

APPROVED

MINUTES OF THE HISTORIC PRESERVATION COMMISSION REGULAR MEETING OF AUGUST 28, 2012 THE CITY OF STARKVILLE, MISSISSIPPI

The Historic Preservation Commission of the City of Starkville, Mississippi held its regular meeting in the Building Department on the Second Floor of City Hall, located at 101 E. Lampkin Street. Present were Commissioners Jason Barrett, Michael Fazio, Maxine Hamilton, Briar Jones, Cyndi Sullivan and Tom Walker. Commissioner Joe Day Greene was absent. Chairman Fazio called the meeting to order at 5:30 PM. Attending the Commissioners was City Planner Ben Griffith.

AN ORDER APPROVING THE WRITTEN AGENDA

The Commission considered the matter of approval of the written agenda dated August 28, 2012. After a brief discussion, Commissioner Jones made a motion to approve the agenda. Commissioner Sullivan seconded the motion and the Commission voted unanimously to approve the written agenda as presented.

AN ORDER APPROVING THE MINUTES OF THE AUGUST 13, 2012 MEETING

The Commission then considered the matter of approval of the minutes of the August 13, 2012 meeting. After a brief discussion, Commissioner Jones made a motion to approve the minutes. Commissioner Hamilton seconded the motion and the Commission voted unanimously to approve said minutes as presented.

CITIZENS' COMMENTS

Chairman Fazio asked if any member of the public cared to address the Commission. Chairman Fazio recognized Alderman Richard Corey and thanked him for his attendance. Alderman Corey stated that they were close to seeing the fruits of their labors and that he was very excited about that. No other public comments were received.

REVIEW OF PROPOSED AUTHORIZATION FORM

Next there came before the Commission review and discussion of the proposed authorization form for the Certificate of Appropriateness application. Chairman Fazio pointed out that the authorization was necessary if a property owner was to hire an architect or contractor to act on his or her behalf at a Certificate of Appropriateness public hearing. After a brief discussion, Commissioner Jones made a motion to approve the form as presented and have it included with the Standards immediately following the Certificate of Appropriateness. Commissioner Hamilton seconded the motion and the Commission voted unanimously to approve said motion.

REVIEW OF THE DRAFT PROPOSED HISTORIC PRESERVATION DESIGN STANDARDS

Next there came before the Commission a review of the proposed historic preservation design standards. Commissioner Sullivan stated that there was an inconsistency in wording of the “quick reference” chart on page 9 and that it should be revised. After a brief discussion, Commissioner Walker made a motion to accept the draft as complete, subject to the revision to the “quick reference” chart on page 9, inclusion of the proposed authorization form and receipt of the revised standards in an editable, electronic format. Commissioner Jones seconded the motion and the Commission voted unanimously to approve said motion.

CONSIDERATION OF RELEASE OF PAYMENT TO MISSISSIPPI HERITAGE TRUST

Next there came before the Commission the consideration of release of payment to Mississippi Heritage Trust. Mr. Griffith stated that the check had been cut and was sitting on his desk. After a brief discussion, Commissioner Jones made a motion to release payment to Mississippi Heritage Trust upon receipt of the revised standards in an editable, electronic format. Commissioner Sullivan seconded the motion and the Commission voted unanimously to approve said motion.

DISCUSSION OF UPCOMING SCHEDULE

Next there came before the Commission a discussion of the upcoming schedule of the Historic Preservation Commission. Chairman Fazio stated that with the Commission finalizing the design standards, they should begin to look forward as to what their next step would be, including formal adoption of the standards and of the designated historic districts. The City Planner was directed to send the final copy of the design standards to the City Attorney for review as soon as he received it, to get this feedback before scheduling public hearings. A lengthy discussion began amongst the Commissioners and various interest and stakeholder groups were identified for the Commission to reach out and provide information in an informal setting before starting the public hearing process. The Commissioners looked at the calendar to try to determine a schedule for these informal information sessions and for public hearings to begin. They decided that, unless the City Planner found differently, they would plan to have the Chairman and two other Commissioners at each information meeting, to avoid any public meeting law conflicts. The Commissioners decided to plan meetings with interest/stakeholder groups, as well with the property owners in the three designated historic districts. Chairman Fazio stated that he would draft a schedule for the City Planner to distribute to the Commissioners in the coming days and that it would be discussed in detail at the September 25th meeting.

PLANNER REPORT

City Planner Ben Griffith stated that he had received from David Preziosi, a copy of the cover format for the historic district surveys which would be used as a template for assembling the historic

district survey binders, similar to what was prepared for the Overstreet District. He reminded the Commissioners of their regularly scheduled meeting with election of a Chairman on Tuesday, September 25th. Mr. Griffith concluded by asking the Commissioners to be mindful of any *ex parte* communications and to contact the Planning Office with any questions regarding any items on the upcoming agenda.

ADJOURNMENT

With no further business to discuss, Chairman Fazio adjourned the meeting at approximately 6:45 PM. The next meeting of the Historic Preservation Commission will be Tuesday, September 25, 2012 at 5:30 PM.

Michael Fazio, Chairman

Ben Griffith, AICP, City Planner