

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

January 27, 2025 at 17:30 Hours

Those present were, R. Dawkins, R. Rogers, E. Hill, B. Gray, H. Thach, J. Richardson, F. Nabors, K. Neal, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln, and Board Engineer C. Hardin. Board Member A. Rendon was not present.

- I. **Call to Order** - Called to Order by B. Gray
- II. **Welcome Visitors** - None
- III. **Approval of Agenda** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the January 27, 2025 Agenda as presented.
- IV. **Adoption of Minutes from December 30, 2024 Airport Board Meeting** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the December 30, 2024 Minutes as presented.
- V. **Announcements/Comments** - None
- VI. **Airport Directors Report** - R. Lincoln gave the following report, Jet A truck 2 heater hose leak was repaired, the anti-freeze was checked in all vehicles, trucks and tractors, received one full load of Jet A, replaced the bad & dim taxiway lights, replaced the key pad on the Greta Lane powered gate controller, Titan Aviation will be paying \$777.90 towards our new uniform shirts and work coats, February 20th is the next city budget meeting; Gentry made the second metal "Do Not Enter" sign for Taxiway D, still troubleshooting brake system on Jet A truck 2, the city's IT department is planning to pick up the old electronics for disposal, ordered a single point swivel for Jet A truck 1 – Titan will cover this cost & shipping, Ladies ARC Race begins June 27, 2025 - working with H. Thach on this, two door knobs will be installed on the exterior of the South Hangar, today the MDOT annual Aeronautical Airport Inspection took place, working with QTpod on the card reader error we have been receiving, delivered an airport history write up on the airport to the mayor, and a floor scrubber might be donated to the airport.
- VII. **Engineers Report** - C. Hardin - suggested purchasing an additional T-Hangar power door controller, for parts.

VIII. Old Business

1. 3-28-0068-028-2022 FAA AIP Grant Update - Airport development and land acquisition. Working on this item.
2. 3-28-0068-029-2023 FAA BIL Grant Update - Hangar construction and crack sealing Ready to close.
3. 3-28-0068-030-2023 FAA AIP Grant Update - Purchase of wetland credits and perform airport airspace analysis survey. Paper work in process.
4. 3-28-0068-032-2024 FAA AIP Grant Update - Clearing & grubbing. Ongoing and shaping up nicely.
5. 2025 FAA AIP Application – Runway extension project. 95% money, putting documents together, will be just under 2 mil.
6. MDOT 2024 MM-0068-1224 Multi-Modal Grant Update – Ramp extension design. In process.
7. MDOT 2025 Multi-Modal Grant Update – New Medical Facility Project. Need to get info to MDOT.
8. Corporate Hangar Project / Punch List. FAA in limbo at the present time. No change.
9. Oktibbeha County Humane Society Request. No change.
10. Cell Tower – In process. No change.
11. T-Hangar Survey. No change.
12. New Terminal Building Planning. No change.
13. Land Lease for Private Hangars. No info. Russ will check with AOPA.
14. MDOT SMIF Application. No change. Should be announced in February.
15. NOAA Weather Data Receiving Station Lease Extension. No change.

IX. New Business

1. John Deere tractor quote. - **After discussion by the Board and upon unanimous approval from those present, it was agreed to purchase the 2024 John Deere 4052R Compact Utility Tractor, stock # M0026248, quote # 32210599 for \$53,310.66 on State Contract.**

2. Approval of Pay Request 2 from Pace Excavating LLC in the amount of \$37,687.68 from the FAA AIP 3-28-0068-032-2024 Grant. **After discussion by the Board and upon unanimous approval from those present, it was agreed to approve Pay Request 2 from Pace Excavating, LLC, in the amount of \$37,687.68 from the FAA AIP 3-28-0068-032-2024 Grant.**
3. Approval of Pay Request 2 from Clearwater Consultants, Inc. in the amount of \$4,200.00 from the 2023 AIP 3-28-0068-030-2023 Grant. **After discussion by the Board and upon unanimous approval from those present, it was agreed to approve Pay Request 2 from Clearwater Consultants, Inc. in the amount of \$4,200.00 from the 2023 AIP 3-28-0068-030-2023 Grant**
4. Approval of the Clearwater Consultants 2025 AIP Work Authorization. – **Will be presented at the next Airport Board Meeting.**
5. Airport Planning – **C. Hardin will send the Airport Layout Plan to all the Board members.**

January 27, 2025
Cont. Airport Board Minutes

6. Agricultural Lease Update – **Examining of lease in progress by Board members.**
7. Update on the Clearance Delivery Frequency – **Transmitter and receiver have been removed from the Sessums tower by CAFB.**
8. Approval of Airport Purchase Orders:
 - J-3596 - University Screen Printers - Labeled sweatshirts, work coats and shirts \$1,555.79
 - J-3599 - Walmart - Invoice books, Scott towels, scrub sponge, brake fluid & coffee k cups \$80.22
 - *J-3600 - Clearwater Consultants, Inc. - Invoice # 2 1252402 for the 2024 AIP \$3,650.00
 - *J-3601 - Pace Excavating, Inc. - Invoice # 1 from the 2024 AIP Grant for \$37,687.69
 - J-3603 - Titan Aviation - January fuel truck rentals \$800.00
 - J-3604 - RSI Net, LLC - Oct - Dec 2024 Data Service \$180.00
 - J-3605 - Amazon - Popcorn, receipt books, gloves, clock, Germ X & zipper bags \$85.17
 - J-3606 - RJ Young - Copies 91-21-24 - 10-20-24 \$84.93
 - J-3608 - Maxx South - Business Video 1-11-25 - 2-10-25 \$187.02
 - J-3609 - Titan Aviation - Jet A fuel \$22,766.15
 - J-3711 - East MS Lumber - Fuel pump pins for fuel farm \$11.36
 - J-3712 - Columbus Fence - Key pad for Greta Lane powered gate \$300.00

January 27, 2025
Cont. Airport Board Minutes

- J-3713 - Magnolia Bottled Water - 4 x 5 - gallon bottle water \$40.00
- J-3714 - Walmart – Popcorn oil, dishwashing liquid, paper plates, white Paper towels \$30.18
- J-3716 - American Paper & Twine - 2 cases for white folded paper towels \$66.52

After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the December Purchase Orders as presented above.

* Previously Approved

X. Adjourn until 5:30 p.m. February 24th, 2025 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759 - After discussion by the Board and upon unanimous approval from those present, it was agreed to adjourn the January 27, 2025 Airport Board Meeting until February 24, 2025.

Approved on: 02/24/2025

Airport Board Chairman: Wittling C. Benz Date: 02/24/2025

Recording Secretary: Jimmy P. Richardson Date: 24/Feb/2025