OFFICIAL MINUTES of

THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI
MEETING OF MONDAY, AUGUST 27TH, 2018
THE MEETING WAS HELD AT GEORGE M. BRYAN FIELD AIRPORT, TERMINAL BUILDING, LOCATED AT 120 AIRPORT RD, STARKVILLE, MS 39759, CONVENING AT, 5:30 PM

This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. § 25-41-13

August 27th, 2018

Those present for the meeting were B. Burkes, R. Rogers, G. Wilson, J. Richardson, K. Neal, A. Hughes, R. Lincoln and Carey Hardin. T. Breckenridge was absent.

I. **Call to Order -** B. Burkes called the meeting to order at 5:30 p.m.

II. **Welcome Visitors –** There were none.

III. **Approval of Agenda –** Move to approve the agenda by R. Rogers, seconded by K. Neal, passed unanimously.

IV. **Adoption of Minutes from July 30, 2018 Airport Board Meeting –** Move to approve by G. Wilson, seconded by K. Neal, approved unanimously.

V. **Announcements/Comments –** There were none.

VI. **Airport Directors Report –** Comments made by R. Lincoln.

VII. **Old Business**

1. 2015 FAA Grant (Phase 2 RSA, ROFA & Drainage Improvements) Update – C. Hardin, working with the contractor to eliminate standing water and correct problems with the vegetation.

2. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update. Fencing, clearing and grubbing are done. Some of the mulch needs a little attention. The work on the gate operators is complete.

3. Columbus Clearance Frequency 126.25 MHz Update – R. Lincoln contact Mike Hainsey to help with this situation.

4. Laptop Computer for Jared Rabren – Work is done on this project.

5. Eastern Aviation Fuel Contract – All suggestions from the city attorney on the contract were accepted.

6. T- Hangar Lease – Work progressing on the lease contract.

VIII. New Business

1. Final Summary Change Order for Columbus Fence for Fence and Gate Signs – C. Hardin reported. Received a quote from Columbus Fence for $6,870.00. R. Rogers moved to authorize a change order to incorporate airport perimeter signage and spraying the new fence project area, not to exceed the remaining balance in the 2017 AIP grant. Seconded by J. Richardson. Passed unanimously.

2. Spraying North Fence Line – Covered in #1 above.

3. G T- Hangar Sewer Service – Stidham Construction submitted bids for installation of sewer lines for $4,613.00. Motion by R. Rogers to accept this quote from Stidham, seconded by B. Burkes. Passed unanimously.

4. Columbus Fence – Pay Application # 4 to Columbus Fence in the amount of $2,309.38, paid from the FAA 2017 AIP Grant - Motion to accept by R. Rogers, seconded by K. Neal, passed unanimously.

5. Clearwater Pay Request # 2 from the 2017 AIP for $9,400.00, Motion by R. Rogers, seconded by A. Hughes, passed unanimously.

6. Approval of Airport Purchase Orders:

   J-1996 - ADB Safegate-America – Connecting taxiway signs & hardware $23,184.00 paid from the 2017 FAA Grant
   J-2102 - Walmart – 2 pk shop towels, invoice books, wasp spray $33.72
   J-2103 - Eastern Aviation Fuels – Aug Jet A fuel truck & Avgas fuel truck rental $800.00
   J-2104 - Magnolia Bottled Water - 2 x 5 gallon water bottles $15.00
   J-2105 - R. Lincoln – Autozone reimbursement – oil dry, high temp silicone, 3 pk wire brushes $31.96
   J-2106 - US Postal Service – Post Box Annual Fee $214.00
   J-2107 - Basics Inc – 1 case toilet tissue, 2 cases white folded paper towels $101.27
   J-2108 - Okt Co-op – 2 gallon sprayer, set 52" mower blades, 2.5 gallon R/U Eraser $126.36

J-2109 - Rackley Oil – Aviation oil, off road diesel, Avgas, regular unleaded fuel $2,282.73
J-2110 - Maxx South - 8/2 - 9/1 fiber network connection $144.95
J-2112 - John Sharp - Contract Labor # 8 for $560.00
J-2113 - Hunter Middleton - Contract Labor # 13 for $262.00
J-2114 - Safety Flag Co. – 3 wind sock flags $251.02
J-2115 - Rebel Services – 2 Rubber Jet A nozzle covers $112.09
J-2116 - Clark Beverage Group, Inc. – Bottle drinks for coke machine $247.20
J-2117 - Interstate Battery – 12 Volt battery for Ford SUV courtesy car $117.95
J-2119 - CSpire Store – R. Lincoln I phone 8 $171.97
J-2120 - Canon Solutions America – July copies $2.86
J-2121 - Maxx South - 8-11- 9-10 Monthly cable charges $114.17
J-2122 - Walmart – Coffee filters, invoice books, wasp spray $19.16
J-2123 - Magnolia Bottled Water - 3 x 5 gallon water bottles $22.50
J-2124 - Eastern Aviation Fuels – 100 LL Avgas $29,786.04

Motion by J. Richardson to pay these purchase orders, seconded by R. Rogers, passed unanimously.

IX. **Adjourn until 5:30 p.m. September 24, 2018 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.** Motion by A. Hughes to adjourn until September 24th, 2018, seconded by B. Burkes. Passed unanimously.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City's ADA Coordinator at least 48 hours in advance of the meeting at (662) 323-8012, ext. 132.

Approved on: 9/24/18

Airport Board Chairman: [signature] **Date:** 9/24/18

Recording Secretary: [signature] **Date:** 24/Sep/18