

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

November 28, 2022 at 17:30 Hours

Those present were R. Rogers, B. Gray, A. Rendon, J. Richardson, A. Hughes, K. Neal, Eric Hill, R. Dawkins, Maintenance Supervisor A. Pepper, R. Bouchillon Airport Operations Manager, Airport Director R. Lincoln, Board Engineer C. Hardin. Absent was A. Hughes. Absent was H. Thach.

- I. Call to Order** – R. Rogers Called the meeting to order
- II. Welcome Visitors** – Alderman Mike Brooks
- I. Approval of Agenda** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the November 28th Agenda as presented.
- II. Adoption of Minutes from October 24, 2022 Airport Board Meeting** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the October 24th minutes as presented.
- III. Announcements/Comments**
- IV. Airport Directors Report** – R. Lincoln reported on two relatively minor ground aberrations that were taken care of by airport personnel, and other minor items.
- V. Old Business**
 - 1. 2021 FAA CRSSA Grant Update – Account balance \$19,305
 - 2. FAA ARPA Grant update – Still sitting at \$59,000.00, original
 - 3. 2020 FAA AIP Grant Update – Ready to send to City Hall to close
 - 4. 2022 FAA AIP Update – Survey is complete
 - 5. 2022 MDOT Multi-Modal Grant – Slab poured, stress cracks sawed, and sealing the joints, C. Hardin reported on this grant
 - 6. 2023 MDOT Multi-Modal Grant – Physical work has not started on this project
 - 7. Storm Drain Repair Plans / Schedule – Working on filling in holes with tractor
 - 8. Airport Road Sewer Extension – Carey has the data & cost estimates.

9. Oktibbeha County Humane Society Request – Carey is working with the FAA on approval, should get answer tomorrow (Tuesday)
10. (FY) 2023 Airport Terminal Grant Application – Some question about wetland being involved, but review does not indicate anything in that area involved.
11. List and Prioritize Airport Grant Related Projects – Carey provided this list.

VI. New Business

1. Approval of Pay Request # 3 from Tabor Construction in the amount of \$62,891.10 from the 2022 MDOT Multi-Modal Grant MM-0068-1022. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve and accept the Pay Request #3 from Tabor Construction from the 2022 MDOT Multi-Modal Grant MM-0068-1022 in the amount of \$62,891.10.
2. Approval of Pay Request # 4 Invoice #112.2204 from Clearwater Consultants in the amount of \$28,200.00 from the 2022 AIP Grant 3-28-0068-028-2022. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve and accept Pay Request #4, Invoice #112.2204 from Clearwater Consultants in the amount of \$28,200.00 from the 2022 AIP Grant 3-28-0068-028-2022.
3. Hangar Waiting List – R. Lincoln explained the process, no action taken
4. Starkville Airport Website – R. Lincoln will work on this item
5. Airport Board Officers for Year 2023 – R. Dawkins as Airport Board President, B. Gray as Vice-President and J. Richardson as Secretary
6. Approval of Airport Purchase Orders:
 - J-2904 - NextStep Innovation – FBO CPU Computer \$1,175.00
 - J-2917 - Rackley Oil – Aviation oil, off road diesel, regular unleaded gas \$1,697.36
 - * J-2918 - The FOD – RZR-8 Sweeper \$3,695.00
 - J-2919 - Titan Aviation – 3 wing fuel mats \$348.03
 - J-2931 - NAPA – V belt and antifreeze \$35.47
 - * J-2932 - Clearwater Consultants – Pay Request #2 from the 2022 AIP Grant \$25,195.00
 - * J-2933 - Clearwater Consultants – Pay Request #3 from the 2022 AIP Grant \$27,305.00
 - * J-2934 - Tabor Construction – Pay Request #1 from the 2022 MDOT Grant \$168,905.66

- *J-2935 - Clearwater Consultants – Pay Request #4 from the 2022 MDOT Grant \$9,490.00
- *J-2936 - Clearwater Consultants – Pay Request #2 from the 2023 MDOT Grant \$5,100.00
- J-2937 - Walmart – Coffee cups, snacks for pilots, coffee, popcorn, salt, coffee mate, dry erase markers, invoice books, mints, copy paper \$111.37
- J-2938 - Maxx South - Business Video 10/11/22 - 11/10/22 \$159.39
- J-2939 - Walmart – Ink cartridges \$98.76
- J-2940 - Magnolia Bottled Water - 5 x 5 gallon bottles of water \$45.00
- *J-2941 - Northstar Aerospace Solutions -Terminal consulting fee \$150.00
- J-2943 - VISA - Enterprise Rental Car – Titan fuel seminar \$132.00
- J-2944 - VISA - Go Daddy – Domain renewal – Starkville Airport \$20.17
- *J-2945 - Tabor Construction – Pay Request #2 from the 2022 MDOT Grant \$4,354.56
- J-2946 - Titan Aviation Fuels – Jet A Fuel & fuel truck rentals \$31,153.63
- J-2947 - Titan Aviation Fuels – Jet A Fuel \$30,292.24
- J-2948 - Newell Paper Products – 2 cases of white folded paper towels and 1 case of tissue paper \$130.50
- J-2949 - Maxx South - Business Video 11/11/22 - 12/10/22 \$159.65
- J-2950 - Titan Aviation Fuels – Avgas fuel \$37,403.86
- J-2951 - Titan Aviation Fuels – Jet A Fuel \$28,864.87
- J-2952 - Walmart – Office supplies, coffee cups, trash bags, pilot snacks, invoice books, popcorn, popcorn oil \$130.40
- J-2953 - Remote Systems Integration – AWOS scheduled maintenance \$800.00

*Previously Approved

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the above expenses as presented.

IX. Adjourn until 17:30 p.m. December 19, 2022 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve adjournment to the date, time and location as presented above.

Approved on: 12-19-22

Airport Board Chairman: [Signature]

Date: 12-19-22

Recording Secretary: [Signature]

Date: 19/Dec/2022