

APPROVED

MINUTES OF THE HISTORIC PRESERVATION COMMISSION MEETING OF MAY 22, 2012 THE CITY OF STARKVILLE, MISSISSIPPI

The Historic Preservation Commission of the City of Starkville, Mississippi held its regularly scheduled meeting in the Building Department on the Second Floor of City Hall, located at 101 E. Lampkin Street, commencing at 5:30 PM. Present were Commissioners Jason Barrett, Michael Fazio, Maxine Hamilton, Joy Day Greene, Briar Jones and Cyndi Sullivan. Commissioner Tom Walker was absent. Attending the Commissioners was City Planner Ben Griffith.

AN ORDER APPROVING THE WRITTEN AGENDA

The Commission considered the matter of approval of the written agenda dated May 22, 2012. Commissioner Hamilton made a motion to accept the written agenda and Commissioner Jones seconded the motion. After a brief discussion, the Commission voted unanimously to approve the written agenda as presented.

AN ORDER APPROVING THE MINUTES OF THE APRIL 24, 2012 MEETING

The Commission then considered the matter of approval of the minutes of the April 24, 2012 meeting. After a brief discussion, Commissioner Jones made a motion to approve the minutes. Commissioner Sullivan seconded the motion and the Commission voted unanimously to approve said minutes as presented.

CITIZENS' COMMENTS

Chairman Fazio asked if any member of the public cared to address the Commission and no public comments were received.

REVIEW OF CERTIFICATES OF APPROPRIATENESS PROCESS—FRANKLIN, TN APPLICATION FORM AND PROPOSED FLOWCHART

Next there came before the Commission a discussion of the process and procedures for the review and issuance of Certificates of Appropriateness (COA). Chairman Fazio gave a brief overview and history of the development of the draft COA form. He discussed the details and information included on the form and how the form had evolved, pointing out that there were some areas that the HPC should not be involved with. Mr. Griffith provided copies of the Building Department's demolition and relocation permits. Chairman Fazio concluded by stating that the HPC should remain on firm footing in case the HPC were ever in court, and that, seeing no objections, would forward the COA forms and flowchart to Consultant David Preziosi.

REVIEW OF THE DRAFT BUILDING SITE, BUILDING SETTING AND LANDSCAPE FEATURES SECTION OF THE PROPOSED STARKVILLE HISTORIC PRESERVATION GUIDELINES

Next there came before the Commission discussion of the Building Site, Building Setting and Landscape Features Section of the proposed Starkville historic preservation design guidelines. Chairman Fazio opened the discussion by stating that perhaps it would be best to utilize these sections as “suggestions” rather than “requirements.” A discussion ensued among the Commissioners regarding outbuildings, fences and other site-related issues and whether or not to provide suggestions as a separate supplemental document. The Commissioners then asked if a motion was needed to provide direction to David Preziosi.

Chairman Fazio suggested a motion directing Consultant David Preziosi to make revisions as soon as possible to the section for the Commissioners to review. Commissioner Greene seconded the motion and it was approved unanimously.

Commissioner Jones made another motion that the items which were “suggestions” should be made part of a separate, supplemental document and not part of the guidelines document. Commissioner Sullivan seconded the motion and the Commission voted unanimously to approve said motion.

REVIEW OF THE DRAFT HISTORY AND ARCHITECTURAL STYLES SECTIONS OF THE PROPOSED STARKVILLE HISTORIC PRESERVATION DESIGN GUIDELINES

Next there came before the Commission discussion of the History and Architectural Styles sections of the proposed Starkville historic preservation design guidelines. Commissioner Hamilton stated that it needed to be made clear that the Nash Street area was the first platted subdivision in the City which followed modern city planning principles. After a brief discussion, Chairman Fazio stated that he would contact David Preziosi and ask him to proceed with his work on these two sections.

PLANNER REPORT

City Planner Ben Griffith reported that MDAH would be providing its “Historic Preservation Boot Camp” training in June and encouraged anyone who had not previously attended to do so. He added that Assistant City Planner Pamela Daniel would be attending. Mr. Griffith reported that MDAH had approved the Starkville downtown historic district and that it would be forwarded to the National Park Service in Washington, DC for final review and approval. He then presented a copy of the HPC agenda on the City’s new “historic” logo letterhead and stated that he would start using it for agendas and other forms. Chairman Fazio asked when the City adopted the “historic logo and Mr. Griffith stated that he would check on the exact date. Finally, Mr. Griffith reminded the Commissioners to be mindful of all *ex parte* communications and to contact the Planning Office with any questions regarding any items on upcoming agendas.

ADJOURNMENT

Seeing that there was no further business to discuss, Chairman Fazio adjourned the meeting at approximately 6:25 PM. The next regularly scheduled meeting of the Historic Preservation Commission will be Tuesday, June 26, 2012 at 5:30 PM.

Michael Fazio, Chairman

Ben Griffith, AICP, City Planner