



OFFICIAL ELECTRONIC PACKET

CITY OF STARKVILLE, MISSISSIPPI
April 3, 2018

Mayor
D. Lynn Spruill

Vice Mayor
Roy A. Perkins

Board of Aldermen
Ben Carver
Sandra Sistrunk
David Little
Jason Walker
Patrick Miller
Henry Vaughn, Sr.

City Attorney
Chris Latimer

City Clerk / CFO
Lesa Hardin

Technology Director
Joel Clements, Jr.

Utilities General Manager
Terry Kemp



Police Chief
R. Frank Nichols

Fire Chief
Charles Yarbrough

Human Resources Director
Navarrete Ashford

City Planning & Community Development
W. Buddy Sanders

City Engineer
Edward Kemp

Court Clerk
Shalonda Sykes

Interim Park and Recreation Director
Gerry Logan

Sanitation and Environmental Services Director
Calvin Ware

Airport Director
Rodney Lincoln

OFFICIAL AGENDA

THE MAYOR AND BOARD OF ALDERMEN

OF THE

CITY OF STARKVILLE, MISSISSIPPI

REGULAR MEETING OF TUESDAY, APRIL 3, 2018
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET

PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA INCLUDING CONSENTED ITEMS

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE MARCH 16, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

CONSIDERATION OF THE MINUTES OF THE MARCH 20, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

DOROTHY ISAACS – ISSUES IN THE COMMUNITY

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

X. BOARD BUSINESS

1. CONSIDERATION OF TASKING THE COMMUNITY DEVELOPMENT STAFF TO REVIEW AND UPDATE THE CURRENT SPECIAL EVENT POLICY.

2. CONSIDERATION OF APPOINTMENT OF SUMNER DAVIS TO THE VACANT POSITION OF SCHOOL BOARD MEMBER FOR THE TERM ENDING MARCH 2022.

XI. DEPARTMENT BUSINESS

A. AIRPORT

1. REQUEST APPROVAL OF THE LEASE AGREEMENT BETWEEN THE CITY OF STARKVILLE AND MISSISSIPPI STATE UNIVERSITY REGARDING THE SOUTH BAY OF THE SOUTH HANGAR ON GEORGE M. BRYAN FIELD, STARKVILLE MS.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- a. REQUEST APPROVAL OF CONSIDERATION OF AWARDING THE MOWING AND MAINTENANCE BID FOR THE CITY OF STARKVILLE CEMETERIES TO HAMPTON'S LANDSCAPING AND JANITORIAL, LLC. FROM MAY 1, 2018 TO APRIL 30, 2020.
- b. APPROVAL TO ALLOW HISTORIC PRESERVATION COMMISSION MEMBER DEBBIE NETTLES TO ATTEND THE MISSISSIPPI DEPARTMENT OF ARCHIVES AND HISTORY'S "HISTORIC PRESERVATION BOOT CAMP" ON APRIL 26-27 IN JACKSON, MS WITH ADVANCED PAYMENT FOR TRAVEL COSTS NOT TO EXCEED \$450.
- c. CONSIDERATION OF THE APPROVAL OF A SPECIAL EVENT FOR THE VISIT OF THE CLYDESDALES.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

1. REQUEST OF APPROVAL OF VOLKERT AS THE PREFERRED CONSULTANT TO PROVIDE THE LOUISVILLE STREET CONSTRUCTION ENGINEERING AND INSPECTION SERVICES (PROJECT STP-7107-00(004) LPA/107116-701000) AND AUTHORIZATION FOR THE MAYOR TO NEGOTIATE AND EXECUTE AN ENGINEERING CONSULTANT CONTRACT IN ACCORDANCE WITH MISSISSIPPI PROCUREMENT PROCEDURES AND THE LOCAL PUBLIC AGENCIES (LPA) GUIDELINES AS OUTLINED BY THE MISSISSIPPI DEPARTMENT OF TRANSPORTATION.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF MARCH 20, 2018 FOR FISCAL YEAR ENDING 9/30/18, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-9, 21-39-17 AND 21-15-21.

2. CONSIDERATION OF DECLARING ELEVEN COMPUTERS AND THREE SERVERS SURPLUS, TO REMOVE FROM CITY INVENTORY AND SELL TO HIGHEST BIDDER AND TRANSFERRING OF TWO COMPUTERS FROM CITY CLERK'S OFFICE, ONE TO THE MAYOR'S OFFICE AND ONE TO THE HUMAN RESOURCE DEPARTMENT.

F. FIRE DEPARTMENT

1. REQUEST AUTHORIZATION FOR SFD TO APPLY IN CONJUNCTION WITH OKTIBBEHA COUNTY EMA FOR A HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP), IN THE AMOUNT OF \$22,355.30, WITH A 20% MATCH GRANT, WHICH WOULD BE USED TO PURCHASE 5 MULTI-GAS DETECTORS.

G. HUMAN RESOURCES

1. REQUEST AUTHORIZATION TO HIRE JORDAN CRISWELL, AS DIGITAL MEDIA SPECIALIST INTERN SERVING AS THE LIAISON FROM THE OFFICE OF THE MAYOR AND THE CITY.
2. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A FIREFIGHTER POSITION, IN THE STARKVILLE FIRE DEPARTMENT AND AUTHORIZATION TO ADVERTISE FOR THREE (3) PART-TIME CERTIFIED FIREFIGHTERS.
3. REQUEST AUTHORIZATION TO HIRE JAVIER CLAY, AS MAINTENANCE WORKER TWO (2) IN THE STREET DEPARTMENT.
4. REQUEST AUTHORIZATION TO HIRE JAMES MCILLECE AND MATTHEW JOHNSON, AS PART-TIME ATHLETIC ASSISTANTS IN THE STARKVILLE PARKS & RECREATION DEPARTMENT.
5. REQUEST AUTHORIZATION TO HIRE MARY J. IVY AS THE PAYROLL CLERK IN THE CITY CLERK/ FINANCE & ADMINISTRATION DEPARTMENT.
6. REQUEST AUTHORIZATION TO HIRE WILLIAM KING, AS CIVIL ENGINEER CO-OP IN THE ENGINEERING DEPARTMENT.
7. REQUEST AUTHORIZATION TO ADVERTISE TO FILL THE EXECUTIVE DIRECTOR OF PARKS AND RECREATION POSITION IN THE PARKS AND RECREATION DEPARTMENT, AND TO ADVERTISE THE POSITION ON THE NATIONAL RECREATION AND PARK ASSOCIATION WEBSITE.
8. REQUEST AUTHORIZATION TO HIRE DALLAS BROCK, AS DIGITAL MEDIA/COMMUNICATION SPECIALIST INTERN FOR STARKVILLE UTILITIES AND THE CITY.

H. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

I. PARKS

1. REQUEST PERMISSION TO ALLOW GERRY LOGAN TO ATTEND THE 2018 MISSISSIPPI SOCCER ASSOCIATION PREMIER CUP EVENT, MAY 25-27, 2018 IN GULFPORT, MS, WITH ADVANCE TRAVEL NOT TO EXCEED \$400.

J. POLICE DEPARTMENT

1. CONSIDERATION TO ALLOW DETECTIVE KENLEY REAVES, TO ATTEND THE MISSISSIPPI PROFESSIONAL INVESTIGATOR TRAINING PROGRAM, WHICH WILL BE HELD AT THE MISSISSIPPI DELTA LAW ENFORCEMENT TRAINING ACADEMY, AT A TOTAL COST OF \$2000.
2. REQUEST APPROVAL TO ENTER INTO A REVISED MECHANICAL SERVICE AGREEMENT WITH BRISLIN, INC FOR THE POLICE DEPARTMENT FOR INSPECTIONS AND MAINTENANCE OF EQUIPMENT.
3. CONSIDERATION OF AN AGREEMENT WITH BOB'S MOBILE SERVICE FOR MONTHLY RADIO AND EQUIPMENT MAINTENANCE.

K. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

L. UTILITIES DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. LAND ACQUISITION

XV. OPEN SESSION

XVI. RECESS UNTIL APRIL 17, 2018 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

**MINUTES OF THE WORK SESSION MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
Of The City of Starkville, Mississippi
March 16, 2018**

Be it remembered that the Mayor and members of the Board of Aldermen met in a Work Session on Friday, March 16, 2018 at 12:00 p.m. in the second floor conference room of City Hall located at 110 West Main Street, Starkville, MS. Present were Mayor D. Lynn Spruill, Aldermen David Little, Jason Walker and Patrick Miller. Attending were Attorney Chris Latimer and City Clerk / CFO Lesa Hardin.

Mayor Spruill opened the work session. The work session was properly noticed pursuant to Miss. Code Ann. § 25-41-13 and a copy of that notice is included in the minutes. The meeting was live streamed on Facebook. The public and media were welcomed and attended. The session is also available for viewing on the City website.

During the work session, the Mayor and Board members discussed items on the upcoming March 20, 2018 agenda. Department Directors were available to answer questions related to the items. All agenda items were discussed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2018.

MAYOR D. LYNN SPRUILL

Attest:

Seal

LESA HARDIN, CITY CLERK



WORK SESSION

**CITY OF STARKVILLE, MISSISSIPPI
MARCH 16, 2018
12:00 p.m.**

- A. CALL THE MEETING TO ORDER**
- B. DISCUSSION OF THE AGENDA ITEMS FOR THE MARCH 20, 2018, RECESS MEETING OF THE BOARD OF ALDERMEN FOR THE CITY OF STARKVILLE.**
- C. ADJOURN MEETING**



**THERE WILL BE A WORK SESSION OF THE
MAYOR AND BOARD OF ALDERMEN ON
FRIDAY, MARCH 16, 2018**

**AT 12:00 PM IN THE STARKVILLE CITY HALL
LOCATED AT 110 WEST MAIN STREET
IN THE SECOND FLOOR CONFERENCE ROOM**

The public and media are invited to attend.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, in advance for any services requested.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM: MINUTES
AGENDA DATE: 4-03-18
PAGE: 1 of several

SUBJECT: Request approval of the minutes of the March 20, 2018 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO

SUGGESTED MOTION: Approval of the minutes of the March 20, 2018 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS.

**MINUTES OF THE RECESS MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
March 20, 2018**

Be it remembered that the Mayor and Board of Alderman met in a Recess Meeting on March 20, 2018 at 5:30 p.m. in the Courtroom of City Hall, located at 110 West Main Street, Starkville, MS. Present were Mayor Lynn Spruill, Aldermen Ben Carver, Sandra Sistrunk, Jason Walker, Patrick Miller, Roy A.' Perkins and Henry Vaughn, Sr. Attending the Board were City Attorney Chris Latimer and City Clerk / CFO Lesa Hardin. Alderman David Little was absent.

Mayor Lynn Spruill opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Lynn Spruill asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

City planning staff recommended that item XI. e. be removed from the agenda in that the application is incomplete:

- e. Consideration of a Special Event Request of the 2018 Golden Triangle Walk to End Alzheimer's with in-kind services to be held on October 13, 2018 with conditions.

Alderman Perkins requested items IX. B, XI. 2. a, b, c and d be removed from consent.

Alderman Perkins also requested Personnel be added to Executive Session.

Alderman Vaughn requested the Minutes of March 2 and March 6 be removed from consent.

Alderman Sistrunk requested item XI. I. 2. be added to consent upon confirming all requirements have been met.

There being no objections to the changes, the Mayor called for a motion to approve the agenda with consented items.

1. A MOTION TO APPROVE THE AGENDA WITH CONSENT ITEMS.

Alderman Miller offered a motion, duly seconded by Alderman Carver, to approve the March 20, 2018 Agenda as amended. Mayor Spruill then read the consented items after which the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA OF
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI
RECESS MEETING OF TUESDAY, MARCH 20, 2018
5:30 P.M., COURT ROOM, CITY HALL**

110 WEST MAIN STREET

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA INCLUDING CONSENTED ITEMS

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE FEBRUARY 20, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

CONSIDERATION OF THE MINUTES OF THE MARCH 2, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

CONSIDERATION OF THE MINUTES OF THE MARCH 6, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

Recognition of Starkville High 6A Girls Basketball State Champions

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

A. EMERSON FAMILY RESOURCE CENTER AND NATIONAL CHILD ABUSE PREVENTION AND AWARENESS MONTH – BARBARA CULBERSON

CONSIDERATION OF APPROVAL OF BANNER PLACEMENT

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

A. CONSIDERATION OF APPROVAL OF LANDSCAPE SERVICES WITH SGK LANDSCAPES, INC. FOR CITY MEDIANS AND SELECT RIGHTS OF WAY FOR A ONE (1) YEAR CONTRACT.

B. CONSIDERATION OF JOINING WITH OTHER ENTITIES IN THE OPIOID LITIGATION.

C. CONSIDERATION OF ACCEPTING THE LOW QUOTE FOR HIGHWAY 12 PHASE 1 LANDSCAPING PROJECT AND AUTHORIZATION FOR THE MAYOR TO EXECUTE A CONTRACT.

D. CONSIDERATION OF ACCEPTING THE 2018 KEEP AMERICA BEAUTIFUL / DR PEPPER SNAPPLE PUBLIC SPACE RECYCLING GRANT FOR 30 RECYCLING BINS WITH NO COST

TO THE CITY.

X. BOARD BUSINESS

A. CONSIDERATION OF A RESOLUTION REGARDING ACCEPTANCE, IMPROVEMENT, AND MAINTENANCE OF CEDAR CREEK LANE.

XI. DEPARTMENT BUSINESS

A. AIRPORT

THERE ARE NO ITEMS FOR THIS AGENDA

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

a. CONSIDERATION OF A SPECIAL EVENT REQUEST BY STARKVILLE AREA ARTS COUNCIL TO HOLD THE 2018 COTTON DISTRICT ARTS FESTIVAL AND HAVE CITY PARTICIPATION WITH IN-KIND SERVICES FROM 8AM TO 5PM ON APRIL 21, 2018.

b. CONSIDERATION OF A SPECIAL EVENT REQUEST BY TANGELAS RINGO TO HOLD THE SARCOIDOSIS AWARENESS WALK AND HAVE CITY PARTICIPATION WITH IN-KIND SERVICES FROM 8AM TO 12 PM ON APRIL 21, 2018.

c. CONSIDERATION OF A SPECIAL EVENT REQUEST BY STARKVILLE MINISTERIAL ASSOCIATION REQUESTING IN-KIND SERVICE FOR THEIR ANNUAL COMMUNITY PRAYER WALK ON FRIDAY, MARCH 30TH FROM 9AM TO 10AM.

d. CONSIDERATION OF A SPECIAL EVENT REQUEST BY VOLUNTEER STARKVILLE REQUESTING IN-KIND SERVICE FOR THE SIXTH ANNUAL TOUCH-A-TRUCK EVENT ON SATURDAY, APRIL 7, 2018 FROM 10:00 AM TO 2:00 PM, AT THE STARKVILLE SPORTSPLEX.

e. CONSIDERATION OF PP 18-01 FP 18-02 REQUEST FOR FINAL PLAT APPROVAL FOR SUBDIVIDING +-0.6-ACRE PARCEL INTO 2 LOTS. 205 CENTRAL AVE IN A R-3 ZONE WITH THE PARCEL NUMBER 118I-00-061.00 WITH CONDITIONS.

f. CONSIDERATION OF PP 18-02 FP 18-03 REQUEST FOR FINAL PLAT APPROVAL FOR SUBDIVIDING +- 1.97-ACRE PARCEL INTO 2 LOTS, 311 GILLESPIE STREET IN A R-2 ZONE WITH THE PARCEL NUMBER 102A-00-157.00 AND 102A-00-156.00 WITH CONDITIONS.

- g. CONSIDERATION OF FP 18-06 REQUEST FOR FINAL PLAT APPROVAL FOR SUBDIVIDING 26.37-ACRE PARCEL INTO 41 LOTS ON DAY LILY DR. IN A R-1 ZONE WITH THE PARCEL NUMBER 106C-00-035.03 WITH CONDITIONS.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

1. AUTHORIZATION FOR CITY ENGINEER EDWARD KEMP TO ATTEND THE REQUIRED MDOT LPA AND COST ESTIMATING TRAINING ON MARCH 27 AND 28 AT A COST NOT TO EXCEED \$250.
2. CONSIDERATION OF DECLARING STREET DEPARTMENT PIPE AND INOPERABLE BULLDOZER (VIN 96J5400) AS SURPLUS AND AUTHORIZATION TO AUCTION ON GOVDEALS.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF MARCH 14, 2018 FOR FISCAL YEAR ENDING 9/30/18, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-9, 21-39-17 AND 21-15-21.
2. REQUEST ACCEPTANCE OF FEBRUARY 2018 FINANCIAL STATEMENT.

F. FIRE DEPARTMENT

1. REQUEST APPROVAL FOR CHIEF CHARLES YARBROUGH TO ATTEND THE 81ST FIRE CHIEF CONFERENCE HELD IN GULFPORT, MS, JUNE 1-3, 2018 WITH ADVANCED TRAVEL NOT TO EXCEED \$585.00.

G. HUMAN RESOURCES

1. REQUEST AUTHORIZATION TO HIRE KALI THOMPSON AS A FULL-TIME RADIO OPERATOR (DISPATCHER) AND THERESA CELESTINE AS PART-TIME RADIO OPERATOR (DISPATCHER), IN THE STARKVILLE POLICE DEPARTMENT.
2. REQUEST AUTHORIZATION TO HIRE VERLEAN AKINS, AS A PART-TIME PROGRAM ASSISTANT IN THE STARKVILLE PARKS & RECREATION DEPARTMENT.
3. REQUEST AUTHORIZATION TO HIRE KORETTA REED, AS A PART-TIME RECEPTIONIST IN THE STARKVILLE PARKS & RECREATION DEPARTMENT.
4. REQUEST AUTHORIZATION TO HIRE MOSEZEAR RANDOLPH, AS A PART-TIME CUSTODIAN IN THE STARKVILLE PARKS & RECREATION DEPARTMENT.
5. REQUEST AUTHORIZATION TO HIRE CHARLES TILLERY, AS A FIELD MAINTENANCE WORKER IN THE STARKVILLE PARKS & RECREATION DEPARTMENT.

6. REQUEST AUTHORIZATION TO HIRE KELSEY TRAINER, AS A PART-TIME RECEPTIONIST FOR THE FINANCE AND ADMINISTRATION DEPARTMENT.

H. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

I. PARKS

1. CONSIDERATION OF THE APPROVAL OF AN EXCEPTION TO THE PARKS AND RECREATION FACILITY RENTAL EVENT HOURS POLICY FOR A GRADUATION RECEPTION SCHEDULED FOR MAY 25, 2018 AT THE TRAVIS OUTLAW CENTER TO END NO LATER THAN 11 P.M.

2. CONSIDERATION OF A FACILITY USE AGREEMENT WITH STARKVILLE SAINTS FOOTBALL.

J. POLICE DEPARTMENT

1. CONSIDERATION TO ALLOW ANIMAL CONTROL OFFICER SARAH AKINS AND VITTORIA ARNOLD, TO ATTEND A 5 DAY ANIMAL CONTROL AND INVESTIGATION COURSE, WHICH WILL BE HELD AT BIRMINGHAM ALABAMA, FROM MARCH 26-30, AT A TOTAL COST OF \$2,122.85.

2. CONSIDERATION TO ALLOW SGT. KENNY WATKINS AND DETECTIVE JONATHAN HEADLEY, TO ATTEND THE MDIAI (MS DIVISION OF INTERNATIONAL ASSOCIATION FOR IDENTIFICATION) CONFERENCE, WHICH WILL BE HELD IN GULFPORT MS, FROM MARCH 26-28, AT A TOTAL COST OF \$916.00.

3. CONSIDERATION OF APPROVAL TO DECLARE AN ABANDONED 2001 MERCURY MARQUE VIN:2MEFM75WX1X609473 AS SURPLUS PROPERTY AND AUCTION ON GOVDEALS FOR SALE.

K. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

L. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION TO ADVERTISE FOR CONTRACTOR TO TRIM AND REMOVE TREES ALONG, UNDER, AND OVER STARKVILLE UTILITIES – ELECTRIC DIVISION’S DISTRIBUTION AND TRANSMISSION LINES.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

- A. PROPERTY ACQUISITION
- B. PENDING LITIGATION

XV. OPEN SESSION

XVI. ADJOURN UNTIL APRIL 3, 2018 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

Consent items 2 – 23:

2. CONSIDERATION OF THE MINUTES OF THE FEBRUARY 20, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval of the minutes of the February 20, 2018 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS” is enumerated, this consent item is thereby approved.

3. CONSIDERATION OF APPROVAL OF LANDSCAPE SERVICES WITH SGK LANDSCAPES, INC. FOR CITY MEDIANS AND SELECT RIGHTS OF WAY FOR A ONE (1) YEAR CONTRACT.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval of landscape services with SGK Landscapes, Inc. for City Medians for a One (1) year contract with the City reserving the right to extend the agreement through the second year and a thirty (30) day notice required of either party if the agreement is to be severed before contract period ends” is enumerated, this consent item is thereby approved.

4. CONSIDERATION OF ACCEPTING THE LOW QUOTE FOR HIGHWAY 12 PHASE 1 LANDSCAPING PROJECT AND AUTHORIZATION FOR THE MAYOR TO EXECUTE A CONTRACT.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval of lowest quote for Highway 12 Phase 1 Landscaping project and authorization for the Mayor to execute a contract” is enumerated, this consent item is thereby approved.

Two quotes received: SGK Landscapes, Inc.: \$273,862.71 and Gulf Breeze, Inc.: \$360,984.45

Highway 12 Landscaping- Phase 1- Project NO: 17074

Quote Tab March 14, 2018

Trees

Botanical Description	Common Description	Caliper (Inches)	Size (Feet Height)	Quantity	Unit	SGK		Gulf Breeze	
						Unit Price	Extension	Unit Price	Extension
Carpinus betulus 'Fastigiata'	Pyramidal European Hornbeam	2.0	10 - 12	20.0	EA	\$ 456.94	\$ 9,138.80	\$ 335.00	\$ 6,700.00
Fraxinus pennsylvanica 'Urbanite'	Urbanite Ash	2.0	10 - 12	15.0	EA	\$ 611.86	\$ 9,177.90	\$ 335.00	\$ 5,025.00
Platanus x acerifolia 'Exclamation' TM	Exclamation Sycamore	2.0	10 - 12	13.0	EA	\$ 569.35	\$ 7,401.55	\$ 335.00	\$ 4,355.00
Quercus robur x bicolor 'Long'	Regal Prince Oak	2.0	10 - 12	28.0	EA	\$ 432.95	\$ 12,122.60	\$ 335.00	\$ 9,380.00
Ulmus americana 'Princeton'	Princeton Elm	2.0	10 - 12	44.0	EA	\$ 478.35	\$ 21,047.40	\$ 335.00	\$ 14,740.00

Shrubs/Ground Cover

Botanical Description	Common Description	Size (Gallon)	Quantity	Unit	Unit Price	Extension	Unit Price	Extension
Loropetalum chinese rubrum 'Daruma'	Daruma Loropetalum	3.0	427.0	EA	\$ 16.52	\$ 7,054.04	\$ 15.35	\$ 6,554.45
Muhlenbergia capillaris	Pink Muhly	3.0	430.0	EA	\$ 16.48	\$ 7,086.40	\$ 15.00	\$ 6,450.00
Muhlenbergia capillaris 'White Cloud'	White Muhly Grass	3.0	536.0	EA	\$ 18.48	\$ 9,905.28	\$ 18.20	\$ 9,755.20
Gardenia jasminoides 'Frostproof'	Frostproof Gardenia	3.0	183.0	EA	\$ 16.62	\$ 3,041.46	\$ 15.35	\$ 2,809.05
Juniperus davurica 'Parsonii'	Parson's Juniper	3.0	598.0	EA	\$ 16.48	\$ 9,855.04	\$ 15.00	\$ 8,970.00
Liriope muscari 'Evergreen Giant'	Evergreen Giant Liriope	1.0	2915.0	EA	\$ 6.90	\$ 20,113.50	\$ 5.25	\$ 15,303.75

Additional Items

Item Description	Quantity	Unit	Unit Price	Extension	Unit Price	Extension
Demolition (removal of existing mulch, weed fabric, etc.)	17	Per Median	\$ 1,004.50	\$ 17,076.50	\$ 1,764.00	\$ 29,988.00
Irrigation (drip, valve with timer, water meter, piping)	17.0	Per Median	\$ 2,149.52	\$ 36,541.84	\$ 4,130.00	\$ 70,210.00
Mulch- Pine Straw	24500.0	SF	\$ 0.63	\$ 15,435.00	\$ 0.55	\$ 13,475.00
Plant Mix- 6" Depth	453.0	CY	\$ 56.24	\$ 25,476.72	\$ 60.00	\$ 27,180.00
Root Barrier (30", 80 mil)	4688.0	LF	\$ 10.06	\$ 47,161.28	\$ 13.00	\$ 60,944.00
Retro-Reflective Free-Standing Plastic Drums (36" Height Minimum)	36.0	EA	\$ 60.47	\$ 2,176.92	\$ 120.00	\$ 4,320.00
Traffic Cones (28" Height Minimum)	40.0	EA	\$ 23.03	\$ 921.20	\$ 35.00	\$ 1,400.00
Electronic Signal Sign (Trailer Mounted)*	1.0	EA	\$ 13,129.28	\$ 13,129.28	\$ 63,425.00	\$ 63,425.00

Total Price for Additional Items = \$	157,918.74	Total Price for Additional Items = \$	270,942.00
Total Price =	\$ 273,862.71	Total Price =	\$ 360,984.45

LOW QUOTE

5. CONSIDERATION OF ACCEPTING THE 2018 KEEP AMERICA BEAUTIFUL / DR PEPPER SNAPPLE PUBLIC SPACE RECYCLING GRANT FOR 30 RECYCLING BINS WITH NO COST TO THE CITY.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval to accept the 2018 Keep America Beautiful / Dr Pepper Snapple Public Space Recycling Grant for 30 recycling bins with no cost to the City” is enumerated, this consent item is thereby approved.

6. CONSIDERATION OF A RESOLUTION REGARDING ACCEPTANCE, IMPROVEMENT, AND MAINTENANCE OF CEDAR CREEK LANE.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval of a Resolution regarding acceptance, improvement, and maintenance of Cedar Creek Lane” is enumerated, this consent item is thereby approved.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI REGARDING ACCEPTANCE, IMPROVEMENT, AND MAINTENANCE OF CEDAR CREEK LANE

WHEREAS, the Mayor and Board of Aldermen of the City of Starkville, Mississippi, (the “Board” of the “City”), acting for and on behalf of the City find, determine and adjudicate as follows:

1. In 1990, Cedar Creek Lane was developed but not dedicated to the City.
2. Since that time, lots adjoining Cedar Creek Lane have been developed and occupied such that it is necessary and economically feasible for the City to accept Cedar Creek Lane.
3. It is in the public interest, convenience, and necessity to accept Cedar Creek Lane as a public street so that it may be fully and conveniently traversed by school buses, emergency responders, and the public.
4. Such acceptance is conditioned upon unanimous dedication by all interested property owners pursuant to the steps outlined below.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

SECTION 1. The City Attorney is authorized to search title to identify all present ownership interests in Cedar Creek Lane.

SECTION 2. The City Engineer is authorized to provide detailed calculations and descriptions of right-of-way width and territory necessary to provide minimum standards for the City to accept, improve, and maintain Cedar Creek Lane.

SECTION 3. The City Engineer is authorized to seek any surveys necessary to provide legal descriptions of right-of-way territory for Cedar Creek Lane. Any such surveys shall be acquired at standard prevailing market rates.

SECTION 4. The City Attorney is authorized to draft quitclaim deeds to be presented by the City to any property owners of record for dedication of Cedar Creek Lane to the City. The deeds will dedicate and convey right-of-way needed for the City's ownership and maintenance of Cedar Creek Lane.

If ownership of Cedar Creek Lane is dedicated and conveyed to the City through the deeds, the City shall improve and maintain Cedar Creek Lane. However, the City shall, in its sole discretion, determine the nature and extent of any such improvement and maintenance.

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted this, the ___ day of _____, 2018.

City of Starkville, Mississippi

D. Lynn Spruill, Mayor

ATTEST:

Lesa Hardin, City Clerk

7. CONSIDERATION OF PP 18-01 & FP 18-02 REQUEST FOR FINAL PLAT APPROVAL FOR SUBDIVIDING +-0.6-ACRE PARCEL INTO 2 LOTS. 205 CENTRAL AVE IN A R-3 ZONE WITH THE PARCEL NUMBER 118I-00-061.00 WITH CONDITIONS.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the "approval of PP 18-01 & FP 18-02 Request for Final Plat approval for subdividing +-0.6-acre parcel into 2 lots. 205 Central Ave. in a R-3 zone with the parcel number 118I-00-061.00 with the recommended conditions" is enumerated, this consent item is thereby approved.

Conditions:

1. The final plat shall meet the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code of 1972, as amended.
2. The final plat shall meet the minimum requirements for R-3 dimensions.
3. All public utilities must be currently in place and meet city requirements.
4. Erosion control vegetation shall be established on all disturbed areas.
5. The applicant shall provide one paper copy of the recorded plat to the City, along with a digital copy in "AutoCAD" format in standard state plane coordinates.
6. Sidewalk construction shall conform to the City's Sidewalk Ordinance and ADA standards.
7. A bond or surety in the amount of 150% of the current cost of the proposed sidewalk shall be provided prior to approval by the Mayor and Board of Aldermen.
8. The final plat shall be recorded at the Office of the Oktibbeha County Chancery Clerk within thirty (30) days of the approval by the Mayor and Board of Aldermen.

8. CONSIDERATION OF PP 18-02 & FP 18-03 REQUEST FOR PRELIMINARY AND FINAL PLAT APPROVAL FOR SUBDIVIDING +- 1.97-ACRE PARCEL INTO 2 LOTS, 311 GILLESPIE STREET IN A R-2 ZONE WITH THE PARCEL NUMBERS 102A-00-157.00 AND 102A-00-156.00 WITH CONDITIONS.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the "approval of PP 18-02 & FP 18-03 Request for Preliminary and Final Plat approval for subdividing +- 1.97-acre parcel into 2 lots located at 311 Gillespie Street in a R-2 zone with the parcel numbers 102A-00-157.00 and 102A-00-156.00 with conditions" is enumerated, this consent item is thereby approved.

Conditions:

1. The final plat shall meet the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code of 1972, as amended.
2. The final plat shall meet the minimum requirements for R-2 dimensions.
3. All public utilities must be currently in place and meet city requirements.
4. Erosion control vegetation shall be established on all disturbed areas.
5. The applicant shall provide one paper copy of the recorded plat to the City, along with a digital copy in “AutoCAD” format in standard state plane coordinates.
6. The final plat shall be recorded at the Office of the Oktibbeha County Chancery Clerk within thirty (30) days of the approval by the Mayor and Board of Aldermen.

9. AUTHORIZATION FOR CITY ENGINEER EDWARD KEMP TO ATTEND THE REQUIRED MDOT LPA AND COST ESTIMATING TRAINING ON MARCH 27 AND 28 AT A COST NOT TO EXCEED \$250.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval for City Engineer Edward Kemp to attend the required MDOT LPA and Cost Estimating training on March 27 and 28 in Jackson, MS at a cost not to exceed \$250.00” is enumerated, this consent item is thereby approved.

10. CONSIDERATION OF DECLARING STREET DEPARTMENT PIPE AND INOPERABLE BULLDOZER (VIN 96J5400) AS SURPLUS AND AUTHORIZATION TO AUCTION ON GOVDEALS.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval of declaring Street Department pipe and inoperable bulldozer (VIN 96J5400) as surplus and authorization to auction on govdeals” is enumerated, this consent item is thereby approved.

11. ACCEPTANCE OF FEBRUARY 2018 FINANCIAL STATEMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “acceptance of the February 2018 financial statement” is enumerated, this consent item is thereby approved.

12. APPROVAL FOR CHIEF CHARLES YARBROUGH TO ATTEND THE 81ST FIRE CHIEF CONFERENCE HELD IN GULFPORT, MS, JUNE 1-3, 2018 WITH ADVANCED TRAVEL NOT TO EXCEED \$585.00.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval of Chief Charles Yarbrough to attend the 81st Fire Chief Conference held in Gulfport, MS, June 1-3, 2018 with advanced travel not to exceed \$585.00” is enumerated, this consent item is thereby approved.

13. AUTHORIZATION TO HIRE KALI THOMPSON AS A FULL-TIME RADIO OPERATOR (DISPATCHER) AND THERESA CELESTINE AS PART-TIME RADIO OPERATOR (DISPATCHER), IN THE STARKVILLE POLICE DEPARTMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval to hire Kali Thompson as a full-time Radio Operator (Dispatcher) and Theresa Celestine as part-time Radio Operator (Dispatcher), in the Starkville Police Department” is enumerated, this consent item is thereby approved.

14. AUTHORIZATION TO HIRE VERLEAN AKINS, AS A PART-TIME PROGRAM ASSISTANT IN THE STARKVILLE PARKS & RECREATION DEPARTMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval to hire Verlean Akins, as a part-time Program Assistant in the Starkville Parks & Recreation Department” is enumerated, this consent item is thereby approved.

15. AUTHORIZATION TO HIRE KORETTA REED, AS A PART-TIME RECEPTIONIST IN THE STARKVILLE PARKS & RECREATION DEPARTMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval to hire Koretta Reed, as a part-time Receptionist in the Starkville Parks & Recreation Department” is enumerated, this consent item is thereby approved.

16. AUTHORIZATION TO HIRE MOSEZEAR RANDOLPH, AS A PART-TIME CUSTODIAN IN THE STARKVILLE PARKS & RECREATION DEPARTMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval to hire Mosezear Randolph, as a part-time Custodian in the Starkville Parks & Recreation Department” is enumerated, this consent item is thereby approved.

17. AUTHORIZATION TO HIRE CHARLES TILLERY, AS A FIELD MAINTENANCE WORKER IN THE STARKVILLE PARKS & RECREATION DEPARTMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval to hire Charles Tillery, as a Field Maintenance Worker in the Starkville Parks & Recreation Department” is enumerated, this consent item is thereby approved.

18. AUTHORIZATION TO HIRE KELSEY TRAINER, AS A PART-TIME RECEPTIONIST FOR THE FINANCE AND ADMINISTRATION DEPARTMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval to hire Kelsey Trainer, as a part-time Receptionist for the Finance and Administration Department” is enumerated, this consent item is thereby approved.

19. CONSIDERATION OF A FACILITY USE AGREEMENT WITH STARKVILLE SAINTS FOOTBALL.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval the Facility Use agreement, with amended dates, with the Starkville Saints for use of an athletic field for their football team practices” is enumerated, this consent item is thereby approved.

STARKVILLE PARKS AND RECREATION DEPARTMENT
Facility Use Agreement

This is an agreement by and between the **City of Starkville**, a Mississippi municipal corporation herein after referred to as the "City", by and through its authorized representative, and **STARKVILLE SAINTS FOOTBALL**, hereinafter referred to as the "User."

Article I
GENERAL TERMS

1.01 This Agreement shall be in effect through June 30, 2018. The City will permit the User to use one soccer field located at the Starkville Sportsplex, address 405 Lynn Lane, Starkville, Mississippi 39759 (the "Facility") for the duration of the agreement, for the purposes of practices. While primary use by the User shall be at the Starkville Sportsplex, if necessary, other fields or facilities may be used, including fields or facilities at locations other than the Starkville Sportsplex. The City shall have the option to immediately terminate this Agreement at any time without cause.

1.02 The schedule of facilities dates and times are attached at end of the agreement and shall be subject to change at the discretion of the City. Both parties will review the requested facilities schedule at least thirty (30) days before each individual season begins.

1.03 In exchange for the above-referenced use of the Facility, the User shall pay the City the amount described below for the term of the agreement:

- (a) Fifteen and no/100 Dollars (\$15.00) per player.
- (b) Five and no/100 Dollars (\$5.00) per player for individuals that show proof of financial hardship. This provision would be on a player-by-player basis and User is responsible for collecting this proof.
- (c) The User shall also pay the City a deposit of One-thousand and no/100 Dollars (\$1,000.00). This deposit shall be credited towards the final payment if no damage to the facility occurs. If damage does occur, the amount needed to repair the damage will be deducted from the deposit and the remaining balance will be applied towards the final payment. If damage repair cost exceeds the deposit amount, the remaining amount above the deposit will be billed to the user.

1.04 The User agrees that it will be solely responsible for the following items:

- (a) Picking up ground litter from Facility, including fields and surrounding areas, prior to leaving after each use of the Facility
- (b) Paying for all damages related to and arising out of use of the Facility by the User
- (c) Ensuring all team representatives have a current background check.

1.05 To maintain order and safety, the User will assign one person as an on-site representative during all scheduled uses of the Facility and provide the City contact information for the individual assigned.

1.06 The City agrees that it will be responsible for providing the following items during the term of this Agreement:

- (a) Cleaning and stocking of restrooms

(b) General grounds maintenance of Facility and City-installed equipment

(c) Determining whether the Facility will be open or closed for the User's use because of inclement weather, damage to the Facilities, and other unforeseen acts of God and updating the City's pre-recorded telephone system, web page or other communication devices it may have in place to notify the public of such schedule changes. The User agrees to abide by all rulings regarding whether the facility is open or closed, and will be held responsible for damages resulting from play that occurs on closed fields.

1.07 The User is prohibited from using personal equipment to perform maintenance on any City facilities.

1.08 Priority usage of City facilities shall go to recreational leagues and teams, with all others including non-recreational, tournament teams receiving secondary priority.

1.09 The User is prohibited from transferring use or renting out any city facility for profit. The City maintains the right to rent out all city facilities when not in use by the User.

Article II INSURANCE REQUIREMENTS

2.01 During the term of this Agreement, the User shall procure and maintain, at its sole cost and expense, a General Liability insurance policy for injuries to persons or damages to property that may arise from or in connection with the use of the Facility and the activities associated with the use of the Facility by the User, its agents, representatives, participants, attendees, employees, and volunteers for limits of not less than **\$1,000,000 for personal injury, death, or property damage to the Facility out of any one occurrence. This insurance must name the City of Starkville, MS as an additional insured under the policy and contain a waiver of subrogation in favor of the City of Starkville, MS.** Only insurance carriers licensed and authorized to do business in the state of Mississippi will be accepted. The User's insurance coverage shall be primary insurance with respect to the City, its officials, agents, employees, and volunteers. Any insurance or self-insurance maintained by City, its officials, agents, employees or volunteers shall be considered secondary and in excess of the User's insurance and shall not contribute to it.

2.02 A certificate of insurance and copies of all endorsements shall be furnished to the City at the time of execution of this Agreement and approved by the City **before** any use of the Facility commences.

Article III NON-DISCRIMINATION CLAUSE

The User hereby agrees to refrain from any activity in relation to use of the Facility that discriminates against any person or persons based upon race, color, creed, national origin, disability, religion, age, or sex, and in accordance with present federal and state laws.

Article IV USE OF FACILITY KEYS

If necessary, the City will issue key(s) to the User for and during the use of the Facility. The keys may not be reproduced or duplicated by the User. The User agrees to return these keys to City within five working days after the conclusion of the term of this Agreement unless mutually agreed upon otherwise by the parties. Upon failure to return any of said keys issued by the City to the User, the User agrees to reimburse City for the cost to make new key(s) and install new lock(s).

ARTICLE V REPAIRS AND DAMAGES TO FACILITIES

The User agrees to be solely responsible for any and all damages related to and arising out of the use of the Facility during the term of this Agreement when the Facility is being used by the User. This applies, but not limited, to any and all persons associated with the User who use the Facility or who attend the User's events at the Facility during the term of the Agreement. The User agrees to be solely responsible for all repairs or costs of repairs to the Facility and for any and all related damages as set forth herein.

Article VI SCHEDULE OF ACTIVITIES

6.01 The User must deliver a schedule of activities to the City prior to the beginning of the initial term of the Agreement and updated before the start of each new Season. This schedule of activities must include the following information:

- (a)** Dates and times of scheduled practices
- (b)** Identification of field(s) to be used
- (c)** Any other pertinent information as reasonably requested by the City to assist it in carrying out its obligations herein and in serving the general public.
- (d)** Any requested changes to the facility usage schedules submitted to the City shall be forwarded and approved prior to taking effect.

Article VII SAFETY PROCEDURES

The User hereby agrees to abide by generally-recognized standards of safety, regulations and procedures for the nature of the proposed use of the Facility. The User, including its players, attendees, league officials, employees and volunteers, are also required to abide by City of Starkville park rules and ordinances.

Article VIII Criminal Background Checks

The User shall conduct criminal background checks on all persons acting as head coaches, assistant coaches, board members, and any other person acting in an official capacity with any organization involved in the User's activities. These checks shall be conducted prior to the beginning of the season for which the individual is first involved and shall be valid for no more than one calendar year. The User shall employ a reputable company licensed by the State of Mississippi to conduct such checks unless these checks are conducted by the User's state or national sanctioning body. Should an individual be disqualified as a result of the check, based upon generally-recognized standards for the protection of youth, the User shall prohibit that individual from serving in any official capacity with the User's activities. Additionally, the User shall provide to the City, upon request, a listing of all individuals who have undergone a criminal background check.

Article IX INDEMNIFICATION

The User shall indemnify, hold harmless, and defend the City, its officers, agents, employees and volunteers from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury to or death of any person or for damage to any property arising out of or in connection with the use of the Facility by the User. Such indemnity shall apply regardless of whether the claims, losses, damages, causes of action, suits, or liability arise in whole or in part from

the negligence of the City, any other party indemnified hereunder, the User, or any third party. It is the intent of the parties that this provision shall extend to, and include, any and all claims, causes of action or liability caused by the concurrent, joint and/or contributory negligence of the City, an alleged breach of an express or implied warranty by the City or which arises out of any theory of strict or products liability.

Article X RELEASE

The User hereby releases, relinquishes and discharges the City, its officers, agents, employees and volunteers from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by or alleged to be caused by, arising out of, or in connection with the User's use of the Facility whether or not said claims, demands, or causes of action are covered in whole or in part by insurance.

Article XIV MISCELLANEOUS TERMS

14.01 This Agreement has been made under and shall be governed by the laws of the State of Mississippi. The parties agree that performance and all matters related thereto shall be in Oktibbeha County, Mississippi.

14.02 This Agreement and the rights and obligations contained herein may not be assigned or sublet by the User without the prior written approval of the City.

14.03 This Agreement contains the entire agreement between the parties. There are no other written or oral agreements, contracts, or understandings between the parties.

14.04 No waiver or deferral by either party of any term or condition of this Agreement shall be deemed or construed to be a waiver or deferral of any other term or condition or to be a subsequent waiver or deferral of the same term or condition.

14.05 This Agreement may only be amended by written instrument approved and executed by both parties.

14.06 The parties hereby state that they have read the terms of this Agreement and hereby agree to the terms and conditions contained herein.

ATTACHMENTS

1. User's Schedule of Activities
2. User's Certificate of Insurance

STARKVILLE SAINTS FOOTBALL

CITY OF STARKVILLE

By:_____

By:_____

Printed Name:_____

Mayor

Date:_____

Title:_____

Date:_____

20. CONSIDERATION TO ALLOW ANIMAL CONTROL OFFICER SARAH AKINS AND VITTORIA ARNOLD, TO ATTEND A 5 DAY ANIMAL CONTROL AND INVESTIGATION COURSE, WHICH WILL BE HELD AT BIRMINGHAM ALABAMA, FROM MARCH 26-30, AT A TOTAL COST OF \$2,122.85.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval to allow Animal Control Officer Sarah Akins and Vittoria Arnold, to attend a 5 day Animal Control and Investigation Course, which will be held at Birmingham Alabama, from March 26-30, at a total cost not to exceed \$2122.85” is enumerated, this consent item is thereby approved.

21. CONSIDERATION TO ALLOW SGT. KENNY WATKINS AND DETECTIVE JONATHAN HEADLEY, TO ATTEND THE MDIAI (MS DIVISION OF INTERNATIONAL ASSOCIATION FOR IDENTIFICATION) CONFERENCE, WHICH WILL BE HELD IN GULFPORT MS, FROM MARCH 26-28, AT A TOTAL COST OF \$916.00.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval to allow Sgt. Kenny Watkins and Detective Jonathan Headley, to attend the MDIAI Conference, which will be held in Gulfport MS, from March 26-28, at a total cost not to exceed \$916.00” is enumerated, this consent item is thereby approved.

22. CONSIDERATION OF APPROVAL TO DECLARE AN ABANDONED 2001 MERCURY MARQUIS VIN:2MEFM75WX1X609473 AS SURPLUS PROPERTY AND AUCTION ON GOVDEALS FOR SALE.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval to declare the abandoned 2001 Mercury Marquis VIN:2MEFM75WX1X609473 as surplus property and sell to the highest bidder” is enumerated, this consent item is thereby approved.

23. AUTHORIZATION TO ADVERTISE FOR CONTRACTOR TO TRIM AND REMOVE TREES ALONG, UNDER, AND OVER STARKVILLE UTILITIES – ELECTRIC DIVISION’S DISTRIBUTION AND TRANSMISSION LINES.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, and adopted by the Board to approve the March 20, 2018 Official Agenda, and to accept items for consent, whereby the “approval to advertise for contractor to trim and remove trees along, under, and over Starkville Utilities – Electric Division’s distribution and transmission lines” is enumerated, this consent item is thereby approved.

ANNOUNCEMENTS AND COMMENTS:

MAYOR’S COMMENTS:

Mayor Spruill noted the Starkville High 6A Girls Basketball recently won the State Championship.

Mayor Spruill introduced new employees: Starkville Utilities: Nathan Flippo, Tristan Greene, John Ricks and Starkville Police Officers: Michael Banks, Rashad Ruff, John Pearson and David Fonseca.

BOARD OF ALDERMEN COMMENTS:

Alderman Carver invited everyone to Meadowview Church’s Easter Program.

Alderman Miller congratulated Starkville High School on all their athletic accomplishments and for representing Starkville so well.

CITIZEN COMMENTS: None

PUBLIC APPEARANCE:

EMERSON FAMILY RESOURCE CENTER AND NATIONAL CHILD ABUSE PREVENTION AND AWARENESS MONTH – BARBARA CULBERSON

Ms. Culberson presented an overview of the history of how April became National Child Abuse Prevention Awareness Month and how the group hopes the awareness will help prevent child abuse. The blue ribbons that will be hung around town represents the children that have been affected by abuse.

24. CONSIDERATION OF APPROVAL OF BANNER PLACEMENT

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, to waive banner permit fees and allow National Child Abuse Prevention and Awareness Banners to be hung in the month of May at the requested locations, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

CHILD ABUSE PREVENTION MONTH 2018 PROPOSED BANNER LOCATIONS

NAME OF FACILITY	ADDRESS
Courthouse	101 E. Main St.
Community Counseling	302 N. Jackson St.
OCH Regional Medical Center	400 Hospital Rd.
Vowell's Marketplace	118 MS Hwy 12
Sportsplex	405 Lynn Lane
Fire Dept.	523 Academy Rd.
The following are school locations:	
SOSD Administration Building	401 Greensboro St.
Emerson Family School	1504 Louisville St.
King Center	400 North Long St.
Starkville High School	603 Yellow Jacket Dr.
Armstrong Middle	303 McKee St.
Sudduth	101 Greenfield St.
Henderson Ward Stewart	200A Dr. MLK Dr. West
Overstreet	307 S. Jackson
West Elementary	127 Sturgis Maben Rd., Sturgis
East Alternative School	2926 Sixteenth Section Rd.

PUBLIC HEARINGS: None

25. CONSIDERATION OF THE MINUTES OF THE MARCH 2, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Walker, duly seconded by Alderman Miller, to accept the minutes of the March 2, 2018 meeting of the Mayor and Board of Aldermen, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

26. CONSIDERATION OF THE MINUTES OF THE MARCH 6, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Walker, duly seconded by Alderman Miller, to accept the minutes of the March 6, 2018 meeting of the Mayor and Board of Aldermen, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

27. CONSIDERATION OF JOINING WITH OTHER ENTITIES IN THE OPIOID LITIGATION.

Upon the motion of Alderman Miller, duly seconded by Alderman Carver, to enter into a contract with Smith, Bobinger & Smith, PLLC, to join in the Opioid litigation with other entities, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA**

CONTINGENCY FEE RETAINER AGREEMENT

This Contingency Fee Retainer Agreement is made by City of Starkville, Mississippi ("Client") and SMITH, BOBINGER & SMITH, PLLC ("Counsel"), a law firm organized under the laws of the State of Mississippi.

SCOPE OF SERVICES

- A.** Client agrees to retain Counsel as its attorney(s)-in-fact in Client's matter regarding any claim against the manufacturers and/or distributors of Opioids.
- B.** Counsel's representation of client is limited to recovering damages or other compensatory property or services for Client in Client's specific Opioid matter.
- C.** Client represents and warrants as a matter of fact that he/she has not filed and resolved a Opioid lawsuit or claim (whether by settlement, judgment, trial, or abandonment), and is not currently represented by another law firm(s) in prosecuting any Opioid lawsuit or claim. Client further understands that Counsel is entering into this Agreement in specific and general reliance on the foregoing representation of fact.

II. LEGAL FEES AND COSTS

- A. Contingent Fee:** Client hereby agrees to pay Counsel, jointly, a contingent fee of one third or thirty three and one third percent (33 1/3%) of the Gross Recovery to Client if the case is resolved prior to or after serving the lawsuit. "Gross Recovery" is calculated as the value of all moneys, services or remedial conduct recovered for the client, regardless of how characterized (e.g., whether characterized as damages, injunctive relief, constructive trust, monitoring services, remediation, revision surgery, restitution, offset, reimbursement, or attorneys' fees). Gross Recovery is calculated separately and shall be deducted from the total amount apart from the costs deducted. "Contingent Fee" in this Agreement means that **IF THERE IS NO RECOVERY, NO ATTORNEY FEE WILL BE PAID AND NO COSTS OR EXPENSES WILL BE CHARGED.**
- B. Costs and Expenses:** Counsel will likely incur various costs and expenses in performing legal services under this Agreement. Costs and expenses shall include, but are not limited to, litigation expenses such as filing fees, service fees, depositions, mediation and/or arbitration fees, expert and lay witness fees, investigative services, costs of obtaining and copying medical records and reports, cost of trial exhibits, outside legal fees and costs incurred for estate, guardianship, bankruptcy and probate matters, and all other costs and expenses necessary for adequate performance of legal services on Client's behalf. Costs shall also include but not be limited to administrative costs such as photocopies, facsimiles, local and long-distance telephone calls, postage fees and other overnight delivery service charges; and travel costs such as out-of-town hotel, food and transportation. In the event of a recovery, Client agrees to pay in full, or reimburse Counsel in full for advancing any and all costs, disbursements and/or expenses paid, owed by you, or incurred by Counsel on Client's behalf in connection with this matter, including any interest accrued as a result of advancing costs, disbursements and/or expenses paid. The advancement of costs and expenses is not required but is discretionary on Counsel's part. **COSTS WILL BE DEDUCTED SEPARATELY FROM ATTORNEYS FEES, BUT WILL NOT BE CHARGED IF THERE IS NO RECOVERY. LIKEWISE, IF THE AMOUNT OF CLIENT'S RECOVERY DOES NOT FULLY COVER ALL COSTS AND EXPENSES, NO COSTS OR EXPENSES SHALL BE CHARGED TO CLIENT.**

- C. Reimbursement Pro Rata of General Costs:** Costs shall also include general product liability/personal injury litigation costs and expenses incurred by Counsel. General product liability litigation costs and expenses shall include, but are not limited to, any costs which are not incurred solely for the benefit of, or as a result of Client's Opioid matter, but which are incurred for the benefit of all litigation cases in which Counsel are retained or are counsel of record. To the extent such are incurred, Client agrees to pay a pro rata share of all such costs incurred prior to the receipt of proceeds from defendants by way of settlement or satisfaction of a judgment. Client's pro rata share shall be determined by dividing the gross proceeds of any settlement or satisfaction of judgment to be received by all clients, by the total gross settlement proceeds of all product liability/personal injury or wrongful death litigation in which Counsel are retained or are counsel of record, and multiplying that fraction by the total of all general product liability/personal injury litigation costs incurred as of the date monies are distributed from the settlement, or satisfaction of judgment regarding Client's claim. If the amount of Client's recovery does not fully cover Client's pro rata share of General Costs, no General Costs shall be charged to Client.
- D. Federal MDL or Coordination or State Coordination Fees:** In the event there is a court ordered assessment or agreement for fees and costs to be paid to any current or future Federal Multi-district Litigation (MDL) or Federal coordinated proceedings or any State Court coordinated proceedings, this fee and/or cost agreement/assessment, which typically ranges from 6% to 9% of the gross proceeds, will be deducted pursuant to the order of the Court, from Client's share of the recovery and will not affect the fees and costs to be paid or reimbursed to Counsel. At this time, Counsel cannot determine what fees and costs, if any, will be paid to any of the coordinated litigations.

III. NO MEDICAL MALPRACTICE CLAIMS

Client hereby warrants, acknowledge and agrees that Counsel has not been retained to investigate any allegations of medical malpractice and will not pursue any claims of any nature whatsoever against any of Client's healthcare providers under this Agreement. Client understand that Counsel have not and will not provide Client with any legal advice regarding commencing or foregoing the opportunity to bring suit any legal action, if any legal action exists against Client's healthcare providers

IV. FILING SUIT & STATUTE OF LIMITATIONS

- A. Discretion to File Suit.** Counsel is hereby authorized to bring suit when and in any matter Counsel deems advisable that does not prejudice Client's rights.
- B. Statute of Limitations.** Client may be precluded from filing a claim based upon the running of the statute of limitations, depending on the Client's state of residence, the location of the litigation, and other factors. Client acknowledges that Counsel cannot determine whether Client's statute of limitations has run until complete investigation is concluded after Counsel receives all of Client's medical records. Client hereby waives any and all complaints, grievances, claims and causes of action against Counsel for failing to file suit prior to the running of Client's statute of limitations *unless* Client's statute of limitations is scheduled to run on or after the 61st day after Counsel receives Client's complete, certified file. ***IF CLIENT BELIEVES THAT IT MAY SOON HAVE A CLAIM PRECLUDED BY THE STATUTE OF LIMITATIONS, CLIENT IS INSTRUCTED TO CALL COUNSEL IMMEDIATELY TO DISCUSS SAME BEFORE SIGNING THIS AGREEMENT AND TO ONLY SIGN THIS AGREEMENT UPON APPROVAL OF COUNSEL.***

V. ATTORNEY'S AUTHORITY & POWER OF ATTORNEY

- A.** In connection with the claims covered by this Agreement, Client hereby appoints Counsel as its attorney-in-fact with power of attorney and all necessary authority to execute and endorse any and

all orders and other papers which Client could properly execute or endorse, to receive on Client's behalf any monies or other things of value to which Client may be entitled because of any judgment recovered or any settlement received, and to endorse and /or execute on Client's behalf any checks or drafts issued or made in connection with Client's matter.

B. Client understands that Counsel will not settle any matter without Client's expressed consent.

VI. ASSOCIATION AND PAYMENT OF OTHER ATTORNEYS

In connection with the claims covered by this Agreement, Client recognizes that Counsel may associate with other attorneys and may share fees with said other attorneys. This association of other attorneys or legal professionals shall not increase the amount of attorney fees paid by Client. Client also authorizes Counsel to reach an agreement with referring attorneys and associated attorneys to share the attorneys' fees paid per this agreement at the percentage or hourly rate Counsel negotiates and agrees with such other attorney. The precise amount of total fees paid to each attorney will be set forth within the distribution statement(s) prepared when Client's case is resolved, and Client agrees that at that time Client will acknowledge said fee-sharing amounts and agree to them by Client's acceptance of the terms of the distribution of Client's settlement or judgment proceeds.

VII. ASSIGNMENT & LIEN

Client hereby assigns Counsel an interest in Client's case, equal to the then-applicable contingency percentage, of Client's case, and irrevocably grants Counsel a lien on any and all proceeds from claims or causes of action that are subject to our or our related entities and affiliates representation under this Agreement. Counsel's lien will be for any sums owing to Counsel for any costs and interest or attorney fees at the conclusion of our services. The lien will automatically attach to any recovery Client may obtain by any of means such as arbitration award, judgment, appeal, settlement or otherwise.

VIII. WITHDRAWAL/TERMINATION

Counsel may withdraw from Client's representation at any time, upon reasonable written notice to Client at Client's last known address. Likewise, Client may discharge Counsel at any time, upon reasonable written notice to Counsel at Counsel's last known address. If Client discharges Counsel, Client agrees to pay Counsel's non-reimbursed costs solely related to Counsel's representation of Client.

IX. DISCLAIMER OF GUARANTEE

Nothing in this Agreement and nothing in our written or verbal statements to Client are intended to be, and shall not be construed as, a promise or guarantee regarding any outcome of Client's matter. Counsel makes no promises or guarantees regarding Client's case and its potential or expected outcome. There can be no assurance that Client will recover any sum or sums in this matter. Any comments or statements by Counsel about the value of Client's claims or the outcome of Client's matter are probabilistic expressions of Counsel's opinion only and shall not be construed as promises or guarantees regarding any resolution of Client's case. Client hereby represents and warrants that Client is not relying on any such promise, representation or opinion in choosing to sign this Agreement.

X. AGGREGATE SETTLEMENTS

The defendant or defendants in Client's Opioid Matter may attempt or be forced to settle with multiple similarly situated plaintiffs. In such circumstances, there exists a potential conflict of interest whenever a lawyer represents many individual plaintiffs in a group settlement of this type because it necessitates choices concerning the allocation of limited settlement amounts among the multiple plaintiffs. However, if all clients consent, a group settlement can be accomplished and a single offer can be fairly distributed among the clients by allocating settlement amounts to plaintiffs' individual cases based upon the strengths and weaknesses of each case, the relative nature, severity and extent of injuries, and individual case evaluations. In the event of a group or aggregate settlement proposal, Counsel will work with an

independent person or third party to implement a settlement program/grid, overseen by an independent party, designed to ensure consistency and fairness for all claimants, and which will assign various settlement values and amounts to each plaintiff's case depending upon the facts and circumstances of each individual case. Client hereby authorizes Counsel to enter into and engage in settlement discussions and agreements, which may include Client's individual claims within a larger group settlement effort, under the proviso that Client will have the option of opting out of that process should Client choose to at a later juncture.

XI. GENERAL.

- A. Freedom to Contract.** Client understands that Client has the freedom to bargain for and negotiate any of the terms of this Agreement or to consult with or retain any attorneys of Client's choice.
- B. Governing Law.** Client understands that this Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi, without regard to the Mississippi choice of law rules.
- C.** Client and Counsel may sign this Agreement via electronic signature.

ATTESTATION: "I REPRESENT THAT I HAVE READ AND FULLY UNDERSTAND THIS AGREEMENT, and voluntarily agree with all provisions. By signing this Agreement I acknowledge the above."

Signed by CLIENT:

_____	_____
Date	Date
_____	_____
Print Client's Name	Attorney
_____	_____
Client's Signature	_____

28. CONSIDERATION OF A SPECIAL EVENT REQUEST BY STARKVILLE AREA ARTS COUNCIL TO HOLD THE 2018 COTTON DISTRICT ARTS FESTIVAL AND HAVE CITY PARTICIPATION WITH IN-KIND SERVICES FROM 8AM TO 5PM ON APRIL 21, 2018.

Following a brief presentation from Daniel Havelin and Emily Corbin, Alderman Miller, duly seconded by Alderman Sistrunk, offered a motion to approve a Special Event request by the Starkville Area Arts Council to hold the 2018 Cotton District Arts Festival and have City participation with in-kind services from 8 am to 5 pm on April 21, 2018, with the condition that the City of Starkville not be listed as a sponsor, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

29. CONSIDERATION OF A SPECIAL EVENT REQUEST BY TANGELAS RINGO TO HOLD THE SARCOIDOSIS AWARENESS WALK AND HAVE CITY PARTICIPATION WITH IN-KIND SERVICES FROM 8AM TO 12 PM ON APRIL 21, 2018.

Upon the motion of Alderman Miller, duly seconded by Alderman Walker, to approve a Special Event request by Tangelas Ringo to hold the Sarcoidosis Awareness walk and have City participation with in-kind services from 8 am to 12 pm on April 21, 2018, with the condition that the City of Starkville not be listed as a sponsor, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

30. CONSIDERATION OF A SPECIAL EVENT REQUEST BY STARKVILLE MINISTERIAL ASSOCIATION REQUESTING IN-KIND SERVICE FOR THEIR ANNUAL COMMUNITY PRAYER WALK ON FRIDAY, MARCH 30TH FROM 9AM TO 10AM.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, to approve a Special Event request by Starkville Ministerial Association requesting in-kind service for their annual community prayer walk from 9 am to 10 am on March 30, 2018, with the condition that the City of Starkville not be listed as a sponsor, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

31. CONSIDERATION OF A REQUEST BY VOLUNTEER STARKVILLE REQUESTING IN-KIND SERVICES FOR THE SIXTH ANNUAL TOUCH-A-TRUCK EVENT ON SATURDAY, APRIL 7, 2018 FROM 10:00 AM TO 2:00 PM, AT THE STARKVILLE SPORTSPLEX.

Upon the motion of Alderman Miller, duly seconded by Alderman Walker, to approve a request by Volunteer Starkville requesting in-kind services for the sixth annual Touch-A-Truck event on Saturday, April 7, 2018 from 10 am to 2 pm at the Starkville Sportsplex, with the condition that the City of Starkville not be listed as a sponsor, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea

Alderman Roy A'. Perkins Voted: Nay
Alderman Henry Vaughn, Sr. Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

32. CONSIDERATION OF FP 18-06 REQUEST FOR FINAL PLAT APPROVAL FOR SUBDIVIDING 26.37-ACRE PARCEL INTO 41 LOTS ON DAY LILY DR. IN A R-1 ZONE WITH THE PARCEL NUMBER 106C-00-035.03 WITH CONDITIONS.

Mayor Spruill recused herself due to being a partner in the development group requesting the final plat. Mayor Pro-Tempore Roy A'. Perkins chaired the meeting at this time.

Daniel Havelin and Emily Corbin presented the request. The applicant, B S Development, seeks Final Plat approval for subdividing a 26.37-acre parcel into 41 lots. The proposed subdivision is named "Greenbriar Ph 11-A". The proposed subdivision is located in an R-1 zone. The proposed subdivision is located on Day Lily Drive. On March 13, 2018, the Planning and Zoning Commission voted unanimously to recommend approval of the Final Plat with conditions.

Upon the motion of Alderman Walker, duly seconded by Alderman Miller, to approve FP 18-06 Request for Final Plat approval for subdividing 26.37-acre parcel into 41 lots on Day Lily Dr. in a R-1 zone with the parcel number 106C-00-035.03 with the 16 conditions as listed below, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Sandra Sistrunk Voted: Yea
Alderman David Little Voted: Absent
Alderman Jason Walker Voted: Yea
Alderman Patrick Miller Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

1. The final plat shall meet the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code of 1972, as amended.
2. No Certificates of Occupancy or Temporary Certificates of Occupancy shall be granted for any structures until all conditions of approval have been met to the satisfaction of City Staff.
3. The final plat shall meet the minimum requirements for R-1 zone dimensions.
4. All public utilities must be inspected, tested, meet city requirements and be in place prior to any issuance of any Certificate of Occupancy.
5. Erosion control vegetation shall be established on all disturbed areas.
6. The applicant shall provide adequate and satisfactory test reports for roadways, curbs and all drainage structures and facilities.
7. The covenants shall include provisions for the maintenance of common areas/stormwater management and the City Attorney's standard hold-harmless indemnification clause.
8. A guarantee in the amount of 200% of the current cost of all non-sidewalk remaining improvements is required to be posted prior to final plat approval by the Mayor and Board of Aldermen.
9. Financial assurance for the cost of the final layer of asphalt shall be determined by and provided to the City Engineer prior to approval by the Mayor and Board of Aldermen.
10. The roadways shall not be accepted by the City until at least 85% of all buildable lots located in Phase 11-A and any future phase that have been developed and received Certificates of Occupancy, with the exception of the lot 317 labeled as "common space" on the plat. Lot 317 shall not be labeled in the calculation. The performance agreement shall remain in effect until such time.

11. The applicant shall execute the standard performance agreement (“developer contract”) for the financial guarantee of the completion of the final requirements for acceptance of the streets and utilities and the Board of Aldermen shall authorize the Mayor to execute same.
12. The applicant shall provide two paper copies of the recorded plat to the City, along with a digital copy in “AutoCAD” format in standard state plane coordinates.
13. The applicant shall provide “as-built” drawings of all infrastructure improvements (water, sewer, storm drainage, roadways, etc.) in “AutoCAD” format as well as a paper copy that is signed and sealed by a licensed design professional, guaranteeing accuracy.
14. The final plat shall be recorded at the Office of the Oktibbeha County Chancery Clerk within thirty (30) days of the approval by the Mayor and Board of Aldermen.
15. The Applicant shall provide additional easements as required by City Staff based on as-built conditions of installed infrastructure.
16. The storm sewer "trunk line" which is located in the future phase(s) area is all that is being recommended for acceptance at this time. All tributary or adjoining storm sewer piping or inlets will be inspected and accepted during future phase review. An exhibit showing that "trunk line" is attached.

Mayor Spruill returned to the meeting and re-assumed management of the meeting.

33. CONSIDERATION OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF MARCH 14, 2018 FOR FISCAL YEAR ENDING 9/30/18 ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-9, 21-39-17 AND 21-15-21.

Upon the motion of Alderman Carver, duly seconded by Alderman Miller, to approve the City of Starkville Claims Docket for all departments including Starkville Utilities as of March 14, 2018 for fiscal year ending 9/30/18, and authorizing the City Clerk pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-9, 21-39-17 and 21-15-21. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 638,353.69
Restricted Police Fund	002	1,629.17
Airport Fund	015	31,677.04
Sanitation	022	189,850.99
Landfill	023	86.58
Industrial Park Bond	303	53,669.26
Park and Recreation	375	1,615.00
Sub Total Before Utilities		\$ 916,881.73

Utilities Dept.	SED	940,15.66
Total Claims FY 2017	Total	\$ 1,857,032.39

34. CONSIDERATION OF THE APPROVAL OF AN EXCEPTION TO THE PARKS AND RECREATION FACILITY RENTAL EVENT HOURS POLICY FOR A GRADUATION RECEPTION SCHEDULED FOR MAY 25, 2018 AT THE TRAVIS OUTLAW CENTER TO END NO LATER THAN 11 P.M.

Upon the motion of Alderman Carver, duly seconded by Alderman Miller, to approve an exception to the parks and recreation facility rental event hours policy for a Graduation Reception scheduled for May 25, 2018 (which was scheduled prior to the new Park hours set by the Board) at the Travis Outlaw Center to end no later than 11 p.m., the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

35. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Little, seconded by Alderman Miller, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Board entered closed session.

36. A MOTION TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF POTENTIAL LAND ACQUISITION FOR THE PARK DEPARTMENT.

Alderman Vaughn offered a motion to enter Executive Session for the purpose of potential land acquisition for the Park Department on a finding that the proposed topic qualified for Executive Session. Following a second by Alderman Miller, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea

Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into Executive Session for the purpose of potential land acquisition for the Park Department on a finding that the proposed topics qualified for Executive Session.

At this time, the Board entered Executive Session.

37. CONSIDERATION OF A MOTION TO RETURN TO OPEN SESSION.

Alderman Miller offered a motion to return to Open Session. Alderman Sistrunk seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in Executive Session.

38. A MOTION TO AUTHORIZE THE MAYOR TO NEGOTIATE WITH PROPERTY OWNERS OF FIVE PARCELS FOR THE POTENTIAL EXPANSION OF PARK PROPERTY AT APPRAISED VALUE.

Upon the motion of Alderman Walker, duly seconded by Alderman Sistrunk, that the Mayor be authorized to negotiate with property owners of five parcels for the potential expansion of park property at appraised value, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

38. MOTION TO ADJOURN UNTIL APRIL 3, 2018 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.

Upon the motion of Alderman Walker, duly seconded by Alderman Miller, for the Board of Aldermen to adjourn the meeting until April 3, 2018 @ 5:30 at 110 West Main Street in the Court Room of City Hall, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Absent
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, Mayor Spruill declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2018.

D. LYNN SPRUILL, MAYOR

Attest:

LESA HARDIN, CITY CLERK

(SEAL)



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO: Aldermen
AGENDA DATE: 04/03/2018
PAGE: 1

SUBJECT: Consideration of tasking the Community Development staff to review and update the current special event policy.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE: N/A

REQUESTING
DEPARTMENT: Board of Aldermen

DIRECTOR'S
AUTHORIZATION: Alderman David Little

FOR MORE INFORMATION CONTACT: N/A

PRIOR BOARD ACTION: N/A

Suggested Motion: Move approval that Community Development staff review the current special event policy and prepare an updated version of our special event policy and that the City Attorney assist in this process with a final draft to be presented to the Board for consideration at the recess meeting on May 15, 2018

2015 Special Events Breakdown									
Date	Event	Police Cost	Fire Cost	Sanitation	Electric Cost	Water and Sewer	Street	Parks and Rec	Total Cost
2/28/2015	Chick Fil A Run	\$500		\$185					\$685
4/3/2015	Community Prayer Walk	\$150							\$150
4/7/2015	NALP Landscape Competition	\$1,700		\$660	\$1,000				\$2,460
4/18/2015	Cotton District Arts Festival	\$3,400	\$350	\$2,353					\$6,103
4/25/2015	Touch a Truck	\$500	\$246.00	\$225	\$862.00	\$309		\$250	\$2,392
4/25/2015	Sarcoidosis Walk	\$170							\$170
5/13/2015	King Cotton Crawfish Boil	\$800		\$600	\$150				\$1,550
7/18/2015	Community Day	\$1,500	\$300	\$1,065				\$300	\$3,165
8/14/2015	Sturgis Bike Rally	\$1,200		\$1,575					\$4,450
9/11/2015	Bulldog Bash	\$6,050	\$495	\$1,190	\$2,639.64				\$10,374
10/9/2015	Pumpkinpalooza	\$1,000		\$600	\$250.00				\$1,850
10/15/2015	SHS Homecoming Parade	\$150	\$50	\$150					\$350
10/31/2015	Alzheimer's Walk	\$3,000		\$457	\$320				\$3,777
10/31/2015	Living in Pink Walk	\$450	\$150						\$600
11/7/2015	Hannah Pote Run for Education	\$500							\$500
11/30/2015	Christmas Parade	\$4,300	\$250	\$455					\$5,005
								Total Cost	\$43,581

2016 Special Events Breakdown							
Date	Event	Police Cost	Fire Cost	Sanitation Cost	Electric Cost	Parks and Rec Cost	Total Cost
1/30/2016	Frostbite Half Marathon	\$2,400	\$75	\$475	\$200		\$2,750
3/18/2016	NALP Landscape Competition	\$1,700		\$660.00	\$1,000.00		\$2,460
4/16/2016	Cotton District Arts Festival	\$3,500	\$350	\$3,175	\$1,200		\$8,225
4/23/2016	Touch a Truck	\$1,100		\$300	\$900		\$2,300
4/30/2016	Sarcoidosis Walk	\$300		\$150			\$450
5/13/2016	King Cotton Crawfish Boil	\$950	\$50	\$600	\$300		\$1,900
8/19/2016	Sturgis Bike Rally	\$1,200		\$1,575			\$4,450
8/27/2017	Hannah Pote Run for Education	\$500					\$500
10/1/2016	Alzheimers Walk	\$1,750		\$650			\$2,400
10/1/2016	Community Day	\$2,800	\$300	\$1,565		\$1,100	\$5,765
10/8/2016	Bulldog Bash	\$9,150	\$500	\$1,190	\$2,700		\$13,540
10/18/2016	SHS Homecoming	\$150	\$50	\$150			\$350
10/28/2016	Pumpkinpalooza	\$1,000		\$600	\$250		\$1,850
10/30/2016	Living Life in Pink	\$450	\$150				\$600
11/28/2016	Christmas Parade	\$4,300	\$250	\$455			\$5,005
						Total Cost	\$52,545

2017 Special Events Breakdown							
Date	Event	Police Cost	Fire Cost	Sanitation	Electric Cost	Water and Sewer	Total Cost
1/28/2017	Frostbite Half Marathon	\$2,000	\$75	\$475	\$200		\$2,750
4/22/2017	Touch a Truck	\$1,100	\$300	\$300	\$900		\$2,600
4/22/2017	Sarcoidosis Walk	\$300		\$150			\$450
5/12/2017	King Cotton Crawfish Boil	\$2,050	\$50	\$630	\$150	\$150	\$3,030
4/3/2017	Mayoral Inauguration	\$1,219.80		\$400	\$250		\$1,870
4/8/2017	Cotton District Arts Festival	\$4,873.87	\$350	\$3,175	\$1,200		\$9,599
8/1/2017	Sturgis Bike Rally	\$800.00		\$1,570			\$2,370
8/26/2017	Hannah Pote Run for Education	\$500					\$500
9/1/2017	Night Market	\$1,125		\$421			\$1,546
9/9/2017	Alzheimers Walk	\$1,750		\$650			\$2,400
9/15/2017	Bulldog Bash	\$9,375	\$400	\$1,365	\$400		\$11,540
9/23/2017	Run United 5k	\$225					\$225
9/26/2017	SHS Homecoming Parade	\$750	\$50	\$150			\$950
10/7/2017	Steak Cook Off	\$150		\$400	\$350		\$2,250
10/7/2017	Community Day	\$2,812.50	\$300	\$1,565			\$4,678
10/13/2017	Pumkinpalooza	\$1,000		\$737.68	\$250		\$1,988
10/29/2017	Living Life in Pink	\$400	\$50				\$450
11/27/2017	Christmas Parade	\$5,000		\$455	\$250		\$5,705
12/10/2017	Stark filled Christmas	\$600		\$350			\$950
						Total Costs	\$55,850



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Administration
AGENDA DATE: April 3, 2018
PAGE: 1 of 2

SUBJECT: Consideration of appointment of Sumner Davis to the vacant position of school board member created by the resignation of Melissa Luckett for the term ending March 2022.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: Ms. Luckett was appointed to fill out the unexpired term ending 2022. On February 20, upon the resignation of Ms. Luckett, the Board authorized the City Clerk to advertise the position. Only one application was received by the March 28, 2018 noon deadline.

**REQUESTING
DEPARTMENT:** Administration

**DIRECTOR'S
AUTHORIZATION:**

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION:

Sumner Davis
2 Prospect Place
Starkville, MS 39759

March 27, 2018

The Honorable Lynn Spruill
& Board of Aldermen
City of Starkville
City Hall
110 W. Main Street
Starkville, Mississippi 39759
(Via Hand Delivery)

Madam Mayor and Board of Aldermen,

It is with great humbleness and forethought that I present my name for your consideration to fill the unexpired term of office on the Board of Trustees for the Starkville-Okibbeha County School District (SOSD). I am no stranger to any of you, having given a large part of my life to public service and the betterment of our community in numerous roles - elective and appointive - on the local, state, and national levels; and, have always valued the opportunity to serve our community.

Thank you for considering my appointment to the Board of Trustees for the Starkville-Okibbeha County School District.

Respectfully,

A handwritten signature in cursive script that reads "Sumner Davis". The signature is written in dark ink and is positioned below the word "Respectfully,".

Sumner Davis



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: AIRPORT
AGENDA DATE: April 3, 2018
PAGE: 1

SUBJECT: Request Approval of the Lease Agreement between the City of Starkville and Mississippi State University regarding the south bay of the South Hangar on George M. Bryan Field, Starkville MS

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE: Approved by Starkville Airport Board on March 26, 2018

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Airport

**DIRECTOR'S
AUTHORIZATION:** Rodney Lincoln

FOR MORE INFORMATION CONTACT: Rodney Lincoln 418-5900

SUGGESTED MOTION: Move to Approve the Lease Agreement between the City of Starkville and Mississippi State University regarding the south bay of the South Hangar on George M. Bryan Field, Starkville MS

LEASE AGREEMENT

THIS LEASE AGREEMENT ("Lease") made and entered into this the 1st day of May, 2018, by and between The City of Starkville, (hereinafter referred to as Lessor), whose address is 110 West Main Street, Starkville, MS 39759 and Mississippi State University (hereinafter referred to as "Lessee"), whose address is B.S. Hood Rd, Mississippi State, MS 39759. The terms "Lessor" and "Lessee" shall include, whenever the context requires, singular or plural, the heirs, legal representatives, successors, and assigns of the respective parties.

WITNESSETH:

FOR AND IN CONSIDERATION of the lease, covenants, and conditions hereinafter stipulated to be paid and performed by Lessee, Lessor does hereby demise and let unto Lessee and Lessee does hereby accept and let from Lessor, the following described property situated in the City of Starkville, Mississippi, County of Oktibbeha, Mississippi, described as follows, to-wit:

South Bay portion of South Hanger "A" building located at the Starkville/Oktibbeha County Airport George M. Bryan Field consisting of 4,000 square feet, more or less, and as more particularly described in Exhibit A to this Lease.

SECTION 1. The primary term of this Lease shall be for three years, commencing on May 1, 2018, and ending at 12:00 midnight on April 30, 2021.

SECTION 2. In consideration for the improvements to be constructed by Lessor under Section 3, Lessee agrees to pay rent in the total amount of \$40,500.00 (Forty Thousand Five Hundred Dollars) to Lessor on May 1, 2018, which shall constitute rent for the first two years and three months of the lease. Lessor agrees to pay rent in the amount of \$13,500.00 (Thirteen Thousand Five Hundred Dollars) to Lessor on August 1, 2020, which shall constitute rent for the final nine months of the lease. All installments of Rent not paid within ten (10) days after the same shall have become due and payable hereunder shall bear interest in accordance with by Section 31-7-305, Mississippi Code of 1972 (as amended).

SECTION 3. Upon execution of this Lease, Lessor shall promptly commence construction of improvements as specified in Exhibit B to the Lease. Such improvements shall be (1) performed in a prompt and workmanlike manner, (2) in compliance with applicable laws, and (3) fit for use by Lessee for the intend purpose set forth herein. Such improvements shall be substantially completed in a timely manner, but not later than June 30, 2018.

SECTION 4. Lessee shall have, hold and use the demised premises for the purposes of conducting the business activities of aeronautical research. Lessee shall furnish and pay for, as and when due, all utilities consumed or used incident to the demised premises, such as electricity, gas, water, sewer, trash collection, and all other public utilities of every nature, kind and description used in said premises, along with internet access.

SECTION 5. Lessee will, at all times, take good and ordinary care and precaution for the preservation of the demised premises. Lessor shall furnish all custodial and cleaning services.

SECTION 6. Any notice required to be given by either party to the other party under the terms of this Lease shall be served upon such party by United States Certified Mail as follows:

To Lessor: **Mayor**
 110 West Main Street
 Starkville, MS 39759

To Lessee: **Don Buffum**
 PO Box 5307
 Mississippi State, MS 39762

SECTION 7. It is expressly understood and agreed that the Lessee's assumption of occupancy and the payment of rental is conditional on the receipt of Federal and State funds, and in the event of a discontinuance or decrease in Federal and/or State funds for any cause necessitating a reduction in the Lessee's staff or need for office space, the Lessee's obligation for the payment of rental shall be diminished in proportion to the reduction in the square footage of Lessee's office space, without penalty or interest. As a condition precedent to the reduction of rental paid by Lessee herein, the Lessee shall notify the Lessor at least thirty (30) days in advance of any reduction in space necessitated by the discontinuance or decrease in Federal and/or State funds. Upon receipt of such notice, Lessor shall have the right, but not the obligation, to terminate this Lease rather than accept a reduction in rent.

SECTION 8. It is distinctly understood and agreed by and between the parties hereto that in the event office space becomes available to the Lessee herein in any State-owned building, this Lease shall be terminated within thirty (30) days from and after the date of written notice of termination of said Lease by the Lessee to the Lessor and rent shall be prorated through the date of termination, except that Lessor shall retain the initial rent payment of \$40,500 in full.

SECTION 9. Lessee shall not, without the previous consent in writing of the Lessor, assign this lease or sublet the whole or any part of the demised premises or permit the demised premises or any part thereof to be used or occupied by others, which consent by Lessor shall not be unreasonably withheld. In event Lessor consents to any such assignment or subletting, Lessee shall remain and continue primarily liable for the performance of the covenants and obligations on his part to be performed under this lease during the primary or any extended term hereof.

SECTION 10. Lessor agrees to keep the building improvements erected on the demised premises insured against loss or damage by fire and all standard extended coverage perils for the full, fair insurable value thereof in a solvent and responsible company or companies authorized to do business in the State of Mississippi.

SECTION 11. To the extent authorized by Mississippi law, Lessor and Lessee agree that neither party nor their agents, employees, contractors or subcontractors, will be held liable for

any claim, loss, damage, cost, charge or expenditure arising out of any negligent act, actions, neglect or omission caused solely by the other party, its agents, employees, contractors or subcontractors. Each party shall be responsible for liability resulting from the actions/inactions of its officers, agents, and employees acting within the course and scope of their official duties to the degree and within the parameters required under Miss. Code Ann. Sec. 11-46-1 et seq. (1972)

SECTION 13. At the expiration of the tenancy hereby created and any extended term thereof, Lessee shall surrender the leased premises in the same condition as the leased premises were in upon delivery of possession thereto under this Lease, reasonable wear and tear excepted, and damage by unavoidable casualty excepted, and Lessee's obligation to observe or perform this covenant shall survive the expiration or other termination of this lease.

SECTION 14. The Lessor covenants to keep and maintain, at Lessor's expense, said demised premises and facilities in a state of tenantable repair during the term of the Lease; provided, however, that Lessor shall not be called upon to make any such repairs occasioned by the acts of negligence of the Lessee, its agents, patrons, or employees, except where covered under Lessor's fire and extended coverage insurance.

SECTION 15. Should the demised office building be totally or substantially destroyed by fire, the elements or otherwise, so as to render the demised office building untenable, either party shall have the option to cancel the remaining portion of this Lease or of any extended term or period hereof. Lessee shall have no obligation to pay rent of any nature so long as the demised office building is untenable.

SECTION 16.

a. Failure on the part of the Lessee to pay any installment of rent as above set out as and when the same becomes due and payable, or failure of Lessee promptly and faithfully to keep and perform each and every covenant agreed and stipulated herein on the part of the Lessee to be kept and performed, shall, at the option of the Lessor, cause a forfeiture of this Lease.

b. Nothing contained in the foregoing shall be construed to waive either party's right to cancel this Lease in the event of any forfeiture or breach on the part of the other party hereto, all of which rights or cancellation are herein specifically reserved.

c. Prior to a declaration of forfeiture for default in payment of rent or additional rent if applicable, Lessor shall give to Lessee a Notice in writing thirty (30) days prior thereto in the manner provided by Section 6 hereof, during which time Lessee may purge itself on the grounds of forfeiture by paying such rent.

d. As to default by Lessee in performing covenants other than for payment of rent prior to a declaration of forfeiture, Lessor shall give to Lessee a notice in writing 30 days prior thereto in the manner provided for by Section 6 during which time Lessee may purge itself on the grounds of forfeiture by curing the stated grounds of forfeiture within such 30 days or, only upon mutual agreement of the parties, within such longer term as may be reasonably necessary to cure such defect.

SECTION 17. Lessor shall pay, during the term of this Lease and any extended term hereof, all State, County and City ad valorem taxes and special assessments assessed against the property here demised, unless otherwise agreed to in a later section of this Lease, excluding any

such taxes as may be assessed against Lessee's fixtures and equipment used in said demised premises.

SECTION 18. Lessor covenants that the Lessee, on paying the rent herein reserved and performing the covenants and agreements hereof, shall peaceably have, hold, and enjoy the demised premises and all rights, easement, and privileges belonging or otherwise pertaining thereto, during the full term of this Lease, and any extension thereof.

SECTION 19. Lessor will provide parking area sufficient for the operation of Lessee's business on the leased premises, without additional cost to Lessee. Lessor will maintain such parking lot throughout the term of this Lease and any extension thereof in a serviceable condition. Lessor agrees to keep all parking areas provided to Lessee clean and free of trash and debris.

SECTION 20. Upon written agreement of both parties the lease may be renewed for a period of up to two years commencing at the expiration of the original term. Such extension shall be at an annual rental rate agreed to by both parties. The Lessor shall notify the Lessee of any proposed rate increase at least five months prior to the end of the term. Lessee shall notify Lessor of acceptance or rejection of the increase at least three months prior to the end of the term. All other terms and conditions set out herein shall be in effect during the term of the extension.

SECTION 21. Force Majeure Termination - If for any reason, such as strike, boycott, war, act of God, labor troubles, riot, delay of commercial carriers, restraint of public authority, martial law, mechanical breakdown or any other reason, similar or dissimilar, beyond the control of the party, and not the result of the negligence or willful misconduct of the party, either party is unable to perform a material obligation under this Agreement, then either party shall have the right, upon written notice to the other party, to suspend the Term and obligations contained in this Agreement while such event of force majeure exists, or, at either party's option, to terminate this Agreement if such event of force majeure continues for longer than twelve (12) months.

SECTION 22. Applicable Law - This contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflict and choice of laws provisions, and any litigation with respect thereto shall be brought in the courts of Oktibbeha County, Mississippi.

SECTION 23. Entire Agreement - The parties hereto acknowledge that this Agreement sets forth the entire Agreement and understanding of the parties hereto as to the subject matter hereof, and shall not be subject to any change or modification except by the execution of a written instrument subscribed to by the parties hereto.

SECTION 24. Lessee expressly agrees that: (a) it is an independent contractor and is not an agent, employee, or representative of Lessor; and (b) that no employee, officer, agent, or representative of Lessor shall be charged personally with any liability under any covenant of this lease or because of any breach thereof.

SECTION 25. Should Lessee desire to make modifications at Lessee's expense to any leased property, all plans and plan specifications for the modifications must be approved in writing by Lessor before any modifications are started by Lessee. The Lessor shall not be liable for payment of any cost or expense incurred or the quality of any workmanship or materials acquired as a result of any modifications. All modifications made by Lessee or any of its Sub-lessees shall be and become the property of the Lessor upon installation unless otherwise agreed in writing by the parties.

IN WITNESS WHEREOF, this Lease Agreement has been duly executed in duplicate originals on the day and date hereinabove set forth.

LESSOR

BY: _____

LESSEE

BY: _____



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION
SUBJECT:**

AGENDA ITEM DEPT.: Community Development
AGENDA DATE: April 3, 2018

Discussion and consideration of awarding the mowing and maintenance bid for the City of Starkville Cemeteries to Hampton's Landscaping and Janitorial, LLC. from May 1, 2018 to April 30, 2020.

Closed bids were open on March 14, 2018 with Hampton's Landscaping & Janitorial, LLC having the lowest bid.

Per cut price:

Odd Fellows Cemetery Dr. Martin Luther King, Jr. Drive:	\$450.00
Odd Fellows Cemetery University Drive:	\$850.00
Brush Arbor Cemetery:	\$300.00

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT:

Buddy Sanders @ 662-323-2525 ext 3119

SUGGESTED MOTION:

Move approval of awarding the mowing and maintenance for Starkville Cemeteries bid to Hampton's Landscaping and Janitorial, LLC.

Bid Date: March 14, 2018

Starkville, MS

Cemetery Bid

BID TABULATION

Bidder

Bid

1. HAMPTON'S LANDSCAPING & JANITORIAL, LLC

662.446.2212

ODD FELLOWS CEMETERY (M L KING/HWY 182)

\$450 per cut

ODD FELLOWS CEMETERY (UNIVERSITY DRIVE)

\$850/cut

BRUSH ARBOR CEMETARY (UNIVERSITY DRIVE)

\$300/cut

\$1600

2. CJ'S LAWN CARE

ODD FELLOWS CEMETERY (M L KING/HWY 182)

\$500.00

ODD FELLOWS CEMETERY (UNIVERSITY DRIVE)

\$1,370.00

BRUSH ARBOR CEMETARY (UNIVERSITY DRIVE)

\$150.00

\$2020

3. Dean Landscaping, Dean Landscaping

ODD FELLOWS CEMETERY (M L KING/HWY 182)

\$650/cut

ODD FELLOWS CEMETERY (UNIVERSITY DRIVE)

\$1,210/cut

BRUSH ARBOR CEMETARY (UNIVERSITY DRIVE)

\$400/cut

\$2260

4. _____

ODD FELLOWS CEMETERY (M L KING/HWY 182)

ODD FELLOWS CEMETERY (UNIVERSITY DRIVE)

BRUSH ARBOR CEMETARY (UNIVERSITY DRIVE)

City of Starkville Cemetery Bids:

Table of Contents

- Bid Form
- Ability to Perform / Insurance Requirements
- General Specifications / Requirements
- Landscaping Operations Specifics
- Specific Bidder Information
- Proof of Insurance
- Proof of Minority Certification
- Proof of Better Business Bureau Accreditation

CITY OF STARKVILLE, MISSISSIPPI BID FORM

CITY OF STARKVILLE

MOWING AND MAINTENANCE CONTRACT

DUE: March 14, 2018 AT 9:00 AM

COMPANY: **Hamptons Landscaping & Janitorial, LLC**

ADDRESS: **50 Johnson Avenue Louisville, MS 39339**

PHONE#: **(662) 446-2212** FAX # **(662) 705-5107**

EMAIL ADDRESS: **info@hamptonslandscapingandjanitorial.com**

CONTACT PERSON: **Stephen Hampton**

WORKER' S COMPENSATION NUMBER:**RP218-0021286**

INSURANCE CARRIER (ATTACH PROOF OF INSURANCE):

CITY OF STARKVILLE PRIVILEGE LICENCE NUMBER: **(See Attached)**

DATE: **March 13, 2018**

TOTAL BID AMOUNT (ODD FELLOW MLK): **\$450.00 per cut**

TOTAL BID AMOUNT (ODO FELLOW UNIV): **\$850.00 per cut**

TOTAL BID AMOUNT (BRUSH ARBOR): **\$300.00 per cut**

Enclose specifications for the above items. The City of Starkville reserves the right to reject any and all bids received, to waive any informality in the bids received, or to accept any bid which is deemed most favorable to the City. ALL BIDS SHOULD BE F.O.B. STARKVILLE, MISSISSIPPI.

Authorized Signature: 

Ability to Perform / Insurance Requirements

1. Demonstration of Contractor's Ability to Perform Services

"Professionalism, quality service and client satisfaction really matter to us. Our goal is to win your business every day."

- Stephen Hampton, Owner

Company Summary

Established in 1996, Hamptons Landscaping and Janitorial is a leader in the commercial and industrial landscaping industry with a key focus on customer satisfaction. A special emphasis is placed on our employees as we strive to offer a safe, consistent, and stimulating work environment.

Headquartered in Louisville, MS, Hamptons Landscaping and Janitorial offers excellent service using the latest technologies in landscaping and green products for cleaning. With over 21 years of commercial and industrial experience, HLJ pride ourselves on providing premier services to clients in Mississippi, Tennessee and Alabama.

Services

Janitorial/Industrial/Commercial Cleaning/Landscaping Services

Landscaping:

Lawn mowing, weed eating, edging, leaf removal, shrubbery design, mulching, curb appeal, planting, weed control, pest control.

Janitorial:

Stripping, buffing, and waxing all floor surfaces. Trash removal and receptacle liner replacement. Dusting all surface areas and nightly custodial services.

REO/Property Preservation:

Lawn care. Debris removal. Winterization. Securing property.

We can provide services to the following industry types:

- Pharmacies
- Government Facilities
- Medical Facilities
- Retail Stores
- Train Stations
- Bus Stations
- Parking Lots
- Parking Garages
- Educational (Pre-School up to Universities)

- Financial Institutions
- Day Cares

NAICS Codes

561720 Janitorial Services

561790 Other Services to Buildings and Dwellings

561740 Carpet and Upholstery Cleaning Services

238320 Painting and Wall Covering Contractors

561210 Facilities Support Services

561730 Landscaping Services

2. Insurance Requirements

The CONTRACTOR shall maintain in force the following kinds of insurance for operations under the contract as specified. Insurance certificates in the amounts shown and under the conditions noted shall be provided to City of Starkville before the commencement of any work:

- a. Commercial/Comprehensive General Liability
 - \$1,000,000 Bodily Injury Per Person'
 - \$2,000,000 Bodily Injury Aggregate Limit
 - \$ 500,000 Property Damage Per Occurrence
 - \$1,000,000 Property Damage Aggregate Limit
- b. Comprehensive Automobile Liability
 - \$1,000,000 Property Damage Per Occurrence
- c. Workmen's Compensation and Employers' Liability
 - \$ 500,000 Bodily Injury Per Person
- d. Umbrella or Excess of Loss Coverage
 - \$10,000,000 Per Occurrence
- e. The bidder will provide an insurance certificate with 21 days after acceptance of contract.
- f. **City of Starkville** must have 10 days notice of cancellation or change in insurance coverage and give its approval.

General Specifications

1. Staff Considerations

- a. CONTRACTOR requires that all employees assigned to this contract are required to pass a criminal background check, sex offender's background check and drug screen.
- b. The CONTRACTOR reserves the right to hire all the incumbent hourly staff that passes the background screening. Hourly employees that are hired during the transition period will be provided a 60 day probation period.

The CONTRACTOR reserves the right to interview all the incumbent hourly staff.

The CONTRACTOR will provide an effective method to capture the time worked by the hourly staff.

- c. The CONTRACTOR will provide appropriate uniforms and personal protective equipment to all employees associated within the maintenance, custodial and grounds departments.

2. Mobile Communication Devices (phones, tablets, etc...)

- a. CONTRACTOR will provide mobile phones to facilitate communication with the custodial technicians.

3. Quality Control

- a. Contractor will provide a comprehensive Quality Control System
- b. Contractor will provide customer satisfaction surveys

6. Reporting

- a. Contractor will provide routine communication with the **City of Starkville**
 - Contractor will provide monthly written reports noting: completed training, future objectives, challenges, quality assurance results and work order completion rates. Please provide a sample monthly report.

Landscaping Operations Specifics

Odd Fellows University

1. The Starkville Odd Fellows Cemetery's located University Drive, is to be cut (mowed), trimmed (weed eat), manicured (grass removed) and general clean-up (removal of limbs and dead plants) twice a month (near or on the first and fifteenth of the month as weather permits) or as directed by the City of Starkville Mayor and Board of Alderman or their designee.
2. The area to be maintained is inclusive of the entire cemetery to the street lights of way on University Drive, Jarnigan St., Russell St., and Fellowship Dr.
3. Herbicides must be used sparingly and only in areas that cannot properly be maintained by mowing and weed-eating. The path created by herbicidal use shall not exceed six (6) inches in width.
4. The successful bidder will supply all equipment, manpower, fuel and other items necessary to render satisfactory service.
5. The successful bidder must note any variations from, or exceptions to the conditions and specifications of the bid.
6. The contract is a two (2) year contract, May 1, 2018- April 30, 2020. The City reserves the right to extend the agreement through the third year.
7. A thirty (30) day notice is required of either party if the agreement is to be severed before contract period ends.
8. The successful bidder will indemnify and hold harmless the City from any and all liability with the respect to damages or injury resulting from the operator's actions.

Landscaping Operations Specifics

Odd Fellows MLK

1. The Starkville Odd Fellows Cemetery's located MLK Drive, is to be cut (mowed), trimmed (weed eat), manicured (grass removed) and general clean-up (removal of limbs and dead plants) twice a month (near or on the first and fifteenth of the month as weather permits) or as directed by the City of Starkville Mayor and Board of Alderman or their designee.
2. The area to be maintained is inclusive of the entire cemetery to the street lights of way on University Drive, Jarnigan St., Russell St., and Fellowship Dr.
3. Herbicides must be used sparingly and only in areas that cannot properly be maintained by mowing and weed-eating. The path created by herbicidal use shall not exceed six (6) inches in width.
4. The successful bidder will supply all equipment, manpower, fuel and other items necessary to render satisfactory service.
5. The successful bidder must note any variations from, or exceptions to the conditions and specifications of the bid.
6. The contract is a two (2) year contract, May 1, 2018- April 30, 2020. The City reserves the right to extend the agreement through the third year.
7. A thirty (30) day notice is required of either party if the agreement is to be severed before contract period ends.
8. The successful bidder will indemnify and hold harmless the City from any and all liability with the respect to damages or injury resulting from the operator's actions.

Landscaping Operations Specifics

Brush Arbor University

1. The Starkville Brush Arbor Cemetery's located University Drive, is to be cut (mowed), trimmed (weed eat), manicured (grass removed) and general clean-up (removal of limbs and dead plants) twice a month (near or on the first and fifteenth of the month as weather permits) or as directed by the City of Starkville Mayor and Board of Alderman or their designee.
2. The area to be maintained is inclusive of the entire cemetery to the street lights of way on University Drive, Jarnigan St., Russell St., and Fellowship Dr.
3. Herbicides must be used sparingly and only in areas that cannot properly be maintained by mowing and weed-eating. The path created by herbicidal use shall not exceed six (6) inches in width.
4. The successful bidder will supply all equipment, manpower, fuel and other items necessary to render satisfactory service.
5. The successful bidder must note any variations from, or exceptions to the conditions and specifications of the bid.
6. The contract is a two (2) year contract, May 1, 2018- April 30, 2020. The City reserves the right to extend the agreement through the third year.
7. A thirty (30) day notice is required of either party if the agreement is to be severed before contract period ends.
8. The successful bidder will indemnify and hold harmless the City from any and all liability with the respect to damages or injury resulting from the operator's actions.

SPECIFIC BIDDER INFORMATION

Name of firm

HAMPTON YOUNG CORP DBA HAMPTONS
LANDSCAPING & JANITORIAL, LLC

Address

50 JOHNSON AVENUE

Street

Street

City, State, Zip

LOUISVILLE, MS 39339

***Partnership or Corporation under state
laws of***

MISSISSIPPI

Name of authorized individual (type / print)

STEPHEN HAMPTON

Authorized Signature



Title

OWNER

Date

3/13/18

Contact person regarding this bid

ANTHONY YOUNG

E-mail address

INFO@HAMPTONSLANDSCAPINGANDJANITORIAL.COM

Phone number

(662) 803-5021

PROOF OF INSURABILITY

(Attach copy of insurance certificate)



CERTIFICATE OF LIABILITY INSURANCE

HAMPT-1

OP ID: GM

DATE (MM/DD/YYYY)

09/26/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
HIG - PHIL
202 S. Lewis Avenue
P.O. Box 149
Philadelphia, MS 39350
Ginger McNeal

CONTACT NAME: **Ginger McNeal**
PHONE (A/C, No, Ext): **601-389-5971** FAX (A/C, No): **601-389-5983**
E-MAIL ADDRESS: **gmcneal@mooresfinancialgroup.com**

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Liberty Mutual	24066
INSURER B: AmFed	
INSURER C: Old Republic Surety	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED **HAMPTON LANDSCAPING AND JANITORIAL**
513 SOUTH JOHNSON AVENUE
LOUISVILLE, MS 39339

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY						
	☐ CLAIMS-MADE ☒ OCCUR	☒		BLS1857881541	03/12/2017	03/12/2018	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$ 15,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	☐ POLICY ☐ PROJECT ☐ LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COMPROP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	☐ EXCESS LIAB	☐ OCCUR					AGGREGATE \$
	☐ DED ☐ RETENTION \$	☐ CLAIMS-MADE					\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE ☐ OTH-ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y ☐ N		WC217-0021286	03/29/2017	03/29/2018	E.L. EACH ACCIDENT \$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - EA EMPLOYEE \$ 100,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000
C	Surety Bond			W150252935	03/16/2017	03/16/2018	Limits 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Nickie Lovern

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COMMERCIAL GENERAL LIABILITY SECTION

OP ID: GM

DATE (MM/DD/YYYY)
2/14/2018AGENCY PHONE 601-389-5971
[A/C, No, Ext]:
FAX 601-389-5983
[A/C, No]:HIG - PHIL
202 S. Lewis Avenue
P.O. Box 149
Philadelphia, MS 39350
Ginger McNeal

APPLICANT HAMPTON LANDSCAPING AND JANITO

(First
NAMED
Insured)

EFFECTIVE DATE

03/12/18

EXPIRATION DATE

03/12/19

X

DIRECT BILL

PAYMENT PLAN

AUDIT

AGENCY BILL

FOR
COMPANY
Use Only

CODE: 2381030

SUB CODE:

AGENCY
CUSTOMER ID: HAMPT-1

COVERAGES

LIMITS

☒ COMMERCIAL GENERAL LIABILITY	GENERAL AGGREGATE	\$	2,000,000	PREMIUMS
CLAIMS MADE ☒ OCCURRENCE	PRODUCTS & COMPLETED OPERATIONS AGGREGATE	\$	2,000,000	PREMISES/OPERATIONS
OWNER'S & CONTRACTOR'S PROTECTIVE	PERSONAL & ADVERTISING INJURY	\$	1,000,000	\$
	EACH OCCURRENCE	\$	1,000,000	PRODUCTS
DEDUCTIBLES	DAMAGE TO RENTED PREMISES (each occurrence)	\$	300,000	\$
PROPERTY DAMAGE \$	MEDICAL EXPENSE (Any one person)	\$	15,000	OTHER
BODILY INJURY \$	EMPLOYEE BENEFITS	\$		\$
				TOTAL
				\$

OTHER COVERAGES, RESTRICTIONS AND/OR ENDORSEMENTS (For hired/non-owned auto coverages attach the applicable state Business Auto Section, ACORD 137)

SCHEDULE OF HAZARDS

LOC #	HAZ #	CLASSIFICATION	Class CODE	PREMIUM BASIS	EXPOSURE	TERR	RATE		PREMIUM	
							PREM/OPS	PRODUCTS	PREM/OPS	PRODUCTS
01		Lawn Care Service	97050	P	10400					
01		Janitorial Service	96816	P	10400					
01		Landscape Gardening	97047	P	12500					
RATING AND PREMIUM BASIS										
(S) GROSS SALES - PER \$1,000/SALES			(P) payroll - per \$1,000/pay			(C) TOTAL COST - PER \$1,000/COST			(U) unit - per unit	
			(A) area - per 1,000/sq ft			(M) admissions - per 1,000/adm			(T) OTHER	

CLAIMS MADE (Explain all "Yes" responses)

EXPLAIN ALL "YES" RESPONSES

1. PROPOSED RETROACTIVE DATE: _____
2. ENTRY DATE INTO UNINTERRUPTED CLAIMS MADE COVERAGE _____
3. HAS ANY PRODUCT, WORK, ACCIDENT, OR LOCATION BEEN EXCLUDED UNINSURED OR SELF-INSURED FROM ANY PREVIOUS COVERAGE? N
4. WAS TAIL COVERAGE PURCHASED UNDER ANY PREVIOUS POLICY? N

EMPLOYEE BENEFITS LIABILITY

1. DEDUCTIBLE PER CLAIM: \$ _____
2. NUMBER OF EMPLOYEES: _____
3. NUMBER OF EMPLOYEES COVERED BY EMPLOYEE BENEFITS PLANS: _____
4. RETROACTIVE DATE: _____



AmFed National
INSURANCE COMPANY
Ridgeland, Mississippi

WC 00 00 01 A

WORKERS COMPENSATION AND EMPLOYERS LIABILITY
INSURANCE POLICY

INFORMATION PAGE AR
CARRIER CODE 41149

Item 1. Name and HAMPTON LANDSCAPING AND
address of JANITORIAL LLC
insured 513 S JOHNSON AVE
LOUISVILLE, MS 39339-3253

POLICY NUMBER

WC217-0021286

PREVIOUS POLICY #

WC216-0021286

Form of Business: Limited Liability Co **RISK ID#** N/A
SIC Code - 781

FEDERAL ID# 81-1541937

Locations--All usual workplaces of the insured at or from which operations covered by this policy are conducted are located at the above address unless otherwise stated herein: See Attached Schedule for Location(s)

Item 2. Policy Period: From 03/29/2017 to 03/29/2018 12:01 A.M.
standard time at the insured's mailing address.

Item 3. A. Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states listed here: Mississippi

B. Employers Liability Insurance: Part two of the policy applies to work in each state listed in Item 3.A.

The limits of our liability under Part Two are:

Bodily Injury by Accident	\$ 100,000	each accident
Bodily Injury by Disease	\$ 100,000	each employee
Bodily Injury by Disease	\$ 500,000	policy limit

C. Other States Insurance: Part Three of the policy applies to the states, if any, listed here:

Refer to Residual Market Limited Other States Insurance
Endorsement - WC000326A

D. This policy includes these endorsements and schedules: WC000001A

GLBA WC000000C WC000308 WC000326A WC000414 WC000419
WC000417B WC000421D WC000422B WC230401

Item 4. The premium for this policy will be determined by our Manuals and Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change by audit:

****See Attached Schedule for Classifications****

Total Estimated Standard Premium	\$1,687
Plus Expense Constant	\$160
TRIA Premium	\$4
Domestic Terrorism Premium	\$4
Estimated Premium	\$1,855

Unless otherwise provided in the rating plan approved for use in Mississippi,
the minimum premium may be fully earned and non-refundable regardless of policy term.

Date Issued: 03/30/2017

Agency: Moores Financial Group, LLC
Olive Branch, MS 38654

ORIGINAL COPY

Countersignature Date 03/30/2017 **By**

PROOF OF MINORITY CERTIFICATION

(Attach copy of MBE certificate)

STATE OF MISSISSIPPI

MISSISSIPPI DEVELOPMENT AUTHORITY

MINORITY AND SMALL BUSINESS DEVELOPMENT DIVISION

Certifies that

HAMPTONS LANDSCAPING AND JANITORIAL

Louisville, MS

**As a Minority Owned and
Operated Business Enterprise**

Specialty Area(s) of:

**Janitorial Services
Landscaping Services
Carpet and Upholstery Cleaning Services**

January 19, 2018– January 19, 2021

CS Harris

Carol Harris
Director

Minority & Small Business Development Division
THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE AND CORRECT COPY OF THE CERTIFICATE ON FILE IN THIS OFFICE.

Glenn McCullough, Jr.

GLENN MCCULLOUGH, JR.
Executive Director
Mississippi Development Authority
016433

PROOF OF BETTER BUSINESS BUREAU ACCREDITATION

(Attach copy of BBB Accreditation)

[®]
Start With Trust

Better Business Bureau[®]
serving Mississippi



HAMPTON'S Landscaping & Janitorial, LLC.

By affirmation vote of the Board of Directors, this organization has demonstrated that it meets the BBB[®] Standards for Accreditation and further commits to uphold the mission, services, and standards of ethical business practices espoused by BBB[®] Accreditation.

Authorized by:

A handwritten signature in blue ink, appearing to be "J. H. O. H.", written over a horizontal line.

President/CEO





This License is Granted to:

HAMPTON'S LANDSCAPE &
JANITORIAL, LLC
50 SOUTH JOHNSON AVE
LOUISVILLE MS 39339

Date Issued: 3/14/2018
Expires: 3/13/2019
Business License #: 1935
Class: SERVICE
Location:

9501	LANDSCAPING	\$ 20.00
6340	JANITORIAL/CUSTODIAL SERVICE	\$ 20.00

THIS LICENSE DOES NOT AUTHORIZE A BUSINESS TO CONFLICT WITH THE CITY ZONING ORDINANCES. THIS LICENSE SHALL NOT MAKE LAWFUL ANY ACT OR THING DECLARED TO BE UNLAWFUL BY THE STATE OF MISSISSIPPI.

Lesa Davis Hardin

AUTHORIZED SIGNATURE

THIS LICENSE MUST BE DISPLAYED IN A CONSPICUOUS PLACE, IS
NON-TRANSFERABLE, NON-REFUNDABLE, GOOD AND USABLE
ONLY BY PERSON TO WHOM ISSUED

DETACH OR FOLD ABOVE PRIOR TO POSTING THIS BUSINESS LICENSE

**NON-TRANSFERABLE
NON-REFUNDABLE**

Total Fees Paid	\$ 40.00
Penalty Paid	\$ 0.00

ATTN: STEPHEN HAMPTON
HAMPTON'S LANDSCAPE & JANITORIAL, LLC
50 SOUTH JOHNSON AVE
LOUISVILLE MS 39339



CITY OF LOUISVILLE

**STATE OF MISSISSIPPI
PRIVILEGE TAX LICENSE**

No. 7759

ISSUED TO: HAMPTON LANDSCAPING & JANITORI

513 JOHNSON AVE.
LOUISVILLE, MS 39339

EFFECTIVE DATE

02/01/2017

EXPIRATION DATE

02/28/2018

BUSINESS LOCATION: 513 S. JOHNSON AVE.

TYPE OF BUSINESS: LANDSCAPING & JANITORIAL

ACCT: 5498

SECTION	DESCRIPTION	AMOUNT
27-17-009B	FOUR (4) TO TEN (10) EMPLOYEES	30.00
27-17-467	PENALTIES	3.00
TOTAL FEE > > >		33.00

THIS LICENSE PROVIDES THE ABOVE TAXPAYER THE PRIVILEGE OF CONDUCTING BUSINESS AS REQUIRED BY THE MISSISSIPPI CODE 1972.
THIS LICENSE IS NOT TRANSFERABLE AND IS VALID ONLY WITHIN THE TERRITORIAL LIMITS OF THE CITY.

BY: BABS W. FULTON

TAX COLLECTOR

ISSUE DATE: 03/06/2017

THIS LICENSE SHALL NOT MAKE LAWFUL ANY ACT OR THING DECLARED TO BE UNLAWFUL BY THE STATE OF MISSISSIPPI.



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 02-22-2016

Employer Identification Number:
81-1541937

Form: SS-4

Number of this notice: CP 575 B

HAMPTON LANDSCAPING AND JANITORIAL
ANTHONY J YOUNG MBR
513 S JOHNSON AVE
LOUISVILLE, MS 39339

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 81-1541937. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

Form 1065

04/15/2017

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

CITY OF STARKVILLE, MISSISSIPPI
BID FORM

CITY OF STARKVILLE
MOWING AND MAINTENANCE CONTRACT

DUE: March 14, 2018 AT 9:00 AM

COMPANY: CS's Lawn Care "AKA" Circle J
ADDRESS: 1441 Airport Road
Eupora, Ms 39744
PHONE #: 662-722-1291 FAX # _____
EMAIL ADDRESS: Jvanderford@Garan.com
CONTACT PERSON: Jack Vanderford
WORKER'S COMPENSATION NUMBER: 245984
INSURANCE CARRIER (ATTACH PROOF OF INSURANCE): GCM Insurance
CITY OF STARKVILLE PRIVILEGE LICENCE NUMBER: 1927
DATE: 3/9/18

TOTAL BID AMOUNT (ODD FELLOW MLK): \$ 500.00
TOTAL BID AMOUNT (ODD FELLOW UNIV): \$ 1370.00
TOTAL BID AMOUNT (BRUSH ARBOR): \$ 150.00

Enclose specifications for the above items. The City of Starkville reserves the right to reject any and all bids received, to waive any informality in the bids received, or to accept any bid which is deemed most favorable to the City. **ALL BIDS SHOULD BE F.O.B. STARKVILLE, MISSISSIPPI.**

Authorized Signature: Jack Vanderford



CIRCJLA-01

HVAIL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 15013767 GCM Insurance - Starkville P.O. Box 1428 Starkville, MS 39760		CONTACT NAME: PHONE (A/C, No, Ext): (662) 323-3332 FAX (A/C, No): (662) 323-1874 E-MAIL ADDRESS:		
INSURED Circle J Lawn Service Jack Vanderford P.O. Box 471 Eupora, MS 39744		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : The Hartford Company		
		INSURER B : The Argos Group		41394
		INSURER C :		
		INSURER D :		
		INSURER E :		
INSURER F :				

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY			43SBMBK2435	03/05/2018	03/05/2019	EACH OCCURRENCE	\$ 1,000,000
	☐ CLAIMS-MADE ☐ OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence)				\$ 1,000,000	
			MED EXP (Any one person)				\$ 10,000	
			PERSONAL & ADV INJURY				\$ 1,000,000	
			GENERAL AGGREGATE				\$ 2,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	☐ POLICY ☐ PRO-JECT ☐ LOC							\$
	OTHER							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	☐ ANY AUTO						BODILY INJURY (Per person)	\$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
	DED							\$
	RETENTION \$							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			TBD	03/13/2018	03/13/2019	PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y ☐ N						
	If yes, describe under DESCRIPTION OF OPERATIONS below							
							E L EACH ACCIDENT	\$ 500,000
							E L DISEASE - EA EMPLOYEE	\$ 500,000
							E L DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Starkville
110 W Main Street
Starkville, MS 39759

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**ADVERTISEMENT FOR BIDS
THE CITY OF STARKVILLE, MISSISSIPPI**

Notice is hereby given that the City of Starkville, Mississippi, will receive **SEALED PROPOSALS** for the **MOWING AND MAINTENANCE CONTRACTS** for the City Cemeteries:

- **ODD FELLOWS CEMETERY (M L KING/HWY 182)**
- **ODD FELLOWS CEMETERY (UNIVERSITY DRIVE)**
- **BRUSH ARBOR CEMETARY (UNIVERSITY DRIVE)**

Bids will be received at the City Clerk's Office, 110 West Main Street., Starkville, MS, 39759, until 9 a.m. local time on March 14, 2018, at which time they will be opened publicly, read aloud, and taken under advisement until the next Regular Meeting of the Mayor and Board of Alderman.

A complete bid package and questions regarding the specifications should be directed to Joanna McLaurin, Grants Coordinator, and can be reached at (662)323-2525 ext. 3106.

The bid container must be **SEALED** and marked "**MOWING AND MAINTENANCE CONTRACTS, due March 14, 2018.**" Additionally, the bidder's name and return address must appear on the outside of the bid container.

No bid shall be withdrawn after the scheduled date and time of the opening without written consent of the City of Starkville. Within the limitations of the state law, the City of Starkville reserves the right to reject any or all bids received, to waive any informalities or irregularities in the bid received, or to accept any bid which is deemed most favorable to the City.

CITY OF STARKVILLE, MISSISSIPPI
Joanna McLaurin,
Grants Coordinator

PUBLISH: February 23 and March 2, 2018

**SPECIFICATIONS FOR THE STARKVILLE
ODD FELLOWS CEMETERY (MLK)
MOWING AND MAINTENANCE CONTRACT**

1. The Starkville Odd Fellows Cemetery's located Martin Luther King Jr Drive, is to be cut (mowed), trimmed (weed eat), manicured (grass removed) and general clean-up (removal of limbs and dead plants) twice a month (near or on the first and fifteenth of the month as weather permits) or as directed by the City of Starkville Mayor and Board of Alderman or their designee.
2. The area to be maintained is inclusive of the entire cemetery to the street lights of way on Martin Luther King Jr, Drive, Pilcher St., and Henderson St.
3. Herbicides must be used sparingly and only in areas that cannot properly be maintained by mowing and weed-eating. The path created by herbicidal use shall not exceed six (6) inches in width.
4. The successful bidder will supply all equipment, manpower, fuel and other items necessary to render satisfactory service.
5. The successful bidder must note any variations from, or exceptions to the conditions and specifications of the bid.
6. The contract is a two (2) year contract, May 1, 2018- April 30, 2020. The City reserves the right to extend the agreement through the third year.
7. A thirty (30) day notice is required of either party if the agreement is to be severed before contract period ends.
8. The successful bidder will indemnify and hold harmless the City from any and all liability with the respect to damages or injury resulting from the operator's actions.

**SPECIFICATIONS FOR THE STARKVILLE
ODD FELLOWS CEMETERY (UNIV)
MOWING AND MAINTENANCE CONTRACT**

1. The Starkville Odd Fellows Cemetery's located University Drive, is to be cut (mowed), trimmed (weed eat), manicured (grass removed) and general clean-up (removal of limbs and dead plants) twice a month (near or on the first and fifteenth of the month as weather permits) or as directed by the City of Starkville Mayor and Board of Alderman or their designee.
2. The area to be maintained is inclusive of the entire cemetery to the street lights of way on University Drive, Jarnigan St., Russell St., and Fellowship Dr.
3. Herbicides must be used sparingly and only in areas that cannot properly be maintained by mowing and weed-eating. The path created by herbicidal use shall not exceed six (6) inches in width.
4. The successful bidder will supply all equipment, manpower, fuel and other items necessary to render satisfactory service.
5. The successful bidder must note any variations from, or exceptions to the conditions and specifications of the bid.
6. The contract is a two (2) year contract, May 1, 2018- April 30, 2020. The City reserves the right to extend the agreement through the third year.
7. A thirty (30) day notice is required of either party if the agreement is to be severed before contract period ends.
8. The successful bidder will indemnify and hold harmless the City from any and all liability with the respect to damages or injury resulting from the operator's actions.

**SPECIFICATIONS FOR THE STARKVILLE
BRUSH ARBOR CEMETARY
MOWING AND MAINTENANCE CONTRACT**

1. The Starkville Odd Fellows Cemetery's located University Drive (across from Odd Fellow Cemetery) is to be cut (mowed), trimmed (weed eat), manicured (grass removed) and general clean-up (removal of limbs and dead plants) twice a month (near or on the first and fifteenth of the month as weather permits) or as directed by the City of Starkville Mayor and Board of Alderman or their designee.
2. The area to be maintained is inclusive of the entire cemetery to the street lights of way on University Drive.
3. Herbicides must be used sparingly and only in areas that cannot properly be maintained by mowing and weed-eating. The path created by herbicidal use shall not exceed six (6) inches in width.
4. The successful bidder will supply all equipment, manpower, fuel and other items necessary to render satisfactory service.
5. The successful bidder must note any variations from, or exceptions to the conditions and specifications of the bid.
6. The contract is a two (2) year contract, May 1, 2018- April 30, 2020. The City reserves the right to extend the agreement through the third year.
7. A thirty (30) day notice is required of either party if the agreement is to be severed before contract period ends.
8. The successful bidder will indemnify and hold harmless the City from any and all liability with the respect to damages or injury resulting from the operator's actions.

CITY OF STARKVILLE, MISSISSIPPI
BID FORM

CITY OF STARKVILLE
MOWING AND MAINTENANCE CONTRACT

DUE: March 14, 2018 AT 9:00 AM

COMPANY: Dean Landscaping LLC

ADDRESS: PO Bx 71 Starkville, MS 39760

PHONE #: 662-708-1004 FAX # _____

EMAIL ADDRESS: ldeanlad53@gmail.com

CONTACT PERSON: Les Dean

WORKER'S COMPENSATION NUMBER: 46-5319683

INSURANCE CARRIER (ATTACH PROOF OF INSURANCE): Surety One

CITY OF STARKVILLE PRIVILEGE LICENCE NUMBER: on file

DATE: 03/14/2018

TOTAL BID AMOUNT (ODD FELLOW MLK): \$ 650/cut

TOTAL BID AMOUNT (ODD FELLOW UNIV): \$ 1,210/cut

TOTAL BID AMOUNT (BRUSH ARBOR): \$ 400/cut

Enclose specifications for the above items. The City of Starkville reserves the right to reject any and all bids received, to waive any informality in the bids received, or to accept any bid which is deemed most favorable to the City. **ALL BIDS SHOULD BE F.O.B. STARKVILLE, MISSISSIPPI.**

Authorized Signature: Les Dean



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Development
AGENDA DATE: April 3, 2018
PAGE: Page

SUBJECT:

Discussion and consideration of the approval for Historic Preservation Member Debbie Nettles to travel to the Historic Preservation Division of the Mississippi Department of Archives and History's "Historic Preservation Boot Camp". This meeting, scheduled on April 26th-27th, will satisfy required continuing education units (CLE) for Historic Preservation members that Starkville must meet as a Certified Local Government (CLG) community.

AMOUNT & SOURCE OF FUNDING

Registration:	\$ 40.00
Hotel:	\$ 150.60
Perdiem	\$ 90.00
Mileage	<u>\$ 138.43</u>
	\$

Total: \$ 419.03

Funding Lines: 001-190-690-553

REQUESTING
DEPARTMENT: Community Development

DIRECTOR'S
AUTHORIZATION: Buddy Sanders

FOR MORE INFORMATION CONTACT:

Buddy Sanders @ 662-323-2525 ext 3119

SUGGESTED MOTION:

Move approval to allow Historic Preservation Commission Member Debbie Nettles to attend the Mississippi Department of Archives and History's "Historic Preservation Boot Camp" on April 26-27 in Jackson, MS with advanced payment for travel costs not to exceed \$450.00.

PRESERVATION BOOT CAMP

April 26-27, 2018
Jackson, Mississippi

The Historic Preservation Division of the Mississippi Department of Archives and History, partnering with American Institute of Architects | Mississippi, Mississippi Heritage Trust, and Mississippi Main Street, will host its annual Historic Preservation Boot Camp in April this year. The two-day workshop serves as an introduction to those interested in, but new to, historic preservation as well as a refresher course for long time preservationists.

Who: While the training provided is especially helpful for local preservation commissioners, Boot Camp is open to anyone interested in historic preservation. Elected officials, city staff, architects, local Main Street organizers, and interested citizens are welcome to attend. *Qualifies for 13 AIA HSW/LUs*

Where: Trustmark Community Room - Two Mississippi Museums
222 North Street, Jackson
Parking is available in the Two Mississippi Museums parking garage, accessible from Jefferson Street, or along either North or Amite Street.

When: Space is limited and registration is required by April 20, 2018. The cost is \$40 and includes a light reception on Thursday evening at the Canizaro Cawthon Davis rooftop, sponsored by Mississippi AIA, and a box lunch on Friday.

For more information or to register, email stipton@mdah.ms.gov or call 601-576-6538.

Make checks payable to MDAH and mail the form below by April 20, 2018.

MDAH-HPC Training
Shelby Tipton
PO Box 571
Jackson, Mississippi 39205-0571

Boot Camp Registration Register by April 20, 2018

Name: Debbie Nettles

Phone: 662-323-7525 Community: Starkville
x 3119

Email Address: b.sanders@cityofstarkville.org

- ☒ HPC Member
☐ Elected Official
☐ City / County Staff
☐ Architect
☐ Main Street Manager
☐ Other _____

Friday Box Lunch (please select one)

- ☐ Club Sandwich
☐ Greek Pasta Salad

Qualifies for 13 AIA HSW/LUs

Total Cost: \$40

9-9:50 a.m.
History of Historic Preservation

10-10:50 a.m.
*Architectural History of Mississippi-
1750 to 1900*

11-12:00 p.m.
*Architectural History of Mississippi-
1900 to 1965*

12-1:00 p.m.
Lunch on your own

1-2:20 p.m.
Form and Materials

2:30-3:20 p.m.
Fundamentals of Historic Inventory Survey

3:30-4:20 p.m.
The National Register of Historic Places

4:30-5:00 p.m.
Preservation Advocacy

5-6:00 p.m.
*AIA Architects' Happy Hour at
Canizaro Cawthon Davis Architects
129 South President Street, Jackson*

8:30-9:45 a.m.
Historic Preservation Law & Procedures

10-10:50 a.m.
*Secretary of the Interior's Standards and
Design Guidelines*

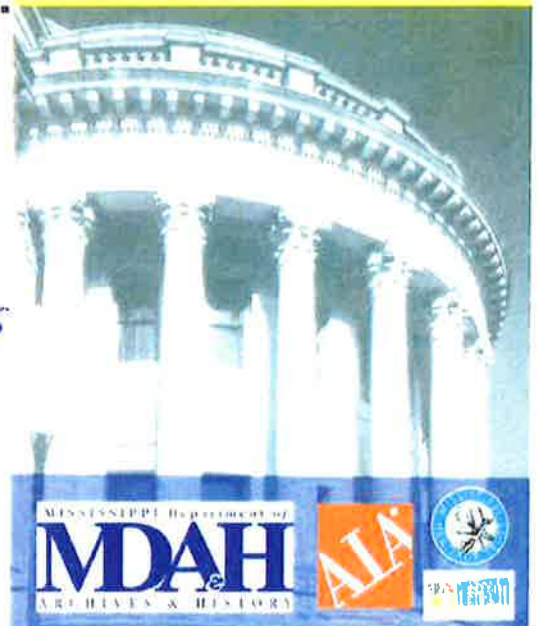
11-11:50 a.m.
*Certificate of Appropriateness Case
Studies*

12-12:50 p.m. (Lunch)
Economics of Historic Preservation

1-1:50 p.m.
*The Mississippi Landmark Program and
the Americans with Disabilities Act*

THURSDAY

FRIDAY





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: April 3, 2018

SUBJECT:

A Special Event request by Mitchell Distributing to have a “Meet the Clydesdales” event and a parade/delivery of product by the Budwiser Clydesdales on April 19, 2018.

AMOUNT & SOURCE OF FUNDING

The estimated cost to the City is \$560.00 with the funding being indirectly associated with the cost of city services from one department.

Estimated costs of the City’s in-kind services:

Police Department	\$ 560.00
TOTAL	\$ 560.00

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

The applicant is requesting to hold a “Meet the Clydesdales” event at Fire Station Park from 5:00 PM to 6:00 PM. From 6:00 PM to 7:00 PM the Budwiser Clydesdales will have a parade/delivery of product along Russell Street and in the Cotton District.

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Mayor Lynn Spruill

FOR MORE INFORMATION CONTACT:

Daniel Havelin @ 662-323-2525 ext 3136 or Emily Corban @ 662-323-2525 ext 3138

SUGGESTED MOTION:

Move approval of the “Meet the Clydesdales” special event with in-kind services to be held on April 19, 2018.

SPECIAL EVENT APPLICATION

APPLICATION INFORMATION

Applicant Name Anna Grace Tanner		Organization Name Mitchell Distributing	
Address 227 CDF Boulevard		City Shannon	State MS
E-Mail Address annagrace@mitchellcompanies.com		Web Site Address www.mitchelldistributing.com	
Telephone Number 662-842-3030	Facsimile	Mobile Number 601-934-1352	Pager Number
Type of Organization ☐ Charitable ☒ For Profit Organization		☐ Individual ☐ Non-Profit Organization (501.C3 Tax Identification # _____) ☐ Other _____	
On-Site Contact Anna Grace Tanner		Mobile Number for On-Site Contact 601-934-1352	

EVENT INFORMATION

Event Name Clydesdales Visit		Event Date(s) April 19, 2018		Time 5:00 - 7:00	
Type of Event: (check all that apply)	☐ Carnival ☐ Concert/Performance ☐ Festival ☐ Professional Filming	☐ Fundraiser ☒ Parade ☐ Private Gathering ☐ Reception	☐ Run/Walk ☐ Sports/Recreational ☒ Other	Clydesdale viewing & delivery to stops	
Is this a first time event? ☒ Yes ☐ No		If No, date of previous event _____ What was past attendance? _____			
Is this event open to the public? ☒ Yes ☐ No	Admission/Entry Fee 0		Estimated Total Budget		
Proposed Area (check all that apply)	☒ Cotton District ☐ Main Street ☐ City Park ☒ Other * Route for delivery attached Fire Station Park-viewing/staging				
Setup: (first item to be loaded in on site) Date: 4/19/18 Time: 4:00 PM	Teardown: (last item removed) Date: 4/19/18 Time: 8:00 PM		Estimated Attendance Participants: 30 Spectators: 500 Est.# Hotel Rooms:		
Known Current Sponsor(s) Starkville Partnership		Beneficiary(ies)			

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110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

EVENT SPECIAL FEATURES

Will sound amplification equipment be used? ☐ Yes ☒ No	If Yes, provide the following: ☐ Recorded Music ☐ Live Music ☐ Other (please describe)
---	--

If Yes, provide the following:	
Sound System	☐ Yes ☒ No
Lighting System	☐ Yes ☒ No
Stage	☐ Yes ☒ No
Dance Floor	☐ Yes ☒ No

Will the event feature food/beverage service? ☒ Yes ☐ No	If Yes, provide Current Known Vendor Names/Telephone # <i>Beer Samples - Mitchell Distributing</i>
Open Flames or Cooking ☐ Yes ☒ No <i>* Please show location of cooking areas on site plan</i> <i>* Vendors cooking with charcoal, wood or gas must have at least one 2.5 gallon water fire extinguisher nearby.</i>	Type of Fuel (check all that apply) ☐ Gas ☐ Electric ☐ Charcoal ☐ Other _____

Does the event propose closing, blocking or using public streets? ☒ Yes ☐ No <i>see attached</i> If yes, a road closure plan complete with barricades and signage shall be submitted.	Street: ☐ Main Street/University ☐ Russell Street ☐ Other _____	Closing Day/Time _____	Opening Day/Time _____
---	--	----------------------------------	----------------------------------

Tents or Canopies ☐ Yes ☒ No Applicable if larger than 20' x 15'	If Yes, provide the following: Company
Approximate Number of Tents/Size(s)	

Temporary Perimeter Fencing ☐ Yes ☒ No <i>*Indicate fence locations on site plan</i>	If Yes, provide the following: Company
Provide approximate dimensions of fenced area	

Restrooms, Dumpsters, Sinks ☐ Yes ☒ No	If Yes, provide the following: Company
Other Requirements? ☐ Yes ☒ No	Number of: _____ Portables _____ ADA Portables _____ Restroom Trailers _____ Dumpsters _____ Sizes _____ Hand washing Sinks
Explain	

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Trash Collection	☐ Yes ☒ No	Requirements:	
Street Sweeper	☐ Yes ☒ No		
Extra Pickups	☐ Yes ☒ No	Number of Workers	Hours

Electrical Services	☐ Yes ☒ No	Requirements:	
*Event must use a licensed electrician		Supplemental	☐ Generator(s) # _____
		Equipment	☐ Light Tower(s) # _____
		(Check all that apply)	

Professional Parking/Valet	☐ Yes ☒ No	If Yes, provide the following:		
		Company		
		Number of Parking Personnel	Hours	# of Cars

Carnival/Amusement Rides and Attractions	☐ Yes ☒ No	If Yes, provide the following:	
		Company	
		Contact Name	Phone

Climate Control	☐ Yes ☒ No	If Yes, provide the following:	
		Company	
		Type	☐ Fan (pedestal, box, etc.)
		(check all that apply)	☐ Misting Air
		☐ Air-conditioning	
		☐ Heater(s)	

Pyrotechnics / Laser / Special Effects	☐ Yes ☒ No	If Yes, provide the following:	
		Company	
		Contact Name	Phone
Day/Time of Show	Length of Show (in minutes)	Products Used	Show Budget

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Please check all items that apply to your event. Provide a detailed explanation in the space provided for each item checked.

- | | | |
|---|---|--|
| ☒ a. Animals | ☐ g. Decorator/scenery | ☐ m. Security |
| ☐ b. Barricades | ☐ h. Drawing or raffle | ☒ n. Shuttle bus/tram |
| ☐ c. Bicycles | ☐ i. First Aid Station | ☒ o. Signs/banners |
| ☐ d. Bleachers | ☐ j. Golf Carts | ☐ p. Ticket agent |
| ☒ e. Booths - Vendors handing out items | ☐ k. Inflatable's | ☐ q. Video Production/Photography |
| ☐ f. Booths - Vendors selling | ☒ l. Road Closure | ☐ r. Other _____ |

Explanation of items checked above (list letter for reference):

- A. Clydesdales event - viewing at Fire Station Park & deliveries to restaurants/bars in cotton district
- E. We will give away beer samples during public viewing at Fire Station Park.
- L- Route attached. Street in front of Fire Station park for truck parking & ~~and~~ loading/unloading.
- N- Tractor trailer trucks will be used to load/unload horses. Needs area to keep parked.
- O- Signs/banners to be put up at Fire Station Park on night of event
- * 2 components to event - Road closure in front of Fire Station park AND escort for beer deliveries in cotton district.

INSURANCE INFORMATION (Proof of insurance required within 30 days of event)

Name of Insurance Agency			Insurance & Risk Mandgere
Name of Insurance Agent			Josh Smith
Address			315 South Jackson Street
City	State	Zip	Brookhaven MS 39601
Phone	Fax	Policy#	601- 999-9999 601-833-3409

623-4915

* Will send insurance policy

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REFERENCES (For first time event or out of town applicants or as required)

Contact Name	Starkville Partnership	Contact Name	
Company	Jennifer Prather	Company	
Telephone #	662-323-3322	Telephone #	
Relationship	Partner	Relationship	

Contact Name		Contact Name	
Company		Company	
Telephone #		Telephone #	
Relationship		Relationship	

** Lack of Reference is not Grounds for Denial of Application.*

Signature	Handwritten: <i>Handwritten Signature</i>	Date:	3/14/18
Application received by:		Date:	

SUBMISSION OF THIS FORM DOES NOT GUARANTEE APPROVAL OF THE EVENT

Promoter / Applicant agrees that this form is complete to the best of his/her knowledge and ability. Promoter / Applicant agrees that it accepts, shall abide by, and is subject to all terms and conditions of the Special Event Guidelines, which are incorporated herein for all purposes as if set out in full, and are included in this package and hereby represents that it had read the said Rules, Regulations and General Information and understands the same.

CHECKLIST

- ✓ Completed Application
- ✓ Site Plan
- ✓ Fees (Checks made payable to City of Starkville)
- ✓ Copy of Insurance Certificate
- ✓ Non-profit, 501c3 Certificate (if applicable)
- ✓ Completed Sponsorship Application (if applicable)

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ATTACHMENT TO SPECIAL EVENT APPLICATION

STATE OF MISSISSIPPI

AGREEMENT TO INDEMNIFY

COUNTY OF OKTIBBEHA

AS A CONDITION PRECEDENT TO HOLDING AND CONDUCTING THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND AS CONSIDERATION FOR SAME, AND IN ACCORDANCE WITH THE PROVISIONS OF THE APPLICATION AND THE CITY OF STARKVILLE:

Anna Grace Tanner / Mitchell Distributing (name of applicant) (THE "INDEMNITOR") AGREES TO AND SHALL INDEMNIFY, HOLD HARMLESS, AND DEFEND AT ITS SOLE COST AND EXPENSE THE CITY OF STARKVILLE, MISSISSIPPI (THE "CITY"), ITS OFFICIALS, OFFICERS, EMPLOYEES, AGENTS (IN BOTH THEIR OFFICIAL AND PRIVATE CAPACITIES) (EACH AN "INDEMNITEE") FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, ACTIONS, JUDGMENTS, LIABILITIES, PENALTIES, FINES, EXPENSES, FEES, COSTS (INCLUDING ATTORNEYS' FEES AND OTHER COSTS OF DEFENSE), AND DAMAGES (TOGETHER, "DAMAGES") ARISING OUT OF OR IN CONNECTION WITH (A) THE INDEMNITOR'S PERFORMANCE OF THE EVENT, (B) THE USE OF ANY PORTION OR PROPERTY OF THE CITY, BY THE INDEMNITOR OR BY ANY OWNER, OFFICER, PARTNER, SHAREHOLDER, MEMBER, EMPLOYEE, AGENT, REPRESENTATIVE, CONTRACTOR, SUBCONTRACTOR, LICENSEE, CUSTOMER, GUEST, INVITEE, OR CONCESSIONAIRE OF THE INDEMNITOR, OR ANY PERSON ACTING BY OR UNDER THE AUTHORITY OR WITH THE PERMISSION OF THE INDEMNITOR, OR ANY OTHER PERSON UNDER THE EXPRESS OR IMPLIED INVITATION OF THE INDEMNITOR, OR ANY OTHER PERSON OR ENTITY FOR WHOM THE INDEMNITOR MAY BE LIABLE (TOGETHER, "THE INDEMNITOR PARTIES"), OR ANY OF THEM, (C) THE CONDUCT OF THE INDEMNITOR'S BUSINESS OR ANYTHING ELSE DONE OR PERMITTED BY THE INDEMNITOR (OR ANY OF THE INDEMNITOR PARTIES) TO BE DONE IN OR ABOUT ANY PORTION OR PROPERTY OF THE CITY, (D) ANY BREACH OR DEFAULT IN THE PERFORMANCE OF THE INDEMNITOR'S OBLIGATIONS IN CONNECTION WITH THE EVENT, AND (E) WITHOUT LIMITING ANY OF THE FOREGOING, ANY ACT OR OMISSION OF THE INDEMNITOR OR OF ANY OF THE INDEMNITOR PARTIES UNDER, RELATED TO, OR IN CONNECTION WITH, THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, **INCLUDING DAMAGES CAUSED IN WHOLE OR IN PART BY AN INDEMNITEE'S OWN NEGLIGENCE.**

In the event that the Indemnitor fails or refuses to provide an indemnity and defense as set forth herein, the City shall have the right to undertake the defense, compromise, or settlement of any such claim, lawsuit, judgment, or cause of action, through counsel of its own choice, on behalf of and for the account of, and at the risk of the Indemnitor, and the Indemnitor shall be obligated to pay the reasonable and necessary costs, expenses and attorneys' fees incurred by the City in connection with handling the prosecution or defense and any appeal(s) related to such claim, lawsuit, judgment, or cause of action.

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Starkville, MS 39759

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Fax: (662) 323-4143

THIS INDEMNITY PROVISION IS SOLELY FOR THE BENEFIT OF THE CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, AND AGENTS, AND IS NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE TO ANY OTHER PERSON OR ENTITY.

THIS INDEMNITY AGREEMENT SURVIVES THE TERMINATION OR EXPIRATION OF THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND THE TERMINATION OR EXPIRATION OF ANY CONTRACT BETWEEN THE INDEMNITOR AND THE CITY.

The undersigned officer, representative, and/or agent of the Indemnitor is the properly authorized officer, representative, and/or agent of the Indemnitor and has the necessary authority to execute this Agreement on behalf of and to bind the Indemnitor, and the Indemnitor hereby certifies to the City that any necessary resolutions or other act extending such authority have been duly passed and are now in full force and effect.

In the event of any action hereunder, venue for all causes of action shall be instituted and maintained in Oktibbeha County, Mississippi. The parties agree that the laws of the State of Mississippi shall govern and apply to the interpretation, validity and enforcement of this Agreement; and, with respect to any conflict of law provisions, the parties agree that such conflict of law provisions shall not affect the application of the law of Mississippi (without reference to its conflict of law provisions) to the governing, interpretation, validity and enforcement of this Agreement.

AGREED:

APPLICANT/INDEMNITOR

BY: And Grace Tanner
TITLE: Communications Manager

ATTEST:

BY: _____

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

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Fax: (662) 323-4143

SPECIAL EVENT SPONSORSHIP APPLICATION CITY OF STARKVILLE

APPLICANT INFORMATION

This sponsorship request will be attached to and become part of the Event Application

Applicant Name Anna Grace Tanner		Organization Name Mitchell Distributing	
Address 227 CPF Boulevard	City Shannon	State MS	Zip 38868
E-Mail Address annagrace@mitchellcompanies.com		Web Site Address www.Mitchelldistributing.com	
Telephone Number 662-842-3030	Facsimile	Mobile Number 601-934-1352	
Type of Organization ☐ Charitable ☐ Non-profit organization (501.C3 Tax Identification # _____) ☒ Other			

EVENT INFORMATION

Event Name Glydesdale visit	Event Date(s) 4/19/18	Event Time 5:00-7:00
Event estimated needs and justification for City funding and/or in-kind services: In-kind services request: Police (street closure & escort for deliveries) Funding request in dollars:		Other sources of event funding:

City of Starkville - Building Department

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Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

Advertising and Promotion

What types of advertising/promotion will be done prior to the event?

Radio ☒ Yes ☐ No

Television ☒ Yes ☐ No

Print Ads ☒ Yes ☐ No

Press Release ☒ Yes ☐ No

Fliers/Posters ☒ Yes ☐ No

Direct Mail ☐ Yes ☒ No

Billboards ☒ Yes ☐ No

Other ☒ Yes ☐ No

Explain: online social media & website

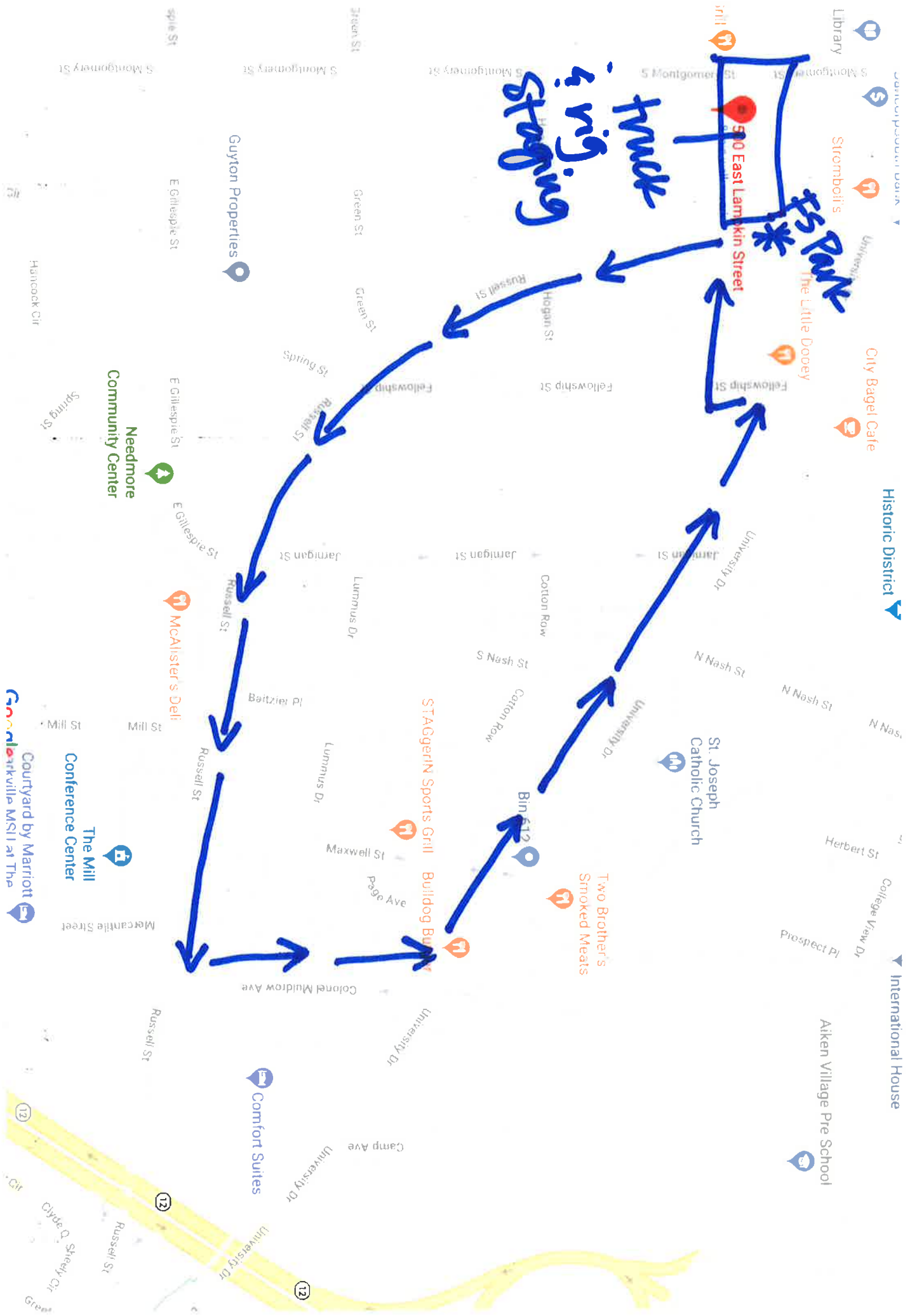
This request acknowledges that if the City of Starkville through the Board of Aldermen decides to sponsor your event either through in-kind services and/or direct financial aid from 2% monies, then the value of the sponsorship calculated will include the in-kind services as well as any direct financial participation and will serve to determine the sponsorship level that is commensurate with that value. This sponsorship level will allow the City to have the visibility afforded to all other sponsorships at the same or equivalent level.

And Grace Turner

SIGNATURE OF APPLICANT

3/14/18

DATE

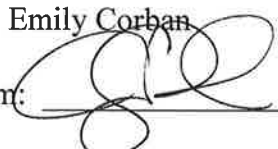


R. FRANK NICHOLS
CHIEF OF POLICE



TELEPHONE
662-323-4131

To: Emily Corban

From:  Corporal Andy Round

Date: 22 March 2018

Re: Cost Estimate for Clydesdale's Visit

Ms. Corban,

After review of the proposed plan, we believe that we can effectively handle this event with a total of four (4) officers. These officers will be assigned for the duration of the event until all streets are cleared and reopened. That is a total of 16 man-hours estimated at an average rate of \$35.00 per hour for a total estimated cost of \$560.00.



MITCDIS-01

CMAYMON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance & Risk Managers P.O. Box 910 Brookhaven, MS 39602	CONTACT NAME:		
	PHONE (A/C, No, Ext):	(601) 833-6321	FAX (A/C, No): (601) 833-3409
	E-MAIL ADDRESS:	info@irm-ms.com	
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Acadia Insurance Co.		31325
INSURED Mitchell Beverage Meridian, Inc. (formerly Mitchell Distributing, Inc.) 100 James E. Chaney Drive Meridian, MS 39307	INSURER B : Great American Insurance Co.		16691
	INSURER C : Firemen's Insurance Company of Washington, D.C.		21784
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☒ OTHER: Liquor Liability	X		CPA429773742	04/25/2017	04/25/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liq. Liability \$ 1,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			CPA429773742	04/25/2017	04/25/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			TUU191691900	04/25/2017	04/25/2018	EACH OCCURRENCE \$ 20,000,000 AGGREGATE \$ \$ 20,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WCA4373356-40	04/24/2017	04/24/2018	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Property			CPA4297737-42	04/25/2017	04/25/2018	
B	Excess Umbrella			TUU191691900	04/25/2017	04/25/2018	Excess 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Public Viewing of the Clydesdale at Fire Station Park

City of Starkville is listed as additional insured in regards to general liability when required by written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Starkville
110 West Main Street
Starkville, MS 39759

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Sista R Smith



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Engineering & Street
AGENDA DATE: 04.03.18
PAGE:

SUBJECT: Approval of Volkert as the preferred consultant to provide the Louisville Street Construction Engineering and Inspection services (Project STP-7107-00(004) LPA/107116-701000) and authorization for the Mayor to negotiate and execute an engineering consultant contract in accordance with Mississippi procurement procedures and the Local Public Agencies (LPA) guidelines as outlined by the Mississippi Department of Transportation.

AMOUNT & SOURCE OF FUNDING

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Engineering

**DIRECTOR'S
AUTHORIZATION:** Edward Kemp

FOR MORE INFORMATION CONTACT: Edward C. Kemp

The City of Starkville Consultant Selection Committee met on March 21, 2018 at 9:00 AM in the second floor conference room located at City Hall, 110 West main street in Starkville, MS.

The Consultant Selection Committee members are as follows:

Edward Kemp – City Engineer for City of Starkville, Selection Committee Chairman
Cody Burnett – Selection Committee Member
Joyner Williams – Selection Committee Member

We received three proposals from the following: Allen and Hoshall, Tice Engineering Inc., Volkert.

The proposals were reviewed and the scores were as follows:

Allen and Hoshall	265
Tice Engineering Inc.	213
Volkert	284

The committee recommends proceeding with approval of Volkert as the preferred consultant and to begin negotiations with that firm to provide CE&I services. A copy of the committee minutes are attached.

A copy of each proposal and the full scoresheets are available for viewing in the City Clerks office.

SUGGESTED MOTION: Move to approve Volkert as the preferred consultant to provide the Louisville Street Construction Engineering and Inspection services (Project STP-7107-00(004)LPA/107116-701000) and authorization for the Mayor to negotiate and execute an engineering consultant contract in accordance with Mississippi procurement procedures and the Local Public Agencies (LPA) guidelines as outlined by the Mississippi Department of Transportation.

MINUTES
LPA Selection Committee for
Construction Engineering & Inspection (CE&I) Consultant
STP-7107-00(004)LPA/107116-701000
Louisville Street Concrete Multi-Use path and Drainage Improvements
Oktibbeha County, MS
March 21, 2018

The City of Starkville Consultant Selection Committee met on March 21, 2018 at 9:00 AM in the second floor conference room located at City Hall, 110 West main street in Starkville, MS.

Identification of Consultant Selection Committee members is as follows:

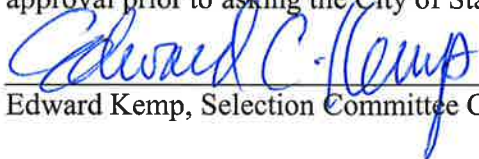
Edward Kemp – City Engineer for City of Starkville, Selection Committee Chairman /Project Manager
Cody Burnett – Selection Committee Member
Joyner Williams – Selection Committee Member

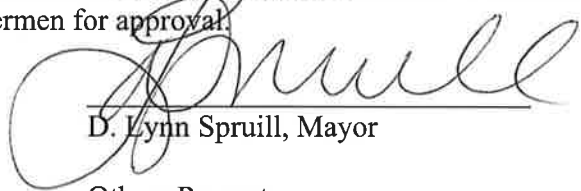
Edward Kemp advised that three (3) engineering consultant proposals had been received. Proposals were received from the following in alphabetical order:

Allen and Hoshall
Tice Engineering Inc.
Volkert

Each proposal had been screened by Mr. Kemp for inclusion of all advertised proposal requirements and did not appear than any information was missing from any of the proposals.

Mr. Kemp distributed proposals from the three (3) consultants to each committee member. The committee members discussed some of the primary differences in the proposals. The Selection Committee chair provided each committee member the blank scoring sheets and reviewed the scoring/ranking system. The committee members were instructed to score each consultant firm and be prepared to submit their scoring sheet later that morning. The committee reconvened on 11am and the selection committee chair tallied the score sheets to determine the most qualified and recommended consultant. The firm with the highest score was Volkert, Inc. The committee recommended that the City of Starkville select and commence negotiations with Volkert, Inc. The committee agreed to submit the legal ad, all scoring sheets and Selection Committee minutes to MDOT for approval prior to asking the City of Starkville Board of Aldermen for approval.


Edward Kemp, Selection Committee Chairman


D. Lynn Spruill, Mayor

Committee Members Present:
Cody Burnett
Joyner Williams
Edward Kemp

Others Present:
none



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Finance
AGENDA DATE 04/03/2018
PAGE: 1 of several

SUBJECT: Claims Docket through April 03, 2018

AMOUNT & SOURCE OF FUNDING: FY 2017 – 2018 Budget

FISCAL NOTE: Total Claims for the Claims Docket Ending April 03, 2018 is \$785,365.97
Of which the claims amount for Starkville Utilities is \$302,128.44

REQUESTING
DEPARTMENT: Finance and Administration

DIRECTOR'S
AUTHORIZATION: Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO or
Leanne McGarr, Deputy Clerk – Accounts Payable

SUGGESTED MOTION: Approval of Claims Docket for claims from all departments including Starkville Utilities Department as of April 3, 2018 for fiscal year ending 9/30/18, acknowledging that the City Clerk has attested and certified on the cover of the Claims Docket that all claims on the docket are true, accurate, lawful and proper to the best of her knowledge, for payment pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-17 and 21-15-21.



City of Starkville, MS

Expense Approval Report

By Fund

Post Dates 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
Department: 000 - UNDESIGNATED					
Outstanding					
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-000-053-206	1,386.94
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-000-053-206	2,761.59
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-000-053-206	5,580.06
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-000-053-206	3,346.09
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-000-053-206	4.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-000-053-206	4.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-000-053-206	10.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-000-053-206	12.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-000-054-205	24.00
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-000-053-206	814.77
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-000-054-205	326.43
WAL MART-GENERAL CITY	04856	03/29/2018	SUPPLIES FOR GTR QUARTERLY MEETING	001-000-160-697	81.58
DISTRICT ATTORNEY'S OFFICE	INV0025447	03/27/2018	SALE OF POLICE VEHICLES (20%)	001-000-334-126	324.14
STARKVILLE DOWNTOWN BUSINESS ASSOCIATION	INV0025462	03/28/2018	FEB. 2018 AD VALOREM COLLECTIONS	001-000-200-084	660.72
FAIR OIL COMPANY	180773	03/28/2018	FUEL INVENTORY	001-000-070-251	16,425.62
Outstanding Total:					31,761.94
Paid					
NAACP-OKT. CTY. BRANCH	INV0025406	03/22/2018	FULL PAGE AD/FREEDOM AWARD BANQUET PROGRAM	001-000-160-698	125.00
Paid Total:					125.00
Department 000 - UNDESIGNATED Total:					31,886.94
Department: 110 - MUNICIPAL COURT					
Outstanding					
STRICKLAND COMPANIES	498373-0	03/28/2018	FILE FOLDERS, STAPLES, PAPER CLIPS	001-110-501-200	246.07
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-110-491-135	466.04
CANON FINANCIAL SERVICES, INC	18423994	03/26/2018	QLA19783 MUN. CT OFFICE/COPIER RENTAL	001-110-604-330	171.23
CANON FINANCIAL SERVICES, INC	18423996	03/26/2018	SKA12799 1ST FLOOR	001-110-604-330	121.95
PITNEY BOWES PURCHASE POWER	04.15.18	03/28/2018	POSTAGE & OVERAGE FEE	001-110-604-330	585.00
Outstanding Total:					1,590.29
Department 110 - MUNICIPAL COURT Total:					1,590.29

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 111 - YOUTH COURT					
Outstanding					
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-111-604-330	111.07
Outstanding Total:					111.07
Department 111 - YOUTH COURT Total:					111.07
Department: 120 - MAYORS OFFICE					
Outstanding					
CANON SOLUTIONS AMERICA	4025278380	03/26/2018	JME15733 2ND FLOOR BREAKROOM/COPIER USAGE	001-120-604-330	27.97
CANON SOLUTIONS AMERICA	4025286492	03/26/2018	NZG06107 MAYOR/COPIER USAGE	001-120-604-330	18.47
CADENCE VISA	INV0025468	03/29/2018	VOWELL'S. BOA MTG 3/6/18	001-120-503-202	32.70
CANON FINANCIAL SERVICES, INC	18423993	03/26/2018	JME15733/2ND FLOOR BREAKROOM	001-120-604-330	63.75
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-120-604-330	147.39
PITNEY BOWES PURCHASE POWER	04.15.18	03/28/2018	POSTAGE & OVERAGE FEE	001-120-604-330	10.00
Outstanding Total:					300.28
Paid					
NAACP-OKT. CTY. BRANCH	INV0025405	03/22/2018	HALF PAGE AD/FREEDOM AWARD BANQUET PROGRAM	001-120-691-550	60.00
Paid Total:					60.00
Department 120 - MAYORS OFFICE Total:					360.28
Department: 123 - IT					
Outstanding					
CANON SOLUTIONS AMERICA	4025289998	03/26/2018	JWH03501 MEZZANINE FLOOR HALLWAY/COPIER USA	001-123-604-330	25.80
WAUKAWAY DISTRIBUTORS, INC	CLR0318-49	03/29/2018	MONTHLY COOLER RENT/IT	001-123-691-550	10.00
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-123-491-135	406.81
CANON FINANCIAL SERVICES, INC	18423989	03/26/2018	JWH03501 & DRL72630	001-123-604-330	87.50
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-123-604-330	67.41
EQUINOX CORPORATION	6702	03/27/2018	APRIL 2018 SERVICES	001-123-604-330	1,027.75
STARKVILLE DAILY NEWS	INV0025463	03/28/2018	FEBRUARY ADVERTISING	001-123-604-330	61.40
Outstanding Total:					1,686.67
Department 123 - IT Total:					1,686.67
Department: 142 - CITY CLERKS OFFICE					
Outstanding					
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-142-491-135	250.34
Outstanding Total:					250.34
Department 142 - CITY CLERKS OFFICE Total:					250.34
Department: 145 - OTHER ADMINISTRATIVE					
Outstanding					
CANON SOLUTIONS AMERICA	4025275529	03/26/2018	JME09414 CITY HALL/COPIER USAGE	001-145-604-330	199.05
UNISTAR-SPARCO COMPUTERS, INC	1238046	03/28/2018	BROTHER SCANNER	001-145-918-805	239.65
CANON FINANCIAL SERVICES, INC	18423990	03/26/2018	JME09414 CITY CLERK OFFICE	001-145-604-330	370.00
CANON FINANCIAL SERVICES, INC	18423996	03/26/2018	SKA12799 1ST FLOOR	001-145-604-330	121.94
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-145-604-330	33.70
QUILL CORPORATION	5674275	03/28/2018	PAPER, BINDERS, ERASERS	001-145-501-200	164.39

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PITNEY BOWES PURCHASE POWER	04.15.18	03/28/2018	POSTAGE & OVERAGE FEE	001-145-604-330	60.00
WATERMARK PRINTERS LLC	11417	03/29/2018	1000 #10 FOREVER STAMPED ENVELOPES	001-145-501-200	769.00
QUILL CORPORATION	5744218	03/28/2018	INK, BIZ CARD PAPER	001-145-501-200	76.98
STARKVILLE DAILY NEWS	INV0025463	03/28/2018	FEBRUARY ADVERTISING	001-145-501-200	36.74

Outstanding Total: 2,071.45

Department 145 - OTHER ADMINISTRATIVE Total: 2,071.45

Department: 159 - BONDING-CITY EMPLOYEES

Outstanding

REYNOLDS/RENASANT INSURANCE AGENCY	885791	03/28/2018	J. HEADLEY BOND	001-159-620-371	175.00
REYNOLDS/RENASANT INSURANCE AGENCY	885792	03/28/2018	T. ROBERSON BOND	001-159-620-371	175.00
REYNOLDS/RENASANT INSURANCE AGENCY	885793	03/28/2018	S. CARRITHER BOND	001-159-620-371	175.00
REYNOLDS/RENASANT INSURANCE AGENCY	888828	03/28/2018	L. MALONE BOND	001-159-620-371	175.00

Outstanding Total: 700.00

Department 159 - BONDING-CITY EMPLOYEES Total: 700.00

Department: 169 - LEGAL

Outstanding

STEPHANIE MALLETTE, ATTORNEY AT LA	INV0025464	03/28/2018	VS JASMINE COLEMAN	001-169-600-309	200.00
JAY HOWARD HURDLE	INV0025451	03/27/2018	VS P. MCCLESKEY	001-169-600-309	200.00
JAY HOWARD HURDLE	INV0025452	03/27/2018	VS DOUGLAS L. JONES	001-169-600-309	200.00
STARKVILLE DAILY NEWS	INV0025463	03/28/2018	FEBRUARY ADVERTISING	001-169-615-342	306.60

Outstanding Total: 906.60

Department 169 - LEGAL Total: 906.60

Department: 180 - HUMAN RESOURCES

Outstanding

CANON SOLUTIONS AMERICA	4025289998	03/26/2018	JWH03501 MEZZANINE FLOOR HALLWAY/COPIER USA	001-180-604-330	25.80
CANON FINANCIAL SERVICES, INC	18423989	03/26/2018	JWH03501 & DRL72630	001-180-604-330	87.50
PITNEY BOWES PURCHASE POWER	04.15.18	03/28/2018	POSTAGE & OVERAGE FEE	001-180-604-330	10.00

Outstanding Total: 123.30

Department 180 - HUMAN RESOURCES Total: 123.30

Department: 190 - CITY PLANNER

Outstanding

CANON SOLUTIONS AMERICA	4025278380	03/26/2018	JME15733 2ND FLOOR BREAKROOM/COPIER USAGE	001-190-604-330	27.97
CANON SOLUTIONS AMERICA	4025291698	03/26/2018	DRL72630 COMM DEV/COPIER USAGE	001-190-604-330	8.02
WAL MART-GENERAL CITY	08450	03/29/2018	COMPUTER MONITOR, TABLE, CORKBOARD	001-190-501-200	8.97
WAL MART-GENERAL CITY	08450	03/29/2018	COMPUTER MONITOR, TABLE, CORKBOARD	001-190-501-200	28.74
WAL MART-GENERAL CITY	08450	03/29/2018	COMPUTER MONITOR, TABLE, CORKBOARD	001-190-918-807	348.00
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-190-491-135	120.70
CANON FINANCIAL SERVICES, INC	18423993	03/26/2018	JME15733/2ND FLOOR BREAKROOM	001-190-604-330	63.75
SULLIVAN'S OFFICE SUPPLY, INC.	32356	03/28/2018	WIRELESS MOUSE AND KEYBOARD	001-190-918-807	50.91
SULLIVAN'S OFFICE SUPPLY, INC.	32387	03/28/2018	DATE STAMP	001-190-501-200	26.73

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-190-525-231	6.00
PITNEY BOWES PURCHASE POWER	04.15.18	03/28/2018	POSTAGE & OVERAGE FEE	001-190-604-330	100.00
DELL MARKETING L.P.	10230797937	03/27/2018	DELL 23 MONITOR P2317H	001-190-501-200	189.79
SULLIVAN'S OFFICE SUPPLY, INC.	32607	03/28/2018	PAPER, NOTE PADS, PAPER CLIPS, SHEET PROTECTORS	001-190-501-200	369.08
DELL MARKETING L.P.	10232169654	03/27/2018	DELL UNIVERSAL DOCK KIT	001-190-501-200	149.99
STARKVILLE DAILY NEWS	INV0025463	03/28/2018	FEBRUARY ADVERTISING	001-190-604-330	36.96
STARKVILLE DAILY NEWS	INV0025463	03/28/2018	FEBRUARY ADVERTISING	001-190-604-330	45.12

Outstanding Total: 1,580.73

Department 190 - CITY PLANNER Total: 1,580.73

Department: 192 - GENERAL GOVERN BLDG & PLANT

Outstanding

MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-192-491-135	258.17
CINTAS	215307731	03/26/2018	CITY HALL 03.13.18	001-192-510-220	25.07
ATMOS ENERGY	INV0025441	03/26/2018	4012591687 CITY HALL	001-192-625-380	452.52
CINTAS	215309688	03/26/2018	CITY HALL 03.20.18	001-192-510-220	306.03
PETTY CASH VOUCHERS	INV0025459	03/28/2018	JANITORIAL SUPPLIES	001-192-510-220	26.22

Outstanding Total: 1,068.01

Department 192 - GENERAL GOVERN BLDG & PLANT Total: 1,068.01

Department: 196 - CEMETERY ADMINISTRATION

Outstanding

OKTIBBEHA COUNTY COOPERATIVE	353259	03/28/2018	ITEMS FOR VOL. DAY, GLOVES, ORTHO CANS	001-196-691-550	95.14
OKTIBBEHA COUNTY COOPERATIVE	353732	03/28/2018	SHOVELS, RAKES	001-196-691-550	58.95
JOHN BREAZEALE	D10127	03/27/2018	EAST MS. LUMBER/TRASH BAG REIMB	001-196-691-550	21.90
STARKVILLE DAILY NEWS	INV0025463	03/28/2018	FEBRUARY ADVERTISING	001-196-691-550	34.04

Outstanding Total: 210.03

Department 196 - CEMETERY ADMINISTRATION Total: 210.03

Department: 197 - ENGINEERING

Outstanding

CANON SOLUTIONS AMERICA	4025278380	03/26/2018	JME15733 2ND FLOOR BREAKROOM/COPIER USAGE	001-197-604-330	27.96
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-197-491-135	483.92
CANON FINANCIAL SERVICES, INC	18423993	03/26/2018	JME15733/2ND FLOOR BREAKROOM	001-197-604-330	63.75
DELL MARKETING L.P.	10230346329	03/27/2018	XPS 15, 24 MONITOR, SOUNDBAR, UNIV. DOCK	001-197-918-806	2,887.99
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-197-525-231	2.00
PITNEY BOWES PURCHASE POWER	04.15.18	03/28/2018	POSTAGE & OVERAGE FEE	001-197-604-330	10.00
STARKVILLE DAILY NEWS	INV0025463	03/28/2018	FEBRUARY ADVERTISING	001-197-501-200	61.40

Outstanding Total: 3,537.02

Department 197 - ENGINEERING Total: 3,537.02

Department: 201 - POLICE DEPARTMENT

Outstanding

BASICS, INC. A Trade America Company	21931	03/26/2018	PURELL DISPENSERS, PURELL STANDS, RUBBER CARTS	001-201-555-250	2,278.82
BASICS, INC. A Trade America Company	22066	03/26/2018	TOWELS, LYSOL SPRAY	001-201-555-250	109.82
CSPIRE WIRELESS	2020805149	03/26/2018	WALLPORT, CHARGESYN	001-201-604-330	419.70
CSPIRE WIRELESS	2020915179	03/26/2018	5-APPLE EARBUDS W/MIC AND VOLUME	001-201-604-330	112.45

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BOB'S MOBILE RADIO	315846	03/27/2018	REMOVE BAR & WARNING LIGHTS FROM P15.	001-201-630-400	150.00
TRI-STARR MUFFLER & BRAKE	485742	03/29/2018	#29 CROWN VIC, COOLANT FAN, LABOR	001-201-630-360	402.79
TRI-STARR MUFFLER & BRAKE	485748	03/29/2018	WIPERS	001-201-630-360	20.00
TRI-STARR MUFFLER & BRAKE	365476	03/29/2018	OIL CHANGE	001-201-630-360	38.95
TRI-STARR MUFFLER & BRAKE	365465	03/29/2018	WIPER BLADES, REAR PADS, FREON, AIR FILTER	001-201-630-360	399.96
IVY AUTO PARTS, LLC.	580015	03/27/2018	HEADLIGHT	001-201-630-360	18.49
TRI-STARR MUFFLER & BRAKE	365467	03/29/2018	SPOT LIGHT BLUB, LABOR	001-201-630-360	23.30
SULLIVAN'S OFFICE SUPPLY, INC.	31691	03/28/2018	STAPLES, STAPLER, GEL PENS	001-201-501-200	44.01
TRI-STARR MUFFLER & BRAKE	365454	03/29/2018	BATTERY & LABOR	001-201-630-360	262.00
TRI-STARR MUFFLER & BRAKE	365489	03/29/2018	RADIATOR FAN ASSY, UPPER CONTROL ARM, STEERING	001-201-630-360	1,054.00
ALARM SECURITIES, INC. dba ASI	41117	03/26/2018	CORRECT ISSUES AT CITY HALL & POLICE DEPT	001-201-600-300	339.45
WATERMARK PRINTERS LLC	11369	03/29/2018	1500 DAILY ACTIVITY REPORT CARDS	001-201-501-200	177.00
CLINIC AT ELM LAKE, THE	20266	03/26/2018	BANKS, FONSECA, PEARSON, RUFF	001-201-600-319	120.00
TYLER TECHNOLOGIES	025-214881	03/29/2018	ANNUAL NCIC SERVER & CLIENT INTERFACE 4/18-3/19	001-201-604-330	3,031.17
SULLIVAN'S OFFICE SUPPLY, INC.	32003	03/28/2018	WRITING PADS, HOLE PUNCH, PAPER CLIPS, PENCILS, PE	001-201-501-200	72.28
CANON SOLUTIONS AMERICA	4025262421	03/26/2018	HF02043 POLICE/COPIER USAGE	001-201-635-369	53.21
CANON SOLUTIONS AMERICA	4025279246	03/26/2018	JMQ18879/POLICE/COPIER USAGE	001-201-635-369	70.36
CANON SOLUTIONS AMERICA	4025286215	03/26/2018	JMQ18878 POLICE/COPIER USAGE	001-201-604-330	68.63
JR CLEANING INC	1532	03/27/2018	CLEANING PD	001-201-600-300	275.00
BOB'S MOBILE RADIO	315854	03/27/2018	PROGRAM RADIOS TO NEW OFFICER NUMBERS	001-201-630-404	780.00
CANON SOLUTIONS AMERICA	4025317010	03/26/2018	NZG07932 POLICE/COPIER USAGE	001-201-604-330	26.29
IVY AUTO PARTS, LLC.	579677	03/28/2018	BATTERY	001-201-630-360	159.71
WAL MART-GENERAL CITY	09713	03/29/2018	PATCHES, GUN CLEANING KITS, EYE WEAR, DRV SET	001-201-545-238	76.47
SULLIVAN'S OFFICE SUPPLY, INC.	32150	03/28/2018	USED METAL DESK	001-201-501-200	49.00
UPS STORE 3702	6933	03/29/2018	POSTAGE	001-201-604-330	11.89
WAL MART-GENERAL CITY	02698	03/29/2018	HANGERS	001-201-501-200	5.91
R&M TIRES	1116600	03/28/2018	ALIGNMENT, OIL CHANGE, LOWER CONTROL ARM LABO	001-201-630-360	311.00
R&M TIRES	1116616	03/28/2018	OIL CHANGE, TIRE ROTATION	001-201-630-360	65.00
R&M TIRES	1116639	03/28/2018	OIL CHANGE, TIRE ROTATION	001-201-630-360	65.00
COVERT TRACK GROUP, INC	26257	03/26/2018	GPD TRACKING DEVICE	001-201-556-251	1,510.00
CLINIC AT ELM LAKE, THE	20358	03/26/2018	K. THOMPSON	001-201-600-319	30.00
BOB'S MOBILE RADIO	315858	03/27/2018	REMOVE & REPLACE CAMERA I/F BOX IN P23	001-201-630-400	90.00
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-201-491-135	29,847.74
R&M TIRES	1116693	03/28/2018	INSTALL BATTERY	001-201-630-360	20.00
CLINIC AT ELM LAKE, THE	20366	03/26/2018	T. CELESTINE	001-201-600-319	30.00
BELL BUILDING SUPPLY, INC.	217959	03/26/2018	SPRAY PAINT	001-201-501-200	9.78
OKTIBBEHA COUNTY COOPERATIVE	348685	03/28/2018	BOOTS FOR CAPT OUTLAW	001-201-535-233	99.85
TRI-STARR MUFFLER & BRAKE	364805	03/29/2018	BATTERY	001-201-630-360	272.54
IVY AUTO PARTS, LLC.	582017	03/27/2018	BATTERY	001-201-630-360	159.71
OREILLY AUTO PARTS	997-409523	03/28/2018	HEADLIGHT	001-201-630-360	11.76
R&M TIRES	1116701	03/28/2018	HEAD LIGHT LABOR	001-201-630-360	60.00
R&M TIRES	1116705	03/28/2018	OIL CHANGE, TIRE ROTATION	001-201-630-360	85.00

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CANON FINANCIAL SERVICES, INC	18423992	03/26/2018	JMQ18879/JMQ18878/POLIC	001-201-635-369	402.00
CANON FINANCIAL SERVICES, INC	18423995	03/26/2018	QNR08831N POLICE	001-201-635-369	124.44
BELL BUILDING SUPPLY, INC.	218089	03/26/2018	LOCK EASE	001-201-630-400	3.79
IVY AUTO PARTS, LLC.	582082	03/27/2018	2- HEADLIGHT ASSEMBLY	001-201-630-360	109.12
ATMOS ENERGY	INV0025442	03/26/2018	4022600568 POLICE STATION	001-201-625-380	507.58
AT&T-NCIC MONITOR LINE	03.14.18	03/26/2018	662 615 1467 637 0593	001-201-604-330	36.74
LAIRD CLINIC OF FAMILY MEDICINE	074770	03/27/2018	D.FONSECO TESTS, UA, EKG, VISION	001-201-600-319	213.00
R&M TIRES	1116721	03/28/2018	OIL CHANGE AND LABOR	001-201-630-360	65.00
BASICS, INC. A Trade America Company	22440	03/26/2018	LYSOL SPRAY- 1 CASE	001-201-555-250	67.50
SULLIVAN'S OFFICE SUPPLY, INC.	32370	03/28/2018	RECEIPT ROLLS, PAPER CLIPS, CALCULATOR RIBBON	001-201-501-200	20.18
OKTIBBEHA COUNTY COOPERATIVE	349840	03/28/2018	BOOTS FOR SST. LOTT	001-201-535-233	99.85
CINTAS FIRST AID & SAFETY	5010225954	03/26/2018	FIRST AID/MEDICINE CABINET	001-201-501-200	141.11
IVY AUTO PARTS, LLC.	582189	03/27/2018	BATTERY	001-201-630-360	58.88
OKTIBBEHA COUNTY SHERIFF'S OFFICE	INV0025458	03/28/2018	FEEDING INMATES FEBRUARY 2018	001-201-541-237	10,950.00
R&M TIRES	INV0025460	03/28/2018	NEW BRAKE PADS, OIL CHANGE, ROTATE	001-201-630-360	145.00
LAIRD CLINIC OF FAMILY MEDICINE	074768	03/27/2018	J. PEARSON TESTS, VISION, EKG, UA	001-201-600-319	213.00
LAIRD CLINIC OF FAMILY MEDICINE	074769	03/27/2018	R. RUFF TEST, EKG, VISION, U	001-201-600-319	213.00
LAIRD CLINIC OF FAMILY MEDICINE	074771	03/27/2018	M.BANKS TEST, UA, EKG, VISION	001-201-600-319	213.00
TRI-STARR MUFFLER & BRAKE	364817	03/29/2018	#49, AIR & FUEL FILTER, SPARK PLUGS, LABOR	001-201-630-360	358.90
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-201-525-231	30.00
BENNIE WILLIAMS	0016	03/26/2018	REMOVE STRIPES FROM P-57	001-201-630-360	40.00
OKTIBBEHA COUNTY COOPERATIVE	350940	03/28/2018	BOOTS FOR FONSECA	001-201-535-233	99.85
TRI-STARR MUFFLER & BRAKE	364823	03/29/2018	PADS, ROTORS, OIL CHANGE, LABOR, FILTER, LIGHT BUL	001-201-630-360	426.93
PITNEY BOWES PURCHASE POWER	04.15.18	03/28/2018	POSTAGE & OVERAGE FEE	001-201-604-330	80.00
ARMY NAVY PAWN SHOP	0064495	03/26/2018	2 PAIR PANTS FOR OFFICER MADEEN	001-201-535-233	90.00
SULLIVAN'S OFFICE SUPPLY, INC.	32474	03/28/2018	BINDER	001-201-501-200	4.24
SULLIVAN'S OFFICE SUPPLY, INC.	32476	03/28/2018	SHEET PROTECTORS	001-201-501-200	4.89
TRI-STARR MUFFLER & BRAKE	364828	03/29/2018	WIPERS	001-201-630-360	19.90
BELL BUILDING SUPPLY, INC.	218769	03/26/2018	2 SCREW DRIVERS	001-201-556-251	26.18
RACKLEY OIL INC.	477735	03/28/2018	GAS	001-201-525-231	34.43
STARKVILLE DAILY NEWS	INV0025463	03/28/2018	FEBRUARY ADVERTISING	001-201-604-330	61.40
Outstanding Total:					58,177.95
Paid					
COURTYARD BY MARRIOTT, GULFPORT	INV0025408	03/22/2018	MDIAI CONF. HOTEL/WATKINS & HEADLEY	001-201-690-552	370.00
Paid Total:					370.00
Department 201 - POLICE DEPARTMENT Total:					58,547.95
Department: 250 - NARCOTICS BUREAU					
Outstanding					
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-250-604-330	67.41

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-250-604-330	33.70
Outstanding Total:					101.11
Department 250 - NARCOTICS BUREAU Total:					101.11

Department: 261 - FIRE DEPARTMENT

Outstanding					
LOWE'S-FIRE	914728	03/27/2018	RETURN BIRCH HARDWOOD	001-261-558-269	-60.40
SECURITY SOLUTIONS	110422	03/28/2018	PARTS FOR FIRE STATION 1 PA SYSTEM	001-261-918-805	870.00
CANON SOLUTIONS AMERICA	460379	03/26/2018	COPIER METER	001-261-501-200	1.49
STARKVILLE AUTO PARTS	111176	03/28/2018	OIL, ANTI FREEZE, FUNNEL	001-261-630-360	26.88
RACKLEY OIL INC.	476939	03/28/2018	GAS	001-261-525-231	202.80
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-261-491-135	31,640.37
NAFECO	918784	03/28/2018	1" TUBULAR WEBBING	001-261-918-805	181.00
DIRECTV	33734249225	03/27/2018	SATELLITE STATION 5	001-261-625-380	160.75
BELL BUILDING SUPPLY, INC.	217981	03/26/2018	20- RH MS Z 6-32X1 1/4	001-261-555-250	2.40
BELL BUILDING SUPPLY, INC.	218010	03/26/2018	PLASTIC CONTAINER, STEEL WOOL PADS	001-261-555-250	4.40
RACKLEY OIL INC.	477093	03/28/2018	GAS	001-261-525-231	30.52
LOWE'S-FIRE	901644	03/27/2018	BLACK IRON, COUPLING, CABLE TIES	001-261-555-250	39.36
FIRST RESPONSE FIRE- MIKE COLLINS	2611	03/27/2018	RECHARGE 2 FIRE EXTINGUISHERS	001-261-630-360	80.00
LOWE'S-FIRE	910873	03/27/2018	LIGHT BULBS	001-261-555-250	17.11
STARKVILLE LP GAS	26797	03/28/2018	GAS GRILL, STATION 5	001-261-918-805	830.38
LOWE'S-FIRE	911458	03/27/2018	BUILDING SUPPLIES	001-261-558-269	76.52
ATMOS ENERGY	INV0025440	03/26/2018	3020829684 FIRE STATION 3	001-261-625-380	151.81
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-261-525-231	12.00
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-261-604-330	558.15
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-261-604-330	2,832.72
GOLDEN TRIANGLE PROPANE, LLC	18105	03/27/2018	LP GAS FOR STATION 5	001-261-625-380	385.00
POWERSTROKE EQUIPMENT SALES & SVC	2868	03/28/2018	STARTER	001-261-630-360	232.99
NAFECO	919549	03/28/2018	HI BACK TURNOUT PANTS	001-261-918-805	944.38
RACKLEY OIL INC.	477378	03/28/2018	GAS	001-261-525-231	137.22
WAL MART-GENERAL CITY	02414	03/29/2018	HD TIE DOWN, BAR OIL	001-261-630-360	28.02
RACKLEY OIL INC.	477467	03/28/2018	GAS	001-261-525-231	29.11
RACKLEY OIL INC.	477468	03/28/2018	GAS	001-261-525-231	31.79
ATMOS ENERGY	INV0025439	03/26/2018	3017756705 FIRE STATION 2	001-261-625-380	566.89
TYLER A. DAVIS	INV0025466	03/29/2018	ARFF TRAINING PER DIEM	001-261-600-390	61.52
TYLER A. DAVIS	INV0025467	03/29/2018	ARFF TRAINING/MEAL REIMB	001-261-600-390	63.40
NOTARY UNDERWRITERS, INC	INV0025457	03/28/2018	RENEW NOTARY COMMISSIO	001-261-691-550	109.00
MARK MCCURDY	INV0025455	03/28/2018	MFIA SPRING SEMINAR PER DIEM	001-261-600-390	125.00
Outstanding Total:					40,372.58

Paid

EMERGENCY EQUIPMENT PROFESSIONALS	432137	03/22/2018	REPAIR LADDER ONE	001-261-630-360	9,215.84
COURTYARD BY MARRIOTT, GULFPORT	INV0025407	03/22/2018	MFFA CONFERENCE ROOM/CHARLES YARBROUGH	001-261-610-350	387.00
Paid Total:					9,602.84
Department 261 - FIRE DEPARTMENT Total:					49,975.42

Department: 262 - FIRE PREVENTION

Outstanding					
CREATIVE PRODUCT SOURCE, INC	CPI070662	03/26/2018	ERASERS, ROLLING CAN COOLER/FIRE PREVENTION	001-262-555-250	198.14

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CREATIVE PRODUCT SOURCE, INC	CPI070846	03/26/2018	500 FIRE TRUCK KEYCHAINS/FIRE PREVENTION	001-262-555-250	564.90
Outstanding Total:					763.04
Department 262 - FIRE PREVENTION Total:					763.04

Department: 281 - BUILDING/CODES OFFICE

Outstanding					
CANON SOLUTIONS AMERICA	4025278380	03/26/2018	JME15733 2ND FLOOR BREAKROOM/COPIER USAGE	001-281-604-330	27.97
GOLDEN TRIANGLE PLANNING & DEVELOPM	INV0025450	03/27/2018	NEW ADDRESSES & TRAVEL EXPENSE	001-281-691-550	293.64
WAL MART-GENERAL CITY	06918	03/29/2018	CELL PHONE CASE	001-281-555-250	35.96
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-281-491-135	76.00
CANON FINANCIAL SERVICES, INC	18423993	03/26/2018	JME15733/2ND FLOOR BREAKROOM	001-281-604-330	63.75
GATEWAY TIRE & SERVICE CENTER	1104053718	03/27/2018	OIL CHANGE	001-281-525-231	52.80
SULLIVAN'S OFFICE SUPPLY, INC.	32384	03/28/2018	SELF INKING STAMPER	001-281-691-550	26.73
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-281-525-231	4.00
CADENCE VISA	IM971E5AA155	03/26/2018	NOTICE SIGNS	001-281-604-330	284.88
PITNEY BOWES PURCHASE POWER	04.15.18	03/28/2018	POSTAGE & OVERAGE FEE	001-281-604-330	40.00
TRUSTMARK NATIONAL BANK	04.18.18	03/29/2018	00028207975/STREET F250 & 2 TACOMAS	001-281-820-874	401.77
TRUSTMARK NATIONAL BANK	04.18.18	03/29/2018	00028207975/STREET F250 & 2 TACOMAS	001-281-830-873	49.60
Outstanding Total:					1,357.10
Department 281 - BUILDING/CODES OFFICE Total:					1,357.10

Department: 301 - STREET DEPARTMENT

Outstanding					
OKT COUNTY	10.12.17	03/28/2018	250 GALLONS CRS2, PO A203	001-301-560-270	775.00
OKT COUNTY	10.24.17	03/28/2018	CRS2 PURCHASE, PO A2044	001-301-560-270	775.00
FASTENAL COMPANY	MSSTA74762	03/27/2018	SUPPLIES	001-301-555-250	125.36
STARKVILLE AUTO PARTS	109771	03/28/2018	PARTS FOR 2009 DODGE RAM 3500	001-301-630-360	25.98
STARKVILLE AUTO PARTS	109801	03/28/2018	MINI BULB, LONG LIFE	001-301-630-360	5.99
STARKVILLE AUTO PARTS	109832	03/28/2018	HOSE CLAMPS	001-301-630-360	17.76
STARKVILLE AUTO PARTS	109898	03/28/2018	BATTERY	001-301-630-360	156.99
STARKVILLE AUTO PARTS	109837	03/28/2018	OILER	001-301-630-360	62.99
STARKVILLE AUTO PARTS	109907	03/28/2018	ANTI FREEZE AND OIL	001-301-630-360	192.90
STARKVILLE AUTO PARTS	109925	03/28/2018	STT LAMP	001-301-630-360	50.99
OKTIBBEHA COUNTY COOPERATIVE	329257	03/28/2018	WHITE MIXING SALT	001-301-555-250	220.00
STARKVILLE AUTO PARTS	109983	03/28/2018	THERMOSTAT, COOLANT TEMP SENSOR	001-301-630-360	24.38
STARKVILLE AUTO PARTS	110020	03/28/2018	AUTO STETHOSCOPE	001-301-630-360	12.99
STARKVILLE AUTO PARTS	109997	03/28/2018	PREM STARTING FLUID	001-301-630-360	14.36
STARKVILLE AUTO PARTS	109998	03/28/2018	OIL AND FILTER	001-301-630-360	30.57
STARKVILLE AUTO PARTS	110080	03/28/2018	OIL ABSORB	001-301-630-360	44.95
STARKVILLE AUTO PARTS	110082	03/28/2018	INSULATOR, OXYGEN SENSOR	001-301-630-360	168.93
STARKVILLE AUTO PARTS	110347	03/28/2018	HINGE PIN AND BUSHING	001-301-630-360	19.99
STARKVILLE AUTO PARTS	110354	03/28/2018	HINGE PIN AND BUSHING	001-301-630-360	19.99
STARKVILLE AUTO PARTS	110385	03/28/2018	BATTERY	001-301-630-360	156.99
STARKVILLE AUTO PARTS	110504	03/28/2018	2 PC TAPE MEASURE SET	001-301-630-360	9.95
STARKVILLE AUTO PARTS	110554	03/28/2018	DEX III, MERCON	001-301-630-360	5.49
STARKVILLE AUTO PARTS	110569	03/28/2018	WIPER BLADES	001-301-630-360	25.98
STARKVILLE AUTO PARTS	110638	03/28/2018	TRAILER ADAPTER	001-301-630-360	9.99
STARKVILLE AUTO PARTS	110711	03/28/2018	CIRCUIT BREAKER	001-301-630-360	4.99
STARKVILLE AUTO PARTS	110774	03/28/2018	CIRCUIT BREAKER	001-301-630-360	14.97

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STARKVILLE AUTO PARTS	110799	03/28/2018	PARTS FOR FORD F 350 SUPER DUTY	001-301-630-360	56.93
STARKVILLE AUTO PARTS	110861	03/28/2018	HEAVY DUTY BST CBL	001-301-630-360	124.99
STARKVILLE AUTO PARTS	110862	03/28/2018	BRAKE CLEANER	001-301-630-360	53.88
STARKVILLE AUTO PARTS	110868	03/28/2018	TOPSIDE CREEPER	001-301-630-360	315.99
STARKVILLE AUTO PARTS	110883	03/28/2018	WIPER BLADES	001-301-630-360	25.98
UNITED RENTALS (NORTH AMERICA), INC.	154815356-001	03/29/2018	AUGER & BIT	001-301-560-270	101.13
IVY AUTO PARTS, LLC.	581130	03/27/2018	BATTERY AND 12 VOLT JUMP STARTER	001-301-630-400	274.98
HOWARD INDUSTRIES	18-00812557	03/27/2018	OFFICE SERV SMT,SERIES GIG	001-301-555-250	373.00
FASTENAL COMPANY	MSSTA77413	03/27/2018	10 SHCS 5/16-18X 1/14, 20 SAE F/W 5/16 Z	001-301-555-250	8.00
WATERS TRUCK & TRACTOR CO. INC.	01P141587.02	03/29/2018	KIT FUEL FILTER ELEMENT W/GS, DISPLAY BUCKET	001-301-630-400	95.54
IVY AUTO PARTS, LLC.	581334	03/27/2018	NAPA GOLD AIR FILTER, BAT CABLE	001-301-630-400	124.98
RACKLEY OIL INC.	476864	03/28/2018	GAS	001-301-525-231	7.50
SHERWIN WILLIAMS CO.	3204-9	03/28/2018	PAINT	001-301-565-272	9.88
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-301-491-135	7,258.81
ATMOS ENERGY	INV0025443	03/26/2018	3020752444 STREET DEPT	001-301-625-380	826.57
GATEWAY TIRE & SERVICE CENTER	1104050461	03/27/2018	ROTATE TIRES & ALIGNMENT	001-301-630-360	100.95
IVY AUTO PARTS, LLC.	582013	03/27/2018	WHEEL CHARGER	001-301-630-400	164.99
EAST MISSISSIPPI LUMBER CO	D9851	03/27/2018	PAPER TAG, 2 KEY RUBBER HEAD	001-301-555-250	11.94
CINTAS	215307719	03/26/2018	STREET 03.13.18	001-301-535-233	127.50
IVY AUTO PARTS, LLC.	582225	03/27/2018	STARTER, FUEL FILTER, MOTOR TUNE UP	001-301-630-400	206.46
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-301-525-231	16.00
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-301-604-330	175.35
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-301-604-330	33.70
LOWE'S-STREET	910836	03/27/2018	5 SPRAY BOTTLES	001-301-555-250	17.95
CINTAS	215309675	03/26/2018	STREET 03.20.18	001-301-535-233	140.56
STARKVILLE DAILY NEWS	INV0025463	03/28/2018	FEBRUARY ADVERTISING	001-301-604-330	61.40
TRUSTMARK NATIONAL BANK	04.18.18	03/29/2018	00028207975/STREET F250 & 2 TACOMAS	001-301-820-874	401.77
TRUSTMARK NATIONAL BANK	04.18.18	03/29/2018	00028207975/STREET F250 & 2 TACOMAS	001-301-830-873	49.61

Outstanding Total: 14,139.82

Department 301 - STREET DEPARTMENT Total: 14,139.82

Department: 360 - ANIMAL CONTROL

Outstanding

MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-360-491-135	224.64
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-360-525-231	2.00

Outstanding Total: 226.64

Department 360 - ANIMAL CONTROL Total: 226.64

Department: 550 - PARKS AND REC DEPARTMENT

Outstanding

SULLIVAN'S OFFICE SUPPLY, INC.	31235	03/28/2018	CASE OF PAPER	001-550-501-200	41.25
BLISS PRODUCTS & SERVICES	17495	03/26/2018	BASKETBALL RIM	001-550-600-370	165.00
SPORTS SPECIALTY	21895	03/28/2018	BASKETBALL MEDALS, SPONSOR PLAQUES	001-550-501-220	3,549.00
WAUKAWAY DISTRIBUTORS, INC	41592	03/29/2018	4-5 GALLON BOTTLES WATER	001-550-501-220	31.80

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SULLIVAN'S OFFICE SUPPLY, INC.	31910	03/28/2018	6 PACK TABLECOVERS, TABLE SKIRTING	001-550-501-220	63.60
BSN SPORTS	901699796	03/27/2018	20 JR. BATTING HELMETS, 10 FACE GUARDS	001-550-535-543	493.70
CANON SOLUTIONS AMERICA	4025292108	03/26/2018	JMQ12482/ PARKS/ COPIER USAGE	001-550-600-330	76.12
WAUKAWAY DISTRIBUTORS, INC	CLR0318-270	03/29/2018	COOLER RENT/PARKS	001-550-501-220	20.00
SPORTS SPECIALTY	22026	03/28/2018	PITCHING MACHINE, SCOREBOOKS	001-550-535-543	932.00
BOB'S MOBILE RADIO	315857	03/27/2018	BATTERY FOR HARRIS P7100 PORTABLE RADIO	001-550-600-330	324.00
SULLIVAN'S OFFICE SUPPLY, INC.	32173	03/28/2018	2 CASES PAPER	001-550-501-200	79.98
VERNON PLUMBING CONTRACTORS	2298	03/29/2018	BATHROOM REPAIRS	001-550-630-426	2,970.55
NEWELL PAPER COMPANY	3028804	03/28/2018	TISSUE, TOWELS, BOWL CLIPS, DISINFECTANT	001-550-501-208	334.32
POWER CLEAN JANITORIAL SERVICES	1118	03/28/2018	MARCH 2018 JANITORIAL SERVICES	001-550-501-208	1,610.00
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	001-550-480-139	6,257.44
LISA COX	INV0025456	03/28/2018	REIMBURSE PRIZES FOR BINGO & ACTIVITIES	001-550-600-300	428.06
NEWELL PAPER COMPANY	3029189	03/28/2018	7 DUST MOP HEADS	001-550-501-208	121.31
SULLIVAN'S OFFICE SUPPLY, INC.	32295	03/28/2018	INDEX TABS, RECEIPT BOOKS	001-550-501-200	12.87
BSN SPORTS	901795703	03/26/2018	3 BATTER'S BOXES, 10 HOME PLATES, 4 PITCHING RUBBE	001-550-535-543	1,896.60
CANON FINANCIAL SERVICES, INC	18423991	03/26/2018	JMQ12482 PARKS	001-550-600-330	382.00
TERRY SVC., INC	58301	03/29/2018	SERVICE CALL & REFRIGERAN	001-550-630-426	1,481.00
CINTAS-PARKS	215308281	03/26/2018	WEEKLY MAT CLEANING 03.14.18	001-550-501-208	36.20
CINTAS FIRST AID & SAFETY	5010225958	03/26/2018	FIRST AID SUPPLIES	001-550-501-220	266.75
NEWELL PAPER COMPANY	3029508	03/28/2018	NATURAL TOWELS, BOWL CLIPS	001-550-501-208	64.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	001-550-501-204	8.00
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-550-600-330	121.42
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	001-550-600-330	33.70
LOWE'S	909168	03/27/2018	TRASH CANS	001-550-501-208	142.30
LOWE'S- PARKS	910808	03/27/2018	FIRE ANT DUST, UMBRELLA	001-550-501-220	109.19
REFRIGERATION SUPPLY CO.	357229	03/28/2018	AIR FILTERS	001-550-630-426	318.24
LOWE'S- PARKS	907136	03/27/2018	LED BULBS, TOILET VALVE, ANT KILLER, ZIP TIES	001-550-501-220	160.53
OKTIBBEHA COUNTY COOPERATIVE	352998	03/28/2018	SLEDGE HAMMER, BOOTS, PINS, SPRING	001-550-501-220	66.02
LOWE'S	920250	03/27/2018	COMMODE SEAT, COVER, ANT KILLER	001-550-600-300	91.97
GENTRY SIGNS	INV0025449	03/27/2018	TRUCK DECALS & NUMBERS	001-550-600-370	930.00
NESCO ELECTRICAL DISTRIBUTORS	S2223290.1	03/28/2018	2 LED HIGH BAY 5000K	001-550-501-220	326.32
CODY ROMAN	INV0025412	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	120.00
RICHARD E. HILL	INV0025413	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	102.00
ANDREW MOCK	INV0025414	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	102.00
ZACKARY MURPHY	INV0025415	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	51.00

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ZEBEDEE RICE	INV0025416	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	51.00
LEONARDO THOMPSON	INV0025417	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	51.00
CALVIN WARE -1099	INV0025418	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	51.00
COOPER CLEMENT	INV0025419	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	34.00
RONALD M. LUNDELL	INV0025420	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	34.00
RICHARD HILL JR	INV0025421	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	36.00
VESTORI HUGHES	INV0025422	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	36.00
MADISON ROZIER	INV0025423	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	36.00
GABRIELLA TURNIPSEED	INV0025424	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	36.00
SHELBY PERILLOUX	INV0025425	03/26/2018	ADULT BASKETBALL 03/12-03/25/18	001-550-600-320	24.00
RACHEL LAMBERT	INV0025426	03/26/2018	YOUTH GIRLS SOFTBALL 03/12-03/25/18	001-550-600-320	185.00
AVERY PUTNAM	INV0025427	03/26/2018	ACTIVITY WORKER	001-550-600-320	590.00
MOSEZEAR RANDOLPH	INV0025428	03/26/2018	CUSTODIAL WORK 03/12-03/25/18	001-550-600-320	400.00
KENNEDI AKINS	INV0025429	03/26/2018	ACTIVITY WORKER 03/12-03/25/18	001-550-600-320	110.00
VERLEAN AKINS	INV0025430	03/26/2018	ACTIVITY WORKER 03/12-03/25/18	001-550-600-320	211.25
JALANA M. PERSE	INV0025431	03/26/2018	ACTIVITY WORKER 03/12-03/25/18	001-550-600-320	53.40
NEIKO HOWELL	INV0025432	03/26/2018	ACTIVITY WORKER 03/12-03/25/18	001-550-600-320	53.40
CHARLES R. TILLERY II	INV0025433	03/26/2018	ACTIVITY WORKER 03/12-03/25/18	001-550-600-320	730.00
RONALD JOHNSON JR.	INV0025434	03/26/2018	ACTIVITY WORKER 03/12-03/25/18	001-550-600-320	575.00
CHRISTOPHER ANDRE CLARK	INV0025435	03/26/2018	ACTIVITY WORKER 03/12-03/25/18	001-550-600-320	207.50
MEG BERRY	INV0025436	03/26/2018	REFUND	001-550-949-978	60.00
LETITIA BURCHFIELD	INV0025437	03/26/2018	REFUND	001-550-949-978	35.00
ATMOS ENERGY	INV0025438	03/26/2018	3018222235 PARKS	001-550-600-340	116.30
CONNIE WISE	INV0025448	03/27/2018	ACTIVITY WORKER 02/26/18-03/11/18	001-550-600-320	255.00
STARKVILLE DAILY NEWS	INV0025463	03/28/2018	FEBRUARY ADVERTISING	001-550-600-350	184.78
Outstanding Total:					28,475.87
Department 550 - PARKS AND REC DEPARTMENT Total:					28,475.87

Department: 600 - CAPITAL PROJECTS

Outstanding

ALARM SECURITIES, INC. dba ASI	41117	03/26/2018	CORRECT ISSUES AT CITY HALL & POLICE DEPT	001-600-901-812	339.44
MSU PLANNING, DESIGN & CONSTRUCTION	1948PDCARS29	03/28/2018	RUSSELL ST. IMPROVEMENT PROJ. REQ#29	001-600-912-856	133.39

Outstanding Total: 472.83

Department 600 - CAPITAL PROJECTS Total: 472.83

Department: 800 - DEBT SERVICE

Outstanding

HANCOCK BANK	04.15.18	03/27/2018	POLICE BOND 2016 B INTERES	001-800-830-830	24,256.25
PEOPLES BANK CORPORATE TRUST SE	05.01.18	03/28/2018	G/O P/I BOND SECOND SERIES 09	001-800-830-884	11,862.50

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HANCOCK BANK	04.15.2018	03/27/2018	POLICE BOND 2016 A-INTERE	001-800-830-829	29,856.25
Outstanding Total:					65,975.00
Department 800 - DEBT SERVICE Total:					65,975.00
Fund 001 - GENERAL FUND Total:					266,117.51

Fund: 015 - AIRPORT FUND

Department: 505 - AIRPORT

Outstanding

MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	015-505-491-135	264.87
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	015-505-604-330	242.93
WAL MART-GENERAL CITY	06889	03/29/2018	STORAGE BOX, TOWELS, DRANO, CUTLERY	015-505-691-550	57.26
PITNEY BOWES PURCHASE POWER	04.15.18	03/28/2018	POSTAGE & OVERAGE FEE	015-505-604-330	10.00
COURTYARD BY MARRIOTT, GULFPORT	INV0025409	03/22/2018	MAA CONFERENCE REG. K. NEAL	015-505-610-350	175.00
STARKVILLE DAILY NEWS	INV0025463	03/28/2018	FEBRUARY ADVERTISING	015-505-610-340	44.12
Outstanding Total:					794.18

Paid

MS AIRPORTS ASSOCIATION	INV0025411	03/23/2018	REGISTRATION FOR KENNEDY NEAL	015-505-610-350	175.00
Paid Total:					175.00
Department 505 - AIRPORT Total:					969.18
Fund 015 - AIRPORT FUND Total:					969.18

Fund: 022 - SANITATION

Department: 322 - SANITATION DEPARTMENT

Outstanding

GOLDEN TRIANGLE PLANNING & DEVELOPM	3861	03/27/2018	199 MAILED ITEMS-MARCH 2018	022-322-600-364	298.50
GOLDEN TRIANGLE PLANNING & DEVELOPM	3862	03/27/2018	19 BANK DRAFTS, MARCH 201	022-322-600-364	9.50
GOLDEN TRIANGLE PLANNING & DEVELOPM	3863	03/27/2018	STAFF HOURS	022-322-600-364	10.00
GATEWAY TIRE & SERVICE CENTER	1104043869	03/27/2018	TRUCKS 92 & 98, FIX FLATS	022-322-630-360	55.00
SULLIVAN'S OFFICE SUPPLY, INC.	32180	03/28/2018	WRITING PADS, CORRECTION TAPE, STAPLES, PAPER CLIP	022-322-501-200	45.96
TRI-STATE TRUCK CENTER	BI15911	03/29/2018	FILLER CAP	022-322-630-360	36.23
TRI-STATE TRUCKCENTER	BW87011	03/29/2018	TRUCK #94 REPAIRS	022-322-630-360	5,378.23
TERRY'S GARAGE & REPAIRS, LLC	279	03/29/2018	FUEL SEPARATOR FILTER	022-322-630-360	258.32
TERRY'S GARAGE & REPAIRS, LLC	280	03/29/2018	FUEL SEPARATOR FILTER	022-322-630-360	47.55
QUILL CORPORATION	5458721	03/28/2018	WYPALL I40 POP UP WIPERS	022-322-555-250	276.98
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	022-322-491-135	17,056.81
SANSOM EQUIPMENT COMPANY, INC	53820	03/28/2018	GUTTERSHOE RTT, LTT, RUBBER RUNNER, PLAIN WAS	022-322-630-360	377.41
GATEWAY TIRE & SERVICE CENTER	1104051936	03/27/2018	TRUCK # 95, 1 TIRE AND MOUNT	022-322-630-360	253.14
CINTAS	215307720	03/26/2018	SANITATION/LANDSCAPE 03.13.18	022-322-535-233	234.42
GATEWAY TIRE & SERVICE CENTER	1104055382	03/27/2018	TRUCK 94 SVC CALL, 2 TIRES, OUTSIDE MOUNT	022-322-630-360	694.93
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	022-322-525-231	42.00
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	022-322-604-330	33.70
GATEWAY TIRE & SERVICE CENTER	1104057583	03/27/2018	TRUCK 40 3 TIRES AND MOUN	022-322-630-360	787.92

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PITNEY BOWES PURCHASE POWER	04.15.18	03/28/2018	POSTAGE & OVERAGE FEE	022-322-604-330	100.00
CINTAS	215309676	03/26/2018	SANITATION/LANDSCAPE 03.20.18	022-322-535-233	432.05
GATEWAY TIRE & SERVICE CENTER	1104063426	03/27/2018	ONE TIRE AND MOUNT	022-322-630-360	253.14
GATEWAY TIRE & SERVICE CENTER	1104063469	03/27/2018	ONE TIRE AND MOUNT	022-322-630-360	330.20
GATEWAY TIRE & SERVICE CENTER	1104063645	03/27/2018	FIX FLAT INSIDE	022-322-630-360	24.50
STARKVILLE DAILY NEWS	INV0025463	03/28/2018	FEBRUARY ADVERTISING	022-322-604-330	71.50
TRUSTMARK NATIONAL BANK	04.18.2018	03/29/2018	90090/2 FRONT LOADERS	022-322-820-874	6,498.64
TRUSTMARK NATIONAL BANK	04.18.2018	03/29/2018	90090/2 FRONT LOADERS	022-322-830-873	691.91

Outstanding Total: 34,298.54

Department 322 - SANITATION DEPARTMENT Total: 34,298.54

Department: 325 - RUBBISH

Outstanding

QUILL CORPORATION	5458721	03/28/2018	WYPALL I40 POP UP WIPERS	022-325-555-250	276.96
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	022-325-491-135	55.89
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	022-325-525-231	4.00

Outstanding Total: 336.85

Department 325 - RUBBISH Total: 336.85

Department: 341 - LANDSCAPING

Outstanding

STARKVILLE AUTO PARTS	111113	03/28/2018	STARTER SOLENOID	022-341-555-250	19.95
OKTIBBEHA COUNTY COOPERATIVE	346092	03/28/2018	4 BLADE KITS, RIGHT WING & CENTER	022-341-555-250	515.36
QUILL CORPORATION	5458721	03/28/2018	WYPALL I40 POP UP WIPERS	022-341-555-250	276.96
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	022-341-491-135	2,900.17
GATEWAY TIRE & SERVICE CENTER	1104051934	03/27/2018	TRUCK # 129, TIRE & MOUNT, VALVE STEM	022-341-630-360	116.32
CINTAS	215307720	03/26/2018	SANITATION/LANDSCAPE 03.13.18	022-341-535-233	53.66
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	022-341-525-231	12.00
POWERSTROKE EQUIPMENT SALES & SVC	2867	03/28/2018	AIR FILTERS, BLADES, SPOOL, CAPS, CASE OF OIL, SPI	022-341-630-360	1,406.75
CINTAS	215309676	03/26/2018	SANITATION/LANDSCAPE 03.20.18	022-341-535-233	53.66
PAUL'S WELDING	0057	03/28/2018	REPAIR SWEEPER	022-341-630-360	60.00
TRUSTMARK NATIONAL BANK	4.18.18	03/29/2018	CHUTE/TRUCK #85		
			90089/STREET SWEEPER PAYMENT	022-341-820-874	3,383.36
TRUSTMARK NATIONAL BANK	4.18.18	03/29/2018	90089/STREET SWEEPER PAYMENT	022-341-830-873	360.23

Outstanding Total: 9,158.42

Department 341 - LANDSCAPING Total: 9,158.42

Fund 022 - SANITATION Total: 43,793.81

Fund: 023 - LANDFILL ACCOUNT

Department: 323 - LANDFILL

Outstanding

NEEL-SCHAFER	1050409	03/29/2018	CONSULTANT FEES FEB. 2018 LANDFILL	023-323-600-338	5,653.75
MS MUNICIPAL WORKER'S COMPENSATIO	9175	03/28/2018	WORKERS' COMP COVERAGE	023-323-491-135	1,117.60
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	6160	03/28/2018	MARCH MONTHLY TESTING	023-323-525-231	8.00

Expense Approval Report

Post Dates: 03/22/2018 - 03/29/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHERN TELECOMMUNICATIONS	INV0025465	03/28/2018	UTILITY BILL BY DEPT-FEB. 18	023-323-604-330	31.70
Outstanding Total:					6,811.05
Department 323 - LANDFILL Total:					6,811.05
Fund 023 - LANDFILL ACCOUNT Total:					6,811.05

Fund: 107 - COMPUTER ASSESSMENTS

Department: 112 - COMPUTER ASSESSMENTS

Outstanding

TYLER TECHNOLOGIES	025-215404	03/29/2018	MONTHLY COURT MAINTENANCE	107-112-600-303	175.00
Outstanding Total:					175.00
Department 112 - COMPUTER ASSESSMENTS Total:					175.00
Fund 107 - COMPUTER ASSESSMENTS Total:					175.00

Fund: 303 - INDUSTRIAL PARK BOND

Department: 600 - CAPITAL PROJECTS

Outstanding

OKTIBBEHA COUNTY	1050423	03/28/2018	NEEL SCHAFER INV#1050423	303-600-600-309	3,182.81
OKTIBBEHA COUNTY	120031	03/28/2018	REIMB. HEADWATERS INV#120031	303-600-600-309	58,578.37
Outstanding Total:					61,761.18
Department 600 - CAPITAL PROJECTS Total:					61,761.18
Fund 303 - INDUSTRIAL PARK BOND Total:					61,761.18

Fund: 375 - PARK AND REC TOURISM

Department: 551 - PARK & REC TOURISM

Outstanding

REGIONS FINANCIAL CORPORATION	04.15.18	03/28/2018	001-0007521-007/POOL PAYMENT	375-551-840-880	1,283.59
REGIONS FINANCIAL CORPORATION	04.15.18	03/28/2018	001-0007521-007/POOL PAYMENT	375-551-840-881	27.66
Outstanding Total:					1,311.25

Paid

TRUSTMARK NATIONAL BANK	03.01.18	03/22/2018	PRINCIPAL-2018 DODGE TRUCKS	375-551-840-882	4,273.31
TRUSTMARK NATIONAL BANK	03.01.18	03/22/2018	PRINCIPAL-2018 DODGE TRUCKS	375-551-840-883	5.19
Paid Total:					4,278.50
Department 551 - PARK & REC TOURISM Total:					5,589.75
Fund 375 - PARK AND REC TOURISM Total:					5,589.75

Fund: 610 - TRUST & AGENCY

Department: 000 - UNDESIGNATED

Outstanding

STARKVILLE CONVENTIONS/VISITORS BUR	INV0025471	03/29/2018	2% FOOD AND BEVERAGE TAX (15%)	610-000-147-656	16,830.98
Outstanding Total:					16,830.98
Department 000 - UNDESIGNATED Total:					16,830.98
Fund 610 - TRUST & AGENCY Total:					16,830.98

Fund: 630 - ECONOMIC DEV, TOURISM & CONV

Department: 000 - UNDESIGNATED

Outstanding

STARKVILLE CONVENTIONS/VISITORS BUR	INV0025471	03/29/2018	2% FOOD AND BEVERAGE TAX (15%)	630-000-147-664	24,356.72
MSU	INV0025469	03/29/2018	2% FOOD AND BEVERAGE TAX (20%)	630-000-147-657	32,475.63

Expense Approval Report**Post Dates: 03/22/2018 - 03/29/2018**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
O.C.E.D.A	INV0025470	03/29/2018	2% FOOD AND BEVERAGE TAX (15%)	630-000-148-655	24,356.72
Outstanding Total:					81,189.07
Department 000 - UNDESIGNATED Total:					81,189.07
Fund 630 - ECONOMIC DEV, TOURISM & CONV Total:					81,189.07
Grand Total:					483,237.53

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	266,117.51	10,157.84
015 - AIRPORT FUND	969.18	175.00
022 - SANITATION	43,793.81	0.00
023 - LANDFILL ACCOUNT	6,811.05	0.00
107 - COMPUTER ASSESSMENTS	175.00	0.00
303 - INDUSTRIAL PARK BOND	61,761.18	0.00
375 - PARK AND REC TOURISM	5,589.75	4,278.50
610 - TRUST & AGENCY	16,830.98	0.00
630 - ECONOMIC DEV, TOURISM & CONV	81,189.07	0.00
Grand Total:	483,237.53	14,611.34

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-053-206	DUE FROM WATER & SE	13,919.45	0.00
001-000-054-205	DUE FROM STARKVILLE	350.43	0.00
001-000-070-251	FUEL INVENTORY	16,425.62	0.00
001-000-160-697	DONATION FIRE	81.58	0.00
001-000-160-698	DONATION POLICE	125.00	125.00
001-000-200-084	TAXES DUE TO DOWNTOWN	660.72	0.00
001-000-334-126	POLICE FORFEITED FUN	324.14	0.00
001-110-491-135	WORKER'S COMPENSATI	466.04	0.00
001-110-501-200	SUPPLIES	246.07	0.00
001-110-604-330	COMMUNICATIONS	878.18	0.00
001-111-604-330	COMMUNICATIONS	111.07	0.00
001-120-503-202	COMMITTEE SUPPORT	32.70	0.00
001-120-604-330	COMMUNICATIONS	267.58	0.00
001-120-691-550	MISCELLANEOUS	60.00	60.00
001-123-491-135	WORKER'S COMPENSATI	406.81	0.00
001-123-604-330	COMMUNICATIONS	1,269.86	0.00
001-123-691-550	MISCELLANEOUS	10.00	0.00
001-142-491-135	WORKER'S COMPENSATI	250.34	0.00
001-145-501-200	SUPPLIES	1,047.11	0.00
001-145-604-330	COMMUNICATIONS	784.69	0.00
001-145-918-805	MACHINERY AND EQUIP	239.65	0.00
001-159-620-371	BONDING-CITY EMPLOY	700.00	0.00
001-169-600-309	LEGAL EXPENSES	600.00	0.00
001-169-615-342	LEGAL ADVERTISING & N	306.60	0.00
001-180-604-330	COMMUNICATIONS	123.30	0.00
001-190-491-135	WORKER'S COMPENSATI	120.70	0.00
001-190-501-200	SUPPLIES	773.30	0.00
001-190-525-231	GAS & OIL	6.00	0.00
001-190-604-330	COMMUNICATIONS/AD	281.82	0.00
001-190-918-807	OFFICE EQUIPMENT/SO	398.91	0.00
001-192-491-135	WORKER'S COMPENSATI	258.17	0.00
001-192-510-220	SUPPLIES	357.32	0.00
001-192-625-380	UTILITIES	452.52	0.00
001-196-691-550	MISCELLANEOUS	210.03	0.00
001-197-491-135	WORKER'S COMPENSATI	483.92	0.00
001-197-501-200	SUPPLIES	61.40	0.00
001-197-525-231	GAS & OIL	2.00	0.00
001-197-604-330	COMMUNICATIONS	101.71	0.00
001-197-918-806	NEW EQUIPMENT	2,887.99	0.00
001-201-491-135	WORKER'S COMPENSATI	29,847.74	0.00
001-201-501-200	OFFICE SUPPLIES	528.40	0.00
001-201-525-231	GAS & OIL	64.43	0.00
001-201-535-233	UNIFORMS	389.55	0.00
001-201-541-237	PRISONER EXPENSES	10,950.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-201-545-238	FIRING RANGE SUPPLIES	76.47	0.00
001-201-555-250	JANITORIAL SUPPLIES	2,456.14	0.00
001-201-556-251	POLICE SUPPLIES	1,536.18	0.00
001-201-600-300	PROFESSIONAL SERVICE	614.45	0.00
001-201-600-319	PHYSICAL EXAMINATION	1,032.00	0.00
001-201-604-330	PHONES/FAX/COPIERS/	3,848.27	0.00
001-201-625-380	UTILITIES	507.58	0.00
001-201-630-360	VEHICLE REPAIRS & MAI	4,652.94	0.00
001-201-630-400	EQUIPMENT REPAIR &	243.79	0.00
001-201-630-404	RADIO MAINTENANCE /	780.00	0.00
001-201-635-369	COPIER RENTAL	650.01	0.00
001-201-690-552	POLICE TRAINING & EDU	370.00	370.00
001-250-604-330	COMMUNICATIONS	101.11	0.00
001-261-491-135	WORKER'S COMPENSATI	31,640.37	0.00
001-261-501-200	SUPPLIES	1.49	0.00
001-261-525-231	GAS & OIL	443.44	0.00
001-261-555-250	SUPPLIES & SMALL TOO	63.27	0.00
001-261-558-269	BUILDING MAINTENANC	16.12	0.00
001-261-600-390	FIRE TRAINING	249.92	0.00
001-261-604-330	COMMUNICATIONS	3,390.87	0.00
001-261-610-350	TRAVEL	387.00	387.00
001-261-625-380	UTILITIES	1,264.45	0.00
001-261-630-360	SHOP REPAIRS & MAINT	9,583.73	9,215.84
001-261-691-550	MISCELLANEOUS	109.00	0.00
001-261-918-805	MACHINERY AND EQUIP	2,825.76	0.00
001-262-555-250	SUPPLIES & SMALL TOO	763.04	0.00
001-281-491-135	WORKER'S COMPENSATI	76.00	0.00
001-281-525-231	GAS & OIL	56.80	0.00
001-281-555-250	SUPPLIES & SMALL TOO	35.96	0.00
001-281-604-330	COMMUNICATION/ADV	416.60	0.00
001-281-691-550	MISCELLANEOUS	320.37	0.00
001-281-820-874	PRINCIPAL (VEHICLES)	401.77	0.00
001-281-830-873	INTEREST (VEHICLES)	49.60	0.00
001-301-491-135	WORKER'S COMPENSATI	7,258.81	0.00
001-301-525-231	GAS & OIL	23.50	0.00
001-301-535-233	UNIFORMS	268.06	0.00
001-301-555-250	SUPPLIES & SMALL TOO	756.25	0.00
001-301-560-270	CONSTRUCTION MATERI	1,651.13	0.00
001-301-565-272	STREETS SIGNS & PAINT	9.88	0.00
001-301-604-330	COMMUNICATIONS	270.45	0.00
001-301-625-380	UTILITIES	826.57	0.00
001-301-630-360	SHOP REPAIRS & MAINT	1,756.84	0.00
001-301-630-400	EQUIPMENT REPAIR &	866.95	0.00
001-301-820-874	PRINCIPAL	401.77	0.00
001-301-830-873	INTEREST	49.61	0.00
001-360-491-135	WORKER'S COMPENSATI	224.64	0.00
001-360-525-231	GAS & OIL	2.00	0.00
001-550-480-139	WORKERS COMPENSATI	6,257.44	0.00
001-550-501-200	OFFICE SUPPLIES	134.10	0.00
001-550-501-204	GAS & OIL	8.00	0.00
001-550-501-208	JANITORIAL FEES	2,308.13	0.00
001-550-501-220	MISC SUPPLIES / TRAVEL	4,593.21	0.00
001-550-535-543	UNIFORMS/EQUIPMENT	3,322.30	0.00
001-550-600-300	MISC SERVICES	520.03	0.00
001-550-600-320	CONTRACT LABOR, UMP	4,134.55	0.00
001-550-600-330	COMMUNICATIONS / PH	937.24	0.00
001-550-600-340	UTILITIES	116.30	0.00
001-550-600-350	ADVERTISING	184.78	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-550-600-370	EQUIP. REPAIR/MAINT	1,095.00	0.00
001-550-630-426	BUILDING MAINT/REPAI	4,769.79	0.00
001-550-949-978	PARK & REC REFUNDS	95.00	0.00
001-600-901-812	MUNICIPAL BUILDING F	339.44	0.00
001-600-912-856	RUSSELL/LOUISVILLE ST	133.39	0.00
001-800-830-829	2016 BOND: 3M POLICE	29,856.25	0.00
001-800-830-830	2016 BOND: 2.4 M POLI	24,256.25	0.00
001-800-830-884	STREET LOAN INTEREST	11,862.50	0.00
015-505-491-135	WORKER'S COMPENSATI	264.87	0.00
015-505-604-330	COMMUNICATIONS	252.93	0.00
015-505-610-340	ADVERTISING	44.12	0.00
015-505-610-350	TRAVEL/CONFERENCE	350.00	175.00
015-505-691-550	MISCELLANEOUS	57.26	0.00
022-322-491-135	WORKER'S COMPENSATI	17,056.81	0.00
022-322-501-200	OFFICE SUPPLIES	45.96	0.00
022-322-525-231	GAS & OIL	42.00	0.00
022-322-535-233	UNIFORMS	666.47	0.00
022-322-555-250	SUPPLIES & SMALL TOO	276.98	0.00
022-322-600-364	BILLING SERVICES	318.00	0.00
022-322-604-330	COMMUNICATIONS/AD	205.20	0.00
022-322-630-360	SHOP REPAIRS & MAINT	8,496.57	0.00
022-322-820-874	PRINCIPAL-2 FRONT LOA	6,498.64	0.00
022-322-830-873	INTEREST	691.91	0.00
022-325-491-135	WORKER'S COMPENSATI	55.89	0.00
022-325-525-231	GAS & OIL	4.00	0.00
022-325-555-250	SUPPLIES & SMALL TOO	276.96	0.00
022-341-491-135	WORKER'S COMPENSATI	2,900.17	0.00
022-341-525-231	GAS & OIL	12.00	0.00
022-341-535-233	UNIFORMS	107.32	0.00
022-341-555-250	SUPPLIES & SMALL TOO	812.27	0.00
022-341-630-360	SHOP REPAIRS & MAINT	1,583.07	0.00
022-341-820-874	PRINCIPAL-SWEEPER/F2	3,383.36	0.00
022-341-830-873	INTEREST	360.23	0.00
023-323-491-135	WORKER'S COMPENSATI	1,117.60	0.00
023-323-525-231	GAS & OIL	8.00	0.00
023-323-600-338	CONTRACT / PROF SERVI	5,653.75	0.00
023-323-604-330	COMMUNICATIONS	31.70	0.00
107-112-600-303	DATA PROCESSING	175.00	0.00
303-600-600-309	LEGAL AND PROF SVCS E	61,761.18	0.00
375-551-840-880	PRINCIPAL - POOL	1,283.59	0.00
375-551-840-881	INTEREST-POOL	27.66	0.00
375-551-840-882	2018 DODGE TRUCK PRI	4,273.31	4,273.31
375-551-840-883	2018 DODGE TRUCK INT	5.19	5.19
610-000-147-656	DUE TO GOVERNMENT	16,830.98	0.00
630-000-147-657	DUE TO MISSISSIPPI STA	32,475.63	0.00
630-000-147-664	DUE TO VISITORS/CONV	24,356.72	0.00
630-000-148-655	DUE TO EDA	24,356.72	0.00
Grand Total:		483,237.53	14,611.34

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	483,237.53	14,611.34
Grand Total:	483,237.53	14,611.34



200 N Lafayette Street • Starkville, MS 39759
Telephone: 662-323-3133 Fax: 662-323-3273

All invoices have been reviewed and goods received for both Electric and Water Claims Dockets by Starkville Utilities in accordance with the State Purchase Statute.

A handwritten signature in dark ink, reading "Ann Marie Logan". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

Ann Marie Logan, CPA
Manager of Accounting & Finance

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 04/04/18 ACCOUNT 23110

UNPAID INVOICES

PAGE 1
RUN DATE 03/28/18 04:19 PM

INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 5 H&R AGRI-POWER											
SN15081	03/27/18	1890 Repairs		04/04/18	273.58	.00	CHK				
VENDOR TOTAL:					273.58						
VENDOR: 57 ALLIED UNIVERSAL CORPORATION											
I1462561	03/27/18	1835 Chlorine gas		04/04/18	724.90	.00	CHK				
I1462562, 462563	03/27/18	1835 Chlorine gas		04/04/18	2134.70	.00	CHK				
I1462564	03/27/18	1818 Chlorine gas		04/04/18	752.00	.00	CHK				
VENDOR TOTAL:					3611.60						
VENDOR: 76 APAC MISSISSIPPI, INC.											
4000076195	03/23/18	1847 Asphalt repairs		04/04/18	435.86	.00	ACH				
VENDOR TOTAL:					435.86						
VENDOR: 105 ACCESS ENVIRONMENTAL											
10.54	03/23/18	1875 Professional fees		04/04/18	2250.00	.00	CHK				
VENDOR TOTAL:					2250.00						
VENDOR: 124 ATMOS ENERGY											
2702 - 3/09	03/23/18	0 Utility bill		04/04/18	235.44	.00	CHK				
2962 - 3/09	03/23/18	0 Utility bill		04/04/18	230.79	.00	CHK				
VENDOR TOTAL:					466.23						
VENDOR: 152 BUGS-B-GONE											
292878	03/23/18	0 Pest control		04/04/18	45.00	.00	ACH				
293504	03/23/18	0 Pest control		04/04/18	90.00	.00	ACH				
VENDOR TOTAL:					135.00						
VENDOR: 186 BRENNTAG MID-SOUTH											
BMS940289	03/23/18	1879 Supplies		04/04/18	1581.64	.00	ACH				
VENDOR TOTAL:					1581.64						

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 04/04/18 ACCOUNT 23110

UNPAID INVOICES

PAGE 2
RUN DATE 03/28/18 04:19 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 189 BANCORPSOUTH												
4/01/18	03/26/18	0	2.6M GO Bond Payment		04/04/18	16904.52	.00	CHK				
VENDOR TOTAL:						16904.52						
VENDOR: 202 BELL BUILDING SUPPLY												
217672	03/23/18	1866	Parts		04/04/18	50.65	.00	CHK				
VENDOR TOTAL:						50.65						
VENDOR: 215 CINTAS												
5009877069	03/23/18	1884	Small equipment		04/04/18	136.09	.00	CHK				
VENDOR TOTAL:						136.09						
VENDOR: 220 CENTRAL PIPE SUPPLY												
S100133146.001	03/23/18	1863	Parts		04/04/18	1297.02	.00	ACH				
S100134751.001	03/27/18	1880	Parts		04/04/18	182.10	.00	ACH				
VENDOR TOTAL:						1479.12						
VENDOR: 305 DIXIE WHOLESALE WATERWORKS												
483650	03/23/18	1803	Supplies		04/04/18	1192.00	.00	ACH				
483804	03/23/18	1784	Supplies		04/04/18	369.07	.00	ACH				
VENDOR TOTAL:						1561.07						
VENDOR: 315 CLEARWATER CONSULTANTS, INC.												
102.41701	03/28/18	0	Wastewater Treatment Facilit		04/04/18	49050.00	.00	ACH				
VENDOR TOTAL:						49050.00						
VENDOR: 362 CONSOLIDATED PIPE & SUPPLY												
3180738-000	03/26/18	1886	Supplies		04/04/18	575.00	.00	CHK				
VENDOR TOTAL:						575.00						
VENDOR: 368 CONTROL SYSTEMS, INC												
55231	03/23/18	1885	Service call		04/04/18	465.25	.00	ACH				
55299	03/26/18	1900	Service call		04/04/18	476.25	.00	ACH				
VENDOR TOTAL:						941.50						

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 04/04/18 ACCOUNT 23110

UNPAID INVOICES

PAGE 3
RUN DATE 03/28/18 04:19 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 400 IVY AUTO PARTS											
581418	03/26/18		1853 Repairs		04/04/18	54.00	.00	ACH			
VENDOR TOTAL:						54.00					
VENDOR: 620 G & C SUPPLY CO., INC.											
6688354	03/23/18		1827 Supplies		04/04/18	1379.59	.00	ACH			
6688513	03/23/18		1827 Parts		04/04/18	225.00	.00	ACH			
6688843	03/23/18		1827 Supplies		04/04/18	509.77	.00	ACH			
VENDOR TOTAL:						2114.36					
VENDOR: 626 GROUNDSTONE CONSTRUCTION											
291-3	03/23/18		1883 Concrete repairs		04/04/18	1567.48	.00	CHK			
VENDOR TOTAL:						1567.48					
VENDOR: 691 GATEWAY TIRE&SERVICE CENTER											
I104023886, 7323	03/26/18		1830 Repairs		04/04/18	441.27	.00	CHK			
I104055701	03/23/18		1870 Repairs		04/04/18	25.00	.00	CHK			
I104066975	03/27/18		1894 Repairs		04/04/18	408.84	.00	CHK			
I104067180	03/27/18		1894 Repairs		04/04/18	98.50	.00	CHK			
VENDOR TOTAL:						973.61					
VENDOR: 702 HACH											
10885902	03/26/18		1887 Chemicals		04/04/18	1475.21	.00	ACH			
VENDOR TOTAL:						1475.21					
VENDOR: 733 HILL MANUFACTURING											
967444-78	03/26/18		1878 Supplies		04/04/18	245.11	.00	CHK			
VENDOR TOTAL:						245.11					
VENDOR: 823 H D SUPPLY, INC.											
I430440	03/23/18		1792 Parts and supplies		04/04/18	3101.06	.00	CHK			
I447413	03/23/18		1797 Hydrants		04/04/18	6500.00	.00	CHK			
I492623	03/23/18		1829 Parts		04/04/18	260.29	.00	CHK			
VENDOR TOTAL:						9861.35					

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 04/04/18 ACCOUNT 23110

UNPAID INVOICES

PAGE 4
RUN DATE 03/28/18 04:19 PM

INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 1191 LUCKETT PUMP & REPAIR										
18026	03/23/18	1802 Repairs		04/04/18	38.73	.00	ACH			
VENDOR TOTAL:					38.73					
VENDOR: 1320 MS RURAL WATER ASSOCIATION										
1381	03/23/18	1865 Supplies		04/04/18	79.70	.00	CHK			
VENDOR TOTAL:					79.70					
VENDOR: 1335 NETWORKFLEET, INC.										
OSV000001336432	03/23/18	0 Vehicle services-CITY206		04/04/18	454.80	.00	CHK			
VENDOR TOTAL:					454.80					
VENDOR: 1392 NUNLEY TRUCKING CO., INC.										
23742	03/23/18	1826 Gravel		04/04/18	3641.74	.00	CHK			
23909	03/26/18	1849 Gravel		04/04/18	1825.07	.00	CHK			
VENDOR TOTAL:					5466.81					
VENDOR: 1400 NESCO										
S2233009.001	03/23/18	1862 Supplies		04/04/18	43.98	.00	ACH			
VENDOR TOTAL:					43.98					
VENDOR: 1525 OKTIBBEHA COUNTY COOP										
347048	03/23/18	1864 Supplies		04/04/18	74.00	.00	ACH			
347552	03/23/18	1864 Supplies		04/04/18	37.00	.00	ACH			
350388	03/23/18	1895 Supplies		04/04/18	220.32	.00	ACH			
350634	03/23/18	1895 Supplies		04/04/18	148.00	.00	ACH			
350895	03/23/18	1876 Uniforms		04/04/18	137.90	.00	ACH			
353452	03/27/18	1893 Supplies		04/04/18	69.95	.00	ACH			
353472	03/26/18	1893 Supplies		04/04/18	39.96	.00	ACH			
VENDOR TOTAL:					727.13					
VENDOR: 1531 O'REILLY AUTO PARTS										
0997-410801	03/26/18	1840 Parts		04/04/18	24.99	.00	CHK			
VENDOR TOTAL:					24.99					

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 04/04/18 ACCOUNT 23110

UNPAID INVOICES

PAGE 5
RUN DATE 03/28/18 04:19 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 1548 PETE'S TRANSMISSION SHOP												
7947	03/23/18	1754	Repairs		04/04/18	2250.22	.00	CHK				
VENDOR TOTAL:						2250.22						
VENDOR: 1800 RACKLEY OIL, INC.												
477032	03/23/18	89	Fuel		04/04/18	23.39	.00	ACH				
477578, 477577	03/26/18	89	Fuel		04/04/18	33.08	.00	ACH				
VENDOR TOTAL:						56.47						
VENDOR: 1905 STARKVILLE AUTO PARTS												
5151-110246	03/23/18	1681	Parts		04/04/18	75.46	.00	CHK				
5151-110251,237	03/27/18	1719	Parts		04/04/18	356.52	.00	CHK				
5151-110255	03/23/18	1719	Parts		04/04/18	10.98	.00	CHK				
5151-110553	03/23/18	1805	Parts		04/04/18	236.74	.00	CHK				
873,893,900,901	03/23/18	1805	Parts and supplies		04/04/18	1198.33	.00	CHK				
VENDOR TOTAL:						1878.03						
VENDOR: 1910 STARKVILLE UTILITIES												
2/28-3/25/18	03/27/18	0	Utility bills		04/04/18	55953.26	.00	DFT				
VENDOR TOTAL:						55953.26						
VENDOR: 1945 SULLIVAN'S OFFICE SUPPLY												
32638	03/26/18	1892	Office supplies		04/04/18	21.42	.00	ACH				
VENDOR TOTAL:						21.42						
VENDOR: 2004 TJ CHEMICALS & SUPPLIES LLC												
1988	03/27/18	1902	Supplies		04/04/18	1115.00	.00	ACH				
VENDOR TOTAL:						1115.00						
VENDOR: 2018 TRADE AMERICA												
22437	03/23/18	1871	Supplies		04/04/18	1014.00	.00	ACH				
22445, 22438	03/23/18	1872	Supplies		04/04/18	299.80	.00	ACH				
VENDOR TOTAL:						1313.80						

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 04/04/18 ACCOUNT 23110

UNPAID INVOICES

PAGE 6
RUN DATE 03/28/18 04:19 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 2024 THOMPSON MACHINERY												
W0110047433	03/23/18	1888	Repairs		04/04/18	1077.03		.00	CHK			
VENDOR TOTAL:						1077.03						
VENDOR: 2104 UPS												
24W1X6108	03/23/18		0 Postage		04/04/18	23.42		.00	CHK			
24W1X6118	03/23/18		0 Postage		04/04/18	22.02		.00	CHK			
VENDOR TOTAL:						45.44						
VENDOR: 2111 USA BLUEBOOK												
518438	03/26/18	1868	Supplies		04/04/18	1294.28		.00	CHK			
VENDOR TOTAL:						1294.28						
VENDOR: 2203 VACUUM TRUCK SALES & SERVICE												
AL11882	03/26/18	1833	Repairs		04/04/18	3746.83		.00	ACH			
VENDOR TOTAL:						3746.83						
VENDOR: 2210 VERIZON WIRELESS												
9802638188	03/23/18		0 Phone bill		04/04/18	17.94		.00	CHK			
VENDOR TOTAL:						17.94						
VENDOR: 2221 VOLKERT, INC.												
00102006	03/23/18		0 Professional services		04/04/18	13268.00		.00	CHK			
00302005	03/23/18		0 Professional services		04/04/18	3175.00		.00	CHK			
VENDOR TOTAL:						16443.00						
VENDOR: 9909813 ATMOS ENERGY CORP												
255739	03/26/18		0 Gas Line Repair		04/04/18	1898.47		.00	CHK			
VENDOR TOTAL:						1898.47						
GRAND TOTAL:						189690.31						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 04/04/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 1
RUN DATE 03/27/18 04:43 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 108 ALARM ONE												
0171989	03/23/18		0 Security system monitoring		04/04/18	59.85	.00	CHK				
VENDOR TOTAL:						59.85						
VENDOR: 137 ABILITY WORKS, INC.												
13147	03/23/18		7959 Wooden stakes		04/04/18	84.00	.00	CHK				
VENDOR TOTAL:						84.00						
VENDOR: 146 AT&T												
1737 - 3/09/18	03/26/18		0 Phone bill		04/04/18	42.99	.00	CHK				
VENDOR TOTAL:						42.99						
VENDOR: 190 BALDWIN LIGHTING, INC.												
7011,7014, 7024	03/23/18		7923 Materials-Poles		04/04/18	29906.00	.00	ACH				
VENDOR TOTAL:						29906.00						
VENDOR: 307 CITY OF STARKVILLE												
FEB 2018-EXP	03/23/18		0 Due to City - Feb 2018		04/04/18	681.62	.00	CHK				
VENDOR TOTAL:						681.62						
VENDOR: 496 EAST MISS LUMBER												
E34210	03/23/18		7964 Pole staples		04/04/18	90.99	.00	CHK				
VENDOR TOTAL:						90.99						
VENDOR: 508 EQUIPMENT INCORPORATED												
135707192	03/23/18		7968 Service call		04/04/18	141.89	.00	ACH				
VENDOR TOTAL:						141.89						
VENDOR: 691 GATEWAY TIRE&SERVICE CENTER												
I104060237	03/23/18		7967 Repairs		04/04/18	15.00	.00	CHK				
VENDOR TOTAL:						15.00						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 04/04/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 2
RUN DATE 03/27/18 04:43 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 696 GARNER LUMLEY ELECTRIC												
547112, 547333	03/23/18		7908 Electrical supplies		04/04/18	21712.00	.00	ACH				
547403	03/26/18		7961 Electrical supplies		04/04/18	2904.00	.00	ACH				
VENDOR TOTAL:						24616.00						
VENDOR: 730 GRESKO UTILITY SUPPLY, INC.												
50013468-01	03/23/18		7919 Materials		04/04/18	4380.00	.00	ACH				
50013525, 13523	03/23/18		7943 Materials		04/04/18	1508.60	.00	ACH				
VENDOR TOTAL:						5888.60						
VENDOR: 907 INDOFF, INC.												
3079384, 3083793	03/23/18		7955 Office supplies		04/04/18	366.13	.00	ACH				
VENDOR TOTAL:						366.13						
VENDOR: 1010 J.T. RAY COMPANY												
180315-0410	03/23/18		0 Copier service		04/04/18	55.26	.00	CHK				
VENDOR TOTAL:						55.26						
VENDOR: 1205 LOWE'S												
3/09-3/15/18	03/26/18		7971 Supplies		04/04/18	162.29	.00	CHK				
VENDOR TOTAL:						162.29						
VENDOR: 1305 NEXAIR, LLC												
05822510	03/23/18		0 Gas cylinder rentals		04/04/18	36.32	.00	ACH				
VENDOR TOTAL:						36.32						
VENDOR: 1400 NESCO												
S2231702.002	03/26/18		7938 Electrical supplies		04/04/18	546.23	.00	ACH				
S2232624.003	03/26/18		7958 Electrical supplies		04/04/18	653.79	.00	ACH				
S2233254.001	03/26/18		7897 Electrical supplies		04/04/18	73.93	.00	ACH				
S2236177.001	03/26/18		7975 Materials		04/04/18	580.47	.00	ACH				
VENDOR TOTAL:						1854.42						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 04/04/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 3
RUN DATE 03/27/18 04:43 PM

INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR:	1406	NORTHEAST EXTERMINATING									
3/13/18	03/23/18	7969 Pest control		04/04/18	45.00	.00	ACH				
				VENDOR TOTAL:	45.00						
VENDOR:	1536	PALMER'S SERVICE CENTER									
3/23/18 STMT	03/26/18	7977 Vehicle repairs		04/04/18	3496.51	.00	ACH				
				VENDOR TOTAL:	3496.51						
VENDOR:	1623	POWERSTROKE EQUIPMENT SALES									
2866	03/23/18	7963 Parts		04/04/18	23.96	.00	ACH				
				VENDOR TOTAL:	23.96						
VENDOR:	1679	PITNEY BOWES									
1006874509	03/23/18	0 Postage		04/04/18	120.00	.00	CHK				
				VENDOR TOTAL:	120.00						
VENDOR:	1818	UNITED RENTALS, INC.									
943761631-122	03/23/18	0 Equipment rental		04/04/18	1000.00	.00	ACH				
				VENDOR TOTAL:	1000.00						
VENDOR:	1886	SEDC									
21949	03/23/18	0 Billing services		04/04/18	22963.99	.00	ACH				
				VENDOR TOTAL:	22963.99						
VENDOR:	1887	S & S LINE SERVICE									
1904-1905 - 3/09	03/23/18	0 ROW Clearing		04/04/18	5510.00	.00	ACH				
1906-1907 - 3/16	03/23/18	0 ROW Clearing		04/04/18	5510.00	.00	ACH				
				VENDOR TOTAL:	11020.00						
VENDOR:	1940	STUART C. IRBY									
S010640565.002	03/23/18	7946 Materials		04/04/18	2096.00	.00	ACH				
				VENDOR TOTAL:	2096.00						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 04/04/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 4
RUN DATE 03/27/18 04:43 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 1945 SULLIVAN'S												
29103	03/23/18		0 Office supplies		04/04/18	177.86	.00	ACH				
32517, 32621	03/23/18		0 Office supplies		04/04/18	127.81	.00	ACH				
VENDOR TOTAL:						305.67						
VENDOR: 1997 SOUTHEASTERN TESTING LAB												
363900	03/23/18	7970	Supplies		04/04/18	176.70	.00	ACH				
VENDOR TOTAL:						176.70						
VENDOR: 2018 TRADE AMERICA												
22398, 22420	03/26/18	7947	Supplies		04/04/18	283.92	.00	ACH				
VENDOR TOTAL:						283.92						
VENDOR: 2021 TCC FACILITIES MANAGEMENT												
3024 - FEB 2018	03/23/18		0 Janitorial services		04/04/18	450.00	.00	ACH				
VENDOR TOTAL:						450.00						
VENDOR: 2040 TVPPA EDUCATION & TRAIN.												
97898	03/23/18		0 Education and training		04/04/18	500.00	.00	ACH				
VENDOR TOTAL:						500.00						
VENDOR: 2104 UPS												
12031F108	03/23/18		0 Postage		04/04/18	19.71	.00	CHK				
12031F118	03/23/18		0 Postage		04/04/18	84.93	.00	CHK				
VENDOR TOTAL:						104.64						
VENDOR: 2118 BORDER STATES ELECTRIC												
914808063, 98835	03/23/18	7944	Materials		04/04/18	2092.42	.00	ACH				
VENDOR TOTAL:						2092.42						
VENDOR: 2210 VERIZON WIRELESS												
9802638186	03/23/18		0 Phone bill		04/04/18	1588.79	.00	CHK				
9802638187	03/23/18		0 Phone bill		04/04/18	176.35	.00	CHK				
VENDOR TOTAL:						1765.14						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 04/04/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 5
RUN DATE 03/27/18 04:43 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR: 2303 WATERMARK PRINTERS											
11384	03/23/18		0 Office supplies		04/04/18	706.00	.00	ACH			
VENDOR TOTAL:						706.00					
VENDOR: 2305 WASTE PRO											
149870	03/23/18		7887 Commercial waste fees		04/04/18	372.17	.00	CHK			
VENDOR TOTAL:						372.17					
VENDOR: 2327 WAUKAWAY DISTRIBUTORS, INC.											
42178	03/26/18		0 Water		04/04/18	39.75	.00	ACH			
VENDOR TOTAL:						39.75					
VENDOR: 9909863 JUSTIN HATCHER											
3/22/18	03/26/18		0 CDL License Renewal		04/04/18	141.00	.00	ACH			
VENDOR TOTAL:						141.00					
VENDOR: 99009715 ROBBIE GILLILAND											
4/16-4/19/18	03/27/18		0 Travel expenses		04/04/18	627.90	.00	ACH			
VENDOR TOTAL:						627.90					
VENDOR: 99009771 DAVID LEAL											
3/15/18	03/26/18		0 Reimb license and medical fe		04/04/18	106.00	.00	CHK			
VENDOR TOTAL:						106.00					
GRAND TOTAL:						112438.13					



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: 4/3/2018
PAGE: 1

SUBJECT: Consideration of declaring eleven computers and three servers surplus and to remove from City inventory and transferring two computers from City Clerk's Office, one computer to the Mayor's Office and one to the Human Resource Department.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** Office of the City Clerk

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin, City Clerk

FOR MORE INFORMATION CONTACT: Lesa Hardin, 662-323-2525

The following computers and servers are no longer functional and are recommended to declare surplus and remove from the City's inventory.

1992 Computer System-000951
2006 Computer System-001225
2009 Dell Optiplex 755-001269
2013 Optiplex 390 Minitower- 00000006
2000 Computer-Mini-000936
1992 Computer System- 000943
1996 Computer System- 000944

2000 UPS Computer System-000938
2007 UPS Computer System-001231
2008 Dell Power Edge R300-001244
2009 HP Server-001282
2014 Dell PowerEdge T620
2014 Dell PowerEdge T420
1998 Computer System- 000946

Transfer the following two computers from the City Clerk's Office to:

2013 Optiplex 390 Minitower-00000009 to the Mayor's Office
2013 Optiplex 390 Minitower-00000005 to the Human Resource Department

STAFF RECOMMENDATION:

Move to approve for consideration of declaring eleven computers and three servers surplus, remove from the City's inventory and sell to highest bidder.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Fire
AGENDA DATE: April 3, 2018
PAGE: 1

SUBJECT: Request permission for SFD to apply in conjunction with Oktibbeha County EMA for a Hazardous Materials Emergency Preparedness (HMEP), I the amount of \$22,355.30. This is a 20% match grant, which would be used to purchase 5 multi-gas detectors.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE: NA

AUTHORIZATION HISTORY: NA

**REQUESTING
DEPARTMENT:** Fire

**DIRECTOR'S
AUTHORIZATION:** Chief Charles Yarbrough

FOR MORE INFORMATION CONTACT: Chief Charles Yarbrough at 662-722-0051.

SUGGESTED MOTION: Approval for SFD to apply in conjunction with Oktibbeha County EMA for a Hazardous Materials Emergency Preparedness (HMEP), I the amount of \$22,355.30. This is a 20% match grant, which would be used to purchase 5 multi-gas detectors.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 03, 2018
Page: 1

SUBJECT:

Request authorization to hire Jordan Criswell, as Digital Media Specialist Intern serving as the liaison from the Office of the Mayor and the City.

AMOUNT & SOURCE OF FUNDING:

This position will be paid only for actual hours worked, not to exceed twenty (20) hours per week at \$10.00 per hour. This position, will not be eligible for benefits.

AUTHORIZATION HISTORY:

The Mayor, requested an intern to assist in using digital media for the City of Starkville's marketing and communications efforts. Work involves developing and supporting the City's messaging, branding and strategic initiatives across digital platforms, including but not limited to website content, electronic newsletters, social media, vlogs, blogs, photography, e-invitations, online town forums, mobile applications, and digital presentations.

REQUESTING DEPARTMENT:

Mayor's Office

DIRECTOR'S AUTHORIZATION:

Lynn Spruill, Mayor

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Jordan Criswell, as Digital Media Specialist Intern serving as the liaison from the Office of the Mayor and the City.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 3, 2017
Page: 1

SUBJECT:

Request authorization to advertise to fill a Firefighter position, in the Starkville Fire Department and authorization to advertise for three (3) part-time Certified Firefighters.

AMOUNT & SOURCE OF FUNDING:

Grade 5, (2676 hours), annual salary of \$28,098.00 (\$10.50 per hour) for entry level.
Grade 5, (2676 hours), annual salary of \$30,774.00 (\$11.50 per hour) for certified.

FISCAL NOTE:

AUTHORIZATION HISTORY:

The full-time position was held by Bethany Allen Weeks, who resigned.

Fire Chief Charles Yarbrough, is requesting three (3) part time position, due to medical and military leave of some of the current firefighters. These part time positions are needed, during this time to help eliminate overtime. These positions will be part-time and will continue as needed. The Fire Chief, originally requested three part-time positions in November, but they way the shifts are scheduled, he needs a pool to choose from.

REQUESTING DEPARTMENT:

Starkville Fire Department

DIRECTOR'S AUTHORIZATION:

Charles Yarbrough, Fire Chief

FOR MORE INFORMATION CONTACT:

Navarrete Ashford, Human Resources Director

SUGGESTED MOTION

Move approval to advertise to fill a Firefighter position, in the Starkville Fire Department and authorization to advertise for three (3) part-time Certified Firefighters.

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources

AGENDA DATE: April 3, 2018

Page: 1

SUBJECT:

Request authorization to hire Javier Clay, as Maintenance Worker two (2) in the Street Department.

AMOUNT & SOURCE OF FUNDING:

Non Exempt Grade 4, Salary \$21,840.00 (\$10.50 per hour), based on 2080 hours per year.

AUTHORIZATION HISTORY:

This position was previously held by Walter Logan

REQUESTING DEPARTMENT:

Street Department

DIRECTOR'S AUTHORIZATION:

Edward Kemp, City Engineer

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Javier Clay, as Maintenance Worker two (2) in the Street Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 03, 2018
Page: 1

SUBJECT:

Request authorization to hire James Mcillece and Matthew Johnson, as a part-time Athletic Assistants in the Starkville Parks & Recreation Department.

AMOUNT & SOURCE OF FUNDING:

Both positions will be paid only for actual hours worked, not to exceed twenty (20) hours per week at \$10.00 per hour. This position, will not be eligible for benefits.

FISCAL NOTE:

AUTHORIZATION HISTORY:

As part of recent events in the Parks department, all contract labor arrangements were being reviewed, and where appropriate, restructured.

REQUESTING DEPARTMENT:

Starkville Parks & Recreation Department

DIRECTOR'S AUTHORIZATION:

Gerry Logan, Interim Parks & Recreation Director

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire James Mcillece and Matthew Johnson, as a part-time Athletic Assistants in the Starkville Parks & Recreation Department.

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources

AGENDA DATE: April 03, 2018

Page: 1

SUBJECT:

Request authorization to hire Mary J. Ivy, as the Payroll Clerk in the City Clerk/ Finance & Administration Department.

AMOUNT & SOURCE OF FUNDING:

Non Exempt Grade 11, \$35,360 (\$17.00 per hour), based on 2080 hours.

AUTHORIZATION HISTORY:

The positions were previously held by Kaneshia Hendrix, who was transfeered to another department.

REQUESTING DEPARTMENT:

City Clerk / Finance & Administration Department

DIRECTOR'S AUTHORIZATION:

Lesa Hardin, CFO/City Clerk

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Mary J. Ivy, as the Payroll Clerk in the City Clerk/ Finance & Administration Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 03, 2018
Page: 1

SUBJECT:

Request authorization to hire William King, as Civil Engineer Co-Op in the Engineering Department.

AMOUNT & SOURCE OF FUNDING:

This position will be paid only for actual hours worked. The hourly rate is \$10.00 per hour. This position will not be eligible for benefits.

AUTHORIZATION HISTORY:

Mr. Kemp, requested an co-op student to work in the Engineering Department to gain valuable hands-on experience by completing a co-op work term from May-December. The focus of this position will be to provide support to engineering staff in the assessment, management, and design of our infrastructure systems on a City-wide basis. Also, preparing documents for capital projects, inspections, addressing any related issues, assisting with survey work in addition to liaising with members of the public.

Mr.Kemp would like to leave the co-op posting open, to allow candidtes to apply for the second term of the co-op term from August – December.

REQUESTING DEPARTMENT:

Starkville Engineering Department

DIRECTOR'S AUTHORIZATION:

Edward Kemp, City Engineer

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire William King, as Civil Engineer Co-Op in the Engineering Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources

AGENDA DATE: April 03, 2018

Page: 1

SUBJECT:

Request authorization to advertise to fill the Executive Director of Parks and Recreation position in the Parks and Recreation Department, and to advertise the position on the National Recreation and Park Association website.

AMOUNT & SOURCE OF FUNDING:

Exempt Grade 16, Salary Range of \$61,122.79 (\$29.39 per hour) - \$73,951.29 (\$35.55 per hour)

FISCAL NOTE:

AUTHORIZATION HISTORY:

This position was previously held by Herman Peters.

REQUESTING DEPARTMENT:

Starkville Parks and Recreation Department

DIRECTOR'S AUTHORIZATION:

D. Lynn Spruill, Mayor

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION

Move approval to advertise to fill the Executive Director of Parks and Recreation position in the Parks and Recreation Department, and to advertise the position on the National Recreation and Park Association website.

JOB DESCRIPTION

Title: Executive Director of Parks and Recreation
Reports to: Mayor
Date Prepared: 12/29/2017

Department: Parks and Recreation
Classification: Non Exempt, Salary Grade 16
Approved by Board:

GENERAL POSITION SUMMARY:

The Executive Director of Parks and Recreation is responsible for providing guidance, direction and coordination of department operations including oversight of the department in its entirety. Responsibilities include community programs, maintenance, supervision of personnel and budget administration. A primary goal of this position is to promote Starkville as a sports tourism destination and increase economic activity for the City and its businesses. Such activities include creating and facilitating large, multi-day, youth sports tournaments, and various entertainment offerings resulting in attracting large numbers of visitors to Starkville.

ESSENTIAL JOB FUNCTIONS:

- Direct and participate in the development and implementation of goals, objectives, policies, procedures and priorities for the City and the Parks and Recreation Department.
- Supervise all department operations including recreation services, volunteer services and facility/park maintenance.
- Prepare, writes and administers various grant applications to support capital projects and other department initiatives. Identify and procure possible sponsorship opportunities.
- Assist with long range planning, capital projects.
- Serve as the staff representative to the Mayor and Board of Alderman.
- Ensure that the department operates efficiently and effectively in its day-to-day business, enhancing collaboration across the department, the City and the community.
- Coordinate and provide guidance to other managers, supervisors, and project leaders and act as technical advisor on studies, projects and problem resolution teams.
- Plan for future work programs, determine the nature and scope of projects and make staff assignments.
- Act on behalf of the City at selected management, community or regional meetings dealing with parks and recreation matters.
- Assist in planning and preparing the department budget; attend meetings (department and board meeting) and make budget presentations; monitor the department budget according to established procedures.
- Concentrate on raising the profile of the City of Starkville as a premiere sports destination by aggressively promoting the City's existing resources and targeting sporting events that will generate a positive economic impact for the City of Starkville.
- Develop strong relationships with the Partnership members (lodging, restaurants, attractions, etc.)

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of principles, practices, regulations and techniques related to parks and recreation operations and administration.
- Thorough knowledge of personnel and program management principles and practices, including administration, supervision and training of personnel.
- Knowledge of state and local laws and procedures relating to municipal government services and the role parks and recreation takes in delivery of those services.
- Knowledge of policies, rules and other risk management regulations governing the conduct and safety of parks and recreation programs and facilities.
- Knowledge of personal computers and the software necessary to perform job duties.
- Skill in analyzing problems, identifying alternative solutions, projecting the consequences of proposed actions and implementing recommendations in support of department goals.
- Skill in assessing and prioritizing multiple tasks, projects and demands.

- Skill in establishing and maintaining cooperative working relationships with City employees, officials, and representatives from other government agencies.
- Ability to exercise considerable discretion and independent judgment in choosing approaches, methods, and resources to solve problems and achieve results within the framework established by the Director.
- Ability to take an active role in community relations and the willingness to devote time to establish a positive and responsible presence in the community.
- Ability to formulate and implement a sound, progressive parks and recreation system and sustain operations for a variety of activities without regular direction.
- Ability/experience working with a diverse staff by leading, guiding and directing the staff to ensure the best performance consistent with good customer service and management principles.
- Ability to communicate effectively both orally and in writing.
- Ability to deal effectively with professionals and the public using tact and diplomacy.
- Ability to be bonded.
- CPR/First Aid/AED training/certification desirable

EDUCATION AND/OR EXPERIENCE REQUIRED:

- A Bachelor's Degree in Recreation, Public or Park Administration, Park Planning, Landscape Architecture or a closely related field. Five years of progressively responsible experience in park and recreation management with policy, supervisory and budgetary experience or any equivalent combination of education and experience that provides the required knowledge, skills and abilities to fulfill the duties of this position. Recreation and Parks Association Certification is preferable.

DESIRABLE QUALIFICATIONS

- A Master's Degree in Recreation, Public or Park Administration, Park Planning, Landscape Architecture or a closely related field. Experience as an Assistant Director or a comparable position in an organization of a comparable size.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work is performed primarily in office and meeting room settings with some fieldwork required. Hand-eye coordination is necessary to operate computers and various pieces of office equipment. Fieldwork will expose the employee to occasional inclement weather, loud noises, moving vehicles and machines, and dust and mud. Fieldwork may require protective clothing including helmet, gloves, goggles, and safety shoes.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of the job, the employee is occasionally required to stand, walk, use hands to finger, handle, feel or operate objects, tools or controls, open and move paper and plans, and reach with hands and arms, hear and talk as part of both office and field work. The fieldwork may also include limited walking on a variety of surfaces and negotiating obstacles within structures and construction sites, climbing ladders, crawling in confined areas, bending, and stooping. Employee must occasionally lift and/or move up to fifty (50) pounds. Employee must be able to drive a City vehicle. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

SPECIAL REQUIREMENTS

- Good driving record, ability to drive a City vehicle and possession of a valid State Driver's license.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.

The City of Starkville is an EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION employer.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 03, 2018
Page: 1

SUBJECT:

Request authorization to hire Dallas Brock, as Digital Media/Communication Specialist Intern for Starkville Utilities and the City.

AMOUNT & SOURCE OF FUNDING:

This position will be paid only for actual hours worked, not to exceed twenty (20) hours per week at \$10.00 per hour. This position, will not be eligible for benefits.

AUTHORIZATION HISTORY:

Mr. Kemp, requested an intern to assist in using digital media for Starkville Utilities customer communications efforts and to assist in developing customer interface opportunities. Work involves developing and supporting the departments messaging and strategic initiatives and to assist with website content, electronic newsletters, and social media.

REQUESTING DEPARTMENT:

Starkville Utilities

DIRECTOR'S AUTHORIZATION:

Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Dallas Brock, as Digital Media/Communication Specialist Intern for Starkville Utilities and the City.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Aldermen
AGENDA DATE: April 3, 2018
PAGE: 1 of 4

SUBJECT: Request permission to allow Gerry Logan to attend the 2018 Mississippi Soccer Association Premier Cup Event, May 25-27, 2018 in Gulfport, MS, with advance travel not to exceed \$400.00.

AMOUNT & SOURCE OF FUNDING: Funds will be expended from the General Fund Line item number: 001-550-501-220.

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Parks and Recreation

**DIRECTOR'S
AUTHORIZATION:** Gerry Logan

FOR MORE INFORMATION CONTACT: Gerry Logan, (662) 323-2294, glogan@starkvilleparks.com

SUGGESTED MOTION:

Move approval of permission for Gerry Logan to attend the 2018 Mississippi Soccer Association Premier Cup Event, May 25-27, 2018 in Gulfport, MS.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Police
AGENDA DATE: 4/3/2018
PAGE: 1 of 3

SUBJECT: Discussion and consideration to allow Detective Kenley Reaves, to attend the Mississippi Professional Investigator Training program, which will be held at the Mississippi Delta Law Enforcement Training Academy, at a total cost of \$2000.00

AMOUNT & SOURCE OF FUNDING

Training 001-230-690-552

FISCAL NOTE:

Mississippi Professional Investigator Training
Attendance, Lodging, and meals:
Check made payable to MDCC LETA

\$2000.00

Total cost

\$2000.00

AUTHORIZATION HISTORY:

N/A

REQUESTING

DEPARTMENT: Starkville Police Department

DIRECTOR'S

AUTHORIZATION: Chief R. Frank Nichols

FOR MORE INFORMATION CONTACT: Starkville Police Department 662-323-4131

SUGGESTED MOTION:

Move approval to allow Detective Kenley Reaves, to attend the Mississippi Professional Investigator Training program, which will be held at the, Mississippi Delta Law Enforcement Training Academy, at a total cost of \$2000.00

Mississippi Delta Community College Law Enforcement Training Academy

The Mississippi Professional Investigator Training (MPIT)



MPIT will provide the basic and advanced techniques, concepts and methodologies of conducting criminal investigations. The continuous, intensive learning process will ensure that investigators have the best and most current training consistent with developing the knowledge, skills, and abilities to perform as a criminal investigator.

This state certification will provide investigators who work in the Mississippi criminal justice system the necessary tools and information needed to identify individuals involved in serious criminal activities and obtain a conviction.

Course Topics

Crime scene	Use of Force	Surveillance
Criminal case management	Statement analysis	Sexual assaults
Child pornography and abuse	Cybercrimes	Counterfeit goods
Photography	Homicide	Suicide
Crime Scene Officer Safety	Domestic Violence	Terrorism
Firearms training	Interview and Interrogation	Officer Survival

2018 Course Dates

June 25 – 28
September 10 – 13

July 16 – 19
October 15 – 18
December 3 – 6

August 13 – 16
November 12 – 15

Tuition is \$1,500.00 -- Meals and lodging \$500.00 Housing is limited
Contact Kate Ware for registration 662-246-6436 or kware@msdelta.edu
Questions about the course contact Amy Vanderford 662-392-3640



Mississippi Delta Community College
Law Enforcement Training Academy
Accredited by the Mississippi Board of Standards and Training

Amy Vanderford, Director of Training Todd Peterson, Training Coordinator
Kate Ware, Administrative Assistant

P.O. Box 668, Moorhead, MS 38761
Office (662) 246-6436 Fax (662) 246-6469

INVOICE

Date: February 28, 2018

To: Starkville Police Department
Attn: Josh Wilson

From: Mississippi Delta Community College Law Enforcement Training Academy
P.O. Box 668
Moorhead, MS 38761

Course: Mississippi Professional Investigator Training (MPIT)

Officer: Detective Reeves

Total: \$2000.00 - (\$1500.00 – tuition and \$500.00 – meals & lodging)
Due June 25, 2018

Please make check or money order payable to MDCC LETA

P.O. m-13393



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO: Police
AGENDA DATE: 4-3-2018
PAGE: 1

SUBJECT: Request approval to enter into a revised Mechanical Service Agreement with Brislin, Inc for the Police Department for inspections and maintenance of equipment.

AMOUNT & SOURCE OF FUNDING: Police budgeted Expense: 001-201-630-426 Building Maintenance

**REQUESTING
DEPARTMENT:** Police

**DIRECTOR'S
AUTHORIZATION:** Police Chief Nichols

FOR MORE INFORMATION CONTACT:

PRIOR BOARD ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE:

AUTHORIZATION HISTORY: A service contract was approved on March 6, 2018 with Brislin, Inc., the installer of the HVAC Equipment at the Police Department and it has since been noted it did not include changing of filters and other minor routine maintenance.

SUGGESTED MOTION:

MECHANICAL SERVICE AGREEMENT AND MAINTENANCE CONTRACT

SUBMITTED TO



STARKVILLE POLICE DEPARTMENT
101 EAST LAMPKIN STREET
STARKVILLE, MS 39759

BY

BRISLIN, INC.

April 1, 2018 to March 31, 2019



At Brislin, Inc. our primary goal is to maximize your comfort level, year-round. As part of this commitment, we offer affordable inspections and maintenance agreements designed to provide increased energy efficiency, reduce mechanical failures, improve comfort conditions, and protect the performance and longevity of your heating and air conditioning equipment.

We propose to furnish inspection and maintenance as specified below:

COVERED EQUIPMENT:

See Attached - Equipment List

WE AGREE TO:

- Schedule and perform maintenance services during our normal working hours, Monday – Friday 7:00 am-4:00 pm.
- Provide all material and labor to inspect, service, and perform minor repairs to the equipment listed herein at least four (4) times per year per attached Maintenance / Inspection checklist.
- Furnish you with a complete copy of the Maintenance / Inspection checklist indicating what repairs, if any, are necessary following each inspection.
- Perform repairs and improvements not covered by this agreement, upon receipt of proper authorization from you, for additional cost at a labor rate per man not to exceed \$85.00 per hour during regular working hours and furnish parts at list price less 10% discount. Emergency service will be available at an additional overtime cost of \$95.00 per hour for week nights, weekends and holidays.
- Instruct you in the operation of equipment to provide for greatest operating efficiency.
- Priority service over non-agreement customers.

YOU AGREE TO:

- Provide us reasonable access to all areas and equipment.
- Allow us to stop and start equipment as necessary for the completion of services.
- Allow us to perform minor repairs, without prior authorization, if discovered during the scheduled maintenance. Minor repairs are considered to be those not exceeding \$150.00 for replacement parts, refrigerant, and labor per system.
- Allow us to perform an additional washing of coils, without prior notification, if visual inspection indicates coils are dirty. Additional coil cleaning will be invoiced on a time and material basis.
- Operate the subject equipment in accordance with the manufacturer's guidelines of operation.
- Promptly notify us of any problems or unusual operating conditions of the subject equipment.
- Permit only our personnel to work on the subject equipment.

EXCLUSIONS:

- Air distribution system, including ductwork, supply air grilles, return air grilles, return air chases, and equipment platforms.
- Plumbing systems, including water supply, drains, and water heaters.
- Electrical service beyond the subject equipment disconnect switch (control wiring excepted).
- Moving or relocating the subject equipment.
- Repair due to damages caused by fire, flood, weather, acts of God, acts of war, abuse, or the improper use of equipment.
- Work made necessary by the enforcement of government codes, building and union regulations.
- Internal inspection of boiler(s) or any other pressure vessel(s), if applicable.

TERMS & CONDITIONS:

This agreement shall remain in effect for one year beginning in April and shall be renewed annually by endorsement unless either party gives 30 days' written notice of termination. If the equipment covered is altered, modified, changed, or moved, this agreement may be adjusted accordingly or terminated.

Inspection and service will be furnished by us as follows:

1. One (1) full service which includes washing of evaporator and condenser coils, replacing belts & **FILTERS**, flushing drains and monitoring equipment operations.
2. Three (3) inspection services, which includes monitoring equipment operations and visual inspection of coils, cleaning and flushing condensate drains and pans. Filter replacement included.
3. Two (2) Filter replacements only.

Your cost of this Maintenance Agreement \$12,750.00 per year plus tax;
payable in six (6) equal amounts of \$2,125.00 per service, plus tax.

During the fulfillment of this agreement, we will take all reasonable precautions to avoid injury to persons and damage to property.

This proposal will become an agreement by and between Brislin and you if accepted by authorized representative signature of both parties below. This agreement contains the entire agreement between the parties, and no rights are created in favor of either party other than as specified. There are no other parties to this agreement.

Respectfully submitted:
BRISLIN, INC.



Quinn Brislin
Vice President

Your approval:

Signature: _____

Printed: _____

Title: _____

Date: _____

HVAC MAINTENANCE/INSPECTION LIST

CUSTOMER: STARKVILLE POLICE DEPARTMENT

ADDRESS: 101 EAST LAMPKIN ST STARKVILLE, MS

☒ **Complete** ☐ **Not Needed** ☐ **N/A – Not Applicable**

Weather Conditions

☐ rainy ☐ clear
☐ cloudy ☐ humid
☐ partly cloudy

Outside temp.

Avg. Inside Temp.

- ☐ 1. Clean drain pan and lines. Add algaecide tablets. (4x per year)
- ☐ 2. Check performance and service of all major components and document any deficiencies found.
- ☐ 3. Lubricate moving parts as needed.
- ☐ 4. Check refrigerant charge and record. (annually or as needed)
- ☐ 5. Test amperage and voltage and record. (annually or as needed)
- ☐ 6. Inspect for oil and refrigerant leaks and document any leaks found.
- ☐ 7. Check operating and safety controls and adjust or repair as needed.
- ☐ 8. Check air distribution temperatures and record.
- ☐ 9. Inspect condenser and evaporator coils.
- ☐ 10. Wash evaporative and condenser coils (coil cleaner or water only) (1x per year)
- ☐ 11. Clean/brush evaporative coils (1x per year)
- ☐ 12. Tighten electrical connections on equipment as needed.
- ☐ 13. Check belts and drives, tighten as needed
- ☐ 14. Replace Belts (1x per year)
- ☐ 15. Check temperature control system and make minor repairs and document any deficiencies found.
- ☐ 16. Check and adjust economizer linkage and controls (if applicable)
- ☐ 17. Replace filters and wash air filters. (includes OSA filters) (6x per year)
- ☐ 18. Check heating section and controls and document any deficiencies found.

2) 10x22x1 MP FILTERS MERV 8
10) 10x28x1 MP FILTERS MERV8
14) 10x34x1 MP FILTERS MERV8
2) 11x20x1 MP FILTERS MERV 8
1) 12x36x1 MP FILTER MERV 8
6) 16x16x1 MP FILTERS MERV 8
2) 16x20x1 MP FILTERS MERV 8
4) 16x20x2 MP FILTERS MERV 8
4) 20x24x4 MP FILTERS MERV 13

1) AL400 BELT

1) AL450 BELT

REMARKS: _____

CUSTOMER'S SIGNATURE

DATE

TECHNICIAN'S SIGNATURE

DATE

CUSTOMER NAME:

STARKVILLE POLICE DEPARTMENT

SIX (6) FILTER REPLACEMENTS

FILTER LIST

FILTERS SIZE	QTY PER SERVICE	QTY SIX (6) SERVICES	MERV	TYPE
10x22x1	2	12	MERV 8	PLEATED
10x28x1	10	60	MERV 8	PLEATED
10x34x1	14	84	MERV 8	PLEATED
11x20x1	2	12	MERV 8	PLEATED
12x36x1	1	6	MERV 8	PLEATED
16x16x1	6	36	MERV 8	PLEATED
16x20x1	2	12	MERV 8	PLEATED
16x20x2	4	24	MERV 8	PLEATED
20x24x4	4	24	MERV 13	PLEATED

NOTE: The higher the MERV value, the more efficient the filter will be in trapping airborne particles.

The MERV 13 filtes are used in air handling unit "B". This is a 100% outside air unit.

CUSTOMER NAME:

STARKVILLE POLICE DEPARTMENT

DATE: _____

Oct-17

CUSTOMER SITE:

101 E LAMPKIN ST STARKVILLE

EQUIPMENT LIST

[illegible]



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO: Police
AGENDA DATE: 4-3-2018
PAGE: 1

SUBJECT: Request approval of an agreement with Bob's Mobile Service for monthly radio and equipment maintenance.

AMOUNT & SOURCE OF FUNDING:

Police budgeted Expense: 001-201-600-300 Professional Services

**REQUESTING
DEPARTMENT:** Police

**DIRECTOR'S
AUTHORIZATION:** Police Chief Nichols

FOR MORE INFORMATION CONTACT:

PRIOR BOARD ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE:

AUTHORIZATION HISTORY: The Starkville Police and Fire Departments have been doing business with Bob's Mobile Service for after hours and on call work on equipment and are fully confident in their services.

SUGGESTED MOTION:

Independent Contractor Agreement

This Agreement is made between City of Starkville, MS ("Client") and Bob Groves d/b/a Bob's Mobile Radio Service ("Contractor"), with a principal place of business at

1. Services to Be Performed

Contractor agrees to perform the following services: general repair of physical mobile/portable radio units, based on normal wear and tear and use, for the Starkville Police Department and Starkville Fire Department.

2. Payment

In consideration for the services to be performed by Contractor, Client agrees to pay Contractor at the following rates: a monthly retainer flat fee of \$750.00.

3. Expenses

Contractor shall be responsible for all expenses incurred while performing services under this Agreement. This includes automobile, truck, and other travel expenses; vehicle maintenance and repair costs; vehicle and other license fees and permits; insurance premiums; road, fuel, and other taxes; fines; radio, pager, or cell phone expenses; meals; and all salary, expenses, and other compensation paid to employees or contract personnel the Contractor hires, if any, to complete the work under this Agreement.

4. Vehicles and Equipment

Contractor will furnish all vehicles, equipment, tools, and materials used to provide the services required by this Agreement. Client will not require Contractor to rent or purchase any equipment, product, or service as a condition of entering into this Agreement.

5. Independent Contractor Status

Contractor is an independent contractor, and neither Contractor nor Contractor's employees or contract personnel are, or shall be deemed, Client's employees. In its capacity as an independent contractor, Contractor agrees and represents, and Client agrees, as follows:

- A. Contractor has the right to perform services for others during the term of this Agreement.
- B. Contractor has the sole right to control and direct the means, manner, and method by which the services required by this Agreement will be performed. Contractor

shall select the routes taken, starting and quitting times, days of work, and order the work is performed.

- C. Contractor has the right to hire assistants as subcontractors or to use employees to provide the services required by this Agreement.
- D. Neither Contractor nor Contractor's employees or contract personnel shall be required to wear any uniforms provided by Client.
- E. The services required by this Agreement shall be performed by Contractor, Contractor's employees, or contract personnel, and Client shall not hire, supervise, or pay any assistants to help Contractor.
- F. Neither Contractor nor Contractor's employees or contract personnel shall receive any training from Client in the professional skills necessary to perform the services required by this Agreement.
- G. Neither Contractor nor Contractor's employees or contract personnel shall be required by Client to devote full time to the performance of the services required by this Agreement.

6. Business Licenses, Permits, and Certificates

Contractor represents and warrants that Contractor and Contractor's employees and contract personnel, if any, will comply with all federal, state, and local laws requiring drivers and other licenses, business permits, and certificates required to carry out the services to be performed under this Agreement.

7. State and Federal Taxes

Client will not:

- withhold FICA (Social Security and Medicare taxes) from Contractor's payments or make FICA payments on Contractor's behalf;
- make state or federal unemployment compensation contributions on Contractor's behalf; or
- withhold state or federal income tax from Contractor's payments.

Contractor shall pay all taxes incurred while performing services under this Agreement—including all applicable income taxes and, if Contractor is not a corporation, self-employment (Social Security) taxes. Upon demand, Contractor shall provide Client with proof that such payments have been made.

8. Fringe Benefits

Contractor understands that neither Contractor nor Contractor's employees or contract personnel, if any, are eligible to participate in any employee pension, health, vacation pay, sick pay, or other fringe benefit plan of Client.

9. Unemployment Compensation

Client shall make no state or federal unemployment compensation payments on behalf of Contractor or Contractor's employees or contract personnel. Contractor will not be entitled to these benefits in connection with work performed under this Agreement.

10. Workers' Compensation

Client shall not obtain workers' compensation insurance on behalf of Contractor or Contractor's employees, if any. If Contractor hires employees to perform any work under this Agreement, Contractor will cover them with workers' compensation insurance to the extent required by law and provide Client with a certificate of workers' compensation insurance before the employees begin the work.

11. Insurance

Client shall not provide insurance coverage of any kind for Contractor or Contractor's employees or contract personnel. Contractor shall obtain the following insurance coverage and maintain it during the entire term of this Agreement:

- A. Automobile liability insurance for each vehicle used in the performance of this Agreement -- including owned, non-owned (for example, owned by Contractor's employees), leased, or hired vehicles -- in the minimum amount of \$500,000.00 combined single limit per occurrence for bodily injury and property damage.
- B. Comprehensive or commercial general liability insurance coverage in the minimum amount of \$1,000,000.00 combined single limit, including coverage for bodily injury, personal injury, broad form property damage, contractual liability, and cross-liability.

12. Indemnification

Contractor shall indemnify and hold Client harmless from any loss or liability arising from performing services under this Agreement.

13. Term of Agreement

This agreement will become effective when signed by both parties and will terminate on the date a party terminates the Agreement as provided below.

14. Terminating the Agreement

Either party may terminate this Agreement at any time, with or without cause, by giving 30 days' written notice to the other party of the intent to terminate.

15. Exclusive Agreement

This is the entire Agreement between Contractor and Client.

16. Modifying the Agreement

This Agreement may be modified only by a writing signed by both parties.

17. Resolving Disputes

This contract shall be governed by Mississippi law, regardless of choice of law, or conflicts of law, principles. If a dispute arises under this Agreement, any party may take the matter to a court of competent jurisdiction in Oktibbeha County, Mississippi.

18. Confidentiality

Contractor acknowledges that it will be necessary for Client to disclose certain confidential and proprietary information to Contractor in order for Contractor to perform duties under this Agreement. Contractor acknowledges that disclosure to a third party or misuse of this proprietary or confidential information would irreparably harm Client. Accordingly, Contractor will not disclose or use, either during or after the term of this Agreement, any proprietary or confidential information of Client without Client's prior written permission except to the extent necessary to perform services on Client's behalf.

Upon termination of Contractor's services to Client, or at Client's request, Contractor shall deliver to Client all materials in Contractor's possession relating to Client's business. Contractor acknowledges that any breach or threatened breach of Clause 18 of this Agreement will result in irreparable harm to Client for which damages would be an inadequate remedy. Therefore, Client shall be entitled to equitable relief, including an injunction, in the event of such breach or threatened breach of Clause 18 of this Agreement. Such equitable relief shall be in addition to Client's rights and remedies otherwise available at law.

19. No Partnership

This Agreement does not create a partnership relationship. Contractor does not have authority to enter into contracts on Client's behalf.

20. Assignment and Delegation

Contractor may not assign or subcontract any rights or delegate any of its duties under this Agreement without Client's prior written approval.

Signatures

Client/Owner: _____

Printed Name

Signature

Date

Contractor: _____

Printed Name

Signature

Date

Taxpayer ID Number