

**OFFICIAL MINUTES OF THE  
GEORGE M. BRYAN FIELD AIRPORT BOARD  
120 Airport Road  
Starkville, MS 39759**

**September 23, 2024 at 17:33 Hours**

Those present were R. Dawkins, J. Richardson, B. Gray, A. Rendon, K. Neal, E. Hill, H. Thach, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln and Board Engineer C. Hardin. R. Rogers and A. Hughes were absent for this meeting.

- I. **Call to Order** - R. Dawkins called the meeting to order at 17:30.
- II. **Welcome Visitors** - None
- III. **Approval of Agenda** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the September 23, 2024 Agenda, as presented.
- IV. **Adoption of Minutes from August 26, 2024 Airport Board Meeting** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the August 26, 2024 Minutes, as presented.
- V. **Announcements/Comments** - MAA annual meeting briefly discussed.
- VI. **Airport Directors Report** - A new cog belt was installed on the GPU, one cable was installed on F10 T- Hangar door, a cabinet was assembled and placed in the pilots restroom, purchased two oil filters and oil for the new John Deere zero turn mower, purchased new stick transfer pump, battery and charger, FBO AC unit was repaired, renewed the Airnav subscription for a year and purchased a chair mat for the FBO desk chair
- VII. **Engineers Report – Nothing to report.**
- VIII. **Old Business** -
  1. 3-28-0068-028-2022 FAA AIP Grant Update - (Airport development and land acquisition.) In process
  2. 3-28-0068-029-2023 FAA BIL Grant Update - (Hangar construction and crack sealing.) Almost ready to close out.
  3. 3-28-0068-030-2023 FAA AIP Grant Update - (Purchase of wetland credits and perform airport airspace analysis survey.) Complete next year.
  4. 3-28-0068-032-2024 FAA AIP Grant Update - (Clearing & grubbing.) Don't know when process will begin. Probably 4-6 weeks of work.

5. 2025 FAA AIP Application due September 30, 2024 - (Runway extension project.) Word of mouth that we will receive some money, but not yet official.
6. MDOT 2024 MM-0068-1224 Multi-Modal Grant Update - (Ramp extension design.) In process.
7. MDOT 2025 Multi-Modal Grant Update - (New Medical Facility Project.) In process.
8. Corporate Hangar Project / Punch List - No change.
9. Oktibbeha County Humane Society Request - No change.
10. Cell Tower - No change.
11. T-Hangar Survey - Spreadsheet almost complete.
12. New Terminal Building Planning - No change.
13. Segmented Circle around Lit Windssock - No change.

**IX. New Business**

1. Land Lease for Private Hangars - Working on square-foot cost.
2. Fencing at the South Hangar - Approved the \$3,150.00.
3. Airport Planning - H. Thach working on project.
4. Approval of Airport Purchase Orders:
  - J-3363 - Gentry Signs - Two CH-1, one local traffic signs & lettering on the new courtesy vehicle \$280.00
  - J-3403 - Erect A Tube – Two cables, pulley & a mercury switch \$223.37
  - J-3410 - Rackley Oil - Offroad diesel \$658.00
  - J-3414 - Wade Equipment Inc – 60” John Deere Zero turn mower \$14,084.74
  - J-3424 - Amazon - Mint mouthwash, air freshener, mints mouthwash dispenser, invoice books, gloves, disposable cups, and a jug spigot \$112.29
  - J-3425 - Walmart - Wasp spray \$10.88
  - J-3426 - Titan Aviation - Avgas fuel \$32,602.36
  - J-3427 - Amazon - Pilot lounge cabinet \$64.25
  - J-3428 - Paul’s Welding - Repair keypad pole on Greta Lane \$150.00
  - J-3429 - Wade Equipment Inc. - Two oil filters and six quarts oil \$60.68

- \*J-3430 - Clearwater Consultants Inc. - Pay request #12 form 2022 AIP \$14,340.00
- \*J-3431 - Clearwater Consultants Inc. - Pay request #2 form 2024 MDOT \$9,815.00
- J-3432 - NAPA - Stick transfer pump, battery & charger \$352.97
- J-3433 - R. Bouchillon - GPU belt \$51.19
- J-3434 - Amazon - Marshalling wands & safety vest \$59.28
- J-3435 - Climate Control - FBO AC repair \$130.00
- J-3436 - Hollis Brothers - South Hangar service call to clean out drain \$205.00
- J-3438 - Magnolia Bottled Water - 3 x 5-gallon bottle water, 1 sleeve of cups \$34.00
- J-3439 - Co-op - Woods finishing mower belt \$86.39
- J-3440 - Titan Aviation - Sept fuel truck rentals \$800.00
- J-3441 - Maxx South - 8-11-9-10, 2024 & 9-11-10-10 2024 Business Video \$378.78
- J-3442 - VISA - AIRNAV listing renewal \$92.00
- J-3443 - Titan Aviation - Jet A fuel \$20,180.31
- J-3444 - Sullivan's - Chair mat for FBO desk \$69.00
- J-3445 - Walmart - 3 reams of printer paper \$16.71
- J-3446 - Walmart - Blue paper towels, Swiffer wet mops, plastic forks & knives, ketchup, paper plates, coffee pods, Swiffer floor cleaner \$72.07
- J-3447 - Co-op - Ferris 52" deck belt \$129.99
- J-3449 - Co-op - Ferris 52" hydraulic pump double belt \$86.59
- J-3450 - R. Lincoln - Small polo embroidery shirt \$18.99


\* Previously Approved

**After discussion by the Board and upon unanimous approval from those present, it was agreed to pay the invoices listed above.**

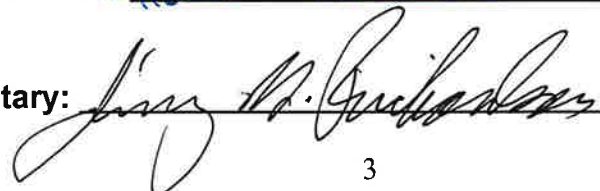
X. Adjourn until 5:30 p.m. October 21st, 2024 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

**After discussion by the Board and upon unanimous approval from those present, it was agreed to adjourn until 5:30 p.m., October 21st, 2024 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.**

Approved on: Oct. 21, 2024

Airport Board Chairman: 

Date: 10/21/24

Recording Secretary: 

Date: 21/10/2024