



OFFICIAL ELECTRONIC PACKET

CITY OF STARKVILLE, MISSISSIPPI
April 2, 2019

Mayor
D. Lynn Spruill

Vice Mayor
Roy A. Perkins

Board of Aldermen
Ben Carver
Sandra Sistrunk
David Little
Jason Walker
Patrick Miller
Henry Vaughn, Sr.

City Attorney
Chris Latimer

City Clerk / CFO
Lesa Hardin

Technology Director
Joel Clements, Jr.

Utilities General Manager
Terry Kemp



Police Chief
R. Frank Nichols

Fire Chief
Charles Yarbrough

**Human Resources
Director**
Navarrete Ashford

City Engineer
Edward Kemp

Court Clerk
Shalonda Sykes

**Park and Recreation
Director**
Gerry Logan

**Sanitation and
Environmental Services
Director**
Calvin Ware

Airport Director
Rodney Lincoln

OFFICIAL AGENDA
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI

REGULAR MEETING OF TUESDAY, APRIL 2, 2019
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA INCLUDING CONSENTED ITEMS

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

A. CONSIDERATION OF THE MINUTES OF THE MARCH 15, 2019 WORK SESSION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

B. CONSIDERATION OF THE MINUTES OF THE MARCH 19, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

C. CONSIDERATION OF THE MINUTES OF THE MARCH 26, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

PRESENTATION OF PROPOSED BANNERS AT RUSSELL STREET AND HWY12 BY JENNIFER PRATHER, STARKVILLE CONVENTION AND VISITORS BUREAU

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

1. CONSIDERATION OF AN ADVERTISEMENT FOR MISS HOSPITALITY PROGRAM.

2. CONSIDERATION OF A LARGE, \$150.00 ADVERTISEMENT FOR MISS STARKVILLE PROGRAM.

3. CONSIDERATION OF A \$125.00 FULL PAGE ADVERTISEMENT FOR NAACP 50th ANNUAL FREEDOM AWARD BANQUET PROGRAM.

X. BOARD BUSINESS

1. CONSIDERATION OF THE APPROVAL OF ANY OF THE ALDERMEN AND THE MAYOR TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S SUMMER CONFERENCE, BEGINNING JUNE 24, 2019 AND ENDING JUNE 27, 2019, WITH ADVANCE PAYMENT FOR THE CONFERENCE RESERVATION AND ACCOMMODATIONS WITH ADVANCE TRAVEL. VICE MAYOR PERKINS AND ALDERMAN LITTLE WILL NOT BE ATTENDING.
2. DISCUSSION, CONSIDERATION AND APPROVAL OF A PAY RAISE FOR CITY EMPLOYEES EFFECTIVE MONDAY, APRIL 6, 2020.

XI. DEPARTMENT BUSINESS

A. AIRPORT

1. REQUEST APPROVAL FOR AIRPORT BOARD MEMBERS AND AIRPORT DIRECTOR RODNEY LINCOLN TO TRAVEL TO NATCHEZ, MS ON MAY 17-19, 2019 AND ATTEND THE MISSISSIPPI AIRPORT ASSOCIATION (MAA) CONFERENCE.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- a. CONSIDERATION OF A SPECIAL EVENT REQUEST BY TANGELAS RINGO TO HOLD THE SARCOIDOSIS AWARENESS WALK AND HAVE CITY PARTICIPATION WITH IN-KIND SERVICES.
- b. CONSIDERATION OF A SPECIAL EVENT REQUEST BY STARKVILLE MINISTERIAL ASSOCIATION TO HOLD THE 2019 COMMUNITY PRAYER WALK AND HAVE CITY PARTICIPATION WITH IN-KIND SERVICES.
- c. CONSIDERATION OF A SPECIAL EVENT REQUEST BY MILITARY AFFAIRS COMMITTEE AND GREATER STARKVILLE DEVELOPMENT PARTNERSHIP TO HOLD THE 2019 MEMORIAL DAY COMMEMORATION AND HAVE CITY PARTICIPATION WITH IN-KIND SERVICES.
- d. DISCUSSION AND CONSIDERATION OF VARIANCE REQUEST VA 19-06 BY 4/J I LP FROM THE SIDEWALK REQUIREMENTS FOR A LOT SUBDIVISION LOCATED APPROXIMATELY 1700' WEST OF THE INTERSECTION OF LYNN LANE AND SOUTH MONTGOMERY ON THE NORTHSIDE OF LYNN LANE WITH THE PARCEL NUMBER 2011-00-013.00.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

1. CONSIDERATION OF APPROVAL OF THE PRIORITIZED HIGHWAY 12 SIDEWALK PROJECT AND AUTHORIZATION FOR THE CITY ENGINEER TO ADVERTISE FOR CONSTRUCTION BIDS FOR THE PROJECT.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF MARCH 26, 2019 FOR FISCAL YEAR ENDING 9/30/19, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-9, 21-39-17 AND 21-15-21.
2. REQUEST APPROVAL OF 9/30/19 BUDGET AMENDMENTS.

F. FIRE DEPARTMENT

1. REQUEST PERMISSION TO ALLOW CHIEF CHARLES YARBROUGH TO ATTEND THE 82ND FIRE CHIEF CONFERENCE HELD IN VICKSBURG, MS, MAY 30-JUNE 2, 2019 WITH ADVANCED TRAVEL NOT TO EXCEED \$382.00.

G. HUMAN RESOURCES

1. REQUEST AUTHORIZATION TO ADVERTISE FOR THIRTY (30) SEASONAL LIFEGUARDS IN THE STARKVILLE PARK AND RECREATION DEPARTMENT FOR THE 2019 POOL SEASON.
2. REQUEST AUTHORIZATION TO ADVERTISE FOR THREE (3) SEASONAL CUSTOMER SERVICE REPRESENTATIVES ASSIGNED TO THE STARKVILLE UTILITIES DEPARTMENT.
3. REQUEST AUTHORIZATION TO ADVERTISE FOR A UTILITY LOCATOR TECHNICIAN IN THE STARKVILLE UTILITIES DEPARTMENT.
4. REQUEST AUTHORIZATION TO ADVERTISE FOR TWO (2) PART-TIME RECEPTIONISTS FOR THE FINANCE AND ADMINISTRATION DEPARTMENT.

5. REQUEST AUTHORIZATION TO ADVERTISE FOR FIREFIGHTER POSITIONS IN THE STARKVILLE FIRE DEPARTMENT.
6. REQUEST AUTHORIZATION TO ADVERTISE FOR THREE (3) SEASONAL MAINTENANCE WORKERS IN THE STARKVILLE PARKS AND RECREATION DEPARTMENT.
7. REQUEST AUTHORIZATION TO ADVERTISE FOR A PART-TIME RECEPTIONIST IN THE STARKVILLE PARK AND RECREATION DEPARTMENT.
8. REQUEST AUTHORIZATION TO HIRE SHYE LINK, JOHN SHARP, AND WILLIAM TOMLIN AS PART TIME GROUNDS MAINTENANCE WORKERS FOR THE AIRPORT DEPARTMENT.
9. REQUEST AUTHORIZATION TO HIRE ARBRIUNA MARTIN AS A RADIO OPERATOR (DISPATCHER) IN THE STARKVILLE POLICE DEPARTMENT.

H. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

I. PARKS

1. REQUEST PERMISSION FOR GERRY LOGAN TO ATTEND TRAINING APRIL 22-24, 2019 IN NEW ORLEANS, LOUISIANA THAT IS REQUIRED BY THE NATIONAL RECREATION AND PARKS ASSOCIATION (NRPA)/WAL-MART RURAL COMMUNITIES HEALTHY OUT-OF-SCHOOL TIME MEAL GRANT PROGRAM, WITH ADVANCE TRAVEL NOT TO EXCEED \$1,000.00, TO BE FULLY REIMBURSED BY GRANT.
2. CONSIDERATION TO AUTHORIZE THE PURCHASE OF A 12' SPIRAL FREE-STANDING SLIDE FOR MCKEE PARK, TO INCLUDE SURFACING AND INSTALLATION, IN THE AMOUNT OF \$14,059.86, THE LOWER OF TWO QUOTES, WITH DONATION OF FUNDS FROM JUNIOR AUXILIARY.

J. POLICE DEPARTMENT

1. REQUEST AUTHORIZATION TO ALLOW SGT. JOSH WILSON TO ATTEND A FIREARMS INSTRUCTOR COURSE IN HOLLY SPRINGS, MS., ON APRIL 29-MAY 3, 2019 WITH ADVANCE REGISTRATION AND LODGING.
2. REQUEST AUTHORIZATION FOR OFFICER KENYA BIBBS TO ATTEND A D.A.R.E. CLASS IN MONTGOMERY, AL., MAY 20-31, 2019, WITH A TOTAL REGISTRATION COST OF \$1,499.00.

K. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

L. UTILITIES DEPARTMENT

1. REQUEST APPROVAL FOR MADISON SMITH WITH THE ELECTRIC DIVISION OF STARKVILLE UTILITIES TO TRAVEL TO NASHVILLE, TN TO ATTEND THE LINE DESIGN & STAKING 3 CLASS ON APRIL 16-18, 2019 WITH ADVANCE REGISTRATION, MEALS, AND MILEAGE. TOTAL COST WITH THE TRIP IS EXPECTED TO BE \$2,113.75.
2. REQUEST APPROVAL OF LOWEST AND BEST QUOTE FROM PARKS & PARKS WATER WELL SERVICE, FOR THE REPAIRING OF THE PARKDALE WELL MOTOR IN THE AMOUNT OF \$6,375.00.
3. REQUEST APPROVAL OF LOWEST AND BEST QUOTE FROM COBURN, FOR PHASE II OF THE APPROVED PLEASANT ACRES WATERLINE PURCHASE IN THE AMOUNT OF \$9,950.00.
4. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES TO INITIATE TASK ORDER #4 WITH VOLKERT FOR THE DESIGN OF THE BRUSH ROTOR ASSEMBLIES AT THE WASTEWATER TREATMENT PLANT AT A COST OF \$37,200.00
5. REQUEST APPROVAL FOR STARKVILLE UTILITIES TO POST A CUSTOMER PRIVACY POLICY ONLINE TO BE IN ACCORDANCE FOR REQUIREMENTS FOR OUR IOS APP.
6. REQUEST APPROVAL TO ADVERTISE FOR SEALED BIDS FOR THE BLUEFIELD WELL REHABILITATION PROJECT.

XII. **CLOSED DETERMINATION SESSION**

XIII. **OPEN SESSION**

XIV. **EXECUTIVE SESSION**

XV. **OPEN SESSION**

XVI. **RECESS UNTIL APRIL 16, 2019 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.**

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

**MINUTES OF THE WORK SESSION MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
Of The City of Starkville, Mississippi
March 15, 2019**

Be it remembered that the Mayor and members of the Board of Aldermen met in a Work Session on Friday, March 15, 2019 at 12:00 p.m. in the second floor conference room of City Hall located at 110 West Main Street, Starkville, MS. Present were Mayor D. Lynn Spruill, Aldermen Ben Carver, Sandra Sistrunk, David Little, Jason Walker, Patrick Miller and Henry Vaughn, Sr. Attending the Board was City Clerk / CFO Lesa Hardin.

Mayor Spruill opened the work session. The work session was properly noticed pursuant to Miss. Code Ann. § 25-41-13 and a copy of that notice is included in the minutes. The meeting was live streamed on Facebook. The public and media were welcomed and attended. The session is also available for viewing on the City website.

Information Technology Director Joel Clements and Police Captain Mark Ballard presented an update as to the status of City surveillance cameras.

Starkville Park and Recreation Director Gerry Logan presented an update on Park and Recreation activities.

The Mayor and Board discussed items on the upcoming March 19, 2019 agenda. Department Directors were available to answer questions related to the items. All agenda items were discussed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2019.

MAYOR D. LYNN SPRUILL

Attest:

Seal

LESA HARDIN, CITY CLERK



WORK SESSION

**CITY OF STARKVILLE, MISSISSIPPI
FRIDAY, MARCH 15, 2019
12:00 p.m.**

- A. CALL THE MEETING TO ORDER**
- B. UPDATE FROM JOEL CLEMENTS AND CAPTAIN MARK BALLARD AS TO STATUS OF CITY SURVEILLANCE CAMERAS.**
- C. UPDATE FROM GERRY LOGAN AS TO PARK AND RECREATION DEPARTMENT ACTIVITIES.**
- D. DISCUSSION OF THE AGENDA ITEMS FOR THE MARCH 19, 2019, RECESS MEETING OF THE BOARD OF ALDERMEN FOR THE CITY OF STARKVILLE.**
- E. ADJOURN MEETING**



**THERE WILL BE A WORK SESSION OF THE
MAYOR AND BOARD OF ALDERMEN ON
FRIDAY, MARCH 15, 2019**

**AT 12:00 PM IN THE STARKVILLE CITY HALL
LOCATED AT 110 WEST MAIN STREET
IN THE SECOND FLOOR CONFERENCE ROOM**

The public and media are invited to attend.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525 ext. 3121, in advance for any services requested.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM: MINUTES
AGENDA DATE: 4-2-19
PAGE: 1 of 29

SUBJECT: Request approval of the minutes of the March 19, 2019 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO

SUGGESTED MOTION: Approval of the minutes of the March 19, 2019 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS.

**MINUTES OF THE RECESS MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF STARKVILLE, MISSISSIPPI
MARCH 19, 2019**

Be it remembered that the Mayor and Board of Aldermen met in a Recess Meeting on March 19, 2019 at 5:30 p.m. in the Courtroom of City Hall, located at 110 West Main Street, Starkville, MS. Present were Mayor Lynn Spruill, Aldermen Ben Carver, Sandra Sistrunk, David Little, Jason Walker, Patrick Miller, Roy A.' Perkins and Henry Vaughn, Sr. Alderman Jason Walker was absent. Attending the Board were City Clerk / CFO Lesa Hardin and City Attorney Chris Latimer.

Mayor Lynn Spruill opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Lynn Spruill asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Perkins asked to add Mayor's Business, Items B and C regarding the Sanitation Trucks to consent.

There being no objections to the changes, the Mayor called for a motion to approve the agenda with consent items.

1. A MOTION TO APPROVE THE AGENDA WITH CONSENT ITEMS.

Alderman Miller offered a motion, duly seconded by Alderman Sistrunk, to approve the March 19, 2019 Agenda as amended. Mayor Spruill then read the consented items after which the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA OF
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI
RECESS MEETING OF TUESDAY, MARCH 19, 2019
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET**

CONSENT AGENDA ITEMS ARE HIGHLIGHTED

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA INCLUDING CONSENTED ITEMS**
- IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES**

CONSIDERATION OF THE MINUTES OF THE FEBRUARY 19, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

CONSIDERATION OF THE MINUTES OF THE MARCH 1, 2019 WORK SESSION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

CONSIDERATION OF THE MINUTES OF THE MARCH 5, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

Recognition of Starkville High 6A State Boys Basketball Championship

New Employee Introductions: Utilities and Engineering: Chris Black – Engineering Inspector

Police Officers: Jeremy Fortney and Matthew Lasker

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

A. PRESENTATION OF BILL NASH AWARD TO KEEP STARKVILLE BEAUTIFUL BY KEEP AMERICA BEAUTIFUL PROGRAM.

B. FISCAL YEAR 9/30/18 AUDIT PRESENTATION BY RANDY SCRIVNER OF WATKINS, WARD AND STAFFORD, PLLC.

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

A. CONSIDERATION OF RESOLUTION OF REGISTRATION WITH MISSISSIPPI DEPARTMENT OF SURPLUS.

B. CONSIDERATION OF RENTAL OF A SANITATION GARBAGE TRUCK AND / OR FRONT END LOADER IF NEEDED.

C. CONSIDERATION OF ADVERTISING FOR TWO SANITATION GARBAGE TRUCKS AND A FRONT END LOADER.

X. BOARD BUSINESS

A. UPDATE ON THE PARKS PROGRAMS AND GRANTS

XI. DEPARTMENT BUSINESS

A. AIRPORT

1. REQUEST APPROVAL TO ENTER INTO A LEASE AGREEMENT BETWEEN THE CITY OF STARKVILLE AND CIRCLE S AVIATION, LLC FOR USE OF PARTIAL AREA OF THE SOUTH HANGAR LOCATED ON GEORGE M. BRYAN FIELD.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- a. CONSIDERATION OF A SPECIAL EVENT REQUEST BY THE STARKVILLE AREA ARTS COUNCIL TO HOLD THE 2019 COTTON DISTRICT ARTS FESTIVAL AND HAVE CITY PARTICIPATION WITH IN-KIND SERVICES TO BE HELD ON APRIL 13, 2019.
- b. CONSIDERATION OF LW 19-02 A REQUEST FOR LANDSCAPE WAIVER FROM PERIMETER PARKING LANDSCAPE REQUIREMENTS AT 602 HIGHWAY 12 EAST (CHICKEN SALAD CHICK) IN A C-2 ZONE WITH THE PARCEL NUMBER 102H-00-178.00 WITH ONE CONDITION.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

1. AUTHORIZATION FOR CODY BURNETT TO PARTICIPATE IN THE EDUCATIONAL ASSISTANCE PROGRAM FOR THE SPRING 2019 SEMESTER TO TAKE MASTER'S LEVEL COURSES IN CIVIL ENGINEERING WITH A TOTAL REIMBURSEMENT COST NOT TO EXCEED \$2,200.00.
2. CONSIDERATION OF ACCEPTANCE OF THE LOWEST AND BEST BID OF \$133,136.20 FOR THE 2019 ROADWAY BASE AND RESURFACING PROGRAM - PROJECT NO. 18036 FROM KIMES AND STONE CONSTRUCTION COMPANY, INC. AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF MARCH 12, 2019 FOR FISCAL YEAR ENDING 9/30/19, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-9, 21-39-17 AND 21-15-21.
2. ACCEPTANCE OF THE FEBRUARY 2019 FINANCIAL STATEMENTS.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. HUMAN RESOURCES

1. REQUEST AUTHORIZATION TO ADVERTISE FOR A RADIO OPERATOR (DISPATCHER) IN THE STARKVILLE POLICE DEPARTMENT.
2. REQUEST AUTHORIZATION TO ADVERTISE FOR A METERING INFRASTRUCTURE ADMINISTRATOR IN THE STARKVILLE UTILITIES DEPARTMENT.

3. REQUEST AUTHORIZATION TO HIRE ALLISON STORY AS A PART-TIME CUSTOMER SERVICE REPRESENTATIVE IN THE STARKVILLE UTILITIES DEPARTMENT.

H. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

I. PARKS

1. CONSIDERATION OF APPROVAL OF A LEASE PURCHASE QUOTE FROM BANK FIRST LEASING, LLC OVER FOUR YEARS AT 3.49% INTEREST FOR THE LEASE PURCHASE OF A JOHN DEERE 9009 TERRAIN CUT MOWER TO BE USED BY STARKVILLE PARK AND RECREATION DEPT.
2. CONSENT TO APPLY FOR \$149,000 RECREATIONAL TRAILS GRANT PROGRAM THROUGH MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES AND PARKS WITH A 20% CITY MATCH.
3. REQUEST PERMISSION TO ACCEPT A NATIONAL RECREATION AND PARKS ASSOCIATION (NRPA)/WAL-MART FOUNDATION INCREASING ACCESS TO HEALTHY FOODS PEER MENTOR GRANT FOR THE AMOUNT OF \$10,000.00, AND APPROVAL FOR THE MAYOR TO SIGN THE REQUIRED MEMORANDUM OF UNDERSTANDING BETWEEN NRPA AND THE CITY OF STARKVILLE.

J. POLICE DEPARTMENT

1. REQUEST AUTHORIZATION TO ALLOW CHIEF R. FRANK NICHOLS TO ATTEND THE 2019 SUMMER EDUCATIONAL CONFERENCE, IN BILOXI, MS ON JUNE 24-28, 2019, TO BE REIMBURSED THROUGH THE POLICE CHIEF'S ASSOCIATION.
2. REQUEST AUTHORIZATION TO ADVERTISE FOR ONCE A MONTH AND TWICE A MONTH CLEANING FOR POLICE DEPARTMENT BUILDING.

K. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

L. UTILITIES DEPARTMENT

1. REQUEST APPROVAL FOR TERRY KEMP OF STARKVILLE UTILITIES TO TRAVEL TO ASHEVILLE, NC TO ATTEND THE TVPPA ANNUAL CONFERENCE MAY 20-22, 2019 AT A COST TO BE NO MORE THAN \$1,800.00.
2. REQUEST APPROVAL OF PROPOSED APPALACHIAN REGIONAL COMMISSION (ARC) GRANT APPLICATION & SELECTION PROCESS FOR ENGINEERING SERVICES

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PENDING LITIGATION

XV. OPEN SESSION

XVI. ADJOURN UNTIL APRIL 2, 2019 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET

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Consent items 2 – 20:

2. CONSIDERATION OF THE MINUTES OF THE FEBRUARY 19, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of the minutes of the February 19, 2019 meeting of the Mayor and Board of Aldermen” is enumerated, this consent item is thereby approved.

3. CONSIDERATION OF THE MINUTES OF THE MARCH 1, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of the minutes of the March 1, 2019 meeting of the Mayor and Board of Aldermen” is enumerated, this consent item is thereby approved.

4. CONSIDERATION OF THE MINUTES OF THE MARCH 5, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of the minutes of the March 19, 2019 meeting of the Mayor and Board of Aldermen” is enumerated, this consent item is thereby approved.

5. CONSIDERATION OF A RESOLUTION OF REGISTRATION WITH MISSISSIPPI DEPARTMENT OF SURPLUS.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of a Resolution of Registration with Mississippi Office of Surplus Property” is enumerated, this consent item is thereby approved.

RESOLUTION

Be it resolved by the Governing Board, or Chief Administrative Officer, are hereby ordered that the official whose name, title and signature are listed below shall be and is hereby authorized as our representative to acquire Surplus Property under the Terms and Conditions specified in the Certifications and Agreements.

The Contact Person for all issues regarding this account:

Lesa Hardin City Clerk / CFO _____
Signature

Signature of Mayor: _____

6. CONSIDERATION OF RENTAL OF A SANITATION GARBAGE TRUCK AND / OR FRONT END LOADER IF NEEDED.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of rental of a Sanitation Garbage Truck and / or Front End Loader if needed” is enumerated, this consent item is thereby approved.

Two rental quotes received:

RDK Truck Sales (FL) Month: \$6,500 Rear Loader and \$6,900 Front Loader PLUS \$2 per mile delivery / pickup
Big Truck Rentals (FL) Month: \$7,300 Rear Loader and \$7,900 Front Loader

7. CONSIDERATION OF ADVERTISING FOR TWO SANITATION GARBAGE TRUCKS AND A FRONT END LOADER.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of advertising for two Sanitation Garbage Trucks and a Front End Loader” is enumerated, this consent item is thereby approved.

This is result of a fire March 18 at the Sanitation Dept that destroyed two refuse trucks and a front loader.

8. CONSIDERATION FOR APPROVAL TO ENTER INTO A LEASE AGREEMENT BETWEEN THE CITY OF STARKVILLE AND CIRCLE S AVIATION, LLC FOR USE OF PARTIAL AREA OF THE SOUTH HANGAR LOCATED ON GEORGE M. BRYAN FIELD.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval to Enter into a Lease Agreement between the City of Starkville and Circle S Aviation, LLC for use of Partial Area of the South Hangar Located on George M. Bryan Field” is enumerated, this consent item is thereby approved.

Agreement on following page.

9. CONSIDERATION FOR CODY BURNETT TO PARTICIPATE IN THE EDUCATIONAL ASSISTANCE PROGRAM FOR THE SPRING 2019 SEMESTER TO TAKE MASTER’S LEVEL COURSES IN CIVIL ENGINEERING WITH A TOTAL REIMBURSEMENT COST NOT TO EXCEED \$2,200.00.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval for Cody Burnett to participate in the Educational Assistance Program for the Spring 2019 semester to take master’s level courses in Civil Engineering with a total reimbursement cost not to exceed \$2,200.00” is enumerated, this consent item is thereby approved.

10. CONSIDERATION OF ACCEPTANCE OF THE LOWEST AND BEST BID OF \$133,136.20 FOR THE 2019 ROADWAY BASE AND RESURFACING PROGRAM - PROJECT NO. 18036 FROM KIMES AND STONE CONSTRUCTION COMPANY, INC. AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of acceptance of the low Bid for the 2019 Roadway Base and Resurfacing Program - Project No. 18036 from Kimes and Stone Construction Company, Inc. and authorizing the Mayor to execute a contract” is enumerated, this consent item is thereby approved.

Two bids received: Site Masters Construction - \$138,147.21 and Kimes & Stone Construction Co., Inc.- \$133,136.20.

**LEASE AGREEMENT
BETWEEN
CITY OF STARKVILLE, MISSISSIPPI
AND
CIRCLE S AVIATION, LLC**

This Lease Agreement is entered into on this the 20th day of March, 2019 by and between the **CITY OF STARKVILLE, MISSISSIPPI**, "Lessor", and **Circle S Aviation, LLC** "Lessee".

WHEREAS, Lessor owns certain real property, consisting of a parcel more particularly depicted on Exhibit A (the "Leased Premises") located at the Starkville Municipal Airport, 320 Airport Road, Starkville, MS 39759; and

WHEREAS, Lessee desires to use the leased premises for flight training, aircraft maintenance and storing of aircraft; and

WHEREAS, Lessor is willing to lease the real property as set forth in this Lease Agreement;

NOW, THEREFORE, the parties hereto agree as follows:

1. LEASED PREMISES. Lessor hereby leases to Lessee, upon all of the covenants and conditions contained herein including access thereto, the following portions of the Leased Premises: the hangar area (containing approximately 10,000 square feet), and rooms 1, 2, 3, & 4 consisting of approximately 1,334 square feet of the northern portion of the first floor, and the parking area designated on Exhibit A, but excluding the entire second floor, and excluding the southern interior area south of the hangar depicted in blue on Exhibit A. The Lessor reserves the right to have access to the southern portion of the building through the west, east and south existing doors. The northern doors, between the south bay and the hangar, are to be secured at all times on both sides of each door.

2. USE OF PREMISES. Lessee may use the Leased Premises for purposes customarily associated with flight training operations, aircraft maintenance and storing of aircraft and which are not excluded by this Lease. Use of the Leased Premises shall be in full compliance with all applicable laws and regulations, including, without limitation, all regulations of the Federal Aviation Administration and the Code of Ordinances of the City of Starkville, Mississippi. Violation of any of the terms of this section may, at Lessor's option, result in termination of the lease, in addition to any and all other available remedies.

3. TERM. The term of this lease shall run for twelve (12) months, commencing on March 20, 2019, and continuing through March 19, 2020, unless otherwise terminated as provided herein. Lessee may only terminate the Lease without cause during the last ninety (90) days of the 12-month term upon written notice to the Lessor.

4. RENT. The parties hereto agree that the rent for the Leased Premises during the term of the lease shall be \$1,000.00 per month, with the first payment due on the 20th day of March, 2019, and subsequent payments due on the 1st day of each month thereafter for eleven (11) months. Rent due for the first month shall be pro-rated accordingly. Rent shall be paid to the Starkville Bryan Field Airport, P.O. Box 1424, Starkville, MS 39760. In the event rent is not received within ten (10) business days after due date, Lessee agrees to pay a late charge of 5% of said Rent then due. If Lessee breaches this Lease or vacates the premises prior to expiration of the Lease, Lessor may accelerate the term of this Lease and declare all rents for the remaining term to be immediately due and payable. In addition, if the Lessee should vacate the Leased Premises, for any reason, prior to the expiration of the Lease, Lessee shall be liable to Lessor, in addition to all other damages and remedies arising from Lessee's breach of the lease, for reasonable costs and expenses incurred in attempting to re-rent the Leased Premises.

5. UTILITIES. Lessee shall pay all utility charges incurred in the operation or occupancy of the Leased Premises. The Lessee shall be responsible for any utility late fees. In the event that a certain public utility is necessary but not available on the Leased Premises, Lessor shall furnish, at Lessor's cost, said utility and all utilities necessary for the Lessee's use of the Leased Premises.

6. MODIFICATIONS AND IMPROVEMENTS. Lessee may make reasonable modifications and improvements to the Leased Premises at its expense and consistent with its use for air medical transport operations, subject to the prior written approval of Lessor, which written approval shall not be unreasonably withheld. Such modifications and improvements shall be completed in a workmanlike manner.

All permanently affixed modifications or improvements, shall constitute fixtures and become the property of the Lessor, and Lessee shall not be entitled to compensation therefor, nor shall Lessee remove them from the Leased Premises except Lessee shall, upon the termination of this Lease, be

required to remove all signage installed or erected by Lessee. Lessee shall repair any damage to the Leased Premises caused by its removal of signage.

7. MAINTENANCE. Lessee shall maintain and keep the Leased Premises in good condition, including, without limitation, clean, free of hazards and waste, and in a safe condition, and shall return the Leased Premises in the same condition as at the beginning of the term and to a condition purposed for its original intent and use as an airport hangar, reasonable wear and tear excepted. Lessor, at its own cost and expense, shall maintain, repair and make replacements of the following: roof, foundation, concrete floors, interior and exterior walls, windows, doors, and all HVAC, electrical, plumbing and other mechanical systems within and exclusively serving the Leased Premises. Lessee will promptly give Lessor written notice of any known defect or need for repairs, after which Lessor will have reasonable opportunity to make repairs or cure the defect.

8. JANITORIAL. Lessee shall be responsible for all janitorial and custodial services and for keeping the interior in a neat, clean and orderly condition and appearance.

9. INSURANCE AND INDEMNITY. Lessee agrees to maintain, and provide proof of said insurance to Lessor, at its own expense, liability insurance written by responsible insurance carriers licensed to do business in the State of Mississippi with policy limits of not less than One Million Dollars (\$1,000,000.00) for any claim arising out of any one occurrence. Said insurance shall provide for contractual liability coverage to cover any and all of the obligations assumed herein. Said insurance shall name the City of Starkville as an additional insured and contain a waiver of subrogation in favor of the City of Starkville. Lessee agrees to provide proof of liability insurance to the Airport Director for any and all aircraft based, operated or maintained at Starkville Bryan Field. Lessee agrees to maintain worker's compensation insurance for its employees, as required by law.

Lessee agrees to indemnify, defend and hold harmless Lessor, its representatives, elected officials, employees and agents against any and all claims, liabilities, damages, costs, penalties, fines and expenses, including reasonable attorneys' fees, arising from any act or omission of Lessee in connection with its use and occupancy of the Leased Premises.

10. ASSIGNMENT AND SUBLETTING. Lessee shall not assign this lease or sublet all or any part of the Leased Premises office areas without Lessor's prior written consent, such consent not to be unreasonably withheld. Lessee may lease individual hangar spaces at the same rate as the FBO rates for aircraft per month, not to exceed the term of this lease. If another entity requests to lease all 4,000 square feet of the northern first floor, all 4,000 square feet of the second floor and the 10,000 square foot hangar area, Circle S Aviation, LLC, holds the option to match the monthly lease amount and term or cancel this lease. In the event of cancellation of the lease under this provision, Lessee shall have ninety (90) days to fully vacate the premises.

11. NON-DISCRIMINATION. Lessee, for itself, its managers, members, employees, representatives, and successors in interest, as a part of the consideration for this Lease Agreement, does hereby covenant and agree as a covenant running with the land that it will comply with pertinent statutes, executive orders and rules as are promulgated to assure that no persons shall, on the grounds of race, creed, color, national origin, sex, age or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance. This provision obligates the Lessee or its transferee for the period during which Federal assistance is extended to the airport program, except where Federal assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon. In these cases, the provision obligates the party or any transferee for the longer of the following periods:

(a) the period during which the property is used by the sponsor or any transferee for a purpose for which Federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or

(b) the period during which the airport sponsor or any transferee retains ownership or possession of the property. In the case of contractors, this provision binds the contractors from the bid solicitation period through the completion of the contract.

12. RIGHT OF FLIGHT. There is hereby reserved to Lessor, its successors and assigns, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface

of the premises hereby leased, together with the right to cause in said airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used for navigation of or flight in the air, using said airspace for landing at, taking off from, or operating on the Airport.

13. OBSTRUCTIONS. Lessee by accepting this lease expressly agrees for itself, its managers, members, employees, representatives, and successors in interest, that it will not erect or permit the erection of any structure or object that would constitute an obstruction to air navigation in the opinion of Airport. In the event the aforesaid covenant is breached, Lessor reserved the right to enter upon the land leased hereunder and to remove the offending structure or object which shall be at the expense of Lessee.

14. RIGHT TO DEVELOP AIRPORT. It is further covenanted and agreed that Lessor reserves the right to further develop or improve the Airport and all roadways, parking areas, terminal facilities, landing areas and taxiways, except on the Leased Premises, as it may see fit, regardless of the desires or views of Lessee and without interference or hindrance.

15. RIGHT TO AMEND. In the event that the Federal Aviation Administration or its successor requires modifications or changes in this lease as a condition precedent to the granting of funds for the improvement of the Airport, Lessee agrees to consent to such amendments, modifications, revisions, supplements, or deletions of any of the terms, conditions or requirements of this Agreement as may be reasonably required to obtain such funds, subject to Lessee's right to terminate the lease on thirty (30) days prior written notice if Lessee does not agree to such modifications or changes.

16. COVENANT AGAINST LIENS. Lessee shall not permit any lien to be attached to the Leased Premises by reason of any act or omission of Lessee.

17. HOLDOVER. In the event Lessee continues to occupy the Leased Premises after the expiration of the term of this lease, a monthly tenancy, terminable by either party on one month's notice, shall be created upon the same terms and conditions as set forth herein.

18. SUBORDINATION OF AGREEMENTS. This Lease Agreement shall be subordinate to the provisions and requirements of any existing agreement between and the United States of America, related to the development, operation or maintenance of the Airport or any grant. In the event of future

agreements between the parties aforesaid, this Lease Agreement shall subordinate to the provisions and requirements of such future agreements.

19. WASTE. (a) Lessee shall, at Lessee's own expense, comply with any and all environmental laws pertaining to health or the environment, including, without limitation, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended by the Superfund Amendments and Reauthorization Act of 1986 (as amended), (hereinafter called "CERCLA"), the Resource Conservation and Recovery Act of 1976, as amended by the Used Oil Recycling Act of 1980, the Solid Waste Disposal Act and Amendments of 1980, the Hazardous and Solid Waste Disposal Act Amendments of 1984, (hereinafter called "RCRA") or any other law, rule, regulation, order or ordinance relating to the environment, hazardous or toxic materials or waste, as defined herein, or other controlled or regulated substances. Lessee shall, at Lessee's own expense, make all submissions to, provide all information to, and comply with all requirements of the Environmental Protection Agency (the "Agency") or any other agency or government division or department having jurisdiction, for purposes of compliance with all applicable environmental laws, rules, regulations, orders and ordinances. In the event the Agency or any other governmental agency, division or department should determine that a clean-up plan must be prepared and that a clean-up must be undertaken because of spills or discharges of hazardous substances or waste, as defined herein, at, on or under the leased premises which occurred during the term of this lease and were caused solely by Lessee's actions or omissions, Lessee, at its expense, shall cause such clean-up plan to be prepared and cause such clean-up to be undertaken. Lessee's failure to abide by the terms of this article shall be restrainable by injunction.

(b) Lessee shall provide, at its sole expense, complete and proper arrangement for the adequate sanitary handling and disposal, away from the Airport and in compliance with all applicable laws, regulations and orders, of all trash, garbage, oil, fuel products and other refuse generated due to the operation of Lessee's business. Lessee shall have sole responsibility for the proper handling, storage, transportation and removal of hazardous materials, hazardous waste, toxic waste, infectious waste and petroleum waste (all of which materials and substances shall hereinafter be referred to as "Waste")

generated by Lessee or used, stored or transported for Lessee's benefit on the leased premises. Lessee shall strictly comply with all state and federal environmental laws and regulations, including proper record keeping. Lessee shall provide for the removal of all such Waste with reputable, responsible companies, and Lessee will provide to Lessor certificates of proper disposal or destruction. No such Waste shall be placed in regular trash or garbage receptacles or dumpsters. Lessee shall notify Lessor upon receipt of any environmental complaints by third parties or the release of any Waste which is caused by Lessee or a third party as soon as is reasonably possible, but in no event later than forty-eight (48) hours after receipt of the complaint or after the release of the Waste.

(c) Lessee shall maintain the real property upon which the premises are located free of contamination from any of such Waste generated by Lessee or used, stored or transported for Lessee's benefit. Lessee shall bear the expense of remediating any Waste caused by Lessee's actions or omissions and returning the property upon which the premises is located, or any of the real property described herein contaminated by Lessee, to its original, uncontaminated state. In the event that it becomes necessary for Lessor to enter the premises to conduct an environmental assessment, to remediate or clean up any contamination, such entry, remediation or clean-up shall not waive any rights of recovery against Lessee.

(d) The provisions of this agreement regarding Lessee's indemnification of Lessor shall apply to any claim or assertion made against Lessor and any fine, penalty, settlement or award made against Lessor arising out of or in connection with any act or omission of Lessee, its officers, employees or contractors, resulting in a violation of any federal or state environmental laws or regulations, or breaches of this Article, or resulting in the improper release, spillage, storage, disposal or transportation of Lessee's Waste. This indemnity covenant shall survive the termination or expiration of this lease.

20. DEFAULT. If Lessee should fail to pay rent or is otherwise in default of this lease by violation of any terms or provisions of this Agreement, Lessor shall have the right to evict Lessee and shall have any and all recourse against the Lessee provided by this Lease and by law, and all remedies shall be cumulative and non-exclusive. Lessee agrees to pay Lessor's reasonable attorney's fees and expenses incurred in enforcing any of the terms and provisions of this Lease, in collecting past due rent,

and in recovering possession from Lessee, should the service of an attorney be retained by Lessor in so doing.

In the event that Lessor defaults under the terms of this Lease, Lessee shall give Lessor written notice specifying the nature of the default and Lessor shall have thirty (30) days after receipt of such notice to cure said default. Any default by Lessor which shall continue uncured shall give Lessee the right to terminate the Lease in addition to all available rights or remedies, in law or in equity.

21. DAMAGES TO PREMISES. Lessor shall not be liable for any damages or injury to Lessee, or any other person, or to any property, occurring on the Leased Premises or any part thereof, or in common areas of the Starkville Municipal Airport grounds, unless such damages is the proximate result of the negligence or unlawful act of Lessor, its agents or employees.

22. GOVERNING LAW. The laws of the State of Mississippi shall govern the interpretation, validity, performance and enforcement of this Lease. If any provision of this Lease should be held invalid or unenforceable, the validity and enforceability of the remaining provisions of this Lease shall not be affected thereby.

23. NOTICE. Written notice or other communications given by either party to the other shall be to the following addresses:

To Lessor: City of Starkville
 Attention: Mayor Lynn Spruill
 110 West Main Street
 Starkville, MS 39759

To Lessee: Circle S Aviation, LLC
 904 Jordan Lane
 Starkville, MS 39759

IN WITNESS WHEREOF, the parties hereto have executed this lease by representatives duly authorized so to do.

LESSEE

Circle S Aviation, LLC

To Lessee: Circle S Aviation, LLC
904 Jordan Lane
Starkville, MS 39759

IN WITNESS WHEREOF, the parties hereto have executed this lease by representatives duly authorized so to do.

LESSEE

Circle S Aviation, LLC

BY: Ruth H. H.
ITS: OWNER

ATTEST:

BY: Redmy Lamb
ITS: Airport Director - Starkville

LESSOR

CITY OF STARKVILLE, MS

BY: Lynn Spruill
LYNN SPRUILL, Mayor

ATTEST:

Lisa Hardin
LESA HARDIN, City Clerk



11. ACCEPTANCE OF THE FEBRUARY 2019 FINANCIAL STATEMENTS.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “acceptance of the February 2019 Financial Statements” is enumerated, this consent item is thereby approved.

12. CONSIDERATION OF AUTHORIZATION TO ADVERTISE FOR A RADIO OPERATOR (DISPATCHER) IN THE STARKVILLE POLICE DEPARTMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval to advertise for a Radio Operator (Dispatcher) in the Starkville Police Department” is enumerated, this consent item is thereby approved.

13. CONSIDERATION OF AUTHORIZATION TO ADVERTISE FOR A METERING INFRASTRUCTURE ADMINISTRATOR IN THE STARKVILLE UTILITIES DEPARTMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval to advertise for a Metering Infrastructure Administrator in the Starkville Utilities Department” is enumerated, this consent item is thereby approved.

14. CONSIDERATION OF AUTHORIZATION TO HIRE ALLISON STORY AS A PART-TIME CUSTOMER SERVICE REPRESENTATIVE IN THE STARKVILLE UTILITIES DEPARTMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval to hire Allison Story as a part-time Customer Service Representative in the Starkville Utilities Department” is enumerated, this consent item is thereby approved.

15. CONSIDERATION OF THE APPROVAL TO APPLY FOR \$149,000 RECREATIONAL TRAILS GRANT PROGRAM THROUGH MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES AND PARKS WITH A 20% CITY MATCH.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval to apply for \$149,000 through a Recreational Trails Grant Program through Mississippi Department of Wildlife, Fisheries and Parks with the City of Starkville to guarantee a 20% match, which can be in kind services” is enumerated, this consent item is thereby approved.

16. REQUEST AUTHORIZATION TO ACCEPT A NATIONAL RECREATION AND PARKS ASSOCIATION (NRPA)/WAL-MART FOUNDATION INCREASING ACCESS TO HEALTHY FOODS PEER MENTOR GRANT FOR THE AMOUNT OF \$10,000.00, AND APPROVAL FOR THE MAYOR TO SIGN THE REQUIRED MEMORANDUM OF UNDERSTANDING BETWEEN NRPA AND THE CITY OF STARKVILLE.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval to accept a National Recreation and Parks Association (NRPA)/Wal-Mart Foundation Increasing Access to Healthy Foods Peer Mentor grant for the amount of \$10,000.00, and approval for the Mayor to sign the required Memorandum of Understanding between NRPA and the City of Starkville” is enumerated, this consent item is thereby approved.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU), dated March 6, 2019 (Effective Date), is made between **National Recreation and Park Association**, a Virginia-based not-for-profit 501(c)3 with a mailing address of 22377 Belmont Ridge Road, Ashburn, Virginia, 20148 (NRPA) and **City of Starkville** (Grantee).

1. Purpose

The purpose of this MOU is to confirm approval of the terms governing the acceptance and use of Ten Thousand Dollars (**\$10,000**) made available for the support and implementation of the Increasing Access to Healthy Foods Grant.

This grant opportunity is the result of a partnership between NRPA and the Walmart Foundation to increase the number of healthy meals served to children in low-income communities, provide evidence-based nutrition education and implement the Healthy Eating and Physical Activity (HEPA) standards in park and recreation out-of-school time programs. In support of meeting these objectives, NRPA has selected three park and recreation agencies to serve as peer mentors throughout the duration of the grant period to provide technical assistance, support and input on grant activities. Grantee is required to accept the terms contained within this MOU in order to receive funding as a grant recipient.

2. Grant Requirements

Direct grant funds to:

- A. Provide on-going consulting to NRPA to better understand rural communities in target states, including demographics, barriers and local partner organizations.
- B. Attend a 2-day, in-person training in late April 2019 to network with grantees, foster connections, and brainstorm solutions to shared challenges in terms of meal program access, health and wellness standard implementation and nutrition education provision.
- C. Support grant implementation by taking part in quarterly state calls with NRPA, grantees, and other on-the-ground partners to share lessons learned, collect qualitative data and identify areas of collaboration on the local level.
- D. Join webinars and live-trainings to stay up-to-date on grant activities, goals and resources being shared.
- E. Submit a final budget to NRPA indicating how funds were used in support of this initiative and peer mentor tasks.

In order to receive grant funds, Grantee must return a signed copy of this MOU and provide a copy of your agency's W-9 along with this signed MOU by **April 1, 2019**. All funds will be distributed by NRPA. No matching funds are required.

3. Promotion

NRPA and the Walmart Foundation may use the Grantee and/or park names, photos, and/or information in connection with the program for promotional or other purposes, in any and all media, without limitation and without further payment, notification, or permission, except where prohibited by law.

4. Limits of Liability

Each party and its respective parents, subsidiaries, affiliates, officers, directors, employees or representatives shall be responsible for its own liabilities arising out of any act, omission or breach relating to participation in this program. Each party remains liable for any and all damages due to its own negligence or the negligence of their respective parents, subsidiaries, affiliates, officers, directors ,employees or representatives.

5. Confidentiality

During the term of this MOU, the parties may learn certain confidential information of each other. For purposes of this MOU, confidential information means the confidential and proprietary information, not generally known by non-party personnel, used by the disclosing party and which is proprietary to the disclosing party, and includes, without limitation, the disclosing party's trade secret or proprietary personnel, financial, marketing and business information, including strategic, operations and other business plans or forecasts, and confidential information provided by the disclosing party regarding its employees, customers, vendors, sponsors and other contractors. Confidential information shall not be disclosed to non-party personnel.

6. Term

The term of this MOU will commence on the Effective Date and shall continue until February 28, 2020.

7. Use of Grant Funds

The Grantee shall use the full amount of the grant for the purposes set forth in Section 2. Unless otherwise agreed in writing by the Grantor, the Grantee shall return any portion of the grant and the income earned thereon that is not expended for such purposes.

The Grantee agrees not to use any portion of the grant or any income derived from the grant for the following:

- A. To carry on propaganda or otherwise attempt to influence legislation within the meaning of Section 4945(d)(1) of the Code;
- B. To influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive within the meaning of Section 4945(d)(2) of the Code;
- C. To provide a grant to an individual for travel, study, or similar purpose within the meaning of Section 4945(g) of the Code, without prior written approval of Grantor. Payments of salaries, other compensation, or expense reimbursement to employees of the Grantee within the scope of their employment do not constitute “grants” for these purposes and are not subject to these restrictions;
- D. Except as expressly may be authorized in the Grant Description, to provide a grant to any other organization without prior written approval of the Grantor; or
- E. To promote or engage in criminal acts of violence, terrorism, hate crimes, the destruction of any state, or discrimination on the basis of race, national origin, religion, military and veteran status, disability, sex, age, or sexual orientation, or support of any entity that engages in these activities.
- F. To travel to NRPA’s Annual Conference or any other conference travel, without prior written approval of Grantor.

All unspent or uncommitted grant funds shall be invested in highly liquid investments (such as an interest-bearing bank account) with the primary objective being preserving the grant funds availability for the project. Any interest or other income generated by the grant funds must be applied to the purposes described in the Grant Description.

8. Audit

NRPA has the right to audit the grantee's financial records relating to this MOU. Grantee should maintain their financial receipts and must make the records available at any time as requested by NRPA. If as a result of an audit, NRPA determines that funds were not spent in accordance with the purposes of this grant, the grantee may be required to return any funds not substantiated. If NRPA determines that grant funds were used for fraudulent purposes, the grantee may be barred from participation in any further programs.

9. Termination

Either party may terminate this MOU at any time effective upon receipt of written notice by the other party of failure to perform. The non-performing party shall have sixty (60) days to cure its obligation. If the non-performing party fails to satisfactorily cure its obligation within this time this MOU will be terminated.

Neither party shall be liable to the other by reason of termination of this MOU for compensation, reimbursement or damages for any loss of prospective profits on anticipated sales or for expenditures, investments, leases or other commitments relating to the business or goodwill of any of the parties, notwithstanding any law to the contrary. No termination of this MOU shall release the obligation to pay any sums due to the terminating party which accrued prior to such termination.

Upon receipt of this signed form and your agency's W-9 a check will be issued for your grant funds.

These parties have caused this MOU to be signed by their duly authorized representatives as of the date set forth below.

**National Recreation and
Park Association**

City of Starkville

By: Rebecca Wickline

Printed Name: Rebecca Wickline

Title: Senior VP of Development

Date: March 6, 2019

By: _____

Printed Name: _____

Title: _____

Date: _____

17. REQUEST AUTHORIZATION TO ALLOW CHIEF R. FRANK NICHOLS TO ATTEND THE 2019 SUMMER EDUCATIONAL CONFERENCE, IN BILOXI, MS ON JUNE 24-28, 2019, TO BE REIMBURSED THROUGH THE POLICE CHIEF'S ASSOCIATION.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the "approval for Chief R. Frank Nichols to attend the 2019 Summer Educational Conference, in Biloxi, MS on June 24-28, 2019, to be reimbursed through the Police Chief's Association" is enumerated, this consent item is thereby approved.

18. REQUEST AUTHORIZATION TO ADVERTISE FOR ONCE A MONTH AND TWICE A MONTH CLEANING FOR POLICE DEPARTMENT BUILDING.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the "approval to advertise a request for proposals for janitorial services for Police Dept for once a month cleaning and twice a month cleaning" is enumerated, this consent item is thereby approved.

19. REQUEST AUTHORIZATION FOR TERRY KEMP OF STARKVILLE UTILITIES TO TRAVEL TO ASHEVILLE, NC TO ATTEND THE TVPPA ANNUAL CONFERENCE MAY 20-22, 2019 AT A COST TO BE NO MORE THAN \$1,800.00.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the "approval for Terry Kemp of Starkville Utilities to travel to Asheville, NC to attend the TVPPA Annual Conference on May 20-22, 2019 at a cost expected to be no more than \$1,800.00" is enumerated, this consent item is thereby approved.

20. REQUEST AUTHORIZATION OF PROPOSED APPALACHIAN REGIONAL COMMISSION (ARC) GRANT APPLICATION & SELECTION PROCESS FOR ENGINEERING SERVICES.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the "approval of the selection of Garver Engineering as the professional engineer of record for the Appalachian Regional Commission (ARC) grant application to the MS Appalachian Regional Commission, on behalf of the City of Starkville for the purpose of Starkville Trim Cane Sewage Lift Station improvements" is enumerated, this consent item is thereby approved.

The ratings were as follows:

ENGINEERING PROPOSALS
City of Starkville
Sewage Lift Station Improvements – FY 19

NAME	QUALIFICATIONS (40 MAXIMUM)	EXPERIENCE (40 MAXIMUM)	CAPACITY (20 MAXIMUM)	TOTAL 100 MAXIMUM	COMMENTS
Allen and Hoshall Jackson, MS	38	39	18	95	Firm has ability to do the work. Has good experience. No recent projects.
Clearwater Consultants Starkville, MS	38	40	15	93	Firm has ability to do the work. Has good experience. Capacity is limited as of late.
Cook Coggin Engineers, Inc. Tupelo, MS	39	39	17	95	Firm has ability to do the work. Has good experience. No recent projects.
Garver Engineering Jackson, MS	39	39	19	97	Firm has ability to do the work. Has good experience. Has completed basin studies. Very responsive.
Neel-Schaeffer Starkville, MS	39	37	19	95	Firm has ability to do the work. Has good experience. Working on another ARC project for LCIDA.
Springer Engineering Starkville, MS	38	38	18	94	Firm has ability to do the work. Has good experience. Working with City via other services.

(1) Qualifications – List of qualifications of each staff person to be assigned to project. (40 points)

(2) Experience - Information regarding the experience of the firm. This information should include types of project activities undertaken, knowledge of Federal & State laws concerning bid procedures & contracts with particular emphasis on sewer construction. (40 points)

(3) Capacity for Performance - Identify the number and title of staff available to be assigned to provide services. (20 points)

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS:

Mayor Spruill recognized the recent Starkville High 6A State Boys Basketball Championship as well as other sports wins in the area. SEC Basketball, Baseball, Tennis and Track will all be played at MSU March 22 – 24, 2019.

The Mayor made the following new employee introductions:

Utilities and Engineering: Chris Black – Engineering Inspector and Police Officers: Jeremy Fortney and Matthew Lasker

BOARD OF ALDERMEN COMMENTS:

Alderman Perkins noted the MSU Women's Basketball Team's recent SEC Championship win and that all of Starkville could take pride in their City and University.

Alderman Miller noted the positive recognition so many are bringing to the area.

Alderman Carver invited everyone to the baseball and softball opening ceremonies on April 4 and April 5.

Alderwoman Sistrunk expressed gratefulness for the new bids for the chip and sealing of roads. Due to patience and better weather, the bids were affordable compared to ones obtained six months ago. Work should begin in May.

CITIZEN COMMENTS:

Alvin Turner, Ward 7, noted that a citizen at 112 Fellowship Street has water crossing her driveway. He also spoke of the child in Montgomery County recently attacked by dogs and is grateful to the police for enforcing City dog ordinances. He asked that potholes on Garrard Road be repaired.

Teresa Foster, 1011 Louisville Street, presented photos to the Mayor of stagnant water problems in her area.

Mayor's Youth Council members thanked the Mayor and Board for their support. They invited everyone to support the council by buying tickets to their April 6 pancake breakfast at Applebee's from 7:30 to 9:30 a.m.

John Tolliver, 26 Choctaw Road, asked that the City take steps to address a sewer backup claim.

Chris Taylor, Ward 7, asked that the County and City set up more meetings to discuss common problems and projects.

PUBLIC APPEARANCES:

PRESENTATION OF BILL NASH AWARD TO KEEP STARKVILLE BEAUTIFUL BY KEEP AMERICA BEAUTIFUL PROGRAM.

Amy Counterman, Chairman of the Keep Starkville Beautiful Committee, recently attended the Keep America Beautiful Conference in Baltimore, Maryland, where Starkville was presented with the Bill Nash Award. This is for outstanding performance by a new group and is one of National recognition.

FISCAL YEAR 9/30/18 AUDIT PRESENTATION BY RANDY SCRIVNER OF WATKINS, WARD AND STAFFORD, PLLC.

Randy Scrivner of Watkins, Ward and Stafford, PLLC presented an overview of the 9/30/18 audit. He stated that the City is financially strong and stable. The fund balance at 9/30/18 was approximately 12%, with the ideal being 8%. A strong fund balance is necessary for a city to be prepared for a disaster or any downturn in the economy. This is the second straight year with no findings or deficiencies. He discussed the effects of GASB 68 on the balance sheet. The full written document will be delivered at the March 29 work session of the Mayor and Board.

PUBLIC HEARINGS: None

21. UPDATE ON THE PARKS PROGRAMS AND GRANTS

Alderman Perkins had requested the presentation, but due to having a written handout given to the Board, he withdrew the presentation request. (The handout is located on the City website under the March 15 meeting)

22. CONSIDERATION OF A SPECIAL EVENT REQUEST BY THE STARKVILLE AREA ARTS COUNCIL TO HOLD THE 2019 COTTON DISTRICT ARTS FESTIVAL AND HAVE CITY PARTICIPATION WITH IN-KIND SERVICES TO BE HELD ON APRIL 13, 2019.

Alderman Carver, duly seconded by Alderman Little, offered a motion to approve a Special Event request by the Starkville Area Arts Council to hold the 2019 Cotton District Arts Festival and have City participation with in-kind services to be held on April 13, 2019. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

23. CONSIDERATION OF LW 19-02 A REQUEST FOR LANDSCAPE WAIVER FROM PERIMETER PARKING LANDSCAPE REQUIREMENTS AT 602 HIGHWAY 12 EAST (CHICKEN SALAD CHICK) IN A C-2 ZONE WITH THE PARCEL NUMBER 102H-00-178.00 WITH ONE CONDITION.

Daniel Havelin presented LW 19-02. The applicant is currently in the process of remodeling an existing building to convert to a restaurant (Chicken Salad Chick). As part of the renovation the site was required to meet all landscape requirements. The applicant received an approved site plan with a landscape plan that met all the requirements. Since the time of site plan approval, issues with an adjacent property owner arose that will prevent the west side of the parking lot from being landscaped fully. The applicant is seeking a Landscape Waiver from the perimeter parking landscape requirements on the western side of the parking lot.

Alderman Little, duly seconded by Alderman Sistrunk, offered a motion to approve LW 19-02 with the following condition:

That the applicant reduces the perimeter landscape strip to 2 feet and does one of the following:

- a. Moves the 3 required canopy trees to another location on the property
- OR
- b. Replaces the 3 required canopy trees in the perimeter landscape island with 3 fastigiate or linear tree species

The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

24. CONSIDERATION OF THE CITY OF STARKVILLE CLAIMS DOCKET

Upon the motion of Alderman Little, duly seconded by Alderman Sistrunk, to approve the City of Starkville Claims Docket for all departments including Starkville Utilities, as of March 12, 2019 for fiscal year ending 9/30/19, acknowledging that the City Clerk has attested and certified on the cover of the claims docket that all claims on the docket are true, accurate, lawful and proper to the best of her knowledge, for payment pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-9, 21-39-17 and 21-15-21, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 785,655.04
Restricted Police Fund	002	623.40
Airport Fund	015	4,410.02
Airport – Restricted Fund	016	6,764.00
Sanitation	022	206,038.44
Landfill	023	1,933.12
Industrial Park Bond	303	5,612.17
Public Improvement Bonds 2018	319	141,763.41
Sub Total Before Utilities		\$ 1,152,799.60
Utilities Dept.	SED	1,123,468.11
Total Claims	Total	\$ 2,276,267.71

25. CONSIDERATION OF APPROVAL OF A LEASE PURCHASE QUOTE FROM BANK FIRST LEASING, LLC OVER FOUR YEARS AT 3.49% INTEREST FOR THE LEASE PURCHASE OF A JOHN DEERE 9009 TERRAIN CUT MOWER TO BE USED BY STARKVILLE PARK AND RECREATION DEPT.

Alderman Sistrunk, duly seconded by Alderman Little, offered a motion to approve a lease purchase quote from Bank First Leasing, LLC over four years at 3.49% interest for the lease purchase of a John Deere 9009 terrain cut mower to be used by the Park and Recreation Dept. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

The two quotes received were Bancorp South – 4.14% and BankFirst - 3.49%

26. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the motion of Alderman Little, seconded by Alderman Miller, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.
The Board entered closed session.

27. A MOTION TO ENTER EXECUTIVE SESSION.

Alderman Little offered a motion to enter Executive Session for the purpose of discussing pending litigation relating to a cemetery trust fund. Following a second by Alderman Miller, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into Executive Session for the purpose of discussing potential litigation relating to a cemetery trust fund. At this time, the Board entered Executive Session.

28. CONSIDERATION OF A MOTION TO RETURN TO OPEN SESSION.

Alderman Little offered a motion to return to open session. Alderman Sistrunk seconded the motion and the Board voted as follows to return to open session:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in Executive Session.

29. CONSIDERATION OF A MOTION TO APPROVE A NON-JUDICIAL SETTLEMENT AGREEMENT BETWEEN STARKVILLE AND REGIONS BANK FILED IN OKTIBBEHA COUNTY CHANCERY COURT

Alderman Sistrunk offered a motion to approve the non-judicial settlement agreement pursuant to Mississippi Code Section 91-8-111 between Starkville and Regions Bank filed in Oktibbeha County Chancery Court Case No. 19-75-JNS. Alderman Little seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

30. MOTION TO ADJOURN UNTIL APRIL 2, 2019 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.

Upon the motion of Alderman Miller, duly seconded by Alderman Little, for the Board of Aldermen to adjourn the meeting until April 2, 2019 @ 5:30 at 110 West Main Street in the Court Room of City Hall, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, Mayor Spruill declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2019.

D. LYNN SPRUILL, MAYOR

Attest:

LESA HARDIN, CITY CLERK

(SEAL)

**MINUTES OF THE RECESS MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF STARKVILLE, MISSISSIPPI
MARCH 19, 2019**

Be it remembered that the Mayor and Board of Aldermen met in a Recess Meeting on March 19, 2019 at 5:30 p.m. in the Courtroom of City Hall, located at 110 West Main Street, Starkville, MS. Present were Mayor Lynn Spruill, Aldermen Ben Carver, Sandra Sistrunk, David Little, Jason Walker, Patrick Miller, Roy A.' Perkins and Henry Vaughn, Sr. Alderman Jason Walker was absent. Attending the Board were City Clerk / CFO Lesa Hardin and City Attorney Chris Latimer.

Mayor Lynn Spruill opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Lynn Spruill asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Perkins asked to add Mayor's Business, Items B and C regarding the Sanitation Trucks to consent.

There being no objections to the changes, the Mayor called for a motion to approve the agenda with consent items.

1. A MOTION TO APPROVE THE AGENDA WITH CONSENT ITEMS.

Alderman Miller offered a motion, duly seconded by Alderman Sistrunk, to approve the March 19, 2019 Agenda as amended. Mayor Spruill then read the consented items after which the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA OF
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI
RECESS MEETING OF TUESDAY, MARCH 19, 2019
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET**

CONSENT AGENDA ITEMS ARE HIGHLIGHTED

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA INCLUDING CONSENTED ITEMS**
- IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES**

CONSIDERATION OF THE MINUTES OF THE FEBRUARY 19, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

CONSIDERATION OF THE MINUTES OF THE MARCH 1, 2019 WORK SESSION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

CONSIDERATION OF THE MINUTES OF THE MARCH 5, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

Recognition of Starkville High 6A State Boys Basketball Championship

New Employee Introductions: Utilities and Engineering: Chris Black – Engineering Inspector

Police Officers: Jeremy Fortney and Matthew Lasker

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

A. PRESENTATION OF BILL NASH AWARD TO KEEP STARKVILLE BEAUTIFUL BY KEEP AMERICA BEAUTIFUL PROGRAM.

B. FISCAL YEAR 9/30/18 AUDIT PRESENTATION BY RANDY SCRIVNER OF WATKINS, WARD AND STAFFORD, PLLC.

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

A. CONSIDERATION OF RESOLUTION OF REGISTRATION WITH MISSISSIPPI DEPARTMENT OF SURPLUS.

B. CONSIDERATION OF RENTAL OF A SANITATION GARBAGE TRUCK AND / OR FRONT END LOADER IF NEEDED.

C. CONSIDERATION OF ADVERTISING FOR TWO SANITATION GARBAGE TRUCKS AND A FRONT END LOADER.

X. BOARD BUSINESS

A. UPDATE ON THE PARKS PROGRAMS AND GRANTS

XI. DEPARTMENT BUSINESS

A. AIRPORT

1. REQUEST APPROVAL TO ENTER INTO A LEASE AGREEMENT BETWEEN THE CITY OF STARKVILLE AND CIRCLE S AVIATION, LLC FOR USE OF PARTIAL AREA OF THE SOUTH HANGAR LOCATED ON GEORGE M. BRYAN FIELD.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- a. CONSIDERATION OF A SPECIAL EVENT REQUEST BY THE STARKVILLE AREA ARTS COUNCIL TO HOLD THE 2019 COTTON DISTRICT ARTS FESTIVAL AND HAVE CITY PARTICIPATION WITH IN-KIND SERVICES TO BE HELD ON APRIL 13, 2019.
- b. CONSIDERATION OF LW 19-02 A REQUEST FOR LANDSCAPE WAIVER FROM PERIMETER PARKING LANDSCAPE REQUIREMENTS AT 602 HIGHWAY 12 EAST (CHICKEN SALAD CHICK) IN A C-2 ZONE WITH THE PARCEL NUMBER 102H-00-178.00 WITH ONE CONDITION.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

1. AUTHORIZATION FOR CODY BURNETT TO PARTICIPATE IN THE EDUCATIONAL ASSISTANCE PROGRAM FOR THE SPRING 2019 SEMESTER TO TAKE MASTER'S LEVEL COURSES IN CIVIL ENGINEERING WITH A TOTAL REIMBURSEMENT COST NOT TO EXCEED \$2,200.00.
2. CONSIDERATION OF ACCEPTANCE OF THE LOWEST AND BEST BID OF \$133,136.20 FOR THE 2019 ROADWAY BASE AND RESURFACING PROGRAM - PROJECT NO. 18036 FROM KIMES AND STONE CONSTRUCTION COMPANY, INC. AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF MARCH 12, 2019 FOR FISCAL YEAR ENDING 9/30/19, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-9, 21-39-17 AND 21-15-21.
2. ACCEPTANCE OF THE FEBRUARY 2019 FINANCIAL STATEMENTS.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. HUMAN RESOURCES

1. REQUEST AUTHORIZATION TO ADVERTISE FOR A RADIO OPERATOR (DISPATCHER) IN THE STARKVILLE POLICE DEPARTMENT.
2. REQUEST AUTHORIZATION TO ADVERTISE FOR A METERING INFRASTRUCTURE ADMINISTRATOR IN THE STARKVILLE UTILITIES DEPARTMENT.

3. REQUEST AUTHORIZATION TO HIRE ALLISON STORY AS A PART-TIME CUSTOMER SERVICE REPRESENTATIVE IN THE STARKVILLE UTILITIES DEPARTMENT.

H. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

I. PARKS

1. CONSIDERATION OF APPROVAL OF A LEASE PURCHASE QUOTE FROM BANK FIRST LEASING, LLC OVER FOUR YEARS AT 3.49% INTEREST FOR THE LEASE PURCHASE OF A JOHN DEERE 9009 TERRAIN CUT MOWER TO BE USED BY STARKVILLE PARK AND RECREATION DEPT.
2. CONSENT TO APPLY FOR \$149,000 RECREATIONAL TRAILS GRANT PROGRAM THROUGH MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES AND PARKS WITH A 20% CITY MATCH.
3. REQUEST PERMISSION TO ACCEPT A NATIONAL RECREATION AND PARKS ASSOCIATION (NRPA)/WAL-MART FOUNDATION INCREASING ACCESS TO HEALTHY FOODS PEER MENTOR GRANT FOR THE AMOUNT OF \$10,000.00, AND APPROVAL FOR THE MAYOR TO SIGN THE REQUIRED MEMORANDUM OF UNDERSTANDING BETWEEN NRPA AND THE CITY OF STARKVILLE.

J. POLICE DEPARTMENT

1. REQUEST AUTHORIZATION TO ALLOW CHIEF R. FRANK NICHOLS TO ATTEND THE 2019 SUMMER EDUCATIONAL CONFERENCE, IN BILOXI, MS ON JUNE 24-28, 2019, TO BE REIMBURSED THROUGH THE POLICE CHIEF'S ASSOCIATION.
2. REQUEST AUTHORIZATION TO ADVERTISE FOR ONCE A MONTH AND TWICE A MONTH CLEANING FOR POLICE DEPARTMENT BUILDING.

K. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

L. UTILITIES DEPARTMENT

1. REQUEST APPROVAL FOR TERRY KEMP OF STARKVILLE UTILITIES TO TRAVEL TO ASHEVILLE, NC TO ATTEND THE TVPPA ANNUAL CONFERENCE MAY 20-22, 2019 AT A COST TO BE NO MORE THAN \$1,800.00.
2. REQUEST APPROVAL OF PROPOSED APPALACHIAN REGIONAL COMMISSION (ARC) GRANT APPLICATION & SELECTION PROCESS FOR ENGINEERING SERVICES

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PENDING LITIGATION

XV. OPEN SESSION

XVI. ADJOURN UNTIL APRIL 2, 2019 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

Consent items 2 – 20:

2. CONSIDERATION OF THE MINUTES OF THE FEBRUARY 19, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of the minutes of the February 19, 2019 meeting of the Mayor and Board of Aldermen” is enumerated, this consent item is thereby approved.

3. CONSIDERATION OF THE MINUTES OF THE MARCH 1, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of the minutes of the March 1, 2019 meeting of the Mayor and Board of Aldermen” is enumerated, this consent item is thereby approved.

4. CONSIDERATION OF THE MINUTES OF THE MARCH 5, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of the minutes of the March 19, 2019 meeting of the Mayor and Board of Aldermen” is enumerated, this consent item is thereby approved.

5. CONSIDERATION OF A RESOLUTION OF REGISTRATION WITH MISSISSIPPI DEPARTMENT OF SURPLUS.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of a Resolution of Registration with Mississippi Office of Surplus Property” is enumerated, this consent item is thereby approved.

RESOLUTION

Be it resolved by the Governing Board, or Chief Administrative Officer, are hereby ordered that the official whose name, title and signature are listed below shall be and is hereby authorized as our representative to acquire Surplus Property under the Terms and Conditions specified in the Certifications and Agreements.

The Contact Person for all issues regarding this account:

Lesa Hardin City Clerk / CFO _____
Signature

Signature of Mayor: _____

6. CONSIDERATION OF RENTAL OF A SANITATION GARBAGE TRUCK AND / OR FRONT END LOADER IF NEEDED.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of rental of a Sanitation Garbage Truck and / or Front End Loader if needed” is enumerated, this consent item is thereby approved.

Two rental quotes received:

RDK Truck Sales (FL) Month: \$6,500 Rear Loader and \$6,900 Front Loader PLUS \$2 per mile delivery / pickup
Big Truck Rentals (FL) Month: \$7,300 Rear Loader and \$7,900 Front Loader

7. CONSIDERATION OF ADVERTISING FOR TWO SANITATION GARBAGE TRUCKS AND A FRONT END LOADER.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of advertising for two Sanitation Garbage Trucks and a Front End Loader” is enumerated, this consent item is thereby approved.

This is result of a fire March 18 at the Sanitation Dept that destroyed two refuse trucks and a front loader.

8. CONSIDERATION FOR APPROVAL TO ENTER INTO A LEASE AGREEMENT BETWEEN THE CITY OF STARKVILLE AND CIRCLE S AVIATION, LLC FOR USE OF PARTIAL AREA OF THE SOUTH HANGAR LOCATED ON GEORGE M. BRYAN FIELD.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval to Enter into a Lease Agreement between the City of Starkville and Circle S Aviation, LLC for use of Partial Area of the South Hangar Located on George M. Bryan Field” is enumerated, this consent item is thereby approved.

Agreement on following page.

9. CONSIDERATION FOR CODY BURNETT TO PARTICIPATE IN THE EDUCATIONAL ASSISTANCE PROGRAM FOR THE SPRING 2019 SEMESTER TO TAKE MASTER’S LEVEL COURSES IN CIVIL ENGINEERING WITH A TOTAL REIMBURSEMENT COST NOT TO EXCEED \$2,200.00.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval for Cody Burnett to participate in the Educational Assistance Program for the Spring 2019 semester to take master’s level courses in Civil Engineering with a total reimbursement cost not to exceed \$2,200.00” is enumerated, this consent item is thereby approved.

10. CONSIDERATION OF ACCEPTANCE OF THE LOWEST AND BEST BID OF \$133,136.20 FOR THE 2019 ROADWAY BASE AND RESURFACING PROGRAM - PROJECT NO. 18036 FROM KIMES AND STONE CONSTRUCTION COMPANY, INC. AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval of acceptance of the low Bid for the 2019 Roadway Base and Resurfacing Program - Project No. 18036 from Kimes and Stone Construction Company, Inc. and authorizing the Mayor to execute a contract” is enumerated, this consent item is thereby approved.

Two bids received: Site Masters Construction - \$138,147.21 and Kimes & Stone Construction Co., Inc.- \$133,136.20.

**LEASE AGREEMENT
BETWEEN
CITY OF STARKVILLE, MISSISSIPPI
AND
CIRCLE S AVIATION, LLC**

This Lease Agreement is entered into on this the 20th day of March, 2019 by and between the **CITY OF STARKVILLE, MISSISSIPPI**, "Lessor", and **Circle S Aviation, LLC** "Lessee".

WHEREAS, Lessor owns certain real property, consisting of a parcel more particularly depicted on Exhibit A (the "Leased Premises") located at the Starkville Municipal Airport, 320 Airport Road, Starkville, MS 39759; and

WHEREAS, Lessee desires to use the leased premises for flight training, aircraft maintenance and storing of aircraft; and

WHEREAS, Lessor is willing to lease the real property as set forth in this Lease Agreement;

NOW, THEREFORE, the parties hereto agree as follows:

1. LEASED PREMISES. Lessor hereby leases to Lessee, upon all of the covenants and conditions contained herein including access thereto, the following portions of the Leased Premises: the hangar area (containing approximately 10,000 square feet), and rooms 1, 2, 3, & 4 consisting of approximately 1,334 square feet of the northern portion of the first floor, and the parking area designated on Exhibit A, but excluding the entire second floor, and excluding the southern interior area south of the hangar depicted in blue on Exhibit A. The Lessor reserves the right to have access to the southern portion of the building through the west, east and south existing doors. The northern doors, between the south bay and the hangar, are to be secured at all times on both sides of each door.

2. USE OF PREMISES. Lessee may use the Leased Premises for purposes customarily associated with flight training operations, aircraft maintenance and storing of aircraft and which are not excluded by this Lease. Use of the Leased Premises shall be in full compliance with all applicable laws and regulations, including, without limitation, all regulations of the Federal Aviation Administration and the Code of Ordinances of the City of Starkville, Mississippi. Violation of any of the terms of this section may, at Lessor's option, result in termination of the lease, in addition to any and all other available remedies.

3. TERM. The term of this lease shall run for twelve (12) months, commencing on March 20, 2019, and continuing through March 19, 2020, unless otherwise terminated as provided herein. Lessee may only terminate the Lease without cause during the last ninety (90) days of the 12-month term upon written notice to the Lessor.

4. RENT. The parties hereto agree that the rent for the Leased Premises during the term of the lease shall be \$1,000.00 per month, with the first payment due on the 20th day of March, 2019, and subsequent payments due on the 1st day of each month thereafter for eleven (11) months. Rent due for the first month shall be pro-rated accordingly. Rent shall be paid to the Starkville Bryan Field Airport, P.O. Box 1424, Starkville, MS 39760. In the event rent is not received within ten (10) business days after due date, Lessee agrees to pay a late charge of 5% of said Rent then due. If Lessee breaches this Lease or vacates the premises prior to expiration of the Lease, Lessor may accelerate the term of this Lease and declare all rents for the remaining term to be immediately due and payable. In addition, if the Lessee should vacate the Leased Premises, for any reason, prior to the expiration of the Lease, Lessee shall be liable to Lessor, in addition to all other damages and remedies arising from Lessee's breach of the lease, for reasonable costs and expenses incurred in attempting to re-rent the Leased Premises.

5. UTILITIES. Lessee shall pay all utility charges incurred in the operation or occupancy of the Leased Premises. The Lessee shall be responsible for any utility late fees. In the event that a certain public utility is necessary but not available on the Leased Premises, Lessor shall furnish, at Lessor's cost, said utility and all utilities necessary for the Lessee's use of the Leased Premises.

6. MODIFICATIONS AND IMPROVEMENTS. Lessee may make reasonable modifications and improvements to the Leased Premises at its expense and consistent with its use for air medical transport operations, subject to the prior written approval of Lessor, which written approval shall not be unreasonably withheld. Such modifications and improvements shall be completed in a workmanlike manner.

All permanently affixed modifications or improvements, shall constitute fixtures and become the property of the Lessor, and Lessee shall not be entitled to compensation therefor, nor shall Lessee remove them from the Leased Premises except Lessee shall, upon the termination of this Lease, be

required to remove all signage installed or erected by Lessee. Lessee shall repair any damage to the Leased Premises caused by its removal of signage.

7. MAINTENANCE. Lessee shall maintain and keep the Leased Premises in good condition, including, without limitation, clean, free of hazards and waste, and in a safe condition, and shall return the Leased Premises in the same condition as at the beginning of the term and to a condition purposed for its original intent and use as an airport hangar, reasonable wear and tear excepted. Lessor, at its own cost and expense, shall maintain, repair and make replacements of the following: roof, foundation, concrete floors, interior and exterior walls, windows, doors, and all HVAC, electrical, plumbing and other mechanical systems within and exclusively serving the Leased Premises. Lessee will promptly give Lessor written notice of any known defect or need for repairs, after which Lessor will have reasonable opportunity to make repairs or cure the defect.

8. JANITORIAL. Lessee shall be responsible for all janitorial and custodial services and for keeping the interior in a neat, clean and orderly condition and appearance.

9. INSURANCE AND INDEMNITY. Lessee agrees to maintain, and provide proof of said insurance to Lessor, at its own expense, liability insurance written by responsible insurance carriers licensed to do business in the State of Mississippi with policy limits of not less than One Million Dollars (\$1,000,000.00) for any claim arising out of any one occurrence. Said insurance shall provide for contractual liability coverage to cover any and all of the obligations assumed herein. Said insurance shall name the City of Starkville as an additional insured and contain a waiver of subrogation in favor of the City of Starkville. Lessee agrees to provide proof of liability insurance to the Airport Director for any and all aircraft based, operated or maintained at Starkville Bryan Field. Lessee agrees to maintain worker's compensation insurance for its employees, as required by law.

Lessee agrees to indemnify, defend and hold harmless Lessor, its representatives, elected officials, employees and agents against any and all claims, liabilities, damages, costs, penalties, fines and expenses, including reasonable attorneys' fees, arising from any act or omission of Lessee in connection with its use and occupancy of the Leased Premises.

10. ASSIGNMENT AND SUBLETTING. Lessee shall not assign this lease or sublet all or any part of the Leased Premises office areas without Lessor's prior written consent, such consent not to be unreasonably withheld. Lessee may lease individual hangar spaces at the same rate as the FBO rates for aircraft per month, not to exceed the term of this lease. If another entity requests to lease all 4,000 square feet of the northern first floor, all 4,000 square feet of the second floor and the 10,000 square foot hangar area, Circle S Aviation, LLC, holds the option to match the monthly lease amount and term or cancel this lease. In the event of cancellation of the lease under this provision, Lessee shall have ninety (90) days to fully vacate the premises.

11. NON-DISCRIMINATION. Lessee, for itself, its managers, members, employees, representatives, and successors in interest, as a part of the consideration for this Lease Agreement, does hereby covenant and agree as a covenant running with the land that it will comply with pertinent statutes, executive orders and rules as are promulgated to assure that no persons shall, on the grounds of race, creed, color, national origin, sex, age or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance. This provision obligates the Lessee or its transferee for the period during which Federal assistance is extended to the airport program, except where Federal assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon. In these cases, the provision obligates the party or any transferee for the longer of the following periods:

(a) the period during which the property is used by the sponsor or any transferee for a purpose for which Federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or

(b) the period during which the airport sponsor or any transferee retains ownership or possession of the property. In the case of contractors, this provision binds the contractors from the bid solicitation period through the completion of the contract.

12. RIGHT OF FLIGHT. There is hereby reserved to Lessor, its successors and assigns, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface

of the premises hereby leased, together with the right to cause in said airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used for navigation of or flight in the air, using said airspace for landing at, taking off from, or operating on the Airport.

13. OBSTRUCTIONS. Lessee by accepting this lease expressly agrees for itself, its managers, members, employees, representatives, and successors in interest, that it will not erect or permit the erection of any structure or object that would constitute an obstruction to air navigation in the opinion of Airport. In the event the aforesaid covenant is breached, Lessor reserved the right to enter upon the land leased hereunder and to remove the offending structure or object which shall be at the expense of Lessee.

14. RIGHT TO DEVELOP AIRPORT. It is further covenanted and agreed that Lessor reserves the right to further develop or improve the Airport and all roadways, parking areas, terminal facilities, landing areas and taxiways, except on the Leased Premises, as it may see fit, regardless of the desires or views of Lessee and without interference or hindrance.

15. RIGHT TO AMEND. In the event that the Federal Aviation Administration or its successor requires modifications or changes in this lease as a condition precedent to the granting of funds for the improvement of the Airport, Lessee agrees to consent to such amendments, modifications, revisions, supplements, or deletions of any of the terms, conditions or requirements of this Agreement as may be reasonably required to obtain such funds, subject to Lessee's right to terminate the lease on thirty (30) days prior written notice if Lessee does not agree to such modifications or changes.

16. COVENANT AGAINST LIENS. Lessee shall not permit any lien to be attached to the Leased Premises by reason of any act or omission of Lessee.

17. HOLDOVER. In the event Lessee continues to occupy the Leased Premises after the expiration of the term of this lease, a monthly tenancy, terminable by either party on one month's notice, shall be created upon the same terms and conditions as set forth herein.

18. SUBORDINATION OF AGREEMENTS. This Lease Agreement shall be subordinate to the provisions and requirements of any existing agreement between and the United States of America, related to the development, operation or maintenance of the Airport or any grant. In the event of future

agreements between the parties aforesaid, this Lease Agreement shall subordinate to the provisions and requirements of such future agreements.

19. WASTE. (a) Lessee shall, at Lessee's own expense, comply with any and all environmental laws pertaining to health or the environment, including, without limitation, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended by the Superfund Amendments and Reauthorization Act of 1986 (as amended), (hereinafter called "CERCLA"), the Resource Conservation and Recovery Act of 1976, as amended by the Used Oil Recycling Act of 1980, the Solid Waste Disposal Act and Amendments of 1980, the Hazardous and Solid Waste Disposal Act Amendments of 1984, (hereinafter called "RCRA") or any other law, rule, regulation, order or ordinance relating to the environment, hazardous or toxic materials or waste, as defined herein, or other controlled or regulated substances. Lessee shall, at Lessee's own expense, make all submissions to, provide all information to, and comply with all requirements of the Environmental Protection Agency (the "Agency") or any other agency or government division or department having jurisdiction, for purposes of compliance with all applicable environmental laws, rules, regulations, orders and ordinances. In the event the Agency or any other governmental agency, division or department should determine that a clean-up plan must be prepared and that a clean-up must be undertaken because of spills or discharges of hazardous substances or waste, as defined herein, at, on or under the leased premises which occurred during the term of this lease and were caused solely by Lessee's actions or omissions, Lessee, at its expense, shall cause such clean-up plan to be prepared and cause such clean-up to be undertaken. Lessee's failure to abide by the terms of this article shall be restrainable by injunction.

(b) Lessee shall provide, at its sole expense, complete and proper arrangement for the adequate sanitary handling and disposal, away from the Airport and in compliance with all applicable laws, regulations and orders, of all trash, garbage, oil, fuel products and other refuse generated due to the operation of Lessee's business. Lessee shall have sole responsibility for the proper handling, storage, transportation and removal of hazardous materials, hazardous waste, toxic waste, infectious waste and petroleum waste (all of which materials and substances shall hereinafter be referred to as "Waste")

generated by Lessee or used, stored or transported for Lessee's benefit on the leased premises. Lessee shall strictly comply with all state and federal environmental laws and regulations, including proper record keeping. Lessee shall provide for the removal of all such Waste with reputable, responsible companies, and Lessee will provide to Lessor certificates of proper disposal or destruction. No such Waste shall be placed in regular trash or garbage receptacles or dumpsters. Lessee shall notify Lessor upon receipt of any environmental complaints by third parties or the release of any Waste which is caused by Lessee or a third party as soon as is reasonably possible, but in no event later than forty-eight (48) hours after receipt of the complaint or after the release of the Waste.

(c) Lessee shall maintain the real property upon which the premises are located free of contamination from any of such Waste generated by Lessee or used, stored or transported for Lessee's benefit. Lessee shall bear the expense of remediating any Waste caused by Lessee's actions or omissions and returning the property upon which the premises is located, or any of the real property described herein contaminated by Lessee, to its original, uncontaminated state. In the event that it becomes necessary for Lessor to enter the premises to conduct an environmental assessment, to remediate or clean up any contamination, such entry, remediation or clean-up shall not waive any rights of recovery against Lessee.

(d) The provisions of this agreement regarding Lessee's indemnification of Lessor shall apply to any claim or assertion made against Lessor and any fine, penalty, settlement or award made against Lessor arising out of or in connection with any act or omission of Lessee, its officers, employees or contractors, resulting in a violation of any federal or state environmental laws or regulations, or breaches of this Article, or resulting in the improper release, spillage, storage, disposal or transportation of Lessee's Waste. This indemnity covenant shall survive the termination or expiration of this lease.

20. DEFAULT. If Lessee should fail to pay rent or is otherwise in default of this lease by violation of any terms or provisions of this Agreement, Lessor shall have the right to evict Lessee and shall have any and all recourse against the Lessee provided by this Lease and by law, and all remedies shall be cumulative and non-exclusive. Lessee agrees to pay Lessor's reasonable attorney's fees and expenses incurred in enforcing any of the terms and provisions of this Lease, in collecting past due rent,

and in recovering possession from Lessee, should the service of an attorney be retained by Lessor in so doing.

In the event that Lessor defaults under the terms of this Lease, Lessee shall give Lessor written notice specifying the nature of the default and Lessor shall have thirty (30) days after receipt of such notice to cure said default. Any default by Lessor which shall continue uncured shall give Lessee the right to terminate the Lease in addition to all available rights or remedies, in law or in equity.

21. DAMAGES TO PREMISES. Lessor shall not be liable for any damages or injury to Lessee, or any other person, or to any property, occurring on the Leased Premises or any part thereof, or in common areas of the Starkville Municipal Airport grounds, unless such damages is the proximate result of the negligence or unlawful act of Lessor, its agents or employees.

22. GOVERNING LAW. The laws of the State of Mississippi shall govern the interpretation, validity, performance and enforcement of this Lease. If any provision of this Lease should be held invalid or unenforceable, the validity and enforceability of the remaining provisions of this Lease shall not be affected thereby.

23. NOTICE. Written notice or other communications given by either party to the other shall be to the following addresses:

To Lessor: City of Starkville
 Attention: Mayor Lynn Spruill
 110 West Main Street
 Starkville, MS 39759

To Lessee: Circle S Aviation, LLC
 904 Jordan Lane
 Starkville, MS 39759

IN WITNESS WHEREOF, the parties hereto have executed this lease by representatives duly authorized so to do.

LESSEE

Circle S Aviation, LLC

To Lessee: Circle S Aviation, LLC
904 Jordan Lane
Starkville, MS 39759

IN WITNESS WHEREOF, the parties hereto have executed this lease by representatives duly authorized so to do.

LESSEE

Circle S Aviation, LLC

BY: Ruth H. H.
ITS: OWNER

ATTEST:

BY: Redmy Lamb
ITS: Airport Director - Starkville

LESSOR

CITY OF STARKVILLE, MS

BY: Lynn Spruill
LYNN SPRUILL, Mayor

ATTEST:

Lisa Hardin
LESA HARDIN, City Clerk



11. ACCEPTANCE OF THE FEBRUARY 2019 FINANCIAL STATEMENTS.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “acceptance of the February 2019 Financial Statements” is enumerated, this consent item is thereby approved.

12. CONSIDERATION OF AUTHORIZATION TO ADVERTISE FOR A RADIO OPERATOR (DISPATCHER) IN THE STARKVILLE POLICE DEPARTMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval to advertise for a Radio Operator (Dispatcher) in the Starkville Police Department” is enumerated, this consent item is thereby approved.

13. CONSIDERATION OF AUTHORIZATION TO ADVERTISE FOR A METERING INFRASTRUCTURE ADMINISTRATOR IN THE STARKVILLE UTILITIES DEPARTMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval to advertise for a Metering Infrastructure Administrator in the Starkville Utilities Department” is enumerated, this consent item is thereby approved.

14. CONSIDERATION OF AUTHORIZATION TO HIRE ALLISON STORY AS A PART-TIME CUSTOMER SERVICE REPRESENTATIVE IN THE STARKVILLE UTILITIES DEPARTMENT.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval to hire Allison Story as a part-time Customer Service Representative in the Starkville Utilities Department” is enumerated, this consent item is thereby approved.

15. CONSIDERATION OF THE APPROVAL TO APPLY FOR \$149,000 RECREATIONAL TRAILS GRANT PROGRAM THROUGH MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES AND PARKS WITH A 20% CITY MATCH.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval to apply for \$149,000 through a Recreational Trails Grant Program through Mississippi Department of Wildlife, Fisheries and Parks with the City of Starkville to guarantee a 20% match, which can be in kind services” is enumerated, this consent item is thereby approved.

16. REQUEST AUTHORIZATION TO ACCEPT A NATIONAL RECREATION AND PARKS ASSOCIATION (NRPA)/WAL-MART FOUNDATION INCREASING ACCESS TO HEALTHY FOODS PEER MENTOR GRANT FOR THE AMOUNT OF \$10,000.00, AND APPROVAL FOR THE MAYOR TO SIGN THE REQUIRED MEMORANDUM OF UNDERSTANDING BETWEEN NRPA AND THE CITY OF STARKVILLE.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the “approval to accept a National Recreation and Parks Association (NRPA)/Wal-Mart Foundation Increasing Access to Healthy Foods Peer Mentor grant for the amount of \$10,000.00, and approval for the Mayor to sign the required Memorandum of Understanding between NRPA and the City of Starkville” is enumerated, this consent item is thereby approved.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU), dated March 6, 2019 (Effective Date), is made between **National Recreation and Park Association**, a Virginia-based not-for-profit 501(c)3 with a mailing address of 22377 Belmont Ridge Road, Ashburn, Virginia, 20148 (NRPA) and **City of Starkville** (Grantee).

1. Purpose

The purpose of this MOU is to confirm approval of the terms governing the acceptance and use of Ten Thousand Dollars (**\$10,000**) made available for the support and implementation of the Increasing Access to Healthy Foods Grant.

This grant opportunity is the result of a partnership between NRPA and the Walmart Foundation to increase the number of healthy meals served to children in low-income communities, provide evidence-based nutrition education and implement the Healthy Eating and Physical Activity (HEPA) standards in park and recreation out-of-school time programs. In support of meeting these objectives, NRPA has selected three park and recreation agencies to serve as peer mentors throughout the duration of the grant period to provide technical assistance, support and input on grant activities. Grantee is required to accept the terms contained within this MOU in order to receive funding as a grant recipient.

2. Grant Requirements

Direct grant funds to:

- A. Provide on-going consulting to NRPA to better understand rural communities in target states, including demographics, barriers and local partner organizations.
- B. Attend a 2-day, in-person training in late April 2019 to network with grantees, foster connections, and brainstorm solutions to shared challenges in terms of meal program access, health and wellness standard implementation and nutrition education provision.
- C. Support grant implementation by taking part in quarterly state calls with NRPA, grantees, and other on-the-ground partners to share lessons learned, collect qualitative data and identify areas of collaboration on the local level.
- D. Join webinars and live-trainings to stay up-to-date on grant activities, goals and resources being shared.
- E. Submit a final budget to NRPA indicating how funds were used in support of this initiative and peer mentor tasks.

In order to receive grant funds, Grantee must return a signed copy of this MOU and provide a copy of your agency's W-9 along with this signed MOU by **April 1, 2019**. All funds will be distributed by NRPA. No matching funds are required.

3. Promotion

NRPA and the Walmart Foundation may use the Grantee and/or park names, photos, and/or information in connection with the program for promotional or other purposes, in any and all media, without limitation and without further payment, notification, or permission, except where prohibited by law.

4. Limits of Liability

Each party and its respective parents, subsidiaries, affiliates, officers, directors, employees or representatives shall be responsible for its own liabilities arising out of any act, omission or breach relating to participation in this program. Each party remains liable for any and all damages due to its own negligence or the negligence of their respective parents, subsidiaries, affiliates, officers, directors ,employees or representatives.

5. Confidentiality

During the term of this MOU, the parties may learn certain confidential information of each other. For purposes of this MOU, confidential information means the confidential and proprietary information, not generally known by non-party personnel, used by the disclosing party and which is proprietary to the disclosing party, and includes, without limitation, the disclosing party's trade secret or proprietary personnel, financial, marketing and business information, including strategic, operations and other business plans or forecasts, and confidential information provided by the disclosing party regarding its employees, customers, vendors, sponsors and other contractors. Confidential information shall not be disclosed to non-party personnel.

6. Term

The term of this MOU will commence on the Effective Date and shall continue until February 28, 2020.

7. Use of Grant Funds

The Grantee shall use the full amount of the grant for the purposes set forth in Section 2. Unless otherwise agreed in writing by the Grantor, the Grantee shall return any portion of the grant and the income earned thereon that is not expended for such purposes.

The Grantee agrees not to use any portion of the grant or any income derived from the grant for the following:

- A. To carry on propaganda or otherwise attempt to influence legislation within the meaning of Section 4945(d)(1) of the Code;
- B. To influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive within the meaning of Section 4945(d)(2) of the Code;
- C. To provide a grant to an individual for travel, study, or similar purpose within the meaning of Section 4945(g) of the Code, without prior written approval of Grantor. Payments of salaries, other compensation, or expense reimbursement to employees of the Grantee within the scope of their employment do not constitute “grants” for these purposes and are not subject to these restrictions;
- D. Except as expressly may be authorized in the Grant Description, to provide a grant to any other organization without prior written approval of the Grantor; or
- E. To promote or engage in criminal acts of violence, terrorism, hate crimes, the destruction of any state, or discrimination on the basis of race, national origin, religion, military and veteran status, disability, sex, age, or sexual orientation, or support of any entity that engages in these activities.
- F. To travel to NRPA’s Annual Conference or any other conference travel, without prior written approval of Grantor.

All unspent or uncommitted grant funds shall be invested in highly liquid investments (such as an interest-bearing bank account) with the primary objective being preserving the grant funds availability for the project. Any interest or other income generated by the grant funds must be applied to the purposes described in the Grant Description.

8. Audit

NRPA has the right to audit the grantee's financial records relating to this MOU. Grantee should maintain their financial receipts and must make the records available at any time as requested by NRPA. If as a result of an audit, NRPA determines that funds were not spent in accordance with the purposes of this grant, the grantee may be required to return any funds not substantiated. If NRPA determines that grant funds were used for fraudulent purposes, the grantee may be barred from participation in any further programs.

9. Termination

Either party may terminate this MOU at any time effective upon receipt of written notice by the other party of failure to perform. The non-performing party shall have sixty (60) days to cure its obligation. If the non-performing party fails to satisfactorily cure its obligation within this time this MOU will be terminated.

Neither party shall be liable to the other by reason of termination of this MOU for compensation, reimbursement or damages for any loss of prospective profits on anticipated sales or for expenditures, investments, leases or other commitments relating to the business or goodwill of any of the parties, notwithstanding any law to the contrary. No termination of this MOU shall release the obligation to pay any sums due to the terminating party which accrued prior to such termination.

Upon receipt of this signed form and your agency's W-9 a check will be issued for your grant funds.

These parties have caused this MOU to be signed by their duly authorized representatives as of the date set forth below.

**National Recreation and
Park Association**

City of Starkville

By: Rebecca Wickline

Printed Name: Rebecca Wickline

Title: Senior VP of Development

Date: March 6, 2019

By: _____

Printed Name: _____

Title: _____

Date: _____

17. REQUEST AUTHORIZATION TO ALLOW CHIEF R. FRANK NICHOLS TO ATTEND THE 2019 SUMMER EDUCATIONAL CONFERENCE, IN BILOXI, MS ON JUNE 24-28, 2019, TO BE REIMBURSED THROUGH THE POLICE CHIEF'S ASSOCIATION.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the "approval for Chief R. Frank Nichols to attend the 2019 Summer Educational Conference, in Biloxi, MS on June 24-28, 2019, to be reimbursed through the Police Chief's Association" is enumerated, this consent item is thereby approved.

18. REQUEST AUTHORIZATION TO ADVERTISE FOR ONCE A MONTH AND TWICE A MONTH CLEANING FOR POLICE DEPARTMENT BUILDING.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the "approval to advertise a request for proposals for janitorial services for Police Dept for once a month cleaning and twice a month cleaning" is enumerated, this consent item is thereby approved.

19. REQUEST AUTHORIZATION FOR TERRY KEMP OF STARKVILLE UTILITIES TO TRAVEL TO ASHEVILLE, NC TO ATTEND THE TVPPA ANNUAL CONFERENCE MAY 20-22, 2019 AT A COST TO BE NO MORE THAN \$1,800.00.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the "approval for Terry Kemp of Starkville Utilities to travel to Asheville, NC to attend the TVPPA Annual Conference on May 20-22, 2019 at a cost expected to be no more than \$1,800.00" is enumerated, this consent item is thereby approved.

20. REQUEST AUTHORIZATION OF PROPOSED APPALACHIAN REGIONAL COMMISSION (ARC) GRANT APPLICATION & SELECTION PROCESS FOR ENGINEERING SERVICES.

Upon the motion of Alderman Miller, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the March 19, 2019 Official Agenda, and to accept items for consent, whereby the "approval of the selection of Garver Engineering as the professional engineer of record for the Appalachian Regional Commission (ARC) grant application to the MS Appalachian Regional Commission, on behalf of the City of Starkville for the purpose of Starkville Trim Cane Sewage Lift Station improvements" is enumerated, this consent item is thereby approved.

The ratings were as follows:

ENGINEERING PROPOSALS
City of Starkville
Sewage Lift Station Improvements – FY 19

NAME	QUALIFICATIONS (40 MAXIMUM)	EXPERIENCE (40 MAXIMUM)	CAPACITY (20 MAXIMUM)	TOTAL 100 MAXIMUM	COMMENTS
Allen and Hoshall Jackson, MS	38	39	18	95	Firm has ability to do the work. Has good experience. No recent projects.
Clearwater Consultants Starkville, MS	38	40	15	93	Firm has ability to do the work. Has good experience. Capacity is limited as of late.
Cook Coggin Engineers, Inc. Tupelo, MS	39	39	17	95	Firm has ability to do the work. Has good experience. No recent projects.
Garver Engineering Jackson, MS	39	39	19	97	Firm has ability to do the work. Has good experience. Has completed basin studies. Very responsive.
Neel-Schaeffer Starkville, MS	39	37	19	95	Firm has ability to do the work. Has good experience. Working on another ARC project for LCIDA.
Springer Engineering Starkville, MS	38	38	18	94	Firm has ability to do the work. Has good experience. Working with City via other services.

- (1) Qualifications – List of qualifications of each staff person to be assigned to project. (40 points)
- (2) Experience - Information regarding the experience of the firm. This information should include types of project activities undertaken, knowledge of Federal & State laws concerning bid procedures & contracts with particular emphasis on sewer construction. (40 points)
- (3) Capacity for Performance - Identify the number and title of staff available to be assigned to provide services. (20 points)

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS:

Mayor Spruill recognized the recent Starkville High 6A State Boys Basketball Championship as well as other sports wins in the area. SEC Basketball, Baseball, Tennis and Track will all be played at MSU March 22 – 24, 2019.

The Mayor made the following new employee introductions:

Utilities and Engineering: Chris Black – Engineering Inspector and Police Officers: Jeremy Fortney and Matthew Lasker

BOARD OF ALDERMEN COMMENTS:

Alderman Perkins noted the MSU Women's Basketball Team's recent SEC Championship win and that all of Starkville could take pride in their City and University.

Alderman Miller noted the positive recognition so many are bringing to the area.

Alderman Carver invited everyone to the baseball and softball opening ceremonies on April 4 and April 5.

Alderwoman Sistrunk expressed gratefulness for the new bids for the chip and sealing of roads. Due to patience and better weather, the bids were affordable compared to ones obtained six months ago. Work should begin in May.

CITIZEN COMMENTS:

Alvin Turner, Ward 7, noted that a citizen at 112 Fellowship Street has water crossing her driveway. He also spoke of the child in Montgomery County recently attacked by dogs and is grateful to the police for enforcing City dog ordinances. He asked that potholes on Garrard Road be repaired.

Teresa Foster, 1011 Louisville Street, presented photos to the Mayor of stagnant water problems in her area.

Mayor's Youth Council members thanked the Mayor and Board for their support. They invited everyone to support the council by buying tickets to their April 6 pancake breakfast at Applebee's from 7:30 to 9:30 a.m.

John Tolliver, 26 Choctaw Road, asked that the City take steps to address a sewer backup claim.

Chris Taylor, Ward 7, asked that the County and City set up more meetings to discuss common problems and projects.

PUBLIC APPEARANCES:

PRESENTATION OF BILL NASH AWARD TO KEEP STARKVILLE BEAUTIFUL BY KEEP AMERICA BEAUTIFUL PROGRAM.

Amy Counterman, Chairman of the Keep Starkville Beautiful Committee, recently attended the Keep America Beautiful Conference in Baltimore, Maryland, where Starkville was presented with the Bill Nash Award. This is for outstanding performance by a new group and is one of National recognition.

FISCAL YEAR 9/30/18 AUDIT PRESENTATION BY RANDY SCRIVNER OF WATKINS, WARD AND STAFFORD, PLLC.

Randy Scrivner of Watkins, Ward and Stafford, PLLC presented an overview of the 9/30/18 audit. He stated that the City is financially strong and stable. The fund balance at 9/30/18 was approximately 12%, with the ideal being 8%. A strong fund balance is necessary for a city to be prepared for a disaster or any downturn in the economy. This is the second straight year with no findings or deficiencies. He discussed the effects of GASB 68 on the balance sheet. The full written document will be delivered at the March 29 work session of the Mayor and Board.

PUBLIC HEARINGS: None

21. UPDATE ON THE PARKS PROGRAMS AND GRANTS

Alderman Perkins had requested the presentation, but due to having a written handout given to the Board, he withdrew the presentation request. (The handout is located on the City website under the March 15 meeting)

22. CONSIDERATION OF A SPECIAL EVENT REQUEST BY THE STARKVILLE AREA ARTS COUNCIL TO HOLD THE 2019 COTTON DISTRICT ARTS FESTIVAL AND HAVE CITY PARTICIPATION WITH IN-KIND SERVICES TO BE HELD ON APRIL 13, 2019.

Alderman Carver, duly seconded by Alderman Little, offered a motion to approve a Special Event request by the Starkville Area Arts Council to hold the 2019 Cotton District Arts Festival and have City participation with in-kind services to be held on April 13, 2019. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

23. CONSIDERATION OF LW 19-02 A REQUEST FOR LANDSCAPE WAIVER FROM PERIMETER PARKING LANDSCAPE REQUIREMENTS AT 602 HIGHWAY 12 EAST (CHICKEN SALAD CHICK) IN A C-2 ZONE WITH THE PARCEL NUMBER 102H-00-178.00 WITH ONE CONDITION.

Daniel Havelin presented LW 19-02. The applicant is currently in the process of remodeling an existing building to convert to a restaurant (Chicken Salad Chick). As part of the renovation the site was required to meet all landscape requirements. The applicant received an approved site plan with a landscape plan that met all the requirements. Since the time of site plan approval, issues with an adjacent property owner arose that will prevent the west side of the parking lot from being landscaped fully. The applicant is seeking a Landscape Waiver from the perimeter parking landscape requirements on the western side of the parking lot.

Alderman Little, duly seconded by Alderman Sistrunk, offered a motion to approve LW 19-02 with the following condition:

That the applicant reduces the perimeter landscape strip to 2 feet and does one of the following:

- a. Moves the 3 required canopy trees to another location on the property
- OR
- b. Replaces the 3 required canopy trees in the perimeter landscape island with 3 fastigiate or linear tree species

The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

24. CONSIDERATION OF THE CITY OF STARKVILLE CLAIMS DOCKET

Upon the motion of Alderman Little, duly seconded by Alderman Sistrunk, to approve the City of Starkville Claims Docket for all departments including Starkville Utilities, as of March 12, 2019 for fiscal year ending 9/30/19, acknowledging that the City Clerk has attested and certified on the cover of the claims docket that all claims on the docket are true, accurate, lawful and proper to the best of her knowledge, for payment pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-9, 21-39-17 and 21-15-21, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 785,655.04
Restricted Police Fund	002	623.40
Airport Fund	015	4,410.02
Airport – Restricted Fund	016	6,764.00
Sanitation	022	206,038.44
Landfill	023	1,933.12
Industrial Park Bond	303	5,612.17
Public Improvement Bonds 2018	319	141,763.41
Sub Total Before Utilities		\$ 1,152,799.60
Utilities Dept.	SED	1,123,468.11
Total Claims	Total	\$ 2,276,267.71

25. CONSIDERATION OF APPROVAL OF A LEASE PURCHASE QUOTE FROM BANK FIRST LEASING, LLC OVER FOUR YEARS AT 3.49% INTEREST FOR THE LEASE PURCHASE OF A JOHN DEERE 9009 TERRAIN CUT MOWER TO BE USED BY STARKVILLE PARK AND RECREATION DEPT.

Alderman Sistrunk, duly seconded by Alderman Little, offered a motion to approve a lease purchase quote from Bank First Leasing, LLC over four years at 3.49% interest for the lease purchase of a John Deere 9009 terrain cut mower to be used by the Park and Recreation Dept. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

The two quotes received were Bancorp South – 4.14% and BankFirst - 3.49%

26. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the motion of Alderman Little, seconded by Alderman Miller, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.
The Board entered closed session.

27. A MOTION TO ENTER EXECUTIVE SESSION.

Alderman Little offered a motion to enter Executive Session for the purpose of discussing pending litigation relating to a cemetery trust fund. Following a second by Alderman Miller, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into Executive Session for the purpose of discussing potential litigation relating to a cemetery trust fund. At this time, the Board entered Executive Session.

28. CONSIDERATION OF A MOTION TO RETURN TO OPEN SESSION.

Alderman Little offered a motion to return to open session. Alderman Sistrunk seconded the motion and the Board voted as follows to return to open session:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in Executive Session.

29. CONSIDERATION OF A MOTION TO APPROVE A NON-JUDICIAL SETTLEMENT AGREEMENT BETWEEN STARKVILLE AND REGIONS BANK FILED IN OKTIBBEHA COUNTY CHANCERY COURT

Alderman Sistrunk offered a motion to approve the non-judicial settlement agreement pursuant to Mississippi Code Section 91-8-111 between Starkville and Regions Bank filed in Oktibbeha County Chancery Court Case No. 19-75-JNS. Alderman Little seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

30. MOTION TO ADJOURN UNTIL APRIL 2, 2019 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.

Upon the motion of Alderman Miller, duly seconded by Alderman Little, for the Board of Aldermen to adjourn the meeting until April 2, 2019 @ 5:30 at 110 West Main Street in the Court Room of City Hall, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Absent
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, Mayor Spruill declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2019.

Attest:

D. LYNN SPRUILL, MAYOR

LESA HARDIN, CITY CLERK

(SEAL)

**MINUTES OF THE SPECIAL CALL MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF STARKVILLE, MISSISSIPPI
March 26, 2019 at 5:00 p.m.**

Be it remembered that the Mayor and Board of Alderman met in a Special Call Meeting on March 26, 2019 at 5:00 p.m. in the second floor conference room of City Hall, located at 110 West Main Street, Starkville, MS. Present were Mayor Lynn Spruill, Aldermen Sandra Sistrunk, Jason Walker, Roy A.' Perkins and Henry Vaughn, Sr. Attending the Board were City Clerk / CFO Lesa Hardin and City Attorney Chris Latimer telephonically.

The meeting was properly noticed pursuant to Miss. Code Ann §§21-3-21 and 25-41-13 and a copy of that notice is included in the minutes. The meeting was live streamed on Facebook. The public and media were welcomed and attended. The session is also available for viewing on the City website.

**OFFICIAL AGENDA OF
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI
SPECIAL MEETING OF TUESDAY, MARCH 26, 2019
5:00 P.M., SECOND FLOOR CONFERENCE ROOM, CITY HALL
110 WEST MAIN STREET**

A. CALL THE MEETING TO ORDER

**B. DISCUSSION OF THE 1% LEGISLATION AND ITS PROPOSED USE FOR THE
DEVELOPMENT OF CORNERSTONE TOURNAMENT AND RECREATION PARK AND
IMPROVEMENTS TO EXISTING PARKS**

C. ADJOURNMENT OF MEETING

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

Mayor Lynn Spruill called the meeting to order. She updated the Board on the status of HB 1565 which went to the Governor earlier in the day and awaits his signature. This bill authorizes Starkville to hold an election to levy an additional sales tax of 1% on the gross sales of hotel and motels and gross proceeds of restaurants for the purpose of providing funds to construct, finance, operate, equip, lease and maintain new sports tournament and recreational facilities and improve existing facilities.

Starkville Park and Recreation Director Gerry Logan presented an update on 2017 – 2019 Park and Recreation activities and a three year projected capital project plan.

Following review of the proposed Cornerstone Park by the Mayor and Board, Mayor Spruill adjourned the meeting.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2018.

Attest:

D. LYNN SPRUILL, MAYOR

LESA HARDIN, CITY CLERK

(SEAL)



**THERE WILL BE A SPECIAL CALL MEETING
OF
THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF STARKVILLE, MISSISSIPPI
ON
TUESDAY, MARCH 26, 2019
AT 5:00 PM IN THE SECOND FLOOR CONFERENCE ROOM
AT STARKVILLE CITY HALL
110 WEST MAIN STREET**

- A. CALL THE MEETING TO ORDER**
- B. DISCUSSION OF THE 1% LEGISLATION AND ITS PROPOSED USE FOR THE DEVELOPMENT OF CORNERSTONE TOURNAMENT AND RECREATION PARK AND IMPROVEMENTS TO EXISTING PARKS**
- C. ADJOURN MEETING**

A handwritten signature in blue ink, appearing to read "J. Smith", is written over a horizontal line. Below the line, the word "MAYOR" is printed in blue capital letters.

MAYOR

Date Signed: MARCH 25, 2019
3:00 P.M.

MISSISSIPPI LEGISLATURE
2019 Regular Session
To: Local and Private Legislation
By: Representatives Roberson, Taylor

House Bill 1565

AN ACT TO AUTHORIZE THE GOVERNING AUTHORITIES OF THE CITY OF STARKVILLE, MISSISSIPPI, TO LEVY AN ADDITIONAL SALES TAX OF NOT MORE THAN 1% ON THE GROSS SALES OF HOTEL AND MOTELS DERIVED FROM ROOM RENTALS AND UPON THE GROSS PROCEEDS OF SALES OF RESTAURANTS FOR THE PURPOSE OF PROVIDING FUNDS TO CONSTRUCT, FINANCE, OPERATE, EQUIP, LEASE AND MAINTAIN NEW SPORTS TOURNAMENT AND RECREATIONAL FACILITIES AND IMPROVE EXISTING SPORTS AND RECREATIONAL FACILITIES; TO REQUIRE THAT THE LEVY OF THE ADDITIONAL 1% TAX MAY BE IMPOSED ONLY IF APPROVED AT AN ELECTION BY A MAJORITY OF THOSE VOTING; AND FOR RELATED PURPOSES.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

SECTION 1. As used in this act, the following terms shall have the following meanings unless a different meaning is clearly indicated by the context in which they are used:

(a) "City" means the City of Starkville, Mississippi.

(b) "Governing authorities" means the governing authorities of the City of Starkville, Mississippi.

(c) "Hotel" or "motel" means any establishment engaged in the business of furnishing or providing rooms intended or designed for dwelling, lodging or sleeping purposes to transient guests.

(d) "Restaurant" means all places where prepared food and beverages are sold for consumption, whether such food and beverages are sold for consumption on the premises or not. The term "restaurant" does not include any school, hospital, convalescent or nursing home, or any restaurant-like facility operated by or in connection with a school, hospital, medical clinic, convalescent or nursing home providing food for students, patients, visitors or their families.

SECTION 2. (1) For the purpose of providing funds to acquire real property and constructing, equipping, owning, operating, leasing, furnishing, maintaining and marketing new and existing sports tournament and recreational facilities and for related purposes, and/or pay the principal of and interest on bonds issued on the indebtedness incurred under Section 5 of this act, the governing authorities are authorized, in their discretion, to levy and collect from the following persons a tax, which shall be in addition to all of the taxes and assessments imposed. The tax shall be imposed on the following persons:

(a) A tax upon every person, firm or corporation operating a motel or hotel in the City of Starkville, Mississippi, at a rate not to exceed one percent (1%) of the gross proceeds of room rentals for each such hotel or motel.

(b) A tax upon every person, firm or corporation operating a restaurant in the City of Starkville, Mississippi, at a rate not to exceed one percent (1%) of the gross proceeds of the sales of the restaurant derived from retail sale of prepared food, alcoholic and nonalcoholic beverages.

(2) (a) The tax rate levied pursuant to subsection (1) of this section when combined

with the state sales tax rate and any other tax rate levied by the city or Oktibbeha County, Mississippi, pursuant to local and private legislation, shall not exceed a ten percent (10%) tax rate upon the gross proceeds of room rentals of hotels and motels or a ten percent (10%) tax rate on the gross proceeds of sales of restaurants.

(b) Nothing in this act shall be construed to prohibit the city from lowering the tax rate levied pursuant to Chapter No. 854, Senate Bill 2792 (1986) and Chapter 950, Local and Private laws of 1994, as last amended by Senate Bill 3012 (2018).

(3) Persons, firms or corporations liable for the tax imposed under subsection (1) of this section shall add the amount of the levy to the sales price of the rooms and products set out in subsection (1) of this section and shall collect the amount of the tax due by them from the person receiving the services or product at the time of payment therefore.

(4) The tax shall be collected by and paid to the Department of Revenue on a form prescribed by the Department of Revenue in the manner that state sales taxes are computed, collected and paid; and full enforcement provisions and all other provisions of Chapter 65, Title 27, Mississippi Code of 1972, shall apply as necessary to the implementation and administration of this act.

(5) The proceeds of the tax, less three percent (3%) thereof which shall be retained by the Department of Revenue to defray the cost of collection, shall be paid to the governing authorities on or before the fifteenth day of the month following the month in which collected.

(6) The proceeds of the tax shall not be considered by the City of Starkville, Mississippi, as general fund revenues but shall be dedicated to and expended solely for the purposes specified in this section.

SECTION 3. Before any tax authorized under this act may be imposed, the governing authorities shall adopt a resolution declaring their intention to levy the tax, setting forth the amount of the tax to be imposed, the date upon which the tax shall become effective and calling for an election to be held on the question. The date of the election shall be fixed in the resolution. Notice of such intention and the election shall be published once each week for at least three (3) consecutive weeks in a newspaper published or having a general circulation in the City of Starkville, Mississippi, with the first publication of the notice to be made not less than twenty-one (21) days before the date fixed in the resolution for the election and the last publication to be made not more than seven (7) days before the election. At the election, all qualified electors of the City of Starkville may vote, and the ballots used in the election shall have printed thereon a brief statement of the amount and purposes of the proposed tax levy and the words "FOR THE TAX" and, on a separate line, "AGAINST THE TAX" and the voters shall vote by placing a cross (X) or check (ü) opposite their choice on the proposition. When the results of the election shall have been canvassed and

certified, the city may levy the tax if a majority of the qualified electors who vote in the election vote in favor of the tax. At least thirty (30) days before the effective date of the tax provided in this section, the governing authorities shall furnish to the Department of Revenue a certified copy of the resolution evidencing the tax.

SECTION 4. Accounting for receipts and expenditures of the fund herein described shall be made separately from the accounting of receipts and expenditures of the general fund and any other funds of the City of Starkville, Mississippi. The records reflecting the receipts and expenditures of the funds prescribed in this act shall be audited annually by an independent certified public accountant, and the accountant shall make a written report of his audit to the governing authorities. The audit shall be made and completed as soon as practicable after the close of the fiscal year, and expenses of the audit shall be paid from the funds derived in accordance with this act.

SECTION 5. (1) For the purposes of providing funds to pay costs associated with acquiring real property and constructing, equipping, owning, operating, leasing, furnishing, maintaining and marketing new and existing sports tournament and recreational facilities and for related purposes described in Section 2(1) of this act, the governing authorities are authorized to issue general obligation bonds of the municipality or incur other indebtedness in an aggregate principal amount that is not in excess of an amount for which debt service is capable of being funded by the proceeds of the special sales tax levied under this act.

(2) Except as otherwise provided in this section, bonds issued under this section shall be issued in accordance with the provisions of Sections 21-33-301 through 21-33-329, and Sections 31-25-1 through 31-25-107, Mississippi Code of 1972, or as allowed by other applicable law. Bonds authorized to be issued under this section shall not be included in the limitation on indebtedness imposed in Section 21-33-303, Mississippi Code of 1972, or any other limitation on indebtedness of the city. Bonds issued under the provisions of this section and income therefrom shall be exempt from all taxation in the State of Mississippi.

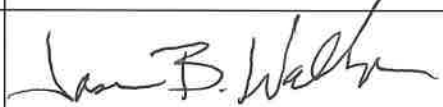
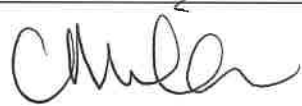
SECTION 6. The governing authorities are authorized and empowered, if necessary and in their discretion to lease city-owned property for a term not to exceed twenty (20) years for a nominal fee for the construction, operation and maintenance of new sports tournament and recreational facilities and existing sports and recreational facilities. The governing authorities are further authorized to lease the city-owned property back for a term not to exceed twenty (20) years for a negotiated fee which after such time the city shall own the sports complex free and clear.

SECTION 7. Sections 1 through 4 of this act shall be repealed from and after July 1, 2049, with such time frame to allow sufficient time to service the debt outlined in Section 5 of this act.

SECTION 8. This act shall take effect and be in force from and after its passage.

**RECORD OF SERVICE
OF SPECIAL CALL MEETING
ON TUESDAY, MARCH 26, 2019
AT 5:00 P.M.**

OFFICIAL TIME/PLACE OFFICER ALDERMAN SIGNATURE

MAYOR SPRUILL CITY HALL	-----	-----	SIGNED THE NOTICE
ALDERMAN CARVER 503 COTTONWOOD DRIVE 662-769-0792	9:03 AM Round PER	Officer Round contacted Alderman Carver by phone 8pm 3/25/19-delivered 9am by email- ALDERMAN CARVER 7pm called - did not respond	
ALDERMAN SISTRUNK 522 CHESTNUT DRIVE 662-418-4574	7:04 522 Chestnut Syrville	Carpenter	
ALDERMAN LITTLE 100 CYPRESS ROAD OR FARM BUREAU 515 ACADEMY ROAD / 418-5430	7:18 Home	Carpenter	
ALDERMAN WALKER 405 SHADOWOOD LANE 662-617-0130	7:14 405 Shadowood	Carpenter	
ALDERMAN MILLER 502 N MONTGOMERY OR BOST EXTENSION CTR - MSU 325-3034 / 418-8978	6:40 Home	Carpenter	 wife signed
ALDERMAN PERKINS 628 HOSPITAL RD OR 309 Dr Martin Luther King Jr Dr E, # 104 / 324-7300	3/25/19 6:30 pm Levi Perkins Stanville	Carpenter	
ALDERMAN VAUGHN 105 HENDERSON ST 323-2004 / 769-5049	3-26-19 Harry N. Vaughn Sr. ←	Carpenter	
ATTORNEY LATIMER	SERVED BY EMAIL		EMAIL READ RECEIPT ATTACHED



CITY OF STARKVILLE COVERSHEET

AGENDA ITEM: Public Appearance

AGENDA DATE: 4-2-19

PAGE: 1 of 3

SUBJECT: Presentation of proposed banners at Russell Street and Hwy12 by Jennifer Prather, Starkville Convention and Visitors Bureau

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: N/A

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:**

FOR MORE INFORMATION CONTACT:

SCALE
1/2" = 1'-0"

BANNER STAND



MANUFACTURE & INSTALL (QTY-3) BANNER STAND CONSTRUCTED OF 3" ALUMINUM TUBING AND PAINTED BLACK. STAND TO BE INSTALLED IN SOFT GROUND.

CUSTOMER: Greater Starkville Development Partnership

ADDRESS: 200 East Main Street

CITY/STATE: Starkville, MS 39759

JOB NAME: BANNER STAND

FILE: 32151BF_GREATER_STARKVILLE_DEVELOPMENT_PARTNERSHIP_(banner_stand)

APPROVALS:

SALES: BETSY LUKE

W.O. #: 00000

DATE: 12-08-17

REV: 02-28-19

03-25-19

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Mitchell Signs does not provide primary electrical to the sign location. Sign will be wired for 120V electrical services unless otherwise noted.



This color sketch is provided as an example of color. There is no exact match between printed ink and paint. Please choose Pantone Matching System® colors for paint.



3200 HWY. 45 NORTH \ MERIDIAN, MS 39301
PHONE: 601-482-7471 \ FAX: 601-482-7474 \ 1-800-467-7471
<http://www.mitchellcompanies.com>

NOT
TO SCALE

BANNER STAND



CUSTOMER: Greater Starkville Development Partnership

ADDRESS: 200 East Main Street

CITY/STATE: Starkville, MS 39759

JOB NAME: BANNER STAND

FILE: 32151BF_GREATER_STARKVILLE_DEVELOPMENT_PARTNERSHIP_(banner_stand)

APPROVALS:

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<http://www.mitchellcompanies.com>



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Mayor
AGENDA DATE: 3-19-2019
PAGE: 1 of 2

SUBJECT: Consideration of an advertisement for Miss Hospitality Program.

AMOUNT & SOURCE OF FUNDING: Amount TBD - from Advertising 001-120-691-550

Full Page - \$350.00 Half Page - \$175.00 ¼ Page - \$87.50

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Mayor's Office

**DIRECTOR'S
AUTHORIZATION:** Mayor D. Lynn Spruill

FOR MORE INFORMATION CONTACT: Mayor Spruill

SUGGESTED MOTION: Move approval of a (full, half or quarter page) advertisement for Miss Hospitality Program.



PROGRAM ADVERTISING GUIDE

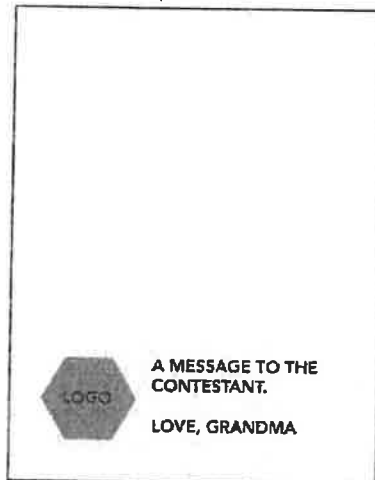
ADS DUE NO LATER THAN MAY 17, 2019

RECOMMENDED LAYOUTS

Specs - 7.5" x 10" - No Bleed

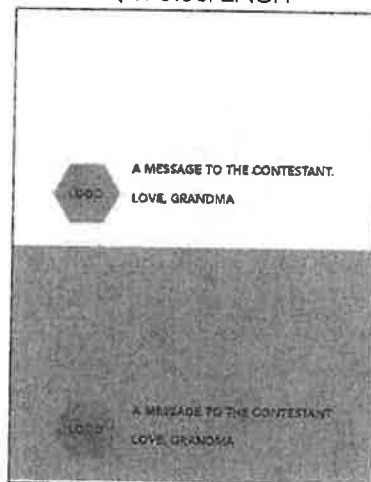
FULL PAGE

\$350.00



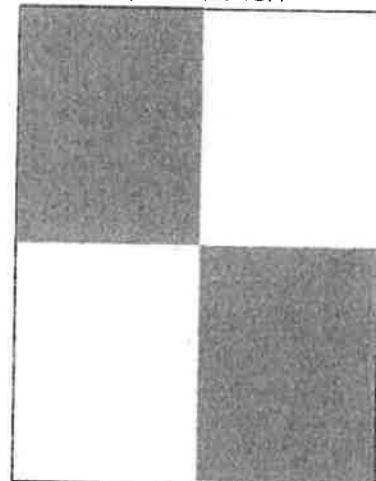
1/2 Page Ads

\$175.00/EACH



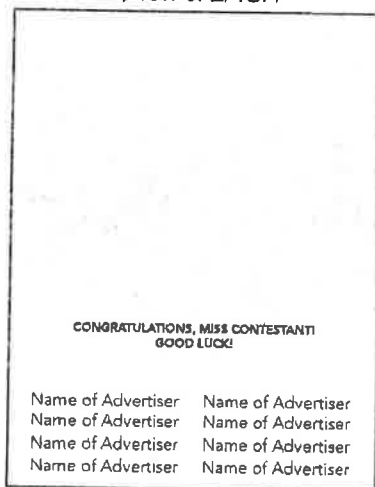
1/4 Page Ads

\$87.50/EACH



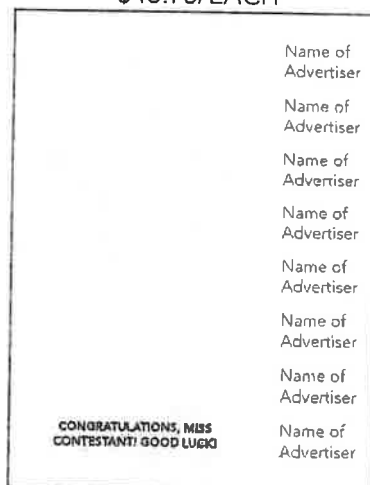
1/8 Page Ads

\$43.75/EACH



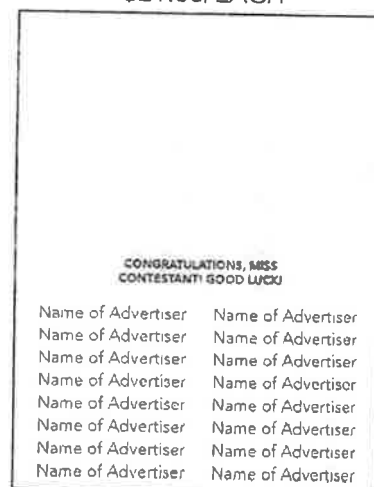
1/8 Page Ads

\$43.75/EACH



1/16 Page Ads

\$21.88/EACH





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Mayor
AGENDA DATE: 3-19-2019
PAGE: 1 of 2

SUBJECT: Consideration of an advertisement for Miss Starkville Program.

AMOUNT & SOURCE OF FUNDING: Amount TBD - from Advertising 001-120-691-550

Ad with Business Logo - \$150.00 Ad Regular Block - \$75.00

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Mayor's Office

**DIRECTOR'S
AUTHORIZATION:** Mayor D. Lynn Spruill

FOR MORE INFORMATION CONTACT: Mayor Spruill

SUGGESTED MOTION: Move approval of a (full - \$150 or quarter - \$75) advertisement for Miss Starkville Program.

SALUTE PAGE SAMPLE #1

Your
Photo
Here



This is a
\$150
sponsorship!

These are
\$75
sponsorships!

Business logo

Business Address and Phone Number
Business City and State
Short Message if Needed

Business Name

Business Address and
Phone Number
Business City and State

Business Name

Business Address and
Phone Number
Business City and State



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Mayor
AGENDA DATE: 3-19-2019
PAGE: 1 of 2

SUBJECT: Consideration of an advertisement for NAACP 50th Annual Freedom Award Banquet Program.

AMOUNT & SOURCE OF FUNDING: Amount TBD - from Advertising 001-120-691-550

Half Page - \$60.00 Full Page - \$125.00

AUTHORIZATION HISTORY:

Past five years advertisements have included 3 half pages and 2 full pages, with last year being a full page ad.

REQUESTING

DEPARTMENT: Mayor's Office

DIRECTOR'S

AUTHORIZATION: Mayor D. Lynn Spruill

FOR MORE INFORMATION CONTACT: Mayor Spruill

SUGGESTED MOTION: Move approval of a (half or full page) advertisement for NAACP 50th Annual Freedom Award Banquet Program.

NATIONAL ASSOCIATION FOR THE ADVANCEMENT OF COLORED PEOPLE

OKTIBBEHA COUNTY BRANCH

P. O. Box 1503 • Starkville, Mississippi 39760
Unit 5322

March 5, 2019



Dear Sir / Madam,

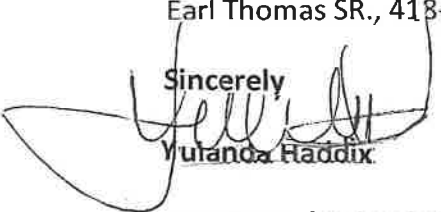
The Oktibbeha County Branch of the National Association for the Advancement of Colored People is making preparations for its (50th) Annual Freedom Award Banquet fundraiser. Banquet set for May 4th 2019, at 6:30 P.M., The banquet will be held at the Starkville Parks & Recreation Sportplex, "Travis Outlaw Center" 405 Lynn Lane Starkville, MS 39759. We are excited about our Awards Banquet and we are determined to make 50th one of our memorable events.

We understand that the success of our event depend on the support of community members, organizations, institutions and businesses, we are grateful for your past support and welcome your on-going support of our organization. Please consider becoming a patron of our banquet by purchasing a page, half page, or quarter page or business card in our program souvenir booklet, and /or buying tables, tickets or making a financial donation. List below are the costs for advertisements.

Full Page	\$125.00
➤ Half Page	\$ 60.00
Quarter Page	\$ 30.00
Business Card	\$ 10.00

Space in this booklet must be purchased by April 12, 2019, Business, Churches and others may purchase tables with seating of 8 for \$300.00 and payments must be received by April 12, 2019 individual tickets are \$40.00 and may be purchased in advance. Thanks in advance for your patronage and support. If you desire additional information please contact Clara Pam Dancer at 662-312-8176 or email dancerc21@gmail.com or Yulanda Haddix at 856-220-0222 Dr. Willie Earl Thomas SR., 418-9687 or via U.S. postal Service at P.O. Box 1503 Starkville, MS 39760

Sincerely


Yulanda Haddix

President / Yulanda114@aol.com

Freedom Awards Banquet Committee Chair

Dr. Willie Earl Thomas Sr., / thomas8821@bellsouth.net

"Remember, There is Strength in Numbers"



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Alderman
AGENDA DATE: 04/2/2019
PAGE: 1

SUBJECT: Consideration of the approval of any of the Aldermen and the Mayor wishing to attend the Mississippi Municipal League's Summer Conference, beginning June 24, 2019 and ending June 26, 2019, with advance payment for the conference registration, accommodations and travel. Vice Mayor Perkins will not be attending.

AMOUNT & SOURCE OF FUNDING

Board of Alderman:	001-100-610-350
Mayor Travel:	001-120-610-350

FISCAL NOTE:

The rate per night is	\$169.00
Resort fee per night	<u>\$ 9.00</u>
Total per night	\$178.00

Registration Fee:
\$235 per person if sent by May 17

AUTHORIZATION HISTORY: The Board of Alderman and designated individuals have attended this annual conference in the past. Online registration deadline without a late fee is May 17. The clerk will email registration forms on May 16th with a request to be invoiced. Registration after May 17 are \$280.

**REQUESTING
DEPARTMENT:** Board of Aldermen

**DIRECTOR'S
AUTHORIZATION:**

FOR MORE INFORMATION CONTACT: Lesa Hardin

SUGGESTED MOTION:

Move approval to authorize any of the Aldermen and the Mayor wishing to attend the Mississippi Municipal League's Summer Conference, beginning June 24, 2019 and ending June 26, 2019, with advance payment for the conference registration, accommodations and travel. Vice Mayor Perkins will not be attending.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA DEPT.: Board of Aldermen
AGENDA DATE: 4-02-2019
PAGE: 1

SUBJECT: Discussion, consideration and approval of a pay raise for city employees effective Monday, April 6, 2020.

FISCAL NOTE: n/a

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Board of Aldermen

DIRECTOR'S

AUTHORIZATION: Vice-Mayor Roy A'. Perkins

FOR MORE INFORMATION CONTACT:



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: AIRPORT
AGENDA DATE: April 2, 2019
PAGE: 1

SUBJECT: Request Approval for (3) Airport Board Members and Airport Director Rodney Lincoln to Travel to Natchez, MS on May 15-17, 2019 and Attend the Mississippi Airport Association (MAA) Conference

AMOUNT & SOURCE OF FUNDING: Estimated cost of \$2,341.02 from 015-550-610-350 Travel Expenses

Registration \$175.00 per person x 4 = \$700.00

Hotel: \$134.00 per night x 4 rooms = \$1,072.00

Friday Lunch \$12.00 per person x 4 = \$48.00

Travel by POV (2 vehicles) round trip each 478 miles estimated = 956 miles x .545 per mile = \$521.02

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Airport

**DIRECTOR'S
AUTHORIZATION:** Rodney Lincoln

FOR MORE INFORMATION CONTACT: Rodney Lincoln 418-5900

SUGGESTED MOTION: Move to Approve for (3) Airport Board Members and Airport Director Rodney Lincoln to Travel to Natchez, MS on May 15-17, 2019 and Attend the Mississippi Airport Association (MAA) Conference



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: April 2, 2019
PAGE: Page 1 of 6

SUBJECT:

A Special Event request by Tangelas Ringo to hold the Sarcoidosis Awareness Walk and have City participation with in-kind services.

AMOUNT & SOURCE OF FUNDING

The estimated cost to the City is \$720.00 with the funding being indirectly associated with the cost of city services from multiple departments.

Estimated costs of the City's in-kind services:

Police Department	\$ 420.00
Starkville Utilities	\$ 150.00
<u>Sanitation Department</u>	<u>\$ 150.00</u>
TOTAL	\$ 720.00

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

The applicant is requesting to hold the Sarcoidosis Awareness Walk and have City participation with in-kind services from 7:00 am to 1:00 pm on April 20, 2019. The requested service includes the Starkville Police Department and Sanitation Department, with a total cost of \$720.00.

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:** Lynn Spruill

FOR MORE INFORMATION CONTACT:

Daniel Havelin @ 662-232-2525 ext 3136 or Emily Corban @ 662-232-2525 ext 3138

SUGGESTED MOTION:

Move approval of the 2019 Sarcoidosis Awareness Walk with in-kind services to be held on April 20, 2019.



SPECIAL EVENT APPLICATION

City of Starkville Community Development
City Hall, 110 West Main Street
Starkville, Mississippi 39759-2823
Phone: (662) 323-2525 Fax: (662) 323-4143
e-mail: events@cityofstarkville.org

A completed and signed application along with an event site map are required to process the application. Proof of insurance is required a minimum of 20 days prior to the event.

Event Name Sarcoidosis Walk Is this a reoccurring event: ☒ Yes ☐ No
Applicant's Name Shelly Clanton & Tangelas Ringo Mobile Number 4048190082
Organization Name Sarcoidosis Group Email Peaches39208@yahoo.com
Organization Address 9159 Rockhill rd, Starkville, Miss. Organization Type ☐ Non-Profit ☒ For Profit

The following shall be attached to the application: 501c3 Certificate ☐ Yes ☐ No (not applicable), Event Site Map ☐ Yes ☒ No

On-Site Contact Shelly Clanton & Tangelas Ringo Mobile Number 4048190082
Date and Times of Event (From) April 20th 7am (To) APRIL 20th 1pm
(DATE) (TIME) (DATE) (TIME)
Date and Times of Setup and Takedown (From) April 20th 7am (To) April 20th 1pm
(DATE) (TIME) (DATE) (TIME)

Will alcohol (beer and light wine only) be associated with this Special Event Permit request: ☐ Yes ☒ No

Type of Event (check all that apply): ☒ Walk/Run ☐ Procession ☐ Concert ☐ Awareness/Rally ☐ Street Closing Event

☐ Sale/Market ☐ Other please specify: _____

Which of the following City Services will be needed: **Police Department:** ☒ Yes ☐ No, **Fire Department:** ☐ Yes ☐ No

Sanitation Department: ☐ Trash Collection ☐ Street Sweeper ☐ Personnel ☐ Dumpsters,

Parks and Rec: ☐ Personnel ☐ Facilities, **Utility Department:** ☐ Electrical Service ☒ Banners ☐ Wastewater Disposal

SIGNATURES FOR ALL THE REQUESTED SERVICES FROM ABOVE IS REQUIRED FOR APPROVAL

Police Department cost <u>420.00</u>	Parks Department cost _____
By <u>Mark Ballant</u> Date <u>3-14-19</u>	By _____ Date _____
Starkville Utilities cost <u>150</u>	Sanitation Department cost <u>150.00</u>
By <u>[Signature]</u> Date <u>3/14/19</u>	By <u>Cafu' Ware</u> Date <u>3-14-19</u>
Fire Department cost _____	Street Department cost _____
By _____ Date _____	By _____ Date _____

With my signature below, I affirm that I have read and understand the City of Starkville's Special Event Policy. I agree to comply with the Special Event Policy and will cooperate in the implementation of the Special Event Policy.

Print Name Shelly Clanton Date Feb. 22, 2019

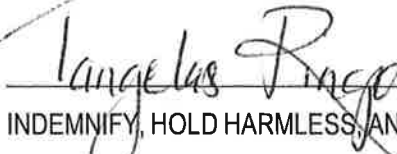
Signature _____

ATTACHMENT TO SPECIAL EVENT APPLICATION

STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA

AGREEMENT TO INDEMNIFY

AS A CONDITION PRECEDENT TO HOLDING AND CONDUCTING THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND AS CONSIDERATION FOR SAME, AND IN ACCORDANCE WITH THE PROVISIONS OF THE APPLICATION AND THE CITY OF STARKVILLE:

 (name of applicant) (THE "INDEMNITOR") AGREES TO AND SHALL INDEMNIFY, HOLD HARMLESS, AND DEFEND AT ITS SOLE COST AND EXPENSE THE CITY OF STARKVILLE, MISSISSIPPI (THE "CITY"), ITS OFFICIALS, OFFICERS, EMPLOYEES, AGENTS (IN BOTH THEIR OFFICIAL AND PRIVATE CAPACITIES) (EACH AN "INDEMNITEE") FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, ACTIONS, JUDGMENTS, LIABILITIES, PENALTIES, FINES, EXPENSES, FEES, COSTS (INCLUDING ATTORNEYS' FEES AND OTHER COSTS OF DEFENSE), AND DAMAGES (TOGETHER, "DAMAGES") ARISING OUT OF OR IN CONNECTION WITH (A) THE INDEMNITOR'S PERFORMANCE OF THE EVENT, (B) THE USE OF ANY PORTION OR PROPERTY OF THE CITY, BY THE INDEMNITOR OR BY ANY OWNER, OFFICER, PARTNER, SHAREHOLDER, MEMBER, EMPLOYEE, AGENT, REPRESENTATIVE, CONTRACTOR, SUBCONTRACTOR, LICENSEE, CUSTOMER, GUEST, INVITEE, OR CONCESSIONAIRE OF THE INDEMNITOR, OR ANY PERSON ACTING BY OR UNDER THE AUTHORITY OR WITH THE PERMISSION OF THE INDEMNITOR, OR ANY OTHER PERSON UNDER THE EXPRESS OR IMPLIED INVITATION OF THE INDEMNITOR, OR ANY OTHER PERSON OR ENTITY FOR WHOM THE INDEMNITOR MAYBE LIABLE (TOGETHER, "THE INDEMNITOR PARTIES"), OR ANY OF THEM, (C) THE CONDUCT OF THE INDEMNITOR'S BUSINESS OR ANYTHING ELSE DONE OR PERMITTED BY THE INDEMNITOR (OR ANY OF THE INDEMNITOR PARTIES) TO BE DONE IN OR ABOUT ANY PORTION OR PROPERTY OF THE CITY, (D) ANY BREACH OR DEFAULT IN THE PERFORMANCE OF THE INDEMNITOR'S OBLIGATIONS IN CONNECTION WITH THE EVENT, AND (E) WITHOUT LIMITING ANY OF THE FOREGOING, ANY ACT OR OMISSION OF THE INDEMNITOR OR OF ANY OF THE INDEMNITOR PARTIES UNDER, RELATED TO, OR IN CONNECTION WITH, THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, INCLUDING DAMAGES CAUSED IN WHOLE OR IN PART BY AN INDEMNITEE'S OWN NEGLIGENCE.

In the event that the Indemnitor fails or refuses to provide an indemnity and defense as set forth herein, the City shall have the right to undertake the defense, compromise, or settlement of any such claim, lawsuit, judgment, or cause of action, through counsel of its own choice, on behalf of and for the account of, and at the risk of the Indemnitor, and the Indemnitor shall be obligated to pay the reasonable and necessary costs, expenses and attorneys' fees incurred by the City in connection with handling the prosecution or defense and any appeal(s) related to such claim, lawsuit, judgment, or cause of action.

THIS INDEMNITY PROVISION IS SOLELY FOR THE BENEFIT OF THE CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, AND AGENTS, AND IS NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE TO ANY OTHER PERSON OR ENTITY.

THIS INDEMNITY AGREEMENT SURVIVES THE TERMINATION OR EXPIRATION OF THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND THE TERMINATION OR EXPIRATION OF ANY CONTRACT BETWEEN THE INDEMNITOR AND THE CITY.

The undersigned officer, representative, and/or agent of the Indemnitor is the properly authorized officer, representative, and/or agent of the Indemnitor and has the necessary authority to execute this Agreement on behalf of and to bind the Indemnitor, and the Indemnitor hereby certifies to the City that any necessary resolutions or other act extending such authority have been duly passed and are now in full force and effect. In the event of any action hereunder, venue for all causes of action shall be instituted and maintained in Oktibbeha County, Mississippi. The parties agree that the laws of the State of Mississippi shall govern and apply to the interpretation, validity and enforcement of this Agreement; and, with respect to any conflict of law provisions, the parties agree that such conflict of law provisions shall not affect the application of the law of Mississippi (without reference to its conflict of law provisions) to the governing, interpretation, validity and enforcement of this Agreement.

AGREED:

APPLICANT/INDEMNITOR

By: _____

Title: _____

ATTEST:

By: _____

Title: _____

ACKNOWLEDGEMENT OF ACCEPTANCE OF SPECIAL EVENT POLICY

With my signature below, I affirm that I have read and understand the City of Starkville's Special Event Policy. I agree to comply with the Special Event Policy and will cooperate in the implementation of the Special Event Policy.

Signature

Date

3.14.19

Print Name

Organization





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: April 2, 2019
PAGE: Page 1 of 9

SUBJECT:

A Special Event request by Starkville Ministerial Association to hold the 2019 Community Prayer Walk and have City participation with in-kind services.

AMOUNT & SOURCE OF FUNDING

The estimated cost to the City is \$280.00 with the funding being indirectly associated with the cost of city services from one departments.

Estimated costs of the City's in-kind services:

<u>Police Department</u>	\$ 280.00
TOTAL	\$ 280.00

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

The applicant is requesting to hold the 2019 Community Prayer Walk and have City participation with in-kind services from 9:00 am to 10:00 am on April 19, 2019. The requested service is for traffic control by the Starkville Police Department, with a total cost of \$280.00.

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:** Lynn Spruill

FOR MORE INFORMATION CONTACT:

Daniel Havelin @ 662-232-2525 ext 3136 or Emily Corban @ 662-232-2525 ext 3138

SUGGESTED MOTION:

Move approval of the 2019 Community Prayer Walk with in-kind services to be held on April 19, 2019.



SPECIAL EVENT APPLICATION

City of Starkville Community Development
 City Hall, 110 West Main Street
 Starkville, Mississippi 39759-2823
 Phone: (662) 323-2525 Fax: (662) 323-4143
 e-mail: events@cityofstarkville.org

A completed and signed application along with an event site map are required to process the application. Proof of insurance is required a minimum of 20 days prior to the event.

Event Name Community Prayer Walk/Stations of the Cross Is this a reoccurring event: ☒ Yes ☐ No

Applicant's Name Jeff Artigues Mobile Number 662-312-3252

Organization Name Starkville Ministerial Association Email officejeff@hotmail.com

Organization Address 607 University Dr, Starkville, MS 39759 Organization Type ☒ Non-Profit ☐ For Profit

The following shall be attached to the application: 501c3 Certificate ☐ Yes ☐ No (not applicable), Event Site Map ☒ Yes ☐ No

On-Site Contact Jeff Artigues Mobile Number 662-312-3252

Date and Times of Event (From) 4-19-19 9:00 a.m. (To) 4-19-19 10:00 a.m.
 (DATE) (TIME) (DATE) (TIME)

Date and Times of Setup and Takedown (From) _____ (To) _____
 (DATE) (TIME) (DATE) (TIME)

Will alcohol (beer and light wine only) be associated with this Special Event Permit request: ☐ Yes ☒ No

Type of Event (check all that apply): ☒ Walk/Run ☒ Procession ☐ Concert ☒ Awareness/Rally ☒ Street Closing Event

☐ Sale/Market ☐ Other please specify: _____

Which of the following City Services will be needed: Police Department: ☒ Yes ☐ No, Fire Department: ☐ Yes ☒ No

Sanitation Department: ☐ Trash Collection ☐ Street Sweeper ☐ Personnel ☐ Dumpsters,

Parks and Rec: ☐ Personnel ☐ Facilities, Utility Department: ☐ Electrical Service ☐ Banners ☐ Wastewater Disposal

SIGNATURES FOR ALL THE REQUESTED SERVICES FROM ABOVE IS REQUIRED FOR APPROVAL

Police Department cost 280.00

By Mark Salemi Date 3-20-19

Starkville Utilities cost _____

By _____ Date _____

Fire Department cost _____

By _____ Date _____

Parks Department cost _____

By _____ Date _____

Sanitation Department cost _____

By _____ Date _____

Street Department cost _____

By _____ Date _____

With my signature below, I affirm that I have read and understand the City of Starkville's Special Event Policy. I agree to comply with the Special Event Policy and will cooperate in the implementation of the Special Event Policy.

Print Name Jeff Artigues Date 3-15-19

Signature Jeff Artigues

ATTACHMENT TO SPECIAL EVENT APPLICATION

STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA

AGREEMENT TO INDEMNIFY

AS A CONDITION PRECEDENT TO HOLDING AND CONDUCTING THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND AS CONSIDERATION FOR SAME, AND IN ACCORDANCE WITH THE PROVISIONS OF THE APPLICATION AND THE CITY OF STARKVILLE:

Jeff Artigues (name of applicant) (THE "INDEMNITOR") AGREES TO AND SHALL INDEMNIFY, HOLD HARMLESS, AND DEFEND AT ITS SOLE COST AND EXPENSE THE CITY OF STARKVILLE, MISSISSIPPI (THE "CITY"), ITS OFFICIALS, OFFICERS, EMPLOYEES, AGENTS (IN BOTH THEIR OFFICIAL AND PRIVATE CAPACITIES) (EACH AN "INDEMNITEE") FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, ACTIONS, JUDGMENTS, LIABILITIES, PENALTIES, FINES, EXPENSES, FEES, COSTS (INCLUDING ATTORNEYS' FEES AND OTHER COSTS OF DEFENSE), AND DAMAGES (TOGETHER, "DAMAGES") ARISING OUT OF OR IN CONNECTION WITH (A) THE INDEMNITOR'S PERFORMANCE OF THE EVENT, (B) THE USE OF ANY PORTION OR PROPERTY OF THE CITY, BY THE INDEMNITOR OR BY ANY OWNER, OFFICER, PARTNER, SHAREHOLDER, MEMBER, EMPLOYEE, AGENT, REPRESENTATIVE, CONTRACTOR, SUBCONTRACTOR, LICENSEE, CUSTOMER, GUEST, INVITEE, OR CONCESSIONAIRE OF THE INDEMNITOR, OR ANY PERSON ACTING BY OR UNDER THE AUTHORITY OR WITH THE PERMISSION OF THE INDEMNITOR, OR ANY OTHER PERSON UNDER THE EXPRESS OR IMPLIED INVITATION OF THE INDEMNITOR, OR ANY OTHER PERSON OR ENTITY FOR WHOM THE INDEMNITOR MAYBE LIABLE (TOGETHER, "THE INDEMNITOR PARTIES"), OR ANY OF THEM, (C) THE CONDUCT OF THE INDEMNITOR'S BUSINESS OR ANYTHING ELSE DONE OR PERMITTED BY THE INDEMNITOR (OR ANY OF THE INDEMNITOR PARTIES) TO BE DONE IN OR ABOUT ANY PORTION OR PROPERTY OF THE CITY, (D) ANY BREACH OR DEFAULT IN THE PERFORMANCE OF THE INDEMNITOR'S OBLIGATIONS IN CONNECTION WITH THE EVENT, AND (E) WITHOUT LIMITING ANY OF THE FOREGOING, ANY ACT OR OMISSION OF THE INDEMNITOR OR OF ANY OF THE INDEMNITOR PARTIES UNDER, RELATED TO, OR IN CONNECTION WITH, THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, INCLUDING DAMAGES CAUSED IN WHOLE OR IN PART BY AN INDEMNITEE'S OWN NEGLIGENCE.

In the event that the Indemnitor fails or refuses to provide an indemnity and defense as set forth herein, the City shall have the right to undertake the defense, compromise, or settlement of any such claim, lawsuit, judgment, or cause of action, through counsel of its own choice, on behalf of and for the account of, and at the risk of the Indemnitor, and the Indemnitor shall be obligated to pay the reasonable and necessary costs, expenses and attorneys' fees incurred by the City in connection with handling the prosecution or defense and any appeal(s) related to such claim, lawsuit, judgment, or cause of action.

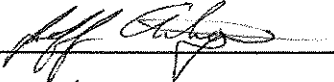
THIS INDEMNITY PROVISION IS SOLELY FOR THE BENEFIT OF THE CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, AND AGENTS, AND IS NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE TO ANY OTHER PERSON OR ENTITY.

THIS INDEMNITY AGREEMENT SURVIVES THE TERMINATION OR EXPIRATION OF THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND THE TERMINATION OR EXPIRATION OF ANY CONTRACT BETWEEN THE INDEMNITOR AND THE CITY.

The undersigned officer, representative, and/or agent of the Indemnitor is the properly authorized officer, representative, and/or agent of the Indemnitor and has the necessary authority to execute this Agreement on behalf of and to bind the Indemnitor, and the Indemnitor hereby certifies to the City that any necessary resolutions or other act extending such authority have been duly passed and are now in full force and effect. In the event of any action hereunder, venue for all causes of action shall be instituted and maintained in Oktibbeha County, Mississippi. The parties agree that the laws of the State of Mississippi shall govern and apply to the interpretation, validity and enforcement of this Agreement; and, with respect to any conflict of law provisions, the parties agree that such conflict of law provisions shall not affect the application of the law of Mississippi (without reference to its conflict of law provisions) to the governing, interpretation, validity and enforcement of this Agreement.

AGREED:

APPLICANT/INDEMNITOR

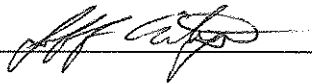
By: 
Title: Deacon

ATTEST:

By: 
Title: Associate Pastor

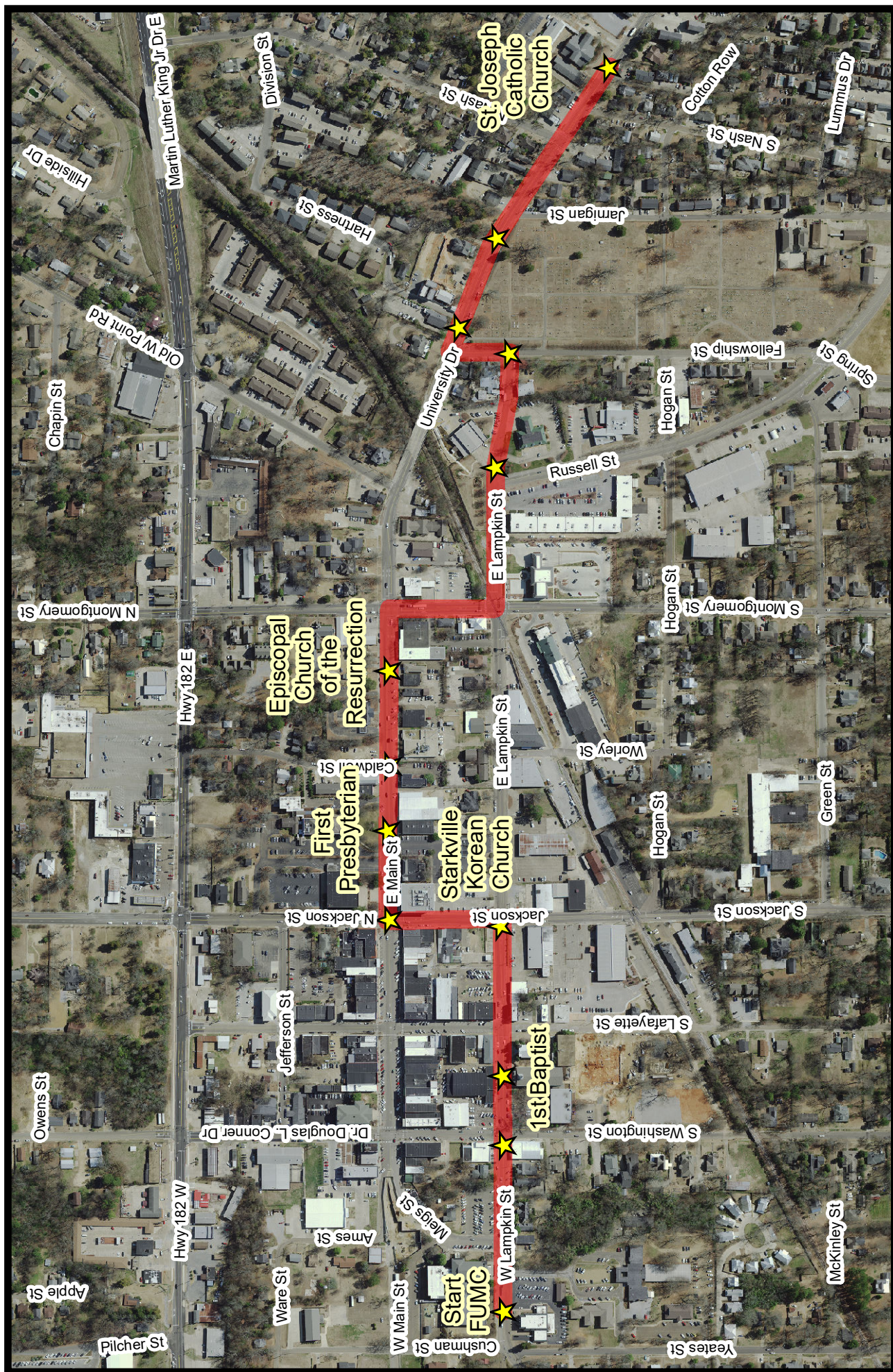
ACKNOWLEDGEMENT OF ACCEPTANCE OF SPECIAL EVENT POLICY

With my signature below, I affirm that I have read and understand the City of Starkville's Special Event Policy. I agree to comply with the Special Event Policy and will cooperate in the implementation of the Special Event Policy.

Signature  Date 3-15-19

Print Name Jeff Artigues

Organization Starkville Ministerial Association



Legend

 Stops

 Route

2019 Community Prayer Walk



NORTH



City of Starkville - Building Department

101 E. Lampkin Street
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

Please check all items that apply to your event. Provide a detailed explanation in the space provided for each item checked.

- | | | |
|--|---|--|
| ☐ a. Animals | ☐ g. Decorator/scenery | ☐ m. Security |
| ☐ b. Barricades | ☐ h. Drawing or raffle | ☐ n. Shuttle bus/tram |
| ☐ c. Bicycles | ☐ i. First Aid Station | ☐ o. Signs/banners |
| ☐ d. Bleachers | ☐ j. Golf Carts | ☐ p. Ticket agent |
| ☐ e. Booths - Vendors handing out items | ☐ k. Inflatable's | ☐ q. Video Production/Photography |
| ☐ f. Booths - Vendors selling | ☒ l. Road Closure | ☐ r. Other _____ |

Explanation of items checked above (list letter for reference):

This event is an ecumenical prayer on the passion of Jesus, from his trial through the crucifixion. The event will begin at 9:00am at FUMC and end at St. Joseph Catholic Church. Participants in this event will walk, and one cross will be carried. Along the way (including the beginning and end points) there will be 14 times when the participants will stop for a short prayer. The route we are requesting will go from Lampkin St (at FUMC) to Jackson St. to University Dr to S. Montgomery to Lampkin St to Fellowship St. to University Dr (ending at St. Joseph Catholic Church).

An approximate time frame that each section of the streets would be used for this event are as follows: 9:00 - 9:20am Lampkin St to Jackson St; 9:20 - 9:25am Jackson St to University Dr; 9:25 - 9:35am University Dr to S. Montgomery; 9:35 - 9:40am S. Montgomery to Lampkin St; 9:40 - 9:45am Lampkin St to Fellowship St; 9:45 - 9:50am Fellowship St to University Dr; 9:50 - 10:00am University Dr (ending at St. Joseph Catholic Church).

As each time frame is completed, those street sections no longer need to be closed to traffic.

INSURANCE INFORMATION (Proof of insurance required within 30 days of event)

Name of Insurance Agency		
Name of Insurance Agent		
Address		
City	State	Zip
Phone	Fax	Policy#

Certificate of Coverage

Date: 3/6/2019

Certificate Holder

Catholic Diocese of Jackson, Inc., Most Reverend Joseph Kopacz, Bishop of the Diocese of Jackson and/or His Successors in Office, Forever, Trustee for the Parishes of the Diocese of Jackson, Chancery Office, PO Box 2248,

Covered Location

ST. JOSEPH CHURCH
607 UNIVERSITY DRIVE
STARKVILLE, MS 39759-3439

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage

THE CATHOLIC MUTUAL RELIEF
SOCIETY OF AMERICA
10843 OLD MILL RD
OMAHA, NE 68154

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
Property				Real & Personal Property	
D. General Liability	8575	7/1/2018	7/1/2019	Each Occurrence	1,000,000
☒ Occurrence				General Aggregate	1,000,000
☐ Claims Made				Products-Comp/OP Agg	1,000,000
				Personal & Adv Injury	1,000,000
				Fire Damage (Any one fire)	50,000
				Med Exp (Any one person)	5,000
Excess Liability				Each Occurrence	
				Annual Aggregate	
Other				Each Occurrence	
				Claims Made	
				Annual Aggregate	
				Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage only extends to the City of Starkville for claims arising out of St. Joseph's Community Stations of the Cross to be held April 19-20, 2019.

Holder of Certificate

Cancellation

Additional Protected Person(s)

City of Starkville
110 West Main Street
Starkville, MS 39759-2823

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative

Michael A. Antunovich

0080000787

ENDORSEMENT

(TO BE ATTACHED TO CERTIFICATE)

Effective Date of Endorsement: 4/19/2019

Cancellation Date of Endorsement: 4/21/2019

Certificate Holder: Catholic Diocese of Jackson, Inc., Most Reverend Joseph
Kopacz, Bishop of the Diocese of Jackson and/or His
Successors in Office, Forever, Trustee for the Parishes of the
Diocese of Jackson, Chancery Office, PO Box 2248, Jackson,

Location: ST. JOSEPH CHURCH
607 UNIVERSITY DRIVE
STARKVILLE, MS 39759-3439

Certificate No. 8575 of The Catholic Mutual Relief Society of America is amended as follows:

SECTION II - ADDITIONAL PROTECTED PERSON(S)

It is understood and agreed that Section II - Liability (only with respect to Coverage D - General Liability), is amended to include as an Additional Protected Person(s) members of the organizations shown in the schedule, but only with respect to their liability for the **Protected Person(s)** activities or activities they perform on behalf of the **Protected Person(s)**.

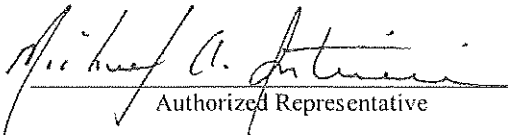
It is further understood and agreed that coverage extended under this endorsement is limited to and applies only with respect to liability assumed by contract or agreement; and this extension of coverage shall not enlarge the scope of coverage provided under this certificate or increase the limit of liability thereunder. Unless otherwise agreed by contract or agreement, coverage extended under this endorsement to the **Additional Protected Person(s)** will not precede the effective date of this certificate of coverage endorsement or extend beyond the cancellation date.

Schedule - ADDITIONAL PROTECTED PERSON(S)

City of Starkville
110 West Main Street
Starkville, MS 39759-2823

Remarks (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language):

Coverage only extends to the City of Starkville for claims arising out of St. Joseph's Community Stations of the Cross to be held April 19-20, 2019.


Authorized Representative



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: April 2, 2019
PAGE: Page 1 of 6

SUBJECT:

A Special Event request by Military Affairs Committee and Greater Starkville Development Partnership to hold the 2019 Memorial Day Commemoration and have City participation with in-kind services.

AMOUNT & SOURCE OF FUNDING

The estimated cost to the City is \$210.00 with the funding being indirectly associated with the cost of city services from one departments.

Estimated costs of the City's in-kind services:

<u>Police Department</u>	<u>\$ 210.00</u>
TOTAL	\$ 210.00

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

The applicant is requesting to hold the 2019 Memorial Day Commemoration and have City participation with in-kind services from 9:00 am to 1:00 pm on May 27, 2019. The requested service is for traffic control by the Starkville Police Department, with a total cost of \$210.00

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:** Lynn Spruill

FOR MORE INFORMATION CONTACT:

Daniel Havelin @ 662-232-2525 ext 3136 or Emily Corban @ 662-232-2525 ext 3138

SUGGESTED MOTION:

Move approval of the 2019 Memorial Day Commemoration with in-kind services to be held on May 27, 2019.

SPECIAL EVENT APPLICATION

City of Starkville Community Development
City Hall, 110 West Main Street
Starkville, Mississippi 39759-2823
Phone: (662) 323-2525 Fax: (662) 323-4143
e-mail: events@cityofstarkville.org

A completed and signed application along with an event site map are required to process the application. Proof of insurance is required a minimum of 20 days prior to the event.

Event Name Memorial Day Commemoration Is this a reoccurring event: ☒ Yes ☐ No
Applicant's Name Jeff Donald Mobile Number 662-418-1223
Organization Name Military Affairs Committee, GSDP Email jdona1d@MAXXsouth.com
Organization Address 200 East Main St Starkville, MS Organization Type ☒ Non-Profit ☐ For Profit

The following shall be attached to the application: 501c3 Certificate ☐ Yes ☒ No (not applicable), Event Site Map ☐ Yes ☐ No

On-Site Contact Jeff Donald Mobile Number 662-418-1223

Date and Times of Event (From) 27 May 2019 (DATE) 11 AM (TIME) (To) 27 May 2019 (DATE) 12 Noon (TIME)

Date and Times of Setup and Takedown (From) 27 May 2019 (DATE) 9 AM (TIME) (To) 27 May 2019 (DATE) 1 PM (TIME)

Will alcohol (beer and light wine only) be associated with this Special Event Permit request: ☐ Yes ☒ No

Type of Event (check all that apply): ☐ Walk/Run ☐ Procession ☐ Concert ☒ Awareness/Rally ☒ Street Closing Event

☐ Sale/Market ☐ Other please specify: Ceremony at Court House to Honor war Dead from the county

Which of the following City Services will be needed: Police Department: ☒ Yes ☐ No, Fire Department: ☐ Yes ☒ No

Sanitation Department: ☐ Trash Collection ☐ Street Sweeper ☐ Personnel ☐ Dumpsters,

Parks and Rec: ☐ Personnel ☐ Facilities, Utility Department: ☐ Electrical Service ☐ Banners ☐ Wastewater Disposal

SIGNATURES FOR ALL THE REQUESTED SERVICES FROM ABOVE IS REQUIRED FOR APPROVAL

Police Department cost 210.00 Parks Department cost _____

By Mark Baller Date 3-28-19 By _____ Date _____

Starkville Utilities cost _____ Sanitation Department cost _____

By _____ Date _____ By _____ Date _____

Fire Department cost _____ Street Department cost _____

By _____ Date _____ By _____ Date _____

With my signature below, I affirm that I have read and understand the City of Starkville's Special Event Policy. I agree to comply with the Special Event Policy and will cooperate in the implementation of the Special Event Policy.

Print Name Jeffery Lee Donald Date 18 MARCH 2019

Signature Jeffery Lee Donald

ATTACHMENT TO SPECIAL EVENT APPLICATION

STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA

AGREEMENT TO INDEMNIFY

AS A CONDITION PRECEDENT TO HOLDING AND CONDUCTING THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND AS CONSIDERATION FOR SAME, AND IN ACCORDANCE WITH THE PROVISIONS OF THE APPLICATION AND THE CITY OF STARKVILLE:

Jeffery L. Donald (name of applicant) (THE "INDEMNITOR") AGREES TO AND SHALL INDEMNIFY, HOLD HARMLESS, AND DEFEND AT ITS SOLE COST AND EXPENSE THE CITY OF STARKVILLE, MISSISSIPPI (THE "CITY"), ITS OFFICIALS, OFFICERS, EMPLOYEES, AGENTS (IN BOTH THEIR OFFICIAL AND PRIVATE CAPACITIES) (EACH AN "INDEMNITEE") FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, ACTIONS, JUDGMENTS, LIABILITIES, PENALTIES, FINES, EXPENSES, FEES, COSTS (INCLUDING ATTORNEYS' FEES AND OTHER COSTS OF DEFENSE), AND DAMAGES (TOGETHER, "DAMAGES") ARISING OUT OF OR IN CONNECTION WITH (A) THE INDEMNITOR'S PERFORMANCE OF THE EVENT, (B) THE USE OF ANY PORTION OR PROPERTY OF THE CITY, BY THE INDEMNITOR OR BY ANY OWNER, OFFICER, PARTNER, SHAREHOLDER, MEMBER, EMPLOYEE, AGENT, REPRESENTATIVE, CONTRACTOR, SUBCONTRACTOR, LICENSEE, CUSTOMER, GUEST, INVITEE, OR CONCESSIONAIRE OF THE INDEMNITOR, OR ANY PERSON ACTING BY OR UNDER THE AUTHORITY OR WITH THE PERMISSION OF THE INDEMNITOR, OR ANY OTHER PERSON UNDER THE EXPRESS OR IMPLIED INVITATION OF THE INDEMNITOR, OR ANY OTHER PERSON OR ENTITY FOR WHOM THE INDEMNITOR MAYBE LIABLE (TOGETHER, "THE INDEMNITOR PARTIES"), OR ANY OF THEM, (C) THE CONDUCT OF THE INDEMNITOR'S BUSINESS OR ANYTHING ELSE DONE OR PERMITTED BY THE INDEMNITOR (OR ANY OF THE INDEMNITOR PARTIES) TO BE DONE IN OR ABOUT ANY PORTION OR PROPERTY OF THE CITY, (D) ANY BREACH OR DEFAULT IN THE PERFORMANCE OF THE INDEMNITOR'S OBLIGATIONS IN CONNECTION WITH THE EVENT, AND (E) WITHOUT LIMITING ANY OF THE FOREGOING, ANY ACT OR OMISSION OF THE INDEMNITOR OR OF ANY OF THE INDEMNITOR PARTIES UNDER, RELATED TO, OR IN CONNECTION WITH, THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, INCLUDING DAMAGES CAUSED IN WHOLE OR IN PART BY AN INDEMNITEE'S OWN NEGLIGENCE.

In the event that the Indemnitor fails or refuses to provide an indemnity and defense as set forth herein, the City shall have the right to undertake the defense, compromise, or settlement of any such claim, lawsuit, judgment, or cause of action, through counsel of its own choice, on behalf of and for the account of, and at the risk of the Indemnitor, and the Indemnitor shall be obligated to pay the reasonable and necessary costs, expenses and attorneys' fees incurred by the City in connection with handling the prosecution or defense and any appeal(s) related to such claim, lawsuit, judgment, or cause of action.

THIS INDEMNITY PROVISION IS SOLELY FOR THE BENEFIT OF THE CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, AND AGENTS, AND IS NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE TO ANY OTHER PERSON OR ENTITY.

THIS INDEMNITY AGREEMENT SURVIVES THE TERMINATION OR EXPIRATION OF THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND THE TERMINATION OR EXPIRATION OF ANY CONTRACT BETWEEN THE INDEMNITOR AND THE CITY.

The undersigned officer, representative, and/or agent of the Indemnitor is the properly authorized officer, representative, and/or agent of the Indemnitor and has the necessary authority to execute this Agreement on behalf of and to bind the Indemnitor, and the Indemnitor hereby certifies to the City that any necessary resolutions or other act extending such authority have been duly passed and are now in full force and effect. In the event of any action hereunder, venue for all causes of action shall be instituted and maintained in Oktibbeha County, Mississippi. The parties agree that the laws of the State of Mississippi shall govern and apply to the interpretation, validity and enforcement of this Agreement; and, with respect to any conflict of law provisions, the parties agree that such conflict of law provisions shall not affect the application of the law of Mississippi (without reference to its conflict of law provisions) to the governing, interpretation, validity and enforcement of this Agreement.

AGREED:

APPLICANT/INDEMNITOR

By: Jeffery Lee Donald
Title: Military Affairs Committee, Co-Chair.

ATTEST:

By: Erik D. Busby
Title: City of Starkville Community Development

ACKNOWLEDGEMENT OF ACCEPTANCE OF SPECIAL EVENT POLICY

With my signature below, I affirm that I have read and understand the City of Starkville's Special Event Policy. I agree to comply with the Special Event Policy and will cooperate in the implementation of the Special Event Policy.

Signature Jeffery L. Donald Date 18 March 2019

Print Name Jeffery L. Donald

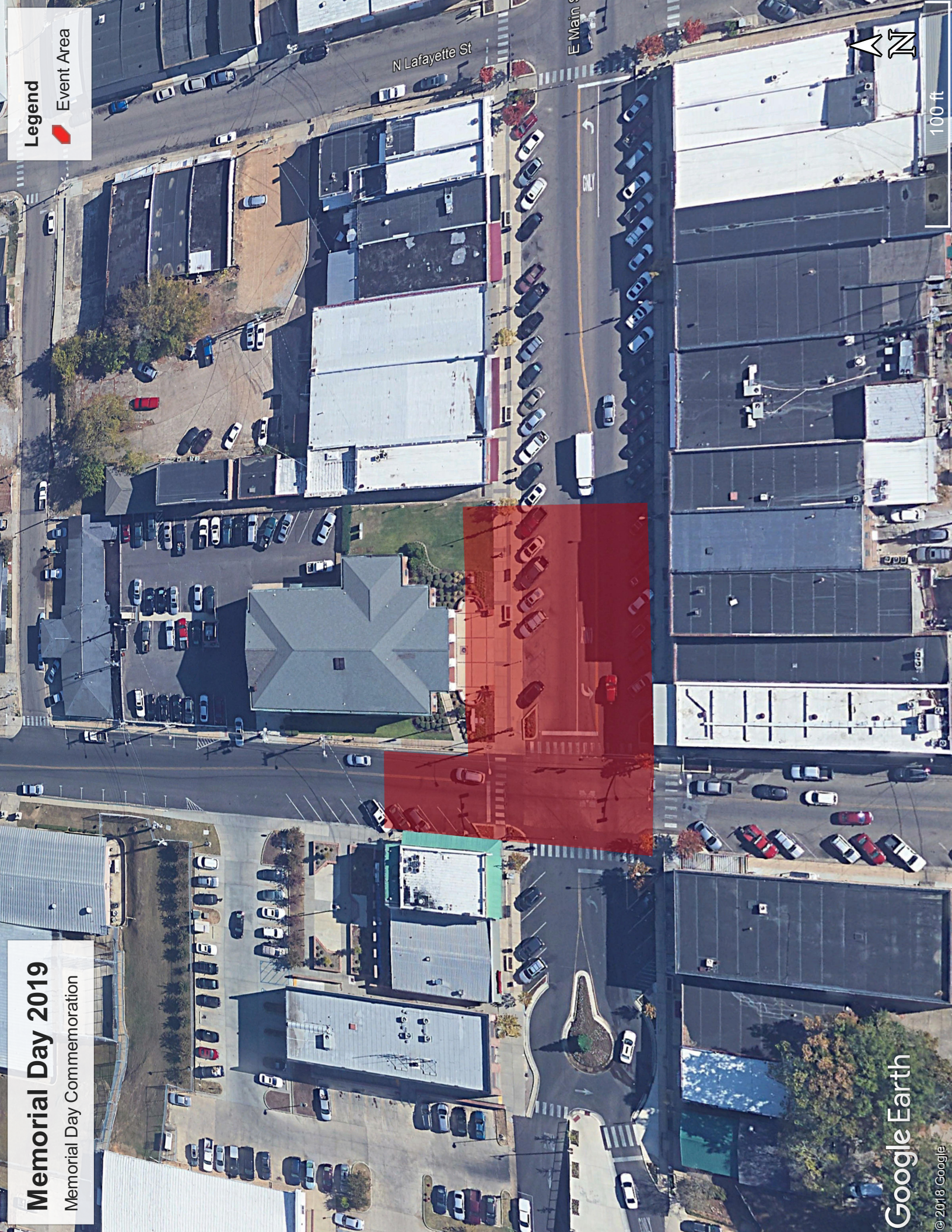
Organization Military Affairs Committee, GSDP

Memorial Day 2019

Memorial Day Commemoration

Legend

Event Area





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: April 4, 2019
PAGE: Page 1 of 11

SUBJECT:

Discussion and Consideration of variance request VA 19-06 by 4/J I LP from the sidewalk requirements for a lot subdivision located approximately 1700' west of the intersection of Lynn Lane and South Montgomery on the northside of Lynn Lane with the parcel number 2011-00-013.00.

AMOUNT & SOURCE OF FUNDING

N/A

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

The applicant is requesting relief from sidewalk requirements found in Sec 98-54. Specifically, the applicant is requesting to remove the responsibility of the current owner from either construction of the sidewalk or bonding the sidewalk on proposed Lot 1 and Lot 2 as part of final plat approval. The applicant is in the process of selling Lot 1 for a future development and will retain Lot 2 for future sale for development. Due to the lender's requirements, the Lot 1 cannot be sold until final plat approval is granted by the Board of Aldermen. The applicant is asking for a variance based on financial hardship of either constructing the sidewalks prior to sale of the property or bonding sidewalks until the properties are fully developed. See attachment 3 for the application and supporting documents with estimated sidewalk cost per Section 98-60. The applicant attended a Development Review Committee meeting on February 14, 2019. The applicant has also requested conditional use approval to allow a mixed-use development on proposed Lot 1. The conditional use request will be heard by the Planning and Zoning Commission on April 9, 2019. On March 27, 2019, the Board of Adjustments and Appeals voted 6-0 to recommend approval of this request.

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Mayor Lynn Spruill

FOR MORE INFORMATION CONTACT:

Daniel Havelin @ 662-323-2525 ext 3136 or Emily Corban @ 662-323-2525 ext 3138

SUGGESTED MOTION:

Move approval of VA 19-06 a request for variance relief from sidewalk requirements for parcel 2011-00-013.00.



THE CITY OF STARKVILLE
PLANNING DEPARTMENT
BOARD OF ADJUSTMENTS & APPEALS
CITY HALL, 110 WEST MAIN STREET
STARKVILLE, MISSISSIPPI 39759

STAFF REPORT

To: Members of the Board of Adjustments & Appeals
From: Daniel Havelin, City Planner (662-323-2525 ext. 3136)
Emily Corban, Assistant City Planner (662-323-2525 ext. 3138)
Subject: VA 19-06 Request by 4/J I LP from the sidewalk requirements for a lot subdivision located approximately 1700' west of the intersection of Lynn Lane and South Montgomery on the northside of Lynn Lane with the parcel number 2011-00-013.00.
Date: March 27, 2019

The purpose of this report is to provide information regarding Variance Request by 4/J I LP from the sidewalk requirements for a lot subdivision located approximately 1700' west of the intersection of Lynn Lane and South Montgomery on the northside of Lynn Lane with the parcel number 2011-00-013.00. Please see attachments 1- 3.

PROPOSED USE & BACKGROUND:

The applicant is requesting relief from sidewalk requirements found in Sec 98-54. Specifically, the applicant is requesting to remove the responsibility of the current owner from either construction of the sidewalk or bonding the sidewalk on proposed Lot 1 and Lot 2 as part of final plat approval. The applicant is in the process of selling Lot 1 for a future development and will retain Lot 2 for future sale for development. Due to the lender's requirements, the Lot 1 cannot be sold until final plat approval is granted by the Board of Aldermen. The applicant is asking for a variance based on financial hardship of either constructing the sidewalks prior to sale of the property or bonding sidewalks until the properties are fully developed. See attachment 3 for the application and supporting documents with estimated sidewalk cost per Section 98-60. The applicant attended a Development Review Committee meeting on February 14, 2019. The applicant has also requested conditional use approval to allow a mixed use development on proposed Lot 1. The conditional use request will be heard by the Planning and Zoning Commission on April 9, 2019. If the request for Variance is recommended for approval, the applicant's requests will be heard by the Board of Aldermen at the April 2, 2019 meeting.

NOTIFICATION:

11 property owners of record within 300 feet of the subject property were notified directly by mail of the request. A public hearing notice was published in the Starkville Daily News on March 8, 2019 and a sign was posted on the property concurrent with publication of the notice. As of this date, the Planning Office has received no phone calls about this request.

VARIANCE REQUESTS FROM:

Sec. 98-54. - Sidewalk requirements.

- 1) *Sidewalks shall be required within the right-of-way on both sides of all new public or non-city owned streets located within the City of Starkville Sidewalk Development Area or subdivisions as expressed in subsection 98-53(1). Sidewalks shall be required from lot line to lot line within the right-of-way along the frontage of existing public or non-city owned streets located within the city. If sidewalks are not located within public right-of-way, appropriate easements shall be provided if the sidewalk parallels public roadways.*
- 2) *Provisions for sidewalk construction shall be included as part of site plan review, subdivision approval and/or as part of the plans submitted for obtaining a building permit. For all non-single family residential developments and non-agricultural zoned developments, a separated, continuous sidewalk shall be provided from right-of-way to primary entranceway(s) which will address adequate interior pedestrian connectivity.*
- 3) *Sidewalks shall be at least five feet in width, with at least 36 inches of clearance in the sidewalk path, and shall meet the requirements set forth in the Americans with Disabilities Act (ADA) of 1990 and City of Starkville's sidewalk specifications and details. Wider walks, to a maximum of eight feet, may be required by the City of Starkville along thoroughfares in commercial, industrial, or multi-family areas due to anticipated traffic and the development of the area. In the instances where the longitudinal slope of an existing, adjacent street exceeds the maximum allowed by ADA, the proposed sidewalk shall be constructed at a longitudinal slope less than or equal to the longitudinal slope as the existing, adjacent street.*
- 4) *The construction of all sidewalks and the materials and component parts thereof shall be subject to the acceptance of the City of Starkville Building Department and shall meet all standards and requirements set forth in the Americans with Disabilities Act of 1990 and the City of Starkville's sidewalk specifications and details. Asphalt and slick-surfaced sidewalks are prohibited.*
- 5) *All sidewalks shall include, either within the corner or within the curb area immediately adjacent thereto, ramps allowing access to the sidewalk and street by variously-able person as per ADA requirements. Existing curb and gutter may require removal to provide a smooth transition to the street crosswalk.*
- 6) *Unless otherwise specified by the development review committee, a landscape strip of at least two feet width between the sidewalk and the edge of the road or back edge of the curb shall be required for all sidewalks to help keep all pedestrian ways free and clear of obstructions and to further provide a safe pedestrian-friendly environment.*
- 7) *Exceptions to this article shall be made where required by federal law or federally mandated recommendations or requirements.*
- 8) *Should development occur anywhere in the following area, such development is exempted from the requirement of constructing any sidewalks: The Starkville Industrial Park defined for this purpose as property west of Industrial Park Road including, Miley Drive, Airport Road, and Pollard Road.*

(Ord. No. 2012-05, § 4, 6-5-12)

VARIANCE REQUEST REQUIREMENTS FOR SIDEWALKS:

Sec. 98-60. - Request for variance.

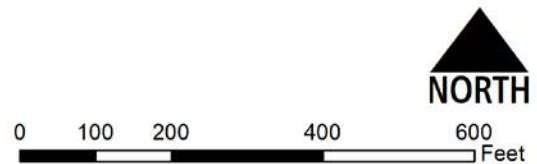
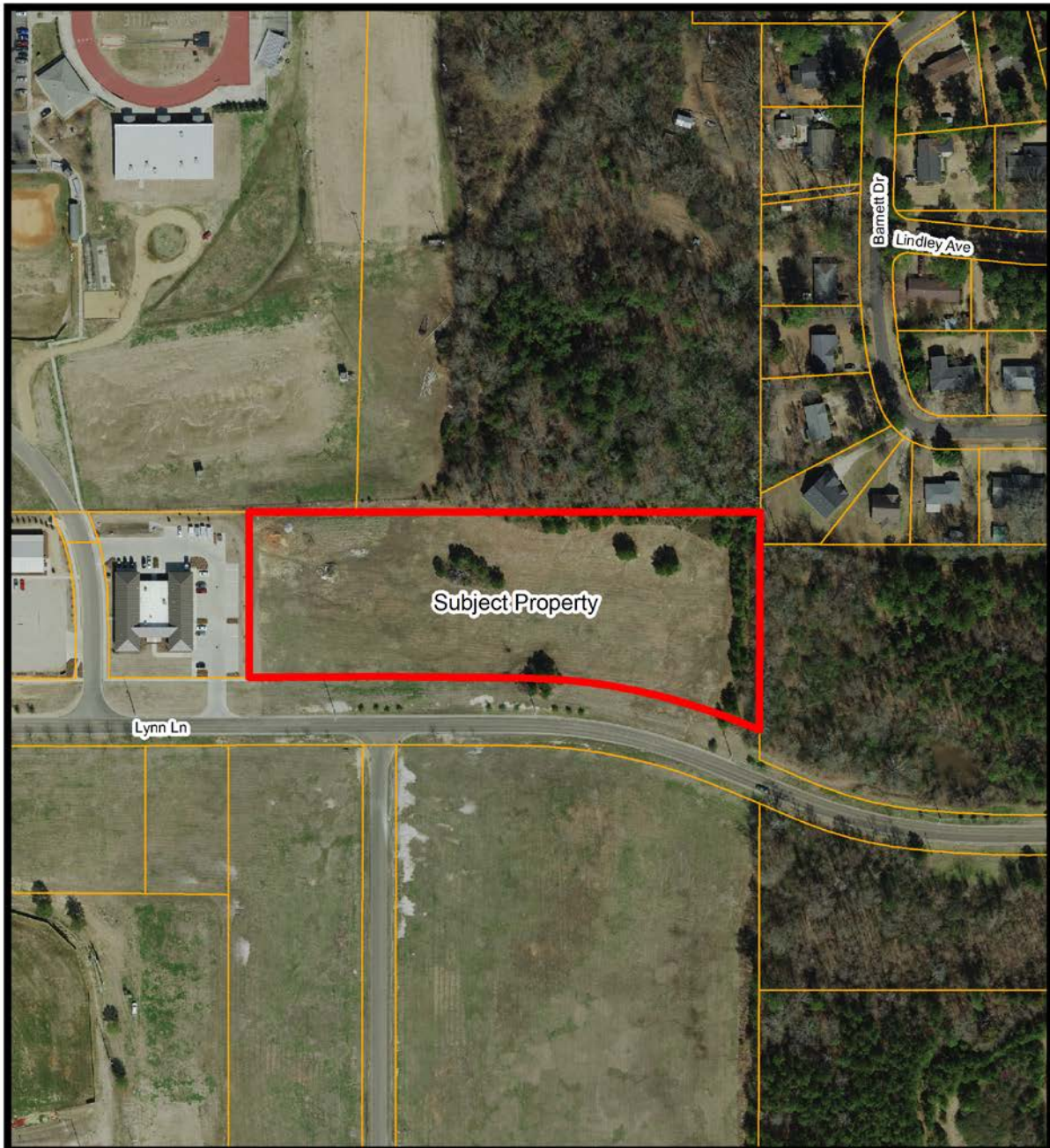
- 1) A request for a variance from the requirements of this article shall be submitted in writing to the building department for consideration by the board of adjustments and appeals. The reason for the request and the proposed justification for the variance shall be specified in the application. The application for the variance should list the details of the project and include engineering design work, survey information and/or other supporting documentation. The sole criteria to be evaluated in granting variance shall be that the cost of constructing the sidewalk constitutes an undue hardship as defined in subsection 90-60(3).
- 2) The board of adjustments and appeals shall sit in a quasi-judicial capacity to hear and decide all variance requests from the requirements of this article. A formal written application for a variance along with all supporting documentation shall be filed with the building department for consideration according to the submittal schedule to the board of adjustments and appeals which will be taken up at its next available meeting.
- 3) The determination of whether undue hardship exists shall be based solely on the cost per linear foot to install sidewalks as prescribed in [section 98-54](#). The sidewalk construction cost estimate used to claim undue hardship should include only items that are related to the sidewalk installation. It shall not include any items that would be required as part of the project in the absence of the requirement to include sidewalks imposed by this article. The transportation committee shall meet quarterly to review and document the average unit price for sidewalk construction for the purposes of establishing a standard metric against which to measure the proposed construction costs. These unit prices shall be determined based upon quarterly posted construction bid averages provided by the Mississippi Department of Transportation (MDOT) and consultation with the city engineer. The board of adjustments and appeals shall determine that sidewalk construction constitutes an undue hardship on the applicant only if the estimated cost of sidewalk construction, per linear foot, is more than two times the average rate as documented by the transportation committee.
 - a) The following procedures shall apply to all applications for a variance:
 - 1) The application for variance shall state the specific variances sought and the reasons for the variance(s). The following information shall be provided to the city engineer in the application:
 - i. A site plan or survey, showing the proposed subdivision or development and the location of the required sidewalk.
 - ii. A site plan showing that all alternative sidewalk configurations that may meet the standards of this article, such as routing the sidewalk along open drainage that parallels the road, have been given due consideration.
 - iii. A site plan showing the proposed subdivision or development and the location of any sidewalk the applicant is proposing to put in if their requested variance is granted.
 - iv. An itemized cost estimate for sidewalk installation that shall provide line item quantities, unit price, and extended price for each type of work required to complete the sidewalk (earthwork, concrete sidewalk,

retaining wall, etc.) for the proposed site. For sidewalk construction requiring large earthwork volumes (greater than 300 cubic yards), a volume calculation shall be submitted with the cost estimate along with supporting documentation to justify the calculation. If alternate sidewalk routes are possible that meet the standards of this article the provided estimate shall be based on the least costly conforming route.

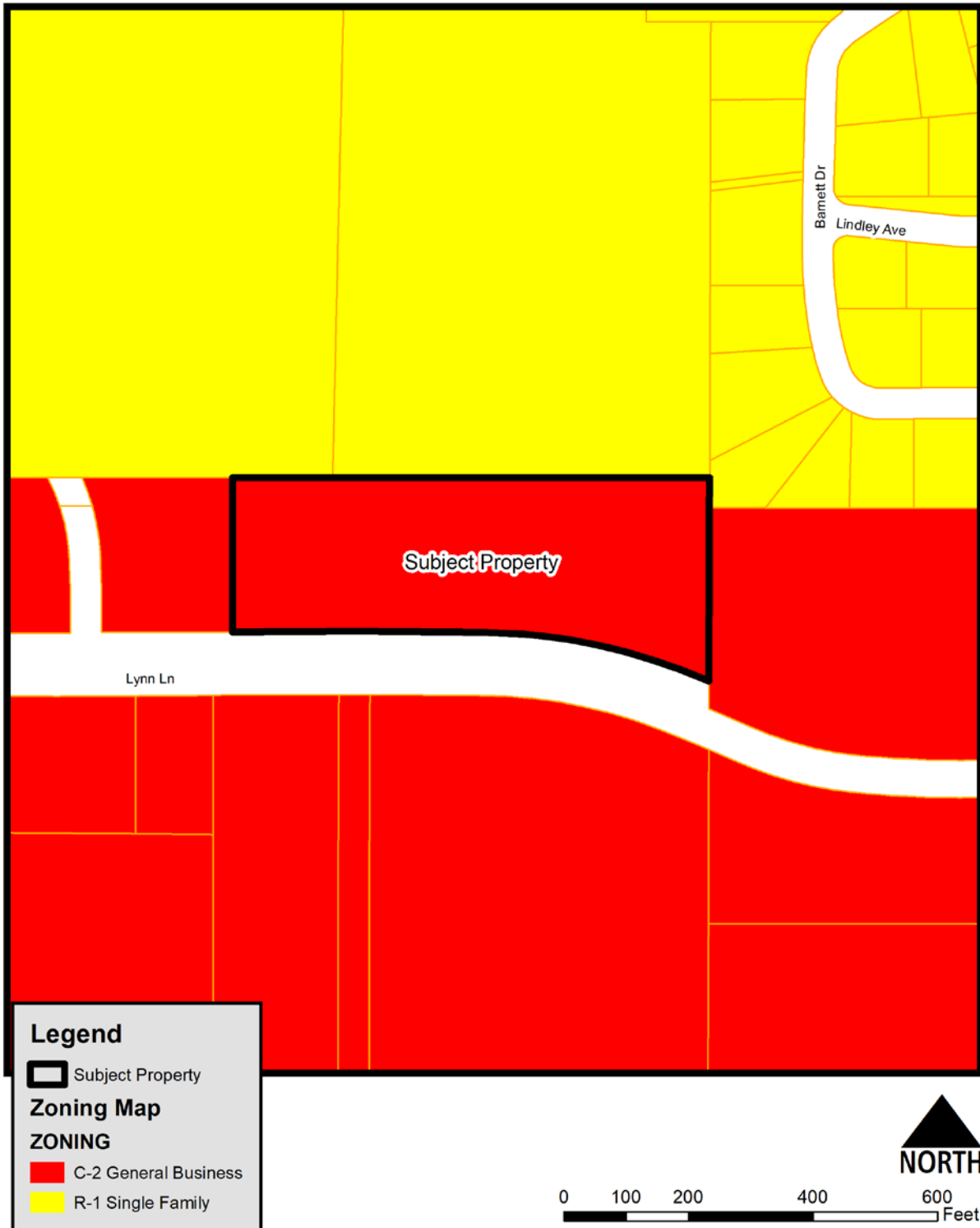
- 2) It shall be the responsibility of the applicant to provide sufficient justification for the granting of the variance.
 - 3) Applications prepared and certified by a registered landscape architect or a professional engineer licensed in the State of Mississippi may be subject to review by the city engineer.
 - 4) Any application containing information and data not prepared and certified by a registered landscape architect or professional engineer licensed in the State of Mississippi shall be reviewed by the city engineer.
 - 5) After hearing and upon consideration of the application, evidence and applicable law, the board of adjustments and appeals shall grant or deny the variance request. If the variance application is granted, the board of adjustment and appeals may attach conditions to the variance as it deems necessary to further the purpose of this article.
- b) If a variance is granted, it shall be granted upon findings by the board of adjustments and appeals that the following criteria have been met:
- 1) That failure to grant the variance would result in an undue hardship to the applicant as defined in subsection [98-60\(3\)](#); and
 - 2) That the necessity for a variance is not the result of conditions on the property which have been self-imposed by the applicant or previous owners; and
 - 3) That the variance is not based on the proposed sidewalk connecting to an existing, adjacent sidewalk.
- c) If a variance is not granted, the board of adjustments and appeals shall prepare a letter to the applicant stating that the request was denied. The applicant will then have ten days to file a written appeal with the building department to bring the variance request before the board of aldermen. The board of aldermen will hear the variance request at its next regularly scheduled meeting following the filing of the written appeal.

(Ord. No. 2012-05, § 10, 6-5-12)

Attachment 1
VA 19-06 Aerial



Attachment 2
VA 19-06 Zoning



Attachment 3-Application and Supporting Documents



VARIANCE APPLICATION
City of Starkville Board of Adjustments & Appeals
City Hall, 110 West Main Street
Starkville, Mississippi 39759-2823
Phone: (662) 323-8012 Fax: (662) 323-4143
e-mail: buildingdept@cityofstarkville.org

APPLICANT / AGENT INFORMATION

Name: Jason Pepper Phone: (888) 963-9063
Address: 834 Hwy 12 W #180
E-mail address: jasonpepper@peppersurveying.com

PROPERTY OWNER INFORMATION

Name: 4/J I LP Phone: (901) 240-3742
Address: _____
E-mail address: davidhjoey@gmail.com

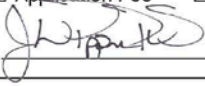
If different from applicant, please attach notarized letter of authorization.

APPLICATION INFORMATION

Street Address/Location: Lynn Lane (Next to Former Health Department)
Tax Map/Parcel ID Number: 2011-00-013.00 Zoning: C-2
Variance Sought: See Attachment
Dimension Requested: N/A Dimension Required: N/A
Section(s) of the Code of Ordinances from which variance is being sought:
Sec. 98-54 (2) - Requirement for sidewalk construction to be included as part of subdivision approval.
Reason for request:
See attachment.

Property to the NORTH: Zoning R-1 Current Use Starkville High School
Property to the EAST: Zoning C-2 Current Use Undeveloped Land
Property to the SOUTH: Zoning C-1 Current Use Commercial Property
Property to the WEST: Zoning C-2 Current Use Former Health Department

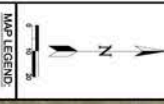
☒ Application Fee ☒ Legal Description ☐ [Notarized Owner Authorization](#)

Submitted by:  Date: 3/6/2019

CLIENT
REF PROPERTIES, LLC

STARKVILLE, MISSISSIPPI

- | | | | |
|---|--|--|---|
| <ul style="list-style-type: none"> --- DRAINAGE DITCH LINE --- STORM SEWER LINE --- WATER LINE --- OVERHEAD POWER --- UNDERGROUND POWER --- GAS LINE --- UNDERGROUND TELEPHONE --- OVERHEAD POWER & TELEPHONE | <ul style="list-style-type: none"> --- SPOT ELEVATION --- EXISTING CONTOUR --- GRAVEL --- CONCRETE PAVING --- ASPHALT PAVING --- HAWKWOOD TREE | <ul style="list-style-type: none"> --- DRAIN INLET --- CLEWOUT --- UTILITY POLE --- ELECTRIC SERVICE --- GUY ANCHOR --- AREA LIGHT --- PROTEST --- GAS METER | <ul style="list-style-type: none"> --- MAN HOLE --- FIRE HYDRANT --- WATER VALVE --- WATER METER --- IRON PIN FOUND --- IRON PIN SET --- RIGHT OF WAY MARKER --- DUGREEN TREE |
|---|--|--|---|



SCHEMATIC LYNN LANE MULTI USE DEVELOPMENT STARKVILLE, MISSISSIPPI	Mississippi 811 811 or 800.227.6477 MISSISSIPPI 811 PHONE: 1-800-227-6477 ORIGINAL COPIES ARE IN COLOR	SEC. XX, T. XX N., R. XX E. REVISION NUMBER: 0 PROJECT NUMBER: 19-XXX-X CONVERGENCE: N/A FILE NAME: 19-XXX-X DRAWN BY: JWP ONE: CALL TICKET N/A SHEET: 1 of 1	BEARING BASIS: XXXXXXXXXXXX SWORN CREW MEMBER(S): CHIP CARLEY SCALE: 1" = XX' CLASS OF SURVEY: "X" FIELD DATA COLLECTED: XXXXX/2019 DRAWING COMPLETED: XXXXX/2019 ALL PINS SET ARE 5/8" DIA. BY 18" LONG REBAR	Repper Surveying Mapping, Inc.
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Sidewalk variance application notes:

Our client is proposing to subdivide Tax Parcel 2011-00-013.00 to create a one-acre (plus or minus) parcel of land next to the former Health Department Building on Lynn Lane and the remaining land being a three- and one-half acre parcel. The sidewalk ordinance generally states that a sidewalk shall be built along the entire portion of the tax parcel being subdivided. The variance being sought is to remove the responsibility of the sidewalk construction from the current owner of the land and place the sidewalk construction on the developer(s) of the new parcels being created. Due to lender requirements and requirements of the City of Starkville, the proposed buyer of Lot 1 (see attached schematic) cannot purchase the property prior to preliminary and final plat being approved. For the final plat to be approved, the current owner of the property would have to construct or bond a sidewalk. Therefore, the variance being requested is to remove the responsibility of the current owner from either construction of the sidewalk or bonding the sidewalk on Lot 1 and Lot 2 due to unnecessary hardship. The details of the hardship are outlined below.

The current owner would be required to place a sidewalk along the entire frontage of the subject tax parcel at the estimated costs of:

Itemized Cost Estimate for Initial Sidewalk Construction:

Mobilization	\$2,500.00	(based on recent estimates)
Materials and Forming	\$18,650.00	(\$25 per linear foot)
Earthwork for sidewalk (460 c.y.)	\$2,530.00	(\$5.50 per c.y. based on recent estimates)
Preparing Subgrade	\$621.00	(\$1.5 per sq. yd. based on recent estimates)
Silt Fence (1,500 linear feet)	\$4,476.00	(\$3.00 per c.y. based on recent estimates)
Removal of dirt pile at location of guy anchor	\$1,500.00	(\$5.50 per c.y. based on recent estimates)
Relocation of guy anchor	\$TBD	(Needs to be determined by Starkville Elec.)
Erosion Control Design/Permitting	\$600.00	
Topographic Surveying	<u>\$900.00</u>	
Total	\$31,777.00	+ Relocation of Guy Anchor

After the initial sidewalk is in place and the transfer of title to the property can occur; due to unknowns in design and site conditions/requirements, removal of the newly constructed sidewalk may be necessary. The estimates below show the costs if all sidewalk was required to be removed.

Itemized Cost Estimate for Sidewalk Reconstruction:

Mobilization	\$2,500.00	(based on recent estimates)
Earthwork for sidewalk (460 c.y.)	\$2,530.00	(\$5.50 per c.y. based on recent estimates)
Preparing Subgrade	\$621.00	(\$1.5 per sq. yd. based on recent estimates)
Silt Fence (1500 linear feet)	\$4,467.00	(\$3.00 per c.y. based on recent estimates)
Removal of sidewalk for future construction	\$250.00	(\$5.50 per c.y. based on recent estimates)
Construction of sidewalk after removal	<u>\$18,650.00</u>	(\$25 per linear foot)
Total	\$29,018.00	

The above cost estimates total \$60,759.00 if the sidewalk is required to be constructed and the worst-case scenario plays out during design and construction. The current property owner would only be responsible for the initial \$31,777.00 estimated costs, but those would be unnecessary costs should a worst-case scenario arise.

Furthermore, requiring the current property owner to post a bond for construction adds a hardship of carrying a bond on the property until construction on both lots are complete, and a certificate of occupancy can be issued. This leaves the current property owner with the risk of the proposed purchaser(s) being denied a loan or backing out of a purchase agreement. In either case the current property owner is left "holding the bag" for out of pocket sidewalk construction which would now be required due to subdivision of land and no "income" from the land to construct the sidewalk or maintain the bond.

The unnecessary hardship outlined above is the basis of this request for variance from the sidewalk being constructed or bonded based on subdivision of the land for this tax parcel. The requirement for construction of the sidewalk will still be required by other existing ordinances upon development of the lots created by this subdivision.

The above estimates are based on:

1. The sidewalk being a width of 5 feet.
2. The sidewalk being a thickness of 4 inches.
3. The top of sidewalk being at an elevation of 6 inches above the existing back of curb on the north side of the constructed portion of Lynn Lane.
4. Slopes up from each side of proposed walk for a length of 5 feet with an average cut of 1.5 feet.
5. Undercut of 10 inches below the proposed walk for base material and concrete.

*No topographic data is available to us currently.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Engineering & Street
AGENDA DATE: 04.02.2019
PAGE: 1

SUBJECT: Consideration of approval of the prioritized Highway 12 sidewalk project and authorization for the City Engineer to advertise for construction bids for the project.

AMOUNT & SOURCE OF FUNDING

This project is being funded from the Bullyvard legislative earmark. There are approximately \$260,000 remaining for this project.

It is proposed to also include \$25,000 from the Sidewalk/ADA account bringing the total to \$285,000

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Engineering & Street

DIRECTOR'S

AUTHORIZATION: Edward C. Kemp

FOR MORE INFORMATION CONTACT: Edward C. Kemp

On January 16, 2019, the Board approved activating the project and proceeding with the Engineering surveying and design. Since that time, the City has retained Garver Engineering to assist in the layout and planning. We have also met with MDOT since the majority of this work will occur in the Right of way and will require a permit. Additionally, an input session was held with City Staff members and available elected officials in late February.

Attached is a cost estimate of all segments that were studied and the associated which totals \$749,000.

The City Engineer and consultant will present all phases of the project at the work session and Board meeting. That presentation will be accompanied by a recommendation on the best utilization of the budget to accomplish the most improvement.

The project plans are a very large file and will be provided at the work session and Board meeting. They are also available for public viewing at City Hall.

SUGGESTED MOTION: Move to approve the prioritized Highway 12 sidewalk project and authorization for the City Engineer to advertise for construction bids for the project.

Recommended Prioritized Listing of Sidewalk Sections:

Description of Section	Length of Section	Cost of Section	Recommended Priority
SECTION M - Spring Street Intersection (5-ft. Sidewalk + Island)	112-ft.	\$ 11,000.00	1
SECTION K - S. Montgomery Street Intersection (5-ft. Sidewalk)	237-ft.	\$ 15,000.00	2
SECTION H - Pawn Shop to Vowell's (6-ft. Sidewalk)	781-ft.	\$ 76,000.00	3
SECTION L - S. Montgomery St. to Hancock St. (5-ft. Sidewalk)	660-ft.	\$ 68,000.00	4
SECTION D - Taylor Street to Chevron @ Avenue of Patriots (5-ft. and 6-ft. Sidewalks)	1669-ft.	\$ 160,000.00	5
SECTION F - Enterprise Rent-A-Car (5-ft. Sidewalk)	21-ft.	\$ 6,000.00	6
SECTION JA - Jackson Street Intersection and Giggleswick (5-ft. Sidewalk)	279-ft.	\$ 5,904.00	7
SECTION I - Vowell's to Holiday Inn to Ruby Tuesday Entrance (6-ft. Sidewalk)	362-ft.	\$ 49,000.00	8
	Prioritized Subtotal	\$ 390,904.00	
SECTION E - Avenue of Patriots Intersection (5-ft. Sidewalk)	518-ft.	\$ 33,000.00	9
SECTION JB - Giggleswick (5-ft. Sidewalk)	279-ft.	\$ 12,096.00	10
SECTION G - Sunations to Brewski's @ Louisville Street (5-ft. Sidewalk)	703-ft.	\$ 74,000.00	11
SECTION C - Kroger Entrance to Taylor Street (5-ft. Sidewalk)	1342-ft.	\$ 148,000.00	12
SECTION B - Lowes Entrance to Kroger Entrance (5-ft. Sidewalk)	594-ft.	\$ 44,000.00	13
SECTION A - Stark Road to Lowes Entrance (5-ft. Sidewalk)	664-ft.	\$ 47,000.00	14
Grand Total		\$ 749,000.00	



CITY OF STARKVILLE
STATE HIGHWAY 12 SIDEWALK PRIORITIZATION
ENGINEER'S ESTIMATE OF PROBABLE COSTS
PRELIMINARY SUBMITTAL - 3/20/2019



SUMMARY OF ALL SECTIONS:

Description of Section	Length of Section	Cost of Section
SECTION A - Stark Road to Lowes Entrance (5-ft. Sidewalk)	664-ft.	\$47,000.00
SECTION B - Lowes Entrance to Kroger Entrance (5-ft. Sidewalk)	594-ft.	\$44,000.00
SECTION C - Kroger Entrance to Taylor Street (5-ft. Sidewalk)	1342-ft.	\$148,000.00
SECTION D - Taylor Street to Chevron @ Avenue of Patriots (5-ft. and 6-ft. Sidewalks)	1669-ft.	\$160,000.00
SECTION E - Avenue of Patriots Intersection (5-ft. Sidewalk)	518-ft.	\$33,000.00
SECTION F - Enterprise Rent-A-Car (5-ft. Sidewalk)	21-ft.	\$6,000.00
SECTION G - Sunsations to Brewski's @ Louisville Street (5-ft. Sidewalk)	703-ft.	\$74,000.00
SECTION H - Pawn Shop to Vowell's (6-ft. Sidewalk)	781-ft.	\$76,000.00
SECTION I - Vowell's to Holiday Inn to Ruby Tuesday Entrance (6-ft. Sidewalk)	362-ft.	\$49,000.00
SECTION J - Jackson Street Intersection and Giggleswick (5-ft. Sidewalk)	279-ft.	\$18,000.00
SECTION K - S. Montgomery Street Intersection (5-ft. Sidewalk)	237-ft.	\$15,000.00
SECTION L - S. Montgomery St. to Hancock St. (5-ft. Sidewalk)	660-ft.	\$68,000.00
SECTION M - Spring Street Intersection (5-ft. Sidewalk + Island)	112-ft.	\$11,000.00
	Grand Total	\$749,000.00



CITY OF STARKVILLE
STATE HIGHWAY 12 SIDEWALK PRIORITIZATION
ENGINEER'S ESTIMATE OF PROBABLE COSTS
PRELIMINARY SUBMITTAL - 3/20/2019



BREAKDOWN OF SECTION COSTS:

SECTION A - Stark Road to Lowes Entrance (5-ft. Sidewalk)				Length of Section: 664-ft.		
#	Spec. #	DESCRIPTION	UNIT	QUANTITY	PRICE	AMOUNT
1	201	Clearing and Grubbing	LS	1	\$2,500.00	\$2,500.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	332	\$100.00	\$33,166.67
3	608	Detectable Warning Panels	SF	40	\$20.00	\$800.00
4	614	Driveway Reconstruction (Concrete)	SY	0	\$115.00	\$0.00
5	626	12" Crosswalk Stripes	LF	268	\$10.00	\$2,680.00
6	N/A	Contingency - 20%	LS	1	\$7,829.33	\$7,829.33

Subtotal - Section A (Rounded) \$47,000.00

SECTION B - Lowes Entrance to Kroger Entrance (5-ft. Sidewalk)				Length of Section: 594-ft.		
1	201	Clearing and Grubbing	LS	1	\$1,000.00	\$1,000.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	265	\$100.00	\$26,500.00
3	608	Detectable Warning Panels	SF	20	\$20.00	\$400.00
4	614	Driveway Reconstruction (Concrete)	SY	0	\$115.00	\$0.00
5	626	12" Crosswalk Stripes	LF	468	\$10.00	\$4,680.00
6	601	Concrete Flume Crossings	EA	2	\$2,000.00	\$4,000.00
7	N/A	Contingency - 20%	LS	1	\$7,316.00	\$7,316.00

Subtotal - Section B (Rounded) \$44,000.00

SECTION C - Kroger Entrance to Taylor Street (5-ft. Sidewalk)				Length of Section: 1342-ft.		
1	201	Clearing and Grubbing	LS	1	\$2,500.00	\$2,500.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	609	\$100.00	\$60,888.89
3	608	Detectable Warning Panels	SF	80	\$20.00	\$1,600.00
4	614	Driveway Reconstruction (Concrete)	SY	265	\$115.00	\$30,462.22
5	626	12" Crosswalk Stripes	LF	984	\$10.00	\$9,840.00
6	601	Concrete Flume Crossings	EA	9	\$2,000.00	\$18,000.00
7	N/A	Contingency - 20%	LS	1	\$24,658.22	\$24,658.22

Subtotal - Section C (Rounded) \$148,000.00



CITY OF STARKVILLE
STATE HIGHWAY 12 SIDEWALK PRIORITIZATION
ENGINEER'S ESTIMATE OF PROBABLE COSTS
PRELIMINARY SUBMITTAL - 3/20/2019



BREAKDOWN OF SECTION COSTS:

SECTION D - Taylor Street to Chevron @ Avenue of Patriots (5-ft. and 6-ft. Sidewalks)					Length of Section: 1669-ft.	
1	201	Clearing and Grubbing	LS	1	\$3,500.00	\$3,500.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	879	\$100.00	\$87,855.56
3	608	Detectable Warning Panels	SF	100	\$20.00	\$2,000.00
4	614	Driveway Reconstruction (Concrete)	SY	229	\$115.00	\$26,386.11
5	626	12" Crosswalk Stripes	LF	672	\$10.00	\$6,720.00
6	601	Concrete Flume Crossing + Concrete Flume	EA	1	\$3,500.00	\$3,500.00
7	601	Concrete Flume Crossings	EA	2	\$2,000.00	\$4,000.00
8	N/A	Contingency - 20%	LS	1	\$25,292.33	\$25,292.33

Subtotal - Section D (Rounded) \$160,000.00

SECTION E - Avenue of Patriots Intersection (5-ft. Sidewalk)					Length of Section: 518-ft.	
1	201	Clearing and Grubbing	LS	1	\$500.00	\$500.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	201	\$100.00	\$20,111.11
3	608	Detectable Warning Panels	SF	20	\$20.00	\$400.00
4	614	Driveway Reconstruction (Concrete)	SY	0	\$115.00	\$0.00
5	626	12" Crosswalk Stripes	LF	624	\$10.00	\$6,240.00
6	N/A	Contingency - 20%	LS	1	\$5,450.22	\$5,450.22

Subtotal - Section E (Rounded) \$33,000.00

SECTION F - Enterprise Rent-A-Car (5-ft. Sidewalk)					Length of Section: 21-ft.	
1	201	Clearing and Grubbing	LS	1	\$100.00	\$100.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	12	\$100.00	\$1,166.67
3	608	Detectable Warning Panels	SF	10	\$20.00	\$200.00
4	614	Driveway Reconstruction (Concrete)	SY	0	\$115.00	\$0.00
5	626	12" Crosswalk Stripes	LF	0	\$10.00	\$0.00
6	601	Concrete Flume Crossing + Concrete Flume	EA	1	\$3,500.00	\$3,500.00
7	N/A	Contingency - 20%	LS	1	\$993.33	\$993.33

Subtotal - Section F (Rounded) \$6,000.00



CITY OF STARKVILLE
STATE HIGHWAY 12 SIDEWALK PRIORITIZATION
ENGINEER'S ESTIMATE OF PROBABLE COSTS
PRELIMINARY SUBMITTAL - 3/20/2019



BREAKDOWN OF SECTION COSTS:

SECTION G - Sunsations to Brewski's @ Louisville Street (5-ft. Sidewalk)					Length of Section: 703-ft.	
1	201	Clearing and Grubbing	LS	1	\$1,000.00	\$1,000.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	256	\$100.00	\$25,555.56
3	608	Detectable Warning Panels	SF	100	\$20.00	\$2,000.00
4	614	Driveway Reconstruction (Concrete)	SY	201	\$115.00	\$23,102.22
5	626	12" Crosswalk Stripes	LF	972	\$10.00	\$9,720.00
6	N/A	Contingency - 20%	LS	1	\$12,275.56	\$12,275.56

Subtotal - Section G (Rounded) \$74,000.00

SECTION H - Pawn Shop to Vowell's (6-ft. Sidewalk)					Length of Section: 781-ft.	
1	201	Clearing and Grubbing	LS	1	\$1,500.00	\$1,500.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	491	\$110.00	\$54,046.67
3	608	Detectable Warning Panels	SF	36	\$20.00	\$720.00
4	614	Driveway Reconstruction (Concrete)	SY	0	\$115.00	\$0.00
5	626	12" Crosswalk Stripes	LF	176	\$10.00	\$1,760.00
6	601	Concrete Headwall/Curb and Handrail at Existing R.C. Flared End Section	EA	1	\$5,000.00	\$5,000.00
7	N/A	Contingency - 20%	LS	1	\$12,605.33	\$12,605.33

Subtotal - Section H (Rounded) \$76,000.00

SECTION I - Vowell's to Holiday Inn to Ruby Tuesday Entrance (6-ft. Sidewalk)					Length of Section: 362-ft.	
1	201	Clearing and Grubbing	LS	1	\$1,500.00	\$1,500.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	191	\$110.00	\$21,046.67
3	608	Detectable Warning Panels	SF	60	\$20.00	\$1,200.00
4	614	Driveway Reconstruction (Concrete)	SY	74	\$115.00	\$8,510.00
5	626	12" Crosswalk Stripes	LF	300	\$10.00	\$3,000.00
6	601	Concrete Headwall/Curb and Handrail at Existing R.C. Flared End Section	EA	1	\$5,000.00	\$5,000.00
7	N/A	Contingency - 20%	LS	1	\$8,051.33	\$8,051.33

Subtotal - Section I (Rounded) \$49,000.00



CITY OF STARKVILLE
STATE HIGHWAY 12 SIDEWALK PRIORITIZATION
ENGINEER'S ESTIMATE OF PROBABLE COSTS
PRELIMINARY SUBMITTAL - 3/20/2019



BREAKDOWN OF SECTION COSTS:

SECTION J - Jackson Street Intersection and Giggleswick (5-ft. Sidewalk)					Length of Section: 279-ft.	
1	201	Clearing and Grubbing	LS	1	\$0.00	\$0.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	87	\$100.00	\$8,666.67
3	608	Detectable Warning Panels	SF	50	\$20.00	\$1,000.00
4	614	Driveway Reconstruction (Concrete)	SY	0	\$115.00	\$0.00
5	626	12" Crosswalk Stripes	LF	492	\$10.00	\$4,920.00
6	N/A	Contingency - 20%	LS	1	\$2,917.33	\$2,917.33

Subtotal - Section J (Rounded) \$18,000.00

SECTION K - S. Montgomery Street Intersection (5-ft. Sidewalk)					Length of Section: 237-ft.	
1	201	Clearing and Grubbing	LS	1	\$500.00	\$500.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	55	\$100.00	\$5,500.00
3	608	Detectable Warning Panels	SF	40	\$20.00	\$800.00
4	614	Driveway Reconstruction (Concrete)	SY	0	\$115.00	\$0.00
5	626	12" Crosswalk Stripes	LF	552	\$10.00	\$5,520.00
6	601	Concrete Flume Crossings	EA	0	\$2,000.00	\$0.00
7	N/A	Contingency - 20%	LS	1	\$2,464.00	\$2,464.00

Subtotal - Section K (Rounded) \$15,000.00

SECTION L - S. Montgomery St. to Hancock St. (5-ft. Sidewalk)					Length of Section: 660-ft.	
1	201	Clearing and Grubbing	LS	1	\$5,000.00	\$5,000.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	279	\$100.00	\$27,866.67
3	608	Detectable Warning Panels	SF	132	\$20.00	\$2,640.00
4	614	Driveway Reconstruction (Concrete)	SY	98	\$115.00	\$11,321.11
5	626	12" Crosswalk Stripes	LF	968	\$10.00	\$9,680.00
6	N/A	Contingency - 20%	LS	1	\$11,301.56	\$11,301.56

Subtotal - Section L (Rounded) \$68,000.00



CITY OF STARKVILLE
 STATE HIGHWAY 12 SIDEWALK PRIORITIZATION
 ENGINEER'S ESTIMATE OF PROBABLE COSTS
 PRELIMINARY SUBMITTAL - 3/20/2019



BREAKDOWN OF SECTION COSTS:

SECTION M - Spring Street Intersection (5-ft. Sidewalk + Island)					Length of Section: 112-ft.	
1	201	Clearing and Grubbing	LS	1	\$2,500.00	\$2,500.00
2	203, 211, 216, 608	Concrete Sidewalk (Including Average Earthwork, Topsoil, and Sod)	SY	12	\$100.00	\$1,222.22
3	608	Detectable Warning Panels	SF	30	\$20.00	\$600.00
4	614	Driveway Reconstruction (Concrete)	SY	0	\$115.00	\$0.00
5	626	12" Crosswalk Stripes	LF	360	\$10.00	\$3,600.00
6	616	Concrete Island	SY	16	\$70.00	\$1,127.78
7	N/A	Contingency - 20%	LS	1	\$1,810.00	\$1,810.00

Subtotal - Section M (Rounded) \$11,000.00



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Finance
AGENDA DATE 04/02/2019
PAGE: 1 of several

SUBJECT: Claims Docket

AMOUNT & SOURCE OF FUNDING: FY 2018 – 2019 Budget

FISCAL NOTE: Total Claims for the Claims Docket Ending March 22, 2019 is \$1,490,194.52
Of which the claims amount for Starkville Utilities is \$ 819,644.48

REQUESTING
DEPARTMENT: Finance and Administration

DIRECTOR'S
AUTHORIZATION: Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO or
Leanne McGarr, Deputy Clerk – Accounts Payable

SUGGESTED MOTION: Approval of Claims Docket for claims from all departments including Starkville Utilities Department as of March 22, 2019 for fiscal year ending 9/30/19, acknowledging that the City Clerk has attested and certified on the cover of the Claims Docket that all claims on the docket are true, accurate, lawful and proper to the best of her knowledge, for payment pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-9, 21-39-17 and 21-15-21.



Expense Approval Report

By Fund

Post Dates 03/21/2019 - 03/28/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
Department: 000 - UNDESIGNATED					
Outstanding					
SECURITY SOLUTIONS	123392	03/21/2019	INSTALLATION OF TV IN MAYOR'S OFFICE	001-000-365-637	485.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	1912	03/21/2019	MARCH 2019 MONTHLY TESTING	001-000-053-206	30.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	1912	03/21/2019	MARCH 2019 MONTHLY TESTING	001-000-054-205	24.00
STARKVILLE DOWNTOWN BUSINESS ASSOCIATION	INV0028852	03/21/2019	AD VALOREM TAXES FEBRUARY 2019	001-000-200-084	730.47
CIRCLE B CUTTERS, LLC	6860	03/22/2019	RUSSELL STREET TREES REPLACED	001-000-365-637	1,724.75
FUELMAN / FLEETCOR	NP55643923	03/21/2019	FUEL REPORT 03/11/19-03/17/19	001-000-053-206	1,218.57
FUELMAN / FLEETCOR	NP55643923	03/21/2019	FUEL REPORT 03/11/19-03/17/19	001-000-054-205	553.18
KIRK AUTO WORLD, INC.	D1772	03/28/2019	2019 DODGE DURANGO VIN#59449	001-000-334-126	27,615.00
KIRK AUTO WORLD, INC.	D1814	03/28/2019	2019 DODGE DURANGO VIN#92620	001-000-334-126	27,615.00
KIRK AUTO WORLD, INC.	D1815	03/28/2019	2019 DODGE DURANGO	001-000-334-126	27,615.00
VERIZON WIRELESS	9825360606.	03/21/2019	ACCT #523561109-00001 WIRELESS BILL BY DEPT	001-000-053-206	240.06
Outstanding Total:					87,851.03
Department 000 - UNDESIGNATED Total:					87,851.03
Department: 100 - BOARD OF ALDERMEN					
Outstanding					
CSPIRE WIRELESS	2029242371	03/21/2019	BEN CARVER/EARBUDS & CHARGER	001-100-604-330	49.98
VERIZON WIRELESS	9825360606	03/21/2019	ACCT #523561109-00001 WIRELESS BILL BY DEPT	001-100-604-330	240.06
Outstanding Total:					290.04
Department 100 - BOARD OF ALDERMEN Total:					290.04
Department: 110 - MUNICIPAL COURT					
Outstanding					
TYLER TECHNOLOGIES	025-249521	03/21/2019	4 MAG STRIPE READERS	001-110-918-805	340.00
CANON FINANCIAL SERVICES, INC	19880603	03/21/2019	QLA19783	001-110-604-330	182.22
CANON FINANCIAL SERVICES, INC	19880605	03/21/2019	SKA12799	001-110-604-330	118.64
PITNEY GLOBAL-LEASE	3308415194	03/21/2019	ACCT #0010390127 CITY HALL LEASE	001-110-604-330	48.46
STATE TREASURER	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-166	1,032.00
STATE TREASURER	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-376	155.00
STATE TREASURER	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-377	3,038.25
STATE TREASURER	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-378	581.50
STATE TREASURER	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-382	19,070.00
STATE TREASURER	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-385	2,199.00

Expense Approval Report

Post Dates: 03/21/2019 - 03/28/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STATE TREASURER	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-387	8,794.50
STATE TREASURER	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-389	20.00
STATE TREASURER	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-393	307.25
STATE TREASURER	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-395	50.00
STATE TREASURER	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-398	5,997.00
MS DEPT OF PUBLIC SAFETY	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-386	3,173.50
MS DEPT OF PUBLIC SAFETY	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-396	1,535.00
MS DEPT OF PUBLIC SAFETY	02.2019	03/21/2019	FEBRUARY 2019 MUNICIPAL COURT SETTLEMENT	001-110-330-397	130.00
VERIZON WIRELESS	9825360606	03/21/2019	ACCT #523561109-00001 WIRELESS BILL BY DEPT	001-110-604-330	40.01

Outstanding Total: 46,812.33

Department 110 - MUNICIPAL COURT Total: 46,812.33

Department: 120 - MAYORS OFFICE

Outstanding

DOGPOUND PRINTING	1004495	03/22/2019	MYC TSHIRTS	001-120-600-340	424.10
CANON SOLUTIONS AMERICA	4028313909	03/21/2019	NZG06107	001-120-604-330	17.58
CANON SOLUTIONS AMERICA	4028621626	03/21/2019	JME15733	001-120-604-330	44.30
CANON FINANCIAL SERVICES, INC	19880602	03/21/2019	JME15733	001-120-604-330	63.75
PITNEY GLOBAL-LEASE	3308415194	03/21/2019	ACCT #0010390127 CITY HALL LEASE	001-120-604-330	48.47
PETTY CASH VOUCHERS	INV0028850	03/21/2019	ALDERMEN DRINKS	001-120-503-202	3.63
VERIZON WIRELESS	9825360606	03/21/2019	ACCT #523561109-00001 WIRELESS BILL BY DEPT	001-120-604-330	130.65

Outstanding Total: 732.48

Department 120 - MAYORS OFFICE Total: 732.48

Department: 123 - IT

Outstanding

CANON SOLUTIONS AMERICA	4028056406	03/21/2019	JWH03501 NOW CANCELLED	001-123-604-330	22.16
CANON SOLUTIONS AMERICA	503747333	03/21/2019	CREDIT 4028056406	001-123-604-330	-22.16
GARNER COMPUTER SERVICE	04.01.19	03/21/2019	APRIL MONTHLY MAINTENANCE	001-123-600-300	500.00
CANON FINANCIAL SERVICES, INC	19880607	03/21/2019	XUW04732	001-123-604-330	113.67
VERIZON WIRELESS	9825360606	03/21/2019	ACCT #523561109-00001 WIRELESS BILL BY DEPT	001-123-604-330	855.35

Outstanding Total: 1,469.02

Department 123 - IT Total: 1,469.02

Department: 145 - OTHER ADMINISTRATIVE

Outstanding

CANON FINANCIAL SERVICES, INC	19880605	03/21/2019	SKA12799	001-145-604-330	118.64
CANON FINANCIAL SERVICES, INC	19880608	03/21/2019	XUG04616	001-145-604-330	463.53
PITNEY GLOBAL-LEASE	3308415194	03/21/2019	ACCT #0010390127 CITY HALL LEASE	001-145-604-330	48.46
FEDEX	6-488-51493	03/21/2019	POSTAGE TO OVERNIGHT CHECK TO FUELMAN	001-145-604-330	39.85
CADENCE VISA	112-9753208-2172225	03/21/2019	AMAZON-5 REAMS PERFORATED PAPER	001-145-501-200	42.47
QUILL CORPORATION	5932963	03/21/2019	INK AND FOLDERS	001-145-501-200	86.18
QUILL CORPORATION	5968387	03/22/2019	INK	001-145-501-200	14.64

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VERIZON WIRELESS	9825360606	03/21/2019	ACCT #523561109-00001 WIRELESS BILL BY DEPT	001-145-604-330	40.01
Outstanding Total:					853.78

Paid

HOLIDAY INN TRUSTMARK PARK	29302226	03/22/2019	CMC CLASS/SPRING 2019/HOTEL/L.WILSON	001-145-610-350	387.00
HOLIDAY INN TRUSTMARK PARK	42112462	03/22/2019	CMC CLASS/SPRING 19/HOTEL/ MCGARR	001-145-610-350	362.00
LASHONDA WILSON	INV0028862	03/22/2019	CMC CLASS/SPRING 19/MILEAGE	001-145-610-350	58.80
LEANNE MCGARR	INV0028863	03/22/2019	CMC CLASS/SPRING 19/MILEAGE	001-145-610-350	50.00
Paid Total:					857.80

Department 145 - OTHER ADMINISTRATIVE Total: 1,711.58**Department: 159 - BONDING-CITY EMPLOYEES****Outstanding**

REYNOLDS/RENASANT INSURANCE AGENCY	968693	03/21/2019	MARY IVY BOND	001-159-620-371	175.00
Outstanding Total:					175.00

Department 159 - BONDING-CITY EMPLOYEES Total: 175.00**Department: 180 - HUMAN RESOURCES****Outstanding**

CANON SOLUTIONS AMERICA	4028056406	03/21/2019	JWH03501 NOW CANCELLED	001-180-604-330	22.15
CANON SOLUTIONS AMERICA	503747333	03/21/2019	CREDIT 4028056406	001-180-604-330	-22.15
CLINIC AT ELM LAKE, THE	23505	03/21/2019	J.FORTHEY TESTING	001-180-600-320	30.00
CLINIC AT ELM LAKE, THE	23562	03/22/2019	M.BROOKS TESTING	001-180-600-320	30.00
CLINIC AT ELM LAKE, THE	23563	03/22/2019	J.REED TESTING	001-180-600-320	30.00
CANON FINANCIAL SERVICES, INC	19880607	03/21/2019	XUW04732	001-180-604-330	113.66
PITNEY GLOBAL-LEASE	3308415194	03/21/2019	ACCT #0010390127 CITY HALL LEASE	001-180-604-330	48.47
VERIZON WIRELESS	9825360606	03/21/2019	ACCT #523561109-00001 WIRELESS BILL BY DEPT	001-180-604-330	47.48
Outstanding Total:					299.61

Department 180 - HUMAN RESOURCES Total: 299.61**Department: 190 - CITY PLANNER****Outstanding**

CANON SOLUTIONS AMERICA	4028616518	03/21/2019	DRL72630	001-190-604-330	5.50
CANON SOLUTIONS AMERICA	4028621626	03/21/2019	JME15733	001-190-604-330	44.30
CANON FINANCIAL SERVICES, INC	19880600	03/21/2019	DRL72630	001-190-604-330	20.84
CANON FINANCIAL SERVICES, INC	19880602	03/21/2019	JME15733	001-190-604-330	63.75
PITNEY GLOBAL-LEASE	3308415194	03/21/2019	ACCT #0010390127 CITY HALL LEASE	001-190-604-330	48.46
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	1912	03/21/2019	MARCH 2019 MONTHLY TESTING	001-190-525-231	6.00
VERIZON WIRELESS	9825360606	03/21/2019	ACCT #523561109-00001 WIRELESS BILL BY DEPT	001-190-604-330	480.61
ERIK BUSBY	INV0028882	03/28/2019	CONTRACT LABOR 3/14/19-3/27/19/ COMMUNITY DEVELOPM	001-190-600-300	530.00
Outstanding Total:					1,199.46

Department 190 - CITY PLANNER Total: 1,199.46**Department: 192 - GENERAL GOVERN BLDG & PLANT****Outstanding**

KNOX COMPANY, THE	1616896	03/28/2019	EXTERIOR KEYBOX ON CITY HALL	001-192-510-220	351.00
CINTAS	4018080454	03/21/2019	CITY HALL 03.12.19	001-192-510-220	11.22

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ATMOS ENERGY	INV0028874	03/22/2019	# 4012591687/CITY HALL	001-192-625-380	678.31
Outstanding Total:					1,040.53
Department 192 - GENERAL GOVERN BLDG & PLANT Total:					1,040.53

Department: 197 - ENGINEERING

Outstanding

CANON SOLUTIONS AMERICA	4028621626	03/21/2019	JME15733	001-197-604-330	44.30
CADENCE VISA	112-6990386-3665808	03/22/2019	AMAZON/DYMO LABEL	001-197-501-200	94.00
			PRINTER & LABELS		
VERIZON-RETAIL	9000173071	03/21/2019	IPHONE PLUS OTTERBOX CAS	001-197-604-330	294.98
CADENCE VISA	1545523981918073	03/22/2019	EVERNOTE ANNUAL	001-197-502-201	35.00
			SOFTWARE SUBSCRIPTION		
CANON FINANCIAL SERVICES, INC	19880602	03/21/2019	JME15733	001-197-604-330	63.75
PITNEY GLOBAL-LEASE	3308415194	03/21/2019	ACCT #0010390127 CITY HALL	001-197-604-330	48.47
			LEASE		
CADENCE VISA	111-5240394-9951425	03/21/2019	AMAZON-IPAD CASE FOR	001-197-501-200	98.95
			CHRIS BLACK		
PETROLEUM EQUIPMENT	1912	03/21/2019	MARCH 2019 MONTHLY	001-197-525-231	2.00
SERVICE & REPAIR, INC.			TESTING		
FUELMAN / FLEETCOR	NP55643923	03/21/2019	FUEL REPORT 03/11/19-03/17/19	001-197-525-231	40.83
Outstanding Total:					722.28
Department 197 - ENGINEERING Total:					722.28

Department: 201 - POLICE DEPARTMENT

Outstanding

OCH REGIONAL MEDICAL CTR	10382101	03/21/2019	MEDICAL BILL FOR APRIL JONES	001-201-541-240	198.00
TRI-STARR MUFFLER & BRAKE	209778	03/21/2019	SPD 59 REPLACE BATTERY, PINION SEAL, AC CHECK	001-201-630-360	507.55
SOULFLOWER COUNSELING, LLC	02.11.19	03/21/2019	OFFICER COUNSELING	001-201-600-300	30.00
TRI-STARR MUFFLER & BRAKE	209800	03/21/2019	SPD 1897 RIGHT SIDE HEADLIGHT, 3RD BRAKELIGHT BUL	001-201-630-360	37.62
MITCHELL AUTOMOTIVE	159160	03/21/2019	PROGRAM 2 KEYS AND FOB FOR 2011 TAHOE	001-201-630-360	272.77
TRI-STARR MUFFLER & BRAKE	209811	03/21/2019	INSTALLED BATTERY	001-201-630-360	26.00
CANON SOLUTIONS AMERICA	4028617185	03/21/2019	JMQ18879	001-201-635-369	69.53
CANON SOLUTIONS AMERICA	4028621769	03/21/2019	JMQ18878	001-201-635-369	144.74
DPS CRIME LAB	90077573	03/22/2019	ANALYTICAL FEES	001-201-600-300	120.00
UPS	54E5Y099	03/21/2019	OVERPAYMENT ON 1995 & 2358	001-201-604-330	-36.34
CITY OF COLUMBUS	SPD-001336-0319	03/22/2019	FORENSIC LAB SERVICES	001-201-600-300	1,220.00
STARKVILLE RADIOLOGY	2186639	03/21/2019	MEDICAL BILL FOR E.PARKS	001-201-541-240	32.00
WATERMARK PRINTERS LLC	12231	03/21/2019	BUS. CARDS FOR K.BIBBS, M. WALKER	001-201-615-343	72.00
IVY AUTO PARTS, LLC.	609258	03/22/2019	S-47 BRAKE ROTOR AND PAD	001-201-630-360	117.73
COLUMBUS POLICE DEPARTMENT	INV0028870	03/22/2019	REIMBURSEMENT FOR M. LASKER	001-201-691-500	4,508.32
R&M TIRES	1120958	03/21/2019	07 CRWN VIC OIL CHANGE & TIRE ROTATION	001-201-630-360	92.50
R&M TIRES	1120959	03/21/2019	ANITFREEZE	001-201-630-360	15.99
R&M TIRES	1120962	03/21/2019	OIL AND FILTER CHANGE	001-201-630-360	50.00
BASICS, INC. A Trade America Company	23167	03/22/2019	3 CASES JRT 9" TISSUE, 1 CASE CHARMIN	001-201-555-208	112.68
TRI-STARR MUFFLER & BRAKE	117389	03/21/2019	S-46 CROWN VIC/OIL CHANG	001-201-630-360	38.95
MID-SOUTH UNIFORM & SUPPLY	588820	03/21/2019	NAME PLATES, SHIRTS, PANTS, BELTS, SERVICE BARS	001-201-535-233	1,692.37
ARMY NAVY PAWN SHOP	067251	03/22/2019	2 PAIR REVTAC PANTS	001-201-535-233	74.00
COPY COW	14939	03/22/2019	6 SPD FIELD TRAINING MANUALS	001-201-615-343	76.82

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BRISLIN, INC	190286	03/21/2019	REPAIR COOLING SYSTEM, WATER PUMP #2	001-201-630-426	191.00
CINTAS FIRST AID & SAFETY	5013104694	03/22/2019	MEDICINE FOR CABINET	001-201-501-200	188.34
OKTIBBEHA COUNTY COOPERATIVE	504071	03/21/2019	3 PAIR SWAT BOOTS	001-201-535-233	299.55
ALLEN EDWARDS BODY SHOP	883	03/22/2019	REPAIR SIDE MOLDING ON 2010 INTERCEPTOR	001-201-630-360	238.72
R&M TIRES	1121036	03/21/2019	INSTALL BATTERY S-55	001-201-630-360	22.50
CANON FINANCIAL SERVICES, INC	19880601	03/21/2019	JMQ18878 &18879	001-201-635-369	402.00
CANON FINANCIAL SERVICES, INC	19880604	03/21/2019	QNR08831	001-201-635-369	138.67
CANON FINANCIAL SERVICES, INC	19880606	03/21/2019	XLG06726	001-201-635-369	273.70
PITNEY GLOBAL-LEASE	3308415194	03/21/2019	ACCT #0010390127 CITY HALL LEASE	001-201-604-330	48.46
IVY AUTO PARTS, LLC.	609829	03/22/2019	S-55 BATTERY	001-201-630-360	118.08
ATMOS ENERGY	INV0028875	03/22/2019	# 4022600568/POLICE STATIO	001-201-625-380	580.01
R&M TIRES	1121057	03/21/2019	S-44 MOUNT AND BALANCE TIRE	001-201-630-360	38.00
BRISLIN, INC	190162	03/21/2019	REPLACE THERMOSTATS INS SEVERAL ROOMS	001-201-630-426	1,640.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	1912	03/21/2019	MARCH 2019 MONTHLY TESTING	001-201-525-231	30.00
TRI-STARR MUFFLER & BRAKE	923060	03/21/2019	#7320 WIPERS, COOLANT FAN, COOLANT, LABOR	001-201-630-360	492.93
TRI-STARR MUFFLER & BRAKE	923067	03/21/2019	S-39 DRIVERS DOOR REGULATOR, LABOR	001-201-630-360	218.99
FUELMAN / FLEETCOR	NP55643923	03/21/2019	FUEL REPORT 03/11/19-03/17/19	001-201-525-231	2,135.85
BOB'S MOBILE RADIO	04.2019	03/21/2019	APRIL 2019 SERVICE AGREEMENT	001-201-630-404	440.00
VERIZON WIRELESS	9825360606	03/21/2019	ACCT #523561109-00001 WIRELESS BILL BY DEPT	001-201-604-330	2,177.08
MDIAI	INV0028855	03/21/2019	MDIAI CONF REGISTRATION/WINSHIP & HEADLEY	001-201-690-552	300.00
Outstanding Total:					19,447.11
Paid					
STATE TAX COMMISSION	INV0028860	03/22/2019	TAGS 2019 DURANGOS VIN#S 2620,9449,2616	001-201-691-550	48.00
Paid Total:					48.00
Department 201 - POLICE DEPARTMENT Total:					19,495.11
Department: 261 - FIRE DEPARTMENT					
Outstanding					
UPS	54E5Y079	03/21/2019	SHIPPING/POSTAGE	001-261-604-330	21.90
NFPA	7440711Y	03/21/2019	ANNUAL MEMBERSHIP DUES- C. YARBROUGH	001-261-690-555	1,575.00
M'PRINTS	31095	03/21/2019	SILICONE MEDIA POCKET & STAND/SET UP CHARGE	001-261-691-550	277.60
WINGATE by WYNDHAM	2258908	03/21/2019	NAEMSE INSTRUCTOR COURSE 1/HOTEL ROOM/ CU	001-261-600-390	447.00
STARKVILLE AUTO PARTS	121508	03/21/2019	OIL & FILTER FOR FD2	001-261-630-360	53.02
CANON SOLUTIONS AMERICA	499169	03/21/2019	FIRE DEPT COPIER USAGE	001-261-604-330	31.57
WAI-MART-GENERAL CITY	04166	03/21/2019	DRYING TOWELS, PASTE WAX, FRAME	001-261-555-250	16.37
SUNBELT FIRE APPARATUS	316634	03/21/2019	E4 POWER SHIFT AND CONTROL KIT, O-RING	001-261-630-360	81.90
UPS	054E5Y109	03/21/2019	SHIP PKG TO NRS	001-261-604-330	41.15
DIRECTV	36019967445	03/22/2019	SATELLITE FOR STATION 5	001-261-625-380	336.48
FARRELL-CALHOUN CO	104854	03/21/2019	PAINT & SUPPLIES STATION 4	001-261-558-269	101.79

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BLAKE EDWARDS	INV0028787	03/21/2019	REIMB MEALS MSFA ARFF 03/03/19 - 03/06/19	001-261-600-390	36.76
BLAKE EDWARDS	INV0028788	03/21/2019	REIMB MEALS MSFA ARFF 02/24/19-02/27/19	001-261-600-390	13.72
JAMES MASK	INV0028794	03/21/2019	REIMB MEALS- MSFA -1003 AIRPORT FIREFIGHTER COURSE	001-261-600-390	78.66
JOSEPH DIAZ	INV0028795	03/21/2019	REIMB MEALS-MSFA ARFF COURSE	001-261-600-390	80.83
NESCO ELECTRICAL DISTRIBUTORS	S2308835.001	03/21/2019	FLOURESCENT BULBS FOR ALL STATIONS	001-261-558-269	170.70
GATEWAY TIRE & SERVICE CENTER	1018-103419	03/21/2019	OIL CHANGE FOR FD5	001-261-630-360	86.79
ATMOS ENERGY	INV0028873	03/22/2019	# 3020829684/FIRESTATION #	001-261-625-380	293.37
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	1912	03/21/2019	MARCH 2019 MONTHLY TESTING	001-261-525-231	12.00
CADENCE VISA	INV0028872	03/22/2019	AMAZON-2 MODEMS	001-261-918-805	329.82
FUELMAN / FLETCOR	NP55643923	03/21/2019	FUEL REPORT 03/11/19- 03/17/19	001-261-525-231	482.26
BOB'S MOBILE RADIO	04.2019	03/21/2019	APRIL 2019 SERVICE AGREEMENT	001-261-630-404	310.00
VERIZON WIRELESS	9825360606	03/21/2019	ACCT #523561109-00001 WIRELESS BILL BY DEPT	001-261-604-330	200.05
ATMOS ENERGY	INV0028887	03/28/2019	# 3017756705 /FIRESTATION	001-261-625-380	549.53
LASHONDA MALONE	INV0028868	03/22/2019	2019 ESAP CONF/MILEAGE	001-261-600-390	286.66
PALACE CASINO RESORT	RPCR1FA64	03/22/2019	ESAP CONF HOTEL/L.MALONE - CONF#	001-261-600-390	138.00
ESAP -EMERGENCY SERVICE ADMIN PROFESSIONALS	INV0028869	03/22/2019	ESAP 2019 CONF REGISTRATION/LASHONDA MALONE	001-261-600-390	125.00
STARKVILLE UTILITIES	INV0028877	03/22/2019	UTILITY BILLS BY DEPT	001-261-625-380	477.78
CADENCE VISA	03.24.19	03/28/2019	VIASAT-INTERNET FIRESTATION #5	001-261-604-330	170.31

Outstanding Total: 6,826.02

Department 261 - FIRE DEPARTMENT Total: 6,826.02

Department: 281 - BUILDING/CODES OFFICE

Outstanding

CANON SOLUTIONS AMERICA	4028621626	03/21/2019	JME15733	001-281-604-330	44.32
CANON FINANCIAL SERVICES, INC	19880602	03/21/2019	JME15733	001-281-604-330	63.75
PITNEY GLOBAL-LEASE	3308415194	03/21/2019	ACCT #0010390127 CITY HALL LEASE	001-281-604-330	48.46
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	1912	03/21/2019	MARCH 2019 MONTHLY TESTING	001-281-525-231	4.00
FUELMAN / FLETCOR	NP55643923	03/21/2019	FUEL REPORT 03/11/19- 03/17/19	001-281-525-231	28.22
TRUSTMARK NATIONAL BANK	04.18.19	03/21/2019	#98905/STREET F250 & 2 TACOMAS	001-281-820-874	412.30
TRUSTMARK NATIONAL BANK	04.18.19	03/21/2019	#98905/STREET F250 & 2 TACOMAS	001-281-830-873	39.08

Outstanding Total: 640.13

Department 281 - BUILDING/CODES OFFICE Total: 640.13

Department: 301 - STREET DEPARTMENT

Outstanding

ATMOS ENERGY	INV0028876	03/22/2019	# 3020752444/STREET DEPT	001-301-625-380	1,351.10
CINTAS	4018080263	03/21/2019	STREET DEPT 03.12.19	001-301-501-200	47.64
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	1912	03/21/2019	MARCH 2019 MONTHLY TESTING	001-301-525-231	16.00
FUELMAN / FLETCOR	NP55643923	03/21/2019	FUEL REPORT 03/11/19- 03/17/19	001-301-525-231	422.92
TRUSTMARK NATIONAL BANK	04.18.19	03/21/2019	#98905/STREET F250 & 2 TACOMAS	001-301-820-874	412.30

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TRUSTMARK NATIONAL BANK	04.18.19	03/21/2019	#98905/STREET F250 & 2 TACOMAS	001-301-830-873	39.07
VERIZON WIRELESS	9825360606	03/21/2019	ACCT #523561109-00001 WIRELESS BILL BY DEPT	001-301-604-330	118.58
Outstanding Total:					2,407.61

Paid

TRUSTMARK NATIONAL BANK	02.14.2019.	03/22/2019	#51323/STREET EXCAVATOR	001-301-820-874	6,143.70
TRUSTMARK NATIONAL BANK	02.14.2019.	03/22/2019	#51323/STREET EXCAVATOR	001-301-830-873	1,659.26
Paid Total:					7,802.96
Department 301 - STREET DEPARTMENT Total:					10,210.57

Department: 302 - STREET LIGHTING

Outstanding

STARKVILLE UTILITIES	INV0028877	03/22/2019	UTILITY BILLS BY DEPT	001-302-625-380	28,756.17
Outstanding Total:					28,756.17
Department 302 - STREET LIGHTING Total:					28,756.17

Department: 360 - ANIMAL CONTROL

Outstanding

PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	1912	03/21/2019	MARCH 2019 MONTHLY TESTING	001-360-525-231	2.00
OKTIBBEHA COUNTY HUMANE SOCIETY, IN	INV0028856	03/21/2019	3RD QTR CONTRIBUTION FY 2019	001-360-951-955	31,250.00
Outstanding Total:					31,252.00
Department 360 - ANIMAL CONTROL Total:					31,252.00

Department: 541 - MSU COOPERATIVE PROJECTS HORSE PARK

Outstanding

MS STATE UNIVERSITY AGRICENTER	INV0028857	03/21/2019	3RD QTR CONTRIBUTION FY 2019	001-541-625-380	5,000.00
Outstanding Total:					5,000.00
Department 541 - MSU COOPERATIVE PROJECTS HORSE PARK Total:					5,000.00

Department: 550 - PARKS AND REC DEPARTMENT

Outstanding

HARD ROCK, INC.	4562	03/21/2019	20 CY WASH GRAVE, 22 CY MASON SAND/BATTING CAGE	001-550-600-300	1,100.00
EXCAVATING CONTACTOR			TOWELS, TISSUE, DISINFECTANT	001-550-501-208	234.84
NEWELL PAPER COMPANY	3061296	03/21/2019	WORDPRESS MAINT. SVC PLAN 09.17-02.19	001-550-600-300	194.40
BUSINESSWRIGHT CONSULTING LLC	878	03/21/2019	2.00 CY READY MIX CONCRET	001-550-630-426	240.00
MMC MATERIALS, INC.	585413	03/21/2019	5 INFLATABLES/ 2 DAYS / APRIL 4TH & 5TH	001-550-600-355	1,185.00
GANN'S PARTY INFLATABLES	134149	03/21/2019	TOWELS, TISSUE, CLEANER, LINERS, SOAP	001-550-501-208	253.63
NEWELL PAPER COMPANY	3062648	03/21/2019	CONCRETE WORK-YTH SOFTBALL QUAD & MCKEE PARK	001-550-600-300	3,335.50
ANTARRIO MCCOY	640260	03/21/2019	DEADBOLT, KNOB SET, GATE, POST, BULB CHANGER KIT	001-550-555-250	67.95
LOWE'S- PARKS	909442	03/21/2019	DUST MOP	001-550-555-250	23.74
LOWE'S- PARKS	909403	03/21/2019	REPAIR FLAT ON TRUCK #109	001-550-600-370	15.00
GATEWAY TIRE & SERVICE CENTER	I104478159	03/21/2019	2014 DODGE 1500		
SADLER & COMPANY, INC	INV0028851	03/21/2019	BASEBALL INSURANCE/CP6 FRESHMEN, DIZZY DEAN	001-550-501-415	2,479.80
WAUKAWAY DISTRIBUTORS, INC	52663	03/21/2019	4 FIVE GALLON BOTTLES OF WATER-PARKS	001-550-501-200	32.40
LOWE'S- PARKS	907657	03/21/2019	FAUCET REPAIR KIT, CABLE TI	001-550-555-250	29.05
LOWE'S- PARKS	909692	03/21/2019	FIRE ANT GRANULES, CABLE TIES	001-550-555-250	73.68
LOWE'S- PARKS	910211	03/21/2019	SCREWDRIVERS, CABLE TIES	001-550-555-250	34.21
LOWE'S- PARKS	910326	03/21/2019	FAUCET REPAIR KIT, 12 PACK BULBS	001-550-555-250	41.78

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CANON FINANCIAL SERVICES, INC	19880609	03/21/2019	XUG02274	001-550-600-330	479.83
PITNEY GLOBAL-LEASE	3308415194	03/21/2019	ACCT #0010390127 CITY HALL LEASE	001-550-600-330	48.47
CINTAS-PARKS	4018172227	03/21/2019	WEEKLY MAT CLEANING 03.13.19	001-550-501-208	41.11
SULLIVAN'S OFFICE SUPPLY, INC.	43518	03/21/2019	PAPER, WRITING PAD, RECEIPT BOOKS	001-550-501-200	117.73
HOWELL'S PEST CONTROL	03.14.19	03/21/2019	CONCESSION 03.14.19	001-550-630-426	20.00
NAYS NATIONAL ALLIANCE OF YOUTH SPORTS	58846	03/21/2019	134 BASEBALL PARTICIPANT KITS, 15 AIRTECH GLOVES	001-550-501-415	5,263.61
LOWE'S- PARKS	910821	03/21/2019	SCREWDRIVER BIT SET, GE LIGHT BULBS	001-550-555-250	40.82
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	1912	03/21/2019	MARCH 2019 MONTHLY TESTING	001-550-525-231	8.00
LOWE'S- PARKS	910268	03/21/2019	WATER AND PLASTIC CAPS	001-550-501-200	14.33
LOWE'S- PARKS	910293	03/21/2019	TRASHBIN FOR SPORTSPLEX	001-550-501-200	134.80
HOWELL'S PEST CONTROL	03.18.19	03/21/2019	GILLESPIE STREET 03.18.19	001-550-630-426	30.00
NAYS NATIONAL ALLIANCE OF YOUTH SPORTS	58849	03/21/2019	2 BASEBALL PARTICIPANT KIT	001-550-501-415	82.00
LOWE'S- PARKS	901737	03/21/2019	REBAR, REMESH-MONCRIEF CONCRETE PROJECT	001-550-630-426	234.11
FUELMAN / FLEETCOR	NP55643923	03/21/2019	FUEL REPORT 03/11/19-03/17/19	001-550-525-231	147.39
K&K INSURANCE GROUP	INV0028849	03/21/2019	YOUTH BASEBALL/SOFTBALL/T-BALL I	001-550-501-415	613.20
KENNEDI AKINS	INV0028789	03/21/2019	CONTRACT LABOR 03/08/19-03/19/19-ASST. PROG COORD	001-550-600-320	110.00
CHRIS SUELL	INV0028790	03/21/2019	CONTRACT LABOR 03/08/19-03/19/19 OFFICE ASST	001-550-600-320	175.00
RONALD JOHNSON JR.	INV0028791	03/21/2019	CONTRACT LABOR 03/08/19-03/19/19 MAINTENANCE	001-550-600-320	380.00
ROBERT GANDY JR.	INV0028792	03/21/2019	CONTRACT LABOR 03/08/19-03/19/19 MAINTENANCE	001-550-600-320	385.00
SHYE LINK	INV0028793	03/21/2019	CONTRACT LABOR 03/08/19-03/19/19 MAINTENANCE	001-550-600-320	66.00
LOWE'S- PARKS	909953	03/21/2019	WIRE SHELF FOR SPORTS EQUIPMENT	001-550-501-415	161.46
USA SOFTBALL	INV0028854	03/21/2019	SOFTBALL INSURANCE CP-12	001-550-501-415	4,263.00
ATMOS ENERGY	INV0028886	03/28/2019	# 301822235/PARKS ADMIN	001-550-600-340	185.64
Outstanding Total:					22,342.48
Department 550 - PARKS AND REC DEPARTMENT Total:					22,342.48
Department: 600 - CAPITAL PROJECTS					
Outstanding					
NEEL-SCHAFER	1057310	03/22/2019	WESTSIDE DRIVE SIDEWALK PROJ #18021	001-600-903-516	1,963.70
Outstanding Total:					1,963.70
Department 600 - CAPITAL PROJECTS Total:					1,963.70
Department: 653 - GRANTS, SUBSIDIES, AND ALLOCATIONS					
Outstanding					
STARKVILLE/OKTIBBEHA LIBRARY	INV0028858	03/21/2019	3RD QTR CONTRIBUTION FY 2019	001-653-900-802	47,248.88
Outstanding Total:					47,248.88
Department 653 - GRANTS, SUBSIDIES, AND ALLOCATIONS Total:					47,248.88
Fund 001 - GENERAL FUND Total:					316,038.42
Fund: 015 - AIRPORT FUND					
Department: 505 - AIRPORT					
Outstanding					
NESCO ELECTRICAL DISTRIBUTORS	52301508.001	03/22/2019	LED BULB	015-505-501-198	78.15
CANON SOLUTIONS AMERICA	498538	03/22/2019	AIRPORT COPIER USAGE	015-505-600-338	1.06

Expense Approval Report

Post Dates: 03/21/2019 - 03/28/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MAXXSOUTH BROADBAND	INV0028871	03/22/2019	ACCT #8282 41 101 0438241 AIRPORT	015-505-600-338	124.67
NESCO ELECTRICAL DISTRIBUTORS	52307670	03/22/2019	PHOTO CELL	015-505-501-198	13.39
OKTIBBEHA COUNTY COOPERATIVE	505613	03/22/2019	FERRIS BLADE SET 61", OIL FILTER	015-505-630-400	92.73
TITAN AVIATION FUELS	3107426	03/22/2019	8524 UNITS AVGAS 100LL	015-505-525-232	28,747.37
VERIZON WIRELESS	9825360606	03/21/2019	ACCT #523561109-00001 WIRELESS BILL BY DEPT	015-505-604-330	47.48
Outstanding Total:					29,104.85
Department 505 - AIRPORT Total:					29,104.85
Fund 015 - AIRPORT FUND Total:					29,104.85

Fund: 022 - SANITATION

Department: 322 - SANITATION DEPARTMENT

Outstanding

GATEWAY TIRE & SERVICE CENTER	I104455220	03/21/2019	TRUCK #40 TWO NEW TIRES/2014 FREIGHTLINER	022-322-630-360	544.98
BELL BUILDING SUPPLY, INC.	249951	03/22/2019	WATER HEATER	022-322-630-360	182.96
STARKVILLE AUTO PARTS	121785	03/21/2019	TRUCK #S 95,94,98 AIR FILTER	022-322-630-360	347.97
CINTAS	4018080410	03/21/2019	SANITATION 03.12.19	022-322-535-233	13.58
CINTAS	4018080410	03/21/2019	SANITATION 03.12.19	022-322-600-300	23.40
PITNEY GLOBAL-LEASE	3308415194	03/21/2019	ACCT #0010390127 CITY HALL LEASE	022-322-604-330	48.47
FASTENAL COMPANY	MSSTA842446	03/22/2019	10 VESTS	022-322-535-233	154.12
BULLDOG TOWING & RECOVERY	38514	03/22/2019	TOW TRUCK #95 TO H&O	022-322-600-300	350.00
PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	1912	03/21/2019	MARCH 2019 MONTHLY TESTING	022-322-525-231	50.00
FUELMAN / FLEETCOR	NP55643923	03/21/2019	FUEL REPORT 03/11/19- 03/17/19	022-322-525-231	2,378.05
TRUSTMARK NATIONAL BANK	04.18.19.	03/21/2019	#90090/2 FRONT LOADERS	022-322-820-874	6,641.07
TRUSTMARK NATIONAL BANK	04.18.19.	03/21/2019	#90090/2 FRONT LOADERS	022-322-830-873	549.48
KENDRICK BISHOP	INV0028884	03/28/2019	CONTRACT LABOR 03/25- 03/29/19/SANITATION	022-322-600-300	228.00
JOHN L. COOPER	INV0028885	03/28/2019	CONTRACT LABOR 03/25- 03/29/19/SANITATION	022-322-600-300	228.00
Outstanding Total:					11,740.08
Department 322 - SANITATION DEPARTMENT Total:					11,740.08

Department: 325 - RUBBISH

Outstanding

PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	1912	03/21/2019	MARCH 2019 MONTHLY TESTING	022-325-525-231	4.00
Outstanding Total:					4.00
Department 325 - RUBBISH Total:					4.00

Department: 341 - LANDSCAPING

Outstanding

PETROLEUM EQUIPMENT SERVICE & REPAIR, INC.	1912	03/21/2019	MARCH 2019 MONTHLY TESTING	022-341-525-231	12.00
PAUL'S WELDING	0213	03/21/2019	REPAIR WEAR BARS ON SWEEPER-TRUCK #85	022-341-630-360	140.00
OKTIBBEHA COUNTY COOPERATIVE	507353	03/21/2019	GAS CAN, KITCH BANK BLADE, PINE MULCH, BATTERY	022-341-555-250	172.81
TRUSTMARK NATIONAL BANK	04.18.2019	03/21/2019	#90089/STREET SWEEPER PAYMENT	022-341-820-874	3,457.52
TRUSTMARK NATIONAL BANK	04.18.2019	03/21/2019	#90089/STREET SWEEPER PAYMENT	022-341-830-873	286.07
Outstanding Total:					4,068.40
Department 341 - LANDSCAPING Total:					4,068.40
Fund 022 - SANITATION Total:					15,812.48

Expense Approval Report

Post Dates: 03/21/2019 - 03/28/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 023 - LANDFILL ACCOUNT					
Department: 323 - LANDFILL					
Outstanding					
NEEL-SCHAFFER	1057277	03/21/2019	LANDFILL/PROF. SVCS FEBRUARY 2019 & PERMIT	023-323-600-338	4,101.25
Outstanding Total:					4,101.25
Department 323 - LANDFILL Total:					4,101.25
Fund 023 - LANDFILL ACCOUNT Total:					4,101.25
Fund: 107 - COMPUTER ASSESSMENTS					
Department: 112 - COMPUTER ASSESMENTS					
Outstanding					
TYLER TECHNOLOGIES	025-253632	03/21/2019	MONTHLY COURT MAINT- APRIL 2019	107-112-600-303	175.00
Outstanding Total:					175.00
Department 112 - COMPUTER ASSESMENTS Total:					175.00
Fund 107 - COMPUTER ASSESSMENTS Total:					175.00
Fund: 319 - PUBLIC IMPROVEMENT BONDS 2018					
Department: 600 - CAPITAL PROJECTS					
Outstanding					
LEWIS ELECTRIC INC.	INV0028883	03/28/2019	S.MONTGOMERY AT LOCKSLEY TRAFFIC SIGN.REN	319-600-948-850	27,249.45
G&O SUPPLY CO., INC	T20084	03/22/2019	18" HP WALL STORM PIPE PLUS FREIGHT	319-600-948-854	700.00
LEE'S PRECAST CONCRETE, IN	120032	03/28/2019	SS-2 TOP, SEALANT, FREIGHT	319-600-948-854	569.75
NEEL-SCHAFFER	1057308	03/22/2019	LYNN LANE WIDENING	319-600-912-861	3,206.89
TERRY STIDHAM CONSTRUCTION	INV0028853	03/21/2019	PLUM ROAD DRAINAGE IMP/ PROJ # 17005	319-600-948-854	4,875.00
NEEL-SCHAFFER	1057071	03/22/2019	LYNN LANE WIDENING PROJECT	319-600-912-861	2,713.49
NEEL-SCHAFFER	1057315	03/28/2019	COLLEGEVIEW DRIVE SIDEWALK	319-600-912-861	1,608.03
Outstanding Total:					40,922.61
Department 600 - CAPITAL PROJECTS Total:					40,922.61
Fund 319 - PUBLIC IMPROVEMENT BONDS 2018 Total:					40,922.61
Fund: 375 - PARK AND REC TOURISM					
Department: 551 - PARK & REC TOURISM					
Outstanding					
REGIONS FINANCIAL CORPORATION	04.15.19	03/21/2019	#001-0007521-007/POOL PAYMENT	375-551-840-880	1,304.28
REGIONS FINANCIAL CORPORATION	04.15.19	03/21/2019	#001-0007521-007/POOL PAYMENT	375-551-840-881	6.97
CITY OF STARKVILLE	INV0028881	03/28/2019	QTRLY TOURISM TAX TRANSF	375-551-907-110	100,000.00
Outstanding Total:					101,311.25
Department 551 - PARK & REC TOURISM Total:					101,311.25
Fund 375 - PARK AND REC TOURISM Total:					101,311.25
Fund: 610 - TRUST & AGENCY					
Department: 000 - UNDESIGNATED					
Outstanding					
STARKVILLE CONVENTIONS/VISITORS BUR	INV0028865	03/22/2019	2% HOTEL/MOTEL TAX	610-000-147-656	75,675.49
Outstanding Total:					75,675.49
Department 000 - UNDESIGNATED Total:					75,675.49
Fund 610 - TRUST & AGENCY Total:					75,675.49

Expense Approval Report

Post Dates: 03/21/2019 - 03/28/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 630 - ECONOMIC DEV, TOURISM & CONV					
Department: 000 - UNDESIGNATED					
Outstanding					
STARKVILLE	INV0028864	03/22/2019	2% FOOD & BEVERAGE TAX (15%)	630-000-147-664	26,222.61
CONVENTIONS/VISITORS BUR					
O.C.E.D.A	INV0028866	03/22/2019	2% FOOD & BEVERAGE TAX (15%)	630-000-148-655	26,222.61
MSU / 2% TAX REVENUE	INV0028867	03/22/2019	2% FOOD & BEVERAGE TAX (20%)	630-000-147-657	34,963.47
Outstanding Total:					87,408.69
Department 000 - UNDESIGNATED Total:					87,408.69
Fund 630 - ECONOMIC DEV, TOURISM & CONV Total:					87,408.69
Grand Total:					670,550.04

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	316,038.42	8,708.76
015 - AIRPORT FUND	29,104.85	0.00
022 - SANITATION	15,812.48	0.00
023 - LANDFILL ACCOUNT	4,101.25	0.00
107 - COMPUTER ASSESSMENTS	175.00	0.00
319 - PUBLIC IMPROVEMENT BONDS 2018	40,922.61	0.00
375 - PARK AND REC TOURISM	101,311.25	0.00
610 - TRUST & AGENCY	75,675.49	0.00
630 - ECONOMIC DEV, TOURISM & CONV	87,408.69	0.00
Grand Total:	670,550.04	8,708.76

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-053-206	DUE FROM WATER & SE	1,488.63	0.00
001-000-054-205	DUE FROM STARKVILLE	577.18	0.00
001-000-200-084	TAXES DUE TO DOWNTOWN	730.47	0.00
001-000-334-126	POLICE FORFEITED FUN	82,845.00	0.00
001-000-365-637	BEAUTIFICATION AND M	2,209.75	0.00
001-100-604-330	COMMUNICATIONS	290.04	0.00
001-110-330-166	TRAUMA TRAFFIC	1,032.00	0.00
001-110-330-376	COURT CONSTITUENTS	155.00	0.00
001-110-330-377	MOTOR VEHICLE LIABILI	3,038.25	0.00
001-110-330-378	APPEARANCE BOND FEE	581.50	0.00
001-110-330-382	TRAFFIC VIOLATION	19,070.00	0.00
001-110-330-385	IMPLIED CONSENT	2,199.00	0.00
001-110-330-386	WIRELESS COMM FEE	3,173.50	0.00
001-110-330-387	OTHER MISDEMEANORS	8,794.50	0.00
001-110-330-389	ADULT DRIVER'S TRAINI	20.00	0.00
001-110-330-393	VICTIMS BOND FEE	307.25	0.00
001-110-330-395	DRUG VIOLATION	50.00	0.00
001-110-330-396	NON-ADJUDICATION (IN	1,535.00	0.00
001-110-330-397	DUI OFFENSE (INLC14)	130.00	0.00
001-110-330-398	UNINSURED MOTORIST	5,997.00	0.00
001-110-604-330	POSTAGE / COMMUNIC	389.33	0.00
001-110-918-805	MACHINERY AND EQUIP	340.00	0.00
001-120-503-202	COMMITTEE SUPPORT	3.63	0.00
001-120-600-340	MAYOR'S YOUTH COUN	424.10	0.00
001-120-604-330	COMMUNICATIONS	304.75	0.00
001-123-600-300	WEB SITE SVCS & EXPEN	500.00	0.00
001-123-604-330	COMMUNICATIONS	969.02	0.00
001-145-501-200	SUPPLIES	143.29	0.00
001-145-604-330	POSTAGE/COPIER/PHON	710.49	0.00
001-145-610-350	TRAVEL/TRAINING	857.80	857.80
001-159-620-371	BONDING-CITY EMPLOY	175.00	0.00
001-180-600-320	DRUG/BACKGROUND C	90.00	0.00
001-180-604-330	COPIER/POSTAGE/PHON	209.61	0.00
001-190-525-231	GAS & OIL	6.00	0.00
001-190-600-300	PROF. SVCS/ COMP PLA	530.00	0.00
001-190-604-330	COPIERS/PHONES/IPADS	663.46	0.00
001-192-510-220	SUPPLIES	362.22	0.00
001-192-625-380	UTILITIES	678.31	0.00
001-197-501-200	SUPPLIES	192.95	0.00
001-197-502-201	SOFTWARE & REFERENC	35.00	0.00
001-197-525-231	GAS & OIL	42.83	0.00
001-197-604-330	COMMUNICATIONS	451.50	0.00
001-201-501-200	OFFICE SUPPLIES	188.34	0.00
001-201-525-231	GAS & OIL	2,165.85	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-201-535-233	UNIFORMS	2,065.92	0.00
001-201-541-240	PRISONER MEDICAL EXP	230.00	0.00
001-201-555-208	JANITORIAL SUPPLIES	112.68	0.00
001-201-600-300	PROFESSIONAL SERVICE	1,370.00	0.00
001-201-604-330	PHONES/FAX/COPIERS/	2,189.20	0.00
001-201-615-343	PRINTING & BINDING	148.82	0.00
001-201-625-380	UTILITIES	580.01	0.00
001-201-630-360	VEHICLE REPAIRS & MAI	2,288.33	0.00
001-201-630-404	RADIO MAINTENANCE /	440.00	0.00
001-201-630-426	BUILDING MAINTENANC	1,831.00	0.00
001-201-635-369	COPIER RENTAL	1,028.64	0.00
001-201-690-552	POLICE TRAINING/EDUC	300.00	0.00
001-201-691-500	OFFICER TRANSFER PAY	4,508.32	0.00
001-201-691-550	MISCELLANEOUS	48.00	48.00
001-261-525-231	GAS & OIL	494.26	0.00
001-261-555-250	SUPPLIES & SMALL TOO	16.37	0.00
001-261-558-269	BUILDING MAINTENANC	272.49	0.00
001-261-600-390	FIRE TRAINING	1,206.63	0.00
001-261-604-330	PHONES/CABLE/INTERN	464.98	0.00
001-261-625-380	UTILITIES	1,657.16	0.00
001-261-630-360	SHOP REPAIRS & MAINT	221.71	0.00
001-261-630-404	RADIO MAINTENANCE /	310.00	0.00
001-261-690-555	DUES	1,575.00	0.00
001-261-691-550	MISCELLANEOUS	277.60	0.00
001-261-918-805	MACHINERY AND EQUIP	329.82	0.00
001-281-525-231	GAS & OIL	32.22	0.00
001-281-604-330	COPIER/PHONES/IPADS/	156.53	0.00
001-281-820-874	PRINCIPAL (VEHICLES)	412.30	0.00
001-281-830-873	INTEREST (VEHICLES)	39.08	0.00
001-301-501-200	SUPPLIES	47.64	0.00
001-301-525-231	GAS & OIL	438.92	0.00
001-301-604-330	COMMUNICATIONS	118.58	0.00
001-301-625-380	UTILITIES	1,351.10	0.00
001-301-820-874	PRINCIPAL	6,556.00	6,143.70
001-301-830-873	INTEREST	1,698.33	1,659.26
001-302-625-380	UTILITIES	28,756.17	0.00
001-360-525-231	GAS & OIL	2.00	0.00
001-360-951-955	TRANSFER TO HUMANE	31,250.00	0.00
001-541-625-380	UTILITIES	5,000.00	0.00
001-550-501-200	OFFICE SUPPLIES	299.26	0.00
001-550-501-208	JANITORIAL	529.58	0.00
001-550-501-415	SPORTS PROGRAMS	12,863.07	0.00
001-550-525-231	GAS & OIL	155.39	0.00
001-550-555-250	SMALL EQUIPMENT	311.23	0.00
001-550-600-300	PROFESSIONAL SERVICE	4,629.90	0.00
001-550-600-320	CONTRACT LABOR, UMP	1,116.00	0.00
001-550-600-330	PHONES / COPIERS/POS	528.30	0.00
001-550-600-340	UTILITIES	185.64	0.00
001-550-600-355	SPECIAL EVENT EXPENSE	1,185.00	0.00
001-550-600-370	EQUIP. REPAIR/MAINT	15.00	0.00
001-550-630-426	BUILDING MAINT/REPAI	524.11	0.00
001-600-903-516	ADA SIDEWALKS	1,963.70	0.00
001-653-900-802	LIBRARY	47,248.88	0.00
015-505-501-198	BUILDING REPAIRS & M	91.54	0.00
015-505-525-232	100LL AV GAS PURCHAS	28,747.37	0.00
015-505-600-338	CONTRACT & LEGAL SER	125.73	0.00
015-505-604-330	CELL PHONE/POSTAGE	47.48	0.00
015-505-630-400	EQUIPMENT REPAIR &	92.73	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
022-322-525-231	GAS & OIL	2,428.05	0.00
022-322-535-233	UNIFORMS	167.70	0.00
022-322-600-300	PROFESSIONAL SERVICE	829.40	0.00
022-322-604-330	COMMUNICATIONS	48.47	0.00
022-322-630-360	SHOP REPAIRS & MAINT	1,075.91	0.00
022-322-820-874	PRINCIPAL-2 FRONT LOA	6,641.07	0.00
022-322-830-873	INTEREST	549.48	0.00
022-325-525-231	GAS & OIL	4.00	0.00
022-341-525-231	GAS & OIL	12.00	0.00
022-341-555-250	SUPPLIES & SMALL TOO	172.81	0.00
022-341-630-360	SHOP REPAIRS & MAINT	140.00	0.00
022-341-820-874	PRINCIPAL-SWEEPER/F2	3,457.52	0.00
022-341-830-873	INTEREST	286.07	0.00
023-323-600-338	CONTRACT / PROF SERVI	4,101.25	0.00
107-112-600-303	DATA PROCESSING	175.00	0.00
319-600-912-861	ROADWAY IMPROVEME	7,528.41	0.00
319-600-948-850	TRAFFIC CONTROL	27,249.45	0.00
319-600-948-854	DRAINAGE IMPROVEME	6,144.75	0.00
375-551-840-880	PRINCIPAL - POOL	1,304.28	0.00
375-551-840-881	INTEREST-POOL	6.97	0.00
375-551-907-110	TRANSFER TO 001 MAIN	100,000.00	0.00
610-000-147-656	DUE TO GOVERNMENT	75,675.49	0.00
630-000-147-657	DUE TO MISSISSIPPI STA	34,963.47	0.00
630-000-147-664	DUE TO VISITORS/CONV	26,222.61	0.00
630-000-148-655	DUE TO EDA	26,222.61	0.00
Grand Total:		670,550.04	8,708.76

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	656,876.88	8,708.76
17005	6,144.75	0.00
17026	5,920.38	0.00
19009	1,608.03	0.00
Grand Total:	670,550.04	8,708.76



200 N Lafayette Street • Starkville, MS 39759
Telephone: 662-323-3133 Fax: 662-323-3273

All invoices have been reviewed and goods received for both the Starkville Utilities Electric and Water Department Claims Docket and were purchased in accordance with the applicable purchasing statutes as established by the State of Mississippi.

David Wise

David M. Wise, CPA
Manager of Accounting & Finance
Starkville Utilities

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 04/03/19 ACCOUNT 23110

UNPAID INVOICES

PAGE 1
RUN DATE 03/26/19 04:45 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 14 ADS SECURITY												
14326129	03/25/19		0 Security monitoring		04/03/19	59.85	.00	ACH				
VENDOR TOTAL:						59.85						
VENDOR: 76 APAC MISSISSIPPI, INC.												
85874	03/26/19		2902 Supplies		04/03/19	438.80	.00	ACH				
VENDOR TOTAL:						438.80						
VENDOR: 122 ARMCHEM INTERNATIONAL CORP												
1618735	03/26/19		2844 supplies		04/03/19	142.42	.00	ACH				
1622148	03/26/19		2935 Supplies		04/03/19	276.86	.00	ACH				
VENDOR TOTAL:						419.28						
VENDOR: 124 ATMOS ENERGY												
3020752702-3/11	03/20/19		0 Utility bill		04/03/19	295.49	.00	ACH				
3020752962-3/12	03/20/19		0 Utility bill		04/03/19	71.70	.00	ACH				
VENDOR TOTAL:						367.19						
VENDOR: 188 BOX CONSTRUCTION LLC												
2/03/19	03/20/19		0 Water & Sewer repairs		04/03/19	4004.66	.00	ACH				
3/03/19	03/20/19		0 Sewer Repairs & Taps		04/03/19	7261.00	.00	ACH				
VENDOR TOTAL:						11265.66						
VENDOR: 190 BANCORPSOUTH EQUIP FINANCE												
659900 - 3/01/19	03/20/19		0 Loan-Mini Excavator		04/03/19	3799.59	.00	CHK				
VENDOR TOTAL:						3799.59						
VENDOR: 202 BELL BUILDING SUPPLY												
250265	03/26/19		2908 Supplies		04/03/19	23.76	.00	ACH				
250294	03/26/19		2908 Parts		04/03/19	11.10	.00	ACH				
250837	03/26/19		2908 Supplies		04/03/19	53.47	.00	ACH				
VENDOR TOTAL:						88.33						

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VENDOR: 215 CINTAS												
5012893178	03/26/19		2918 Eye Wash Station Service		04/03/19	135.65	.00	CHK				
VENDOR TOTAL:						135.65						
VENDOR: 251 COBURN SUPPLY COMPANY, INC.												
641515956-1	03/26/19		2370 Parts		04/03/19	940.08	.00	ACH				
641754391	03/26/19		2613 Parts		04/03/19	1936.62	.00	ACH				
641804985-1	03/26/19		2661 supplies		04/03/19	112.44	.00	ACH				
641897739	03/26/19		2780 parts		04/03/19	2316.00	.00	ACH				
64190128	03/26/19		2769 Parts		04/03/19	973.90	.00	ACH				
642001815	03/26/19		2871 Parts		04/03/19	846.00	.00	ACH				
VENDOR TOTAL:						7125.04						
VENDOR: 362 CONSOLIDATED PIPE & SUPPLY												
3190841	03/26/19		2905 Parts		04/03/19	216.00	.00	CHK				
VENDOR TOTAL:						216.00						
VENDOR: 372 COVINGTON SALES & SERVICE												
82256	03/26/19		2812 Parts		04/03/19	1953.35	.00	ACH				
VENDOR TOTAL:						1953.35						
VENDOR: 496 EAST MISS LUMBER												
48971	03/26/19		2923 Parts		04/03/19	49.26	.00	CHK				
VENDOR TOTAL:						49.26						
VENDOR: 604 FASTENAL												
84272,84312	03/26/19		2912 Tools		04/03/19	239.71	.00	ACH				
VENDOR TOTAL:						239.71						
VENDOR: 611 4-D CONSTRUCTION INC												
RFP 4 - 3/26/19	03/26/19		0 Pleasant Acres Construction		04/03/19	70799.29	.00	CHK				
VENDOR TOTAL:						70799.29						

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VENDOR:	621	EMPIRE TRUCK SALES, LLC										
CE005076623	03/26/19	2422	Parts		04/03/19	69.95	.00	CHK				
VENDOR TOTAL:						69.95						
VENDOR:	690	GARVER LLC										
19W10050-1	03/20/19	0	Engineering-Bluefield Well		04/03/19	2000.00	.00	CHK				
VENDOR TOTAL:						2000.00						
VENDOR:	691	GATEWAY TIRE&SERVICE CENTER										
1018-13354	03/26/19	2898	Repair		04/03/19	286.34	.00	CHK				
1104331303	03/26/19	0	Vehicle repairs		04/03/19	689.70	.00	CHK				
VENDOR TOTAL:						976.04						
VENDOR:	702	HACH										
11371555	03/26/19	2877	Supplies		04/03/19	885.52	.00	ACH				
VENDOR TOTAL:						885.52						
VENDOR:	765	HYDRA SERVICE, INC.										
131829	03/26/19	2853	Muffler		04/03/19	991.14	.00	CHK				
132498	03/26/19	2916	Parts		04/03/19	5643.00	.00	CHK				
132502	03/26/19	2913	Parts		04/03/19	5890.00	.00	CHK				
VENDOR TOTAL:						12524.14						
VENDOR:	1106	LESLIE DEAN										
195, 196	03/20/19	0	Maintenance		04/03/19	975.00	.00	ACH				
VENDOR TOTAL:						975.00						
VENDOR:	1168	LEE'S PRECAST CONCRETE										
120314-1	03/26/19	2906	Parts		04/03/19	309.75	.00	CHK				
VENDOR TOTAL:						309.75						
VENDOR:	1191	LUCKETT PUMP & REPAIR INC										
19101	03/26/19	2822	Service Call		04/03/19	4825.00	.00	ACH				
VENDOR TOTAL:						4825.00						

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VENDOR: 1322 MMC MATERIALS, INC.												
584252	03/26/19	2831	concrete		04/03/19	187.50	.00	CHK				
VENDOR TOTAL:						187.50						
VENDOR: 1329 NORTH CENTRAL LABORATORIES												
414676	03/26/19	2532	lab supplies		04/03/19	76.21	.00	ACH				
420623	03/26/19	2894	lab supplies		04/03/19	77.61	.00	ACH				
VENDOR TOTAL:						153.82						
VENDOR: 1335 VERIZON CONNECT NWF, INC.												
INVE0192420	03/25/19	0	Vehicle services-CITY206		04/03/19	28.71	.00	CHK				
VENDOR TOTAL:						28.71						
VENDOR: 1366 MS CROSS CONNECTION												
29423	03/26/19	2919	CCC Program		04/03/19	278.00	.00	ACH				
VENDOR TOTAL:						278.00						
VENDOR: 1525 OKTIBBEHA COUNTY COOP												
508404	03/26/19	2922	uniform		04/03/19	70.73	.00	ACH				
VENDOR TOTAL:						70.73						
VENDOR: 1539 PARKS & PARKS WATER WELL												
14524	03/26/19	2934	motor repair		04/03/19	15829.00	.00	ACH				
VENDOR TOTAL:						15829.00						
VENDOR: 1543 PERMA CORPORATION												
22126, 22127	03/20/19	0	Camera Sewer Lines		04/03/19	4645.00	.00	CHK				
VENDOR TOTAL:						4645.00						
VENDOR: 1623 POWERSTROKE EQUIPMENT, INC												
3533	03/26/19	2899	Pump Repair		04/03/19	74.47	.00	CHK				
VENDOR TOTAL:						74.47						

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VENDOR: 1800 RACKLEY OIL, INC.											
498681	03/26/19	2712 Fuel		04/03/19	262.56	.00	ACH				
VENDOR TOTAL:					262.56						
VENDOR: 1905 STARKVILLE AUTO PARTS											
198408, 198238,	03/26/19	2736 Parts		04/03/19	1457.49	.00	CHK				
198829, 198802	03/26/19	2855 Batteries		04/03/19	72.05	.00	CHK				
19902, 198440, 198	03/26/19	2855 Parts		04/03/19	552.53	.00	CHK				
VENDOR TOTAL:					2082.07						
VENDOR: 1909 STARKVILLE ELEC - UTILITIES											
3/01-3/29/19	03/26/19	0 Utility bills		04/03/19	51330.33	.00	DFT				
VENDOR TOTAL:					51330.33						
VENDOR: 1910 STARKVILLE ELECTRIC DEPT											
14610-0219	03/20/19	0 Due to Elec Dept-146.10		04/03/19	80782.91	.00	ACH				
VENDOR TOTAL:					80782.91						
VENDOR: 1937 SOUTHERN PIPE & SUPPLY											
2772121	03/26/19	2832 Parts		04/03/19	485.42	.00	ACH				
2868877	03/26/19	2936 supplies		04/03/19	14.98	.00	ACH				
VENDOR TOTAL:					500.40						
VENDOR: 2009 TERRY STIDHAM CONSTRUCTION											
610666, 69, 74	03/26/19	0 Sewer taps and repairs		04/03/19	3896.25	.00	ACH				
610667, 68, 76	03/26/19	0 Water line, fire hydrant rep		04/03/19	5062.00	.00	ACH				
610671, 72, 73	03/26/19	0 Water line repairs		04/03/19	1570.00	.00	ACH				
610675	03/26/19	0 Water meters install		04/03/19	3225.00	.00	ACH				
VENDOR TOTAL:					13753.25						
VENDOR: 2018 TRADE AMERICA											
23168	03/26/19	2895 Supplies		04/03/19	192.72	.00	ACH				
VENDOR TOTAL:					192.72						

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VENDOR: 2104 UPS												
24W1X6109	03/20/19		0 Postage		04/03/19	29.46	.00	CHK				
24W1X6119	03/25/19		0 Postage		04/03/19	42.94	.00	CHK				
VENDOR TOTAL:						72.40						
VENDOR: 2202 WAYPOINT ANALYTICAL												
1044748	03/26/19		2873 Waypoint		04/03/19	234.00	.00	ACH				
1044928	03/26/19		2873 Analysis		04/03/19	234.00	.00	ACH				
VENDOR TOTAL:						468.00						
VENDOR: 2221 VOLKERT, INC.												
00302007	03/26/19		0 Engineering-WWTP Biosolids		04/03/19	16800.00	.00	ACH				
VENDOR TOTAL:						16800.00						
VENDOR: 99009793 DON SCHMIDT												
3/25/19	03/21/19		0 Sewer Damage Reimbursement		04/03/19	852.68	.00	CHK				
VENDOR TOTAL:						852.68						
GRAND TOTAL:						307886.95						

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VENDOR: 134 ATWELL & GENT, P.A.												
8925	03/26/19		0 Engineering Services		04/03/19	2940.00	.00	ACH				
8926	03/26/19		0 Engineering Services		04/03/19	13130.00	.00	ACH				
8927	03/26/19		0 Engineering Services		04/03/19	2440.00	.00	ACH				
8928	03/26/19		0 Engineering Services		04/03/19	5310.00	.00	ACH				
8929	03/26/19		0 Engineering Services		04/03/19	2160.00	.00	ACH				
8930	03/26/19		0 Engineering Services		04/03/19	7570.00	.00	ACH				
VENDOR TOTAL:						33550.00						
VENDOR: 146 AT&T												
1737 - 3/09/19	03/25/19		0 Phone/internet bill		04/03/19	44.23	.00	CHK				
VENDOR TOTAL:						44.23						
VENDOR: 190 BALDWIN LIGHTING, INC.												
7643	03/26/19	8509	Poles		04/03/19	21792.00	.00	ACH				
VENDOR TOTAL:						21792.00						
VENDOR: 318 CLAYTON VILLAGE MINI STG												
3/21/19	03/25/19		0 Storage unit rental		04/03/19	330.00	.00	ACH				
VENDOR TOTAL:						330.00						
VENDOR: 320 CARLOCK DODGE OF TUPELO MS.												
55847/56116	03/26/19	8510	Service and Repair		04/03/19	745.11	.00	CHK				
VENDOR TOTAL:						745.11						
VENDOR: 348 DELL MARKETING L.P.												
3/01/19	03/20/19		0 Computer software		04/03/19	363.00	.00	CHK				
VENDOR TOTAL:						363.00						
VENDOR: 508 EQUIPMENT INCORPORATED												
135708363	03/26/19	8582	Forklift Service and Mainten		04/03/19	143.96	.00	ACH				
VENDOR TOTAL:						143.96						

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VENDOR: 604 FASTENAL COMPANY													
84249	03/26/19		8575 Supplies		04/03/19	265.00	.00	ACH					
MSSTA84407	03/26/19		8587 Parts		04/03/19	16.00	.00	ACH					
VENDOR TOTAL:						281.00							
VENDOR: 691 GATEWAY TIRE&SERVICE CENTER													
1104477795	03/26/19		8566 Tires		04/03/19	134.52	.00	CHK					
VENDOR TOTAL:						134.52							
VENDOR: 696 GARNER LUMLEY ELECTRIC													
557021	03/26/19		8550 Parts		04/03/19	2912.00	.00	ACH					
557187	03/26/19		8529 Parts		04/03/19	2920.50	.00	ACH					
VENDOR TOTAL:						5832.50							
VENDOR: 721 GOLDEN TRIANGLE SOLID WASTE													
022819	03/26/19		8581 Tibbe Landfill Charge		04/03/19	312.93	.00	ACH					
VENDOR TOTAL:						312.93							
VENDOR: 729 GREATER STARKVILLE DEV PART													
119263	03/21/19		0 Annual Membership Dues		04/03/19	1500.00	.00	CHK					
VENDOR TOTAL:						1500.00							
VENDOR: 730 GRESKO UTILITY SUPPLY, INC.													
50015096-00	03/26/19		8420 Transformers		04/03/19	14009.00	.00	ACH					
50015331-01	03/26/19		8482 Stock Material		04/03/19	2505.00	.00	ACH					
50015332-00	03/26/19		8482 Materials		04/03/19	1950.00	.00	ACH					
50015428-03	03/26/19		8514 Stock Material		04/03/19	1090.00	.00	ACH					
VENDOR TOTAL:						19554.00							
VENDOR: 809 HOWARD INDUSTRIES, INC.													
248386-784362	03/26/19		8577 Supplies		04/03/19	3750.00	.00	ACH					
VENDOR TOTAL:						3750.00							

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VENDOR: 907 INDOFF, INC.												
3222870	03/26/19	8568	Supplies		04/03/19	35.95	.00	ACH				
VENDOR TOTAL:						35.95						
VENDOR: 1010 JT RAY COMPANY												
190315-0405	03/25/19		0 Copier service		04/03/19	66.00	.00	ACH				
VENDOR TOTAL:						66.00						
VENDOR: 1106 LESLIE DEAN												
194	03/20/19		0 Maintenance		04/03/19	230.00	.00	ACH				
VENDOR TOTAL:						230.00						
VENDOR: 1205 LOWE'S												
3/18-3/22/19	03/26/19	8588	Parts and supplies		04/03/19	172.77	.00	CHK				
VENDOR TOTAL:						172.77						
VENDOR: 1231 TERRY KEMP												
3/20/19	03/20/19		0 Travel expense reimbursement		04/03/19	504.40	.00	ACH				
VENDOR TOTAL:						504.40						
VENDOR: 1297 MCI												
4DP90225 - 3/11	03/20/19		0 Phone bill		04/03/19	33.11	.00	CHK				
VENDOR TOTAL:						33.11						
VENDOR: 1305 NEXAIR, LLC												
06726663	03/26/19	8592	Gas Cylinder Rentals		04/03/19	43.84	.00	ACH				
VENDOR TOTAL:						43.84						
VENDOR: 1326 MSTN TRANSFORMERS INC.												
73004,73003	03/26/19	8419	Supplies		04/03/19	13222.00	.00	CHK				
VENDOR TOTAL:						13222.00						

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VENDOR: 1361 M M PROSAFETY SUPPLY												
02190	03/26/19		8558 Material		04/03/19	1398.81	.00	ACH				
VENDOR TOTAL:						1398.81						
VENDOR: 1400 NESCO												
S2307329.001	03/26/19		8562 Parts		04/03/19	537.20	.00	ACH				
S2308369,2308638	03/26/19		8573 Supplies		04/03/19	1352.93	.00	ACH				
VENDOR TOTAL:						1890.13						
VENDOR: 1406 NORTHEAST EXTERMINATING												
031319	03/26/19		8584 Pest Control		04/03/19	45.00	.00	ACH				
VENDOR TOTAL:						45.00						
VENDOR: 1525 OKTIBBEHA CO. CO-OP												
502916,507116	03/26/19		8564 Uniforms		04/03/19	215.17	.00	ACH				
503401	03/26/19		8549 Parts		04/03/19	354.00	.00	ACH				
VENDOR TOTAL:						569.17						
VENDOR: 1531 MDR CONSTRUCTION, INC.												
29-23652	03/26/19		8583 Powerline Work		04/03/19	51080.00	.00	ACH				
29-23792	03/26/19		8593 Contractor		04/03/19	18352.50	.00	ACH				
VENDOR TOTAL:						69432.50						
VENDOR: 1544 THE PEOPLE'S BANK												
3202 - 4/01/19	03/20/19		0 2011 Bond-STARGORF11-3202		04/03/19	304737.50	.00	CHK				
VENDOR TOTAL:						304737.50						
VENDOR: 1623 POWERSTROKE EQUIPMENT SALES												
3514	03/26/19		8569 Repair		04/03/19	29.99	.00	ACH				
3543	03/26/19		8589 Repairs		04/03/19	52.95	.00	ACH				
VENDOR TOTAL:						82.94						

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VENDOR: 1679 PITNEY BOWES												
1011668488	03/20/19		0 Postage		04/03/19	120.00	.00	CHK				
VENDOR TOTAL:						120.00						
VENDOR: 1887 S & S LINE SERVICE INC												
2008-2009	03/20/19		0 ROW Clearing		04/03/19	6413.60	.00	ACH				
2010-2011	03/25/19		0 ROW Clearing		04/03/19	6225.10	.00	ACH				
VENDOR TOTAL:						12638.70						
VENDOR: 1910 STARKVILLE ELEC DEPT												
FEB 2019	03/26/19		0 Utility bills		04/03/19	268.53	.00	DFT				
VENDOR TOTAL:						268.53						
VENDOR: 1925 SCOTT PETROLEUM CORP.												
1413972	03/26/19		8565 Fuel Refill		04/03/19	42.00	.00	ACH				
VENDOR TOTAL:						42.00						
VENDOR: 1940 STUART C. IRBY												
S011211254.019	03/26/19		8526 Parts		04/03/19	1995.22	.00	ACH				
S011273549.001	03/26/19		8574 Stock Material		04/03/19	5711.00	.00	ACH				
VENDOR TOTAL:						7706.22						
VENDOR: 1945 SULLIVAN'S												
43647	03/25/19		0 Office supplies		04/03/19	183.00	.00	ACH				
43718	03/21/19		0 Office supplies		04/03/19	68.69	.00	ACH				
VENDOR TOTAL:						251.69						
VENDOR: 1997 SOUTHEASTERN TESTING LAB												
370523	03/26/19		8579 Testing Lab		04/03/19	169.25	.00	ACH				
VENDOR TOTAL:						169.25						
VENDOR: 2040 TVPPA EDUCATION & TRAINING												
102251, 103715	03/20/19		0 Education and training		04/03/19	1000.00	.00	ACH				
30414	03/20/19		0 Education and training		04/03/19	2947.25	.00	ACH				

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VENDOR TOTAL:						3947.25						
VENDOR: 2104 UPS												
12031F119	03/25/19		0 Postage		04/03/19	163.61	0.00	CHK				
VENDOR TOTAL:						163.61						
VENDOR: 2118 BORDER STATES ELECTRIC												
917257745	03/26/19		8555 Stock Material		04/03/19	4546.19	0.00	ACH				
VENDOR TOTAL:						4546.19						
VENDOR: 2120 YOUNG WELDING SUPPLY, INC.												
345878, 4000810	03/26/19		8591 Gas Cylinder Rentals		04/03/19	758.72	0.00	ACH				
VENDOR TOTAL:						758.72						
VENDOR: 9909884 MADISON SMITH												
3/25/19	03/25/19		0 Advance travel for training		04/03/19	348.00	0.00	ACH				
VENDOR TOTAL:						348.00						
GRAND TOTAL:						511757.53						



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: CCO
AGENDA DATE: 4/2/2019
PAGE: 1 of 3

SUBJECT: Consideration of Budget Adjustments for fiscal year 9-30-19

AMOUNT & SOURCE OF FUNDING: N/A

AUTHORIZATION HISTORY: Many of these adjustments to the original 9/30/19 budget are results of hires, GPS devices, and other grant and miscellaneous re-directing changes to the financial lines of various budgets.

**REQUESTING
DEPARTMENT:** Admin and Finance

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION, CONTACT: Alderwoman Sandra Sistrunk or Lesa Hardin

SUGGESTED MOTION: Approval of budget adjustments for fiscal year 9-30-19

April 2, 2019 – Post at March 31, 2019

Budget Amendments for Fiscal Year ending September 30 , 2019

Account #	Description	Debit	Credit
001-110-410-120	Salary – Municipal Judge		27,275.00
001-110-470-131	Social Security		2,000.00
001-110-460-130	PERS		4,300.00
001-190-410-104	Community Dev Director		36,095.00
001-190-470-131	Social Security		2,760.00
001-190-460-130	PERS		5,950.00
001-190-480-133	Hospital Insurance		2,650.00
001-190-600-300	Comm Dev – Pro Svs /Contract	25,000.00	
001-110-690-553	Court Training	1,500.00	
001-120-691-550	Misc City Advertising	1,000.00	
001-195-691-550	Keep Starkville Beautiful	5,000.00	
001-195-951-967	L.I.N.K.Dues		30,000.00
001-000-237-045	4-County Grant (Smoke Detectors)		2,000.00
001-261-702-262	4-County Grant (Smoke Detectors)	2,000.00	
001-000-340-600	Interest Income		10,000.00
001-000-354-615	Insurance Claims		9,000.00
001-261-730-542	B/C B/S Healthy Hero Grant		19,800.00
001-000-253-066	COPS Grant - DOJ		104,900.00
001-123-620-370	Insurance-Cyber & Server (New)	7,500.00	
001-123-630-400	IT – Equip Repairs	2,500.00	
001-653-702-702	S.M.A.R.T Grant Match	50,000.00	
001-195-690-454	GTPDD Transportation		16,250.00
001-145-604-330	CCO Postage, Copiers, Phones	2,000.00	
001-145-630-400	CCO Equipment Rent		2,000.00
001-169-615-342	Legal Advertising	2,000.00	
001-180-691-505	Time Clock /Applicant System	12,500.00	
001-180-501-200	HR Equipment and Supplies		1,000.00
001-192-510-204	City Hall Vehicle Expenses	1,000.00	
001-192-820-874	Principal – Nissan Kicks	3,150.00	
001-192-830-873	Interest – Nissan Kicks	450.00	
001-192-630-403	City Hall Building Repairs/Maint	2,500.00	
001-196-691-300	Cemetery Mapping Services	12,500.00	
001-197-430-107	City Inspector (1/2 Reimbursed)	28,000.00	
001-197-460-130	PERS	4,600.00	
001-197-470-131	Social Security	2,150.00	
001-197-480-133	Health Insurance	2,675.00	
001-197-491-135	Worker’s Comp Insurance	500.00	

001-000-350-619	Inspector Reimb from Utilities		19,000.00
001-197-502-201	Software & Reference Materials	850.00	
001-197-690-450	Engineering – GPS Expenses	425.00	
001-201-541-240	Prisoner Medical Expenses	10,000.00	
001-201-541-237	Prisoner Jail Fees		10,000.00
001-201-691-550	Officer Transfer Fees	10,000.00	
001-201-690-450	Police – GPS Expenses	15,675.00	
001-201-630-426	Police Building Expenses	13,000.00	
001-201-525-231	Police Gas and Oil		10,000.00
001-240-630-404	Radio Comm (Closed this account)		10,000.00
001-201-630-404	Radio Maintenance	1,205.00	
001-201-635-369	Police Copier Rentals	2,000.00	
001-261-690-450	Fire Dept GPS Expenses	4,100.00	
001-261-730-545	Homeland Sec Grant Dive Equip	11,000.00	
001-000-230-046	Homeland Sec Grant Dive Equip		11,000.00
001-290-625-380	Civil Defense: Utilities / Code Red	5,250.00	
001-290-630-400	Siren Maintenance	4,800.00	
001-301-690-450	Street Dept GPS Expenses	3,575.00	
001-301-525-231	Street Gas and Oil		2,000.00
001-301-918-805	Machinery & Equip (Truck)	18,000.00	
001-000-392-920	Sale of Excavator & Scrap		30,000.00
001-000-350-619	Street Emp 60% Reimb		31,000.00
001-301-440-108	Street: Temporary Workers	5,000.00	
001-360-625-380	Utilities	2,200.00	
001-360-525-231	Animal Control Gas & Oil		2,100.00
001-550-690-450	Park GPS Expenses	1,500.00	
001-550-690-501	Park Sports Ill Registration Fees	6,500.00	
001-550-600-310	Park Janitorial Services	7,000.00	
001-000-358-705	Park Sports Fees Received		20,000.00
001-552-501-200	NRPA Grant Supplies	7,500.00	
001-552-610-350	NRPA Grant Travel & Training	2,500.00	
001-000-360-628	NRPA Grant		10,000.00
001-600-912-854	Mill Street: Expense	400,000.00	
001-000-232-044	Mill Street: ARC / MDA Grant		269,525.00
022-322-551-239	Purchase of Garbage Bags		30,000.00
022-322-691-450	Sanitation GPS Expenses	6,000.00	
022-322-625-380	Sanitation Utilities	12,500.00	
022-322-440-108	Sanitation PT Temp Employee	8,000.00	
022-341-691-550	Sanitation Contract Workers	3,500.00	
	Totals	\$ 730,605.00	\$ 730,605.00



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Fire Department
AGENDA DATE: 04-2-2019
PAGE: 1

SUBJECT: Request permission to allow Chief Charles Yarbrough to attend the 82nd Fire Chief Conference held in Vicksburg, MS, May 30-June 2, 2019 with advanced travel not to exceed \$382.00.

AMOUNT & SOURCE OF FUNDING : 001-261-610-350

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Fire Department

**DIRECTOR'S
AUTHORIZATION:** Fire Chief Yarbrough

FOR MORE INFORMATION CONTACT: Chief Yarbrough @ 662-722-0051

SUGGESTED MOTION: Move approval to allow Chief Charles Yarbrough to attend the 82nd Fire Chief Conference held in Vicksburg, MS, May 30-June 2, 2019 with advanced travel not to exceed \$382.00.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 02, 2019
Page: 1

SUBJECT:

Request authorization to advertise for thirty (30) Seasonal Lifeguards in the Starkville Park and Recreation Department for the 2019 pool season.

AMOUNT & SOURCE OF FUNDING:

Salary grade 4, range of \$16,640 (\$8.00) - \$20,800.00 (\$10.00) based on 2080 hours. These position will not be eligible for benefits.

FISCAL NOTE:

Budgeted from line item # 001-550-430-115.

AUTHORIZATION HISTORY:

In the past the City has decided to contract Seasonal Lifeguards, but after review of contract workers vs. employees, all contract labor arrangements are being reviewed, and where appropriate, restructured.

REQUESTING DEPARTMENT:

Starkville Parks and Recreation Department

DIRECTOR'S AUTHORIZATION:

Gerry Logan, Executive Director of Parks and Recreation

FOR MORE INFORMATION CONTACT:

Gerry Logan, Executive Director of Parks and Recreation or Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for thirty (30) Seasonal Lifeguards in the Starkville Park and Recreation Department for the 2019 pool season.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 02, 2019
Page: 1

SUBJECT:

Request authorization to advertise for three (3) seasonal Customer Service Representatives assigned to the Starkville Utilities Department.

AMOUNT & SOURCE OF FUNDING:

These position will be paid only for actual hours worked at \$10.00 per hour. These position will not be eligible for benefits.

FISCAL NOTE:

Funds are included in the fiscal year 2018/19 budget.
44% of pay – Acct: 903.00 Electric Expense.
46% of pay – Acct: 146.10 Due from Water Dept.
10% of pay – Acct: 146.20 Due from Sanitation Dept.

AUTHORIZATION HISTORY:

Last year the Utilities Department hired seasonal employees to assist the Department during peak times from approximately May through August to assist with residential and commercial applications, service terminations and hookups, address changes and customer information data. This year, the Utilities Department seeks seasonal employees to perform diverse task associated with the same responsibilities as mentioned above. This will also provide increased customer service response during a high volume of customer turn over.

Using seasonal staff is substantially less expensive than adding regular full-time staff, and allows for a significant amount of additional work to be completed each year for a minimal comparative cost, while giving entry-level employment opportunities for local workers during the summer months.

REQUESTING DEPARTMENT:

Starkville Utilities Department

DIRECTOR'S AUTHORIZATION:

Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT:

Terry Kemp, General Manager or Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for three (3) seasonal Customer Service Representatives assigned to the Starkville Utilities Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 02, 2019
Page: 1

SUBJECT:

Request authorization to advertise for a Utility Locator Technician in the Starkville Utilities Department.

AMOUNT & SOURCE OF FUNDING:

Salary grade 10, salary range of \$31,200.00 (\$15.00) - \$38,480 (\$18.50) based on 2080 hours.

FISCAL NOTE:

Funds are included in the fiscal year 2018/19 budget.
42% of pay – Acct: 586.00 Meter Expense.
48% of pay – Acct: 146.10 Due from Water Dept.
10% of pay – Acct: 146.20 Due from Sanitation Dept.

AUTHORIZATION HISTORY:

This is a replacement request. This position was held by Marcus Gillespie who resigned.

REQUESTING DEPARTMENT:

Starkville Utilities Department

DIRECTOR'S AUTHORIZATION:

Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for a Utility Locator Technician in the Starkville Utilities Department.

**CITY OF STARKVILLE
JOB DESCRIPTION**

Title: Utility Locator Technician
Reports to: Utilities Manager
Date Prepared: 03/20/2019

Department: Utilities
Classification: Non-Exempt
Approved by Board:

GENERAL POSITION SUMMARY:

The Locator Technician will be responsible for identifying and marking utility lines in order to minimize accidental damage or disruption of service due to construction activities.

ESSENTIAL JOB FUNCTIONS:

- Accurately locate and mark electric, sewer and water facilities
- Provide assistance to customers by reviewing and prioritizing locate tickets.
- Read and interpret drawings, site and utility maps to identify the location of related pipes, meter boxes, water services, or structures that require marking
- Mark the location of underground assets on roadways, private property, and other locations, as appropriate and needed, using required spray painting, flags and other equipment.
- Respond to and electronically files completed 811 locate tickets and logs activities.
- Coordinate with utility managers, crews, homeowners, contractor and other utility system locators at excavation sites to assist in locating assets or discussing locate issues.
- Investigate and prepare detailed written documentation on excavation which results in damage to underground utilities.
- Identify errors and/or make corrections to utilities maps and relay the information for GIS mapping updates.
- Enter data into GIS databases, using techniques such as coordinate geometry, keyboard entry of tabular data, manual digitizing of maps, scanning or automatic conversion to vectors, or conversion of other sources of digital data.
- Operate electronic pipe locating equipment, ground penetrating radar (GPR), metal detectors, shovels, probing rods and measuring instruments to field verify the location of services.
- Perform other duties as assigned.

KNOWLEDGE of, SKILLS AND ABILITIES to:

- Knowledge of City Streets.
- General knowledge of public utilities locations and construction sites. Basic knowledge of the department's service areas.
- Knowledge of the proper procedures for operating, inspecting, and maintain assigned equipment.
- Knowledge of GIS Systems.
- Perform semi-skilled general maintenance and construction tasks; perform heavy physical labor.
- Skill in customer service and communicating with customers.
- Ability to utilizing Auto-CAD or Arch-GIS.
- Ability to reach a logical conclusion; coordinate activities with others; follow moderately complex instructions and procedures; read and comprehend codes and requirements; read dials and gauges; lift and carry equipment for periods of short duration.
- Ability to read maps to find service addresses.
- Ability to utilize locate system.
- Ability to work well within a team environment and independently.
- Ability to work alternative schedules or shifts as requested by supervisor to cover after hour services
- Familiarity with fiber networks.
- Ability to work in all types of terrain and hazards (grass, gravel, ditches, etc.), all types of environments (construction sites, highways, industrial, private property, etc.) and all types of weather conditions.

EDUCATION AND/OR EXPERIENCE REQUIRED:

- Associates in Engineering, Technology a Technical Training Program or related degree or experience in Utilities.
- Must possess a valid MS driver's license and acceptable MVR.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

Environment: Work is primarily performed outside in and around heavy traffic in sometimes adverse weather conditions. Work exposes the employee to hazards associated with traffic, chemicals, fumes, bees, dust, vibrations from machinery or blasting, and loud noise levels. Protective equipment is required such as gloves, orange vests protective eyewear, work shoes or boots and coveralls. The employee must occasionally travel to other locations using various modes of private and commercial transportation, and verbally communicate to exchange information.

Physical: Work requires the physical ability to perform heavy and sustained lifting and carrying of equipment, materials, and supplies; physical exertion requiring crawling, pushing and pulling; and standing or sitting for extended periods of time. Work also involves walking on uneven terrain; squatting, bending and stooping; and climbing on and off of machinery and lifting of objects weighing up to 75 lbs.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.

The City of Starkville, is an EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION employer. Candidates are considered for employment with the City, without regard to their race, color, religion, national origin, age, sex, gender, pregnancy, disability, sexual orientation, gender identity, genetic information, military status, protected veteran status or other classification protected by applicable federal, state or local law.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 2, 2019
Page: 1

SUBJECT:

Request authorization to advertise for two (2) part-time Receptionists for the Finance and Administration Department.

AMOUNT & SOURCE OF FUNDING:

These position will be paid only for actual hours worked, not to exceed twenty (20) hours per week at \$9.00 per hour. These position will not be eligible for benefits.

FISCAL NOTE:

Budgeted from line item # 001-142-430-108

AUTHORIZATION HISTORY:

These are replacements. Tora Norheim (graduates in May) and Alayna Stevens (left at end of January - personal reasons).

REQUESTING DEPARTMENT:

Finance and Administration Department

DIRECTOR'S AUTHORIZATION:

Lesa Hardin, City Clerk/CFO

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for two (2) part-time Receptionist for the Finance and Administration Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 02, 2019
Page: 1

SUBJECT:

Request authorization to advertise for a Firefighter position in the Starkville Fire Department.

AMOUNT & SOURCE OF FUNDING:

Grade 5, (2756 hours), annual salary of \$28,098.00 (\$10.50 per hour) for entry level or Grade 5, (2756 hours), annual salary of \$30,774.00 (\$11.50 per hour) for certified.

FISCAL NOTE:

Budgeted from line item # 001-261-420-103

AUTHORIZATION HISTORY:

This position will be available due to the promotion process of Lieutenant and Sergeant.

REQUESTING DEPARTMENT:

Starkville Fire Department

DIRECTOR'S AUTHORIZATION:

Charles Yarbrough, Fire Chief

FOR MORE INFORMATION CONTACT:

Navarrete Ashford, Human Resources Director

SUGGESTED MOTION

Move approval to advertise for a Firefighter position in the Starkville Fire Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 2, 2018
Page: 1

SUBJECT:

Request authorization to advertise for three (3) Seasonal Maintenance Workers in the Starkville Parks and Recreation Department.

AMOUNT & SOURCE OF FUNDING:

These position will be paid only for actual hours worked at \$10.00 per hour. These position will not be eligible for benefits.

FISCAL NOTE:

Budgeted from line item # 001-550-430-115.

AUTHORIZATION HISTORY:

In the past the Parks Department has used contract workers for Maintenance Workers, but after review of contract workers vs. employees, all contract labor arrangements are being reviewed, and where appropriate, restructured.

REQUESTING DEPARTMENT:

Starkville Parks and Recreation Department

DIRECTOR'S AUTHORIZATION:

Gerry Logan, Executive Director of Parks and Recreation

FOR MORE INFORMATION CONTACT:

Gerry Logan, Executive Director of Parks and Recreation or Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for three (3) Seasonal Maintenance Workers in the Starkville Parks and Recreation Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 16, 2018
Page: 1

SUBJECT:

Request authorization to advertise for a part-time Receptionist in the Starkville Park and Recreation Department.

AMOUNT & SOURCE OF FUNDING:

This position will be paid only for actual hours worked, not to exceed twenty (20) hours per week at \$10.00 per hour. This position will not be eligible for benefits.

FISCAL NOTE:

Budgeted from line item # 001-550-430-115.

AUTHORIZATION HISTORY:

In the past the Parks Department has used contract workers to fill in the gaps during peak times for front of the house operations, but after review of contract workers vs. employees, all contract labor arrangements are being reviewed, and where appropriate, restructured.

REQUESTING DEPARTMENT:

Starkville Parks and Recreation Department

DIRECTOR'S AUTHORIZATION:

Gerry Logan, Executive Director of Parks and Recreation

FOR MORE INFORMATION CONTACT:

Gerry Logan, Executive Director of Parks and Recreation or Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to advertise for a part-time Receptionist in the Starkville Park and Recreation Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 02, 2019
Page: 1

SUBJECT:

Request authorization to hire Shye Link, John Sharp, and William Tomlin as Grounds Maintenance Workers for the Airport Department.

AMOUNT & SOURCE OF FUNDING:

These position will be paid only for actual hours worked, not to exceed twenty (20) hours per week at \$10.00 per hour. These position, will not be eligible for benefits.

FISCAL NOTE:

Funds are available and budgeted within the Department: Account 015-505-430-109

AUTHORIZATION HISTORY:

In the past the City has used contract workers for ground maintenance, but after review of contract workers vs. employees, all contract labor arrangements are being reviewed, and where appropriate, restructured.

REQUESTING DEPARTMENT:

Airport

DIRECTOR'S AUTHORIZATION:

Rodney Lincoln, Airport Director

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Shye Link, John Sharp, and William Tomlin as Grounds Maintenance Workers for the Airport Department.

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resources
AGENDA DATE: April 02, 2019
Page: 1

SUBJECT:

Request authorization to hire Arbriuna Martin as a Radio Operator (Dispatcher) in the Starkville Police Department.

AMOUNT & SOURCE OF FUNDING:

Salary Grade 6, range of \$26,000.00 (\$12.50) based on 2080 hours.

FISCAL NOTE:

Budgeted from line item # 001-245-440-103

AUTHORIZATION HISTORY:

This position was previously held by Alisha Cole who voluntarily resigned.

REQUESTING DEPARTMENT:

Starkville Police Department

DIRECTOR'S AUTHORIZATION:

Chief R. Frank Nicholas, Police Chief

FOR MORE INFORMATION CONTACT:

Nav Ashford, Human Resources Director

SUGGESTED MOTION:

Move approval to hire Arbriuna Martin as a Radio Operator (Dispatcher) in the Starkville Police Department.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Aldermen
AGENDA DATE: April 2, 2019
PAGE: 1 of 4

SUBJECT: Request permission to allow Gerry Logan to attend training April 22-24, 2019 in New Orleans, Louisiana that is required by the National Recreation and Parks Association (NRPA)/Wal-Mart Rural Communities Healthy Out-Of-School Time Meal Grant Program, with advance travel not to exceed \$1,000.00.

AMOUNT & SOURCE OF FUNDING: Funds will be expended from the General Fund 001-552-610-350 NRPA Travel.

FISCAL NOTE: All funds are 100% reimbursable as per the grant guidelines.

AUTHORIZATION HISTORY:

The City of Starkville was awarded \$10,000 to participate as a Peer Mentor in the 2019 Rural Communities Grant Program. Part of the program is a required training in New Orleans, Louisiana on April 22-24, 2019.

REQUESTING

DEPARTMENT: Parks and Recreation

DIRECTOR'S

AUTHORIZATION: Gerry Logan

FOR MORE INFORMATION CONTACT: Gerry Logan, (662) 323-2294, glogan@starkvilleparks.com

SUGGESTED MOTION:

Move approval of permission for Gerry Logan to attend the NRPA/Wal-Mart Grant Program training in New Orleans, Louisiana April 22-24, 2019.





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Parks and Recreation
AGENDA DATE: April 2, 2019
PAGE: 1 of 6

SUBJECT: Consideration to authorize the purchase of a 12' spiral free-standing slide for McKee Park, to include surfacing and installation, in the amount of \$14,059.86, from Miracle Recreation Equipment Co., the lowest and best of two quotes.

AMOUNT & SOURCE OF FUNDING: 001-550-636-110 Field Improvements/Landscaping. Junior Auxiliary of Starkville will donate the funds to cover this expense if approved by the Board.

Two quotes received: Miracle Recreation Equipment Co. - \$14,059.86 and
Webuildfun, Inc. - \$15,947.00

AUTHORIZATION HISTORY: None.

**REQUESTING
DEPARTMENT:** Parks and Recreation

**DIRECTOR'S
AUTHORIZATION:** Gerry Logan

FOR MORE INFORMATION CONTACT: Gerry Logan, 662-323-2294, glogan@starkvilleparks.com

SUGGESTED MOTION:

Approval of authorization of purchase of 12' spiral free-standing slide for McKee Park, to include surfacing and installation, in the amount of \$14,059.86.



Miracle Recreation Equip. Co.
878 E. US Hwy 60
Monett, MO 65708
1-888-458-2752

QUOTE: R0026190039

Prepared For:

Gary Logan
City of Starkville
405 Lynn Lane
Starkville, MS 39759
(662) 323-2294 (phone)
(662) 324-4028 (fax)
glogan@starkvilleparks.com

Project Name & Location:

Prepared by:

Jefcoat Recreation and Construction

PO Box 6197
Pearl, MS 39288
6016245437 (phone)
crj@jefcoatrecreation.com

Ship To Address:

Gary Logan
City of Starkville
405 Lynn Lane
Starkville, MS 39759
(662) 323-2294 (phone)
(662) 324-4028 (fax)
glogan@starkvilleparks.com

End User:

Gary Logan
City of Starkville
405 Lynn Lane
Starkville, MS 39759
(662) 323-2294 (phone)
glogan@starkvilleparks.com

Quote Number: R0026190039
Quote Date: 3/25/2019
Valid For: 30 Days From Quote Date

PlayArea_Q1

Product line: Freestanding
Age group:

Components

Part Number	Description	Qty	Weight	Unit Price	Total
850004RED	DIAGONAL BRACE, 17' PAINTED	1	39.00	241.00	241.00
850107lgy	GROUND SLEEVE PAINTED	1	32.00	235.00	235.00
980892RED	PARTS CARTON (2) 4" PLUGS	1	1.00	9.00	9.00
985530reD	LEG-STEPS 65-749 PAINTED	2	7.00	43.00	86.00
987822	PARTS CARTON 65-759 & 65-769	1	5.00	94.00	94.00
995671RD	EXTENSION-STAIR 15" PVC COATED RD	1	17.40	70.00	70.00
995737RED	ENCLOSURE FREE STANDING SLIDES	2	20.70	289.00	578.00
996133RED	PARTS CARTON 65-749	1	2.00	114.00	114.00
996202	PARTS CARTON TYPHOON FREE STANDING	1	1.20	36.00	36.00
996204RD	STEP-TOP FREE STANDING SLIDES RD	1	121.25	644.00	644.00
996206RD	STEP-BOTTOM FREE STANDING SLIDES RD	1	107.50	574.00	574.00
996208RD	STEP-MIDDLE FREE STANDING SLIDES RD	1	71.25	391.00	391.00
996212RED	HANDRAIL TYPHOON 65-769	2	38.10	475.00	950.00

Parts By Other

Part Number	Description	Qty	Weight	Unit Price	Total
NF PIP	Poured In Place EPDM PIP Rubber Surfacing 50/ 50 Color	500	0.00	14.00	7,000.00
Stone	Compacted Stone Sub Base for PIP Surfacing	500	0.00	3.25	1,625.00

Totals:

Equipment Weight:	529.20 lbs
Equipment List:	\$4,022.00
Discount Amount:	-\$500.00
Equipment Price:	\$3,522.00
Freight:	\$312.86
Installation:	\$1,600.00
Products by Other:	\$8,625.00
SubTotal:	\$14,059.86
Estimated Sales Tax*:	\$0.00
Grand Total:	\$14,059.86

Notes:

This Quote shall not become a binding contract until signed and delivered by both Customer and Miracle Recreation Equipment Company ("Miracle"). Sales Representative is not authorized to sign this Quote on behalf of Miracle or Customer, and signed Quotes cannot be accepted from Sales Representative. To submit this offer, please sign below and forward a complete signed copy of this Quote directly to "Miracle Sales Administration" via fax (417) 235-3551 or email: orders@miraclerec.com. Upon acceptance, Miracle will return a fully-signed copy of the Quote to Customer (with copy to Sales Representative) via fax or email.

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. Miracle objects to any other terms proposed by Customer, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Customer authorizes Miracle to ship the Equipment and agrees to pay Miracle the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by Miracle. Payment terms are Net-30 days from invoice date with approved credit and all charges are due and payable in full at PO Box 734154, Dallas, TX 75373-4154, unless notified otherwise by Miracle in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to Miracle, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the Equipment at its own expense. Purchase orders and payments should be made to the order of Miracle Recreation Equipment Company.

Quote Number:	R0026190039	Quote Date:	3/25/2019	Equipment:	\$4,022.00	Grand Total:	\$14,059.86
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CUSTOMER HEREBY SUBMITS ITS OFFER TO PURCHASE THE EQUIPMENT ACCORDING TO THE TERMS STATED IN THIS QUOTE AND SUBJECT TO FINAL APPROVAL BY MIRACLE.

Submitted By

Printed Name and Title

Date

THE FOREGOING QUOTE AND OFFER ARE HEREBY APPROVED AND ACCEPTED BY MIRACLE RECREATION EQUIPMENT

By:

Date:

ADDITIONAL TERMS & CONDITIONS OF SALE

1. Use & Maintenance. Customer agrees to regularly inspect and maintain the Equipment, and to provide, inspect and maintain appropriate safety surfacing under and around the Equipment, in accordance with Miracle's product literature and the most current Consumer Product Safety Commission Handbook for Public Playground Safety.

2. Default, Remedies & Delinquency Charges. Customer's failure to pay any invoice when due, or its failure to otherwise comply with the terms of this Quote, shall constitute a default under all unsatisfied invoices ("Event of Default"). Upon an Event of Default, Miracle shall have all remedies available to it at law or equity, including, without limitation, all remedies afforded a secured creditor under the Uniform Commercial Code. Customer agrees to assist and cooperate with Miracle to accomplish its filing and enforcement of mechanic's or other liens with respect to the Equipment or its location or its repossession of the Equipment, and Customer expressly waives all rights to possess the Equipment after an Event of Default. All remedies are cumulative and not alternative, and no exercise by Miracle of a remedy will prohibit or waive the exercise of any other remedy. Customer shall pay all reasonable attorneys fees plus any costs of collection incurred by Miracle in enforcing its rights hereunder. Subject to any limitations under law, Customer shall pay to Miracle as liquidated damages, and not as a penalty, an amount equal to 1.5% per month of any payment that is delinquent in such month and is not received by Miracle within ten (10) days after the date on which due.

3. Limitation of Warranty/ Indemnity. MIRACLE MAKES NO EQUIPMENT WARRANTIES EXCEPT FOR THOSE STANDARD WARRANTIES ISSUED WITH THE EQUIPMENT, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. MIRACLE SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. CUSTOMER AGREES TO DEFEND, INDEMNIFY AND SAVE MIRACLE HARMLESS FROM ALL CLAIMS OF ANY KIND FOR DAMAGES OF ANY KIND ARISING OUT OF CUSTOMERS ALTERATION OF THE EQUIPMENT, ITS FAILURE TO MAINTAIN THE EQUIPMENT, ITS FAILURE TO PROPERLY SUPERVISE EQUIPMENT

USE, OR ITS FAILURE TO PROVIDE AND MAINTAIN APPROPRIATE TYPES AND DEPTHS OF SAFETY SURFACING BENEATH AND AROUND THE EQUIPMENT IN ACCORDANCE WITH MIRACLES INSTALLATION AND OWNERS MANUALS AND THE MOST CURRENT CONSUMER PRODUCT SAFETY COMMISSION HANDBOOK FOR PUBLIC PLAYGROUND SAFETY.

4. Restrictions. Until all amounts due hereunder are paid in full, Customer shall not: (i) permit the Equipment to be levied upon or attached under any legal process; (ii) transfer title to the Equipment or any of Customer's rights therein; or (iii) remove or permit the removal of the Equipment to any location not specified in this Quote.

5. Purchase Money Security Interest. Customer hereby grants, pledges and assigns to Miracle, and Miracle hereby reserves a purchase money security interest in, the Equipment in order to secure the payment and performance in full of all of Customer's obligations hereunder. Customer agrees that Miracle may file one or more financing statements, in order to allow it to perfect, acquire and maintain a superior security interest in the Equipment.

6. Choice of Law and Jurisdiction. All agreements between Customer and Miracle shall be interpreted, and the parties' obligations shall be governed, by the laws of the State of Missouri without reference to its choice of law provisions. Customer hereby consents to the personal jurisdiction of the state and federal courts located in the city and county of St. Louis, Missouri.

7. Title; Risk of Loss; Insurance. Miracle Retains full title to all Equipment until full payment is received by Miracle. Customer assumes all risk of loss or destruction of or damage to the Equipment by reason of theft, fire, water, or any other cause, and the occurrence of any such casualty shall not relieve the Customer from its obligations hereunder and under any invoices. Until all amounts due hereunder are paid in full, Customer shall insure the Equipment against all such losses and casualties.

8. Waiver; Invalidity. Miracle may waive a default hereunder, or under any invoice or other agreement between Customer and Miracle, or cure such a default at Customer's expense, but shall have no obligation to do either. No waiver shall be deemed to have taken place unless it is in writing, signed by Miracle. Any one waiver shall not constitute a waiver of other defaults or the same kind of default at another time, or a forfeiture of any rights provided to Miracle hereunder or under any invoice. The invalidity of any portion of this Quote shall not affect the force and effect of the remaining valid portions hereof.

9. Entire Agreement; Amendment; Binding Nature. This fully-executed Quote, as supplemented by Change Orders and invoices containing exact amounts of estimates provided herein, constitutes the complete and exclusive agreement between the parties. A Change Order is a written instrument signed by the Customer and Miracle stating their agreement as to any amendment in the terms of this Quote. Customer acknowledges that Change Orders may result in delays and additional costs. The parties agree that all Change Orders shall include appropriate adjustments in price and time frames relating to any requested amendments. Upon full execution, this Quote shall be binding upon and inure to the benefit of the parties and their successors and assigns.

10. Counterparts; Electronic Transmission. This Quote, any invoice, and any other agreement between the parties, may be executed in counterparts, each of which shall constitute an original. The facsimile or other electronic transmission of any signed original document and retransmission of any signed facsimile or other electronic transmission shall be the same as the transmission of an original. At the request of either party, the parties will confirm facsimile or other electronically transmitted signatures by signing an original document.

Rev E 021815



PO BOX 29
Allen, TX 75013
Phone: 972-727-0653
Fax: 972-396-4994

Estimate Prepared For:

City of Starkville
405 Lynn Lane
Starkville, MS 39759
(662) 323-2294 (phone)
Gerry Logan

Quote Date: 3/27/2019
Valid For: 30 Days From Quote Date

Part Number	Description	Qty	Weight	Unit Price	Total
850004RED	DIAGONAL BRACE, 17' PAINTED	1	39	\$241.00	\$241.00
850107lgy	GROUND SLEEVE PAINTED	1	32	\$235.00	\$235.00
980892RED	PARTS CARTON (2) 4" PLUGS	1	1	\$9.00	\$9.00
985530reD	LEG-STEPS 65-749 PAINTED	2	7	\$43.00	\$86.00
987822	PARTS CARTON 65-759 & 65-769	1	5	\$94.00	\$94.00
995671RD	EXTENSION-STAIR 15" PVC COATED RD	1	17.4	\$70.00	\$70.00
995737RED	ENCLOSURE FREE STANDING SLIDES	2	20.7	\$289.00	\$578.00
996133RED	PARTS CARTON 65-749	1	2	\$114.00	\$114.00
996202	PARTS CARTON TYPHOON FREE STANDING	1	1.2	\$36.00	\$36.00
996204RD	STEP-TOP FREE STANDING SLIDES RD	1	121.25	\$644.00	\$644.00
996206RD	STEP-BOTTOM FREE STANDING SLIDES RD	1	107.5	\$574.00	\$574.00
996208RD	STEP-MIDDLE FREE STANDING SLIDES RD	1	71.25	\$391.00	\$391.00
996212RED	HANDRAIL TYPHOON 65-769	2	38.1	\$475.00	\$950.00

NF	Poured In Place EPDM PIP Rubber Surfacing 50/ 50 Color	500		\$7,500.00
Sto	Compacted Stone	500	4.00	\$2000.00

Totals:

Equipment Weight:	529.20 lbs
Equipment List:	\$13,522.00
Discount Amount:	\$0.00
Freight:	\$425.00
Installation:	\$2,000.00
Total:	\$15,947.00

Notes:

If tax exempt, please provide tax exemption certificate otherwise tax will be included on your invoice.

Thank you for the opportunity to provide this quote!

Approved by:

- INSTALLATION AND FREIGHT NOT INCLUDED (UNLESS NOTED ABOVE)

- IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN PERMITS IF NECESSARY.

-It is the responsibility of the owner to locate all underground utility lines (Telephone, Computer/Data Lines, Water and Main Lines for Irrigation Sprinklers).

-We will make every endeavor to prevent damage to the located utilities, but in the event of damage to the utilities that we cannot repair, we will not be held

responsible for charges of repair from outside services.

ROCK CLAUSE: In the event solid rock is encountered, an additional charge of \$25.00 per hole will be assessed.

- Prices are guaranteed for 30 days from date listed on quote.

Approved By: _____

Date: _____



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM DEPT.: POLICE
AGENDA DATE: 04/02/2019
PAGE: 1 of 3**

SUBJECT: Request authorization to allow Sgt. Josh Wilson to attend a Firearms Instructor course in Holly Springs, Ms., on April 29-May 3, 2019

AMOUNT & SOURCE OF FUNDING: 001-230-690-552

SSGT	\$750.00
Desoto County Sheriff's Dept. (lodging)	<u>\$100.00</u>
Total	\$850.00

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT: STARKVILLE POLICE DEPT**

**DIRECTOR'S
AUTHORIZATION: R. FRANK NICHOLS
CHIEF OF POLICE
662-323-2700**

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION: Approval to allow Sgt. Josh Wilson to attend a Firearms Instructor course in Holly Springs, Ms.



GOSSGT.COM

REGISTER ONLINE!

SSGT Protect & Prevail

FIREARMS TRAINING

STRATEGIC SELF-DEFENSE & GUNFIGHTING TACTICS

MISSISSIPPI FIREARMS COURSE

40-hour Shoot House Instructor: Handgun

DATE:
April 29 - May 3, 2019

HOST & LOCATION:
Desoto County Sheriff's Office
204 Heritage Dr.
Holly Spring, MS 38635

CONTACT:
Sgt. Terry Winders
twinders@desotocountymms.gov

PRICE:
\$750.00/officer

INSTRUCTOR:
Jack Nevils

CLASS TIMES:
8:00 AM - 5:00 PM Each Day!

SSGM JACK NEVILS - SF (Ret.)


nemoarms.com

P.O. m-14419



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Police
AGENDA DATE: 04/02/2019
PAGE: 1 of 3

SUBJECT: Request authorization for Officer Kenya Bibbs to attend a D.A.R.E. Class in Montgomery, AL., May 20-31, 2019.

AMOUNT & SOURCE OF FUNDING: 001-201-690-552

MS D.A.R.E. \$1,499.00

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** STARKVILLE POLICE DEPT.

**DIRECTOR'S
AUTHORIZATION:** R. FRANK NICHOLS
662-323-2700

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION:

Move approval for Kenya Bibbs to attend a D.A.R.E. class in Montgomery, AL., May 20-31, 2019.

2019 Basic DARE Officer Training

Posted on: September 6th, 2018

2019 Basic MS/AL DARE Officer Training

- May 20 – May 31, 2019
- Montgomery, AL
- Cost: \$1,499 and INCLUDES all lodging, lunches, materials, supplies, registration, and training.
- *DARE Officer Training Application*

NEXT BASIC DARE Officer Training will be scheduled for Fall/Winter 2019.

Contact: Lt. Sheri Hall – 662.871.4807



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: February 5, 2019
PAGE: 1

SUBJECT: Request approval for Madison Smith with the Electric Division of Starkville Utilities to travel to Nashville, TN to attend the Line Design & Staking 3 Class on April 16-18, 2019. Cost with the trip is expected to be \$2,113.75 (registration, lodging, meals, and mileage). Advance travel requested in the amount of \$348.00.

AMOUNT & SOURCE OF FUNDING: 2019 Budget

FISCAL NOTE:

AUTHORIZATION HISTORY

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for Madison Smith to Nashville, TN to attend the Line Design & Staking 3 Class on April 16-18,, 2019. Cost not to exceed \$2,113.75.

TRAVEL EXPENSE REPORT
STARKVILLE UTILITIES
200 N Lafayette St, Starkville, MS 39759

NAME	Madison Smith	TRAVEL	Class
DIVISION	Electric Division	PURPOSE	Line Design & Staking 3
POSITION	Engineering Associate	BEGIN DATE	4/16/2019
PHONE	662-323-3133	END DATE	4/18/2019
EMAIL	msmith@starkvilleutilities.com	TOTAL DAYS	3
MANAGER	Terry Kemp	DESTINATION	TN - Nashville
TYPE OF REIMB	Advance Travel	OTHER CITY	N/A
MEAL RATE	\$61.00/day	HOTEL ROOM	Yes
HOTEL RATE	\$179.00/night	TOTAL NIGHTS	3
		VEHICLE	Personal Vehicle

Advance Travel

DESCRIPTION (Enter Totals for Trip)		TOTAL COST	Paid by Employee	Cost to Employee	Amt Due to Employee
Registration Costs		\$1,130.75	No	\$0.00	\$0.00
Hotels		\$452.00	No	\$0.00	\$0.00
Mileage	600.0 mi.	\$348.00	Yes	\$348.00	\$348.00
Meals	3 days	\$183.00	No	\$0.00	\$0.00
Other Transport		\$0.00	No	\$0.00	\$0.00
Miscellaneous		\$0.00	No	\$0.00	\$0.00
TOTAL COST OF TRAVEL		\$2,113.75		\$348.00	\$348.00

ADVANCE TRAVEL REQUESTED	\$348.00
---------------------------------	-----------------

ESTIMATED EXPENSE REIMBURSEMENT	\$0.00
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Employee Signature: 

Date: 3/22/19

Supervisor Signature: 

Date: 3/22/19

Dept Head/Mayor Signature:

Date:

(Department Heads may approve travel with total cost up to \$1,000, from \$1,001-\$2,000 the mayor may approve request, greater than \$2,000 total cost requires board approval. All advanced travel requires board approval.)

Board Approval Date (if applicable):

Expense Reimbursement Reconciliation

Estimated Expense Reimbursement	\$ -
Actual Costs Incurred (attach receipts**)	\$
Reimbursement to Employee (Lesser of Estimated vs. Actual Costs)	\$

** Receipts supporting every expense on this form must be attached to this form for reimbursement. Meal and Hotel receipts must be a detailed receipt listing each item purchases (not just a credit card statement total amount). No alcohol should be purchased on city travel and will not be reimbursed.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: April 2, 2019
PAGE: 1

SUBJECT: Request approval of lowest and best quote from Parks & Parks Water Well Service, for the repairing of the Parkdale Well motor in the amount of 6,375.00.

AMOUNT & SOURCE OF FUNDING: 2019 Budget

FISCAL NOTE: 2 Bids Received

Parks & Parks	\$6,375.00
Donald Smith	\$7,440.00

AUTHORIZATION HISTORY

REQUESTING
DEPARTMENT: Utilities

DIRECTOR'S
AUTHORIZATION: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for awarding the lowest and best quote from Parks & Parks Water Well Service, for the repairing of the Parkdale Well motor in the amount of 6,375.00.

PARKS & PARKS WATER WELL SERVICE INC.

**109 OKOLONA CUT OFF ROAD
HOUSTON, MISSISSIPPI 38851**

PHONE: 662-456-2011

24 HOUR SERVICE

FAX: 662-456-2284

QUOTATION

NAME: CITY OF STARKVILLE		CONTACT: THEOTIS	
ADDRESS:		RE: BEARING FOR 200 HP MOTOR	
CITY:		TELEPHONE: 662-769-1780	
STATE:		FAX:	
Date: 3/20/2019		Quote Valid for 30 Days	Quote number: TW3202019A
Description			

Estimate for removing motor and taking to shop for repair. Disassembling, cleaning spraying an insuklating varnish on the winding, install bearing, o-ring, oil filler plugs, oil lite glasses, and lubricating oil.

NOTE: This doesn't include any machine work that may be needed.

TOTAL

\$6,375.00

PARKS & PARKS WATER WELL SERVICE INC.



TOMMY WASHINGTON

Donald Smith Company, Inc.

P.O. Box 38 • Shannon, MS 38868 • Phone: (662) 767-9777 • Fax: (662) 767-3107

March 18, 2019

Theodis Weaver
Starkville Utilities
403 D. L. Conner Dr
Starkville, MS 39759

QUOTATION: PARKDALE WELL

We are pleased to quote the following:

1. Furnish rig and labor to remove existing motor from the well head, transport to a qualified motor shop for repair, re-install on well head;
2. Replace two (2) thrust and one (1) guide bearing;
3. Clean and re-bake motor windings;
4. Fill with oil;
5. For the price of: \$ 7,440.00

This quote does not include any machine work that may be necessary for proper bearing fit or any other unforeseen damage. If any is encountered, it will be billed separately and not without prior approval by the City of Starkville.

Thank you for the opportunity to quote you on this project. If you have any questions, please do not hesitate to call.

Mike Holloway

Mike Holloway
Superintendent



Water Wells • Pumps & Service • Utility Construction
Drilling Wells and Pumping Water Since 1946

CORPORATE OFFICE
746 East Main Street
Headland, Alabama 36345
Phone: (334) 693-2969
Fax (334) 693-3089



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: April 2, 2019
PAGE: 1

SUBJECT: Request approval of lowest and best quote from Coburn, for Phase II of the approved Pleasant Acres waterline purchase in the amount of \$9,950.00

AMOUNT & SOURCE OF FUNDING: 2019 Budget

FISCAL NOTE: 3 Bids Received

Coburn	\$9,950.00
Central	\$10,050.00
G & C	\$10,075.00

AUTHORIZATION HISTORY

REQUESTING
DEPARTMENT: Utilities

DIRECTOR'S
AUTHORIZATION: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for awarding the lowest and best quote from Coburn, for Phase II of the approved Pleasant Acres waterline purchase in the amount of \$9,950.00



QUOTATION

Customer#:

CITY OF STARKVILLE
PO BOX 927
STARKVILLE, MS 39760

Page#: 1 of 2

Branch#:

COBURN'S TUPELO (64)
2277 BARNES CROSSING RD
SALTILLO, MS 38866
662-269-2862
Fax 662-269-2859

Quote#	Start Date	Exp. Date	Job Name	Bid Type	Prepared By
614073	03/21/19	04/21/19	C900	UTILITY	KURT INMAN

TERMS and CONDITIONS

1. Quotation prices are valid for 30 days of bid date unless otherwise indicated.
2. Applicable taxes are not included.
3. Prices quoted are based on availability of material.
4. PVC and HDPE piping prices are based on the order being placed on or before 15 days after bid date and shipped within 30 days after the order date.
5. Manufacturer's warranties will prevail for all products.
6. Coburn Supply Company, Inc. will not be liable for any damages or cost incurred by contractor/customer due to material delivery date not being met because of circumstances beyond Coburn Supply Company, Inc.'s control.
7. Coburn Supply Company, Inc. assumes no responsibility for additions/omissions of material or misinterpretation of plans and specifications.
8. This Quotation is an estimate only and it is the responsibility of the contractor/customer to verify that the materials and quantities set forth below are accurate and comply with the plans and specifications upon which this quotation is based.
9. Coburn Supply Company, Inc. acknowledges that this Quotation is based on the plans and specification and/or addendum(s), if any, referenced below.



QUOTATION

Customer#: 4192189
 CITY OF STARKVILLE
 PO BOX 927
 STARKVILLE, MS 39760

Page#: 2 of 2

Branch#: 64
 COBURN'S TUPELO (64)
 2277 BARNES CROSSING RD
 SALTILLO, MS 38866
 662-269-2862
 Fax 662-269-2859

Quote#	Start Date	Exp. Date	Job Name	Bid Type	Prepared By
614073	03/21/19	04/21/19	C900	UTILITY	KURT INMAN

Line#	Qty	Per	Product No. & Description	Unit Price	Ext. Price
1	2500	FT	1 ==> 47305024 6 in X 20 ft C900 DR18 CL235 PVC Water Pipe With Ring Gasket	3.98	9950.00
				*****	9950.00
			QUOTATION TOTAL		9950.00



CENTRAL PIPE SUPPLY - JACKSON
101 WARE ROAD
PEARL, MS 39208
601-939-3322
Fax 601-932-8944



Quotation

EXPIRATION DATE	QUOTE NUMBER
05/04/2019	S100173662
CENTRAL PIPE SUPPLY - JACKSON 101 WARE ROAD PEARL, MS 39208 601-939-3322 Fax 601-932-8944	PAGE NO.
	1 of 1

QUOTE TO:

SHIP TO:

CITY OF STARKVILLE
PO BOX 927
ACCOUNTS PAYABLE
STARKVILLE, MS 39759-2201

CITY OF STARKVILLE
C/O WATER DEPARTMENT
403 NORTH D L CONNER DRIVE
STARKVILLE, MS 39759

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
6294					
WRITER		SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
BRYAN TAGERT			Net 10th Prox	03/20/2019	Yes
ORDER QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
2500ft	PIPE PVC CL/235 C900 6" DR-18 Pn: 11073			4.020/ft	10050.00
Tax not included. Pricing is good for 30 days unless otherwise noted.				Subtotal	10050.00
				S&H Charges	0.00
				Amount Due	10050.00

G & C **SUPPLY CO., Inc.**WATER, SEWER & GAS SUPPLIES
SIGN & SAFETY SUPPLIESP.O. Drawer 459 - 1105 State Route 77
Atwood, TN 38220
(731)662-7193 or (800)238-3836**QUOTATION**

Order Number	
1759075	
Order Date	Page
3/21/2019 07:06:16	1 of 1

Bill To:STARKVILLE WATER DEPARTMENT
ACCOUNTS PAYABLE
PO BOX 927
STARKVILLE, MS 39760**Ship To:**STARKVILLE WATER DEPARTMENT
403 DR. CONNER DRIVE
STARKVILLE, MS 39759

(662) 323-3505

Customer ID: 1943

PO Number			Ship Route	Taker			
			UTLY	JMEALS			
Quantities			Status Key B = Backorder D = Direct C = Canceled P = In Production	Item ID Item Description	Unit Size	Unit Price	Extended Price
Ordered	Remaining	Status of Balance					
2,500	2,500			C900-150-6 6 C900 CLASS 150 PVC RR PIPE C900 DR18	FT	4.0300	10,075.00

Total Lines: 1

SUB-TOTAL: 10,075.00
TAX: 0.00
AMOUNT DUE: 10,075.00
U.S. Dollars



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: April 2, 2019
PAGE: 1

SUBJECT: Request authorization for Starkville Utilities to initiate Task Order # 4 with Volkert for the design of the brush rotor assemblies at the Wastewater Treatment Plant.

AMOUNT & SOURCE OF FUNDING: 2019 Budget

FISCAL NOTE:

AUTHORIZATION HISTORY

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

Two of our brush rotor assemblies fail at the wastewater treatment facility. We would like to include the replacement of these critical elements as part of the bid process for our bio-solids project. It is anticipated that the cost of replacement might exceed \$900,000.

SUGGESTED MOTION:

Move approval for Starkville Utilities to initiate Task Order # 4 with Volkert for the design of the brush rotor assemblies at the Wastewater Treatment Plant.

**STARKVILLE UTILITIES
CITY OF STARKVILLE, MISSISSIPPI
TASK ORDER NO. 04 – 2019**

**ERNEST E. JONES WASTEWATER TREATMENT FACILITY
BIOSOLIDS IMPROVEMENTS**

This Task is to be performed in accordance with the provisions of the Agreement for professional services entered into this 3rd day of October, 2017, by and between Starkville Utilities, City of Starkville, Mississippi, hereafter referred to as the OWNER, and Volkert, Inc., hereinafter referred to as the CONSULTANT.

WHEREAS, each of said parties represents that it continues to have authority to execute this Task Order and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

Wastewater collected in the City of Starkville (City) is conveyed to the Ernest E. Jones Wastewater Treatment Plant (WWTP). This facility is operated by Starkville Utilities (OWNER), a department of the City. The biological process includes two (2) oxidation ditches. Oxygen is imparted to the wastewater by mechanical brush rotor assemblies. These assemblies are not reliable and have periodically failed, thus limiting the treatment capacity for the activated sludge process.

1.1 Basic Services

CONSULTANT shall perform the scope of services set forth in “Basic Services” of this Task Order, as well as any Additional Services in accordance with the terms and conditions herein.

Phase 1 – Design Services

Task 1A – Preliminary Design

Data Gathering and Reference

CONSULTANT will gather and/or reference the following information to provide a basis for design:

- Operational data collected during the evaluation of the biosolids and existing sludge lagoon.
- Record drawings for the existing WWTP, including process and instrumentation diagrams and mechanical plans.
- Field verification of existing basin configurations. This may include a structural review of the drive pits to address any issues related to drive mounting.

Design Scope

CONSULTANT will evaluate replacement of the existing brush rotor assemblies using the existing technology or an alternate technology which can utilize the existing basin configuration and power supply. The recommended technology will be reviewed with the OWNER for approval.

CONSULTANT will produce a preliminary design for upgrade of the oxidation ditch based on the approved alternative for aeration/mixing.

Engineers Estimate of Probable Cost of Construction

CONSULTANT will develop a preliminary engineer's estimate of probable construction cost for the recommended improvements.

Preliminary Design Review and Quality Management

Preliminary design documents, including the Engineer's Estimate of Probable Construction Cost will be reviewed with OWNER and submitted to OWNER for review and comment. Comments will be received and incorporated into the Preliminary design documents. Internal constructability and quality reviews will be performed prior to submission. CONSULTANT will not proceed with final design without approval by the OWNER to do so.

Task 1B – Final Design

CONSULTANT will proceed with Final Design upon receipt of written approval from the OWNER. Final design will further develop project requirements for Preliminary Design scope and shall include any additional items/scope added by amendment. Design will include electrical and controls upgrades only associated with the aeration/mixing improvements at the oxidation ditches.

CONSULTANT will incorporate the final design into the deliverable for **Task Order No. 03-2018**. This will include review of final design.

CONSULTANT will incorporate the Engineer's Opinion of Probable Construction Cost into the OPCC for **Task Order No. 03-2018**.

Phase 2 – Construction Phase Services

CONSULTANT will provide Phase 2 services for this task under the Phase 2 scope for **Task Order No. 03-2018**.

1.2 Responsibilities of the Owner

In addition to other responsibilities of OWNER as set forth in the Agreement, OWNER shall, at its expense provide existing record drawings, operation and maintenance information, and engineering reports referencing the existing WWTP oxidation ditches, including equipment.

1.3 Additional Services

Additional Services shall be any service not included in Section 1.1, Basic Services herein, any service noted as an exclusion in Section 1.1 herein, or any service under Section 3.3 of the Agreement for Professional Services executed by and between the OWNER and CONSULTANT. Compensation for Additional Services shall be in accordance with said agreement.

1.4 Deliverables

CONSULTANT will provide design deliverables corresponding with Preliminary Design. Deliverables for Final Design will be incorporated into the deliverables for **Task Order No. 03-2018**.

1.5 Schedule

The project schedule shall be incorporated into the Schedule for **Task Order No. 03-2018**. The schedule for **Task Order No. 03-2018** shall be increased in order to complete and incorporate the rotor design.

1.6 Fee

The compensation for engineering services provided under this work order will be based on the breakdown by Design Services and Construction Phase Services. Other Services that are not applicable to the requirements for this project are denoted by "N/A."

PHASE 1 - DESIGN SERVICES	
Description	Fee (Lump Sum)
Phase 1 –Design Services ¹	-
Phase 1; Task 1A – Preliminary Design, including Evaluation	\$23,200
Phase 1; Task 1B – Final Design	\$14,000
Subtotal - Design Services	\$37,200

¹ Preliminary construction estimate for replacement of the brush rotor, including new drives with VFDs and limited structural improvements is \$900,000. The proposed fee is approximately 4% of the estimated construction cost. The ASCE curve for projects with average complexity is 7%.

PHASE 2 - CONSTRUCTION PHASE SERVICES	
Description	Fee (Hourly, Not to Exceed)
Phase 2; Task 2A – Bidding Services	
Phase 2; Task 2B – Engineering Services During Construction	
Construction Administration ¹	TBD
Resident Project Representative (Part-Time) ²	TBD
Subtotal – Construction Phase Services	TBD

¹ Additional construction phase services are anticipated for submittal review and on-site observation and testing. These will be absorbed into the estimated fee for the Phase 2 scope for **Task Order 03-2018**.

COMPENSATION SUMMARY	
Description	Fee
Phase 1 - Design Services (including Special Services)	\$37,200
Phase 2 - Construction Phase Services	TBD
Total Fee	\$37,200

Design Services shall be performed on Lump Sum basis and payable to CONSULTANT by OWNER per percent complete indicated on CONSULTANT prepared invoice.

Construction Phase Services, if added by supplement, shall be payable to CONSULTANT by OWNER per CONSULTANT'S current hourly rates, plus reimbursable and direct expenses.

Invoices shall be submitted and payable by OWNER per the terms of the Agreement.

So, executed and agreed this the _____ day of _____, 201__.

ATTEST:

STARKVILLE UTILITIES
CITY OF STARKVILLE, MISSISSIPPI

Name/Title

General Manager

ATTEST:

VOLKERT, INC.

Vice President



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: April 2, 2019
PAGE: 1

SUBJECT: Request approval for Starkville Utilities to post a customer Privacy Policy online to be in accordance for requirements for our iOS app.

AMOUNT & SOURCE OF FUNDING: 2019 Budget

FISCAL NOTE:

AUTHORIZATION HISTORY

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for Starkville Utilities to post a customer Privacy Policy online to be in accordance for requirements for our iOS app.



Customer Privacy Policy

I. Purpose

To establish policies and procedures that protect the privacy and confidentiality of Starkville Utilities customers' Personal Information and Usage Data, and to ensure that Starkville Utilities's procedures and practices comply with applicable state and federal statutes and regulations.

II. Policy

Starkville Utilities believes that customers own their Personal Information which includes any information that is personal to the customer, including but not limited to customers' telephone numbers, email addresses, account information, and payment history. Starkville Utilities also believes that customers' Usage Data are private and should be protected. Accordingly, Starkville Utilities treats such information as confidential. This privacy policy explains how Starkville Utilities uses customer information, when such information will be shared with third parties, and what safeguards Starkville Utilities takes to protect customer information. Starkville Utilities will not release a customer's Personal Information or Usage Data except as explained in this policy.

III. Use of Personal Information and Usage Data

A. Personal Information

- **To provide utility services to our customers, administer their accounts, and to bill our customers for their utility usage**
- **To improve our operational efficiency and to provide our customers with better service**
- **To contact our customers in response to an inquiry that they send to Starkville Utilities**
- **To send our customers information about certain programs and services that may be of interest to them**
- **To authenticate and confirm the identity of our customers when they access their Starkville Utilities account**
- **To send our customers messages related to their utility services, support and administrative messages, technical notices, updates, alerts, and other information that they request of Starkville Utilities.**

B. Usage Data



- To generate billing statements, and track account billing and payment history
- To improve utility services to our customers
- To enable customers to see their usage data via secure access on the Internet
- To analyze utility usage to help customers select the best rate plan or take advantage of programs offered by Starkville Utilities and the Tennessee Valley Authority (TVA)
TVA currently receives Customer Personal Information and Usage Data on a monthly basis. TVA may also use smart meter data in daily, hourly or 15-minute intervals to design and promote personalized energy efficiency services.

C. Third Parties

Starkville Utilities may also provide data about usage and patterns in various formats to TVA or other third party service providers for various purposes all directed at improving system efficiency and customer service. These third party providers will be subject to the legal obligation to treat information confidentially and to not disclose it to unauthorized persons. Examples of such use include:

- To analyze rates and rate structures.
- To project usage demand patterns and plot growth of different substations or other areas.
- To improve our energy planning in order to better design and engineer our electric distribution systems.

Starkville will respond to any third party requests for Personal Information pursuant to Miss. Code Ann. §25-61-1 *et. seq.*

D. Data Security

Protecting our customers' information is a top priority for Starkville Utilities. We take extensive measures to ensure the integrity of our systems and protect customer Personal Information and Usage Data. We continuously implement and update administrative, technical, and physical security measures to help protect customer Personal Information and Usage Data from unauthorized access, destruction, or alteration. In addition, any account information entered by a customer while logged in to their online account, or that is displayed on Starkville Utilities's website in a customer's browser window, is secured using the latest industry standard security technologies. Current industry standard protocols such as Secure Sockets Layer ("SSL") attempt to protect the confidentiality of your personal and financial information. The customer's browser must be capable of supporting security protocols. Please check with your browser manufacturer for details.

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM DEPT: Utilities
AGENDA DATE: April 2, 2019
PAGE: 1 of 1**

SUBJECT: Request authorization to advertise for bids for the Bluefield Well Rehab Project.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval to advertise for bids for the Bluefield Well Rehab Project