

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF STARKVILLE, MISSISSIPPI
NOVEMBER 5, 2019**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on November 5, 2019 at 5:30 p.m. in the Courtroom of City Hall, located at 110 West Main Street, Starkville, MS. Present were Mayor Lynn Spruill, Aldermen Ben Carver, Sandra Sistrunk, David Little, Jason Walker, Hamp Beatty, Roy A.' Perkins and Henry Vaughn, Sr. Attending the Board were City Clerk / CFO Lesa Hardin and City Attorney Chris Latimer.

Mayor Lynn Spruill opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Lynn Spruill asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Mayor Spruill asked to add Board Business, Item X. D. "Consideration of a Proclamation of Existence of a Local Emergency on October 26, 2019."

Alderman Perkins asked to add Items XI. D. 4. "Restructuring"; XI G. 3 "Chief Water Operator" and XI. G. 4. "Water Operations Manager" to consent.

There being no objections to the changes, the Mayor called for a motion to approve the agenda with consent items.

1. A MOTION TO APPROVE THE AGENDA WITH CONSENT ITEMS.

Alderman Little offered a motion, duly seconded by Alderman Walker, to approve the November 5, 2019 Agenda as amended. Mayor Spruill then read the consented items after which the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA OF
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI
REGULAR MEETING OF TUESDAY, NOVEMBER 5, 2019
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET**

CONSENT AGENDA ITEMS ARE HIGHLIGHTED

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA INCLUDING CONSENTED ITEMS**

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE OCTOBER 1, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE.

CONSIDERATION OF THE MINUTES OF THE OCTOBER 11, 2019 WORK SESSION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS**VII. PUBLIC APPEARANCES****VIII. PUBLIC HEARING**

- A. PUBLIC HEARING AND CONSIDERATION UNDER MISS. CODE ANN. § 21-19-11 TO DETERMINE WHETHER THE BUILDING LOCATED AT 202 MCKINLEY STREET WITH THE PARCEL NUMBER 102B-00-026.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.
- B. PUBLIC HEARING AND CONSIDERATION UNDER MISS. CODE ANN. § 21-19-11 TO DETERMINE WHETHER THE BUILDING LOCATED AT 333 LONG STREET WITH THE PARCEL NUMBER 118O-00-031.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.
- C. PUBLIC HEARING AND CONSIDERATION UNDER MISS. CODE ANN. § 21-19-11 TO DETERMINE WHETHER THE BUILDING LOCATED AT 606 WHITFIELD STREET WITH THE PARCEL NUMBER 102C-00-155.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.
- D. PUBLIC HEARING AND CONSIDERATION UNDER MISS. CODE ANN. § 21-19-11 TO DETERMINE WHETHER THE BUILDING LOCATED AT 722 VINE STREET WITH THE PARCEL NUMBER 102H-00-170.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.
- E. PUBLIC HEARING AND CONSIDERATION UNDER MISS. CODE ANN. § 21-19-11 TO DETERMINE WHETHER THE PROPERTY LOCATED AT 225 GARRARD ROAD WITH THE PARCEL NUMBER 118G-00-011.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.
- F. PUBLIC HEARING AND CONSIDERATION OF CU 19-07 A REQUEST FOR CONDITIONAL USE TO ALLOW FOR A RESIDENTIAL USE ON A C-2 COMMERCIAL ZONED PROPERTY LOCATED APPROXIMATELY 700' WEST OF THE INTERSECTION OF LYNN LANE AND SOUTH MONTGOMERY ST. ON THE SOUTH SIDE OF LYNN LANE WITH THE PARCEL NUMBER 102I-00-002.01.

IX. MAYOR'S BUSINESS

- A. CONSIDERATION OF THE PURCHASE OF A NEW COMPUTER FOR THE OUTDOOR WARNING SIRENS FROM PRECISION COMMUNICATIONS AT A COST OF \$10,408.00.
- B. REQUEST PERMISSION TO CALL FOR A PUBLIC HEARING TO ESTABLISH AN ORDINANCE TO ADHERE TO FIRE CODE REQUIREMENTS FOR MOBILE FOOD PREPARATION VEHICLES.

X. BOARD BUSINESS

- A. DISCUSSION AND CONSIDERATION OF THE POLICE CHIEF APPOINTMENT.
- B. CONSIDERATION OF MAYOR AND ALDERMEN TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S 2020 MID-WINTER CONFERENCE JANUARY 14-16, 2020 IN JACKSON MISSISSIPPI, WITH ADVANCED PAYMENT OF TRAVEL AND REGISTRATION. ALDERMAN PERKINS WILL NOT BE ATTENDING.
- C. CONSIDERATION OF TWO APPLICANTS TO FILL A VACANCY FOR THE OKTIBBEHA COUNTY HERITAGE MUSEUM BOARD FOR A THREE YEAR APPOINTMENT THAT WILL BEGIN NOVEMBER 6, 2019 AND END NOVEMBER 6, 2022.
- D. CONSIDERATION OF A PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY ON OCTOBER 26, 2019.

XI. DEPARTMENT BUSINESS

- A. AIRPORT
THERE ARE NO ITEMS FOR THIS AGENDA
- B. COMMUNITY DEVELOPMENT DEPARTMENT
 - 1. CODE ENFORCEMENT
THERE ARE NO ITEMS FOR THIS AGENDA
 - 2. PLANNING
 - a. CONSIDERATION OF VA 19-12 VARIANCE REQUEST BY HEATHER OSBORNE FROM SETBACK REQUIREMENTS FOR A PROPERTY LOCATED AT 301 YEATES STREET IN A R-2 ZONE WITH THE PARCEL # 102A-00-506.00.
 - b. CONSIDERATION OF COA 19-01 CERTIFICATE OF APPROPRIATENESS REQUEST BY GARY SHAFER, ON BEHALF OF KEN AND GIGI HOLMES, FOR MINOR EXTERIOR CHANGES TO THE PORCH AND ROOF AT 511 GREENSBORO ST. ON A PARCEL THAT IS CURRENTLY ZONED R-1 WITH THE PROPERTY # 102B-00-106.00.
 - c. CONSIDERATION OF ONE CANDIDATE, VICKIE WEST, FOR POTENTIAL APPOINTMENT FOR THE VACANCY IN WARD 2 OF THE STARKVILLE PLANNING AND ZONING COMMISSION.

- d. CONSIDERATION OF REPLACING IWORQ WITH MYGOV PERMITTING SERVICES FROM MYGOV, LLC, AN OKLAHOMA CORPORATION IN AN AMOUNT NOT TO EXCEED \$19,856 PLUS ANNUAL LICENSING RENEWAL FEES OF \$16,800 THEREAFTER.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

1. CONSIDERATION OF DECLARING STREET DEPARTMENT VEHICLE #70, A 2004 INTERNATIONAL 4300 WITH AN ASPHALT ATTACHMENT (VIN#1HTMMAANX5H118753) SURPLUS AND AUTHORIZATION TO AUCTION ON GOVDEALS, AUTHORIZATION TO ADVERTISE FOR A NEW ASPHALT PATCHING TRUCK AND APPROVAL FOR THE CITY CLERK / CFO TO OBTAIN FINANCING LEASING QUOTES.
2. CONSIDERATION OF DECLARING STREET DEPARTMENT TRUCK #708 1994 FORD F-150 (VIN: 1FTDF15Y0RNA08538) PICKUP TRUCK AS SURPLUS AND TO AUCTION ON GOVDEALS.
3. CONSIDERATION OF APPROVING NEEL SHAFFER AS THE CONSULTANT FOR EMERGENCY ROAD AND BRIDGE REPLACEMENT (ERBR) PROJECT FOR THE OLD WEST POINT ROAD BRIDGE (NUMBER SA5300000000138) USING MDOT SMALL PURCHASE PROCEDURE, AUTHORIZING KEVIN STAFFORD AS THE ENGINEER OF RECORD AND AUTHORIZE THE MAYOR TO NEGOTIATE AND SIGN AN ENGINEERING SERVICES CONTRACT AND ANY NECESSARY MDOT ACTIVATION OR PROJECT RELATED PAPERWORK.
4. CONSIDERATION OF THE RESTRUCTURING OF THE ENGINEERING AND STREET DEPARTMENT.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES AS OF OCTOBER 29, 2019 FOR FISCAL YEAR ENDING 9/30/20, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-9, 21-39-17 AND 21-15-21.
2. CONSIDERATION OF THE LOWEST AND BEST BID FOR FINANCING WITH REGIONS EQUIPMENT FINANCE CORPORATION IN THE AMOUNT OF \$280,000 OVER SEVEN YEARS TO BE MADE ANNUALLY IN ADVANCE BEGINNING JANUARY OF 2020 AT 2.49% INTEREST FOR THE LEASE PURCHASE OF (1) FRONT LOADER TRUCK TO BE USED BY STARKVILLE SANITATION DEPT.

F. FIRE DEPARTMENT

1. REQUEST AUTHORIZATION TO ACCEPT A HMEP/LEPC GRANT IN THE AMOUNT OF \$43,112.71 TO PURCHASE HAZARDOUS MATERIAL EQUIPMENT AND TO CONDUCT HAZARDOUS MATERIALS TRAINING. THIS IS A 75/25 MATCHING GRANT, IN WHICH THE SFD WOULD BE RESPONSIBLE FOR \$10,778.18.
2. REQUEST PERMISSION TO ISSUE A COMMERCIAL BURN PERMIT TO BYRUM CONSTRUCTION TO BURN CLEARED DEBRIS ASSOCIATED WITH A CONSTRUCTION PROJECT TO OCCUR AT HUNTINGTON PARK SUBDIVISION PROPERTY LOCATED ON SOUTH MONTGOMERY.

G. HUMAN RESOURCES

1. REQUEST AUTHORIZATION TO HIRE PRINCETON JONES AND AUSTIN SPEARS AS ENTRY LEVEL FIREFIGHTERS IN THE STARKVILLE FIRE DEPARTMENT AND TO RETAIN THE CANDIDATES FROM THE SELECTION PROCESS HELD ON OCTOBER 28, 2019 FOR CONSIDERATION TO FILL ANY ADDITIONAL VACANT POSITIONS IN THE FIRE DEPARTMENT DUE TO RETIREMENTS, TERMINATIONS, OR APPROVED ADDITIONS TO THE FIRE DEPARTMENT WITHIN A PERIOD OF 90 DAYS.
2. REQUEST AUTHORIZATION TO ADVERTISE FOR TWO PART-TIME CUSTOMER SERVICE REPRESENTATIVES IN THE STARKVILLE UTILITIES DEPARTMENT.
3. REQUEST AUTHORIZATION TO CHANGE THE CLASSIFICATION OF SEAN JOHNSTON FROM SUPERINTENDENT TO CHIEF WATER OPERATOR IN THE STARKVILLE UTILITIES DEPARTMENT.
4. REQUEST AUTHORIZATION TO ADVERTISE FOR A WATER OPERATIONS MANAGER IN THE STARKVILLE UTILITIES DEPARTMENT.
5. REQUEST AUTHORIZATION TO ADVERTISE FOR A CUSTOMER SERVICE REPRESENTATIVE IN THE STARKVILLE UTILITIES DEPARTMENT.
6. REQUEST AUTHORIZATION TO ADVERTISE FOR LINEMAN IN THE STARKVILLE ELECTRIC DEPARTMENT.
7. REQUEST AUTHORIZATION TO CHANGE THE EMPLOYMENT STATUS OF CURTIS WHITE FROM PART-TIME BALIFF/PARKING CONTROL OFFICER TO FULL-TIME BALIFF/PARKING CONTROL OFFICER WITH BENEFITS IN THE STARKVILLE POLICE DEPARTMENT.
8. REQUEST AUTHORIZATION TO ADVERTISE FOR A TEMPORARY PART-TIME RADIO OPERATOR (DISPATCHER) IN THE STARKVILLE POLICE DEPARTMENT.

H. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

I. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

J. POLICE DEPARTMENT

1. **CONSIDERATION TO PURCHASE A WHITE 2020 DODGE DURANGO FOR D.A.R.E. IN THE AMOUNT OF \$27,592.00 OFF STATE CONTRACT, AND TO BE PURCHASED OUT OF THE D.A.R.E. FUND/GRANT.**

K. SANITATION DEPARTMENT

1. **CONSIDERATION TO DECLARE THE ENVIRONMENTAL SERVICE DEPARTMENT 2008 FORD F-150 (VIN:1FTRF12W68KD94195) TRUCK # 97 AS SURPLUS, AUCTION ON GOVDEALS AND PURCHASE A NEW 2019 DODGE RAM 1500 PICK-UP TRUCK FOR \$18,956.00, STATE CONTRACT # 070-4852311.**

L. UTILITIES DEPARTMENT

1. **REQUEST AUTHORIZATION FOR RANDALL CHRISWELL WITH THE ELECTRIC DIVISION OF STARKVILLE UTILITIES TO TRAVEL TO JACKSON, TN TO ATTEND THE TVPPA LINEMAN APPRENTICESHIP LAB 5: TROUBLESHOOTING ON DECEMBER 2-6, 2019, WITH COSTS NOT TO EXCEED \$2,000.00.**
2. **REQUEST AUTHORIZATION TO ADVERTISE FOR SOURCE OF SUPPLY BIDS FOR THE ELECTRICAL AND WATER DIVISIONS OF STARKVILLE UTILITIES, WITH THE INTENT OF AWARDING THE SOURCE OF SUPPLY CONTRACTS FOR THE JANUARY 1, 2020 THROUGH JUNE 30, 2020 PERIOD.**

XII. CLOSED DETERMINATION SESSION**XIII. OPEN SESSION****XIV. EXECUTIVE SESSION****XV. OPEN SESSION****XVI. RECESS UNTIL NOVEMBER 19, 2019 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.**

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

Consent items 2 – 26:**2. CONSIDERATION OF THE MINUTES OF THE OCTOBER 11, 2019 WORK SESSION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.**

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval of minutes of the October 11, 2019 work session of the Mayor and Board of Aldermen” is enumerated, this consent item is thereby approved.

3. CONSIDERATION OF THE PURCHASE OF A NEW COMPUTER FOR THE OUTDOOR WARNING SIRENS FROM PRECISION COMMUNICATIONS AT A COST OF \$10,408.00.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval of the purchase of a new computer which contains proprietary software compatible to the sirens for the outdoor warning sirens from Precision Communications at a cost of \$10,408.00” is enumerated, this consent item is thereby approved.

4. CONSIDERATION TO CALL FOR A PUBLIC HEARING TO AMMEND STARKVILLE'S TRANSIENT VENDOR ORDINANCE TO ADHERE TO FIRE CODE REQUIREMENTS FOR MOBILE FOOD PREPARATION VEHICLES.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the "approval to call for a public hearing to amend Starkville's transient vendor Ordinance to adhere to Fire Code requirements for Mobile Food Preparation Vehicles" is enumerated, this consent item is thereby approved.

5. CONSIDERATION OF MAYOR AND ALDERMEN TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S 2020 MID-WINTER CONFERENCE JANUARY 14-16, 2020 IN JACKSON MISSISSIPPI, WITH ADVANCED PAYMENT OF TRAVEL AND REGISTRATION. ALDERMAN PERKINS WILL NOT BE ATTENDING.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the "approval for the Mayor and Aldermen to attend the Mississippi Municipal League's 2020 Mid-Winter Conference January 14-16, 2020 in Jackson Mississippi, with advanced payment of travel and registration" is enumerated, this consent item is thereby approved.

6. CONSIDERATION OF COA 19-01 CERTIFICATE OF APPROPRIATENESS REQUEST BY GARY SHAFER, ON BEHALF OF KEN AND GIGI HOLMES, FOR MINOR EXTERIOR CHANGES TO THE PORCH AND ROOF AT 511 GREENSBORO ST. ON A PARCEL THAT IS CURRENTLY ZONED R-1 WITH THE PROPERTY # 102B-00-106.00.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the "approval of COA 19-01: Certificate of Appropriateness Request by Gary Shafer, on behalf of Ken and Gigi Holmes, for minor exterior changes to the porch and roof at 511 Greensboro Street on a parcel that is currently zoned R-1 with the property # 102B-00-106.00" is enumerated, this consent item is thereby approved.

7. CONSIDERATION OF VICKIE WEST, THE SOLE APPLICANT, FOR APPOINTMENT FOR THE VACANCY IN WARD 2 OF THE STARKVILLE PLANNING AND ZONING COMMISSION.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the "approval of Vicki West, the sole applicant, for appointment to the Ward 2 vacancy of the Starkville Planning and Zoning Commission to fill an unexpired term set to expire on June 30, 2020" is enumerated, this consent item is thereby approved.

8. CONSIDERATION OF REPLACING IWORQ WITH MYGOV PERMITTING SERVICES FROM MYGOV, LLC, AN OKLAHOMA CORPORATION IN AN AMOUNT NOT TO EXCEED \$19,856 PLUS ANNUAL LICENSING RENEWAL FEES OF \$16,800 THEREAFTER.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the "approval of replacing iWorq with MyGov permitting services from MyGov, LLC, an Oklahoma Corporation in an amount not to exceed \$19,856 plus annual licensing renewal fees of \$16,800 thereafter" is enumerated, this consent item is thereby approved.

9. CONSIDERATION OF DECLARING STREET DEPARTMENT VEHICLE #70, A 2004 INTERNATIONAL 4300 WITH AN ASPHALT ATTACHMENT (VIN#1HTMMAANX5H118753) SURPLUS AND AUTHORIZATION TO AUCTION ON GOVDEALS, AUTHORIZATION TO ADVERTISE FOR A NEW ASPHALT PATCHING TRUCK AND APPROVAL FOR THE CITY CLERK / CFO TO OBTAIN FINANCING LEASING QUOTES.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval of declaring Street Department Vehicle #70, a 2004 International 4300 with an asphalt attachment (VIN#1HTMMAANX5H118753) surplus and authorization to auction on govdeals, and to advertise for a new Asphalt patching truck with approval for the City Clerk / CFO to obtain financing leasing quotes” is enumerated, this consent item is thereby approved.

10. CONSIDERATION OF DECLARING STREET DEPARTMENT TRUCK #708 1994 FORD F-150 (VIN: 1FTDF15Y0RNA08538) PICKUP TRUCK AS SURPLUS AND TO AUCTION ON GOVDEALS.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval of declaring Street Department Truck #708 1994 Ford F-150 (VIN: 1FTDF15Y0RNA08538) pickup truck as surplus and to auction on Govdeals” is enumerated, this consent item is thereby approved.

11. CONSIDERATION OF APPROVING NEEL SHAFFER AS THE CONSULTANT FOR EMERGENCY ROAD AND BRIDGE REPLACEMENT (ERBR) PROJECT FOR THE OLD WEST POINT ROAD BRIDGE (NUMBER SA5300000000138) USING MDOT SMALL PURCHASE PROCEDURE, AUTHORIZING KEVIN STAFFORD AS THE ENGINEER OF RECORD AND AUTHORIZE THE MAYOR TO NEGOTIATE AND SIGN AN ENGINEERING SERVICES CONTRACT AND ANY NECESSARY MDOT ACTIVATION OR PROJECT RELATED PAPERWORK.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval of Neel Schaffer as the consultant for Emergency Road and Bridge Replacement (ERBR) project for the Old West Point Road Bridge (Number SA5300000000138) using MDOT small purchase procedure, authorizing Kevin Stafford as the Engineer of Record and authorize the Mayor to negotiate and sign an engineering services contract and any necessary MDOT activation or project related paperwork” is enumerated, this consent item is thereby approved.

(Additional documents on following page)

12. CONSIDERATION OF THE RESTRUCTURING OF THE ENGINEERING AND STREET DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval of the restructuring of the Engineering and Street Department” is enumerated, this consent item is thereby approved.

(Additional documents follow ERBR documents)

Old West Point Road (at Garrard Road)**Preliminary Opinion of Probable Cost**

<u>Description</u>	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Total</u>
Roadway Tie-In	100	LF	\$600	\$60,000
Demo of Exist. Bridge	1	LS	\$50,000	\$50,000
40' x 150' Bridge (Deck & Sub)	6,000	SF	\$125	\$750,000
Sewer Utility Accomodation	150	LF	\$250	\$37,500
Gas Utility Accomodations	150	LF	\$150	\$22,500
Retaining Wall (Scour Protection)	1,500	SF	\$100	\$150,000
Channel Erosion Protection	1	LS	\$50,000	\$50,000
Contingency (5%)	1	LS	\$56,000	\$56,000
Construction Subtotal =				\$1,176,000
Environmental Permitting and Mitigation =				\$50,000
Design Engineering (9%) =				\$105,840
Construction Engineering (7%) =				\$82,320
Total Project Costs =				\$1,414,160

Report

Date: November 1, 2019

To: Mayor Spruill and Members of the Board

From: Edward Kemp, PE, City Engineer and Nav Ashford, Human Resources Director

Subject: Reorganization of the Engineering and Street Departments

Summary

The Human Resources Director and the City Engineer have developed the following proposal to create a more efficient, responsive and technology driven Street Department. In January, we began planning and discussing opportunities to improve operational efficiency in the Street Department by combining positions and restructuring team makeup while also taking necessary steps to improve employee's growth and development. By taking these actions, we will enhance our efforts to better serve the citizens in accordance with the Street Department's existing platform of initiatives.

The restructuring adds a position of Operations Manager; eliminating two foreman, adds a position of Engineering tech; eliminating the Civil Engineering Intern position; and converting one Maintenance worker position to a seasonal employee as needed during peak times from approximately June through September.

The net effect of this proposal will save the City of Starkville \$200 and create a leaner and more efficient department.

Background

Traditionally, the model for Street department organization was multiple crews operating under the direct supervision of the Superintendent. The crew makeup typically was a foreman, an equipment operator, and 2-3 laborers per team. In recent past, the Street Department had all three long-time, experienced foremen retire. While one position has been filled by a former equipment operator, the remaining two positions have been very difficult to fill despite having advertised for these positions for multiple years. This is due to a couple of reasons: First, the foreman position requires a significant amount of construction and supervisory experience. These requirements disqualify all of our internal staff due to their youth and inexperience. Further, it is difficult to attract someone with this level of experience from the private sector where the pay range is 1.5 to 2 times the City's foreman salary.

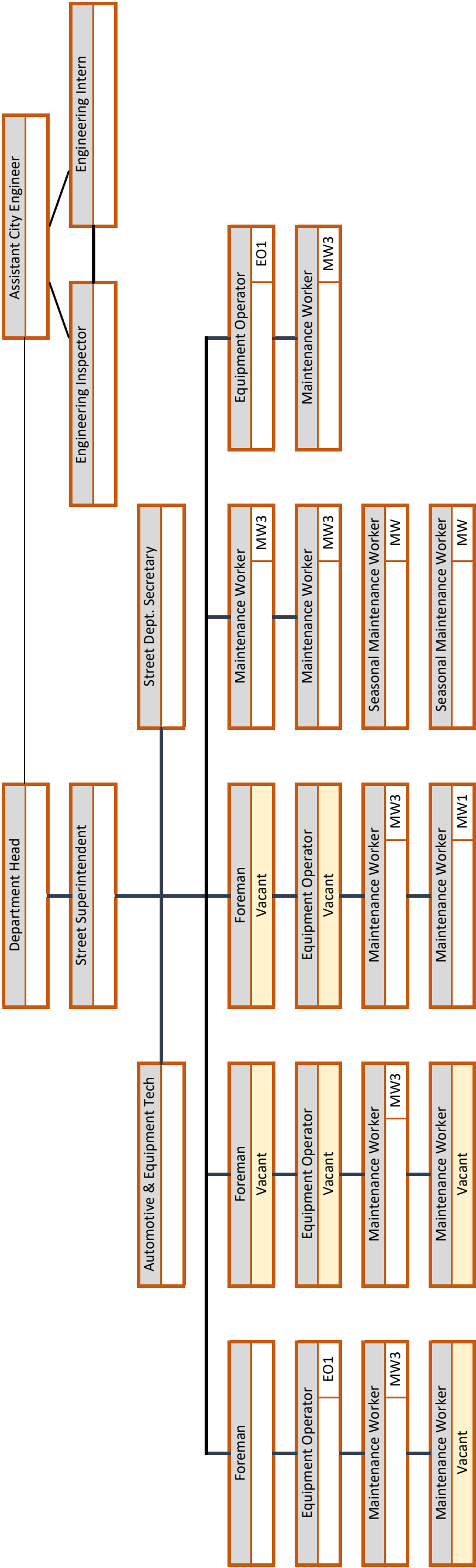
The recently adopted progression plan is helping in developing existing employees into more experienced and supervisory type roles; however, that progression takes time over multiple years. There was a considerable gap in employee experience and development once the foremen retired and that gap will take time to fill with internal employees which is one of our goals. We feel that the future is very encouraging as there are several young employees who are working very hard to learn, advance and grow in the department.

Not only has the staff makeup and structure changed over the past few decades, but also the Street Department responsibilities have shifted as well. In the distant past, the department functions included both capital improvements such as roadway construction and large drainage project installations as well municipal infrastructure maintenance responsibilities. Over time, the allocation of the time for the Street Department has increased to primarily maintenance functions including asphalt repairs and maintenance, concrete repairs, drainage maintenance, ROW maintenance and sign maintenance. The capital projects are now completed almost exclusively by contractors. This department focus and strategy is not something unique to Starkville, but is a common trend that other municipalities and utilities across the state and region are experiencing.

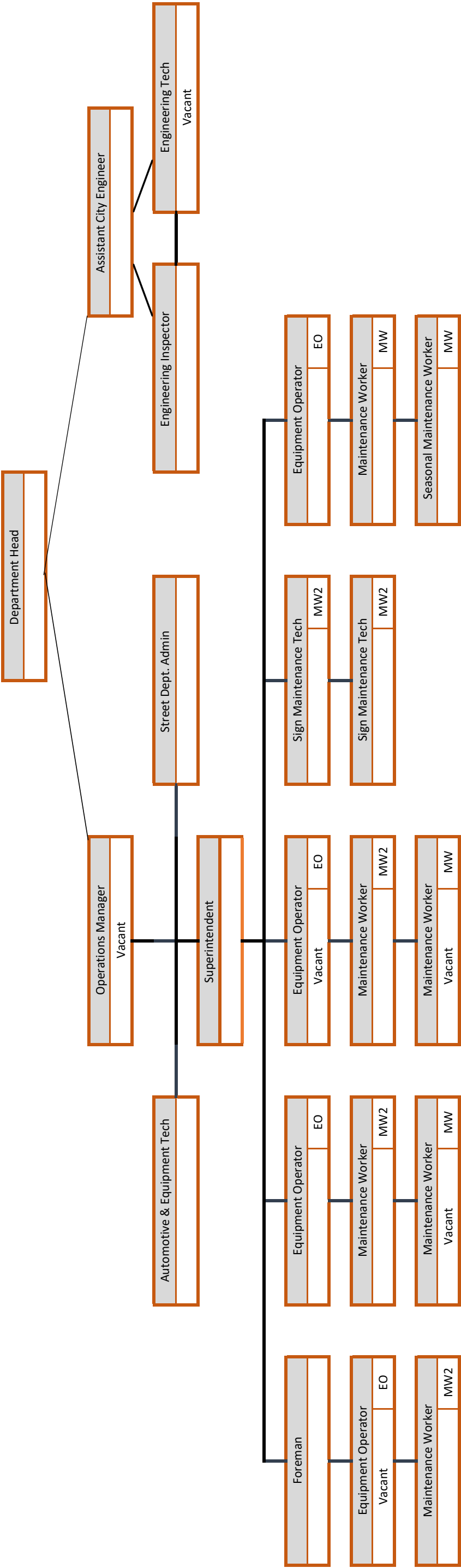
With the constraints of not being able to fill the team supervisor roles and the departmental focus changing to more of a maintenance mode, we have developed a proposal that consolidates the teams into smaller and more efficient groups and placed a higher emphasis on project planning, coordination, execution, communication and follow up.

With the recent retirement of two of our employees, the vacant foreman positions, and the ever changing needs and expectations of the department, these series of opportunities have given the Department Head a chance to take a fresh look and re-evaluate its staffing structure. For the past several months we have been meeting on a regular basis to lay out the opportunities and challenges, discuss the pros and cons, and identify the means by which a more modern department might be created.

Current Street Department Flow Chart



Proposed Street Department Flow Chart



Proposed Changes to Existing Positions.

Operations Manager: The Operations Manager is a new position and will be required to take on an administrative and managerial role, including project planning, labor management and resource allocation. Additionally, they will be responsible for the on-going oversight, management, and implementation of the work order system including processing, follow up and communication with elected officials and citizens.

Engineering Tech: The Engineering Tech is a new position and will provide entry-level professional engineering work not requiring registration as a Civil Engineer. This front-line position will provide counter assistance, enhancing our customer service capacity and business-friendly approach, as well as allowing higher level engineers to focus more specifically on complex project review and infrastructure project delivery. Engineering and management staff will be freed from time consuming necessary Street and Engineering related functions such as management of maps, preparation of easements, producing construction drawings, performing traffic studies, etc. that are an inefficient use of time for a licensed professional engineer.

Seasonal Workers: Hiring temporary outside help is easier and much cheaper than hiring a full-time employee with salary and benefits. This is also an opportunity to familiarize with a prospective full-time employee including their compatibility, knowledge base and work ethic prior to employing to a full-time position.

It is expected that this approach will provide a more efficient department from a work flow standpoint and will provide better customer service from a communication standpoint. The other advantage we feel that this department will bring is to provide a succession plan once the Superintendent retires.

Table 1. Changes to Existing Positions

	Current	Proposed	Cost Impact/Saving
Title	New Position	Field Operations Manager	
Salary	\$0	\$68,500	\$68,500
PERS, SS & Health	\$0	\$23,059	\$23,059
Title	New Position	Engineering Tech	
Salary	\$0	\$39,500	\$39,500
PERS, SS & Health	\$0	\$15,795	\$15,795
Title	2 Foreman Positions (\$19.50)	Eliminate	
Salary	\$81,120	\$0	\$81,120
PERS, SS & Health	\$26,221	\$0	\$26,221
Title	Civil Engineering Intern (\$12.00)	Eliminate	
Salary	\$12,480	\$0	\$12,480
PERS, SS & Health	\$955	\$0	\$955
Title	1 Maintenance Worker (\$13.00)	1 Seasonal Staff (\$12.00)	
Salary	\$27,040	\$12,480	\$14,560
PERS, SS & Health	\$12,674	\$955	\$11,719
Total			
Salary			\$160
PERS, SS & Health			\$40
Grand Total			\$200

CITY OF STARKVILLE JOB DESCRIPTION**Title: Operations Manager****Reports to: City Engineer****Date Prepared: October 17, 2019****Department: Street****Classification: Exempt, Salary Grade 14****Approved by Board: _____****GENERAL POSITION SUMMARY:**

Operations Manager is responsible for managing the department's maintenance and repair operations for the City's roadways, drainage maintenance, right-of-ways, signage and mosquito control program as well as performing advanced professional administrative work in conducting comprehensive analyses and coordinating the delivery of the department's services.

ESSENTIAL JOB FUNCTIONS:

- Responsible for the planning, management, and administration of the Street Department inspecting the work of crews assigned to the construction; communicating and documenting the task status.
- Oversee and participate in the development and administration of the department's annual budget; participates in the forecast of funds needed for equipment, materials, and supplies; monitors and approves expenditures.
- Responsible for researching and implementing improvements and efficiencies to the operation of the department.
- Oversee and administer projects; develop schedules, project planning, equipment planning and procurement, and the procurement of construction materials and supplies.
- Manages the Street Department work order system; sets performance goals and production standards for planned and preventative maintenance programs; develops strategies and coordinates responses to emergencies and disasters that relate to street operations.
- Develop work schedules establishing the priorities of the work, and review and adjust the schedules to fit climatic and natural conditions; tracks labor and materials using an automated computerized system.
- Plan, direct, coordinate, assigns work activities, projects, and programs in accordance with Departmental and City priorities and schedules.
- Evaluates the quality and efficiency of subordinate personnel, including contractors, by making regular and frequent inspections of the work in the field, reviewing daily work reports, and advising and directing subordinate personnel in the improvement of work production and work methods.
- Train staff on work methods and safety procedures. Maintain a competent and motivated work force by training, developing, and evaluating subordinates.
- Order materials and supplies; obtains bids for equipment; and assists in estimating street maintenance work to be accomplished.
- Coordinate with other departments, contractors, and engineering professionals to assure development of needed capital projects and maintenance of system plans and records.
- Keep the department head informed of problems and issues within the department and within overall City operations of which the department head may not be aware.
- Oversee fleet and equipment maintenance including implementing a routine maintenance and replacement schedule.
- Perform other duties as assigned or directed.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Functions, characteristics, and proper care of tools, equipment, and materials used in the department's maintenance, construction and repair operations.
- Overall municipal street maintenance functions.
- Safety procedures utilized in construction and repair and the appropriate precautionary methods.

- Modern office practices, procedures, methods and equipment including the utilization of technology for communication and department management.
- Principles and practices of organization, management, supervision and training, budget preparation and control.

Skill and Ability to:

- Train, motivate and supervise subordinates.
- Assist in the development and administration of city and departmental policies and procedures.
- Coordinate work with other divisions, departments, contractors and consultants.
- Establish maintenance and repair priorities.
- Estimate time and material costs.
- Respond on an appropriate and timely basis to requests, inquiries, and complaints.
- Maintain proper records and prepare accurate reports.
- Communicate effectively both verbally and in writing.
- Study, develop and present ideas and recommendations effectively in both verbal and written form.
- Establish and maintain an effective working relationship with others.
- Implement organizational wide programs.
- Properly interpret and make decisions in accordance with regulations and City and Department policies and procedures.

EDUCATION AND/OR EXPERIENCE REQUIRED:

Associate's degree or a minimum of five years college training in Engineering, Construction, or Technical related field. A combination of equivalent education and experience likely to provide the required knowledge and abilities may be considered.

Must have strong computer and software skills to include permitting software, Microsoft Office Suite and the ability to interpret computerized data.

Must possess a valid Mississippi Driver's License and acceptable MVR.

A minimum of 3-5 years of progressively responsible public works experience or private construction practice, including two years of experience in a supervisory capacity.

PREFERRED QUALIFICATIONS AND EXPERIENCE:

Bachelor's Degree in Engineering, Public Administration, Construction Management, or Technical related field. Minimum of three (3) years' work experience in a construction environment. Demonstrated proficiency in the administration of job orders and work plans for utility projects.

Demonstrated performance managing a complex construction project or multiple construction projects simultaneously including training, equipping and evaluating subordinate personnel.

PHYSICAL, MENTAL, & OTHER CAPABILITIES:

The job is performed both indoors and outdoors in all types of weather conditions. There is exposure to chemicals and/or hazardous materials on a daily basis. This exposure includes, but is not limited to, electrical shock. Requires the ability to sit, stand, walk, climb, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.

The City of Starkville, is an EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION employer. Candidates are considered for employment with the City, without regard to their race, color, religion, national origin, age, sex, gender, pregnancy, disability, sexual orientation, gender identity, genetic information, military status, protected veteran status or other classification protected by applicable federal, state or local law.

A drug screen is required for this position.

CITY OF STARKVILLE JOB DESCRIPTION

Title: Engineering Technician
Reports to: City Engineer
Date Prepared: October 17, 2019

Department: Street
Classification: Exempt, Salary Grade 12
Approved by Board: _____

GENERAL POSITION SUMMARY:

Engineering Technician performs routine and complex sub-professional engineering related work in the areas of street, storm drainage, and other construction projects and programs including materials testing, surveying, designing, mapping, and drafting utilizing CAD and/or GIS. Provides technical assistance to professional level engineering staff.

ESSENTIAL JOB FUNCTIONS:

- Provide routine to complex technical staff assistance on engineering projects; conduct research to determine available data; prepare preliminary designs and plans; review with professional engineering staff.
- Research project design requirements; perform calculations and prepare estimates of time and material costs.
- Perform technical engineering functions related to traffic, including reviewing and approving traffic control plans, acquiring traffic counts and conducting traffic studies.
- Perform field investigations and gather data for the preparation of the design phase of in-house projects; perform field surveying, lay-out and grade staking.
- Respond to inquiries from contractors, utility companies, consultants and the general public regarding City construction projects or City infrastructure maps.
- Assist engineers in the preparation of construction plans, construction design specifications and bid documents for capital improvement projects; prepare exhibits and reports as required.
- Maintain digital copies of official City maps, drawings and master plans; Maintain archived plans, drawings and infrastructure related files; research and reference material for public and staff use.
- Perform a variety of office or field tasks to gather, analyze and record data; prepare a variety of memos, letters and other correspondence related to plan review, drawings, exhibits or easements.
- Use AutoCAD to perform moderate to difficult drafting work to prepare maps, construction plans, details, deeds, descriptions, exhibits, easements, records, or surveys.
- Perform other duties as assigned or directed.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Drafting and basic surveying principles, techniques, practices, equipment, terminology, methods and instruments including computer aided design (CAD) technology.
- Geographic information system (GIS) software and management of necessary files and data for analysis, planning, and archiving from a municipal perspective
- Materials, methods, and techniques of modern construction; bidding and contractual procedures.
- Construction plans and specifications; engineering maps and records and survey principles and practices.
- Office procedures, methods, and equipment including computers and applicable software applications.
- Applicable laws, regulations, codes, department policies, governing assigned technical engineering duties.

Skill and Ability to:

- Read, understand and interpret construction plans and specifications and property records.
- Perform basic engineering and mathematical calculations with speed and accuracy.
- Analyze and compile technical and statistical information and prepare reports.
- Interpret and apply state and local policies, procedures, laws, codes, and regulations.
- Understand and interpret conceptual plans and project planning documents.
- Maintain accurate engineering records.

- Perform routine to complex civil engineering drafting work.
- Read and create plans and maps; prepare clear and concise reports.
- Adapt to changing technologies and learn functionality of new equipment and systems.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

EDUCATION AND/OR EXPERIENCE REQUIRED:

Associate's degree or a minimum of two years college training in Drafting, Computer Aided Design (CAD), Engineering, or Technical related field. A combination of equivalent education and experience likely to provide the required knowledge and abilities may be considered.

Must have strong computer and software skills to include permitting software, Microsoft Office Suite and the ability to interpret computerized data.

Must possess a valid Mississippi Driver's License and acceptable MVR.

PREFERRED QUALIFICATIONS AND EXPERIENCE:

Bachelor's Degree in Engineering, Construction Management, or related field. Minimum of three (3) years' work experience in a construction environment. Familiarity with traffic studies and transportation planning. Demonstrated proficiency in the development of construction plans in a timely manner for infrastructure related projects.

A minimum of 3-5 years of progressively responsible municipal or design firm experience, including two years of experience in a supervisory capacity.

PHYSICAL, MENTAL, & OTHER CAPABILITIES:

The job is performed both indoors and outdoors in all types of weather conditions. There is exposure to chemicals and/or hazardous materials on a daily basis. This exposure includes, but is not limited to, electrical shock. Requires the ability to sit, stand, walk, climb, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.
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Regular and consistent attendance is a condition of continuing employment.

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A drug screen is required for this position.

13. CONSIDERATION OF THE LOWEST AND BEST BID FOR FINANCING WITH REGIONS EQUIPMENT FINANCE CORPORATION IN THE AMOUNT OF \$280,000 OVER SEVEN YEARS TO BE MADE ANNUALLY IN ADVANCE BEGINNING JANUARY OF 2020 AT 2.49% INTEREST FOR THE LEASE PURCHASE OF (1) FRONT LOADER TRUCK TO BE USED BY STARKVILLE SANITATION DEPT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval of the lowest and best bid for financing from Regions Equipment Finance Corporation in the amount of \$280,000 over seven years to be made annually in advance beginning January of 2020 at 2.49% interest for the lease purchase of (1) Front Loader Truck to be used by Starkville Sanitation Dept” is enumerated, this consent item is thereby approved.

Four quotes were received: Regions Equipment Finance - 2.49%
 Bancorp South – 3.79%
 Trustmark Bank -2.70%
 BankFirst – 3.20%

14. CONSIDERATION TO ACCEPT A HMEP/LEPC GRANT IN THE AMOUNT OF \$43,112.71 TO PURCHASE HAZARDOUS MATERIAL EQUIPMENT AND TO CONDUCT HAZARDOUS MATERIALS TRAINING. THIS IS A 75/25 MATCHING GRANT, IN WHICH THE SFD WOULD BE RESPONSIBLE FOR \$10,778.18.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to accept a HMEP/LEPC Grant in the amount of \$43,112.71, to be utilized to purchase Hazardous Material Equipment and to conduct Hazardous Materials Training. This is a 75/25 matching grant, in which the SFD would be responsible for \$10,778.18” is enumerated, this consent item is thereby approved.

Items	Cost/Unit	Quantity	Total
1. Level A Suit L/XL	\$735.91	5	\$3,679.55
2. Level A Suit 2XL	\$809.50	5	\$4,047.50
3. Level B Suit Zytron 300 TES (6 per case)	\$1,233.33	2	\$2,466.66
4. Alexeter Raid multi detector (10 per kit)	\$1,400.00	1	\$1,400.00
5. Draeger Simultest kit	\$1,999.00	1	\$1,999.00
6. X-am Draeger Gas Detector	\$1,300.00	2	\$2,600.00
7. Chlorine A Kit (Cylinder)	\$2,575.00	1	\$2,575.00
8. Chlorine B Kit (Ton Container)	\$2,495.00	1	\$2,495.00
9. Chlorine C Kit (Tank Car/Truck)	\$2,850.00	1	\$2,850.00
10. MSWIN Communication Devices	\$1,500	6	\$9,000.00
11. Table Top Exercises	\$5000	2	\$10,000.00

15. CONSIDERATION TO ISSUE A COMMERCIAL BURN PERMIT TO BYRUM CONSTRUCTION TO BURN CLEARED DEBRIS ASSOCIATED WITH A CONSTRUCTION PROJECT TO OCCUR AT HUNTINGTON PARK SUBDIVISION PROPERTY LOCATED ON SOUTH MONTGOMERY.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to issue a commercial burn permit to Byrum Construction to burn cleared debris associated with a construction project at Huntington Park Subdivision property located on South Montgomery” is enumerated, this consent item is thereby approved.

16. REQUEST AUTHORIZATION TO HIRE PRINCETON JONES AND AUSTIN SPEARS AS AN ENTRY LEVEL FIREFIGHTERS IN THE STARKVILLE FIRE DEPARTMENT AND TO RETAIN THE CANDIDATES FROM THE SELECTION PROCESS HELD ON OCTOBER 28, 2019 FOR CONSIDERATION TO FILL ANY ADDITIONAL VACANT POSITIONS IN THE FIRE DEPARTMENT DUE TO RETIREMENTS, TERMINATIONS, OR APPROVED ADDITIONS TO THE FIRE DEPARTMENT WITHIN A PERIOD OF 90 DAYS.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to hire Princeton Jones and Austin Spears as an entry level Firefighters in the Starkville Fire Department and to retain the candidates from the selection process held on October 28, 2019 for consideration to fill any additional vacant positions in the Fire Department due to retirements, terminations, or approved additions to the Fire Department within a period of 90 days” is enumerated, this consent item is thereby approved.

17. REQUEST AUTHORIZATION TO ADVERTISE FOR TWO PART-TIME CUSTOMER SERVICE REPRESENTATIVES IN THE STARKVILLE UTILITIES DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to advertise for two part-time Customer Service representatives in the Starkville Utilities Department” is enumerated, this consent item is thereby approved.

18. REQUEST AUTHORIZATION TO CHANGE THE CLASSIFICATION OF SEAN JOHNSTON FROM SUPERINTENDENT TO CHIEF WATER OPERATOR IN THE STARKVILLE UTILITIES DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to change the classification of Sean Johnston from Superintendent to Chief Water Operator in the Starkville Utilities Department” is enumerated, this consent item is thereby approved.

19. REQUEST AUTHORIZATION TO ADVERTISE FOR A WATER OPERATIONS MANAGER IN THE STARKVILLE UTILITIES DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to advertise for a Water Operations Manager in the Starkville Utilities Department” is enumerated, this consent item is thereby approved.

20. REQUEST AUTHORIZATION TO ADVERTISE FOR A CUSTOMER SERVICE REPRESENTATIVE IN THE STARKVILLE UTILITIES DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to advertise for a Customer Service Representative in the Starkville Utilities Department” is enumerated, this consent item is thereby approved.

21. REQUEST AUTHORIZATION TO ADVERTISE FOR LINEMEN IN THE STARKVILLE ELECTRIC DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to advertise for Linemen in the Starkville Electric Department” is enumerated, this consent item is thereby approved.

22. REQUEST AUTHORIZATION TO CHANGE THE EMPLOYMENT STATUS OF CURTIS WHITE FROM PART-TIME BALIFF/PARKING CONTROL OFFICER TO FULL-TIME BALIFF/PARKING CONTROL OFFICER WITH BENEFITS IN THE STARKVILLE POLICE DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to change the employment status of Curtis White from part-time Bailiff / Parking Control Officer to full-time Bailiff / Parking Control Officer with benefits in the Starkville Police Department” is enumerated, this consent item is thereby approved.

23. REQUEST AUTHORIZATION TO ADVERTISE FOR A TEMPORARY PART-TIME RADIO OPERATOR (DISPATCHER) IN THE STARKVILLE POLICE DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to advertise for a part-time Radio Operator (Dispatcher) in the Starkville Police Department to replace an employee while out on medical leave” is enumerated, this consent item is thereby approved.

24. REQUEST AUTHORIZATION TO PURCHASE A WHITE 2020 DODGE DURANGO FOR D.A.R.E. IN THE AMOUNT OF \$27,592.00 OFF STATE CONTRACT, AND TO BE PURCHASED OUT OF THE D.A.R.E. FUND/GRANT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to purchase a white 2020 Dodge Durango for D.A.R.E. in the amount of \$27,592.00 off State Contract out of the D.A.R.E. fund/grant” is enumerated, this consent item is thereby approved.

25. REQUEST AUTHORIZATION TO DECLARE THE ENVIRONMENTAL SERVICE DEPARTMENT 2008 FORD F-150 (VIN:1FTRF12W68KD94195) TRUCK # 97 AS SURPLUS, AUCTION ON GOVDEALS AND PURCHASE A NEW 2019 DODGE RAM 1500 PICK-UP TRUCK FOR \$18,956.00, STATE CONTRACT # 070-4852311.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to declare the Environmental Service Department 2008 Ford F-150 (VIN:1FTRF12W68KD94195) truck as surplus, auction for sale on govdeals and purchase a new 2019 Dodge RAM 1500 pick-up truck for \$18,956.00, State Contract # 070-4852311” is enumerated, this consent item is thereby approved.

26. REQUEST AUTHORIZATION FOR RANDALL CHRISWELL WITH THE ELECTRIC DIVISION OF STARKVILLE UTILITIES TO TRAVEL TO JACKSON, TN TO ATTEND THE TVPPA LINEMAN APPRENTICESHIP LAB 5: TROUBLESHOOTING ON DECEMBER 2-6, 2019, WITH COSTS NOT TO EXCEED \$2,000.00.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval for Randall Chriswell with the Electric Division of Starkville Utilities to travel to Jackson, TN to attend the TVPPA Lineman Apprenticeship Lab 5: Troubleshooting on December 2-6, 2019, with costs associated with the trip not to exceed \$2,000.00 including advance travel in the amount of \$243.60” is enumerated, this consent item is thereby approved.

27. REQUEST AUTHORIZATION TO ADVERTISE FOR SOURCE OF SUPPLY BIDS FOR THE ELECTRICAL AND WATER DIVISIONS OF STARKVILLE UTILITIES, WITH THE INTENT OF AWARDING THE SOURCE OF SUPPLY CONTRACTS FOR THE JANUARY 1, 2020 THROUGH JUNE 30, 2020 PERIOD.

Upon the motion of Alderman Little, duly seconded by Alderman Walker, and adopted by the Board to approve the November 5, 2019 Official Agenda, and to accept items for consent, whereby the “approval to advertise for Source of Supply bids for the Electrical and Water Divisions of Starkville Utilities, with the intent of awarding the Source of Supply contracts for the January 1, 2020 through June 30, 2020 period” is enumerated, this consent item is thereby approved.

28. CONSIDERATION OF THE MINUTES OF THE OCTOBER 1, 2019 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE.

Alderman Vaughn, duly seconded by Alderman Little, offered a motion to approve the minutes of the October 1, 2019 meeting of the Mayor and Board of Aldermen of the City of Starkville. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS:

Mayor Spruill reminded everyone they had until 7 p.m. to vote in the County and State election if they had not done so.

BOARD OF ALDERMEN COMMENTS: None

CITIZEN COMMENTS:

Alvin Turner, Ward 7, asked about the garbage bag distribution. He asked that everyone look out for their neighbors. He stated he was glad to see more sidewalks being added to Hwy 12.

Amanda Capland, Mayor's Youth Council, noted various activities of the group so far this year.

Kayla Gilmore, invited everyone to the Saturday, November 9, Veterans Parade and music sponsored by KMG Creations to be held on the steps of the Oktibbeha County Courthouse.

Marcia Tolliver, W6, thanked the elected officials for listening to the citizens.

Chris Taylor, Ward 7, asked as to the status of the building at the intersection of Hwy 182 and D.L. Conner Drive. The Mayor responded that a grant had been applied for that hopefully would assist in the cleanup.

John Tolliver, thanked the Mayor for serving her country as well as all other veterans so that citizens could freely speak in meetings such as these. He also asked that Garrad Road be considered for sidewalks.

PUBLIC APPEARANCES: None

PUBLIC HEARINGS:

PUBLIC HEARING AND CONSIDERATION UNDER MISS. CODE ANN. § 21-19-11 TO DETERMINE WHETHER THE BUILDING LOCATED AT 202 MCKINLEY STREET WITH THE PARCEL NUMBER 102B-00-026.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.

Dr. Simon Kim presented the history of the property.

Mayor Spruill opened the Public Hearing and called for public comments.

There being no comments, the Mayor announced the public hearing closed.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: November 05, 2019
PAGE: Page 1of 10

SUBJECT:

Public hearing and consideration under Miss. Code Ann. § 21-19-11 to determine whether the building located at 202 McKinley Street with the parcel number 102B-00-026.00 is a menace to the public health, safety, and welfare of the community.

SUMMARY:

April 9, 2019: Code enforcement officer determined that the house on the subject property (Parcel # 102B-00-026.00) was not fit for human habitation.

April 9, 2019: Spoke with a legal representative and sent a warning letter.

June 3, 2019: No progress on the property observed.

August 16, 2019: Spoke with owner's family member.

October 7, 2019: No progress.

Miss. Code Ann. § 21-19-11 allows the municipality to clean the site within the one-year period after the date of the hearing at which the property of parcel of land was adjudicated and, therefore, the Board of Aldermen started the process of Miss. Code Ann. § 21-19-11 by calling for a public hearing to clean the property at their meeting on October 15, 2019.

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Dr. Simon Kim

FOR MORE INFORMATION CONTACT:

Simon Kim @ 662-323-2525 ext. 3119

SUGGESTED MOTION:

Move determine that the building located at 202 McKinley Street with the parcel number 102B-00-026.00 is a menace to the public health, safety, and welfare of the community under Miss. Code Ann. § 21-19-11.

CURRENT PICTURES



Yeates Wilburn
c/o Julia Yeates Moore
1640 Stowood Road
Starkville, MS 39759

NOTICE

PARCEL NUMBER: 102B-00-026.00

202 McKinley Street, Starkville, MS 39759

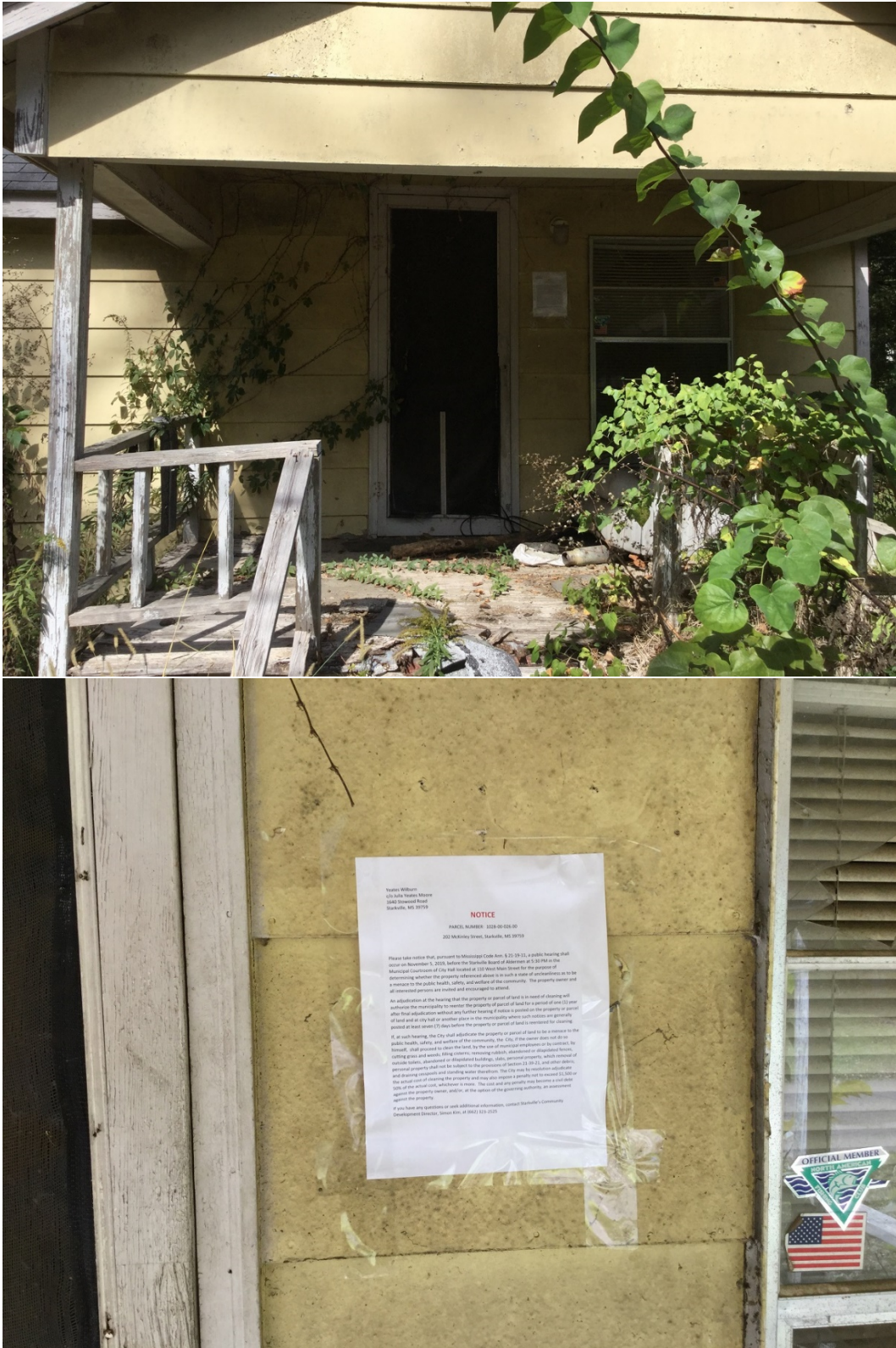
Please take notice that, pursuant to Mississippi Code Ann. § 21-19-11, a public hearing shall occur on November 5, 2019, before the Starkville Board of Aldermen at 5:30 PM in the Municipal Courtroom of City Hall located at 110 West Main Street for the purpose of determining whether the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community. The property owner and all interested persons are invited and encouraged to attend.

An adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

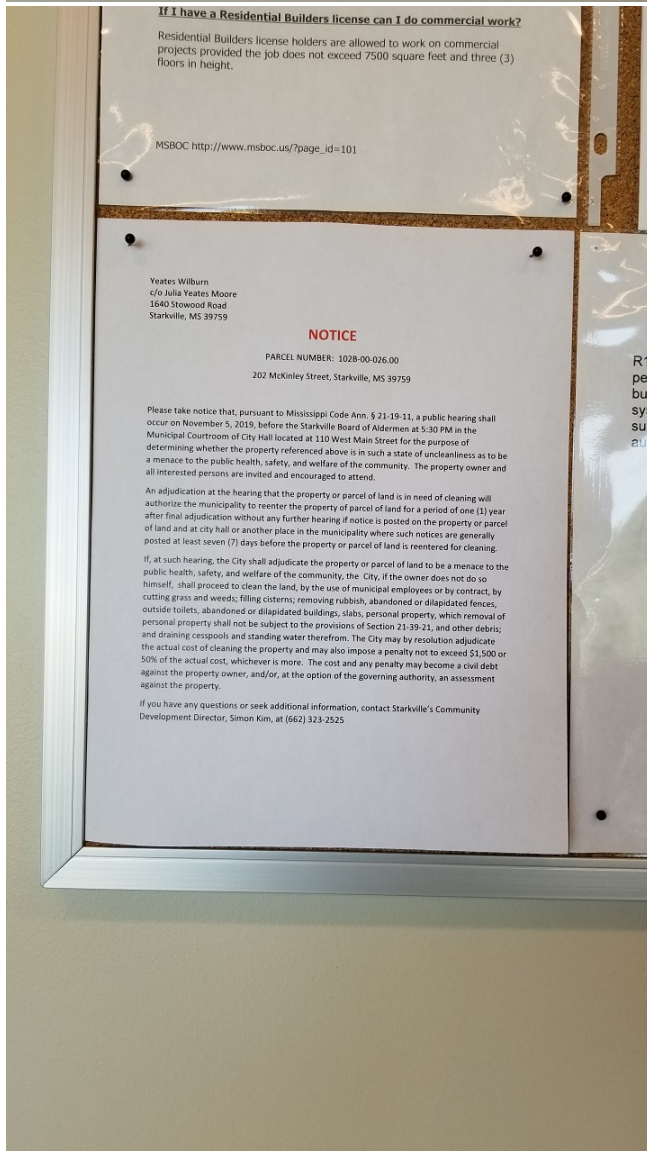
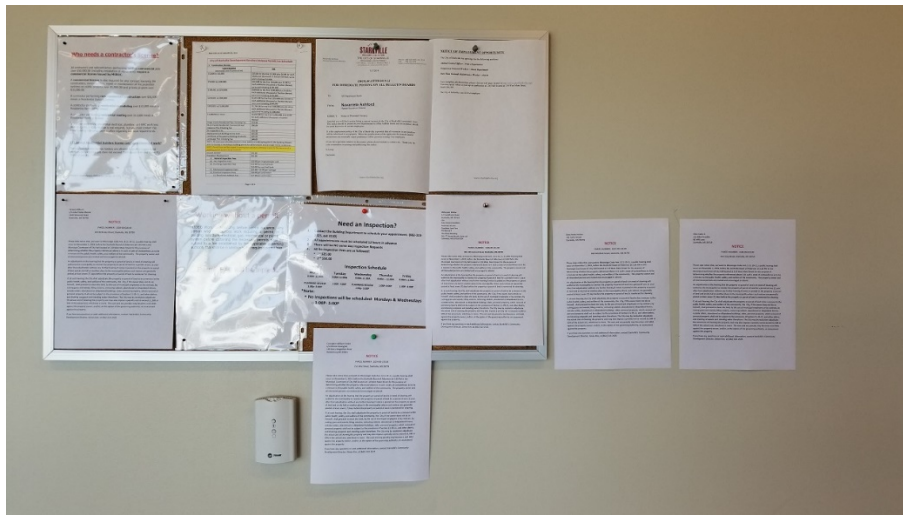
If, at such hearing, the City shall adjudicate the property or parcel of land to be a menace to the public health, safety, and welfare of the community, the City, if the owner does not do so himself, shall proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. The City may by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty not to exceed \$1,500 or 50% of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, and/or, at the option of the governing authority, an assessment against the property.

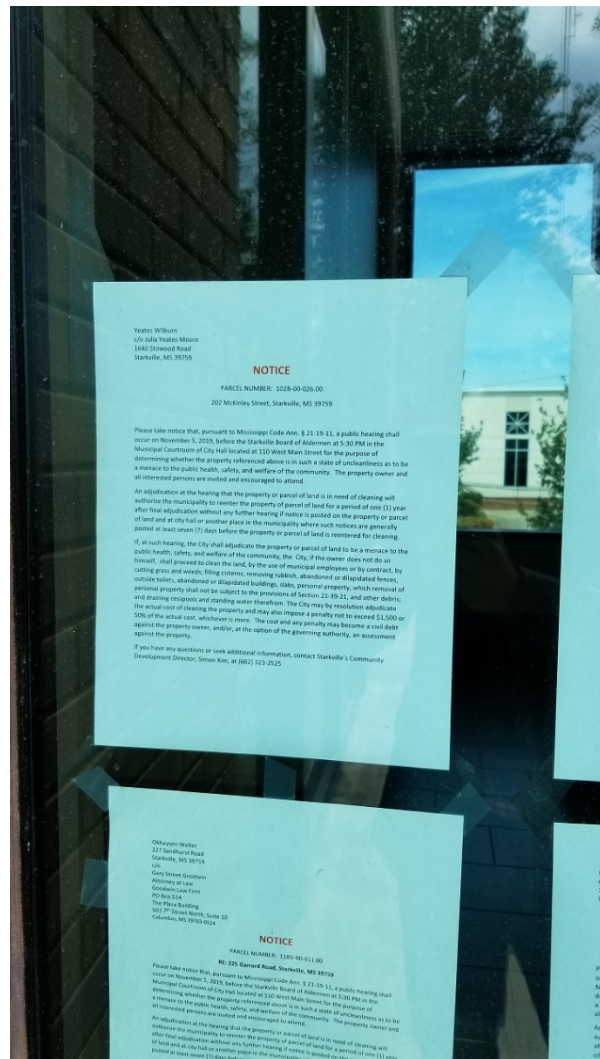
If you have any questions or seek additional information, contact Starkville's Community Development Director, Simon Kim, at (662) 323-2525

1. Subject Property



2. The City Hall





3. Notification Letters to the Tax Payer and the Current Resident

*Certified
Receipt
10/16/19
Mark
Zuma*

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

STARKVILLE, MS 39759

OFFICIAL USE

Certified Mail Fee \$3.50

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$0.00

☐ Return Receipt (electronic) \$0.00

☐ Certified Mail Restricted Delivery \$0.00

☐ Adult Signature Required \$0.00

☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.55

Total Postage and Fees \$6.85

Sent To *Heather Wilburn*
440 Snowwood Blvd
Starkville, MS 39759

PS Form 3800, April 2017 PSN 7530-02-000-9047 See Reverse for Instructions

Postmark
OCT 16 2019
10/16/2019

822 TAYLOR ST
STARKVILLE, MS 39759-9998
277696-0259
(800)275-8777
10/16/2019 01:39 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter	1	\$0.55	\$0.55
(Domestic) (STARKVILLE, MS 39759) (Weight: 0 Lb 0.40 Oz) (Estimated Delivery Date) (Friday 10/18/2019)			
Certified (USPS Certified Mail #) (7019070000054727984)			\$3.50
Return Receipt (USPS Return Receipt #) (9590940253379154537459)			\$2.80
Affixed Postage			(\$6.85)

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STARKVILLE, MS 39759

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Certified Mail Fee \$3.50

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☐ Return Receipt (electronic) \$0.00

☐ Certified Mail Restricted Delivery \$0.00

☐ Adult Signature Required \$0.00

☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.55

Total Postage and Fees \$6.85

Sent To *Current Resident*
202 McKinley Street
Starkville MS 39759

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

Postmark
OCT 16 2019
10/16/2019

First-Class Mail® Letter	1	\$0.55	\$0.55
(Domestic) (STARKVILLE, MS 39759) (Weight: 0 Lb 0.40 Oz) (Estimated Delivery Date) (Friday 10/18/2019)			
Certified (USPS Certified Mail #) (7019070000054728011)			\$3.50
Return Receipt (USPS Return Receipt #) (9590940253379154537466)			\$2.80
Affixed Postage			(\$6.85)

OkTibbeha County Mississippi



Delta Computer Systems, Inc.

Property Link

OKTIBBEHA COUNTY, MS

Current Date 10/ 8/2019

Tax Year 2018

Records Last Updated 10/ 7/2019

PROPERTY DETAIL			
OWNER	YEATES WILBURN	ACRES : **NA**	
	C/O JULIA YEATES MOORE	LAND VALUE : 35000	
	1640 STOWOOD RD	IMPROVEMENTS : 1480	
	STARKVILLE MS 39759	TOTAL VALUE: 36480	
		ASSESSED : 5472	

PARCEL 102B-00-026.00**ADDRESS** 202 MCKINLEY

TAX INFORMATION			
YEAR 2018	TAX DUE	PAID	BALANCE
COUNTY	304.30	0.00	331.69
CITY	145.72	0.00	158.83
SCHOOL	355.90	0.00	387.93
TOTAL	805.92	0.00	0.00 7% Penalty-Call County Official For Total

A Print Fee May Apply, Contact County For Total.**LAST PAYMENT DATE** **NA**

MISCELLANEOUS INFORMATION			
EXEMPT CODE		LEGAL	LOT 14 CITY BLK 49
HOMESTEAD CODE	None		MAP 102B DB/PG 559/51
TAX DISTRICT	1110		
PPIN	015583		
SECTION	03		
TOWNSHIP	18N		
RANGE	14E		

Book **Page**
[PURCHASE COUNTY TAX SALE FILES](#)

TAX SALES HISTORY, FOR UNPAID TAXES		
Year	Sold To	Redeemed Date/By
2018	WOODMARK INVESTMENTS LLC	NOT REDEEMED
2017	BOAZ TAX SALE PROPERTIES LLC	7/26/2019 YEATES WILBURN
2016	WILLIAMS-MCGEE DANIELLE	1/ 8/2018 YEATES WILBURN
2012	TISDALE JIM	4/15/2014 MOORE JULIA

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[ONLINE PROPERTY TAX PAYMENTS](#) | [ONLINE CAR TAG PAYMENTS](#)
[TERMS OF USE](#) | [PRIVACY POLICY](#)

HISTORIC STARKVILLE

MISSISSIPPI'S COLLEGE TOWN

Case #: 1357**Case Date:** 04/09/19**Complainant Name:** Mayor Spruill**Complainant Address:****Complainant Phone:****Description:** Dilapidated Structure and Overgrown Lot**Status:** Pending**Physical Address:** 202 McKinley**Reason:** Not w/in code**Code Reference:** 21-19-11 & Art III Div II Sec 54-73 (A)**Date of Warning Letter:** 04/09/2019**Notes:****Summons Number:****Court Date:****Court Ruling:****Property**

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
102B-00-026.00	202 MCKINLEY		YEATES WILBURN C/O Julia Yeates Moore	662-722-1563	R-2 Single Family/Duplex

Activities

Date	Activity Type	Description	Employee	Status
04/09/2019	Spoke with a Legal Representative	Talked w/ Julie Moore and informed her about the two violations and she said she would have yard mowed asap & would call Fire Chief about using spruce as a training exercise.	Jeff Lyles	Assigned
04/09/2019	Spoke with a Legal Representative	Also told her about the violation letters she would be getting in the mail	Jeff Lyles	Assigned
08/16/2019	Spoke with Owner's Family Member	Spoke with Henrietta Moore about asbestos inspection. Gave her Kirk Rosenhan's contact informatio, 662-435-0565, who said he can help	Amy Counterman	Assigned

Violations

Date	Violation	Description	Notes	Status
04/09/2019	21-19-11 - Property to be condemned			
04/09/2019	Art III Div II Sec 54-73 (A) Overgrown Lot	Lot over 12 inches in growth		

Notes

Date	Note	Created By:
2019-06-03	Left message on Julia Moore's cell about needing to call me as we have not seen any progress on this property	Jeff Lyles

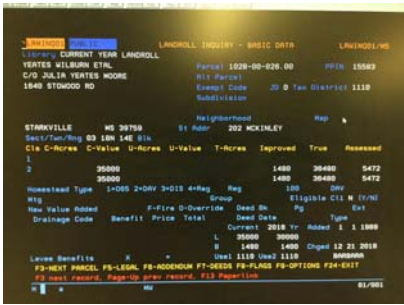
Uploaded Files

Date	File Name
------	-----------

10/07/2019



04/09/2019



04/09/2019



04/09/2019



29. CONSIDERATION OF DECLARING THAT THE BUILDING LOCATED AT 202 MCKINLEY STREET WITH THE PARCEL NUMBER 102B-00-026.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY UNDER MISS. CODE ANN. § 21-19-11.

Alderman Vaughn, duly seconded by Alderman Little, offered a motion to declare that the building located at 202 McKinley Street with the parcel number 102B-00-026.00 is a menace to the public health, safety, and welfare of the community under Miss. Code Ann. § 21-19-11. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

PUBLIC HEARING AND CONSIDERATION UNDER MISS. CODE ANN. § 21-19-11 TO DETERMINE WHETHER THE BUILDING LOCATED AT 333 LONG STREET WITH THE PARCEL NUMBER 1180-00-031.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.

Dr. Simon Kim presented the history of the property.

Mayor Spruill opened the Public Hearing and called for public comments.

Michael Franklin, one of six siblings to whom the house was left at the passing of his mother, stated his family was agreeable to the Fire Department burning the house if possible.

There being no additional comments from the public or the Board, the Mayor announced the public hearing closed.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: November 05, 2019
PAGE: Page 1of 10

SUBJECT:

Public hearing and consideration under Miss. Code Ann. § 21-19-11 to determine whether the building located at 333 Long Street with the parcel number 118O-00-031.00 is a menace to the public health, safety, and welfare of the community.

SUMMARY:

March 29, 2019: Code enforcement officer determined that the house on the subject property (Parcel # 118O-00-031.00) was not fit for human habitation. A warning letter sent to the owner.

October 7, 2019: No progress observed.

Miss. Code Ann. § 21-19-11 allows the municipality to clean the site within the one-year period after the date of the hearing at which the property of parcel of land was adjudicated and, therefore, the Board of Aldermen started the process of Miss. Code Ann. § 21-19-11 by calling for a public hearing to clean the property at their meeting on October 15, 2019.

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Dr. Simon Kim

FOR MORE INFORMATION CONTACT:

Simon Kim @ 662-323-2525 ext. 3119

SUGGESTED MOTION:

Move determine that the building located at 333 Long Street with the parcel number 118O-00-031.00 is a menace to the public health, safety, and welfare of the community under Miss. Code Ann. § 21-19-11.

CURRENT PICTURES



Allen Katie B.
c/o Mikel Franklin
66 Will Lane
Starkville, MS 39759

NOTICE

PARCEL NUMBER: 1180-00-031.00

333 Long Street, Starkville, MS 39759

Please take notice that, pursuant to Mississippi Code Ann. § 21-19-11, a public hearing shall occur on November 5, 2019, before the Starkville Board of Aldermen at 5:30 PM in the Municipal Courtroom of City Hall located at 110 West Main Street for the purpose of determining whether the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community. The property owner and all interested persons are invited and encouraged to attend.

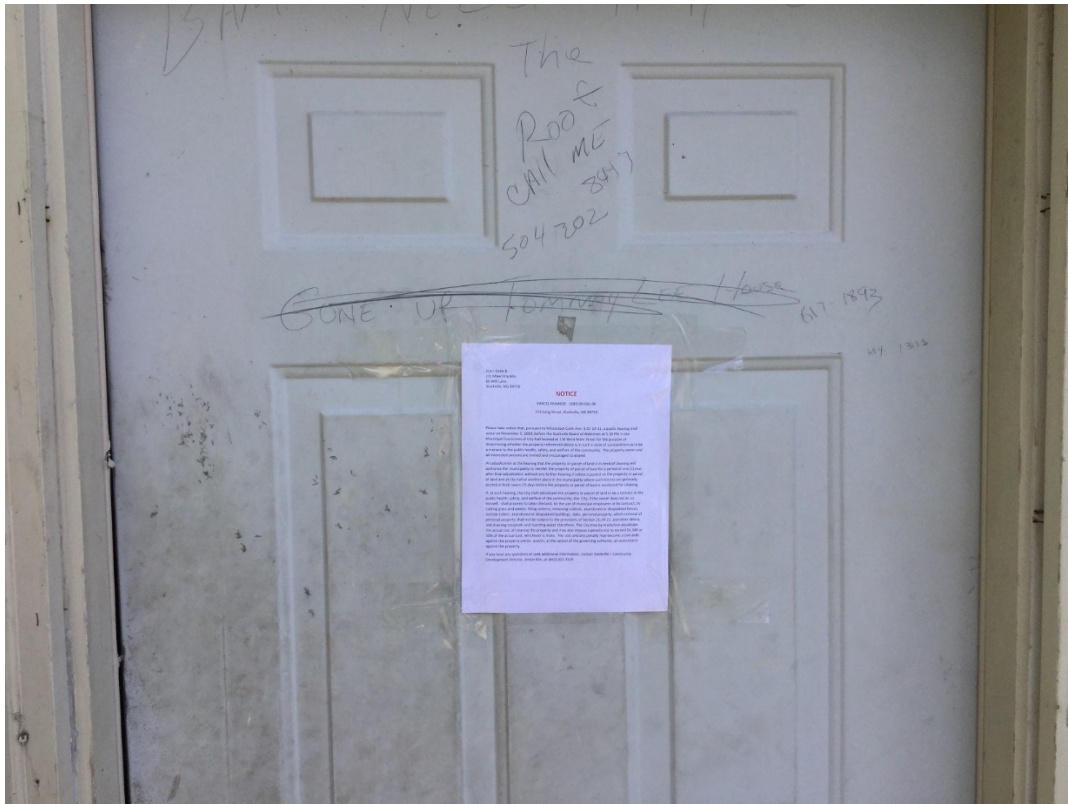
An adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

If, at such hearing, the City shall adjudicate the property or parcel of land to be a menace to the public health, safety, and welfare of the community, the City, if the owner does not do so himself, shall proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. The City may by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty not to exceed \$1,500 or 50% of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, and/or, at the option of the governing authority, an assessment against the property.

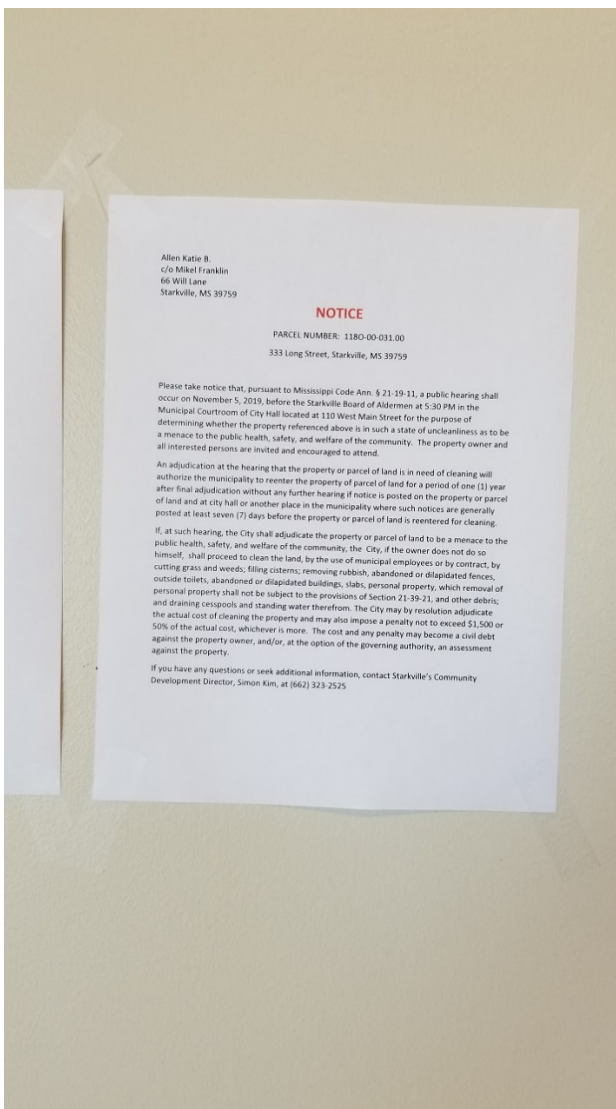
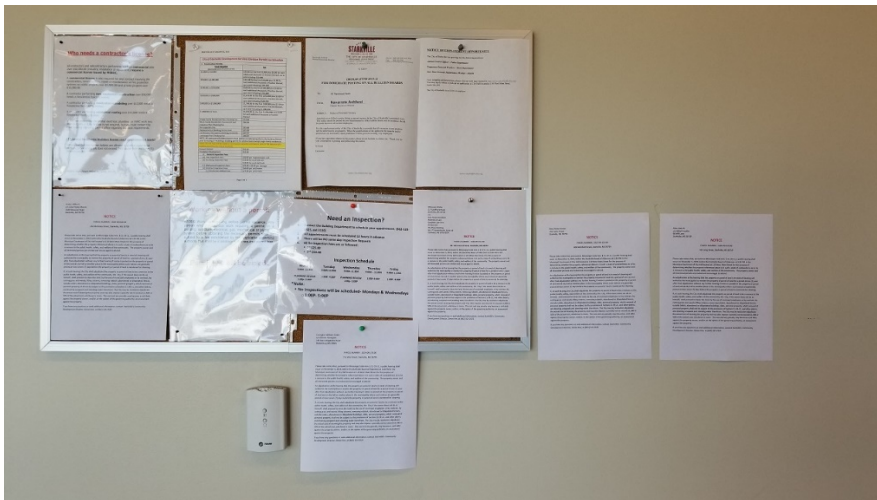
If you have any questions or seek additional information, contact Starkville's Community Development Director, Simon Kim, at (662) 323-2525

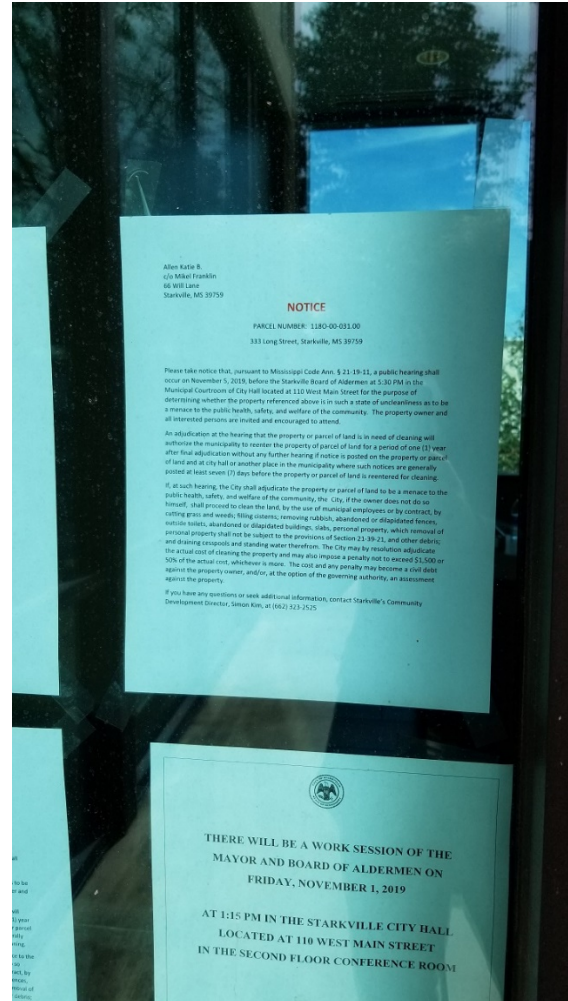
NOTIFICATIONS

1. Subject Property



2. The City Hall





3. Notification Letters to the Tax Payer and the Current Resident

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STARKVILLE, MS 39759

OFFICIAL USE

Certified Mail Fee \$3.50

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$0.00

☐ Return Receipt (electronic) \$0.00

☐ Certified Mail Restricted Delivery \$0.00

☐ Adult Signature Required \$0.00

☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.55

Total Postage and Fees \$6.85

Sent To Current Resident
333 N Long Street
Starkville, MS 39759

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

First-Class Mail® 1 \$0.55 \$0.55
Letter
(Domestic)
(STARKVILLE, MS 39759)
(Weight: 0 Lb 0.50 Oz)
(Estimated Delivery Date)
(Friday 10/18/2019)

Certified \$3.50
(USPS Certified Mail #)
(7019070000054727960)

Return Receipt \$2.80
(USPS Return Receipt #)
(9590940253379154537480)

Affixed Postage (\$6.85)
(Affixed Amount: \$6.85)

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STARKVILLE, MS 39759

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Certified Mail Fee \$3.50

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$0.00

☐ Return Receipt (electronic) \$0.00

☐ Certified Mail Restricted Delivery \$0.00

☐ Adult Signature Required \$0.00

☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.55

Total Postage and Fees \$6.85

Sent To Allen Katie B. c/o Mikel Franklin
66 Will Lane
Starkville, MS 39759

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

First-Class Mail® 1 \$0.55 \$0.55
Letter
(Domestic)
(STARKVILLE, MS 39759)
(Weight: 0 Lb 0.40 Oz)
(Estimated Delivery Date)
(Friday 10/18/2019)

Certified \$3.50
(USPS Certified Mail #)
(7019070000054727939)

Return Receipt \$2.80
(USPS Return Receipt #)
(9590940253379154537503)

Affixed Postage (\$6.85)
(Affixed Amount: \$6.85)

OkTibbeha County Mississippi



Delta Computer Systems, Inc.

Property Link

OKTIBBEHA COUNTY, MS

Current Date 10/ 8/2019

Tax Year 2018

Records Last Updated 10/ 7/2019

PROPERTY DETAIL			
OWNER	ALLEN KATIE B	ACRES :	**NA**
	C/O MIKEL FRANKLIN	LAND VALUE :	8000
	66 WILL LANE	IMPROVEMENTS :	6340
	STARKVILLE MS 39759	TOTAL VALUE:	14340
		ASSESSED :	2151

PARCEL 1180-00-031.00**ADDRESS** **NA**

TAX INFORMATION			
YEAR 2018	TAX DUE	PAID	BALANCE
COUNTY	119.62	119.62	0.00
CITY	57.28	57.28	0.00
SCHOOL	139.90	139.90	0.00
PENALTY & OTHER	3.17	3.17	0.00
TOTAL	319.97	319.97	0.00

A Print Fee May Apply, Contact
County For Total.

LAST PAYMENT 2 / 19 /
DATE 2019

MISCELLANEOUS INFORMATION			
EXEMPT CODE		LEGAL	PT LOT 12 C CITY BLOCK 13A
HOMESTEAD CODE	None		MAP 1180 DB/PG 495/535
TAX DISTRICT	5110		
PPIN	000122		
SECTION	34		
TOWNSHIP	19N		
RANGE	14E		

Book **Page**

[PURCHASE COUNTY TAX SALE FILES](#)

TAX SALES HISTORY, FOR UNPAID TAXES		
Year	Sold To	Redeemed Date/By
NO TAX SALES FOUND		

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[ONLINE PROPERTY TAX PAYMENTS](#) | [ONLINE CAR TAG PAYMENTS](#)

[TERMS OF USE](#) | [PRIVACY POLICY](#)

HISTORIC STARKVILLE MISSISSIPPI'S COLLEGE TOWN

Case #: 1348**Case Date:** 03/29/19**Complainant Name:** Mayor**Complainant Address:****Complainant Phone:****Description:** Dilapidated Structure**Status:** Open**Physical Address:** 333 Long Street**Reason:** Not w/in code**Code Reference:** 21-19-11**Date of Warning Letter:** 03/29/2019**Notes:****Summons Number:****Court Date:****Court Ruling:****Property**

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
118O-00-031.00	333 N LONG STREET		ALLEN KATIE B C/O Mikel Franklin		R-5 Multi-Family, High-Density

Activities

Date	Activity Type	Description	Employee	Status
03/29/2019	Inspection	Took pics	Jeff Lyles	Assigned

Violations

Date	Violation	Description	Notes	Status
03/29/2019	21-19-11 - Property to be condemned			

City of Starkville

Minute Book 63

November 5, 2019 281

Date	File Name
------	-----------

10/07/2019



04/15/2019



03/29/2019



03/29/2019



30. CONSIDERATION OF DETERMINING THAT THE BUILDING LOCATED AT 333 LONG STREET WITH THE PARCEL NUMBER 118O-00-031.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY UNDER MISS. CODE ANN. § 21-19-11.

Alderman Vaughn, duly seconded by Alderman Little, offered a motion to determine that the building located at 333 Long Street with the parcel number 118O-00-031.00 is a menace to the public health, safety, and welfare of the community under Miss. Code Ann. § 21-19-11.

The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

PUBLIC HEARING AND CONSIDERATION UNDER MISS. CODE ANN. § 21-19-11 TO DETERMINE WHETHER THE BUILDING LOCATED AT 606 WHITFIELD STREET WITH THE PARCEL NUMBER 102C-00-155.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.

Dr. Simon Kim presented the history of the property.

Mayor Spruill opened the Public Hearing and called for public comments.

Ann Gayle Stallings appeared before the Board to request she and her siblings be given additional time to determine if it is feasible to remodel the house for her brother to reside.

Dr. Kim noted Miss. Code Ann. § 21-19-11 allows the municipality to clean the site within the one-year period after the date of the hearing at which the property of parcel of land was adjudicated. Therefore the City can wait up until a year to give her time to make progress on the property.

There being no additional comments from the public or the Board, the Mayor announced the public hearing closed.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: November 05, 2019
PAGE: Page 1of 14

SUBJECT:

Public hearing and consideration under Miss. Code Ann. § 21-19-11 to determine whether the building located at 606 Whitfield Street with the parcel number 102C-00-155.00 is a menace to the public health, safety, and welfare of the community.

SUMMARY:

March 28, 2019: Code enforcement officer determined that the house on the subject property (Parcel # 102C-00-155.00) was not fit for human habitation.

March 28, 2019: eMail sent.

March 29, 2019: a warning letter sent

August 29, 2019: No progress observed.

Miss. Code Ann. § 21-19-11 allows the municipality to clean the site within the one-year period after the date of the hearing at which the property of parcel of land was adjudicated and, therefore, the Board of Aldermen started the process of Miss. Code Ann. § 21-19-11 by calling for a public hearing to clean the property at their meeting on October 15, 2019.

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Dr. Simon Kim

FOR MORE INFORMATION CONTACT:

Simon Kim @ 662-323-2525 ext. 3119

SUGGESTED MOTION:

Move determine that the building located at 606 Whitfield Street with the parcel number 102C-00-155.00 is a menace to the public health, safety, and welfare of the community under Miss. Code Ann. § 21-19-11.

CURRENT PICTURES









Doss Annie Hinton
102 Curtis Street
Starkville, MS 39759

NOTICE

PARCEL NUMBER: 102C-00-155.00

606 Whitfield Street, Starkville, MS 39759

Please take notice that, pursuant to Mississippi Code Ann. § 21-19-11, a public hearing shall occur on November 5, 2019, before the Starkville Board of Aldermen at 5:30 PM in the Municipal Courtroom of City Hall located at 110 West Main Street for the purpose of determining whether the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community. The property owner and all interested persons are invited and encouraged to attend.

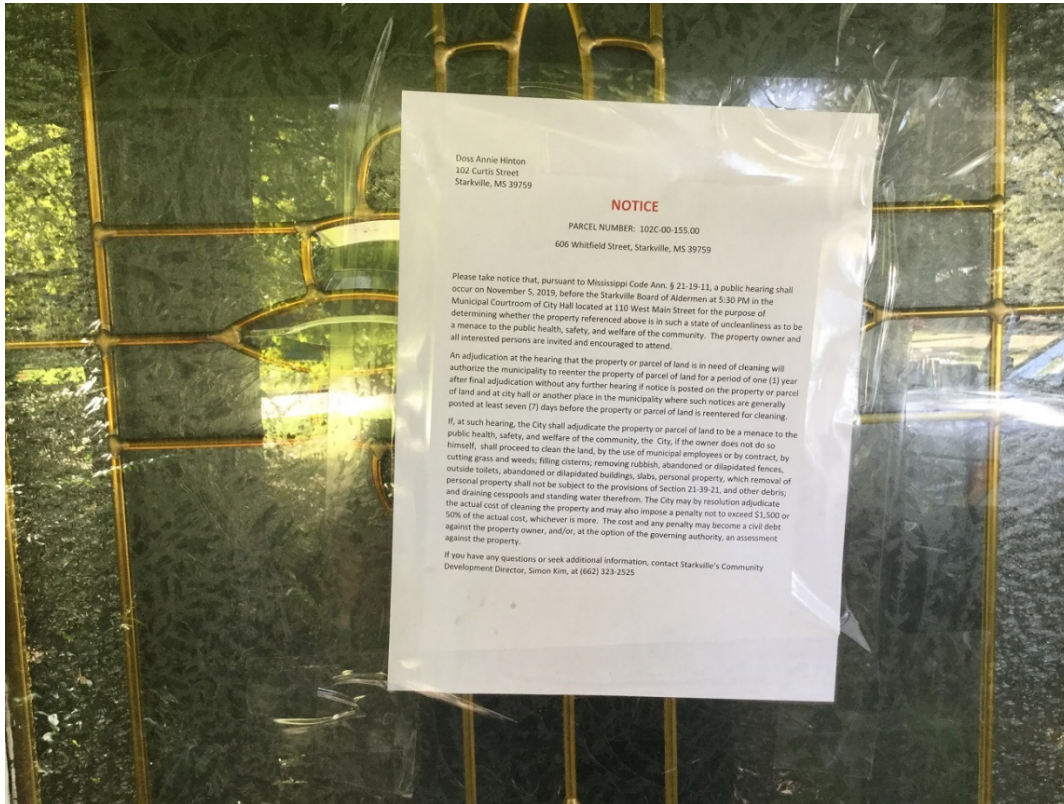
An adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

If, at such hearing, the City shall adjudicate the property or parcel of land to be a menace to the public health, safety, and welfare of the community, the City, if the owner does not do so himself, shall proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. The City may by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty not to exceed \$1,500 or 50% of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, and/or, at the option of the governing authority, an assessment against the property.

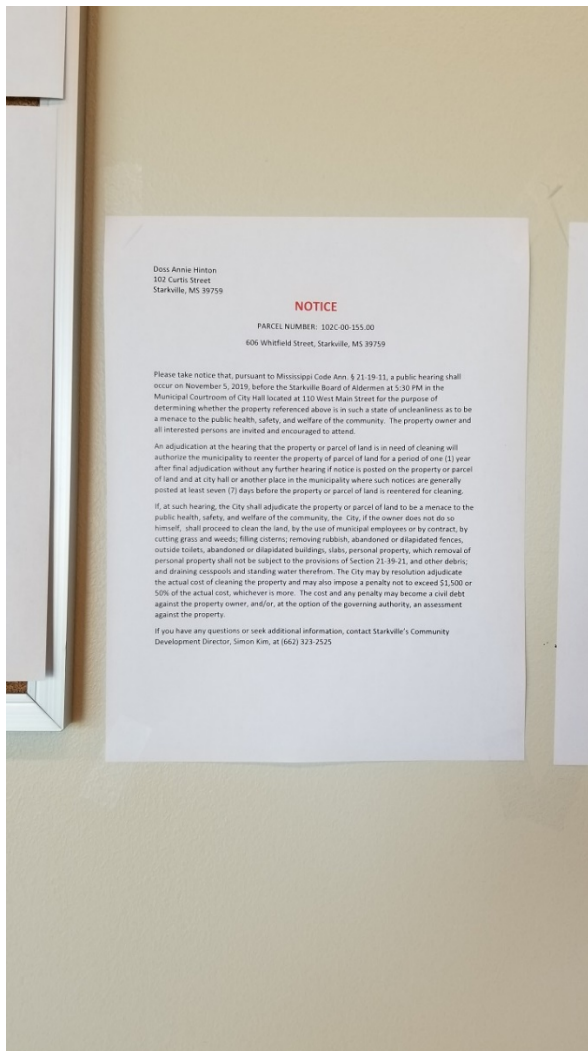
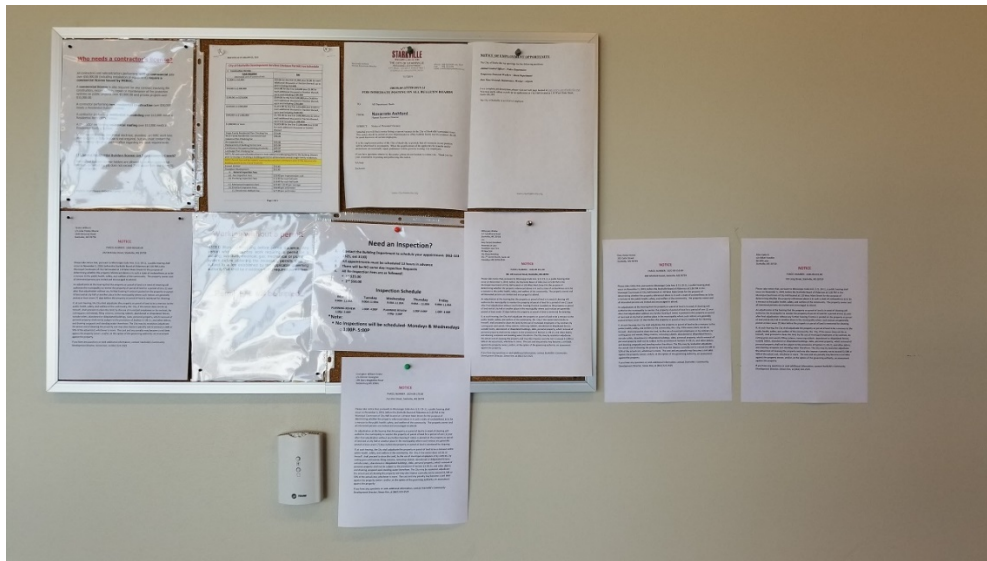
If you have any questions or seek additional information, contact Starkville's Community Development Director, Simon Kim, at (662) 323-2525

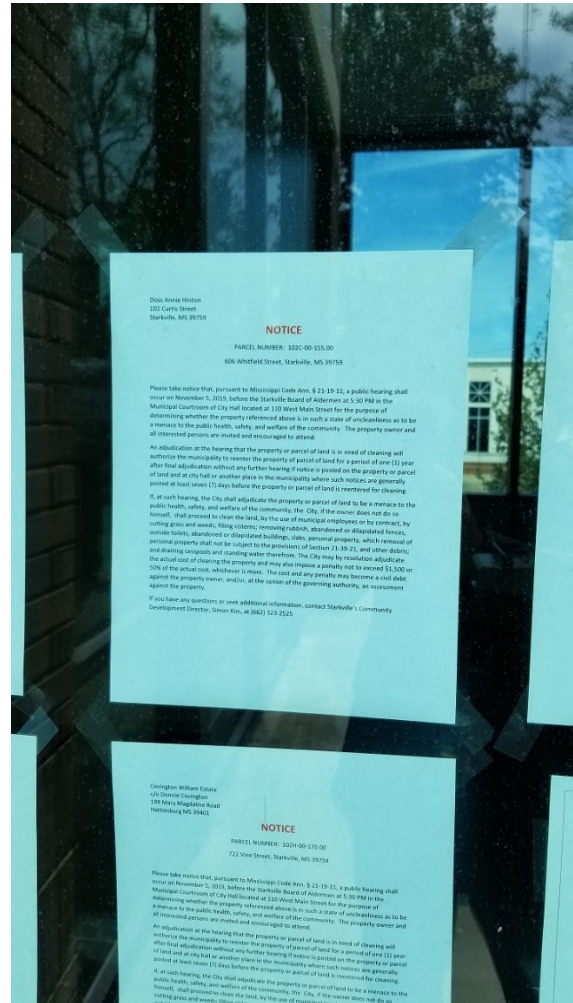
NOTIFICATIONS

1. Subject Property



2. The City Hall





3. Notification Letters to the Tax Payer and the Current Resident

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STARKVILLE, MS 39759

OFFICIAL USE

Certified Mail Fee \$3.50

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy)	\$2.80
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.55

Total Postage and Fees \$6.85

Sent To Doug Annice Hinton
102 Curtis Street
Starkville, MS 39759

First-Class Mail® 1 \$0.55 \$0.55

Letter (Domestic)
(STARKVILLE, MS 39759)
(Weight: 0 Lb 0.50 Oz)
(Estimated Delivery Date)
(Friday 10/18/2019)

Certified (USPS Certified Mail #) 70190700000054727991 \$3.50

Return Receipt (USPS Return Receipt #) 9590940253379154537442 \$2.80

Affixed Postage (\$6.85)

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STARKVILLE, MS 39759

OFFICIAL USE

Certified Mail Fee \$3.50

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy)	\$2.80
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.55

Total Postage and Fees \$6.85

Sent To Current Resident
500 Whitfield St
Starkville, MS 39759

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

(Domestic)
(STARKVILLE, MS 39759)
(Weight: 0 Lb 0.40 Oz)
(Estimated Delivery Date)
(Friday 10/18/2019)

Certified (USPS Certified Mail #) 70190700000054728028 \$3.50

Return Receipt (USPS Return Receipt #) 9590940253379154537435 \$2.80

Affixed Postage (Affixed Amount: \$6.85) (\$6.85)

OkTibbeha County Mississippi



Delta Computer Systems, Inc.

Property Link

OKTIBBEHA COUNTY, MS

Current Date 10/ 8/2019

Tax Year 2018

Records Last Updated 10/ 7/2019

PROPERTY DETAIL			
OWNER	DOSS ANNIE HINTON		ACRES : **NA**
	102 CURTIS ST		LAND VALUE : 12000
			IMPROVEMENTS : 2070
	STARKVILLE MS 39759		TOTAL VALUE: 14070
			ASSESSED : 2111
PARCEL	102C-00-155.00		
ADDRESS	606 WHITFIELD		
TAX INFORMATION			
YEAR 2018	TAX DUE	PAID	BALANCE
COUNTY	117.39	0.00	127.96
CITY	56.22	0.00	61.28
SCHOOL	137.30	0.00	149.66
TOTAL	310.91	0.00	0.00 7% Penalty-Call County Official For Total
A Print Fee May Apply, Contact County For Total.			
LAST PAYMENT DATE **NA**			
TAXES DELINQUENT PRIOR YEAR			
MISCELLANEOUS INFORMATION			
EXEMPT CODE		LEGAL LOT 8 B CITY 47-A	
HOMESTEAD CODE	None	MAP 102C DB/PG 655/080 764/638	
TAX DISTRICT	1110		
PPIN	003353		
SECTION	04		
TOWNSHIP	18N		
RANGE	14E		
Book	Page		

[PURCHASE COUNTY TAX SALE FILES](#)

TAX SALES HISTORY, FOR UNPAID TAXES		
<u>Year</u>	<u>Sold To</u>	<u>Redeemed Date/By</u>
2018	DOWNTOWN RESTORATION	NOT REDEEMED
2017	DOWNTOWN RESTORATION	NOT REDEEMED
2016	MONT'S GRADY	6/11/2018 VENSON E HINTON

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[ONLINE PROPERTY TAX PAYMENTS](#) | [ONLINE CAR TAG PAYMENTS](#)
[TERMS OF USE](#) | [PRIVACY POLICY](#)

HISTORIC STARKVILLE MISSISSIPPI'S COLLEGE TOWN

Case #: 1339**Case Date:** 03/28/19**Complainant Name:** Code Inspector**Complainant Address:****Complainant Phone:****Description:** Dilapidated Structure**Status:** Open**Physical Address:** 606 Whitfield Street**Reason:** Not w/in code**Code Reference:** 21-19-11 - Property to be condemned**Date of Warning Letter:** 03/29/2019**Notes:****Summons Number:****Court Date:****Court Ruling:****Property**

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
102C-00-155.00	606 Whitfield Street		DOSS ANNIE HINTON		R-3 Multi-Family

Activities

Date	Activity Type	Description	Employee	Status
03/28/2019	Email Correspondence	Took pics	Jeff Lyles	Assigned
08/29/2019	Inspection	Property is still in need of cleaning, secured entryways and repairs.	Amy Countermand	Assigned

Violations

Date	Violation	Description	Notes	Status
03/28/2019	21-19-11 - Property to be			

Uploaded Files

Date	File Name
10/07/2019	
08/28/2019	
08/28/2019	
08/28/2019	
03/29/2019	
03/28/2019	

31. CONSIDERATION OF DETERMINING THAT THE BUILDING LOCATED AT 606 WHITFIELD STREET WITH THE PARCEL NUMBER 102C-00-155.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY UNDER MISS. CODE ANN. § 21-19-11.

Alderman Little, duly seconded by Alderman Vaughn, offered a motion to determine that the building located at 606 Whitfield Street with the parcel number 102C-00-155.00 is a menace to the public health, safety, and welfare of the community under Miss. Code Ann. § 21-19-11.

The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

PUBLIC HEARING AND CONSIDERATION UNDER MISS. CODE ANN. § 21-19-11 TO DETERMINE WHETHER THE BUILDING LOCATED AT 722 VINE STREET WITH THE PARCEL NUMBER 102H-00-170.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.

Dr. Simon Kim presented the history of the property.

Mayor Spruill opened the Public Hearing and called for public comments.

There being no comments, the Mayor announced the public hearing closed.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: November 05, 2019
PAGE: Page 1of 11

SUBJECT:

Public hearing and consideration under Miss. Code Ann. § 21-19-11 to determine whether the building located at 722 Vine Street with the parcel number 102H-00-170.00 is a menace to the public health, safety, and welfare of the community.

SUMMARY:

Sept. 12, 2018: Code enforcement officer determined that the house on the subject property (Parcel # 102H-00-170.00) was not fit for human habitation.

Sept. 17, 2018: A warning letter sent.

October 5, 2018: A letter sent.

October 7, 2019: No progress observed.

Miss. Code Ann. § 21-19-11 allows the municipality to clean the site within the one-year period after the date of the hearing at which the property of parcel of land was adjudicated and, therefore, the Board of Aldermen started the process of Miss. Code Ann. § 21-19-11 by calling for a public hearing to clean the property at their meeting on October 15, 2019.

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Dr. Simon Kim

FOR MORE INFORMATION CONTACT:

Simon Kim @ 662-323-2525 ext. 3119

SUGGESTED MOTION:

Move determine that the building located at 722 Vine Street with the parcel number 102H-00-170.00 is a menace to the public health, safety, and welfare of the community under Miss. Code Ann. § 21-19-11.

CURRENT PICTURES



Covington William Estate
c/o Donnie Covington
199 Mary Magdaline Road
Hattiesburg MS 39401

NOTICE

PARCEL NUMBER: 102H-00-170.00

722 Vine Street, Starkville, MS 39759

Please take notice that, pursuant to Mississippi Code Ann. § 21-19-11, a public hearing shall occur on November 5, 2019, before the Starkville Board of Aldermen at 5:30 PM in the Municipal Courtroom of City Hall located at 110 West Main Street for the purpose of determining whether the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community. The property owner and all interested persons are invited and encouraged to attend.

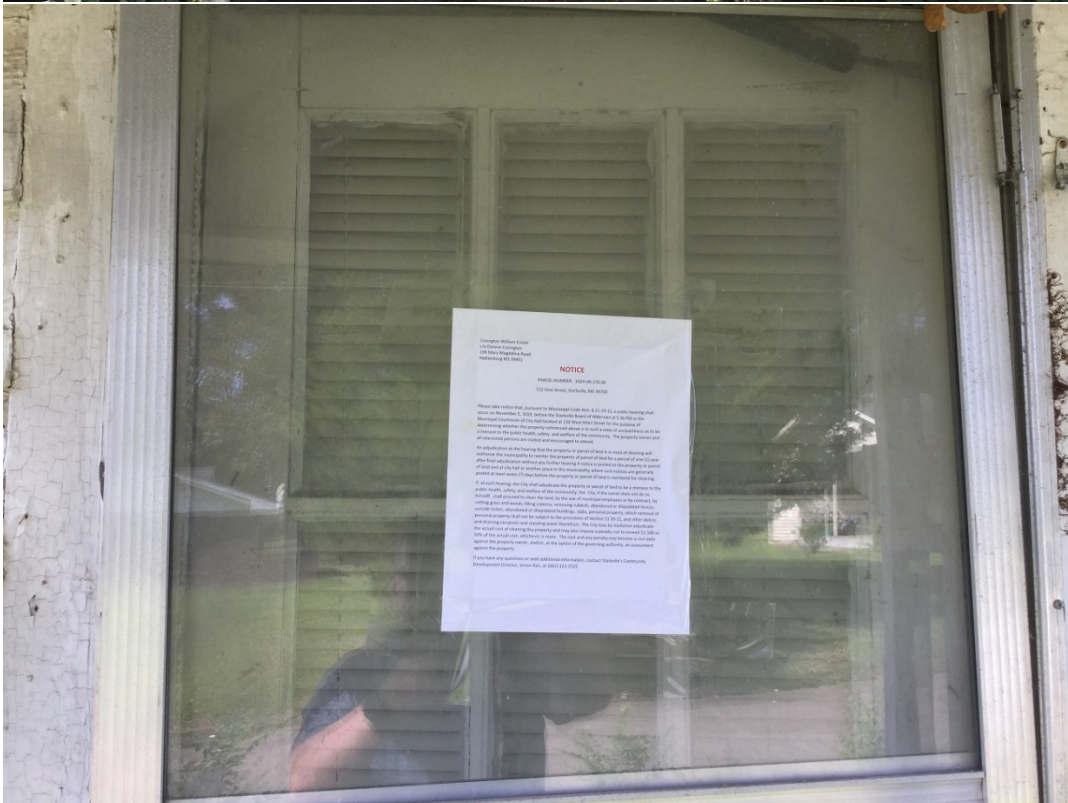
An adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

If, at such hearing, the City shall adjudicate the property or parcel of land to be a menace to the public health, safety, and welfare of the community, the City, if the owner does not do so himself, shall proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. The City may by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty not to exceed \$1,500 or 50% of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, and/or, at the option of the governing authority, an assessment against the property.

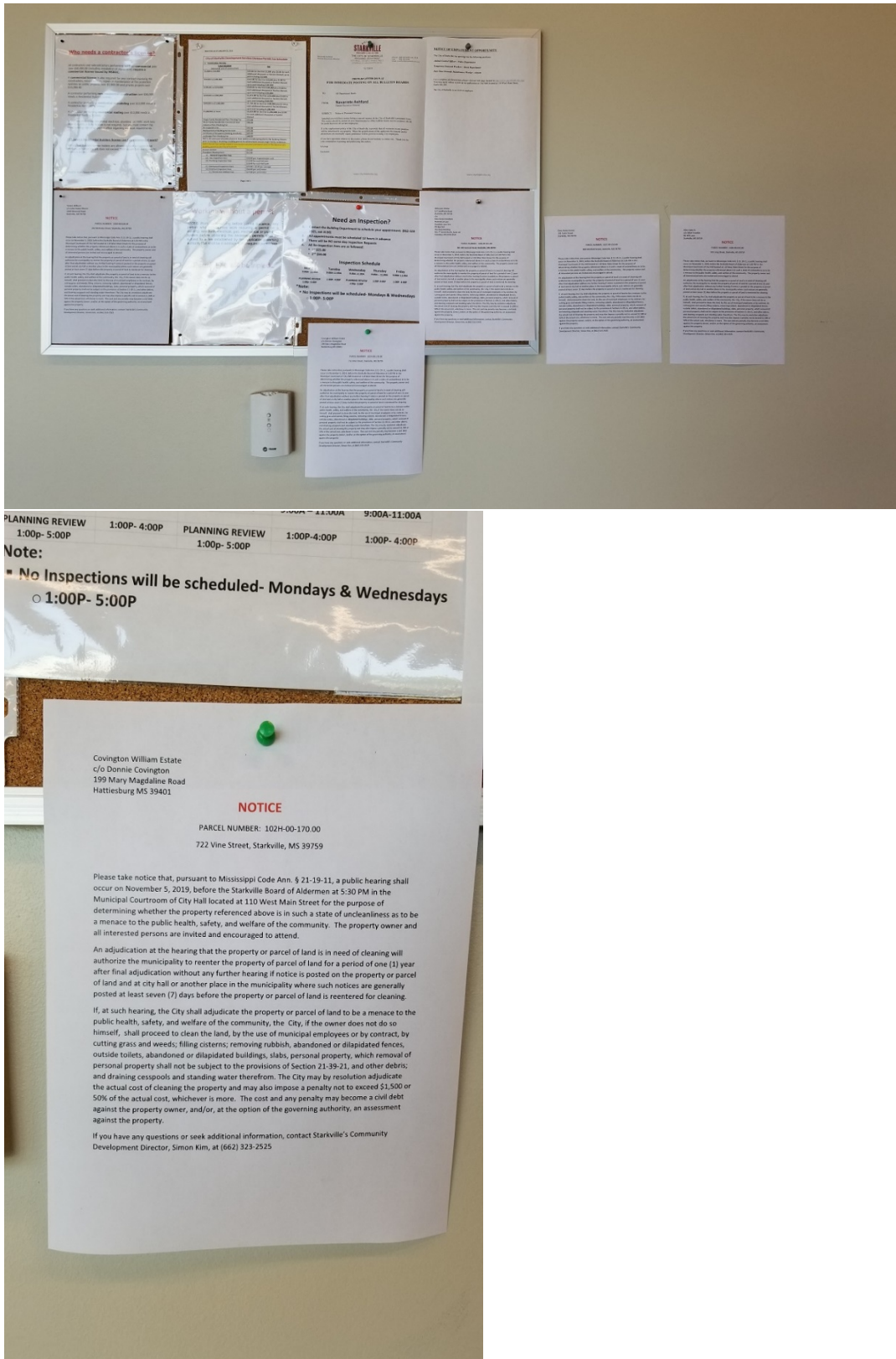
If you have any questions or seek additional information, contact Starkville's Community Development Director, Simon Kim, at (662) 323-2525

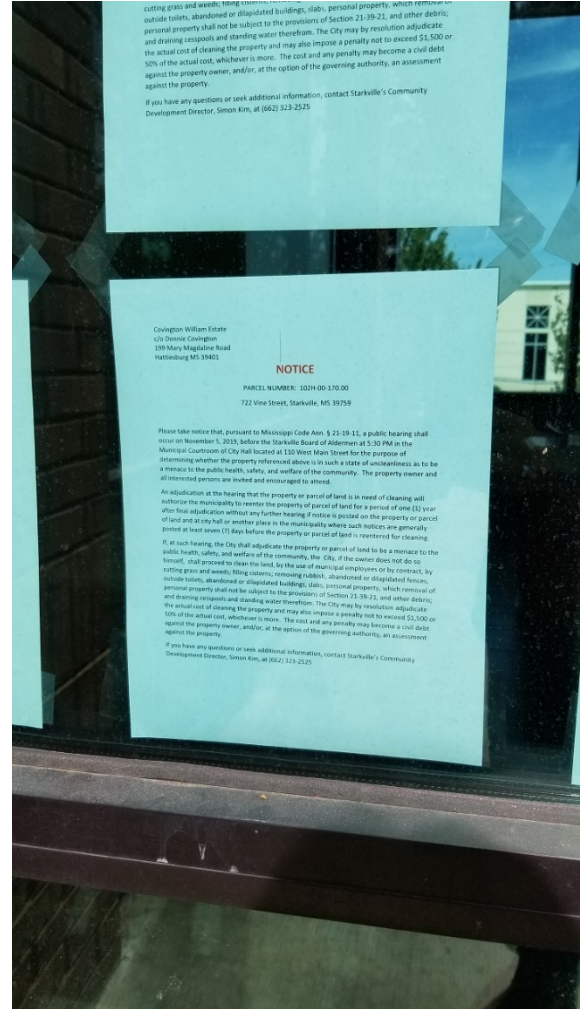
NOTIFICATIONS

1. Subject Property



2. The City Hall





3. Notification Letters to the Tax Payer and the Current Resident

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

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HATTIESBURG, MS 39401

OFFICIAL USE

Certified Mail Fee \$3.50

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$0.00

☐ Return Receipt (electronic) \$0.00

☐ Certified Mail Restricted Delivery \$0.00

☐ Adult Signature Required \$0.00

☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.55

Total Postage and Fees \$6.85

Sent To Covington William Estate
199 Mary Magdalene Road
Hattiesburg, MS 39401

City, State ZIP+4®
Hattiesburg, MS 39401

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

(Affixed Amount: \$0.55)

First-Class Mail® 1 \$0.55 \$0.55

Letter

(Domestic)

(HATTIESBURG, MS 39401)

(Weight: 0 Lb 0.50 Oz)

(Estimated Delivery Date)

(Friday 10/18/2019)

Certified \$3.50

(USPS Certified Mail #)

(70190700000054727946)

Return Receipt \$2.80

(USPS Return Receipt #)

(9590940253379154537497)

Affixed Postage (\$6.85)

(Affixed Amount: \$6.85)

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

STARKVILLE, MS 39759

OFFICIAL USE

Certified Mail Fee \$3.50

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$0.00

☐ Return Receipt (electronic) \$0.00

☐ Certified Mail Restricted Delivery \$0.00

☐ Adult Signature Required \$0.00

☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.55

Total Postage and Fees \$6.85

Sent To The Current Resident
122 Vine St.
Starkville, MS 39759

City, State ZIP+4®
Starkville, MS 39759

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

(Affixed Amount: \$6.85)

First-Class Mail® 1 \$0.55 \$0.55

Letter

(Domestic)

(STARKVILLE, MS 39759)

(Weight: 0 Lb 0.40 Oz)

(Estimated Delivery Date)

(Friday 10/18/2019)

Certified \$3.50

(USPS Certified Mail #)

(70190700000054727977)

Return Receipt \$2.80

(USPS Return Receipt #)

(9590940253379154537473)

Affixed Postage (\$6.85)

(Affixed Amount: \$6.85)

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY																	
■ Complete items 1, 2, and 3. ■ Print your name and address on the reverse so that we can return the card to you. ■ Attach this card to the back of the mailpiece, or on the front if space permits.		A. Signature ☒ <i>Linda Guy</i> ☐ Agent ☐ Addressee B. Received by (Printed Name) C. Date of Delivery 10/18/19 D. Is delivery address different from item 1? ☐ Yes If YES, enter delivery address below: ☐ No																	
1. Article Addressed to: Covington William Estate c/o Bonnie Covington 199 Mary Magdalene Rd Hattiesburg, MS 39401  9590 9402 5337 9154 5374 97		3. Service Type <table border="0"><tr><td>☐ Adult Signature</td><td>☐ Priority Mail Express®</td></tr><tr><td>☐ Adult Signature Restricted Delivery</td><td>☐ Registered Mail™</td></tr><tr><td>☒ Certified Mail®</td><td>☐ Registered Mail Restricted Delivery</td></tr><tr><td>☐ Certified Mail Restricted Delivery</td><td>☐ Return Receipt for Merchandise</td></tr><tr><td>☐ Collect on Delivery</td><td>☐ Signature Confirmation™</td></tr><tr><td>☐ Collect on Delivery Restricted Delivery</td><td>☐ Signature Confirmation Restricted Delivery</td></tr><tr><td>☐ Insured Mail</td><td></td></tr><tr><td>☐ Mail Restricted Delivery</td><td></td></tr></table>		☐ Adult Signature	☐ Priority Mail Express®	☐ Adult Signature Restricted Delivery	☐ Registered Mail™	☒ Certified Mail®	☐ Registered Mail Restricted Delivery	☐ Certified Mail Restricted Delivery	☐ Return Receipt for Merchandise	☐ Collect on Delivery	☐ Signature Confirmation™	☐ Collect on Delivery Restricted Delivery	☐ Signature Confirmation Restricted Delivery	☐ Insured Mail		☐ Mail Restricted Delivery	
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☒ Certified Mail®	☐ Registered Mail Restricted Delivery																		
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☐ Collect on Delivery	☐ Signature Confirmation™																		
☐ Collect on Delivery Restricted Delivery	☐ Signature Confirmation Restricted Delivery																		
☐ Insured Mail																			
☐ Mail Restricted Delivery																			
2. Article Number (Transfer from service label) 7019 0700 0000 5472 7946																			
PS Form 3811, July 2015 PSN 7530-02-000-9053		Domestic Return Receipt																	

OkTibbeha County Mississippi



Delta Computer Systems, Inc.

Property Link

OKTIBBEHA COUNTY, MS

Current Date 10/ 8/2019

Tax Year 2018

Records Last Updated 10/ 7/2019

PROPERTY DETAIL			
OWNER	COVINGTON WILLIAM H ESTATE		ACRES : **NA**
	C/O DONNIE COVINGTON		LAND VALUE : 18000
	199 MARY MAGDALINE RD		IMPROVEMENTS : 1410
	HATTIESBURG MS 39401		TOTAL VALUE: 19410
			ASSESSED : 2912

PARCEL 102H-00-170.00

ADDRESS 722 VINE

TAX INFORMATION			
YEAR 2018	TAX DUE	PAID	BALANCE
COUNTY	161.94	0.00	176.51
CITY	77.55	0.00	84.53
SCHOOL	189.40	0.00	206.45
TOTAL	428.89	0.00	0.00 7% Penalty-Call County Official For Total

A Print Fee May Apply, Contact County For Total.

LAST PAYMENT DATE **NA**

MISCELLANEOUS INFORMATION			
EXEMPT CODE		LEGAL	LOT 22B CITY BLK 39-A
HOMESTEAD CODE	None		MAP 102H DB/PG
TAX DISTRICT	4110		
PPIN	002681		
SECTION	03		
TOWNSHIP	18N		
RANGE	14E		

Book Page

[PURCHASE COUNTY TAX SALE FILES](#)

TAX SALES HISTORY, FOR UNPAID TAXES			
Year	Sold To	Redeemed Date/By	
2018	COLLEGE INVESTMENTS	NOT REDEEMED	
2017	OKTIBBEHA LAND DEVELOPMENT LLC	11/30/2018	COVINGTON WILLIAM H ESTATE
2016	INTREPID GROUP LLC	11/30/2018	COVINGTON WILLIAM H ESTATE
2014	OVERFLOW ENTERPRISES LLC	10/ 1/2015	COVINGTON WILLIAM H ESTATE
2013	HIGH SIERRA TAX SALE PROPERTIES	10/ 1/2015	COVINGTON WILLIAM H ESTATE

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[ONLINE PROPERTY TAX PAYMENTS](#) | [ONLINE CAR TAG PAYMENTS](#)
[TERMS OF USE](#) | [PRIVACY POLICY](#)

HISTORIC STARKVILLE MISSISSIPPI'S COLLEGE TOWN

Case #: 1042**Case Date:** 10/03/18**Complainant Name:** Mayor Spruill**Complainant Address:****Complainant Phone:****Description:** Dilapidated Structure**Status:** Open**Physical Address:** 722 Vine Street**Reason:** Not w/in Code**Code Reference:** Sec 54-52**Date of Warning Letter:****Notes:****Summons Number:****Court Date:****Court Ruling:****Property**

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
102H-00-170.00	722 VINE ST		COVINGTON WILLIAM H ESTATE		R-3 Multi-Family

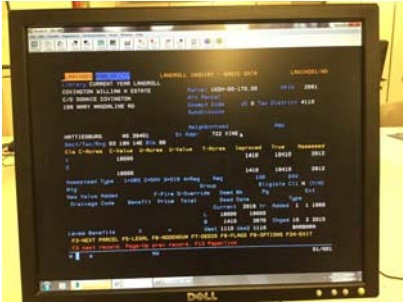
Activities

Date	Activity Type	Description	Employee	Status
10/03/2018	Send Letter		Jeff Lyles	Assigned

Violations

Date	Violation	Description	Notes	Status
10/03/2018	Sec 54-52 - Dilapidated Structure			

Uploaded Files

Date	File Name
10/07/2019	
10/05/2018	
10/04/2018	
10/03/2018	

32. CONSIDERATION OF DETERMINING THAT THE BUILDING LOCATED AT 722 VINE STREET WITH THE PARCEL NUMBER 102H-00-170.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY UNDER MISS. CODE ANN. § 21-19-11.

Alderman Vaughn, duly seconded by Alderman Little, offered a motion to determine that the building located at 722 Vine Street with the parcel number 102H-00-170.00 is a menace to the public health, safety, and welfare of the community under Miss. Code Ann. § 21-19-11.

The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

PUBLIC HEARING AND CONSIDERATION UNDER MISS. CODE ANN. § 21-19-11 TO DETERMINE WHETHER THE PROPERTY LOCATED AT 225 GARRARD ROAD WITH THE PARCEL NUMBER 118G-00-011.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.

Dr. Simon Kim presented the history of the property.

Mayor Spruill opened the Public Hearing and called for public comments.

Mr. Walter Okhuysen appeared with his attorney, Mr. Gary Goodwin. He objected to the property being considered a menace to the public health, safety and welfare of the community.

There being no additional comments from the public or the Board, the Mayor announced the public hearing closed.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: November 05, 2019
PAGE: Page 1of 32

SUBJECT:

Public hearing and consideration under Miss. Code Ann. § 21-19-11 to determine whether the property located at 225 Garrard Road with the parcel number 118G-00-011.00 is a menace to the public health, safety, and welfare of the community.

SUMMARY:

After inspection on January 3, 2019, re-inspection on June 5, 2019, and double confirmed on June 25, 2019, The City determined that the subject property (Parcel # 118G-00-011.00) was in violation of Starkville City Code.

Notification letter was sent out to the owner of the property, Walter Okhuysen, on March 25, 2019 and, instead of cleaning the property, Walter Okhuysen hired an attorney, Gary Street Goodwin.

Upon continuing violation, the case was heard at the Municipal Court on August 1, 2019 and the Municipal Court ordered Walter Okhuysen to clean up the property.

Walter Okhuysen determined to appeal the decision made by the Municipal Court, and the case (2019-0224-CRS) was initially heard on September 23, 2019. Consequently, it is anticipated that the full hearing will be held in February, 2020. Meanwhile, the City Attorney advised staff that Mississippi Code Annotated § 21-19-11 would be another option to consider.

Miss. Code Ann. § 21-19-11 allows the municipality to clean the site within the one-year period after the date of the hearing at which the property of parcel of land was adjudicated and, therefore, the Board of Aldermen started the process of Miss. Code Ann. § 21-19-11 by calling for a public hearing to clean the property at their meeting on October 1, 2019.

REQUESTING

DEPARTMENT: Community Development

DIRECTOR'S

AUTHORIZATION: Dr. Simon Kim

FOR MORE INFORMATION CONTACT:

Simon Kim @ 662-323-2525 ext. 3119

SUGGESTED MOTION:

Move determine that the property located at 225 Garrard Road with the parcel number 118G-00-011.00 is a menace to the public health, safety, and welfare of the community under Miss. Code Ann. § 21-19-11.

CURRENT PICTURES

+



Poison Ivy



Weeds



Excessive growth of weeds and other noxious plants on the land



Excessive growth of weeds and other noxious plants on the land



"Junk" and/or "scrap"
and/or "salvage"



"Junk" and/or "scrap"
and/or "salvage"



"Junk" and/or "scrap"
and/or "salvage"



"Junk" and/or "scrap"
and/or "salvage"



"Junk" and/or "scrap"
and/or "salvage"



Construction waste



Construction waste



Construction waste



Construction waste



Construction waste



Construction waste



Building material



Building material



Building material, and
“Junk” and/or “scrap”
and/or “salvage”



Building material, and
"Junk" and/or "scrap"
and/or "salvage"



Unsightly and unhealthy
substances on abandoned or
vacant property



Unsightly and unhealthy substances on abandoned or vacant property



Unsightly and unhealthy substances on abandoned or vacant property



Unsightly and unhealthy substances on abandoned or vacant property



Unsightly and unhealthy substances on abandoned or vacant property

Also, the yard is infested with chiggers, mosquitoes, and other harmful insects.

Okhuysen Walter
227 Sandhurst Road
Starkville, MS 39759
c/o
Gary Street Goodwin
Attorney at Law
Goodwin Law Firm
PO Box 524
The Plaza Building
501 7th Street North, Suite 10
Columbus, MS 39703-0524

NOTICE

PARCEL NUMBER: 118G-00-011.00

RE: 225 Garrard Road, Starkville, MS 39759

Please take notice that, pursuant to Mississippi Code Ann. § 21-19-11, a public hearing shall occur on November 5, 2019, before the Starkville Board of Aldermen at 5:30 PM in the Municipal Courtroom of City Hall located at 110 West Main Street for the purpose of determining whether the property referenced above is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community. The property owner and all interested persons are invited and encouraged to attend.

An adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property of parcel of land for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

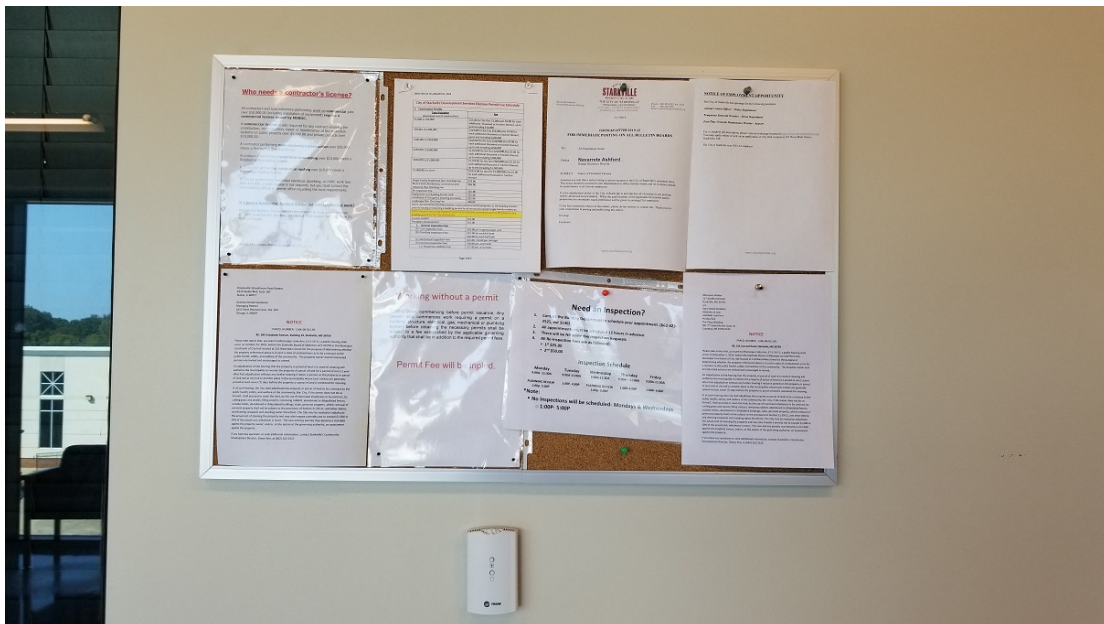
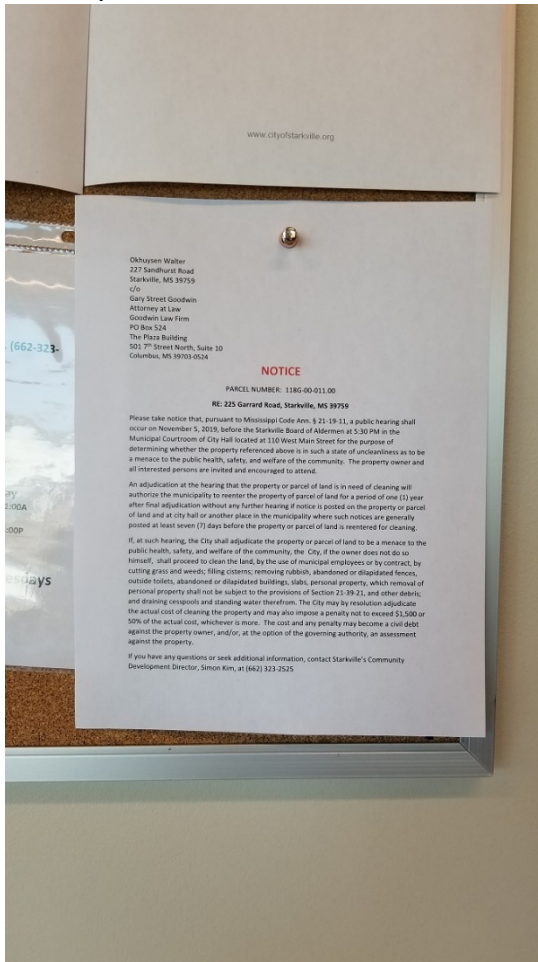
If, at such hearing, the City shall adjudicate the property or parcel of land to be a menace to the public health, safety, and welfare of the community, the City, if the owner does not do so himself, shall proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. The City may by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty not to exceed \$1,500 or 50% of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, and/or, at the option of the governing authority, an assessment against the property.

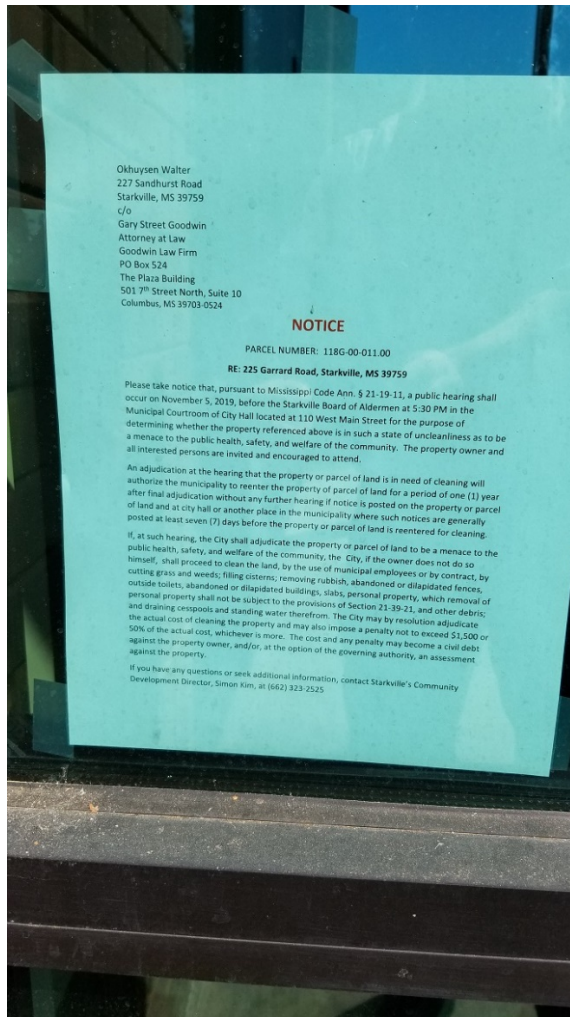
If you have any questions or seek additional information, contact Starkville's Community Development Director, Simon Kim, at (662) 323-2525

1. Subject Property



2. The City Hall





3. Notification Letters to the Tax Payer and the Current Resident

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Official Use

Certified Mail Fee \$3.50

Postage \$0.55

Total Postage and Fees \$6.85

Sent To: Gary S. Goodwin
501 1th Street N, STE 10
Columbus, MS 39103

Postmark: Starkville, MS 10/02/2019

PS Form 3800, April 2015 PSN 7538-02-000-9047 See Reverse for Instructions

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Certified Mail Fee \$3.50

Postage \$0.55

Total Postage and Fees \$6.85

Sent To: Prodent
225 Howard Rd
Starkville, MS 39194

Postmark: Starkville, MS 10/02/2019

PS Form 3800, April 2015 PSN 7538-02-000-9047 See Reverse for Instructions

U.S. Postal Service™
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Official Use

Certified Mail Fee \$3.50

Postage \$0.55

Total Postage and Fees \$6.85

Sent To: Walter O. Khayson
221 Sandhurst Rd
Starkville, MS 39194

Postmark: Starkville, MS 10/02/2019

PS Form 3800, April 2015 PSN 7538-02-000-9047 See Reverse for Instructions

STARKVILLE
822 TAYLOR ST
STARKVILLE, MS 39759-9998
277696-0259
(800)275-8777
10/02/2019 02:07 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter	1	\$0.55	\$0.55
Certified (Domestic) (COLUMBUS, MS 39701) (Weight: 0.40 Oz) (Estimated Delivery Date) (Friday 10/04/2019)			\$3.50
Certified (USPS Certified Mail #) (70172680000095184961)			\$2.80
Return Receipt (USPS Return Receipt #) (9590940237718032886180)			(\$6.85)
Affixed Postage (Affixed Amount: \$6.85)			\$0.00
Total:			\$0.00

M. Quinn

STARKVILLE
822 TAYLOR ST
STARKVILLE, MS 39759-9998
277696-0259
(800)275-8777
10/02/2019 02:08 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter	1	\$0.55	\$0.55
Certified (Domestic) (STARKVILLE, MS 39759) (Weight: 0.50 Oz) (Estimated Delivery Date) (Friday 10/04/2019)			\$3.50
Certified (USPS Certified Mail #) (70172680000095184961)			\$2.80
Return Receipt (USPS Return Receipt #) (9590940241968121636322)			(\$6.85)
Affixed Postage (Affixed Amount: \$6.85)			\$0.00
Total:			\$0.00

M. Quinn

STARKVILLE
822 TAYLOR ST
STARKVILLE, MS 39759-9998
277696-0259
(800)275-8777
10/02/2019 02:09 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter	1	\$0.55	\$0.55
Certified (Domestic) (STARKVILLE, MS 39759) (Weight: 0.40 Oz) (Estimated Delivery Date) (Friday 10/04/2019)			\$3.50
Certified (USPS Certified Mail #) (70172680000095184978)			\$2.80
Return Receipt (USPS Return Receipt #) (9590940241968121636377)			(\$6.85)
Affixed Postage (Affixed Amount: \$6.85)			\$0.00
Total:			\$0.00

M. Quinn

King number 10-28777
- latest status.
- rates may

OkTibbeha County Mississippi



Delta Computer Systems, Inc.

Property Link

OKTIBBEHA COUNTY, MS

Current Date 10/ 2/2019

Tax Year 2018

Records Last Updated 10/ 1/2019

PROPERTY DETAIL			
OWNER	OKHUYSEN WALTER		ACRES : **NA**
	227 SANDHURST RD		LAND VALUE : 40000
	IMPROVEMENTS : 55410		
	STARKVILLE MS 39759		TOTAL VALUE: 95410
	ASSESSED : 14312		
PARCEL	118G-00-011.00		
ADDRESS	225 GARRARD		
TAX INFORMATION			
YEAR 2018	TAX DUE	PAID	BALANCE
COUNTY	795.89	795.89	0.00
CITY	381.13	381.13	0.00
SCHOOL	930.85	930.85	0.00
PENALTY & OTHER	21.08	21.08	0.00
TOTAL	2128.95	2128.95	0.00

A Print Fee May Apply, Contact County For Total.

LAST PAYMENT DATE 2 / 5 / 2019

MISCELLANEOUS INFORMATION	
EXEMPT CODE	LEGAL LOT 17 PLANTATION HOMES #1
HOMESTEAD CODE None	MAP 118G DB/PG 665/360
TAX DISTRICT 3110	
PPIN 009850	
SECTION 27	
TOWNSHIP 19N	
RANGE 14E	
Book	Page

[PURCHASE COUNTY TAX SALE FILES](#)

TAX SALES HISTORY, FOR UNPAID TAXES		
<u>Year</u>	<u>Sold To</u>	<u>Redeemed Date/By</u>
2013	ADAIR ASSET MANAGEMENT LLC/BMO 1	10/17/2014 OKHUYSEN WALTER
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[ONLINE PROPERTY TAX PAYMENTS](#) | [ONLINE CAR TAG PAYMENTS](#)
[TERMS OF USE](#) | [PRIVACY POLICY](#)

HISTORIC STARKVILLE

MISSISSIPPI'S COLLEGE TOWN

Case Information

Date 1/3/2019
Case Number 1223
Complainant Name Mayor Spruill
Complainant Address
Complainant Phone
Description Junk on property
Status Open
Physical Address 225 Garrard Road
Reason Not w/in code
Code Reference Chap 94 Sec 94-27 (D)
Date of Warning Letter
Notes
Summons Number # 8-0030
Court Date
Court Ruling
Assigned To Jeff Lyles

Property					
Parcel	Address	Legal	Owner	Owner Phone	Zoning
118G-00-011.00	225 Garrard RD		OKHUYSEN WALTER		R-E Residential Estate

Violations

Date 1/3/2019	Violation Chap 94 Sec 94-27 (D) Property Maintenance	Notes	Status
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Activity								
Date	Type	Description	Scheduled Date	Time	Completed Date	Assigned To	Hours	Status
3/28/2019	Inspection	Still no clean-up taken place	3/27/2019	00:00	3/27/2019	Jeff Lyles	0	Assigned
3/25/2019	Inspection	Still no work being done	3/22/2019	00:00	3/22/2019	Jeff Lyles	0	Assigned
3/25/2019	Inspection	Looks to be as no activity on property	2/22/2019	00:00	2/22/2019	Jeff Lyles	0	Assigned
1/3/2019	Inspection	took pics	1/3/2019	08:30	1/3/2019	Jeff Lyles	0	Assigned

Notes

City of Starkville

Entered By

Minute Book 63

Note

November 5, 2019 329

3/25/2019

Quinn, Markez

Upon Mr. Jeff Lyles request this letter will go out Certified today

Uploaded Files

Upload File

Date	File	Uploaded By	
4/23/2019 8:49:22 AM	7F677C66-23CD-48F4-BA98-4FE0EFBB9A0C.jpeg	Lyles, Jeff	X
3/28/2019 11:06:28 AM	0A6EE786-5042-46CF-83D3-415151E1F772.jpeg	Lyles, Jeff	X
3/25/2019 11:03:40 AM	Walter Okhuysen CE Summons Accusation.pdf	Quinn, Markez	X
3/25/2019 11:03:39 AM	Walter Okhuysen Complaint Letter.pdf	Quinn, Markez	X
2/26/2019 10:09:20 AM	DB6C42C4-D499-4906-866A-C0112A16B10D.jpeg	Lyles, Jeff	X
2/26/2019 10:09:19 AM	35DD105B-A235-498E-9C15-883C13DC982E.jpeg	Lyles, Jeff	X
2/26/2019 8:29:38 AM	Walter Okhuysen Certified Mail Receipt.jpg	Quinn, Markez	X
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1/3/2019 9:28:21 AM	73EBB957-0DC3-47C4-9D17-7DC9CB493EDA.jpeg	Lyles, Jeff	X
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1/3/2019 9:28:20 AM	8F9CFD92-F83E-4EB0-902E-FBA4A899325B.jpeg	Lyles, Jeff	X
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1/3/2019 9:28:20 AM	FEB67A9D-0874-4879-8004-ECE1A0267CAD.jpeg	Lyles, Jeff	X
1/3/2019 9:28:20 AM	EA306CCB-9DBD-4301-9A8D-D7DD346426F0.jpeg	Lyles, Jeff	X
1/3/2019 9:28:20 AM	F497C9D4-11FD-4CDE-9579-81D5039F6B99.jpeg	Lyles, Jeff	X
1/3/2019 9:28:19 AM	CF4C6122-8631-480E-96E1-5BAF703FEB26.jpeg	Lyles, Jeff	X

HISTORIC STARKVILL MISSISSIPPI'S COLLEGE TOWN

Case Information

Date	1/3/2019
Case Number	1223
Complainant Name	Mayor Spruill
Complainant Address	
Complainant Phone	
Description	Junk on property
Status	Open
Physical Address	225 Garrard Road
Reason	Not w/in code
Code Reference	Chap 94 Sec 94-27 (D)
Date of Warning Letter	
Notes	
Summons Number	# 8-0030
Court Date	
Court Ruling	
Assigned To	Jeff Lyles

City of Starkville
Property Information

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Owner Information

Parcel#: 118G-00-011.00
 OKHUYSEN WALTER
 225 Garrard RD
 R-E Residential Estate

OKHUYSEN WALTER
 227 Sandhurst Road
 Starkville, MS 39759

Violations

Date	Violation	Notes	Status
1/3/2019	Chap 94 Sec 94-27 (D) Property Maintenance		

Case History

Date	Type Activity	Description
1/3/2019		Inspection: took pics

1/3/2019 9:28:19 AM	Document	
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1/3/2019 9:28:20 AM	Document	
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1/3/2019 9:28:20 AM	Document	
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1/3/2019 9:28:20 AM

Document



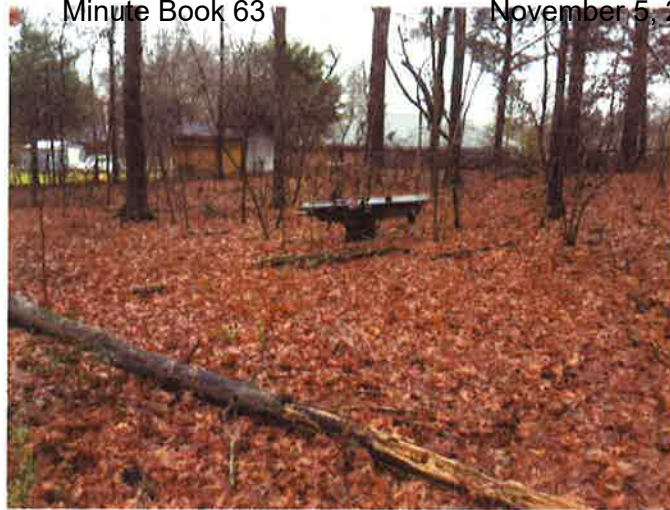
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1/3/2019 9:28:20 AM

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1/3/2019 9:28:21 AM

Document



2/25/2019 12:26:33
PM

Document

CURRENT YEAR LANDROLL

OHNVSEN, WALTER
227 SANDHURST RD

Parcel: 1180-00-011.00
SIT: 0000
Zoning: Code
Assessment: 47.8 Tax District: 0110

STARKVILLE MS 38758 25 100 225 000000

Parcel: 1180-00-011.00
Cis: C-0000 C-Value: 0-0000 G-Value: 0-0000 T-Value: 0-0000 S-Value: 0-0000

Estimated Type: 1-0000 2-0000 3-0000 4-0000 5-0000 6-0000 7-0000 8-0000 9-0000 10-0000 11-0000 12-0000 13-0000 14-0000 15-0000 16-0000 17-0000 18-0000 19-0000 20-0000 21-0000 22-0000 23-0000 24-0000 25-0000 26-0000 27-0000 28-0000 29-0000 30-0000 31-0000 32-0000 33-0000 34-0000 35-0000 36-0000 37-0000 38-0000 39-0000 40-0000 41-0000 42-0000 43-0000 44-0000 45-0000 46-0000 47-0000 48-0000 49-0000 50-0000 51-0000 52-0000 53-0000 54-0000 55-0000 56-0000 57-0000 58-0000 59-0000 60-0000 61-0000 62-0000 63-0000 64-0000 65-0000 66-0000 67-0000 68-0000 69-0000 70-0000 71-0000 72-0000 73-0000 74-0000 75-0000 76-0000 77-0000 78-0000 79-0000 80-0000 81-0000 82-0000 83-0000 84-0000 85-0000 86-0000 87-0000 88-0000 89-0000 90-0000 91-0000 92-0000 93-0000 94-0000 95-0000 96-0000 97-0000 98-0000 99-0000 100-0000

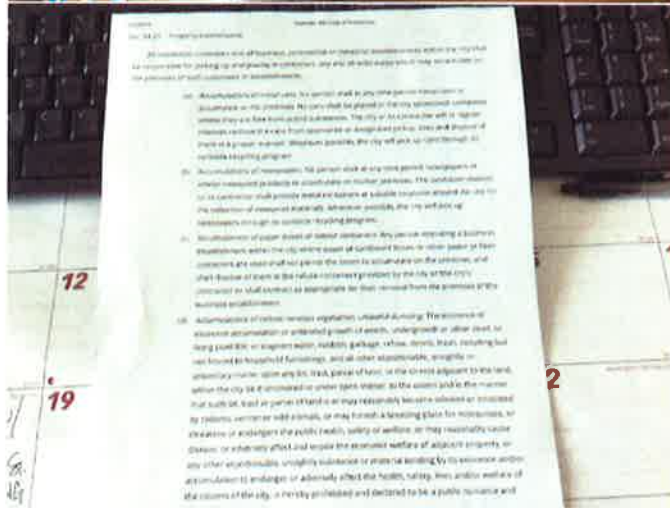
Land Use: 0000 0100 0200 0300 0400 0500 0600 0700 0800 0900 1000 1100 1200 1300 1400 1500 1600 1700 1800 1900 2000 2100 2200 2300 2400 2500 2600 2700 2800 2900 3000 3100 3200 3300 3400 3500 3600 3700 3800 3900 4000 4100 4200 4300 4400 4500 4600 4700 4800 4900 5000 5100 5200 5300 5400 5500 5600 5700 5800 5900 6000 6100 6200 6300 6400 6500 6600 6700 6800 6900 7000 7100 7200 7300 7400 7500 7600 7700 7800 7900 8000 8100 8200 8300 8400 8500 8600 8700 8800 8900 9000 9100 9200 9300 9400 9500 9600 9700 9800 9900 10000

Leave: 0000 0100 0200 0300 0400 0500 0600 0700 0800 0900 1000 1100 1200 1300 1400 1500 1600 1700 1800 1900 2000 2100 2200 2300 2400 2500 2600 2700 2800 2900 3000 3100 3200 3300 3400 3500 3600 3700 3800 3900 4000 4100 4200 4300 4400 4500 4600 4700 4800 4900 5000 5100 5200 5300 5400 5500 5600 5700 5800 5900 6000 6100 6200 6300 6400 6500 6600 6700 6800 6900 7000 7100 7200 7300 7400 7500 7600 7700 7800 7900 8000 8100 8200 8300 8400 8500 8600 8700 8800 8900 9000 9100 9200 9300 9400 9500 9600 9700 9800 9900 10000

01/001

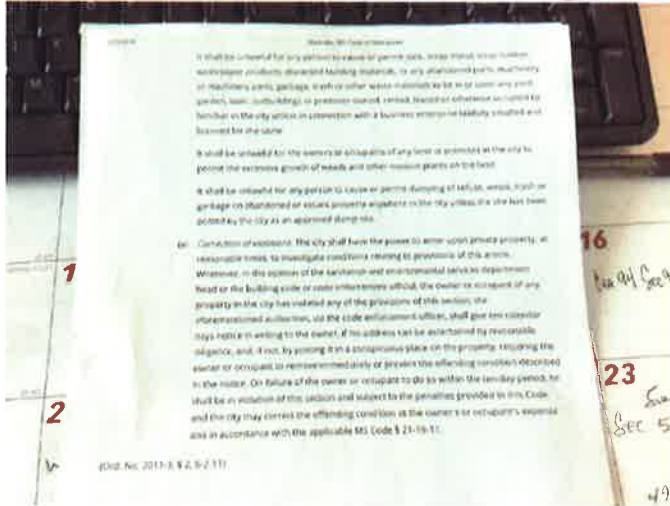
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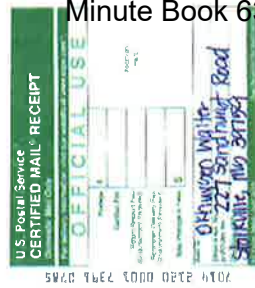
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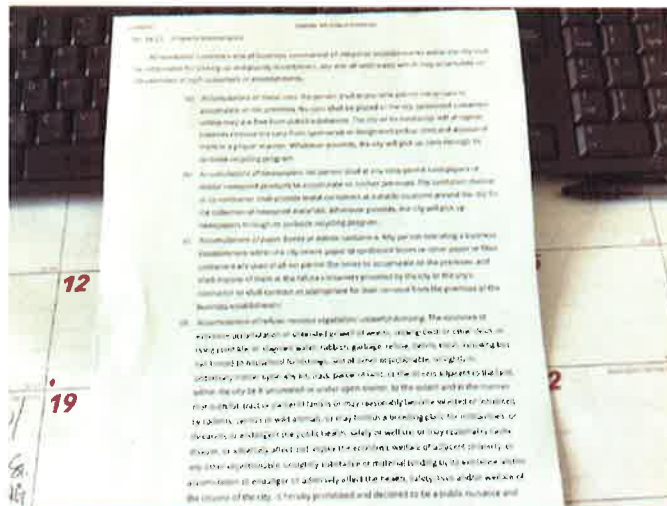
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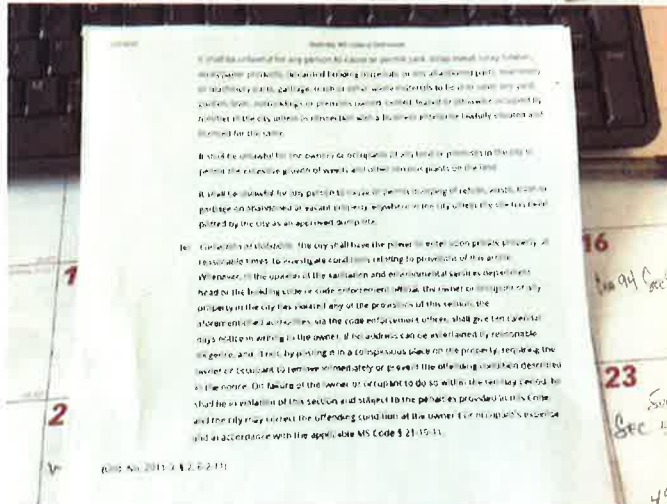
2/26/2019 10:09:19
AM

Document



2/26/2019 10:09:20
AM

Document



3/25/2019
3/25/2019

Activity
Activity

Inspection: Still no work being done
Inspection: Looks to be as no activity on property

6/5/2019

IWORQ Systems Inc.

City of Starkville

Minute Book 63

November 5, 2019 337

3/25/2019 11:03:39

AM

Note

Document

Upon Mr. Jeff Lyles request this letter will go out Certified today

3/25/2019 11:03:40

AM

Document

Walter Okhuysen Complaint Letter.pdf

3/28/2019

Activity

Walter Okhuysen CE Summons Accusation.pdf

Inspection: Still no clean-up taken place

3/28/2019 11:06:28

AM

Document



4/23/2019 8:49:22

AM

Document



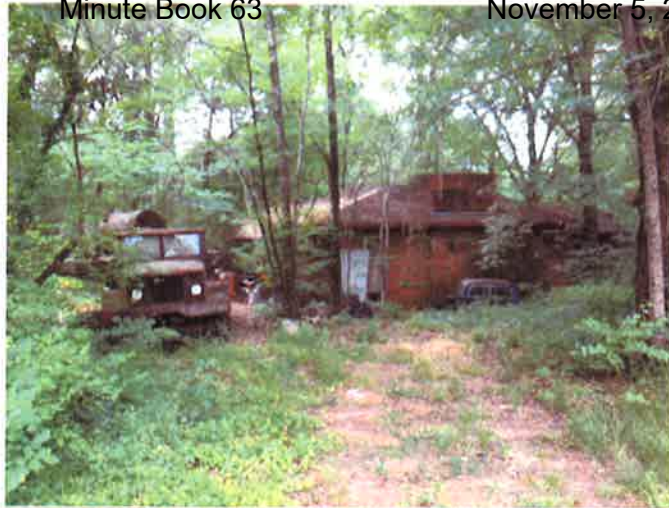
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Code Enforcement
City Inspector



THE CITY OF STARKVILLE
CODE ENFORCEMENT DIVISION
CITY HALL - 110 WEST MAIN
STREET
Phone: 662-323-2525 ext. 3137
Fax: 662-323-4143

OKHUYSEN WALTER
227 Sandhurst Road
Starkville, MS 39759

Violation of Starkville Code of Ordinances: Chap 94 Sec 94-27 (D)
Violation Address: 225 Garrard RD – Parcel #: 118G-00-011.00
Violation Date: 1/3/2019

1.1 ac property

Sent via: US Postal Service – Priority Mail

Dear Property Owner:

The employees of the City of Starkville would like to take this opportunity to thank you for choosing to own property in the City of Starkville, Mississippi. We strive to improve our appearance and to ensure the safety of all our citizens. Therefore, I am writing concerning your property at the above noted address.

Our records indicate that the property referenced above is in violation of Chap 94 Sec 94-27 (D) of the City's Code of Ordinances. Please reference cityofstarkville.org, or municode.com for details about the individual ordinance regulations.

This letter is an official written notice that you have been given **ten (10)** days of date of said letter (not the violation date) to bring the property into compliance with Starkville's City Code of Ordinances.

Failure to bring this property into compliance could result in a summons to appear before the Municipal Court Judge, where court fees, fines, and related penalties may be administered.

Thank you in advance for your compliance. It is most appreciated. If you have any questions, please call the Community Development Department at (662) 323-2525. Again, I would like to thank you for helping to make Starkville an exciting, attractive and safe place to live.

Sincerely,

Code Enforcement Inspector

33. CONSIDERATION OF DETERMINING THAT UNDER MISS. CODE ANN. § 21-19-11 WHETHER THE PROPERTY LOCATED AT 225 GARRARD ROAD WITH THE PARCEL NUMBER 118G-00-011.00 IS A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.

Alderman Beatty, duly seconded by Alderman Sistrunk, offered a motion to declare the property located at 225 Garrard Road with the parcel number 118G-00-011.00 is a menace to the public health, safety, and welfare of the community under Miss. Code Ann. § 21-19-11 and that the Director of Community Development resubmit the original list and provide an additional list specifically defining and enumerating the action the City requires from the homeowner under Miss. Code Ann. § 21-19-11 to attorney Gary Goodwin by certified mail return receipt requested and that the homeowner has until January 5, 2020, to clean the property consistent with the list or the City will take steps to clean the property consistent with Miss. Code Ann. § 21-19-11. The Board voted as follows:

Alderman Ben Carver	Voted: Nay
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

PUBLIC HEARING AND CONSIDERATION OF CU 19-07 A REQUEST FOR CONDITIONAL USE TO ALLOW FOR A RESIDENTIAL USE ON A C-2 COMMERCIAL ZONED PROPERTY LOCATED APPROXIMATELY 700' WEST OF THE INTERSECTION OF LYNN LANE AND SOUTH MONTGOMERY ST. ON THE SOUTH SIDE OF LYNN LANE WITH THE PARCEL NUMBER 102I-00-002.01.

Daniel Havelin and Emily Corbin presented Conditional Use 19-07. The applicant, Slade Kraker, is seeking a Conditional Use to allow for residential dwelling units to be placed on a property zoned commercial. The property is zoned C-2 and in order to construct a "dwelling single family detached", a Conditional Use is required per the City of Starkville's Permitted and Conditional Use Chart. The applicant is proposing to construct a cottage court style development on the property. The style of development consists of multiple single-family homes constructed on one parcel. The homes would be platted as a condominium development to allow for each house to be under separate ownership. Common areas would be under the control of the condominium association.

Mayor Spruill opened the Public Hearing and called for public comments.

Speaking against the request: George Barrett, Dean Wingo and Dudley Morgan.

Slade Kraker appeared before the Board and stated he was willing to work with the City and neighbors any way possible.

There being no additional comments from the public or the Board, the Mayor announced the public hearing closed.

34. CONSIDERATION OF CU 19-07 A REQUEST FOR CONDITIONAL USE TO ALLOW FOR A RESIDENTIAL USE ON A C-2 COMMERCIAL ZONED PROPERTY LOCATED APPROXIMATELY 700' WEST OF THE INTERSECTION OF LYNN LANE AND SOUTH MONTGOMERY ST. ON THE SOUTH SIDE OF LYNN LANE WITH THE PARCEL NUMBER 102I-00-002.01 WITH CONDITIONS.

Alderman Walker, duly seconded by Alderman Sistrunk, offered a motion to approve CU 19-07, a request for Conditional Use to allow for a residential use on a C-2 commercially zoned property located approximately 700' west of the intersection of Lynn Lane and South Montgomery St. on the south side of Lynn Lane with the parcel number 102I-00-002.01 with the following conditions:

- 1) The Subject Property shall have a maximum of 8 single family detached residential dwellings constructed with a maximum height of 1.5 story, with a pitched roof and limited to a maximum of three bedrooms each.
- 2) To encourage compatible development with the adjacent existing residential neighborhoods, all dwellings in the Subject Property are to be constructed with comparable building materials, features and finishes.
- 3) Parking areas and common areas in the Subject Property shall be owned and maintained commonly by the development's residents through an association and shall not be dedicated to or maintained by the City.
- 4) The Subject Property's construction cannot be phased. Certificates of Occupancy will be issued when all dwelling units, parking areas, driveways and common areas are complete.
- 5) The Development Review Committee shall examine the site plan to ensure proper use of mitigative techniques are used to eliminate adverse impacts to neighboring property owners as much as practically feasible.
- 6) The grading and drainage improvements required for the development of the Subject Property shall demonstrate to the Development Review Committee that the design plan will not result in storm water runoff onto the adjacent Maison de Ville development and will comply with the City of Starkville Stormwater Ordinance.
- 7) The Subject Property shall incorporate a site development design and plan with a minimum 10' bufferyard and screening at/toward the Maison De Ville west property line. This bufferyard shall have placed within its space a sufficient number of evergreen trees or similarly agreeable landscaping greenery that produces a mature width of at least 4' and a height of 15' or higher and properly spaced to provide a solid visual screening and buffer. This bufferyard will also include suitable fencing and/or solid wall installed to provide a privacy barrier, screen and buffer toward the western property line of Maison De Ville.
- 8) The Planning Department shall review the window locations on the proposed dwellings along the subject property's east property line to protect property owner privacy as part of the building permit.
- 9) The HOA President of Maison De Ville will be notified by City staff via email of the meeting date for site plan review by the Development Review Committee for this conditional use. (DRC meetings are normally open to the public, but not public comment)
- 10) To maximize compatibility with the Subject Property's use and physical design with the existing adjacent neighborhoods, and with consideration of a balance of the rights of all individual property owners, lots and structures developed on the Subject Property will be maintained by a declaration of developer created and submitted covenants, conditions and restrictions as a condominium or home owner association to be compatible to those of neighboring developments' associations. This declaration shall include as one condition, that all lots and structures in the development shall be occupied by the owner or owner's immediate family for the purpose of a private residence. Immediate family shall be defined as Owner's grandfather, grandmother, father, step-father, mother, step-mother, spouse, partner, sister, step-sister, brother, step-brother, son, step-son, daughter, step-daughter and grandchildren only. This will be consistent with the established adjacent property.

The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

35. DISCUSSION AND CONSIDERATION OF THE POLICE CHIEF APPOINTMENT.

Alderman Little, duly seconded by Alderman Carver, offered a motion pursuant to Mississippi Code Section 21-3-3 and 21-21-1, to appoint Mark Ballard, based on his credentials, experience, and qualifications to serve as Police Chief for the City of Starkville, MS beginning January 1, 2020 at a salary of \$85,000.

The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

36. CONSIDERATION OF TWO APPLICANTS TO FILL A VACANCY FOR THE OKTIBBEHA COUNTY HERITAGE MUSEUM BOARD FOR A THREE YEAR APPOINTMENT THAT WILL BEGIN NOVEMBER 6, 2019 AND END NOVEMBER 6, 2022.

Alderman Walker, duly seconded by Alderman Sistrunk, offered a motion to approve the re-appointment of Mr. W. Cory Gallo to fill a vacancy for the Oktibbeha County Heritage Museum Board for a three year appointment that will begin November 6, 2019 and end November 6, 2022. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

37. CONSIDERATION OF A PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY ON OCTOBER 26, 2019.

Alderman Little, duly seconded by Alderman Beatty, offered a motion to approve a Proclamation of Existence of a Local Emergency on October 26, 2019.

The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY
City of Starkville, Mississippi

WHEREAS, the Mayor and board of Alderman does hereby find that conditions of extreme peril to the safety of persons and property have arisen within said City of Starkville, caused by damaging winds, tropical storm Olga causing and flash flooding commencing on or about 3:00PM on the 26th day of October, 2019 : and

WHEREAS, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency in order to provide for the health and safety of the citizens and the protection of their property within the affected jurisdiction;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that in accordance with Section 33-15-17(d), Mississippi code of 1972, as amended, a local emergency now exists throughout said City of Starkville; and shall be reviewed every thirty (30) days until such local emergency is no longer in effect and proclaimed terminated by the Mayor and Board of Alderman of the City of Starkville, State of Mississippi.

IT IS FURTHER PROCLAIMED AND ORDERED that all City of Starkville agencies and departments shall render all possible assistance and discharge their emergency responsibilities as set forth in the City of Starkville Emergency Operations Plan.

Upon the motion of Alderman David Little, duly seconded by Alderman Hamp Beatty, to adopt the Proclamation, the Board voted November 5, 2019 as follows:

Alderman Ben Carver Voted: Aye
Alderman Sandra Sistrunk Voted: Aye
Alderman David Little Voted: Aye
Alderman Jason Walker Voted: Aye
Alderman Hamp Beatty Voted: Aye
Alderman Roy A'. Perkins Voted: Aye
Alderman Henry Vaughn, Sr. Voted: Aye

City of Starkville, Mississippi

D. Lynn Spruill, Mayor

ATTEST:

Lesa Hardin, City Clerk

(seal)

38. REQUEST APPROVAL OF VA 19-12 VARIANCE REQUEST BY HEATHER OSBORNE FROM SETBACK REQUIREMENTS FOR A PROPERTY LOCATED AT 301 YEATES STREET IN A R-2 ZONE WITH THE PARCEL # 102A-00-506.00.

Daniel Havelin presented the Variance request. The applicant is proposing to purchase and redevelop the property. The proposal is to remove the existing house and build a single unit residential dwelling on the property. The Proposed structure would generally be in the same footprint as the existing structure. The existing structure currently does not meet the setback requirements for an R-2 zone. A variance from setback requirements is needed to build a new structure at that location. The existing structure's front setback is +/- 5'. The proposed structure's front setback is +/- 5'. The existing structure's northern side setback is +/- 9.8'. The proposed structure's northern side setback is +/-7'. The existing structure currently encroaches on the right-of-way of the railroad. The proposed structure's southern side setback is +/-2'. The lot is triangle shaped and therefore has no rear lot line. The proposed structure is +/-69' from the lot corner to the east.

Alderman Walker, duly seconded by Alderman Little, offered a motion to approve VA 19-12 variance request by Heather Osborne from setback requirements for a property located at 301 Yeates Street in a R-2 zone with the parcel # 102A-00-506.00. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

39. CONSIDERATION OF THE CITY OF STARKVILLE CLAIMS DOCKET

Upon the motion of Alderman Carver, duly seconded by Alderman Little, to approve the City of Starkville Claims Docket for all departments including Starkville Utilities, as of October 29, 2019 for fiscal year ending 9/30/19, acknowledging that the City Clerk has attested and certified on the cover of the claims docket that all claims on the docket are true, accurate, lawful and proper to the best of her knowledge, for payment pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-9, 21-39-17 and 21-15-21. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 368,972.05
Restricted Fire Fund	003	99,428.18
Airport Fund	015	36,137.39
Sanitation	022	73,904.90
Computer Assessments	107	472.21
Industrial Park Fund	303	13,553.67
Public Improvements Bond	319	43,606.12
Park and Rec, Tourism	375	9,157.50
Trust & Agency	610	31,805.22
Economic Dev, Tourism, Conv	630	91,192.63
Sub Total Before Utilities		\$ 768,229.87
Utilities Dept.	SED	636,963.67
Total Claims	Total	\$ 1,405,193.54

40. MOTION TO RECESS UNTIL NOVEMBER 19, 2019 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Beatty, for the Board of Aldermen to recess the meeting until November 19, 2019 @ 5:30 at 110 West Main Street in the Court Room of City Hall, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Patrick Miller	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, Mayor Spruill declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2019.

Attest:

D. LYNN SPRUILL, MAYOR

LESA HARDIN, CITY CLERK

(SEAL)