

OFFICIAL MINUTES OF THE

GEORGE M. BRYAN FIELD AIRPORT BOARD 120 Airport Road Starkville, MS 39759

June 23, 2025 at 17:30 Hours

Those present were R. Dawkins, B. Gray, E. Hill, H. Thach, A. Rendon, K. Neal, F. Nabors, J. Richardson, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln and Board Engineer C. Hardin. Board member R. Rogers was not present.

- I. Call to Order - B. Gray called the meeting to order.
- II. Welcome Visitors - A. Pepper
- III. Approval of Agenda - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the June 23 Agenda as printed.
- IV. Adoption of Minutes from May 19, 2025 Airport Board Meeting - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the May 19 minutes as printed.
- V. Announcements/Comments - None
- VI. Airport Directors Report - R. Lincoln - Prepared for the Ladies ARC race June 9-13 and June 16-17th, per the last years planning, then due to the weather over Meridian, the Starkville stop was canceled, returned all items borrowed for the race, met with the Mayor and Budget committee on June 18th, the new fuel hose was replaced on the Fuel Farm Jet A system replaced the original battery in the JD 5100E tractor, removed a lock on the SE gate for the farmer, replaced the batteries in the scissor lift, ordered the aviation fuel filters and gaskets, the electronic lock on the FBO door was replaced, wrote thank you cards for the ARC race local supporters, working with DWF on the deer letter for new fence requirements, two AC units were at the South Hangar.
- VII. Engineers Report – C. Hardin – Grass coming up through the cracks on the ramps
- VIII. Old Business
 1. 3-28-0068-028-2022 FAA AIP Grant Update - Airport development and land acquisition – Working on this grant, with progress.
 2. 3-28-0068-029-2023 FAA BIL Grant Update - Hangar construction and crack sealing - Trim work and some low wet areas on which to work.
 3. 3-28-0068-030-2023 FAA AIP Grant Update - Purchase of wetland credits and perform airport airspace analysis survey – Wetland credits in this grant. Had to do a full permit because of size of the area. It is in process and should receive permission for the project. Ahead of the game.

June 23, 2025
Cont. Airport Board Minutes

4. **3-28-0068-032-2024 FAA AIP Grant Update** - Clearing & grubbing – Essentially done, dressed up, some more work needed but too wet at the time to work on it.
5. **2025 FAA AIP Application** – Runway extension project phase 1 – It is now a 3.5-million-dollar project. Low bidder came in at 2.35 million, 614,000 on the alternate bid.
6. **MDOT 2024 MM-0068-1224 Multi-Modal Grant Update** – Ramp extension design and relocation of fuel system – Must be finished by September and are on track to do so.
7. **MDOT 2025 Multi-Modal Grant Update** – New Medical Facility Project – Grants have been positive and waiting to hear about the ARC Grant.
8. **Corporate Hangar Project / Punch List** – Landscaping, piece of trim to do.
9. **Oktibbeha County Humane Society Request** - Probably in 2026.
10. **Cell Tower** - No update.
11. **New Terminal Building Update** – No other funding opportunities came out yet.
12. **Land Lease for Private Hangars** – No update.
13. **Update on the Clearance Delivery Frequency** – No update.
14. **NOAA Weather Data Receiving Station Lease Extension** – New person having to learn procedures.
15. **Airport Planning** – None.

IX. New Business

1. **MAA Annual Conference September 17-19 in Hattiesburg MS** – Sept 17-19 in Hattiesburg - Waiting on decisions of who will attend
2. **Selection of Engineering firm for the new Medical and Disaster Response Facility** – Clearwater Consultants, Inc. was selected.
3. **Approval for the Work Authorization for the 2025 FAA AIP Project** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the Clearwater Consultants, Inc. 2025 FAA AIP Project Work Authorization and forward it to the BOA for approval.
4. **Discussion of the Associated Independent Fee Evaluation – Required** – The discussion was accomplished

5. Approval on Clearwater Consultants inc. Invoice # 5 124.2503 in the amount of \$40,735.00 from the MM-0068-1224 Grant for Main Ramp Expansion Design - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the Clearwater Consultants, Inc. Invoice # 5 124.2503 in the amount of \$40,735.00 from the MM-0068-1224 Grant for the Main Ramp Expansion Design.

6. Approval of Airport Purchase Orders:

- J-3784 - Wade Inc - JD 5100E AC repair \$2,169.88
- J-3786 - Aviation Fuel Products - Jet A truck # 1 single point hose and fuel farm Jet A refueler hose \$2,601.68
- J-3789 - Rackley Oil - Aeroshell 15W 50, DEF 5W 20 oil \$368.92
- J-3797 - Magnolia Bottle Water - 4 x 5 - gallon water bottles \$40.00
- J-3798 - Titan Aviation - Jet A fuel \$20,219.83
- J-3800 - Security Solutions - Annual video management subscription \$420.00
- J-3801 - R. Bouchillon - Reimbursement for returning customer rental car key \$42.18
- J-3802 - Walmart - Mints, coffee pods, printer paper \$62.85
- J-3803 - RJ Young - Copies 4-21-25 - 5-20-20-25 \$88.01
- J-3804 - American Paper - 2 cases of white folded paper towels \$66.52
- J-3805 - Titan Aviation - 2 tubes of Shell water detectors \$54.54
- J-3806 - Walmart - Soft soap, blue paper towels, nitrile gloves \$52.18
- J-3808 - Interstate Battery - JD 5100E tractor battery \$139.95
- J-3809 - CO-OP - Work boots for Sam Fisher \$92.00
- J-3810 - Titan Aviation - June fuel truck rentals \$800.00
- J-3811 - Titan Aviation - Jet A fuel \$19,625.09
- J-3812 - Maxx South - Business Video - 6-11 - 7-10-2025 \$186.76
- J-3813 - Southern Pipe - Fuel farm SS bushing and close nipple \$320.30
- J-3814 - Magnolia Bottle Water - 6 x 5 - gallon water bottles \$60.00
- J-3815 - Interstate Battery - Four - 6-volt scissor lift batteries \$603.80
- J-3816 - Walmart - Lysol wipes, Swiffer, cleaning supplies, paper towels \$88.05
- J-3817 - Copy Cow - ARC sponsor poster \$101.66
- J-3818 - LOWES - FBO inside digital door lock \$142.96
- J-3820 - Walmart - napkins, paper plates, spoons, coffee cups, stirrers, Comet, Lysol, hand soap & clipboards \$53.85
- J-3821 - Walmart - Coffee Mate \$14.93

After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the Airport Purchases as printed above.

* Previously Approved

June 23, 2025
Cont. Airport Board Minutes

- X. Adjourn until 5:30 p.m. July 28, 2025 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759. After discussion by the Board and upon unanimous approval from those present, it was agreed to adjourn until July 28, 2025 in the Terminal Building.

Approved on: July 28 2025
Airport Board Chairman: Wilton C. [Signature]
Recording Secretary: Jimmy A. [Signature]