

OFFICIAL MINUTES OF THE

GEORGE M. BRYAN FIELD AIRPORT BOARD

120 Airport Road
Starkville, MS 39759

April 28, 2025 at 17:30 Hours

Those present were B. Gray, J. Richardson, F. Nabors, R. Dawkins. K. Neal, H. Thach, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln and Board Engineer C. Hardin. Board members E. Hill, R. Rogers and A. Rendon, were not present.

- I. **Call to order** - B. Gray called the meeting to order
- II. **Welcome Visitors** - Billy Casey - AirCare, Phillis Benson GTPDD
- III. **Approval of Agenda** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the April 28 Agenda.
- IV. **Adoption of Minutes from March 24, 2025 Airport Board Meeting** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the March 24 Minutes.
- V. **Announcements/Comments** - none
- VI. **Airport Director's Report** – The new north fence is up at the South Hangar, RJ Young invoices have been corrected, T- Hangar list has been updated, airport grant balances updated, 61" Ferris zero turn mower has been repaired, the FBO outside electronic door lock has been replaced, the concrete around the leaking frost-free faucet on the west end of T-hangar G building, water has been turned off on that end
- VII. **Engineers Report** – no report
- VIII. **Old Business**
 1. 3-28-0068-028-2022 FAA AIP Grant Update - Airport development and land acquisition – Completing the design for phase 1 which includes re-routing the water line
 2. 3-28-0068-029-2023 FAA BIL Grant Update - Hangar construction and crack sealing - About \$1800.00 remaining and will be closed after utilization of the \$1800.00.
 3. 3-28-0068-030-2023 FAA AIP Grant Update - Purchase of wetland credits and perform airport airspace analysis survey - Survey will be scheduled for this summer and purchase the wetland credits

4. 3-28-0068-032-2024 FAA AIP Grant Update - Grubbing & Clearing. - Waiting on the land to dry so the project can be completed
5. 2025 FAA AIP Application - Runway extension project phase 1 - Probably out for bids in about 10 days
6. MDOT 2024 MM-0068-1224 Multi-Modal Grant Update - Ramp extension design. Progressing on the design on the large version of the extension
7. MDOT 2025 Multi-Modal Grant Update - New Medical Facility Project - Phillis Benson provided the update for the ARC Grant and will advertise for the Engineer for the project
8. Corporate Hangar Project / Punch List - No progress
9. Oktibbeha County Humane Society Request - Waiting on lease amount to be determined
10. Cell Tower - No progress
11. T-Hangar Survey - Nothing to report.
12. New Terminal Building Update. - Actively making progress
13. Land Lease for Private Hangars - On hold temporarily
14. Update on the Clearance Delivery Frequency - No progress
15. NOAA Weather Data Receiving Station Lease Extension. - Some progress

IX. New Business

1. Approval of Pay Request #5 Invoice 124.2503 from Clearwater Consultants Inc. in the amount of \$39,280.00 from the 2024 MDOT MM-0068-1224 Grant - After discussion by the Board and unanimous approval from those present, it was agreed to pay Request #5 from Clearwater Consultants, Inc., in the amount of \$39,280.00 from the 2024 MDOT MM-0068-1224 Grant
2. Airport Planning - H. Thach needs a copy of the digital ALP
3. Approval of Airport Purchase Orders:
 - *J-3756 - Pace Excavating - Pay Request #4 from 2024 AIP Grant \$25,040.81
 - *J-3757 - Clearwater Consultants -Pay Request #3 from the 2024 AIP Grant \$3,650.00

- *J-3758 - Clearwater Consultants - Pay Request #4 from the MM-0068-1224 Grant \$29,450.00
- J-3759 - Magnolia Bottled Water - 4 x 5-gallon bottle water \$40.00
- J-3760 - Titan Aviation - Jet A fuel \$21,484.30
- J-3761 - Walmart - K cups, popcorn, mints, ink, windshield wiper fluid, carabiner, paper towels, blue shop towels \$131.85
- J-3763 - AMAZON - Invoice books, fuel funnels & door stops \$69.25
- J-3764 - LOWES - FBO Hangar door electronic door lock \$141.55
- J-3766 - R Lincoln - Jacks Small Engines 61" transaxles parts \$387.49
- J-3767 - Titan Aviation - April fuel truck rentals \$800.00
- J-3768 - RJ Young - 11/21/24 - 12/20/24, 12/21/24 - 1/20/25, 2/21/25 - 3/20/25 \$251.83
- J-3769 - AMAZON - Ferris 61" rear tires, front gator tires & laser pointer \$445.11
- J-3770 - Gateway Tire - Left rear Gator tire tube \$19.33
- J-3771 - Maxx South - Business Video - 4-11 - 5-10-2025 \$186.76
- J-3772 - RSI NET - Jan -Mar 2025 AWOS Data Service \$180.00
- J-3773 - Magnolia Bottled Water - 5 x 5-gallon bottled water & 4 sleeves of cups \$66.00
- J-3774 - RJ Young - 3-10-25 - 4-9-25 copies \$102.76
- J-3775 - LOWES - Manual hand water pump \$37.00
- J-3776 - Titan Aviation - Jet A fuel \$20,111.12
- J-3777 - Gateway Tire - Right rear Gator tire repair \$37.25
- J-3778 - East MS Lumber - Grade 8 bolts for 15' batwing mower hitch \$23.94
- J-3779 - LOWES - Red shop rags, spacers, brake clean \$29.60
- J-3780 - NAPA - 2' of 1/2" oil hose & PB Blaster \$20.47
- J-3781 - RJ Young - 3-21-25 - 4-20-25 copies \$83.15
- J-3782 - CO-OP - Ferris 61" hydraulic oil filter \$8.99

* Previously Approved

- X. Adjourn until 5:30 p.m. May 21, 2025 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759 - After discussion by the Board and upon unanimous approval from those present, it was agreed to adjourn until 5:30 p.m., May 19, 2025 at the Terminal Building located at 120 Airport Road, Starkville, MS, 39759

Approved on: May 19th 2025

Airport Board Chairman: Billy Gray

Recording Secretary: Jimmy McPherson