

OFFICIAL MINUTES OF THE GEORGE M. BRYAN FIELD AIRPORT BOARD

120 Airport Road
Starkville, MS 39759

August 26, 2024, at 17:30 Hours

Those present were R. Rogers, B. Gray, A. Hughes, A. Rendon, R. Dawkins, J. Richardson, H. Thach, E. Hill, K. Neal, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln, and Board Engineer C. Hardin.

- I. **Call to Order** – R. Dawkins called the meeting to order
- II. **Welcome Visitors** - none
- III. **Approval of Agenda** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the August 26, 2024 Agenda, as presented.
- IV. **Adoption of Minutes from July 29, 2024 Airport Board Meeting** After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the August 26, 2024 Agenda, as presented.
- V. **Announcements/Comments** - Airport Board Pictures were taken before the meeting.
- VI. **Airport Directors Report** – R. Lincoln gave the Directors report – all three windsocks have been replaced, South Hangar AC unit has been repaired, S. Fisher replaced a toilet seat, the key pad post has been welded back in place on Greta Lane, replaced the key pad on Greta Lane, collected insurance from local tenants, new printer and copier is installed, F T-hangar east faucet is leaking under the concrete slab, received the Titan uniform refund check, we have three new aircraft tied down on the ramp, interviewed applicants for a counter person during peak times, repaired E-Stop on the GPU and scheduled to attend a WCBI marketing workshop in Columbus MS
- VII. **Engineers Report** – C. Hardin – reported on the farming land
- VIII. **Old Business**
 1. 3-28-0068-028-2022 FAA AIP Grant Update – Get back to work on it soon!
 2. 3-28-0068-029-2023 FAA BIL Grant Update – About \$1,100.00 dollars in it, will use it on a small project.
 3. 3-28-0068-030-2023 FAA AIP Grant Update – Goes along with the 2022 grant above.

4. Corporate Hangar Project / Punch List – No change.
5. Oktibbeha County Humane Society Request – No change.
6. Cell Tower – No change.
7. T-Hangar Survey – C. Hardin working on a spreadsheet
8. Taxiway D Dead End Signs to Corporate Hangar – Integrate with runway lighting process.
9. New Terminal Building Planning – Action being taken but not finalized.
10. Segmented Circle around Lit Windssock – No change, C. Hardin working with the FAA.
11. FAA Supplemental Discretionary Grant Application – Did not receive it, will be removed from our next agenda.
12. 2024 MAA Annual Conference Sept 18 – 20 in Tupelo. Reminder.
13. FAA 2024 AIP Grant – Signed, sealed and delivered, will meet with appropriate people soon.
14. 60” Zero Turn Mower – Is here and operational, with a mulching kit!
15. Courtesy Vehicle – Is here, insured, tagged, Fuelman card issued, waiting on Gentry signs before putting in service.
16. MDOT 2025 Multi-Modal Grant Update – Seeking an additional grant for this project.

IX. New Business

1. 2025 FAA Grant Application, due September 30, 2024
2. Approval of Clearwater Consultants pay request # 12 regarding the 2022 AIP Project for \$14,340.00. - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the Clearwater Consultants pay request #12 regarding the 2022 AIP Project of \$14,340.00, as presented.
3. Approval of Clearwater Consultants pay request # 2 regarding the 2024 MDOT Project for \$9,815.00. - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the Clearwater

Consultants pay request #2 regarding the 2024 MDOT Project of \$9,815.00 as presented.

4. Airport Planning – H. Thach reported, she is working on posters or a handout booklet or video.

5. **Approval of Airport Purchase Orders:**

- J-3106 - Rebel Services - Fuel Farm Skully overflow protection installation \$12,034.36
- J-3243 - Allen Enterprises - Runway regulator capacitors \$1,218.76
- J-3395 - Hollis Brothers - 7.5 uf capacitor for the South Hangar AC unit \$16.00
- J-3396 - Rackley Oil - Regulator unleaded gas and offroad diesel \$1,418.95
- J-3408 - Titan Aviation - Jet A fuel \$23,121.86
- J-3409 - Bell Building Supply - 3 master pad locks \$32.97
- J-3411 - U.S. Postal Service - Annual Post Office Box Fee \$364.00
- J-3412 - Titan Aviation - August fuel truck rentals \$800.00
- J-3413 - Walmart - White paper towels, invoice books, pens, mints, key tags, soap \$39.35
- J-3415 - R. Bouchillon- LOWES purchase, toilet seat, bathroom scrubber \$52.34
- J-3416 - Magnolia Bottled Water - 5 x 5-gallon bottle water \$50.00
- J-3417 - Titan Aviation - Jet A fuel \$22,806.22
- J-3418 - Walmart - mints, black printer ink \$49.86
- J-3419 - Rebel Services - Changing of aviation fuel filters and meter calibrations \$2,665.00
- J-3420 - Co-op - 2.5 gallon Roundup \$98.50
- J-3421 - Gateway Tire - RR Ford tractor tire repaired & new 52" front tire \$255.98
- J-3422 - Clark Beverage Co. - 5 cases of drinks \$152.50
- *J-3423 - Clearwater Consultants - Invoice 1252401 \$19,600.00

*** Previously Approved**

After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the Airport Purchase Orders as presented above.

- X. **Adjourn until 5:30 p.m. September 23, 2024 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.** After discussion by the Board and upon unanimous approval from those present, it was agreed to adjourn the 2024 Airport Meeting until 5:30 p.m., September 23, 2024, at the Terminal building located at 120 Airport Road, Starkville, MS, 39759

August 25, 2024
Cont. Airport Board Minutes

Approved on: Sept. 23 2024

Airport Board Chairman:  Date: Sept 23 2024

Recording Secretary:  Date: 23/Sept 2024