

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

January 29, 2024, at 17:30 Hours

Those present were B. Gray, J. Richardson, R. Rogers E. Hill, A. Hughes, A. Rendon, H. Thach, K. Neal, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln, and Board Engineer C. Hardin. Board Member R. Dawkins was absent.

- I. Call to Order** - B. Gray called the meeting to order.
- II. Welcome Visitors** - None
- III. Approval of Agenda** - After discussion by the Board and upon a unanimous vote of those present, it was agreed to accept the agenda as printed.
- IV. Adoption of Minutes from December 18, 2023, Airport Board Meeting** - After discussion by the Board and upon a unanimous vote of those present, it was agreed to accept the Minutes of the December 18, 2023 Airport Board Meeting as printed.
- V. Announcements/Comments** - Sunbelt Sealing started back on the crack sealing today.
- VI. Airport Directors Report** - R. Lincoln reported - Upcoming ladies' air race classic is happening in June of 2025. Discussed the number of aircraft on the field, now up to 61. There are some issues with two COVID grants and R. Lincoln is working on it. Working on Jet Truck insurance. Vending machine issue being addressed. Working on runway lights.
- VII. Engineers Report** - This will be covered per item on the agenda.
- VIII. Old Business**
 - 1. 3-28-0068-028-2022 FAA AIP Grant Update - No action for now.
 - 2. 3-28-0068-029-2023 FAA BIL Grant Update - The balance of funds will be used for crack sealing and corporate hangar completion.
 - 3. 3-28-0068-030-2023 FAA AIP Grant Update – No action on this grant currently.

4. Corporate Hangar Project / Lease - Garan working on restroom design, the last payment on this project is under New Business.
5. MM-0068-1123 2023 MDOT Multi-Modal Grant - Closed out.
6. MM-0068-1224 2024 MDOT Multi-Modal Grant Update – Design of the FBO ramp. No work currently.
7. Airport Road Sewer Extension – No change.
8. Oktibbeha County Humane Society Request – Need to get a letter out to explain what is planned and what we will do. R. Rogers will write the letter.
9. Cell Tower – No action currently.
10. Jet A Truck – Still working on the insurance.
11. T-Hangar Survey – Have information for the spreadsheet.
12. Taxiway D Dead End Signs to Corporate Hangar – Have one sign up.
13. NFPA 407 Anti-spill System for Re-fueling of Fuel Trucks – Heard from them today. It will be scheduled during the next two weeks.

IX. New Business

1. T- Mobile Internet Router – R. Lincoln provided some general information, \$38.25 Unlimited 5G service and if needed an antenna cost \$18.99.
2. Approval of Tabor Construction Final Invoice # 4 for Hangar Erection for \$7,179.03 from the 2023 AIP BIL Grant 3-28-0068-029-2023 - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the Tabor Construction Final Invoice # 4 for Hangar Erection for \$7,179.03 from the 2023 AIP BIL Grant 3-28-0068-029-2023.
3. Approval of Clearwater Consultants, Inc. Work Authorization Number 24-01 for Airport Improvements funded from the 2024 AIP Grant - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the Clearwater Consultants, Inc. Work Authorization Number 24-01 for Airport Improvements funded from the 2024 AIP Grant.
4. Airport Strategic Planning - Recommendation to try and find someone to undertake strategic planning for this project. Also, need to find funding.

5. 2024 New MDOT Grant Application / UMMC Air Care Ground Lease and Hangar Construction – C. Hardin discussed the proposed facilities. \$1.46 million estimated cost, w/ 10% local match.
6. New Terminal Building Planning – Brief discussion of development of a strategic plan, and waiting on the FAA grant announcement
7. Approval of Airport Purchase Orders:
 - *J-3223 - Sunbelt Sealing - Invoice # 1 Taxiway crack sealing \$71,500.00
 - J-3239 - Rackley Oil - Regular unleaded gas \$171.30
 - J-3246 - Titan Aviation - Avgas split load of fuel \$15,301.63
 - J-3248 - Amazon - Filters for mowers & Ford tractor & mower deck wheels \$218.31
 - J-3249 - Magnolia Bottle Water - 2 x 5 - gallon water bottles \$20.00
 - *J-3250 - Clearwater Consultants - Pay request # 2 119.2302 for work on the Corp hangar & crack seal project \$16,136.00
 - J-3251 - Walmart - Blue paper towels, sugar & creamer, invoice books \$38.33
 - J-3252 - Walmart - Gator battery \$49.87
 - J-3253 - R. Bouchillon - Reimbursements for sweat shirts & embroidery \$233.94
 - J-3254 - Garsite - 90-degree flow control valve \$86.25
 - J-3255 - RSI NET- Oct - Dec 2023 AWOS Data Service \$180.00
 - J-3258 - Oktibbeha CO-OP - Woods bat wing bush hog blades \$471.12
 - J-3259 - Amazon - Replacement wheels for mower decks \$47.98
 - J-3260 - Walmart - Oil for mowers, grease, shop rags \$60.95
 - J-3261 - Titan Aviation - Jan fuel truck rentals \$800.00
 - J-3262 - QT Pod - Fuel cards for John Smith \$24.73
 - J-3263 - Titan Aviation - 1" Avgas nozzle cap, Deadman cord switch, Shell water testers, Jet A duck bill nozzle lanyards \$192.11
 - J-3264 - Gateway Tire - Plug 48" Ferris front tire \$9.95
 - J-3265 - East MS Lumber - Red & green electrical tape, 6 pack paint liners, insulation \$20.97
 - J-3266 - Oktibbeha CO-OP - Front spindle seals for Ferris 61" mower \$10.18
 - J-3267 - Titan Aviation - Jet A Fuel \$26,382.96
 - J-3268 - R&M Tire - Install tube in Gator right rear tire \$30.00
 - J-3269 - Maxx South - Business Video 1-11-24 – 2-10-24 \$186.76
 - J-3270 - Gentry Signs - Local Traffic Only Dead-End signs \$90.00
 - J-3271 - Walmart – 61: Ferris battery, white & blue paper towels, two sided tape, mints \$106.63
 - J-3272 - Magnolia Bottle Water - 5 x 5 - gallon water bottles \$50.00

* Previously Approved

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Cont. Airport Board Minutes

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the Airport Purchase Orders listed above.

Adjourn until 5:30 p.m. February 26, 2024, at the Terminal Building located at 120 Airport Road, Starkville, MS 39759 - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to Adjourn until 5:30 p.m., February 26th, 2024, at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

Approved on: Feb 26, 2024

Airport Board Chairman: William C. Bay Date: Feb 26, 2024

Recording Secretary: Angela Proctor Date: 26/Feb/2024