

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759
April 29, 2024 at 17:30 Hours**

Those present were R. Rogers, K. Neal, R. Dawkins, A. Rendon, E. Hill, J. Richardson, B. Gray, Maintenance Supervisor A. Pepper, and Board Engineer C. Hardin. Airport Operations Manager R. Bouchillon and Board Members H. Thach, and A. Hughes were absent. Airport Director R. Lincoln was not present but was participating over the phone.

- I. **Call to Order** - R. Dawkins called the meeting to order
- II. **Welcome Visitors** - Two visitors, Med-Trans.
- III. **Approval of Agenda** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the April 29 Agenda as presented.
 - I. **Adoption of Minutes from March 25, 2024 Airport Board Meeting** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the March 25 minutes as presented.
 - II. **Announcements/Comments** - None
 - III. **Airport Directors Report** - New gasoline fuel tank has arrived and was set into place & electrical connection almost complete, met with Daniel Palmer owner of hangars & doors in Birmingham about the new style ball bearings for the rolling T-hangar doors, runway regulator capacitors are due to arrive May 3, New wind sock light and power supply due to arrive by May 10, the tug parking brake handle has been repaired, New camera system is ordered, FBO door signs are on the second Jet A truck, the Oktibbeha County check was received and taken to City Hall, all aviation fuel filters are ordered, fuel wing protector mats for the second Jet A truck are ordered, Pafford EMS MS has signed the lease for the new Corporate Hangar, this years Ag lease is signed and paid in full, both old tow mower were sold on Gov Deals and have been picked up.
- IV. **Engineers Report** - C. Hardin - Pressure washing around the T-hangars is needed.
- V. **Old Business**
 1. 3-28-0068-028-2022 FAA AIP Grant Update - Nothing
 2. 3-28-0068-029-2023 FAA BIL Grant Update - Ready to close.

3. 3-28-0068-030-2023 FAA AIP Grant Update - Working on getting the 18B survey started including the 36 approach.
4. Corporate Hangar Project / Punch List - Couple of items to finish with the trim.
5. Oktibbeha County Humane Society Request - No update.
6. Cell Tower – No update.
7. T-Hangar Survey - C. Hardin working on square footage.
8. Taxiway D Dead End Signs to Corporate Hangar – Temporarily signs are installed, still discussing permanent signs.
9. NFPA 407 Anti-spill System for Re-fueling of Fuel Trucks - Taxiway D Dead End Signs to Corporate Hangar - Waiting on Rebel Services to reschedule the completion of the project.
10. T - Mobile Internet Router - The router was returned with the antenna installed and the router did not have the bandwidth and speed required, so it has been picked up.
11. 2024 SMIF MDOT Grant Application for UMMC Air Care Hangar - This grant application was not approved.
12. New Terminal Building Planning – MSU will help to put a plan together.
13. Segmented Circle around Lit Windsock – No update.

VI. New Business

1. Tabor FBO roof leak repair invoice - After discussion by the Board and upon unanimous approval from those present, it was agreed to pay the \$3050 for repair of the leak.
2. Bid Tabulation for Clearing and Grubbing – May add additional areas due to the low quote per acre received.
3. FAA Supplemental Discretionary Grant Application – due May 2, 2024 – The grant consisted the cost of new LED runway lights, about \$1,454,000.00
4. MDOT Legacy Multi Modal Grant Application – a discussion was held about the project to apply for.

5. Approval of Airport Purchase Orders:

- J-3283 - Rebel Services - Jet A farm dead man trigger switch \$627.61
- J-3295 - Rackley Oil - Aeroshell, Cam 2, Delo 15w 40 oil, brake cleaner, regular unleaded gas \$394.62
- J-3306 - Rackley Oil - Regular unleaded fuel tank & pump \$2,783.90
- J-3211 - Titan Aviation - Sample fuel cans \$267.18
- J-3312 - Amazon - Separatory fuel funnel \$28.76
- J-3313 - Horton Inc. - Rebuild 4 FBO hangar door trucks \$264.76
- J-3314 - Wade Inc. - Service fluids in John Deere 5100^E tractor \$ 1,023.10
- J-3315 - Lowes - Ladder for # 2 Jet A Truck \$139.80
- J-3316 - Titan Aviation - Jet A Fuel \$26,595.48
- J-3317 - R. Lincoln - Reimbursement for pizza for military helicopter pilots \$61.97
- J-3318 - East MS Lumber Co. - Hardware, rivets and lock hasp for T-hangars \$34.01
- J-3319 - Interstate Battery - Battery for Crown Vic courtesy car \$104.95
- J-3321 - Titan Aviation - Avgas fuel \$35,522.54
- J-3322 - Titan Aviation - April fuel truck rentals \$800.00
- J-3325 - Clark - Coke products for vending machine \$147.70
- J-3326 - Amazon - Spill kits and coffee cups \$94.30
- J-3327 - Amazon - 52" Ferris mower deck belt \$38.99
- J-3329 - Gentry Signs - # 2 Jet A door signs \$135.00
- J-3330 - MaxxSouth - Business video 4/11/24 - 5/10/24 \$186.76
- J-3332 - Wal-Mart - Blue paper towels \$24.96
- J-3333 - R. Lincoln - Reimbursement for 40-gallon trailer sprayer \$750.00
- J-3334 - Titan Aviation - Jet A fuel \$21,935.64
- J-3335 - Gateway Tire - RF Gator Tire repaired & RF John Deere tire repaired \$36.72
- J-3336 - Magnolia Bottled Water Co. - 6 x 5-gallon bottles \$60.00
- J-3337 - Walmart - 3x3 sticky notes & invoice books \$23.79
- J-3338 - Okt CO-OP - 3/16' hair pin, 2.5-gallon Buccaneer Plus R/U #4 \$60.60
- J-3339 - Titan Aviation - Jet A fuel \$24,087.38
- J-3341 - Paul's Welding - Weld brake handle for tug \$100.00
- J-3342 - Okt CO-OP - 61" deck pulley & 52" mower blade set \$116.88

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the Airport Purchase Orders listed above.

- VII. Adjourn until 5:30 p.m. May 20, 2024 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adjourn until 5:30 p.m. on May 20, 2024.

Approved on: 5/20/2024

Airport Board Chairman: Ralph W. Darr Date: 5/20/2024

Recording Secretary: Jimmy R. Richardson Date: 20 May 2024