



OFFICIAL MINUTES of

THE MUNICIPAL AIRPORT BOARD OF THE CITY OF STARKVILLE, MISSISSIPPI MEETING OF MONDAY, SEPTEMBER 28TH, 2020

This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. § 25-41-13

Those present were T. Breckenridge J. Richardson, A. Pepper, R. Rogers, G. Wilson, K. Neal, Airport Director R. Lincoln, Board Engineer C. Hardin, Airport Operations Manager Courtney Cox

- I. Call to Order** – R. Rogers called the meeting to order at 5:30 pm
- II. Welcome Visitors** - none
- III. Approval of Agenda** – Motion to amend the agenda, made by A. Pepper and seconded by G. Wilson. The two additions to the agenda are now under New Business, #'s 3 & 4. Passed unanimously.
- IV. Adoption of Minutes from August 24, 2020 Airport Board Meeting** – Motion by A. Pepper and seconded by G. Wilson. Passed unanimously.
- V. Announcements/Comments.** None.
- VI. Airport Directors Report** – R. Lincoln reported on several items, none requiring board action.
- VII. Old Business**
 1. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update – C. Hardin reported, gate finished this date, and grant should be ready for close-out.
 2. 2020 AIP Grant Update – the grant has been received and accepted by the BOA, notice of award has been sent to Webster Electric, need to get a notice of award to Stidham Construction for road work
 3. Columbus Clearance Frequency 126.25 MHz Update – Columbus AFB no longer using this frequency.

4. 2020 MDOT Multi Modal Grant Update – light poles can be installed by Starkville Utilities, looking at the specs for the lights, and poles
5. Storm Drain Maintenance – City looking for the video final
6. Starkville Police Department Request – No action taken
7. MDOT Multi-Modal 2021 Grant Application – No information received
8. Property Appraisal Update – Process has been started
9. Briefing Room Improvements – Wood has been delivered to frame

VIII. New Business

1. Terminal Building Update – Furniture ordered, probably first week of November. Leather couch and love seat, two matching chairs, small table, etc. Have quotes for flooring. Magnolia bid and Paul Davis bid, Courtney will go back to both and make sure the bids are for the same work and comparable. Motion to authorize C. Cox to accept the lower bid. T. Breckenridge moved, second by G. Wilson, to authorize up to \$7,000 for flooring and up to \$3,000 for painting in the terminal building. Motion passed unanimously.
2. Clearwater Consultants, Inc. Pay Request No.1 regarding the 2020 MDOT Multi-Modal Grant MM-0068-0928 in the amount of \$8,600.00. – Motion to pay this request made by A. Pepper and seconded by K. Neal. Motion passed unanimously.
3. We need to look at the grass area now used as a safety area at the airport. C. Hardin will provide some preliminary information about this area and its utilization.
4. General airport land use plan – No action taken.
5. Runway Markings – R. Lincoln will get quotes to clean the markings on the runway and T-Hangar buildings.
6. Approval of Airport Purchase Orders:

J-2487 - NESCO – Rotating Beacon fuses \$ 4' LED bulbs \$72.34
 J-2490 - Rackley Oil – Engine Oil, Aircraft Oil, Off Road Diesel, Regular unleaded gas \$730.52
 J-2492 - Oktibbeha County CO-OP – 61" Ferris mower parts \$218.40
 J-2494 - Walmart – spoons, coffee stir, coffee \$11.93
 J-2495 - Sullivan's Office Supply – Ink cartridge - \$33.12
 J-2497 - Solar Spray – Spray north and south fence lines \$721.14
 J-2498 - R. Lincoln – Reimbursement for Air Nav Basic Listing \$82.00
 J-2500 - Titan Aviation Fuels – Jet A Fuel w/ additive \$12,610.44
 J-2501 - Powerstroke Equipment – Stihl trimmer, 6 pack oil, fuel line filter \$571.54

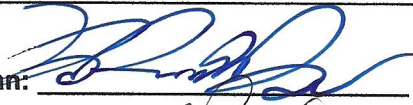
- J-2502 - Titan Aviation Fuels – Jet A and Avgas fuel truck rentals \$800.00
- J-2505 - NAPA – 50/50 antifreeze, hose reel solenoid, tail light bulbs \$54.27
- J-2506 - Maxx South Broadband - 9-11-10-10-2020 Business Video \$138.21
- J-2507 - Magnolia Bottled Water – 2 x 5 gallons bottled water \$15.00
- J-2508 - Walmart – Invoice book, printer ink, operating supplies \$89.06
- J-2510 - Oktibbeha County CO-OP – Weedeater and mower spark plugs, spindle grease, grease hose, grease gun, 61" blade set \$123.37
- J-2511- Powerstroke Equipment – Stihl BG 86 leaf blower, trimmer line, 6 pack oil \$242.14
- J-2512 - Gateway Tire – 2 front tires for the Avgas Truck \$377.28
- J-2514 - RSI NET – Q3 July- Sept Data Service \$180.00

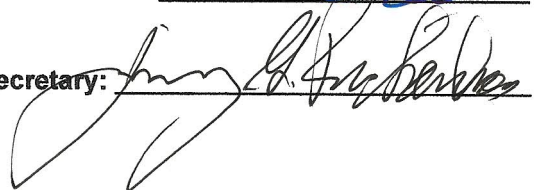
Motion made by J. Richardson to pay these purchase orders, seconded by A. Pepper .
Motion passed unanimously

IX. Adjourn until 5:30 p.m. October 26, 2020 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759

Motion to adjourn by A. Pepper and seconded by G. Wilson to adjourn until Monday, October 26. Passed unanimously

Approved on: 10-26-20

Airport Board Chairman:  Date: 10-26-20

Recording Secretary:  Date: 26 Oct 2020