

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

February 24, 2025 at 17:30 Hours

Those present were R. Dawkins, E. Hill, B. Gray, J. Richardson, A. Rendon, F. Nabors, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln and Board Engineer C. Hardin. Board members K. Neal, R. Rogers and H. Thach were not present.

- I. Call to Order** - B. Gray called the meeting to order at 17:30.
- II. Welcome Visitors** - None
- III. Approval of Agenda** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the February 24th agenda as presented.
- IV. Adoption of Minutes from January 27, 2025 Airport Board Meeting** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the January 27, 2025 Minutes as presented.
- V. Announcements/Comments** - When finished, the runway will be 6550 feet.
- VI. Airport Directors Report** - R. Lincoln reported – STF will be the first stop for The 2025 ARC AirRace Classic race for women on June 17 2025; repaired sheetmetal on E1 T- hangar door; installed 2nd metal Do Not Enter sign on taxiway Delta; door lock knobs replaced on the north and south hangar main doors and keyed to existing key tested; purchased new battery for the Ford SUV courtesy vehicle; all fire extinguishers were inspected and replaced as needed; received the new John Deere 4052R tractor with 2nd hydraulic port and an orange LED safety light installed; LDB Door Company repaired the D2 rolling door; the new supplied Titan 90-degree single point reel swivel was replaced in Jet A truck 1; received a minor discrepancy list from MS Municipal and all discrepancies have been corrected; a walk behind floor sweeper may be donated to the airport; waiting on aviation filter replacement quotes
- VII. Engineers Report** - Lots of deer sighted on the airport grounds. Recommend inspection of perimeter fence to locate and repair any deficiencies.
- VIII. Old Business**
 1. 3-28-0068-028-2022 FAA AIP Grant Update - Airport development and land acquisition – Preparing two phases and is progressing.
 2. 3-28-0068-029-2023 FAA BIL Grant Update - Hangar construction and crack sealing. – Minor landscaping left to do.

3. 3-28-0068-030-2023 FAA AIP Grant Update - Purchase of wetland credits and perform airport airspace analysis survey – Working on this update, phase 1.
4. 3-28-0068-032-2024 FAA AIP Grant Update - Clearing & grubbing – 80% complete, need work east of the taxiway. Will finish soon.
5. 2025 FAA AIP Application – Runway extension project – Close to finishing plans and specs for this application. Re-design has freed up some of the funds. FAA has been apprised of the progress and costs.
6. MDOT 2024 MM-0068-1224 Multi-Modal Grant Update – Ramp extension design – Back at work on designing this project. Money expires in September, should be finished before then.
7. MDOT 2025 Multi-Modal Grant Update – New Medical Facility Project –\$636,500 dollars, gives us about \$1.5 million in funding. Should hear on this grant anytime.
8. Corporate Hangar Project / Punch List – flashing is needed, no change.
9. Oktibbeha County Humane Society Request – Need to do letter for progress!
10. Cell Tower – No change.
11. T-Hangar Survey – No change.
12. New Terminal Building Planning – No change. Congressional assistance needed. Need to set up a meeting with Dr. Keenum and others
13. Land Lease for Private Hangars – No change.
14. MDOT SMIF Application – Waiting for the grants to be awarded and announced.
15. **NOAA Weather Data Receiving Station Lease Extension** – Waiting on the paid lease extension.
16. **FAA 2025 AIP Bid approval, phase one.** - After discussion by the Board and unanimous approval from those present, it was agreed to request permission from the Starkville Board of Aldermen to advertise for the 2025 AIP project for runway extension, Phase 1.

IX. New Business

1. **Approval of Pay Request 3 from Pace Excavating LLC in the amount of \$28,227.83 from the FAA AIP 3-28-0068-032-2024 Grant.** – After discussion by the Board and unanimous approval from those present, it was agreed to pay Request #3 from Pace Excavating LLC in the amount of \$28,227.83 from the FAA AIP 3-28-0068-032-Grant.
2. **Approval of Pay Request 13 Invoice 112.2501 from Clearwater Consultants, Inc. in the amount of \$19,120.00 from the 2022 AIP 3-28-0068-028-2022 Grant.** After discussion by the Board and unanimous approval from those present, it was agreed to pay Request #13 from Clearwater Consultants, Inc., in the amount of \$19,120.00 from the 2022 AIP 3-28-0068-028-2022 Grant.
3. **Approval of Pay Request 3 Invoice 124.2501 from Clearwater Consultants, Inc., in the amount of \$19,635.00 from the 2024 MDOT Multi-Modal MM-0068-1224 Grant.** After discussion by the Board and unanimous approval from those present, it was agreed to pay Request #3 Invoice 124.2501 from Clearwater Consultants, in the amount of \$19,635.00 from the 2024 MDOT Multi-Modal MM-0068-1224 Grant.
4. **Airport Planning** – Send info to H. Thach.
5. **Agricultural Lease Update** – One year lease, bids open March 11, 2025.
6. **Update on the Clearance Delivery Frequency** – No update.
7. **Approval of Airport Purchase Orders:**
 - J-3602 - Rackley Oil - Aeroshell aviation oil, oil dry & regular unleaded gas \$915.77
 - J-3607 - Gentry Signs - 2nd metal Dead End sign for D taxiway \$60.00
 - J-3715 - Boardtown Lock - Two new exterior door knobs installed at the South Hangar \$306.90
 - J-3717 - Titan Aviation - Jet A fuel \$23,172.18
 - J-3718 - Titan Aviation - D ice Flash 190 aerosol cans \$500.50
 - J-3719 - Interstate Battery - Battery for the Ford SUV \$152.95
 - *J-3720 - Pace Excavating, Inc. - Invoice # 2 from the 2024 AIP Grant for \$37,687.68
 - *J-3721 - Clearwater Consultants, Inc. - Invoice # 2 1132501 for the 2023 AIP \$4,200.00
 - J-3725 - Titan Aviation - February fuel truck rentals \$800.00
 - J-3726 - E-Fire - Fire extinguisher inspections & replacements \$1,506.90
 - J-3727 - Walmart - Coffee, toilet flappers, drain cleaner, blue shop towels \$100.04

- J-3729 - Wade Inc. - Hydraulic control valve & ports & LED strobe light for the 4052R tractor \$2,447.04
- J-3730 - RJ Young - Copies 10-21 – 11-20-24 \$84.70
- J-3731 - Maxx South - Business Video 2-11-25 - 3-10-25 \$186.76
- J-3732 - RJ Young - Copies 1-10 – 2-9-2025 \$107.16
- J-3733 - LDB Doors - repair D2 roll up door \$160.00
- J-3734 - Magnolia Bottled Water - 4 x 5 gallons of water \$40.00
- J-3735 - CO-OP - Mowers and bushog blades, filters and hardware \$879.45
- J-3736 - Rebel Services - Labor & travel to replace 90-degree Jet A single point swivel \$1,215.00

* Previously Approved

After discussion by the Board and upon unanimous approval from those present, it was agreed to approve all purchase orders.

- X. Adjourn until 5:30 p.m. March 24, 2025 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.** After discussion by the Board and upon unanimous approval from those present, it was agreed to adjourn the February 24th meeting to Monday, March 24, 2025 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

Approved on: March 24 2025

Airport Board Chairman: William C. Gray

Recording Secretary: Jerry G. Richardson