



OFFICIAL MINUTES of

**THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI
MEETING OF MONDAY, JULY 29TH, 2019**

**THE MEETING WAS HELD AT GEORGE M. BRYAN FIELD AIRPORT, TERMINAL BUILDING,
LOCATED AT 120 AIRPORT RD, STARKVILLE, MS 39759,
CONVENING AT, 5:30 PM**

*This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. § 25-41-13*

Those present were R. Rogers, A. Hughes, J. Richardson, G. Wilson, K. Neal, Bo Burkes, R. Lincoln (Airport Director), C. Hardin (Airport Engineer).

July 29, 2019

- I. Call to Order – R. Rogers called the meeting to order**
- II. Welcome Visitors – Scott Sorrels, Caleb Cobb**
- III. Approval of Agenda – Moved by A. Hughes, seconded by G. Wilson, passed unanimously.**
- IV. Adoption of Minutes from June 24, 2019 Airport Board Meeting – Moved by A. Hughes, seconded by G. Wilson, passed unanimously.**
- V. Announcements/Comments - None**
- VI. Airport Directors Report – R. Lincoln made comments on various items to indicate progress or not. These included fuel farm, landscape improvements, plumbing, AWOS, etc.**
- VII. Old Business**
 - 1. 2014 FAA Grant – CLOSED (Not formally accepted the work yet. That is in progress.)**
 - 2. 2015 FAA Grant (Phase 2 RSA, ROFA & Drainage Improvements) Update – C. Hardin reported. We are owed a small amount of work from Simmons Erosion Control and will receive an invoice and pay it so this grant can be closed. R. Lincoln reported on an electrical part of the grant. Progress has been very good and should be ready to close in the near future.**

3. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update – Motion made by A. Hughes, seconded by K. Neal to approve a final payment to Columbus Fence for \$988.25. Passed unanimously. Motion by G. Wilson, seconded by A. Hughes for \$1,850.00 for landscape on new LED taxiway signage, to Fulton Lawn Service. Passed unanimously.
4. 2019 AIP Grant Update – T. Breckenridge and C. Hardin have tried to meet with the property owners on the purchase of the property for this grant, but illness in the family kept this from being completed. We are looking at other options.
5. Columbus Clearance Frequency 126.25 MHz Update – No update.
6. G T-Hangar Update – Have received two estimates for completion of the restroom. Will need to get new quotes because of slight modifications to the plans. R. Lincoln will request new quotes.
7. 2020 MDOT Multi Modal Grant Update – R. Lincoln reported on progress for this grant.
8. Storm Drain Maintenance – R. Lincoln is working to get this project accomplished.
9. Update on Airport Operation Manager Position – No progress.
10. Ken Fowler Office Space – R. Lincoln is working on working with Mr. Fowler on getting this accomplished.
11. North Fence Spraying – Work done.

VIII. New Business

1. 4 County Invoice for Underground Power Connection – Will be paid for under 2017 Grant. Motion by A. Hughes, seconded by J. Richardson is to pay \$17,361.17 to 4 County. Passed unanimously.
2. Doug Martin Invoice for Secondary Electrical Connection – Also for 2017 Grant. Motion made by A. Hughes, seconded by K. Neal to pay the amount \$3,075.00
3. High Wing Aviation Proposal – Caleb Cobb of High Wing Aviation presented to the board information about what services this company can provide at Bryan Field. Caleb provided a paper copy of the information he recovered. A. Hughes moved, seconded by G. Wilson that we authorize business on the field when he meets the insurance required. Passed unanimously.
4. Premier Aviation Proposal – No one here representing Premier Aviation. Will work with Premier on insurance, office space, hangar space, etc., and discuss at our next meeting.
5. Lineman Update – New lineman to start this week, will make 4 on board.

6. Approval of Airport Purchase Orders: -

- J-2285 - Rackley Oil – Off Road Diesel Fuel, Chevron 5W 20 oil & regular unleaded gas \$779.98
- J-2288 - Titan Aviation Fuels – Avgas Fuel \$26,171.30
- J-2291 - Magnolia Bottled Water Co. – 3 x 5 gallon water bottles \$22.50
- J-2293 - Solar Spray – Chemicals and Application for North Fence \$323.62
- J-2294 - Allen Enterprises – 2 x 8' internal light box extension cord \$89.00
- J-2295 - NAPA – Relay for 2006 Ford SUV \$19.49
- J-2296 - LOWES – Terminal Building landscaper materials \$202.87
- J-2298 - Titan Aviation Fuels – July Fuel Truck Rentals \$800.00
- J-2301 - American Canon Solutions – June copies \$1.85
- J-2302 - Walmart – Wasp spray, hand soap, C cell batteries, air fresheners, invoice books, Scott blue towels, & brake clean \$60.54
- J-2303 - Maxx South Broadband – Cable TV Service & Maxx Business 150 MBPS \$269.62
- J-2304 - Titan Aviation Fuels – Jet A Fuel \$18,583.39
- J-2305 - R. Lincoln – Reimbursement for replacement 52" zero turn mower Hydraulic Drive Motor Seal kits \$233.39
- J-2306 - Basics Inc. – 5 keys for SS paper cabinets \$17.25
- J-2307 - Magnolia Bottled Water Co. – 4 x 5 gallon water bottles \$30.00
- J-2308 - Oktibbeha County CO-OP – Hydraulic oil filter, 2 nut clips \$29.16
- J-2309 - Gateway Tire – Left front tire, and remount right rear tire \$61.02

(*) Previously Approved

Motion made by A. Hughes and seconded by K. Neal to pay the above purchase orders. Passed unanimously.

IX. Adjourn until 5:30 p.m. August 26, 2019 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

Motion made by K. Neal, seconded by G. Wilson for adjournment. Passed unanimously.

Miss. Code Ann. § 25-41-13

Approved on: 26/AUG/19

/acting
Airport Board Chairman: [Signature] Date: 8-26-19

Recording Secretary: [Signature] Date: 26/AUG/19