



OFFICIAL MINUTES of

**THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI
MEETING OF MONDAY, MARCH 25TH, 2019**

**THE MEETING WAS HELD AT GEORGE M. BRYAN FIELD AIRPORT, TERMINAL BUILDING,
LOCATED AT 120 AIRPORT RD, STARKVILLE, MS 39759,
CONVENING AT, 5:30 PM**

This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. § 25-41-13

March 25, 2019

Those present were R. Rogers, A. Hughes, J. Richardson, G. Wilson, K. Neal, R. Lincoln (Airport Director), C. Hardin (Airport Engineer). T. Breckenridge and Bo Burkes were absent.

March 25, 2019

- I. Call to Order** – R. Rogers called the meeting to order at 5:30 pm
- II. Welcome Visitors** – Brad Stanback, just visiting.
- III. Approval of Agenda** – Motion made by A. Hughes and seconded by K. Neal. Passed unanimously.
- IV. Adoption of Minutes from February 25, 2019 Airport Board Meeting** – Motion made by G. Wilson and seconded by A. Hughes. Passed unanimously.
- V. Announcements/Comments** – Terminal building AC unit not cooling. R. Lincoln will troubleshoot and repair.
- VI. Airport Directors Report** - R. Lincoln reported on a very small fire in a T-Hangar that was contained and caused no significant damage. The tillable land lease will be signed very shortly. Signed a lease on the South Hangar for one year. Also, the status of part-time employees will change and R. Lincoln is monitoring that situation. They should be hired at the next BOA meeting, which is Tuesday, April 2. C. Hardin informed the board that a public meeting will be held on Monday, April 29, from 4:30 – 5:30 p.m. dealing with the improvement project (runway extension) at our airport. The meeting will be in the terminal building.

VII. Old Business

1. 2014 FAA Grant (RSA, ROFA & Drainage Improvements) Update (Same info for 2014 FAA Grant and 2015 Grant) C. Hardin will work with both concerning grass establishment in new drainage areas.
2. 2015 FAA Grant (Phase 2 RSA, ROFA & Drainage Improvements) Update – See #1 above.
3. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update – Work will be on-going as soon weather permits and schedules put in place for the underground power installation.
4. 2019 AIP Grant Update – C. Hardin is working with R. Lincoln on this update.
5. Columbus Clearance Frequency 126.25 MHz Update – Work ongoing.
6. G T-Hangar Update – Need interior information to complete.
7. 2020 MDOT Multi Modal Grant Update – Have not received a grant application offer from MDOT.
8. 2019 MAA Conference May 15-17, 2019 – Need to fill out forms tonight.

VIII. New Business

1. Update of Spill Prevention, Storm Water Control and Countermeasure Plan – C. Hardin discussed this process. He will prepare paperwork for an extension of the existing plan. Motion made to authorize him to prepare the plan made by J. Richardson, seconded by A. Hughes. Passed unanimously.
2. Update on Airport Operation Manager Position – Still waiting on HR to meet with him. It is in process.
3. Approval of Airport Purchase Orders:
 - J-2219 - Consolidated Electrical Distributors – 30A 2P breaker \$48.00
 - J-2220 - NESCO Electrical – Electrical parts for new sewer connection \$253.34
 - *J-2225 - Columbus Fence – AWOS fence repair - \$600.00
 - J-2226 - Rackley Oil – Aviation oil & regular unleaded gas \$187.33
 - J-2227 - Titan Aviation Fuels – Fuel truck rentals \$800.00
 - J-2228 - NESCO Electrical – LED Light & photo cell for ext. SH \$91.54
 - J-2229 - Maxx South Broadband – 150 Mbps internet connection \$144.95
 - J-2230 - Doug Martin – Connect sewage lift station controller to power \$980.00
 - J-2231 - Walmart – air filters, sponge, staples, blue shop towels, white

- paper towels, invoice books, coffee & creamer \$52.05
- J-2232 - Boardtown Locksmith – Rekey 6 exterior doors at SH \$224.00
- *J-2233 - Columbus Fence – Pay request # 5 from the 2017 AIP in the amount of \$7,120.00
- J-2235 - Titan Aviation Fuels – 100 LL Avgas \$28,747.37
- J-2236 - Oktibbeha CO-OP – 1 set 61" mower blades and two engine oil filters \$92.73
- J-2238 - American Canon Solutions – February copies \$1.06
- J-2239 - Maxx South Broadband – 3/11 – 4/10 Cable TV service \$124.67

(*) Previously Approved

Motion made to ratify the payments made by A. Hughes and seconded by K. Neal.
Passed unanimously.

IX. Adjourn until 5:30 p.m. April 29, 2019 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759. Motion made by J. Richardson and seconded by A. Hughes.
Passed unanimously.

Approved on: 4-29-19

Airport Board Chairman:  Date: 4-29-19

Recording Secretary:  Date: 29/4/19