

**OFFICIAL MINUTES OF THE  
GEORGE M. BRYAN FIELD AIRPORT BOARD**

**120 Airport Road  
Starkville, MS 39759  
July 29, 2024, at 17:30 Hours**

Those present were R. Rogers, B. Gray, A. Hughes, J. Richardson, H. Thach, E. Hill, K. Neal, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln, and Board Engineer C. Hardin. Board Members A. Rendon and R. Dawkins were absent.

- I. **Call to Order** - B. Gray called the meeting to order at 17:30.
- II. **Welcome Visitors** - None
- III. **Approval of Agenda** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the July 29, 2024 Agenda, as presented.
- IV. **Adoption of Minutes from June 24, 2024 Airport Board Meeting** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the June 24, 2024 minutes as presented.
- V. **Announcements/Comments** - None
- VI. **Airport Director's Report** – Stains on the gas tank have been cleaned, Rebel changed the aviation fuel filters on July 16, Skully system was completed on July 17, Newell Paper is now American Paper & Twine, LED light bulbs were installed in T- Hangar C8, received a universal tow bar for the FBO hangar, installed a new motor belt pulley on T- hangar F7 hangar door, replaced the door high limit switch in T-Hangar F10, received two bonding clamps, AWOS inspection was completed with no squawks, pilots lounge urinal was repaired by R. Bouchillon and R. Lincoln, three new windsocks have been received, new office printer should be here next week, water faucet on F – T hangar has a leak below the concrete, Titan check for uniform shirts is being processed, still having problems with the West AC unit in the South Hangar and Friday August 2, the Fire Dept will use the north portion of the ramp for fire truck driver training course.
- VII. **Engineer's Report** - Finishing mower is doing a great job, runway lights look great.
- VIII. **Old Business**
  1. 3-28-0068-028-2022 FAA AIP Grant Update - Need to close this grant
  2. 3-28-0068-029-2023 FAA BIL Grant Update - Need to fix the landscape around the electrical area

3. 3-28-0068-030-2023 FAA AIP Grant Update - no update
4. Corporate Hangar Project / Punch List - no change
5. Oktibbeha County Humane Society Request - R. Lincoln gave cost of property upgrades to C. Hardin.
6. Cell Tower - 40:1 departure, now in the way
7. T-Hangar Survey - C. Hardin is compiling the info
8. Taxiway D Dead End Signs to Corporate Hangar – to be added to the runway extension project
9. New Terminal Building Planning – Application will be sent in before 4:00 pm on Wednesday July 31, 2024
10. Segmented Circle around Lit Windssock – C. Hardin working on this
11. FAA Supplemental Discretionary Grant Application – H. Thach needs posters made with airport projects shown
12. 2024 MAA Annual Conference Sept 18 – 20 in Tupelo – just a reminder
13. FAA 2024 AIP Grant Application – Waiting on the grant offer

**IX. New Business**

1. 60" Zero Turn Mower - After discussion by the Board and upon unanimous approval from those present, it was agreed to purchase the John Deere Z950M Ztrak in the state contract amount of \$14,931.74 from Wade Inc.
2. Courtesy Vehicle - After discussion by the Board and upon unanimous approval from those present, it was agreed to purchase the Chrysler Pacifica amount of \$26,285.00 from Parker-McGill.
3. Old John Deere Tractor - After discussion by the Board and upon unanimous approval from those present, it was agreed to transfer this tractor to the City of Starkville Utilities Department, if they choose to accept it.
4. Acceptance/Discussion of the MDOT MM-0068-1325 Grant - After discussion by the Board and upon unanimous approval from those present, it was agreed to request the Mayor and BOA to accept this grant in respect to building the medical facility in the amount of \$490,100.00 from MDOT.

5. Clearwater Consultants Invoice #1 for the 2024 AIP Clearing and Grubbing Project - After discussion by the Board and upon unanimous approval from those present, it was agreed to pay invoice #1 from Clearwater Consultants from the 2024 AIP Grant in the amount of \$19,600.00.
6. Airport Planning - H. Thach requested information about future airport projects so that posters can be compiled with the pictures and information

7. Approval of Airport Purchase Orders:

- J-3376 - Rackley Oil-Off Road diesel, 2380 Jet Turbo oil, DEF fluid \$1,627.40
- J-3384 - Paul's Welding - T-Hangar wheel bearing installation \$200.00
- J-3387- American Paper & Twine - White multifold paper towels \$66.52
- J-3391 - Sky Supply - Aircraft tow bar for FBO hangar \$112.88
- J-3392 - Titan Aviation - Two bonding clamps \$73.88
- J-3393 - Walmart - Manilla folders \$14.44
- J-3394 - Titan Aviation - Jet A fuel \$25,040.69
- J-3397 - Gateway Tire - Left front Ford tractor repaired \$45.34
- J-3398 - MAA - Six conference registrations \$1,650.00
- J-3399 - RSI NET - Q2 Data Service \$180.00
- J-3400 - Magnolia Bottled Water - 3 x 5-gallon bottle water, 2 sleeves of cups \$38.00
- J-3401 - Southern Pipe - Urinal repair parts \$25.56
- J-3402 - Maxx South - Business video 7/11/24 - 8/10/24 \$186.76
- J-3404 - Walmart - Coffee pods, blue shop towels, printer ink, invoice books, oil pans, hand cleaner, water bottles, trash bags \$120.68
- J-3405 - Gateway Tire - New tires for front for 61" Ferris mower \$126.50
- J-3406 - Remote Systems - AWOS scheduled maintenance \$800.00
- J-3407 - Safety Flag Co. - 3 Windsocks \$317.26

After discussion by the Board and upon unanimous approval from those present, it was agreed to pay the above invoices.

- X. Adjourn until 5:30 p.m. August 26, 2024, at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

After discussion by the Board and upon unanimous approval from those present, it was agreed to adjourn the Airport Board meeting until August 26<sup>th</sup>, 2024 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

July 29, 2024  
Cont. Airport Board Minutes

Approved on: Aug 26 2024

Airport Board Chairman: William C. Gray

Date: 8/26/2024

Recording Secretary: King P. Richardson

Date: 26/AUG/2024