

APPROVED

MINUTES OF THE HISTORIC PRESERVATION COMMISSION MEETING OF AUGUST 23, 2011 THE CITY OF STARKVILLE, MISSISSIPPI

The Historic Preservation Commission of the City of Starkville, Mississippi held its regularly scheduled meeting in the City Hall Courtroom at 101 E. Lampkin Street, Starkville, Mississippi, commencing at 5:30 PM. Present were Commissioners Jason Barrett, Michael Fazio, Briar Jones, Maxine Hamilton, Cyndi Sullivan. Commissioners Walker and Greene were absent. Attending the Commissioners were City Planner Ben Griffith and Assistant City Planner Pamela Daniel. Mr. David Preziosi of Mississippi Heritage Trust was also present.

AN ORDER APPROVING THE WRITTEN AGENDA

The Commission considered the matter of approval of the written agenda dated August 23, 2011. After discussion and upon the motion of Commissioner Jones, seconded by Commissioner Hamilton, the Commission voted unanimously to approve the written agenda as presented.

AN ORDER APPROVING THE MINUTES OF THE JULY 26, 2011 MEETING MINUTES

The Commission considered the matter of approval of the minutes of the July 26, 2011 meeting. After discussion, Commissioner Hamilton made a motion to approve the minutes, which was seconded by Commissioner Jones. The Commission then voted unanimously to approve said minutes, as revised.

CITIZENS COMMENTS

Chairman Fazio asked if any member of the public cared to address the Commission and no citizen comments were received.

REVIEW OF TIMELINE AND SCOPE OF WORK FOR OVERSTREET RE-SURVEY HISTORIC PRESERVATION DESIGN GUIDELINES WITH DAVID PREZIOSI

City Planner Ben Griffith explained the status of the two MDAH contracts and the process of approval and execution. He stated that the Overstreet Re-survey contract had been executed and forwarded to Jackson and that the Design Guidelines contract had not yet been received from MDAH and that when it was received, he would forward it to the City Attorney for his review.

Chairman Fazio stated that Mr. David Preziosi of Mississippi Heritage Trust would attend the September 27th meeting for a work session on the design guidelines and that he would provide an outline prior to the meeting for the Commissioners to use as a guide for review.

David Preziosi stated that the Overstreet re-survey could possibly be completed as early as October. He stated that the September 27th meeting would be a “kick-off” meeting where he would take the Commission’s comments to begin working on the draft of the design guidelines, which could possibly be completed early next year. He added that the City would need to develop its own application forms, checklists and other materials.

Mr. Preziosi stated that the Commissioners needed to think about review criteria and what specific areas the Commission wanted to have authority of and what City staff could review and approve, so that he could use this information to develop the guidelines and keep progressing on schedule. He suggested that the Commissioner consider their positions on such contentious issues as siding, windows, roofs and other architectural issues

REVIEW AND COMPARISON OF PHILADELPHIA, MISSISSIPPI HISTORIC DESIGN GUIDELINES

Chairman Fazio stated that he wanted to have the most transparent, user-friendly document that wouldn’t scare anyone away. He stated that Certificates of Appropriateness would need to be addressed. He compared the guidelines to an instruction manual for a new electronic appliance, stating that there was a large, thick, technical book and there was the “quick-start” version of 4—5 pages for whatever was needed and the rest would not apply. He concluded by stating that the document should contain no legalese, should be fluid and user-friendly, simple and as clear as possible for public use and education.

Commissioner Jones stated that the guidelines should not be contentious but should be helpful for long-term historic preservation in Starkville.

Mr. Preziosi stated that Cleveland, MS calls their guidelines a “preservation manual” to make it more comfortable.

Chairman Fazio stated that the sections of the Philadelphia, MS guidelines looked right with the appropriate number of sections and topics. He stated that he would go through them and prepare an outline to provide to everyone prior to the September 27th meeting so that the Commission would have a beginning point and leave that meeting knowing where to proceed with Mr. Preziosi.

Mr. Preziosi suggested that the Commissioners drive through other historic district areas to get ideas of what may be potential issues and also see what the neighbors and the community wanted to do with the guidelines.

Chairman Fazio stated that while working on a book, he had never been to Nash Street, suggesting that the Commissioners systematically visit all the historic districts in town to have plenty of examples to refer to.

Mr. Preziosi stated that the best way to observe a historic area is to get out of the car and walk, adding that you would be amazed at what you miss when you drive by

PLANNER'S REPORT

City Planner Ben Griffith introduced Assistant City Planner Pamela Daniel to the Commissioners. He also stated that the Mississippi Department of Archives and History would soon be publishing their training schedule for the upcoming fiscal year and that when it was available, he would forward it to the Commissioners.

ADJOURNMENT

Commissioner Hamilton made a motion, which was seconded by Commissioner Sullivan to adjourn the meeting at approximately 6:00 PM. The next regularly scheduled meeting of the Historic Preservation Commission will be Tuesday, September 27, 2011 at 5:30 PM in the Building Department at City Hall.

Michael Fazio, Chairman

Ben Griffith, AICP, City Planner