



OFFICIAL ELECTRONIC PACKET

**CITY OF STARKVILLE, MISSISSIPPI
June 16, 2020**

Mayor
D. Lynn Spruill

Vice Mayor
Roy A. Perkins

Board of Aldermen
Ben Carver
Sandra Sistrunk
David Little
Jason Walker
Hamp Beatty
Henry Vaughn, Sr.

City Attorney
Chris Latimer

City Clerk / CFO
Lesa Hardin

Technology Director
Joel Clements, Jr.

Utilities General Manager
Terry Kemp



Police Chief
Mark Ballard

Fire Chief
Charles Yarbrough

**Human Resources
Director**
Navarrete Ashford

City Engineer
Edward Kemp

**City Planning &
Community Development**
Dr. Simon Kim

Court Clerk
Jodi Hogue

**Park and Recreation
Interim Director**
David D'Aquila

**Sanitation and
Environmental Services
Director**
Calvin Ware

Airport Director
Rodney Lincoln

OFFICIAL AGENDA

THE MAYOR AND BOARD OF ALDERMEN

OF THE

CITY OF STARKVILLE, MISSISSIPPI

RECESS MEETING OF TUESDAY, JUNE 16, 2020
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET

**BOARD MEMBERS WILL HAVE THE OPTION TO ATTEND VIA TELEPHONE AND
COMPUTER CONFERENCING DUE TO COVID-19 SOCIAL DISTANCING. A ROLL
CALL VOTE WILL BE REQUIRED FOR EACH ACTION TAKEN BY THE BOARD.**

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA INCLUDING CONSENTED ITEMS

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE MAY 19, 2020 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE.

CONSIDERATION OF THE MINUTES OF THE MAY 29, 2020 WORK SESSION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS: ACKNOWLEDGMENT OF VOLUNTEERS

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

A. CONSIDERATION OF CALLING FOR THE FIRST PUBLIC HEARING ON ADOPTING A TEMPORARY LEISURE AND ENTERTAINMENT DISTRICT ORDINANCE FOR THE CITY OF STARKVILLE.

B. CONSIDERATION OF USING TACTICAL URBANISM TO CREATE A DOWNTOWN STREATERY TO EXPAND THE RESTAURANT SEATING AREAS IN DESIGNATED PARKING SPACES ALONG MAIN STREET.

C. CONSIDERATION OF THE ADOPTION OF A FIRST AMENDMENT PERMIT PROCESS ALLOWING FOR MARCHES AND PROTESTS.

D. CONSIDERATION OF AMENDMENT OF SPECIAL EVENT PERMIT POLICY.

X. BOARD BUSINESS

A. DISCUSSION AND CONSIDERATION OF THE CANDIDATES FOR THE DIRECTOR OF PARKS AND RECREATION.

XI. DEPARTMENT BUSINESS

A. AIRPORT

THERE ARE NO ITEMS FOR THIS AGENDA

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- a. CONSIDERATION OF A SPECIAL EVENT REQUEST BY LATALLA HARRIS, DIRECTOR OF J.L. KING CENTER TO HOLD THE JUNETEENTH CELEBRATION.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

- 1. CONSIDERATION OF AUTHORIZATION TO ADVERTISE FOR CONSTRUCTION BIDS FOR THE LINKAGE TAP PROJECT (SPRING STREET SIDEWALK) AND AUTHORIZATION FOR THE MAYOR TO SIGN ANY MDOT REQUIRED PAPERWORK.

E. FINANCE AND ADMINISTRATION

- 1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF JUNE 9, 2020 FOR FISCAL YEAR ENDING 9/30/20, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-9, 21-39-17 AND 21-15-21.
- 2. ACCEPTANCE OF MAY 2020 FINANCIAL STATEMENTS.

F. FIRE DEPARTMENT

- 1. REQUEST PERMISSION TO HOST THE MISSISSIPPI FIRE CHIEFS CONFERENCE AT THE MILL JANUARY 11 – 13, 2021, WITH SOME ADVANCE DEPOSITS TO BE REIMBURSED BY REGISTRATION FEES, AT NO COST TO THE CITY.

G. HUMAN RESOURCES

THERE ARE NO ITEMS FOR THIS AGENDA

H. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

I. PARKS

1. REQUEST APPROVAL FOR UPDATE TO PARKS AND RECREATION FACILITY USE AGREEMENT AND TOURNAMENT USE AGREEMENT TO INCLUDE COVID – 19 GUIDELINES.

J. POLICE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

K. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

L. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION FOR ECON CONSTRUCTION TO COMPLETE THE DRIVEWAY REPAIR AT 1085 STARK ROAD, THE LOWEST OF TWO QUOTES, IN THE AMOUNT OF \$6,200.00.
2. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES TO INITIATE TASK ORDER # 5 WITH GARVER, LLC FOR THE CONSTRUCTION SERVICES RELATED TO THE GREEN OAKS WATER AND SEWER REHABILITATION IN THE AMOUNT OF \$135,700.00

XII. **CLOSED DETERMINATION SESSION**

XIII. **OPEN SESSION**

XIV. **EXECUTIVE SESSION**

- Personnel
- Pending litigation

XV. **OPEN SESSION**

XVI. **ADJOURN UNTIL JULY 7, 2020 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.**

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Dr. Simon Kim, at (662) 323-2525, at least forty-eight (48) hours in advance for any services requested.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM: MINUTES
AGENDA DATE: 6-16-20
PAGE: 1 of 58

SUBJECT: Request approval of the minutes of the May 19, 2020 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO

SUGGESTED MOTION: Approval of the minutes of the May 19, 2020 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS.

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF STARKVILLE, MISSISSIPPI
May 19, 2020**

Be it remembered that the Mayor and Board of Alderman met in a Recess Meeting on May 19, 2020 at 5:30 p.m. in the Courtroom of City Hall, located at 110 West Main Street, Starkville, MS. Present were Mayor Lynn Spruill, Aldermen Sandra Sistrunk, Hamp Beatty and Henry Vaughn, Sr. as well as City Clerk / CFO Lesa Hardin and City Attorney Chris Latimer. Aldermen Ben Carver, David Little, Jason Walker, and Roy A'. Perkins attended telephonically or by videoconference.

Following a roll call to determine everyone present, Mayor Lynn Spruill opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Lynn Spruill asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Perkins asked to remove Item IX. A. from consent.

There being no objections to the changes, the Mayor called for a motion to approve the agenda with consent items.

1. A MOTION TO APPROVE THE AGENDA WITH CONSENT ITEMS.

Alderman Beatty offered a motion, duly seconded by Alderman Sistrunk, to approve the May 19, 2020 Agenda as amended. Mayor Spruill then read the consented items after which the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA OF
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI
RECESS MEETING OF TUESDAY, MAY 19, 2020
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET**

CONSENT AGENDA ITEMS ARE HIGHLIGHTED

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA INCLUDING CONSENTED ITEMS**

IV. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE APRIL 21, 2020 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE.

CONSIDERATION OF THE MINUTES OF THE MAY 1, 2020 WORK SESSION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE.

CONSIDERATION OF THE MINUTES OF THE MAY 9, 2020 SPECIAL CALL MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

A. REQUEST AUTHORIZATION FOR JOE DAN BAKER, JAMES CALLAHAN, LISA COX, BRUCE HARRIS, TRENT HELMS, KANESHIA HENDRIX, AND JOSEPH WILLIAM TO RETURN FROM A 32 HOUR FURLOUGHED STATUS TO FULL TIME ON MAY 22, 2020.

B. REQUEST APPROVAL TO NAME LESA HARDIN THE CERTIFYING OFFICIAL (APPROVE DAILY / WEEKLY FILINGS) AND JOANNA MCLAURIN THE APPLICANT AGENT (CONTACT PERSON TO FEMA) FOR FEDERAL DISASTER- FEMA-4470-DR-MS FOR THE CITY OF STARKVILLE.

C. CONSIDERATION OF CALLING FOR THE FIRST PUBLIC HEARING TO BE HELD JUNE 2, 2020 TO AMEND SECTION 13.3.6.B USE CHART OF THE UNIFIED DEVELOPMENT CODE TO ALLOW AGRICULTURE AND FORESTRY OPERATIONS AT PROPERTY ZONED FOR INDUSTRIAL USES.

X. BOARD BUSINESS

A. CONSIDERATION OF QUOTES FOR PROPERTY, VEHICLE AND EQUIPMENT INSURANCE SERVICES.

XI. DEPARTMENT BUSINESS

A. AIRPORT

THERE ARE NO ITEMS FOR THIS AGENDA

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- a. CONSIDERATION OF CA 20-02: CERTIFICATE OF APPROPRIATENESS REQUEST BY JEREMY MURDOCK, FOR THE MINOR EXTERIOR RENOVATIONS TO THE SUBJECT PROPERTY LOCATED AT 502 GREENSBORO STREET ON A PARCEL THAT IS CURRENTLY ZONED TN-E WITH THE PROPERTY # 118O-00-296.00.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

THERE ARE NO ITEMS FOR THIS AGENDA

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE UTILITIES DEPARTMENT AS OF MAY 12, 2020 FOR FISCAL YEAR ENDING 9/30/20, ACKNOWLEDGING THAT THE CITY CLERK HAS ATTESTED AND CERTIFIED ON THE COVER OF THE CLAIMS DOCKET THAT ALL CLAIMS ON THE DOCKET ARE TRUE, ACCURATE, LAWFUL AND PROPER TO THE BEST OF HER KNOWLEDGE, FOR PAYMENT PURSUANT TO HER DUTIES UNDER MISS. CODE SECTIONS 21-39-5, 21-39-7, 21-39-9, 21-39-17 AND 21-15-21.

2. ACCEPTANCE OF APRIL 2020 FINANCIAL STATEMENTS.

F. FIRE DEPARTMENT

1. REQUEST PERMISSION TO APPLY FOR AN ASSISTANCE TO FIREFIGHTERS GRANT FOR PERSONAL PROTECTIVE EQUIPMENT FOR COVID19 IN THE AMOUNT OF \$27,000 REQUIRING A 15% MATCH AND FILING FEE OF \$1,200.

G. HUMAN RESOURCES

THERE ARE NO ITEMS FOR THIS AGENDA

H. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

I. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

J. POLICE DEPARTMENT

1. CONSIDERATION TO APPLY FOR THE JUSTICE ASSISTANCE GRANT FOR FY21 FUNDING IN THE AREA OF EQUIPMENT AND REQUESTING A MATCH WAIVER AND 100% FUNDING FROM THE STATE OF MISSISSIPPI SUB-GRANT.

K. SANITATION DEPARTMENT

1. CONSIDERATION OF REPLACING THE ENGINE TO THE 2007 INTERNATIONAL TYMCO SWEEPER IN THE AMOUNT OF \$24,006.50 PURSUANT TO MISS. CODE ANN. § 31-7-13(M)(ii), GIVEN THAT THE NEED FOR TOTAL REPLACEMENT WAS NOT KNOWN PRIOR TO DISASSEMBLY.

L. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE REHAB OF THE SANITARY SEWER COLLECTION SYSTEM IN THE GREENOAKS NEIGHBORHOOD FOR AREA A AND AREA B.
2. REQUEST AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE CONSTRUCTION OF THE STARKVILLE UTILITIES ELECTRIC OPERATIONS CENTER EXPANSION AND RENOVATIONS TO ALLOW COMBINING WATER AND ELECTRIC OPERATION AT ONE SITE.
3. REQUEST AUTHORIZATION FOR SUMMIT TRUCK GROUP OF TUPELO, MS FOR TRANSMISSION REPAIR WORK TO BE COMPLETED BY AN ASE-CERTIFIED MECHANIC ON THE ELECTRIC DIVISION BUCKET TRUCK NUMBER 46, NOT TO EXCEED \$6,325.29.

XII. **CLOSED DETERMINATION SESSION**

XIII. **OPEN SESSION**

XIV. **EXECUTIVE SESSION**

- PENDING LITIGATION
- POTENTIAL LITIGATION

XV. **OPEN SESSION**

XVI. **ADJOURN UNTIL JUNE 2, 2020 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.**

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Dr. Simon Kim, at (662) 323-2525, at least forty-eight (48) hours in advance for any services requested.

Consent items 2 – 14:

2. CONSIDERATION OF THE MINUTES OF THE APRIL 21, 2020 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval of the minutes of the April 21, 2020 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS” is enumerated, this consent item is thereby approved.

3. CONSIDERATION OF THE MINUTES OF THE MAY 1, 2020 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval of the minutes of the May 1, 2020 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS” is enumerated, this consent item is thereby approved.

4. CONSIDERATION OF APPROVAL OF THE MINUTES OF THE MAY 9, 2020 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval of the minutes of the May 9, 2020 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS” is enumerated, this consent item is thereby approved.

5. CONSIDERATION OF APPROVAL TO NAME LESA HARDIN THE CERTIFYING OFFICIAL (APPROVE DAILY / WEEKLY FILINGS) AND JOANNA MCLAURIN THE APPLICANT AGENT (CONTACT PERSON TO FEMA) FOR FEDERAL DISASTER- FEMA-4470-DR-MS FOR THE CITY OF STARKVILLE.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval to name Lesa Hardin the Certifying Official and Joanna McLaurin the Applicant Agent for Federal Disaster- FEMA-4470-DR-MS for the City of Starkville” is enumerated, this consent item is thereby approved.

6. CONSIDERATION OF CALLING FOR A PUBLIC HEARING TO BE HELD JUNE 2, 2020 TO AMEND SECTION 13.3.6.B USE CHART OF THE UNIFIED DEVELOPMENT CODE TO ALLOW AGRICULTURE AND FORESTRY OPERATIONS AT PROPERTY ZONED FOR INDUSTRIAL USES.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval of calling for the First Public Hearing to Amend Section 13.3.6.B Use Chart of the Unified Development Code to Allow Agriculture and Forestry Operations at a Property Zoned for Industrial Uses” is enumerated, this consent item is thereby approved.

7. CONSIDERATION OF CA 20-02: CERTIFICATE OF APPROPRIATENESS REQUEST BY JEREMY MURDOCK, FOR THE MINOR EXTERIOR RENOVATIONS TO THE SUBJECT PROPERTY LOCATED AT 502 GREENSBORO STREET ON A PARCEL THAT IS CURRENTLY ZONED TN-E WITH THE PROPERTY # 118O-00-296.00.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval of CA 20-02 request for a Certificate of Appropriateness by Jeremy Murdock, for the minor exterior renovations to the subject property located at 502 Greensboro Street on a parcel that is currently zoned TN-E with the property # 118O-00-296.00” is enumerated, this consent item is thereby approved.

The property is located in the Greensboro Street Historic District, which is listed on the National Register of Historic District and also designated locally. The subject property, which is historically known as the Cooper House, was built in 1925, and the Murdocks have maintained the house since the purchase of the house in 2017.

COA REQUEST: The applicant is requesting a Certificate of Appropriateness to:

1. Add decorative brackets; 2. Replace rotten trim and siding; and 3. Paint the exterior of the house.

8. CONSIDERATION FOR ACCEPTANCE OF APRIL 2020 FINANCIAL STATEMENTS.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval of the acceptance of the April 2020 Financial statements” is enumerated, this consent item is thereby approved.

9. CONSIDERATION TO APPLY FOR AN ASSISTANCE TO FIREFIGHTERS GRANT FOR PERSONAL PROTECTIVE EQUIPMENT FOR COVID19 IN THE AMOUNT OF \$27,000 REQUIRING A 15% MATCH AND FILING FEE OF \$1,200.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval to apply for an Assistance to Firefighters Grant for Personal Protective Equipment for Covid19 in the amount of \$27,000 and requires a 15% grant match” is enumerated, this consent item is thereby approved.

10. CONSIDERATION TO APPLY FOR THE JUSTICE ASSISTANCE GRANT FOR FY21 FUNDING IN THE AREA OF EQUIPMENT AND REQUESTING A MATCH WAIVER AND 100% FUNDING FROM THE STATE OF MISSISSIPPI SUB-GRANT.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval to apply for the Justice Assistance Grant for FY21 Funding in the area of equipment for four (4) Taser X26P electronic control weapons and requesting for a match waiver for 100% funding from the State of Mississippi Sub-Grant” is enumerated, this consent item is thereby approved.

The grant application follows this page.

11. CONSIDERATION OF REPLACING THE ENGINE TO THE 2007 INTERNATIONAL TYMCO SWEEPER IN THE AMOUNT OF \$24,006.50 PURSUANT TO MISS. CODE ANN. § 31-7-13(m)(ii), GIVEN THAT THE NEED FOR TOTAL REPLACEMENT WAS NOT KNOWN PRIOR TO DISASSEMBLY.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval to replace the engine to the 2007 International Tymco sweeper in the amount of \$24,006.50 pursuant to Miss. Code Ann. §31-7-13(m)(ii), given that the need for total replacement was not known prior to disassembly” is enumerated, this consent item is thereby approved.

H & O Truck & Trailer Repair, Inc.	\$24,006.50
Sansom Equipment Company	\$31,500.00

12. CONSIDERATION OF AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE REHAB OF THE SANITARY SEWER COLLECTION SYSTEM IN THE GREEN OAKS NEIGHBORHOOD FOR AREA A AND AREA B.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval to advertise for bids for the rehab of the sanitary sewer collection system in the Green Oaks neighborhood for area A and area B” is enumerated, this consent item is thereby approved.

The map of the proposed areas follow the JAG application.



THE CITY OF STARKVILLE

CITY HALL, 110 WEST MAIN STREET
STARKVILLE, MISSISSIPPI 39759

Mississippi Department of Public Safety & Planning

The City of Starkville, Mississippi abides by all federal and state law in regards to any laws, policies, or practices related to whether, when, or how employees may communicate with DHS or ICE. The City of Starkville, Mississippi has not enacted any local ordinance that contradicts any federal laws. It has been an ongoing practice for the Starkville Police Department to assist and communicate with outside federal agencies whenever requested.

 5-29-2020

Mayor Lynn Spruill

Date



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

DPSP USE
ONLY
Grant No.

SUBGRANT APPLICATION SUMMARY

1. Applicant (Name, Address, Zip, Phone, Email) City of Starkville 110 W. Main Street Starkville, MS 39759 (662)323-4131 c.jackson@cityofstarkville.org		2. Project Director (Name, Address, Zip, Phone) Cpl. Christopher Jackson 101 E. Lampkin Street Starkville, MS 39759 (662)769-4425		3. Financial Officer (Name, Title, Address, Zip, Phone) Lesa Hardin, City Clerk 110 W. Main Street Starkville, MS 39759 (662)323-2525	
4. Project Title Local Law Enforcement			5. DUNS Number: 782430557 Tax ID. Number: 64-6001082		
6. Type of Application ☐ Initial ☐ 2nd Yr. or ☒ 1 Yr. Funding ☐ Continuation of Grant No. _____			7. Desired Project Duration 12 Months Start Date: 10/01/2020 End Date: 09/30/2020		
8. Brief Project Summary (required)					
9. Budget Category					
a. Personnel		Requested		Approved by DPSP	
b. Fringe Benefits					
c. Equipment		\$4,564.00			
d. Travel					
e. Operating Expense					
f. Contractual Services					
g. Miscellaneous					
Total Project Budget					
10. Source of Funds		Federal	%	St/Local Match	%
Requested Budget		\$4,564.00	100	\$0.00	0
11. Number of pages in this application		12			

Chief Administrative Officer (Signature and Date)

Chief Administrative Officer (Type or Print)

Project Director (Signature and Date)

Financial Officer (Signature and Date)



**STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING**

DPSP USE
ONLY
Grant No.

PROJECT PLAN AND SUPPORTING DATA

PART I. STATEMENT OF PROBLEM

The City of Starkville, Starkville Police Department is comprised of 60 sworn officers and a civilian support staff consisting of 10 personnel. The population of The City of Starkville is estimated at 25,352 in 2017 with an additional 2018 Mississippi State University enrollment of 22,201. The department is distributed into two detachments with various squads to serve the community in countless functions. The City of Starkville takes pride in providing exceptional training to its officers as well as officers in neighboring jurisdictions. The Starkville Police Department is one of the few municipal departments both state and nationally accredited through CALEA (Commission on Accreditation for Law Enforcement).

It is the mission of The Starkville Police Department to safeguard the lives and property of the people we serve. Our role is to enforce the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of police authority and the constitutional rights of all persons. It is our belief that the citizens of Starkville deserve to have an exemplary police agency. The City of Starkville actively deters crime, aggressively pursues suspects and vigorously convicts those that commit crimes within our community. The Starkville Police Department is resolute in providing a safe community for all who reside, visit or commute to enjoy all the amenities of a college town.

Crime is never guaranteed to completely cease in our community; however, numerous tools are at the agency's disposal, which can elevate the chances of a successful and safe outcome. These tools include but are not limited to continued education, prevent planning and added equipment. Maintaining a vigilant watch over these tools is one way this agency remains at a high level of readiness. One of the areas that the Starkville Police Department would like to increase is the ability for us to apprehend offenders safely. With the potential for offenders to become violent and attack police during calls for service or while patrolling, Tasers would be greatly beneficial for officer

safety. These tools would expand on the department's Taser inventory and would be provided to officers who do not currently carry them. These tools would also provide an additional resource at the officer's disposal. These devices will additionally assist officers in maintaining an appropriate and proper social distance.



**STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING**

DPSP USE
ONLY
Grant No.

PROJECT PLAN AND SUPPORTING DATA

PART II. OBJECTIVES AND PROJECTED IMPACT

The Starkville Police Department understands that there will always be crime in our city ranging from traffic to violent offenses. Officers do their best with the current tools at their disposal to protect and serve the community. The additional less lethal options will significantly improve officers' safety and the safety of every citizen inside the City of Starkville.

With additional less lethal options such as Tasers, officer will be able to safely apprehend suspects who become violent towards police and bystanders. Officers will not have to risk injury to themselves or the suspect with the use of these tools.

The ability for every officer in the Starkville Police Department to have these tools would greatly increase productivity and safety; however, as mentioned in the problem statement, not all officers possess these tools. As changes in the economy effect many departments, budgets cuts and standstills become an issue. The Starkville Police Department is growing due to the increased population and student registration for the university. The current budget has not grown in accordance to current population growth.

The addition of more Tasers would give the Starkville Police Department assistance in continuing to keep officers at a high level of readiness that the community has come to expect. By using instructors within the department, training on the use of Taser's will ensure that the officers will be up to date on all practices.



**STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING**

PROJECT PLAN AND SUPPORTING DATA

DPSP USE
ONLY
Grant No.

PART III. IMPLEMENTATION

To accomplish the most desirable outcome, the process for the implementation will begin as soon as funding is received. Following training of the use of Tasers, the officer will be issued this equipment. Training the officer on the use of equipment enhances the longevity of the equipment and instills a needed refresher for officers.

Time Table for Accomplishment of Goals

Months 0-2 Months 2-3

Acquire equipment-----I

Training and Utilize Equipment-----I

During the grant year, there will be one project manager, Corporal Christopher Jackson, which will comply with all reporting, budget submissions and PMT reporting as required. The supply Sergeant will issue the Taser devices and notify the project manager of the location of the equipment anytime it is reissued.



**STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING**

SUSTAINABILITY PLAN

DPSP USE
ONLY
Grant No.

PART IV:

It is the intention of the Starkville Police Department to continue to train and utilize less lethal force options. Replacement of these older Tasers will take place as the budget and monies within the department become available. Currently as this equipment ages or fails, the supply Sergeant will either have this equipment repaired or replaced with new equipment using the current budget.

The purchase of four (4) Taser X26Ps will assist the department by providing officers on patrol with efficient tools to serve the community, the Starkville Police Department will have no issues with sustaining, maintaining and repairing these and future equipment as it is needed.



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING
BUDGET SUMMARY

DPSP USE
ONLY

Grant No.

BUDGET CATEGORY	REQUESTED BUDGET	DPSP USE ONLY APPROVED BUDGET
A. PERSONNEL:		
TOTAL PERSONNEL		
B. FRINGE		
2. FICA Match		
3. Retirement Match		
4. Other		
TOTAL FRINGE		
C. EQUIPMENT		
TOTAL EQUIPMENT	\$4,564.00	
D. TRAVEL		
2. Commercial Carrier		
3. Meals		
4. Lodging		
5. Other		
TOTAL TRAVEL		
E. OPERATING EXPENSE		
2. Rental		
3. Printing and Reproduction		
4. Communications (Telephone, Postage)		
5. Other		
TOTAL OPERATIONAL EXPENSES		
F. CONTRACTUAL SERVICES		
2. Contracts w/Organizations		
TOTAL CONTRACTUAL SERVICES		
G. MISCELLANEOUS		
2. Training Materials		
3. Other		
TOTAL MISCELLANEOUS		
H. TOTAL PROJECT BUDGET	\$4,564.00	

SUMMARY FUNDING DATA

	Federal	%	State/Local	%	TOTAL	%
REQUESTED BUDGET	\$4,564.00	100	0.00	0.0	\$4,564.00	100
APPROVED BUDGET						

Budget Prepared By: Corporal Christopher Jackson



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING
BUDGET NARRATIVE

DPSP USE
ONLY
Grant No.

PART VI:

The Starkville Police Department is requesting funds from the Justice Assistance Grant in the field of equipment for the purchase of four (4) Taser X26Ps with batteries. The purchase will allow the Starkville Police Department to equip officers with adequate less than lethal tools. The breakdown is as follows:

Equipment:

Type of Equipment	Quantity	Unit Price	Total Price
Taser X26P	4	\$1,065.00	\$4,260.00
XPPM (battery)	4	\$76.00	<u>\$304.00</u>
			\$4,564.00

Concerning this purchase, it is the hope of the Starkville Police Department, that equipping officers with these invaluable tools, it will strengthen the professional appearance and safety of our law enforcement community. In addition to this, the agency believes that the efficiency of the work produced will increase in the day-to-day operations of these officers. The project coordinator, Corporal Christopher Jackson, will manage the funds and show whatever proof is requested and required by the Federal Government concerning paperwork, proof of payment, invoices and implantation of the equipment.

Once funds are approved, our agency will order and purchase the equipment. Once received, officers will be trained and issued the needed equipment. Obligatory paperwork will be on hand should it be needed for proof and used for a reimbursement request through the state.



**STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING**

BUDGET NARRATIVE

DPSP USE
ONLY
Grant No.

PART VI:

The City of Starkville requests a match wavier for the local funding portion of the Justice Assistance Sub-Grant. Unfortunately, this request is due to the global COVID19 pandemic. Prior to Mississippi Governor Reeves' Executive Shelter in Place Orders, Mississippi State University closed its doors to students. This was a necessity task to protect the student and community health.

The pandemic has caused detrimental consequences to the City of Starkville's economy. Due to the pandemic, the City of Starkville has lost an estimated 35% of its annual sales tax revenue. A conservative loss estimate of 1.3 million dollars from the city's general fund. Heartfelt but necessary furloughs of 42 city positions. The City of Starkville is unable to forecast the long-term economic effects of the pandemic, but remains hopeful in recovery efforts.

The economic impact is staggering to our local community. According to the US Census, Starkville, MS has a poverty rate of 32.2%. The State of Mississippi poverty rate is 22.6%. The City of Starkville poverty rate is significantly higher than the rest of the state. The COVID19 pandemic has further complicated local economics. Many local businesses have permanently closed their door. This domino effect leaves an uncertain financial future for the community.

Due to this large financial loss and economic blow, the City of Starkville humbly requests a match waiver for grant funding.



**STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING**

**DPSP Use
Only**

Grant No.

PART VII: EVALUATION PLAN

With the purchase, training and use of the Tasers and flashlights, immediate results will be seen.

Officers will be able to safely arrest suspects with minimal injury with the use of these less than lethal Tasers.

Officers will be able to safely patrol, deter crime, gather evidence and apprehend suspects. This will essentially make the community safer for residence, students and visitors.



**STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING**

NON-SUPLANT CERTIFICATION

**DPSP Use
Only**

Grant No.

PART VIII:

The City of Starkville (Applicant) hereby assures that the federal funds will not be used to supplant state or local funds and those federal funds will be used to supplement existing funds for program activities and not to replace those funds that have been appropriated for the same purpose.

Signature:


(Chief Executive Officer)

Title: Mayor

Date: 5-27-2020



**STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING**

**DPSP USE
ONLY**

Grant No.

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

PART IX:

- A. The City of Starkville (Applicant) hereby certifies that it has formulated an Equal Employment Opportunity Program in accordance with 28 CFR 42, 301, et seq., Subpart E of the Code of Federal Regulations, and that it is on file in the office of:

Name Mayor Lynn Spruill

Address 110 West Main Street Starkville, MS 39759

Title Mayor

for review or audit by officials of the Division of Public Safety Planning or the Office Programs, U.S. Department of Justice as required by relevant laws or regulations.

- B. The City of Starkville (Applicant) hereby certifies that it is in compliance with the terms and conditions of 28 CFR 42, 301, et seq., and is not required to file an Equal Employment Opportunity Program.

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

Edward Byrne Justice Assistance Grant Program FY 2019 Local Solicitation

Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2019 Edward Byrne Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.



Signature of Chief Executive of the Applicant Unit of
Local Government



Printed Name of Chief Executive

Date of Certification

Title of Chief Executive

Name of Applicant Unit of Local Government



CONTRACT "A"

CONTRACT "B"

13. CONSIDERATION OF AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE CONSTRUCTION OF THE STARKVILLE UTILITIES ELECTRIC OPERATIONS CENTER EXPANSION AND RENOVATIONS TO ALLOW COMBINING WATER AND ELECTRIC OPERATION AT ONE SITE.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval to advertise for bids for the construction of the Starkville Utilities electric operations center expansion and renovations to allow combining water and electric operation at one site” is enumerated, this consent item is thereby approved.

14. CONSIDERATION OF AUTHORIZATION FOR SUMMIT TRUCK GROUP OF TUPELO, MS FOR TRANSMISSION REPAIR WORK TO BE COMPLETED BY AN ASE-CERTIFIED MECHANIC ON THE ELECTRIC DIVISION BUCKET TRUCK NUMBER 46, NOT TO EXCEED \$6,325.29.

Upon the motion of Alderman Beatty, duly seconded by Alderman Sistrunk, and adopted by the Board to approve the May 19, 2020 Official Agenda, and to accept items for consent, whereby the “approval for Summit Truck Group of Tupelo, MS for transmission repair work to be completed by an ASE-Certified Mechanic on the Electric Division Bucket truck number 46, not to exceed \$6,325.29” is enumerated, this consent item is thereby approved.

ANNOUNCEMENTS AND COMMENTS:

MAYOR’S COMMENTS:

Mayor Spruill invited everyone to watch the July 4 City Firework display. Due to social distancing restrictions, the public will be encouraged to watch from their homes and vehicles. She also emphasized the importance of everyone completing their census forms.

BOARD OF ALDERMEN COMMENTS:

Alderman Little, along with the City, expressed condolences to the families of the construction workers killed earlier in the day near South Montgomery Street.

CITIZEN COMMENTS:

Alvin Turner, Ward 7, noted the curfew to be helpful and a blessing to many. He inquired to the leaning utility pole on Hwy 12 and a water leak near Reed’s.

Chris Thompson, thanked the Mayor and Board for their service and leadership during this time and encouraged them to trust God and spread love to the community.

PUBLIC APPEARANCES: None

PUBLIC HEARINGS: None

15. CONSIDERATION FOR JOE DAN BAKER, JAMES CALLAHAN, LISA COX, BRUCE HARRIS, TRENT HELMS, KANESHIA HENDRIX, AND JOSEPH WILLIAM TO RETURN FROM A 32 HOUR FURLOUGHED STATUS TO FULL TIME ON MAY 22, 2020.

Alderman Walker, duly seconded by Alderman Vaughn, offered a motion to approve Joe Dan Baker, James Callahan, Lisa Cox, Bruce Harris, Trent Helms, Kaneshia Hendrix, and Joseph William to return from a thirty-two hour furloughed status to full-time on May 22, 2020. Alderman Perkins noted he would be voting no due to his belief that all employees should be brought back to full pay at the proper time, not just a few, and that based on projected revenue shortfalls, this item should be tabled to a future meeting. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

16. CONSIDERATION OF QUOTES FOR PROPERTY, VEHICLE AND EQUIPMENT INSURANCE SERVICES.

Alderman Little, duly seconded by Alderman Beatty, offered a motion that the City award coverage to Traveler's for property, auto and equipment coverage with a total annual premium of \$110,147, based on the quotes presented by the City Clerk. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.



Renasant Insurance, Inc. is a subsidiary of Renasant Bank

May 18, 2020

City of Starkville, MS
110 W Main St
Starkville, MS 39759

RE: Property, Equipment, and Auto Physical Damage Insurance Bid

To Whom It May Concern:

I have enclosed the insurance bid for the property, equipment, and automobile physical damage coverage effective June 1, 2020. The proposed coverage is through Travelers Insurance Company. Their proposal includes a \$25,000 deductible on property. The equipment coverage includes a \$1,000 deductible on all covered perils with the exception of windstorm, which is \$25,000. The current automobile deductible is \$1,000 on all vehicles (option 1 in the proposal). There is an optional quote for higher deductibles which includes a \$1,000 deductible on vehicles with a "cost new" value under \$100,000; \$10,000 deductible on vehicles with a "cost new" value between \$100,000 and \$250,000; and a \$25,000 deductible on vehicles with a "cost new" value over \$250,000 (option 2 in the proposal). The total annual premium for option one would be \$150,600 and the total annual premium for option 2 would be \$110,147. Thank you for the opportunity to quote the City of Starkville's property insurance.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Ryder", is written over a light blue horizontal line.

Jason Ryder

P.O. Box 843
307 East Main Street
Starkville, Mississippi 39760
Phone 662-323-5550
Fax 662-323-3377



A Commercial Insurance Proposal for:

CITY OF STARKVILLE

Effective Date: 06/01/2020

Expiration Date: 06/01/2021

Prepared For: Gallagher\A J\RMS

Date of Proposal:
Print Date: 05/19/20

Coverage

Line of Business	Company	Policy Number
Deluxe Property	Travelers Property Casualty Company of America	
Inland Marine	Travelers Property Casualty Company of America	
Auto Physical Damage	The Travelers Indemnity Company	

Consult Policy for Actual Terms and Conditions



THE FOLLOWING OUTLINES THE COVERAGE FORMS, LIMITS OF INSURANCE, POLICY ENDORSEMENTS AND OTHER TERMS AND CONDITIONS PROVIDED IN THIS PROPOSAL/QUOTE. THIS IS NOT A COMPLETE LISTING OF ALL THE ENDORSEMENTS INCLUDED IN YOUR POLICY. IN ADDITION TO THE POLICY ENDORSEMENTS OUTLINED IN THIS PROPOSAL/QUOTE, ANY RESULTING INSURANCE POLICY ISSUED BY TRAVELERS MAY INCLUDE ADDITIONAL ENDORSEMENTS, INCLUDING STATE-MANDATED ENDORSEMENTS, THAT MAY AFFECT COVERAGE. HOWEVER, ANY POLICY COVERAGES, LIMITS OF INSURANCE, POLICY ENDORSEMENTS, COVERAGE SPECIFICATIONS, OR OTHER TERMS AND CONDITIONS THAT YOU HAVE REQUESTED THAT ARE NOT INCLUDED IN THIS PROPOSAL/QUOTE HAVE NOT BEEN AGREED TO BY TRAVELERS. PLEASE REVIEW THIS PROPOSAL/QUOTE CAREFULLY AND IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR TRAVELERS REPRESENTATIVE.

THIS PROPOSAL/QUOTE DOES NOT AMEND, OR OTHERWISE AFFECT, THE PROVISIONS OF COVERAGE OF ANY RESULTING INSURANCE POLICY ISSUED BY TRAVELERS. IT IS NOT A REPRESENTATION THAT COVERAGE DOES OR DOES NOT EXIST FOR ANY PARTICULAR CLAIM OR LOSS UNDER ANY SUCH POLICY. COVERAGE DEPENDS ON THE APPLICABLE PROVISIONS OF THE ACTUAL POLICY ISSUED, THE FACTS AND CIRCUMSTANCES INVOLVED IN THE CLAIM OR LOSS AND ANY APPLICABLE LAW.

As Broker/Agent you will be responsible for being aware of and complying with the various legal requirements associated with countersignature in various jurisdictions covered in the policies.

Unless accepted, the offer(s) of insurance contained in this proposal expire(s) automatically fifteen days after the proposal date referenced on the cover page of this proposal.

Account Team

Account Executive — Overall Account Coordinator

Sharon Winter

(210)525-3811

SRWINTER@travelers.com

Account Manager — Policy and Billing Services

Charlene L Evans

(210)525-3846

CEVANS8@travelers.com

To report, ask a question or discuss a claim please call 1-800-238-6225. A Claim Customer Service Representative is available 24 hours a day, 7 days a week to take the first notice of loss or provide assistance on any existing claim.

About Travelers

Travelers (NYSE: TRV) is a leading provider of property casualty insurance and surety products and of risk management services to a wide variety of businesses, other organizations and to individuals. The company reported 2014 revenues of \$27 billion and total assets of \$103 billion.

Our products are distributed primarily through U.S. independent insurance agents and brokers. Travelers is the second largest writer of personal insurance through independent agents. The company also has offices in the U.K., Ireland, and Canada. Travelers has about 30,000 employees worldwide. For more information, visit www.travelers.com.

Financial Strength

The financial strength of an insurance company is understandably important to its policyholders. Independent services, such as A.M. Best, Standard & Poor's and Moody's, have consistently given high ratings to our claim-paying ability and financial strength.

The independent financial strength ratings, which reflect the Travelers claims-paying ability, are as follows:

A.M.Best	A++	(A++ is the highest of 16)
Standard & Poor's	AA	(AA is the 3rd highest of 21)
Moody's	'Aa2	(Aa2 is the 3rd highest of 21)

It is the policy of Travelers to comply with all applicable federal, state and local fair employment laws. In addition, Travelers files appropriate EEO-1 reports and voluntarily subscribes to the principles of affirmative action.

Public Sector Expertise

Travelers is the leading provider of property and casualty insurance for public entities. It's a position we've worked hard to earn by building lasting relationships and strong foundations in communities across the country. With our expertise, years of hands-on experience and outstanding financial strength and stability, clients count on us to deliver thoughtfully designed, tailored insurance coverages and risk management solutions for the exposures they face.

Our underwriting, risk control and claim teams work exclusively with public entities. Travelers has impressive capabilities to serve the needs of the market. We're proud to offer:

- Package products for municipalities, counties, water and sewer districts and other selected special districts. For these segments, we deliver a menu of customized offerings and solutions – including property, liability, auto and professional coverages – designed specifically for local governments;
- Large public entity property business – including schedules in excess of \$250 million total insured values – for the segments listed above as well as for schools, excess property and assumed reinsurance.

The team at Travelers takes the time to understand issues affecting local government. They analyze current risks, anticipate those customers may face in the future and create flexible solutions to manage both.

UNDERWRITING

Our underwriters stay abreast of public affairs, as well as evolving legal and social issues. We develop balanced solutions to meet each customer's unique situation and work with agents and brokers to customize the most effective plan for our clients.

CLAIM SERVICES

When it comes to claim handling, one size doesn't fit all. Travelers has claim professionals dedicated to handling claims for public entities. They understand state-specific issues and have extensive knowledge of the immunities and special defenses afforded to public entities. In addition, Travelers retains defense counsel who specializes in representing public entities and understand the complexity of public entity legislation.

RISK CONTROL SERVICES

Travelers risk control consultants work exclusively with public entity clients. These risk control professionals are dedicated to understanding a customer's unique operations, risks and issues. The value-added risk management programs, seminars and personalized service plans offered by Travelers help prevent losses and reduce overall costs for public entities.

Risk Control Services

Travelers offers risk control resources that have a proven impact on preventing losses and reducing overall costs for public entities. These resources have been developed for public entity clients to address issues related to general liability, vehicle safety, property protection, law enforcement liability and employment practices liability.

Our goal is to provide public entities with resources to reduce loss-related expenses and enhance delivery of public services. These risk control resources respond to historical losses experienced by public entities and align with "best practices" for government entities, as advocated by the Public Risk Management Association (PRIMA) and the International City/County Management Association (ICMA).

When you select Travelers as your insurance carrier, you will have access to a wealth of risk control resources, including, but not limited to:

- The Public Sector Risk Control Seminars: The value-added risk management programs, seminars and training sessions offered by Travelers help prevent losses and reduce overall costs for public entities.
- Travelers Web Site: As a policyholder, you will have access to our Risk Control Web-site. You will be able to immediately download risk control materials, or order them from our products database. In addition, the site provides a pathway to register for our Safety Academy courses ... <http://www.travelers.com/riskcontrol>
- Public Sector Risk Control Answer Line: Have a technical question about a risk control issue? Use the Travelers Public Sector Answer Line. Clients can direct their specific risk control questions to the Answer Line for advice and information. [Ask Risk-Control@Travelers.com](mailto:Ask_Risk-Control@Travelers.com).
- Employment Practices Liability Risk Management Resources: Our EPL resources include:
 - 1) Free access to an Internet-based resource site with a wealth of employment practices information including emerging issues in employment law, sample handbook, best practices for policies and procedures, articles, searchable library and much more:
 - 2) 800# Hotline for free general guidance from an attorney who specializes in employment law and can answer questions about workplace concerns.
 - 3) Hundreds of vendor web-based risk management training courses which are available from any computer with internet access, anytime 24/7. Travelers clients simply set up an account with the vendor and receive a 15% discount off retail pricing. Additional volume discounts are applied on purchases of \$1,000 or more.
- CyberFirst: eRisk Hub is a private web based portal containing information and technical resources that can assist in the prevention of network, cyber and privacy events and provide timely support if an incident occurs.
- In the Public Interest Newsletter: Each issue of this newsletter addresses risk control concerns for general liability, vehicle operations and employment practices. The newsletter also features risk control and risk management information to minimize the frequency and severity of losses.

At Travelers, we are dedicated to meeting our public entity clients' risk management and risk control needs. We are pleased to offer you these valuable risk control resources as a part of this insurance proposal.

Location Schedule

1	1	AIRPORT OPS BLDG (FB	120 AIRPORT RD, STARKVILLE, MS 39759
2	2	MAINTENANCE BLDG - B	120 AIRPORT RD, STARKVILLE, MS 39759
3	3	HANGER BUILDING C	120 AIRPORT RD, STARKVILLE, MS 39759
4	4	HANGER BUILDING D	120 AIRPORT RD, STARKVILLE, MS 39759
5	5	HANGER BUILDING E	120 AIRPORT RD, STARKVILLE, MS 39759
6	6	HANGER BUILDING F	120 AIRPORT RD, STARKVILLE, MS 39759
7	7	HANGER BUILDING G	120 AIRPORT RD, STARKVILLE, MS 39759
8	8	AWOS III WEATHER SYS	120 AIRPORT RD, STARKVILLE, MS 39759
9	9	FUEL FARM-TANKS/PUMP	120 AIRPORT RD, STARKVILLE, MS 39759
10	10	PERIMETER FENCE/GATE	120 AIRPORT RD, STARKVILLE, MS 39759
11	11	WALKWAY	MAIN ST, STARKVILLE, MS 39759
12	12	FIRE STATION	503 E LAMPKIN, STARKVILLE, MS 39759
13	13	FIRE STATION	1000 AIRPORT RD, STARKVILLE, MS 39759
14	14	FIRE STATION	102 W GARRARD, STARKVILLE, MS 39759
15	15	FIRE STATION	523 ACADEMY, STARKVILLE, MS 39759
16	16	FIRE STATION	1215 REED RD, STARKVILLE, MS 39759
17	17	COMMUNITY HOUSE & MA	401 LONG ST, STARKVILLE, MS 39759
18	18	PAVILION	401 LONG ST, STARKVILLE, MS 39759
19	19	PAVILION	LONG ST, STARKVILLE, MS 39759
20	20	PAVILION	N JACKSON ST, STARKVILLE, MS 39759
21	21	NEIGHBORHOOD PARK FA	608 GILLESPIE ST, STARKVILLE, MS 39759
22	22	COVERED PAVILION	LYNN LN, STARKVILLE, MS 39759
23	23	RESTROOMS(2)	LYNN LN, STARKVILLE, MS 39759
24	24	SMALL PAVILION, REST	LYNN LN, STARKVILLE, MS 39759
25	25	CONCESSION STAND	LYNN LN, STARKVILLE, MS 39759
26	26	RESTROOMS	LYNN LN, STARKVILLE, MS 39759
27	27	RESTROOMS	LYNN LN, STARKVILLE, MS 39759
28	28	FENCES	LYNN LN, STARKVILLE, MS 39759
29	29	LIGHTING	LYNN LN, STARKVILLE, MS 39759
30	30	ADMINISTRATION BLDG	LYNN LN, STARKVILLE, MS 39759
31	31	CONCESSION STAND	LYNN LN, STARKVILLE, MS 39759
32	32	SOCCER FIELD RESTROO	LYNN LN, STARKVILLE, MS 39759
33	33	SOFTBALL FIELD A RES	LYNN LN, STARKVILLE, MS 39759
34	34	SOFTBALL FIELD A CON	LYNN LN, STARKVILLE, MS 39759
35	35	SOFTBALL FIELD B CON	LYNN LN, STARKVILLE, MS 39759
36	36	SOFTBALL FIELD B RES	LYNN LN, STARKVILLE, MS 39759
37	37	STORAGE SHED	LYNN LN, STARKVILLE, MS 39759
38	38	FENCE	LYNN LN, STARKVILLE, MS 39759
39	39	LIGHTING	LYNN LN, STARKVILLE, MS 39759
40	40	MUSEUM	220 FELLOWSHIP, STARKVILLE, MS 39759
41	41	POLICE DEPT - RENOVA	101 LAMPKIN ST, STARKVILLE, MS 39759
42	42	SANITATION WORKS	NORTH WASHINGTON ST, STARKVILLE, MS 39759
43	43	MAINTENANCE BLDG	N WASHINGTON ST, STARKVILLE, MS 39759
44	44	SANITATION SHED 1-5	N WASHINGTON ST, STARKVILLE, MS 39759
45	45	ADMIN/LAB/SHOP	305-A SAND RD - HWY 25S, STARKVILLE, MS 39759

Consult Policy for Actual Terms and Conditions

CITY OF STARKVILLE

46	46	AERATION BLDG	305-B SAND RD - HWY 25S, STARKVILLE, MS 39759
47	47	INFLUENT PUMP BLDG	305-C SAND RD - HWY 25S, STARKVILLE, MS 39759
48	48	SLUDGE BLDG	305-D SAND RD - HWY 25S, STARKVILLE, MS 39759
49	49	EQUIPMENT STORAGE/RE	305-E SAND RD - HWY 25S, STARKVILLE, MS 39759
50	50	WATER FILTER PLANT	CURRY ST, STARKVILLE, MS 39759
51	51	ADMINISTRATION/WAREH	CURRY ST, STARKVILLE, MS 39759
52	52	EQUIPMENT STORAGE BL	CURRY ST, STARKVILLE, MS 39759
53	53	CHEMICAL FEED & LAB	S MONTGOMERY AND ACADEMY, STARKVILLE, MS 39759
54	54	WELL	S MONTGOMERY, STARKVILLE, MS 39759
55	55	PUMPING STATION(4)	SHERWOOD FOREST, STARKVILLE, MS 39759
56	56	POOL HOUSE, PUMP, &	N JACKSON ST, STARKVILLE, MS 39759
57	57	POOL HOUSE/PUMP/SPLA	LONG ST, STARKVILLE, MS 39759
58	58	STORAGE BLDG	LYNN LN, STARKVILLE, MS 39759
59	59	STORAGE BLDG	LYNN LN, STARKVILLE, MS 39759
60	60	MAINTENANCE SHED	LYNN LN, STARKVILLE, MS 39759
61	61	PUMPING STATION	GREENBRIAR ST, CANNA AVE, STARKVILLE, MS 39759
62	62	PUMPING STATION	TRIM CANE, STARKVILLE, MS 39759
63	63	PUMPING STATION	UNIVERSITY DR, DAN CAMP, STARKVILLE, MS 39759
64	64	PUMPING STATION	HERBERT ST, PONY PASTURE, STARKVILLE, MS 39759
65	65	PUMPING STATION	S. MONTGOMERY ST, STARKVILLE, MS 39759
66	66	WATER TANK #4 & ALTI	1590 BLUEFIELD RD, STARKVILLE, MS 39759
67	67	WELL #7	1590 BLUEFIELD RD, STARKVILLE, MS 39759
68	68	FILTER PLANT #6	1590 BLUEFIELD RD, STARKVILLE, MS 39759
69	69	OFFICE BLDG	1590 BLUEFIELD RD, STARKVILLE, MS 39759
70	70	PUMPING STATION	COUNTRY CLUB/S MONTGOMERY, STARKVILLE, MS 39759
71	71	BOOSTER STN #1	620 HWY 12 E BYPASS, STARKVILLE, MS 39759
72	72	500K TANK, ALTITUDE	SCALES ST, STARKVILLE, MS 39759
73	73	ALTITUDE VALVES	CURRY ST, STARKVILLE, MS 39759
74	74	ALTITUDE VALVES	LOCKSLEY WAY, STARKVILLE, MS 39759
75	75	WATER WELL & GENERAT	ACADEMY RD, STARKVILLE, MS 39759
76	76	BOOSTER STATION #2	N BLUEFIELD RD, STARKVILLE, MS 39759
77	77	FILTER PLANT #5	CURRY ST, STARKVILLE, MS 39759
78	78	FILTER PLANT #7	1590 BLUEFIELD RD, STARKVILLE, MS 39759
79	79	PUMPING STATION	SUDDUTH RD EXT, STARKVILLE, MS 39759
80	80	PUMPING STATION	CROSSGATE/WAL-MART, STARKVILLE, MS 39759
81	81	PUMPING STATION, INF	SAND RD, STARKVILLE, MS 39759
82	82	NEW CONSTRUCTION/REH	SAND RD, STARKVILLE, MS 39759
83	83	WATER TANK #5 & ALTI	AZALEA LN, STARKVILLE, MS 39759

Consult Policy for Actual Terms and Conditions

CITY OF STARKVILLE

84	84	WELL #2	CURRY ST, STARKVILLE, MS 39759
85	85	WELL #8	N BLUEFIELD RD, STARKVILLE, MS 39759
86	86	FUELING STN	N WASHINGTON ST, STARKVILLE, MS 39759
87	87	STORAGE SHED	N WASHINGTON ST, STARKVILLE, MS 39759
88	88	WATER BLDG	WASHINGTON ST, STARKVILLE, MS 39759
89	89	500K GAL ELEVATED WA	SPRING ST, STARKVILLE, MS 39759
90	90	500K GAL ELEVATED WA	CURRY ST, STARKVILLE, MS 39759
91	91	WELL HOUSE	CURRY ST, STARKVILLE, MS 39759
92	92	WATER FILTER PLANT	S MONTGOMERY AND ACADEMY, STARKVILLE, MS 39759
93	93	WELL & GENERATOR PLA	S MONTGOMERY AND ACADEMY, STARKVILLE, MS 39759
94	94	WELL	PARK AVE, STARKVILLE, MS 39759
95	95	WELL	HENDERSON ST, STARKVILLE, MS 39759
96	96	FIRING RANGE BLDG	HWY 12, STARKVILLE, MS 39759
97	97	STRORAGE BUILDING	N MONTGOMERY, STARKVILLE, MS 39759
98	98	ANIMAL SHELTER	510 INDUSTRIAL PARK RD, STARKVILLE, MS 39759
99	99	MULTI-PURPOSE BLDG	LYNN LN, STARKVILLE, MS 39759
100	100	LEASED SIGN @ SPORTS	LYNN LN (MCKEE PARK), STARKVILLE, MS 39759
101	101	LIGHTING/COMMUNICATI	120 AIRPORT RD, STARKVILLE, MS 39759
102	102	SOUTH HANGER BLDG	320 AIRPORT RD, STARKVILLE, MS 39759
103	103	NEW CITY HALL	110 W MAIN ST, STARKVILLE, MS 39759

Deluxe Property**DELUXE PROPERTY COVERAGE FORM****COVERAGES AND LIMITS OF INSURANCE - DESCRIBED PREMISES**

Insurance applies on a BLANKET basis only to a coverage or type of property for which a Limit of Insurance is shown below, and then only at the premises locations for which a value for such coverage or property is shown on the Statement of Values dated 5/14/2020, or subsequently reported to and insured by us. For Insurance that applies to a specific premises location see Deluxe Property Coverage Part Schedule - Specific Limits.

Blanket Description of Coverage or Property	Limits of Insurance
Building and Your Business Personal Property	\$39,286,375

COINSURANCE PROVISION:

Coinsurance does not apply to the Blanket Coverages shown above.

VALUATION PROVISION:

Replacement cost (subject to limitations) applies to most types of covered property (See Valuation Loss Condition).

ADDITIONAL COVERED PROPERTY**Personal Property at Undescribed Premises:**

At any "exhibition" premises	\$50,000
At any installation premises or temporary storage premises	Not Covered
At any other not owned, leased or regularly operated premises	\$50,000

Personal Property in Transit

\$50,000

DELUXE PROPERTY COVERAGE FORM - ADDITIONAL COVERAGES & COVERAGE EXTENSIONS

The Limits of Insurance shown in the left column are included in the coverage form and apply unless a Revised Limit of Insurance or Not Covered is shown in the Revised Limits of Insurance column on the right. The Limits of Insurance apply in any one occurrence unless otherwise stated.

	Limits of Insurance	Revised Limits of Insurance
Accounts Receivable:		
At all described premises	\$50,000	\$250,000
In transit or at all undescribed premises	\$25,000	\$100,000
Appurtenant Buildings and Structures	\$100,000	
Claim Data Expense	\$25,000	
Covered Leasehold Interest – Undamaged Improvements & Betterments		
Lesser of Your Business Personal Property limit or:	\$100,000	
Debris Removal (additional amount)	\$250,000	
Deferred Payments	\$25,000	
Duplicate Electronic Data Processing Data and Media	\$50,000	
Electronic Data Processing Data and Media		
At all described premises	\$50,000	
Employee Tools		
In any one occurrence	\$25,000	
Any one item	\$2,500	
Expediting Expenses	\$25,000	
Extra Expense	\$25,000	
Fine Arts		
At all described premises	\$50,000	
In transit	\$25,000	
Fire Department Service Charge	Included*	
Fire Protective Equipment Discharge	Included*	
Green Building Alternatives – Increased Cost		
Percentage 1%		
Maximum amount – each building	\$100,000	
Green Building Reengineering and Recertification Expense	\$25,000	
Limited Coverage for Fungus, Wet Rot or		
Dry Rot – Annual Aggregate	\$25,000	
Loss of Master Key	\$25,000	
Newly Constructed or Acquired Property:		
Buildings - each	\$2,000,000	
Personal Property at each premises	\$1,000,000	
Non-Owned Detached Trailers	\$25,000	
Ordinance or Law Coverage	\$250,000	
Outdoor Property	\$25,000	\$50,000
Any one tree, shrub or plant	\$2,500	
Outside Signs		
At all described premises	\$100,000	

Consult Policy for Actual Terms and Conditions

	CITY OF STARKVILLE	
At all undescribed premises	\$5,000	
Personal Effects	\$25,000	\$50,000
Personal Property At Premises Outside of the Coverage Territory	\$50,000	
Personal Property In Transit Outside of the Coverage Territory	\$25,000	\$50,000
Pollutant Cleanup and Removal – Annual Aggregate	\$100,000	
Preservation of Property		
Expenses to move and temporarily store property	\$250,000	
Direct loss or damage to moved property	Included*	
Reward Coverage		
25% of covered loss up to a maximum of:	\$25,000	
Stored Water	\$25,000	
Theft Damage to Rented Property	Included*	
Undamaged Parts of Stock in Process	\$50,000	
Valuable Papers and Records – Cost of Research		
At all described premises	\$50,000	\$250,000
In transit or at all undescribed premises	\$25,000	\$100,000
Water or Other Substance Loss – Tear Out and Replacement Expense	Included*	

***Included means included in applicable Covered Property Limit of Insurance**

**DELUXE BUSINESS INCOME (AND EXTRA EXPENSE) COVERAGE FORM -
DESCRIBED PREMISES**

Premises Location No.	Building No.	Limits of Insurance
001-103	001-103	\$500,000

Rental Value: Included
Ordinary Payroll: Included

**DELUXE BUSINESS INCOME - ADDITIONAL COVERAGES AND COVERAGE
EXTENSIONS**

The Limits of Insurance, Coverage Period and Coverage Radius shown in the left column are included in the coverage form and apply unless a revised Limit of Insurance, Coverage Period, Coverage Radius or Not Covered is shown under the column on the right. The Limits of Insurance apply in any one occurrence unless otherwise stated.

	Limits of Insurance, Coverage Period or Coverage Radius	Revised Limits of Insurance, Coverage Period or Coverage Radius
Business Income from Dependent Property		
At Premises Within the Coverage Territory	\$100,000	
At Premises Outside of the Coverage Territory	\$100,000	
Civil Authority		
Coverage Period	30 days	
Coverage Radius	100 miles	
Claim Data Expense	\$25,000	
Contract Penalties	\$25,000	
Extended Business Income		
Coverage Period	180 days	
Fungus, Wet Rot or Dry Rot – Amended Period of Restoration		
Coverage Period	30 days	
Green Building Alternatives – Increased Period of Restoration		
Coverage Period	30 days	
Ingress or Egress	\$25,000	
Coverage Radius	1 mile	
Newly Acquired Locations	\$500,000	
Ordinance or Law - Increased Period of Restoration	\$250,000	
Pollutant Cleanup and Removal – Annual Aggregate	\$25,000	
Transit Business Income	\$25,000	
Undescribed Premises	\$25,000	

Consult Policy for Actual Terms and Conditions



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Date of Proposal:

Print Date: 05/19/20

CAUSES OF LOSS - EARTHQUAKE – aggregate in any one policy year, for all losses covered under the Causes of Loss – Earthquake endorsement, commencing with the inception date of this policy:

**Annual
Aggregate
Limit**

01. Applies at the following Building(s) numbered:

001-103

\$3,000,000

If more than one Annual Aggregate Limit applies in any one occurrence, the most we will pay is the highest involved Annual Aggregate Limit. The most we will pay during each annual period is the highest of the Annual Aggregate Limits shown.

Cause of Loss – Equipment Breakdown

The insurance provided for loss or damage caused by or resulting from Equipment Breakdown is included in, and does not increase the Covered Property, Business Income, Extra Expense, and/or other coverage Limits of Insurance that otherwise apply under this Coverage Part.

Coverage Extension:	Limits of Insurance	Revised Limits of Insurance
Spoilage	\$25,000	\$250,000
Limitations:	Limits of Insurance	Revised Limits of Insurance
Ammonia Contamination	\$25,000	\$250,000
Hazardous Substance	\$25,000	\$250,000

UTILITY SERVICES:

	Limits of Insurance
Direct Damage - in any one occurrence (See Utility Services – Direct Damage endorsement)	\$50,000

Coverage is provided for the following:

Water Supply
Communication Supply
Power Supply

Coverage for Overhead Transmission Lines is: excluded.

Public Sector Services Additional Coverage Endorsements

	Limits of Insurance
Spoilage Coverage Extension DX T3 15	\$15,000
Sewer or Drain Backup Amendment DX T4 45	\$100,000
Public Entity Property Extensions DX T4 47:	
Confiscated Property	\$100,000
Street Lights – each item	\$2,500
Street Lights – maximum per occurrence	\$50,000
Street Signs – each item	\$2,500
Street Signs – maximum per occurrence	\$50,000
Traffic Signs and Lights – each item	\$2,500
Traffic Signs and Lights – maximum per occurrence	\$50,000
Stadium Lights – each item	\$2,500
Stadium Lights – maximum per occurrence	\$50,000

Additional Covered Property DX T3 62

Prem#	Bldg#	Desc. Of Property	Limit of Insurance
10	10	Building Coverage: Fences outside of buildings.	TBD
28	28	Building Coverage: Fences outside of buildings.	\$25,000
38	38	Building Coverage: Fences outside of buildings.	\$50,000

Consult Policy for Actual Terms and Conditions

DEDUCTIBLES:**BY EARTHQUAKE:**

	Percentage	Occurrence
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01. in any one occurrence, at the following Building(s) numbered:

001-103		\$25,000
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As respects Business Income Coverage a 72 hour deductible applies at all premises locations

TO "ELECTRONIC DATA PROCESSING EQUIPMENT":

in any one occurrence:		\$1,000
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TO "ELECTRONIC DATA PROCESSING DATA AND MEDIA":

in any one occurrence:		\$1,000
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BUSINESS INCOME:

As respects Business Income Coverage, for which no other deductible is stated above or in the coverage description, a 72 hour deductible applies.

ANY OTHER COVERED LOSS:

in any one occurrence:		\$25,000
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AMENDMENTS:

CAUSES OF LOSS-EQUIPMENT BREAKDOWN	DX T3 19
ADDITIONAL COVERED PROPERTY	DX T3 62
ELECTRONIC VANDALISM LIMITATION ENDT	DX T3 98
EXCL OF LOSS DUE TO VIRUS OR BACTERIA	IL T3 82
AMNDT COMMON POLICY COND-PROHIBITED COVG	IL T4 12
CAP ON LOSSES CERTIFIED ACT OF TERRORISM	IL T4 14

Rating Basis

Rating Basis is Based on 100% Values for Blanket Locations plus Scheduled Locations Limits plus Time Element Limits.

Total Rating Basis:	\$39,786,375
Building Rate:	0.1420
Business Personal Property Rate:	0.1580
Time Element Rate:	0.0950
Premium for Policy Period:	\$59,113

Note: The Premium shown above includes the premium charged for Equipment Breakdown coverage. The premium for Equipment Breakdown coverage is \$2,367.

If you elect not to purchase Equipment Breakdown coverage, please contact your Account Executive and a revised quote without Equipment Breakdown coverage will be sent to you.

Inland Marine

IM PAK

State	Premises / Bldg Number	Coverage	Limits of Insurance & Deductibles
		Contractor's Equipment	\$ 1,000
		Listed Items	\$ 3,319,623
		Unlisted Items	\$ 50,000
		Not To Exceed	\$ 5,000 per item
		Leased or Rented Items	\$ 100,000 per item
		Newly Acquired Contractors Equipment	\$ 250,000
		Replacement Items	\$
		Rental Cost	\$ 5,000 per item
		Loss to any one Replacement Item	\$ 100,000 per item
		Maximum Amount of Payment	\$ 3,469,623
		Flood Limit of Insurance	\$ No Coverage
		Flood Annual Aggregate Limit of Insurance	\$ Not Applicable
		Earth Movement Limit of Insurance	\$ 1,000,000
		Earth Movement Annual Aggregate Limit of Insurance	\$ 1,000,000
		Basic Deductible	\$ 1,000
		Earth Movement Deductible	\$ 25,000
		Windstorm Deductible	\$ 25,000
		Scheduled Property	\$
		Scheduled Items	\$ 1,159,047
		Flood Limit of Insurance	\$ No Coverage
		Flood Annual Aggregate Limit of Insurance	\$ Not Applicable
		Earth Movement Limit of Insurance	\$ 500,000
		Earth Movement Annual Aggregate Limit of Insurance	\$ 500,000
		Basic Deductible	\$ 1,000
		Earth Movement Deductible	\$ 25,000
		Windstorm Deductible	\$ 25,000

EXCL OF LOSS DUE TO VIRUS OR BACTERIA
 AMNDT COMMON POLICY COND-PROHIBITED COVG
 CAP ON LOSSES CERTIFIED ACT OF TERRORISM

IL T3 82
 IL T4 12
 IL T4 14

Consult Policy for Actual Terms and Conditions



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Date of Proposal:

Print Date: 05/19/20

IM PAK Modifiers

IM PAK will use policy language attachments rather than endorsements (refer to the IM PAK section).

Modifier Number**Name**

0654

Programming Errors F

Gross Premium:

\$11,467

Consult Policy for Actual Terms and Conditions

TRAVELERS 

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Date of Proposal:

Print Date: 05/19/20

Automobile Physical Damage**Option 1**

Coverage	Valuation	Units	Deductible
Symbol 7			
Comprehensive	Actual Cash Value	126	\$1,000
Collision	Actual Cash Value	126	\$1,000

Consult Policy for Actual Terms and Conditions



Auto Physical Damage

AMENDMENTS

PUBLIC ENTITY AUTO EXTENSION

HIRED AUTO PHYSICAL DAMAGE-LOSS OF USE-COMPREHENSIVE/COLLISION-(DEDUCTIBLE:
\$1,000/\$1,000)

Gross Premium	\$80,020
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Automobile Physical Damage

Option 2

Coverage	Valuation	Units	Deductible
Symbol 7			
Comprehensive	Actual Cash Value	100	\$1,000
Comprehensive	Actual Cash Value	15	\$10,000
Comprehensive	Actual Cash Value	11	\$25,000
Collision	Actual Cash Value	100	\$1,000
Collision	Actual Cash Value	15	\$10,000
Collision	Actual Cash Value	11	\$25,000

Consult Policy for Actual Terms and Conditions

TRAVELERS 

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Date of Proposal:

Print Date: 05/19/20

Auto Physical Damage

AMENDMENTS

PUBLIC ENTITY AUTO EXTENSION

HIRED AUTO PHYSICAL DAMAGE-LOSS OF USE-COMPREHENSIVE/COLLISION-(DEDUCTIBLE:
\$1,000/\$1,000)

Gross Premium	\$39,567
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Terrorism Risk Insurance Act Disclosure

The federal Terrorism Risk Insurance Act of 2002 as amended ("TRIA") establishes a program under which the Federal Government may partially reimburse "Insured Losses" (as defined in TRIA) caused by "Acts Of Terrorism" (as defined in TRIA). "Act Of Terrorism" is defined in Section 102(1) of TRIA to mean any act that is certified by the Secretary of the Treasury – in consultation with the Secretary of Homeland Security and the Attorney General of the United States – to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States Mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

The Federal Government's share of compensation for such Insured Losses is established by TRIA and is a percentage of the amount of such Insured Losses in excess of each Insurer's "Insurer Deductible" (as defined in TRIA), subject to the "Program Trigger" (as defined in TRIA). Through 2020, that percentage is established by TRIA as follows:

85% with respect to such Insured Losses occurring in calendar year 2015.

84% with respect to such Insured Losses occurring in calendar year 2016.

83% with respect to such Insured Losses occurring in calendar year 2017.

82% with respect to such Insured Losses occurring in calendar year 2018.

81% with respect to such Insured Losses occurring in calendar year 2019.

80% with respect to such Insured Losses occurring in calendar year 2020.

In no event, however, will the Federal Government be required to pay any portion of the amount of such Insured Losses occurring in a calendar year that in the aggregate exceeds \$100 billion, nor will any Insurer be required to pay any portion of such amount provided that such Insurer has met its Insurer Deductible. Therefore, if such Insured Losses occurring in a calendar year exceed \$100 billion in the aggregate, the amount of any payments by the Federal Government and any coverage provided by this policy for losses caused by Acts Of Terrorism may be reduced.

For coverages other than Workers Compensation and Employers Liability that apply to such Insured Losses, the charge for such Insured Losses is included in the premium for such coverage and is listed below. Any charges for Insured Losses, regardless of coverage type, do not include any charge for the portion of such Insured Losses covered by the Federal Government under TRIA.

Coverage	Included Charge For <i>Insured Losses</i>
Property	3% of the total Property Coverage premium.
Inland Marine	1% of the applicable premium.
Workers Compensation	See workers compensation premium schedule. Note – terrorism premium charges are subject to change at any time based on state regulatory action.
All other coverages subject to TRIA	1% of the applicable premium.

Consult Policy for Actual Terms and Conditions

Important Notice Regarding Compensation Disclosure

For information about how Travelers compensates independent agents, brokers, or other insurance producers, please visit this website:

http://www.travelers.com/w3c/legal/Producer_Compensation_Disclosure.html

If you prefer, you can call the following toll-free number: 1-866-904-8348. Or you can write to us at Travelers, Enterprise Development, One Tower Square, Hartford, CT 06183

Payment Plan

Billing Options**Agency Bill Payment Plan Options****Installment Charge**

Full Payment - due at inception

None

2 Pay - 50% due at inception, 50% due at 6th month

None

4 Pay - 25% due at inception, 25% due at 4th, 7th & 10th month

None

Direct Bill Payment Options**Installment Charge***No service charge applies to policies of \$25,000 premium or greater except in Florida*

Full Pay - Lump Sum

None

2 Pay (50% and 1), paid in full 6 months prior to expiration. (Semi-Annually)

\$ 6.00 per installment

4 Pay - (25% and 3), paid in full 2 months prior to expiration (Quarterly Billing)

\$ 6.00 per installment

Premium Schedule

Coverage	Gross Premium
Deluxe Property	\$59,113
Inland Marine	\$11,467
Auto Physical Damage - Option 1	\$80,020
Total	\$150,600
Taxes & Surcharges	\$0

Note: The estimated premium shown in the Premium Schedule and Quote Options, if any, may differ from actual premiums shown on the policies and installment bills due to installment charges, estimated taxes and surcharges, as well as rounding. Estimated taxes and surcharges may differ depending on selection of Quote Options, if any.

IMPORTANT NOTE REGARDING ACCOUNT MINIMUM PREMIUM

The lines of business shown in the Premium Schedule and Quote Options, if any, are subject to a \$5,000 account minimum premium. If the line(s) of business selected for binding do not total at least \$5,000, then the premiums shown for those lines of business will be adjusted to total \$5,000.

Quote Options and Additional Information**Quote Option**

Auto Physical Damage - Option 2

Gross Premium

\$39,567

Other Information

Please provide the following information:

- Complete drivers list with driver name, date of birth, and license number
- Minimum coverages required to bind: All lines. Our pricing is based on all lines being bound, so if any lines of coverages are not bound, we may need to requote.
- Completed Travelers PSS application (general information and Auto sections only).
- Please provide a separate limit of insurance for the fences at Loc 10, Bldg 10: 120 Airport Rd.

17. CONSIDERATION OF THE CITY OF STARKVILLE CLAIMS DOCKET

Upon the motion of Alderman Sistrunk, duly seconded by Alderman Beatty, to approve the City of Starkville Claims Docket for all departments including Starkville Utilities, as of May 12, 2020 for fiscal year ending 9/30/20, acknowledging that the City Clerk has attested and certified on the cover of the claims docket that all claims on the docket are true, accurate, lawful and proper to the best of her knowledge, for payment pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-9, 21-39-17 and 21-15-21. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 902,820.04
Airport Fund	015	2,972.73
Sanitation	022	68,021.95
Landfill	023	577.50
Computer Assessments	107	175.00
Industrial Park Bond	303	1,443.33
Public Improvement Bonds	319	1,220.32
Park and Rec, Tourism	375	581,956.65
Sub Total Before Utilities		\$ 1,559,187.52
Utilities Dept.	SED	2,282,774.09
Total Claims	Total	\$ 3,841,961.61

18. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the motion of Alderman Little, seconded by Alderman Sistrunk, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.
The Board entered closed session.

19. A MOTION TO ENTER EXECUTIVE SESSION.

Alderman Beatty offered a motion to enter Executive Session for the purpose of discussion regarding potential litigation related to a subdivision development and pending litigation related to Covid-19 regulations when open discussion on both items would have a detrimental effect on the City's litigating position. Following a second by Alderman Little, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into Executive Session for the purpose of discussion regarding potential litigation related to a subdivision development and pending litigation related to Covid-19 regulations. At this time, the Board entered Executive Session.

20. CONSIDERATION OF A MOTION TO RETURN TO OPEN SESSION.

Alderman Vaughn offered a motion to return to open session. Alderman Beatty seconded the motion and the Board voted as follows to return to open session:

Alderman Ben Carver	Voted: Yea
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in Executive Session.

21. MOTION TO AUTHORIZE MAYOR TO ISSUE A STOP WORK ORDER IF NECESSARY.

Upon the motion of Alderman Perkins, duly seconded by Alderman Vaughn, for the Board of Aldermen to authorize the Mayor to issue a Stop Work Order if necessary on Phase 3-E of Country Club Estates to address storm drainage on this development, the Board voted as follows:

Alderman Ben Carver	Voted: Nay
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, Mayor Spruill declared the motion passed.

22. MOTION TO ADJOURN UNTIL JUNE 2, 2020 @ 5:30 IN THE COURT ROOM AT 110 WEST MAIN STREET.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Sistrunk, for the Board of Aldermen to adjourn the meeting until June 2, 2020 @ 5:30 at 110 West Main Street in the Court Room of City Hall, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Sandra Sistrunk	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Hamp Beatty	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, Mayor Spruill declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2020.

Attest:

D. LYNN SPRUILL, MAYOR

LESA HARDIN, CITY CLERK

(SEAL)

**MINUTES OF THE WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF STARKVILLE, MISSISSIPPI
May 29, 2020**

Be it remembered that the Mayor and members of the Board of Aldermen met in a Work Session on Friday, May 29, 2020 at 10:00 a.m. in the second floor conference room of City Hall located at 110 West Main Street, Starkville, MS. Present were Mayor D. Lynn Spruill, Aldermen Hamp Beatty and Henry Vaughn, Sr. Aldermen Sandra Sistrunk, David Little and Jason Walker attended telephonically or by videoconference. Attending the Mayor and Board were City Clerk Lesa Hardin and City Attorney Chris Latimer.

Mayor Lynn Spruill called roll of the Aldermen. Having confirmed those present, she opened the work session. The work session was properly noticed pursuant to Miss. Code Ann. §25-41-13 and a copy of that notice is included in the minutes. The work session was live streamed on Facebook. The public and media were welcomed and attended. The session is also available for viewing on the City website.

Edward Kemp, City Engineer, presented an update of the Capital Project Program. The 2020 overlay plan will be on the June 2, 2020 agenda.

The Mayor and members of the Board discussed items on the upcoming June 2, 2020 agenda. Department Directors were available to answer questions related to the items. All agenda items were discussed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2020.

MAYOR D. LYNN SPRUILL

Attest:

Seal

LESA HARDIN, CITY CLERK



WORK SESSION

CITY OF STARKVILLE, MISSISSIPPI

May 29, 2020

1:00 p.m.

- A. CALL THE MEETING TO ORDER**
- B. PRESENTATION OF CAPITAL PROJECT PROGRAM – EDWARD KEMP**
- C. DISCUSSION OF THE AGENDA ITEMS FOR THE JUNE 2, 2020, REGULAR MEETING OF THE BOARD OF ALDERMEN FOR THE CITY OF STARKVILLE.**
- D. ADJOURN MEETING**



**THERE WILL BE A WORK SESSION OF THE
MAYOR AND BOARD OF ALDERMEN ON
FRIDAY, MAY 29, 2020**

**AT 10:00 AM IN THE STARKVILLE CITY HALL
LOCATED AT 110 WEST MAIN STREET
IN THE SECOND FLOOR CONFERENCE ROOM**

The public and media are invited to attend.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator at (662) 323-2525 ext. 3119, in advance for any services requested.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Administration
AGENDA DATE: June 16, 2020
PAGE: 1

SUBJECT: Consideration of calling for the first public hearing to create a temporary Leisure and Entertainment District in the City of Starkville.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: This concept has been discussed by the Board in 2017. The discussion did not progress past the drafting of an ordinance. The city attorney has taken that ordinance and has crafted to allow for the temporary nature of the issues associated with the pandemic that have greatly harmed our entertainment industry and led to massive losses of revenue both for the city and the businesses.

**REQUESTING
DEPARTMENT:** Administration

**DIRECTOR'S
AUTHORIZATION:** Mayor Spruill

FOR MORE INFORMATION CONTACT: Mayor Spruill

SUGGESTED MOTION: Move approval of calling for the first public hearing at the July 7, 2020, on the adoption of a Leisure and Entertainment District in the City of Starkville.

ORDINANCE NO. _____

**AN ORDINANCE TO ESTABLISH A LEISURE AND RECREATION DISTRICT
WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF STARKVILLE,
MISSISSIPPI, AND DESIGNATE THE GEOGRAPHIC AREAS INCLUDED WITHIN
THE BOUNDARIES OF SAID DISTRICT; AND TO AMEND ORDINANCE
NUMBER 2017-5, ADOPTED 09-19-17 AND CHAPTER 10, ALCOHOLIC
BEVERAGES, OF THE CODE OF ORDINANCES, AMENDING THE
REGULATIONS FOR POSSESSION OR CONSUMPTION OF ALCOHOLIC
BEVERAGES, BEER OR LIGHT WINE IN CERTAIN PLACES; AND FOR
RELATED PURPOSES**

**BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF STARKVILLE, MISSISSIPPI:**

WHEREAS, the City of Starkville, Mississippi, is a municipal corporation, organized and existing according to the laws of the State of Mississippi; and

WHEREAS, during the 2016 Legislative Session, the Mississippi Legislature enacted House Bill 1223, effective July 1, 2016, and codified in Miss. Code Ann § 67-1-101, which permits and authorizes municipalities in the State of Mississippi to establish “Leisure and Recreation Districts” and to designate the geographic areas to be included within the district; and

WHEREAS, Miss. Code Ann. § 67-1-101 requires that an Ordinance which establishes a Leisure and Recreation District include a detailed description of the area or areas within the district, the boundaries of the district, and a georeferenced map of the district, as well as a description of the manner in which the municipality will provide for adequate law enforcement and other public safety measures and services within the district; and

WHEREAS, municipalities which create Leisure and Recreation Districts authorize business entities that hold alcoholic beverage permits issued by the Department of Revenue, and that are located within the boundaries of the designated Leisure and Recreation District, to allow patrons to leave the licensed premises with an open container of alcohol and to carry and consume alcoholic beverages within the designated Leisure and Recreation District; and

WHEREAS, the governing authority of the City of Starkville, Mississippi, has determined and hereby finds that the City of Starkville would benefit from the establishment of a Leisure and Recreation District by enhancing pedestrian-oriented areas, including outdoor dining; and

WHEREAS, the governing authority of the City of Starkville, Mississippi, has further determined that the establishment of a Leisure and Recreation District would be in the best interests of the City of Starkville; and

WHEREAS, the governing authority of the City of Starkville has found and determined that the manner of current law enforcement is adequate and sufficient for the area to be designated as a Leisure and Recreation District, and the Mayor therefore has agreed to direct that the Starkville Police Department continue to provide adequate and sufficient law enforcement and other public safety measures and services as stated herein in the city’s Leisure and Recreation District; and

WHEREAS, nothing herein is intended to confer any rights or entitlement as the sale of alcohol within an area designated as a Leisure and Recreation District is a privilege and not a right and is subject at all times to reasonable regulation; and

WHEREAS, subject to Miss. Code Ann. § 67-1-101 and this Ordinance, the City of Starkville hereby establishes a Leisure and Recreation District as more fully set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF

ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI AS FOLLOWS:

SECTION 1. ADOPTION OF FINDINGS: The matters, facts and things recited in the above and foregoing Preamble to this Ordinance are hereby adopted as official findings of the Governing Authority of the City of Starkville.

SECTION 2. TITLE: This ordinance shall be known as **STARKVILLE LEISURE AND RECREATION DISTRICT ORDINANCE.**

SECTION 3. CREATION AND ESTABLISHMENT OF DISTRICTS: Under the authority granted in Miss. Code Ann. § 67-1-101, the City of Starkville does hereby establish Leisure and Recreation District(s) within the City of Starkville, hereafter known as the DISTRICT, within the geographic areas and within such boundaries as are set forth and designated herein and as represented on the geo-referenced Map which is incorporated herein and attached hereto:

- a. DISTRICT description is attached as Exhibit 1;
- b. DISTRICT map is attached as Exhibit 2;
- c. Additional districts may be created in the future as deemed beneficial and upon further action by the Board of Aldermen for the City of Starkville.

SECTION 4. OUTSIDE CONSUMPTION OF ALCOHOLIC BEVERAGES PERMITTED; CONDITIONS. Any on-premises retail alcoholic beverage permittee (hereinafter, “permittee”) located within the DISTRICT shall comply with all laws, rules and regulations which govern its license type, except that a patron, guest or member of that permittee may remove an open container of alcoholic beverage, beer, or wine from the licensed premises, and may possess and consume such beverage outside of the licensed premises anywhere within the boundaries of the District subject to the following regulations:

1. Nothing in this Ordinance permits a patron to possess or consume an alcoholic beverage, beer or wine in an open container that was not purchased from an on-premises retail alcohol beverage permittee located within the DISTRICT.
2. A person may not enter a licensed premises with an alcoholic beverage, whether acquired at that licensed premises or elsewhere.
3. A permittee located in the DISTRICT shall allow alcoholic beverages to be removed from the licensed premises only in a plastic, paper, or styrofoam cup not larger than 16 fluid ounces, and no such alcoholic beverages shall be removed from the licensed premises in a can, bottle, glass container or other container, except as otherwise allowed by law.
4. No permittee shall allow a patron, guest or member to exit its licensed premises with more than one open container of an alcoholic beverage, and it shall be unlawful for any person to exit such licensed premises with more than one such open container.
5. Nothing in this ordinance shall require a permittee located in the DISTRICT to allow its patrons to remove alcoholic beverages in open containers from the licensed premises.
6. Each permittee shall be required to place a trash receptacle, consistent with the specified design approved by the City for the DISTRICT, at the exit door of the premises.
7. Permittees located in the DISTRICT shall post, at all points of egress from the licensed premises, a map of the boundaries of the DISTRICT in which it is located. The map shall be provided, either in electronic or paper form, to those permittees upon their request.
8. The purpose of this ordinance being primarily to allow pedestrians to participate in outdoor dining and to carry open containers as described in this ordinance

within a Leisure and Recreation District, nothing in this ordinance shall be construed to allow patrons, guests, or members of a permittee to drive a motor vehicle or non-motor vehicle while carrying an open container of alcoholic beverage onto or into such vehicle, and it shall be a violation of this ordinance for any person to drive a motor vehicle or non-motor vehicle while carrying an open container, as described in this ordinance, containing an alcoholic beverage within the DISTRICT in which it was purchased. Similarly, nothing in this ordinance shall be construed to allow patrons, guests or members of a permittee to leave the DISTRICT as a pedestrian or passenger in a motor vehicle or non- motor vehicle of any kind while carrying an open container of an alcoholic beverage.

9. Nothing in this ordinance shall allow patrons, guests or members of a licensee or permittee to impede traffic on a public street or within private or public parking lots, unless approved by order of the Starkville Board of Aldermen.

SECTION 5. HOURS IN EFFECT. A person shall only possess an alcoholic beverage in the above prescribed container dispensed by a duly permitted establishment within the DISTRICT boundaries between the hours of 4:00 p.m. and midnight Monday through Wednesday, 4:00 p.m. Thursday to 1:00 a.m. Friday, 4:00 p.m. Friday to 1:00a.m. Saturday, 12:00 p.m. Saturday to 1:00 a.m. Sunday, and 12:00 p.m. to 12:00 midnight Sunday. Hours may be amended on specific days only on order of the Starkville Board of Aldermen.

SECTION 6. DRINKING IN PUBLIC PLACES; AMENDMENTS TO ORDINANCE NUMBERS 2017-02 AND TO THE CODE OF ORDINANCES: AND CHAPTER 10, ALCOHOLIC BEVERAGES, ARTICLE II, SECTIONS 10-36, 10-38; 10-39, 10-41, 10-43 AND 10-103, AS FOLLOWS:

a. It shall be unlawful for any person, group, association, or any and all legal entities recognized by law to possess or consume alcoholic beverages, beer or wine, as defined by any statute of this state, in the city hall, municipal school buildings, stadiums, public playgrounds, or public parks, or clubhouses situated therein, or any fire station, or on any and all other public grounds, buildings, parks, and places owned, maintained or operated by the city; except, that this section shall not apply to any individuals, groups or associations utilizing any municipally owned building under a written lease or rental agreement granted by the city that specifically addresses the possession and/or consumption of alcoholic beverages, beer, or wine.

b. It shall be unlawful for any person to consume any alcoholic beverage, beer, or wine on any public street, sidewalk or alley owned, maintained or operated by the City; except that it shall not be unlawful for any person to consume an alcoholic beverage, beer or wine on streets in an established LEISURE AND RECREATION DISTRICT.

c. It shall remain lawful for any person to possess an open container of beer or light wine on public property within the boundaries of an outdoor special event or festival expressly approved by the Starkville Board of Aldermen upon written application; provided, however, that during such City-approved special events, no beer or light wine may be possessed or consumed from containers other than plastic, paper, or styrofoam cups.

SECTION 7. PUBLIC SAFETY MEASURES: The City of Starkville, by and through its Police and Fire Departments, shall provide for adequate law enforcement and other public safety measures and services within the DISTRICT as required by State Law. In addition, the Police and Fire Departments shall provide public safety services within the District in the same manner it provides those services in the remainder of the City. Nothing in this ordinance shall amend or change any other ordinance pertaining to amplified music, noise, litter, loitering, or nuisances.

SECTION 8. RESERVATION OF RIGHTS : The City reserves the right to modify or repeal this ordinance, and any district designation created hereunder, at any time, with or without notice, by order of the Board of Aldermen.

SECTION 9. REPEAL AND CONFLICTS. All ordinances or parts thereof that

address alcohol consumption in conflict with this ordinance are hereby repealed within the geographic boundaries of the DISTRICT created herein.

SECTION 10. POST-ORDINANCE COMPLIANCE: Following the establishment and/or modification of a leisure and recreation district, the municipality shall provide the Department of Revenue with the following:

- a. a copy of any ordinance or resolution relating to the establishment or modification of the District;
- b. verification from the police department indicating how the department will provide adequate law enforcement and other public safety measures and services within the District; and
- c. a list of persons or other entities that hold permits issued under Section 67-1-51(c), (e), (f), (g), (l), (n), or (o) and are located and/or doing business under permits in the District at the time the District is established.

SECTION 11. EFFECTIVE DATE: This ordinance shall be effective upon approval as required by law, execution and publication.

The above and foregoing Ordinance, having been first reduced to writing, was introduced by Alderman _____, seconded by Alderman _____, and adopted by the following roll call vote:

Alderman Ben Carver Voted:	_____
Alderman Sandra Sistrunk Voted:	_____
Alderman David Little Voted:	_____
Alderman Jason Walker Voted:	_____
Alderman Hamp Beatty Voted:	_____
Alderman Roy A’. Perkins Voted:	_____
Alderman Henry Vaughn, Sr. Voted	_____

The Mayor thereby declared the motion carried and the Resolution adopted, this the _____ day of _____, A.D., 2020.

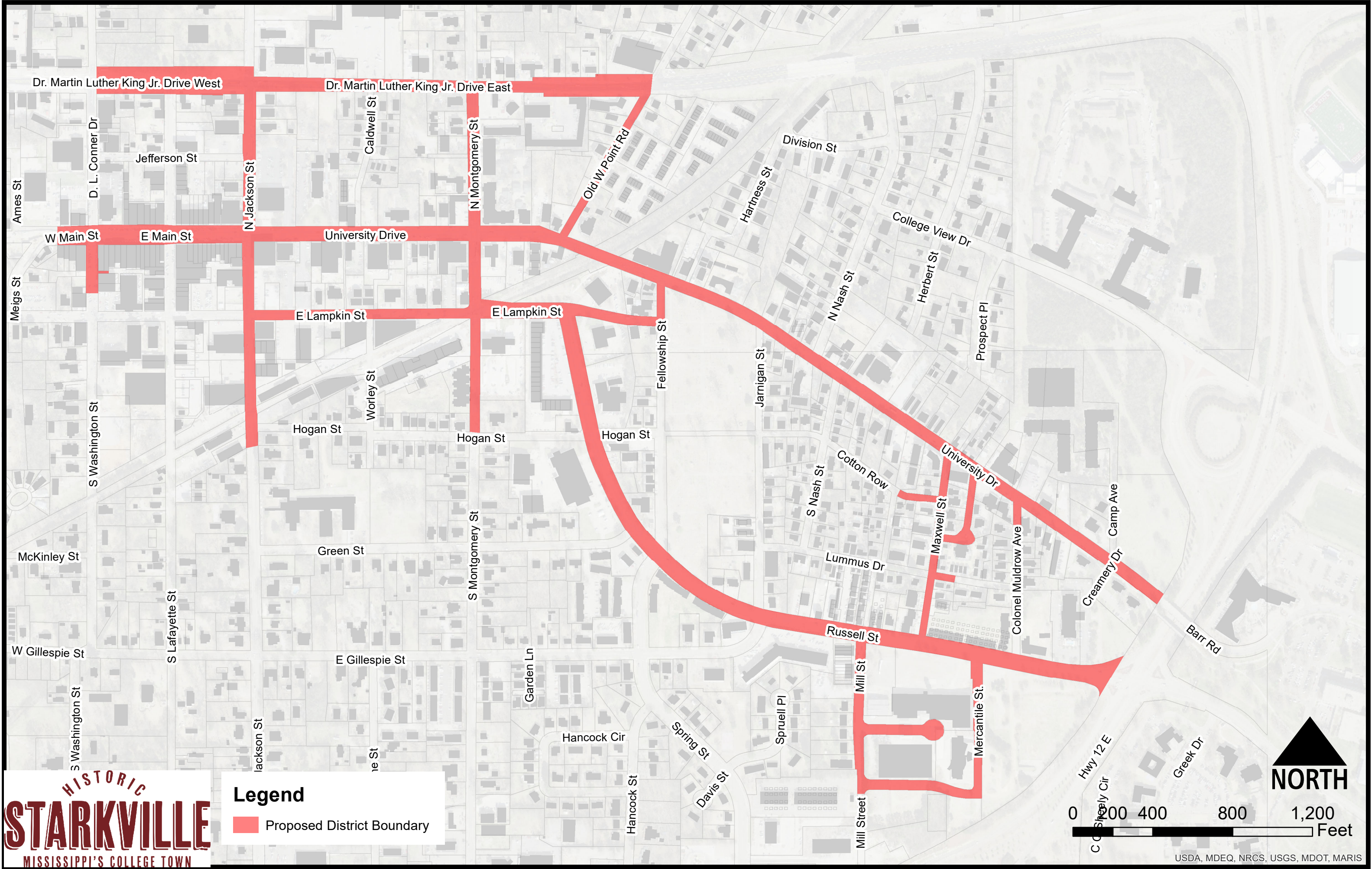
(SEAL)

ATTEST:

ADOPTED

CITY CLERK_____

MAYOR_____



HISTORIC
STARKVILLE
MISSISSIPPI'S COLLEGE TOWN

Legend

 Proposed District Boundary

 **NORTH**

0 400 800 1,200 Feet





AGENDA ITEM DEPT.: Administration

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA DATE: June 16, 2020
PAGE: 1

SUBJECT: Consideration of using tactical urbanism to create a downtown Streatery for the purposes of expanding the outside eating opportunities for the restaurants on Main Street.

AMOUNT & SOURCE OF FUNDING: The costs will be shared by the Main Street Association and the restaurants located along Main Street and the city (for the use of the existing planters in the street department)

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: This concept has been discussed by the Board in the past when we were considering using a right turn lane in front of the Library as a way to expand interactive opportunities in the Midtown area. This concept is being used in areas around downtowns to offer greater options for the local areas to bring people back to the restaurants and allow them to continue socially distancing.

**REQUESTING
DEPARTMENT:** Administration

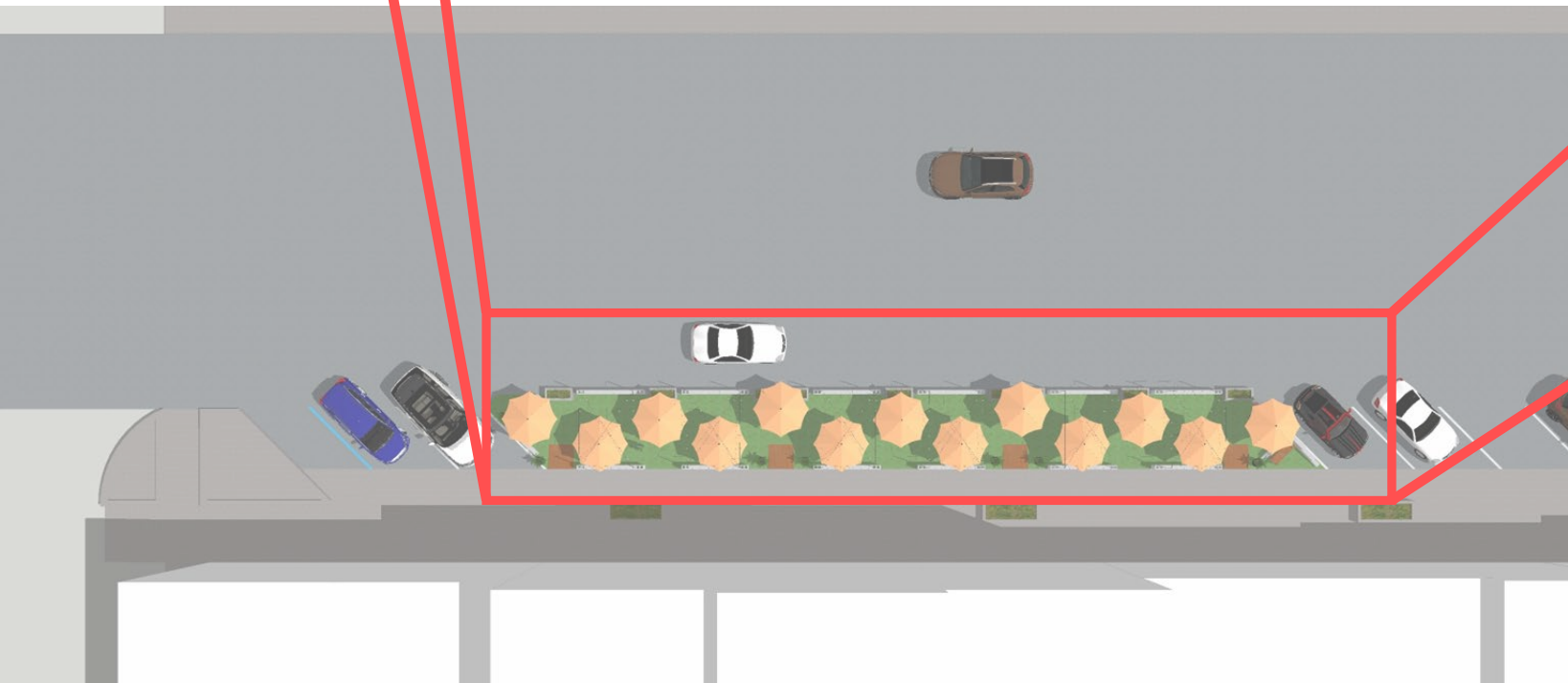
**DIRECTOR'S
AUTHORIZATION:** Mayor Spruill

FOR MORE INFORMATION CONTACT: Mayor Spruill

SUGGESTED MOTION: Move approval of the proposed plan to use existing parking spaces located on the south side of Main Street to create a “Streatery” for the purpose of expanding the seating opportunities for downtown restaurants.

STK STR EAT ERY



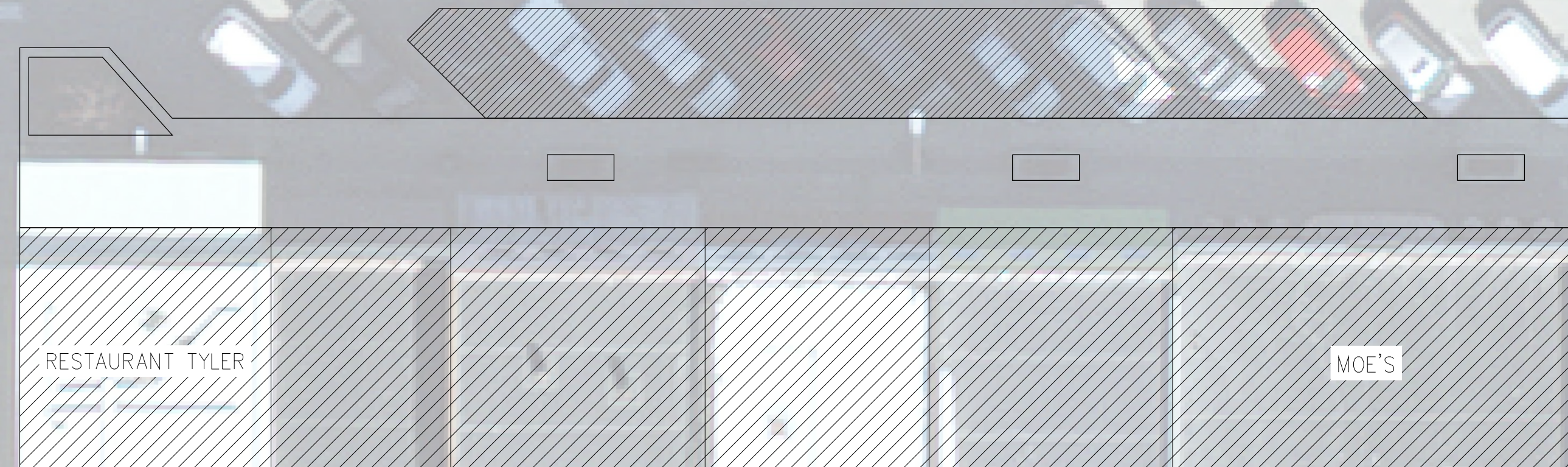


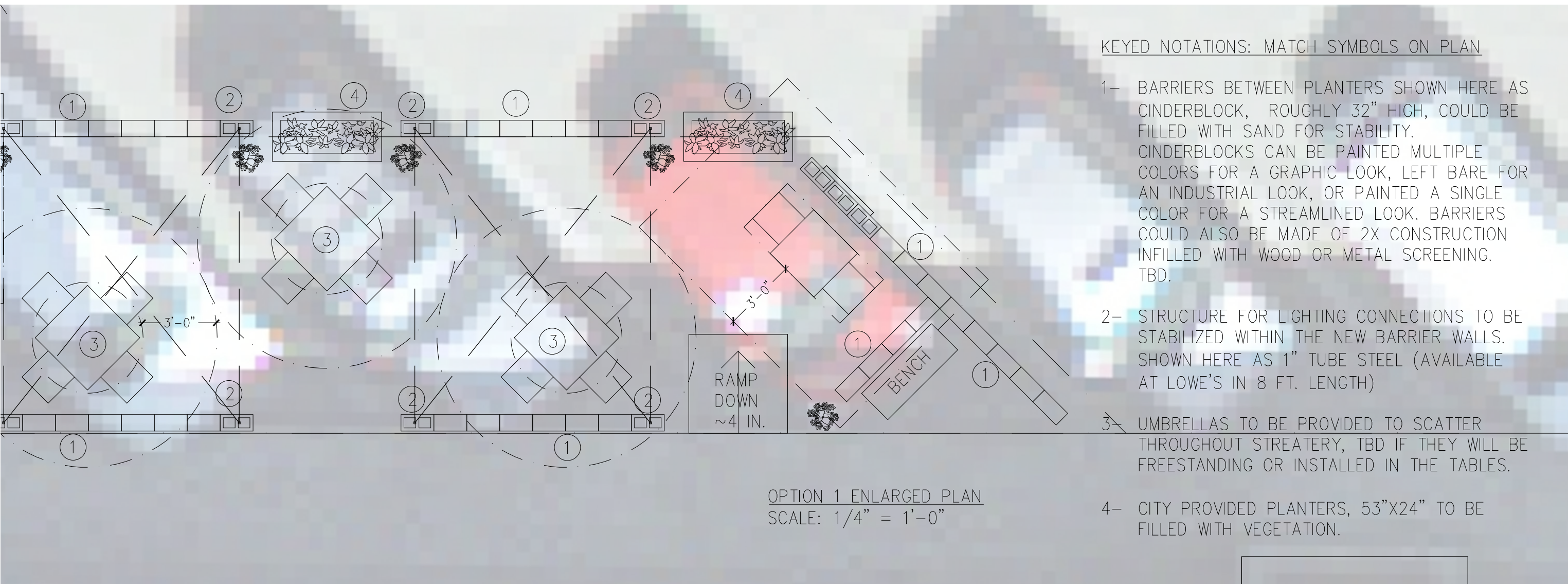
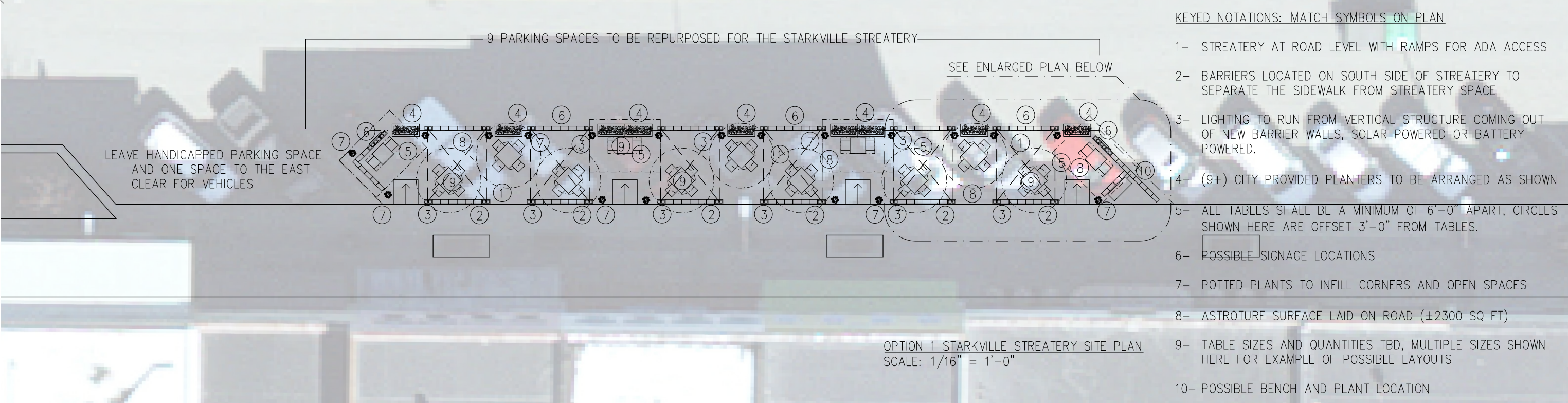
PROPOSED SITE LOCATION:

CORNER OF UNIVERSITY DRIVE AND S. WASHINGTON

9 PARKING SPACES STARTING FROM THE SPACE
EAST OF THE HANDICAPPED SPOT PLUS ONE
SPOT IN FRONT OF RESTAURANT TYLER TO
THE MIDDLE OF THE MOE'S STOREFRONT,
BEFORE THE EXISTING PLANTER

ROUGHLY 1900 SQUARE FEET

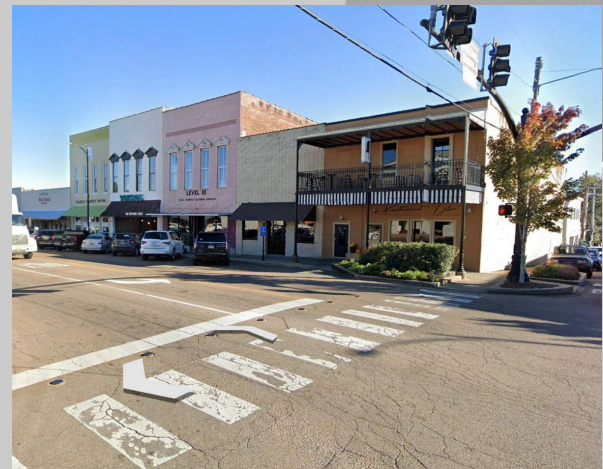






Cinder Blocks						
92 rows, 4 high (32")			453	2.08	\$	942.24
Paint, per gallon			5	16.98	\$	84.90
Cinder Block Barriers				Total	\$	1,027.14
Lighting						
Electrical	1360	24	56.66667	29.98	\$	1,698.87
Steel Tube 1x1x8			22	24.98	\$	549.56
Steel Tube Hardware			66	1.48	\$	97.68
Electrical				Total	\$	2,346.11
Solar Powered	620	45	13.77778	29.98	\$	413.06
Steel Tube 1x1x8			44	24.98	\$	1,099.12
Steel Tube Hardware			132	1.48	\$	195.36
Solar Powered				Total	\$	1,707.54
Ground Covering						
Astroturf (12' wide)			140	3.48	\$	487.20
Totals						
Cinder Block Street Level Option (Solar Powered Lights)					\$	3,221.88

STK
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Mayor and Board of Alderman
City of Starkville
110 West Main Street
Starkville, MS 39759

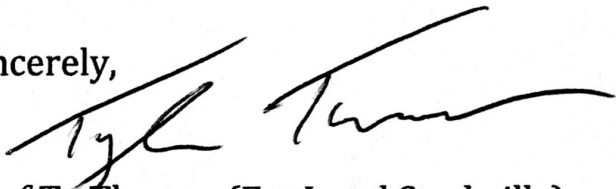
Re: "Streatery and Go Cup"

Dear Mayor and Board of Alderman:

I am writing to express our support for an outdoor dining area ("streatery") on Main St. in downtown Starkville. As you are aware, the restaurant industry has been hit exceptionally hard as a result of Covid-19 and we are no exception. Many customers are still hesitant to eat indoors at a restaurant and as a result sales have plummeted. A streatery is a welcomed pro-active measure that could help us weather this storm.

We believe that an integral component for the streatery to have a chance at success will be to create a leisure district/go-cup policy in accordance with the Mississippi Legislature's guidelines, allowing the streatery to function in a similar manner to the service and options that customers are accustomed to receiving while dining indoors. We appreciate your consideration of this proposal that has the potential to have a positive economic impact on our small Main St. businesses at a time when it is most needed.

Sincerely,

A handwritten signature in black ink, appearing to read "Ty Thames", with a stylized flourish extending from the end.

Chef Ty Thames (Eat Local Starkville)



AGENDA ITEM DEPT.: Administration

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA DATE: June 16, 2020
PAGE: 1

SUBJECT: Consideration of approving a First Amendment permit for the purpose of allowing the exercise of First Amendment constitutional rights distinct from Special Event permit requirements.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: The need for a different approach to the special event permit crystalized over the past week when the spontaneous events from the march in response to the George Flynn death became a movement of national importance. The City had no alternative to a permit that did not meet the existing requirements other than to approve an exception to those event requirements. The adoption of a permitting process that recognizes that distinction is appropriate for future events that reflect that spontaneity of community momentum.

**REQUESTING
DEPARTMENT:** Administration

**DIRECTOR'S
AUTHORIZATION:** Mayor Spruill

FOR MORE INFORMATION CONTACT: Mayor Spruill

SUGGESTED MOTION: Move approval the adoption of a First Amendment permit that allows for the exercise of the marches and protests distinct from the special event permit requirements.



FIRST AMENDMENT ASSEMBLIES POLICY

It is the policy of the City of Starkville that persons and groups have a right to organize and participate in peaceful First Amendment assemblies on the public property including but not limited to: streets, sidewalks, alleys, and parks of the City of Starkville. Persons and groups have a right to engage in First Amendment assembly near the object of their protest so they may be seen and heard, subject to reasonable restrictions designed to protect public safety, persons, and property, and to accommodate the interest of persons not participating in the assemblies to use the streets, sidewalks, and other public ways to travel to their intended destinations, and use the parks for recreational purposes.

This policy is designed to avoid situations where more than one group seeks to use the same space at the same time and to provide the Starkville Police Department and other city departments the ability to provide appropriate police protection, traffic control, and other support for participants and other individuals.

1. PROVIDING NOTICE OR SEEKING PLAN APPROVAL

- A. First Amendment Assemblies that are in response to Spontaneous Events shall provide notice to the City at least twenty-four (24) hours prior to planned assembly.
 - i. Name of Assembly (if applicable)
 - ii. Date of Assembly
 - iii. Starting Time
 - iv. Ending Time
 - v. Estimated Number of Participants
 - vi. Location
 - vii. Proposed Route (if applicable)
 - viii. Applicant Information
 - 1. Name
 - 2. Address
 - 3. Phone Number
 - 4. Email
 - 5. Signature
- B. First Amendment Assemblies that are planned more than seven (7) days in advance, shall seek approval of an assembly plan with the City that include the following:
 - i. Name of Assembly (if applicable)
 - ii. Date of Assembly
 - iii. Starting Time
 - iv. Ending Time
 - v. Name of Assembly Organizer
 - 1. On-Site Manager
 - 2. 24-Hour Contact Number for On-Site Manager
 - vi. Location of Assembly
 - vii. Proposed Route (if applicable)
 - viii. Estimated Number of Participants
 - ix. Applicant Information
 - 1. Name

2. Address
 3. Phone Number
 4. Email
 5. Signature
- C. No fees shall be imposed on persons or groups that organize or conduct a First Amendment Assemblies.
- D. The City may impose reasonable time, place and manner restrictions on First Amendment Assemblies held on City streets, sidewalks, or other public ways, or in City parks. The application of reasonable restrictions may occur in any of the following ways:
 - i. Prior to the occurrence of a First Amendment Assembly as a condition of approval of an assembly plan.
 - ii. During the occurrence of a First Amendment Assembly for which an assembly plan has been approved where additional restrictions are needed for any of the following reasons:
 1. Reasonable restrictions are necessary to implement the substance and intent of the assembly plan.
 2. Required due to the occurrence of actions or events unrelated to the First Amendment Assembly that were not anticipated at the time of the approval of the assembly plan and that were not caused by the applicant, counter-demonstrators, or the police.
 3. Reasonable restrictions are necessary due to a determination by the Starkville Police Department during the assembly that there exists an imminent likelihood of violence endangering persons or threatening to cause significant property damage.
 4. Require physical separation of opposing first amendment assemblies while maintaining the ability of each assembly to see and hear one another.
 - iii. During a First Amendment Assembly where an assembly plan was not approved or only a notice for the assembly was required.
- 2. EXCEPTION.** A person or group who wishes to conduct a First Amendment assembly on a City street, sidewalk, or other public way, or in a City park, is not required to give notice or apply for approval of an assembly plan before conducting the assembly if all of the following apply:
 - A. Assemblies taking place on public sidewalks will not prevent other pedestrians from using the sidewalks and will not interfere with vehicular traffic.
 - B. Assemblies taking place in a public park will not interfere with the use of the public park by nonparticipants of the assembly.
 - C. The person or group reasonably anticipates that fewer than fifty (50) persons will participate in the assembly, and the assembly will not occur on a City street.
 - D. The assembly is for the purpose of an immediate and spontaneous expression of views in response to a current public event.
- 3. PROHIBITED.** The following acts are prohibited as part of a First Amendment Assembly and may be cause for the arrest and prosecution of individuals involved:
 - A. Obstructing or resisting a police officer
 - B. Obstructing the free movement of any individual in a public way
 - C. Trespassing on private or posted public property
 - D. Failing to obey a police officer regarding traffic control
 - E. Vandalism of any kind
 - F. Inciting violence against a person
 - G. Sound amplification that is louder than an average conversational level (60 decibels) at a distance of one hundred (100) feet
- 4. DISCRIMINATION.** No person shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in connection with a First Amendment Assembly based on

the grounds of race, color, national origin, political beliefs, religious beliefs, gender, age, sexual preference, disability, or message.

5. DEFINITIONS. The following are definitions of the terms used in the Event Guidelines:

- A. **Applicant-** means a Promoter, Planner, Organization or host listed on the application for First Amendment Assembly.
- B. **Assembly-** A group of people gathered together in one place for a common purpose.
- C. **Board of Aldermen-** means the legislative body of the City of Starkville.
- D. **City-** means the City of Starkville, Mississippi.
- E. **First Amendment Assembly-** means a demonstration, rally, parade, march, vigil, picket line, or other similar gatherings conducted for the purpose of persons expressing their political, social, religious, or other views.
- F. **Spontaneous Event-** A current local, national, or world event that occurred and could not have been reasonable predicted to occur.



SPECIAL EVENTS POLICY

The City of Starkville appreciates your interest in hosting a Special Event with us. The City welcomes a wide variety of events that enrich the community for both visitors and residents. Applications submitted for events will be reviewed on a case-by-case basis.

It is the goal of the City of Starkville to be receptive and responsive to the concept of Special Events within our city limits. Well planned, interesting, unique and creative special events allow the City to be showcased in a positive way and are beneficial to the image and development of the City.

The City may provide monetary support, or in-kind services, to a special event through funds designated by the legislature to promote tourism and economic development in the City and by Mississippi Code Sections 17-3-1 and 17-3-3, which allow advertising to bring into favorable notice the opportunities, possibilities, and resources of the City. The City may also provide in-kind services to special events to promote and maintain the health, safety, and welfare of the municipality through Mississippi Code Sections 21-19-1 and 21-19-15.

It is the responsibility of the Applicant to provide the justification for the City to provide services for the special event request. Approval of City expenditures or in-kind participation for special events is the decision of the Mayor, or the Starkville Board of Aldermen, depending upon the amount of in-kind services required or the appeals process, as outlined below.

These guidelines are designed to assist Applicants through the process of applying for a Special Event Permit. The Special Events Committee will review the application and will work with you through this process to help you hold a successful event. In the event that services from City Departments are required in an amount exceeding \$5,000.00, the Board of Aldermen will be required to approve the Special Event Permit request. The City of Starkville does not discriminate on the basis of race, color, creed, national origin, political beliefs, religious beliefs, gender, age, sexual preference or disability.

REQUIREMENTS TO APPLY FOR A SPECIAL EVENT PERMIT

- Application
- Map of the event area and/or road closures requested
- Mandatory attendance at one Special Events Committee meeting
- Application Fee
- Copy of Insurance Certificate (20 days prior to event)
- Copy of Non-profit, 501c3 Certificate (if required)
- Signed Indemnification Form
- Signed Acknowledgement Form

Applications for a Special Event Permit can be submitted by mail, by email to events@cityofstarkville.org or in person in the Community Development Department located on the 2nd floor of City Hall.

Mail or Hand Delivered to:
City of Starkville
Community Development Department
110 West Main Street

1. APPLICATION SUBMITTAL REQUIREMENTS AND PROCEDURES

1.1. Special Event Application— All Special Events held in the City of Starkville are required to be conducted and held pursuant to a Special Event Permit approved by the Board of Aldermen and processed through the Community Development Department. The following guidelines apply to any Special Event in the City of Starkville.

1.1.1. Application Submittal Timeline— The application for a Special Event shall be completed and submitted to the Community Development Department for review by the Special Event Committee no less than 60 days prior to the proposed event; however, the Applicant is encouraged to submit the application at least 90 days prior to the proposed event to allow for ample planning time. The Special Event Committee may waive the 60 day requirement if the application is complete and can be processed in a shorter time period or this is a repeat event. For the expedited process, the Applicant shall have met the majority of requirements in the application to the best of their ability and knowledge. The expedited application will be assessed an additional fee. The Special Event Committee will meet on a Thursday morning within 10 (ten) working days of the submission of the application for the special event. The application shall contain the following information (all such information is public information subject to the Public Records Act and other applicable laws):

1.1.2. Application Required Information – Applicant Name, Organization Name, Address, City, State, Zip Code, Email Address, Telephone Number, On-site Contact, Mobile Phone Number of On-Site Contact and Organization Type (non-profit, for profit, institutional, political or religious). If the Organization Type is a non-profit, the Applicant shall submit proof of active status of the 501C-3 organization.

1.1.3. Event Information – Event Name, Type of Event, Date of the Event, Date of Event Setup, Event Time, and Takedown Time for the Event. If event has beer or light wine associated with it, it shall be noted on the application.

1.1.4. Event Site Map – A conceptual event site map of the premises to be used for the event must be submitted at the time of the filing of an application for a Special Event. An event site map must show a detailed diagram drawn to scale of the event including: the location of any requested street closures, the location of concessions, display booths, portable toilets, dumpsters, location of stages, orientation of loudspeakers, parking plan, locations for electricity, locations for water and other relevant elements. The final event site map will be required to be approved as part of the application by the Mayor or the Board of Aldermen, as the case may be. The use of city bollards will be at the discretion of the city and will be shown on the site map if applicable. The approved event site map cannot be altered without the prior written consent of the City.

1.2. REVIEW AND CONSIDERATION OF APPLICATION – The Special Events Committee shall review the application and recommend whether to approve it. The Mayor shall make the final decision on any Special Event requests that include City services or the closure of City streets with in-kind services in the amount of \$5,000.00 or less. The Board of Aldermen shall make the final decision on any Special Event requests that include City services or the closure of City streets with in-kind services in an amount more than \$5,000.00. Prior to such decision, the applicant shall meet with the Special Events Committee to discuss the logistics of the event and to determine the amount of City services that would be required. The cost associated with any proposed services will be forwarded to the Mayor or Board of Aldermen for consideration, as the case may be. The Community Development Department shall notify the Applicant when the application shall be reviewed by the Mayor or Board of Aldermen. If the application is approved, the Applicant shall be notified of any specific requirements imposed by the Mayor or Board of Aldermen and the time frame for completing such requirements. If the application is reviewed by the Board of Aldermen, the applicant is expected to attend the Board of Aldermen meeting and respond to any questions. Any applicant dissatisfied by the decision of the Mayor may appeal that decision to the Board of Aldermen by providing written notice to the Community Development Director within five days of the Mayor’s decision. The matter shall then be placed on the agenda for the next regularly scheduled meeting of the Board of Aldermen. Appeals of the decision of the Board of Aldermen shall be to a court of competent jurisdiction consistent with state statute.

The Mayor or Board of Aldermen may consider the following when making a decision about the approval/denial of an application:

- 1.2.1.** Does the application establish that there will be ample opportunity to properly plan and prepare for the Special Event?
- 1.2.2.** Do the proposed dates and/or location for the Special Event conflict with a current or planned Special Event or activity within the City?
- 1.2.3.** Does the Applicant have previous experience with hosting a Special Event of this nature or scope?
- 1.2.4.** Has the proposed Special Event been held in the City on a previous occasion?
- 1.2.5.** Is the Special Event likely to promote tourism by attracting visitors and tourists?
- 1.2.6.** Is the Special Event likely to have a positive economic impact by generating revenue for Starkville hotels, restaurants and other merchants of the City?
- 1.2.7.** Will police, fire, and other City services be unduly burdened or adversely affected by the Special Event?
- 1.2.8.** Is the Special Event reasonably likely to cause injury to persons or property, to provoke disorderly conduct or create a disturbance?
- 1.2.9.** Does the Applicant owe any taxes, fines, or other fees to the City?
- 1.2.10.** Any other factors that the Mayor or Board of Aldermen may deem necessary or important in evaluating an application.

1.3. FEES

1.3.1. Application Fees

Event Size	Application Fee
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Under 100 persons	\$25
100-499 persons	\$50
500-999 persons	\$75
1000-3900 persons	\$100
4000+ persons	\$150

1.3.2. Interest – No interest shall be paid on any funds paid to or deposited with the City of Starkville in connection with an application or a Permit for an event. Interest, if any, earned on such shall accrue to the benefit of the City.

1.3.3. Taxes – The Applicant shall pay all taxes and unemployment insurance for persons employed by the Applicant as may now or hereafter be imposed under any state or federal law and shall defend and indemnify the City from any such contributions or taxes or liability therefore.

2. INSURANCE REQUIREMENTS

2.1. The Applicant or host and all contractors and subcontractors shall purchase and maintain insurance at their own expense in the following minimum amounts during the event as well as during setup and teardown periods. Proof of insurance is required a minimum of 20 days prior to the event. All such insurance shall meet the following requirements:

- 2.1.1.** Name and contact for Insurance Provider that is licensed to do business in the State of Mississippi
- 2.1.2.** Policy Number
- 2.1.3.** Statutory Limits of Workers Compensation Insurance (if applicable)
- 2.1.4.** Employers Liability \$1,000,000.00
- 2.1.5.** Commercial General Liability \$1,000,000.00
- 2.1.6.** General Aggregate \$1,000,000.00
- 2.1.7.** Product/Completed Operations Aggregate \$1,000,000.00
- 2.1.8.** Personal & Adv. Injury \$1,000,000.00
- 2.1.9.** Per Occurrence \$1,000,000.00
- 2.1.10.** Medical Coverage \$5,000.00 per person
- 2.1.11.** Fire Liability \$50,000.00 per fire
- 2.1.12.** Liquor Liability Endorsement \$1,000,000.00/per claim
- 2.1.13.** Comprehensive Automobile Liability \$1,000,000.00 (owned, leased, non-owned and hired automobiles)
- 2.1.14.** Name the City of Starkville as an additional insured on a primary basis in all liability coverages and include a waiver of subrogation endorsement in all coverages in favor of Starkville

2.2. The City Attorney shall review the sufficiency of the required policies and, based upon the nature of the event, request reasonable changes or increases in coverages. Upon such request, the Applicant shall immediately increase the limits of such insurance to an amount satisfactory to the City and make other reasonable changes requested. The amount required by the City shall be commensurate with other events of the nature of the subject event.

3. INDEMNIFICATION REQUIREMENTS – The Applicant for a Special Event Permit must execute a written agreement to indemnify the City and its officers and employees against all claims of injury or

damage to persons or property, whether public or private, arising out of the Special Event. A completed and signed Indemnification Agreement form shall be submitted with all Special Event applications.

4. CANCELLATION AND REVOCATION POLICY

- 4.1.** The City may, in its sole discretion, postpone, cancel, suspend or close any Special Event or revoke a Permit for any of the following reasons: force majeure event (force majeure event means and includes fire, casualty, strikes, inability to procure materials or supplies, failure of power, dangerous or life-threatening weather, acts of God, war or terrorism or the potential or actual threat thereof, public safety or public welfare considerations, riots, strikes, or local, national or international emergencies, or other reasons of like nature). The City shall have no liability for such postponement, cancellation, suspension, or closing. Further, the City shall have no liability from the failure to postpone, cancel, suspend, or close the event for the above-listed or for any other reason related to public health, welfare or safety.
- 4.2.** The City of Starkville may revoke a Permit at any time due to the failure of the Applicant to comply with any of the terms and conditions of the Permit or any other rules and regulations of the City. The failure by the City to revoke a Permit or to exercise any right, power, or authority shall not constitute a waiver of the terms or conditions of the Permit and shall not affect the rights of the City to enforce against any other or subsequent breach by the Applicant.
- 4.3.** The revocation of a Permit does not prohibit the City from exercising any and all additional rights and remedies available at law or in equity as a result of Applicant's failure to comply with the terms and conditions of the Permit, ordinances, rules or regulations of the City.
- 4.4.** The Applicant shall notify the Community Development Department in writing if he intends to cancel or change the dates of the event. Notice must be made in writing at least 10 working days in advance to qualify for a refund. The application fee may be refunded up to 80%. The security deposit shall be refunded 100%. Groups who fail to cancel permits within at least 10 working days prior to event will forfeit application fees paid but the security deposit shall be refunded 100%.
- 4.5.** If the event is cancelled or postponed due to a force majeure event, the Applicant may reschedule the event at no charge within ninety (90) days following the original date of the event, subject to availability of the scheduled location and city personnel.

5. EXCEPTIONS

- 5.1.** The City of Starkville may hold itself exempt from these guidelines.
- 5.2.** The events that do not fall under the criteria of special events in terms of attendance or dates, i.e. events that are regularly scheduled to occur during a month or season such as a Farmer's Market, and are requesting city services, shall be considered as a single event and shall be treated for the purposes of the policy as a single event. Any request for City participation or a waiver of fees, deposits, etc. shall be considered in the same manner as any event that is held annually or as a one-time event. Said participation, if approved, shall be considered to apply to

the entire event timeframe or season unless specifically differentiated by the Board of Aldermen.

- 5.3.** Events that take place entirely within a City park and do not require additional City services beyond services already given by the Parks Department may be exempt from these guidelines. However, the Director of the Parks Department may require a Special Events Permit for any proposed event in the park. The scheduling of Special Events at Fire Station Park shall be coordinated through, and approved by, the Starkville Main Street Association, with such approval not being unreasonably withheld. Events at the Fire Station Park must still be approved by the Mayor or the Starkville Board of Aldermen, as the case may be.

6. GENERAL RULES AND REGULATIONS

6.1. Event Type - These rules and regulations apply to the following events:

- 6.1.1. Walk/Run** – Any walk, run or bicycle event that follows a predetermined course that does not involve vehicles or floats that requires a street closure.
- 6.1.2. Procession** – This includes marches and parades that are not part of a First Amendment Assembly. An event whose primary purpose is the procession of people, animals, vehicles, floats, or combinations upon any public street, sidewalk, alley, or other public places owned or under control of the City. Funeral processions are exempt.
- 6.1.3. Concert** – An event that includes a live performance(s) for the purpose of entertainment.
- 6.1.4. Street Closing Event** – Any special event activity which requires the closing of any public street, sidewalk, or alley and which requires rerouting of normal or usual traffic flow.
- 6.1.5. Sale/Market** – An event whose primary purpose is the sale of food, goods, products or services.

- 6.2. City Services** – To best serve the safety and welfare of the public, and to maintain the integrity of the City, it is the general policy of the City that certain services shall be provided by the City. City services include, among other things, police protection, crowd control, fire protection, emergency medical service, street closures, sanitation and traffic and parking control. The Special Events Committee will determine the minimum staffing levels and equipment needed by the City to provide City services for an event. The City of Starkville assumes no liability arising or resulting from the determinations of such minimum staffing levels or the requirements of City services for any Special Event.

6.2.1. Police Department

- 6.2.1.1. Services Provided** – Public safety, crowd control, overnight security, backstage security, escort for entertainment, escort for transportation of cash, supervision of street closures and parking enforcement. The number of police officers and supervisors required will depend upon the type of Special Event and estimated attendance. All fees for services provided by the Police Department shall be determined by the Special Events Committee.

6.2.1.2. Street Closures – Certain streets within the Special Event area may be temporarily closed to limit or exclude vehicular and/or pedestrian traffic prior to, during and after a Special Event. The Applicant shall include in the Event Site Map any requests to temporarily close any public street at the time of the Application. The Special Events Committee shall consider such requests in evaluating the application and may recommend additional or fewer street closures. Some street closures may require the coordination and possible consent of businesses and property owners in the adjacent area. The Applicant shall submit for approval a road closure plan showing the layout of all barricades and signs. The City of Starkville Street Department or Police Department shall supervise the placement of all barricades, bollards, and signs placed on public streets or any public rights-of-way. The rental cost of barricades, bollards and signs shall be the responsibility of and paid for by the Applicant if determined by the Mayor or Board of Aldermen.

6.2.2. Sanitation Department

6.2.2.1. Services Provided – Street sweeping before and after the event, collection and removal debris from event area and supplying dumpsters. The Applicant shall be solely responsible for cleaning in connection with and during and after the event. All arrangements for the collection and removal of garbage, trash and other debris deposited during or related to the event are the sole responsibility of the Applicant. Applicants are required to meet quality sanitation standards by assuring there are an adequate number of litter containers on the site of the event, and by encouraging event patrons to dispose of trash in the proper containers. The Applicant shall line all trash containers with appropriately sized plastic bags. The City of Starkville Sanitation Department shall supervise the placement of all trash receptacles to be located on public streets or any public rights-of-way. The rental cost of such trash receptacles shall be the responsibility of and paid for by the Applicant as determined by the Mayor or Board of Aldermen.

6.2.2.2. Overnight storage of garbage, trash or other debris shall be in containers with lids. All fees for services provided by the Sanitation Department shall be determined by the Special Events Committee.

6.2.3. Fire Department

6.2.3.1. Services Provided – Fire prevention, fire protection, emergency medical response, weather monitoring, and closing or postponement of event due to dangerous or life-threatening weather. The number of fire and emergency personnel required will depend upon the type of Special Event and estimated attendance. If the Applicant desires pyrotechnics for an event, a written request for pyrotechnics displays shall be included with the application. Fireworks, open pit fires and bonfires are strictly prohibited. All fees for services provided by the Fire Department shall be determined by the Special Events Committee.

6.2.4. Utility Department

6.2.4.1. Services Provided for Electric – Providing electrical connection to permanent City owned power sources and installation of banner signs on Main Street. The Applicant shall use only an electrical contractor licensed by the State of Mississippi or Starkville Utilities Department's electric department personnel for the connection and use of temporary power. Power connection to permanent power sources shall be coordinated with the Starkville Utilities Department. All fees for services provided by the Starkville Utilities Department shall be determined by the Special Events Committee.

6.2.4.2. Services Provided for Water and Sanitary Sewer – Providing for the disposal of wastewater (any water from food preparations, handwashing facilities, ware washing facilities, ice water draining from canned or bottled drinks, etc.) in the sanitary sewer. No waste or wastewater is to be dumped into or down the storm sewer or be allowed to pool on or drain into the ground. All fees for services provided by the Starkville Utilities Department shall be determined by the Special Events Committee.

6.2.5. Parks and Recreation Department

6.2.5.1. Services Provided– Providing the rental of park facilities including pavilions, athletic courts, pool, and meeting space. Upon the determination by the Director of Parks, the classification of any event held at any City park facility as a Special Event shall be subject to this policy. All fees for services provided by the Parks and Recreation Department that are Special Events shall be determined by the Special Events Committee. The scheduling of Special Events at Fire Station Park shall be coordinated through, and approved by, the Starkville Main Street Association, with such approval not being unreasonably withheld. Events at the Fire Station Park must still be approved by the Starkville Board of Aldermen.

6.3. Parking and Transportation – As part of the application, the Applicant shall submit a comprehensive parking plan which identifies where parking is proposed for event staff, equipment vehicles, event participants, patrons (including parking for handicapped patrons), media and special guests at the request of the Special Events Committee. If the planned event interrupts SMART (Starkville-MSU Area Rapid Transit) bus service, coordination with SMART shall be necessary.

6.4. Signage for Special Events

6.4.1. Permanent Signs – The Applicant shall not remove or cover up any of the permanent signs within the City.

6.4.2. Event Signs – Sponsorship and event signs are allowed within the Event area. Event signs may be displayed during the Event until the close of the event.

6.4.3. Directional and Promotional Signs - The Applicant shall not use placards or off-site signage in any form outside the event area without approval by the Mayor or Board of Aldermen, as the case may be. Any such sign displayed without approval may be removed by the City at the Applicant's expense.

6.4.4. Street Banners – As part of the application for a Special Event, the applicant can request for one event promotional banner to be hung at the intersection of Main Street and South Washington Street. The banner may be hung for a maximum of 14 days prior to the event and 2 days after the event. Banners shall not exceed three (3) feet high by thirty (30) feet long. The banner shall have perforations to reduce the wind load and have eyelets spaced a maximum of twenty-four (24) inches along the top and bottom for mounting. Approval of the banner shall be based on the availability of the space and at the sole discretion of the Mayor or Board of Aldermen, as the case may be.

6.5. Food Service – Concessionaires and caterers that charge for services as a part of any Special Event shall have proper licenses and/or permits with the City of Starkville. Glass containers are prohibited at all Special Events.

6.6. Temporary Structures – The Applicant shall illustrate on the Event Site Map the location of all temporary structures and/or temporary services. Examples of temporary structures or services include, but are not limited to: freestanding tents, stages, fences, bleachers, electrical service, portable lights and telecommunications service.

6.7. Restroom Facilities – Portable toilets may be required to be located at the event site by and at the sole cost of the Applicant based on the nature and scope of the event and the estimated attendance at the event. A minimum of one handicap portable toilet is required. Depending on the scope of the event and the area encompassed more may be necessary. Such determination will be made by the applicable federal, state and local codes. The Applicant is responsible for maintenance and cleanup of the permanent restroom facilities and portable toilets. The Applicant may use the following formula as a guideline in determining how many restrooms will be needed at the event; however, additional units may be required depending on various aspects such as female/male ratio, food and beverages served, length of event, attendance, etc.

Attendance	1-4 Hours	5-10 Hours
1-500	1	2
501-1000	2	3
1000-2500	3	4
2501-5000	4	6
5001-7500	5	8
7500-10,000	8	10
10,001-12,500	10	12
12,500-15,000	12	15
15,000+	15	20

6.8. Animals – All animals that are part of a Special Event shall be on a leash, within a pen, or under similar control at all times. The Applicant shall maintain responsibility for all animals within the

Event area and assumes the liability for any damages that may occur to persons or property from or by any such animal.

6.9. Carnival Rides – Carnival rides are restricted to the streets, hard surface parking lots and unimproved fields.

6.10. Noise – No loud, excessive or unusual noise is allowed between the hours of Midnight and 7 a.m. during setup, operation or teardown of an event. Failure to comply with a request from the Police Department concerning noise may result in the suspension of all activities associated with the event and possible revocation of the Permit.

6.11. City Property

6.11.1. The Applicant recognizes and acknowledges that other parties may utilize a portion of the City, and the Applicant agrees that its activities shall not interfere with other parties' use of the City facilities and amenities.

6.11.2. Any Permit that confers the privilege to use the City or portion thereof as applied for by the Applicant and approved by the City does not grant any interest or estate in the City or any portion thereof but is a mere personal privilege to do permitted acts of a temporary character within the said portion thereof in accordance with the Permit, these guidelines, and all applicable laws, rules, standards, policies, and regulations of the City of Starkville and any other governmental authority.

6.11.3. Removal or alteration of any City property is strictly prohibited, except as otherwise approved by the Board of Aldermen.

6.11.4. The Applicant shall maintain any portion of the City and all other property and facilities used by the Applicant in connection with the Special Event in a good, first-class condition. It is the responsibility of the Applicant to locate the permanent amenities and fixtures (sprinkler heads, water retention fields, etc.) prior to setup of the event. If the Applicant fails to do so, the City may perform such maintenance or repair of any such portion or property and the Applicant shall pay the City upon demand the reasonable cost of performing such maintenance or repair plus interest thereon at the highest lawful rate. Additionally, if the City performs such maintenance or repair, the City may deduct the cost thereof from the security deposit or additional security (and if such amount is not sufficient to cover such costs, the Applicant shall promptly reimburse the City upon demand the difference between such costs and the amount of any security deposit or additional deposit).

6.11.5. Vehicular traffic is allowed within the Event area during setup and teardown; however, except as may be permitted by the Mayor or Board of Aldermen, the Applicant shall

restrict subcontractors and delivery trucks to the roadways to reduce the likelihood of damage to the City's permanent amenities.

6.12. Personal Property – Shall include equipment, tents, portable restrooms and other temporary structures erected for the event. If these items are not removed from the Special Events area after the close of the event within the period required by the Mayor or Board of Aldermen, then they may be removed and stored by the City at the expense of the Applicant. The City and its officials, officers, employees and agents shall not be liable for any damage to or loss of any Personal Property. The Applicant shall indemnify the City, its officials, officers, employees and agents against all claims for any such damage or loss.

6.13. Private Property – The Applicant shall not damage or disturb any private property. The applicant shall be responsible for any damage that occurs during the Special Event. The City and its officials, officers, employees and agents shall not be liable for any damage to or loss of any Private Property. The Applicant shall indemnify the City, its officials, officers, employees and agents against all claims for any such damage or loss.

6.14. Discrimination

6.14.1. No person shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in connection with a Special Event based on the grounds of race, color, national origin, political or religious beliefs, gender, age, sexual preference or disability.

6.14.2. Americans With Disabilities Act – The Applicant's Special Event will comply with the Americans with Disabilities Act.

6.15. Compliance with Ordinances, Laws and Regulations

6.15.1. In addition to complying with all conditions of the Special Event Permit and all applicable City ordinances, regulations, rules, policies and guidelines, the Applicant must comply with all applicable federal, state and county laws, rules and regulations. It is the responsibility of the Applicant to obtain all licenses and/or permits necessary to conduct the event and all licenses and/or permits required by other governmental authorities shall be obtained and adhered to.

6.15.2. Issuance of a required federal, state or county permit (other than a Special Event Permit) does not authorize permission to hold an event. A City of Starkville Special Event Permit must be issued with the approval of the Board of Aldermen and will constitute authorization from the City to hold the event.

6.16. Transferability – The holder of a Special Event Permit shall have no authority to assign, sell, transfer, pledge, encumber or otherwise convey a Special event Permit or any rights, duties, responsibilities or obligations thereunder, and any such conveyance shall be null and void and may, in the discretion of the City, result in the revocation of the Special Event Permit. No rights granted by a Special Event Permit shall create rights in anyone other than the holder.

6.17. City Personnel

- 6.17.1.** The City through its officials, employees, agents, and representatives shall have the right at all reasonable times to enter upon all premises used in connection with the Special Event for the purpose of inspecting the premises, for observing the performance of obligations hereunder, and for the doing of any act or thing which the City may be obligated to or have the right to do under the Permit or any other applicable City ordinance, rule or regulation.
- 6.17.2.** The Special Events Committee or their designee shall have the right, at no cost, to attend and photograph for promotional purposes any Event held in the public spaces of the City.
- 6.17.3.** The City of Starkville personnel policies prohibit any employee of the City from accepting loans, advances, gifts, gratuities, or any other favors from anyone doing business with the City.

7. Definitions – The following are definitions of the terms used in the Event Guidelines:

- 7.1. Applicant-** means a Promoter, Planner, Organization or host listed on the application for Special Event. The applicant can be an individual, firm, partnership, corporation, association, or other legal entity.
- 7.2. Application Fee-** means a non-refundable fee charged to Applicant for City services incurred by reviewing the Event Application.
- 7.3. Board of Aldermen-** means the legislative body of the City of Starkville.
- 7.4. Contractor or Subcontractor-** means the business entity or person that is performing services, work or furnishing supplies for a Special Event.
- 7.5. City-** means the City of Starkville, Mississippi.
- 7.6. Facilities-** all equipment, materials and apparatus associated with the conduct of the Special Event, including, without limitation, barriers, cables (electrical and otherwise), safety equipment and devices, fencing, fence covering material, signs, tents, vehicles, fire protection equipment and apparatus, medical equipment and apparatus, seals, wiring, banners, structures and components thereof, furniture, furnishings, special lighting fixtures, trade fixtures and equipment furnished and installed or used in the operation of the Event. Facilities shall include fencing, barriers and other protection equipment necessary to meet all safety standards. The quality level, design and appearance of all facilities shall be of high quality appropriate to the circumstances.
- 7.7. In-kind Services-** means the City of Starkville's assistance through the use of its facilities, personnel, assets and other valuable consideration.
- 7.8. Special Event-** means an Event held within the city on City property that will require City Services and approval by the Mayor or Board of Aldermen, as the case may be. Examples of Event Types include: walks, runs, processions, concerts, sales, markets and street closing events.
- 7.9. Special Event Committee-** (The Committee) means a committee consisting of representatives from Community Development Department, Police Department, Fire Department, Sanitation

Department, Electric Department, The Parks and Recreation Department, and other such additional City staff as deemed necessary and appropriate by the City.

7.10. Special Event Permit- or Permit means a Special Event has been approved by the Mayor or Board of Aldermen, as the case may be, to hold a Special Event. The Mayor or Board of Aldermen may impose terms and conditions on approval of a Special Event.

7.11. Sponsorship- means that the City of Starkville shall be an advertised sponsor pursuant to Mississippi Code Sections 17-3-1 and 17-3-3. The City shall make this determination on an application-by-application basis upon the appropriate finding of fact only by the Starkville Board of Aldermen, regardless of the amount of in-kind services associated with the event. Any such sponsorship shall require that the event include in advertising the City of Starkville at the level that corresponds to the level of in kind services and/or funding provided to the Applicant for the coordination of the event. Notwithstanding the foregoing, the City shall not be an advertised sponsor for any special event held primarily for political, religious, First Amendment or activist purposes. However, the City may provide in-kind services to such an event through Mississippi Code Sections 21-19-1 and 21-19-15 to maintain crowd control and safety.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: June 16, 2020
PAGE: Page 1 of 6

SUBJECT:

Discussion and consideration of a Special Event request by Latalla Harris, Director of J.L. King Center to hold the Juneteenth Celebration.

AMOUNT & SOURCE OF FUNDING

The estimated cost to the City is \$ 520.00 with the funding being associated with the cost of city services from the Police Department.

This is to provide information regarding voter registration.

Schedule of Events:

08:00 a.m.	Setup
01:00 p.m.	Start
06:00 p.m.	End
06:30 p.m.	Takedown

Estimated costs of the city services:	
Police Department	\$ 520.00

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

REQUESTING
DEPARTMENT: Community Development

DIRECTOR'S
AUTHORIZATION: Dr. Simon Kim

FOR MORE INFORMATION CONTACT:

Simon Kim @ 662-323-2525 ext 3119

SUGGESTED MOTION:

Move approval of the Juneteenth Celebration event to be held on June 20, 2020 with city services.

SPECIAL EVENT APPLICATION

City of Starkville Community Development
City Hall, 110 West Main Street
Starkville, Mississippi 39759-2823
Phone: (662) 323-2525 Fax: (662) 323-4143
e-mail: events@cityofstarkville.org

A completed and signed application along with an event site map are required to process the application. Proof of insurance is required a minimum of 20 days prior to the event.

Event Name Juneteenth Celebration Is this a reoccurring event: ☐ Yes ☒ No
Applicant's Name Latalla Harris Mobile Number 662-648-8137
Organization Name J.C. King Center Email harris@jckcenter.com
Organization Address 700 N. Long Street Organization Type ☒ Non-Profit ☐ For Profit

The following shall be attached to the application: 501c3 Certificate ☐ Yes ☒ No (not applicable), Event Site Map ☒ Yes ☐ No

On-Site Contact Latalla Harris Mobile Number 662-648-8137
Date and Times of Event (From) 20 June 1:00 PM (To) 20 June 6:00 PM
(DATE) (TIME) (DATE) (TIME)
Date and Times of Setup and Takedown (From) 20 June 8:00 AM (To) 20 June 6:30 PM
(DATE) (TIME) (DATE) (TIME)

Will alcohol (beer and light wine only) be associated with this Special Event Permit request: ☐ Yes ☒ No

Type of Event (check all that apply): ☐ Walk/Run ☐ Procession ☐ Concert ☒ Awareness/Rally ☐ Street Closing Event
☐ Sale/Market ☐ Other please specify: Voter Registration, Informative event

Which of the following City Services will be needed: **Police Department:** ☒ Yes ☐ No, **Fire Department:** ☒ Yes ☐ No

Sanitation Department: N/A ☒ Trash Collection ☐ Street Sweeper ☐ Personnel ☐ Dumpsters,

Parks and Rec: ☐ Personnel ☐ Facilities, **Utility Department:** ☐ Electrical Service ☐ Banners ☐ Wastewater Disposal

SIGNATURES FOR ALL THE REQUESTED SERVICES FROM ABOVE IS REQUIRED FOR APPROVAL

Police Department cost \$520.00 Parks Department cost N/A
By Asst. Chief Stewart Date 6/10/2020 By Daniel McGill Date 6-10-2020
Starkville Utilities cost _____ Sanitation Department cost _____
By _____ Date _____ By _____ Date _____
Fire Department cost 0.00 Street Department cost _____
By Joe M. M. Date 6-10-20 By _____ Date _____

With my signature below, I affirm that I have read and understand the City of Starkville's Special Event Policy. I agree to comply with the Special Event Policy and will cooperate in the implementation of the Special Event Policy.

Print Name Latalla Harris Date 6/10/2020
Signature [Signature]

ATTACHMENT TO SPECIAL EVENT APPLICATION

**STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA**

AGREEMENT TO INDEMNIFY

AS A CONDITION PRECEDENT TO HOLDING AND CONDUCTING THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND AS CONSIDERATION FOR SAME, AND IN ACCORDANCE WITH THE PROVISIONS OF THE APPLICATION AND THE CITY OF STARKVILLE:

_____ (name of applicant) (THE "INDEMNITOR") AGREES TO AND SHALL INDEMNIFY, HOLD HARMLESS, AND DEFEND AT ITS SOLE COST AND EXPENSE THE CITY OF STARKVILLE, MISSISSIPPI (THE "CITY"), ITS OFFICIALS, OFFICERS, EMPLOYEES, AGENTS (IN BOTH THEIR OFFICIAL AND PRIVATE CAPACITIES) (EACH AN "INDEMNITEE") FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, ACTIONS, JUDGMENTS, LIABILITIES, PENALTIES, FINES, EXPENSES, FEES, COSTS (INCLUDING ATTORNEYS' FEES AND OTHER COSTS OF DEFENSE), AND DAMAGES (TOGETHER, "DAMAGES") ARISING OUT OF OR IN CONNECTION WITH (A) THE INDEMNITOR'S PERFORMANCE OF THE EVENT, (B) THE USE OF ANY PORTION OR PROPERTY OF THE CITY, BY THE INDEMNITOR OR BY ANY OWNER, OFFICER, PARTNER, SHAREHOLDER, MEMBER, EMPLOYEE, AGENT, REPRESENTATIVE, CONTRACTOR, SUBCONTRACTOR, LICENSEE, CUSTOMER, GUEST, INVITEE, OR CONCESSIONAIRE OF THE INDEMNITOR, OR ANY PERSON ACTING BY OR UNDER THE AUTHORITY OR WITH THE PERMISSION OF THE INDEMNITOR, OR ANY OTHER PERSON UNDER THE EXPRESS OR IMPLIED INVITATION OF THE INDEMNITOR, OR ANY OTHER PERSON OR ENTITY FOR WHOM THE INDEMNITOR MAYBE LIABLE (TOGETHER, "THE INDEMNITOR PARTIES"), OR ANY OF THEM, (C) THE CONDUCT OF THE INDEMNITOR'S BUSINESS OR ANYTHING ELSE DONE OR PERMITTED BY THE INDEMNITOR (OR ANY OF THE INDEMNITOR PARTIES) TO BE DONE IN OR ABOUT ANY PORTION OR PROPERTY OF THE CITY, (D) ANY BREACH OR DEFAULT IN THE PERFORMANCE OF THE INDEMNITOR'S OBLIGATIONS IN CONNECTION WITH THE EVENT, AND (E) WITHOUT LIMITING ANY OF THE FOREGOING, ANY ACT OR OMISSION OF THE INDEMNITOR OR OF ANY OF THE INDEMNITOR PARTIES UNDER, RELATED TO, OR IN CONNECTION WITH, THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, INCLUDING DAMAGES CAUSED IN WHOLE OR IN PART BY AN INDEMNITEE'S OWN NEGLIGENCE.

In the event that the Indemnitor fails or refuses to provide an indemnity and defense as set forth herein, the City shall have the right to undertake the defense, compromise, or settlement of any such claim, lawsuit, judgment, or cause of action, through counsel of its own choice, on behalf of and for the account of, and at the risk of the Indemnitor, and the Indemnitor shall be obligated to pay the reasonable and necessary costs, expenses and attorneys' fees incurred by the City in connection with handling the prosecution or defense and any appeal(s) related to such claim, lawsuit, judgment, or cause of action.

THIS INDEMNITY PROVISION IS SOLELY FOR THE BENEFIT OF THE CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, AND AGENTS, AND IS NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE TO ANY OTHER PERSON OR ENTITY.

THIS INDEMNITY AGREEMENT SURVIVES THE TERMINATION OR EXPIRATION OF THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND THE TERMINATION OR EXPIRATION OF ANY CONTRACT BETWEEN THE INDEMNITOR AND THE CITY.

The undersigned officer, representative, and/or agent of the Indemnitor is the properly authorized officer, representative, and/or agent of the Indemnitor and has the necessary authority to execute this Agreement on behalf of and to bind the Indemnitor, and the Indemnitor hereby certifies to the City that any necessary resolutions or other act extending such authority have been duly passed and are now in full force and effect. In the event of any action hereunder, venue for all causes of action shall be instituted and maintained in Oktibbeha County, Mississippi. The parties agree that the laws of the State of Mississippi shall govern and apply to the interpretation, validity and enforcement of this Agreement; and, with respect to any conflict of law provisions, the parties agree that such conflict of law provisions shall not affect the application of the law of Mississippi (without reference to its conflict of law provisions) to the governing, interpretation, validity and enforcement of this Agreement.

AGREED:

APPLICANT/INDEMNITOR

By: Latalla Harris
Title: Director J.L. King Center

ATTEST:

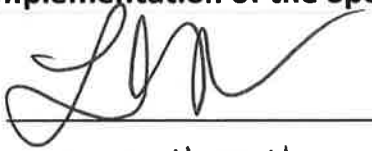
By: _____

Title: _____

ACKNOWLEDGEMENT OF ACCEPTANCE OF SPECIAL EVENT POLICY

With my signature below, I affirm that I have read and understand the City of Starkville's Special Event Policy. I agree to comply with the Special Event Policy and will cooperate in the implementation of the Special Event Policy.

Signature



Date

June 10 2020

Print Name

Latalla Harnis

Organization

Friends of J.L. King & NAACP

area used
for event

Walking Track



JL KING Center

SIDEWALK

Front W
LAWN

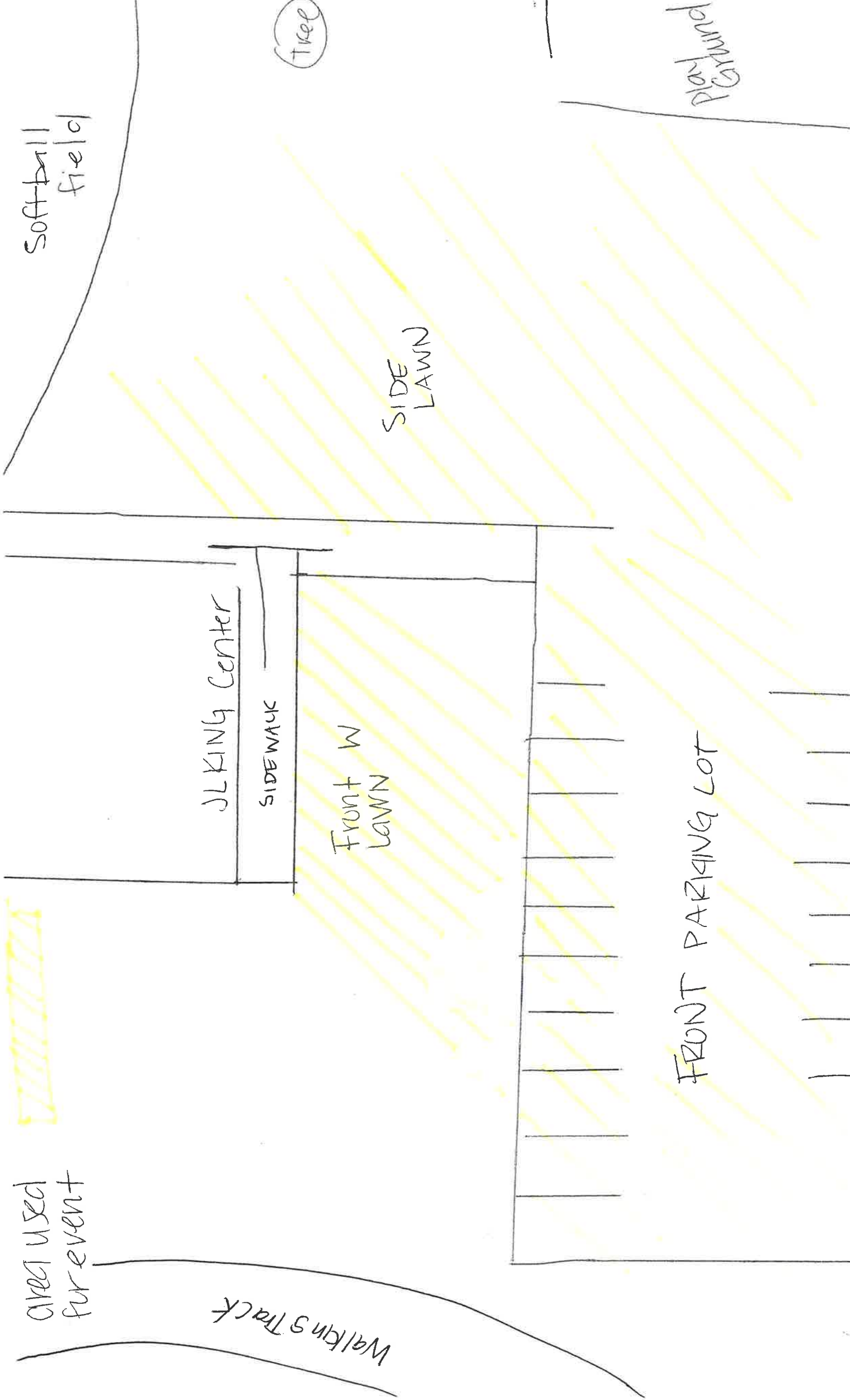
SIDE
LAWN

Softball
field

Tree

FRONT PARKING LOT

Playground





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Engineering & Street
AGENDA DATE: 06.16.2020
PAGE: 1

SUBJECT: Consideration of authorization to advertise for construction bids for the Linkage TAP project (Spring Street Sidewalk) and authorization for the Mayor to sign any MDOT required paperwork.

AMOUNT & SOURCE OF FUNDING

City of Starkville share is being funded through Capital Improvement Bond funds

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Engineering & Street

DIRECTOR'S

AUTHORIZATION: Edward C. Kemp

FOR MORE INFORMATION CONTACT: Edward C. Kemp

This project is being funded primarily from a TAP grant administered through MDOT. The grant provides 80% of the estimated construction costs. The remaining 20% of construction along with the initial surveying, engineering and design is the local responsibility. This project is a joint project with Oktibbeha County, MSU and the City of Starkville with the City being the lead agency. The local match component is shared equally between the three entities.

Attached is the latest plan of the proposed improvements. This plan has been approved by MDOT, FHWA along with MSU since the majority of the proposed path extends on the University's campus and the remainder is on MDOT right of way.

The proposed project will be start at the intersection of Spring Street and Highway 12 and will include an 8' multi-use path along the south side of Hwy 12. The path width in this section is slightly narrower due to topographical and right-of-way constraints. It transitions to a 10' multi-use path once it departs from MDOT right-of-way and enters the MSU campus where it continues to the amphitheater.

Our Engineering estimate based on this plan is near the project budget and there are several alternates built in to the contract that can be removed in case the bids do come in higher than anticipated.

This project is projected to start construction in the Spring of 2021.

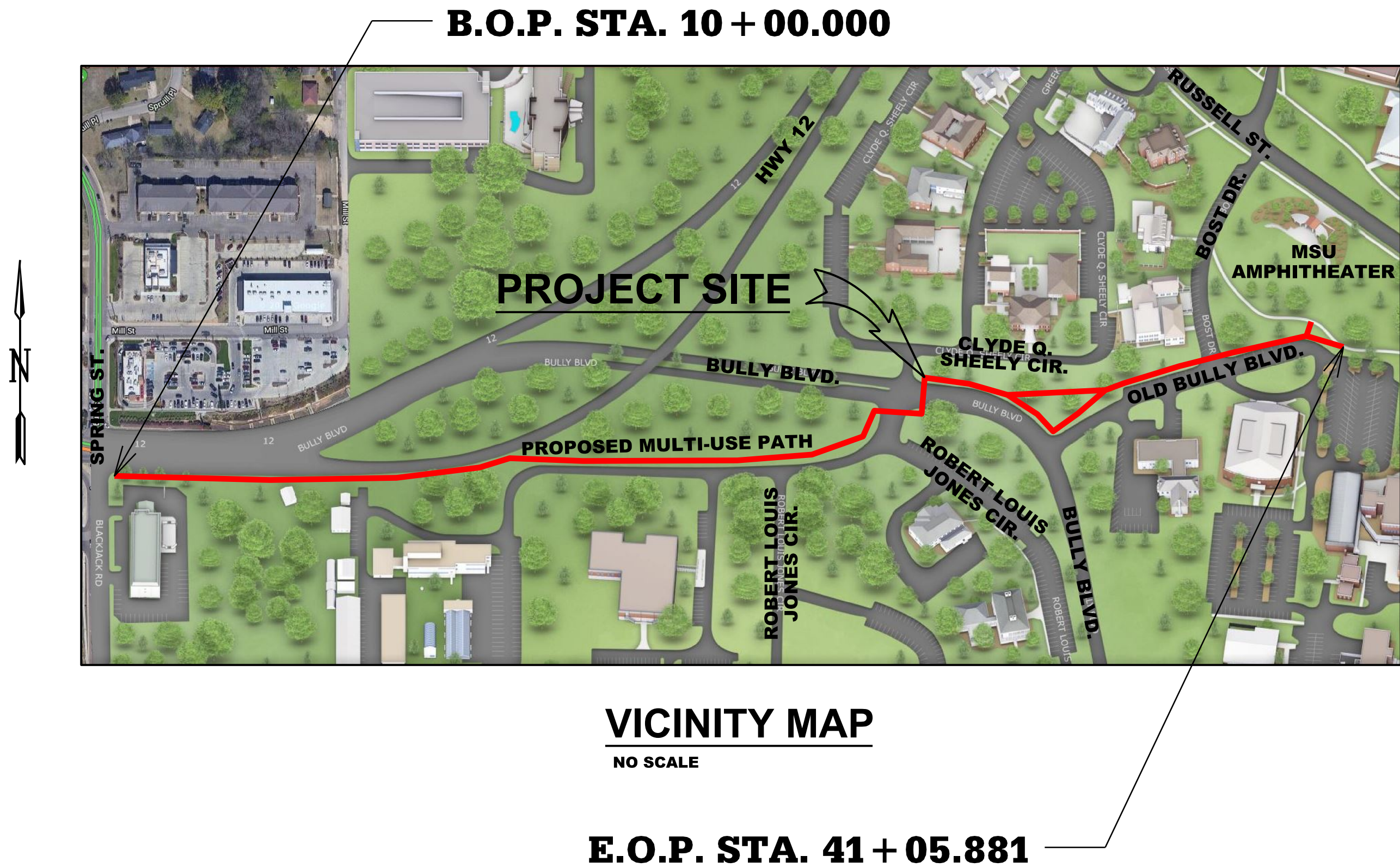
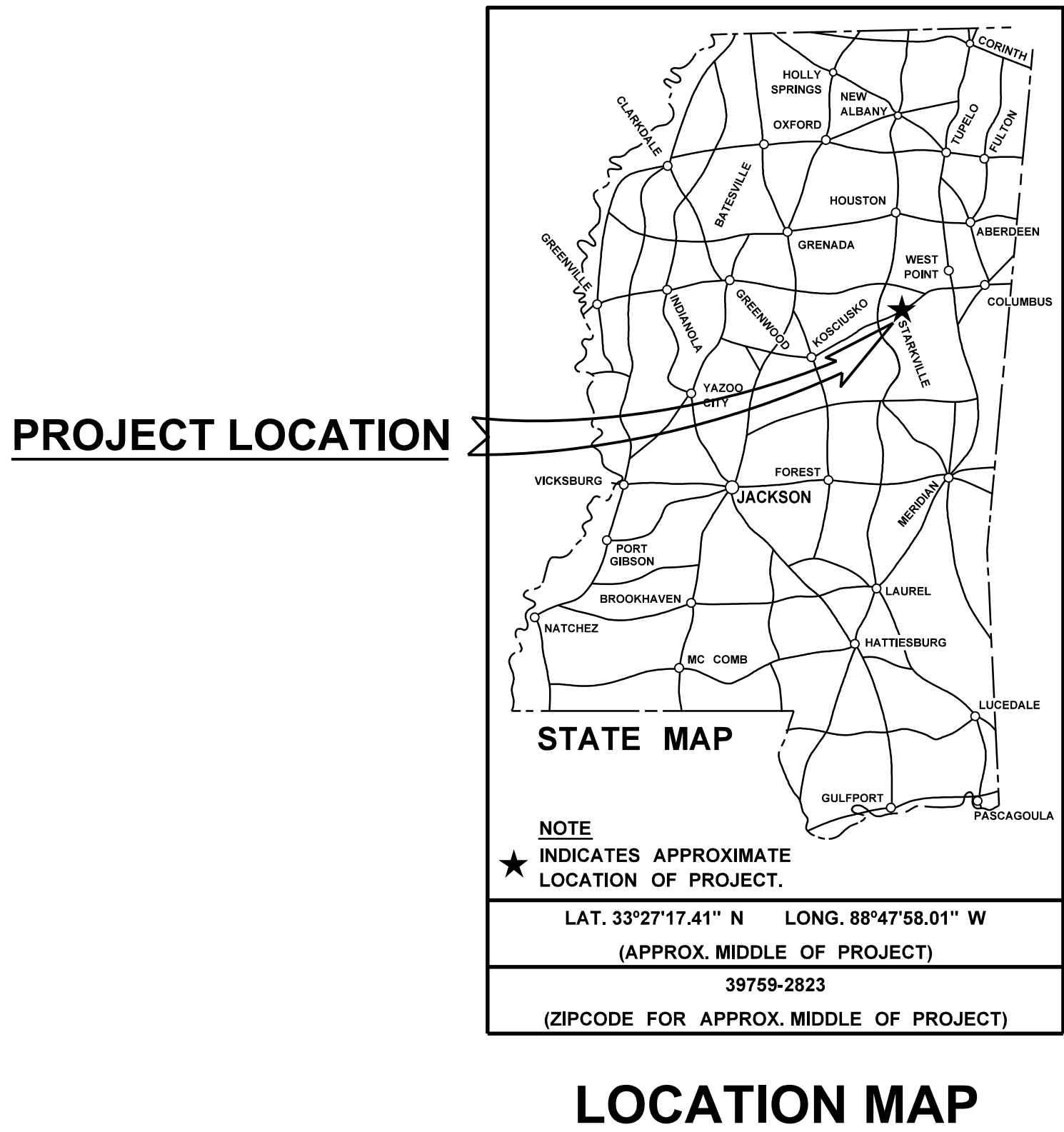
SUGGESTED MOTION: Move for approval to advertise for construction bids for the Linkage TAP project (Spring Street Sidewalk) and authorization for the Mayor to sign any MDOT required paperwork.

STATE OF MISSISSIPPI

CITY OF STARKVILLE, MS

FEDERAL AID PROJECT NO. STP-0420-00(024)LPA/108010-701000

MULTI-USE PATH FROM THE INTERSECTION OF HWY 12 AND
SPRING ST. TO THE MSU AMPHITHEATER
OKTIBBEHA COUNTY



Know what's below.
Call before you dig...
811 or 800.227.6477

UTILITY OWNERS

FIBER OPTIC:
TELEPAK NETWORKS
1010 HIGHLAND COLONY PKWY., SUITE 400
RIDGELAND, MS 39157-8719
800-342-3716

TELEPHONE:
AT&T
1-866-620-6000
C SPIRE
337 HIGHWAY 12 W
STARKVILLE, MS 39759-2632
(662)-323-4680

WATER/SEWER:
CURRY STREET
STARKVILLE, MS 39762
(662)-323-3505

GAS:
ATMOS ENERGY
402 UNIVERSITY DR.
STARKVILLE, MS 39759
(662)-323-3505

CABLE:
METROCAST
P.O. BOX 1447
STARKVILLE, MS 39760-1447
300-1/2 S. JACKSON ST.
STARKVILLE, MS 39759
(662)-323-1615

ELECTRICITY:
STARKVILLE ELECTRIC DEPT.
GENERAL DELIVERY - MAIN ST.
STARKVILLE, MS 39762
(662)-323-3133

SURVEYOR OF RECORD:



SPRINGER ENGINEERING, INC.
206 OLD WEST POINT ROAD
STARKVILLE, MS 39759

GARVER PROJECT NO. 19T30004
JAN. 2020



1076 Highland Colony Pkwy
Suite 325
Ridgeland, MS 39157
(601) 825-3633

PERMITS ACQUIRED BY MDOT		
WETLANDS AND WATERS PERMITS		
NATIONWIDE #14	☒ WATERS	☒ WETLANDS
NATIONWIDE (OTHER)*	☒	☒
GENERAL*	☒	☒
INDIVIDUAL (404)*	☒	☒
STORMWATER PERMIT ☒		
Y	REQUIRED, CNOI SUBMITTED BY MDOT (DISTURBED AREA= 5 ACRES)	
S	REQUIRED, SCNOI TO BE SUBMITTED BY CONTRACTOR (1 TO 4.99 ACRES)	
N	NO STORMWATER PERMIT REQUIRED (<1 ACRE)	
APPROVED BY: _____		

LYNN SPRUILL, MAYOR

DATE

PREPARED BY:

WAYNE BLACK, P.E.
MS LICENSE NO. 19727

DATE



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(601) 825-3633

Registration #E-516
Expires: 12-31-2020

90% PLANS
-DRAFT PS&E ASSEMBLY-
NOT FOR
CONSTRUCTION

BY	DESCRIPTION	DATE	REV.



CITY OF STARKVILLE, MS
OKTIBBEHA COUNTY
MULTI-USE PATH FROM
SPRING ST. TO MSU
AMPHITHEATER
STP-0420-00(024)LPA /
108010-701000

COVER SHEET AND
SHEET INDEX

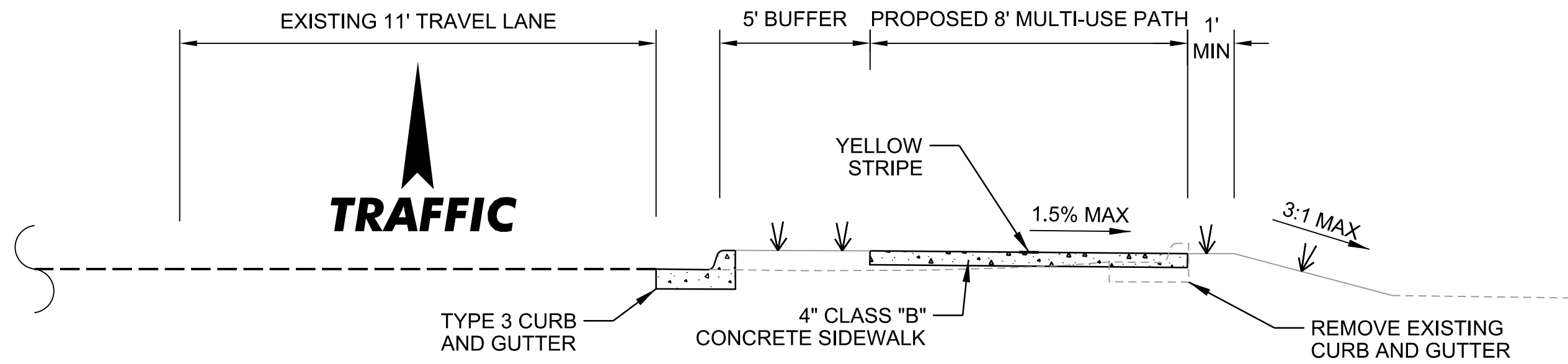
JOB NO.: 19T30004
DATE: MARCH 2020
DESIGNED BY: TWB
DRAWN BY: SBJ

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ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET,
ADJUST SCALES ACCORDINGLY.

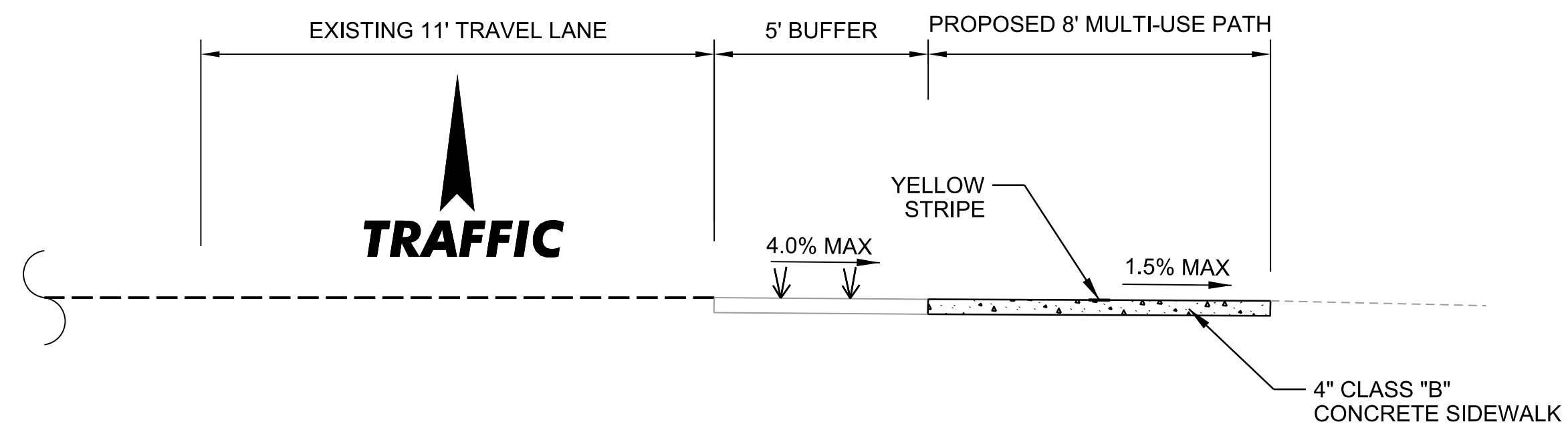
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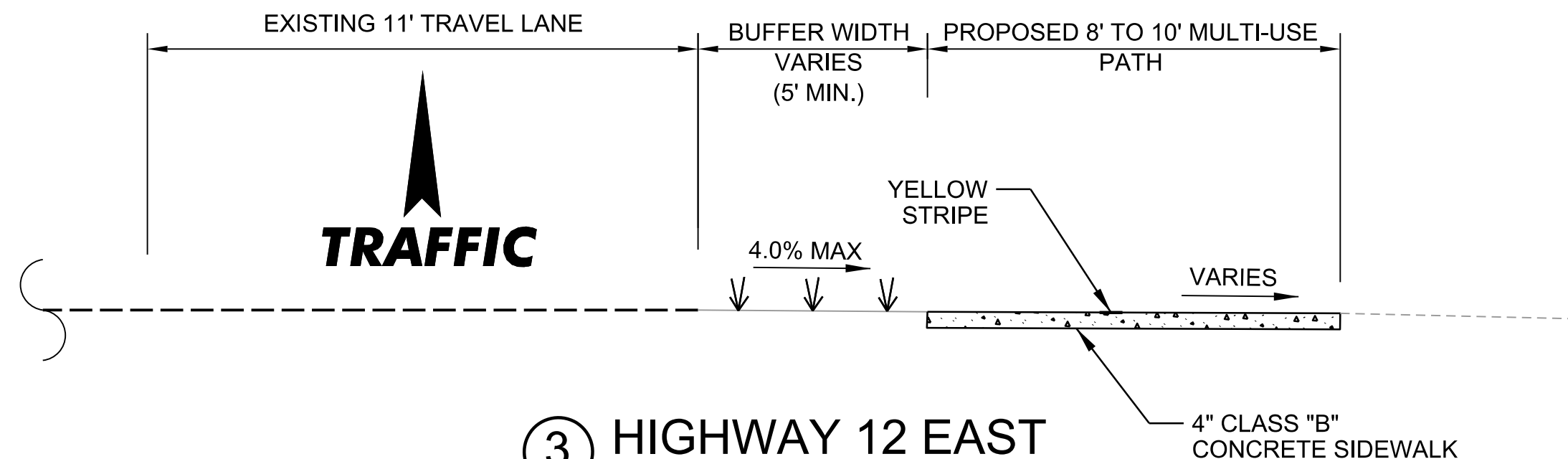
SHEET
NUMBER 1



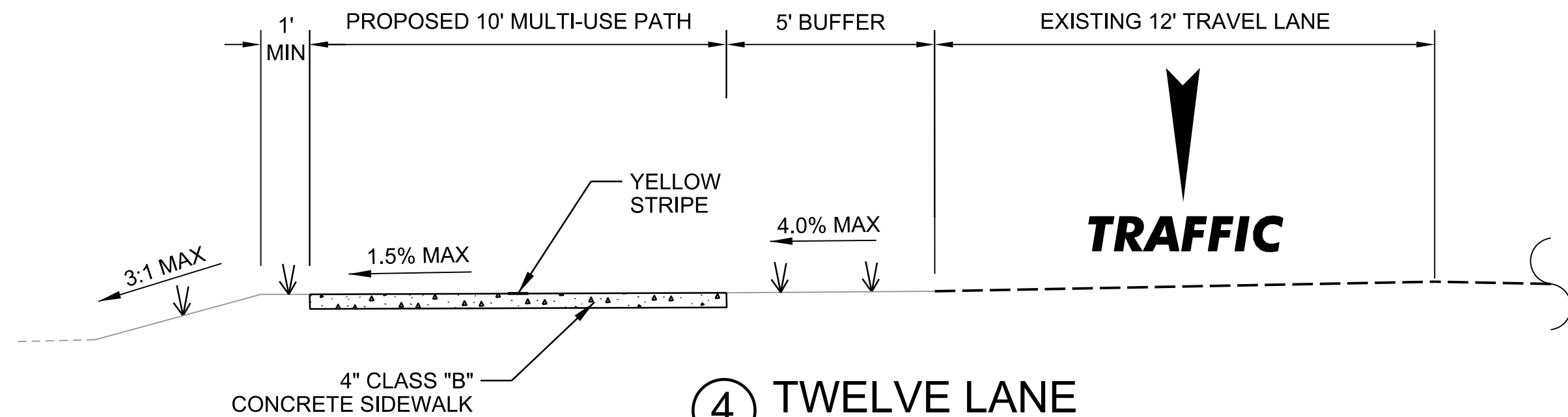
① **HIGHWAY 12 EAST**
REMOVE EXISTING PAVEMENT WITH CURB & GUTTER AND
INSTALL NEW CURB & GUTTER ALONG EXISTING TRAVEL LANE
STA. 10+00 TO 13+53



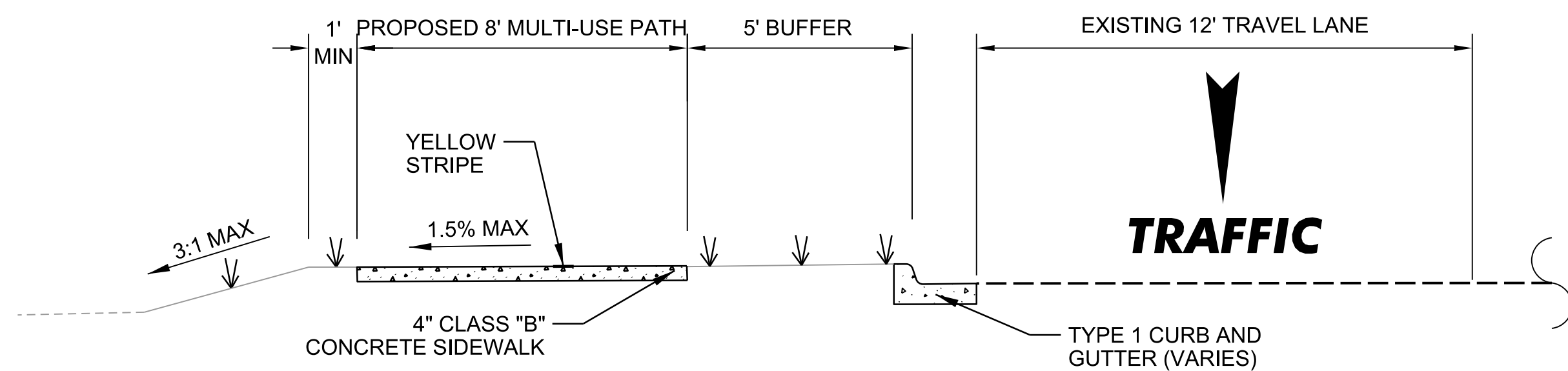
② **HIGHWAY 12 EAST**
STA. 13+53 TO 19+00



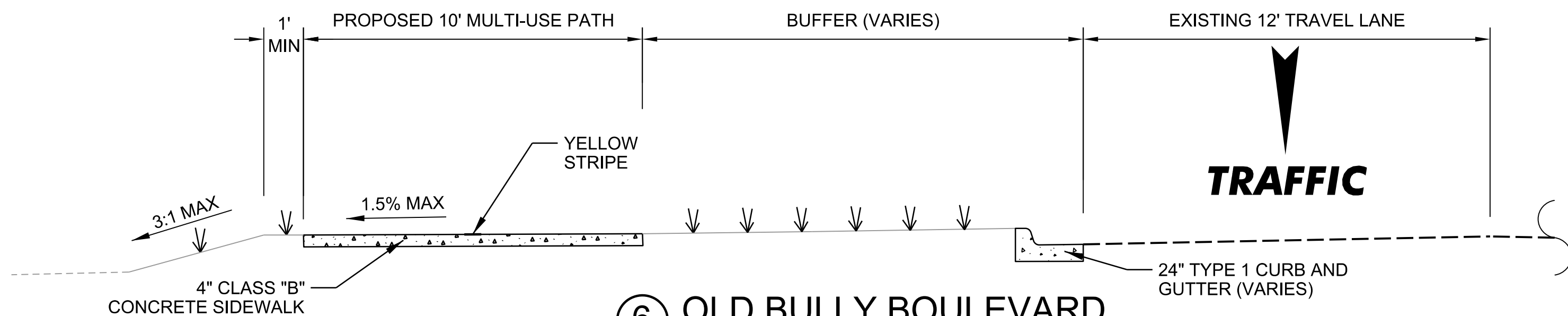
③ **HIGHWAY 12 EAST**
TRANSITION MULTI-USE PATH
FROM 8' WIDE TO 10' WIDE
STA. 19+00 TO 19+65



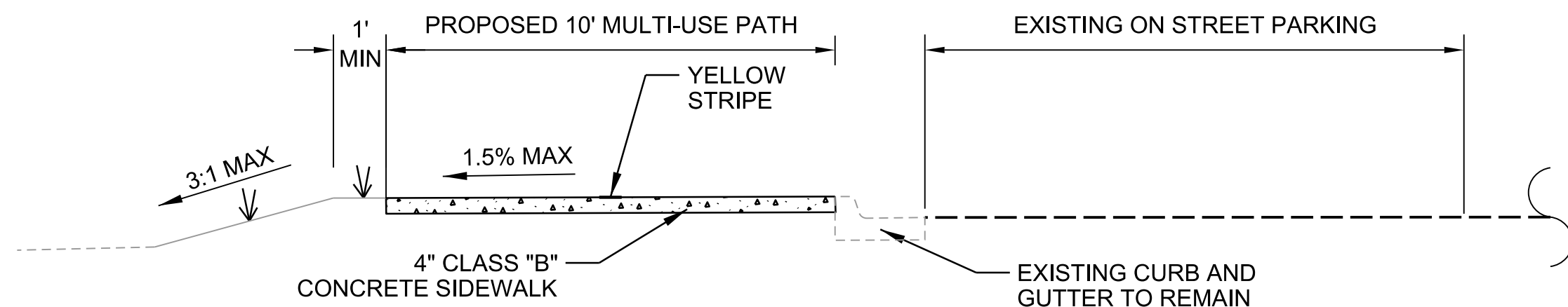
④ **TWELVE LANE**
STA. 19+65 TO 27+70



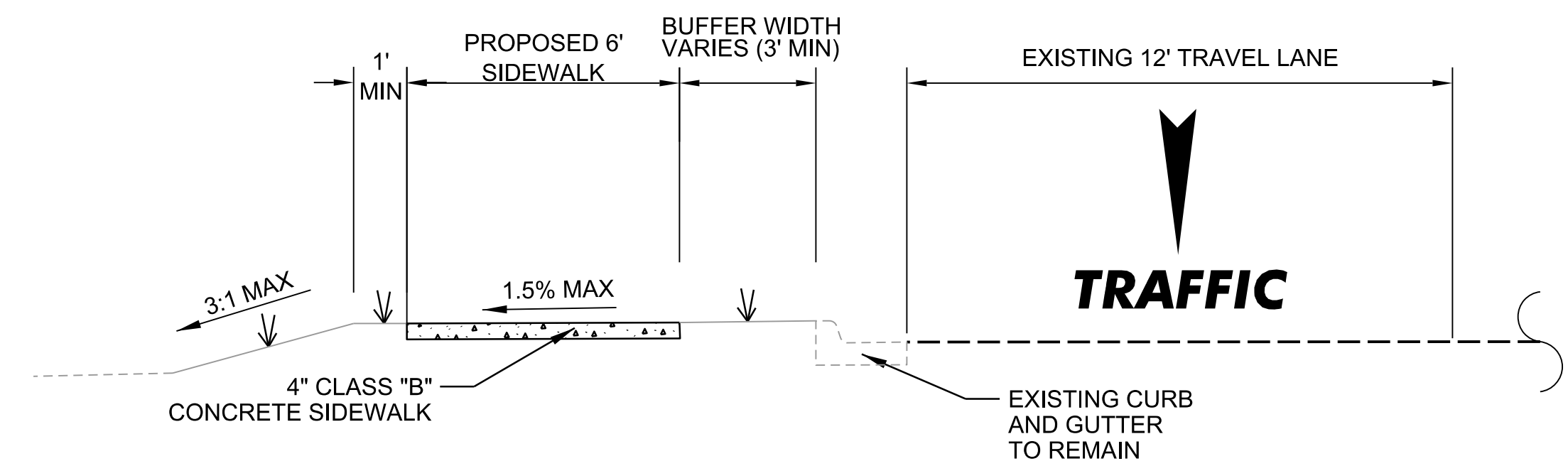
⑤ **BULLY BOULEVARD**
STA. 30+63 TO 31+59



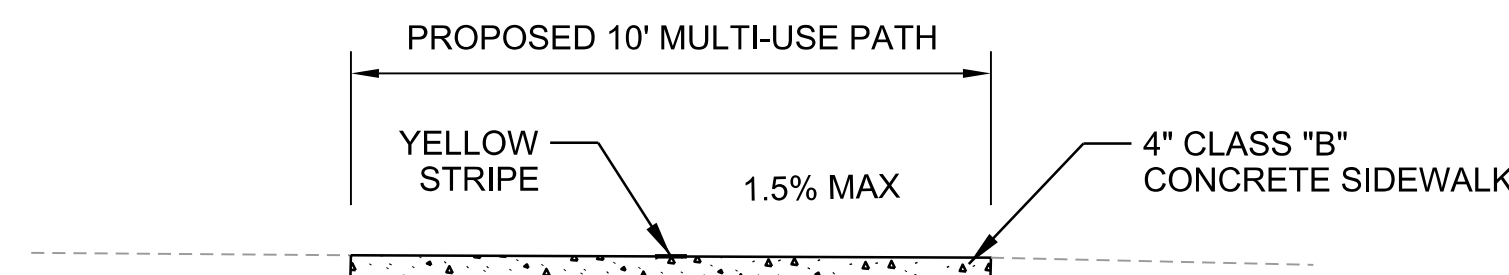
⑥ **OLD BULLY BOULEVARD**
REMOVE EXISTING PAVEMENT AND INSTALL
CURB & GUTTER ALONG EXISTING TRAVEL LANE
STA. 35+50 TO 37+70



⑦ **OLD BULLY BOULEVARD**
STA. 38+09 TO 40+13



⑧ **6-FT SIDEWALK**
STA. 10+00 TO 13+49



PATHS WITH NO ROAD
STA. 27+70 TO 28+80
STA. 31+59 TO 35+50

↓ ↓ - INDICATES AREA TO BE SODDED



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Registration #E-516
Expires: 12-31-2020

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NOT FOR
CONSTRUCTION

BY				
DESCRIPTION				
DATE				
REV.				



CITY OF STARKVILLE, MS
OKTIBBEHA COUNTY
MULTI-USE PATH FROM
SPRING ST. TO MSU
AMPHITHEATER
STP-0420-00(024)LPA /
108010-701000

TYPICAL SECTIONS

JOB NO.: 19T30004
DATE: MARCH 2020
DESIGNED BY: TWB
DRAWN BY: SBJ

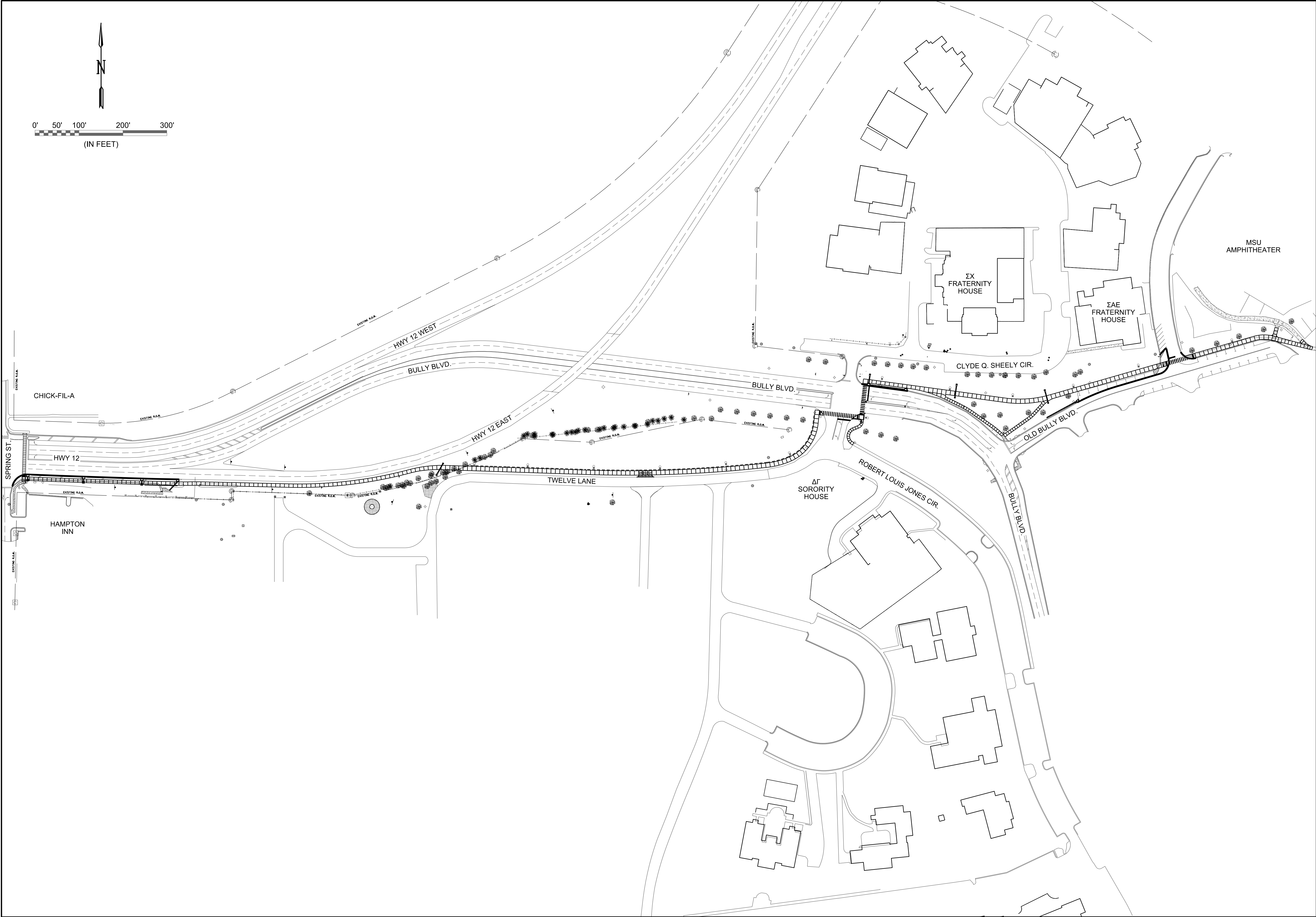
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DRAWING NUMBER

G-003

SHEET
NUMBER **3**

PEDESTRIAN CROSSINGS:
STA. 28+80 TO 29+81
STA. 29+81 TO 30+63
STA. 37+70 TO 38+09





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Registration #E-516
Expires: 12-31-2020

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NOT FOR
CONSTRUCTION

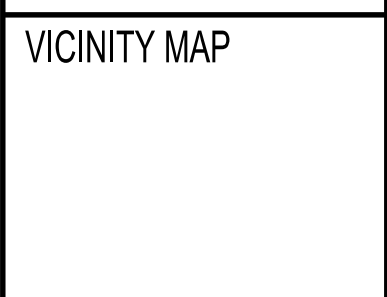
REV.	DATE	DESCRIPTION	BY



CITY OF STARKVILLE, MS
OKTIBBEHA COUNTY

MULTI-USE PATH FROM
SPRING ST. TO MSU
AMPHITHEATER
STP-0420-00(024)LPA /
108010-701000

VICINITY MAP



JOB NO.: 19T30004
DATE: MARCH 2020
DESIGNED BY: TWB
DRAWN BY: SBJ

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DRAWING NUMBER
G-004

SHEET
NUMBER **4**



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Finance
AGENDA DATE 06/16/2020
PAGE: 1 of several

SUBJECT: Claims Docket

AMOUNT & SOURCE OF FUNDING: FY 2019 – 2020 Budget

FISCAL NOTE: Total Claims for the FY 20 Claims Docket Ending June 10, 2020 is \$3,048,390.01
Of which the claims amount for Starkville Utilities is \$2,323,898.83

REQUESTING
DEPARTMENT: Finance and Administration

DIRECTOR'S
AUTHORIZATION: Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO or
Leanne McGarr, Deputy Clerk – Accounts Payable

SUGGESTED MOTION: Approval of Claims Docket for claims from all departments including Starkville Utilities Department as of June 10, 2020 for fiscal years ending 09/30/20, acknowledging that the City Clerk has attested and certified on the cover of the Claims Docket that all claims on the docket are true, accurate, lawful and proper to the best of her knowledge, for payment pursuant to her duties under Miss. Code Sections 21-39-5, 21-39-7, 21-39-9, 21-39-17 and 21-15-21.



City of Starkville, MS

Expense Approval Report

By Fund

Post Dates 06/04/2020 - 06/10/2020

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
Department: 000 - UNDESIGNATED					
Outstanding					
NEEL-SCHAFER	1064920	05/08/2020	UNDERGROUND STORAGE TANK ABANDONMENT QUOTE	001-000-053-206	123.75
NEEL-SCHAFER	1064920	05/08/2020	UNDERGROUND STORAGE TANK ABANDONMENT QUOTE	001-000-054-205	115.50
AMY ELLIS	INV0032113	06/08/2020	REFUND BASEBALL REFUND (COVID 19)	001-000-358-705	85.00
Outstanding Total:					324.25
Department 000 - UNDESIGNATED Total:					324.25
Department: 100 - BOARD OF ALDERMEN					
Outstanding					
CSPIRE WIRELESS	05.25.20	05/25/2020	ACCT#0030349386-CELL PHONE BILL	001-100-604-330	187.99
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-100-604-330	77.34
Outstanding Total:					265.33
Department 100 - BOARD OF ALDERMEN Total:					265.33
Department: 110 - MUNICIPAL COURT					
Outstanding					
QUADIENT LEASING USA, INC.	N8319905	05/27/2020	LEASE #N19091633 06.27.20-09.26.20	001-110-604-330	43.50
MAXXSOUTH BROADBAND	INV0032116	05/28/2020	ACCT #8282 41 101 0508324 CITY HALL	001-110-604-330	28.12
LEXISNEXIS	3092650159	05/31/2020	SERVICES FOR MAY 2020	001-110-600-300	321.00
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-110-604-330	77.34
Outstanding Total:					469.96
Department 110 - MUNICIPAL COURT Total:					469.96
Department: 120 - MAYORS OFFICE					
Outstanding					
CANON SOLUTIONS AMERICA	4032745117	05/01/2020	NZG06107	001-120-604-330	3.90
CANON SOLUTIONS AMERICA	4032745492	05/01/2020	NZG06107	001-120-604-330	4.39
SLAUGHTER & ASSOCIATES, PLLC	05.20.20	05/20/2020	ANNEXATION 03/30-05/14/20	001-120-600-300	10,878.11
QUADIENT LEASING USA, INC.	N8319905	05/27/2020	LEASE #N19091633 06.27.20-09.26.20	001-120-604-330	43.50
MAXXSOUTH BROADBAND	INV0032116	05/28/2020	ACCT #8282 41 101 0508324 CITY HALL	001-120-604-330	28.12
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-120-604-330	77.34
CANON SOLUTIONS AMERICA	4033026422	06/01/2020	JME15733	001-120-604-330	32.42
CANON SOLUTIONS AMERICA	4033026839	06/01/2020	NZG06107	001-120-604-330	11.07
CORNERSTONE GOVERNMENT AFFAIRS, INC.	COSMS-0620	06/01/2020	MAY 2020 CONSULTING SERVICES	001-120-600-300	3,333.33
Outstanding Total:					14,412.18
Department 120 - MAYORS OFFICE Total:					14,412.18
Department: 123 - IT					
Outstanding					
WAUKAWAY DISTRIBUTORS, INC	58902	04/21/2020	2 FIVE GALLON BOTTLES OF WATER-IT	001-123-691-550	16.40
HOWARD INDUSTRIES	381444	05/18/2020	RESTOCK FEE FOR RMA #1222	001-123-691-550	224.85
CSPIRE WIRELESS	05.25.20	05/25/2020	ACCT#0030349386-CELL PHONE BILL	001-123-604-330	191.97

Expense Approval Report

Post Dates: 06/04/2020 - 06/10/2020

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
GOVERNMENT LEASING COMPANY	23104-11	05/27/2020	LEASE #23104/ SAFECITY CAMERAS	001-123-918-806	1,153.00
GOVERNMENT LEASING, LLC	23851-5	05/27/2020	LEASE #23851/5 SAFECITY CAMERAS	001-123-918-806	667.00
MAXXSOUTH BROADBAND	INV0032116	05/28/2020	ACCT #8282 41 101 0508324 CITY HALL	001-123-604-330	28.12
MAXXSOUTH BROADBAND	INV0032117	05/28/2020	ACCT #8282 41 101 0589548 CAMERA PROJECT	001-123-604-330	440.00
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-123-604-330	77.34
BLUIP, INC.	99171	06/01/2020	JUNE 2020 SERVICES	001-123-604-330	1,505.66
WAUKAWAY DISTRIBUTORS, INC	CLR0620-49	06/01/2020	MONTHLY COOLER RENTAL-IT DEPT.	001-123-691-550	10.00
NEXTSTEP INNOVATION	NSI18551	06/01/2020	ENDPOINT PROTECTION PLUS ANNUAL RENEWAL	001-123-600-300	4,980.00

Outstanding Total: 9,294.34

Department 123 - IT Total: 9,294.34

Department: 145 - OTHER ADMINISTRATIVE

Outstanding

CSPIRE WIRELESS	05.25.20	05/25/2020	ACCT#0030349386-CELL PHONE BILL	001-145-604-330	47.08
AMAZON CAPITAL SERVICES, INC.	1MMP-YGVP-6F37	05/27/2020	FILE FOLDERS, RUBBER BANDS, CORRECTION TAPE	001-145-501-200	34.02
QUADIENT LEASING USA, INC.	N8319905	05/27/2020	LEASE #N19091633 06.27.20-09.26.20	001-145-604-330	43.50
MAXXSOUTH BROADBAND	INV0032116	05/28/2020	ACCT #8282 41 101 0508324 CITY HALL	001-145-604-330	28.12
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-145-604-330	4.00
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-145-604-330	77.34
SULLIVAN'S OFFICE SUPPLY, INC.	55279	06/04/2020	2 FLASH DRIVES	001-145-501-200	13.00

Outstanding Total: 247.06

Department 145 - OTHER ADMINISTRATIVE Total: 247.06

Department: 159 - BONDING-CITY EMPLOYEES

Outstanding

REYNOLDS/RENASANT INSURANCE AGENCY	1066765	05/27/2020	BOND FOR JAMEIKA SMITH	001-159-620-371	175.00
------------------------------------	---------	------------	------------------------	-----------------	--------

Outstanding Total: 175.00

Department 159 - BONDING-CITY EMPLOYEES Total: 175.00

Department: 180 - HUMAN RESOURCES

Outstanding

TYLER TECHNOLOGIES	025-288496	02/21/2020	EXECUTIME CREDIT/APPLITRACK	001-180-691-505	-1,100.00
TYLER TECHNOLOGIES	045-300428	04/29/2020	EXECUTIME CREDIT/CLOUD TIME & ATTENDANCE VPN	001-180-691-505	-6,775.00
TYLER TECHNOLOGIES	045-300760	04/30/2020	EXECUTIME CREDIT/CLOUD SCHEDULING TIME & ATTENDANC	001-180-691-505	-8,745.00
CSPIRE WIRELESS	05.25.20	05/25/2020	ACCT#0030349386-CELL PHONE BILL	001-180-604-330	51.38
QUADIENT LEASING USA, INC.	N8319905	05/27/2020	LEASE #N19091633 06.27.20-09.26.20	001-180-604-330	43.50
MAXXSOUTH BROADBAND	INV0032116	05/28/2020	ACCT #8282 41 101 0508324 CITY HALL	001-180-604-330	28.12

Outstanding Total: -16,497.00

Department 180 - HUMAN RESOURCES Total: -16,497.00

Department: 190 - CITY PLANNER

Outstanding

NEEL-SCHAFER	1064920	05/08/2020	UNDERGROUND STORAGE TANK ABANDONMENT QUOTE	001-190-525-231	24.75
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Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
CSPIRE WIRELESS	05.25.20	05/25/2020	ACCT#0030349386-CELL PHONE BILL	001-190-604-330	86.78
QUADIENT LEASING USA, INC.	N8319905	05/27/2020	LEASE #N19091633 06.27.20-09.26.20	001-190-604-330	43.50
MAXXSOUTH BROADBAND	INV0032116	05/28/2020	ACCT #8282 41 101 0508324 CITY HALL	001-190-604-330	28.12
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-190-604-330	77.33
CANON SOLUTIONS AMERICA	4033026422	06/01/2020	JME15733	001-190-604-330	32.42
CANON SOLUTIONS AMERICA	4033029435	06/01/2020	DRL72630	001-190-604-330	6.66
Outstanding Total:					299.56
Department 190 - CITY PLANNER Total:					299.56

Department: 192 - GENERAL GOVERN BLDG & PLANT

Outstanding

CINTAS	4051342794	05/26/2020	6 SANITIZING STANDS	001-192-510-220	11.26
CINTAS	4051342863	05/26/2020	CITY HALL 05.26.20	001-192-510-220	64.52
JAN-PRO OF MS	858034	06/01/2020	JUNE 2020 JANITORIAL SVCS-CITY HALL	001-192-600-338	1,619.00
CINTAS	4052035016	06/02/2020	6 SANITIZING STANDS	001-192-510-220	11.26
CINTAS	4052035065	06/02/2020	CITY HALL 06.02.20	001-192-510-220	14.52
CITY GLASS CO	38379	06/04/2020	2 SNEEZE GUARDS-CCO	001-192-535-233	345.00
CITY GLASS CO	38380	06/04/2020	SNEEZE GUARD-RECEPTION DESK	001-192-535-233	215.00
CINTAS	4052702849	06/09/2020	CITY HALL 06.09.20	001-192-510-220	14.52
CINTAS	4052702954	06/09/2020	6 HAND SANITIZING STANDS	001-192-510-220	11.26
PETTY CASH VOUCHERS	INV0032122	06/09/2020	REIMB PURCHASE OF SANITIZING TABLETS	001-192-535-233	32.10
STARKVILLE UTILITIES	INV0032123	06/09/2020	UTILITY BILLS BY DEPT	001-192-625-380	2,771.36
Outstanding Total:					5,109.80
Department 192 - GENERAL GOVERN BLDG & PLANT Total:					5,109.80

Department: 195 - TRANSFERS TO OTHER AGENCIES

Outstanding

GSDP * GREATER STARKVILLE DEVELOPMENT PARTNERSHIP	1744	04/01/2020	3RD QTR FY20 GSDP MEMBERSHIP DUES	001-195-951-966	6,250.00
Outstanding Total:					6,250.00
Department 195 - TRANSFERS TO OTHER AGENCIES Total:					6,250.00

Department: 196 - CEMETERY ADMINISTRATION

Outstanding

HAMPTON YOUNG CORP.	124	06/01/2020	MAY 2020 LANDSCAPE SVC/CEMETERY	001-196-630-425	900.00
HAMPTON YOUNG CORP.	124	06/01/2020	MAY 2020 LANDSCAPE SVC/CEMETERY	001-196-631-402	1,700.00
HAMPTON YOUNG CORP.	124	06/01/2020	MAY 2020 LANDSCAPE SVC/CEMETERY	001-196-637-637	600.00
Outstanding Total:					3,200.00
Department 196 - CEMETERY ADMINISTRATION Total:					3,200.00

Department: 197 - ENGINEERING

Outstanding

NEEL-SCHAFER	1064920	05/08/2020	UNDERGROUND STORAGE TANK ABANDONMENT QUOTE	001-197-525-231	8.25
QUADIENT LEASING USA, INC.	N8319905	05/27/2020	LEASE #N19091633 06.27.20-09.26.20	001-197-604-330	43.50
MAXXSOUTH BROADBAND	INV0032116	05/28/2020	ACCT #8282 41 101 0508324 CITY HALL	001-197-604-330	28.12
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-197-604-330	77.33
VERIZON CONNECT-NWF	2136036	06/01/2020	ACCT #STAR035 GPS EXPENSES BY DEPT	001-197-690-450	32.90
CANON SOLUTIONS AMERICA	4033026422	06/01/2020	JME15733	001-197-604-330	32.42
FUELMAN / FLEETCOR	NP58276045	06/01/2020	FUEL REPORT 05/25/20 - 5/31/20	001-197-525-231	23.55
TRUSTMARK NATIONAL BANK	06.27.20	06/09/2020	#93894/2 TACOMAS	001-197-820-874	429.44

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Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
TRUSTMARK NATIONAL BANK	06.27.20	06/09/2020	#93894/2 TACOMAS	001-197-830-873	7.51
Outstanding Total:					683.02
Department 197 - ENGINEERING Total:					683.02

Department: 201 - POLICE DEPARTMENT

Outstanding					
STATE URGENT CARE	1K11573	04/25/2020	TEST 7 OFFICERS FOR COVID	001-201-541-240	378.00
NEEL-SCHAFER	1064920	05/08/2020	UNDERGROUND STORAGE	001-201-525-231	123.75
CSPIRE WIRELESS	05.25.20	05/25/2020	TANK ABANDONMENT QUOTE		
			ACCT#0030349386-CELL	001-201-604-330	1,910.29
			PHONE BILL		
QUADIENT LEASING USA, INC.	N8319905	05/27/2020	LEASE #N19091633 06.27.20-	001-201-604-330	43.50
			09.26.20		
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-201-604-330	77.33
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-201-604-330	77.33
VERIZON CONNECT-NWF	2136036	06/01/2020	ACCT #STAR035 GPS	001-201-690-450	1,069.25
			EXPENSES BY DEPT		
CANON SOLUTIONS AMERICA	4032971374	06/01/2020	HFW02043	001-201-635-369	17.74
CANON SOLUTIONS AMERICA	4033023828	06/01/2020	JMQ18878	001-201-635-369	56.74
CANON SOLUTIONS AMERICA	4033026932	06/01/2020	JMQ18879	001-201-635-369	35.86
FUELMAN / FLEETCOR	NP58276045	06/01/2020	FUEL REPORT 05/25/20 -	001-201-525-231	1,417.90
			5/31/20		
AD&S INC.	2020060302	06/03/2020	FINGERPRINT KIOSK,	001-201-918-805	15,829.00
			SOFTWARE, TRAINING		
FUELMAN / FLEETCOR	NP58358807	06/08/2020	FUEL REPORT 06/01/20 -	001-201-525-231	1,774.75
			6/07/20		
STARKVILLE UTILITIES	INV0032123	06/09/2020	UTILITY BILLS BY DEPT	001-201-625-380	3,048.75
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0032131	06/10/2020	ACCT#212849/UTILITY BILLS	001-201-625-380	166.94
			BY DEPARTMENT		
Outstanding Total:					26,027.13
Paid					
STATE TAX COMMISSION	INV0032112	06/02/2020	TAG FOR DODGE DURANGO	001-201-691-550	16.00
			VIN#2616		
Paid Total:					16.00
Department 201 - POLICE DEPARTMENT Total:					26,043.13

Department: 261 - FIRE DEPARTMENT

Outstanding					
WALMART -GENERAL CITY	00725C	03/27/2020	MASK SUPPLIES	001-261-555-250	-52.15
SHEPS CLEANERS- FIRE	6204	05/05/2020	3 PAIR PANTS CLEANED-CHIEF	001-261-600-430	16.50
ACCOUNT			YARBROUGH		
NEEL-SCHAFER	1064920	05/08/2020	UNDERGROUND STORAGE	001-261-525-231	49.50
			TANK ABANDONMENT QUOTE		
MAXXSOUTH BROADBAND	INV0032119	05/21/2020	ACCT #8282 41 101 0005230	001-261-604-330	152.44
			FIRE STATION #1		
STATE FIRE ACADEMY	28117	05/22/2020	FIRE INSPECTOR/CUMMINGS	001-261-600-390	885.00
STARKVILLE AUTO PARTS	133730	05/23/2020	ULTRA BLUE GASKET	001-261-630-360	8.39
CSPIRE WIRELESS	05.25.20	05/25/2020	ACCT#0030349386-CELL	001-261-604-330	239.39
			PHONE BILL		
O'REILLY AUTO PARTS	0997-136756	05/26/2020	OIL AND FILTER	001-261-630-360	56.77
STATE FIRE ACADEMY	28063	05/26/2020	SMOKE DIVER CHALLENGE	001-261-600-390	30.00
			COINS		
CINTAS	4051342794	05/26/2020	6 SANITIZING STANDS	001-261-555-208	22.52
ATMOS ENERGY	INV0032132	05/26/2020	# 3018177204 /FIRESTATION	001-261-625-380	61.88
WHOLESALE COMMERCIAL	33785	05/27/2020	TURNOUT DRYER/TRIP	001-261-558-269	527.00
LAUNDRY EQUIPMENT S.E.,LL			CHARGE/SERVICE CALL		
EMERGENCY EQUIPMENT	451370	05/27/2020	REPAIRS TO LADDER 2	001-261-630-360	1,017.73
PROFESSIONALS					
STATE FIRE ACADEMY	05.28.20	05/28/2020	SMOKE DIVER/BRITT,	001-261-600-390	1,680.00
			KEYS, PEARSON, SCERBAK		
PAUL DAVIS RESTORATION, IN	2739	05/28/2020	DISINFECT FIRE STATION 1	001-261-558-269	1,270.14
STATE FIRE ACADEMY	28153	05/29/2020	LEADERSHIP IN SUPERVISION	001-261-600-390	12.00
			CLASS/C. PARKS		

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Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
STATE FIRE ACADEMY	28173	05/29/2020	AIRCRAFT RESUE REFRESH/CUMMINGS,MCCLA IN,SCHOBER	001-261-600-390	615.00
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-261-604-330	77.33
NORTHEAST EXTERMINATING	16439	06/01/2020	FIRE STATION # 4 / 06.01.20	001-261-558-269	22.00
NORTHEAST EXTERMINATING	16440	06/01/2020	FIRE STATION #2 / 06.01.20	001-261-558-269	22.00
NORTHEAST EXTERMINATING	16441	06/01/2020	FIRE STATION # 5 / 06.01.20	001-261-558-269	22.00
NORTHEAST EXTERMINATING	16442	06/01/2020	FIRE STATION # 3 / 06.01.20	001-261-558-269	22.00
NORTHEAST EXTERMINATING	16443	06/01/2020	FIRE STATION #1 / 06.01.20	001-261-558-269	22.00
VERIZON CONNECT-NWF	2136036	06/01/2020	ACCT #STAR035 GPS EXPENSES BY DEPT	001-261-690-450	329.00
INTERSTATE BATTERY OF CNTRL MS	97696	06/01/2020	BATTERY FOR FD1	001-261-630-360	119.95
FUELMAN / FLEETCOR	NP58276045	06/01/2020	FUEL REPORT 05/25/20 - 5/31/20	001-261-525-231	301.85
GATEWAY TIRE & SERVICE CENTER	1018-125677	06/02/2020	SPRINT 1-NEW TIRE	001-261-630-360	110.53
CINTAS	4052035016	06/02/2020	6 SANITIZING STANDS	001-261-555-208	22.52
INTERSTATE BATTERY OF CNTRL MS	97703	06/02/2020	3 BATTERIES FOR E3	001-261-630-360	359.85
INTERSTATE BATTERY OF CNTRL MS	97718	06/02/2020	B ATTERY FOR E3	001-261-630-360	127.95
NORTHEAST EXTERMINATING	16647	06/03/2020	STATION # 1 /TERMINT CONT. RENEWAL	001-261-558-269	150.00
LAIRD CLINIC -POLICE ACCOUNT	912098	06/03/2020	TESTING FOR STEVEN LANE	001-261-600-319	46.00
FUELMAN / FLEETCOR	NP58358807	06/08/2020	FUEL REPORT 06/01/20 - 6/07/20	001-261-525-231	321.45
CINTAS	4052702954	06/09/2020	6 HAND SANITIZING STANDS	001-261-555-208	22.52
STARKVILLE UTILITIES	INV0032123	06/09/2020	UTILITY BILLS BY DEPT	001-261-625-380	1,247.94
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0032131	06/10/2020	ACCT#212849/UTILITY BILLS BY DEPARTMENT	001-261-625-380	436.77

Outstanding Total: 10,375.77

Department 261 - FIRE DEPARTMENT Total: 10,375.77

Department: 281 - BUILDING/CODES OFFICE

Outstanding

NEEL-SCHAFER	1064920	05/08/2020	UNDERGROUND STORAGE TANK ABANDONMENT QUOTE	001-281-525-231	16.50
CSPIRE WIRELESS	05.25.20	05/25/2020	ACCT#0030349386-CELL PHONE BILL	001-281-604-330	102.76
QUADIENT LEASING USA, INC.	N8319905	05/27/2020	LEASE #N19091633 06.27.20- 09.26.20	001-281-604-330	43.50
MAXXSOUTH BROADBAND	INV0032116	05/28/2020	ACCT #8282 41 101 0508324 CITY HALL	001-281-604-330	28.11
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-281-604-330	77.33
VERIZON CONNECT-NWF	2136036	06/01/2020	ACCT #STAR035 GPS EXPENSES BY DEPT	001-281-690-450	148.05
CANON SOLUTIONS AMERICA	4033026422	06/01/2020	JME15733	001-281-604-330	32.42
FUELMAN / FLEETCOR	NP58276045	06/01/2020	FUEL REPORT 05/25/20 - 5/31/20	001-281-525-231	43.69
FUELMAN / FLEETCOR	NP58358807	06/08/2020	FUEL REPORT 06/01/20 - 6/07/20	001-281-525-231	20.76
TRUSTMARK NATIONAL BANK	06.27.20	06/09/2020	#93894/2 TACOMAS	001-281-820-874	429.44
TRUSTMARK NATIONAL BANK	06.27.20	06/09/2020	#93894/2 TACOMAS	001-281-830-873	7.51

Outstanding Total: 950.07

Department 281 - BUILDING/CODES OFFICE Total: 950.07

Department: 290 - CIVIL DEFENSE/WARNING SYSTEM

Outstanding

STARKVILLE UTILITIES	INV0032123	06/09/2020	UTILITY BILLS BY DEPT	001-290-625-380	78.61
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Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0032131	06/10/2020	ACCT#212849/UTILITY BILLS BY DEPARTMENT	001-290-625-380	72.48
Outstanding Total:					151.09
Department 290 - CIVIL DEFENSE/WARNING SYSTEM Total:					151.09

Department: 301 - STREET DEPARTMENT

Outstanding

APAC-MISSISSIPPI, INC	4000094969	03/14/2020	4.38 TONS ASPHALT	001-301-560-270	321.93
APAC-MISSISSIPPI, INC	4000095053	03/14/2020	1.86 TONS ASPHALT	001-301-560-270	136.71
MMC MATERIALS, INC.	649586	05/04/2020	3.50 CY READY MIX CONCRET	001-301-560-270	448.00
OKTIBBEHA COUNTY COOPERATIVE	559941	05/06/2020	5 STRAW BALES, GRASS SEED, FERTILIZER	001-301-560-270	122.75
NEEL-SCHAFER	1064920	05/08/2020	UNDERGROUND STORAGE TANK ABANDONMENT QUOTE	001-301-525-231	66.00
STARKVILLE AUTO PARTS	133465	05/15/2020	HYD HOSE AND FITTINGS	001-301-630-360	66.88
IVY AUTO PARTS, LLC.	639263	05/15/2020	JB WELD, HYD HOSE ADAPTER	001-301-630-400	149.98
STARKVILLE AUTO PARTS	133513	05/18/2020	POWER STEERING FLUID	001-301-630-360	32.94
POLLAN & ASSOC. PA	2020237	05/18/2020	BUSINESS CARDS FOR CRAIG COX (500)	001-301-691-550	80.00
STARKVILLE AUTO PARTS	133572	05/19/2020	OIL FILTERS, FUEL FILTER	001-301-630-360	194.86
OKTIBBEHA COUNTY COOPERATIVE	567319	05/22/2020	TPOST CLIPS, PLIERS	001-301-555-250	31.59
CSPIRE WIRELESS	05.25.20	05/25/2020	ACCT#0030349386-CELL PHONE BILL	001-301-604-330	51.38
STARKVILLE AUTO PARTS	133758	05/26/2020	WIPER BLADES001301630360	001-301-630-360	38.97
CINTAS	4051342777	05/26/2020	STREET DEPT	001-301-555-250	39.88
MMC MATERIALS, INC.	653660	05/26/2020	1.50 CY READY MIX CONCRET	001-301-560-270	192.00
FASTENAL COMPANY	MSSTA92341	05/26/2020	150 ASSORTED FREEZER POPS	001-301-555-250	49.50
STARKVILLE AUTO PARTS	133807	05/28/2020	TRUCK #71-RADIATOR	001-301-630-360	207.94
STARKVILLE AUTO PARTS	133863	05/29/2020	BELT FOR CAT	001-301-630-360	12.99
FASTENAL COMPANY	MSSTA92409	05/29/2020	LIME MESH VESTS (10)	001-301-535-233	160.30
PAUL'S WELDING	0477	06/01/2020	REPAIR LAWN MOWER TRAILER	001-301-630-400	70.00
GATEWAY TIRE & SERVICE CENTER	1018-125467	06/01/2020	#76-REPLACE 2 TIRES	001-301-630-360	242.82
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-301-604-330	77.33
NORTHEAST EXTERMINATING	16479	06/01/2020	STREET DEPT. 06.01.20	001-301-630-360	30.00
VERIZON CONNECT-NWF	2136036	06/01/2020	ACCT #STAR035 GPS EXPENSES BY DEPT	001-301-690-450	279.65
BELL BUILDING SUPPLY, INC.	288384	06/01/2020	CIRC SAW BLADE	001-301-560-270	19.99
BELL BUILDING SUPPLY, INC.	288431	06/01/2020	REBAR, VISQUEEN, CHAIN	001-301-560-270	100.01
FUELMAN / FLEETCOR	NP58276045	06/01/2020	FUEL REPORT 05/25/20 - 5/31/20	001-301-525-231	150.36
THOMPSON MACHINERY*	PC110287487	06/01/2020	V BELT FOR CAT	001-301-630-360	19.68
BELL BUILDING SUPPLY, INC.	288515	06/02/2020	RECIP SAW BLADE, TAPE RULER, BIT HOLDER, SLEDGE HA	001-301-555-250	200.79
SHERWIN WILLIAMS CO.	2917-7	06/02/2020	PAINT AND ROLLERS	001-301-565-272	228.98
CINTAS	4052035046	06/02/2020	STREET DEPT	001-301-555-250	39.88
CINTAS FIRST AID & SAFETY	5017261886	06/02/2020	HAND SANITIZER DISP AND CARTRIDGES, SERVICE CHARG	001-301-555-250	52.44
PAUL'S WELDING	0480	06/03/2020	REPAIR HYD LINE	001-301-630-400	40.00
STARKVILLE AUTO PARTS	134023	06/03/2020	RADIATOR CAP, ANTIFREEZE	001-301-630-360	96.93
RACKLEY OIL INC.	531712	06/03/2020	TRACTOR HYD FLUID	001-301-630-400	80.85
MMC MATERIALS, INC.	655022	06/03/2020	1 CY READY MIX CONCRETE	001-301-560-270	120.00
MMC MATERIALS, INC.	655031	06/03/2020	1 CY READY MIX CONCRETE PLUS SMALL LOAD CHARGE	001-301-560-270	220.00
AUTOZONE	0426740190	06/04/2020	DOOR MIRROR TRUCK #700	001-301-630-360	90.64
STARKVILLE AUTO PARTS	134071	06/04/2020	OIL ABSORBANT	001-301-630-360	61.74
STARKVILLE AUTO PARTS	134077	06/04/2020	OIL ABSORBANT	001-301-555-250	205.80
STARKVILLE AUTO PARTS	134089	06/04/2020	HYD FLUID	001-301-630-360	159.80
STARKVILLE AUTO PARTS	134105	06/05/2020	HYD HOSE, FITTINGS	001-301-630-360	205.21

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Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
BELL BUILDING SUPPLY, INC.	288850	06/05/2020	MECHANIC GLOVES, SOCKET DRIVE	001-301-555-250	25.14
BELL BUILDING SUPPLY, INC.	288901	06/05/2020	STRICK PRUNER, LOPPER BYPASS	001-301-555-250	64.98
POWERSTROKE EQUIPMENT SALES & SVC	4603	06/05/2020	REPAIR POLE DRIVER	001-301-630-400	150.98
FUELMAN / FLEETCOR	NP58358807	06/08/2020	FUEL REPORT 06/01/20 - 6/07/20	001-301-525-231	446.45
CINTAS	4052702931	06/09/2020	STREET DEPT. 06.09.20	001-301-555-250	78.36
STARKVILLE UTILITIES	INV0032123	06/09/2020	UTILITY BILLS BY DEPT	001-301-625-380	743.51
STARKVILLE UTILITIES	INV0032123	06/09/2020	UTILITY BILLS BY DEPT	001-301-625-380	37.56
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0032131	06/10/2020	ACCT#212849/UTILITY BILLS BY DEPARTMENT	001-301-625-380	7,255.08

Outstanding Total: 13,999.56

Department 301 - STREET DEPARTMENT Total: 13,999.56

Department: 360 - ANIMAL CONTROL

Outstanding

NEEL-SCHAFER	1064920	05/08/2020	UNDERGROUND STORAGE TANK ABANDONMENT QUOTE	001-360-525-231	8.25
CSPIRE WIRELESS	05.25.20	05/25/2020	ACCT#0030349386-CELL PHONE BILL	001-360-604-330	35.50
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	001-360-604-330	77.33
FUELMAN / FLEETCOR	NP58358807	06/08/2020	FUEL REPORT 06/01/20 - 6/07/20	001-360-525-231	24.08

Outstanding Total: 145.16

Department 360 - ANIMAL CONTROL Total: 145.16

Department: 550 - PARKS AND REC DEPARTMENT

Outstanding

RACKLEY OIL INC.	119677	04/02/2020	GAS FOR EQUIPMENT	001-550-525-231	139.50
RACKLEY OIL INC.	119882	04/22/2020	GAS AND DIESEL FOR EQUIPMENT	001-550-525-231	98.93
RACKLEY OIL INC.	119886	04/29/2020	GAS FOR EQUIPMENT	001-550-525-231	41.62
RACKLEY OIL INC.	119962	05/04/2020	OIL, DIESEL, GAS FOR EQUIPMENT	001-550-525-231	183.09
NEEL-SCHAFER	1064920	05/08/2020	UNDERGROUND STORAGE TANK ABANDONMENT QUOTE	001-550-525-231	33.00
VERIZON-PARKS	9854851344	05/18/2020	PARKS ACCT#442043719-00001	001-550-600-330	439.76
RACKLEY OIL INC.	119992	05/20/2020	GAS	001-550-525-231	99.80
R&M TIRES	1126437	05/27/2020	PR110- OIL AND FILTER	001-550-525-231	47.50
CINTAS-PARKS	4051498658	05/27/2020	WEEKLY MAT CLEANING	001-550-501-208	37.83
QUADIENT LEASING USA, INC.	N8319905	05/27/2020	LEASE #N19091633 06.27.20-09.26.20	001-550-600-330	43.50
VERIZON CONNECT-NWF	2136036	06/01/2020	ACCT #STAR035 GPS EXPENSES BY DEPT	001-550-690-450	98.70
FUELMAN / FLEETCOR	NP58276045	06/01/2020	FUEL REPORT 05/25/20 - 5/31/20	001-550-525-231	9.07
WAUKAWAY DISTRIBUTORS, INC	59822	06/02/2020	1 FIVE GALLON BOTTLE OF WATER- PARKS	001-550-501-200	8.20
SULLIVAN'S OFFICE SUPPLY, INC.	55235	06/04/2020	PAPER, MEMORY CARDS, MEMORY, HP INK	001-550-501-200	133.71
CASHFLOW LEASE	178943	06/08/2020	JDEERE9009A LEASE 07.01.20 -09.30.20 /39677MS-108/1	001-550-820-874	4,044.72
CASHFLOW LEASE	178943	06/08/2020	JDEERE9009A LEASE 07.01.20 -09.30.20 /39677MS-108/1	001-550-830-873	444.28
FUELMAN / FLEETCOR	NP58358807	06/08/2020	FUEL REPORT 06/01/20 - 6/07/20	001-550-525-231	64.08
STARKVILLE UTILITIES	INV0032123	06/09/2020	UTILITY BILLS BY DEPT	001-550-600-340	12,386.59

Outstanding Total: 18,353.88

Department 550 - PARKS AND REC DEPARTMENT Total: 18,353.88

Expense Approval Report

Post Dates: 06/04/2020 - 06/10/2020

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Department: 600 - CAPITAL PROJECTS					
Outstanding					
NEEL-SCHAFFER	1064412	04/10/2020	SHS BRIDGE REPLACEMENT PROJECT	001-600-912-805	1,581.50
NEEL-SCHAFFER	1064413	04/10/2020	OLD WEST POINT ROAD REPLACEMENT PROJECT	001-600-912-806	1,170.11
SPRINGER ENGINEERING, INC.	13756	04/20/2020	QUALITY ASSURANCE TESTING/HWY 12 SIDEWALK PROJECT	001-600-912-801	1,483.00
SIMMONS EROSION CONTROL, INC	PAY REQ. # 2	06/08/2020	HWY 12 SIDEWALK PROJECT - FINAL PAYMENT	001-600-912-801	20,036.45
Outstanding Total:					24,271.06
Department 600 - CAPITAL PROJECTS Total:					24,271.06
Department: 800 - DEBT SERVICE					
Outstanding					
PRIORITY ONE BANK	07.01.20	06/09/2020	NICHOLAS TIF BOND SERIES 2016/COTTON MILL CROSSIN	001-800-820-850	100,000.00
PRIORITY ONE BANK	07.01.20	06/09/2020	NICHOLAS TIF BOND SERIES 2016/COTTON MILL CROSSIN	001-800-830-828	47,500.00
Outstanding Total:					147,500.00
Department 800 - DEBT SERVICE Total:					147,500.00
Fund 001 - GENERAL FUND Total:					266,023.22
Fund: 003 - RESTRICTED FIRE FUND					
Department: 560 - RESTRICTED FIRE FUND					
Outstanding					
GOVERNMENT LEASING & FINANCE, INC.	415684034	05/31/2020	CONTRACT #077-2458252-001 /FIRE TRUCK	003-560-820-874	27,924.55
GOVERNMENT LEASING & FINANCE, INC.	415684034	05/31/2020	CONTRACT #077-2458252-001 /FIRE TRUCK	003-560-830-873	12,253.71
BANCORPSOUTH EQUIPMENT FINANCE	06.25.20	06/08/2020	LOAN#7334-70314-016/FIRE MARSHALL '18 F-150	003-560-820-874	1,470.00
BANCORPSOUTH EQUIPMENT FINANCE	06.25.20	06/08/2020	LOAN#7334-70314-016/FIRE MARSHALL '18 F-150	003-560-830-873	85.66
Outstanding Total:					41,733.92
Department 560 - RESTRICTED FIRE FUND Total:					41,733.92
Fund 003 - RESTRICTED FIRE FUND Total:					41,733.92
Fund: 015 - AIRPORT FUND					
Department: 505 - AIRPORT					
Outstanding					
RACKLEY OIL INC.	530174	05/11/2020	DIESEL, FUEL TREATMENT, BLUE DEF	015-505-525-231	381.45
TITAN AVIATION FUELS	3295326	05/20/2020	2.557 UNTIS OF AVGAS 100LL	015-505-525-232	21,589.36
CSPIRE WIRELESS	05.25.20	05/25/2020	ACCT#0030349386-CELL PHONE BILL	015-505-604-330	47.08
MAGNOLIA BOTTLED WATER CO	39746	05/28/2020	6 FIVE GALLON BOTTLES OF WATER	015-505-691-550	45.00
MAXXSOUTH BROADBAND	INV0032118	05/28/2020	ACCT #8282 41 101 0557107 AIRPORT	015-505-600-338	144.95
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	015-505-604-330	77.33
VERIZON CONNECT-NWF	2136036	06/01/2020	ACCT #STAR035 GPS EXPENSES BY DEPT	015-505-690-450	32.90
RACKLEY OIL INC.	531370	06/01/2020	MOWER FUEL	015-505-525-231	48.08
TITAN AVIATION FUELS	R3297066	06/01/2020	JET TRUCK RENTAL/AVGAS TRUCK RENTAL	015-505-600-322	800.00
WALMART -GENERAL CITY	09961	06/04/2020	FOLDERS, INK, INVOICE BOOKS, CLEAR CUPS	015-505-541-237	56.53
MILLER'S PLUMBING	300380	06/07/2020	REPAIR URINAL IN SOUTH HANGER	015-505-501-198	137.30

Expense Approval Report

Post Dates: 06/04/2020 - 06/10/2020

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
STARKVILLE UTILITIES	INV0032123	06/09/2020	UTILITY BILLS BY DEPT	015-505-625-380	1,097.20
Outstanding Total:					24,457.18
Department 505 - AIRPORT Total:					24,457.18
Fund 015 - AIRPORT FUND Total:					24,457.18

Fund: 022 - ENVIRONMENTAL SERVICES

Department: 322 - SANITATION DEPARTMENT

Outstanding

H&O TRUCKS & TRAILER REPAIR L.L.C.	62751	05/07/2020	TRUCK #43 REPAIRS	022-322-630-360	552.76
NEEL-SCHAFFER	1064920	05/08/2020	UNDERGROUND STORAGE TANK ABANDONMENT QUOTE	022-322-525-231	255.75
H&O TRUCKS & TRAILER REPAIR L.L.C.	62819	05/21/2020	TRUCK #91 REPLACE 30AMP BREAKER IN FUSE BOX	022-322-630-360	58.46
PAUL'S WELDING	0473	05/22/2020	REPAIRS TO TRUCK #73 & #95	022-322-630-360	115.00
CSPIRE WIRELESS	05.25.20	05/25/2020	ACCT#0030349386-CELL PHONE BILL	022-322-604-330	47.08
QUADIENT LEASING USA, INC.	N8319905	05/27/2020	LEASE #N19091633 06.27.20-09.26.20	022-322-604-330	43.50
GATEWAY TIRE & SERVICE CENTER	1018-125373	05/28/2020	TRUCK #41 NEW TIRE	022-322-630-360	314.93
GATEWAY TIRE & SERVICE CENTER	1018-125400	05/28/2020	TRUCK #40 TWO NEW TIRES	022-322-630-360	608.34
STARKVILLE AUTO PARTS	133844	05/28/2020	TRACTOR #1 FUSES	022-322-630-360	9.98
HANCOCK EQUIP. & OIL CO. & CLEANING SYS.	010370	06/01/2020	130 GAL SOAP	022-322-555-250	513.50
STARKVILLE AUTO PARTS	133933	06/01/2020	DEF FLUID, HYD FLUID	022-322-525-231	724.92
CSPIRE BUSINESS SOLUTIONS	1537074	06/01/2020	CSBS-643956	022-322-604-330	77.33
NORTHEAST EXTERMINATING	16478	06/01/2020	SANITATION/06.01.20	022-322-600-300	30.00
VERIZON CONNECT-NWF	2136036	06/01/2020	ACCT #STAR035 GPS EXPENSES BY DEPT	022-322-691-450	477.05
FUELMAN / FLEETCOR	NP58276045	06/01/2020	FUEL REPORT 05/25/20 - 5/31/20	022-322-525-231	1,308.14
SGK LANDSCAPES, LLC	ST25355	06/01/2020	MEDIAN MAINTENANCE-LOUISVILLE, NASH, RUSSELL S	022-322-600-338	718.45
SGK LANDSCAPES, LLC	ST25356	06/01/2020	MONTHLY MEDIAN MAINTENANCE - HWY 12	022-322-600-338	1,654.20
CITY OF STARKVILLE SANITATION	INV0032114	06/03/2020	QTRLY ADMIN FEES FOR SANITATION	022-322-600-333	12,500.00
FUELMAN / FLEETCOR	NP58358807	06/08/2020	FUEL REPORT 06/01/20 - 6/07/20	022-322-525-231	1,933.51
STARKVILLE UTILITIES	INV0032123	06/09/2020	UTILITY BILLS BY DEPT	022-322-625-380	1,651.03
Outstanding Total:					23,593.93
Department 322 - SANITATION DEPARTMENT Total:					23,593.93
Fund 022 - ENVIRONMENTAL SERVICES Total:					23,593.93

Fund: 107 - COMPUTER ASSESSMENTS

Department: 112 - COMPUTER ASSESSMENTS

Outstanding

TYLER TECHNOLOGIES	130-14112	06/01/2020	ANNUAL MODULE MAINT-PUBLIC SAFETY	107-112-600-303	26,002.10
Outstanding Total:					26,002.10
Department 112 - COMPUTER ASSESSMENTS Total:					26,002.10
Fund 107 - COMPUTER ASSESSMENTS Total:					26,002.10

Fund: 303 - INDUSTRIAL PARK BOND

Department: 600 - CAPITAL PROJECTS

Outstanding

OKT COUNTY SUPERVISORS	1064929	05/08/2020	NEEL SCHAFFER INV#1064929	303-600-600-309	1,173.73
OKT COUNTY SUPERVISORS	123958	05/22/2020	HEADWATERS INV#123958	303-600-600-309	8,775.50

Expense Approval Report

Post Dates: 06/04/2020 - 06/10/2020

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
OKT COUNTY SUPERVISORS	1032205	05/29/2020	JONES WALKER INV#1032205	303-600-600-309	2,295.92
Outstanding Total:					12,245.15
Department 600 - CAPITAL PROJECTS Total:					12,245.15
Fund 303 - INDUSTRIAL PARK BOND Total:					12,245.15

Fund: 319 - PUBLIC IMPROVEMENT BONDS 2018

Department: 600 - CAPITAL PROJECTS

Outstanding

MMC MATERIALS, INC.	648985	04/30/2020	6 CY READY MIX CONCRETE, 1 CY STRAIGHT CEMENT	319-600-948-854	814.00
MMC MATERIALS, INC.	654225	05/30/2020	6 CY READY MIX CONCRETE	319-600-948-854	786.00
TERRY STIDHAM CONSTRUCTION	INV0032124	06/09/2020	INLET RETROFIT PROJECT/NORTH LONG STREE	319-600-948-854	4,300.00
TERRY STIDHAM CONSTRUCTION	INV0032125	06/09/2020	INLET RETROFIT PROJECT/YORKSHIRE ROAD	319-600-948-854	4,600.00
TERRY STIDHAM CONSTRUCTION	INV0032126	06/09/2020	INLET RETROFIT PROJECT/NOTTINGHAM RD	319-600-948-854	4,000.00
TERRY STIDHAM CONSTRUCTION	INV0032127	06/09/2020	INLET RETROFIT PROJECT/PATTON DRIVE	319-600-948-854	4,900.00
TERRY STIDHAM CONSTRUCTION	INV0032128	06/09/2020	INLET RETROFIT PROJECT/HENRY DR	319-600-948-854	4,600.00
TERRY STIDHAM CONSTRUCTION	INV0032129	06/09/2020	INLET RETROFIT PROJECT/ELM PLACE	319-600-948-854	4,600.00
TERRY STIDHAM CONSTRUCTION	INV0032130	06/09/2020	OKTIBBEHA DRIVE DRAINAGE IMPROVEMENTS	319-600-948-854	3,122.50
Outstanding Total:					31,722.50
Department 600 - CAPITAL PROJECTS Total:					31,722.50
Fund 319 - PUBLIC IMPROVEMENT BONDS 2018 Total:					31,722.50

Fund: 375 - PARK AND REC TOURISM

Department: 551 - PARK & REC TOURISM

Outstanding

CITY OF STARKVILLE	INV0032115	06/03/2020	QTRLY TOURISM TAX TRANSFE	375-551-907-110	62,500.00
Outstanding Total:					62,500.00
Department 551 - PARK & REC TOURISM Total:					62,500.00
Fund 375 - PARK AND REC TOURISM Total:					62,500.00

Fund: 380 - PARK BONDS 2020

Department: 551 - PARK & REC TOURISM

Outstanding

DALHOFF THOMAS DESIGN STUDIO	9514	06/03/2020	PROJ 18-367 CORNERSTONE PARK- MAY 2020	380-551-600-945	24,456.00
SB CONSTRUCTION, LLC	PAY REQ. # 2	06/03/2020	CONTRACT #15405/CORNERSTONE PARK CONSTRUCTION	380-551-907-944	211,757.18
Outstanding Total:					236,213.18
Department 551 - PARK & REC TOURISM Total:					236,213.18
Fund 380 - PARK BONDS 2020 Total:					236,213.18
Grand Total:					724,491.18

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	266,023.22	16.00
003 - RESTRICTED FIRE FUND	41,733.92	0.00
015 - AIRPORT FUND	24,457.18	0.00
022 - ENVIRONMENTAL SERVICES	23,593.93	0.00
107 - COMPUTER ASSESSMENTS	26,002.10	0.00
303 - INDUSTRIAL PARK BOND	12,245.15	0.00
319 - PUBLIC IMPROVEMENT BONDS 2018	31,722.50	0.00
375 - PARK AND REC TOURISM	62,500.00	0.00
380 - PARK BONDS 2020	236,213.18	0.00
Grand Total:	724,491.18	16.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-053-206	DUE FROM WATER & SE	123.75	0.00
001-000-054-205	DUE FROM STARKVILLE E	115.50	0.00
001-000-358-705	PARK- SPORTS FEES/REG	85.00	0.00
001-100-604-330	COMMUNICATIONS	265.33	0.00
001-110-600-300	RESEARCH RESOURCES	321.00	0.00
001-110-604-330	POSTAGE / COMMUNICA	148.96	0.00
001-120-600-300	PROFESSIONAL SERVICE	14,211.44	0.00
001-120-604-330	COMMUNICATIONS	200.74	0.00
001-123-600-300	WEB SITE SVCS, SOFTWA	4,980.00	0.00
001-123-604-330	COMMUNICATIONS	2,243.09	0.00
001-123-691-550	MISCELLANEOUS	251.25	0.00
001-123-918-806	CAMERA LEASE PAYMEN	1,820.00	0.00
001-145-501-200	SUPPLIES	47.02	0.00
001-145-604-330	POSTAGE/COPIER/PHON	200.04	0.00
001-159-620-371	BONDING-CITY EMPLOY	175.00	0.00
001-180-604-330	COPIER/POSTAGE/PHON	123.00	0.00
001-180-691-505	TIME CLOCK SYSTEM	-16,620.00	0.00
001-190-525-231	GAS & OIL	24.75	0.00
001-190-604-330	COPIERS/PHONES/IPADS	274.81	0.00
001-192-510-220	SUPPLIES	127.34	0.00
001-192-535-233	COVID-19 SUPPLIES	592.10	0.00
001-192-600-338	CONTRACT SERVICES	1,619.00	0.00
001-192-625-380	UTILITIES	2,771.36	0.00
001-195-951-966	TRANSFER TO CHAMBER	6,250.00	0.00
001-196-630-425	REPAIRS MAINT/MLK/18	900.00	0.00
001-196-631-402	ODDFELLOW MAINTENA	1,700.00	0.00
001-196-637-637	BRUSH ARBOR	600.00	0.00
001-197-525-231	GAS & OIL	31.80	0.00
001-197-604-330	COMMUNICATIONS	181.37	0.00
001-197-690-450	GPS EXPENSES	32.90	0.00
001-197-820-874	PRINCIPAL	429.44	0.00
001-197-830-873	INTEREST	7.51	0.00
001-201-525-231	GAS & OIL	3,316.40	0.00
001-201-541-240	PRISONER MEDICAL EXP	378.00	0.00
001-201-604-330	PHONES/FAX/COPIERS/C	2,108.45	0.00
001-201-625-380	UTILITIES	3,215.69	0.00
001-201-635-369	COPIER RENTAL	110.34	0.00
001-201-690-450	GPS EXPENSES	1,069.25	0.00
001-201-691-550	MISCELLANEOUS	16.00	16.00
001-201-918-805	MACHINERY, EQUIPMEN	15,829.00	0.00
001-261-525-231	GAS & OIL	672.80	0.00
001-261-555-208	JANITORIAL & PAPER SU	67.56	0.00
001-261-555-250	SUPPLIES & SMALL TOOL	-52.15	0.00
001-261-558-269	BUILDING MAINTENANC	2,057.14	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-261-600-319	PHYSICAL EXAMINATION	46.00	0.00
001-261-600-390	FIRE TRAINING	3,222.00	0.00
001-261-600-430	UNIFORM CLEANING	16.50	0.00
001-261-604-330	PHONES/CABLE/INTERN	469.16	0.00
001-261-625-380	UTILITIES	1,746.59	0.00
001-261-630-360	VEHICLE REPAIRS & MAI	1,801.17	0.00
001-261-690-450	GPS EXPENSES	329.00	0.00
001-281-525-231	GAS & OIL	80.95	0.00
001-281-604-330	COPIER/PHONES/IPADS/	284.12	0.00
001-281-690-450	GPS EXPENSES	148.05	0.00
001-281-820-874	PRINCIPAL (VEHICLES)	429.44	0.00
001-281-830-873	INTEREST (VEHICLES)	7.51	0.00
001-290-625-380	UTILITIES / CODE RED	151.09	0.00
001-301-525-231	GAS & OIL	662.81	0.00
001-301-535-233	UNIFORMS	160.30	0.00
001-301-555-250	SUPPLIES & SMALL TOOL	788.36	0.00
001-301-560-270	CONSTRUCTION MATERI	1,681.39	0.00
001-301-565-272	STREETS SIGNS & PAINT	228.98	0.00
001-301-604-330	COMMUNICATIONS	128.71	0.00
001-301-625-380	UTILITIES/STREET LIGHTI	8,036.15	0.00
001-301-630-360	VEHICLE REPAIRS & MAI	1,461.40	0.00
001-301-630-400	EQUIPMENT REPAIR &	491.81	0.00
001-301-690-450	GPS EXPENSES	279.65	0.00
001-301-691-550	MISCELLANEOUS	80.00	0.00
001-360-525-231	GAS & OIL	32.33	0.00
001-360-604-330	COMMUNICATIONS	112.83	0.00
001-550-501-200	OFFICE SUPPLIES	141.91	0.00
001-550-501-208	JANITORIAL	37.83	0.00
001-550-525-231	GAS & OIL	716.59	0.00
001-550-600-330	PHONES/COPIERS/POST	483.26	0.00
001-550-600-340	UTILITIES	12,386.59	0.00
001-550-690-450	GPS EXPENSES	98.70	0.00
001-550-820-874	PRINCIPAL (2019 MOWE	4,044.72	0.00
001-550-830-873	INTEREST (2019 MOWER	444.28	0.00
001-600-912-801	MDOT HWY 12 PROJECT	21,519.45	0.00
001-600-912-805	ERBR 53-420(02) STARK	1,581.50	0.00
001-600-912-806	ERBR 53-420(01) OLD W	1,170.11	0.00
001-800-820-850	2016 TIF PRINCIPAL NIC	100,000.00	0.00
001-800-830-828	2016 TIF INTEREST NICH	47,500.00	0.00
003-560-820-874	PRINCIPAL	29,394.55	0.00
003-560-830-873	INTEREST	12,339.37	0.00
015-505-501-198	BUILDING REPAIRS & M	137.30	0.00
015-505-525-231	GAS & OIL	429.53	0.00
015-505-525-232	100LL AV GAS PURCHAS	21,589.36	0.00
015-505-541-237	OPERATING SUPPLIES	56.53	0.00
015-505-600-322	LEASE/RENT-FUEL TRUC	800.00	0.00
015-505-600-338	CONTRACT & LEGAL SER	144.95	0.00
015-505-604-330	CELL PHONE/POSTAGE	124.41	0.00
015-505-625-380	UTILITIES	1,097.20	0.00
015-505-690-450	GPS EXPENSES	32.90	0.00
015-505-691-550	MISCELLANEOUS	45.00	0.00
022-322-525-231	GAS & OIL	4,222.32	0.00
022-322-555-250	SUPPLIES & SMALL TOOL	513.50	0.00
022-322-600-300	PROFESSIONAL SERVICE	30.00	0.00
022-322-600-333	ADMINISTRATIVE SERVIC	12,500.00	0.00
022-322-600-338	HWY 12 MAINT/RUSSELL	2,372.65	0.00
022-322-604-330	COMMUNICATIONS	167.91	0.00
022-322-625-380	UTILITIES	1,651.03	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
022-322-630-360	VEHICLE REPAIRS & MAI	1,659.47	0.00
022-322-691-450	GPS EXPENSES	477.05	0.00
107-112-600-303	DATA PROCESSING	26,002.10	0.00
303-600-600-309	LEGAL AND PROF SVCS E	12,245.15	0.00
319-600-948-854	DRAINAGE IMPROVEME	31,722.50	0.00
375-551-907-110	TRANSFER TO 001 MAIN	62,500.00	0.00
380-551-600-945	CORNERSTONE PROFESS	24,456.00	0.00
380-551-907-944	CORNERSTONE LAND PR	211,757.18	0.00
	Grand Total:	724,491.18	16.00

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	692,768.68	16.00
18036	3,122.50	0.00
19038	28,600.00	0.00
	Grand Total:	724,491.18



200 N Lafayette Street • Starkville, MS 39759
Telephone: 662-323-3133 Fax: 662-323-3273

All invoices have been reviewed and goods received for both the Starkville Utilities Electric and Water Department Claims Docket and were purchased in accordance with the applicable purchasing statutes as established by the State of Mississippi.

David Wise

David M. Wise, CPA
Manager of Accounting & Finance
Starkville Utilities

STARKVILLE WATER DEPT
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 06/17/20 ACCOUNT 23110

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RUN DATE 06/09/20 03:42 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR:	3	TRI-STATE CHLORINATION									
4092	06/08/20	3995	Treatment		06/17/20	1161.00	.00	CHK			
					VENDOR TOTAL:	1161.00					
VENDOR:	76	APAC MISSISSIPPI, INC.									
4000096937	06/08/20	3965	Asphalt		06/17/20	436.59	.00	ACH			
					VENDOR TOTAL:	436.59					
VENDOR:	189	BANCORPSOUTH-2012 BONDS									
6/01/20	06/03/20	0	2.6M GO Bond Payment		06/17/20	16904.52	.00	CHK			
					VENDOR TOTAL:	16904.52					
VENDOR:	202	BELL BUILDING SUPPLY									
287535,287586	06/08/20	3985	Sewer Pipe		06/17/20	36.97	.00	ACH			
287602	06/08/20	3985	Parts		06/17/20	54.99	.00	ACH			
288364	06/08/20	3993	Parts		06/17/20	89.70	.00	ACH			
					VENDOR TOTAL:	181.66					
VENDOR:	220	CENTRAL PIPE SUPPLY									
100212094.003	06/08/20	3904	Parts		06/17/20	80.00	.00	ACH			
					VENDOR TOTAL:	80.00					
VENDOR:	232	BAGWELL ENTERPRISES LLC									
MAY 2020	06/08/20	0	Meter Reading		06/17/20	3048.80	.00	ACH			
					VENDOR TOTAL:	3048.80					
VENDOR:	266	COLUMBUS RUBBER & GASKET									
601733	06/08/20	3988	Parts		06/17/20	6.20	.00	CHK			
					VENDOR TOTAL:	6.20					
VENDOR:	267	COLUMBUS FENCE COMPANY, LLC									
24330	06/08/20	4013	Repair Aspen Rd		06/17/20	460.00	.00	CHK			
					VENDOR TOTAL:	460.00					

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VENDOR:	304	CIRCLE B CUTTERS LLC										
8387	06/03/20	0	Repairs		06/17/20	3794.08	.00	ACH				
					VENDOR TOTAL:	3794.08						
VENDOR:	307	CITY OF STARKVILLE										
MAY 2020-EXP	06/03/20	0	Due to City - May 2020		06/17/20	325.91	.00	CHK				
MAY 2020-SALARY	06/03/20	0	Reimb City Salaries		06/17/20	7160.97	.00	CHK				
					VENDOR TOTAL:	7486.88						
VENDOR:	362	CONSOLIDATED PIPE & SUPPLY										
3101860	06/08/20	3969	Fittings		06/17/20	441.32	.00	CHK				
3101882	06/08/20	3976	Replacement Parts		06/17/20	695.00	.00	CHK				
3101895	06/08/20	3982	Parts		06/17/20	1836.00	.00	CHK				
					VENDOR TOTAL:	2972.32						
VENDOR:	368	CONTROL SYSTEMS, INC										
2003.55	06/08/20	4009	Service Call Locksley Way		06/17/20	2003.55	.00	ACH				
					VENDOR TOTAL:	2003.55						
VENDOR:	450	ENVIRO-LABS, INC.										
3948	06/08/20	4008	Testing		06/17/20	185.00	.00	ACH				
4010	06/08/20	4012	Testing		06/17/20	185.00	.00	ACH				
					VENDOR TOTAL:	370.00						
VENDOR:	498	PUMPELLY OIL ACQUISITION LLC										
281636	06/08/20	3941	Supplies		06/17/20	1239.90	.00	ACH				
					VENDOR TOTAL:	1239.90						
VENDOR:	604	FASTENAL										
92043	06/08/20	4002	Parts		06/17/20	3403.70	.00	ACH				
					VENDOR TOTAL:	3403.70						

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VENDOR:											
481550	06/08/20	3991	Gloves		06/17/20	126.00	.00	CHK			
					VENDOR TOTAL:	126.00					
VENDOR:											
MAY 2020	06/09/20	0	Utilities expense		06/17/20	7942.37	.00	CHK			
					VENDOR TOTAL:	7942.37					
VENDOR:											
9269022	06/09/20	3952	Cleaning supplies		06/17/20	151.70	.00	CHK			
					VENDOR TOTAL:	151.70					
VENDOR:											
19W10070-1	06/09/20	0	Engineering-Trim Cane		06/17/20	1000.00	.00	ACH			
19W10280-8	06/09/20	0	Engineering-Green Oaks		06/17/20	24000.00	.00	ACH			
					VENDOR TOTAL:	25000.00					
VENDOR:											
11965499	06/08/20	3955	Supplies		06/17/20	12.95	.00	ACH			
					VENDOR TOTAL:	12.95					
VENDOR:											
319118,319131,	06/08/20	4003	Landfill		06/17/20	4672.62	.00	ACH			
					VENDOR TOTAL:	4672.62					
VENDOR:											
141526,141509	06/08/20	3990	Pump Rental		06/17/20	1832.00	.00	ACH			
141738	06/08/20	4001	Rental		06/17/20	316.00	.00	ACH			
					VENDOR TOTAL:	2148.00					
VENDOR:											
RFP #6 - 6/01/20	06/04/20	0	WWTP Biosolids Construction		06/17/20	294279.60	.00	ACH			
					VENDOR TOTAL:	294279.60					

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VENDOR:	1106	LESLIE DEAN									
030, 031	06/09/20	0	Maintenance		06/17/20	3675.00	.00	ACH			
					VENDOR TOTAL:	3675.00					
VENDOR:	1314	METTLER-TOLEDO, LLC									
654770524	06/08/20	3317	Maintenance		06/17/20	450.47	.00	ACH			
					VENDOR TOTAL:	450.47					
VENDOR:	1320	MS RURAL WATER ASSOCIATION									
20076	06/08/20	4007	CCR Processing Fee		06/17/20	80.00	.00	CHK			
					VENDOR TOTAL:	80.00					
VENDOR:	1329	NORTH CENTRAL LABORATORIES									
439526	06/08/20	3951	Parts		06/17/20	385.84	.00	ACH			
					VENDOR TOTAL:	385.84					
VENDOR:	1341	MS DEVELOPMENT AUTHORITY									
6/01/20	06/03/20	0	CAP Loan Payments		06/17/20	27070.29	.00	CHK			
					VENDOR TOTAL:	27070.29					
VENDOR:	1400	NESCO									
2391532	06/08/20	3994	Parts		06/17/20	116.30	.00	ACH			
					VENDOR TOTAL:	116.30					
VENDOR:	1884	STARKVILLE GARBAGE									
5/26/20	06/03/20	0	Garbage disposal-600137		06/17/20	94.50	.00	CHK			
					VENDOR TOTAL:	94.50					
VENDOR:	1905	STARKVILLE AUTO PARTS									
4014	06/08/20	4014	May Equipment Expenses		06/17/20	798.65	.00	CHK			
					VENDOR TOTAL:	798.65					

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VENDOR:	1910	STARKVILLE ELECTRIC DEPT										
14610-0420	06/03/20	0	Due to Elec Dept-146.10		06/17/20	58868.23	.00	ACH				
			VENDOR TOTAL:			58868.23						
VENDOR:	1920	CANNON FORD LINCOLN OF STARK										
02108	06/08/20	3989	Truck Repair		06/17/20	616.74	.00	CHK				
			VENDOR TOTAL:			616.74						
VENDOR:	1923	SHURDEN CONSTRUCTION										
1694	06/08/20	3983	Unclog Sewer Line		06/17/20	295.00	.00	CHK				
			VENDOR TOTAL:			295.00						
VENDOR:	1937	SOUTHERN PIPE & SUPPLY										
4215932	06/08/20	3996	Parts		06/17/20	35.71	.00	ACH				
			VENDOR TOTAL:			35.71						
VENDOR:	2000	TALKING WARRIOR WATER ASSOC										
MAY 2020	06/08/20	0	TWA Water Revenues		06/17/20	1130.38	.00	ACH				
			VENDOR TOTAL:			1130.38						
VENDOR:	2009	TERRY STIDHAM CONSTRUCTION										
610751-757	06/09/20	0	Water and Sewer repairs		06/17/20	9360.00	.00	ACH				
610897-900	06/09/20	0	Water and Sewer repairs		06/17/20	5395.00	.00	ACH				
			VENDOR TOTAL:			14755.00						
VENDOR:	2024	THOMPSON MACHINERY										
110052603	06/08/20	3999	Repair		06/17/20	1133.52	.00	CHK				
9269022	06/08/20	3987	Parts		06/17/20	304.50	.00	CHK				
			VENDOR TOTAL:			1438.02						
VENDOR:	2104	UPS										
24W1X6210	06/03/20	0	Postage		06/17/20	286.93	.00	CHK				
24W1X6220	06/04/20	0	Postage		06/17/20	28.62	.00	CHK				
			VENDOR TOTAL:			315.55						

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				INV	DATE	AMOUNT	AMOUNT	TYP	AMOUNT	DATE	ACH SEQ
VENDOR:	2201		WRIGHT CHEMICAL, LLC								
1121	06/08/20	3928	Chemical		06/17/20	1620.00	.00	ACH			
1122	06/08/20	3929	Chemicals		06/17/20	2840.00	.00	ACH			
					VENDOR TOTAL:	4460.00					
VENDOR:	2202		WAYPOINT ANALYTICAL								
1050432	06/08/20	4006	Testing analysis		06/17/20	756.00	.00	ACH			
1052312	06/08/20	3940	Testing analysis		06/17/20	252.00	.00	ACH			
1052395	06/08/20	3940	Testing analysis		06/17/20	252.00	.00	ACH			
					VENDOR TOTAL:	1260.00					
VENDOR:	2210		VERIZON WIRELESS								
9855694412	06/08/20	0	Phone bill 2821-03		06/17/20	691.37	.00	CHK			
					VENDOR TOTAL:	691.37					
VENDOR:	2221		VOLKERT, INC.								
01605007	06/03/20	0	Engineering-WWTP Biosolids		06/17/20	31222.50	.00	ACH			
					VENDOR TOTAL:	31222.50					
VENDOR:	2327		WAUKAWAY DISTRIBUTORS, INC.								
59118	06/08/20	3984	Water Dispensers for Cooler		06/17/20	41.00	.00	ACH			
59835	06/08/20	4000	Water for Warehouse		06/17/20	24.60	.00	ACH			
CLR0620-280	06/03/20	0	Water		06/17/20	29.79	.00	ACH			
					VENDOR TOTAL:	95.39					
					GRAND TOTAL:	525737.38					

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VENDOR:	100	APPA									
348416	06/03/20	0	Annual Dues		06/17/20	19052.68	.00	CHK			
					VENDOR TOTAL:	19052.68					
VENDOR:	110	ARKANSAS ELECTRIC									
3961959	06/09/20	9274	Stock Material		06/17/20	1640.00	.00	ACH			
3962880	06/09/20	9201	Stock Material		06/17/20	763.20	.00	ACH			
					VENDOR TOTAL:	2403.20					
VENDOR:	125	AT & T									
MAY 2020	06/03/20	0	Phone bill		06/17/20	386.86	.00	CHK			
					VENDOR TOTAL:	386.86					
VENDOR:	131	ALTEC INDUSTRIES, INC.									
11398126	06/09/20	9254	Parts		06/17/20	531.48	.00	ACH			
50584516	06/09/20	9299	Repair and Test		06/17/20	1071.57	.00	ACH			
50589300	06/09/20	9296	Repair		06/17/20	660.00	.00	ACH			
					VENDOR TOTAL:	2263.05					
VENDOR:	139	ACC BUSINESS									
201344562-5/20	06/03/20	0	Internet services		06/17/20	1361.44	.00	ACH			
					VENDOR TOTAL:	1361.44					
VENDOR:	284	CHANCELLOR CONSTRUCTION, LLC									
RFP #4 - 6/05/20	06/08/20	0	Substation Construction		06/17/20	850093.35	.00	ACH			
					VENDOR TOTAL:	850093.35					
VENDOR:	303	C SPIRE WIRELESS									
MAY 2020	06/03/20	0	Phone bill		06/17/20	462.42	.00	CHK			
					VENDOR TOTAL:	462.42					
VENDOR:	306	CITY OF STARKVILLE-TAX&ADMIN									
JUNE 2020-TAX	06/08/20	0	Tax Equivalency		06/17/20	113750.00	.00	CHK			
MAY 2020-ADMIN	06/03/20	0	Administrative Fees		06/17/20	11943.98	.00	CHK			

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VENDOR: 307 CITY OF STARKVILLE											
MAY 2020-STL	06/03/20	0	Reimb St Louis salary		06/17/20	6250.18	.00	CHK			
				VENDOR TOTAL:		6250.18			125693.98		
VENDOR: 352 COLUMBUS FIRE SERVICE											
11811060120	06/09/20	9288	Yearly Fire Extinguisher Mai		06/17/20	419.00	.00	ACH			
				VENDOR TOTAL:		419.00					
VENDOR: 420 DAVID WISE											
6/03/20	06/03/20	0	Professional fees		06/17/20	285.00	.00	ACH			
				VENDOR TOTAL:		285.00					
VENDOR: 604 FASTENAL COMPANY											
92429	06/09/20	9269	Uniforms		06/17/20	394.80	.00	ACH			
				VENDOR TOTAL:		394.80					
VENDOR: 615 FOSTERING GENERATIONS LLC											
233	06/08/20	0	Website services		06/17/20	2640.00	.00	CHK			
				VENDOR TOTAL:		2640.00					
VENDOR: 616 FUELMAN											
NP58276045	06/03/20	0	Fuel		06/17/20	1227.47	.00	CHK			
NP58358807	06/08/20	0	Fuel		06/17/20	1046.20	.00	CHK			
				VENDOR TOTAL:		2273.67					
VENDOR: 696 GARNER LUMLEY ELECTRIC											
568591,568099	06/09/20	9172	Stock Material		06/17/20	2160.00	.00	ACH			
568614	06/09/20	9248	Parts		06/17/20	4825.00	.00	ACH			
569393,569316	06/09/20	9278	Material		06/17/20	8536.00	.00	ACH			
				VENDOR TOTAL:		15521.00					

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VENDOR:	721		GOLDEN TRIANGLE SOLID WASTE								
053120	06/09/20	9295	Landfill Charge May		06/17/20	1322.73	.00	ACH			
			VENDOR TOTAL:			1322.73					
VENDOR:	730		GRESKO UTILITY SUPPLY, INC.								
50018002	06/09/20	9235	Stock Material		06/17/20	6144.00	.00	ACH			
			VENDOR TOTAL:			6144.00					
VENDOR:	801		QUADIENT FINANCE USA INC.								
5/27/20	06/09/20	0	Postage		06/17/20	549.11	.00	CHK			
			VENDOR TOTAL:			549.11					
VENDOR:	809		HOWARD INDUSTRIES, INC.								
248386-877021	06/09/20	9245	Stock Material		06/17/20	6000.00	.00	ACH			
			VENDOR TOTAL:			6000.00					
VENDOR:	818		HANCOCK EQUIP. & OIL CO.								
10369	06/09/20	9273	Supplies		06/17/20	255.00	.00	ACH			
			VENDOR TOTAL:			255.00					
VENDOR:	1106		LESLIE DEAN								
044	06/09/20	0	Maintenance		06/17/20	250.00	.00	ACH			
			VENDOR TOTAL:			250.00					
VENDOR:	1205		LOWE'S								
8053,1992,10304	06/09/20	9294	Material		06/17/20	375.54	.00	CHK			
			VENDOR TOTAL:			375.54					
VENDOR:	1239		LOLLEY REAL ESTATE								
JUNE 2020	06/08/20	0	Storage Rental		06/17/20	900.00	.00	ACH			
			VENDOR TOTAL:			900.00					

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VENDOR:	1316	MILNER TECHNOLOGIES INC									
CS104019	06/03/20	0	Annual Software Maintenance		06/17/20	4450.00	.00	CHK			
			VENDOR TOTAL:			4450.00					
VENDOR:	1335	VERIZON CONNECT NWF, INC									
OSV000002125694	06/09/20	0	Vehicle GPS Services-CITY206		06/17/20	855.40	.00	CHK			
			VENDOR TOTAL:			855.40					
VENDOR:	1400	NESCO									
2389805	06/09/20	9286	Parts		06/17/20	682.20	.00	ACH			
2392035,2390859	06/09/20	9289	Parts		06/17/20	319.07	.00	ACH			
			VENDOR TOTAL:			1001.27					
VENDOR:	1406	NORTHEAST EXTERMINATING									
6-1-20	06/09/20	9292	Pest Control		06/17/20	45.00	.00	ACH			
			VENDOR TOTAL:			45.00					
VENDOR:	1408	FUSION LLC									
201525479	06/08/20	0	Phone bill		06/17/20	337.67	.00	ACH			
			VENDOR TOTAL:			337.67					
VENDOR:	1421	NTG LLC									
10285	06/08/20	0	Internet phone hosting		06/17/20	650.00	.00	ACH			
			VENDOR TOTAL:			650.00					
VENDOR:	1525	OKTIBBEHA CO. CO-OP									
571240	06/09/20	9291	Parts		06/17/20	77.57	.00	ACH			
			VENDOR TOTAL:			77.57					
VENDOR:	1527	OKT. BOARD OF SUPERVISORS									
6/04/20	06/04/20	0	After-hours Answering Servic		06/17/20	7200.00	.00	CHK			
			VENDOR TOTAL:			7200.00					

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VENDOR:											
6/03/20	06/09/20	1810	REGIONS COMMERCIAL BANKCARD								
			0 Supplies, Computer software		06/17/20	1723.28	.00	CHK			
			VENDOR TOTAL:			1723.28					
VENDOR:											
943761631-154	06/09/20	1818	UNITED RENTALS, INC.								
			9298 Equipment Rental		06/17/20	1000.00	.00	ACH			
			VENDOR TOTAL:			1000.00					
VENDOR:											
62	06/09/20	1825	THE WELDING WORKS								
			9280 Repairs		06/17/20	1400.00	.00	CHK			
			VENDOR TOTAL:			1400.00					
VENDOR:											
29836	06/08/20	1886	SEDC								
			0 Billing services		06/17/20	32373.41	.00	ACH			
			VENDOR TOTAL:			32373.41					
VENDOR:											
2134-2135	06/03/20	1887	S & S LINE SERVICE INC								
			0 ROW Clearing		06/17/20	6589.20	.00	ACH			
			VENDOR TOTAL:			6589.20					
VENDOR:											
13164	06/03/20	1926	SHRED MANAGERS								
			0 Shredding old documents		06/17/20	567.00	.00	CHK			
			VENDOR TOTAL:			567.00					
VENDOR:											
MAY 2020	06/08/20	1931	STARKVILLE SANITATION DEPT								
			0 Sanitation Collections		06/17/20	244266.92	.00	CHK			
			VENDOR TOTAL:			244266.92					
VENDOR:											
MAY 2020	06/08/20	1933	STARKVILLE WATER DEPT								
			0 Water-Sewer Collections		06/17/20	438333.09	.00	ACH			
			VENDOR TOTAL:			438333.09					

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VENDOR:	2003	TEAMVIEWER	GMBH								
2106051555	06/04/20	0	Teamviewer Software		06/17/20	330.00	.00	CHK			
				VENDOR TOTAL:		330.00					
VENDOR:	2104	UPS									
12031F210-2020	06/03/20	0	Postage		06/17/20	1.54	.00	CHK			
				VENDOR TOTAL:		1.54					
VENDOR:	2116	UTILITECH									
2348	06/03/20	0	Product Development and Supp		06/17/20	500.00	.00	ACH			
				VENDOR TOTAL:		500.00					
VENDOR:	2210	VERIZON	WIRELESS								
9855348702	06/08/20	0	AMI M2M Data Usage		06/17/20	853.64	.00	CHK			
9855694411	06/08/20	0	Phone bill 2821-01		06/17/20	1131.56	.00	CHK			
				VENDOR TOTAL:		1985.20					
VENDOR:	2305	WASTE	PRO								
194458	06/09/20	9272	Waste Dumpster		06/17/20	406.08	.00	ACH			
196303	06/09/20	9300	Rental Fee		06/17/20	61.21	.00	ACH			
				VENDOR TOTAL:		467.29					
VENDOR:	2327	WAUKAWAY	DISTRIBUTORS, INC.								
59836	06/03/20	0	Water		06/17/20	24.60	.00	ACH			
				VENDOR TOTAL:		24.60					
VENDOR:	9909824	SHASTA	PLUNKETT								
6/01/20	06/03/20	0	Physical for CDL License		06/17/20	85.00	.00	ACH			
				VENDOR TOTAL:		85.00					
VENDOR:	99009746	SYNERGETICS	DCS, INC								
INV-038483, 484	06/04/20	0	Network Cable Install		06/17/20	5300.00	.00	ACH			
				VENDOR TOTAL:		5300.00					

STARKVILLE UTILITIES
PRG. ACTPAYLT

ACCOUNTS PAYABLE LISTING
FOR: 06/17/20 ACCOUNT 23200

RUN DATE 06/09/20 PAGE 7
03:41 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH SEQ
VENDOR:	99009967	PAUL DAVIS	RESTORATION								
2746	06/03/20	0	Disinfect Buildings & Vehicl		06/17/20	2575.00	.00	CHK			
			VENDOR TOTAL:			2575.00					
VENDOR:	99009971	SERVICEMASTER	RESTORATION								
202360-0603	06/04/20	0	Janitorial cleaning		06/17/20	438.00	.00	ACH			
			VENDOR TOTAL:			438.00					
VENDOR:	99009994	ROBERT ATKINS									
6/08/20	06/08/20	0	Prescription Safety Glasses		06/17/20	288.00	.00	ACH			
			VENDOR TOTAL:			288.00					
			GRAND TOTAL:			1798161.45					



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Finance & Admin
AGENDA DATE: 4-16-2020
PAGE: 1

SUBJECT: Request approval of the May 2020 financial statements of the City of Starkville, MS.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk/CFO,
Jameika Smith, Deputy Clerk - Accounting Assistant, or David Wise,
Manager of Accounting & Finance

SUGGESTED MOTION:

Approval of the May 2020 financial statements of the City of Starkville, MS.



City of Starkville, MS

Budget Report Group Summary

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 001 - GENERAL FUND						
Revenue						
Department: 000 - UNDESIGNATED						
200 - TAXES	7,472,500.00	7,472,500.00	103,180.59	6,624,420.16	-848,079.84	88.65 %
206 - LIEU OF TAXES	790,500.00	819,500.00	51,948.36	704,244.15	-115,255.85	85.94 %
220 - LICENSES AND PERMITS	238,000.00	238,000.00	31,024.14	216,691.35	-21,308.65	91.05 %
230 - INTERGOVERNMENTAL REVENUES	9,217,500.00	8,971,613.00	619,113.55	6,752,934.93	-2,218,678.07	75.27 %
250 - GRANTS	975,247.00	1,018,747.00	21,450.40	509,511.59	-509,235.41	50.01 %
280 - CHARGES FOR GOVERNMENTAL SERVICES	24,500.00	24,500.00	0.00	25,024.91	524.91	102.14 %
330 - FINES AND FORFEITS	563,000.00	513,000.00	37,901.18	305,703.87	-207,296.13	59.59 %
340 - MISCELLANEOUS	627,620.00	539,870.00	28,433.00	438,974.61	-100,895.39	81.31 %
360 - CHARGES FOR SERVICES	1,550.00	1,800.00	212.00	1,582.50	-217.50	87.92 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	3,155,000.00	3,155,000.00	118,475.20	1,048,225.20	-2,106,774.80	33.22 %
631 - ODDFELLOWS	5,000.00	5,000.00	325.99	2,616.52	-2,383.48	52.33 %
Department: 000 - UNDESIGNATED Total:	23,070,417.00	22,759,530.00	1,012,064.41	16,629,929.79	-6,129,600.21	73.07 %
Revenue Total:	23,070,417.00	22,759,530.00	1,012,064.41	16,629,929.79	-6,129,600.21	73.07 %
Expense						
Department: 100 - BOARD OF ALDERMEN						
400 - PERSONNEL SERVICES	207,060.00	197,633.15	18,460.38	137,401.47	60,231.68	69.52 %
600 - CONTRACTUAL SERVICES	17,500.00	11,050.00	335.39	6,138.00	4,912.00	55.55 %
Department: 100 - BOARD OF ALDERMEN Total:	224,560.00	208,683.15	18,795.77	143,539.47	65,143.68	68.78 %
Department: 110 - MUNICIPAL COURT						
400 - PERSONNEL SERVICES	320,745.00	310,928.24	31,092.96	223,304.93	87,623.31	71.82 %
500 - SUPPLIES	12,500.00	12,500.00	1,063.51	12,089.78	410.22	96.72 %
600 - CONTRACTUAL SERVICES	20,700.00	20,700.00	2,033.51	18,603.62	2,096.38	89.87 %
900 - CAPITAL OUTLAY	15,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
Department: 110 - MUNICIPAL COURT Total:	369,445.00	345,628.24	34,189.98	253,998.33	91,629.91	73.49 %
Department: 111 - YOUTH COURT						
600 - CONTRACTUAL SERVICES	1,500.00	1,500.00	135.64	1,116.23	383.77	74.42 %
Department: 111 - YOUTH COURT Total:	1,500.00	1,500.00	135.64	1,116.23	383.77	74.42 %
Department: 120 - MAYORS OFFICE						
400 - PERSONNEL SERVICES	154,110.00	147,094.94	15,481.59	104,099.72	42,995.22	70.77 %
500 - SUPPLIES	2,100.00	2,100.00	0.00	210.15	1,889.85	10.01 %
600 - CONTRACTUAL SERVICES	122,900.00	122,900.00	22,530.59	191,362.20	-68,462.20	155.71 %
900 - CAPITAL OUTLAY	0.00	1,500.00	0.00	1,345.00	155.00	89.67 %
Department: 120 - MAYORS OFFICE Total:	279,110.00	273,594.94	38,012.18	297,017.07	-23,422.13	108.56 %
Department: 123 - IT						
400 - PERSONNEL SERVICES	293,480.00	273,731.12	27,286.42	202,711.55	71,019.57	74.05 %
500 - SUPPLIES	2,000.00	500.00	0.00	15.00	485.00	3.00 %
600 - CONTRACTUAL SERVICES	83,000.00	93,979.00	9,145.47	91,183.70	2,795.30	97.03 %
900 - CAPITAL OUTLAY	65,000.00	79,172.00	1,820.00	18,630.00	60,542.00	23.53 %
Department: 123 - IT Total:	443,480.00	447,382.12	38,251.89	312,540.25	134,841.87	69.86 %
Department: 130 - ELECTIONS						
500 - SUPPLIES	500.00	0.00	0.00	0.00	0.00	0.00 %
Department: 130 - ELECTIONS Total:	500.00	0.00	0.00	0.00	0.00	0.00 %
Department: 142 - CITY CLERKS OFFICE						
400 - PERSONNEL SERVICES	400,440.00	383,334.94	40,114.45	257,533.00	125,801.94	67.18 %
600 - CONTRACTUAL SERVICES	86,000.00	86,000.00	0.00	50,350.00	35,650.00	58.55 %
Department: 142 - CITY CLERKS OFFICE Total:	486,440.00	469,334.94	40,114.45	307,883.00	161,451.94	65.60 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 145 - OTHER ADMINISTRATIVE						
400 - PERSONNEL SERVICES	3,000.00	2,000.00	0.00	1,339.79	660.21	66.99 %
500 - SUPPLIES	12,072.00	9,572.00	1,062.18	5,850.26	3,721.74	61.12 %
600 - CONTRACTUAL SERVICES	31,000.00	27,500.00	3,334.64	13,276.25	14,223.75	48.28 %
900 - CAPITAL OUTLAY	3,000.00	3,000.00	0.00	2,900.00	100.00	96.67 %
Department: 145 - OTHER ADMINISTRATIVE Total:	49,072.00	42,072.00	4,396.82	23,366.30	18,705.70	55.54 %
Department: 159 - BONDING-CITY EMPLOYEES						
600 - CONTRACTUAL SERVICES	7,000.00	7,000.00	2,525.00	6,897.50	102.50	98.54 %
Department: 159 - BONDING-CITY EMPLOYEES Total:	7,000.00	7,000.00	2,525.00	6,897.50	102.50	98.54 %
Department: 160 - ATTORNEY AND STAFF						
400 - PERSONNEL SERVICES	69,950.00	69,950.00	8,080.50	48,483.00	21,467.00	69.31 %
Department: 160 - ATTORNEY AND STAFF Total:	69,950.00	69,950.00	8,080.50	48,483.00	21,467.00	69.31 %
Department: 169 - LEGAL						
600 - CONTRACTUAL SERVICES	163,000.00	163,000.00	41,753.02	143,666.87	19,333.13	88.14 %
Department: 169 - LEGAL Total:	163,000.00	163,000.00	41,753.02	143,666.87	19,333.13	88.14 %
Department: 180 - HUMAN RESOURCES						
400 - PERSONNEL SERVICES	225,925.00	209,043.30	20,544.85	150,799.07	58,244.23	72.14 %
500 - SUPPLIES	5,000.00	4,500.00	1,268.00	1,537.91	2,962.09	34.18 %
600 - CONTRACTUAL SERVICES	40,750.00	37,700.00	23,159.69	33,067.70	4,632.30	87.71 %
Department: 180 - HUMAN RESOURCES Total:	271,675.00	251,243.30	44,972.54	185,404.68	65,838.62	73.79 %
Department: 190 - CITY PLANNER						
400 - PERSONNEL SERVICES	263,015.00	242,468.05	23,189.48	174,664.42	67,803.63	72.04 %
500 - SUPPLIES	3,150.00	1,600.00	6.00	405.80	1,194.20	25.36 %
600 - CONTRACTUAL SERVICES	79,300.00	66,750.00	1,104.85	30,758.77	35,991.23	46.08 %
900 - CAPITAL OUTLAY	25,000.00	25,000.00	789.38	21,545.38	3,454.62	86.18 %
Department: 190 - CITY PLANNER Total:	370,465.00	335,818.05	25,089.71	227,374.37	108,443.68	67.71 %
Department: 191 - EXTERNAL SERVICE						
400 - PERSONNEL SERVICES	118,250.00	118,250.00	13,411.20	76,310.15	41,939.85	64.53 %
Department: 191 - EXTERNAL SERVICE Total:	118,250.00	118,250.00	13,411.20	76,310.15	41,939.85	64.53 %
Department: 192 - GENERAL GOVERN BLDG & PLANT						
500 - SUPPLIES	6,000.00	6,000.00	580.10	6,326.28	-326.28	105.44 %
600 - CONTRACTUAL SERVICES	87,500.00	87,500.00	8,572.50	54,276.47	33,223.53	62.03 %
800 - DEBT SERVICE	3,590.00	3,590.00	896.50	2,689.50	900.50	74.92 %
Department: 192 - GENERAL GOVERN BLDG & PLANT Total:	97,090.00	97,090.00	10,049.10	63,292.25	33,797.75	65.19 %
Department: 195 - TRANSFERS TO OTHER AGENCIES						
600 - CONTRACTUAL SERVICES	25,000.00	25,000.00	0.00	23,499.00	1,501.00	94.00 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
900 - CAPITAL OUTLAY	66,928.00	66,928.00	0.00	46,446.00	20,482.00	69.40 %
990 - TRANSFERS	32,000.00	32,000.00	0.00	20,000.00	12,000.00	62.50 %
Department: 195 - TRANSFERS TO OTHER AGENCIES Total:	125,928.00	125,928.00	0.00	89,945.00	35,983.00	71.43 %
Department: 196 - CEMETERY ADMINISTRATION						
600 - CONTRACTUAL SERVICES	25,500.00	25,500.00	1,500.00	21,053.00	4,447.00	82.56 %
631 - ODDFELLOWS	20,000.00	20,000.00	1,700.00	13,600.00	6,400.00	68.00 %
990 - TRANSFERS	0.00	0.00	0.00	8,500.00	-8,500.00	0.00 %
Department: 196 - CEMETERY ADMINISTRATION Total:	45,500.00	45,500.00	3,200.00	43,153.00	2,347.00	94.84 %
Department: 197 - ENGINEERING						
400 - PERSONNEL SERVICES	245,165.00	266,426.74	32,556.34	174,650.47	91,776.27	65.55 %
500 - SUPPLIES	3,400.00	3,400.00	58.68	2,671.67	728.33	78.58 %
600 - CONTRACTUAL SERVICES	17,500.00	13,250.00	229.25	9,977.57	3,272.43	75.30 %
800 - DEBT SERVICE	5,244.00	5,244.00	436.95	3,495.60	1,748.40	66.66 %
900 - CAPITAL OUTLAY	3,000.00	0.00	0.00	0.00	0.00	0.00 %
Department: 197 - ENGINEERING Total:	274,309.00	288,320.74	33,281.22	190,795.31	97,525.43	66.17 %
Department: 200 - POLICE ADMINISTRATION						
400 - PERSONNEL SERVICES	118,050.00	112,327.08	11,080.11	86,891.66	25,435.42	77.36 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 200 - POLICE ADMINISTRATION Total:	118,050.00	112,327.08	11,080.11	86,891.66	25,435.42	77.36 %
Department: 201 - POLICE DEPARTMENT						
400 - PERSONNEL SERVICES	3,985,188.00	3,960,574.25	410,317.04	2,649,559.04	1,311,015.21	66.90 %
500 - SUPPLIES	446,000.00	416,000.00	23,216.23	248,513.60	167,486.40	59.74 %
600 - CONTRACTUAL SERVICES	484,700.00	486,700.00	31,764.91	337,732.84	148,967.16	69.39 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	5,578.00	5,578.00	0.00	20,599.12	-15,021.12	369.29 %
800 - DEBT SERVICE	107,000.00	107,000.00	0.00	82,670.84	24,329.16	77.26 %
900 - CAPITAL OUTLAY	50,000.00	65,829.00	0.00	49,617.96	16,211.04	75.37 %
Department: 201 - POLICE DEPARTMENT Total:	5,078,466.00	5,041,681.25	465,298.18	3,388,693.40	1,652,987.85	67.21 %
Department: 245 - DISPATCHERS						
400 - PERSONNEL SERVICES	318,300.00	318,300.00	30,178.32	196,023.68	122,276.32	61.58 %
600 - CONTRACTUAL SERVICES	1,000.00	500.00	0.00	0.00	500.00	0.00 %
Department: 245 - DISPATCHERS Total:	319,300.00	318,800.00	30,178.32	196,023.68	122,776.32	61.49 %
Department: 254 - DUI GRANT						
400 - PERSONNEL SERVICES	120,080.00	120,080.00	11,603.63	65,132.44	54,947.56	54.24 %
Department: 254 - DUI GRANT Total:	120,080.00	120,080.00	11,603.63	65,132.44	54,947.56	54.24 %
Department: 260 - FIRE ADMINISTRATION						
400 - PERSONNEL SERVICES	106,680.00	101,227.14	10,569.01	71,963.86	29,263.28	71.09 %
Department: 260 - FIRE ADMINISTRATION Total:	106,680.00	101,227.14	10,569.01	71,963.86	29,263.28	71.09 %
Department: 261 - FIRE DEPARTMENT						
400 - PERSONNEL SERVICES	3,940,465.00	3,984,612.00	426,042.66	2,744,508.73	1,240,103.27	68.88 %
500 - SUPPLIES	102,350.00	90,500.00	3,971.12	60,368.35	30,131.65	66.71 %
600 - CONTRACTUAL SERVICES	324,100.00	288,450.00	4,771.28	192,159.40	96,290.60	66.62 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	0.00	43,113.00	0.00	37,167.21	5,945.79	86.21 %
800 - DEBT SERVICE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
900 - CAPITAL OUTLAY	65,000.00	60,000.00	0.00	40,846.42	19,153.58	68.08 %
Department: 261 - FIRE DEPARTMENT Total:	4,531,915.00	4,566,675.00	434,785.06	3,075,050.11	1,491,624.89	67.34 %
Department: 281 - BUILDING/CODES OFFICE						
400 - PERSONNEL SERVICES	243,730.00	235,475.40	20,036.60	160,566.18	74,909.22	68.19 %
500 - SUPPLIES	5,750.00	5,450.00	85.96	2,228.92	3,221.08	40.90 %
600 - CONTRACTUAL SERVICES	25,150.00	17,625.00	494.60	10,093.65	7,531.35	57.27 %
800 - DEBT SERVICE	5,244.00	5,669.00	888.33	7,557.97	-1,888.97	133.32 %
Department: 281 - BUILDING/CODES OFFICE Total:	279,874.00	264,219.40	21,505.49	180,446.72	83,772.68	68.29 %
Department: 290 - CIVIL DEFENSE/WARNING SYSTEM						
600 - CONTRACTUAL SERVICES	17,000.00	17,000.00	239.05	6,211.44	10,788.56	36.54 %
900 - CAPITAL OUTLAY	0.00	10,408.00	0.00	10,408.00	0.00	100.00 %
Department: 290 - CIVIL DEFENSE/WARNING SYSTEM Total:	17,000.00	27,408.00	239.05	16,619.44	10,788.56	60.64 %
Department: 301 - STREET DEPARTMENT						
400 - PERSONNEL SERVICES	786,015.00	652,649.65	60,121.45	420,328.52	232,321.13	64.40 %
500 - SUPPLIES	192,500.00	167,500.00	5,838.25	113,083.32	54,416.68	67.51 %
600 - CONTRACTUAL SERVICES	588,375.00	573,875.00	46,405.76	396,234.76	177,640.24	69.05 %
800 - DEBT SERVICE	31,213.00	71,213.00	451.37	27,471.26	43,741.74	38.58 %
900 - CAPITAL OUTLAY	10,000.00	10,000.00	0.00	3,736.04	6,263.96	37.36 %
Department: 301 - STREET DEPARTMENT Total:	1,608,103.00	1,475,237.65	112,816.83	960,853.90	514,383.75	65.13 %
Department: 360 - ANIMAL CONTROL						
400 - PERSONNEL SERVICES	96,030.00	89,730.00	6,928.82	59,316.07	30,413.93	66.11 %
500 - SUPPLIES	3,000.00	3,000.00	52.00	2,256.48	743.52	75.22 %
600 - CONTRACTUAL SERVICES	5,500.00	5,500.00	112.83	3,617.32	1,882.68	65.77 %
900 - CAPITAL OUTLAY	125,000.00	125,000.00	0.00	93,750.00	31,250.00	75.00 %
Department: 360 - ANIMAL CONTROL Total:	229,530.00	223,230.00	7,093.65	158,939.87	64,290.13	71.20 %
Department: 541 - MSU COOPERATIVE PROJECTS HORSE PARK						
600 - CONTRACTUAL SERVICES	20,000.00	20,000.00	0.00	15,000.00	5,000.00	75.00 %
Department: 541 - MSU COOPERATIVE PROJECTS HORSE PARK Total:	20,000.00	20,000.00	0.00	15,000.00	5,000.00	75.00 %
Department: 550 - PARKS AND REC DEPARTMENT						
400 - PERSONNEL SERVICES	903,280.00	702,007.00	50,222.97	512,311.09	189,695.91	72.98 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
500 - SUPPLIES	220,000.00	194,725.00	25,173.42	85,757.12	108,967.88	44.04 %
600 - CONTRACTUAL SERVICES	627,350.00	549,850.00	22,140.66	344,742.10	205,107.90	62.70 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	0.00	0.00	0.00	6,500.00	-6,500.00	0.00 %
800 - DEBT SERVICE	17,956.00	17,956.00	0.00	8,978.00	8,978.00	50.00 %
900 - CAPITAL OUTLAY	2,500.00	2,500.00	390.00	21,199.60	-18,699.60	847.98 %
Department: 550 - PARKS AND REC DEPARTMENT Total:	1,771,086.00	1,467,038.00	97,927.05	979,487.91	487,550.09	66.77 %
Department: 552 - PARK AND REC ACTIVITIES						
500 - SUPPLIES	0.00	0.00	0.00	27.38	-27.38	0.00 %
600 - CONTRACTUAL SERVICES	0.00	40,000.00	0.00	6,239.80	33,760.20	15.60 %
Department: 552 - PARK AND REC ACTIVITIES Total:	0.00	40,000.00	0.00	6,267.18	33,732.82	15.67 %
Department: 600 - CAPITAL PROJECTS						
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	15,000.00	15,000.00	0.00	2,605.11	12,394.89	17.37 %
900 - CAPITAL OUTLAY	1,073,067.00	1,527,067.00	207,915.83	833,647.71	693,419.29	54.59 %
Department: 600 - CAPITAL PROJECTS Total:	1,088,067.00	1,542,067.00	207,915.83	836,252.82	705,814.18	54.23 %
Department: 653 - GRANTS, SUBSIDIES, AND ALLOCATIONS						
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	64,000.00	64,000.00	0.00	60,500.00	3,500.00	94.53 %
900 - CAPITAL OUTLAY	210,000.00	210,000.00	0.00	157,500.00	52,500.00	75.00 %
Department: 653 - GRANTS, SUBSIDIES, AND ALLOCATIONS Total:	274,000.00	274,000.00	0.00	218,000.00	56,000.00	79.56 %
Department: 800 - DEBT SERVICE						
800 - DEBT SERVICE	2,213,492.00	2,213,492.00	509,748.19	1,425,228.89	788,263.11	64.39 %
Department: 800 - DEBT SERVICE Total:	2,213,492.00	2,213,492.00	509,748.19	1,425,228.89	788,263.11	64.39 %
Department: 900 - INTERFUND TRANSACTIONS						
900 - CAPITAL OUTLAY	1,897,500.00	1,661,752.00	0.00	17,395.54	1,644,356.46	1.05 %
Department: 900 - INTERFUND TRANSACTIONS Total:	1,897,500.00	1,661,752.00	0.00	17,395.54	1,644,356.46	1.05 %
Expense Total:	23,070,417.00	22,759,530.00	2,277,019.42	14,113,030.20	8,646,499.80	62.01 %
Fund: 001 - GENERAL FUND Surplus (Deficit):	0.00	0.00	-1,264,955.01	2,516,899.59	2,516,899.59	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 002 - RESTRICTED POLICE FUND						
Revenue						
Department: 000 - UNDESIGNATED						
330 - FINES AND FORFEITS	10,000.00	10,000.00	0.00	6,767.00	-3,233.00	67.67 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	25,000.00	25,000.00	0.00	0.00	-25,000.00	0.00 %
Department: 000 - UNDESIGNATED Total:	35,000.00	35,000.00	0.00	6,767.00	-28,233.00	19.33 %
Revenue Total:	35,000.00	35,000.00	0.00	6,767.00	-28,233.00	19.33 %
Expense						
Department: 251 - DRUG EDUCATION FUND						
500 - SUPPLIES	5,000.00	5,000.00	0.00	163.93	4,836.07	3.28 %
600 - CONTRACTUAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
900 - CAPITAL OUTLAY	28,000.00	28,000.00	0.00	0.00	28,000.00	0.00 %
Department: 251 - DRUG EDUCATION FUND Total:	35,000.00	35,000.00	0.00	163.93	34,836.07	0.47 %
Expense Total:	35,000.00	35,000.00	0.00	163.93	34,836.07	0.47 %
Fund: 002 - RESTRICTED POLICE FUND Surplus (Deficit):	0.00	0.00	0.00	6,603.07	6,603.07	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 003 - RESTRICTED FIRE FUND						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	134,000.00	134,000.00	0.00	0.00	-134,000.00	0.00 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	315,000.00	315,000.00	0.00	0.00	-315,000.00	0.00 %
Department: 000 - UNDESIGNATED Total:	449,000.00	449,000.00	0.00	0.00	-449,000.00	0.00 %
Revenue Total:	449,000.00	449,000.00	0.00	0.00	-449,000.00	0.00 %
Expense						
Department: 560 - RESTRICTED FIRE FUND						
500 - SUPPLIES	1,000.00	1,000.00	0.00	173.00	827.00	17.30 %
600 - CONTRACTUAL SERVICES	26,000.00	26,000.00	0.00	8,101.71	17,898.29	31.16 %
800 - DEBT SERVICE	266,364.00	266,364.00	0.00	182,896.04	83,467.96	68.66 %
900 - CAPITAL OUTLAY	155,636.00	155,636.00	0.00	0.00	155,636.00	0.00 %
Department: 560 - RESTRICTED FIRE FUND Total:	449,000.00	449,000.00	0.00	191,170.75	257,829.25	42.58 %
Expense Total:	449,000.00	449,000.00	0.00	191,170.75	257,829.25	42.58 %
Fund: 003 - RESTRICTED FIRE FUND Surplus (Deficit):	0.00	0.00	0.00	-191,170.75	-191,170.75	0.00 %

Budget Report
For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 015 - AIRPORT FUND						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	70,951.00	70,951.00	15,964.00	54,987.00	-15,964.00	77.50 %
340 - MISCELLANEOUS	50,250.00	50,250.00	2,825.00	17,801.32	-32,448.68	35.43 %
360 - CHARGES FOR SERVICES	673,608.00	669,840.25	20,529.87	352,884.21	-316,956.04	52.68 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	556,000.00	556,000.00	0.00	0.00	-556,000.00	0.00 %
Department: 000 - UNDESIGNATED Total:	1,350,809.00	1,347,041.25	39,318.87	425,672.53	-921,368.72	31.60 %
Revenue Total:	1,350,809.00	1,347,041.25	39,318.87	425,672.53	-921,368.72	31.60 %
Expense						
Department: 505 - AIRPORT						
400 - PERSONNEL SERVICES	173,420.00	170,652.25	15,508.02	87,600.60	83,051.65	51.33 %
500 - SUPPLIES	472,700.00	472,700.00	464.19	199,476.68	273,223.32	42.20 %
600 - CONTRACTUAL SERVICES	104,850.00	117,350.00	2,694.51	60,140.41	57,209.59	51.25 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	35,408.00	35,408.00	0.00	587.67	34,820.33	1.66 %
900 - CAPITAL OUTLAY	564,431.00	550,931.00	0.00	0.00	550,931.00	0.00 %
Department: 505 - AIRPORT Total:	1,350,809.00	1,347,041.25	18,666.72	347,805.36	999,235.89	25.82 %
Expense Total:	1,350,809.00	1,347,041.25	18,666.72	347,805.36	999,235.89	25.82 %
Fund: 015 - AIRPORT FUND Surplus (Deficit):	0.00	0.00	20,652.15	77,867.17	77,867.17	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 016 - RESTRICTED AIRPORT						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	148,133.00	148,133.00	0.00	31,982.80	-116,150.20	21.59 %
Department: 000 - UNDESIGNATED Total:	148,133.00	148,133.00	0.00	31,982.80	-116,150.20	21.59 %
Revenue Total:	148,133.00	148,133.00	0.00	31,982.80	-116,150.20	21.59 %
Expense						
Department: 515 - RESTRICTED PROJECTS						
600 - CONTRACTUAL SERVICES	44,559.00	44,559.00	0.00	0.00	44,559.00	0.00 %
700 - GRANTS, SUBSIDIES, AND ALLOCATIONS	103,574.00	103,574.00	0.00	28,795.56	74,778.44	27.80 %
Department: 515 - RESTRICTED PROJECTS Total:	148,133.00	148,133.00	0.00	28,795.56	119,337.44	19.44 %
Expense Total:	148,133.00	148,133.00	0.00	28,795.56	119,337.44	19.44 %
Fund: 016 - RESTRICTED AIRPORT Surplus (Deficit):	0.00	0.00	0.00	3,187.24	3,187.24	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 022 - ENVIRONMENTAL SERVICES						
Revenue						
Department: 000 - UNDESIGNATED						
340 - MISCELLANEOUS	2,804,000.00	2,737,000.00	243,940.41	1,912,958.64	-824,041.36	69.89 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	330,000.00	330,000.00	0.00	2,709.00	-327,291.00	0.82 %
Department: 000 - UNDESIGNATED Total:	3,134,000.00	3,067,000.00	243,940.41	1,915,667.64	-1,151,332.36	62.46 %
Revenue Total:	3,134,000.00	3,067,000.00	243,940.41	1,915,667.64	-1,151,332.36	62.46 %
Expense						
Department: 322 - SANITATION DEPARTMENT						
400 - PERSONNEL SERVICES	1,544,085.00	1,488,285.00	133,000.16	1,005,343.90	482,941.10	67.55 %
500 - SUPPLIES	297,000.00	289,500.00	7,210.81	222,777.04	66,722.96	76.95 %
600 - CONTRACTUAL SERVICES	810,750.00	807,050.00	69,966.45	538,612.34	268,437.66	66.74 %
800 - DEBT SERVICE	173,868.00	224,203.00	132,602.73	256,946.82	-32,743.82	114.60 %
900 - CAPITAL OUTLAY	308,297.00	257,962.00	375.37	23,859.30	234,102.70	9.25 %
Department: 322 - SANITATION DEPARTMENT Total:	3,134,000.00	3,067,000.00	343,155.52	2,047,539.40	1,019,460.60	66.76 %
Expense Total:	3,134,000.00	3,067,000.00	343,155.52	2,047,539.40	1,019,460.60	66.76 %
Fund: 022 - ENVIRONMENTAL SERVICES Surplus (Deficit):	0.00	0.00	-99,215.11	-131,871.76	-131,871.76	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 023 - LANDFILL ACCOUNT						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	0.00	0.00	577.50	851.25	851.25	0.00 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	250,000.00	250,000.00	31,912.03	185,037.53	-64,962.47	74.02 %
Department: 000 - UNDESIGNATED Total:	250,000.00	250,000.00	32,489.53	185,888.78	-64,111.22	74.36 %
Revenue Total:	250,000.00	250,000.00	32,489.53	185,888.78	-64,111.22	74.36 %
Expense						
Department: 323 - LANDFILL						
600 - CONTRACTUAL SERVICES	250,000.00	250,000.00	577.50	851.25	249,148.75	0.34 %
Department: 323 - LANDFILL Total:	250,000.00	250,000.00	577.50	851.25	249,148.75	0.34 %
Expense Total:	250,000.00	250,000.00	577.50	851.25	249,148.75	0.34 %
Fund: 023 - LANDFILL ACCOUNT Surplus (Deficit):	0.00	0.00	31,912.03	185,037.53	185,037.53	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 107 - COMPUTER ASSESSMENTS						
Revenue						
Department: 000 - UNDESIGNATED						
330 - FINES AND FORFEITS	45,000.00	45,000.00	0.00	22,954.95	-22,045.05	51.01 %
Department: 000 - UNDESIGNATED Total:	45,000.00	45,000.00	0.00	22,954.95	-22,045.05	51.01 %
Revenue Total:	45,000.00	45,000.00	0.00	22,954.95	-22,045.05	51.01 %
Expense						
Department: 112 - COMPUTER ASSESMENTS						
600 - CONTRACTUAL SERVICES	45,000.00	45,000.00	175.00	15,842.63	29,157.37	35.21 %
Department: 112 - COMPUTER ASSESMENTS Total:	45,000.00	45,000.00	175.00	15,842.63	29,157.37	35.21 %
Expense Total:	45,000.00	45,000.00	175.00	15,842.63	29,157.37	35.21 %
Fund: 107 - COMPUTER ASSESSMENTS Surplus (Deficit):	0.00	0.00	-175.00	7,112.32	7,112.32	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 303 - INDUSTRIAL PARK BOND						
Revenue						
Department: 000 - UNDESIGNATED						
340 - MISCELLANEOUS	10,000.00	10,000.00	3,170.78	29,762.26	19,762.26	297.62 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	2,000,000.00	2,000,000.00	0.00	0.00	-2,000,000.00	0.00 %
Department: 000 - UNDESIGNATED Total:	2,010,000.00	2,010,000.00	3,170.78	29,762.26	-1,980,237.74	1.48 %
Revenue Total:	2,010,000.00	2,010,000.00	3,170.78	29,762.26	-1,980,237.74	1.48 %
Expense						
Department: 600 - CAPITAL PROJECTS						
600 - CONTRACTUAL SERVICES	2,010,000.00	2,010,000.00	3,616.58	767,054.67	1,242,945.33	38.16 %
Department: 600 - CAPITAL PROJECTS Total:	2,010,000.00	2,010,000.00	3,616.58	767,054.67	1,242,945.33	38.16 %
Expense Total:	2,010,000.00	2,010,000.00	3,616.58	767,054.67	1,242,945.33	38.16 %
Fund: 303 - INDUSTRIAL PARK BOND Surplus (Deficit):	0.00	0.00	-445.80	-737,292.41	-737,292.41	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 311 - PARKING MILL PROJECT						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	5,000.00	5,000.00	0.00 %
Department: 000 - UNDESIGNATED Total:	0.00	0.00	0.00	5,000.00	5,000.00	0.00 %
Revenue Total:	0.00	0.00	0.00	5,000.00	5,000.00	0.00 %
Expense						
Department: 656 - PARKING MILL PROJECT						
600 - CONTRACTUAL SERVICES	0.00	0.00	0.00	5,000.00	-5,000.00	0.00 %
Department: 656 - PARKING MILL PROJECT Total:	0.00	0.00	0.00	5,000.00	-5,000.00	0.00 %
Expense Total:	0.00	0.00	0.00	5,000.00	-5,000.00	0.00 %
Fund: 311 - PARKING MILL PROJECT Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 319 - PUBLIC IMPROVEMENT BONDS 2018						
Revenue						
Department: 000 - UNDESIGNATED						
340 - MISCELLANEOUS	10,000.00	10,000.00	8,725.44	31,677.43	21,677.43	316.77 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	1,240,000.00	1,240,000.00	0.00	2,881,040.26	1,641,040.26	232.34 %
Department: 000 - UNDESIGNATED Total:	1,250,000.00	1,250,000.00	8,725.44	2,912,717.69	1,662,717.69	233.02 %
Revenue Total:	1,250,000.00	1,250,000.00	8,725.44	2,912,717.69	1,662,717.69	233.02 %
Expense						
Department: 600 - CAPITAL PROJECTS						
600 - CONTRACTUAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
900 - CAPITAL OUTLAY	1,245,000.00	1,245,000.00	1,220.32	241,541.07	1,003,458.93	19.40 %
Department: 600 - CAPITAL PROJECTS Total:	1,250,000.00	1,250,000.00	1,220.32	241,541.07	1,008,458.93	19.32 %
Expense Total:	1,250,000.00	1,250,000.00	1,220.32	241,541.07	1,008,458.93	19.32 %
Fund: 319 - PUBLIC IMPROVEMENT BONDS 2018 Surplus (Deficit):	0.00	0.00	7,505.12	2,671,176.62	2,671,176.62	0.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 375 - PARK AND REC TOURISM						
Revenue						
Department: 000 - UNDESIGNATED						
230 - INTERGOVERNMENTAL REVENUES	1,850,000.00	1,850,000.00	125,563.02	1,334,473.38	-515,526.62	72.13 %
380 - TRANSFERS AND NON REVENUE RECEIPTS	675,000.00	675,000.00	0.00	0.00	-675,000.00	0.00 %
Department: 000 - UNDESIGNATED Total:	2,525,000.00	2,525,000.00	125,563.02	1,334,473.38	-1,190,526.62	52.85 %
Revenue Total:	2,525,000.00	2,525,000.00	125,563.02	1,334,473.38	-1,190,526.62	52.85 %
Expense						
Department: 551 - PARK & REC TOURISM						
800 - DEBT SERVICE	418,715.00	418,715.00	429,228.50	433,507.00	-14,792.00	103.53 %
900 - CAPITAL OUTLAY	1,106,285.00	1,106,285.00	0.00	0.00	1,106,285.00	0.00 %
950 - TRANSFERS	250,000.00	250,000.00	0.00	125,000.00	125,000.00	50.00 %
Department: 551 - PARK & REC TOURISM Total:	1,775,000.00	1,775,000.00	429,228.50	558,507.00	1,216,493.00	31.47 %
Expense Total:	1,775,000.00	1,775,000.00	429,228.50	558,507.00	1,216,493.00	31.47 %
Fund: 375 - PARK AND REC TOURISM Surplus (Deficit):	750,000.00	750,000.00	-303,665.48	775,966.38	25,966.38	103.46 %
Report Surplus (Deficit):	750,000.00	750,000.00	-1,608,387.10	5,183,515.00	4,433,515.00	691.14 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
001 - GENERAL FUND	0.00	0.00	-1,264,955.01	2,516,899.59	2,516,899.59
002 - RESTRICTED POLICE FUND	0.00	0.00	0.00	6,603.07	6,603.07
003 - RESTRICTED FIRE FUND	0.00	0.00	0.00	-191,170.75	-191,170.75
015 - AIRPORT FUND	0.00	0.00	20,652.15	77,867.17	77,867.17
016 - RESTRICTED AIRPORT	0.00	0.00	0.00	3,187.24	3,187.24
022 - ENVIRONMENTAL SERVICES	0.00	0.00	-99,215.11	-131,871.76	-131,871.76
023 - LANDFILL ACCOUNT	0.00	0.00	31,912.03	185,037.53	185,037.53
107 - COMPUTER ASSESSMENTS	0.00	0.00	-175.00	7,112.32	7,112.32
303 - INDUSTRIAL PARK BOND	0.00	0.00	-445.80	-737,292.41	-737,292.41
311 - PARKING MILL PROJECT	0.00	0.00	0.00	0.00	0.00
319 - PUBLIC IMPROVEMENT BOND	0.00	0.00	7,505.12	2,671,176.62	2,671,176.62
375 - PARK AND REC TOURISM	750,000.00	750,000.00	-303,665.48	775,966.38	25,966.38
Report Surplus (Deficit):	750,000.00	750,000.00	-1,608,387.10	5,183,515.00	4,433,515.00



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Fire
AGENDA DATE: June 16, 2021
PAGE: 1

SUBJECT: Request permission to host the Mississippi Fire Chiefs Conference at The Mill January 11 – 13, 2021 at no cost to the city.

AMOUNT & SOURCE OF FUNDING:

Some Advance Deposits will need to be made from the Fire Chief Conference Bank Account 001-000-160-998 and will be reimbursed as registrations are sent in to the City.

FISCAL NOTE: NA

AUTHORIZATION HISTORY: NA

**REQUESTING
DEPARTMENT:** Fire

**DIRECTOR'S
AUTHORIZATION:** Chief Charles Yarbrough

FOR MORE INFORMATION CONTACT: Chief Charles Yarbrough at 662-722-0051.

SUGGESTED MOTION: Move approval, authorizing, permission to host the Mississippi Fire Chiefs Conference at The Mill January 11 – 13, 2021 at no cost to the city.



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: 6/10/2020
PAGE: 1

SUBJECT: Request approval for update to Parks and Recreation Facility Use Agreement and Tournament Use Agreement to include Covid – 19 Guidelines. Original documents only modification includes reference to Covid-19 attachment. All changes regarding Covid-19 are highlighted in red.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** Parks & Recreation

**DIRECTOR'S
AUTHORIZATION:** David D'Aquila, Interim Director

FOR MORE INFORMATION CONTACT: David D'Aquila, 228-861-1897

PRIOR BOARD ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

DEADLINE: Implementation for possible tournament June 27 -28, 2020 and Grand Slam event scheduled for July 10 -12, 2020 and other possible events that may be available.

AUTHORIZATION HISTORY:

STAFF RECOMMENDATION: “Move approval for the Parks and Recreation Department to implement Facility Use Agreement. Covid-19 and Tournament Use Agreement. Covid-19 on an ongoing basis until guidelines are lifted by the Governor’s Office.”

STARKVILLE PARKS AND RECREATION DEPARTMENT FACILITY USE AGREEMENT

This is an agreement by and between the CITY OF STARKVILLE, a Mississippi municipal corporation herein after referred to as the "City", by and through its authorized representative, and _____, <explanation>, hereinafter referred to as the "User."

ARTICLE I GENERAL TERMS

- 1.01** This Agreement shall be in effect from the date of execution until <DATE>. The City will permit the User to use <FACILITY> located at <LOCATION> for the duration of the agreement, herein after referred to as the "Facility" for the purposes of team practices. While primary use by the User shall be at the <LOCATION>, if necessary, other fields or facilities may be used, including fields or facilities at locations other than <LOCATION>. The City shall have the option to immediately terminate this Agreement with or without cause with a minimum thirty (30) day notice.
- 1.02** The schedule of facilities dates and times shall be subject to change at the discretion of the City. Both parties will review the requested facilities schedule before each individual season begins.
- 1.03** In exchange for the above-referenced use of the Facility, the User shall pay the City the amount described below for the term of the agreement:
- (a) Fifteen and no/100 Dollars (\$15.00) per player.
 - (b) Five and no/100 Dollars (\$5.00) per player for individuals that show proof of financial hardship. This provision would be on a player-by-player basis and User is responsible for collecting this proof.
 - (c) The User shall also pay the City a deposit of two-hundred and fifty and no/100 Dollars (\$250.00). This deposit shall be credited towards the final payment if no damage to the facility occurs. If damage does occur, the amount needed to repair the damage will be deducted from the deposit and the remaining balance will be applied towards the final payment. If damage repair cost exceeds the deposit amount, the remaining amount above the deposit will be billed to the user.
- 1.04** The User agrees that it will be solely responsible for the following items:
- (a) Picking up ground litter from Facility, including fields and surrounding areas, prior to leaving after each use of the Facility
 - (b) Paying for all damages related to and arising out of use of the Facility by the User

Facility Use Agreement Updated _____

- (c) Ensuring all team representatives have a current background check.
- 1.05** To maintain order and safety, the User will assign one person as an on-site representative during all scheduled uses of the Facility and provide the City contact information for the individual assigned.
- 1.06** The City agrees that it will be responsible for providing the following items during the term of this Agreement:
 - (a) Marking fields to proper dimensions prior to the first properly scheduled game of the season and remarking as necessary
 - (b) Cleaning and stocking of restrooms
 - (c) Installing nets, bases, and similar equipment related to the proposed use of Facility by the User
 - (d) General grounds maintenance of Facility and City-installed equipment
 - (e) Determining whether the Facility will be open or closed for the User's use because of inclement weather, damage to the Facilities, and other unforeseen acts of God and updating the City's pre-recorded telephone system, web page or other communication devices it may have in place to notify the public of such schedule changes. The User agrees to abide by all rulings regarding whether the facility is open or closed, and will be held responsible for damages resulting from play that occurs on closed fields.
- 1.07** The User is prohibited from using personal equipment to perform maintenance on any City facilities.
- 1.08** Priority usage of City facilities shall go to recreational leagues and teams, with all others including non-recreational, tournament teams receiving secondary priority.
- 1.09** The User is prohibited from transferring use or renting out any city facility for profit. The City maintains the right to rent out all city facilities when not in use by the User.
- 1.10** The User acknowledges decisions regarding field usage priority for other user groups is at the City's discretion.

ARTICLE II INSURANCE REQUIREMENTS

- 2.01** During the term of this Agreement, the User shall procure and maintain, at its sole cost and expense, a General Liability insurance policy for injuries to persons or damages to property that may arise from or in connection with the use of the Facility and the activities associated with the use of the Facility by the User, its agents, representatives, participants, attendees, employees, and volunteers for limits of not less than \$1,000,000 for personal injury, death, or property damage to the Facility out of any one occurrence. This insurance must name the City of Starkville, MS as an additional insured under the policy and contain a waiver of subrogation in favor of the City of Starkville, MS. Only insurance carriers licensed and authorized to do business in the state of Mississippi will be accepted. The User's insurance coverage shall be primary insurance with respect to the City, its officials, agents, employees, and volunteers. Any insurance or self-insurance maintained by City, its officials, agents, employees or volunteers shall be considered secondary and in excess of the User's insurance and shall not contribute to it.
- 2.02** A certificate of insurance and copies of all endorsements shall be furnished to the City at the time of execution of this Agreement and approved by the City before any use of the Facility commences.

ARTICLE III NON-DISCRIMINATION CLAUSE

The User hereby agrees to refrain from any activity in relation to use of the Facility that discriminates against any person or persons based upon race, color, creed, national origin, disability, religion, age, or sex, and in accordance with present federal and state laws.

ARTICLE IV USE OF FACILITY KEYS

If necessary, the City will issue key(s) to the User for and during the use of the Facility. The keys may not be reproduced or duplicated by the User. The User agrees to return these keys to City within five working days after the conclusion of the term of this Agreement unless mutually agreed upon otherwise by the parties. Upon failure to return any of said keys issued by the City to the User, the User agrees to reimburse City for the cost to make new key(s) and install new lock(s).

ARTICLE V REPAIRS AND DAMAGES TO FACILITIES

The User agrees to be solely responsible for any and all damages related to and arising out of the use of the Facility during the term of this Agreement when the Facility is being used by the User. This applies, but not limited, to any and all persons associated with the User who use the Facility or who attend the User's events at the Facility during the term of the Agreement. The User agrees to be solely responsible for all repairs or costs of repairs to the Facility and for any and all related damages as set forth herein.

Facility Use Agreement Updated _____

ARTICLE VI SCHEDULE OF ACTIVITIES

6.01 The User must deliver a schedule of activities to the City prior to the beginning of the initial term of the Agreement and updated before the start of each new Season. This schedule of activities must include the following information:

- (a) Dates and times of scheduled games and practices
- (b) Any other pertinent information as reasonably requested by the City to assist it in carrying out its obligations herein and in serving the general public.
- (c) Any requested changes to the facility usage schedules submitted to the City shall be forwarded and approved prior to taking effect.

ARTICLE VII SAFETY PROCEDURES

The User hereby agrees to abide by generally-recognized standards of safety, regulations and procedures for the nature of the proposed use of the Facility. The User, including its players, attendees, league officials, employees and volunteers, are also required to abide by City of Starkville park rules and ordinances. Due to recent events with Covid-19, the user is also required to read and acknowledge guidelines set for by the State of Mississippi and approved by the City of Starkville. These guidelines are attached as Amendment #1 to this document. (Attachment 1 – Covid-19 Protocols, Procedures, and Guidance Applicable to Use of City Athletic, Recreational, and Similar Type Facilities). In addition, the user will administer the Assumption of Risk and Waiver of Liability relating to Coronavirus/Covid-19 to all participants prior to the beginning of the event. The signature sheet to be turned in for all participants.

)

ARTICLE VIII CRIMINAL BACKGROUND CHECKS

The User shall conduct criminal background checks on all persons acting as head coaches, assistant coaches, board members, and any other person acting in an official capacity with any organization involved in the User's activities. These checks shall be conducted prior to the beginning of the season for which the individual is first involved and shall be valid for no more than one calendar year. The User shall employ a reputable company licensed by the State of Mississippi to conduct such checks unless these checks are conducted by the User's state or national sanctioning body. Should an individual be disqualified as a result of the check, based upon generally-recognized standards for the protection of youth, the User shall prohibit that individual from serving in any official capacity with the User's activities. Additionally, the User shall provide to the City, upon request, a listing of all individuals who have undergone a criminal background check.

ARTICLE IX INDEMNIFICATION

The User shall indemnify, hold harmless, and defend the City, its officers, agents, employees and volunteers from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury to or death of any person or for damage to any property arising out of or in connection with the use of the Facility by the User. Such indemnity shall apply regardless of whether the claims, losses, damages, causes of action, suits, or liability arise in

Facility Use Agreement Updated _____

whole or in part from the negligence of the City, any other party indemnified hereunder, the User, or any third party. It is the intent of the parties that this provision shall extend to, and include, any and all claims, causes of action or liability caused by the concurrent, joint and/or contributory negligence of the City, an alleged breach of an express or implied warranty by the City or which arises out of any theory of strict or products liability.

ARTICLE X RELEASE

The User hereby releases, relinquishes and discharges the City, its officers, agents, employees and volunteers from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by or alleged to be caused by, arising out of, or in connection with the User's use of the Facility whether or not said claims, demands, or causes of action are covered in whole or in part by insurance.

ARTICLE XIV MISCELLANEOUS TERMS

- 14.01** This Agreement has been made under and shall be governed by the laws of the State of Mississippi. The parties agree that performance and all matters related thereto shall be in Oktibbeha County, Mississippi.
- 14.02** This Agreement and the rights and obligations contained herein may not be assigned or sublet by the User without the prior written approval of the City.
- 14.03** This Agreement contains the entire agreement between the parties. There are no other written or oral agreements, contracts, or understandings between the parties.
- 14.04** No waiver or deferral by either party of any term or condition of this Agreement shall be deemed or construed to be a waiver or deferral of any other term or condition or to be a subsequent waiver or deferral of the same term or condition.
- 14.05** This Agreement may only be amended by written instrument approved and executed by both parties.

14.06 The parties hereby state that they have read the terms of this Agreement and hereby agree to the terms and conditions contained herein.

ATTACHMENTS

1. User’s Certificate of Insurance

Facility Use Agreement Updated _____

STARKVILLE PARKS AND RECREATION DEPARTMENT FACILITY USE AGREEMENT

SIGNATURE SHEET

<ORGANIZATION>

CITY OF STARKVILLE

By: _____

Mayor: _____

Printed Name: _____

Date: _____

Title: _____

Date: _____

ATTACHMENT #1

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

The City of Starkville (COS) is not able to guarantee that you or your child(ren) will not become infected with COVID-19. Further, attending any program/tournament may increase your child(ren)s risk of contracting COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my participants and I may be exposed to or infected by COVID-19 by attending the COS hosted tournament and/or athletic programs, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at the COS hosted tournament and/or athletic program may result from the actions, omissions, or negligence of myself and others, including, but not limited to, COS employees, coaches, volunteers, and program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my team or myself including, but not limited to, personal injury, disability, and death, illness, damage, loss, claim, liability, or expense, of any kind, that I or my team may experience or incur in connection with my attendance at the COS workout and/or athletic program. On my behalf, and on behalf of my team, I hereby release, covenant not to sue, discharge, and hold harmless COS, its employees, coaches, volunteers, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. The risk to have direct or indirect contact with individuals who have been exposed to and/or diagnosed with one or more communicable diseases, including but not limited to COVID – 19 or other medical conditions, diseases, or maladies, and or any mutation or variation thereof does exist and it is impossible to eliminate the risk of becoming infected through contact with or close proximity to an individual with a communicable disease.

I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of COS, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any COS program.

Covid-19 Protocols, Procedures, and Guidance Applicable to Use of City Athletic, Recreational, and Similar Type Facilities

Guidance, Rules, and Regulations of the CDC, MDOH and State/Local Authorities

All coaches, parents and athletes (referred to herein as “participants”) are independently responsible for knowing and understanding applicable guidance, rules, and regulations issued or promulgated by the Centers for Disease Control and Prevention (“CDC”) and the Mississippi Department of Health (“MDOH”) pertaining to the use of athletic, recreational, and similar type facilities in connection with their events, as well as any laws, regulations, and administrative or executive orders issued by the Governor of the State of Mississippi and Local Government Authorities. As an example, the Governor has issued Executive Order No. 1491 that permits use of outdoor sports complexes and multi-field complexes subject to numerous limitations. The Governor has further issued Executive Order No. 1492 that permits use of indoor facilities similarly subject to several limitations. Participants shall ensure that users of City facilities related to their events are adequately notified of applicable CDC and MDOH guidance and regulations and those of State and Local Authorities prior to arrival thereof and at the applicable facility(ies), that measures are undertaken to ensure that use of City facilities is consistent with such guidance and regulations, and that users related to these events adhere to this guidance and these regulations. It is understood that “users” includes, but is not limited to, promoters, organizers, officials, coaches, teams, players, parents, spectators, staff, visitors, vendors, and attendees.

Rules for the Field-of-Play *

1. Pre-game meetings of officials and teams (e.g., team captains and coaches) shall be limited in numbers with adequate spacing/distancing practiced.
2. Player equipment shall be spaced out appropriately in designated team areas (e.g., team benches/dugout areas) so they do not touch.
3. Where possible, the exchange of player cards, officials’ scorecards, rosters, or the like shall be limited in order to reduce or avoid person-to-person contact.
4. Teams shall be permitted to spread out those players who are not then currently on the field- of-play or actively engaged in the event, so long as player safety is not compromised, and those permitted in these team areas (e.g., benches and dugouts) should be limited to

essential team personnel only.

5. Players and other attendees are encouraged to bring/have antibacterial wipes or hand sanitizers for disinfecting shared playing equipment and cleaning hands as needed or appropriate.

6. Players shall be permitted to wear personal protective equipment (“PPE”) if they choose, provided this does not compromise the safety of any of the participants in use of the facilities.

7. Participants are responsible for ensuring team areas are cleaned after each event and that hard surfaces, such as benches, door handles, bat racks, etc., are properly sanitized and cleaned after each event as well.

8. Use of “shared” equipment by players on teams shall be restricted or limited as best as possible.

9. Sunflower seeds shall not be permitted or used at City facilities at this time.

* NOTE: These listings of “Rules” for field-of-play and game/tournament use of City facilities are not meant to be exhaustive and are only included herein as a means of general and limited illustration. Promoters and organizers of events, and event users and participants, are again referred to applicable guidance and regulations issued by the CDC/MDOH and State and Local Authorities pertaining to the use of athletic, recreational, or similar type facilities and from which additional or other practices, consistent with such guidance and regulations, may be utilized or instituted by them.

**Covid-19 Protocols, Procedures, and Guidance Applicable to Use of
City Athletic, Recreational, and Similar Type Facilities
SIGNATURE SHEET**

By signing below, I acknowledge that I have been given the protocols, procedures and guidelines regarding COVID-19 and agree to follow them. . I also understand my Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19 as outlined in Attachment #1.

Print Participant/Athlete's Name

Parent/Guardian Signature

Date

Executive Order 1492 Summary and 1491 Summary referenced in Attachment A:

For Mississippians:

- All those in the vulnerable population are instructed to continue sheltering in place to protect their health.
 - This includes all elderly individuals (age 65 or older per CDC guidelines) and individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune systems are compromised as such by chemotherapy for cancer or any other condition requiring such therapy.
- For large group gatherings when social distancing is not possible, groups are limited to 20 people or less indoors and 50 people or less outdoors.
- For large groups gatherings when social distancing is possible, groups are limited to 50 people or less indoors and 100 people or less outdoors.
- All travel may resume, while minimizing non-essential business travel when possible.

For businesses:

- All businesses and non-profits in Mississippi are allowed to open, following CDC and Mississippi State Department of Health (MSDH) guidance to limit transmission.
- Businesses and non-profits are encouraged to continue allowing employees to work from home or telework.
- Retail businesses should continue to implement reasonable measures to prevent the spread of COVID-19, including limiting the number of customers in their stores at one time to no greater than 50% of their store capacity and making hand sanitizer available to customers upon entry.
- Restaurants and bars must continue to follow in-house dining guidelines set in Executive Orders [1478](#) and [1486](#). Bars that do not serve food are allowed to reopen, following those same guidelines.
- Restaurants and bars are now allowed to have live music performances, with customers and musicians maintaining at least a 12-foot distance.
- Salons, barbershops, gyms, tattoo parlors, and other personal care facilities must continue to follow guidelines set in Executive Orders [1480](#) and [1486](#).

For public and private buildings:

- Public school buildings are allowed to reopen to the public to offer in-person classroom learning, such as summer school programs and special education evaluations.
- Private schools and institutions of higher learning are allowed to reopen their buildings and campuses to the public.
- Reception halls and conference centers are allowed to reopen, limiting to no more than 25% of seating capacity, only holding seated events, and rearranging tables to

ensure a 6-foot distance between tables. Any food services must follow the restaurant guidelines under Executive Order [1478](#).

For healthcare professionals:

- Healthcare professionals and facilities may continue performing elective medical and dental procedures and surgeries as allowed and approved by MSDH. Such non-emergent procedures and surgeries should limit their use of disposable PPE and not request PPE from any public source.
- All patients should be screened for recent illness, travel, fever, or recent exposure to COVID-19. Healthcare professionals and facilities should begin testing all patients prior to procedures or surgeries, if possible.
- No visitors are allowed in the healthcare facility, except for one spouse or caregiver who lives with the patient and only as they are being admitted or discharged.
- For the safety of residents, patients, and staff, visits to hospitals and nursing homes remain prohibited except to visit those receiving imminent end-of-life care, to visit maternity patients, or as otherwise allowed by that healthcare facility.

For outdoor recreation:

- People should follow social distancing and maintain a 6-foot distance from others.
- Executive Order [1473](#) is amended to allow beaches and sandbars in the Pearl River Valley Water Supply District (PRVWSD) to open, following PRVWSD's regulations. Beaches and sandbars at state lakes remain closed.
- Recreational boating and fishing and fishing tournaments must continue to follow guidelines set in Executive Orders [1473](#) and [1486](#).
- School weight rooms and training facilities must continue to follow guidelines set in Executive Order 1480.
- Outdoor recreational facilities must continue to follow guidelines set in Executive Order [1487](#).

FOR INDOOR RECREATIONAL FACILITIES

For businesses:

- Indoor places of amusement, including bowling alleys and playgrounds, are allowed to reopen.
- Before they can reopen, indoor places of amusement must be deep-cleaned, disinfected, and sanitized top to bottom. After opening, facilities must be deep-cleaned daily.
- Indoor places of amusement are expected to take every step necessary to comply with the regulations, orders, and guidance from MSDH and CDC to prevent the spread of COVID-19.
- Signage must be posted at each entrance stating no customer with a fever or COVID-19 symptoms are allowed in.
- No more than 50% of maximum capacity is allowed.
- Hand sanitizer must be placed at all entrances and throughout the facility.

- All equipment, machines, and games must be rearranged to ensure at least 6 feet between customers.
- Items and equipment used by customers, like bowling balls and trampolines, must be sanitized and disinfected after each use.
- All high-touch areas must be sanitized at least once every two hours.
- Group gatherings, such as birthday parties, are limited to 20 people max.

For employees:

- All employees will be screened daily at the beginning of their shifts, including asking whether they have been in contact with a confirmed case of COVID-19 in the past 14 days and have they had a fever in the last 48 hours.
- Face coverings must be provided to all employees who come in direct contact with customers. Employees are required to wear that face covering throughout their shift and clean or replace daily.
- All employees must be provided training on how to limit the spread of COVID-19.

For customers:

- Customers will be screened upon entry.

Under [Executive Order 1491](#), the Governor lays out strict social distancing guidelines to allow ballparks, movie theaters, and more to safely reopen, including:

YOUTH SPORTS

Team practices:

- Before practices can resume, league organizers or coaches must provide a copy of Executive Order 1491 to all players and their parents or guardians.
- Each player must be screened by a coach before entering the field for practice, including asking whether they have been in contact with a confirmed case of COVID-19 in the past 14 days and have they had a fever in the last 48 hours.
- Players and their parents or guardians must report any COVID-19 symptoms to a coach. Any player that exhibits symptoms will be sent home immediately.
- Park personnel, volunteers, and coaches should ensure social distancing is maintained between players as much as possible.
- Players and coaches must sanitize their hands before entering the field and after practice.
- Dugouts are closed during practice. Players' bags and equipment must be spaced 6 feet apart.
- Parents and guardians must remain in their cars during practice.
- Players should use their own equipment. Shared equipment must be sanitized by a coach before and after each practice.

- Players must bring their own drinks and snacks. No shared drinking fountains, coolers, or snacks are allowed.

Team games—for leagues and coaches:

- Before organized games can resume, tournament or league organizers or coaches must provide a copy of Executive Order 1491 to all teams, each player, and each parent or guardian.
- No more than 100 people are allowed at the games, including players, coaches, and fans.
- Coaches should ensure social distancing is maintained between players as much as possible.
- Dugouts may be used during the game with players following social distancing. Teams must sanitize the dugouts after the game.
- Players and coaches must sanitize their hands before entering the field and after each game.
- To ensure social distancing, coaches and tournament organizers are encouraged to implement ways other than handshakes and high fives to show good sportsmanship following a game.
- Signs must be posted at each entrance mandating 6-foot separation between fans from different households.

Team games—for players:

- Each player must be screened by a coach before entering the field, including asking whether they have been in contact with a confirmed case of COVID-19 in the past 14 days and have they had a fever in the last 48 hours.
- Players and their parents or guardians must report any COVID-19 symptoms to a coach. Any player that exhibits symptoms will be sent home immediately.
- Players and coaches must sanitize their hands before entering the field and after each game.
- Players should use their own equipment. Shared equipment must be sanitized by a coach before and after each game.
- Players must bring their own drinks and snacks. No shared drinking fountains, coolers, or snacks are allowed. Concessions stands remain closed.

Team games—for fans:

- Fan and players must leave the field immediately after the game and return to their cars. Fans for following games must remain in their cars until teams and fans from the previous game have left.
- Fans are encouraged to wear face coverings, such as a cloth mask, while at the game.
- Fans must bring their own chairs. Bleachers are closed to fans.
- Fan attendance is limited to two household members per player.

MOVIE THEATERS

For businesses:

- Before they can reopen, theaters must be deep-cleaned, disinfected, and sanitized top to bottom. After opening, theater auditoriums must be cleaned and disinfected between shows.
- All theaters are expected to take every step necessary to comply with the regulations, orders, and guidance from MSDH and CDC to prevent the spread of COVID-19.
- Theaters must ensure that the ventilation system is working properly.
- Minimizing person-to-person contact through technology, like mobile or online ticket sales and contact-less payment, is encouraged.
- Signage must be posted at each entrance stating no customer with a fever or COVID-19 symptoms are allowed in.
- Showtimes must be staggered to allow ample time for staff to clean and disinfect between shows and prevent customers from congregating in lobbies.
- Ticket sales are limited to 50% of seating capacity.
- Social distancing in waiting lines must be followed.
- All high-touch areas must be sanitized at least once every two hours.
- Hand sanitizer must be placed at all entrances and in concession areas.
- Theaters are encouraged to develop new procedures for concessions to minimize person-to-person contact, such as grab-n-go and single use utensils.

For employees:

- All employees will be screened daily at the beginning of their shifts, including asking whether they have been in contact with a confirmed case of COVID-19 in the past 14 days and have they had a fever in the last 48 hours.
- All employees must be provided training on how to limit the spread of COVID-19.
- Face coverings must be provided to all employees who come in direct contact with customers. Employees are required to wear that face covering throughout their shift and clean or replace daily.

For customers:

- Customers are encouraged to wear a face covering, such as a cloth mask, while inside.

LIBRARIES AND MUSEUMS

For facilities:

- Before they can reopen, facilities must be deep-cleaned, disinfected, and sanitized top to bottom.
- All libraries and museums are expected to take every step necessary to comply with the regulations, orders, and guidance from MSDH and CDC to prevent the spread of COVID-19.
- No more than 50% of maximum capacity.
- Social distancing must be followed through the facility.
- Tables must be rearranged to ensure at least 6 feet between tables. Seating at each table is limited to 6 people.
- All high-touch areas must be sanitized at least once every two hours.

- Hand sanitizer must be placed at all entrances and in concession areas.
- Group tours and activities are limited to 20 people max.
- Museum cafes are allowed to resume, following in-house dining guidelines in Executive Order 1478.

For employees:

- All employees will be screened daily at the beginning of their shifts, including asking whether they have been in contact with a confirmed case of COVID-19 in the past 14 days and have they had a fever in the last 48 hours.
- All employees must be provided training on how to limit the spread of COVID-19.
- Face coverings must be provided to all employees who come in direct contact with customers. Employees are encouraged to wear face shields while tattooing a customer.
- Minimizing person-to-person contact through technology, like mobile or online ticket sales and contact-less payment, is encouraged.
- Signage must be posted at each entrance stating no customer with a fever or COVID-19 symptoms are allowed in.

For customers:

- Customers are encouraged to wear a face covering, such as a cloth mask, while inside.
-



**BUILDING A HEALTHIER
COMMUNITY**

Daily/Tournament Field Usage Agreement

Starkville Parks and Recreation Department

I. FEES and CHARGES for FIELD USAGE:

Fees for field usage for tournaments includes the following charges:

- A. Field usage fee is \$150/day – includes initial game field prep and lights. \$100 discount per complex for multi-day use. McKee, Youth Softball Quad, Adult Softball Quad and the Soccer Complex are the available complexes.
 - a. Example: A user requesting the Youth Softball Quad and Adult Softball Quad would pay \$1,200 on the first day and \$1,000 on additional days.****
- B. \$250 deposit for each multi-day tournament. Non-transferable. \$100 deposit for single-day tournament.**
- C. Hourly, non-prep rental rate is \$25/hour during daytime and \$50/hour if lights are needed.**
- D. The deposit must be paid in order to reserve the fields. All rental fees are due ten (10) business days in advance of the rental.**
- E. Restroom service and trash pickup is included in the fee.**
- F. Additional game preparations are available for \$100 per field.**
- G. In the event of inclement weather that requires on-call staff to do an additional prep outside of standard working hours, the user will be charged for the cost of field supplies and staff time.**

II. BASIC USAGE INFORMATION:

- A. The individual or individuals in charge of a tournament must meet with representatives of the Starkville Parks and Recreation Department (“SPARD”) - Athletic and Park Operations Staff before the tournament to arrange all tournament and maintenance details (additional maintenance requirements such as additional prep during the tournament will be an extra charge to the user and must be arranged for in advance of the tournament per Section I). Please contact SPARD Director of Recreation and Sports or his/her designee at (662) 323-2294 to set up your meetings.**
- B. User should make all efforts to assist with trash cleanup. If the facility is damaged, the cost to repair will be deducted from the user’s deposit. If the repair amount exceeds the deposit, the user may be charged to cover the cost.**
- C. Currently, the City has a concessions contract with a local individual who has first rights to operate concessions for the tournament. If they decline, the user may operate their own concessions but must pay either \$500 or 10% of gross sales from the weekend, whichever is greater. All applicable laws must be followed including the city’s Transient Vendor Policy. If the user elects to handle concessions service, the Health Department must inspect all concessions areas before concessions sales can begin.**
- D. SPARD reserves the right to require the user to utilize volunteers or user’s own employees or agents for all other elements of the tournament.**

- E. City property is not to be tampered with. Replacement costs for missing or damaged property will be charged to the user. Absolutely no alcoholic beverages or tobacco products are allowed on the fields or in the dugouts at any time.
- F. Parking is allowed in designated areas only. Absolutely no vehicles are allowed on the fields or grass without express authorization. If event is utilizing golf carts, SPARD must be notified. Golf carts are not allowed on the fields.
- G. Transient Vendor permits must be obtained should the tournament director desire to have souvenir sales available throughout the duration of the tournament. Approval of vendor permits and post-event sales must be obtained from the SPARD Director of Recreation and Sports or his/her designee.
- H. **All tournament reservations, including deposit payment, must be made no less than ten (10) business days prior to the event. A tournament is not considered booked until the deposit is paid.**
- I. Tentative schedules must be forwarded to the SPARD by the fifth (5th) business day prior to the event with final schedules due at 9:00 a.m. two business days before the event.
- J. Scoreboards: Field usages will include availability of scoreboard controllers at no additional cost, if requested by the user.
- K. Keys: Keys may be checked out to the scorekeepers tower and concessions stands, if requested. If keys are checked out they must be returned by 12:00 p.m. on the next business day after the tournament concludes.
- L. Due to recent events with Covid-19, the user is also required to read and acknowledge guidelines set for by the State of Mississippi and approved by the City of Starkville. These guidelines are attached as Amendment #1 to this document. (Attachment 1 – Covid-19 Protocols, Procedures, and Guidance Applicable to Use of City Athletic, Recreational, and Similar Type Facilities). The association will also assume the Assumption of Risk and Waiver of Liability relating to Covid-19 and have each coach sign and date the signature sheet under Attachment #1.

III. CANCELLATION:

- A. SPARD reserves the right to cancel field usage for any of the following reasons:
 - 1. Weather Conditions – at any time;
 - 2. Scheduling Conflicts;
 - 3. Field Conditions; or
 - 4. Field usage poses an unreasonable risk to the public health, safety or welfare.
- B. Should the user choose to cancel the event, the deposit will be refunded per the following schedule:
 - 1. Six (6) Months or more prior to event - 100% refund
 - 2. Three (3) Months but less than Six (6) Months prior to event - 50% refund
 - 3. Less than Three (3) Months prior to event - no refund (0%)
 - 4. If the user wishes to reschedule the tournament, the request to reschedule must be made in writing Three (3) Months prior to the tournament date. Failure to do so may result in the user forfeiting its original deposit and having to make another.

IV. SANCTIONING/INSURANCE REQUIREMENTS:

If the event is not sanctioned by an organization or governing body that provides insurance coverage to all participants, the **user is required** to procure and maintain, at its sole cost and expense for the duration of this Usage Agreement, **Commercial General Liability insurance** in the name of the **User**, for limits of not less than **\$1,000,000 for personal injury, death, or property damage to rented property arising out of any one occurrence**. This insurance policy must cover, in addition to the general public, all event staff, as well as their support staff, and any other individual participating in or attending the event for which the facility is rented. Only insurance carriers licensed and authorized to do business in the state of Mississippi will be accepted. **User** must furnish proof of coverage through a Certificate of Insurance no less than ten (10) business days before the event.

V. ADVANCED RESERVATIONS:

Reservations may be made up to one (1) calendar year in advance. All fees and applicable deposits must be paid according to Section I. (e.g. a reservation for a tournament scheduled for May 30, 2018 may be made beginning May 31, 2017). Usage dates will be booked on a first come, first served basis, and may be subordinate to City-sponsored events.

VI. The Tournament Reservation Application to which this Agreement relates is made a part of this Agreement as if recited in whole herein and is incorporated by reference thereto. In the event of a conflict between this Agreement and the application, the City shall resolve and interpret same.

As the User of the Starkville Athletic Fields(s) and the responsible party for the tournament, I fully understand and agree to adhere to all of the above terms and conditions of this Agreement and all applicable ordinances, resolutions, guidelines, policies, procedures and restrictions throughout the time of my usage/tournament.

Signature of User/Authorized Representative	Date
---	------

SPARD Signature of Approval Director of Recreation and Sports	Date
--	------

SPARD Signature of Approval Director of Maintenance	Date
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SPARD Signature of Approval Director	Date
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In keeping with our customer service attitude, we want to meet your needs. We realize not all tournaments are alike in format or structure. If you require further assistance outside the guidelines set forth in this agreement, please do not hesitate to contact our office. We appreciate your support.

In case of a service emergency during office hours please call: SPARD at 662-323-2294. After hours service emergencies contact SPARD On-Call Number at 662-341-0475. For all medical and security emergencies, please contact 911.

Tournament Reservation Application

Official Name of Tournament: _____

Estimated Number of Teams/Participants: _____ Estimated Spectators: _____

Tournament Entry Fee: _____

Contact Name: _____ Contact Phone: _____

Contact Email: _____ Tournament Website _____

Name and Mailing Address for Deposit return Check:

Month/Day(s): _____

Field(s): _____

Do you intend to have Vendors (circle one): YES / NO

Number of Vendors: _____ (all must register as a Transient Vendor with the City Clerk's office.
Call 662-323-2525 and ask for the City Clerk's office or access the packet online at
<http://www.cityofstarkville.org/DocumentCenter/View/2294>.)

Fees, including deposits: See below schedule.

<u>Deposit</u>	
\$250 Per Complex for multi-day tournaments, \$100 for single-day tournaments	
<u>Fees</u>	
Field Cost: \$150/field x _____ fields =	_____
Inclement weather prep* _____ =	_____
Non-Prep: \$25/hour (day) or \$50/hour (lights)	_____
Additional Prep: \$100/field x _____ fields =	_____
Concessions*: \$500 or 10% of sales =	_____
	Total: _____
*Inclement weather prep and Concessions may be paid after the tournament is complete	

As the User of the Starkville Athletic Fields(s) and the responsible party for the tournament, I fully understand and agree to adhere to all of the above guidelines, policies, procedures and restrictions throughout the time of my usage/tournament.

Name, Title

Date

ATTACHMENT #1

Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

The City of Starkville (COS) is not able to guarantee that you or your team will not become infected with COVID-19. Further, attending any program/tournament may increase your team's risk of contracting COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my team and I may be exposed to or infected by COVID-19 by attending the COS hosted tournament and/or athletic programs, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at the COS hosted tournament and/or athletic program may result from the actions, omissions, or negligence of myself and others, including, but not limited to, COS employees, coaches, volunteers, and program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my team or myself including, but not limited to, personal injury, disability, and death, illness, damage, loss, claim, liability, or expense, of any kind, that I or my team may experience or incur in connection with my attendance at the COS workout and/or athletic program. On my behalf, and on behalf of my team, I hereby release, covenant not to sue, discharge, and hold harmless COS, its employees, coaches, volunteers, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. The risk to have direct or indirect contact with individuals who have been exposed to and/or diagnosed with one or more communicable diseases, including but not limited to COVID – 19 or other medical conditions, diseases, or maladies, and or any mutation or variation thereof does exist and it is impossible to eliminate the risk of becoming infected through contact with or close proximity to an individual with a communicable disease.

I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of COS, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any COS program.

COVID-19 Protocols, Procedures, and Guidance Applicable to Use of City Athletic, Recreational, and Similar Type Facilities

Promoters and organizers of events, tournaments, games, and practices that take place at the City of Starkville's athletic, recreational, and similar type facilities (referred to herein as "promoters and organizers") shall be solely responsible for the scheduling, occurrence, and promotion of these events, tournaments, games, and practices and related use of these facilities thereof (collectively and generally referred to herein as "events"). Such use is subject to facility use agreements and all other agreements/contracts applicable to these events as well as the rules and regulations and policies pertaining to use of the same as promulgated/issued by the City. Such use is further subject to the Protocols, Procedures, and Guidance applicable to use of City athletic, recreational, and similar type facilities as set forth herein and which may be amended or supplemented at any time.

Guidance and Regulations of the CDC, MDOH and State/Local Authorities

All promoters and organizers are independently and solely responsible for knowing and understanding applicable guidance and regulations issued or promulgated by the Centers for Disease Control and Prevention ("CDC") and the Mississippi Department of Health ("MDOH") pertaining to the use of athletic, recreational, and similar type facilities in connection with their events, as well as any laws, regulations, and administrative or executive orders issued by the Governor of the State of Mississippi and Local Government Authorities. As an example, the Governor has issued Executive Order No. 1491 that permits use of outdoor sports complexes and multi-field complexes subject to numerous limitations. The Governor has further issued Executive Order No. 1492 that permits use of indoor facilities similarly subject to several conditions and limitations. Promoters and organizers shall ensure that users of City facilities related to their events are adequately notified of applicable CDC and MDOH guidance and regulations and those of State and Local Authorities prior to arrival thereof and at the applicable facility(ies), that measures are undertaken to ensure that use of City facilities is consistent with such guidance and regulations, and that users related to these events adhere to this guidance and these regulations. It is understood that "users" includes, but is not limited to, promoters, organizers, officials, coaches, teams, players, parents, spectators, staff, visitors, vendors, and attendees.

Event Procedures and Notifications

1. Promoters and organizers shall send written notice to all teams, team managers, coaches, players/parents, officials/referees, and vendors in conjunction with a prospective event in the days or weeks leading up to the event. Coaches shall sign off on this same document providing that they have read and understand responsibilities of tournament officials and teams. The written notice should minimally: 1) set forth and explain guidance and regulations of the CDC and MDOH and State and Local Authorities (including any still-then effective Executive Orders from the Governor)

that will apply to the use of and/or attendance at City facilities in connection with the event; 2) set forth and explain measures that shall be undertaken to ensure use of City facilities is consistent with this guidance and these regulations; and 3) describe efforts that shall be undertaken to ensure that users of these facilities adhere to this guidance and these regulations.

2. While subject to change, it is acknowledged that at this point applicable guidance/regulations of the CDC and MDOH minimally restrict the use of City facilities to persons who do not have or exhibit symptoms of COVID-19, including a fever, and to non-participants who practice adequate and proper “social distancing.” It is further acknowledged that the Governor is presently requiring additional restrictions applicable to use of outdoor and indoor facilities, as set forth in his Executive Order No’s. 1491 and 1492. Such restrictions could be modified and/or extended. It is the responsibility of promoters and organizers to know and understand such applicable guidance/regulations and to comply with them.

3. Promoters and organizers shall take proactive steps in creating social distancing environments, where possible, and limitations on personal contact among individuals or groups, to include, without limitation: (1) inspecting, determining, and restricting designated seating and viewing areas for spectators (e.g., bleacher areas are currently closed and shall not be utilized during practices, games, or any other use of facilities); (2) restricting use of “tents” to family members only; (3) minimizing the use of fields and facilities to comply with applicable mass- gathering limitations of the CDC/MDOH and/or State and Local Authorities; (4) creating one- way entry and exit areas, where possible, to appropriately direct foot traffic; (5) minimizing player contact (e.g., eliminating team/player handshakes, hugs, high fives, and similar personal contact); and (6) discontinuing/precluding use of shared water coolers or bottles by players.

Rules for the Field-of-Play *

1. Pre-game meetings of officials and teams (e.g., team captains and coaches) should be limited in numbers with adequate spacing/distancing practiced.

2. Player equipment should be spaced out appropriately in designated team areas (e.g., team benches/dugout areas) so they do not touch.

3. Where possible, the exchange of player cards, officials’ scorecards, rosters, or the like should be limited to reduce or avoid person-to-person contact.

4. Teams should be permitted to spread out those players who are not then currently on the field- of-play or actively engaged in the event, so long as player safety is not compromised,

and those permitted in these team areas (e.g., benches and dugouts) should be limited to essential team personnel only.

5. Players and other attendees should be encouraged to bring/have antibacterial wipes or hand sanitizers for disinfecting shared playing equipment and cleaning hands as needed or appropriate.

6. Players should be permitted to wear personal protective equipment (“PPE”) if they choose, provided this does not compromise the safety of any of the participants in use of the facilities.

7. Promoters and organizers are responsible for ensuring team areas are cleaned after each event and that hard surfaces, such as benches, door handles and faucets in restroom areas, bat racks, etc., are properly sanitized and cleaned after each event as well.

8. Use of “shared” equipment by players on teams should be restricted or limited as best as possible.

9. Sunflower seeds shall not be permitted or used at City facilities at this time.

10. Players, coaches, staff, and other attendees are to comply with those conditions of use as set forth in the Governor’s Executive Order No’s. 1491 and 1492 as applicable to the facilities being used, or such other Executive Orders in effect at the time of use, as well as guidance/regulations of the CDC and MDOH. Executive Orders 1491 and 1492 can be found attached to this document.

Rules for Games/Tournaments *

1. Promoters and organizers shall comply with all applicable guidance and regulations associated with the exchange of money at the gate or associated with concessions and vendors and for ensuring all staff, contractors, and vendors are properly equipped with applicable PPE and in compliance with appropriate guidance and regulations.

2. Promoters and organizers shall further ensure that team areas are cleaned and sanitized after each event and use, and that hard surfaces, such as benches, door handles and faucets in restroom areas, bat racks, etc., are properly sanitized and cleaned after each event and restrooms are cleaned/sanitized between games.

3. Promoters and organizers shall ensure there is sufficient and proper signage within the facility that sets out applicable guidance and regulations issued by the CDC/MDOH and/or State and Local Authorities pertaining to use of the facility, with such signage to be located, at

a minimum, at every recognized gate or entrance to the facility.

4. Promoters and organizers shall stagger and otherwise organize/schedule start times of games to separate teams and spectators as much as possible, in an effort to prevent their interaction as they arrive at or leave the facility.

5. Examples of “Rules for the Field-of-Play,” above, shall similarly be adhered to with respect to use hereof related to tournaments.

6. Any award ceremonies shall take place in such a manner so as to minimize person-to-person contact/interactions among teams, coaches, players, and spectators/attendees to the greatest extent possible.

7. In accordance with the Governor’s Executive Order No. 1491, and to the extent it is still in effect at the time of use, promoters and organizers shall have a dedicated Safety Office to ensure that all elements of social distancing are enforced. The Safety Office shall have sufficient staff to ensure that social distancing is observed by all players, coaches and fans at all times during use of facilities.

* NOTE: These listings of “rules” for field-of-play and game/tournament use of City facilities are not meant to be exhaustive and are only included herein as a means of general and limited illustration. Promoters and organizers of events are again referred to applicable guidance and regulations issued by the CDC/MDOH and State and Local Authorities pertaining to the use of athletic, recreational, or similar type facilities and from which additional or other practices, consistent with such guidance and regulations, may be utilized or instituted by them.

**COVID-19 Protocols, Procedures, and Guidance Applicable to Use of
City Athletic, Recreational, and Similar Type Facilities**

SIGNATURE SHEET

By signing below, I acknowledge that I have been given the protocols, procedures and guidelines regarding COVID-19 and agree to follow them. I also understand my Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19 as outlined in Attachment #1.

Signature (tournament organizer/coach)

Date

Executive Order 1492 Summary and 1491 Summary referenced in Attachment A:

For Mississippians:

- All those in the vulnerable population are instructed to continue sheltering in place to protect their health.
 - This includes all elderly individuals (age 65 or older per CDC guidelines) and individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune systems are compromised as such by chemotherapy for cancer or any other condition requiring such therapy.
- For large group gatherings when social distancing is not possible, groups are limited to 20 people or less indoors and 50 people or less outdoors.
- For large groups gatherings when social distancing is possible, groups are limited to 50 people or less indoors and 100 people or less outdoors.
- All travel may resume, while minimizing non-essential business travel when possible.

For businesses:

- All businesses and non-profits in Mississippi are allowed to open, following CDC and Mississippi State Department of Health (MSDH) guidance to limit transmission.
- Businesses and non-profits are encouraged to continue allowing employees to work from home or telework.
- Retail businesses should continue to implement reasonable measures to prevent the spread of COVID-19, including limiting the number of customers in their stores at one time to no greater than 50% of their store capacity and making hand sanitizer available to customers upon entry.
- Restaurants and bars must continue to follow in-house dining guidelines set in Executive Orders [1478](#) and [1486](#). Bars that do not serve food are allowed to reopen, following those same guidelines.
- Restaurants and bars are now allowed to have live music performances, with customers and musicians maintaining at least a 12-foot distance.
- Salons, barbershops, gyms, tattoo parlors, and other personal care facilities must continue to follow guidelines set in Executive Orders [1480](#) and [1486](#).

For public and private buildings:

- Public school buildings are allowed to reopen to the public to offer in-person classroom learning, such as summer school programs and special education evaluations.
- Private schools and institutions of higher learning are allowed to reopen their buildings and campuses to the public.
- Reception halls and conference centers are allowed to reopen, limiting to no more than 25% of seating capacity, only holding seated events, and rearranging tables to ensure a 6-foot distance between tables. Any food services must follow the restaurant guidelines under Executive Order [1478](#).

For healthcare professionals:

- Healthcare professionals and facilities may continue performing elective medical and dental procedures and surgeries as allowed and approved by MSDH. Such non-emergent procedures and surgeries should limit their use of disposable PPE and not request PPE from any public source.
- All patients should be screened for recent illness, travel, fever, or recent exposure to COVID-19. Healthcare professionals and facilities should begin testing all patients prior to procedures or surgeries, if possible.
- No visitors are allowed in the healthcare facility, except for one spouse or caregiver who lives with the patient and only as they are being admitted or discharged.
- For the safety of residents, patients, and staff, visits to hospitals and nursing homes remain prohibited except to visit those receiving imminent end-of-life care, to visit maternity patients, or as otherwise allowed by that healthcare facility.

For outdoor recreation:

- People should follow social distancing and maintain a 6-foot distance from others.
- Executive Order [1473](#) is amended to allow beaches and sandbars in the Pearl River Valley Water Supply District (PRVWSD) to open, following PRVWSD's regulations. Beaches and sandbars at state lakes remain closed.
- Recreational boating and fishing and fishing tournaments must continue to follow guidelines set in Executive Orders [1473](#) and [1486](#).
- School weight rooms and training facilities must continue to follow guidelines set in Executive Order 1480.
- Outdoor recreational facilities must continue to follow guidelines set in Executive Order [1487](#).

FOR INDOOR RECREATIONAL FACILITIES

For businesses:

- Indoor places of amusement, including bowling alleys and playgrounds, are allowed to reopen.
- Before they can reopen, indoor places of amusement must be deep-cleaned, disinfected, and sanitized top to bottom. After opening, facilities must be deep-cleaned daily.
- Indoor places of amusement are expected to take every step necessary to comply with the regulations, orders, and guidance from MSDH and CDC to prevent the spread of COVID-19.
- Signage must be posted at each entrance stating no customer with a fever or COVID-19 symptoms are allowed in.
- No more than 50% of maximum capacity is allowed.
- Hand sanitizer must be placed at all entrances and throughout the facility.
- All equipment, machines, and games must be rearranged to ensure at least 6 feet between customers.
- Items and equipment used by customers, like bowling balls and trampolines, must be sanitized and disinfected after each use.
- All high-touch areas must be sanitized at least once every two hours.
- Group gatherings, such as birthday parties, are limited to 20 people max.

For employees:

- All employees will be screened daily at the beginning of their shifts, including asking whether they have been in contact with a confirmed case of COVID-19 in the past 14 days and have they had a fever in the last 48 hours.
- Face coverings must be provided to all employees who come in direct contact with customers. Employees are required to wear that face covering throughout their shift and clean or replace daily.
- All employees must be provided training on how to limit the spread of COVID-19.

For customers:

- Customers will be screened upon entry.

Under [Executive Order 1491](#), the Governor lays out strict social distancing guidelines to allow ballparks, movie theaters, and more to safely reopen, including:

YOUTH SPORTS

Team practices:

- Before practices can resume, league organizers or coaches must provide a copy of Executive Order 1491 to all players and their parents or guardians.
- Each player must be screened by a coach before entering the field for practice, including asking whether they have been in contact with a confirmed case of COVID-19 in the past 14 days and have they had a fever in the last 48 hours.
- Players and their parents or guardians must report any COVID-19 symptoms to a coach. Any player that exhibits symptoms will be sent home immediately.
- Park personnel, volunteers, and coaches should ensure social distancing is maintained between players as much as possible.
- Players and coaches must sanitize their hands before entering the field and after practice.
- Dugouts are closed during practice. Players' bags and equipment must be spaced 6 feet apart.
- Parents and guardians must remain in their cars during practice.
- Players should use their own equipment. Shared equipment must be sanitized by a coach before and after each practice.
- Players must bring their own drinks and snacks. No shared drinking fountains, coolers, or snacks are allowed.

Team games—for leagues and coaches:

- Before organized games can resume, tournament or league organizers or coaches must provide a copy of Executive Order 1491 to all teams, each player, and each parent or guardian.
- No more than 100 people are allowed at the games, including players, coaches, and fans.

- Coaches should ensure social distancing is maintained between players as much as possible.
- Dugouts may be used during the game with players following social distancing. Teams must sanitize the dugouts after the game.
- Players and coaches must sanitize their hands before entering the field and after each game.
- To ensure social distancing, coaches and tournament organizers are encouraged to implement ways other than handshakes and high fives to show good sportsmanship following a game.
- Signs must be posted at each entrance mandating 6-foot separation between fans from different households.

Team games—for players:

- Each player must be screened by a coach before entering the field, including asking whether they have been in contact with a confirmed case of COVID-19 in the past 14 days and have they had a fever in the last 48 hours.
- Players and their parents or guardians must report any COVID-19 symptoms to a coach. Any player that exhibits symptoms will be sent home immediately.
- Players and coaches must sanitize their hands before entering the field and after each game.
- Players should use their own equipment. Shared equipment must be sanitized by a coach before and after each game.
- Players must bring their own drinks and snacks. No shared drinking fountains, coolers, or snacks are allowed. Concessions stands remain closed.

Team games—for fans:

- Fan and players must leave the field immediately after the game and return to their cars. Fans for following games must remain in their cars until teams and fans from the previous game have left.
- Fans are encouraged to wear face coverings, such as a cloth mask, while at the game.
- Fans must bring their own chairs. Bleachers are closed to fans.
- Fan attendance is limited to two household members per player.

MOVIE THEATERS

For businesses:

- Before they can reopen, theaters must be deep-cleaned, disinfected, and sanitized top to bottom. After opening, theater auditoriums must be cleaned and disinfected between shows.
- All theaters are expected to take every step necessary to comply with the regulations, orders, and guidance from MSDH and CDC to prevent the spread of COVID-19.
- Theaters must ensure that the ventilation system is working properly.
- Minimizing person-to-person contact through technology, like mobile or online ticket sales and contact-less payment, is encouraged.
- Signage must be posted at each entrance stating no customer with a fever or COVID-19 symptoms are allowed in.

- Showtimes must be staggered to allow ample time for staff to clean and disinfect between shows and prevent customers from congregating in lobbies.
- Ticket sales are limited to 50% of seating capacity.
- Social distancing in waiting lines must be followed.
- All high-touch areas must be sanitized at least once every two hours.
- Hand sanitizer must be placed at all entrances and in concession areas.
- Theaters are encouraged to develop new procedures for concessions to minimize person-to-person contact, such as grab-n-go and single use utensils.

For employees:

- All employees will be screened daily at the beginning of their shifts, including asking whether they have been in contact with a confirmed case of COVID-19 in the past 14 days and have they had a fever in the last 48 hours.
- All employees must be provided training on how to limit the spread of COVID-19.
- Face coverings must be provided to all employees who come in direct contact with customers. Employees are required to wear that face covering throughout their shift and clean or replace daily.

For customers:

- Customers are encouraged to wear a face covering, such as a cloth mask, while inside.

LIBRARIES AND MUSEUMS

For facilities:

- Before they can reopen, facilities must be deep-cleaned, disinfected, and sanitized top to bottom.
- All libraries and museums are expected to take every step necessary to comply with the regulations, orders, and guidance from MSDH and CDC to prevent the spread of COVID-19.
- No more than 50% of maximum capacity.
- Social distancing must be followed through the facility.
- Tables must be rearranged to ensure at least 6 feet between tables. Seating at each table is limited to 6 people.
- All high-touch areas must be sanitized at least once every two hours.
- Hand sanitizer must be placed at all entrances and in concession areas.
- Group tours and activities are limited to 20 people max.
- Museum cafes are allowed to resume, following in-house dining guidelines in Executive Order 1478.

For employees:

- All employees will be screened daily at the beginning of their shifts, including asking whether they have been in contact with a confirmed case of COVID-19 in the past 14 days and have they had a fever in the last 48 hours.
- All employees must be provided training on how to limit the spread of COVID-19.
- Face coverings must be provided to all employees who come in direct contact with customers. Employees are encouraged to wear face shields while tattooing a customer.

- Minimizing person-to-person contact through technology, like mobile or online ticket sales and contact-less payment, is encouraged.
- Signage must be posted at each entrance stating no customer with a fever or COVID-19 symptoms are allowed in.

For customers:

- Customers are encouraged to wear a face covering, such as a cloth mask, while inside.
-



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: June 16, 2020
PAGE: 1

SUBJECT: Request authorization for ECON Construction to complete the driveway repair at 1085 Stark Road, the lowest of two quotes, in the amount of \$6,200.00.

AMOUNT & SOURCE OF FUNDING: 2020 Budget

FISCAL NOTE: 2 Quotes Received

ECON Construction:	\$6,200.00
Byrum Construction:	\$6,500.00

AUTHORIZATION HISTORY

REQUESTING

DEPARTMENT: Utilities

DIRECTOR'S

AUTHORIZATION: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for ECON Construction to complete the driveway repair at 1085 Stark Road, the lowest of two quotes, in the amount of \$6,200.00.

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Project: Stark Rd
Starkville, MS

May 22, 2020

Proposal:
Cast-in-Place
Concrete

Michael Everett
Econ Construction, Inc.
P.O. Box 58
Starkville, MS 39760
Direct Dial: 662.323.2364
Cell: 662.769.0140
Fax: 662.323.2365

ECON Construction, Inc.

Your goals are the foundation of our proposal. We have combined these goals with the strategic input and experience of our team of professionals, to develop a customized solution. Our focus is to help you build a quality product.

I am pleased to provide you this quote for labor, equipment, and material to complete the following items of work on the above referenced project.

Scope of Work:

Breezeways & Slab on Grade: \$6,200.00

- Excavate existing granular material.
- Place steel reinforcement & dowels.
- Form, place and finish (6") concrete entrance (Fine Broom Finish)
- All labor, reinforcement & materials provided by ECON.

Friday, May 22, 2020

ECON Construction, Inc.

Notes:

- Proposal is Valid for 30 days.
- Prices do **NOT** include sales tax MPC to be provided. If no MPC available tax will be added upon invoicing.
- Prices do **NOT** include any professional service fees. (i.e. architect, engineer, designer etc.)
- Prices do **NOT** include field testing or engineering controls. (i.e. layout or staking).
- Prices do **NOT** include any masonry construction or block fill.
- Prices do **NOT** include joint widening.
- Prices do **NOT** include final cleaning.
- Price does **NOT** include anchor bolts.

ECON Construction, Inc. Certificate of Responsibility: No. 22639-SC

Please do not hesitate to contact us if I you have thoughts or questions. (662) 769-0140

Thank you for the opportunity to present this proposal.

Michael Everett President
ECON Construction, Inc

Friday, May 22, 2020

Vincent McKenzie

From: Jonathan Byrum <jbyrum@byrumconstructioninc.com>
Sent: Monday, June 01, 2020 4:53 PM
To: Jacob Forrester
Cc: Vincent McKenzie
Subject: Re: 1085 Stark Road - Concrete Driveway Quote

Gentlemen,

Thank you for the invitation. BC can provide labor and materials for a lump sum of \$6,500.00.

Jonathan Byrum
Byrum Construction, Inc.
O:662-320-7373
F:662-320-7374
C:662-769-0687
P.O. Box 660
Starkville MS 39760-0660
MS Certificate of Responsibility # 20561-MC

On May 27, 2020, at 11:34 AM, Jacob Forrester <jforrester@starkvilleutilities.com> wrote:

Jonathan,

Just touching base on this...are you thinking you can still provide us with a price for this work?

Thanks,

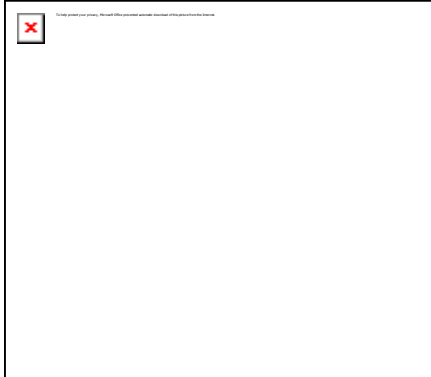
Jacob B. Forrester, P.E.
Assistant General Manager
Starkville Utilities

200 N. Lafayette Street
Starkville, MS 39759
Phone: 662-323-3133 ext. 107
Cell: 662-722-0238
Fax: 662-323-3273
<image001.jpg>

From: Jonathan Byrum <jbyrum@byrumconstructioninc.com>
Sent: Wednesday, May 13, 2020 3:42 PM
To: Vincent McKenzie <vmckenzie@starkvilleutilities.com>
Cc: Jacob Forrester <jforrester@starkvilleutilities.com>
Subject: Re: 1085 Stark Road - Concrete Driveway Quote

Yes sir I will take a look at it.

Jonathan Byrum
Byrum Construction, Inc.
O: 662-320-7373
F: 662-320-7374
C: 662-769-0687
PO Box 660
Starkville MS 39760-0660
MS Certificate of Responsibility # 20561-MC



On Wed, May 13, 2020 at 1:49 PM Vincent McKenzie <vmckenzie@starkvilleutilities.com> wrote:

Good evening Johnathat,

I called the ladies at the office and they gave me your email. I would like to see if you guys want to provide us with a quote for a concrete driveway repair. It is located at 1085 Stark Road (Fastenal Driveway), roughly 600SF plus some curb and gutter. I have attached a preexisting photo, as well as specifications.

Let me know if you have questions or want to meet,

Vincent McKenzie, P.E.

Systems Engineer

Water & Sewer Division

Starkville Utilities

Phone: 662-323-3133 ext. 131

<image001.jpg>



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: June 16, 2020
PAGE: 1

SUBJECT: Request authorization for Starkville Utilities to initiate Task Order # 5 with Garver, LLC for the construction services related to the Green Oaks Water and Sewer Rehabilitation in the amount of \$135,700.00

AMOUNT & SOURCE OF FUNDING: 2020 Budget

FISCAL NOTE:

AUTHORIZATION HISTORY

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for Starkville Utilities to initiate Task Order # 5 with Garver, LLC for the construction services related to the Green Oaks Water and Sewer Rehabilitation in the amount of \$135,700.00.



**TASK ORDER #5
FOR PROFESSIONAL SERVICES
STARKVILLE UTILITIES**

In accordance with the Master Services Agreement for Professional Services between Starkville Utilities (Owner) and Garver, LLC (Garver), dated November 21, 2017 ("Agreement"), Owner and Garver agree as follows:

- 1. Specific Project Title:** 2019 Green Oaks Water and Sewer Rehabilitation
- 2. Description:** This task order is associated with the construction administration services related to the 2019 Green Oaks Subdivision water and sewer rehabilitation. The construction administration was originally removed from Task #3. As such, Task #5 includes construction administration services to administer two (2) construction contracts for the rehabilitation of the sanitary sewer system in Green Oaks Subdivision.
- 3. Scope of Services:** The scope of services involves construction administration services for the administration of two (2) construction contracts. More specifically, we propose to accomplish the following:

During the construction phase of work, Garver will accomplish the following for each construction contract:

- a. Issue a Notice to Proceed letter to the Contractor and attend preconstruction meeting.
- b. Prepare for and attend utilities coordination meeting.
- c. Attend progress/coordination meetings with the Owner/Contractor.
- d. Evaluate and respond to construction material submittals and shop drawings. Corrections or comments made by Garver on the shop drawings during this review will not relieve Contractor from compliance with requirements of the drawings and specifications. The check will only be for review of general conformance with the design concept of the project and general compliance with the information given in the contract documents. The Contractor will be responsible for confirming and correlating all quantities and dimensions, selecting fabrication processes and techniques of construction, coordinating his work with that of all other trades, and performing his work in a safe and satisfactory manner. Garver's review shall not constitute approval of safety precautions or constitute approval of construction means, methods, techniques, sequences, procedures, or assembly of various components. When certification of performance characteristics of materials, systems or equipment is required by the Contract Documents, either directly or implied for a complete and workable system, Garver shall be entitled to rely upon such submittal or implied certification to establish that the materials, systems or equipment will meet the performance criteria required by the Contract Documents.
- e. Issue instructions to the Contractor on behalf of the Owner and issue necessary clarifications (respond to RFIs) regarding the construction contract documents.
- f. Review the Contractor's progress payment requests based on the actual quantities of contract items completed and accepted, and will make a recommendation to the Owner regarding payment. Garver's recommendation for payment shall not be a representation that Garver has made exhaustive or continuous inspections to (1) check the quality or exact quantities of the Work; (2) to review billings from Subcontractors and material suppliers to substantiate the



Contractor's right to payment; or (3) to ascertain how the Contractor has used money previously paid to the Contractor.

- g. Maintain a set of working drawings and prepare and furnish record drawings.
- h. Provide part-time - resident construction observation services for the contract performance time. It is expected the contracts will be 180 and 210 days respectively. The proposed fee is based on approximately one day per week during the construction contract performance time. If the construction time extends beyond the time established in this agreement or if the Owner wishes to increase the time or frequency of the observation, the Owner will pay Garver an additional fee agreed to by the Owner and Garver.
- i. Provide up to 24 hours of survey crew time for field checking quantities, contractor's layout, etc. A survey crew is defined as a 2-man crew utilizing GPS equipment.
- j. When authorized by the Owner, prepare change orders for changes in the work from that originally provided for in the construction contract documents. If redesign or substantial engineering or surveying is required in the preparation of these change order documents, the Owner will pay Garver an additional fee to be agreed upon by the Owner and Garver except where an error was made in the design by Garver.
- k. Participate in final project inspection, prepare punch list, review final project closing documents, and submit final pay request.'

Construction observation services will be provided by Garver's Resident Project Representative, who will provide or accomplish the following:

- 1) Consult with and advise the Owner during the construction period.
- 2) Coordinate with the firm providing construction materials quality assurance testing under separate contract with the Owner.
- 3) Maintain a file of quantities incorporated into the work, test reports, certifications, shop drawings and submittals, and other appropriate information.
- 4) Maintain a project diary which will contain information pertinent to each site visit.

The proposed fee for Construction Phase Services is based on 2 construction contracts (180 and 210-calendar-day construction contract performance time). If the construction time extends beyond the time established in this agreement, and the Owner wants Garver to continue the applicable Construction Phase Services, the Owner will pay Garver an additional fee agreed to by the Owner and Garver.

In performing construction observation services, Garver will endeavor to protect the Owner against defects and deficiencies in the work of the Contractor(s); but Garver cannot guarantee the performance of the Contractor(s), nor be responsible for the actual supervision of construction operations or for the safety measures that the Contractor(s) takes or should take. However, if at any time during construction Garver observes that the Contractor's work does not comply with the construction contract documents, Garver will notify the Contractor of such non-compliance and instruct him to correct the deficiency and/or stop work, as appropriate for the situation. Garver will also record the observance, the discussion, and the actions taken. If the Contractor continues



without satisfactory corrective action, Garver will notify the Owner immediately, so that appropriate action under the Owner's contract with the Contractor can be taken.

4. MSA Additions

The Parties hereby agree the following shall be added to terms provided in the MSA dated November 21, 2017

Section 5.8.2 GARVER shall not be liable to Owner for any special, indirect, or consequential damages, such as, but not limited to, loss of revenue or loss of anticipated profits.

Section 5.8.3 Notwithstanding any provision to the contrary herein, GARVER'S (including its subconsultants, agents, assignees, affiliates and vendors) total aggregate liability under the agreement shall be limited to 100% of the Task Order giving rise to the liability regardless of the cause or action (including negligence)."

5. Client's Responsibilities: As indicated in Master Agreement. Starkville Utilities will provide and/or accomplish the following: Right of entry to the property.

- a. Previous available aerials, topographic information, water and sewer mapping and database files, surveys, reports, etc.
- b. Access to manholes for personnel and CCTV equipment.
- c. Approval from any private landowners to access sewer or water lines.
- d. Assistance in locating and opening sanitary sewer manholes.
- e. Paying all plan review and advertising costs.
- f. Furnishing all permits and providing permit review fees.
- g. Client will not hire any of Garver's employees during performance of this contract and for a period of one year beyond completion of this contract.

6. Not Included: For clarification, our proposed scope of services for this Task Order does not include:

- a. Utility relocation design other than water and sewer.
- b. Preparation of a Stormwater Pollution Prevention Plan.
- c. Wetlands identification or mitigation design or other work related to environmentally or historically (culturally) significant items.
- d. Changes to major design elements after previous direction or approval or redesign to accommodate Client's budget after receipt of construction bids that exceed Garver's cost opinions.
- e. Geotechnical engineering.
- f. Water and sewer hydraulic modeling.
- g. Construction materials testing.
- h. Services after construction such as operations startup, operator training, operations and maintenance manual, warranty follow-up, operations support, etc.
- i. Litigation Assistance

7. Schedule: Garver will provide these services for the 2 construction contracts. The time periods for these contracts are 210 days and 180 days.



8. Payment to Engineer:

- a. Garver proposes to perform this Task Order on a lump sum basis. The total compensation to Garver for the services identified by this Task Order shall be as identified by the table below:

Work Item	Fee
Contract 1 (180 days) Construction Administration	\$78,500
Contract 2 (210 days) Construction Administration	\$57,200
Total	\$135,700

- b. Amounts included in the table above are "Not to Exceed" amounts unless Owner and Garver mutually agree in writing to amend the scope and associated fee.
- c. Any additional work beyond the scope of services defined in this Task Order, and authorized by the Client, shall be paid for in a subsequent Task Order.
- d. Garver will invoice for the project monthly based upon a percentage of completion.

9. Subconsultants: Garver does not intend to utilize any subconsultants on this Task Order.

10. Other Amendments to Master Agreement: None.

11. Attachments: None.

Approval and Acceptance

Approval and Acceptance of this Task Order, including attachments listed above, shall incorporate this document as part of the Agreement. Garver is authorized to begin performance upon receipt of a copy of this Task Order signed by the Client.

The Effective Date of the Task Order is _____, 2020.

Client:
STARKVILLE UTILITIES

Engineer:
GARVER

Signature

Signature

Brian Shannon, PE

Vice President