

**OFFICIAL MINUTES OF THE  
GEORGE M. BRYAN FIELD AIRPORT BOARD  
120 Airport Road  
Starkville, MS 39759  
February 26, 2024**

Those present were R. Dawkins, B. Gray, J. Richardson, A. Hughes, E. Hill, K. Neal, J. Richardson, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln, and Board Engineer C. Hardin. Board Members R. Rogers, A. Rendon, K. Neal and H. Thach were absent.

- I. **Call to Order** - R. Dawkins called the meeting to order.
- II. **Welcome Visitors** - no visitors
- III. **Approval of Agenda** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the February 26 Agenda as presented.
- IV. **Adoption of Minutes from January 29, 2024, Airport Board Meeting** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the January 29, 2024, Airport Board Minutes as presented.
- V. **Announcements/Comments** - none
- VI. **Airport Directors Report** - R. Lincoln reported. Still working on bearings for T-hangar doors. Fire extinguisher inspection included adding two new fire extinguishers in the new corporate hangar, worked quite a bit on the runway and taxiway lights. They are working now after working a half day on Saturday. Approval was granted to have the FBO roof leaks repaired.
- VII. **Engineers Report** - none
- VIII. **Old Business**
  1. 3-28-0068-028-2022 FAA AIP Grant Update - No change.
  2. 3-28-0068-029-2023 FAA BIL Grant Update - Pay request coming later and it will exhaust most of the funds. Almost ready to close.
  3. 3-28-0068-030-2023 FAA AIP Grant Update - No change.
  4. Corporate Hangar Project / Lease – Could not get a second quote for gate system. Parts cost a little over \$4,000.00. Garan has not responded to signing their lease. R. Lincoln will contact them with options. General agreement to deal with them immediately.

5. MM-0068-1224-2024 MDOT Multi-Modal Grant Update - South Hangar ramp work is complete, all funds spent, ready to close
6. Oktibbeha County Humane Society Request - R. Rogers originated a letter and R. Lincoln sent it to the FAA. Now waiting on a response
7. Cell Tower - No update.
8. Jet A Truck - Still working on the insurance. It's under General Liability for the time being.
9. T-Hangar Survey - No update.
10. Taxiway D Dead End Signs to Corporate Hangar - Have another metal frame, purchased locally, dual signs installed. Users need to read the signs in place.
11. NFPA 407 Anti-spill System for Re-fueling of Fuel Trucks - In process, but not finished!
12. T - Mobile Internet Router - Can save some dollars utilizing this router. Checking for quality, strength and speed of the connection. In process.
13. 2024 New MDOT Grant Application for UMMC Air Care Hangar – Waiting to hear back on grant application.
14. 2024 New MDOT Grant Application / UMMC Air Care Ground Lease and Hangar Construction - Duplicate, not needed.
15. New Terminal Building Planning – Did not get the grant needed. C. Hardin recommended we re-apply at the appropriate time.

#### **IX. New Business**

1. Renewal of AIG Lease - Can just re-new the contract, according to the city attorney, mount of \$4,653.50.
2. Approval of Sunbelt Sealing Inc. Invoice 24-002F in the amount of \$60,000.00 from the 3-28-0068-029-2023 FAA BIL Grant - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the Sunbelt Sealing, Inc. Invoice 24-002F for \$60,000.00 from the 3-28-0068-029-2023 FAA BIL Grant.
3. Small Gasoline Fuel Tank and Pump with Hose – Have a quote from Rackley Oil for the amount of \$2,572.95. After discussion by the Board and upon unanimous approval from those present, it was agreed to

accept the quote for the amount of \$2,572.95 based upon locating the needed funds to pay \$2,572.95 to Rackley Oil at a total cost not to exceed \$3200.00 which will include the needed electrical connection.

4. Segmented Circle around Lit Windsock - Problems mowing grass around the windsock. C. Hardin and others will check on possibilities and report back to the Board.

5. Approval of Airport Purchase Orders:

J-3257 - Rackley Oil - Aviation oil & regular unleaded gas \$356.66

J-3273 - Titan Aviation - February fuel truck rentals \$800.00

\*J-3274 - Tabor Management - Final invoice # 4 for corporate hangar erection \$7,179.03

J-3275 - Titan Aviation - Jet A fuel split-load \$13,260.41

J-3276 - ECS Electrical - Runway light lenses and transformers \$1,904.00

J-3277 - Ferguson - Valve parts for off-road diesel fuel dock \$95.24

J-3278 - Northeast Exterminating - FBO rodent extermination \$100.00

J-3280 - Titan Aviation - Avgas fuel \$32,479.64

J-3281 - Oktibbeha CO-OP - Rain gauge \$16.99

J-3282 - LOWES - Electrical tape & cable ties \$40.37

J-3284 - Maxx South - Business Video 2-11-24 – 3-10-24 \$187.02

J-3285 - Magnolia Bottle Water - 3 x 5 gallon water bottles & 2 sleeves of cups \$38.00

J-3286 - LOWES - Taxiway sign frame, bulbs for lit windsock & cut-off disc \$55.95

J-3287 - Newell Paper Co. - 2 cases white folded paper towels & tissue paper \$133.68

J-3288 - QT Pod - roll of printer receipt paper \$23.78

J-3289 - Walmart - Coffee pods, bulk coffee, mints, invoice books, coffee sticks & creamer, gate chain lube, hand soap, shop towels \$123.18

J-3290 - E Fire - Fire extinguisher inspections \$582.05

J-3291 - Power Stroke - One-day trencher rental \$185.00

\* Previously Approved

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the Airport Purchase Orders listed above.

- X. **Adjourn until 5:30 p.m. March 25, 2024 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759**

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adjourn until March 25<sup>th</sup>, 2024 at 120 Airport Road Starkville, MS 39759

Cont. February 26<sup>th</sup>, 2024  
Airport Board Minutes

Approved on: 04/01/2024

Airport Board Chairman: Robert W. Davis Date: 4/01/24

Recording Secretary: Angela P. Richardson Date: 25/Mar/2024