



OFFICIAL MINUTES of

THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI MEETING OF MONDAY, SEPTEMBER 23RD, 2019

THE MEETING WAS HELD AT GEORGE M. BRYAN FIELD AIRPORT, TERMINAL BUILDING,
LOCATED AT 120 AIRPORT RD, STARKVILLE, MS 39759,
CONVENING AT, 5:30 PM

This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. § 25-41-13

Those present were T. Breckenridge, A. Hughes, J. Richardson, G. Wilson, K. Neal, Bo Burkes, R. Lincoln (Airport Director), C. Hardin (Airport Engineer), Courtney Cox (Airport Operations Mgr.)

September 23, 2019

- I. **Call to Order** – T. Breckenridge called the meeting to order
- II. **Welcome Visitors** – Allen Pepper
- III. **Approval of Agenda** – Motion by J. Richardson, seconded by G. Wilson. Passed unanimously.
- IV. **Adoption of Minutes from August 26, 2019 Airport Board Meeting** – Motion by G. Wilson to accept as amended, seconded by A. Hughes. Passed unanimously.
- V. **Announcements/Comments** – Bo Burkes will miss the next three meetings, business.
- VI. **Airport Directors Report** – Oct. 5 is the Louisville Air Show. Our fuel truck will be sent to assist, the same as in the past. Fuel trucks look great after some painting. R. Lincoln also discussed other general interest items.
- VII. **Old Business**
 1. 2014 FAA Grant – Closed, not accepted yet. – Simmons has showed up and are working on addressing the punch list.
 2. 2015 FAA Grant (Phase 2 RSA, ROFA & Drainage Improvements) Update - (Same as 2014 above.)

3. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update – Will evaluate and is ready to close out.
4. 2020 AIP Grant Update – D. Shumate wants us to have an arrangement on the land we need to procure. T. Breckenridge is working on this project. We need to keep the FAA apprised of proceedings.
5. Columbus Clearance Frequency 126.25 MHz Update – ongoing, nothing final.
6. G T-Hangar Update – R. Lincoln reported, materials are on site and work is progressing.
7. 2020 MDOT Multi Modal Grant Update – Working on lights for the fuel area and need tall poles for the lights.
8. Storm Drain Maintenance – Need camera system from Starkville Utilities to look inside the storm drains.
9. Go Daddy Renewal for Starkville Airport Website Domain – T. Breckenridge will get work done and get reimbursed.

VIII. New Business

1. Circle S Aviation Operations Lease – Some slight changes needed in the lease. Motion to approve the lease changes made by A. Hughes, seconded by K. Neal. Passed unanimously.
2. Premier Aviation Operations Lease – This is a standard lease. Motion by A. Hughes, seconded by B. Burkes, passed unanimously.
3. High Wing Aviation Operations Lease – This lease is for \$75.00/month but there is a need to have the City of Starkville look at the space and make a recommendation as to legality of using the designated room as an office. No action until the city makes their recommendation.
4. Approval of Airport Purchase Orders:
 - *J-2156 - Woodall Electric, Inc. – Removal of old and installation of new 18/36 LED signs from the 2017 AIP Grant in the amount of \$33,350.00
 - J-2292 - Optimal Outdoors, LLC – Labor for Terminal Building Landscaping \$200.00
 - *J-2320 - Clearwater Consultants Inc. – Pay Request # 8 from 2015 AIP \$5,772.00
 - J-2324 - Rackley Oil – Reg unleaded gas, DEF, Off Road Diesel \$830.08
 - J-2325 - Erect A Tube – Rotary position switch for G-9 door \$504.70
 - J-2327 - Safety Flag Company – 3 wind socks \$251.47
 - J-2336 - Walmart – 10 pack shop rags, Invoice books, Black spray paint \$29.18
 - J-2337 - Randal Prisock – Mow north fence line \$200.00

- J-2338 - Walmart – Shop towels, 20W 50 oil, foam cups, C batteries, scrubber, wasp spray \$72.67
- J-2340 - Columbus Fence – Keypad for T-Hangar security gate \$290.00
- J-2341 - Rebel Services – Avgas tank sump pump \$140.00
- J-2342 - Titan Aviation Fuels – Jet A & truck rentals \$19,417.09
- J-2343 - Nesco Electrical – 8 - 250 W LED bulbs \$559.52
- J-2344 - R. Lincoln – Reimbursement for SH High Fold door covers & rollers \$92.42
- J-2345 - Titan Aviation Fuels – 100 LL Avgas \$25,228.62
- J-2346 - Magnolia Bottled Water – 2 x 5 gal water 400 cups \$31.00
- J-2347 - Walmart – White spray paint, sand paper, painter tape, tape, gloves, mower battery \$70.00
- J-2348 - Canon Solutions America – August copies \$1.34
- J-2349 - Maxx South Broadband – Cable TV Service 9-11-10-10 & Maxx Business 150 MBPS 9-2-10-1 \$269.50
- J-2352 - LOWES – Materials \$809.29
- J-2353 - R. Lincoln – Reimbursement for cleaning supplies \$12.95
- J-2354 - Paul's Welding – Straighten security gate behind FD \$210.00
- J-2355 - Southern Pipe & Supply Co. – Commode & related parts \$224.46
- J-2356 - Oktibbeha County CO-OP – 1 gallon spray bottle & viper roach control \$31.73
- J-2357 - Powerstroke – Weedeater primer bulb & 6 pack mix oil \$16.99
- J-2358 - Walmart – Shop towels, white paper towels, extension cord, tire gauge, invoice books \$48.22

(*) Previously Approved

Motion made by J. Richardson to approve all the above purchase orders not previously approved seconded by A. Hughes. Passed unanimously.

Motion by B. Burkes to adjourn until

IX. Adjourn until 5:30 p.m. October 28, 2019 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759 – Motion made by B. Burkes to adjourn and seconded by K. Neal. Passed unanimously.

Approved on: Oct 28, 2019

Airport Board Chairman: William B Breckenridge Date: 11/12/2019

Recording Secretary: Jimmy H. Richardson Date: 13/12/2019