

**MINUTES OF THE HISTORIC PRESERVATION COMMISSION MEETING OF
THURSDAY, DECEMBER 04, 2019
THE CITY OF STARKVILLE, MISSISSIPPI**

The Historic Preservation Commission of the City of Starkville, Mississippi held their regularly scheduled meeting on December 4, 2019, in the Large Conference Room on the 2nd floor of City Hall, located at 110 West Main Street. Present were Commissioners Evan Peacock, Debbie Nettles, Christopher Hunter, Cyndi Sullivan, Ryan Ashford, and Robert McMillen. Absent from the meeting was Commissioner Dr. Michael Fazio. Attending the Commissioners was Assistant City Planner Emily Corban.

After Assistant City Planner Emily Corban called the meeting to order, the Commissioners recited the Pledge of Allegiance, followed by a moment of silence.

AN ORDER APPROVING THE WRITTEN AGENDA

There came for consideration the matter of the approval of the official agenda of December 04, 2019 as presented.

**OFFICIAL AGENDA
HISTORIC PRESERVATION COMMISSION
CITY OF STARKVILLE, MISSISSIPPI
MEETING OF TUESDAY, DECEMBER 04, 2019
2ND FLOOR CITY HALL – CONFERENCE ROOM
110 WEST MAIN STREET AT 5:30 PM**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
- III. ROLL CALL
- IV. CONSIDERATION OF THE OFFICIAL AGENDA
- V. CITIZEN COMMENTS
- VI. NEW BUSINESS
 - A. CONSIDERATION OF ELECTING A VICE-CHAIRMAN TO THE HISTORIC PRESERVATION COMMISSION
 - B. COA 19-02- DISCUSSION AND CONSIDERATION OF A CERTIFICATE OF APPROPRIATENESS REQUEST BY KEN AND GIGI HOLMES, FOR MINOR EXTERIOR CHANGES TO THE REAR PORCH AND ROOF AT 511 GREENSBORO ST. ON A PARCEL THAT IS CURRENTLY ZONED R-1 WITH THE PROPERTY # 102B-00-106.00.
 - C. REVIEW OF WINDSHIELD SURVEY MATERIALS
 - D. DISCUSSION ON SUBMITTING DOCUMENTATION OF IN-KIND SERVICES FOR 2019-2020 CLG GRANT
- VII. PLANNERS REPORT

VIII. ADJOURN

Assistant City Planner, acting as chairman, asked that the Commission add to the agenda consideration of electing a vice-chairman to the Historic Preservation Commission.

After discussion amongst the Commissioners, Commissioner Nettles made the motion that the official agenda be approved as amended, which was seconded by Commissioner Ashford and unanimously approved 6-o.

NEW BUSINESS

A. CONSIDERATION OF ELECTING A VICE-CHAIRMAN TO THE HISTORIC PRESERVATION COMMISSION

Assistant City Planner Emily Corban entertained nominations for vice-chairman for the commission. Commissioner Ashford nominated Evan Peacock which was seconded by Commissioner Nettles, and the commission unanimously approved the nomination 6-o.

B. COA 19-02- DISCUSSION AND CONSIDERATION OF A CERTIFICATE OF APPROPRIATENESS REQUEST BY GARY SHAFER, ON BEHALF OF KEN AND GIGI HOLMES, FOR MINOR EXTERIOR CHANGES TO THE PORCH AND ROOF AT 511 GREENSBORO ST. ON A PARCEL THAT IS CURRENTLY ZONED R-1 WITH THE PROPERTY # 102B-00-106.00.

Assistant City Planner Emily Corban introduced the Certificate of Appropriateness Request by Ken and Gigi Holmes, for the minor exterior addition of a rear covered porch at 511 Greensboro St. on a parcel that is currently zoned R-1 with the property # 102B-00-106.00.

COA REQUEST:

The applicant is requesting a Certificate of Appropriateness Request to:

1. Construct a rear covered porch.
 - a. The proposed rear porch is approximately 24 feet wide, 10 feet tall, and 16 feet in depth.

After discussion among the Commissioners, Commissioner Nettles made the motion to recommend approval for COA 19-02 which was seconded by Commissioner Ashford and unanimously approved 6-o.

C. REVIEW OF WINDSHIELD SURVEY MATERIALS

Assistant City Planner briefly introduced the survey materials that were created by Ryan Ashford, Christopher Hunter, and Evan Peacock. The Commissioners presented their findings to the Commission.

**D. DISCUSSION ON SUBMITTING DOCUMENTATION OF IN-KIND SERVICES
FOR 2019-2020 CLG GRANT**

Assistant City Planner went over the need to document all hours for in-kind services as a part of the CLG Grant. She stated the need to provide a pay stub or equivalent that can document what the equivalent hourly rate of the person who is providing the in-kind services.

ADJOURNMENT

Upon conclusion of the discussion of the official business of the Historic Preservation Commission, the Commission adjourned in the Large Conference Room on the 2nd floor of City Hall, located at 110 West Main Street, Starkville, MS 39759.



Dr. Evan Peacock, Vice-Chairman



Simon Kim, Community Development Director