

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

JULY 28, 2025 at 17:30 Hours

Those present were R. Dawkins, B. Gray, E. Hill, K. Neal, F. Nabors, J. Richardson, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln and Board Engineer C. Hardin. Board members R. Rogers, H. Thach, and A. Rendon were not present.

- I. **Call to Order** - B. Gray called the meeting to order.
- II. **Welcome Visitors** - Casey Ray and A. Pepper. Welcome, Casey!
- III. **Approval of Agenda** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the July 28 Agenda as printed.
- IV. **Adoption of Minutes from June 23, 2025 Airport Board Meeting** - After discussion by the Board and upon unanimous approval from those present, it was agreed to approve the June 23 minutes as printed.
- V. **Announcements/Comments** - None
- VI. **Airport Directors Report** - R. Lincoln - Rescued a Beech Sundowner flown by a student pilot from Madison Flyers MS that ran off the north end of the runway. The right rear main tire and tube had blown out. His flight school from Madison came up the next day and repaired the aircraft and they flew back to Madison. Purchased a load of Avgas and Jet A this month, borrowed Garan's tug and MSU's towbar to reposition a SAAB 120 (filled with dogs) from the FBO ramp to the MSU ramp where we had to use their GPU to start the engines. We have 160 fueling transactions thus far in July, all replacement aviation fuel filters are here ready to be replaced, working on closing the FAA 2023 Bill Grant. Sam Fisher earned his Flight Instructor Rating and will be Transitioning from Full-time to Part -Time Lineman, NE Exterminating treated the South Hangar for termites, troubleshot the PTO system on Jet truck # 2, installed a new center belt on the Woods 12' finishing mower, R&M installed a tube in the right rear Gator tire, Located the owner of the V tail Bonanza on the ramp and he sent his insurance and is mailing a tiedown fee check, ordered new windsocks for the field
- VII. **Engineers Report** - C. Hardin - reported that we have good linemen at the airport, highway signs directing drivers to the airport need to be increased, C. Hardin and R. Lincoln with set out property markers for the farmer, looking to use pre-emergent for the ramps in late winter.

VII. Old Business

1. **3-28-0068-028-2022 FAA AIP Grant Update** - Airport development and land acquisition - Be done this fall.
2. **3-28-0068-029-2023 FAA BIL Grant Update** - Hangar construction and crack sealing - Question on final amount in the grant and will be corrected, then work on closing.
3. **3-28-0068-030-2023 FAA AIP Grant Update** - Purchase of wetland credits and perform airport airspace analysis survey – Some work has been completed and is partially paid for and will be completed probably by this fall.
4. **3-28-0068-032-2024 FAA AIP Grant Update** - Clearing & grubbing - Progressing - holding retainage until project is complete
5. **2025 FAA AIP Application** - Runway extension project phase 1 – Working on IFE completion, then send it to the FAA
6. **MDOT 2024 MM-0068-1224 Multi-Modal Grant Update** - Ramp extension design – Work being done and should be done about the middle of next month.
7. **MDOT 2025 Multi-Modal Grant Update** - New Medical Facility Project – Two grants included and both have been executed and more work in progress.
8. **Corporate Hangar Project / Punch List** - Some work being done.
9. **Oktibbeha County Humane Society Request** - Very nice facility and advantageous to the airport. Probably a positive for the FAA!
10. **Cell Tower** - No update.
11. **New Terminal Building Update** - No funding opportunities available yet.
12. **Land Lease for Private Hangars** - Work progressing.
13. **Update on the Clearance Delivery Frequency** - No progress.
14. **NOAA Weather Data Receiving Station Lease Extension** – Emailed, waiting on an answer
15. **Airport Planning** – Nothing new.
16. **MAA Annual Conference September 17-19 in Hattiesburg MS** - Registrations and lodging for 6 have been completed

IX. New Business

1. **T-Hangar Lease Update** – Had budget meeting with Mayor and gave her a copy of the Hangar Lease.
2. **Approval on Clearwater Consultants inc. Invoice # 7F 124.2505 in the amount of \$50,590.00 funded from the MM-0068-1224 Grant for Main Ramp Expansion.** Upon discussion by the Board and upon unanimous approval from those present, it was agreed to approve the Clearwater Consultants, Inc. invoice #7F 124.2505 in the amount of \$50,590.00 funded from the MM-0068-1224 Grant for Main Ramp Expansion.

3. **Approval of Airport Purchase Orders:**

- J-3799 - Northeast Exterminating - Termite treatment at the South Hangar \$2,216.00
- J-3807 - Rackley Oil - Off road diesel, Aeroshell 15W 50, 100W Plus \$1,077.40
- J-3819 - Titan Aviation - Aviation fuel filters and gaskets \$5,237.57
- J-3822 - Hollis Brothers - Repair AC units at the South Hangar \$265.00
- J-3823 - RJ Young - Copies 5-21-25 - 6-20-20-25 \$83.48
- J-3824 - Walmart - Blank Thank You cards \$2.78
- J-3825 - Titan Aviation - Jet A fuel \$22,247.76
- *J-3826 - Clearwater Consultants - Invoice 124.2504 \$40,735.00
- J-3827 - Lowes - AC unit air filters for FBO - \$17.01
- J-3828 - Walmart - Mints, white paper towels, rubber gloves, copy paper, trash bags, blue shop towels \$104.51
- J-3829 - Titan Aviation - Avgas fuel \$31,680.69
- J-3830 - CO-OP - Woods 12' center deck mower belt \$136.59
- J-3831 - Titan Aviation - July fuel truck rentals \$800.00
- J-3832 - Titan Aviation - Single point nozzle bumper & dust cover for Fuel farm \$125.44
- J-3834 - Maxx South - Business Video - 7-11 - 8-10-2025 \$186.76
- J-3835 - Magnolia Bottle Water - 8 x 5 - gallon water bottles & 2 bottle deposits \$94.00
- J-3836 - Powerstroke - Weed eater line \$56.99
- J-3837 - R&M Tire - Tire tube right rear Gator tire \$ 34.99
- J-3838 - Walmart - Small cups, 9-volt batteries, coffee filters, Windex, hand soap, Gatorade mix \$34.94
- J-3840 - RJ Young - Copies 6-21 - 7-20-25 \$84.49

* Previously Approved

Upon discussion by the Board and upon unanimous approval from those present, all purchase orders were approved to be paid.

- X. **Adjourn until 5:30 p.m. August 25, 2025 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.** Upon discussion by the Board and upon unanimous approval from those present, it was agreed to adjourn until 5:30 p.m. August 25, 2025 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

Approved on: Aug 25, 2025

Airport Board Chairman: William C. Seay

Recording Secretary: Jimmy L. Richardson