



OFFICIAL MINUTES of

**THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI
MEETING OF MONDAY, OCTOBER 29TH, 2018
THE MEETING WAS HELD AT GEORGE M. BRYAN FIELD AIRPORT, TERMINAL BUILDING,
LOCATED AT 120 AIRPORT RD, STARKVILLE, MS 39759,
CONVENING AT, 5:30 PM**

This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. § 25-41-13

October 29, 2018

Those present were T. Breckenridge, K. Neal, R. Rogers, J. Richardson, G. Wilson, R. Lincoln (Airport Director), J. Rabren (Airport Operations Manager), C. Hardin (Airport Board Engineer) and visitor Bobby Sorrels

- I. Call to Order – T. Breckenridge called the meeting to order at 5:30 pm**
- II. Welcome Visitors – Bobby Sorrels was the visitor**
- III. Approval of Agenda – Moved by R. Rogers, seconded by K. Neal to approve the agenda. Passed unanimously.**
- IV. Adoption of Minutes from September 24, 2018 Airport Board Meeting – Motion by J. Richardson, seconded by G. Wilson, to approve as presented. Passed unanimously.**
- V. Announcements/Comments - None**
- VI. Airport Directors Report – R. Lincoln, discussed a part on the mower (pulled by tractor) which broke, has been replaced. General discussion about grass cutting, flights over the ballgame weekend. Did some minor maintenance on outside lights at the t-hangars and tower. He also brought the board up to date on the status of airport operations, including a hangar lock that was broken. Also discussed card reader for fuel farm.**
- VII. Old Business**
 - 1. 2014 FAA Grant (RSA, ROFA & Drainage Improvements) Update – C. Hardin discussed this grant, working on getting a final inspection so this grant can be closed out.**

2. 2015 FAA Grant (Phase 2 RSA, ROFA & Drainage Improvements) Update – Same information as #1 above.
3. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update – C. Hardin discussed this grant and talked mostly about the fencing piece. R. Lincoln also spoke to this grant and discussed 4-County work on the grant.
4. FAA 2019 Grant Pre-Application Due November 1, 2018. – C. Hardin discussed this Pre-Application. Will be submitted on October 30th.
5. Columbus Clearance Frequency 126.25 MHz Update. T. Breckenridge discussed this issue and the FAA and Columbus AFB are involved. R. Lincoln will contact an individual who has information about this situation.
6. G T- Hangar Sewer System – Is connected all the way to the street. R. Rogers moved to authorize R. Lincoln to spend up to obtain and execute a quote up to \$1500.00 to provide electrical service to activate the pump station, seconded by K. Neal. Motion passed unanimously.
7. T- Hangar Lease – R. Rogers reported on the progress of the hangar lease agreement.

VIII. New Business

1. FAA 2020 Grant Discussion – C. Hardin reported on the grant requirements and process.
2. 2019 MAA Annual Dues of \$200.00 – Motion to pay dues by J. Richardson, seconded by K. Neal, passed unanimously.
3. Mississippi Wildlife Enforcement Magazine Ad Offer – No action taken.
4. Request for Ground Lease of an Open Hangar – Discussed the request and the Airport Layout Plan does not currently have provision for such a structure, so no action was taken.
5. Approval of Airport Purchase Orders:

*J-2140 - Next Step – J. Rabren – Laptop Computer \$1,249.00
 J-2146 - Rackley Oil – Mower engine oil, regular unleaded gas \$122.44
 J-2148 - Eastern Aviation Fuels – Jet A fuel & Oct fuel truck rental
 \$21,394.65
 J-2149 - Walmart – Cleaning supplies, batteries, trash bags, invoice books
 \$54.35
 J-2150 - Magnolia Bottled Water – 3 x 5 gallon water bottles & 300 cups
 \$34.50
 J-2151 - RSINET –Data Net Service July-Sept \$180.00
 J-2152 - John Sharp - Contract Labor # 11 & # 12 for \$392.00

- J-2153 - Drew Clawson – Contract Labor # 3 for 236.00
- J-2154 - Maxx South – 10/2 – 11/01 Fiber network connection \$144.95
- J-2155 - Canon Solutions America – Sept copies \$2.46
- J-2157 - Walmart – Shop towels, hand soap, wasp spray, invoice books, \$53.35
- J-2159 - Oktibbeha Co-op – Replacement front driveshaft for the Woods 15' batwing mower \$1,159.00
- J-2160 - Eastern Aviation Fuels – Jet A & 100 LL Avgas \$52,491.45
- J-2162 - Powerstroke Equipment – 6 pack 2 cycle engine oil, Stihl weedeater bump knob \$20.98
- J-2163 - Maxx South – 10/2 – 11/01 Monthly cable charges \$114.15
- J-2164 - Magnolia Bottled Water – 2 x 5 gallon water \$15.00
- J-2165 - R. Lincoln – Reimbursement for Lowes purchase of an electronic door lock \$109.00
- J-2167 - R. Lincoln – Reimbursement for Aircraft Spruce replacement A6 antenna \$29.50
- J-2168 - Walmart – Pens, invoice books, LED light bulbs, pad locks, screwdrivers, bungee cords, shop towels \$68.90

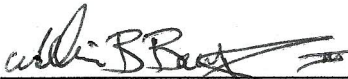
Motion made by R. Rogers, second by G. Wilson to pay the above purchase orders. Passed unanimously.

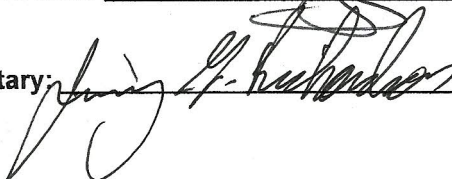
(*) Previously Approved

IX. Adjourn until 5:30 p.m. December 3rd, 2018 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759. Motion made by J. Richardson, seconded by R. Rogers to adjourn until Monday, December 3rd. Passed unanimously.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City's ADA Coordinator at least 48 hours in advance of the meeting at (662) 323-8012, ext. 132.

Approved on: 03 Dec 2018

Airport Board Chairman:  Date: 12/3/2018

Recording Secretary:  Date: 3/Dec/2018