

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

December 30, 2024 at 17:30 Hours

Those present were, R. Dawkins, H. Thach, A. Rendon, F. Nabors, K. Neal, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln, and Board Engineer C. Hardin. Board Members J. Richardson, Eric Hill, R. Rogers and B. Gray were not present.

- I. Call to Order - Called to order by R. Dawkins**
- II. Welcome Visitors - None**
- III. Approval of Agenda - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the December 30, 2024 Agenda as presented.**
- IV. Adoption of Minutes from November 25, 2024 Airport Board Meeting - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the November 25, 2024 Minutes as presented.**
- V. Announcements/Comments - none**
- VI. Airport Directors Report - The old John Deere tractor was sold on Gov Deals for \$2,000, the county and MSU annual invoices have been sent out, a new trickle charger has been installed on the Priceless Tug, a new power cord with a lit end has been installed for the # 1 Jet A truck's block heater, a replacement inside driver's side door handle has been installed, eight new and six rebuild kits for the taxiway systems have been received, prevented unauthorized crane operations on the cell tower south of the field, Lineman Hector Pitti has resigned, the clearing and grubbing on the south end have begun, the Piper Arrow with the rebuilt engine has departed the field, Rebel Services repaired the self-serve hose reel connection, inspected the runway after a storm and removed chunks of asphalt, repaired T- Hangar entry gate, catered to two ASPCA aircraft, sold roughly 13,000 gallons of fuel**
- VII. Engineers Report - none**
- VIII. Old Business**
 1. 3-28-0068-028-2022 FAA AIP Grant Update - Airport development and land acquisition. - **No change.**
 2. 3-28-0068-029-2023 FAA BIL Grant Update - Hangar construction and crack sealing. - **No change.**

3. 3-28-0068-030-2023 FAA AIP Grant Update - Purchase of wetland credits and perform airport airspace analysis survey - **Waiting for clearing to have a new picture made of the South end.**
4. 3-28-0068-032-2024 FAA AIP Grant Update - Clearing & grubbing. - **Change order to Board of Aldermen.**
5. 2025 FAA AIP Application – Runway extension project. - **Have go letter**
6. MDOT 2024 MM-0068-1224 Multi-Modal Grant Update - Ramp extension design. - **No change.**
7. MDOT 2025 Multi-Modal Grant Update - New Medical Facility Project - **Added ramp area to the project.**
8. Corporate Hangar Project / Punch List. - **No change.**
9. Oktibbeha County Humane Society Request - **No change.**
10. Cell Tower - **No change.**
11. T-Hangar Survey - **No change.**
12. New Terminal Building Planning - **No change, MSU funding earlier this year. H. Thach put the request in.**
13. Land Lease for Private Hangars - **No change.**
14. MDOT SMIF Application Due December 13th. - **Sent in**
15. NOAA Weather Data Receiving Station Lease Extension – **Okay.**

IX. New Business

1. FAA 2023 AIP Supplemental Discretionary Grant – Airport Lighting Project – **Not selected.**
2. Approval of Pay Request 1 from Pace Excavating LLC in the amount of \$37,687.69 from the FAA AIP 3-28-0068-032-2024 Grant. - **After discussion by the Board and upon unanimous approval from those present, it was agreed to approve Pay Request 1 from Pace Excavating, LLC in the amount of \$37,687.69 from the FAA AIP 3-28-0068-032-2024 Grant.**

- 2.5 Approval of Pace Excavating LLC Change Order # 1 - **After discussion by the Board and upon unanimous approval from those present, it was agreed to accept the change order.**
3. Approval of Pay Request 2 from Clearwater Consultants, Inc., in the amount of \$3,650.00 from the 2024 AIP 3-28-0068-032-2024 Grant. - **After discussion by the Board and upon unanimous approval from those present, it was agreed to approve Pay Request 2 from Clearwater Consultants, Inc., in the amount of \$3,650.00 from the 2024 AIP 3-28-0068-032-2024 Grant.**
4. Airport Planning - **H. Thach working on this effort.**
5. Agricultural Lease Update. - **Working on updating, cost to repair if left rowed up, \$1500 per acre cost.**
6. Update on the Clearance Delivery Frequency - **No change.**
7. Installation of 2025 Airport Board Officers – **Installed 2025 Airport Board Officers B. Gray, H. Thach and J. Richardson as 2025 Board Officers President, Vice-President and Secretary, respectfully.**
8. Approval of Airport Purchase Orders:
 - J-3478 - Rackley Oil - Absorb pads, regular unleaded gas, off road diesel fuel \$900.63.
 - J-3584 - Amazon - Battery charger for tug \$85.86.
 - J-3585 - Titan Aviation - Avgas fuel \$30,468.58.
 - J-3585A - Titan Aviation - Jet A fuel \$22,423.13.
 - J-3586 - Magnolia Bottled Water - 4 x 5 - gallon bottle water, three sleeves of cups \$52.00.
 - J-3587 - LOWES - 100' 14 gauge extension cord & tie wraps \$89.24.
 - J-3589 - Titan Aviation - Jet A fuel \$21,182.98.
 - J-3590 - Walmart - Coffee pods, scheduler, invoice books, hand soap, stir sticks, mints, coffee creamer, sugar \$95.28.
 - J-3591 - AMAZON - Jet #2 truck inside door handle \$18.87.
 - J-3592 - Titan Aviation - December fuel truck rentals \$800.00
 - J-3593 - Maxx South - 12-11-24 - 1-10, 2025 & Business Video \$186.76.
 - J-3594 - Allen Enterprises - 8 new LED taxiway lights, and 6 new rebuild kits \$2,911.10.
 - J-3595 - American Paper & Twine - One case of toilet tissue \$53.44.
 - J-3597 - Titan Aviation - Jet A fuel \$21,256.17.
 - J-3598 - Magnolia Water - 2 x 5 gallon bottle water \$20.00.

* Previously Approved

After discussion by the Board and upon unanimous approval from those present, it was agreed to pay the Airport Purchase Orders presented above.

- X. Adjourn until 5:30 p.m. January 27, 2025 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

After discussion by the Board and upon unanimous approval from those present, it was agreed to adjourn George M. Bryan Field Airport Board to Monday, January 27, at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

Approved on: 1/27/2025

Airport Board Chairman: Reba Wick Date: 1/27/25

Recording Secretary: Rodney Lunsch Date: 1-27-2025