. An updated list and map shall be maintained by such agencies and made available to the public.

2.2.10 Certificates of Appropriateness and Historic Districts

The purpose and intent of this article is that no exterior feature of any historic resource within a locally designated historic district shall be altered, relocated, or demolished until after an application for a Certificate of Appropriateness of such work has been recommended by the Starkville Historic Preservation Commission and approved by the Mayor and Board of Aldermen. Likewise, no construction that affects a historic resource shall be undertaken without a Certificate of Appropriateness.

2.2.10.1 Criteria for issuance of certificates of appropriateness. The Historic Preservation Commission and the City shall use the following criteria in granting or denying certificates of appropriateness (COAs):

a. General factors criteria

- i. Architectural design of the existing building, structure, or appurtenance and proposed alteration
- ii. Historical significance of the resource
- iii. General appearance of the resource
- iv. Condition of the resource
- v. Materials composing the resource
- vi. Size of the resource
- vii. The relationship of the above factors to, and their effect upon the immediate surroundings and, if within a historic district, upon the district as a whole and its architectural and historical character and integrity.

b. New construction criteria

- i. In advance of new construction, steps shall be taken to ensure evaluation of possible archaeological resources, as set forth in the Mississippi Antiquities Act.
- ii. The following aspects of new construction shall be visually compatible with the buildings and environment with which the new construction is visually related, including but not limited to: the height, the gross volume, the proportion between width and height of the facade(s), the proportions and relationship between doors and windows, the rhythm of solids to voids created by openings in the facade, the materials, the textures, the colors, the patterns, the trims, and the design of the roof.
- iii. Existing rhythm created by existing building masses and spaces between them shall be preserved.

- iv. The landscape plan shall be compatible with the resource, and it shall be visually compatible with the environment with which it is visually related. Landscaping shall also not prove detrimental to the fabric of a resource, or adjacent public or private improvements like sidewalks and walls.
- v. No specific architectural style shall be required.

c. Exterior alteration criteria

- i. All exterior alterations to a building, structure, object, site, or landscape feature shall be compatible with the historic resource itself and other resources with which it is related (as is provided in this article), and the original design of a building, structure, object, or landscape feature shall be considered in applying these standards.
- ii. Exterior alterations shall not affect the architectural character or historic quality of a landmark and shall not destroy the significance of landmark sites.

d. Demolition criteria. In considering an application for the demolition of a landmark or a historic resource within a historic district, the following shall be considered:

- i. The Historic Preservation Commission shall consider the individual architectural, cultural, and/or historical significance of the historic resource.
- ii. The Historic Preservation Commission shall consider the importance or contribution of the resource to the architectural character of the district.
- iii. The Historic Preservation Commission shall consider the importance or contribution of the resource to neighboring property values.
- iv. The Historic Preservation Commission shall consider the difficulty or impossibility of reproducing such a resource because of its texture, design, material, or detail.
- v. Following recommendation for approval of demolition, the applicant must seek approval of replacement plans, set forth in this article, prior to receiving a demolition permit and other permits. Replacement plans for this purpose shall include, but shall not be restricted to, project concept, preliminary elevations and site plans, and completed working drawings for at least the foundation plan which will enable the applicant to receive a permit for foundation construction.
- vi. Applicants that have received a recommendation for demolition shall be permitted to receive such demolition permit without additional Commission action on demolition, following the Commission's

recommendation of a permit for new construction. Permits for demolition and construction shall be issued simultaneously if requirements of the article are met, and the applicant provides financial proof of his ability to complete the project.

- vii. When the Historic Preservation Commission recommends approval of demolition of a resource, a permit shall not be issued until all plans for the site have received approval from all appropriate City boards, commissions, departments, and agencies.

2.2.10.2 Procedures for issuance of certificates of appropriateness. Anyone desiring to take action requiring a certificate of appropriateness concerning a historic resource for which a permit, variance, or other authorization from either the City Building Official or the City is also required, shall make application therefore in the form and manner required by the applicable code section. Any such application shall also be considered an application for a Certificate of Appropriateness and shall include such additional information as may be required by the Commission. Completed application packages are due by 5:00 p.m. on the deadline date as set forth by the approved Historic Preservation Commission schedule. After receipt of any such application by the planning department, the City Building Official shall be assured that the application is proper and complete. No building permit shall be issued by the City Building Official that affects a historic resource without a certificate of appropriateness. In the event that a building permit need not be obtained for a building, structure, or object to be erected within a historic district or on a landmark or landmark site, a certificate of appropriateness is still required before such building, structure, or object may be erected. Thereafter, such application shall be reviewed in accordance with the following procedure:

- a. **Application.** All applications for certificate of appropriateness shall be in the form required and provided by the City Planner. Completed application packages are due by 5:00 pm on the deadline date as set forth by the approved Historic Preservation Commission schedule. Such application shall be submitted to the City Planner with the fee established by resolution of the Mayor and Board of Aldermen. A “complete application” shall include the application form, the applicable fee (as determined by resolution) to cover the cost of advertisement and mailing of notices to adjacent property owners and all required supplemental information necessary to render determinations related to the certificate of appropriateness request including:
 - i. **Interest and ownership.** The applicant’s name, address, and interest in the application, the concurrence of the owner or owners of the entire land area and structures to be included within the subject property.
 - ii. **Applicant statement.** A statement explaining the reason for the certificate of appropriateness request.

b. Administrative examination

- i. The applicant shall, upon request, have the right to a preliminary conference with the planning department for the purpose of making any changes or adjustments to the application that might be more consistent with the Historic Preservation Commission's standards.
- ii. Upon receipt of an application for a certificate of appropriateness, the City Planner shall examine, or cause to be examined, the application and shall make such investigation into the proposed certificate of appropriateness as is necessary. If the application is determined to be complete, the City Planner shall place the item on the agenda for the Historic Preservation Commission. The date the item will be heard by the commission shall be determined by the Historic Preservation Commission's schedule.
- iii. The Historic Preservation Commission shall delegate their certificate of appropriateness approval authority to the City Planner for specified minor issues for which clear standards exist that require no subjective interpretation, such as signage. The Commission Chair and/or Vice-Chair shall be consulted on such approvals and the Commission shall be notified at their next regular meeting.

c. Public hearing. Upon receipt of a completed application for a certificate of appropriateness by the City Planner, the Historic Preservation Commission shall hold a public hearing in accordance with the procedures cited in this section. The Commission shall recommend approval with or without conditions or deny the request. If recommended for approval, the request will then be scheduled to be heard by the Mayor and Board of Aldermen.

d. Notice and public hearing procedure for certificate of appropriateness. In considering and acting upon applications for certificate of appropriateness, the following procedures shall be observed:

- i. **Legal ad.** A legal ad shall be placed in the newspaper of record for Starkville with the following information: governing body to hear the request, date of the request, time of the request, location of the public hearing, reason for the request, and legal description of the property.
- ii. **Posting.** The City Planner shall place a sign at City Hall in a conspicuous location at least fifteen (15) calendar days prior to the public hearing, notifying the general public of the request. The sign shall remain in place until either an approval or denial by the Historic Preservation Commission or the Board of Aldermen.

e. Applicant to pay costs. All costs of notification shall be paid by the applicant. Costs which exceed that paid at time of application shall be billed and paid by the applicant prior to the Board of Adjustment and Appeal's public hearing.

f. Appearance and presentation. At any public hearing upon any matter subject to the provisions of this article, the applicant seeking the certificate of

appropriateness and any other party desiring to be heard upon the application may appear in person, by agent or by attorney. The applicant shall be entitled to make a presentation and at the conclusion of presentations or statements by all other parties, shall be entitled to offer a statement in rebuttal if desired. The chairman of the Historic Preservation Commission shall, at the commencement of the hearing upon each application or at any time during such hearing, require that parties desiring to make a presentation identify themselves and may specify the time to be allowed each such party within which to make such presentation.

g. Action

- i. In all cases of applications affecting National Historic Landmarks, at least two-thirds of the members of the Historic Preservation Commission must recommend approval of a certificate of appropriateness for it to be forwarded to the Mayor and Board of Aldermen for their consideration.
 - ii. The Commission shall have the right to recommend changes and modifications to enable the applicant to meet the requirements of the Commission.
 - iii. If approval is recommended by the Historic Preservation Commission, that recommendation and any specific conditions for approval shall be forwarded to the Mayor and Board of Aldermen for their binding decision.
 - iv. Whenever the Commission shall recommend denial of a certificate of appropriateness, an applicant may resubmit a new application at any time, except that an applicant must wait six (6) months whenever an application for a certificate of appropriateness is denied for a landmark property of statewide or national significance, and notice of any second or subsequent application must be sent to the Mississippi Department of Archives and History as well as to the local Historic Preservation Commission.
 - v. Denial of a certificate of appropriateness shall be binding upon the City Building Official and shall prevent the issuance of other building permits for the same parcel until a certificate of appropriateness is approved. The City Planner shall be responsible for signing of the building department's "building permit routing form" for the issuance of a building permit for all applicable structures.
- h. Expiration.** A certificate of appropriateness shall expire after six (6) months if work has not begun.
- i. Appeal.** Any person aggrieved by a decision of the Historic Preservation Commission in approving or denying an application for a certificate of appropriateness may, within five (5) business days from the date of the public hearing with the Historic Preservation Commission, file a written request to the City Planner appealing the decision and thereupon, the Mayor and Board of Aldermen shall proceed to review said decision. An appeal must be noticed fifteen (15) days prior to the public hearing by legal ad in accordance with

section 2.2.10.2 (d). At the public hearing, the decision of the Historic Preservation Commission shall either be affirmed, modified or reversed by the Board of Aldermen.

j. Effect of certificate of approval

- i. The issuance of a COA shall not relieve an applicant from obtaining a building permit, special use permit, variance, or other authorization from compliance with any other requirement or provision of the laws of the City concerning zoning, construction, repair, or demolition.
- ii. A certificate of appropriateness may be required for work that does not require a building permit. A certificate of appropriateness may be evidenced by either a written and dated letter to an owner or applicant or such a letter accompanied by a signed and dated stamp on the face of any and all architectural or project drawings prepared for a project.

k. Unreasonable economic hardship

- i. **Required applicant information.** When a claim of unreasonable economic hardship is made due to the effect of this Code's historic zoning provisions, the owner of record must present evidence sufficient to prove that, as a result of the Historic Preservation Commission's action, he/she is unable to obtain a reasonable financial return or a reasonable beneficial use. The owner of record shall submit by affidavit to the Commission for its review at least the following information:

- (1) Date the property was acquired by its current owner
- (2) Price paid for the property (if acquired by purchase) and the relationship (if any) between the buyer and the seller of the property
- (3) Mortgage history of the property, including current mortgage
- (4) Current market value of the property
- (5) Equity in current use and in alternative uses
- (6) Past and current income and expense statements for a two (2) year period
- (7) Past capital expenditures during ownership of current owner
- (8) Appraisals of the property obtained within the previous two (2) years
- (9) Income and property tax factors affecting the property

ii. Additional information considered

- (1) The Historic Preservation Commission may require that an applicant furnish additional information relevant to its determination of unreasonable economic hardship.
- (2) The Commission may receive and consider studies and economic analyses from other city agencies and from private organizations relating to the property in question.

iii. Commission decision

- (1) Should the Historic Preservation Commission determine that the owner's present financial return is not reasonable, it must consider whether there are other uses currently allowed that would provide a reasonable financial return and whether such a return could be obtained through investment in the property for rehabilitation purposes.
- (2) Should the applicant satisfy the Commission that he/she will suffer an unreasonable economic hardship if a certificate of appropriateness is not approved, such certificate of appropriateness must be approved.

I. Appeals

The applicant who desires to appeal a recommendation by the Historic Preservation Commission shall file a written appeal to the City Planner within ten (10) calendar days after the recommendation of the issue by the Commission. Any such appeal shall be reviewed by the Mayor and Board of Aldermen at their next regularly scheduled meeting upon the record established before the Commission after the formal approval of the minutes of the Commission at which the matter was decided. Any local property owner or organization that is aggrieved or damaged by the Commission's recommendation may appeal in the same manner.

2.2.11 Exceptions, Variances and Administrative Adjustments for Transect Districts

There are three types of permitted deviations from the requirements of the form-based section of this Code:

2.2.11.1 Exception

- a. Requests for Exception shall only be permitted as specifically indicated in this Section.
- b. To apply for an Exception, the applicant shall provide the following:
 - i. The specific Exception(s) requested including citation from this Code's form-based section and why the Exception is being sought.
 - ii. Maps, text, drawings and/or statistical data related to the requested Exception(s).
- c. No Exception shall be approved unless the Planning and Zoning Commission recommends to the Mayor and Board of Aldermen that the approval would:
 - i. Be consistent with the intent of the Transect Districts of this Code's form based section.

- ii. Be consistent with the goals, objectives and policies of the City of Starkville's Comprehensive Plan.
- d. Any recommendation regarding an approval or denial of an Exception shall state, in writing, the reasons for the approval or denial.
- e. Each exception shall be considered unique and shall not set precedent for others.
- f. The following standards and requirements shall not be available for exceptions (i.e. do not meet the intent of the code)
 - i. Requirements of parking location
 - ii. Requirements for frontage
- g. All Exception request shall be advertised pursuant to section 2.2.2.6.f.

2.2.11.2 Dimensional variances. All Dimensional Variance request shall be reviewed and advertised pursuant to section 2.2.3.2.e.

2.2.11.3 Administrative adjustments. The Planning Department has the discretion to approve any site or building plan that deviates less than fifteen (15) percent from any specific numerical standard prescribed in this Code.

2.2.12 Nonconformities. A nonconformity is any land, lot, building, structure or parts thereof, existing prior to the enactment of this ordinance, which subsequent to the enactment of this ordinance or amendment thereto, does not conform with the use regulations and/or dimensional regulations of the district in which it is situated, and/or does not comply with any other requirements herein.

2.2.12.1 Intent. It is the intent of this ordinance to permit nonconforming uses to continue until they are removed, but not to permit their expansion or encourage their survival. It is further the intent of this ordinance that nonconforming buildings, structures or parts thereof may be enlarged upon, expanded or extended provided such expansion is in conformance with this ordinance.

Nonconforming uses that are declared by this ordinance to be incompatible with permitted land uses in the districts involved. Therefore, a nonconforming use of a structure, a nonconforming use of land, or a nonconforming use of structure and land in combination shall not be extended or enlarged after passage of this ordinance by:

- Attachment on a building or premises of additional signs intended to be seen from off the premises; or
- By the addition or other uses of a nature which would be prohibited generally in the district involved.

To avoid undue hardship, nothing in this ordinance shall be deemed to require a change of plans, construction, or designated use of any building on which actual construction was lawfully initiated prior to the effective date of adoption or amendment of this ordinance and upon which actual building construction has been carried on diligently. Actual construction is hereby defined to include the placing of construction materials in a permanent position and fastened in a permanent manner. Where excavation or demolition or removal of an existing building has been substantially initiated preparatory to rebuilding, such excavation or demolition or removal shall be deemed to be actual construction, provided that work shall be carried on diligently.

2.2.12.2 Types of nonconformities. Nonconformities shall be further defined according to one of the types of nonconformities listed below, or combination thereof, for the purpose of regulation.

- a. Nonconforming undeveloped lot of record.** This type of nonconformity is an undeveloped lot of record (i.e., part of a subdivision, the map of which has been recorded in the office of the chancery clerk of Oktibbeha County, Mississippi, or a lot described by metes and bounds, the description of which has been recorded in said office) the dimensions of which, subsequent to the passage of this ordinance, do not meet the area or width requirements, or both, of the district wherein such lot is located.
- b. Nonconforming structure.** This type of nonconformity includes anything lawfully constructed or erected with a fixed location on the ground (or attached to something having a fixed location on the ground) prior to the passage of this ordinance, but which subsequently does not comply with the bulk, placement, and/or dimensional requirements of the zoning district wherein located.
- c. Nonconforming use.** This type of nonconformity includes the uses of any land, lot, building, structure, or parts thereof, which lawfully existed prior to the passage of this ordinance but which subsequently does not comply with all or some part of the use requirements of the zoning district wherein located.

2.2.12.3 Regulations concerning nonconforming undeveloped lots of record. Erection of single-family dwellings allowed on single nonconforming undeveloped (or vacant) lots of record in separate ownerships: In any district in which one-family dwellings are permitted, a single-family dwelling and customary accessory buildings may be erected on any single nonconforming undeveloped (or vacant) lot of record after the effective date of this ordinance notwithstanding limitations imposed by other provisions of this ordinance. This provision shall apply even though such single lot of record fails to meet the requirements for area or width, or both, that are generally applicable in the district, provided that:

- a.** The required yard dimensions and other requirements (than those applying

to lot area or width, or both) of the proposed single-family residential use shall conform to the regulations in the district in which such single nonconforming lot of record is located.

- b.* Variance of yard requirements shall be obtained only through action of the mayor and board of aldermen.

2.2.12.4 Regulations concerning nonconforming structures. Where a lawful structure exists before the effective date of adoption or amendment of this ordinance that could not subsequently be built under the terms of this ordinance by reason of restrictions on area, lot coverage, height, yards, its placement on the lot, or other requirements concerning the structure, such structure may be continued so long as it remains otherwise lawful, provided that:

- a.* Should such nonconforming structure or nonconforming portions of a structure be destroyed by any means to an extent of more than 50 percent of its replacement cost at the time of destruction, it shall not be reconstructed, except in conformity with the provisions of this ordinance.
- b.* Should such structure be moved for any reason for any distance whatever, it shall thereafter conform to the regulations for the district in which it is located after it is moved.

2.2.12.5 Regulations concerning nonconforming uses of land (or land with minor structures only). Where at the time of passage of this ordinance, lawful use of land exists which would not be permitted by the regulations imposed by this ordinance, and where such use involves no individual structure with a replacement cost exceeding one thousand dollars (\$1,000), the use may be continued so long as it remains otherwise lawful, provided:

- a.* A nonconforming use shall not be enlarged or increased, nor extended to occupy a greater area of land than was occupied at the effective date of adoption or amendment of this ordinance;
- b.* A nonconforming use shall not be moved in whole or in part to any portion of the lot or parcel other than that occupied by such use at the effective date of adoption or amendment of this ordinance;
- c.* If any such nonconforming use of land ceases for any reason for a period of more than 30 days, any subsequent use of such land shall conform to the regulations specified by this ordinance for the district in which such land is located; or
- d.* An additional structure not conforming to the requirements of this ordinance shall not be erected in connection with such nonconforming use of land.

2.2.12.6 Regulations concerning nonconforming uses of major structures or of major structures and land in combination. If lawful use involving individual major structures (i.e., those with a replacement cost of one thousand dollars (\$1,000)

or more) or of such major structures and land in combination, exists prior to the effective date of adoption or amendment of this ordinance, that would not be allowed in the district under the terms of this ordinance, the lawful use may be continued so long as it remains otherwise lawful, subject to the following provisions:

- a. An existing structure devoted to a use prohibited by this ordinance in the district in which it is located shall not be enlarged, extended, reconstructed, moved, or structurally altered except in changing the use of the structure to a use permitted in the district in which it is located;
- b. Any nonconforming use may be extended throughout any parts of a building which were manifestly arranged or designed for such use at the time of adoption or amendment of this ordinance, but such use shall not be extended to occupy any land outside such building;
- c. If structural alterations are not made, any nonconforming use of a structure, or structure and land, may as a conditional use be changed to another nonconforming use provided that the mayor and board of aldermen, either by general rule or by making findings in the specific case, shall find that the proposed use is equally appropriate or more appropriate to the district than the existing nonconforming use. In permitting such change, the mayor and board of aldermen may require appropriate conditions and safeguards in accord with the provisions of this ordinance;
- d. Any structure, or structure and land in combination, in or on which a nonconforming use is superseded by a permitted use, shall thereafter conform to the regulations for the district, and the nonconforming use may not thereafter be resumed;
- e. When a nonconforming use of a structure, or structure and land in combination, is discontinued or abandoned for six (6) consecutive months the structure, or structure and land in combination, shall not thereafter be used except in conformity with the regulations of the district in which it is located; and

2.2.12.7 Structures containing a nonconforming use. Nothing in this ordinance shall be deemed to prevent the strengthening or restoring to a safe condition of any building or part thereof declared to be unsafe by any official charged with protecting the public safety, upon order of such official.

2.2.12.8 Nonconforming outdoor advertising (billboards) sign. The requirements of this section shall not apply to signs that are classified as class I outdoor advertising (billboard) signs.

2.2.13 Building Permit Requirements. It shall be unlawful to commence the excavation for or the construction of any building or other structure, including accessory structures, or to store building materials or to erect temporary field offices, or to commence the moving, alteration, or repair of any structure, including accessory structures, until the Building

Codes Official of the City has issued for such work a building permit including a statement that the plans, specifications and intended use of such structure in all respects conform with the provisions of this Code. With the following Specifications:

2.2.13.1 Applicability and filing procedure. All commercial, residential and mixed-use developments, any construction or alternation that are not exempt under current IBC, IRC, State and locally adopted codes are required to have a permit.

a. Residential

i. Permitting required:

- (1) Any addition or alteration in excess of one thousand dollars (\$1,000).
- (2) All dwelling units including accessory dwellings regardless of square footage.

ii. Exempt from permitting:

- (1) Re-roofing
- (2) Fences
- (3) Platforms, walks, decks, and driveways not exceeding thirty (30) inches above grade
- (4) Detached accessory structures not used for human habitation/dwellings up to one hundred and twenty (120) square feet.
- (5) Prefabricated above ground swimming pools, twenty-four (24) inches in depth and does not exceed five thousand (5,000) gallons.
- (6) Retaining walls four (4) foot or less in height
- (7) Direct window replacement with no structural changes.
- (8) Painting, papering, tiling, carpeting, installation of cabinets or counter tops, and similar finish work

b. Commercial.

- i.* For commercial and mixed-use developments any construction or alternation in excess of one thousand dollars (\$1,000).

2.2.13.2 Review and action by the Planning Department. The planning department shall review all application to verify compliance with the Unified Development Code. If anything is found to be out of compliance and/or requires additional approval from an advisory board or the Board of Aldermen, the planning department shall notify the applicant.

2.2.13.3 Building permit application requirements. All building and site plans shall be designed to meet the 2012 International Building Code, 2012 International

Residential Code, 2011 National Electrical Code, State Codes and Local Codes.

- a. Application.** An application for a building permit shall be made to the Building Department of the City on forms provided for that purpose, along with the required fees. If site plan approval is required by the Development Review Committee and building design approval is required by the Architecture Review Committee, a building permit cannot be issued until such approval is obtained. The application shall include the following:
- b. Site plan requirements.** Every application shall include a site plan drawn at a scale of one (1) inch to fifty (50) feet or larger. The site plan shall be illustrated on a sheet of eight and half (8.5) inch by eleven (11) inch or eleven (11) inch by seventeen (17) inch paper. Plans shall also be provided digitally as a Portable Document Format (PDF). The following shall be included, at the discretion of the Building Official if applicable:

 - i. The actual shape, portion, and dimensions and of the lot to be built upon or changed in its use, in whole or in part.
 - ii. The shape, size, and location of all existing and proposed buildings or other structures to be erected, altered or moved.
 - iii. Location of existing and/or proposed driveways and sidewalks if applicable.
 - iv. The height of all proposed buildings or structures.
 - v. Existing and intended use of all proposed buildings or structures.
 - vi. Existing street names
 - vii. Physical address/E-911 address in conjunction with proposed buildings.
 - viii. The setback and property line of the subject lot.
 - ix. Sidewalk layout, dimensions, and spot elevations if required per ordinance.
 - x. Erosion Control Plan (can be combined with site plan)
 - xi. Any fill placed on site will require a compaction test, in depths not to exceed testing capabilities
 - xii. Landscape plan if required per ordinance
 - xiii. A boundary line survey, if determined to be necessary by the Planning Department, prepared by a licensed surveyor may be required.
 - xiv. Additional information may be required as necessary to satisfy provisions

of this ordinance, state law, federal law and international Building Code.

- c. **Building plan requirements.** Every application for an addition, new construction, and/or remodeling shall be illustrated on an eighteen (18) inch by twenty-four (24) inch or larger. Plans shall also be provided digitally as a Portable Document Format (PDF). The following shall be included, at the discretion of the Building Official if applicable:
- i. Exterior elevations of structure (front, rear, left side & right side)
 - ii. Foundation plan designed by a registered design professional Engineer if the building area is four hundred (400) square feet or larger.
 - iii. Floor plans with the square footage of each building listed
 - iv. Electrical panel board and meter base location
 - v. Door and window schedule with dimensions
 - vi. Show locations of smoke detectors (one (1) in each bedroom, one (1) outside each bedroom area and one (1) on each floor
 - vii. Clear identification of new, remodeled & existing portions of building
 - viii. Interior and exterior details for ADA requirements
 - ix. Soils investigation/test if foundation drawing is required
 - x. Indicate fire stopping, rated assemblies, and penetrations
 - xi. Automatic fire sprinkler systems
 - xii. Fat, oil, and grease interceptor/separator per IPC 1003
 - xiii. Location of backflow preventer device per Mississippi Code Annotated §41-26-14

2.2.13.4 Approval, disapproval, and appeal procedure

- a. **Approval procedure.** If the proposed excavation, construction, moving or alterations as set forth in the application is in conformity with the provisions of this Code, the Building Official of the municipality shall issue a building permit. Issuance of a building permit shall in no case be construed as waiving any provisions of this Code.
- b. **Disapproval procedure.** If an application for a building permit is not approved, the Building Official of the municipality shall state in writing on the application the cause for such disapproval.

- c. **Appeal procedure.** A decision to deny a building permit by the Building Department for any reason that does not require a variance or conditional use, can be appealed to the Board of Adjustments and Appeals. The applicant shall have ten (10) business days to appeal that decision to the Board of Adjustment and Appeals. The appeal will be placed on the Board of Adjustment and Appeals agenda within forty-five (45) days.
- d. **Expiration.** Any building permit issued in accordance with this ordinance and the International Building Code shall become invalid unless the work authorized by it shall have been commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of one year after the time the work commenced.
- e. **Extension.** A building permit may be extended one or more times for a period not exceeding ninety (90) days at the discretion of the building official.

2.2.14 Certificates of Occupancy Requirements

2.2.14.1 Certificate of occupancy requirements. No land, building, or other structure or part thereof hereafter erected, moved, or altered in its use shall be used until the Building Official shall have issued a certificate of occupancy stating that such land or structure or part thereof is found to be in conformity with the provisions of this Code. Within three (3) days after the owner or his agent has notified the Building Official that a building or premises or part thereof is ready for occupancy or use, it shall be the duty of the Building Official to make a final inspection thereof, and to issue a certificate of occupancy if the building or premises or part thereof is found to conform with the provisions of this Code. If such certificate is refused, the Building Official shall state in writing the reasons for refusal to issue the certificate of occupancy.

2.2.14.2 Temporary certificate of occupancy requirements. The building permit department may allow a temporary certificate of occupancy valid for a period of 30 days with extensions not to exceed an accumulation of 90 days if all of the following conditions exist:

- a. Except for the completion of landscaping installation, occupancy would normally be allowed.
- b. Completion of the required landscaping before a permanent certificate of occupancy is issued would result in hardship to the applicant as applied to this case, if so determined by the Planning Department.
- c. At the time the conditional temporary certificate of occupancy is requested, the developer/owner shall make financial arrangements (by certificate of deposit, letter of credit, or bond) satisfactory to the city in the amount of \$3.00 per square foot of required landscaping not yet in place to ensure that it shall be installed.
- d. Any owner/developer wishing to make such financial arrangements must also

grant the city access to the land to install or complete the required landscaping in the event the landscaping installation has not been completed at the end of the required extension period. Such financial arrangements shall be released when the required landscaping is completed.

2.2.15 Enforcement & Penalties for Violations

2.2.15.1 Enforcing Officer. The provisions of this Code shall be administered by the City Planner and enforced by the Code Enforcement Officer or other appropriate city employee(s). The Building Official, Code Enforcement Officer, or other appropriate City employee(s) shall have the right to enter upon any premises at any reasonable time for the purpose of making inspections of buildings or premises necessary in carrying out their duties in the enforcement of this Code.

2.2.15.2 Penalties generally. Any person violating any provision of the Code shall, upon conviction, be fined not less than one hundred dollars (\$100) nor more than five thousand dollars (\$5,000) plus court costs for each offense. and each day such violation continues shall constitute a separate offense.

2.2.15.3 Code enforcement action. The following shall be the general process for issuance of a violation:

- a. Discovery of alleged violation of the Code of Ordinances
- b. Verification of violation
- c. Issue a written Violation Notice to the owner of the property where the alleged violation occurred and the time frame to correct the violation
- d. Reinspect the code violation for compliance
- e. Upon reinspection, if violation has not come into compliance, a summons will be issued and turned over to Municipal Court for a hearing
- f. The Judge can issue a judgement against the violator which can result in fines, assessments, additional fees, and/or jail time

2.2.15.4 Penalties for violation of erosion control provisions

- a. Any entity violating any provision of this article shall be deemed guilty of a misdemeanor and fined not less than five hundred dollars (\$500.00) nor more than one thousand dollars per day of violation and/or sixty (60) days in jail or both.
- b. Each twenty-four (24) hour period after notice is given by the City Engineer, Building Official, or other appropriate City employee(s) shall be considered a separate offense hereunder.
- c. An entity found guilty of such violation who fails to remove the sediment after notice is given, shall be required to pay to the city restitution equaling the costs and expenses of removal. In calculating the costs and expenses incurred

by the City, a reasonable rate shall be charged for use of all City equipment and employees, with such rate to be at least equal to the costs of contracting the removal of such sediment with a private entity.

2.2.15.5 Remedies. In case any building or other structure is erected, constructed, reconstructed, altered, re- paired, converted or maintained, or any building, structure or land is used in violation of this Code, the Building Official, Code Enforcement Officer or any other appropriate authority, or any adjacent or neighboring property owner who would be damaged by such violation, in addition to other remedies, may institute injunction, mandamus, or other appropriate action or proceeding to prevent such unlawful erection, construction, reconstruction, alteration, repair, conversion, maintenance, or use, to correct or abate such violations, or to prevent occupancy of such buildings, structures or land.

2.2.15.6 Penalties for historic districts. The following penalties may be imposed upon those persons, firms, or corporations found to have violated requirements or prohibitions contained within this Code for historic districts:

- a. Any person who constructs, alters, relocates, or demolishes any resource in violation of this Code shall be required to restore the historic resource to its appearance or setting prior to the violation. Any action to enforce this provision shall be brought by the City of Starkville. This civil remedy shall be in addition to, and not in lieu of, any criminal prosecution and penalty.
- b. If construction, alteration, or relocation of any historic resource occurs without a certificate of appropriateness, then the license of the company, individual, principal owner, or its or his/her successor in interest performing such construction, alteration, or relocation shall be revoked for a period of three (3) years.
- c. If demolition of a historic resource occurs without a certificate of appropriateness, then any permits on subject property will be denied for a period of three (3) years. No permit will be issued for any structure or structures proposed for the same parcel that would require a footprint larger than the footprint of the demolished structure, or structures. In addition, the owner must rebuild on the site using as much of the original building material as possible, and in general following the same form. In addition, unauthorized demolition of a portion of a structure shall not serve as justification for a demolition permit whenever it can be shown that restoration or rehabilitation would still be feasible. The applicant shall not be entitled to have issued to him/her by any City office a permit allowing any curb cuts on subject property for a period of three (3) years from and after the date of such demolition.
- d. If a historic landmark or landmark site of statewide or national significance is demolished without review and approval by the Historic Preservation Commission, no permit for any construction on the parcel from which the landmark or landmark site has been removed may be issued for a period of up to twenty-four (24) months.
- e. If demolition of a historic resource occurs without a certificate of

appropriateness, then the license of the company, individual, principal owner, or its or his/her successor in interest performing such demolition shall be revoked for a period of five (5) years.

- f.* The fine imposed upon the determination of a violation shall be not less than one hundred dollars (\$100) nor more than five hundred (\$500). Each day that a violation continues shall constitute a separate offense.

draft 1/31/18

Sec. K. - C-1 business (local shopping) zoning district regulations.

8. All building facades that are visible from public right-of-way or adjacent property zoned residential shall meet these requirements. All developments that require site plan approval of the Development Review Committee shall also require architectural approval of the Architectural Review Committee.

a) The following materials are allowed for use on a building façade: brick, wood, fiber cement siding, stucco, natural stone, and split faced concrete masonry units that are tinted and textured. EIFS is not allowed on the first floor(s) that are directly adjacent to pedestrian and/or vehicle use areas. The use of EIFS as a faced material shall be subject to the review and approval of the Architectural Review Board. Architectural metal panels may be used as long as the panels make up less than 40 percent of an individual façade.

b) The following materials are not allowed for use on a building facade: smooth faced concrete masonry units, vinyl siding, tilt-up concrete panels, and non-architectural steel panels. (R-Panels)-

c) The primary facade colors shall be low reflectance, subtle, neutral or earth tones. The use of high intensity, metallic flake, or fluorescent colors is prohibited.

Sec. L. - C-2 business (general business) zoning district regulations.

8. All building facades that are visible from public right-of-way or adjacent property zoned residential shall meet these requirements. All developments that require site plan approval of the Development Review Committee shall also require architectural approval of the Architectural Review Committee.

a) The following materials are allowed for use on a building façade: brick, wood, fiber cement siding, stucco, natural stone, and split faced concrete masonry units that are tinted and textured. EIFS is not allowed on the first floor(s) that are directly adjacent to pedestrian and/or vehicle use areas. The use of EIFS as a faced material shall be subject to the review and approval of the Architectural Review Board. Architectural metal panels may be used as long as the panels make up less than 40 percent of an individual façade.

b) The following materials are not allowed for use on a building facade: smooth faced concrete masonry units, vinyl siding, tilt-up concrete panels, and non-architectural steel panels. (R-Panels)-

c) The primary facade colors shall be low reflectance, subtle, neutral or earth tones. The use of high intensity, metallic flake, or fluorescent colors is prohibited.

Sec. J. - B-1 buffer district regulations.

8. All building facades that are visible from public right-of-way or adjacent property zoned residential shall meet these requirements. All developments that require site plan approval of the Development Review Committee shall also require architectural approval of the Architectural Review Committee.

a) The following materials are allowed for use on a building façade: brick, wood, fiber cement siding, stucco, natural stone, and split faced concrete masonry units that are tinted and textured. EIFS is not allowed on the first floor(s) that are directly adjacent to pedestrian and/or vehicle use areas. The use of EIFS as a faced material shall be subject to the review and approval of the Architectural Review Board. Architectural metal panels may be used as long as the panels make up less than 40 percent of an individual façade.

b) The following materials are not allowed for use on a building facade: smooth faced concrete masonry units, vinyl siding, tilt-up concrete panels, and non-architectural steel panels. (R-Panels)-

c) The primary facade colors shall be low reflectance, subtle, neutral or earth tones. The use of high intensity, metallic flake, or fluorescent colors is prohibited.

Sec. G. - R-5 residential zoning regulations.

8. All building facades that are visible from public right-of-way or adjacent property zoned residential shall meet these requirements. All developments that require site plan approval of the Development Review Committee shall also require architectural approval of the Architectural Review Committee.

a) The following materials are allowed for use on a building façade: brick, wood, fiber cement siding, stucco, natural stone, and split faced concrete masonry units that are tinted and textured. EIFS is not allowed on the first floor(s) that are directly adjacent to pedestrian and/or vehicle use areas. The use of EIFS as a faced material shall be subject to the review and approval of the Architectural Review Board. Architectural metal panels may be used as long as the panels make up less than 40 percent of an individual façade.

b) The following materials are not allowed for use on a building facade: smooth faced concrete masonry units, vinyl siding, tilt-up concrete panels, and non-architectural steel panels. (R-Panels)-

c) The primary facade colors shall be low reflectance, subtle, neutral or earth tones. The use of high intensity, metallic flake, or fluorescent colors is prohibited.

Sec. T. 1 – Intent and Process. 1.4 Administrative Review. 1.8 Architectural Review.

- a) All developments that require site plan approval of the Development Review Committee shall also require architectural approval of the Architectural Review Committee.

Section T. 7 – Definitions

Façade: the exterior wall of any building ~~oriented toward or set along a Frontage Line.~~ The following materials are allowed for use on a building façade: brick, wood, fiber cement siding, stucco and natural stone. (see Elevation) EIFS is not allowed on the first floor(s) that are directly adjacent to pedestrian and/or vehicle use areas. The use of EIFS as a faced material shall be subject to the review and approval of the Architectural Review Board.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Mayor
AGENDA DATE: 2-6-2018
PAGE: 1 of 18

SUBJECT: Presentation of Phase 1 and Consideration of moving forward with Phase 2 of the Annexation Study by Slaughter and Associates.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Mayor's Office

**DIRECTOR'S
AUTHORIZATION:** Mayor D. Lynn Spruill

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION:

Demographic Presentation

Annexation Study Areas

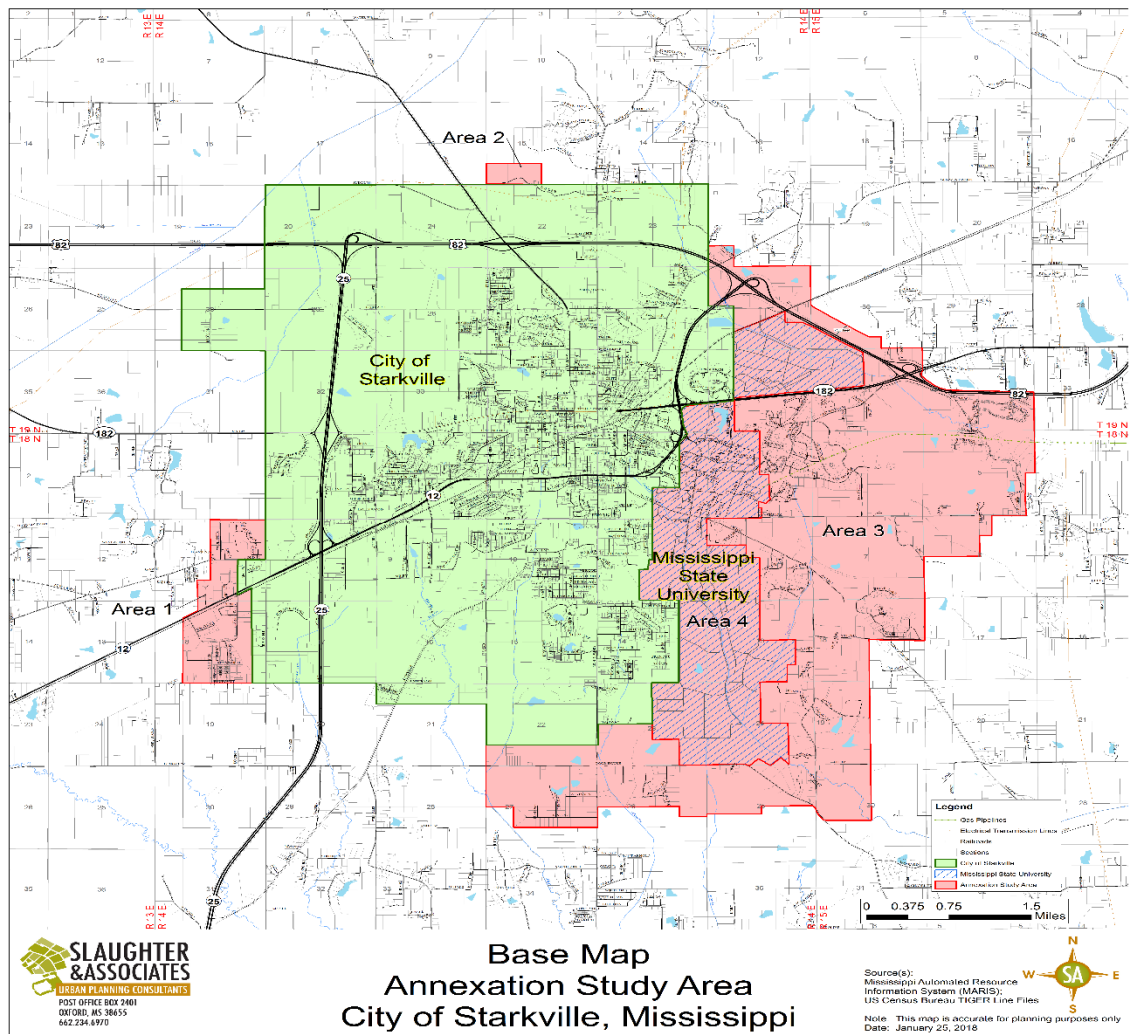
City of Starkville, Mississippi

February 2, 2018

- Study Area Boundary
- Existing Land Use
- Demographic Profile
- Estimated Assessed Values and Ad Valorem Taxes
- Sales Tax Diversion



POST OFFICE BOX 2401
OXFORD, MS 38655
662.234.6970



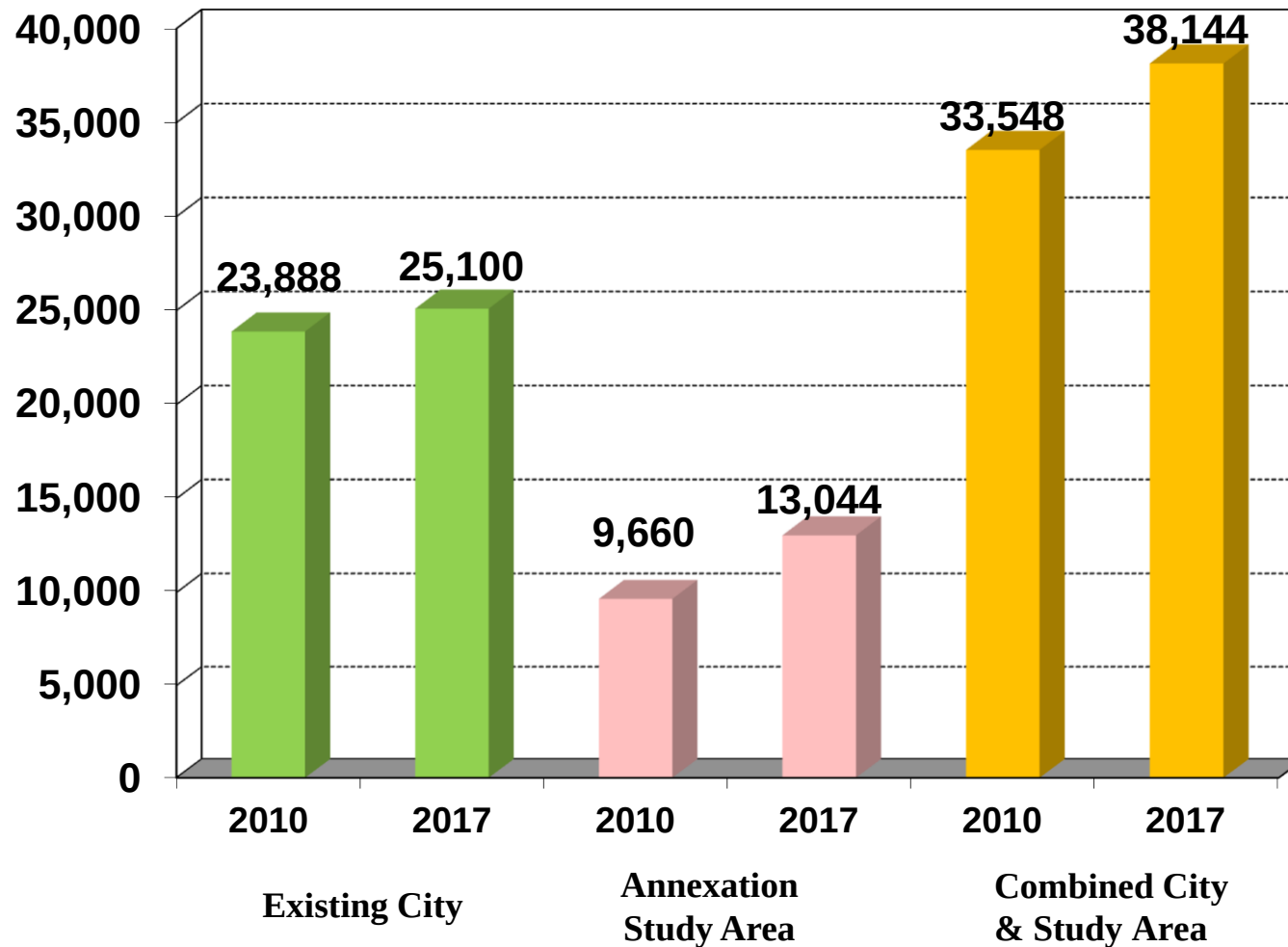
Demographic Profile

City and Annexation Study Areas

Date: February 2, 2018
Prepared by: Slaughter & Associates, PLLC

Total Population

City of Starkville and Annexation Study Areas

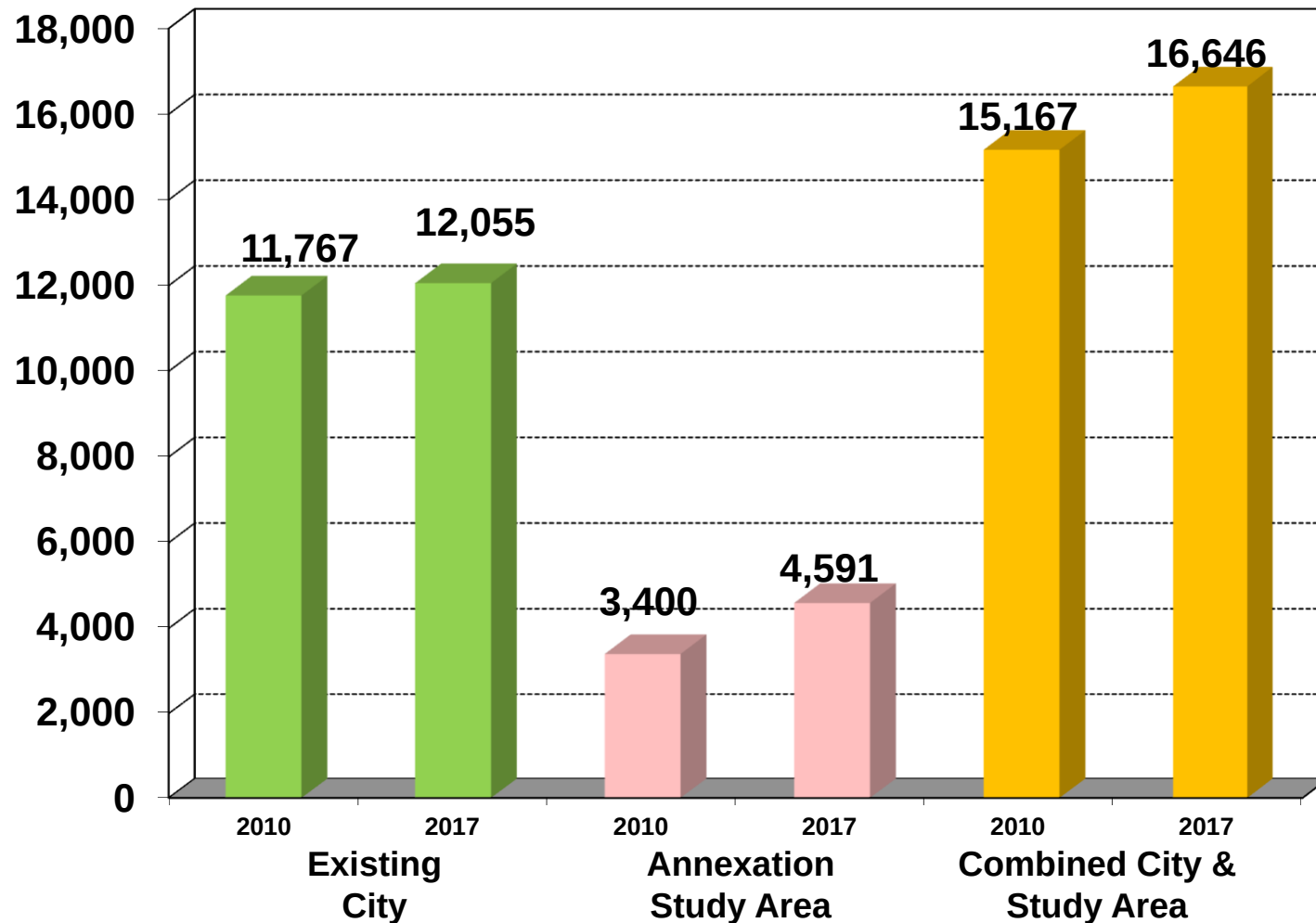


Source: 2010 Decennial Census, Slaughter & Associates calculations

Date: February 2, 2018
Prepared by: Slaughter & Associates, PLLC

Dwelling Units

City of Starkville and Annexation Study Areas



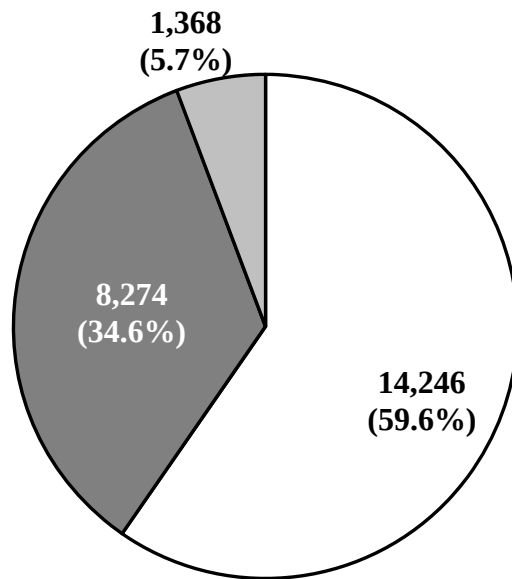
Source: 2010 Decennial Census, Slaughter & Associates survey and calculations

Date: February 2, 2018
Prepared by: Slaughter & Associates, PLLC

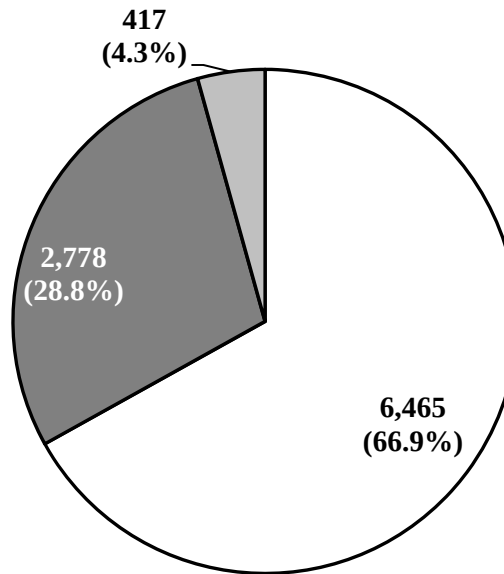
Racial Composition of Total Population (2010)

City of Starkville and Annexation Study Areas

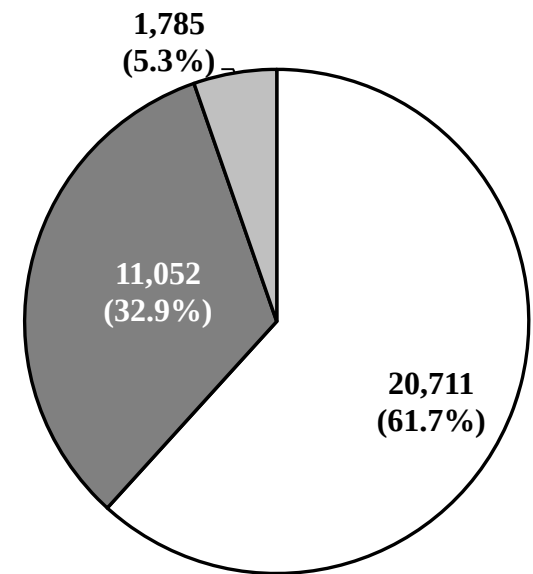
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Existing City



Annexation
Study Areas

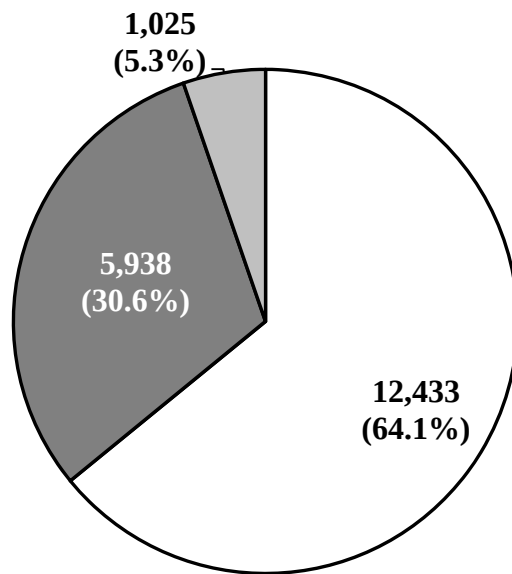


Combined City and
Annexation Study Areas

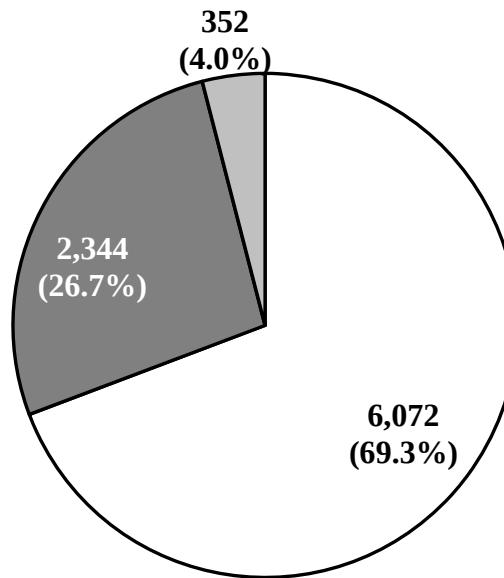
Racial Composition of Voting Age Population (2010)

City of Starkville and Annexation Study Areas

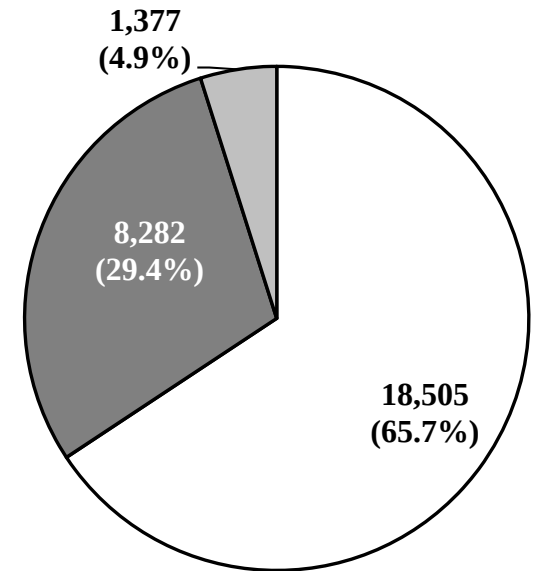
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Existing City



Annexation
Study Areas



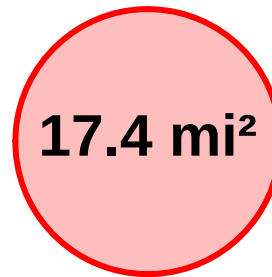
Combined City and
Annexation Study Areas

Total Land Area

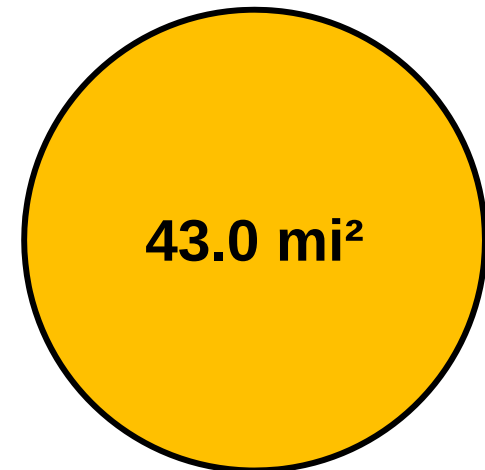
City of Starkville and Annexation Study Areas



Existing City



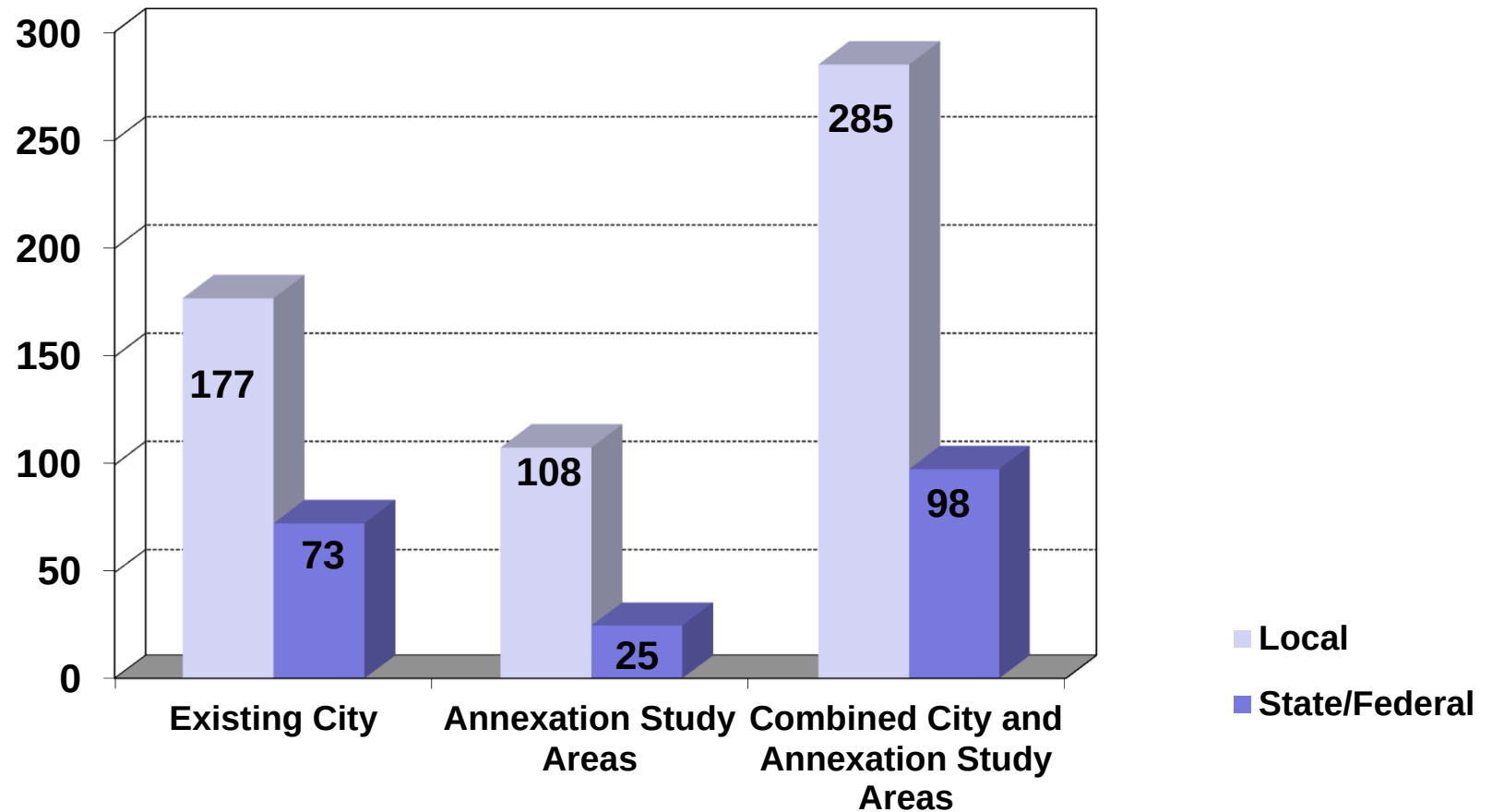
Annexation
Study Areas



Combined City and
Annexation Study Areas

Street Miles

City of Starkville and Annexation Study Areas



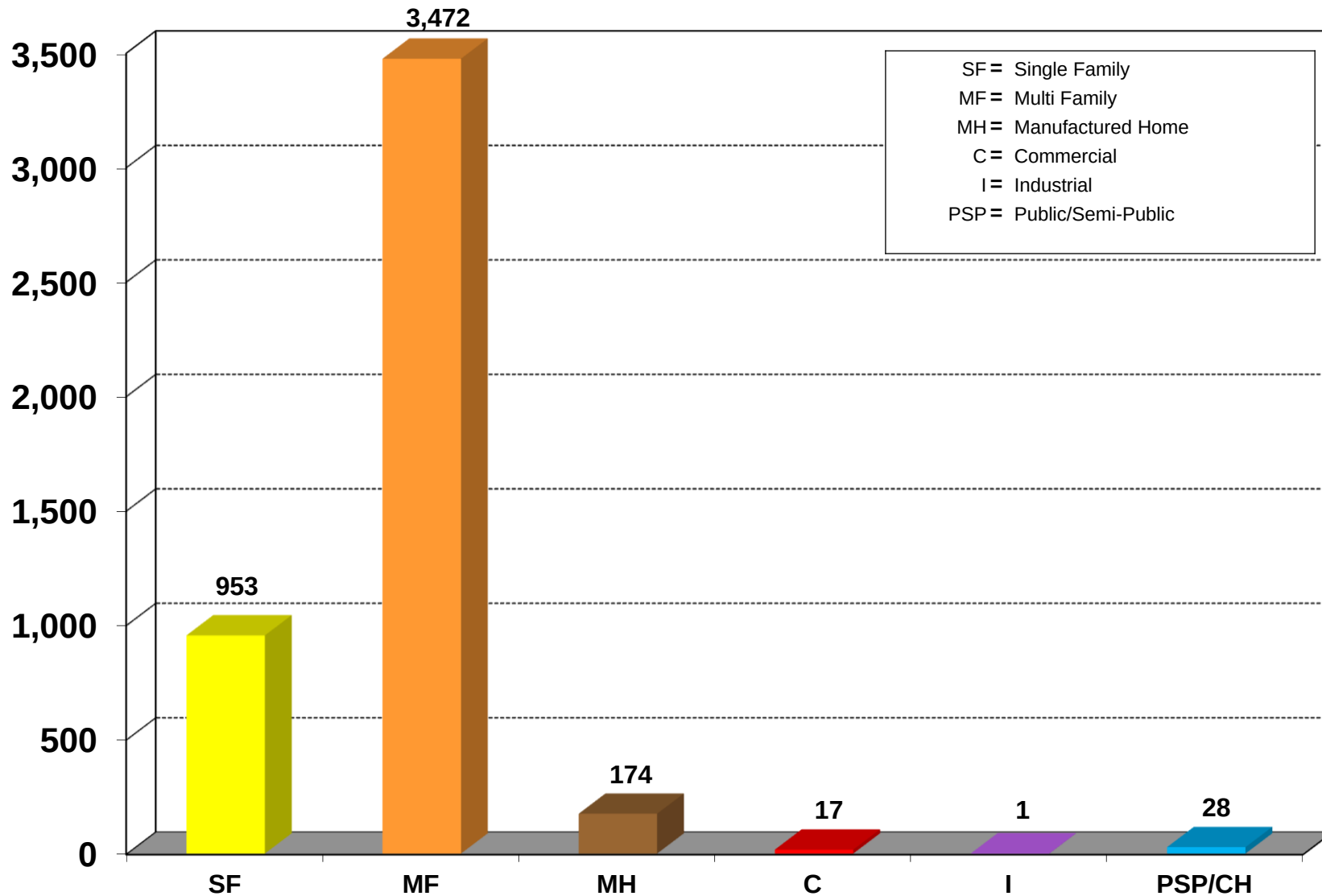
Date: February 2, 2018

Prepared by: Slaughter & Associates, PLLC

Source: Mississippi Automated Resource Information System (MARIS), Slaughter & Associates calculations

Existing Land Use

Annexation Study Areas



Source: Slaughter & Associates field survey conducted November 20, 2017

Date: February 2, 2018
Prepared by: Slaughter & Associates, PLLC

Estimated Assessed Valuation and Ad Valorem Taxes

Annexation Study Area 1

Annexation Study Area 1

FY2017 Tax Roll

ESTIMATED ASSESSED VALUE

Real Property ¹	\$ 7,171,027
Personal Property ¹	\$ 0
Automobile/Mobile Homes ²	\$ 975,579
Public Utility ²	<u>\$ 67,220</u>
 Total Estimated Assessed Value	 \$ 8,213,826

ESTIMATED AD VALOREM TAXES ³

Millage Rate

Collection Rate

Tax Revenue

General City Fund	25.580	0.95	\$ 199,604
Downtown Business District	<u>2.000</u>	0.95	<u>\$ 15,606</u>
Total:	27.580		\$ 215,210

¹ Oktibbeha County 2017 tax roll

² Calculated as percent of the 2017 Tax Roll real property assessed value for the City of Starkville

³ Based on the City of Starkville's FY17-18 Tax Levy.

Date: February 2, 2018

Prepared by: Slaughter & Associates, PLLC

Estimated Assessed Valuation and Ad Valorem Taxes

Annexation Study Area 2

Annexation Study Area 2

FY2017 Tax Roll

ESTIMATED ASSESSED VALUE

Real Property ¹	\$	5,957
Personal Property ¹	\$	0
Automobile/Mobile Homes ²	\$	810
Public Utility ²	\$	56
Total Estimated Assessed Value	\$	6,823

ESTIMATED AD VALOREM TAXES ³

Millage Rate

Collection Rate

Tax Revenue

General City Fund	25.580	0.95	\$	166
Downtown Business District	<u>2.000</u>	0.95	\$	<u>13</u>
Total:	27.580		\$	179

¹ Oktibbeha County 2017 tax roll

² Calculated as percent of the 2017 Tax Roll real property assessed value for the City of Starkville

³ Based on the City of Starkville's FY17-18 Tax Levy.

Date: February 2, 2018

Prepared by: Slaughter & Associates, PLLC

Estimated Assessed Valuation and Ad Valorem Taxes

Annexation Study Area 3

Annexation Study Area 3

FY2017 Tax Roll

ESTIMATED ASSESSED VALUE

Real Property ¹	\$ 37,744,089
Personal Property ¹	\$ 651,224
Automobile/Mobile Homes ²	\$ 5,134,878
Public Utility ²	<u>\$ 353,809</u>
 Total Estimated Assessed Value	 \$ 43,884,000

ESTIMATED AD VALOREM TAXES ³

Millage Rate

Collection Rate

Tax Revenue

General City Fund	25.580	0.95	\$ 1,066,425
Downtown Business District	<u>2.000</u>	0.95	<u>\$ 83,380</u>
Total:	27.580		\$ 1,149,805

¹ Oktibbeha County 2017 tax roll

² Calculated as percent of the 2017 Tax Roll real property assessed value for the City of Starkville

³ Based on the City of Starkville's FY17-18 Tax Levy.

Date: February 2, 2018

Prepared by: Slaughter & Associates, PLLC

Estimated Assessed Valuation and Ad Valorem Taxes

Annexation Study Area 4 – Mississippi State University

Annexation Study Area 4 – MSU

FY2017 Tax Roll

ESTIMATED ASSESSED VALUE

Real Property ¹	\$	0
Personal Property ¹	\$	0
Automobile/Mobile Homes ²	\$	0
Public Utility ²	\$	0
Total Estimated Assessed Value	\$	0

ESTIMATED AD VALOREM TAXES ³

Millage Rate

Collection Rate

Tax Revenue

General City Fund	25.580	0.95	\$	0
Downtown Business District	<u>2.000</u>	0.95	\$	0
Total:	27.580		\$	0

¹ Oktibbeha County 2017 tax roll

² Calculated as percent of the 2017 Tax Roll real property assessed value for the City of Starkville

³ Based on the City of Starkville's FY17-18 Tax Levy.

Date: February 2, 2018

Prepared by: Slaughter & Associates, PLLC

Estimated Assessed Valuation and Ad Valorem Taxes

Annexation Study Areas 1- 4

Annexation Study Areas 1 - 4

FY2017 Tax Roll

TOTAL ESTIMATED ASSESSED VALUE

Real Property ¹	\$ 44,921,073
Personal Property ¹	\$ 651,224
Automobile/Mobile Homes ²	\$ 6,111,267
Public Utility ²	<u>\$ 421,085</u>
 Total Estimated Assessed Value	 \$ 52,104,649

TOTAL ESTIMATED AD VALOREM TAXES ³

Millage Rate

Collection Rate

Tax Revenue

General City Fund	25.580	0.95	\$ 1,266,195
Downtown Business District	<u>2.000</u>	0.95	<u>\$ 98,999</u>
Total:	27.580		\$ 1,365,194

¹ Oktibbeha County 2017 tax roll

² Calculated as percent of the 2017 Tax Roll real property assessed value for the City of Starkville

³ Based on the City of Starkville's FY17-18 Tax Levy.

Date: February 2, 2018

Prepared by: Slaughter & Associates, PLLC

Sales Tax Diversion

Annexation Study Areas

Name of Business	Sales Tax Reported, Ending 6/30/2016	Sales Tax Reported, Ending 6/30/2017
Burns Dirt Construction		
Cowbells Sports Grill		
Starkville Ford – Lincoln		
Sprint Mart #4134		
Craddock Construction		
Campus Book Mart		
Sprint Mart #4126		
Bulldog Cleaners		
Super Bad Factory		
Totals	\$795,724.37	\$756,912.39
Diversion Rate	0.185	0.185
 Diversion Total	 \$147,209.01	 \$140,028.79

Date: February 2, 2018
Prepared by: Slaughter & Associates, PLLC

Demographic Data Sheet

Annexation Study Areas

City of Starkville, Mississippi

	<u>City</u>		<u>Area 1</u>		<u>Area 2</u>		<u>Area 3</u>		<u>Area 4 (MSU)</u>		<u>Combined Study Areas</u>		<u>Combined City & Study Areas</u>	
<u>2010 Total Population ¹</u>														
White	14,246	59.6%	595	44.9%	5	83.3%	1,864	70.0%	4,001	70.6%	6,465	66.9%	20,711	61.7%
Black	8,274	34.6%	684	51.7%	1	16.7%	766	28.8%	1,327	23.4%	2,778	28.8%	11,052	32.9%
Other	1,368	5.7%	45	3.4%	0	0.0%	31	1.2%	341	6.0%	417	4.3%	1,785	5.3%
Total	23,888		1,324		6		2,661		5,669		9,660		33,548	
<u>2010 Voting Age ¹</u>														
White	12,433	64.1%	510	52.7%	4	80.0%	1,736	72.7%	3,822	70.7%	6,072	69.3%	18,505	65.7%
Black	5,938	30.6%	430	44.5%	1	20.0%	619	25.9%	1,294	23.9%	2,344	26.7%	8,282	29.4%
Other	1,025	5.3%	27	2.8%	0	0.0%	34	1.4%	291	5.4%	352	4.0%	1,377	4.9%
Total	19,396		967		5		2,389		5,407		8,768		28,164	
2015 Total Population (est) ²	24,754													
2017 Total Population (est) ^{2, 3}	25,100		1,901		6		3,830		5,669		13,067		38,167	
Dwelling units														
2010 ¹	11,767		587		3		2,146		664		3,400		15,167	
2015 ²	11,973													
2017 ^{2, 3}	12,055		843		3		3,089		664		4,599		16,654	
Land area (sq. mi.)														
2017	25.6		1.0		0.1		11.6		4.7		17.4		43.0	
Population Density ⁴														
2017	980		1,901		60		330		1,206		751		888	
Streets (miles)														
Local	177.1		8.6		0.3		60.1		39.3		108.3		285.4	
Federal/State Highways	73.4		0.7		0.0		20.2		4.1		25.0		98.4	
Businesses ⁵	1,159		0		0		19		N/A		19		1,178	
Fire Department Rating (2017) ⁶	4		7		10		7		N/A		7 & 10		4	

¹ 2010 Decennial Census

² 2015 ACS 5-Year Estimates

³ Slaughter & Associates field survey & calculations

⁴ Persons per square mile

⁵ Provided by Starkville City Clerk

⁶ Mississippi State Rating Bureau (2017)



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Mayor
AGENDA DATE: 2-6-2018
PAGE: 1 of 5

SUBJECT: Consideration of calling for a Public Hearing on adopting a Leisure and Recreation District Ordinance per the authorization by MS Legislature House Bill 1223 passed in 2016.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Mayor's Office

**DIRECTOR'S
AUTHORIZATION:** Mayor D. Lynn Spruill

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION:

ORDINANCE NO. _____

**AN ORDINANCE TO ESTABLISH A LEISURE AND RECREATION DISTRICT
WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF STARKVILLE,
MISSISSIPPI, AND DESIGNATE THE GEOGRAPHIC AREAS INCLUDED WITHIN
THE BOUNDARIES OF SAID DISTRICT; AND TO AMEND ORDINANCE NUMBER
2017-5, ADOPTED 09-19-17 AND CHAPTER 10, ALCOHOLIC BEVERAGES, OF
THE CODE OF ORDINANCES, AMENDING THE REGULATIONS FOR
POSSESSION OR CONSUMPTION OF ALCOHOLIC BEVERAGES, BEER OR
LIGHT WINE IN CERTAIN PLACES AND CREATING EXCEPTIONS FOR SPECIAL
EVENTS; AND FOR RELATED PURPOSES**

**BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF STARKVILLE, MISSISSIPPI:**

WHEREAS, the City of Starkville, Mississippi, is a municipal corporation, organized and existing according to the laws of the State of Mississippi; and

WHEREAS, during the 2016 Legislative Session, the Mississippi Legislature enacted House Bill 1223, effective July 1, 2016, and codified in Miss. Code Ann § 67-1-101, which permits and authorizes certain municipalities in the State of Mississippi to establish “Leisure and Recreation Districts” and to designate the geographic areas to be included within the district; and

WHEREAS, Miss. Code Ann. § 67-1-101 requires that an Ordinance which establishes a Leisure and Recreation District include a detailed description of the area or areas within the district, the boundaries of the district, and a georeferenced map of the district, as well as a description of the manner in which the municipality will provide for adequate law enforcement and other public safety measures and services within the district; and

WHEREAS, municipalities which create Leisure and Recreation Districts authorize business entities that hold alcoholic beverage permits issued by the Department of Revenue, and that are located within the boundaries of the designated Leisure and Recreation District, to allow patrons to leave the licensed premises with an open container of alcohol and to carry and consume alcoholic beverages within the designated Leisure and Recreation District; and

WHEREAS, the governing authority of the City of Starkville, Mississippi, has determined and hereby finds that the City of Starkville would benefit from the establishment of a Leisure and Recreation District by enhancing pedestrian-oriented areas; and

WHEREAS, the governing authority of the City of Starkville, Mississippi, has further determined that the establishment of a Leisure and Recreation District within the downtown area would be in the best interests of the City of Starkville; and

WHEREAS, the governing authority of the City of Starkville has found and determined that the manner of current law enforcement is adequate and sufficient for the area to be designated as a Leisure and Recreation District, and the Mayor therefore has agreed to direct that the Starkville Police Department continue to provide adequate and sufficient law enforcement and other public safety measures and services as stated herein in the city’s Leisure and Recreation District; and

WHEREAS, nothing herein is intended to confer any rights or entitlement as the sale of alcohol within an area designated as a Leisure and Recreation District is a privilege and not a right and is subject at all times to reasonable regulation; and

WHEREAS, subject to Miss. Code Ann. § 67-1-101 and this Ordinance, the City of Starkville hereby establishes a Leisure and Recreation District in the downtown area as more fully set forth herein.

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI AS FOLLOWS:**

SECTION 1. ADOPTION OF FINDINGS: The matters, facts and things recited in the above and foregoing Preamble to this Ordinance are hereby adopted as official findings of the Governing Authority of the City of Starkville.

SECTION 2. TITLE: This ordinance shall be known as **STARKVILLE LEISURE AND RECREATION DISTRICT ORDINANCE.**

SECTION 3. CREATION AND ESTABLISHMENT OF DISTRICTS: Under the authority granted in Miss. Code Ann. § 67-1-101, the City of Starkville does hereby establish Leisure and Recreation District(s) within the City of Starkville, hereafter known as the DISTRICT, within the geographic areas and within such boundaries as are set forth and designated herein and as represented on the geo-referenced Map which is incorporated herein and attached hereto:

- a. DISTRICT description is attached as Exhibit 1;
- b. DISTRICT map is attached as Exhibit 2;
- c. Additional districts may be created in the future as deemed beneficial by the Mayor and Board of Aldermen for the City of Starkville.

SECTION 4. OUTSIDE CONSUMPTION OF ALCOHOLIC BEVERAGES PERMITTED; CONDITIONS. Any on-premises retail alcoholic beverage permittee (hereinafter, “permittee”) located within the DISTRICT shall comply with all laws, rules and regulations which govern its license type, except that a patron, guest or member of that permittee may remove an open container of alcoholic beverage, beer, or wine from the licensed premises, and may possess and consume such beverage outside of the licensed premises anywhere within the boundaries of the District subject to the following regulations:

1. Nothing in this Ordinance permits a patron to possess or consume an alcoholic beverage, beer or wine in an open container that was not purchased from an on-premises retail alcohol beverage permittee located within the DISTRICT.
2. A person may not enter a licensed premises with an alcoholic beverage, whether acquired at that licensed premises or elsewhere.
3. A permittee located in the DISTRICT shall allow alcoholic beverages to be removed from the licensed premises only in a plastic, paper, or styrofoam cup not larger than 16 fluid ounces, and no such alcoholic beverages shall be removed from the licensed premises in a can, bottle, glass container or other container, except as otherwise allowed by law.
4. No permittee shall allow a patron, guest or member to exit its licensed premises with more than one open container of an alcoholic beverage, and it shall be unlawful for any person to exit such licensed premises with more than one such open container.
5. Nothing in this ordinance shall require a permittee located in the DISTRICT to allow its patrons to remove alcoholic beverages in open containers from the licensed premises.
6. Each permittee shall be required to place a trash receptacle, consistent with the specified design approved by the City for the DISTRICT, at the exit door of the premises.

7. Permittees located in the DISTRICT shall post, at all points of egress from the licensed premises, a map of the boundaries of the DISTRICT in which it is located. The map shall be provided, either in electronic or paper form, to those permittees upon their request.
8. The purpose of this ordinance being primarily to allow pedestrians to carry open containers as described in this ordinance within a Leisure and Recreation District, nothing in this ordinance shall be construed to allow patrons, guests, or members of a permittee to drive a motor vehicle or non-motor vehicle while carrying an open container of alcoholic beverage onto or into such vehicle, and it shall be a violation of this ordinance for any person to drive a motor vehicle or non-motor vehicle while carrying an open container, as described in this ordinance, containing an alcoholic beverage within the DISTRICT in which it was purchased. Nothing in this ordinance shall be construed to allow patrons, guests or members of a permittee to leave the DISTRICT as a pedestrian or passenger in a motor vehicle or non- motor vehicle of any kind while carrying an open container of an alcoholic beverage.
9. Nothing in this ordinance shall allow patrons, guests or members of a licensee or permittee to impede traffic on a public street or within private or public parking lots.

SECTION 5. HOURS IN EFFECT. The above regulations notwithstanding, a person shall only possess an alcoholic beverage in the above prescribed container dispensed by a duly permitted establishment within the DISTRICT boundaries between the hours of 4:00 p.m. and midnight Monday through Wednesday, 4:00 p.m. Thursday to 1:00 a.m. Friday, 4:00 p.m. Friday to 1:00a.m. Saturday, 12:00 p.m. Saturday to 1:00 a.m. Sunday, and 12:00 p.m. to 12:00 midnight Sunday. Hours may be amended on specific days only on order of the Starkville Board of Aldermen.

SECTION 6. DRINKING IN PUBLIC PLACES; AMENDMENTS TO ORDINANCE NUMBERS 2017-02 AND TO THE CODE OF ORDINANCES: AND CHAPTER 10, ALCOHOLIC BEVERAGES, ARTICLE II, SECTIONS 10-36, 10-38; 10-39, 10-43 AND 10-103, AS FOLLOWS:

It shall be unlawful for any person, group, association, or any and all legal entities recognized by law to possess or consume alcoholic beverages, beer or wine, as defined by any statute of this state, in the city hall, municipal school buildings, stadiums, public playgrounds, or public parks, or clubhouses situated therein, or any fire station, or on any and all other public grounds, buildings, parks, and places owned, maintained or operated by the city; except, that this section shall not apply to any individuals, groups or associations utilizing any municipally owned building under a written lease or rental agreement granted by the city that specifically addresses the possession and/or consumption of alcoholic beverages, beer, or wine. It shall further be unlawful for any person to consume any alcoholic beverage, beer, or wine on any public street, sidewalk or alley owned, maintained or operated by the city; except that it shall not be unlawful for any person to consume an alcoholic beverage, beer or wine on streets in an established LEISURE AND RECREATION DISTRICT. Moreover, it shall not be unlawful for any person to consume beer or light wine on streets that have been closed to vehicular traffic for special events that are sponsored or approved by the City of Starkville; during said City-sponsored or approved events, no beer or light wine may be possessed or consumed from containers other than plastic, paper, or styrofoam cups.

SECTION 7. PUBLIC SAFETY MEASURES: The City of Starkville, by and through its Police and Fire Departments, shall provide for adequate law enforcement and other public safety measures and services within the DISTRICT as required by State Law. In addition, the Police and Fire Departments shall provide public safety services within the District in the same manner it provides those services in the remainder of the City. Nothing in this ordinance shall amend or change any other ordinance pertaining to amplified music, noise, litter, or loitering.

SECTION 8. RESERVATION OF RIGHTS : The City reserves the right to modify

or repeal this ordinance, and any district designation created hereunder, at any time, with or without notice.

SECTION 9. REPEAL AND CONFLICTS. All ordinances or parts thereof that address alcohol consumption in conflict with this ordinance are hereby repealed within the geographic boundaries of the DISTRICT created herein.

SECTION 10. EFFECTIVE DATE: This ordinance shall be effective upon approval as required by law, execution and publication.

The above and foregoing Ordinance, having been first reduced to writing, was introduced by Alderman _____, seconded by Alderman _____, and adopted by the following roll call vote:

The Mayor thereby declared the motion carried and the Resolution adopted, this the _____ day of _____, A.D., 2018.

(SEAL)

ATTEST:

ADOPTED

CITY CLERK _____

MAYOR _____



Starkville's Animal Control Ordinance



The City of Starkville has an Animal Control Ordinance that requires all dogs within the city limits to be registered with the Oktibbeha County Humane Society. Along with the registration requirement, other regulations were set into place. Below you will find some of the information regarding these regulations. For a complete list of all of the regulations within the Ordinance please visit www.cityofstarkville.org. Click on 'City Government' then 'City Ordinances', then Chapter 18. The information is in Chapter 18, Article I I, Division 1 of the code.

THINGS YOU SHOULD KNOW:

- "Animals" refers to all domesticated and/or feral animals including cats, dogs, ferrets, pigs, etc.
- Pet owners must ensure that all animals are kept under restraint. When off the owner's property, the animal must be on a leash or other lead no longer than six feet.
- Animals in open-air vehicles must be restrained so that they are unable to fall, jump, or be thrown from the vehicle.
- All dogs and cats must be vaccinated for rabies.
- Animal owners may be cited and penalized for harboring nuisance animals – this includes animals that disturb any person or neighborhood by loud and persistent habitual barking, howling, yelping or other loud sounds.
- Animals may not be allowed to defecate on property other than that of the owner – owners are responsible for cleanup of feces.
- Animals are not allowed in city owned or maintained cemeteries, excluding service animals.

PET OWNER'S RESPONSIBILITIES:

- Sanitary and clean living conditions that are free from foul odors and prevent the presence or breeding of pests such as flies and mosquitoes.
- Adequate shelter and protection from the elements, including harsh sunlight and extreme heat and cold, hurricanes, tropical storms, and tornados.
- Adequate exercise room, light and ventilation.
- Adequate space for all animals in the enclosure.
- Chaining or tethering that is 10 feet or longer and not to exceed 3 hours in a 24 hr period (exceptions allowable).
- Diet that is adequate in quantity and nutrition.
- Constant free access to clean drinking water.

REGISTRATION OF DOGS:

- ALL DOGS KEPT IN THE CITY MUST BE REGISTERED ANNUALLY.
- Registration fee is \$10 per dog – with proof of spay or neuter the registration fee is \$5. (mail-in registrations add \$1 for postage and handling. See application on the web under "About Us")
- Registration may be administered by the Oktibbeha County Humane Society at the animal shelter located at 510 Industrial Park Road. The animal shelter is open Tuesday-Saturday, 11am-5:30 pm. Closed Sunday and Monday.
- Owners should bring the following information when registering a dog:
 - o Proof of current rabies vaccination.
 - o Veterinary certification of spay or neuter required for discounted registration fee.
 - o Proof of sterilization will be kept in the dog's registration records, so be sure to make and keep a copy for your own records.
 - o A detailed description of the dog including identifying marks, microchip brand and number, tattoo description and location, weight, etc.
 - o You **DO NOT** need to bring the dog.

DANGEROUS ANIMALS:

- Any animals, other than domestic dogs and cats, that are carnivorous or poisonous or capable of inflicting serious harm or death to humans are defined as being dangerous.
- For more information on the definition, declaration of dangerous animals, and restrictions please contact the Animal Control Officer on their cell (662) 769-2728 or dispatcher (662) 323-4134 or non-emergency "311".



OKTIBBEHA COUNTY
HUMANE SOCIETY

Oktibbeha County Humane Society
(662) 338-9093
P.O. Box 297
Starkville, MS 39760
www.ochsms.org – shelter@ochsms.org



OKTIBBEHA COUNTY
HUMANE SOCIETY



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION
SUBJECT:**

AGENDA ITEM DEPT.: Community Development
AGENDA DATE: February 6, 2018

Acceptance of Improvements – Portion of Fairway Drive Right of Way

**REQUESTING
DEPARTMENT:** Board of Aldermen

**DIRECTOR'S
AUTHORIZATION:** Aldermen David Little

FOR MORE INFORMATION CONTACT:

Buddy Sanders @ 662-323-2525 ext 3119

SUGGESTED MOTION:

BRENT ENGINEERING SERVICE, INC.

507-A M.L. KING DRIVE
STARKVILLE, MISSISSIPPI 39759
PHONE (662) 324-0713
FAX (662) 324-0718
CELL (662) 769-0808

MICHAEL G. BRENT, P.E., P.L.S.

December 4, 2017

Mr. Edward Kemp, City Engineer
City of Starkville
110 West Main Street
Starkville, MS 39759

Re: Box Bridge Improvements
Fairway Drive, Starkville

Dear Mr. Kemp,

I am writing to confirm that based upon my visual observations, the improvements made to the existing Box Bridge on Fairway Drive were made in accordance with the Plans and Specifications that were submitted to The City of Starkville by Burns Construction and Brent Engineering Service.

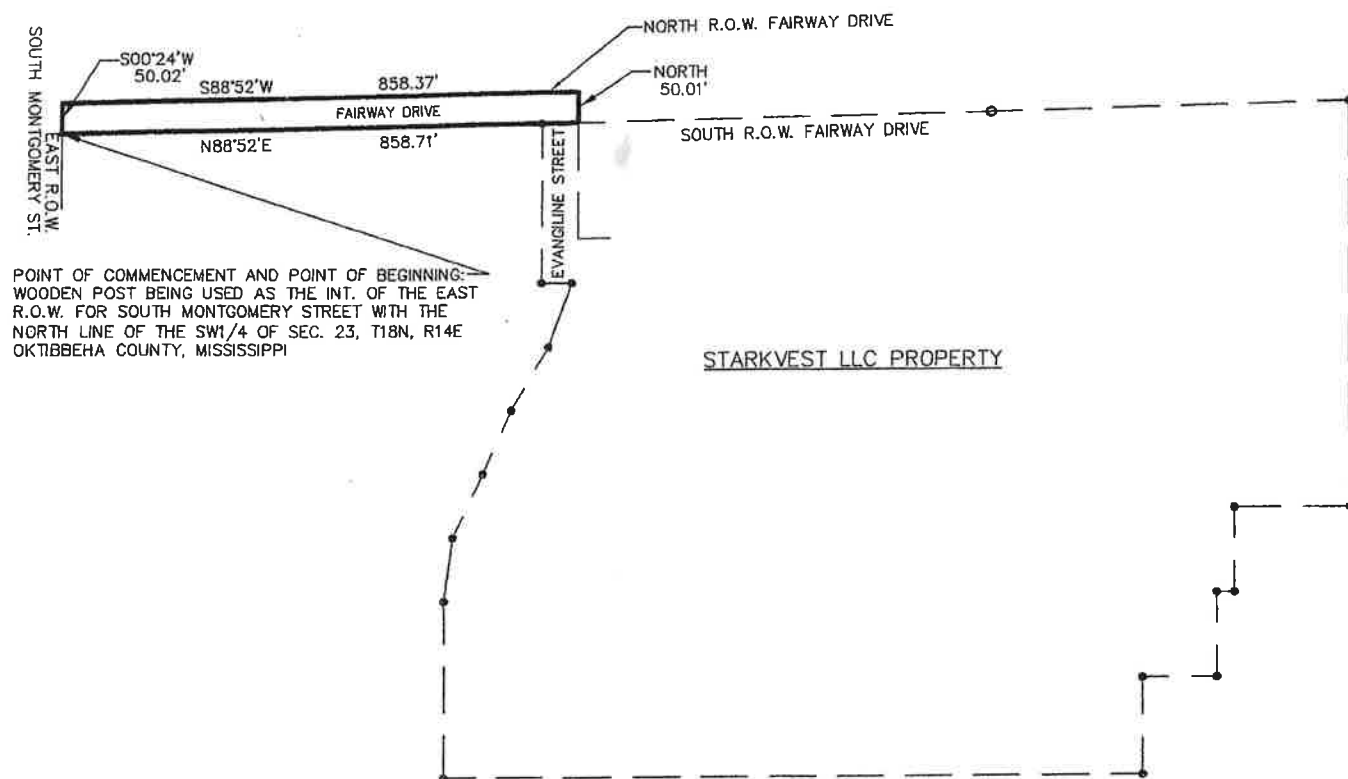
If I can be of any assistance, please feel free to contact me at 662-418-2100.

Sincerely,

Mike Brent

Mike Brent, P.E., P.L.S.

PLAT OF SURVEY AND DESCRIPTION A PORTION OF FAIRWAY DRIVE RIGHT-OF-WAY



A PARCEL OF LAND BEING 0.99 ACRES, MORE OR LESS, SITUATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 18 NORTH, RANGE 14 EAST, OKTIBBEHA COUNTY, MISSISSIPPI AND BEING FURTHER DESCRIBED AS FOLLOWS;

COMMENCING AT THE WOODEN POST MARKING THE INTERSECTION OF THE EAST RIGHT-OF-WAY FOR SOUTH MONTGOMERY STREET WITH THE NORTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 23 AS PER DEED BOOK 642 PAGE 71, WITH SAID WOODEN POST ALSO BEING USED AS THE POINT OF BEGINNING FOR THIS DESCRIPTION; RUN THENCE, ALONG THE SOUTH RIGHT-OF-WAY FOR FAIRWAY DRIVE, N88°52'E FOR 858.71 FEET TO THE EAST RIGHT-OF-WAY FOR PROPOSED EVANGILINE STREET; RUN THENCE, NORTH FOR 50.01 FEET TO THE NORTH RIGHT-OF-WAY FOR FAIRWAY DRIVE; RUN THENCE, ALONG SAID NORTH RIGHT-OF-WAY, S88°52'W FOR 858.37 FEET TO THE EAST RIGHT-OF-WAY FOR SOUTH MONTGOMERY STREET; RUN THENCE, ALONG SAID EAST RIGHT-OF-WAY, S00°24'W FOR 50.02 FEET TO A WOODEN POST AND THE POINT OF BEGINNING.

SURVEY PARTY:
ERIC KOIVA
DEREK CADDIS
RYAN STRICKLAND
DATE OF FIELD WORK: AUGUST 2014

CLASS "B" SURVEY

NOTES:
BEARINGS DETERMINED BY SOLAR OBSERVATION
DISTANCES BY E.D.M.
CALCULATIONS BY COMPUTER
SURVEY PERFORMED WITHOUT CURRENT TITLE SEARCH



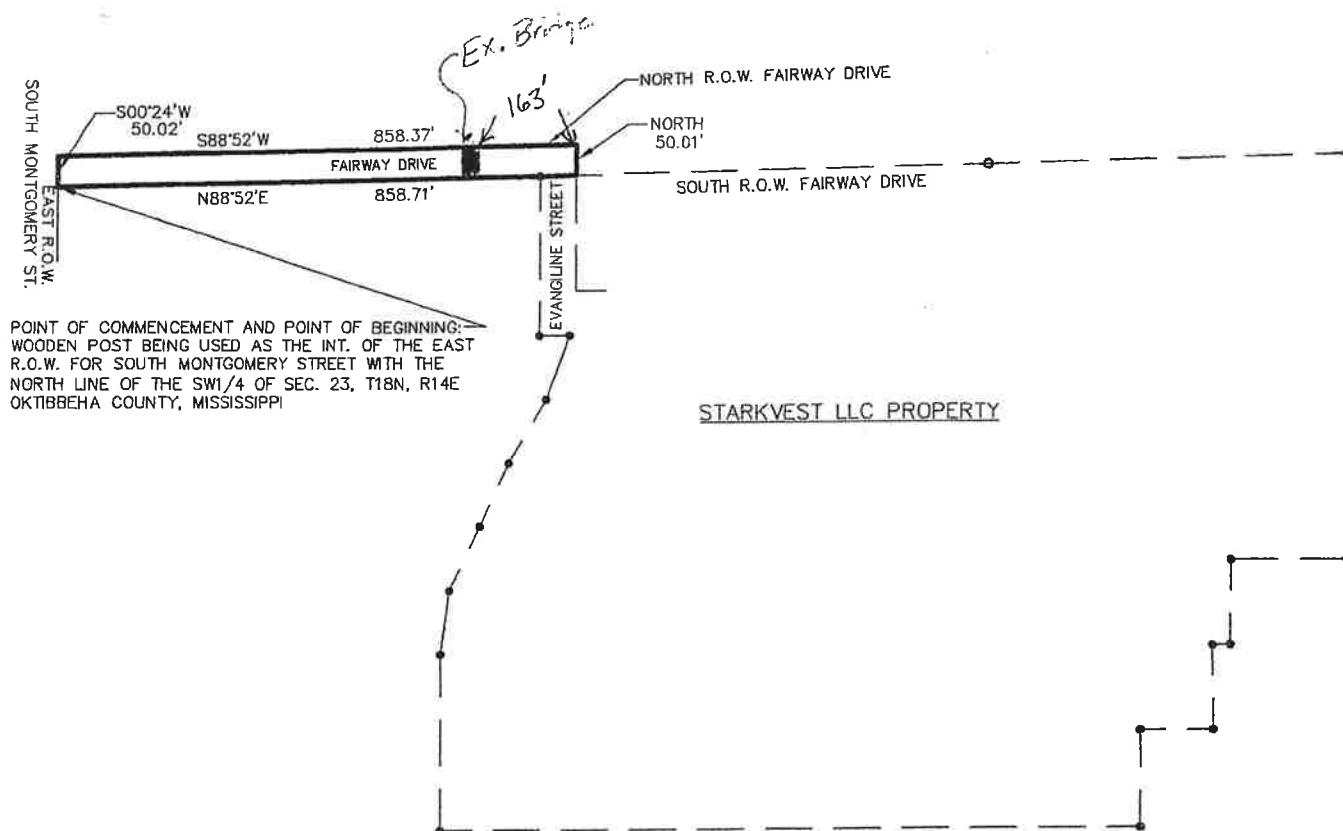
MICHAEL G. BRENT
MISS. PLS #2738
BRENT ENGINEERING SERVICE, INC.
507-A M.L. KING DRIVE
STARKVILLE, MISSISSIPPI

Scale: 1" = 300'

○ FOUND IRON PIN
● SET 1/2" REBAR
— x — FENCE

REFERENCE:
DEED BOOK 2013 PAGE 15
DEED BOOK 642 PAGE 71

PLAT OF SURVEY AND DESCRIPTION A PORTION OF FAIRWAY DRIVE RIGHT-OF-WAY



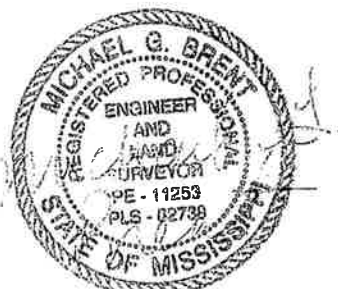
A PARCEL OF LAND BEING 0.99 ACRES, MORE OR LESS, SITUATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 18 NORTH, RANGE 14 EAST, OKTIBBEHA COUNTY, MISSISSIPPI AND BEING FURTHER DESCRIBED AS FOLLOWS;

COMMENCING AT THE WOODEN POST MARKING THE INTERSECTION OF THE EAST RIGHT-OF-WAY FOR SOUTH MONTGOMERY STREET WITH THE NORTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 23 AS PER DEED BOOK 642 PAGE 71, WITH SAID WOODEN POST ALSO BEING USED AS THE POINT OF BEGINNING FOR THIS DESCRIPTION; RUN THENCE, ALONG THE SOUTH RIGHT-OF-WAY FOR FAIRWAY DRIVE, N88°52'E FOR 858.71 FEET TO THE EAST RIGHT-OF-WAY FOR PROPOSED EVANGELINE STREET; RUN THENCE, NORTH FOR 50.01 FEET TO THE NORTH RIGHT-OF-WAY FOR FAIRWAY DRIVE; RUN THENCE, ALONG SAID NORTH RIGHT-OF-WAY, S88°52'W FOR 858.37 FEET TO THE EAST RIGHT-OF-WAY FOR SOUTH MONTGOMERY STREET; RUN THENCE, ALONG SAID EAST RIGHT-OF-WAY, S00°24'W FOR 50.02 FEET TO A WOODEN POST AND THE POINT OF BEGINNING.

SURVEY PARTY:
ERIC KOIVA
DEREK CADDIS
RYAN STRICKLAND
DATE OF FIELD WORK: AUGUST 2014

CLASS "B" SURVEY

NOTES:
BEARINGS DETERMINED BY SOLAR OBSERVATION
DISTANCES BY E.D.M.
CALCULATIONS BY COMPUTER
SURVEY PERFORMED WITHOUT CURRENT TITLE SEARCH



MICHAEL G. BRENT
MISS. PLS #2738
BRENT ENGINEERING SERVICE, INC.
507-A M.L. KING DRIVE
STARKVILLE, MISSISSIPPI

Scale: 1" = 300'

- FOUND IRON PIN
- SET 1/2" REBAR
- x — FENCE

REFERENCE:
DEED BOOK 2013 PAGE 15
DEED BOOK 642 PAGE 71

**This document prepared by:
Moore Law Office
108 S. Lafayette
Post Office Box 924
Starkville, MS 39760
(662) 323-7740
MS Bar #3450**

**GRANTOR: THE STARKVILLE COUNTRY CLUB, INC.,
A MISSISSIPPI CORPORATION
ADDRESS: 1800 SOUTH MONTGOMERY STREET
STARKVILLE, MS 39759
PHONE: 662-803-0923**

**GRANTEE: CITY OF STARKVILLE
ADDRESS: 101 LAMPKIN STREET
STARKVILLE, MS 39759
PHONE: 662-323-2525**

Indexing Instructions:

TRACT ONE: 0.99 acres, more or less, in NW 1/4 of SW 1/4 of S23, T18 N, R14 E, Oktibbeha County, Mississippi.

TRACT TWO: Part of NW 1/4 of S23, T18 N, R14 E, Oktibbeha County, Mississippi.

**STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA**

WARRANTY DEED

For and in consideration of Ten Dollars (\$10.00) cash in hand paid, and other good and valuable consideration, the receipt of all of which is hereby acknowledged, THE STARKVILLE COUNTRY CLUB, INC., A MISSISSIPPI CORPORATION, Grantor, do hereby convey, release, and

warrant unto the CITY OF STARKVILLE, Grantee, the following described property situated in the County of Oktibbeha, State of Mississippi, and being more particularly described as follows, to-wit:

TRACT ONE:

A parcel of land being 0.99 acres, more or less, situated in the Northwest Quarter of the Southwest Quarter of Section 23, Township 18 North, Range 14 East, Oktibbeha County, Mississippi and being further described as follows:

Commencing at the wooden post marking the intersection of the East right-of-way for South Montgomery Street with the North line of the Southwest Quarter of said Section 23 as per Deed Book 642, Page 71, with said wooden post also being used as the Point of Beginning for this description; run thence along the South right-of-way for Fairway Drive North 88 degrees 52 minutes East for 858.71 feet to the East right-of-way for proposed Evangiline Street; run thence North for 50.01 feet to the North right-of-way for Fairway Drive; run thence along said North right-of-way South 88 degrees 52 minutes West for 858.37 feet to the East right-of-way for South Montgomery Street; run thence along said East right-of-way South 00 degrees 24 minutes West for 50.02 feet to a wooden post and the Point of Beginning.

See Survey from Mike Brent attached as Exhibit "A".

TRACT TWO:

Commence at the intersection of the South boundary of the Northwest Quarter of Section 23, Township 18 North, Range 14 East with the East right-of-way of South Montgomery Street Extended; thence run in an Easterly direction along the South right-of-way of Club House Road a distance of 500.0 feet; thence run in a Northerly direction across Club House Road a distance of 60.0 feet to the Southwest corner of the intersection between Club House Road and Sandwedge Drive and use as the Point of Beginning.

Thence continue in a Northerly direction along the East right-of-way of Sandwedge Drive a distance of 385.6 feet to the beginning of a 50 foot radius cul de sac; thence run in a circular direction around the right-of-way of said 50 foot radius cul de sac (being a distance of 252.45 feet more or less); thence run in a Southerly direction along the West right-of-way of Sandwedge Drive a distance of 388.5 feet to the

North right-of-way of Club House Road; thence run North 89 degrees 45 minutes 00 seconds East a distance of 60.0 feet to the Point of Beginning.

Being all of Sandwedge Drive, Starkville, Mississippi.

The above described property is conveyed subject to all prior mineral reservations, if any, and also subject to easements for public utilities and rights of way for public roadways, whether the same appear of record or not, if any.

It is agreed and understood that the taxes for the current year have not been prorated.

WITNESS THE OFFICIAL SIGNATURE this the ____ day of _____, 2018.

**THE STARKVILLE COUNTRY CLUB, INC.,
A MISSISSIPPI CORPORATION**

**BY: _____
JOHN S. FAIR III
President**

**STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA**

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 2018, within my jurisdiction, the within named JOHN S. FAIR III, who acknowledged to me that he is PRESIDENT of THE STARKVILLE COUNTRY CLUB, INC., a Mississippi Corporation, and that in said representative capacity he executed the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

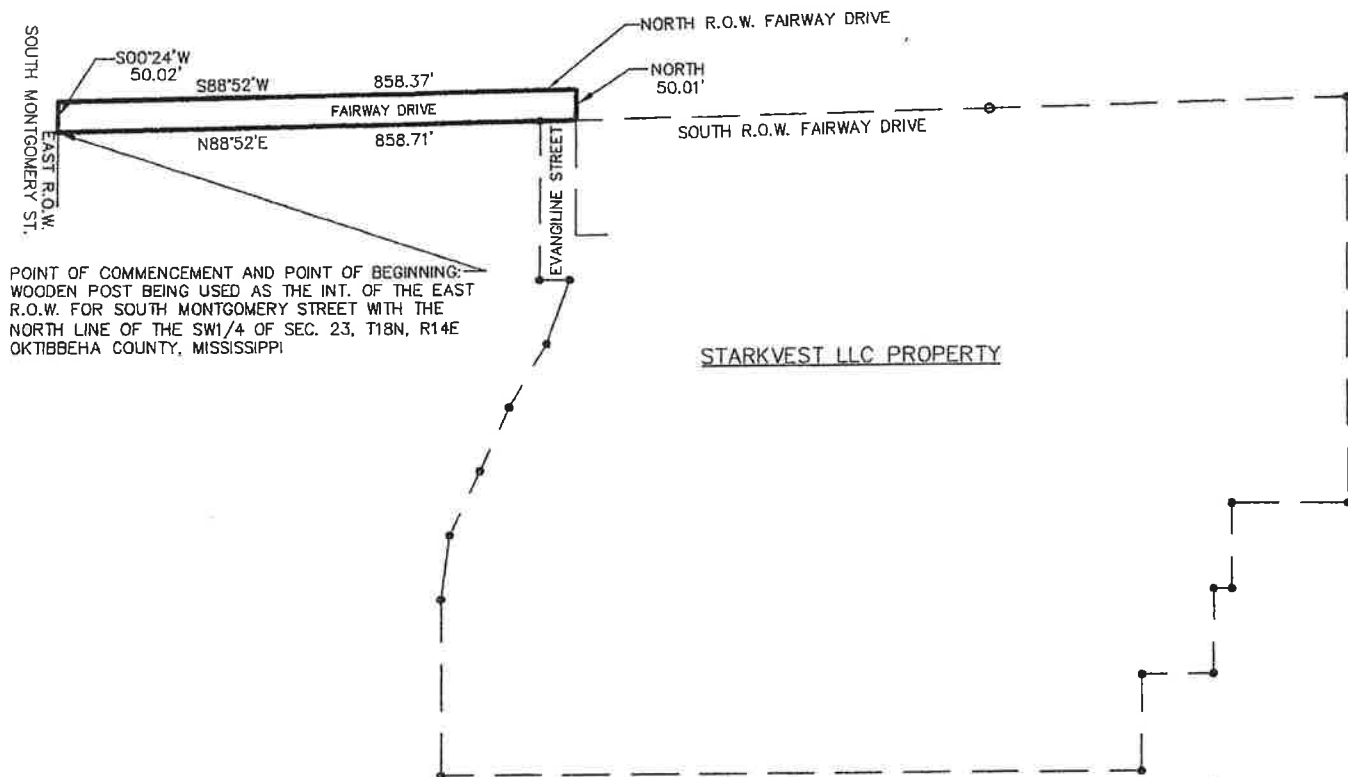
My Commission Expires:

EXHIBIT

tabbies

A

PLAT OF SURVEY AND DESCRIPTION A PORTION OF FAIRWAY DRIVE RIGHT-OF-WAY



A PARCEL OF LAND BEING 0.99 ACRES, MORE OR LESS, SITUATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 18 NORTH, RANGE 14 EAST, OKTIBBEHA COUNTY, MISSISSIPPI AND BEING FURTHER DESCRIBED AS FOLLOWS;

COMMENCING AT THE WOODEN POST MARKING THE INTERSECTION OF THE EAST RIGHT-OF-WAY FOR SOUTH MONTGOMERY STREET WITH THE NORTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 23 AS PER DEED BOOK 642 PAGE 71, WITH SAID WOODEN POST ALSO BEING USED AS THE POINT OF BEGINNING FOR THIS DESCRIPTION; RUN THENCE, ALONG THE SOUTH RIGHT-OF-WAY FOR FAIRWAY DRIVE, N88°52'E FOR 858.71 FEET TO THE EAST RIGHT-OF-WAY FOR PROPOSED EVANGELINE STREET; RUN THENCE, NORTH FOR 50.01 FEET TO THE NORTH RIGHT-OF-WAY FOR FAIRWAY DRIVE; RUN THENCE, ALONG SAID NORTH RIGHT-OF-WAY, S88°52'W FOR 858.37 FEET TO THE EAST RIGHT-OF-WAY FOR SOUTH MONTGOMERY STREET; RUN THENCE, ALONG SAID EAST RIGHT-OF-WAY, S00°24'W FOR 50.02 FEET TO A WOODEN POST AND THE POINT OF BEGINNING.

SURVEY PARTY:
ERIC KOIVA
DEREK CADDIS
RYAN STRICKLAND
DATE OF FIELD WORK: AUGUST 2014

CLASS "B" SURVEY

NOTES:
BEARINGS DETERMINED BY SOLAR OBSERVATION
DISTANCES BY E.D.M.
CALCULATIONS BY COMPUTER
SURVEY PERFORMED WITHOUT CURRENT TITLE SEARCH



MICHAEL G. BRENT
MISS. PLS #2738
BRENT ENGINEERING SERVICE, INC.
507-A M.L. KING DRIVE
STARKVILLE, MISSISSIPPI

Scale: 1" = 300'

- FOUND IRON PIN
- SET 1/2" REBAR
- x — FENCE

REFERENCE:
DEED BOOK 2013 PAGE 15
DEED BOOK 642 PAGE 71



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board Business
AGENDA DATE: 02.06.18
PAGE: 1

SUBJECT: Discussion and consideration of appointing Mr. H. Russell Rogers to the Municipal Airport Board to fill vacant slot, which expired on December 31, 2017. This will be a three-year term which will expire December 31, 2020.

AMOUNT & SOURCE OF FUNDING

FISCAL NOTE:

AUTHORIZATION HISTORY: An advertisement to the public appeared in the Starkville Daily Newspaper on the following dates: December 22, 2017, December 27, 2017, January 3, 2018, January 5, 2018, January 10, 2018 and January 12, 2018.

Only one letter of interest was submitted to be considered for the vacancy on the Municipal Airport Board. The applicant, Mr. H. Russell Rogers' letter of interest is attached.

**REQUESTING
DEPARTMENT:** Board Business

**DIRECTOR'S
AUTHORIZATION:**

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION: Move for approval to appoint Mr. H. Russell Rogers to the Municipal Airport Board to fill the vacant slot. This will be a three-year appointment with term expiring on December 31, 2020.

**H. RUSSELL ROGERS
121 NORTH JACKSON STREET
STARKVILLE, MISSISSIPPI 39759**

January 4, 2018

City of Starkville
110 West Main Street
Starkville, MS 39759

Re: Airport Board

Gentlemen:

Please accept this letter as notification of my interest in being appointed to the current vacancy on the Starkville - Oktibbeha County Airport Board (Bryan Field).

I am an active pilot and have been for many years. I own and operate an aircraft which is stored on site in a T-hanger rented from the airport.

In addition to being an active pilot I also served on the Golden Triangle Regional Airport Board for almost 10 years during the 1980's and was chairman of the airport commission and helped oversee the first renovation of the GTRA terminal.

I have also had the opportunity to work with the current City Attorney on various issues affecting the airport operations.

I thank you in advance for your consideration.

Yours very truly,



H. RUSSELL ROGERS

HRR/cc

AFFP

Potential Candidates

Affidavit of Publication

STATE OF MISSISSIPPI } SS
COUNTY OF OKTIBBEHA }

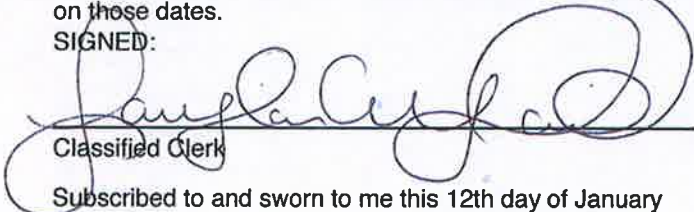
Taylor Copeland, being duly sworn, says:

That she is Classified Clerk of the Starkville Daily News, a daily newspaper of general circulation, printed and published in Starkville, Oktibbeha County, Mississippi; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

December 22, 2017, December 27, 2017, January 03, 2018, January 05, 2018, January 10, 2018, January 12, 2018

That said newspaper was regularly issued and circulated on those dates.

SIGNED:


Classified Clerk

Subscribed to and sworn to me this 12th day of January 2018.


Mary McMillen, Oktibbeha County, Mississippi

My commission expires: January 16, 2020

00000131 00073432 662-323-4961

Lesa Hardin
City of Starkville (SDN)
110 West Main Street
Starkville, MS 39759



THE CITY OF STARKVILLE, MISSISSIPPI IS SEEKING POTENTIAL CANDIDATES FOR APPOINTMENT TO THE VARI- OUS BOARDS AND COMMISSION

Current opening(s):
Municipal Airport Board

Letters of Interest will be accep-
ted until 5:00 p.m.
on January 12, 2018

In the event, no submissions are
received, by the deadline date
the City will continue to seek po-
tential candidates until all vacan-
cies are filled.

Send all submissions to:
Vickie Hampton
City of Starkville -City Hall
110 West Main Street
Starkville, MS 39759



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION
SUBJECT:**

AGENDA ITEM DEPT.: Community Development
AGENDA DATE: February 6, 2018
PAGE: Page 1 of

Consideration of whether properties located on tax parcels 101D-00-090.00, 118N-00-112.00, 118O-00-250.00, 117E-00-029.00, 119-30-007.00, 102B-00-321.00, and 118A-00-033.00 is a menace to the public health, safety, and welfare of the community pursuant to Mississippi Code Ann. 21-19-11.

Parcel: 101D-00-090.00	Address: 277 Andrew Road
Parcel: 118N-00-112.00	Address: 608 Greensboro Street
Parcel: 118O-00-250.00	Address: 109 Beattie Street
Parcel: 117E-00-029.00	Address: 1040 North Montgomery Street
Parcel: 119-30-007.00	Address: 1371 Babylon Street
Parcel: 102B-00-321.00	Address: 210 West Gillispie Street
Parcel: 118A-00-033.00	Address: 713 Roundhouse Road, Lot # 8

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT:

Buddy Sanders @ 662-323-2525 ext 3119

SUGGESTED MOTION:

Given that the subject properties are out of compliance with City code, I move that the Board hold a public hearing pursuant to Miss. Code Ann. 21-19-11 during its regular meeting on March 6, 2018, with notice to be provided pursuant to the statute, for the purpose of determining whether parcels 101D-00-090.00, 118N-00-112.00, 118O-00-250.00, 117E-00-029.00, 119-30-007.00, 102B-00-321.00, and 118A-00-033.00, is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community.

Mississippi Code — Health, Safety and Welfare

21-19-11

37 Jarnigan Street

Parcel

101D-00-090.00

Property Owner

Coats Arvid Trent etal

Tax Card Address:

277 Andrew Rd. Starkville, MS 39759

Code Offenses

MS 21-19-11 Dilapidated Structure

Starkville 54-52 (1, 2, 3, 4 & 6) (Unhealthy and unsafe conditions)

Starkville 54-53 (Creation or maintenance of a nuisance)

IPMC 108.1.1 (Unsafe structures)

IPMC 108.1.3 (Structure unfit for human occupancy)

IPMC 108.1.5 (3, 6, 7 & 9) (Dangerous structure or premises)



608 Greensboro Street

Parcel #

118N-00-112.00

Property Owner

Brad Moore

Tax Card Address:

25 Docs Lane Ellisville MS 39437

Code Offenses

MS 21-19-11 Dilapidated Structure

Starkville 54-52 (1, 2, 3, 4 & 6) (Unhealthy and unsafe conditions)

Starkville 54-53 (Creation or maintenance of a nuisance)

IPMC 108.1.1 (Unsafe structures)

IPMC 108.1.3 (Structure unfit for human occupancy)



109 Beattie Street

Parcel

118O-00-250.00

Property Owner

Watson Emma c/o Patricia Nelson

Tax Card Address:

111 Beattie Street Starkville, MS 39759

Code Offenses

MS 21-19-11 Dilapidated Structure

Starkville 54-52 (1, 2, 3, 4 & 6) (Unhealthy and unsafe conditions)

Starkville 54-53 (Creation or maintenance of a nuisance)

IPMC 108.1.1 (Unsafe structures)

IPMC 108.1.3 (Structure unfit for human occupancy)

IPMC 108.1.5 (3, 6, 7, 9, & 11) (Dangerous structure or premises)



1040 North Montgomery

Parcel

117E-00-029.00

Property Owner

Camelot Court LLC

Tax Card Address:

214 E. Main Street Starkville, MS 39759

Code Offenses

MS 21-19-11 Dilapidated Structure

Starkville 54-52 (1, 2, 3, 4, 6 & 9) (Unhealthy and unsafe conditions)

Starkville 54-53 (Creation or maintenance of a nuisance)

IPMC 108.1.1 (Unsafe structures)

IPMC 108.1.3 (Structure unfit for human occupancy)

IPMC 108.1.5 (3, 6, 7, 9, & 11) (Dangerous structure or premises)



STARKVILLE POLICE DEPT

Offense / Incident Report

GENERAL OFFENSE INFORMATION

Report Type: Cumulative Report

Agency	STARKVILLE PD	Location	1040 N MONTGOMERY ST STARKVILLE MS.
Case #	17110093		
File #			
Description	CAMELOT BUILDING CONDITIONS		
Incident Status	EXCEPTIONALLY CLEARED	From Date/Time	11/08/2017 21:28
		To Date/Time	
		Report Date	11/08/2017 21:28
Reporting Officer	BROWN, H.	Initial Rep. Date	11/08/2017 21:28

COMPLAINANT

Name	CITY OF STARKVILLE,			
Address	110 MAIN ST WEST STARKVILLE MS 39759		Phone	662-323-2525
Race	Ethnic	Sex	DOB	
Height	Weight	Hair	Eyes	
S.S.N.	DL & St.	JRN#		

VICTIM(S)

Name	CITY OF STARKVILLE,			
Address	110 MAIN ST WEST STARKVILLE, MS 39759		Phone	662-323-2525
Race	Ethnic	Sex	DOB	
Height	Weight	Hair	Eyes	
S.S.N.	DL & St.	JRN#		
Type of Victim	GOVERNMENT	Victim Of	NONE	Injury Type
Homicide/Assault Circumstance				

Entered By BROWN, H.

Officer BROWN, H.

Supervisor

Incident # 17110093 (Synopsis)

On November 8, 2017 I, Officer Brown, was asked to document the conditions of some of the apartment buildings located at 1040 North Montgomery Street, Camelot Apts. I took pictures of apartments 1-8 and added them to the media of this report. All of these apartments have been vacant for some time now, all of which were left unsecured and are incapable of being secured at this time by Starkville Police Department. Multiple apartments have broken windows and damaged back doors that do not allow the apartment to be locked up.

Several apartments show signs of activity as if people have been using them for one thing or another since the apartments became vacant. At one time when apartment 1 first became vacant it had a washer and dryer in it with running water and power still on. Other residents in the area were using this apartment as a community laundromat. That has ceased but there are mattresses in several apartments which could be used for squatters or for teenagers engage in sexual acts to due condom wrappers being seen in the floor of some of the rooms. Multiple rooms have empty POM cigarillo packages along with what appears to be the insides of the cigarillo all over the floor which would indicate people have been smoking weed inside these apartments. These apartments at this point are nothing more than security issue for members of the surrounding areas as they draw undesirable activity to them. Trying to clear each apartment often enough to deter such activity is unreasonable due to the amount of apartments there are and the amount of time it would take to do this more than once a night. Something should be done to remove these problems from the city, at this time they serve no purposes other than negative ones.

STARKVILLE POLICE DEPT
Media Report



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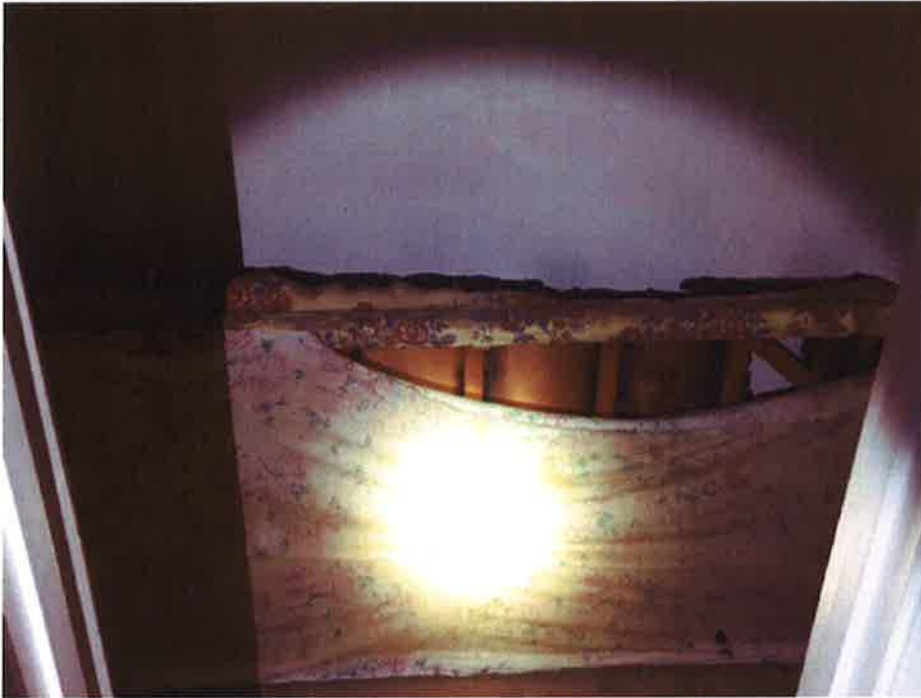
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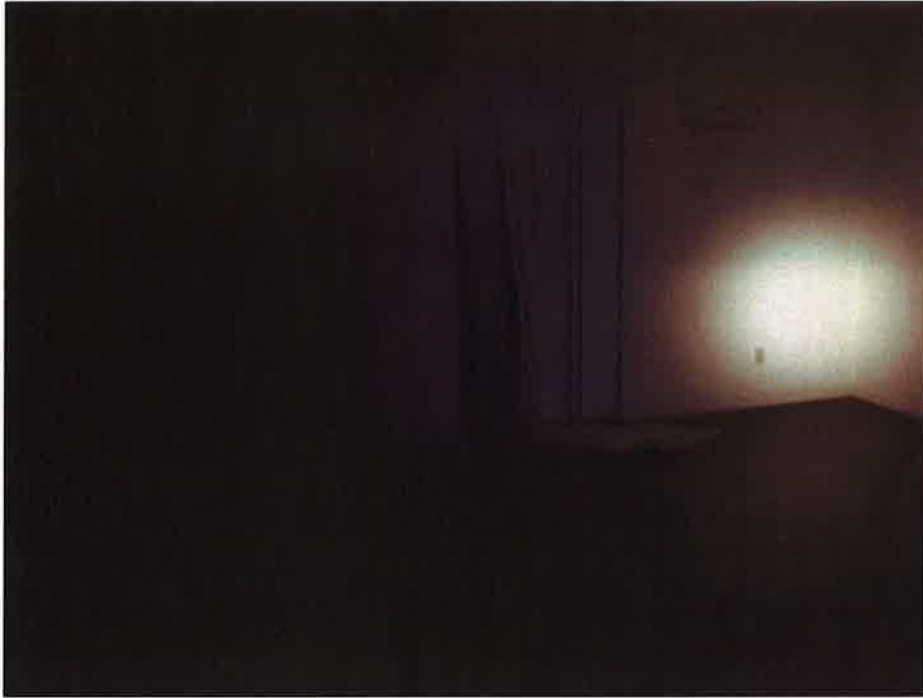
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Position:
Date: 11/08/2017
Notes:

1371 Babylon Street

Parcel

119-30-007.00

Property Owner

Watt Willie Mae Barnes

Tax Card Address:

2024 Hoyt Street Muskegon Heights, MI 49444

Code Offenses

MS 21-19-11 Dilapidated Structure

Starkville 54-52 (1, 3 & 4) (Unhealthy and unsafe conditions)

Starkville 54-53 (Creation or maintenance of a nuisance)

IPMC 108.1.1 (Unsafe structures)

IPMC 108.1.3 (Structure unfit for human occupancy)

IPMC 108.1.5 (7) (Dangerous structure or premises)



210 W. Gillispie Street

Parcel #

102B-00-321.00

Property Owner

Clay Nellie May Estate

Tax Card Address:

210W Gillispie St. Starkville, MS 39759

Code Offenses

MS 21-19-11 Dilapidated Structure

Starkville 54-52 (1, 3 & 4) (Unhealthy and unsafe conditions)

Starkville 54-53 (Creation or maintenance of a nuisance)

IPMC 108.1.1 (Unsafe structures)

IPMC 108.1.3 (Structure unfit for human occupancy)

IPMC 108.1.5 (7) (Dangerous structure or premises)



713 Roundhouse Rd Lot #8

Parcel

118A-00-033.00

Property Owner

Brown Devrice L Etux

Tax Card Address:

P.O. Box 943 Starkville, MS 39760

Code Offenses

MS 21-19-11 Dilapidated Structure

Starkville 54-52 (1, 3 & 4) (Unhealthy and unsafe conditions)

Starkville 54-53 (Creation or maintenance of a nuisance)

IPMC 108.1.1 (Unsafe structures)

IPMC 108.1.3 (Structure unfit for human occupancy)

IPMC 108.1.5 (7) (Dangerous structure or premises)





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: February 6, 2018
PAGE: Page 1 of 14

SUBJECT:

Discussion and Consideration of CU 18-01 a request for Conditional Use to allow for an accessory dwelling unit at 1700 S. Montgomery in an R-1 zone with the parcel number 106-23-003.01

AMOUNT & SOURCE OF FUNDING

N/A

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

Kane Overstreet is requesting a Conditional Use to allow an accessory dwelling unit to be used in rear yard of a lot located at 1700 S. Montgomery. The property is zoned R-1 zone and in order to construct a "Accessory dwelling unit", a Conditional Use is required per the City of Starkville's Permitted and Conditional Use Chart. The applicant has already completed the construction of the accessory dwelling without the knowledge or approval of the Planning Department. The structure was labeled garage on the original building plans (attachment 4 of staff report). At the time of the request for Certificate of Occupancy, the Building Department made the applicant aware of the issue. On January 9, 2018, The Planning and Zoning Commission voted 5 to 0 to recommend approval of this conditional use request with the one recommended condition.

Recommended Condition by the Planning and Zoning Commission:

1. No rental of the structure including game day rental
2. The structure must be separately metered from the main structure

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Buddy Sanders

FOR MORE INFORMATION CONTACT:

Daniel Havelin @ 662-323-2525 ext 3136 or Emily Corban @ 662-323-2525 ext 3138

SUGGESTED MOTION:

Move approval of CU 18-01 to allow for an accessory dwelling unit at 1700 S. Montgomery with conditions.



THE CITY OF STARKVILLE
PLANNING DEPARTMENT
PLANNING AND ZONING COMMISSION
CITY HALL, 110 WEST MAIN STREET
STARKVILLE, MISSISSIPPI 39759

STAFF REPORT

To: Members of the Planning & Zoning Commission
From: Daniel Havelin, City Planner (662-323-2525 ext. 3136)
Emily Corban, Assistant City Planner (662-323-2525 ext. 3138)
Subject: CU 18-01 Request for Conditional Use to allow for an accessory dwelling unit at 1700 S. Montgomery in an R-1 zone with the parcel number 106-23-003.01
Date: JANUARY 9, 2018

The purpose of this report is to provide information regarding Conditional Use Request by Kane Overstreet to allow for an accessory dwelling unit located at 1700 S. Montgomery in an R-1 zoning district with the property #106-23-003.01. Please see attachments 1- 4

BACKGROUND INFORMATION

The applicant is seeking a Conditional Use to allow an accessory dwelling unit to be used in rear yard of a lot located at 1700 S. Montgomery. The property is zoned R-1 zone and in order to construct a "Accessory dwelling unit", a Conditional Use is required per the City of Starkville's Permitted and Conditional Use Chart. The applicant has already completed the construction of the accessory dwelling without the knowledge or approval of the Planning Department. The structure was labeled garage on the original building plans (attachment 4). At the time of the request for Certificate of Occupancy, the Building Department made the applicant aware of the issue.

Scale and intensity of use.

The structure appears to be proportionate to the area.

On- or off-site improvement needs.

There are no off-site improvements being proposed.

On-site amenities proposed to enhance the site.

There are no amenities being proposed.

Site issues.

There are no known site issues regarding the intended use of the site.

The table below provides the zoning and land uses adjacent to the subject property:

Direction	Zoning	Current Use
North	R-4	Residential
East	R-1	Residential
South	R-1	Residential
West	R-4/B-1	Retirement Center

ALLOWED USES UNDER THE PERMITTED (PU) AND CONDITIONAL USE(CU) CHART

R-1

The following uses are permitted by right in the R-1 zoning district:

1. Dwelling, live/work
2. Dwelling, single family, detached
3. Parks & Recreation, Passive

The following uses are allowed by conditional use in the R-1 zoning district:

1. Accessory Dwelling unit
2. Bed & Breakfast Inn
3. Community Services
4. Family Child Care
5. Education Facilities
6. Government Facilities
7. Parks & Recreation, Active
8. Places of Worship
9. Public Spaces

NOTIFICATION

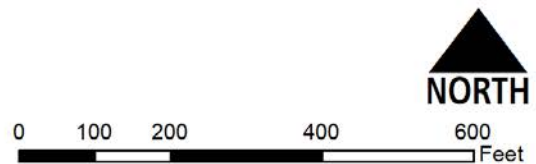
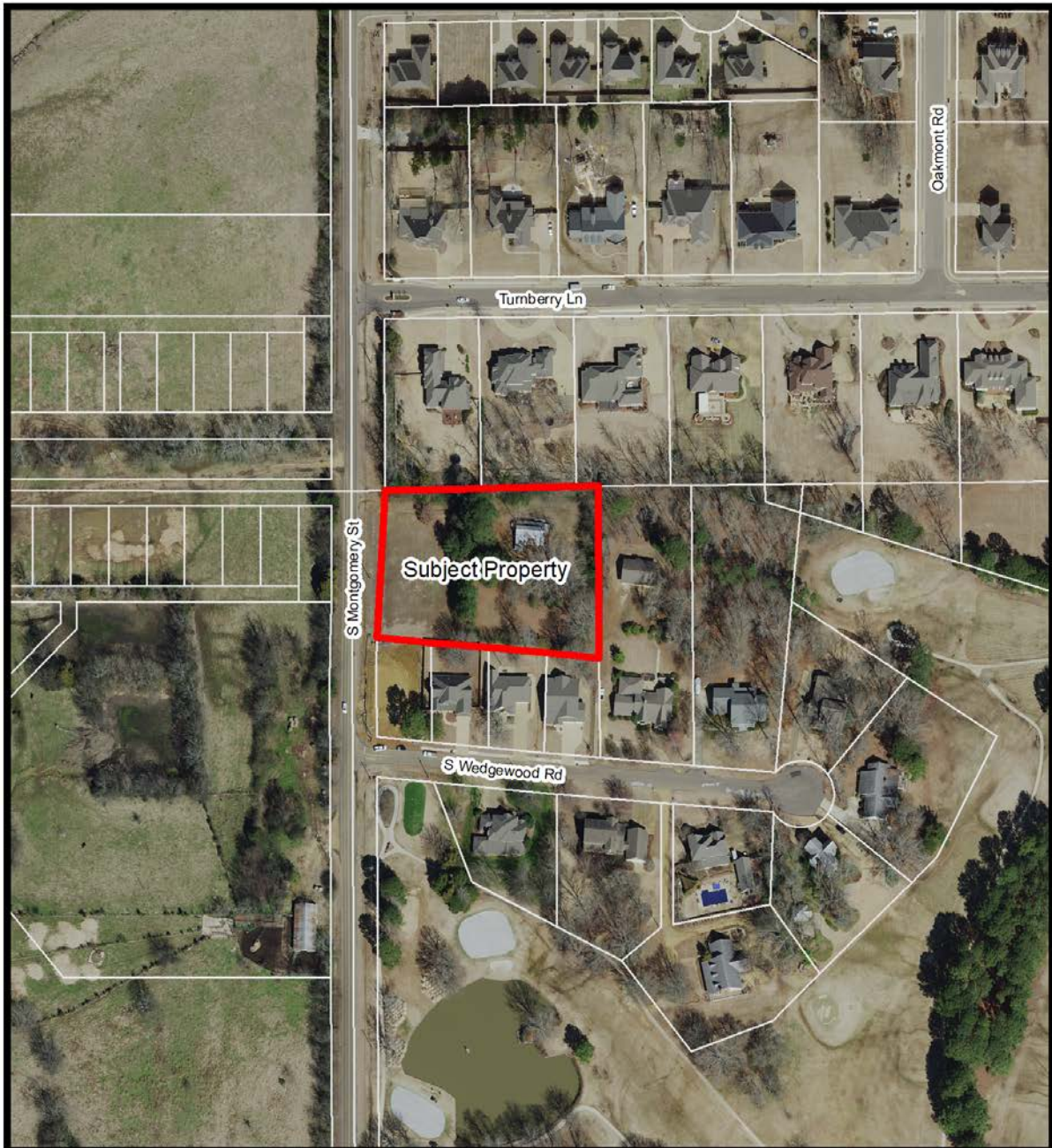
19 property owners of record within 300 feet of the subject property were notified directly by mail of the request. A public hearing notice was published in the Starkville Daily News December 18, 2017 and a placard was posted on the property concurrent with publication of the notice. The placard was reposted on January 3, 2018 after it was apparently removed from the site. As of this date, the Planning Office has received no phone calls against the request.

ANALYSIS

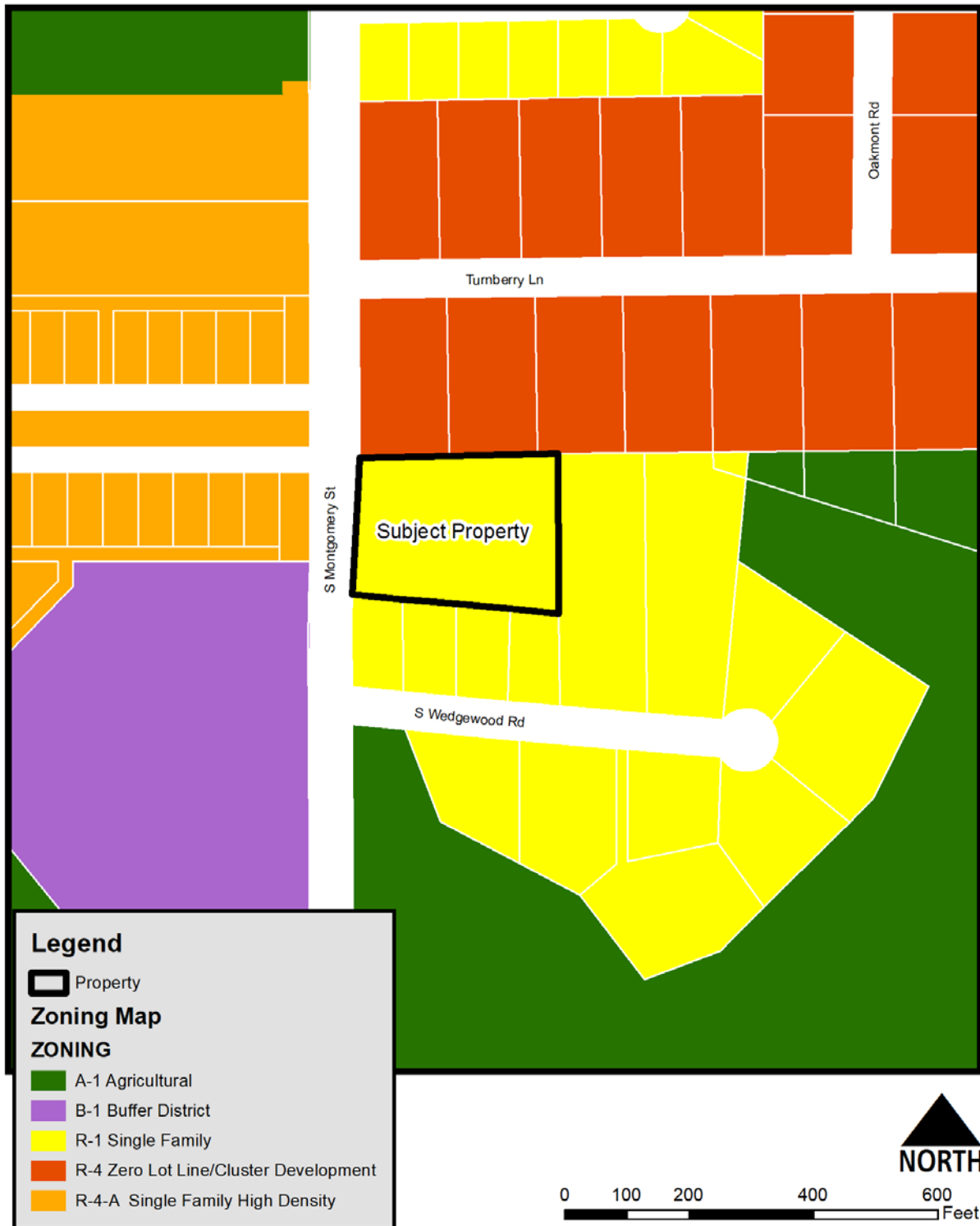
Appendix A, Article VI, Section I of the City's Code of Ordinances provides five specific criteria for conditional use review and approval:

1. **Land use compatibility.** The proposed use as an Accessory dwelling unit could be considered a compatible use with adjacent properties. The property is currently zoned R-1 single family. The 2016 Comprehensive plan has the areas placetype listed as Suburban Single Family.
2. **Sufficient site size and adequate site specifications to accommodate the proposed use.** The site is adequately sized to accommodate the proposed use.
3. **Proper use of mitigative techniques.** None proposed
4. **Hazardous waste.** No hazardous waste or materials would be generated, used or stored at the site
5. **Compliance with applicable laws and ordinances.** The applicant did not receive a Conditional Use approval prior to construction. If Conditional Use approval is granted, the applicant would be in compliance.

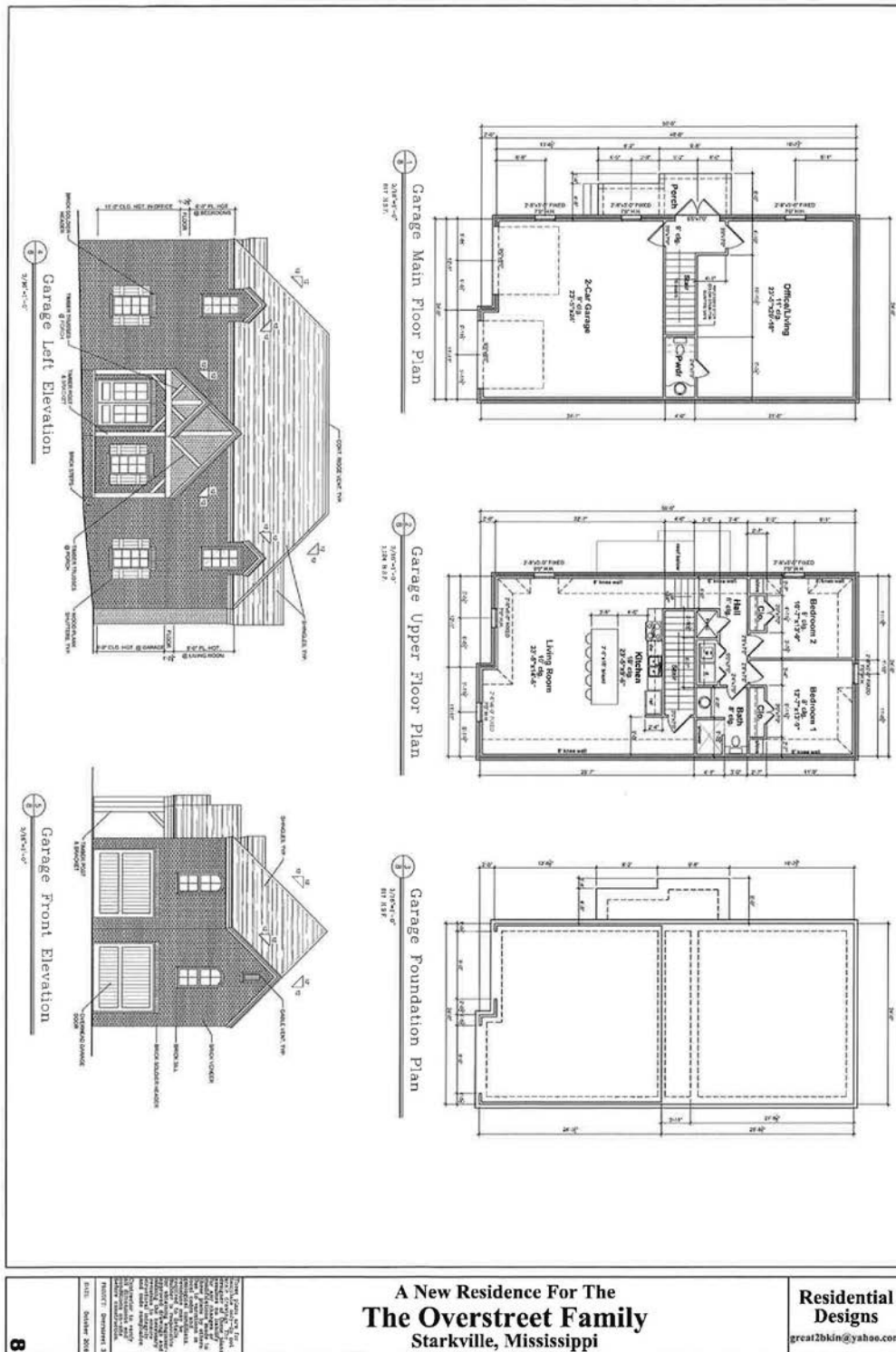
Attachment 1
CU 18-01 Aerial



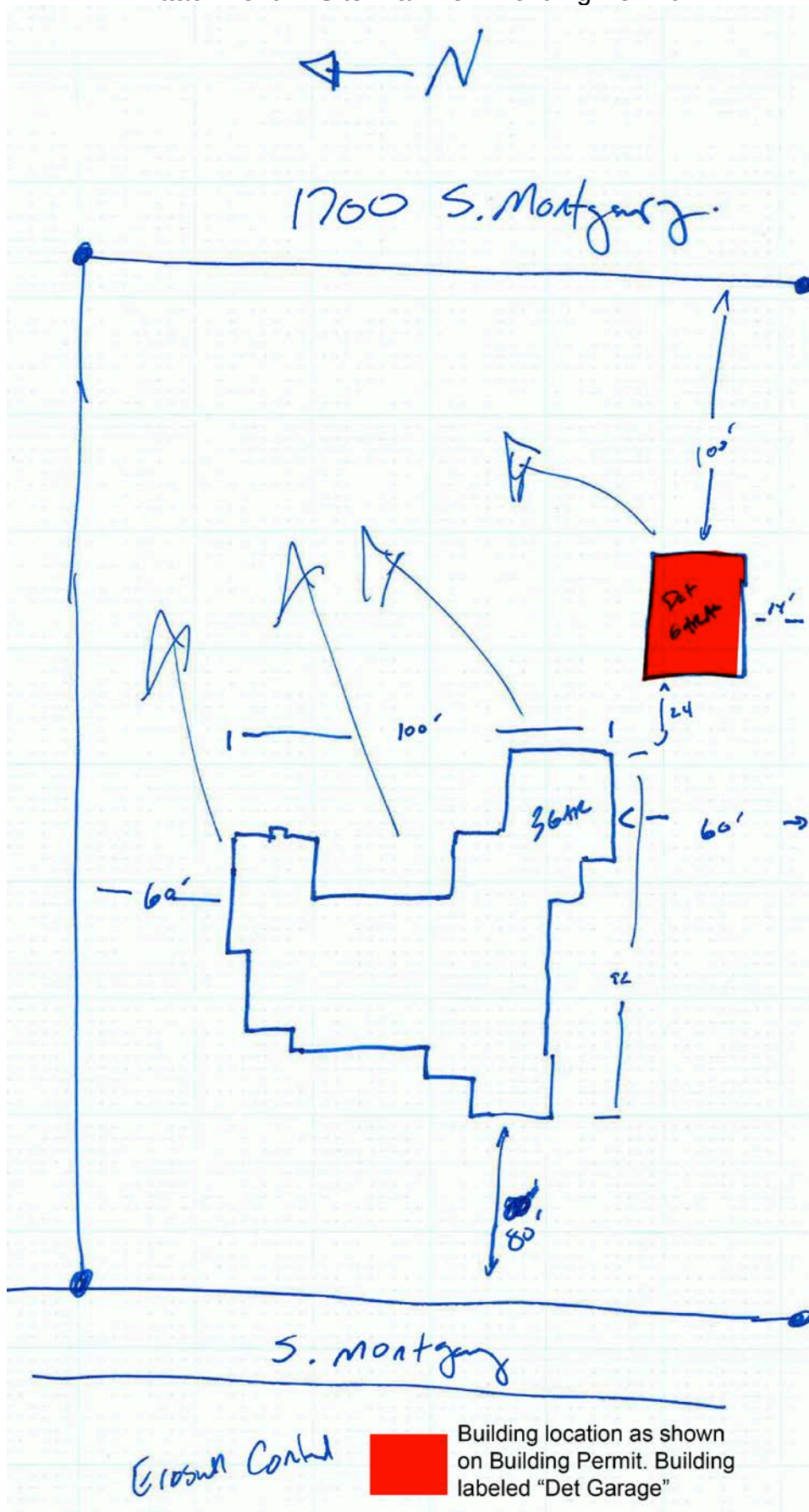
Attachment 2 CU 18-01 Zoning



Attachment 3- Plan submitted for Conditional Use request



Attachment 4- Site Plan from Building Permit



January 11, 2018

Dear Honorable Mayor and Board of Alderman,

I am writing this letter in regards to my request for a Conditional Use on my property located at 1700 S. Montgomery. I wanted to start by apologizing for how it took place. I unknowingly completed a space that has inhabitable use without going through the proper steps to get it approved. I did have all the construction inspections done along the way, but I did not get the approval of the Planning and Zoning Board or the Board of Aldermen prior to construction as is required. I am a local builder and real estate broker, but I honestly had never built an attached building on a property. That is not excuse for not going through the proper steps, but I hope to make clear that my actions were inadvertent and not clandestine. It was truly a mistake and now I am going through the steps to get it approved, all be it in the wrong order.

At the Planning and Zoning meeting I was made aware that Mr. Salter, who is my neighbor to the southeast was unhappy with my construction and he asked the Planning and Zoning committee to approve it with no use for rental. I was asked by the committee at the time if I was open to that. I was hesitant because putting a restriction of "never" on a property is significant. I built this additional space for my family and for use of guests. While I never had the intention of renting the property to college students or year-round, situations may arise where renting the space is appropriate, and I want to do so inside the law.

After the meeting Mr. Salter and I discussed the matter, and I understand completely his concern about the property being built without going through the proper channels and not giving him a chance to have his voice heard. When it was built I did my best to put no windows in the line of sight of the properties close to the building and was able to do that down one side and have only one window in the middle of the back that is nearest to Mr. Salter. Mr. Salter and I had good conversations that evening and a few since the Planning and Zoning meeting. We were able to discuss his concerns and feel that we have come to an understanding that protects him and future owners of his property or mine. We agreed that putting a stipulation on the age of people occupying the property would allow a more cut and dry way for the City and neighbors to better keep tabs on who might be staying in the property. To further screen the building from his property we agreed to, at my expense, pay to have a 10 foot fence built to Mr. Salter's liking and being built by a professional that he approves. I have provided Mr. Salter with a copy of the quote and photos of a fence that we have agreed upon to help screen his property.

I also plan, of course, to abide by any laws concerning noise, pets, fireworks, or other nuisances per the law. I have no intention of making additions or improvements on my property, but will be certain to have all permits in order should I do so. I will ensure that whomever stays on site are responsible adults. They will park in my driveway and will enter the building by walking past my home and entering just beside my family's rec room, out of view of any of my neighbors. Mr. Salter and I are on good terms and feel we have reached an agreement that hopefully satisfies this board.

In summation, Mr. Salter (whose letter you've received) and I are writing to request:

That the request of Mr. Overstreet to have a conditional use for the additional structure in R-1 that includes living space be approved under these provisions:

1. The property will be rented to adults above the age of 25.
2. Mr. Overstreet, at his expense, will build the fence of Mr. Salter's choice on the property line that will be 10 ft. tall and built to the specs we have discussed and will be built by Bryce Morgan Fence Company.
3. Mr. Overstreet will enforce all laws in place as it pertains to city ordinances of noise, fireworks, pets, and other nuisances
4. Mr. Overstreet agrees that no additional structures will be built on property without proper permits.

Once again I apologize that the building was constructed without proper approval. I would never have gone to this expense to build such a structure without the proper approval and uncertainty of the property being legal. I appreciate Sid's and Leilani's willingness to work together.

Feel free to contact me at kane.overstreet@gmail.com or 662-769-7390 if you have any questions or concerns.

Respectfully,

Kane Overstreet

Jan. 11, 2018

The Honorable Mayor Lynn Spruill
The Honorable Ward One Alderman Ben Carver
The Honorable Ward Two Alderman Sandra C. Sistrunk
The Honorable Ward Three Alderman David Little
The Honorable Ward Four Alderman Jason Walker
The Honorable Ward Five Alderman Patrick Miller
The Honorable Ward Six Alderman Roy A. Perkins
The Honorable Ward Seven Alderman Henry C. Vaughn, Sr.

Ladies and Gentlemen:

Thank you for allowing me to speak to a concern I have regarding a matter that will come before you from the Starkville Planning & Zoning Commission.

Let me explain in detail. My wife, Leilani, and I own the R-1 property at 614 South Wedgewood Road in Starkville, which is adjacent to the R-1 property owned by Mr. Kane Overstreet at 1700 South Montgomery Street on the southeast corner of the Overstreet property.

Mr. Overstreet has built a lovely main home on his property with an attached three-car garage. He has also constructed a two-story, 2,200 sq. ft. detached structure in which the lower floor is a two-car garage and the upper floor is a two-bedroom living space with a full bath and a kitchen.

In recent days, I received a Notice of a Conditional Use for an Accessory Dwelling Public Hearing (CU 18-01) from the City of Starkville's Planning & Zoning Commission regarding Mr. Overstreet's property adjacent to mine. The notice informed me that Mr. Overstreet needed a Conditional Use Permit because the detached two-story structure was built in violation of city zoning ordinances regarding R-1 properties.

On Jan. 9, I attended the public hearing of the Starkville Planning & Zoning Commission. Mr. Overstreet spoke in support of his request for the Conditional Use for an Accessory Dwelling Permit Hearing (CU 18-01). When the time came, I spoke against the approval of Mr. Overstreet's request on these grounds:

- 1) **The City of Starkville Planning Dept. cannot produce evidence that the building permit was issued in compliance with city ordinances.** In the ordinance governing zoning in Appendix A, Article III, Section B, it states that it is "unlawful to commence the excavation for or the construction of any building or other structure, including accessory structures, or to store building materials or to erect temporary field offices, or to commence the moving, alteration, or repair (except repairs not changing the character of the structure and not exceeding \$1,000.00 in cost, or painting or wallpapering) of any structure, including accessory structures, *until the building/codes official of the municipality has issued for such work a building permit including a statement that the plans, specifications and intended use of such structure in all respects conform with the provisions of this ordinance.* City Planner Daniel Havelin and Asst. Planner Emily Corban confirmed at the Jan. 9 Public Hearing on this matter that the city had

possession of plans for a detached garage, but that ***those plans did not include any reference to 1,100 sq. ft. of living space on an upper floor of the accessory dwelling.*** The City of Starkville Building Permit was issued based on incomplete building plans for the accessory dwelling, which bypassed my opportunity as an adjacent landowner to contest the R-1 zoning violation prior to construction. The City should have – by law - notified adjacent landowners of the zoning violation PRIOR to construction, not after.

- 2) **Introducing rental property into R-1 zoning negatively impacts and impairs my future property values.** My wife and I paid a substantial amount of money a very few years ago to live in R-1 zoned property in the City of Starkville. The city's zoning ordinances exist to protect citizens like us from just this type of action by developers and builders that negatively impact or impair property values. In this case, the City failed to enforce those ordinances.
- 3) **The detached structure negatively impacts and impairs our enjoyment of our property.** The structure is located only a few feet from the legal setback, so the elevated nature of the building positions a rear window in the direct line of sight of our master bedroom windows, our screened porch and patio, and our breakfast nook windows. Our privacy is threatened and this construction leaves us in the position of essentially having to shutter our windows morning, noon, and night.
- 4) **As he said in the Public Hearing, Mr. Overstreet, a successful builder, realtor, and rental property manager, desires the right to rent the property despite the prohibitions of R-1 zoning from multi-family dwellings, rental properties, or boarding houses.**

After hearing Mr. Overstreet's testimony at the Conditional Use Permit Public Hearing (CU 18-01), the Planning & Zoning Commission voted unanimously to issue the permit with the condition that the detached building apartment never be rented.

That's acceptable to me, but very difficult to enforce. It will be difficult for me or any future property owner of my present home to effectively monitor whether Mr. Overstreet is complying with the requirement.

I would point out that the City's Zoning Ordinance also contains this language in Appendix A, Article III, Section E: ***Any person violating any provision of the ordinance shall, upon conviction, be fined not less than \$100 nor more than \$500 plus court costs for each offense and each day such violation continues shall constitute a separate offense.***

While I am not at this time seeking to pursue those penalties, it remains an option as does legal action seeking to compel Mr. Overstreet to correct and abate his zoning violations. It is my great hope to avoid having to pursue those options.

The Starkville Mayor and Board of Alderman now face a decision on the ratification of the unanimous actions taken by your Planning & Zoning Commission at the Jan. 9, 2018 Public Hearing for Conditional Use of an Accessory Dwelling Hearing (CU 18-01).

Mr. Overstreet opposes this and seeks to avoid a permanent prohibition against being able to rent the secondary structure. To that end, Mr. Overstreet has offered me and my wife the following mitigation of my concerns:

- 1) Construction at Mr. Overstreet's expense of a 10 ft. wooden fence (of design and quality acceptable and approved by me and my wife) along the length of our joint property line.
- 2) Mr. Overstreet's agreement to limit future rentals of his property to tenants age 25 and older.
- 3) Mr. Overstreet's agreement to enforce on any future rental tenants existing city ordinances regarding noise, pets, fireworks, and other nuisances.
- 4) Mr. Overstreet's agreement to make no future construction on the property that violates the existing R-1 zoning status.
- 5) Mr. & Mrs. Salter's agreement – upon completion and satisfaction of Items 1-4 stated above – not to contest Mr. Overstreet's ability to rent the upper portion of the detached structure within the requirements of this agreement.

We are willing to settle this disagreement on the terms stated above. I humbly ask that you ratify the Planning & Zoning Commission issue of the Conditional Use Permit without rental prohibition. That will allow Mr. Overstreet unfettered future use of his property and will provide us a measure of protection from some of our concerns. It is in the best interest of good relations between neighbors that each of us "give" to reach consensus and move forward.

However, I would ask that the City of Starkville redouble its efforts in the future to fairly and fully enforce both the Building Permit and Zoning Enforcement provisions of the city ordinances so that other residents are not adversely impacted in the way that my wife and I have been. What happened in this instance is grossly unfair to us as taxpayers and residents of the city.

Please contact me at 601-507-8004 or sidsalter@sidsalter.com if you have questions.

Sincerely,

Sidney L. "Sid" Salter
614 South Wedgewood Road
Starkville, MS 39759



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board Business

AGENDA DATE: 02.06.18

PAGE: 1

SUBJECT: Discussion and consideration of transferring a 1994 Ford F-150 (VIN 1FTDF15YORNA08538) from the Utilities Department to the Street Department.

AMOUNT & SOURCE OF FUNDING

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Engineering & Street

DIRECTOR'S

AUTHORIZATION: Edward C. Kemp

FOR MORE INFORMATION CONTACT: Edward C. Kemp

This is an older vehicle that is no longer used by the Utilities Department. The Street Department would like to get to a serviceable condition and use for departmental operations.

SUGGESTED MOTION: Move for approval to transfer a 1994 Ford F-150 (VIN 1FTDF15YORNA08538) from the Utilities Department to the Street Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Finance
AGENDA DATE 02/06/2018
PAGE: 1 of several

SUBJECT: Claims Docket through February 6, 2018

AMOUNT & SOURCE OF FUNDING: FY 2017 – 2018 Budget

FISCAL NOTE: Total Claims for the Claims Docket Ending February 06, 2018 is \$1,329,323.26
Of which the claims amount for Starkville Utilities is \$326,107.61

**REQUESTING
DEPARTMENT:** Finance and Administration

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO or
Leanne McGarr, Deputy Clerk – Accounts Payable

SUGGESTED MOTION: Approval of Claims Docket for claims from all departments including Starkville Utilities Department as of February 6, 2018 for fiscal year ending 9/30/18, acknowledging that the City Clerk has attested and certified on the cover of the Claims Docket that all claims on the docket are true, accurate, lawful and proper to the best of her knowledge, for payment pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-17 and 21-15-21.



City of Starkville, MS

Expense Approval Report

By Fund

Post Dates 01/20/2018 - 01/31/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
Department: 000 - UNDESIGNATED					
Outstanding					
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-000-053-206	809.65
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-000-053-206	12.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-000-053-206	4.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-000-053-206	10.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-000-053-206	4.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-000-054-205	24.00
T.K. MARTIN CENTER FOR DISABILITIES	INV0024849	01/31/2018	EXCESS PROFIT FROM CONFERENCE	001-000-160-998	1,000.00
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	001-000-053-206	240.05
Outstanding Total:					2,103.70
Department 000 - UNDESIGNATED Total:					2,103.70
Department: 100 - BOARD OF ALDERMEN					
Outstanding					
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	001-100-604-330	280.07
Outstanding Total:					280.07
Department 100 - BOARD OF ALDERMEN Total:					280.07
Department: 110 - MUNICIPAL COURT					
Outstanding					
PITNEY BOWES PURCHASE POWER	INV0024758	01/22/2018	REFILL POSTAGE METER	001-110-604-330	580.00
CANON FINANCIAL SERVICES, INC	18205099	01/30/2018	SKA12799- CITY HALL	001-110-604-330	110.00
CANON FINANCIAL SERVICES, INC	1825097	01/30/2018	QLA19783 COURT	001-110-604-330	165.02
PITNEY BOWES PURCHASE POWER	INV0024842	01/31/2018	8000-9000-1141-9748	001-110-604-330	6.43
STATE TREASURER	INV0024814	01/30/2018	DECEMBER 2017 MUNICIPAL COURT SETTLEMENT	001-110-330-166	579.00
STATE TREASURER	INV0024814	01/30/2018	DECEMBER 2017 MUNICIPAL COURT SETTLEMENT	001-110-330-376	99.00
STATE TREASURER	INV0024814	01/30/2018	DECEMBER 2017 MUNICIPAL COURT SETTLEMENT	001-110-330-377	2,953.50
STATE TREASURER	INV0024814	01/30/2018	DECEMBER 2017 MUNICIPAL COURT SETTLEMENT	001-110-330-378	773.00
STATE TREASURER	INV0024814	01/30/2018	DECEMBER 2017 MUNICIPAL COURT SETTLEMENT	001-110-330-382	12,983.25
STATE TREASURER	INV0024814	01/30/2018	DECEMBER 2017 MUNICIPAL COURT SETTLEMENT	001-110-330-385	3,643.50
STATE TREASURER	INV0024814	01/30/2018	DECEMBER 2017 MUNICIPAL COURT SETTLEMENT	001-110-330-387	4,099.15
STATE TREASURER	INV0024814	01/30/2018	DECEMBER 2017 MUNICIPAL COURT SETTLEMENT	001-110-330-389	30.00
STATE TREASURER	INV0024814	01/30/2018	DECEMBER 2017 MUNICIPAL COURT SETTLEMENT	001-110-330-393	354.00
STATE TREASURER	INV0024814	01/30/2018	DECEMBER 2017 MUNICIPAL COURT SETTLEMENT	001-110-330-395	55.75

Expense Approval Report

Post Dates: 01/20/2018 - 01/31/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MS DEPT OF PUBLIC SAFETY	INV0024815	01/30/2018	DECEMBER 2017 WIRELESS COMM FEE	001-110-330-386	1,979.25
MS DEPT OF PUBLIC SAFETY	INV0024816	01/30/2018	DEC. 2017 DUI OFFENSE & REFUSAL-CHEMICAL TEST	001-110-330-396	1,350.00
MS DEPT OF PUBLIC SAFETY	INV0024816	01/30/2018	DEC. 2017 DUI OFFENSE & REFUSAL-CHEMICAL TEST	001-110-330-397	434.00
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	001-110-604-330	-35.14
Outstanding Total:					30,159.71
Department 110 - MUNICIPAL COURT Total:					30,159.71

Department: 111 - YOUTH COURT**Outstanding**

SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-111-604-330	112.26
Outstanding Total:					112.26
Department 111 - YOUTH COURT Total:					112.26

Department: 120 - MAYORS OFFICE**Outstanding**

PROGRAPHICS, INC.	71729	01/22/2018	CARDSTOCK FOR PROCLAMATIONS	001-120-501-200	7.11
WATERMARK PRINTERS LLC	11180	01/23/2018	5 3 PART PURCHASE ORDER BOOKS	001-120-501-200	251.00
PITNEY BOWES PURCHASE POWER	INV0024758	01/22/2018	REFILL POSTAGE METER	001-120-604-330	10.00
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-120-604-330	148.29
SULLIVAN'S OFFICE SUPPLY, INC.	30374	01/23/2018	FOIL SEALS,CERTIFICATE PAPE	001-120-501-200	38.08
CHALET	5537	01/20/2018	PROCLAMATION ON MSU FRAMING	001-120-691-550	224.47
CANON FINANCIAL SERVICES, INC	18205096	01/30/2018	JME15733	001-120-604-330	63.75
PITNEY BOWES PURCHASE POWER	INV0024842	01/31/2018	8000-9000-1141-9748	001-120-604-330	6.43
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	001-120-604-330	185.66
Outstanding Total:					934.79
Department 120 - MAYORS OFFICE Total:					934.79

Department: 123 - IT**Outstanding**

EQUINOX CORPORATION	6303	01/20/2018	MONTHLY IP TRUNKING	001-123-604-330	1,034.95
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-123-604-330	68.31
CANON FINANCIAL SERVICES, INC	18205092	01/30/2018	JWH03501 & DRL72630 IT & HR	001-123-604-330	87.50
NORTHEAST EXTERMINATING	321805	01/22/2018	PEST CONTROL CITY HALL	001-123-630-400	45.00
EQUINOX CORPORATION	6570	01/30/2018	FEBRUARY 2018 SERVICES	001-123-604-330	1,033.33
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	001-123-604-330	1,313.70
Outstanding Total:					3,582.79
Department 123 - IT Total:					3,582.79

Department: 145 - OTHER ADMINISTRATIVE**Outstanding**

OFFICE DEPOT	955228577001	01/22/2018	COPY PAPER	001-145-501-200	59.98
QUILL CORPORATION	3946837	01/23/2018	COPY PAPER/RUBBER MATT	001-145-501-200	72.15
QUILL CORPORATION	435175	01/23/2018	RUBBER MATT	001-145-501-200	49.81
PITNEY BOWES PURCHASE POWER	INV0024758	01/22/2018	REFILL POSTAGE METER	001-145-604-330	160.00
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-145-604-330	34.16
SAFEGUARD BUSINESS SYSTEMS	032628497	01/22/2018	1000 MINUTE BOOK PAPER	001-145-501-200	142.05

Expense Approval Report

Post Dates: 01/20/2018 - 01/31/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CANON FINANCIAL SERVICES, INC	18205093	01/30/2018	JME09414 CITY CLERK OFFICE	001-145-604-330	370.00
CANON FINANCIAL SERVICES, INC	18205099	01/30/2018	SKA12799- CITY HALL	001-145-604-330	110.00
PITNEY BOWES PURCHASE POWER	INV0024842	01/31/2018	8000-9000-1141-9748	001-145-604-330	6.42
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	001-145-604-330	40.01
Outstanding Total:					1,044.58
Department 145 - OTHER ADMINISTRATIVE Total:					1,044.58
Department: 159 - BONDING-CITY EMPLOYEES					
Outstanding					
REYNOLDS/RENASANT INSURANCE AGENCY	862016	01/23/2018	KRISTEN EWING BOND	001-159-620-371	175.00
REYNOLDS/RENASANT INSURANCE AGENCY	870953	01/23/2018	GERRY LOGAN (NEW BUSINESS)	001-159-620-371	175.00
REYNOLDS/RENASANT INSURANCE AGENCY	871733	01/23/2018	FRANK NICHOLS	001-159-620-371	175.00
REYNOLDS/RENASANT INSURANCE AGENCY	871734	01/23/2018	J. MCLAURIN BOND	001-159-620-371	175.00
REYNOLDS/RENASANT INSURANCE AGENCY	871735	01/23/2018	K. HENDRIX BOND	001-159-620-371	175.00
Outstanding Total:					875.00
Department 159 - BONDING-CITY EMPLOYEES Total:					875.00
Department: 169 - LEGAL					
Outstanding					
STARKVILLE DAILY NEWS	12.18	01/23/2018	DECEMBER 2017 ADVERTISIN	001-169-615-342	48.20
Outstanding Total:					48.20
Department 169 - LEGAL Total:					48.20
Department: 180 - HUMAN RESOURCES					
Outstanding					
PITNEY BOWES PURCHASE POWER	INV0024758	01/22/2018	REFILL POSTAGE METER	001-180-604-330	10.00
CANON FINANCIAL SERVICES, INC	18205092	01/30/2018	JWH03501 & DRL72630 IT & HR	001-180-604-330	87.50
PITNEY BOWES PURCHASE POWER	INV0024842	01/31/2018	8000-9000-1141-9748	001-180-604-330	6.43
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	001-180-604-330	246.35
Outstanding Total:					350.28
Department 180 - HUMAN RESOURCES Total:					350.28
Department: 190 - CITY PLANNER					
Outstanding					
GOLDEN TRIANGLE PLANNING & DEVELOPM	3635	01/30/2018	NEW ADDRESS/HENDERSON ROAD/STAFFORD	001-190-501-200	73.00
GOLDEN TRIANGLE PLANNING & DEVELOPM	3656	01/30/2018	TRAVEL EXPENSE FOR DEC. 2017	001-190-501-200	5.35
PITNEY BOWES PURCHASE POWER	INV0024758	01/22/2018	REFILL POSTAGE METER	001-190-604-330	100.00
CANON FINANCIAL SERVICES, INC	18205096	01/30/2018	JME15733	001-190-604-330	63.75
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-190-525-231	6.00
REYNOLDS/RENASANT INSURANCE AGENCY	870305	01/23/2018	POLICY #791000535/ONEBEACON INSURANCE	001-190-620-370	520.00
PITNEY BOWES PURCHASE POWER	INV0024842	01/31/2018	8000-9000-1141-9748	001-190-604-330	6.43
STARKVILLE DAILY NEWS	12.18	01/23/2018	DECEMBER 2017 ADVERTISIN	001-190-604-330	74.16
SULLIVAN'S OFFICE SUPPLY, INC.	30862	01/31/2018	DESIGN JET PAPER	001-190-501-200	49.98

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	001-190-604-330	240.06
Outstanding Total:					1,138.73
Department 190 - CITY PLANNER Total:					1,138.73
Department: 192 - GENERAL GOVERN BLDG & PLANT					
Outstanding					
CINTAS	2152291465	01/20/2018	CITY HALL 1.9.18	001-192-510-220	25.07
ATMOS ENERGY	INV0024744	01/20/2018	4012591687 CITY HALL	001-192-625-380	1,021.90
STARKVILLE UTILITIES	INV0024759	01/23/2018	UTILITY BILL BY DEPARTMENT	001-192-625-380	40.13
REYNOLDS/RENASANT INSURANCE AGENCY	870305	01/23/2018	POLICY #791000535/ONEBEACON INSURANCE	001-192-620-370	2,975.00
STARKVILLE UTILITIES	INV0024848	01/31/2018	UTILITY BILL BY DEPT	001-192-625-380	2,133.14
Outstanding Total:					6,195.24
Department 192 - GENERAL GOVERN BLDG & PLANT Total:					6,195.24
Department: 195 - TRANSFERS TO OTHER AGENCIES					
Outstanding					
GREATER STARKVILLE DEVELOPMENT PART	118187	01/20/2018	GDSP MEMBERSHIP DUES	001-195-951-966	7,500.00
GREATER STARKVILLE DEVELOPMENT PART	118188	01/20/2018	MAIN STREET DUES- PROFESSIONAL BUSINESS	001-195-951-952	10,200.00
GREATER STARKVILLE DEVELOPMENT PART	CM0000452	01/20/2018	CORRECT GL CODE ON CK82771	001-195-951-966	-10,000.00
Outstanding Total:					7,700.00
Department 195 - TRANSFERS TO OTHER AGENCIES Total:					7,700.00
Department: 197 - ENGINEERING					
Outstanding					
NEEL-SCHAFER	1043547A	01/31/2018	LAMPKIN & WASHINGTON INTERS. STUDY	001-197-600-308	877.80
PITNEY BOWES PURCHASE POWER	INV0024758	01/22/2018	REFILL POSTAGE METER	001-197-604-330	10.00
CANON FINANCIAL SERVICES, INC	18205096	01/30/2018	JME15733	001-197-604-330	63.75
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-197-525-231	2.00
SULLIVAN'S OFFICE SUPPLY, INC.	30862	01/31/2018	DESIGN JET PAPER	001-197-501-200	49.98
Outstanding Total:					1,003.53
Department 197 - ENGINEERING Total:					1,003.53
Department: 201 - POLICE DEPARTMENT					
Outstanding					
CENTER FOR EDUCATION & EMPLOYMENT	07120736	01/20/2018	ENCYCLOPEDIA OF PUBLIC EMP. LAW	001-201-556-251	124.95
OREILLY AUTO PARTS	0997-364834	01/22/2018	HEADLIGHT	001-201-630-360	24.73
INTALPOL INDUSTRIES, INC	7251	01/30/2018	2 HELMET LINERS	001-201-556-251	34.97
OKTIBBEHA COUNTY COOPERATIVE	281730	01/22/2018	SWAT BOOTS	001-201-535-233	99.85
DELL MARKETING L.P.	INV0024829	01/30/2018	OPTIPLEX 7050 WITH 24 MONITOR/LT. LYLE	001-201-501-200	1,432.90
RACKLEY OIL INC.	467996	01/22/2018	GAS	001-201-525-231	2,241.75
DANNY MCCLUSKEY TOWING	12356	01/20/2018	TOW TO TRI-STARR	001-201-600-300	120.00
OKTIBBEHA COUNTY COOPERATIVE	302861	01/22/2018	SWAT BOOTS	001-201-535-233	99.85
ADGRAPHIX	40574	01/20/2018	REFLECTIVE SHIELDS FOR COATS	001-201-556-251	414.00
INDUSTRIAL NETWORKING SOLUTIONS	INV-1549453	01/30/2018	EXTRA EQUIPMENT FOR CARS	001-201-630-360	4,467.77
DANNY MCCLUSKEY TOWING	12364	01/20/2018	TOW FROM LOUISVILLE TO TRI-STARR	001-201-600-300	80.00
DELL MARKETING L.P.	10217364982	01/30/2018	BACKUP EQUIPMENT FOR CA	001-201-630-360	3,995.91
TRI-STARR MUFFLER & BRAKE	400727	01/23/2018	FAN ASSMBLY, #60 SPD	001-201-630-360	420.94

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RACKLEY OIL INC.	471779	01/22/2018	GAS	001-201-525-231	22.56
DIGITAL-ALLY	1098223	01/20/2018	HD DVR WITH BATTERY COVE	001-201-556-251	245.00
IRCUSTOMS	2333	01/22/2018	RIFLE BOXES, EVIDENCE BAGS, PAPER BAGS	001-201-556-251	2,098.68
BOB'S MOBILE RADIO	315841	01/30/2018	REMOVE & REPLACE CAMERA I/O BOX IN P20	001-201-630-360	120.00
AXON ENTERPRISE, INC	51514476	01/20/2018	HOLSTERS, BATTERY PACK, TASERS	001-201-556-251	3,313.07
TRI-STARR MUFFLER & BRAKE	402956	01/23/2018	OIL CHG, #35	001-201-630-360	38.95
MS ASSOC OF CHIEFS OF POLICE	2369950	01/22/2018	ANNUAL DUES	001-201-690-555	100.00
CITY GLASS CO	33162	01/30/2018	48X96 TEMPERED SAFETY GLASS	001-201-501-200	320.00
BOB'S MOBILE RADIO	315843	01/30/2018	REPAIR BAR LIGHTS ON P10	001-201-630-360	240.00
TRI-STARR MUFFLER & BRAKE	402966	01/23/2018	INSTALL BRAKE LIGHT	001-201-630-360	15.00
FASTENAL COMPANY	MSSTA76345	01/22/2018	25 36" HD CABLE TIES	001-201-556-251	7.45
SULLIVAN'S OFFICE SUPPLY, INC.	29712	01/23/2018	USED LATERAL FILE DRAWERS	001-201-501-200	198.00
TRI-STARR MUFFLER & BRAKE	402969	01/23/2018	WARRANTY BATTERY, LABOR	001-201-630-360	26.00
TRI-STARR MUFFLER & BRAKE	402970	01/23/2018	# 27, SPOT LIGHT BULB	001-201-630-360	31.93
R&M TIRES	1115872	01/23/2018	REPAIR FLAT	001-201-630-360	20.00
MODERN MARKETING, INC.	MMI125466	01/22/2018	DRUG TEST POUCHES	001-201-556-251	478.38
WEX Bank /WRIGHT EXPRESS FSC	52503507	01/22/2018	GAS	001-201-525-231	204.77
GULF STATES DISTRIBUTORS, INC.	1286381-IN	01/22/2018	BULLETS	001-201-556-251	1,512.00
GULF STATES DISTRIBUTORS, INC.	1286384-IN	01/22/2018	BULLETS	001-201-556-251	1,275.00
MID-SOUTH UNIFORM & SUPPLY	570967	01/22/2018	TACTICAL POLO SHIRTS	001-201-535-233	3,747.70
MID-SOUTH UNIFORM & SUPPLY	570968	01/22/2018	TACTICAL POLO SHIRTS	001-201-535-233	1,430.94
MID-SOUTH UNIFORM & SUPPLY	570970	01/22/2018	DISPATCH SHIRTS,BATON HOLDERS,TIE-TACS	001-201-535-233	2,416.34
TRI-STARR MUFFLER & BRAKE	402980	01/23/2018	OIL CHG #4 EXPLORER	001-201-630-360	46.95
HURRICANE ELECTRONICS, IN	439923	01/22/2018	RADIO HOLSTERS	001-201-556-251	1,337.50
INTERNATIONAL ASSOC. OF CHIEFS OF P	1001295900	01/22/2018	2018 MEMBERSHIP DUES	001-201-690-555	150.00
DIGITAL-ALLY	1098523	01/20/2018	CHEST CAMERA 11"	001-201-556-251	145.00
SULLIVAN'S OFFICE SUPPLY, INC.	29852	01/23/2018	SHEET PROTECTORS,SCISSORS,STAPL ES, STAPLER	001-201-501-200	25.06
IVY AUTO PARTS, LLC.	576871	01/30/2018	HEADLIGHTS	001-201-630-360	20.98
RACKLEY OIL INC.	472785	01/22/2018	GAS	001-201-525-231	1,513.46
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0024748	01/22/2018	ELECTRIC BILLS BY DEPT	001-201-625-380	124.90
AT&T PRIVATE LINE SERVICE	3100519140	01/20/2018	JANUARY 2018 CHARGES	001-201-604-330	205.91
AT&T GLOBAL	GD16140	01/20/2018	DECEMBER 2017 CHARGES	001-201-604-330	913.40
TRI-STARR MUFFLER & BRAKE	402992	01/23/2018	OIL CHG	001-201-630-360	38.95
UPS STORE 3702	9809	01/23/2018	POSTAGE	001-201-604-330	9.63
STARKVILLE GLASS & PAINT	26796	01/31/2018	REPLACE PASS WINDOW VIN#7326	001-201-630-360	185.00
SULLIVAN'S OFFICE SUPPLY, INC.	29954	01/23/2018	KEYS FOR FILING CABINET	001-201-501-200	25.00
BOB'S MOBILE RADIO	315844	01/30/2018	REMOVE ALL LAW EQUIP FROM OLD PD CAR	001-201-630-360	270.00
R&M TIRES	1115965	01/23/2018	OIL CHANGE, TIRE REPAIR, BRAKE PADS	001-201-630-360	125.00
BASICS, INC. A Trade America Company	22266	01/20/2018	CUPS,TISSUE,LYSOL, CAN LINERS	001-201-555-250	356.92
IVY AUTO PARTS, LLC.	577161	01/22/2018	BRAKE PADS FRONT	001-201-630-360	58.88
OKTIBBEHA COUNTY COOPERATIVE	325673	01/22/2018	REPAIR TO MOWER AT RANG	001-201-630-360	307.66

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
THE SUITCASE LTD	33910	01/31/2018	SUIT AND 2 PAIR SLACKS	001-201-535-233	500.00
TRI-STARR MUFFLER & BRAKE	403000	01/23/2018	OIL CHANGE, LOW BEAM BUL	001-201-630-360	65.13
MAGNOLIA BOTTLED WATER CO	31849	01/22/2018	12 COOLERS, 4 BOTTLE DEPOSITS	001-201-501-200	118.00
SULLIVAN'S OFFICE SUPPLY, INC.	30147	01/23/2018	PAPER CLIPS,PENS,STORAGE BOXES,POST ITS,MARKERS	001-201-501-200	67.60
TRI-STARR MUFFLER & BRAKE	403004	01/23/2018	AIR FILTER,BALL JOINTS, BAR LINKS, BRAKE PADS	001-201-630-360	1,056.51
IVY AUTO PARTS, LLC.	577367	01/22/2018	POWER SUPPLY	001-201-630-360	89.99
TRI-STARR MUFFLER & BRAKE	403005	01/23/2018	OIL CHANGE	001-201-630-360	38.95
CITY OF COLUMBUS	SPD-001336-0118	01/30/2018	FORENSIC LAB SERVICES	001-201-600-300	970.00
HOWARD INDUSTRIES	18-00808460	01/30/2018	5 SCANNERS FOR CARS	001-201-918-805	2,260.00
SULLIVAN'S OFFICE SUPPLY, INC.	30260	01/23/2018	MEM CARD, FLASH DRIVES	001-201-501-200	113.72
OKTIBBEHA COUNTY COOPERATIVE	327122	01/22/2018	SWAT BOOTS	001-201-535-233	99.85
RACKLEY OIL INC.	473429	01/23/2018	GAS	001-201-525-231	3,033.46
PITNEY BOWES PURCHASE POWER	INV0024758	01/22/2018	REFILL POSTAGE METER	001-201-604-330	80.00
R&M TIRES	1115694	01/23/2018	TIRE MOUNT & BALANCE	001-201-630-360	19.00
R&M TIRES	1116047	01/31/2018	REPAIR FLAT ON S-8	001-201-630-360	20.00
SULLIVAN'S OFFICE SUPPLY, INC.	30260.1	01/31/2018	4 USB DRIVES	001-201-501-200	119.18
SULLIVAN'S OFFICE SUPPLY, INC.	30352	01/23/2018	MANILLA FOLDERS,LABEL TAPES,HIGHLIGHTERS	001-201-501-200	78.71
ANTOINE GOLDEN	INV0024745	01/20/2018	REIMB PURCHASE OF ANTIFREEZE	001-201-630-360	8.43
STARKVILLE GUN CLUB	INV0024847	01/31/2018	2018 DUES GEORGE COLEMA	001-201-690-555	150.00
WATERMARK PRINTERS LLC	11264	01/31/2018	BILL LOT BUSINESS CARDS	001-201-615-343	41.00
OKTIBBEHA COUNTY COOPERATIVE	328144	01/31/2018	SWAT BOOTS	001-201-535-233	99.85
MID-SOUTH UNIFORM & SUPPLY	571629	01/31/2018	FLAG, JACKET, TRAFFIC VEST	001-201-535-233	2,881.13
ATMOS ENERGY	INV0024742	01/20/2018	4022600568 POLICE	001-201-625-380	1,059.78
DANNY MCCLUSKEY TOWING	1151	01/31/2018	PICK UP FROM WALMART TO IMPOUND	001-201-600-300	105.00
DANNY MCCLUSKEY TOWING	1152	01/31/2018	PICKUP FROM WALMART TO IMPOUND	001-201-600-300	105.00
CANON FINANCIAL SERVICES, INC	18205095	01/30/2018	JMQ18879 & JMQ18878	001-201-635-369	402.00
CANON FINANCIAL SERVICES, INC	18205098	01/30/2018	QNR08831 POLICE	001-201-635-369	127.76
COLUMBUS FENCE COMPANY	2021169947	01/30/2018	CHARGING CORD	001-201-604-330	19.99
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-201-525-231	30.00
STARKVILLE UTILITIES	INV0024759	01/23/2018	UTILITY BILL BY DEPARTMENT	001-201-625-380	46.71
REYNOLDS/RENASANT INSURANCE AGENCY	870305	01/23/2018	POLICY #791000535/ONEBEACON INSURANCE	001-201-620-370	5,250.00
RACKLEY OIL INC.	473728	01/31/2018	GAS	001-201-525-231	2,203.24
PITNEY BOWES PURCHASE POWER	INV0024842	01/31/2018	8000-9000-1141-9748	001-201-604-330	6.42
AXON ENTERPRISE, INC	511518440	01/30/2018	4 TASERS & BATTERY PACKS	001-201-556-251	4,624.00
DELL MARKETING L.P.	10218735154	01/30/2018	COMPUTER FOR CHRIS JACKSON	001-201-501-200	838.16
BASICS, INC. A Trade America Company	22300	01/30/2018	COPY PAPER	001-201-501-200	38.50
STARKVILLE GLASS & PAINT	26819	01/31/2018	REPLACE GLASS DOOR PASSBACK/VIN 98070	001-201-630-360	297.00
STARKVILLE GLASS & PAINT	26820	01/31/2018	REPLACE WINDSHIELD/ VIN#98070	001-201-630-360	260.00
TRI-STARR MUFFLER & BRAKE	403030	01/31/2018	AXLE,SPARK PLUGS, CRANK SEAL, OIL CHANGE	001-201-630-360	1,405.92

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCOTT PETROLEUM DIV. #15	10602	01/31/2018	GAS FOR RANGE	001-201-525-231	586.83
R&M TIRES	1116120	01/31/2018	REPAIR FLAT ON S-29	001-201-630-360	20.00
OKTIBBEHA COUNTY COOPERATIVE	330558	01/31/2018	SWAT BOOTS	001-201-535-233	99.85
CINTAS FIRST AID & SAFETY	5009783466	01/31/2018	MEDS FOR CABINET	001-201-555-250	178.81
MID-SOUTH UNIFORM & SUPPLY	571796	01/31/2018	SHIRTS AND SERVICE BARS	001-201-535-233	721.53
MAXXSOUTH BROADBAND	INV0024835	01/31/2018	8282 41 101 0005495 FIRESTATION 2	001-201-604-330	85.95
WAL MART-GENERAL CITY	03171	01/31/2018	CSI EQUIPMENT	001-201-556-251	594.86
R&M TIRES	1116147	01/31/2018	OIL CHANGE ON S-6	001-201-630-360	47.50
BASICS, INC. A Trade America Company	22309	01/31/2018	2 CASES SANITIZER & LYSOL	001-201-555-250	232.35
MAGNOLIA BOTTLED WATER CO	30244	01/31/2018	WATER 3 5 GALLONS	001-201-501-200	22.50
GEORGE COLEMAN	INV0024830	01/30/2018	REIMB GAS EXPENSE	001-201-525-231	33.00
WAL MART-GENERAL CITY	07938	01/31/2018	YOGA BALLS	001-201-556-251	30.94
SULLIVAN'S OFFICE SUPPLY, INC.	30683	01/31/2018	FILE FOLDERS, CERTIFICATE HOLDERS	001-201-501-200	72.66
TRI-STARR MUFFLER & BRAKE	400715	01/23/2018	WIPER MOTOR, #45 SPD	001-201-630-360	243.29
TRI-STARR MUFFLER & BRAKE	403046	01/31/2018	OIL CHANGE, BRAKE PADS, LABOR	001-201-630-360	756.99
CARLY JO WINSHIP	4593	01/30/2018	PANTS & BELT/CLOTHING ALLOWANCE	001-201-535-233	143.17
RACKLEY OIL INC.	473989	01/31/2018	GAS	001-201-525-231	1,796.88
JB SIMONS INC/SIMONS UNIFORMS	88713	01/31/2018	SHOULDER PATCHES	001-201-535-233	1,500.00
MAXXSOUTH BROADBAND	INV0024834	01/31/2018	828241101 0487537 - POLICE -501 HWY 12 W FINAL BILL	001-201-604-330	48.65
WAL MART-GENERAL CITY	05802	01/31/2018	AIR FILTERS	001-201-501-200	7.40
SULLIVAN'S OFFICE SUPPLY, INC.	30707	01/31/2018	MARKERS, ENVELOPE, CLIP BOARDS, APPT BOOKS	001-201-501-200	468.64
SULLIVAN'S OFFICE SUPPLY, INC.	30709	01/31/2018	INDEX CARDS, WRITING PADS	001-201-501-200	17.02
OKTIBBEHA COUNTY COOPERATIVE	331920	01/31/2018	SWAT BOOTS	001-201-535-233	99.85
TRI-STARR MUFFLER & BRAKE	403049	01/31/2018	BATTERY AND LABOR	001-201-630-360	266.00
IVY AUTO PARTS, LLC.	578533	01/31/2018	JUMPER CABLES & BOX	001-201-630-360	169.33
ARMY NAVY PAWN SHOP	63890	01/31/2018	8 BACKPACKS	001-201-535-233	310.00
SCALES BIOLOGICAL LABORATORY, INC	7759	01/31/2018	DNA ANALYSIS	001-201-600-300	1,080.00
ALLEN EDWARDS BODY SHOP	2397	01/30/2018	REMOVE STRIPES FROM P-46	001-201-630-360	300.00
SULLIVAN'S OFFICE SUPPLY, INC.	30780	01/31/2018	COMPOSITION BOOKS, 6PK	001-201-501-200	12.53
ARMY NAVY PAWN SHOP	63895	01/31/2018	METAL DETECTOR	001-201-556-251	200.00
LOWE'S	909863	01/31/2018	SMALL FRIDGE	001-201-501-200	363.83
STARKVILLE UTILITIES	INV0024848	01/31/2018	UTILITY BILL BY DEPT	001-201-625-380	230.92
UPS STORE 3702	3859	01/31/2018	GROUND POSTAGE	001-201-604-330	9.63
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	001-201-604-330	2,072.86
LOWE'S	908451	01/31/2018	POLICE-WATER DISPENSER	001-201-501-200	170.05

Outstanding Total: 79,003.40

Department 201 - POLICE DEPARTMENT Total: 79,003.40

Department: 215 - CUSTODY OF PRISONERS

Outstanding					
STARKVILLE RADIOLOGY	2057598	01/23/2018	M. BENSEND MEDICAL BILL	001-215-541-237	470.00
CLAY COUNTY SHERIFF DEPARTMENT	INV0024823	01/30/2018	NOV. 2017 HOUSING INMATE	001-215-541-237	140.00
CLAY COUNTY SHERIFF DEPARTMENT	INV0024824	01/30/2018	DEC. 2017 HOUSING INMATE	001-215-541-237	1,225.00
OKTIBBEHA COUNTY SHERIFF'S OFFICE	INV0024750	01/22/2018	DECEMBER 2017-INMATE HOUSING	001-215-541-237	11,310.00
ZIP SCRIPTS	166545	01/31/2018	DRUGS FOR M.DELK	001-215-541-237	132.50

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ZIP SCRIPTS	167654	01/31/2018	DRUGS FOR W.CHISHOLM	001-215-541-237	23.35
ZIP SCRIPTS	167656	01/31/2018	DRUGS FOR W. JONES	001-215-541-237	12.00
Outstanding Total:					13,312.85
Department 215 - CUSTODY OF PRISONERS Total:					13,312.85

Department: 230 - POLICE TRAINING

Outstanding

SOUTHERN SMILES FAMILY DENTISTRY	9361	01/23/2018	M.DELK, PULL 4 TEETH	001-230-690-552	500.00
Outstanding Total:					500.00

Paid

TAMMY ADKINS	INV0024764	01/26/2018	ECO INSTRUCTOR	001-230-690-552	395.00
ERICA RATLIFF	INV0024765	01/26/2018	PER DIEM FOR EMERGENCY TELECOM. COURSE	001-230-690-552	185.00
Paid Total:					580.00

Department 230 - POLICE TRAINING Total: 1,080.00

Department: 250 - NARCOTICS BUREAU

Outstanding

SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-250-604-330	328.80
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-250-604-330	34.16
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-250-604-330	68.31
Outstanding Total:					431.27

Department 250 - NARCOTICS BUREAU Total: 431.27

Department: 261 - FIRE DEPARTMENT

Outstanding

ADVANCED AUTO PARTS PROFESSIONAL	8872706534523	01/20/2018	CAR WASH SUPPLIES	001-261-630-360	31.32
SUNBELT FIRE APPARATUS	307807	01/23/2018	HANDLE OUTSIDE L TYPE RH	001-261-630-360	110.31
MES (MUNICIPAL EMERGENCY SERVICES, INC.)	IN1176113	01/31/2018	PARTICULATE HOOD	001-261-918-805	92.99
LAIRD CLINIC OF FAMILY MEDICINE	074751	01/30/2018	M.HOLMES VISION TEST, TDAP VACC, VISION TEST	001-261-600-319	210.00
LAIRD CLINIC OF FAMILY MEDICINE	074752	01/30/2018	M.HOLMES, TB TEST	001-261-600-319	46.00
LAIRD CLINIC OF FAMILY MEDICINE	74753	01/30/2018	M. HOLMES, NURSE FEE, HEP B VACC	001-261-600-319	135.00
LAIRD CLINIC OF FAMILY MEDICINE	74754	01/30/2018	M.HOLMES, TB TEST STEP 2	001-261-600-319	46.00
LAIRD CLINIC OF FAMILY MEDICINE	74755	01/30/2018	K. WILSON TB SKIN TEST, STEP 1	001-261-600-319	46.00
LAIRD CLINIC OF FAMILY MEDICINE	74756	01/30/2018	N.GAUDIN PHYSICAL	001-261-600-319	115.00
LAIRD CLINIC OF FAMILY MEDICINE	74757	01/30/2018	K.WILSON TB SKIN TEST, STEP	001-261-600-319	46.00
LAIRD CLINIC OF FAMILY MEDICINE	74758	01/30/2018	J.MCKINNEY OFFICE VISIT	001-261-600-319	115.00
LAIRD CLINIC OF FAMILY MEDICINE	74759	01/30/2018	N.PEARSON, NURSE FEE, HEP B VACC	001-261-600-319	135.00
LAIRD CLINIC OF FAMILY MEDICINE	74760	01/30/2018	K.WILSON, DRUG SCREEN	001-261-600-319	60.00
LAIRD CLINIC OF FAMILY MEDICINE	74761	01/30/2018	M.HOLMES, NURSE FEE, HEP B VACCINE	001-261-600-319	135.00
LAIRD CLINIC OF FAMILY MEDICINE	74762	01/30/2018	N.PEARSON DRUG SCREEN	001-261-600-319	60.00
LANDS' END BUSINESS OUTFITTERS	SIN5662514	01/22/2018	2 PAIR DRESS PANTS	001-261-535-233	52.48
SUNBELT FIRE APPARATUS	308980	01/23/2018	3 PART SEATBELT AND RECEIVER	001-261-630-360	157.92

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LAIRD CLINIC OF FAMILY MEDICINE	74763	01/30/2018	B.ALLEN, VISION,TB, TDPIPP, ADACELE, DRUG SCREEN	001-261-600-319	356.00
STARKVILLE AUTO PARTS	109802	01/23/2018	2 BACK UP LAMPS	001-261-630-360	24.78
TRI-STARR MUFFLER & BRAKE	403008	01/23/2018	AIR COMPRESSOR,FREON,CONDENSER,LABOR	001-261-630-360	1,069.63
STRUCTURAL TECHNOLOGY, INC.	11736	01/23/2018	LADDER TESTING	001-261-630-360	2,796.00
POWERSTROKE EQUIPMENT SALES & SVC	2761	01/22/2018	2 STIHL DIAMOND BLADES	001-261-555-261	399.98
RACKLEY OIL INC.	473428	01/23/2018	GAS	001-261-525-231	577.08
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-261-525-231	12.00
INTERSTATE BATTERY OF CNTRL MS	84287	01/23/2018	6 BATTERIES (LADDER 2)	001-261-630-360	671.70
REYNOLDS/RENASANT INSURANCE AGENCY	870305	01/23/2018	POLICY #791000535/ONEBEACON INSURANCE	001-261-620-370	5,250.00
RACKLEY OIL INC.	473727	01/31/2018	DIESEL	001-261-525-231	360.43
STARKVILLE AUTO PARTS	109978	01/31/2018	V BELT UTILITY	001-261-630-360	7.99
STARKVILLE AUTO PARTS	109993	01/31/2018	FUEL HOSE	001-261-630-360	3.18
BELL BUILDING SUPPLY, INC.	213460	01/31/2018	HEAT LAMP	001-261-555-250	4.59
LOWE'S	909182	01/31/2018	FIRE-GARBAG BAGS, AIR FRESHNER	001-261-555-250	61.17
OKTIBBEHA COUNTY COOPERATIVE	333450	01/31/2018	SWAT BOOTS	001-261-535-233	99.85
LOWE'S	902797	01/31/2018	3- 7 FT WHITE CAS	001-261-555-250	22.71
H&H STARKVILLE	SV-T-1004974	01/30/2018	FLOOR MATS-FD5 TRUCK	001-261-630-360	120.00
WAL MART-GENERAL CITY	05847	01/31/2018	TONGS/GRILL GRATES/VACUUM	001-261-555-250	152.75
SUNBELT FIRE APPARATUS	309265	01/31/2018	3 WHEEL BRACKETS	001-261-630-360	199.22
OKTIBBEHA COUNTY COOPERATIVE	331671	01/31/2018	ROUND UP,FIRE ANT, INSECTICIDE	001-261-555-250	89.93
RACKLEY OIL INC.	473988	01/31/2018	GAS	001-261-525-231	339.70
LAIRD CLINIC OF FAMILY MEDICINE	74764	01/30/2018	J. MASK, VISION, OFFICE VISIT	001-261-600-319	150.00
LOWE'S	910886	01/31/2018	FIRE-PC 150 PSI 6GAL OIL FRE	001-261-555-250	94.05
PETTY CASH VOUCHERS	INV0024841	01/31/2018	FUEL FOR C.YARBROUGH	001-261-525-231	54.79
WAL MART-GENERAL CITY	08796	01/31/2018	USB DRIVES,AREA RUG, EPSON INK	001-261-555-250	102.29
MS FIREFIGHTER'S ASSOCIATION	INV0024838	01/31/2018	61 MEMBERSHIP DUES	001-261-690-555	1,220.00
THOMPSON MACHINERY	WO370024941	01/31/2018	REPAIR GENERATOR AT STATION 5	001-261-630-360	6,943.73
IVY AUTO PARTS, LLC.	578643	01/31/2018	BLSTR PK MINIATURES	001-261-630-360	2.99
GUNCO, LLC	6828	01/30/2018	STRYKE PANT, CIRRUUS PANT	001-261-535-233	135.00
GUNCO, LLC	6927	01/30/2018	STRYKE PANTS, BELT,CARGO PANT	001-261-535-233	195.95

Outstanding Total: 23,111.51

Department 261 - FIRE DEPARTMENT Total: 23,111.51

Department: 263 - FIRE TRAINING

Outstanding					
STATE FIRE ACADEMY	25614	01/31/2018	DISTANT LEARNER 1 & 2/C. GRIFFIN	001-263-600-390	350.00
STATE FIRE ACADEMY	25914	01/31/2018	SMOKE DIVER/T. DAVIS & M.FORT	001-263-600-390	840.00
STATE FIRE ACADEMY	25931	01/23/2018	VEHICLE EXTRACATION/J. CLARK, D. DAVIS	001-263-600-390	800.00
STATE FIRE ACADEMY	25948	01/23/2018	SAMETRIUS MOORE, CPAT EXAM	001-263-600-390	40.00
STATE FIRE ACADEMY	25955	01/23/2018	FIRE SERVICE INSTRUCTOR ONLINE	001-263-600-390	175.00
STATE FIRE ACADEMY	25966	01/23/2018	FIRE INSPECTOR II, J. WADE	001-263-600-390	370.00

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NATHAN GAUDIN	INV0024751	01/22/2018	MSFA REIMB	001-263-600-390	34.48
SAMETRIUS MOORE	INV0024845	01/31/2018	PER DIEM MEALS/FIREFIGHTER ACADE	001-263-600-390	34.51
SAMETRIUS MOORE	INV0024846	01/31/2018	PER DIEM MEALS/FIRE ACADEMY 1001	001-263-600-390	18.91
MATT DOSS	INV0024836	01/31/2018	PER DIEM REIMB-CONFINED SPACE	001-263-600-390	46.20
PATRICK S. WARNER	INV0024840	01/31/2018	PER DIEM/MSFA FIREGROUND LEADERSHIP CL	001-263-600-390	29.58
SAMETRIUS MOORE	INV0024844	01/31/2018	PER DIEM MEALS FOR FIRE ACADEMY 1001	001-263-600-390	28.69
NATHAN GAUDIN	INV0024839	01/31/2018	PER DIEM-MSFA FF1001 1&2	001-263-600-390	46.03

Outstanding Total: 2,813.40

Department 263 - FIRE TRAINING Total: 2,813.40

Department: 264 - FIRE COMMUNICATIONS

Outstanding

CANON SOLUTIONS AMERICA	453359	01/20/2018	COPY USAGE/METER	001-264-604-330	50.66
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-264-604-330	544.61
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-264-604-330	2,832.47
MSU FACILITIES MANAGEME	INV0024843	01/31/2018	ANNUAL FEE FOR SUPPORT OF RADIO TOWER	001-264-630-404	5,425.00
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	001-264-604-330	160.04

Outstanding Total: 9,012.78

Department 264 - FIRE COMMUNICATIONS Total: 9,012.78

Department: 267 - FIRE STATIONS AND BUILDINGS

Outstanding

4-COUNTY ELECTRIC POWER ASSOCIATION	INV0024748	01/22/2018	ELECTRIC BILLS BY DEPT	001-267-625-380	430.45
ATMOS ENERGY	INV0024741	01/20/2018	3015511080 FIRE STATION 1	001-267-625-380	872.14
ATMOS ENERGY	INV0024743	01/20/2018	3020829684 FIRE STATION #3	001-267-625-380	495.43
STARKVILLE UTILITIES	INV0024759	01/23/2018	UTILITY BILL BY DEPARTMENT	001-267-625-380	1,239.15
LOWE'S	901373	01/31/2018	FIRE-COUPPLING & CUPS FOR WATER LEAK	001-267-558-269	19.80
GOLDEN TRIANGLE PROPANE, LLC	8890	01/30/2018	PROPANE FOR FIRESTATION 5	001-267-625-380	478.00
RHODES HEATING AND AIR	6508	01/31/2018	REPLACED HANGING UNIT HEATER	001-267-558-269	2,400.00
ATMOS ENERGY	INV0024820	01/30/2018	3017756705 FIRESTATION 2	001-267-625-380	873.01
BELL BUILDING SUPPLY, INC.	214163	01/31/2018	RABBIT BIT	001-267-558-269	21.99
LOWE'S	901850	01/31/2018	FIRE-DISHWASHER STATION 3	001-267-558-269	385.69
ATMOS ENERGY	INV0024822	01/30/2018	3018177204 FIRESTATION 4	001-267-625-380	866.91
BELL BUILDING SUPPLY, INC.	214156	01/31/2018	WOOD AND HINGES	001-267-558-269	208.09
BELL BUILDING SUPPLY, INC.	214166	01/31/2018	TITEBOND	001-267-558-269	10.15
LOWE'S	908790	01/31/2018	FIRE 4 LIGHTS FLUSH MOUNT/STATION 1	001-267-558-269	376.20
STARKVILLE UTILITIES	INV0024848	01/31/2018	UTILITY BILL BY DEPT	001-267-625-380	800.28

Outstanding Total: 9,477.29

Department 267 - FIRE STATIONS AND BUILDINGS Total: 9,477.29

Department: 281 - BUILDING/CODES OFFICE

Outstanding

PITNEY BOWES PURCHASE POWER	INV0024758	01/22/2018	REFILL POSTAGE METER	001-281-604-330	40.00
CADENCE VISA	INV0024746	01/20/2018	VISTA PRINT/POSLEY & MOORE BUSINESS CARDS	001-281-501-200	75.39
CANON FINANCIAL SERVICES, INC	18205096	01/30/2018	JME15733	001-281-604-330	63.75
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-281-525-231	4.00

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REYNOLDS/RENASANT INSURANCE AGENCY	870305	01/23/2018	POLICY #791000535/ONEBEACON INSURANCE	001-281-620-370	450.00
PITNEY BOWES PURCHASE POWER	INV0024842	01/31/2018	8000-9000-1141-9748	001-281-604-330	6.43
NORTHEAST MISS DAILY JOURNAL	INV0024851	01/31/2018	AD FOR DEMOLITION	001-281-604-330	7.20
RACKLEY OIL INC.	474333	01/31/2018	GAS	001-281-525-231	35.84
TRUSTMARK NATIONAL BANK	02.18.2018	01/31/2018	#98905/STREET F250 & 2 TACOMAS	001-281-820-874	400.04
TRUSTMARK NATIONAL BANK	02.18.2018	01/31/2018	#98905/STREET F250 & 2 TACOMAS	001-281-830-873	51.34
Outstanding Total:					1,133.99
Department 281 - BUILDING/CODES OFFICE Total:					1,133.99

Department: 290 - CIVIL DEFENSE/WARNING SYSTEM

Outstanding

4-COUNTY ELECTRIC POWER ASSOCIATION	INV0024748	01/22/2018	ELECTRIC BILLS BY DEPT	001-290-625-380	156.32
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0024747	01/22/2018	ELECTRIC BILL BY DEPT	001-290-625-380	32.61
STARKVILLE UTILITIES	INV0024759	01/23/2018	UTILITY BILL BY DEPARTMENT	001-290-625-380	139.95
Outstanding Total:					328.88
Department 290 - CIVIL DEFENSE/WARNING SYSTEM Total:					328.88

Department: 301 - STREET DEPARTMENT

Outstanding

FASTENAL COMPANY	MSSTA75950	01/22/2018	25 HCS 1/4 Y28,100 SAE FW 2, 30 FHN Y28	001-301-555-250	21.09
FASTENAL COMPANY	MSSTA75958	01/22/2018	100 8X18X1, 100 HX1 HWH	001-301-555-250	16.76
FLINT TRADING INC	218617	01/22/2018	8 FLINT 01 Q 30 " BD 12" WHITE LINE	001-301-560-270	818.48
WATERMARK PRINTERS LLC	11242	01/23/2018	15 3 PART PURCHASE ORDER BOOKS	001-301-555-250	331.00
WATERS TRUCK & TRACTOR CO. INC.	01P138955	01/23/2018	KIT FUEL FILTER WATER	001-301-560-270	34.64
GATEWAY TIRE & SERVICE CENTER	1103970035	01/22/2018	FIX FLAT	001-301-630-400	15.00
BELL BUILDING SUPPLY, INC.	212396	01/20/2018	3 SHOVELS	001-301-555-250	29.37
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0024827	01/30/2018	212849-031	001-301-625-380	49.31
OKTIBBEHA COUNTY COOPERATIVE	325372	01/22/2018	CHAPEN SPRAYER POLY EXT/BRASS	001-301-555-250	24.99
CINTAS	215291450	01/20/2018	STREET 1.9.18	001-301-535-233	173.48
CINTAS	215291451	01/20/2018	AUTO 01.09.18	001-301-535-233	35.00
OKTIBBEHA COUNTY COOPERATIVE	326621	01/22/2018	CHORE COAT DCK, CAP	001-301-535-233	41.40
COLUMBUS RUBBER & GASKET CO., INC.	555513-001	01/20/2018	HYD HOSE ASSEMBLY	001-301-630-400	112.35
EAST MISSISSIPPI LUMBER CO	A31741	01/20/2018	TAPE & VALVES	001-301-555-250	62.97
UNITED RENTALS (NORTH AMERICA), INC.	153583400-001	01/23/2018	8 BLADES	001-301-560-270	919.92
RACKLEY OIL INC.	473380	01/23/2018	DEF HAND LEVER PUMP	001-301-555-250	89.00
ATMOS ENERGY	INV0024821	01/30/2018	3020752444 STREET DEPT	001-301-625-380	1,191.08
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-301-604-330	186.17
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-301-604-330	34.26
BASICS, INC. A Trade America Company	22285	01/20/2018	CABINET,TOWELS,PURELL, LYSOL	001-301-501-200	212.65
POWERSTROKE EQUIPMENT SALES & SVC	2762	01/22/2018	STIHL MS 441 REPAIR	001-301-630-400	80.47
SULLIVAN'S OFFICE SUPPLY, INC.	30346	01/23/2018	POST ITS, MARKERS, PENS, FOLDERS,	001-301-501-200	79.47

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PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-301-525-231	16.00
OKTIBBEHA COUNTY COOPERATIVE	329237	01/22/2018	2 CHAPIN 2002 2 GAL POLY SPRAYER	001-301-555-250	31.92
OKTIBBEHA COUNTY COOPERATIVE	329398	01/22/2018	40 BAGS WHITE MIXING SALT (50 LB BAGS)	001-301-555-250	220.00
REYNOLDS/RENASANT INSURANCE AGENCY	870305	01/23/2018	POLICY #791000535/ONEBEACON INSURANCE	001-301-620-370	2,350.00
BELL BUILDING SUPPLY, INC.	213388	01/20/2018	SINGLE SIDED KEYS-6	001-301-555-250	7.02
TRUSTMARK NATIONAL BANK	02.18.2018	01/31/2018	#98905/STREET F250 & 2 TACOMAS	001-301-820-874	400.04
TRUSTMARK NATIONAL BANK	02.18.2018	01/31/2018	#98905/STREET F250 & 2 TACOMAS	001-301-830-873	51.33
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	001-301-604-330	142.51
Outstanding Total:					7,777.68

Department 301 - STREET DEPARTMENT Total: 7,777.68

Department: 302 - STREET LIGHTING

Outstanding

4-COUNTY ELECTRIC POWER ASSOCIATION	INV0024748	01/22/2018	ELECTRIC BILLS BY DEPT	001-302-625-380	11,529.16
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0024826	01/30/2018	212849-004	001-302-625-380	55.63
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0024828	01/30/2018	212849-032	001-302-625-380	36.71
STARKVILLE UTILITIES	INV0024759	01/23/2018	UTILITY BILL BY DEPARTMENT	001-302-625-380	16.30
STARKVILLE UTILITIES	INV0024848	01/31/2018	UTILITY BILL BY DEPT	001-302-625-380	15.64
STARKVILLE UTILITIES	INV0024848	01/31/2018	UTILITY BILL BY DEPT	001-302-625-380	314.58
Outstanding Total:					11,968.02

Department 302 - STREET LIGHTING Total: 11,968.02

Department: 360 - ANIMAL CONTROL

Outstanding

PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-360-525-231	2.00
STARKVILLE UTILITIES	INV0024759	01/23/2018	UTILITY BILL BY DEPARTMENT	001-360-625-380	1,317.94
REYNOLDS/RENASANT INSURANCE AGENCY	870305	01/23/2018	POLICY #791000535/ONEBEACON INSURANCE	001-360-620-370	220.00
RACKLEY OIL INC.	473728	01/31/2018	GAS	001-360-525-231	34.69
Outstanding Total:					1,574.63

Department 360 - ANIMAL CONTROL Total: 1,574.63

Department: 550 - PARKS AND REC DEPARTMENT

Outstanding

SPORTS CENTER	2346	01/31/2018	YOUTH BASKETBALL JERSEYS	001-550-535-543	5,922.50
VERIZON WIRELESS	9798285545	01/31/2018	WIRELESS BILL/PARKS	001-550-600-330	994.59
SPORTS CENTER	2350	01/31/2018	YOUTH BASKETBALL JERSEYS	001-550-535-543	97.50
CANON SOLUTIONS AMERICA	4024744426	01/30/2018	JMQ12482 PARKS	001-550-600-330	72.48
WAUKAWAY DISTRIBUTORS, INC	CLR0118-267	01/31/2018	MONTHLY COOLER RENT/PARKS	001-550-600-300	20.00
POWER CLEAN JANITORIAL SERVICES	1111	01/31/2018	JANITORIAL SERVICES- DECEMBER 2017	001-550-501-208	1,585.00
SPORTS CENTER	2352	01/31/2018	YOUTH BASKETBALL JERSEYS	001-550-535-543	38.50
SPORTS CENTER	2355	01/31/2018	YOUTH BASKETBALL JERSEYS	001-550-535-543	48.00
NEWELL PAPER COMPANY	3023061	01/31/2018	2 PLY TISSUE CASE	001-550-501-208	52.53
SPORTS CENTER	2357	01/31/2018	YOUTH BASKETBALL JERSEYS	001-550-535-543	29.00
SPORTS CENTER	2358	01/31/2018	YOUTH BASKETBALL JERSEYS	001-550-535-543	19.50
ATMOS ENERGY	INV0024740	01/20/2018	3019958172 PARKS GILLESPIE ST	001-550-600-340	317.34
ALPHA YOUTH SPORTS INC.	MS-S-1718W	01/30/2018	ALPHA BASKETBALL COACHING MATERIALS	001-550-501-220	750.00

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SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-550-600-330	34.16
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	001-550-600-330	120.34
NEWELL PAPER COMPANY	3023668	01/31/2018	TOWELS,DISINFECTANT, STAINLESS CLEANER	001-550-501-208	104.36
SPORTS CENTER	2365	01/31/2018	YOUTH BASKETBALL JERSEYS	001-550-535-543	57.50
TERRY SVC., INC	57217	01/31/2018	SYSTEM CHECK/ 40 GAL GLYCOL	001-550-600-370	1,988.00
CANON FINANCIAL SERVICES, INC	18205094	01/30/2018	JMQ12482 PARKS	001-550-600-330	382.00
SPORTS CENTER	2367	01/31/2018	YOUTH BASKETBALL JERSEYS	001-550-535-543	29.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	001-550-501-204	8.00
STARKVILLE UTILITIES	INV0024759	01/23/2018	UTILITY BILL BY DEPARTMENT	001-550-600-340	12,199.57
G&K SERVICES	6231413670	01/30/2018	WEEKLY MAT MAINT.	001-550-501-208	36.20
REYNOLDS/RENASANT INSURANCE AGENCY	870305	01/23/2018	POLICY #791000535/ONEBEACON INSURANCE	001-550-600-360	850.00
STARKVILLE DAILY NEWS	12.18	01/23/2018	DECEMBER 2017 ADVERTISIN	001-550-600-350	29.08
CINTAS FIRST AID & SAFETY	5009783464	01/30/2018	FIRST AID SUPPLIES,SVC CHARGE	001-550-501-220	201.43
SPORTS CENTER	2371	01/31/2018	YOUTH BASKETBALL JERSEYS	001-550-535-543	15.00
NEWELL PAPER COMPANY	3024340	01/31/2018	MULTIFLD TOWELS, NATURAL TURN TOWELS	001-550-501-208	70.89
HOWELL'S PEST CONTROL	02.07.08	01/30/2018	PEST CONTROL 09/12/17-12/07/17	001-550-630-426	410.00
G&K SERVICES	6231414960	01/30/2018	WEEKLY MAT CLEANING	001-550-501-208	36.20
ATMOS ENERGY	INV0024819	01/30/2018	301822235 PARKS	001-550-600-340	416.33
SULLIVAN'S OFFICE SUPPLY, INC.	30741	01/31/2018	3 SETS TAB DIVIDERS	001-550-501-200	1.95
AUTOMOTIVE SERVICE CTR	016555	01/30/2018	BRAKE PADS,AIR & OIL FILTER, LABOR	001-550-600-370	391.94
RICHARD E. HILL	INV0024768	01/30/2018	YOUTH BASKETBALL 01/08 - 01/28	001-550-600-320	435.00
LYNN LEONARD	INV0024769	01/30/2018	YOUTH BASKETBALL 01/08 - 01/28	001-550-600-320	330.00
RACHEL LAMBERT	INV0024770	01/30/2018	YOUTH BASKETBALL SUPERVISOR 01/08 - 01/28	001-550-600-320	632.50
CODY ROMAN	INV0024771	01/30/2018	YOUTH BASKETBALL SUPERVISOR 01/08 - 01/28	001-550-600-320	455.00
RONALD M. LUNDELL	INV0024772	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	315.00
ZEBEDEE RICE	INV0024773	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	315.00
CALVIN WARE	INV0024774	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	315.00
COOPER CLEMENT	INV0024775	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	300.00
ZACKARY MURPHY	INV0024776	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	270.00
JAMES YARBROUGH	06482	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	255.00
MICAH L. PEACOCK	INV0024777	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	225.00
LEONARDO THOMPSON	INV0024778	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	210.00
ANDREW MOCK	INV0024779	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	180.00
FREDRICK SMITH	INV0024780	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	135.00
JONATHAN COMER	INV0024781	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	120.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TODD GARNER	INV0024782	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	105.00
AUSTIN PARKER	INV0024783	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	105.00
ANITA JOHNSON	INV0024785	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	45.00
GWENDOLYN JOHNSON	INV0024786	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/08 - 01/28	001-550-600-320	45.00
GABRIELLA TURNIPSEED	INV0024787	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	360.00
CARRIE ASHFORD	INV0024788	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	290.00
BRYAN J. RICHEY	INV0024790	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	290.00
CALVIN RICHEY	INV0024791	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	210.00
TYSON M. TATE	INV0024792	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	210.00
ORIEN THOMPSON	INV0024793	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	180.00
JAMES TRACE VINING	INV0024794	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	180.00
SHELBY PERILLOUX	INV0024795	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	160.00
TAYLOR BRIANNE CAMPBELL	INV0024796	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	90.00
RICHARD HILL JR	INV0024797	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	80.00
VESTORI HUGHES	INV0024798	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	60.00
TRACIE FOX	INV0024799	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	40.00
JORDAN THOMPSON	INV0024800	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	40.00
MICAH L. PEACOCK	INV0024801	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/08 - 01/28	001-550-600-320	30.00
KENNEDI AKINS	INV0024802	01/30/2018	ACTIVITY WORKER 01/08/18 - 01/28/18	001-550-600-320	225.00
VERLEAN AKINS	INV0024803	01/30/2018	ACTIVITY WORKER 01/08/18 - 01/28/18	001-550-600-320	312.00
DIANE CLARK	INV0024804	01/30/2018	ACTIVITY WORKER 01/08/18 - 01/28/18	001-550-600-320	125.00
JALANA M. PERSE	INV0024805	01/30/2018	ACTIVITY WORKER 01/08/18 - 01/28/18	001-550-600-320	85.00
NEIKO HOWELL	INV0024806	01/30/2018	ACTIVITY WORKER 01/08/18 - 01/28/18	001-550-600-320	85.00
CHARLES R. TILLERY II	INV0024807	01/30/2018	ACTIVITY WORKER 01/08/18 - 01/28/18	001-550-600-320	680.00
RONALD JOHNSON JR.	INV0024808	01/30/2018	ACTIVITY WORKER 01/08/18 - 01/28/18	001-550-600-320	560.00
CHRISTOPHER ANDRE CLARK	INV0024809	01/30/2018	ACTIVITY WORKER 01/08/18 - 01/28/18	001-550-600-320	250.00
ALEX SHEFFIELD	INV0024817	01/30/2018	YOUTH BASKETBALL OFFICIAL 01/8 -01/28/18	001-550-600-320	45.00
MADISON BOZIER	INV0024818	01/30/2018	YOUTH BASKETBALL SCOREKEEPER 01/8 -01/28/18	001-550-600-320	220.00
STARKVILLE UTILITIES	INV0024848	01/31/2018	UTILITY BILL BY DEPT	001-550-600-340	1.00
STARKVILLE UTILITIES	INV0024848	01/31/2018	UTILITY BILL BY DEPT	001-550-600-340	265.57
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	001-550-600-300	40.01
Outstanding Total:					37,234.97
Department 550 - PARKS AND REC DEPARTMENT Total:					37,234.97

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 600 - CAPITAL PROJECTS					
Outstanding					
MSU PLANNING, DESIGN & CONSTRUCTION	1948PDCARS26	01/31/2018	RUSSELL STREET PROJ	001-600-912-856	163.51
OKT COUNTY	1049486	01/31/2018	LOCKSLEY WAY PROJECT INVOICE	001-600-912-861	3,945.67
STARKVILLE UTILITIES	I0000554	01/31/2018	42 STREET LIGHT BULBS (SEPT -DEC 17)	001-600-721-813	294.42
Outstanding Total:					4,403.60
Department 600 - CAPITAL PROJECTS Total:					4,403.60
Fund 001 - GENERAL FUND Total:					258,193.15

Fund: 015 - AIRPORT FUND**Department: 505 - AIRPORT****Outstanding**

EASTERN AVIATION FUELS	2864397	01/20/2018	JET FUEL WITH ADDITIVE	015-505-525-233	17,214.49
RACKLEY OIL INC.	472817	01/23/2018	GAS	015-505-525-231	10.31
CANON SOLUTIONS AMERICA	452728	01/20/2018	COPIER USAGE/AIRPORT	015-505-600-338	3.40
MAXXSOUTH BROADBAND	INV0024749	01/22/2018	8282 41 101 0438241 AIRPOR	015-505-600-338	103.59
PITNEY BOWES PURCHASE POWER	INV0024758	01/22/2018	REFILL POSTAGE METER	015-505-604-330	10.00
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	015-505-604-330	244.23
ALLEN ENTERPRISES, INC.	0060681-IN	01/30/2018	12 TAXIWAY LIGHT FIXTURES	015-505-630-400	2,174.88
STARKVILLE UTILITIES	INV0024759	01/23/2018	UTILITY BILL BY DEPARTMENT	015-505-625-380	1,638.97
REYNOLDS/RENASANT INSURANCE AGENCY	870305	01/23/2018	POLICY #791000535/ONEBEACON INSURANCE	015-505-620-370	1,750.00
RSINET	3839	01/31/2018	DATA SERVICE OCT-DEC 2017	015-505-600-338	180.00
EASTERN AVIATION FUELS	2894815	01/30/2018	JET FUEL W/ADDITIVE	015-505-525-233	19,991.88
MS AIRPORTS ASSOCIATION	INV0024837	01/31/2018	2018 MAA DUES	015-505-691-550	200.00
COLUMBUS FENCE COMPANY	INV0024825	01/30/2018	NEW FENCE INSTALLATION	015-505-720-805	1,069.78
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	015-505-604-330	71.57
Outstanding Total:					44,663.10
Department 505 - AIRPORT Total:					44,663.10
Fund 015 - AIRPORT FUND Total:					44,663.10

Fund: 016 - RESTRICTED AIRPORT**Department: 515 - RESTRICTED PROJECTS****Outstanding**

COLUMBUS FENCE COMPANY	INV0024825	01/30/2018	NEW FENCE INSTALLATION	016-515-720-806	19,256.02
COLUMBUS FENCE COMPANY	INV0024825	01/30/2018	NEW FENCE INSTALLATION	016-515-720-809	1,069.78
Outstanding Total:					20,325.80
Department 515 - RESTRICTED PROJECTS Total:					20,325.80
Fund 016 - RESTRICTED AIRPORT Total:					20,325.80

Fund: 022 - SANITATION**Department: 322 - SANITATION DEPARTMENT****Outstanding**

FASTENAL COMPANY	MSSTA73574	01/22/2018	5 ORANGE MESH VESTS	022-322-535-233	74.95
STARKVILLE AUTO PARTS	109569	01/23/2018	TRUCK 21A LINE FIX	022-322-630-360	81.80
TRI-STATE TRUCKCENTER	BW86439	01/23/2018	TRUCK#94 REPAIRS	022-322-630-360	1,055.30
GOLDEN TRIANGLE	3596	01/30/2018	MONTHLY HANDLING FEE-DEC. 2017/RTN DRAFT	022-322-600-364	10.00
PLANNING & DEVELOPM			MAILED ITEMS (201)	022-322-600-364	301.50
GOLDEN TRIANGLE	3569	01/30/2018	BANK DRAFTS (20)	022-322-600-364	10.00
PLANNING & DEVELOPM			STAFF HOURS	022-322-600-364	10.00
GOLDEN TRIANGLE	3571	01/30/2018	PEST CONTROL SANITATION	022-322-600-300	30.00
PLANNING & DEVELOPM					
NORTHEAST EXTERMINATING	320907	01/22/2018			

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BULLDOG TOWING & RECOVERY	37196	01/20/2018	TRUCK #95 TO WEST POINT	022-322-600-300	350.00
GATEWAY TIRE & SERVICE CENTER	1103968757	01/22/2018	TRUCK #96 OIL CHANGE	022-322-630-360	42.90
GATEWAY TIRE & SERVICE CENTER	1103969367	01/22/2018	4 SYNERGY TIRES PLUS MOUNT/TRUCK #43	022-322-630-360	1,037.40
RACKLEY OIL INC.	473041	01/22/2018	GAS	022-322-525-231	122.49
RACKLEY OIL INC.	473044	01/22/2018	GAS	022-322-525-231	106.54
RACKLEY OIL INC.	473046	01/22/2018	GAS	022-322-525-231	64.09
RACKLEY OIL INC.	473050	01/22/2018	GAS	022-322-525-231	111.65
RACKLEY OIL INC.	473051	01/22/2018	GAS	022-322-525-231	107.84
RACKLEY OIL INC.	473084	01/22/2018	DIESEL	022-322-525-231	121.00
RACKLEY OIL INC.	473143	01/22/2018	GAS	022-322-525-231	92.33
RACKLEY OIL INC.	473165	01/22/2018	GAS	022-322-525-231	64.61
RACKLEY OIL INC.	473204	01/22/2018	GAS	022-322-525-231	134.96
RACKLEY OIL INC.	473211	01/22/2018	GAS	022-322-525-231	80.63
WASTE MANAGEMENT	0698355-2132-4	01/23/2018	DEC 2017 RECYCLING, 12 ROLL OFFS	022-322-600-431	2,378.28
RACKLEY OIL INC.	473283	01/22/2018	GAS	022-322-525-231	126.83
RACKLEY OIL INC.	473285	01/22/2018	GAS	022-322-525-231	133.56
OREILLY AUTO PARTS	0997-399181	01/31/2018	ANTIFREEZE & OIL	022-322-525-231	116.91
OREILLY AUTO PARTS	0997-399181	01/31/2018	ANTIFREEZE & OIL	022-322-555-250	329.70
CINTAS	215291452	01/20/2018	LANDFILL 01.09.18	022-322-535-233	35.00
CINTAS	215291453	01/20/2018	SANITATION/LANDSCAPE 01.09.18	022-322-535-233	189.91
GATEWAY TIRE & SERVICE CENTER	1103978464	01/30/2018	TRUCK 42 FLAT REPAIR, INSIDE & OUTSIDE	022-322-630-360	62.95
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	022-322-604-330	34.16
BULLDOG TOWING & RECOVERY	37198	01/30/2018	TOW TRUCK #42 TO EMPIRE	022-322-630-360	350.00
LOWE'S	910324	01/31/2018	SANIT-VACUUM & LYSOL	022-322-501-200	82.55
GATEWAY TIRE & SERVICE CENTER	1103979951	01/30/2018	TRUCK 94/2 TIRES & 2 OUTSIDE MOUNTS	022-322-630-360	504.28
GATEWAY TIRE & SERVICE CENTER	1103980102	01/30/2018	TRUCK 38-OUTSIDE FLAT REPAIR	022-322-630-360	26.50
TERRY'S GARAGE, INC	59	01/31/2018	TRUCK # 98 REPAIRS/WRECKER SERVICE	022-322-630-360	1,555.17
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	022-322-525-231	42.00
STARKVILLE UTILITIES	INV0024759	01/23/2018	UTILITY BILL BY DEPARTMENT	022-322-630-360	1,106.33
REYNOLDS/RENASANT INSURANCE AGENCY	870305	01/23/2018	POLICY #791000535/ONEBEACON INSURANCE	022-322-620-370	3,160.00
STARKVILLE AUTO PARTS	109984	01/31/2018	TRANSMISSION FLUID	022-322-555-250	8.76
GATEWAY TIRE & SERVICE CENTER	1103983998	01/30/2018	TRUCK 95 TIRE & OUTSIDE MOUNT	022-322-630-360	259.35
STARKVILLE DAILY NEWS	12.18	01/23/2018	DECEMBER 2017 ADVERTISING	022-322-604-330	290.50
BULLDOG TOWING & RECOVERY	37199	01/30/2018	TOW TRUCK 95 TO H&O	022-322-630-360	300.00
CINTAS FIRST AID & SAFETY	5009783461	01/30/2018	COUGH SYRUP, LG PATCH, SVC CHARGE	022-322-501-200	42.54
EMPIRE TRUCK SALES, LLC	RE005010105:01	01/30/2018	TRUCK#41 REPAIRS /WATER IN FUEL/SOFTWARE UPDATE	022-322-630-360	875.40
EMPIRE TRUCK SALES, LLC	RE005010309:2	01/30/2018	TRUCK #43 TURBO CHARGER ACT. KIT&LABOR	022-322-630-360	1,699.42
BELL BUILDING SUPPLY, INC.	213640	01/31/2018	NEVERKINK HOSE	022-322-555-250	29.99
TERRY'S GARAGE, INC	85	01/31/2018	REPLACE FUEL FILTERS	022-322-630-360	25.50
TRUSTMARK NATIONAL BANK	02.18.18	01/31/2018	#90090/ 2 FRONT LOADERS	022-322-820-874	6,475.20
TRUSTMARK NATIONAL BANK	02.18.18	01/31/2018	#90090/ 2 FRONT LOADERS	022-322-830-873	715.35
Outstanding Total:					24,966.13
Department 322 - SANITATION DEPARTMENT Total:					24,966.13

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 325 - RUBBISH					
Outstanding					
GATEWAY TIRE & SERVICE CENTER	1103975991	01/22/2018	TRACTOR #2 REPAIR FLAT	022-325-630-360	58.50
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	022-325-525-231	4.00
GATEWAY TIRE & SERVICE CENTER	1103988005	01/31/2018	REPAIR FLATS	022-325-630-360	55.00
Outstanding Total:					117.50
Department 325 - RUBBISH Total:					117.50
Department: 341 - LANDSCAPING					
Outstanding					
INGRAM EQUIPMENT COMPANY, LLC	0062195	01/22/2018	STREET SWEEPER #84, SET/4 SEG STEEL BROOMS	022-341-630-360	710.00
CINTAS	215291453	01/20/2018	SANITATION/LANDSCAPE 01.09.18	022-341-535-233	53.66
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	022-341-525-231	12.00
REYNOLDS/RENASANT INSURANCE AGENCY	870305	01/23/2018	POLICY #791000535/ONEBEACON INSURANCE	022-341-620-370	175.00
RACKLEY OIL INC.	473045	01/22/2018	DIESEL	022-341-525-231	72.79
TRUSTMARK NATIONAL BANK	2.18.18	01/31/2018	#90089/STREET SWEEPER	022-341-820-874	3,371.16
TRUSTMARK NATIONAL BANK	2.18.18	01/31/2018	#90089/STREET SWEEPER	022-341-830-873	372.43
Outstanding Total:					4,767.04
Department 341 - LANDSCAPING Total:					4,767.04
Fund 022 - SANITATION Total:					29,850.67
Fund: 023 - LANDFILL ACCOUNT					
Department: 323 - LANDFILL					
Outstanding					
NEEL-SCHAFER	1049481	01/31/2018	TASK 4-CELL 5 CLOSURE	023-323-600-338	3,157.50
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0024748	01/22/2018	ELECTRIC BILLS BY DEPT	023-323-625-380	50.88
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0024747	01/22/2018	ELECTRIC BILL BY DEPT	023-323-625-380	51.43
SOUTHERN TELECOMMUNICATIONS	12.28.17	01/31/2018	2490 DEC. 2017	023-323-604-330	34.16
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	5995	01/22/2018	JANUARY TESTING	023-323-525-231	8.00
REYNOLDS/RENASANT INSURANCE AGENCY	870305	01/23/2018	POLICY #791000535/ONEBEACON INSURANCE	023-323-620-370	1,862.50
VERIZON WIRELESS	979915432	01/31/2018	WIRELESS BILL BY DEPT	023-323-604-330	80.02
Outstanding Total:					5,244.49
Department 323 - LANDFILL Total:					5,244.49
Fund 023 - LANDFILL ACCOUNT Total:					5,244.49
Fund: 107 - COMPUTER ASSESSMENTS					
Department: 112 - COMPUTER ASSESMENTS					
Outstanding					
TYLER TECHNOLOGIES	025-207697	01/23/2018	PUBLIC SAFETY SUITE/ 2018	107-112-600-303	9,003.75
TYLER TECHNOLOGIES	025-208215	01/23/2018	MONTHLY COURT MAINT/DEC. 2017	107-112-600-303	175.00
TYLER TECHNOLOGIES	025-210126	01/23/2018	MONTHLY COURT MAINT. JAN. 2017	107-112-600-303	175.00
Outstanding Total:					9,353.75
Department 112 - COMPUTER ASSESMENTS Total:					9,353.75
Fund 107 - COMPUTER ASSESSMENTS Total:					9,353.75

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 303 - INDUSTRIAL PARK BOND					
Department: 600 - CAPITAL PROJECTS					
Outstanding					
OKT COUNTY	1049487	01/31/2018	INDUSTRIAL PARK	303-600-600-309	12,264.64
OKTIBBEHA COUNTY	119635	01/31/2018	IND. PARK PROJECT	303-600-600-309	31,198.51
OKTIBBEHA COUNTY	119763	01/31/2018	IND. PARK-HEADWATERS INVOICE	303-600-600-309	30,177.91
Outstanding Total:					73,641.06
Department 600 - CAPITAL PROJECTS Total:					73,641.06
Fund 303 - INDUSTRIAL PARK BOND Total:					73,641.06
Fund: 319 - CAPITAL IMPROVEMENTS PROJECTS					
Department: 600 - CAPITAL PROJECTS					
Outstanding					
LEE'S PRECAST CONCRETE, IN	110382	01/31/2018	CONCRETE PRODUCTS FOR DRAINAGE PROJECTS	319-600-948-854	1,195.00
LEE'S PRECAST CONCRETE, IN	110382	01/31/2018	CONCRETE PRODUCTS FOR DRAINAGE PROJECTS	319-600-948-854	1,200.00
LEE'S PRECAST CONCRETE, IN	110382	01/31/2018	CONCRETE PRODUCTS FOR DRAINAGE PROJECTS	319-600-948-854	820.00
Outstanding Total:					3,215.00
Department 600 - CAPITAL PROJECTS Total:					3,215.00
Fund 319 - CAPITAL IMPROVEMENTS PROJECTS Total:					3,215.00
Fund: 375 - PARK AND REC TOURISM					
Department: 551 - PARK & REC TOURISM					
Outstanding					
FIRST NATIONAL BANK OF CLARKSDALE	02.22.18	01/22/2018	PARKS & REC BOND	375-551-800-870	265,000.00
FIRST NATIONAL BANK OF CLARKSDALE	02.22.18	01/22/2018	PARKS & REC BOND	375-551-830-826	61,902.50
REGIONS FINANCIAL CORPORATION	826588	01/31/2018	001-0007521-007/POOL PAYMENT	375-551-840-880	1,280.17
REGIONS FINANCIAL CORPORATION	826588	01/31/2018	001-0007521-007/POOL PAYMENT	375-551-840-881	31.08
Outstanding Total:					328,213.75
Department 551 - PARK & REC TOURISM Total:					328,213.75
Fund 375 - PARK AND REC TOURISM Total:					328,213.75
Fund: 610 - TRUST & AGENCY					
Department: 000 - UNDESIGNATED					
Outstanding					
STARKVILLE CONVENTIONS/VISITORS BUR	INV0024813	01/30/2018	2% HOTEL/MOTEL TAX	610-000-147-656	26,259.00
Outstanding Total:					26,259.00
Paid					
STARKVILLE CONVENTIONS/VISITORS BUR	INV0024762	01/24/2018	2% HOTEL/MOTEL TAX	610-000-147-656	28,922.42
Paid Total:					28,922.42
Department 000 - UNDESIGNATED Total:					55,181.42
Fund 610 - TRUST & AGENCY Total:					55,181.42
Fund: 630 - ECONOMIC DEV, TOURISM & CONV					
Department: 000 - UNDESIGNATED					
Outstanding					
O.C.E.D.A	INV0024810	01/30/2018	2% FOOD & BEVERAGE TAX (15%)	630-000-148-655	26,720.91
MSU	INV0024811	01/30/2018	2% FOOD & BEVERAGE TAX (20%)	630-000-147-657	35,627.88

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STARKVILLE CONVENTIONS/VISITORS BUR	INV0024812	01/30/2018	2% FOOD & BEVERAGE TAX (15%)	630-000-147-664	26,720.91
Outstanding Total:					89,069.70
Paid					
MSU	INV0024760	01/24/2018	2% FOOD AND BEVERAGE TAX DECEMBER 2017	630-000-147-657	34,505.50
STARKVILLE CONVENTIONS/VISITORS BUR	INV0024761	01/24/2018	2% FOOD AND BEVERAGE TA	630-000-147-664	25,879.13
O.C.E.D.A	INV0024763	01/24/2018	2% FOOD AND BEVERAGE TAX (15%) DECEMBER 2017	630-000-148-655	25,879.13
Paid Total:					86,263.76
Department 000 - UNDESIGNATED Total:					175,333.46
Fund 630 - ECONOMIC DEV, TOURISM & CONV Total:					175,333.46
Grand Total:					1,003,215.65

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	258,193.15	580.00
015 - AIRPORT FUND	44,663.10	0.00
016 - RESTRICTED AIRPORT	20,325.80	0.00
022 - SANITATION	29,850.67	0.00
023 - LANDFILL ACCOUNT	5,244.49	0.00
107 - COMPUTER ASSESSMENTS	9,353.75	0.00
303 - INDUSTRIAL PARK BOND	73,641.06	0.00
319 - CAPITAL IMPROVEMENTS PROJECTS	3,215.00	0.00
375 - PARK AND REC TOURISM	328,213.75	0.00
610 - TRUST & AGENCY	55,181.42	28,922.42
630 - ECONOMIC DEV, TOURISM & CONV	175,333.46	86,263.76
Grand Total:	1,003,215.65	115,766.18

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-053-206	DUE FROM WATER & SE	1,079.70	0.00
001-000-054-205	DUE FROM STARKVILLE	24.00	0.00
001-000-160-998	FIRE CHIEF CONFERENCE	1,000.00	0.00
001-100-604-330	COMMUNICATIONS	280.07	0.00
001-110-330-166	TRAUMA TRAFFIC	579.00	0.00
001-110-330-376	COURT CONSTITUENTS	99.00	0.00
001-110-330-377	MOTOR VEHICLE LIABILI	2,953.50	0.00
001-110-330-378	APPEARANCE BOND FEE	773.00	0.00
001-110-330-382	TRAFFIC VIOLATION	12,983.25	0.00
001-110-330-385	IMPLIED CONSENT	3,643.50	0.00
001-110-330-386	WIRELESS COMM FEE	1,979.25	0.00
001-110-330-387	OTHER MISDEMEANORS	4,099.15	0.00
001-110-330-389	ADULT DRIVER'S TRAINI	30.00	0.00
001-110-330-393	VICTIMS BOND FEE	354.00	0.00
001-110-330-395	DRUG VIOLATION	55.75	0.00
001-110-330-396	NON-ADJUDICATION (IN	1,350.00	0.00
001-110-330-397	DUI OFFENSE (INLC14)	434.00	0.00
001-110-604-330	COMMUNICATIONS	826.31	0.00
001-111-604-330	COMMUNICATIONS	112.26	0.00
001-120-501-200	SUPPLIES	296.19	0.00
001-120-604-330	COMMUNICATIONS	414.13	0.00
001-120-691-550	MISCELLANEOUS	224.47	0.00
001-123-604-330	COMMUNICATIONS	3,537.79	0.00
001-123-630-400	EQUIPMENT REPAIR &	45.00	0.00
001-145-501-200	SUPPLIES	323.99	0.00
001-145-604-330	COMMUNICATIONS	720.59	0.00
001-159-620-371	BONDING-CITY EMPLOY	875.00	0.00
001-169-615-342	LEGAL ADVERTISING & N	48.20	0.00
001-180-604-330	COMMUNICATIONS	350.28	0.00
001-190-501-200	SUPPLIES	128.33	0.00
001-190-525-231	GAS & OIL	6.00	0.00
001-190-604-330	COMMUNICATIONS/AD	484.40	0.00
001-190-620-370	INSURANCE	520.00	0.00
001-192-510-220	SUPPLIES	25.07	0.00
001-192-620-370	INSURANCE	2,975.00	0.00
001-192-625-380	UTILITIES	3,195.17	0.00
001-195-951-952	TRANSFER TO STARKVILL	10,200.00	0.00
001-195-951-966	TRANSFER TO CHAMBER	-2,500.00	0.00
001-197-501-200	SUPPLIES	49.98	0.00
001-197-525-231	GAS & OIL	2.00	0.00
001-197-600-308	ENGINEERING SERVICES	877.80	0.00
001-197-604-330	COMMUNICATIONS	73.75	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-201-501-200	OFFICE SUPPLIES	4,509.46	0.00
001-201-525-231	GAS & OIL	11,665.95	0.00
001-201-535-233	UNIFORMS	14,249.91	0.00
001-201-555-250	JANITORIAL SUPPLIES	768.08	0.00
001-201-556-251	POLICE SUPPLIES	16,435.80	0.00
001-201-600-300	PROFESSIONAL SERVICE	2,460.00	0.00
001-201-604-330	COMMUNICATIONS	3,452.44	0.00
001-201-615-343	PRINTING & BINDING	41.00	0.00
001-201-620-370	INSURANCE	5,250.00	0.00
001-201-625-380	UTILITIES	1,462.31	0.00
001-201-630-360	VEHICLE REPAIRS & MAI	15,518.69	0.00
001-201-635-369	COPIER RENTAL	529.76	0.00
001-201-690-555	DUES	400.00	0.00
001-201-918-805	MACHINERY AND EQUIP	2,260.00	0.00
001-215-541-237	PRISONER EXPENSES	13,312.85	0.00
001-230-690-552	POLICE TRAINING & EDU	1,080.00	580.00
001-250-604-330	COMMUNICATIONS	431.27	0.00
001-261-525-231	GAS & OIL	1,344.00	0.00
001-261-535-233	UNIFORMS	483.28	0.00
001-261-555-250	SUPPLIES & SMALL TOO	527.49	0.00
001-261-555-261	FIRE HOMELAND SECURI	399.98	0.00
001-261-600-319	PHYSICAL EXAMINATION	1,655.00	0.00
001-261-620-370	INSURANCE	5,250.00	0.00
001-261-630-360	SHOP REPAIRS & MAINT	12,138.77	0.00
001-261-690-555	DUES	1,220.00	0.00
001-261-918-805	MACHINERY AND EQUIP	92.99	0.00
001-263-600-390	FIRE TRAINING	2,813.40	0.00
001-264-604-330	COMMUNICATIONS	3,587.78	0.00
001-264-630-404	RADIO MAINTENANCE /	5,425.00	0.00
001-267-558-269	BUILDING MAINTENANC	3,421.92	0.00
001-267-625-380	UTILITIES	6,055.37	0.00
001-281-501-200	SUPPLIES	75.39	0.00
001-281-525-231	GAS & OIL	39.84	0.00
001-281-604-330	COMMUNICATION/ADV	117.38	0.00
001-281-620-370	INSURANCE	450.00	0.00
001-281-820-874	PRINCIPAL (VEHICLES)	400.04	0.00
001-281-830-873	INTEREST (VEHICLES)	51.34	0.00
001-290-625-380	UTILITIES	328.88	0.00
001-301-501-200	SUPPLIES	292.12	0.00
001-301-525-231	GAS & OIL	16.00	0.00
001-301-535-233	UNIFORMS	249.88	0.00
001-301-555-250	SUPPLIES & SMALL TOO	834.12	0.00
001-301-560-270	CONSTRUCTION MATERI	1,773.04	0.00
001-301-604-330	COMMUNICATIONS	362.94	0.00
001-301-620-370	INSURANCE	2,350.00	0.00
001-301-625-380	UTILITIES	1,240.39	0.00
001-301-630-400	EQUIPMENT REPAIR &	207.82	0.00
001-301-820-874	PRINCIPAL	400.04	0.00
001-301-830-873	INTEREST	51.33	0.00
001-302-625-380	UTILITIES	11,968.02	0.00
001-360-525-231	GAS & OIL	36.69	0.00
001-360-620-370	INSURANCE	220.00	0.00
001-360-625-380	UTILITIES	1,317.94	0.00
001-550-501-200	OFFICE SUPPLIES	1.95	0.00
001-550-501-204	GAS & OIL	8.00	0.00
001-550-501-208	JANITORIAL FEES	1,885.18	0.00
001-550-501-220	MISC SUPPLIES / TRAVEL	951.43	0.00
001-550-535-543	UNIFORMS/EQUIPMENT	6,256.50	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-550-600-300	MISC SERVICES	60.01	0.00
001-550-600-320	CONTRACT LABOR, UMP	9,599.50	0.00
001-550-600-330	COMMUNICATIONS / PH	1,603.57	0.00
001-550-600-340	UTILITIES	13,199.81	0.00
001-550-600-350	ADVERTISING	29.08	0.00
001-550-600-360	INSURANCE	850.00	0.00
001-550-600-370	EQUIP. REPAIR/MAINT	2,379.94	0.00
001-550-630-426	BUILDING MAINT/REPAI	410.00	0.00
001-600-721-813	TRAFFIC LIGHT MAINT	294.42	0.00
001-600-912-856	RUSSELL/LOUISVILLE ST	163.51	0.00
001-600-912-861	LOCKSLEY/BLACKJACK I	3,945.67	0.00
015-505-525-231	GAS & OIL	10.31	0.00
015-505-525-233	JET A FUEL PURCHASES	37,206.37	0.00
015-505-600-338	CONTRACT & LEGAL SER	286.99	0.00
015-505-604-330	COMMUNICATIONS	325.80	0.00
015-505-620-370	INSURANCE	1,750.00	0.00
015-505-625-380	UTILITIES	1,638.97	0.00
015-505-630-400	EQUIPMENT REPAIR &	2,174.88	0.00
015-505-691-550	MISCELLANEOUS	200.00	0.00
015-505-720-805	CAPITAL OUTLAY-GRANT	1,069.78	0.00
016-515-720-806	CAP IMPROV-2017 FAA	19,256.02	0.00
016-515-720-809	CAP IMPR-MDOT 2017 3	1,069.78	0.00
022-322-501-200	OFFICE SUPPLIES	125.09	0.00
022-322-525-231	GAS & OIL	1,425.44	0.00
022-322-535-233	UNIFORMS	299.86	0.00
022-322-555-250	SUPPLIES & SMALL TOO	368.45	0.00
022-322-600-300	PROFESSIONAL SERVICE	380.00	0.00
022-322-600-364	BILLING SERVICES	331.50	0.00
022-322-600-431	CONTRACT RECYCLING C	2,378.28	0.00
022-322-604-330	COMMUNICATIONS/AD	324.66	0.00
022-322-620-370	INSURANCE	3,160.00	0.00
022-322-630-360	SHOP REPAIRS & MAINT	8,982.30	0.00
022-322-820-874	PRINCIPAL-2 FRONT LOA	6,475.20	0.00
022-322-830-873	INTEREST	715.35	0.00
022-325-525-231	GAS & OIL	4.00	0.00
022-325-630-360	SHOP REPAIRS & MAINT	113.50	0.00
022-341-525-231	GAS & OIL	84.79	0.00
022-341-535-233	UNIFORMS	53.66	0.00
022-341-620-370	INSURANCE	175.00	0.00
022-341-630-360	SHOP REPAIRS & MAINT	710.00	0.00
022-341-820-874	PRINCIPAL-SWEEPER/F2	3,371.16	0.00
022-341-830-873	INTEREST	372.43	0.00
023-323-525-231	GAS & OIL	8.00	0.00
023-323-600-338	CONTRACT / PROF SERVI	3,157.50	0.00
023-323-604-330	COMMUNICATIONS	114.18	0.00
023-323-620-370	INSURANCE	1,862.50	0.00
023-323-625-380	UTILITIES	102.31	0.00
107-112-600-303	DATA PROCESSING	9,353.75	0.00
303-600-600-309	LEGAL AND PROF SVCS E	73,641.06	0.00
319-600-948-854	DRAINAGE IMPROVEME	3,215.00	0.00
375-551-800-870	PRINCIPAL ON BONDS -	265,000.00	0.00
375-551-830-826	INTEREST	61,902.50	0.00
375-551-840-880	Principal - Pool	1,280.17	0.00
375-551-840-881	Interest - Pool	31.08	0.00
610-000-147-656	DUE TO GOVERNMENT	55,181.42	28,922.42
630-000-147-657	DUE TO MISSISSIPPI STA	70,133.38	34,505.50
630-000-147-664	DUE TO VISITORS/CONV	52,600.04	25,879.13
630-000-148-655	DUE TO EDA	52,600.04	25,879.13

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
630-000-148-655	DUE TO EDA		
	Grand Total:	1,003,215.65	115,766.18

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	1,000,000.65	115,766.18
17065	1,200.00	0.00
17067	1,195.00	0.00
17070	820.00	0.00
Grand Total:	1,003,215.65	115,766.18



200 N Lafayette Street • Starkville, MS 39759
Telephone: 662-323-3133 Fax: 662-323-3273

All invoices have been reviewed and goods received for both Electric and Water Claims Dockets by Starkville Utilities in accordance with the State Purchase Statute.

A handwritten signature in black ink that reads "Ann Marie Logan". The signature is written in a cursive, flowing style.

Ann Marie Logan, CPA
Manager of Accounting & Finance

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 02/07/18 ACCOUNT 23110

UNPAID INVOICES

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INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 3 TRI-STATE CHLORINATION										
1355	01/29/18	1713 Chemicals		02/07/18	1318.00	.00	CHK			
VENDOR TOTAL:					1318.00					
VENDOR: 121 AMERICAN WATER WORKS ASSOC										
1/01/18	01/23/18	0 Annual membership dues		02/07/18	221.00	.00	CHK			
VENDOR TOTAL:					221.00					
VENDOR: 124 ATMOS ENERGY										
2702 - 1/10/18	01/23/18	0 Utility bill		02/07/18	449.94	.00	CHK			
2962 - 1/10/18	01/23/18	0 Utility bill		02/07/18	107.99	.00	CHK			
VENDOR TOTAL:					557.93					
VENDOR: 134 ATWELL & GENT, PA										
8399	01/24/18	0 Engineering services		02/07/18	1430.00	.00	ACH			
VENDOR TOTAL:					1430.00					
VENDOR: 152 BUGS-B-GONE										
289033	01/23/18	0 Pest control		02/07/18	45.00	.00	ACH			
289640	01/23/18	0 Pest control		02/07/18	90.00	.00	ACH			
VENDOR TOTAL:					135.00					
VENDOR: 189 BANCORPSOUTH										
2/01/18	01/29/18	0 2.6M GO Bond Payment		02/07/18	16904.52	.00	CHK			
VENDOR TOTAL:					16904.52					
VENDOR: 202 BELL BUILDING SUPPLY										
212672	01/23/18	1728 Supplies		02/07/18	7.30	.00	CHK			
212990	01/23/18	1737 Supplies		02/07/18	62.04	.00	CHK			
213129	01/23/18	1743 Supplies		02/07/18	28.44	.00	CHK			
213410	01/29/18	1753 Supplies		02/07/18	113.65	.00	CHK			
213912	01/24/18	1761 Supplies		02/07/18	67.25	.00	CHK			
214087	01/29/18	1765 Supplies		02/07/18	6.99	.00	CHK			
VENDOR TOTAL:					285.67					

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
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INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 209 BS DEVELOPMENT										
205421	01/29/18	0 Reimb Repairs		02/07/18	1094.00	.00	CHK			
VENDOR TOTAL:					1094.00					
VENDOR: 220 CENTRAL PIPE SUPPLY										
S100124998.002	01/23/18	1708 Parts and supplies		02/07/18	384.00	.00	ACH			
S100126003.001	01/23/18	1724 Parts		02/07/18	2596.00	.00	ACH			
S100126098.001	01/23/18	1724 Parts		02/07/18	664.25	.00	ACH			
S100126791.001	01/23/18	1735 Supplies		02/07/18	105.00	.00	ACH			
S100126791.002	01/29/18	1735 Parts		02/07/18	347.24	.00	ACH			
VENDOR TOTAL:					4096.49					
VENDOR: 305 DIXIE WHOLESale WATERWORKS										
481853	01/23/18	1706 Supplies		02/07/18	1161.00	.00	ACH			
VENDOR TOTAL:					1161.00					
VENDOR: 307 CITY OF STARKVILLE										
JAN 2018-SALARY	01/23/18	0 Reimb 60% of L Brown Salary		02/07/18	1910.41	.00	CHK			
VENDOR TOTAL:					1910.41					
VENDOR: 368 CONTROL SYSTEMS, INC										
55033	01/29/18	1763 Service call		02/07/18	105.86	.00	ACH			
VENDOR TOTAL:					105.86					
VENDOR: 450 ENVIRO-LABS, INC.										
2049	01/23/18	0 Supplies		02/07/18	69.00	.00	ACH			
VENDOR TOTAL:					69.00					
VENDOR: 604 FASTENAL										
MSSTA76092	01/24/18	1760 Supplies		02/07/18	742.26	.00	ACH			
VENDOR TOTAL:					742.26					

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
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UNPAID INVOICES

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INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 620 G & C SUPPLY CO., INC.										
6683218	01/29/18	1665 Supplies		02/07/18	188.73	.00	ACH			
6683465	01/29/18	1665 Parts and supplies		02/07/18	144.00	.00	ACH			
VENDOR TOTAL:					332.73					
VENDOR: 639 GOLDEN TRIANGLE										
3062012018	01/23/18	0 Billing services		02/07/18	414.20	.00	ACH			
VENDOR TOTAL:					414.20					
VENDOR: 823 H D SUPPLY, INC.										
I286704	01/24/18	1683 Hydrants		02/07/18	775.54	.00	CHK			
VENDOR TOTAL:					775.54					
VENDOR: 942 ICM OF AMERICA, INC										
10101253	01/23/18	1653 Repairs		02/07/18	434.00	.00	ACH			
VENDOR TOTAL:					434.00					
VENDOR: 1035 KANSAS CITY SOUTHERN										
1600073959	01/30/18	0 Annual billing		02/07/18	75.00	.00	CHK			
1600074390	01/23/18	0 Annual billing		02/07/18	50.00	.00	CHK			
VENDOR TOTAL:					125.00					
VENDOR: 1191 LUCKETT PUMP & REPAIR										
17861	01/29/18	1729 Equipment		02/07/18	2581.82	.00	ACH			
VENDOR TOTAL:					2581.82					
VENDOR: 1192 LYLE MACHINERY										
W04482	01/23/18	1668 Repairs		02/07/18	2858.28	.00	ACH			
VENDOR TOTAL:					2858.28					
VENDOR: 1323 MSU COBB INST OF ARCHAEOLOGY										
4714CI-255	01/24/18	0 Surveying		02/07/18	1800.00	.00	CHK			
VENDOR TOTAL:					1800.00					

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
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UNPAID INVOICES

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INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	FMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 1329 NORTH CENTRAL LABORATORIES										
401222	01/24/18	1750 Lab supplies		02/07/18	177.65	.00	ACH			
VENDOR TOTAL:					177.65					
VENDOR: 1341 MS DEVELOPMENT AUTHORITY										
1/03/18	01/23/18	0 CAP Loan Payments		02/07/18	20173.96	.00	CHK			
VENDOR TOTAL:					20173.96					
VENDOR: 1366 MS CROSS CONNECTION, LLC										
29234	01/29/18	0 CCC Program Management		02/07/18	340.00	.00	ACH			
VENDOR TOTAL:					340.00					
VENDOR: 1392 NUNLEY TRUCKING CO., INC.										
23602	01/29/18	1730 Gravel		02/07/18	1803.70	.00	CHK			
VENDOR TOTAL:					1803.70					
VENDOR: 1525 OKTIBBEHA COUNTY COOP										
327535	01/23/18	1723 Uniforms		02/07/18	58.72	.00	ACH			
331885	01/24/18	1759 Supplies		02/07/18	220.32	.00	ACH			
VENDOR TOTAL:					279.04					
VENDOR: 1818 UNITED RENTALS										
153920069-001	01/24/18	1738 Equipment rental		02/07/18	262.92	.00	CHK			
VENDOR TOTAL:					262.92					
VENDOR: 1850 RG-3 UTILITIES										
1830-1831	01/24/18	0 AMI Installation		02/07/18	6037.00	.00	ACH			
1838-1840	01/24/18	0 AMI Installation		02/07/18	9399.50	.00	ACH			
VENDOR TOTAL:					15436.50					
VENDOR: 1905 STARKVILLE AUTO PARTS										
163,043,874,860	01/23/18	1598 Repair parts		02/07/18	363.10	.00	CHK			
VENDOR TOTAL:					363.10					

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
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UNPAID INVOICES

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INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 1910 STARKVILLE UTILITIES										
12/31-1/25/18	01/23/18	0 Utility bills		02/07/18	52744.81	.00	DFT			
VENDOR TOTAL:					52744.81					
VENDOR: 1932 STARKVILLE DAILY NEWS										
12/21/17	01/23/18	0 Advertising		02/07/18	81.56	.00	ACH			
VENDOR TOTAL:					81.56					
VENDOR: 1937 SOUTHERN PIPE & SUPPLY										
1266562-00	01/29/18	1557 Parts		02/07/18	18.00	.00	ACH			
1506196-00	01/23/18	1732 Parts		02/07/18	59.16	.00	ACH			
1545758-00	01/29/18	1756 Parts		02/07/18	67.55	.00	ACH			
VENDOR TOTAL:					144.71					
VENDOR: 1944 ROOTX										
51141	01/23/18	1740 Root killer		02/07/18	1739.53	.00	CHK			
VENDOR TOTAL:					1739.53					
VENDOR: 2018 TRADE AMERICA										
22267	01/23/18	1695 Office supplies		02/07/18	581.52	.00	ACH			
22307	01/24/18	1745 Supplies		02/07/18	1014.00	.00	ACH			
22308	01/24/18	1746 Supplies		02/07/18	329.06	.00	ACH			
22310	01/29/18	1748 Office supplies		02/07/18	107.77	.00	ACH			
VENDOR TOTAL:					2032.35					
VENDOR: 2024 THOMPSON MACHINERY										
PC110255834	01/23/18	1726 Repair parts		02/07/18	38.24	.00	CHK			
PC110255879	01/23/18	1726 Repairs		02/07/18	173.62	.00	CHK			
VENDOR TOTAL:					211.86					
VENDOR: 2104 UPS										
24W1X6018	01/23/18	0 Postage		02/07/18	22.02	.00	CHK			
24W1X6028	01/30/18	0 Postage		02/07/18	22.02	.00	CHK			
24W1X6038	01/30/18	0 Postage		02/07/18	22.02	.00	CHK			
24W1X6048	01/30/18	0 Postage		02/07/18	30.24	.00	CHK			
24W1X6527	01/23/18	0 Postage		02/07/18	22.02	.00	CHK			

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 02/07/18 ACCOUNT 23110

UNPAID INVOICES

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INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ	
VENDOR TOTAL:					118.32							
VENDOR: 2202 WAYPOINT ANALYTICAL												
1037267,431,573	01/23/18	1669 Weekly testing and analysis		02/07/18	702.00	.00	ACH					
VENDOR TOTAL:					702.00							
VENDOR: 2210 VERIZON WIRELESS												
9799023197	01/23/18	0 Phone bill		02/07/18	119.50	.00	CHK					
VENDOR TOTAL:					119.50							
GRAND TOTAL:					136084.22							

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 02/07/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 1
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INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 110 ARKANSAS ELECTRIC										
03888701	01/29/18	7835 Materials		02/07/18	2120.00	.00	ACH			
VENDOR TOTAL:					2120.00					
VENDOR: 134 ATWELL & GENT, P.A.										
8397	01/24/18	0 Engineering Services		02/07/18	21290.15	.00	ACH			
8400	01/24/18	0 Engineering Services		02/07/18	2800.00	.00	ACH			
8401	01/24/18	0 Engineering Services		02/07/18	700.00	.00	ACH			
VENDOR TOTAL:					24790.15					
VENDOR: 139 ACC BUSINESS										
180104881-1/27	01/24/18	0 Internet Services		02/07/18	1439.20	.00	CHK			
VENDOR TOTAL:					1439.20					
VENDOR: 146 AT&T										
1737 - 1/09/18	01/23/18	0 Phone bill		02/07/18	42.99	.00	CHK			
VENDOR TOTAL:					42.99					
VENDOR: 170 ASHLEY SLING, INC.										
390439	01/29/18	7837 Supplies		02/07/18	345.86	.00	CHK			
VENDOR TOTAL:					345.86					
VENDOR: 190 BALDWIN LIGHTING, INC.										
6903	01/29/18	7790 Materials-Poles		02/07/18	10150.00	.00	ACH			
VENDOR TOTAL:					10150.00					
VENDOR: 318 CLAYTON VILLAGE MINI STG										
1/22/18	01/29/18	0 Storage unit rental		02/07/18	460.00	.00	ACH			
VENDOR TOTAL:					460.00					
VENDOR: 400 IVY AUTO PARTS										
578174	01/29/18	7855 Parts		02/07/18	172.98	.00	ACH			
VENDOR TOTAL:					172.98					

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 02/07/18 ACCOUNT 23200

UNPAID INVOICES

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INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ	
VENDOR: 420 DAVID WISE												
1/29/18	01/29/18		0 Professional fees		02/07/18	268.79	.00	ACH				
VENDOR TOTAL:						268.79						
VENDOR: 508 EQUIPMENT INCORPORATED												
135005788	01/29/18		7842 Repairs		02/07/18	110.00	.00	ACH				
VENDOR TOTAL:						110.00						
VENDOR: 604 FASTENAL COMPANY												
MSSTA76454,6698	01/29/18		7836 Supplies		02/07/18	74.13	.00	ACH				
MSSTA76752	01/29/18		7854 Supplies		02/07/18	163.63	.00	ACH				
VENDOR TOTAL:						237.76						
VENDOR: 691 GATEWAY TIRE&SERVICE CENTER												
I103969318	01/29/18		7839 Repairs		02/07/18	15.00	.00	CHK				
I103976138	01/29/18		7848 Repairs		02/07/18	116.50	.00	CHK				
VENDOR TOTAL:						131.50						
VENDOR: 696 GARNER LUMLEY ELECTRIC												
545099,405,406	01/29/18		7818 Electrical supplies		02/07/18	4270.20	.00	ACH				
545353	01/29/18		7843 Supplies		02/07/18	4953.00	.00	ACH				
VENDOR TOTAL:						9223.20						
VENDOR: 730 GRESKO UTILITY SUPPLY, INC.												
50012976-00	01/29/18		7762 Materials		02/07/18	14255.00	.00	ACH				
50013137-00	01/29/18		7827 Materials		02/07/18	17016.00	.00	ACH				
50013225-00 & 01	01/29/18		7847 Materials		02/07/18	1030.00	.00	ACH				
VENDOR TOTAL:						32301.00						
VENDOR: 809 HOWARD INDUSTRIES, INC.												
244024-694832	01/29/18		7763 Materials		02/07/18	11025.00	.00	ACH				
VENDOR TOTAL:						11025.00						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 02/07/18 ACCOUNT 23200

UNPAID INVOICES

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INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 1010 J.T. RAY COMPANY										
180115-0372	01/23/18	0 Copier service		02/07/18	57.96	.00	CHK			
VENDOR TOTAL:					57.96					
VENDOR: 1020 KONE										
1157534268	01/30/18	0 Elevator repairs		02/07/18	1947.76	.00	CHK			
VENDOR TOTAL:					1947.76					
VENDOR: 1205 LOWE'S										
1/03-1/25/18	01/30/18	7846 Supplies		02/07/18	697.74	.00	CHK			
VENDOR TOTAL:					697.74					
VENDOR: 1299 MISS ENGINEERING SOCIETY										
300093173-2018	01/30/18	0 Dues		02/07/18	274.00	.00	CHK			
VENDOR TOTAL:					274.00					
VENDOR: 1321 MSU-FACILITIES MGMT DEPT										
1/22/18	01/29/18	0 Annual Radio Tower Maintenanc		02/07/18	5425.00	.00	CHK			
VENDOR TOTAL:					5425.00					
VENDOR: 1400 NESCO										
S2218553.001	01/29/18	7833 Supplies		02/07/18	74.36	.00	ACH			
S2220570 & 8686	01/29/18	7838 Parts and supplies		02/07/18	270.45	.00	ACH			
S2222929, 3545	01/29/18	7857 Supplies		02/07/18	1394.70	.00	ACH			
VENDOR TOTAL:					1739.51					
VENDOR: 1406 NORTHEAST EXTERMINATING										
1/10/18	01/29/18	7858 Pest control		02/07/18	45.00	.00	ACH			
VENDOR TOTAL:					45.00					
VENDOR: 1525 OKTIBBEHA CO. CO-OP										
325502,461,480	01/29/18	7840 Uniforms		02/07/18	1726.14	.00	ACH			
VENDOR TOTAL:					1726.14					

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 02/07/18 ACCOUNT 23200

UNPAID INVOICES

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INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 1531 MDR CONSTRUCTION, INC.											
29-21381 & 21391	01/29/18	7860 Contractor		02/07/18	30034.50	.00	ACH				
29-21427	01/30/18	7880 Contractor		02/07/18	12514.00	.00	ACH				
VENDOR TOTAL:					42548.50						
VENDOR: 1536 PALMER'S SERVICE CENTER											
1/25/18 STMT	01/29/18	7872 Vehicle repairs		02/07/18	4245.82	.00	ACH				
VENDOR TOTAL:					4245.82						
VENDOR: 1800 RACKLEY OIL, INC.											
473532	01/29/18	7852 Auto supplies		02/07/18	50.94	.00	ACH				
VENDOR TOTAL:					50.94						
VENDOR: 1818 UNITED RENTALS, INC.											
152367660-01 & 2	01/30/18	7772 Equipment rental		02/07/18	2708.76	.00	ACH				
943761631-120	01/23/18	0 Equipment rental		02/07/18	1000.00	.00	ACH				
VENDOR TOTAL:					3708.76						
VENDOR: 1887 S & S LINE SERVICE											
1886-1887- 1/05	01/23/18	0 ROW Clearing		02/07/18	4871.20	.00	ACH				
1888-1889- 1/12	01/23/18	0 ROW Clearing		02/07/18	4871.20	.00	ACH				
1890-1891- 1/19	01/29/18	0 ROW Clearing		02/07/18	4871.20	.00	ACH				
VENDOR TOTAL:					14613.60						
VENDOR: 1925 SCOTT PETROLEUM CORP.											
1304867	01/29/18	7862 Fuel cylinder refills		02/07/18	42.00	.00	ACH				
VENDOR TOTAL:					42.00						
VENDOR: 1940 STUART C. IRBY											
S010561067.1&2	01/29/18	7817 Materials		02/07/18	4024.04	.00	ACH				
VENDOR TOTAL:					4024.04						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 02/07/18 ACCOUNT 23200

UNPAID INVOICES

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INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 2008 T & M SUBSTATION SERVICES										
55	01/29/18	7868 Maintenance and testing		02/07/18	4820.36	.00	CHK			
VENDOR TOTAL:					4820.36					
VENDOR: 2018 TRADE AMERICA										
22261, 277, 278	01/29/18	7850 Supplies		02/07/18	545.82	.00	ACH			
VENDOR TOTAL:					545.82					
VENDOR: 2021 TCC FACILITIES MANAGEMENT										
2799 - DEC 2017	01/23/18	0 Janitorial services		02/07/18	450.00	.00	ACH			
VENDOR TOTAL:					450.00					
VENDOR: 2040 TVPPA EDUCATION & TRAIN.										
28618	01/23/18	0 Education and training		02/07/18	804.75	.00	ACH			
96571 - ACCT 214	01/23/18	0 Annual Dues		02/07/18	5663.07	.00	ACH			
97012	01/23/18	0 Education and training		02/07/18	500.00	.00	ACH			
VENDOR TOTAL:					6967.82					
VENDOR: 2104 UPS										
012031F018	01/23/18	0 Postage		02/07/18	3.79	.00	CHK			
VENDOR TOTAL:					3.79					
VENDOR: 2118 BORDER STATES ELECTRIC										
914337602	01/30/18	7767 Parts		02/07/18	38.48	.00	ACH			
VENDOR TOTAL:					38.48					
VENDOR: 2210 VERIZON WIRELESS										
9799023195	01/23/18	0 Phone bill		02/07/18	2463.87	.00	CHK			
97990323196	01/23/18	0 Phone bill		02/07/18	176.35	.00	CHK			
VENDOR TOTAL:					2640.22					
VENDOR: 2300 WALMART COMMUNITY BRC										
1/16/18 STMT	01/23/18	0 Office supplies		02/07/18	206.63	.00	CHK			
VENDOR TOTAL:					206.63					

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 02/07/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 6
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INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 2305 WASTE PRO												
146412	01/29/18	7812	Commercial waste fees		02/07/18	361.22	.00	CHK				
VENDOR TOTAL:						361.22						
VENDOR: 2327 WAUKAWAY DISTRIBUTORS, INC.												
40818	01/23/18	0	Water		02/07/18	23.85	.00	ACH				
VENDOR TOTAL:						23.85						
GRAND TOTAL:						190023.39						



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO: Finance and Admin
AGENDA DATE: 2-6-2018
PAGE: 1

SUBJECT: Consideration of the approval of travel for Deputy Clerks LaShonda Wilson, Jameika Smith and Leanne McGarr to the 2018 Deputy Clerk Training classes to be held with advance travel.

SOURCE OF FUNDING: FY 18 Budget: 001-145-610-350

These courses are part of a three year certification and testing program. The topics to be offered are Social Media, Tax 101 and Tax Levy, Municipal Law III, Privilege Licenses and Permits and Public Utilities. Travel costs will be kept to a minimum and the office will remain open and staffed.

**REQUESTING
DEPARTMENT:** Finance and Admin

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin,
City Clerk / CFO

Estimated Travel Expenses: \$ 200.00 Registration
63.00 Personal Vehicle (371 x .17 if City Prius is not taken)
100.00 Meals(Approx)
112.00 – 129.99Hotel Per Night
\$ 650.00 - \$725.00 Total each **maximum** (Approx)

SUGGESTED MOTION: Approval of travel for Deputy Clerks LaShonda Wilson, Jameika Smith and Leanne McGarr to the 2018 Deputy Clerk Training classes to be held with advance travel.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Fire Department
AGENDA DATE: 02-06-2018
PAGE: 1

SUBJECT: Request permission to accept a Homeland Security Grant for the amount of \$18,054.00. The SFD would use funds to purchase a 2018 Polaris 900 Crew and Medlite Transport Deluxe to be use at public events in the city and MSU football games. If awarded, this in a 100% grant, with no cost to the city.

AMOUNT & SOURCE OF FUNDING : N/A

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Fire Department

**DIRECTOR'S
AUTHORIZATION:** Fire Chief Yarbrough

FOR MORE INFORMATION CONTACT: Chief Yarbrough @ 662-722-0051

SUGGESTED MOTION: Move approval to allow SFD permission to accept a Homeland Security Grant for the amount of \$18,054.00. The SFD would use funds to purchase a 2018 Polaris 900 Crew and Medlite Transport Deluxe to be use at public events in the city and MSU football games. If awarded, this in a 100% grant, with no cost to the city.



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF HOMELAND SECURITY

PHIL BRYANT
GOVERNOR

MARSHALL L. FISHER
COMMISSIONER

January 21, 2018

Fire Chief Charles Yarbrough

City of Starkville Fire Department
503 East Lampkin Street
Starkville, MS 39759

Dear Chief Yarbrough:

Enclosed you will find your Homeland Security Grant Program Award Letter and Grant Recipient Agreement for the Fiscal Year 2017. These funds in the amount of \$18,054.00 are for the equipment related to the Mississippi Office of Homeland Security initiatives. Please thoroughly read the Cooperative Agreement and make sure that you complete the following documents:

1. Awards Letter
2. Special Conditions Form
3. Article X Execution form (Do not leave off your DUNS number)
4. Designation of Subgrantee Grant Administrator (SGA)
5. Scope of Work (Budget Narrative)
6. Completed Budget Detail Worksheets
7. Audit and Implementation Forms

Please sign your Grant Award Letter, Grant Recipient Agreement, and complete your Cooperative Agreement. All forms are provided on the flash drive; along with example templates. All mentioned documents are required to be in this office no later than **February 28, 2018**. Failure to return your signed original Grant Award, Grant Recipient Agreement, and the Cooperative Agreement by the above date will result in the reallocation of these funds.

Please contact our office if you should have any questions. You may reach me at 601-346-1504.

Regards,

Marsha Manuel, Grants Director
MM:rds



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF HOMELAND SECURITY

PHIL BRYANT
GOVERNOR

MARSHALL L. FISHER
COMMISSIONER

SUBRECIPIENT GRANT AWARD

Subrecipient:

CITY OF STARKVILLE FIRE DEPARTMENT
(2018 Polaris 900 Crew Green, Medlite Transport Deluxe, Poly Canopy, Poly Hardcoat windshield, Light Package)

Project Title(s):

Homeland Security Grant Program

Grant Period:

01-01-18 – 8-31-18

Date of Award:

11-01-17

Total Amount of Award:

\$18,054.00

Grant No.:

17HS347T

In accordance with the provisions of Federal Fiscal Year 2016 Homeland Security Grant Program, the Mississippi Office of Homeland Security (MOHS), State Administrative Agency (SAA), hereby awards to the foregoing Subrecipient a grant in the federal amount shown above. The CFDA number is 97.067 and MOHS federal grant number is **EMW-2017-SS-00011**. Authorizing Authority for Program: Section 2002 of the *Homeland Security Act of 2002*, as amended (Pub. L. No. 107-296), (6 U.S.C. 603).

Payment of Funds: The original signed copy of this Award must be signed by the Official Authorized to Sign in the space below and returned to the MOHS **no later than February 28, 2018**. **The grant shall be effective upon return of this form and final approval the MOHS of the grant budget and program narrative.** Grant funds will be disbursed to subgrantees (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

I certify that I understand and agree that funds will only be expended for those projects outlined in the funding amounts as individually listed above. I also certify that I understand and agree to comply with the general and fiscal terms and conditions of the grant including special conditions and the Mississippi Department of Public Safety, Office of Homeland Security, Homeland Security Grant Program, Policies and Procedures Manual; to comply with provisions of the Act governing these funds and all other federal laws and regulations; that all information is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to commit the applicant to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the subrecipient; and that all agencies involved with this project understand that all federal funds are limited to a twelve-month period.

Supplantation: The Act requires that subrecipients provide assurance that subrecipient funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for homeland security activities. In compliance with that mandate, I certify that the receipt of federal funds through the MOHS shall in no way supplant or replace state or local funds or other resources that would have been made available for homeland security activities.

ACCEPTANCE FOR THE SUBRECIPIENT

Signature of Official Authorized to Sign



Signature of MOHS Director

SUBRECIPIENT AWARD NOTICE: THIS AWARD IS SUBJECT TO THE GRANT SPECIAL CONDITIONS AND FINAL APPROVAL BY THE MOHS OF THE SUBRECIPIENT'S GRANT PROGRAM BUDGET AND NARRATIVE.

GRANT RECIPIENT AGREEMENT

1. The designated representative certifies that he/she has legal authority to receive assistance.
2. The Applicant shall provide all necessary financial and managerial resources to meet the terms and conditions of receiving Federal and State assistance.
3. The Applicant shall use awarded funds solely for the purpose for which these funds are provided and as approved by the DPS Authorized Representative.
4. The Applicant is aware of and shall comply with cost-sharing requirements, if applicable.
5. The Applicant shall establish and maintain a proper accounting system to record expenditures of awarded funds in accordance with generally accepted accounting standards and OMB Circulars 2 CFR 200 as applicable and/or as directed by the DPS Authorized Representative.
6. The Applicant shall comply with the Single Audit Act of 1984 and will provide copies of audit reports when issued, 44CFR Part 14.
7. The Applicant shall give State and Federal agencies designated by the DPS Authorized Representative access to and the right to examine all records and documents related to use of award funds.
8. The Applicant shall return to the State, within thirty (30) days of such request by the DPS Authorized Representative, any advance funds which are not supported by audit or other Federal or State review of documentation by the Applicant.
9. The Applicant shall comply with all applicable provisions of Federal and State laws and regulations in regard to procurement of goods and services.
10. The Applicant shall comply with regulations implementing the Drug-Free Workplace Act of 1988, 44CFR Part 17, Subpart F.
11. The Applicant shall comply with all Federal and State statutes and regulations relating to non-discrimination.
12. The Applicant shall comply with provisions of the Hatch Act limiting political activities of public employees and 44CFR Part 18, New Restrictions on Lobbying.
13. The Applicant shall comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.
14. The Applicant shall not enter into any contracts or purchase merchandise from any party or vendor which is disbarred or suspended from participating in Federal assistance programs.

Grant Recipient Representative

Date

MISSISSIPPI OFFICE OF HOMELAND SECURITY

STATE HOMELAND SECURITY GRANT PROGRAM SPECIAL CONDITIONS

* * * * *

1. All sub-grantees must comply with the National Incident Management System (NIMS) minimum requirements as specified in the Fiscal Year 2006 Homeland Security Grant Program Guidelines and Application Kit, page 47-48. By September 30, 2006, all jurisdictions must be fully NIMS compliant. FY06 and FY07 Homeland Security grant funds are contingent on NIMS compliance.
2. All sub-grantees must comply and be familiar with Homeland Security Presidential Directive-8, with regards to the IED Scenario, as mandated by the Office of Domestic Preparedness.
3. All sub-grantees are required to modify their existing incident management and emergency operations plans in accordance with the National Response Plan's coordinating structures, processes, and protocols.
4. All sub-grantees are required by the Office of Domestic Preparedness to use the Global Justice Data Model specifications and guidelines regarding the use of XML for all HSGP awards.
5. Prior to the obligation or expenditure of any funds awarded through this grant, the Sub-recipient must become a legal signatory of the Statewide Mutual Agreement, maintained by the STATE EMERGENCY MANAGEMENT AGENCY. Furthermore, the Sub-grantee agree and understand that by allowing any agency to receive direct or indirect support from these grant funds without becoming a legal signatory to the said agreement is a direct violation of the terms and conditions of this grant award.
6. All SHSP sub-grantees must fully engage citizens by expanding plans and task force memberships to address citizen participation; awareness and outreach to inform and engage the public; include citizens in training and exercise; and develop or expand programs that integrate citizen/volunteer support for the emergency responder disciplines.
7. Recurring costs/fees are not allowable for funding under the 2006 HSGP. Internet service fees, radio service fees, cellular phone fees, satellite phone fees, etc. paid for with grant funds are for 12 months during the year of equipment purchase only.
8. Position descriptions for each person to be paid with grant funds and organizational chart identifying grant funded position(s).
9. A physical inventory of property and equipment (as defined in Section IV, D.) must be taken and the results reconciled with the property control form at least once every two years. This report must be prepared and submitted by the sub-recipient to the SAA by January 31 of each year beginning in calendar year 2016.
10. The MOHS requires that property acquired with grant funds be tagged and tracked using a computer-based inventory system.
11. The FCC has chosen the Project 25 suite of standards for voice and low-moderate speed data interoperability. In an effort to realize improved interoperability, all radios purchased under this grant should be APCO 25 compliant.
12. The Budget Worksheet and/or Budget Narrative pages for this grant need to be revised before obligation of any grant funds.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above conditions.

Signature of the Chief Executive Officer

Date

**STATE OF MISSISSIPPI
AND
GOVERNOR PHIL BRYANT**



**HOMELAND SECURITY
COOPERATIVE AGREEMENT**

Between

CITY OF STARKVILLE FIRE DEPARTMENT

AND

MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY



HOMELAND SECURITY COOPERATIVE AGREEMENT (CA)

On behalf of Governor Phil Bryant, this Cooperative Agreement is entered into between the Department of Public Safety, Office of Homeland Security, hereto referred to as *Recipient*, and the City of Starkville Fire Department hereto referred to as Sub-recipient.

Article I. Purpose

The purpose of this Cooperative Agreement (CA) is to utilize 100% federal funding (no match required) provided through FEMA, U.S. Department of Homeland Security to enhance capabilities within the State of Mississippi to respond to acts of domestic and international terrorism including the use of weapons of mass destruction. The Department of Public Safety, Office of Homeland Security will accomplish this by prioritizing and facilitating the delivery and use of federal financial assistance as identified in the published Office for Domestic Preparedness Homeland Security Grant Program Guidance (attached). This enables the Sub-recipient to exercise management discretion and control in achieving the specified objectives of this Cooperative Agreement within the State of Mississippi. It is intended that this partnership will result in the development of a competent and sustainable system designed to provide prevention/deterrence and emergency response to a potential terrorism event within the State.

Article II. Budget Narrative

The objectives outlined within the performance period of this Cooperative Agreement will be supportive of the priorities defined in the State Homeland Security Three-Year Strategic Plan in the form of equipment, planning, training, exercise, management and administration funding and shall be in compliance with FEMA Homeland Security Grant Program Guidance.

Article III. Period of Performance

The period of performance for this Cooperative Agreement shall begin on the date of acceptance of the **SUBRECIPIENT AWARD** execution and shall continue through the period of SUBRECIPIENT AWARD unless terminated by the Department of Public Safety. Future SUBRECIPIENT AWARDS for supporting the requirements of the jurisdiction may be awarded under the terms of this agreement through additional sub grants so long as all signatory officials remain unchanged.

Article IV. Reports

The Quarterly Report and financial reports: Request for reimbursement is due within 30 days after each reporting quarter: 1st Quarter, October-December, 2nd Quarter, January-March; 3rd Quarter, April-June; 4th Quarter, July-September.

The Quarterly and Progress reports must be submitted so that progress can be tracked and outcomes evaluated.

Article V. Roles and Responsibilities

A. Local *Sub recipient* General Guidance

1. The local *Sub-recipient* shall develop and improve their capability to combat the affects of a terrorism event. This is accomplished through the purchase of specialized equipment as identified in the published OJP selected equipment list or support of planning, exercises or training activities associated with the prevention, response or recovery from terrorism incidents.
2. The chief elected official is responsible for committing to the terms of this CA, budgeting local funds to purchase equipment or support jurisdictional exercise, training and planning efforts for executing this CA on behalf of the Sub-recipient's jurisdiction.
3. The Sub-Recipient shall designate a *Sub-recipient* public official as the Sub-recipient Grant Administrator (SGA) for developing and attaching the CA scope of work to Appendices A & B, obtaining project approval from respective officials, reporting, submitting applications to Recipient, equipment distribution, training, and obtaining and submitting supporting documentation and requests for reimbursement on behalf of the Sub-recipient to *Recipient* for repayment. **The SGA shall be responsible for reporting to the Mississippi Office of Homeland Security (MSOHS) via the Biannual Strategy Implementation Report (BSIR)**

B. Local Homeland Security Program Guidance

The Homeland Security Grant Program (HSGP) through the State Homeland Security Program (SHSP) provides funds for homeland security and emergency operations planning; the purchase of specialized equipment to enhance the capability of State and local agencies to prevent, respond to, and mitigate incidents of terrorism involving the use of chemical, biological, radiological, nuclear, and explosive (CBRNE)

weapons and cyber attacks; for costs related to the design, development, and conduct of a State CBRNE and cyber security training programs and attendance at ODP-sponsored CBRNE training courses; for costs related to the design, development, conduct, and evaluation of CBRNE and cyber security exercises; and for costs associated with implementing State Homeland Security Assessments and Strategies (SHSAS). See Annex A (Local Homeland Security Program) for specific guidance, policies, and reporting requirements.

C. State *Recipient*

1. The *Recipient* shall be the Department of Public Safety, Office of Homeland Security, acting on behalf of the State of Mississippi.
2. The Commissioner of the Department of Public Safety (DPS) or the Commissioner's Designee is the state signatory official and shall be the principal state official responsible for committing the state to the terms of this agreement. The DPS Commissioner, or his designee acting in the absence of the Commissioner, will exercise final approval authority of all *Sub-recipient* applications, grant awards, allocations, and requests for reimbursements and for ensuring overall *Recipient* administration.
3. The DPS, Office of Homeland Security, is designated the Recipient Point-of- Contact (POC) for assisting the *Sub-recipient* in developing the authorized equipment purchase list, specialized training requirements, and for providing overall day-to-day program management.

D. Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms

The SAA will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps will include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists.
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources.
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises.
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises.
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration, the Minority Business

Development Agency of the Department of Commerce and MS Development Authority Office of Minority Business.

6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Article VI. Funding Consideration

The *Recipient* POC will receive and review *Sub-recipient's* application and forward to the SAA Director for approval. After approval the *Recipient* will issue a sub-recipient award letter, which authorizes the *Sub-recipient* to expend local funds and be reimbursed pursuant to the terms of this CA. **Local funds expended prior to the date of the award letter are not authorized to be reimbursed.**

When the *Sub-recipient* has expended funds awarded, the SGA will prepare and submit a Request for Reimbursement to the *Recipient POC*. This request shall contain all appropriate supporting documentation to substantiate expenses made in accordance with all applicable requirements. The *Recipient POC* will review the reimbursement package for completeness and forward to the *Recipient* Office of the Comptroller for payment.

- A. The *Recipient* will not be liable under this Agreement for any amount greater than the award allocated by the Office for Domestic Preparedness to the State for the grant performance period.
- B. No cost or obligation shall be incurred by the *Recipient* under this Agreement unless and until the *Recipient* advises the *Sub-recipient* in writing that the application has been approved and funds are available.
- C. Reimbursement will be made by the *Recipient* to the *Sub-recipient* based on the **Mississippi Sub-recipient Reporting Worksheet**. Required documentation must accompany the worksheet.
- D. Reimbursement is contingent upon the funds being expended in accordance with all applicable local and state regulations, as well as Federal regulations, policies, guidelines, and submission for reimbursement made in accordance with the SAA's grant policies and procedures manual.
- E. *Sub-recipient's* requests for advance of funds to support purchases of equipment or other expenditures must be requested in writing to the recipient POC explaining the justification for the request. Reasons, i.e., shortage of local funds or items not contained in current annual jurisdictional budget must be accompanied by purchase orders.
- F. *Sub-recipient's* Request for Reimbursement and other required financial reports will be submitted to the *Recipient* with a copy of all receipt(s) or invoices showing that authorized equipment or other expenditures such as

personnel, supplies, etc. has been paid for in-full by *Sub-recipient* and attached to an approved grant application.

Article VII. Maintenance, Replacement costs and Use of Equipment, Sell & Disposal

- A. Equipment purchased under the terms of this CA will be stored, maintained and used in accordance with the purpose and objectives of this Cooperative Agreement. The equipment may be used for terrorism training and exercise purposes and in response to an actual terrorism event. If the equipment is used in response to a non-terrorist related event, then any maintenance or replacement costs will be the sole responsibility of the *Sub-recipients*.
- B. The sub-recipient is required to maintain an equipment inventory list that contains the following information: equipment description, identification/serial number, title holder, acquisition date, cost, percentage of federal funds used in the cost, location, use and condition, and disposition date.
- C. Instructions on how to sell and/or dispose of equipment, please visit our website at www.homelandsecurity.ms.gov. (Click on the tab Grants / Grant Forms)

Article VIII. Nonperformance

Failure by the *Sub-recipient* to comply with the terms of this Cooperative Agreement may result in suspension from the program and loss of any outstanding grant fund allocation balance, as determined by the *Recipient*. Failure to expend all grant funds awarded (by date stated on Awards Letter) and to comply with Recipient request and guidelines will result in the reallocation of unspent grant funds and the immediate redistribution of all equipment purchased with grant funds. In addition, the failure to maintain adequate response capability (as determined by the MOHS) will also result in the reallocation of grant funds and the immediate redistribution of all equipment purchased with grant funds.

Article IX. Administrative Provisions

The *Recipient* and *Sub-recipient* agree to carry out the administrative and financial requirements of this Agreement in accordance with the policies and procedures established by FEMA and set forth in other applicable state and federal guides. The Biannual Strategy Implementation Report (BSIR) will update information on obligations, expenditures, and progress made on activities and will include an update of all information submitted in that report.

C. Other Provisions

1. Nothing in this agreement is intended to conflict with current laws or regulations of Mississippi or your jurisdiction. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
2. Sub-recipient is required to ensure that grant monies are used to support all Emergency Service related agencies and departments, specifically law enforcement, fire and rescue. Senior officials of these agencies must sign this agreement and familiarize themselves with the rules and regulations governing each grant program. They are encouraged to work together in determining and prioritizing their needs and requirements prior to submitting their plan.
3. If the sub-recipient (organization/jurisdiction) expends \$500,000 or more in federal funds (from all sources including pass-through sub awards) in the sub-recipient's (organization/jurisdiction) fiscal year (12-month turnaround reporting period) is required to have a single organization/jurisdiction wide audit conducted in accordance with 2 CFR 200.
4. All final requests for reimbursement must be received in the Mississippi Office of Homeland Security no later than 45 days after the period of performance.
5. Sub-recipient is required to complete EHP Review as required for Equipment Purchases and any type of Construction.
6. All sub-recipients (and or jurisdictions) must also maintain membership in the Emergency Management Assistance Compact (EMAC) to facilitate the mutual aid of capabilities in order to be eligible for Department of Homeland Security (DHS) grant funding and reimbursement of DHS grant funds.
7. **Effective October 1, 2010 ALL sub-recipients are required to have and furnish a Dun and Bradstreet Data Universal Numbering System (DUNS) number to the Mississippi Office of Homeland Security as a component of the Article IX. A DUNS number is the nine digit number established and assigned by Dun and Bradstreet, Inc (D&B) to uniquely identify business entities. If your jurisdiction does not have a DUNS number, one may be obtained from D&B by**

telephone (currently 866-705-5711) or the Internet (currently at <http://fedgov.dnb.com/webform>).

NO GRANT AWARD LETTER WILL BE ISSUED WITHOUT THE SUB RECIPIENT HAVING A DUNS NUMBER.

Article X. Monitoring

A. Management Decision

Management will evaluate audit findings, questioned costs and corrective action plans. The issuance of a written decision will be issued to the sub-recipient, which will entail whether or not the audit finding is sustained; the reasons for the decision; the expected action of the sub-recipient to repay any disallowed costs, make financial adjustments or take other actions; the reference number(s) the auditor assigned to each audit finding; and a description of any appeal process available to the sub-recipient regarding the management decision, as required by 2 CFR 200.521. If the sub-recipient has not completed corrective action, a timetable follow-up will be given.

B. Audit Review Follow-Up

- Contacts sub-recipient(s) for additional information as needed.
- Determines course of action for federal program audit findings, financial statement audit findings, negative disclosures (such as financial capacity concerns) and schedule of expenditures of federal awards deficiencies. Depending on the issue or combination of issues, procedures may be modified to ensure efficient and effective resolution.
- Updates the status of each audit review until all follow-up actions are completed and the file is closed.

Article XI. Execution

IN WITNESS WHEREOF, the parties names herein have duly executed this Cooperative Agreement on the date set forth below:

SUBRECIPIENT: CITY OF STARKVILLE FIRE DEPARTMENT ATTEST:

By: _____
Executive Director

Date: _____

DUNS Number: _____

APPROVED: **State of Mississippi**

By: _____
Mark McKee, Executive Director
Mississippi Office of Homeland Security

Date: _____

STATE HOMELAND SECURITY GRANT

PROGRAMGRANT PROGRAM

LOCAL HOMELAND SECURITY PROGRAM FISCAL

YEAR 2017

TOTAL AWARD: \$18,054.00

Allowable Equipment Costs

Allowable equipment categories for FY17 HSGP are listed on the web-based Authorized Equipment List (AEL) on the Responder Knowledge Base (RKB), which is sponsored by ODP and the Oklahoma City National Memorial Institute for the Prevention of Terrorism (MIPT) at <http://www.rkb.us>. The website is designed to provide emergency responders, purchasers, and planners with a trusted, integrated, online source of information on products, standards, certifications, grants, and other equipment related information. By integrating this information, which includes the Inter-Agency Board's (IAB) Standardized Equipment List (SEL) and the AEL from ODP, into one location, responders, vendors, standards organizations, training facilities, and grant making organizations have a trusted first source to answering questions such as:

- What equipment is on the market?
- Has it been certified?
- If so, to what standard?
- What training is needed to use it effectively?
- Are there experts available for consultation and questions?

The FY17 HSGP, AEL is housed on the RKB and relies heavily on the SEL developed by the IAB for Equipment Standardization and Interoperability. The 2017 AEL has been modified to facilitate cross-referencing of the SEL in an effort to eliminate redundancy. Both the AEL and SEL are available on the RKB, which also offers an interactive version that provides links to corresponding SEL items and commercial products. In some cases, items on the SEL are not allowable under FY17 HSGP or will not be eligible for purchase unless specific conditions are met. In addition, some items eligible under this grant program are beyond the scope of the SEL and thus will only appear in the AEL.

Planning Costs Allowable

SHSP funds may be used for a range of homeland security planning activities, including the following:

Developing and implementing homeland security support programs and adopting DHS national initiatives including but not limited to the following:

- Costs associated with the implementation and adoption HSPD-8 initiatives
- Costs associated with the implementation and adoption of NIMS
- Costs associated with the modifying existing incident management and emergency operations plans to ensure proper alignment with the NRP coordinating structures, processes, and protocols
- Establishment or enhancement of mutual aid agreements
- Development of communications and interoperability protocols and solutions
- Conducting local, regional, and tribal program implementation meetings
- Developing or updating resource inventory assets in accordance to typed resource definitions issued by the NIC
- Design state and local geospatial data systems
- Development of related critical infrastructure terrorism prevention activities including:
 - o Planning for enhancing security during heightened alerts, during terrorist incidents and/or during mitigation and recovery
 - o Public information/education: printed and electronic materials, public service announcements, seminars/town hall meetings, web postings coordinated through local Citizen Corps Councils
 - o Citizen Corps activities in communities surrounding critical infrastructure sites, including Neighborhood Watch, VIPS, and other opportunities for citizen participation
 - o Evaluating CIP security equipment and/or personnel requirements to protect and secure sites
 - o CIP cost assessments, including resources (financial, personnel, etc.) required for security enhancements/deployments.

Develop and enhance plans and protocols, including but not limited to:

- Develop or enhance emergency operations plans and operating procedures
- Develop terrorism prevention/deterrence plans
- Develop plans, procedures, and requirements for the management of infrastructure and resources related to HSGP and implementation of State or Urban Area Homeland Security Strategies
- Develop or enhance border security plans
- Develop or enhance cyber security plans
- Develop or enhance cyber risk mitigation plans
- Develop or enhance agriculture/food security risk mitigation, response, and recovery plans
- Develop public/private sector partnership emergency response, assessment, and resource sharing plans
- Develop or update local or regional communications plans
- Development of plans to support and assist special needs jurisdictions, such as port authorities and rail and mass transit agencies
- Development or enhancement of continuity of operations and continuity of government plans
- Development or enhancement of existing catastrophic incident response and recovery plans to include and integrate federal assets provided under the NRP.

Develop or conduct assessments, including but not limited to:

- Conduct point vulnerability assessments at critical infrastructure sites/key assets and develop remediation/security plans
- Conduct cyber risk and vulnerability assessments
- Conducting assessments and exercises of existing catastrophic incident response and recovery plans and capabilities to identify critical gaps that cannot be met by existing local and state resources
- Activities which directly support the identification of specific catastrophic incident priority response and recovery projected needs
- Activities which directly support the identification and advance preparation of predesignated temporary housing sites; for example:
 - o Conducting assessments and studies to identify qualified candidate sites
 - o Obtaining accurate site surveys and existing utility information
 - o Coordinating zoning requirements and necessary permits and/or waivers
 - o Coordinating environmental impact requirements related to a selected site
 - o Coordinating historic preservation requirements related to a selected site.

Allowable Training Costs

Local jurisdictions may use HSGP funds to enhance the capabilities of state and local emergency preparedness and response personnel through development of a state homeland security training program. Allowable training-related costs under ODP grant programs include: 1) establishment of CBRNE terrorism and cyber security training programs within existing training academies, universities or junior colleges; and 2) overtime and backfill costs associated with attendance at ODP-sponsored and ODP approved CBRNE and cyber security training courses.

The target audience for training courses include emergency preparedness, prevention and response personnel, emergency managers and public/elected officials within the following disciplines: firefighters, law enforcement, emergency management, emergency medical services, hazardous materials, public works, public health, health care, public safety communications, governmental administrative, cyber security and private security providers. The homeland security training program should also include training for citizens in awareness, preparedness, prevention, response skills, and volunteer activities and be coordinated through state and local Citizen Corps Councils.

Local jurisdictions are encouraged to adopt current ODP awareness and performance level courses. In order to deliver these courses, state and local instructors must have been certified to deliver the course by successfully completing ODP train-the-trainer courses. Detailed descriptions of ODP courses are included in the *ODP CBRNE Training Course Catalog* at <http://www.ojp.usdoj.gov/odp/docs/coursecatalog.pdf>. Programs of instruction for these courses will be made available upon request to assist efforts to institutionalize these training programs at the state and local levels.

ODP will conduct periodic reviews of all state and urban area training funded by ODP. These reviews may include requests for all course materials and physical observation of participation in the funded training. If these reviews determine that courses are outside the scope of this guidance, recipients will be asked to reimburse grant fund expended in support of those efforts.

ODP provides the following definitions of key training terms to facilitate a common understanding of the FY17 HSGP guidance:

- **ODP Courses:** Those courses developed for and/or delivered by institutions and organizations funded by ODP.
- **Federal Courses Related to CBRNE Terrorism:** Those courses developed for and or delivered by institutions funded by federal entities other than ODP which fall within the ODP mission scope: of which is to prepare state and local personnel to prevent, respond to, and recover from acts of terrorism involving CBRNE weapons.
- **Non-Federal Courses:** Those courses developed for and or delivered by institutions or organizations other than federal entities or ODP.

In addition, local jurisdictions shall follow accepted principles of instructional systems design, employing the Analysis, Design, Development, Implementation, and Evaluation (ADDIE) model or equivalent methodologies. (The ADDIE process is explained in greater depth in the *ODP Blended Learning Strategy* available on the ODP website at: <http://www.ojp.usdoj.gov/odp/blendedlearning>.) Local jurisdictions shall apply these methodologies to ensure that complete curriculum exists for training funded by ODP grant. Complete curriculum consists of:

- **Level of Training.** The state or urban area will identify the level(s) of training of the course(s) and materials submitted. Each submission must be identified as Awareness, Performance–Defense (Occupational Safety and Health Administration (OSHA) Operations), Performance–Offensive (OSHA Technician), or Planning/Management (OSHA Incident Command) levels. More detailed descriptions of the levels can be found at <http://www.ojp.usdoj.gov/odp/training.htm> or <http://www.osha.gov>.
- **Program of Instruction/Syllabus.** The program of instruction or syllabus is an outline or matrix of the course content. It addresses the scope of the training, course learning objectives, duration of the training (broken-down by module, session, or lesson), resource requirements, instructor to student ratio and an evaluation strategy. These items are not all-inclusive, but are the minimum categories that should be addressed.
- **Training Support Package.** The training support package includes all of the materials associated with the delivery of a training course. The following items should be included:
 - o **Instructor Guide/Instructor Outline/Instructor Lesson Plans:** The published instructor material that contains course text and special instructor notes that provides the information to deliver the material

- o **Participant Manual/Guide/Workbook:** The published student material that contains the supporting information in booklet or handout form that the participant has available for reference
 - o **Audio/Visual Support Materials:** Any audio/visual components that are part of any learning module, session, lesson, or that supports the overall training being delivered
 - o **Special Support Materials:** Any descriptions of practical exercises, tabletop exercises, hands-on exercises, or other material that supports learning objectives
- **Module/Session/Lesson Content.** Training courses should be designed based on a building block approach. Each sub-component in the course should be titled as a module, session, or lesson. Regardless of the title, each module, session, or lesson, should have a Lesson Administration Page that outlines the following:
- o **Scope Statement:** A brief description of the content of the module, session or lesson
 - o **Terminal Learning Objectives:** An action verb statement that outlines what the participant is expected to learn or be capable of performing at the conclusion of the module, session, or lesson. There should be only one terminal learning objective per module, session, or lesson
 - o **Enabling Learning Objectives:** Enabling learning objectives are the incremental learning objectives that support the terminal learning objective. There should be at least one enabling learning objective per module, session or lesson. Each enabling learning objective must be a measurable performance statement that enables the participant to demonstrate achievement of the terminal learning objective
 - o **Resource List:** A listing of the resources needed to successfully accomplish the module, session, or lesson
 - o **Instructor to Participant Ratio:** The instructor to participant requirement for successful presentation of the material (e.g., 1:25)
 - o **Reference List:** A listing of all reference materials used to develop the module, session, or lesson (This information may also be included as a bibliography).
 - o **Practical Exercise Statement:** This describes any exercises associated with the module, session, or lesson
 - o **Evaluation Strategy:** This defines the strategy used to evaluate the module, session, or lesson (e.g., written and/or performance test).

Conditional Approvals of Non-ODP Courses. In contrast to FY04, no conditional approvals, in advance of an independent third-party subject matter expert (SME) review, will be granted in FY17 for use of ODP funds to develop or institutionalize non-ODP courses. ODP will require local jurisdictions to adhere to a streamlined course approval process. Please see *Appendix E: Overview of Approval Process for Non-ODP Developed Courses* for more information. Courses will either be approved or disapproved following this review process.

Attending Other Federal Courses Related to CBRNE Terrorism. Local jurisdictions are no longer required to submit requests for personnel to attend certain Federal courses that fall within the ODP mission scope of preparing state and local personnel to prevent,

respond to, and recover from acts of terrorism involving CBRNE weapons. In lieu of requesting approval, local jurisdictions will be required to submit information on all federal training they are supporting with ODP funds via the Training section of the ODP website (<http://www.ojp.usdoj.gov/odp/training.htm>). This information will consist of course title, level of the training, the training provider, the date of the course, the number of individuals to be trained, and the sponsoring jurisdiction.

Several broad categories of courses will automatically be included in the list of eligible federal courses:

- All NIMS training approved by the NIMS Integration Center (NIC) is eligible for use of ODP funds.
- All Incident Command System (ICS) training offered through the National Fire Academy and the Emergency Management Institute is eligible for use of ODP funds. This guidance applies to resident training, train-the-trainer, and field delivery of courses.

A list of federal courses that fall within the ODP mission scope is included in *Appendix F: Federal Training Course List*.

These courses must build additional capabilities that 1) meet a specific need identified through the homeland security assessment process, and 2) comport with the State or Urban Area Homeland Security Strategy.

Federal funds must be used to supplement—not supplant—existing funds that have been appropriated for the same purpose. Thus, if the state or urban area has already budgeted for personnel to attend courses, ODP funds may only be used to send additional individuals above and beyond those previously budgeted.

Eligibility of Hazardous Materials Courses. Hazardous materials courses, including basic, operations, and technician level courses, are eligible for support through ODP funds **only if the course fully addresses the hazardous materials sections included in the ODP Emergency Responder Guidelines and the ODP Homeland Security Guidelines for Prevention and Deterrence**. If the hazardous materials course does **not fully** address the hazardous materials sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the course is not considered an allowable use of ODP funds.

The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.

Eligibility of Search and Rescue, Special Weapons and Tactics (SWAT), and Medical Trauma Courses. On September 1, 2004, ODP issued Information Bulletin #132 on the

Interagency Security Plan, available at <http://www.ojp.usdoj.gov/odp/docs/bulletins.htm>. In this bulletin, ODP expanded the allowable use of grant funds to support additional training in the areas of search and rescue, SWAT, and medical trauma provided certain requirements were met. The following sections provide further detail on these initiatives.

- *Eligibility of Search and Rescue Courses:* Local jurisdictions shall conduct search and rescue training in compliance with:

- o NFPA 1670, *Standard on Operations and Training for Technical Rescue and Search Incidents*
- o NFPA 1006, *Standard for Rescue Technician Professional Qualifications* Only Urban Search and Rescue (USAR) courses approved by FEMA and delivered by FEMA-certified providers are eligible for use of ODP funds. A list of these courses and providers will be maintained by ODP in coordination with FEMA.

The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.

If the basic, foundational USAR course fully addresses the fire service and or hazardous materials sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, no additional CBRNE-specific training is necessary for eligibility purposes. However, if the foundational USAR course does **not** fully address these sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the student must also complete follow-on CBRNE awareness training within a reasonable timeframe in order for the USAR course to be considered an allowable use of ODP funds.

These USAR courses are intended to build a critical capacity at the state and local levels. **The execution of this training in the stated capacity-building context is unrelated to designation of national USAR teams. Therefore, local jurisdictions and UASI jurisdictions may not request such designation based on training.**

- *Eligibility of SWAT Courses:* SWAT courses, including basic, foundational courses, are eligible for support through ODP funds, provided that the training meets the following requirements:

- o The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.
- o Local jurisdictions shall conduct training in compliance with state and local regulations and policies governing the certification of SWAT personnel.

- o Trainees shall be sworn officers and shall have completed a Basic SWAT school accredited by the appropriate state-level criminal justice organization.
 - o Training shall be conducted by instructors certified by a state or national level criminal justice organization
 - o The State or Urban Area shall develop and implement a safety plan excluding service ammunition and weapons from the training site and shall not employ live chemical agents (to include OC) or impact weapons during the training
 - o If a foundational SWAT course fully addresses the law enforcement sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, no additional CBRNE-specific training is necessary for eligibility purposes. However, if the foundational SWAT course does **not** fully address the law enforcement sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the student must also complete follow-on CBRNE awareness training within a reasonable timeframe in order for the foundational SWAT course to be considered an allowable use of ODP funds.
- *Eligibility of Medical Trauma Courses:* Medical trauma courses—including basic, foundational courses—are eligible for support through ODP funds, provided that the training meets the following requirements:
 - o The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.
 - o Local jurisdictions shall conduct training in compliance with NFPA 473, *Standard Competencies for EMS Personnel Responding to Hazardous Materials Incidents*.
 - o Local jurisdictions shall conduct training in compliance with state and local regulations and policies governing the certification of EMS providers.
 - o Local jurisdictions shall coordinate their efforts with the closest MMRS jurisdiction.
 - o Trainees shall have completed a basic Emergency Medical Technician (EMT) certification per the state or local accreditation requirements. This type of training may not be funded with ODP monies.
 - o If a foundational medical trauma course fully addresses the emergency medical services sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, no additional CBRNE-specific training is necessary for eligibility purposes. However, if the foundational medical trauma course does **not** fully address the emergency medical services sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the student Must also complete follow-on CBRNE awareness training within a reasonable timeframe in order for the foundational medical trauma course to be considered an allowable use of ODP funds.

Evaluation of ODP Training Courses. The goal of evaluating ODP training courses is to determine how much a participant's knowledge, skills, and abilities change after completion of a course relative to knowledge, skills, and abilities prior to the class. ODP utilizes a self-assessment methodology and collects information via a standardized evaluation form. The form is designed to gather data about the course and participant, including data such as the participant's professional discipline and years of service. Additionally, the evaluation measures the participant's knowledge relative to a set of standardized learning objectives both before and after taking the course.

If a state or local jurisdiction uses ODP funds to provide ODP-approved courses, the state or local jurisdiction must use the standard evaluation form to collect data about the course and its participants. An ODP-approved course is defined as one developed by the state or local jurisdiction and approved by ODP for delivery. If the state or local jurisdiction receives training through its ODP course allocation, the training partner delivering the course is responsible for data collection and entry. Similarly, if the state or local jurisdiction enters into a direct contract with one of the ODP training partners, training partner is still responsible for the data collection and entry function.

However, if the ODP-sponsored course is delivered by a state or local organization, the course provider is responsible for collecting data on the course and its participants. As part of the course approval process, the course developer establishes a set of course objectives directly tied to the course content. The objectives are incorporated into the standardized course evaluation form. Course participants are required to complete all fields and the course instructor is responsible for ensuring that all forms are complete. Course providers are granted access to and enter data into the ODP Secure Portal. Costs related to developing and administering the self-assessment and collecting information via a standardized evaluation form is allowable.

Allowable Exercise Costs

Exercises conducted with ODP support (grant funds or direct support) must be managed and executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP). HSEEP Volumes I-III contain guidance and recommendations for designing, developing, conducting, and evaluating exercises. HSEEP Volumes I-III can be found at ODP's website at <http://www.ojp.usdoj.gov/odp/exercises.htm>. Volume IV, which contains sample exercise materials and documents, can be found on ODP's Secure Portal at <https://odp.esportals.com> or <http://www.llis.gov>.

Exercise Planning Workshop. Local jurisdictions must conduct an annual Exercise Planning Workshop (EPW) to examine the progress and effectiveness of their current exercise strategy and program. A Multiyear Exercise Plan and schedule must be produced from the EPW and submitted through ODP's Secure Portal Exercise Scheduler located at <https://odp.esportals.com>. Refer to HSEEP Volume III, Chapter 2 for further guidance on EPWs and the Multiyear Exercise Plan and schedule.

Exercise Scenarios. The scenarios used in SHSP, UASI, and LETPP-funded exercises must be terrorism-related and based on the state's/urban area's homeland security strategy and plans. Acceptable scenarios for exercises include: chemical, biological, radiological, nuclear, explosive, cyber and agricultural. Recipients that need further clarification on scenarios should consult with their ODP Exercise Manager for assistance and/or approval. Fifteen all-hazards National Planning Scenarios, including twelve terrorism scenarios, have been developed, and will be made available for use in national, federal, state, and local homeland security preparedness activities. Citizen participation in exercises is encouraged to include back filling non-professional tasks for first responders deployed on exercise, administrative and logistical assistance with exercise implementation, and providing simulated victims, press, and members of the public. Citizen participation in exercises should be coordinated with local Citizen Corps Council(s).

Recipients that wish to expend funds on models, simulations, or games (MS&G) must consult with "Review of Models, Simulations, and Games for Domestic Preparedness Training and Exercising, Volume III," which provides an overview and analysis of existing models, simulations and games. This report is available at <http://www.ojp.usdoj.gov/odp/exercises.htm>

Recipients must justify the purchase and use of a given MS&G product/service, by a) documenting the training and/or exercise objective(s), b) documenting how the selected product/service will support those objectives, and c) justification for the chosen product category (potentially referring to Volume III benefits/limitations). The form for this justification can be found at <http://www.ojp.usdoj.gov/odp/exercises.htm>.

If a state or urban area will be hosting an upcoming special event (e.g., Superbowl, G-8 Summit, etc.), or they anticipate that they will apply to be a venue for a future Top Officials (TOPOFF) exercise, they should plan to use SHSP or UASI funding to fund training and exercise activities in preparation for that event.

All tabletop exercises (TTXs), drills, functional exercises (FEs), and full-scale exercises (FSEs) will be evaluated and performance based. An After Action Report (AAR) and Improvement Plan will be prepared and submitted to DHS/ODP following every TTX, drill, FE, and FSE. AAR/IPs must be provided to ODP within 60 days following completion of each exercise (see HSEEP Volume II, Appendix A). Currently, these AAR/IPs can be submitted through the ODP Secure Portal. However ODP is working with other agencies to develop a national reporting system. ***A state or local jurisdiction that conducts an exercise using SHSP, UASI, and LETPP funds must follow the HSEEP doctrine and protocol contained in Volume II.***

Local jurisdictions are encouraged to develop a self-sustaining State Homeland Security Exercise and Evaluation Program which is modeled after the national HSEEP. This may include, for example: hiring dedicated exercise program staff, awareness seminars on HSEEP, attending exercise training courses, and maintaining a system to track the completion and submission of AARs and Improvement Plans from exercises (including costs associated with meeting with local units of government to define procedures).

Allowable Management and Administrative Costs

All programs within HSGP have allowable M&A costs for both the state-level as well as the local unit of government, urban area, or designated sub-recipient.

- **SHSP, UASI, LETPP, CCP, MMRS:** No more than **5% of the total amount** allocated to the state for each program within HSGP may be retained at the state level and used for M&A purposes. These state M&A funds must be included in the total funds retained by the state. In addition, local jurisdiction sub-recipients may retain and use up to **5% of their sub-award** for local M&A purposes.

Unauthorized Program Expenditures

Unauthorized program expenditures include: 1) expenditures for items such as general use software (word processing, spreadsheet, graphics, etc), general-use computers (other than for allowable M&A activities, or otherwise associated preparedness or response functions) and related equipment, general-use vehicles, licensing fees, weapons systems and ammunition; 2) activities unrelated to the completion and implementation of the SHSP; 3) other items not in accordance with the Authorized Equipment List or previously listed as allowable costs; and, 4) construction or renovation of facilities.

Designation of Sub-recipient Grant Administrator (SGA) STATE HOMELAND SECURITY PROGRAM

The following person is officially appointed to represent your jurisdiction as the *Sub-recipient* Grant Administrator (SGA) and is hereby duly authorized to fulfill the terms of this Cooperative Agreement during the performance period on behalf of the *Sub-recipient*.

Name: _____ Title: _____
(Sub-recipient Grant Administrator)

Organization Name: _____

Mailing Address: _____

City: _____ Zip Code _____

Telephone Number: () _____ Fax Number: () _____

Cellular Number: () _____ Pager Number: () _____

Email Address: _____

Appointed by: _____ Date: _____
(Print Name)

Signature: _____ Title: _____

LOCAL HOMELAND SECURITY PROGRAM

Sub-recipient will prepare a Program narrative and Budget Worksheet describing how the jurisdiction will use allocated funds to support the defined projects and objectives from the State's Homeland Security Strategy.

These funds may be used for homeland security and emergency operations planning; the purchase of specialized equipment to enhance the capability of local agencies to prevent, respond to, and mitigate incidents of terrorism involving the use of chemical, biological, radiological, nuclear, and explosive (CBRNE) weapons and cyber attacks; attendance at FEMA-sponsored or approved CBRNE training courses; for costs related to the design, development, conduct, and evaluation of CBRNE and cyber security exercises; and for costs associated with implementing State Homeland Security Strategy.

ALLOWABLE PROJECTS, GOALS & OBJECTIVES:

HSGP

PROJECT:

Establish/enhance a terrorism intelligence/early warning system, center, or task force.

GOAL:

Increase jurisdiction participation with multi-level intelligence components/agencies to deter/prevent WMD/Terrorism incidents

Objectives:

Provide Intel gathering and information sharing capabilities to 50% of local jurisdictions within 3 years after approval of state strategy.

Develop a joint 24-hour emergency notification system for first responders and others who are in a critical, need-to-know position. This includes the Health Alert Network (HAN) and DPS information dissemination to local law enforcement within 3 years after approval of state strategy.

PROJECT

Establish/enhance statewide deterrence/prevention and response efforts.

GOAL:

Reduce Mississippi's vulnerability to terrorism through preparedness and protective efforts.

Objectives:

Create, implement, and maintain terrorism preparedness plans consistent with the National Response Plan (NRP) and provide advice, assistance, training, and oversight to local governments in the development of such plans within 3 years after approval of state strategy.

Improve by 5% the number of emergency responders prepared to respond to WMD/CBRNE incidents, including hoaxes and suspicious packages within 3 years of the approval of the state strategy.

**Fiscal Year 2017 State Domestic Preparedness Equipment
Program
Equipment Purchase Budget Detail Worksheet and
Impact of Funding Table**

Jurisdiction: _____

Category	Item	Quantity	Total Cost	Items to Each Discipline (s)	Allocation to Each Discipline (s)
Personal Protective Equipment					
Explosive Device Mitigation and Remediation Equipment					
CBRNE Search & Rescue Equipment					
Interoperable Communication Equipment					
Detection Equipment					
Decontamination Equipment					
Physical Security Enhancement Equipment					
Terrorism Incident Prevention Equipment					
CBRNE Logistical Support Equipment					
CBRNE Incident Response Vehicle					
Medical Supplies and Limited Types of Pharmaceuticals					
CBRNE Reference Materials					
Agricultural Terrorism Prevention, Response and Mitigation Equipment					
CBRNE Response Watercraft					

CBRNE Aviation Equipment					
Cyber Security Enhancement Equipment					
Intervention Equipment					
Other Authorized Equipment					
Total:			\$		

List of Suggested Abbreviations

LE - Law Enforcement
 EMS-FB - Emergency Medical Services (Fire Based)
 EMS-NFB – Emergency Medical Services (Non Fire Based)
 EMA - Emergency Management
 FS - Fire Service
 HZ - HAZMAT
 PW - Public Works
 PH - Public Health
 GA - Governmental Administrative
 PSC - Public Safety Communications
 HC - Health Care
 Ag – Agriculture
 CS – Cyber Security

Fiscal Year 2017

Planning Budget Detail Worksheet

State: Mississippi

Date:

Jurisdiction: _____

Planning Total: _____

Planning Budget Category	Item	Amount
Personnel (Full, Part-time)		
Sub-Total:		
Contractors/Consultants		
Sub-Total:		
Travel		
Sub-Total		
Overtime/Backfill		
Sub-Total:		
Meeting Expenses		
Sub-Total:		
Office Equipment		
Sub-Total:		
Supplies		
Sub-Total:		
Total Jurisdictional Allocation:		

Fiscal Year 2017

Training Budget Detail Worksheet

State: Mississippi

Date:

Jurisdiction: _____

Training Total: _____

Training Budget Category	Item	Amount
Personnel (Full, Part-Time)		
Sub-Total:		
Contractors/Consultants		
Sub-Total:		
Overtime/Backfill		
Sub-Total:		
Travel		
Sub-Total:		
Supplies		
Sub-Total:		
Other Items		
Sub-Total:		
Total Allocation:		

Fiscal Year 2017

Exercise Budget Detail Worksheet

State: Mississippi

Date:

Jurisdiction: _____

Exercise Total:

Exercise Budget Category	Item	Amount
Personnel (Full, Part-Time)		
Sub-Total:		
Contractors/Consultants		
Sub-Total:		
Overtime/Backfill		
Sub-Total:		
Travel		
Sub-Total:		
Supplies		
Sub-Total:		
Other Items		
Sub-Total:		
Total Allocation:		

Fiscal Year 2017

Administrative Budget Detail Worksheet

State: Mississippi

Date:

Jurisdiction: _____

Administrative Total:

Administrative Budget Category	Item	Amount
Personnel (Full, Part-time)		
Sub-Total:		
Contractors/Consultants		
Sub-Total:		
Travel		
Sub-Total:		
Meeting Expenses		
Sub-Total:		
Office Equipment		
Sub-Total:		
Supplies		
Sub-Total:		
Total Jurisdictional Allocation:		



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: February 6, 2018
Page: 1

SUBJECT:

Request authorization to hire Nathan Flippo, as a Water Operator in the Starkville Utilities Department under the Drinking Water Division.

AMOUNT & SOURCE OF FUNDING:

Grade 11, Annual Salary of \$32,240 (\$15.50 per hour), based on 2080 hours.

FISCAL NOTE:

AUTHORIZATION HISTORY:

This position, was previously held by Sherring Goodwin, who voluntarily resigned.

REQUESTING DEPARTMENT:

Starkville Utilities Department

DIRECTOR'S AUTHORIZATION:

Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Nathan Flippo, as a Water Operator, in the Starkville Utilities Department under the Drinking Water Division.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: February 6, 2018
Page: 1

SUBJECT:

Request authorization to hire Nelson McGough, as a Intern for the Starkville Utilities Department.

AMOUNT & SOURCE OF FUNDING:

This position will be paid only for actual hours worked, not to exceed twenty (20) hours per week at \$10.00 per hour and authorized. This position, will not be eligible for benefits.

FISCAL NOTE:

AUTHORIZATION HISTORY:

Currently, the Civil Engineering position hasn't been filled. The intern will work both in the office and the field. He will be exposed to project management from conceptual phase through construction. Mr. Kemp also has plans for him to assist with utility system including storm and sanitary collection, water distribution systems, sustainable infrastructure, and treatment facility. He will be expected to exercise good judgment, independence, initiative, and professional expertise in conducting day-to-day operations.

REQUESTING DEPARTMENT:

Starkville Utilities Department

DIRECTOR'S AUTHORIZATION:

Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Nelson McGough, as a Intern for the Starkville Utilities Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: February 6, 2018
Page: 1

SUBJECT:

Request authorization to advertise for a part-time Receptionist, for the Finance and Administration Department.

AMOUNT & SOURCE OF FUNDING:

This position will be paid only for actual hours worked, not to exceed twenty (20) hours per week at \$9.00 per hour. This position, will not be eligible for benefits.

AUTHORIZATION HISTORY:

One of the current receptionist (Tenesha Harris), has taken another position limiting the amount of time she can work. Ms.Hardin, is requesting this position to ensure there is full coverage at the front desk.

REQUESTING DEPARTMENT:

Finance and Administration Department

DIRECTOR'S AUTHORIZATION:

Lesa Hardin, City Clerk/CFO

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for a part-time Receptionist, for the Finance and Administration Department.

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: February 06, 2018
Page: 1

SUBJECT:

Request authorization to hire Revis Kellum, Kindle Jones and George Thompson as part-time Certified Firefighters in the Starkville Fire Department.

AMOUNT & SOURCE OF FUNDING:

Revis Kellum - This position will be paid only for actual hours worked, not to exceed twenty-four (24) hours per shift at \$11.50 per hour. This position will not be eligible for benefits.

Kindle Jones - This position will be paid only for actual hours worked, not to exceed twenty-four (24) hours per shift at \$11.50 per hour. This position will not be eligible for benefits.

George Thompson - This position will be paid only for actual hours worked, not to exceed twenty-four (24) hours per shift at \$11.50 per hour. This position will not be eligible for benefits.

FISCAL NOTE:

AUTHORIZATION HISTORY:

On November 7, 2017, the Board approved to advertise for three (3) part time positions to help eliminate overtime.

REQUESTING DEPARTMENT:

Starkville Fire Department

DIRECTOR'S AUTHORIZATION:

Chief Charles Yarbrough, Fire Chief

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Revis Kellum, Kindle Jones and George Thompson, as part-time Certified Firefighters in the Starkville Fire Department.

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: February 06, 2018
Page: 1

SUBJECT:

Request authorization to hire Elliot Johnson and Demorris Ewing as Certified Firefighters and to hire Garrett Heaton, as temporary full-time Certified Firefighter in the Starkville Fire Department.

AMOUNT & SOURCE OF FUNDING:

Elliot Johnson - Grade 5, Base Salary of \$30,774.00 (\$11.50 per hour) for certified, based on 2676 hours.
Demorris Ewing - Grade 5, Base Salary of \$30,774.00 (\$11.50 per hour) for certified, based on 2676 hours.
Garrett Heaton - Grade 5, Base Salary of \$30,774.00 (\$11.50 per hour) for certified, based on 2676 hours.

FISCAL NOTE:

AUTHORIZATION HISTORY:

Elliot Johnson and Demorris Ewing are replacing Ryan Shaw and Michael Holmes who voluntarily resigned.

Garrett Heaton is replacing Richard McBride, due to Mr. McBride being deployed for one (1) year. This position will be full-time temporary and will continue as needed.

REQUESTING DEPARTMENT:

Starkville Fire Department

DIRECTOR'S AUTHORIZATION:

Chief Charles Yarbrough, Fire Chief

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Revis Kellum, Kindle Jones and George Thompson as part-time Certified Firefighters in the Starkville Fire Department.

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: February 06, 2018
Page: 1

SUBJECT:

Request authorization to advertise for a Radio Operator (Dispatcher), in the Starkville Police Department.

AMOUNT & SOURCE OF FUNDING:

Salary Grade 6, Salary range of \$21,423.16 (\$10.30) - \$28,511.43 (\$13.71), based on 2080 hours.

FISCAL NOTE:

AUTHORIZATION HISTORY:

This position was previously held by Keira Gardner who voluntarily resigned.

REQUESTING DEPARTMENT:

Starkville Police Department

DIRECTOR'S AUTHORIZATION:

Chief R. Frank Nicholas, Police Chief

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for a Radio Operator (Dispatcher), in the Starkville Police Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: February 06, 2018
Page: 1

SUBJECT:

Request authorization to advertise for a Civil Engineer Co-Op for the Engineering Department.

AMOUNT & SOURCE OF FUNDING:

This position will be paid only for actual hours worked, to fill a co-op student term from May – December. The hourly rate is \$10.00 per hour. This position will not be eligible for benefits.

FISCAL NOTE:

AUTHORIZATION HISTORY:

Mr. Kemp, would like to request an co-op for a student in the Civil Engineering field to gain valuable hands-on experience by completing a co-op work term in our Engineering Department. Infrastructure improvements are key investment priority for our City. The focus of this position will be to provide support to engineering staff in the assessment, management, and design of our infrastructure systems on a City-wide basis. Preparing documents for capital projects, inspections, addressing any related issues, assisting with survey work in addition to liaising with members of the public. It's proposed to fill this intern position with a prospective student attending Mississippi State University in Civil Engineering or a related field.

REQUESTING DEPARTMENT:

Starkville Engineering Department

DIRECTOR'S AUTHORIZATION:

Edward Kemp, City Engineer

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for a Civil Engineer Co-Op for the Engineering Department.

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: February 06, 2018
Page: 1

SUBJECT:

Request authorization to advertise for two (2) Maintenance Workers in the Starkville Street Department.

AMOUNT & SOURCE OF FUNDING:

Grade 5, annual salary range of \$20,800 (\$10.00 hr) - \$23,920.00 (\$11.50 hr), based on 2080 hours.

FISCAL NOTE:

AUTHORIZATION HISTORY:

These positions were previously held by Walter Logan and Walter Hubbard.

REQUESTING DEPARTMENT:

Starkville Street Department

DIRECTOR'S AUTHORIZATION:

Edward Kemp, City Engineer

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for two (2) Maintenance Workers, in the Starkville Street Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: February 06, 2017
Page: 1

SUBJECT:

Consideration to approve a temporary pay increase for the Interim Director of Park and Recreation.

AMOUNT & SOURCE OF FUNDING:

Mr. Gerry Logan's current classification and compensation is Interim Director of Park and Recreation at an Annual Salary of \$52,500.00 (\$25.24 hour). This request is for consideration to approve a temporary increase of 10% with an Annual Salary of \$57,749.20 (\$27.76 hour).

FISCAL NOTE:

Approving this proposed actions will not change the FY 2018 total budget. There are no fiscal impacts to the Park and Recreation Department.

AUTHORIZATION HISTORY:

The position of Director of Park and Recreation came open due to the termination of the past Director, Herman Peters, that was effective on January 2, 2018. Mr. Logan has been classified as the Interim Director and has been in the role as of December 19, 2017.

REQUESTING DEPARTMENT:

Mayor's Office

DIRECTOR'S AUTHORIZATION:

Lynn Spruill, Mayor

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to approve a temporary pay increase for the Interim Director of Park and Recreation. The pay increase will be effective on February 02, 2018, and through a period determined by the Mayor and Board of Aldermen.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: February 6, 2018
Page: 1

SUBJECT:

Request authorization to advertise for a Digital Media Specialist Intern, serving as the liaison from the Office of the Mayor to the City's Information Technology Services Department.

AMOUNT & SOURCE OF FUNDING:

This position will be paid only for actual hours worked, not to exceed twenty (20) hours per week at \$10.00 per hour. This position, will not be eligible for benefits.

AUTHORIZATION HISTORY:

The Mayor, would like to request an intern to assist in using digital media for the City of Starkville's marketing and communications efforts through the Office of the Mayor. Work involves developing and supporting the City's messaging, branding and strategic initiatives across digital platforms, including but not limited to website content, electronic newsletters, social media, vlogs, blogs, photography, e-invitations, online town forums, mobile applications, and digital presentations.

REQUESTING DEPARTMENT:

Mayor's Office

DIRECTOR'S AUTHORIZATION:

Lynn Spruill, Mayor

FOR MORE INFORMATION CONTACT:

Joel Clemets, Information Technology Director and Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for a Digital Media Specialist Intern, serving as the liaison from the Office of the Mayor to the City's Information Technology Services Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: February 6, 2018
Page: 1

SUBJECT:

Request authorization to advertise for a Digital Media/Communication Specialist Intern, for Starkville Utilities.

AMOUNT & SOURCE OF FUNDING:

This position will be paid only for actual hours worked, not to exceed twenty (20) hours per week at \$10.00 per hour. This position, will not be eligible for benefits.

AUTHORIZATION HISTORY:

Mr.Kemp, would like to request an intern to assist in using digital media for Starkville Utilities customer communications efforts and to assist in developing customer interface opportunities. Work involves developing and supporting the departments messaging and strategic initiatives and to assist with website content, electronic newsletters, and social media.

REQUESTING DEPARTMENT:

Starkville Utilities

DIRECTOR'S AUTHORIZATION:

Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for a Digital Media/ Communication Specialist Intern, for Starkville Utilities.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Aldermen

AGENDA DATE:

PAGE: 1 of 4

SUBJECT: Consideration of approval of Parks and Recreation concessions agreement with Fred Tate in the amount of \$1,100.00

AMOUNT & SOURCE OF FUNDING: No expense.

FISCAL NOTE: Concessions vendor operates concessions facilities in Travis Outlaw Center, both softball concessions stands at the Starkville Sportsplex, and the one concession stand at McKee Park.

AUTHORIZATION HISTORY: Board approved to advertise for Concessions Services on December 19, 2017.

**REQUESTING
DEPARTMENT:** Parks and Recreation

**DIRECTOR'S
AUTHORIZATION:** Gerry Logan

FOR MORE INFORMATION CONTACT: Gerry Logan, (662) 323-2294, glogan@starkvilleparks.com

SUGGESTED MOTION:

Move approval of the purchase of the Parks and Recreation concessions agreement with Fred Tate in the amount of \$1,100.00.



12/18/2017

I Fred Tate place my bid of \$1,100.00

LEASE AGREEMENT CONCESSION STANDS

This agreement made and entered into this ____ day of February, 2018 by and between the Starkville Parks and Recreation Department, hereinafter called "SPRD" and _____, hereinafter called the "Lessee", both of which understand and agree to the following:

WHEREAS, "SPRD" owns 5 concession stands located at the Sportsplex and McKee Park;

WHEREAS the function of the concession stands is to:

- provide well prepared snacks and meals for visitors and spectators to the area
- provide a clean and pleasant atmosphere for visitors and spectators to the area;

NOW THEREFORE in consideration of the mutual covenants herein contained, the parties agree as follows:

The "SPRD" agrees to:

1. Pay for general maintenance of the concession stand; both interior and exterior.
2. Not allow other food vendors to sell food at the Sportsplex or McKee Park during recreational games, special events, or tournaments unless agreed to by the concessionaire.
3. Provide the following equipment that is presently within the buildings:

Youth

- 1 refrigerator
- 1 upright drink cooler
- 1 flat drink cooler
- 1 freezer
- 1 popcorn machine
- 1 grill
- 1 hotdog roller
- 1 bun warmer
- 1 nacho cheese warmer
- 1 ice machine
- 1 coffee maker
- 1 chip warmer

Gym-Inside Multipurpose Facility

- 2 flat drink cooler
- 1 grill
- 1 refrigerator
- 1 hotdog roller
- 1 popcorn machine

Adult

- 1 refrigerator
- 2 standup drink coolers
- 1 freezer
- 1 popcorn machine
- 1 grill
- 1 hotdog roller
- 1 bun warmer
- 1 nacho warmer

McKee Park

- 1 freezer
- 2 standup cooler
- 1 flat cooler
- 1 grill

4. Provide water/electrical service to be supplied to all concession stands.

The “Lessee” agrees to:

1. Be responsible for general clean up and tidiness in and around the concession stands on an ongoing basis. (Lessee can leave garbage bags/boxes outside the door of the concession stand and SPRD will pick them up the next day).
2. Assume responsibility for operation commencing on February 7, 2018, until the end of September 2018. The Lessee will notify the Park Office if the Concession Stand will not be open during its regular scheduled times and post a sign at the site indicating the same.
3. Relinquish the concession stand when other parties lease out the concession stand due to tournaments or other events, etc... Lessee agrees to empty all of their goods, so that the other party can occupy the stand on the day before their event begins.
4. Concession Stands must be filled one hour before game time; no vehicles are allowed after that time.

Indemnification and Waiver:

Lessee shall indemnify, hold harmless, and defend SPRD and/or the City of Starkville, Mississippi, along with its officers, agents, employees and volunteers from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for any injuries to persons or property arising out of or in connection with Lessee's occupation, operation, and/or use of SPRD's concession facilities. Such indemnity shall apply regardless of whether the claims, losses, damages, causes of action, suits, or liability arise in whole or in part from the negligence of SPRD or the City, any other party indemnified hereunder, Lessee, or any third party. It is the intent of the parties that this provision shall extend to, and include, any and all claims, causes of action or liability caused by the concurrent, joint and/or contributory negligence of SPRD and/or the City, an alleged breach of an express or implied warranty by SPRD and/or the City or which arises out of any theory of strict or products liability.

Lessee waives, releases, relinquishes and discharges SPRD and/or the City, its officers, agents, employees and volunteers from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by or alleged to be caused by, arising out of, or in connection with Lessee's occupation, operation, and/or use of SPRD's concession facilities whether or not said claims, demands, or causes of action are covered in whole or in part by insurance.

Parks and Recreation – City of Starkville:

D. Lynn Spruill, Mayor or Gerry Logan, Interim Director Parks and Recreation

Lessee:



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Aldermen
AGENDA DATE: 2-06-2018
PAGE: 1 of 6

SUBJECT: Consideration of approval of playground project at J.L. King Park with project cost quoted at \$42,850.34 from Bliss Products and Services, Inc., the lowest and best quote.

Two Quotes Received: Bliss Products and Services, Inc. - \$42,850.34
Landscape Structures, Inc. - \$67,698.00

AMOUNT & SOURCE OF FUNDING:

Funds will be expended from 2% Capital Project Budget: 375-551-907-942.

FISCAL NOTE: Cost includes play chip surfacing and installation.

AUTHORIZATION HISTORY: This product is a special promotion and available for a limited time. On January 16, 2018, the Board of Aldermen approved to pursue a matching-funds grant to replace the current playground at J.L. King Park. Due to the unique situation related to this significantly discounted playground, the Parks and Recreation Department is asking for approval to install this playground unit instead of pursuing the grant.

**REQUESTING
DEPARTMENT:** Parks and Recreation

**DIRECTOR'S
AUTHORIZATION:** Gerry Logan

FOR MORE INFORMATION CONTACT: Gerry Logan, (662) 323-2294, glogan@starkvilleparks.com

SUGGESTED MOTION:

Move approval of the purchase of the playground unit at the cost quoted at \$43,850.34.

play&park structures®

A PLAYCORE® Company

INVENTORY REDUCTION!

HUGE SAVINGS on
our **BEST SELLING
STRUCTURE**
available immediately!*

Nature's Castle NC-45678

Age	5-12
Space Required	58' 8" x 37' 6"
Capacity	50-60 Kids
Color Palette	Northwoods
List Price	\$61,751
YOU PAY	\$24,628

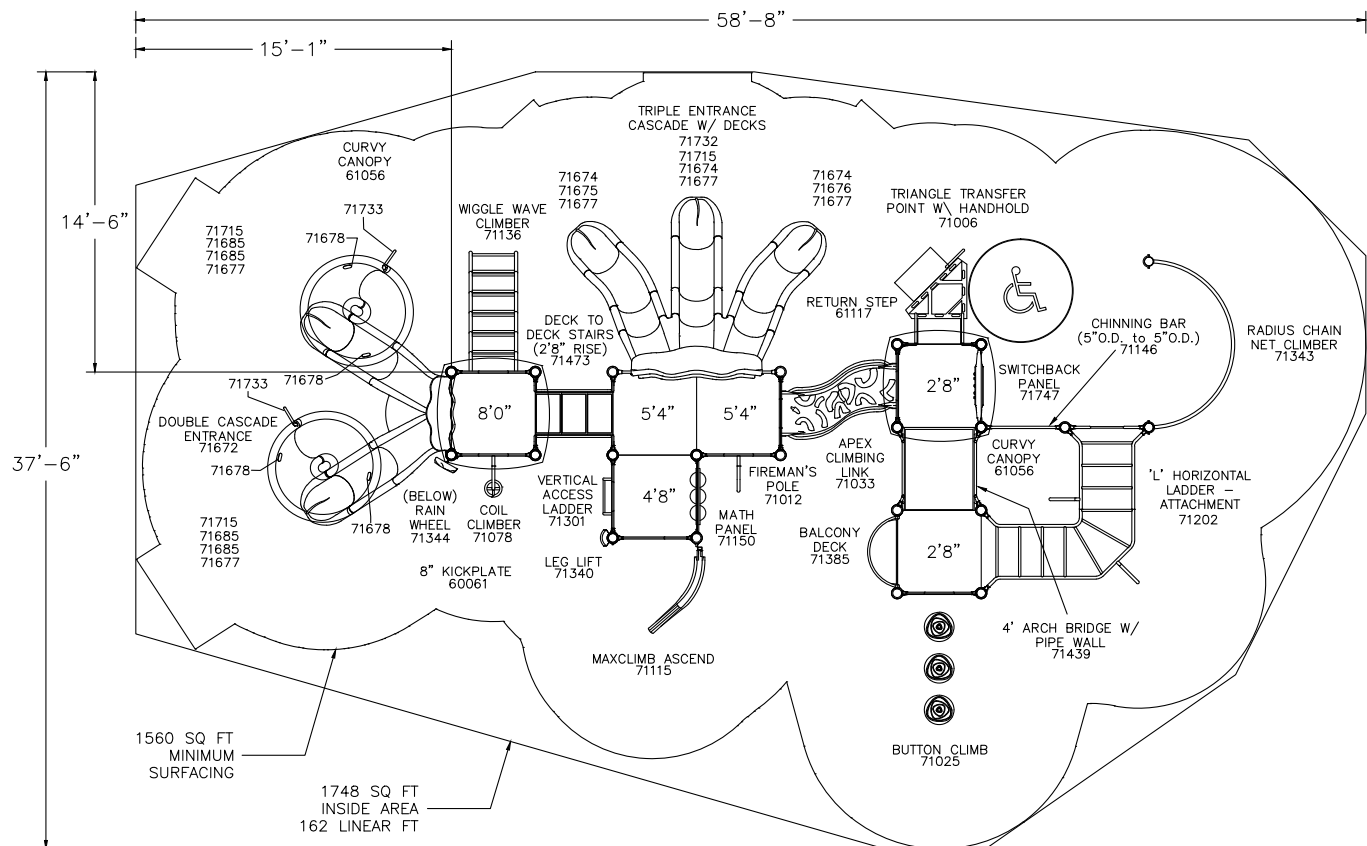
SUPERmax
PLAY SYSTEMS

**YOU SAVE
\$37,123**



*Structure only available in color shown (Northwoods Color Palette). Special pricing available until March 30, 2018 or while supplies last.
Cannot be combined with other offers. Pricing does not include taxes, freight, surfacing, or installation.

Nature's Castle NC-45678 (BACK VIEW)



Age: 5-12

Use Zone: 58' 8" x 37' 6"

Capacity: 50-60 Children

Fall Height: 8' 0"

***Structure only available in color shown (Northwoods Color Palette). Special pricing available until March 30, 2018 or while supplies last.**
Cannot be combined with other offers. Pricing does not include taxes, freight, surfacing, or installation.



Bliss Products and Services, Inc
6831 S. Sweetwater Rd.
Lithia Springs, GA 30122
(800) 248-2547
(770) 920-1915 Fax

Quote # **41928**

Sales Rep: Will McNeer
will@blissproducts.com

Starkville Parks and Recreation

Date 1/18/2018

Project Playground, Mulch,
borders and install

Bill To

Starkville Parks and Recreation
405 Lynn Lane
Starkville, MS, 39759
T: (662) 323-2294
F: (662) 324-4028

Ship To

Starkville Parks and Recreation
405 Lynn Lane
Starkville, MS, 39759

Contact

Gerry Logan
Director of Sports and Recreation

Approximate Ship Date

Ship Via

Terms

Net 30

Vendor	Part #	Description	Qty	Unit Price	Extended Price
PPS	NC 45678	SuperMax 5-12 play unit - Natures Castle	1	\$61,571.00	\$61,571.00
PPS		Inventory Reduction Discount	1	\$-37,123.00	\$-37,123.00
INS		Installation of Play Unit and borders	1	\$14,450.90	\$14,450.90
APS		12" playground borders with surfacing guide and 1 spike	42	\$25.00	\$1,050.00

Sub Total \$39,948.90

Freight 2,901.44

Taxable Subtotal \$42,850.34 **Tax** 0.00

Financing as low as **\$994.13** / month may be available
pending credit approval.

Grand Total \$42,850.34

Quote valid for 30 days unless otherwise noted.

Installation prices are based on truck access to the site and normal soil conditions. Any buried rock or debris may be cause for additional charges. Any Site preparation or demolition not specified above must be completed prior to installation of the equipment. Site restoration, unless otherwise noted, is not included. Please refer to your installation agreement for further details. Sales tax if applicable is not included. Sales tax exempt certificate will be required for exemption. All orders are subject to approval and acceptance by the manufacturer.

Complete Terms and Conditions can be found at BlissProducts.com/termsandconditions.html



Starkville Parks & Recreation

Starkville, MS January 30, 2018 5788



FOR A BETTER TOMORROW
WE PLAY TODAY
shapedbyplay.com



Proudly presented by:

Laurie Alley





ALL PURCHASE ORDERS, CONTRACTS, AND
CHECKS TO BE MADE OUT TO:
LANDSCAPE STRUCTURES, INC.
P.O. BOX 4478
JACKSON, MS 39296
601.427.1090

PROPOSAL

January 30, 2018

DATE

CONTACT Gerry Logan, CPRE, Director of Recreation & Sports

PHONE: 662.323.2294

EMAIL: glogan@starkvilleparks.com

Destination

F.O.B.

FREIGHT

☐ Prepaid

☐ Collect

SHIP TO: Please advise

Starkville, MS 39759

To be determined

TERMS

BILL TO: City of Starkville

SHIPPING TIME

Equipment Pricing Good 60 days from Date of Proposal

All Other Pricing Good for 30 Days from Date of Proposal

We are pleased to submit this proposal to supply the following items:

QTY	ITEM NO.	DESCRIPTION	UNIT WT	UNIT PRICE	WEIGHT	EXTENDED AMT
		Equipment Manufactured by Landscape Structures, Inc.				
1		Design 5788 - for ages 5-12 <i>Includes the following components:</i> Arbh Bridge w/ barrier, SwiggleKnots Bridge, Geoplex Climber, Geoplex Triple Climber, Chimney Climber w cables, Deck Link w/ barriers, Dot to Dot Climber, Lollipop Climber, Curved Transfer Module for ADA access, Hourglass panel on deck, Periscope panel on deck, Ring-a-bell panel on deck, Table Panel (ground level) w/ play seats, Sol Spinner, Horizontal Ladder betw/ decks, Access landing assembly rails, CoolTopper Single Post Shade (12'x12'), Double Swoosh Slide, Rush Slide, Whooshwinder Slide (96") and welcome sign.				\$ 46,333.00
48		Black 4' containment borders, 12" high		30.00		\$ 1,440.00
1		Access Wedge for ADA compliance				\$ 425.00
		INSTALLATION				\$ 16,000.00
1		Professional installation by NPSI Certified installers. Includes unloading, minor site prep, installation of play equipment and borders to manufacturers and NPSI standards. All work will be performed in a workmanlike manner and approved by the City.				
		NOTES: Safety Surfacing provided by others				

SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE
ORDER ONLY UPON APPROVAL BY LANDSCAPE STRUCTURES, INC. CUSTOMER
RECEIPT OF AN ORDER ACKNOWLEDGEMENT CONSTITUTES SUCH APP.

DOES NOT INCLUDE: SAFETY SURFACING, REMOVAL OF ANY EXISTING EQUIPMENT.

Total Weight 0

EQUIPMENT SUBTOTAL \$ 64,198.00

Freight \$ 3,500.00

Sales Tax exempt

TOTAL \$ 67,698.00

ACCEPTED BY CUSTOMER

DATE

PRINT NAME

1/30/2018

PROPOSED BY LSI REPRESENTATIVE

DATE

Laurie Alley, President, Moonshot Recreation, LLC

PRINT NAME



Moonshot Recreation is an authorized representative of Landscape Structures, Inc.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Aldermen

AGENDA DATE:

PAGE: 1 of 5

SUBJECT: Approval of updated Facility Rental Form.

AMOUNT & SOURCE OF FUNDING: No expense.

FISCAL NOTE: None.

AUTHORIZATION HISTORY: The Facility Rental Form was approved by the Board of Aldermen on October 17, 2017. This update includes an amended policy (item number 21) that specifies rentals are only allowed during park hours and not to conclude after 10 p.m., unless otherwise approved by the Board of Aldermen.

**REQUESTING
DEPARTMENT:** Parks and Recreation

**DIRECTOR'S
AUTHORIZATION:** Gerry Logan

FOR MORE INFORMATION CONTACT: Gerry Logan, (662) 323-2294, glogan@starkvilleparks.com

SUGGESTED MOTION:

Move approval of the Facility Rental Form.



Starkville Parks and Recreation Facility Rental Form

EVENT INFORMATION

Date of Reservation: _____ Rental Group: _____

Time of Event: _____ am/pm to _____ am/pm Name of Event: _____
(Include set-up and break-down time in request)

Affiliation: ☐ Commercial ☐ Civic/Non-Profit ☐ Private ☐ City-Related ☐ SPARD Affiliated

Expected Number of Participants: _____ Will there be participants under the age of 18? ☐ Yes ☐ No

Description of Event: _____

Will there be food and/or beverages served? ☐ Yes ☐ No If yes, what kind? _____

Is this event a fundraiser or will there be a ticket or gate fee? ☐ Yes ☐ No If yes, how much? \$ _____

(Must be approved by Park Staff)

CONTACT INFORMATION

Contact Person: _____ Email: _____

Day Phone: (____) _____ Cell Phone: (____) _____ Fax: (____) _____

Address: _____
Street City State Zip

FACILITY SPACE REQUESTED (check all that apply) – Fees are on next page

☐ Entire Gym ☐ McKee Small Pavilion ☐ McKee Large Pavilion (near playground) ☐ Soccer Pavilion

☐ JL King Park Pavilion ☐ Needmore Center ☐ Moncrief Pavilion ☐ Moncrief Pool Party

Recreation Center:

- ☐ Basketball Court #1
- ☐ Basketball Court #2
- ☐ Racquetball Court #1
- ☐ Racquetball Court #2
- ☐ Stage
- ☐ Concession
- ☐ Activity Room (Rm# 103)
- ☐ Conference Room (Rm #101)
- ☐ Meeting Room #1 (Rm #202)
- ☐ Meeting Room #2 (Rm #209)

Audio/Visual:

- ☐ Projector
- ☐ Laptop
- ☐ TV/DVD Combo
- ☐ Sound System
- ☐ Podium with microphone

Deposit amount _____
Amount remaining _____
Receipt #'s _____
Check #'s _____

SETUP INFORMATION

Please list any equipment needs (tables, chairs, etc.):

Please describe the requested setup (i.e.: U-shaped, theater style, classroom, etc):

Additional information and a meeting with SPARD representatives may be required before final confirmation is granted.

I have read and agree to comply with all Starkville Parks and Recreation Department policies and procedures in making this reservation. I agree to pay all deposits and fees associated with this reservation as discussed with SPARD representatives.

The Person or Group that is renting the facility is responsible for all Damages. The Person or Group that is renting the facility shall indemnify, hold harmless, and defend the City, its officers, agents, employees and volunteers from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury to or death of any person or for damage to any property arising out of or in connection with renting the facility. Such indemnity shall apply regardless of whether the claims, losses, damages, causes of action, suits, or liability arise in whole or in part from the negligence of the City, any other party indemnified hereunder, the Person or Group renting the facility, or any third party. It is the intent of the parties that this provision shall extend to, and include, any and all claims, causes of action or liability caused by the concurrent, joint and/or contributory negligence of the City, an alleged breach of an express or implied warranty by the City or which arises out of any theory of strict or products liability.

The Person or Group renting the facility waives, releases, relinquishes and discharges the City, its officers, agents, employees and volunteers from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by or alleged to be caused by, arising out of, or in connection with the rental of the facility, whether or not said claims, demands, or causes of action are covered in whole or in part by insurance.

Signature of Contact: _____ Date: _____

SPRD Employee: _____ Date: _____

RENTAL FEES

Deposits

Gymnasium	\$250 (whole gym)*
Needmore Center	\$300*
Pavilions	\$50*
Pool Parties at Moncrief Pool	\$50*

*SPARD reserves the right to increase the requested deposit as needed

Fees

Full Gymnasium Rental	\$200 per hour – deposit required Includes setup, use of sound (if requested), use of concession stand and SPARD staff member on-site.		
½ Court Rental	\$25 per hour		
Full Court Rental	\$50 per hour		
Moncrief Park Pool Party	\$50 per hour		
Activities Room	\$50 per hour		
Travis Outlaw Center Meeting Rooms	\$25 per hour		
Needmore Center Urban Renewal Area	\$150 per day		
Needmore Center Non-Urban Renewal Area	\$300 per day		
Pavilions		Half Day (please mark time) ☐ 8 a.m. to 1 p.m. ☐ 2 p.m. to 7 p.m.	Full Day
	J.L. King	\$45 – Mon. – Thurs. \$60 – Fri. – Sun.	\$80 – Mon. – Thurs. \$100 – Fri. – Sun.
	McKee Large (near playground)	\$45 – Mon. – Thurs. \$60 – Fri. – Sun.	\$80 – Mon. – Thurs. \$100 – Fri. – Sun.
	McKee Small	\$30 – Mon. – Thurs. \$40 – Fri. – Sun.	\$50 – Mon. – Thurs. \$75 – Fri. – Sun.
	Soccer Pavilion	\$45 – Mon. – Thurs. \$60 – Fri. – Sun.	\$80 – Mon. – Thurs. \$100 – Fri. – Sun.
	Moncrief	\$30 – Mon. – Thurs. \$40 – Fri. – Sun.	\$50 – Mon. – Thurs. \$75 – Fri. – Sun.
	Patriots	\$30 – Mon. – Thurs.	\$50 – Mon. – Thurs.

		\$40 – Fri. – Sun.	\$75 – Fri. – Sun.
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RENTAL INFORMATION AND POLICIES

Tables and Chairs

The Travis Outlaw gymnasium is equipped with 30 round tables (6 foot diameter), 8 rectangle tables (8 feet long) and 380 chairs. A diagram must be provided of the requested event setup for rentals at the Travis Outlaw gymnasium.

Policies

1. Facility is not reserved until all deposits and fees are paid.
2. SPARD reserves the right to increase the deposit amount as needed.
3. Facility must be adequately cleaned before renters leave the premises at the conclusion of the event. Renter must either arrange for a cleaning service or pay SPARD staff for cleanup at a rate of \$50/hour.
4. No balloons allowed inside the gym UNDER ANY CIRCUMSTANCES. These cause the ceiling sensor in our fire alarm to trip and require the Fire Department to reset. Any event allowing balloons inside the gym may be assessed additional fees.
5. Depending on the size and type, events may require Starkville Police Officers to be hired for security. Please contact Andy Round at 662-323-3141 to request officers.
6. Any cancellations made within a five business days of the event will result in all deposits being kept.
7. The renter agrees to be solely responsible for any and all damages related to and arising out of the use of the Facility during the term of this Agreement when the Facility is being used by the renter. The renter agrees to be solely responsible for all repairs or costs of repairs to the Facility and for any and all related damages as set forth herein.
8. Renter agrees to abide by all posted park rules and applicable city ordinances.
9. All lights should be turned off and all areas rented should be left clean and in an orderly fashion. Any damages discovered or which might have occurred during the rental should be reported to the SPARD office.
10. No alcoholic beverages are allowed in the parks.
11. No loud music or boom boxes are allowed. If the police department or SPARD are notified about loud music, the renter will receive one warning. If the noise continues, the rental will be considered cancelled and no refunds will be issued.
12. Pavilions may be rented for either a half day or full day. Half day rentals must either choose to rent from 8 a.m. to 1 p.m. or 2 p.m. to 7 p.m. unless otherwise approved by SPARD staff.
13. Anyone who abuses the privilege of using an SPARD facility may be denied future rentals, including the revocation of any application already approved for future use.
14. There shall be no fund-raising activities, door charge, or sale of any article for private gain unless written approval from the SPARD Director has been obtained.
15. Gambling in any form is not allowed in any facility.
16. No hanging decorations are allowed. Absolutely no tape or staples are to be used in ceilings or walls.
17. Chairs, tables or other city property is not to be removed from any facility for any reason. Outdoor use of tables or chairs that are stored indoors is not allowed.
18. Any lights and thermostats shall be turned off and all doors locked upon leaving the facility.
19. Permits are non-transferable.

20. Permits for groups composed of minors will only be issued to an adult who accepts responsibility for supervision of the rental.
21. All activities shall cease by 10 p.m., unless a different time is allowed by the Starkville Board of Aldermen. This provision does not apply to sports tournaments.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Police
AGENDA DATE: 02-06-2018
PAGE: 1 of 1

SUBJECT: Request authoriaztion to add the following Taser's to city inventory.

Serial # X13005T3R

Serial # X13005T19

Serial # X13005T1D

Serial # X13005T48

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Starkville Police Dept.

DIRECTOR'S

AUTHORIZATION: R. Frank Nichols
Chief of Police
662-323-2700

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION:

Move approval to add the following Taser's to city inventory.

Serial # X13005T3R

Serial # X13005T19

Serial # X13005T1D

Serial # X13005T48



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Police
AGENDA DATE: 02-06-2018
PAGE: 1 of 9

SUBJECT: Request authorization for Chief R. Frank Nichols to attend the 2018 William R. Bracey Winter CEO Symposium in Birmingham, AL., March 22-24, 2018.

AMOUNT & SOURCE OF FUNDING: 001-230-690-552

\$622.00

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Starkville Police Dept.

**DIRECTOR'S
AUTHORIZATION:** R. Frank Nichols
Chief of Police
662-323-2700

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION:

Move approval for Chief R. Frank Nichols to attend to 2018 William R. Bracey Winter CEO Symposium in Birmingham, AL., March 22-24, 2018.



William R. Bracey
NOBLE Founder

2018 William R. Bracey Winter CEO Symposium

Date: March 22-24, 2018

Symposium Attendee Information:

Full Name: R Frank Nichols	
Informal first name to appear on badge: Frank	
Organization: Starkville, MS Police Department	Rank/Title: Chief of Police
Mailing Address: 101 Lampkin Street	
City, State, Zip: Starkville, MS 39759	
Phone: 662-323-2700	Fax: 662-324-4016
Email Address: r.nichols@cityofstarkville.org	

Fees & Payment: CEO Registration Fee \$200 (Registration fees are separate from Hotel fees)

Form of Payment:	Total Amount:	
Credit Card Number:	Expiration Date:	Security Code:
Printed Name on Card:	Signature:	

Event Location and Host Hotel

Sheraton Birmingham Hotel
2101 Richard Arrington Jr. Boulevard North
Birmingham, AL 35203
Reservations: (888) 627-7095
Group Name: NOBLE 2018 CEO Symposium Group
Rate: \$139.00

Deadline to receive group rate is February 19, 2018

Mailing Information

ALL APPLICATIONS MUST BE RECEIVED (NOT POSTMARKED) BY March 8, 2018
Please allow ten (10) business days for your registration to be received by NOBLE. **Please DO NOT mail the form if you have faxed it, as this may create a double charge to your credit card.** All cancellations are subject to a \$50 cancellation fee and must be received **in writing** no later than **March 8, 2018**. Refunds will be issued via mail after the close of the symposium. There will be no refunds for cancellations received after March 8, 2018.

Mail application with payment to: NOBLE 2018 William R. Bracey Winter CEO Symposium

4609-F Pinecrest Office Park Drive, Alexandria, VA 22312

Phone: (703) 658-1529, Fax: (703) 658-9479, Email: conferences@noblenatl.org

You may register online at www.noblenational.org

National Office use only

Received By: _____
Amount: _____
Date: _____

NATIONAL ORGANIZATION OF BLACK LAW ENFORCEMENT EXECUTIVES

Event Date:
March 18 - 27, 2018

Venue:
Sheraton Birmingham

NATIONAL ORGANIZATION OF BLACK LAW ENFORCEMENT
EXECUTIVES

A deposit equal to one night's room and tax will be charged at the time a guest makes a room reservation, and upon check in, will be applied towards guest's bill. Deposits paid by guests are refundable if notice is received by Hotel at least 48 hours prior to arrival and a cancellation number is obtained.



DOWNLOADS
Make A Green Choice &
Reward Yourself

Group rate available until February 19, 2018. Subject to availability.

BOOK A ROOM

Sheraton Birmingham Hotel

2101 Richard Arrington Jr. Boulevard North, Birmingham, AL 35203, United States Phone: (1)(205) 324-5000

[Contact Us](#) • [Announcements](#)



OVERVIEW

PHOTOS

GUEST ROOMS

FEATURES & AMENITIES

DINING

LOCAL AREA

DRIVING DIRECTIONS

Welcome to the Sheraton Birmingham hotel located in the heart of Uptown; Birmingham's newest entertainment district at the BJCC. Sheraton Birmingham Hotel is ready to welcome you to a whole new level of comfort and warmth.

Relax in our indoor pool or get your pulse racing at our Sheraton Fitness. Moretti's lounge provides a pleasant, stylish setting in which to gather with friends. At day's end, a great night's sleep awaits you in one of our freshly redecorated guest rooms—complete with flat screen TVs and our Sheraton Signature Sleep Experience, featuring a decadent duvet and pillow top mattress.

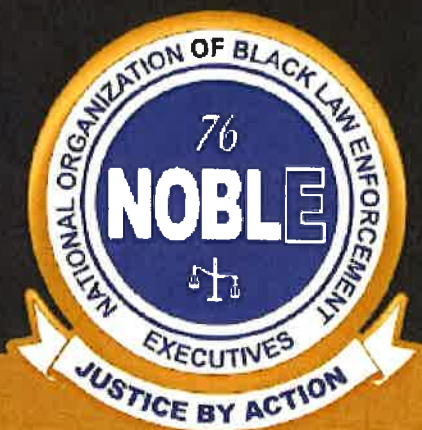
Impress your colleagues in one of Alabama's largest and most recognized convention hotels. Events of various sizes will thrive in over 385,000 square feet of updated meeting and exhibition space, including Alabama's largest ballroom—25,000 square feet of elegant and versatile space. We are also conveniently connected to the Birmingham/Jefferson Convention Complex by a covered skyway.

Discover southern hospitality at its best. Enjoy some of the finest restaurants in the south in the nearby Five Points South district. Join in the excitement of fellow fans at the Alabama Sports Hall of Fame.

Experience Birmingham in a way you'll never forget at the Sheraton Birmingham Hotel.



Clarence E. Cox, III
National President



William R. Bracey
NOBLE Founder

2018 WILLIAM R. BRACEY WINTER CEO SYMPOSIUM

Sheraton Birmingham Hotel
2101 Richard Arrington Jr.
Boulevard North,
Birmingham, AL 35203

Book Reservation
1-888-627-7095

Executive Board Meeting:
March 22, 2018

Opening Reception:
March 22, 2018, 6:00 pm

CEO Symposium:
March 23-24, 2018



1. A.C. Roper
Chief of Police, Birmingham, AL
2. James Craig
Chief of Police, Detroit, MI Police Department
3. Vera Bumpers
NOBLE National First Vice President
4. Cerelyn "CJ" Davis
Chief of Police, Durham, NC
5. Mark Gwyn
Director, Tennessee Bureau of Investigation
6. Ernest Finley, Jr.
Chief of Police, Montgomery, AL

7. Rodney Bryant
Assistant Police Chief, Atlanta, GA
8. Patrick Labat
Chief, Atlanta Corrections Department
9. U. Renee Hall
Chief of Police, Dallas, TX
10. Mitchell Davis, III
Chief of Police, Hazel Crest Police Department
11. Maurita J. Bryant
Assistant Superintendent, Allegheny
County Police Department



**William R. Bracey Winter CEO Symposium
The Sheraton Birmingham Hotel
Birmingham, AL
March 22-24, 2018**

Preliminary Agenda

Thursday, March 22, 2018 (The Sheraton Birmingham)

7:00 PM – 9:00 PM Opening Reception

Friday, March 23, 2018 (The Sheraton Birmingham)

7:00 AM – 8:00 AM Registration and Continental Breakfast

8:00 AM – 8:15 AM Call to Order

8:15 AM – 8:45 AM Opening Session

8:45 AM – 10:15 AM The Roadmap to Equal Protection Under the Law – How Do We Get There?

10:15 AM – 10:30 AM Break

10:30 AM - 12:00 PM Building Community Trust & Legitimacy - Lessons and Research from the Field

12:00 PM – 1:30 PM CEO Luncheon

2:15 PM – 4:15 PM Town Hall (16th Baptist Church) – “The Injustice of Justice: The Road to True Application of Justice”

6:00 PM - 8:00 PM President’s Reception

Saturday, March 24, 2018 (The Sheraton Birmingham)

7:30 AM – 8:00 AM Registration / Continental Breakfast

8:00 AM - 10:00 AM The Time is Always Right to Do What is Right

10:00 AM – 10:15 AM Break

10:15 AM - 12:15 PM 21st Century Slavery

12:15 PM - 2:00 PM President’s Luncheon: “What Keeps Us Up At Night”

2:00 PM – 2:15 PM Break

2:15 PM – 4:00 PM 2018 Legislative Priorities – My Problem Doesn’t Have Jurisdiction Boundaries and It’s On the Way to See You

4:00 PM - 4:30 PM Wrap Up



Donna Lott <d.lott@cityofstarkville.org>

Fwd: Sheraton Reservation #22353807 Confirmation

1 message

Chief R Frank Nichols <r.nichols@cityofstarkville.org>
To: "d.lott@cityofstarkville.org" <d.lott@cityofstarkville.org>

Thu, Jan 18, 2018 at 3:34 PM

"My God is Awesome"

Begin forwarded message:

From: Sheraton Birmingham Hotel <GCCUSTSERVICE@CONFIRM.STARWOODHOTELS.COM>
Date: January 18, 2018 at 15:33:31 CST
To: "R.NICHOLS@CITYOFSTARKVILLE.ORG" <R.NICHOLS@CITYOFSTARKVILLE.ORG>
Subject: Sheraton Reservation #22353807 Confirmation
Reply-To: "GCCUSTSERVICE@confirm.starwoodhotels.com" <GCCUSTSERVICE@confirm.starwoodhotels.com>

View in a browser for up-to-date reservation information, or change language
English Français Español Deutsch 中文(简体) 日本語 Italiano Português Русский
اللغة العربية 中國(傳統) 한국어 Polski Türkçe Nederlands Bahasa (l) ไทย

SHERATON BIRMINGHAM HOTEL

2101 Richard Arrington Jr. Boulevard North
Birmingham, Alabama 35203 United States
Phone: (1)(205) 324-5000 Fax: (1)(205) 307-3045



- [Contact Us >](#)
- [Your Room >](#)
- [Guest Services >](#)
- [Dining Options >](#)
- [Local Area >](#)
- [Finding Your Way >](#)
- [Meetings & Events >](#)

Hello Frank,

HOTEL OFFERS

We're pleased to confirm your upcoming stay at the Sheraton Birmingham Hotel. Here's your confirmation number: 22353807

We're here to make sure that your trip is seamless. If there's anything we can do to maximize your stay, don't hesitate to ask.

Looking forward to seeing you,

Steve Miller
General Manager

Confirmation: 022353807



Upgrade to a Club

STAY CONNECTED



YOU ARE INVITED....



...to participate in a short survey to evaluate your experience with the associate who handled your call. Thank you for sharing your opinions with Sheraton Hotels & Resorts.

CLICK HERE

YOUR ACCOMMODATIONS: ROOM 1 OF 1

Guest Name	FRANK NICHOLS
Number of Adults	2
Number of Children	0

Room Description

Traditional Room: Room Assigned At Check In

- 310 sq ft/29 sq m
- Non-smoking
- Sheraton Signature Sleep Experience
- Wi-fi Internet For An Additional Charge
- Lcd Screen, Starbucks Coffee In Room
- Smoke-free

YOUR STAY

Check In 22-MAR-2018 - 3:00 PM *

Check Out 24-MAR-2018 - 12:00 PM *

Number of 1

Rooms

Number of 2

Guests

* Indicates standard hotel check-in and check-out times and does not reflect special arrangements made with the hotel.

Please do not reply to this e-mail. It is a

post-only email and responses will not be monitored. If you need to modify or cancel your reservation, please refer to the disclosure section below for additional instructions.

YOUR RATE: ROOM 1 OF 1

Rates for the night of:

22-Mar-18, 23-Mar-18

Rate Details ISAC-GDODA518

Room Rate 139.00 in US DOLLARS per night

Taxes

Room rate excludes the following:

Room Tax:

17.50 % Per Room / Per Night

Special Services for All Rooms:

March 22, 2018 - March 24, 2018

Rate Plan: ISAC-GDODA518

MANDATORY GTD

Guarantee Rules

Your room is guaranteed with a(n) VISA card.

Cancellation Details

If you cancel before 04:00 PM hotel time on Monday, 19 March 2018 there will be no forfeiture amount.

If you cancel after 04:00 PM hotel time on Monday, 19 March 2018 the forfeiture amount will be USD 139.00.

There may be additional applicable charges and taxes.

Debit and Credit cards will be authorized at check-in for the amount of your stay, plus an amount to cover incidentals. Please visit "Announcements" on the hotel website for more information.

YOUR PRIVACY

If you believe this reservation was made in error, please contact us as soon as possible.

Please note: For security purposes, you will be asked to provide a valid government or state-issued photo ID at check-in.

This email may contain links to websites that collect personally identifiable information about you. Marriott International, Inc. is not responsible or liable for the actions of such independent websites, and encourages you to review the privacy statements and policies of such websites to

TRAVEL EXPENSE VOUCHER/REIMBURSEMENT

CITY OF STARKVILLE

CITY HALL

NAME:	Frank Nichols
DATE:	March 22-24, 2018
DEPARTMENT:	Police
FUND:	
PURPOSE OF TRIP:	NOBLE Conference

TOTAL OF TRAVEL BREAKDOWN

MEALS: \$	144.00
TRAVEL (POV): \$	
TRAVEL (COV): \$	
HOTEL: \$	\$278.00
Registration Fee	\$200.00
TOTAL	\$622.00

R. Frank Nichols

EMPLOYEE SIGNATURE

R. Frank Nichols

DEPARTMENT HEAD

MEAL BREAKDOWN

DATE	BREAKFAST	LUNCH	DINNER	INCIDENTALS	TOTAL
3/22			29.00	3.00	\$ 32.00
3/23	9.00	13.00	29.00	5.00	\$ 56.00
3/24	9.00	13.00	29.00	5.00	\$ 56.00
					\$
TOTAL:	\$ 18.00	\$ 26.00	\$ 87.00	\$ 13.00	\$ 144.00

MILEAGE TRAVELED

DATE	STARTING POINT	ENDING POINT	MILES TRAVELED	RATE PER MILE	AMOUNT TOTAL
					\$
					\$
TOTAL:					\$



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: 02-6-18
PAGE: 1 of 36

SUBJECT: Application for FY18 Edward Byrne Memorial Justice Assistance Grant (JAG)
This request is for authorization to allow the Starkville Police Department to accept the award with the Office of Highway Safety in the area of The Edward Byrne Memorial Justice Assistance Grant (JAG). This award is for \$21,476.13 in 100% reimbursable funds in the area of Hot Spot Policing, Overtime for Hot Spot Policing and equipment.

AMOUNT & SOURCE OF FUNDING: \$21,476.13

FISCAL NOTE:

**REQUESTING
DEPARTMENT:** Starkville Police

**DIRECTOR'S
AUTHORIZATION:** R. Frank Nichols
CHIEF OF POLICE

FOR MORE INFORMATION CONTACT: Cpl. Christopher Jackson (662)323-4131

PRIOR BOARD ACTION: Continuation Grant

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE:

AUTHORIZATION HISTORY: Move approval for the Starkville Police Department to apply for 100% reimbursable grant funding in the area of Overtime and Equipment in the amount of \$21,476.13.

STAFF RECOMMENDATION:



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

PHIL BRYANT
GOVERNOR

MARSHALL L. FISHER
COMMISSIONER

January 4, 2018

Lynn Spruill, Mayor
City of Starkville
101 East Lampkin Street
Starkville, MS 39759

Subject: Project Number: 16HS2311
 Program: Justice Assistance Grant (JAG)
 Effective Date: January 15, 2018

Dear Mayor Spruill:

We are pleased to inform you that the Division of Public Safety Planning has approved your subgrant application for the **MS Justice Assistance Grant (JAG)** in the amount of **\$21,476.13**. Enclosed are the following contractual items. Please read these documents to determine your requirements under the subgrant.

1. Subgrant Signature Sheet
2. Budget Summary - *initial*
3. Cost Summary Support Sheet – *initial*
4. FY 2017 Certification of Compliance with 8 U.S.C. 1373
5. OJP JAG Statement of Special Conditions – *initial all sheets*
6. OJP Subgrant Standard Assurances (*Attachment A*)
7. Certification of Equal Employment Opportunity (*Attachment B*)
8. Federal Civil Rights Compliance Checklist (*Attachment C-1*)
9. Civil Rights Training Certificate (*Attachment C-2*)
10. Discrimination Complaint Policy and Procedures (*Attachment E*)
11. Certification Regarding Debarment (*Attachment F*)
12. Certification Regarding Lobbying (*Attachment G*)
13. Match Certification (*Attachment H*)
14. Copy of Current CCR Registration
15. Return Document Checklist

We particularly want to bring to your attention the requirement that items **1 – 13 (with the exception of item #10) should be signed or initialed in blue ink and returned to the Department of Public Safety Planning immediately.** Please retain a copy for your files. If there are any questions concerning this award, please contact Sharon Nguyen at (601) 977-3762.

Sincerely,


Emberly K. Holmes
Office Director

**Division of Public Safety Planning
SUBGRANT SIGNATURE SHEET**

Office of Justice Programs
1025 Northpark Drive
Ridgeland, Mississippi 39157
(601) 977-3700

1. Subgrantee's Name, Address, & Phone Number: City of Starkville 101 E. Lampkin St. Starkville, MS 39759 662-769-4425 Shawn Word sword@cityofstarkville.org	2. Effective Date: January 15, 2018 3. Subgrant Number: 16HS2311 4. Grant Identifier: (Funding Source & Year) 2016-MU-BX-0179 5. Beginning & Ending Dates: 01/15/2018 – 12/31/2018 6. Subgrant Payment Method: ☒ X Cost Reimbursement ☐ Other
---	---

7. The following funds are obligated:

Budget Category	Source of Funds						Total Program Budget
	Federal	%	State/Local	%	In-Kind	%	
Personnel	\$ 20,000.00						\$ 20,000.00
Fringe Benefits							
Equipment	\$ 1,476.13						\$ 1,476.13
Travel							
Operating Expenses							
Contractual Services							
Miscellaneous							
Indirect Costs							
TOTAL	\$ 21,476.13						\$ 21,476.13

8. The subgrantee agrees to operate the program outlined in this subgrant in accordance with all the provisions of this subgrant as included herein. The following sections are attached and incorporated into this agreement.

JAG Statement of Special Conditions

Attachment A – Standard Assurances Attachment C – Civil Rights Compliance Checklist Attachment E – Discrimination Complaint Policies Attachment G – Certification Regarding Lobbying	Attachment B – EEOC Certification Attachment C-2 – Civil Rights Training Certification Attachment F – Certification Regarding Debarment Attachment H – Match Certification Form
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AGENCY APPROVAL	SUBGRANTEE ACCEPTANCE
9. Typed Name & Title of Approving DPSP Official: Emberly K. Holmes Office Director	10. Typed Name & Title of Authorized Subgrantee Official: Lynn Spruill Mayor, City of Starkville
11. Signature of DPSP Official: Date: 	12. Signature of Authorized Subgrantee Official: Date:

PUBLIC SAFETY PLANNING BUDGET SUMMARY

1. Applicant Agency: City of Starkville						
2. Subgrant Number	3. Grant Identification Number	4. Beginning Date	5. Ending Date			
16HS2311	2016-MU-BX-0179	January 15, 2018	December 31, 2018			
6. Submitted as part of (Check One):	A. Funding Request: X	B. Modification Number:	C. Modification Effective Date:			
Funding Sources						
7. For DPSP Use Only	8. Activity	Federal	State	Program Income	Other (Local-Private)	Total
	Byrne/JAG Hot Spot Policing	\$ 21,476.13				\$ 21,476.13
TOTAL		\$ 21,476.13				\$ 21,476.13

PUBLIC SAFETY PLANNING COST SUMMARY SUPPORT SHEET

1. Applicant Agency: City of Starkville					Page 1 of 1								
2. Subgrant Number		3. Grant Identifier Number	4. Beginning Date	5. Ending Date									
16HS2311		2016-MU-BX-0179	January 15, 2018	December 31, 2018									
6. Activity: Hot Spot Policing													
7. FOR DPSP USE ONLY	8. Category	10. Description of Item and/or Basis for Evaluation			11. Budget								
	9. Line Item												
	PERSONNEL	Overtime @ Not to exceed			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%; text-align: center;">Federal</td> <td style="width: 33%; text-align: center;">All Other</td> <td style="width: 33%; text-align: center;">Total</td> </tr> <tr> <td></td> <td style="text-align: center;">\$ 20,000.00</td> <td></td> <td style="text-align: center;">\$ 20,000.00</td> </tr> </table>		Federal	All Other	Total		\$ 20,000.00		\$ 20,000.00
	Federal	All Other	Total										
	\$ 20,000.00		\$ 20,000.00										
	EQUIPMENT	Video Surveillance @ Not to exceed			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%; text-align: center;">Federal</td> <td style="width: 33%; text-align: center;">All Other</td> <td style="width: 33%; text-align: center;">Total</td> </tr> <tr> <td></td> <td style="text-align: center;">\$ 1,476.13</td> <td></td> <td style="text-align: center;">\$ 1,476.13</td> </tr> </table>		Federal	All Other	Total		\$ 1,476.13		\$ 1,476.13
	Federal	All Other	Total										
	\$ 1,476.13		\$ 1,476.13										
		TOTAL			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%; text-align: center;">Federal</td> <td style="width: 33%; text-align: center;">All Other</td> <td style="width: 33%; text-align: center;">Total</td> </tr> <tr> <td></td> <td style="text-align: center;">\$ 21,476.13</td> <td></td> <td style="text-align: center;">\$ 21,476.13</td> </tr> </table>		Federal	All Other	Total		\$ 21,476.13		\$ 21,476.13
	Federal	All Other	Total										
	\$ 21,476.13		\$ 21,476.13										

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

State or Local Government: FY 2017 Certification of Compliance with 8 U.S.C. § 1373

On behalf of the applicant government entity named below, and in support of its application, I certify under penalty of perjury to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

- (1) I am the chief legal officer of the State or local government of which the applicant entity named below is a part ("the jurisdiction"), and I have the authority to make this certification on behalf of the jurisdiction and the applicant entity (that is, the entity applying directly to OJP). I understand that OJP will rely upon this certification as a material representation in any decision to make an award to the applicant entity.
- (2) I have carefully reviewed 8 U.S.C. § 1373(a) and (b), including the prohibitions on certain actions by State and local government entities, -agencies, and -officials regarding information on citizenship and immigration status. I also have reviewed the provisions set out at (or referenced in) 8 U.S.C. § 1551 note ("Abolition ... and Transfer of Functions"), pursuant to which references to the "Immigration and Naturalization Service" in 8 U.S.C. § 1373 are to be read, as a legal matter, as references to particular components of the U.S. Department of Homeland Security.
- (3) I (and also the applicant entity) understand that the U.S. Department of Justice will require States and local governments (and agencies or other entities thereof) to comply with 8 U.S.C. § 1373, with respect to any "program or activity" funded in whole or in part with the federal financial assistance provided through the FY 2017 OJP program under which this certification is being submitted ("the FY 2017 OJP Program" identified below), specifically including any such "program or activity" of a governmental entity or -agency that is a subrecipient (at any tier) of funds under the FY 2017 OJP Program.
- (4) I (and also the applicant entity) understand that, for purposes of this certification, "program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. § 2000d-4a), and that terms used in this certification that are defined in 8 U.S.C. § 1101 mean what they mean under that section 1101, except that the term "State" also shall include American Samoa (*cf.* 42 U.S.C. § 901(a)(2)). Also, I understand that, for purposes of this certification, neither a "public" institution of higher education (*i.e.*, one that is owned, controlled, or directly funded by a State or local government) nor an Indian tribe is considered a State or local government entity or -agency.
- (5) I have conducted (or caused to be conducted for me) a diligent inquiry and review concerning both—
 - (a) the "program or activity" to be funded (in whole or in part) with the federal financial assistance sought by the applicant entity under this FY 2017 OJP Program; and
 - (b) any prohibitions or restrictions potentially applicable to the "program or activity" sought to be funded under the FY 2017 OJP Program that deal with sending to, requesting or receiving from, maintaining, or exchanging information of the types described in 8 U.S.C. § 1373(a) or (b), whether imposed by a State or local government entity, -agency, or -official.
- (6) As of the date of this certification, neither the jurisdiction nor any entity, agency, or official of the jurisdiction has in effect, purports to have in effect, or is subject to or bound by, any prohibition or any restriction that would apply to the "program or activity" to be funded in whole or in part under the FY 2017 OJP Program (which, for the specific purpose of this paragraph 6, shall not be understood to include any such "program or activity" of any subrecipient at any tier), and that deals with either— (1) a government entity or -official sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. § 1373(a); or (2) a government entity or -agency sending to, requesting or receiving from, maintaining, or exchanging information of the types (and with respect to the entities) described in 8 U.S.C. § 1373(b).

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 42 U.S.C. § 3795a), and also may subject me and the applicant entity to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and §§ 3801-3812). I also acknowledge that OJP awards, including certifications provided in connection with such awards, are subject to review by USDOJ, including by OJP and by the USDOJ Office of the Inspector General.

Signature of Chief Legal Officer of the Jurisdiction

Printed Name of Chief Legal Officer

Date of Certification

Title of Chief Legal Officer of the Jurisdiction

Name of Applicant Government Entity (*i.e.*, the applicant to the FY 2017 OJP Program identified below)

FY 2017 OJP Program: Byrne Justice Assistance Grant ("JAG") Program



Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) JAG Standard Award Policy and Special Conditions

Pursuant to subgrantee management policies, the following special conditions are mandatory and are hereby made a part of this subgrant award:

Acceptance Procedures - The Subcontract Signature Sheet constitutes the operative document obligating and reserving Federal funds for use by the subgrantee in execution of the program or project covered by the award. Such obligation may be terminated without further cause if the subgrantee fails to affirm its timely utilization of the grant by signing and returning the signed acceptance to the Division of Public Safety Planning (DPSP) **WITHIN 21 DAYS** from the date of award. No federal funds shall be disbursed to the recipient until the signed acceptance has been received.

The recipient agrees to sign and submit the following forms along with the Subcontract Signature Sheet:

- Budget and Cost Summary Sheets – (each sheet initialed)
- FY 2017 Certification of Compliance with 8 U.S.C. 1373
- OJP JAG Statement of Special Conditions
- Subgrant Standard Assurances (attachment A)
- Nondiscrimination and Equal Employment Opportunity (attachment B)
- Civil Rights Certification Form Check List (attachment C)
- Certificate of Exemption for Hiring Practices (attachment D)
- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions (attachment F)
- Certification Regarding Lobbying (attachment G)
- Match Verification Requirement Form (attachment H)

The recipient also, agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.

www.ojp.gov

Special Cancellation Condition for Subgrantees:

- (1) **Commencement with 60 Days.** If a project is not operational within 60 days of the original starting date of the grant period, the subgrantee must report by letter to the DPSP the steps taken to initiate the project, the reasons for the delay, and the expected starting date.
- (2) **Operational within 90 Days.** If a project is not operational within 90 days of the original starting date of the grant period, the subgrantee must submit a



Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) JAG Standard Award Policy and Special Conditions

second statement to the DPSP explaining the implementation delay. Upon receipt of the 90-day letter, the DPSP may cancel the project and request redistribution of the funds to other project areas. The DPSP may also, where extenuating circumstances warrant, extend the implementation date of the project past the 90-day period. When this occurs, the appropriate subgrant files and records must so note the extension.

Modifications to the Original Subcontract - Budget modifications request must be submitted in writing with a detailed justification and budget revision. Sub grantees are limited to three (3) per modifications per cycle. All changes or revisions to the original approved contract must be approved by an authorized DPSP Program Director, prior to the action(s) being taken. The effective date of the modification is determined by the date the request is submitted to DPSP and approved by the specified program director. The final modification must be submitted 90 days prior to the award end date. Retro-active modifications or revisions will not be granted.

Non-expendable Property Purchased with Grant Funds. Subgrantee agrees to submit a fully executed copy of an Equipment Control Sheet (attached) listing all non-expendable property purchased with grant funds. The Equipment Control Sheet should be submitted to the DPSP no later than ten (10) working days after the last item of non-expendable property is received.

Subgrantee agrees to notify the DPSP of all lost, stolen, or damaged property and shall submit within five (5) working days a detailed narrative of the incident, a copy of the police report, and any measures taken to resolve the problem. Subgrantee agrees not to loan, transfer, or liquidate property under any circumstances, unless prior approval is given by an appropriate designated OJP official. (refer to OJP Financial Guide)

Project Reporting Requirements: The recipient agrees to submit **Monthly** Project Narrative and **Monthly** reimbursement reporting worksheets with supporting documents to the DPSP, Office of Justice Programs, no later than ten (10) working days after the end of each month. The recipient agrees to provide information on the activities supported and an assessment of the effects that the grant funds have had on the project. Failure to submit in a timely manner could result in the de-obligation of the subgrantee award and/or discontinuing future funding under this program.

BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories at JAG.Sowcase@ojp.usdoj.gov or via the online form at



Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) JAG Standard Award Policy and Special Conditions

<http://www.bja.gov/contactus.aspx>. JAG success stories should include the name and location of program/project point of contact with phone number and e-mail; amount of JAG funding received and in which fiscal year; and a brief summary describing the program/project and its impact.

Prior Approval for Travel Request

Subgrantee agrees to request in writing prior approval to attend any related training or conferences within 45 days of the event. Such training should be program related. Travel request should identify those who will be in attendance, a detailed budget of the estimated cost and contain a justification for the training. When seeking reimbursement all receipts must be submitted to reflect the cost of the assigned trip such as: hotel receipts minus any incidentals outside of the room cost, meal receipts, parking receipts, transposition receipts, gas receipts, (1) baggage receipt per traveler and any other approved travel cost's associated.

Use of Federal Funds - The recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without written approval of DPSP.

Certifications of Compliance with 8 U.S.C. § 1373

A State or unit of local government that receives an award under the FY 2017 Byrne JAG Program will be required (by award condition) to obtain a properly-executed certification regarding compliance with 8 U.S.C. § 1373 from any proposed sub recipient that is a unit of local government or a "public" institution of higher education (i.e., one that is owned, controlled, or directly funded by a State or unit of local government). The specific certification required from a unit of local government will differ from the specific certification required from a "public" institution of higher education. (The requirement for a sub recipient certification regarding 8 U.S.C. § 1373 will not encompass sub awards to Indian tribes). The required certification must be submitted using the following form: *(this form will be provided to your agency)*

- [FY 2017 Byrne JAG - Chief Legal Officer Certification of Compliance with 8 U.S.C. § 1373](#)

Separate Tracking and Reporting of grant funds and outcomes - The recipient agrees to track, account for, and report on all funds from this award (including specific outcomes and benefits attributable to the project) and from all other funds, including DPSP award funds



Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) JAG Standard Award Policy and Special Conditions

from non-federal awards awarded for the same or similar purposes or programs.

Accordingly, the accounting systems of the recipient and all subrecipients must ensure that funds awarded are not commingled with funds from any other source. The recipient further agrees that all personnel whose activities are to be charged to the award will maintain monthly timesheets and will document hours worked activities related to this award and non-related activities on the activity sheet.

Audit Requirements - The recipient agrees to comply with the organizational audit requirements as established by the Office of Management and Budget (OMB). One of the following will have specific information regarding your agency's audit requirements:

- a. OMB Circular A-128. Audits of State and Local Governments.
- b. OMB Circular A-133. Audits of Institutions of Higher Education and Other Non-profit Institutions.

All audit reports (initial and subsequent) shall be submitted no later than nine (9) months after the close of the Subgrantee's fiscal year.

Subgrantee Fiscal Year: ☐ State (July - June)
(Check One) ☐ Federal (October - September)
 ☐ Calendar (January - December)

The Office of Management and Budget (OMB) Circular A-133 requires a Single Audit for state and local governments as well as for non-profit organizations when federal expenditures are at least \$500,000. Please check below if you are required to have a Single Audit.

Single Audit Required: ☐ Yes ☐ No

Sub Awarding Federal Funds - The recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organization for Reform Now (ACORN) or its subsidiaries.

Grantee Monitoring - The recipient understands that the OJP Programs will monitor a random selection of subaward projects under each specified program in accordance with all applicable statutes, regulations, OMB circulars, and program guidelines, including the OJP Financial Guide, and the applicable special conditions of this award. The OJP Programs will review the oversight of the grantees financial and programmatic activities, files and will monitor the specific outcomes and benefits attributable to the use of grant funds by



Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) JAG Standard Award Policy and Special Conditions

subrecipients. In addition, the recipient agrees to submit, upon request, all documentation of its policies and procedures.

Subawards – DUNS and CCR for Reporting - The recipient agrees to submit with the award document, documentations of a valid DUNS profile and an active registration with the Central Contractor Registration (CCR) database. A printed copy of the DUNS and CCR is required for grant funding. If the CCR expires within the awarding cycle, the grantee agrees to submit an updated CCR no later than 15 days after the expiration date to the designated awarding program under the Office of Justice Programs.

Misuse of award funds - The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

Texting While Driving - Pursuant to Executive Order 13513, “Federal Leadership on Reducing Text Messaging While Driving.” 74 Fed. Reg. 51225 (October 1, 2009), the department encourages recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workshop safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct - The recipient must promptly refer to the DPSP and DOJ-OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the DPSP by mail:

Mississippi Department of Public Safety Planning
Office of Justice Programs
1025 Northpark Drive
Ridgeland, Mississippi 39157
Contact 601-977-3700

or

e-mail: oig.hotline@usdoj.gov

Hotline: (in English/Spanish): (800) 869-4499 or Hotline fax: (202) 616-9881



Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) JAG Standard Award Policy and Special Conditions

Conflict with Other Standard Terms and Conditions - The recipient understands and agrees that all other terms and conditions contained in this award, or in applicable OJP grant policy statements or guidance, apply unless they conflict or are superseded by the terms and conditions included here in that specifically implement the grant requirements. Recipients are responsible for contacting their grant managers for any clarifications.

Americans With Disabilities Act – The recipient hereby assures and certifies compliance with Subtitle A, Title II of the Americans With Disabilities Act (ADA) 42 U.S.C.12131-12124, which removes the barriers that deny individuals with disabilities an equal opportunity to share in and contribute to the vitality of American life. In other words, full participation in, and access to, all aspects for society.

Civil Rights: EEOP - The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.

Discrimination Finding - The recipient assures that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, religion, national origin, sex, or disability against a recipient of victim assistance formula funds under this award, the grantee will forward a copy of the findings to the Division of Public Safety Planning: Office of Justice Programs and to the Office of Civil Rights of OJP.

Additional Requirements and Guidance - The recipient agrees to comply with any modifications or additional requirements that may be imposed during the award performance period or by law and future OJP (including government-wide) guidance and clarifications of OJP Programs requirements.

EQUAL TREATMENT REGULATION

Subgrantee certifies that it complies with the Equal Treatment Regulation in 28 C.F.R. parts 31, 33, 38, 90, 91, and 93, which ensures that no organization will be discriminated against in a Department of Justice funded social services program based on religion. The regulation, entitles "Participation in Justice Department Programs by Religious Organization; Providing for Equal Treatment of all Justice Department Program Participants."



Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) JAG Standard Award Policy and Special Conditions

EQUAL EMPLOYMENT OPPORTUNITY

Subgrantee hereby certifies that it has formulated an Equal Employment Opportunity Program plan in accordance with 28 C.F.R.42, 301, et seq., Subpart e. of the Code of Federal Regulations. The plan is on file for review or audit by officials of the Mississippi Division of Public Safety Planning or the Office of Justice Programs, U.S. Department of Justice as required by relevant laws and regulations.

Please check one: ☐ Required ☐ Not Required

ENFORCING CIVIL RIGHTS LAWS

Subgrantee certifies that as a local government entity or non-profit organization recipient of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, is subject to the prohibitions against unlawful discrimination.

NON-SUPPLANT CERTIFICATION

The _____ (Applicant/Agency) hereby assures that Federal funds will not be used to supplant State or local funds and that, Federal funds will be used to supplement existing funds for program activities and not to replace those funds which have been appropriated for the same purpose.

Compliance with these requirements will be monitored during the annually programmatic onsite monitoring visit or during a programmatic desk audit.



Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) JAG Standard Award Policy and Special Conditions

By initialing and signing, your agency agrees to comply and adhere to all federal and state guidelines established governing the Mississippi Department of Public Safety, Office of Justice Grant Programs.

Agency's Name

Subgrant Award Number

Authorized Official (Please Print)

Authorized Official Title

Authorized Official (Signature)

Date

ATTACHMENT A

OFFICE OF JUSTICE PROGRAMS SUBGRANT STANDARD ASSURANCES

The applicant/subgrantee assured and certified that:

1. It possesses legal authority to apply for and receive the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understanding and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352). Recipient will comply (and will require any subgrantees or contractors to comply) with any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Ex. Order 13279 (equal protection of the laws for faith-based and community organizations); and 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations). Additional information about civil rights obligations of grantees can be found at <http://www.ojp.usdoj.gov/ocr/>.

In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, national origin, religion, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the U.S. Department of Justice, Office of Justice Programs, Office for Civil Rights (OCR), and the Mississippi Department of Public Safety, Division of Public Safety Planning, Office of Justice Programs (MDPS DPSP OJP).

Recipient will complete MDPS's *Standard Assurance Conditions for Subgrantees* document regarding its Equal Employment Opportunity Plan (EEOP) obligations.

The recipient will determine whether it is required to formulate an EEOP in accordance with 28 CFR 42.301 *et. seq.* If the applicant is not required to formulate an EEOP, it will submit a certification form to the U.S. Department of Justice, Office of Justice Programs, Office for Civil Rights (OCR), and the MDPS DPSP OJP indicating that it is not required to develop an EEOP. If the applicant is required to develop an EEOP, but is not required to submit the EEOP to the OCR, the applicant will submit a certification form to the OCR and the MDPS certifying that it has an EEOP on file which meets the applicable requirements. If the applicant is awarded a grant of \$500,000 or more and has fifty or more employees, it will submit a copy of its EEOP to the OCR and the MDPS. Non-profit organizations, Indian Tribes, and medical and education institutions are exempt from the EEOP requirement, but are required to submit a certification form to the OCR to claim the exemption (a copy should also be submitted to the MDPS). Additional information regarding a grantee's EEOP requirements can be found at http://www.ojp.usdoj.gov/about/ocr/eeop_comply.htm.

As clarified by Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with the Omnibus Crime Control and Safe Streets Act of 1968 and Title VI of the Civil Rights Act of 1964, recipient must take reasonable steps to ensure that LEP persons have meaningful access to its programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. The recipient is encouraged to consider the need for language services for LEP persons served or encountered both in developing its budgets and in conducting its programs and activities. Additional assistance and information regarding your LEP obligations can be found at www.lep.gov.

The subrecipient shall not retaliate against individuals for taking action or participating in action to secure rights protected by these laws.

3. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of federal and federally assisted programs.
4. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
5. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of state and local government.
6. It will establish safeguards to prohibit employees from using their position for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.
7. It will give the grantor agency or its duly designated representative, the State Auditor's Office, the Comptroller General of the United States or any authorized representative and the Office of Management and Audits (OMSA), Department of Finance and Administration (DFA), access to at all reasonable times, and the right to examine, monitor, audit, copy, remove, or otherwise, all records, books, papers, documents, or items of like or similar nature related to the grant.
8. It will establish and maintain both fiscal and program controls and funds accounting procedures acceptable to grantor agency, to assure the proper expenditure and disbursement of all funds, and for program management and execution, and that it will keep and maintain such books and records until audited by the OMSA, DFA or by an official representative of that office, by the federal grantor agency, the State Auditor, or either's duly authorized representative. Records must be maintained for a period of at least three years. Before destruction of any record, written approval must be obtained from the OMSA. These records include, but are not limited to:

- Financial report covering expenditures of the grant;
- Internal and external audit reports and project evaluation;
- Approved budget and subsequent modifications;
- Contracts, leases, employment agreements, and purchase invoices;
- Indirect cost allocation plans;
- All invoices, billings, request for cash, and reporting worksheets;
- General ledger, cash receipts journals, cash disbursements journals, and other subsidiary records;
- All personnel records of individuals paid with grant funds, including time sheets, wage authorization, tax withholdings forms, employment applications and other relevant data;

Inventory records for all property purchased with grant funds showing acquisition data, cost of property, identification number, bid information, and the use of the property; and Bank statements and reconciliations.

9. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the federal agency and the state grantor agency of the receipt of any communication from the Director of th EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
10. It will comply with the flood insurance purchase requirements of Section 102(a) fo the Flood Disaster Protection Act of 1973 (P.L. 93-234, 87 Stat. 975). Section 102(a) requires, on and after March 2 1975, the purchase of flood insurance in communities where such insurances is available as a condition for the receipt of any federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "federal financial assistance" includes any form of loan, grant, guaranty, insurance payment rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect federal assistance.
11. It will assist the federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 U.S.C. 470), Executive Order 11593, and the Archaeological and Historic Preservation Act of 1966 (16 U.C.S. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see CFR Part 800.8) by the activity, and notifying the federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the federal grantor agency and the state grantor agency to avoid or mitigate adverse effects upon such properties.
12. It will insure that no member of the governing or policymaking body of applicant/grantee shall cast a vote or influence any matter which has a direct hearing on services to be provided by that member or any organization which such member directly or indirectly represents, or on any matter that would financially benefit such member or any organization such member represents.
13. It will comply with the provisions of the Single Audit Act of 1984 (P.L. 98-502) and if it does not meet minimum requirements as established in the Single Audit Act of 1984, it will consult with the OMSA, DFA, in regard to audit requirements.

We have read and understand all Subgrantee Standard Assurances as shown above and agree to fully comply with these conditions in the operation of the subgrant.

Name of Agency or Organization

Subgrant Number

Chief Administrative Officer

Date

ATTACHMENT B

STANDARD ASSURANCE CONDITIONS FOR SUBGRANTEES

CERTIFICATION OF COMPLIANCE WITH REGULATIONS NONDISCRIMINATION; EQUAL EMPLOYMENT OPPORTUNITY

IN COOPERATION WITH THE FEDERAL OFFICE FOR CIVIL RIGHTS, OFFICE OF JUSTICE PROGRAMS, UNITED STATES DEPARTMENT OF JUSTICE

Instructions: Complete the blank lines below by entering identifying information which is found on the Subgrant Signature Sheet. Also, read this form completely, identify and enter, under Part I, the name of the organization's designated person responsible for reporting civil rights findings; and then in Part II, mark or check only one box which indicates the appropriate certification that applies to your organization. The organization's Authorized Official must sign this form on the top portion of page 4. Please return the original form to the **Office of Justice Programs, Division of Public Safety Planning, 1025 Northpark Drive, Ridgeland, Mississippi 39157**, within 45 days of the grant award or implementation date. You must also forward a copy of the completed form to the organization's civil rights representative whom you have identified.

Subgrant Number: _____ Award Amount \$ _____

Subgrant Project Title: _____

Organizational Name (Subgrantee or Funded Entity): _____

Address: _____

Telephone Number: _____

Subgrantee Duration: _____

Beginning Date: _____ Ending Date: _____

Project Director's Name, Address and Telephone Number: _____

AUTHORIZED OFFICIAL'S CERTIFICATION

As the Authorized Official for the above identified Subgrantee, I certify, by my signature below, that I have read and am fully cognizant of our duties and responsibilities under this Certification.

PART I. Requirements of Subgrant Recipients: All subgrant recipients (regardless of the type of entity or the amount awarded) are subject to prohibitions against discrimination in any program or activity, and must take reasonable steps to provide meaningful access for persons with limited English proficiency.

I certify that this agency will maintain data (and submit when required) to ensure that: our services are delivered in an equitable manner to all segments of the service population; our employment practices comply with Equal Opportunity Requirements, 28 CFR 42.207 and 42.301 et. seq.; our projects and activities provide meaningful access for people with limited English proficiency as required by Title VI of the Civil Rights Act, (See also, 2000 Executive Order #13166).

I also certify that the person in this agency or unit of government who is responsible for reporting civil rights findings of discrimination will submit these findings, if any, to the Office of Justice Programs, Division of Public Safety Planning, Mississippi Department of Public Safety, within 45 days of the finding, and/or if the finding occurred prior to the grant award beginning date. A copy of this Certification will be provided to this person, as identified here:

The person responsible for reporting civil rights findings of discrimination is:
(Name, address and telephone number)

PART II. Equal Employment Opportunity Plan (EEOP) Certifications: Check the one box that applies to this subgrantee agency during the period of the grant duration noted above. (Check only the one appropriate certification (A, B, C1 or C2 below).

- ☐ **CERTIFICATION "A" [NO EEOP IS REQUIRED IF (1), (2) OR (3) APPLY]** This is the Certification that most non-profits and small agencies will use. Check (1), (2) and/or (3) as they apply to your entity. (Here, more than one may apply)

- _____ (1) is an educational, medical or non-profit institution or an Indian Tribe; and/or
_____ (2) has less than 50 employees; and/or;
_____ (3) was awarded through this grant from the Office of Justice Programs, DPSP, less than \$25,000 in federal U.S. Department of Justice funds.

Therefore, I hereby certify that this funded entity is not required to maintain an EEOP, pursuant to 28 CFR 42.301, et. seq.

- ☐ **CERTIFICATION "B" (EEOP MUST BE ON FILE)** This funded entity, as a for-profit entity or a state or local government having 50 or more employees, was awarded, through this grant from the Office of Justice Programs, DPSP, more than \$25,000, but less than \$500,000 in federal U.S. Department of Justice funds.

Therefore, I hereby certify that the funded entity has formulated an Equal Employment Opportunity Plan in accordance with 28 CFR 42.301, et.seq., subpart E, that it has been signed into effect by the proper authority and disseminated to all employees, and that it is on file for review or audit by officials of the Office of Justice Programs, DPSP, or the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations.

- ☐ **CERTIFICATION "C" (EEOP MUST BE SUBMITTED)** This funded entity, as a for-profit entity or a state or local government having 50 or more employees, was awarded, through this grant from the Office of Justice Programs, DPSP, more than \$500,000 in federal U.S. Department of Justice funds.

Therefore, I hereby certify that the funded entity will submit, within 45 days of the award, an EEOP or an EEOP Short Form, that will include a section specifically analyzing the subgrantee (implementing) agency.

As the Authorized Official for the above Subgrantee, I certify, by my signature below, that I have read and am fully cognizant of our duties and responsibilities under this Certification.

Authorized Official's Signature
(Subgrantee)

Date

Typed or Printed Name

Person's Organizational Title

.....

This original signed form must be returned to the Office of Justice Programs, Division of Public Safety Planning, Department of Public Safety, within 45 days of the grant award beginning date. You must also forward a signed copy to the person you identified under "Part 1" on page 1. The Office of Justice Programs, DPSP will forward a copy to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

ATTACHMENT C-1

Federal Civil Rights Compliance Checklist

1. If the subrecipient is required to prepare an Equal Employment Opportunity Plan (EEOP) in accordance with 28 C.F.R. §§42.301-308, does the subrecipient have an EEOP on file for review?

☐ Yes

☐ No

If yes, on what date did the subrecipient prepare the EEOP?

2. Has the subrecipient submitted an EEOP Short Form to the Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), if required by 28 C.F.R. §§42.301-.308? If the subrecipient is not required to submit an EEOP Short Form to the OCR, has it submitted a certification form to the OCR claiming a partial or complete exemption from the EEOP requirements?

☐ Yes – submitted an EEOP Short Form

☐ Yes – submitted a certification

☐ No

If the subrecipient prepared an EEOP Short Form, on what date did the subrecipient prepare it?

3. How does the subrecipient notify program participants and beneficiaries that it does not discriminate on the basis of race, color, national origin, religion, sex, disability, and age in the delivery of services (e.g. posters, inclusion in brochures or other program materials, etc.)?

Comments:

4. How does the subrecipient notify employees that it does not discriminate on the basis of race, color, national origin, religion, sex and disability in employment practices (e.g. posters, dissemination of relevant orders or policies, inclusion in recruitment materials, etc.)?

Comments:

5. Does the agency have written policies or procedures in place for notifying program beneficiaries how to file complaints alleging discrimination by the subrecipient with the {State Administering Agency} or the OCR?

☐ Yes

☐ No

If yes, an explanation of these policies and procedures:

6. If the subrecipient has 50 or more employees and receives DOJ funding of \$25,000 or more, has the subrecipient taken the following actions:

- a. Adopted grievance procedures that incorporate due process standards and provide for the prompt and equitable resolution of complaints alleging a violation of the DOJ regulations implementing Section 504 of the Rehabilitation Act of 1973, found at 28 C.F.R. Part 42, Subpart G, which prohibit discrimination on the basis of a disability in employment practices and the delivery of services?

☐ Yes

☐ No

- b. Designated a person to coordinate compliance with the prohibitions against disability discrimination contained in 28 C.F.R. Part 42, Subpart G?

☐ Yes

☐ No

- c. Notified participants, beneficiaries, employees, applicants, and others that the program does not discriminate on the basis of disability?

☐ Yes

☐ No

Comments:

7. If the subrecipient operates an education program or activity, has the subrecipient taken the following actions:

- a. Adopted grievance procedures that provide for the prompt and equitable resolution of complaints alleging a violation of the DOJ regulations implementing Title IX of the Education Amendments of 1972, found at 28 C.F.R. Part 54, which prohibit discrimination on the basis of sex.

☐ Yes

☐ No

- b. Designated a person to coordinate compliance with the prohibitions against sex discrimination contained in 28 C.F.R. Part 54?

☐ Yes

☐ No

- c. Notified participants for admission and employment, employees, students, parents, and others that the agency does not discriminate on the basis of sex in its educational programs or activities?

☐ Yes

☐ No

8. Has the subrecipient complied with the requirement to submit to the OCR any findings of discrimination against the agency issued by a federal or state court or federal or state administrative agency on the grounds of race, color, religion, national origin, or sex?

☐ Yes

☐ No

Comments:

9. What steps has the subrecipient taken to provide meaningful access to its programs and activities to persons who have limited English proficiency (LEP)?

Comments, including an indication of whether the subrecipient has developed a written policy on providing language access services to LEP person:

10. Does the subrecipient conduct any training for its employees on the requirements under federal civil rights laws?

☐ Yes

☐ No

Comments:

11. If the subrecipient conducts religious activities as part of its programs or services, does the subrecipient do the following:

a. Provide services to everyone regardless of religion or religious belief?

☐ Yes

☐ No

b. Ensure that it does not use federal funds to conduct inherently religious activities, such as prayer, religious instructions, or proselytization, and that such activities are kept separate in time or place from federally-funded activities.

☐ Yes

☐ No

c. Ensure that participation in religious activities is voluntary for beneficiaries of federally-funded programs?

☐ Yes

☐ No

12. Was a copy of the Mississippi Office of Justice Program Civil Rights Compliance PowerPoint Presentation provided to your agency?

☐ Yes

☐ No

Name of Agency or Organization (Please Print)

Subgrant Number

Authorized Official or Authorized Designee Signature

Date

Office of Justice Programs Monitor's Signature

Date

Attachment C-2

Office of Justice Programs Division of Public Safety Planning

Civil Rights Training Certification Form

The, _____, hereby certifies that our agency has received Civil Rights Training required by the Office of Civil Rights and the Mississippi Division of Public Safety Planning in order to administer federal funds according to federal guidelines. Our agency further certifies that we have and/or will notify all employees, clients, customers, and program participants that discrimination is prohibited and the procedures for filing a complaint of discrimination.

(Date) (Name(s) of Individual(s)) _____

State of Mississippi

County of _____

Signed [or attested] before me on _____, 20____ by _____

Authorized Signatory Official

Signature of Notarial Officer

Stamp

Title of Office

My commission expires: _____

ATTACHMENT E

OFFICE OF JUSTICE PROGRAMS DISCRIMINATION COMPLAINT POLICIES AND PROCEDURES

Please do not return

I. PURPOSE

These policy and procedures establish requirements for all clients, customers, program participants, or consumers of the Division of Public Safety Planning (DPSP) and the DPSP's subrecipients to administer programs designed to recruit, select, and promote employees on the basis of their relative ability, knowledge, and skills. The selection process and criteria shall assure the fair and equitable treatment of all applicants and employees without regards to political affiliation, race, color, national origin, marital status, sex, religion, creed, age, or handicap. The DPSP will ensure the subrecipients comply with all applicable federal laws regarding employment discrimination.

II. POLICY

It is the policy of the DPSP to provide equal employment opportunity for all individuals regardless of race, color, national origin, marital status, sex, religion, creed, age, physical handicap, disability, or political affiliation. In order to assure non-discriminatory grant administration, DPSP promotes non-discriminatory practices and procedures in all phases of federal-state grant administration. Furthermore, DPSP's equal employment policy prohibits any form of unlawful discrimination based on the foregoing and other considerations made unlawful by federal or state laws.

All individuals have the right to participate in programs and activities operated by the DPSP and DPSP subrecipients regardless of race, color, national origin, sex, religion, disability, and age. The DPSP will ensure that the DPSP and its subrecipients are in compliance with the following statutes and regulations:

- Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color or national origin in the delivery of services (42 U.S.C. & 2000d), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart C;
- The Omnibus Crime Control and Safe Streets of Act of 1968, which prohibits discrimination on the basis of race, color, national origin, religion, or sex in the delivery of services and employment practices (42 U.S.C. & 3789d(c)(1), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart D;
- Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (29 U.S.C. & 794), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart G;
- Title II of the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (42 U.S.C. & 12132), and the DOJ implementing regulations at 28 C.F.R. Part 35;

- Title IX of the Education Amendments of 1972, which prohibit discrimination on the basis of sex in educational programs (20 U.S.C. & 1681), and the DOJ implementing regulations at 28 C.F.R. Part 54; and
- The Age Discrimination Act of 1975, which prohibits discrimination on the basis of age in the delivery of services (42 U.S.C. & 6102), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart I.
- The DOJ regulations on the Equal Treatment for Faith-Based Organizations, which prohibit organizations from using DOJ funding on inherently religious activities (28 C.F.R. Part 38).

****These laws prohibit any agency from retaliating against an individual for taking action or participating in action to secure rights protected by these laws.**

The Americans with Disabilities Act of 1990 (ADA) requires state agencies to make reasonable accommodations for the known physical and mental limitations of otherwise qualified individuals with disabilities who are employees, clients, customers, program participants or consumers provided such accommodations do not cause undue hardships to state agency operations. It is the policy of DPSP that the above stated individuals are provided equal employment and grant opportunities and have access to the same privileges and benefits as individuals without disabilities.

III. DEFINITIONS

Discrimination

To make a difference in treatment or favor on a basis other than individual merit.

Retaliation

It is against the law for someone to penalize or discriminate against an individual because:

A discrimination complaint has been filed;
 The complainant cooperates with the discrimination complaint;
 The complainant cooperates with the enforcement of a discrimination complaint;
 The complainant complies with anti-discrimination laws.

Harassment

Harassment is conduct that is directed at an individual because of race, religion, gender, sexual orientation, disability, national origin, etc.

Harassment can include:

Threats;
Slurs or epithets;
Threatening acts;
Posting offensive materials on walls, bulletin boards, e-mails, etc.

To be considered harassment, conduct must:

Be serious and frequent enough to create a hostile environment;
Interfere with the ability to work, live, or enjoy a public place.

Complaint Coordinator

The DPSP staff member designated to maintain records of all complaints received including complaints forms, supporting documentation, acknowledgement of complaint receipt letters and resolution letters. All complaint records will be filed in a secured cabinet and access will be restricted to the Complaint Coordinator (Steve Coleman, DPSP Attorney) and Office of Justice Program's Office Director.

IV. COMPLAINT PROCEDURES

If you believe you have been discriminated against because of your race, color, or national origin, including limited English proficiency (LEP), by programs or activities receiving federal financial assistance, please contact the DPSP Complaint Coordinator or designee administering federal-state programs.

If you believe that you have been excluded from participation in, denied the benefits of, or subjected to discrimination on the basis of your gender by any Office of Justice Program or activity receiving federal financial assistance, contact the DPSP Complaint Coordinator or designee administering federal-state programs.

The following complaint policies and procedures will be adhered to:

- A. Any applicant for an employment position or employee who has reason to believe that they have been unlawfully discriminated against by the subrecipients of federal funds may file a complaint in accordance with the DPSP complaint procedures.
- B. The Complaint Procedure begins with the individual who is filing the complaint, by completing the Title VI Form and/or preparing and submitting a written statement. The statement should contain the name, address, and telephone number of the individual or authorized representative filing the complaint; a thorough and specific description of the situation, incident, or condition; identity of witnesses, if any; the resolution the individual is seeking; and the signature of the individual filing the complaint properly dated by the complainant.

- C. The complaint will be submitted to the Complaint Coordinator of the DPSP within seven (7) business days after the alleged violation occurred.
- D. The Complaint Coordinator will have three (3) business days to provide the complainant written acknowledgement of the complaint.
- E. The Complaint Coordinator will promptly conduct a review of the issues involved in the complaint to ascertain whether or not an information resolution of the complaint can be achieved. If an information resolution is possible and mutually agreeable by the parties involved, the coordinator will facilitate arrangement of the resolution and make a record of this agreement. If no informal resolution is possible, the coordinator will conduct an investigation of the complaint and provide a written response to the complaint outlining possible accommodations, if any, for resolution of the complaint. This response shall be approved by the agency head or appointing authority and must be completed no later than fifteen (15) business days of the DPSP's receipt of the complaint, when possible.
- F. If a complaint is not presented within the timeframe as set forth, the complaint will be considered waived absent and extended by written mutual consent. If the Complaint Coordinator does not answer or acknowledge receipt of the complaint within the specified timeframe, the complainant may elect to treat the complaint as denied at that point and immediately appeal the complaint to Equal Employment Opportunity Commission (EEOC) or the appropriate state or local fair employment practices agency or human rights commission unless an extension of time is granted to the coordinator to respond by written mutual agreement.
- G. The DPS shall notify employees and subrecipients of their rights regarding discrimination and make available copies of complaint procedures, policies, and forms. Complaints of discrimination can be filed directly with the DPS or with the Office of Civil Rights (OCR).

To file a complaint alleging discrimination in programs or activities administered by the DPS, please print and fill out the appropriate complaint form:

Title VI Complaint Form

Please review and complete the Title VI Complaint form. This form provides DPSP with information to be reviewed. **It is not a formal complaint.** Once we receive your completed questionnaire, we will review it and then contact you for more information.

To avoid delays in processing, please submit only one complaint form to SOCR (either by mail, , or in person) regarding the said matter.

First Name:

Last Name:

Middle Initial:

Street Address:

City:

State:

Zip Code:

County:

Home Phone: ()

Work Phone: ()

Cell Phone: ()

Which telephone number is preferred to contact you? Home Work Cell

Email Address:

How did you hear about SOCR?

Do you require language interpretation? No Yes

If yes, what kind:

Do you require sign language interpretation? No Yes

If yes, what kind:

Who can we contact if we are unable to reach you?

Name:

Daytime Phone: ()

Relationship:

Name of person(s) whom you believe discriminated against you:

When did this occur (please select a date)?

Where did this occur?

Please provide detailed account of alleged discrimination? (1,000 characters max)

Have you tried to resolve the issue through a grievance process, due process hearing, or some other method? No Yes

If yes, what method:

What is the status of that process:

Have you filed the same complaint with anyone else? No Yes

If yes, please provide date:

Signature of Complainant

Date

V. TRAINING

The DPSP will provide periodic training for subrecipients on the complaint policies and procedures, including an employee's responsibility to refer discrimination complaints from employees or applicants of the DPSP subrecipients to the Complaint Coordinator.

The DPSP provide PowerPoint presentations of OCR training materials to subrecipients at Annual Implementation Conferences, as well as provide these materials along with technical assistance to subrecipients during project monitoring visits.

The DPSP can be contacted by submitting correspondence to:

The Division of Public Safety Planning
Office of Justice Programs (OJP)
ATTN: OJP Office Director
1025 Northpark Drive
Ridgeland, MS 39157

ATTACHMENT F

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER**

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions
(Sub-Recipient)

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date

Name of Organization

Address of Organization

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", "proposal", and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant are not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation on this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

ATTACHMENT G

CERTIFICATION REGARDING LOBBYING

Each person shall file the most current edition of this certification and disclosure form, if applicable, with each submission that initiates agency consideration of such person for an award of a federal contract, grant, or cooperative agreement of \$100,000 or more; or Federal loan of \$150,000 or more.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 or not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that;

- (1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or any employee of a member of Congress, in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- (2) If any non-Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall initial here_____ and complete and submit "Disclosure of Lobbying Activities", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify and disclose accordingly.

Name and Address of Organization

Name of Authorized Individual
Signature and Date

Subgrant Number

Revised February 2012

ATTACHMENT H

Office of Justice Programs Division of Public Safety Planning

Match Certification Form

Name of Organization or Unit of Government: _____

Program for which Match is being certified under: _____

Grant Award # _____

The _____ hereby certifies that it will provide the matching funds or services in the amount required for this subgrant according to federal guidelines. It further certifies that the match is from a non-federal source that is not being used to match other federal grants. The match will be derived from the following source(s):

Source(s)	Amount	Type (Cash)
1. _____	\$ _____	_____
2. _____	\$ _____	_____
3. _____	\$ _____	_____
4. _____	\$ _____	_____

Signature

Date

Note: If in-kind match will be used, the agency must provide the Division of Public Safety Planning with an analysis that shows how the value of the match was determined.



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM DEPARTMENT: SES
AGENDA DATE: February 6, 2018
PAGE: 1 of 1**

SUBJECT: Request approval to declare items listed as surplus property, advertise for sale, and sell to the highest bidder.

AMOUNT & SOURCE OF FUNDING: NA

**REQUESTING
DEPARTMENT:** Sanitation & Environmental
Services

**DIRECTOR'S
AUTHORIZATION:** Calvin Ware
Director of SES

FOR MORE INFORMATION CONTACT: Calvin Ware, 662-323-2652, ext 103

STAFF RECOMMENDATION:

The following items are no longer useful for various reasons. It is recommended that the City advertise these items for sale to recover whatever cash value remains.

See attachment.

SUGGESTED MOTION:

SES Vehicle Surplus List 2018

Vehicle or Equipment	Make	Model	VIN or MODEL NUMBER
1. 2003 Chevy Pick-up Truck	Chevrolet Silverado	3500	1GBJ084U62E198749
2. 2010 Mack Front Loader	Commercial Garbage Truck	N/A	1M2AV04C5AM005906
3. GMC Jimmy	GMC	N/A	1GKCS13W8SK527003
4. 2003 Dodge Ram 2500	Dodge	N/A	3D7KA28D03G716170
5. 1992 Ford F150 XL	Ford	N/A	2FTDF15Y1PCA11886
6. 1995 Ford F250	Ford	N/A	1FTHX25H25KB22178
7. 1985 Chevy	Chevrolet	N/A	1GCGD34J8EF372276
8. 1994 Chevy	Chevrolet	N/A	1GCFK24H0RZ257491
9. Backhoe	N/A	580D	N/A
10. Ford Ranger	Ford	N/A	No VIN (parts only truck)
11. Mini Track hoe	N/A	N/A	No Model#
12. Chipper	N/A	HD1300D	N/A
13. Ferris Zero Turn	N/A	S3000ZFKAV2561	N/A
14. Predator by Modern Bush hog	N/A	N/A	N/A
15. Bush hog 3610	N/A	70820G98	N/A
16. Woods Bush hog	N/A	9309	N/A
17. Bandit Chipper	N/A	280	N/A
18. Mini Excavator	N/A	N/A	N/A