



## OFFICIAL MINUTES of

### THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI MEETING OF MONDAY, AUGUST 24<sup>TH</sup>, 2020

This meeting was called in accordance with the provisions set forth in  
*Miss. Code Ann. § 25-41-13*

**August 24, 2020**

Those present were T. Breckenridge, J. Richardson, A. Pepper, R. Rogers, G. Wilson, K. Neal, A. Hughes, C. Cox Airport Operations Manager, R. Lincoln Airport Director, and C. Hardin Engineer from Clearwater Consultants, Inc.

- I. **Call to Order** – R. Rogers called the meeting to order at 5:30 pm
- II. **Welcome Visitors** – none
- III. **Approval of Agenda** – A. Hughes made the motion to approve the agenda and A. Pepper made the second – all approved
- IV. **Adoption of Minutes from July 27, 2020 Airport Board Meeting** – A. Pepper made the motion to approve the agenda and A. Hughes made the second – all approved
- V. **Announcements/Comments** – no announcements
- VI. **Airport Directors Report** – R. Lincoln gave the Directors report regarding last month's activities
- VII. **Old Business**
  1. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update - \$24K remaining funds available, Carey working on concrete poles specs, R. Lincoln will obtain a quote from the City to install the poles
  2. 2020 AIP Grant Update – A. Pepper made the motion to accept the lowest bid for the replacement of the AWOS from Webster electric and Stidhum Construction for the site road work and J. Richardson seconded the motion – all approved

3. Columbus Clearance Frequency 126.25 MHz Update – New FAA contact made in Memphis TN about this system, site exploration under review
4. 2020 MDOT Multi Modal Grant Update - \$19K funds available, Carey working on the light pole specs
5. Storm Drain Maintenance – Waiting for Stidham Construction to begin work
6. Starkville Police Department Request – R. Lincoln will talk to the Police Chief
7. MDOT Multi-Modal 2021 Grant Application – No correspondence has been received either way
8. Property Appraisal Update – R. Rogers is working with the appraiser
9. Briefing Room Improvements – R. Lincoln will organize the area and have the materials requested delivered

## **VIII. New Business**

1. Terminal Building Update – J. Richardson made the motion to spend up to \$5K for new furniture for the Terminal Building, K. Neal made the second and all approved
2. South Hangar Floor Quote – J. Richardson made the motion to approve the quote from Magnolia Flooring in the amount of \$1,902.89 to repair the water damaged area in the South Hangar and A. Pepper seconded the motion – all approved
3. Replacement Gate Quote – Carey stated the cost of the larger gate could come from the 2017 AIP funds as it was related to fencing and gates
4. New Airport Employees – Lineman Cameron Clark resigned and Chandler Bowman was hired in his place. Chandler worked at the Madison Airport as a Shell Lineman.
5. Approval of Airport Purchase Orders:

J-2469 - Deere & Company – HPX615E Gator \$10,501.35

J-2474 - Rackley Oil – Aircraft Oil, Off Road Diesel, Regular unleaded gas  
\$765.92

J-2479 - Newell Paper Co – Paper Products \$77.40

J-2480 - Titan Aviation Fuels – Avgas and fuel truck rentals \$24,534.69

J-2482 - U.S. Postal Service – Post Office Box service fee \$254.00

J-2483 - Walmart – Invoice books, shop towels, cleaning supplies, safety  
paint \$87.72

J-2484 - Safety Flag Co. – Three new orange windsocks \$299.26

J-2485 - Oktibbeha County CO-OP – 61" Ferris blade set \$73.55

J-2486 - Titan Aviation Fuels – Jet A Fuel \$12,635.63

J-2488 - Maxx South Broadband - 8-11-9-10-2020 Business Video \$138.21  
J-2489 - Starkville Auto Parts – Oil filters and brake clean \$23.67

J-2491 - Magnolia Bottled Water – 3 x 5 gallons bottled water 2-100 count  
cups \$30.50

J-2493 - Remote Systems Integration – AWOS Scheduled Maintenance  
\$800.00

A. Pepper made the motion to approve the purchase orders and G. Wilson made the  
second, all approved

**IX. Adjourn until 5:30 p.m. September 28, 2020 at the Terminal Building located at 120  
Airport Road, Starkville, MS 39759 – J. Richardson made the motion to adjourn and A.  
Pepper made the second and all approved**

Approved on: 9-28-20

Airport Board Chairman:  Date: 9-28-20

Recording Secretary:  Date: 28/Sept/2020