



OFFICIAL MINUTES OF

**THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI
MEETING OF MONDAY, MAY 29TH, 2018**

**THE MEETING WAS HELD AT GEORGE M. BRYAN FIELD AIRPORT, TERMINAL BUILDING,
LOCATED AT 120 AIRPORT RD, STARKVILLE, MS 39759,
CONVENING AT, 5:30 PM**

This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. § 25-41-13

Those present were T. Breckenridge, Kennedy Neal, R. Rogers, A. Hughes, J. Richardson, G. Wilson, Bo Burkes, (Airport Director) Rodney Lincoln, Jared Rabren, (Airport Operations Manager) and Carey Hardin, (Airport Engineer).

May 29, 2018

- I. Call to Order by T. Breckenridge**
- II. Welcome Visitors**
- III. Approval of Agenda** – Motion made by A. Hughes and seconded by R. Rogers, passed unanimously.
- IV. Adoption of Minutes from April 23, 2018 Airport Board Meeting** – Motion made by J. Richardson and seconded by G. Wilson, passed unanimously.
- V. Announcements/Comments** – R. Lincoln made general comments for information purposes to the board. J. Rabren also contributed to the information.
- VI. Airport Directors Report** - R. Lincoln reported. FAA 2014 grant: nothing seems to have been done but is scheduled to be completed by the end of June. FAA 2015 grant: no changes. FAA 2017 grant: no progress, but has been wet; will make sure work gets done. MDOT 2017 grant: agenda item for tonight to work towards completing the grant. Reported on south Miley Road repairs. QuickBooks software is here and is ready to go. Reported a motor problem with fuel farm that affected fuel transfers, but developed a temporary work-around for the problem.
- VII. Old Business**
 1. 2014 FAA Grant (Phase 1 RSA, ROFA & Drainage Improvements) Update - C. Hardin reported the contractor is scheduled to be here this Friday. Plans will be discussed with contractor at that time to get these closed out.
 2. 2015 FAA Grant (Phase 2 RSA, ROFA & Drainage Improvements) Update - (See #1 above))

3. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update - The two "dips" in the new fence have been corrected. Installation of warning signs for the new fence and gates was discussed.
4. 2017 MDOT Multi-Modal Grant (T-Hangar Apron Addition) Update - Pay Request approval on agenda tonight that will close out the project.
5. MSU Aerospace Engineering's Lease Option for South Bay of the South Hangar - Awaiting for action from MSU.
6. Columbus Clearance Frequency 126.25 MHz Update - Awaiting on Columbus AFB info and action.
7. 2019 MDOT Multi-Modal Grant Application - Evaluation committee has met. We are waiting on MDOT to let us know if we are on the list for this grant.
8. RSI AWOS Maintenance / Repair Agreement - This item and RSI Net Service Agreement (item #9) were approved last month.
9. RSI Net Service Agreement / Service Order - See #8 above.

VIII. New Business

1. Discussion of the Land Lease Proposal – Proposal received from Mr. Robert Ward. Motion by J. Richardson, seconded by K. Neal to accept the proposal from Robert Ward for leasing 113 acres (approx.) for \$2,260.00 for a period of one year. Passed unanimously.
2. Discussion of the two Runway Stripes Cleaning Quotes – R. Lincoln reported that Billy Blankenship submitted a proposal to clean the runway stripes. His quote is for 40 hours at \$165.000 per hour. We also received a quote from ServiceMaster Restoration. Their proposal is for \$2,625.00. R. Rogers moved to accept the ServiceMaster proposal contingent upon their work being acceptable on a test section. J. Richardson seconded the motion. The motion passed unanimously.
3. Approval of T&M Pay Request # 4-Final for the 2017 MDOT Multi-Modal Grant in the amount of \$8,941.00. C. Hardin presented the Pay Request in the amount of \$8941.00. K. Neal moved to approve the Pay Request for \$8,941.00, seconded by G. Wilson. Motion passed unanimously.
4. Approval of Clearwater Pay Request # 2-Final for the 2017 MDOT Multi-Modal Grant in the amount of \$4,373.95. Motion to pay this pay request for the requested amount of \$4,373.95 was made by A. Hughes, seconded by K. Neal, passed unanimously.
5. Approval of Airport Purchase Orders:

- J-2026 - Basic Inc. – 1 case toilet tissue \$44.19
- J-2040 - Okt. CO-OP – Zero turn mower blades, oil, dipstick, oil filter \$131.89
- J-2041 - Rackley Oil – Off road diesel, 6 qts Mobil1 15W 50 syn oil, unleaded gas \$823.56
- J-2043 - Rebel Services – Fuel filter replacements for fuel farm and trucks & pressure gage \$4,345.44
- J-2044 - Deere & Company – 5100E Utility Tractor \$52,320.00
- J-2045 - Wade Inc. – Beacon light, LED flood lights & head lights for 5100E Utility Tractor \$999.23
- J-2046 - RSI Net – Jan – Mar 2018 Network services \$180.00
- J-2047 - Gateway Tire – Repair right front zero turn tire \$12.50
- J-2048 - Clark Beverage Group – 48 each Coke, Diet Coke, Dr. Pepper & Sprite \$173.04
- J-2050 - Eastern Aviation Fuels – Jet A fuel & Jet A fuel truck & Avgas fuel truck May rental \$20,050.13
- J-2051 - Magnolia Bottled Water – 2 x 5 gallon water bottles & 300 cups \$27.00
- J-2052 - R. Lincoln – Reimbursement for AutoZone 3M molding tape purchase \$13.49
- J-2053 - Electric Motor Sales & Service – Rewind 5hp Jet A fuel farm motor \$2,544.84
- J-2054 - Eastern Aviation Fuels – 100LL Avgas \$30,499.00
- * J-2055 - T&M Steel Erectors – 2017 MDOT Multi Modal Pay Request # 3 \$21,940.00
- J-2056 - Maxx South – 3/2 - 4/1, 4/2 – 5/1, 5/2 – 6/1 fiber network connection \$434.85
- J-2057 - Walmart – Coffee cups, invoice books, 3 pack magic tape, 2 gallon gas can, coffee \$33.63
- J-2058 - Powerstroke Equipment – weedeater spool, 2 cycle oil mix \$20.98
- J-2059 - Canon Solutions America – April Copies \$1.15
- J-2060 - Maxx South – 5-11- 6-10 Monthly cable charges \$114.17
- J-2061 - R. Lincoln – Reimbursement for Sears battery charger purchase \$76.99
- J-2063 - Wade Inc. – 6 x 2.5 gallons DEF oil \$71.04
- J-2064 - Hollis Brothers – 1/3 hp fan motor for FBO AC unit \$193.50
- J-2065 - Gateway Tire – New right front tire for zero turn mower \$43.42
- J-2066 - Okt CO-OP – 3 dual blade kits for 15' batwing mower \$386.72
- J-2067 - Powerstroke Equipment – 5 lb. roll of trimmer line \$44.99
- J-2068 - Hunter Middleton – Contract Labor # 10 \$354.00
- J-2069 – John Sharp – Contract Labor # 5 \$464.00

Motion to pay the listed purchase orders was made by G. Wilson and seconded by K. Neal. The motion passed unanimously.

IX. Adjourn until 5:30 p.m. June 25, 2018 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759 – Motion made by J. Richardson and seconded by R. Rogers to adjourn and meet next time at 5:30 p.m. on June 25, 2018, at the Terminal Building at 120 Airport Road, Starkville, MS, 39759. Passed unanimously.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City's ADA Coordinator at least 48 hours in advance of the meeting at (662) 323-8012, ext. 132.

Approved on: 25 June 2018

Airport Board Chairman:  Date: 25 Jun 18

Recording Secretary:  Date: 25 June 18