

**OFFICIAL MINUTES OF THE  
GEORGE M. BRYAN FIELD AIRPORT BOARD**

**120 Airport Road  
Starkville, MS 39759  
June 24, 2024, at 17:30 Hours**

Those present were R. Dawkins, J. Richardson, B. Gray, A. Rendon, A. Hughes, K. Neal, E. Hill, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln, and Board Engineer C. Hardin. Board Members R. Rogers and H. Thach were absent.

- I. **Call to Order** – R. Dawkins called the meeting to order at 17:30.
- II. **Welcome Visitors** - None
- I. **Approval of Agenda** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the June 24, 2024 Agenda, as presented.
- III. **Adoption of Minutes from May 20, 2024 Airport Board Meeting** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the March 25, 2024 minutes as presented.
- IV. **Announcements/Comments** – Governor Proclamation stated July 4 & 5, 2024 as holidays
- V. **Airport Directors Report** – Avgas truck drivers door handle was replaced, pressure washed around T-hangars E, G and F, replaced brake pressure switch on Jet A truck 2, washed FBO hangar floor, replaced 2 taxiway lights, supervised the installation of the new FBO cameras, designed and installed ladder rack extensions for the fuel truck, replaced 2 door wheels with new bearings on T-hangar E5, and had the transmission leak repaired on the Avgas truck.
- VI. **Engineers Report** – Kudos on the pressure washing around the T- hangars
- VII. **Old Business** -
  1. 3-28-0068-028-2022 FAA AIP Grant Update – No change
  2. 3-28-0068-029-2023 FAA BIL Grant Update – No change
  3. 3-28-0068-030-2023 FAA AIP Grant Update – No change
  4. Corporate Hangar Project / Punch List – No change

5. Oktibbeha County Humane Society Request – Collecting site work construction cost for a letter for the FAA
6. Cell Tower – Locating the owner contact info
7. T-Hangar Survey – Carey is compiling a spreadsheet
8. Taxiway D Dead End Signs to Corporate Hangar – Contacting Steve Webster with Webster Electric in Meridian, MS
9. NFPA 407 Anti-spill System for Re-fueling of Fuel Trucks – Rebel planning on being here in July.
10. New Terminal Building Planning – Grant application due before July 31, 2024
11. Segmented Circle around Lit Windssock – C. Hardin will work on this project.
12. FAA Supplemental Discretionary Grant Application – C. Hardin will contact Michael Guest office in Starkville.
13. MDOT Legacy Multi Modal Grant Application – Final committee date set for July 11
14. FAA 2024 AIP Grant Application – C. Hardin recommended approving this grant early and also having the BOA do the same, and after discussion by the Board and upon unanimous approval from those present, it was agreed to approve the FAA 2024 AIP Grant for clearing and grubbing.

#### **VIII. New Business**

1. City Budget Meeting June 19<sup>th</sup> – R. Lincoln met with the Mayor and Budget Committee and discussed the airport budget and additional purchases
2. Titan QC Fuel Seminar Oct 28 – Oct 30, 2024 – In Atlanta this year, S. Fisher, R. Bouchillon and R. Lincoln will attend, transportation is being planned
3. 2024 MAA Annual Conference Sept 18 – 20 in Tupelo – 4 Board Members and R. Bouchillon and R. Lincoln will attend
4. Office Printer - Approved! \$69.90/Month for 4 years.
5. Approval of Airport Purchase Orders:

June 24, 2024  
Continued Airport Board Minutes

- J-3323 - University Screen Print - Lineman shirts with Titan logos \$617.84
- J-3324 - Security Solutions - FBO building camera system \$4,443.75
- J-3340 - Titan Aviation - Fuel filters & two black wing mats \$4,113.99
- J-3344 - Rackley Oil - May off road diesel, regular unleaded gas, Mobil Jet Oil II \$2,388.24
- J-3355 - Amazon - Avgas truck drivers' side outside door handle \$23.57
- J-3359 - Gateway Tire - Right front John Deere tire repair \$66.30
- J-3360 - Taylors Tool & Supply - T-Hangar hardware for new roller bearings \$34.84
- J-3361 - Walmart - Hand cleaner, printer ink, invoice books \$110.72
- J-3362 - Titan Aviation - Two bonding cable clamps \$73.88
- J-3364 - Taylors Tool & Supply - Six-foot ladder for fuel farm \$99.99
- J-3365 - Amazon - T-Hangar bearings, 54" Ferris deck belt, Clorox \$139.81
- J-3366 - R Lincoln - Reimbursement for UPS shipping of regulator panel back to Allen Enterprises \$49.24
- J-3367 - ECS Electrical - Four 69-watt 130 V obstruction bulbs \$35.20
- J-3368 - Titan Aviation - Jet A fuel \$23,497.34
- J-3369 - Bulldog Towing - Avgas truck to Performance Auto and back \$315.00
- J-3370 - Performance Auto - Repair Avgas truck front transmission leak \$1,222.56
- J-3371 - Ten additional T- Hangar gate transmitters \$280.00
- J-3372 - COOP - 61" Ferris deck pulley and hardware \$72.54
- J-3373 - Titan Aviation - Avgas 100 LL fuel \$34,309.99
- J-3374 - R Lincoln - Reimbursement for H& R Agri Power 61' Ferris spindle assembly \$226.54
- J-3375 - Magnolia Bottled Water - 6 x 5-gallon bottle water, two sleeves of cups \$68.00
- J-3377 - June - Fuel Truck rentals credit (\$800.00)
- J-3378 - Walmart - Shop towels, sugar, creamer, grease, water hose nozzle, copier paper, mints \$89.86
- J-3379 - Maxx South - Business video 6/11/24 - 7/10/24 \$186.76
- J-3380 - Walmart - Dot 3 Brake fluid for Jet A truck II \$11.48
- J-3381 - Titan Aviation - Jet A fuel \$21,960.21
- J-3382 - Taylors Tool & Supply - Six-foot ladder for Avgas Truck \$99.99
- J-3383 - Titan Aviation - Millipore filters, water detectors \$149.33
- J-3385 - Gateway Tire - Right front John Deere tire repair \$76.50
- J-3386 - COOP - Eraser A/P weed control \$69.95
- J-3388 - Taylors Tool & Supply - Hardware for fuel truck ladder brackets \$43.57
- J-3389 - Walmart - Dot 3 brake fluid for Jet A truck II and liquid hand soap \$28.93
- J-3390 - R. Bouchillon - Reimbursement for Lowes FBO hangar door hardware and O'Reilly power steering fluid for Jet A truck II \$24.50.

**After discussion by the Board and upon unanimous approval from those present, it was agreed to pay the invoices listed above.**

- IX. Adjourn until 5:30 p.m. July 29, 2024 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

**After discussion by the Board and upon unanimous approval from those present, it was agreed to adjourn the Airport Board meeting until July 29, 2024, at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.**

Approved on: 5/6/2024

Airport Board Chairman: [Signature] Date: 5/6/2024

Recording Secretary: [Signature] Date: \_\_\_\_\_