

**MINUTES OF THE HISTORIC PRESERVATION COMMISSION MEETING OF
TUESDAY, FEBRUARY 28, 2017
THE CITY OF STARKVILLE, MISSISSIPPI**

The Historic Preservation Commission of the City of Starkville, Mississippi held their regularly scheduled meeting on February 28, 2017, in the Large Conference Room in City Hall, located at 110 West Main Street. Present were Commissioners Michael Fazio, Ryan Ashford, Debbie Nettles, Hamp Beatty, and Robert McMillen; absent from the meeting were Commissioners Jason Barrett and Cindi Sullivan due to work conflicts. Attending the Commissioners were Assistant City Planner Emily Corban and Community Development Director Buddy Sanders. After Chair Fazio called the meeting to order, the Commissioners recited the Pledge of Allegiance, followed by a moment of silence.

1. AN ORDER APPROVING THE WRITTEN AGENDA

There came for consideration the matter of the approval of the official agenda of February 28, 2017 as presented. Dr. Fazio suggested moving item D, Downtown Façade Guidelines under new business, to item B and moving item B, CA 17-01, to item D under new business.

**OFFICIAL AGENDA
HISTORIC PRESERVATION COMMISSION
CITY OF STARKVILLE, MISSISSIPPI
MEETING OF TUESDAY, FEBRUARY 28, 2017
CITY HALL – SECOND FLOOR CONFERENCE ROOM, 110 WEST MAIN STREET, 5:30 PM**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
- III. ROLL CALL
- IV. CONSIDERATION OF THE OFFICIAL AGENDA
- V. CITIZEN COMMENTS
- VI. NEW BUSINESS
 - A. DOWNTOWN FAÇADE GUIDELINES
 - B. INTRODUCTION OF NEW MEMBER ROBERT MCMILLEN
 - C. UPDATE ON OKTIBBEHA GARDENS
 - D. CA 17-01: 111 N. NASH ST
- VII. PLANNER REPORT
- VIII. ADJOURNMENT

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City's ADA Coordinator at least 48 hours in advance of the meeting at (662) 323-8012, ext. 132.

After discussion, and upon the motion of Commissioner Beatty duly seconded by Commissioner Ashford, the official agenda was unanimously approved, as amended.

A. INTRODUCTION OF NEW MEMBER ROBERT MCMILLEN

Buddy Sanders introduced Commission Member Robert McMillen who will serve a term expiring on February 21, 2020.

B. DOWNTOWN FAÇADE GUIDELINES

Jennifer Prather, of the Greater Starkville Development Partnership, attended the meeting on behalf of the partnership to discuss progress on the Downtown Façade Guidelines. She discussed some of the grant opportunities available by the Convention and Visitors Bureau and discussed the Partnership's potential support financially of creating the Design Guidelines for downtown. Dr. Fazio discussed the board's intentions to use the services of the Carl Small Town Center and Deborah Shafer to create downtown façade guidelines.

C. UPDATE ON OKTIBBEHA GARDENS

Community Development Director Buddy Sanders gave a few updates on the application process for submitting for National Register designation. The Consultant David Schneider submitted Draft 1 to the state offices. After he revises the draft based on their comments, he will send Draft 2 to the Starkville Historic Preservation Commission for review. After the Commission's review, Mr. Schneider will submit the application to the Professional Review Board.

D. CONSIDERATION OF THE CA 17-01 CERTIFICATE OF APPROPRIATENESS REQUEST BY DEBBIE NETTLES FOR 111 N. NASH ST

Assistant City Planner Emily Corban introduced the case, presenting the three requests made in the application:

1. Replace a damaged chain link fence (cyclone). The applicant is proposing to replace it with a 4-ft. wood picket fence
2. Construct a 4' x 6' deck with steps on the north and south side entrances to remedy safety hazards. The applicant is also considering adding rails to give balance and secure the entrance.
3. Construct an awning over the north and south side entrances. The applicant is proposing to construct a metal or canvas awning depending on cost and design. A wood gable roof is her first choice.

The applicant, Debbie Nettles, detailed her reasoning behind the requests. She explained that she wanted her fence to be constructed as a picket fence similar to Pete Melby's at 112

N. Nash Street. For the south entrance the Commission and applicant agreed that the steps should mimic those on the front entrance. The design for the entrance located on the north side of the house was approved in principle but will be revisited later by the Commission as more details emerge. The applicant tabled her third request that proposed adding awnings to cover two entrances to her home.

There came for discussion the matter of the approval of the Certificate of Appropriateness Request from Ms. Debbie Nettles regarding 111 N. Nash Street. After discussion and upon the motion of Commissioner Beatty duly seconded by Commissioner McMillen, the motion to approve the Certificate of Appropriateness Request from Ms. Debbie Nettles regarding 111 N. Nash Street was unanimously approved with the following conditions: that the picket fence mimic the design 112 N. Nash street with the exception of concrete, that the steps and landing on the north entrance mimic the design of the front entrance steps, and that the design of the north entrance be approved in principle but be revisited later as more details emerge.

ADJOURNMENT

Upon conclusion of the discussion of the official business of the Historic Preservation Commission, Commissioner McMillen moved for adjournment until March 28, 2017 at 5:30 p.m. at the New City Hall Courtroom located at 110 West Main Street, Starkville, MS. 39759. Being duly seconded by Commissioner Beatty and receiving a unanimous vote, the motion for adjournment was approved and the meeting was adjourned.

Dr. Michael Fazio, Chairman

Buddy Sanders, Community Development Director