

APPROVED

MINUTES OF THE HISTORIC PRESERVATION COMMISSION MEETING OF MARCH 27, 2012 THE CITY OF STARKVILLE, MISSISSIPPI

The Historic Preservation Commission of the City of Starkville, Mississippi held its regularly scheduled meeting in the Building Department on the Second Floor of City Hall, located at 101 E. Lampkin Street, commencing at 5:30 PM. Present were Commissioners Jason Barrett, Michael Fazio, Maxine Hamilton, Briar Jones and Tom Walker. Commissioners Cyndi Sullivan and Joy Day Greene were absent. Attending the Commissioners was City Planner Ben Griffith.

AN ORDER APPROVING THE WRITTEN AGENDA

The Commission considered the matter of approval of the written agenda dated March 27, 2012. Chairman Fazio asked the Commissioners to consider adding a third item under the “new business” section to discuss the draft “Porch” section of the proposed historic preservation design guidelines submitted by Consultant David Preziosi. Commissioner Hamilton made a motion to accept the written agenda as revised and Commissioner Jones seconded the motion. After discussion, the Commission voted unanimously to approve the written agenda as revised.

AN ORDER APPROVING THE MINUTES OF THE FEBRUARY 28, 2012 MEETING AND THE MARCH 15, 2012 MEETING

The Commission then considered the matter of approval of the minutes of the February 28, 2012 and March 15, 2012 meetings. After a brief discussion, Commissioner Jones made a motion to approve both sets of minutes as presented. Commissioner Hamilton seconded the motion and the Commission voted unanimously to approve said minutes.

CITIZENS' COMMENTS

Chairman Fazio asked if any member of the public cared to address the Commission and no public comments were received.

DISCUSSION OF PROCESS AND PROCEDURES FOR REVIEW AND ISSUANCE OF CERTIFICATES OF APPROPRIATENESS

Next there came before the Commission a discussion of the process and procedures for the review and issuance of Certificates of Appropriateness. The Commissioners discussed the draft flowchart prepared by Commissioners Jones and Barrett. Commissioner Jones stated that he had made some revisions to the flowchart and presented a revised one for the Commissioners to review. After a brief discussion regarding the flowchart, the Commissioners' discussion moved to the draft Certificate of Appropriateness application form.

Chairman Fazio began a brief overview of the application form which had been revised since the February meeting and discussed some additional revisions he felt should be made. The Commissioners agreed with Chairman Fazio's conclusions and that perhaps he should contact the Franklin, TN historic preservation officer to discuss their application form in greater detail.

DISCUSSION OF THE ROOF, SIDING AND PORCH SECTIONS OF THE PROPOSED STARKVILLE HISTORIC PRESERVATION DESIGN GUIDELINES

Next there came before the Commission discussion of the Roof, Siding and Porch sections of the proposed Starkville historic preservation design guidelines. Several specific items in all three draft sections were discussed by various members of the Commission and Chairman Fazio stated that he would forward them to Consultant David Preziosi. It was also requested that the City Planner forward the November 22nd "content questions" to Mr. Preziosi and that the Chairman would follow up with him via phone call.

Chairman Fazio stated that if Mr. Preziosi was sending a draft section per week for review, then perhaps it would be best if the Commission scheduled another work session prior to the next regularly scheduled meeting at the end of April. After a brief discussion, it was decided to meet on Tuesday, April 10, 2012 at 5:30 PM in the Building Dept, if new sections were received, and that the City Planner forward the draft sections to the Commissioners and notify them of the upcoming work session.

PLANNER REPORT

City Planner Ben Griffith reported that he was awaiting submittal of the draft Overstreet Historic District Re-survey from Consultant David Preziosi. He also asked if anyone had heard any updates regarding the downtown historic district national registry designation and scheduled public hearing, but no one had. Mr. Griffith reminded the Commissioners to be mindful of all *ex parte* communications and to contact the Planning Office with any questions regarding any items on upcoming agendas.

ADJOURNMENT

Seeing that there was no further business to discuss, Chairman Fazio adjourned the meeting at approximately 6:30 PM. The next regularly scheduled meeting of the Historic Preservation Commission will be Tuesday, April 24, 2012 at 5:30 PM.

Michael Fazio, Chairman

Ben Griffith, AICP, City Planner