



OFFICIAL MINUTES of

THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI MEETING OF MONDAY, AUGUST 26TH, 2019

**THE MEETING WAS HELD AT GEORGE M. BRYAN FIELD AIRPORT, TERMINAL BUILDING,
LOCATED AT 120 AIRPORT RD, STARKVILLE, MS 39759,
CONVENING AT, 5:30 PM**

This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. § 25-41-13

**Those present were T. Breckenridge, R. Rogers, A. Hughes, J. Richardson, K. Neal, Bo Burkes,
R. Lincoln (Airport Director), C. Hardin (Airport Engineer).**

August 26, 2019

- I. Call to Order** – T. Breckenridge
- II. Welcome Visitors** – John Clark, Alan Pepper, Courtney Cox, Bobby Sorrels
- III. Approval of Agenda** – Motion made by A. Hughes and seconded by K. Neal. Passed unanimously.
- IV. Adoption of Minutes from July 29, 2019 Airport Board Meeting** – Motion made by R. Rogers and seconded by A. Hughes. Passed unanimously.
- V. Announcements/Comments** - None
- VI. Airport Directors Report** – R. Lincoln – Covered several items including a T-hangar tenant lease issue, AWOS from Louisville, cleaning of the FBO floor, terminal upgrade, possible airshow in the spring, windsocks, etc.
- VII. Old Business**
 1. 2014 FAA Grant – Closed, not accepted yet.
 2. 2015 FAA Grant (Phase 2 RSA, ROFA & Drainage Improvements) Update. Some smaller items need to be completed.
 3. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update – R. Lincoln and C. Hardin working with Columbus Fence to get this grant completed.

4. 2019 AIP Grant Update – C. Hardin – This grant is now the 2020 AIP. He gave general info on work needing to be completed to get this done.
5. Columbus Clearance Frequency 126.25 MHz Update – No update.
6. G T-Hangar Update – Quote of \$2700.00 labor, estimated \$2300 material from Joe Shurden. Move by R. Rogers, seconded by A. Hughes for R. Lincoln to get this project completed. Passed unanimously.
7. 2020 MDOT Multi Modal Grant Update – Motion by R. Rogers and seconded by A. Hughes to approve both quotes from Rebel Services, Inc.
8. Storm Drain Maintenance – Working with city to use a camera to find out what is happening in the storm drain.
9. Update on Airport Operation Manager Position – Courtney Cox has accepted the job.
10. Ken Fowler Office Space – Working to get switch for internet.

VIII. New Business

1. Renewal of KART Aviation Operations Lease – Set to expire September 30, 2019. Motion by R. Rogers, seconded by J. Richardson to not renew this lease. Passed unanimously.
2. Renewal of Circle S Aviation Operations Lease – Motion by R. Rogers and seconded by J. Richardson to renew the Circle S Aviation agreement, modified to eliminate the building rental provision in paragraph 6 with the power pole and outlets being left in place and the electrical service being transferred to the airport account. Passed unanimously.
3. E Fire - Fire Extinguisher Inspection Estimate. R. Lincoln will just take care of this item.
4. Go Daddy Renewal for Starkville Airport Website Domain – T. Breckenridge will handle this item (renew it).
5. Premier Aviation Proposal – John Clark presented information. Motion by R. Rogers, seconded by J. Richardson to accept Premier Aviation as an on-airport operation, with a lease previously space occupied by Keesling Aviation to be effective no earlier than Oct 1, 2019. Passed unanimously.
6. Approval of Woodall Pay Request for Removal and Installation of New Taxiway LED signs in the amount of \$33,350.00 paid from the 2017 AIP Grant. Motion to grant approval of this pay request made by R. Rogers and seconded by K. Neal, passed unanimously.
7. Approval of Clearwater Pay Request # 8 in the amount of \$5,772.00 from the 2015 AIP Grant – Motion by J. Richardson, seconded by R. Rogers to approve this pay request. Passed unanimously.
8. Part-time Personnel Update – Four linemen now, one may leave soon.

9. Approval of Airport Purchase Orders:

- J-2297 - Rackley Oil – Aviation Oil, Mobil 1 Oil, Seafoam, Reg unleaded gas \$603.86
- J-2300 - Rebel Services – New Avgas nozzle for the Avgas Truck \$743.86
- J-2310 - Oktibbeha County CO-OP – Mower blade set for 61" Ferris \$73.55
- J-2311 - Titan Aviation Fuels – Avgas fuel \$28,687.49
- J-2312 - Titan Aviation Fuels – Jet A Fuel \$19,373.10
- J-2313 - National Toner & Ink – HP60XL Black & Tri color ink cartages \$73.98
- *J-2314 - 4 County Electric Power – Remove overhead powerlines and install underground power service to AWOS and West side of Runway \$17,361.17
- *J-2315 - Doug Martin – Install secondary meter base for AWOS and West side power \$3,075.00
- J-2316 - Lee's Precast Concrete – Storm water Grate for South infield \$464.00
- J-2317 - Titan Aviation Fuels – August Fuel Truck Rentals \$800.00
- J-2318 - US Postal Service – 1 year service fee \$234.00
- *J-2319 - Columbus Fence – Pay Request # 6 for North Fence and clearing \$988.25
- J-2321 - Maxx South Broadband – Cable TV Service 8-11-9-10 & Maxx Business 150 MBPS 8-2-9-1 \$269.62
- J-2322 - Walmart – Duct tape, Ink pens, Invoice books \$36.37
- J-2323 - Rebel Services – Single point push button switch, Quad seals and swivel for the Jet A single point nozzle \$618.68
- J-2326 - American Canon Solutions – July copies \$1.85
- J-2330 - Amazon Business – Netgear 16 Port Gigabit Ethernet Switch \$214.99

Motion to approve the payment of the above purchase orders made by R. Rogers, seconded by J. Richardson. Passed unanimously.

IX. Adjourn until 5:30 p.m. September 23rd, 2019 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759 – Motion made by A. Hughes and seconded by K. Neal. Passed unanimously.

Approved on: 23 September 2019

Airport Board Chairman: William B. Bradley Date: 9/23/2019

Recording Secretary: Jimmy G. Richardson Date: 26/Sept/2019