



OFFICIAL MINUTES of

**THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI
MEETING OF MONDAY, JANUARY 28TH, 2019**

**THE MEETING WAS HELD AT GEORGE M. BRYAN FIELD AIRPORT, TERMINAL BUILDING,
LOCATED AT 120 AIRPORT RD, STARKVILLE, MS 39759,
CONVENING AT, 5:30 PM**

This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. § 25-41-13

February 25, 2019

Those present were R. Rogers, A. Hughes, J. Richardson, G. Wilson, Bo Burkes, R. Lincoln (Airport Director), C. Hardin (Airport Engineer), K. Neal and T. Breckenridge were absent.

- I. Call to Order** – R. Rogers called the meeting to order at 5:30 pm
- II. Welcome Visitors** – R. Rogers welcomed visitors Scott and Bobby Sorrels
- III. Approval of Agenda** – Motion to approve agenda as noted. Motion by G. Wilson, Seconded by A. Hughes - Passed unanimously.
- IV. Adoption of Minutes from January 28, 2019 Airport Board Meeting** – Motion by A. Hughes, seconded by G. Wilson. Passed unanimously.
- V. Announcements/Comments** - None
- VI. Airport Directors Report** – R. Lincoln made a brief report on lights to be replaced and noted other items were in the agenda.
- VII. Old Business**
 - 1. 2014 FAA Grant (RSA, ROFA & Drainage Improvements) Update** – Nothing to report.
 - 2. 2015 FAA Grant (Phase 2 RSA, ROFA & Drainage Improvements) Update** – Nothing to report.
 - 3. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update** – Nothing to report.

4. **2019 AIP Grant Update** – C. Hardin made a brief report on acquiring land for the runway extension and the possibility of a public meeting on environment impact related to the runway extension.
5. **Columbus Clearance Frequency 126.25 MHz Update** – Work has been done on this item, AOCC now knows what is wrong and the discrepancy should be repaired in the near future.
6. **G T-Hangar Update** – AC system has been completed and is operational. Sewage system is almost complete.
7. **2020 MDOT Multi Modal Grant Update** – C. Hardin discussed a prepared cost estimate for updating the card reader with additional lights for night fueling, plus for the possibility of moving the Shell sign to the fuel area.

VIII. New Business

1. Update of Spill Prevention, Control and Countermeasure Plan – C. Hardin reported that he did not get the price for this item.
2. Bid Opening for Leasing of Tillable Land – Received one bid, \$20.00/acre for 113 acres, total of \$2,260.00. R. Rogers moved to accept this bid, seconded by G. Wilson. Passed unanimously.
3. 2019 MAA Conference May 15-17, 2019 – Discussed getting input from those who can attend.
4. Request Approval of Columbus Fence Pay Request # 5 from the 2017 AIP Grant in the Amount of \$7,120.00. Motion made by A. Hughes, seconded by G. Wilson, passed unanimously.
5. Update on Airport Operation Manager Position – Have been advertising and some have applied, but R. Lincoln has not met with Starkville Human Resources to determine the process to follow.
6. South Hangar – R. Lincoln discussed changes in tenants for the building. The current tenants are current on payments and cleaning up of a few items. There was discussion about making the South Hangar available for aircraft to be hangared. R. Lincoln will discuss a possible contract with Scott and report back to the Airport Board.
7. Approval of Airport Purchase Orders:
 - J-2199 - Hangars & Doors Unlimited – 4x 1"x 6" Solid Wheels for E1 hangar doors \$350.00
 - J-2203 - Rackley Oil – Aviation oil & regular unleaded gas \$137.55
 - J-2208 - Lowes- Garage door spray lube - \$9.46
 - * J-2209 - Hollis Brothers – Mini Split System \$4,920.00

J-2210 - Walmart – Blue shop towels, tire gauge, invoice books \$31.00
 J-2211 - Magnolia Bottled Water – 2-x 5 gallon water bottle \$15.50
 J-2212 - Titan Aviation Fuels – Fuel truck rentals \$800.00
 J-2213 - Nesco Electrical – 4 U shaped T8 LED bulbs - \$76.32
 J-2214 - First Response Fire Ext – Fire extinguisher inspections \$200.00
 J-2215 - Walmart – Coffee supplies, invoice books, air fresheners \$21.89
 J-2216 - American Canon Solutions – January copies \$1.77
 J-2217 - Maxx South – 2/11 – 3/10 Cable TV service \$124.67
 J-2218 - Lowes – Electronic Lever Cam Lock \$122.55
 J-2221 - Maxx South – 2/2 – 3/1 Business Network \$144.95
 J-2222 - Clark Beverage Group – 5 cases of coke products \$125.00
 J-2223 - Basics Inc. – 1 case toilet tissue \$47.25
 J-2224 - Titan Aviation Fuels – Jet A w/additive \$18,025.48

(*) Previously Approved

Motion made to pay the items above by G. Wilson and seconded by J. Richardson.
 Passed unanimously.

IX. Adjourn until 5:30 p.m. March 25, 2019 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759. Motion made by G. Wilson and seconded by J. Richardson.
 Passed unanimously.

Approved on: 3-25-19
 Airport Board Chairman: [Signature] Date: 3-25-19
 Recording Secretary: [Signature] Date: 25/2/19