



**OFFICIAL AGENDA
HISTORIC PRESERVATION COMMISSION
CITY OF STARKVILLE, MISSISSIPPI
MEETING OF WEDNESDAY, OCTOBER 27, 2020
2ND FLOOR CITY HALL – CONFERENCE ROOM
110 WEST MAIN STREET AT 5:30 PM**

- I. CALL TO ORDER
- II. ROLL CALL
- III. CONSIDERATION OF THE OFFICIAL AGENDA
- IV. CONSIDERATION OF MINUTES
 - A. CONSIDERATION OF THE MINUTES OF MAY 08, 2020
- V. CITIZEN COMMENTS
- VI. NEW BUSINESS
 - A. WELCOMING OF NEW HISTORIC PRESERVATION MEMBER SHAWN LAMBERT
 - B. DISCUSSION ON APPOINTING A VICE-CHAIRMAN TO THE HISTORIC PRESERVATION COMMISSION
 - C. REVIEW OF THE 2019-2020 CLG GRANT PRODUCT: RECONNAISSANCE SURVEY OF THE HISTORIC RESOURCES IN STARKVILLE, MS
 - D. REVIEW OF THE FFY2020 CLG ANNUAL REPORT
 - E. DISCUSSION REGARDING INTENT TO APPLY FOR CERTIFIED LOCAL GRANTS (ItA) FOR FFY 2021
 - F. DISCUSSION REGARDING CURRENT 2020-2021 CLG GRANT AND THE GILLESPIE- JACKSON HOME
- VII. ADJOURN

Historic Preservation Commission CLG Annual Report
Fiscal Year 2020 (October 1, 2019-September 30, 2020

*Each year, per the Certified Local Government agreement, each CLG is to complete an Annual Report to help MDAH and NPS evaluate if the community is meeting the requirements for the CLG Program as outlined in the State Procedures. Please fill out the form **completely** – even if the information is the same as last year. For any non-Yes/No question that does not apply to your communities activities for the past year, please fill in “N/A.”*

Annual Report for:

Section I: Community Contact Information

While MDAH’s main contact with each CLG is typically the Local CLG Coordinator and/or the Chief Elected Official, having information for the members of the Commission, Main Street and any additional community staff working with the Commission helps us when they contact us with questions and/or when we see them at training workshops.

Chief Elected Official

Title:

Mailing Address:

Email:

Phone:

Is this a change since the last Annual Report? Yes No

Local CLG Coordinator

Name:

Role:

Mailing Address:

Email:

Phone:

Is this a change since the last Annual Report? Yes No

Historic Preservation Commission

Per your ordinance, how many **total** members should your commission have?

How many members **currently** serve on your commission?

If there are vacancies on the commission, please explain what has been done to fill them and when you expect to have them filled.

HPC Members: Please list the ***Chair of the Commission first.***

Name: Email:

Name: Email:

Name: Email:

Name: Email:

Name: Email:

Name: Email:

Name: Email:

Name: Email:

Name: Email:

Main Street

Is the CLG also a Main Street Community? Yes No

If Yes, please provide contact information for the Main Street Manager – skip if Main Street Manager is also the CLG Coordinator:

Name:

Mailing Address:

City: Zip:

Phone: Email:

If there is any additional HPC staff support not already named above, please list them here:

Name: Support Role:

Phone: Email:

If there any additional staff and/or preservation organizations in your community that you feel MDAH should have contact information for, please submit the information as an attachment to the Annual Report form.

Section II: Local Laws & Procedures

Information in this section provides MDAH information about the ordinances, procedures and guidelines that the commission follows. Changes made to these documents during a given year should be done in consultation with MDAH to ensure that they continue to meet all established state and federal laws and CLG program standards.

Local Preservation Ordinance(s)

Did your community amend your Historic Preservation Ordinance this year? Yes No

Do you have any **Locally** designated Historic Districts and/or Landmarks? Yes No

If yes, please list all local districts.

Were any Districts or Landmarks designated **this year**? Yes No

If yes, please list the new designations here and attach maps and district ordinance – **include the total number of resources in the districts.**

If you amended your ordinance and/or designated new Local Landmarks/District **this year**, was MDAH consulted for comment during the process? Yes No N/A

HPC By-Laws

Does the HPC have By-Laws? Yes No

If yes, when were they adopted OR last updated?

Preservation Commission Meetings

How often are your regular Preservation Commission Meetings **scheduled**?

Quarterly Every other month Once a Month Twice a Month Other

If “Other” – Please Explain:

When and where are your regularly scheduled Preservation Commission Meetings held?

1st 2nd 3rd 4th Last

Monday Tuesday Wednesday Thursday Friday

Time:

Location:

Please **list the dates** of your historic preservation commission meetings from Oct. 1, 2019 to Sept. 30, 2020

In the past year, did you have to cancel any meetings due to lack of a quorum? Yes No

Are agendas and minutes sent to MDAH at the same time they are sent to the HPC? Yes No

Did the COVID-19 pandemic alter your meeting schedule? Yes No

Were you able to meet in spite of the COVID-19 pandemic? Yes No

If so, please explain how you were able to conduct meetings:

Design Review

Does your Community have Design Guidelines? Yes No

When were the current Design Guidelines adopted?

Who created/developed the current Design Guidelines?

What is the fee for filing a COA application?

How many **total** COAs did the HPC review this year?

Number of COAs approved

Number of COAs denied

Number of COAs appealed

Number of COAs overturned

Number of COAs pending action

Per your local ordinance, is the HPC's decision regarding CoAs binding, barring that there is no appeal, or does the HPC make a recommendation to the Board of Aldermen/City Council, which then reviews and acts upon?

Is there a fine for COA violations? Yes No If yes, how much:

Are there other penalties for COA violations? Yes No

If yes, what are they (attach additional pages if needed)?

Section III: National Park Service Questions

Since the CLG Program is a Local, State and Federal Partnerships, there are certain activities that the National Park Service asks CLGs to report on each year. MDAH reports this information directly to NPS on behalf of the CLGs.

Was an **Historic Resources Survey** completed in your community **this year**? Yes No

If yes, how many **total** number of resources were included?

Does your community have a Local Tax Incentive Program for Historic Preservation Yes

If yes, how many properties took advantage of it this year?

Does your community have a **Local Grant / Loan Program** for Historic Preservation? Yes No

If yes, what group administers it? Local Government Main Street Other Group

If yes, how many properties took advantage of it this year?

Does your community have a **Property Acquisition Program** for Historic properties? Yes No

If yes, what group administers it? Local Government Main Street Other Group

If yes, how many properties took advantage of it this year?

Section IV: Preservation Training

*Per the CLG Program requirements, at least one member of the **Commission** must attend a preservation training each year. MDAH is also interested in finding out if non-Commission members attended training as well – although their attendance does **not** count for the CLG Training requirement. Due to COVID-19 we offered virtual training this year - at least one commission member was required to attend 3 of the 5 sessions to receive training credit.*

Which training(s) did at least one member of the **Commission** attend in the past year?

MDAH Regional Training - Virtual Sessions:

Session 1

Session 2

Session 3

Session 4

Session 5

Other MDAH Approved Training

If a member of the Commission attended preservation related training other than the ones listed above, please submit information on that program and who attended as part of the Annual Report.

Which training(s) did an **Elected Official and/or City/County Staff** attend in the past year?

MDAH Regional Training - Virtual Sessions:

Session 1

Session 2

Session 3

Session 4

Session 5

Other MDAH Approved Training

Section V: Other Local Preservation Activities

This section asks about other preservation related activities that are on-going in your community. For some of the activities, we ask that you attach some information as part of the Annual Report, such as news clipping and brochures.

Were there any new **National Register** listings (districts or individual listings) added this year?

Yes No Unknown

Were there any new **Mississippi Landmark** designations added this year?

Yes No Unknown

Does the Historic Preservation Commission have a website (either on its own or through the local government)? Yes No

If yes, what is the address?

If no, would your community be interested in the development of a historic preservation website?

Does your local Main Street and/or any other local preservation partner organization have a website?

Yes No

If yes, what is the address?

If no, would your community be interested in the development of a preservation website?

In the past year, which of the following preservation programs / activities did the **Local Government and/or Historic Preservation Commission** conduct (check all that apply)

Informational brochures

Walking/Driving Tours

Signs/Marker Programs

Heritage Ed. K-12

News Articles / Letters to the Editor

Presentations / Workshops to various groups

Events/Festivals in the Historic District

Awards of Recognition Program

In the past year, which of the following preservation programs / activities did **Main Street and/or Other Local Group** conduct (check all that apply):

Informational brochures

Walking/Driving Tours

Signs/Marker Programs

Heritage Ed. K-12

News Articles / Letters to the Editor

Presentations / Workshops to various groups

Events/Festivals in the Historic District

Awards of Recognition Program

Section VI: Preservation Planning

This section is about the long and short-term preservation goals in your community. If you answer "Yes" to any of the questions below, please attach additional information for our records (such as a copy of the preservation plan or information on the areas considered for future designation).

Is Historic Preservation part of a long-term community plan (i.e. 5 or 10 year plan)?

Yes No

If yes, please explain.

Are there plans to conduct any historic resources surveys (or re-surveys) within the next (2) years?

Yes No

Are there plans to list additional district / sites on the **National Register** within the next two (2) years?

Yes No

Are there plans to add any **Mississippi Landmarks** within the next two (2) years? Yes No

Are there plans to add any **Local Historic Districts** within the next two (2) years? Yes No

Are there plans for other preservation related projects within the next two (2) years? Yes No

MDAH USE ONLY

Date Received: _____ *Date Reviewed:* _____ *Review By:* _____

CLG Standing: *Good Fair Poor*

Standing letter sent? _____ *Contacts updated?* _____ *Data submitted to NPS?* _____

Instructions for Completing the Intent to Apply for CLG Funds

Certified Local Government:

Name of the city, town or county.

CLG Coordinator:

Contact information for the CLG Coordinator for the community.

Type of Project:

Check the appropriate box for your project type.

Brief Project Description:

Provide a Brief Project Description. For projects that affect more than one structure, are publication projects, or will be educational workshops, please provide number estimates (e.g. 130 structures in Survey area; 1500 copies; etc.). *Please note that any Survey or National Register project **must** attach a map showing the proposed boundary.*

Estimated Project Cost, Grant Share and Local Match:

Provide amounts for each. The Grant Share **cannot** equal more than 50% of the project cost. For the Local Match, indicate how much will be a Cash Match and how much will be In-Kind and indicate the sources of each. Please check your math. Cash + In-Kind = Local Match. Local Match + Grant Share = Project Cost.

You may submit as many project ideas as you have—each on a separate form.

Please type or fill out the form electronically. Electronic versions of the form are available by contacting Lydia Charles by phone, 601.576.6903, or email, lcharles@mdah.ms.gov

Notices of Intent must be RECEIVED by 5 p.m., November 5, 2020.

Mail to: Lydia Charles
CLG Grant Administrator
P.O. Box 571
Jackson, MS 39205-0571

Deliver to: Lydia Charles
CLG Grant Administrator
100 S. State Street
Jackson, MS 39201

Email to lcharles@mdah.ms.gov

**CERTIFIED LOCAL GOVERNMENT GRANT
INTENT TO APPLY FOR CERTIFIED LOCAL GOVERNMENT FUNDS
Must be RECEIVED by 5 pm November 5, 2020**

Please Type / Fill out Electronically

Certified Local Government

CLG Coordinator

Name

Title

Address

Email

Telephone

Type of Project:

- ☐ Survey ☐ National Register Nomination ☐ Joint Survey / NR Nomination
- ☐ Rehabilitation / Stabilization of Historic Resource
- ☐ Professional assessment (ex. Historic Structure Report, Preservation Plan)
- ☐ Publications / Marketing (Design Guidelines, tour booklets, brochures, etc.)
- ☐ Education & Training ☐ Other

Brief Project Description: *Survey and National Register projects **MUST** attach a proposed boundary map.*

Estimated Project Cost

MDAH recommends that you contact the appropriate professionals for your project to help ensure that your estimated cost is realistic.

Grant Share

Cannot be more than 50% of the Total Project Cost

Local Match

Cash

Source(s)

In-Kind

Source(s)

Total Local Match

Must be at least 50% of the Total Project Cost.



HISTORIC PRESERVATION

Barry White, director

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mdah.ms.gov

September 28, 2020

Emily Corban Camp
Assistant City Planner, City of Starkville
110 West Main St.
Starkville, MS 39759

Re: Gillespie-Jackson House, Starkville, Oktibbeha County

Dear Mrs. Camp:

We are writing to inform you that an amendment to the National Register Nomination for the Gillespie-Jackson will be presented at the regular meeting of the Mississippi National Register Review Board. Listed on the National Register of Historic Places in 1986, this 1850 Greek Revival plantation house is an important local historic resource. It has been proposed that the house be moved to another site located within the city limits of Starkville. Normally buildings removed from their original location are de-listed from the Register unless there is no feasible alternative. The potential buyers of this property wish for the building to remain listed on the National Register. We appreciate the investors and the City of Starkville for working hard to save this building.

The Mississippi National Review Board will consider if the Gillespie-Jackson should remain listed on the National Register at its meeting on Thursday, November 19, 2020. The meeting will be held remotely through a video conference beginning at 1:00 p.m. This meeting is open to the public, and if you wish to participate, please contact National Register Coordinator James Bridgforth at jbridgforth@mdah.ms.gov for connection information via either video or phone.

The National Register of Historic Places is the Federal government's official list of historic properties worthy of preservation because of their significance to local, state, and/or national history. The National Register provides recognition of a community's historic resources and assures protective review of Federal projects that might adversely affect those historic properties. Also, if a property is listed in the National Register, certain State and Federal investment tax credits for rehabilitation and other provisions may apply.

Should you have any questions about this nomination amendment before the Mississippi National Register Review Board meeting, please do not hesitate to contact us at the above address or at jbridgforth@mdah.ms.gov.

Sincerely,

A handwritten signature in blue ink that reads "James Bridgforth". The signature is fluid and cursive, with the first name "James" and last name "Bridgforth" clearly legible.

Katie Blount
State Historic Preservation Officer

By: James Bridgforth
National Register Coordinator