



OFFICIAL MINUTES OF

**THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI
MEETING OF MONDAY, JUNE 25TH, 2018
THE MEETING WAS HELD AT GEORGE M. BRYAN FIELD AIRPORT, TERMINAL BUILDING,
LOCATED AT 120 AIRPORT RD, STARKVILLE, MS 39759,
CONVENING AT, 5:30 PM**

This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. § 25-41-13
June 25, 2018

Those present were T. Breckenridge, Kennedy Neal, R. Rogers, A. Hughes, J. Richardson, G. Wilson, Bo Burkes, and (Airport Engineer) Carey Hardin. R. Lincoln and J. Rabren are attending Eastern Aviation Quality Control training this week.

- I. Call to Order – T. Breckenridge**
- II. Welcome Visitors – Mike Hansey, Executive Director of GTRA**
- III. Approval of Agenda – Moved by J. Richardson, seconded by R. Rogers, passed unanimously.**
- IV. Adoption of Minutes from May 29, 2018 Airport Board Meeting – Move to approve to accept the minutes by A. Hughes, seconded by G. Wilson, passed unanimously.**
- V. Announcements/Comments – No comments.**
- VI. Airport Directors Report – Made by T. Breckenridge because Rodney is out today at a training meeting. Airport is awaiting transfer of computer from the City. Working with City on repair of ruts in front yard. Awaiting Eastern Aviation to set date for fuel inspection. Trained new linemen. Awaiting lighted signs to arrive. Plumbing equipment for pilot lounge has arrived. Received FOIA request from Phillips 66 Aviation Fuel regarding fueling agreement with Eastern Aviation and forwarded to City Clerk. Contacted Jeff Wagner, the MAA Board aviation attorney regarding Mississippi State statutes governing the purchase of aviation fuel for resale; statutes do not require competitive pricing for procurement of fuel for resale. City Clerk received FOIA request from Kenneth Assand regarding fuel procurement. MOU between airport and MSU for UAS operations.**
- VII. Old Business**
 - 1. 2014 FAA Grant (Phase 1 RSA, ROFA & Drainage Improvements) Update – Been closed out this week. Environmental comments will go out on Wednesday of this week. Will hold final check on this grant until our engineer sees grass growing.**

2. 2015 FAA Grant (Phase 2 RSA, ROFA & Drainage Improvements) Update – Re-graded areas that hold water and re-seeding bare spots.
3. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update – The fence has been leveled over the uneven areas. Need to take care of vines already growing in the new fence on the northwest corner of the airport. Rodney is working with 4-County to set some meters.
4. 2017 MDOT Multi-Modal Grant (T-Hangar Apron Addition) Update – Closed.
5. Columbus Clearance Frequency 126.25 MHz Update – No update.
6. 2019 MDOT Multi-Modal Grant Application – No announcement in this area.

VIII. New Business

1. New Part-time Lineman Hired; Dean Heffernan, Logan Miller, Tristan Nessel & Sean Williams – We might want to look at maybe a full-time in place of multiple part-timers.
2. Discussion of New Airport Fence Signs – Money will come from 2017 AIP funds. We discussed signs for restricted areas, gates, and warnings of possible federal offenses. The board engineer will bring prices back to our July meeting.
3. Aviation Fuel Contract – After discussion, the Board decided to let the Board Attorney examine the contract and give us guidance as to changes before we take further action. R. Lincoln will take confer with the attorney.
4. Request Approval to Pay T & M Steel Erectors, Inc. Invoice 2538 in the Amount of \$1,786.40. – Motion made by K. Neal and seconded by G. Wilson to approve this payment. Passed unanimously.
5. Request Approval to Pay Simmons Erosion Control, Inc. Pay Request No. 7 from the FAA Grant 3-28-0068-019-2014 in the amount of \$20,280.88. Motion made by A. Hughes and seconded by K. Neal to approve this motion. Passed unanimously.
6. Request Approval to Pay Clearwater Consultants, Inc. Pay Request No. 5 from the FAA 3-28-0068-019-2014 in the amount of \$2,100.00. Motion made by A. Hughes and seconded by K. Neal to approve this request. Passed unanimously.
7. Request Approval to Pay Simmons Erosion Control, Inc. Pay Request No. 12 from the FAA Grant 3-28-0068-020-2015 in the amount of \$760.00. Motion made by J. Richardson and seconded by R. Rogers to approve this payment. Passed unanimously.
8. Request Approval to Pay Clearwater Consultants, Inc. Pay Request No. 7 from the FAA 3-28-0068-020-2015 in the amount of \$7,315.00. Motion made by G. Wilson and seconded by R. Rogers to approve this payment. Passed unanimously.

9. Approval of Airport Purchase Orders:

- J-2062 – Rackley Oil - Areoshell 15W 50 oil, Regular unleaded gas \$357.59
- J-2070 - Magnolia Bottled Water - 7 x 5 gallon water bottles & 200 cups 1 bottle deposit \$67.50
- J-2071 - Eastern Aviation Fuels - Jet A fuel & Jet A fuel truck & Avgas fuel truck June rental \$21,111.16
- J-2072 - Walmart - Ink pins, invoice books, sugar, printer ink \$58.43
- * J-2073 - T & M Steel Erectors, Inc. - Pay request # 4 from MDOT MM 2017 \$8,941.00
- *J-2074 - Clearwater Consultants, Inc. - Invoice # 2 from MDOT MM 2017 \$4,373.95
- J-2075 - Maxx South - 6/2 - 7/1 fiber network connection \$144.95
- J-2076 - Oktibbeha County CO-OP - Zero turn mower grommet, hydraulic oil filter, hydraulic tank \$111.74
- J-2078 - Magnolia Bottled Water - 3 x 5 gallon water bottles \$22.50
- J-2081 - Maxx South - 6-11- 7-10 Monthly cable charges \$114.17
- J-2082 - Walmart - Invoice books \$11.76
- J-2083 - Service Master - Pressure wash white painted areas on runway and wind sock rows \$2,825.00
- J-2084 - Magnolia Bottled Water - 4 x 5 gallon water bottles & 500 cups \$50.00
- J-2085 - Powerstroke Equipment - Tug oil filter \$10.99
- J-2086 - Hunter Middleton - Contract Labor # 11 \$496.00
- J-2087 - John Sharp - Contract Labor # 6 \$752.00
- J-2088 - R. Lincoln - Walmart reimbursement - supplies \$82.10.

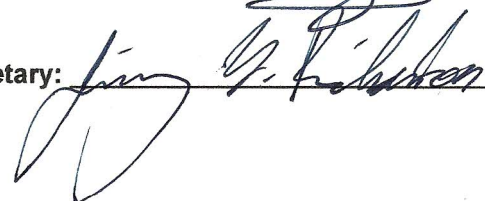
Motion made by R. Rogers and seconded by G. Wilson to approve payment of the above items. Passed unanimously.

IX. Adjourn until 5:30 p.m. July 30, 2018 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759. Motion made by R. Rogers and seconded by K. Neal, passed unanimously.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City's ADA Coordinator at least 48 hours in advance of the meeting at (662) 323-8012, ext. 132.

Approved on: 30 July 2018

Airport Board Chairman:  Date: 30 July 2018

Recording Secretary:  Date: 30 July 18