



OFFICIAL ELECTRONIC PACKET

**CITY OF STARKVILLE, MISSISSIPPI
May 15, 2018**

Mayor
D. Lynn Spruill

Vice Mayor
Roy A. Perkins

Board of Aldermen
Ben Carver
Sandra Sistrunk
David Little
Jason Walker
Patrick Miller
Henry Vaughn, Sr.

City Attorney
Chris Latimer

City Clerk / CFO
Lesa Hardin

Technology Director
Joel Clements, Jr.

Utilities General Manager
Terry Kemp



Police Chief
R. Frank Nichols

Fire Chief
Charles Yarbrough

Human Resources Director
Navarrete Ashford

City Planning & Community Development
W. Buddy Sanders

City Engineer
Edward Kemp

Court Clerk
Shalonda Sykes

Interim Park and Recreation Director
Gerry Logan

Sanitation and Environmental Services Director
Calvin Ware

Airport Director
Rodney Lincoln

OFFICIAL AGENDA

THE MAYOR AND BOARD OF ALDERMEN

OF THE

CITY OF STARKVILLE, MISSISSIPPI

RECESS MEETING OF TUESDAY, MAY 15, 2018
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET

PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA INCLUDING CONSENTED ITEMS

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE APRIL 17, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

CONSIDERATION OF THE MINUTES OF THE APRIL 27, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCE

RECOGNITION OF B-BTRY 2-114th FIELD ARTILLERY

VIII. PUBLIC HEARINGS

IX. MAYOR'S BUSINESS

A. CONSIDERATION OF JOINT USE AGREEMENT BETWEEN THE STARKVILLE OKTIBBEHA CONSOLIDATED SCHOOL DISTRICT AND THE CITY OF STARKVILLE FOR USE OF SCHOOL AND PARKS & RECREATION FACILITIES.

B. CONSIDERATION OF REJECTION OF BIDS RECEIVED FOR THE PARTIAL CLOSURE OF CELL NO.5 RUBBISH LANDFILL SITE LOCATED ON ROCKHILL ROAD.

X. BOARD BUSINESS

A. CONSIDERATION OF CONTRACT PROPOSALS FOR AMBULANCE SERVICES TO BE HOUSED, SUPERVISED AND DISPATCHED IN THE CITY OF STARKVILLE FIRE STATIONS.

B. CONSIDERATION OF ESTABLISHING AN EMS DISTRICT FOR THE STARKVILLE FIRE DEPARTMENT IN THE CITY LIMITS.

C. CONSIDERATION OF A RESOLUTION APPOINTING ALDERMAN VAUGHN AS VOTING DELEGATE AND ALDERMAN LITTLE AS ALTERNATE VOTING DELEGATE TO THE MISSISSIPPI MUNICIPAL LEAGUE 2017 CONFERENCE.

D. DISCUSSION AND CONSIDERATION OF AN UPDATE TO THE SPECIAL EVENTS POLICY FOR THE CITY OF STARKVILLE.

XI. DEPARTMENT BUSINESS

A. AIRPORT

1. CONSIDERATION OF APPROVAL FOR AIRPORT DIRECTOR RODNEY LINCOLN AND AIRPORT OPERATIONS MANAGER JARED RABERN TO TRAVEL TO PEACHTREE CITY, GA AND ATTEND THE EASTERN AVIATION FUEL QUALITY CONTROL SEMINAR DURING JUNE 26 – JUNE 28, 2018, WITH TOTAL ADVANCE TRAVEL NOT TO EXCEED \$2,000.00.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

a. CONSIDERATION OF PP 18-05 THE FOR RENEWAL OF PRELIMINARY PLAT APPROVAL FOR SUBDIVIDING +/- 41.26 PARCEL INTO 61 LOTS. THE PROPERTY IS LOCATED AT THE WEST END OF HUNTINGTON DRIVE IN AN R-4 ZONING DISTRICT WITH THE PARCEL NUMBER 105-15-003.04.

b. CONSIDERATION OF PP 18-07 AND FP 18-04 REQUEST FOR APPROVAL FOR RESUBDIVIDING TWO PARCELS AT 307 AND 311 GILLESPIE STREET IN A R-2 ZONE WITH THE PARCEL NUMBER 102A-00-157.00 AND 102A-00-156.00.

c. CONSIDERATION OF TRAVEL AND TRAINING FOR MIKE ST. LOUIS TO ATTEND THE BUILDING OFFICIALS ASSOCIATION OF MISSISSIPPI SUMMER CONFERENCE WITH COST NOT TO EXCEED \$750.00.

d. CONSIDERATION OF A SPECIAL EVENT REQUEST BY SUSAN FORD ON BEHALF OF THE STARKVILLE FOUNDATION FOR PUBLIC EDUCATION TO HOLD THE 28TH ANNUAL HANNAH POTE RUN FOR EDUCATION AND HAVE CITY PARTICIPATION WITH IN-KIND SERVICES TO BE HELD AUGUST 18, 2018.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

1. CONSIDERATION OF APPROVAL OF THE 2018 STREET IMPROVEMENT PROJECT, ACCEPTING THE LOW BID FROM FALCON CONTRACTING AND AUTHORIZATION FOR THE MAYOR TO EXECUTE A CONSTRUCTION CONTRACT.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF MAY 8, 2018 FOR FISCAL YEAR ENDING 9/30/18, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-9, 21-39-17 AND 21-15-21.
2. REQUEST ACCEPTANCE OF THE APRIL 2018 FINANCIAL STATEMENTS.
3. CONSIDERATION OF QUOTES FOR PROPERTY, VEHICLE AND EQUIPMENT INSURANCE SERVICES.
4. CONSIDERTION OF JAMEIKA SMITH TO PARTICIPATE IN THE CITY EDUCATIONAL ASSISTANCE PROGRAM AND TO REIMBURSE HER FOR THE APPROVED COURSE COMPLETED IN THE SPRING OF 2018 SEMESTER IN THE AMOUNT OF \$881.05.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. HUMAN RESOURCES

1. REQUEST TO ADVERTISE FOR A PART-TIME ATHLETIC ASSISTANT, IN THE STARKVILLE PARKS & RECREATION DEPARTMENT.
2. REQUEST TO ADVERTISE FOR THREE (3) PART-TIME SEASONAL PROGRAM SPECIALIST POSITIONS IN THE STARKVILLE PARK AND RECREATION DEPARTMENT.

3. REQUEST AUTHORIZATION TO TRANSFER WILLIAM “RONNIE” SMITH FROM THE WATER DEPARTMENT (REHAB CONSTRUCTION), TO FILL A DRIVER POSITION IN THE SANITATION ENVIRONMENTAL SERVICE DEPARTMENT.
4. REQUEST AUTHORIZATION TO HIRE JOSHUA BROWN, AS A DRIVER IN THE SANITATION & ENVIRONMENTAL SERVICE DEPARTMENT.
5. REQUEST AUTHORIZATION TO RECLASSIFY THERESA CELESTINE IN THE STARKVILLE POLICE DEPARTMENT FROM PART-TIME WITHOUT BENEFITS TO FULL-TIME WITH BENEFITS.
6. REQUEST AUTHORIZATION TO HIRE BAILEY CRISTWELL AS A PART-TIME CUSTOMER SERVICE REPRESENTATIVE IN THE STARKVILLE UTILITIES DEPARTMENT.
7. REQUEST AUTHORIZATION TO HIRE AUGESTER HOLLINS, AS AN APPRENTICE LINEMAN IN THE STARKVILLE UTILITIES DEPARTMENT.
8. REQUEST AUTHORIZATION TO HIRE COREY BRAXTON, AS A MAINTENANCE WORKER III FOR THE UTILITIES DEPARTMENT.
9. REQUEST AUTHORIZATION TO ADVERTISE FOR THREE PART-TIME LINEMEN FOR THE AIRPORT DEPARTMENT.

H. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

I. PARKS

1. CONSIDERATION TO AUTHORIZE THE PURCHASE OF NEW HVAC UNIT AND LINES TO BE USED BY THE PARK AND RECREATION DEPARTMENT OF THE CITY OF STARKVILLE AT THE NEEDMORE COMMUNITY CENTER FROM THE LOWER QUOTE, HOLLIS BROTHERS, FOR \$6,000.00.
2. CONSIDERATION TO AUTHORIZE THE PURCHASE OF EXMARK 72” LAZER E-SERIES MOWER, STATE CONTRACT NUMBER 8200037364 TO BE USED BY THE PARK AND RECREATION DEPARTMENT OF THE CITY OF STARKVILLE AND FOR THE CITY CLERK / CFO TO OBTAIN FINANCING QUOTES.
3. CONSIDERATION OF THE APPROVAL OF THE AGREEMENT BETWEEN THE CITY OF STARKVILLE AND SOUTHERN FOUNDATION, INC., TO OPERATE THE NATIONAL RECREATION AND PARKS ASSOCIATION (NRPA)/WAL-MART FOUNDATION RURAL COMMUNITIES HEALTHY OUT-OF-SCHOOL PROGRAM.

J. POLICE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

K. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

L. UTILITIES DEPARTMENT

1. CONSIDERATION TO PURCHASE A 6 x 12 x 3 DUMP BED TRAILER FROM THE LOWEST QUOTE OF \$5,350.00 FROM TURNER FARMS AND TRAILER SALES.
2. CONSIDERATION OF A RESOLUTION BY THE CITY OF STARKVILLE TO FILE A JOINT PETITION TO THE MISSISSIPPI PUBLIC SERVICE COMMISSION TO CANCEL A PORTION OF THE CERTIFICATED AREA OF THE OKTOC WATER ASSOCIATION TO BE SERVED BY THE CITY OF STARKVILLE.
3. CONSIDERATION OF ACCEPTANCE OF PERMANENT RIGHT OF WAY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT FROM STARKVILLE OKTIBBEHA CONSOLIDATED SCHOOL DISTRICT FOR THE PURPOSE OF LAYING A SEWER LINE.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PERSONNEL

B. PENDING LITIGATION

XV. OPEN SESSION

XVI. ADJOURN UNTIL JUNE 5, 2018 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
April 17, 2018**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on April 17, 2018 at 5:30 p.m. in the Courtroom of City Hall, located at 110 West Main Street, Starkville, MS. Present were Mayor Lynn Spruill, Aldermen Ben Carver, Sandra Sistrunk, David Little, Jason Walker, Patrick Miller, Roy A.' Perkins and Henry Vaughn, Sr. Attending the Board were City Clerk / CFO Lesa Hardin and City Attorney Chris Latimer.

Mayor Lynn Spruill opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Lynn Spruill asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Vaughn requested item X.5.: Approval of a Minority and Women-Owned Business (MBE/WBE) Resolution for the Mill Street reconstruction & drainage improvements Appalachian Regional Commission (ARC) project be removed from Consent.

Alderman Vaughn requested that the minutes of April 3, 2018 be removed from consent.

There being no objections to the changes, the Mayor called for a motion to approve the agenda with consent items.

1. A MOTION TO APPROVE THE AGENDA WITH CONSENT ITEMS.

Alderman Little offered a motion, duly seconded by Alderman Carver, to approve the April 17, 2018 Agenda as amended. Mayor Spruill then read the consented items after which the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA OF
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI
RECESS MEETING OF TUESDAY, APRIL 17, 2018**

**5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET**

PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA INCLUDING CONSENTED ITEMS

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE APRIL 3, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCE

A. MUNICIPAL COURT ANNUAL REPORT

B. ALVIN TURNER

VIII. PUBLIC HEARING

PUBLIC HEARING ON AMENDING THE CITY ALCOHOL ORDINANCE RELATING TO OPEN CONTAINERS FOR SPECIAL EVENTS

IX. MAYOR'S BUSINESS

1. CONSIDERATION OF THE APPROVAL OF A RESOLUTION OF ESTABLISHING A REDEVELOPMENT PROJECT AREA PURSUANT TO SECTION 49-35-1 ET SEQ OF THE MISSISSIPPI CODE OF 1972, ANOTATED, AS AMENDED AND PURSUANT TO SECTION 57-91-1 ET SEQ OF THE MISSISSIPPI CODE OF 1972, ANOTATED, AS AMENDED FOR A REDEVELOPMENT PROJECT AREA THAT SHALL BE KNOWN AS THE "MTB PROPERTIES LLC REDEVELOPMENT AREA"

X. BOARD BUSINESS

1. UPDATE ON ROUNDHOUSE ROAD WASTEWATER STATUS.

2. APPROVAL OF ENTERING INTO A PROFESSIONAL SERVICES CONTRACT, AS APPROVED BY THE CITY ATTORNEY, WITH GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT IN AN AMOUNT NOT TO EXCEED \$28,793 FOR ADMINISTRATIVE SERVICES RELATED TO THE STARKVILLE ROUNDHOUSE ROAD SEWER IMPROVEMENTS PROJECT.
3. CONSIDERATION OF APPROVAL OF ENTERING INTO A PROFESSIONAL SERVICES CONTRACT, AS APPROVED BY THE CITY ATTORNEY, WITH GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT IN AN AMOUNT NOT TO EXCEED \$30,000 FOR ADMINISTRATIVE SERVICES RELATED TO THE STARKVILLE MILL STREET RECONSTRUCTION AND DRAINAGE IMPROVEMENTS PROJECT.
4. CONSIDERATION OF APPROVAL OF FAIR HOUSING RESOLUTION AND DECLARE APRIL AS FAIR HOUSING MONTH FOR THE CITY OF STARKVILLE'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) WHICH WILL INSTALL A GRAVITY-FED SEWER COLLECTION SYSTEM WITHIN THE ROUNDHOUSE ROAD AREA.
5. CONSIDERATION OF APPROVAL OF A MINORITY AND WOMEN-OWNED BUSINESS (MBE/WBE) RESOLUTION FOR THE MILL STREET RECONSTRUCTION & DRAINAGE IMPROVEMENTS APPALACHIAN REGIONAL COMMISSION (ARC) PROJECT.
6. CONSIDERATION OF APPROVAL OF AN AFFIRMATIVE MARKETING PLAN RESOLUTION FOR THE MILL STREET RECONSTRUCTION & DRAINAGE IMPROVEMENTS APPALACHIAN REGIONAL COMMISSION (ARC) PROJECT.
7. CONSIDERATION OF APPROVAL OF A CODE OF STANDARDS OF CONDUCT RESOLUTION FOR THE MILL STREET RECONSTRUCTION & DRAINAGE IMPROVEMENTS APPALACHIAN REGIONAL COMMISSION (ARC) PROJECT.
8. CONSIDERATION OF THE APPROVAL OF ANY OF THE ALDERMEN AND THE MAYOR TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S SUMMER CONFERENCE, BEGINNING JUNE 25, 2018 AND ENDING JUNE 27, 2018, WITH ADVANCE PAYMENT FOR THE CONFERENCE RESERVATION AND ACCOMMODATIONS WITH ADVANCE TRAVEL. VICE MAYOR PERKINS WILL NOT BE ATTENDING.
9. DISCUSSION AND CONSIDERATION OF BOARD AND ADMINISTRATIVE BUDGET PROCEDURES FOR FY 2019.

XI. DEPARTMENT BUSINESS

A. AIRPORT

1. REQUEST APPROVAL FOR THE PURCHASE OF A JOHN DEERE 5100E UTILITY TRACTOR ON STATE CONTRACT IN THE AMOUNT OF \$52,320.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT
THERE ARE NO ITEMS FOR THIS AGENDA
2. PLANNING
 - a. CONSIDERATION OF THE SPECIAL EVENT “HAIL STATE FAMILY PARTY” TO BE HELD FRIDAY, APRIL 20, 2018.
 - b. CONSIDERATION OF PP 18-03 FP 18-05 REQUEST FOR PRELIMINARY AND FINAL PLAT APPROVAL FOR RESUBDIVIDING +- 0.73-ACRE PARCEL INTO 2 LOTS AT 201 OAKMONT ROAD IN A R-4 ZONE WITH THE PARCEL NUMBER 106E.00.019.00.

A. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

B. ENGINEERING

THERE ARE NO ITEMS FOR THIS AGENDA

C. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF APRIL 10, 2018 FOR FISCAL YEAR ENDING 9/30/18, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-9, 21-39-17 AND 21-15-21.
2. CONSIDERATION OF ACCEPTANCE OF THE MARCH FINANCIAL STATEMENTS.
3. CONSIDERATION OF APPROVAL OF REVERSE AUCTION SERVICE AGREEMENT WITH SOUTHERN PROCUREMENT, LLC FROM APRIL 1, 2018- MARCH 20, 2020.

D. FIRE DEPARTMENT

1. CONSIDERATION TO ALLOW BATT. CHIEF STEWART BIRD TO ATTEND THE MISSISSIPPI PARTNERS PREPAREDNESS SUMMIT CONFERENCE ON MAY 7-10,2018 IN BILOXI, MS WITH ADVANCED TRAVEL AT A COST NOT TO EXCEED \$350.00.
2. REQUEST PERMISSION TO ISSUE A COMMERCIAL BURN PERMIT TO SAUNDERS RAMSEY TO BURN CLEARED DEBRIS ASSOCIATED WITH A CONSTRUCTION PROJECT WITH THIS BURN TO OCCUR AT CLAIBORNE AT ADELAIDE PHASE 2 PROPERTY LOCATED ON SOUTH MONTGOMERY ON APPROXIMATELY APRIL 30, 2018.
3. REQUEST PERMISSION TO ACCEPT THE HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT (HMEP) WHICH WOULD BE USED TO PURCHASE 5 MULTI-GAS DETECTORS, IN THE AMOUNT OF \$22,355.30, HAVING A 20% MATCH IN THE AMOUNT OF \$2,811.33.
4. CONSIDERATION TO ESTABLISH AN EMS DISTRICT/ AMBULANCE SERVICE IN THE CITY LIMITS WITH THESE AMBULANCES TO BE HOUSED, SUPERVISED AND DISPATCHED FROM THE SFD STATIONS.

E. HUMAN RESOURCES

1. REQUEST AUTHORIZATION TO HIRE BENJAMIN OSWALT AS AN ENTRY LEVEL POLICE OFFICER AND MARVIN HUGHES AS A CERTIFIED POLICE OFFICER FOR THE STARKVILLE POLICE DEPARTMENT.
2. CONSIDERATION TO ADOPT THE UNIFORM POLICY FOR THE CITY OF STARKVILLE FOLLOWING DEPARTMENTS: SANITATION, STREET AND STARKVILLE UTILITIES WATER DIVISON.

F. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

G. PARKS

1. REQUEST PERMISSION TO ACCEPT A NATIONAL RECREATION AND PARKS ASSOCIATION (NRPA)/WAL-MART FOUNDATION RURAL COMMUNITIES HEALTHY OUT-OF-SCHOOL TIME GRANT FOR THE AMOUNT OF \$35,000.00, AND APPROVAL FOR THE MAYOR TO SIGN THE REQUIRED MEMORANDUM OF UNDERSTANDING BETWEEN NRPA AND THE CITY OF STARKVILLE.
2. REQUEST PERMISSION TO ALLOW GERRY LOGAN TO ATTEND TRAINING IN WICHITA, KANSAS REQUIRED BY THE NATIONAL RECREATION AND PARKS ASSOCIATION (NRPA)/WAL-MART RURAL

COMMUNITIES HEALTHY OUT-OF-SCHOOL TIME MEAL GRANT PROGRAM, WITH ADVANCE TRAVEL NOT TO EXCEED \$1,000.00, TO BE 100% REIMBURSED TO THE CITY BY THE GRANT.

3. REQUEST PERMISSION TO ALLOW GERRY LOGAN TO ATTEND THE PARKS AND RECREATION SUMMIT CONFERENCE APRIL 23-25, 2018 IN ATLANTA, GEORGIA AT NO COST TO THE CITY.

H. POLICE DEPARTMENT

1. CONSIDERATION TO ALLOW DISPATCHER ERICA RATLIFF, TO ATTEND THE TAC COURSE FOR DISPATCHERS MAY 7 – 11, 2018 IN PEARL MS, AT A TOTAL COST OF \$537.50.
2. CONSIDERATION TO ALLOW CORPORAL SCOTT LOMAX, TO ATTEND THE POLICE MARKSMANSHIP COURSE, WHICH WILL BE HELD MAY 7 – 11, 2018 AT THE DESOTO COUNTY SHERIFF'S OFFICE, AT A TOTAL COST OF \$1104.10.
3. CONSIDERATION TO ALLOW CPL. TYLER DAVIS, OFFICER DAVID FAIR, OFFICER ANTOINE GOLDEN, OFFICER DONTÉ THOMAS, AND OFFICER PRINSTON HENDERSON TO ATTEND THE 17TH ANNUAL NATIONAL LAWFIT CHALLENGE IN OLIVE BRANCH, MISS., ON JUNE 7-9, 2018, WITH ADVANCED TRAVEL NOT TO EXCEED \$1,840.00 TOTAL.
4. CONSIDERATION TO ALLOW SGT. KENNY WATKINS TO ATTEND THE 14TH ANNUAL MISSISSIPPI COMMAND COLLEGE, IN OXFORD, MISS., JULY 15-20, 2018 WITH ADVANCE TRAVEL NOT TO EXCEED \$990.00.

I. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

J. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION TO DECLARE NON-FUNCTIONING WATER METERS SCRAP, REMOVE FROM INVENTORY AND SELL.
2. REQUEST AUTHORIZATION TO RELEASE OLD UTILITY EASEMENTS ACROSS THE COLLEGE VIEW PROJECT.
3. REQUEST AUTHORIZATION TO ADVERTISE FOR TRAILER MOUNTED VACUUM EXCAVATOR.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. LAND ACQUISITION

B. PENDING LITIGATION

XV. OPEN SESSION

XVI. ADJOURN UNTIL MAY 1, 2018 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

Consent items 2 – 26:

2. CONSIDERATION OF A RESOLUTION OF ESTABLISHING A REDEVELOPMENT PROJECT AREA PURSUANT TO SECTION 49-35-1 ET SEQ OF THE MISSISSIPPI CODE OF 1972, ANOTATED, AS AMENDED AND PURSUANT TO SECTION 57-91-1 ET SEQ OF THE MISSISSIPPI CODE OF 1972, ANOTATED, AS AMENDED FOR A REDEVELOPMENT PROJECT AREA THAT SHALL BE KNOWN AS THE “MTB PROPERTIES LLC REDEVELOPMENT AREA.”

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval of a Resolution of establishing a redevelopment project area pursuant to Section 49-35-1 Et Seq of the Mississippi Code of 1972, annotated, as amended and pursuant to Section 57-91-1 Et Seq of the Mississippi Code of 1972, annotated, as amended for a redevelopment project area that shall be known as the “MTB Properties LLC Redevelopment Area” is enumerated, this consent item is thereby approved.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI ESTABLISHING A REDEVELOPMENT PROJECT AREA PURSUANT TO SECTION 49-35-1 ET SEQ OF THE MISSISSIPPI CODE OF 1972, ANOTATED, AS AMENDED AND PURSUANT TO SECTION 57-91-1 ET SEQ OF THE MISSISSIPPI CODE OF 1972, ANOTATED, AS AMENDED AND WHICH REDEVELOPMENT PROJECT AREA SHALL BE KNOWN AS THE “MTB PROPERTIES LLC. REDEVELOPMENT AREA”

WHEREAS, the Mayor and Board of Aldermen for the City of Starkville, Mississippi, acting for and on behalf of the City of Starkville, Mississippi, do hereby find and resolve as follows:

WHEREAS, pursuant to Section 49-35-1, et seq of the Mississippi Code of 1972, Annotated, as Amended and which act is entitled “Mississippi Brownfields Voluntary Cleanup and Redevelopment Act” and section 57-91-1, et seq of the Mississippi Code of 1972 Annotated, as Amended and which act is entitled “Redevelopment Act” the City of Starkville, Mississippi has identified on the attached Exhibit “A” as a “Brownfield Property” that is a potential location for redevelopment; and

WHEREAS, the proposed Developer, being MTB Properties, LLC. has requested that the City of Starkville participate in the Brownfield Program for the State of Mississippi through the Mississippi Department of Environmental Quality and the Mississippi Development Authority; and

WHEREAS, pursuant to Section 49-35-3 of the Mississippi Code of 1972, Annotated, as Amended, such participation in the aforesaid project shall be done without the use of taxpayer funds; and

WHEREAS, pursuant to the guidelines for the aforementioned Mississippi Brownfields Voluntary Cleanup and Redevelopment Act, the City is required to resolve that the property as described on the attached "Exhibit A" is a "redevelopment area" and subsequently enter into a Development Agreement with Developer, if needed, and to which the Developer must make an application to the Mississippi Development Authority for the proposed project; and

WHEREAS, the City of Starkville, Mississippi desires to see the property redeveloped in accordance with the existing ordinances and regulations of the City of Starkville, Mississippi and resolves to review the development plan of the Developer, MTB Properties LLC., once the same is presented to the City of Starkville, Mississippi.

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Starkville, Mississippi in regard to the proposed redevelopment project of the Developer, MTB Properties LLC., and the Mississippi Development Authority as follows:

Section 1. The Mayor and Board of Aldermen hereby establishes that the area described in the legal description being attached as Exhibit "A", as a "redevelopment area" as required by Section 49-35-3 of the Mississippi Code of 1972, Annotated, as Amended.

Section 2. That the Mayor is authorized to execute a development agreement, if needed, with the developer, MTB Properties LLC., and the Mississippi Development Authority provided that any such agreement does not require the use of any tax payer funds and the Developer shall pay all fees and costs associated with such application.

Section 3. That the Mayor is authorized to execute and the City Clerk to attest to any and all documents necessary to assist the Developer in submission of the application to the Mississippi Development Authority for certification as a redevelopment project area.

Section 4. That the subject matter property described in the attached "Exhibit A" and to which reference is hereby made as if fully copied in words and figures herein. That the City of Starkville, Mississippi does not warrant the accuracy of the attached legal description as the same is for reference only.

So Resolved on April 17th, 2018:

3. CONSIDERATION OF ENTERING INTO A PROFESSIONAL SERVICES CONTRACT, AS APPROVED BY THE CITY ATTORNEY, WITH GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT IN AN AMOUNT NOT TO EXCEED \$28,793 FOR ADMINISTRATIVE SERVICES RELATED TO THE STARKVILLE ROUNDHOUSE ROAD SEWER IMPROVEMENTS PROJECT.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval of entering into a professional services contract, as approved by the City Attorney, with Golden Triangle Planning and Development District in an amount not to exceed \$28,793 for administrative services related to the Starkville Roundhouse Road Sewer Improvements Project” is enumerated, this consent item is thereby approved.

**A RESOLUTION
Selecting the
GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT
To Administer A
Community Development Block Grant (CDBG) Grant
Project Number 1133-17-347-PF-01/1130-17-347-PF-01**

WHEREAS, the City of Starkville has been awarded a Community Development Block Grant referenced above by the Mississippi Development Authority; and

WHEREAS, said Board of Aldermen has determined that it will be in the best interest of the City of Starkville to secure professional services in administration of said project; and

WHEREAS, said Board of Aldermen has determined that the Golden Triangle Planning and Development District is capable of administering said grant in the best interest of the City of Starkville for the following reasons:

The Golden Triangle Planning and Development District has sufficient professional staff to administer the grant in a competent and timely manner;

The Golden Triangle Planning and Development District has experience in successfully administering comparable grants;

The Golden Triangle Planning and Development District has provided acceptable services to the City of Starkville Board of Aldermen over a period of ten years in dealing with intergovernmental programs;

The Golden Triangle Planning and Development District agrees to provide administrative services on a cost reimbursement basis, not to exceed \$28,793 to be derived from the Mississippi Community Development Block Grant.

THEREFORE, BE IT RESOLVED, that the City of Starkville Board of Aldermen does hereby select the Golden Triangle Planning and Development District as Administrator of the above referenced Community Development Block Grant, according to the terms of the contract agreed

upon by the City of Starkville and the Golden Triangle Planning and Development District.

SO ORDERED, this the 17th day of April 2018, by the City of Starkville Board of Aldermen in regular session.

D. Lynn Spruill, Mayor

CONTRACT FOR ADMINISTRATIVE SERVICES
between the
Golden Triangle Planning and Development District, Inc.
and
City of Starkville

THIS CONTRACT, entered into the 17th day April 2018 by and between the City of Starkville, hereinafter referred to as the "Recipient", and the Golden Triangle Planning and Development District, Inc. (a non-profit corporation organized and existing under the laws of the State of Mississippi), Starkville, Mississippi, hereinafter referred to as the "District".

IT IS HEREBY AGREED that the Recipient has received funding approval under the Mississippi Community Development Block Grant (CDBG) Program, Grant Number 1133-17-347-PF-01 / 1130-17-347-PF-01 from the State of Mississippi, hereinafter referred to as the "State", in the sum of \$266,728 for the purpose of public facility infrastructure improvements (Roundhouse Road Sewer) .

I. Scope of Services

The work to be performed by the District includes services generally performed in the administration of the Mississippi Community Development Block Grant Program (CDBG), including, but not limited to:

- A. Project administration, program general administrative services and financial management services consistent with CDBG program guidelines and policies;
- B. Records maintenance;
- C. Monitoring of compliance with CDBG Fair Labor Standards and Equal Opportunity

Provisions, and preparation of performance reports and close-out documents;

D. Representation of the Recipient before the State, CDBG, and other governmental agencies concerned with the Mississippi Community Development Block Grant Program; and

E. Environmental Review Record preparation.

II. Type of Contract

This is a professional services contract and does not include payment for or costs involved in providing the Recipient with legal, audit, appraisal, engineering, surveying, architectural, additional planning services, and labor or materials for demolition and site clearance work of any kind.

III. Services Provided by Recipient to District

The District, through its authorized representatives, shall have access to all files and records relating to this Community Development Block Grant Program. The Recipient shall also furnish normal assistance required for expeditious completion of the work to be done by the District under the term of this contract to consist of, in part, occasional work space and office facilities to include typing, local telephone service, copying service, message center, forms and information distribution.

IV. Time of Performance

The administrative services of the District are effective on the 2nd day of October 2017 and will continue until all of Grant Number 1133-17-347-PF-01/1130-17-347-PF-01 activities have been satisfactorily and finally closed out, or may be terminated by either party following thirty (30) days written notice.

V. Compensation

It is agreed that the total compensation to be paid to the District for all services rendered to the Recipient under this contract shall not exceed **\$28,793** to be derived from the Community Development Block Grant funds. Services will include administrative and clerical salaries with attendant fringe and indirect costs, travel at the IRS standard rate, and any incidental direct costs, i.e. office supplies, printing.

VI. Method of Payment

Payment shall be made to the District not less frequently than monthly after receipt by the Recipient of an invoice from the District. Documentation of expenses shown on such invoices will be maintained in the files of the District and available for inspection upon request of all parties involved in this contract.

VII. Terms and Conditions

This contract is subject to and incorporates the provisions of 24 CFR 570.496, any applicable Federal law relating to the Mississippi Community Development Block Grant Program, and Assurances attached to the State of Mississippi Grant Agreement, as well as provisions herein identified as "Part II, Terms and Conditions".

IN WITNESS HEREOF, the City of Starkville Board of Aldermen and the Golden Triangle Planning and Development District, Inc., have executed this Contract by and through their duly authorized officers, signatures and official seals, on the date hereinabove first written.

CITY OF STARKVILLE

Attest:

By: _____
D. Lynn Spruill, Mayor

Lesa Hardin, City Clerk

(SEAL)

GOLDEN TRIANGLE PLANNING AND
DEVELOPMENT DISTRICT, INC.

Attest:

By: _____
Rupert L. "Rudy" Johnson,
Executive Director

(SEAL)

PART II

TERMS AND CONDITIONS

1. Termination of Contract for Cause

If, through any cause, the District shall fail to fulfill in timely and proper manner its obligations under this contract, or if the District shall violate any of the covenants, agreements, or stipulations of this contract, the Recipient shall thereupon have the right to terminate this contract by giving written notice to the District of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In such event, all finished or

unfinished documents, data, studies and reports prepared by the District under this contract shall, at the option of the Recipient, become its property, and the District shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the District shall not be relieved of liability to the Recipient for damages sustained by the Recipient by virtue of any breach of the contract by the District, and the Recipient may withhold any payments to the District for the purpose of set off until such time as the exact amount of damages due the Recipient from the District is determined.

2. Termination for Convenience of the Recipient

The Recipient may terminate this contract at any time by a notice in writing from the Recipient to the District. If the contract is terminated by the Recipient as provided therein, the District will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the District covered by this contract, less payments of compensation previously made; provided, however, that if less than sixty percent of the services covered by this contract have been performed upon the effective date of such termination, the District shall be reimbursed (in addition to the above payment) for that portion of the actual out-of-pocket expenses (not otherwise reimbursed under this contract) incurred by the District during the contract period which are directly attributable to the uncompleted portion of the services covered by this contract. If this contract were terminated due to the fault of the District, compensation would be for hours actually worked upon date of termination in accordance with Schedule of Rates, Part I, Section V.

3. Changes

The Recipient may, from time to time, request changes in the Scope of Services of the District to be performed hereunder. Such changes, including any increase or decrease in the amount of the District's compensation, which are mutually agreed upon by and between the Recipient and the District, shall be incorporated in written amendments to this contract.

4. Energy

This contract is subject to mandatory standards and policies relating to energy efficiency, which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Plan, issued in compliance with the Energy Policy and Conservation Act (P. O. 94-163).

5. Anti-Kickback Rules

Salaries of architects, draftsmen, technical engineers, and technicians performing work under this contract shall be paid unconditionally and not less often than once a month without deduction or rebate of any amount except only such payroll deductions as are mandatory by law or permitted by the applicable regulations issued by the Secretary of Labor pursuant to the "Anti-

Kickback Act" of June 13, 1934 (48 Stat. 498; 62 Stat. 740; 63 Stat. 198, Title 18, U.S.C., Section 874; and Title 40 U.S.C., Section 276c) and Department of Labor Regulations (29 CFR, Part 2). The District shall comply with all applicable "Anti-Kickback" regulations and shall insert appropriate provisions in all subcontracts with such regulations, and shall be responsible for the submission of affidavits required of subcontractors thereunder, except as the Secretary of Labor may specifically provide for variations of or exceptions from the requirements thereof. The District will meet those specific contract conditions of A-102 not directly addressed in this contract as the Scope of Services may dictate.

6. Equal Employment Opportunity

During the performance of this contract, the District agrees to comply with its approved Affirmative Action Plan and all provisions of Executive order 11246 of September 24, 1975, entitled, "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented by the Department of Labor regulations.

7. Interest of Members of the Recipient

No member of the governing body of the Recipient, and no other officer, employee, or agent of the Recipient who exercises any functions or responsibilities in connection with the carrying out of the program, to which this contract pertains, shall have any personal interest, direct or indirect, in this contract.

8. Availability of Books and Records

The Recipient, HUD, the State, the Comptroller General of the United States, or any of their duly authorized representatives shall have access to any books, documents, papers and records of the District which are directly pertinent to this contract for the purpose of making audit, examination, excerpts and transcripts. The District shall maintain all records pertaining to this contract for a period of not less than three (3) years.

9. Attachment O, OMB Circular A-102, Assurances

No employee who exercises any functions or responsibilities in connection with the carrying out of the program, to which this contract pertains, will be paid compensation that exceeds the daily rate of GS-18.

4. CONSIDERATION OF ENTERING INTO A PROFESSIONAL SERVICES CONTRACT, AS APPROVED BY THE CITY ATTORNEY, WITH GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT IN AN AMOUNT NOT TO EXCEED \$30,000 FOR ADMINISTRATIVE SERVICES RELATED TO THE STARKVILLE MILL STREET RECONSTRUCTION AND DRAINAGE IMPROVEMENTS PROJECT.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the

“approval of entering into a professional services contract, as approved by the City Attorney, with Golden Triangle Planning and Development District in an amount not to exceed \$30,000 for administrative services related to the Starkville Mill Street Reconstruction and Drainage Improvements Project” is enumerated, this consent item is thereby approved.

A RESOLUTION
Selecting the
GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT
To Administer An
Appalachian Regional Commission (ARC) Grant
Project Number MS-18956

WHEREAS, the City of Starkville has been awarded an Appalachian Regional Commission grant referenced above by the Mississippi Development Authority; and

WHEREAS, said Board of Aldermen has determined that it will be in the best interest of the City of Starkville to secure professional services in administration of said project; and

WHEREAS, said Board of Aldermen has determined that the Golden Triangle Planning and Development District is capable of administering said grant in the best interest of the City of Starkville for the following reasons:

The Golden Triangle Planning and Development District has sufficient professional staff to administer the grant in a competent and timely manner;

The Golden Triangle Planning and Development District has experience in successfully administering comparable grants;

The Golden Triangle Planning and Development District has provided acceptable services to the City of Starkville Board of Aldermen over a period of ten years in dealing with intergovernmental programs;

The Golden Triangle Planning and Development District agrees to provide administrative services on a cost reimbursement basis, not to exceed \$30,000 to be derived from the Appalachian Regional Commission funds (\$24,000) and the required 20% local matching funds (\$6,000).

THEREFORE, BE IT RESOLVED, that the City of Starkville Board of Aldermen does hereby select the Golden Triangle Planning and Development District as Administrator of the above referenced Appalachian Regional Commission, according to the terms of the contract agreed upon by the City of Starkville and the Golden Triangle Planning and Development District.

SO ORDERED, this the 17th day of April 2018, by the City of Starkville Board of Aldermen in regular session.

D. Lynn Spruill, Mayor

CONTRACT FOR ADMINISTRATIVE SERVICES
between the
Golden Triangle Planning and Development District, Inc.
and
City of Starkville

THIS CONTRACT, entered into the 17th day April 2018 by and between the City of Starkville, hereinafter referred to as the "Recipient", and the Golden Triangle Planning and Development District, Inc. (a non-profit corporation organized and existing under the laws of the State of Mississippi), Starkville, Mississippi, hereinafter referred to as the "District".

IT IS HEREBY AGREED that the Recipient has received funding approval under the Mississippi Appalachian Regional Commission (ARC) Program, Grant Number MS-18956 from the State of Mississippi, hereinafter referred to as the "State", in the sum of \$269,055 for the purpose of public facility infrastructure (Mill Street Reconstruction and Drainage Improvements).

I. Scope of Services

The work to be performed by the District includes services generally performed in the administration of the Mississippi Appalachian Regional Commission Program (ARC), including, but not limited to:

- A. Project administration, program general administrative services and financial management services consistent with ARC program guidelines and policies;
- B. Records maintenance;
- C. Monitoring of compliance with ARC Fair Labor Standards and Equal Opportunity Provisions, and preparation of performance reports and close-out documents;
- D. Representation of the Recipient before the State, ARC, and other governmental agencies concerned with the Mississippi Appalachian Regional Commission Program; and
- E. Environmental Review Record preparation.

II. Type of Contract

This is a professional services contract and does not include payment for or costs involved in providing the Recipient with legal, audit, appraisal, engineering, surveying, architectural, additional planning services, and labor or materials for demolition and site clearance work of any kind.

III. Services Provided by Recipient to District

The District, through its authorized representatives, shall have access to all files and records relating to this Appalachian Regional Commission Program. The Recipient shall also furnish normal assistance required for expeditious completion of the work to be done by the District under the term of this contract to consist of, in part, occasional work space and office facilities to include typing, local telephone service, copying service, message center, forms and information distribution.

IV. Time of Performance

The administrative services of the District are effective on the 20th day of July 2017 and will continue until all of Grant Number MS-18956 activities have been satisfactorily and finally closed out, or may be terminated by either party following thirty (30) days written notice.

V. Compensation

It is agreed that the total compensation to be paid to the District for all services rendered to the Recipient under this contract shall not exceed **\$30,000** to be derived from the Appalachian Regional Commission funds (\$24,000) and local matching funds (\$6,000). Services will include administrative and clerical salaries with attendant fringe and indirect costs, travel at the IRS standard rate, and any incidental direct costs, i.e. office supplies, printing.

VI. Method of Payment

Payment shall be made to the District not less frequently than monthly after receipt by the Recipient of an invoice from the District. Documentation of expenses shown on such invoices will be maintained in the files of the District and available for inspection upon request of all parties involved in this contract.

VII. Terms and Conditions

This contract is subject to and incorporates the provisions of 24 CFR 570.496, any applicable Federal law relating to the Mississippi Appalachian Regional Commission Program, and Assurances attached to the State of Mississippi Grant Agreement, as well as provisions herein identified as "Part II, Terms and Conditions".

IN WITNESS HEREOF, the City of Starkville Board of Aldermen and the Golden Triangle Planning and Development District, Inc., have executed this Contract by and through their duly authorized officers, signatures and official seals, on the date hereinabove first written.

CITY OF STARKVILLE

Attest:

By: _____
D. Lynn Spruill, Mayor

Lesla Hardin, City Clerk

(SEAL)

GOLDEN TRIANGLE PLANNING AND

DEVELOPMENT DISTRICT, INC.

Attest:

By: _____
Rupert L. "Rudy" Johnson,
Executive Director

(SEAL)

PART II TERMS AND CONDITIONS

1. Termination of Contract for Cause

If, through any cause, the District shall fail to fulfill in timely and proper manner its obligations under this contract, or if the District shall violate any of the covenants, agreements, or stipulations of this contract, the Recipient shall thereupon have the right to terminate this contract by giving written notice to the District of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the District under this contract shall, at the option of the Recipient, become its property, and the District shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the District shall not be relieved of liability to the Recipient for damages sustained by the Recipient by virtue of any breach of the contract by the District, and the Recipient may withhold any payments to the District for the purpose of set off until such time as the exact amount of damages due the Recipient from the District is determined.

2. Termination for Convenience of the Recipient

The Recipient may terminate this contract at any time by a notice in writing from the Recipient to the District. If the contract is terminated by the Recipient as provided therein, the District will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the District covered by this contract, less payments of compensation previously made; provided, however, that if less than sixty percent of the services covered by this contract have been performed upon the effective date of such termination, the District shall be reimbursed (in addition to the above payment) for that portion of the actual out-of-pocket expenses (not otherwise reimbursed under this contract) incurred by the District during the contract period which are directly attributable to the uncompleted portion of the services covered by this contract. If this contract were terminated due to the fault of the District, compensation would be for hours actually worked upon date of termination in accordance with Schedule of Rates, Part I, Section V.

3. Changes

The Recipient may, from time to time, request changes in the Scope of Services of the District to be performed hereunder. Such changes, including any increase or decrease in the amount

of the District's compensation, which are mutually agreed upon by and between the Recipient and the District, shall be incorporated in written amendments to this contract.

4. Energy

This contract is subject to mandatory standards and policies relating to energy efficiency, which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Plan, issued in compliance with the Energy Policy and Conservation Act (P. O. 94-163).

5. Anti-Kickback Rules

Salaries of architects, draftsmen, technical engineers, and technicians performing work under this contract shall be paid unconditionally and not less often than once a month without deduction or rebate of any amount except only such payroll deductions as are mandatory by law or permitted by the applicable regulations issued by the Secretary of Labor pursuant to the "Anti-Kickback Act" of June 13, 1934 (48 Stat. 498; 62 Stat. 740; 63 Stat. 198, Title 18, U.S.C., Section 874; and Title 40 U.S.C., Section 276c) and Department of Labor Regulations (29 CFR, Part 2). The District shall comply with all applicable "Anti-Kickback" regulations and shall insert appropriate provisions in all subcontracts with such regulations, and shall be responsible for the submission of affidavits required of subcontractors thereunder, except as the Secretary of Labor may specifically provide for variations of or exceptions from the requirements thereof. The District will meet those specific contract conditions of A-102 not directly addressed in this contract as the Scope of Services may dictate.

6. Equal Employment Opportunity

During the performance of this contract, the District agrees to comply with its approved Affirmative Action Plan and all provisions of Executive order 11246 of September 24, 1975, entitled, "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented by the Department of Labor regulations.

7. Interest of Members of the Recipient

No member of the governing body of the Recipient, and no other officer, employee, or agent of the Recipient who exercises any functions or responsibilities in connection with the carrying out of the program, to which this contract pertains, shall have any personal interest, direct or indirect, in this contract.

8. Availability of Books and Records

The Recipient, HUD, the State, the Comptroller General of the United States, or any of their duly authorized representatives shall have access to any books, documents, papers and records of the District which are directly pertinent to this contract for the purpose of making audit, examination, excerpts and transcripts. The District shall maintain all records pertaining to this contract for a period of not less than three (3) years.

9. Attachment O, OMB Circular A-102, Assurances

No employee who exercises any functions or responsibilities in connection with the carrying

out of the program, to which this contract pertains, will be paid compensation that exceeds the daily rate of GS-18.

5. CONSIDERATION OF A FAIR HOUSING RESOLUTION AND DECLARE APRIL AS FAIR HOUSING MONTH FOR THE CITY OF STARKVILLE'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) WHICH WILL INSTALL A GRAVITY-FED SEWER COLLECTION SYSTEM WITHIN THE ROUNDHOUSE ROAD AREA.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the "approval of Fair Housing Resolution and Declare April as Fair Housing Month for the City of Starkville's Community Development Block Grant (CDBG) which will install a gravity-fed sewer collection system within the Roundhouse Road area" is enumerated, this consent item is thereby approved.

RESOLUTION
Starkville, Mississippi
FAIR HOUSING

LET IT BE KNOWN TO ALL PERSONS OF THE CITY OF STARKVILLE, MISSISSIPPI that discrimination on the basis of race, color, religion, gender or national origin in the sale, rental, leasing or financing of housing or land to be used for construction of housing or in the provision of brokerage services is prohibited by Title VIII of the 1968 Civil Rights Act (Federal Fair Housing Law).

It is the policy of the City of Starkville to encourage equal opportunity in housing for all persons regardless of race, color, religion, gender or national origin. The Fair Housing Amendments Act of 1988 expands coverage to include disabled persons and families with children. Therefore, the City of Starkville does hereby pass the following Resolution.

BE IT RESOLVED, that within available resources the City of Starkville will assist all persons who feel they have been discriminated against because of race, color, religion, gender, national origin, disability or familial status to seek equality under Federal and State laws by referring them to the U.S. Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, Compliance Division.

BE IT FURTHER RESOLVED that the City of Starkville shall publicize/post this Resolution and through its publicity shall encourage owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law and amendments and any applicable state or local laws or ordinances.

SAID CITY OF STARKVILLE, MISSISSIPPI will, at a minimum: 1) adopt and publicize/publicly display the Fair Housing Resolution; 2) post applicable Fair Housing information to the public; 3) declare April as Fair housing Month; and 4) conduct at least one (1) Fair Housing activity during the month of April and document said activity.

EFFECTIVE DATE:

This Resolution shall take effect April 17, 2018.

ATTEST:

Lesa Hardin, City Clerk

D. Lynn Spruill, Mayor

(SEAL)

Fair Housing Month Proclamation

FAIR HOUSING MONTH

WHEREAS, April marks the anniversary of the passage of the Fair Housing Act of 1968, which sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans; and

WHEREAS, the ongoing struggle for dignity and housing opportunity for all is not the exclusive province of the Federal government; and

WHEREAS, vigorous local efforts to combat discrimination can be as effective, if not more so, than Federal efforts; and

WHEREAS, illegal barriers to equal opportunity in housing, no matter how subtle, diminish the rights of all;

NOW, THEREFORE, BE IT RESOLVED,

that in the pursuit of the shared goal and responsibility of providing equal housing opportunities for all men and women, the Board of Aldermen of the City of Starkville, Mississippi, does hereby join in the national celebration by proclaiming

APRIL 2018

as

FAIR HOUSING MONTH

and encourages all agencies, institutions and individuals, public and private, in the City of Starkville to abide by the letter and the spirit of the Fair Housing law.

Signed and sealed this 17th day of April 2018.

Attest: Lesa Hardin, City Clerk

D. Lynn Spruill, Mayor

(SEAL)

6. CONSIDERATION OF AN AFFIRMATIVE MARKETING PLAN RESOLUTION FOR THE MILL STREET RECONSTRUCTION & DRAINAGE IMPROVEMENTS APPALACHIAN REGIONAL COMMISSION (ARC) PROJECT.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval of an Affirmative Marketing Plan Resolution for the Mill Street Reconstruction & Drainage Improvements Appalachian Regional Commission (Arc) Project” is enumerated, this consent item is thereby approved.

RESOLUTION
Starkville, Mississippi
AFFIRMATIVE MARKETING PLAN

WHEREAS, the City of Starkville (City) has commitment to non-discrimination and equal opportunity for all residents and contractors who may benefit from all new constructed or substantially rehabilitated projects through local, state or federal funds. The City has established procedures to affirmatively market units eligible for local, state, federal financial assistance. These procedures are intended to further the objectives of Title VII of the Civil Rights Act of 1968, Executive Order 11063, and the National Affordable Housing Act of 1990; and

WHEREAS, the City believes that individuals of similar economic levels in the same housing market should have available to them a like range of housing choices regardless of their race, color, religion, sex and national origin; and

WHEREAS, the City is committed to the goals of affirmative marketing which will be implemented through a specific set of steps that the City and participation owners will follow. These goals will be reached through the following procedures:

Informing the public and single-family homeowners about federal fair housing laws and affirmative marketing policies. Records will be kept on file describing efforts and results in affirmative marketing.

The City will inform the public and property owners about this policy and fair housing laws: and

WHEREAS, the City will:

Inform the general public by placing public notices to the media, at City Hall, and/or the project area, etc.

Inform owners by placing a public notice in the paper, or at the local banks, the post office and neighborhood churches, etc; meeting with owners individually as a group, holding public hearings and

SO ORDERED BY THE CITY OF STARKVILLE BOARD OF ALDERMAN IN REGULAR SESSION ON THE 17th DAY OF APRIL 2018.

ATTEST:

CITY OF STARKVILLE, MISSISSIPPI

Lesa Hardin, City Clerk

D. Lynn Spruill, Mayor

(SEAL)

7. CONSIDERATION OF A CODE OF STANDARDS OF CONDUCT RESOLUTION FOR THE MILL STREET RECONSTRUCTION & DRAINAGE IMPROVEMENTS APPALACHIAN REGIONAL COMMISSION (ARC) PROJECT.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval of a Code of Standards of Conduct Resolution for the Mill Street Reconstruction & Drainage Improvements Appalachian Regional Commission (Arc) Project” is enumerated, this consent item is thereby approved.

RESOLUTION

Starkville, Mississippi

CODE OF STANDARDS OF CONDUCT

On this, the 17th day of April 2018, the above named recipient of federal funds does hereby resolve to comply with regulations set forth in 24 CFR Part 85.36(3) or 84.42, Section 92.356 of

the Final Rule under the Appalachian Regional Commission (ARC) Grant program and Section 25-4-105 of the Mississippi Code of 1972, as amended. Such Code of Standards of Conduct provides that:

No employee, officer, or agent of the recipient shall participate in selection, or in the award or administration of a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- (i) The employee, officer or agent,
- (ii) Any member of his immediate family,
- (iii) His or her partner, or
- (iv) An organization which employs, or is about to employ, any of the above, has a financial or other interest in the firm selected for award. The recipient's officers, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors or parties to recipient's agreements. In resolving to comply with the above stated requirements, we hereby agree to the State of Mississippi's enforcement of the provisions of disciplinary actions prescribed in Section 25-4-109 and 25-4-111 of the Mississippi Code of 1972, as amended, should any of these standards be violated by the recipient's officers, employees, or agents, or by contractors or subcontractors of their agents.

Be it further resolved that the City of Starkville, Mississippi, shall comply with the applicable requirements set forth in 24CFR Part 84.44 or Part 85.36, OMB Circulars A-87, A-122 or A-21 or A-133, and all relevant Community Services Division (CSD) Policy Statements.

The above Resolution was officially adopted and duly recorded in the minutes of the before mentioned recipient.

ATTEST:

Lesa Hardin, City Clerk

D. Lynn Spruill, Mayor
City of Starkville, Mississippi

(SEAL)

8. CONSIDERATION OF THE APPROVAL OF ANY OF THE ALDERMEN AND THE MAYOR TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S SUMMER CONFERENCE, BEGINNING JUNE 25, 2018 AND ENDING JUNE 27, 2018, WITH ADVANCE PAYMENT FOR THE CONFERENCE RESERVATION AND ACCOMMODATIONS WITH ADVANCE TRAVEL. VICE MAYOR PERKINS WILL NOT BE ATTENDING.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board

to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “authorization of any of the Aldermen and the Mayor wishing to attend the Mississippi Municipal League’s Summer Conference, beginning June 25, 2018 and ending June 27, 2018, with advance payment for the conference reservation and accommodations with advance travel noting that Vice Mayor Perkins will not be attending” is enumerated, this consent item is thereby approved.

9. CONSIDERATION OF APPROVAL FOR THE PURCHASE BY THE AIRPORT OF A JOHN DEERE 5100E UTILITY TRACTOR ON STATE CONTRACT IN THE AMOUNT OF \$52,320.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval for the Purchase of a John Deere 5100E Utility Tractor on State Contract #8200037360 (PG 4D CG 22) in the Amount of \$52,320.00” is enumerated, this consent item is thereby approved.

10. CONSIDERATION OF PP 18-03 and FP 18-05 REQUEST FOR PRELIMINARY AND FINAL PLAT APPROVAL FOR RESUBDIVIDING +- 0.73-ACRE PARCEL INTO 2 LOTS AT 201 OAKMONT ROAD IN A R-4 ZONE WITH THE PARCEL NUMBER 106E.00.019.00.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval of PP 18-03 and FP 18-05 Request for Preliminary and Final Plat approval for resubdividing +- 0.73-acre parcel into 2 lots at 201 Oakmont Road in a R-4 zone with the parcel number 106E.00.019.00 with 5 conditions” is enumerated, this consent item is thereby approved.

The applicant Mike Brent on behalf of Kitty Henry is requesting Preliminary and Final Plat approval for subdividing a +- 0.73-acre parcel into 2 lots. The proposed subdivision is named “Lot #69 and Lot#70 Country Club Estates Re-Subdivision”. The proposed subdivision is located in an R-4 zone. Lot 70 has a proposed acreage of 0.43 and Lot 69 has a proposed acreage of 0.30. The proposed subdivision is located at 201 Oakmont Road. On April 10, 2018, the Planning and Zoning Commission voted unanimously to recommend approval of the Preliminary and Final Plat with the following Recommended Conditions:

1. The final plat shall meet the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code of 1972, as amended.
2. The final plat shall meet the minimum requirements for R-4 dimensions.
3. Erosion control vegetation shall be established on all disturbed areas.
4. The applicant shall provide one paper copies of the recorded plat to the City, along with a digital copy in “AutoCAD” format in standard state plane coordinates.
5. The final plat shall be recorded at the Office of the Oktibbeha County Chancery Clerk within thirty (30) days of the approval by the Mayor and Board of Aldermen.

11. CONSIDERATION OF ACCEPTANCE OF THE MARCH FINANCIAL STATEMENTS.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval of the March financial statements” is enumerated, this consent item is thereby approved.

12. CONSIDERATION OF APPROVAL OF REVERSE AUCTION SERVICE AGREEMENT WITH SOUTHERN PROCUREMENT, LLC FROM APRIL 1, 2018- MARCH 20, 2020.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the "approval of a Reverse Auction Service Agreement with Southern Procurement, LLC from April 1, 2018- March 20, 2020" is enumerated, this consent item is thereby approved.

REVERSE AUCTION SERVICE AGREEMENT THIS REVERSE AUCTION SERVICE AGREEMENT (the "Agreement") dated this 17th day of April, 2018.

BETWEEN:

The City of Starkville, 110 W Main St, Starkville, MS 39759
(the "Client")

- AND -

Southern Procurement, LLC of 33 Court Street, West Point, Mississippi, 39773
(the "Contractor").

BACKGROUND:

- A. The Client is of the opinion that the Contractor has the necessary qualifications, experience and abilities to provide services to the Client.
- B. The Contractor is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

Services Provided

1. The Client hereby agrees to engage the Contractor to provide the Client with the following services (the "Services"):
 - Provide reverse auction services; and
 - Specification research and creation, vendor sourcing, preparation of bid tabulations, and dispossession assistance of existing surplus inventory, if required.
2. The Services will also include any other tasks which the Parties may agree on. The Contractor hereby agrees to provide such Services to the Client.

Term of Agreement.

3. The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect until March 20th, 2020, subject to earlier termination as provided in this Agreement. The Term of this Agreement may be extended with the written consent of the Parties.
4. Either Party may terminate this Agreement with or without cause at any time. In the event that either Party wishes to terminate this Agreement prior to March 20th, 2020, that Party will be required to provide 30 days' written notice to the other Party.

Performance

5. The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

Compensation

6. The Contractor will charge only the winning vendors who participate in a reverse auction for

the Client for the Services as follows (the "Compensation"):

1. Client shall not pay for services. All fees shall be redirected back to winning vendors, at a rate of between 3% and 4% of purchase total.

Confidentiality

7. Confidential information (the "Confidential Information") refers to any data or information relating to the business of the Client which would reasonably be considered to be proprietary to the Client including, but not limited to, accounting records, business processes, and client records and that is not generally known in the industry of the Client and where the release of that Confidential Information could reasonably be expected to cause harm to the Client.
8. The Contractor agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any confidential information which the Contractor has obtained, except as authorized by the Client or as required by law. The obligations of confidentiality will apply during the term of this Agreement and will survive indefinitely upon termination of this Agreement.
9. All written and oral information and material disclosed or provided by the Client to the Contractor under this Agreement is Confidential Information regardless of whether it was provided before or after the date of this Agreement or how it was provided to the Contractor.

Ownership of Intellectual Property

10. All intellectual property and related material (the "Intellectual Property") that is developed or produced under this Agreement, will be the property of the Contractor. The Client is granted a non-exclusive limited-use license of this Intellectual Property.
11. Title, copyright, intellectual property rights and distribution rights of the Intellectual Property remain exclusively with the Contractor.

Return of Property

12. Upon the expiry or termination of this Agreement, the Contractor will return to the Client any property, documentation, records, or Confidential Information which is the property of the Client.

Capacity/Independent Contractor

13. In providing the Services under this Agreement it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the Client acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service. The Client is not required to pay, or make any contributions to, any social security, local, state or federal tax, unemployment compensation, workers' compensation, insurance premium, profit-sharing, pension or any other employee benefit for the Contractor during the Term. The Contractor is responsible for paying, and complying with reporting requirements for, all local, state and federal taxes related to payments made to the Contractor under this Agreement.

Notice

14. All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties at the following addresses:

- a. The City of Starkville
110 W Main St, Starkville, MS 39759
- b. Vaughn Blaylock and Southern Procurement Services 33 Court Street, West Point, Mississippi, 39773

or to such other address as either Party may from time to time notify the other, and will be deemed to be properly delivered (a) immediately upon being served personally, (b) two days after being deposited with the postal service if served by registered mail, or (c) the following day after being deposited with an overnight courier.

Modification of Agreement

15. Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

Time of the Essence

16. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

Entire Agreement

17. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

Enurement

18. This Agreement will enure to the benefit of and be binding on the Parties and their respective heirs, executors, administrators and permitted successors and assigns. This Agreement shall not be assigned without the written approval of the other Party.

Titles/Headings

19. Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Agreement.

Gender

20. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

Governing Law and Venue

21. This Agreement will be governed by and construed in accordance with the laws of the State of Mississippi. Venue for any legal dispute under this Agreement shall be in a court of competent jurisdiction in Oktibbeha County, Mississippi.

Severability

22. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

Waiver

23. The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

Workers Compensation

24. Client shall not obtain workers' compensation insurance on behalf of Contractor or Contractor's employees, if any. If Contractor hires employees to perform any work under this Agreement, Contractor will cover them with workers' compensation insurance to the extent required by law and provide Client with a certificate of workers' compensation insurance before the employees begin the work.

Insurance

25. Client shall not provide insurance coverage of any kind for Contractor or Contractor's employees or contract personnel. Contractor shall obtain the following insurance coverage and maintain it during the entire term of this Agreement: Comprehensive or commercial general liability insurance coverage in the minimum amount of \$1,000,000.00 combined single limit, including coverage for bodily injury, personal injury, advertising injury, broad form property damage, contractual liability, professional liability and cross-liability.

Indemnification

26. The Contractor shall indemnify, hold harmless, and defend the Client, its officers, agents, employees and volunteers from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury to or death of any person or for damage to any property arising out of or in connection with this Agreement. Such indemnity shall apply regardless of whether the claims, losses, damages, causes of action, suits, or liability arise in whole or in part from the negligence of the Client, any other party indemnified hereunder, the Contractor, or any third party. It is the intent of the parties that this provision shall extend to, and include, any and all claims, causes of action or liability caused by the concurrent, joint and/or contributory negligence of the Client, an alleged breach of an express or implied warranty by the Client or which arises out of any theory of strict or products liability.

Release

27. The Contractor hereby releases, relinquishes and discharges the Client, its officers, agents, employees and volunteers from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by or alleged to

be caused by, arising out of, or in connection with the Agreement whether or not said claims, demands, or causes of action are covered in whole or in part by insurance.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this 17th day of April, 2018.

Lesa Hardin
WITNESS: City Clerk / CFO



The City of Starkville, Mississippi,

Per: [Signature]
(Seal) D. Lynn Spruill, Mayor

Janna McFaurin
WITNESS: Grants Coordinator / Deputy Clerk

[Signature]
Vaughn Blaylock and Southern
Procurement, LLC and its Assigns and
Subsidiaries

13. CONSIDERATION TO ALLOW BATT. CHIEF STEWART BIRD TO ATTEND THE MISSISSIPPI PARTNERS PREPAREDNESS SUMMIT CONFERENCE ON MAY 7-10, 2018 IN BILOXI, MS WITH ADVANCED TRAVEL AT A COST NOT TO EXCEED \$350.00.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval of Batt. Chief Stewart Bird to attend the Mississippi Partners Preparedness Summit Conference on May 7-10, 2018 in Biloxi, MS with advanced travel, for a cost not to exceed \$350.00 This cost of the conference includes registration, membership fee, hotel room, meals and travel” is enumerated, this consent item is thereby approved.

14. CONSIDERATION TO ISSUE A COMMERCIAL BURN PERMIT TO SAUNDERS RAMSEY TO BURN CLEARED DEBRIS ASSOCIATED WITH A CONSTRUCTION PROJECT WITH THIS BURN TO OCCUR AT CLAIBORNE AT ADELAIDE PHASE 2 PROPERTY LOCATED ON SOUTH MONTGOMERY ON APPROXIMATELY APRIL 30, 2018.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval to issue a commercial burn permit to Saunders Ramsey to burn cleared debris associated with a construction project with the burn to occur at Claiborne at Adelaide Phase 2 property located on South Montgomery” is enumerated, this consent item is thereby approved.

15. CONSIDERATION TO ACCEPT THE HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT (HMEP) WHICH WOULD BE USED TO PURCHASE 5 MULTI-GAS DETECTORS, IN THE AMOUNT OF \$22,355.30, HAVING A 20% MATCH IN THE AMOUNT OF \$2,811.33.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval to accept the Hazardous Materials Emergency Preparedness Grant (HMEP) in the amount of \$22,355.30 with this being a 20% match grant, which would be used to purchase 5 multi-gas detectors, in the amount of \$2,811.33” is enumerated, this consent item is thereby approved.

16. CONSIDERATION TO HIRE BENJAMIN OSWALT AS AN ENTRY LEVEL POLICE OFFICER AND MARVIN HUGHES AS A CERTIFIED POLICE OFFICER FOR THE STARKVILLE POLICE DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval to hire Benjamin Oswalt as an Entry Level Police Officer and Marvin Hughes as a Certified Police Officer for the Starkville Police Department” is enumerated, this consent item is thereby approved.

17. CONSIDERATION TO ACCEPT A NATIONAL RECREATION AND PARKS ASSOCIATION (NRPA)/WAL-MART FOUNDATION RURAL COMMUNITIES HEALTHY OUT-OF-SCHOOL TIME GRANT FOR THE AMOUNT OF \$35,000.00, AND APPROVAL FOR THE MAYOR TO SIGN THE REQUIRED MEMORANDUM OF UNDERSTANDING

BETWEEN NRPA AND THE CITY OF STARKVILLE.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval to accept a National Recreation and Parks Association (NRPA)/Wal-Mart Foundation Rural Communities Healthy Out-of-School Time grant for the amount of \$35,000.00, and approval for the Mayor to sign the required Memorandum of Understanding between NRPA and the City of Starkville” is enumerated, this consent item is thereby approved.

18. CONSIDERATION TO ALLOW GERRY LOGAN TO ATTEND TRAINING IN WICHITA, KANSAS REQUIRED BY THE NATIONAL RECREATION AND PARKS ASSOCIATION (NRPA)/WAL-MART RURAL COMMUNITIES HEALTHY OUT-OF-SCHOOL TIME MEAL GRANT PROGRAM, WITH ADVANCE TRAVEL NOT TO EXCEED \$1,000.00, TO BE 100% REIMBURSED TO THE CITY BY THE GRANT.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval to allow Gerry Logan to attend training in Wichita, Kansas required by the National Recreation and Parks Association (NRPA)/Wal-Mart Rural Communities Healthy Out-Of-School Time Meal Grant Program, with advance travel not to exceed \$1,000.00” is enumerated, this consent item is thereby approved.

19. CONSIDERATION TO ALLOW GERRY LOGAN TO ATTEND THE PARKS AND RECREATION SUMMIT CONFERENCE APRIL 23-25, 2018 IN ATLANTA, GEORGIA AT NO COST TO THE CITY.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval of Gerry Logan to attend the Parks and Recreation Summit Conference April 23-25, 2018 in Atlanta, Georgia at no cost to the City” is enumerated, this consent item is thereby approved.

20. CONSIDERATION TO ALLOW DISPATCHER ERICA RATLIFF, TO ATTEND THE TAC COURSE FOR DISPATCHERS MAY 7 – 11, 2018 IN PEARL MS, AT A TOTAL COST OF \$537.50.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval of Dispatcher Erica Ratliff to attend the TAC Course for dispatchers, in Pearl MS, May 7 – 11, at a total cost of \$537.50” is enumerated, this consent item is thereby approved.

21. CONSIDERATION TO ALLOW CORPORAL SCOTT LOMAX, TO ATTEND THE POLICE MARKSMANSHIP COURSE, WHICH WILL BE HELD MAY 7 – 11, 2018 AT THE DESOTO COUNTY SHERIFF’S OFFICE, AT A TOTAL COST OF \$1104.10.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval of Corporal Scott Lomax, to attend the Police Marksmanship Course, which will be held May 7 – 11 at the Desoto County Sheriff’s Office, at a total cost of \$1104.10” is enumerated, this consent item is thereby approved.

22. CONSIDERATION TO ALLOW CPL. TYLER DAVIS, OFFICER DAVID FAIR, OFFICER ANTOINE GOLDEN, OFFICER DONTÉ THOMAS, AND OFFICER PRINSTON HENDERSON TO ATTEND THE 17TH ANNUAL NATIONAL LAWFIT CHALLENGE IN OLIVE BRANCH, MISS., ON JUNE 7-9, 2018, WITH ADVANCED TRAVEL NOT TO EXCEED \$1,840.00 TOTAL.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval of Cpl. Tyler Davis, Officer David Fair, Officer Antoine Golden, Officer Donte’ Thomas, and Officer Prinstion Henderson to attend the 17TH Annual National Lawfit Challenge in Olive Branch, Miss., on June 7-9, 2018, with advanced travel not to exceed \$1,840.00 total” is enumerated, this consent item is thereby approved.

23. CONSIDERATION TO ALLOW SGT. KENNY WATKINS TO ATTEND THE 14TH ANNUAL MISSISSIPPI COMMAND COLLEGE, IN OXFORD, MISS., JULY 15-20, 2018 WITH ADVANCE TRAVEL NOT TO EXCEED \$990.00.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval of Sgt. Kenny Watkins to attend the 14th Annual Mississippi Command College, in Oxford, MS, July 15-20, 2018, with advance travel not to exceed \$990.00” is enumerated, this consent item is thereby approved.

24. CONSIDERATION TO DECLARE NON-FUNCTIONING WATER METERS SCRAP, REMOVE FROM INVENTORY AND SELL.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval to declare non-functioning water meters scrap, remove from inventory and post on GovDeals for sale” is enumerated, this consent item is thereby approved.

25. CONSIDERATION TO RELEASE OLD UTILITY EASEMENTS ACROSS THE COLLEGE VIEW PROJECT.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval to release old utility easements across the College View Project” is enumerated, this consent item is thereby approved.

SPACE ABOVE THIS LINE FOR RECORDING PURPOSES

PREPARED BY AND RETURN TO:

Brett A. Schubert, Esq. (MSB #102005)
MARTIN, TATE, MORROW & MARSTON, P.C.
6410 Poplar Avenue, Suite 1000, Tower II
Memphis, Tennessee 38119
(901) 522-9000

City of Starkville, Mississippi
101 Lampkin Street, City Hall
Starkville, MS 39759
(662) 324-4011
Grantor/Releaser

Mississippi State University
of Agriculture and Applied Science
P.O. Box 9720
Miss. State, MS 39762
(662) 325-3221
Grantee/Beneficiary

INDEXING INSTRUCTIONS: In the Southeast Quarter of Section 35, Township 19 North, Range 14 East and also in the Northeast Quarter of Section 2, Township 18 North, Range 14 East, City of Starkville, Oktibbeha County, Mississippi.

RELEASE OF EASEMENTS

This Release of Easements ("Release") is made by the City of Starkville, Mississippi (the "City") for the benefit of Mississippi State University of Agriculture and Applied Science ("MSU"), and is effectively dated the ____ day of _____, 2018.

RECITALS

WHEREAS, by and through that certain deed of record, dated April 7, 1880, at Book 33, Page 451, in the Oktibbeha County, Mississippi Chancery Clerk's Office ("Clerk's Office"), and that deed of record, dated October 2, 1882, at Book 43, Page 1, in the Clerk's Office, MSU was vested in fee simple title to the real property ("Property") more particularly described on **Exhibit A** hereto; and

WHEREAS, by and through that certain easement, dated January 6, 1941, of record at Book 214, Page 345 in the Clerk's Office, MSU granted the City that certain therein described easement ("Power Line Easement"); and

WHEREAS, by and through that Grant of Transmission Line Easement ("Transmission Line Easement"), dated December 1, 1961, of record at Book 334, Page 343 in the Clerk's Office, MSU granted the United States of America ("USA") those certain easements and rights of way described therein, among which the property described under the heading "Tract No. WPSR-5" is within the description of the Property; and

WHEREAS, by and through that certain Deed and Bill of Sale Made By United States of America and Tennessee Valley Authority to City of Starkville, Mississippi ("Assignment"), effectively dated December 24, 1994, incorporated herein by reference and recorded at Book 2005, Page 6871 in the Clerk's Office, the USA and the Tennessee Valley Authority sold all of the easements, rights of way, and interests described therein, including, without limitation, the Transmission Line Easement, to the City; and

WHEREAS, the City is the present the owner and holder of all of the rights of way, easements, and interests conveyed to it by and through the Assignment, including, without limitation, the Transmission Line Easement; and

WHEREAS, the City enters into this Release to: (i) release the Power Line Easement; (ii) acknowledge and affirm its ownership of all of the rights of way, easements, and interests conveyed to it by and through the Assignment; and (iii) acknowledge the record abandonment and termination of all rights of way, easements, and interests, if any, that affect the Property and which were granted to it by virtue of the Assignment, excluding only the Transmission Line Easement.

NOW, THEREFORE, in consideration of the premises, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City does hereby forever remise, release, relinquish, and abandon any and all right, title, and interest it has in, of, and to the Power Line Easement and to the Property arising by virtue of the Assignment (except for the Transmission Line Easement), and to that end does hereby quitclaim, bargain and convey any and all interest it has in, of, and to the Property by virtue of the Power Line Easement and the Assignment (except for the Transmission Line Easement) unto MSU, and its successors and assigns in fee simple forever.

IN WITNESS WHEREOF, the City of Starkville, Mississippi has hereunto set its hand (or caused its name to be signed hereto by and through its proper officer duly authorized so to do) as of the effective date first written above.

City of Starkville, Mississippi

By: _____
Name:
Title:

STATE OF MISSISSIPPI
COUNTY OF

Personally appeared before me, the undersigned, a Notary Public within and for said State and County, duly commissioned and qualified, _____, with whom I am personally acquainted, or proved to me on the basis of satisfactory evidence, and who, upon oath, acknowledged himself to be the _____ of the City of Starkville, Mississippi, the within named bargainor, and that he as such officer, being authorized so to do, executed the foregoing instrument, for the purposes therein contained by signing the name of the City of Starkville, Mississippi by himself as such officer as a free act and deed.

WITNESS my hand and seal at office this _____ day of _____, 2018.

Notary Public

My commission expires:

EXHIBIT A

The following description is based on the Mississippi State Plane Coordinate System, East Zone, NAD 83, grid values, using a combined factor of 0.999954528 and a convergence angle of +00°01'07".

A parcel of land containing 34.26 acres, more or less, and being situated in the Southeast Quarter of Section 35, Township 19 North, Range 14 East and also in the Northeast Quarter of Section 2, Township 18 North, Range 14 East, City of Starkville, Oktibbeha County, MS and being more particularly described as follows:

Commence at a concrete monument with brass disk stamped "28" found at the northwest corner of Lot 31 of Block 28 of the A.L. Goodman Official Map of the City of Starkville, said monument having MS State Plane Coordinates of N:1441266.01, E:993995.16; thence run N 00°03'00" W for a distance of 514.58 feet to a found 1/2" rebar, said rebar having MS State Plane Coordinates of N:1441780.59, E:993994.72 and being 28.3 feet northerly of the centerline of College View Street as measured perpendicular to said centerline, said rebar also being the **POINT OF BEGINNING** of the herein described parcel.

From said **POINT OF BEGINNING**, thence run S 69°41'50" E for a distance of 76.34 feet to a set 1/2" rebar; thence run southeasterly on and along the arc of a curve to the right to a set 1/2" rebar, said curve having a radius of 2899.50 feet, an arc length of 556.47 feet, a chord bearing of S 64°11'53" E, a chord length of 555.61 feet, and a delta angle of 10°59'46"; thence run S 58°42'00" E for a distance of 205.94 feet to a PK Nail set on the west right of way line of Highway 12; thence run N 31°18'00" E along said right of way line for a distance of 41.32 feet to a set 1/2" rebar; thence, continuing along said right of way line, run S 60°35'05" E for a distance of 466.52 feet (a concrete right of way monument is found S 60°35'05" E 0.70 feet from corner); thence, continuing along said right of way line, run northerly on and along the arc of a curve to the left to a found concrete right of way monument, said curve having a radius of 2704.79 feet, an arc length of 748.36 feet, a chord bearing of N 00°50'37" E, a chord length of 745.98 feet, and a delta angle of 15°51'09"; thence, continuing along said right of way line, run N 05°41'50" E for a distance of 207.95 feet (a 1" rebar is found N 75°58'45" E 1.36 feet from corner); thence, continuing along said right of way line, run N 07°04'57" W for a distance of 275.17 feet (a 1/2" rebar is found N 89°30'50" E 0.99 feet from corner); thence, continuing along said right of way line, run S 82°55'03" W for a distance of 12.00 feet to a set 1/2" rebar; thence, continuing along said right of way line, run northwesterly on and along the arc of a curve to the left to a 1/2" rebar set on the south right of way line of Highway 182, said curve having a radius of 428.22 feet, an arc length of 652.11 feet, a chord bearing of N 50°42'31" W, a chord length of 590.90 feet, and a delta angle of 87°15'07"; thence

run S 87°14'49" W along said south right of way line for a distance of 247.35 feet to a found 1/2" rebar; thence, continuing along said south right of way line, run S 82°56'43" W for a distance of 461.37 feet to a pipe found on the east line of the East End Land and Improvement Company Subdivision, First Addition (Deed Book 208 at Page 387); thence, leaving said south right of way line, run S 00°03'00" E along the east line of said subdivision and also along the east line of Block 2 of College View Subdivision Number 2 (Plat Book 1 at Page 3 or Slide 1) for a distance of 960.93 feet back to the **POINT OF BEGINNING**, and containing 34.26 acres, more or less.

26. CONSIDERATION TO ADVERTISE FOR TRAILER MOUNTED VACUUM EXCAVATOR.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, and adopted by the Board to approve the April 17, 2018 Official Agenda, and to accept items for consent, whereby the “approval to advertise for a trailer mounted vacuum excavator” is enumerated, this consent item is thereby approved.

27. CONSIDERATION OF THE MINUTES OF THE APRIL 3, 2018 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Miller, duly seconded by Alderman Little, to approve the April 3, 2018 minutes, as amended, of the Mayor and Board of Aldermen, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Nay
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

ANNOUNCEMENTS AND COMMENTS:

MAYOR’S COMMENTS: Mayor Spruill listed the upcoming Super Bulldog Weekend events which begin Thursday, April 19, with the Clydesdales. Friday will be the Hail State Family Event on Main Street followed by the Cotton District Arts Festival on Saturday. There will also be many various sports events on the MSU campus throughout the weekend. She invited everyone to attend as many of the events as possible.

BOARD OF ALDERMEN COMMENTS: Alderman Vaughn noted the Starkville High School Girls Basketball Team should be recognized soon by the City for their State championship. Alderman Carver asked Gerry Logan to give an update on the Wal-Mart grant received which will be a summer food program at the park.

CITIZEN COMMENTS:

Alvin Turner, Ward 7, noted that safety is important and that cracks in streets can be dangerous to people, especially those who have difficulty walking. He asked that the Hwy 12 U Turns be explained to the public.

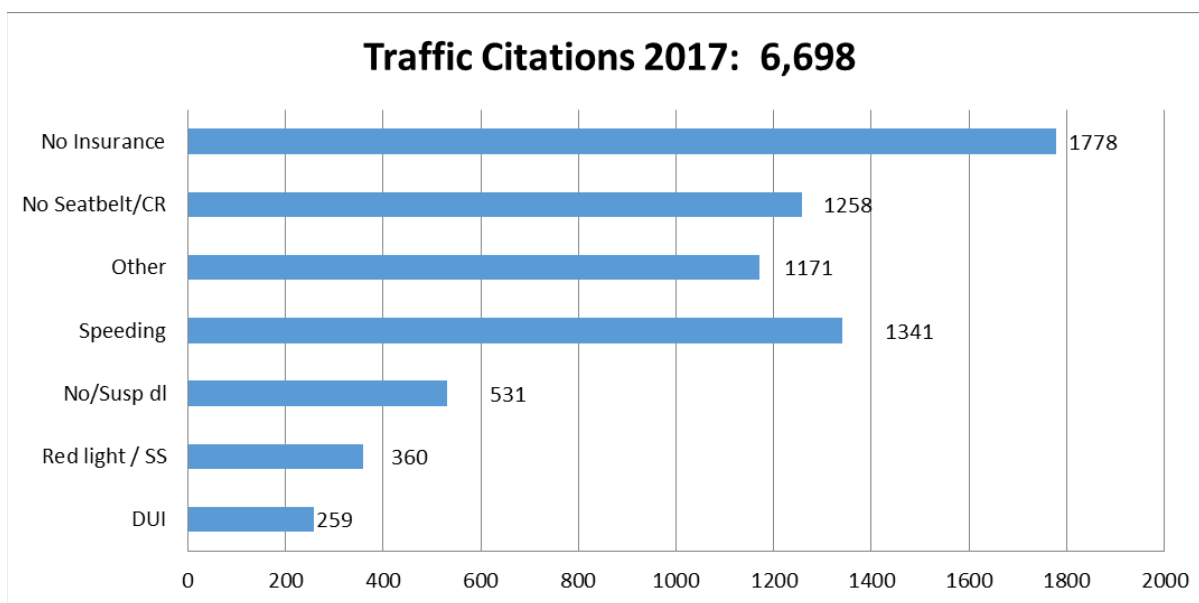
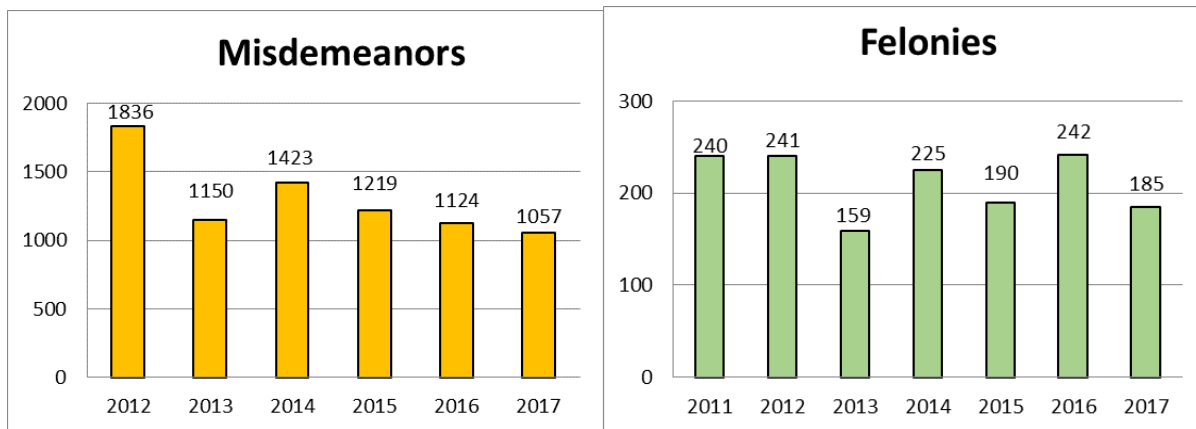
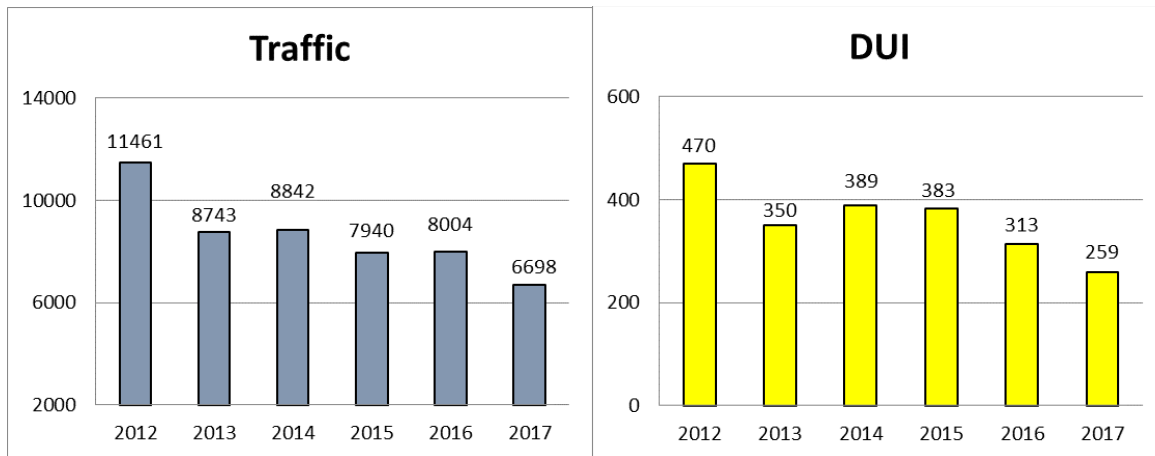
Jason Robertson of the Mayor’s Youth Council spoke about the recent conference held at Jackson State University and thanked the Mayor and Board for their support.

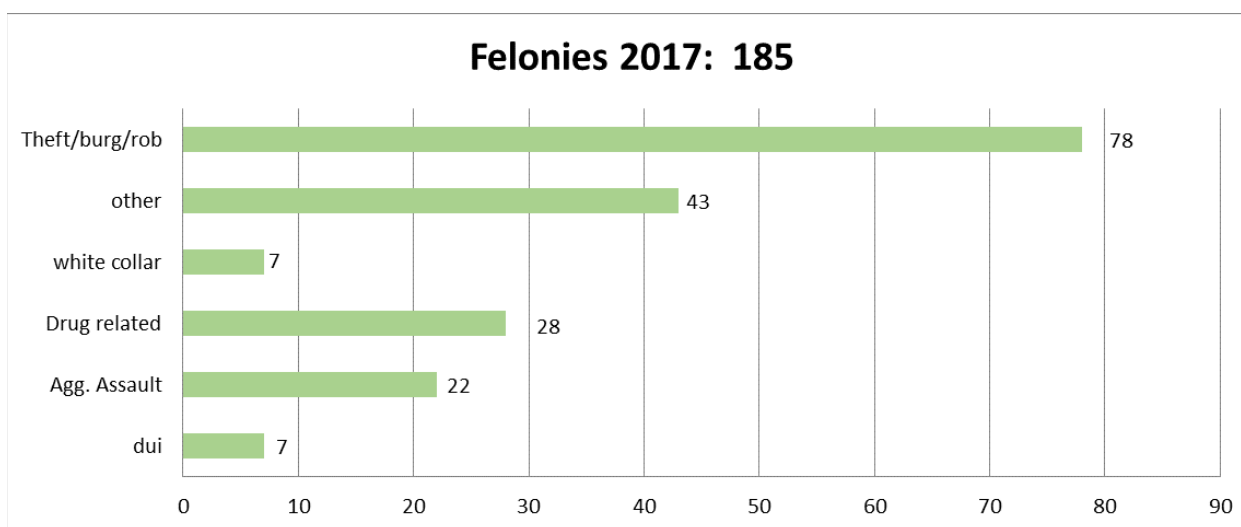
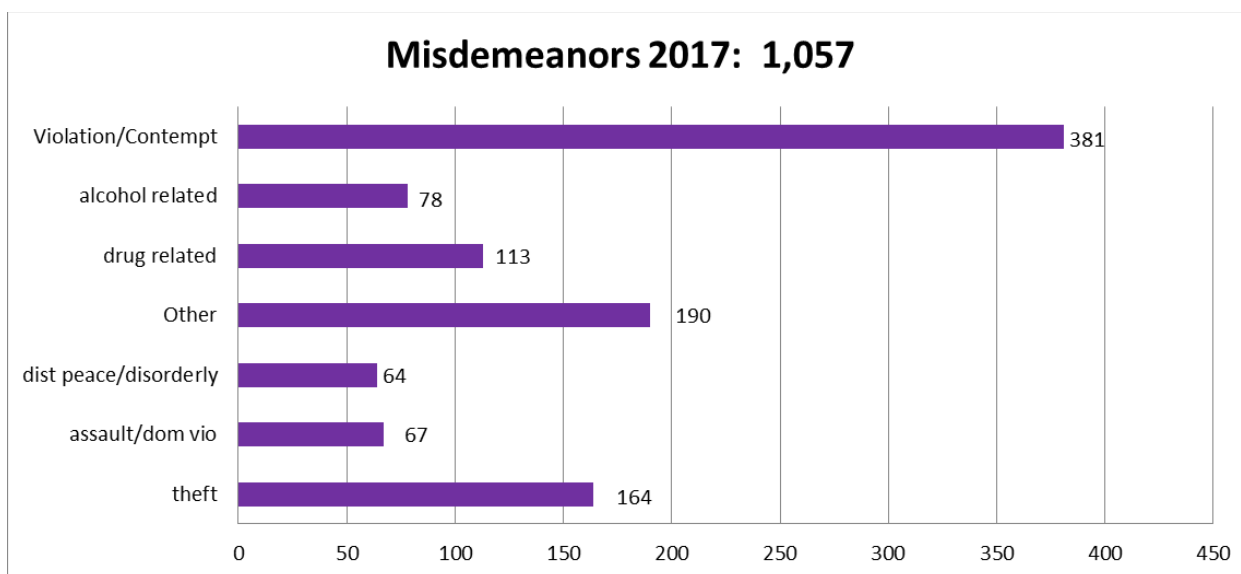
Dr. Andrew Stevens spoke as to his concern with the City seeking outside EMS providers and the possible loss of revenue to OCH. He asked that more details be presented and that the Board not be in a rush to award a contract to any group without exploring all options.

Johnny Moore, along with the Starkville Housing Authority, presented a proposed project to construct a new public housing project in Ward 7 for the residents of Pecan Acres and to ask the Federal Government to deed the current Pecan Acres neighborhood back to the City of Starkville for future development. He noted he would come back before the Board when there are more plans to present.

PUBLIC APPEARANCES:

MUNICIPAL COURT ANNUAL REPORT: Judge Rodney Faver and Court Clerk Shalonda Sykes presented the annual report of court activity. Judge Faver thanked the City for the facilities and noted the smooth transition since Tony Rook left after being elected Circuit Clerk.





ALVIN TURNER: Mr. Turner asked that everyone be respectful of each other. Outsiders are looking in and should see Starkville as a peaceful place. He asked that everyone treat others as they would want to be treated.

Chief Nichols explained U-Turns on Hwy 12 and that they can be made anywhere there is not a sign prohibiting a U-Turn.

PUBLIC HEARING:

PUBLIC HEARING OF AMENDING THE CITY ALCOHOL ORDINANCE RELATING TO OPEN CONTAINERS FOR SPECIAL EVENTS

Mayor Spruill read the proposed amendment to the City Alcohol Ordinance relating to open containers for Special Events. She then opened the Public Hearing for Comments.

ORDINANCE NUMBER 2018-__

AN ORDINANCE AMENDING THE CITY'S ORDINANCE RELATED TO ALCOHOLIC BEVERAGES TO ALLOW FOR OPEN CONTAINERS OF BEER AND LIGHT WINE ON PUBLIC PROPERTY IN CONNECTION WITH SPECIAL EVENTS AND FESTIVALS APPROVED BY THE STARKVILLE BOARD OF ALDERMEN

WHEREAS, in 1977, the City of Starkville, Mississippi (the "City") adopted an ordinance governing alcoholic beverages pursuant to Miss. Code Ann. § 67-1-1, *et seq.* (1972, as amended) and Miss. Code Ann. § 67-3-1, *et seq.* (1972, as amended);

WHEREAS, in 2005, the City amended its alcoholic beverage ordinance to prohibit open containers of beer or light wine on public property;

WHEREAS, since 2005, the City has grown into a desired and premiere location for outdoor special events and festivals;

WHEREAS, the allowance of open containers of beer and light wine at outdoor special events and festivals would promote quality of life and economic development in the City and increase the common good and general welfare of its citizens; and

WHEREAS, the Mayor and Board of Aldermen find that it is in the best interest of the City of Starkville to amend its City Ordinance, Chapter 10, Article II, Sec. 10-41, to allow open containers of beer and light wine on public property in connection with outdoor special events and festivals that are expressly approved by the Starkville Board of Aldermen.

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Board of Aldermen of the City of Starkville that City Ordinance Chapter 10, Article II, Sec. 10-41, is amended as follows (with amendments in italics):

Sec. 10-41 - Open Containers Prohibited on Public Property

(a) It shall be unlawful for any person to possess an open container of beer or light wine on public property, including buildings, parking lots, sidewalks, streets, and parks within the municipal boundaries of the City of Starkville.

(b) *Notwithstanding the foregoing, it shall be lawful for any person to possess an open container of beer or light wine on public property within the boundaries of an outdoor special event or festival expressly approved by the Starkville Board of Aldermen upon written application.*

This Ordinance shall amend the City of Starkville duly adopted Code of Ordinances, Chapter 10, Alcoholic Beverages, Article II, Section 10-41.

Mayor Spruill opened the Public Hearing and called for public comments.

Alvin Turner and Dorothy Isaac both spoke against.

There being no additional comments from the public or any comments from the Board, the Mayor announced the public hearing closed.

28. UPDATE ON ROUNDHOUSE ROAD WASTEWATER STATUS

Phylis Benson of the Golden Triangle Planning and Development District updated the Mayor and Board on the progress of the Roundhouse Road wastewater improvements. Environmental review has been completed and clearance to proceed was received April 15. There is an estimate of sixty days needed to complete the plans and advertise the project. The goal is to fully complete the project by the end of the year so that the City would be eligible to apply for the next round of CDBG grants.

29. CONSIDERATION OF APPROVAL OF A MINORITY AND WOMEN-OWNED BUSINESS (MBE/WBE) RESOLUTION FOR THE MILL STREET RECONSTRUCTION & DRAINAGE IMPROVEMENTS APPALACHIAN REGIONAL COMMISSION (ARC) PROJECT.

At the request of Alderman Vaughn, Phylis Benson, GTPDD, explained the Resolution and how the goals are set and the ways in which these goals are met. Alderman Walker offered a motion to approve a Minority and Women-Owned Business (MBE/WBE) Resolution for the Mill Street Reconstruction & Drainage Improvements Appalachian Regional Commission (ARC) Project. Alderman Miller seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

RESOLUTION **Starkville, Mississippi**

ESTABLISHING GOALS FOR MINORITY AND WOMEN-OWNED BUSINESS PARTICIPATION

WHEREAS, Starkville, Mississippi has received an Appalachian Regional Commission (ARC) Grant from the Mississippi Development Authority, Community Services Division; and

WHEREAS, a requirement of the ARC program is that the City of Starkville establish goals for the participation of Minority-Owned and Operated Business Enterprises (MBEs) and Woman-Owned and Operated Business Enterprises (WBEs) in the implementation of its ARC project; and

NOW THEREFORE BE IT RESOLVED that the Starkville Board of Aldermen adopts the goal of 10% participation by MBEs and 5% participation by WBEs in the implementation of its ARC project.

ADOPTED this the 17th day of April 2018.

D. Lynn Spruill, Mayor

ATTEST:

Lesa Hardin, City Clerk

(SEAL)

30. CONSIDERATION OF BOARD AND ADMINISTRATIVE BUDGET PROCEDURES FOR FY 2019.

Alderman Miller offered a motion to adopt the following fiscal year 2019 budget timeline. Alderman Sistrunk seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

2018 (FY 2019) Budget Timeline:

June 1 – deadline for organizations to submit donation requests – we will mail out packages to those that have applied in the past by May 1.

June 15 – will have May balanced and closed (66% of current year complete) and can begin budget worksheet preparation.

July 6 – have worksheets to Dept Heads with payroll and loans, etc entered.

July 16 thru 31– budget work sessions as set by Board of Aldermen and / or Budget Chairman

August 7 (and / or August 21)– hold public hearing on budget and tax levy.

September 4 – adopt budget and tax levies (if not adopted at budget hearing)

September 15 – deadline to adopt budget and tax levies (if not adopted at budget hearing)

September 30 – deadline to publish budget and tax levy one time each.

31. CONSIDERATION OF THE SPECIAL EVENT “HAIL STATE FAMILY PARTY” TO BE HELD FRIDAY, APRIL 20, 2018.

Alderman Walker offered a motion to approve a Special Event Hail State Family Party in appreciation for the Mississippi State University Woman’s Basketball team on Friday, April 20, 2018, City Hall Plaza, 4:30 PM, with the City providing in-kind services, Alderman Sistrunk seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

32. CONSIDERATION OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS

Upon the motion of Alderman Walker, duly seconded by Alderman Miller, to approve the City of Starkville Claims Docket for all departments including Starkville Utilities as of April 10, 2018 for fiscal year ending 9/30/18, and authorizing the City Clerk pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-9, 21-39-17 and 21-15-21. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 149,256.17
Airport Fund	015	22,045.04
Sanitation	022	44,037.37
Landfill	023	57.00
Industrial Park Bond	303	56,668.25
Capital Improv Projects	319	41,344.20
Sub Total Before Utilities		\$ 313,408.03
Utilities Dept.	SED	690,391.63
Total Claims FY 2017	Total	\$ 1,003,799.66

33. CONSIDERATION TO ESTABLISH AN EMS DISTRICT/ AMBULANCE SERVICE IN THE CITY LIMITS WITH THESE AMBULANCES TO BE HOUSED, SUPERVISED AND DISPATCHED FROM THE SFD STATIONS.

Alderman Carver offered a motion that any and all EMS providers, including OCH, be invited to present applications to the City for the May 1, 2018 Board meeting and appear before the Board of Aldermen during that meeting to present their case to be selected by the City to be the City's EMS district provider. Alderman Vaughn seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

34. CONSIDERATION TO ADOPT THE UNIFORM POLICY FOR THE CITY OF STARKVILLE FOLLOWING DEPARTMENTS: SANITATION, STREET AND STARKVILLE UTILITIES WATER DIVISON.

Upon the motion of Alderman Little, duly seconded by Alderman Sistrunk, to adopt the Uniform Policy for the City of Starkville City of Starkville following departments: Sanitation, Street and Starkville Utilities. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

UNIFORM POLICY FOR THE CITY OF STARKVILLE

PURPOSE:

To establish consistent policies for the issuance and care of uniforms for City of Starkville employees.

OBJECTIVE:

To reduce unnecessary expenditures for uniforms, while providing standards for supplying readily identifiable uniforms to City employees while working in jobs with significant amounts of contact with the general public.

CONSISTENT DEPARTMENTAL USE OF UNIFORM:

All employees, as determined by the Department Head, shall arrive to work wearing their standard issued uniform. If an employee is not wearing their uniform, or if their uniform is in an unpresentable state, or if they are wearing components (shirts, hats, etc.) that are not consistent with the standard uniform, they may be discharged on leave for the entirety of the day, at the discretion of the Department Head or their designee.

ISSUANCE OF UNIFORM:

The City of Starkville will initially furnish uniform items consistent with the need of the department based upon the job functions of the employees' positions. Uniforms will be requisitioned for new employees at the time of their employment. Issued uniform items may consist of the following:

- A. One (1) Jacket
- B. Six (6) Pants
- C. Six (6) Industrial Work Shirts (The employee may decide on short or long sleeve)
- D. City issued T-shirts
- E. Cold Weather Clothing (Employee can choose either: a.) 1 pair of insulated coveralls or b.) a bib overalls and jacket combo)

Other items that may be provided at the discretion of the Department Head and/or Mayor:

- a. One (1) Head Gear
- b. Protective footwear(based on Department)
- c. City issued T-shirts
- d. Any other item that the department determines is necessary for the safe performance of the employees' positions such as personal protective equipment, including, but not limited to, rain coats, appropriate safety footwear, and headgear designed to protect the wearer from sun exposure/damage. Employees whose positions do not qualify for the issuance of a uniform may, on occasion, qualify for the issuance of safety footwear or headgear if the essential functions of their job require them engage in duties at locations requiring such safety gear.

The City of Starkville employees may be required in some departments to wear protective footwear. In those instances and upon approval by the Department Head, an initial issue of safety footwear may be made for all new hires at the city's expense, as determined by the Department Head. The employee shall be responsible for any minor repairs that necessary to keep such footwear in a serviceable condition. In the event such footwear becomes unserviceable in the first two years, to the point that replacement footwear is needed, the unserviceable pair footwear will be at the employee's expense. After a period of 24 months from initial issue date, employees who are eligible for safety shoes may purchase one (1) new pair of safety footwear at the City of expense and upon the approval of the Department Head. The maximum allowed purchase price shall be \$75.00 and must be selected from a pre-approved set of footwear options. No other options will be paid for by the City unless an extenuating circumstance exists. The City will purchase the footwear and is not providing a footwear "allowance" which the employee can supplement if an unapproved footwear exceeds the maximum purchase price.

CLEANING:

Employees are expected to report to work in a professional and presentable manner which includes wearing a clean and undamaged set of the standard issued uniform. The employee is responsible for the care and cleaning of their work clothes. No employee will be reimbursed or provided an allowance for the cleaning of his/her work apparel, whether or not the employee wears a uniform. An employee shall not wear soiled, old, worn, damaged or otherwise improper uniforms. The employee's immediate supervisor will determine whether an employee's uniform is clean and serviceable at the beginning of the work day or shift.

REPLACEMENT:

The City Department Head will be the sole judge as to whether a uniform is serviceable and will replace uniforms when, in the City's judgment, they are no longer acceptable for use on the job. Should the uniform be purposefully damaged, damaged from a avoidable incident during working hours or damaged during non-working hours, it will be the employees responsibility to replace it at no cost to the City.

OFF DUTY:

Employees will not wear city-issued uniforms, including any issued hat, for other than City work. However, uniforms may be worn to and from work, including any incidental stops that may occur while on the way to and from work (examples include basic errands such as trips to the bank or grocery store) and while performing specific assigned or approved functions. Employees shall not wear the uniforms, including any issued hat, while purchasing, carrying, or drinking alcohol.

DISPOSITION OF UNIFORMS UPON DEPARTURE OF EMPLOYEE:

When an employee leaves the employment of the City of Starkville, voluntarily or involuntarily, the employee shall return any City purchased uniforms and materials to the department prior to receiving final compensation upon separation of employment.

Uniforms turned in for this purpose must be cleaned and turned in prior to release of final paycheck. Once uniforms and materials have been turned in by separated employee, a staff member will contact the Department Head or designee that their division has uniforms to pick up for assessment of future use.

MODIFICATION OF UNIFORM POLICY:

This policy is an administrative policy and may be modified from time to time by the Department Head and/or the Mayor.

DISCIPLINARY ACTIONS:

Disciplinary action is necessary from time to time in order for the City to operate in an effective and efficient manner. Disciplinary action, up to and including termination, may be taken for causes relating to the Uniform Policy, as outlined in the City of Starkville Policy Manual.

POLICY ACKNOWLEDGEMENT

I, _____ have read the City of Starkville Uniform Policy. By signing this statement, I agree to wear the City of Starkville issued uniform at all times while at work. I will not wear it for personal or recreational purposes. Failure to adhere to the policy shall lead to progressive discipline and possible termination. Upon separation from the Department, I will surrender all uniforms.

Employee Signature _____

Date _____

35. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Little, seconded by Alderman Sistrunk, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.
The Board entered closed session.

36. A MOTION TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF POSSIBLE LAND ACQUISITION AND PENDING LITIGATION.

Alderman Little offered a motion to enter Executive Session for the purpose of discussion of possible land acquisition regarding the Parks and pending litigation involving the Industrial Park, Starkville P.R.I.D.E. and the Landfill on a finding that the proposed topics qualified for Executive Session. Following a second by Alderman Walker, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Absent

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into Executive Session for the purpose of discussion of possible land acquisition regarding the Parks and pending litigation involving the Industrial Park, Starkville P.R.I.D.E. and the Landfill on a finding that the proposed topics qualified for Executive Session.

At this time, the Board entered Executive Session.

37. A MOTION TO RETURN TO OPEN SESSION.

Upon the motion of Alderman Little, duly seconded by Alderman Sistrunk, to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Absent

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had not taken action in Executive Session.

38. MOTION TO ADJOURN UNTIL MAY 1, 2018.

Upon the motion of Alderman Little, duly seconded by Alderman Miller, for the Board of Aldermen to adjourn the meeting until May 1, 2018 @ 5:30 at 110 West Main Street in the Court Room of City Hall, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Absent

Having received a majority affirmative vote, Mayor Spruill declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2018.

Attest:

D. LYNN SPRUILL, MAYOR

LESA HARDIN, CITY CLERK

(SEAL)

**MINUTES OF THE WORK SESSION MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
Of The City of Starkville, Mississippi
April 27, 2018**

Be it remembered that the Mayor and Board of Aldermen met in a Work Session on Friday, April 27, 2018 at 12:00 p.m. in the second floor conference room of City Hall located at 110 West Main Street, Starkville, MS. Present were Mayor D. Lynn Spruill, Alderman David Little, Alderman Sandra Sistrunk, Alderman Jason Walker, Alderman Patrick Miller and Alderman Ben Carver. Attending the Board were Attorney Chris Latimer and Grants Coordinator Deputy Clerk Joanna McLaurin.

Mayor Spruill opened the work session. The work session was properly noticed pursuant to Miss. Code Ann. § 25-41-13 and a copy of that notice is included in the minutes. The meeting was live streamed on Facebook. The public and media were welcomed and attended. The session is also available for viewing on the City website.

Joe Max Higgins of the Link gave an update on the Industrial Park.

During the work session, the Mayor and Board discussed items on the upcoming May 1, 2018 agenda. Department Directors were available to answer questions related to the items. All agenda items were discussed. The agenda was finalized and items were recommended for the consent agenda.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2018.

MAYOR D. LYNN SPRUILL

Attest:

Seal

JOANNA MCLAURIN, DEPUTY CITY CLERK



WORK SESSION

**CITY OF STARKVILLE, MISSISSIPPI
APRIL 27, 2018
12:00 p.m.**

- A. CALL THE MEETING TO ORDER**
- B. INDUSTRIAL PARK UPDATE FROM MACAULAY WHITAKER, CHIEF OPERATING OFFICER OF THE LINK.**
- C. DISCUSSION OF THE AGENDA ITEMS FOR THE MAY 1, 2018, REGULAR MEETING OF THE BOARD OF ALDERMEN FOR THE CITY OF STARKVILLE.**
- D. ADJOURN MEETING**



**THERE WILL BE A WORK SESSION OF THE
MAYOR AND BOARD OF ALDERMEN ON
FRIDAY, APRIL 27, 2018**

**AT 12:00 PM IN THE STARKVILLE CITY HALL
LOCATED AT 110 WEST MAIN STREET
IN THE SECOND FLOOR CONFERENCE ROOM**

The public and media are invited to attend.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, in advance for any services requested.



Joint Use Agreement

AGREEMENT BETWEEN THE STARKVILLE OKTIBBEHA CONSOLIDATED SCHOOL DISTRICT ("DISTRICT") AND THE CITY OF STARKVILLE ("CITY") FOR USE OF SCHOOL AND PARKS & RECREATION FACILITIES.

Recitals

WHEREAS, the District and the City have an interest in promoting community recreation programs and activities to promote the health and general welfare of the community; and

WHEREAS, the District and the City are the owners of real property in the City, including facilities and active use areas that are capable of being used by the City for community recreational purposes; and

WHEREAS, under appropriate circumstances, these publicly held lands and facilities should be used most efficiently to maximize use and increase recreational opportunities for the community; and

NOW, THEREFORE, the District and the City agree to cooperate with each other as follows:

1. Term

This Agreement will begin on the Effective Date and shall continue month to month unless sooner terminated as provided for in Section 13 below.

2. Effective Date

This Agreement shall be effective when it is approved by the governing bodies of both the District and the City and is fully executed by District and City officials.

3. Facilities covered

The term "Active Use Areas" will be used for purposes of this Agreement to mean the designated fields, buildings, playgrounds, and parking lots.

a. The Active Use areas of the District covered by this agreement are:

- Henderson Ward Stewart Elementary playground and multiuse field
- Armstrong Middle School playground and multi-use field
- Overstreet School playground and park
- Sudduth Elementary School playground

b. The Active Use areas of the City covered by this agreement are:

- Travis Outlaw Center Gymnasium,
- Starkville Sportsplex Athletic Fields and Pavilions
- McKee Park Athletic Fields and Pavilions
- J.L. King Senior Memorial Park Athletic Fields and Pavilions
- Moncrief Park Pool
- All other park pavilions

c. Terms of this Agreement shall apply to all Active Use Areas owned by the District and the City. The District and the City shall have the right to add or exclude Active Use Areas during the term of this Agreement, provided that any such change shall be in writing and approved by both the District and the City.

4. Permitted Uses of District Active Use Areas

a. The District shall be entitled to the exclusive use of District Active Use Areas for public school and school-related educational and recreational activities, including summer school, and, at such other times as District Active Use Areas are being used by the District or its agents.

b. The City shall be entitled to access District Active Use Areas for use by the community during daylight hours on weekdays after school, weekends, and school holidays, when the District or its agents are not using the District Active Use Areas. Such use shall be referred to as "Public Access Hours." All access to all facilities must be coordinated between designated representatives of the District and the City prior to their use.

5. Permitted Uses of City Active Use Areas

The District shall be entitled to use City Active Use Areas for public school and school-related educational and recreational activities during regularly scheduled school hours to the extent that its use does not interfere with general community use of City Active Use Areas. All after school activities must be coordinated between the District and City prior to use through their designated representative and are subject to availability.

6. Compliance with Law

All use of District and City property shall be in accordance with state and local law. In the case of a conflict between the terms of this Agreement and the requirements of state law, state law shall govern. Any actions taken by the District or the City that are required by state law, but are inconsistent with the terms of this Agreement, shall not be construed to be a breach or default of this Agreement. The City and School District shall also work to ensure compliance with any MHSAA requirements and rules. In accordance with MHSAA requirements, active use areas under the control of the city will be associated with coordinated league play.

7. Obligations of City

a. Designation of Employee

The Director of Starkville Department of Parks and Recreation, or his designee, shall be the designated employee with whom the District, or any authorized agent of the District, may confer regarding the terms of this Agreement.

b. Access

City Active Use Areas will be open to the District during regularly scheduled school hours dependent on availability. All other use of City Active Use Areas by the District must be coordinated prior to use through the City's designated representative.

c. Supervision

Use of any District Active Use indoor facility or athletic field shall require a city representative to be on-site at all times and for their contact information to be provided to the District Superintendent or Designee.

d. Security

When District Active Use facilities are open for Public Access Hours, the city shall instruct Starkville Police Department personnel to include these facilities as part of regular patrol. Any additional security required for use of indoor or athletic facility use shall be at the District Superintendent's discretion.

e. Cleanliness

District Active Use Public Access areas must be checked for cleanliness prior to the beginning of school hours each week. All indoor and athletic facilities must be cleaned by city staff after each use.

f. Signage

City shall be responsible for procuring additional signage for Public Access areas. All verbiage must be approved by the District before the signage is purchased, and the City will coordinate with the District Superintendent, or his designee, for appropriate placement.

8. Obligations of District

a. Designation of Employee

The Superintendent, or his designee, shall be the designated employee with whom the City, or any authorized agent of the City, may confer regarding the terms of this Agreement.

b. Access and Security

The District shall provide access to the District Active Use Playground Areas during Public Access Hours. Public Access Hours shall be 4:00 p.m. until dark on school days and 7:00 a.m. until dark on weekends and school holidays. Access to the Starkville High School Stadium and football field and to all gyms must be coordinated prior to use through the designated representatives of the District and the City.

c. Cleanliness

All facilities must be cleaned by District staff after each use of City Active Use areas.

9. Maintenance

The District and City shall perform normal maintenance of their Active Use Areas at basic level of service subject to normal wear and tear. They shall notify each other of any known change in condition of their Active Use Areas.

10. Restitution and Repair

The City and the District each shall be wholly responsible for repairing, remediating, or funding the replacement or remediation of any and all damage or vandalism to their respective Active Use Areas.

11. Insurance

The City and the District each agree to provide the following insurance in connection with this Agreement.

- a. Commercial General Liability for bodily injury and property damage, including Personal Injury and Blanket Contractual, with limits of \$1,000,000 per occurrence \$2,000,000 aggregate.
- b. Documentation of Insurance. The City and the District shall provide to each other a certificate of insurance each year this Agreement is in effect showing proof of the above coverage. In the event the City or the District is self-insured for the above coverage, such agency shall provide a letter stating its agreement to provide coverage for any claims resulting from its negligence in connection with joint use facilities in the above amounts.

12. Evaluation/Conflict Resolution

- a. The City and the District shall establish a Joint Use Team, composed of staff representatives of the City and the District, to monitor the joint use project and Agreement for its duration. The Joint Use Team shall hold conference calls or meetings as needed to review the performance of the project and to confer to discuss interim problems during the term of the Agreement.
- b. The Joint Use Team shall review the Agreement by May 31st of each year to evaluate the Project and to propose amendments to this Agreement.

13. Termination

This Agreement may be terminated at any time prior to its expiration upon fifteen (15) days written notice to the other party.

14. Entire Agreement

This Agreement constitutes the entire understanding between the parties with respect to the subject matter and supersedes any prior negotiations, representations, agreements, and understandings.

15. Amendments

This Agreement may not be modified, nor may compliance with any of its terms be waived, except by written instrument executed and approved by the District and the City in the same manner as this Agreement.

16. Authority

The individuals executing this Agreement represent that they have authority to sign on behalf of the parties to this Agreement.

Starkville Oktibbeha Consolidated
School District

City of Starkville, Mississippi

By: Eddie Peasant
Dr. Eddie Peasant, Superintendent

By: _____
D. Lynn Spruill, Mayor, City of Starkville

Signature: Eddie Peasant

Signature: _____

Dated: 5/8/18

Dated: _____



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM: LANDFILL
AGENDA DATE: 5-15-18
PAGE: 1 of**

SUBJECT: Request rejection of the bids for the partial closure of the Rubbish Landfill located on Rockhill Road.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: N/A

**REQUESTING
DEPARTMENT:** SANITATION

**DIRECTOR'S
AUTHORIZATION:** Mayor

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO or Mayor

The suggestion of the consulting engineer is that the bids were excessive due to the small scope of the projects. He has recommended that the city wait until the entire project is ready for closure in order to take advantage of the economies of scale.

SUGGESTED MOTION: Approval of the rejection of the bids for the partial closing of Cell 5 at the Rubbish Landfill located on Rockhill Road.

May 10, 2018

Honorable Mayor D. Lynn Spruill
And Board of Aldermen
City of Starkville
110 West Main Street
Starkville, Mississippi 39759

RE: STARKVILLE CLASS 1 RUBBISH SITE
FINAL COVER SYSTEM FOR PARTIAL CLOSURE OF CELL NO. 5
BID EVALUATION

Dear Mayor Spruill and Board of Aldermen:

Sealed bids were received by the City of Starkville on March 27, 2018, for the above referenced project. Three (3) contractors submitted bids for this project. A Certified Bid Tabulation of the bid results is enclosed for reference.

The lowest bid received for the Base Bid and Additive Alternate was from Cook & Son, LLC in the amount of \$340,671.00. The bid results are summarized below:

Bidder	Base Bid	Add. Alternate	Base Bid + Add. Alternate
Cook & Son, LLC	\$301,833.20	\$38,837.80	\$340,671.00
S&S Excavation, LLC	\$322,050.00	\$26,822.50	\$348,872.50
Century Construction	\$352,512.27	\$32,359.60	\$384,871.87

The estimated cost prior to bidding was \$189,242.00. Further correspondence with all bidders revealed the higher cost attributed to the risks of unknowns with relocating rubbish already buried and having a smaller scale project. All bidders indicated there could be an overall cost savings if the City chose to rebid a larger project doing the same scope of work in Cell No. 5 and No. 1. The potential cost savings may be as much as 20 percent for a larger project instead of two smaller projects. The enclosed spreadsheet provides a forecast of what those savings may be.

If you recall, the larger project, for a partial closure around the outer faces of Cell No. 5 and No. 1 will be required for compliance with General Permit issued by MDEQ. The bids received shows progress towards meeting those requirements, but at a higher cost if broken into several projects.

Based on the potential cost savings for bidding a larger project and my understanding of the City's nearness to acquiring the property for the expansion, rebidding the scope of work as a larger project may serve the City as a more feasible option. Once the property acquisition for the expansion is complete, the scope of work for the larger project would be incorporated in the modification of the City's Certificate of Coverage (COC) with the General Permit. The modification and renewal of the COC would also be a combined effort for MDEQ approval. A rejection for all bids received for the partial closure of Cell No. 5 would allow moving forward with the option to rebid a larger project.

City of Starkville
May 10, 2018
Page 2

Upon consideration of what has been presented, we will proceed as directed through action taken by the City with this matter. If you have any questions or need further assistance, please let us know.

Sincerely,

NEEL-SCHAFFER, INC.

A handwritten signature in blue ink, appearing to read "John G. Cunningham".

John G. Cunningham, P.E.

Attachments

CERTIFIED BID TABULATION
CITY OF STARKVILLE
STARKVILLE CLASS I RUBBISH SITE
FINAL COVER SYSTEM FOR PARTIAL CLOSURE OF CELL NO. 5
March 27, 2018
10:00 A.M.

Pay Item No.	Description	Quantity	Unit	Engineering Estimate		COOK & SON, LLC Bid Bond: FCCI Insurance Group		S&S EXCAVATION, LLC Bid Bond: Granite Re, Inc.		CENTURY CONSTRUCTION Bid Bond: Travelers Casualty and Surety Company of	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
BASE BID											
1.0	GENERAL ITEMS										
1.1	Mobilization	1	LS	\$9,600.00	\$9,600.00	\$39,600.00	\$39,600.00	\$20,000.00	\$20,000.00	\$52,443.87	\$52,443.87
1.2	Construction Stakes	1	LS	\$2,400.00	\$2,400.00	\$11,000.00	\$11,000.00	\$15,000.00	\$15,000.00	\$7,228.62	\$7,228.62
1.3	Silt Fence	1,080	L.F.	\$3.00	\$3,240.00	\$4.90	\$5,292.00	\$3.25	\$3,510.00	\$4.80	\$5,184.00
2.0	FINAL COVER SYSTEM CONSTRUCTION ITEMS										
2.1	Relocate Rubbish, FM	8,600	S.Y.	\$11.00	\$94,600.00	\$9.70	\$83,420.00	\$20.00	\$172,000.00	\$9.32	\$80,152.00
2.2	Daily Cover Layer, FM	8,600	S.Y.	\$1.50	\$12,900.00	\$7.20	\$61,920.00	\$5.00	\$43,000.00	\$6.01	\$51,686.00
2.3	18" Final Cover Layer, FM	8,600	S.Y.	\$4.10	\$35,260.00	\$7.30	\$62,780.00	\$5.00	\$43,000.00	\$11.84	\$101,824.00
2.4	6" Top Soil Layer	8,600	S.Y.	\$2.00	\$17,200.00	\$3.90	\$33,540.00	\$2.00	\$17,200.00	\$5.11	\$43,946.00
2.5	Vegetation	2.78	AC	\$1,450.00	\$4,031.00	\$1,540.00	\$4,281.20	\$3,000.00	\$8,340.00	\$3,614.31	\$10,047.78
TOTAL BASE BID					\$179,231.00		\$301,833.20		\$322,050.00		\$352,512.27
ADDITIVE BID ALTERNATE											
A1.1	Silt Fence in Cell 2 Area	970	L.F.	\$3.00	\$2,910.00	\$4.90	\$4,753.00	\$3.25	\$3,152.50	\$4.81	\$4,665.70
A1.2	Daily Cover Layer in Cell 2 Area, FM	4,734	S.Y.	\$1.50	\$7,101.00	\$7.20	\$34,084.80	\$5.00	\$23,670.00	\$5.85	\$27,693.90
TOTAL ADDITIVE BID ALTERNATE 1					\$10,011.00		\$38,837.80		\$26,822.50		\$32,359.60
BASE BID + ADD. ALTERNATE 1					\$189,242.00		\$340,671.00		\$348,872.50		\$384,871.87

Bidder did not use the Bidder's Proposal issued by Addendum No. 2 making the bid irregular and causing a mathematical error.

I CERTIFY THAT THIS IS A CORRECT TABULATION OF ALL PROPOSALS RECEIVED ON THE ABOVE DATE.



John Cunningham, P.E.

April 6, 2018

Date

Bid Evaluation

	SY	Cost Per SY	March 27 Total Bid and Alt. Bid
Cell 5 Construction Area Bid:	8600		
Engineering Estimate	8600	\$ 22.00	\$ 189,242.00
Cook & Son	8600	\$ 39.61	\$ 340,671.00
S&S Excavation	8600	\$ 40.57	\$ 348,872.50
Century Construction	8600	\$ 44.75	\$ 384,871.87
Bid Average		\$ 41.64	\$ 358,138.46

	SY	Cost Per SY	Total Cost
Low Bid for Cell 5			\$ 340,671
Remaining Cell 5 Area	2700	\$ 41.64	\$ 112,428
Estimated Cost for Cell 1 Phase	12556	\$ 41.64	\$ 522,832
Total Cost for Cell 1 and Cell 5			\$ 975,931
For Bidding Cell 1 and 5 as a Larger Project			\$ 780,745 *
Estimated Savings		~ 20%	\$ 195,186

* Budget price developed from interviews with bidders for potential cost savings. No contingency is included.

**RESOLUTION OF THE CITY OF STARKVILLE, MISSISSIPPI
ESTABLISHING AN EMERGENCY MEDICAL SERVICE DISTRICT**

WHEREAS, under Mississippi Code Section 41-59-51, the governing authority of a municipality may act separately to establish an emergency medical service district. This statute allows the city to provide hospital care and ambulance services for an area composed of all or part of their jurisdiction; and

WHEREAS, Mississippi Code Section 41-59-53 outlines the procedure for establishing such a district. It states that the governing body shall announce its intent to establish an EMS district by describing the following:

- The defined area to be served.
- The emergency medical services to be provided.
- The allocation of any expenses for such services.
- The participating subdivisions.
- The form of administration for the district.
- The resolutions adopted by all participants to establish the district; and

WHEREAS, the City of Starkville, hereby announces its intent to establish an EMS District and further describes and declares that:

- The defined area to be served shall encompass the corporate boundaries of the City of Starkville now and hereafter existing;
- The emergency medical services to be provided shall include and consist of basic and advanced life support ambulance services and related emergency services;
- The allocation of any expenses for such services shall be exclusively to the City of Starkville, Mississippi;
- The participating subdivision shall be the City of Starkville, Mississippi;
- The form of administration for the district shall be the City of Starkville, Mississippi by and through its designated Emergency Services Coordinator. In conjunction therewith, the Emergency Services Coordinator will develop protocols and the City of Starkville, Mississippi will enter into an Advanced Life Support Ambulance Service agreement with a qualified provider which will address and include but not be limited to the following:

- Manpower.
- Training.
- Communication.
- Transportation.
- Facilities.
- Critical care units.

- Public safety agencies.
- Consumer participation.
- Access to care.
- Patient transfer.
- Coordinated patient recordkeeping.
- Public information and education.
- Review and evaluation.
- Disaster plan.
- Mutual aid; and

WHEREAS, functioning as a properly created EMS district under Mississippi Code Section 45-59-51, Mississippi Code Section 41-59-57 authorizes the City of Starkville, Mississippi to receive and expend funds from any source for the proper use and manner provided by law for municipalities. Mississippi Code Section 41-59-59 also allows EMS districts to borrow funds in anticipation of tax receipts otherwise provided by law; and

WHEREAS, under the Bureau of Emergency Medical Services (BEMS) regulations (Rule 8.1.1) Emergency Medical Service Operating Funds (EMSOF) applicants are restricted to municipalities and EMS districts formed under the Mississippi Codes previously listed; and

WHEREAS, to expend EMSOF monies, Rule 8.1.2 requires governmental units to have expended from local funds directly to the ambulance service, at minimum, an amount equal to or greater than \$0.15 per capita, with population computed from the most current federal census, in the year the EMSOF was collected; and

WHEREAS, in order to receive EMSOF funding, Rule 8.2.1 requires qualified municipalities and EMS districts to apply before October 1 of the year they plan to request such funding. EMSOF applications must be received by the BEMS by 5:00 p.m. on the second Friday of November each year. Rule 8.2.2 requires that applications for EMSOF must have satisfactory proof of the maintenance of the funding effort by the governmental unit in the form of a line item budget of local fund expense for ambulance in the fiscal year in which EMSOF funds were collected. Other applicable EMSOF funding application rules include:

- Rule 8.2.3 requires proof of input from the municipality/EMS district's ambulance service provider and evidence of such collaboration through a memorandum or letter of support for the application from the licensed ambulance service provider.
- Rule 8.2.5 requires EMSOF applicants to attend an "EMSOF grantee meeting" to be held in their public health region before grant approval.

- Rule 8.2.4 requires the mayor of the participating municipality to sign the EMSOF application; and

WHEREAS, once funded, Rule 8.2.6 requires that all EMSOF monies be deposited into the city's treasury and that items purchased through EMSOF be done so in the name of the city. In addition to following the existing rules for the purchasing, inventory and disposal of EMSOF items, a sticker that states "This equipment purchased by the citizens of the State of Mississippi" shall identify equipment purchased with such funds; and

WHEREAS, Rule 8.3.1 states that EMSOF expenditures must be used for improvements in the Bureau of Emergency Medical Services regulated Emergency Medical Services and may **not be used for operating expenses**. All EMSOF funds must be expended or escrowed by the end of the local fiscal year in which the EMSOF funds were disbursed to the city. Under this rule, the city may escrow EMSOF monies by depositing the funds in an interest-bearing account in accordance with Miss. Code Ann. Section 27-105-1. Escrowed funds can be used only in accordance with the provisions of the EMSOF grant and held no more than three (3) years. Escrow funds not fully expended by the end of the fourth grant year must be returned to the State. All interest posted must be reported and expended consistent with BEMS regulations; and

WHEREAS, the city must maintain a detailed justification for all EMSOF expenditures or funds escrowed, indicating their compliance with purchasing laws and regulations, as well as how they improved local emergency medical services. While EMSOF monies can be used to the direct benefit of a Mississippi Licensed Ambulance Service including training, medical supplies, and medical equipment used by local first responders, they cannot be used for the following EMS support services:

- Local fire service rescue operations.
- Hospital equipment or supplies.
- Personnel expenses not defined under Rule 8.3.2 for the first year of EMS/Ambulance operations; and

WHEREAS, under Rule 8.3.4 (Training) EMSOF may be used for initial training or continuing education of EMS Drivers, EMT-Basic, EMT-Intermediate, or EMT-Paramedic and re-certification of Medical First Responders. However, EMSOF may not be used for the initial training of first responders; and

WHEREAS, under Rule 8.3.5, EMSOF may be used for the purchase of commodities that improve local Emergency Medical Services. EMSOF may not be used to purchase any commodities that will be billed to a patient. Rule 8.3.6

(Equipment) notes that EMSOF may be used to purchase equipment or capital outlay items that improve local Emergency Medical Services. Such EMSOF equipment must appear on the city's inventory and be accounted for in accordance with State of Mississippi property inventory laws, rules and regulations; and

WHEREAS, **BEMS APPENDIX 5 – EMERGENCY TRANSPORT TO MEDICAL FACILITIES** provides that Emergency Ambulance Transport To Medical Facilities Patients who are transported under the direction of an emergency medical service system should be taken whenever possible to an in hospital facility that meets the Emergency Care Guidelines of the American College of Emergency Physicians; and

WHEREAS, the EMS Medical Control Authority should have the discretion to authorize transport to non-in hospital medical facilities that meet the Emergency Care Guidelines under that extraordinary circumstance when lack of timely availability of such an in hospital facility necessitates earlier patient stabilization; and

WHEREAS, if an area does not have facility that meets the Emergency Care Guidelines, it may be necessary for the responsible EMS Medical Control Authority to designate some medical facility to receive patients by ambulance. The American College of Emergency Physicians strongly encourages the modification of such facilities to meet the Emergency Care Guidelines of the College, so that every area has a facility capable of providing emergency care; and

WHEREAS, BEMS regulations define a “Primary Resource Hospital” as the entity responsible for implementing the medical control design of the ALS system along with the responsibility for implementing protocols (treatment, triage, and operations) and the monitoring of program compliance by on-line medical supervision; and

WHEREAS, this hospital must be an acute general care facility equipped with voice and biomedical telemetry equipment. It should be staffed with critical care nurses and emergency physicians, or physicians under the direction and supervision of physicians totally versed and committed to emergency medicine. It must be capable of functioning as a Communications Resource as described in the section on Medical Direction and pre-hospital ALS personnel and should be able to receive medical control and direction from this facility anywhere within the district. It is also understood that this facility is responsible for overall supervision of medical directions that may be issued by other participating hospitals within the district. This hospital provides and coordinates interdisciplinary training for ALS providers within the district. The lead agency may choose to delegate or contract this responsibility to other institutions; and

WHEREAS, the City of Starkville, Mississippi in declaring its intent to create an EMS District, acknowledges all applicable statutes and regulations as provided herein, and shall insure compliance and adherence to the same by and through its EMS Coordinator; and now therefore

BE IT RESOVED that the City of Starkville, Mississippi hereby creates an EMS District comprising the current and any future expanded corporate boundaries of the City of Starkville, Mississippi in accordance with and in adherence to all applicable statutes as provided herein and otherwise applicable, and all applicable regulations as provided herein or otherwise applicable.

Alderman _____ moved and Alderman _____ seconded the motion to adopt the foregoing resolution, and the question being put to a vote, the result was as follows:

Alderman Ben Carver	voted: _____
Alderman Sandra Sistrunk	voted: _____
Alderman David Little	voted: _____
Alderman Jason Walker	voted: _____
Alderman Patrick Miller	voted: _____
Alderman Roy A'. Perkins	voted: _____
Alderman Henry Vaughn, Sr.	voted: _____

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted this, the __ day of _____, 2018.

City of Starkville, Mississippi

D. Lynn Spruill, Mayor

ATTEST:

Lesa Hardin, City Clerk



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM: Board of Aldermen
AGENDA DATE: 5-15-2018
PAGE: 1 of 2

SUBJECT: Consideration of a Resolution appointing the 2018 voting delegate and alternative voting delegate for the City of Starkville to the 2018 Mississippi Municipal League Summer Conference in Biloxi, MS June 25-27, 2018.

AMOUNT & SOURCE OF FUNDING: n/a

FISCAL NOTE: n/a

**REQUESTING
DEPARTMENT:** Board of Aldermen

**DIRECTOR'S
AUTHORIZATION:** Board of Aldermen

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO

SUGGESTED MOTION: Approval of a Resolution appointing Alderman _____ as the voting delegate and Alderman _____ as the alternate voting delegate to the Mississippi Municipal League 2018 Conference.

RESOLUTION

RESOLUTION APPOINTING MISSISSIPPI MUNICIPAL LEAGUE 2018 VOTING DELEGATES FOR THE CITY OF STARKVILLE, MS

WHEREAS, the Mississippi Municipal League amended the bylaws of the association to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Collectors Association, to be held each year at the summer convention, to elect a Second Vice President from the Central District; and

WHEREAS, the amended bylaws require the Board of Aldermen to designate in its minutes the voting delegate and alternate to cast the vote for each member municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STARKVILLE:

In accordance with the bylaws of the Mississippi Municipal League, the voting delegate for the 2018 Mississippi Municipal League election to be held at the annual convention on July 24 – July 26, 2017 are as follows:

Voting Delegate: _____

First Alternate: _____

That public interest and necessity requiring same, this Resolution shall become effective upon passage.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by Alderman _____, seconded by Alderman _____, and was adopted by the following vote, to-wit:

Alderman Ben Carver:

Alderman Sandra Sistrunk:

Alderman David Little:

Alderman Jason Walker:

Alderman Patrick Miller:

Alderman Roy A'. Perkins:

Alderman Henry Vaughn, Sr.:

The Mayor thereby declared the motion carried and the Resolution adopted, this the 15th day of May, 2018.

APPROVED: _____

D. Lynn Spruill, Mayor

ATTEST:

Lesa Hardin, City Clerk /CFO



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: May 15, 2017
PAGE: Page 1 of 47

SUBJECT:

Discussion and Consideration of an update to the Special Events Policy for the City of Starkville.

AMOUNT & SOURCE OF FUNDING

N/A

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

Draft 1 of the proposed Special Events Policy (Attachment 1) was written to provide clarity to the process of applying for a Special Event. The actual process of application, review, and consideration has been refined to provide more simplistic process for the applicant and the City. Draft 1 of the proposed application has been reduced from nine pages to three pages (Attachment 2). The classification of event types has been further defined in the policy and indicated on the application. Services provided by the City has been further defined and listed per department in the policy and application. A discretionary policy for events held in City parks has been added. Four options for a fee schedule for application fees, in-kind services and security deposits is shown on Attachment 3. The fee schedule options were adapted from Special Event Policies of other municipalities.

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Buddy Sanders

FOR MORE INFORMATION CONTACT:

Daniel Havelin @ 662-323-2525 ext 3136
Emily Corban @662-323-2525 ext 3138

SUGGESTED MOTION:



SPECIAL EVENTS POLICY

The City of Starkville appreciates your interest in hosting a Special Event with us. The City welcomes a wide variety of events that enrich the community for both visitors and residents. Applications submitted for events will be reviewed on a case-by-case basis.

It is the goal of the City of Starkville to be receptive and responsive to the concept of Special Events within our city limits. Well planned, interesting, unique and creative special events allow the City to be showcased in a positive way and are beneficial to the image and development of the City. Requests for city sponsorship provide an opportunity for the City to utilize the moneys designated by the legislature for the sponsorship of specific events that meet the criteria of providing tourism and economic development for the City. It is the responsibility of the Applicant to provide the justification for the City to provide such sponsorship for the special event request. Approval of these sponsorship requests are the final decision of the Mayor and Board of Aldermen.

These guidelines are designed to assist Applicants through the process of applying for a Special Event Permit. The Special Events Committee will review the application and will work with you through this process to help you hold a successful event. In the event that services from City Departments are required, the Board of Aldermen will be required to approve the Special Event Permit request. The City of Starkville does not discriminate on the basis of race, color, creed, national origin, political beliefs, religious beliefs, gender, age, sexual preference or disability.

REQUIREMENTS TO APPLY FOR A SPECIAL EVENT PERMIT

- Application
- Map of the event area and/or road closures requested
- Mandatory attendance at one Special Events Committee meeting
- Fees
- Security Deposit
- Copy of Insurance Certificate (14 days prior to event)
- Copy of Non-profit, 501c3 Certificate (if required)
- Signed Indemnification Form
- Signed Acknowledgement Form

Applications for a Special Event Permit can be submitted by mail, by email to events@cityofstarkville.org or in person in the Community Development Department located on the 2nd floor of City Hall.

Mail or Hand Delivered to:
City of Starkville
Community Development Department
110 West Main Street
Starkville, MS 39759

1. APPLICATION SUBMITTAL REQUIREMENTS AND PROCEDURES

1.1. Special Event Application– All Special Events held in the City of Starkville are required to be conducted and held pursuant to a Special Event Permit approved by the Board of Aldermen and processed through the Community Development Department. The following guidelines apply to any Special Event in the City of Starkville.

1.1.1. Application Submittal Timeline– The application for a Special Event shall be completed and submitted to the Community Development Department for review by the Special Event Committee no less than 60 days prior to the proposed event; however, the Applicant is encouraged to submit the application at least 90 days prior to the proposed event to allow for ample planning time. The Special Event Committee may waive the 60 day requirement if the application is complete and can be processed in a shorter time period. For the expedited process, the Applicant shall have met the majority of requirements in the application to the best of their ability and knowledge. The expedited application will be assessed an additional fee. The Special Event Committee will meet on a Thursday morning within 10 (ten) working days of the submission of the application for the special event. The application shall contain the following information (all such information is public information subject to the Public Information Act and other applicable laws):

1.1.2. Application Required Information – Applicant Name, Organization Name, Address, City, State, Zip Code, Email Address, Telephone Number, On-site Contact, Mobile Phone Number of On-Site Contact and Organization Type (non-profit, for profit, institutional, political or religious). If the Organization Type is a non-profit, the Applicant shall submit proof of active status of the 501C-3 organization.

1.1.3. Event Information – Event Name, Type of Event, Date of the Event, Date of Event Setup, Event Time, and Takedown Time for the Event. If event have beer or light wine associated with it, it shall be noted on the application.

1.1.4. Event Site Map – A conceptual event site map of the premises to be used for the event must be submitted at the time of the filing of an application for a Special Event. An event site map must show a detailed diagram drawn to scale of the event including: the location of any requested street closures, the location of concessions, display booths, portable toilets, dumpsters, location of stages, orientation of loudspeakers, parking plan, locations for electricity, locations for water and other relevant elements. The final event site map will be required to be approved as part of the application by the Board of Aldermen. The approved event site map cannot be altered without the prior written consent of the City.

1.2. REVIEW AND CONSIDERATION OF APPLICATION –The Board of Aldermen shall make the final decision on any Special Event requests that include City services. Prior to the Board of Aldermen meeting, the applicant shall meet with the Special Events Committee to discuss the logistics of

the event and to determine the amount of City services that would be required. The cost associated with any proposed services will be forwarded to the Board of Aldermen for consideration. The Community Development Department shall notify the Applicant when the application will go before the Board of Alderman for final consideration. If the application is approved, the Applicant shall be notified of any specific requirements by the Board of Alderman and the time frame for completing such requirements. The applicant is expected to attend the Board of Alderman meeting and respond to any questions.

The Board of Alderman may consider the following factors when making a decision about the approval/denial of an application:

- 1.2.1. Does the application establish that there will be ample opportunity to properly plan and prepare for the Special Event?
- 1.2.2. Do the proposed dates and/or location for the Special Event conflict with a current or planned Special Event or activity within the City?
- 1.2.3. Does the Applicant have previous experience with hosting a Special Event of this nature or scope?
- 1.2.4. Has the proposed Special Event been held in the City on a previous occasion?
- 1.2.5. Is the Special Event likely to promote tourism by attracting visitors and tourists?
- 1.2.6. Is the Special Event likely to have a positive economic impact by generating revenue for Starkville hotels, restaurants and other merchants of the City?
- 1.2.7. Will police, fire, and other City services be unduly burdened or adversely affected by the Special Event?
- 1.2.8. Is the Special Event reasonably likely to cause injury to persons or property, to provoke disorderly conduct or create a disturbance?
- 1.2.9. Does the Applicant owe any taxes, fines, or other fees to the City?
- 1.2.10. Any other factors that the Board of Aldermen may deem necessary or important in evaluating an application.

1.3. FEES

- 1.3.1. **Application Fees** (see attached options)
- 1.3.2. **Security Deposit** (see attached options)
- 1.3.3. **Service Fees** (see attached options)
- 1.3.4. **Interest** – No interest shall be paid on any funds paid to or deposited with the City of Starkville in connection with an application or a Permit for an event. Interest, if any, earned on such shall accrue to the benefit of the City.
- 1.3.5. **Taxes** – The Applicant shall pay all taxes and unemployment insurance for persons employed by the Applicant as may now or hereafter be imposed under any state or federal law and shall defend and indemnify the City from any such contributions or taxes or liability therefore.

2. INSURANCE REQUIREMENTS

2.1. The Applicant or host and all contractors and subcontractors shall purchase and maintain insurance at their own expense in the following minimum amounts during the event as well as during setup and teardown periods. Proof of insurance is required a minimum of 14 days prior to the event. All such insurance shall meet the following requirements:

- 2.1.1.** Name and contact for Insurance Agency that is licensed to do business in the State of Mississippi
- 2.1.2.** Policy Number
- 2.1.3.** Statutory Limits of Workers Compensation Insurance (if applicable)
- 2.1.4.** Employers Liability \$1,000,000.00
- 2.1.5.** Commercial General Liability \$1,000,000.00
- 2.1.6.** General Aggregate \$1,000,000.00
- 2.1.7.** Product/Completed Operations Aggregate \$1,000,000.00
- 2.1.8.** Personal & Adv. Injury \$1,000,000.00
- 2.1.9.** Per Occurrence \$1,000,000.00
- 2.1.10.** Medical Coverage \$5,000.00 per person
- 2.1.11.** Fire Liability \$50,000.00 per fire
- 2.1.12.** Liquor Liability Endorsement \$1,000,000.00/per claim
- 2.1.13.** Comprehensive Automobile Liability \$1,000,000.00 (owned, leased, non-owned and hired automobiles)
- 2.1.14.** Name the City of Starkville as an additional insured on a primary basis in all liability coverages and include a waiver of subrogation endorsement in all coverages in favor of Starkville

2.2. The City Attorney shall review the sufficiency of the required policies and, based upon the nature of the event, request reasonable changes or increases in coverages. Upon such request, the Applicant shall immediately increase the limits of such insurance to an amount satisfactory to the City and make other reasonable changes requested. The amount required by the City shall be commensurate with other events of the nature of the subject event.

3. INDEMNIFICATION REQUIREMENTS – The Applicant for a Special Event Permit must execute a written agreement to indemnify the City and its officers and employees against all claims of injury or damage to persons or property, whether public or private, arising out of the Special Event. A completed and signed Indemnification Agreement form shall be submitted with all Special Event applications.

4. CANCELLATION AND REVOCATION POLICY

4.1. The City may, in its sole discretion, postpone, cancel, suspend or close any Special Event or revoke a Permit for any of the following reasons: force majeure event (force majeure event means and includes fire, casualty, strikes, inability to procure materials or supplies, failure of power, dangerous or life-threatening weather, acts of God, war or terrorism or the potential or actual threat thereof, public safety or public welfare considerations, riots, strikes, or local, national or international emergencies, or other reasons of like nature). The City shall have no liability for such postponement, cancellation, suspension, or closing. Further, the City shall have no liability from the failure to postpone, cancel, suspend, or close the event for the above-listed or for any other reason related to public health, welfare or safety.

- 4.2. The City of Starkville may revoke a Permit at any time due to the failure of the Applicant to comply with any of the terms and conditions of the Permit or any other rules and regulations of the City. The failure by the City to revoke a Permit or to exercise any right, power, or authority shall not constitute a waiver of the terms or conditions of the Permit and shall not affect the rights of the City to enforce against any other or subsequent breach by the Applicant.
- 4.3. The revocation of a Permit does not prohibit the City from exercising any and all additional rights and remedies available at law or in equity as a result of Applicant's failure to comply with the terms and conditions of the Permit, ordinances, rules or regulations of the City.
- 4.4. The Applicant shall notify the Community Development Department in writing if he intends to cancel or change the dates of the event. Notice must be made in writing at least 10 working days in advance to qualify for a refund. The application fee may be refunded up to 80%. The security deposit shall be refunded 100%. Groups who fail to cancel permits within at least 10 working days prior to event will forfeit application fees paid but the security deposit shall be refunded 100%.
- 4.5. If the event is cancelled or postponed due to a force majeure event, the Applicant may reschedule the event at no charge within ninety (90) days following the original date of the event, subject to availability of the scheduled location and city personnel.

5. EXCEPTIONS

- 5.1. The City of Starkville may hold itself exempt from these guidelines.
- 5.2. The events that do not fall under the criteria of special events in terms of attendance or dates, i.e. events that are regularly scheduled to occur during a month or season such as a Farmer's Market, and are requesting city services, shall be considered as a single event and shall be treated for the purposes of the policy as a single event. Any request for a sponsorship or waiver of fees, deposits, etc. shall be considered in the same manner as any event that is held annually or as a one-time event. Said sponsorship, if approved, shall be considered to apply to the entire event timeframe or season unless specifically differentiated by the Board of Aldermen.
- 5.3. Events that take place entirely within a City park and do not require additional City services beyond services already given by the Parks Department shall be exempt from these guidelines. However, the Director of the Parks Department can require a Special Events Permit for any proposed event in the park.

6. GENERAL RULES AND REGULATIONS

6.1. Event Type

- 6.1.1. **Walk/Run** – Any walk, run or bicycle event that follows a predetermined course that does not involve vehicles or floats that requires a street closure.
- 6.1.2. **Procession** – This includes marches and parades. An event whose primary purpose is the procession of people, animals, vehicles, floats, or combinations upon any public

street, sidewalk, alley, or other public place owned or under control of the City. Funeral processions are exempt.

- 6.1.3. Concert** – An event that includes a live performance for the purpose of live entertainment.
- 6.1.4. Awareness/Rally** – This includes all protest held for political, religious, or other First Amendment related purposes.
- 6.1.5. Street Closing Event** – any special event activity which requires the closing of any public street, sidewalk, or alley and which require rerouting of normal or usual traffic flow.
- 6.1.6. Sale/Market** – An event whose primary purpose is the sale of food, goods, products or services.

6.2. City Services – To best serve the safety and welfare of the public, and to maintain the integrity of the City, it is the general policy of the City that certain services shall be provided by the City. City services include, among other things, police protection, crowd control, fire protection, emergency medical service, street closures, sanitation and traffic and parking control. The Special Events Committee will determine the minimum staffing levels needed by the City to provide City services for an event. The City of Starkville assumes no liability arising or resulting from the determinations of such minimum staffing levels or the requirements of City services for any Special Event.

6.2.1. Police Department

6.2.1.1. Services Provided – Public safety, crowd control, overnight security, backstage security, escort for entertainment, escort for transportation of cash, supervision of street closures and parking enforcement. The number of police officers and supervisors required will depend upon the type of Special Event and estimated attendance. All fees for services provided by the Police Department shall be determined by the Special Events Committee.

6.2.1.2. Street Closures – Certain streets within Special Event area may be temporarily closed to limit or exclude vehicular and/or pedestrian traffic prior to, during and after a Special Event. The Applicant shall include in the Event Site Map any requests to temporarily close any public street at the time of the Application. The Special Events Committee shall consider such requests in evaluating the application and may recommend additional or fewer street closures. Some street closures may require the consent of businesses and property owners in the adjacent area. The Applicant shall submit for approval a road closure plan showing the layout of all barricades and signs. The City of Starkville Street Department or Police Department shall supervise the placement of all barricades, bollards, and signs placed on public streets or any public rights-of-way. The rental cost of barricades and signs shall be the responsibility of and paid for by the Applicant if determined by the Board of Alderman.

6.2.2. Sanitation Department

- 6.2.2.1. Services Provided** – Street sweeping before and after the event, collection and removal debris from event area and supplying dumpsters. The Applicant shall be solely responsible for cleaning in connection with and during and after the event. All arrangements for the collection and removal of garbage, trash and other debris deposited during or related to the event are the sole responsibility of the Applicant. Applicants are required to meet quality sanitation standards by assuring there are an adequate number of litter containers on the site of the event, and by encouraging event patrons to dispose of trash in the proper containers. The Applicant shall line all trash containers with appropriately sized plastic bags. The City of Starkville Sanitation Department shall supervise the placement of all trash receptacles placed on public streets or any public rights-of-way. The rental cost of such trash receptacles shall be the responsibility of and paid for by the Applicant if determined by the Board of Alderman.
- 6.2.2.2.** Overnight storage of garbage, trash or other debris shall be in containers with lids. All fees for services provided by the Sanitation Department shall be determined by the Special Events Committee.

6.2.3. Fire Department

- 6.2.3.1. Services Provided** – Fire prevention, fire protection, emergency medical response, weather monitoring, and closing or postponement of event due to dangerous or life-threatening weather. The number of fire and emergency personnel required will depend upon the type of Special Event and estimated attendance. If the Applicant desires pyrotechnics for an event, a written request for pyrotechnics displays shall be included with the application. Fireworks, open pit fires and bonfires are strictly prohibited. All fees for services provided by the Fire Department shall be determined by the Special Events Committee.

6.2.4. Utility Department

- 6.2.4.1. Services Provided for Electric** – Providing electrical connection to permanent City owned power sources and installation of banner signs on Main Street. The Applicant shall use only an electrical contractor licensed by the State of Mississippi or Starkville Utilities Department's electric department personnel for the connection and use of temporary power. Power connection to permanent power sources shall be coordinated with the Starkville Utilities Department. All fees for services provided by the Starkville Utilities Department shall be determined by the Special Events Committee.
- 6.2.4.2. Services Provided for Water and Sanitary Sewer** – Providing for the disposal of wastewater (any water from food preparations, handwashing facilities, ware washing facilities, ice water draining from canned or bottled drinks, etc.) in the sanitary sewer. No waste or wastewater is to be dumped into or down the storm sewer or be allowed to pool on or drain into the ground. All fees for services

provided by the Starkville Utilities Department shall be determined by the Special Events Committee.

6.2.5. Parks and Recreation Department

6.2.5.1. Services Provided— Providing the rental of park facilities including pavilions, athletic courts, pool, and meeting space. Upon the determination by the Director of Parks, the classification of any event held at any City park facility as a Special Event shall be subject to this policy. All fees for services provided by the Parks and Recreation Department that are Special Events shall be determined by the Special Events Committee.

6.3. Parking and Transportation – As part of the application, the Applicant shall submit a comprehensive parking plan which identifies where parking is proposed for event staff, equipment vehicles, event participants, patrons (including parking for handicapped patrons), media and special guests at the request of the Special Events Committee.

6.4. Signage for Special Events

6.4.1.1. Permanent Signs – The Applicant shall not remove or cover up any of the permanent signs within the City.

6.4.1.2. Event Signs – Sponsorship and event signs are allowed within the Event area. Event signs may be displayed during the Event until the close of the event.

6.4.1.3. Directional and Promotional Signs - The Applicant shall not use placards or off-site signage in any form outside the event area without approval by the Board of Aldermen. Any such sign displayed without approval may be removed by the City at the Applicant's expense.

6.4.1.4. Street Banners – As part of the application for a Special Event, the applicant can request for one event promotional banners to be hung at the intersection of Main Street and South Washington Street. The banner will be hung at the applicant's expense for a maximum of 14 days prior to the event and 2 days after the event. Approval of the banner shall be based on the availability of the space and at the sole discretion of the Board of Aldermen.

6.5. Food Service – Concessionaires and caterers that charge for services as a part of any Special Event shall have proper licenses and/or permits with the City of Starkville. Glass containers are prohibited at all Special Events.

6.6. Temporary Structures – The Applicant shall illustrate on the Event Site Map the location of all temporary structures and/or temporary services. Examples of temporary structures or services include, but are not limited to: freestanding tents, stages, fences, bleachers, electrical service, portable lights and telecommunications service.

6.7. Restroom Facilities – Portable toilets may be required to be located at the event site by and at the sole cost of the Applicant based on the nature and scope of the event and the estimated attendance at the event. A minimum of one handicap portable toilet is required. Depending on the scope of the event and the area encompassed more may be necessary. Such determination will be made by the applicable federal, state and local codes. The Applicant is responsible for maintenance and cleanup of the permanent restroom facilities and portable toilets. The Applicant may use the following formula as a guideline in determining how many restrooms will be needed at the event; however, additional units may be required depending on various aspects such as female/male ratio, food and beverages served, length of event, attendance, etc.

Attendance	1-4 Hours	5-10 Hours
1-500	1	2
501-1000	2	3
1000-2500	3	4
2501-5000	4	6
5001-7500	5	8
7500-10,000	8	10
10,001-12,500	10	12
12,500-15,000	12	15
15,000+	15	20

6.8. Animals – All animals that are part of a Special Event shall be on a leash, within a pen, or under similar control at all times. The Applicant shall maintain responsibility for all animals within the Event area and assumes the liability for any damages that may occur to persons or property from or by any such animal.

6.9. Carnival Rides – Carnival rides are restricted to the streets, hard surface parking lots and unimproved fields.

6.10. Noise – No loud, excessive or unusual noise is allowed between the hours of Midnight and 7 a.m. during setup, operation or teardown of an event. Failure to comply with a request from the Police Department concerning noise may result in the suspension of all activities associated with the event and possible revocation of the Permit.

6.11. City Property

6.11.1. The Applicant recognizes and acknowledges that other parties may utilize a portion of the City, and the Applicant agrees that its activities shall not interfere with other parties' use of the City facilities and amenities.

6.11.2. Any Permit that confers the privilege to use the City or portion thereof as applied for by the Applicant and approved by the City does not grant any interest or estate in the City or any portion thereof but is a mere personal privilege to do permitted acts of a temporary character within the said portion thereof in accordance with the Permit, these guidelines, and all applicable laws, rules, standards, policies, and regulations of the City of Starkville and any other governmental authority.

6.11.3. Removal or alteration of any City property is strictly prohibited, except as otherwise approved by the Board of Aldermen.

6.11.4. The Applicant shall maintain any portion of the City and all other property and facilities used by the Applicant in connection with the Special Event in a good, first-class condition. It is the responsibility of the Applicant to locate the permanent amenities and fixtures (sprinkler heads, water retention fields, etc.) prior to setup of the event. If the Applicant fails to do so, the City may perform such maintenance or repair of any such portion or property and the Applicant shall pay the City upon demand the reasonable cost of performing such maintenance or repair plus interest thereon at the highest lawful rate. Additionally, if the City performs such maintenance or repair, the City may deduct the cost thereof from the security deposit or additional security (and if such amount is not sufficient to cover such costs, the Applicant shall promptly reimburse the City upon demand the difference between such costs and the amount of any security deposit or additional deposit).

6.11.5. Vehicular traffic is allowed within the Event area during setup and teardown; however, except as may be permitted by the Board of Aldermen, the Applicant shall restrict subcontractors and delivery trucks to the roadways to reduce the likelihood of damage to the City's permanent amenities.

6.12. Personal Property – Shall include equipment, tents, portable restrooms and other temporary structures erected for the event that are not removed from the Special Events area after the close of the event within the period required by the Board of Aldermen may be removed and stored by the City at the expense of the Applicant. The City and its officials, officers, employees and agents shall not be liable for any damage to or loss of any Personal Property. The Applicant shall indemnify the City, its officials, officers, employees and agents against all claims for any such damage or loss.

6.13. Private Property – The Applicant shall not damage or disturb any private property. The applicant shall be responsible for any damage that occurs during the Special Event. The City and its officials, officers, employees and agents shall not be liable for any damage to or loss of any Private Property. The Applicant shall indemnify the City, its officials, officers, employees and agents against all claims for any such damage or loss.

6.14. Discrimination

6.14.1. No person shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in connection with a Special Event based on the grounds of race, color, national origin, political or religious beliefs, gender, age, sexual preference or disability.

6.14.2. Americans With Disabilities Act – The Applicant’s Special Event will comply with the Americans with Disabilities Act.

6.15. Compliance with Ordinances, Laws and Regulations

6.15.1. In addition to complying with all conditions of the Special Event Permit and all applicable City ordinances, regulations, rules, policies and guidelines, the Applicant must comply with all applicable federal, state and county laws, rules and regulations. It is the responsibility of the Applicant to obtain all licenses and/or permits necessary to conduct the event and all licenses and/or permits required by other governmental authorities shall be obtained and adhered to.

6.15.2. Issuance of a required federal, state or county permit (other than a Special Event Permit) does not authorize permission to hold an event. A City of Starkville Special Event Permit must be issued with the approval of the Board of Aldermen and will constitute authorization from the City to hold the event.

6.16. Transferability – The holder of a Special Event Permit shall have no authority to assign, sell, transfer, pledge, encumber or otherwise convey a Special event Permit or any rights, duties, responsibilities or obligations thereunder, and any such conveyance shall be null and void and may, in the discretion of the City, result in the revocation of the Special Event Permit. No rights granted by a Special Event Permit shall create rights in anyone other than the holder.

6.17. City Personnel

6.17.1. The City through its officials, employees, agents, and representatives shall have the right at all reasonable times to enter upon all premises used in connection with the Special Event for the purpose of inspecting the premises, for observing the performance of obligations hereunder, and for the doing of any act or thing which the City may be obligated to or have the right to do under the Permit or any other applicable City ordinance, rule or regulation.

6.17.2. The Special Events Committee or their designee shall have the right, at no cost, to attend and photograph for promotional purposes any Event held in the public spaces of the City.

6.17.3. The City of Starkville personnel policies prohibit any employee of the City from accepting loans, advances, gifts, gratuities, or any other favors from anyone doing business with the City.

7. Definitions – The following are definitions of the terms used in the Event Guidelines:

7.1. Applicant- means a Promoter, Planner, Organization or host listed on the application for Special Event. The applicant can be an individual, firm, partnership, corporation, association, or other legal entity.

- 7.2. Application Fee-** means a non-refundable fee charged to Applicant for City services incurred by reviewing the Event Application.
- 7.3. Board of Aldermen-** means the legislative body of the City of Starkville.
- 7.4. Contractor or Subcontractor-** means the business entity or person that is performing services, work or furnishing supplies for a Special Event.
- 7.5. City-** means the City of Starkville, Mississippi.
- 7.6. Facilities-** all equipment, materials and apparatus associated with the conduct of the Special Event, including, without limitation, barriers, cables (electrical and otherwise), safety equipment and devices, fencing, fence covering material, signs, tents, vehicles, fire protection equipment and apparatus, medical equipment and apparatus, seals, wiring, banners, structures and components thereof, furniture, furnishings, special lighting fixtures, trade fixtures and equipment furnished and installed or used in the operation of the Event. Facilities shall include fencing, barriers and other protection equipment necessary to meet all safety standards. The quality level, design and appearance of all facilities shall be of high quality appropriate to the circumstances.
- 7.7. Pyrotechnics-** means small devices intended for professional use, primarily indoors, and which are similar to consumer fireworks in chemical composition and construction.
- 7.8. Service Fees-** means all costs and expenses incurred by the City for activities associated with the staging of the Event, including, without limitation, the following:
- Utilities services provided, including all of the costs of installation, maintenance, and connection
 - Repair, maintenance, and removal of facilities in the event of a failure of the Applicant
 - Repair of streets, alleys, sidewalks, parks, and other public property
 - Police protection
 - Fire protection
 - Emergency medical service
 - Garbage disposal and cleanup
 - Other direct costs associated with the Event
- 7.9. Special Event-** means an Event held within the city held on City property that will require City Services and approval by the Board of Aldermen. Examples of Event Types include: walks, runs, processions, concerts, awareness events, rallies, sales, markets and street closing events.
- 7.10. Special Event Committee-** (The Committee) means a committee consisting of representatives from Community Development Department, Police Department, Fire Department, Sanitation Department, Electric Department, The Parks and Recreation Department, and other such additional City staff as deemed necessary and appropriate by the City.
- 7.11. Special Event Permit-** or Permit means a Special Event has been approved by the Board of Aldermen to hold a Special Event. The Board of Aldermen may impose terms and conditions on approval of a Special Event.
- 7.12. Sponsorship-** means that the City of Starkville participates with in-kind services and/or contributes some portion of the 2% funds or general fund monies to the Event at the sole discretion of the Board of Aldermen. Any approved sponsorship shall require that the event include in advertising the City of Starkville at the level that corresponds to the level of in kind services and/or funding provided to the Applicant for the coordination of the event.

ACKNOWLEDGEMENT OF ACCEPTANCE OF SPECIAL EVENT POLICY

With my signature below, I affirm that I have read and understand the City of Starkville's Special Event Policy. I agree to comply with the Special Event Policy and will cooperate in the implementation of the Special Event Policy.

Signature _____ Date _____

Print Name _____

Organization _____

This sheet shall be detached and submitted with the Application for a Special Event to the Community Development Department.



SPECIAL EVENT APPLICATION

City of Starkville Community Development
 City Hall, 110 West Main Street
 Starkville, Mississippi 39759-2823
 Phone: (662) 323-2525 Fax: (662) 323-4143
 e-mail: events@cityofstarkville.org

A completed and signed application along with an event site map are required to process the application. Proof of insurance is required a minimum of 14 days prior to the event.

Event Name _____ Is this a reoccurring event: ☐ Yes ☐ No

Applicant's Name _____ Mobile Number _____

Organization Name _____ Phone Number _____

Organization Address _____ Organization Type ☐ Non-Profit ☐ For Profit

The following shall be attached to the application: 501c3 Certificate ☐ Yes ☐ No (not applicable), Event Site Map ☐ Yes ☐ No

On-Site Contact _____ Mobile Number _____

Date and Times of Event (From) _____ (To) _____
(DATE) (TIME) (DATE) (TIME)

Date and Times of Setup and Takedown (From) _____ (To) _____
(DATE) (TIME) (DATE) (TIME)

Will alcohol (beer and light wine only) be associated with this Special Event Permit request: ☐ Yes ☐ No

Type of Event: ☐ Walk/Run ☐ Procession ☐ Concert ☐ Awareness/Rally ☐ Street Closing Event ☐ Sale/Market

☐ Other please specify: _____

Which of the following City Services will be needed: Police Department for traffic control: ☐ Yes ☐ No

Fire Department: ☐ Yes ☐ No, Sanitation Department: ☐ Trash Collection ☐ Street Sweeper ☐ Personnel ☐ Dumpsters,

Parks and Rec: ☐ Personnel ☐ Facilities, Utility Department: ☐ Electrical Service ☐ Banners ☐ Wastewater Disposal

SIGNATURES FOR ALL THE REQUESTED SERVICES FROM ABOVE IS REQUIRED FOR APPROVAL

Police Department cost _____

By _____ Date _____

Starkville Utilities cost _____

By _____ Date _____

Fire Department cost _____

By _____ Date _____

Parks Department cost _____

By _____ Date _____

Sanitation Department cost _____

By _____ Date _____

With my signature below, I affirm that I have read and understand the City of Starkville's Special Event Policy. I agree to comply with the Special Event Policy and will cooperate in the implementation of the Special Event Policy.

Print Name _____ Date _____

Signature_____

ATTACHMENT TO SPECIAL EVENT APPLICATION

**STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA**

AGREEMENT TO INDEMNIFY

AS A CONDITION PRECEDENT TO HOLDING AND CONDUCTING THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND AS CONSIDERATION FOR SAME, AND IN ACCORDANCE WITH THE PROVISIONS OF THE APPLICATION AND THE CITY OF STARKVILLE:

_____ (name of applicant) (THE "INDEMNITOR") AGREES TO AND SHALL INDEMNIFY, HOLD HARMLESS, AND DEFEND AT ITS SOLE COST AND EXPENSE THE CITY OF STARKVILLE, MISSISSIPPI (THE "CITY"), ITS OFFICIALS, OFFICERS, EMPLOYEES, AGENTS (IN BOTH THEIR OFFICIAL AND PRIVATE CAPACITIES) (EACH AN "INDEMNITEE") FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, ACTIONS, JUDGMENTS, LIABILITIES, PENALTIES, FINES, EXPENSES, FEES, COSTS (INCLUDING ATTORNEYS' FEES AND OTHER COSTS OF DEFENSE), AND DAMAGES (TOGETHER, "DAMAGES") ARISING OUT OF OR IN CONNECTION WITH (A) THE INDEMNITOR'S PERFORMANCE OF THE EVENT, (B) THE USE OF ANY PORTION OR PROPERTY OF THE CITY, BY THE INDEMNITOR OR BY ANY OWNER, OFFICER, PARTNER, SHAREHOLDER, MEMBER, EMPLOYEE, AGENT, REPRESENTATIVE, CONTRACTOR, SUBCONTRACTOR, LICENSEE, CUSTOMER, GUEST, INVITEE, OR CONCESSIONAIRE OF THE INDEMNITOR, OR ANY PERSON ACTING BY OR UNDER THE AUTHORITY OR WITH THE PERMISSION OF THE INDEMNITOR, OR ANY OTHER PERSON UNDER THE EXPRESS OR IMPLIED INVITATION OF THE INDEMNITOR, OR ANY OTHER PERSON OR ENTITY FOR WHOM THE INDEMNITOR MAYBE LIABLE (TOGETHER, "THE INDEMNITOR PARTIES"), OR ANY OF THEM, (C) THE CONDUCT OF THE INDEMNITOR'S BUSINESS OR ANYTHING ELSE DONE OR PERMITTED BY THE INDEMNITOR (OR ANY OF THE INDEMNITOR PARTIES) TO BE DONE IN OR ABOUT ANY PORTION OR PROPERTY OF THE CITY, (D) ANY BREACH OR DEFAULT IN THE PERFORMANCE OF THE INDEMNITOR'S OBLIGATIONS IN CONNECTION WITH THE EVENT, AND (E) WITHOUT LIMITING ANY OF THE FOREGOING, ANY ACT OR OMISSION OF THE INDEMNITOR OR OF ANY OF THE INDEMNITOR PARTIES UNDER, RELATED TO, OR IN CONNECTION WITH, THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, INCLUDING DAMAGES CAUSED IN WHOLE OR IN PART BY AN INDEMNITEE'S OWN NEGLIGENCE.

In the event that the Indemnitor fails or refuses to provide an indemnity and defense as set forth herein, the City shall have the right to undertake the defense, compromise, or settlement of any such claim, lawsuit, judgment, or cause of action, through counsel of its own choice, on behalf of and for the account of, and at the risk of the Indemnitor, and the Indemnitor shall be obligated to pay the reasonable and necessary costs, expenses and attorneys' fees incurred by the City in connection with handling the prosecution or defense and any appeal(s) related to such claim, lawsuit, judgment, or cause of action.

THIS INDEMNITY PROVISION IS SOLELY FOR THE BENEFIT OF THE CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, AND AGENTS, AND IS NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE TO ANY OTHER PERSON OR ENTITY.

THIS INDEMNITY AGREEMENT SURVIVES THE TERMINATION OR EXPIRATION OF THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND THE TERMINATION OR EXPIRATION OF ANY CONTRACT BETWEEN THE INDEMNITOR AND THE CITY.

The undersigned officer, representative, and/or agent of the Indemnitor is the properly authorized officer, representative, and/or agent of the Indemnitor and has the necessary authority to execute this Agreement on behalf of and to bind the Indemnitor, and the Indemnitor hereby certifies to the City that any necessary resolutions or other act extending such authority have been duly passed and are now in full force and effect. In the event of any action hereunder, venue for all causes of action shall be instituted and maintained in Oktibbeha County, Mississippi. The parties agree that the laws of the State of Mississippi shall govern and apply to the interpretation, validity and enforcement of this Agreement; and, with respect to any conflict of law provisions, the parties agree that such conflict of law provisions shall not affect the application of the law of Mississippi (without reference to its conflict of law provisions) to the governing, interpretation, validity and enforcement of this Agreement.

AGREED:

APPLICANT/INDEMNITOR

By: _____

Title: _____

ATTEST:

By: _____

Title: _____

Cost Options:

The following options can be used to develop a fee schedule for determining the application fees, service fees and/or security deposits. These are based on examples from other cities special event policies. The options could be adopted separately or in combination.

Option #1: Applicant Pays for Only Application Fee and Security Deposit

All applicants would be required to pay an application fee and submit a security deposit that would be refundable after the event if no damage or excess costs occur.

Pay scenario

Event Size	Application Fee	Security Deposit
Under 100 persons	\$25	0
100-499 persons	\$50	\$500.00
500-999 persons	\$75	\$1,000.00
1000-3900 persons	\$100	\$1,500.00
4000+ persons	\$150	\$2,000.00

Option #2: Applicant Pays All Fees and Deposit

All applicants would be required to pay an application fee, pay for city service and submit a security deposit that would be refundable after the event if no damage or excess costs occur.

Application and Security Deposit

Event Size	Application Fee	Security Deposit
Under 100 persons	\$25	0
100-499 persons	\$50	\$500.00
500-999 persons	\$75	\$1,000.00
1000-3900 persons	\$100	\$1,500.00
4000+ persons	\$150	\$2,000.00

Service Fees for City Services

	Rate	Number of Hours	Total
Police			
Officer			
Supervisor			
Fire			
Fire Marshal			
Emergency Personnel			
Sanitation			
Regular			
Supervisor			
Utilities			
Banner			
Service Connection			

Option #3: In-Kind Services for Sponsored Events

The City would create an annual list of city-sponsored special events. All fees and security deposits will be waived for sponsored events. All other events will be required to pay for city services unless the Board of Alderman chooses to offer in-kind services.

Examples of possible 2018-2019 City-sponsored special events:

Christmas Parade

Martin Luther King Jr. Walk

SHS Homecoming Parade

Bulldog Bash

Cotton District Arts Festival

Frostbite Run

Partnership Events etc.

**The city could also require Special Event applicants apply for In-Kind Service Funding during July 2018 for events that will be held in the upcoming 2018-2019 fiscal year.

Application and Security Deposit for Non-Sponsored Events

Event Size	Application Fee	Security Deposit
Under 100 persons	\$25	0
100-499 persons	\$50	\$500.00
500-999 persons	\$75	\$1,000.00
1000-3900 persons	\$100	\$1,500.00
4000+ persons	\$150	\$2,000.00

Service Fees for City Services for Non-Sponsored Events

	Rate	Number of Hours	Total
Police			
Officer			
Supervisor			
Fire			
Fire Marshal			
Emergency Personnel			
Sanitation			
Regular			
Supervisor			
Utilities			
Banner			
Service Connection			

Option #4: Partial In-Kind for All Events

The city could create a base of in-kind services offered for an approved special event. The applicant would be required to pay the city for services required in excess of the minimum amount the city offers in-kind.

For example: The city could offer 2 police officers, 2 firemen, and 2 sanitation workers for 2 hours in-kind. If the special event requires more than the minimum 2 hours, the applicant is required to pay the city the hourly cost in excess.

	On-duty Hourly	Holidays/Weekends	Off-duty Hourly
Police			
Officer			
Supervisor			
Fire			
Fire Marshal			
Emergency Personnel			
Sanitation			
Regular			
Supervisor			
Utilities			
Banner			
Service Connection			

Attachment 4- Current Special Events Policy



CITY OF STARKVILLE EVENTS POLICY

The City of Starkville appreciates your interest in hosting a special Event with us. The City welcomes a wide variety of events that enrich the community for both visitors and residents. Applications submitted for events will be reviewed on a case-by-case basis. The following guidelines apply:

These guidelines are designed to assist Applicants through the process of applying for a Special Event Permit. The City Building Department, a Special Events Committee and the Board of Aldermen will review the application and will work with you through this process to help you hold a successful event.

The minimum requirements to apply for a Special Event Permit are:

- Completed Application
- Application Fee (Non-refundable as set forth in paragraph 3 unless included in the request for sponsorship by the city)
- Security Deposit (Per Paragraph 10B and refundable as set forth herein unless included in the request for sponsorship by the city)
- Temporary site plan of Event, showing all temporary installations, in relation to the surroundings, and a road closure/directional signage plan

It is the goal of the City of Starkville to be receptive and responsive to the concept of Special Events within our city limits. Well planned, interesting, unique and creative special events allow the City to be showcased in a positive way and are beneficial to the image and development of the City. Requests for city sponsorship provide an opportunity for the City to utilize the moneys designated by the legislature for the sponsorship of specific events that meet the criteria of providing tourism and economic development for the City. It is the responsibility of the promoter to provide the request and the justification for the City to provide such sponsorship. Approval of these sponsorship requests are the final decision of the Mayor and Board of Aldermen.

The Building Department is located at:
On the second floor of City Hall at
110 West Main Street
Starkville, MS 39759

EVENT APPLICATION AND GUIDELINES

TABLE OF CONTENTS

	Page(s)
EVENT APPLICATION	3 - 9
SPONSORSHIP APPLICATION	10 - 11
SPONSORSHIP REQUEST	12
APPLICATION PROCEDURES	12 - 13
REVIEW AND CONSIDERATION OF APPLICATION	14 - 15
PAYMENT OF FEES	15 - 16
CANCELLATION AND REVOCATION POLICY	16 - 17
INSURANCE REQUIREMENTS	17
GENERAL RULES AND REGULATIONS	18 - 24
Coordination of City Services	18
Public Safety	18
Fire Protection and Emergency Services	18
Street Closures	19
Parking and Transportation	19
Site Plan	19
Property Management	20 - 21
Concessions	22
Noise	22
Banners and Signs	22
Indemnity	23
Discrimination	23
Compliance with Ordinances, Laws and Regulations	23
Miscellaneous	23 - 24
EXCEPTIONS	24
DEFINITIONS	25 - 26

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

SPECIAL EVENT APPLICATION

APPLICATION INFORMATION

Applicant Name		Organization Name	
Address		City	State
E-Mail Address		Web Site Address	
Telephone Number	Facsimile	Mobile Number	Pager Number
Type of Organization [☐] Individual [☐] Charitable [☐] Non-Profit Organization (501.C3 Tax Identification # _____) [☐] For Profit Organization [☐] Other _____			
On-Site Contact		Mobile Number for On-Site Contact	

EVENT INFORMATION

Event Name		Event Date(s)		Time	
Type of Event: (check all that apply)		[☐] Carnival [☐] Fundraiser [☐] Run/Walk [☐] Concert/Performance [☐] Parade [☐] Sports/Recreational [☐] Festival [☐] Private Gathering [☐] Other _____ [☐] Professional Filming [☐] Reception _____			
Is this a first time event? [☐] Yes [☐] No		If No, date of previous event _____ What was past attendance? _____			
Is this event open to the public? [☐] Yes [☐] No		Admission/Entry Fee		Estimated Total Budget	
Proposed Area (check all that apply)		[☐] Cotton District [☐] Main Street [☐] City Park [☐] Other _____			
Setup: (first item to be loaded in on site) Date: _____ Time: _____		Teardown: (last item removed) Date: _____ Time: _____		Estimated Attendance Participants: _____ Spectators: _____ Est.# Hotel Rooms: _____	
Known Current Sponsor(s)		Beneficiary(ies)			

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

EVENT SPECIAL FEATURES

Will sound amplification equipment be used? [] Yes [] No	If Yes, provide the following: [] Recorded Music [] Live Music [] Other (please describe)	
If Yes, provide the following: Sound System [] Yes [] No Lighting System [] Yes [] No Stage [] Yes [] No Dance Floor [] Yes [] No		
Will the event feature food/beverage service? [] Yes [] No	If Yes, provide Current Known Vendor Names/Telephone #	
Open Flames or Cooking [] Yes [] No <i>* Please show location of cooking areas on site plan</i> <i>* Vendors cooking with charcoal, wood or gas must have at least one 2.5 gallon water fire extinguisher nearby.</i>	Type of Fuel (check all that apply) [] Gas [] Electric [] Charcoal [] Other _____	
Does the event propose closing, blocking or using public streets? [] Yes [] No If yes, a road closure plan complete with barricades and signage shall be submitted.	Street: [] Main Street/University [] Russell Street [] Other _____	Closing Day/Time _____ Opening Day/Time _____
Tents or Canopies [] Yes [] No Applicable if larger than 20' x 15'	If Yes, provide the following: Company	
Approximate Number of Tents/Size(s)		
Temporary Perimeter Fencing [] Yes [] No <i>*Indicate fence locations on site plan</i>	If Yes, provide the following: Company	
	Provide approximate dimensions of fenced area	
Restrooms, Dumpsters, Sinks [] Yes [] No	If Yes, provide the following: Company	
Other Requirements? [] Yes [] No	Number of: _____ Portables _____ ADA Portables _____ Restroom Trailers _____ Dumpsters _____ Sizes _____ Hand washing Sinks	
Explain		

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

Trash Collection	☐ Yes ☐ No	Requirements:	
Street Sweeper	☐ Yes ☐ No		
Extra Pickups	☐ Yes ☐ No	Number of Workers	Hours

Electrical Services	☐ Yes ☐ No	Requirements:	
*Event must use a licensed electrician		Supplemental	☐ Generator(s) # _____
		Equipment	☐ Light Tower(s) # _____
		(Check all that apply)	

Professional Parking/Valet	☐ Yes ☐ No	If Yes, provide the following:		
		Company		
		Number of Parking Personnel	Hours	# of Cars

Carnival/Amusement Rides and Attractions	☐ Yes ☐ No	If Yes, provide the following:	
		Company	
		Contact Name	Phone

Climate Control	☐ Yes ☐ No	If Yes, provide the following:	
		Company	
		Type	
		☐ Fan (pedestal, box, etc.)	
		☐ Misting Air	
		☐ Air-conditioning	
		☐ Heater(s)	

Pyrotechnics / Laser / Special Effects	☐ Yes ☐ No	If Yes, provide the following:	
		Company	
		Contact Name	Phone
Day/Time of Show	Length of Show (in minutes)	Products Used	Show Budget

110 West Main Street
Starkville, MS 39759

Fax: (662) 323-4143

☐ a. Animals	☐ g. Decorator/scenery	☐ m. Security
☐ b. Barricades	☐ h. Drawing or raffle	☐ n. Shuttle bus/tram
☐ c. Bicycles	☐ i. First Aid Station	☐ o. Signs/banners
☐ d. Bleachers	☐ j. Golf Carts	☐ p. Ticket agent
☐ e. Booths - Vendors handing out items	☐ k. Inflatable's	☐ q. Video Production/Photography
☐ f. Booths - Vendors selling	☐ l. Road Closure	☐ r. Other _____

[illegible]

Name of Insurance Agency		
Name of Insurance Agent		
Address		
City	State	Zip
Phone	Fax	Policy#

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

REFERENCES (For first time event or out of town applicants or as required)

Contact Name _____	Contact Name _____
Company _____	Company _____
Telephone # _____	Telephone # _____
Relationship _____	Relationship _____

Contact Name _____	Contact Name _____
Company _____	Company _____
Telephone # _____	Telephone # _____
Relationship _____	Relationship _____

** Lack of Reference is not Grounds for Denial of Application.*

Signature _____	Date: _____
Application received by: _____	Date: _____

SUBMISSION OF THIS FORM DOES NOT GUARANTEE APPROVAL OF THE EVENT

Promoter / Applicant agrees that this form is complete to the best of his/her knowledge and ability. Promoter / Applicant agrees that it accepts, shall abide by, and is subject to all terms and conditions of the Special Event Guidelines, which are incorporated herein for all purposes as if set out in full, and are included in this package and hereby represents that it had read the said Rules, Regulations and General Information and understands the same.

CHECKLIST

- ✓ Completed Application
- ✓ Site Plan
- ✓ Fees (Checks made payable to City of Starkville)
- ✓ Copy of Insurance Certificate
- ✓ Non-profit, 501c3 Certificate (if applicable)
- ✓ Completed Sponsorship Application (if applicable)

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

ATTACHMENT TO SPECIAL EVENT APPLICATION

STATE OF MISSISSIPPI

AGREEMENT TO INDEMNIFY

COUNTY OF OKTIBBEHA

AS A CONDITION PRECEDENT TO HOLDING AND CONDUCTING THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND AS CONSIDERATION FOR SAME, AND IN ACCORDANCE WITH THE PROVISIONS OF THE APPLICATION AND THE CITY OF STARKVILLE:

_____ (name of applicant) (THE "INDEMNITOR") AGREES TO AND SHALL INDEMNIFY, HOLD HARMLESS, AND DEFEND AT ITS SOLE COST AND EXPENSE THE CITY OF STARKVILLE, MISSISSIPPI (THE "CITY"), ITS OFFICIALS, OFFICERS, EMPLOYEES, AGENTS (IN BOTH THEIR OFFICIAL AND PRIVATE CAPACITIES) (EACH AN "INDEMNITEE") FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, ACTIONS, JUDGMENTS, LIABILITIES, PENALTIES, FINES, EXPENSES, FEES, COSTS (INCLUDING ATTORNEYS' FEES AND OTHER COSTS OF DEFENSE), AND DAMAGES (TOGETHER, "DAMAGES") ARISING OUT OF OR IN CONNECTION WITH (A) THE INDEMNITOR'S PERFORMANCE OF THE EVENT, (B) THE USE OF ANY PORTION OR PROPERTY OF THE CITY, BY THE INDEMNITOR OR BY ANY OWNER, OFFICER, PARTNER, SHAREHOLDER, MEMBER, EMPLOYEE, AGENT, REPRESENTATIVE, CONTRACTOR, SUBCONTRACTOR, LICENSEE, CUSTOMER, GUEST, INVITEE, OR CONCESSIONAIRE OF THE INDEMNITOR, OR ANY PERSON ACTING BY OR UNDER THE AUTHORITY OR WITH THE PERMISSION OF THE INDEMNITOR, OR ANY OTHER PERSON UNDER THE EXPRESS OR IMPLIED INVITATION OF THE INDEMNITOR, OR ANY OTHER PERSON OR ENTITY FOR WHOM THE INDEMNITOR MAY BE LIABLE (TOGETHER, "THE INDEMNITOR PARTIES"), OR ANY OF THEM, (C) THE CONDUCT OF THE INDEMNITOR'S BUSINESS OR ANYTHING ELSE DONE OR PERMITTED BY THE INDEMNITOR (OR ANY OF THE INDEMNITOR PARTIES) TO BE DONE IN OR ABOUT ANY PORTION OR PROPERTY OF THE CITY, (D) ANY BREACH OR DEFAULT IN THE PERFORMANCE OF THE INDEMNITOR'S OBLIGATIONS IN CONNECTION WITH THE EVENT, AND (E) WITHOUT LIMITING ANY OF THE FOREGOING, ANY ACT OR OMISSION OF THE INDEMNITOR OR OF ANY OF THE INDEMNITOR PARTIES UNDER, RELATED TO, OR IN CONNECTION WITH, THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, **INCLUDING DAMAGES CAUSED IN WHOLE OR IN PART BY AN INDEMNITEE'S OWN NEGLIGENCE.**

In the event that the Indemnitor fails or refuses to provide an indemnity and defense as set forth herein, the City shall have the right to undertake the defense, compromise, or settlement of any such claim, lawsuit, judgment, or cause of action, through counsel of its own choice, on behalf of and for the account of, and at the risk of the Indemnitor, and the Indemnitor shall be obligated to pay the reasonable and necessary costs, expenses and attorneys' fees incurred by the City in connection with handling the prosecution or defense and any appeal(s) related to such claim, lawsuit, judgment, or cause of action.

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

THIS INDEMNITY PROVISION IS SOLELY FOR THE BENEFIT OF THE CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, AND AGENTS, AND IS NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE TO ANY OTHER PERSON OR ENTITY.

THIS INDEMNITY AGREEMENT SURVIVES THE TERMINATION OR EXPIRATION OF THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND THE TERMINATION OR EXPIRATION OF ANY CONTRACT BETWEEN THE INDEMNITOR AND THE CITY.

The undersigned officer, representative, and/or agent of the Indemnitor is the properly authorized officer, representative, and/or agent of the Indemnitor and has the necessary authority to execute this Agreement on behalf of and to bind the Indemnitor, and the Indemnitor hereby certifies to the City that any necessary resolutions or other act extending such authority have been duly passed and are now in full force and effect.

In the event of any action hereunder, venue for all causes of action shall be instituted and maintained in Oktibbeha County, Mississippi. The parties agree that the laws of the State of Mississippi shall govern and apply to the interpretation, validity and enforcement of this Agreement; and, with respect to any conflict of law provisions, the parties agree that such conflict of law provisions shall not affect the application of the law of Mississippi (without reference to its conflict of law provisions) to the governing, interpretation, validity and enforcement of this Agreement.

AGREED:

APPLICANT/INDEMNITOR

BY: _____

TITLE: _____

ATTEST:

BY: _____

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

SPECIAL EVENT SPONSORSHIP APPLICATION CITY OF STARKVILLE

APPLICANT INFORMATION

This sponsorship request will be attached to and become part of the Event Application

Applicant Name		Organization Name	
Address	City	State	Zip
E-Mail Address		Web Site Address	
Telephone Number	Facsimile	Mobile Number	
Type of Organization ☐ Charitable ☐ Non-profit organization (501.C3 Tax Identification # _____) ☐ Other			

EVENT INFORMATION

Event Name	Event Date(s)	Event Time
Event estimated needs and justification for City funding and/or in-kind services: In-kind services request: Funding request in dollars:		Other sources of event funding:

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

Advertising and Promotion

What types of advertising/promotion will be done prior to the event?

Radio ☐ Yes ☐ No

Television ☐ Yes ☐ No

Print Ads ☐ Yes ☐ No

Press Release ☐ Yes ☐ No

Fliers/Posters ☐ Yes ☐ No

Direct Mail ☐ Yes ☐ No

Billboards ☐ Yes ☐ No

Other ☐ Yes ☐ No

Explain:

This request acknowledges that if the City of Starkville through the Board of Aldermen decides to sponsor your event either through in-kind services and/or direct financial aide from 2% monies, then the value of the sponsorship calculated will include the in-kind services as well as any direct financial participation and will serve to determine the sponsorship level that is commensurate with that value. This sponsorship level will allow the City to have the visibility afforded to all other sponsorships at the same or equivalent level.

SIGNATURE OF APPLICANT

DATE

SPONSORSHIP REQUEST

The City of Starkville shall consider Event sponsorship opportunities on a case-by-case basis. To be considered for such funds, Promoter shall submit the completed Sponsorship application at the time the Event application is submitted to the Building Department. The Committee shall review the request and make a recommendation to the Board of Aldermen for its approval within 30 days after the application is received. All sponsorship applications must be submitted to the Board of Aldermen for approval. In making its recommendation, the Committee shall consider whether the event will promote the City of Starkville in a positive light, and whether the event is likely to attract tourists and have a positive economic impact on the City. The Board of Aldermen will authorize any requested sponsorships whether as in-kind services and/or financial requests by the promoter from the City. Sponsorship approval by the Board of Aldermen commits the promoter / applicant to provide sponsorship credit to the City of Starkville in all promotional materials to the level of the value of the in-kind services and any financial aid.

APPLICATION PROCEDURES

All Special Events held in the City of Starkville are required to be conducted and held pursuant to a Special Event Permit issued through the Building Department. The following guidelines apply to any Special Events seeking financial in-kind services from the City of Starkville.

1. A Promoter desiring to apply for a Permit shall contact the Building department to provide requested dates for the desired Special Event. Subject to the terms of these guidelines, an event returning to the City for a successive year may be given priority consideration for the same time period in which it was held in the previous year(s).
2. A Special Event Application form must be completed and submitted to the Building Department/Special Event Committee no less than 120 days prior to the proposed event; however, the Promoter is encouraged to submit the application at least 180 days prior to the proposed event to allow for ample planning time. The Special Event Committee may waive the 120-day requirement if the application is complete and can be processed in a shorter time period, taking into consideration the nature and scope of the proposed event and the number and types of permits required to be issued in conjunction with the Permit. For the expedited process, the City assumes that the Promoter/Applicant has met the majority of requirements in the application to the best of their ability and knowledge. The Special Event Committee will meet within 10 (ten) working days of the submission of the application for the special event. The application shall contain the following information (all such information is public information subject to the Public Information Act and other applicable laws):
 - a) Application Information – Applicant Name, Organization Name, Type of Organization (including a representation that the Applicant and organization are in good standing under the laws of the State of Mississippi and the United States), Address, City, State, Zip Code, E-Mail Address, Web Site Address, Telephone Number, Facsimile Number, Mobile Phone Number, Pager Number, On-site Contact and Mobile Phone Number of On-Site Contact.

b) Event Information – Event Name, Event Date(s) and Time(s), Type of Event, Previous Dates, Previous Attendance, Expected Attendance, Admission Fee (if any), Estimated Budget, Proposed Event Area, Setup Dates, Teardown Dates, Event Sponsors, Event Beneficiaries.

c) Advertising and Promotion – If applying for City Sponsorship then a listing of type of advertising and promotion, including radio, television, print ads, press releases, fliers, posters, direct mail, etc. The City shall be included in all promotional material commensurate to the level of the value that is requested for in-kind services and financial support.

d) Event Special Features – Plans for sound amplification, stage, dance floor, food and beverage service, open flames, cooking, road closures, tents or canopies (if above the size of 20 x 20), temporary fencing, restrooms, sinks, dumpsters, trash containers, trash collection, electrical service, rentals, professional parking/valet, carnival/ amusement rides/attractions, climate control, pyrotechnics, seating, animals, barricades, bicycles, decorations, golf carts, inflatable devices or structures, security, transportation, signage, sale of tickets, and any other special features planned for in connection with the Event.

e) Insurance – Evidence of insurance conforming to the requirements set forth in these Guidelines in paragraph 16, including name and contact information for Insurance Agency.

f) References – List of four organizations Promoter has done or is doing (for new events) business with in connection with the proposed event. This information is required if the event is a new one and/or the Promoter is from out of the surrounding area.

3. Along with the completed application, submit a non-refundable application fee as outlined below plus the required security deposit as outlined in paragraph 9. If the application is not approved, the security deposit shall be refunded to the Applicant. Checks shall be made payable to the City of Starkville. Payment of the application fee and security deposit does not constitute permission to hold the event.

ESTIMATED ATTENDANCE	APPLICATION FEE
Less than 1,500	\$25
1,501 – 5,000	\$50
5,001-10,000	\$75
10,001-15,000	\$100
15,001-20,000	\$150
20,001 and over	\$200

REVIEW AND CONSIDERATION OF APPLICATION

4. The Special Event Committee (The Committee) will review each application and make a final recommendation to the Board of Aldermen on an application for a Permit within 30 days after a complete application, including all required fees, has been submitted to the Building Department. The Committee may determine that clarifications or additional information may be necessary for proper consideration of an application; therefore, additional time may be necessary to make a final recommendation to the Board of Aldermen on the application. To facilitate the process, an applicant shall promptly provide such clarification for additional information.
5. The Committee may recommend approval, approval with conditions, or denial of an application. If the Committee determines at any time after approval that the event is not in compliance with the Permit, the Committee may recommend revocation of the Permit. A majority vote or consensus is required for any recommendation decision of the Committee. The Board of Aldermen makes the final decision on any recommendation by the Committee. The City of Starkville does not discriminate on the basis of race, color, creed, national origin, political or religious beliefs, gender, age, sexual preference or disability.

The Committee will consider the following factors when making a recommendation about the acceptance/denial of an application:

- a) Does the application establish that there will be ample opportunity to properly plan and prepare for the Special Event?
- b) Do the proposed dates and/or location for the Special Event conflict with a current or planned Special Event or activity within the City?
- c) Does the Applicant have previous experience with hosting a Special Event of this nature or scope?
- d) Has the proposed Special Event been held in the City on a previous occasion?
- e) Is the Special Event likely to promote tourism by attracting visitors and tourists?
- f) Is the Special Event likely to have a positive economic impact by generating revenue for Starkville hotels, restaurants and other merchants of the City?
- g) Will police, fire, and other City services be unduly burdened or adversely affected by the Special Event?
- h) Is the Special Event reasonably likely to cause injury to persons or property, to provoke disorderly conduct or create a disturbance?
- i) Does the Applicant or Promoter owe any taxes, fines, or other fees to the City?
- j) Such other factors as the Committee may deem necessary or important in evaluating an application.

6. The Building Department shall notify a Promoter in writing of the Committee's decision to recommend denial or approval of an event and when the application will go before the Board of Alderman for final consideration. If the application is recommended for approval, the Promoter shall be notified of any specific requirements determined by the Committee and the time frame for completing such requirements.
7. Any Permit that confers the privilege to use the City or portion thereof as applied for by the Applicant and approved by the City does not grant any interest or estate in the City or any portion thereof but is a mere personal privilege to do permitted acts of a temporary character within the said portion thereof in accordance with the Permit, these guidelines, and all applicable laws, rules, standards, policies, and regulations of the City of Starkville and any other governmental authority.

PAYMENT OF FEES

8. All fees payable to the City of Starkville in connection with an application and Special Event shall be paid with a check, money order or credit card in the name of the organization stated on the application and not later than the time period set forth in these guidelines. Payment shall be made payable to the City of Starkville. Promoter shall pay the City interest, at the highest lawful rate per annum, on all amounts due after 30 days of receipt of invoice.
9. SECURITY DEPOSIT - The minimum security deposit shall be required at the time the Board of Alderman approve the Special Event application and determine the need for a security deposit. The security deposit shall be refunded, if at all, in accordance with these guidelines. Depending upon the scope and nature of the proposed event, the City may use its discretion to increase the amount of the security deposit and may require additional security for the performance of all of the terms and conditions of a Permit (including, without limitation, the compliance with all of the terms and conditions of these guidelines) in the form of a security (performance) bond or a cashier's check made payable to the City of Starkville ("Additional Security Deposit").

A pre-event and post-event site inspection may be conducted by the applicant and the designated Special Event Coordinator/Manager to determine existing conditions. The City may apply all or part of the security deposit and additional security, if any, to any charges due from Promoter or to cure any default of Promoter under the Permit (including, without limitation, charges related to the clean-up and restoration of the areas used by the Promoter, the City shall refund to Promoter any portion of the security deposit and additional security, if any, not used by the City in accordance with the Permit.

If City services (including, but not limited to, police personnel, fire and emergency medical personnel, parks department personnel, public services personnel, sanitation department personnel, street department personnel and equipment) are to be provided and are not considered to be part of a City sponsorship request, the Security Deposit will include an amount established by the Committee in a budget for estimated service costs coordinated by the Committee with other departments. Said budget shall be provided to the Applicant at least 60 days prior to the event. Within 30 days after the event, the City shall furnish to the Promoter or applicant a statement reflecting the actual costs incurred by the City for such services (the "Actual Service Costs"). The Actual Service Costs shall be deducted from the Security deposit and retained by the City.. If the Security deposit exceeds the actual service costs, the City shall refund the excess amount. If the Security Deposit is not sufficient to pay the Actual Service Costs, the difference must be paid by the Promoter or host within 10 days after receipt of notice to pay from the City. Any interest earned on the Security deposit shall accrue to the benefit of the City.

10. FEES -

a) ELECTRICAL CONNECTION FEES – The Promoter shall pay the following fees for electrical connection to the permanent power sources as utilized:

\$50.00 per day per connection

b) SECURITY DEPOSIT FEES – If deemed appropriate by the Board of Aldermen, the Promoter shall pay a 50% deposit for the cost of the estimated initial city in-kind services necessary for the event. Any additional costs will be determined as the project proceeds and will become the “Additional Security Deposit” referenced in section 9.

CANCELLATION AND REVOCATION POLICY

11. The City may, in its sole discretion, postpone, cancel, suspend or close any Special Event or revoke a Permit for any of the following reasons: force majeure event (force majeure event means and includes fire, casualty, strikes, inability to procure materials or supplies, failure of power, dangerous or life-threatening weather, acts of God, war or terrorism or the potential or actual threat thereof, public safety or public welfare considerations, riots, strikes, or local, national or international emergencies, or other reasons of like nature). The City shall have no liability for such postponement, cancellation, suspension, or closing. Further, the City shall have no liability from the failure to postpone, cancel, suspend, or close the event for the above-listed or for any other reason related to public health, welfare or safety.
12. The City of Starkville may revoke a Permit at any time due to the failure of Promoter to comply with any of the terms and conditions of the Permit or any other rules and regulations of the City. The failure by the City to revoke a Permit or to exercise any right, power, or authority shall not constitute a waiver of the terms or conditions of the Permit and shall not affect the rights of the City to enforce against any other or subsequent breach by the Promoter.
13. The revocation of a Permit does not prohibit the City from exercising any and all additional rights and remedies available at law or in equity as a result of Promoter’s failure to comply with the terms and conditions of the Permit, or other ordinance, rule or regulation of the City.

14. Promoter shall notify the Building Department and copy the Board of Aldermen and the Event Committee in writing if he intends to cancel or change the dates of the event. No refunds of any security deposit shall be made if Promoter cancels the event for any reason whatsoever within 90 days of the scheduled date.
15. If the event is cancelled or postponed due to a force majeure event, Promoter may reschedule the event at no charge within ninety (90) days following the original date of the event, subject to availability of the scheduled location.

INSURANCE REQUIREMENTS

16. The Promoter or host and all contractors and subcontractors shall purchase and maintain insurance at their own expense in the following minimum amounts during the event as well as during setup and teardown periods:
(Those exempt from the noted insurance requirements shall be arts, wares and crafts vendors, food vendors and artisans)
 - a) Statutory Limits of Workers Compensation Insurance (if applicable)
 - b) Employers Liability \$1,000,000.00
 - c) Commercial General Liability \$1,000,000.00
 - d) General Aggregate \$1,000,000.00
 - e) Product/Completed Operations Aggregate \$1,000,000.00
 - f) Personal & Adv. Injury \$1,000,000.00
 - g) Per Occurrence \$1,000,000.00
 - h) Medical Coverage \$5,000.00 per person
 - i) Fire Liability \$50,000.00 per fire
 - j) Liquor Liability Endorsement \$1,000,000.00/per claim
 - k) Comprehensive Automobile Liability \$1,000,000.00 (owned, leased, non-owned and hired automobiles)

The City Attorney shall review the sufficiency of the required policies and, based upon the nature of the event, request reasonable changes or increases in coverages. Upon such request, the Promoter shall immediately increase the limits of such insurance to an amount satisfactory to the City and make other reasonable changes requested. The amount required by the City shall be commensurate with other events of the nature of the subject event.

All such insurance shall (i) be issued by a carrier that is licensed to do business in the State of Mississippi; (ii) name the City of Starkville as an additional insured on a primary basis in all liability coverages and include a waiver of subrogation endorsement in all coverages in favor of Starkville.

Certificates of Insurance shall be delivered to the Building Department within 30 days prior to the first day of the Special Event. Each such Certificate shall provide that it shall not be cancelled without at least 30 days written notice thereof being given to the City. Certified copies of insurance policies shall be furnished to the City of Starkville upon request.

GENERAL RULES AND REGULATIONS

17. COORDINATION OF CITY SERVICES - To best serve the safety and welfare of the public, and to maintain the integrity of the City, it is the general policy of the City that certain services shall be provided by the City with the Promoter reimbursing the City as authorized by the Board of Aldermen and upon demand for all costs associated with the provision of such services (referred to in these guidelines as "City Services"). City services include, among other things, police protection, crowd control, fire protection, emergency medical service, street closures, and traffic and parking control and sanitation. The Committee will determine the minimum staffing levels needed by the City to provide City services for an event. The City of Starkville assumes no liability arising or resulting from the determinations of such minimum staffing levels or the requirements of City services for any Special Event. There will be a 4-hour minimum charge for each City of Starkville employee engaged by the Applicant in connection with an event. Depending upon the scope and nature of the event, the City may require in its discretion that the Applicant pay to the City for a City employee to serve as an overall on-site Event Coordinator ("Event Coordinator"), whose responsibility will be to coordinate the provision of City services.
18. PUBLIC SAFETY – At an event, off-duty and/or on-duty Starkville police personnel shall provide the following functions: public safety and crowd control, overnight security and backstage security, escort for entertainment, escort for transportation of cash, and supervision of street closures and parking. The number of police officers and supervisors required will depend upon the type of Special Event and estimated attendance. The Chief of Police shall have the authority, when reasonably necessary, to prohibit or restrict the parking of vehicles along a street or part thereof in connection with a Special Event and may post signs to such effect.
19. FIRE PROTECTION AND EMERGENCY SERVICES – At an event, off-duty and/or on-duty Starkville fire and emergency services personnel shall provide the following functions: fire prevention, fire protection, emergency medical response, weather monitoring, and closing or postponement of event due to dangerous or life-threatening weather. The number of fire and emergency personnel required will depend upon the type of Special Event and estimated attendance. If a Promoter desires pyrotechnics for an event, a written request for pyrotechnics displays shall be included with the application. Fireworks, open pit fires and bonfires are strictly prohibited. The City of Starkville shall not be responsible for reimbursing Promoter for potential lost revenue from the sale of tickets or for reimbursing the Promoter or patron for the cost of previously sold tickets that are denied entrance to an event once the Fire Department or Event Coordinator has determined the event shall be closed or postponed due to weather or for other reasons enumerated under section 11.

20. STREET CLOSURES – Certain streets within the City of Starkville may be temporarily closed to limit or exclude vehicular and/or pedestrian traffic prior to, during and after any Special Event. Applicant shall submit its request for any street closure at the time of the Application; the Committee shall consider such request in evaluating the application, and may recommend additional or fewer street closures. Some street closures may require consent of businesses and property owners in the adjacent area. The Applicant shall submit for approval a road closure plan showing the layout of all barricades and signs. The City of Starkville Street Department or Police Department shall supervise the placement of all barricades and signs placed on public streets or any public rights-of-way. The rental cost of barricades and signs shall be the responsibility of and paid for by the Promoter, which costs shall be paid in advance of the Special Event if required by the Event Coordinator.
21. PARKING AND TRANSPORTATION –
- a) If necessary and appropriate, the Promoter shall hire a professional parking company to ensure that motor vehicles are parked safely and efficiently. At least 30 days prior to an event, a Promoter shall submit a comprehensive parking plan which identifies where parking is proposed for event staff, equipment vehicles, Event participants, patrons (including parking for handicapped patrons), media and special guests.
- b) Any parking directional signs required by the City will be the responsibility of the Promoter.
22. SITE PLAN –
- a) A conceptual site plan of the premises to be used for the event must be submitted at the time of the filing of an application for a Permit. A final site plan, which must be approved by the Events Committee, shall be submitted a minimum of 14 days prior to the event, and must show a detailed diagram drawn to scale of the event including: the location of concession and display booths, portable toilets, dumpsters, location of stages and orientation of loudspeakers, locations for electricity and water, and other relevant elements. Once the final site plan has been approved, it cannot be altered without the prior written consent of the City.
- b) Non-substantial on-site adjustments to the preliminary or final site plans may be made in consultation with the Events Committee, designated Events Coordinator or their designee. A walk-through to verify that the actual setup of the event site meets with the approved final site plan will be conducted prior to the event opening.

23. PROPERTY MANAGEMENT –

- a) Removal or alteration of any part of the City areas is strictly prohibited, except as otherwise approved in writing by the Event Committee
- b) It is the responsibility of the Promoter to locate the permanent amenities and fixtures (sprinkler heads, water retention fields, etc.) prior to construction of the event. Upon completion of the event, Promoter shall promptly repair and/or replace, as appropriate, any damage to the City or any other premises or property so as to restore the same to the order, condition, and state of repair prior to the Special Event. If the Promoter fails to promptly repair, replace and restore such property, the City may do so and deduct the costs thereof from the security deposit or additional security (and if such amount is not sufficient to cover such costs, the Promoter shall promptly reimburse the City upon demand the difference between such costs and the amount of any security deposit or additional deposit). If no security deposit is required, the Promoter shall pay as authorized by the Board of Aldermen the cost of any and all repairs to city facilities and assets that are necessitated by the event.
- c) Vehicular traffic is allowed within the Event area during setup and teardown; however, except as may be permitted by the designated Event Coordinator, Promoter shall restrict subcontractors and delivery trucks to the sidewalks and roadways to reduce the likelihood of damage to the City's permanent amenities.
- d) Promoter shall notify and coordinate with the Event Coordinator in order to erect a temporary structure or install a temporary service. Examples of temporary construction/service include, but are not limited to: freestanding tents, stages, fences, bleachers, electrical service, and telephone service.
- e) Carnival rides are restricted to the streets, hard surface parking lots and unimproved fields.
- f) Promoter shall use only an electrical contractor licensed by the State of Mississippi or City of Starkville electric department personnel for the connection and use of temporary power. Power connection to permanent power sources shall be coordinated with the Starkville Electric Department.
- g) Promoter shall be solely responsible for cleaning in connection with and during and after the event. All arrangements for the collection and removal of garbage, trash and other debris deposited during or related to the event are the sole responsibility of the Promoter. Applicants are required to meet quality sanitation standards by assuring there are an adequate number of litter containers on the site of the event, and by encouraging event patrons to dispose of trash in the proper containers. Promoter shall line all trash containers with appropriately sized plastic bags. If required, Promoter shall arrange with the City Sanitation Department for storage containers to hold trash and litter collected throughout the event. Overnight storage of garbage, trash or other debris shall be in containers with lids. Additional pickups and times for said pickups by the City sanitation department shall be coordinated with the assigned Event Coordinator or the Sanitation Department head.

h) Personal property, equipment, tents and other facilities erected for the event that are not removed from the licensed premises after the close of the event within the period required by the designated Events Coordinator may be removed and stored by the City at the expense of the Promoter, Planner or host. The City and its officials, officers, employees and agents shall not be liable for any damage to or loss of any such property or facilities sustained during removal or storage of such property, equipment, tents or other facilities and the Promoter, Planner or host shall indemnify the City, its officials, officers, employees and agents against all claims for any such damage or loss.

i) The portable toilets that may be required to be located at the event site by and at the sole cost of the Promoter are based on the nature and scope of the event, and the estimated attendance at the event. A minimum of one handicap portable toilet is required. Depending on the scope of the event and the area encompassed more may be necessary. Such determination will be made by the applicable federal, state and local codes. Promoter is responsible for maintenance and cleanup of the permanent restroom facilities and portable toilets.

Promoter may use the following formula as a guideline in determining how many restrooms will be needed at the event; however, additional units may be required depending on various aspects such as female/male ratio, food and beverages served, length of event, attendance, etc.

Attendance	1-4 Hours	5-10 Hours *
1-500	1	2
501-1000	2	3
1000-2500	3	4
2501-5000	4	6
5001-7500	5	8
7500-10,000	8	10
10,001-12,500	10	12
12,500-15,000	12	15
15,000+	15	20

j) Promoter shall maintain any portion of the City and all other property and facilities used by Promoter in connection with the event in a good, first-class condition. If Promoter fails to do so, the City may perform such maintenance or repair of any such portion or property and Promoter shall pay the City upon demand the reasonable cost of performing such maintenance or repair plus interest thereon at the highest lawful rate. Additionally, if the City performs such maintenance or repair, the City may deduct the cost thereof from the security deposit or additional security (and if such amount is not sufficient to cover such costs, the Promoter shall promptly reimburse the City upon demand the difference between such costs and the amount of any security deposit or additional deposit).

k) Promoter shall dispose of wastewater (any water from food preparations, hand-washing facilities, ware washing facilities, ice water draining from canned or bottled drinks, etc.) in the sanitary sewer. No waste or wastewater is to be dumped into or down the storm sewer or be allowed to pool on or drain into the ground.

24. CONCESSIONS –
- a) Concessionaires and caterers must have proper licenses with the City
 - b) Glass containers are prohibited.
25. NOISE – No loud, excessive or unusual noise is allowed between the hours of Midnight and 7 a.m. during setup, operation or teardown of an event. Failure to comply with a request from the Police Department concerning noise may result in the suspension of all activities associated with the event and possible revocation of the Permit.
26. BANNERS AND SIGNS – All posters, graphics, banners and signs (“signs”) placed throughout the City of Starkville shall be professionally executed, comply with any applicable ordinances, rules, or regulations of the City, and be approved in writing by the Event Coordinator. A Promoter shall obtain prior written permission from the Event Coordinator to hang signs in any area of the City. All signs shall be designed and constructed such that they do not leave adhesive residue on property when removed. Balloons releases or other inflated signs anchored to the ground, a building or other structure are prohibited.
- a) Permanent City Signs – Promoter shall not remove or cover up any of the permanent signs (sponsored or otherwise) within the City.
 - b) Event Signs – Sponsorship and event signs are allowed within the City on the designated light posts only with the approval of the Event Committee, and these banners and signs shall only be hung by using the bracket approved by the City or a cable tie. Event signs shall be displayed according to the timeline approved by the Committee. Event signage shall be removed 48 hours after the close of the event.
 - c) Directional and Promotional Signs - Promoter shall not erect, maintain or display placards, signs or any form of advertising anywhere within the City without the prior written consent of the Event Committee.. Any placard, sign, or other form of advertising erected, maintained or displayed without such consent may be removed by the City at the Promoter’s expense. The Starkville Street Department shall supervise the placement of all directional/ promotional signs placed on public streets. The rental cost of directional signs will be the responsibility of the Promoter and it may be necessary for payment of such services and products to be paid in advance of the Special Event.
 - d) Street Banners – For those events where the City of Starkville is a sponsor, subject to availability, and with the written approval of the Committee, Promoter may produce at its own expense two vinyl promotional banners (per Starkville specifications and approval) to be hung on Main Street at Montgomery for display a maximum of two weeks prior to the event. Banners shall be removed within 48 hours after the close of the event.

27. INDEMNITY – An applicant for a Special Event Permit must execute a written agreement to indemnify the City and its officers and employees against all claims of injury or damage to persons or property, whether public or private, arising out of the Special Event.
28. DISCRIMINATION –
- a) No person shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in connection with a Special Event based on the grounds of race, color, national origin, political or religious beliefs, gender, age, sexual preference or disability.
 - b) Americans With Disabilities Act – Promoter shall cause the event to comply with the Americans with Disabilities Act.
29. COMPLIANCE WITH ORDINANCES, LAWS AND REGULATIONS –
- a) In addition to complying with all conditions of the Permit and all applicable City ordinances, regulations, rules, policies and guidelines, the Promoter, Planner or host must comply with all applicable federal, state and county laws, rules and regulations. It is the responsibility of the Promoter, Planner or host to obtain all permits necessary to conduct the event and all permits required by other governmental authorities shall be obtained and adhered to.
 - b) Issuance of a required federal, state or county permit (other than a Special Event Permit) does not authorize permission to hold an event. A City of Starkville Special Event Permit must be issued with the approval of the Board of Aldermen and will constitute authorization from the City to hold the event.
 - c) The issuance of a Special Event Permit grants permission to use the public property proposed to be used in connection with the Special Event (the “licensed premises”). The use of such property shall be solely for the purpose of constructing, installing, operating and maintaining the event, and for such other purposes consistent with promoting and conducting the event as the Event Coordinator first authorizes in writing.
30. MISCELLANEOUS –
- a) Animals that are approved must be on a leash, within a pen, or under similar control at all times. A Promoter shall maintain responsibility for all animals within the Event area and assumes the liability for any damages that may occur to persons or property from or by any such animal.
 - b) A holder of a Permit may not and shall have no authority to assign, sell, transfer, pledge, encumber, or otherwise convey a Permit or any rights, duties, responsibilities or obligations thereunder, and any such conveyance shall be null and void and may, in the discretion of the City, result in the revocation of the Permit. No rights granted by a Permit shall create rights in anyone other than the Permittee.
 - c) No interest shall be paid on any funds paid to or deposited with the City of Starkville in connection with an application or a Permit for an event. Interest, if any, earned on such shall accrue to the benefit of the City.

- d) The City of Starkville may hold itself exempt from these guidelines.
- e) The City through its officials, employees, agents, and representatives shall have the right at all reasonable times to enter upon all premises used in connection with the Special Event for the purpose of inspecting the premises, for observing the performance of obligations hereunder, and for the doing of any act or thing which the City may be obligated to or have the right to do under the Permit or any other applicable City ordinance, rule or regulation.
- f) Promoter shall pay all taxes and unemployment insurance for persons employed by the Promoter as may now or hereafter be imposed under any state or federal law, and shall defend and indemnify the City from any such contributions or taxes or liability therefore.
- g) The designated Special Event Coordinator or his designee shall have the right, at no cost, to attend and photograph for promotional purposes any Event held in the public spaces of the City.
- h) The City of Starkville personnel policies prohibit any employee of the City from accepting loans, advances, gifts, gratuities, or any other favors from anyone doing business with the City.
- i) Promoter recognizes and acknowledges that other parties may utilize a portion of the City, and Promoter agrees that its activities shall not interfere with other parties' use of the City facilities and amenities.

EXCEPTIONS

- 31. The events that do not fall under the criteria of special events in terms of attendance or dates, i.e. events that are regularly scheduled to occur during a month or season such as a Farmer's Market, and are requesting city services, shall be considered as a single event and shall be treated for the purposes of the policy as a single event. Any request for a sponsorship or waiver of fees, deposits, etc. shall be considered in the same manner as any event that is held annually or as a one-time event. Said sponsorship, if approved, shall be considered to apply to the entire event timeframe or season unless specifically differentiated by the Board of Aldermen.

DEFINITIONS

32. The following are definitions of the terms used in the Event Guidelines:

a) *Applicant* means a Promoter, Planner or host.

b) *Application Fee* means a non-refundable fee charged to Applicant for City services incurred by reviewing the Event Application.

c) *Board of Aldermen* means the legislative body of the City of Starkville.

d) *Contractor or Subcontractor* means the business entity or person that is operating to perform services, work or furnish supplies in the furtherance of the event.

e) *Demonstration* means a public display of the attitude of assembled persons toward a person, cause, issue, or other matter.

f) *Events Coordinator* means the City official designated by the Board of Aldermen on an ad hoc basis as primarily responsible for managing Special Events or a particular designated event.

g) *Facilities* mean, without limitation, all equipment, materials and apparatus associated with the conduct of the Special Event, including, without limitation, barriers, cables (electrical and otherwise), safety equipment and devices, fencing, fence covering material, signs, tents, vehicles, fire protection equipment and apparatus, medical equipment and apparatus, seals, wiring, banners, structures and components thereof, furniture, furnishings, special lighting fixtures, trade fixtures and equipment furnished and installed or used in the operation of the Event. Facilities shall include fencing, barriers and other protection equipment necessary to meet all safety standards. The quality level, design and appearance of all facilities shall be of high quality appropriate to the circumstances.

h) *Guidelines* mean these Event Guidelines.

i) *Person* means an individual, firm, partnership, corporation, association, or other legal entity.

j) *Planner* means the person planning a Function, including the Planner's employees, agents, subcontractors, affiliates, successors, permitted assigns, and other persons controlled by the Planner.

k) *Promoter* means the person seeking to hold an Event, including the Promoter's employees, agents, subcontractors, affiliates, successors, permitted assigns, and other persons controlled by the Promoter.

l) *Pyrotechnics* means small devices intended for professional use, primarily indoors, and which are similar to consumer fireworks in chemical composition and construction.

m) *Reimbursable Costs* means all costs and expenses incurred by the City for activities associated with the staging of the Event, including, without limitation, the following:

- Utilities services provided, including all of the costs of installation, maintenance, and connection
- Repair, maintenance, and removal of facilities in the event of a failure of the Planner, Promoter or Host
- Repair of streets, alleys, sidewalks, parks, and other public property
- Police protection
- Fire protection
- Emergency medical service
- Garbage disposal and cleanup
- Other direct costs associated with the Event

n) *Restaurant/Retail Promotional Event* means an event hosted by a restaurant or retail establishment for the purpose of promoting business that, because of its nature or size, requires city services or involves activities that are not allowed by the applicable zoning district.

o) *Special Event* means an Event held within the city that has or is expected to have an average attendance that equals or exceeds 1,500 participants and spectators for each day of the Event and/or requests services or assistance from the city for holding the proposed Event. Examples of an Event include, without limitation, exhibitions, concerts, parades and charity races.

p) *Special Event Committee (The Committee)* means a committee consisting of, the Building Official, Chief Administrative Officer, Police Chief, Fire Chief, City Engineer, Public Services Department Head, Electric Department Head, Sanitation Department Head and other such additional City staff as deemed necessary and appropriate by The Committee.

q) *Special Event Permit or Permit* means the City's written authorization to hold a Special Event. The permit may impose terms and conditions, and is subject to the guidelines of the City.

r) *Sponsorship* means that the City of Starkville participates with in-kind services and/or contributes some portion of the 2% funds or general fund monies to the Event at the sole discretion of the Board of Aldermen. Any approved sponsorship shall require that the event include in advertising the City of Starkville at the level that corresponds to the level of in kind services and/or funding provided to the Promoter/Planner/Person responsible for the coordination of the event.

s) *City* means the City of Starkville, Mississippi.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: AIRPORT
AGENDA DATE: May 15, 2018
PAGE: 1

SUBJECT: Request approval for Airport Director Rodney Lincoln and Airport Operations Manager Jared Rabern to travel to Peachtree City, GA and attend the Eastern Aviation Fuel Quality Control Seminar during June 26 – June 28, 2018

AMOUNT & SOURCE OF FUNDING: Estimated total for both \$1,996.80 from 015-505-610-350

FISCAL NOTE: Quality Control Seminar Cost for Branded FBO's \$0.00
Lodging for 4 nights per person \$613.40
Per Diem per person \$198.00
Estimated Total for both \$811.40 x 2 = \$1,622.80
Estimated Round Trip Mileage for POV if a City Vehicle is
not available 656 miles x \$0.57 per mile = \$374.00
Requested paid in advance for a Total Cost \$1,996.80

AUTHORIZATION HISTORY: R. Lincoln attended this seminar in June of 2016 and it is recommended every two years

**REQUESTING
DEPARTMENT:** Airport

**DIRECTOR'S
AUTHORIZATION:** Rodney Lincoln

FOR MORE INFORMATION CONTACT: Rodney Lincoln 418-5900

SUGGESTED MOTION: Move to approval for Airport Director Rodney Lincoln and Airport Operations Manager Jared Rabern to travel to Peachtree City, GA and attend the Eastern Aviation Fuel Quality Control Seminar

Peachtree City, GA Quality Control Seminar

Join us for the Peachtree City, Georgia Quality Control Seminar



You can never know too much about fuel quality control, and Eastern Aviation Fuels is pleased to provide industry leading classroom and hands-on training for FBO and corporate customers. This training will ensure that you are in compliance with current industry standards and best practices for aviation fuel handling and storage from the time it arrives at your location to wingtip.

Date: June 26 - June 28, 2018
Location: Peachtree City Hotel & Conference Center
[2443 highway 54](#) West
Peachtree City, GA 30269
Register: [Click Here to Register for this Event](#)



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: May 15, 2017
PAGE: Page 1 of 8

SUBJECT:

Discussion and Consideration of PP 18-05 the for renewal of Preliminary Plat approval for subdividing +/- 41.26 parcel into 61 lots. The property is located at the west end of Huntington Drive in an R-4 Zoning district with the parcel number 105-15-003.04

AMOUNT & SOURCE OF FUNDING

N/A

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

The applicant, Jackson Construction Inc., is requesting renewal preliminary plat approval for Phase 9 of the Huntington Park Subdivision. The proposed subdivision is named "Huntington Park Phase 9". The proposed subdivision is located in an R-4 zone at the west end of Huntington Drive. The preliminary plat was approved by the Board of Aldermen on March 21, 2017. After 12 months with no construction activity, the approved preliminary plat has expired. The applicant is now seeking reapproval of the preliminary plat to proceed with construction. The Development Review Committee has received an application for infrastructure plan approval and is currently reviewing that application. The western part of the site is within the flood zone and will not be built upon. On February 21, 2017, the Board of Aldermen granted a variance for street width, right-of-way width and front setback requirements. On May 8, 2018, the Planning and Zoning Commission recommended approval of the Preliminary Plat by a vote of 4 to 0.

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT:

Daniel Havelin @ 662-323-2525 ext 3136
Emily Corban @662-323-2525 ext 3138

SUGGESTED MOTION:

Move approval of PP 18-05 for the renewal of Preliminary Plat approval for subdividing +/- 41.26 acre site into 61 Lots with the parcel number 105-15-003.04.



THE CITY OF STARKVILLE
PLANNING DEPARTMENT
PLANNING AND ZONING COMMISSION
CITY HALL, 110 WEST MAIN STREET
STARKVILLE, MISSISSIPPI 39759

STAFF REPORT

To: Members of the Planning & Zoning Commission
From: Daniel Havelin, City Planner (662-323-2525 ext. 3136)
Emily Corban, Assistant City Planner (662-323-2525 ext. 3138)
Subject: PP 18-05 Request for Preliminary Plat approval for subdividing +/- 41.26 parcel into 61 lots. The property is located at the west end of Huntington Drive in an R-4 Zoning district with the parcel number 105-15-003.04
Date: May 8, 2018

The purpose of this report is to provide information regarding the request by Mike Brent on behalf of Jackson Construction Inc. for reapproval of a Preliminary Plat for subdividing a +/- 41.26 acre parcel into 61 lots. The proposed subdivision is named "Huntington Park Phase 9". The proposed subdivision is located in an R-4 zone. The proposed subdivision is located at west end of Huntington Drive. The preliminary plat was approved by the Board of Aldermen on March 21, 2017. After 12 months with no construction activity, the approved preliminary plat has expired. The applicant is now seeking reapproval of the preliminary plat to proceed with construction. The Development Review Committee has received an application for infrastructure plan approval and is currently reviewing that application. The applicant also received a Variance on street width and right of way width from the Board of Aldermen on February 2, 2017. Please see attachments 1-4.

Below is information pertaining to R-4 Zoning District

Sec. F. - R-4 residential zoning regulations.

These [R-4 residential] districts are intended to be composed mainly of zero lot line and cluster development type single-family dwellings, with duplex and three- and four-family dwellings also permitted. Mobile home parks and mobile home subdivisions are also permitted under certain special conditions. Appropriate residential support facilities are provided for along with certain yard and area standards to protect the open character of the district. [The following regulations apply to R-4 districts:]

1. *See chart for permitted uses.*
2. *See chart for uses which may be permitted as a special exception.*
3. *Required lot area and width, yards, building areas and height for residences:*
 - (a) Minimum lot area, one-family dwelling: 3,200 square feet.*
 - (b) Minimum lot width at building line: 34 feet.*
 - (c) Minimum depth of front yard: 25 feet.*
 - (d) Minimum width of side yard (only one required): Ten feet.*
 - (e) Minimum depth of rear yard: 20 feet.*
 - (f) Maximum height of structure: 45 feet.*
 - (g) Minimum distance between buildings: Ten feet.*

PLAT PROPOSAL:

General Information

The subdivision has a gross acreage of +/- 41.26 acres with a total of 61 lots. The proposed development has a gross density of 2.24 units per acre. A copy of the proposed covenants that include sections for common area and storm water facilities maintenance, as well as the City's standard hold-harmless indemnification clause required by the City Attorney shall be submitted prior to application for Final Plat.

Easements and Dedications

All easements are provided on the Preliminary Plat. All proposed roadway dedications are shown on the plat. The applicant shall contact the County for review and approval of the proposed road name. The Applicant shall meet the requirements of the electrical service provider, 4 County. The Applicant shall meet the requirements of the potable water and sanitary sewer utility services provider.

Findings and Comments

The preliminary plat is a Class "C" survey prepared by a professional licensed by the Mississippi Board of Licensure for Professional Engineers and Surveyors and meets the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code Annotated (1972), as amended. The applicant shall provide documentation that the subject area is not part of a previously plat subdivision. If it is a part of a previously platted subdivision, the applicant shall provide names of the persons to be adversely affected thereby or directly interested therein and provided written proof from each party agreeing to the alteration.

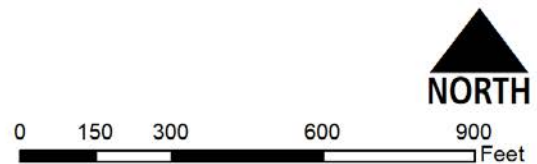
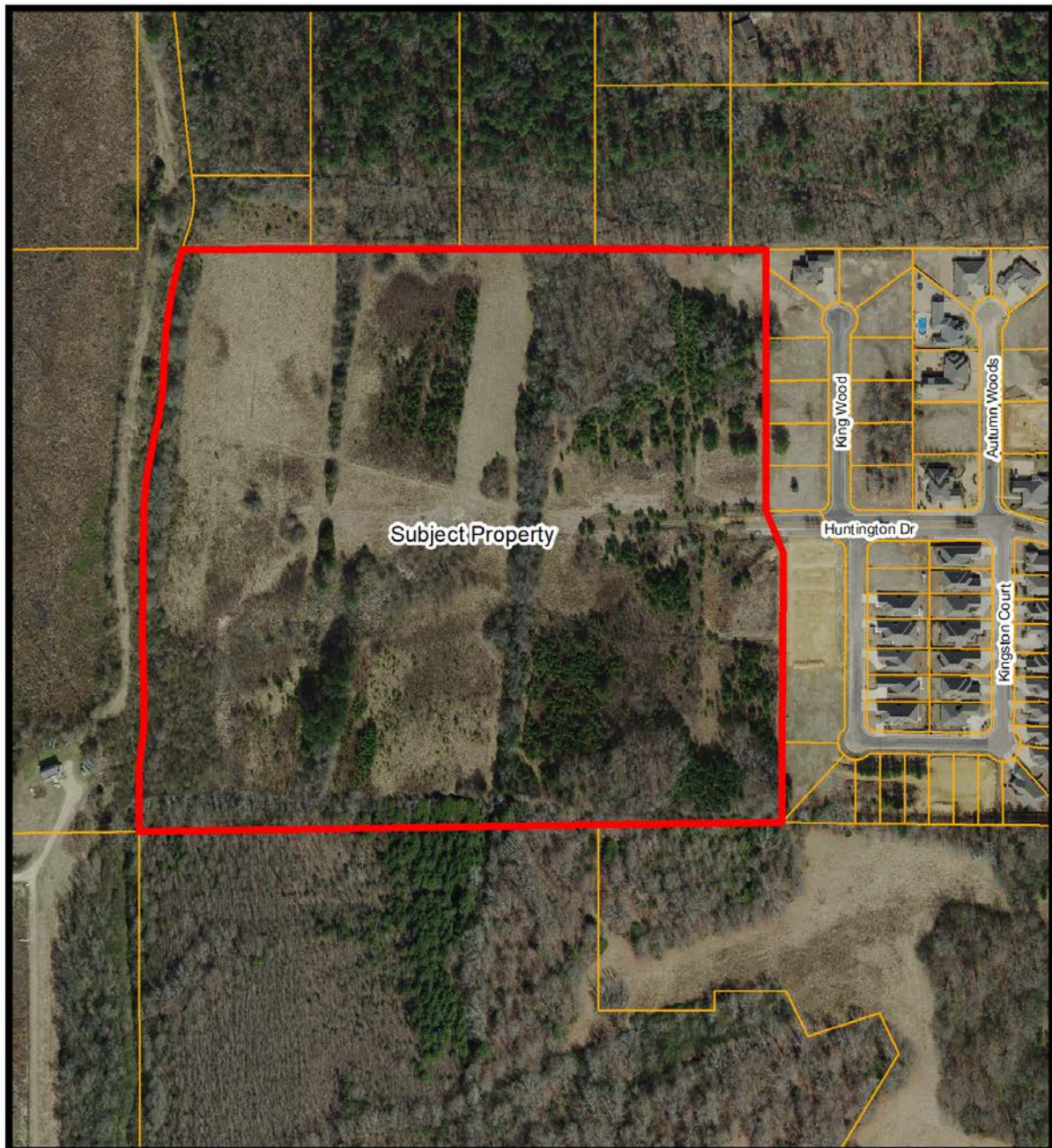
REQUESTED CONDITIONS:

1. The preliminary plat shall meet the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code of 1972, as amended.
2. The preliminary plat shall meet the minimum requirements for R-4 zoning dimensions.
3. Approval of the preliminary plat shall be tentative, pending the submission of the final plat, as specified in Appendix B, Article IV, Section 3 of the City of Starkville's Code of Ordinances.
4. Approval of the preliminary plat shall be valid for one year, per Appendix B, Article III, Section 2(6)(b) of the City of Starkville's Code of Ordinances.
5. Applicant shall prepare and submit infrastructure plans in accordance with Appendix B, Article III, Sections 3 & 4 of the City of Starkville's Code of Ordinances
6. When infrastructure plans have been approved for construction, a pre-construction conference shall be held with appropriate City staff prior to the commencement of any construction activities at the site.
7. All public utilities shall be in place and any non-conforming conditions noted during final inspection shall be corrected prior to placement on the Planning & Zoning Commission agenda.
8. When a final plat is submitted for review by the City's Development Review Committee, all required improvements must be complete and the applicant shall provide "as-built" drawings of all infrastructure improvements (water, sewer, storm drainage, roadways, sidewalks, etc.) in "AutoCAD" format as well as a paper copy

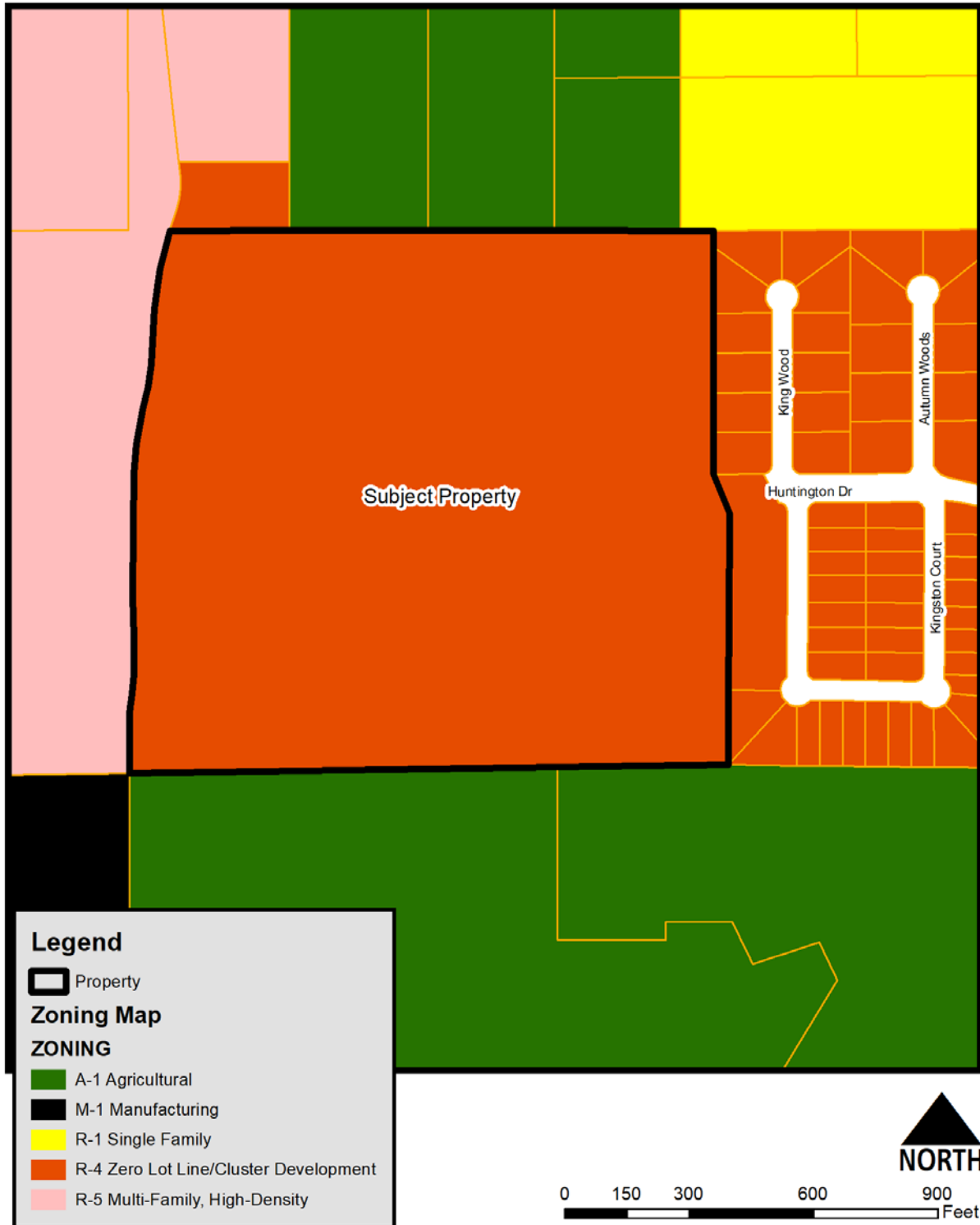
that is signed and sealed by a licensed professional engineer, indicating that the improvements were installed under his/her responsible direction and that the improvements conform to the approved construction plans, specifications and the City's ordinances.

9. A final plat review and approval shall be required prior to the recording of the plat at the Office of the Oktibbeha County Chancery Clerk.

Attachment 1
PP 18-05 Aerial



Attachment 2
PP 18-05 Zoning



[illegible]

[illegible]



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev-Planning
AGENDA DATE: May 15, 2018
PAGE: Page 1 of 7

SUBJECT:

Discussion and Consideration of PP 18-07 FP 18-04 Request for Final Plat approval for resubdividing two parcels at 307 and 311 Gillespie Street in a R-2 zone with the parcel number 102A-00-157.00 and 102A-00-156.00.

AMOUNT & SOURCE OF FUNDING

N/A

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

The applicant Carrol Walker Jr. is requesting Final Plat approval for resubdividing 2 parcel into 2 parcels. The proposed subdivision is named "Harrison Carroll Walker, Jr. Property". On March 20, 2018 the Board of Aldermen approved a Final Plat for the property. Since this approval, the plans for the proposed home have changed. To accommodate the changes, additional area needs to be added to Parcel 1. The dividing property line is being proposed to move to the east +/-10' on the northern property line and +/- 20' on the southern property line. The proposed subdivision is located in an R-2 zone. The proposed parcel 1 is located at 307 and proposed parcel 2 is located at 311 Gillespie St. On May 8, 2018, the Planning and Zoning Commission voted 4-0 to recommend approval of the Preliminary and Final Plat with the following Recommended Conditions:

Recommended Conditions from the Planning and Zoning Commission:

1. The final plat shall meet the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code of 1972, as amended.
2. The final plat shall meet the minimum requirements for R-2 dimensions.
3. All public utilities must be currently in place and meet city requirements.
4. Erosion control vegetation shall be established on all disturbed areas.
5. The applicant shall provide one paper copies of the recorded plat to the City, along with a digital copy in "AutoCAD" format in standard state plane coordinates.
6. The final plat shall be recorded at the Office of the Oktibbeha County Chancery Clerk within thirty (30) days of the approval by the Mayor and Board of Aldermen.

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Buddy Sanders

FOR MORE INFORMATION CONTACT:

Daniel Havelin @ 662-323-2525 ext 3136
Emily Corban @ 662-323-2525 ext 3138

SUGGESTED MOTION:

Move to approve PP 18-07 FP 18-04-307 and 311 Gillespie St- Final Plat with conditions.



THE CITY OF STARKVILLE
PLANNING DEPARTMENT
PLANNING AND ZONING COMMISSION

CITY HALL, 110 WEST MAIN STREET
STARKVILLE, MISSISSIPPI 39759

STAFF REPORT

To: Members of the Planning & Zoning Commission
From: Daniel Havelin, City Planner (662-323-2525 ext. 3136)
Emily Corban, Assistant City Planner (662-323-2525 ext. 3138)
Subject: PP 18-07 FP 18-04 Request for Final Plat approval for resubdividing 2 parcels at 307 and 311 Gillespie Street in a R-2 zone with the parcel number 102A-00-157.00 and 102A-00-156.00.
Date: May 08, 2018

The purpose of this report is to provide information regarding the request by Carrol Walker Jr. for Final Plat approval for resubdividing 2 parcel into 2 parcels. The proposed subdivision is named "Harrison Carroll Walker, Jr. Property". On March 20, 2018 the Board of Aldermen approved a Final Plat for the property. Since this approval, the plans for the proposed home have changed. To accommodate the changes, additional area needs to be added to Parcel 1. The dividing property line is being proposed to move to the east +/-10' on the northern property line and +/- 20' on the southern property line. The proposed subdivision is located in an R-2 zone. The proposed parcel 1 is located at 307 and proposed parcel 2 is located at 311 Gillespie St. Please see attachments 1-3.

Below is information pertaining to R-2 zoning:

Sec. D. - R-2 residential zoning regulations.

These [R-2 residential] districts are intended to be composed of higher density single-family residential properties and, under special conditions, duplexes, along with appropriate neighborhood support facilities, with their character protected by requiring certain minimum yard and area standards to be met. [The following regulations apply to R-2 districts:]

1. See chart for permitted uses.
2. See chart for uses which may be permitted as a special exception.
3. Required lot area and width, yards, building areas and height for residences:
 - (a) Minimum lot area: 7,500 square feet.
 - (b) Minimum lot width at the building line: 60 feet.
 - (c) Minimum depth of front yard: 25 feet.
 - (d) Minimum depth of rear yard: 35 feet.
 - (e) Minimum width of each side yard: 7½ feet.
 - (f) Maximum height of structure: 45 feet.
4. Off-street parking requirements: See article VIII of this ordinance for requirements for other uses.

PLAT PROPOSAL:

General Information

The subdivision has a gross acreage of +/- 1.97 acres with a total of 2 lots. The difference between the proposed and the previous plat is the relocation of the shared property line to the east. This resulted in a change in the acreage of Parcel 1 from 0.77 to 0.89 acres and Parcel 2 from 1.22 to 1.07 acres.

Easements and Dedications

All easements are provided on the final plat. There are no proposed roadway dedications on the plat. Electrical service is provided by Starkville Utilities. Potable water and sanitary sewer utility services are provided by the City.

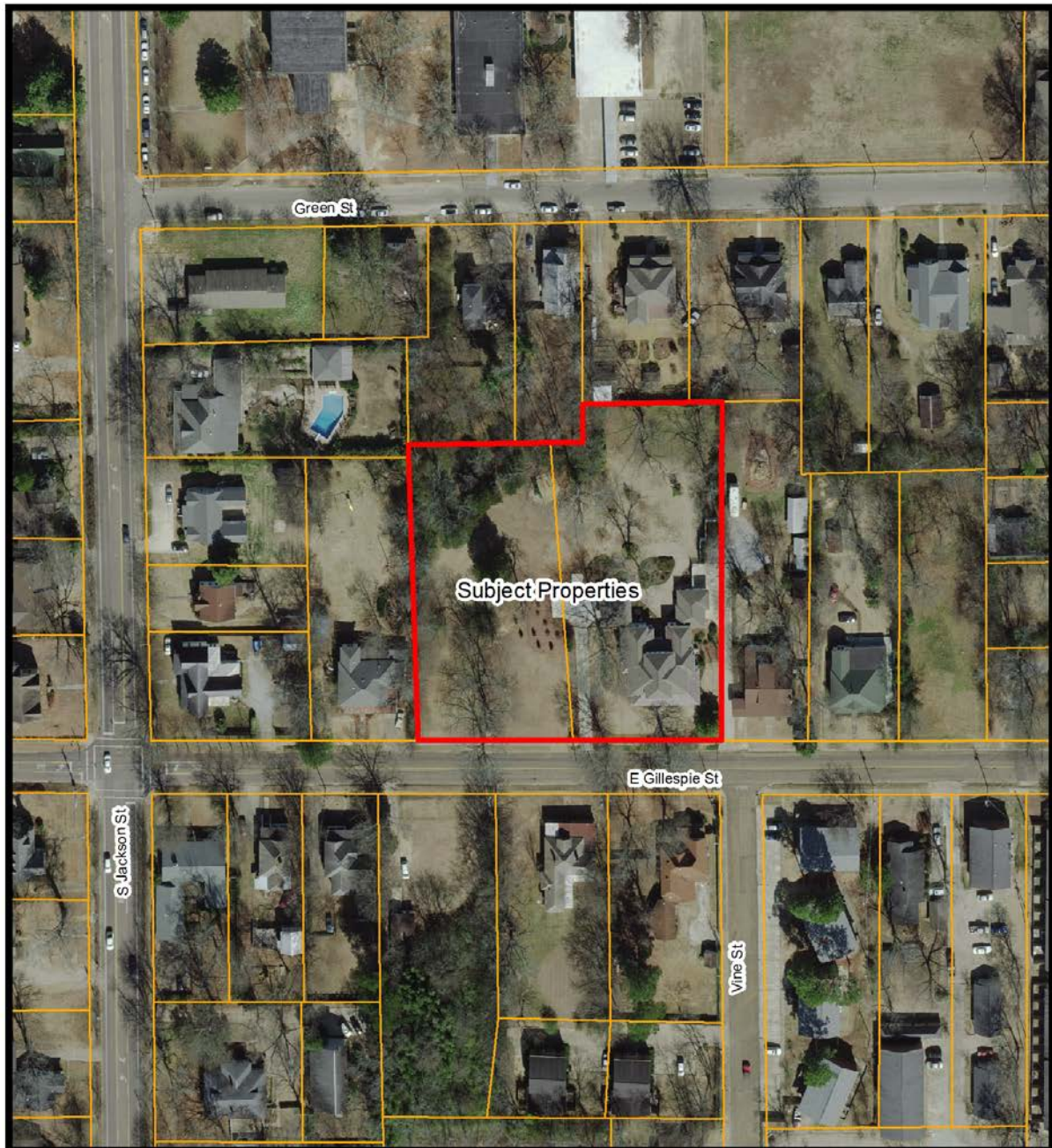
Findings and Comments

The final plat is a Class "B" survey prepared by a professional licensed by the Mississippi Board of Licensure for Professional Engineers and Surveyors and meets the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code Annotated (1972), as amended. This subdivision is part of a previously platted subdivision. The subdivision is currently under the same single ownership as it was for the March 20, 2018 Final Plat. Since the ownership for both parcels is the same as previously platted, there are no adversely affected parties to the subdivision that would not be signatories to the plat.

REQUESTED CONDITIONS:

1. The final plat shall meet the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code of 1972, as amended.
2. The final plat shall meet the minimum requirements for R-2 dimensions.
3. All public utilities must be currently in place and meet city requirements.
4. Erosion control vegetation shall be established on all disturbed areas.
5. The applicant shall provide one paper copies of the recorded plat to the City, along with a digital copy in "AutoCAD" format in standard state plane coordinates.
6. The final plat shall be recorded at the Office of the Oktibbeha County Chancery Clerk within thirty (30) days of the approval by the Mayor and Board of Aldermen.

Attachment 1
PP 18-07 FP 18-04 Aerial



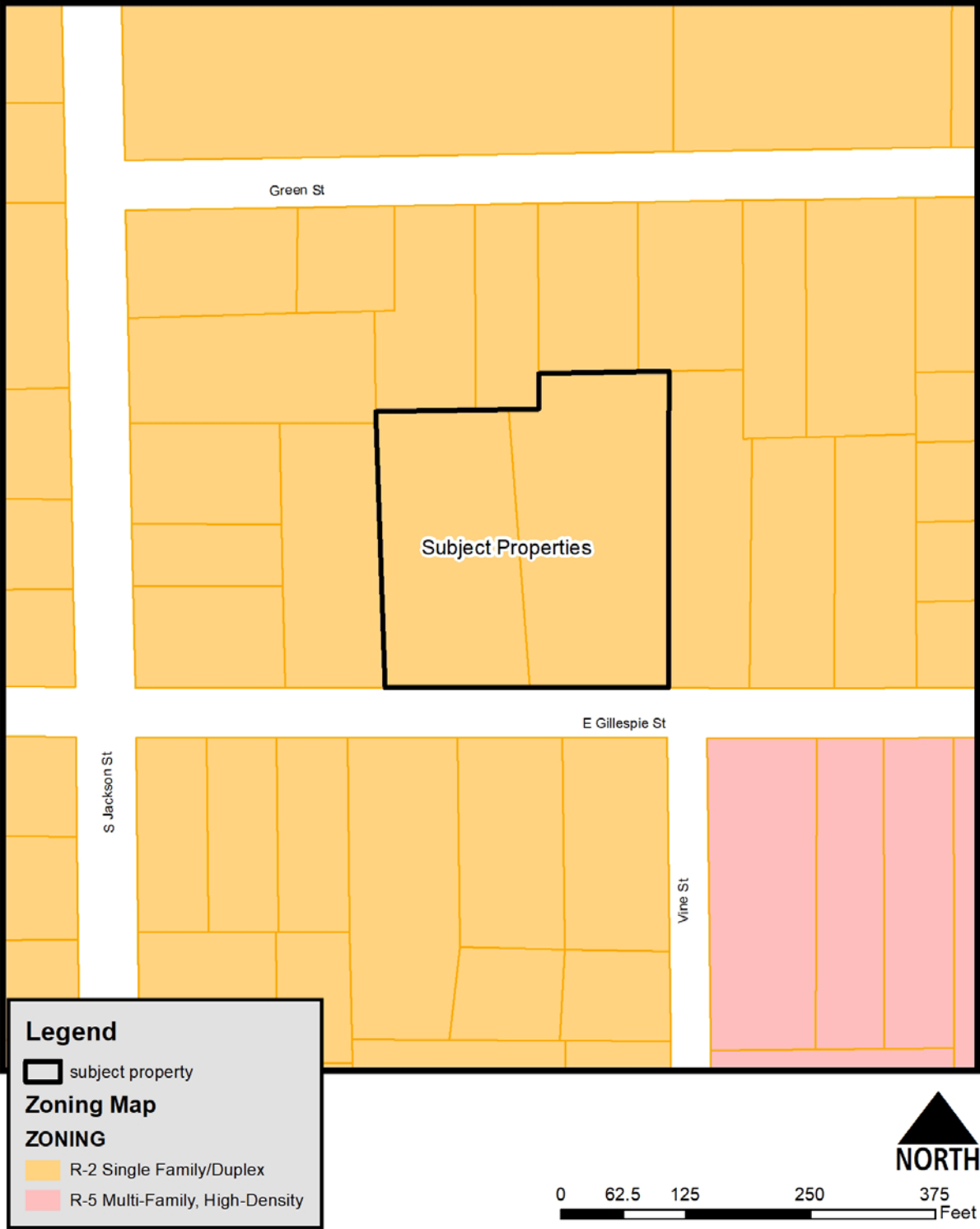
Legend

 subject property

0 62.5 125 250 375 Feet



Attachment 2
PP 18-07 FP 18-04 Zoning





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Development
AGENDA DATE: May 15, 2018
PAGE: Page 1 of 2

SUBJECT:

Discussion and consideration of travel and training for Mike St. Louis to attend an educational conference of the Building Officials Association of Mississippi.

AMOUNT & SOURCE OF FUNDING

Building Officials Association of Mississippi Summer Conference – Bay St. Louis, MS – June 3rd - 6th

Registration:	\$	125.00
Meals:	\$	204.00
Hotel:	\$	267.00
Miles:	\$	<u>96.48</u>
Total:	\$	692.48

Funding Lines: 001-281-690-553

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Buddy Sanders

FOR MORE INFORMATION CONTACT:

Buddy Sanders @ 662-323-2525 ext 3119

SUGGESTED MOTION:

Move approval of travel and training for Mike St. Louis to attend the Building Officials Association of Mississippi Summer Conference with cost not to exceed \$750.00.



BUILDING OFFICIALS ASSOCIATION OF MISSISSIPPI

P. O. BOX 2453
RIDGELAND, MS 39520

2018 SUMMER CONFERENCE APPLICATION

Please complete this application and mail it, along with your check (no credit cards please) to the Treasurer at the address shown below.

Date: 4/17/18

Name: Mike ST. Louis

Position: Building Inspector

Jurisdiction / Employer: CITY OF STARKVILLE

Address: 110 W MAIN ST. P.O. Box: _____

City: STARKVILLE ST: MS Zip Code 39759

Telephone: 662 323-8012 Fax: 662 323-4143 Mobile: 662 418-1313

Email address: M.STLOUIS@CITYOFSTARKVILLE.ORG

Website: WWW.CITYOFSTARKVILLE.ORG

SUMMER CONFERENCE REGISTRATION IS \$150.00. TAKE ADVANTAGE OF THE EARLY-BIRD DISCOUNT AND PAY BY APRIL 30TH 2018 AND RECEIVE \$25.00 DISCOUNT...NET \$125.00.

Enclosed is a check (no credit cards please) made payable to BOAM in the amount of
\$ 125.00

2018 Building Officials Association of Mississippi Summer
Conference **June 4th through June 8th 2018**



711 Hollywood Blvd., Bay St. Louis, Mississippi 39520
1-866-758-2591

At the rate should be \$89.00 per night

PLEASE ARRANGE FOR YOUR OWN RESERVATIONS AT THE **HOLLYWOOD CASINO**

Return completed application and your payment to: **Brian Measells, BOAM Treasurer**
P. O. Box 2453
Ridgeland, MS 39158
601-850-7403

For more information please contact [Bill Carrigee](#), BOAM President (662) 222-0176,
[Brian Grissom](#), BOAM Vice President (662) 213-5407, [James Gentry](#), BOAM Secretary (601)
856-3877 or visit the [BOAM](#) website.



A PROUD MEMBER OF THE INTERNATIONAL CODE COUNCIL



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: May 15, 2018
PAGE: Page 1 of 9

SUBJECT:

A Special Event request by Susan Ford on behalf of the Starkville Foundation for Public Education to hold the 28th annual Hannah Pote Run for Education and have City participation with in-kind services.

Recommended condition: Insurance must be provided thirty days prior to August 18, 2018.

AMOUNT & SOURCE OF FUNDING

The estimated cost to the City is \$1,500.00 with the funding being indirectly associated with the cost of city services from one department.

Estimated costs of the City's in-kind services:

<u>Police Department</u>	\$ 1,050.00
TOTAL	\$ 1,050.00

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

The applicant is requesting to hold the Hannah Pote Run for Education and have City participation with in-kind services on August 18, 2018. The event will have a setup time of 5:30 am and a takedown time of 10:30 am. The requested service includes the Starkville Police Department with a total cost of \$1,050.00.

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT:

Daniel Havelin @ 662-323-2525 ext 3136
Emily Corban @ 662-323-2525 ext 3138

SUGGESTED MOTION:

Move approval of the 2018 Hannah Pote Run for Education with in-kind services to be held on August 18, 2018.

SPECIAL EVENT APPLICATION

APPLICATION INFORMATION

Applicant Name LESLIE FYE		Organization Name STARKVILLE FOUNDATION FOR PUBLIC ED.	
Address P.O. Box 2307		City STARKVILLE	State MS
E-Mail Address lpfye@yahoo.com		Web Site Address www.starkvillefoundation.org	
Telephone Number 662-769-0273	Facsimile 662-323-5658	Mobile Number _____	Pager Number _____
Type of Organization ☒ Charitable ☐ For Profit Organization		☒ Non-Profit Organization (501.C3 Tax Identification # _____) ☐ Other _____	
On-Site Contact LESLIE FYE		Mobile Number for On-Site Contact 662-769-0273	

EVENT INFORMATION

Event Name HANNAH POTE RUN FOR EDUCATION		Event Date(s) AUG-18 2018	Time 8:00AM-10:00AM
Type of Event: (check all that apply)	☐ Carnival ☐ Concert/Performance ☐ Festival ☐ Professional Filming	☐ Fundraiser ☐ Parade ☐ Private Gathering ☐ Reception	☒ Run/Walk ☐ Sports/Recreational ☐ Other _____
Is this a first time event? ☐ Yes ☒ No		If No, date of previous event 8/26/17 What was past attendance? ROUGHLY 200	
Is this event open to the public? ☒ Yes ☐ No	Admission/Entry Fee 0 - \$20.00	Estimated Total Budget \$2500	
Proposed Area (check all that apply)	☐ Cotton District ☐ Main Street ☐ City Park ☒ Other LYNN LN → SPORTSPLEX → INDUSTRIAL RD →		
Setup: (first item to be loaded in on site) Date: 8/18/18 Time: 5:30 AM	Teardown: (last item removed) Date: 8/18/18 Time: 10:30 AM	Estimated Attendance Participants: 200 Spectators: 50 Est. # Hotel Rooms: ?	
Known Current Sponsor(s) STARKVILLE COUNSELING ASSO. NELLIE & JOHN COHEN		Beneficiary(ies) STARKVILLE FOUNDATION FOR PUBLIC EDUCATION - TEACHER & PRINCIPAL GRANTS.	

have already committed
but we usually have
about 20-25 sponsors.
Deadline for sponsorships
is 5/2/18.

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

EVENT SPECIAL FEATURES

Will sound amplification equipment be used? ☒ Yes [] No	If Yes, provide the following: [] Recorded Music ☒ Other (please describe) <u>MICROPHONE FOR ANNOUNCER</u>
---	---

If Yes, provide the following:	
Sound System	[] Yes [] No
Lighting System	[] Yes [] No
Stage	[] Yes [] No
Dance Floor	[] Yes [] No

Will the event feature food/beverage service? ☒ Yes [] No	If Yes, provide Current Known Vendor Names/Telephone # <u>DONATED FOOD FOR RUNNERS + A SMO-CONE TRUCK FOR KIDS</u>
Open Flames or Cooking [] Yes ☒ No * Please show location of cooking areas on site plan * Vendors cooking with charcoal, wood or gas must have at least one 2.5 gallon water fire extinguisher nearby.	Type of Fuel [] Gas [] Electric [] Charcoal [] Other <u>N/A</u>

Does the event propose closing, blocking or using public streets? ☒ Yes [] No	Street: Closing Day/Time Opening Day/Time
If yes, a road closure plan complete with barricades and signage shall be submitted.	[] Main Street/University [] Russell Street <u>PARTIAL STREET CLOSING W/ TRAFFIC CONTROL BY POLICE OFFICERS</u> ☒ Other <u>LYNN LN, INDUSTRIAL PARK RD, SPRING RD, AIRPORT RD.</u>

Tents or Canopies [] Yes [] No Applicable if larger than 20' x 15'	If Yes, provide the following: Company
Approximate Number of Tents/Size(s) <u>2 TENTS FOR WATER STATIONS. TENT SIZE 12 x 12</u>	

Temporary Perimeter Fencing [] Yes ☒ No *Indicate fence locations on site plan	If Yes, provide the following: Company
Provide approximate dimensions of fenced area	

Restrooms, Dumpsters, Sinks [] Yes ☒ No	If Yes, provide the following: Company
Other Requirements? [] Yes ☒ No	Number of: _____ Portables _____ ADA Portables _____ Restroom Trailers _____ Dumpsters _____ Sizes _____ Hand washing Sinks
Explain	

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

Trash Collection	[] Yes [X] No	Requirements:	
Street Sweeper	[] Yes [X] No	Number of Workers	Hours
Extra Pickups	[] Yes [X] No		

Electrical Services	[] Yes [X] No	Requirements:	
*Event must use a licensed electrician		Supplemental Equipment	[] Generator(s) # _____
			[] Light Tower(s) # _____
(Check all that apply)			

Professional Parking/Valet	[] Yes [X] No	If Yes, provide the following:		
		Company		
		Number of Parking Personnel	Hours	# of Cars

Carnival/Amusement Rides and Attractions	[] Yes [X] No	If Yes, provide the following:	
		Company	
		Contact Name	Phone

Climate Control	[] Yes [X] No	If Yes, provide the following:	
		Company	
		Type	[] Fan (pedestal, box, etc.)
		(check all that apply)	[] Misting Air
			[] Air-conditioning
			[] Heater(s)

Pyrotechnics / Laser / Special Effects	[] Yes [X] No	If Yes, provide the following:	
		Company	
		Contact Name	Phone
Day/Time of Show	Length of Show (in minutes)	Products Used	Show Budget

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

Please check all items that apply to your event. Provide a detailed explanation in the space provided for each item checked.

- | | | |
|--|--|--|
| ☐ a. Animals | ☐ g. Decorator/scenery | ☐ m. Security |
| ☐ b. Barricades | ☐ h. Drawing or raffle | ☐ n. Shuttle bus/tram |
| ☐ c. Bicycles | ☐ i. First Aid Station | ☐ o. Signs/banners |
| ☐ d. Bleachers | ☐ j. Golf Carts | ☐ p. Ticket agent |
| ☐ e. Booths - Vendors handing out items | ☐ k. Inflatable's | ☐ q. Video Production/Photography |
| ☐ f. Booths - Vendors selling | ☒ l. Road Closure PARTIAL | ☐ r. Other _____ |

Explanation of items checked above (list letter for reference):

WE NEEDED OFFICERS TO PARTIALLY CLOSE ROADS
& DIRECT TRAFFIC ALONG THE RACE ROUTE.
WE NEEDED AN OFFICER DIRECT TRAFFIC AT THE
ENTRANCE OF THE SPORTSPLEX AT THE START
OF THE RACE & AS RUNNERS FINISH (RACE
ENDS AT THE SPORTSPLEX PARKING LOT).

INSURANCE INFORMATION (Proof of insurance required within 30 days of event)

Name of Insurance Agency

GCM

Name of Insurance Agent

Address

City

State

Zip

Phone

Fax

Policy#

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

28TH YEAR ANNIVERSARY OF THIS EVENT

REFERENCES (For first time event or out of town applicants or as required)

Contact Name _____	Contact Name _____
Company _____	Company _____
Telephone # _____	Telephone # _____
Relationship _____	Relationship _____

Contact Name _____	Contact Name _____
Company _____	Company _____
Telephone # _____	Telephone # _____
Relationship _____	Relationship _____

** Lack of Reference is not Grounds for Denial of Application.*

Signature _____	Date: _____
Application received by: _____	Date: _____

SUBMISSION OF THIS FORM DOES NOT GUARANTEE APPROVAL OF THE EVENT

Promoter / Applicant agrees that this form is complete to the best of his/her knowledge and ability. Promoter / Applicant agrees that it accepts, shall abide by, and is subject to all terms and conditions of the Special Event Guidelines, which are incorporated herein for all purposes as if set out in full, and are included in this package and hereby represents that it had read the said Rules, Regulations and General Information and understands the same.

CHECKLIST

- ✓ Completed Application
- ✓ Site Plan
- ✓ Fees (Checks made payable to City of Starkville)
- ✓ Copy of Insurance Certificate
- ✓ Non-profit, 501c3 Certificate (if applicable)
- ✓ Completed Sponsorship Application (if applicable)

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

ATTACHMENT TO SPECIAL EVENT APPLICATION

STATE OF MISSISSIPPI

AGREEMENT TO INDEMNIFY

COUNTY OF OKTIBBEHA

AS A CONDITION PRECEDENT TO HOLDING AND CONDUCTING THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND AS CONSIDERATION FOR SAME, AND IN ACCORDANCE WITH THE PROVISIONS OF THE APPLICATION AND THE CITY OF STARKVILLE:

LESLIE FYE (name of applicant) (THE "INDEMNITOR") AGREES TO AND SHALL INDEMNIFY, HOLD HARMLESS, AND DEFEND AT ITS SOLE COST AND EXPENSE THE CITY OF STARKVILLE, MISSISSIPPI (THE "CITY"), ITS OFFICIALS, OFFICERS, EMPLOYEES, AGENTS (IN BOTH THEIR OFFICIAL AND PRIVATE CAPACITIES) (EACH AN "INDEMNITEE") FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, ACTIONS, JUDGMENTS, LIABILITIES, PENALTIES, FINES, EXPENSES, FEES, COSTS (INCLUDING ATTORNEYS' FEES AND OTHER COSTS OF DEFENSE), AND DAMAGES (TOGETHER, "DAMAGES") ARISING OUT OF OR IN CONNECTION WITH (A) THE INDEMNITOR'S PERFORMANCE OF THE EVENT, (B) THE USE OF ANY PORTION OR PROPERTY OF THE CITY, BY THE INDEMNITOR OR BY ANY OWNER, OFFICER, PARTNER, SHAREHOLDER, MEMBER, EMPLOYEE, AGENT, REPRESENTATIVE, CONTRACTOR, SUBCONTRACTOR, LICENSEE, CUSTOMER, GUEST, INVITEE, OR CONCESSIONAIRE OF THE INDEMNITOR, OR ANY PERSON ACTING BY OR UNDER THE AUTHORITY OR WITH THE PERMISSION OF THE INDEMNITOR, OR ANY OTHER PERSON UNDER THE EXPRESS OR IMPLIED INVITATION OF THE INDEMNITOR, OR ANY OTHER PERSON OR ENTITY FOR WHOM THE INDEMNITOR MAY BE LIABLE (TOGETHER, "THE INDEMNITOR PARTIES"), OR ANY OF THEM, (C) THE CONDUCT OF THE INDEMNITOR'S BUSINESS OR ANYTHING ELSE DONE OR PERMITTED BY THE INDEMNITOR (OR ANY OF THE INDEMNITOR PARTIES) TO BE DONE IN OR ABOUT ANY PORTION OR PROPERTY OF THE CITY, (D) ANY BREACH OR DEFAULT IN THE PERFORMANCE OF THE INDEMNITOR'S OBLIGATIONS IN CONNECTION WITH THE EVENT, AND (E) WITHOUT LIMITING ANY OF THE FOREGOING, ANY ACT OR OMISSION OF THE INDEMNITOR OR OF ANY OF THE INDEMNITOR PARTIES UNDER, RELATED TO, OR IN CONNECTION WITH, THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, **INCLUDING DAMAGES CAUSED IN WHOLE OR IN PART BY AN INDEMNITEE'S OWN NEGLIGENCE.**

In the event that the Indemnitor fails or refuses to provide an indemnity and defense as set forth herein, the City shall have the right to undertake the defense, compromise, or settlement of any such claim, lawsuit, judgment, or cause of action, through counsel of its own choice, on behalf of and for the account of, and at the risk of the Indemnitor, and the Indemnitor shall be obligated to pay the reasonable and necessary costs, expenses and attorneys' fees incurred by the City in connection with handling the prosecution or defense and any appeal(s) related to such claim, lawsuit, judgment, or cause of action.

City of Starkville - Building Department

110 West Main Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

THIS INDEMNITY PROVISION IS SOLELY FOR THE BENEFIT OF THE CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, AND AGENTS, AND IS NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE TO ANY OTHER PERSON OR ENTITY.

THIS INDEMNITY AGREEMENT SURVIVES THE TERMINATION OR EXPIRATION OF THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND THE TERMINATION OR EXPIRATION OF ANY CONTRACT BETWEEN THE INDEMNITOR AND THE CITY.

The undersigned officer, representative, and/or agent of the Indemnitor is the properly authorized officer, representative, and/or agent of the Indemnitor and has the necessary authority to execute this Agreement on behalf of and to bind the Indemnitor, and the Indemnitor hereby certifies to the City that any necessary resolutions or other act extending such authority have been duly passed and are now in full force and effect.

In the event of any action hereunder, venue for all causes of action shall be instituted and maintained in Oktibbeha County, Mississippi. The parties agree that the laws of the State of Mississippi shall govern and apply to the interpretation, validity and enforcement of this Agreement; and, with respect to any conflict of law provisions, the parties agree that such conflict of law provisions shall not affect the application of the law of Mississippi (without reference to its conflict of law provisions) to the governing, interpretation, validity and enforcement of this Agreement.

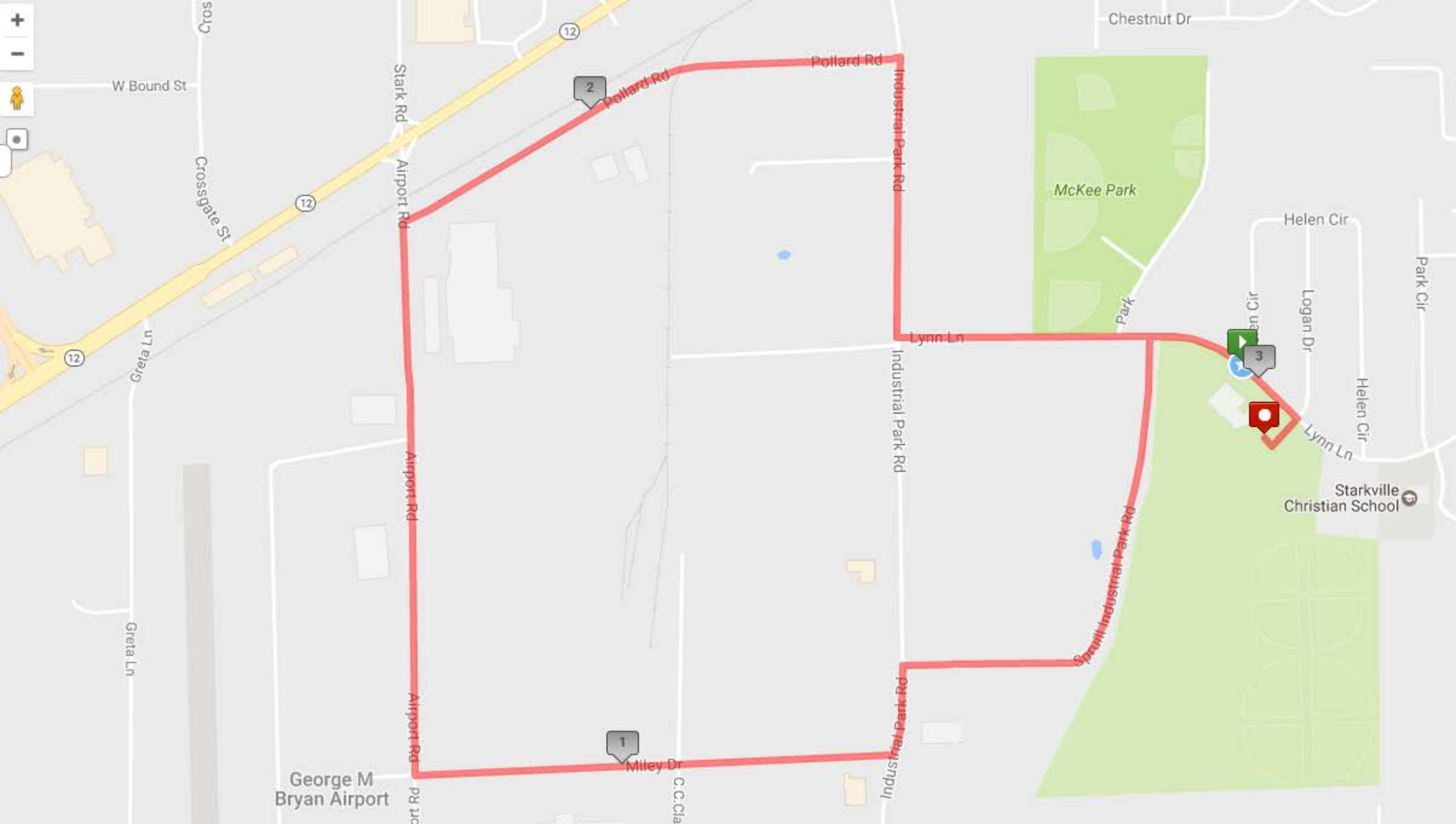
AGREED:

APPLICANT/INDEMNITOR

BY: LESUE FYE Leslie Fye
TITLE: SFPE PRESIDENT

ATTEST:

BY: Emil Cullen
Assistant City Planner



Chestnut Dr

McKee Park

Helen Cir

Logan Dr

Helen Cir

Starkville Christian School

Park Cir

Lynn Ln

Industrial Park Rd

Small Industrial Park Rd

Industrial Park Rd

Pollard Rd

Pollard Rd

Stark Rd

Airport Rd

Airport Rd

Airport Rd

George M Bryan Airport

Miley Dr

C.C. Claiborne

W Bound St

Crossgate St

Greta Ln

Greta Ln

12

12

12

3

3

1

2



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Engineering & Street
AGENDA DATE: 05.15.18
PAGE: 1

SUBJECT: Consideration of approval of the 2018 Street Improvement Program, accepting the low bid from Falcon Contracting and authorization for the Mayor to execute a contract.

AMOUNT & SOURCE OF FUNDING

Capital Improvement Funds

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Engineering Department

DIRECTOR'S

AUTHORIZATION:

FOR MORE INFORMATION CONTACT: Edward Kemp

Attached is the proposed 2018 Street Improvement Project roadway listing. This is the same Priority 1 roadway listing that was presented as part of the overall Capital Improvement Program in the Fall of 2017 with one exception:

- The section of Montgomery Street from Locksley Way to Lynn Lane experienced a significant utility infrastructure failure in mid-February and a subsequent roadway repair. The size and scope of a long-term street repair is more than we will be able to complete using available City equipment and personnel. This section of roadway was initially scheduled to be improved next summer (2019); however, due to these circumstances, it is the recommendation of the Engineering Department to move this section up in the priority list from a P2 to a P1 and complete it as part of the 2018 Street Improvement Project.

There are two roadways included in this year's program which are proposed to be reconfigured from a roadway striping standpoint:

- The section of Santa Anita from Jackson Street to Evergreen Street is very wide and it is proposed to add parallel parking on the north side of the roadway as shown on the attached exhibit. The striping on the section of Santa Anita from Evergreen to Montgomery is proposed to remain as it currently exists. The request for on-street parking was initiated by the residents of Camellia Gardens.
- Similarly, the section of Long Street from Westside Drive to Carver Drive is excessively wide for a two lane roadway and subsequently, traffic speeds through this street are reportedly in excess of the posted limit. It is proposed to restripe this roadway to include bike lanes and on-street parking. The exact configuration is still being coordinated with Alderman Vaughn and some residents in the area.

Bids for the 2018 Street Improvement Project were received on Tuesday, May 8 at 9am. Three bids were received. Based on estimated quantities and the unit price bids provided, Falcon Contracting is the low bidder. A recap of the bids are as follows:

Falcon Contracting Company, Inc.	\$886,997.50
APAC- Mississippi, Inc.	\$910,943.50
SiteMasters	\$1,155,416.34

Falcon Contracting Company's proposal meets all the requirements of the advertisement. The unit price for asphalt surface from their bid is \$98.50. This is a competitive price and the overall project bid falls within the project estimate. It is recommended to proceed with acceptance of this low bid, proceed with contracts and construction. It is anticipated that work can begin during the month of May. More information will be provided on the timeline and schedule as we approach commencement of construction.

SUGGESTED MOTION: Move for approval of the 2018 Street Improvement Program, accepting the low bid from Falcon Contracting Company and authorization for the Mayor to execute a contract.

HISTORIC STARKVILLE

 MISSISSIPPI'S COLLEGE TOWN

THE CITY OF STARKVILLE

 ENGINEERING DEPARTMENT

 CITY HALL, 110 W. MAIN STREET

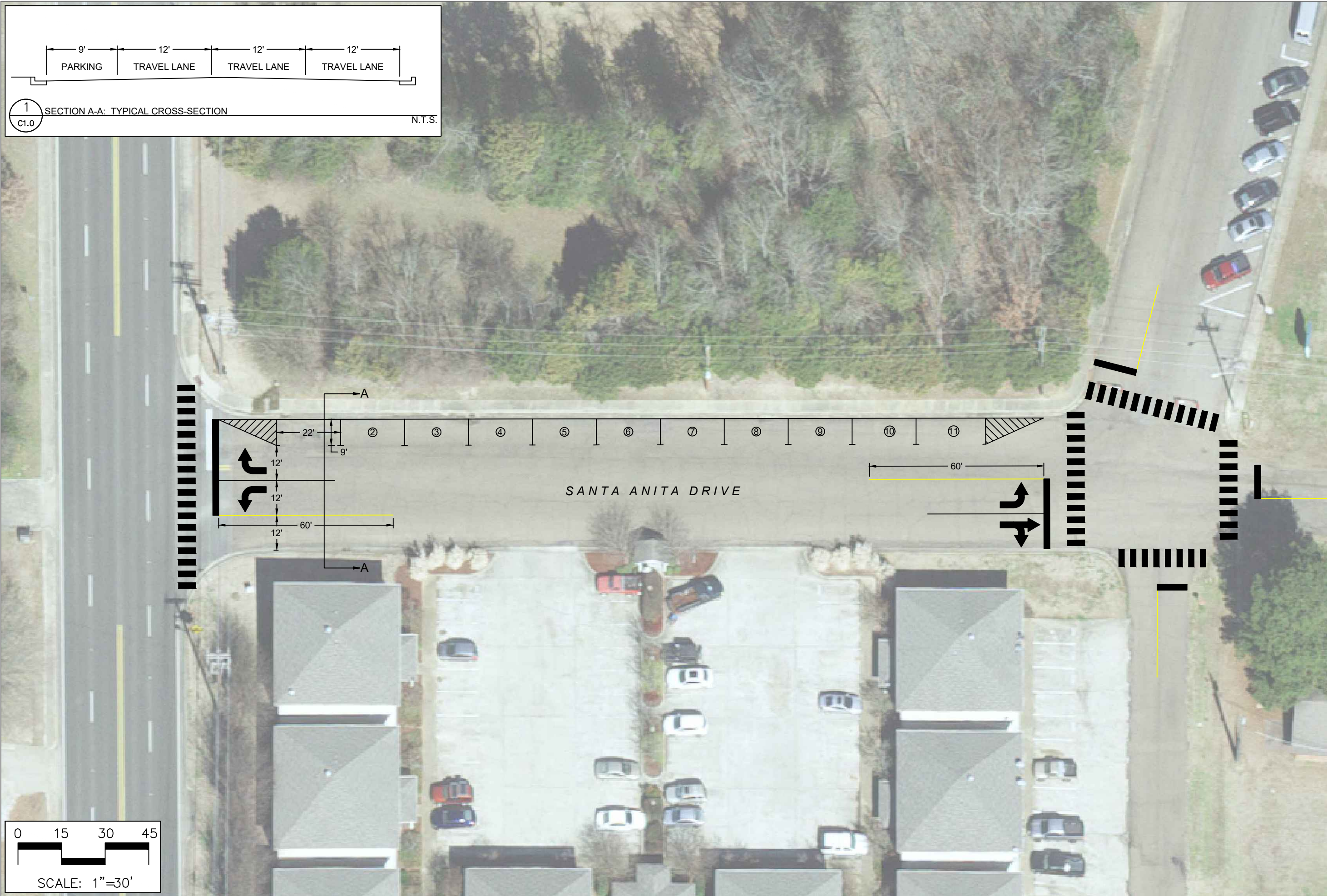
 STARKVILLE, MISSISSIPPI 39759-2944

CITY OF STARKVILLE- 2018 STREET IMPROVEMENT PROJECT

Bid Tabulation

May 8th, 2018

				Engineering Department Estimate		Falcon Contracting Company, Inc.		APAC-Mississippi, Inc.		SiteMasters	
Item No.	Description	Estimated Quantity	Unit	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
S-00403-A	Surface Course SC-1 (Base Repair)	3403.0	SY/IN	\$ 10.18	\$ 34,642.54	\$ 12.00	\$ 40,836.00	\$ 16.00	\$ 54,448.00	\$ 14.52	\$ 49,411.56
S-00403-B	Surface Course SC-1 (Leveling)	150.0	TON	\$ 110.00	\$ 16,500.00	\$ 98.50	\$ 14,775.00	\$ 155.00	\$ 23,250.00	\$ 182.48	\$ 27,372.00
S-00403-C	Surface Course SC-1 (Overlay)	7033.0	TON	\$ 105.00	\$ 738,465.00	\$ 98.50	\$ 692,750.50	\$ 102.00	\$ 717,366.00	\$ 134.61	\$ 946,712.13
00406-A	Cold Milling of Asphalt Pavement (0" - 4" Thick)	3800.0	SY	\$ 15.00	\$ 57,000.00	\$ 20.00	\$ 76,000.00	\$ 16.00	\$ 60,800.00	\$ 18.09	\$ 68,742.00
00626-B	24" Thermoplastic Stop Bar (White - 120 mil)	1000.0	SF	\$ 15.00	\$ 15,000.00	\$ 12.00	\$ 12,000.00	\$ 10.00	\$ 10,000.00	\$ 11.90	\$ 11,900.00
00626-C	4" Thermoplastic Traffic Stripe (Double Continuous Yellow 90 mil)	19355.0	LF	\$ 0.90	\$ 17,419.50	\$ 1.00	\$ 19,355.00	\$ 0.90	\$ 17,419.50	\$ 1.07	\$ 20,709.85
00202-B	Removal of Thermoplastic Legend (4" Wide) by Grinding Method	150.0	LF	\$ 3.50	\$ 525.00	\$ 4.00	\$ 600.00	\$ 3.00	\$ 450.00	\$ 2.38	\$ 357.00
00626-H	Thermoplastic Legend (White)	750.0	SF	\$ 10.00	\$ 7,500.00	\$ 12.00	\$ 9,000.00	\$ 10.00	\$ 7,500.00	\$ 11.90	\$ 8,925.00
00626-D	4" Thermoplastic Traffic Stripe (Continuous White - 90 mil)	37270.0	LF	\$ 0.50	\$ 18,635.00	\$ 0.55	\$ 20,498.50	\$ 0.50	\$ 18,635.00	\$ 0.54	\$ 20,125.80
00626-E	4" Thermoplastic Traffic Stripe (Skip White - 90 mil)	2150.0	LF	\$ 0.50	\$ 1,075.00	\$ 0.55	\$ 1,182.50	\$ 0.50	\$ 1,075.00	\$ 0.54	\$ 1,161.00
				Total: \$	906,762.04	Total: \$	886,997.50	Total: \$	910,943.50	Total: \$	1,155,416.34



STARKVILLE
HISTORIC
MISSISSIPPI'S COUNTRY TOWN

THE CITY OF STARKVILLE ENGINEERING DEPT.
1110 W. MAIN STREET, STARKVILLE, MS 39759
P: 662-323-2525 F: 662-323-4143



THE CITY OF STARKVILLE
ENGINEERING DEPARTMENT
CITY HALL, 110 W. MAIN STREET
STARKVILLE, MISSISSIPPI 39759

CITY OF STARKVILLE- 2018 STREET IMPROVEMENT PROGRAM

3/12/2018

Street Project	Project Limits		Length	Width	Work Type
	(from)	(to)			
ROADWAY MAINTENANCE PROJECTS-PRIORITY 1					
Banyan	Montgomery	Laurel Hill	1100	28	Patching, Overlay
Bluefield	Prev. overlay	City limits	2466	28	Patching, Overlay
Crossgate	G.T. Thames	End of Boulevard	1130	26	Patching, Overlay
Dunbrook	Montgomery	Briarwick	1150	31	Patching, Overlay
Garrard	Reed	Hwy 25	5721	22	Patching, Overlay, Striping
Garrard	Parker McGill	Hwy 12	860	24	Patching, Overlay, Striping
Greer	Crossgate	Cul-de-sac	175	30	Patching, Overlay
Laurel Hill	Greenbriar	Banyan	380	28	Patching, Overlay
Long	Westside	Carver	1500	26	Patching, Overlay, Striping
Louisville	Prev. overlay	City limits	5024	31	Patching, Overlay, Striping
Old West Point	Bridge End pavements (6)		150	28	Overlay, Striping
Lynn	Montgomery	Louisville	4060	24	Patching, Overlay, Striping
Pine Ridge	Cul-de-sac	Cul-de-sac	384	26	Patching, Overlay
Santa Anita	Montgomery	Jackson	1489	26	Patching, Overlay, Striping
Shadowood	Montgomery	Pine	650	28	Patching, Overlay
Strange	Hospital	Carver	466	33	Patching, Overlay, Striping
Pilcher	Hwy 182	SOCSD property	405	22	Patching, Overlay
Montgomery	Lynn	Locksley	1070	52	Patching, Overlay, Striping
Estimated Totals			5.34	miles	



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Finance

AGENDA DATE 05/15/2018

PAGE: 1 of several

SUBJECT: Claims Docket through May 15, 2018

AMOUNT & SOURCE OF FUNDING: FY 2017 – 2018 Budget

FISCAL NOTE: Total Claims for the Claims Docket Ending May 15, 2018 is \$ 1,534,168.94
Of which the claims amount for Starkville Utilities is \$ 842,789.80

REQUESTING

DEPARTMENT: Finance and Administration

DIRECTOR'S

AUTHORIZATION: Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO or
Leanne McGarr, Deputy Clerk – Accounts Payable

SUGGESTED MOTION: Approval of Claims Docket for claims from all departments including Starkville Utilities Department as of May 15, 2018 for fiscal year ending 9/30/18, acknowledging that the City Clerk has attested and certified on the cover of the Claims Docket that all claims on the docket are true, accurate, lawful and proper to the best of her knowledge, for payment pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-17 and 21-15-21.



City of Starkville, MS

Expense Approval Report

By Fund

Post Dates 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
Department: 000 - UNDESIGNATED					
Outstanding					
CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	001-000-053-206	150.87
RACKLEY OIL INC.	480203	05/08/2018	FUEL INVENTORY	001-000-070-251	20,346.41
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	001-000-053-206	150.84
Outstanding Total:					20,648.12
Paid					
CORY SHIERS	INV0025847	05/04/2018	REST FROM DANIEL PRESTON	001-000-149-691	100.00
JACQUERIA SCALES	INV0025848	05/04/2018	REST FROM ALEXANDRIA SMART	001-000-149-691	100.00
SUMMERVILLE BAIL BONDING	INV0025849	05/04/2018	REMISSION OF BOND ON SANTANA CHILDS	001-000-149-691	5,175.00
CYNTHIA HUNT BAIL BONDIN	INV0025850	05/04/2018	REMISSION OF BOND ON RODRICK JACKSON	001-000-149-691	5,150.00
JOHNNY CALMESE	INV0025851	05/04/2018	REST. FROM BERNARD ROBERSON	001-000-149-691	100.00
A BAIL BONDSMAN-CINDY GILMER	INV0025852	05/04/2018	REMISSION OF BOND ON BRANDON WARD	001-000-149-691	2,421.25
Paid Total:					13,046.25
Department 000 - UNDESIGNATED Total:					33,694.37
Department: 100 - BOARD OF ALDERMEN					
Outstanding					
CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	001-100-604-330	186.90
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	001-100-604-330	186.87
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-100-604-330	77.60
MS MUNICIPAL LEAGUE	27690	05/08/2018	MML CONFERENCE-6 ALDERMEN	001-100-610-350	1,410.00
Outstanding Total:					1,861.37
Department 100 - BOARD OF ALDERMEN Total:					1,861.37
Department: 110 - MUNICIPAL COURT					
Outstanding					
CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	001-110-604-330	37.41
PITNEY BOWES INK	1007120656	05/08/2018	INK FOR POSTAGE METER	001-110-604-330	61.71
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	001-110-604-330	37.40
MAXXSOUTH BROADBAND	INV0025912	05/08/2018	8282 41 101 0508324/CITY HALL	001-110-604-330	28.12
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-110-604-330	77.60
Outstanding Total:					242.24
Department 110 - MUNICIPAL COURT Total:					242.24
Department: 120 - MAYORS OFFICE					
Outstanding					
PITNEY BOWES INK	1007120656	05/08/2018	INK FOR POSTAGE METER	001-120-604-330	1.06
MAXXSOUTH BROADBAND	INV0025912	05/08/2018	8282 41 101 0508324/CITY HALL	001-120-604-330	28.12

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-120-604-330	77.60
CORNERSTONE GOVERNMENT AFFAIRS, LLC	COSMS-0518	05/07/2018	APRIL 2018 CONSULTING	001-120-600-300	3,333.33
MS MUNICIPAL LEAGUE	27763	05/08/2018	MML CONFERENCE-MAYOR LYNN SPRUILL	001-120-610-350	235.00
Outstanding Total:					3,675.11
Department 120 - MAYORS OFFICE Total:					3,675.11

Department: 123 - IT
Outstanding

CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	001-123-604-330	254.47
WAUKAWAY DISTRIBUTORS, INC	42469	05/09/2018	5 FIVE GALLON WATER BOTTLES	001-123-691-550	15.90
SULLIVAN'S OFFICE SUPPLY, INC.	32809	05/08/2018	3 FLASH DRIVES	001-123-501-200	27.39
EQUINOX CORPORATION	6762	05/07/2018	MAY 2018 SERVICES	001-123-604-330	1,169.59
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	001-123-604-330	268.15
MAXXSOUTH BROADBAND	INV0025912	05/08/2018	8282 41 101 0508324/CITY HALL	001-123-604-330	28.12
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-123-604-330	77.60
WAUKAWAY DISTRIBUTORS, INC	CLR0518-49	05/09/2018	MONTHLY COOLER RENT	001-123-691-550	10.00
Outstanding Total:					1,851.22
Department 123 - IT Total:					1,851.22

Department: 145 - OTHER ADMINISTRATIVE
Outstanding

CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	001-145-604-330	50.29
PITNEY BOWES INK	1007120656	05/08/2018	INK FOR POSTAGE METER	001-145-604-330	6.38
DELL MARKETING L.P.	10237444663	05/07/2018	24 INCH INFINITY MONITOR	001-145-918-805	248.49
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	001-145-604-330	50.28
MAXXSOUTH BROADBAND	INV0025912	05/08/2018	8282 41 101 0508324/CITY HALL	001-145-604-330	28.12
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-145-604-330	77.60
MS MUNICIPAL CLERKS AND COLLECTORS	INV0025915	05/08/2018	2018 DUES	001-145-690-556	55.00
PETTY CASH VOUCHERS	INV0025935	05/09/2018	DIRT CHEAP/ACCORDIAN FILE FOLDERS	001-145-501-200	7.07
Outstanding Total:					523.23
Department 145 - OTHER ADMINISTRATIVE Total:					523.23

Department: 180 - HUMAN RESOURCES
Outstanding

PITNEY BOWES INK	1007120656	05/08/2018	INK FOR POSTAGE METER	001-180-604-330	1.06
MAXXSOUTH BROADBAND	INV0025912	05/08/2018	8282 41 101 0508324/CITY HALL	001-180-604-330	28.12
Outstanding Total:					29.18
Department 180 - HUMAN RESOURCES Total:					29.18

Department: 190 - CITY PLANNER
Outstanding

MARK DYKES COMPUTER CONSULTING, INC	18-733	05/08/2018	EXPORT PRIOR CODE ENFORCEMENT DATA	001-190-918-807	750.00
CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	001-190-604-330	171.39
PITNEY BOWES INK	1007120656	05/08/2018	INK FOR POSTAGE METER	001-190-604-330	10.64

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	001-190-604-330	171.37
MAXXSOUTH BROADBAND	INV0025912	05/08/2018	8282 41 101 0508324/CITY HALL	001-190-604-330	28.12
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-190-604-330	77.60
ESRI-ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC	93459089	05/09/2018	ARCGIS DESKTOP BASIC USE PRIMARY MAINT.	001-190-918-807	808.00
STEGALL NOTARY SERVICE	INV0025936	05/09/2018	JACQUELINE POSLEY/NOTARY BOND/STAMP	001-190-690-557	102.00
Outstanding Total:					2,119.12
Department 190 - CITY PLANNER Total:					2,119.12

Department: 192 - GENERAL GOVERN BLDG & PLANT

Outstanding

TCC FACILITES MANAGEMENT, INC	3010	05/09/2018	CITY HALL CLEANING-MARCH 2018	001-192-600-338	1,100.00
CADENCE VISA	3581890-837331	05/09/2018	WALMART.COM/WATER FILT	001-192-510-220	59.67
CADENCE VISA	1706	05/07/2018	FANRUGS.COM/MSU RUG	001-192-510-220	109.00
NORTHEAST EXTERMINATING	326634	05/08/2018	CITY HALL/ 04.20.18	001-192-600-338	45.00
CINTAS	215319406	05/07/2018	CITY HALL/04.24.18	001-192-510-220	25.07
TCC FACILITES MANAGEMENT, INC	3123	05/09/2018	CITY HALL CLEANING-APRIL 2018	001-192-600-338	1,100.00
KONE, INC.	949900449	05/08/2018	CITY HALL ELEVATORS- MAINTENANCE	001-192-630-403	3,624.48
PETTY CASH VOUCHERS	INV0025919	05/08/2018	WALMART-RUG GRIPPER & SCOTCHGUARD	001-192-510-220	13.91
Outstanding Total:					6,077.13
Department 192 - GENERAL GOVERN BLDG & PLANT Total:					6,077.13

Department: 195 - TRANSFERS TO OTHER AGENCIES

Outstanding

MUNICODE	00307433	05/08/2018	44 SUPPLEMENT PAGES/WEB SERVICES	001-195-690-554	1,129.59
OCH AMBULANCE SERVICE	INV0025918	05/08/2018	ANNUAL GRANT MATCH REC'	001-195-950-383	14,524.00
Outstanding Total:					15,653.59
Department 195 - TRANSFERS TO OTHER AGENCIES Total:					15,653.59

Department: 196 - CEMETERY ADMINISTRATION

Outstanding

MITCHELL SIGNS	10100	05/08/2018	OVD SIGN AND POST - REMAINDER AFTER DEPOSIT	001-196-630-402	1,430.00
LESLIE DEAN, RLA	714	05/09/2018	ODD FELLOWS CEMETARY/UNIVERSITY DRIV	001-196-630-402	1,100.00
LESLIE DEAN, RLA	715	05/09/2018	ODD FELLOWS CEMETARY/HWY 182	001-196-630-425	550.00
Outstanding Total:					3,080.00
Department 196 - CEMETERY ADMINISTRATION Total:					3,080.00

Department: 197 - ENGINEERING

Outstanding

LOWE'S	908345	05/09/2018	BIKE LOCKS FOR TRAFFIC COUNTER	001-197-501-200	12.32
CADENCE VISA	3564900684277281	05/07/2018	FASTSTONE SOFTWARE/PAYP	001-197-600-308	19.95
PITNEY BOWES INK	1007120656	05/08/2018	INK FOR POSTAGE METER	001-197-604-330	1.06
MAXXSOUTH BROADBAND	INV0025912	05/08/2018	8282 41 101 0508324/CITY HALL	001-197-604-330	28.12
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-197-604-330	77.60
TRUSTMARK NATIONAL BANK	05.27.18	05/09/2018	#93894/PRIUS & 2 TACOMAS	001-197-820-874	391.45

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TRUSTMARK NATIONAL BANK	05.27.18	05/09/2018	#93894/PRIUS & 2 TACOMAS	001-197-830-873	45.50
Outstanding Total:					576.00
Department 197 - ENGINEERING Total:					576.00

Department: 201 - POLICE DEPARTMENT

Outstanding

SULLIVAN'S OFFICE SUPPLY, INC.	32004	05/09/2018	10 USB DRIVES	001-201-501-200	153.99
LOWE'S-POLICE	988706	05/08/2018	BLINDS FOR EOC ROOM	001-201-630-426	103.36
CSPIRE WIRELESS	2022214965	05/07/2018	OTTERBOX PHONE CASE	001-201-604-330	59.99
WEX Bank /WRIGHT EXPRESS FSC	53653445-1	05/09/2018	PAPER FEE & LATE FEE	001-201-691-550	85.00
CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	001-201-604-330	2,955.10
WEX Bank /WRIGHT EXPRESS FSC	54038389	05/09/2018	FUEL PURCHASES	001-201-525-231	798.56
IVY AUTO PARTS, LLC.	584112	05/09/2018	SENSOR BAND	001-201-630-360	18.57
R&M TIRES	1117041	05/09/2018	4 TIRE MOUNTS AND BALANC	001-201-630-360	76.00
DANNY MCCLUSKEY TOWING	1013	05/09/2018	TOW P1900 TO TRISTAR	001-201-630-360	55.00
R&M TIRES	1117072	05/09/2018	OIL CHANGES, FILTER, LABOR	001-201-630-360	65.00
PITNEY BOWES INK	1007120656	05/08/2018	INK FOR POSTAGE METER	001-201-604-330	8.51
NORTHEAST EXTERMINATING	327025	05/08/2018	POLICE DEPT/04.20.18	001-201-630-426	50.00
MAXXSOUTH BROADBAND	INV0025910	05/08/2018	8282 41 101 0015619/	001-201-604-330	-280.90
WEX Bank /WRIGHT EXPRESS FSC	54038389-1	05/09/2018	LATE FEE ON FUEL PURCHASE	001-201-691-550	85.00
R&M TIRES	1117181	05/09/2018	OIL CHANGE, TIRE MOUNTS, INSTALL BATTERY, BRAKE PA	001-201-630-360	321.00
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	001-201-604-330	1,961.31
WAL MART-GENERAL CITY	04617	05/09/2018	4 HARD DRIVES	001-201-918-805	216.00
WAL MART-GENERAL CITY	05013	05/09/2018	GATORADE & CUPS FOR SPECIAL OLYMPICS	001-201-691-550	23.90
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-201-604-330	77.60
OKTIBBEHA COUNTY SHERIFF'S OFFICE	INV0025932	05/09/2018	FEEDING INMATES MONTH OF APRIL 2018	001-201-541-237	11,040.00
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0025933	05/09/2018	UTILITY BILLS BY DEPT	001-201-625-380	264.00
LOWE'S-POLICE	992363	05/08/2018	BLINDS	001-201-630-426	100.32
WAL MART-GENERAL CITY	01280	05/09/2018	3 BAGS OF ICE FOR SPECIAL OLYMPICS	001-201-691-550	5.82
BANCORPSOUTH EQUIPMENT FINANCE	INV0025897	05/07/2018	7334-70314-015/POLICE CAR	001-201-820-874	26,379.41
BANCORPSOUTH EQUIPMENT FINANCE	INV0025897	05/07/2018	7334-70314-015/POLICE CAR	001-201-830-873	1,192.57
Outstanding Total:					45,815.11
Department 201 - POLICE DEPARTMENT Total:					45,815.11

Department: 250 - NARCOTICS BUREAU

Outstanding

CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	001-250-604-330	187.05
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	001-250-604-330	209.00
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-250-604-330	77.60
Outstanding Total:					473.65
Department 250 - NARCOTICS BUREAU Total:					473.65

Department: 261 - FIRE DEPARTMENT

Outstanding

NAFECO	920039	05/08/2018	2 STREAMLIGHT HELMET LIGHTS	001-261-918-805	130.18
--------	--------	------------	-----------------------------	-----------------	--------

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	001-261-604-330	183.37
NAFECO	922749	05/08/2018	6 HOODS	001-261-918-805	153.18
EMERGENCY EQUIPMENT PROFESSIONALS	433944	05/07/2018	REPAIR AIR STEPS ON LADDER 2	001-261-630-360	990.00
RACKLEY OIL INC.	479025	05/08/2018	DIESEL	001-261-525-231	253.70
JOSEPH DIAZ	INV0025923	05/08/2018	PER DIEM REIMB/MSFA 1001 I & II	001-261-600-390	11.72
LANDS' END BUSINESS OUTFITTERS	SIN6123815	05/08/2018	UNIFORM PANTS	001-261-535-233	67.46
RACKLEY OIL INC.	479620	05/08/2018	DIESEL	001-261-525-231	213.12
S&K DOOR AND SPECIALTY COMPANY, INC.	64270	05/08/2018	SVC CALL-ADJUST OVERHEAD DOOR	001-261-558-269	88.00
QUILL CORPORATION	6441449	05/08/2018	COMBO LATERAL FILE CABINE	001-261-501-200	289.99
MAXXSOUTH BROADBAND	INV0025913	05/08/2018	8282 41 101 0005495/FIRE STATION 2	001-261-604-330	85.95
MAXXSOUTH BROADBAND	INV0025914	05/08/2018	8282 41 101 0005230/FIRE STATION 1	001-261-604-330	145.76
STARKVILLE AUTO PARTS	112637	05/08/2018	HYD FLUID, SPARK PLUGS	001-261-630-360	114.11
OKTIBBEHA COUNTY COOPERATIVE	369893	05/08/2018	CHEMICALS FOR STATION LAWN-ALL STATIONS	001-261-558-269	318.55
QUILL CORPORATION	6564585	05/08/2018	NAME BADGE CARDS	001-261-501-200	39.99
STARKVILLE AUTO PARTS	112679	05/08/2018	HDY FLUID, COUPLER, BLOW GUN TIP, FLUID	001-261-630-360	146.87
QUILL CORPORATION	6612531	05/08/2018	INK, FOLDERS, NOTEBOOK, TO DO PAPER,	001-261-501-200	151.03
NAFECO	926055	05/08/2018	2 TURNOUT COATS/PANTS-CAIN AND EWING	001-261-918-805	4,218.00
ATMOS ENERGY	INV0025895	05/07/2018	30177556705 FIRE STATION 2	001-261-625-380	335.55
FIRST RESPONSE FIRE- MIKE COLLINS	2635	05/07/2018	RECHARGE 2 20LB FIRE EXTINGUISHERS	001-261-630-360	80.00
LOWE'S-FIRE	902616	05/08/2018	LEADER HOSE, PISTOL, BRASS SHUT OFF	001-261-555-250	35.06
ATMOS ENERGY	INV0025896	05/07/2018	3018177204 FIRESTATION 4	001-261-625-380	127.69
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	001-261-604-330	183.33
PETTY CASH VOUCHERS	INV0025920	05/08/2018	REIMB FOR PART FOR TRUCK/C. YARBROUGH	001-261-630-360	33.12
CADENCE VISA	P-160-7835-5164	05/07/2018	UNDER ARMOR/TACTICAL BOOTS, HIKING SHOES	001-261-535-233	234.96
RACKLEY OIL INC.	480218	05/08/2018	DIESEL	001-261-525-231	20.51
RACKLEY OIL INC.	480220	05/08/2018	GAS	001-261-525-231	22.73
RACKLEY OIL INC.	480221	05/08/2018	DIESEL	001-261-525-231	18.50
CLINIC AT ELM LAKE, THE	20827	05/07/2018	D. DAVIS TESTING	001-261-600-319	30.00
CHRISTIAN TWILLIE	INV0025900	05/07/2018	REIMB MEALS/1001-I & II TRAINING	001-261-600-390	69.09
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-261-604-330	77.60
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0025933	05/09/2018	UTILITY BILLS BY DEPT	001-261-625-380	790.00
COMMERCIAL DISPATCH, THE	INV0025901	05/07/2018	ADVERTISEMENTS DATED 04/3018-05/03/18	001-261-691-550	54.00

Outstanding Total: 9,713.12

Department 261 - FIRE DEPARTMENT Total: 9,713.12

Department: 281 - BUILDING/CODES OFFICE

Outstanding

CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	001-281-604-330	131.83
PITNEY BOWES INK	1007120656	05/08/2018	INK FOR POSTAGE METER	001-281-604-330	0.02
PITNEY BOWES INK	1007120656	05/08/2018	INK FOR POSTAGE METER	001-281-604-330	4.25
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	001-281-604-330	131.81

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MAXXSOUTH BROADBAND	INV0025912	05/08/2018	8282 41 101 0508324/CITY HALL	001-281-604-330	28.11
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-281-604-330	77.60
SULLIVAN'S OFFICE SUPPLY, INC.	33839	05/08/2018	RULER, MOUSE PAD, TAPE, DESKPAD CALENDAR	001-281-501-200	28.76
TRUSTMARK NATIONAL BANK	05.27.18	05/09/2018	#93894/PRIUS & 2 TACOMAS	001-281-820-874	391.45
TRUSTMARK NATIONAL BANK	05.27.18	05/09/2018	#93894/PRIUS & 2 TACOMAS	001-281-830-873	45.50

Outstanding Total: 839.33

Department 281 - BUILDING/CODES OFFICE Total: 839.33

Department: 290 - CIVIL DEFENSE/WARNING SYSTEM

Outstanding

4-COUNTY ELECTRIC POWER ASSOCIATION	INV0025933	05/09/2018	UTILITY BILLS BY DEPT	001-290-625-380	304.00
-------------------------------------	------------	------------	-----------------------	-----------------	--------

Outstanding Total: 304.00

Department 290 - CIVIL DEFENSE/WARNING SYSTEM Total: 304.00

Department: 301 - STREET DEPARTMENT

Outstanding

H&R AGRI-POWER	SN10615	05/08/2018	PARTS/SERVICE-KEYS	001-301-555-250	10.19
MMC MATERIALS, INC.	480841C	05/08/2018	PAID 480841 TWICE	001-301-560-270	-113.00
FASTENAL COMPANY	MSSTA76750	05/09/2018	LEVER HOIST, CHAIN, SRWPINANCHRSKLE	001-301-555-250	308.71
FASTENAL COMPANY	MSSTA76591	05/09/2018	GLOVES, PAINT, CABLE TIES	001-301-555-250	215.01
FASTENAL COMPANY	MSSTA76970	05/09/2018	2 PAIR SAFETY GLASSES	001-301-555-250	13.71
STARKVILLE AUTO PARTS	111382	05/08/2018	RELAY	001-301-630-360	52.99
BASICS, INC. A Trade America Company	22439	05/07/2018	VARIOUS TYPE GLOVES, CASE OF MANGO SPRAY	001-301-555-250	392.08
STARKVILLE AUTO PARTS	111529	05/08/2018	WIPER BLADE	001-301-630-360	19.98
STARKVILLE AUTO PARTS	111534	05/08/2018	WIPER BLADES	001-301-630-360	23.98
STARKVILLE AUTO PARTS	111688	05/08/2018	PS FLUID	001-301-630-360	5.29
IVY AUTO PARTS, LLC.	582916	05/08/2018	BRAKE SHOES, WHEEL CYLINDER, BRAKE LADDER	001-301-630-400	60.45
STARKVILLE AUTO PARTS	111766	05/08/2018	LHTR FLINTOXY ACETY	001-301-630-360	3.89
CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	001-301-604-330	50.29
STARKVILLE AUTO PARTS	111848	05/08/2018	FUEL PUMP MODULE	001-301-630-360	280.99
STARKVILLE AUTO PARTS	111868	05/08/2018	OIL, FILTER, WASHER FLUID,	001-301-630-360	91.55
STARKVILLE AUTO PARTS	111891	05/08/2018	BRUSH SET AND BRAKE CLEANER	001-301-630-360	18.95
STARKVILLE AUTO PARTS	111926	05/08/2018	BATTERY	001-301-630-360	144.99
STARKVILLE AUTO PARTS	112008	05/08/2018	BRAKE CLEANER	001-301-630-360	26.94
CLINIC AT ELM LAKE, THE	20577	05/07/2018	J. CLAY TESTING	001-301-691-550	30.00
STARKVILLE AUTO PARTS	112049	05/08/2018	OIL SEALS, SPEED NUTS	001-301-630-360	48.39
STARKVILLE AUTO PARTS	112061	05/08/2018	OIL	001-301-630-360	33.98
STARKVILLE AUTO PARTS	112107	05/08/2018	AUTOMOTIVE FUSES	001-301-630-360	32.92
GATEWAY TIRE & SERVICE CENTER	1104085023	05/07/2018	2 TIRES, ALIGNMENT, MOUNT & BALANCE	001-301-630-400	476.19
APAC-MISSISSIPPI, INC	4000077017	05/07/2018	SC-1 LIMESTONE RAP	001-301-560-270	378.53
APAC-MISSISSIPPI, INC	4000077059	05/07/2018	ST 9.5	001-301-560-270	441.00
BELL BUILDING SUPPLY, INC.	220669	05/07/2018	2 METAL WASHERS, PAIR OF PLIERS	001-301-555-250	22.97
OKTIBBEHA COUNTY COOPERATIVE	362232	05/08/2018	CHAIN SAW, CHAIN, POWERMATCH BAR	001-301-918-805	480.55
BELL BUILDING SUPPLY, INC.	220829	05/07/2018	PINE LUMBER, CONCRETE EDGER	001-301-555-250	24.95
UNITED RENTALS (NORTH AMERICA), INC.	156187328-001	05/09/2018	2 CONCRETE PLACER W/HOOK, 1 GROOVER, HAND	001-301-555-250	84.56
BELL BUILDING SUPPLY, INC.	220874	05/07/2018	10 REBAR	001-301-560-270	65.35
BELL BUILDING SUPPLY, INC.	220915	05/07/2018	GALLON COOLER, PVC KNEE BOOT	001-301-555-250	32.88

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
POWERSTROKE EQUIPMENT SALES & SVC	2914	05/08/2018	REPAIR MS 250 SAW	001-301-630-400	76.48
SULLIVAN'S OFFICE SUPPLY, INC.	33195	05/08/2018	SIGNATURE STAMP	001-301-555-250	37.90
MMC MATERIALS, INC.	536299	05/08/2018	READY MIX CONCRETE-3	001-301-560-270	360.00
GATEWAY TIRE & SERVICE CENTER	1104094015	05/07/2018	RIGHT REAR FLAT REPAIR	001-301-630-400	15.00
STARKVILLE AUTO PARTS	112408	05/08/2018	BATTERIES-2	001-301-630-360	313.98
STARKVILLE AUTO PARTS	112448	05/08/2018	PRIMARY WIRE, BATT CLIP	001-301-630-360	46.60
STARKVILLE AUTO PARTS	112455	05/08/2018	OIL	001-301-630-360	28.48
PAUL'S WELDING	0069	05/08/2018	REPAIR 16' TRAILER	001-301-630-400	253.00
BELL BUILDING SUPPLY, INC.	221628	05/07/2018	HWH SELF DRILLS, METER KEY, FLAT WHITE SPRAY,	001-301-555-250	56.41
EAST MISSISSIPPI LUMBER CO	E35556	05/07/2018	6 -SAKRETE 80LB BAGS CONCRETE	001-301-555-250	30.90
TERRY'S GARAGE & REPAIRS, LLC	443	05/09/2018	REPAIRS TO ASPHALT PATCH TRUCK/REPAIR OIL & WATER	001-301-630-400	900.80
BELL BUILDING SUPPLY, INC.	221963	05/07/2018	BUNGEE CORD, CABLE TIES, BATTERIES, BLUE TARP	001-301-555-250	29.41
CINTAS	215319394	05/07/2018	STREET DEPT/04.24.18	001-301-535-233	120.18
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	001-301-604-330	50.28
G&C SUPPLY CO., INC	6694034	05/07/2018	SIGNS:ARROW, SPEED LIMIT, U CHANNEL, FREIGHT	001-301-565-272	1,302.15
G&C SUPPLY CO., INC	6694108	05/07/2018	50 GALVANIZED ROUND POST	001-301-565-272	972.00
G&C SUPPLY CO., INC	6694109	05/07/2018	4 STOP SIGNS, 20 NO PARKING SIGNS	001-301-565-272	375.00
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-301-604-330	77.60
BELL BUILDING SUPPLY, INC.	220769	05/07/2018	PLIERS, CUTTING WHEEL, 20PC PASS THRU, CUTOFF	001-301-555-250	142.74
LOWE'S-STREET	910639	05/08/2018	HEAD LAMP, BATTERIES	001-301-555-250	68.25
GTR SOLID WASTE MGMT. AUTH	INV0025926	05/09/2018	APRIL 2018 SOLID WASTE TICKETS BY DEPT.	001-301-691-550	1,219.32

Outstanding Total: 10,235.74

Department 301 - STREET DEPARTMENT Total: 10,235.74

Department: 302 - STREET LIGHTING

Outstanding

4-COUNTY ELECTRIC POWER ASSOCIATION	INV0025933	05/09/2018	UTILITY BILLS BY DEPT	001-302-625-380	19,776.55
-------------------------------------	------------	------------	-----------------------	-----------------	-----------

Outstanding Total: 19,776.55

Department 302 - STREET LIGHTING Total: 19,776.55

Department: 360 - ANIMAL CONTROL

Outstanding

CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	001-360-604-330	37.41
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	001-360-604-330	37.40
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	001-360-604-330	77.60

Outstanding Total: 152.41

Department 360 - ANIMAL CONTROL Total: 152.41

Department: 541 - MSU COOPERATIVE PROJECTS HORSE PARK

Outstanding

MS STATE UNIVERSITY AGRICENTER	INV0025916	05/08/2018	QUARTERLY CONTRIBUTION- APR/MAY/JUNE	001-541-625-380	2,500.00
--------------------------------	------------	------------	--------------------------------------	-----------------	----------

Outstanding Total: 2,500.00

Department 541 - MSU COOPERATIVE PROJECTS HORSE PARK Total: 2,500.00

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 550 - PARKS AND REC DEPARTMENT					
Outstanding					
GATEWAY TIRE & SERVICE CENTER	1103984514	05/07/2018	RIGHT REAR FLAT REPAIR	001-550-600-370	15.00
FERGUSON ENTERPRISES, INC	7593146	05/07/2018	LF 8G SGL UNIT WM WATER COOLER ADA & ADAPTER	001-550-630-426	398.59
FERGUSON ENTERPRISES, INC	7593146-1	05/07/2018	EZ H2O FILL STN RTRFT KIT/WATER COOLER	001-550-630-426	468.55
NEWELL PAPER COMPANY	3028213	05/08/2018	TOWELS, MOP HEADS, PINE SOL	001-550-501-208	205.24
SPORTS CENTER	2445	05/08/2018	30 PAIR SOFTBALL CLEATS	001-550-535-543	900.00
RACKLEY OIL INC.	117529	05/08/2018	GAS AND OIL	001-550-501-204	426.44
FOUR SEASONS LAWN & LANDSCAPE LLC	205530	05/07/2018	MCKEE PARK SPRING CLEANU	001-550-600-300	1,250.00
LOWE'S- PARKS	908680	05/08/2018	DOOR STOPPERS, TABS, BLANK KEYS	001-550-501-220	76.13
GERRY LOGAN	INV0025907	05/07/2018	ADVANCE PER DIEM & REIMB HOTEL/PREMIER CUP EVENT	001-550-501-220	392.35
RACKLEY OIL INC.	117545	05/08/2018	GAS	001-550-501-204	120.06
LOWE'S- PARKS	909700	05/08/2018	LED CAN LIGHTS, STEEL WOOL SOAP, I/O 60 WATT LE	001-550-501-220	74.65
RACKLEY OIL INC.	117553	05/08/2018	DIESEL	001-550-501-204	251.65
TERRY SVC., INC	58832	05/09/2018	SVC AGREEMENT - APR/MAY/JUNE-PARKS	001-550-600-370	1,323.00
VERIZON WIRELESS	9805581448	05/09/2018	CELL PHONE BILL -APRIL 2018	001-550-600-330	915.87
PITNEY BOWES PURCHASE POWER	INV0025922	05/08/2018	8000-9000-0612-4618 PARKS	001-550-501-200	74.81
SULLIVAN'S OFFICE SUPPLY, INC.	33527	05/08/2018	2 CHAIRS, COPY STAMP, SCISSORS, TRAYS	001-550-501-220	628.45
LOWE'S- PARKS	910135	05/08/2018	SOS STEEL WOOL SOAP, COMMAND STRIPS	001-550-501-208	20.84
ATMOS ENERGY	INV0025894	05/07/2018	3018222235 PARKS	001-550-600-340	65.48
WAUKAWAY DISTRIBUTORS, INC	43077	05/09/2018	5 FIVE GALLON BOTTLES OF WATER	001-550-600-300	39.75
MMC MATERIALS, INC.	538719	05/08/2018	CEMENT SLAB @WESTSIDE PARK	001-550-630-426	453.50
LOWE'S- PARKS	920165	05/08/2018	RUBBER MULCH, CONTACT CEMENT, RUBBERIFIC BROW	001-550-501-208	53.62
RACKLEY OIL INC.	117560	05/08/2018	GAS	001-550-501-204	38.97
CINTAS-PARKS	215319926	05/07/2018	WEEKLY MAT CLEANING/4.25.18	001-550-501-208	36.20
HOWELL'S PEST CONTROL	INV0025908	05/08/2018	PEST CONTROL THROUGH 4/25/18	001-550-630-426	70.00
GATEWAY TIRE & SERVICE CENTER	1104111227	05/07/2018	TRUCK #109-OIL CHANGE, FILTER,	001-550-600-300	47.85
NEWELL PAPER COMPANY	3033409	05/08/2018	TOWELS, TISSUE, LINERS, SOAP, GLOVES	001-550-501-208	546.89
LOWE'S- PARKS	909619	05/08/2018	4 MASTER LOCKS	001-550-501-220	26.52
STARKVILLE COUNTRY CLUB	INV0025925	05/08/2018	MRPA GOLF TOURN. 14 TOURN FEES WITH LUNCH	001-550-600-300	624.00
RACKLEY OIL INC.	117563	05/08/2018	DIESEL	001-550-501-204	124.58
SULLIVAN'S OFFICE SUPPLY, INC.	33718	05/08/2018	ERASABLE INDEXES, BINDER3	001-550-501-200	14.24
HOWELL'S PEST CONTROL	04.30.18	05/08/2018	SPORTSPLEX	001-550-630-426	40.00
NEWELL PAPER COMPANY	3033707	05/08/2018	NATURAL TOWEL, DISINFECTANT	001-550-501-208	84.25
POWERSTROKE EQUIPMENT SALES & SVC	2951	05/08/2018	GAS CAN, MIX OIL, EDGER ATCH/LAWN MOWER REPAIR	001-550-600-370	225.97
THYSSENKRUPP ELEVATOR CORP	3003879799	05/09/2018	GOLD-FULL MAINTEN. ELEVATOR SVC-SPORTSPLEX	001-550-630-426	745.94
CINTAS-PARKS	215321884	05/07/2018	WEEKLY MAT CLEANING/05.02.18	001-550-501-208	36.20
COMMERCIAL DISPATCH, THE	INV0025901	05/07/2018	ADVERTISEMENTS DATED 04/3018-05/03/18	001-550-600-350	54.00

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KENNEDI AKINS	INV0025854	05/07/2018	ACTIVITY WORKER 04/23/18-05/03/18	001-550-600-320	183.50
JALANA M. PERSE	INV0025855	05/07/2018	ACTIVITY WORKER 04/23/18-05/03/18	001-550-600-320	82.80
NEIKO HOWELL	INV0025856	05/07/2018	ACTIVITY WORKER 04/23/18-05/03/18	001-550-600-320	82.80
CONNIE WISE	INV0025857	05/07/2018	ACTIVITY WORKER 04/23/18-05/03/18	001-550-600-320	340.00
DIANE CLARK	INV0025858	05/07/2018	ACTIVITY WORKER 04/23/18-05/03/18	001-550-600-320	125.00
RONALD JOHNSON JR.	INV0025859	05/07/2018	ACTIVITY WORKER 04/23/18-05/03/18	001-550-600-320	520.00
CHRISTOPHER ANDRE CLARK	INV0025860	05/07/2018	ACTIVITY WORKER 04/23/18-05/03/18	001-550-600-320	97.50
AVERY PUTNAM	INV0025861	05/07/2018	ACTIVITY WORKER 04/23/18-05/03/18	001-550-600-320	802.45
JO DAN BAKER	INV0025862	05/07/2018	ACTIVITY WORKER 04/23/18-05/03/18	001-550-600-320	792.00
JARQUEZ McCARTER	INV0025863	05/07/2018	ACTIVITY WORKER 04/23/18-05/03/18	001-550-600-320	160.00
DANA MINOR	INV0025864	05/07/2018	REFUND	001-550-949-978	80.00
CODY ROMAN	INV0025865	05/07/2018	ADULT BASKETBALL 04/20/18-05/03/18	001-550-600-320	140.00
COOPER CLEMENT	INV0025866	05/07/2018	ADULT BASKETBALL 04/20/18-05/03/18	001-550-600-320	170.00
RICHARD E. HILL	INV0025867	05/07/2018	ADULT BASKETBALL 04/20/18-05/03/18	001-550-600-320	119.00
LEONARDO THOMPSON	INV0025868	05/07/2018	ADULT BASKETBALL 04/20/18-05/03/18	001-550-600-320	119.00
CALVIN WARE -1099	INV0025869	05/07/2018	ADULT BASKETBALL 04/20/18-05/03/18	001-550-600-320	102.00
ANDREW MOCK	INV0025870	05/07/2018	ADULT BASKETBALL 04/20/18-05/03/18	001-550-600-320	68.00
ZACKARY MURPHY	INV0025871	05/07/2018	ADULT BASKETBALL 04/20/18-05/03/18	001-550-600-320	68.00
MICAH L. PEACOCK	INV0025872	05/07/2018	ADULT BASKETBALL 04/20/18-05/03/18	001-550-600-320	51.00
RICHARD HILL JR	INV0025873	05/07/2018	ADULT BASKETBALL 04/20/18-05/03/18	001-550-600-320	120.00
SHELBY PERILLOUX	INV0025874	05/07/2018	ADULT BASKETBALL 04/20/18-05/03/18	001-550-600-320	48.00
GABRIELLA TURNIPSEED	INV0025875	05/07/2018	ADULT BASKETBALL 04/20/18-05/03/18	001-550-600-320	36.00
RACHEL LAMBERT	INV0025876	05/07/2018	YOUTH GIRLS BASKETBALL 04/20/18-05/03/18	001-550-600-320	172.50
BRUCE HARRIS	INV0025877	05/07/2018	YOUTH GIRLS BASKETBALL 04/20/18-05/03/18	001-550-600-320	240.00
RICKY LINDSEY	INV0025878	05/07/2018	YOUTH GIRLS BASKETBALL 04/20/18-05/03/18	001-550-600-320	180.00
RONALD M. LUNDELL	INV0025879	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	180.00
ANDREW MOCK	INV0025880	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	168.00
JOSH LAW	INV0025881	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	120.00
LENARD THAMES	INV0025882	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	120.00
SHAY (AUGILIA SHANTA) JACKSON	INV0025883	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	60.00
CALVIN WARE -1099	INV0025884	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	60.00
CEDRIC WILLIAMS	INV0025885	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	60.00

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DONALD HEATH	INV0025886	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	40.00
RILEY WILLIAMS	INV0025887	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	40.00
CARRIE ASHFORD	INV0025888	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	20.00
MARY AUSTIN BARBER	INV0025889	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	20.00
COURTNEY CANNON	INV0025890	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	20.00
BREE JEFFERSON	INV0025891	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	20.00
SHARON McKINLEY	INV0025892	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	20.00
SIERRA McKINLEY	INV0025893	05/07/2018	YOUTH GIRLS SOFTBALL 04/20/18-05/03/18	001-550-600-320	20.00
Outstanding Total:					16,737.14

Paid					
CADENCE VISA	3189683	05/04/2018	BOXWOOD/NRPA 30 DAY AD POSTING/PARKS DIRECTOR	001-550-600-350	199.00
Paid Total:					199.00

Department 550 - PARKS AND REC DEPARTMENT Total: 16,936.14

Department: 552 - PARK AND REC ACTIVITIES

Paid					
GERRY LOGAN	INV0025843	05/04/2018	MEAL PER DIEM FOR NRPA	001-552-610-350	84.25
CADENCE VISA	INV0025844	05/04/2018	MEAL GRANT G.LOGAN FLIGHT/HOTEL FOR NRPA	001-552-610-350	852.49
GERRY LOGAN	INV0025845	05/04/2018	REIMB NRPA INCIDENTALS/UBER & BAGGAGE	001-552-610-350	41.77
Paid Total:					978.51

Department 552 - PARK AND REC ACTIVITIES Total: 978.51

Department: 600 - CAPITAL PROJECTS

Outstanding					
VOLKERT, INC.	00104005	05/09/2018	LOUISVILLE STREET PE CONTRACT	001-600-912-856	3,812.70
VOLKERT, INC.	01004004	05/09/2018	LOUISVILLE STREET PE CONTRACT	001-600-912-856	5,939.73
Outstanding Total:					9,752.43

Department 600 - CAPITAL PROJECTS Total: 9,752.43

Department: 800 - DEBT SERVICE

Outstanding					
TRUSTMARK NATIONAL BANK	INV0025929	05/09/2018	REFUNDING BONDS, SERIES 2018-ACCEPTANCE & PAYING	001-800-890-828	3,600.00
MOODY'S INVESTORS SERVIC	P 0268637	05/09/2018	STARKVILLE GO REFUNDING BONDS, 2018	001-800-890-828	13,000.00
MITCHELL, MCNUTT, & SAMS, P.A.	353640	05/09/2018	REFUNDING BONDS, SERIES 2018	001-800-890-828	48,873.00
JONES WALKER LLP	167696-00	05/09/2018	REFUNDING BONDS, SERIES 2018	001-800-890-828	68,850.00
BANKPLUS	INV0025898	05/07/2018	2.7M GO BOND-2015	001-800-840-876	500.00
BANKPLUS	INV0025898	05/07/2018	2.7M GO BOND-2015	001-800-850-829	100,000.00
BANKPLUS	INV0025898	05/07/2018	2.7M GO BOND-2015	001-800-850-830	36,343.75
GOVERNMENT CONSULTANTS, INC	INV0025928	05/09/2018	REFUNDING BONDS, SERIES 2018/MUN. ADV FEE & EXPEN	001-800-890-828	39,952.00
TRUSTMARK NATIONAL BANK	6.01.2018	05/09/2018	REGISTERED INTEREST	001-800-830-840	25,293.62
FIRST NATIONAL BANK OF CLARKSDALE	INV0025930	05/09/2018	EARLY REDEMPTION FEE, BONDS, SERIES 2007	001-800-890-828	2,700.00

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
FIRST NATIONAL BANK OF CLARKSDALE	INV0025931	05/09/2018	EARLY REDEMPTION FEE FOR JUNE 13, 2013	001-800-890-828	3,000.00
Outstanding Total:					342,112.37
Department 800 - DEBT SERVICE Total:					342,112.37
Fund 001 - GENERAL FUND Total:					528,971.92

Fund: 015 - AIRPORT FUND

Department: 505 - AIRPORT

Outstanding

CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	015-505-604-330	50.29
OKTIBBEHA COUNTY COOPERATIVE	363914	05/08/2018	FERRIS BLADE SET, OIL FILTER, OIL, VARIOUS FASTENE	015-505-630-400	116.90
RACKLEY OIL INC.	479335	05/09/2018	OIL	015-505-525-231	43.74
RACKLEY OIL INC.	479339	05/09/2018	OFF ROAD DYED FUEL	015-505-525-231	611.95
REBEL SERVICES, LLC	3378	05/08/2018	FUEL FILTER REPLACEMENTS	015-505-630-400	4,302.44
REBEL SERVICES, LLC	3379	05/08/2018	PRESSURE GAUGE	015-505-630-400	43.00
GENTRY SIGNS	INV0025906	05/07/2018	2 SETS OF MAGNETIC FBO SIGNS, 5" DECAL FUEL SWITC	015-505-570-273	180.00
GENTRY SIGNS	INV0025906	05/07/2018	2 SETS OF MAGNETIC FBO SIGNS, 5" DECAL FUEL SWITC	015-505-630-400	6.00
PITNEY BOWES INK	1007120656	05/08/2018	INK FOR POSTAGE METER	015-505-604-330	1.06
OKTIBBEHA COUNTY COOPERATIVE	369719	05/08/2018	KAWA DIP STICK	015-505-630-400	14.99
RODNEY LINCOLN	225018	05/08/2018	AUTO ZONE-MOLDING TAPE/REIMB	015-505-570-273	13.49
GATEWAY TIRE & SERVICE CENTER	1104109370	05/07/2018	TIRE REPAIR ON 4 WHEELER/MOWER	015-505-570-273	12.50
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	015-505-604-330	50.28
MAGNOLIA BOTTLED WATER CO	30976	05/08/2018	2 FIVE GALLON BOTTLES OF WATER & 3 SLEEVES CUPS	015-505-691-550	27.00
CLARK BEVERAGE GROUP, IN	731658	05/07/2018	7 CASES SOFT DRINKS	015-505-691-550	173.04
MAXXSOUTH BROADBAND	INV0025934	05/09/2018	8282 41 101 0557107/ AIRPORT BROADBAND	015-505-600-338	434.85
EASTERN AVIATION FUELS	2948207	05/07/2018	JET FUEL	015-505-525-233	19,250.13
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	015-505-604-330	77.60
RACKLEY OIL INC.	480543	05/09/2018	GAS	015-505-525-231	167.87
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0025933	05/09/2018	UTILITY BILLS BY DEPT	015-505-625-380	99.75
EASTERN AVIATION FUELS	R2947944	05/07/2018	JET TRUCK RENT/AVGAS TRUCK RENT	015-505-600-322	800.00
POWERSTROKE EQUIPMENT SALES & SVC	2966	05/09/2018	SPOOL & OIL	015-505-525-231	10.99
POWERSTROKE EQUIPMENT SALES & SVC	2966	05/09/2018	SPOOL & OIL	015-505-630-400	9.99
T&M STEEL ERECTORS, INC.	MM-0068-0817-3	05/09/2018	T&M	015-505-720-805	1,097.00
Outstanding Total:					27,594.86
Department 505 - AIRPORT Total:					27,594.86
Fund 015 - AIRPORT FUND Total:					27,594.86

Fund: 016 - RESTRICTED AIRPORT

Department: 515 - RESTRICTED PROJECTS

Outstanding

T&M STEEL ERECTORS, INC.	MM-0068-0817-3	05/09/2018	T&M	016-515-720-817	20,843.00
Outstanding Total:					20,843.00
Department 515 - RESTRICTED PROJECTS Total:					20,843.00
Fund 016 - RESTRICTED AIRPORT Total:					20,843.00

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 022 - SANITATION					
Department: 322 - SANITATION DEPARTMENT					
Outstanding					
O'REILLY AUTO PARTS	0997-409509	05/09/2018	BLUE DEF OIL	022-322-555-250	144.30
CSPIRE WIRELESS	INV0025902	05/07/2018	CELL PHONE BILL BY DEPT/MARCH 2018	022-322-604-330	128.32
H&O TRUCKS & TRAILER REPAIR L.L.C.	58220	05/08/2018	TRUCK #43-EXHAUST PRESS SENSOR	022-322-630-360	341.96
H&O TRUCKS & TRAILER REPAIR L.L.C.	58224	05/08/2018	TRUCK #43-AIR FILTER, WASHER FLUID, OIL, CRANK CAS	022-322-630-360	365.92
H&O TRUCKS & TRAILER REPAIR L.L.C.	58228	05/08/2018	TRUCK #38 FUEL INJECTOR	022-322-630-360	2,042.85
CINTAS	215319395C	05/07/2018	CREDIT MEMO/SANITATION	022-322-535-233	-150.59
H&O TRUCKS & TRAILER REPAIR L.L.C.	58245	05/08/2018	TRUCK #41-FUEL/WATER SEPARATOR/OIL, WASHER FLUID	022-322-630-360	2,300.37
PITNEY BOWES INK	1007120656	05/08/2018	INK FOR POSTAGE METER	022-322-604-330	10.64
STARKVILLE AUTO PARTS	112492	05/08/2018	HOSE CLAMP	022-322-555-250	2.60
GATEWAY TIRE & SERVICE CENTER	1104103509	05/07/2018	TRUCK #96 OIL CHANGE & BRAKE REPAIRS	022-322-630-360	498.22
CINTAS	215319395	05/07/2018	SANITATION/LANDSCAPE/04. 24.18	022-322-535-233	230.36
STARKVILLE AUTO PARTS	112697	05/08/2018	BEARING	022-322-555-250	32.99
CSPIRE WIRELESS	INV0025903	05/07/2018	CELL PHONE BILLS BY DEPT/APRIL 2018	022-322-604-330	128.26
FASTENAL COMPANY	MSSTA78361	05/07/2018	PLIERS, TOPLCK,	022-322-555-250	22.28
GATEWAY TIRE & SERVICE CENTER	1104111273	05/07/2018	TRUCK #94-4 TIRES & MOUNT	022-322-630-360	1,012.56
GATEWAY TIRE & SERVICE CENTER	1104112569	05/07/2018	TRUCK #98 1 TIRE AND OUTSIDE MOUNT	022-322-630-360	279.88
H&O TRUCKS & TRAILER REPAIR L.L.C.	58311	05/08/2018	TRUCK #42-OIL & AIR FILTER, FAILED TURBO, BRAKES	022-322-630-360	365.49
WASTE MANAGEMENT	0708177-2132-0	05/09/2018	APRIL 2018 RECYCLING	022-322-600-431	1,585.52
GATEWAY TIRE & SERVICE CENTER	1104117072	05/07/2018	TRUCK #92 FIX FLAT (OUTSIDE), TL TRUCK INSIDE	022-322-630-360	55.00
GATEWAY TIRE & SERVICE CENTER	1104117073	05/07/2018	TRUCK #94-REPAIR FLAT OUTSIDE	022-322-630-360	26.50
GATEWAY TIRE & SERVICE CENTER	1104117075	05/07/2018	TRUCK #94 FIX FLAT	022-322-630-360	26.50
CSPIRE BUSINESS SOLUTIONS	1241949	05/07/2018	CSBS-643956/CIRCUIT #11024528	022-322-604-330	77.60
H&O TRUCKS & TRAILER REPAIR L.L.C.	58321	05/08/2018	TRUCK #41- TURBO	022-322-630-360	3,429.64
COMMERCIAL DISPATCH, THE	INV0025901	05/07/2018	ADVERTISEMENTS DATED 04/3018-05/03/18	022-322-604-330	81.00
GTR SOLID WASTE MGMT, AUTH	INV0025926	05/09/2018	APRIL 2018 SOLID WASTE TICKETS BY DEPT.	022-322-600-379	38,881.89

Outstanding Total: 51,920.06

Department 322 - SANITATION DEPARTMENT Total: 51,920.06

Department: 325 - RUBBISH

Outstanding

O'REILLY AUTO PARTS	0997-409509	05/09/2018	BLUE DEF OIL	022-325-555-250	144.30
H&O TRUCKS & TRAILER REPAIR L.L.C.	58229	05/08/2018	TRUCK #38/REMOVE & REINSTALL DPF FOR CLEANIN	022-325-630-360	525.30
GATEWAY TIRE & SERVICE CENTER	1104102854	05/07/2018	#2 KUBOTA-TIRE, TRACTOR STEM	022-325-630-360	277.71
TERRY'S GARAGE & REPAIRS, LLC	479	05/09/2018	TRUCK #38 REPAIRS, BRAKES, CAMSHAFT	022-325-630-360	1,530.09

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
OKTIBBEHA COUNTY COOPERATIVE	374207	05/08/2018	18 PAIR CARHART JEANS	022-325-535-233	145.60
Outstanding Total:					2,623.00
Department 325 - RUBBISH Total:					2,623.00
Department: 329 - KEEP STARKVILLE BEAUTIFUL					
Outstanding					
OKTIBBEHA COUNTY COOPERATIVE	371371	05/08/2018	PLANTS, LANDSCAPE TIMBERS, HOSE/KSB	022-329-588-280	401.56
EAST MISSISSIPPI LUMBER CO	F7149	05/07/2018	6 PIECES OF REBAR, 60 CUTS	022-329-588-280	74.04
Outstanding Total:					475.60
Department 329 - KEEP STARKVILLE BEAUTIFUL Total:					475.60
Department: 341 - LANDSCAPING					
Outstanding					
O'REILLY AUTO PARTS	0997-409509	05/09/2018	BLUE DEF OIL	022-341-555-250	144.30
BELL BUILDING SUPPLY, INC.	221957	05/07/2018	MASTER PADLOCK AND 2 KEY	022-341-555-250	24.83
GATEWAY TIRE & SERVICE CENTER	1104107588	05/07/2018	KUBOTA #2, FLAT SMALL REAR FARM	022-341-630-360	58.50
CINTAS	215319395	05/07/2018	SANITATION/LANDSCAPE/04. 24.18	022-341-535-233	53.66
GATEWAY TIRE & SERVICE CENTER	1104109843	05/07/2018	TRUCK #42-2 TIRES & MOUNT	022-341-630-360	506.28
PETTY CASH VOUCHERS	INV0025921	05/08/2018	REIMB C. WARE FOR OTTERBOX PHONE CASE	022-341-501-200	37.49
OKTIBBEHA COUNTY COOPERATIVE	374207	05/08/2018	18 PAIR CARHART JEANS	022-341-535-233	291.20
SGK LANDSCAPES, LLC	ST21673	05/08/2018	MONTHLY MEDIAN MAINT. PLUS MULCHING	022-341-600-338	113.37
SGK LANDSCAPES, LLC	ST21673	05/08/2018	MONTHLY MEDIAN MAINT. PLUS MULCHING	022-341-600-338	595.40
REGIONS FINANCIAL CORPORATION	05.29.18	05/08/2018	LEASE 2 FORD F250 TRUCKS-SANITATION	022-341-820-874	1,168.89
REGIONS FINANCIAL CORPORATION	05.29.18	05/08/2018	LEASE 2 FORD F250 TRUCKS-SANITATION	022-341-830-873	45.41
Outstanding Total:					3,039.33
Department 341 - LANDSCAPING Total:					3,039.33
Fund 022 - SANITATION Total:					58,057.99
Fund: 023 - LANDFILL ACCOUNT					
Department: 323 - LANDFILL					
Outstanding					
STEWART S. STAFFORD	2018555	05/09/2018	LANDFILL EXPANSION PROPERTY REPORTS	023-323-600-338	1,700.00
ROCK HILL WATER ASSOCIATION	INV0025924	05/08/2018	WATER BILL	023-323-625-380	57.00
Outstanding Total:					1,757.00
Department 323 - LANDFILL Total:					1,757.00
Fund 023 - LANDFILL ACCOUNT Total:					1,757.00
Fund: 107 - COMPUTER ASSESSMENTS					
Department: 112 - COMPUTER ASSESSMENTS					
Outstanding					
TYLER TECHNOLOGIES	0125-221160	05/09/2018	MAY 18 ONLINE COURT SUPPORT	107-112-600-303	175.00
TYLER TECHNOLOGIES	025-220628	05/09/2018	INCODE CONTENT/DOC MGT SUITE ANNUAL MAINT	107-112-600-303	2,715.46
Outstanding Total:					2,890.46
Department 112 - COMPUTER ASSESSMENTS Total:					2,890.46
Fund 107 - COMPUTER ASSESSMENTS Total:					2,890.46

Expense Approval Report

Post Dates: 05/04/2018 - 05/09/2018

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 303 - INDUSTRIAL PARK BOND					
Department: 600 - CAPITAL PROJECTS					
Outstanding					
OKTIBBEHA COUNTY	120169	05/08/2018	HEADWATERS INV 120169 REIMB	303-600-600-309	47,923.04
Outstanding Total:					47,923.04
Department 600 - CAPITAL PROJECTS Total:					47,923.04
Fund 303 - INDUSTRIAL PARK BOND Total:					47,923.04
Fund: 319 - PUBLIC IMPROVEMENT BONDS 2018					
Department: 600 - CAPITAL PROJECTS					
Outstanding					
MOODY'S INVESTORS SERVIC	P 0268637	05/09/2018	STARKVILLE GO REFUNDING BONDS, 2018	319-600-600-309	-9,000.00
GROUNDSTONE CONSTRUCTION	INV0025905	05/07/2018	CANTERBURY ROAD DRAINAGE IMP-FINAL PAYME	319-600-948-854	12,340.87
Outstanding Total:					3,340.87
Department 600 - CAPITAL PROJECTS Total:					3,340.87
Fund 319 - PUBLIC IMPROVEMENT BONDS 2018 Total:					3,340.87
Grand Total:					691,379.14

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	528,971.92	14,223.76
015 - AIRPORT FUND	27,594.86	0.00
016 - RESTRICTED AIRPORT	20,843.00	0.00
022 - SANITATION	58,057.99	0.00
023 - LANDFILL ACCOUNT	1,757.00	0.00
107 - COMPUTER ASSESSMENTS	2,890.46	0.00
303 - INDUSTRIAL PARK BOND	47,923.04	0.00
319 - PUBLIC IMPROVEMENT BONDS 2018	3,340.87	0.00
Grand Total:	691,379.14	14,223.76

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-053-206	DUE FROM WATER & SE	301.71	0.00
001-000-070-251	FUEL INVENTORY	20,346.41	0.00
001-000-149-691	MUNICIPAL COURT BON	13,046.25	13,046.25
001-100-604-330	COMMUNICATIONS	451.37	0.00
001-100-610-350	TRAVEL / TRAINING	1,410.00	0.00
001-110-604-330	COMMUNICATIONS	242.24	0.00
001-120-600-300	PROFESSIONAL SERVICE	3,333.33	0.00
001-120-604-330	COMMUNICATIONS	106.78	0.00
001-120-610-350	TRAVEL AND CONFEREN	235.00	0.00
001-123-501-200	SUPPLIES	27.39	0.00
001-123-604-330	COMMUNICATIONS	1,797.93	0.00
001-123-691-550	MISCELLANEOUS	25.90	0.00
001-145-501-200	SUPPLIES	7.07	0.00
001-145-604-330	COMMUNICATIONS	212.67	0.00
001-145-690-556	OTHER DUES / FEES	55.00	0.00
001-145-918-805	MACHINERY AND EQUIP	248.49	0.00
001-180-604-330	COMMUNICATIONS	29.18	0.00
001-190-604-330	COMMUNICATIONS/AD	459.12	0.00
001-190-690-557	PROFESSIONAL MEMBE	102.00	0.00
001-190-918-807	OFFICE EQUIPMENT/SO	1,558.00	0.00
001-192-510-220	SUPPLIES	207.65	0.00
001-192-600-338	CONTRACT SERVICES	2,245.00	0.00
001-192-630-403	REPAIRS TO BUILDING	3,624.48	0.00
001-195-690-554	ORDINANCE CODIFICATI	1,129.59	0.00
001-195-950-383	AMBULANCE-GRANT M	14,524.00	0.00
001-196-630-402	REPAIRS & MAINT - ODD	2,530.00	0.00
001-196-630-425	REPAIRS MAINT/MLK/18	550.00	0.00
001-197-501-200	SUPPLIES	12.32	0.00
001-197-600-308	ENGINEERING SERVICES	19.95	0.00
001-197-604-330	COMMUNICATIONS	106.78	0.00
001-197-820-874	PRINCIPAL	391.45	0.00
001-197-830-873	INTEREST	45.50	0.00
001-201-501-200	OFFICE SUPPLIES	153.99	0.00
001-201-525-231	GAS & OIL	798.56	0.00
001-201-541-237	PRISONER EXPENSES	11,040.00	0.00
001-201-604-330	PHONES/FAX/COPIERS/	4,781.61	0.00
001-201-625-380	UTILITIES	264.00	0.00
001-201-630-360	VEHICLE REPAIRS & MAI	535.57	0.00
001-201-630-426	BUILDING MAINTENANC	253.68	0.00
001-201-691-550	MISCELLANEOUS	199.72	0.00
001-201-820-874	PRINCIPAL	26,379.41	0.00
001-201-830-873	INTEREST	1,192.57	0.00
001-201-918-805	MACHINERY AND EQUIP	216.00	0.00
001-250-604-330	COMMUNICATIONS	473.65	0.00
001-261-501-200	SUPPLIES	481.01	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-261-525-231	GAS & OIL	528.56	0.00
001-261-535-233	UNIFORMS	302.42	0.00
001-261-555-250	SUPPLIES & SMALL TOO	35.06	0.00
001-261-558-269	BUILDING MAINTENANC	406.55	0.00
001-261-600-319	PHYSICAL EXAMINATION	30.00	0.00
001-261-600-390	FIRE TRAINING	80.81	0.00
001-261-604-330	COMMUNICATIONS	676.01	0.00
001-261-625-380	UTILITIES	1,253.24	0.00
001-261-630-360	SHOP REPAIRS & MAINT	1,364.10	0.00
001-261-691-550	MISCELLANEOUS	54.00	0.00
001-261-918-805	MACHINERY AND EQUIP	4,501.36	0.00
001-281-501-200	SUPPLIES	28.76	0.00
001-281-604-330	COMMUNICATION/ADV	373.62	0.00
001-281-820-874	PRINCIPAL (VEHICLES)	391.45	0.00
001-281-830-873	INTEREST (VEHICLES)	45.50	0.00
001-290-625-380	UTILITIES	304.00	0.00
001-301-535-233	UNIFORMS	120.18	0.00
001-301-555-250	SUPPLIES & SMALL TOO	1,470.67	0.00
001-301-560-270	CONSTRUCTION MATERI	1,131.88	0.00
001-301-565-272	STREETS SIGNS & PAINT	2,649.15	0.00
001-301-604-330	COMMUNICATIONS	178.17	0.00
001-301-630-360	SHOP REPAIRS & MAINT	1,173.90	0.00
001-301-630-400	EQUIPMENT REPAIR &	1,781.92	0.00
001-301-691-550	MISCELLANEOUS	1,249.32	0.00
001-301-918-805	MACHINERY AND EQUIP	480.55	0.00
001-302-625-380	UTILITIES	19,776.55	0.00
001-360-604-330	COMMUNICATIONS	152.41	0.00
001-541-625-380	UTILITIES	2,500.00	0.00
001-550-501-200	OFFICE SUPPLIES	89.05	0.00
001-550-501-204	GAS & OIL	961.70	0.00
001-550-501-208	JANITORIAL FEES	983.24	0.00
001-550-501-220	MISC SUPPLIES / TRAVEL	1,198.10	0.00
001-550-535-543	UNIFORMS/EQUIPMENT	900.00	0.00
001-550-600-300	MISC SERVICES	1,961.60	0.00
001-550-600-320	CONTRACT LABOR, UMP	5,787.55	0.00
001-550-600-330	COMMUNICATIONS / PH	915.87	0.00
001-550-600-340	UTILITIES	65.48	0.00
001-550-600-350	ADVERTISING	253.00	199.00
001-550-600-370	EQUIP. REPAIR/MAINT	1,563.97	0.00
001-550-630-426	BUILDING MAINT/REPAI	2,176.58	0.00
001-550-949-978	PARK & REC REFUNDS	80.00	0.00
001-552-610-350	NRPA TRAVEL	978.51	978.51
001-600-912-856	RUSSELL/LOUISVILLE ST	9,752.43	0.00
001-800-830-840	CITY HALL PROJECT INTE	25,293.62	0.00
001-800-840-876	BOND FEES	500.00	0.00
001-800-850-829	2.7 GO BOND PRINCIPAL	100,000.00	0.00
001-800-850-830	2.7 GO BOND INTEREST	36,343.75	0.00
001-800-890-828	2018 REFUNDING EXPEN	179,975.00	0.00
015-505-525-231	GAS & OIL	834.55	0.00
015-505-525-233	JET A FUEL PURCHASES	19,250.13	0.00
015-505-570-273	VEHICLE REPAIR PARTS	205.99	0.00
015-505-600-322	LEASE/RENT-FUEL TRUC	800.00	0.00
015-505-600-338	CONTRACT & LEGAL SER	434.85	0.00
015-505-604-330	COMMUNICATIONS	179.23	0.00
015-505-625-380	UTILITIES	99.75	0.00
015-505-630-400	EQUIPMENT REPAIR &	4,493.32	0.00
015-505-691-550	MISCELLANEOUS	200.04	0.00
015-505-720-805	CAPITAL OUTLAY-GRANT	1,097.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
016-515-720-817	CAPITAL IMPROVEMENT	20,843.00	0.00
022-322-535-233	UNIFORMS	79.77	0.00
022-322-555-250	SUPPLIES & SMALL TOO	202.17	0.00
022-322-600-379	LANDFILL FEES	38,881.89	0.00
022-322-600-431	CONTRACT RECYCLING C	1,585.52	0.00
022-322-604-330	COMMUNICATIONS/AD	425.82	0.00
022-322-630-360	SHOP REPAIRS & MAINT	10,744.89	0.00
022-325-535-233	UNIFORMS	145.60	0.00
022-325-555-250	SUPPLIES & SMALL TOO	144.30	0.00
022-325-630-360	SHOP REPAIRS & MAINT	2,333.10	0.00
022-329-588-280	KEEP STK BEAUTIFUL-PL	475.60	0.00
022-341-501-200	SUPPLIES	37.49	0.00
022-341-535-233	UNIFORMS	344.86	0.00
022-341-555-250	SUPPLIES & SMALL TOO	169.13	0.00
022-341-600-338	CONTRACT SERVICES	708.77	0.00
022-341-630-360	SHOP REPAIRS & MAINT	564.78	0.00
022-341-820-874	PRINCIPAL-SWEEPER/F2	1,168.89	0.00
022-341-830-873	INTEREST	45.41	0.00
023-323-600-338	CONTRACT / PROF SERVI	1,700.00	0.00
023-323-625-380	UTILITIES	57.00	0.00
107-112-600-303	DATA PROCESSING	2,890.46	0.00
303-600-600-309	LEGAL AND PROF SVCS E	47,923.04	0.00
319-600-600-309	LEGAL AND PROF SVCS E	-9,000.00	0.00
319-600-948-854	DRAINAGE IMPROVEME	12,340.87	0.00
Grand Total:		691,379.14	14,223.76

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	679,038.27	14,223.76
17068	12,340.87	0.00
Grand Total:	691,379.14	14,223.76



200 N Lafayette Street • Starkville, MS 39759
Telephone: 662-323-3133 Fax: 662-323-3273

All invoices have been reviewed and goods received for both Electric and Water Claims Dockets by Starkville Utilities in accordance with the State Purchase Statute.

A handwritten signature in black ink that reads "Ann Marie Logan". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

Ann Marie Logan, CPA
Manager of Accounting & Finance

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 05/16/18 ACCOUNT 23110

UNPAID INVOICES

PAGE 1
RUN DATE 05/09/18 11:42 AM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 4 INNOVATIVE BROADCAST SERVICE												
RFP 2 - 4/30/18	05/09/18	0	SCADA Upgrade		05/16/18	40375.00	.00	CHK				
VENDOR TOTAL:						40375.00						
VENDOR: 57 ALLIED UNIVERSAL CORPORATION												
I1474797,801,796	05/03/18	1978	Chlorine gas		05/16/18	1762.20	.00	CHK				
VENDOR TOTAL:						1762.20						
VENDOR: 134 ATWELL & GENT, PA												
8514	05/03/18	0	Engineering services		05/16/18	780.00	.00	ACH				
8515	05/03/18	0	Engineering services		05/16/18	910.00	.00	ACH				
VENDOR TOTAL:						1690.00						
VENDOR: 186 BRENNTAG MID-SOUTH												
BMS968766-8769	05/03/18	1979	Chemicals		05/16/18	4340.00	.00	ACH				
VENDOR TOTAL:						4340.00						
VENDOR: 189 BANCORPSOUTH												
5/01/18	05/03/18	0	2.6M GO Bond Payment		05/16/18	16904.52	.00	CHK				
VENDOR TOTAL:						16904.52						
VENDOR: 190 BANCORPSOUTH EQUIP FINANCE												
644264 - 5/01/18	05/04/18	0	Loan-Freightliner		05/16/18	16417.87	.00	CHK				
VENDOR TOTAL:						16417.87						
VENDOR: 202 BELL BUILDING SUPPLY												
222033, 221721	05/03/18	1983	Parts		05/16/18	66.91	.00	CHK				
222722	05/03/18	2009	Supplies		05/16/18	35.92	.00	CHK				
222836	05/03/18	2013	Parts		05/16/18	5.20	.00	CHK				
223279	05/07/18	2029	Parts		05/16/18	31.69	.00	CHK				
VENDOR TOTAL:						139.72						

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 05/16/18 ACCOUNT 23110

UNPAID INVOICES

PAGE 2
RUN DATE 05/09/18 11:42 AM

INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 220 CENTRAL PIPE SUPPLY											
S100139059.001	05/03/18	2003 Supplies		05/16/18	329.71	.00	ACH				
VENDOR TOTAL:					329.71						
VENDOR: 307 CITY OF STARKVILLE											
APR 2018-EXP	05/03/18	0 Reimb for City paid Expenses		05/16/18	1094.35	.00	CHK				
APR 2018-SALARY	05/03/18	0 Reimb 60% of L Brown Salary		05/16/18	1564.63	.00	CHK				
VENDOR TOTAL:					2658.98						
VENDOR: 308 CITY OF STARKVILLE											
FEB 2018	05/04/18	0 Fuel		05/16/18	2799.81	.00	CHK				
MAR 2018	05/04/18	0 Fuel		05/16/18	3214.50	.00	CHK				
VENDOR TOTAL:					6014.31						
VENDOR: 352 THE CLINIC AT ELM LAKE											
20266	05/03/18	0 Employee testing		05/16/18	30.00	.00	CHK				
20436, 20447	05/03/18	0 Employee testing		05/16/18	1410.00	.00	CHK				
20747,759,774	05/03/18	0 Employee testing		05/16/18	520.00	.00	CHK				
VENDOR TOTAL:					1960.00						
VENDOR: 362 CONSOLIDATED PIPE & SUPPLY											
3181143	05/03/18	1958 Fire hydrants		05/16/18	5400.00	.00	CHK				
3181191	05/03/18	1980 Supplies		05/16/18	600.00	.00	CHK				
3181241	05/03/18	1980 Supplies		05/16/18	824.00	.00	CHK				
VENDOR TOTAL:					6824.00						
VENDOR: 368 CONTROL SYSTEMS, INC											
55428	05/03/18	2021 Service call		05/16/18	77.50	.00	ACH				
VENDOR TOTAL:					77.50						
VENDOR: 400 IVY AUTO PARTS											
585369	05/03/18	1898 Parts		05/16/18	54.99	.00	ACH				
VENDOR TOTAL:					54.99						

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 05/16/18 ACCOUNT 23110

UNPAID INVOICES

PAGE 3
RUN DATE 05/09/18 11:42 AM

INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 454 ESRI											
93456693	05/03/18	0 ESRI Mapping Software		05/16/18	4545.00	.00	ACH				
VENDOR TOTAL:					4545.00						
VENDOR: 604 FASTENAL											
MSSTA77954	05/03/18	2011 Parts and supplies		05/16/18	2233.34	.00	ACH				
VENDOR TOTAL:					2233.34						
VENDOR: 606 4-COUNTY EPA											
4/01-4/30/18	05/09/18	0 Utilities expense		05/16/18	14671.38	.00	CHK				
VENDOR TOTAL:					14671.38						
VENDOR: 620 G & C SUPPLY CO., INC.											
6673013	05/07/18	1462 Supplies		05/16/18	535.30	.00	ACH				
6673014	05/07/18	1462 Supplies		05/16/18	168.00	.00	ACH				
6683959	05/07/18	1744 Tools and supplies		05/16/18	514.50	.00	ACH				
6694636	05/07/18	2008 Supplies		05/16/18	225.00	.00	ACH				
VENDOR TOTAL:					1442.80						
VENDOR: 639 GOLDEN TRIANGLE											
3062042018	05/03/18	0 Billing services		05/16/18	456.10	.00	ACH				
VENDOR TOTAL:					456.10						
VENDOR: 690 GARVER											
17138030-3	05/04/18	0 Engineering services		05/16/18	2074.15	.00	CHK				
VENDOR TOTAL:					2074.15						
VENDOR: 691 GATEWAY TIRE&SERVICE CENTER											
I104117243	05/03/18	2014 Repairs		05/16/18	247.83	.00	CHK				
VENDOR TOTAL:					247.83						
VENDOR: 700 HEMPHILL CONSTRUCTION CO.											
RFP 4	05/09/18	0 Pump Station Modifications		05/16/18	152146.88	.00	CHK				
VENDOR TOTAL:					152146.88						

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 05/16/18 ACCOUNT 23110

UNPAID INVOICES

PAGE 4
RUN DATE 05/09/18 11:42 AM

INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 702 HACH											
10900675	05/07/18	1873 Chemicals		05/16/18	2838.03	.00	ACH				
VENDOR TOTAL:					2838.03						
VENDOR: 1341 MS DEVELOPMENT AUTHORITY											
5/01/18	05/09/18	0 CAP Loan Payments		05/16/18	22011.45	.00	CHK				
VENDOR TOTAL:					22011.45						
VENDOR: 1525 OKTIBBEHA COUNTY COOP											
371971	05/03/18	2005 Supplies		05/16/18	47.98	.00	ACH				
374135	05/03/18	2012 Uniforms		05/16/18	131.37	.00	ACH				
VENDOR TOTAL:					179.35						
VENDOR: 1800 RACKLEY OIL, INC.											
479662	05/07/18	89 Fuel		05/16/18	38.09	.00	ACH				
VENDOR TOTAL:					38.09						
VENDOR: 1818 UNITED RENTALS											
156941893	05/07/18	2028 Equipment rental		05/16/18	309.52	.00	CHK				
VENDOR TOTAL:					309.52						
VENDOR: 1884 STARKVILLE GARBAGE											
4/25/18	05/03/18	0 Garbage disposal-600137		05/16/18	94.50	.00	CHK				
VENDOR TOTAL:					94.50						
VENDOR: 1937 SOUTHERN PIPE & SUPPLY											
1857385-00	05/07/18	2006 Parts		05/16/18	58.00	.00	ACH				
1865481-00	05/07/18	2017 Parts		05/16/18	259.00	.00	ACH				
VENDOR TOTAL:					317.00						
VENDOR: 2018 TRADE AMERICA											
22531	05/03/18	1994 Office supplies		05/16/18	97.09	.00	ACH				
22537	05/03/18	1990 Supplies		05/16/18	113.78	.00	ACH				
VENDOR TOTAL:					210.87						

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 05/16/18 ACCOUNT 23110

UNPAID INVOICES

PAGE 5
RUN DATE 05/09/18 11:42 AM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 2104 UPS												
24W1X6168	05/03/18		0 Postage		05/16/18	23.42	.00	CHK				
24W1X6178	05/07/18		0 Postage		05/16/18	24.77	.00	CHK				
VENDOR TOTAL:						48.19						
VENDOR: 2202 WAYPOINT ANALYTICAL												
1039062,174,278	05/03/18		1923 Weekly testing and analysis		05/16/18	702.00	.00	ACH				
1039397	05/03/18		1923 Weekly testing and analysis		05/16/18	234.00	.00	ACH				
VENDOR TOTAL:						936.00						
VENDOR: 2303 WATERMARK PRINTERS, LLC												
11515	05/09/18		0 Office supplies		05/16/18	94.00	.00	CHK				
VENDOR TOTAL:						94.00						
VENDOR: 9909810 LESLIE DEAN												
723,724,726,727	05/03/18		0 Maintenance		05/16/18	2600.00	.00	ACH				
VENDOR TOTAL:						2600.00						
GRAND TOTAL:						307043.28						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 05/16/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 1
RUN DATE 05/09/18 02:52 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 124 ATMOS ENERGY												
3012612404-5/03	05/09/18		0 Utility Billing		05/16/18	397.88	.00	ACH				
VENDOR TOTAL:						397.88						
VENDOR: 125 AT & T												
3600 - 4/22/18	05/03/18		0 Phone bill		05/16/18	196.23	.00	CHK				
5039 - 4/22/18	05/03/18		0 Phone bill		05/16/18	627.66	.00	CHK				
VENDOR TOTAL:						823.89						
VENDOR: 134 ATWELL & GENT, P.A.												
8513	05/03/18		0 Engineering Services		05/16/18	1330.00	.00	ACH				
VENDOR TOTAL:						1330.00						
VENDOR: 139 ACC BUSINESS												
181004881-4/27	05/03/18		0 Internet Services		05/16/18	1439.20	.00	CHK				
VENDOR TOTAL:						1439.20						
VENDOR: 145 ANN MARIE LOGAN												
2018 CPA-R	05/08/18		0 Reciprocal CPA License Fees		05/16/18	256.66	.00	ACH				
VENDOR TOTAL:						256.66						
VENDOR: 146 AT&T												
1737 - 4/09/18	05/03/18		0 Phone bill		05/16/18	43.49	.00	CHK				
VENDOR TOTAL:						43.49						
VENDOR: 303 C SPIRE WIRELESS												
4/01-4/30/18	05/09/18		0 Phone bill		05/16/18	653.64	.00	CHK				
VENDOR TOTAL:						653.64						
VENDOR: 306 CITY OF STARKVILLE												
MAY 2018	05/09/18		0 Equivalency Tax & Administra		05/16/18	120000.00	.00	CHK				
VENDOR TOTAL:						120000.00						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 05/16/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 2
RUN DATE 05/09/18 02:52 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 308 CITY OF STARKVILLE												
FEB 2018	05/04/18		0 Fuel		05/16/18	3017.55	.00	CHK				
MAR 2018	05/04/18		0 Fuel		05/16/18	3451.36	.00	CHK				
VENDOR TOTAL:						6468.91						
VENDOR: 321 COLE'S AUTO REPAIR												
17804	05/04/18		8020 Repairs		05/16/18	80.00	.00	CHK				
VENDOR TOTAL:						80.00						
VENDOR: 400 IVY AUTO PARTS												
585766,585822	05/04/18		8048 Parts		05/16/18	182.45	.00	ACH				
VENDOR TOTAL:						182.45						
VENDOR: 550 EVANS PLUMBING & A/C												
5618437, 5618512	05/07/18		0 A/C Repairs		05/16/18	1474.50	.00	CHK				
VENDOR TOTAL:						1474.50						
VENDOR: 691 GATEWAY TIRE&SERVICE CENTER												
I104111199	05/03/18		8040 Repairs		05/16/18	457.57	.00	CHK				
VENDOR TOTAL:						457.57						
VENDOR: 696 GARNER LUMLEY ELECTRIC												
548400, 548398	05/08/18		7983 Electrical supplies		05/16/18	3698.00	.00	ACH				
VENDOR TOTAL:						3698.00						
VENDOR: 730 GRESKO UTILITY SUPPLY, INC.												
30026432-01	05/03/18		7903 Materials		05/16/18	260.00	.00	ACH				
50013468-02	05/04/18		7919 Materials-LED Luminaries		05/16/18	4140.00	.00	ACH				
50013521-01&2	05/04/18		7943 Materials		05/16/18	1807.50	.00	ACH				
50013724-00	05/04/18		7987 Materials		05/16/18	1850.00	.00	ACH				
50013846-00	05/04/18		8045 Materials		05/16/18	2715.20	.00	ACH				
VENDOR TOTAL:						10772.70						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 05/16/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 3
RUN DATE 05/09/18 02:52 PM

INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	FMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 809 HOWARD INDUSTRIES, INC.											
244024-716486	05/04/18	7863 Padmount Transformers		05/16/18	8652.00	.00	ACH				
VENDOR TOTAL:					8652.00						
VENDOR: 812 HELENA CHEMICAL COMPANY											
62088464	05/04/18	8013 Chemicals		05/16/18	502.50	.00	CHK				
VENDOR TOTAL:					502.50						
VENDOR: 1106 LESLIE DEAN											
728	05/03/18	0 Maintenance		05/16/18	250.00	.00	ACH				
VENDOR TOTAL:					250.00						
VENDOR: 1205 LOWE'S											
4/24, 5/01/18	05/04/18	8054 Supplies		05/16/18	75.08	.00	CHK				
VENDOR TOTAL:					75.08						
VENDOR: 1231 TERRY KEMP											
4/04/18	05/03/18	0 TVPPA Meeting		05/16/18	67.12	.00	ACH				
VENDOR TOTAL:					67.12						
VENDOR: 1239 LOLLEY REAL ESTATE											
MAY 2018	05/09/18	0 Storage Rental		05/16/18	900.00	.00	ACH				
VENDOR TOTAL:					900.00						
VENDOR: 1305 NEXAIR, LLC											
05974798	05/09/18	0 Gas cylinder rentals		05/16/18	38.41	.00	ACH				
VENDOR TOTAL:					38.41						
VENDOR: 1308 MIDSUN GROUP INC.											
37122 IN	05/04/18	7980 Supplies		05/16/18	1803.11	.00	CHK				
VENDOR TOTAL:					1803.11						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 05/16/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 4
RUN DATE 05/09/18 02:52 PM

INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 1361 M & M PROSAFETY SUPPLY											
01991	05/03/18	8022 Safety supplies		05/16/18	1247.79	.00	ACH				
VENDOR TOTAL:					1247.79						
VENDOR: 1400 NESCO											
S2242004,551,963	05/03/18	8029 Materials		05/16/18	625.13	.00	ACH				
S2243747.001	05/04/18	8044 Electrical supplies		05/16/18	94.80	.00	ACH				
S2244309, 45114	05/04/18	8052 Electrical supplies		05/16/18	363.98	.00	ACH				
VENDOR TOTAL:					1073.91						
VENDOR: 1525 OKTIBBEHA CO. CO-OP											
376128	05/04/18	8056 Supplies		05/16/18	47.94	.00	ACH				
VENDOR TOTAL:					47.94						
VENDOR: 1529 OKTIBBEHA COUNTY CHANCERY CL											
15222 & 15225	05/03/18	0 Taxes		05/16/18	60.65	.00	CHK				
VENDOR TOTAL:					60.65						
VENDOR: 1531 MDR CONSTRUCTION, INC.											
29-21838	05/03/18	8039 Contractor		05/16/18	17600.00	.00	ACH				
29-21878, 21933	05/04/18	8055 Contractor		05/16/18	38000.00	.00	ACH				
VENDOR TOTAL:					55600.00						
VENDOR: 1790 R & F COMFORT SYSTEMS											
18755	05/03/18	0 A/C Repairs		05/16/18	191.60	.00	CHK				
VENDOR TOTAL:					191.60						
VENDOR: 1886 SEDC											
22246	05/09/18	0 Billing services		05/16/18	29439.07	.00	ACH				
22540	05/09/18	0 Billing services		05/16/18	39649.14	.00	ACH				
VENDOR TOTAL:					69088.21						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 05/16/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 5
RUN DATE 05/09/18 02:52 PM

INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 1887 S & S LINE SERVICE											
1916-1917 - 4/20	05/03/18	0 ROW Clearing		05/16/18	5446.12	.00	ACH				
VENDOR TOTAL:					5446.12						
VENDOR: 1891 S & K DOOR & SPECIALTY CO											
64327	05/03/18	8037 Repairs		05/16/18	85.00	.00	CHK				
VENDOR TOTAL:					85.00						
VENDOR: 1910 STARKVILLE UTILITIES											
APR 2018	05/04/18	0 Utility bills		05/16/18	240.05	.00	DFT				
VENDOR TOTAL:					240.05						
VENDOR: 1931 STARKVILLE SANITATION DEPT											
APR 2018	05/09/18	0 April Billings-Estimated		05/16/18	226369.34	.00	CHK				
VENDOR TOTAL:					226369.34						
VENDOR: 1932 STARKVILLE DAILY NEWS											
3/23,3/30/18	05/03/18	0 Advertising		05/16/18	56.90	.00	ACH				
VENDOR TOTAL:					56.90						
VENDOR: 1934 STERNBERG LIGHTING											
45666	05/04/18	7989 Lighting supplies		05/16/18	2844.00	.00	CHK				
VENDOR TOTAL:					2844.00						
VENDOR: 1940 STUART C. IRBY											
S010717238.01&2	05/03/18	8025 Materials		05/16/18	3167.34	.00	ACH				
VENDOR TOTAL:					3167.34						
VENDOR: 1945 SULLIVAN'S											
33858	05/03/18	0 Office supplies		05/16/18	101.26	.00	ACH				
VENDOR TOTAL:					101.26						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 05/16/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 6
RUN DATE 05/09/18 02:52 PM

INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 2021 TCC FACILITIES MANAGEMENT											
3108 - APR 2018	05/04/18	0 Janitorial services		05/16/18	450.00	.00	ACH				
VENDOR TOTAL:					450.00						
VENDOR: 2040 TVPPA EDUCATION & TRAIN.											
314254-32037130	05/03/18	0 Conference Registration		05/16/18	716.25	.00	ACH				
VENDOR TOTAL:					716.25						
VENDOR: 2116 UTILITECH											
2131	05/09/18	0 Product Development and Supp		05/16/18	500.00	.00	ACH				
VENDOR TOTAL:					500.00						
VENDOR: 2120 YOUNG WELDING SUPPLY, INC.											
1207208, 332273	05/07/18	0 Tank rental		05/16/18	152.94	.00	CHK				
VENDOR TOTAL:					152.94						
VENDOR: 2210 VERIZON WIRELESS											
9806045896	05/04/18	0 AMI M2M Data Usage		05/16/18	565.27	.00	CHK				
VENDOR TOTAL:					565.27						
VENDOR: 2219 V&S SCHULER ENGINEERING, INC											
025993	05/08/18	7866 Substation Equipment		05/16/18	5983.00	.00	CHK				
VENDOR TOTAL:					5983.00						
VENDOR: 2300 WALMART COMMUNITY BRC											
4/16/18 STMT	05/03/18	0 Supplies and misc expenses		05/16/18	164.42	.00	CHK				
VENDOR TOTAL:					164.42						
VENDOR: 2305 WASTE PRO											
153294	05/08/18	7976 Commercial waste fees		05/16/18	448.73	.00	CHK				
VENDOR TOTAL:					448.73						

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 05/16/18 ACCOUNT 23200

UNPAID INVOICES

PAGE 7
RUN DATE 05/09/18 02:52 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ	
VENDOR: 2324 WREN BODY WORKS													
33953	05/03/18		8047 Repairs		05/16/18	523.89		.00	CHK				
VENDOR TOTAL:						523.89							
VENDOR: 2327 WAUKAWAY DISTRIBUTORS, INC.													
43066	05/03/18		0 Water		05/16/18	31.80		.00	ACH				
CLR0518-273	05/07/18		0 Water		05/16/18	20.00		.00	ACH				
VENDOR TOTAL:						51.80							
VENDOR: 99009772 FEDCORP INC													
36071	05/03/18		0 Service call		05/16/18	203.00		.00	CHK				
VENDOR TOTAL:						203.00							
GRAND TOTAL:						535746.52							



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Finance & Admin
AGENDA DATE: 5-15-2018
PAGE: 1

SUBJECT: Request approval of the April 2018 financial statements of the City of Starkville, MS and Starkville Utilities.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk/CFO
or Jameika Smith, Deputy Clerk - Accounting Assistant

SUGGESTED MOTION:

Approval of the April 2018 financial statements of the City of Starkville, MS and Starkville Utilities.



Budget Report Group Summary

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 001 - GENERAL FUND						
Revenue						
Department: 000 - UNDESIGNATED						
200 - TAXES	6,813,500.00	6,892,750.00	201,271.98	6,259,711.89	-633,038.11	90.82 %
220 - LICENSES AND PERMITS	264,250.00	264,250.00	25,333.57	138,349.79	-125,900.21	52.36 %
230 - INTERGOVERNMENTAL REVENUES	9,535,355.00	9,613,879.00	693,598.48	5,409,084.15	-4,204,794.85	56.26 %
280 - CHARGES FOR GOVERNMENTAL SERVICES	400.00	400.00	0.00	0.00	-400.00	0.00 %
330 - FINES AND FORFEITS	602,500.00	602,500.00	72,494.06	317,731.77	-284,768.23	52.74 %
340 - MISCELLANEOUS	195,000.00	206,000.00	32,132.76	173,961.99	-32,038.01	84.45 %
360 - CHARGES FOR SERVICES	29,600.00	64,600.00	6.00	21,239.02	-43,360.98	32.88 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	4,541,700.00	4,534,800.00	298,833.97	995,589.56	-3,539,210.44	21.95 %
Department: 000 - UNDESIGNATED Total:	21,982,305.00	22,179,179.00	1,323,670.82	13,315,668.17	-8,863,510.83	60.04 %
Revenue Total:	21,982,305.00	22,179,179.00	1,323,670.82	13,315,668.17	-8,863,510.83	60.04 %
Expense						
Department: 100 - BOARD OF ALDERMEN						
400 - PERSONNEL SERVICES	206,560.00	206,560.00	19,432.14	118,803.63	87,756.37	57.52 %
600 - CONTRACTUAL SERVICES	21,000.00	21,000.00	537.38	8,656.89	12,343.11	41.22 %
Department: 100 - BOARD OF ALDERMEN Total:	227,560.00	227,560.00	19,969.52	127,460.52	100,099.48	56.01 %
Department: 110 - MUNICIPAL COURT						
400 - PERSONNEL SERVICES	417,700.00	385,808.50	36,816.01	230,382.08	155,426.42	59.71 %
500 - SUPPLIES	12,000.00	12,000.00	81.79	3,365.90	8,634.10	28.05 %
600 - CONTRACTUAL SERVICES	21,000.00	21,000.00	1,852.78	13,923.03	7,076.97	66.30 %
900 - CAPITAL OUTLAY	10,000.00	7,500.00	0.00	0.00	7,500.00	0.00 %
Department: 110 - MUNICIPAL COURT Total:	460,700.00	426,308.50	38,750.58	247,671.01	178,637.49	58.10 %
Department: 111 - YOUTH COURT						
600 - CONTRACTUAL SERVICES	1,500.00	1,500.00	109.79	778.50	721.50	51.90 %
Department: 111 - YOUTH COURT Total:	1,500.00	1,500.00	109.79	778.50	721.50	51.90 %
Department: 120 - MAYORS OFFICE						
400 - PERSONNEL SERVICES	147,600.00	153,750.00	15,758.36	86,542.21	67,207.79	56.29 %
500 - SUPPLIES	5,500.00	4,450.00	56.11	1,094.58	3,355.42	24.60 %
600 - CONTRACTUAL SERVICES	76,750.00	95,750.00	7,158.88	76,429.91	19,320.09	79.82 %
Department: 120 - MAYORS OFFICE Total:	229,850.00	253,950.00	22,973.35	164,066.70	89,883.30	64.61 %
Department: 123 - IT						
400 - PERSONNEL SERVICES	279,358.00	286,047.50	30,522.39	171,975.11	114,072.39	60.12 %
500 - SUPPLIES	2,000.00	2,500.00	0.00	1,460.20	1,039.80	58.41 %
600 - CONTRACTUAL SERVICES	69,500.00	69,000.00	15,046.80	51,079.36	17,920.64	74.03 %
900 - CAPITAL OUTLAY	50,000.00	50,000.00	3,160.80	29,203.94	20,796.06	58.41 %
Department: 123 - IT Total:	400,858.00	407,547.50	48,729.99	253,718.61	153,828.89	62.25 %
Department: 130 - ELECTIONS						
500 - SUPPLIES	2,500.00	2,500.00	0.00	45.38	2,454.62	1.82 %
600 - CONTRACTUAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
Department: 130 - ELECTIONS Total:	7,500.00	7,500.00	0.00	45.38	7,454.62	0.61 %
Department: 142 - CITY CLERKS OFFICE						
400 - PERSONNEL SERVICES	377,830.00	386,514.00	43,629.14	219,789.79	166,724.21	56.86 %
600 - CONTRACTUAL SERVICES	85,000.00	85,000.00	0.00	79,500.00	5,500.00	93.53 %
Department: 142 - CITY CLERKS OFFICE Total:	462,830.00	471,514.00	43,629.14	299,289.79	172,224.21	63.47 %
Department: 145 - OTHER ADMINISTRATIVE						
400 - PERSONNEL SERVICES	5,000.00	5,000.00	0.00	1,148.50	3,851.50	22.97 %
500 - SUPPLIES	12,000.00	12,000.00	1,398.82	6,237.01	5,762.99	51.98 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
600 - CONTRACTUAL SERVICES	31,500.00	31,500.00	996.38	13,047.18	18,452.82	41.42 %
900 - CAPITAL OUTLAY	2,000.00	2,000.00	0.00	239.65	1,760.35	11.98 %
Department: 145 - OTHER ADMINISTRATIVE Total:	50,500.00	50,500.00	2,395.20	20,672.34	29,827.66	40.94 %
Department: 159 - BONDING-CITY EMPLOYEES						
600 - CONTRACTUAL SERVICES	5,000.00	5,000.00	875.00	4,197.50	802.50	83.95 %
Department: 159 - BONDING-CITY EMPLOYEES Total:	5,000.00	5,000.00	875.00	4,197.50	802.50	83.95 %
Department: 160 - ATTORNEY AND STAFF						
400 - PERSONNEL SERVICES	67,594.00	67,594.00	6,451.31	38,707.82	28,886.18	57.27 %
Department: 160 - ATTORNEY AND STAFF Total:	67,594.00	67,594.00	6,451.31	38,707.82	28,886.18	57.27 %
Department: 169 - LEGAL						
600 - CONTRACTUAL SERVICES	203,000.00	175,000.00	19,105.57	99,292.62	75,707.38	56.74 %
Department: 169 - LEGAL Total:	203,000.00	175,000.00	19,105.57	99,292.62	75,707.38	56.74 %
Department: 180 - HUMAN RESOURCES						
400 - PERSONNEL SERVICES	211,720.00	214,705.00	24,638.15	127,814.44	86,890.56	59.53 %
500 - SUPPLIES	7,000.00	7,000.00	0.00	1,801.34	5,198.66	25.73 %
600 - CONTRACTUAL SERVICES	46,350.00	42,350.00	299.54	3,728.63	38,621.37	8.80 %
Department: 180 - HUMAN RESOURCES Total:	265,070.00	264,055.00	24,937.69	133,344.41	130,710.59	50.50 %
Department: 190 - CITY PLANNER						
400 - PERSONNEL SERVICES	229,560.00	240,847.00	24,936.19	140,605.57	100,241.43	58.38 %
500 - SUPPLIES	3,750.00	3,750.00	61.54	1,066.64	2,683.36	28.44 %
600 - CONTRACTUAL SERVICES	75,750.00	48,250.00	3,308.24	19,557.97	28,692.03	40.53 %
900 - CAPITAL OUTLAY	5,000.00	15,000.00	0.00	14,607.27	392.73	97.38 %
Department: 190 - CITY PLANNER Total:	314,060.00	307,847.00	28,305.97	175,837.45	132,009.55	57.12 %
Department: 192 - GENERAL GOVERN BLDG & PLANT						
400 - PERSONNEL SERVICES	0.00	0.00	-516.34	0.00	0.00	0.00 %
500 - SUPPLIES	5,000.00	5,000.00	465.60	3,425.75	1,574.25	68.52 %
600 - CONTRACTUAL SERVICES	86,200.00	86,200.00	4,399.90	42,813.42	43,386.58	49.67 %
Department: 192 - GENERAL GOVERN BLDG & PLANT Total:	91,200.00	91,200.00	4,349.16	46,239.17	44,960.83	50.70 %
Department: 194 - OTHER-OUTSIDE CONTRIB & APPRSL						
600 - CONTRACTUAL SERVICES	53,198.00	53,198.00	7,625.00	45,573.00	7,625.00	85.67 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
Department: 194 - OTHER-OUTSIDE CONTRIB & APPRSL Total:	55,198.00	55,198.00	7,625.00	45,573.00	9,625.00	82.56 %
Department: 195 - TRANSFERS TO OTHER AGENCIES						
600 - CONTRACTUAL SERVICES	5,500.00	5,500.00	0.00	1,514.08	3,985.92	27.53 %
900 - CAPITAL OUTLAY	76,928.00	76,928.00	-1,732.00	36,732.00	40,196.00	47.75 %
990 - TRANSFERS	75,200.00	75,724.00	0.00	10,200.00	65,524.00	13.47 %
Department: 195 - TRANSFERS TO OTHER AGENCIES Total:	157,628.00	158,152.00	-1,732.00	48,446.08	109,705.92	30.63 %
Department: 196 - CEMETERY ADMINISTRATION						
600 - CONTRACTUAL SERVICES	31,000.00	31,000.00	0.00	7,193.58	23,806.42	23.21 %
990 - TRANSFERS	0.00	0.00	0.00	5,000.00	-5,000.00	0.00 %
Department: 196 - CEMETERY ADMINISTRATION Total:	31,000.00	31,000.00	0.00	12,193.58	18,806.42	39.33 %
Department: 197 - ENGINEERING						
400 - PERSONNEL SERVICES	178,665.00	195,014.00	21,977.56	110,995.17	84,018.83	56.92 %
500 - SUPPLIES	2,050.00	2,050.00	115.12	504.48	1,545.52	24.61 %
600 - CONTRACTUAL SERVICES	24,000.00	21,000.00	2,277.92	8,959.60	12,040.40	42.66 %
800 - DEBT SERVICE	5,245.00	5,245.00	436.95	3,058.65	2,186.35	58.32 %
900 - CAPITAL OUTLAY	0.00	3,000.00	0.00	2,887.99	112.01	96.27 %
Department: 197 - ENGINEERING Total:	209,960.00	226,309.00	24,807.55	126,405.89	99,903.11	55.86 %
Department: 200 - POLICE ADMINISTRATION						
400 - PERSONNEL SERVICES	101,367.00	105,697.00	12,406.41	62,649.71	43,047.29	59.27 %
Department: 200 - POLICE ADMINISTRATION Total:	101,367.00	105,697.00	12,406.41	62,649.71	43,047.29	59.27 %
Department: 201 - POLICE DEPARTMENT						
400 - PERSONNEL SERVICES	3,502,500.00	3,529,423.00	359,068.54	2,031,074.09	1,498,348.91	57.55 %
500 - SUPPLIES	422,252.00	425,752.00	26,903.68	254,150.45	171,601.55	59.69 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
600 - CONTRACTUAL SERVICES	425,550.00	405,550.00	66,443.17	299,179.48	106,370.52	73.77 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	25,000.00	28,540.00	2,106.75	10,486.65	18,053.35	36.74 %
800 - DEBT SERVICE	110,288.00	110,288.00	0.00	55,143.96	55,144.04	50.00 %
900 - CAPITAL OUTLAY	15,000.00	50,000.00	17,772.54	48,805.51	1,194.49	97.61 %
Department: 201 - POLICE DEPARTMENT Total:	4,500,590.00	4,549,553.00	472,294.68	2,698,840.14	1,850,712.86	59.32 %
Department: 204 - SEATBELT GRANT						
500 - SUPPLIES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
Department: 204 - SEATBELT GRANT Total:	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
Department: 240 - POLICE-COMMUNICATION SERV						
600 - CONTRACTUAL SERVICES	10,000.00	10,000.00	406.00	7,861.00	2,139.00	78.61 %
Department: 240 - POLICE-COMMUNICATION SERV Total:	10,000.00	10,000.00	406.00	7,861.00	2,139.00	78.61 %
Department: 245 - DISPATCHERS						
400 - PERSONNEL SERVICES	278,500.00	278,500.00	30,413.01	180,559.90	97,940.10	64.83 %
Department: 245 - DISPATCHERS Total:	278,500.00	278,500.00	30,413.01	180,559.90	97,940.10	64.83 %
Department: 250 - NARCOTICS BUREAU						
400 - PERSONNEL SERVICES	114,850.00	118,330.00	20,954.76	113,690.15	4,639.85	96.08 %
600 - CONTRACTUAL SERVICES	21,700.00	21,700.00	2,681.23	13,368.94	8,331.06	61.61 %
Department: 250 - NARCOTICS BUREAU Total:	136,550.00	140,030.00	23,635.99	127,059.09	12,970.91	90.74 %
Department: 254 - DUI GRANT						
400 - PERSONNEL SERVICES	107,700.00	107,700.00	13,078.60	76,529.05	31,170.95	71.06 %
600 - CONTRACTUAL SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
900 - CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
Department: 254 - DUI GRANT Total:	110,200.00	110,200.00	13,078.60	76,529.05	33,670.95	69.45 %
Department: 260 - FIRE ADMINISTRATION						
400 - PERSONNEL SERVICES	97,800.00	101,265.00	11,983.69	60,295.39	40,969.61	59.54 %
Department: 260 - FIRE ADMINISTRATION Total:	97,800.00	101,265.00	11,983.69	60,295.39	40,969.61	59.54 %
Department: 261 - FIRE DEPARTMENT						
400 - PERSONNEL SERVICES	3,690,155.00	3,590,155.00	377,478.39	2,176,022.97	1,414,132.03	60.61 %
500 - SUPPLIES	93,250.00	119,425.00	3,313.48	81,892.31	37,532.69	68.57 %
600 - CONTRACTUAL SERVICES	330,000.00	330,000.00	41,894.63	246,829.63	83,170.37	74.80 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	0.00	260,615.00	0.00	192,598.72	68,016.28	73.90 %
900 - CAPITAL OUTLAY	100,000.00	75,000.00	1,237.05	34,720.00	40,280.00	46.29 %
Department: 261 - FIRE DEPARTMENT Total:	4,213,405.00	4,375,195.00	423,923.55	2,732,063.63	1,643,131.37	62.44 %
Department: 262 - FIRE PREVENTION						
500 - SUPPLIES	6,000.00	6,000.00	0.00	4,577.50	1,422.50	76.29 %
Department: 262 - FIRE PREVENTION Total:	6,000.00	6,000.00	0.00	4,577.50	1,422.50	76.29 %
Department: 281 - BUILDING/CODES OFFICE						
400 - PERSONNEL SERVICES	262,250.00	262,781.00	26,126.14	137,962.15	124,818.85	52.50 %
500 - SUPPLIES	6,650.00	6,150.00	4.00	3,256.67	2,893.33	52.95 %
600 - CONTRACTUAL SERVICES	20,500.00	23,000.00	695.80	18,305.65	4,694.35	79.59 %
800 - DEBT SERVICE	10,664.00	10,664.00	888.33	6,218.28	4,445.72	58.31 %
Department: 281 - BUILDING/CODES OFFICE Total:	300,064.00	302,595.00	27,714.27	165,742.75	136,852.25	54.77 %
Department: 290 - CIVIL DEFENSE/WARNING SYSTEM						
600 - CONTRACTUAL SERVICES	15,000.00	21,000.00	348.69	2,626.84	18,373.16	12.51 %
900 - CAPITAL OUTLAY	0.00	12,220.00	0.00	12,124.28	95.72	99.22 %
Department: 290 - CIVIL DEFENSE/WARNING SYSTEM Total:	15,000.00	33,220.00	348.69	14,751.12	18,468.88	44.40 %
Department: 301 - STREET DEPARTMENT						
400 - PERSONNEL SERVICES	638,365.00	665,222.00	70,718.38	382,175.77	283,046.23	57.45 %
500 - SUPPLIES	183,500.00	183,500.00	12,504.22	76,848.76	106,651.24	41.88 %
600 - CONTRACTUAL SERVICES	75,500.00	75,500.00	5,208.72	47,331.46	28,168.54	62.69 %
800 - DEBT SERVICE	19,697.00	19,697.00	451.37	9,471.75	10,225.25	48.09 %
900 - CAPITAL OUTLAY	10,000.00	10,000.00	0.00	125.16	9,874.84	1.25 %
Department: 301 - STREET DEPARTMENT Total:	927,062.00	953,919.00	88,882.69	515,952.90	437,966.10	54.09 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 302 - STREET LIGHTING						
600 - CONTRACTUAL SERVICES	475,000.00	475,000.00	40,824.14	306,207.40	168,792.60	64.46 %
Department: 302 - STREET LIGHTING Total:	475,000.00	475,000.00	40,824.14	306,207.40	168,792.60	64.46 %
Department: 360 - ANIMAL CONTROL						
400 - PERSONNEL SERVICES	88,936.00	115,336.00	8,999.95	60,830.64	54,505.36	52.74 %
500 - SUPPLIES	4,250.00	5,750.00	360.00	2,959.14	2,790.86	51.46 %
600 - CONTRACTUAL SERVICES	19,400.00	19,400.00	1,157.37	13,232.04	6,167.96	68.21 %
900 - CAPITAL OUTLAY	106,000.00	106,000.00	26,500.00	79,500.00	26,500.00	75.00 %
Department: 360 - ANIMAL CONTROL Total:	218,586.00	246,486.00	37,017.32	156,521.82	89,964.18	63.50 %
Department: 541 - MSU COOPERATIVE PROJECTS HORSE PARK						
600 - CONTRACTUAL SERVICES	10,000.00	10,000.00	0.00	5,000.00	5,000.00	50.00 %
Department: 541 - MSU COOPERATIVE PROJECTS HORSE PARK Total:	10,000.00	10,000.00	0.00	5,000.00	5,000.00	50.00 %
Department: 550 - PARKS AND REC DEPARTMENT						
400 - PERSONNEL SERVICES	652,200.00	671,288.00	59,690.37	362,836.80	308,451.20	54.05 %
500 - SUPPLIES	120,000.00	124,350.00	7,354.32	64,318.14	60,031.86	51.72 %
600 - CONTRACTUAL SERVICES	554,170.00	501,670.00	44,101.59	340,006.97	161,663.03	67.78 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	0.00	0.00	2,000.00	2,000.00	-2,000.00	0.00 %
900 - CAPITAL OUTLAY	0.00	0.00	45.00	395.00	-395.00	0.00 %
Department: 550 - PARKS AND REC DEPARTMENT Total:	1,326,370.00	1,297,308.00	113,191.28	769,556.91	527,751.09	59.32 %
Department: 552 - PARK AND REC ACTIVITIES						
500 - SUPPLIES	0.00	33,800.00	0.00	0.00	33,800.00	0.00 %
600 - CONTRACTUAL SERVICES	0.00	1,200.00	692.65	692.65	507.35	57.72 %
Department: 552 - PARK AND REC ACTIVITIES Total:	0.00	35,000.00	692.65	692.65	34,307.35	1.98 %
Department: 600 - CAPITAL PROJECTS						
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	20,000.00	20,000.00	0.00	10,378.69	9,621.31	51.89 %
900 - CAPITAL OUTLAY	2,216,319.00	2,176,319.00	9,203.75	86,901.63	2,089,417.37	3.99 %
Department: 600 - CAPITAL PROJECTS Total:	2,236,319.00	2,196,319.00	9,203.75	97,280.32	2,099,038.68	4.43 %
Department: 653 - GRANTS, SUBSIDIES, AND ALLOCATIONS						
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	14,000.00	14,000.00	0.00	11,750.00	2,250.00	83.93 %
900 - CAPITAL OUTLAY	180,000.00	180,000.00	45,000.00	135,000.00	45,000.00	75.00 %
Department: 653 - GRANTS, SUBSIDIES, AND ALLOCATIONS Total:	194,000.00	194,000.00	45,000.00	146,750.00	47,250.00	75.64 %
Department: 800 - DEBT SERVICE						
800 - DEBT SERVICE	2,499,484.00	2,499,484.00	396,168.75	1,312,715.00	1,186,769.00	52.52 %
Department: 800 - DEBT SERVICE Total:	2,499,484.00	2,499,484.00	396,168.75	1,312,715.00	1,186,769.00	52.52 %
Department: 900 - INTERFUND TRANSACTIONS						
900 - CAPITAL OUTLAY	1,070,000.00	1,016,673.00	0.00	0.00	1,016,673.00	0.00 %
Department: 900 - INTERFUND TRANSACTIONS Total:	1,070,000.00	1,016,673.00	0.00	0.00	1,016,673.00	0.00 %
Expense Total:	21,982,305.00	22,179,179.00	2,038,468.29	11,285,546.65	10,893,632.35	50.88 %
Fund: 001 - GENERAL FUND Surplus (Deficit):	0.00	0.00	-714,797.47	2,030,121.52	2,030,121.52	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 002 - RESTRICTED POLICE FUND						
Revenue						
Department: 000 - UNDESIGNATED						
330 - FINES AND FORFEITS	0.00	0.00	0.00	4,752.00	4,752.00	0.00 %
Department: 000 - UNDESIGNATED Total:	0.00	0.00	0.00	4,752.00	4,752.00	0.00 %
Revenue Total:	0.00	0.00	0.00	4,752.00	4,752.00	0.00 %
Expense						
Department: 251 - DRUG EDUCATION FUND						
500 - SUPPLIES	0.00	0.00	0.00	2,942.50	-2,942.50	0.00 %
600 - CONTRACTUAL SERVICES	0.00	0.00	0.00	839.00	-839.00	0.00 %
Department: 251 - DRUG EDUCATION FUND Total:	0.00	0.00	0.00	3,781.50	-3,781.50	0.00 %
Expense Total:	0.00	0.00	0.00	3,781.50	-3,781.50	0.00 %
Fund: 002 - RESTRICTED POLICE FUND Surplus (Deficit):	0.00	0.00	0.00	970.50	970.50	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 003 - RESTRICTED FIRE FUND						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	134,000.00	134,000.00	0.00	0.00	-134,000.00	0.00 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	96,535.00	96,535.00	0.00	0.00	-96,535.00	0.00 %
Department: 000 - UNDESIGNATED Total:	230,535.00	230,535.00	0.00	0.00	-230,535.00	0.00 %
Revenue Total:	230,535.00	230,535.00	0.00	0.00	-230,535.00	0.00 %
Expense						
Department: 560 - RESTRICTED FIRE FUND						
500 - SUPPLIES	4,000.00	4,000.00	0.00	1,712.85	2,287.15	42.82 %
600 - CONTRACTUAL SERVICES	26,500.00	26,500.00	0.00	9,363.22	17,136.78	35.33 %
800 - DEBT SERVICE	99,428.00	99,428.00	0.00	102,539.52	-3,111.52	103.13 %
900 - CAPITAL OUTLAY	100,607.00	100,607.00	0.00	0.00	100,607.00	0.00 %
Department: 560 - RESTRICTED FIRE FUND Total:	230,535.00	230,535.00	0.00	113,615.59	116,919.41	49.28 %
Expense Total:	230,535.00	230,535.00	0.00	113,615.59	116,919.41	49.28 %
Fund: 003 - RESTRICTED FIRE FUND Surplus (Deficit):	0.00	0.00	0.00	-113,615.59	-113,615.59	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 010 - MULTI-UNIT DRUG TASK FORCE						
Revenue						
Department: 000 - UNDESIGNATED						
380 - TRANSFERS AND NON REVENUE RECEIPTS	25,950.00	25,950.00	0.00	0.00	-25,950.00	0.00 %
Department: 000 - UNDESIGNATED Total:	25,950.00	25,950.00	0.00	0.00	-25,950.00	0.00 %
Revenue Total:	25,950.00	25,950.00	0.00	0.00	-25,950.00	0.00 %
Expense						
Department: 252 - DRUG TASK FORCE						
900 - CAPITAL OUTLAY	25,950.00	25,950.00	0.00	0.00	25,950.00	0.00 %
Department: 252 - DRUG TASK FORCE Total:	25,950.00	25,950.00	0.00	0.00	25,950.00	0.00 %
Expense Total:	25,950.00	25,950.00	0.00	0.00	25,950.00	0.00 %
Fund: 010 - MULTI-UNIT DRUG TASK FORCE Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 015 - AIRPORT FUND						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	70,951.00	70,951.00	-15,964.00	15,964.00	-54,987.00	22.50 %
340 - MISCELLANEOUS	125,000.00	125,000.00	7,500.00	66,450.10	-58,549.90	53.16 %
360 - CHARGES FOR SERVICES	322,958.00	322,958.00	38,082.40	277,403.99	-45,554.01	85.89 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	310,000.00	310,000.00	0.00	0.00	-310,000.00	0.00 %
Department: 000 - UNDESIGNATED Total:	828,909.00	828,909.00	29,618.40	359,818.09	-469,090.91	43.41 %
Revenue Total:	828,909.00	828,909.00	29,618.40	359,818.09	-469,090.91	43.41 %
Expense						
Department: 505 - AIRPORT						
400 - PERSONNEL SERVICES	69,809.00	69,809.00	10,126.52	53,654.38	16,154.62	76.86 %
500 - SUPPLIES	329,750.00	329,750.00	18,862.32	186,720.65	143,029.35	56.62 %
600 - CONTRACTUAL SERVICES	69,350.00	69,350.00	7,077.87	50,387.97	18,962.03	72.66 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	50,000.00	50,000.00	0.00	7,826.81	42,173.19	15.65 %
900 - CAPITAL OUTLAY	310,000.00	310,000.00	0.00	0.00	310,000.00	0.00 %
Department: 505 - AIRPORT Total:	828,909.00	828,909.00	36,066.71	298,589.81	530,319.19	36.02 %
Expense Total:	828,909.00	828,909.00	36,066.71	298,589.81	530,319.19	36.02 %
Fund: 015 - AIRPORT FUND Surplus (Deficit):	0.00	0.00	-6,448.31	61,228.28	61,228.28	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 016 - RESTRICTED AIRPORT						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	532,435.00	532,435.00	0.00	264,449.63	-267,985.37	49.67 %
Department: 000 - UNDESIGNATED Total:	532,435.00	532,435.00	0.00	264,449.63	-267,985.37	49.67 %
Revenue Total:	532,435.00	532,435.00	0.00	264,449.63	-267,985.37	49.67 %
Expense						
Department: 515 - RESTRICTED PROJECTS						
600 - CONTRACTUAL SERVICES	252,229.00	252,229.00	0.00	31,155.25	221,073.75	12.35 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	280,206.00	280,206.00	0.00	117,553.68	162,652.32	41.95 %
Department: 515 - RESTRICTED PROJECTS Total:	532,435.00	532,435.00	0.00	148,708.93	383,726.07	27.93 %
Expense Total:	532,435.00	532,435.00	0.00	148,708.93	383,726.07	27.93 %
Fund: 016 - RESTRICTED AIRPORT Surplus (Deficit):	0.00	0.00	0.00	115,740.70	115,740.70	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 022 - SANITATION						
Revenue						
Department: 000 - UNDESIGNATED						
340 - MISCELLANEOUS	2,841,000.00	2,841,000.00	229,969.34	1,655,087.76	-1,185,912.24	58.26 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	676,000.00	688,500.00	882.79	112,949.53	-575,550.47	16.41 %
Department: 000 - UNDESIGNATED Total:	3,517,000.00	3,529,500.00	230,852.13	1,768,037.29	-1,761,462.71	50.09 %
Revenue Total:	3,517,000.00	3,529,500.00	230,852.13	1,768,037.29	-1,761,462.71	50.09 %
Expense						
Department: 322 - SANITATION DEPARTMENT						
400 - PERSONNEL SERVICES	998,225.00	1,039,599.00	109,915.40	578,507.91	461,091.09	55.65 %
500 - SUPPLIES	208,000.00	208,000.00	1,502.43	140,518.22	67,481.78	67.56 %
600 - CONTRACTUAL SERVICES	787,500.00	787,500.00	46,006.82	435,274.43	352,225.57	55.27 %
800 - DEBT SERVICE	97,192.00	97,192.00	7,190.55	55,786.25	41,405.75	57.40 %
900 - CAPITAL OUTLAY	649,232.00	597,751.00	1,600.31	71,760.03	525,990.97	12.01 %
Department: 322 - SANITATION DEPARTMENT Total:	2,740,149.00	2,730,042.00	166,215.51	1,281,846.84	1,448,195.16	46.95 %
Department: 325 - RUBBISH						
400 - PERSONNEL SERVICES	65,325.00	65,325.00	10,648.56	27,598.32	37,726.68	42.25 %
500 - SUPPLIES	15,014.00	15,014.00	554.59	1,154.99	13,859.01	7.69 %
600 - CONTRACTUAL SERVICES	31,000.00	31,000.00	326.50	3,232.51	27,767.49	10.43 %
800 - DEBT SERVICE	126,686.00	126,686.00	0.00	126,685.32	0.68	100.00 %
Department: 325 - RUBBISH Total:	238,025.00	238,025.00	11,529.65	158,671.14	79,353.86	66.66 %
Department: 329 - KEEP STARKVILLE BEAUTIFUL						
500 - SUPPLIES	8,000.00	8,000.00	0.00	883.98	7,116.02	11.05 %
600 - CONTRACTUAL SERVICES	2,000.00	2,000.00	0.00	689.04	1,310.96	34.45 %
Department: 329 - KEEP STARKVILLE BEAUTIFUL Total:	10,000.00	10,000.00	0.00	1,573.02	8,426.98	15.73 %
Department: 341 - LANDSCAPING						
400 - PERSONNEL SERVICES	250,350.00	260,457.00	32,595.79	176,897.74	83,559.26	67.92 %
500 - SUPPLIES	34,500.00	34,500.00	831.84	18,911.08	15,588.92	54.81 %
600 - CONTRACTUAL SERVICES	43,500.00	43,500.00	1,689.09	14,411.87	29,088.13	33.13 %
800 - DEBT SERVICE	25,476.00	37,976.00	4,957.89	38,943.33	-967.33	102.55 %
Department: 341 - LANDSCAPING Total:	353,826.00	376,433.00	40,074.61	249,164.02	127,268.98	66.19 %
Expense Total:	3,342,000.00	3,354,500.00	217,819.77	1,691,255.02	1,663,244.98	50.42 %
Fund: 022 - SANITATION Surplus (Deficit):	175,000.00	175,000.00	13,032.36	76,782.27	-98,217.73	43.88 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 023 - LANDFILL ACCOUNT						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	165,500.00	165,500.00	2,462.02	67,044.51	-98,455.49	40.51 %
340 - MISCELLANEOUS	500.00	500.00	0.00	0.00	-500.00	0.00 %
360 - CHARGES FOR SERVICES	10,500.00	10,500.00	0.00	456.50	-10,043.50	4.35 %
Department: 000 - UNDESIGNATED Total:	176,500.00	176,500.00	2,462.02	67,501.01	-108,998.99	38.24 %
Revenue Total:	176,500.00	176,500.00	2,462.02	67,501.01	-108,998.99	38.24 %
Expense						
Department: 323 - LANDFILL						
400 - PERSONNEL SERVICES	94,460.00	94,460.00	3,945.47	44,309.98	50,150.02	46.91 %
500 - SUPPLIES	19,800.00	19,800.00	8.00	3,364.67	16,435.33	16.99 %
600 - CONTRACTUAL SERVICES	233,240.00	233,240.00	5,050.70	54,277.83	178,962.17	23.27 %
900 - CAPITAL OUTLAY	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
Department: 323 - LANDFILL Total:	351,500.00	351,500.00	9,004.17	101,952.48	249,547.52	29.00 %
Expense Total:	351,500.00	351,500.00	9,004.17	101,952.48	249,547.52	29.00 %
Fund: 023 - LANDFILL ACCOUNT Surplus (Deficit):	-175,000.00	-175,000.00	-6,542.15	-34,451.47	140,548.53	19.69 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 106 - LAW ENFORCEMENT GRANTS						
Revenue						
Department: 000 - UNDESIGNATED						
380 - TRANSFERS AND NON REVENUE RECEIPTS	3,264.00	3,264.00	0.00	0.00	-3,264.00	0.00 %
Department: 000 - UNDESIGNATED Total:	3,264.00	3,264.00	0.00	0.00	-3,264.00	0.00 %
Revenue Total:	3,264.00	3,264.00	0.00	0.00	-3,264.00	0.00 %
Expense						
Department: 253 - LOCAL LAW ENFORCEMENT BLOCK GR						
900 - CAPITAL OUTLAY	3,264.00	3,264.00	0.00	0.00	3,264.00	0.00 %
Department: 253 - LOCAL LAW ENFORCEMENT BLOCK GR Total:	3,264.00	3,264.00	0.00	0.00	3,264.00	0.00 %
Expense Total:	3,264.00	3,264.00	0.00	0.00	3,264.00	0.00 %
Fund: 106 - LAW ENFORCEMENT GRANTS Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 107 - COMPUTER ASSESSMENTS						
Revenue						
Department: 000 - UNDESIGNATED						
330 - FINES AND FORFEITS	40,000.00	40,000.00	0.00	15,975.00	-24,025.00	39.94 %
Department: 000 - UNDESIGNATED Total:	40,000.00	40,000.00	0.00	15,975.00	-24,025.00	39.94 %
Revenue Total:	40,000.00	40,000.00	0.00	15,975.00	-24,025.00	39.94 %
Expense						
Department: 112 - COMPUTER ASSESMENTS						
600 - CONTRACTUAL SERVICES	40,000.00	40,000.00	175.00	34,018.75	5,981.25	85.05 %
Department: 112 - COMPUTER ASSESMENTS Total:	40,000.00	40,000.00	175.00	34,018.75	5,981.25	85.05 %
Expense Total:	40,000.00	40,000.00	175.00	34,018.75	5,981.25	85.05 %
Fund: 107 - COMPUTER ASSESSMENTS Surplus (Deficit):	0.00	0.00	-175.00	-18,043.75	-18,043.75	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 127 - 2016 COTTON MILL TIF BOND						
Revenue						
Department: 000 - UNDESIGNATED						
340 - MISCELLANEOUS	0.00	0.00	43.08	304.17	304.17	0.00 %
Department: 000 - UNDESIGNATED Total:	0.00	0.00	43.08	304.17	304.17	0.00 %
Revenue Total:	0.00	0.00	43.08	304.17	304.17	0.00 %
Fund: 127 - 2016 COTTON MILL TIF BOND Total:	0.00	0.00	43.08	304.17	304.17	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 135 - POLICE BUILDING RENOVATION BONDS						
Revenue						
Department: 000 - UNDESIGNATED						
340 - MISCELLANEOUS	0.00	0.00	0.00	165.54	165.54	0.00 %
Department: 000 - UNDESIGNATED Total:	0.00	0.00	0.00	165.54	165.54	0.00 %
Revenue Total:	0.00	0.00	0.00	165.54	165.54	0.00 %
Expense						
Department: 201 - POLICE DEPARTMENT						
600 - CONTRACTUAL SERVICES	0.00	0.00	0.00	4,887.09	-4,887.09	0.00 %
Department: 201 - POLICE DEPARTMENT Total:	0.00	0.00	0.00	4,887.09	-4,887.09	0.00 %
Department: 657 - POLICE BUILDING RENOVATIONS						
900 - CAPITAL OUTLAY	0.00	0.00	0.00	116,950.34	-116,950.34	0.00 %
Department: 657 - POLICE BUILDING RENOVATIONS Total:	0.00	0.00	0.00	116,950.34	-116,950.34	0.00 %
Expense Total:	0.00	0.00	0.00	121,837.43	-121,837.43	0.00 %
Fund: 135 - POLICE BUILDING RENOVATION BONDS Surplus (Deficit):	0.00	0.00	0.00	-121,671.89	-121,671.89	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 150 - FEDERAL FORFEITED FUNDS						
Revenue						
Department: 000 - UNDESIGNATED						
380 - TRANSFERS AND NON REVENUE RECEIPTS	2,260.00	2,260.00	0.00	0.00	-2,260.00	0.00 %
Department: 000 - UNDESIGNATED Total:	2,260.00	2,260.00	0.00	0.00	-2,260.00	0.00 %
Revenue Total:	2,260.00	2,260.00	0.00	0.00	-2,260.00	0.00 %
Expense						
Department: 217 - FEDERAL FORFEITED FUNDS						
900 - CAPITAL OUTLAY	2,260.00	2,260.00	0.00	0.00	2,260.00	0.00 %
Department: 217 - FEDERAL FORFEITED FUNDS Total:	2,260.00	2,260.00	0.00	0.00	2,260.00	0.00 %
Expense Total:	2,260.00	2,260.00	0.00	0.00	2,260.00	0.00 %
Fund: 150 - FEDERAL FORFEITED FUNDS Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 303 - INDUSTRIAL PARK BOND						
Revenue						
Department: 000 - UNDESIGNATED						
340 - MISCELLANEOUS	0.00	0.00	1,309.91	15,227.27	15,227.27	0.00 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	0.00	0.00	0.00	7,007,111.80	7,007,111.80	0.00 %
Department: 000 - UNDESIGNATED Total:	0.00	0.00	1,309.91	7,022,339.07	7,022,339.07	0.00 %
Revenue Total:	0.00	0.00	1,309.91	7,022,339.07	7,022,339.07	0.00 %
Expense						
Department: 600 - CAPITAL PROJECTS						
600 - CONTRACTUAL SERVICES	0.00	0.00	70,401.99	562,035.14	-562,035.14	0.00 %
900 - CAPITAL OUTLAY	0.00	0.00	0.00	1,961,550.70	-1,961,550.70	0.00 %
Department: 600 - CAPITAL PROJECTS Total:	0.00	0.00	70,401.99	2,523,585.84	-2,523,585.84	0.00 %
Expense Total:	0.00	0.00	70,401.99	2,523,585.84	-2,523,585.84	0.00 %
Fund: 303 - INDUSTRIAL PARK BOND Surplus (Deficit):	0.00	0.00	-69,092.08	4,498,753.23	4,498,753.23	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 319 - PUBLIC IMPROVEMENT BONDS 2018						
Revenue						
Department: 000 - UNDESIGNATED						
340 - MISCELLANEOUS	0.00	0.00	41.71	41.71	41.71	0.00 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	0.00	0.00	4,349,946.23	4,349,946.23	4,349,946.23	0.00 %
Department: 000 - UNDESIGNATED Total:	0.00	0.00	4,349,987.94	4,349,987.94	4,349,987.94	0.00 %
Revenue Total:	0.00	0.00	4,349,987.94	4,349,987.94	4,349,987.94	0.00 %
Expense						
Department: 600 - CAPITAL PROJECTS						
600 - CONTRACTUAL SERVICES	0.00	0.00	22,800.00	22,800.00	-22,800.00	0.00 %
900 - CAPITAL OUTLAY	0.00	0.00	66,795.73	84,862.73	-84,862.73	0.00 %
Department: 600 - CAPITAL PROJECTS Total:	0.00	0.00	89,595.73	107,662.73	-107,662.73	0.00 %
Expense Total:	0.00	0.00	89,595.73	107,662.73	-107,662.73	0.00 %
Fund: 319 - PUBLIC IMPROVEMENT BONDS 2018 Surplus (Deficit):	0.00	0.00	4,260,392.21	4,242,325.21	4,242,325.21	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 375 - PARK AND REC TOURISM						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	775,000.00	775,000.00	67,392.96	484,982.53	-290,017.47	62.58 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	600,000.00	600,000.00	0.00	0.00	-600,000.00	0.00 %
Department: 000 - UNDESIGNATED Total:	1,375,000.00	1,375,000.00	67,392.96	484,982.53	-890,017.47	35.27 %
Revenue Total:	1,375,000.00	1,375,000.00	67,392.96	484,982.53	-890,017.47	35.27 %
Expense						
Department: 551 - PARK & REC TOURISM						
800 - DEBT SERVICE	425,078.00	425,078.00	1,311.25	342,299.75	82,778.25	80.53 %
900 - CAPITAL OUTLAY	699,922.00	699,922.00	0.00	132,448.97	567,473.03	18.92 %
950 - TRANSFERS	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
Department: 551 - PARK & REC TOURISM Total:	1,375,000.00	1,375,000.00	1,311.25	474,748.72	900,251.28	34.53 %
Expense Total:	1,375,000.00	1,375,000.00	1,311.25	474,748.72	900,251.28	34.53 %
Fund: 375 - PARK AND REC TOURISM Surplus (Deficit):	0.00	0.00	66,081.71	10,233.81	10,233.81	0.00 %
Report Surplus (Deficit):	0.00	0.00	3,542,494.35	10,748,676.99	10,748,676.99	0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
001 - GENERAL FUND	0.00	0.00	-714,797.47	2,030,121.52	2,030,121.52
002 - RESTRICTED POLICE FUND	0.00	0.00	0.00	970.50	970.50
003 - RESTRICTED FIRE FUND	0.00	0.00	0.00	-113,615.59	-113,615.59
010 - MULTI-UNIT DRUG TASK FORC	0.00	0.00	0.00	0.00	0.00
015 - AIRPORT FUND	0.00	0.00	-6,448.31	61,228.28	61,228.28
016 - RESTRICTED AIRPORT	0.00	0.00	0.00	115,740.70	115,740.70
022 - SANITATION	175,000.00	175,000.00	13,032.36	76,782.27	-98,217.73
023 - LANDFILL ACCOUNT	-175,000.00	-175,000.00	-6,542.15	-34,451.47	140,548.53
106 - LAW ENFORCEMENT GRANTS	0.00	0.00	0.00	0.00	0.00
107 - COMPUTER ASSESSMENTS	0.00	0.00	-175.00	-18,043.75	-18,043.75
127 - 2016 COTTON MILL TIF BOND	0.00	0.00	43.08	304.17	304.17
135 - POLICE BUILDING RENOVATIO	0.00	0.00	0.00	-121,671.89	-121,671.89
150 - FEDERAL FORFEITED FUNDS	0.00	0.00	0.00	0.00	0.00
303 - INDUSTRIAL PARK BOND	0.00	0.00	-69,092.08	4,498,753.23	4,498,753.23
319 - PUBLIC IMPROVEMENT BOND	0.00	0.00	4,260,392.21	4,242,325.21	4,242,325.21
375 - PARK AND REC TOURISM	0.00	0.00	66,081.71	10,233.81	10,233.81
Report Surplus (Deficit):	0.00	0.00	3,542,494.35	10,748,676.99	10,748,676.99



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: City Clerk/CFO
AGENDA DATE: 5-15-18
PAGE: 1

SUBJECT: Consideration of quotes for property, vehicle and equipment insurance services.

AMOUNT & SOURCE OF FUNDING: As budgeted by department

HISTORY: The current insurance policy expires June 30, 2018. Requests for quotes were advertised in the Starkville Daily News.

Two local agents quoted property, automobile physical damage and equipment insurance services. The quotes, received with statements that they are Mississippi admitted insurance underwriters, are:

Insurance Associates of Starkville, LLC :

Hudson Insurance Company – rated A15 - \$79,956.00

Renasant Insurance, Inc.:

Liberty Mutual Ins. – rated A - \$77,813.00

EMC Insurance Company – rated A - \$83,364.00

Information and letters from both agents are attached outlining the services / coverage offered.

City of Starkville Property Insurance Requirements

Property:

- Building and contents values per attached schedule
- \$10,000 Deductible
- Replacement Cost coverage
- \$3,000,000 Earthquake sublimit
- \$500,000 Business Income coverage
- \$250,000 Debris removal
- \$100,000 Pollutant clean up coverage
- \$500,000 Building Ordinance Coverage

Automobile:

- Physical damage per attached schedule
- \$500 Comprehensive deductible
- \$1,000 Collision deductible

Inland Marine:

- Equipment per attached schedule
- \$1,000 Deductible
- \$100,000 Any one item Leased, Rented, or Borrowed equipment from others
- \$5,000 per item/\$50,000 per occurrence Miscellaneous equipment

REQUESTING

DEPARTMENT: Office of the City Clerk

DIRECTOR'S

AUTHORIZATION: Lesa Hardin, City Clerk / CFO

Staff Recommendation:

Approval of Renasant Insurance with Liberty Mutual as the underwriter at a cost of \$77,813.00 for June 1, 2018 – May 31, 2019, with an option to extend one year, with a committee to be formed to evaluate the City insurance coverage needs within the next year.



May 8, 2018

Renasant Insurance, Inc. is a subsidiary of Renasant Bank

City of Starkville, MS
110 West Main St.
Starkville, MS 39759

To Whom It May Concern:

We are pleased to offer the attached proposals for the City of Starkville, MS's Property, Equipment, and Automobile Physical Damage per the bid specifications. Our first proposal is offered through EMC Insurance Company based in Des Moines, IA and is an admitted company in all 50 states. EMC was founded in 1911 and it's financial rating through AM Best is A (Excellent). EMC has a full service office in Jackson, MS with 45 employees that would handle claims, loss control/risk engineering, and underwriting for your account. They currently write 198 municipal accounts in Mississippi and Louisiana alone. The proposal includes a total of \$40,422,375 in real property values (buildings and business personal property) with a \$10,000 per occurrence deductible. Included in this property quote is a \$3,000,000 earthquake sublimit which includes a 5% deductible. The equipment portion of the proposal includes a total of \$3,462,374 scheduled equipment as well as \$50,000 of miscellaneous unscheduled equipment and \$100,000 of rented and/or leased equipment. All equipment losses would include a \$1,000 deductible. The auto section of the proposal includes a total of 184 vehicles. The deductibles would be \$500 for comprehensive losses and \$1,000 for collision losses.

We are also offering an alternate proposal through Liberty Mutual Insurance Company. Liberty Mutual, founded in 1914, is the third largest property and casualty insurer in the United States and insures nearly two-thirds of the Fortune 100 companies. They are based in Boston, MA and are admitted in all 50 states. Their financial rating with AM Best is A (Excellent). Liberty Mutual includes the same coverage as EMC's proposal with the exception of the earthquake deductible. Liberty Mutual's earthquake deductible is \$50,000 per occurrence rather than the 5% earthquake deductible in EMC's proposal. Liberty Mutual is also offering a complimentary

P.O. Box 843
307 East Main Street
Starkville, Mississippi 39760
Phone 662-323-5550
Fax 662-323-3377



Renasant Insurance, Inc. is a subsidiary of Renasant Bank

insurance appraisal service that will provide insurance appraisals on any building in excess of \$1,000,000 through Duff & Phelps, the nation's leading provider of property insurance appraisals to public entities. These appraisals will help insure that the buildings are insured at adequate values.

	<u>EMC</u>	<u>Liberty Mutual</u>
Property	\$53,759	\$50,103 **
Automobile Physical Damage	\$22,555	\$27,710
Inland Marine/Equipment	\$ 7,050	Included in Property Total
Total	\$83,364	\$77,813 **

**** Includes \$404 of optional terrorism premium**

Thank you for the opportunity to provide the City of Starkville's insurance needs. We are available to answer any questions and look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jason Ryder'.

Jason Ryder

P.O. Box 843
307 East Main Street
Starkville, Mississippi 39760
Phone 662-323-5550
Fax 662-323-3377

Reasons to Choose Liberty Mutual Insurance



Prepared for:
City of Starkville
May 2, 2018

A Commercial Property Insurance and Risk Management Proposal For:

City of Starkville

~~2018 PROPOSAL~~

Starkville, Mississippi 39759

Policy Period:

June 1, 2018 to

June 1, 2019 at 12:01 A.M. Standard time at above mailing address

This Proposal Expires on the Effective Date

Date Issued:

May 2, 2018

Prepared By:

ANNA MORGAN - Underwriter

Email: ANNA.MORGAN@LIBERTYMUTUAL.COM

STEPHANIE BROADNAX - Underwriting Assistant

Email: STEPHANIE.BROADNAX@LIBERTYMUTUAL.COM

Proposal Index

Reasons For Choosing Liberty Mutual Insurance	Page 4
About This Proposal	Page 7
Policy Provisions	Page 8
Basic Coverages	Page 9
Coverages Not Provided	Page 10
Endorsements (Other Than Equipment Breakdown, Valuation, Standard Policy Provisions)	Page 11
Extensions of Coverage	Page 13
Natural Catastrophes (Earth Movement, Earth Movement Sprinkler Leakage, Flood, Named Storm, Wind, Hail)	Page 18
Terrorism (TRIA)	Page 19
Deductibles	Page 20
Quote Stipulations	Page 24
Total Insurable Values	Page 25
Premiums	Page 25
Disclosure To California Policyholders	Page 26
Policyholder Disclosure Notice - Notice of Offer to Purchase Terrorism Insurance For Policy Period	Page 27
Terrorism Coverage (TRIA) Election Form	Page 29
Draft Policy Disclaimer	Page 30

Reasons for Choosing Liberty Mutual Insurance

Financial Strength and Stability

As the third-largest property and casualty insurer in the United States, Liberty Mutual Insurance offers a broad and competitive array of multinational insurance products and services. With 100 yrs experience, we have a unique understanding of our customers' needs. Our commitment to responsibility, combined with our promise to deliver quality products at a fair price, makes us a financially strong and innovative member of the Fortune 100.

- Nearly two-thirds of the companies on the Fortune 100 list are insured by Liberty Mutual Insurance.
- We rank 81st on the Fortune 100 list of largest corporations in the United States based on 2012 revenue. As of December 2012, we had \$36 billion in annual consolidated revenue, \$18 billion in policyholder equity, and \$120 billion in consolidated assets.

Broad and Flexible Coverage

We offer a broad and flexible range of multinational products that can be tailored based on the size of your company, your industry, and your unique risk profile. Offering flexible terms and conditions, proprietary forms on admitted paper, and key industry endorsements, you'll get high quality customized coverage including:

- Property
- Business Interruption
- Extra Expense
- Equipment Breakdown

Reasons for Choosing Liberty Mutual Insurance (continued)

Loss Prevention to Stop Losses Before they Happen

With one of the most experienced teams in the industry, our property risk engineers can help you identify exposures, quantify the potential cost, and recommend practical solutions. Our services include:

- Property loss control visits and consultations for new construction and sprinkler system plan review, hot work and human element programs or other proprietary issues in your operation
- A 24/7 impairment system that lets you report impairments to your automatic fire protection systems via phone, fax or the web (we even follow up within 24 hours and continue to do so until they are back on line)
- Customer training at the Property Loss Control Institute and state-of-the-art fire laboratory in Wausau, WI
- Flood and wind hazard analysis
- Loss control, business interruption and disaster preparedness workshops
- Account coordination and field service management
- Risk Management Guides that outline best practices on how to handle common exposures in easy-to-understand terms
- Boiler and machinery jurisdictional and loss prevention inspections

Reasons for Choosing Liberty Mutual Insurance (continued)

High Expectations and Service Standards

From claims and loss prevention to customer support, we strive to be easy to work with. That's why we have clear service standards and high expectations of our staff. Our service standards include:

- Phone calls returned within 24 hours
- Emails returned within 48 hours
- Policies and endorsements issued in time frames few competitors can match
- Loss prevention surveys performed within the first six months of the policy cycle
- Contact from us within 24 hours of a reported loss
- Claims paid within seven days of settlement

Delivering Better Claims Outcomes

Our in house adjusters are true property specialists and are aligned to help us improve outcomes. Located across the country, our adjusters can get to your site quickly and will provide a superior start-to-finish claims experience. In fact, 98% of our customers surveyed after a loss said they would recommend our claims service.

Lesla Hardin

From: Robyn Havard
Sent: Monday, May 7, 2018 10:49 AM
To: Lesla Hardin
Subject: Re: Property Insurance for City of Starkville
Attachments: 201805070955.pdf; 201805071036.pdf

Lesla,

Please see the attached email from my broker, his information listed below, that Hudson is rated by AM Best A Excellent and that they are admitted to do business in the State of Mississippi. Hudson Insurance Company, as you will see on the attached, is Financial Size Category: XV (\$2 Billion or greater) Stable.

Attached is my original proposal, which I have marked the property deductible of \$10,000. The auto comprehensive coverage (fire, theft, vandalism, collision with an animal) carries a \$500.00 deductible (\$500.00 less cost of repair or actual cash value whichever is lower) and the collision coverage (collision with something/someone or upset of the vehicle) carries a \$1,000.00 deductible (\$1,000.00 less cost of repair or actual cash value whichever is lower). The inland marine coverage carries a \$1,000.00 deductible.

The boards copy of the need for the \$10,000 wasn't attached to your email, but I would like to see it so that I can be sure and address all issues. Insurance is very difficult no doubt and I know that you and the board are wanting to do what's best for the City. I certainly don't mind questions nor would I mind sitting down with you and/or the board to discuss any questions or reservations that you might have. Many companies have both admitted and non admitted companies, this allows them to offer their best rate in their admitted company and a higher rate that is surcharged to insureds that are a higher risk. The city is quoted and will be issued in their admitted company.

Please let me know if you need anything further from me and I will review the letter from the board once received.

Thanks!

Broker: Bob Saville, CPCU, CLU, ARM
Saville Public Entity
5550 Triangle Parkway, #370
Norcross, GA 30092

Office: 678-317-2489
Cell: 770-241-9661
Fax: 678-317-2479

RE: Hudson Insurance Company/Hudson Excess Insurance Company

Bob Saville <bob@savillepublicentity.com>

Mon 5/7/2018 9:48 AM

To: Robyn Havard <robyn@iastarkville.com>;

The company rating is A:15 and they are admitted in MS. See the AM Best rating below:

Hudson Insurance Company

A.M. Best #: 003081 NAIC #: 25054 FEIN #: 135150451

Administrative Office

100 William St. 5th Floor

New York, NY 10038

United States

Web: www.hudsoninsgroup.com

Phone: 212-978-2800

Fax: 212-344-2973

View Additional Address Information

Domiciliary Address

1209 Orange Street

Wilmington, Delaware 19801

United States

Financial Strength Rating



Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.

View additional [information](#) for this company.

Based on A.M. Best's analysis, [058364 - Fairfax Financial Holdings Limited](#) is the AMB Ultimate Parent and identifies the topmost entity of the corporate structure. View a list of [operating insurance entities](#) in this structure.

Best's Credit Ratings

Financial Strength Rating [View Definition](#)

Rating: A (Excellent)

Affiliation Code: g (Group)

Financial Size Category: XV (\$2 Billion or greater)

Outlook: Stable

Action: Affirmed

Effective Date: February 28, 2018

Initial Rating Date: June 30, 1921

Long-Term Issuer Credit Rating [View Definition](#)

Long-Term: a+

Outlook: Stable

5/7/2018

Mail - robyn@iastarkville.com

Action:

Affirmed

Effective Date:

February 28, 2018

Bob Saville, CPCU, CLU, ARM
Saville Public Entity
5550 Triangle Parkway, #370

Norcross, GA 30092
Bob@SavillePublicEntity.Com
Office: 678-317-2489
Cell: 770-241-9661
Fax: 678-317-2479

The information contained in this communication, including attachments is privileged and confidential. If you have received this communication in error, any dissemination, distribution or copying of this communication is strictly prohibited and a notification by reply would be very helpful. Please note you cannot bind, alter or cancel coverage without speaking to an authorized representative of Saville Public Entity.

From: Robyn Havard <robyn@iastarkville.com>
Sent: Monday, May 07, 2018 10:44 AM
To: Bob Saville <bob@savillepublicentity.com>
Subject: Hudson Insurance Company/Hudson Excess Insurance Company

Morning!

I need to confirm the company rating and that the companies are admitted carriers in our state please.

Robyn Havard

Insurance Associates of Starkville, LLC

807 Hwy 12 W.

Starkville, MS 39759

Direct Number: 662-498-1990

Direct Fax: 662-498-1995

Email: Robyn@iastarkville.com

5/7/2018

Mail - robyn@iastarkville.com

NOTICE: You cannot bind, alter or cancel coverage without speaking to an authorized representative of INSURANCE ASSOCIATES OF STARKVILLE, LLC or its affiliate agencies or officers. Coverage cannot be bound without written confirmation from an authorized representative of INSURANCE ASSOCIATES OF STARKVILLE, LLC or its affiliate agencies or officers. This email and any files transmitted with it are not encrypted and may contain privileged or other confidential information and is intended solely for the use of the individual or entity to whom they are addressed. If you are not the intended recipient or entity, or believe that you may have received this email in error, please reply to the sender indicating that fact and delete the copy you received. In addition, you should not print, copy, retransmit, disseminate, or otherwise use this information. The recipient should check this email for the presence of viruses. Sender does not accept liability/damage caused by any virus. Thank you..



HUDSON
INSURANCE GROUP®

PRIMARY
PROPERTY & CASUALTY
PROPOSAL

FOR

City of Starkville, MS

EFFECTIVE:
5/1/2018

4/2/2018



Table of Contents

OUR UNDERWRITING TEAM	Error! Bookmark not defined.
GENERAL INFORMATION	2
COVERAGES.....	3
COVERAGE ENHANCEMENTS.....	3
PROPERTY COVERAGE EXTENSIONS	3
CRIME	Error! Bookmark not defined.
AUTOMOBILE	5
APPLICABLE FORMS / ENDORSEMENTS	6
QUOTATION TERMS AND CONDITIONS.....	6
ADDITIONAL REQUIRED CONDITIONS	7
CLAIMS ADMINISTRATION	7
PREMIUM / COMMISSION	7
TERRORISM RISK INSURANCE ACT.....	8
CONDITIONAL TERRORISM COVERAGE.....	8
TERRORISM SIGNATURE PAGE.....	8



HUDSON
INSURANCE GROUP®

GENERAL INFORMATION

Insured Name:	City of Starkville
Insured Address:	110 West Main St., Starkville MS 39759
Inception Date:	05/01/2018
Expiration Date:	05/01/2019

Insurer:	Hudson Insurance Company / Hudson Excess Insurance Company (UMB)			
Financial Rating:	A XV			
Policy Number:				
Underwriter(s):				
Line of Business:				
Policy Form:	☒	Property (includes IM/Crime)	☐	General Liability
If this is a non-admitted product, the Producer is responsible for all taxes and fees. Indemnification policy.	☐	Auto Liability	☐	Umbrella/Excess Liability
	☒	Auto Physical Damage	☐	Law Enforcement Liability
	☐	Scholastic Legal Liability	☐	Public Officials Liability
	☐	Employment Practices Liability	☐	Emergency Dispatcher's Liability
	☐	Fire-Fighter's Liability		

We based this proposal on the underwriting and pricing information in the submission provided by you. The coverage and terms presented may not be the same or as broad as requested in your submission.



COVERAGES

COVERAGE TYPE	LIMIT / AGGREGATE	DEDUCTIBLE	COVERAGE TRIGGER	RETRO DATE
PROPERTY	\$ 39,922,375 Blanket Limit* *Includes Bldg./PP/Computers	\$ 10,000	N/A	N/A
PROPERTY COVERAGE EXTENSIONS	REFER TO COVERAGE ENHANCEMENTS SECTION \$100,000 leased /rented			
EQUIPMENT BREAKDOWN	Included in Building Limit	\$ 10,000	N/A	N/A
FLOOD* *Zone C or Unshaded X Only	\$	\$	N/A	N/A
EARTHQUAKE *No Zone 1 or 2	\$ 3,000,000	\$ 25,000	N/A	N/A
INLAND MARINE	Refer to Property Coverage Extensions	\$ 1,000	N/A	N/A
CRIME	REFER TO COVERAGE ENHANCEMENTS SECTION			
AUTO LIABILITY	\$ Each Accident	\$	Occurrence	N/A
AUTO PHYSICAL DAMAGE X	Comprehensive	\$ 500	Occurrence	N/A
	Collision	\$ 1,000		
OTHER AUTO COVERAGE FEATURES	REFER TO COVERAGE ENHANCEMENTS SECTION Auto Physical Damage only			

COVERAGE ENHANCEMENTS

PROPERTY COVERAGE EXTENSIONS

Coverage	Limits of Insurance	Adjusted Limits
Underground Sprinkler System and related Components Parts	\$25,000	\$
Animals	\$1,500 per animal \$10,000 per occurrence	\$
Debris Removal	\$25,000	\$ 250,000
Fire Department Service Charge	\$25,000	\$



Pollutant Clean-up and Removal	\$25,000	\$ 100,000
Electronic Data	\$25,000	\$
Key Replacement and Lock Repair	\$25,000	\$
Arson Reward	\$25,000	\$
Footbridges or Retaining Walls	\$25,000	\$
Newly Acquired or Construction Property – Buildings	\$1,000,000/ 180 days	\$
Newly Acquired or Construction Property – Business Personal Property	\$ 500,000/ 180 days	\$
Personal Effects and Property of Others	\$25,000	\$
Valuable Papers and Records: At described premises Not at described premises	\$250,000 \$50,000	\$
Property Off- Premises	\$100,000	\$
Outdoor Property	\$50,000/ \$1,000 max per Tree, Shrub or Plant	\$
Accounts Receivable: At described premises Not at described premises	\$250,000 \$50,000	\$
Change in temperature, Electrical Damage and Off- Premises Services	\$50,000	\$
Commandeered Property	\$100,000	\$
Contractors' Equipment and Miscellaneous Equipment and Tools	\$50,000/ \$5,000 tools	\$ 3,612,824
Electronic Data Processing Data and Media	\$50,000	\$
Employee Dishonesty	\$50,000	\$
Faithful Performance of Duty Coverage: Employee Theft- Per Loss Coverage	\$50,000	\$
Food Contamination Shutdown- Planned event	\$10,000	\$
Fine Arts	\$100,000	\$
Inventory and Appraisals	\$10,000	\$
Money and Securities	\$25,000	\$
Public Relations Crisis Management Services Expenses	\$10,000	\$



Unscheduled Miscellaneous Outdoor Property	\$100,000	\$
Underground Water Seepage	\$25,000	\$
Utility Services- Planned Events	\$25,000	\$
Fungus, Wet Rot, Dry Rot and Bacteria	\$25,000	\$
Property in Transit	\$50,000	\$
Building Ordinance: Coverage A	Building Limit	\$ 500,000
Building Ordinance: Combined Coverage B and C	\$250,000	\$
Business Income & Extra Expense	\$250,000	\$ 500,000
Business Income Other Than Rental Value	Number of Days 60	\$

Our program automatically provides coverage benefits that are specifically applicable to Public Entity risks in the Enhanced Property Extension Endorsement. These coverages may be increased to tailor meet your needs upon request.

AUTOMOBILE

Based on # of units rated: 184

Coverage		Limits of Insurance	
Uninsured/ Underinsured		\$	
Medical		\$	
Hired & Non-Owned Auto		\$	
Hired Car Physical Damage	Comprehensive	Limit: \$	Deductible: \$
	Collision	Limit: \$	Deductible: \$

Physical Damage coverages included are only for specified vehicles for which a "cost new" was provided on the application.



APPLICABLE FORMS / ENDORSEMENTS

Form # / Edition	Title

QUOTATION TERMS AND CONDITIONS

1. This proposal is presented on a portfolio coverage platform. Any disassembling of coverage parts could result in a higher premium and changes to terms.
2. Exclusions: Please refer to the Coverage forms. a. Exclusions include, but are not limited to: (UW amend accordingly) i. Aircraft; Airport, exception for airport facilities. ii. Asbestos iii. Dumps iv. Cyber Liability v. Eminent Domain or Inverse Condemnation vi. Employer's Liability vii. Fungus or Bacteria viii. Lead ix. Nuclear Hazard x. Pollution – exception for water treatment, water and sewage operations, escape or back-up of sewage or waste water from sewage treatment facility xi. Punitive damages xii. Silica xiii. War xiv. WC
3. Terrorism: This proposal includes coverage for TRA (Terrorism Reform Act) legislation. The insured has the option to reject this terrorism coverage. If the insured rejects coverage, they must complete and sign the terrorism exclusion form. If the insured does not return the form upon binding of coverage, the terrorism premium will automatically be included. (No Terrorism Exclusions are attached to the Professional Liability coverages)
4. Please advise binding by written request on or before effective date of coverage.
5. Surplus Lines taxes and fees will apply to the umbrella.



HUDSON

INSURANCE GROUP®

ADDITIONAL REQUIRED CONDITIONS

1.	Signed property statement of values.
2.	
3.	
4.	
5.	
6.	

CLAIMS ADMINISTRATION

PREMIUM

PROPERTY*	\$ 48,420
*INCLUDES INLAND MARINE/FLOOD/EQ	
CRIME	included in property
AUTOMOBILE	\$ 27,738

TOTAL PREMIUM:	\$ 79,956	With Terrorism
	\$ 76,158	Without Terrorism
Surcharges, Fees:	\$	
Subject to Audit:	Yes: ☐ No: ☐	

Payment is due 30 days from the effective date of coverage.

THIS PROPOSAL IS VALID UNTIL:	05/01/2018
-------------------------------	------------

Disclaimer: This document, including attachments, may include confidential and/or proprietary information and may be used only by the person to whom or entity to which it is addressed. If you are not the intended recipient or his or her authorized agent, you, the reader, are hereby notified that any dissemination, distribution, or copying of this document is prohibited. If you received this in error, please notify the sender by replying to this message, and then delete immediately.



HUDSON
INSURANCE GROUP®

TERRORISM RISK INSURANCE ACT

Under the Terrorism Risk Insurance Act of 2002, as amended pursuant to the Terrorism Risk Insurance Program Reauthorization Act of 2015, effective January 1, 2015 (the "Act"), you have a right to purchase insurance coverage for losses arising out of acts of terrorism, as defined in Section 102(1) of the Act: The term "certified acts of terrorism" means any act that is certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

You should know that where coverage is provided by this policy for losses resulting from "certified acts of terrorism," such losses may be partially reimbursed by the United States Government under a formula established by federal law. However, your policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government agrees to reimburse eighty-five percent (85%) of covered terrorism losses in calendar year 2015 that exceed the statutorily established deductible paid by the insurance company providing the coverage. This percentage of United States Government reimbursement decreases by one percent (1%) every calendar year beginning in 2016 until it equals eighty percent (80%) in 2020. The premium charged for this coverage is provided below and does not include any charges for the portion of loss that may be covered by the Federal Government under the Act.

You should also know that the Act, as amended, contains a \$100 billion cap that limits United States Government reimbursement as well as insurers' liability for losses resulting from "certified acts of terrorism" when the amount of such losses in any one calendar year exceeds \$100 billion. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

CONDITIONAL TERRORISM COVERAGE

The federal Terrorism Risk Insurance Program Reauthorization Act of 2015 is scheduled to terminate at the end of December 31, 2020, unless renewed, extended or otherwise continued by the federal government. Should you select Terrorism Coverage provided under the Act and the Act is terminated December 31, 2020, any terrorism coverage as defined by the Act provided in the policy will also terminate.

TERRORISM SIGNATURE PAGE

IN ACCORDANCE WITH THE ACT, YOU MUST CHOOSE TO SELECT OR REJECT COVERAGE FOR "CERTIFIED ACTS OF TERRORISM" BELOW:

☐	I hereby elect to purchase certified terrorism coverage for a premium of \$798. I understand that the federal Terrorism Risk Insurance Program Reauthorization Act of 2015 may terminate on December 31, 2020. Should that occur my coverage for terrorism as defined by the Act will also terminate.
☐	I hereby reject the purchase of certified terrorism coverage.

Policyholder/Applicant's Signature

Named Insured/Firm

Print Name

Policy Number, if available

Date



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Finance and Admin
AGENDA DATE: 12.19.17
PAGE: 1 of several

SUBJECT: Consideration of authorization for Jameika Smith to participate in the City of Starkville Educational Assistance Program to take master level courses in Business Administration with a total reimbursement cost not to exceed \$1,500.00 per semester and to reimburse her for the approved courses completed in the Fall 2017 semester in the amount of \$1,148.50.

AMOUNT & SOURCE OF FUNDING
001-145-481-140 Employee Education Expenses

FISCAL NOTE:

AUTHORIZATION HISTORY: Jameika Smith, Deputy Clerk Accounting Assistant for the City of Starkville, is pursuing her Master's degree in Business Administration. She is requesting to participate in the Educational Assistance program to enroll in the Directed Individual Study program at Delta State University.

**REQUESTING
DEPARTMENT:** Finance and Admin

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin, City Clerk / CFO

FOR MORE INFORMATION CONTACT: Lesa Hardin

SUGGESTED MOTION:

**City of Starkville
Educational Assistance Request**

Section A: Employee Request

Name (Print) Jameika Smith SS# _____

Home Address: ..

Telephone #'s: Home _____ Cell _____

Request Date 1/8/18 Date of Hire February 2014

Current Position accounting assistant Supervisor _____

Check one:

[] Seminar ☒ College Course [] Workshop [] Conference [] Other: _____

Title Wage and Salary Administration

School or Organization Delta State University

Dates of attendance January-May 2018 Total Hours Training 3

Costs: Please itemize all related costs requested for approval in accordance with the Educational Assistance Program. State the amount and category of each cost and whether such costs are requested for prepayment (seminars, workshops, accreditation programs, etc.) or for reimbursement (college courses, continuing education, etc.) reimbursement of college courses \$1,123.50; Campus Improvement - \$20.01

What specific knowledge or skill will you learn? This course will teach me the importance of compensation strategy

How will the acquired knowledge or skill help improve your performance and/or prepare you for more advanced responsibilities with the City of Starkville? The acquired knowledge will allow me to have a better understanding of developing effective compensation packages.

REPAYMENT AGREEMENT:

In connection with the City of Starkville's Educational Assistance Policy, I am requesting benefits to be approved for continuing my education. I hereby agree to repay the City if I leave employment either voluntarily or involuntarily for reasons within my control prior to two years after educational assistance has been received. The repayment will be prorated according to my length of service after such benefits have been received, with my being responsible to repay the City of Starkville on a one-twenty-fourth (1/24) per month(s) basis of such benefits received for each month prior to the end of a twenty-four (24) month period. I agree that the City of Starkville, in its sole discretion, may retain and deduct from my last payroll check, any amount due and payable to the City of Starkville, to the extent allowed by law, to offset against any training and other employment related expenses (per section 4 above) that I would be obligated to reimburse the City of Starkville. I agree to repay any outstanding expenses for which I may be responsible to the City of Starkville at the time of my resignation.

I agree that if it becomes necessary to enforce this contract and judgment is entered against me, I will pay all costs and expenses incurred by the City of Starkville including attorney fees.

In the event of a reduction of force or if I am terminated for reasons beyond the employee's control, the City will not enforce the repayment agreement. In the event of such reduction in force or involuntary termination, the Personnel Officer of the City of Starkville shall review such termination and shall render the

decision as to whether reimbursement is required, with that decision being subject to the established rules of the Grievance Procedure as set forth in the City of Starkville Personnel Policy Manual.

Employee Signature Jamika Smith

Date 5/9/18

Attach description of training with completed registration form and forward to your supervisor for approval process.

Section B: Approvals

Review and approve based on appropriateness, cost, scheduling, and quality of training, and availability of funding in the department's training budget.

Supervisor Lesa Hardin

Date 1-9-18

Department Head Lesa Hardin

Date 1-9-18

Approve and forward to Human Resources

Review and approve for compliance with policy, quality of training and/or make recommendations for other resources.

Personnel Officer _____ Date _____

Approved by Mayor and Board of Aldermen on (date) _____

Section C: Notification of approval

To: _____

Date: _____

(Employee's Name)

Your request for Educational Assistance Benefits as indicated on this form is approved and you are authorized to enroll in the above stated classes. Only expenses which you have listed may be considered for reimbursement under the terms and provisions of this policy. You are reminded to review all provisions of the policy, specifically those pertaining to reimbursement and repayment of expenses approved.

Department Director's Authorization: _____

Section D: Reimbursement Request

I hereby acknowledge that I have completed the courses approved for reimbursement under the City of Starkville's Educational Assistance Policy and request reimbursement of the approved costs. I am attaching my grade report and receipts for all expenses requested for reimbursement. I hereby acknowledge my obligations and agreement to the repayment terms of the policy.

Total applicable costs for reimbursement: **Receipts are required**

Tuition	\$ <u>1,123.50</u>
Registration Fees	\$ <u>20.01</u>
Books	\$ <u>31.22</u>
Other fees (itemize)	\$ _____
Total of all fees	\$ <u>1,174.73</u>

Grade received B

Applicable percentage for reimbursement 75%
(See Policy)

Actual amount of reimbursement requested: \$ 881.05

Employee's Signature: Jamika Smith

Date: 5/9/18

Complete and submit to Personnel Officer

Section E: Reimbursement Approval

Reimbursement Request and grade received and approved:

Personnel Officer: _____

Date: _____

Department Director: Lesa Hardin

Date: 5-9-18

Submit to City Clerk's Office after approval



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: May 15, 2018
Page: 1

SUBJECT:

Request authorization to advertise for a part-time Athletic Assistant, in the Starkville Parks & Recreation Department.

AMOUNT & SOURCE OF FUNDING:

One (1) part-time Athletic Assistant position. This position will be paid only for actual hours worked, not to exceed twenty (20) hours per week at \$10.00 per hour. This position will not be eligible for benefits.

FISCAL NOTE:

Funds are available and budgeted within the Department.

AUTHORIZATION HISTORY:

On April 03, 2018, the Board of Aldermen approved to hire James Mcillece as a part-time Athletic Assistant. Since then, Mr. Mcillece has resigned.

REQUESTING DEPARTMENT:

Starkville Parks and Recreation Department

DIRECTOR'S AUTHORIZATION:

Gerry Logan, Interim Parks and Recreation Director

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for a part-time Athletic Assistant, in the Starkville Parks & Recreation Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: May 5, 2018
Page: 1

SUBJECT:

Request authorization to advertise for three (3) part-time Seasonal Program Specialist positions in the Starkville Park and Recreation Department.

AMOUNT & SOURCE OF FUNDING:

Two (2) part-time Seasonal Program Specialist positions. These positions will be paid up to 120 hours of seasonal work at \$10.00 per hour. These positions, will not be eligible for benefits.

One (1) part-time Seasonal Program Specialist position. This position will be paid up to 240 hours of seasonal work at \$10.00 per hour. This position will not be eligible for benefits.

FISCAL NOTE:

Funds will be used form account # 001-550-430-115 in the amount up to \$4,800 for these positions.

AUTHORIZATION HISTORY:

As part of the new joint-use agreement with Starkville-Oktibbeha School District, the City's Parks and Recreation Department will be utilizing School Facilities for Programs. For the month of June 2018, Henderson Ward Stewart gym will be utilized for programming. In order to use the gym, the City is required to provide supervision. Two of the positions will be tasked with doing that. The other position is requested to assist with the NRPA Healthy Out-of-School Meal Grant Program, so that we have a city staff member involved and coordinating necessary items for the program.

REQUESTING DEPARTMENT:

Starkville Parks and Recreation Department

DIRECTOR'S AUTHORIZATION:

Gerry Logan, Interim Parks and Recreation Director

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for three (3) part-time Seasonal Program Specialist positions as described on this cover sheet and the necessary budget amendments described on this cover sheet.



JOB DESCRIPTION

Title: Summer Program Specialist

Reports to: Program Coordinator

Date Prepared: 5/3/2018

Department: Parks and Recreation

Classification: Part-Time Seasonal

Approved by Board:

GENERAL POSITION SUMMARY:

The Summer Program Specialist will coordinate Department Summer Programs including overseeing the new joint-use programs held at Starkville-Oktibbeha School District Facilities, and will also assist with the Summer Meal Programs.

ESSENTIAL JOB FUNCTIONS:

- Coordinate Summer Programs including joint-use programs at Starkville-Oktibbeha School District Facilities and assisting with the Summer Meal Programs.
- Interpret department regulations, policies, and procedures; make decisions involving independent judgment and requiring specialized knowledge of department practices, programs, and operations; analyze situations and make appropriate decisions without immediate supervision.
- Assist with supervision of all department facilities.
- Disseminate information via telephone or hard copy; document complaints and requests; respond to complaints and requests for information or services; serves as a liaison to resolve problems with outside agencies and other departments; relays messages, orders, and instructions to personnel.
- Utilize a computer and application software, printer, multi-line phone system, calculator, and standard office equipment while performing essential functions.
- Require regular and prompt attendance plus the ability to work well with others and work well as a team.
- Perform other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of recreation policies and procedures, including managing recreation equipment and supplies, recreation programming and public relations.
- Ability to work with confidential information and prioritize, coordinate, and organize work.
- Ability to communicate effectively, both orally and in writing, in both small and large groups, and in formal and informal settings.
- Ability to understand and interpret departmental rules, regulations, procedures, and instructions both orally and in writing.
- Ability to interact with the public and provide information in a polite and courteous manner, both in person and on the telephone.
- Ability to be bonded.
- CPR/First Aid/AED training/certification desirable

EDUCATION AND/OR EXPERIENCE PREFERRED:

- High school diploma from a school accredited by a regional accrediting agency recognized by the U.S. Department of Education or GED certificate issued by the appropriate state agency and considerable experience supervising children's programs.



WORK ENVIRONMENT

- Individuals assigned to the joint-use programs at Starkville-Oktibbeha School District will work a minimum of 20-30 hours per week for four weeks for a minimum of 80 hours and a maximum of 120 hours.
- Individuals assigned to the Summer Meals Program will work through 20-30 hours per week for eight weeks for a minimum of 160 hours and a maximum of 240 hours.
- Work is performed both indoors and outdoors and involves everyday risks or discomforts which requires normal safety precautions.

PHYSICAL DEMANDS

Ability to work in a standard office environment, including ability to sit, stand, walk, kneel, crouch, stoop, squat, twist, and lift 20 lbs.; ability to travel to different sites and locations. Frequent outside work is required.

SPECIAL REQUIREMENTS

- Good driving record, ability to drive a City vehicle and possession of a valid State Driver's license.
- Must be able to pass a background check.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: May 15, 2018
Page: 1

SUBJECT:

Request authorization to transfer William “Ronnie” Smith from the Water Department (Rehab Construction), to fill a Driver position in the Sanitation Environmental Service Department.

AMOUNT & SOURCE OF FUNDING

Lateral transfer, no change in pay. William “Ronnie” Smith current rate is a Grade 7, \$29,120.00 (\$14.00 per hour) based on 2080 hours.

FISCAL NOTE:

AUTHORIZATION HISTORY:

This position was previously held by Michael Gibson, who has recently retired.

REQUESTING DEPARTMENT:

Sanitation /Environmental Services Department

DIRECTOR’S AUTHORIZATION:

Calvin Ware, Sanitation & Environmental Services Director

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to transfer William “Ronnie” Smith from the Water Department (Rehab Construction), to fill a Driver position in the Sanitation Environmental Service Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: May 15, 2018
Page: 1

SUBJECT:

Request authorization to hire Joshua Brown, as a Driver in the Sanitation & Environmental Service Department.

AMOUNT & SOURCE OF FUNDING

Salary Grade 7. \$29,120.00 (\$14.00 per hour), based on 2080 hours.

FISCAL NOTE:

AUTHORIZATION HISTORY:

This position was previously held by Terry Jones, who resigned.

REQUESTING DEPARTMENT:

Sanitation /Environmental Services Department

DIRECTOR'S AUTHORIZATION:

Calvin Ware, Sanitation & Environmental Services Director

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Joshua Brown, as a Driver in the Sanitation & Environmental Service Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: May 15, 2018
Page: 1

SUBJECT:

Request authorization to reclassify Theresa Celestine in the Starkville Police Department from part-time without benefits to full-time with benefits.

AMOUNT & SOURCE OF FUNDING:

Theresa Celestine - Grade 6, Annual Salary of \$24,960.00 (\$12.00 per hour) based on 2080 hours.

LINE ITEM:

FISCAL NOTE:

Funds are available and budgeted within the Department.

AUTHORIZATION HISTORY:

On March 20, 2018, the Board of Aldermen approved to hire Kali Thompson as a full-time Radio Operator (Dispatcher) and Theresa Celestine, as a part-time Radio Operator (Dispatcher). Since then, Ms. Thompson has voluntarily resigned.

REQUESTING DEPARTMENT:

Starkville Police Department

DIRECTOR'S AUTHORIZATION:

R. Frank Nichols, Chief of Police

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to reclassify Theresa Celestine in the Starkville Police Department from part-time without benefits status to full-time with benefits status.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: May 15, 2018
Page: 1

SUBJECT:

Request authorization to hire Bailey Cristwell as a part-time Customer Service Representative in the Starkville Utilities Department.

AMOUNT & SOURCE OF FUNDING

This position will be paid only for actual hours worked at \$11.00 per hour. This position will not be eligible for benefits.

FISCAL NOTE:

AUTHORIZATION HISTORY:

Currently, Ms. Cristwell, is working in Starkville Utilities with the Golden Triangle Planning and Development Program, but her hours have ended. Each year from May through August we experience high levels of new service requests from students and employees associated with the University. This requires additional time in responding to questions for new service and setting up the new accounts. In order to provide timely service additional help is required above our normal operations.

REQUESTING DEPARTMENT:

Starkville Utilities Department

DIRECTOR'S AUTHORIZATION:

Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Bailey Cristwell as a part-time Customer Service Representative in the Starkville Utilities Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: May 15, 2018
Page: 1

SUBJECT:

Request authorization to hire Augester Hollins, as an Apprentice Lineman in the Starkville Utilities Department.

AMOUNT & SOURCE OF FUNDING:

Grade 10, Non Exempt 37,440 (\$18.00 per hour), based on 2080 hours.

FISCAL NOTE:

AUTHORIZATION HISTORY:

This position was previously held by Floyd Bell, who retired.

REQUESTING DEPARTMENT:

Starkville Utilities Department

DIRECTOR'S AUTHORIZATION:

Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT:

Navarrete Ashford, Human Resources Director

SUGGESTED MOTION

Move approval to hire Augester Hollins, as an Apprentice Lineman in the Starkville Utilities Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: May 15, 2018
Page: 1

SUBJECT:

Request authorization to hire Corey Braxton, as a Maintenance Worker III for the Utilities Department.

AMOUNT & SOURCE OF FUNDING:

Grade 5, Annual Salary of \$23,920 (\$11.50 per hour) for entry level, based on 2080 hours

AUTHORIZATION HISTORY:

This position was previously held by Vershunn Eddins, who voluntarily resigned.

REQUESTING DEPARTMENT:

Utilities Department

DIRECTOR'S AUTHORIZATION:

Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Corey Braxton, as a Maintenance Worker III for the Utilities Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: May 15, 2018
Page: 1

SUBJECT:

Request authorization to advertise for three part-time linemen for the Airport Department.

AMOUNT & SOURCE OF FUNDING:

This position will be paid only for actual hours worked at \$10.00 per hour. This position will not be eligible for benefits.

FISCAL NOTE:

Funds are available and budgeted within the Department.

AUTHORIZATION HISTORY:

Two of the part time linemen Kenny Coats and Carly Hammack, have graduated from MSU and resigned. Shayne Piper is the third employee and he has recently received his Flight Instructor License.

These positions were previously paid at \$10.00 per hour, but to remain consistent with other labor part time positions within the City, it's the recommendation to move them to \$10.00 per hour.

REQUESTING DEPARTMENT:

Airport

DIRECTOR'S AUTHORIZATION:

Rodney Lincoln, Airport Director

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for three part-time linemen for the Airport Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Parks and Recreation
AGENDA DATE: 5-15-2018
PAGE: 1 of 3

SUBJECT: Consideration to authorize the purchase of new HVAC unit and lines to be used by the Park and Recreation Department of the City of Starkville at the Needmore Community Center from the lower bidder, Hollis Brothers, for \$6,000.00.

AMOUNT & SOURCE OF FUNDING: 001-550-630-402 Building Maintenance/Repairs.

Two quotes were received: Climate Control - Starkville, MS – \$6,420.87
Hollis Brothers – Starkville, MS - \$6,000.00

AUTHORIZATION HISTORY: There are three total HVAC units that provide air conditioning for the Needmore Community Center. One unit is significantly older than the others and requires replacing. The unit that will be replaced provides air for the side of the building used for afterschool programming.

**REQUESTING
DEPARTMENT:** Parks and Recreation

**DIRECTOR'S
AUTHORIZATION:** Gerry Logan

FOR MORE INFORMATION CONTACT: Gerry Logan, 662-323-2294, glogan@starkvilleparks.com

SUGGESTED MOTION:

Approval of authorization of the lowest and best of two quotes for the HVAC system to be used by the Park and Recreation Department of the City of Starkville at the Needmore Community Center from the lower bidder, Hollis Brothers, for \$6,000.00.

PROPOSAL

HOLLIS BROTHER ELECTRIC & REFRIGERATION COMP., INC.

PO Box 735 Starkville, MS 39760

662-323-1543 Fax 662-323-1546

Proposal submitted to: Trent Helms
Phone: 662-341-0475
Email: thelms@starkvilleparks.com
Date: January 5, 2018
Job name:
Job location: Gillespie St. Center

Specifications and estimates for:

Install (1) 5-ton Trane furnace, coil, condenser, and new lines **\$6000.00+Tax**

We propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:

-----Six Thousand dollars Plus 7% Sales Tax-----

Authorized
Signature _____ Date _____

Acceptance of
Proposal _____ Date _____

Note: Prices are good for 90 days.

All prices are subject to 7% state sales tax unless otherwise noted or exempt.

Climate Control

13545 Ms Hwy 12 West
Starkville, MS 39759

Estimate

Date	Estimate #
1/10/2018	291

Name / Address
Starkville Parks 405 Lynn Lane Starkville, MS 39759

			Project
			Needmore Center
Description	Qty	Rate	Total
Needmore center			
Removal of existing system		0.00	0.00
Adjusting duct work to fit new system		0.00	0.00
Installation of new copper line set		0.00	0.00
Installation of Rheem 5 ton 14 seer furnace, coil, and 3 phase condenser		0.00	0.00
Installation of float switch in case of future clogged drain		0.00	0.00
Total		6,420.87	6,420.87
		Subtotal	\$6,420.87
		Sales Tax (0.0%)	\$0.00
		Total	\$6,420.87



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Parks and Recreation
AGENDA DATE: 5-15-2018
PAGE: 1 of 3

SUBJECT: Consideration to authorize the purchase of Exmark 72" Lazer E-Series mower, state contract number 8200037364 to be used by the Park and Recreation Department of the City of Starkville and for the City Clerk / CFO to obtain financing leasing quotes.

AMOUNT & SOURCE OF FUNDING: 001-550-555-250 Equipment. Price of \$8,400 will be financed / leased.

AUTHORIZATION HISTORY: Parks and Recreation Department currently has a mower out of service that needs to be put on surplus. This purchase will allow the maintenance crews to operate the necessary five mowers to maintain all ball fields and parks adequately.

**REQUESTING
DEPARTMENT:** Parks and Recreation

**DIRECTOR'S
AUTHORIZATION:** Gerry Logan

FOR MORE INFORMATION CONTACT: Gerry Logan, 662-323-2294, glogan@starkvilleparks.com

SUGGESTED MOTION:

Approval of authorization of the purchase of Exmark 72" Lazer E-Series mower to be used by the Park and Recreation Department of the City of Starkville and for the City Clerk / CFO to obtain financing quotes.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Park and Recreation Dept.
AGENDA DATE: May 15, 2018
PAGE: 1 of 9

SUBJECT: Consideration of the approval of the Agreement between the City of Starkville and Southern Foundation, Inc.

AMOUNT & SOURCE OF FUNDING: All funds expended from 001-552-501-200 NRPA Supplies and paid for through the grant.

FISCAL NOTE: None

AUTHORIZATION HISTORY: The City of Starkville was awarded a National Recreation and Parks Association (NRPA)/Wal-Mart Foundation Rural Communities Healthy Out-of-School Time grant for the amount of \$35,000.00. The City is partnering with Southern Foundation, Inc. to operate the program and this MOU establishes their relationship with the City.

**REQUESTING
DEPARTMENT:** Parks and Recreation

**DIRECTOR'S
AUTHORIZATION:** Gerry Logan

FOR MORE INFORMATION CONTACT: Gerry Logan, glogan@starkvilleparks.com, 662-323-2294

SUGGESTED MOTION:

Move approval of the Agreement between the City of Starkville and Southern Foundation, Inc.

AGREEMENT

WHEREAS this Agreement is made by and between the Southern Foundation for Homeless Children, Incorporated ("Subgrantee"), and the City of Starkville, Mississippi ("City"), effective as of the last date of execution shown below;

WHEREAS, the City, in cooperation with the Subgrantee, applied and were awarded a 2018 Rural Communities Healthy Out-of-School Time Grant by the National Recreation and Park Association;

WHEREAS, the City recognizes the Subgrantee has expertise in operating a meal program, and has available space and desire for the Subgrantee to implement the terms of the grant requirements; and

NOW THEREFORE, for and in consideration of the premises and agreements contained herein, and the benefits accruing to each, the Subgrantee and the City mutually agree and covenant as follows:

ARTICLE I. DUTIES AND RESPONSIBILITIES

A. The duties and responsibilities of the City are as follows:

1. Reimburse the Subgrantee for costs associated with the grant. Invoices or receipts must be provided to the City in accordance with the terms of the grant.
2. Provide indoor facilities at no cost to the Subgrantee for the operation of a meal program during the terms of the grant.
3. Assist in promotion of the meal program on website, social media and other necessary medium.
4. Assist in coordinating transportation for meal program participants including procuring and scheduling of buses, promotion of the transportation schedule, and providing designated pick-up and drop-off zones at City facilities.

B. The duties and responsibilities of the Subgrantee are as follows:

1. Implement the meal program including procuring of food items, storage of food items, providing staff and/or volunteers to operate the meal program, and other terms as required in the grant as outlined by the National Recreation and Park Association.
2. Assist in promotion of the meal program on website, social media and other necessary medium.
3. Assist in providing staff and/or volunteers for the transportation of meal program participants.
4. Provide insurance coverage that meets the City's insurance requirements for special events.

ARTICLE II. GENERAL PROVISIONS

- A. The Subgrantee and the City further agree to the following:

Both parties hereto agree that all terms of this agreement are also subject to the terms of the Memorandum of Understanding made between the City of Starkville and the National Recreation and Park Association regarding implementation of the Healthy Out-of-School Time Program Grant.

Article III. NON-DISCRIMINATION CLAUSE

The Subgrantee hereby agrees to refrain from any activity in relation to this Agreement that discriminates against any person or persons based upon race, color, creed, national origin, disability, religion, age, or sex, and in accordance with present federal and state laws.

Article IV. Use of Facility Keys

The City will issue key(s) to the Subgrantee for and during the use of appropriate facilities. The keys may not be reproduced or duplicated by the Subgrantee. The Subgrantee agrees to return these keys to City within five working days after the

conclusion of the term of this Agreement unless mutually agreed upon otherwise by the parties. Upon failure to return any of said keys issued by the City to the Subgrantee, the Subgrantee agrees to reimburse City for the cost to make new key(s) and install new lock(s).

Article V. Repairs and Damages to Facilities

The Subgrantee agrees to be solely responsible for any and all damages related to and arising out of the use of City facilities by the Subgrantee under this Agreement. This applies, but is not limited to, any and all persons associated with the Subgrantee who use the facilities or who attend the Subgrantee's events at the facilities during the term of the Agreement. The Subgrantee agrees to be solely responsible for all repairs or costs of repairs to the facilities and for any and all related damages as set forth herein.

Article VI. Safety Procedures

The Subgrantee hereby agrees to abide by generally-recognized standards of safety, regulations and procedures for the nature of the proposed use of the facilities. The Subgrantee, including its representatives, employees and volunteers, are also required to abide by City of Starkville park rules and ordinances.

Article VII. Criminal Background Checks

The Subgrantee shall conduct criminal background checks on all persons acting as employees, volunteers, board members, and any other person acting in an official capacity with any organization involved in the Subgrantee's activities. These checks shall be conducted prior to the beginning of the meal program and shall be valid for no more than one calendar year. The Subgrantee shall employ a reputable company licensed by the State of Mississippi to conduct such checks unless these checks are conducted by the Subgrantee's state or national sanctioning body. Should an individual be

disqualified as a result of the check, based upon generally-recognized standards for the protection of youth, the Subgrantee shall prohibit that individual from serving in any official capacity with the Subgrantee's activities. Additionally, the Subgrantee shall provide to the City, upon request, a listing of all individuals who have undergone a criminal background check.

Article VIII. INDEMNIFICATION

The Subgrantee shall indemnify, hold harmless, and defend the City, its officers, agents, employees and volunteers from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury to or death of any person or for damage to any property arising out of or in connection with Subgrantee's performance under this Agreement. Such indemnity shall apply regardless of whether the claims, losses, damages, causes of action, suits, or liability arise in whole or in part from the negligence of the City, any other party indemnified hereunder, the Subgrantee, or any third party. It is the intent of the parties that this provision shall extend to, and include, any and all claims, causes of action or liability caused by the concurrent, joint and/or contributory negligence of the City, an alleged breach of an express or implied warranty by the City or which arises out of any theory of strict or products liability.

Article IX. RELEASE

The Subgrantee hereby releases, relinquishes and discharges the City, its officers, agents, employees and volunteers from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by or alleged to be caused by, arising out of, or in connection with the Subgrantee's

performance under this Agreement, whether or not said claims, demands, or causes of action are covered in whole or in part by insurance.

Article X. INSURANCE REQUIREMENTS

During the term of this Agreement, the Subgrantee shall procure and maintain, at its sole cost and expense, a General Liability insurance policy for injuries to persons or damages to property that may arise from or in connection with its performance under this Agreement for limits of not less than \$1,000,000 for personal injury, death, or property damage out of any one occurrence. This insurance must name the City of Starkville, MS as an additional insured under the policy and contain a waiver of subrogation in favor of the City of Starkville, MS. Only insurance carriers licensed and authorized to do business in the state of Mississippi will be accepted. The User's insurance coverage shall be primary insurance with respect to the City, its officials, agents, employees, and volunteers. Any insurance or self-insurance maintained by City, its officials, agents, employees or volunteers shall be considered secondary and in excess of the Subgrantee's insurance and shall not contribute to it. A certificate of insurance and copies of all endorsements shall be furnished to the City at the time of execution of this Agreement and approved by the City **before** any performance of this Agreement.

Article XI. MISCELLANEOUS TERMS

1. This Agreement has been made under and shall be governed by the laws of the State of Mississippi. The parties agree that performance and all matters related thereto shall be in Oktibbeha County, Mississippi.
2. This Agreement and the rights and obligations contained herein may not be assigned or sublet by the Subgrantee without the prior written approval of the City.

3. No waiver or deferral by either party of any term or condition of this Agreement shall be deemed or construed to be a waiver or deferral of any other term or condition or to be a subsequent waiver or deferral of the same term or condition.
4. This Agreement may only be amended by written instrument approved and executed by both parties.
5. The parties hereby state that they have read the terms of this Agreement and hereby agree to the terms and conditions contained herein.
6. The term of this Agreement shall run from the date of execution of this Agreement through _____, the conclusion of the grant term.
7. Either the City or Subgrantee may terminate this Agreement with or without cause upon 30 day written notice to the other party.

The designated agents for the parties are:

Southern Foundation for Homeless Children, Inc.
Gwendolyn Gray
Chief Executive Officer
317 Martin Luther King Dr. Suite 102
Starkville, MS 39759
Office: 662-320-6613
Office: 662-320-6614
Fax: 662-320-6616

CITY OF STARKVILLE, MISSISSIPPI
Lynn Spruill
Mayor
110 West Main Street
Starkville, MS 39759
Tele: (662) 323-2525

AND NOW, having agreed as set out in the above pages, the Subgrantee has executed this Agreement on this ____ day of _____, 2018.

SOUTHERN FOUNDATION FOR HOMELESS CHILDREN, INC.

By: _____
Gwendolyn Gray
Chief Executive Officer

AND NOW, having agreed as set out in the above pages, the City has executed this Agreement on this _____ day of _____, 2018.

THE CITY OF STARKVILLE, MS

By: _____
Lynn Spruill, Mayor



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: May 15, 2018
PAGE: 1 of 1

SUBJECT: Request authorization to purchase a 6 x 12 x 3 dump bed trailer from the lowest, winning bidder, Turner Farms & Trailer Sales.

- Turner Farms & Trailer Sales - \$5,350.00
- Triple C Trailer - \$6,500.00

AMOUNT & SOURCE OF FUNDING:

FY 2018 Budget

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133 Ext. 101

SUGGESTED MOTION:

Move approval to purchase a 6 x 12 x 3 dump bed trailer from Turner Farms & Trailer Sales for \$5,350.00.

TURNER FARMS & TRAILER SALES

**12971 MS Hwy. 15
Mantee, MS 39751
662-456-3972
trnrfarm@gmail.com**

PRICE QUOTE

DATE 04-27-18

Mr. Jason Horner
Starkville Electric Dept.
Starkville, MS.
662-323-3133 Ext. 114

MODEL Tandem 7K Dump Trailer

MODEL NUMBER: 6X12X3

YEAR-2018

Color- Black

**Bumper Pull, Pintle Hitch, 6' x 12' x 3' Low Profile With Fenders, Tandem
7K Axles, One Brake, Swing/Spread Rear Gate, Battery Included, LED
Lights.**

PRICE \$5,350.00

**If you need any more info just give me a call. I greatly appreciate you
giving me a chance to help with your trailer needs.**

THANKS--Ken O. Turner

Ken O. Turner



Triple C Trailers

4438 Hwy 82
Maben, MS 39750
662-323-4500
662-552-1461

Estimate

Estimate No: 34
Date: 04/23/2018

For: Starkville Utilities

Description	Quantity	Rate	Amount
6x12 14k dump trailer 3ft sides	1	\$6,000.00	\$6,000.00*
Pintle Conversion	1	\$500.00	\$500.00*
*Indicates non-taxable item			
Subtotal			\$6,500.00
Total			\$6,500.00
Total			\$6,500.00

**A RESOLUTION BY THE CITY OF STARKVILLE BOARD OF
ALDERMAN TO FILE A JOINT PETITION TO THE MISSISSIPPI
PUBLIC SERVICE COMMISSION TO CANCEL A PORTION OF THE
CERTIFICATED AREA OF THE OKTOC WATER ASSOCIATION TO BE
SERVED BY THE CITY OF STARKVILLE, MISSISSIPPI**

WHEREAS, Starkvest, LLC owns a 210 acre parcel of land and needs to start construction of a residential subdivision upon it. The Oktoc Community Water Association is the holder of the Certificate of Public Convenience and Necessity to provide potable water to the area.

WHEREAS, the Oktoc Community Water Association does not desire to serve the parcel.

WHEREAS, Starkvest, LLC has petitioned the City of Starkville to treat the wastewater from the subdivision, and the City has agreed to provide that function.

WHEREAS, the parcel in question resides outside the city limits, but within the boundaries of the Federal Environmental Protection Agency's 201 Planning Area.

WHEREAS, the City of Starkville, Mississippi has sufficient production and storage capacity to provide potable water to the parcel.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STARKVILLE that the Mayor is authorized to execute any documents or provide testimony on behalf of the City of Starkville related to submitting a joint petition to the Mississippi Public Service Commission to cancel a portion of the certificated area of the Oktoc Community Water Association, being more particularly described as follows:

Southwest Quarter, and Southwest Quarter of the Southeast Quarter; and South Half of South Half of the Northwest Quarter of Southeast Quarter of Section 23, Township 18 North, Range 14 East, containing 210 acres, more or less.

Upon the motion of _____, duly seconded by _____, the Resolution was adopted by vote as follows:

Alderman Ben Carver voted	_____
Alderman Sandra Sistrunk voted	_____
Alderman David Little voted	_____
Alderman Jason Walker voted	_____
Alderman Patrick Miller voted	_____
Alderman Roy A.' Perkins voted	_____
Alderman Henry Vaughn voted	_____

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted this, the __ day of _____, 2018.

City of Starkville, Mississippi

D. Lynn Spruill, Mayor

ATTEST:

Lesa Hardin, City Clerk



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: May 15, 2018
PAGE: 1 of 1

SUBJECT: Consideration of Acceptance of Permanent Right of Way Easement and Temporary Construction Easement from Starkville Oktibbeha Consolidated School District for the purpose of laying a sewer line.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING
DEPARTMENT: Utilities

DIRECTOR'S
AUTHORIZATION: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133 ext. 101

SUGGESTED MOTION:

Move Acceptance of Permanent Right of Way Easement and Temporary Construction Easement from Starkville Oktibbeha Consolidated School District for the purpose of laying a sewer line.

ADDRESS OF GRANTOR

Starkville Oktibbeha Consolidated
School District
401 Greensboro Street
Starkville, MS 39759
(662) 324-4050

ADDRESS OF GRANTEE

City of Starkville
110 W. Main St.
Starkville, MS 39759
(662) 323-2525

05/11/2018 10:54 AM
Oktibbeha County, MS
Sharon Livingston, Chancery Clerk

Indexing Instructions: Section 16, Township 18 North, Range 14 East

**STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA**



**PERMANENT RIGHT OF WAY EASEMENT
and
TEMPORARY CONSTRUCTION EASEMENT**

THIS INDENTURE, made and entered into on this 8th day of May, 2018, by and between **STARKVILLE OKTIBBEHA CONSOLIDATED SCHOOL DISTRICT**, "Grantor", and the **CITY OF STARKVILLE, MISSISSIPPI**, a municipal corporation and body politic, "Grantee".

WITNESSETH:

Grantor, for and in consideration of the sum of Ten Dollars (\$10.00) cash in hand paid by the Grantee, the receipt of which is acknowledged, and other good and valuable consideration recited, gives, grants, and conveys unto Grantee, its successors and assigns, a 15 foot wide permanent utility easement to be used as a general utility easement, together with the right to construct and install utility facilities over, along, across or under lands of the Grantor. The Grantor also grants to Grantee a five foot wide temporary construction and maintenance easement, with all such easements being situated in Oktibbeha County, Mississippi, described as follows, and visually depicted on Exhibit A attached hereto:

Permanent Utility Easement

Commence at the intersection of the South boundary of Section 16, Township 18 North, Range 14 East and West right of way boundary of Louisville Street and being the POINT OF BEGINNING; thence proceed West along the South boundary of Section 16 a distance of 450 feet; thence North a distance of 15 feet; thence East, while maintaining a 15 foot perpendicular distance from the South boundary of Section 16, to the point of intersection with the West boundary of Louisville Street; thence southwesterly along the West right of way boundary of Louisville Street to the POINT OF BEGINNING.

Temporary Construction and Maintenance Easement

A 5 foot wide temporary construction and maintenance easement being a strip of land lying along, adjoining, North of and parallel with the entire North line of the above described permanent easement.

TOGETHER WITH all the rights and privileges necessary or convenient for the full enjoyment or use thereof, including the right of ingress and egress to and from said sewer line and maintenance thereof.

Book 2018 Page 3466

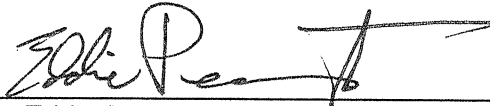
Deed

05/11/2018 10:51:47 AM

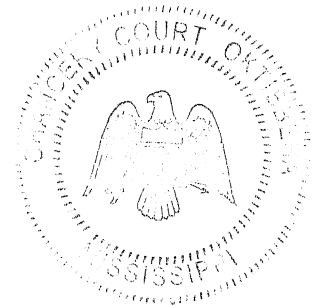
Grantor hereby waives appraisal and just compensation and donates said easements herein described.

Having been authorized by the Starkville Oktibbeha County Consolidated School District Board of Trustees during its meeting on May 8, 2018, witness my signature and acknowledgment of this agreement on this the 11th day of May, 2018.

**STARKVILLE OKTIBBEHA COUNTY
CONSOLIDATED SCHOOL DISTRICT**



Dr. Eddie Peasant, Superintendent



Oktibbeha County, MS
I certify this instrument was filed
on 05/11/2018 10:51:47 AM
and recorded in the
Deed
Book 2018 Page 3465 - 3466
Sharon Livingston, Chancery Clerk

Proposed 450' Long x 15'
Wide Utility Easement
Abutting South Boundary

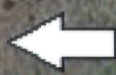


Henderson Road

Old Hwy 25

Moreland RV
Storage Facility

Deerfield Subdivision



NORTH

