

APPROVED

MINUTES OF THE HISTORIC PRESERVATION COMMISSION MEETING OF JULY 24, 2012 THE CITY OF STARKVILLE, MISSISSIPPI

The Historic Preservation Commission of the City of Starkville, Mississippi held its regularly scheduled meeting in the Building Department on the Second Floor of City Hall, located at 101 E. Lampkin Street. Present were Commissioners Jason Barrett, Michael Fazio, Joy Day Greene, Maxine Hamilton, Briar Jones, Cyndi Sullivan and Tom Walker. Chairman Fazio called the meeting to order at 5:30 PM. Attending the Commissioners was City Planner Ben Griffith. Ward 4 Alderman Richard Corey was also in attendance.

AN ORDER APPROVING THE WRITTEN AGENDA

The Commission considered the matter of approval of the written agenda dated July 24, 2012. After a brief discussion, Commission Hamilton made a motion to approve the agenda. Commissioner Sullivan seconded the motion and the Commission voted unanimously to approve the written agenda as presented.

AN ORDER APPROVING THE MINUTES OF THE JUNE 26, 2012 MEETING

The Commission then considered the matter of approval of the minutes of the June 26, 2012 meeting. After a brief discussion, Commissioner Jones made a motion to approve the minutes. Commissioner Sullivan seconded the motion and the Commission voted unanimously to approve said minutes as presented.

CITIZENS' COMMENTS

Chairman Fazio asked if any member of the public cared to address the Commission and no public comments were received. Chairman Fazio recognized Alderman Richard Corey and thanked him for his attendance.

REVIEW OF THE OVERSTREET SCHOOL HISTORIC DISTRICT RESURVEY REPORT AND AUTHORIZATION FOR PAYMENT TO MISSISSIPPI HERITAGE TRUST

Next there came before the Commission a review of the Overstreet Resurvey report and invoice. Chairman Fazio asked the Commissioners if they had reviewed the report and stated that Mr. Preziosi had done an excellent job of updating the survey. Chairman Fazio added that he had asked Planning staff if the surveys of the Nash Street and Greensboro Street historic districts could be prepared in a binder similar to that of the Overstreet district for use and reference by the Commission and the general public. Commissioner Jones commented that Mr. Preziosi had picked

up a number of changes in the resurvey. Commissioner Sullivan stated that the two properties located at 208 and 210 South Washington Street needed to be updated. Mr. Griffith added that the adoption date of the City's historic preservation enabling ordinance (Ord. No. 2010-08) should be corrected to "May 2010" instead of "April 2008." Hearing no further comments, Chairman asked for a motion. Commissioner Walker made a motion to approve payment of the invoice dated June 25, 2012, from Mississippi Heritage Trust in the amount of \$2,170.00. Commissioner Hamilton seconded the motion and the Commission voted unanimously to approve the payment.

REVIEW OF THE DRAFT PROPOSED STARKVILLE HISTORIC PRESERVATION DESIGN GUIDELINES

Next there came before the Commission a review of the proposed historic preservation design guidelines. Chairman Fazio stated that he had completed a thorough mark-up of the draft guidelines, especially regarding the Certificate of Appropriateness section, and forwarded it to David Preziosi. He stated that the Commission needed to be giving serious consideration to the following items in order to be prepared to discuss and decide on them at their next meeting:

1. Location of the "Quick Reference" section. Chairman Fazio stated that while there were no major changes of substance to the section, he suggested that the placement should be so that a reader could reference what was necessary and then go to the specific chapter of the guidelines. He also stated that the sections which were provided as guidance and not regulatory, should be placed in either a separate document or in an appendix.
2. The addition of "Disclaimer" verbiage for these sections should be considered to be included.
3. The "Certificate of Appropriateness" section should be paid particularly close attention—the form and section should mirror the historic preservation ordinance so that there is no confusion by anyone.

The Commissioners asked that Planning staff send a copy of the Certificate of Appropriateness application form along with a copy of the revised draft design guidelines, when they become available from David Preziosi for review. Chairman Fazio reminded the Commissioners that they would have a lot to do before their next meeting and reminded everyone to pay particular attention to the three items listed above. Commissioner Jones stated that he had made a list of items to review and had also proposed reorganizing the sections or chapters to make the document more user-friendly and easy to understand for the novice. After a brief discussion of the proposed reorganization, Commissioner Jones made a motion to adopt the reorganization of the proposed design guidelines as presented and to forward it to David Preziosi. Commissioner Greene seconded the motion and the Commission voted unanimously in favor of the motion.

DISCUSSION AND SELECTION OF AN OFFICIAL NAME FOR THE PROPOSED STARKVILLE HISTORIC PRESERVATION DESIGN GUIDELINES

Next there came before the Commission the naming of the draft design guidelines. Chairman Fazio suggested that the name should convey the idea of what the guidelines were about, be user-friendly and not scare anyone when they saw the title. Several names and terms were discussed by the Commissioners until "Standards for Starkville's Historic Districts" was agreed upon for use as a

working title. Commissioner Jones stated that it was important to include the names of the City's historic districts on the cover page for reference. The Commissioners decided to think about the working title and formally vote on the official name at their next meeting.

PLANNER REPORT

City Planner Ben Griffith suggested that the Commission hold a recess meeting sometime in August in order to stay on schedule with the review of the design guidelines as well as the grant application completion deadline. After a brief discussion, the Commissioners decided to meet on Monday, August 13th at 5:30 PM in the Building Department, in addition to their regular August 28th meeting. Mr. Griffith concluded by stating that he was still waiting to hear whether or not the National Park Service had approved the designation of the downtown historic district, which could arrive at any time.

ADJOURNMENT

Commissioner Jones made a motion, seconded by Commissioner Sullivan to adjourn the meeting at approximately 6:25 PM. The next meeting of the Historic Preservation Commission will be Monday, August 13, 2012 at 5:30 PM.

Michael Fazio, Chairman

Ben Griffith, AICP, City Planner