



OFFICIAL MINUTES of

**THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI
MEETING OF MONDAY, SEPTEMBER 24TH, 2018
THE MEETING WAS HELD AT GEORGE M. BRYAN FIELD AIRPORT, TERMINAL BUILDING,
LOCATED AT 120 AIRPORT RD, STARKVILLE, MS 39759,
CONVENING AT, 5:30 PM**

This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. § 25-41-13
September 24th, 2018

Present for the meeting were B. Burkes, G. Wilson, R. Rogers, J. Richardson, K. Neal, Airport Director R. Lincoln, Board Engineer C. Hardin, Airport Operations Manager J. Rabren. Not present were T. Breckenridge and A. Hughes

- I. Call to Order – by B. Burkes at 5:50 pm**
- II. Welcome Visitors - None**
- III. Approval of Agenda – Motion by R. Rogers, second by G. Wilson. Approved unanimously.**
- IV. Adoption of Minutes from August 27, 2018 Airport Board Meeting – Motion by G. Wilson to adopt as written, seconded by J. Richardson. Passed unanimously.**
- V. Announcements/Comments – None.**
- VI. Airport Directors Report – R. Lincoln reported. Mentioned that we need to get our Board minutes signed. Reported a carry-over for the year's budget. Gave a brief report on the lawnmower situation.**
- VII. Old Business**
 1. 2015 FAA Grant (Phase 2 RSA, ROFA & Drainage Improvements) Update – C. Hardin reported that contractors were scheduled to be on site today but the weather prevented it.
 2. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update – Waiting on signs for the airport, need to get the correct language for signs for gates.

3. Columbus Clearance Frequency 126.25 MHz Update – Moving forward to talking with the appropriate personnel at Columbus AFB.
4. Laptop Computer for Jared Rabren – Is ordered and will be taken out of the current budget.
5. Spraying North Fence Line – Have a quote from Andy Fultz for the North Perimeter. No action taken tonight and will probably not be undertaken until the spring.
6. G T- Hangar Sewer System – Will issue a Purchase Order October 1.
7. T- Hangar Lease – R. Rogers has been working on the lease form and is working with R. Lincoln and will involve the board attorney once the form is essentially finished.

VIII. New Business

1. Approval of Woodall Electric Bid for Installation of New Air Field Signs in the Amount of \$33,350.00 paid from the 2017 AIP Grant. R. Rogers made the motion to authorize the issuance of a purchase order in the amount of \$33,350.00, seconded by G. Wilson, passed unanimously.
2. Request for Renewal of KART Flight School Agreement - R. Rogers moved to renew the agreement with the dates consistent with the approval dates of the Board of Alderman, seconded by J. Richardson. Passed unanimously.
3. Request for Renewal of Circle S Flight School Agreement – Motion by G. Wilson and seconded by K. Neal commencing Oct 6, 2018 to Oct 5, 2019. Passed unanimously.
4. FAA 2019 Grant Pre-Application due November 1, 2018. – C. Hardin reported on generalities about this pre-application process.
5. Request from KLMS Louisville Airport Regarding their October 13, 2018 Air Show. Motion by J. Richardson, seconded by G. Wilson to loan the Airport Avgas fuel truck to Louisville Airport for their October 13 Air Show, contingent upon R. Lincoln obtaining clearance from Eastern Aviation to do so, and with R. Lincoln overseeing the process.
6. Approval of Airport Purchase Orders:
 - J-2111 - Rackley Oil – Aviation oil, regular unleaded gas, off road diesel \$1,134.12
 - J-2125 - Starkville Auto Parts – Grease gun hose, hydraulic coupler, red grease \$25.36
 - J-2126 - Rebel Services – 100 LL Sump Pump \$180.63
 - J-2127 - Eastern Aviation Fuels – Jet A w/additive fuel \$21,133.33
 - J-2128 - RSINET – AWOS Scheduled Maintenance \$800.00
 - J-2129 - AIRNAV, LLC. - 1 yr. Annual renewal \$80.00

- J-2130 - Powerstroke Equipment – Trimmer head for Stihl weedeater \$32.99
- J-2131 - Okt Co-op – Ferris 61" Zero turn mower \$6,058.00
- J-2132 - John Sharp - Contract Labor # 9 & # 10 for \$380.00
- J-2133 - Hunter Middleton - Contract Labor # 14 for \$186.00
- J-2134 - Drew Clawson – Contract Labor # 1 for 256.00
- J-2135 - Wade Inc. – John Deere 100 hour service interval \$336.59
- J-2136 - Maxx South – 9/2 – 10/01 Fiber network connection \$144.95
- J-2137 - Eastern Aviation Fuels – Sept Jet A fuel truck & Avgas fuel truck rental \$800.00
- *J-2138 - Columbus Fence – Clearing, grubbing and new fence Pay Request # 4 for the 2017 AIP \$2,309.38
- *J-2139 - Clearwater Consultants – Invoice # 2 for Engineer Services for the 2017 AIP Grant in the amount of \$9,400.00
- J-2141 - Maxx South - 9-11 - 10-10 Monthly cable charges \$114.17
- J-2142 - Magnolia Bottled Water – Invoice 34570 – 5 x 5 gallon water bottles, 300 cups & Invoice 35585 2 X 5 gallon water bottle \$64.50
- J-2143 - Walmart – Shop towels, foam cups, printer ink, Swiffer wet gain, copier paper, safety glasses, coffee , invoice books, white paper towels \$233.54
- J-2144 - Drew Clawson – Contract Labor # 2 for 152.00
- J-2145 - Canon Solutions America – August copies \$3.16

(*) Previously Approved

R. Rogers moved the approval of all the purchase orders under Approval of Purchase orders above, seconded by G. Wilson. Passed unanimously.

IX. Adjourn until 5:30 p.m. October 29, 2018 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759 G. Wilson moved to adjourn the meeting until 5:30 p.m. on Monday, October 29. Motion seconded by K. Neal, passed unanimously.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City's ADA Coordinator at least 48 hours in advance of the meeting at (662) 323-8012, ext. 132.

Approved on: 29 Oct / 18

Airport Board Chairman: William B. Rogers Date: 29 Oct / 2018

Recording Secretary: James G. Richardson Date: 29 Oct / 18