



OFFICIAL MINUTES of

THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI
MEETING OF MONDAY, DECEMBER 3RD, 2018

THE MEETING WAS HELD AT GEORGE M. BRYAN FIELD AIRPORT, TERMINAL BUILDING,
LOCATED AT 120 AIRPORT RD, STARKVILLE, MS 39759,
CONVENING AT, 5:30 PM

This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. § 25-41-13

Those present were T. Breckenridge, K. Neal, A. Hughes, R. Rogers, J. Richardson, Bo Burke, R. Lincoln (Airport Director), J. Rabren (Airport Operations Manager), not present was G. Wilson

December 3rd, 2018

- I. **Call to Order** by T. Breckenridge
- II. **Welcome Visitors** – No visitors.
- III. **Approval of Agenda** – Motion made by R. Rogers and seconded by K. Neal to approve, passed unanimously.
- IV. **Adoption of Minutes from October 29, 2018 Airport Board Meeting** – Motion made by J. Richardson and seconded by R. Rogers to approve to, passed unanimously.
- V. **Announcements/Comments** – Jared Rabren announced his resignation and will be working with Human Resources as to the final date.
- VI. **Airport Directors Report** – The South Hangar will become our responsibility on March 1 of 2019. We will be seeking a new tenant.
- VII. **Old Business**
 1. 2014 FAA Grant (RSA, ROFA & Drainage Improvements) Update – No changes.
 2. 2015 FAA Grant (Phase 2 RSA, ROFA & Drainage Improvements) Update – No changes.

3. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update. No changes.
4. FAA 2019 Grant Pre-Application Due November 1, 2018 – The application was sent on time.
5. Columbus Clearance Frequency 126.25 MHz Update – Continuing to work with Columbus on this issue.
6. G T- Hangar Sewer System – No change.
7. T- Hangar Lease – R. Rogers reported on this item. Added a paragraph to the lease concerning utilization of hangars. This lease, with some discussed changes, will need to go back to the city attorney before the Airport Board approves it.

VIII. New Business

1. Self-Serve Terminal Upgrade Quotes & Service Plan – Current system works but a new system will serve us better. Motion made by R. Rogers to defer taking any action with the current system and apply for an MDOT grant in the new year and to extend the existing service contract at the gold level for the existing equipment. Motion seconded by K. Neal, passed unanimously.
2. South Hangar Lease Letter – This was discussed above under Airport Director's Report.
3. Nomination Committee for Airport Board Officers – J. Richardson and T. Breckenridge are the nominating committee for officers of the Airport Board and will report back at the next regularly scheduled meeting.

4. Approval of Airport Purchase Orders:

- J-2158 - Rackley Oil – Aviation oil, regular unleaded gas, off road diesel
\$1,409.57
- J-2161 - Nesco Electrical – 3 replacement photocells 4 – 100 W light bulbs
\$57.39
- J-2166 - Eastern Aviation Fuels – Jet A & Fuel Truck Rentals \$22,916.79
- J-2169 - Rebel Services – Carter nozzle rebuild kit for Jet A tank \$342.21
- J-2170 - Maxx South – 11/2 – 12/01 Fiber network connection \$144.95
- J-2171 - Oktibbeha Co-op – Replacement gearbox for the Woods 15' batwing mower \$1,354.49
- J-2172 - Paul's Welding - 3 – 7' schedule 40 pipes for G – T-Hangar power transformer \$168.00
- J-2173 - Magnolia Bottled Water – 3 x 5 gallon water bottles \$22.50
- J-2174 - Leonard Ingram – T-Hangar rent refund 11-5-12-31, 2018 & refund for gate controller deposit \$260.00
- J-2175 - Eastern Aviation Fuels – Jet A w/additive \$21,196.22

- J-2176 - Canon Solutions America – Oct copies \$2.31
- J-2177 - Maxx South – 11/11 – 12/10 Cable TV connection \$114.15
- J-2178 - Walmart – Foam cups, invoice books \$19.60
- J-2179 - MAA – 2019 MAA Airport dues \$200.00
- J-2180 - Rebel Services – Shell water detection kit & syringe \$32.02
- J-2181 - Walmart – Invoice books, coffee and foam cups \$22.66
- J-2182 - Basic's Inc. – 2 cases multi folded white paper towels \$58.58
- J-2183 - Clark Beverage Group – 6 cases of drinks for the coke machine
\$148.32

(*) Previously Approved

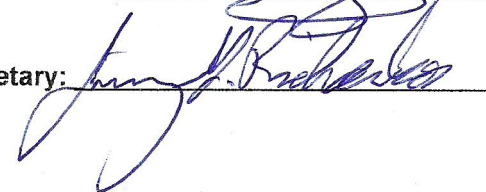
Motion made by K. Neal and seconded by A. Hughes to approve the purchase orders above, passed unanimously.

IX. Motion by A. Hughes and seconded by R. Rogers to adjourn until 5:30 p.m. December 20th, 2018 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City's ADA Coordinator at least 48 hours in advance of the meeting at (662) 323-8012, ext. 132.

Approved on: 20 Dec 2018

Airport Board Chairman:  Date: 20 Dec 2018

Recording Secretary:  Date: 20 Dec 18